



MINUTES
MANSFIELD PARKS ADVISORY COMMITTEE
September 26, 2022 7:00 PM

Present: Earl Hawkins
Mandy Little
Emerson Pendleton
Paul Greer
John Willmetts - Director of Public Works
Roseann Knechtel – Secretary

Absent: Zolton Potovszky

1. CALL TO ORDER

The Secretary called the meeting to order at 3:04 p.m.

2. APPROVAL OF THE AGENDA

Moved by Hawkins and Seconded by Greer

THAT the agenda be approved.

CARRIED.

3. PREVIOUS MEETINGS MINUTES

Moved by Hawkins and Seconded by Greer

THAT the minutes of April 20, 2022 be approved.

CARRIED.

4. DISCLOSURE OF PECUNIARY INTERESTS - NONE

5. ADMINISTRATION

5.1 Mansfield Community Park

2023 User Fee Recommendations

Members discussed the 2022 user fees and reviewed the year to date report of revenues and expenses.

Members discussed invoicing for time booked vs. time used and recommended the Treasury Department and Minor Ball Schedulers meet to develop a protocol for cancellations that will best suit the needs of each party prior to the 2023 season.

Minor Ball advised they are paying over \$800/year for the scheduling program they are using. As an efficiency and to address communication gaps, direction was given to staff to look into a user-friendly scheduling software that could be used by the ball leagues, hockey and the Township that all users would have access to.

2023 Maintenance Requirements

Members discussed areas requiring attention and requested the following maintenance be performed.

- #1 – Encroaching grass on the infield. Needs edging
- #2 – Limeshed needs repair (leveling, support, door, locking)
- #3 – Pitching Mound (more clay supply early in the year)
- #4 – Batters Boxes to be redone
- #5 – Level the warmup area

Future Improvements

The Secretary advised members that the Township has obtained quotes for the installation of lighting at the baseball diamond to extend playing times. Due to the cost of the lighting, the Township is actively seeking and applying for grants.

Members requested consultation with user groups throughout the grant, RFP and installation process and identified the installation of a Warning Track as a future improvement request.

Direction was given to staff bring further information back at the next meeting regarding Township's and user group's liability surrounding fly balls and the installation netting on the east side of the diamond fronting Airport Road.

5.2 Thomson Trail Park

Park Upgrades

The Director of Public Works provided an update on the status of the playground upgrades at Thomson Trail Park.

2023-2024 Mansfield Community Ice Rink

The Committee discussed the 2022-2023 ice season and whether or not there is a need for washroom facilities.

Direction given to send out communications to the Mansfield Community with the water bills in January to advise residents of rules etc.

2023 Maintenance Requirements

The Committee did not identify any additional maintenance requirements at this time.

Future Improvements

Members identified the following items for future park improvements:

- Pavillion
- Parking Lot

5.3 Maes Cres Park

2023 Maintenance Requirements

John Willmetts, Director of Public Works advised that tree trimming was completed along the walking paths. There are a number of dead trees that still require removal.

2023 Maintenance Requirements

Additional tree removal of dead and dangerous trees.

Future Improvements

John Willmetts, Director of Public Works spoke to the legal access off of Maes Cres, and access from private property on Rogers Road. Public Works identified a desire to gain public easement for access and to have the ability to get equipment in and out.

5.4 2022 Annual Report to Council

Direction given to include maintenance and future improvements identified in the September 26, 2022 meeting.

2023 budget requests

- Limeshed repair
- Batters Box Clay

6. INFORMATION ITEMS

6.1 Walking Path at Mansfield Community Park

7. ITEMS FOR FUTURE MEETINGS

7.1 2023 Charity Ball Tournament

8. ADJOURNMENT

Moved by Pendleton and Seconded by Little

THAT the Committee adjourns the meeting at 4:35 p.m. to meet again March 6, 2023 at 3:00 p.m., or at the call of the Chair.

CARRIED.

DRAFT