



AGENDA

MANSFIELD PARKS ADVISORY COMMITTEE

February 27 2024 6:00 PM

MEETING DETAILS

Phone Connection: 1 647 374 4685 Canada / 1 647 558 0588 Canada

Video Connection: <https://us02web.zoom.us/j/84602248258>

Meeting ID: 846 0224 8258

1. CALL TO ORDER BY THE SECRETARY

2. APPOINTMENT OF A CHAIR

Recommendation: THAT _____ be appointed Chair of the Mansfield Parks Advisory Committee for the year 2024.

3. APPROVAL OF THE AGENDA

Recommendation: THAT the agenda be approved.

4. MINUTES OF THE PREVIOUS MEETING

Recommendation: THAT the Minutes of August 30, 2023 be approved.

5. DISCLOSURE OF PECUNIARY INTERESTS

Recommendation: If any member has a disclosure of pecuniary interest (direct or indirect) they can declare the nature thereof now, or at any time during the meeting.

6. ADMINISTRATION

5.1 Mansfield Community Park

- Spring Maintenance
- Spring Community Baseball Tournament
 - Date / Time
 - Number of Teams
 - Umps
 - Rules and Regulations
 - Price for Entry
 - Food and Drink
 - Profits
 - Other
- 2024 User Fees

- Other
 - Honeywood Baseball Diamond Grant Application

5.2 Thomson Trail Park

- Ice Rink
- Parking Lot (verbal update)
- Spring Maintenance
- Other

5.3 Maes Crescent Park

- Maintenance
- Other

5.4 2023 Annual Reporting

6. ITEMS FOR FUTURE MEETINGS

7. ADJOURNMENT

Recommendation: THAT the we do now adjourn at ____ pm to meet again on _____ or at the call of the Chair.



MINUTES
MANSFIELD PARKS ADVISORY COMMITTEE
August 30, 2023 6:00 PM

Present: Emerson Pendleton, Chair
Andrew Cunningham
Mandy Little
Roseann Knechtel – Secretary
Jennifer Shephard – Staff

Absent: Gavin Longmuir

1. CALL TO ORDER

The Chair called the meeting to order at 6:05 p.m.

2. APPROVAL OF THE AGENDA

Moved by Pendleton and Seconded by Cunningham

THAT the agenda be approved.

CARRIED.

3. PREVIOUS MEETINGS MINUTES

Moved by Cunningham and Seconded by Little

THAT the minutes of April 25, 2023 be approved.

CARRIED.

4. DISCLOSURE OF PECUNIARY INTERESTS - NONE

5. ADMINISTRATION

5.1 Mansfield Community Park

Signage

Members expressed their satisfaction with the new “Home” and “Away” signs. The signs were put up as part of our ongoing efforts to improve the facilities at our venue. Mandy Little will confirm if we need to move the respect sign.

Fall 2023 Community Baseball Tournament

Members agreed to reschedule the tournament to spring 2024, with Emerson Pendleton taking the lead. Greater discussion will take place at the February meeting.

2024 Baseball Budget Requests

- New bases and caps
- New gravel rake
- New bunker for Honeywood
- Continued grass/weed removal in the infields (Mansfield and Honeywood)
- Netting along Airport Road

There was a discussion regarding adding lights or a second ball diamond elsewhere. Members felt that the addition of a second diamond would be more beneficial than adding lights, making Mansfield a hub for community baseball.

Fall Maintenance / Winterizing

Public works will perform regular fall maintenance after Remembrance Day.

5.2 Thomson Trail Park

2024 Thomson Trail Park Budget Requests

- Hot water system for flooding
- Basketball Court Repair (cement)
- Parking Lot
- Pavilion (long term)

Pickleball

Members discussed the inclusion of pickleball courts and the status of the Township grant application.

Parking Lot

Members discussed the creation and size of a parking lot at Thomson Trail Park and suggested increasing the size of the parking lot if possible. Members agreed to postpone discussions on the parking lot until further notice.

Playground Grand Opening Event (recap)

Members agreed the event was a great success and well attended by the community. \$100 was raised by the Rosemont Firefighters for the Shelburne Food bank.

Fall Maintenance / Winterizing

Members requested staff follow up on repairs/vandalism at the basketball court. The Committee requested the tape be removed at the basketball court.

5.3 Maes Cres Park

2024 budget requests include the removal of dead and dying trees and soccer posts.

6. ITEMS FOR FUTURE MEETINGS

6.1 2024 Baseball Tournament

6.2 2024 User Fees

6.3 Spring Maintenance

6.4 2024 Budget

7. ADJOURNMENT

Moved by Pendleton and Seconded by Cunningham

THAT the Committee adjourns the meeting at 6:58 p.m. to meet again on February 27, 2024 at 6:00 p.m., or at the call of the Chair.

CARRIED.

4 TEAMS

Round Robin with Semi Finals and Finals

GAME	TIME	TEAMS
GAME 1	8am	1 and 2
Game 2	9am	3 and 4
Game 3	10am	1 and 3
Game 4	11am	2 and 4
Game 5	12pm	1 and 4
Game 6	1pm	2 and 3

1 hr games

Semi Finals 230 lowest 2

Finals 400 highest 2

5 TEAMS

Round Robin. No finals

8am	1 vs 4
9am	2 vs 3
10am	3 vs 1
11am	4 vs 5
12pm	5 vs 3
1pm	1 vs 2
2pm	2 vs 5
3pm	3 vs 4
4pm	4 vs 2
5pm	5 vs 1

EXAMPLE: RULES AND REGULATIONS

Three-Pitch Ground Rules

Teams

- Minimum of 10 players to register a team (6 male / 4 females)
- Cost to register a team: \$ _____
- Play rain or shine. In the event of severe weather the tournament will be rescheduled to: _____

Points

- 2 Points for a win
- 1 point for a tie
- 0 points for a loss

Players

- Players must be 18 years of age to be eligible to play.
- If you are pregnant, you will not be allowed to play.
- No jewelry is permitted to be worn during play.

Equipment

- Metal spikes are not allowed, but rubber spikes are acceptable.
- The catcher must wear a facemask.
- Pitcher and batter helmets are mandatory.

Play

- All games are 50 minutes, unless intercepted by rain or other unsuitable conditions deemed so by the umpire. Four complete innings are considered a complete game.
- While the game is in play, players are not to step on to the field out of the dug out until "Time" is called by the umpire.
- No infield fly rule will apply.
- Interference - The runner will be called out if they impede the fielders who are in the act of making a defensive play.
- Obstruction - Is when a fielder who is not in possession of the ball and not in the act of fielding the ball, impedes the progress of any runner. The ball is then called "dead" and a base is awarded to the runner from the point of obstruction.

Innings:

- Five runs per inning or three outs for each of the first four innings,

- Fifth inning is open
- Extra innings can be played depending on time
- Innings must be finished even if the game runs over 50 minutes.
- No extra innings will be started after 50 minutes of play.

Batter:

- Is allowed only three pitches.
- If after the third pitch the ball is not hit fair, the batter is out.
- If the ball hits the pitcher, the play is dead, and the batter is out
- If the ball hits the screen, the ball is dead, and a strike is called against the batter.

Runner

- Must touch the ORANGE bag if there is a play at first base.
- May touch white bag if attempting to go to second base.
- There will be no stealing bases or lead offs.
- Cannot touch Homeplate.
- Sliding is permitted at 2nd and 3'd bases only
- Running off the baseline - The base path comes into existence the moment a defensive player with the ball attempts to tag a runner. The base path is a straight line between the base runner and the base to which the runner is advancing or retreating, The runner cannot deviate from it to avoid the tag more than three feet to the left or right roughly. If the runner does so, they would be called out for leaving the base path.

Fielders

- Pitcher is only required to catch the ball from an infielder.
- Rover must start on the grass before the ball is hit and cannot throw to pitcher,
- Outfielders - 150 field marker is not in force. May throw anywhere but not to pitcher.
- Ball thrown from Outfield to Infield - does not require a cutoff * can throw anywhere except to pitcher.

Courtesy Runner:

- is the last person out furthest in the batting order.
- a courtesy runner can be used for INJURY only,
- Once a player takes a courtesy, a courtesy runner will be provided for that player for the remainder of the game.

MANSFIELD WOB YEARLY COMPARISON

<i>ITEM SOLD</i>	<i>2012</i>	<i>2013</i>
Popcorn	?	120
Burgers	168	80
Hotdog	148	140
Freezies*	0	200
Pop	168	129
Water	152	25
Gatorade	72	38
Slushies	128	0

Revenues	\$ 1,626.70	\$ 1,469.17
Expenses	\$ 836.51	\$ 775.04
Total Raised	\$ 790.19	\$ 694.13

WOB 2014
Beer Garden

Purchase	Returned	Sold	Not able to return	Actual Sold \$5	\$5 Sold total	
Canadian	240	144	96	16	80	400
Bud Light	240	168	72	20	52	260
Banquet	120	48	72	4	68	340
					0	0
Motts Caesar	24	12	12	3	9	45
Motts Caesar X	24	18	6		6	30
Palm Bay	120	72	48	34	14	70
				TOTAL	\$ 1,145.00	
				Less Cost	\$ 581.07	
Beer Purchase	\$ 1,143.94		PROFIT ALCOHOL		\$ 563.93	
Beer Return	\$ 637.04					
Beer Cost	\$ 506.90					
LCBO Purchase	\$ 389.57					
LCBO Return	\$ 236.40					
LCBO Cost	\$ 153.17					
Permit	\$ 75.00					
Sold at cost	\$ 154.00					
Total Cost	\$ 581.07					

2024



Schedule of User Fees Charges

(Updated December 13, 2023)

Administration	Fees
AV Equipment onsite (per day)	25*
Commissioner of Oaths (non resident)	\$15
Fax (per page)	\$2
GIS Photos and Maps (per image)	\$10
Late Payments Penalty	1.25%
Lottery Licensing Fee	3% of Prize Value
NSF Returned Cheques	\$40
Ownership Changes	\$35
Photocopying (per page)	\$0.50
Refreshment Vehicles/Stands Annual Fee	\$500
Search of Records or Admin work required (per quarter hour)	\$15
Sign Variance	\$500
Tax Arrears Notice (by mail)	\$10
Tax Statement	\$10
Tax Certificates	\$75
Township Basement Hall Rental Non Resident or Commercial Use	\$100/day*
Township Basement Hall Rental - Non Resident or Commercial Use	\$25/hr*
Township Basement Hall Rental - Resident	\$60/day*
Township Basement Hall Rental Hourly Rate - Resident	\$15/hr*
Township Hats	\$15
Township Mugs	\$15
Township Pins	\$3
Transfer unpaid accounts to taxes	10

Mansfield Park Rates	
Adult Baseball per hour fee	\$13/hr.*
Minor Baseball per hour fee	\$8/hr.*
Pavilion Rental (includes use of washrooms, ball diamond, children's playground, picnic tables and garbage cans). Half a day is 4 hours or less.	\$50/half day* \$100/full day*
Sign Sponsorship (sign 40 inches x 40 inches)	\$150 per sign*

* Plus HST

** No administrative fees will be charged related to name changes and revision of official documents for residential school survivors as per Council Motion related to the TRC Calls to Action on December 8, 2021

Public Works Department	FEES
Annual Trailer Licence	\$240
Annual Wide Load Permit	\$50
Annual Wrecking Yard Licence	\$10
Entrance Permit (Twp. rds only: \$200 Non Refundable)	\$500
Road Occupancy Permit-Construction	\$500
Road Occupancy Permit-Comm./Events	\$250
Road Occupancy Permit-Forestry	\$500
Waste	
Composter (Black-Backyard)	\$35
Garbage Bag Stickers (each)	\$2
Green Bin (roadside pick-up)	\$15
Kitchen Catcher (additional)	\$5
Dog Licenses Fees	
Replacement Tag (each tag)	\$10
Spayed/Neutered	
First Dog	\$20
Second Dog	\$30
Third Dog	\$80
Not Spayed/Neutered	
First Dog	\$30
Second Dog	\$40
Third Dog	\$90
Kennel Licence	\$300

Off Site Rentals	
AV Equipment (per day)	\$50*
Tent Rentals (per day)	\$50*
Tables (per item / per day)	\$10*
Chairs (per item / per day)	\$2*
Coffee Urns (per item / per day)	\$15*





*Plenty of parking cleared but only use
when ground is frozen.*



MANSFIELD PARKS ADVISORY COMMITTEE 2023 ANNUAL REPORT

PURPOSE:

The purpose of this report is to report to Council on the MPAC's actions for the year 2023.

MANDATE AND ACHIEVEMENTS:

MANDATE GOAL #1: Pursue new opportunities identified in the Recreation Efficiency Study (Connected, G2, A3)

2023 Actions:

- Honeywood Baseball Diamond: made recommendation to Council for improvements to the diamond for use by Minor Ball and the community.
- Thomson Trail Park: Grand opening on new playground
- Maes Crescent Park: members continue to monitor the passive parklands.
- Outdoor Ice Rink: Volunteer recognition

MANDATE GOAL #2: Make recommendations to Council and staff in regard to use fees, future maintenance and park improvements (Transfer Agreement 2009/10)

2023 Actions:

Reviewed and made recommendations to advertising signage rates and user fees.

Identified 2023 maintenance requirements for completion including:

- Batter's Boxes
- Lime Shed Repair
- Fencing Repair
- Repair leaks at equipment shed
- Upgrades to Walking Path
- Edge infield to address encroaching weeds
- Better supply and sanitation at washrooms facilities
- Maintain clay supply for pitchers mound and home plate at the diamond
- New signage

Respectfully Submitted: The Mansfield Parks Advisory Committee