



## **SHELburne & DISTRICT FIRE BOARD**

December 7, 2021

The Shelburne & District Fire Department **Board of Management** meeting was held electronically (Zoom ID 878 2434 9346) on the above mentioned date at 7:00 P.M.

### **Present**

As per attendance record.

#### 1. **Opening of Meeting**

1.1 Chair, Walter Benotto, called meeting to order at 7:01 pm.

#### 2. **Additions or Deletions**

None.

#### 3. **Approval of Agenda**

##### 3.1 **Resolution # 1**

Moved by E. Hawkins – Seconded by W. Hannon

#### **BE IT RESOLVED THAT:**

The Board of Management approves the agenda as presented.

**Carried**

#### 4. **Approval of Minutes**

##### 4.1 **Resolution # 2**

Moved by F. Nix – Seconded by M. Mercer

#### **BE IT RESOLVED THAT:**

The Board of Management adopt the minutes under the date of November 2, 2021 as circulated.

**Carried**

5. **Pecuniary Interest**

5.1 No pecuniary interest declared.

6. **Public Question Period**

6.1 No questions.

7. **Delegations / Deputations**

7.1 None.

8. **Unfinished Business**

8.1 **SDFD Washroom Renovation RFP**

The Chief updated the Board on the progress of the renovation and advised that we will need to hire painters in the new year to complete the renovations.

8.2 **2022 Capital Budget**

The Board discussed and will defer to January's meeting. The Secretary-Treasurer will modify the presented budget documents to include options with the cost of the fire hall removed.

9. **New Business**

9.1 None.

10. **Chief's Report**

10.1 **Monthly Reports (November 2021)**

There was a total of 15 incidents for the month of November.

10.2 **Update from the Fire Chief**

The Chief advised that there was 1 inspection completed. Participated in an evacuation drill at Shelburne LTC.

The Chief attended the OAFCA Annual General meeting virtually. The Chief successfully completes Humber College Fire Service Management Certificate on Change Management. The Chief also registered the SDFD for OFM "12 days of Holiday Safety" radio contest with Country 105.

The Chief updated the Board on the purchase of the new Pumper and requested additional funds for the purchase.

**Resolution # 3**

Moved by F. Nix – Seconded by J. Horner

BE IT RESOLVED THAT:

The Shelburne and District Fire Board of Management authorizes the addition of \$13,000.00 to the purchase of the new pumper truck.

**Carried**

11. **Future Business:**

11.1 SDFD & MMFD Boundary.

12. **Accounts & Payroll – November 2021**12.1 **Resolution # 4**

Moved by S. Martin – Seconded by J. Horner

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$37,411.80 for the period of October 29, 2021 to December 3, 2021, as presented and attached be approved for payment.

**Carried**

13. **Confirming and Adjournment**13.1 **Resolution # 5**

Moved by E. Hawkins – Seconded by H. Foster

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

**Carried**

13.2 **Resolution # 6**

Moved by W. Hannon – Seconded by M. Mercer

**BE IT RESOLVED THAT:**

The Board of Management do now adjourn at 7:46 pm to meet again on January 4, 2021, at 7:00 pm or at the call of the Chair.

**Carried**

Respectfully submitted by:

Approved:

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Nicole Hill  
Secretary-Treasurer

Walter Benotto  
Chairperson

## SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of December 7, 2021

<b>Municipality / Member</b>	<b>Present</b>	<b>Absent</b>
<b>Township of Amaranth</b>		
Heather Foster	X	
Gail Little	X	
<b>Town of Mono</b>		
Sharon Martin	X	
Fred Nix	X	
<b>Township of Melancthon</b>		
Wayne Hannon	X	
Margaret Mercer	X	
<b>Town of Shelburne</b>		
Walter Benotto	X	
Shane Hall		X
<b>Township of Mulmur</b>		
Earl Hawkins	X	
Janet Horner	X	
<b>Staff</b>		
Ralph Snyder – Fire Chief	X	
Jeff Clayton – Deputy Chief		X
Nicole Hill – Sec/Treas.	X	