



30 Centre St.
 Orangeville, ON L9W 2X1
 Phone: 519-941-2816 ext. 2600
 Email: publicworks@dufferincounty.ca

ADDRESS ASSIGNED:					Office Use Only:
DATE:					

Emergency Sign Application New Entrances

Property Owner: _____

Applicant if different from Owner (*may be Agent or Tenant for example*):

Mailing address of Applicant	City/Town	Province	Postal Code
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Phone: _____ Email: _____

1. Legal Description of Property – (please complete)

Lot: _____ Concession: _____ Township: _____

Property tax roll number: (19 digits): _____

Name of the road your entrance is on _____

2. Location of Entrance to be Assigned an Emergency Number (check all that apply and complete)

- New Entrances MUST BE approved by the Municipality. Include Municipal approval.
- This property was severed within the last 2 years. Provide severance number: _____
- I will be applying for a Building Permit, (*please contact me with the new number*)

The number assigned to this entrance will be determined by its location relative to the entire length of the road. You MUST provide accurate measurements. Only one of the following measurements is required (a. or b.) however having both ensures that we accurately locate your entrance.

a. My Entrance is _____ (ft.) or (m), N S E W of emergency number _____
 On the (same) or the (opposite) side of the road

b. My Entrance is _____ (ft.) or (m) from my N S E W Property Line

The personal information collected on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act. and will be used for the proper administration of issuing Emergency Numbers. Questions about this collection should be addressed to the Public Works Coordinator at 519-941-2816 ext. 2600.

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Provisions and Conditions:

The 6-digit number does NOT legitimize the existence of an entrance to a property. Contact your local municipality for information on entrance approvals.

If you indicated that you are/have applied for a Building Permit, we will call you as soon as your new number is issued.

Please allow minimum of one week for processing. Pick up is by appointment only at the Dufferin County Operations Center located at: 635666 Highway 10, Mono. ON.

Purchase and Payment Options: (check your selections)

- Emergency Sign: 45.7cm x 12.7cm. High-visibility vinyl coated steel. Constructed for end-mounting on post, comes with pre-drilled holes and mounting hardware. Brochure included
 - o \$30.00 plus HST for a total of \$33.90

- Postage: *Complete mailing address required. PO box numbers are not acceptable.*
 - o \$12.00 plus HST for a total of \$13.56

- Post: 2.13m. Galvanized square-tube steel, pre-drilled to accept the emergency number sign.
 - o \$15.00 plus HST for a total of \$16.95

Payments On-Line*

For your convenience, Dufferin County offers secure online payment processing.

Please visit, <https://www.dufferincounty.ca/purchase> and select the items you wish to purchase.

Payments by Cheque*

Cheques made payable to Dufferin County. Payments to include a copy of your completed application. Mail or drop off at the address provided below:

Dufferin County, Public Works Department
30 Centre St.
Orangeville, ON L9W 2X1

***Regular business hours: Monday thru Friday 8:30am-4:30pm (excluding holidays)**

***Payment in full must be made prior to any service commencing.**

***All returned payments will be subject to a \$20.00 NSF fee.**