



## MINUTES

Tuesday, May 10, 2022

Rosemont District Fire Board

Electronic - 2:00 pm

Present: Patricia Clark - Chair  
Ralph Manktelow - Town of Mono  
Shirley Boxem - Township of Mulmur  
Heather Boston - Secretary-Treasurer  
Absent: Ronald O'Leary – Adjala-Tosorontio  
Chris Armstrong - Deputy Fire Chief

Melinda Davie – Vice Chair  
Floyd Pinto - Adjala-Tosorontio  
Mike Blacklaws - Fire Chief

1) **Call to order by the Chair:** The Chair called the meeting to order at 2:05 pm

### 2) Approval of the Agenda

**Motion by: Pinto/Boxem**

THAT the May 10, 2022 Rosemont Fire Board agenda be approved as amended to include the election of a vice chair under section 8. g).

**CARRIED.**

### 3) Approval of previous meeting minutes

**Motion by: Manktelow/Davie**

THAT the minutes of November 1, 2021, are approved as copied and circulated.

**CARRIED.**

### 4) Declarations of Pecuniary Interest

Chair Clark stated that if any member of the Board has a pecuniary interest, they may declare the nature thereof now or at any time during the meeting.

### 5) Public Question Period - None

### 6) Deputations and Presentations

a) **2021 Draft Financial Statements - Presented by Matthew Betik**

Chair Clark and Auditor Betik noted that the books and records were prepared well by Treasurer Boston.

**Motion by: Davie/Boxem**

THAT the draft Financial Statements be approved as presented.

**CARRIED.**

## 7) Treasury

### a) Approval of Accounts

#### **Motion By: Manktelow/Pinto**

THAT the accounts as presented in the amount of \$168,379.00 are ordered paid.  
**CARRIED.**

### b) Comparative Income Statement Actual to Budget up to May 1, 2022

- Reviewed budget to actual statements, nothing of note was identified

## 8) Administration

### a) 2022 Incident Summary

- Received the report as information

### b) 2021 Year End Fire Chief's Report

- Discussed year-end report
- Board felt that the report was done well

### c) Memo Re: O. Reg. 343/22: Firefighter Certification

- We are already training to the NFPA standard, if Department goes to the next level specialized training, then they will have to send a couple of firefighters out for training to come back and train the rest of the department

### d) RFP for New Tanker

- Discussed costs and need to get out call documents
- Fire Chief will work with Secretary/Treasurer Boston to get document reviewed and sent out

### e) New Compressor

- Two options to replace compressor, either tender it or deal with company department uses on a regular basis

#### **Motion by: Boxem/Pinto**

THAT the Board authorize Chief Blacklaws to replace compressor at his discretion.

**CARRIED.**

### f) Fire Chief General Update

- Proposed date of June 25<sup>th</sup> fore recruit graduation and year end firefighter recognition event
- Training containers are waiting on engineer's stamp for permit approval
- Investigating junior firefighters' program for people under the age of 18

**Motion by: Davie/Boxem**

THAT the Board authorize the Fire Department to purchase replacement uniforms up to a maximum of \$3,000.

**CARRIED.**

**g) Election of Vice-Chair**

**Motion by: Pinto/Boxem**

THAT the Board appointed Melinda Davie to the position of Vice Chair.

**CARRIED.**

**9) Information Items - None**

**10) Closed Session**

Closed session pursuant to the *Municipal Act*, 2001 S.O. 2001, Chapter 25, Section 239 (2) (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

**Motion By: Pinto/Davie**

THAT the Rosemont District Fire Board move into Closed Session pursuant to Section 239 (2) (e) of the *Municipal Act*, 2001, as amended at 3:22 p.m. for the following reasons: litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

**CARRIED.**

**Motion by: Davie/Pinto**

THAT the Rosemont District Fire Board rise out of the closed session at 3:34 p.m. and return to open session.

**CARRIED.**

**Motion by: Pinto/Boxem**

THAT the Board has nothing to report out of closed session.

**CARRIED.**

**11) Adjournment**

**Motion by: Boxem/Davie**

THAT the meeting adjourn at 3:36 pm to meet again at the call of the Chair.

**CARRIED.**

Approved by:

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Chair

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Secretary/Treasurer