



SHELBURNE & DISTRICT FIRE BOARD

AGENDA

May 31, 2023

10:00 am Electronic Meeting - Zoom ID 884 3032 5266

1. Opening of Meeting
2. Approval of Agenda
3. Disclosure of Pecuniary Interest
4. Public Question Period (15 min)
5. **New Business:**
 - 5.1 SCBA Compressor Report
6. Confirming Motion; Adjournment & Next Meeting Date



FIRE SERVICES REPORT

TO: Chair and Members of The Shelburne and District Fire Board
FROM: Ralph Snyder – Fire Chief
DATE: May 26, 2023
SUBJECT: SCBA Compressor

RECOMMENDATION

Be it resolved that,

1. The Shelburne and District Fire Board receive this report.
2. The Fire Chief negotiate the purchase of a SCBA compressor and fill station as specified in RFP 2023-01

PURPOSE/BACKGROUND

The 2023 SDFD capital budget was approved on February 7, 2023, and included the allocation of up to \$45,000 toward the purchase of an SCBA Compressor and Fill Station. A \$25,000 grant was applied for and received from Farm Credit Canada in 2023 toward this purchase.

ANALYSIS AND DISCUSSION

	Bid 1	Bid 2	Bid 3	Bid 4	
Mandatory Requirements	YES	YES	YES	YES	
Proposal Clarity (10)	10	10	2	10	
Specifications (30)	26	25	30	30	
Work plan/schedule (10)	6	6	2	8	
Expertise & Service (10)	10	10	10	10	
Options & Warranties (10)	8	8	10	10	
Price without options (30)	22	24	30	30	
Price with options (30)	23	25	0	30	
Total score without options	82	83	84	98	
Total score with options	83	84	54	98	

The evaluation resulted in a recommendation to purchase from Firechek Protection Services Inc. (Bid #4)

The option of an auto cascade system was evaluated but was eliminated due to the additional cost pushing the bids over the budgeted amount.

References provided were checked and approved.

This vendor is currently the service provider for Orangeville and Grand Valley Fire Departments and are providing excellent service.

FINANCIAL IMPLICATIONS

RFP 2023-01 was issued on April 3, 2023, and closed May 4, 2023. Four submissions were received. The budget for this item was estimated at \$70,000. The submissions were evaluated and scored based on the criteria identified in the RFP. Staff are recommending the Board award the RFP to Firechek Protection Services in the amount of \$66119.74 net of HST based on conformity to specifications requested and best pricing.

POLICY IMPLICATIONS

Purchasing Policy and Procedure
Adopted Budget

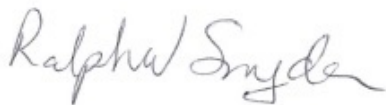
CONSULTATIONS

DC Clayton

ATTACHMENTS

None

Prepared by:

A handwritten signature in cursive script that reads "Ralph Snyder".

Ralph Snyder
Fire Chief