



**Rosemont District Fire Department**  
of Adjala-Tosorontio, Mulmur and Mono  
c/o Township of Mulmur  
758070 2<sup>nd</sup> Line East, Mulmur, ON L9V 0G8  
Phone: (705) 466-3341 Ext 233, Fax: (705) 466-2922

## **AGENDA**

**For a meeting of the Board of Management to be held on  
Tuesday, July 6, 2021 at 3:00 pm  
ELECTRONIC**

This meeting is being conducted by means of Electronic Participation using video and/or audio conferencing by a majority of the board members, as permitted by Sections 238 (3.3) of the Municipal Act, 2001, as amended.

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Meeting ID: 823 9307 2272

Join Zoom Meeting:

<https://us02web.zoom.us/j/82393072272>

### **1) Call to order by the Chair**

### **2) Declarations of Pecuniary Interest**

If any member of the Board has a pecuniary interest, they may declare the nature thereof now or at any time during the meeting.

### **3) Approval of the Agenda**

Staff Recommendation:

THAT the July 6, 2021 Rosemont Fire Board agenda be approved as circulated.

**4) Approval of previous meeting minutes**

Staff Recommendation:

THAT the minutes of May 17, 2021 are approved as copied and circulated.

**5) Public Question Period**

**6) Educational Session - none**

**7) Financial**

**a) Approval of Accounts**

Staff Recommendation:

THAT the accounts as presented in the amount of \$13,649.43 are ordered paid.

**b) Comparative Income Statement Actual to Budget January 1 – June 21, 2021**

**8) Old Business**

**a) Building a Training Facility**

Staff Recommendation:

THAT the Board approve the proposed training structure to be built at the Rosemont Fire Hall pending Town of Mono planning approval;

AND THAT if the structure is not approved Chief Blacklaw is to move forward with another OFM acceptable use of the grant funds per the grant requirements.

**9) Fire Chief General Update**

**10) Correspondence**

**11) Adjournment**

Staff Recommendation:

THAT the meeting adjourn at \_\_\_\_\_ to meet again at the call of the Chair.



**MINUTES**  
**Monday, May 17, 2021**  
**Rosemont District Fire Board**  
**Electronic - 3:00 pm**

Present: Ralph Manktelow - Town of Mono  
Floyd Pinto - Adjala-Tosorontio  
Patricia Clark - Township of Mulmur  
Mike Blacklaws - Fire Chief  
Chris Armstrong - Deputy Fire Chief

Laura Ryan - Town of Mono  
Bob Meadows - Adjala-Tosorontio  
Shirley Boxem - Township of Mulmur  
Heather Boston - Secretary-Treasurer

1) **Call to order by the Chair:** The Chair called the meeting to order at 3:05 pm

2) **Appointment of the Chair and Vice-Chair**

**Motion by: Boxem/Pinto**

THAT Patricia Clark be appointed to the position of Chair.

**CARRIED.**

**Motion by: Pinto/Manktelow**

THAT Bob Meadows be appointed to the position of Vice Chair.

**CARRIED.**

3) **Declarations of Pecuniary Interest**

Chair Clark stated that if any member of the Board has a pecuniary interest, they may declare the nature thereof now or at any time during the meeting.

4) **Mulmur's Change to Procedural By-Law**

**Motion by: Meadows/Ryan**

THAT the Rosemont District Fire Board waive Section 8 v) of the Township of Mulmur's Procedural By-law, and that recorded votes are not required for Rosemont District Fire Board meetings with electronic participation.

**CARRIED.**

5) **Approval of the Agenda**

**Motion by: Ryan/Manktelow**

THAT the May 17, 2021 Rosemont Fire Board agenda be approved as circulated.

**CARRIED.**

6) **Approval of previous meeting minutes**

**Motion by: Pinto/Meadows**

THAT the minutes of December 2, 2020 are approved as copied and circulated.  
**CARRIED.**

**7) Public Question Period – none**

**8) Delegation to the Fire Board**

**a) Matthew Betik, Audit Partner: Presenting the 2020 Financial Statements**

**Motion by: Boxem/Pinto**

THAT the Board receive and approve the 2020 Rosemont District Fire Department Financial Statements as presented.

**CARRIED.**

**9) Educational Session – none**

**10) Financial**

**a) Approval of Accounts**

**Motion by: Meadows/Manktelow**

THAT the accounts as presented in the amount of \$176,980.54 are ordered paid.

**CARRIED.**

**b) Comparative Income Statement Actual to Budget January 1 – April 30, 2021**

**11) Old Business**

**a) Realignment of Western Boundary**

- Letter to be sent to each Township by June to determine if Township's are interested

**b) New Pumper Deficiencies Update**

- Actively emailing with vendor to try to come up with solution
- Vice President of the company who manufactured the pumper to come take a look at truck when travel opens up
- Vendor has suggested \$25,000 band aid solution rather than the needed \$40,000 solution

**12) Fire Chief's Report**

**a) Closing of the Fire College & Training Costs**

- Closing of the fire college will increase in cost for firefighters taking courses, accommodations were free and courses were about \$65, now they will be about \$300-\$600
- Need to increase budget for training

- Training college was standardized training across the province and now training will not be standardized across the province
- Discussion about possibility to do training in Borden and Honda

**b) Fire Safety Grant**

- \$6700 grant to be used to build own shipping container training structure
- OFM hasn't notified Fire Department yet that they have been approved
- Discussion on building something with other Fire Departments, but couldn't agree on a location because every location would be out of a fire departments fire area
- Chief wants it located at hall or close to hall as possible and says that it will be used on a weekly basis

Councillor Boxem left the meeting.

**c) Building a Training Facility**

- Building a training structure out of shipping containers
- Cost of about \$50,000, they will add pieces each year to build on the structure in sections
- Utilizing community partners for concrete, gravel, etc. trying to make it community driven and the remainder to come from Fire Association
- They would like three to five containers to start at a cost of approximately \$20,000 - \$25,000

**d) Purchase of New Tanker**

- Would like to know if we are still on track to replace the tanker in 2022
- Would like to send out RFP
- Money back from sale of current tanker would be approximately around \$30,000
- Direction was given by the Board to send out RFP and Chief Blacklaws to look at other opportunities

**e) Purchase of New SCBA Compressor**

- Budgeted for and would like to move forward to get RFP out
- Direction was given to move forward to send out RFP

**f) Year End Fire Chief's Report**

- The Board expressed their appreciation for a report well done

**Motion by: Meadows/Ryan**

THAT the Board receive the Chief's 2020 Year End Report.

**CARRIED.**

**g) Year-to-date Fire Call Report**

**Motion by: Meadows/Manktelow**

THAT the Year-to-Date Fire Report dated April 28, 2021 be received.

**CARRIED.**

**13)Correspondence**

a) **Closing of Fire College in Gravenhurst**

Re: Township of Mulmur – Resolution dated March 3, 2021.

Re: Town of Mono – Resolution dated February 23, 2021.

**Motion by:Meadows/Ryan**

THAT the Fire Board receive the resolutions from the Township of Mulmur and the Town of Mono.

**CARRIED.**

**14)Adjournment**

**Motion by:Pinto/Manktelow**

THAT the meeting adjourn at 4:49 pm to meet again in June or at the call of the Chair.

**CARRIED.**

DRAFT

**ROSEMONT DISTRICT FIRE DEPARTMENT**  
**Purchases Journal J131 to J187**

				<u>Account Number</u>	<u>Account Description</u>	<u>Debits</u>	<u>Credits</u>
04/26/2021	J135	Internet bank,	April 5 2021, TD VISA	1018	HST Receivable	99.50	-
				5044	Office Supplies	838.54	-
				5072	Vehicle maintenance	18.83	-
				5079	Equipment Supplies	43.81	-
				5082	Membership fees	150.00	-
				1002	Bank - Chequing	-	1,150.68
04/29/2021	J137	BK0006776,	Firehall Bookstore	1018	HST Receivable	20.34	-
				5068	Training	184.28	-
				2002	Trade Accounts Payable	-	204.62
05/01/2021	J138	H385512,	Homewood Health Inc.	1018	HST Receivable	75.50	-
				5052	Insurance	683.86	-
				2002	Trade Accounts Payable	-	759.36
04/29/2021	J140	Internet bank,	01P31789, STEER ENTERPRISES LTD	1018	HST Receivable	12.73	-
				5072	Vehicle maintenance	115.34	-
				1002	Bank - Chequing	-	128.07
04/23/2021	J141	1957,	Rural Rescue First Aid Training	1018	HST Receivable	76.28	-
				5060	Medical Supplies	690.99	-
				2002	Trade Accounts Payable	-	767.27
04/22/2021	J143	Internet bank,	3001108005, T.S.C. Stores Ltd	1018	HST Receivable	1.59	-

			5079	Equipment Supplies	14.42	-
			1002	Bank - Chequing	-	16.01
04/25/2021	J147	Internet bank,	April 25 2021, Bell Canada - North York			
			1018	HST Receivable	13.00	-
			5040	Telephone & Internet	117.80	-
			1002	Bank - Chequing	-	130.80
04/25/2021	J148	Internet bank,	Apr 25 2021, Bell Canada - North York			
			1018	HST Receivable	11.55	-
			5040	Telephone & Internet	104.66	-
			1002	Bank - Chequing	-	116.21
05/07/2021	J149	Internet bank,	April 13 2021, Bell Mobility Cellular			
			1018	HST Receivable	5.91	-
			5040	Telephone & Internet	53.52	-
			1002	Bank - Chequing	-	59.43
05/12/2021	J150	Internet bank,	April 22 2021, Hydro One Networks Inc.			
			1018	HST Receivable	27.60	-
			5092	Hydro	250.01	-
			1002	Bank - Chequing	-	277.61
05/13/2021	J151	Internet bank,	4236, T.S.C. Stores Ltd			
			1018	HST Receivable	1.57	-
			5072	Vehicle maintenance	14.23	-
			1002	Bank - Chequing	-	15.80
05/10/2021	J152	Internet bank,	01S18078, STEER ENTERPRISES LTD			
			1018	HST Receivable	52.97	-
			5072	Vehicle maintenance	479.85	-
			1002	Bank - Chequing	-	532.82
03/25/2021	J154	Internet bank,	March 25 2021, Bell Canada - North York			

			1018	HST Receivable	13.00	-
			5040	Telephone & Internet	117.80	-
			1002	Bank - Chequing	-	130.80
05/18/2021	J160	8003630851,		KPMG LLP, T4348		
			1018	HST Receivable	247.17	-
			2010	Accrued Liabilities	2,238.83	-
			2002	Trade Accounts Payable	-	2,486.00
06/01/2021	J161	June 2021,				
			5012	Firefighter Payroll Total:Officers	1,583.33	-
			2002	Trade Accounts Payable	-	1,460.86
			2006	CPP Payable	-	70.40
			2007	EI Payable	-	25.02
			2009	Federal Income Tax Payable	-	27.05
05/01/2021	J165	Internet bank,		May 1, 2021, Bell -Toronto		
			1018	HST Receivable	4.25	-
			5040	Telephone & Internet	38.52	-
			1002	Bank - Chequing	-	42.77
06/06/2021	J166	774,		Exterior Dream Works		
			1018	HST Receivable	68.65	-
			5098	Building Maintenance	621.78	-
			2002	Trade Accounts Payable	-	690.43
05/13/2021	J168	May 12, 2021,		Bell Mobility Cellular		
			1018	HST Receivable	0.89	-
			5040	Telephone & Internet	8.02	-
			2002	Trade Accounts Payable	-	8.91
01/12/2021	J169	006077,		M & L Supply		
			1018	HST Receivable	5.02	-
			5066	Protective Gear Non-Capital	45.49	-

				2002	Trade Accounts Payable	-	50.51
04/06/2021	J171	005469,	Advanced Gas Technologies				
				1018	HST Receivable	96.49	-
				5062	Breathing apparatus maintenance	874.00	-
				2002	Trade Accounts Payable	-	970.49
05/20/2021	J172	Internet bank,	May 20, 2021, Hydro One Networks Inc.				
				1018	HST Receivable	32.52	-
				5092	Hydro	236.05	-
				1002	Bank - Chequing	-	268.57
05/25/2021	J173	Internet bank,	May 25, 2021, Bell Canada - North York				
				1018	HST Receivable	13.00	-
				5040	Telephone & Internet	117.80	-
				1002	Bank - Chequing	-	130.80
05/25/2021	J174	Internet bank,	May 25 2021, Bell Canada - North York				
				1018	HST Receivable	11.55	-
				5040	Telephone & Internet	104.66	-
				1002	Bank - Chequing	-	116.21
06/01/2021	J181	Internet bank,	June 1, 2021, Bell -Toronto				
				1018	HST Receivable	4.25	-
				5040	Telephone & Internet	38.52	-
				1002	Bank - Chequing	-	42.77
05/05/2021	J183	Internet bank,	May 5 2021, TD VISA				
				1018	HST Receivable	108.42	-
				5074	Vehicle Fuel & Oil Purchases	26.43	-
				5079	Equipment Supplies	955.57	-
				1002	Bank - Chequing	-	1,090.42
05/28/2021	J187	007884,	M & L Supply				

1018	HST Receivable	186.79	-
5079	Equipment Supplies	1,691.95	-
2002	Trade Accounts Payable	-	1,878.74
		<u>13,649.43</u>	<u>13,649.43</u>

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## ROSEMONT DISTRICT FIRE DEPARTMENT Comparative Income Statement

	<u>Actual 01/01/2021 to 06/21/2021</u>	<u>Budget 01/01/2021 to 12/31/2021</u>	<u>Percent</u>
<b>REVENUE</b>			
<b>Income</b>			
Municipal OpsLevies:Twp AdjTos	30,443.55	61,138.95	-50.21
Municipal Ops Levies:Town of Mono	39,477.94	79,393.96	-50.28
Municipal Ops Levies:Twp Mulmur	73,723.51	148,517.09	-50.36
Municipal Operating Levies:Net	143,645.00	289,050.00	-50.30
Large Capital Levy:AdjalaTosorontio	12,123.50	24,324.44	-50.16
Large Capital Levy:Mono Special Lev	15,721.21	31,587.29	-50.23
Large Capital Levy:Mulmur Special L	29,358.63	59,088.27	-50.31
Large Capital Levy:Net	57,203.34	115,000.00	-50.26
Fire Calls	997.50	20,000.00	-95.01
Interest	660.73	350.00	88.78
Transfer From Capital Reserve	0.00	74,000.00	-100.00
<b>Total Income</b>	<u>202,506.57</u>	<u>498,400.00</u>	-59.37
<b>TOTAL REVENUE</b>	<u>202,506.57</u>	<u>498,400.00</u>	-59.37
<b>EXPENSE</b>			
<b>Direct Cost</b>			
Recognition - Firefighters	0.00	500.00	-100.00
EI Expense	105.09	500.00	-78.98
Workers Compensation	2,004.60	7,500.00	-73.27
CPP Expense	211.20	850.00	-75.15
Firefighter Payroll Total:Officers	9,499.98	41,800.00	-77.27
Firefighter Payroll Total:Hourly Pa	0.00	116,000.00	-100.00
Firefighter Payroll Total:Net	11,820.87	167,150.00	-92.93
Municipal Administration Fees	0.00	9,000.00	-100.00
Mileage	0.00	500.00	-100.00

MTO Reports	126.00	300.00	-58.00
Fire Prevention	0.00	1,000.00	-100.00
Public Education	175.30	1,000.00	-82.47
Postage	64.11	200.00	-67.95
Telephone & Internet	2,103.20	5,200.00	-59.55
Office Supplies	1,716.64	2,200.00	-21.97
Bank charges	19.50	500.00	-96.10
Audit	0.00	2,300.00	-100.00
Insurance	40,942.62	35,000.00	16.98
Dispatch Fees	488.47	10,000.00	-95.12
Medical Supplies	2,992.03	5,000.00	-40.16
Breathing apparatus maintenance	974.24	5,000.00	-80.52
Protective Clothing Maintenance	0.00	1,700.00	-100.00
Protective Gear Non-Capital	1,596.03	7,500.00	-78.72
Training	310.96	8,000.00	-96.11
Radio repairs and supplies	0.00	1,000.00	-100.00
Vehicle maintenance	1,576.35	10,500.00	-84.99
Vehicle Fuel & Oil Purchases	1,062.66	5,500.00	-80.68
Certifications	0.00	500.00	-100.00
Equipment repairs	1,090.94	4,000.00	-72.73
Equipment Supplies	5,954.71	8,500.00	-29.94
Licenses	1,609.37	1,600.00	0.59
Membership fees	525.00	250.00	110.00
Miscellaneous	0.00	500.00	-100.00
Building improvements	16.26	0.00	0.00
Hydro	1,516.62	3,500.00	-56.67
Propane	2,756.13	4,500.00	-38.75
Building Maintenance	741.41	7,500.00	-90.11
Minor Capital Expenses:Radio & Page	0.00	5,000.00	-100.00
Minor Capital Expenses:Protective C	817.90	12,000.00	-93.18
Minor Capital Expenses: Misc	0.00	57,000.00	-100.00
Minor Capital Expenses:Net	817.90	74,000.00	-98.89
Tsfr to Large Capital Reserve	0.00	115,000.00	-100.00
Large Capital-Ontario Grant Exp:Net	0.00	115,000.00	-100.00

<b>Total Direct Cost</b>	<u>80,997.32</u>	<u>498,400.00</u>	-83.75
<b>TOTAL EXPENSE</b>	<u>80,997.32</u>	<u>498,400.00</u>	-83.75
<b>NET INCOME</b>	<u><u>121,509.25</u></u>	<u><u>0.00</u></u>	0.00

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