



MINUTES

MULMUR-MELANCTHON FIRE BOARD

Tuesday, January 18, 2022 at 7:00 p.m.

Present: David Besley, Chair – Melancthon Township
Earl Hawkins, Vice Chair – Mulmur Township
Ken Cufaro – Mulmur Township
Mathew Waterfield – Fire Chief
Heather Boston – Secretary
Darren White – Melancthon Township

Absent: Brendon Bogers – Deputy Chief

- 1. Call to Order** – meeting was called to order by the Chair at 7:01 pm
- 2. Appointment of the Chair, Vice-Chair and Secretary**

Motion by: Cufaro/Hawkins

THAT Dave Besley be appointed to the position of Chair, Earl Hawkins be appointed to the position of Vice Chair and that Heather Boston be appointed as the Recording Secretary.
CARRIED.

- 3. Land Acknowledgement**

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole

- 4. Approval of the Agenda**

Motion by: Cufaro/Hawkins

THAT the January 18, 2022, agenda for the Mulmur-Melancthon Fire Board be approved as amended to include Fire Boundary Area as item 8. d).
CARRIED.

- 5. Approval of Previous Meeting's Minutes – November 16, 2021**

Motion by: Hawkins/Cufaro

THAT the Minutes of the Mulmur-Melancthon Fire Board dated November 16, 2021, be approved as copied and circulated.

CARRIED.

6. Declaration of Pecuniary Interest

Chair Besley stated that if any member of the Board had a pecuniary interest, they could declare the nature thereof now or at any time during the meeting.

No Declarations of Pecuniary interest were stated at this time.

7. Treasury

a) Accounts

Motion by: Cufaro/Hawkins

THAT the operating accounts as presented in the amount of \$22,487.19 be approved.

AND THAT the capital accounts as presented in the amount of \$1,858.18 be approved.

CARRIED.

8. Administration

a) Annual Review of Documents per 30 OFM Recommendations

(i) Annual Checklist & 30 OFM Recommendations

(ii) Establishing and Regulating By-law Review

(iii) Fire Board Agreement Review

(iv) Fire Related By-laws Review

(v) Policies and Operating Guidelines Review

Motion by: Hawkins/Cufaro

THAT the Board conducted their annual review of the Establishing and Regulating By-law, Fire Board Agreement, Fire Related By-laws, Policies and Operating Guidelines as outlined in the 30 OFM Recommendations;

AND THAT no action is to be taken.

CARRIED.

b) Old/Surplus Equipment Disposal (verbal)

- Old surplus equipment including ladders, water pumps and would like to donate them

Motion by: Hawkins/Cufaro

THAT the Board sell old surplus equipment where possible and donate anything remaining.

CARRIED.

c) General Fire Chief Update (verbal)

- Splitting training into two shift to decrease risk of transmitting COVID-19
- No major incidents lately
- Keeping COVID protocols in place to try to stop the spread of COVID-19
- Not having as much difficulty getting enough firefighters to turn out to calls during the day

d) Fire Boundary Area (verbal)

- Discussed possible boundary adjustments and feasibility of such changes

Darren White Joined the meeting at 7:54 pm

9. Information Items – None

10. Closed Session

Closed session pursuant to the Municipal Act, 2001 S.O. 2001, Chapter 25, Section 239: Personal matters about an identifiable individual, including municipal or local board employees and approving the previous closed meeting minutes.

Motion by: Hawkins/Cufaro

THAT the Mulmur-Melancthon Fire Board move into Closed Session pursuant to Section 239 (2) (b) of the Municipal Act 2001, as amended at 7:55 p.m. for the following reasons: - personal matters about an identifiable individual, including municipal or local board employees; and approval of past closed meeting minutes and approval of November 16, 2021 Closed Session Minutes.

CARRIED.

Motion by: Cufaro/Hawkins

THAT the Mulmur-Melancthon Fire Board do rise out of closed session at 8.21 p.m.
AND THAT the information be received.

CARRIED.

11. Adjournment

Motion by: Cufaro/White

THAT we do now adjourn at 8:22 pm to meet again on March 15, 2022, at 7:00 pm or at the call of the Chair.

CARRIED.

Chair

Secretary