



# MULMUR-MELANCTHON FIRE BOARD MINUTES

## September 17, 2024 at 7:00 p.m.

**Present:** Earl Hawkins, Chair – Mulmur Township  
Ralph Moore, Vice Chair – Melancthon Township  
Kim Lyon – Mulmur Township  
Mathew Waterfield – Fire Chief  
Roseann Knechtel – Secretary

**Regrets:** Darren White – Melancthon Township

### 1. CALL TO ORDER

The Chair called the meeting to order at 7:00 p.m.

### 2. LAND ACKNOWLEDGEMENT

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

### 3. APPROVAL OF THE AGENDA

**Moved by Lyon and Seconded by Moore**  
THAT the agenda be approved as circulated.

**CARRIED.**

### 4. MINUTES OF THE PREVIOUS MEETING

**Moved by Moore and Seconded by Lyon**  
THAT the minutes of May 21, 2024 be approved.

**CARRIED.**

### 5. DECLARATION OF PECUNIARY INTEREST - NONE

### 6. ADMINISTRATION

#### 6.1 Simulcast Radio System

Roger Ruby, of Five9 Solutions, presented the business case and quotes for the radio system upgrades being proposed within the Mulmur-Melancthon Fire Board area. Ruby explained the historic conversations surrounding the radio system upgrades noting that Grand Valley and Shelburne fire departments will be up and running by the end of the calendar year.

The Board discussed training requirements and the cost to upgrade the one out of date radio system.

**Moved by Lyon and Seconded by Moore**

That the Mulmur-Melancthon Fire Board request the Townships of Mulmur and Melancthon consider applying for financial assistance through the Dufferin County Emergency Readiness Grant to support the costs of this project;

And that the purchase of the radio system be included in the 2025 capital budget.

**CARRIED.**

**6.2 2025 Draft Budget**

**Moved by Lyon and Seconded by Moore**

That the Mulmur-Melancthon Fire Board approve the 2025 draft budget as presented;

And that the Board forward the budget to each respective Council for consideration.

**CARRIED.**

**6.3 2023 Year End Report**

Board members reviewed the 2023 Year End Report as prepared by Chief Waterfield.

**Moved by Moore and Seconded by Lyon**

That the Mulmur-Melancthon Fire Board approve the 2023 Year End Report as presented;

And that the Board forward the 2023 Year End Report to each respective Council.

**CARRIED.**

**6.4 2024 Safe Community Project Zero Campaign**

Chief Waterfield spoke to the fire prevention project and the supply of smoke/CO alarms through the Enbridge Gas Project Zero campaign.

The Board recessed at 7:39 p.m. and returned at 7:49 p.m.

## **6.5 General Fire Chief Update - None**

## **7. Closed Session**

### **7.1 Firefighter Positions**

### **7.2 Annual Performance Review**

#### **Moved by Moore and Seconded by Lyon**

That the Mulmur-Melancthon Fire Board adjourn to closed session at 7:50 p.m. pursuant to Section 239 of the Municipal Act, 2001 as amended for two (2) matters relating to personal matters about an identifiable individual, including a municipal or local board employee under section 239(2)(b).

**CARRIED.**

#### **Moved by Moore and Seconded by Lyon**

That the Mulmur-Melancthon Fire Board do rise out of closed session and into open session at 7:56 p.m. with the following motion:

That Brant Squirrell and Michael Mehlhorn be appointed as Captains, effective September 1, 2024.

**CARRIED.**

## **8. Information Items**

### **8.1 Accounts**

### **8.2 2024-2025 Fire Prevention Awareness Campaign**

The Board received the items as information.

## **8. Adjournment**

#### **Moved by Lyon and Seconded by Moore**

THAT we do now adjourn at 8:02 p.m. to meet again on November 19, 2024, at 7:00 p.m., or at the call of the Chair.

**CARRIED.**

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**Chair**

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**Secretary**