



MULMUR-MELANCTHON FIRE BOARD MINUTES

January 16, 2024 at 7:00 p.m.

Present: Earl Hawkins, Chair – Mulmur Township
Ralph Moore, Vice Chair – Melancthon Township
Darren White – Melancthon Township
Kim Lyon – Mulmur Township
Mathew Waterfield – Fire Chief
Everhard Olivieri-Munroe – Deputy Fire Chief
Heather Boston – Treasurer
Roseann Knechtel – Secretary

1. CALL TO ORDER

The Secretary called the meeting to order at 7:01 p.m.

2. APPOINTMENT OF THE CHAIR, VICE-CHAIR AND SECRETARY

Moved by Lyon and Seconded by White

THAT Earl Hawkins be appointed to the position of Chair and Ralph Moore be appointed to the position of Vice Chair and that Roseann Knechtel be appointed as the Recording Secretary.

CARRIED.

3. LAND ACKNOWLEDGEMENT

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

4. APPROVAL OF THE AGENDA

Moved by Moore and Seconded by Lyon

THAT the January 16, 2024 agenda for the Mulmur-Melancthon Fire Board be approved as circulated.

CARRIED.

5. MINUTES OF THE PREVIOUS MEETING

Moved by Lyon and Seconded by White

THAT the minutes of the Mulmur-Melancthon Fire Board dated November 21, 2023, be adopted.

CARRIED.

6. DECLARATION OF PECUNIARY INTEREST - NONE

7. TREASURY

7.1 Communication Equipment Capital Purchase

Chief Waterfield provided a background to the Simucast Radio project identifying issues with communications throughout the County.

Discussion ensued on whether this project will fix the issues with communication, costs for each Fire Board, and the need for greater information.

Moved by White and Seconded by Lyon

THAT the Mulmur-Melancthon Fire Board support the concept of the Simucast Radio System Capital Project;

AND THAT Mulmur-Melancthon Fire Board request that the project be deferred to 2025 to allow for the submission of a business case, procurement and information gathering;

AND FURTHER THAT the Mulmur-Melancthon Fire Board request financial assistance from the County of Dufferin in support of the Simucast Radio System Project and the emergency readiness initiatives of Dufferin County Fire Departments.

CARRIED.

7.2 2024 Draft Budget

Members reviewed the 2024 budget as amended to reflect the adjustment to dispatch fees.

Moved by Lyon and Seconded by Moore

THAT the Board approve the 2024 budget as amended.

CARRIED.

8. ADMINISTRATION

8.1 OFM Recommendations

Members discussed the current policies and questioned if the Personal Use of Hall / Equipment Policy is still required.

Moved by White and Seconded by Moore

THAT the Board conducted their annual review of the Establishing and Regulating By-law, Fire Board Agreement, Fire Related By-laws, Policies and Operating Guidelines as outlined in the 30 OFM Recommendations;

AND THAT Board direct staff to obtain feedback from the insurance company with respect to the Personal Use of Hall / Equipment Policy.

CARRIED.

8.2 General Fire Chief Update

- 89 fire calls in 2023 (up 9 calls from 2022).
- 3 recruits in training to be completed by the end of summer 2024.
- Delivery of the pumper has been pushed back to October 2024 due to supply issues.
- Training materials from the grant has been received.

9. INFORMATION ITEMS

9.1 Accounts

Moved by Lyon and Seconded by White

THAT the Board receive the accounts payable as presented and approved in the 2023 budget.

CARRIED.

10. ADJOURNMENT

Moved by White and Seconded by Lyon

THAT we do now adjourn at 7:47 pm to meet again on March 19, 2024, at 7:00 pm or at the call of the Chair.

CARRIED.

Chair

Secretary