



**NORTH DUFFERIN COMMUNITY CENTRE
BOARD OF MANAGEMENT
MINUTES
WEDNESDAY, DECEMBER 16, 2020 – 7:00 P.M.
ELECTRONIC MEETING - ZOOM**



The North Dufferin Community Centre Board of Management known as “The Board” held its meeting on the 16th day of December, 2020 at 7:00 p.m., as an electronic meeting through ZOOM.

Those present:

Chester Tupling, Chair, Mulmur
Dave Besley, Deputy Mayor, Melancthon
Patricia Clark, Councillor, Mulmur
Debbie Fawcett, Melancthon
Emma Holmes, Melancthon
Nancy Noble, Mulmur
Clayton Rowbotham, Melancthon
James Woods, Arena Manager
Donna Funston, NDCC Secretary, Melancthon
Tracey Atkinson, CAO, Mulmur

Regrets:

Keith Lowry, Mulmur

#1 Call to Order by Chair

Chair Tupling called the meeting to order at 7:05 p.m.

#2 Additions/Deletions/Approval of Agenda

-Moved by Rowbotham, Seconded by Noble that the Agenda be approved as circulated.
Carried.

#3 Declaration of Pecuniary Interest or Conflict of Interest

None.

#4 Approval of Draft Minutes

-Moved by Clark, Seconded by Fawcett, that the minutes of the North Dufferin Community Centre Board of Management held on November 10, 2020 be approved as circulated. Carried.

#5 Business Arising from the Minutes

None.

#6 Facility Manager's Report

Currently there is no heat in the upstairs of the Arena and James has contacted Zeke Air multiple times but no response yet. Board directs James to call Zeke one more time and if there is no answer and no one shows up then he is to find someone else to do annual inspections and repairs as needed.

Chair Tupling and James will figure out the barriers around the propane tank and have them installed.

James reports the paper towel dispensers have been changed and are now a no touch system. Chair Tupling thanks James for keeping up to date on the COVID-19 rules and guidelines and for keeping the Arena safe which in turn allows people to use the ice. During these difficult times it's important for kids to be able to get out and play hockey and without everyone's hard work and time this wouldn't be possible.

#7 General Business

1. Financial
 1. Accounts Payable
 2. A/R update
 3. YTD vs. Budget comparison
 4. 2021 Budget – Figures to be included in the 2021 Budget
2. NDCC Meeting Dates for 2021
3. COVID-19; Moving into Red Zone
4. Other
5. Unfinished Business
 1. Generator Switch for Mobile Generator

#1.1 Member Clark is impressed with the hydro cost savings since the new hot water heater was installed.

-Moved by Besley, Seconded by Rowbotham that the accounts in the amount of \$10,187.53 be received as presented. Carried.

#1.2 A/R is still looking good.

#1.3 Member Clark has some concerns with the bank charges and why they are so high as a YTD amount? Board feels this amount for yearly bank charges is unacceptable and requests a more cost effective way to pay bills if all the increased expense is due to moving to EFT payments.

Board directs Donna to ask Heather to do a comparison of last year vs this year bank changes with an explanation for such a large increase year over year.

- #1.4 Discussion around capital and that very little has been used this year. Board directs Donna to ask Heather what was planned as capital purchases for 2020? Chair Tupling is aware of a government grant that could be used towards the purchase of a lawn mower and would like to have that number included in the 2021 budget figures. He will report back in January with a figure to purchase a mower.
- #2 -Moved by Clark, Seconded by Holmes that the NDCC Meeting Dates for 2021 be approved. Carried.
- #3 Honeywood Minor Hockey wants to continue renting the ice while using Guidelines and Restrictions from Ontario Hockey Federation. New restrictions for Red Zone would be 10 players, 1 coach and 1 trainer on the ice. No parents or siblings in the Arena. Each player comes fully dressed as dressing rooms will be locked and unavailable. The Arena has been divided in half by door A and door B areas. Each team will enter 15 minutes before rental time, there is no scrimmaging, no hockey games, it will be skills and drills only. First renter will use door A half to enter and they will remain on that side of the Arena then use the ice and exit on the same side. The second renter will use door B giving staff cleaning time for door A side. Rental times will be spaced far enough apart allowing proper and thorough cleaning to be done. Honeywood Minor Hockey coaches have all signed waiver to follow Red Zone Restrictions. January 11, 2021 is the end of the 28 day period of Red Zone, if this time gets extended the Arena will carry on with the above rules. If we go back to Orange Zone we will go back to the previously approved protocols. If we move to Grey Zone the Arena will close. James has contacted the individuals or groups that had the ice rented to see if they wanted to keep the ice time with the new rules and most have said no. Some families are going to keep their ice time as they are under the 10 people limit anyway and want to skate during the Holidays. They are aware of the Red Zone restrictions.
- Moved by Holmes, Seconded by Clark be it resolved that:
Whereas; The Wellington Dufferin Guelph Public Health has been moved into the Red-Control Zone of COVID-19 Guidelines.
And Whereas; the NDCC Board of Management approves keeping the Arena open to allow Honeywood Minor Hockey to continue with 21 weekly hours of ice rental time through to December 23, 2020 and resuming January 2, 2021.
And Whereas; The ice surface will be available to rent with all of the Red-Control Zone Guidelines being followed. The Arena Manager is to use his own discretion on all rentals being booked. Rentals will only be booked for those that reside in Dufferin County, Simcoe County, Grey Highlands and Wellington County. Carried.

Member Clark makes a request to re-word a portion of the Waiver of Liability form in 2021.

#4 Chair Tupling reports that Hydro One did a commercial at the Arena, there were 10 local kids scrimmaging on the ice which was part of the commercial. Parents were in the stands as fans. Hydro One donated money for the use of the Arena and the commercial will air mid January or early February on TV.

#5.1 The generator switch has been moved from inside the compressor room to outside the Zamboni room. Board requests James to get a quote for a switch to run a generator for the front of the building to run hydro. Not purchasing a generator but would like to have plugs available if one was ever needed.

#8 Information

-Moved by Fawcett, Seconded by Besley be it resolved that items 8.1 to 8.2 be received as information. Carried.

Member Clark notes at the January Mulmur Council meeting they will be speaking about the Joint Mulmur Melancthon Council Meeting to discuss the Efficiency Study and she will report back after that meeting.

#9 Notice of Motion

-None

#10 Confirmation Motion

-Moved by Clark, Seconded by Rowbotham that all actions of the Members and Officers of the North Dufferin Community Centre Board of Management with respect to every matter addressed and or adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

#11 Adjournment

-Moved by Holmes, Seconded by Clark, we adjourn the North Dufferin Community Centre Board of Management meeting at 8:14 p.m. to meet again on Wednesday January 13, 2021 at 7:00 p.m. or at the call of the Chair. Carried.

CHAIR

SECRETARY