



MULMUR-MELANCTHON FIRE BOARD MINUTES

September 23, 2025

Present: Bill Neilson, Chair – Melancthon Township
Kim Lyon, Vice Chair – Mulmur Township
Earl Hawkins – Mulmur Township
Ralph Moore – Melancthon Township
Mathew Waterfield – Fire Chief
Roseann Knechtel – Secretary

1. Call to Order

The Chair called the meeting to order at 6:12 p.m.

2. Land Acknowledgement

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

3. Approval of the Agenda

Moved by Moore Seconded by Lyon

That the agenda be approved.
Carried.

4. Minutes of the Previous Meeting

Moved by Moore Seconded by Hawkins

That the minutes of May 20, 2025 be approved.
Carried.

5. Declaration of Pecuniary Interest - None

6. Administration

6.1 2024 Annual Draft Fire Report

Chief Waterfield presented the 2024 Annual Report.

Moved by Lyon Seconded by Moore

That the Mulmur-Melancthon Fire Board approve the 2024 Annual Fire Report for the Mulmur-Melancthon Fire Department.

Carried.

6.2 Dufferin County Tiered Response Agreement

Chief Waterfield explained the new medical priority dispatch system and the impact it may have on fire calls based on Dufferin EMS priority dispatch.

Moved by Hawkins Seconded by Moore

That the Mulmur-Melancthon Fire Board authorize the Chief to enter into the Dufferin County Tiered Response Agreement.

Carried.

6.3 General Fire Chief Update

Chief Waterfield update members on current grant opportunities and the radio system upgrades. There have been a total of 86 calls so far in 2025, which is higher than the number of calls this time last year. Calls consist mainly of medical and MVC's.

7. Information Items

7.1 Accounts

7.2 Ontario Funding Announcement

7.3 2025 Budget to Actual

Moved by Lyon Seconded by Moore

That the Mulmur-Melancthon Fire Board receive the information items as presented.

Carried.

8. Closed Session

8.1 Staffing Updates

8.2 Chief Annual Performance Review

Moved by Moore Seconded by Hawkins

That the Mulmur-Melancthon Fire Board adjourn to closed session at 6:49 p.m. pursuant to Section 239 of the Municipal Act, 2001 as amended for two (2) matters relating to personal matters about an identifiable individual, including municipal or local board employees
Carried.

Moved by Lyon Seconded by Moore

THAT the Mulmur-Melancthon Fire Board do rise out of closed session into open session at 7:10 p.m. with the following motion:

That Devan Doig and Kurtis Sparling, Jacob McDonald be appointed as Firefighters starting October 1st;

And that Kyle McGee be appointed as Acting Captain starting October 1st 2025.
Carried.

9. Items for Future Meetings

10. Adjournment

Moved by Lyon Seconded by Moore

That we do now adjourn at 7:12 p.m. to meet again on November 18, 2025 at 5:00 pm or at the call of the Chair.
Carried.