



## **SHELburne & DISTRICT FIRE BOARD**

May 4, 2021

The Shelburne & District Fire Department **Board of Management** meeting was held electronically (Zoom ID 895 2688 8105) on the above mentioned date at 7:00 P.M.

### **Present**

As per attendance record.

#### 1. **Opening of Meeting**

1.1 Chair, Walter Benotto, called meeting to order at 7:02 pm.

#### 2. **Additions or Deletions**

None.

#### 3. **Approval of Agenda**

##### 3.1 **Resolution # 1**

Moved by G. Little – Seconded by S. Martin

#### **BE IT RESOLVED THAT:**

The Board of Management approves the agenda as presented.

**Carried**

#### 4. **Approval of Minutes**

##### 4.1 **Resolution # 2**

Moved by F. Nix – Seconded by E. Hawkins

#### **BE IT RESOLVED THAT:**

The Board of Management adopt the minutes under the date of April 6, 2021 as circulated.

**Carried**

5. **Pecuniary Interest**

5.1 No pecuniary interest declared.

6. **Public Question Period**

6.1 No public present.

7. **Delegations / Deputations**

7.1 None.

8. **Unfinished Business**

8.1 **Closed Session**

**Resolution # 3**

Moved by M. Mercer – Seconded by J. Horner

BE IT RESOLVED THAT:

The Shelburne & District Fire Board do now go “in camera” to discuss the following:  
Personal matters about an identifiable individual, including municipal or local board employees.

**Carried**

**Resolution # 4**

Moved by E. Hawkins – Seconded by S. Hall

BE IT RESOLVED THAT:

We do now rise and report progress at 7:35 pm.

**Carried**

**Resolution # 5**

Moved by M. Mercer – Seconded by H. Foster

BE IT RESOLVED THAT:

The Shelburne & District Fire Board awards the Fire Board Secretary a performance increase of 2.4% effective January 1, 2021.

**Carried**

9. **New Business**

9.1 **2020 Annual Report**

The Board received the report and discussed.

9.2 **2021 YTD Budget**

The Board received the report and discussed.

9.3 **Township of Amaranth Resolution**

The Board discussed possible implications of this decision for the Fire Board such as potential cash flow problems.

10. **Chief's Report**

10.1 **Monthly Reports (April 2021)**

There was a total of 14 incidents for the month of April.

10.2 **Update from the Fire Chief**

The Chief advised that there are currently 4 inspections in progress or completed. New (used) Hurst Jaws of Life were picked up, serviced and installed on Rescue 26.

Promotional exams for the Captain's position were delayed due to COVID-19, the testing will now take place on May 8<sup>th</sup>.

The Chief has been reviewing planning department documents for severance, site plans, plan of subdivision and zoning amendments as well as attending a pre-consultation meeting for Mulmur planning.

The Chief was approached by a church to have an inspection done. Due to the hardship's churches are going through due to COVID-19, the Chief asked if the Board would consider reducing or eliminating the \$200.00 inspection for 2021.

**Resolution # 6**

Moved by M. Mercer – Seconded by H. Foster

BE IT RESOLVED THAT:

The Shelburne & District Fire Board for the 2021 COVID-19 Pandemic Year waves the \$200.00 Inspection fee for Religious Establishments to be re-visited in 2022.

**Carried**

11. **Future Business:**

11.1 None.

12. **Accounts & Payroll – February & March 2021**

12.1 **Resolution # 7**

Moved by F. Nix – Seconded by W. Hannon

**BE IT RESOLVED THAT:**

The bills and accounts in the amount of \$28,555.71 for the period of April 1, 2021 to April 28, 2021 as presented and attached be approved for payment.

**Carried**

13. **Confirming and Adjournment**

13.1 **Resolution # 8**

Moved by S. Hall – Seconded by W. Hannon

**BE IT RESOLVED THAT:**

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

**Carried**

13.2 **Resolution # 9**

Moved by E. Hawkins – Seconded by H. Foster

**BE IT RESOLVED THAT:**

The Board of Management do now adjourn at 8:25 pm to meet again on June 1, 2021 at 7:00 pm or at the call of the Chair.

**Carried**

Respectfully submitted by:

Approved:

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Nicole Hill  
Secretary-Treasurer

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Walter Benotto  
Chairperson

## SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of May 4, 2021
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Municipality / Member	Present	Absent
<b>Township of Amaranth</b>		
Heather Foster	X	
Gail Little	X	
<b>Town of Mono</b>		
Sharon Martin	X	
Fred Nix	X	
<b>Township of Melancthon</b>		
Wayne Hannon	X	
Margaret Mercer	X	
<b>Town of Shelburne</b>		
Walter Benotto	X	
Shane Hall	X	
<b>Township of Mulmur</b>		
Earl Hawkins	X	
Janet Horner	X	
<b>Staff</b>		
Ralph Snyder – Fire Chief	X	
Jeff Clayton – Deputy Chief		X
Nicole Hill – Sec/Treas.	X	