



# SHELBURNE & DISTRICT FIRE BOARD

## AGENDA

May 2, 2023

**7:00 pm at the Fire Hall or Electronic Meeting - Zoom ID 895 5176 8250**

- 1. Opening of Meeting**
  - 1.1 Call to Order
  - 1.2 Land Acknowledgement
2. Additions or Deletions to Agenda
3. Approval of Agenda
4. Approval of Minutes – April 11, 2023
5. Disclosure of Pecuniary Interest
6. Public Question Period (15 min)
- 7. Delegations / Deputations:**
  - 7.1 Michelle Adams, CPA, CA, Senior Accountant, RLB
- 8. Unfinished Business:**
  - 8.1 Draft Financial Statements
  - 8.2 Closed Session
- 9. New Business:**
  - 9.1 Rescue 26 Replacement
  - 9.2 RFP 2023-01-SDFD Compressed Breathing Air System
- 10. Chief's Report:**
  - 10.1 Monthly Reports – (April 2023)
  - 10.2 Update from Fire Chief
- 11. Future Business:**
  - 11.1 Nothing at this time.
12. Accounts & Payroll – (April 2023)
13. Confirming Motion; Adjournment & Next Meeting Date



## **SHELBURNE & DISTRICT FIRE BOARD**

April 11, 2023

The Shelburne & District Fire Department **Board of Management** meeting was held in person at 114 O'Flynn Street and electronically (Zoom ID 893 0350 7919) on the above mentioned date at 7:00 P.M.

### **Present**

As per attendance record.

### 1. **Opening of Meeting**

1.1 Vice-Chair, Gail Little, called meeting to order at 7:01 pm.

### 1.2 **Land Acknowledgement**

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

We encourage residents to review the call-to-action information by visiting the following website to further educate oneself: <https://www.dccrc.ca/educational-links/>

### 2. **Additions or Deletions**

None.

3. **Approval of Agenda**

3.1 **Resolution # 1**

Moved by J. Horner – Seconded by M. Davie

**BE IT RESOLVED THAT:**

The Board of Management approves the agenda as presented.

**Carried**

4. **Approval of Minutes**

4.1 **Resolution # 2**

Moved by M. Davie – Seconded by F. Nix

**BE IT RESOLVED THAT:**

The Board of Management adopt the minutes under the date of February 7, 2023 as amended.

**Carried**

5. **Pecuniary Interest**

5.1 No pecuniary interest declared.

6. **Public Question Period**

No public present.

7. **Delegations / Deputations**

7.1 Michelle Adams, CPA, CA, Senior Accountant, RLB

9. **New Business**

9.1 **Draft Financial Statements, RLB**

Michelle Adams, Senior Accountant, RLB, reviewed the Financial Statements with the Board. Michelle will attend the next Board meeting with the revised Financial Statements.

**Resolution # 3**

Moved by D. White – Seconded by B. Neilson

BE IT RESOLVED THAT:

The Shelburne & District Fire Department Joint Board of Management authorizes the following entries to the Capital Bank Account in 2022:

1. Withdrawl of \$631,754.00 for the purchase of a new pumper and associated equipment.

**Carried**

**Resolution # 4**

Moved by F. Nix – Seconded by M. Davie

BE IT RESOLVED THAT:

The Shelburne & District Fire Department Joint Board of Management authorizes the following entries to the Capital Bank Account in 2022:

1. Add \$18,500.93 for the proceeds of the pumper disposal.
2. Add \$1,395.43 for interest revenue.

**Carried**

8. **Unfinished Business**

8.1 Procurement Committee

The Board discussed and will not be moving forward with a procurement committee. The Secretary-Treasurer will distribute the current Purchasing Policy for the Board to review.

9. **New Business**

9.2 Firefighter Wage Schedule

**Resolution # 5**

Moved by M. Davie – Seconded by D. White

BE IT RESOLVED THAT:

The Shelburne & District Fire Board of Management receives the 2023 Wage Schedule, effective April 1, 2023:

AND that the following changes be approved;

- Removing Annual Stipend for Captains, Lieutenants and Training Officer
- On Call Wages changed to \$40.00 per day for all
- Change in hourly wages for all members.

**Carried**

10. **Chief's Report**

10.1 **Monthly Reports (February & March 2023)**

There was a total of 17 incidents for the month of February and a total of 24 incidents for the month of March.

10.2 **Update from the Fire Chief (January-March 2023)**

The Chief advised that there were 14 inspections completed and 1 order written.

The Chief attended the OAFCA/Hicks Morley Labour Relations Seminar.

The Chief prepared the RFP for SCBA Compressor.

**Resolution # 6**

Moved by J. Horner – Seconded by M. Davie

BE IT RESOLVED THAT:

The Shelburne & District Fire Department Joint Board of Management approves the appointment of Chief Snyder as Mutual Aid Coordinator for Dufferin County

**Carried**

11. **Future Business:**

11.1 Nothing at this time.

12. **Accounts & Payroll – February & March 2023**

12.1 **Resolution # 7**

Moved by F. Nix – Seconded by J. Horner

**BE IT RESOLVED THAT:**

The bills and accounts in the amount of \$143,061.62 for the period of February 2, 2023 to April 6, 2023 as presented and attached be approved for payment.

**Carried**

9.2 **Closed Session**

**Resolution # 8**

Moved by M. Davie – Seconded by D. White

**BE IT RESOLVED THAT:**

The Shelburne & District Fire Board do now do “in camera” to discuss the following:

Personal matters about an identifiable individual, including municipal or local board employees.

**Carried**

**Resolution # 9**

Moved by F. Nix – Seconded by D. White

**BE IT RESOLVED THAT:**

We do now rise and report progress and provide direction to the Chief as discussed at 9:25 p.m.

**Carried**

13. **Confirming and Adjournment**

13.1 **Resolution # 10**

Moved by D. White – Seconded by F. Nix

**BE IT RESOLVED THAT:**

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

**Carried**

13.2 **Resolution # 11**

Moved by E. Hawkins – Seconded by B. Neilson

**BE IT RESOLVED THAT:**

The Board of Management do now adjourn at 9:26 pm to meet again on May 2, 2023 at 7:00 pm or at the call of the Chair.

**Carried**

Respectfully submitted by:

Approved:

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Nicole Hill  
Secretary-Treasurer

Gail Little  
Vice Chairperson

## SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of February 7, 2023

<b>Municipality / Member</b>	<b>Present</b>	<b>Absent</b>
<b>Township of Amaranth</b>		
Brad Metzger		X
Gail Little	X	
<b>Town of Mono</b>		
Melinda Davie	X	
Fred Nix	X	
<b>Township of Melancthon</b>		
Darren White	X	
Bill Neilson	X(v)	
<b>Town of Shelburne</b>		
Wade Mills		X
Shane Hall		X
<b>Township of Mulmur</b>		
Earl Hawkins	X(v)	
Janet Horner	X	
<b>Staff</b>		
Ralph Snyder – Fire Chief	X	
Jeff Clayton – Deputy Chief	X	
Nicole Hill – Sec/Treas.	X	



**SHELBURNE & DISTRICT FIRE DEPARTMENT**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED DECEMBER 31, 2022**

(Unaudited - See Independent Practitioner's Review Engagement Report)

**DRAFT**

**SHELBURNE & DISTRICT FIRE DEPARTMENT**

**INDEX TO THE FINANCIAL STATEMENTS**

**YEAR ENDED DECEMBER 31, 2022**

(Unaudited - See Independent Practitioner's Review Engagement Report)

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## INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

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To the Joint Board of Management of Shelburne & District Fire Department

We have reviewed the accompanying financial statements of Shelburne & District Fire Department that comprise the statement of financial position as at December 31, 2022 and the statements of operations, changes in net financial assets and cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Practitioner's Responsibility**

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of the financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

### **Conclusion**

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Shelburne & District Fire Department as at December 31, 2022 and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Guelph, Ontario  
May 2, 2023

Chartered Professional Accountants  
Licensed Public Accountants

**SHELBURNE & DISTRICT FIRE DEPARTMENT**

**STATEMENT OF FINANCIAL POSITION**

**AS AT DECEMBER 31, 2022**

(Unaudited - See Independent Practitioner's Review Engagement Report)

	<b>2022</b>	<b>2021</b>
<b>FINANCIAL ASSETS</b>		
Cash	\$ 451,065	\$ 919,218
Accounts receivable	<u>136,365</u>	<u>61,394</u>
	<u>587,430</u>	<u>980,612</u>
<b>LIABILITIES</b>		
Accounts payable and accrued liabilities	31,559	8,799
Deferred revenue	<u>25,000</u>	<u>0</u>
	<u>56,559</u>	<u>8,799</u>
<b>NET FINANCIAL ASSETS</b>	<u>530,871</u>	<u>971,813</u>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets (note 5)	<u>1,454,320</u>	<u>1,018,705</u>
<b>ACCUMULATED SURPLUS</b> (schedule 1)	<u>\$ 1,985,191</u>	<u>\$ 1,990,518</u>

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**SHELBURNE & DISTRICT FIRE DEPARTMENT**

**STATEMENT OF OPERATIONS**

**FOR THE YEAR ENDED DECEMBER 31, 2022**

(Unaudited - See Independent Practitioner's Review Engagement Report)

	<b>2022 Budget</b>	<b>2022 Actual</b>	<b>2021 Actual</b>
<b>REVENUES</b>			
Town of Shelburne	\$ 448,859	\$ 448,859	\$ 411,140
Township of Melancthon	117,852	117,852	112,990
Township of Amaranth	105,053	105,053	98,105
Town of Mono	78,289	78,289	73,297
Township of Mulmur	<u>59,922</u>	<u>59,922</u>	<u>56,232</u>
	<u>809,975</u>	<u>809,975</u>	<u>751,764</u>
Inspection and miscellaneous	8,000	52,166	47,914
Firefighting fees	40,500	48,644	59,683
Gain on disposal of assets	0	22,525	0
Interest income	<u>200</u>	<u>5,213</u>	<u>388</u>
	<u>48,700</u>	<u>128,548</u>	<u>107,985</u>
	<u>858,675</u>	<u>938,523</u>	<u>859,749</u>
<b>EXPENSES</b>			
Firefighter salaries and benefits	394,150	404,377	337,297
Amortization	0	196,139	157,065
Vehicle maintenance	27,500	52,890	28,767
Insurance	51,000	50,460	41,767
Materials, supplies, services	43,100	48,958	34,191
Communication equipment	46,000	42,484	35,196
Secretarial services	38,800	38,670	37,066
Legal and accounting fees	6,500	28,662	3,460
Utilities	20,000	25,033	18,488
Training	20,000	15,657	10,865
Equipment maintenance and purchases	9,000	14,800	9,384
Bad debts	0	10,640	0
Fire prevention	6,000	6,226	6,172
Telephone	3,700	3,913	3,614
Conventions and conferences	2,500	2,869	555
Licence and membership fees	1,600	1,394	1,541
Bank charges and interest	<u>725</u>	<u>678</u>	<u>803</u>
	<u>670,575</u>	<u>943,850</u>	<u>726,231</u>
<b>ANNUAL SURPLUS (DEFICIT)</b>	<b>\$ <u>188,100</u></b>	<b>(5,327)</b>	<b>133,518</b>
<b>ACCUMULATED SURPLUS, beginning of year</b>		<u>1,990,518</u>	<u>1,857,000</u>
<b>ACCUMULATED SURPLUS, end of year</b>		<b>\$ <u>1,985,191</u></b>	<b>\$ <u>1,990,518</u></b>

**SHELBURNE & DISTRICT FIRE DEPARTMENT**  
**STATEMENT OF CHANGE IN NET FINANCIAL ASSETS**  
**FOR THE YEAR ENDED DECEMBER 31, 2022**

(Unaudited - See Independent Practitioner's Review Engagement Report)

	<b>2022 Actual</b>	<b>2021 Actual</b>
Annual (deficit) surplus	\$ <u>(5,327)</u>	\$ <u>133,518</u>
Acquisition of tangible capital assets	(631,754)	(74,326)
Amortization	196,139	157,065
Gain on disposal of assets	(22,525)	0
Proceeds on disposal of assets	<u>22,525</u>	<u>0</u>
	<u>(435,615)</u>	<u>82,739</u>
<b>(DECREASE) INCREASE IN NET FINANCIAL ASSETS</b>	<b>(440,942)</b>	<b>216,257</b>
<b>NET FINANCIAL ASSETS, beginning of year</b>	<u>971,813</u>	<u>755,556</u>
<b>NET FINANCIAL ASSETS, end of year</b>	<u>\$ 530,871</u>	<u>\$ 971,813</u>

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**SHELBURNE & DISTRICT FIRE DEPARTMENT****STATEMENT OF CASH FLOWS****FOR THE YEAR ENDED DECEMBER 31, 2022**

(Unaudited - See Independent Practitioner's Review Engagement Report)

	<b>2022</b>	<b>2021</b>
<b>CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES</b>		
Annual (deficit) surplus	\$ (5,327)	\$ 133,518
Amortization	196,139	157,065
Gain on disposal of assets	<u>(22,525)</u>	<u>0</u>
	<u>168,287</u>	<u>290,583</u>
Net changes in non-cash working capital		
Accounts receivable	(74,971)	43,293
Deferred revenue	25,000	0
Accounts payable and accrued liabilities	<u>22,760</u>	<u>(6,476)</u>
	<u>(27,211)</u>	<u>36,817</u>
	<u>141,076</u>	<u>327,400</u>
<b>CASH PROVIDED BY (USED IN) CAPITAL ACTIVITIES</b>		
Acquisition of tangible capital assets	(631,754)	(74,326)
Proceeds on disposal of tangible capital assets	<u>22,525</u>	<u>0</u>
	<u>(609,229)</u>	<u>(74,326)</u>
<b>NET (DECREASE) INCREASE IN CASH</b>	(468,153)	253,074
<b>CASH, beginning of year</b>	<u>919,218</u>	<u>666,144</u>
<b>CASH, end of year</b>	<u>\$ 451,065</u>	<u>\$ 919,218</u>

# SHELburne & DISTRICT FIRE DEPARTMENT

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED DECEMBER 31, 2022

(Unaudited - See Independent Practitioner's Review Engagement Report)

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#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Shelburne & District Fire Department are the representation of management prepared in accordance with accounting principles established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Summarized below are the significant accounting policies:

(a) Acknowledgement of Responsibility

The management of Shelburne & District Fire Department acknowledges its responsibility for the creation and compilation of the financial statements and the following significant accounting policy decisions and related policy notes.

(b) Basis of Consolidation

These statements reflect the assets, liabilities, sources of financing and expenditures of the revenue fund, reserve fund and capital fund of the Shelburne & District Fire Department. All interfund assets and liabilities and sources of financing and expenditures have been eliminated. The operations of the joint board are to be consolidated in the Financial Report of the five participating municipalities on a proportionate basis.

(c) Basis of Accounting

- i) Sources of financing and expenditures are reported on the accrual basis of accounting. The interest charges are not accrued for the periods from the dates of the latest instalment payments to the end of the fiscal year.
- ii) The accrual basis of accounting recognizes revenues as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

(d) Credit Risk Management

The organization is exposed to credit risk on the accounts receivable from insurance companies. It does not have significant exposure to any individual customer or counterpart.

(e) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the Change in Net Financial Assets for the year.



# SHELBURNE & DISTRICT FIRE DEPARTMENT

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED DECEMBER 31, 2022

(Unaudited - See Independent Practitioner's Review Engagement Report)

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

##### (f) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributed to acquisition, construction, development or betterment of the asset. The cost, less the residual value of the tangible capital assets, are amortized on a straight-line basis over their estimated useful lives as follows:

Vehicles	10 - 15 years
Equipment - communication	6 - 10 years
Equipment - firehall	15 - 25 years
Equipment - firefighters	10 - 15 years
Equipment - fire trucks	10 years
Leasehold improvements	10 years

Full amortization is charged in the year of acquisition and no amortization is recorded in the year of disposal.

The organization has established a \$2,500 capitalization threshold for all items with the exception of pooled assets. Assets purchased below this threshold are expensed in the statement of operations in the year of purchase. Assets under construction are not amortized until the asset is available for active service to the department.

#### 2. USE OF ESTIMATES

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Significant estimates made by management include the useful lives of tangible capital assets. Actual results could differ from those estimates.

#### 3. RESERVE FUNDS

The balance of the accumulated surplus included in the statement of financial position includes assets that have been specifically restricted by the board of directors as follows:

	2022	2021
Capital reserve fund balance consists of:		
Cash	\$ 310,403	\$ 466,838
Due from Operating Fund	<u>187,176</u>	<u>360,156</u>
	<u>\$ 497,579</u>	<u>\$ 826,994</u>
Operating reserve fund balance consists of:		
Due from Operating Fund	<u>\$ 33,292</u>	<u>\$ 72,500</u>

#### 4. OPERATIONS

On October 15, 1991, the Town of Shelburne, Township of Amaranth, Township of Melancthon, Town of Mono and Township of Mulmur signed an agreement to officially form a joint fire fighting department. Operations of the Shelburne & District Fire Department commenced on January 1, 1992. The department is managed by a 10 member board known as the Shelburne & District Fire Department Joint Board of Management. Two members have been appointed from each participating municipality to the Fire Department Joint Board of Management.

**SHELBURNE & DISTRICT FIRE DEPARTMENT**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED DECEMBER 31, 2022**

(Unaudited - See Independent Practitioner's Review Engagement Report)

**4. OPERATIONS (continued)**

Annual capital, operating and administration costs of the department are shared on a combined average of fire calls for the previous three years, the total assessment for the previous year, and the total households of the previous year of each participating municipality as follows:

	<b>2022</b>	<b>2021</b>
Town of Shelburne	55.41%	54.69%
Township of Melancthon	14.55%	15.03%
Township of Amaranth	12.97%	13.05%
Town of Mono	9.67%	9.75%
Township of Mulmur	<u>7.40%</u>	<u>7.48%</u>
	<u>100.00%</u>	<u>100.00%</u>

**5. TANGIBLE CAPITAL ASSETS**

	<b>Cost</b>	<b>Accumulated Amortization</b>	<b>Net 2022</b>	<b>Net 2021</b>
Vehicles	\$ 2,453,801	\$ 1,288,001	\$ 1,165,800	\$ 722,912
Equipment - communication	116,624	94,018	22,606	28,591
Equipment - firehall	41,521	21,840	19,681	21,921
Equipment - firefighters	347,882	178,515	169,367	167,748
Equipment - fire trucks	194,507	145,810	48,697	55,596
Leasehold improvements	<u>34,007</u>	<u>5,838</u>	<u>28,169</u>	<u>21,937</u>
	<u>\$ 3,188,342</u>	<u>\$ 1,734,022</u>	<u>\$ 1,454,320</u>	<u>\$ 1,018,705</u>

**SHELBURNE & DISTRICT FIRE DEPARTMENT**

**SCHEDULE OF ACCUMULATED SURPLUS**

**FOR THE YEAR ENDED DECEMBER 31, 2022**

(Unaudited - See Independent Practitioner's Review Engagement Report)

	<b>2022</b>	<b>2021</b>
<b>SURPLUSES</b>		
(Deficit) surplus from general fund operations	\$ 0	\$ 72,319
Invested in capital assets	<u>1,454,320</u>	<u>1,018,705</u>
	<u>1,454,320</u>	<u>1,091,024</u>
<b>RESERVES</b>		
Capital reserve	497,579	826,994
Operating reserve	<u>33,292</u>	<u>72,500</u>
	<u>530,871</u>	<u>899,494</u>
<b>ACCUMULATED SURPLUS, end of year</b>	<b><u>\$ 1,985,191</u></b>	<b><u>\$ 1,990,518</u></b>

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## **FIRE SERVICES REPORT**

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**TO:** Chair and Members of The Shelburne and District Fire Board  
**FROM:** Ralph Snyder – Fire Chief  
**DATE:** May 2, 2023  
**SUBJECT:** Rescue 26 Replacement

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### **RECOMMENDATION**

Be it resolved that

1. The Shelburne and District Fire Board receive this report
2. The Fire Chief negotiate the purchase of a used 2015 Valley Fire Spartan Wet Heavy Rescue from Brindlee Mountain Fire Apparatus

### **PURPOSE/BACKGROUND**

The 2023 SDFD capital budget was approved on February 7, 2023, and included the allocation of up to \$550,000 toward the purchase of a used Rescue apparatus.

### **ANALYSIS AND DISCUSSION**

The Fire Chief has researched and located a 2015 Valley Fire Spartan Wet Heavy Rescue currently owned by Brindlee Mountain Fire Apparatus.

The proposal is to negotiate the purchase and delivery of this truck. The estimated delivery date is in July of 2023.

### **FINANCIAL IMPLICATIONS**

The proposal is within the allocated \$550k budget. The truck would need to be striped and decaled to SDFD specifications by a local vendor after delivery. We anticipate the negotiated price to allow for these additional costs.

## **POLICY IMPLICATIONS**

None

## **CONSULTATIONS**

SDFD truck committee:  
DC Clayton, AC Jensen, AC Rideout, FF Glassford, FF Quesnelle.

## **ATTACHMENTS**

Brindlee Mountain Fire Apparatus listing and photos.

Prepared by:

*Ralph Snyder*

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Ralph Snyder  
Fire Chief





## Contact Us

Office : 256.776.7786  
Email : [sales@firetruckmall.com](mailto:sales@firetruckmall.com)  
Website: [www.firetruckmall.com](http://www.firetruckmall.com)

15410 US Highway 231,  
Union Grove, AL 35175  
Stock #: 16905  
Price: Call For Custom Quote

## 2015 Valley Fire Spartan Wet Heavy Rescue

- 2015 Valley Fire Spartan Wet Heavy Rescue
- Cummins ISL 380 HP Diesel Engine
- 200 Gallon Plastic Tank
- 
- Electric Reels: (1) 100'
- Air Conditioning
- Engine Hours: 415
- Length: 32'
- Wheelbase: 192"
- Metro Star Spartan Chassis
- Allison 15D24 Automatic Transmission
- Driver's Side Discharges: (1)
- Booster Reels: (1)
- Hydraulic Reels: (3)
- Automatic Tire Chains
- Mileage: 3,774
- Height: Truck Height: 10' 5"
- Seating for 5; 4 SCBA seats
- Hale HPX75-811 110 GPM Pump
- Driver's Side Suction: (1)
- Onan 25KW PTO Generator
- Cascade System: 4- bottle 6,000 PSI
- Federal Q Siren
- Additional equipment not included with purchase unless otherwise listed.
- GVWR: 47,000



Brindlee Mountain Fire Apparatus is one of the world's largest used fire truck sales and service companies. Based just outside of Huntsville, Alabama, the company has forty-five full-time personnel occupying over 12,000 square feet. Our mechanics, all of whom are EVT certified, perform pump tests, general repairs, preventative maintenance, and body, collision, and paint work on over 500 used fire trucks every year. Visit us online at [www.firetruckmall.com](http://www.firetruckmall.com)

# ***SHELBURNE & DISTRICT FIRE DEPARTMENT***

## **OFFICE OF THE FIRE CHIEF:**

**Fire Chief Ralph Snyder**  
114 O'Flynn Street  
Shelburne, Ontario. L9V 2W9  
Telephone: 519-925-5111  
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*"SERVING THE MUNICIPALITIES OF AMARANTH, MELANCTHON, MONO, MULMUR AND SHELBURNE"*

*Fire Chief's Report for April 2023*

## **Department Activities**

- Inspections – 2 completed
- Training – 6 Sessions
- 2 recruit and family orientation sessions
- Windshield replaced in P24
- Shelburne LTC evacuation drill conducted
- New door and frame installed in hose tower
- Warranty repair to P27 primer
- Set up "Association room" at fire hall

## **Chief's Activities**

- Complete OFM training for County Mutual Aid Coordinator appointment
- RFP issued for SCBA compressor – conduct site visits for vendors
- 2 complaint inspections – Finiti Fish & Freedom Rally
- Dufferin County Chiefs meeting
- Meet with new Dufferin OPP staff sergeant
- OAFCA Provincial Advisory Committee zone meeting
- Discussions with insurance companies, town finance and vendors regarding billing for additional services
- Install security cameras outside man doors
- Research used Rescue truck



## Shelburne & District Fire Department

**Prepared for Board Meeting:**

**02-05-23**

<b>ACCOUNTS PAYABLE</b>			<b>2023</b>
			<b>April</b>
<b>4100</b>	100-300	Secretarial/Treasurer Services	3,342.84
	400	Legal & Audit	2,829.95
	550	Office Supplies	646.61
	600	Materials & Supplies	302.74
	700	Service & Rent	27,229.99
	800	Subscriptions & Membership	100.00
	1200	Health & Safety Expenses	202.67
	1300	Fire Prevention/Public Education	
	1500	Training Courses/Training Expenses	499.00
<b>4200</b>	100	Firefighter Wages	20,754.58
	102	FT Staff Wages/Stautory Ded/Pension	13,989.99
	200	Benefits/WSIB/EHT	11,200.96
	500	Protective Clothing/Uniforms	773.26
	1000	Truck Operations & Maintenance	178.08
	1060	Fuel	1,157.89
	1100	Insurance	58,467.68
	1300	Utilities (Heat/Hydro/Water)	1,929.50
	1750	Ceridian Payroll	185.11
	1980	Building Maintenance	3,029.43
		<b>GRAND TOTAL</b>	<b>\$ 146,820.28</b>



# Accounts Payable

May 2, 2023 Board Meeting

Vendor 000000 Through 999999

Invoice Entry Date 04/07/2023 to 04/27/2023 Paid Invoices Cheque Date 04/07/2023 to 04/27/2023

Vendor Number	Vendor Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
090769	AIG INSURANCE COMPANY	OI2023-A	VFIS RENEWAL	005935	04/14/2023	04/14/2023	6,337.44
			01-4200-0200 VFIS RENEWAL				6,337.44
090873	BENNINGTON BUILDING SOLL	23-117	HOSE TOWER DOOR	005936	04/18/2023	04/18/2023	2,957.24
			01-4200-1980 HOSE TOWER DOOR				2,957.24
090723	CERIDIAN	2023-SAL-07	SERVICE CHARGE	000630	04/18/2023	04/18/2023	35.76
			01-4200-1750 SERVICE CHARGE				35.76
006500	FIRE MARSHAL'S PUBLIC FIRE	IN006240	ANNUAL MEMBERSHIP RENEWAL	005937	04/18/2023	04/18/2023	100.00
			01-4100-0800 ANNUAL MEMBERSHIP RENEWAL				100.00
090801	JEFF CLAYTON	2023-04	GRASS FIRE REHAB	005938	04/18/2023	04/18/2023	202.47
			01-4100-1200 GRASS FIRE REHAB				202.47
090874	PRIESTLY DEMOLITION INC	33624	FIRE CLEAN UP 837 O'REILLY	005940	04/25/2023	04/25/2023	29,886.92
			01-4100-0700 FIRE CLEAN UP 837 O'REILLY				29,886.92
090738	SHELBURNE FREE PRESS NE	100225	2023 RECRUITMENT AD	005939	04/18/2023	04/18/2023	101.70
			01-4100-0700 2023 RECRUITMENT AD				101.70
006350	SHELBURNE HOME HARDWAF	379962/1	TUBING/GARDEN HOSE	000631	04/18/2023	04/18/2023	150.96
			01-4100-0600 TUBING/GARDEN HOSE				150.96
090538	TD CANADA TRUST	2023-04	MONTHLY VISA STMT	000632	04/19/2023	04/19/2023	694.75
			01-4100-0550 OFFICE SUPPLIES				40.65
			01-4100-1500 PUBLIC ADMIN COURSE				499.00
			01-4100-0550 OFFICE SUPPLIES				108.23
			01-4100-1200 CLOCK FOR ACCOUNTABILITY BOARD				22.59
			01-4100-0700 ZOOM MEMBERSHIP				24.28
023750	WORKPLACE SAFETY INSURA	2023-Q1	WSIB PREMIUMS	000633	04/19/2023	04/19/2023	3,476.15
			01-4200-0210 WSIB PREMIUMS				3,476.15
						Unpaid Invoices	0.00
						Paid Invoices	43,943.39
						Invoices Total	43,943.39
						Selected G/L Account Total	43,943.39