

MEETING DETAILS

In-Person Meeting Location: Mulmur Township Offices, located at 758070 2nd Line East
Phone Connection: 1 647 374 4685 Canada / 1 647 558 0588 Canada
Video Connection: <https://us02web.zoom.us/j/84829988171>
Meeting ID: 848 2998 8171

PAGE

1.0 CALL TO ORDER

2.0 LAND ACKNOWLEDGEMENT

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

3.0 APPROVAL OF THE AGENDA

Recommendation: THAT Council approve the agenda.

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4.0 MINUTES OF THE PREVIOUS MEETING

Recommendation: THAT the Minutes of April 6, 2022 are approved.

5.0 DISCUSSION ARISING OUT OF THE MINUTES

6.0 DISCLOSURE OF PECUNIARY INTERESTS

7.0 PUBLIC QUESTION PERIOD (residents are encouraged to submit their questions in advance of the meeting to info@mulmur.ca)

8.0 PUBLIC MEETINGS

15

8.1 Z04-2022 Zoning By-law Amendment (HORAK/LONGWORTH)

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8.2 Z05-2022 Zoning By-law Amendment (POLE/MARTEL)

Recommendation: THAT Council recess the regular meeting at _____ to hold a public meeting pursuant to Section 34 of the Planning Act to consider and allow Mulmur property owners to ask questions regarding two (2) zoning amendments being Z04-2022 (HORAK/LONGWORTH) and Z05-

2022 (POLE/MARTEL).

Recommendation: THAT Council adjourns the public meeting and returns to the regular meeting at ____

9.0 DEPUTATIONS AND PRESENTATIONS

9.1 Presentation of Certificate: Fay and Ian Maclachlan

38 **9.2 Reform Gravel Mining Coalition (Leah Pressey)**

10.0 PUBLIC WORKS

50 **10.1 Pickleball Courts**

Recommendation: THAT Council receive the report of Roseann Knechtel, Deputy Clerk, Pickleball Courts;

AND THAT Council supports the creation of a Learn to Pickleball program at the North Dufferin Community Centre subject to grant funding;

AND THAT Council recommends the North Dufferin Community Centre Board of Management consider purchasing portable pickleball nets, paddles and balls if funding is not secured through the 2022 Seniors Community Grant;

AND FURTHER THAT Council direct staff to apply for funding as it becomes available for the creation of a permanent multi-purpose racquetball court to be located in Mansfield.

54 **10.2 Thomson Trail Ice Rink**

Recommendation: THAT Council receive the report of Roseann Knechtel, Deputy Clerk, Thomson Trail Ice Rink.

11.0 TREASURY - NONE

12.0 ADMINISTRATION

59 **12.1 Right to Disconnect Policy**

Recommendation: THAT Council receive the report of Roseann Knechtel, Deputy Clerk, Right to Disconnect policy;

AND THAT Council approve the amendments to the Township's Hours of Work Policy as presented.

63 **12.2 Staff Appreciation Policy**

Recommendation: THAT Council receive the report of Roseann Knechtel, Deputy Clerk, Staff Appreciation, Retirement and Long-Term Service Awards Policy;

AND THAT Council approve the amendments to the Township's Staff Appreciation, Retirement and Long-Term Service Awards Policy as presented.

65 **12.3 Special Event By-law Amendment**

Recommendation: THAT Council receive the report of Roseann Knechtel, Deputy Clerk, Special Event By-law Amendment.

77 **12.4 Housekeeping By-laws**

Recommendation: THAT Council receive the report of Roseann Knechtel, Deputy Clerk, Housekeeping By-laws.

13.0 PLANNING

13.1 Z04-2022 HORAK / LONGWORTH Zoning Amendment

Recommendation: THAT Council direct staff to draft a zoning by-law amendment for Z04-2022.

13.2 Z05-2022 POLE / MARTEL Zoning Amendment

Recommendation: THAT Council direct staff to draft a zoning by-law amendment for Z05-2022.

79 **13.3 Delegation of Planning Authority: Site Plan**

Recommendation: THAT Council receive the report of Tracey Atkinson, Planner, More Homes for Everyone Plan, Site Plan Approval.

87 **13.4 Delegation of Planning Authority: Minor Zoning**

Recommendation: THAT Council receive the report of Tracey Atkinson, Planner, More Homes for Everyone Plan, Minor Zoning Delegation of Authority;

AND THAT Council direct staff to initiate an Official Plan Amendment to update the "Complete Application" portion of the Official Plan and policies

related to pre-consultation;

AND THAT Council direct staff to initiate an Official Plan Amendment to delegate minor zoning approval authority to staff.

90 **13.5 Official Plan Workplan – Status Update**

Recommendation: THAT Council receive the report of Tracey Atkinson, Official Plan Workplan – Status Update;

AND THAT Council direct staff to initiate the proposed Official Plan Amendment for technical amendments and associated consultation in accordance with the Planning Act to further the Ad Hoc Planning Committee mandated items.

14.0 COMMITTEE MINUTES AND REPORTS

- 93 **14.1 Shelburne District Library Board Minutes: March 15, 2022**
- 96 **14.2 Ad-Hoc Planning Advisory Committee Minutes: April 13, 2022**
- 99 **14.3 Dufferin County Council Minutes: April 14, 2022**
- 111 **14.4 Mansfield Parks Advisory Committee Minutes: April 20, 2022**

Recommendation: THAT Council receives the Committee Minutes and Reports as copied and circulated.

15.0 INFORMATION ITEMS

- 114 **15.1 2022 1st Quarter Financial Report**
- 118 **15.2 2022 1st Quarter By-law Enforcement Report**
- 119 **15.3 2022 1st Quarter Building and Planning Report**
- 121 **15.4 NVCA Highlights: April 2022**
- 122 **15.5 D+H Architects Inc. NDCC Presentation**
- 128 **15.6 NDCC Board of Management Motion: 2022 Budget**
- 129 **15.7 Township of Melancthon Resolution: NDCC 2022 Budget**
- 130 **15.8 Multi-Municipal Wind Turbine Working Group**
- 134 **15.9 Resident Correspondence: Township Public Works Expansion**
- 140 **15.10 Ministry of the Solicitor General: O. Reg. 343/22: Firefighter Certification**
- 142 **15.11 Ministry of Municipal Affairs and Housing: Orders under the Reopening Ontario Act**
- 144 **15.12 Headwaters Healthcare Centre Media Release**
- 145 **15.13 Endorsement for Mulmur’s More Homes for Everyone Act Resolution**
- 148 **15.14 TRC Response: Caledon/Dufferin Victim Services**
- 155 **15.15 Town of Shelburne Water/Wastewater Servicing Master Plan/Class EA**

Recommendation: THAT Council receives the information items as copied;

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- 15.16 Municipality of Clarington Resolution: Zoning By-law**
- 15.17 City of Cambridge Resolution: Gravel Moratorium**
- 15.18 Township of Melancthon Resolution: North Dufferin Community Centre**

Recommendation: THAT the following items be endorsed: _____

16.0 CLOSED SESSION

16.1 Committee and Board Resignations

Recommendation: THAT Council adjourn to closed session at _____. pursuant to Section 239 of the Municipal Act, 2001 as amended for one (1) matter regarding personal matters about an identifiable individual, including municipal or local board employees.

Recommendation: THAT Council do rise out of closed session and into open session with the following motions, reports, directions etc.

17.0 ITEMS FOR FUTURE MEETINGS

18.0 NOTICE OF MOTION

19.0 PASSING OF BY-LAWS

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- 19.1 Site Plan Control Amendment / Delegation of Site Plan Authority**
- 19.2 Special Event By-law Amendment**
- 19.3 By-law Appointing a Treasurer**
- 19.4 By-law Appointing a Deputy Clerk**
- 19.5 By-law Appointing a Chief Administrative Officer / Clerk**
- 19.6 Housekeeping Repealing By-law**
- 19.7 Confirmatory By-Law**

Recommendation: THAT By-Laws 19.1 to 19.7 be approved.

20.0 ADJOURNMENT

Recommendation: THAT Council adjourns the meeting at _____ to meet again on June 1, 2022 or at the call of the Chair.



COUNCIL MINUTES
April 6, 2022
9:00 A.M.

Council Present: Mayor Horner, Deputy Mayor Hawkins, Councillor Boxem, Councillor Clark

Council Absent: Councillor Cufaro

Staff Present: Tracey Atkinson – CAO/Clerk/Planner, Heather Boston - Treasurer, John Willmetts, Director of Public Works, Roseann Knechtel - Deputy Clerk

1.1 CALL TO ORDER

The Mayor called the meeting to order at 9:09 a.m.

2.0 LAND ACKNOWLEDGEMENT

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

3.0 APPROVAL OF THE AGENDA

Moved by Clark and Seconded by Boxem

THAT Council approve the agenda.

CARRIED.

4.0 MINUTES OF THE PREVIOUS MEETING

Moved by Boxem and Seconded by Hawkins

THAT the Minutes of March 2, 2022 are approved as amended.

CARRIED.

5.0 DISCUSSION ARISING OUT OF THE MINUTES - NONE

6.0 DISCLOSURE OF PECUNIARY INTERESTS

7.0 PUBLIC QUESTION PERIOD

A question was received surrounding the progress of Eh!Tel's fibre installation.

8.0 PUBLIC MEETINGS - NONE

9.0 DEPUTATIONS AND PRESENTATIONS

9.1 Rhonda Jackman – 2021 Fire Call Invoice (9:15 a.m.)

Rhonda Jackman provided her recollection of the events and requested the charges associated with a 2021 fire be reduced or waived.

Council noted discrepancies between the information being presented with that received at the delegation in September 2021.

Chief Waterfield confirmed that active fire was present when the Mulmur-Melancton Fire Department attended which required mutual aid from three supporting fire departments.

Council thanked Rhonda Jackman for her delegation.

10.0 PUBLIC WORKS

10.1 Eh!Tel Agreement

John Willmetts, Director of Public Works presented the agreement with Eh!Tel for a proposed POP Switching Station at the Township Administrative and Public Works lands.

Moved by Boxem and Seconded by Clark

THAT Council receive the report of John Willmetts, Director of Public Works, Eh!Tel Agreement.

CARRIED.

11.0 TREASURY

11.1 2021 Fire Charge Report (Jackman)

Heather Boston, Treasurer, presented and confirmed that the costs of mutual aid are not being charged.

Discussion ensued surrounding reducing the interest rate and the tax implications to ratepayers by waiving the charges.

Moved by Clark and Seconded by Boxem

THAT Council receive the report of Heather Boston, Treasurer, Fire Invoice: Request for Reconsideration;

AND THAT Council uphold the decision made on September 1, 2021, regarding the grass fire at 598588 2nd Line West;

AND FURTHER THAT Council direct staff to amend the payment plan by reducing the annual interest rate to 5%.

CARRIED.

11.2 NDCC Board of Management

Heather Boston, Treasurer, presented the costs associated with taking full responsibility of the operation and maintenance of the parklands and cenotaph at the North Dufferin Community Centre property.

Tracey Atkinson, CAO/Clerk presented the current vacancies on the NDCC Board of Management, the issues achieving quorum and the current board composition as outlined in the Joint Recreation Agreement with the Township of Melancthon.

Direction was given to staff to provide greater information at the next Council meeting regarding attraction and resignations of Council Boards and Committees.

Moved by Hawkins and Seconded by Boxem

THAT Council receive the report of Tracey Atkinson, CAO/Clerk/Planner and Heather Boston, Treasurer and the motion of the NDCC Board of Management;

AND THAT Council supports the NDCC motion in principle;

AND THAT Council directs staff to make a one-time exception to the Joint Recreation Agreement removing the parklands and cenotaph from the 2022 NDCC Budget;

AND THAT Council request the Joint Recreation Committee reconvene to consider an amendment to the Joint Recreation Agreement to reflect proposed budgetary and compositional changes prior to the 2023 budget deadline of October 31, 2022;

AND THAT Council defer filling the citizen vacancy on the NDCC Board of Management and that the Mayor continue to attend in an ex-officio capacity for the remainder of the term to ensure representation and quorum are achieved;

AND FURTHER THAT a copy of this resolution be forwarded to the Township of Melancthon and NDCC Board of Management.

CARRIED.

12.0 ADMINISTRATION

12.1 Register of Historical Properties

Roseann Knechtel, Deputy Clerk, presented the request received for inclusion in the Municipal Register of Historical Properties and outlined the historical and cultural values associated with the property located at 588299 County Road 17, known as the Mansfield "Parsonage" or "Manse".

Moved by Boxem and Seconded by Hawkins

THAT Council receives the report of Roseann Knechtel, Deputy Clerk, Municipal Register of Historical Properties;

AND THAT Council approve the inclusion of 588299 COUNTY RD 17, being Concession 7 East, West Part Lot 11 RP 7R2052 Part 1.

CARRIED.

Council recessed at 10:13 a.m. and returned at 10:26 a.m.

12.2 Ontario Climate Change – Notice of Motion

Moved by Clark Seconded by Boxem

WHEREAS Climate Change is an issue that will continue to have increasing impact on every resident;

AND WHEREAS it is the responsibility of every municipality to participate in better climate understanding and action and it is unreasonable that the most significant issue in modern history be left the sole responsibility of Dufferin County;

AND WHEREAS the Ontario Climate Caucus provides an opportunity to do so and connect with other municipalities in Ontario to share case studies and best practices in acknowledging and addressing climate change;

AND WHEREAS the Ontario Climate Caucus connects with the National Climate Caucus to glean best practices and opportunities;

AND WHEREAS the Ontario Climate Caucus provides agendas in advance of and notes and references after each meeting and generally conducts itself in a formal and professional manner;

NOW THEREFORE we propose that a representative from Mulmur Council be paid a per diem rate for their attendance to attend those monthly meetings and that their meeting minutes or outputs be added to our monthly agenda packages.

CARRIED.

Councillor Clark nominated Councillor Boxem to sit as Council's representative.

Moved by Clark Seconded by Hawkins

THAT Council approve Councillor Boxem to attend monthly Ontario Climate Caucus meetings on behalf of the Council of the Township of Mulmur.

CARRIED.

13.0 PLANNING

13.1 Dufferin County Land Use Needs Assessment

Tracey Atkinson, Planner, presented the questions being asked by the County of Dufferin and staff's recommendations.

Council discussed the balance of accommodating responsible growth while addressing resident concerns to remain unchanged.

Direction was given to staff to provide greater information on remaining vacant lots and severance opportunities.

Direction was given to staff to expedite well capacity calculations with the Township Engineers for cost recovery consideration.

Moved by Boxem and Seconded by Hawkins

THAT Council receive the Land Needs Analysis and Settlement Expansion report of Tracey Atkinson, CAO/Clerk/Planner and direct staff to forward the report and motion to the County of Dufferin.

CARRIED.

13.2 Second Dwelling Securities and Template Agreement

Tracey Atkinson, Planner, presented the proposed template agreement to address the taking and return of securities for second dwellings.

Direction given to staff to amend the timelines for revoking agreements to two (2) years and obtain legal advice to amend the return of securities after five (5) years.

Moved by Boxem and Seconded by Hawkins

THAT Council receive the report of Tracey Atkinson, Second Dwelling Securities;

AND THAT Council direct staff to modify and utilize the Template Second Dwelling Agreement.

CARRIED.

13.3 Firth/Ferens Second Dwelling Agreement

Tracey Atkinson, Planner, presented the draft agreement for the proposed construction of a second dwelling. Council sought confirmation from the landowner for the preservation of the original log cabin.

Moved by Boxem and Seconded by Clark

THAT Council receive the Firth/Ferens Second Dwelling Report of Tracey Atkinson, CAO/Clerk/Planner.

CARRIED.

13.4 Gray/Chalmers Second Dwelling Agreement

Tracey Atkinson, Planner, presented the proposed Change of Use Permit received to convert an existing structure from an on-farm diversified use to a second dwelling.

Council deferred making a decision to the next meeting subject to greater information surrounding the continuation of the on-farm diversified use.

13.5 Delegation of Planning Authority

Tracey Atkinson, Planner, presented Provincial announcement regarding the “More Homes for Everyone” Act, intended to expedite the planning process by mandating the delegation of site plan approval to staff.

Council expressed concerns surrounding eliminating local input, removing Council authority and decision-making ability, coverage of refunded planning fees, and logistics of appealing staff decisions.

Moved by Hawkins and Seconded by Clark

THAT Council receive the report of Tracey Atkinson, Planner, More Homes for Everyone Plan.

CARRIED.

Moved by Clark and Seconded by Hawkins

WHEREAS Council supports removing red tape and expediting the creation of affordable housing through the proper review and approval

AND WHEREAS Council values citizen input, professional planning recommendations and elected Official decision making;

NOW THEREFORE, Council provides the following comments on Bill 109:

1. Final Decision making should rest with elected officials
2. Planners recommendations should be subject to public input and local expertise
3. Ratepayers should not be subsidizing development applications through refunds to application fees intended to cover the cost of processing applications
4. That a definition of minor rezoning has not been established
5. Planners should not be put in a position of having to be experts and decision makers over all other disciplines
6. Delegating authority for site plans and creating penalties for site plan and minor rezonings will not solve housing crisis, as the proposed legislation targets single lot developments opposed to large scale residential development

AND FURTHER THAT a copy of this resolution be forwarded to the Province of Ontario, Ministry of Municipal Affairs and Housing, Environmental Registry, the County of Dufferin and all Ontario municipalities.

CARRIED.

14.0 COMMITTEE MINUTES AND REPORTS

- 14.1 Shelburne Library Board Minutes: February 15, 2022**
- 14.2 Shelburne District Fire Board Minutes: March 1, 2022**
- 14.3 Ad-Hoc Planning Advisory Committee Minutes: March 3, 2022**
- 14.4 Dufferin County Council Minutes: March 10, 2022**
- 14.5 NDCC Board of Management Minutes: March 14, 2022**
- 14.6 Mulmur-Melancthon Fire Board Minutes: March 15, 2022**
- 14.7 Ad-Hoc Planning Advisory Committee Minutes: March 21, 2022**
- 14.8 Mulmur Community Events Committee Minutes; March 30, 2022**

Moved by Hawkins and Seconded by Clark

THAT Council receives the Committee Minutes and Reports as copied and circulated.

CARRIED.

15.0 INFORMATION ITEMS

- 15.1 NVCA Board Highlights: February 2022**
- 15.2 NVCA Board Highlights: March 2022**
- 15.3 NVCA Inventory of Programs and Services**
- 15.4 NVCA Source Protection Annual Report**
- 15.5 TRC Resolution Response**
- 15.6 Ontario Climate Change Meeting Notes: February 24, 2022**
- 15.7 MMAH Growing the Greenbelt Phase II**
- 15.8 MMAH More Homes for Everyone**
- 15.9 Environmental Registry of Ontario Public Consultation**
- 15.10 Vehicle for Hire Bylaw: Town of Orangeville**

- 15.11 MTO Rehabilitation Study Commencement**
- 15.12 Public Transportation March Survey Results**
- 15.13 Resident Request: Pickleball**
- 15.14 Emergency Management Ontario Compliance**
- 15.15 Resignation: Catherine Carpenko**

Direction was given to staff to direct item 15.13 to the Mansfield Parks Committee for discussion and recommendation to Council to be considered at a future Council meeting.

Moved by Clark and Seconded by Boxem

THAT Council receives the information items as copied.

CARRIED.

- 15.16 Town of Mono Resolution: Support for Ukraine**
- 15.17 Region of Waterloo: Ontario Building Code Resolution**

Moved by Boxem and Seconded by Clark

THAT Council endorse the following items 15.16 and 15.17.

CARRIED.

16.0 CLOSED SESSION

- 16.1 Ontario Land Tribunal Appeal (Z12-2021)**

Moved by Boxem and Seconded by Hawkins

THAT Council adjourn to closed session at 12:06 p.m. pursuant to pursuant to Section 239 of the Municipal Act, 2001 as amended for one (1) matter regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

CARRIED.

Moved by Clark and Seconded by Hawkins

THAT Council do rise out of closed session and into open session at 12:51 p.m. with the following motion:

THAT Council direct staff to contact a mediator or facilitator for the appeal of Z12-2021.

CARRIED.

Council recessed at 12:52 p.m. and returned at 1:36 p.m.

17.0 ITEMS FOR FUTURE MEETINGS

- 17.1 Official Plan Green Energy Background Report**

- 17.2 Second Dwelling Clustering Background Report
- 17.3 Forest and Agricultural Land Preservation Background Report
- 17.4 Delegation of Authority – S357s and Planning
- 17.5 Special Event By-law Amendment

18.0 NOTICE OF MOTION

19.0 PASSING OF BY-LAWS

- 19.1 2022 Final Tax Rate By-law
- 19.2 2022 Municipal Election Advance Voting By-law
- 19.3 Appointment of Bylaw Enforcement Officer Amending By-law
- 19.4 User Fees and Charges By-law
- 19.5 Zoning By-law Amendment (Chouhan)
- 19.6 Zoning By-law Amendment (Davis)
- 19.7 Zoning By-law Amendment (Clark)
- 19.8 Site Plan Agreement By-law (Firth/Ferens)
- 19.9 Site Plan Agreement By-law (Gray/Chalmers)
- 19.10 Land Lease Agreement By-law (Eh!Tel)
- 19.11 Deputy Fire Chief Appointing By-law
- 19.12 Confirmatory By-Law

Moved by Boxem and Seconded by Clark

THAT By-Laws 19.1 to 19.8, 19.10 to 19.12 be approved.

AND THAT 19.9 be deferred.

CARRIED.

19.0 ADJOURNMENT

Moved by Clark and Seconded by Boxem

THAT Council adjourns the meeting at 1:52 p.m. to meet again on Wednesday April 13, 2022 at 5:00 pm at the North Dufferin Community Centre, or at the call of the Chair.

CARRIED.



**CORPORATION OF THE TOWNSHIP OF MULMUR
NOTICE OF COMPLETE APPLICATION AND
PUBLIC MEETING FOR A PROPOSED ZONING BY-LAW AMENDMENT
Z04-2022 (LONGWORTH/HORAK)**

The Corporation of the Township of Mulmur will hold a Public Meeting pursuant to Sections 34 of the Planning Act (1990) to consider an amendment to the Zoning By-law. The public meeting may be attended in person or electronically on **May 4, 2022 at 9:15 a.m.**

MEETING DETAILS

In-Person Meeting Location: Mulmur Township Offices, located at 758070 2nd Line East

Phone Connection: 1 647 374 4685 Canada / 1 647 558 0588 Canada

Video Connection: <https://us02web.zoom.us/j/84829988171>

Meeting ID: 848 2998 8171

A copy of the proposed amendment is available for review at the municipal office during regular office hours. Anyone wishing to address Council with respect to the proposal may do so at the public meeting. Persons unable to attend the public meeting may provide written comments up until the time of the public meeting. If you wish to be notified of the decision on the proposed application, you must make an oral or written request to the Township of Mulmur. If a person or public body does not make oral submissions at the public meeting or make written submissions to Mulmur Township before the by-law is passed, the person or public body is not entitled to appeal the decision of Council and the Corporation of the Township of Mulmur to the Ontario Land Tribunal (OLT). Furthermore, the person or public body may not be added as a party to the hearing of an appeal before the OLT unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

PURPOSE OF THE AMENDMENT: The proposed Zoning By-law Amendment would allow for the construction of a garage having the floor area of approximately 130 m² in the front yard.

LANDS AFFECTED: The Zoning By-law Amendment affects the lands described in the table below and mapping on reverse.

ROLL NUMBER	221600000203194
OWNER	LONGWORTH AMY HORAK ANDREW
STREET ADDRESS	13 KINGSLAND AVENUE
LEGAL DESCRIPTION	PLAN 319 PT LOT 14 RP 7R6341 PART 2

For more information contact: Roseann Knechtel, Deputy Clerk/Planning Coordinator
705-466-3341x223 | planning@mulmur.ca

DATED: March 24, 2022



For more information contact: Roseann Knechtel, Deputy Clerk/Planning Coordinator
705-466-3341x223 | planning@mulmur.ca

DATED: March 24, 2022



Z04-2022 HORAK/LONGWORTH

ZONING



Estate Residential

4.4.1 Permitted Uses

- i) Single detached dwelling
- ii) Additional single dwelling (ASD) or attached accessory dwelling unit or habitable pool house
- iii) Home occupation

4.4.2 Regulations for Permitted Uses

- i) Minimum Lot Area 0.8 ha
- ii) Minimum Lot Frontage 60 m
- iii) Minimum Yard Requirements
 - a) Front Yard 7.5 m
 - b) Interior Side Yard 5 m
 - c) Exterior Side Yard 7.5 m
 - d) Rear Yard 7.5 m
- iv) Maximum Lot Coverage 10%
- v) Maximum Height 10.5 m

3.2.3 Regulations for Accessory Buildings and Structures

- not permitted in front of dwelling in ER zone
- Maximum gross floor area of all accessory buildings and structures (m²) = 120m²

OFFICIAL PLAN DESIGNATION



Estate Residential

Uses permitted in Estate Residential include:

- a) Uses Permitted in all designations (Section 5.38);
- b) Single detached dwelling;
- c) one accessory apartment unit in an existing dwelling
- d) a home occupation;
- e) a bed and breakfast establishment;
- f) public parks and public utilities;
- g) small scale communal recreation facilities, and;
- h) recreational uses in accordance with Section 5.39;
- i) one additional single dwelling or one attached accessory dwelling unit.



PROPOSED SITE PLAN





PROPERTY FEATURES
EAST SIDE

- WELL HEAD

PROPERTY FEATURES

WEST SIDE

- LOW LYING
- WALK OUT BASEMENT





PROPERTY FEATURES
FRONT YARD



PUBLIC COMMENTS RECEIVED

None

STAFF COMMENTS

- A detached garage is a permitted use for this property, subject to it being located behind the front corner of the house to a maximum size of 120m²
- The proposed garage will meet all set backs of the required zone
- Landscape buffering already exists to the east side. Additional landscape buffering in the front yard would assist in maintaining rural character.

NEXT STEPS

THAT Council take public and staff comments into consideration;

AND THAT Council direct staff to draft a Bylaw for consideration.



- 758070 2nd Line E Mulmur, ON L9V0G8
Telephone: 705 466 3341 Toll Free: 1 866 472 0417
(from 519 only) www.mulmur.ca
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**CORPORATION OF THE TOWNSHIP OF MULMUR
NOTICE OF COMPLETE APPLICATION AND
PUBLIC MEETING FOR A PROPOSED ZONING BY-LAW AMENDMENT
Z05-2022 (POLE/MARTEL)**

The Corporation of the Township of Mulmur will hold a Public Meeting pursuant to Sections 34 of the Planning Act (1990) to consider an amendment to the Zoning By-law. The public meeting may be attended in person or electronically on **May 4, 2022 at 9:15 a.m.**

MEETING DETAILS

In-Person Meeting Location: Mulmur Township Offices, located at 758070 2nd Line East
Phone Connection: 1 647 374 4685 Canada / 1 647 558 0588 Canada
Video Connection: <https://us02web.zoom.us/j/84829988171>
Meeting ID: 848 2998 8171

Additional information is available for public inspection by request. Anyone wishing to address Council with respect to the proposal may do so orally at the public meeting or through written submission up until the time of the public meeting. If you wish to be notified of the decision of the Township of Mulmur on the proposed zoning application, you must make written request to the Township of Mulmur. If a person or public body would otherwise have an ability to appeal the decision of the Council of the Township of Mulmur to the Ontario Land Tribunal (OLT) but the person or public body does not make oral submissions at the public meeting or make written submissions to the Township of Mulmur before the by-law is passed, the person or public body is not entitled to appeal the decision. If a person or public body does not make oral submission at the public meeting or make written submissions to the Township of Mulmur before the by-law is passed the person or public body may not be added as a party to the hearing of an appeal before the OLT unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

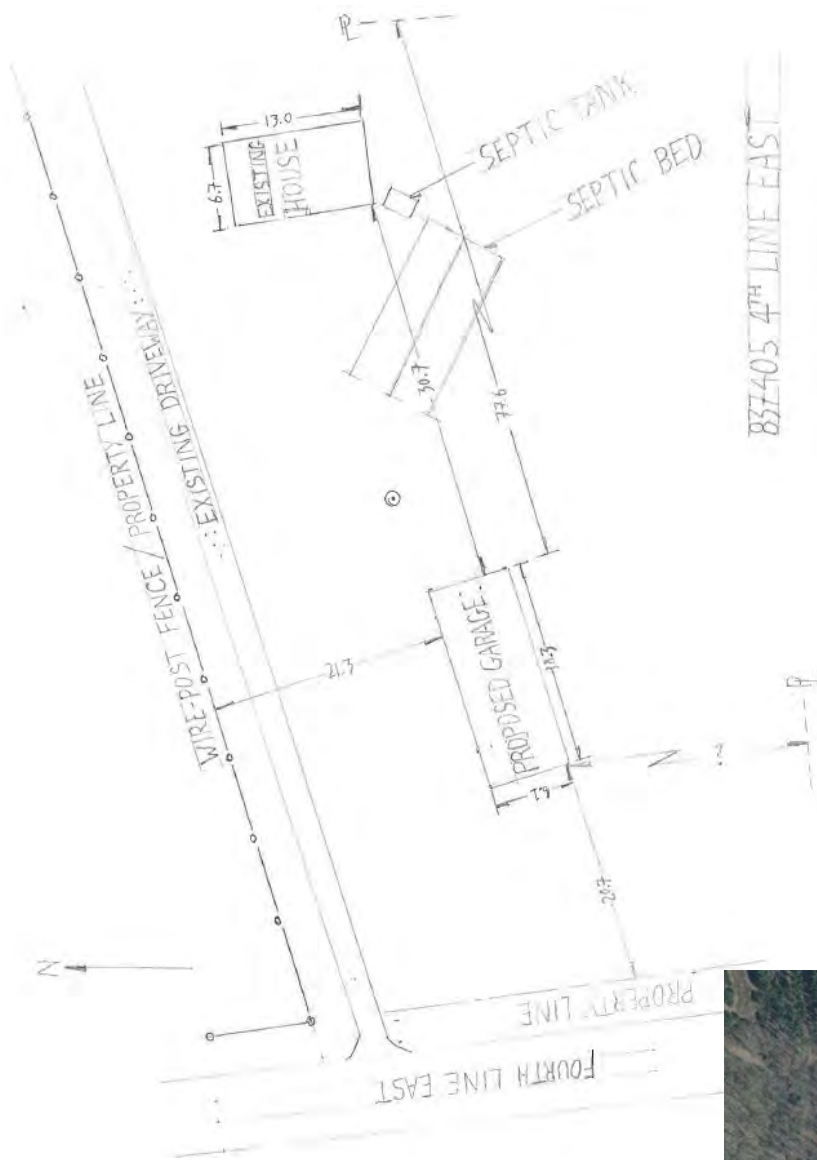
PURPOSE OF THE AMENDMENT: The proposed Zoning By-law Amendment would allow for the construction of a garage having the floor area of approximately 133.78 m² in the front yard.

LANDS AFFECTED: The Zoning By-law Amendment affects the lands described in the table below and mapping on reverse.

ROLL NUMBER	221600000129700
OWNER	MARTEL ROBIN CHRISTOPHER POLE SARAH EMILY KATHERINE
STREET ADDRESS	837405 4 th LINE
LEGAL DESCRIPTION	MULMUR CON 5 PT LOT 17 AND RP 7R3121 PARTS 2 AND 3

For more information contact: Roseann Knechtel, Deputy Clerk/Planning Coordinator
705-466-3341x223 | planning@mulmur.ca

DATED: April 8, 2022



For more information contact: Roseann Knechtel, Deputy Clerk/Planning Coordinator
 705-466-3341x223 | planning@mulmur.ca
 DATED: April 8, 2022



Z05-2022 POLE/MARTEL



ZONING

Countryside

PERMITTED USES

Single Detached Dwelling	On-Farm Diversified Use
Additional Single dwelling ASD (1)	Home Industry
One Accessory Attached dwelling unit (1)	Home Occupation
Agricultural Use	Public Open Space or Park
Agriculture-Related Use	Resource Management
Bed and Breakfast	Veterinary Clinic
Crisis Centre	Wayside Pit or Wayside Quarry
Garden Center	
Group Home	

REGULATIONS FOR PERMITTED USES

Minimum Lot Frontage (m)	100
Minimum Yards – Front (m)	20
Interior Side	10
Exterior Side	20
Rear	10
Maximum Lot Coverage (%)	10

3.2.3 Regulations for Accessory Buildings and Structures

- Maximum gross floor area of all accessory buildings and structures (m²) = 120m²

OFFICIAL PLAN DESIGNATION

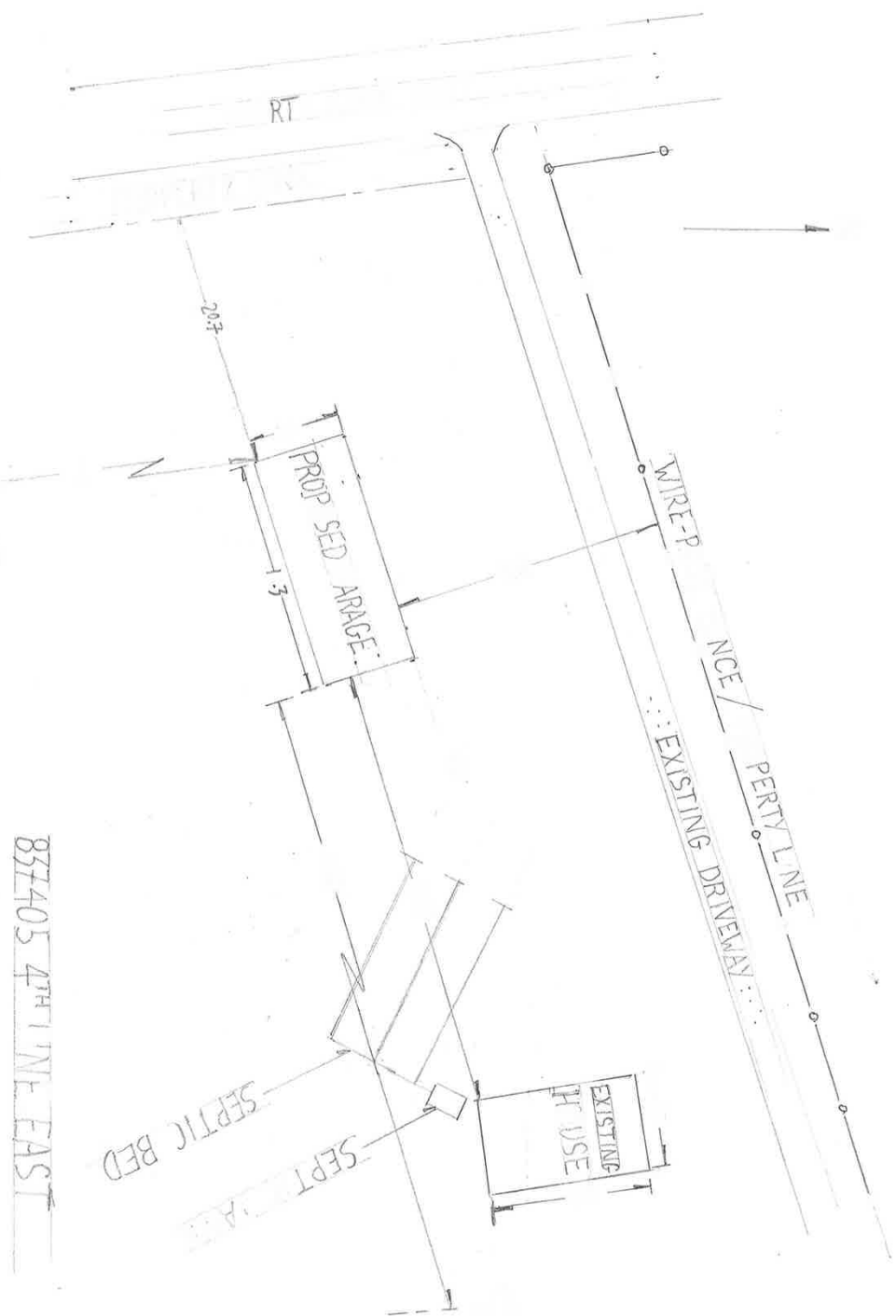


Rural

- Agricultural uses & Agriculture-related uses
- Single detached dwelling;
- One additional single dwelling unit; or one attached accessory dwelling unit;
- Small-scale commercial and small-scale industrial uses related to the management or use of resources, resource based recreational activities and rural land uses that cannot be located in settlement areas.
- Home occupations, cottage and home industries;
- Conservation areas, parks or recreation areas and reforestation areas;
- Small-scale public or private institutional uses;
- Recreational uses that do not require an amendment to this Plan, in accordance with Section 5.39; and
- Wayside pits or wayside quarries in accordance with Section 9.1.2;
- Uses permitted in all designations, listed in Section 5.38, are also permitted including:
 - Legally existing uses and structures;
 - Accessory building, structures, facilities, site modifications and related uses ancillary to an existing permitted principal use on the lot.
 - Archaeological activities, subject to the policies of Section 5.6
 - Forest, fisheries and wildlife management;
 - Resource management;
 - Essential infrastructure including public transportation, utility and public servicing infrastructure;
 - Watershed management and erosion control projects carried out or supervised by a public agency;
 - Public parks and open space uses, conservation areas, nature preserves (In prime agricultural areas, such uses shall be prohibited).
 - Ponds, subject to the requirements of the Nottawasaga Valley Conservation Authority and the Ministry of the Environment.



PROPOSED SITE PLAN



PROPERTY FEATURES

REAR YARD

Steep Slope
Swimming Pool





PROPERTY FEATURES

FRONT YARD



PUBLIC COMMENTS RECEIVED

None

STAFF COMMENTS

- In the Countryside Zone, a detached garage is permitted in the front yard provided it meets all set backs.
- There is ample landscape buffering in the front yard. The garage will not be seen from the road.
- The maximum floor area permitted in our zoning bylaw is 120m², the applicants are requesting a garage of approximately 133.78m² be permitted.

NEXT STEPS

THAT Council take public and staff comments into consideration;

AND THAT Council direct staff to draft a Bylaw for consideration.



- 758070 2nd Line E Mulmur, ON L9V0G8
Telephone: 705 466 3341 Toll Free: 1 866 472 0417
(from 519 only) www.mulmur.ca
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Dear Mayor Horner, Deputy Mayor Hawkins and Councillors Boxem, Clark, a Cufaro,

I am writing to request that Mulmur Township consider a resolution calling for a moratorium, a temporary pause, on all new gravel mining approvals in Ontario.

The Reform Gravel Mining Coalition (RGMC) started the Demand A Moratorium Now (DAMN!) campaign as a response to the many communities in Ontario concerned about unnecessary gravel mining. To date, 11 municipalities have voted to support a moratorium on new gravel mining approvals in Ontario, including Melancthon Township on April 7, 2022.

Attached you will find:

- a delegation request form
- the Halton Hills resolution
- the list of municipalities that have endorsed The Resolution
- the DAMN! Campaign Overview

I look forward to hearing back from you on this important matter.

Sincerely,
Leah Pressey



Support the Moratorium

www.reformgravelmining.ca

campaign@reformgravelmining.ca

 **Reform
Gravel Mining
Coalition**

THE ISSUE

Gravel Mining

- Is not a benign activity
- Destroys the environment and damages communities
- Feeds highways, sprawl and climate change
- Ignores the rights of Indigenous Nations

Municipalities are caught in the middle, with things getting worse, not better

- MPAC assessments, levies, below the water table zoning restrictions, excess soil dumping, etc.

13x

MORE GRAVEL LICENSED
THAN USED ANNUALLY IN
ONTARIO

5,000

ACRES OF LAND LOST PER
YEAR TO THE INDUSTRY

67%

MORE LAND DISTURBED
OVER THE LAST TWO
DECADES

THE SOLUTION

1

IMPOSE AN IMMEDIATE MORATORIUM ON ALL NEW GRAVEL MINING APPROVALS

2

CONVENE AN INDEPENDENT PANEL

3

USE FINDINGS TO CHART A NEW PATH FORWARD

A MORATORIUM

WILL:

- Directly respond to urgent requests from municipalities and communities across Ontario
- Provide an opportunity to update policies & regulations

A MORATORIUM WILL NOT IMPACT:

- The current supply of gravel in Ontario
- Operator rights with current gravel mining operations
- Current employment provided by the gravel mining industry

PROTECTING ONTARIO'S FUTURE

THE GRAVEL MINING INDUSTRY IN ONTARIO IS BROKEN.
WE NEED TO TAKE A PAUSE SO WE CAN FIX IT.

Protect Ontario from
unnecessary gravel mining.

Support the Resolution
for a Moratorium.

Demand A Moratorium Now!



To: Mayor and Council
From: Reform Gravel Mining Coalition (RGMC)
Re: Correcting Ontario Stone, Sand and Gravel Association (OSSGA) Misinformation
Date: March 21, 2022

The Reform Gravel Mining Coalition recently became aware of a letter sent to Municipalities across Ontario regarding our organization and activities. We are disappointed that an organization such as the Ontario Stone, Sand and Gravel Association would stoop to name calling and fear mongering and we want to take this opportunity to set the record straight.

The March 18, 2022 memo misrepresents the statements of the RGMC. See comparison below between OSSGA claims and RGMC statements (Table 1). The OSSGA also makes claims about aggregate supply and demand that are questionable as they are not based on publicly available authoritative information. The OSSGA also omits information which would provide the reader a more comprehensive understanding of the issue – for example the contribution of the cement industry to the climate crisis. These are also itemized below (Table 2).

A primary purpose of proposing a moratorium, a temporary pause, on new gravel mining approvals is to conduct an independent third-party study of aggregate reserves. This independent study is an urgent priority as there is a finite amount of gravel reserves in Ontario, and gravel is a vital resource which needs to be carefully managed.

OSSGA member James Dick Construction Ltd. is proud of their “300-year resource management plan” indicating that they “consider long-term planning essential for long-term growth — except that in its case the planning horizon stretches three centuries into the future.”¹ It is difficult to reconcile the recurring claims that Ontario is running out of gravel when members of the industry make such statements.

Concerns around gravel mining have been raised for decades. Citizens demand to be protected. Municipalities’ ability to manage this environmentally and socially intrusive industry are increasingly hampered and reduced. We understand that the industry is concerned. Change can be frightening. But we invite municipalities to support the resolution for a moratorium, a temporary pause, on all new gravel mining approvals in Ontario. Let’s stop making the situation worse by continuing to issue new approvals. It is time to chart a new path forward.

Please contact the Reform Gravel Mining Coalition at campaign@reformgravelmining.ca for more information

¹ <https://canada.constructconnect.com/dcn/news/economic/2019/09/aggregate-supplier-plans-300-years-ahead>

Table 1: Corrections to OSSGA Misinformation

OSSGA Claim	RGMC Statement
<i>The industry digs out 13 times more gravel every year than it uses</i>	The provincial government has authorized the gravel mining industry to extract thirteen times more gravel each year than is required to meet average annual consumption. ²
<i>The aggregate industry takes up to 4.6 billion litres of precious water every day.</i>	The provincial government has approved up to 4.6 billion litres of water for daily consumption by the gravel mining industry. ³
<i>The aggregate industry destroys 5,000 acres of land a year.</i>	Gravel mining consumes an average of 5,000 acres of land in Ontario each year. An average of 5,000 acres of land is licensed each year for gravel mining in Ontario. ⁴

Table 2: Gravel Mining in Ontario/ OSSGA Claims vs. Facts

OSSGA Claims	FACTS
It is estimated that the industry has roughly a 10-year supply of aggregate licensed to extract.	This statement is not supported by publicly available data. RGMC’s review of NDMNRF (Ministry) data, and The Ontario Aggregate Resources Corporation (TOARC) annual reports does not provide evidence to support the assertion that there are only 10 years of close to market reserves. The OSSGA fact is based on “industry estimates”. RGMC cites TOARC data ⁵ .
The Golder/MHBC Supply Demand Study estimated the “amount of 'high' quality reserves is approximately 1.47 billion tonnes”	The OSSGA fails to cite the Golder/MHBC Supply Demand Study reference to the “high degree of uncertainty with this estimate” and the study authors’ warning that “the results should not be taken as a very realistic indication of what resource may actually be proven and made available from these licenced sites”. ⁶ The reality is that no one knows the true state of aggregate reserves in Ontario.

² Total of maximum extraction limits from the Ministry of NDMNRF Aggregate License and Permit System (ALPS)

³ MOECP Permits To Take Water Database total of active permits issued for Pits and Quarries Dewatering and Aggregate Washing

⁴ <https://toarc.com/production-statistics/>

⁵ <https://toarc.com/production-statistics/>

⁶ Golder MHBC Supply and Demand Study Executive Summary 2016

OSSGA Claims	FACTS
<p>Ontario will require nearly 4 billion tonnes of aggregate over the next 20 years to meet the needs of citizens and the additional 5.3 million people that will call Ontario home. That is estimated to be 192 million tonnes of aggregate per year.</p>	<p>In the last 20 years average gravel consumption has decreased while the population of Ontario grew by 3 million people in that same period.</p> <ul style="list-style-type: none"> • The average annual consumption of gravel from 2001 – 2010 was 168 MT per year. • From 2011 – 2020 it was 157 MT / year.⁷ • Ontario’s population increased from 12M to 15M an increase of (25%) in the last 20 years.
<p>It currently takes an average of 10 years to apply for and receive a new license.</p>	<p>There is no publicly available data to support this claim. The application process for new gravel mining approvals has a two-year time limit on it. Additional delays are often a result of decisions and choices made by the applicants.</p>
<p>The aggregate industry is not a significant contributor of GHG emissions</p>	<p>The cement industry produces 8% of global carbon emissions, as a country it would be the third largest global emitter of CO₂. Aggregate is the feedstock to cement production.</p>
<p>With respect to the amount of new land that is excavated every year – the average for the past 10 years as reported in The Ontario Aggregate Resources Corporation annual production report is approximately 2600 acres per year.</p> <p>An average of 2000 acres per year is rehabilitated for a total net new disturbed area of 600 acres.</p>	<p>The publicly available data on excavation over the long term does not support this claim. TOARC data indicates that the acres under licence for gravel extraction have increased from 221,000 acres in 1998 to 333,000 acres in 2020, an increase of 112,000 acres or almost 5,000 acres per year.⁸</p> <p>TOARC data indicates the total disturbed area has increased from 50,000 acres in 1998 to 83,000 in 2020, an increase of 33,000 acres or 67%.⁹ The acres scarred by gravel mining in Ontario is increasing each year, rehabilitation is not keeping up.</p>

⁷ <https://toarc.com/production-statistics/>

⁸ <https://toarc.com/production-statistics/>

⁹ <https://toarc.com/production-statistics/>

A MORATORIUM ON ALL NEW GRAVEL MINING APPROVALS TODAY

—a step towards a sustainable tomorrow

ISSUES

- 1 Gravel mining permanently changes the existing natural environment and causes numerous negative impacts to surrounding communities. It is not a benign activity.
- 2 The gravel mining industry provides the raw materials for cement production, highway construction and urban sprawl. These activities are significant contributors to greenhouse gas emissions in Ontario.
- 3 Ontario's current application process for gravel mining:
 - Allows uncontrolled proliferation of gravel sites across Ontario
 - Favours corporations and places an unfair burden on municipalities and local communities forced to advocate for the protection of the natural environment and built communities
 - Does not fulfill the requirements for free, prior and informed consent of Indigenous Nations as guaranteed in the Canadian constitution

POLICY PROPOSAL

- 1 Impose an immediate moratorium on all new gravel mining approvals (including interim orders and site plan amendments for mining below the water table or that increase licensed tonnages).
- 2 Create an independent panel to conduct broad consultations involving Indigenous Nations, municipalities, affected communities, industry, and independent experts and scientists.
- 3 Chart a new path forward for gravel mining which:
 - Prevents greater climate chaos
 - Protects groundwater and farmland
 - Increases the weight of local perspectives in land use planning
 - Ensures long term supplies of a finite resource
 - Honours treaties and obligations with Indigenous Nations as prescribed in the Canadian Constitution

IMPACT OF A MORATORIUM

A moratorium on new approvals of gravel mining sites in Ontario will:

- 1 Provide an opportunity to **update gravel mining industry policies** and regulations to reflect current societal expectations and meet the national and international requirements of addressing climate change.
- 2 **Respond to the urgent requests** from thousands of Ontario residents (predominantly rural) struggling with the threats to their families, homes and communities from gravel mining.
- 3 **NOT impact** the current supply of gravel required to meet Ontario's needs.
- 4 **NOT impact** the rights existing gravel mining operators have to continue their existing operations as they do today.
- 5 **NOT impact** current employment in the gravel mining industry.

FOUR FACTS ON GRAVEL MINING IN ONTARIO

FACT #1 The provincial government has authorized the gravel mining industry to extract thirteen times more gravel each year than is required to meet average annual consumption.

- On average 157.4 million tonnes of gravel was extracted annually over the past 10 years in Ontario.^{1,2}
- 2.05 billion tonnes of gravel extraction are allowed each year from the 5000-plus licensed gravel mining sites in Ontario. (Note: 800-plus sites, {approximately 15%} are permitted to extract unlimited tonnages each year. These amounts are in addition to the 2.05 billion tonnes mentioned above.)

FACT #2 Gravel mining consumes an average of 5,000 acres of land in Ontario each year.

- Licenses for gravel extraction have increased from 183,000 acres in 1992 to 333,000 acres in 2020³, an increase of almost 150,000 acres or 5,000 acres per year over the past three decades. That's a land area equivalent to two proposed Melancthon mega-quarries each year.⁴

FACT #3 The gravel mining industry doesn't pay its fair share, for example municipal property taxes.

- Municipalities challenge preferential property tax treatment given to gravel mining sites.
- Disputes continue between Ontario Municipalities and the gravel industry over property taxes.
- Examples:
 - Wellington County asserts that "other sectors, mainly residential and small business, are subsidizing the aggregate industry's artificially low valuations".
 - In Puslinch Township "single family homes in Puslinch pay more taxes than 100-acre active (gravel) sites".⁵

FACT #4 The gravel mining industry supplies sand, stone and gravel for cement production, highway construction and urban sprawl, which make significant contributions to greenhouse gas emissions in Ontario.

- The cement industry produces 8% of global carbon emissions, as a country it would be the third largest global emitter of CO₂.⁶
- Transportation has become the biggest source of GHG emissions in Ontario.⁷

RECOMMENDED AREAS OF CONSULTATION AND INQUIRY

- Determine the total amount of licensed supply in Ontario's 5000-plus pits and quarries.
- Propose criteria and processes for determining and demonstrating the need for new gravel mining sites.
- Define limits on 'virgin' aggregate extraction, and set targets for aggregate reprocessing in order to ensure sustainable management of the finite gravel resources in Ontario.
- Propose revisions to application procedures which fully honour Indigenous Nations' treaty rights.
- Recommend updated policies and restrictions for gravel mining below the water table to reflect current groundwater sciences.
- Propose methods which increase the weight given to municipal and community perspectives in gravel mining decisions.
- Recommend approaches to ensure that gravel mining sites are not allowed to transform themselves in significant ways after initial approval. This would include changes to progressive or final rehabilitation plans.
- Recommend a fair levy for gravel mining that includes compensation for the full social and environmental costs of its extraction.
- Recommend approaches to gravel mining oversight to ensure full compliance with all regulations and license conditions.

1. Aggregate Resources Statistics in Ontario, Production Statistics annual reports, The Ontario Aggregate Resources Corporation (TOARC)

2. Active aggregate sites and related maximum tonnage

3. Aggregate Resources Statistics in Ontario, Production Statistics annual reports, The Ontario Aggregate Resources Corporation (TOARC)

4. <https://www.inthehills.ca/2011/06/melancthon-mega-quarry-by-the-numbers>

5. Presentation, Ken DeHart, Wellington County Treasurer May 30th 2021 Gravel Watch Ontario

6. <https://www.carbonbrief.org/qa-why-cement-emissions-matter-for-climate-change>

7. Why Are Ontario's GHG emissions going up instead of Down? Environmental Defence, April 21, 2020



Municipal Support

Municipalities that support a moratorium on new gravel mining approvals in Ontario:

Melancthon

(April 7)

Zorra

(April 6)

North Shore

(April 6)

Wilmot

(March 28)

Woolwich

(March 23)

Peel Region

(March 23)

Cambridge
(March 22)

Milton
(March 21)

Puslinch
(March 3)

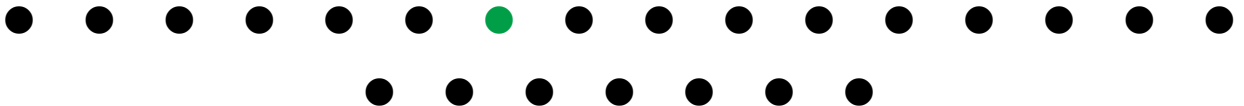
North Dumfries
(February 21)

Halton Hills
(February 7)

“Given the climate change crisis, people are expecting municipalities. When people see this application come where we have rich biodiversity ... they ask how 2022, on this land. And



— Councillor Rory Nisan, Bu





STAFF REPORT

TO: Council
FROM: Roseann Knechtel, Deputy Clerk
MEETING DATE: May 4, 2022
SUBJECT: Pickleball Courts

PURPOSE:

The purpose of this report is to advise Council of the possibility of establishing pickleball courts in Mulmur.

BACKGROUND:

As part of the Council Agenda Package for the April 6, 2022 meeting, Council received correspondence from a resident requesting the municipality investigate the construction of pickleball courts in Mansfield. Council provided the following direction:

15.13 Resident Request: Pickleball

Direction was given to staff to direct item 15.13 to the Mansfield Parks Committee for discussion and recommendation to Council to be considered at a future Council meeting.

Pickleball is also identified in Mulmur's Recreation Master Plan as:

- A potential programming opportunity (Section 4.3)
- A future indoor recreation opportunity (Section 6.3)
- A future outdoor recreation opportunity (Section 8.4)

The following recommendation was made as part of Mulmur's Recreation Master Plan for medium term, year 6 completion, being 2027:

- 37.** As new parkland is developed in Mansfield, consider planning for the development of new multi-use courts in the medium or long term for local use. A multi-use court facility can accommodate a variety of court sports, including tennis, pickleball, and basketball.

ANALYSIS:

Following Council's direction, a survey was conducted as part of the April Newsletter to survey resident's interest in Pickleball. The Township received 67 responses with 89.55% (60 respondents) showing interest in utilizing a pickleball court somewhere in Mulmur.

The Mansfield Parks Committee met on April 20, 2022 and discussed the establishment of pickleball courts in Mansfield and passed the following motion:

Moved by Pendleton and Seconded by Little

THAT the Committee does not support the development of pickleball courts on the Thomson Trail Park basketball courts at this time;

AND THAT the Committee recommend pickleball courts be located at the NDCC;

AND THAT the Committee recommend staff apply for grants for the creation of stand-alone pickleball courts in Mansfield.

CARRIED.

Mansfield Outdoor Court: Purchasing pickleball materials through the tax levy would require administrative oversight to organize rentals (availability, pick up, drop off, payment etc) to ensure access for all residents in Mulmur. The Township does not currently rent the basketball court, and therefore cannot guarantee its availability. There are concerns with establishing a permanent pickleball court on the basketball pad, and the potential conflict it could pose between users.

The development of a standalone single outdoor pickleball court would cost approximately \$50-\$75,000. The development of a multi-purpose tennis court would cost approximately \$125,000 and would allow for 1, 2 or 4 pickleball ball courts in addition to the tennis court use.

The Township will continue to apply for grants for the development of tennis and pickleball multi-purpose courts in Mansfield.

North Dufferin Community Centre Indoor Court: The NDCC facility is currently underutilized outside of the ice rental season. The NDCC Board of Management recognizes there is an opportunity to rent the facility during the summer for sports such as pickleball but are not interested in leading recreational programs.

The NDCC facility is staffed and available for hourly rentals by residents. The NDCC Board of Management could consider purchasing equipment based on rental rates and cost recovery.

The Township has applied for the 2022-2023 Seniors Community Grant from the Ontario Ministry for Seniors and Accessibility. If successful, the grant will provide the Township the funding to purchase supplies for 3 pickleball courts (portable nets, paddles and balls), rent the arena floor from the NDCC and run a free 11 week "Learn to Pickleball" program from July – September 2022. If unsuccessful, portable pickleball equipment (1 net, 4 paddles, 4 balls) can be purchased for approximately \$650.00 plus HST.

STRATEGIC PLAN ALIGNMENT:

2. Growing a Connected Mulmur - Action 3: Pursue opportunities identified in the Recreation Study
3. Growing a Supportive Mulmur – Action 3: Conduct community conversations to better understand the needs of residents in hamlets

RECOMMENDATION:

THAT Council receive the report of Roseann Knechtel, Deputy Clerk, Pickleball Court Report;

AND THAT Council supports the creation of a Learn to Pickleball program at the North Dufferin Community Centre subject to grant funding;

AND THAT Council recommends the North Dufferin Community Centre Board of Management consider purchasing portable pickleball nets, paddles and balls if funding is not secured through the 2022 Seniors Community Grant;

AND FURTHER THAT Council direct staff to apply for funding as it becomes available for the creation of a permanent multi-purpose racquetball court to be located in Mansfield.

Respectfully submitted,

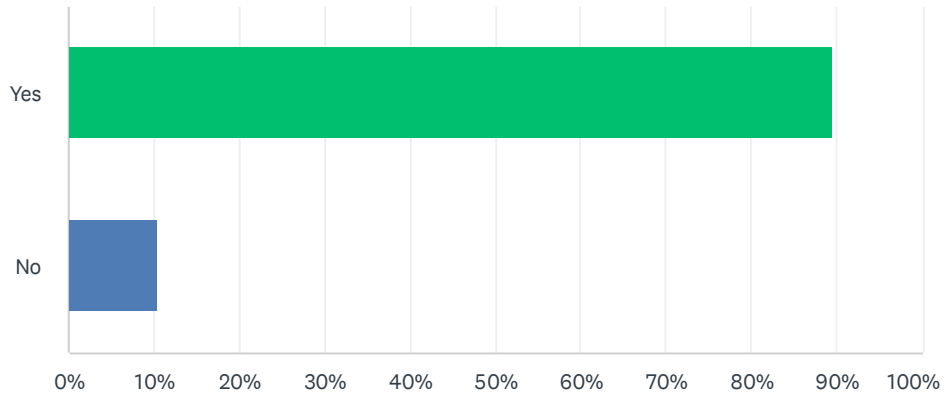
Roseann Knechtel

Roseann Knechtel, Deputy Clerk

Schedule A – Pickleball Survey Results

Q1 Would you use a pickleball court in Mulmur?

Answered: 67 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	89.55%	60
No	10.45%	7
Total Respondents: 67		



STAFF REPORT

TO: Council
FROM: Roseann Knechtel, Deputy Clerk
MEETING DATE: May 4, 2022
SUBJECT: Thomson Trail Ice Rink

PURPOSE:

The purpose of this report is to advise Council of the outcome of the meeting with community volunteers of the Thomson Trail Ice Rink.

BACKGROUND:

On November 3, 2021 Council approved the development of a community led outdoor ice rink at Thomson Trail Park.

Moved by Hawkins and Seconded by Cufaro

THAT Council approve the development of a community led outdoor ice rink with partial boards at the Thomson Trail Park in Mansfield for the 2021-2022 season;

AND THAT the installation of the park hydrant be funded by Recreational Development Charges;

AND FURTHER THAT the remaining operating costs be allocated to the Parks Building and Grounds expense account.

CARRIED.

Upon receiving Council direction, staff, in coordination with the Rosemont Fire Department and community volunteers constructed an outdoor rink approximately 50' x 100' in size. Throughout the 2021-2022 winter season, volunteers coordinated amongst themselves for the maintenance and operation of the rink.

ANALYSIS:

Staff met with volunteers on April 4, 2022 to review the current practices and recommendations moving forward. The following summarizes the primary concerns and recommendations moving forward, as well as staff's actions to address the needs of the community.

1. Volunteers recommend a minimum of 3" of ice be obtained and had trouble achieving this due to the crest in the middle of the basketball court, which is there to ensure proper drainage. Volunteers requested the frame be rebuilt with 2x10's instead of 2x8's.
 - Option #1: 2x10's for new frame: \$1,000

- Option #2: Additional 2x2's: \$225

The purchase of 2x10's is not required, as existing lumber can be re-utilized and additional 2x2's can be purchased to achieve the height required for ideal ice thickness at a lower cost.

2. Volunteers identified three complaints on social media regarding the conflicting use of hockey and those learning to skate. To address this issue volunteers suggested the development of a second ice rink beside the current pad to allow one rink be used for hockey and a second for skating only.

MANSFIELD PARKS COMMITTEE MOTION: At their meeting on April 20, 2022 Committee members discussed the concerns, requests and recommendations of the Ice Rink Volunteers. Members discussed options to separate hockey and skating including dividing the rink, creation of a new rink, or amending designated times. The Committee passed the following motion.

Moved by Little and Seconded by Pendleton

THAT The Mansfield Park Committee receive the comments and suggestions from the volunteers of the Thomson Trail Ice Rink;

AND THAT the Committee recommend the Township maintain a single rink and amend signage to remove dedicated hockey and skating times;

AND FURTHER THAT the Committee recommend the Township only consider the creation a cross rink dividing wall or secondary skating rink at such time that greater complaints are received.

CARRIED.

The Township did not receive any formal complaints throughout the ice season regarding the outdoor rink at Thomson Trail. Amending signage to remove designated hockey and skating times and promoting the respectful use of the facility/others will implement the Mansfield Park Committee's recommendation and address the concerns of the volunteers.

3. Damage to tarp during rink maintenance. Volunteers are requesting plywood be installed over the exposed tarp on the side boards to prevent tearing and damage during rink maintenance and use.

Existing plywood can be re-utilized to cover the exposed tarp on the sideboards.

4. Volunteers are requesting the purchase of the following materials for the maintenance of the rink:
 - 2 - Rink Shovels: \$100
 - 1 - Insulated Rubber Hose (100'): \$100
 - 1 - Hose Reel Cart: \$100
 - Larger Rink Liner (60'x100'): \$475 plus shipping

The purchase of the above noted materials will be completed prior to the installation of the 2022-2023 rink and are supported in the 2022 budget.

5. Other Actions:

- Staff will be meeting with volunteers in early fall to review design and construction layout to ensure the needs of the community and staff are being met.
- Installation of the liner and initial flooding will be pushed back to the 2nd or 3rd week in December, subject to weather and public works snow removal priorities.
- Clearing the walking path will continue to be included as part of the Township's minimum maintenance standards.
- The recommendation to move the Family Day Skating event to earlier in February will be forwarded to the Events Committee for consideration.

FINANCIAL IMPACTS:

The purchase of requested materials outlined in Item #1 and #4 are supported in the 2022 budget.

RECOMMENDATION:

THAT Council receive the report of Roseann Knechtel, Deputy Clerk, Thomson Trail Ice Rink.

Respectfully submitted,

Roseann Knechtel

Roseann Knechtel, Deputy Clerk

Schedule A – End of Season Ice Rink Notes

SCHEDULE A

ICE RINK VOLUNTEER MEETING NOTES

NEW DEVELOPMENT

- You need approximately 3" of ice at the lowest point. Because of the crest in the middle of the pad, they had a hard time getting and maintaining the 3" because 2x8 boards around the sides were not tall enough.
- They would like the side boards to be 2x10. The extra 2" would ensure that they are able to achieve the 3" needed in the middle.
- They are asking that the 2x8 materials be reused to construct a second smaller ice pad (approx. 20x40) as a skating only rink. The liner has also been saved from this years rink and can be used on the smaller one.
- Hockey was huge and although the kids would only use half the rink, it still made some of the "learn to skate" and parents with smaller children uncomfortable. A skating only smaller pad would solve this problem.
- They are recommending it be located to the east of the pad where there is a relatively flat area. They have measured and the water can reach both.
- When asked about the amount of work to maintain 2 rinks instead of one, they said that they are out there anyways and it is smaller so it is no big deal.
- Lighting

SIGNAGE

- Modify to say NO HOCKEY for small rink
- Instructions to remove nets from ice surface after use
- Shovel rink after use to remove skating debris
- Flooding occurs nightly between 7-830

MATERIALS

- Purchase 2 RINK SHOVELS. They are 42" wide and made of thick white PVC
- Purchase an insulated / true rubberhose. Natural rubber (black or red). Used in curling rinks etc. Regular garden hose freezes up and cannot be used in winter.
- Purchase hose reel cart
- Purchase rink rake tool
- Garbage Can
- Larger liner. Length was good, just need it a bit wider. 60x100 would be perfect.

INSTALLATION

- Move fill date later in December (2nd or 3rd week)
- Prep concrete area by sweeping before laying tarp

- Rink clips?
- Need to have puck stop / tarp protector on top of exposed tarp on side boards. To be installed after ice is in. Can be constructed using 2 x 2 and painted plywood. They can offer template/design suggestions.
- Have meeting early in fall before construction to review design and layout
- Can the guy who clears the walkway also clear around the water supply after large snow falls?

OTHER

- Can picnic tables be located at the park all of the time?
- NO 10x10 shed required at this time
- Lean-to shelter over bench for parents?
- VERY happy with walkway clearing.
- They were able to skate until March 4th
- Family Day Event. LOVED!!!!!! May be leaving it a bit too late in the ice season. Suggests looking at moving the date up to early February if it is going to continue to be an annual thing.
- Received 3 comments of Facebook regarding kids playing hockey outside of the permitted times.
- Need approximately 6 more “Committed” volunteers. They were approached by many people at Family Day asking how they could become involved. Suggests setting up a social media group of just the volunteers to have been communication and organization.



STAFF REPORT

TO: Council
FROM: Roseann Knechtel, Deputy Clerk
MEETING DATE: May 4, 2022
SUBJECT: Right to Disconnect Policy

PURPOSE:

The purpose of this report is to present Council with an amendment to the Township's Hours of Work policy for consideration.

BACKGROUND:

On December 2, 2022, Bill 27, *Working for Workers Act, 2021*, received Royal Assent, bringing new benefits for workers and were added requirements to the Employment Standards Act, 2000 (ESA). The right-to-disconnect provision takes effect June 2, 2022.

Bill 27 gives workers new rights to support a healthy work-life balance. It was also in response to risks identified during the COVID-19 pandemic to help workers disconnect from their employment responsibilities after work hours.

The link to Bill 27 is:

[Bill 27, Working for Workers Act, 2021 - Legislative Assembly of Ontario \(ola.org\)](https://www.ola.org/bills/2021/bills/27)

Employers in Ontario with 25 or more employees are required to have a written policy giving workers the right to disconnect from their job at the end of their workday. The policy must apply to management, and executives if they are employees under ESA. It is also outlined that an employer does not have to have the same policy for all employees. The required policy can be a standalone policy or part of another document like a human resources policies or procedures manual.

ANALYSIS:

The Ontario government makes the requirement for a "Right to Disconnect" policy mandatory for employers with 25 or more employees, and therefore the Township of Mulmur does not require a policy. The Township of Mulmur however, remains committed

to taking every precaution reasonable in the circumstances for the protection of the health and safety of workers, including mental health and the maintenance of an appropriate work/life balance. An amendment to the Township's current Hours of Work policy has therefore been drafted to address the Right to Disconnect in the Township of Mulmur.

STRATEGIC PLAN ALIGNMENT:

1. Growing a Prosperous Mulmur: Responsibly managing the fiscal resources of Mulmur and providing opportunities for success.
4. Growing a Sustainable Mulmur: Being Proactive in Sustainable Initiatives to ensure the long term well being of Mulmur (includes Resources/Financial/People).

FINANCIAL IMPACTS:

None.

RECOMMENDATION:

THAT Council receive the report of Roseann Knechtel, Deputy Clerk, Right to Disconnect policy;

AND THAT Council approve the amendments to the Township's Hours of Work Policy as presented.

Respectfully submitted,

Roseann Knechtel

Roseann Knechtel, Deputy Clerk

Schedule A – Hours of Work Policy



HOURS OF WORK AND EATING PERIODS

2.4 HOURS OF WORK AND EATING PERIODS

POLICY STATEMENT:

The work at the Township of Mulmur is varied with numerous services being provided on an extended basis and, as such, requires flexibility in the work week to meet deadlines and public expectations. The following is the procedure related to hours of work, lunch periods and breaks.

SCOPE:

All employees with the Township of Mulmur.

POLICY, PROCEDURE AND IMPLEMENTATION:

1. ADMINISTRATION

- a) **Hourly Employees** shall work 37.5 hours in a week. In each working day hourly employees are entitled to two paid 15-minute rest periods and an unpaid half-hour eating period.
- b) **Salary Employees** shall work 35 hours in a week. In each working day salaried employees shall be entitled to receive two paid 15-minute rest periods and an unpaid one-hour eating period.
- c) It is mandatory practice that lunch periods are to be coordinated by support staff to ensure front counter and telephone coverage. The Supervisor will assist where required.
- d) Snacks are permitted to be eaten at one's workstation; however, meals (breakfast or lunch) must be taken in the lunchroom.
- e) Administration office hours are Monday to Friday 8:30 am - 4:30 pm.

2. PUBLIC WORKS

- a) **Hourly Employees** shall work 40 hours in a work week, generally being Monday to Friday. In each working day Public Works hourly employees are entitled to two paid 15-minute rest periods and an unpaid half-hour eating period. Fifteen minute breaks in the morning and the afternoon are based on shift schedule and allowable time frames. Breaks and lunches cannot be combined.
- b) **Salary Employees** shall work 40 hours in a week. In each working day Public Works salaried employees are entitled to two paid 15-minute rest periods and an unpaid one-hour eating period.

3. ALL EMPLOYEES

- a) All employees are expected to report to work in advance of start time in order to be ready to work at the scheduled time.
- b) Scheduled hours of work may include evening and weekend work, at the discretion of the employee's Supervisor and/or CAO.
- c) Actual schedules shall be approved on an individual basis by the employee's Supervisor and are subject to change. Schedules for part-time, contract and seasonal employees shall be determined by the employment agreement and/or their immediate Supervisor.
- d) Breaks are not to be combined or forfeited to shorten the work day or to accumulate overtime. Employees are generally expected to be at the office during regular office hours but may occasionally shorten a lunch period,



HOURS OF WORK AND EATING PERIODS

as coordinated by the CAO, to provide occasional flexibility. Time made up either before or after regular hours for time taken for personal reasons is permitted with prior notification and approval of the Supervisor.

- e) Smoking is considered to be included in time allowed for lunch periods and breaks.
- f) Where a webinar, is schedule during regular lunch hours, the employee shall have the option of combining their lunch and webinar for a “lunch-and-learn” experience and shall be entitled to claim 50% of their lunch time as work. Alternatively, an employee shall have the option to have their full lunch break either before or after the webinar.
- g) Lunch shall generally be eaten in the lunch room. The consumption of lunches in conjunction with a webinar is acceptable within an office or boardroom.

4. RIGHT TO DISCONNECT

Employees have the right to disconnect from their job and any work-related tasks or communication outside of working hours without fear of reprisal. Employees are encouraged to set clear boundaries between work and their personal lives.

The Township of Mulmur understands that employees may want or need to work outside their normal hours to meet a time-sensitive deadline, to attend to an urgent matter, or due to unforeseen circumstances; however, employees should not regularly or frequently work outside their scheduled hours to complete or catch up on work.

The right to disconnect means that employees:

- a) Can and should stop performing their job duties and work-related tasks when they are not expected to work;
- b) Are not required to take work home with them to complete outside of regular working hours;
- c) Are not expected or required to respond to work-related communication outside their regular working hours, while on break, or during any paid or unpaid time off;
- d) Should take and use all of their scheduled breaks and time off entitlements for non-work related activities;
and
- e) Will not face repercussion or be penalized for not communicating or continuing to work outside of their regular working hours.

Employees who do not reply to work-related communications outside normal working hours will not face negative effects on their employment.



STAFF REPORT

TO: Council
FROM: Roseann Knechtel, Deputy Clerk
MEETING DATE: May 4, 2022
SUBJECT: Staff Appreciation, Retirement and Long-Term Service Awards Policy

PURPOSE:

The purpose of this report is to present Council with an amendment to the Township's Staff Appreciation, Retirement and Long-Term Service Awards policy for consideration.

BACKGROUND:

It has long been a tradition of Council to host a luncheon during the first Council meeting in July to meet new employees, show their appreciation to the staff and present long-term service awards.

ANALYSIS:

The following amendment formalizes the Township's practice to hold a staff appreciation luncheon to present long-term service awards during the first Council meeting of July each year. Formalizing the policy would remove the requirement for annual Council approval and staff report.

STRATEGIC PLAN ALIGNMENT:

4. Growing a Sustainable Mulmur: Being Proactive in Sustainable Initiatives to ensure the long term well being of Mulmur (includes Resources/Financial/People).

FINANCIAL IMPACTS:

Associated costs are included in Council's meeting budget each year. No additional costs are to be incurred.

RECOMMENDATION:

THAT Council receive the report of Roseann Knechtel, Deputy Clerk, Staff Appreciation, Retirement and Long-Term Service Awards Policy

AND THAT Council approve the amendments to the Township's Staff Appreciation, Retirement and Long-Term Service Awards Policy as presented.

Respectfully submitted,

Roseann Knechtel

Roseann Knechtel, Deputy Clerk



STAFF APPRECIATION, RETIREMENT AND LONG-TERM SERVICE AWARDS

3.8 STAFF APPRECIATION, RETIREMENT AND LONG-SERVICE AWARDS

POLICY STATEMENT AND RATIONALE:

The Township of Mulmur is committed to recognizing the dedicated service of their employees.

POLICY, PROCEDURE AND IMPLEMENTATION:

- a) In recognition of dedicated service to the citizens of the Township of Mulmur, all employees who have served the Township, regardless of contract, full-time or part-time, with five (5) or more years of cumulative service, and thereafter in five (5) year increments, shall be presented with an award deemed appropriate by the Township. An award and certificate shall also be presented to retiring employees. This policy shall not apply to seasonal contract employees.

PROCEDURE:

1. Administration will order the appropriate award for employees based on information received from the responsible Department Head for all departments.
2. Employees with five (5) years of service shall receive a certificate of recognition. The value of awards for the other service levels shall be based on \$20.00 per year of service for long service employees and \$30.00 per year for retiring employees.
3. A staff appreciation luncheon will be hosted annually, generally during the first Council meeting in July to present employees with the appropriate long-term service awards.
4. Retirement awards and parties will occur as required at time of retirement. Retirees will receive retirement parties as follows:
 - a. 10 years of cumulative service and under will receive a Council sponsored cake.
 - b. 10 – 25 years of cumulative service will receive a Council sponsored luncheon. Staff, Council and the retiree's spouse and children will be invited.
 - c. 25+ years of cumulative service will receive a Council sponsored dinner. Staff, Council, and the retirees' spouse and children will ~~all~~ be invited.
5. All expenses related to this policy will be borne by the Township of Mulmur.
6. All employees will be entitled to receive a Christmas Turkey or a gift of substantially the same value on behalf of Council, and at the discretion of the CAO.



STAFF REPORT

TO: Council
FROM: Roseann Knechtel, Deputy Clerk
MEETING DATE: May 4, 2022
SUBJECT: Special Event By-law Amendment

PURPOSE:

The purpose of this report is to present Council with a proposed amendments to the Township's Special Event By-law #25-2021. (Schedule A)

BACKGROUND:

At the Council meeting held on March 2, 2022 Council passed the following motion:

Moved by Boxem and Seconded by Hawkins

THAT Council grant an exemption to the Township of Mulmur Noise By-Law No. 28-2020 for Friday June 24, 2022 until 11:59 p.m. at the Mansfield Ski Club to allow for amplified noise from a Drive-In Concert;

AND THAT Council waives the 2022 special event permit fee for the Music in Hills event;

AND FURTHER THAT Council direct staff to draft an amendment to the Special Event By-law to exempt registered not-for profit organizations and charitable events from the special event permit fee, where proceeds go to support the local services used by Mulmur residents and businesses.

CARRIED.

ANALYSIS:

In response to Council's direction, staff have drafted an amendment to the Township's Special Event By-law #25-2021 to exempt registered not-for profit organizations and charitable events from the \$250 Special Event Permit Fee.

An amending by-law is included for consideration later in the meeting under Section 19: Passing of By-laws.

STRATEGIC PLAN ALIGNMENT:

1. Growing a Supportive Mulmur: Providing local services to support the needs of Mulmur residents and businesses.

FINANCIAL IMPACTS:

The financial costs associated with waiving the permit fee is a loss of potential revenue of \$250.00

RECOMMENDATION:

THAT Council receive the report of Roseann Knechtel, Deputy Clerk, Special Event By-law Amendment.

Respectfully submitted,

Roseann Knechtel

Roseann Knechtel, Deputy Clerk

Schedule A – Special Event By-law #25-2021 (tracked change version)



BY-LAW NO. 25-21

(Special Event, Motor Vehicle Racing and Rally)

A BY-LAW OF THE TOWNSHIP OF MULMUR RESPECTING THE PERMITTING, REGULATING, AND GOVERNING OF SPECIAL EVENTS ON PUBLIC AND PRIVATE PROPERTY, PROHIBITING THE RACING OF MOTORIZED VEHICLES ON BOTH PUBLIC AND/OR PRIVATE LANDS AND REPEALING BY-LAW 22-18.

WHEREAS the Township's Official Plan generally prohibits the racing of motorized vehicles on both public and private lands,

AND WHEREAS in certain instances, *special events* and the operation of motorized recreational vehicles on public and private lands through *rallies* may be appropriate;

AND WHEREAS Council deems it appropriate to regulate *special events* and *rallies* and prohibit races to ensure public safety and control noise, traffic, odour, and nuisance; to mitigate negative impacts on the community; and to ensure that the Township is able to prepare and respond where necessary;

AND WHEREAS Section 8 through 11 of *the Municipal Act*, S.O. 2001, c. 25, as amended, confer broad authority on a Township to govern its affairs as it considers appropriate and to pass by-laws to regulate or prohibit matters within its jurisdiction;

AND WHEREAS Section 429 of *the Municipal Act*, S. O. 2001, c.25 as amended, permits a municipality to establish a system of fines for offences under a by-law passed under *the Municipal Act*.

AND WHEREAS Section 434.1 of *the Municipal Act*, S. O . 2001, c.25 as amended, permits a municipality to require a person to pay an administrative penalty if the municipality is satisfied that the person has failed to obey a by-law of the municipality.

NOW THEREFORE the Council of the Corporation of the Township of Mulmur, **enacts as follows:**

1. DEFINITIONS

In this By-law:

- a) **"highway"** means a common and public highway, including a Provincial highway, County road, Municipal road, street, forced or

deviation road or road allowance, regardless of whether it is maintained or not maintained as a public thoroughfare.

- b) **"season sales"** means any building, structure that has not been approved through a municipal approval and building permit or a vehicle, trailer, tent or cart that is intended to provide for the sale of food, beverages or goods to the public on a seasonal basis.
 - c) **"motor vehicle"** means any vehicle propelled or driven otherwise than by muscular power and without limiting the generality of the foregoing, includes an automobile, motorcycle and all-terrain vehicle, but does not include a snowmobile operated on public or private land with the permission of the landowner, or on a trail operated by a snowmobile club.
 - d) **"race"** means a contest in which two or more persons attempt to operate their motor vehicles on public and/or private land or on a highway so as to:
 - i) complete a designated route in a specific time period or,
 - ii) reach a specified destination within a specified time period or the fastest time.
 - e) **"rally"** means a contest in which two or more persons attempt to operate their motor vehicles on public and/or private land or on a highway so as to:
 - i) complete a designated route in accordance with a set of instructions, or;
 - ii) earn points or obtain awards or rewards based on how the motor vehicle is operated;
- but, for clarity, shall not include a driving or sightseeing tour of the countryside, or a tour of fine homes, or a restaurant tour or birdwatching tour, or an artists or crafts tour or any other such similar, organized event on or involving a highway.
- f) **"special event"** means an organized event attended by than 50 people within a given day, that is not a *race* or *rally*, but that:
 - a. is conducted on public and/or private land or on a *highway* within the *Township*;
 - b. shall include but not be limited to: sporting and leisure events, wedding hosting, fundraisers, permanent garage sales, flea markets, concerts, festivals and community gatherings.

An event that meets the above criteria shall be considered a *special event* regardless of whether or not an admittance is charged; and

whether or not it is non-profit or a commercial activity; and regardless of whether or not it is a private event or open to the general public.

g) **"Township"** means the Corporation of the Township of Mulmur.

2. INTERPRETATION

- (1) This By-law includes the Schedules annexed hereto and the Schedules are hereby declared to form part of this by-law.
- (2) Where the time for doing any act or taking any proceeding expires on a Saturday, Sunday or Public Holiday, the act or proceeding may be done or taken on the next workday except as provided otherwise in this by-law.
- (3) Wherever this by-law refers to a person with reference to gender or the gender neutral, the intention is to read the by-law with the gender applicable to the circumstances.
- (4) The reference to a day or days in this by-law shall mean a calendar day or days, unless the by-law specifically indicates otherwise.
- (5) Headings are inserted for ease of reference only, form no part of this By- law, and shall not effect in any way the meaning or interpretation of the provisions of this By-law.

3. PROHIBITION

No person shall organize, hold, participate in or permit on land owned by the said person, a *race*, as defined herein, within the *Township*.

4. EXEMPTIONS

This By-law shall not apply to the following:

- a) events organized by the *Township*;
- b) events held at locations which are properly zoned and designated for the event and that meet all other provisions of this by-law;
- c) events which are covered under a separate agreement with the Township, such as a facility rental agreement;
- d) weddings hosted by a family member; family celebrations and family reunions; and
- e) organized walks and runs.

5. REGULATIONS

No person shall hold or permit to be held a special event or rally within the Township, unless the Township has authorized the special event or

rally. Prior to the Township authorizing a special event or rally, the organizer shall consult with the Clerk or designate and submit an application to the Township, including a completed application form.

6. APPLICATION

Applications for special events or rallies that have the potential for noise impacts, as determined by the Clerk, and are open to the general public or include ticket sales, shall require approval of the Council of the Township of Mulmur. All other requests may be considered by the Clerk or designate.

A rally or a special event other than a race may be considered by the Township provided the following requirements, have been satisfied;

- (1) A complete special event or rally application has been submitted to the Township, accompanied by the non-refundable fee, as per the Township Fees and Charges By-law., a minimum of 90 days prior to the special event or rally. Registered not-for-profit organizations and charitable events where proceeds go to directly support local services used by Mulmur residents and businesses are exempt from the Township fee requirements outlined above.
- (2) Written authorization from the landowner, where the applicant is not the landowner, of all lands associated with the special event or rally;
- (3) Where the Township deems it necessary, the applicant has provided such securities as the Township may require.
- (4) The following conditions shall be met 30 days prior to the event, as determined by the Clerk:
 - (a) a site plan;
 - (b) traffic plan, if required;
 - (c) satisfactory proof that the applicant is eighteen (18) years of age or older;
 - (d) written confirmation that the owner(s) and occupant(s) of the property on which the special event is to be held have knowledge of and consent to the special event;
 - (e) proof of insurance. In an amount not less than 2,000,000.00, with the Township of Mulmur listed an additional insured;
 - (f) Written Confirmation from the Conservation Authority indicating no objections and that the event does not require a permit, if applicable;
 - (g) Written confirmation from the Chief Building Official and/or Fire Chief indicating no objections and that the event does not

require a permit, if any structures will be erected specifically for the event;

- (h) the quantity and type of any commercial vehicles and heavy vehicles, as defined under the Highway Traffic Act, and the quantity of vehicles that are proposed to be included or used in the special event, if applicable;
 - (i) the quantity and type of all cooking, heating, sound and lighting equipment, stages, bleachers, tents, amusement rides, dunk tanks, heating equipment, generators and any other specialized equipment to be used during the special event, including the type of fuel used to operate the equipment and fuel storage plans, if applicable;
 - (j) If applicable, notice of the event circulated to Fire Chief, Emergency Medical Services, Ontario Provincial Police, Public Health Unit and Chief Building Official;
 - (k) any other information the Clerk and/or Council deems necessary in the circumstances, including the production of plans and specifications.
- (5) The information and plans provided by the applicant under subsection (4) shall be to the satisfaction of the Clerk and/or Council.
- (6) The onus of obtaining the necessary information, plans or specifications required under this Section, including a consent to hold a special event in a particular location on private property, is solely on the applicant and is at the applicant's cost.
- (7) If in the opinion of the Clerk and/or Council, the consultations and/or application under section 5 disclose any reason to believe that the carrying on of the special event may result in a breach of this by-law, another by-law or law, may give rise to a nuisance or may be adverse to the public interest, to public health safety, or the protection of persons and property, the Clerk and/or Council may refuse approval of the permit or may approve it with modifications or conditions as necessary in the circumstances.
- (8) Once the application and all required documents have been provided, the Clerk shall consider the application and if applicable, provide to Council for approval. The applicant shall then be notified whether a permit will be issued. No permit shall be valid until the applicable conditions of issuance have been fulfilled.
- (9) A permit issued pursuant to this by-law is not transferrable, and is only valid for the specific applicant, special event, date, time and location listed on the permit, or alternative dates listed on the permit, if any
- (10) A separate permit shall be obtained for each special event.

- (11) The issuance of a permit for a special event does not represent a commitment or a promise by the Township or the Clerk to issue a permit for any subsequent, continuing, or similar event.

7. AGREEMENT

The applicant shall complete the Municipality's application form, substantially in the format as the application form attached as Schedule "A", attached to and forming part of this by-law, which, once signed on behalf of both the applicant and Township shall form an agreement. Council hereby authorizes the Clerk (or designate) to execute such agreements from time to time, in accordance with the provisions of this by-law. Any substantial changes to Schedule "A" shall be approved by a motion of the Council of the Township of Mulmur.

8. PERMIT REQUIRED FOR SPECIAL EVENTS AND RALLIES

No person shall hold or carry on, or permit to be held or carried on, a special event or rally unless such special event is held or carried on under the authority of a valid permit issued under this by-law by the Clerk, and in compliance with any conditions set out therein.

9. REVOCATION OR MODIFICATION OF PERMIT

- (1) The Clerk is authorized to modify or to revoke a permit at any time if there are reasonable grounds to believe that the holding or continuation of the special event:
- (a) poses a danger to the health and safety of any person;
 - (b) poses a danger to property;
 - (c) is not in the public interest; or is in contravention of this by-law or of a permit.
- (2) In the case of a revocation, the Clerk shall immediately inform the permit holder or the permit holder's representatives of the revocation and the reasons for it by means of contacting the permit holder at the address or via the contact information provided in the permit application.

10. INDEMNIFICATION AND INSURANCE

- (1) Prior to the issuance of a permit, every applicant shall file with the Clerk proof of Commercial General Liability insurance acceptable to the Township and subject to limits of not less than two million dollars (\$2,000,000.00) inclusive per occurrence for bodily injury, death and damage to property including loss of use thereof, for the duration of the special event.
- (2) Clerk is authorized to vary the insurance requirements of this Section

in relation to a special event subject to consultation with the applicant and/or their insurance provider.

11. GENERAL ADMINISTRATIVE AND REGULATORY PROVISIONS

- (1) No person shall give false or incorrect information for the purposes of obtaining a permit.
- (2) Every permit holder shall notify the Clerk in writing of any change in any of the information contained in, or provided with, the permit application within two (2) days of the change. In any case, no changes shall be permitted following the issuance of a permit without express written authorization of the Township.
- (3) Every person applying for or holding a permit issued pursuant to this by-law shall, in such application or in carrying on the special event for which a permit is issued, be governed by this by-law and comply with all other municipal by-laws and provincial and federal statutes and regulations.
- (4) Every permit holder shall comply with any condition imposed in a permit and any regulation and condition of this by-law, including its Schedule.
- (5) Every permit holder shall produce a permit for inspection when directed to do so by either the Director of Public Works, a Municipal Law Enforcement Officer or a police officer.
- (6) Every permit holder shall be responsible for obtaining all required permits, licenses or other authorizations, and for paying all applicable fees, that may be required by any level of government or from any agency in relation to the special event.
- (7) Every permit holder shall ensure that all equipment and structures used for the special event are safe and used for their intended use, are purpose-built, and are properly and lawfully installed, inspected, used and dismantled by persons who have been trained as to their installation, inspection, use and dismantling.
- (8) No person shall affix or place any banner, sign, material, or other item on private property or on Township property as part of a special event unless:
 - (a) Written permission has been received; and
 - (b) the banner, sign or other item does not pose a hazard for vehicular or pedestrian traffic on the highway or for persons on adjacent property; and,
 - (c) the placement of such sign, banner, material or item complies with all Township by-laws regulating the placement of signs and the use and care of roadways.
- (9) Unless such change is approved in writing by the Clerk, no permit holder

shall carry on a special event or allow it to be carried on:

- (a) outside the confines of a site as specified on the application for the permit or the permit,
- (b) at a location not specified on the permit,
- (c) on a date not specified on the permit, or
- (d) at a time not specified on the permit.

12. INSPECTIONS

- (1) The Clerk, a Municipal Law Enforcement Officer or police officer each are authorized to enter on any land at any reasonable time for the purposes of conducting an inspection of a special event, including during the set-up, occurrence or dismantling of the special event, in order to ensure compliance with this by-law and any conditions of a permit.
- (2) During an inspection conducted under Section 12 (1), the Clerk, the Chief of Police, or a by-law Municipal Law Enforcement Officer may himself or herself or with the assistance of any other person:
 - (a) require the production for inspection of any document or anything relevant to the inspection;
 - (b) require the production of information relevant to the inspection; and,
 - (c) make examinations or take tests, samples or photographs necessary for the inspection.
- (3) No person shall hinder or obstruct the Clerk, a Municipal Law Enforcement Officer or Police officer or any person assisting them during an inspection.

13. GENERAL

- (1) Due to the scale, duration, past issues and potential impacts or any other concerns, the Township may refuse an application for a *special event* or *rally*. An applicant may apply to the Township for a Temporary Use of lands or buildings under section 39, Temporary Use Provisions of *the Planning Act*, R.S.O. 1990, C.P. 13, as amended.

14. OFFENCES AND PENALTIES

- (1) Every person who contravenes a provision of this by-law may be required to pay an administrative penalty in the amount of \$500. Any person who is required to pay such an administrative penalty shall not

be charged pursuant to this by-law for the same contravention.

- (2) If an administrative penalty imposed under the preceding subsection is not paid within 15 days after the day that it becomes due and payable, the Township may add the administrative penalty to the tax roll for any property in the Township for which all of the owners are responsible for paying the administrative penalty and collect it in the same manner as municipal taxes.
- (3) Every person who contravenes any provision of this by-law is guilty of an offence as provided for in subsection 429(1) of the Municipal Act, 2001, and all such offences are designated as continuing offences as provided for in subsection 429(2)(a) of the Municipal Act, 2001.
- (4) Any Person who contravenes a provision of this by-law shall be guilty of an offence and, upon conviction, shall be liable to a fine as provided for in the Provincial Offences Act, R.S.O. 1990, C. P.33, as amended, and as set out below:
 - (a) Upon a first conviction, a fine of not less than \$1,000 and not more than \$3,000.00 per day that the offence continues.
 - (b) Upon a second or subsequent conviction, a fine of not less than \$1,000.00 and not more than \$5,000.00 per day that the offence continues.

15. COLLECTION OF UNPAID PENALTIES AND FINES

- (1) Where a fine is in default, the Township may proceed with civil enforcement against the Person upon whom the fine has been imposed, pursuant to the *Provincial Offences Act*, R.S.O. 1990, Chapter P.33.
- (2) The Township may make a request to the treasurer to add any part of a fine that is in default to the tax roll for any Property in the local municipality for which all of the owners are responsible for paying the fine, and to collect it in the same manner as municipal taxes.

16. CONTINUATION, REPETITION PROHIBITED BY ORDER

- (1) The court in which a conviction has been entered, and any court of competent jurisdiction thereafter, may make an Order prohibiting the continuation or repetition of the offence by the Person convicted, and such Order shall be in addition to any other penalty imposed on the

Person convicted.

17. SEVERABILITY

It is declared that if any section, subsection or part or parts hereof be declared by any Court of Law to be illegal or ultra vires, such section, subsection or part or parts shall be deemed to be severable and all parts hereof are declared to be separate and independent and enacted as such.

18. REPEALED

By-law Number 22-2018 is hereby repealed.

19. FORCE AND EFFECT

This By-law shall come into force and take effect on the date of passage hereof.

READ A FIRST AND SECOND TIME AND FINALLY PASSED ON THE 7TH DAY OF APRIL 2021.


MAYOR.


ACTING CLERK.



STAFF REPORT

TO: Council
FROM: Roseann Knechtel, Deputy Clerk
MEETING DATE: May 4, 2022
SUBJECT: Housekeeping By-laws

PURPOSE:

The purpose of this report is to provide Council with necessary background information surrounding Housekeeping By-laws being presented for consideration.

BACKGROUND:

Records management is an essential component of the Township's corporate operations and business activities. The availability of high-quality and accurate records and information to decision-makers supports the delivery of programs and services, enabling departments to be more efficient, responsive and accountable.

Under the direction of the Clerk, the maintenance and disposition of records must conform to the requirements of the Municipal Act, 2001, S.O. 2001, c.M25 as amended, and all other provincial and federal government regulations, which is a statutory requirement.

ANALYSIS:

Staff have recently commenced a thorough review of the Township's by-laws, including the digitalization of historical by-laws (1851-1980) being stored at the Museum of Dufferin.

Upon review of the current by-laws on record, it has come to staff's attention that there are by-laws with duplicated subject matter, that contradict more recent by-laws and are no longer relevant.

The following outlines the by-laws proposed for repeal:

- **No. 47-2021: By-law to set User Fees and Charges** → New User Fees and Charges by-law passed without repeal (#15-2022)
- **No. 31-2020: By-law to appoint of a Fire Chief** → Two by-laws were passed appointing Ralph Snyder as Fire Chief for Shelburne & District Fire Department (#31-2020 & #45-2020). By-law #45-2020 to remain active.
- **No. 20-2018: By-law to regulate Exotic Animals** → Incorporated as part of the Township's Animal Care and Control By-law #53-2019 without repeal

- **No. 32-2016: By-law to appoint a By-law Enforcement Officer** → Appoints John Willmetts as By-law Enforcement Officer. The Township has since contracted by-law enforcement services externally.
- **No. 24-2013: Being a by-law to appoint a Fire Chief** → Appoints Steve Horsley as Fire Chief of the Shelburne & District Fire Department.
- **No. 11-2013: By-law to Appoint Treasurer and Deputy Clerk-Treasurer** → Appoints Michelle Pelley as Treasurer and Kerstin Vroom as Deputy Clerk-Treasurer & Secretary-Treasurer of the Committee of Adjustment (later amended by #42-2013 to appoint Heather Boston as Treasurer). To be repealed in its entirety and replaced with a new by-law solely pertaining to the appointment of Treasurer, being Heather Boston.
- **No. 21-2021: By-law to Appoint Clerk and Deputy Clerk** → It is best practice to keep appointments of individuals separate to allow for greater ease in records management tracking and eliminate the need for amendments due to personnel changes.
- **No. 17-2020: By-law to Appoint Acting Deputy Clerk** → No longer relevant.
- **No. 17-2018: By-law to appoint Administrative Officers** → Appoints Tracey Atkinson as CAO/Deputy Clerk/Planner and Kerstin Vroom as Acting Clerk/Deputy Treasurer. To be repealed in its entirety and replaced with a new by-law solely pertaining to the appointment of CAO/Clerk, being Tracey Atkinson.

STRATEGIC PLAN ALIGNMENT:

4. Growing a Sustainable Mulmur: Being Proactive in Sustainable Initiatives to ensure the long term well being of Mulmur (includes Resources/Financial/People).

FINANCIAL IMPACTS:

None.

RECOMMENDATION:

THAT Council receive the report of Roseann Knechtel, Deputy Clerk, Housekeeping By-laws.

Respectfully submitted,

Roseann Knechtel

Roseann Knechtel, Deputy Clerk



REPORT TO COUNCIL

TO: COUNCIL
FROM: Tracey Atkinson, Planner
Meeting Date: May 4, 2022
Subject: Site Plan Approval (More Homes for Everyone Plan)

PURPOSE:

The purpose of this report is to advise Council on recent changes to the Planning Act and proposed legislation and regulatory changes that may impact planning decision authorities.

BACKGROUND:

More Homes for Everyone, staff report, dated April 6, 2022 provided background information regarding Bill 109 and site plan approval delegation options.

Bill 109 has now received Royal Assent, and the Planning Act has been amended such that site plan must be delegated, by by-law, to staff, no later than July 1, 2022, or the Township will not be able to utilize the tool.

ANALYSIS:

Site Plan Control By-law 41-2018 currently authorizes and regulates the following:

1. Designates the Township, minus the NEC lands as a site plan control area;
2. Provides exemptions for single detached dwellings and buildings and structures that are accessory, small scale or typically have limited impacts;
3. Exempts projects by other approval authorities and agencies;
4. Provides Council authority to waive minor developments on a case-by-case basis; and
5. Applies site plan control to development and redevelopment.

The new legislation removes Council's authority as decision maker, but provides an option for Council to continue to use site plan control. In order to do so, the following amendments and by-law authorizations are required:

1. Remove Council authority to waive minor development (Sections 4 and part of section 5 of By-law 41-2018; and
2. Delegate staff to approve and enter into agreements.

A red-line version of By-law 41-2018 and a clean copy of the proposed by-law are attached.

STRATEGIC PLAN ALIGNMENT:

4. Growing a Sustainable Mulmur: Being Proactive in Sustainable Initiatives to ensure the long term well being of Mulmur (includes Resources/Financial/People).

FINANCIAL IMPACTS:

There would be no changes to the cost of processing applications.

RECOMMENDATION:

THAT Council receive the report of Tracey Atkinson, Planner, More Homes for Everyone Plan, Site Plan Approval;

AND THAT Council consider approving a by-law to amend the site plan control by-law and delegate site plan approval authority to staff.

Respectfully Submitted;

Tracey Atkinson

Tracey Atkinson, BES MCIP RPP
CAO/Clerk/Planner

Schedule A – Bylaw 21-2018 Site Plan Control
Schedule B – April 6, 2022 Report to Council
Schedule C – Ontario More Homes for Everyone Slides

THE CORPORATION OF THE TOWNSHIP OF MULMUR

BY-LAW NO. 21 -18.

**Being a By-Law to establish Site Plan Control in accordance with Section 41
of the *Planning Act* in the Township of Mulmur.**

WHEREAS the Official Plan for the Township of Mulmur designates all areas of the Township as Site Plan Control Areas in accordance with Section 41 of the *Planning Act*, R.S.O. 1990 cp. 13 and sets out certain conditions and requirements that must be met, and provides that certain developments may be exempt from the requirements;

AND WHEREAS it is deemed appropriate to establish site plan control in the Township of Mulmur in accordance with Sections 41(2) and (3) of the *Planning Act*, R.S.O. 1990, cp 13;

NOW THEREFORE the Council of the Corporation of the Township of Mulmur enacts as follows:

1. That By-law No. 13-17 is hereby rescinded upon the coming into force and effect of this By-law.
2. That all of the lands within the geographic boundaries of the Township of Mulmur, save and except those lands within the Development Control Area of the Niagara Escarpment Plan Area as defined by Regulations under the *Niagara Escarpment Planning and Development Act*, are hereby declared as a Site Plan Control Area in accordance with the *Planning Act*, R.S.O. 1990, cp 13, as amended;
3. Notwithstanding Section 2, the following shall not be subject to Site Plan Control:
 - a) a barn, manure storage facility an/or anaerobic digester with an approved nutrient management plan/strategy
 - b) an implement shed where a farm has a minimum of 15 ha of workable land
 - c) run-in shelters or one accessory structure less than 120m²
 - b) a (first) single detached dwelling, attached accessory dwelling unit,
 - c) a garden suite which has an approved temporary use agreement;
 - d) a private garage, workshop, greenhouse, studio or other building or structure accessory to a principal residential use, or a home occupation with a maximum floor area of 120m²;
 - e) resource management operation, including a temporary forestry operation involving the cutting and processing of timber originating from the lot on which the use is located;
 - f) the erection of a telecommunication, transmission or other similar facility regulated by Industry Canada, Transport Canada, NAVCAN or other federal department or agency;

- g) the installation of a portable classroom by a school board;
- h) electric power production facilities, transmission facilities and transformer stations, constructed by a public power authority such as Hydro One;
- i) Energy conversion systems and facilities if specifically exempted from municipal Planning Act approval requirements;
- j) projects undertaken by or on behalf of a Conservation Authority, and;
- k) municipal buildings, facilities and works and other public works.

4. Notwithstanding any other provision of this By-law to the contrary, Council may, by resolution, waive the requirements of this By-law, for the following types of minor development, on a case-by-case basis:

- a) agriculture-related developments not otherwise exempted in Section 2a) and on-farm diversified uses as defined in the 2014 Provincial Policy Statement;
- b) a bed and breakfast establishment;
- c) a boarding house;
- d) a group home;
- e) a crisis centre;
- f) a guest cabin or secondary dwelling unit;
- g) a kennel;
- h) an animal shelter;
- i) a portable sawmill;
- j) a riding school or boarding stable;
- k) other projects undertaken by government or an agency of the government, provided that the land upon which the development is situated is held in public ownership;
- l) other projects, provided the potential for impacts on adjacent persons, lands and uses is determined by Council to be minimal and acceptable.

Delete section 4 in its
entirety removing waiving
by Council

5. Unless a development or re-development has been specifically exempted from the requirements of this by-law under Section 3 above, ~~or Council has waived the requirement by resolution under Section 4,~~ all development and re-development occurring on any land within the Township of Mulmur that is within any of the zoning categories listed in Section 3 shall be subject to site plan control and, more specifically, the applicable requirements of the *Planning Act*, the Township's


Official Plan and Zoning By-law and this by-law.

READ AND FIRST AND SECOND TIME on this 6 day of June, 2018.

READ A THIRD TIME AND FINALLY PASSED on this 6 day of June, 2018.



PAUL MILLS, MAYOR



TERRY HORNER, CLERK



REPORT TO COUNCIL

TO: COUNCIL
FROM: Tracey Atkinson, Planner
Meeting Date: April 6, 2022
Subject: More Homes for Everyone Plan

PURPOSE:

The purpose of this report is to advise Council on recent changes to the Planning Act and proposed legislation and regulatory changes that may impact planning decision authorities.

BACKGROUND:

Schedule 19 of Bill 13, the *Supporting People and Businesses Act, 2021* came into force December 2, 2021 upon royal assent. This legislation is intended to help streamline the planning system and, in some cases, help shorten approval timelines by providing municipal councils broader authority to allow more planning decisions to be made by committees of council or staff. Municipalities can now, subject to having appropriate official plan policies, delegate decisions dealing with minor amendments to zoning by-laws, such as temporary use by-laws and the lifting of holding symbols, should they choose to. (Additional information is available in the January 1, 2022 agenda package.)

The following is an excerpt from section 39 of the Planning Act.

Minor by-laws — delegation

39.2 (1) Subject to subsection (2), the council of a local municipality may, by by-law, delegate the authority to pass by-laws under section 34 that are of a minor nature to,

- (a) a committee of council; or
- (b) an individual who is an officer, employee or agent of the municipality. 2021, c. 34, Sched. 19, s. 1.

Official plan requirement

(2) Subsection (1) does not apply unless there is an official plan in effect in the local municipality that specifies the types of by-laws in respect of which there may be a delegation of authority under that subsection. 2021, c. 34, Sched. 19, s. 1.

Same

(3) Without limiting the generality of the meaning of a by-law passed under section 34 that is of a minor nature, such by-laws may include,

- (a) a by-law to remove a holding symbol; and
- (b) a by-law to authorize the temporary use of land, buildings or structures in accordance with subsection 39 (1). 2021, c. 34, Sched. 19, s. 1.

It is noted that previous to Bill 13, the Planning Act under section 41 (Site Plan Control Area) included a similar authority to delegate site plan approval to a committee or officer of the employee, as follows:

Classes of development, delegation

(13) Where the council of a municipality has designated a site plan control area under this section, the council may, by by-law,

- (a) define any class or classes of development that may be undertaken without the approval of plans and drawings otherwise required under subsection (4) or (5); and
- (b) delegate to either a committee of the council or to an appointed officer of the municipality identified in the by-law either by name or position occupied, any of the council's powers or authority under this section, except the authority to define any class or classes of development as mentioned in clause (a). R.S.O. 1990, c. P.13, s. 41 (13).

ANALYSIS:

Minor Zoning Amendments

The Township Official Plan currently includes the policies required to use the planning tools, such as site plan, holding provisions, temporary uses and minor rezoning. However, an Official Plan amendment would be required to delegate minor rezoning approval authority to staff or a committee.

An Official Plan amendment to allow Council to delegate authority for minor rezonings requires notice to all property owners, Council approval on an Official Plan amendment and County of Dufferin approval. It would also require a delegation by-law after an Official Plan Amendment is in effect.

Minor zoning amendments are described in the legislation as “a by-law to remove a holding symbol; and a by-law to authorize the temporary use of land, buildings or structures”. The legislation also provides for amendments under section 34 that are “of a minor nature”.

Section 45 of the Planning Act sets out 4 tests for applications to be considered “minor variances” to a zoning by-law, which included being (1) minor in nature, (2) desirable for the appropriate development or use, (3) meets the general intent and purpose of the zoning by-law, and (4) meets the general intent and purpose of the Official Plan. An excerpt of the legislation is as follows:

45 (1) The committee of adjustment, upon the application of the owner of any land, building or structure affected by any by-law that is passed under section 34 or 38, or a predecessor of such sections, or any person authorized in writing by the owner, may, despite any other Act, authorize such minor variance from the provisions of the by-law, in respect of the land, building or structure or the use thereof, as in its opinion is desirable for the appropriate development or use of the land, building or structure, if in the opinion of the committee the general intent and purpose of the by-law and of the official plan, if any, are maintained. R.S.O. 1990, c. P.13, s. 45 (1); 2006, c. 23, s. 18 (1); 2009, c. 33, Sched. 21, s. 10 (11).

It is noted that Council, should they decide to delegate minor rezoning approval authority, would continue to make decision on large scale application and zone changes. As well, Council maintains authority to amend the Comprehensive Zoning By-law which sets out the uses permitted in each of the zones.

Site Plan Control

The proposed legislation may require site plan delegation to staff. Currently the delegation is optional. The current legislation does not require any direction in the Official Plan, and could be delegated by a By-law at any time. The announcement on the proposed legislation included “requiring delegation of site plan control decisions from municipal councils to staff (would apply to all applications received on or after July 1, 2022)”

STRATEGIC PLAN ALIGNMENT:

4. Growing a Sustainable Mulmur: Being Proactive in Sustainable Initiatives to ensure the long term well being of Mulmur (includes Resources/Financial/People).

FINANCIAL IMPACTS:

There would be no changes to the cost of processing applications if Council were to delegate minor rezonings and site plan approval authority to staff. It is conceivable that there could be a reduction in litigation costs and staff time related to appeals.

Additional proposed changes under the “More Homes for Everyone Plan” proposed financial penalties for delayed approvals.

RECOMMENDATION:

THAT Council receive the report of Tracey Atkinson, Planner, More Homes for Everyone Plan;

AND THAT Council direct staff to initiate an Official Plan amendment to provide for the delegation of minor zoning amendments;

AND FURTHER THAT Council direct staff to draft a by-law to delegate site plan approval authority to staff.

Respectfully Submitted;

Tracey Atkinson

Tracey Atkinson, BES MCIP RPP
CAO/Clerk/Planner

Site Plan Control

Change	Bill and Leg. References
<p>The changes:</p> <ul style="list-style-type: none"> • establish complete application requirements for site plan control, with recourse if the application has not been deemed complete within 30 days of acceptance by the municipality, • extend site plan control application timelines from 30 to 60 days, and • require that site plan control decisions be made by staff (instead of municipal councils or committees of council) and that this will apply to all site plan applications received on or after July 1, 2022. <p>Complementary changes reflecting the site plan control changes in the Planning Act have also been made to the site plan control provisions in the City of Toronto Act, 2006.</p>	<p>Bill References: Schedule 1 of Bill (complementary changes to the City of Toronto Act, 2006), subsections 1 (1)-(3) and 1 (5)-(8) and section 2, and Schedule 5 of Bill (Planning Act), subsections 7 (1)-(4) and 7 (6)-(9).</p> <p>Planning Act References: A number of amendments are made to section 41. A number of subsections are added that set out the rules respecting consultations with municipalities before plans and drawings are submitted for approval and respecting completeness of applications made under this section.</p> <p>New subsection (4.0.1) provides for the appointment of an authorized person for the purposes of subsection (4).</p>

Site Plan Control

Change

The changes require municipalities to gradually refund site plan control application fees if an approval is not made within the following legislated timelines:

- 50% of the fee if the decision is not made within 60 days from the date the municipality received the complete application and fee
- 75% of the fee if the decision is not made within 90 days from the date the municipality received the complete application and fee, and
- 100% of the fee if the decision is not made within 120 days from the date the municipality received the complete application and fee.

The change to require a gradual refund of site plan application fees will apply to all applications received on or after January 1, 2023.

Complementary changes reflecting the site plan control changes in the Planning Act have also been made to the site plan control provisions in the City of Toronto Act, 2006.

Sill and Leg. References

Bill References:

Schedule 1 (complementary changes to the City of Toronto Act, 2006), subsection 1 (4) and Schedule 5 of Bill (Planning Act) subsection 7 (5).

Planning Act References:

A number of amendments are made to section 41. A number of subsections are added that set out the rules respecting consultations with municipalities before plans and drawings are submitted for approval and respecting completeness of applications made under this section.

New subsection (4.0.1) provides for the appointment of an authorized person for the purposes of subsection (4).

City of Toronto Act, 2006 References:

Various amendments to section 114, including:

- Subsection (4) is replaced with a number of subsections that set out the rules respecting consultations with the City before plans and drawings are submitted for approval and respecting completeness of applications made under this section.
- New subsection (5.1) provides for the appointment of an authorized person for the purposes of subsection (5). Various related amendments are made to section 114.



REPORT TO COUNCIL

TO: COUNCIL
FROM: Tracey Atkinson, Planner
Meeting Date: May 4, 2022
Subject: Minor Zoning Delegation of Authority

PURPOSE:

The purpose of this report is to advise Council on recent changes to the Planning Act and proposed legislation and regulatory changes that may impact planning decision authorities.

BACKGROUND:

More Homes for Everyone, staff report, dated April 6, 2022 provided background information regarding Bill 109 and site plan approval delegation options.

Bill 109 has now received Royal Assent, and the Planning Act has been amended such that the Township would be required to return application fees if applications did not meet the time limits prescribed under the Planning Act.

The changes under section 34(10.12) require municipalities to gradually refund zoning by-law amendment application fees if they fail to make a decision on an application within the following legislated timelines:

- 50% of the fee if the decision is not made within 90 days (or 120 days if concurrent with an official plan amendment application) from the date the municipality received the complete application and fee,
- 75% of the fee if the decision is not made within 150 days (or 180 days if concurrent with an official plan amendment application) from the date the municipality received the complete application and fee, and
- 100% of the fee if the decision is not made within 210 days (or 240 days if concurrent with an official plan amendment application) from the date the municipality received the complete application and fee.

The change to require a gradual refund of zoning bylaw amendment application fees will apply to all applications received on or after January 1, 2023.

The changes under section 41 require municipalities to gradually refund site plan control application fees if an approval is not made within the following legislated timelines:

- 50% of the fee if the decision is not made within 60 days from the date the municipality received the complete application and fee
- 75% of the fee if the decision is not made within 90 days from the date the municipality received the complete application and fee, and
- 100% of the fee if the decision is not made within 120 days from the date the municipality received the complete application and fee.

The change to require a gradual refund of site plan application fees will apply to all applications received on or after January 1, 2023.

Additional changes to section 41:

- establish complete application requirements for site plan control, with recourse if the application has not been deemed complete within 30 days of acceptance by the municipality,
- extend site plan control application timelines from 30 to 60 days.

ANALYSIS:

Zoning applications are to be deemed complete (or incomplete) within 30 days of an application being received. Once deemed complete, generally a public meeting is scheduled. Under the regulations to the Planning Act, a notice of public meetings is to be sent out 20 days before meetings. A meeting is typically scheduled in conjunction with regular Council meetings. It is noted that Site Plan application will follow a similar process, but that no public meeting is required under the Act.

Changes to the Act will result in the following impacts to Mulmur's planning review process:

- front heavy staff requirements, with increased importance being placed on "deemed complete" application, and additional review being undertaken in the first 30 days, that was historically undertaken as part of a thorough review;
- additional project management of agencies and consultants to ensure applications are "deemed complete" and that not only the required reports and plans were submitted, but rather that such reports and plans are flawless; and
- that the "complete application" requirements of the Official Plan need to be updated to mandate pre-consultation with staff and clarify the requirements for a complete application.

Council may wish to explore amending its Tariff of Fees By-law to re-introduce a fee and deposit structure, whereby additional consultants are utilized to ensure that Planning Act timelines can be met and that ratepayers are not subsidizing development applications.

Delegating minor rezoning applications to staff may expedite the approval timelines, as public meetings and by-law approval would not be delayed by the necessity to coordinate with Council meetings.

The Official Plan currently requires complete application in accordance with Appendix A, as per the below section.

11.3 COMPLETE APPLICATION REQUIREMENTS

The need for studies, reports, plans and other supporting technical information in support of any Planning Act application shall be determined by the Township following consultation between the Township and the proponent/applicant in advance of submission of the application. In order for an application to be deemed complete, for an Official Plan Amendment under Section 22, a Zoning By-law Amendment under Section 34, an application for a plan of subdivision under Section 51, consent under Section 53 or site plan approval under Section 41 of the Planning Act, those reports, studies, plans and other supporting technical background information as provided in Appendix A –Complete Application, that are deemed by the Township to be required, shall be provided with the application. The Township may consult with other approval or commenting agencies to identify applicable application requirements.

The need for any or all of the studies, reports, plans and other supporting technical information shall be determined by the Township following consultation in advance of submission between the Township and the proponent/applicant.

Such information shall be submitted in quantities determined by the Township and may be required to be submitted in both digital and paper formats.

The Official Plan currently does not mandate pre-consultation, but provides a form.

STRATEGIC PLAN ALIGNMENT:

4. Growing a Sustainable Mulmur: Being Proactive in Sustainable Initiatives to ensure the long term well being of Mulmur (includes Resources/Financial/People).

FINANCIAL IMPACTS:

There may be costs associated with returning application fees if staff are unable to meeting statutory timelines. These costs can be reduced by utilizing a fee/deposit structure and outsourcing certain project management, engineering, legal and planning tasks.

RECOMMENDATION:

THAT Council receive the report of Tracey Atkinson, Planner, More Homes for Everyone Plan, Minor Zoning Delegation of Authority;

AND THAT Council direct staff to initiate an Official Plan Amendment to update the “Complete Application” portion of the Official Plan and policies related to pre-consultation;

AND THAT Council direct staff to initiate an Official Plan Amendment to delegate minor zoning approval authority to staff.

Respectfully Submitted;

Tracey Atkinson

Tracey Atkinson, BES MCIP RPP
CAO/Clerk/Planner

Schedule A – Ontario More Homes for Everyone Slides

Refunds of Zoning By-law Application Fees

Change	Bill and Leg. References
<p>The changes require municipalities to gradually refund zoning by-law amendment application fees if they fail to make a decision on an application within the following legislated timelines:</p> <ul style="list-style-type: none"> • 50% of the fee if the decision is not made within 90 days (or 120 days if concurrent with an official plan amendment application) from the date the municipality received the complete application and fee, • 75% of the fee if the decision is not made within 150 days (or 180 days if concurrent with an official plan amendment application) from the date the municipality received the complete application and fee, and • 100% of the fee if the decision is not made within 210 days (or 240 days if concurrent with an official plan amendment application) from the date the municipality received the complete application and fee. <p>The change to require a gradual refund of zoning bylaw amendment application fees will apply to all applications received on or after January 1, 2023.</p>	<p>Bill References: Schedule 5 of Bill, section 4.</p> <p>Planning Act References: New subsection 34 (10.12) provides rules respecting when municipalities are required to refund fees in respect of applications under that section.</p>



REPORT TO COUNCIL

TO: COUNCIL
FROM: Tracey Atkinson, Planner
Meeting Date: May 4, 2022
Subject: Official Plan Workplan – Status Update

PURPOSE:

The purpose of this report is to advise Council on recent decisions by the County of Dufferin with respect to the Municipal Comprehensive Review and provide an update on the Official Plan process.

BACKGROUND:

“Official Plan Workplan” report, dated February 2, 2022 was provided to Council to summarize the County’s Municipal Comprehensive Review and Conformity Amendment status and to seek direction settlement expansion.

The consultants originally proposed preparing a draft conformity amendment in the spring with an adoption in June and submission to the Minister for approval by July 2022.

On April 19, 2022, County of Dufferin passed the following motion:

WHEREAS the Province of Ontario has required the submission of a Conformity Report to the Growth Plan to be approved by Dufferin County Council and submitted to the Province no later than July 2022;

AND WHEREAS a Lands Need Analysis has been prepared by our consultant WSP and presented to the Community Development and Tourism Committee on January, 2022;

AND WHEREAS municipal consultation is underway and will be considered prior to undertaking any public consultation;

NOW THEREFORE BE IT RESOLVED THAT County Council request WSP to incorporate the following guidelines and principles in the completion of the Land Use Analysis and any subsequent Official Plan policies:

- While acknowledging the Province’s growth targets, the County of Dufferin believes this anticipated growth is best met in urbanized and serviced areas/ communities, which is a clearly an establish principle of the Growth Plan;
- Existing municipal inventories of potential residential units should be respected and be included in any growth targets;
- Municipal ‘employment lands’ should only be converted for residential purposes in rural or settlement areas outside built boundaries when on existing full services and subject to a comprehensive municipal review of employment and residential designations;
- Water and sewage constraints should determine where growth can occur, not through a paper allocation exercise;
- Growth should not occur at the expense of the environment. Planning conditions and controls imposed through Provincial Plans such as the Niagara Escarpment Plan, Greenbelt Plan and Oak Ridges Moraine Plan must be respected. Policies and regulations of the local Conservation Authorities should not be compromised;
- Growth targets should not be met by non-consensual boundary adjustments (i.e. annexations/amalgamations) in Dufferin County;

AND THAT the County of Dufferin advise the Ministry of Municipal Affairs that because of the need for further review and analysis, the County will not be submitting the Conformity Amendment until July 2023.

ANALYSIS:

Based on the revised timing for the County’s MCR and conformity exercise, it will be difficult for the Township of Mulmur to expediently progress through its Official Plan Amendment. As such, staff have reviewed the Workplan, and determined some areas to focus on, that would not be impacted by the County MCR and conformity exercise, and that would address urgent needs and public consultation to date.

The Township of Mulmur has one year after the County completes its conformity exercise to undertake the local conformity exercise.

The following are necessary to address Bill 109, More Homes for Everyone:

- Mandatory site plan pre-consultation
- Complete Application requirements for applications
- Delegation policies for minor rezonings (if directed by Council to address processing time)

constraints)

Ad Hoc Official Plan Committee mandates (from strategic plan implementation):

- Update On-Farm Diversification and Home Industry regulations in the Township's Official Plan (Prosperous. G2, A2)
- Implement Aging in Place policies in the Township's Official Plan (Prosperous. G2, A4)
- Update policy and definition for "rural character" (Sustainable, G1, A1)
- Review changes to the Provincial Policy Statement to determine viewshed protection (Sustainable, G1, A2)
- Determine protection gaps in revised Nottawasaga Valley Conservation Authority mandate (Sustainable, G2, A2)
- Protect agricultural land and water and forest resources (Sustainable, G2, A4)

Staff anticipate being able to finalize work with the Ad Hoc Planning Committee on the mandated topics and draft policies on the above noted topics over the next few months. Following the preparation of draft policies, staff would recommend a formal public meeting prior such that amendments could be considered. The public meeting should be in addition to a meeting to address the more technical amendments regarding pre-consultation, complete application and delegating minor rezonings.

STRATEGIC PLAN ALIGNMENT:

As noted in Mandate above.

FINANCIAL IMPACTS:

Costs of updating the Official Plan are contained within the existing staff budget and Development Charges reserve fund for growth related studies.

RECOMMENDATION:

THAT Council receive the report of Tracey Atkinson, Official Plan Workplan – Status Update;

AND THAT Council direct staff to initiate the proposed Official Plan Amendment for technical amendments and associated consultation in accordance with the Planning Act to further the Ad Hoc Planning Committee mandated items.

Respectfully Submitted;

Tracey Atkinson

Tracey Atkinson, BES MCIP RPP
CAO/Clerk/Planner



	Q2 2021	Q3 2021	Q4 2021	Q1 2022	Q2 2022	Q3 2022	Post - Election
BACKGROUND							
Finalize Workplan with Council	✓						
Meeting with Communication Committee (to finalize consultation and engagement process)	✓						
OPA and ZBL Specific Policy Overview Report		✓					
Planning Framework Review	✓	✓					
Formal Housekeeping Meeting, Open House to commence project (September)		✓					
PUBLIC EXPERTISE & MULMUR SPECIFIC POLICY DEVELOPMENT							
Meeting with EDC			✓				
Meeting with Road Safety Committee			✓				
Meeting with Recreational Committee/Rec Roundtable			✓				
Agricultural Roundtable			✓				
Aging in Place Roundtable			✓				
Natural Heritage Round Table (including Climate Change & Energy Efficiency)			✓				
Rural Character & Viewshed Round Table			✓				
County/Provincial Consultation							→
Presentation of Public Engagement Findings to Council				✓			
Draft Mulmur-Specific OP Policies							→
NEC and NVCA Consultation							→
GROWTH PLAN & MCR IMPLEMENTATION POLICY DEVELOPMENT							
Review of County MCR Amendment (Dec 2021)							→
Engineer and Legal Review							→
Draft OP/OPA							→
County/Provincial Consultation							→
Mapping Updates							→
Statutory Open House							→
APPROVALS							
Statutory Public Meeting							→
Adoption of Official Plan (or Amendments) and Circulation							→
Passing of Implementing By-law							→
Link OP and Zoning Mapping to Text							→

*Minutes for Shelburne Public Library Board Meeting
Tuesday, March 15, 2022*

Present: Geoff Dunlop Mikal Archer James Hodder
 Gail Little Margaret Mercer Patricia Clark

Also Present: Rose Dotten, CEO/ Head Librarian

Absent: Sharon Martin, Shane Hall

The participants met on-line through the Zoom platform due to the COVID-19 Pandemic.

The Chair, Geoff Dunlop, called the meeting to order at 7:00 P.M. and stated some guidelines for the meeting.

Participants were to mute themselves when not speaking. Rose/Geoff to stay unmuted to recognize members.

Participants were to raise their hands to ask questions or comment and wait to be recognized.

Participants were to raise their hands to vote on motions.

Reading of Land Acknowledgement:

“We would like to acknowledge the traditional territory of the Anishinaabe including the Ojibway, Potawatomi and Chippewa and the People of the Three Fires Confederacy.”

Motion 13-22 M. Mercer, J. Hodder

In accordance with a previous motion approved by the SPL Board that members can participate in a virtual meeting;

Be it resolved that the Board now hold a virtual meeting for all board members not able to be physically present due to COVID-19 restrictions.

Carried

Motion 14-22 G. Little, M. Archer

Be it resolved that we approve the Agenda of the March 15, 2022, meeting.

Carried

Motion 15-22 P. Clark, J. Hodder

Be it resolved that we approve the minutes of the board meeting dated February 15, 2022.

Carried

Motion 16-22 G. Little, P. Clare

Be it resolved that we approve the Accounts Payable Register for February, 2022, with invoices and payments in the amount of \$24,507.48.

Carried

CEO/ Head Librarian's Report:

- **Statistics—Including Social Media and e-resources**

Since we are using both curbside and in-house systems and e-resources, we have developed a different format for reporting our statistics. Attached is a summary of the Monthly Statistics for March, 2022. Our circulation statistics are steadily increasing and include both in-library and curbside circulation.

- **Programming**

- **Children's Programming (Planning Face to face on May1, 2022)**

Our virtual programs remain the same, although we are planning on how to accommodate 30 plus children for Story Time. It is unclear if we should have an "in-person" Story Time if they are not wearing masks, especially since, if they are under 2 years of age, masks are not required.

We also post new Lego Challenges for children every Wednesday and encourage interaction through social media. On Thursday nights, we have Sleepy Story time.

- **Tween and Teen Programming**

For the Teens and Tweens, our new program called *Booking It* features a weekly book club and crafts. We are excited to welcome 20 registrants already and are hoping for more.

- **Adult Programming** –We have sent out a survey to determine if there is interest to start "Rose's Book Club" again, either by "in person" or by Zoom. This would be an extension of Rose's Book Club which has been curtailed because of Covid issues. As a result of the survey results, we are planning for our first meeting in April, probably on the last Tuesday of the month, April 26th at 2 pm.

Business

- **Ongoing Library Protocols** As of February 1, 2022, we allowed browsing in the library with capacity limits. Also, on March 1, 2022, we expanded to regular hours and allowing all 7 of the Public Access Computers to be used, but are limiting each of them to ½ hour of use unless someone has an urgent need for more time.

As of March 21, 2022, pursuant to the protocols established by the Province of Ontario, patrons are to be allowed in the library without masks but staff will probably continue to wear masks.

- **Town of Shelburne Parks and Recreation Plan**

Rose mentioned that she had contacted CAO, Denyse Morrissey of the Town to request being part of the discussions around the Master Parks and Recreation Plan, pointing out that the Library as an essential community service should also be involved in discussion of future vision, growth and facility planning. Denyse had responded suggesting she would let the consultants know. The Board agreed that a letter sent from the Board would be appropriate to show the importance of this involvement.

Motion 17-22 P. Clark, J. Hodder

Be it resolved that SPL continue to provide programming and support to its patrons to provide online service, programming, resources, support and communication;

Be it further resolved that the SPL Board approve the recommendation to continue and maintain current staffing as modified by the CEO;

Be it further resolved that these recommendations be reviewed at the next scheduled Board meeting on April 19, 2022.

Carried

- o **In Camera session – Not required**

Motion 18-22 P. Clark, M. Mercer

That we now adjourn at 8:05 p.m., to meet again April 19, 2022, at 7 pm., or at call of the Chair.

Carried



MINUTES
AD-HOC PLANNING ADVISORY COMMITTEE
April 13, 2022 3:00 PM

Present: Jan Benda
Paul Cohen
Mike Marchinkiewicz - electronic
Grace Franco Lloyd
Leah Pressey
Lisa Swinton
Tracey Atkinson – CAO/Clerk/Planner

Regrets: Jim MacDougall

1. CALL TO ORDER

The Secretary called the meeting to order at 3:05 p.m.

2. APPROVAL OF THE AGENDA

Moved by Cohen Seconded by Franco-Lloyd

THAT the Agenda be approved.

CARRIED.

3. PREVIOUS MEETING MINUTES

Moved by Cohen Seconded by Swinton

THAT the minutes of March 21, 2022 be approved.

CARRIED.

4. DISCLOSURE OF PECUNIARY INTERESTS

Chair Pressey stated that members can declare a pecuniary interest now or at any time in the meeting.

5. ADMINISTRATION

5.1 Mandate Goal #2: Pursue responsible growth in residential and employment areas

Update On-Farm Diversification and Home Industry regulations in the Township's Official Plan (Prosperous, Goal 2, Action 2)

Tracey Atkinson, Planner presented the workplan to address on-farm diversification and home industry including a chart for completion by members.

Discussion ensued. Member support diversification and on-farm diversified use and members supplied their views for supporting local farmers and the needs of the community.

Moved by Cohen Seconded by Swinton

THAT the Planner receive the input from the Committee regarding on-farm diversified use for reference as part of the Official Plan Amendment.

CARRIED.

5.2 Implement Aging in Place policies in the Township's Official Plan (Prosperous, Goal 2, Action 4)

Members participated in an brainstorming session. Ideas will be discussed at the next meeting.

5.3 Rural Character Definition: Deferred

6. INFORMATION ITEMS

- 6.1 Resignation: Lisa Thomson**
- 6.2 Township of Mulmur Procedural By-law**
- 6.3 Township of Mulmur Strategic Plan**
- 6.4 Dufferin County Land Needs Assessment**
- 6.5 Past Building/Planning Reports**
- 6.6 Round Table Meeting Notes**

7. ITEMS FOR FUTURE MEETINGS

7.1 Mandate Goal #2: Pursue responsible growth in residential and employment areas

- Implement Aging in Place policies in the Township's Official Plan (Prosperous, Goal 2, Action 4)

7.2 Mandate Goal #3: Protect Rural Character

- Update policy and definition for "rural character" (Sustainable, Goal 1, Action 1)
- Review changes to the Provincial Policy Statement to determine viewshed protection (Sustainable, Goal 1, Action 2)

7.3 Mandate Goal #4: Be Proactive in the sustainable use of non-renewable resources

- Determine protection gaps in revised Nottawasaga Valley Conservation Authority mandate (Sustainable, Goal 2, Action 2)
- Protect agricultural land and water and forest resources (Sustainable, Goal 2, Action 4)

8. **ADJOURNMENT**

Moved by Swinton Second by Franco-Lloyd

THAT the meeting adjourns at 4:36 p.m. and meet again at the call of the Chair.

CARRIED.



DUFFERIN COUNTY COUNCIL MINUTES

Thursday, April 14, 2022 at 7:00 p.m.

Video Conference

Council Members Present:

Warden Wade Mills (Shelburne)
Councillor Steve Anderson (Shelburne)
Councillor John Creelman (Mono)
Councillor Bob Currie (Amaranth)
Councillor Guy Gardhouse (East Garafraxa)
Councillor Chris Gerrits (Amaranth)
Councillor Earl Hawkins (Mulmur)
Councillor Janet Horner (Mulmur)
Councillor Andy Macintosh (Orangeville)
Councillor Fred Nix (Mono)
Councillor Philip Rentsch (Grand Valley)
Councillor Steve Soloman (Grand Valley)

Council Members Present:

Councillor Sandy Brown (Orangeville)(prior notice)
Councillor Darren White (Melancthon)(prior notice)

Staff Present:

Sonya Pritchard, Chief Administrative Officer
Michelle Dune, Clerk
Rebecca Whelan, Deputy Clerk
Anna McGregor, Director of Community Services
Scott Burns, Director of Public Works/County Engineer
Brenda Wagner, Administrator of Dufferin Oaks
Cody Joudry, Director of Development & Tourism
Tom Reid, Chief Paramedic

Warden Mills called the meeting to order at 7:00 p.m.

Warden Mills announced that the meeting is being live streamed and publicly broadcast. The recording of this meeting will also be available on our website in the future.

Upcoming committee meetings will be held by video conference on Thursday, April 28, 2022 at the following times:

Infrastructure & Environmental Services Committee – 9:00 a.m.

General Government Services Committee – 11:00 a.m.

Health & Human Services Committee – 1:00 p.m.

Community Development & Tourism Committee – 3:00 p.m.

1. **LAND ACKNOWLEDGEMENT STATEMENT**

Warden Mills shared the Land Acknowledgement Statement.

2. **ROLL CALL**

The Clerk verbally took a roll call of the Councillors in attendance.

3. **APPROVAL OF THE AGENDA**

Moved by Councillor Creelman, seconded by Councillor Soloman

THAT the Agenda and any Addendum distributed for the April 14, 2022 meeting of Council, be approved.

-Carried-

4. **DECLARATION OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

5. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

Moved by Councillor Nix, seconded by Councillor Macintosh

THAT the minutes of the regular meeting of Council of March 10, 2022, be adopted.

-Carried-

PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS

6. Delegation: Sikh Flag Raising

The Clerk read the delegation from Narinder Paul Singh to request the Sikh flag be raised in honour of Sikh Heritage Month in the month of April.

Moved by Councillor Currie, seconded by Councillor Creelman

THAT the Sikh flag be raised in honour of Sikh Heritage Month for the month of April 2022.

-Carried-

7. Delegation: Dufferin County Multicultural Foundation

Althea Alli, President/Founder, Dufferin County Multicultural Foundation, delegated to request Council's support for the Dufferin County Multicultural Foundation by posting the 2022 Multicultural Day event on the County's website and social media, by raising the Multicultural flag in the month of June and by proclaiming June 27, 2022 as Multicultural Day in Dufferin County.

Moved by Councillor Anderson, seconded by Councillor Nix

THAT the request of the Dufferin County Multicultural Foundation to post the 2022 Multicultural Day event on the County's website and social media, to raise the Multicultural flag in the month of June, and to proclaim June 27, 2022 as Multicultural Day be supported.

-Carried-

8. Presentation: Headwaters Communities In Action – Community Grant & Food For Thought Grant Allocation Recommendations

Jennifer Payne, Executive Director, Headwaters Communities In Action, presented the report, dated April 14, 2022, to recommend allocation of the Dufferin County Community Grant funds and Food For Thought Grant funds.

Moved by Councillor Creelman, seconded by Councillor Gardhouse

THAT the report from Headwaters Communities in Action, dated February, 2021, to recommend allocation of the Dufferin County Community Grant Funds, be received;

AND THAT the following allocations be approved:

COMMUNITY GRANTS > \$1K

Applicant	Amount Recommended
164 Shelburne Air Cadets	\$4,000
Bethell Hospice	\$2,500
Big Brothers, Big Sisters of Dufferin and District	\$5,000
Caledon/Dufferin Victim Services	\$5,225
Career Education Council Guelph Wellington Dufferin	\$3,900
Celebrate Your Awesome (Community Living Dufferin)	\$2,925
Dufferin Board of Trade	\$5,000
Dufferin County Canadian Black Association	\$4,300
Dufferin Parent Support Network	\$12,000
Fiddlehead Care Farm	\$4,850
First Line for Syria (Shelburne Primrose Pastoral Charge)	\$2,000
Headwaters Arts	\$2,500
Highlands Youth for Christ – Shelburne, Grand Valley	\$4,500
Hockley Historic Community Hall	\$4,500
Music In The Hills (CMHA Waterloo Wellington)	\$2,000
Orangeville Blues and Jazz	\$0
Rotary Club of Shelburne	\$4,000
Shelburne Cricket Club	\$8,200
Streams Community Hub	\$8,700
Telecheck	\$3,000
Theatre Orangeville	\$6,000
TOTAL	\$96,100

COMMUNITY GRANTS ≤, \$1K

Applicant	Amount Recommended
Dufferin Hi-Land Bruce Trail Club	\$500
Dufferin Town & Country Farm Tour	\$1,000
Island Lake Rowing Club (National Sport Trust Fund Ontario)	\$0
Orangeville Community Band	\$1,000
Shelburne and District Horticultural Society	\$600
Orangeville & District Senior Citizens Centre	\$1,000
St. John Ambulance	\$1,000
Unicamp	\$800

Applicant	Amount Recommended
TOTAL	\$5,900

FOOD FOR THOUGHT GRANTS ≤, \$3K

Applicant	Amount Recommended
Caledon Meals on Wheels	\$3,000
Children’s Foundation of Guelph and Wellington	\$3,000
Everdale	\$3,000
Orangeville Food Bank	\$3,000
Primrose Elementary School	\$3,000
Shepherd’s Cupboard Foodbank	\$3,000
TOTAL	\$18,000

-Carried-

9. **PUBLIC QUESTION PERIOD**

There were no questions received from the Public.

PRESENTATION AND CONSIDERATIONS OF REPORTS

10. **Diversity, Equity and Inclusion Community Advisory Committee Minutes – March 9, 2022 & April 6, 2022**

Minutes from the Diversity, Equity and Inclusion Community Advisory Committee meeting of March 9, 2022 and April 6, 2022.

Moved by Councillor Soloman, seconded by Councillor Anderson

THAT the minutes of the Diversity, Equity and Inclusion Community Advisory Committee meeting of February 9, 2022 and April 6, 2022, be adopted.

-Carried-

PRESENTATION AND CONSIDERATIONS OF REPORTS

11. **Health & Human Services Minutes – March 24, 2022**

Moved by Councillor Horner, seconded by Councillor Gardhouse

THAT the minutes of the Health and Human Services meeting held on March 24, 2022, and the recommendations set out, be adopted.

-Carried-

12. HEALTH & HUMAN SERVICES – March 24, 2022 – ITEM #1
Dufferin County Equity Collaborative 2021 Report to the Community

THAT the report of the Director, Community Services, titled Dufferin County Equity Collaborative 2021 Report to the Community, dated March 24, 2022, be received.

13. HEALTH & HUMAN SERVICES – March 24, 2022 – ITEM #2
Housing Benefits & Funding Update 2022

THAT the report of the Director, Community Services, titled Housing Benefits and Funding Update Report 2022, dated March 24, 2022, be received.

14. HEALTH & HUMAN SERVICES – March 24, 2022 – ITEM #3
Dufferin Oaks 2021 Resident & Family Satisfaction Survey

THAT the report of the Administrator of Dufferin Oaks, dated March 24th, 2022, with regards to the Dufferin Oaks 2021 Resident and Family Satisfaction Survey, be received.

15. **Community Development & Tourism Minutes – March 24, 2022**

Moved by Councillor Anderson, seconded by Councillor Gardhouse

THAT the minutes of the Community Development and Tourism meeting held on March 24, 2022, and the recommendations set out, be adopted.

-Carried-

16. COMMUNITY DEVELOPMENT & TOURISM – March 24, 2022 – ITEM #3
Explore Dufferin Guide

THAT the report from the Director of Development and Tourism, dated March 24,

2022, regarding the Explore Dufferin Guide, be received.

17. **COMMUNITY DEVELOPMENT & TOURISM – March 24, 2022 – ITEM #4**
Building Reserve Fund Annual Report

THAT the Manager of Corporate Finance, Treasurer's report, Building Reserve Fund Annual Report, dated March 24, 2022, be received.

18. **Director of Community Services' Report – Early Learning and Child Care Update**

A report from the Director of Community Services, dated April 14, 2022, to provide information on the new Canada-Wide Early Learning and Child Care (CWELCC) agreement and the upcoming Children's Services divisional name change.

Moved by Councillor Gerrits, seconded by Councillor Soloman

THAT the report of the Director, Community Services, titled Early Learning and Child Care Update, dated April 14, 2022, be received.

-Carried-

19. **Manager of Corporate Finance, Treasurer's Report – Vacancy Rebates and Reductions**

A report from the Manager of Corporate Finance, Treasurer, dated April 14, 2022, to provide Council with additional information related to vacancy rebates and vacancy reductions.

Moved by Councillor Macintosh, seconded by Councillor Creelman

THAT the report of the Manager of Corporate Finance, Treasurer, dated April 14, 2022, regarding Vacancy Rebates and Reductions, be received.

-Carried-

20. **Chief Administrative Officer's Report – Monthly Update from Outside Boards**

A report from the Chief Administrative Officer, dated April 14, 2022, to provide Council with an update of activities from outside boards and agencies.

Moved by Councillor Horner, seconded by Councillor Soloman

THAT the report of the Chief Administrative Officer, dated April 14, 2022 with respect to Reports from Outside Boards, be received.

-Carried-

21. **Director of Development and Tourism's Report – Motion to Exempt Surplus Farm Dwellings from Minimum Distance Separation (MDS) Requirements**

A report from the Director of Development and Tourism, dated April 14, 2022, to provide planning policy information related to the Minimum Distance Separation requirement for surplus farm dwellings.

Moved by Councillor Horner, seconded by Councillor Rentsch

THAT the report from the Director of Development & Tourism, dated April 14, 2022, regarding Motion to Exempt Surplus Farm Dwellings from Minimum Distance Separation (MDS) Requirements, be received.

-Carried-

22. **Director of Development & Tourism's Report – Provincial Growth Plan – Notice of Motion**

A report from the Director of Development and Tourism, dated April 14, 2022, to provide planning policy information related to points raised in the Notice of Motion presented at the March 9, 2022 Council meeting, that is being considered at the April 14, 2022 Council meeting.

Moved by Councillor Horner, seconded by Councillor Gardhouse

THAT the report from the Director of Development & Tourism, dated April 14, 2022, regarding Provincial Growth Plan – Notice of Motion, be received.

-Carried-

23. **CORRESPONDENCE**

24. **NOTICE OF MOTIONS**

MOTIONS

25. **Moved by Councillor Currie, seconded by Councillor Gerrits**

THAT the requirement that surplus farm dwelling be subject to Minimum Distance Separation 1' setback provisions be removed (if applicable) from soon-to-be-completed County Official Plan.

Councillor Currie withdrew his motion with no objections from Council members.

26. **Moved by Councillor Creelman, seconded by Councillor Macintosh**

WHEREAS the Province of Ontario has required the submission of a Conformity Report to the Growth Plan to be approved by Dufferin County Council and submitted to the Province no later than July 2022;

AND WHEREAS a Lands Need Analysis has been prepared by our consultant WSP and presented to the Community Development and Tourism Committee on January, 2022;

AND WHEREAS municipal consultation is underway and will be considered prior to undertaking any public consultation;

NOW THEREFORE BE IT RESOLVED THAT County Council request WSP to incorporate the following guidelines and principles in the completion of the Land Use Analysis and any subsequent Official Plan policies:

- **While acknowledging the Province's growth targets, the County of Dufferin believes this anticipated growth is best met in urbanized and serviced areas/ communities, which is a clearly an establish principle of the Growth Plan;**
- **Existing municipal inventories of potential residential units should be respected and be included in any growth targets;**
- **Municipal 'employment lands' should only be converted for residential purposes in rural or settlement areas outside built boundaries when on existing full services and subject to a comprehensive municipal review of employment and residential designations;**
- **Water and sewage constraints should determine where growth can occur, not through a paper allocation exercise;**
- **Growth should not occur at the expense of the environment. Planning conditions and controls imposed through Provincial Plans such as the**

Niagara Escarpment Plan, Greenbelt Plan and Oak Ridges Moraine Plan must be respected. Policies and regulations of the local Conservation Authorities should not be compromised;

- **Growth targets should not be met by non-consensual boundary adjustments (i.e. annexations/amalgamations) in Dufferin County;**

AND THAT the County of Dufferin advise the Ministry of Municipal Affairs that because of the need for further review and analysis, the County will not be submitting the Conformity Amendment until July 2023.

-Carried-

27. **CLOSED SESSION**

28. **BY-LAWS**

- 2022-06 A by-law to set tax ratios, and to set tax rate reductions, for prescribed property subclasses, for County purposes and lower-tier municipal purposes, for the year 2022.
Authorization: Council – April 14, 2022
- 2022-07 A by-law to establish property tax rates for Upper-Tier (County) purposes for the year 2022.
Authorization: Council – April 14, 2022
- 2022-13 A by-law to ratify the actions of the Warden and Clerk for executing an agreement between the Corporation of the County of Dufferin and Georgian College of Applied Arts and Technology. (Lease Agreement – Mel Lloyd Centre)
Authorization: Council – April 14, 2022
- 2022-14 A by-law to ratify the actions of the Warden and Clerk for executing an agreement between the Corporation of the County of Dufferin and Her Majesty the Queen in Right of Ontario as represented by the Minister of Municipal Affairs and Housing. (Homelessness Prevention Program – Transfer Payment Agreement)
Authorization: Council – April 14, 2022

2022-15 A by-law to ratify the actions of the Warden and Clerk for executing an agreement between the Corporation of the County of Dufferin and Her Majesty the Queen in Right of Ontario as represented by the Minister of Municipal Affairs and Housing. (Fleet Management Program Solution - Transfer Payment Agreement)
Authorization: Council – April 14, 2022

Moved by Councillor Gardhouse, seconded by Councillor Macintosh

THAT By-Law 2022-06, 2022-07, 2022-13 through to 2022-15, inclusive, be read a first, second and third time and enacted.

-Carried-

29. **OTHER BUSINESS**

Councillor Currie expressed concern regarding the a development agreement with a developer that requires the realignment of 2nd Line Amaranth with Dufferin County Road 3. Councillor Currie has spoken to Sylvia Jones, M.P., office to express his concerns. As the developer now has accelerated their timeline to begin the project, Councillor Currie is concerned that the Environment Assessments stipulated in the agreement will take too much time. Scott Burns, Director of Public Works/County Engineer, advised the development requires the realignment of a municipal road and it is subject to Ontario Regulation 345/93, by completing a Municipal Class Environmental, Schedule C. The Director will prepare a report for the upcoming Infrastructure and Environmental Services meeting.

Councillor Creelman, on behalf of Councillor Brown, asked staff to revisit the school bus stop arm cameras that Council has previously discussed. Councillor Brown would like to see this program implemented by the September 2022 school year. Staff will prepare a report for the upcoming General Government Services meeting.

Councillor Currie requested an update on the County owned property located at Highway 89 and the Amaranth/Grand Valley Townline. Scott Burns, Director of Public Works/County Engineer, advised staff has been monitoring potential uses for the 200 acres. Currently, half of the property is being rented while the County is exploring opportunities for the property.

30. **CONFIRMATORY BY-LAW**

2022-16 A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on April 14, 2022.

Moved by Councillor Currie, seconded by Councillor Horner

THAT By-Law 2022-16, be read a first, second and third time and enacted.

-Carried-

31. **ADJOURNMENT**

Moved by Councillor Gerrits, seconded by Councillor Creelman

THAT the meeting adjourn.

-Carried-

The meeting adjourned at 8:43 p.m.

Next meeting: Thursday, May 12, 2022
Video Conference

Wade Mills, Warden

Michelle Dunne, Clerk



MINUTES
MANSFIELD PARKS ADVISORY COMMITTEE
April 20, 2022

Present: Paul Greer
Earl Hawkins
Mandy Little
Emerson Pendleton
Roseann Knechtel – Secretary

Absent: Paul Greer
Zolton Potovszky

1. CALL TO ORDER

The Secretary called the meeting to order at 3:04 p.m.

2. APPROVAL OF THE AGENDA

Moved by Hawkins and Seconded by Little

THAT the agenda be approved as amended to include item 5.2 Pickleball Courts.

CARRIED.

3. PREVIOUS MEETINGS MINUTES

Moved by Pendleton and Seconded by Little

THAT the minutes of February 28, 2022 be approved.

CARRIED.

4. DISCLOSURE OF PECUNIARY INTERESTS - NONE

5. ADMINISTRATION

5.1 Mansfield Community Park

User Fee Report

Members received the report outlining the projected costs for the 2022 baseball season based on the approved rate increase for the Adult Men's League.

2022 Wage Budget

The Secretary provided a verbal update on the projected 2022 wage budget and hiring of two public works students.

Pitching Mound Quotes

The Committee received the report from Public Works outlining two options available for the repair of the pitching mound.

Moved by Pendleton and Seconded by Hawkins

THAT the Mansfield Parks Committee recommend Option #1 and request the purchase REDIKIT materials for repair of the pitching mound to be completed internally by staff as soon as possible;

AND THAT the Committee request the Township maintain a clay supply at the park for general repairs and maintenance.

CARRIED.

Cycling Station Installation

Members discussed potential locations of the bike stands. Members are in support of the cycling infrastructure being installed by the Cenotaph and recommended the Township consult with the Mansfield Women's Institute prior to installation.

5.2 Thomson Trail Park

Outdoor Ice Rink

The Secretary provided a verbal update on the end of season meeting with rink volunteer and outlined the requests and recommendation put forward by the community for the 2022-2023 season. Members discussed options to divide hockey and skating including dividing the rink, creation of a new rink, or amending designated times.

Moved by Little and Seconded by Pendleton

THAT The Mansfield Park Committee receive the comments and suggestions from the volunteers of the Thomson Trail Ice Rink;

AND THAT the Committee recommend the Township maintain a single rink and amend signage to remove dedicated hockey and skating times;

AND FURTHER THAT the Committee recommend the Township only consider the creation a cross rink dividing wall or secondary skating rink at such time that greater complaints are received.

CARRIED.

Cycling Station Infrastructure

The Committee reviewed and supported the proposed locations of benches and bike stand put forward by staff.

Pickleball Courts

The Committee discussed the feasibility of creating a pickleball court on the Thomson Trail basketball court. Concerns were raised regarding rental of the recreation equipment and completing use of the basketball court.

Moved by Pendleton and Seconded by Little

THAT the Committee does not support the development of pickleball courts on the Thomson Trail Park basketball courts at this time;

AND THAT the Committee recommend pickleball courts be located at the NDCC;

AND THAT the Committee recommend staff apply for grants for the creation of stand-alone pickleball courts in Mansfield.

CARRIED.

5.3 Maes Cres Park - None

6. INFORMATION ITEMS

6.1 Council Motion

7. ITEMS FOR FUTURE MEETINGS

7.1 Charity Ball Tournament

8. ADJOURNMENT

Moved by Hawkins and Seconded by Little

THAT the Committee adjourns the meeting at 4:15 p.m. to meet again on Wednesday June 22, 2022 at 3:00 p.m., or at the call of the Chair.

CARRIED.



**OPERATING FINANCIAL UPDATE
2022 (JAN - MAR)**

	2022 YTD Actual	2022 YTD Budget	Variance
GENERAL GOVERNMENT			
REVENUE			
Penalties & Interest Revenue	(26,825)	(26,250)	(575)
User Fees & Service Charges ¹	(5,300)	(11,928)	6,628
Administration Building Solar Panel Revenue ²	(659)	(3,188)	2,528
	(32,784)	(41,365)	8,581
EXPENSES			
Council	21,082	23,926	(2,844)
Administration Overhead ³	161,968	185,239	(23,271)
Professional and Consulting Fees ⁴	17,726	9,170	8,557
IT Services and Supplies	15,035	10,234	4,801
Insurance ⁵	-	10,000	(10,000)
Long Term Debt - Admin Bldg ⁶	-	4,666	(4,666)
	215,812	243,235	(27,423)
PROTECTIVE SERVICES			
REVENUE			
Police Revenues	(4,255)	(3,700)	(555)
Protective Inspection & Control Revenue ⁷	(15,648)	(4,280)	(11,368)
	(19,902)	(7,980)	(11,923)
EXPENSES			
Fire Services ⁸	111,499	122,190	(10,691)
Police Service Expenses	137,559	137,130	428
Conservation Authority Levy	11,325	11,325	(0)
Protective Inspection and Control Expenses	358	5,875	(5,517)
	260,741	276,520	(15,779)
TRANSPORTATION SERVICES			
REVENUE			
Public Works Fees & Service Charges	(698)	(1,175)	477
Aggregate Fees and Revenue ⁹	-	(4,706)	4,706
Public Works Solar Panel Revenue ²	(1,319)	(6,375)	5,056
	(2,017)	(12,256)	10,239
EXPENSES			
Public Works Administration ⁵	88,983	113,472	(24,488)
Public Works Operating Expenses ⁹	743	199,809	(199,066)
Public Works Equipment Expenses	27,416	34,613	(7,197)
Bridge and Culvert Expenses ⁹	-	5,000	(5,000)
Winter Control Expenses ¹⁰	218,057	76,077	141,980
Street Lighting Operating Expenses	2,498	4,000	(1,502)
Aggregate Expenses	8,567	10,499	(1,932)
Long Term Debt - Bridges ⁶	-	11,379	(11,379)
	346,265	454,848	(108,583)



**OPERATING FINANCIAL UPDATE
2022 (JAN - MAR)**

	2022 YTD Actual	2022 YTD Budget	Variance
RECREATION AND CULTURAL SERVICES			
<u>REVENUE</u>			
Parks & Facility User Fees and Charges	-	(1,007)	1,007
Cultural Services Revenue	-	(500)	500
	-	(1,507)	1,507
<u>EXPENSES</u>			
NDCC Operation Expenses	13,337	15,488	(2,150)
Parks & Facilities Administration	368	791	(423)
Parks & Facilities Operating Expenses	2,380	6,121	(3,741)
Library Levies ¹¹	19,145	11,164	7,981
Cultural Services Expense	-	1,250	(1,250)
	35,230	34,813	417
<u>HEALTH SERVICES</u>			
<u>EXPENSES</u>			
Cemetery Operating Expenses	-	4,765	(4,765)
	-	4,765	(4,765)
<u>PLANNING AND DEVELOPMENT SERVICES</u>			
<u>REVENUE</u>			
Planning Application Fees	(17,200)	(18,513)	1,313
	(17,200)	(18,513)	1,313
<u>EXPENSES</u>			
Planning and Zoning Expenses	3,148	7,925	(4,777)
Economic Development	-	2,500	(2,500)
	3,148	10,425	(7,277)
<u>TOTAL OPERATING</u>			
<u>REVENUES</u>	(71,903)	(81,621)	9,718
<u>EXPENSES</u>	861,195	1,024,606	(163,411)
<u>NET OPERATING DEFICIT</u>	789,292	942,985	

NOTES:

- 1 Board Fees are invoiced mid year
- 2 Solar payments a month behind and lower in winter months.
- 3 Administrative salaries are lower with staff turnover.
- 4 Procurement Bylaw updates
- 5 Insurance prepaid not posted for first half of 2022
- 6 Debenture payments due April and October.
- 7 Revenue is earned mainly at the beginning of the year.
- 8 First quarter levy for Mulmur Melancthon lower than budgeted
- 9 Expenses occur mostly during the summer and fall months.
- 10 Winter Control expenses occur Dec 1 - Mar 30 so most of the expenses have already occurred for the year.
- 11 Paid Shelburne Library for 50% of levy; other Library Board levies have not been billed to us yet.



**USER-PAY QUARTERLY FINANCIAL UPDATE
2022 (JAN - MAR)**

	2022 YTD Actual	2022 YTD Budget	Variance
<u>WATER</u>			
<u>REVENUE</u>			
Utility User Fees and Service Charges ¹	(180)	(50,050)	49,870
Water Interest Revenue	(614)	(950)	336
	(794)	(51,000)	50,206
<u>EXPENSES</u>			
Water Administration	3,024	2,251	773
Water Operating Expenses ²	19,798	33,590	(13,792)
	22,823	35,841	(13,019)
<u>TRANSFER (TO)/FROM RESERVE FUNDS</u>	22,028	(15,159)	37,187

NOTES:

- 1 Water operating bills are billed quarterly with first billing done in April.
- 2 Monitoring billing not received yet.



**OPERATING FINANCIAL UPDATE
2022 (JAN - MAR)**

	2022 YTD Actual	2022 YTD Budget	Variance
<u>REVENUES</u>			
TAXATION	1,104,261	1,063,721	40,541
SUPPLEMENTARY TAXES (NET OF WRITE-OFFS)	(7,659)	(5,000)	(2,659)
OPERATING (EXCLUDING WATER)	71,903	81,621	(9,718)
PAYMENTS IN LIEU OF TAXES	-	18,513	(18,513)
GRANTS ¹	61,300	69,945	(8,645)
TRANSFER FROM RESERVES	-	29,186	(29,186)
TRANSFER FROM TAX RATE STABILIZATION	-	17,500	(17,500)
<u>TOTAL REVENUES TO GENERAL LEVY</u>	<u>1,229,805</u>	<u>1,275,485</u>	<u>(45,680)</u>
<u>EXPENDITURES</u>			
OPERATING (EXCLUDING WATER)	861,195	1,024,606	(163,411)
TRANSFER TO RESERVES	-	250,879	(250,879)
<u>TOTAL EXPENDITURES FROM GENERAL LEVY</u>	<u>861,195</u>	<u>1,275,485</u>	<u>(414,290)</u>
NET SURPLUS	<u>368,610</u>	<u>(0)</u>	

NOTES:

¹ Grants received to date: OMPF \$61,300



758070 2nd Line E
Mulmur, Ontario
L9V 0G8

Local **(705) 466-3341**

Toll Free from 519 only **(866) 472-0417**

Fax **(705) 466-2922**

INFORMATION

2022 1st QTR By-law Enforcement

There have been no by-law enforcement files opened in 2022.





758070 2nd Line E
 Mulmur, Ontario
 L9V 0G8

Local **(705) 466-3341**
 Toll Free from 519 only **(866) 472-0417**
 Fax **(705) 466-2922**

INFORMATION

2022 1st QTR Planning Applications

2022 Municipal Approvals / Building Permits

ROLL #	DEVELOPMENT TYPE
1 17554	Gazebo
5 13150	Public Works Addition
1 12256	Covered Porch
4 02100	Barn
1 14800	Single Detached Dwelling
3 25600	Addition
5 24200	Addition
3 08100	Interior Renovations
4 10800	Single Detached Dwelling / Demo Old Dwelling
1 24300	Demo Dwelling
1 22600	Addition
3 02950	Covered Porch/Deck
5 12300	Addition/Septic
6 09750	Single Detached Dwelling
5 00305	Detached Garage
3 17000	Garage Conversion to Living Room
1 32000	Barn

Zoning Amendments

File Number	Roll #	Type
Z01-2022	1 01900	Demo and Reconstruction of a legally existing dwelling
Z02-2022	2 04150	Rezone portion of lands to Environmental Protection
Z03-2022	2 05704	Legalize undersized frontage
Z04-2022	2 03194	To permit a larger garage in front yard
Z05-2022	1 29700	To permit a larger garage

Site Plan Agreements

File Number	Roll #	Type
SPA01-2022	2 00550	Second Dwelling

Consent Applications

File Number	Location	Type
B1-2022	746029 30 SIDEROAD	Boundary Adjustment
B2-2022	CONCESSION 5 EHS, WEST PART LOT 1	Severance



NVCA April 2022 Board Meeting Highlights

Next Meeting: May 27, 2022, held virtually

For the full meeting agenda including documents and reports, visit [NVCA's website](#).

2021 Financial Statement

NVCA receives clean audit for 2021.

Board members received the 2021 NVCA audited financial statements as presented by KPMG LLP Chartered Accountants. The financial statement is [available on NVCA's website](#).

Motion to amend scheduled board meetings

The Board of Directors defeated a motion to amend the current eleven regularly scheduled meetings to seven regularly scheduled meetings.

Employee Handbook Update

The Board of Directors approved the updates to the Employee Handbook. The updates included three changes to the employee handbook all around OMERS and benefits for all non-permanent full-time employees.

2022 First Quarter Budget Report

In the first three months of operations of NVCA, expenditures to date are tracking behind schedule, with 16.25% of the budgeted expenses (25% of budget year completed), partially because expenses are usually low for the first few months of the year.

Revenues are tracking well, with 21.52% of the budgeted revenues recognized. This includes the first 3 months of the general municipal levy of \$651,192.

Currently, NVCA is sitting in a surplus position, primarily due to two reasons:

1. Revenues are tracking higher than expenses currently
2. There was a large payroll accrual in 2021 due to the timing of the last payroll and a larger than normal vacation accrual which when reversed in 2022, causes our payroll expenses to show lower than normal but will be caught up as the year moves forward.



DISCUSSION MATERIALS

APRIL 13, 2022

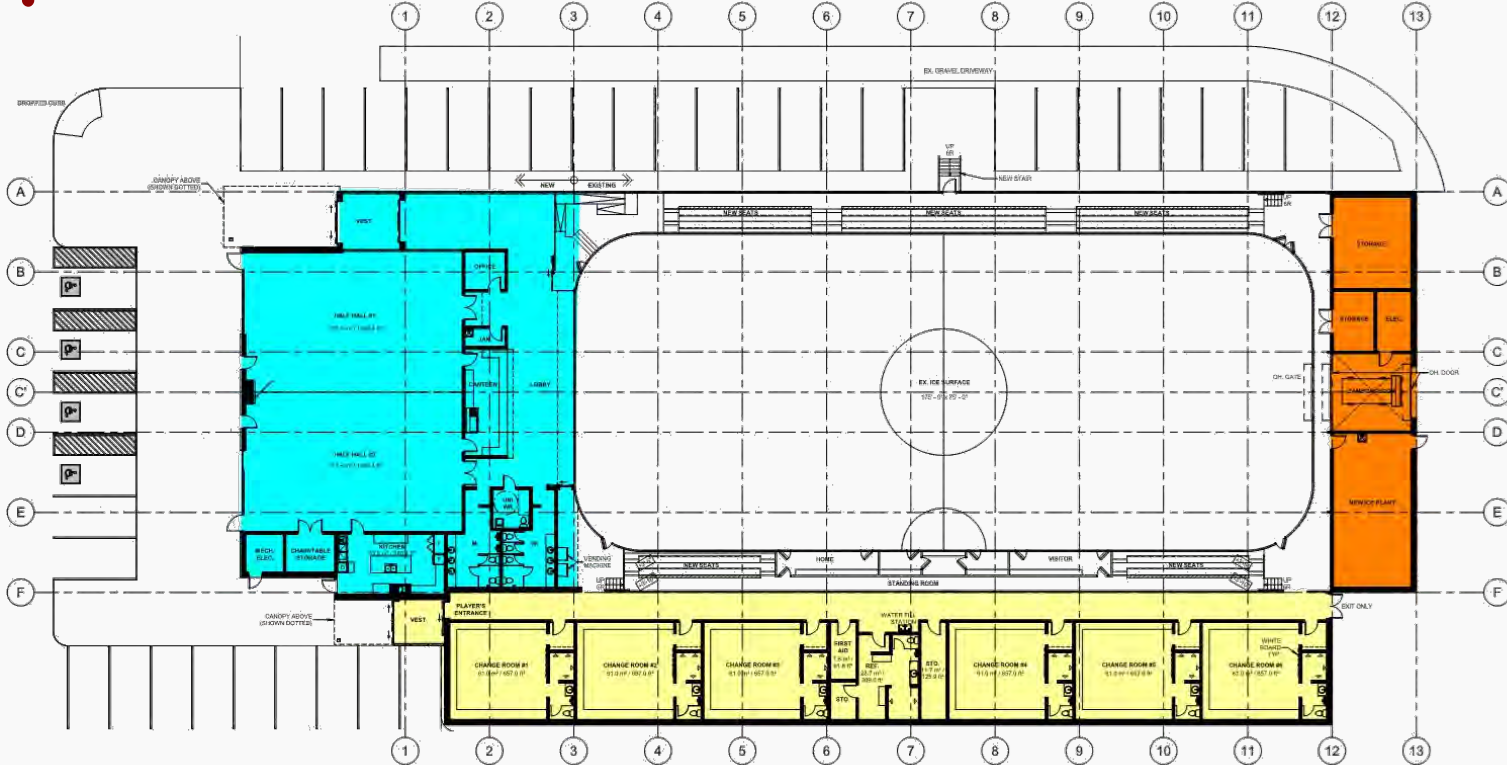
PROPOSED SITE PLAN






- NDCC
- Asphalt
- Grass
- Tree
- Ex. Residential

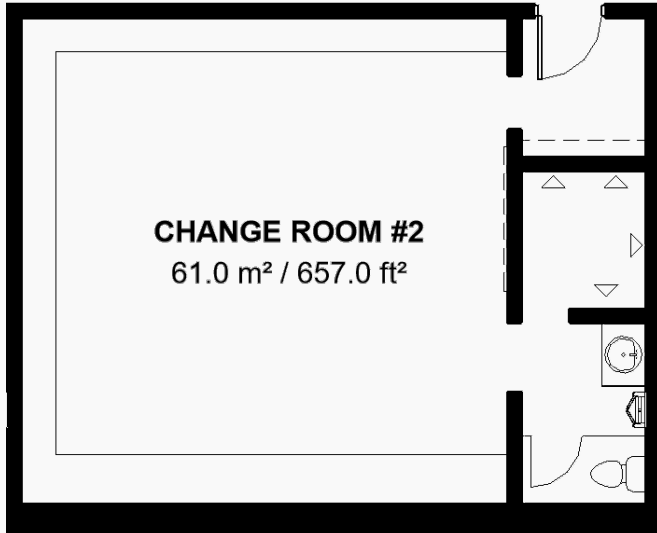


PROPOSED FLOOR PLAN

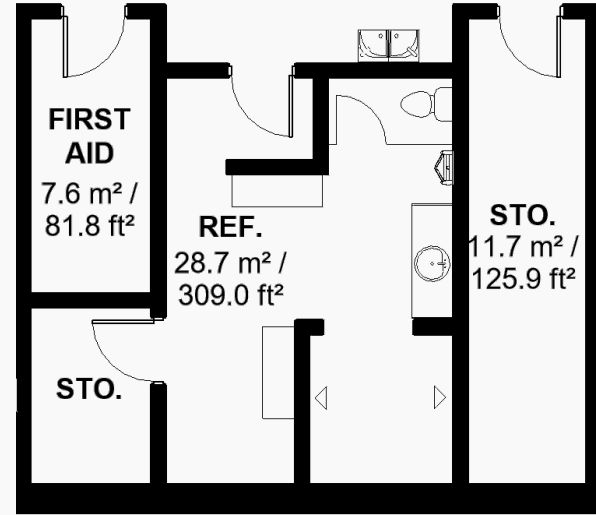


-  East Addition
-  West Addition
-  South Addition

ENLARGED FLOOR PLAN

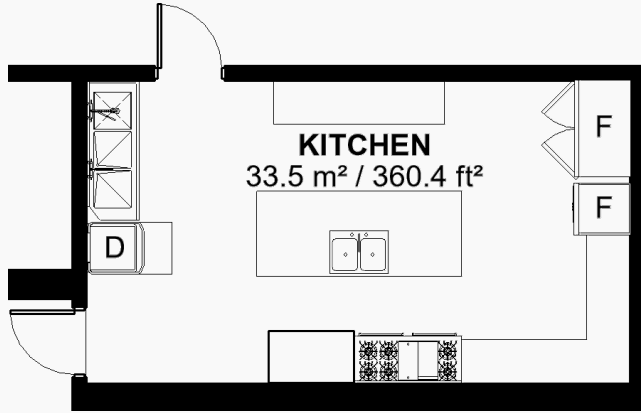


TYPICAL CHANGE ROOM LAYOUT
QUANTITY: 6

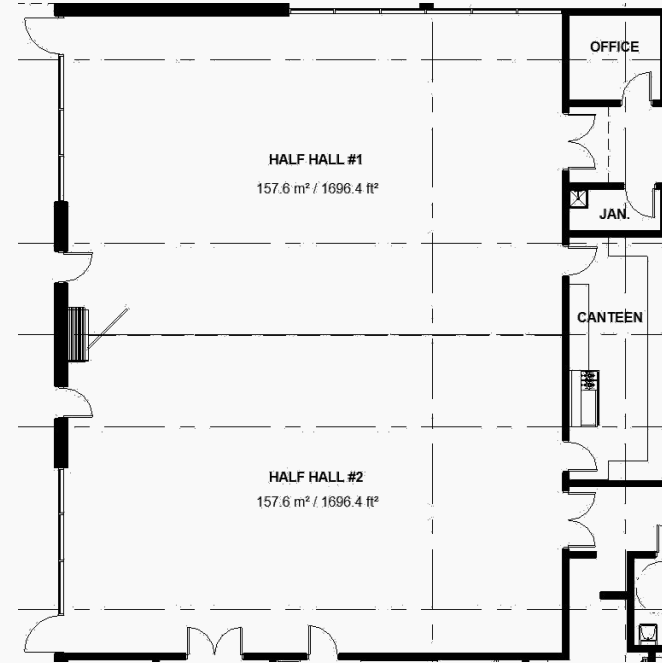


REF. STO. & FIRST AID

ENLARGED FLOOR PLAN



KITCHEN LAYOUT
QUANTITY: 1



COMMUNITY ROOM

BUDGET PROPOSAL

*The following is an estimate for review or discussion purposes only, not to be considered complete

<u>CONSTRUCTION:</u>	<u>DETAILS</u> (M ² /S.F./AMOUNTS)	<u>COST</u>
A. Demolition and Disposal (1137 m ²)	9,412 s.f. x \$20/s.f.	\$188,240.00
Construction – Addition West & South (1294.3 m ²)	13,932 s.f. x \$350/s.f.	\$4,876,200.00
Construction – Addition East (179.3 m ²)	1,929.99 s.f x \$200/s.f.	\$385,997.00
Ice Plant: CIMCO LEWIS		\$1,000,000.00
Concrete Ice Pad:		\$250,000.00
Renovations: New Viewing Platforms	3,420 s.f. x \$50/s.f.	\$171,000.00
Renovation: New Lighting		\$45,000.00
SUBTOTAL A:		\$6,916,437.00
B. Site Work:		
• Parking – Asphalt and Line Striping	100 cars	\$250,000.00
• Septic System		\$80,000.00
• Fire Pits		\$10,000.00
• Concrete Curbs & Sidewalks		\$60,000.00
• Landscaping		\$25,000.00
SUBTOTAL B:		\$425,000.00

<u>CONSTRUCTION:</u>	<u>DETAILS</u>	<u>COST</u>
C. Soft Costs:		
• Permits & Applications		\$50,000.00
• Consultants		\$700,000.00
• Special Consultants		\$50,000.00
• Legal and Financial		\$25,000.00
SUBTOTAL C:		\$825,000.00
D. Furnishings & Equipment:		
• 300 chairs		\$30,000.00
• 30 Tables		\$12,000.00
• NFPA Hood		\$46,000.00
• Gas Stove		\$7,500.00
• Wall Ovens		\$4,500.00
• Dishwasher		\$7,500.00
• Grease Trap Inceptor		\$2,500.00
• Cooler		\$7,500.00
SUBTOTAL D:		\$117,500.00
SUBTOTAL A-D		\$8,283,937.00
Contingency	20%	\$1,656,790.00
TOTAL ESTIMATE:		\$9,940,727.00
Does not include - New dasher boards and glass, or Sound system and acoustics, portable stage	HST not included	



North Dufferin Community Centre Board of Management



Moved byFawcett.....

Seconded byTimmins.....

Date ..April 13....., 2022

Be it resolved that:

The NDCC Board of Management increase the buildings/grounds maintenance budgeted amount to \$20,000 to allow for the purchase of a soft controller for the brine pump to reduce hydro costs over the year.

AND: the draft budget be approved with this amendment

AND: this motion be sent to Melancthon and Mulmur Councils.

<u>Recorded Vote</u>	<u>Yea</u>	<u>Nay</u>
Chair Patricia Clark		
Member Darren White		
Member Darcy Timmins		
Member Debbie Fawcett		
Member Mandy Little		
Member Nancy Noble		
Member Vacant		
Member Vacant		

Carried/Lost: _____

CHAIR

Roseann Knechtel

Subject: FW: NDCC Resolution

From: Denise Holmes
Sent: April 11, 2022 4:05 PM
To: Donna Funston
Cc: Tracey Atkinson; Heather Boston
Subject: NDCC Resolution

Hi Donna,

At the meeting of Council held on April 7, 2022, the motion from the NDCC Board of Management was reviewed and the following motion was introduced and passed:

Moved by Mercer, Seconded by Neilson

Be it resolved that: "Council concur with the recommendation from the NDCC Board of Management and that the play structure, cenotaph repairs and maintenance be approved and paid for by Mulmur Township. And further, that the NDCC 2022 Budget be adjusted to reflect these changes." Carried.

Should you have any questions regarding the above motion, please don't hesitate to contact me.

Regards,
Denise Holmes



Denise B. Holmes, AMCT | Chief Administrative Officer/Clerk | Township of Melancthon | dholmes@melancthontownship.ca | PH: 519-925-5525 ext 101 | FX: 519-925-1110 | www.melancthontownship.ca |

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MULTI-MUNICIPAL WIND TURBINE WORKING GROUP
TOM ALLWOOD, COUNCILLOR, GREY HIGHLANDS, CHAIR
STEVE ADAMS, COUNCILLOR, BROCKTON, VICE-CHAIR
1925 BRUCE ROAD 10, BOX 70, CHESLEY, ON NOG 1L0
[519-363-3039](tel:519-363-3039) FAX: [519-363-2203](tel:519-363-2203)
deputyclerk@arran-elderslie.ca

April 22, 2022

Dear Mayor and Members of Council,

The mandate of the Multi Municipal Working Group (MMWTWG) is to share, discuss and advocate best practices and other means to address mutual concerns regarding proposals to locate and install industrial/commercial wind generation facilities to all the relevant Government Ministries and Agencies.

At the April 14, 2022 meeting of the Multi-Municipal Wind Turbine Working Group passed the following resolution:

Agenda Number: 7.2.4

Resolution No. MMWTWG-2022-17

Title: Setback Recommendation

Date: Thursday, April 14, 2022

Moved by: Bill Palmer - Citizen - Municipality of Arran-Elderslie

Seconded by: Bob Purcell - Mayor - Municipality of Dutton Dunwich

To address concerns related to noise and the public safety of citizens, the Multi Municipal Wind Turbine Working Group recommends that the following setbacks from wind turbines should be adopted in each municipality:

1. 2000 metres from any wind turbine and any noise receptor, including homes, schools, places of worship, and locations where citizens go for relaxation, such as parks and community centres.
2. 1200 metres from any wind turbine and the lot line of any non-participating citizen, or a place where a citizen can access, such as public roadways, or waterways.

Further, that the Recording Secretary is empowered to prepare a letter to all municipalities in Ontario and the responsible Ministries, (Ministry of the Environment Conservation and Parks, and Ministry of Municipal Affairs) to be signed by the chair of the MMWTWG for immediate release.

CARRIED

Through changes made to the Planning Act in 2019, the province returned powers to municipalities to ensure that they have the final say on energy projects in their community. Proponents of new projects need to confirm that their project is permitted by the municipalities' zoning bylaws. Now that there are reports that sites are being sought for new wind turbines, it is timely that municipalities review the provisions in their zoning bylaws and update them as appropriate.

Key elements in zoning bylaws are setbacks between activities. While experience with the existing wind turbine projects in Ontario and changes in other jurisdictions indicate that the current provincial setbacks are inadequate to protect health of nearby residents. Municipalities are free to establish their own setbacks used in local bylaws. It is in this context that the MMWTWG is providing these recommendations to your municipality.

Attached is a summary of information related to setbacks. It includes a review of different setbacks based on a review by the Polish Public Institute of Health as well as information on setbacks used in other jurisdictions. The 2000 m setback from noise receptors is designed to provide protection from audible noise as well as low frequency noise and infrasound which travels greater distances that could occur from multiple turbines permitted by the current setback of 550 metres. Similarly, although 1200 metres may be a larger distance than we have observed significant pieces of blades travel from the towers, it provides a buffer to give protection from fire, or shadow flicker, that can cause problems further than blade pieces fall.

The Multi-Municipal Wind Turbine Working Group invites the participation of all municipalities across Ontario. To obtain details regarding the group's mandates, Terms of Reference and how to become a Member, please reach out to our Recording Secretary, Julie Hamilton at deputyclerk@arran-elderslie.ca. Size in numbers provides a louder voice to be heard!

Warmest Regards,
On behalf of the Chair, Tom Allwood



Julie Hamilton, Recording Secretary
Deputy Clerk
Municipality of Arran-Elderslie,
1925 Bruce Road 10, PO Box 70
Chesley, ON N0G 1L0
519-363-3039 ext. 105
deputyclerk@arran-elderslie.ca

Setback Information

Current Ontario Rules – Regulation 359/09

Receptors	550 metres	Audible noise only based on 40 dBA
Property Lines	Blade length plus 10 metres	Typically 60 metres

Polish Public Health Institute Review

Audible Noise	.5 to .7 km	No adjustments for pulsing/tonal quality
Total Noise	1.0 to 3 km	Includes low frequency noise & pulsing/tonal adjustments
Shadow Flicker	1.2 to 2.1 km	Depends on height of turbine
Ice Throw	.5 to .8 km	Fragments of ice thrown from blades
Turbine Failure	.5 to 1.4 km	Potential distance for blade fragments

Examples of Setbacks

Jurisdiction	Set-back	Comments
Dutton-Dunwich, ON	2,000 M	To receptors
Mason County, Kentucky	1,600 M	To property line
Caratunk County, Maine	2,414 M	To property line
Wyoming	1,110 M	5.5 X height to property line
Bavaria, Germany	2,073 M	10 X hub height plus blade length
Sachsen, Germany	1,380 M	10 X hub height
Northern Ireland	1,386 M	10 X rotor diameter
Poland	2,073 M	10 X hub height plus blade length



MEMO

To: Council
From: John Willmetts
Date: May 4, 2021
Re: Light Pollution

Background:

On April 12 the Township received an email from Graham Jones and Deborah Farquharson advising of their concern with light pollution with regards to the new addition to the public works building.

The light at the west end of the existing shop (light #2) was upgraded last fall from a High-Pressure Sodium fixture to a new LED fixture. This light is required when the heavy equipment (grader, backhoe & loader) is being refueled after dark.

The existing lights under the eave of the Public Works building all point down and are needed for security as well as for Health and Safety.

The existing lights along the south side of the parking lot were installed with a timer. This was done to reduce energy cost as well as light pollution.

Changes implemented:

To reduce the light pollution, the Township has taken the following steps.

1. Light # 2

A motion sensor has been ordered and will be installed. As this light is only needed while Heavy Equipment is being refueled after dark, and the area needed to activate it is small.

This memo is for information only.

2. Lights # 8, 9, 10, 11

The length of time that they are on has been reduced. Lights now turn off at 9:00 P.M. reduced by 2 hours a day.

All other existing lights are required for security as well as for the Health and Safety of the Township employees.

The Honeywood Fire Department also requires light as they refuel their equipment after dark at this location.



Description and location of lights

1. Light over fuel pump – dusk till dawn
2. Light over above ground fuel tank (west end of shop) – Motion sensor
3. Light under eve of existing shop – dusk till dawn
4. Light under eve of existing shop – dusk till dawn
5. Light under eve of existing shop – dusk till dawn
6. Light under eve of existing shop – dusk till dawn
7. Light over sand done door – dusk till dawn
8. Light at in front of office – Timer Dusk till 9:00 p.m.
9. Light at in front of office – Timer Dusk till 9:00 p.m.

This memo is for information only.

10. Light at in front of office – Timer Dusk till 9:00 p.m.
11. Light at in front of office – Timer Dusk till 9:00 p.m.
12. Light for lower parking lot walkway and charging station - dusk till dawn

Respectfully submitted,

John Willmetts

Director of Public Works.

April 12, 2022

Graham Jones and Deborah Farquharson

[REDACTED]
[REDACTED]
[REDACTED]

Jane Horner
Mayor / Dufferin County Councillor
758070 2nd Line E,
Mulmur, Ontario
L9V 0G8

Dear Mayor Horner:

As a 35-year “fence-line” neighbour – indeed we understand it was the Brayfords before us, who severed 10 acres of their 100 to make way for Mulmur’s municipal buildings – we note with interest that the township is well underway with construction to enlarge the public works shed, with a grant from the Province of Ontario.

Our family has observed many projects “next-door” that support the township’s commitment to the Conservation and Demand Management Plan, 2019-2024 (“C&DMP”) and the Dufferin Climate Action (“DCAP”). The addition of solar panels on the shed, an EV charging station, the use of LED lighting – all are part of the many positive steps taken towards Mulmur’s vision to operate in an energy efficient manner to reduce greenhouse gases and to have a positive impact on climate change.

One aspect of the Township Office and Works shed that does not, from this Mulmur resident’s perspective, support the “environmental impact” of the C&DMP and DCA, is lighting design. Our question to you, Mayor Horner, has the township considered the approved Provincial Official Plan Amendment 262 with respect to the Environmental Polices which include the following additions regarding light pollution?

*3.4.1. To support strong communities, a competitive economy and a high quality of life, **public and private city-building activities** and changes to the built environment, including public works, will be environmentally friendly, based on:*

*v) mitigating the unacceptable effects of noise and **light**;*

As an immediate neighbour to the municipal office, our family has stayed quiet on the growing issue of light pollution from the township office and broader issue of light trespass in our hamlet. So, with this new build now underway, we see an opportunity to make our voice heard. So, we ask Council, are provincial design standards for artificial lighting being considered during the shed expansion, especially when the work is being supported with funds from the Province of Ontario?

If for some reason this is not the case, we would like to urge Mulmur Township to reconsider the impacts of energy waste, glare, light trespass, overlighting and sky glow – that negatively impact our community and valley, and are not in line with Dufferin’s Climate Action Plan. The Pine River valley is a naturally very dark area running across the Niagara Escarpment which, as a Biosphere Reserve, would seem to mandate greater environmental protection and governance.

Could the township please advise what light design standards are being followed during the expansion of Mulmur’s buildings footprint? As you may know, the City of Toronto “Green Standard Requirements” recommend that Industrial, Commercial and Industrial (ICI) development follows the Illuminating Engineering Society of North America (IESNA) Tier-2 development specification (ref: *Green Standard* page 15, www.toronto.ca/greendevelopment). This guidance offers many potential strategies that would eliminate the nuisance of overlighting and sky glow that plague neighbours adjacent to the Township Buildings, including families up the 2nd Line East. Suggestions by IESNA include: motion-sensor lighting, fixtures to effectively project light downwards and building automation systems for safety and security lighting. We are looking for public disclosure as to whether or not these considerations are part of the design of the lighting of the expanded shed?

Moreover, given Mulmur’s commitments to C&DMP and the DCAP, could the Township also consider the overall “lumen footprint” of our municipal buildings, in order increase energy efficiency and reduce overlighting from some of the light fixtures on the property. All light, according to IESNA, must focus downward, to eliminate direct upward light and reduce spill light. Intelligent sensors, and/or dimming from 11 pm-6 am, could ensure the safety of the Township’s valuable vehicle assets while, at the same time, reducing energy consumption in line with C&DMP objectives.

We have also noticed that the Township has added LED bulbs in various locations on its property – good for energy efficiency, unquestionably, but the spec-ed LEDs are extremely bright, which makes them a source of glare, due to the multi-directionality of LED lights. Moreover, the higher colour temperatures in the Township’s lighting contain a strong blue component, which is scattered more in the atmosphere and contributes to sky glow which is very visible during the humid nights in the springtime. Excessive or misdirected artificial light at night (ALAN) is known to have a negative impact on migratory bird species – certainly a consideration in an UNESCO World Biosphere Reserve, like Mulmur (source: www.nature.com/articles/s41598-018-21577-6).

We observe that the Township parking lot, even when empty of cars, is lit up all evening, seven days a week. Your neighbours are curious to know if this lot lighting is there for safety and security reasons, or perhaps used as “architectural” lighting? Given the standards that we refer to above, could these lights (the raised sand dome and parking lot standards, in particular) be put on motion sensors and timers?

It is possible that this letter, Mayor Horner, may come across as little more than a petty rate-payer complaint. And yet, considering the Township's leadership in the area of climate protection, energy conservation and environmental awareness, our family writes at this time – as you embark on one of the larger building activities at the Township office in decades – to ask council to consider light design and light pollution in concert with the expansion of Township facilities.

This should allow the Township to show continued, and expanded, environmental leadership – and would also follow the lead of other provincial municipalities who have added light pollution to their growing list of climate and energy conservation priorities.

As we say to visitors, the Township of Mulmur is a “hidden gem in the north-east corner of Dufferin County”. And so, we urge council to keep our “unparalleled vistas” from being spoilt by municipal development that does consider the guidelines of the Official Plan Amendment 262 with regard to light pollution and our Conservation and Demand Management Plan 2019-2024, with regard to energy consumption and its related environmental impact.

We do look forward from hearing back from you about our concerns and, more broadly, we hope to hear council publicly disclose its support for IESNA recommendations, as you complete the work on the works shed adjacent to our farm.

Thanks very much, in advance, for your consideration of our concerns.

Sincerely,

Graham Jones and Deborah Farquharson

cc

Earl Hawkins, Deputy Mayor / Dufferin County Councillor

Shirley Boxem, Councillor

Patricia Clark, Councillor

Ken Cufaro, Councillor

**Ministry of the Solicitor General
Office of the Fire Marshal**

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tel: 647-329-1100
Fax: 647-329-1143

**Ministère du Solliciteur général
Bureau du commissaire des incendies**

25, avenue Morton Shulman
Toronto ON M3M 0B1
Tél.: 647-329-1100
Télééc.: 647-329-1143



MEMORANDUM TO: Heads of Council / Chief Administrative Officers

FROM: Tim Beckett
Acting Ontario Fire Marshal

DATE: April 14, 2022

SUBJECT: O. Reg. 343/22: Firefighter Certification

Dear Heads of Council and Chief Administrative Officers,

I am writing to provide an update on the work that we have been doing on firefighter certification under the [Fire Protection and Prevention Act, 1997](#).

I am pleased to let you know that O. Reg. 343/22: Firefighter Certification has been filed under the Act. It is available on e-Laws [here](#).

Throughout the consultation period, we received tremendous feedback and support from municipalities, fire chiefs, and partner associations including the Ontario Association of Fire Chiefs, Ontario Professional Fire Fighters Association and the Fire Fighters Association of Ontario. The Office of the Fire Marshal (OFM) has been working collaboratively with all partners to understand the regulation and how the OFM can best support departments at the local level throughout the implementation period.

The final regulation reflects changes related to exceptions, transition, and certification standards in response to feedback received during the Regulatory Registry posting period and during the municipal technical briefings. This feedback assisted in finalizing the firefighter certification regulation, which provides flexibility for local municipalities, while supporting firefighter and public safety.

With this regulation, we are not asking that firefighters train to higher levels than they already are. Certification is a process of verification, ensuring that a firefighter is trained to the standard they are required to perform, as set out in the level of service determined by a municipal council or territory without municipal organization.

Mandatory certification in Ontario will validate the training that firefighters receive and, in turn, will create safer communities.

Many of the comments received with respect to implementation have also been or will be addressed in the coming months. For instance, to address capacity pressures within the OFM, we are already increasing the staff complement for both the Ontario Fire College (OFC) and our Academic Standards and Evaluation Unit. This will ensure that we can respond to the current and ongoing demand for training and certification across Ontario.

We also continue to refine and enhance both our Adjunct Instructor and Regional Training Centre models to meet provincial demand. Learning Contract accessibility has been expanded allowing fire departments that already train together to continue to do so in order to achieve certification. The OFC will also be working with fire departments to increase their own internal training capacity and will be exploring opportunities to provide additional training for senior officers through upcoming seminars, conferences and webinars.

At the same time, we heard from many departments that purchasing textbooks and other training essentials is challenging. We have therefore explored options with the Fire Marshal's Public Fire Safety Council (FMPFSC) to look at supports that they can provide on the procurement of textbooks and other materials. The FMPFSC is supportive of the certification file and will be finalizing options that will be communicated to fire departments shortly.

I am pleased that we have been able to work so collaboratively with municipalities, fire departments, and other partners to have this regulation finalized. With a long implementation window, we are confident that certification is achievable and look forward to working with firefighters across Ontario as this regulation is operationalized.

Sincerely,

Tim Beckett
Acting Fire Marshal

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister
777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre
777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000



234-2022-1674

April 6, 2022

Dear Head of Council:

For the past two years, you, your council colleagues and municipal staff have been at the forefront of the response to COVID in Ontario. I deeply appreciate your continued collaboration with the province and your inspiring dedication.

With key public health and health system indicators continuing to remain stable or improve, Ontario is cautiously and gradually easing public health and workplace safety measures with [all remaining measures, directives and orders to end by April 27, 2022](#).

Today I am writing to inform you of the status of the emergency orders that were led by my ministry and made in early 2020 under the *Emergency Management and Civil Protection Act*, and later continued under the *Reopening Ontario Act, 2020*, to help municipalities address some of the challenges brought on by the pandemic.

The Work Deployment Measures for Municipalities Order will end on April 27, 2022

Since April 16, 2020, [O. Reg. 157/20](#), Work Deployment Measures for Municipalities (order) provided municipalities with the flexibility to deploy certain staff to where they were needed most in response to COVID-19 pressures.

The order was a temporary measure and, in line with the province's lifting of public health measures, it will end on April 27, 2022.

Any deployments your municipality has made using the authority in the order will need to end by April 27, 2022. If your municipality is relying on the order to deploy staff, it is important to work collaboratively and in good faith with your bargaining agents to develop staffing plans beyond April 27, 2022.

The Patios Order will end on April 27, 2022

[O. Reg. 345/20](#), Patios, eliminated Planning Act requirements for notice and public meetings and removed the ability to appeal when municipalities passed temporary use by-laws for new or expanded restaurant and bar patios. This allowed municipalities to pass or amend these by-laws quickly to address local circumstances and needs as they evolved.

The order was a temporary measure and, in line with the province's lifting of public health measures, will end on April 27, 2022.

As the order will end on April 27, 2022, your municipality may wish to consider making any necessary changes to temporary use by-laws for restaurant and bar patios prior to this date. Changes were made as part of Bill 13, the *Supporting People and Businesses Act, 2021* in December 2021 to help streamline the planning system and provide municipal councils broader authority to allow more planning decisions to be made by committees of council or staff. Municipalities can now delegate decisions dealing with minor amendments to zoning by-laws, such as temporary use by-laws, should they choose to (and subject to having appropriate official plan policies in place).

Temporary Health or Residential Facilities

[O. Reg 141/20](#) came into effect on April 9, 2020. It has exempted temporary shelters and health facilities, established to respond to the effects of the pandemic, from the requirement to obtain a building permit or a change of use permit under the Building Code Act, from complying with the technical requirements of the Building Code and with certain by-laws and approvals under the Planning Act, subject to certain conditions related to protecting public health and safety.

This order will also end on April 27, 2022. I understand that some of these temporary facilities are still in use to respond to the effects of the pandemic. I intend to make amendments to the Building Code that would continue to exempt these facilities from the need for a building permit and compliance with the Building Code on a temporary basis, while ensuring they continue to be regularly inspected. Your municipality may wish to consider if any new temporary use or zoning by-laws or amendments to existing temporary use or zoning by-laws may be needed before the order ends on April 27, 2022.

There may be other emergency orders that are ending and may impact your municipality. For the latest information, please visit the government's page on [COVID-19 emergency information](#).

If your municipality has any questions about any of the changes outlined above, we encourage your staff to contact [your local Municipal Services Office](#).

Thank you again for your continued support in protecting the health and well-being of Ontarians while delivering the services they depend upon.

Sincerely,



Steve Clark
Minister of Municipal Affairs and Housing

C: Chief Administrative Officers
Municipal Clerks
Kate Manson Smith, Deputy Minister of Municipal Affairs and Housing
Brian Rosborough, Executive Director, Association of Municipalities of Ontario



MEDIA RELEASE

Headwaters Health Care Centre celebrates 25 years of service this year

ORANGEVILLE, ON - April 13, 2022 – This year, Headwaters Health Care Centre is celebrating 25 years of caring for the community at its site on Rolling Hills Drive and is launching fun ways for the community to get involved. On May 3, 1997, the new hospital hosted an opening ceremony to commemorate the occasion. Since then staff and physicians have been providing the people of Dufferin-Caledon and nearby communities with modern, comprehensive health services close to home.

Our team at the hospital is working together with the Headwaters Health Care Foundation, The Lord Dufferin Chapter of the Imperial Order Daughters of the Empire (IODE) – a national women’s charitable organization that founded the original hospital in 1912 and Headwaters Health Care Auxiliary to mark this very important anniversary.

To celebrate this milestone, members of the community are invited to share their “Silver-lined Stories” from the past 25 years and send in then and now photos and/or childbirth memories from those born at Headwaters in 1997 with the “Baby You’re The Best!” contest. Details about both contests can be found at www.headwatershealth.ca.

“We are incredibly proud of the way the hospital has served our communities over the past 25 years and beyond, and can’t wait to share many of those stories with the people who are most important to us - our patients and their families – over the coming months!” said Kim Delahunt, President & CEO of Headwaters Health Care Centre.

Follow Headwaters’ [Facebook](#), [Instagram](#) and [Twitter](#) feed or keep an eye on the [website](#) to share some of the wonderful memories from the past 25 years and highlight significant achievements.



COUNCIL RESOLUTION



Res: 2022.11. 05

Wednesday, April 27, 2022

Moved by: _____Hentz_____

Seconded by: _____Corneil_____

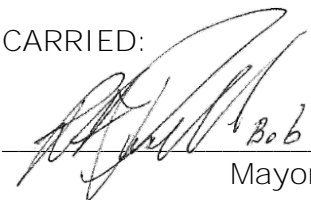
THAT the Council of the Municipality of Dutton Dunwich supports the resolution from the Township of Mulmur and their comments on Bill 109 that:

1. Final Decision making should rest with elected officials;
2. Planner's recommendations should be subject to public input and local expertise;
3. Ratepayers should not be subsidizing development applications through refunds to application fees intended to cover the cost of processing applications;
4. That a definition of minor rezoning has not been established;
5. Planners should not be put in a position of having to be experts and decision makers over all other disciplines; and
6. Delegating authority for site plans and creating penalties for site plan and minor rezonings will not solve housing crisis, as the proposed legislation targets single lot developments opposed to large scale residential development.

AND FURTHER THAT a copy of this resolution be forwarded to Karen Vecchio, MP and the Township of Mulmur.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
P. Corneil	<u> x </u>	<u> </u>
A. Drouillard	<u> x </u>	<u> </u>
K. Loveland	<u> x </u>	<u> </u>
M. Hentz	<u> x </u>	<u> </u>
B. Purcell – Mayor	<u> x </u>	<u> </u>

CARRIED:



 Mayor

DEFEATED:

 Mayor



374028 6TH LINE • AMARANTH ON • L9W 0M6

April 26, 2022

The Corporation of the Township of Mulmur
758070 2nd Line E
Mulmur, ON
L9V 0G8

SENT BY EMAIL: rknechtel@mulmur.ca

Attention: Tracey Atkinson, CAO/Clerk/Planner

Dear Ms Atkinson:

Re: "More Homes For Everyone Act"

At its regular meeting of Council held on April 20, 2022, the Township of Amarnath Council passed the following resolution:

Resolution

Moved by: S. Niedzwiecki – Seconded by: G. Little

BE IT RESOLVED THAT:

Council accept memo to council 2022-011 as information and endorses the Township of Mulmur's resolution on concerns with the More Homes for Everyone Act.

CARRIED.

Please do not hesitate to contact the office if you require any further information in this matter.

Yours truly,

Nicole Martin, Dipl. M.A.
CAO/Clerk – Acting Treasurer



Municipality of Southwest Middlesex

rknechtel@mulmur.ca

Resolution # 2022-110
Moved by Councillor Sholdice
Seconded by Councillor McGill

THAT Council support the resolution of the Township of Mulmur regarding Homes for Everyone.

CARRIED.

At the meeting held on April 6, 2022, Council of the Township of Mulmur passed the following resolution regarding the More Homes for Everyone Act.

Moved by Clark and Seconded by Hawkins

WHEREAS Council supports removing red tape and expediting the creation of affordable housing through the proper review and approval

AND WHEREAS Council values citizen input, professional planning recommendations and elected Official decision making;

NOW THEREFORE, Council provides the following comments on Bill 109:

1. Final Decision making should rest with elected officials
2. Planner's recommendations should be subject to public input and local expertise
3. Ratepayers should not be subsidizing development applications through refunds to application fees intended to cover the cost of processing applications
4. That a definition of minor rezoning has not been established
5. Planners should not be put in a position of having to be experts and decision makers over all other disciplines
6. Delegating authority for site plans and creating penalties for site plan and minor rezonings will not solve housing crisis, as the proposed legislation targets single lot developments opposed to large scale residential development

AND FURTHER THAT a copy of this resolution be forwarded to the Province of Ontario, Ministry of Municipal Affairs and Housing, Environmental Registry, the County of Dufferin and all Ontario municipalities.

A handwritten signature in black ink, appearing to be 'K. K.', is written over a horizontal line.

Deputy Clerk

April 28, 2022



January 26, 2022

Attn: Roseann Knechtel, Deputy Clerk/Planner Coordinator

Township of Mulmur
758070 2nd Line East
Mulmur, ON L9V 0G8

To the Council of the Corporation of the Township of Mulmur:

On behalf of the Caledon\Dufferin Victims Services (CDVS) Board of Directors, we would like to thank you for your request for an update by CDVS to address the Truth and Reconciliation Commission's Call to Action #40:

"We call on all levels of government, in collaboration with Aboriginal people, to create adequately funded and accessible Aboriginal-specific victim programs and services with appropriate evaluation mechanisms."

Below you will find a synopsis of the background, actions, commitments, and outcomes of the Caledon Dufferin Victims Services Executive Director, Administrative staff and volunteers in response to the Call to Action #40.

The Board of Directors would like to take this opportunity to thank Dorothy Davis, Executive Director and her team including Pina Marino, Programs Manager for their outstanding efforts to support our clients.

Please feel free to contact the CDVS Board of Directors for more information or clarification.

Caledon\Dufferin Victim Services supports for Indigenous individuals and families

Caledon\Dufferin Victim Services (CDVS) is a crisis intervention service assisting those affected by crime, tragedy and disaster in the Town of Caledon and the County of Dufferin.

Mission Statement

Because CDVS exists: Those who encounter crisis can cope with their current circumstances.



Caledon\Dufferin Victim Services is mandated by the Ministry of the Attorney General (MAG) to deliver the Victim Crisis Assistance Ontario (VCAO) program. The VCAO program was developed by MAG and administered by victim services agencies across the province. The program is designed to provide support, information and referrals to anyone experiencing a trauma response related to a tragic event or criminal act. Other funding CDVS acquires enhances elements of this core program or allows for special time limited agency projects.

Caledon\Dufferin Victim Services supports victims of crime, abuse, and tragedy – enabling the continuum of recovery through rapid response, informed referrals and community partnerships.

Aboriginal/Indigenous Regional Statistics

Canada has a population of about 36.5 million, of which 1.5 million are considered aboriginal Canadians representing 4.3% of the population. The term 'Aboriginal' or 'Indigenous' used on the Statistics Canada website refers to individuals identifying themselves as 'First Nations people, Métis or Inuit'.

In 2016, Ontario has a population of 374,395 self-identified Aboriginal persons. This represented 2.8% of the province's total population, an increase from 2.4% in 2011.

Between 2011 and 2016, Ontario's Aboriginal population grew 23.1%, much faster than the non-Aboriginal population, which grew by 4.2%. Several factors may account for the faster growth, both demographic and non-demographic (e.g. more individuals choosing to identify themselves as an Aboriginal person).

Of the three Aboriginal groups, the fastest gains in population between 2011 and 2016 occurred among the Métis, increasing 40.2%. The number of people identifying as North American Indian and Inuit rose by 15.6% and 15.1%, respectively.

On the 2016 census, Dufferin County's population was registered at 61,735 people. It is estimated that approximately 170 citizens identify as having full Indigenous ancestry, where 2,065 people (3.6% of Dufferin County's population) identified as having Indigenous and non-indigenous ancestry. Out of the 2,235 residents with Indigenous Ancestry, approximately 1,100 (1.8% of Dufferin County's population) identify themselves ethnically as being Indigenous – either First Nations, Metis or Inuit.

On the 2016 census, Caledon's population was registered at 66,502 people. 615 citizens identified as having an aboriginal identity which equates to 0.93% of the population.



Approximately 1,090 individuals, identify themselves as having Aboriginal and non-Aboriginal ancestries – either First Nations, Metis or Inuit.

CDVS Commitment

Caledon\Dufferin Victim Services recognizes Indigenous communities as having distinct and specific histories, needs, legal rights and constitutionally-protected rights. Over the last few decades Indigenous communities have spoken out against past and current colonial violence endured by Indigenous peoples such as the legacy of residential schools, the 60s scoop, cultural genocide faced by many generations, and the unrelenting plight of Missing and Murdered Indigenous women. CDVS is committed to supporting the Truth and Reconciliation Commission's Calls to Action and working with Indigenous communities & Indigenous victim services providers, in reconciliation with Ontario and Canada. At CDVS, we will use our collective privilege to work to end systems of colonization and oppression that continue to undermine Indigenous human and treaty rights and rights to determination in health & justice. We will work to help reconcile the effects of intergenerational trauma and its impacts on our communities. In addition to this work being about access and inclusion for traditionally marginalized communities and stakeholders, it is critical that there are changes in institutional structures and personal attitudes to ensure optimum organizational effectiveness in a manner that demonstrates the principles of respect, inclusion, accountability and equity. We commit to building relationships with our indigenous clients, stakeholders and with indigenous victim services providers in neighboring communities that are based on trust, consistency and accountability.

CDVS Discrimination Policy

CDVS is committed to providing an environment free of discrimination and harassment, in which all individuals are treated with respect and dignity, are able to contribute fully, and have equal opportunities.

Under the Ontario Human Rights Code "the Code", every person has the right to freedom from harassment and discrimination on the basis of the grounds set out in the Code, which include:

- Age
- Creed
- Sex
- Sexual orientation
- Gender expression



Gender Identity
Family status
Marital status
Disability
Race
Ancestry
Place of origin
Ethnic origin
Citizenship
Colour

Caledon\Dufferin Victim Services Core Program

Caledon\Dufferin Victim Services does not receive funding to support the research, development and administration of new programs. Rather, our job is to administer the Victim Crisis Assistance Ontario program and link individuals with longer term supports. CDVS staff continuously seek out and connect with existing Indigenous programs and services and facilitate client referrals as required. Our core program, the Victim Crisis Assistance Ontario Program provides support for individuals affected by crime and tragic circumstance that is trauma informed, client-centered and culturally-competent.

The menu of services offered by the Program includes:

- 24/7 Assistance when requested by police or an agency with which the program has a protocol;
- practical assistance;
- needs assessment;
- referrals to relevant community and government support services;
- support to assess eligibility and apply to the Victim Quick Response Program+ (VQRP+);
- safety planning;
- provision of information;
- enhanced support;
- community support sessions; and
- client follow-up.

Which services each individual receives will depend on their individual needs. Service providers will respect the right of every client to make his/her own decisions, including mode of service delivery.



The Program objectives are:

- To provide early assistance and support, information and referrals to individuals affected by crime and tragic circumstances, both in-person or remotely;
- To reduce the likelihood of further harm by helping a client identify and address safety issues; and
- To help clients identify their needs and concerns and develop strategies to address them.

Self-identified indigenous Clients Served by Caledon\Dufferin Victim Services

2020 - 2
2019 - 4
2018 - 2
2017 - 10
2016 - 2

Caledon\Dufferin Victim Services Client Indigenous Supports

Caledon\Dufferin Victim Services maintains a list of culturally specific services in the communities served in order to provide appropriate referrals to members of diverse communities including Indigenous clients.

Current Indigenous supports include but are not limited to:

Aboriginal Health Access Centre
Anishnawbe Health Toronto – Aboriginal Mental Health & Addictions Program
Cancer Care Ontario – Indigenous Cancer Committee
First Nations, Inuit and Metis Children & Youth Support
Human Rights Legal Support Centre – Services for Indigenous People
Metis Nation of Ontario – Brampton- Metis Family Wellbeing Program
Ontario Aboriginal Housing Services
HELPLINE FOR Indigenous Women
Mental Health Counselling & Crisis Intervention for all Indigenous people
Government of Canada Indigenous Services Canada
Ontario Association of Children's Aid Societies – First Nations, Metis and Inuit Services
Peel Friendship Centre
Dufferin County Cultural Resource Circle
White Owl Native Ancestry Association



Ministry of the Attorney General Indigenous Specific Victim Services (2018)

Ministry of the Attorney General (MAG) supports 10 Indigenous-Specific Victim Services Initiatives in Ontario. These programs receive funding from MAG (and in several cases from the federal Department of Justice) to deliver a range of culturally relevant services to Indigenous victims of crime and their families and include:

- Ininiwak E Wichihitochik Victim Services Program delivered on the James/Hudson Bay Coast by Mushkegowuk Tribal Council.
- The Matawa First Nations Management Victim Services Program delivered to nine Matawa First Nations in the “Ring of Fire” region of north central Ontario.
- The Nishnawbe Aski Nation “Men’s Healing Initiative” which provides specialized services and supports to Indigenous male victims of sexual abuse and to their families in the remote North.
- Victim Witness Liaison Program delivered in north central and north western Ontario by Nishnawbi Aski Legal Services Corporation (funding from the federal Department of Justice).
- Ontario Native Women’s Association’s Aboriginal Victim and Family Liaison Program delivered out of Thunder Bay and Kenora (Department of Justice funding).
- Ontario Federation of Indigenous Friendship Centres’ Children Who Witness Violence Program (delivered out of Midland and Timmins).
- Métis Nation of Ontario (MNO) Victim Services Program, led by coordinators in Bancroft and Thunder Bay and delivered through the network of MNO offices.

The Ministry of the Attorney General (in 2018) conducted community engagement sessions and reviewed the need for Indigenous victim services in Ontario (and recommended what forms of Indigenous-specific victim services may be offered). Forty-four Indigenous communities were invited to participate in the Review, representing a cross-section of on-reserve, off-reserve, urban, rural, and remote Indigenous communities, spanning different geographical areas and representing different political affiliations and Indigenous Nations in Ontario. Twenty-seven Indigenous communities accepted the invitation to participate, which was done through in-person engagement sessions conducted within Indigenous communities, by telephone, and by written submissions. A combined total of 244 Indigenous people participated in the Review. A report entitled “Ontario Victim Services and Indigenous People” (2018) was the culmination of the Review findings.



Caledon\Dufferin Victim Services Crisis Responder Indigenous Training Workshops

Caledon\Dufferin Victim Services recognizes Indigenous communities as having distinct and specific histories, needs, & rights. Caledon\Dufferin Victim Services recognizes that part of the work of dismantling systemic discrimination and adopting practices and policies that promote an equitable environment for all people starts with us truly understanding the communities who we venture to serve. Education is the first step in fostering this understanding. The following educational sessions are just part of the Indigenous information shared with our Staff, Crisis Responders and Directors:

2018 Connecting with Traditional Healing Methods

Cat Criger - Elder, Traditional Teacher and Mentor from the First Nations People. He holds the position of Traditional Elder for UTM, UTSC, UT Faculty of Law, UT Med Sciences, and the Indigenous Education Network at the Ontario Institute for Studies in Education. He is also one of the standing Elders for the Council for Aboriginal Initiatives for the UofT, Elder with the Peel Aboriginal Network.

Cat spoke on “Traditional Healing Methods” that have been honoured by the philosophical teachings of the First Nations for centuries. He helped us determine how these concepts can help us in our work with clients and in healing our own lives. The workshop opened with an acknowledgement of the traditional custodians of the land and a traditional smudging ceremony.

2021 Mohawk Institute Indian Residential School

Virtual tour of the Mohawk Institute Indian Residential School. The guided tour provided the history of the institution over its 140-year history including stories from five survivors of the Mohawk Institute. Insights into the school history and ongoing intergenerational trauma issues were highlighted.

Please accept this letter as an update from Caledon\Dufferin Victim Services on the steps taken to address the Truth and Reconciliation Commission’s Call to Action #40 to create adequately funded and accessible Aboriginal-specific victim programs and services in Dufferin County.

Sincerely,

David McLagan, President

On behalf of the Board of Directors of Caledon\Dufferin Victim Services

April 1, 2022

Re: Town of Shelburne, Schedule 'C' Municipal Class Environmental Assessment for Increased Capacity of the Water Pollution Control Plant
SBA File No. M16018

To whom it may concern,

The Town of Shelburne (Town) is undertaking a Schedule 'C' Class Environmental Assessment (Class EA) to increase the rated capacity of the Town's existing Water Pollution Control Plant (WCPC), as the current rated capacity is not sufficient to meet the Town's long-term needs. Under the Class EA process, the Town will evaluate alternative means of increasing the rated capacity, and each alternative will be evaluated in terms of environmental, social, technical and cost considerations to arrive a preferred solution.

We are offering the opportunity to learn about studies completed to date and to provide feedback electronically through Zoom video conferencing. Details regarding the time of this Public Information Centre are provided in the attached Notice.

Following the Public Information Centre, further comments are invited for incorporation into the planning and design of the project and will be received until May 19th, 2022. Subject to comments received, the Town plans to instruct the Town Engineer to finalize the Environmental Study Report, which will be made available for public review for a minimum 30-day review period.

Please let me know if you would like to be kept informed or consulted as part of the Class EA.

Yours truly,



Ian Callum, PMP, M.Sc.

Senior Environmental Project Manager

S. Burnett & Associates Limited

ian.callum@sbaengineering.com

Incl.: Notice of Public Information Centre

M16018_WPCP PIC3 Stakeholders Ltr_FINAL_01Apr22

April 1, 2022

Re: Town of Shelburne, Water and Wastewater Servicing Master Plan Municipal Class Environmental Assessment
SBA File No: M20043

To whom it may concern,

The Town of Shelburne is updating its 2003 Water and Wastewater Servicing Master Plan (WWSMP) to ensure that its current and future water and wastewater infrastructure needs are met. Under the Class EA process, the Town will evaluate alternative means of providing safe, cost-effective, sustainable, and reliable water and wastewater services.

We are offering the opportunity to learn about studies completed to date and to provide feedback electronically through Zoom video conferencing. Details regarding the time of this Public Information Centre are provided in the attached Notice.

Following the Public Information Centre, further comments are invited for incorporation into the planning and design of the project and will be received until May 19th, 2022. Subject to comments received, the Town plans to instruct the Town Engineer to finalize the Environmental Study Report, which will be made available for public review for a minimum 30-day review period.

Please let me know if you would like to be kept informed or consulted as part of the Class EA.

Yours truly,



Ian Callum, PMP, M.Sc.
Senior Environmental Project Manager
S. Burnett & Associates Limited
ian.callum@sbaengineering.com

Incl.: Notice of Public Information Centre

M20043_WWSMP PIC1 Stakeholders Ltr_FINAL_01Apr22



Notice of Study Commencement

Town of Shelburne Water and Wastewater Master Servicing Plan

THE STUDY

The Town of Shelburne is updating its 2003 Water and Wastewater Servicing Master Plan (WWSMP) to ensure that its current and future water and wastewater infrastructure needs are met. The resulting report will outline the Town's plan for providing safe, cost-effective, sustainable and reliable water and wastewater services.

THE PROCESS

This project is being planned as a **Schedule B** project under the **Municipal Class Environmental Assessment**.

PUBLIC INFORMATION CENTRE #1

We are offering the opportunity to learn about studies completed to date and to provide feedback, electronically through Zoom video conferencing.

7:30 p.m. - 8:30 p.m.
Thursday May 5th, 2022
Zoom Video Conference

Please contact the Clerk at jwilloughby@shelburne.ca to register no later than 12:00 p.m. on Friday, April 29, 2022. To ensure your questions, comments or concerns are addressed during the public meeting, please submit them in advance by email by 12:00 p.m. April 29, 2022. A live stream of the meeting on the Town's YouTube channel will be made available at:

<https://www.youtube.com/channel/UCsar-MwF8CXrgPbe2EVxh-w>

CONTACT INFORMATION

Further information may be obtained from the Town's engineer:

Ian Callum, M.Sc., PMP
S. Burnett & Associates Limited
210 Broadway, Unit 203
Orangeville, ON L9W 5G4
T: 519-941-2949
F: 519-941-2036



Information will be collected in accordance with the Freedom of Information and Protection of Privacy Act. Except for personal information, all comments will become part of the public record.



If this information is required in an alternate format, please contact the Accessibility Co-ordinator at 905-623-3379 ext. 2131

April 5, 2022

To All Ontario Municipalities:

Re: Correspondence Regarding the Municipality of Clarington's Comprehensive Zoning By-law Review Project, Zone Clarington

File Number: PG.25.06

At a meeting held on April 4, 2022, the Council of the Municipality of Clarington approved the following Resolution #PD-037-22:

That the correspondence arising from the following Resolution, #C-398-21, passed on December 13, 2021, be forwarded directly to all municipalities in Ontario.

“Whereas rural property owners and farmers in Clarington and across the Province are affected by the natural heritage system mapping;

And Whereas the mapping of natural heritage systems conflicts between the Greenbelt Natural Heritage System, Conservation Authority mapping, official plan mapping, and zoning bylaw mapping;

And Whereas the over-reach of natural heritage system mapping often results in environmental protection designations which are not justified, and are not protecting natural heritage features, and which negatively affects thousands of rural property owners and farmers;

And Whereas municipalities which are engaged in official plan updates and zoning bylaw updates have no clear direction on natural heritage systems mapping from the Province;

And Whereas a thorough investigation into the designated natural heritage systems by the provincial ministries are desperately needed immediately to ensure appropriate mapping is done and the designations are indeed accurate;

Now therefore be it resolved that:

1. The Provincial Government be requested to issue a cease and desist order on all updates to Natural Heritage System designations in official plans and zoning bylaws, thereby pausing the updates until a review of same by the province can be completed.
2. Clarington not proceed further with any revisions to its natural heritage system in its zoning bylaw pending the provincial review.
3. A copy of this resolution be forwarded to:
 - a) The Minister of Municipal Affairs and Housing;
 - b) The Minister of the Environment, Parks and Conservation;
 - c) All Durham MPP's;
 - d) The Region of Durham and all Durham municipalities; and
 - e) AMO for distribution to all rural municipalities.”

Yours truly,



John Paul Newman
Deputy Clerk

JPN/lp

c: R. Windle, Director of Planning and Development Services
A. Burke, Senior Planner

**The Corporation of the City of Cambridge
Corporate Services Department
Clerk's Division
The City of Cambridge
50 Dickson Street, P.O. Box 669
Cambridge ON N1R 5W8
Tel: (519) 740-4680 ext. 4585
mantond@cambridge.ca**

March 31, 2022

Re: Motion: Councillor Wolf re: Request to impose a moratorium on all new gravel applications, including expansions to existing licensed sites

At the Special Council Meeting of March 22, 2022, the Council of the Corporation of the City of Cambridge passed the following Motion:

WHEREAS Ontario currently has over 3600 licenses and 2500 permits held by Operators located throughout the Province that are able to meet the expected near term needs of Ontario's construction industry;

AND WHEREAS in 2020 there was approximately 5,677,296 tonnes of aggregate extracted from properties located within the Township of North Dumfries;

AND WHEREAS applications continue to be submitted without a definitive determination if there is a need for additional supply;

AND WHEREAS gravel pits and quarries can be destructive of natural environments and habitats when not properly planned and managed;

AND WHEREAS pits and quarries have negative social impacts on host and neighbouring communities like Cambridge in terms of noise, air pollution, and truck traffic;

AND WHEREAS the urgent need to reduce greenhouse gas emissions in order to combat climate change has brought awareness to the very high carbon footprint associated with the production of concrete and asphalt which are major end-users of aggregates;

NOW THEREFORE BE IT RESOLVED THAT the Province of Ontario be requested to impose an immediate temporary moratorium on all new gravel applications, including expansions to existing licensed sites, pending a broad consultation process that would


include First Nations, affected communities, independent experts and scientists, to chart a new path forward for the extraction and processing of aggregates in Southern Ontario which:

- i) Proposes criteria and processes for determining the need for new aggregate licences (including the expansion to existing licenses);
- ii) Recommends updated policies and restrictions for aggregate extraction below the water table to reflect current groundwater sciences; including quarterly water monitoring reports.
- iii) Assesses the cumulative impacts of aggregate operations in terms of off-site impacts to environmental systems; the groundwater regime and baseflow contributions to area watercourses, wetlands, etc; area habitat including corridors; traffic along haul routes; and, dust and noise emissions;
- iv) Develops new guidelines for reprocessing / recycling of concrete and asphalt products in order to ensure sustainable aggregate supplies;
- v) Recommends a fair levy for aggregate extraction that includes compensation for the full environmental and infrastructure maintenance costs to the local community of extraction and distribution of aggregate;
- vi) Provides greater weight to the input by local municipalities to lessen the social impacts from aggregate extraction and truck haul routes through their communities

AND FURTHER THAT a copy of this Resolution be sent to the Honourable Doug Ford, Premier of Ontario, the leaders of all Provincial Parties, the Minister of Northern Development, Mines, Natural Resources & Forestry, the MPPs of Waterloo Region, and, the Region of Waterloo.

Should you have any questions related to the approved resolution, please contact me.

Yours Truly,



Danielle Manton
City Clerk

Cc: (via email)
Hon. Premier Ford
Association of Municipalities of Ontario
City of Cambridge Council



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Highway 10, Melancthon, Ontario, L9V 2E6

Telephone - (519) 925-5525

Fax No. - (519) 925-1110

Website: www.melancthontownship.ca

Email: info@melancthontownship.ca

April 11, 2022

City of Cambridge
Clerk's Division
50 Dickson Street
PO Box 669
Cambridge, Ontario
N1R 5W8

Attention: Danielle Manton, City Clerk

Dear Ms. Manton:

Re: Request to impose a moratorium on all new gravel applications including expansions to existing licensed sites

At the meeting of Council held on April 7, 2022, Council reviewed the **City's** motion passed on March 22, 2022 and passed the following motion:

Moved by Mercer, Seconded by Neilson

Be it resolved that: "The Council of the Corporation of the Township of Melancthon supports the motion of the City of Cambridge, in its entirety, requesting the Province of Ontario to impose a moratorium on all new gravel applications, including expansions to existing licensed sites. And further that this motion be sent to Premier Doug Ford; Sylvia Jones, MPP; all Municipalities in Dufferin County; NDACT; Gravel Watch Ontario;
No Quarry Melancthon and AMO."

Recorded Vote

Mayor White – Yea

Deputy Mayor Besley – Nay

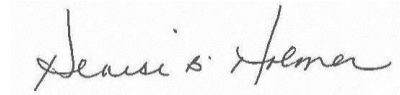
Councillor Mercer – Yea

Councillor McLean – Nay

Councillor Neilson – Yea

Carried.

Yours truly,

A handwritten signature in cursive script that reads "Denise B. Holmes". The signature is written in dark ink on a light-colored background.

Denise B. Holmes, AMCT
CAO/Clerk

- c. Premier Doug Ford
Sylvia Jones, MPP, Dufferin-Caledon
All Municipalities in Dufferin County
NDACT
Gravel Watch Ontario
No Quarry Melancthon
AMO



The Corporation of

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April 22, 2022

Corporation of the Township of Mulmur
758070 2nd Line E
Mulmur, Ontario
L9V 0G8

Attention: Tracey Atkinson, CAO/Clerk/Planner

Dear Ms. Atkinson:

Re: North Dufferin Community Centre

At the meeting of Council held on April 21, 2022, the following motion was introduced and passed:

Moved by White, Seconded by Mercer

Be it resolved that: "The Council of the Corporation of the Township of Melancthon defer any decisions on its participation in the North Dufferin Community Centre until such time as the 2022 Election is complete." Carried.

With regards to the above motion, this would include any decisions regarding the full-scale review of the NDCC Agreement, the NDCC renovation project and the Joint Recreation Sub-Committee.

Should you have any questions regarding the above, please do not hesitate to contact me.

Yours truly,

A handwritten signature in cursive script that reads "Denise B. Holmes".

Denise B. Holmes, AMCT
CAO/Clerk



THE CORPORATION OF THE TOWNSHIP OF MULMUR

BY-LAW NO. ___ - 22

BEING A BY-LAW DELEGATE SITE PLAN APPROVAL AUTHORITY TO STAFF AND AMEND BY-LAW #21-2018 BEING THE SITE PLAN CONTROL BY-LAW

WHEREAS By-law No. 21-2018 designates certain lands and classification of uses within the Township of Mulmur as a Site Plan Control Area, and provides for Council resolved exceptions;

AND WHEREAS Bill 109, More Homes for Everyone received Royal Assent on April 14, 2022;

AND WHEREAS subsection 41(2) and (4.0.1) of the Planning Act, 1990, R.S.O. 1990, C. P13, provides that Council shall appoint an officer, employee or agent of the municipality as an authorized person for site plan control decisions for applications received on or after July 1, 2022;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MULMUR HEREBY ENACTS AS FOLLOWS:

1. That the Planner of the Township of Mulmur is hereby delegated authority to approve any and all site plan applications.
2. THAT the Planner and Clerk (or Deputy Clerk) are hereby authorized to enter into any and all site plan agreements.
3. THAT Section 4 of By-law No. 21-2018 is hereby deleted in its entirety.
4. THAT Section 5 of By-law No. 21-2018 is amended by deleting "or Council has waived the requirement by resolution under Section 4"
5. That this ByLaw shall take effect from the date of passage by Council.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED on this 4th day of May, 2022.

.....
JANET HORNER, MAYOR

.....
TRACEY ATKINSON, CLERK



THE CORPORATION OF THE TOWNSHIP OF MULMUR

BY-LAW NO. ____ - 22

BEING A BY-LAW TO AMEND BY-LAW #25-2021 BEING THE SPECIAL EVENT BY-LAW

WHEREAS pursuant to Section 126 of the Municipal Act, 2001, Council may pass by-laws to regulate cultural and recreational events, including public fairs and pursuant to Section 129 of the Municipal Act, 2001 may pass by-laws to regulate and prohibit noise, vibration, odour, dust and outdoor illumination;

AND WHEREAS Council passed By-law No. 25-2021 regulates special events and rallies and prohibits races to ensure public safety and control noise, traffic, odour and nuisance;

AND WHEREAS pursuant to Section 107 of the Municipal Act, 2001, Council may provide grants to such persons groups or bodies for any purpose that Council considers to be in the interests of the Township;

AND WHEREAS the Council of the Corporation of the Township of Mulmur wishes to encourage the holding of special events in the Township that directly support local services used by residents and businesses and deems it advisable to amend By-law No. 25-2021 to exempt registered not-for-profit organizations and charitable events from applicable administration fees;

NOW THEREFORE the Council of the Corporation of the Township of Mulmur enacts as follows:

- 1. THAT Section 6 (1) of By-law 25-2021 is deleted and replaced with:
 - (1) A complete special event or rally application has been submitted to the Township, accompanied by the non-refundable fee, as per the Township Fees and Charges By-law., a minimum of 90 days prior to the special event or rally.
Registered not-for-profit organizations and charitable events where proceeds go to directly support local services used by Mulmur residents and businesses are exempt from the Township fee requirements outlined above.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED on this 4th day of May, 2022.

.....

JANET HORNER, MAYOR

.....

TRACEY ATKINSON, CLERK



THE CORPORATION OF THE TOWNSHIP OF MULMUR

BY-LAW NO. -2022

BEING A BY-LAW TO APPOINT A TREASURER FOR THE CORPORATION OF THE TOWNSHIP OF MULMUR

WHEREAS section 286(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended states that a municipality shall appoint a Treasurer;

AND WHEREAS Section 286(5) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, states that the municipality may delegate to the Treasurer the powers and duties of tax collection;

AND WHEREAS the Council of the Corporation of the Township of Mulmur passed amending by-law 42-13 on November 6, 2013 appointing Heather Boston as Treasurer;

AND WHEREAS the Council of the Corporation of the Township of Mulmur is desirous to maintain an up-to-date records management system;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MULMUR HEREBY ENACTS AS FOLLOWS:

1. That Council appoint Heather Boston as Treasurer for the Township of Mulmur.
2. That the Treasurer also be Tax Collector.
3. That the Treasurer be responsible for handling all of the financial affairs of the municipality on behalf of and in the manner directed by the Council of the municipality, including by not limited to:
 - a. Collecting money payable to the municipality and issuing receipts for those payments.
 - b. Depositing all money received on behalf of the municipality in a financial institution designated by the municipality.
 - c. Paying all debts of the municipality and other expenditures authorized by the municipality.
 - d. Maintaining accurate records and accounts of the financial affairs of the municipality.
 - e. Providing the Council with such information with respect to the financial affairs

of the municipality as it requires or requests.

- f. Ensuring investments of the municipality and made in compliance with regulations.
- g. Cancel, reduce, refund, restore or increase taxes in accordance with Sections 354,357, 358, 359 of the Municipal Act and apportion unpaid taxes accordingly under Section 356 of the Municipal Act.

4. That the signing authority for the Treasurer shall take effect of the date of passing.

5. That By-law 11-2013 and any amendments thereto is hereby repealed.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED on this 4th day of May, 2022.

.....
JANET HORNER, MAYOR

.....
TRACEY ATKINSON, CLERK



THE CORPORATION OF THE TOWNSHIP OF MULMUR

BY-LAW NO. -2022

BEING A BY-LAW TO APPOINT A DEPUTY CLERK FOR THE CORPORATION OF THE TOWNSHIP OF MULMUR

WHEREAS Section 227 of the Municipal Act, 2001, S.O. 2001, c.25, as amended states the role of the municipal administration and its role as officers and employees of the municipality;

AND WHEREAS Section 228 (2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, states that the municipality may appoint a deputy clerk who has all the powers and duties of the Clerk;

AND WHEREAS the Council of the Corporation of the Township of Mulmur passed By-law #21-2021 on April 7, 2021 appointing Roseann Knechtel as Deputy Clerk;

AND WHEREAS the Council of the Corporation of the Township of Mulmur is desirous to maintain an up-to-date records management system;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MULMUR HEREBY ENACTS AS FOLLOWS:

1. That Council appoint Roseann Knechtel, as Deputy Clerk for the Township of Mulmur.
2. That By-laws 17-2020 and 21-2021 any amendments thereto are hereby repealed.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED on this 4th day of May, 2022.

.....
JANET HORNER, MAYOR

.....
TRACEY ATKINSON, CLERK



THE CORPORATION OF THE TOWNSHIP OF MULMUR

BY-LAW NO. -2022

BEING A BY-LAW TO APPOINT A CHIEF ADMINISTRATIVE OFFICER AND CLERK FOR THE CORPORATION OF THE TOWNSHIP OF MULMUR

WHEREAS Section 227 of the Municipal Act, 2001, S.O. 2001, c.25, as amended states the role of the municipal administration and its role as officers and employees of the municipality;

AND WHEREAS Section 228 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, states that the municipality shall appoint a Clerk;

AND WHEREAS Section 229 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, states that the municipality may appoint a Chief Administrative Officer;

AND WHEREAS the Council of the Corporation of the Township of Mulmur passed By-law #17-2018 on May 24, 2018 appointing Tracey Atkinson as CAO/Deputy Clerk/Planner;

AND WHEREAS the Council of the Corporation of the Township of Mulmur is desirous to maintain an up-to-date records management system;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MULMUR HEREBY ENACTS AS FOLLOWS:

1. That Council appoint Tracey Atkinson as Chief Administrative Officer for the Township of Mulmur.
2. That Council appoint Tracey Atkinson as Clerk for the Township of Mulmur.
3. That By-law 17-2018 and any amendments thereto is hereby repealed.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED on this 4th day of May, 2022.

.....
JANET HORNER, MAYOR

.....
TRACEY ATKINSON, CLERK



THE CORPORATION OF THE TOWNSHIP OF MULMUR

BY-LAW NO. -2022

BEING A BY-LAW TO RESCIND VARIOUS BY-LAWS IN THE TOWNSHIP

WHEREAS section 11 of the Municipal Act, 2001, S.O. 2001, c.25, provides that a lower tier municipality may pass by-laws regulating matters within the spheres of jurisdiction set out therein;

AND WHEREAS the Council of the Corporation of the Township of Mulmur has enacted by-laws that duplicate subject matter and are no longer considered relevant;

AND WHEREAS the Council of the Corporation of the Township of Mulmur is desirous to maintain an up-to-date records management system;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MULMUR HEREBY ENACTS AS FOLLOWS:

1. That the following By-Laws and all amendments made thereto are hereby repealed
 - a. No. 47-2021: By-law to set User Fees and Charges
 - b. No. 31-2020: By-law to Appoint of a Fire Chief
 - c. No. 20-2018: By-law to regulate Exotic Animals
 - d. No. 32-2016: By-law to appoint a By-law Enforcement Officer
 - e. No. 24-2013: Being a by-law to appoint a Fire Chief

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED on this 4th day of May, 2022.

.....
JANET HORNER, MAYOR

.....
TRACEY ATKINSON, CLERK



THE CORPORATION OF THE TOWNSHIP OF MULMUR

BY-LAW NO. _____ - 2022

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MULMUR FOR MAY 4, 2022

WHEREAS Section 5(1) of the *Municipal Act*, 2001, as amended, provides that the powers of a municipality shall be exercised by Council;

AND WHEREAS Section 5 (3) of the *Municipal Act*, 2001, as amended, provides that municipal powers shall be exercised by by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MULMUR HEREBY ENACTS AS FOLLOWS:

1. All actions of the Council and Committees of Council of the Corporation of the Township of Mulmur for the aforementioned date in respect to every report, motion, by-law or other action passed and taken by Council or Committees of Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed by its separate by-law.
2. The Mayor of the Township and the proper officers of the Corporation of the Township of Mulmur are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required and except where otherwise provided, to execute all documents necessary in that behalf.

PASSED on this 4th day of MAY 2022.

.....
JANET HORNER, MAYOR

.....
TRACEY ATKINSON, CLERK