



**AGENDA**  
**MULMUR-MELANCTHON FIRE BOARD**  
**Tuesday, November 16, 2021 at 7:00 p.m.**  
**ELECTRONIC**

**This meeting is being conducted by means of Electronic Participation by a majority of board members, as permitted by Section 238 (3.3) of the Municipal Act, 2001, as amended.**

To connect only by phone, please dial any of the following numbers. When prompted, please enter the meeting ID provided below the phone numbers. You will be placed into the meeting in muted mode.

One tap mobile

+16475580588,,84743861462# Canada

+17789072071,,84743861462# Canada

Dial by your location

+1 647 558 0588 Canada

+1 778 907 2071 Canada

+1 204 272 7920 Canada

+1 438 809 7799 Canada

+1 587 328 1099 Canada

+1 647 374 4685 Canada

**Meeting ID: 846 0224 8258**

To connect to video with a computer, smart phone or digital device) and with either digital audio or separate phone line, download the zoom application ahead of time and enter the digital address below into your search engine or follow the link below. Enter the meeting ID when prompted.

Join Zoom Meeting

<https://us02web.zoom.us/j/84602248258>

**1. Call to Order**

**2. Land Acknowledgement**

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

### **3. Declaration of Pecuniary Interest**

If any member of the Board has a pecuniary interest, they may declare the nature thereof now or at any time during the meeting.

### **4. Approval of the Agenda**

Draft Motion: THAT the November 16, 2021, agenda for the Mulmur-Melancthon Fire Board be approved as circulated.

### **5. Approval of Previous Meeting's Minutes – September 21, 2021**

Draft Motion: THAT the Minutes of the Mulmur-Melancthon Fire Board dated September 21, 2021, be approved as copied and circulated.

### **6. Finance**

#### **a) Accounts**

Draft Motion: THAT the operating accounts as presented in the amount of \$21,878.27 be approved.

AND THAT the capital accounts as presented in the amount of \$20,335.04 be approved.

#### **b) Draft 2022 Budget**

Staff Recommendation: THAT the Board approve the draft 2022 budget as presented.

#### **c) 2022 Capital Forecast**

Staff Recommendation: THAT the capital forecast be received as information.

#### **d) 2022 Pay Grid**

Staff Recommendation: THAT the 2022 proposed pay grid be approved as presented.

## **7. Old/New Business**

- a) Letter to Amend Communications Agreement with Tillsonburg
- b) General Fire Chief Update (verbal)

## **8. Correspondence**

- a) Proof of Vaccination (Mulmur Township)

## **9. Closed Session**

Closed session pursuant to the Municipal Act, 2001 S.O. 2001, Chapter 25, Section 239: Personal matters about an identifiable individual, including municipal or local board employees and approving the previous closed meeting minutes.

### **Staff Recommendation:**

THAT the Mulmur-Melancthon Fire Board move into Closed Session pursuant to Section 239 (2) (b) of the Municipal Act 2001, as amended at \_\_\_\_\_p.m. for the following reasons: - personal matters about an identifiable individual, including municipal or local board employees; and approval of past closed meeting minutes and approval of May 18, 2021 Closed Session Minutes.

### **Staff Recommendation:**

THAT the Mulmur-Melancthon Fire Board adjourn the Closed Session at \_\_\_\_\_p.m. and return to the regular meeting.

### **Staff Recommendation:**

THAT the Board approve the hiring of \_\_\_\_\_ as Volunteer Firefighters;  
AND THAT all conditions of the Hiring Policy apply.

## **10. Adjournment**

Staff Recommendation: THAT we do now adjourn at \_\_\_\_\_ pm to meet again on January 18, 2022 at 7:00 pm or at the call of the Chair.



## **MINUTES**

### **MULMUR-MELANCTHON FIRE BOARD**

**Tuesday, September 21, 2021 at 7:00 p.m.**

**Present:** David Besley, Chair – Melancthon Township  
Ken Cufaro, Vice Chair – Mulmur Township  
Earl Hawkins – Mulmur Township  
Mathew Waterfield – Fire Chief  
Heather Boston – Secretary

**Absent:** Darren White – Melancthon Township  
Brendon Bogers – Deputy Chief

**1. Call to Order** – meeting was called to order by the Chair at 7:01 pm

#### **2. Declaration of Pecuniary Interest**

Chair Besley stated that if any member of the Board had a pecuniary interest, they could declare the nature thereof now or at any time during the meeting.

No Declarations of Pecuniary interest were stated at this time.

#### **3. Approval of the Agenda**

**Motion by: Cufaro/Hawkins**

THAT the September 21, 2021, agenda for the Mulmur-Melancthon Fire Board be approved as circulated.

**CARRIED.**

#### **4. Approval of Previous Meeting's Minutes – July 20, 2021**

**Motion by: Hawkins/Cufaro**

THAT the Minutes of the Mulmur-Melancthon Fire Board dated July 20, 2021, be approved as copied and circulated.

**CARRIED.**

## 5. Finance

### a) Accounts

#### **Motion by: Cufaro/Hawkins**

THAT the operating accounts as presented in the amount of \$41,311.63 be approved.

AND THAT the capital accounts as presented in the amount of \$6,761.63 be approved.

**CARRIED.**

## 6. Old/New Business

### a) Use of Pumper by Fire Association (Verbal)

#### **Motion by: Hawkins/Cufaro**

THAT the Board recognize and appreciate the Honeywood Firefighters Associations fundraising efforts;

AND THAT by providing this service it increases the liability risks to the Township NOW therefore the Board prohibit the use of the Fire Department Tanker by the Honeywood Firefighter Association to fill pools.

	<b>Yea</b>	<b>Nay</b>
Councillor Hawkins	Y	
Councillor Cufaro	Y	
Councillor Besley	Y	

**CARRIED.**

### b) Shared Equipment Agreement with Dundalk Fire Department (Verbal)

#### **Motion by: Hawkins/Cufaro**

THAT the Board authorize the Fire Chief to enter into an agreement with the Dundalk Fire Department for the shared used of the hose testing machine.

**CARRIED.**

**c) Dufferin County Grant – Repeater (Verbal)**

**Motion by: Cufaro/Hawkins**

THAT the Board direct the Fire Chief to move the repeater from the Whitfield Tower to the new Honeywood Tower to improve radio communications;  
AND THAT the approved County of Dufferin grant be utilized to cover a portion of the costs.

**CARRIED.**

**d) General Fire Chief Update (verbal)**

- Purchased auto extrication equipment
- SCBA's passed annual certification
- Mat completed various training courses

**7. Correspondence - None**

**8. Adjournment**

**Motion by: Hawkins/Cufaro**

THAT we do now adjourn at 7:45 pm to meet again on November 16, 2021 at 7:00 pm or at the call of the Chair.

**CARRIED.**

---

**Chair**

---

**Secretary**

## Accounts Payable

AP Operating Approval List Sep 18 - Oct 10

Vendor 000000 Through 999999

Invoice Entry Date 01/01/2021 to 11/10/2021 Paid Invoices Cheque Date 09/18/2021 to 11/10/2021

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
000002 HETEK SOLUTIONS INC	INV0040151	CALIBRATION REPAIRS	000962	09/15/2021	09/22/2021	165.69
		02-1094-5144 CALIBRATION REPAIRS				165.69
000004 CODE 4 FIRE & RESCUE INC	207483	JAWS OF LIFE MTNCE	000976	10/28/2021	11/08/2021	2,834.49
		02-1094-5144 JAWS OF LIFE MTNCE				2,834.49
000025 TORONTO DOMINION VISA (HI SEPT 7 2021		MTO REPORTS	000381	09/07/2021	09/22/2021	280.00
		02-1094-5145 MTO REPORTS				280.00
000052 TORONTO DOMINION VISA (M SEPT 7 2021		WYNDHAM ROOM TRAINING MW	000382	09/07/2021	09/22/2021	367.08
		02-1094-5118 WYNDHAM ROOM TRAINING MW				340.79
		02-1094-5118 WYNDHAM ROOM TRAINING MW				26.29
000052 TORONTO DOMINION VISA (M OCT 5 2021		FUEL, MEALS	000389	10/05/2021	10/20/2021	100.12
		02-1094-5112 SHELL SMALL ENGINE FUEL				36.01
		02-1094-5141 TIM HORTON TRNG BKFST MW				7.82
		02-1094-5141 BOSTON PIZZA TRNG DNR MW				24.84
		02-1094-5141 BOSTON PIZZA TRNG DNR MW				20.96
		02-1094-5141 A&W TRNG LUNCH MW				10.49
Vendor Total						467.20
000060 THE MUNICIPALITY OF BROCKTON 245677		BLENDED TRAINING MM,KM,SH	000975	10/25/2021	10/28/2021	1,186.50
		02-1094-5118 BLENDED TRAINING MM,KM,SH				1,186.50
000061 SHELBURNE TIRE AND TOWING 13196		35' LADDER FLATBED TOW	000977	10/18/2021	11/08/2021	282.50
		02-1094-5144 35' LADDER FLATBED TOW				282.50
000074 NOTTAWASAGA MECHANICAL 59050		SEP 29 FURNACE INDUCER, CLNG	000971	10/05/2021	10/20/2021	1,509.68
		02-1094-5114 SEP 29 FURNACE INDUCER, CLNG				1,509.68
000345 WORKPLACE SAFETY & INSURANCE SEPT 2021		WSIB - 3RD QTR	000384	09/17/2021	09/22/2021	1,871.96
		02-1094-5105 WSIB - 3RD QTR				1,871.96
000405 DEPENDABLE EMERGENCY V FS09801		P41 WATER GAUGE REPAIRS	000961	09/10/2021	09/22/2021	355.95
		02-1094-5161 P41 WATER GAUGE REPAIRS				355.95
000405 DEPENDABLE EMERGENCY V FS09401		LEAKING VALVES REPAIRS	000968	09/30/2021	10/20/2021	2,096.15
		02-1094-5161 LEAKING VALVES REPAIRS				2,096.15
000405 DEPENDABLE EMERGENCY V INV21-104080		GLASS EXTRACTOR #44,#41	000974	10/27/2021	10/28/2021	739.02
		02-1094-5160 GLASS EXTRACTORS #44&41				739.02
Vendor Total						3,191.12
000535 SHELBURNE HOME HARDWARE 338926/1		DUCT TAPE, SPRAY PAINT	000966	09/22/2021	10/06/2021	40.65
		02-1094-5115 DUCT TAPE, SPRAY PAINT				40.65
001363 HYDRO ONE NETWORKS INC. SEPT 10 2021		SEPT 2021 HYDRO	000378	09/10/2021	09/22/2021	544.57

## Accounts Payable

AP Operating Approval List Sep 18 - Oct 10

Vendor 000000 Through 999999

Invoice Entry Date 01/01/2021 to 11/10/2021 Paid Invoices Cheque Date 09/18/2021 to 11/10/2021

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
		02-1094-5117 SEPT 2021 HYDRO				544.57
001628 SAFEDSIGN APPAREL LTD.	258097	4" TUFFSHIELDS, TEMP KIT	000972	10/08/2021	10/20/2021	223.02
		02-1094-5115 4" TUFFSHIELDS, TEMP KIT				223.02
001987 BLUEWATER FIRE & SECURIT	04-17332	ANNUAL INSPECTION	000973	10/17/2021	10/28/2021	355.33
		02-1094-5114 ANNUAL INSPECTION				355.33
090441 TOWNSHIP OF MULMUR	037074	AUGUST FUEL USAGE	000383	09/07/2021	09/22/2021	225.44
		02-1094-5112 AUGUST FUEL USAGE				225.44
090441 TOWNSHIP OF MULMUR	037156	STAPLES CHILL MAT,OFFICE SUPPS	000390	10/05/2021	10/20/2021	432.99
		02-1094-5142 STAPLES CHILL MAT,OFFICE SUPPS				432.99
090441 TOWNSHIP OF MULMUR	037155	SEPT FUEL USAGE	000390	10/05/2021	10/20/2021	232.59
		02-1094-5112 SEPT FUEL USAGE				232.59
090441 TOWNSHIP OF MULMUR	037091	OCT-DEC TRSRY&SCTRY FEES	000390	09/30/2021	10/20/2021	3,000.00
		02-1094-5122 OCT-DEC TRSRY&SCTRY FEES				2,500.00
		02-1094-5109 OCT-DEC TRSRY&SCTRY FEES				500.00
Vendor Total						3,891.02
090454 TD CANADA TRUST AUTO DEE	AUGUST 31 2021	SEPT EFT S/C	000386	08/31/2021	09/30/2021	25.00
		02-1094-5146 SEPT EFT S/C				25.00
090454 TD CANADA TRUST AUTO DEE	SEPT 30 2021	OCT EFT S/C	000392	09/30/2021	10/28/2021	25.00
		02-1094-5146 OCT EFT S/C				25.00
Vendor Total						50.00
090698 M & L SUPPLY FIRE & SAFETY	009488	SCBA SERVICE	000970	10/08/2021	10/20/2021	2,292.10
		02-1094-5110 SCBA SERVICE				2,292.10
090908 RITCHIE, MARGARET	G59268/1,G61353/1	CLEANING SUPPLIES, BATTERIES	000964	09/07/2021	10/06/2021	81.29
		02-1094-5114 CLEANING SUPPLIES, BATTERIES				67.74
		02-1094-5114 CLEANING SUPPLIES, BATTERIES				13.55
090994 TELIZON INC.	03500520210913	ACTC#35005 - FIRE SEPT	000380	09/13/2021	09/22/2021	115.29
		02-1094-5120 ACTC#35005 - FIRE SEPT				115.29
090994 TELIZON INC.	03500520211013	ACCT#35005 - FIRE OCT 2021	000388	10/13/2021	10/20/2021	115.04
		02-1094-5120 ACCT35005 - FIRE OCT 2021				115.04
Vendor Total						230.33
091164 SWISH MAINTENANCE LIMITE	S052570	GPS FEE: SEPTEMBER	000967	09/29/2021	10/06/2021	197.75
		02-1094-5120 GPS FEE: SEPTEMBER				197.75
091164 SWISH MAINTENANCE LIMITE	S052729	GPS FEE: OCTOBER	000978	10/28/2021	11/08/2021	197.75
		02-1094-5120 GPS FEE: OCTOBER				197.75
Vendor Total						395.50



## Accounts Payable

AP Operating Approval List Sep 18 - Oct 10

Vendor 000000 Through 999999

Invoice Entry Date 01/01/2021 to 11/10/2021 Paid Invoices Cheque Date 09/18/2021 to 11/10/2021

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
091167 RURAL RESCUE FIRST AID TR2175		AED PADS, GLOVES	000965	10/01/2021	10/06/2021	846.14
		02-1094-5143 AED PADS, GLOVES				846.14
091191 BIRCHWOOD ENTERPRISES	202113	RUST PROOFING	000960	09/19/2021	09/22/2021	1,096.10
		02-1094-5161 RUST PROOFING				259.90
		02-1094-5163 RUST PROOFING				259.90
		02-1094-5164 RUST PROOFING				259.90
		02-1094-5162 RUST PROOFING				169.50
		02-1094-5165 RUST PROOFING				146.90
091194 BELL MOBILITY INC.	SEPT 13 2021	SEPTEMBER CELL PHONE	000385	09/13/2021	09/30/2021	21.53
		02-1094-5120 SEPTEMBER CELL PHONE				21.53
091194 BELL MOBILITY INC.	OCT 13 2021	OCTOBER CELL PHONE	000391	10/13/2021	10/28/2021	21.55
		02-1094-5120 OCTOBER CELL PHONE				21.55
Unpaid Invoices						0.00
Paid Invoices						21,878.27
Invoices Total						21,878.27
Selected G/L Account Total						21,878.27

## Accounts Payable

AP Capital Approval List Sep 18 - Oct 10

Vendor 000000 Through 999999

Invoice Entry Date 01/01/2021 to 11/10/2021 Paid Invoices Cheque Date 09/18/2021 to 11/10/2021

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
000405	DEPENDABLE EMERGENCY V INV21-104058	35' ALUM LADDER P41	000974	10/26/2021	10/28/2021	2,090.50
		02-1095-5200 35' ALUM LADDER P41				2,090.50
001628	SAFEDESIGN APPAREL LTD. 257997	GLOBE COATS, PANTS	000963	09/14/2021	09/22/2021	10,037.71
		02-1095-5200 GLOBE COATS, PANTS				10,037.71
091189	FIVE9 SOLUTIONS INC. INV000783	REPEATER PROJECT	000969	10/15/2021	10/20/2021	8,206.83
		02-1095-5200 REPEATER PROJECT				8,206.83
Unpaid Invoices						0.00
Paid Invoices						20,335.04
Invoices Total						20,335.04
Selected G/L Account Total						20,335.04

<b>MULMUR MELANCTHON FIRE DEPARTMENT</b>								
updated Nov 10, 2021		YTD	FINAL	YTD	FINAL	DRAFT		%
		2020 ACTUAL	2020 BUDGET	2021 ACTUAL	2021 BUDGET	2022 BUDGET	VARIANCE	Share
<b>Revenue</b>								
02-1094-4000	MM FIRE-CALL REVENUE	\$ 33,250	\$ 10,000	\$ 6,650	\$ 20,000	\$ 20,000	10,000	
02-1094-4010	MM FIRE-DONATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	-	
02-1094-4020	MM FIRE-OTHER REVENUE	\$ 790	\$ -	\$ -	\$ -	\$ -	-	
02-1094-4030	MM FIRE-INTEREST EARNED	\$ -	\$ -	\$ -	\$ -	\$ -	-	
02-1094-4130	MM FIRE-OP REV MELANCTHON	\$ 43,948	43,757.86	39,952.92	49,842.72	51,576.38	6,085	24.38%
	OPERATING SURPLUS MELANCTHON		189.71		(9,889.80)	(10,916.58)	(10,080)	24.38%
02-1094-4230	MM FIRE-OP REV MULMUR	\$ 154,962	154,331.14	119,717.60	154,598.28	159,975.62	267	75.62%
	OPERATING SURPLUS MULMUR		630.50		(34,880.68)	(33,860.21)	(35,511)	75.62%
02-1094-3001	MM FIRE-PR YR'S OPERATING SURPLUS	\$ -	(820.21)	44,770.48	44,770.48	44,776.79	45,591	
02-1094-4310	MM FIRE-TSFR FM OPERATING RESERVES						-	
	<b>Total Operating Revenue</b>	<b>\$ 232,949</b>	<b>\$ 208,089</b>	<b>\$ 211,091</b>	<b>\$ 224,441</b>	<b>\$ 231,552</b>	<b>16,352</b>	
<b>Expenses</b>								
02-1094-5100	MM FIRE MANAGEMENT SALARIES	\$ 29,079	\$ 31,295	\$ 27,989	\$ 35,500	\$ 35,500	0	
02-1094-5101	MM FIRE FIREHALL TRAINING & DUTY WAGES	\$ 24,904	\$ 30,000	\$ 25,388	\$ 36,000	\$ 36,000	0	
02-1094-5102	MM FIRE FIRE CALL WAGES	\$ 20,829	\$ 23,000	\$ 15,118	\$ 27,000	\$ 27,000	0	
02-1094-5103	MM FIRE TRAINING WAGES	\$ 3,906	\$ 10,000	\$ 1,543	\$ 5,000	\$ 7,500	2,500	
02-1094-5104	MM FIRE EMPLOYER HEALTH TAX	\$ 804	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	0	
02-1094-5105	MM FIRE WORKERS COMPENSATION	\$ 5,506	\$ 6,100	\$ 6,364	\$ 6,100	\$ 6,100	0	
02-1094-5109	MM FIRE SECRETARIAL DUTIES	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	0	
02-1094-5110	MM FIRE SELF CONT BREATHE APP (SCBA'S)	\$ 4,671	\$ 3,500	\$ 3,634	\$ 3,000	\$ 3,000	0	
02-1094-5112	MM FIRE VEHICLE FUEL	\$ 3,751	\$ 3,700	\$ 3,275	\$ 3,700	\$ 3,700	0	
02-1094-5114	MM FIRE BLDGS & GROUNDS MAINTENANCE	\$ 6,430	\$ 5,000	\$ 3,889	\$ 5,000	\$ 5,000	0	
02-1094-5115	MM FIRE MATERIALS/SUPPLIES	\$ 11,404	\$ 4,000	\$ 3,048	\$ 6,000	\$ 5,000	(1,000)	
02-1094-5116	MM FIRE RADIO MAINTENANCE	\$ 3,339	\$ 3,000	\$ 1,279	\$ 4,000	\$ 4,000	0	
02-1094-5117	MM FIRE HEAT & HYDRO	\$ 4,777	\$ 5,250	\$ 4,245	\$ 5,250	\$ 5,250	0	
02-1094-5118	MM FIRE TRAINING COURSES	\$ 5,386	\$ 4,000	\$ 3,055	\$ 6,000	\$ 8,500	2,500	
02-1094-5119	MM FIRE ASSOCIATION FEES	\$ 309	\$ 410	\$ 309	\$ 410	\$ 410	0	
02-1094-5120	MM FIRE COMMUNICATIONS	\$ 12,139	\$ 14,500	\$ 9,139	\$ 17,500	\$ 17,500	0	
02-1094-5121	MM FIRE MISC (AWARDS-STATION WEAR)	\$ 95	\$ 2,000	\$ -	\$ 2,500	\$ 3,000	500	
02-1094-5122	MM FIRE TREASURERS EXPENSE	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0	
02-1094-5123	MM FIRE PREVENTION/INSPECTIONS	\$ 275	\$ 1,200	\$ -	\$ 300	\$ 300	0	
02-1094-5124	MM FIRE PROPANE	\$ 3,438	\$ 5,500	\$ 3,708	\$ 5,700	\$ 5,700	0	
02-1094-5125	MM FIRE AUDIT	\$ 2,239	\$ 2,544	\$ 2,340	\$ 2,341	\$ 2,442	101	
02-1094-5130	MM FIRE ASSET MANAGEMENT	\$ 793	\$ 1,000	\$ 809	\$ 500	\$ 810	310	
02-1094-5134	MM FIRE INSURANCE	\$ 16,090	\$ 18,500	\$ 13,634	\$ 20,000	\$ 20,000	0	
02-1094-5140	MM FIRE TRAVEL	\$ -	\$ 500	\$ -	\$ -	\$ -	0	
02-1094-5141	MM FIRE MEALS & ENTERTAINMENT	\$ 41	\$ 650	\$ 293	\$ 650	\$ 650	0	
02-1094-5142	MM FIRE OFFICE/COMPUTER SUPPLIES	\$ 2,279	\$ 1,600	\$ 3,531	\$ 2,000	\$ 2,000	0	
02-1094-5143	MM FIRE MEDICAL SUPPLIES	\$ 1,811	\$ 500	\$ 856	\$ 1,000	\$ 1,500	500	
02-1094-5144	MM FIRE EQUIP REPAIRS & MAINTENANCE	\$ 439	\$ 2,600	\$ 3,637	\$ 1,500	\$ 1,500	0	
02-1094-5145	MM FIRE-MTO REPORTS	\$ 364	\$ 300	\$ 350	\$ 300	\$ 400	100	
02-1094-5146	MM FIRE BANK CHARGES	\$ 811	\$ 440	\$ 301	\$ 440	\$ 340	(100)	
02-1094-5150	MM FIRE IT SUPPORT	\$ -	\$ -	\$ -	\$ -	\$ -	0	
02-1094-5160	MM FIRE - EQUIPMENT SUPPLIES	\$ 607	\$ 500	\$ 1,625	\$ 500	\$ 1,700	1,200	
02-1094-5161	MM FIRE - PUMPER #41 1999 FREIGHTLINER	\$ 2,548	\$ 3,500	\$ 6,186	\$ 3,500	\$ 3,500	0	
02-1094-5162	MM FIRE - 2020 FORD RESCUE #42	\$ 1,882	\$ 1,000	\$ 1,498	\$ 1,000	\$ 1,500	500	
02-1094-5163	MM FIRE - TANKER #43 2020 FREIGHTLINER	\$ 1,165	\$ 3,500	\$ 1,541	\$ 2,000	\$ 2,000	0	
02-1094-5164	MM FIRE - PUMPER #44 2009 SPAR	\$ 3,613	\$ 3,500	\$ 4,516	\$ 5,000	\$ 5,000	0	

<b>MULMUR MELANCHTHON FIRE DEPARTMENT</b>									
updated Nov 10, 2021		YTD	FINAL	YTD	FINAL	DRAFT		%	
		2020 ACTUAL	2020 BUDGET	2021 ACTUAL	2021 BUDGET	2022 BUDGET	VARIANCE	Share	
02-1094-5165	MM FIRE - 2006 TRAILER (RME)	\$ 456	\$ 1,000	\$ 808	\$ 1,000	\$ 1,000	0		
02-1094-5166	MM FIRE - ARGO	\$ -	\$ 1,000	\$ 408	\$ 750	\$ 750	0		
	<b>Total Operating Expenses</b>	<b>\$ 188,179</b>	<b>\$ 208,089</b>	<b>\$ 166,314</b>	<b>\$ 224,441</b>	<b>\$ 231,552</b>	<b>7,111</b>	<b>3.17%</b>	
	<b>Operating Surplus (deficit)</b>	<b>\$ 44,770</b>	<b>\$ -</b>	<b>\$ 44,777</b>	<b>\$ -</b>	<b>\$ -</b>			
	<b>CAPITAL BUDGET</b>								
	<b>CAPITAL REVENUE</b>								
02-1095-4010	MM FIRE-CAPITAL DONATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	0		
02-1095-4030	MM FIRE-INTEREST EARNED	\$ 1,492	\$ 2,000	\$ 757	\$ 1,500	\$ 1,000	(500)		
02-1095-4040	MM FIRE-CAPITAL GRANT REVENUE	\$ -	\$ -	\$ 5,400	\$ -	\$ -	0		
02-1095-4050	MM FIRE-SALE OF VEHICLE	\$ 55,000	\$ 30,000	\$ -	\$ -	\$ -	0		
02-1095-4060	MM FIRE-SALE OF EQUIPMENT	\$ 2,424	\$ -	\$ -	\$ -	\$ -	0		
02-1095-4140	MM FIRE-CAP REVENUE MELANCHTHON	\$ 58,750	\$ 58,750	\$ 44,063	\$ 58,750	\$ 62,500	3,750		
02-1095-4240	MM FIRE-CAP REVENUE MULMUR	\$ 58,750	\$ 58,750	\$ 44,063	\$ 58,750	\$ 62,500	3,750		
02-1095-4300	MM FIRE-TSFR FROM CAPITAL RESERVES	176,091	\$ 303,456	\$ -	\$ 42,500	\$ 11,000	(31,500)		
	<b>Total Capital Revenue</b>	<b>\$ 352,506</b>	<b>\$ 452,956</b>	<b>\$ 94,282</b>	<b>\$ 161,500</b>	<b>\$ 137,000</b>	<b>(24,500)</b>		
	<b>CAPITAL EXPENSES</b>								
02-1095-5200	MM FIRE CAPITAL PURCHASES	\$ 235,006	\$ 335,456	\$ 25,794	\$ 44,000	\$ 12,000	(32,000)		
02-1095-5300	MM FIRE TSF TO CAPITAL RESERVES	\$ 117,500	\$ 117,500	\$ -	\$ 117,500	\$ 125,000	7,500		
		<b>\$ 352,506</b>	<b>\$ 452,956</b>	<b>\$ 25,794</b>	<b>\$ 161,500</b>	<b>\$ 137,000</b>	<b>(24,500)</b>		
	<b>Capital Surplus (deficit)</b>	<b>\$ (0)</b>	<b>\$ -</b>	<b>\$ 68,487</b>	<b>\$ -</b>	<b>\$ -</b>			

# Mulmur-Melancthon Fire Board

## Capital Forecast

2022

	Capital Forecast										
	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Opening Balance	100,887	174,387	287,387	410,177	810	92,599	68,591	204,732	342,150	480,856	620,863
<u>Transfers In</u>											
Equipment Reserves	117,500	125,000	135,000	143,000	144,430	145,874	147,333	148,806	150,294	151,797	153,315
Sale of Vehicles											
Sale of Equipment											
Interest Earned											
<u>Transfers Out</u>											
Capital Expenditures	(34,000)	(12,000)	(12,210)	(12,424)	(12,641)	(11,000)	(11,193)	(11,388)	(11,588)	(11,790)	(11,997)
Auto extrication tools					(40,000)						
ARGO						(30,000)					
SCBA's						(128,883)					
Rescue 42 (2020 F250)											
Tanker 43 (2020 Freightliner)											
Pumper 41 (1999 Freightliner)				(539,943)							
Squad Pumper 44 (2009 Spartan)											(528,395)
Building	(10,000)										
	174,387	287,387	410,177	810	92,599	68,591	204,732	342,150	480,856	620,863	233,787

**Mulmur-Melancthon Fire Dpartment**  
**2022 Proposed Pay Grid**  
**Cost of Living 2% Infation**

	2021				2022		
	Salary	Practice	Fire Calls		Salary	Practice	Fire Calls
Fire Chief	20,000	24.53	24.53		20,400	25.03	25.03
Deputy Chief	8,000	23.74	23.74		8,160	24.22	24.22
Training Coordinator	1,500	22.69	22.69		1,530	23.14	23.14
Captainsx4	1,500	22.69	22.69		1,530	23.15	23.15
Firefighters after 2 years		22.15	22.15			22.59	22.59
Firefighters after 1 years		21.07	21.07			21.49	21.49
Firefighters on probation		18.00	18.00			18.36	18.36
	35,500.00				36,210.00		

Nov 04, 2021

Mathew Waterfield  
Fire Chief  
Mulmur-Melancthon Fire Department  
706116 County Road 21  
Honeywood, ON  
L0N 1H0

Dear Chief Waterfield:

Thank you for your willingness to discuss our *Fire Communications Service Agreement* on October 15 2021.

Pursuant to the *Fire Communications Service Agreement* (herein referred to as the *Agreement*) between the Town of Tillsonburg (Herein referred to as the Town) and the Municipalities of Mulmur and Melancthon Fire Board (Herein referred to as the Board) Paragraph 15 & 16, this letter constitutes the Town's notice to of its desire to amend the terms of the *Agreement* by written memorandum.

During 2020-21 the Town upgraded the Fire Communications Centre dispatch consoles / phone system / processes and Computer Aided Dispatch (CAD) equipment to improve customer service and ensure compatibility with Next Generation 911 (NG-911) requirements. Additionally, the Town has experienced increases in staffing costs related to increasing hours of coverage, storms, multiple incidents, COVID -19, PTSD and mental health.

The Tillsonburg Fire Communications prides itself on providing exceptional customized full "fire only" communications services to small-medium sized fire services with dedicated, professional full and part time staff at competitive market rates.

The intent of the proposed *Amendment* is to realign actual costs for Fire Communication Services with the Board to ensure a fair and standardized fee structure for all partners and to maintain a sustainable Fire Communications Service delivery model as we transition to NG-911 and deliver quality fire communications services into the future.

The Town proposes to amend the current *Agreement*, specifically Article 2 & 3, of Schedule “B” regarding the annual fee for per resident person residing within the response area of the Board and to advise the Board of its share of proportional capital costs for NG-911.

The Town proposes an increase in the annual fee per resident person residing in the response area of the Board to **\$3.60** as of August 01, 2023.

The Town is further advising the Board that the proportional NG-911 infrastructure costs based on per capita cost to all partners will be in the range of \$1.25 – 1.50 per resident person residing within the response area of the Board or between \$2700 – \$3200 based on current 2022 census data. (NG-911 costs are approximate as total costs for NG-911 will not be known until complete implementation expected in 2024).

The Town recognizes the parties enjoy a mutually beneficial fire communications partnership and the Town endeavors to maintain this valued partnership. The Town recognizes the proposed fee increase may be challenging for the Board to fund in a single budget year, however, assures the Board the fee increase is necessary to ensure a sustainable Fire Communications Service partnership.

To assist the Board in funding NG-911 infrastructure costs the Town proposes either a one time up front payment of between \$2700 – \$3200 for (NG-911) infrastructure costs in 2024. Alternatively, the Town is willing to renew a 5-year contract period with the Board and include an additional annual per capita increase of between \$.25 - \$.50 fee per resident person residing in the response area of the Board per year for 5 years commencing in January 01, 2022 to recover NG-911 costs.

The Town recognizes that the Board may not agree with the proposed *Amendments* and may issue Notice to Withdraw from the *Agreement* pursuant to paragraph nine (9) of the *Agreement*.

The Town values our continued partnership and the ultimate shared goal of reliable and sustainable Fire Communications Services at fair market value for all communications partners.



I appreciate your understanding and our continued partnership. Please do not hesitate to contact me if you wish to further discuss the proposed *Amendments*. My contact information is below.

Sincerely,

A handwritten signature in black ink, appearing to read 'Shane Caskanette', with a stylized, cursive script.

**Shane Caskanette**

Fire Chief / CEMC

Town of Tillsonburg

Fire and Rescue Services

80 Concession Street East

Tillsonburg, ON

N4G 4Z8

Phone: 519-688-3009 Ext. 4900

Cell: 519-535-7408

[scaskanette@tillsonburg.ca](mailto:scaskanette@tillsonburg.ca)

## **THE CORPORATION OF THE TOWN OF TILLSONBURG**

### **BY-LAW 2020-068**

**A BY-LAW to amend Schedule A of By-Law 2020-052, to authorize an agreement between the Corporation of the Town of Tillsonburg and the Mulmur-Melancthon Fire Board for the provision of fire communications services.**

**WHEREAS** the Fire Protection and Prevention Act, S.O. 1997, c. 4, as amended, authorizes a municipality to provide and/or receive fire protection services to or from other municipalities;

**AND WHEREAS** the Town of Tillsonburg operates fire protection services and holds fire protection assets including fire communications personnel and equipment suitable to meet municipal responsibilities required by the Fire Protection and Prevention Act, through a fire department situated within the Town of Tillsonburg;

**AND WHEREAS** the Corporation of the Town of Tillsonburg is desirous of entering into an agreement with the Mulmur-Melancthon Fire Board to provide fire communications services.

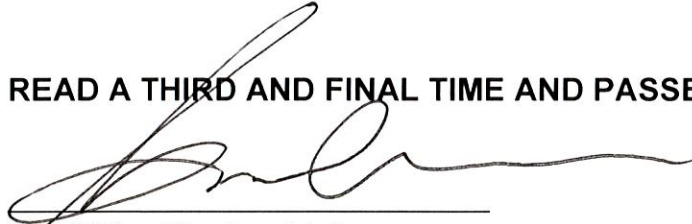
**AND WHEREAS** the Mulmur-Melancthon Fire Board has made changes to the original agreement adopted by By-Law 2020-052;

**BE IT THEREFORE ENACTED** by the Council of the Corporation of the Town of Tillsonburg as follows:

1. THAT the agreement attached to By-Law 2020-052 as Schedule "A" be deleted;
2. THAT the agreement attached hereto as "Schedule A" form part of that by-law;
3. THAT these amendments to Schedule A of By-Law 2020-052 are hereby declared to be part of that By-Law as if written therein;
4. THAT the Mayor and Chief Administrative Officer be hereby authorized to execute the attached agreement on behalf of the Corporation of the Town of Tillsonburg;
5. THAT this By-Law shall come into full force and effect upon passing.

**READ A FIRST AND SECOND TIME THIS 13th day of JULY, 2020.**

**READ A THIRD AND FINAL TIME AND PASSED THIS 13th day of JULY, 2020.**



MAYOR – Stephen Molnar



TOWN CLERK – Michelle Smibert

THIS AGREEMENT, dated this 13 day of July, 2020

B E T W E E N

THE CORPORATION OF THE TOWN OF TILLSONBURG

(hereinafter "the Town of Tillsonburg" )

- and -

THE MULMUR-MELANCTHON FIRE BOARD

(hereinafter "The Mulmur- Melancthon Fire Board")

**WHEREAS:**

1. Pursuant to the provisions of *the Municipal Act*, S.O. 1991, c. 25, as amended, the parties have enacted By-laws to authorize an agreement between the parties;
2. *The Fire Protection and Prevention Act*, S.O. 1997, c. 4, as amended, authorizes a municipality to provide and/or receive fire protection services to or from other municipalities;
3. The Town of Tillsonburg operates fire protection services and holds fire protection assets including fire communications personnel and equipment suitable to meet municipal responsibilities required by *the Fire Protection and Prevention Act*, through a fire department situated within the Town of Tillsonburg;
4. The Town of Tillsonburg has agreed to provide such Fire Communications services to the Township of Mulmur-Melancthon Fire Board

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

**Services Provided:**

5. The Town of Tillsonburg shall supply fire communications services to the Mulmur-Melancthon Fire Board the particulars of which are as described in Schedule "A" to this agreement.
6. The fire communications services provided by the Town of Tillsonburg shall comply with *the Standard Operating Guidelines*, which regulate the operation and maintenance of the Tillsonburg Fire & Rescue Services Fire Communications.

**Consideration:**

7. The Mulmur-Melancthon Fire Board shall pay fees to the Town of Tillsonburg as described in Schedule "B" to this agreement.

**Term:**

8. This agreement shall remain effective for a period of three years from the date of signature. If not expressly renewed in writing or supplanted by a succeeding agreement, this Agreement shall be deemed to have been automatically renewed for a period of indefinite duration unless and until one of the parties provides written notice of termination as contemplated in paragraph nine below.
9. Notwithstanding the provisions of paragraph eight above, any of the parties may withdraw from this Agreement upon providing twelve months written notice to the other parties (hereinafter “the party or parties withdrawing”).

**Service Commencement Date:**

10. The Town of Tillsonburg shall provide fire communications services in accordance with this agreement effective on August 1, 2020.

**Indemnity and Limitation of Liability:**

11. The parties agree to indemnify and save each other harmless, along with their respective councillors, officers, employees and agents from any liability, action, claim, loss, damage, payment, cost, fine, fine surcharge, recovery or expense, including assessable legal fees arising out of the performance of their respective obligations under this Agreement, save and except in respect of any liability, action, claim, loss, damage, payment, cost, fine, fine surcharge, recovery or expense, including assessable legal fees, directly attributable to, arising from, or caused by the negligence or breach of contractual obligation hereunder by any party hereto.
12. Notwithstanding that set forth in paragraph eleven above, the parties agree that no party or parties shall be held responsible for damages caused by delay or failure to perform its or their undertakings under the terms of the agreement when the delay or failure is due to fires, strikes, floods, acts of God or the Queen’s enemies, lawful acts of public authorities, or delays or defaults caused by common carriers which cannot reasonably be foreseen or provided against.
13. Notwithstanding any other provision in this contract or any applicable statutory provisions, none of the parties shall be liable to any other party for special or consequential damages or damages for loss of use arising directly or indirectly from any breach of this contract, fundamental or otherwise, or from any tortious acts or omissions of their respective employees or agents, save and except when

such damages or losses are directly attributable to, arise from, or are caused by the breach of contractual obligation, fundamental or otherwise, or from any tortious acts, including negligence, by any party or parties hereto, including its or their respective employees or agents. Without limiting the generality of the foregoing, the parties specifically agree that the Town of Tillsonburg shall not be liable for any damages arising as a result of any injury or damage caused or sustained by personnel, apparatus, or equipment of the fire department of the Mulmur-Melanthon Fire Board while engaged in the provision of fire protection services. Nothing in this provision shall be interpreted to affect or interfere with the right of any of the parties to take action to enforce the terms of this Agreement.

14. The parties hereto agree that no provision herein, or any part thereof, shall be interpreted or act so as to affect, restrict, prohibit, or interfere with the right of any party or parties hereto, either individually or in combination, to demand or otherwise take action or commence proceedings to enforce the terms of this Agreement.

**Amendment:**

15. The parties may amend this agreement from time to time by further written memorandum.
16. Should any of the parties wish to amend the terms of this agreement, it shall provide a minimum of thirty days written notice to the other party of the proposed terms of amendment.

**Dispute Resolution:**

17. In the event that a dispute arises or disputes arise between the parties which cannot be resolved, the parties shall submit the dispute or disputes to arbitration using the procedure set out in *the Municipal Arbitrations Act*, R.S.O. 1990, c. M - 48, as amended.
18. In the event that a dispute or disputes is submitted for arbitration, the decision or decisions of the arbitrator shall be final and binding upon the parties to this agreement.
19. In the event that arbitration cannot be conducted using the procedure set out in *the Municipal Arbitrations Act*, the parties shall select a single arbitrator, and in the absence of agreement on an arbitrator, the arbitrator shall be nominated by a

justice of the Superior Court of Justice of the Ontario Courts under the procedure set out in *the Arbitration Act*, S.O. 1991, c. 17, as amended.

**General Provisions:**

20. This agreement is not assignable without the written consent of the parties. Any attempt to assign any of the rights, duties or obligations of this agreement without written consent is void.
21. This agreement shall not be in force, or bind any of the parties, until executed by all the parties named in it.
22. This agreement shall take effect upon its execution by the authorized representative or representatives of the Town of Tillsonburg and the Mulmur-Melancthon Fire Board.
23. Any notice under this agreement shall be sufficiently given by personal delivery or by registered letter, postage prepaid and mailed in a Canadian post office, addressed, in the case of notice to the Town of Tillsonburg, to the municipal offices of the Corporation of the Town of Tillsonburg and, in the case of notice to any of the Mulmur-Melancthon Fire Board, to the respective municipal office of the Mulmur-Melancthon Fire Board, or to any other address as may be designated in writing by the parties, and the date of receipt of any notice by mailing shall be deemed conclusively to be ten days after the mailing.
24. No change or modification of this agreement (including the schedules to this agreement) shall be valid unless it be in writing and signed by each party.
25. The Town of Tillsonburg and the Mulmur-Melancthon Fire Board agree that no representation, statement or agreement, other than those set out in this agreement, shall be binding upon the parties unless expressed in writing, signed by an authorized representative or by authorized representatives of each and purporting to be expressed in modification of this agreement.
26. The parties agree that each of them shall, upon reasonable written request of the other, do or cause to be done all further lawful acts, deeds and assurances whatever for the better performance of the terms and conditions of this agreement.
27. It is intended that all provisions of this agreement shall be fully binding and




effective between the parties, but in the event that any particular provision or provisions or a part of one is found to be void, voidable or unenforceable for any reason whatever, then the particular provision or provisions or part of the provision shall be deemed severed from the remainder of this agreement and all other provisions shall remain in full force.

28. This agreement shall be governed by and construed in accordance with the laws of the Province of Ontario.
29. Subject to the restrictions on transfer and assignment, this agreement shall endure to the benefit of and be binding on the parties and their respective successors and assigns.

IN WITNESS WHEREOF the parties hereto have affixed their Corporate Seals attested by the hands of their proper officers and further this agreement shall be signed in counterpart with the parties named below and a copy of each counterpart shall remain attached to and form part of this agreement.

TOWNSHIP OF MULMUR

  
 \_\_\_\_\_  
 Mayor

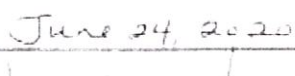
  
 \_\_\_\_\_  
 Date


  
 \_\_\_\_\_  
 CAO


  
 \_\_\_\_\_  
 Date

TOWNSHIP OF WILMINGTON

  
 \_\_\_\_\_  
 Mayor

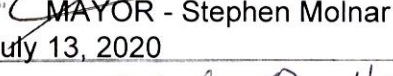
  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 CAO


  
 \_\_\_\_\_  
 Date

THE CORPORATION OF THE  
TOWN OF TILLSBURG

  
 \_\_\_\_\_  
 Mayor

  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 CAO

  
 \_\_\_\_\_  
 Date

## **SCHEDULE “A”**

The Town of Tillsonburg shall provide the following services and facilities:

1. A 24 hour, seven days a week, 365 days a year answering service, alert paging service and base radio communications dispatch service fully integrated with a Computer Aided Dispatch (CAD) system.
2. A base station manufactured and installed to industry standards complete with the Mulmur-Melancthon Fire Board Fire Department Dispatch frequency. The Town of Tillsonburg shall operate and maintain these services and facilities from two primary public safety communications consoles located in a municipally owned building at 80 Concession Street, East, Tillsonburg. The building shall be equipped with an automatic transfer emergency generator. In the event of system maintenance and/or upgrades, all parties affected shall be granted prior notification when possible.
3. An emergency (third) backup base station manufactured and installed to industry standards complete with the Mulmur-Melancthon Fire Board Fire Department Dispatch frequency. The Town of Tillsonburg shall operate and maintain these services and facilities from a public safety communications console located in a municipally owned building at 10 Lisgar Ave, Tillsonburg. The building shall be equipped with an automatic transfer emergency generator. In the event of system maintenance and/or upgrades all parties affected shall be granted prior notification when possible.
4. Answering, alerting and radio communications dispatch equipment shall be staffed continuously by personnel trained to the core competencies outlined in Ontario Fire Service Communicators Standard and the National Fire Protection Association (NFPA) 1061 *Standard for Professional Qualifications for Public Safety Telecommunicators*.
5. Transmission of information shall be seamless from when the information is received from the Public Safety Answering Point (PSAP) until the time an emergency is terminated by the Incident Commander and shall be provided in accordance with the time targets specified within NFPA 1221. Seamless is defined to mean without interruption and continuously from the initial call until the satisfactory resolution of the incident.
6. All emergency incident information shall be logged on the CAD system by the communicator and all telecommunications shall be captured on a digital voice recorder. At the completion of the event a detailed incident report shall be collated and forwarded to the Mulmur-Melancthon Fire Board Fire Department via email or other means as arranged between the parties within four hours of termination of

command. All audio transmissions shall be recorded from licensed dispatch channels and dedicated phone lines and shall be available to the Mulmur-Melancthon Fire Board Fire Department upon request as arranged between the parties. Recordings shall be made on non-interruptible, non-erasable media. All records including digital voice recordings shall be maintained for a period of two years.

7. Upon the request of the Incident Commander for any additional resources or to relay emergent messaging to other persons, the fire communicator shall relay such requests in a prioritized fashion via telecommunications equipment and shall report confirmation of same to the Incident Commander.
8. Testing of paging system equipment shall be provided as arranged by the parties.
9. The Mulmur-Melancthon Fire Board Fire Department shall provide the following without cost to the Town of Tillsonburg:
  - a. All GIS mapping for its protection area / response zone boundaries.
  - b. All radio transmitting and receiving equipment, licensing and maintenance of same external to the boundary of the Town of Tillsonburg.
  - c. Routing of Emergency 911 telecommunications from the Public Safety Answering Point (PSAP) and the Central Ambulance Communications Center (CACC) as required to meet the approved fire protection services provided by the Municipality for its fire protection area / response zone boundaries inclusive of all required ANI/ALI, GIS mapping and all site location information so that it is seamlessly transmitted to the Secondary Public Safety Answering Point (SPSAP) serving the Tillsonburg Fire Communications Division.
  - d. The Town of Tillsonburg assumes no responsibility with respect to quality of the data received in sections 9.a., 9.b. and 9.c.

**SCHEDULE “B”**

**FEES TO BE PAID BY THE MULMUR-MELANCTHON FIRE  
BOARD TO THE TOWN OF TILLSONBURG**

1. The Fee Structure contained within this Agreement is predicated upon the contractual participation of the Mulmur-Melancthon Fire Board for a period of not less than three (3) years starting August 1, 2020.
2. The Mulmur-Melancthon Fire Board Fire Department shall pay to the Town of Tillsonburg an annual fee of \$5.19 plus tax (if applicable) per resident person residing within the response area of the Townships of Mulmur & Melancthon. Quantification shall be based upon the most current Canada census report. For 2020, the population dispatched is 2100. As of August 1, 2023, the annual rate shall be \$2.76 plus tax (if applicable) per resident residing within the response area of the Townships of Mulmur & Melancthon, and subject to the rate increase of Cost of Living Adjustment (COLA), if any, effective from August 1, 2020 to July 21, 2023, as calculated pursuant to paragraph 3 herein, and subject to any costs associated to implement Next Generation 911 services for the portions of the Townships of Mulmur and Melancthon serviced by the Mulmur/Melancthon Fire Department pursuant to paragraph 6 herein.
3. The Mulmur-Melancthon Fire Board shall pay an annual adjustment for years two (2) and three, effective on August 1st of each year. The adjustment shall be based on the year to year unadjusted Consumer Price Index (CPI) (CPI Index-All Items – Ontario) published by Statistics Canada, to a maximum of 5% each year as of April 15<sup>th</sup>, of each year.
4. The Mulmur-Melancthon Fire Board shall tender payment to the Town of Tillsonburg in quarterly installments, to be invoiced by the Town of Tillsonburg four (4) times each year to the Township of Mulmur Melancthon.
5. The Mulmur-Melancthon Fire Board may extend the term of this agreement by one (1) or two (2) years. The Mulmur-Melancthon Fire Board shall pay an annual adjustment for years four (4) and five (5), effective on August 1st of each year. The adjustment shall be based on the year to year unadjusted Consumer Price Index (CPI) (CPI Index-All Items – Ontario) published by Statistics Canada, to a maximum of 5% each year, as of April 15<sup>th</sup>, of each year.

6. The Mulmur-Melancthon Fire Board agrees to pay for costs associated with implementing Next Generation 911 services for the Township of Mulmur Melancthon. These fees will be based on a cost recovery / per capita model if the Mulmur-Melancthon Fire Board is under contract when Next Generation 911 is implemented in Tillsonburg FireComm. The Town of Tillsonburg will work closely with all stakeholders to keep them apprised of anticipated costs and dates.



Township of Mulmur  
758070 2<sup>nd</sup> Line E, Mulmur ON L9V 0G8  
[www.mulmur.ca](http://www.mulmur.ca)

FOR IMMEDIATE RELEASE

## Provincial Proof of Vaccination Effective September 22<sup>nd</sup>

---

MULMUR, ON September 22, 2021. The provincial [Requirement for Proof of Vaccination in Certain Settings](#), came into effect Wednesday, September 22, 2021.

Mulmur continues to take direction from the [Wellington Dufferin-Guelph Public Health](#) and work with all levels of government to ensure the safety and well-being of our community. Beginning September 22, 2021, this will include showing digital or printed proof of full vaccination at least 14 days prior, along with an identifying document showing your name and date of birth or providing confirmation of a medical exemption before entering certain facilities.

Your kindness and patience are appreciated as we work together through this latest change in pandemic protocols. Mulmur's goal is to abide by the Provincial regulations and keep everyone as safe as possible.

For more information, please contact:

**Tracey Atkinson**  
CAO, Mulmur Township  
705 466 3341 ext. 222  
[tatkinson@mulmur.ca](mailto:tatkinson@mulmur.ca)