



# SHELBURNE & DISTRICT FIRE BOARD

## AGENDA

January 3, 2023

**7:00 pm at the Fire Hall or Electronic Meeting - Zoom ID 852 8210 0477**

1. Opening of Meeting
2. Appointments of:
  - a) Chairperson
  - b) Vice Chairperson
  - c) Secretary-Treasurer
  - d) Auditors
3. Additions or Deletions to Agenda
4. Approval of Agenda
5. Approval of Minutes
  - a) Approval of Minutes - November 1, 2022
  - b) Approval of Minutes – November 9, 2022
6. Disclosure of Pecuniary Interest
7. Public Question Period (15 min)
8. **Delegations / Deputations:**
  - 8.1 No Delegations
9. **Unfinished Business:**
  - 9.1 2023 Operating & Capital Budgets
10. **New Business:**
  - 10.1 Essentials of Municipal Fire Protection – A Decision Maker's Guide
11. **Chief's Report:**
  - 11.1 Monthly Reports – (November & December 2022)
  - 11.2 Update from Fire Chief
12. **Future Business:**
  - 12.1 Annual Audit (RLB)
13. Accounts & Payroll – (November & December 2022)
14. Confirming Motion; Adjournment & Next Meeting Date



## **SHELburne & DISTRICT FIRE BOARD**

November 1, 2022

The Shelburne & District Fire Department **Board of Management** meeting was held in person at 114 O'Flynn Street and electronically (Zoom ID 879 2382 8348) on the above mentioned date at 7:00 P.M.

### **Present**

As per attendance record.

### 1. **Opening of Meeting**

1.1 Chair, Walter Benotto, called meeting to order at 7:06 pm.

### 2. **Additions or Deletions**

#### **Resolution # 1**

Moved by S. Hall – Seconded by S. Martin

BE IT RESOLVED THAT:

The following item be added to the agenda:

9.4 Procurement Committee

**Carried**

### 3. **Approval of Agenda**

#### 3.1 **Resolution # 2**

Moved by F. Nix – Seconded by S. Martin

**BE IT RESOLVED THAT:**

The Board of Management approves the agenda as amended.

**Carried**

### 3.2 **Land Acknowledgement**

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

We encourage residents to review the call-to-action information by visiting the following website to further research and educate oneself:  
<https://dccrc.ca/educationsal-links/>

### 4. **Approval of Minutes**

#### 4.1 **Resolution # 3**

Moved by J. Horner – Seconded by B. Neilson

#### **BE IT RESOLVED THAT:**

The Board of Management adopt the minutes under the date of September 6, 2022 as circulated.

**Carried**

### 5. **Pecuniary Interest**

5.1 No pecuniary interest declared.

### 6. **Public Question Period**

6.1 No questions.

### 7. **Delegations / Deputations**

7.1 No delegations.

### 8. **Unfinished Business**

8.1 None.

9. **New Business**

9.1 **Attendance Policy**

**Resolution # 4**

Moved by H. Foster – Seconded by E. Hawkins

BE IT RESOLVED THAT:

The Shelburne & District Fire Board of Management adopts the Attendance Policy;

AND THAT the Policy become effective January 1, 2023.

**Carried**

9.2 **Recognition Policy**

**Resolution # 5**

Moved by G. Little – Seconded by F. Nix

BE IT RESOLVED THAT:

The Shelburne & District Fire Board of Management adopts the Recognition Policy;

AND THAT this Policy become effective January 1, 2023.

**Carried**

9.3 **Closed Session**

**Resolution # 6**

Moved by S. Martin – Seconded by J. Horner

BE IT RESOLVED THAT:

The Shelburne & District Fire Board do now go “in camera” to discuss the following:

Personal matters about an identifiable individual, including municipal or local Board employees.

**Carried**

**Resolution # 7**

Moved by S. Martin – Seconded by B. Neilson

BE IT RESOLVED THAT:

We do now rise and report progress at 7:38p.m.

**Carried**

**Resolution # 8**

Moved by S. Martin – Seconded by F. Nix

BE IT RESOLVED THAT:

The HR Sub-committee be authorized to proceed with HR issues.

**Carried**

## 9.4 Procurement Committee

**Resolution # 9**

Moved by S. Hall – Seconded by J. Horner

BE IT RESOLVED THAT:

The Shelburne & District Fire Board of Management agrees to the creation of a Procurement Committee consisting of four (4) Board members.

**Carried**

10. **Chief's Report**10.1 **Monthly Reports (September & October 2022)**

There was a total of 23 incidents for the month of September and a total of 39 incidents for the month of October.

10.2 **Update from the Fire Chief**

The Chief advised that there were 4 inspections completed.

Multiple Fire Prevention Week activities such as a Home Escape Plan contest with the local 4 Elementary Schools, partnered with Dominos pizza for home smoke alarm inspections and Open House on October 15<sup>th</sup> that was well attended by the public and firefighters.

Received a \$5000.00 grant from Project Assist and applied for the OFM Firefighter Certification funding grant.

11. **Future Business:**

## 11.1 Firefighter Wage Review

12. **Accounts & Payroll – September & October 2022**

12.1 **Resolution # 10**

Moved by S. Martin – Seconded by S. Hall

**BE IT RESOLVED THAT:**

The bills and accounts in the amount of \$82,084.09 for the period of September 1, 2022 to October 28, 2022 as presented and attached be approved for payment.

**Carried**

14. **Confirming and Adjournment**

14.1 **Resolution # 11**

Moved by E. Hawkins – Seconded by B. Neilson

**BE IT RESOLVED THAT:**

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

**Carried**

14.2 **Resolution # 8**

Moved by G. Little – Seconded by E. Hawkins

**BE IT RESOLVED THAT:**

The Board of Management do now adjourn at 7:54 pm to meet again on January 3, 2023 at 7:00 pm or at the call of the Chair.

**Carried**

**The Chair thanked Sharon Martin, Heather Foster and Margaret Mercer (absent) for their time working on the Shelburne & District Fire Board of Management and wished them the best in their future endeavours.**

Respectfully submitted by:

Approved:

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Nicole Hill  
Secretary-Treasurer

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Walter Benotto  
Chairperson

## SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of November 1, 2022

<b>Municipality / Member</b>	<b>Present</b>	<b>Absent</b>
<b>Township of Amaranth</b>		
Heather Foster	X (v)	
Gail Little	X	
<b>Town of Mono</b>		
Sharon Martin	X	
Fred Nix	X	
<b>Township of Melancthon</b>		
Bill Neilson	X (v)	
Margaret Mercer		X
<b>Town of Shelburne</b>		
Walter Benotto	X	
Shane Hall	X	
<b>Township of Mulmur</b>		
Earl Hawkins	X (v)	
Janet Horner	X (v)	
<b>Staff</b>		
Ralph Snyder – Fire Chief	X	
Jeff Clayton – Deputy Chief	X	
Nicole Hill – Sec/Treas.	X	





## **SHELburne & DISTRICT FIRE BOARD**

November 9, 2022

The Shelburne & District Fire Department **Board of Management** special meeting was held electronically (Zoom ID 886 6948 4469) on the above mentioned date at 6:00 P.M.

### **Present**

As per attendance record.

#### 1. **Opening of Meeting**

1.1 Chair, Walter Benotto, called meeting to order at 5:59 pm.

#### 2. **Additions or Deletions**

None.

#### 3. **Approval of Agenda**

##### 3.1 **Resolution # 1**

Moved by F. Nix – Seconded by E. Hawkins

#### **BE IT RESOLVED THAT:**

The Board of Management approves the agenda as presented.

**Carried**

#### 4. **Pecuniary Interest**

4.1 No pecuniary interest declared.

5. **Unfinished Business**

5.1 Closed Session

**Resolution # 2**

Moved by S. Hall – Seconded by G. Little

BE IT RESOLVED THAT:

The Shelburne & District Fire Board do now go “in camera” to discuss the following:

Personal matters about an identifiable individual, including municipal or local board employees;

AND advice that is subject to solicitor – client privilege, including communications necessary for that purpose.

**Carried**

**Resolution # 3**

Moved by B. Neilson – Seconded by J. Horner

BE IT RESOLVED THAT:

We do now rise and report progress at 6:25 p.m.

**Carried**

**Resolution # 4**

Moved by G. Little – Seconded by B. Neilson

BE IT RESOLVED THAT:

Staff be directed to carry out the legal direction provided to the Board.

**Carried**

6. **Confirming and Adjournment**

6.1 **Resolution # 5**

Moved by E. Hawkins – Seconded by B. Neilson

**BE IT RESOLVED THAT:**

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

**Carried**

6.2 **Resolution # 6**

Moved by F. Nix – Seconded by S. Hall

**BE IT RESOLVED THAT:**

The Board of Management do now adjourn at 6:25 pm to meet again on January 3, 2023 at 7:00 pm or at the call of the Chair.

**Carried**

Respectfully submitted by:

Approved:

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Nicole Hill  
Secretary-Treasurer

\_\_\_\_\_

Walter Benotto  
Chairperson

## SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of November 9, 2022

<b>Municipality / Member</b>	<b>Present</b>	<b>Absent</b>
<b>Township of Amaranth</b>		
Heather Foster		X
Gail Little	X	
<b>Town of Mono</b>		
Sharon Martin		X
Fred Nix	X	
<b>Township of Melancthon</b>		
Bill Neilson	X	
Margaret Mercer		X
<b>Town of Shelburne</b>		
Walter Benotto	X	
Shane Hall	X	
<b>Township of Mulmur</b>		
Earl Hawkins	X	
Janet Horner	X	
<b>Staff</b>		
Ralph Snyder – Fire Chief		X
Jeff Clayton – Deputy Chief		X
Nicole Hill – Sec/Treas.	X	

# SHELBURNE & DISTRICT FIRE BOARD

## 2023 OPERATING BUDGET

PRESENTED: January 3, 2023

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 TO DATE	2023 BUDGET	Variance
<b>EXPENDITURES</b>					
4100-0100	Treasurer	\$ 800.00	\$ 900.00	\$ 800.00	\$ -
4100-0300	Secretarial Services	\$ 38,000.00	\$ 34,625.50	\$ 41,000.00	\$ 3,000.00
4100-0400	Legal & Audit & HR Services	\$ 6,500.00	\$ 17,757.12	\$ 6,500.00	\$ -
4100-0500	Mutual Aid Contributions	\$ 1,000.00		\$ -	\$ (1,000.00)
4100-0550	Office Supplies	\$ 3,000.00	\$ 3,039.76	\$ 3,000.00	\$ -
4100-0600	Material & Supplies	\$ 3,000.00	\$ 2,231.81	\$ 2,500.00	\$ (500.00)
4100-0700	Services & Rentals	\$ 6,000.00	\$ 7,164.27	\$ 8,750.00	\$ 2,750.00
4100-1100	MTO/ARIS Fees	\$ 850.00	\$ 420.00	\$ 850.00	\$ -
4200-1650	IT Support Dufferin County	\$ 1,500.00		\$ 1,500.00	\$ -
4100-0800	Subscriptions & Memberships	\$ 700.00	\$ 508.23	\$ 700.00	\$ -
4100-0900	Conventions & Conferences	\$ 2,500.00	\$ 2,869.01	\$ 3,000.00	\$ 500.00
4100-1000	Licence Renewal	\$ 900.00	\$ 885.28	\$ 950.00	\$ 50.00
4100-1200	Health & Safety Expenses	\$ 5,000.00	\$ 1,584.65	\$ 2,500.00	\$ (2,500.00)
4100-1300	Fire Prevention/Pub Ed	\$ 6,000.00	\$ 6,226.22	\$ 8,500.00	\$ 2,500.00
4100-1500	Training - Courses/Expense	\$ 15,000.00	\$ 12,742.35	\$ 60,000.00	\$ 45,000.00
4100-1800	Communication Equipment	\$ 1,000.00	\$ 1,439.90	\$ 1,000.00	\$ -
4100-1900	Dispatch	\$ 45,000.00	\$ 38,932.71	\$ 48,000.00	\$ 3,000.00
4200-0100	Fire Call Wages	\$ 131,250.00	\$ 110,254.21	\$ 138,000.00	\$ 6,750.00
4200-0102	Full-time Staff Wages	\$ 124,000.00	\$ 111,757.14	\$ 135,000.00	\$ 11,000.00
4200-0103	VFF Salaries/Meetings/Pub Ed/Inspecti	\$ 39,500.00	\$ 38,090.00	\$ 49,500.00	\$ 10,000.00
4200-0105	Training Wages	\$ 32,500.00	\$ 57,937.67	\$ 60,000.00	\$ 27,500.00
4200-0110	Employers Portion - EI	\$ 2,500.00	\$ 2,119.60	\$ 2,500.00	\$ -
4200-0120	Employers Portion - CPP	\$ 11,000.00	\$ 12,601.48	\$ 14,000.00	\$ 3,000.00
4200-0150	Mileage & Meals	\$ 400.00	\$ 1,457.42	\$ 500.00	\$ 100.00
4200-0200	Benefits (Manulife & VFIS)	\$ 17,250.00	\$ 15,544.01	\$ 23,000.00	\$ 5,750.00
4200-0210	WSIB	\$ 16,000.00	\$ 7,959.66	\$ 17,000.00	\$ 1,000.00
4200-0220	Employer Health Tax	\$ 4,000.00	\$ 4,348.21	\$ 7,300.00	\$ 3,300.00
4200-0300	OMERS Pension Plan	\$ 15,000.00	\$ 13,438.58	\$ 20,000.00	\$ 5,000.00
4200-0400	Employee Assistance Program	\$ 750.00	\$ 708.25	\$ 750.00	\$ -
4200-0500	Protective Clothing/Uniforms	\$ 4,500.00	\$ 7,028.79	\$ 6,000.00	\$ 1,500.00
4200-0800	SCBA Maintenance	\$ 2,000.00	\$ 2,045.48	\$ 2,000.00	\$ -
4200-1005	Truck R&M - Pump 24	\$ 3,000.00	\$ 3,328.52	\$ 3,000.00	\$ -
4200-1010	Truck R&M - Car 21	\$ 2,000.00	\$ 4,625.04	\$ 2,000.00	\$ -
4200-1015	Truck R&M - Car 22	\$ 1,500.00	\$ 288.33	\$ 1,500.00	\$ -
4200-1020	Truck R&M - Tanker 25	\$ 2,500.00	\$ 4,050.51	\$ 2,500.00	\$ -
4200-1030	Truck R&M - Rescue 26	\$ 3,000.00	\$ 2,682.19	\$ 3,000.00	\$ -
4200-1040	Truck R&M - Pump 27	\$ 3,000.00	\$ 1,651.14	\$ 3,000.00	\$ -
4200-1050	Truck R&M - Ladder 28	\$ 3,000.00	\$ 16,484.22	\$ 3,000.00	\$ -
4200-1060	Fuel for Trucks	\$ 9,500.00	\$ 15,717.43	\$ 18,000.00	\$ 8,500.00
4200-1100	Insurance Premium	\$ 51,000.00	\$ 50,459.59	\$ 59,000.00	\$ 8,000.00
4200-1200	Miscellaneous/Recognition Night	\$ 2,750.00	\$ 886.71	\$ 3,000.00	\$ 250.00
4200-1300	Utilities (Gas/Hydro/Water/Sewer)	\$ 20,000.00	\$ 23,815.20	\$ 30,000.00	\$ 10,000.00
4200-1400	Bell Canada (Dispatch Line)	\$ 950.00	\$ 837.64	\$ 950.00	\$ -
4200-1500	Bell Canada (Admin Line)	\$ 1,350.00	\$ 1,320.15	\$ 1,600.00	\$ 250.00
4200-1550	Bell Mobility	\$ 1,400.00	\$ 1,459.22	\$ 1,700.00	\$ 300.00
4200-1600	Vaccination & Driver Medicals	\$ 800.00		\$ 800.00	\$ -
4200-1700	Bank Service Charges	\$ 725.00	\$ 403.00	\$ 725.00	\$ -
4200-1750	Ceridian Payroll	\$ 2,700.00	\$ 1,983.84	\$ 3,000.00	\$ 300.00
4200-1800	New Equipment Acquisition	\$ 5,000.00	\$ 1,721.43	\$ 5,000.00	\$ -
4200-1810	Equipment Maintenance	\$ 4,000.00	\$ 1,990.31	\$ 4,000.00	\$ -
4200-1860	FF Association Expenses	\$ -	\$ 4,590.51	\$ -	\$ -
4200-1900	TSF Bell Tower Lease to Capital				\$ -
4200-1980	Building Maintenance	\$ 7,500.00	\$ 6,488.78	\$ 7,500.00	\$ -
4200-2000	Interest on Temporary Loans	\$ 600.00		\$ 600.00	\$ -
4200-2100	Fire Hydrants	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ -
4200-2500	Uncollectible Accounts	\$ -		\$ -	\$ -
	<b>TOTAL EXPENSES</b>	<b>\$ 671,175.00</b>	<b>\$ 668,901.07</b>	<b>\$ 826,475.00</b>	

*Increase in Expenses over Previous Year*                      23.14%

**REVENUES:**

3000-0500	Interest on Current Account	\$ 200.00	\$ 556.17	\$ 500.00	\$ 300.00
3000-0600	Inspection Revenue	\$ 3,000.00	\$ 8,690.00	\$ 3,000.00	\$ -
3000-0800	MTO / County / Insurance MVC Revenu	\$ 40,000.00	\$ 20,535.41	\$ 40,000.00	\$ -
3000-0850	Hydro / Enridge Revenue	\$ 5,000.00	\$ 5,320.00	\$ 5,000.00	\$ -
3000-0900	False Alarm / Fire Report / Misc. Reven	\$ 500.00	\$ 7,664.08	\$ 500.00	\$ -
	<b>SUBTOTAL REVENUES</b>	<b>\$ 48,700.00</b>	<b>\$ 42,765.66</b>	<b>\$ 49,000.00</b>	
	Operating Reserve	\$ 35,000.00			
2900-0000	Surplus/Deficit from Previous Year				
	<b>TOTAL REVENUES</b>	<b>\$ 83,700.00</b>	<b>\$ 42,765.66</b>	<b>\$ 49,000.00</b>	

<b>TOTAL OPERATING LEVY</b>	<b>\$ 587,475.00</b>	<b>\$ 777,475.00</b>
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*Decrease over Previous Year*    0.62%

*Increase over Previous Year*    32.34%

**SHELBURNE & DISTRICT FIRE DEPT  
CAPITAL PLAN  
2023 - 2037**

Opt 1

**CAPITAL PLAN**

YEAR	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037
Opening Balance	\$ 668,718.03	\$ 273,993.81	\$ 50,248.81	\$ 443,544.19	\$ 315,604.33	\$ 820,412.48	\$ 1,541,760.04	\$ 2,323,208.77	\$ 3,338,045.51	\$ 4,439,227.75	\$ 5,599,318.51	\$ 7,849,591.90	\$ 6,110,979.69	\$ 4,189,000.10	\$ 2,118,622.39	\$ 154,208.15
<b>Transfers In</b>																
Plus: Interest	\$ -	\$ -	\$ -													
Plus: Special Capital Levy (prev \$93,000)	\$ 222,500.00	\$ 350,000.00	\$ 440,000.00	\$ 545,000.00	\$ 665,000.00	\$ 800,000.00	\$ 950,000.00	\$ 1,115,000.00	\$ 1,295,000.00	\$ 1,490,000.00	\$ 1,700,000.00	\$ 1,910,000.00	\$ 2,120,000.00	\$ 2,330,000.00	\$ 2,540,000.00	\$ 2,750,000.00
Plus: Surplus from Previous Year	\$ -	\$ -	\$ -													
Plus: Sale of Pumper & Extrication Equip.	\$ 18,500.93	\$ 10,000.00														
Plus: Bell Tower Lease	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
<b>Transfers Out</b>																
Less: Re-certify E-One Aerial Truck - Ladder 28	\$ -	\$ -	\$ -													
Less: Replace Car 22	\$ -	\$ -	\$ -													
Less: Purchase Pumper Truck - Pump 24	\$ -	\$ -	\$ -													
Less: Replace Pumper Truck - Pump 27	\$ 591,381.12															
Less: Rescue Truck - Rescue 26		\$ 550,000.00														
Less: Tanker Truck - Tanker 25				\$ 550,000.00												
Less: Purchase Car 21				\$ 70,000.00												
Less: Replace SCBA's	\$ -	\$ -	\$ -							\$ 200,000.00						
Less: Generator														\$ 30,000.00		
Less: Truck Exhaust Control System					\$ 100,000.00											
Less: Contamination Room Reno																
Less: Repave Parking Lot	\$ -	\$ -	\$ -													
Less: Purchase Extrication Equipment							\$ 80,000.00									
Less: Washroom Renovation	\$ 25,064.14															
Less: Building Replacement/Addition											\$ 15,000,000.00					
Less: Communication Equipment	\$ 2,698.32	\$ 7,500.00	\$ 11,025.00	\$ 11,576.25	\$ 12,155.06	\$ 12,762.82	\$ 13,400.96	\$ 14,071.00	\$ 14,774.55	\$ 15,513.28	\$ 16,288.95	\$ 17,103.39	\$ 17,958.56	\$ 18,856.49	\$ 19,799.32	\$ 20,789.28
Less: Protective Clothing	\$ 18,201.73	\$ 30,000.00	\$ 23,500.00	\$ 28,200.00	\$ 33,840.00	\$ 40,608.00	\$ 48,729.60	\$ 58,475.52	\$ 70,170.62	\$ 84,204.75	\$ 101,045.70	\$ 121,254.84	\$ 145,505.81	\$ 174,606.97	\$ 209,528.36	\$ 251,434.03
Less: New Equipment	\$ 5,879.84	\$ 18,745.00	\$ 19,679.63	\$ 20,663.61	\$ 21,696.79	\$ 22,781.63	\$ 23,920.71	\$ 25,116.74	\$ 26,372.58	\$ 27,691.21	\$ 29,075.77	\$ 30,529.56	\$ 32,056.04	\$ 33,658.84	\$ 35,341.78	\$ 37,108.87
Less: SCBA Filling Station	\$ -	\$ 45,000.00														
<b>Ending Balance</b>	\$ 273,993.81	\$ 50,248.81	\$ 443,544.19	\$ 315,604.33	\$ 820,412.48	\$ 1,541,760.04	\$ 2,323,208.77	\$ 3,338,045.51	\$ 4,439,227.75	\$ 5,599,318.51	\$ 7,849,591.90	\$ 6,110,979.69	\$ 4,189,000.10	\$ 2,118,622.39	\$ 154,208.15	\$ 597,624.03
Annual Expense	\$ 643,225.15	\$ 591,245.00	\$ 54,204.63	\$ 680,439.86	\$ 167,691.85	\$ 86,152.44	\$ 176,051.26	\$ 107,663.27	\$ 201,317.76	\$ 337,409.24	\$ 15,156,410.41	\$ 178,887.79	\$ 205,520.40	\$ 267,122.30	\$ 274,669.46	\$ 3,509,332.18

Rolling Stock List of Vehicles	Year to Replace
2004 International Rescue Truck	2024
2021 Spartan Metrostar-X Pumper	2041
2009 Tanker Truck	2024
2017 Ford Explorer	2025
2012 E-One Aerial Truck	2037
2012 Ford F150 Crew Cab	2030
2018 Spartan Metrostar-X Pumper	2037

As per NFPA 1901
Pumpers 15 yr as 1st run, 10 yr more as 2nd run
Rescue 15 yr
Aerial 15 yr
Tankers 15 yr
Pickups/SUVs 15 yr

Equipment Replacement Dates	Year to Replace
2016 SCBA	2031
2018 Extrication Equipment	2033
2009 Extrication Equipment	2034
Generator	2035

**SHELBURNE & DISTRICT FIRE DEPT  
CAPITAL PLAN  
2021 - 2031**

Opt 2

**CAPITAL PLAN**

YEAR	Adopted 2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037
Opening Balance	\$ 668,718.03	\$ 258,804.82	\$ 473,059.82	\$ 182,855.20	\$ 41,115.34	\$ 536,763.49	\$ 1,238,519.05	\$ 1,974,857.38	\$ 2,941,545.38	\$ 3,961,542.78	\$ 4,971,690.04	\$ 8,696,680.33	\$ 7,243,744.22	\$ 5,669,686.30	\$ 4,004,700.49	\$ 2,188,990.39
<b>Transfers In</b>																
Plus: Interest	\$ -	\$ -	\$ -													
Plus: Special Capital Levy (prev \$93,000)	\$ 222,500.00	\$ 308,000.00	\$ 408,000.00	\$ 533,000.00	\$ 658,000.00	\$ 783,000.00	\$ 908,000.00	\$ 1,033,000.00	\$ 1,158,000.00	\$ 1,283,000.00	\$ 1,408,000.00	\$ 1,533,000.00	\$ 1,658,000.00	\$ 1,783,000.00	\$ 1,908,000.00	\$ 2,033,000.00
Plus: Surplus from Previous Year	\$ -	\$ -	\$ -													
Plus: Sale of Pumper	\$ 18,500.93															
Plus: Bell Tower Lease	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
<b>Transfers Out</b>																
Less: Re-certify E-One Aerial Truck - Ladder 28	\$ -	\$ -	\$ -			\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 2,000,000.00
Less: Replace Car 21	\$ -	\$ -	\$ -						\$ 68,500.00							
Less: Purchase Pumper Truck - Pump 24	\$ -	\$ -	\$ -													\$ 1,200,000.00
Less: Replace Pumper Truck - Pump 27	\$ 588,000.00															
Less: Rescue Truck - Rescue 26			\$ 650,000.00													
Less: Tanker Truck - Tanker 25				\$ 550,000.00												
Less: Purchase Car 22				\$ 70,000.00												
Less: Replace SCBA's	\$ -	\$ -	\$ -							\$ 200,000.00						
Less: Generator														\$ 30,000.00		
Less: Truck Exhaust Control System					\$ 100,000.00											
Less: Contamination Room Reno																
Less: Repave Parking Lot	\$ -	\$ -	\$ -													
Less: Purchase Extrication Equipment							\$ 80,000.00									
Less: Washroom Renovation	\$ 25,064.14															
Less: Building Replacement/Addition											\$ 15,000,000.00					
Less: Communication Equipment	\$ 10,000.00	\$ 7,500.00	\$ 11,025.00	\$ 11,576.25	\$ 12,155.06	\$ 12,762.82	\$ 13,400.96	\$ 14,071.00	\$ 14,774.55	\$ 15,513.28	\$ 16,288.95	\$ 17,103.39	\$ 17,958.56	\$ 18,856.49	\$ 19,799.32	\$ 20,789.28
Less: Protective Clothing	\$ 17,500.00	\$ 30,000.00	\$ 25,000.00	\$ 30,000.00	\$ 36,000.00	\$ 43,200.00	\$ 51,840.00	\$ 24,624.26	\$ 25,855.47	\$ 27,148.24	\$ 28,505.66	\$ 29,930.94	\$ 31,427.49	\$ 32,998.86	\$ 34,648.80	\$ 36,381.24
Less: New Equipment	\$ 17,850.00	\$ 18,745.00	\$ 19,679.63	\$ 20,663.61	\$ 21,696.79	\$ 22,781.63	\$ 23,920.71	\$ 25,116.74	\$ 26,372.58	\$ 27,691.21	\$ 29,075.77	\$ 30,529.56	\$ 32,056.04	\$ 33,658.84	\$ 35,341.78	\$ 37,108.87
Less: SCBA Filling Station	\$ -	\$ 45,000.00														
<b>Ending Balance</b>	<b>\$ 258,804.82</b>	<b>\$ 473,059.82</b>	<b>\$ 182,855.20</b>	<b>\$ 41,115.34</b>	<b>\$ 536,763.49</b>	<b>\$ 1,238,519.05</b>	<b>\$ 1,974,857.38</b>	<b>\$ 2,941,545.38</b>	<b>\$ 3,961,542.78</b>	<b>\$ 4,971,690.04</b>	<b>\$ 8,696,680.33</b>	<b>\$ 7,243,744.22</b>	<b>\$ 5,669,686.30</b>	<b>\$ 4,004,700.49</b>	<b>\$ 2,188,990.39</b>	<b>\$ 3,442,769.78</b>
Annual Expense	\$ 658,414.14	\$ 101,245.00	\$ 705,704.63	\$ 682,239.86	\$ 169,851.85	\$ 88,744.44	\$ 179,161.66	\$ 73,812.00	\$ 145,502.60	\$ 280,352.73	\$ 15,083,870.37	\$ 87,563.89	\$ 91,442.08	\$ 125,514.19	\$ 99,789.90	\$ 3,294,279.39

Rolling Stock List of Vehicles	Year to Replace
2004 International Rescue Truck	2024
2021 Spartan Metrostar-X Pumper	2041
2009 Tanker Truck	2024
2017 Ford Explorer	2025
2012 E-One Aerial Truck	2037
2012 Ford F150 Crew Cab	2030
2018 Spartan Metrostar-X Pumper	2037

Equipment Replacement Dates	Year to Replace
2016 SCBA	2031
2018 Extrication Equipment	2033
2009 Extrication Equipment	2034
Generator	2035

**As per NFPA 1901**  
Pumpers 15 yr as 1st run, 10 yr more as 2nd run  
Rescue 15 yr  
Aerial 15 yr  
Tankers 15 yr  
Pickups/SUVs 15 yr

## Nicole Hill

---

**From:** Jennifer Willoughby <jwilloughby@shelburne.ca>  
**Sent:** Friday, December 9, 2022 1:24 PM  
**To:** Nicole Hill  
**Subject:** FW: Essentials of Municipal Fire Protection - A Decision Maker's Guide

**Follow Up Flag:** Follow up  
**Due By:** Wednesday, December 28, 2022 10:00 AM  
**Flag Status:** Flagged

Hi Nicole

I sent a copy of the below email to Ralph.

I know you're not sure who your entire board is as of yet but perhaps they may interested once they've been appointed.

Thank You

Jennifer Willoughby, Director of Legislative Services/Clerk  
**Phone: 519-925-2600 ext 223 | Fax: 519-925-6134 | [jwilloughby@shelburne.ca](mailto:jwilloughby@shelburne.ca)**  
Town of Shelburne | 203 Main Street East, Shelburne ON L9V 3K7  
[www.shelburne.ca](http://www.shelburne.ca)

Town Hall will be open to the public Monday to Friday from 8:30 am to 12:00 pm and 1:00 pm and 4:30 pm. The office will be closed between 12:00 pm to 1:00 pm. There will be no public access to Town Hall each day from 12:00 pm to 1:00 pm.

We are encouraging everyone to continue to take advantage of digital processes. The best way to reach staff is by email. You can pay your bills online by visiting our webpage [Paying My Bills](#). Appointments at Town Hall are available upon request. You can request an appointment by visiting [Save my Spot](#) on our website.

**From:** Desormeaux, Cheryl (SOLGEN) <Cheryl.Desormeaux@ontario.ca>  
**Sent:** Friday, December 9, 2022 11:48 AM  
**Cc:** Roberts, Tawnya (SOLGEN) <Tawnya.Roberts@ontario.ca>; Colling, Joshua (SOLGEN) <Joshua.Colling@ontario.ca>; Wells, Keith (SOLGEN) <Keith.Wells@ontario.ca>; Cooper, Jennifer S. (SOLGEN) <Jennifer.S.Cooper@ontario.ca>; Bechard, Michael (SOLGEN) <Michael.Bechard@ontario.ca>  
**Subject:** Essentials of Municipal Fire Protection - A Decision Maker's Guide

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the contents to be safe.

***The following message has been sent on behalf of Assistant Deputy Fire Marshal, Keith Wells:***

The Office of the Fire Marshal (OFM) is pleased to announce the modernization of the “**Essentials of Municipal Fire Protection – A Decision Maker’s Guide**” seminar. This 3 hour seminar will highlight the fundamentals of fire protection services related to:

- roles and responsibilities;
- fire protection service delivery options;
- risk management;
- core services; and,



- OFM services and tools to support fire protection services.

The seminar addresses the following questions with respect to Fire Service and Municipal Leaders:

- WHAT are they responsible and accountable for?
- TO WHOM are they responsible and accountable?
- What do they need to KNOW?
- How do they demonstrate DUE DILIGENCE?
- WHERE can they find additional information and resources?

Along with new and updated information, we are now offering these sessions **virtually as well as in-person**. Please access the catalogue at the link provided for upcoming province-wide virtual session offerings and registration pages.

[Register Here!](#)

Should you wish to schedule an in-person session for your local community or an alternative date for a virtual session, please contact your local Fire Protection Adviser.

## Upcoming Events

Events per page

List View

Date View

### 01 Essentials of Municipal Fire Protection – A Decision Maker’s Guide

Wednesday 11 January 2023, 09:00 AM - 12:00 PM

This seminar will highlight the fundamentals of municipal fire protection service delivery and will emphasize roles and responsibilities, competencies, risk management and due diligence, the comprehensive fire safety effectiveness model and core services

[Register](#)

[Event Details](#)

### 02 Essentials of Municipal Fire Protection – A Decision Maker’s Guide

Tuesday 24 January 2023, 09:00 AM - 12:00 PM

This seminar will highlight the fundamentals of municipal fire protection service delivery and will emphasize roles and responsibilities, competencies, risk management and due diligence, the comprehensive fire safety effectiveness model and core services

[Register](#)

[Event Details](#)

### 03 Essentials of Municipal Fire Protection – A Decision Maker’s Guide

Tuesday 7 February 2023, 09:00 AM - 12:00 PM

This seminar will highlight the fundamentals of municipal fire protection service delivery and will emphasize roles and responsibilities, competencies, risk management and due diligence, the comprehensive fire safety effectiveness model and core services

[Register](#)

[Event Details](#)

### 04 Essentials of Municipal Fire Protection – A Decision Maker’s Guide

Wednesday 22 February 2023, 09:00 AM - 12:00 PM

This seminar will highlight the fundamentals of municipal fire protection service delivery and will emphasize roles and responsibilities, competencies, risk management and due diligence, the comprehensive fire safety effectiveness model and core services

[Register](#)

[Event Details](#)

### 05 Essentials of Municipal Fire Protection – A Decision Maker’s Guide

Wednesday 8 March 2023, 09:00 AM - 12:00 PM

This seminar will highlight the fundamentals of municipal fire protection service delivery and will emphasize roles and responsibilities, competencies, risk management and due diligence, the comprehensive fire safety effectiveness model and core services

[Register](#)

[Event Details](#)

### 06 Essentials of Municipal Fire Protection – A Decision Maker’s Guide

Tuesday 21 March 2023, 09:00 AM - 12:00 PM

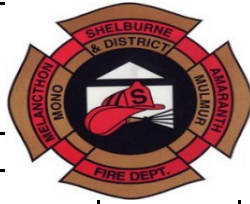
This seminar will highlight the fundamentals of municipal fire protection service delivery and will emphasize roles and responsibilities, competencies, risk management and due diligence, the comprehensive fire safety effectiveness model and core services

[Register](#)

[Event Details](#)

Page 1

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## Shelburne & District Fire Department

**Prepared for Board Meeting: 03-01-23**

<b>ACCOUNTS PAYABLE</b>			<b>2022</b>	<b>2022</b>
			<b>November</b>	<b>December</b>
<b>4100</b>	100-300	Secretarial/Treasurer Services	3,352.50	
	400	Legal & Audit		203.52
	550	Office Supplies	303.62	496.69
	600	Materials & Supplies	149.42	
	700	Service & Rent	629.89	222.79
	800	Subscriptions & Membership		274.75
	900	Conventions & Conferences		1180.35
	1200	Health & Safety Expenses	353.92	305.24
	1300	Fire Prevention/Public Education	8.65	142.75
	1500	Training Courses/Training Expenses	1,235.16	799.29
	1800	Communication Equipment		1119.36
	1900	Dispatch Service	11,250.00	
<b>4200</b>	100	Firefighter Wages	40,756.39	392.28
	102	FT Staff Wages/Stautory Ded/Pension	13,175.22	22.36
	200	Benefits/WSIB/EHT		1,725.08
	500	Protective Clothing/Uniforms	117.02	1295.46
	1000	Truck Operations & Maintenance	2,608.67	4143.60
	1060	Fuel	3,104.28	1122.17
	1200	Misc/Xmas Dinner/Plaque	579.83	500.00
	1300	Utilities (Heat/Hydro/Water)	1,676.04	1,132.05
	1400	Telephone	292.74	295.98
	1700	Service Charges	55.00	
	1750	Ceridian Payroll	208.65	186.18
	1800	New Equipment Acquisition		2900.16
	1810	Equipment Maintenance	438.35	
	1980	Building Maintenance		1851.76
		<b>GRAND TOTAL</b>	<b>\$ 80,295.35</b>	<b>\$ 20,311.82</b>

# Accounts Payable

January 3, 2023 Board Meeting

Vendor 000000 Through 999999

Invoice Entry Date 10/29/2022 to 12/28/2022 Paid Invoices Cheque Date 10/29/2022 to 12/28/2022

Vendor Number	Vendor Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
001350	A.J. STONE COMPANY LIMITEI	170594	GLOVE/CALIBRATION CYLINDER	005843	11/07/2022	11/07/2022	616.72
			01-4200-0500 GLOVE				129.95
			01-4200-1810 CALIBRATION GAS CYLINDER				486.77
001350	A.J. STONE COMPANY LIMITEI	171091	BOOTS X 2	005856	12/07/2022	12/07/2022	1,438.55
			01-4200-0500 BOOTS X 2				1,438.55
001350	A.J. STONE COMPANY LIMITEI	171425	RES-Q-ME TOOLS FF GIFTS	005867	12/15/2022	12/15/2022	525.36
			01-4200-1860 RES-Q-ME TOOLS FF GIFTS				525.36
Vendor Total							2,580.63
090861	BAYSHORE BROADCASTING (6095-00003-0000		2022/23 FIRE DEPTS	005844	11/07/2022	11/07/2022	565.00
			01-4100-0700 2022/23 FIRE DEPTS				565.00
090783	BELL 5199253431	5199253431-11-2022	Dispatch Line	000552	11/23/2022	11/23/2022	86.58
			01-4200-1400 Dispatch Line				86.58
090783	BELL 5199253431	5199253431-12-2022	Dispatch Line	000568	12/20/2022	12/20/2022	86.58
			01-4200-1400 Dispatch Line				86.58
Vendor Total							173.16
002300	BELL 5199255111	5199255111-11-2022	Telephone	000553	11/23/2022	11/23/2022	111.94
			01-4200-1500 Telephone				111.94
002300	BELL 5199255111	5199255111-12-2022	Telephone	000569	12/20/2022	12/20/2022	115.54
			01-4200-1500 Telephone				115.54
Vendor Total							227.48
090599	BELL CANADA (INTERNET)	504622880-11-2022	INTERNET ACCESS	000558	12/07/2022	12/07/2022	112.94
			01-4100-0700 INTERNET ACCESS				112.94
090502	BELL MOBILITY	500168303-11-2022	MOBILE PHONE BILL	000554	11/23/2022	11/23/2022	126.56
			01-4200-1550 MOBILE PHONE BILL				126.56
090502	BELL MOBILITY	500168303-12-2022	MOBILE PHONE BILL	000570	12/20/2022	12/20/2022	126.56
			01-4200-1550 MOBILE PHONE BILL				126.56
Vendor Total							253.12
090863	C-MAX FIRE SOLUTIONS	92762	ANNUAL PUMP TEST X 2	005848	11/23/2022	11/23/2022	1,017.00
			01-4200-1040 ANNUAL PUMP TEST X 2				508.50
			01-4200-1005 ANNUAL PUMP TEST X 2				508.50
090723	CERIDIAN	2022-VFF-11	SERVICE CHARGE	000555	11/24/2022	11/24/2022	143.36
			01-4200-1750 SERVICE CHARGE				143.36
090723	CERIDIAN	2022-SAL-21	PAYROLL SERVICE CHARGE	000555	11/24/2022	11/24/2022	88.34
			01-4200-1750 PAYROLL SERVICE CHARGE				88.34
090723	CERIDIAN	2022-SAL-22	SERVICE CHARGE	000559	12/07/2022	12/07/2022	35.76
			01-4200-1750 SERVICE CHARGE				35.76
090723	CERIDIAN	2022-VFF-12A	SERVICE CHARGE	000559	12/07/2022	12/07/2022	98.25

# Accounts Payable

January 3, 2023 Board Meeting

Vendor 000000 Through 999999

Invoice Entry Date 10/29/2022 to 12/28/2022 Paid Invoices Cheque Date 10/29/2022 to 12/28/2022

Vendor Number	Vendor Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
			01-4200-1750	SERVICE CHARGE			98.25
090723	CERIDIAN	2022-SAL-23	SERVICE CHARGE	000571	12/20/2022	12/20/2022	35.76
			01-4200-1750	SERVICE CHARGE			35.76
090723	CERIDIAN	2022-VFF-12B	SERVICE CHARGE	000571	12/20/2022	12/20/2022	36.95
			01-4200-1750	SERVICE CHARGE			36.95
Vendor Total							438.42
090836	DEPENDABLE EMERGENCY V FS12082		COOLANT PRESSURE TEST	005857	12/07/2022	12/07/2022	96.02
			01-4200-1040	COOLANT PRESSURE TEST			96.02
090836	DEPENDABLE EMERGENCY V FS11850		WATER LEVEL DISPLAY	005857	12/07/2022	12/07/2022	960.22
			01-4200-1020	WATER LEVEL DISPLAY			960.22
Vendor Total							1,056.24
090580	DUANE FOULGER	2022-01	20 YEAR SERVICE AWARD	005868	12/20/2022	12/20/2022	100.00
			01-4200-1200	20 YEAR SERVICE AWARD			100.00
003740	ENBRIDGE CONSUMERS GAS 122174110005-10-2022		GAS BILL	000545	11/07/2022	11/07/2022	397.56
			01-4200-1300	GAS BILL			397.56
003740	ENBRIDGE CONSUMERS GAS 122174110005-11-2022		GAS BILL	000560	12/07/2022	12/07/2022	472.84
			01-4200-1300	GAS BILL			472.84
Vendor Total							870.40
090585	EXCEL BUSINESS SYSTEMS	463126	METER READING FOR OCTOBER	005845	11/07/2022	11/07/2022	231.41
			01-4100-0550	METER READING FOR OCTOBER			231.41
090585	EXCEL BUSINESS SYSTEMS	465858	METER READING FOR NOVEMBER	005858	12/07/2022	12/07/2022	250.66
			01-4100-0550	METER READING FOR NOVEMBER			250.66
090585	EXCEL BUSINESS SYSTEMS	425900	METER READING FOR AUG 2021	005858	12/07/2022	12/07/2022	89.07
			01-4100-0550	METER READING FOR AUG 2021			89.07
090585	EXCEL BUSINESS SYSTEMS	436395	METER READING FOR DEC 2021	005858	12/07/2022	12/07/2022	94.81
			01-4100-0550	METER READING FOR DEC 2021			94.81
090585	EXCEL BUSINESS SYSTEMS	461150	SURGE PROTECTOR & INTEREST	005858	12/07/2022	12/07/2022	116.62
			01-4100-0550	SURGE PROTECTOR & INTEREST			116.62
Vendor Total							782.57
090743	EXCEL LEASING	270508	COPIER LEASE PAYMENT	000546	11/07/2022	11/07/2022	111.87
			01-4100-0700	COPIER LEASE PAYMENT			111.87
090743	EXCEL LEASING	271421	COPIER LEASE PAYMENT	000561	12/07/2022	12/07/2022	111.87
			01-4100-0700	COPIER LEASE PAYMENT			111.87
Vendor Total							223.74
006500	FIRE MARSHAL'S PUBLIC FIRE IN160361		FIRE OFFICER X 3	005859	12/07/2022	12/07/2022	427.98
			01-4100-1500	FIRE OFFICER X 3			427.98

# Accounts Payable

January 3, 2023 Board Meeting

Vendor 000000 Through 999999

Invoice Entry Date 10/29/2022 to 12/28/2022 Paid Invoices Cheque Date 10/29/2022 to 12/28/2022

Vendor Number	Vendor Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
090829	FLUENT IMS	INV-7402	WHO'S RESPONDING	005860	12/07/2022	12/07/2022	1,243.00
			01-4100-1800 WHO'S RESPONDING				1,243.00
090766	GORD DAVENPORT AUTO INC 14417-284534		FLOPERM DEF	000547	11/07/2022	11/07/2022	89.27
			01-4200-1030 FLOPERM DEF				89.27
090766	GORD DAVENPORT AUTO INC 14417-285483		HD 50/50 AF	000547	11/10/2022	11/10/2022	61.73
			01-4200-1040 HD 50/50 AF				61.73
090766	GORD DAVENPORT AUTO INC 14417-286563		PAPER TOWELS/CAR WASH	000556	11/23/2022	11/23/2022	165.92
			01-4100-0600 PAPER TOWELS/CAR WASH				165.92
Vendor Total							316.92
090862	HUDSON DUCK MEDIA	56	DEPARTMENT HEAD SHOTS	005849	11/17/2022	11/17/2022	774.05
			01-4200-1860 DEPARTMENT HEAD SHOTS				774.05
008970	HYDRO ONE NETWORKS INC 200064490621-11-2022		HYDRO BILL	000548	11/07/2022	11/07/2022	788.45
			01-4200-1300 HYDRO BILL				788.45
008970	HYDRO ONE NETWORKS INC 200064490621-12-2022		HYDRO BILL	000562	12/07/2022	12/07/2022	795.08
			01-4200-1300 HYDRO BILL				795.08
Vendor Total							1,583.53
090575	JAMIE DEMPSTER	2022-01	20 YEAR SERVICE AWARD	005869	12/20/2022	12/20/2022	100.00
			01-4200-1200 20 YEAR SERVICE AWARD				100.00
090724	JASON DUCK	2022-05	DRIVER TRAINING BOOKS X 6	005850	11/23/2022	11/23/2022	119.39
			01-4100-1500 DRIVER TRAINING BOOKS X 6				119.39
090678	LARRY BYE MOBILE REPAIR	26717	L28 SERVICE CALL	005851	11/23/2022	11/23/2022	418.10
			01-4200-1050 L28 SERVICE CALL				418.10
090678	LARRY BYE MOBILE REPAIR	26782	R26 ANNUAL INSPECTION	005851	11/23/2022	11/23/2022	1,310.70
			01-4200-1030 R26 ANNUAL INSPECTION				1,310.70
090678	LARRY BYE MOBILE REPAIR	26829	ANNUAL INSPECTION	005861	12/07/2022	12/07/2022	2,052.68
			01-4200-1020 ANNUAL INSPECTION				2,052.68
090678	LARRY BYE MOBILE REPAIR	26849	ANNUAL INSPECTION	005870	12/20/2022	12/20/2022	1,356.82
			01-4200-1005 ANNUAL INSPECTION				1,356.82
Vendor Total							5,138.30
090824	LUST FOR DUST	2022-10	MONTHLY CLEANING INVOICE	005862	12/07/2022	12/07/2022	203.40
			01-4200-1980 MONTHLY CLEANING INVOICE				203.40
090824	LUST FOR DUST	2022-11	MONTHLY CLEANING INVOICE	005862	12/07/2022	12/07/2022	406.80
			01-4200-1980 MONTHLY CLEANING INVOICE				406.80
090824	LUST FOR DUST	2022-12	MONTHLY CLEANING INVOICE	005877	12/21/2022	12/21/2022	305.10
			01-4200-1980 MONTHLY CLEANING INVOICE				305.10
Vendor Total							915.30

# Accounts Payable

January 3, 2023 Board Meeting

Vendor 000000 Through 999999

Invoice Entry Date 10/29/2022 to 12/28/2022 Paid Invoices Cheque Date 10/29/2022 to 12/28/2022

Vendor Number	Vendor Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
090797	NICOLE HILL	2022-04	CRAYONS/BRISTOL BOARD	005852	11/23/2022	11/23/2022	9.61
			01-4100-1300 CRAYONS/BRISTOL BOARD				9.61
090602	OLUF JENSEN	2022-01	20 YEAR SERVICE AWARD	005871	12/20/2022	12/20/2022	100.00
			01-4200-1200 20 YEAR SERVICE AWARD				100.00
090753	OMERS	2022-SAL-21	OMERS PREMIUMS	000563	12/07/2022	12/07/2022	1,224.74
			01-2900-6250 OMERS PREMIUMS				1,224.74
090753	OMERS	2022-SAL-22	OMERS PREMIUMS	000563	12/07/2022	12/07/2022	1,224.74
			01-2900-6250 OMERS PREMIUMS				1,224.74
Vendor Total							2,449.48
015600	ONTARIO ASSOC. OF FIRE CH2023		ANNUAL MEMBERSHIP RENEWAL	005863	12/07/2022	12/07/2022	305.10
			01-4100-0800 ANNUAL MEMBERSHIP RENEWAL				305.10
015755	ORANGEVILLE FIRE EQUIPME98241		3 X 2.5 GALLON FIRE EXTINGUISH	005872	12/20/2022	12/20/2022	1,016.83
			01-4100-1200 3 X 2.5 GALLON FIRE EXTINGUISH				1,016.83
015755	ORANGEVILLE FIRE EQUIPME98935		CREDIT-RETURN 2 EXTINGUISHERS	005872	12/20/2022	12/20/2022	-677.89
			01-4100-1200 CREDIT-RETURN 2 EXTINGUISHERS				-677.89
Vendor Total							338.94
090726	PROVIX INC.	N24712	BATTERY	005846	11/07/2022	11/07/2022	310.25
			01-4100-1200 BATTERY				310.25
090825	RALPH SNYDER	2022-01	REIMBURSE FOR BOOK SHELVES	005864	12/07/2022	12/07/2022	155.71
			01-4200-1980 REIMBURSE FOR BOOK SHELVES				155.71
090552	ROB SELLAR	2022-02	20 YEAR SERVICE AWARD	005873	12/20/2022	12/20/2022	100.00
			01-4200-1200 20 YEAR SERVICE AWARD				100.00
006350	SHELBURNE HOME HARDWAF372793/1		PLATE COVERS/CABLE TIES	000564	12/07/2022	12/07/2022	51.91
			01-4200-1980 PLATE COVERS/CABLE TIES				51.91
090716	STEVE MONDS	2022-03	20 YEARS OF SERVICE AWARD	005874	12/20/2022	12/20/2022	100.00
			01-4200-1200 20 YEARS OF SERVICE AWARD				100.00
090840	STILLWATER CONSULTING LII4373		FLMS	005853	11/23/2022	11/23/2022	415.11
			01-4100-1500 FLMS				415.11
090840	STILLWATER CONSULTING LII4335		FLMS	005853	11/23/2022	11/23/2022	415.11
			01-4100-1500 FLMS				415.11
090840	STILLWATER CONSULTING LII4406		FLMS	005853	11/23/2022	11/23/2022	415.11
			01-4100-1500 FLMS				415.11
090840	STILLWATER CONSULTING LII4439		FLMS FOR DECEMBER	005865	12/07/2022	12/07/2022	415.11



# Accounts Payable

January 3, 2023 Board Meeting

Vendor 000000 Through 999999

Invoice Entry Date 10/29/2022 to 12/28/2022 Paid Invoices Cheque Date 10/29/2022 to 12/28/2022

Vendor Number	Vendor Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
		01-4100-1500	FLMS FOR DECEMBER				415.11
						Vendor Total	1,660.44
090573	SUNCOR ENERGY PRODUCTS	22 11 02	FUEL FOR TRUCKS	000549	11/07/2022	11/07/2022	2,069.13
		01-4200-1060	FUEL FOR TRUCKS				2,069.13
090573	SUNCOR ENERGY PRODUCTS	22 12 05	FUEL FOR TRUCKS	000565	12/07/2022	12/07/2022	569.38
		01-4200-1060	FUEL FOR TRUCKS				569.38
						Vendor Total	2,638.51
090538	TD CANADA TRUST	2022-11	MONTHLY VISA STMT	000557	11/23/2022	11/23/2022	982.77
			01-4100-0550 PAPER				105.75
			01-4200-1200 FRAMES				55.30
			01-4200-1200 FF RECOGNITION NIGHT				588.59
			01-4100-0700 ZOOM				22.60
			01-4200-1060 FUEL FOR TRUCKS				231.00
			01-4100-1200 GREEN BOOKS				75.04
			01-3000-0900 ANNUAL CASH BACK CREDIT				-95.51
090538	TD CANADA TRUST	2022-12	MONTHLY VISA STMT	000566	12/07/2022	12/07/2022	2,583.93
			01-4200-1860 CHIEFS PURCHASE				22.59
			01-4100-0700 ZOOM				22.60
			01-4200-1005 LIGHT/PROPANCE CYL				135.55
			01-4100-0900 O AFC CONFERENCE				926.60
			01-4100-0900 O AFC CONFERENCE-HOTEL				384.14
			01-4100-1300 PARADE CANDY CANES				109.38
			01-4100-1300 PARADE CANDY CANES				49.69
			01-4200-1980 3 X DESKS				933.38
						Vendor Total	3,566.70
090826	TILLSONBURG FIRE DEPARTM	22-0184	QUARTERLY DISPATCH SERVICE	005854	11/23/2022	11/23/2022	11,250.00
			01-4100-1900 QUARTERLY DISPATCH SERVICE				11,250.00
020650	TOWN OF SHELBURNE	0514796	WATER & SEWER BILLING	000550	11/10/2022	11/10/2022	17.20
			01-4200-1300 WATER & SEWER BILLING				17.20
020650	TOWN OF SHELBURNE	0514615	WATER & SEWER BILLING	000550	11/10/2022	11/10/2022	604.55
			01-4200-1300 WATER & SEWER BILLING				604.55
020650	TOWN OF SHELBURNE	0514870	HEALTH BENEFITS FOR NOV 2022	005866	12/07/2022	12/07/2022	896.31
			01-4200-0200 HEALTH BENEFITS FOR NOV 2022				896.31
020650	TOWN OF SHELBURNE	0516356	HEALTH BENEFITS FOR DEC 2022	005875	12/20/2022	12/20/2022	932.33
			01-4200-0200 HEALTH BENEFITS FOR DEC 2022				932.33
						Vendor Total	2,450.39
090730	WARD & UPTIGROVE CONSUL	86005	HR SERVICES	005847	11/10/2022	11/10/2022	226.00
			01-4100-0400 HR SERVICES				226.00
090730	WARD & UPTIGROVE CONSUL	86420	TRAINING CERTIFICATES	005876	12/20/2022	12/20/2022	226.00
			01-4100-0400 TRAINING CERTIFICATES				226.00

# Accounts Payable

January 3, 2023 Board Meeting

Vendor 000000 Through 999999

Invoice Entry Date 10/29/2022 to 12/28/2022 Paid Invoices Cheque Date 10/29/2022 to 12/28/2022

Vendor Number	Vendor Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
Vendor Total							452.00
090544	WAYNE BIRD FUELS	727396	FUEL FOR TRUCKS	000551	11/07/2022	11/07/2022	1,147.01
			01-4200-1060 FUEL FOR TRUCKS				1,147.01
090544	WAYNE BIRD FUELS	732808	FUEL FOR TRUCKS	000567	12/07/2022	12/07/2022	676.73
			01-4200-1060 FUEL FOR TRUCKS				676.73
Vendor Total							1,823.74
090805	ZOLL MEDICAL CANADA INC	290553	ZOLL AED 3 BLS WITH CPR STAT	005878	12/21/2022	12/21/2022	3,220.50
			01-4200-1800 ZOLL AED 3 BLS WITH CPR STAT				3,220.50
Unpaid Invoices							0.00
Paid Invoices							50,002.45
Invoices Total							50,002.45
Selected G/L Account Total							50,002.45