



**NORTH DUFFERIN COMMUNITY CENTRE
BOARD OF MANAGEMENT
MINUTES
MONDAY, APRIL 13, 2022 – 7:00 P.M.**



The North Dufferin Community Centre Board of Management known as "The Board" held its meeting on the 13th day of April, 2022 at 5:00 p.m., as an electronic meeting through ZOOM.

Those present:

Patricia Clark, Councillor, Mulmur
Nancy Noble, Mulmur
Janet Horner, Mayor, Mulmur
Debbie Fawcett, Melancthon
Curtis Bouchard, Arena Manager
Mandy Little, Mulmur
Darcy Timmins, Melancthon
Heather Boston, NDCC Treasurer, Mulmur
Donna Funston, NDCC Secretary, Melancthon

Regrets:

Darren White, Mayor, Melancthon

#1 Chair Call Meeting to Order

Meeting Called to Order at 5:05 p.m.

#2 Land Acknowledgement Statement

The Land Acknowledgement Statement was read by Chair Clark.

#3 Additions/Deletions/Approval of Agenda

-Moved by Horner, Seconded by Fawcett that the Agenda be approved as circulated.
Carried.

#4 Declaration of Pecuniary Interest or Conflict of Interest

None.

#5 Delegation

5:15 p.m. – Dickinson & Hicks, Architects

Report from D + H Architects Inc Feasibility Report and Arena Assessment
2022

Mulmur and Melancthon Councils were invited by the Board to attend this portion of the meeting. Those in attendance were Ken Cufaro, Earl Hawkins, John Willmetts, Tracey Atkinson, Bill Neilson and Denise Holmes.

Mark Hicks from Dickinson & Hicks introduced himself and made a power point presentation. He reported that Structural, Mechanical and Electrical Engineers have determined that the wood over the ice surface remains in good shape and does not need replacing however, all other sections are not in redeemable condition. Accessibility issues need to be met by 2025 in order for the Arena to remain open. The concrete pad and the refrigeration unit will be replaced and the norduff room will be made more efficient and there is a folding wall to divide the room in half if needed. It was suggested that a working committee will need to be set up to head the project and to work with the Architects to deal with items such as design and decision making. Discussion regarding size of the current ice surface and that the ice surface cannot be made larger with a renovation only with a new build. It was noted that since the pandemic there needs to be an entrance door and an exit door to limit contact. Currently the roof structure is not sufficient for solar panels. The proposal is to start with the ice plant then the dressing rooms and lastly the norduff room, during construction the building cannot be used. Discussed pre-fabbing walls, roof etc. to keep the time frame shorter and not lose a hockey season. All questions or concerns are to go through Heather Boston.

Break from 6:08-6:15

Board discussed the presentation and that the renovation depends on being successful with the 60% grant that has been applied for. Would like to see the community back at the Arena in a nice space. Losing a hockey season will be very drastic for Honeywood Minor Hockey because when kids leave they don't return. Discussed looking into Geothermal which will reduce hydro costs and will give more opportunities for grants. Member Fawcett was directed to speak with Tupling Farms owner Bert Tupling regarding possibility of purchasing some land to allow more options with the renovation.

-Moved by Noble, Seconded by Little that the NDCC Board of Management receives the presentation of Mark Hicks from Dickinson & Hicks Architects. Carried.

#6 Approval of Draft Minutes

-Moved by Noble, Seconded by Little, that the minutes of the North Dufferin Community Centre Board of Management held on March 14, 2022 be approved as circulated. Carried.

#7 Business Arising from the Minutes

None.

#8 Facility Manager's Report

Curtis reports one more scrub of the ice surface is needed and then the process is complete. Curtis will be working hours on an as needed basis. A soft start system for the brine pump was suggested to be purchased to save on hydro costs, it will be approximately \$3,341.77 and can be transferred to any new equipment. It is estimated that it will save \$2,000 - \$2,500 per season because the pump will not need to run 24/7. Discussion regarding summer sports in the Arena, a program co-ordinator would be needed to organize the events and Curtis could set the Arena up for the event with equipment currently at the Arena or the renters could bring their own equipment needed for that event. Direction is for Donna to send an email to both Townships to advertise on websites and newsletters that the Facility is ready to use.

#9 General Business

1. Financial

1. Accounts Payable

-Moved by Horner, Seconded by Fawcett, the accounts in the amount of \$29,699.91 be received as presented. Carried.

2. A/R update

Discussion that renters pay when the ice is rented and not billed out after the fact. A/R would be minimal and chasing people for payment would not have to happen. Heather and Curtis will work together to figure out the best way to handle the A/R and the collection process.

3. YTD vs. Budget comparison

All looks fine.

4. Revised 2022 Budget – Operating of Park Land Removed from Budget and Costs Covered by Mulmur

Mulmur Township will handle rentals of the ball diamond and all the grass cutting.

-Moved by Fawcett, Seconded by Timmins that the NDCC Board of Management increase the bldg/grounds maintenance to \$20,000 to allow the purchase of a soft controller for the brine pump to reduce hydro costs and to approve the budget as amended. AND FURTHER; this motion be sent to both Councils. Carried.

2. Discussion Regarding Meeting Dates & Times during Spring & Summer Months

Meeting dates for the next meetings will be decided at the end of each meeting.

3. Unfinished Business

- 1. NDCC Agreement – 2021 Final – Defer until Melancthon Council Review is complete**
- 2. Strawberry Supper Update**

This event is always July 1st from 5 p.m. – 7 p.m., Member Fawcett, Krystal and Mayor Horner will organize this event this year. This event could be promoted on websites, FaceBook and put in the Dundalk and Shelburne papers. Member Fawcett and Heather Boston will organize the paper ads. Member Little will check with Janice Aldcorn regarding the beef BBQ and report back at the next meeting.

#10 Information

None.

#11 Notice of Motion

-None

#12 Confirmation Motion

-Moved by Noble, Seconded by Horner that all actions of the Members and Officers of the North Dufferin Community Centre Board of Management with respect to every matter addressed and or adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

#14 Adjournment

-Moved by Noble, Seconded by Fawcett, we adjourn the North Dufferin Community Centre Board of Management meeting at 7:35 p.m. to meet again on Wednesday May 11, 2022 at 7:00 p.m. at the North Dufferin Community Centre or at the call of the Chair. Carried.

CHAIR

SECRETARY

DRAFT