



**ROADS SAFETY COMMITTEE MINUTES (RSC)**  
November 22<sup>nd</sup>, 2021 – 1:00 pm / Zoom

Present: Brian Whitney - Chair  
Cheryl Russel – Vice-Chair  
Ken Cufaro  
Yvonne Graf  
John Willmetts – Director of Public Works  
Roseann Knechtel – Deputy Clerk  
Lexi Phillips – Secretary

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**1. Call to Order**

The meeting was called to order at 1:02 pm.

**2. Approval of the Agenda**

**Moved by Russel Seconded by Cufaro**

THAT the agenda for November 22, 2021 be approved.  
**Carried.**

**3. Approval of Past Minutes**

**Moved by Russel Seconded by Cufaro**

THAT the minutes of the August 9, 2021 meeting be approved as circulated.  
**Carried.**

**4. Discussion Arising Out of the Minutes - None**

**5. Declaration of Pecuniary Interest**

Chair Whitney stated that if any member had a disclosure of pecuniary interest that they could declare now or at any time of the meeting.

**6. Public Works**

**6.1 Areas for Paid Duty**

Members reviewed the Q3 Report and identified 10 Sideroad as the area with the greatest POA Offences and County Road 21 as the area with the most MVC's in Mulmur.

*Direction was given to staff to place both traffic monitoring units on County Road 21 travelling into Honeywood.*

**Moved by Graf and Seconded by Russel**

THAT the Roads Safety Committee recommend to Council that they continue to monitor the following areas for Paid Duty based on the PSB Q3 Report: County Road 21, 10 Sideroad, Airport Road, River Road and 20 Sideroad

**Carried.**

**Moved by Whitney Seconded by Russel**

WHEREAS there have been 75 Motor Vehicle collisions in the Township of Mulmur between January 1 and September 30, 2021.

AND WHEREAS the majority of motor vehicle collisions are occurring on County Road 21;

NOW THEREFORE the Roads Safety Committee recommend that Council request the OPP Traffic Officers monitor County Rd 21 as a high motor vehicle collision area in Mulmur.

**Carried.**

**6.2 Public Awareness and Education**

Members discussed the communication channels available for public education and the time of the month to promote the Roads Safety items.

*Direction was given to staff to promote the approved monthly safety topics outside of the monthly newsletter on the Township's social media channels.*

*Direction was given to staff to contact the OPP to see if there is interest in creating a media piece of roads safety in Mulmur.*

**Moved by Russel Seconded by Cufaro**

THAT the Committee identify the following monthly topics for education and promotion through the Township social media channels:

December: Snow safety

January: Compliant Process and Committee achievements

February: MOMS

March: ATV

April: Time change

May: Share the road

June: School and Children at Play

July: Speeding

August: Drinking and driving

September: School

October: Wildlife Collision

November: Time change

December: Snow safety

**Carried.**

**6.3 Safety Items, Programs and Projects**

#### **6.4 2021 Annual Report to Council**

Members discussed the Committee's year to date achievements and the schedule of future meetings. Committee members agreed that they do not feel they will be able to accomplish their mandate through a biannual meeting schedule.

#### **Moved by Whitney Seconded by Russel**

THAT the Roads Safety Committee submit the RSC 2021 Annual Report of Achievements to Council for consideration.

**Carried.**

#### **Moved by Russel Seconded by Graf**

THAT the Roads Safety Committee recommend to Council that the Terms of Reference and Committee Mandate be amended to meet four (4) times a year.

**Carried.**

#### **7. Information Items**

- 7.1 Melancthon Township Traffic Dampening**
- 7.2 Township of Mulmur Adopt a Road Program**
- 7.3 Wildlife Collision Presentation Program**

#### **8. Items for Future Meetings**

- 8.1 Areas for Paid Duty**
- 8.2 Line of Sight**
- 8.3 Signage**
- 8.4 County Road 21 Speed Monitoring Results**

#### **9. Adjournment**

#### **Moved by Cufaro Seconded by Whitney**

THAT we do now adjourn at 2:34 PM and agree to meet again on May 9<sup>th</sup> at 1:00 PM or at the call of the Chair.

**Carried.**

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**Chair**

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**Secretary**