



# MULMUR-MELANCTHON FIRE BOARD AGENDA

## March 18, 2026 - 5:30 PM

### Meeting Details

**In Person:** Mulmur-Melancthon Fire Hall - 706116 County Road 21 Mulmur

**1. Call to Order**

**2. Land Acknowledgement**

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

**3. Approval of the Agenda**

Recommendation: That the agenda be approved.

**4. Minutes of the Previous Meeting**

Recommendation: That the minutes of March 18, 2026 be approved.

**5. Declaration of Pecuniary Interest**

If any member of the Board has a pecuniary interest, they may declare the nature thereof now or at any time during the meeting.

**6. Administration**

**6.1 2025 Annual Report**

Recommendation: That the Mulmur-Melancthon Fire Board approve the 2025 Annual Fire Report for the Mulmur-Melancthon Fire Department.

**6.2 Performance Review Policies**

Recommendation: That the Mulmur-Melancthon Fire Board approve the Performance Review Policies and Forms for the Chief, Deputy Chief and Captains.

**6.3 Firehouse Subs Grant**

**6.4 Fire Board General Discussion**

**6.5 General Fire Chief Update**

**7. Closed Session**

**7.1 Staffing Updates**

**8. Information Items**

**8.1 Accounts**

**8.2 2026 Budget to Actual**

**9. Items for Future Meetings**

**10. Adjournment**

Recommendation: That we do now adjourn at \_\_\_\_\_ pm to meet again on \_\_\_\_\_ at 5:30 p.m. or at the call of the Chair.



# MULMUR-MELANCTHON FIRE BOARD MINUTES

March 18, 2026

**Present:** Bill Neilson, Chair – Melancthon Township  
Kim Lyon, Vice Chair – Mulmur Township  
Earl Hawkins – Mulmur Township  
Ralph Moore – Melancthon Township  
Mathew Waterfield – Fire Chief  
Jeff Merkley – Acting Deputy Fire Chief  
Roseann Knechtel – Secretary

## 1. Call to Order

The Chair called the meeting to order at 5:38 p.m.

## 2. Land Acknowledgement

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

## 3. Approval of the Agenda

**Moved by Moore Seconded by Hawkins**

That the agenda be approved.

**Carried.**

## 4. Minutes of the Previous Meeting

**Moved by Hawkins Seconded by Moore**

That the minutes of January 21, 2026 be approved.

**Carried.**

## 5. Declaration of Pecuniary Interest - None

## **6. Administration**

### **6.1 Argo UTV**

Members discussed the replacement of the 2000 Argo. A committee of 3 firefighters explored and obtained quotes for various options. Members reviewed the capital budget and discussed the sale of the current Argo to help offset the costs.

#### **Moved by Hawkins Seconded by Moore**

That the Mulmur–Melancthon Fire Board approve the purchase of the 2026 Argo Aurora 950 with a removable winter track system and authorize staff to place the order.

**Carried.**

### **6.2 Fire Boards General Discussion - None**

### **6.3 General Fire Chief Update**

Chief Waterfield updated Members on Department activities, noting:

- A total of 13 calls to date in 2026 with the majority being MVC's.
- Provincial Fire Service Grant materials have been delivered. Masks need to be fitted and tested. This will be completed internally.
- Generator repair ongoing

## **7. Information Items**

### **7.1 Accounts**

### **7.2 2026 Budget to Actual**

#### **Moved by Lyon Seconded by Moore**

That the Mulmur-Melancthon Fire Board receive the information items as presented.

**Carried.**

## **8. Items for Future Meetings**

### **8.1 Fire Chief Performance Review Policy**

### **8.2 Deputy Chief/Captain Performance Review Policy**

**8.3 2025 Annual Report**

**10. Adjournment**

**Moved by Hawkins Seconded by Lyon**

That we do now adjourn at 6:07 p.m. to meet again on May 13, 2026 at 5:30 pm, in person at the Mulmur-Melancthon Fire Hall, or at the call of the Chair.

**Carried.**

\_\_\_\_\_  
**Chair**

\_\_\_\_\_  
**Secretary**

# Mulmur Melancthon Fire Department 2025 Annual Report



**Prepared by**

Fire Chief

Mathew Waterfield

## **Message from the Fire Chief**

I am pleased to present the Mulmur Melancthon Fire Department 2025 Annual Report. This report provides an overview of departmental activity, service delivery, training, equipment investments, and key priorities that supported fire protection and emergency response services throughout the year.

In 2025, the department continued to provide dependable, effective, and responsive service to the residents and visitors of the Townships of Mulmur and Melancthon. Call volume increased over the previous year, and members continued to meet operational demands with professionalism, dedication, and a strong commitment to public safety.

Training and professional development remained a core operational priority. Members continued to work toward and maintain certification in accordance with the Fire Protection and Prevention Act and related standards, helping to ensure that service delivery is supported by appropriate qualifications, operational competence, and safe work practices.

Weekly training was delivered across a range of core disciplines, including auto extrication, rural water supply, emergency medical response, wildland fire suppression, hose advancement, and pump operations. This ongoing investment in training supports operational readiness and helps ensure the department remains prepared to manage a broad range of incidents safely and effectively.

The department also remained focused on responsible asset management through the maintenance of existing apparatus and equipment and continued planning for future capital requirements. Ongoing stewardship of departmental assets remains essential to supporting safe, reliable, and sustainable service delivery across both municipalities.

Public education and community engagement continued to support the department's broader service mandate. Participation in community events, including Melancthon Day at Horning's Mills Park, provided opportunities to promote fire safety awareness, strengthen community relationships, and support public outreach.

In 2026, the department will continue to build on its operational experience and training achievements while advancing key equipment initiatives, including the planned acquisition of a utility task vehicle. This investment is intended to strengthen response capability across the service area and further support assistance to mutual aid partners when required.

Fire Chief

Mathew Waterfield

# Members of the Department

## Fire Chief

Mathew Waterfield

## Deputy Fire Chief

Everhard Olivieri-Munroe

## Acting Deputy Chief

Jeff Merkley

## Captains

- Brant Squirrell
- Chris Curd
- Michael Mehlhorn

## Acting Captain

Kyle McGee

## Firefighters

- Tony White
- Mitch Clark
- Dan Henderson
- Jayme Brown
- Aaron McGurik
- Stephanie Martin
- Shane Pritchard
- Luke Elen
- Krista LeDain
- Molly Nicholson
- Kurtis Vanstone

## Recruits

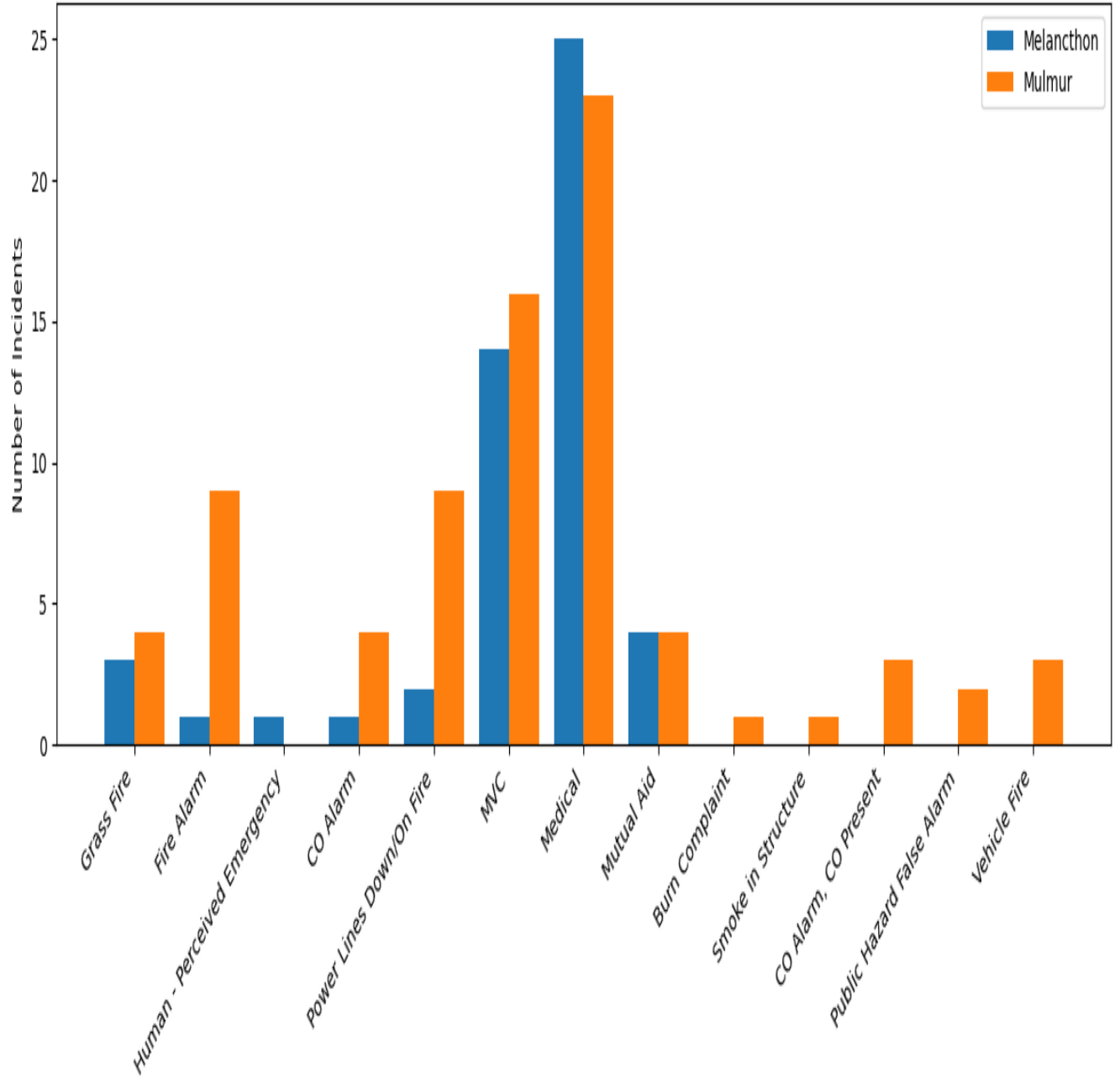
- Jacob Macdonald
- Kurtis Sparling
- Devon Doig

## **Service Delivery and Operational Overview**

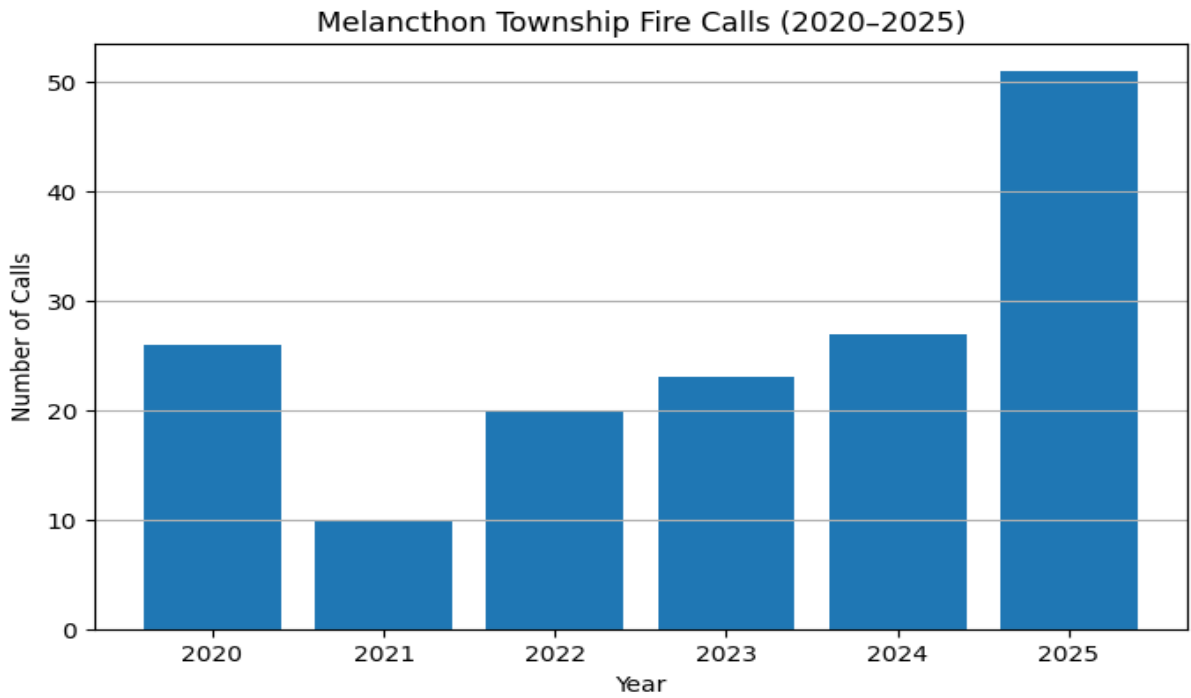
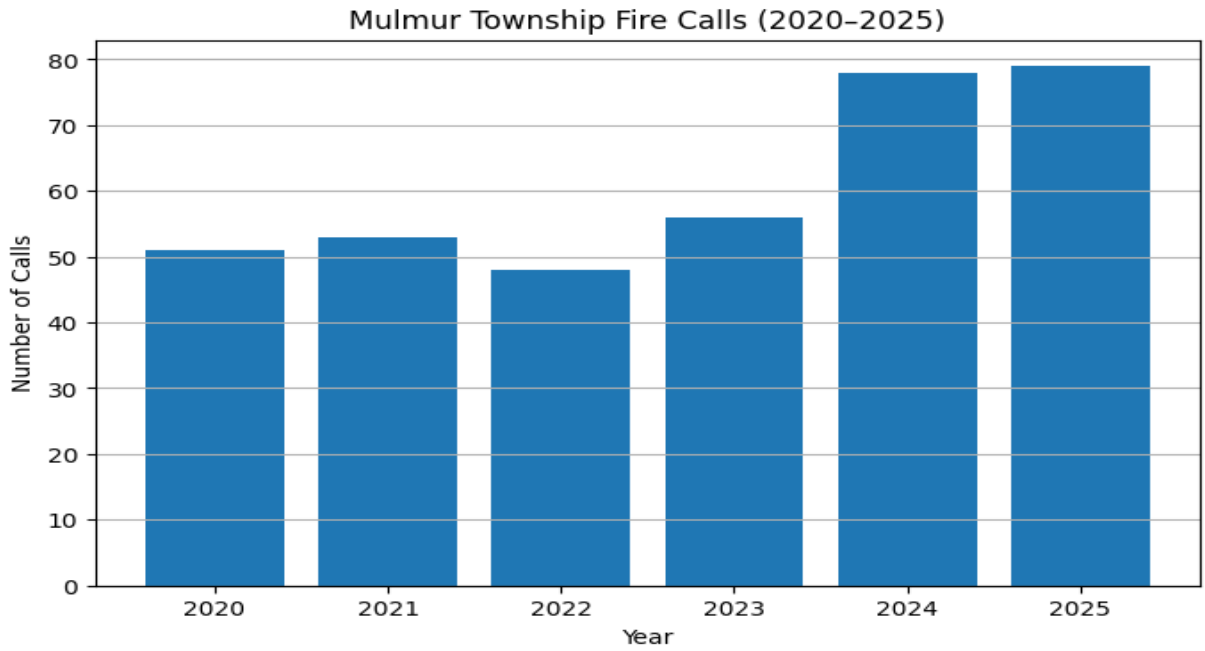
In 2025, the Mulmur Melancthon Fire Department responded to 130 calls for service, compared with 111 calls in 2024, representing an increase of 19 incidents or approximately 17 per cent. The highest-volume incident types continued to be medical assistance responses (48) and motor vehicle collisions (30), reflecting significant operational demand in these areas. During the reporting year, the department responded to 51 incidents in Melancthon and 79 incidents in Mulmur, underscoring the importance of maintaining consistent coverage and response capability across both municipalities.

Overall call volume increased in 2025, and the department continued to respond to a broad mix of incidents requiring sustained operational preparedness. Medical assistance calls and motor vehicle collision responses accounted for a substantial share of total activity and continue to inform training priorities, equipment readiness, and coordinated response practices. The continued frequency of these incident types reinforces the importance of ongoing skills maintenance, scenario-based training, and strong inter-agency coordination in support of effective response outcomes and member safety.

Incident Summary by Response Type



# Historical looks at Emergency calls



## **Equipment Investments and Grant Funding**

Through the 2025 Fire Service Grant, the department acquired a bunker gear dryer to support personal protective equipment care and operational readiness. The equipment improves the department's ability to clean, dry, and return protective gear to service in a timely manner, particularly following incidents requiring decontamination. This investment also supports the department's ongoing health and safety objectives by strengthening PPE maintenance practices and reinforcing cancer-prevention measures related to the cleaning and handling of contaminated gear.

The department also continued to upgrade existing equipment through approved budget allocations, including the purchase of 15 new Scott SCBA 45-minute cylinders to help maintain firefighter readiness and safety. Additional investments were made in firefighting hose for both structural and wildland incidents in support of ongoing operational requirements.

## **Strategic Priorities for 2026**

- Maintain a training program that continues to emphasize the department's most frequent incident types—particularly medical assistance responses and motor vehicle collisions—while ensuring members remain prepared for a broad range of emergencies.
- Continue reinforcing PPE care, cleaning, and decontamination practices, including consistent use of the new gear dryer, to support member health and safety and to sustain cancer-prevention best practices.
- Monitor call volume and call distribution trends to support operational planning and budget development, with the objective of maintaining effective coverage and response capability across both municipalities.
- Identify and pursue applicable grant and funding opportunities that enhance firefighter safety, support operational effectiveness, and address emerging equipment or capital needs.

The department appreciates the continued support and guidance of the Fire Board. The commitment of all members of the Mulmur Melancthon Fire Department remains fundamental to delivering dependable emergency response services and helping protect the residents, visitors, and property of both municipalities.



Approved on:

## **Mulmur Melancthon Fire Board Fire Chief Performance Review Policy**

### **1.0 Policy Statement**

The Fire Chief is the only direct reporting firefighter to the Mulmur-Melancthon Fire Board, and is the connecting link between the Fire Board and firefighting operations.

The Chief is the head of the Mulmur-Melancthon Fire Department and is responsible to the Fire Board for the administration and operations of the Department in accordance with applicable legislation, the by-laws of the municipalities and the policies adopted by the Board.

Regular performance reviews ensure that the Chief is provided with accurate and appropriate feedback with goals of enabling and achieving department objectives and improving fire service delivery.

### **2.0 Purpose**

The performance review of the Fire Chief is a valuable instrument which can serve any or all of the following purposes:

- To formally discuss the relationship between the Board and the Chief;
- To ensure that there is clarity about the position expectations for the Chief;
- To provide an assessment of the performance of the role, responsibilities and authority as set out in legislation, policies and job descriptions;
- To set objectives and criteria for training and future evaluations; and
- To serve as the basis for salary adjustments.

The annual performance review is part of an ongoing performance management process by which the Board and the Chief work together to plan, monitor and review the work objectives and overall contribution to the organization. This is part of a continuous process of setting objectives, assessing progress and providing ongoing feedback. The annual review of the Chief's performance should include the development of measurable criteria that:

- Align with the Department's strategic direction and culture;
- Are practical and easy to understand and use;



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## Mulmur Melancthon Fire Board Fire Chief Performance Review Policy

- Include a collaborative process for setting goals and reviewing performance based on two-way communication between the Board and Chief;
- Monitor and measure results (what) and behaviours (how);
- Identify and recognize accomplishments; and
- Support decision-making.

### 3.0 Scope

This policy applies to the Fire Chief of the Mulmur-Melancthon Fire Department.

### 4.0 Procedures

#### **Timelines**

The Fire Chief Performance Review is scheduled for September of every other each year, and at the end of the first year of hire. All components of the review, including any salary adjustments, will be generally completed by November 30. Dates may be adjusted during years where a municipal election is held with Fire Board approval.

#### **Objectives and Goal Setting**

Goals are established based on annual performance review feedback, Department priorities, initiatives and direction for the coming year. The Chief and Board will jointly decide on any personal development goals and establish key performance objectives that are tied to the annual performance review feedback.

The Board will periodically review progress on key objectives through the Fire Chief's updates at Board meetings and the annual fire report.

#### **Annual Performance Review Steps**

1. The Fire Chief and each Fire Board member complete and review Schedule A – Annual Goal Setting Form individually and forward it to the Fire Board Secretary or Treasurer, who will then collate the feedback into a summary document.



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## Mulmur Melancthon Fire Board Fire Chief Performance Review Policy

2. The Fire Board Secretary or Treasurer will conduct a 360 review of the Fire Chief's direct reports utilizing Schedule B – Fire Chief Annual Performance Appraisal.
3. The Fire Board will hold a formal meeting to review and discuss the results.
4. The Fire Board will then meet with the Fire Chief to provide formal, documented feedback as gathered above and to set goals and objectives for the next year.

### 5.0 Review

The Board will monitor the effectiveness of this policy and its general compliance.

DRAFT



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## Mulmur Melancthon Fire Board Fire Chief Performance Review Policy

### Schedule A - Annual Goal Setting

#### Goals will be SMART:

**Specific** – Goal objectives should address the five Ws (who, what, where, when, why). Goals need to be specific what needs to be done with a set timeframe for completion.

**Measurable** – Goal objectives should contain clear criteria for determining if the employee achieved the goal. Goal objectives should include numeric or descriptive measures that identify quantity, quality, cost, etc. Ideally, this measuring system should allow the employee to be able to monitor his/her progress along the way.

**Achievable** – Since goals can and should serve as motivational tools, they should state a target that is within reach, yet not too easy to accomplish.

**Relevant** – Goals should be instrumental to the mission of the Department. Why is the goal important? How will the goal help the Department achieve its objectives?

**Timebound** – Goal objectives should identify a target date for completion and/or frequencies for specific action steps that are important for achieving the goal.

#### Performance Objectives

##### **Objective #1:**

Fire Chief Year-End Comments:

Fire Board Year-End Comments:



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## Mulmur Melancthon Fire Board Fire Chief Performance Review Policy

### **Objective #2:**

Fire Chief Year-End Comments:

Fire Boar Year-End Comments:

### **Objective #3:**

Fire Chief Year-End Comments:

Fire Board Year-End Comments:

### **Objective #4:**

Fire Chief Year-End Comments:

Fire Board Year-End Comments:



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## Mulmur Melancthon Fire Board Fire Chief Performance Review Policy

### Objective #5:

Fire Chief Year-End Comments:

Fire Board Year-End Comments:

|              | <b>Exceeded</b> | <b>Met</b> | <b>Did Not Meet</b> |
|--------------|-----------------|------------|---------------------|
| Objective #1 |                 |            |                     |
| Objective #2 |                 |            |                     |
| Objective #3 |                 |            |                     |
| Objective #4 |                 |            |                     |
| Objective #5 |                 |            |                     |



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## Mulmur Melancthon Fire Board Fire Chief Performance Review Policy

### Schedule B – Fire Chief Annual Performance Appraisal

To be completed by the Fire Chief, ~~individual members of the Mulmur Melancthon Fire Board~~ and the direct reports of the Fire Chief.

In this section, provide concrete examples of situations where expectations were met or exceeded, or where improvement is needed. Where improvement is required, there should be details and examples in the comments section, and where performance has been exceptional, this should also be acknowledged with comments and specific examples.

| Rating  | Description   |
|---|---|
| Exceeds Expectations                          | Substantially and consistently exceeds established standards and expectations. Constantly makes an observable and measurable contribution to the Department. It would be very difficult to improve on the Chief's performance.  |
| Meets Expectations                            | Performance meets expectations most of the time. This implies that they are performing as expected for their role(s), level of skill, and experience. Chief is competent and qualified in the position.   |
| Below Expectations / <u>Needs Improvement</u> | Performance sometimes meets established standards and expectations, but not on a consistent basis; or some skills meet expectations, but others need some improvement (rating may be reasonable at a probationary review). Plans should be outlined to help the individual improve the consistency of their performance or sharpen specific skills. |



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## Mulmur Melancthon Fire Board Fire Chief Performance Review Policy

### 1. Interpersonal Effectiveness

#### Communication & Interaction

- Demonstrates the ability to listen and respond in a manner that ensures effective interactions and facilitates understanding.
- Encourages full expression of ideas, opinions and concerns.
- Able to deliver difficult messages effectively and diffuse high-tension situations with skill.
- Builds trust through presenting ideas clearly and effectively listening to others, even when not in agreement.
- Able to effectively engage the media when called upon to do so.

#### Teamwork & Co-operation:

- Effectively gains the trust and support of others and skillfully negotiates win/win outcomes.
- Respects team decisions while having the ability to challenge others on the team to “think outside the box”.
- Demonstrates the ability to harmonize and foster appreciation of different thinking, working and problem-solving styles.
- Identifies and fosters strategic alliances and partnerships.

#### Influencing Others

- Effectively communicates organizational strategies so they are well understood and staff is motivated and engaged in achieving them.
- Ability to positively influence others through communication and interaction skills and to effectively get ideas and information across to others.
- Provides visible and effective support and leadership of Department initiatives.

#### Comments/Examples:

|                          | <b>Exceeds Expectations</b> | <b>Meets Expectations</b> | <b>Below Expectations / Needs Improvement</b> |
|--------------------------|-----------------------------|---------------------------|---|
| Communication            |                             |                           |   |
| Teamwork and Cooperation |                             |                           |   |
| Influencing Others       |                             |                           |   |



Approved on:

## Mulmur Melancthon Fire Board Fire Chief Performance Review Policy

### 2. Knowledge

#### Business & Political Acumen:

- Understands the key business priorities of the Department.
- Provides sound, unbiased advice, recommendations and guidance to the Deputy Chief, Captains and Fire Board on the full range of Department activities.
- Able to assess results, predict problems and roadblocks, adjust schedules, tasks, people and priorities appropriately.
- Able to build and act on community needs, problems, opportunities and possibilities.
- Maintains trust and confidence of firefighters, the Board and the public.
- Anticipates the possible impacts of decisions in the political context.

#### Conceptual & Analytical Thinking:

- Demonstrates the ability to gather needed information, assesses results and forecasts needed resources.
- Cuts through complexities to identify critical issues.

#### Decision Making:

- Analyses all factors involved to reach a sound conclusion.
- Helps team members evaluate alternatives to reach a realistic solution.
- Makes sound recommendations.

#### Comments/Examples:

|                                    | <b>Exceeds Expectations</b> | <b>Meets Expectations</b> | <b>Below Expectations / Needs Improvement</b> |
|------------------------------------|-----------------------------|---------------------------|---|
| Business and Political Acumen      |                             |                           |   |
| Conceptual and Analytical Thinking |                             |                           |   |
| Decision Making                    |                             |                           |   |



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## Mulmur Melancthon Fire Board Fire Chief Performance Review Policy

### 3. Performance Oriented

#### Achievement/Goal Oriented:

- Correctly scopes out length and difficulty of projects/work, sets goals and objectives accordingly and attends to a broad range of activities at the same time.
- Demonstrates the ability to create plans/programs that support the Department's goals.
- Produces high quality results.
- Delivers on commitments.

#### Personal Effectiveness:

- Knows what needs to be done by oneself and when to seek help or resources from others.
- Demonstrates ability to trust others to perform by delegating both routine and non-routine work and decisions.
- Shares both accountability and responsibility with others.
- Maintains a high degree of personal integrity and commitment.

#### Flexibility:

- Analyses Department issues and challenges to be addressed and incorporates changes to address them.
- Looks for creative solutions that support a culture of continuous improvement and innovation.
- Maintains an open mind to new and different ways of thinking and working.
- Appreciates different and opposing views.
- Maintains composure and a positive attitude when under stress and pressure.

#### Comments/Examples:

|                             | <b>Exceeds Expectations</b> | <b>Meets Expectations</b> | <b>Below Expectations / Needs Improvement</b> |
|-----------------------------|-----------------------------|---------------------------|---|
| Achievement / Goal Oriented |                             |                           |   |
| Personal Effectiveness      |                             |                           |   |
| Flexibility                 |                             |                           |   |



Approved on:

# Mulmur Melancthon Fire Board Fire Chief Performance Review Policy

## 4. Engaged

### Committed to Department Goals:

- Aligns behaviour with Department values, principles, and goals.
- Makes choices and sets priorities in alignment with the strategic direction of the Department.
- Demonstrates initiative when a problem exists and offers solutions.

### Leadership

- Creates and nurtures a positive culture that attracts, retains and motivates talented people who achieve results through support and collaborative expertise.
- Ability to develop a collective vision amongst firefighters.
- Fosters an environment of empowerment at all levels in the Department.
- Viewed as a leader; identifies and successfully pursues opportunities that add value.
- Challenges others to achieve beyond their expectations and values the contributions of others.
- Able to clearly communicate the strategy of a change process and to create plans, structures and resources to support the change initiative.
- Provides quality feedback and coaching on a regular and timely basis.
- Demonstrates and takes a leadership role to ensure the health, wellness and safety of the work environment.

### Comments/Examples:

|                               | <b>Exceeds Expectations</b> | <b>Meets Expectations</b> | <b>Below Expectations / Needs Improvement</b> |
|-------------------------------|-----------------------------|---------------------------|---|
| Committed to Department Goals |                             |                           |   |
| Leadership                    |                             |                           |   |



Approved on:

## Mulmur Melancthon Fire Board Fire Chief Performance Review Policy

### 5. Overall Performance of the Department

#### Internal Indicators:

- Prudent and strategic financial plans and decisions are demonstrated.
- Proactive method in dealing with changes and growth within the Municipalities.
- Successful coordination and assistance in communicating Department priorities to the Board.
- Meeting or exceeding established budget targets.

#### External Indicators

- Public input is proactively gathered on the Department's performance.
- Supports & encourages initiatives that improve the real and perceived safety of the community.
- Public concerns are addressed appropriately and in a timely manner.
- Demonstrates collaborative & positive relationships with other agencies and departments.
- Leadership and active participation in support of local initiatives and programs.

#### Comments/Examples:

|                     | <b>Exceeds Expectations</b> | <b>Meets Expectations</b> | <b>Below Expectations / Needs Improvement</b> |
|---------------------|-----------------------------|---------------------------|---|
| Internal Indicators |                             |                           |   |
| External Indicators |                             |                           |   |



Approved on:

## **Mulmur Melancthon Fire Board Fire Chief Performance Review Policy**

### **5. Areas of Strength in the Fire Chief**

### **6. Areas of Improvement for the Fire Chief**

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# Mulmur-Melancthon Fire Department

## Deputy Chief / Captain Performance Evaluation Review

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Evaluation Period: From \_\_\_\_\_ to \_\_\_\_\_

Evaluation Type:

Probation     Merit Review     Annual     Other

### Performance Level:

- 4 Far Exceeds Standards (FES) – Work performance is superior and far exceeds job requirements on a consistent basis.
- 3 Exceeds Standards (ES) – Work performance often exceeds job requirements. Firefighter has exceptional job skills, demonstrates the ability to handle all aspects of the position with little or no direct supervision, and offers suggestions to improve specific operations.
- 2 Meets Standards (MS) – Work performance meets job requirements in an acceptable and expected manner. Some improvements in various areas may be occasionally needed. Firefighter has a firm grasp of job duties and responsibilities and can be relied on to carry them out accurately with minimal supervision.
- 1 Does not Meet Standards (DNMS) – Work performance does not meet job requirements and definite improvement is needed. Firefighter does not have a firm grasp of the position, accomplishments are less than expected or job demands, productivity suffers from poor attendance, etc. A specific plan for the firefighter to improve performance by a specific date is recommended.
- 0 Does not apply (NA) – Not applicable to this person in their current job position.

### Instructions:

Place the appropriate symbol indicating the performance level most applicable for the factor being rated. Only rate those factors that apply or have been observed. Comments or examples are encouraged for justification of ratings.

**Section 1:**

**Performance of Fire Fighting, Medical Aid, and Fire Prevention Activities**

| TASK   | CHIEF's RATING | FF's RATING |
|--|----------------|-------------|
| Pumps, Ladders and auxiliary equipment are operated as prescribed              |                |             |
| Demonstrates proper judgment in the performance of Engine Company operations   |                |             |
| Demonstrates proper judgment in the performance of Truck Company operations    |                |             |
| Demonstrates working knowledge of Medical Aid procedures                       |                |             |
| Follows accepted protocol for medical aid and rescue activities                |                |             |
| Demonstrates working knowledge of fire prevention codes and ordinances         |                |             |
| Participates in fire prevention activities; Inspections, Public Education, etc |                |             |
| Performs prescribed duties without close supervision                           |                |             |
| Complies with instructions of team leader in emergencies                       |                |             |
| Overall rating for Section 1   |                |             |

**Comments or examples to support your evaluation:**

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**Section 2:**

**Application of Safety Procedures**

| <b>TASK</b>  | <b>CHIEF's<br/>RATING</b> | <b>FF's<br/>RATING</b> |
|--|---------------------------|------------------------|
| Activities are performed properly in a safe, conscientious manner                    |                           |                        |
| Wears safety clothing properly and maintains personal safety equipment in good order |                           |                        |
| Wears safety belts while riding in Department owned vehicles                         |                           |                        |
| Maintains composure and unwarranted actions are avoided during emergency activities  |                           |                        |
| Overall rating for Section 2   |                           |                        |

**Comments or examples to support your evaluation:**

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**Section 3:**

**Maintenance and Care of Department Owned Vehicles, Equipment and Structures**

| TASK   | CHIEF's RATING | FF's RATING |
|--|----------------|-------------|
| Station duties performed according to instructions                                   |                |             |
| Performs required Daily/Weekly apparatus and equipment maintenance                   |                |             |
| Performs required Daily/Weekly apparatus and equipment checks                        |                |             |
| Performs required Daily/Weekly station housekeeping tasks                            |                |             |
| Performs required Daily/Weekly/ EMS kit checks and monthly inventory                 |                |             |
| Equipment is kept in proper location and is not lost or damaged through carelessness |                |             |
| Equipment wear, malfunctions, or damages are identified and reported                 |                |             |
| Overall rating for Section 3   |                |             |

**Comments or examples to support your evaluation:**

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**Section 4:**  
**Human Relations**

| <b>TASK</b>   | <b>CHIEF's<br/>RATING</b> | <b>FF's<br/>RATING</b> |
|---|---------------------------|------------------------|
| Demonstrates the ability to interact with individuals without eliciting negative or hurt feelings                 |                           |                        |
| Demonstrates an awareness of the needs and feelings of other individuals  |                           |                        |
| Demonstrates the ability to make appropriate statements or behave in a manner that minimizes possible hostilities |                           |                        |
| Answers questions diplomatically and avoids excessive argumentations  |                           |                        |
| Maintains an open and approachable manner   |                           |                        |
| Is open-minded and able to separate personal feelings from issues at hand   |                           |                        |
| Overall rating for Section 4  |                           |                        |

**Comments or examples to support your evaluation:**

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**Section 5:**

**Conformance to Work Schedules, Assignments and Instructions**

| TASK  | CHIEF's RATING | FF's RATING |
|---|----------------|-------------|
| Assignments are accepted without complaint and completed as instructed, on schedule |                |             |
| Coordinates with others to increase efficiency and completion of the assignment     |                |             |
| Work is performed neatly, accurately and thoroughly                                 |                |             |
| Unassigned time while on duty is utilized effectively                               |                |             |
| Work does not have to be performed under close supervision                          |                |             |
| Overall rating for Section 5  |                |             |

**Comments or examples to support your evaluation:**

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**Section 6:**  
**Participation In Study and Training Procedures**

| TASK  | CHIEF's RATING | FF's RATING |
|---|----------------|-------------|
| Participates in training discussions and reads assigned study materials                     |                |             |
| Firefighting procedures and techniques are correctly performed at designated training areas |                |             |
| Displays willingness to learn new methods, techniques, or assume greater responsibilities   |                |             |
| Overall rating for Section 6  |                |             |

**Comments or examples to support your evaluation:**

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**Section 7:**

**Conformance With Departmental Policies, Rules and Regulations**

| TASK  | CHIEF's RATING | FF's RATING |
|---|----------------|-------------|
| Sick leave, tardiness and exchanges of time are not abused  |                |             |
| Policies, rules, regulations and standard operating procedures are followed as prescribed by the supervisor |                |             |
| Attention to duty and a cooperative attitude are displayed  |                |             |
| Appearance meets departmental specifications for grooming and dress   |                |             |
| Overall rating for Section 7  |                |             |

**Comments or examples to support your evaluation:**

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**Section 8:**  
**Communications (Verbal)**

| TASK   | CHIEF's RATING | FF's RATING |
|--|----------------|-------------|
| Speaks in a clear and understandable manner so the listener grasps the message           |                |             |
| Utilizes proper protocol when operating district radios or answering district telephones |                |             |
| Demonstrates the ability to convey an idea or directive accurately, briefly, and clearly |                |             |
| Nonverbal communications and actions are congruent with verbal message                   |                |             |

**Communications (Written)**

| TASK   | CHIEF's RATING | FF's RATING |
|--|----------------|-------------|
| Work is performed neatly, accurately and thoroughly  |                |             |
| Information conveyed in writing is clear and concise |                |             |
| Record keeping is completed in a timely manner       |                |             |
| Overall rating for Section 8                         |                |             |

**Comments or examples to support your evaluation:**

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**Section 9:**  
**Performance of Driver Duties and Responsibilities**

| <b>TASK</b>  | <b>CHIEF's RATING</b> | <b>FF's RATING</b> |
|--|-----------------------|--------------------|
| Displays good knowledge of first-in area, streets, and target hazard locations         |                       |                    |
| Department Apparatus is effectively and safely operated without close supervision      |                       |                    |
| Good driving and operating practices are exercised for emergency and routine responses |                       |                    |
| Overall rating for Section 9   |                       |                    |

**Comments or examples to support your evaluation:**

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**Firefighter Safety/Training Checklist:**

Have the firefighter answer the questions below. If the firefighter answers any question "NO", take the appropriate corrective action and note that action in the space provided.

1. **I am familiar with and/or have access to all applicable Department Policies and Procedures**

\_\_\_\_\_ Yes                      \_\_\_\_\_ No

**If no, please explain** \_\_\_\_\_  
\_\_\_\_\_

**Corrective action taken** \_\_\_\_\_  
\_\_\_\_\_

2. **I am aware of how, when, and where to report work-related injuries/illness and accidents.**

\_\_\_\_\_ Yes                      \_\_\_\_\_ No

**If no, please explain** \_\_\_\_\_  
\_\_\_\_\_

**Corrective action taken** \_\_\_\_\_  
\_\_\_\_\_

3. **I have been issued the proper personal protective clothing and equipment necessary to perform my assigned duties.**

\_\_\_\_\_ Yes                      \_\_\_\_\_ No

**If no, please explain** \_\_\_\_\_  
\_\_\_\_\_

**Corrective action taken** \_\_\_\_\_  
\_\_\_\_\_

4. I have been trained in the safe and proper use and operation of the tools and equipment in order to perform my current assigned duties.

\_\_\_\_\_Yes                      \_\_\_\_\_No

If No, please explain \_\_\_\_\_  
\_\_\_\_\_

Corrective action taken \_\_\_\_\_  
\_\_\_\_\_

5. Do you have any questions/suggestions regarding training, safety, or current working conditions?

\_\_\_\_\_Yes                      \_\_\_\_\_No

If Yes, please explain \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_

Corrective action taken \_\_\_\_\_  
\_\_\_\_\_

This review has been discussed with me. I understand that my signature does not necessarily indicate agreement.

\_\_\_\_\_  
Firefighter Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chief Signature

\_\_\_\_\_  
Date

## Roseann Knechtel

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**Subject:** FW: Fire House Subs Grant- MM Fire

2026 Fire House Subs Grant:

Bullard DXT Thermal Imaging Cameras

Quantity: 2

Cost per unit: \$11,565.44

Total Project Cost: \$23,130.88

“Thank you so much for your grant submission to the Firehouse Subs Public Safety Foundation of Canada. We are pleased to announce that the Foundation Board of Directors has awarded **Mulmur-Melancthon Fire Board**, in **Mulmur, ON**, the requested **Two Bullard DXT Thermal Imaging Cameras** valued up to **\$23,130.87 CAD.**”

**Daniella Waterfield, CPPB, BAA** | Procurement & Asset Management Coordinator

Township of Mulmur | 758070 2nd Line E Mulmur, ON L9V 0G8 | [www.mulmur.ca](http://www.mulmur.ca)

Phone: 705-466-3341 ext. 232 | Fax: 705-466-2922 | [dwaterfield@mulmur.ca](mailto:dwaterfield@mulmur.ca)

[Sign up for E-Billing](#) | [Receive our Newsletter](#) | [Survey: How are we doing?](#) | [Donate to the Honeywood Arena Renovation Fund](#) | [Register to Vote in the 2026 Municipal Election](#)



# DXT™

A versatile decision-making thermal imager balancing budget and performance.



## Top Benefits of DXT

- **Balanced Performance**
- **Proven Durability**
- **5-Year Warranty**
- **X-Factor 2.0 Image Enhancement**
- **Seamless Gain Transition**



### X-Factor 2.0 Image Enhancement

A fine-tuned lineup of image boosting technology like crisp white edge highlighting and exceptionally vivid images helps recognize people and objects faster. Identify flow paths to quickly understand the scene.

### Optional Feature Packs

#### Basic

- Thermal Throttle
- Hot Area Detector
- Cold Area Detector
- Zoom

#### Advanced

- Thermal Throttle
- Hot Area Detector
- Cold Area Detector
- Zoom
- Image Capture
- Video Recording
- On-Screen Playback



### Seamless, Smooth, Instant Scenes

No pause; move from high to low temp scenes smoothly with Seamless Gain Transition.



### Faster Heat Source Identification

Speed up overhaul and search with Thermal Throttle (optional).

Locate the hottest or coolest point of the scene instantly with Hot Area Detector and Cold Area Detector (optional).



### Clear Decision-Making Details

Detect people, even in high-heat. Identify scene details vividly.

### AT A GLANCE

|                   |                 |
|-------------------|-----------------|
| Image Enhancement | X-Factor 2.0    |
| Resolution        | 320 X 240       |
| Refresh Rate      | Fast 60 Hz      |
| Battery Life      | Up to 8.5 hours |

# The Versatile Workhorse.



## Technical Specifications

|                                 |  |
|---------------------------------|--|
| Warranty                        | 5-years on imager and battery  |
| Weight (w/ battery)             | 2.45 lbs / 1114 grams  |
| Dimensions                      | H 5.4" (137 mm), W 4.6 (117 mm), L 8.2" (208 mm)   |
| Housing Material                | Ultem® Thermoplastic   |
| Bumper Material                 | Silicone   |
| Upper Housing Color             | Red, Blue (standard), Yellow, Orange, Black, Lime yellow   |
| Lower Housing Color             | Black  |
| Form Factor                     | Ergonomic low-strain grip with intuitive handling and angled display   |
| User Serviceable Parts          | Bumpers, cover window  |
| Software                        | User upgradable firmware (via Micro-USB)   |
| Imager and battery chargers     | Wireless Charging System for truck or office use (optional)  |
| Power Source                    | Lithium-ion rechargeable internal battery  |
| Battery Capacity                | 6400 mAh   |
| Operating Time                  | Up to 8 hours 30 minutes at 20° C in routine conditions  |
| Recharge Time                   | Up to 4 hours 15 minutes to 80%  |
| Cold Resistance 4° F / -20° C   | Continued operation  |
| Heat Resistance 300° F / 150° C | 15 minutes of continued operation  |
| Heat Resistance 500° F / 260° C | 5 minutes of continued operation   |
| Impact Resistance               | Functional after 2 meter drop on concrete  |
| Storage Temperature             | Recommended from -4° F / -20° C to 104° F / 40° C  |
| Detector Type                   | Vanadium Oxide Microbolometer  |
| Detector Resolution             | 320 x 256  |
| NETD                            | NETD <60 mK  |
| Spectral Response               | 8 μm - 14 μm   |
| Refresh Rate                    | 60 Hz  |
| Dynamic Range                   | 1022° F / 550° C   |
| Pixel Pitch                     | 12 μm  |
| Field of View                   | 40° V x 50° H  |
| Protective Window               | Glove cleanable germanium window with anti-reflective convex shape and coating   |
| Size                            | 3.5" (89 mm) Diagonal IPS  |
| Display Brightness              | 1000 cd/m2   |
| Contrast Ratio                  | 800:1 (typical)  |
| Viewing Angle (Typical)         | 85° All directions   |
| Image Resolution                | 320 x 240  |
| Protective Cover                | Polycarbonate with a UV and abrasion resistant surface. User replaceable.  |
| Pixel Density                   | 114 ppi  |
| Gain Modes                      | Seamless Gain Transition: Seamless automatic transition between low and high gain mode dependent on scene temperature. |
| Colorization                    | White-Hot, and Super Red Hot (yellow-orange-red gradient) for temperatures above 500° F OR 300° F                      |

| Part Number      | Includes  | Key Items |
|------------------|---|-----------|
| DXT              | DXT IMAGER<br>1 USB CHARGER                                       |           |
| DXTBUNDLE        | DXT IMAGER<br>1 USB CHARGER<br>1 WIRELESS CHARGER<br>1 XT RETRACT |           |
| XTTRUCKMOUNT     | WIRELESS TRUCKMOUNT<br>AND STATION CHARGER                        |           |
| XTCHARGEPOWER    | AC ADAPTER FOR<br>XTTRUCKMOUNT                                    |           |
| XTUSBCHARGEPOWER | AC ADAPTER AND<br>USB CABLE                                       |           |
| XTRETRACT        | XT RETRACTABLE LANYARD  |           |
| XTCHARGERRING    | CHARGER INTERFACE RING<br>REPLACEMENT KIT                         |           |
| XTWINDOW         | DISPLAY COVER<br>REPLACEMENT KIT                                  |           |
| XTWINDOWSCREWS   | DISPLAY COVER<br>REPLACEMENT SCREWS                               |           |
| XTLCDGUARDDXT    | DISPLAY BOOT<br>REPLACEMENT KIT                                   |           |
| XTBUMPER         | FOOT BOOT<br>REPLACEMENT KIT                                      |           |
| XTMETALX         | FRONT COVER PLATE   |           |
| XTHARDCASE       | XT HARD CARRYING CASE   |           |

# Accounts Payable

MM Operating March 13 - May 11 2026

Vendor 000000 Through 999999

Invoice Entry Date 2026-01-01 to 2026-05-11 Paid Invoices Cheque Date 2026-03-13 to 2026-05-11

| Vendor Number | Vendor Name               | Invoice Number | Invoice Desc                           | Invoice Date | Entry Date | Amount   |
|---------------|---------------------------|----------------|--|--------------|------------|----------|
| 000002        | HETEK SOLUTIONS INC       | INV0060963     | MOBILE CALIBRATION                     | 2026-04-21   | 2026-04-22 | 542.40   |
|               |                           |                | 02-1094-5144 MOBILE CALIBRATION        |              |            | 542.40   |
| 000008        | GEORGIAN FIREGEAR SERVIC  | 12566          | BUNKER GEAR CLEAN/REPAIRS              | 2026-04-02   | 2026-04-10 | 393.58   |
|               |                           |                | 02-1094-5144 BUNKER GEAR CLEAN/REPAIRS |              |            | 393.58   |
| 000052        | TORONTO DOMINION VISA (M  | 03262026       | STORAGE BINS/FUEL/WILD FIRE EQ         | 2026-03-05   | 2026-03-31 | 1,615.49 |
|               |                           |                | 02-1094-5114 STORAGE BINS              |              |            | 336.74   |
|               |                           |                | 02-1094-5112 SHELL FUEL                |              |            | 59.00    |
| 000064        | TOWN OF INNISFIL          | 35500          | MM TRAINING                            | 2026-04-15   | 2026-04-22 | 452.00   |
|               |                           |                | 02-1094-5118 MM TRAINING               |              |            | 452.00   |
| 000075        | TOWN OF TILLSONBURG       | 2026-0161      | 2026 FIRE DISPATCH                     | 2026-04-01   | 2026-04-10 | 4,297.77 |
|               |                           |                | 02-1094-5120 2026 FIRE DISPATCH        |              |            | 4,297.77 |
| 000080        | STILLWATER CONSULTING LII | 0005836        | MARCH FMLS 27 USERS                    | 2026-03-01   | 2026-03-26 | 355.44   |
|               |                           |                | 02-1094-5118 MARCH FMLS 27 USERS       |              |            | 355.44   |
| 000080        | STILLWATER CONSULTING LII | 0005874        | APRIL FMLS 27 USERS                    | 2026-04-01   | 2026-04-10 | 355.44   |
|               |                           |                | 02-1094-5118 APRIL FMLS 27 USERS       |              |            | 355.44   |
| Vendor Total  |                           |                |  |              |            | 710.88   |
| 000081        | BROWN, ADAM               | 01-2026        | TRAINING CARS                          | 2026-03-14   | 2026-03-26 | 791.00   |
|               |                           |                | 02-1094-5118 TRAINING CARS             |              |            | 791.00   |
| 000095        | DEPENDABLE FIRE EQUIPMEI  | ON-010397      | PUMP 47/44 FITTINGS/HYDRANT FI         | 2026-02-06   | 2026-04-10 | 824.79   |
|               |                           |                | 02-1094-5161 PUMP 47 FITTINGS          |              |            | 480.50   |
|               |                           |                | 02-1094-5164 PUMP 44 FITTINGS          |              |            | 127.27   |
|               |                           |                | 02-1094-5114 TRAINING HYDRANT FITTING  |              |            | 217.02   |
| 000345        | WORKPLACE SAFETY & INSUF  | 03312026       | Q1 WSIB JAN - MARCH                    | 2026-03-26   | 2026-03-26 | 2,927.93 |
|               |                           |                | 02-1094-5105 Q1 WSIB JAN - MARCH       |              |            | 2,927.93 |
| 000345        | WORKPLACE SAFETY & INSUF  | 03302026       | WSIB - INTEREST JAN-MARCH              | 2026-03-27   | 2026-03-27 | -19.13   |
|               |                           |                | 02-1094-5105 WSIB - INTEREST JAN-MARCH |              |            | -19.13   |
| 001363        | HYDRO ONE NETWORKS INC.   | 02092026       | FEB 2026 HYDRO                         | 2026-02-09   | 2026-03-31 | 471.62   |
|               |                           |                | 02-1094-5117 FEB 2026 HYDRO            |              |            | 471.62   |
| 090441        | TOWNSHIP OF MULMUR        | 0048289        | FEB SNOW REMOVAL                       | 2026-03-05   | 2026-03-31 | 566.47   |
|               |                           |                | 02-1094-5114 FEB SNOW REMOVAL          |              |            | 566.47   |
| 090441        | TOWNSHIP OF MULMUR        | 0048283        | FEB FUEL                               | 2026-03-01   | 2026-03-31 | 157.37   |
|               |                           |                | 02-1094-5112 FEB FUEL                  |              |            | 157.37   |
| Vendor Total  |                           |                |  |              |            | 723.84   |

# Accounts Payable

MM Operating March 13 - May 11 2026

Vendor 000000 Through 999999

Invoice Entry Date 2026-01-01 to 2026-05-11 Paid Invoices Cheque Date 2026-03-13 to 2026-05-11

| Vendor Number              | Vendor Name               | Invoice Number   | Invoice Desc                             | Invoice Date | Entry Date | Amount    |
|----------------------------|---------------------------|------------------|--|--------------|------------|-----------|
| 090454                     | TD CANADA TRUST AUTO DEE  | 03022026         | MARCH AUDIT CONFIRM S/C                  | 2026-03-02   | 2026-03-31 | 25.00     |
|                            |                           |                  | 02-1094-5146 MARCH AUDIT CONFIRM S/C     |              |            | 25.00     |
| 090454                     | TD CANADA TRUST AUTO DEE  | 03232026         | MARCH EFT S/C                            | 2026-03-23   | 2026-03-31 | 25.00     |
|                            |                           |                  | 02-1094-5146 MARCH EFT S/C               |              |            | 25.00     |
| Vendor Total               |                           |                  |  |              |            | 50.00     |
| 090514                     | RECEIVER GENERAL FOR CAI  | 03312026         | RADIO LICENSE RENEWAL                    | 2026-03-26   | 2026-03-26 | 1,317.92  |
|                            |                           |                  | 02-1094-5116 RADIO LICENSE RENEWAL       |              |            | 1,317.92  |
| 090883                     | AVENIR ENERGY             | 00000511251      | PROPANE                                  | 2026-03-12   | 2026-03-31 | 1,799.92  |
|                            |                           |                  | 02-1094-5124 PROPANE                     |              |            | 1,799.92  |
| 090994                     | TELIZON INC.              | 03500520260313   | ACCT#35005 - FIRE MARCH                  | 2026-03-13   | 2026-03-31 | 153.26    |
|                            |                           |                  | 02-1094-5120 ACCT#35005 - FIRE MARCH     |              |            | 153.26    |
| 091163                     | ONTARIO ASSOCIATION OF FI | 17551            | CHIEF TRAINING                           | 2026-03-26   | 2026-03-26 | 499.00    |
|                            |                           |                  | 02-1094-5118 CHIEF TRAINING - PUBLIC ADM |              |            | 499.00    |
| 091194                     | BELL MOBILITY INC.        | X014500819260213 | FEB CELL PHONE                           | 2026-02-13   | 2026-03-31 | 21.54     |
|                            |                           |                  | 02-1094-5120 FEB CELL PHONE              |              |            | 21.54     |
| Unpaid Invoices            |                           |                  |  |              |            | 0.00      |
| Paid Invoices              |                           |                  |  |              |            | 17,573.81 |
| Invoices Total             |                           |                  |  |              |            | 17,573.81 |
| Selected G/L Account Total |                           |                  |  |              |            | 16,354.06 |

# Accounts Payable

MM Capital March 13 - May 11 2026

Vendor 000000 Through 999999

Invoice Entry Date 2026-01-01 to 2026-05-11 Paid Invoices Cheque Date 2026-03-13 to 2026-05-11

| Vendor Number              | Vendor Name              | Invoice Number | Invoice Desc  | Invoice Date | Entry Date | Amount                 |
|----------------------------|--------------------------|----------------|---|--------------|------------|------------------------|
| 000052                     | TORONTO DOMINION VISA (M | 03262026       | STORAGE<br>BINS/FUEL/WILD FIRE EQ<br>02-1095-5200 HOSES/NOZZLES | 2026-03-05   | 2026-03-31 | 1,615.49<br>1,219.75   |
| 000094                     | GEORGIAN BAY TRAILERS    | 14804          | 2026 ARGO AURORA DEPOSIT<br>02-1095-5200                        | 2026-03-26   | 2026-03-26 | 5,000.00<br>5,000.00   |
| 000094                     | GEORGIAN BAY TRAILERS    | 14908          | 2026 ARGO<br>02-1095-5200                                       | 2026-04-10   | 2026-04-22 | 43,590.00<br>43,590.00 |
| Vendor Total               |                          |                |   |              |            | 48,590.00              |
| 091189                     | FIVE9 SOLUTIONS INC.     | 106000044-1    | PORTABLE RADIO FOR CHIEF<br>02-1095-5200                        | 2026-03-13   | 2026-03-26 | 1,994.05<br>1,994.05   |
| 091189                     | FIVE9 SOLUTIONS INC.     | 103000988-1    | MAG MOUNT TO BASE RADIO<br>02-1095-5200                         | 2026-04-10   | 2026-04-22 | 831.95<br>831.95       |
| Vendor Total               |                          |                |   |              |            | 2,826.00               |
| 091219                     | ZOLL MEDICAL CANADA INC  | 412508         | AED PLUS MACHINE<br>02-1095-5200                                | 2026-03-17   | 2026-03-26 | 2,147.00<br>2,147.00   |
| Unpaid Invoices            |                          |                |   |              |            | 0.00                   |
| Paid Invoices              |                          |                |   |              |            | 55,178.49              |
| Invoices Total             |                          |                |   |              |            | 55,178.49              |
| Selected G/L Account Total |                          |                |   |              |            | 54,782.75              |

# General Ledger

## Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2026 - From Period 1 To Period 4 Ending APR 30,2026

| Account                                 | Description                  | Previous Year Total |                   | Current Year To Date |                   | Budget Remaining  | Total Budget      |
|---|------------------------------|---------------------|-------------------|----------------------|-------------------|-------------------|-------------------|
|   |                              | Actual              | Budget            | Actual               | Budget            |                   |                   |
| <b>Fund: 02 MM Fire Board</b>           |                              |                     |                   |                      |                   |                   |                   |
| <b>Category: 1???</b>                   |                              |                     |                   |                      |                   |                   |                   |
| <b>1094 MM FIRE - OPERATING REV/EXP</b> |                              |                     |                   |                      |                   |                   |                   |
| <b>Revenue</b>                          |                              |                     |                   |                      |                   |                   |                   |
| 02-1094-3001                            | MM FIRE PY'S OPERATING SURPL | 0.00                | 0.00              | 0.00                 | 0.00              | 0.00              | 0.00              |
| 02-1094-4000                            | MM FIRE-CALL REVENUE         | 21,280.00           | 15,000.00         | 0.00                 | 5,000.00          | 15,000.00         | 15,000.00         |
| 02-1094-4010                            | MM FIRE - DONATIONS          | 0.00                | 0.00              | 0.00                 | 0.00              | 0.00              | 0.00              |
| 02-1094-4020                            | MM FIRE-OTHER REVENUE        | 0.00                | 0.00              | 0.00                 | 0.00              | 0.00              | 0.00              |
| 02-1094-4040                            | MM FIRE-OPERATING GRANT RE\  | 703.87              | 0.00              | 0.00                 | 0.00              | 0.00              | 0.00              |
| 02-1094-4130                            | MM FIRE-OP REVENUE MELANCT   | 72,320.27           | 66,873.16         | 18,080.07            | 23,789.93         | 53,289.70         | 71,369.77         |
| 02-1094-4230                            | MM FIRE-OP REVENUE MULMUR    | 230,516.48          | 214,342.84        | 57,629.12            | 75,376.07         | 168,499.11        | 226,128.23        |
| 02-1094-4310                            | MM FIRE-TSFR FM OPERATING RI | 0.00                | 0.00              | 0.00                 | 0.00              | 0.00              | 0.00              |
| 02-1094-4500                            | MM FIRE PR YR'S OPERATING SU | 0.00                | 0.00              | 0.00                 | 0.00              | 0.00              | 0.00              |
| <b>Total Revenue</b>                    |                              | <b>324,820.62</b>   | <b>296,216.00</b> | <b>75,709.19</b>     | <b>104,166.00</b> | <b>236,788.81</b> | <b>312,498.00</b> |
| <b>Expense</b>                          |                              |                     |                   |                      |                   |                   |                   |
| 02-1094-2126                            | MM FIRE-LEGAL                | 0.00                | 0.00              | 0.00                 | 0.00              | 0.00              | 0.00              |
| 02-1094-5100                            | MM FIRE-MANAGEMENT SALARIE   | 34,343.61           | 39,644.00         | 13,141.23            | 13,387.00         | 27,019.77         | 40,161.00         |
| 02-1094-5101                            | MM FIRE-PRACTICE WAGES       | 39,088.02           | 38,000.00         | 8,576.84             | 13,333.36         | 31,423.16         | 40,000.00         |
| 02-1094-5102                            | MM FIRE-FIRE CALL WAGES      | 35,068.86           | 40,000.00         | 9,964.71             | 14,000.00         | 32,035.29         | 42,000.00         |
| 02-1094-5103                            | MM FIRE-EXTERNAL TRAINING W. | 10,247.73           | 15,000.00         | 0.00                 | 5,833.36          | 17,500.00         | 17,500.00         |
| 02-1094-5104                            | MM FIRE-EHT                  | 1,186.46            | 1,000.00          | 310.54               | 366.64            | 789.46            | 1,100.00          |
| 02-1094-5105                            | MM FIRE-WSIB                 | 899.93              | 8,500.00          | 2,908.80             | 3,000.00          | 6,091.20          | 9,000.00          |
| 02-1094-5109                            | MM FIRE-MUNICIPAL ADMIN COST | 2,000.00            | 2,000.00          | 3,000.00             | 4,000.00          | 9,000.00          | 12,000.00         |
| 02-1094-5110                            | MM FIRE-SCBA                 | 10,700.04           | 8,500.00          | 15.94                | 3,333.36          | 9,984.06          | 10,000.00         |
| 02-1094-5112                            | MM FIRE-VEHICLE FUEL         | 3,300.32            | 3,700.00          | 362.22               | 1,333.36          | 3,637.78          | 4,000.00          |
| 02-1094-5114                            | MM FIRE-BLDG & GROUNDS MAIN  | 13,072.28           | 8,000.00          | 3,890.54             | 3,000.00          | 5,109.46          | 9,000.00          |
| 02-1094-5116                            | MM FIRE-RADIO PURCHASES/REF  | 2,075.82            | 5,500.00          | 1,317.92             | 2,000.00          | 4,682.08          | 6,000.00          |
| 02-1094-5117                            | MM FIRE-HYDRO                | 5,358.20            | 5,000.00          | 836.54               | 1,666.64          | 4,163.46          | 5,000.00          |
| 02-1094-5118                            | MM FIRE-TRAINING COURSES     | 18,148.86           | 20,000.00         | 12,817.46            | 7,000.00          | 8,182.54          | 21,000.00         |
| 02-1094-5119                            | MM FIRE-DUES, FEES & SUBSCRI | 504.84              | 1,600.00          | 284.93               | 533.36            | 1,315.07          | 1,600.00          |
| 02-1094-5120                            | MM FIRE-COMMUNICATIONS       | 12,868.65           | 19,000.00         | 4,887.97             | 5,000.00          | 10,112.03         | 15,000.00         |
| 02-1094-5121                            | MM FIRE-MISC (AWARDS/STATIO  | 715.89              | 3,000.00          | 0.00                 | 1,000.00          | 3,000.00          | 3,000.00          |
| 02-1094-5122                            | MM FIRE-TREASURER'S EXPENSE  | 10,000.00           | 10,000.00         | 0.00                 | 0.00              | 0.00              | 0.00              |
| 02-1094-5123                            | MM FIRE-PREVENTION & INSPEC  | 974.23              | 1,000.00          | 0.00                 | 333.36            | 1,000.00          | 1,000.00          |
| 02-1094-5124                            | MM FIRE-PROPANE              | 8,974.64            | 8,000.00          | 4,879.59             | 2,333.36          | 2,120.41          | 7,000.00          |
| 02-1094-5125                            | MM FIRE-AUDIT                | 4,782.72            | 2,442.00          | 0.00                 | 1,662.36          | 4,987.00          | 4,987.00          |
| 02-1094-5130                            | MM FIRE-ASSET MANAGEMENT P   | 0.00                | 810.00            | 0.00                 | 0.00              | 0.00              | 0.00              |
| 02-1094-5134                            | MM FIRE-INSURANCE            | 18,621.48           | 18,630.00         | 0.00                 | 6,666.64          | 20,000.00         | 20,000.00         |
| 02-1094-5140                            | MM FIRE-TRAVEL               | 641.10              | 3,000.00          | 0.00                 | 1,000.00          | 3,000.00          | 3,000.00          |
| 02-1094-5141                            | MM FIRE-MEALS                | 356.18              | 750.00            | 0.00                 | 250.00            | 750.00            | 750.00            |
| 02-1094-5142                            | MM FIRE-OFFICE & COMPUTER S  | 4,384.47            | 4,000.00          | 2,095.58             | 1,466.64          | 2,304.42          | 4,400.00          |
| 02-1094-5143                            | MM FIRE-MEDICAL SUPPLIES     | 1,105.10            | 1,500.00          | 0.00                 | 666.64            | 2,000.00          | 2,000.00          |
| 02-1094-5144                            | MM FIRE-EQUIP REPAIRS & MAIN | 3,590.01            | 3,000.00          | 842.88               | 1,233.36          | 2,857.12          | 3,700.00          |
| 02-1094-5145                            | MM FIRE-MTO REPORTS          | 182.00              | 300.00            | 160.00               | 100.00            | 140.00            | 300.00            |
| 02-1094-5146                            | MM FIRE-BANK CHARGES         | 298.46              | 340.00            | 85.86                | 133.36            | 314.14            | 400.00            |
| 02-1094-5150                            | MM FIRE-IT SUPPORT           | 1,373.08            | 2,000.00          | 1,091.67             | 666.64            | 908.33            | 2,000.00          |
| 02-1094-5160                            | MM FIRE - EQUIPMENT SUPPLIES | 8,518.40            | 7,000.00          | 1,049.16             | 2,833.36          | 7,450.84          | 8,500.00          |

# General Ledger

## Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2026 - From Period 1 To Period 4 Ending APR 30,2026

| Account  | Description                    | Previous Year Total |                   | Current Year To Date |                   | Budget Remaining  | Total Budget      |
|--|--------------------------------|---------------------|-------------------|----------------------|-------------------|-------------------|-------------------|
|  |                                | Actual              | Budget            | Actual               | Budget            |                   |                   |
| 02-1094-5161   | MM FIRE - REPAIRS PUMPER#47    | 6,606.86            | 5,000.00          | 362.25               | 1,666.64          | 4,637.75          | 5,000.00          |
| 02-1094-5162   | MM FIRE - REPAIRS RESCUE#42    | 2,306.89            | 1,000.00          | 0.00                 | 366.64            | 1,100.00          | 1,100.00          |
| 02-1094-5163   | MM FIRE - REPAIRS TANKER#43    | 1,917.61            | 5,000.00          | 0.00                 | 2,000.00          | 6,000.00          | 6,000.00          |
| 02-1094-5164   | MM FIRE - REPAIRS PUMPER #44   | 4,542.78            | 3,000.00          | 114.61               | 1,666.64          | 4,885.39          | 5,000.00          |
| 02-1094-5165   | MM FIRE - REPAIRS 2006 TRAILER | 359.51              | 500.00            | 0.00                 | 166.64            | 500.00            | 500.00            |
| 02-1094-5166   | MM FIRE - REPAIRS ARGO #45     | 306.96              | 500.00            | 0.00                 | 166.64            | 500.00            | 500.00            |
| 02-1094-5300   | MM FIRE-TSFR TO CAPITAL RESE   | 0.00                | 0.00              | 0.00                 | 0.00              | 0.00              | 0.00              |
| 02-1094-5310   | MM FIRE-TSFR TO OPERATING RI   | 0.00                | 0.00              | 0.00                 | 0.00              | 0.00              | 0.00              |
| 02-1094-5350   | MM FIRE-GAIN/LOSS ON DISPOSAL  | 0.00                | 0.00              | 0.00                 | 0.00              | 0.00              | 0.00              |
| 02-1094-5370   | MM FIRE-BAD DEBT WRITE-OFFS    | 665.00              | 0.00              | 0.00                 | 0.00              | 0.00              | 0.00              |
| 02-1094-5400   | MM FIRE-AMORTIZATION           | 90,540.23           | 0.00              | 0.00                 | 0.00              | 0.00              | 0.00              |
| <b>Total Expense</b>                                     |                                | <b>360,627.22</b>   | <b>296,216.00</b> | <b>72,997.24</b>     | <b>104,166.00</b> | <b>239,500.76</b> | <b>312,498.00</b> |
| <b>Dept Excess Revenue Over (Under) Expenditures</b>     |                                | <b>(35,806.60)</b>  | <b>0.00</b>       | <b>2,711.95</b>      | <b>0.00</b>       | <b>(2,711.95)</b> | <b>0.00</b>       |
| <b>1095 MM FIRE - CAPITAL FUND</b>                       |                                |                     |                   |                      |                   |                   |                   |
| <b>Revenue</b>   |                                |                     |                   |                      |                   |                   |                   |
| 02-1095-4010   | MM FIRE-CAPITAL DONATIONS      | 0.00                | 0.00              | 0.00                 | 0.00              | 0.00              | 0.00              |
| 02-1095-4030   | MM FIRE-INTEREST EARNED        | 3,230.11            | 2,000.00          | 1,461.80             | 666.64            | 538.20            | 2,000.00          |
| 02-1095-4040   | MM FIRE-CAPITAL GRANT REVEN    | 8,592.18            | 0.00              | 18,686.08            | 0.00              | (18,686.08)       | 0.00              |
| 02-1095-4050   | MM FIRE-SALE OF VEHICLES       | 8,313.12            | 0.00              | 0.00                 | 0.00              | 0.00              | 0.00              |
| 02-1095-4060   | MM FIRE-SALE OF EQUIPMENT      | 0.00                | 0.00              | 0.00                 | 0.00              | 0.00              | 0.00              |
| 02-1095-4140   | MM FIRE-CAP REV. MELANCTHON    | 87,550.00           | 87,550.00         | 22,500.00            | 30,000.00         | 67,500.00         | 90,000.00         |
| 02-1095-4240   | MM FIRE-CAP REVENUE MULMUR     | 87,550.00           | 87,550.00         | 22,500.00            | 30,000.00         | 67,500.00         | 90,000.00         |
| 02-1095-4300   | MM FIRE-TSFR FM CAPITAL RESE   | 148,639.03          | 57,184.00         | 0.00                 | 36,898.36         | 110,695.00        | 110,695.00        |
| <b>Total Revenue</b>                                     |                                | <b>343,874.44</b>   | <b>234,284.00</b> | <b>65,147.88</b>     | <b>97,565.00</b>  | <b>227,547.12</b> | <b>292,695.00</b> |
| <b>Expense</b>   |                                |                     |                   |                      |                   |                   |                   |
| 02-1095-5200   | MM FIRE-CAPITAL PURCHASES      | 0.00                | 59,184.00         | 86,233.28            | 37,565.00         | 26,461.72         | 112,695.00        |
| 02-1095-5300   | MM FIRE-TSFR TO CAPITAL RESE   | 175,100.00          | 175,100.00        | 0.00                 | 60,000.00         | 180,000.00        | 180,000.00        |
| <b>Total Expense</b>                                     |                                | <b>175,100.00</b>   | <b>234,284.00</b> | <b>86,233.28</b>     | <b>97,565.00</b>  | <b>206,461.72</b> | <b>292,695.00</b> |
| <b>Dept Excess Revenue Over (Under) Expenditures</b>     |                                | <b>168,774.44</b>   | <b>0.00</b>       | <b>(21,085.40)</b>   | <b>0.00</b>       | <b>21,085.40</b>  | <b>0.00</b>       |
| <b>Category Excess Revenue Over (Under) Expenditures</b> |                                | <b>132,967.84</b>   | <b>0.00</b>       | <b>(18,373.45)</b>   | <b>0.00</b>       | <b>18,373.45</b>  | <b>0.00</b>       |

# General Ledger

## Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2026 - From Period 1 To Period 4 Ending APR 30,2026

| Account  | Description                 | Previous Year Total |            | Current Year To Date |            | Budget Remaining | Total Budget |
|--|-----------------------------|---------------------|------------|----------------------|------------|------------------|--------------|
|  |                             | Actual              | Budget     | Actual               | Budget     |                  |              |
| <b>REPORT SUMMARY</b>                            |                             |                     |            |                      |            |                  |              |
| 02-1094  | MM FIRE - OPERATING REV/EXP | 324,820.62          | 296,216.00 | 75,709.19            | 104,166.00 | 236,788.81       | 312,498.00   |
| 02-1095  | MM FIRE - CAPITAL FUND      | 343,874.44          | 234,284.00 | 65,147.88            | 97,565.00  | 227,547.12       | 292,695.00   |
| Fund 02 Total Revenue                            |                             | 668,695.06          | 530,500.00 | 140,857.07           | 201,731.00 | 464,335.93       | 605,193.00   |
| 02-1094  | MM FIRE - OPERATING REV/EXP | 360,627.22          | 296,216.00 | 72,997.24            | 104,166.00 | 239,500.76       | 312,498.00   |
| 02-1095  | MM FIRE - CAPITAL FUND      | 175,100.00          | 234,284.00 | 86,233.28            | 97,565.00  | 206,461.72       | 292,695.00   |
| Fund 02 Total Expenditure                        |                             | 535,727.22          | 530,500.00 | 159,230.52           | 201,731.00 | 445,962.48       | 605,193.00   |
| Fund 02 Excess Revenue Over (Under) Expenditures |                             | 132,967.84          | 0.00       | (18,373.45)          | 0.00       | 18,373.45        | 0.00         |
| Report Total Revenue                             |                             | 668,695.06          | 530,500.00 | 140,857.07           | 201,731.00 | 464,335.93       | 605,193.00   |
| Report Total Expenditure                         |                             | 535,727.22          | 530,500.00 | 159,230.52           | 201,731.00 | 445,962.48       | 605,193.00   |
| Report Excess Revenue Over (Under) Expenditures  |                             | 132,967.84          | 0.00       | (18,373.45)          | 0.00       | 18,373.45        | 0.00         |