



## **AGENDA**

**MULMUR POLICE SERVICES BOARD (PSB)**

**Wednesday July 27, 2022 - 9:00 am**

**This meeting may be attended in person or electronically.**

To connect by phone, please dial any of the following numbers and use the meeting ID provided below.

+1 647 374 4685 Canada

+1 647 558 0588 Canada

To connect to video follow the link below and use the meeting ID provided below.

<https://us02web.zoom.us/j/84602248258>

Meeting ID: 846 0224 8258

- 1. CALL TO ORDER**
- 2. OATH OF OFFICE**
- 3. APPROVAL OF AGENDA**

Recommendation: THAT the agenda be approved.

- 4. MINUTES OF THE PERVIOUS MEETING**

Recommendation: THAT the Minutes of the Mulmur Police Services Board dated January 26, 2022 be approved.

- 5. DISCLOSURE OF PECUNIARY INTEREST**
- 6. PUBLIC QUESTION PERIOD**
- 7. DELEGATIONS / PRESENTATIONS**
- 8. ADMINISTRATION**

- 8.1 2020-2022 OPP Action Plan**

- 8.2 Detachment Reports**

Recommendation: THAT the 1st and 2nd Quarter 2022 Mulmur Detachment Reports be received.

- 8.4 Paid Duty Template – Verbal Update from Insp. Ward**
- 8.5 PSB Training – Letter from the Minister of Solicitor General's Office**

Recommendation: THAT the Police Service Board receive the correspondence from the Minister of the Solicitor General's Office and invite Duane Sprague to attend a Mulmur Police Service Board meeting in 2023.

**9. INFORMATION ITEMS**

**9.1 Towing Bylaw Initiatives**

**9.2 Community Safety and Policing Grant**

**9.3 Community Watch Presentation**

Recommendation: THAT the information items be received.

**10. ITEMS FOR FUTURE MEETINGS**

**11. ADJOURNMENT**

Recommendation: THAT the meeting adjourn at \_\_\_\_am to meet again at 9:00am on January 25, 2023 or at the call of the Chair.



## **OATH OF OFFICE FOR MULMUR POLICE SERVICES BOARD**

I, \_\_\_\_\_, do solemnly promise and declare that I will truly, faithfully and impartially, to the best of my knowledge and ability, execute the office of Mulmur Police Services Board member, that I will truly, faithfully and impartially, to the best of my knowledge and ability, execute the offices to which I have been appointed in this municipality, that I have not received and will not receive any payment or reward, or promise thereof, for the exercise of any partiality or malversation or other undue execution of such office, and that I have not by myself or partner, either directly or indirectly, any interest in any contract with or on behalf of the corporation except that arising out of my office on the Mulmur Police Services Board.

Furthermore, I solemnly promise that I will not disclose any information obtained by me in the course of my duties as a member of the Mulmur Police Services Board, except as I may be authorized or required by law.

And I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

Declared before me

At the \_\_\_\_\_, in the County of Dufferin,  
this \_\_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 20

.....

Signature of Clerk

Secretary for the Mulmur Police Services Board



**MINUTES  
POLICE SERVICE BOARD  
January 26, 2022 - 9:00AM**

Present: Cheryl Russel – Chair, Mulmur Member  
Jeff Sedgwick – Provincial Appointee  
Ken Cufaro – Council Representative  
Inspector Terry Ward – OPP  
Roseann Knechtel – Secretary

**1. Call to Order by the Secretary**

The meeting was called to order at 8:59 a.m. by the Secretary.

**Oath of Office**

Cheryl Russel took the oath of office.

**Appointment of Chair and Vice Chair**

Members of the Committee nominated Cheryl Russel for the position of Chair.  
Member Cufaro nominated Jeff Sedgwick to for the position of Vice-Chair.

**Moved by Sedgwick and Seconded by Cufaro**

THAT Cheryl Russel be appointed Chair of the Mulmur Public Service Board for 2022;

AND THAT Jeff Sedgwick be appointed Vice Chair of the Mulmur Police Service Board for 2022.

**Carried.**

**2. Approval of Agenda**

**Moved by Sedgwick and Seconded by Cufaro**

THAT the agenda be approved as amended to include Item 6.4 Dufferin County Community Watch Program.

**Carried.**

**3. MINUTES OF THE PREVIOUS MEETING**

**Moved by Cufaro and Seconded by Sedgwick**

THAT the minutes of the Mulmur Police Services Board dated July 28, 2021 be approved.

**Carried.**

**4. DISCLOSURE OF PECUNIARY INTEREST - NONE**

**5. PUBLIC QUESTION PERIOD - NONE**

**6. DELEGATIONS / PRESENTATIONS - NONE**

**7. ADMINISTRATION**

**6.1 2022 Paid Duty Budget**

Members reviewed the 2022 Budget for Paid Duty approved by Council. Members requested an update on the development of a paid duty template to ensure consistency in reporting by listing the offense, speed and location.

**Moved by Cufaro and Seconded by Sedgwick**

THAT the Mulmur Police Services Board receive the 2022 Paid Duty Budget;

AND THAT the Mulmur Police Service Board support the motions passed by Council and the Roads Safety Committee;

AND FURTHER THAT the Police Service Board request the OPP move forward with monitoring on County Road 21, 10 Sideroad, Airport Road, River Road and 20 Sideroad.

**Carried.**

**6.2 Detachment Reports**

Inspector Ward presented the quarterly detachment reports for Mulmur. Reports show an increase in property crime and traffic collisions. The OPP encourages residents to lock their doors and cars, even in rural areas.

Members requested results of the OPP Quiet Running Initiative. Inspector Ward confirmed there were, 20 charges laid overall, none of which occurred in Mulmur.

Inspector Ward confirmed that COVID pressures compound issues but do not tend to be the #1 cause for calls for service. Dufferin OPP are in good shape compared to other offices and they are focusing on wellness and mental health.

**Moved by Sedgwick and Seconded by Cufaro**

THAT the 3<sup>rd</sup> and 4<sup>th</sup> Quarter 2021 Mulmur Detachment Reports be received.

**Carried.**

### **6.3 Town of Penetanguishene Police Service Board Correspondence**

Inspector Ward confirmed recidivism is not a problem in Mulmur or Dufferin County.

**Moved by Cufaro and Seconded by Sedgwick**

THAT the Mulmur PSB receive the correspondence from the Town of Penetanguishene Police Service Board.

**Carried.**

### **6.4 Dufferin County Community Watch Program**

Members questioned if a community watch program is available to residents. Mulmur Police Service Board was directed to contact Constable Roach to obtain information on the program.

## **7. INFORMATION ITEMS**

### **7.1 Township of Mulmur Motions**

### **7.2 Resignation – Dennis Phillipson**

### **7.3 Police Service Board Compositions**

### **7.4 Towing Bylaw Initiatives**

Inspector Ward confirmed new towing regulations came into effect January 1<sup>st</sup>. A list of towing companies has been created and is used by the OPP for legislated and non-legislated tows.

**Moved by Cufaro and Seconded by Sedgwick**

THAT the Mulmur Police Service Board send a letter to Dennis Phillipson thanking him for his service;

AND THAT a copy of the letter be forwarded to Mulmur Council.

**Carried.**

**Moved by Sedgwick and Seconded by Cufaro**

Information Items be received.

**Carried.**

## **8. ITEMS FOR FUTURE MEETINGS**

- 8.1 Paid Duty Template**
- 8.2 Subject Matter Expert Presentations**
- 8.3 Police Service Board Compositions**

## **9. ADJOURNMENT**

**Moved by Sedgwick and Seconded by Cufaro**

THAT the meeting adjourn at 9:56 am to meet again at 9:00am on July 27, 2022 or at the call of the Chair.

**Carried.**





2020-2022

# ACTION PLAN



DUFFERIN DETACHMENT



## OUR VISION

Safe Communities... A Secure Ontario

## OUR MISSION

To serve our province by protecting its citizens, upholding the law and preserving public safety.



## OUR VALUES

Serving with  
**PRIDE,  
PROFESSIONALISM  
& HONOUR**

Interacting with  
**RESPECT,  
COMPASSION  
& FAIRNESS**

Leading with  
**INTEGRITY,  
HONESTY  
& COURAGE**

*Always doing the right things for the right reasons*

# DUFFERIN Detachment Action Plan

## Table of Contents

<b>Message from the Detachment Commander .....</b>	<b>2</b>
<b>Our Detachment .....</b>	<b>3</b>
<b>Our Detachment Area (map) .....</b>	<b>4</b>
<b>Action Plan Commitment Summary .....</b>	<b>5</b>
<b>Crime.....</b>	<b>6</b>
<b>Roadways, Waterways and Trails .....</b>	<b>8</b>
<b>Other Operational Commitments .....</b>	<b>9</b>

## Message from the Detachment Commander

I am pleased to present the Dufferin Detachment 2020-2022 Action Plan. The members of Dufferin Detachment look forward to collaborating with both Orangeville and Shelburne members and citizens. The continuation of policing services will be seamless, featuring many familiar faces from the Orangeville and Shelburne Police Services. We will maintain pride and professionalism while serving you through this transition.

The OPP has launched its 2020-2022 Strategic Plan. It outlines our next steps towards becoming the organization we want to be and what and how policing services will be delivered. The OPP Strategic Plan is available on [opp.ca](http://opp.ca).

We are committed to collaborating with our community partners to develop co-response models that focus on prevention, harm reduction and risk intervention strategies to improve the overall well-being of our communities.

We remain open to, and respectful of, cultural differences and the ongoing development of skills and knowledge to build mutually effective relationships. We will continue to identify opportunities to enhance our frontline officer's experience. We are vision focused - mission driven - values based.

The OPP has a new mission statement and new core values. Along with our enduring vision for Safe Communities... A Secure Ontario, our values are the basis for every decision we make and every action we take.

Dufferin Detachment is focused on public safety and law enforcement. The dedication of our members, together with the support of our municipalities will ensure our continued success in keeping our communities safe.

Terry Ward  
Inspector & Detachment Commander  
Dufferin Detachment, OPP



## Our Detachment

The Dufferin Detachment provides policing services to the County of Dufferin. Effective February 2021, this will include all eight municipalities as the OPP took on responsibility for policing in the Town of Orangeville on the first of October 2020, and will take responsibility for policing in the Town of Shelburne near the end of February 2021.

The total population of Dufferin County is 61,735 (Census Canada 2016) and the total area encompassed within the County is 1,486 square kilometres. It is largely a rural County with three urban settlement areas, namely Grand Valley, Orangeville and Shelburne. The Town of Orangeville, the County Seat, is situated on the southern border of the County and is the largest urban centre, with just over half of the population. Although Orangeville dominates in terms of population, in area it is very small and geographically compact.

Agriculture is a strong part of the economy, including beef and dairy cattle, cash crops (e.g. potatoes) and mixed grains. Recreational activities such as skiing, fishing, hiking and equestrian activities also contribute to the local economy.

The Dufferin Detachment area population had an overall increase of 8.5 % from 2011 to 2016. This change in population varied among municipalities, with the Town of Shelburne experiencing a growth of 39.1 %, Town of Mono experiencing a growth of 14.8% and East Garafraxa Township experiencing a population decrease of 0.6%. Areas to the north and south of Dufferin also saw significant growth during this period.

Dufferin is situated between recreational areas to the north and the Greater Toronto Area to the south. As the population of surrounding areas has increased, so too has the traffic volume on Dufferin area roads. Over the months of the COVID 19 Pandemic, there continues to be an increase in motorcycles using Dufferin County roads as popular touring routes, as well as an increase in visitors to Dufferin County's many scenic trails and parks. This has resulted in increased traffic and noise levels within the County.

In recent years, the Dufferin Detachment area has also seen an increase in extreme weather. Gusting snow in winter climate has caused road closures for days and resulted in many motorists being stranded in Dufferin County. Tornadoes have also resulted in property damage and the closure of roads within the County. Local emergency services have worked together to ensure the safety of our citizens.

Traffic flows within Dufferin will continue to be impacted by construction projects and special events. The area has a number of residential construction projects set to occur throughout 2021. These factors, combined with the annual rodeo, festivals, running and cycling events may also impact traffic within the detachment area.

## Our Detachment Area (map)



## Action Plan Commitment Summary

The OPP's action planning process ensures compliance with the Adequacy and Effectiveness of Police Services Regulation (Adequacy Standards) filed as O. Reg. 3/99 in 1999.

Through analysis and consultation, the following areas of focus were identified for the next three years. These are reflective of local issues; activities will be addressed, monitored and adjusted as needed.

<b>Crime</b>	<b>Roadways, Waterways and Trails</b>	<b>Other</b>
To address and prevent crime.	To sustain a continuous and year-round focus on the causal factors of motorized vehicle collisions.	Continue our partnership with the crisis workers of the Canadian Mental Health Association in order to provide real time assistance to those in mental health crisis and those with a substance abuse disorder.  Develop additional relationships with our community partners to identify where police resources can be diverted and leverage available resources for those in mental health crisis and those with a substance abuse disorder.
		To develop transfer of care protocols with relevant healthcare facilities.
		To streamline collision reporting.

# Crime

## Description:

The following crime priorities were identified for our 2020 - 2022 Action Plan: violent crime, illicit drugs (including opioids) and cybercrime. These priorities reflect not only local issues but provincial and regional issues as well. Illicit drug use continues to be a major concern for our communities as it is a contributing factor to other crimes such as property crimes, robberies and assaults. Opioids and the new cannabis legislation has had a significant impact on our area communities. We have seen an increase in opioid use and opioid related offences in our communities as well as an increase in illicit cannabis drug grows. Subsequent local analysis and consultation will further identify the specific areas of focus for this Detachment. Priorities will be addressed by effective management strategies combining engagement, education and enforcement. These priorities, managed within the construct of Ontario's Mobilization and Engagement Model of Community Policing will provide the foundation for sustainable community safety and the reduction of victimization.

Commitment	Outcomes	Actions
To address and prevent crime in our communities.	<p>Continue to reduce incidents of crimes of opportunity, easily the most prevalent crimes committed in Dufferin County. These include entry and thefts from unlocked vehicles, garages, and outbuildings; purse or wallet thefts from unsuspecting shoppers, and thefts from businesses.</p> <p>Prevent/ reduce break, enter and theft occurrences.</p> <p>Seek restitution for thefts, and for damages related to property crime from convicted offenders.</p> <p>Reduce cybercrime and online victimization.</p> <p>Eliminate porch pirating.</p>	<p>Continued collaboration with social services in the County including Victims Services, Victim Witness Assistance Programs, local shelters and youth services, to provide outreach as well as a diverse range of messaging providing information and supportive resources for the community.</p> <p>Continue education and awareness around the practice of human trafficking with the intention of preventing and ending victimization.</p> <p>Continue to expand the use of mobile crisis response members to provide appropriate and timely support for those in need.</p> <p>Engage and support the local Dufferin Caledon Drug Strategy.</p> <p>Increase visibility in the community both on foot and in vehicles, therefore deterring crime of opportunity.</p> <p>Partner with local BIA and community partners to engage the community in crime prevention strategies such as Lock it or Lose it, foot patrols by Auxiliary officers with frontline patrol officers, environmental awareness campaigns combined with changes to prevent offences and reduce victimization.</p>



Commitment	Outcomes	Actions
		<p>Online and in person, where possible, anti-victimization campaigns directly targeting vulnerable populations, particularly the elderly. Create video presentations for seniors that can be shared in vulnerable settings, reducing in person contact.</p> <p>Create and promote presentations to the community outlining the latest online crimes being committed. Teach strategies designed to promote safe shopping online, and provide information identifying common tactics that online criminals use such as forwarding false cheques, money laundering, and failing to provide purchased item.</p> <p>Partner with logistical companies to inform shoppers about the risks of home deliveries and how to eliminate victimization by planning for a secure delivery location.</p>

# Roadways, Waterways and Trails

## Description:

Increased safety in the community is achieved when motor vehicle collisions are reduced. Past analysis and targeted enforcement has resulted in a reduction in the number of motor vehicle collisions in the past and is expected to have the same result going forward.

A continued commitment by logistical company owners and operators to the proper maintenance of vehicles, and a reduction in commercial motor vehicle related incidents is expected as a result of consistent activities by the Dufferin OPP and Central Region Traffic Management Team.

Increasing the apprehension and prosecution of violators who engage in 'Big Four' driving behaviours will lead to safer communities. The 'Big Four' are: aggressive driving, lack of seatbelts, distracted driving and impaired driving.

Partnerships will lead to collaboration and cooperation to resolve situations that may result in unsafe driving behaviours such as speeding, disobeying signs and aggressive driving.

Commitment	Outcomes	Actions
To sustain a continuous and year-round focus on the causal factors of motorized vehicle collisions.	Increased safety in the community by reducing the number of 'Big Four' behaviours, leading to safer roadways, waterways and trails.	<p>Consistent analysis of traffic patterns, complaints and collisions to ensure officers are deployed in the right place, at the right time, with the right tools to have an impact on dangerous driving behaviours.</p> <p>Partner with the Central Region Traffic Team to conduct commercial motor vehicle inspections and enforcement.</p> <p>Ensure officers are trained in the areas of drug and alcohol detection and enforcement, the use of speed measuring devices, and to conduct commercial motor vehicle inspections including the use of equipment such as portable weigh scales.</p> <p>Partner with community leaders to appropriately identify non policing resolutions to traffic concerns including proper signalization, signage and speed limits.</p>

## Other Operational Commitments

### Description:

Partnering with other community stakeholders is paramount in meeting the needs of our community. There are many services available and by partnering with other services, our community will not only be safer but also have a better feeling of wellness.

Dufferin OPP are committed to identifying co-response options for non-police matters, while adhering to the recommendations in the OPP Mental Health Strategy. By engaging with our community partners to develop a collaborative response to people experiencing a mental health and/or addiction-related crisis, and by increasing early referrals to mental health partners and improving our police-hospital transitions, the OPP can impact positive outcomes in our service to individuals faced with mental health and/or addiction-related challenges that affect their safety and well-being.

Commitment	Outcomes	Actions
<p>Continue our partnership with the crisis workers of the Canadian Mental Health Association in order to provide real time assistance to those in mental health crisis and those with a substance abuse disorder.</p> <p>Develop additional relationships with our community partners to identify where police resources can be diverted and leverage available resources for those in mental health crisis and those with a substance abuse disorder.</p>	<p>Reduce repeat contacts between police and persons in mental health crisis and/or those with substance abuse disorder.</p> <p>Improved outcomes for individuals in crisis.</p>	<p>Involve social service stakeholders through continued officer referrals in an effort to ensure the appropriate recourses are engaged.</p> <p>Dufferin OPP will continue their collaborative relationship with the Canadian Mental Health Association in order to engage the expertise of crisis workers in developing an appropriate long term response plans for those in mental health crisis.</p> <p>We are committed continuing our partnership on the Dufferin County Situation Table that is comprised of justice system and social service stakeholders The role of this committee is to work together in ensuring that there are situation specific responses for non-police matters.</p>
<p>To develop transfer of care protocols with relevant healthcare facilities.</p>	<p>Reduced officer wait times to transition individuals in crisis to the appropriate service provider.</p> <p>Improved outcomes for individuals in crisis.</p>	<p>Dufferin OPP is committed to working towards reviewing and updating if necessary our Memorandum of Understanding with Headwaters Health Care Centre outlining our transfer of care protocols.</p> <p>This review and updates are necessary to understand the changes that may occur in the health care field and how this may affect any transfer of care protocols.</p>

Commitment	Outcomes	Actions
		By working collaboratively with the major healthcare facility in our detachment area our aim is to reduce officer wait times and provide patients in crisis timely and appropriate care.
To streamline collision reporting.	<p>Reduce police resources at minor collisions.</p> <p>Simplified processes for the driving public.</p>	<p>Promote a Steer it and Clear it campaign for minor collisions without injuries. This will allow roads to be opened sooner and allow for police to engage alternate reporting strategies.</p> <p>Encourage officers to have a centralized reporting location during periods of poor weather.</p>



2020-2022

# ACTION PLAN

## PROGRAMS & SERVICES

Alcohol and Gaming Enforcement	Drug Evaluation and Classification	Provincial Operations Centre
Asset Forfeiture	DNA Coordination	Public Order
Auxiliary Policing/Chaplaincy	Emergency Management	Remotely Piloted Aircraft Systems
Aviation/Flight Operations	Emergency Response	Repeat Offender Parole Enforcement
Biker Enforcement	Explosives Disposal	RIDE (Reduce Impaired Driving Everywhere)
Blood Stain Analysis	Federal Firearms Program Delivery	Search and Rescue
Breath Analysis/Drug Recognition	Federal and Provincial Road Safety Countermeasures	Security Assessments and Enquiries
Canine Search, Rescue, Tracking and Detection	Forensic and Identification Services	Surveillance - Electronic and Physical
Chemical, Biological, Radiological, Nuclear and Explosive Response	Fraud, Corruption, Economic/ Financial Crime Investigation	Tactical and Emergency Medical
Child Exploitation Investigation	Hate Crimes/Extremism Investigation	Tactics and Rescue
Civil Litigation File Coordination	Illegal Gaming Investigation	Technological Crime/ Digital Evidence Forensics and Analysis
Civilian Data Entry	Incident Command	Threat Assessment
Collision Reconstruction and Investigation	Indigenous Policing	Traffic Safety
Commercial Vehicles and Dangerous Goods	Information Technology	Training
Communications	Intelligence	Underwater Search and Recovery
Community Policing	Justice Officials and Dignitary Protection Services	United Nations Policing Missions
Community Street Crime Units	Marine, Motorized Snow and Off-road Vehicle and Motorcycle Patrol	Urban Search and Rescue United Nations Policing Missions
Complaint Investigation	Media Relations	Video Forensics
Computer-Aided Dispatch	Missing Persons and Unidentified Bodies	Violent Crime Linkage Analysis
Contraband Tobacco	Offender Transportation	Victim Assistance, Support and Response
Court Case Management	Ontario Sex Offender Registry	Weapons Enforcement
Crime Analysis	Organized Crime Enforcement	Witness Protection
Crime Gun Analysis	Physical Security Services	
Crime Prevention and Community Safety	Polygraph	
Crime Stoppers	Provincial Anti-Terrorism	
Criminal Investigation Services and Major Case Management	Provincial Cybercrime Strategy	
Crisis Negotiation	Provincial Human Trafficking Strategy	
Drug Enforcement		

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The above list corresponds with the *Adequacy and Effectiveness of Police Services Regulation (Adequacy Standards, O. Reg. 3/99)*. The list further provides an overview of various OPP programs and services but should not be considered complete.

# CONTACT THE OPP

## REACH THE OPP BY PHONE

- Call 9-1-1 for emergencies
- Don't hang up, stay on the line
- Call 1-888-310-1122 for non-emergency calls
- TTY 1-888-310-1133  
(for the Deaf, Hard of Hearing and Speech Impaired)
- Know your location

## SPEAK WITH AN OFFICER IN PERSON

To arrange to meet an officer at a detachment, go to [www.opp.ca](http://www.opp.ca) to use the Local Detachment Finder and follow the prompts.

## PROVIDE AN ANONYMOUS TIP

- Call Crime Stoppers at 1-800-222-8477 (TIPS)
- Visit [www.crimestoppers.ca](http://www.crimestoppers.ca)

## REPORT ONLINE

You now have the option to report select occurrences to police from the convenience of a computer.

Visit [www.opp.ca/reporting](http://www.opp.ca/reporting) to use the Citizen Self Reporting system. Specific incidents can be reported online at your convenience without attending a detachment or waiting for an officer.

You can use this system to report:

- Driving Complaints
- Lost/missing property
- Mischief/damage to property
- Mischief/damage to vehicle
- Stolen licence plate(s) and/or validation sticker
- Theft From vehicle
- Theft

**Do not use this system if this is an emergency! If it is, call 9-1-1.**

**9-1-1 is for police, fire, or medical emergencies only.**

Every time an accidental or hang-up 9-1-1 call is received, OPP officers are dispatched.

You may be taking police officers away from a real emergency.

## #KnowWhenToCall

If you've dialed in error, stay on the line and speak with the communicator. This will eliminate the need for the emergency operator to call back. As per OPP policy, officers will still be dispatched to ensure you are safe.

2020-2022 | **ACTION  
PLAN**

### DUFFERIN DETACHMENT

506312 Highway 89  
Mono, Ontario  
L9V 1H9

Tel: (519) 925-3838  
Fax: (519) 925-6462



[www.opp.ca](http://www.opp.ca)

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# Dufferin Ontario Provincial Police

## Township of Mulmur Police Services Board Report Quarter 1 2022

### Detachment Commander's Report

**It is my pleasure to provide this report to the Township of Mulmur Police Services Board. The Detachment Personnel are committed to providing a professional policing service that addresses identified community needs and concerns.**

## THE PROMISE OF THE OPP

***OPP Vision*** Safe Communities . . . A Secure Ontario.

### ***OPP Mission***

To serve our province by protecting its citizens, upholding the law and preserving public safety.

### ***OPP Values***

*Serving with* **PRIDE, PROFESSIONALISM, & HONOUR**

*Interacting with* **RESPECT, COMPASSION & FAIRNESS**

*Leading with* **INTEGRITY, HONESTY, & COURAGE**

*Always doing the right things for the right reasons.*



Police Services Board Report for Township of Mulmur  
2022/Jan to 2022/Mar

Public Complaints	
Policy	0
Service	0
Conduct	0

Date information collected from Professional Standards Bureau Commander Reports: 2022-04-21

Data Source

Ontario Provincial Police, Professional Standards Bureau Commander Reports

- Includes all public policy, service and conduct complaints submitted to the Office of the Independent Police Review Director (OIPRD)

Secondary Employment
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Detachment: 1N - DUFFERIN

Location code(s): 1N00 - DUFFERIN

Area code(s): 1007 - Mulmur (old association)

Report Generated by:  
Girdler, Brad

Report Generated on:  
21-Apr-22 12:30:34 PM  
PP-CSC-Operational Planning-4300



## Calls For Service (CFS) Billing Summary Report

### Mulmur January to March - 2022

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2022				2021			
		January to March	Year to Date	Time Standard	Year To Date Weighted Hours	January to March	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Sexual Assault	1	1	16.1	16.1	0	0		0.0
	Assault-Level 1	1	1	16.1	16.1	0	0		0.0
	<b>Total</b>	<b>2</b>	<b>2</b>	<b>16.1</b>	<b>32.2</b>	<b>0</b>	<b>0</b>		<b>0.0</b>
Property Crime Violations	Break & Enter	1	1	6.5	6.5	3	3	6.5	19.5
	Theft of Motor Vehicle	2	2	6.5	13.0	0	0		0.0
	Theft of - Other Motor Vehicles	1	1	6.5	6.5	0	0		0.0
	Theft Under -master code	1	1	6.5	6.5	1	1	6.5	6.5
	Theft under - Other Theft	0	0		0.0	1	1	6.5	6.5
	Theft Under - Gasoline Drive-off	0	0		0.0	1	1	6.5	6.5
	Theft FROM Motor Vehicle Under \$5,000	4	4	6.5	26.0	0	0		0.0
	Fraud -Money/property/ security > \$5,000	0	0		0.0	1	1	6.5	6.5
	Fraud -Money/property/ security <= \$5,000	0	0		0.0	1	1	6.5	6.5
	Mischief - master code	0	0		0.0	1	1	6.5	6.5
	Property Damage	0	0		0.0	2	2	6.5	13.0
	<b>Total</b>	<b>9</b>	<b>9</b>	<b>6.5</b>	<b>58.5</b>	<b>11</b>	<b>11</b>	<b>6.5</b>	<b>71.5</b>
Statutes & Acts	Mental Health Act	2	2	3.4	6.8	0	0		0.0
	Mental Health Act - Placed on Form	3	3	3.4	10.2	1	1	3.4	3.4
	Mental Health Act - Apprehension	1	1	3.4	3.4	0	0		0.0
	Trespass To Property Act	2	2	3.4	6.8	1	1	3.4	3.4
	<b>Total</b>	<b>8</b>	<b>8</b>	<b>3.4</b>	<b>27.2</b>	<b>2</b>	<b>2</b>	<b>3.4</b>	<b>6.8</b>
Operational	Animal -Master code	0	0		0.0	1	1	3.7	3.7
	Animal Stray	1	1	3.7	3.7	3	3	3.7	11.1
	Animal Injured	1	1	3.7	3.7	1	1	3.7	3.7
	Animal - Dog Owners Liability Act	0	0		0.0	1	1	3.7	3.7
	Domestic Disturbance	1	1	3.7	3.7	3	3	3.7	11.1
	Suspicious Person	2	2	3.7	7.4	2	2	3.7	7.4
	Fire - Building	4	4	3.7	14.8	1	1	3.7	3.7
	Noise Complaint -Master code	0	0		0.0	1	1	3.7	3.7
	Noise Complaint - Residence	1	1	3.7	3.7	0	0		0.0
	Found Property -Master code	0	0		0.0	1	1	3.7	3.7
	Found-Household Property	0	0		0.0	1	1	3.7	3.7
	Sudden Death - Natural Causes	0	0		0.0	3	3	3.7	11.1
	Suspicious Vehicle	2	2	3.7	7.4	4	4	3.7	14.8



## Calls For Service (CFS) Billing Summary Report

### Mulmur January to March - 2022

Billing Categories (Billing categories below do not match traditional crime groupings)		2022				2021			
		January to March	Year to Date	Time Standard	Year To Date Weighted Hours	January to March	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Trouble with Youth	2	2	3.7	7.4	0	0		0.0
	Vehicle Recovered - Trucks	1	1	3.7	3.7	0	0		0.0
	Vehicle Recovered - Constr. Vehicle	1	1	3.7	3.7	0	0		0.0
	Unwanted Persons	0	0		0.0	1	1	3.7	3.7
	Neighbour Dispute	1	1	3.7	3.7	0	0		0.0
	Firearms (Discharge) By-Law	0	0		0.0	1	1	3.7	3.7
	Other Municipal By-Laws	3	3	3.7	11.1	0	0		0.0
	Traffic By-Law	1	1	3.7	3.7	0	0		0.0
	Assist Public	11	11	3.7	40.7	15	15	3.7	55.5
	Family Dispute	3	3	3.7	11.1	2	2	3.7	7.4
	<b>Total</b>	<b>35</b>	<b>35</b>	<b>3.7</b>	<b>129.5</b>	<b>41</b>	<b>41</b>	<b>3.7</b>	<b>151.7</b>
Operational2	False Holdup Alarm-Accidental Trip	0	0		0.0	1	1	1.3	1.3
	False Alarm -Others	15	15	1.3	19.5	12	12	1.3	15.6
	911 call / 911 hang up	0	0		0.0	6	6	1.3	7.8
	911 call - Dropped Cell	4	4	1.3	5.2	1	1	1.3	1.3
	<b>Total</b>	<b>19</b>	<b>19</b>	<b>1.3</b>	<b>24.7</b>	<b>20</b>	<b>20</b>	<b>1.3</b>	<b>26.0</b>
Traffic	MVC (MOTOR VEHICLE COLLISION) -Master code	1	1	3.5	3.5	1	1	3.5	3.5
	MVC - Personal Injury (MOTOR VEHICLE COLLISION)	1	1	3.5	3.5	1	1	3.5	3.5
	MVC - Prop. Dam. Non Reportable	8	8	3.5	28.0	9	9	3.5	31.5
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	26	26	3.5	91.0	19	19	3.5	66.5
	MVC - Others (MOTOR VEHICLE COLLISION)	1	1	3.5	3.5	0	0		0.0
<b>Total</b>		<b>37</b>	<b>37</b>	<b>3.5</b>	<b>129.5</b>	<b>30</b>	<b>30</b>	<b>3.5</b>	<b>105.0</b>
<b>Total</b>		<b>110</b>	<b>110</b>		<b>401.6</b>	<b>104</b>	<b>104</b>		<b>361.0</b>

#### Note to Detachment Commanders:

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2021 billing period.

#### Note to Municipalities:

Report Content Last Updated:  
2022/04/16

Report generated by:  
Girdler, Brad

Report generated on:  
21-Apr-22 11:43:11 AM  
Page 2 of 3



## **Calls For Service (CFS) Billing Summary Report**

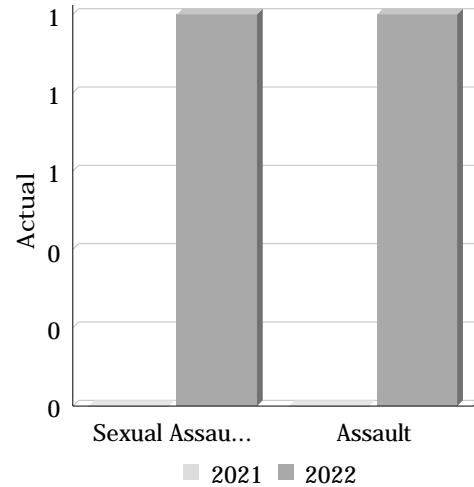
### **Mulmur January to March - 2022**

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.

**Police Services Board Report for Township of Mulmur**  
Records Management System  
January to March - 2022

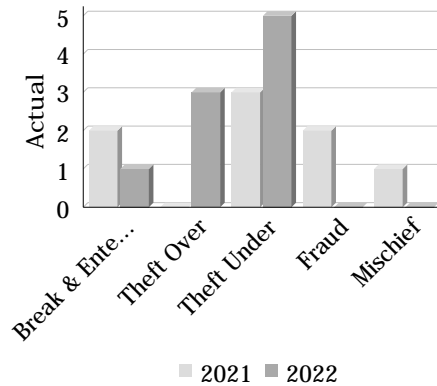
**Violent Crime**

Actual	January to March			Year to Date - March		
	2021	2022	% Change	2021	2022	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	0	1	--	0	1	--
Assault	0	1	--	0	1	--
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	0	0	--	0	0	--
Total	0	2	--	0	2	--



**Property Crime**

Actual	January to March			Year to Date - March		
	2021	2022	% Change	2021	2022	% Change
Arson	0	0	--	0	0	--
Break & Enter	2	1	-50.0%	2	1	-50.0%
Theft Over	0	3	--	0	3	--
Theft Under	3	5	66.7%	3	5	66.7%
Have Stolen Goods	0	0	--	0	0	--
Fraud	2	0	-100.0%	2	0	-100.0%
Mischief	1	0	-100.0%	1	0	-100.0%
Total	8	9	12.5%	8	9	12.5%



**Drug Crime**

Actual	January to March			Year to Date - March		
	2021	2022	% Change	2021	2022	% Change
Possession	0	0	--	0	0	--
Trafficking	0	0	--	0	0	--
Importation and Production	0	0	--	0	0	--
Total	0	0	--	0	0	--



Detachment: 1N - DUFFERIN  
Location code(s): 1N00 - DUFFERIN  
Area code(s): 1007 - Mulmur  
Data source date:  
2022/04/16

Report Generated by:  
Girdler, Brad

Report Generated on:  
21-Apr-22 11:57:03 AM  
PP-CSC-Operational Planning-4300

Updated : Monday, March 14, 2022 - Current Period : 1999/12/31

[1N - DUFFERIN](#)
[2022 Q 1](#)
[All Offence Hours of Day](#)
[All Offence Days of Week](#)
[All Offence Months](#)
[All Coverage Types](#)
[CC\\_Provincial Statutes](#)
[All Offence Act Part Types](#)
[All Courts](#)
[All Badges](#)
[All License Plate Location](#)
[All Offender Gender](#)
[All Offender Age Group](#)
[All Date Added](#)
[All Prior Offence Date](#)
[MEASURES](#)

Offence Count as values		HTA	CC-Traffic (Revised)	CC-Non-Traffic (Revised)	Other	CC_Provincial Statutes
2022/Jan	January	697	10	134	101	942
	All Offence Months	697	10	134	101	942
2022/Feb	February	337	12	22	40	411
	All Offence Months	337	12	22	40	411
2022 Q 1		1,034	22	156	141	1,353

Zero suppression rows and columns. Suppression options applied: zero values, division by zero, missing values, overflow values.

Thursday, April 21, 2022

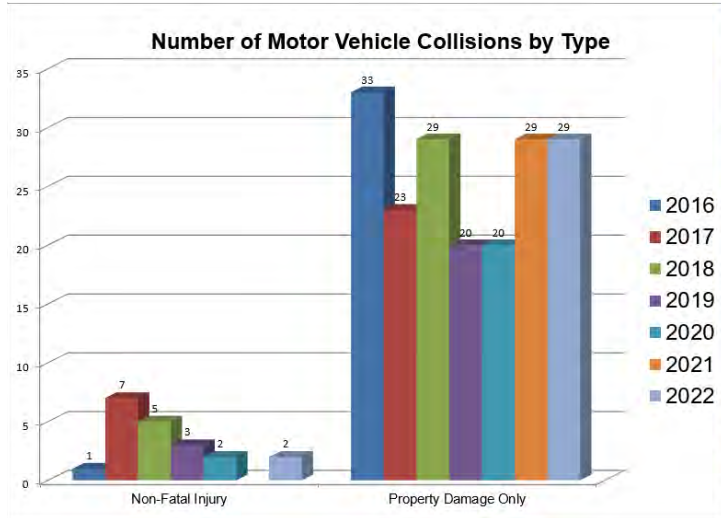
## Traffic File Control Register

Report Period: 01-JAN-2022 thru 31-MAR-2022

Report Criteria --> Detachment Code starting with {1N00} Report Type equals {\*} Incident Type equals {\*}

S t a t u s	Incident Date	Incident Time	Self- Repor ted	Location	Jurisdiction	RdHwy Intersection	Incident Type	Primary Cause	Report Type
C	04-Jan-22	5:31	No	COUNTY ROAD 18	MULMUR TWP	9 SIDEROAD	Property Damage Only	Animal - Wild or Domestic	Motor Vehicle
C	08-Jan-22	18:35	No	COUNTY ROAD 18	MULMUR TWP	MULMUR-NOTTAWASAGA	Property Damage Only	Animal - Wild or Domestic	Motor Vehicle
C	09-Jan-22	19:25	No	COUNTY ROAD 18	MULMUR TWP	COUNTY ROAD 21	Property Damage Only	Animal - Wild or Domestic	Motor Vehicle
C	12-Jan-22	12:10	No	89 10&89	MULMUR TWP	10&89	Property Damage Only	Failed to yield right of way	Motor Vehicle
C	13-Jan-22	6:08	No	10 SIDEROAD	MULMUR TWP		Property Damage Only	Lost control	Motor Vehicle
C	24-Jan-22	18:45	No	10 SIDEROAD	MULMUR TWP	4TH LINE	Property Damage Only	Animal - Wild or Domestic	Motor Vehicle
C	23-Jan-22	19:10	No	COUNTY ROAD 17	MULMUR TWP	1ST LINE	Property Damage Only	Animal - Wild or Domestic	Motor Vehicle
C	28-Jan-22	1:21	No	COUNTY ROAD 21	MULMUR TWP	COUNTY ROAD 18	Property Damage Only	Speed -- too fast for conditions	Motor Vehicle
C	28-Jan-22	11:50	No	89 89	MULMUR TWP	County road 18	Property Damage Only	Inattentive driver	Motor Vehicle
C	31-Jan-22	20:30	No	COUNTY ROAD 18	MULMUR TWP	89	Property Damage Only	Speed -- too fast for conditions	Motor Vehicle
C	01-Feb-22	10:07	No	89	MULMUR TWP	COUNTY ROAD 18	Non-Fatal Injury	Disobeyed traffic control	Motor Vehicle
C	02-Feb-22	11:30	No	15 SIDEROAD	MULMUR TWP	Second Line EHS	Property Damage Only	Lost control	Motor Vehicle
C	01-Feb-22	10:20	No	89 89	MULMUR TWP	COUNTY ROAD 18	Property Damage Only	Inattentive driver	Motor Vehicle
C	04-Feb-22	16:19	No	COUNTY ROAD 18	MULMUR TWP	89	Property Damage Only	Following too closely	Motor Vehicle
C	14-Feb-22	15:38	No	COUNTY ROAD 18	MULMUR TWP	20 SIDEROAD	Property Damage Only	Failed to yield right of way	Motor Vehicle
C	16-Feb-22	4:43	No	COUNTY ROAD 18	MULMUR TWP	20 SIDEROAD	Property Damage Only	Speed -- too fast for conditions	Motor Vehicle
C	17-Feb-22	10:46	No	COUNTY ROAD 18	MULMUR TWP	5 SIDEROAD	Property Damage Only	Improper turn	Motor Vehicle
C	19-Feb-22	11:21	No	COUNTY ROAD 18	MULMUR TWP	COUNTY ROAD 17	Property Damage Only	Other	Motor Vehicle
C	21-Feb-22	11:37	No	COUNTY ROAD 18	MULMUR TWP	20 SIDEROAD	Property Damage Only	Following too closely	Motor Vehicle
C	25-Feb-22	11:30	No	5TH LINE	MULMUR TWP	10 SIDEROAD	Property Damage Only	Speed -- too fast for conditions	Motor Vehicle
C	26-Feb-22	10:29	No	COUNTY ROAD 18	MULMUR TWP	15 SIDEROAD	Property Damage Only	Following too closely	Motor Vehicle
C	08-Mar-22	15:00	No	CENTRE	MULMUR TWP	20 SIDEROAD	Property Damage Only	Speed -- too fast for conditions	Motor Vehicle
C	07-Mar-22	5:44	No	10 SIDEROAD	MULMUR TWP	1ST LINE	Property Damage Only	Medical/Physical Disability for Driver	Motor Vehicle
C	19-Mar-22	2:00	No	COUNTY ROAD 17	MULMUR TWP	COUNTY ROAD 18	Property Damage Only	Debris on roadway	Motor Vehicle
C	19-Mar-22	16:20	No	89 10&89	MULMUR TWP	10&89	Property Damage Only	Fail to Share	Motor Vehicle
C	21-Mar-22	6:10	No	COUNTY ROAD 18	MULMUR TWP	COUNTY ROAD 21	Property Damage Only	Animal - Wild or Domestic	Motor Vehicle
C	24-Mar-22	19:21	No	4TH LINE	MULMUR TWP	10 SIDEROAD	Property Damage Only	Ability Impaired âAlcohol	Motor Vehicle
C	27-Mar-22	9:06	No	COUNTY ROAD 18	MULMUR TWP	15 SIDEROAD	Non-Fatal Injury	Improper turn	Motor Vehicle
C	28-Mar-22	8:59	No	COUNTY ROAD 18	MULMUR TWP		Property Damage Only	Other	Motor Vehicle
C	31-Mar-22	14:33	No	89 10&89	MULMUR TWP	89	Property Damage Only	Unknown	Motor Vehicle
C	19-Feb-22	10:42	No	COUNTY ROAD 18	MULMUR TWP	10 Sideroad	Property Damage Only	Other	Motor Vehicle





Date
2021
2022
(blank)

Quarter
Q1
Q2
Q3
Q4

Jurisdiction
MONO
MULMUR TWP
ORANGEVILLE
SHELBURNE
SOUTHGATE TWP
(blank)
CLEARVIEW TWP

Incident Type
Non-Fatal Injury
Property Damage Only
Fatal Injury
Other
(blank)

Jurisdiction
MULMUR TWP
Quarter
(Multiple Items)

Count of Incident Type	Column Labels	2016	2017	2018	2019	2020	2021	2022	Grand Total
Non-Fatal Injury		1	7	5	3	2	2	2	20
Property Damage Only		33	23	29	20	20	29	29	183
Grand Total		34	30	34	23	22	29	31	203

### Part 1 Summary for Mulmur

MULMUR	2021	2022
Jan	35	108
Feb	46	86
Mar	112	96
Apr	129	
May	69	
June	95	
July	83	
Aug	75	
Sept	57	
Oct	63	
Nov	101	
Dec	64	
Total	929	290

### Part 3 Summary for Mulmur

MULMUR	2021	2022
Jan	6	0
Feb	2	10
Mar	4	2
Apr	1	
May	5	
June	1	
July	4	
Aug	6	
Sept	1	
Oct	2	
Nov	3	
Dec	5	
Total	40	12

**Alarms in Mulmur January - March 2022- Total: 15**

<b>Call</b>	<b>Date</b>	<b>Location</b>
Alarm	2022/01/02 13:52	796302 3 <sup>rd</sup> Line east
Alarm	2022/01/04 17:44	638199 Prince of Wales Road
Alarm	2022/01/05 11:44	Prince of Wales Road between 1 <sup>st</sup> Line West and 20 Sideroad
Alarm	2022/01/26 06:11	638199 Prince of Wales Road
Alarm	2022/01/27 04:56	628152 15 Sideroad
Alarm	2022/02/12 19:56	41 Somerville Crescent
Alarm	2022/02/14 10:10	758228 2 <sup>nd</sup> Line East
Alarm	2022/02/16 11:45	837468 4 <sup>th</sup> Line East
Alarm	2022/02/18 21:57	936029 County Road 18
Alarm	2022/03/05 22:21	508563 Highway 89
Alarm	2022/03/19 07:14	756028 2 <sup>nd</sup> Line East
Alarm	2022/03/22 22:42	756028 2 <sup>nd</sup> Line East
Alarm	2022/03/23 15:51	758336 2 <sup>nd</sup> Line East
Alarm	2022/03/27 07:20	627214 15 Sideroad
Alarm	2022/03/28 02:21	706114 County Road 21

## **ACTION PLAN Township of Mulmur**

### **Foot Patrol Hours**

<b>2022 – YTD:</b>	<b>6.00</b>
March:	2.00
February:	1.50
January:	2.50

### **R.I.D.E. Hours**

<b>2022 – YTD:</b>	<b>11.75</b>
March:	7.75
February:	1.00
January:	3.00

### **Trouble with Youth Occurrences**

<b>2022 – YTD:</b>	<b>2</b>
March:	2
February:	0
January:	0

### **Mental Health Occurrences**

<b>2022 – YTD:</b>	<b>6</b>
March:	4
February:	1
January:	1

### **Arrests – Impaired by Alcohol**

<b>2022 – YTD:</b>	<b>2</b>
March:	2
February:	0
January:	0

### **R.I.D.E. Grant Vehicles Checked**

<b>2022 – YTD:</b>	<b>1039</b>
March:	0
February:	250
January:	789

### **Distracted Driving Charges**

<b>2022 – YTD:</b>	<b>4</b>
March:	0
February:	3
January:	1



# Dufferin Ontario Provincial Police

## Township of Mulmur Police Services Board Report 27 July 2022

### Detachment Commander's Report

It is my pleasure to provide this report to the Township of Mulmur Police Services Board. The Detachment Personnel are committed to providing a professional policing service that addresses identified community needs and concerns.

## THE PROMISE OF THE OPP

**OPP Vision** Safe Communities . . . A Secure Ontario.

### **OPP Mission**

To serve our province by protecting its citizens, upholding the law and preserving public safety.

### **OPP Values**

*Serving with* **PRIDE, PROFESSIONALISM, & HONOUR**

*Interacting with* **RESPECT, COMPASSION & FAIRNESS**

*Leading with* **INTEGRITY, HONESTY, & COURAGE**

*Always doing the right things for the right reasons.*

Police Services Board Report for Mulmur Township  
2022/Apr to 2022/Jun

Public Complaints	
Policy	0
Service	0
Conduct	0

Date information collected from Professional Standards Bureau Commander Reports: 2022-07-13

Data Source

Ontario Provincial Police, Professional Standards Bureau Commander Reports

- Includes all public policy, service and conduct complaints submitted to the Office of the Independent Police Review Director (OIPRD)

Secondary Employment
----------------------

Detachment: 1N - DUFFERIN

Location code(s): 1N00 - DUFFERIN

Area code(s): 1007 - Mulmur (old association)

Report Generated by:  
Girdler, Brad

Report Generated on:  
13-Jul-22 8:58:08 AM  
PP-CSC-Operational Planning-4300



## Calls For Service (CFS) Billing Summary Report

**Mulmur**  
**April to June - 2022**

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2022				2021			
		April to June	Year to Date	Time Standard	Year To Date Weighted Hours	April to June	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Sexual Assault	1	2	16.1	32.2	0	0		0.0
	Assault-Level 1	1	2	16.1	32.2	1	1	16.1	16.1
	Utter Threats to Person	1	1	16.1	16.1	0	0		0.0
	<b>Total</b>	<b>3</b>	<b>5</b>	<b>16.1</b>	<b>80.5</b>	<b>1</b>	<b>1</b>	<b>16.1</b>	<b>16.1</b>
Property Crime Violations	Break & Enter	3	4	6.5	26.0	0	3	6.5	19.5
	Theft of Motor Vehicle	0	2	6.5	13.0	0	0		0.0
	Theft of - Automobile	0	0		0.0	1	1	6.5	6.5
	Theft of - All Terrain Vehicles	1	1	6.5	6.5	0	0		0.0
	Theft of - Other Motor Vehicles	0	1	6.5	6.5	0	0		0.0
	Theft Under -master code	0	1	6.5	6.5	1	2	6.5	13.0
	Theft under - Other Theft	0	0		0.0	1	2	6.5	13.0
	Theft Under - Gasoline Drive-off	1	1	6.5	6.5	1	2	6.5	13.0
	Theft FROM Motor Vehicle Under \$5,000	2	6	6.5	39.0	0	0		0.0
	Fraud -Money/property/ security > \$5,000	0	0		0.0	0	1	6.5	6.5
	Fraud -Money/property/ security <= \$5,000	1	1	6.5	6.5	0	1	6.5	6.5
	Fraud - Other	0	0		0.0	1	1	6.5	6.5
	Mischief - master code	1	1	6.5	6.5	3	4	6.5	26.0
	Property Damage	1	1	6.5	6.5	0	2	6.5	13.0
	<b>Total</b>	<b>10</b>	<b>19</b>	<b>6.5</b>	<b>123.5</b>	<b>8</b>	<b>19</b>	<b>6.5</b>	<b>123.5</b>
Other Criminal Code Violations (Excluding traffic)	Offensive Weapons-Possession of Weapons	0	0		0.0	1	1	7.7	7.7
	Breach of Firearms regulation -unsafe storage	1	1	7.7	7.7	0	0		0.0
	Bail Violations - Fail To Comply	4	4	7.7	30.8	1	1	7.7	7.7
	<b>Total</b>	<b>5</b>	<b>5</b>	<b>7.7</b>	<b>38.5</b>	<b>2</b>	<b>2</b>	<b>7.7</b>	<b>15.4</b>
Statutes & Acts	Landlord/Tenant	4	4	3.4	13.6	1	1	3.4	3.4
	Mental Health Act	2	4	3.4	13.6	1	1	3.4	3.4
	Mental Health Act - No contact with Police	1	1	3.4	3.4	0	0		0.0
	Mental Health Act - Attempt Suicide	1	1	3.4	3.4	0	0		0.0
	Mental Health Act - Placed on Form	1	4	3.4	13.6	2	3	3.4	10.2
	Mental Health Act - Apprehension	0	1	3.4	3.4	1	1	3.4	3.4
	Trespass To Property Act	3	5	3.4	17.0	6	7	3.4	23.8
	<b>Total</b>	<b>12</b>	<b>20</b>	<b>3.4</b>	<b>68.0</b>	<b>11</b>	<b>13</b>	<b>3.4</b>	<b>44.2</b>





## Calls For Service (CFS) Billing Summary Report

### Mulmur April to June - 2022

Billing Categories (Billing categories below do not match traditional crime groupings)		2022				2021			
		April to June	Year to Date	Time Standard	Year To Date Weighted Hours	April to June	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Animal -Master code	0	0		0.0	0	1	3.7	3.7
	Animal Stray	3	4	3.7	14.8	2	5	3.7	18.5
	Animal Injured	1	2	3.7	7.4	1	2	3.7	7.4
	Animal - Other	2	2	3.7	7.4	0	0		0.0
	Animal - Dog Owners Liability Act	1	1	3.7	3.7	1	2	3.7	7.4
	Domestic Disturbance	2	3	3.7	11.1	5	8	3.7	29.6
	Suspicious Person	1	3	3.7	11.1	6	8	3.7	29.6
	Fire - Building	0	4	3.7	14.8	3	4	3.7	14.8
	Fire - Other	1	1	3.7	3.7	0	0		0.0
	Missing Person under 12	0	0		0.0	1	1	3.7	3.7
	Missing Person 12 & older	0	0		0.0	1	1	3.7	3.7
	Missing Person Located 12 & older	0	0		0.0	1	1	3.7	3.7
	Noise Complaint -Master code	5	5	3.7	18.5	7	8	3.7	29.6
	Noise Complaint - Residence	0	1	3.7	3.7	0	0		0.0
	Noise Complaint - Others	4	4	3.7	14.8	1	1	3.7	3.7
	Found Property -Master code	2	2	3.7	7.4	3	4	3.7	14.8
	Found-Household Property	0	0		0.0	0	1	3.7	3.7
	Found-Others	0	0		0.0	1	1	3.7	3.7
	Lost Property -Master code	1	1	3.7	3.7	0	0		0.0
	Sudden Death - Suicide	0	0		0.0	1	1	3.7	3.7
	Sudden Death - Natural Causes	1	1	3.7	3.7	1	4	3.7	14.8
	Suspicious Vehicle	5	7	3.7	25.9	7	11	3.7	40.7
	Trouble with Youth	0	2	3.7	7.4	0	0		0.0
	Medical Assistance -Other	1	1	3.7	3.7	0	0		0.0
	Vehicle Recovered - Trucks	0	1	3.7	3.7	0	0		0.0
	Vehicle Recovered - Constr. Vehicle	0	1	3.7	3.7	0	0		0.0
	Unwanted Persons	2	2	3.7	7.4	0	1	3.7	3.7
	Neighbour Dispute	4	5	3.7	18.5	2	2	3.7	7.4
	By-Law -Master code	0	0		0.0	1	1	3.7	3.7
	Noise By-Law	1	1	3.7	3.7	0	0		0.0
	Firearms (Discharge) By-Law	0	0		0.0	1	2	3.7	7.4
	Other Municipal By-Laws	0	3	3.7	11.1	0	0		0.0
	Traffic By-Law	0	1	3.7	3.7	0	0		0.0



## Calls For Service (CFS) Billing Summary Report

### Mulmur April to June - 2022

Billing Categories (Billing categories below do not match traditional crime groupings)		2022				2021			
		April to June	Year to Date	Time Standard	Year To Date Weighted Hours	April to June	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Assist Fire Department	1	1	3.7	3.7	1	1	3.7	3.7
	Assist Public	16	27	3.7	99.9	21	36	3.7	133.2
	Family Dispute	2	5	3.7	18.5	3	5	3.7	18.5
	<b>Total</b>	<b>56</b>	<b>91</b>	<b>3.7</b>	<b>336.7</b>	<b>71</b>	<b>112</b>	<b>3.7</b>	<b>414.4</b>
Operational2	False Holdup Alarm-Accidental Trip	1	1	1.3	1.3	0	1	1.3	1.3
	False Alarm -Others	15	30	1.3	39.0	11	23	1.3	29.9
	Keep the Peace	5	5	1.3	6.5	3	3	1.3	3.9
	911 call / 911 hang up	3	3	1.3	3.9	1	7	1.3	9.1
	911 call - Dropped Cell	2	6	1.3	7.8	3	4	1.3	5.2
	<b>Total</b>	<b>26</b>	<b>45</b>	<b>1.3</b>	<b>58.5</b>	<b>18</b>	<b>38</b>	<b>1.3</b>	<b>49.4</b>
Traffic	MVC (MOTOR VEHICLE COLLISION) -Master code	1	2	3.5	7.0	0	1	3.5	3.5
	MVC - Personal Injury (MOTOR VEHICLE COLLISION)	2	3	3.5	10.5	3	4	3.5	14.0
	MVC - Prop. Dam. Non Reportable	3	11	3.5	38.5	2	11	3.5	38.5
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	15	41	3.5	143.5	13	32	3.5	112.0
	MVC - Others (MOTOR VEHICLE COLLISION)	0	1	3.5	3.5	0	0		0.0
	<b>Total</b>	<b>21</b>	<b>58</b>	<b>3.5</b>	<b>203.0</b>	<b>18</b>	<b>48</b>	<b>3.5</b>	<b>168.0</b>
<b>Total</b>		<b>133</b>	<b>243</b>		<b>908.7</b>	<b>129</b>	<b>233</b>		<b>831.0</b>

#### Note to Detachment Commanders:

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2021 billing period.

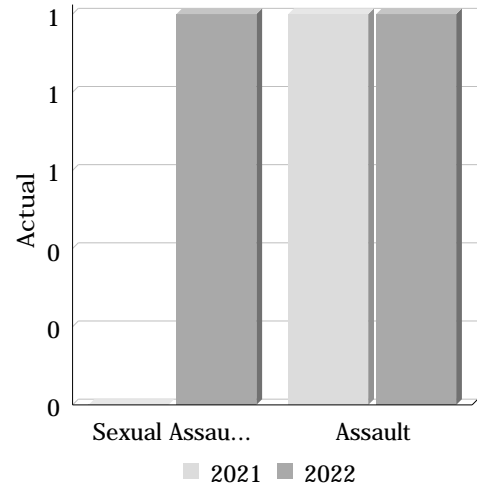
#### Note to Municipalities:

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.

Police Services Board Report for Mulmur Township  
Records Management System  
April to June - 2022

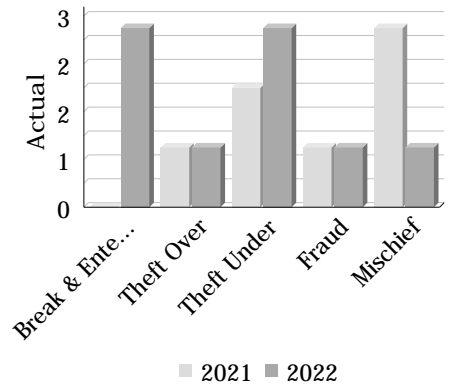
**Violent Crime**

Actual	April to June			Year to Date - June		
	2021	2022	% Change	2021	2022	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	0	1	--	0	2	--
Assault	1	1	0.0%	1	2	100.0%
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	0	0	--	0	0	--
Total	1	2	100.0%	1	4	300.0%



**Property Crime**

Actual	April to June			Year to Date - June		
	2021	2022	% Change	2021	2022	% Change
Arson	0	0	--	0	0	--
Break & Enter	0	3	--	2	4	100.0%
Theft Over	1	1	0.0%	1	4	300.0%
Theft Under	2	3	50.0%	5	9	80.0%
Have Stolen Goods	0	0	--	0	0	--
Fraud	1	1	0.0%	3	1	-66.7%
Mischief	3	1	-66.7%	4	1	-75.0%
Total	7	9	28.6%	15	19	26.7%



**Drug Crime**

Actual	April to June			Year to Date - June		
	2021	2022	% Change	2021	2022	% Change
Possession	0	0	--	0	0	--
Trafficking	0	0	--	0	0	--
Importation and Production	0	0	--	0	0	--
Total	0	0	--	0	0	--



Detachment: 1N - DUFFERIN  
Location code(s): 1N00 - DUFFERIN  
Area code(s): 1007 - Mulmur  
Data source date:  
2022/07/09

Report Generated by:  
Girdler, Brad

Report Generated on:  
13-Jul-22 9:04:52 AM  
PP-CSC-Operational Planning-4300

Updated : Monday, June 13, 2022 - Current Period : 1999/12/31

1N00 - DUFFERIN 2022 Q 1 All Offence Hours of Day All Offence Days of Week All Offence Months All Coverage Types CC\_Provincial Statutes All Offence Act Part Types All Courts All Badges All License Plate Location All Offender Gender All Offender Age Group All Date Added All Prior Offence Date MEASURES

Offence Count as values		HTA	CC-Traffic (Revised)	CC-Non-Traffic (Revised)	Other	CC_Provincial Statutes
2022/Jan	January	720	16	158	107	1,001
	All Offence Months	720	16	158	107	1,001
2022/Feb	February	753	25	46	99	923
	All Offence Months	753	25	46	99	923
2022/Mar	March	734	8	66	67	875
	All Offence Months	734	8	66	67	875
2022 Q 1		2,207	49	270	273	2,799

Zero suppression rows and columns. Suppression options applied: zero values, division by zero, missing values, overflow values.

Updated : Monday, June 13, 2022 - Current Period : 1999/12/31

[1N - DUFFERIN](#)
[2022 Q 2](#)
[All Offence Hours of Day](#)
[All Offence Days of Week](#)
[All Offence Months](#)
[All Coverage Types](#)
[CC\\_Provincial Statutes](#)
[All Offence Act Part Types](#)
[All Courts](#)
[All Badges](#)
[All License Plate Location](#)
[All Offender Gender](#)
[All Offender Age Group](#)
[All Date Added](#)
[All Prior Offence Date](#)
[MEASURES](#)

Offence Count as values		HTA	CC-Non-Traffic (Revised)	Other	CC_Provincial Statutes
2022/Apr	April	992	10	118	1,120
	All Offence Months	992	10	118	1,120
2022/May	May	609	1	52	662
	All Offence Months	609	1	52	662
2022 Q 2		1,601	11	170	1,782

Zero suppression rows and columns. Suppression options applied: zero values, division by zero, missing values, overflow values.

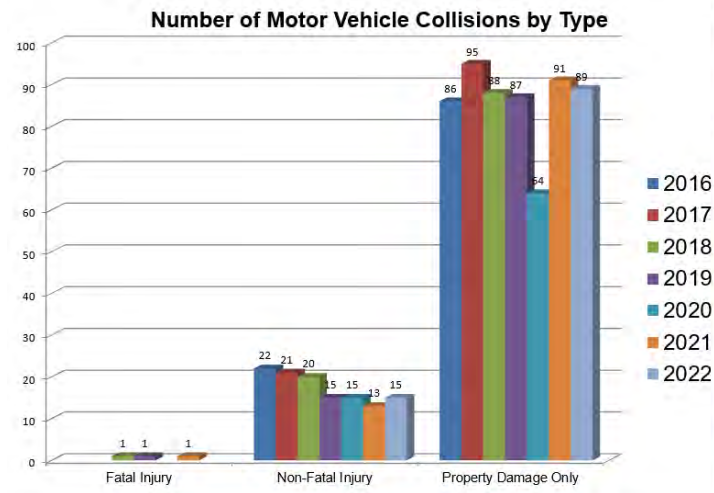
Wednesday, July 13, 2022

## Traffic File Control Register

**Report Period: 01-APR-2022 thru 30-JUN-2022**

**Report Criteria -->** Detachment Code starting with {1N00} Report Type equals {\*} Incident Type equals {\*}

S t a t u s	Incident Date	Incident Time	Self- Report ed	Location	Jurisdiction	RdHwy Intersection	Incident Type	Primary Cause	Report Type
C	11-Apr-22	11:53	No	COUNTY ROAD 19	MULMUR TWP	89	Property Damage Only	Speed -- excessive	Motor Vehicle
C	17-Apr-22	10:55	No	COUNTY ROAD 19	MULMUR TWP		Property Damage Only	Animal - Wild or Domestic	Motor Vehicle
C	24-Apr-22	10:30	No	COUNTY ROAD 18	MULMUR TWP	20 SIDEROAD	Property Damage Only	Improper passing	Motor Vehicle
C	03-May-22	0:48	No	89 89	MULMUR TWP	5TH LINE EHS	Property Damage Only	Animal - Wild or Domestic	Motor Vehicle
C	09-May-22	8:00	No	COUNTY ROAD 18	MULMUR TWP	COUNTY ROAD 21	Property Damage Only	Driver fatigue	Motor Vehicle
C	09-May-22	11:00	No	COUNTY ROAD 18	MULMUR TWP	89	Property Damage Only	Inattentive driver	Motor Vehicle
C	14-May-22	19:19	No	RIVER	MULMUR TWP	CENTRE	Property Damage Only	Ability Impaired â€Alcohol	Motor Vehicle
C	21-May-22	14:52	No	89 89	MULMUR TWP	3RD LINE	Non-Fatal Injury	Following too closely	Motor Vehicle
C	21-May-22	20:55	No	89	MULMUR TWP	5TH LINE EHS	Property Damage Only	Animal - Wild or Domestic	Motor Vehicle
C	14-May-22	10:45	No	20 SIDEROAD	MULMUR TWP	CENTRE	Non-Fatal Injury	Debris on roadway	Motor Vehicle
C	30-May-22	16:09	No	89 89	MULMUR TWP	4TH LINE	Property Damage Only	Following too closely	Motor Vehicle
C	06-Jun-22	16:03	No	89 89	MULMUR TWP	4TH LINE	Property Damage Only	Inattentive driver	Motor Vehicle
C	10-Jun-22	21:12	No	COUNTY ROAD 21	MULMUR TWP	1ST LINE	Property Damage Only	Unknown	Motor Vehicle
C	29-Apr-22	19:50	No	COUNTY ROAD 18	MULMUR TWP	AIRPORT RD	Non-Fatal Injury	Ability Impaired â€Alcohol	Motor Vehicle
C	12-Jun-22	10:54	No	COUNTY ROAD 18	MULMUR TWP		Property Damage Only	Improper turn	Motor Vehicle
C	15-Jun-22	9:30	No	COUNTY ROAD 18	MULMUR TWP	20 SIDEROAD	Property Damage Only	Mechanical failure	Motor Vehicle
C	15-Jun-22	14:40	No	COUNTY ROAD 17	MULMUR TWP	THOMSON	Property Damage Only	Driver fatigue	Motor Vehicle
C	07-Jun-22	11:45	No	COUNTY ROAD 18	MULMUR TWP	COUNTY ROAD 21	Property Damage Only	Animal - Wild or Domestic	Motor Vehicle
C	17-Jun-22	17:56	No	COUNTY ROAD 21	MULMUR TWP	2ND LINE	Non-Fatal Injury	Lost control	Motor Vehicle
C	17-Jun-22	8:30	No	89 89	MULMUR TWP	10 HY	Property Damage Only	Improper lane change	Motor Vehicle
C	17-Jun-22	21:45	No	10 SIDEROAD	MULMUR TWP	1ST LINE	Property Damage Only	Animal - Wild or Domestic	Motor Vehicle
C	20-Jun-22	5:22	No	COUNTY ROAD 18	MULMUR TWP	10 SIDEROAD	Property Damage Only	Animal - Wild or Domestic	Motor Vehicle
C	20-Jun-22	5:30	No	COUNTY ROAD 18	MULMUR TWP	15 SIDEROAD	Property Damage Only	Animal - Wild or Domestic	Motor Vehicle
C	14-Jun-22	17:03	No	5TH LINE	MULMUR TWP		Non-Fatal Injury	Speed -- too fast for conditions	Off-Road Vehicle
C	25-Jun-22	15:20	No	COUNTY ROAD 18	MULMUR TWP	5 SIDEROAD	Property Damage Only	Improper passing	Motor Vehicle
C	11-Jun-22	0:15	No	COUNTY ROAD 18	MULMUR TWP	5 SIDEROAD	Property Damage Only	Animal - Wild or Domestic	Motor Vehicle
C	30-Jun-22	16:57	No	COUNTY ROAD 18	MULMUR TWP	9 SIDEROAD	Non-Fatal Injury	Following too closely	Motor Vehicle



**Date**

2016
2017
2018

**Jurisdiction**

ORANGEVILLE
SHELBURNE
SOUTHGATE TWP
WELLINGTON NOR...
(blank)
CLEARVIEW TWP
ERIN

Jurisdiction (Multiple Items)
Quarter (Multiple Items)

**Quarter**

Q1
Q2
Q3
Q4

**Incident Type**

Fatal Injury
Non-Fatal Injury
Other
Property Damage Only
(blank)

Count of Incident Type	Column Labels	2016	2017	2018	2019	2020	2021	2022	Grand Total
Fatal Injury				1	1		1		3
Non-Fatal Injury		22	21	20	15	15	13	15	121
Property Damage Only		86	95	88	87	64	91	89	600
Grand Total		108	116	109	103	79	105	104	724

### Part 1 Summary for Mulmur

MULMUR	2021	2022
Jan	35	108
Feb	46	86
Mar	112	96
Apr	129	103
May	69	77
June	95	40
July	83	
Aug	75	
Sept	57	
Oct	63	
Nov	101	
Dec	64	
Total	929	510

### Part 3 Summary for Mulmur

MULMUR	2021	2022
Jan	6	0
Feb	2	10
Mar	4	2
Apr	1	3
May	5	1
June	1	5
July	4	
Aug	6	
Sept	1	
Oct	2	
Nov	3	
Dec	5	
Total	40	21



**Alarms in Mulmur April - June 2022- Total: 15**

<b>Call</b>	<b>Date</b>	<b>Location</b>
Alarm	2022/04/06 09:05	757568 2 <sup>nd</sup> Line East
Alarm	2022/04/13 12:02	637106 Prince of Wales Road
Alarm	2022/04/19 10:58	708304 County Road 21
Alarm	2022/04/21 17:08	757233 2 <sup>nd</sup> Line East
Alarm	2022/04/23 18:34	716231 1 <sup>st</sup> Line East
Alarm	2022/04/29 16:42	937562 County Road 18
Alarm	2022/05/01 01:30	716231 1 <sup>st</sup> Line East
Alarm	2022/05/10 09:26	798475 3 <sup>rd</sup> Line East
Alarm	2022/05/15 13:56	638047 Prince of Wales Road
Alarm	2022/05/17 20:49	758310 2 <sup>nd</sup> Line East
Alarm	2022/05/28 17:38	606549 River Road
Alarm	2022/06/05 18:43	636427 County Road 19
Alarm	2022/06/22 22:18	747215 30 Sideroad
Alarm	2022/06/22 23:17	747215 30 Sideroad
Alarm	2022/06/24 12:37	837675 4 <sup>th</sup> Line East

## **ACTION PLAN Township of Mulmur**

### **Foot Patrol Hours**

<b>2022 – YTD:</b>	<b>8.75</b>
April:	0.00
May:	2.25
June:	0.50

### **R.I.D.E. Hours**

<b>2022 – YTD:</b>	<b>29.50</b>
April:	4.00
May:	5.50
June:	8.25

### **Trouble with Youth Occurrences**

<b>2022 – YTD:</b>	<b>3</b>
April:	0
May:	1
June:	0

### **Mental Health Occurrences**

<b>2022 – YTD:</b>	<b>12</b>
April:	1
May:	2
June:	3

### **Arrests – Impaired by Alcohol**

<b>2022 – YTD:</b>	<b>3</b>
April:	0
May:	1
June:	0

### **Distracted Driving Charges**

<b>2022 – YTD:</b>	<b>4</b>
April:	0
May:	0
June:	0

**AUXILIARY UNIT:**

<b><u>Unit Hours</u></b>	<b><u>Q1</u></b>	<b><u>April</u></b>	<b><u>May</u></b>	<b><u>June</u></b>
Administration	157.75	46.25	58.25	49.50
Training	112.50	59.25	50.00	21.25
Special Detail	241.75	1.00	16.75	1.00
Cruiser Patrol	15.75	11.00	21.00	17.50
ATV Patrol	0.00	0.00	0.00	7.00
Foot Patrol	73.00	39.75	51.50	68.00
Community Policing	5.50	0.00	21.00	66.00
<b>TOTAL</b>	<b>606.25</b>	<b>157.25</b>	<b>218.50</b>	<b>230.25</b>



2022-07-08

## **DUFFERIN OPP CONDUCTING ENFORCEMENT ON LOUD AND MODIFIED VEHICLES**

FROM/DE: Dufferin Detachment

DATE: July 8, 2022

### **DUFFERIN OPP CONDUCTING ENFORCEMENT ON LOUD AND MODIFIED VEHICLES**

(DUFFERIN, ON) - Members of the Dufferin Detachment of the Ontario Provincial Police (OPP) have been listening to our Dufferin County community. Loud and modified vehicles have become a concern and residents have made it clear that noise pollution from vehicles is making it difficult to enjoy our beautiful communities.

A focus of Dufferin OPP will be to reduce the number of motor vehicles with modified or excessively loud exhaust systems on our roads. Drivers could be subject to charges under the Highway Traffic Act.

The Highway Traffic Act of Ontario indicates that a person having control of a vehicle shall not "make unreasonable noise, and a driver of any motor vehicle shall not permit any unreasonable amount of smoke to escape from their motor vehicle, nor shall such driver at any time cause the vehicle to make any unnecessary noise".

Vehicles found by officers to be unlawfully modified will be reported to the Insurance Bureau of Canada with the potential of a policy suspension. Dufferin OPP encourages vehicle owners to repair modified exhaust systems and avoid using mechanisms to alter or increase their vehicle's sound.

Our Dufferin County roadways are meant to be shared and enjoyed by everyone, please keep this in mind when operating a motor vehicle.

The Dufferin OPP is committed to public safety, delivering proactive and innovative policing in partnership with our communities. Officers value your contribution to building safe communities. If you have information about suspected unlawful activity, please contact the OPP at 1-888-310-1122 or Crime Stoppers to remain anonymous at 1-800-822-8477 (TIPS) or [www.ontariocrimestoppers.ca](http://www.ontariocrimestoppers.ca)

### **Media Contact**

Provincial Constable Jennifer Roach

Dufferin OPP Detachment

519-278-6510

Jennifer.Roach@opp.ca

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Facebook @OPPCentralRegion



2022-07-04

# **DUFFERIN OPP CANADA DAY WEEK TRAFFIC CAMPAIGN RESULTS**

FROM/DE: Dufferin Detachment

DATE: July 4, 2022

## **DUFFERIN OPP CANADA DAY WEEK TRAFFIC CAMPAIGN RESULTS**

(DUFFERIN, ON) - June 26 to July 3, 2022, marked the Canada Day Week traffic safety campaign. Members of the Dufferin Detachment of the Ontario Provincial Police (OPP) participated in this campaign that is designed to save lives and reduce injuries on Ontario's roads, trails and waterways.

Dufferin OPP officers laid 528 driving related criminal charges and Provincial Offences Notices during the campaign, with the following breakdown:

- Speeding - 343
- Impaired Driving - 4
- Distracted Driving - 15
- Stunt Driving - 5
- Seatbelts - 19
- Other Provincial Offences - 141

Dufferin OPP officers also issued 169 warnings to drivers. Warnings are an important component of road safety, as they allow officers the opportunity engage with drivers and educate about road safety.

In this one-week period, Dufferin OPP responded to 36 motor vehicle collisions, with zero fatalities, which is the statistic that Dufferin OPP is most grateful for.

The Dufferin OPP is committed to public safety, delivering proactive and innovative policing in partnership with our communities. Officers value your contribution to building safe communities. If you have information about suspected unlawful activity, please contact the OPP at 1-888-310-1122 or Crime Stoppers to remain anonymous at 1-800-822-8477 (TIPS) or [www.ontariocrimestoppers.ca](http://www.ontariocrimestoppers.ca)

## **Media Contact**

Provincial Constable Jennifer Roach

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Jennifer.Roach@opp.ca

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## Roseann Knechtel

---

**Subject:** FW: Connecting with s. 10 Police Services Board members

---

**From:** lynn <[lynn@bmts.com](mailto:lynn@bmts.com)>

**Subject:** RE: Connecting with s. 10 Police Services Board members

Some people who received this message don't often get email from [lynn@bmts.com](mailto:lynn@bmts.com). [Learn why this is important](#)

Colleagues, over the years as our board has new members I have asked Duane to in person or by zoom do a board training which should include your board staff.

Duane and his predecessors have proven to be a valuable source of information and, if he is unsure of a question he will research it and respond in a timely manner.

In other words, don't hesitate to use his offer of help.

Lynn Silverton  
Chair, Grey Highlands PSB

Sent from my Galaxy

----- Original message -----

From: "Sprague, Duane (SOLGEN)" <[Duane.Sprague@ontario.ca](mailto:Duane.Sprague@ontario.ca)>

Date: 2022-06-28 10:52 a.m. (GMT-05:00)

Subject: Connecting with s. 10 Police Services Board members

Hello everyone,

First of all, for those of you who don't know me or if we haven't met in person or virtually over the past couple of years I'd like to introduce myself as I know that I have not reached out to everyone recently and perhaps we have not crossed paths at the OAPSB Zone meetings.

My name is Duane Sprague, Police Services Advisor, Ministry of the Solicitor General. I cover what is known as Zone 5. As part of my responsibilities under the current Police Services Act, I am required to monitor police services boards to ensure that they comply with prescribed standards of service as well as consult with and advise boards on matters relating to police and police services as well as provide to boards information and advice respecting the management and operation of police services, techniques in handling special problems and other information calculated to assist. This is in the broadest sense, taken from section 3 of the PSA.

The point of this email is just to touch base with everyone, let you know who I am, and offer any assistance you may require as it relates to issues/concerns/questions or clarification on police service board governance matters, including board training.



As you are aware, the *Community Safety and Policing Act*, which will replace the *Ontario Police Services Act*, is still waiting to be proclaimed with an in-force date. As soon as I hear more information related to this I will pass it along, usually at the Zone meetings.

Please don't hesitate to reach out for any information or any assistance from my end. I am more than happy to assist in any way that I can, including attending any of your board meetings (either in-person or virtually) and/or provide board training as required/requested.

All the best and enjoy Canada Day this week!

Duane

**Duane Sprague** | Police Services Advisor

Policing Services Liaison Unit

Investigations, Inspections and Liaison Branch

Inspectorate of Policing

Ministry of the Solicitor General

25 Grosvenor Street | 15<sup>th</sup> floor | Toronto, ON | M7A 2H3

Cell: (416) 573-8309

[Duane.Sprague@Ontario.ca](mailto:Duane.Sprague@Ontario.ca)

*If you have any accommodation needs or require communication supports or alternate formats, please let me know.*

**Corporate Services**

June 14, 2022

Township of Amaranth  
Township of East Garafraxa  
Town of Grand Valley  
Township of Melancthon  
Town of Mono  
Township of Mulmur  
Town of Shelburne

**Re: Uniform Towing By-law**  
**Our File No.: C01TOW**

Further to our Dufferin Municipal Officers' Association meeting held on May 27, 2022, a draft Towing By-law was presented to Orangeville Council on June 13, 2022, and below is a summary of the next steps regarding the potential implementation of a uniform Towing By-law throughout Dufferin County:

<b>Date</b>	<b>Action</b>
June 14	Stakeholders will be invited to attend information sessions to be held during the week of June 20 <sup>th</sup> . Attached is a copy of the email notification and list of stakeholders that are being notified of the stakeholder sessions. Please feel free to share it with anyone that may wish to attend a session
June 24 to June 27	Notice regarding a Public Meeting to be held on July 13 to be circulated and published. A copy of the notice will be sent to you between June 24 and June 27. Please feel free to post the notice within your respective municipalities
July 13	Public Meeting
July 15	Date to submit interest in the Town of Orangeville administering and enforcing a uniform Towing By-law for Dufferin County
August 8	Report back to Orangeville Council to provide a summary of the feedback received as the public meeting and any recommended changes to the proposed by-law
September	Adoption of Towing By-law by Orangeville
October to November	Adoption of Towing By-law by other Dufferin County local municipalities
November to December	Execution of Local Shared Services Agreement

January 2023

By-laws to come into effect

We appreciate a response by July 15<sup>th</sup> on your respective municipalities position on:

1. establishing a uniform Towing By-law throughout Dufferin County
2. delegating the Town of Orangeville to administer and enforce the towing licensing program throughout Dufferin County based on the service fee noted below

### **Service Fees and Agreement**

To administer and enforce a Towing By-law throughout Dufferin County, the Town of Orangeville will require as part of a local shared service agreement:

- to be the sole recipient of the licensing fees
- a \$1000 retainer
- reimbursement investigations or inspections conducted for mileage outside Town of Orangeville limits

A copy of the report considered by Orangeville Council on June 13, 2022, is included for your reference.

If you have any questions, please give me a call at 519-941-0440 ext. 2242.

We appreciate hearing back from you by July 15<sup>th</sup>.

Sincerely,



Karen Landry



## Report

**Subject:** Towing Services and Vehicle Storage Yard Facility By-law

**Department:** Corporate Services

**Division:** Clerks

**Report #:** CPS-2022-046

**Meeting Date:** 2022-06-13

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### Recommendations

#### Option 1

That report CPS-2022-046, Towing Services and Vehicle Storage Yard Facility By-law, be received.

#### Option 2

That report CPS-2022-046, Towing Services and Vehicle Storage Yard Facility By-law, be received;

And that a public meeting be held on July 13, 2022, to receive feedback and comments on the proposed Towing Services and Vehicle Storage Yard Facility By-law;

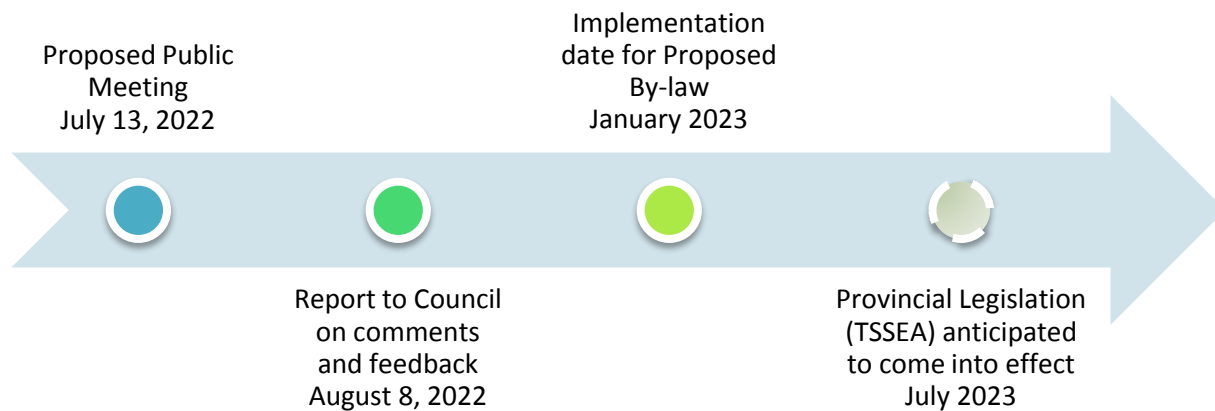
And that staff report back to Council on August 8, 2022, on the comments and feedback received.

### Background and Analysis

Pursuant to Report CPS-2021-004, Proposed Tow Truck Licensing By-law Dufferin County – Local Municipalities, Town staff were tasked with developing a uniform Tow Truck Licensing By-law, which would administer a licensing program within the Town for tow truck drivers, towing service operators and vehicle storage yard facilities.

Dufferin County municipalities have been notified and advised of the proposed by-law and will have the option to opt-in to the program developed by the Town, on a cost recovery basis.

## Towing Services and Vehicle Storage Yard Facility By-law



In June 2020, the province established a task force in response to growing reports of corruption and criminal activity within the towing industry. As part of this review, the *Towing and Storage Safety and Enforcement Act, 2021* (TSSEA) was introduced as Schedule 3 of the *Moving Ontarians More Safely Act, 2021*. This Act received Royal Assent on June 3, 2021. The TSSEA is anticipated to come into effect in July of 2023, and its regulatory regime is intended to set out certificate and renewal requirements for tow operators, tow truck drivers, and vehicle storage operators, which will:

- identify certificate requirements
- set out customer protection standards
- set out industry standards
- remove most tow operator exemptions from existing Commercial Vehicle Operator Registration requirements
- introduce minimum vehicle requirements for tow trucks
- specify how the Ministry of Transportation will oversee the TSSEA

Prior to the TSSEA receiving Royal Assent, the local police service boards and Dufferin OPP initiated discussions with the municipalities in the County regarding the implementation of a uniform towing service by-law due to the increase in complaints regarding:

- chasing
- harassment between tow operators
- excessive fees being charged
- inability for customers to access vehicles

During the drafting process, the Clerk's Division conducted a review of surrounding and comparable municipalities' towing by-laws and compiled a

summary of the licensing requirements for tow truck drivers and operators, storage compounds, licensing fees and towing rates.

Further, an extensive review of the TSSEA was conducted to ensure that the requirements being proposed by the Province aligned with the proposed by-law. The Provincial laws applicable to the towing industry (*Highway Traffic Act, Consumer Protection Act and Repair and Storage Liens Act*), were also reviewed during this process.

Significant differences between the information released by the Province through the TSSEA and its regulations to date, and the proposed by-law are:

TSSEA	Proposed By-law
<ul style="list-style-type: none"> <li>tow truck drivers are required to complete a training course through the Ministry</li> </ul>	<ul style="list-style-type: none"> <li>a vehicle storage yard facility must be located within the County of Dufferin</li> <li>a towing service operator and a vehicle storage yard facility must be on the Dufferin OPP Towing Services and Storage Operators approved Towing Service and Impound List</li> <li>maximum rates are established for standard towing services</li> </ul>

In an effort to ensure the proposed by-law addresses the towing concerns expressed by the local police service boards and Dufferin OPP, a meeting was held with Dufferin OPP and comments provided have been incorporated into the proposed by-law.

The proposed by-law (set out in Attachment #1), is designed to:

- create an administrative framework that aligns with the TSSEA, as well as complements the existing provincial regulations in the areas of consumer protection, highway and vehicle safety
- provide consumers with consistency in towing service by:
  - prescribing rates for key towing services (set out in Attachment #2)
  - all other towing service rates not prescribed must be listed in a schedule of rates and filed with the Town
- include general licensing provisions that are consistent with the Town's licensing by-laws

The table below outlines key regulatory requirements set out in the proposed By-law:

Summary of Proposed By-law Requirements	
Licence Type: Tow Truck Driver	Schedules A & B
<ul style="list-style-type: none"> <li>• Proof of either Canadian Citizenship, landed immigrant status, valid work permit or other documentation substantiating permission to legally work in Canada</li> <li>• Drivers abstract dated within 60 days</li> <li>• Criminal Record Check dated within 60 days</li> <li>• Proof of employment from towing services operator</li> <li>• Complete a daily vehicle inspection report</li> <li>• Clear debris from a collision on a highway</li> <li>• Be civil, behave courteously and refrain from using profanity</li> <li>• Obtain a signed consent form to tow from customer</li> <li>• Provide an estimate prior to providing towing service and invoice upon completion</li> </ul>	
Licence Type: Towing Services Operator	Schedule C, D & E
<ul style="list-style-type: none"> <li>• Proof of either Canadian Citizenship, landed immigrant status, valid work permit or other documentation substantiating permission to legally work in Canada</li> <li>• Valid CVOR Certificate</li> <li>• Motor vehicle ownership</li> <li>• Criminal Record Check dated within 60 days</li> <li>• Proof of third-party motor vehicle liability insurance for tow truck: <ul style="list-style-type: none"> <li>- \$2,000,000 per occurrence</li> <li>- endorsed to provide Licence Issuer 15 days notice of any variation to the policy</li> <li>- endorsed to include all persons who have any interest in the tow truck</li> </ul> </li> <li>• Proof of liability insurance coverage in the amounts: <ul style="list-style-type: none"> <li>- \$2,000,000 – liability resulting in bodily injury or death</li> <li>- \$100,000 – liability for damage</li> <li>- \$50,000 – cargo liability</li> </ul> </li> <li>• List of rates for all towing services not identified in Schedule H of the by-law</li> <li>• List of all Tow Truck Drivers affiliated with the Towing Services Operator</li> <li>• List outlining all affiliations, businesses or premise owned or used inclusive of towing services, storage or repair companies</li> <li>• Provide correspondence issued by Dufferin OPP confirming placement on its Towing Services and Storage Operators approved Towing Service and Impound List</li> <li>• Complete a daily vehicle inspection report</li> <li>• Keep a daily record of each towing service</li> <li>• Provide copies of all documents signed by customer to customer</li> <li>• Responsible for operation of tow truck and conduct of tow truck driver</li> <li>• Obtain a signed consent form to tow from customer</li> </ul>	

- Provide an estimate prior to providing towing service and invoice upon completion
- Maintain tow trucks in good repair, free from interior damage and exterior damage
- Vehicle markings of not less than 8cm in a contrasting colour that include:
  - company name
  - phone number
  - plate number for each tow truck
- Contain the equipment listed in Schedule E of the by-law

**Licence Type: Vehicle Storage Yard Facility**
**Schedule F & G**

- Proof of liability insurance coverage in the amounts:
  - \$2,000,000 – liability resulting in bodily injury or death
  - \$100,000 – liability for damage
  - \$50,000 – cargo liability
  - endorsed to provide Licence Issuer 15 days notice of any variation to the policy
- Criminal Record Check dated within 60 days
- List of any other businesses operating on the premise
- List of rates for all vehicle storage services not identified in Schedule H of the by-law
- Confirmation of compliance with Zoning By-law and Site Plan Agreement
- Provide correspondence issued by Dufferin OPP confirming placement on its Towing Services and Storage Operators approved Towing Service and Impound List
- Display signage indicating:
  - business name
  - civic address
  - contact information
  - rates
  - hours of operation
- Maintain records for each vehicle stored
- Take photos upon arrival of each vehicle depicting its condition
- Obtain consent from the customer to store the vehicle

**Next Steps**
Option 1: No further action

Council receives report and no further action is taken at this time.

Option 2: Town to proceed with the drafting of the by-law



As part of the notification process, staff will solicit feedback from applicable stakeholders.

Advise Dufferin municipalities of the proposed by-law and fees associated with the delivery of licensing and enforcement, including \$1,000 retainer for staff time and travel costs associated with travel outside of Orangeville limits.

Furthermore, a public meeting will be held on July 13, 2022, to obtain feedback regarding the proposed by-law, and staff will report back to Council on August 8, 2022, with recommendations regarding adoption of the by-law.

Should Council adopt the proposed by-law, implementation date would be January 2023.

Once the Provincial Towing and Storage Safety and Enforcement Act, 2021 comes into effect in July of 2023, it is recommended that staff reassess the by-law to determine whether any amendments should be considered.

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## **Strategic Alignment**

### **Orangeville Forward – Strategic Plan**

Priority Area: Strong Governance

Objective: Transparent and fair decision-making processes

### **Sustainable Neighbourhood Action Plan**

Theme: Transportation System

Strategy: Promote a shift to more sustainable and efficient transportation options to move people and goods

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## **Notice Provisions**

The Town's Notice Policy requires that notice be placed on the Town's website and published in a newspaper once per week for two consecutive weeks prior to the meeting at which the matter is to be considered, or prior to the holding of a public meeting.

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**Financial Impact**

The proposed fees are representative of the cost to administer the licensing program and associated enforcement. Attachment #3 – Proposed Fees, outlines the recommended fee for each licence type under the Towing Services and Vehicle Storage Yard Facility By-law.

Respectfully submitted

Reviewed by

Andrea McKinney  
General Manager, Corporate Services

Karen Landry  
Town Clerk, Corporate Services

Prepared by

Carrie Cunningham  
By-law and Property Standards Officer, Corporate Services

**Attachment(s):**

1. Proposed Towing Services and Vehicle Storage Yard Facility By-law
2. Proposed Rates
3. Proposed Fees

THE CORPORATION OF THE  
TOWN OF ORANGEVILLE

By-law Number 2022 -

BEING A BY-LAW TO REGULATE AND LICENSE TOWING SERVICES OPERATORS,  
TOW TRUCK DRIVERS AND VEHICLE STORAGE YARD FACILITIES

**WHEREAS** Section 8 of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended hereinafter referred to as the “*Municipal Act*” provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising the authority under the Act; and

**WHEREAS** Section 8 (3) of the *Municipal Act* authorizes a municipality to provide for a system of licences; and

**WHEREAS** Section 11 of the *Municipal Act* authorizes a municipality to pass a by-law respecting the health, safety and well-being of persons and respecting the protection of persons and property including consumer protection; and

**WHEREAS** sections 9, 11 and 391 of the *Municipal Act* authorizes a municipality to impose fees and charges on persons; and

**WHEREAS** section 23.1, 23.2 and 23.3 of the *Municipal Act* authorizes a municipality to delegate its powers and duties under the Act to a person; and

**WHEREAS** Section 151 of the *Municipal Act*, provides that a municipality may provide for a system of licences with respect to a business and may:

- (a) prohibit the carrying on or engaging in the business without a licence;
- (b) refuse to grant a licence or to revoke or suspend a licence;
- (c) impose conditions as a requirement of obtaining, continuing to hold or renewing a licence;
- (d) impose special conditions on a business in a class that have not been imposed on all the businesses in that class in order to obtain, continue to hold or renew a licence;
- (e) impose conditions, including special conditions, as a requirement of continuing to hold a licence at any time during the term of the licence; and
- (f) licence, regulate or govern real and personal property used for the business and the persons carrying it on or engaged in it; and

**WHEREAS** Section 155 of the *Municipal Act*, authorizes a local municipality with respect to owners and drivers of tow trucks and other vehicles used for hire to establish rates or fares to be charged for the conveyance of property or passengers either wholly within the municipality or from any point in the municipality to any point outside the municipality and provide for the collection of the rates or fares charged for the conveyance; and

**WHEREAS** Section 425 (1) of the *Municipal Act* authorizes a municipality to pass by-laws providing that a person who contravenes a by-law of a municipality passed under the *Municipal Act* is guilty of an offence; and

**WHEREAS** Section 431 of the *Municipal Act* authorizes that where any by-law of a municipality under the *Municipal Act* is contravened and a conviction entered, in addition to any other remedy and to any penalty imposed by the by-law, the court in which the conviction has been entered and any court of competent jurisdiction thereafter may make an order prohibiting the continuation or repetition of the offence by the person convicted and requiring the person convicted to correct the contravention; and

**WHEREAS** section 436 of the *Municipal Act* authorizes a municipality to pass a by-law providing that the municipality may enter on land to conduct inspections; and

**WHEREAS** sections 444 and 445 of the *Municipal Act* authorizes a municipality to make orders to discontinue, or to correct, the contravention of a by-law; and

**WHEREAS** section 446 of the *Municipal Act* authorizes a municipality to do a matter or thing in default of it being done by the person directed or required to do it; and

**WHEREAS** the Council for the Town of Orangeville deems it desirable and in the public interest to enact a by-law to regulate and license tow truck drivers, towing services operators and vehicle storage yard facilities;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF ORANGEVILLE HEREBY ENACTS AS FOLLOWS:**

## **1. DEFINITIONS**

### **1.1 In this By-law:**

**“Applicant”** means a **person** who files an application for a **licence**;

**“Appeal Tribunal”** means a Committee or an individual appointed by Council to conduct hearings under this By-law;

**“Clerk”** means the Clerk for the **Town** or any **person** designated by the Clerk;

**“Collision”** means where a **motor vehicle** has been in a collision with another **motor vehicle(s)** or struck an object or was struck by an object, or turned over, and in all cases did receive damage or was damaged, was disabled by fire or any other similar situation or accident;

**“Commercial Motor Vehicle”**, unless otherwise defined by provincial regulation, means a **motor vehicle** having attached to it a truck or delivery body and includes an ambulance, a hearse, a casket wagon, a fire apparatus, a bus and a tractor used for hauling purposes on a **highway**;

“**CVOR**” means a commercial vehicle operator’s registration issued by the Province of Ontario;

“**County**” means the Corporation of the County of Dufferin and its land within the geographic limit of the County as the context requires;

“**Criminal Record Check**” means a criminal record check issued by an Ontario Police Service;

“**Customer**” means the registered owner of a **motor vehicle**, his or her agent or any person lawfully in possession of the **motor vehicle**;

“**Drive**” in relation to a **tow truck**, means to drive, use or otherwise operate a **tow truck**;

“**Driver’s Abstract**” means a driver’s abstract issued by the Province of Ontario;

“**GVWR**” means the maximum total **motor vehicle** rated capacity, as rated by the chassis manufacturer specification stamp on the **motor vehicle**;

“**Highway**” includes a common and public highway, street, avenue, parkway, driveway, square, place, viaduct or trestle, any part of which is intended for or used by the general public for the passage of vehicles and includes the area between the lateral property lines thereof;

“**Highway Traffic Act**” means *Highway Traffic Act, R.S.O. 1990, c. H. 8*, as amended;

“**Licence**” means a licence issued pursuant to this By-law;

“**Licence Issuer**” means a **Town** employee responsible for issuing a **licence**;

“**Licensee**” means a **person** issued a current valid **licence**;

“**Motor vehicle**” includes an automobile, motorcycle, a motor assisted bicycle unless otherwise indicated in the **Highway Traffic Act**, and any other vehicle propelled or driven otherwise than by muscular power including a truck and trailer, but does not include a street car or other motor vehicle running only upon rails, a power-assisted bicycle, a motorized snow vehicle, a traction engine, a farm tractor, a self-propelled implement of husbandry or a road-building machine;

“**Officer**” means a police officer, municipal law enforcement officer, or any other person appointed by by-law to enforce the provisions of this By-law;

“**OPP**” means the Ontario Provincial Police;

“**Owner**” means a **person** who, alone or with others, fits into any one or more of the following categories:

- (a) is the owner of the **tow truck** or business;
- (b) has control over the **tow truck** or business;
- (c) directs the operation of the **tow truck** or business;

**“Ownership”** means the **person** endorsed under the vehicle portion of a provincial permit according to the records maintained by the Registrar of Motor Vehicles for the Province of Ontario;

**“Person”** includes an individual, sole proprietorship, partnership, limited partnership, trust, corporation, and an individual in his or her capacity as a trustee, executor, administrator, or other legal representative;

**“Plate”** means a numbered plate or decal issued by the **Licence Issuer**;

**“Premise”** means a lot, yard, building, structure, facility or land or portion thereof and includes a **motor vehicle**;

**“Rates”** mean:

- (a) the amount to be charged in accordance with this by-law; or
- (b) the amount charged for **towing services** and **motor vehicle** storage in accordance with rates submitted to the **Licence Issuer**;

**“Rate Sheet”** means a document that contains the maximum **rates** that may be charged in accordance with this by-law;

**“Solicit”** or **“Solicitation”** means to appeal for a hire by sound, words, signs, or gestures;

**“Tow Truck”** means:

- (a) a **motor vehicle** commonly known as a tow truck;
- (b) a **commercial motor vehicle**, with a flatbed that can tilt to load and this is used exclusively to tow or transport other **motor vehicles**; and
- (c) a **motor vehicle** that is designed, modified, configured or equipped so that it is capable of **towing** other **motor vehicles**;

but does not include:

- (a) an off-road vehicle, as defined in section 1 of the *Off-Road Vehicles Act*;
- (b) a **motor vehicle** that is used for personal purposes only and that is used infrequently to tow, for no compensation, another **motor vehicle** that is also used for personal purposes only;

- (c) a motor home that is used for personal purposes only and that is towing another **motor vehicle** that is for the use of the driver of the motor home for personal purposes only;
- (d) a commercial motor vehicle, as defined in subsection 1 (1) of the **Highway Traffic Act**, towing one or more **motor vehicles** using the saddlemount configuration;

**“Tow Truck Driver”** means a **person** who **drives** a **tow truck** for the purpose of providing **towing services**:

**“Towing”** includes:

- (a) the transportation of a **motor vehicle** using a **tow truck**;
- (b) any ancillary activity such as lifting a **motor vehicle** for the purposes of loading, towing and transporting it or placing it onto a truck or trailer for the purpose of towing or transporting;

**“Towing Services”** includes:

- (a) **towing**, recovery or transportation in respect of a **motor vehicle** that is disabled, abandoned, impounded, seized, damaged, incomplete or inoperable or that requires removal from a location for any other reason;
- (b) clearing debris from a **collision** on a **highway**;

**“Towing Services Operator”** means the **owner** of a **towing services** business;

**“Town”** means the Corporation of the Town of Orangeville and its land within the geographic limit of the Town as the context requires;

**“Vehicle Storage Yard Operator”** means an **owner** of a **vehicle storage yard facility**;

**“Vehicle Storage Yard Facility”** means a **premise** used to provide vehicle storage services but does not include accessory vehicle storage at a public garage or a parking lot or a parking area that is accessory to a permitted use in a municipal zoning by-law;

**“Zoning By-law”** means any by-law passed by a municipality pursuant to Section 34 of the Planning Act, R.S.O. 1990, c. P.13, as amended.

## **2. GENERAL ADMINISTRATION AND EXEMPTIONS**

2.1 The Short Title of this By-law is the “Towing Services and Vehicle Storage Yard Facility By-law”.

2.2 This By-law applies throughout the whole of the **Town**.

- 2.3 The provisions of this By-law do not apply to activities or matters undertaken by the **Town** or the **County** or a local board of the **Town** or the **County**.

### **3. GENERAL PROHIBITIONS AND REGULATIONS**

- 3.1 No **person** shall own, **drive**, operate or permit the operation of a **tow truck** without a valid **licence**.
- 3.2 No **person** shall own, operate or permit the operation of a **vehicle storage yard facility** without a valid **licence**.
- 3.3 No **person** shall own, operate, provide or permit the operation or offer to provide **towing services** without a valid **licence**.
- 3.4 No **person** shall carry on business other than in the name that appears on a **licence**.
- 3.5 No **person** shall alter, erase or modify or permit such alteration, erasure or modification of a **licence**.
- 3.6 No **person** shall represent to the public that the **person** is licensed under this By-law if the **person** is not so licensed.
- 3.7 No **person** shall employ or engage the services of a **tow truck driver** that does not have a valid **licence**.
- 3.8 No **person** shall own, operate, **drive** or permit the operation of a **tow truck** other than in accordance with the terms and conditions of a **licence** and this By-law.
- 3.9 No **person** shall own, operate, provide or permit the operation or offer to provide **towing services** other than in accordance with the terms and conditions of a **licence** and this By-law.
- 3.10 No **person** shall own, operate or permit the operation of a **vehicle storage yard facility** other than in accordance with the terms and conditions of a **licence** and this By-law.
- 3.11 No **person** shall alter a consent form after it has been signed by the parties, unless both parties agree to the alteration and the alteration is initialled by both parties.
- 3.12 No **person** shall own, **drive**, operate, or permit the operation of a **tow truck** without a valid **plate** affixed to the **tow truck** in accordance with the provisions and requirements of this By-law.
- 3.13 No **person** shall recover or receive any payment for **towing services** or **vehicle storage yard facility** services greater than the **rates** prescribed by this By-law except for a tip, gratuity or credit card service charge.



3.14 No **person** shall **solicit** to provide **towing services**, or park or stop a **tow truck**, on a **highway** within two hundred (200) metres of:

- (i) the scene of a **collision** or apparent **collision**;
- (ii) a **motor vehicle** involved in a **collision**

unless requested to do so by a police officer or a **person** involved in the **collision**.

#### 4. APPLICATION FOR A LICENCE

4.1 A **person** making an application for a **licence** or renewal of a **licence** shall submit to the satisfaction of the **Licence Issuer**:

- (a) a complete application in the form provided by the **Town**;
- (b) where the **applicant** is a corporation, a copy of the articles of incorporation or other incorporating documents issued by the Province of Ontario or the Government of Canada, and the business name registration, when applicable;
- (c) where the **applicant**, is a sole proprietor, a copy of the business name registration, when applicable;
- (d) where the **applicant**, is a registered partnership, a copy of the registered declaration of partnership, the names and addresses of each member of the partnership as well as name under which the partnership intends to carry on business and a copy of the business name registration;
- (e) the applicable **licence** fee;
- (f) any documents, and obtain all required approvals and inspections from the appropriate approval authority having jurisdiction as outlined on the applicable Schedule to this By-law;
- (g) where an **applicant** or **licensee** has an interest, either directly or indirectly, in any **premise** used for the storage or impounding of a **motor vehicle** or in any business or operation involving the storage or repair and servicing of a **motor vehicle**, full information as to the location and type of **premise** in which such **applicant** or **licensee** has an interest, and the nature and extent of the interest shall be disclosed to the **licence issuer**;
- (h) any other documents as may be required by the **License Issuer**.

4.2 Notwithstanding section 4.1, a **licensee** is not required to submit on renewal of a **licence** the items listed in sections 4.1 (b), 4.1 (c) or 4.1 (d) provided no changes have occurred in the information contained in those documents.

- 4.3 A **person** making application for the renewal of a **licence** shall submit a complete application and all required documents fourteen (14) days prior to the expiry of the current **licence**.

## 5. FEES

- 5.1. A fee for a **licence**, inspection, approval required, or replacement of a **licence** or **plate** shall be as prescribed in Schedule I of this By-law.

## 6. DELEGATED AUTHORITY

- 6.1 The **Licence Issuer** is hereby delegated authority to administer this By-law and to issue a **licence** in accordance with the provisions of this By-law and the applicable Schedules to this By-law.
- 6.2 The **Licence Issuer** is hereby delegated authority to impose additional terms and conditions on a **licence** that in the opinion of the **Licence Issuer** are reasonable and taking into consideration:
- (a) the health, safety and well-being of **persons**;
  - (b) the past conduct of an **applicant** or **licensee**.
- 6.3 The **Licence Issuer** is hereby delegated authority to revoke, suspend, refuse to issue, or refuse to renew a **licence**, where the **applicant** or **licensee** would not be entitled to a **licence**, or to the renewal of a **licence**, on any grounds set out in this By-law.
- 6.4 The **Licence Issuer** may cancel a **licence** at any time upon the written request of the **licensee** or upon the ceasing of the use of a **commercial motor vehicle** as a **tow truck**.
- 6.5 The **Licence Issuer** may transfer a **licence** upon being satisfied that all requirements of this By-law have been met.
- 6.6 The **Licence Issuer** shall not issue or renew a **licence** to a **person** that does not meet the threshold criteria established by **Town** policies or written procedures.
- 6.7 The **Licence Issuer** shall not issue or renew a **licence** to a **person** that has:
- (a) two or more related convictions within the last year concerning the licensed business or **person**;
  - (b) overdue by-law fines, penalties or other monies owing to the **Town**;

- (c) outstanding property taxes and late payment charges owing to the **Town** for the **premise** subject to the **licence** application, where applicable.

6.8 The **Appeal Tribunal** shall have the same powers as the **Licence Issuer** pursuant to this By-law for the purpose of authorizing the issuing of a **licence**.

## 7. LICENCE

7.1 A **licence** shall be issued by the **Licence Issuer** upon being satisfied that the requirements of this By-law have been met.

7.2 A **licence** shall expire on the 31st day of January of each year unless otherwise suspended or revoked in accordance with the provisions of this By-law.

7.4 Every **licence** shall remain at all times the property of the **Town** and no **person** shall enjoy a vested right in a **licence** or the continuance of a **licence**.

7.5 The issuing of a **licence** does not relieve a **person** from any responsibility to obtain all other approvals that may be required from any level of government or authority or agencies thereof having jurisdiction.

7.6 No corporation may be licensed as a **Tow Truck Driver**.

7.7 A **licence** is not transferable.

## 8. LICENCE – TERMS AND CONDITIONS - GENERAL

8.1 A **Licensee** shall notify the **Licence Issuer** within seven (7) days:

- (a) of any change of name, address or any other change to the information related to the **Licence**;
- (b) where the **Licensee** is a corporation, of any change in the names and addresses of officers and directors, the location of the corporate head office and change of ownership of shares;
- (c) where the **Licensee** is a registered partnership, of any change in the names and addresses of each member of the partnership;

and if necessary, the **Licence** shall be returned immediately to the **Licence Issuer** for amendment.

8.2 A **Licensee** shall operate in compliance with this By-law, the terms and conditions of a **licence** including the terms and conditions outlined in the applicable Schedule(s) to this By-law and all federal and provincial legislation.

- 8.3 A **Licensee** in carrying out a business licensed under this By-law shall provide services that are free from discrimination and respect all grounds protected by the Ontario Human Rights Code.
- 8.4 A **Licensee** in carrying out a business licensed under this By-law shall not, with respect to any **person** being guided or assisted by a **service animal**:
- (a) refuse to provide service to a **person**;
  - (b) refuse to permit a **person** to enter with the **service animal** into or upon any place or **premise** to which the **Licence** relates; or
  - (c) refuse to permit the **person** and such **service animal** to remain in or upon such place or **premise** by reason only of the presence of such **service animal**.
- 8.5 A **person** who has been issued a **licence** under this By-law shall immediately return:
- (a) a damaged or replaced **plate**;
  - (b) upon ceasing the use of the **commercial motor vehicle** as a **tow truck** the **plate**;
- to the **Licence Issuer**.
- 8.6 A **Licensee** upon the request of the **Licence Issuer** or an **Officer** shall submit:
- (a) a **tow truck** for an inspection;
  - (b) documents and records required to be kept in accordance with this By-law.
- 8.7 A **Licensee** shall take all reasonable precautions to prevent loss of or from, or damage to, any **motor vehicle** that is being **towed**, is being held in a **vehicle storage yard facility** or is otherwise under the control of the **licensee**.
- 8.8 A **Licensee** who, directly or indirectly, has an interest in any of the following shall, in accordance with section 8.9, disclose to a **person** to whom the **licensee** is providing **towing services** or **vehicle storage yard facility** services, the nature and extent of the interest:
- (a) a **vehicle storage yard facility** to which the **motor vehicle** may be towed;
  - (b) any other location to which a **motor vehicle** may be towed for repair, storage, appraisal or other similar purpose;
  - (c) any **person** to whom the **licensee** refers the **person** to whom the **licensee** is providing the services.

- 8.9 The disclosure required to be made under section 8.8 must be made before the **licensee** charges for or demands any payment for any of the **towing services** or **vehicle storage yard facility** services.
- 8.10 A **Licensee** shall accept multiple forms of payment including cash, debit card, credit card and certified cheque.
- 8.11 A **Licensee** shall keep and maintain all records required to be kept under this By-law for a period of two (2) years unless otherwise provided by this By-law.
- 8.12 Records required to be kept and maintained in accordance with this by-law for a **tow truck** may be destroyed after six (6) months where the **tow truck** ceases to be operated as a **tow truck**.

## 9. LICENCE – ADMINISTRATIVE SUSPENSIONS

- 9.1 Where required in accordance with this By-law a **Licensee's**:

- (a) policy of liability insurance expires, is cancelled, or is otherwise terminated;
- (b) provincial driver's licence expires, is cancelled, suspended or revoked; or
- (c) **CVOR** certificate has been suspended or cancelled;
- (d) removal from the Dufferin **OPP** Towing Services and Storage Operators approved towing service and impound list

then the applicable **licence** shall be automatically suspended effective on the date of such expiration, cancellation, revocation or termination and shall remain so until such insurance, provincial driver's licence or **CVOR** certificate has been reinstated or confirmation of reinstatement on the Dufferin **OPP** Towing Services and Storage Operators approved towing service and impound list.

- 9.2 An administrative suspension of a **licence** without a hearing shall be imposed for fourteen (14) days if the **Licence Issuer** is satisfied that the continuation of the business poses an immediate danger to health and safety of any **person** or to any **premise** or in accordance with Section 10. Before any suspension is imposed, the **Licence Issuer** shall provide the **licensee** with the reasons for the suspension, either orally or in writing, and an opportunity to respond to them.
- 9.3 An administrative suspension imposed under Section 9.2 may be imposed on such conditions as the **Licence Issuer** considers appropriate.

## 10. LICENCES – GROUNDS FOR REFUSAL, REVOCATION OR SUSPENSION

- 10.1 An **applicant** or **licensee** is entitled to a **licence** upon meeting the requirements of this By-law except where:

- (a) the past or present conduct of any **person**, including any partner, the officers, directors, employees or agents of a corporation affords reasonable cause to believe that the **person** will not carry on or engage in the business in respect of which the application is made in accordance with the law or with honesty or integrity; or
- (b) the **applicant** or **licensee** has past breaches or contraventions of any law or any provision of this By-law or any other municipal by-law or Provincial or Federal Statute associated with the carrying on of such business; or
- (c) the financial position of the **applicant** or **licensee** affords reasonable grounds to believe that the activity for which he is licensed or to continue to be licensed in accordance with law will not be carried on in a financially responsible manner; or
- (d) the **applicant** or **licensee** has failed to pay a fine or fines imposed by a Court for convictions for breach of this or any other municipal by-law; or
- (e) the **applicant** or **licensee** has failed to comply with any term, condition or direction of the **Licence Issuer** or **Officer** or has failed to permit any investigation or inspection by the **Licence Issuer** or **Officer**; or
- (f) the **applicant** or **licensee** has failed to comply with the requirements set out in this By-law or any of the applicable Schedules to this By-law; or
- (g) the issuing of a **licence** would be contrary to the public interest with respect to health and safety or consumer protection; or
- (h) the **applicant** or **licensee** has submitted an application or other documents to the **Town** containing false statements, incorrect, incomplete, or misleading information; or
- (i) the **applicant** or **licensee** is carrying on or engaging in activities on or off the **premise** that are, or will be, if the **applicant** or **licensee** is licensed, in contravention of this By-law, any other applicable law or is dangerous or unsafe; or
- (j) the **applicant** or **licensee** has exhibited discriminatory behaviour against a **person** on any grounds protected by the Ontario Human Rights Code; or
- (k) the **applicant** or **licensee** has not paid the required **licence** fees; or
- (l) in the case of the **applicant** or **licensee** fails to meet the requirements set out in Section 6.6 of this By-law.

- 10.2 The **Licence Issuer** may revoke, suspend, refuse to issue, or refuse to renew a **licence**, where the **applicant** or **licensee** would not be entitled to a **licence**, or to the renewal of a **licence**, on any grounds set out in this By-law.
- 10.3 Where the application for a **licence** has been revoked, suspended or cancelled, the fees paid by the **applicant** or **licensee**, in respect of the **licence**, shall not be refunded.
- 10.4 Where a **licence** has been revoked, suspended, or cancelled the **licensee** shall return the **licence** and **plate** to the **Licence Issuer** within two (2) days of service of the notice of the decision.
- 10.5 When a revoked, suspended or cancelled **licence** and **plate** has not been returned, an **Officer** may enter upon the **premise** for the purpose of receiving, taking or removing the said **licence** and **plate** and no **person** shall refuse to return the **licence** and **plate** or in any way obstruct or prevent the **Licence Issuer** or **Officer** from obtaining the **licence** and **plate**.
- 10.6 No **person** shall re-apply to obtain or renew a **licence** for a minimum of one (1) year from the later of:
- (a) the date of the **Licence Issuer's** decision to refuse to issue, renew or revoke a **licence**;
  - (b) where the decision of the **Licence Issuer** is appealed, the date of the **Appeal Tribunal's** decision if the **Appeal Tribunal** upholds the decision to refuse to issue, renew or revoke the **licence**.

## **11. LICENCES – GROUNDS FOR REFUSAL, REVOCATION OR SUSPENSION – TERMS AND CONDITIONS – RIGHT TO A HEARING**

- 11.1 With the exception of Section 9, before a **licence** is refused, revoked, suspended, cancelled or issued with terms or conditions, written notice shall be given by the **Licence Issuer** to the **applicant** or **licensee**.
- 11.2 Notice shall be served to the **applicant's** or **licensee's** last known address or email address filed with the **Town** and shall:
- (a) contain sufficient information to specify the nature of, or reason for, any recommendation;
  - (b) inform the **applicant** or **licensee** of entitlement to a hearing before the **Appeal Tribunal**, if a request in writing for a hearing is returned to the **Clerk** within fourteen (14) days after the date of service of the notice; and

- (c) inform the **applicant** or **licensee** that if no written request is received, the **Appeal Tribunal** may proceed and make any decision with respect to the **licence**.
- 11.3 On receipt of a written request for a hearing from an **applicant** or **licensee**, the **Clerk** shall:
- (a) schedule a hearing; and
  - (b) give the **applicant** or **licensee** notice of the hearing at least twenty (20) days prior to the hearing date; and
  - (c) post notice of the hearing on the **Town's** website at least twenty (20) days prior to the hearing date.
- 11.4 Service of any notice on the **applicant** or **licensee** under this by-law shall be made by personal delivery, ordinary mail or email transmission. The notice shall be deemed to have been served on the fourth (4<sup>th</sup>) day after the day of mailing or on the date of personal service or on the date of the email transmission.

## **12. ESTABLISHMENT OF APPEAL TRIBUNAL**

- 12.1 The **Appeal Tribunal** shall hear and render decisions regarding the refusal, revocation or suspension of a **licence**, and the imposing of terms and conditions on a **licence**.
- 12.2 The decision of the **Appeal Tribunal** shall be final and binding.

## **13. HEARING PROCESS**

- 13.1 The provisions of the *Statutory Powers and Procedures Act, R.S.O. 1990, c. S. 22*, as amended, shall apply to all hearings conducted under this By-law.
- 13.2 A hearing shall be held in public, unless determined otherwise in accordance with the *Statutory Powers and Procedures Act, R.S.O. 1990, c. S. 22*, as amended, and the **Appeal Tribunal** shall hear the **applicant** or **licensee** and every other **person** who desires to be heard, and the **Appeal Tribunal** may give its decision orally or adjourn the hearing and reserve its decision but in any case the decision shall be provided in writing.
- 13.3 The decision of the **Appeal Tribunal**, shall be in writing and shall set out the reasons for the decision, and shall be signed.
- 13.4 Any authority or permission granted by the **Appeal Tribunal** may be for such time and subject to such terms and conditions as the **Appeal Tribunal** considers advisable and as are set out in the decision.



13.5 When a **person** who has been given written notice of a hearing does not attend at the appointed time and place, the **Appeal Tribunal** may proceed with the hearing in his absence, and the **person** shall not be entitled to any further notice of the proceedings.

13.6 The **Clerk** shall no later than ten (10) days from the making of the decision send one (1) copy of the decision to:

- (a) the **applicant** or **licensee**;
- (b) each **person** who appeared in **person** or by Counsel or by Agent at the hearing and who filed with the **Clerk** a written request for notice of the decision.

## 14. ORDERS

14.1 If an **Officer** has reasonable grounds to believe that a contravention of this By-law or the terms and conditions of a **licence** has occurred, the **Officer** may make an Order requiring the **person** who contravened this By-law or the terms and conditions of a **licence** or who caused or permitted the contravention to occur to:

- (a) discontinue the contravening activity; and/or
- (b) do work or take action to correct the contravention.

14.2 An Order under section 14.1 shall set out:

- (a) reasonable particulars of the contravention adequate to identify the contravention;
- (b) the location of the **premise** on which the contravention occurred; and
- (c) either:
  - (i) in the case of an Order under section 14.1 (a), the date by which there must be compliance with the Order; or
  - (ii) in the case of an Order under section 14.1 (b), the action to be done and the date by which the action must be done.

14.3 An Order made under this By-law may be served personally, ordinary mail to the last known address or by email transmission to:

- (a) the **person** the **Officer** believes contravened this By-law; and
- (b) such other **persons** affected by the Order as the **Officer** making the Order determines.

14.4 The Order shall be deemed to have been served on the fourth (4<sup>th</sup>) day after the date of mailing or on the date of personal service or on the date of email transmission.

14.5 An **Officer** who is unable to effect service of an Order pursuant to this By-law shall place a placard containing the Order in a conspicuous place on the **premise** and the placing of the placard shall be deemed to be sufficient service. The placing of the placard of the Order shall be deemed to be served on the date of placing the placard.

## 15. ENFORCEMENT AND PENALTY PROVISIONS

15.1 The enforcement of this By-law shall be conducted by an **Officer**.

15.2 An **Officer** may enter on land or a **premise** at any reasonable time for the purpose of carrying out an inspection to determine whether or not:

- (a) the By-law is complied with;
- (b) the **licence**, or the term or condition of a **licence**, or this By-law is complied with;
- (c) a direction or Order made under the *Municipal Act, S.O. 2001, c.25*, as amended, or this By-law is complied with.

15.3 For the purposes of an inspection under this By-law, an **Officer** may:

- (a) require the production for inspection of documents or things relevant to the inspection;
- (b) inspect and remove documents or things relevant to the inspection for the purpose of making copies or extracts;
- (c) require information from any **person** concerning a matter related to the inspection; and
- (d) alone or in conjunction with a **person** possessing special or expert knowledge, make examinations or take tests, samples or photographs necessary for the purposes of the inspection.

15.4 All documents and records shall be kept in a good and business-like manner for review by the **Officer** at their request.

15.5 A receipt shall be provided for any document or thing removed under this By-law and the document or thing shall be promptly returned after the copies or extracts are made.

- 15.6 A sample taken under this By-law shall be divided into two parts, and one part shall be delivered to the **person** from whom the sample is taken, if the **person** so requests at the time the sample is taken and provides the necessary facilities.
- 15.7 If a sample is taken under this By-law and the sample has not been divided into two parts, a copy of any report on the sample shall be given to the **person** from whom the sample was taken.
- 15.8 Every **person** who contravenes any provision of this By-law, including failing to comply with an Order issued pursuant to this By-law, is guilty of an offence and is liable to a fine, and such other penalties, as provided for in the Provincial Offences Act, R.S.O. 1990, c. P. 33, as amended, and the Municipal Act, 2001, as amended.
- 15.9 Every **person** who is charged with an offence under this By-law or an Order issued pursuant to this By-law or every director or officer of a corporation, who knowingly concurs in the contravention, by the laying of an information under Part III of the Provincial Offences Act, R.S.O. 1990, c. P. 33, as amended and is found guilty of the offence is liable pursuant to the Municipal Act, 2001, as amended to the following:
- (a) on a first offence, to a fine not more than \$50,000.00; and
  - (b) on a second offence and each subsequent offence, to a fine of not more than \$100,000.00
- 15.10 Every **person** who is issued a Part 1 offence notice or summons and is convicted is guilty of an offence under this By-law shall be subject to a fine, to a maximum as provided for in the *Provincial Offences Act, R.S.O. 1990, c. P. 33*, as amended.
- 15.11 No **person** shall hinder or obstruct, or attempt to hinder or obstruct, any **Officer** exercising a power or performing a duty under this By-law.
- 15.12 Every **person** who is alleged to have contravened any of the provisions of this By-law, shall identify themselves to an **Officer** upon request, failure to do so shall be deemed to have hindered or obstructed an **Officer** in the execution of his or her duties.
- 15.13 Upon conviction any penalty imposed under this By-law may be collected under the authority of the *Provincial Offences Act, R.S.O. 1990, c. P. 33*, as amended.
- 15.14 If a **person** is convicted of an offence under this By-law, the court in which the conviction has been entered and any court of competent jurisdiction may, in addition to any other remedy and to any penalty imposed, make an order prohibiting the continuation or repetition of the offence by the **person** convicted.

## 16. SEVERABILITY

16.1 If a court of competent jurisdiction declares any section or part of this By-law invalid, it is the intention of Council that the remainder of this By-law shall continue in force unless the court makes an order to the contrary.

## **17. INTERPRETATION**

17.1 References in this By-law to any statute or statutory provision include references to that statute or statutory provision as it may from time to time be amended, extended or re-enacted.

17.2 In this By-law, unless the context otherwise requires words importing the singular shall include the plural and use of the masculine shall include the feminine, where applicable.

17.3 The Schedules appended to this By-law are incorporated into and form part of this By-law.

## **18. EFFECTIVE DATE**

18.1 This By-law shall come into effect on January 1, 2023.

READ three times and finally passed  
this XX day of August, 2022.

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Sandy Brown, Mayor

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Carolina Khan, Clerk

## SCHEDULE 'A' to BY-LAW 2022-XX

### TOW TRUCK DRIVER LICENCE REQUIREMENTS

#### 1. APPLICATION REQUIREMENTS

- 1.1 In addition to the requirements set out in Section 4 of this By-law, an **Applicant** or **Licensee** for a **Tow Truck Driver's Licence** or renewal of a **Tow Truck Driver's Licence** shall submit the following to the satisfaction of the **Licence Issuer**:
- (a) proof of being at least 18 years of age;
  - (b) proof of either:
    - i) Canadian Citizenship;
    - ii) Landed immigrant status; or
    - iii) a valid work permit to work as a driver issued by the Government of Canada; or
    - iv) other documentation substantiating permission to legally work in Canada;
  - (c) a current valid Class A, B, C, D, E, F or G driver's licence issued by the Province of Ontario;
  - (d) a **Driver's Abstract** dated within the previous sixty (60) days;
  - (e) a **Criminal Record Check** dated within the previous sixty (60) days;
  - (f) a current photograph of passport quality of himself in a format as prescribed by the **Licence Issuer**;
  - (g) where an **applicant** or **licensee** is not the owner of the **motor vehicle** used as a **tow truck**, correspondence from a **towing services operator** of his employment as a **tow truck driver**.
- 1.2 Notwithstanding section 1.1, a **licensee** is not required to submit on renewal of a **licence** the items listed in section 1.1 (b) and 1.1 (g) provided no changes have occurred in the information contained in those documents.
- 1.3 An **applicant** or **licensee** for a **tow truck driver's licence** shall be able to communicate to the extent necessary to perform his duties under this By-law.

## SCHEDULE 'B' to BY-LAW 2022-XX

### TOW TRUCK DRIVER LICENCE TERMS AND CONDITIONS

#### 1. DUTIES AND RESPONSIBILITIES

##### 1.1 A tow truck driver shall:

- (a) complete a daily inspection report as required by Regulation 199/07 of the **Highway Traffic Act**;
- (b) carry and have in his possession at all times when **driving a tow truck**:
  - i) his Ontario Driver's Licence;
  - ii) his **licence**;
  - iii) **motor vehicle ownership**;
  - iv) valid insurance;
  - v) **CVOR** certificate;
  - vi) **rate sheet**;
- (c) immediately report to the **Licence Issuer** and the **towing services operator**:
  - i) a **collision** or other incident involving a **tow truck** that:
    - a) resulted in injury to or the death of any **person**;
    - b) is required to be reported under section 199 of the **Highway Traffic Act**;
- (d) comply with any direction given by a police officer, paramedic or firefighter who is present at the scene of a **collision**;
- (e) clear debris from a **collision** on a **highway**;
- (f) immediately wear apparel that meets the requirements for Class 2 or 3 in Standard Z96-15 (R2020), entitled "High Visibility safety apparel" published by the Canadian Standards Association, as amended from time to time;
- (g) immediately activate safety lighting at the scene when exiting a **tow truck**;
- (h) ensure the lamp that produces intermittent flashes of amber light is used during the time that the **tow truck** is stopped on a **highway** for the purpose of providing **towing services**;
- (i) ensure the safe operation of the **tow truck** and proper use of equipment and lighting;

- (j) be knowledgeable and skilled in the use of equipment to prevent unnecessary delays, hazards or damage to property;
  - (k) take due care not to damage a **motor vehicle**;
  - (l) tow the **motor vehicle** by taking the shortest route to a licensed **vehicle storage yard facility** in the **County** or other **motor vehicle** drop off location as directed by the **customer**;
  - (m) when the tow is initiated without the express consent of the **motor vehicle** owner, deliver the **motor vehicle** to the nearest open licensed **vehicle storage yard facility** and notify the **customer** who authorized the tow (if applicable), and record their contact information;
  - (n) contact the **customer**, if the **motor vehicle** is delivered to a location other than what was identified on an estimate provided to the **customer** who initiated the tow;
  - (o) provide a **vehicle storage yard facility operator** with the contact information the **customer** provided on the tow estimate;
  - (p) be civil, behave courteously and refrain from using profanity.
- 1.2 A **Tow Truck Driver** may tow a **motor vehicle** to an interim location for safety, but that secondary location must be reasonably close, and additional fees cannot be charged related to the interim location.
- 1.3. A **Tow Truck Driver** shall not:
- (a) take, consume or have in his possession any alcohol, drugs or intoxicants while he is the **driver** of the **tow truck**;
  - (b) operate a **tow truck** when his ability to perform his duties is impaired by fatigue, illness or otherwise;
  - (c) attempt to obtain consent for **towing services** in respect of a **motor vehicle** if another licensed **tow truck driver** has already obtained consent to provide **towing services** for that **motor vehicle**;
  - (d) tow a **motor vehicle** that can be driven unless directed by the police or the **person** in lawful possession of the **motor vehicle**;
  - (e) charge for time lost through his own incompetence or defects or inefficiency of the **tow truck**;

- (f) remove a **motor vehicle** from a **collision** which a report is required by law to be made by police, until a report has been made and the police have stated the **motor vehicle** is no longer required to remain at the scene;
- (g) operate a **tow truck** that is unsafe, defective, or does not meet the requirements of Regulation 199/07 and 420/22 of the **Highway Traffic Act**;
- (h) chase a call or **towing service**;
- (i) permit a passenger in the **tow truck** unless:
  - i) the passenger's **motor vehicle** is being towed;
  - ii) the passenger is participating in on-the-job training;
  - iii) the **person** is travelling as a passenger for the purpose of assisting the **tow truck driver** in carrying out **towing services**;
  - iv) the **tow truck** is being driven for a purpose other than towing a **customer's motor vehicle** or seeking to provide **towing services**.

1.4 A **Tow Truck Driver** shall not:

- (a) provide a referral to a **customer** for a salvage yard, repairer, storage yard, garage, legal service, healthcare service, rental car service or vehicle sales operation unless requested by the **customer**;
- (b) receive or pay a fee in exchange for referring a **customer** to a service.

1.5 If a **customer** requests a recommendation, a **licensee** must inform the **customer** of any business relationships they have with the service for which they are referring.

## 2. RATES, CONSENT, ESTIMATE AND INVOICE

2.1 A **tow truck driver** shall:

- (a) obtain from a **customer** a signed consent form to tow the **motor vehicle**;
- (b) provide to a **customer** a completed estimate form prior to providing a **towing service**;
- (c) not modify an estimate unless the **customer** requests a change;
- (d) provide an invoice upon completion of a **towing service**.

2.2 A consent form shall contain the following:

- (a) **tow truck driver's** name
- (b) **towing services operator** name and contact information



- (c) tow destination
- (d) standard list of **rates**
- (e) signature line

2.3 An estimate form shall contain the following:

- (a) **tow truck driver's** name
- (b) **towing services operator** name and contact information
- (c) tow destination
- (d) **rates**
- (e) signature line

2.4 An estimate is not required if a **towing service** is lawfully initiated without a **customer's** consent under provincial legislation.

2.5 An invoice shall contain the following:

- (a) **tow truck driver's** name
- (b) **towing services operator** name and contact information
- (c) location of where the **motor vehicle** was picked up and dropped off including the name and contact number of the **vehicle storage yard facility**
- (d) the make, model, vehicle identification number and licence number of the **motor vehicle** towed
- (e) the date and time when **towing services** commenced or are to commence;
- (f) a unique invoice number
- (g) a statement that payment may be made by cash, debit card, credit card and certified cheque;
- (h) applicable **rates** for **towing services** provided
- (i) the total amount owed including taxes;

2.6 A consent form and an estimate form may be combined provided a separate signature line is provided for the **customer** to give consent and acknowledge the estimate.

2.7 An estimate form may also be used as an invoice provided a separate signature line is provided for the **customer** to acknowledge the work was completed, and the amount charged is the same as the estimate.

2.8 A **tow truck driver** shall not:

- (a) charge additional fees when the tow destination is changed and contract amended, other than those related to the distance the **motor vehicle** is towed;
- (b) charge for preparing an estimate or an invoice.

## SCHEDULE 'C' to BY-LAW 2022-XX

### TOWING SERVICES OPERATOR LICENCE REQUIREMENTS

#### 1. APPLICATION REQUIREMENTS

1.1 In addition to the requirements set out in Section 4 of this By-law an **Applicant** or **Licensee** for a **Towing Services Operator's Licence** or renewal of a **Towing Services Operator's Licence** shall submit the following to the satisfaction of the **Licence Issuer**:

- (a) proof of being at least 18 years of age;
- (b) proof of either:
  - i) Canadian Citizenship;
  - ii) Landed immigrant status; or
  - iii) a valid work permit to work as a driver issued by the Government of Canada; or
  - iv) other documentation substantiating permission to legally work in Canada;
- (c) a current valid Class A, B, C, D, E, F or G driver's licence issued by the Province of Ontario;
- (d) a **Criminal Record Check** dated within the previous sixty (60) days;
- (e) a copy of a valid **CVOR** Certificate;
- (f) a copy of the **motor vehicle ownership**;
- (g) provide proof of third party **motor vehicle** liability insurance for the **tow truck** which shall:
  - i) be endorsed to provide the **Licence Issuer** with at least fifteen (15) days notice in writing of a proposed cancellation or expiration of the insurance policy, or of a variation in the amount of the policy;
  - ii) insure against loss or damage resulting from bodily injury to or the death of one or more **persons**, or from loss or damage to property resulting from any one accident and include provision for passenger hazard, with limits of not less than two million dollars (\$2,000,000) per occurrence;
  - iii) be endorsed to include all **persons** who have any interest in the **tow truck**;

- (h) provide proof of insurance coverage for the following kinds of liability in the following amounts in respect of any one claim:
  - i) coverage against liability resulting from bodily injury to or the death of one or more **persons** and loss or damage to property, in the amount of at least \$2,000,000 exclusive of interest and costs;
  - ii) coverage against liability for damage to a **motor vehicle** of the **customer** while in the provider's care, custody or control, in the amount of at least \$100,000;
  - iii) cargo liability insurance in the amount of at least \$50,000;

and shall be endorsed to provide the **Licence Issuer** with at least fifteen (15) days notice in writing of a proposed cancellation or expiration of the insurance policy, or of a variation in the amount of the policy;

- (i) a copy of the **rates** to be charged for all **towing services** not identified in Schedule H;
- (j) a list of all **Tow Truck Drivers** affiliated with the **Towing Services Operator**, which list shall include the following information:
  - i) the name of the **Tow Truck Driver**;
  - ii) the year, make, model and Ontario licence plate number of the **tow truck** operated by the **tow truck driver**;
- (k) a list that outlines all affiliations and all businesses or **premise** owned or used inclusive of **towing services**, storage or repair companies;
- (l) a copy of correspondence issued to the **Applicant** or **Licensee** by Dufferin **OPP** confirming placement on its Towing Services and Storage Operators approved towing service and impound list;
- (m) an inspection conducted by an **Officer** confirming compliance with the **tow truck** identification requirements of this By-law.

1.2 Notwithstanding section 1.1, a **licensee** is not required to submit on renewal of a **licence** the items listed in section 1.1 (b) provided no changes have occurred in the information contained in those documents.

## SCHEDULE 'D' to BY-LAW 2022-XX

### TOWING SERVICES OPERATOR LICENCE TERMS AND CONDITIONS

#### 1. DUTIES AND RESPONSIBILITIES

##### 1.1 A towing services operator shall:

- (a) keep in full force and effect insurance in accordance with the requirements of this By-law for the **tow truck**;
- (b) keep at all times in the **tow truck**:
  - i) **motor vehicle ownership**;
  - ii) valid insurance;
  - iii) **CVOR** certificate;
  - vi) **rate sheet**;
- (c) complete or ensure the completion of a daily inspection report as required by Regulation 199/07 of the **Highway Traffic Act**;
- (d) repair any mechanical defect or exterior body repair of a **tow truck** that is reported to him or known;
- (e) not permit the operation of a **tow truck** that has been in a **collision** until such time as the necessary repairs have been completed;
- (f) keep and maintain all records of repair to the **tow truck** including all invoices for the duration of its operation as a **tow truck**;
- (g) keep for each **tow truck driver** employed or engaged by the **towing services operator**:
  - i) a copy of the **tow truck driver's licence**;
  - ii) a copy of the **tow truck driver's** current valid Class A, B, C, D, E, F or G driver's licence issued by the Province of Ontario;
- (h) when a **driver** ceases to be affiliated with a **towing services operator** notify the **Licence Issuer** within three (3) days of the said termination;
- (i) immediately remove from a **tow truck** being disposed of:
  - i) all identifying decals and markings;
  - ii) all other items which make the **tow truck** appear to the public to be a **tow truck**;

- (j) keep and maintain documents related to:
  - i) **customer** complaints;
  - ii) damage to a **customer's motor vehicle**;
  - iii) lease agreements
- (k) include on its website the following:
  - i) business name;
  - ii) civic address;
  - iii) contact information;
  - iv) schedule of **rates**;
  - v) hours of operation
- (l) keep daily a record in written or electronic form details of each **towing service** which includes the following:
  - i) consent form;
  - ii) estimate;
  - iii) invoice;
  - iv) any receipt issued to the **customer**;
  - v) photographs; and
  - vi) description of **towing services** including origin, destination, time and vehicle plate number;
- (m) ensure that an appropriate **tow truck** and **tow truck** equipment are used and not attempt to provide a **towing service** using inadequate or unsafe equipment;
- (n) provide copy of all documents signed by the **customer** to the **customer**;
- (o) shall advise a **customer** when a **motor vehicle** was taken to an interim location for safety reasons;
- (p) be responsible for the operation of a **tow truck** and the conduct of the **tow truck driver**;
- (q) ensure the lamp that produces intermittent flashes of amber light is used during the time that the **tow truck** is stopped on a **highway** for the purpose of providing **towing services**;
- (r) ensure the **tow truck driver** during the time that the **tow truck** is stopped on a **highway** for the purpose of providing **towing services** and the **tow truck driver** is outside the **tow truck** that the **tow truck driver** wears the safety apparel required by this By-law;

- (s) ensure employees adhere to this By-law.
- 1.2 A **towing services operator** shall not:
- (a) **dispatch** a **tow truck driver** or a **tow truck** that does not meet the requirements of this By-law;
  - (b) **dispatch** a **tow truck driver** when their ability to perform their duties is impaired by fatigue, illness or otherwise.
- 1.3 A **Towing Services Operator** shall not:
- (a) provide a referral to a **customer** for a salvage yard, repairer, storage yard, garage, legal service, healthcare service, rental car service or vehicle sales operation unless requested by the **customer**;
  - (b) receive or pay a fee in exchange for referring a **customer** to a service.
- 1.4 If a **customer** requests a recommendation, a **licensee** must inform the **customer** of any business relationships they have with the service for which they are referring.
- 2. RATES, CONSENT, ESTIMATE AND INVOICE**
- 2.1 A **towing services operator** shall:
- (a) obtain from a **customer** a signed consent form to tow the **motor vehicle**;
  - (b) provide to a **customer** a completed estimate form prior to providing a **towing service**;
  - (c) not modify an estimate unless the **customer** requests a change;
  - (d) provide an invoice upon completion of a **towing service**.
- 2.2 A consent form shall contain the following:
- (a) **tow truck driver's** name
  - (b) **towing services operator** name and contact information
  - (c) tow destination
  - (d) **rates**
  - (e) signature line
- 2.3 An estimate form shall contain the following:

- (a) **tow truck driver's** name
  - (b) **towing services operator** name and contact information
  - (c) tow destination
  - (d) **rates**
  - (e) signature line
- 2.4 An estimate is not required if a **towing service** is lawfully initiated without a **customer's** consent under provincial legislation.
- 2.5 An invoice shall contain the following:
- (a) **tow truck driver's** name;
  - (b) **towing services operator** name and contact information;
  - (c) location of where the **motor vehicle** was picked up and dropped off including the name and contact number of the **vehicle storage yard facility**;
  - (d) the make, model, vehicle identification number and licence number of the **motor vehicle** towed
  - (e) the date and time when **towing services** commenced or are to commence;
  - (f) a unique invoice number
  - (g) a statement that payment may be made by cash, debit card, credit card and certified cheque;
  - (h) applicable **rates** for **towing services** provided;
  - (i) the total amount owed including taxes;
- 2.6 A consent form and an estimate form may be combined provided a separate signature line is provided for the **customer** to give consent and acknowledge the estimate.
- 2.7 An estimate form may also be used as an invoice provided a separate signature line is provided for the **customer** to acknowledge the work was completed, and the amount charged is the same as the estimate.
- 2.8 A **towing services operator** shall not:
- (a) charge additional fees when a **motor vehicle** is towed to an interim location, the tow destination is changed and contract amended, other than those related to the distance the **motor vehicle** is towed;
  - (b) vary the **rates** charged for similar jobs based on how payment is made;
  - (c) charge for preparing an estimate or an invoice.

## SCHEDULE 'E' to BY-LAW 2022-XX

### TOWING SERVICES OPERATOR'S LICENCE TERMS AND CONDITIONS – TOW TRUCK REQUIREMENTS AND EQUIPMENT

#### 1. DUTIES AND RESPONSIBILITIES

##### 1.1 A **towing services operator** shall ensure a **tow truck**:

- (a) is clean and maintained in a good repair and free from interior damage and exterior body damage;
- (b) has firmly affixed to the rear exterior passenger side area of the **tow truck**, the **plate** together with the renewal sticker issued by the **Licence Issuer**;
- (c) displays vehicle markings not less than 8 cm in a contrasting colour that includes the:
  - i) company name or registered business name contained on the **licence**, phone number, and a **plate** number for each **tow truck**.
- (d) bears the compliance label required by Motor Vehicle Safety Regulation C.R.C., c. 1038 of the *Motor Vehicle Safety Act*; S.C. 1993, c. 16, as amended.

##### 2.1 A **towing services operator** shall equip a **tow truck** with the following:

- (a) first aid kit;
- (b) apparel that meets the requirements for Class 2 or 3 in Standard Z96-15 (R2020), entitled "High Visibility safety apparel" published by the Canadian Standards Association, as amended from time to time;
- (c) equipment, components and devices as required by Ontario Regulation 420/22 which includes:
  - i) a lamp that is capable of producing intermittent flashes of amber light;
  - ii) flares, lamps or lanterns capable of continuously producing two warning lights or portable reflectors, the light from each of which are visible from a distance of at least one hundred and fifty (150) metres;
- (d) equipment, components and devices required by Dufferin **OPP**.



## SCHEDULE 'F' to BY-LAW 2022-XX

### VEHICLE STORAGE YARD FACILITY LICENCE REQUIREMENTS

#### 1. APPLICATION REQUIREMENTS

1.1 In addition to the requirements set out in Section 4 of this By-law an **Applicant** or **Licensee** for a **Vehicle Storage Yard Facility Licence** or renewal of a **Vehicle Storage Yard Facility Licence** shall submit the following to the satisfaction of the **Licence Issuer**:

- (a) provide proof of insurance coverage for the following kinds of liability in the following amounts in respect of any one claim:
  - i) coverage against liability resulting from bodily injury to or the death of one or more **persons** and loss or damage to property, in the amount of at least \$2,000,000 exclusive of interest and costs;
  - ii) coverage against liability for damage to a **motor vehicle** of the **customer** while in the provider's care, custody or control, in the amount of at least \$100,000;
  - iii) cargo liability insurance in the amount of at least \$50,000;

and shall be endorsed to provide the **Licence Issuer** with at least fifteen (15) days notice in writing of a proposed cancellation or expiration of the insurance policy, or of a variation in the amount of the policy;

- (b) a **Criminal Record Check** dated within the previous sixty (60) days;
  - (c) a copy of correspondence issued to the **Applicant** or **Licensee** by Dufferin **OPP** confirming placement on its Towing Services and Storage Operators approved towing service and impound list;
  - (d) provide a list of any other businesses operating on the **premise**;
  - (e) a copy of the **rates** to be charged for all services not identified in Schedule H;
- 1.2 In addition to the requirements set out in Section 4 of this By-law the issuing of a **Vehicle Storage Yard Facility Licence** or renewal of a **Vehicle Storage Yard Facility Licence** is subject to the following:
- (a) confirmation that the **premise** where the **vehicle storage yard facility** operates from is in compliance with any applicable **Zoning By-law** and Site Plan Agreement.

## SCHEDULE 'G' to BY-LAW 2022-XX

### VEHICLE STORAGE YARD FACILITY LICENCE TERMS AND CONDITIONS

#### 1. DUTIES AND RESPONSIBILITIES

##### 1.1 A **vehicle storage yard facility operator** shall:

- (a) keep in full force and effect insurance in accordance with the requirements of this By-law;
- (b) operate, maintain and keep the **vehicle storage yard facility** in a state of good repair;
- (c) ensure areas accessible to the public are kept clean and free of hazards;
- (d) maintain in clean and orderly condition pursuant to legislative requirements regarding retention periods for damaged materials and vehicles in accidents;
- (e) protect the **motor vehicles** that are stored on the **premise**;
- (f) have clearly visible signage posted at the **vehicle storage yard facility** that contains:
  - i) business name;
  - ii) civic address;
  - iii) contact information;
  - iv) **rates**;
  - v) hours of operation
- (g) communicate the hours of operation of the **vehicle storage yard facility** via voicemail and email replies;
- (h) include on its website the following:
  - i) business name;
  - ii) civic address;
  - iii) contact information;
  - iv) **rates**;
  - v) hours of operation
- (i) be reachable by **customers** for at least 8 hours per day and operate for at least five (5) business days per week;
- (j) facilitate the return of the **motor vehicle** within the same business day the **customer** requests it;

- (k) provide a copy of all documents signed by the **customer** to the **customer**;
- (l) take photos upon arrival of each **motor vehicle** that clearly depict the condition of its front, sides, and rear;
- (m) document information received from a **tow truck driver** or **customer** who drops off a **motor vehicle**;
- (n) post **licence** on the **premise**.

1.2 A **vehicle storage yard facility operator** shall create and maintain in written or electronic form a register which shall include:

- (a) the date, time of receipt of a **motor vehicle**;
- (b) a description of the **motor vehicle**;
- (c) the contact information of the **customer**;
- (d) the name of the **Tow Truck Driver** and the **plate** number of the **tow truck** dispatched;
- (e) when the **motor vehicle** left the **vehicle storage yard facility**.

1.3 A **vehicle storage yard facility operator** shall keep the following records:

- (a) for each **motor vehicle** stored:
  - i) consent form;
  - ii) invoice;
  - iii) any receipt issued to the **customer**;
  - iv) any notice sent to the **customer**;
  - v) photographs
- (b) documents related to **customer** complaints;
- (c) records of damage to a **customer's motor vehicle**;
- (d) **rates**.

1.4 A **vehicle storage yard facility operator** shall not:

- (a) use a **vehicle storage yard facility** for the purpose of servicing or repairing a **motor vehicle**;
- (b) store a **customer's motor vehicle** at or require a **customer** to attend a location other than a licensed **premise**;

- (c) charge fees for the movement of a **motor vehicle** around or within the **vehicle storage yard facility**, once delivered;
- (d) charge fees for storing a **motor vehicle** for one (1) or more consecutive business days on which the **vehicle storage yard facility** is available for service for less than eight (8) hours if the **customer** pays for and collects the **motor vehicle** on or before the **vehicle storage yard facility operator's** next business day;
- (e) vary the fees charged for similar jobs based on how costs will be paid.

## **2. RATES, CONSENT AND INVOICE**

- 2.1 A **vehicle storage yard facility operator** shall immediately upon receipt of a **motor vehicle** contact the **customer** to obtain a signed consent form to store the **motor vehicle**.
- 2.2 A consent form shall contain the following:
  - (a) name of the **vehicle storage yard facility** and contact information
  - (b) **rates**
  - (c) signature line
- 2.3 A **vehicle storage yard facility operator** shall provide a **customer** an invoice at the completion of the storage period.
- 2.4 An invoice shall contain the following:
  - (a) **vehicle storage yard facility operator's** name and contact information
  - (b) location of where the **motor vehicle** was stored;
  - (c) the make, model, vehicle identification number and licence number of the **motor vehicle** stored
  - (d) the date and time when vehicle storage services commenced or are to commence;
  - (e) a unique invoice number
  - (f) a statement that payment may be made by cash, debit card, credit card and certified cheque;
  - (g) applicable vehicle storage services rates;
  - (h) the total amount owed including taxes.

## SCHEDULE 'H' to BY-LAW 2022-XX

1. The following are the maximum **rates** for **towing services** for a **motor vehicle** not exceeding a **GVWR** of 2,725 kg/6,000 lbs and **vehicle storage yard facility** services:

<b>Service</b>	<b>Rate</b>
Collision Flat Rate	\$275.00
Non-collision Flat Rate	\$150.00
Mileage	\$1.55 per kilometer
Winching	\$103.00
Motor Vehicle Storage	\$60.00 per day

2. Mileage at the rate noted above may be charged in addition to the **rates** noted above when a **customer** requests the **motor vehicle** to be towed to a location outside the **County** limits.
3. A service which is not identified above shall be in accordance with the **rates** submitted by the **applicant** or **licensee** to the **Licence Issuer**.

## **SCHEDULE 'I' to BY-LAW 2022-XX**

### **FEES**

1. The table below outlines the fees payable under this By-law:

<b>Licence or Other</b>	<b>Annual Fee</b>
Tow Truck Driver	\$70.00
Towing Services Operator	\$560.00
Vehicle Storage Yard Facility	\$180.00
Replacement Plate	\$20.00
Replacement Licence	\$20.00
Replacement Tow Truck	\$150.00

## **Towing Services and Vehicle Storage Yard Facility By-law - Report CPS-2022-046**

Tow Company would be required to complete Town's Tow Truck Service Rate Sheet specifying all other services and rates charged

### Attachment #3 - Proposed Fees

#### Towing Services and Vehicle Storage Yard Facility By-law - Report CPS-2022-046

Type of Licence	Orangeville Proposed	Caledon	Halton Hills	Newmarket	Barrie	Brampton
Tow Truck Driver	\$70.00	\$150.00 \$100.00 (renewal before May 1)	\$72.00	Not applicable	\$317.59	\$103.00
Tow Services Operator	\$560.00	\$425.00 - first vehicle \$400.00 – add'l vehicle \$350.00 – renewal before May 1 \$400.00 – renewal after May 1	\$289.00 (with storage compound)	1-3 Vehicles: \$1,015 - Initial \$761.25 - Annual Renewal  4-6 Vehicles: \$2,030 - Initial \$1,522.50 - Annual Renewal  7-9 Vehicles: \$3,045 - Initial \$2,283.75 - Annual Renewal  10+ Vehicles: \$4,060 - Initial \$3,045 - Annual Renewal	\$378.19 (each vehicle)  \$438.27 (tow company)	\$379.00 (each plate)
Vehicle Storage Yard Facility	\$180.00	Not applicable	\$217.00	Not applicable	Not applicable	\$243.00
Replacement (vehicle plate)	\$20.00	\$65.00	Not applicable	Not applicable	Not applicable	Not applicable
Replacement (driver's licence)	\$20.00	\$65.00	Not applicable	Not applicable	Not applicable	Not applicable
Replacement vehicle	\$150.00	\$560.00	Not applicable	Not applicable	\$74.91	Not applicable



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**Corporate Services**

**Notice of Public Meeting  
Towing Services and Vehicle Storage Yard Facility By-law**

**Take Notice that** a Public Meeting will be held to provide the public with an opportunity to comment and provide input in relation to **Towing Services and Vehicle Storage Yard Facility By-law**, on:

**Wednesday, July 13, 2022 at 7:00 P.M.**  
(Electronic Participation)

**Public Meeting protocol during the COVID-19 Pandemic**

Due to the efforts to contain the spread of COVID-19 and to protect all individuals, the Council Chambers at Town Hall will not be open to the public to attend a Public Meeting until further notice.

All persons interested in the above matter are invited to observe this Public Meeting through the Town's live stream broadcast of this meeting online at [www.youtube.com/c/OrangevilleCouncil](http://www.youtube.com/c/OrangevilleCouncil)

Members of the public who have an interest in this matter may:

- up until 10:00 a.m. on the day of the scheduled Public Meeting email the Clerks Division at [councilagenda@orangeville.ca](mailto:councilagenda@orangeville.ca) indicating their request to speak to the matter. A phone number and conference ID code will be provided to join the virtual meeting and provide comments to Council.

Members of the public wishing to raise a question about the above matter during the public question period of the Public Meeting may, beginning at 7:00 p.m. on the evening of the Public Meeting, call +1 289-801-5774, Conference ID: 476 716 550#

Written comments may also be submitted prior to the meeting and can be addressed to the Mayor and Members of Council, and/or the staff contact provided below. All written comments received will be taken into consideration through the overall review of this matter and will become a matter of public record.

**Information Available:**

To obtain a copy of the proposed Towing Services and Vehicle Storage Yard Facility By-law, please refer to the agenda package for the July 13, 2022 Public Meeting, found on our website at [calendar.orangeville.ca/meetings](http://calendar.orangeville.ca/meetings)

For more information about this matter, contact, **Clerks Division, Corporate Services at 519-941-0440 Ext. 2256 or by e-mail at [clerkdept@orangeville.ca](mailto:clerkdept@orangeville.ca)** during normal business hours.

**Notice Issued:** June 20, 2022

## Roseann Knechtel

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**From:** OPP News Portal <newsportal@opp.ca>  
**Sent:** April 20, 2022 1:05 PM  
**Subject:** SHELBURNE POLICE SERVICE BOARD AND DUFFERIN OPP RECEIVE COMMUNITY SAFETY AND POLICING GRANT

FROM/DE: Dufferin Detachment

DATE: April 20, 2022

### **SHELBURNE POLICE SERVICE BOARD AND DUFFERIN OPP RECEIVE COMMUNITY SAFETY AND POLICING GRANT**

(DUFFERIN, ON) - The Shelburne Police Service Board, in conjunction with the Dufferin Detachment of the Ontario Provincial Police (OPP) are excited to announce that they were the successful recipient of a three year Community Safety and Policing grant. The grant will enhance Dufferin OPP's mental health program, as well as, the response to traffic issues in the Shelburne community.

The funding received will enhance the existing Dufferin OPP Mental Health Crisis Response Team and augment the innovative and community centred response provided. The grant monies will also assist in amplifying Dufferin OPP's response to traffic issues in the Town of Shelburne through the refinement of traffic enforcement and public education.

The Dufferin OPP is committed to public safety, delivering proactive and innovative policing in partnership with our communities. Officers value your contribution to building safe communities. If you have information about suspected unlawful activity, please contact the OPP at 1-888-310-1122 or Crime Stoppers to remain anonymous at 1-800-822-8477 (TIPS) or [www.ontariocrimestoppers.ca](http://www.ontariocrimestoppers.ca)

#### **Media Contact**

Provincial Constable Jennifer Roach

Dufferin OPP Detachment

519-278-6510

Jennifer.Roach@opp.ca

#### **Follow Us**

#DufferinOPP

Twitter @OPP\_CR

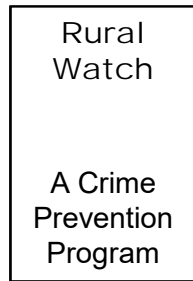
Facebook @OPPCentralRegion

A new media release has been made by the OPP for Dufferin. The release content is below. If you wish to unsubscribe from these alerts, log into the [OPP News Release Portal](#) and select "Manage Account".



# Community Watch Program

The Community Watch Program is comprised of a number of programs that are community-led and police-supported



The Community Watch Programs can be implemented:

- Where there is a need to reduce crime and the opportunity for crime;
- Where there are an adequate number of community volunteers that agree to form a Community Watch Committee.



# What is Community Watch?

## **What it is:**

- Grassroots crime prevention program
- Partnership between community and police
- Being the eyes and ears of the police service

## **What it is not:**

- Citizens on patrol
- Neighbourhood gossip channel

## **Why do we need it?**

- Counteract modern urban mindset “you mind your own business and I will mind mine”

## **Does it work?**

- Creates an environment in which it is hard for criminals to operate



# Community Watch = Community Engagement

By recognizing their role in the community safety partnership, residents can take ownership of their role in contributing to a safer and healthier community

- Reduce calls for service for repeat property crimes
- Educate community members in basic crime prevention
- Mobilize residents to take ownership of their community
- Increase reporting of suspicious activity and crime
- Build bridges between residents, police, municipal government and local community agencies



The core and essential component of all programs is “community commitment.” Community volunteers run their own Community Watch program with the support of the local police service.





# Benefits

## **Enhanced Awareness:**

Getting to know what's normal in your area so you'll easily be able to identify what isn't normal. Citizens receive training in basic crime prevention and target hardening techniques

## **Strong Communication Network:**

Between the community and the police and within the Community Watch community

## **Sense of Empowerment:**

People don't feel victimized and helpless – they can work together with their neighbours to create a safer community



# Why Report Crime?

Not all crime is reported to police some is undetected, much is unreported (perhaps as much as 65%)

## **Common reasons given for not reporting**

- Embarrassment, fear of retribution, don't want to bother police, don't want to be thought of as nosy, etc.

## **Benefits of reporting crime or suspicious activity**

- Intelligence network, crime analysts can map data, police get better picture of what is going on in the community, translates into more enforcement & visibility

## **What types of crime to report**

- Property crime, violent crime, crimes occurring right now, crimes **which have already occurred, ongoing suspicious activity**

## **What number do I call?**

- When do I call 9-1-1 and when do I call the non-emergency number **1-888-310-1122**



## **Reduce the Opportunity for Crime to Occur**

- Identify suspicious activity in the neighbourhood
- Be aware of local crime trends
- Share techniques for making personal property less desirable to burglars



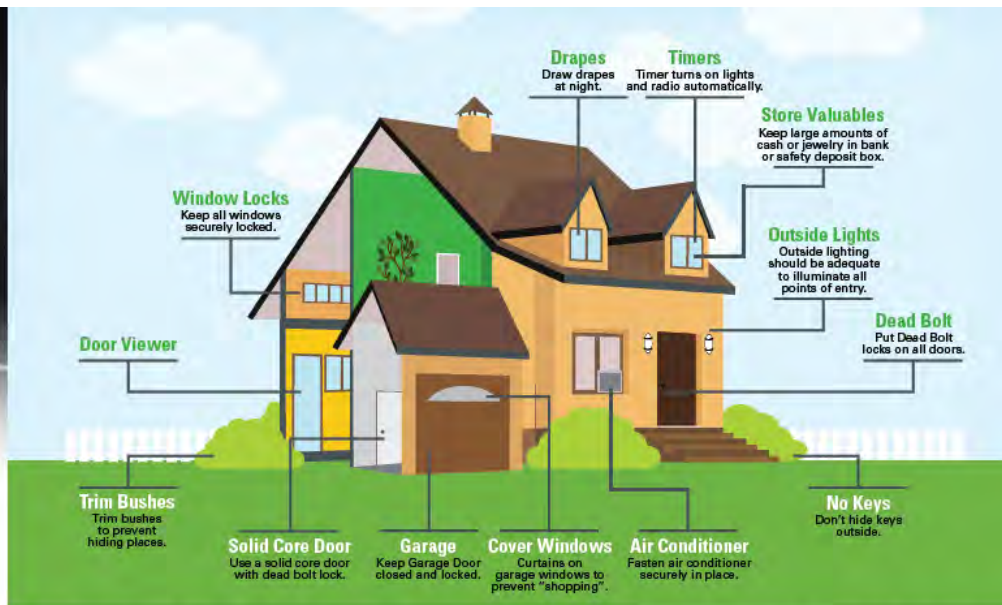
# Take your Community back from Crime **Together!**

Break and enters are one of the most prevalent and difficult crimes facing police services today.

When citizens take positive steps to secure their own property and their neighbour's, break and enters and related offences decrease dramatically.



# Resources – SafeGuard Ontario (SGO)



Break-ins have a negative impact on everyone involved. The Ontario Provincial Police would like to help you protect your property, your home and yourself against crime.

This brochure provides information to help keep your home and property secure.

Cottages and seasonal homes are most vulnerable to property crime during fall, winter and spring when they are not being used by property owners.

## SAFEGUARDING YOUR HOME

TIPS FOR CLOSING UP PROPERTIES

- ✓ Secure windows and doors with shutters.
- ✓ Trim trees and shrubs so doors and windows are visible from the roadway.
- ✓ Remove valuables from property — ie tools, electronics, personal items.
- ✓ Arrange for a permanent resident or keyholder to check your property; leave your contact information with that person.
- ✓ Consider using motion sensor lights to illuminate the exterior of your residence/cottage.
- ✓ Consider an alarm system.
- ✓ Avoid posting information on social media advising of when you will be away or any vacation plans.
- ✓ Know your neighbours.
- ✓ Eliminate objects from around your property that would be used to break in.
- ✓ Don't leave firearms or weapons at the residence/cottage.
- ✓ If you are leaving vehicles, make sure they are winterized, secure and disabled. For snow machines, remove track and hide keys. Ensure boats are covered and locked and outboard motors locked and slightly disassembled. Disable ATVs. Leave nothing on trailers unless it is locked or disabled.
- ✓ Take photos and record serial numbers of anything of value left behind.







# YOU WORK HARD Protect Your Investments

HELP KEEP OUR COMMUNITIES SAFE... PROTECT YOUR PROPERTY

Break-ins have a negative impact on everyone involved. The Ontario Provincial Police would like to help you protect your property, your home and your family against crime. Be aware of suspicious people or vehicles and keep your residence secure.



24 Hour Non-Emergency Calls  
**1-888-310-1122**

CRIME STOPPERS  
**1-800-222-8477 (TIPS)**

Online Citizen Self Reporting at [www.opp.ca/reporting](http://www.opp.ca/reporting)



# WORKING TOGETHER FOR A SAFER COMMUNITY

