



## **MINUTES**

### **MULMUR-MELANCTHON FIRE BOARD Tuesday, December 20, 2022 at 7:30 p.m.**

**Present:** Earl Hawkins, Chair – Mulmur Township  
Ralph Moore, Vice Chair – Melancthon Township  
Kim Lyon – Mulmur Township  
Darren White – Melancthon Township  
Mathew Waterfield – Fire Chief  
Everhard Olivieri-Munroe – Deputy Fire Chief  
Heather Boston – Secretary

1. **Call to Order** – meeting was called to order by the Secretary at 7:32 pm
2. **Appointment of the Chair, Vice-Chair and Secretary**

**Motion by: Lyon/White**

THAT Earl Hawkins be appointed to the position of Chair, Ralph Moore be appointed to the position of Vice Chair and that Heather Boston be appointed as the Recording Secretary.

**CARRIED.**

3. **Land Acknowledgement**

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

4. **Approval of the Agenda**

**Motion by: White/Lyon**

THAT the December 20, 2022, agenda for the Mulmur-Melancthon Fire Board be approved as circulated.

**CARRIED.**

5. **Approval of Previous Meeting's Minutes**

**Motion by: White/Hawkins**

THAT the Minutes of the Mulmur-Melancthon Fire Board dated August 25, 2022, be approved as copied and circulated.

**CARRIED.**

## **6. Declaration of Pecuniary Interest**

Chair Hawkins stated that if any member of the Board had a pecuniary interest, they could declare the nature thereof now or at any time during the meeting.

No Declarations of Pecuniary interest were stated at this time.

## **7. Treasury**

### **a) Accounts**

#### **i. Motion by: Lyon/White**

THAT the operating accounts in the amount of \$43,330.16 be approved as presented.

**CARRIED.**

#### **ii. Motion by: Lyon/Moore**

THAT the capital accounts in the amount of \$19,858.15 be approved as presented.

**CARRIED.**

### **b) 2023 Draft Budget**

- Discussed 2023 draft budget
- Discussed MVC reimbursements and the cost to run a truck to a fire call
- MVC's can't predict, sometimes can't get reimbursed
- Training costs are increasing
- Discussed cost of bunker gear and hose fittings

#### **Motion by: Moore/Lyon**

THAT the budget be deferred until the next meeting to allow for further review.

**CARRIED.**

### **c) 2023 Capital Forecast**

#### **Motion by: Lyon/White**

THAT the Board receive the 2023 capital forecast as information.

**CARRIED.**

**d) 2023 Proposed Salary Grid**

**Motion by: Moore/Lyon**

THAT the Board approve the 2023 salary grid as presented.

**CARRIED.**

**e) Pumper Purchase**

**Motion by: Lyon/White**

THAT the Board direct the Fire Chief to obtain three quotes through Canoe Procurement Group of Canada

AND THAT the Fire Chief bring the quotes back to the Board for approval.

**CARRIED.**

**8. Administration**

**a) Draft Code of Conduct Policy**

**Motion by: Moore/White**

THAT the Board approve the Code of Conduct Policy as presented.

**CARRIED.**

**b) Draft Abuse and Neglect Policy**

**Motion by: Lyon/Moore**

THAT the Board approve the Abuse and Neglect Policy as presented.

**CARRIED.**

**c) Fire Chief General Update (Verbal)**

- New furnace and A/C installed
- Breakfast with Santa at Firehall, huge success
- 76 calls so far this year compared with 71 calls last year
- Several firefighters have attended training such as Hazardous materials
- New equipment coming into service (radios, gas defectors)
- Completed an annual fire drill at arena
- Pushing out a lot of fire prevention messaging, including radio ads

**9. Information Items - None**

**10. Adjournment**

**Motion by: Lyon/Moore**

THAT we do now adjourn at 9:00 pm to meet again on January 30, 2023, at 7:00 pm or at the call of the Chair.

**CARRIED.**

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**Chair**

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**Secretary**

DRAFT