



MULMUR-MELANCTHON FIRE BOARD MINUTES

May 13, 2026

Present: Bill Neilson, Chair – Melancthon Township
Kim Lyon, Vice Chair – Mulmur Township
Earl Hawkins – Mulmur Township
Ralph Moore – Melancthon Township
Mathew Waterfield – Fire Chief
Jeff Merkley – Acting Deputy Fire Chief
Roseann Knechtel – Secretary

1. Call to Order

The Chair called the meeting to order at 5:31 p.m.

2. Land Acknowledgement

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

3. Approval of the Agenda

Moved by Lyon Seconded by Moore

That the agenda be approved.

Carried.

4. Minutes of the Previous Meeting

Moved by Hawkins Seconded by Lyon

That the minutes of March 18, 2026 be approved.

Carried.

5. Declaration of Pecuniary Interest - None

6. Administration

6.1 2025 Annual Report

Fire Chief Mat Waterfield presented the 2025 Annual Report, noting training certifications, staffing and an increase in calls. Chief Waterfield confirmed that the Department is now seeing a decrease in calls with the new medical dispatch system.

Moved by Hawkins Seconded by Lyon

That the Mulmur-Melancthon Fire Board approve the 2025 Annual Fire Report for the Mulmur-Melancthon Fire Department.

Carried.

6.2 Performance Review Policies

Members reviewed the tracked changes to the performance review policies.

Moved by Hawkins Seconded by Lyon

That the Mulmur-Melancthon Fire Board approve the Performance Review Policies and Forms for the Chief, Deputy Chief and Captains.

Carried.

6.3 Firehouse Subs Grant

Chief Waterfield advised the Board that the Department was successful in securing a Firehouse Subs Grant in the amount of \$23,130.88 to replace two (2) thermal imaging cameras.

6.4 Fire Board General Discussion - None

6.5 General Fire Chief Update

Chief Waterfield updated Members on Department activities, noting:

- New Argo has been delivered.
- A total of 22 calls to date in 2026, down from 38 calls in 2025.
- New recruits are currently completing training.
- Generator: awaiting a 3rd quote.

7. Closed Session

Moved by Moore and Seconded by Lyon

That the Mulmur-Melancthon Fire Board adjourn to closed session at 5:58 p.m. pursuant to Section 239 of the Municipal Act, 2001 as amended for one (1) matters related to personal matters about an identifiable individual, including municipal or local board employees under section 239(2)(b).

Carried.

7.1 Staffing Updates

Moved by Lyon and Seconded by Moore

That the Mulmur-Melancthon Fire Board do rise into open session at 6:07 p.m. with the following motion:

That the Mulmur-Melancthon Fire Board approve the hiring of the following individuals as new recruit firefighters, effective May 15, 2026:

- Maddison Baldwin
- Adam Kirkwood
- Joesph Buttaro

Carried.

8. Information Items

8.1 Accounts

8.2 2026 Budget to Actual

Members received the information items.

9. Items for Future Meetings

9.1 Generator Replacement

10. Adjournment

Member Ralph Moore advised the Board that this will be his last meeting as a member of the Mulmur-Melancthon Fire Board.

Moved by Hawkins Seconded by Lyon

That we do now adjourn at 6:12 p.m. to meet again in person at the Mulmur-Melancthon Fire Hall at the call of the Chair.

Carried.

Chair

Secretary