



## **SHELburne & DISTRICT FIRE BOARD**

December 1, 2020

The Shelburne & District Fire Department **Board of Management** meeting was held electronically (Zoom ID 861 3056 9886) and in person on the above mentioned date at 7:00 P.M.

### **Present**

As per attendance record.

### 1. **Opening of Meeting**

1.1 Vice Chair, Fred Nix, called meeting to order at 7:02 pm.

### 2. **Additions or Deletions**

#### 2.1 **Resolution # 1**

Moved by M. Mercer – Seconded by E. Hawkins

BE IT RESOLVED THAT:

The following item be added to the agenda:

9.1 Optimus SBR report

**Carried**

### 3. **Approval of Agenda**

#### 3.1 **Resolution # 2**

Moved by H. Foster – Seconded by E. Hawkins

**BE IT RESOLVED THAT:**

The Board of Management approves the agenda as amended.

**Carried**

4. **Approval of Minutes**

4.1 **Resolution # 3**

Moved by G. Little – Seconded by M. Mercer

**BE IT RESOLVED THAT:**

The Board of Management adopt the minutes under the date of November 3, 2020 as circulated.

**Carried**

5. **Pecuniary Interest**

5.1 No pecuniary interest declared.

6. **Public Question Period**

6.1 No public present.

7. **Delegations / Deputations**

7.1 No delegations present.

9. **New Business**

9.1 **Optimus SBR Report**

The Board discussed the report, Warden Darren White was present to answer the Boards questions.

8. **Unfinished Business**

8.1 **Closed Session**

**Resolution # 4**

Moved by: E. Hawkins – Seconded by: H. Foster

**BE IT RESOLVED THAT:**

The Shelburne & District Fire Board do now go “in camera” to discuss the following: Personal Matters about Identifiable individual, including Municipal or local Board employees.

**Carried**

**Resolution #5**

Moved by J. Horner – Seconded by S. Martin

BE IT RESOLVED THAT:

We do now rise and report progress at 7:44pm.

**Carried**

**Resolution # 6**

Moved by J. Horner – Seconded by G. Little

BE IT RESOLVED THAT:

The Shelburne & District Fire Board adopts the Secretary-Treasurer salary schedule.

**Carried**

**8.2 Volunteer Firefighter Salary Review****Resolution # 7**

Moved by H. Foster – Seconded by S. Martin

BE IT RESOLVED THAT:

The Shelburne and District Fire Board approves the Volunteer Firefighter 2021 Wage Schedule which includes an increase in Base Pay for the Deputy Fire Chief, a 5% increase in hourly rate for all firefighters and a \$5.00 increase per practice;

AND THAT the Fire Chief and Secretary-Treasurer be directed to perform an extensive review of wages paid to firefighters in 2021 and report back to the Board by September 2021.

**Carried**

**8.3 2021 Operating and Capital Budgets**

The Board discussed the operating budget. The increase is due to increases in dispatch and insurance costs and additional secretarial hours.

**Resolution # 8**

Moved by S. Martin – Seconded by M. Mercer

BE IT RESOLVED THAT:

The Shelburne and District Fire Board of Management adopt the 2021 Operating Budget in the amount of \$593,264 offset by using \$26,500 from the Operating Reserve which represents an increase of 2.08% over 2020;

AND further that this request be circulated to the participating municipalities for approval.

**Carried**

The Board discussed the capital budget.

**Resolution # 9**

Moved by J. Horner – Seconded by W. Hannon

BE IT RESOLVED THAT:

The Shelburne and District Fire Board of Management adopt the 2021 Capital Budget in the amount of \$185,000 and that this request be circulated to the participating municipalities for approval.

**Carried**

10. **Chief's Report**10.1 **Monthly Reports (November 2020)**

There was a total of 18 calls for the month of November.

10.2 **Update from the Fire Chief**

The Chief provided the Board with a brief verbal update.

11. **Future Business:**

## 11.1 Board Agreement.

12. **Accounts & Payroll – November 2020**

12.1 **Resolution # 10**

Moved by G. Little – Seconded by E. Hawkins

**BE IT RESOLVED THAT:**

The payables for October and November 2020 in the amount of \$60,885.46 as presented be approved for payment.

**Carried**

13. **Confirming and Adjournment**

13.1 **Resolution # 11**

Moved by M. Mercer – Seconded by S. Hall

**BE IT RESOLVED THAT:**

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

**Carried**

13.2 **Resolution # 12**

Moved by E. Hawkins – Seconded by S. Martin

**BE IT RESOLVED THAT:**

The Board of Management do now adjourn at 8:59 pm to meet again on January 5, 2021 at 7:00 pm or at the call of the Chair.

**Carried**

Respectfully submitted by:

Approved:

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Nicole Hill  
Secretary-Treasurer

Walter Benotto  
Chairperson

## SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of December 1, 2020

<b>Municipality / Member</b>	<b>Present</b>	<b>Absent</b>
<b>Township of Amaranth</b>		
Heather Foster	X	
Gail Little	X	
<b>Town of Mono</b>		
Sharon Martin	X	
Fred Nix	X	
<b>Township of Melancthon</b>		
Wayne Hannon	X	
Margaret Mercer	X	
<b>Town of Shelburne</b>		
Walter Benotto		X
Shane Hall	X	
<b>Township of Mulmur</b>		
Earl Hawkins	X	
Janet Horner	X	
<b>Staff</b>		
Ralph Snyder – Fire Chief	X	
Jeff Clayton – Deputy Chief	X	
Nicole Hill – Sec/Treas.	X	