



**ELECTRONIC  
COUNCIL AGENDA  
MARCH 3, 2021 9:00AM**

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**1.1 Meeting called to order**

**1.2 LAND ACKNOWLEDGEMENT**

**We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.**

**1.3 Approval of the Agenda**

Staff Recommendation: THAT Council approve the agenda.

**1.4 Passing of the Previous Meeting Minutes**

8 1.4.1 Staff Recommendation: THAT the Minutes of the Special Meeting dated February 17, 2021 are approved.

10 1.4.2 Staff Recommendation: THAT the Minutes of the Special Joint Meeting of the Mulmur and Melancthon Councils dated February 17, 2021 are approved.

1.4.3 Staff Recommendation: That the Draft Mansfield Ski Club Public Meeting Questions and Answers be received.

## 1.5 Declaration of Pecuniary Interest

1.6 **Fifteen-minute question period** (all questions must be submitted to the Clerk at info@mulmur.ca, a minimum of 24 hours before the meeting date)

**Mansfield Ski Club Development Questions – email dated February 19, 2021 from Leah Pressey** (For the full email, please see item 9.12):

- 1) Can you assure the people who, like me, live in this community that the inevitable water problems ahead of us due to climate change will not be worsened by this proposed development? What recourse do your constituents have when the changes to the watershed negatively impact them?
- 2) Furthermore, since the plan calls for removal of trees to clear the pathway for the water near the lower pond, is this not completely inconsistent with:
  - i) ensuring stormwater management practices minimize stormwater volumes and contaminant loads, and maintain or increase the extent of vegetative and pervious surfaces.
- 3) Will further development need to take place to support the Mansfield Ski Club, and at what cost? What will happen to the residential units as Climate Change takes its toll in the next 5 to 10 years when the ski season is significantly shortened and the weather becomes more erratic and less conducive to outdoor recreation? (The planning assumes winter residence mostly, which is already going to be a significant problem.)

## 2.0 PUBLIC MEETINGS

2.1 **Z8-2020 - Heaton – Kennel (9:10 a.m.)**  
CON 3 EHS PT LOT 22 RP 7R3156 PT PART 6 - 798056 3<sup>rd</sup> LINE E  
(Draft By-law in Section 13)

2.2 **Z1-2021 - Weidemann – Rural Residential Exception (9:20 a.m.)**  
CON 7E E PT LOT 27 RP 7R4778 PART 1 - 958400 7<sup>th</sup> LINE E  
(Draft By-law in Section 13)

Staff Recommendation: THAT applications Z8-2020 and Z1-2021 be considered for approval subject to addressing any concerns raised by the circulation to agencies or members of the public.

### **3.0 DEPUTATIONS AND INVITATIONS**

#### **DEPUTATIONS**

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#### **3.1 Kevin Walter – representing David Visentin (9:30 a.m.)**

Re: Purchase of lane abutting our properties, the current layout of the lane way in proximity to our land makes the laneway a non-usable property.

Staff Recommendation: WHEREAS Mulmur Council passed motion 233-2008 on June 18, 2008.

AND WHEREAS motion 233-2008 reads as follows: "THAT WHEREAS the stop up and closure of road allowance is contentious issue to the public; AND WHEREAS the business of the Township is of paramount importance to Council; THEREFORE the Township of Murmur Council will no longer consider any stop up and closure of road allowance, which includes any road allowance closures that have had initial approval of Council but have not proceeded to the public meeting stage."

AND WHEREAS overturning this motion would set a precedent, and the need to upgrade unmaintained road allowances future is unknown at this time.

NOW THEREFORE BE IT RESOLVED THAT COUNCIL uphold the previous motion to not stop up and close roads nor offer road allowance for public purchase.

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#### **3.2 Dufferin County Canadian Black Association, Alethia O'Hara-Stephenson (9:45 a.m.)**

Re: Introduction of the Dufferin County Canadian Black Association and request Council's Partnership and Support.

#### **INVITATIONS**

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#### **3.3 Sierra Planning & Management, Jon Hack (10:00 a.m.)**

Re: Final Recreation Master Plan

Staff Recommendation: THAT Council approve the Final Master Recreation Plan as presented by Sierra Planning & Management.

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#### **3.4 Dufferin Water Company, Joe Miedema (10:30 a.m.)**

Re: 2020 Annual Water Report and Update

Staff Recommendation: THAT Council receives and approves the 2020 annual and summary reports of the Mansfield Well Supply under the Drinking Water Systems Regulation O. Reg. 170 as submitted by Joe Miedema, P. Eng. General Manager of Dufferin Water Co. Ltd and direct staff to post the report on the website and make it available at the Municipal Office.

#### **4.0 PUBLIC WORKS**

##### **4.1 Paid Duty Officer – Roads Safety Committee Requested Areas**

The following was an item on the February 8, 2021 Roads Committee Meeting;

Draft Motion: THAT Council support utilizing the approved budgeted paid duty for 2021 on the following road sections:

- 1) River Road from Terra Nova to Hornings Mills
- 2) 20<sup>th</sup> Sideroad from Terra Nova to Airport Road
- 3) 17<sup>th</sup> sideroad and 5<sup>th</sup> Line
- 4) County Road 21 at Honeywood
- 5) County Road 18 at Mansfield
- 6) 10<sup>th</sup> Sideroad

AND FURTHER THAT staff be directed to request paid duty on the listed road sections from the Ontario Provincial Police.

#### **5.0 TREASURY - None**

#### **6.0 ADMINISTRATION**

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##### **6.1 LIC Energy Survey Results**

Staff Recommendation: WHEREAS Dufferin County has applied to for a Dufferin Wide feasibility study;

AND WHEREAS a next step to a Feasibility Study may include additional funding requests to support an LIC program to reduce the financial and administrative burden of lower-tier municipalities in Dufferin taking it on solo;

AND WHEREAS the findings of the LIC Survey do not justify the financial and administrative burden of undertaking an LIC program;

NOW THEREFORE BE IT RESOLVED THAT Council defer further decisions regarding an LIC program and support the County in taking the lead.

##### **6.2 Joint Efficiency and Governance Sub-Committee (Verbal Update)**

Staff Recommendation: THAT \_\_\_\_\_ and \_\_\_\_\_ be selected to sit on the Joint Recreational Efficiency and Governance Sub-Committee.

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##### **6.3 Ontario Fire College Discussion (email from Chief Blacklaws)**

Staff recommendation: "WHEREAS the Ontario Fire College Campus has been in operation in Gravenhurst since 1958; and

WHEREAS the Ontario Fire College Campus is one of the primary sources of certified training for Ontario Firefighters; and



WHEREAS the Ontario Fire College Campus has built a reputation of integrity, credibility, and reliability in providing some of the best training to our Fire Services within the Province of Ontario; and

WHEREAS the Ontario Fire College Campus has been used to train and certify both Volunteer, Part-Time and Career firefighters throughout Ontario; and

WHEREAS the Regional Training Centers are not all created equal and similar in function to the Ontario Fire College Campus; and

WHEREAS the Ontario Fire College Campus gives Ontario Firefighters another option other than Regional Training Centers to obtain National Fire Protection Association (NFPA) certifications; and

WHEREAS the Ontario Fire College Campus is the most cost-effective method for municipalities to certify Firefighters to NFPA Standards in Ontario; and

WHEREAS the Ontario Government enacted and revoked O. Reg. 379/18: Firefighter Certification in 2018; and

WHEREAS when the Ontario Government revoked O. Reg. 379/18: Firefighter Certification, it was made known by the Office of the Solicitor General that the act would be amended and brought back in the future; and

THEREFORE, BE IT RESOLVED THAT the Township of Mulmur requests that the Province of Ontario reverse their decision to close the Ontario Fire College Campus in Gravenhurst as the OFC is one of the best and most cost-effective methods for municipalities to train their firefighters which assists us in protecting our residents; and

BE IT FURTHER RESOLVED THAT this Resolution is forwarded to the Honourable Doug Ford Premier of Ontario, the Honourable Sylvia Jones; Ontario Solicitor General, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Ontario Fire Marshal; Jon Pegg, and municipalities within Dufferin County.”

## **7 PLANNING**

### **7.1 Woolnough Second Dwelling Application (Draft Agreement in Section 13)**

Staff Recommendation: THAT Council consider the draft by-law to authorize entering into the second dwelling agreement for approval.

### **7.2 Second Dwelling (Verbal Update)**

Staff Recommendation: WHEREAS staff are returning in April 2021, and the Second Dwelling analysis overlaps with Rural Character and other general housekeeping matters;

AND WHEREAS Staff have reviewed the Woolnough file and received a Site Plan application and the Grey application has been deferred;

NOWTHEREFORE, BE IT RESOLVED THAT Council directs staff to include the advertising for the second dwelling public meeting with the July tax billing.

## **8 COMMITTEE MINUTES AND SUB-COMMITTEE REPORTS**

### **8.1 Dufferin County Council (verbal update only)**

### **8.2 Community Communications Advisory Committee – draft minutes dated February 1, 2021 (Includes Calendar and Schedule for Council Feedback)**

Motion from Community Communications Advisory Committee Minutes

Moved by: Shirley Boxem and Seconded by: Emily Sedgwick

THAT the Communication updates were received.

THAT the Communications Calendar and Strategy be included on the March 3, 2021 agenda for Council Review.

**CARRIED**

### **8.3 Shelburne District Fire Board – Cost Sharing Breakdown 2021 Budget**

### **8.4 Shelburne and District Fire Board – January Incident Report and Fire Chiefs Report**

### **8.5 Police Service Board Draft Minutes, January 27, 2021**

### **8.6 Road Safety Committee – Draft minutes dated February 8, 2021**

Motion from Road Safety Committee Minutes

Moved by Russel Seconded by Cufaro

That the Road Safety Committee recommends to Council that the existing speed of 60 km/h be reduced to 50 km/h in the Big Tree Circle residential area and extend the 50 km/h limit out to Airport Road along Sideroad 17.

Carried

### **8.6.1 Supporting Emails received regarding speed reduction in the Big Tree Circle residential area.**

## **9 INFORMATION ITEMS**

### **9.1 2021 Tender Summary - John Willmetts, Director of Public Works**

### **9.2 Town of Orangeville Resolution dated February 8, 2021 – Greenhouse Gas Emissions**

### **9.3 Guelph Eramosa Township – Letter dated February 8, 2021 – Advocacy for Reform – MFIPPA Legislation**

### **9.4 Township of The Archipelago – Letter dated February 19, 2021 – Review of Municipal Elections Act.**

### **9.5 Dufferin Federation of Agriculture – Letter dated February 5, 2021 - Maintenance of Municipal Drains and Rural Road Side Ditches**

### **9.6 2021 ROMA Conference Connects Rural Ontario Leaders Virtual – Councillor Ken Cufaro**

### **9.7 Ministry of the Environment, Conservation and Parks – Email dated February 5, 2021 – Proclamation of Provisions of the Conservation Authorities Act**

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- 9.8 Letter dated February 17, 2021, Kyle Seeback, MP, Dufferin-Caledon - National 3-digit suicide prevention hotline
- 9.9 Letter dated February 18, 2021 – AMCTO – Open Letter to Councils
- 9.10 Letter dated February 17, 2021 – Minister Steve Clark - Consulting on growing the size of the Greenbelt (please visit the link provided for supporting documents and maps)
- 9.11 Dufferin Board of Trade Business Issues Survey results, 2021
- 9.12 Mansfield Ski Club Development Questions – email dated February 19, 2021 from Leah Pressey (Email received for Council information)

Staff Recommendation: THAT Council receives the information items as copied and circulated and that the following items be endorsed:

**10.0 CLOSED SESSION (2:00pm) – TO BE HELD USING A BREAKOUT ROOM**

THAT Council adjourn to closed session at \_\_\_ am/pm pursuant to Section 239 (2) (c) a proposed or pending acquisition or disposition of land by the municipality or local board; and (2) (b) personal matters about an identifiable individual, including municipal or local board employees; and approval of closed session minutes dated January 13, 2021.

**11.0 ITEMS FOR FUTURE MEETINGS (may be provided by email to the Clerk)**

Property Standards/Clean Yard By-law (2021)  
Special Event By-law (Following up with the Ministry on process for graduated set fines in By-laws)

**12.0 NOTICES OF MOTION (if any)**

**13.0 PASSING OF BY-LAWS**

Passing the following by-laws:

- 1) Procedural By-law for Electronic
- 2) Shelburne Library Fee Collection Agreement
- 3) Heaton Kennel Zoning By-law
- 4) Weidemann Equine Zoning By-law
- 5) Woolnough Second Dwelling Site Plan Agreement
- 6) Purchase and Sale Agreement By-law
- 7) Confirmatory By-Law

Staff recommendation: THAT By-Laws 1 to 7 be approved.

**14.0 MEETING ADJOURNMENT**

Staff Recommendation: THAT Council adjourns the meeting at \_\_\_\_\_ to meet again on Wednesday March 24, 2021 for a special meeting on the Strategic Plan or at the call of the Chair.



**COUNCIL MINUTES  
FEBRUARY 17, 2021  
9:00AM**

Present: Mayor Horner, Deputy Mayor Hawkins, Councillors Boxem, Clark and Cufaro (all through video conferencing).

Staff Present: Tracey Atkinson – CAO, Marilyn Bidgood – Facilitator

**1.1 Meeting called to order**

The meeting was called to order at 9:05 a.m. by Mayor Horner. The meeting was held using electronic “Zoom” application. The session was held with the capacity of up to 100 users by video and/or audio. Facilitator, Marilyn Bidgood, and one public user were present for parts of the meeting.

**1.2 LAND ACKNOWLEDGEMENT**

**We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.**

**1.3 Approval of the Agenda**

**Moved by: Clark and Seconded by: Cufaro**

THAT Council approve the agenda.  
**CARRIED**

**1.4 Passing of the previous meeting minutes**

**Moved by: Boxem and Seconded by: Clark**

THAT the Minutes of February 3, 2021 are approved.  
**CARRIED**

**1.5 Declaration of pecuniary interest - None**

**2.0 ADMINISTRATION**

Strategic Planning Session facilitated by Marilyn Bidgood

## **2.1 Strategic Plan Review**

### **2.1.1 Strategic Plan - Goals Template**

### **2.1.2 Strategic Plan Implementation – Staff Report dated January 13, 2021**

The facilitator provided the purpose, being to build upon the midterm review and report on progress to date and next steps. SMART goals were reviewed, and identified for next steps

**Moved by: Cufaro and Seconded by: Clark**

THAT Council endorse the facilitated session of Marilyn Bidgood.

**CARRIED**

Direction was given to schedule a second session with Marilyn Bidgood in March followed by monthly meeting agenda item.

## **3.0 PASSING OF BY-LAWS**

**Passing the following by-laws:**

### **1) Confirmatory By-Law**

**Moved by: Hawkins and Seconded by: Clark**

THAT By-Law 1 be approved.

**CARRIED**

## **4.0 MEETING ADJOURNMENT**

**Moved by: Hawkins and Seconded by: Clark**

THAT Council adjourns the meeting at 12:11 to meet again at 2:00 p.m. for a Special Joint Meeting of Mulmur and Melancthon Councils.

**CARRIED**



## COUNCIL MINUTES

### SPECIAL JOINT COUNCIL MEETING of MULMUR TOWNSHIP MELANCTHON TOWNSHIP

**FEBRUARY 17, 2021 – 2:00 P.M.**

**Council Present:** (all through video conferencing)

**Mulmur:** Mayor Horner, Deputy Mayor Hawkins, Councillors Boxem, Clark and Cufaro

**Melancthon:** Mayor White, Deputy Mayor Besley, Councillors Hannon and Mercer

**Staff Present:**

**Mulmur:** Tracey Atkinson, CAO

**Melancthon:** Denise Holmes, CAO/Clerk and Donna Funston, Administration and Finance Assistant

#### 1.0 **MEETING CALLED TO ORDER**

##### **Chair Appointment**

**Moved by: White and Seconded by: Clark**

THAT Janet Horner, Mayor of Mulmur Township, be appointed as Chair for the Special Joint Council Meeting of Melancthon Township and Mulmur Township.  
**CARRIED.**

Mayor Horner called the meeting to order.

#### 1.1 **Approval of the Agenda**

**Moved by: Cufaro and Seconded by: Mercer**

THAT Council approve the agenda for the Special Joint Council Meeting of Melancthon Township and Mulmur Township.  
**CARRIED**

#### 1.2 **Declaration of Pecuniary Interest**

None were declared at this time.

## **2.0 ADMINISTRATION**

### **2.1 Open Air Burning By-law – Discussion**

A discussion ensued and concerns were raised about having a single by-law for the two Townships, as there are other fire departments servicing each Township. There was also discussion on the fire permit process in both Townships.

**Moved by: Mercer and Seconded by: Hawkins**

THAT the Fire Chief be directed to work with Melancthon and Mulmur staff to prepare a strategy for consideration in both municipalities.

**CARRIED.**

### **2.2 Mulmur-Melancthon Joint Boards Review**

**Re: Mulmur-Melancthon Fire Board Agreement and North Dufferin Community Centre Agreement**

### **2.3. Service Delivery Review**

**Re: Final Recommendations Report by Optimus SBR**

There was a lengthy discussion regarding the Mulmur-Melancthon Fire Board with regards to the recommendations in the County of Dufferin Service Delivery Review. The recommendations were to: *explore alternative structures/governance mechanisms for Fire Departments currently governed by Fire Boards; establish a regional Fire Chiefs Association and improve reporting and performance measurement.* Each member of Council was given an opportunity to provide their thoughts on the recommendations. There was further discussion about the establishment of a Fire Sub-Committee to be comprised of the Chair of each Fire Board (Mulmur-Melancthon, Rosemont and Shelburne) and the Fire Chiefs. The Sub-Committee to discuss consistency, efficiencies and to explore gaps within each Fire Department. With regards to the recommendation regarding the establishment of a Regional Fire Chiefs Association, this would be put on the Agenda for the Sub-Committee to consider. It was suggested that Southgate Fire Department be included in this matter when it is discussed.

**Moved by: Boxem and Seconded by: White**

THAT: the Councils of Mulmur and Melancthon establish a Fire Sub-Committee to be comprised of the Board Chairs from the Mulmur-Melancthon, Rosemont and Shelburne Fire Departments and the Fire Chiefs to develop and start the conversations on efficiencies, gaps and consistencies.

**CARRIED.**

## **2.4 North Dufferin Community Centre Recreation Efficiency Study**

Discussion ensued on the Study and the following motion was introduced:

**Moved by: Cufaro and Seconded by: White**

THAT the Council of Melancthon and Council of Mulmur direct the following Council members Mayor Janet Horner and Deputy Mayor Earl Hawkins and two Council members to be appointed from Melancthon Council and both CAOs to form a Sub-Committee to review the following items:

Applicable Recommendations provided within the County of Dufferin Service Delivery Review regarding the North Dufferin Community Centre Agreements and Governance Structure.

**CARRIED.**

## **3.0 CONFIRMING MOTION**

**Moved by: Hawkins and Seconded by: Mercer**

THAT all actions of the Special Joint Council Meeting of Mulmur Township and Melancthon Township, with respect to every matter addressed and/or adopted by the Councils on February 17, 2021 are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Council Members at the Special Joint Council meeting held on February 17, 2021 are hereby adopted, ratified and confirmed.

**CARRIED**

## **4.0 MEETING ADJOURNMENT**

**Moved by: White and Seconded by: Besley**

THAT the Special Joint Council Meeting of Mulmur Township and Melancthon Township adjourn at 3:30 p.m.

**CARRIED**



## **Mansfield Ski Club- Public Meeting Questions – FEB 3, 2021**

What monitoring and reporting requirements will the site plan agreement contain?

*Legal Response: Detailed site plan agreement will govern this development, typically 20-30 pages, how it will be constructed, maintained, and governed in the future. The agreement has not been drafted yet, and therefore an opportunity to address resident concerns. Monitoring will be addressed through broad rights for the Township to inspect as they feel fit.*

Will the SPA include financial securities? What specific financial securities are being requested from MSC/MPM to protect Mulmur taxpayers?

What happens to these units if the development goes under, and the owners wish to sell the units as “Residential Properties”?

If the Ski Club no longer exists, how will the Municipality limit ownership to Ski Club members only, and limit rentals to Ski Club members only. In that scenario, can the SPA prohibit rental altogether?

How will the municipality prevent these accommodation units from becoming residences?

*Legal Response: Securities are addressed on page 4 and 5 of the matrixes. Lawyer will work with applicant and engineer to quantify securities items and amounts. Securities are to make safe and deal with aesthetics opposed to complete a project. If a project becomes unviable and a different form of subdivision is proposed, further Planning Act approvals and public process would be required.*

We are pleased to see Council taking steps to reduce the potential for AirBnB party rentals and restricting any rentals at this private ski club to other ski club members. What monitoring and reporting requirements will the site plan agreement contain to ensure this happens? It would seem helpful for MSC / MPM to make this clear to potential buyers by updating their website.

*Legal Response: Matrix provides AirBnB response. (Please note original Matrix has been updated with respect to AirBnB)*

Is it possible for Mulmur to require MSC / MPM to commit to connecting to a centralized water supply and sewage treatment system should one be constructed in future to have water supply and sewage effluent connected to a future central water system?

*Legal Response/Engineering Response: This question is difficult without a definite supply. If there were municipal water and sewer services, the Township would explore the ability to require connections.*

Mansfield Ski Club’s marketing material repeatedly refers to the stacked townhomes as Residences and the buyers of the life lease interests as Residents,

while the Township refers to the townhomes as Accommodation Units which are NOT residences. Which are they and will potential buyers understand that they can be evicted if the infrastructure fails?

*Legal/Planner Response: Legal has had discussion with applicant to ensure there is consistency in terminology in the legal documents.*

Does MSC propose to prohibit or to permit a life lease holder to rent the unit to a third party and, if renting will be permitted, must the renter be a member of MSC?

*Finley McEwan responded that they have 60 years' experience accommodating members and guests. The club has had up to 2000 guests in the past.*

Have any life lease interests for the proposed stacked townhomes been sold? If so, how many?

*Finley McEwan – no sales to date.*

Could the CAO please explain how the demise of the MSC would impact the Township if it were to go bankrupt during or after building these units? Will they stand derelict like the Talisman Ski Club in Kimberley unable to be sold as they are not allowed to be primary units? Would a motel be its possible employment? Or will the Township have to allow them to become primary units and service them?

*Legal: (Financial risks are noted on page 4 of matrix.) The result will depend on the stage of development and the determination of the use of securities. The purpose of holding securities is to ensure safety and visual impacts. If the project is constructed, any proposed land division would go through a planning process. Other uses would require speculation. A motel may be something that could be considered.*

Will third party rentals be permitted, and will they be members? Renters would need to be members or board approved.

*Finley responded that owners must be members. Guests can rent the units and must be approved in advance in writing.*

Site plan will contain definition of "use" that would prohibit rentals.

*Legal response: Agreement will be drafted to be as enforceable as possible.*

*Finley McEwen: Why should subleasing apply to the ski club more than the freehold properties in the vicinity?*

*Gord Feniak: Matrix uses the word "could" be restricted. AirBnB/rentals could be restricted throughout the Township through a by-law.*

Why not do everything we can to limit the harm for any development particularly in light of the newly established fish restocking program in the Pine River?

As good stewards of the area as Council and MSC agree they are, should not we do everything possible to avoid any risk of water contamination to any Mulmur water way and keep our area known as some of the cleanest in Ontario.

*Mayor response: We have retained professional experts in the field to review the submission and ensure that the development meets all guidelines. The zoning that was passed includes criteria for obtaining all necessary environmental compliance approvals.*

*Engineering response: Township's role is not to direct the applicant, but rather to respond to an application. The original application started with one form of technology (subsurface), discharge to pond for temporary storage and has moved to other technology which is peer reviewed.*

Township has similar questions and requiring obligations be to Mansfield Ski Club and all parties involved and has asked the MSC legal.

What steps can Council take to ensure that the community is adequately protected from development in general? What is Council as elected officials willing to do to protect the environment?

*Mayor Response: Council has an approved Official Plan and Strategic Plan, that are in conformity and go beyond the Provincial Policy Statement for the protection of the environment. Council has ensured that it peer reviews all developments that have the potential to contaminate or segregate the environment. The gas stations, for example, were peer reviewed to ensure that the design would not impact the environment and all fuel containment, grit separates, and this is Mulmur's general practise for development applications. This term of Council approved an energy plan, supported electric vehicle charging, sits on conservation authority, climate change committees and has passed voluntary bans on single use plastics.*

*Councillor Boxem responded and has been part of a communication committee and encourage involvement and learning regarding the Official Plan. Boxem also spoke to the importance of the Conservation Authority mandate and powers.*

What density of development is acceptable to Mulmur Council – as officials representing the interests of its constituents?

*Mayor Response: The proposed development is consistent with the Official Plan policies for the Recreational Area that was approved in 2012, and not appealed. The concerns raised at the formal public meeting in 2016 were considered and have been represented through the holding provision that was approved in 2019, which placed very stringent environmental criteria on the development.*

How is allowing 93 units on less than 1 acre consistent with Mulmur's vision of acceptable density and "rural character"? Is that vision for Mulmur now abandoned?

*Planner response: Rural Character definition is in our Official Plan in section 5.26 and has been misinterpreted. Density is calculated on a total lot coverage not the floor area.*

Would a 1,000-unit timeshare development at the Mansfield Outdoor Centre be acceptable to Council if the developer could obtain all required environmental permits?

*Planner response: an application for such a development would have to be reviewed in detail, with respect to the Growth Plan, Official Plan, Provincial Policy, and assessed on its own merits. Should a development be contemplated you are encouraged to review the Growth Plan and pre-consult with the Township Planner.*

What is Council's vision or goals for development in Mulmur? What requirements can be put in place to manage future applications, and what message does Council want to send to developers in the future? How dense is too dense?

*Planner response: Township's Official Plan includes goals and visions. Strategic Plan also provides a clear articulation of the current Council's plan. Both documents are available on the Township website or by contacting staff. Densities are prescribed in the regulatory zoning by-law, and include different densities for different land uses, and ties development to lot coverage.*

What steps are being taken to ensure that the impact on brook trout and salmon in the Pine River will not adversely impact fish habitat and spawning patterns, due to the direct discharge of sewage effluent into the Pine River? Have you studied whether the water temperature will be compatible with the stocking of the river with brook trout? Can we see the results of that study?

Have the studies performed to date (Assimilative Impact Study – others?) been designed to ensure there are studies that show impacts will meet criteria all

throughout the length of the river system not just at the point of discharge into the Pine River? (cumulative impact downstream). Will this be part of the Environmental Compliance Approval?

*Engineer Response: All questions asked are answered in the assimilative capacity study. Gord Feniak provided an overview of the assimilative capacity issue.*

Where is MPM/MSD in seeking the required approvals referenced in the holding provisions?

Specifically - Permit to Take Water for each phase?

Environmental Compliance Approval – water source?

Environmental Compliance Approval – treatment and discharge?

Is a development permit from the NVCA required – if so status?

Any other progress on approvals?

How will Council be communicating the community's environmental concerns to MECP and NVCA or other regulatory bodies?

*Engineer Response: Both phases rely on 4 wells. First two have been drilled and permits to take water applied for. We are not aware of permits for the first two and the second two wells are not drilled yet. The MECP approval is not required for the water source until after the water source comes into place. The assimilative capacity study was approved in 2018. The ECA will look to the technical design and assimilative capacity study in their review for the ECA. The application is still pending.*

*ECAs are required for wastewater. A similar approval is required for source water. This will be the determination of the Ministry.*

*Tracey Atkinson spoke to the comments received from NVCA on the latest submission, and that a permit has not been issued to date.*

*Shirley Boxem commented on the NVCA process, water temperature and restoration projects.*

Can you please describe in detail the design of the wastewater discharge directly into the Pine River?

Is there to be mixing of storm water and wastewater through the same discharge pipes?

Can MSC MPM consider a design that is a closed loop system as this would-be best practice to protect the river?

Or Can MSC MPM consider discharging the treated wastewater into the snow making pond (as is being done in some US ski resorts) or into a leaching bed to ensure additional natural filtering through the earth before finding its way into the water table or river?

The proposed design keeps changing. Have you re-consulted with the NVCA, MECP or MNRF or others to confirm the acceptability of the currently proposed design for the surface water discharge directly into the Pine River?

Has Burnside reviewed the most recent design and confirmed that the impacts in their view are acceptable?

What experience does Waterloo Biofilter have with systems of this scale and direct discharge into rivers?

Has Waterloo Biofilter developed a sampling protocol dictated by the MOECP, that is designed to catch any operating problem early and that has sampling ongoing?

Has a maintenance agreement been put in place for the wastewater treatment system? How will the public request for details of sampling, operations, and maintenance of the system, and annual reports be made available for review?

*Engineer Response: A snow-looping technology has found to not generally be successful. Gord Feniak spoke to the Waterloo Biofilter system and technical needs of a wastewater treatment system. No mixing of pipes. Effluent from Waterloo Biofilter is discharged either above or below ground.*

What is the currently anticipated timing for this development proposal? Prior public comments mentioned breaking ground in spring 2021?

*Planner Response: The onus is on the applicant to fulfill the holding provisions and satisfy our review team. Upon receiving an updated Life Lease, it will take between 2-4 months to draft a site plan agreement. We do not anticipate a spring start is realistic at this time given the ECA approval timelines.*

If there is found to be increased stormwater flows because of the development, what is the process for holding the developer to account for any damage to neighbouring properties?

*Response: Answered, See Matrix, top of page 4*

Is MSC still planning to proceed with a first phase of 12 units? When will the required septic and wells for Phases 1 and 2 be constructed and how will the cost of these be funded?

*Response: See Matrix, Page 2, 3<sup>rd</sup> Row. Township is not responsible for funding the project.*

1. What changes are required to the existing pumps from the PW2 well, pipes, holding tank etc.?
2. Is the existing mechanical room within the Main Chalet and infrastructure sufficient to handle the water purification requirements of Block 1 (12 units)?

*Engineering Response: Existing pumps are not satisfactory. The servicing report contains the details to answer this question more fully. Phased approach to development.*

1. What additional construction is required for water storage to provide fire protection for the Block 1 units?
2. When will any changes be constructed?

*Engineering Response: Tanks are proposed part way up the ski hill. They are not part of the drinking water system. They will be equipped with alarms and required prior to building permits.*

1. Is MSC dependent on enlarging the club house to house the filtration and chlorination systems required for subsequent townhouse Blocks and other development?

*Engineering Response: Yes*

1. Will the Waterloo Biofilter system be fully constructed as part of the Phase 1A development? (Block 1 stacked townhouses)?
2. Is this construction to be completed prior to the start of construction of the 12 townhomes? How long is the construction period?
3. What is the plan for the ongoing monitoring and maintenance of this system? (who will perform this work, how will they be trained?)
4. What is the plan for mitigation of any failures or accidents re effects on the environment, the Pine River etc.
5. Will the existing septic system MSC uses now stay online? How will it be used?

*Engineering Response: Biofilter is required prior to any of the new development. Construction time depends on contractor. MECP will set out monitoring required. Contingency plans will be developed. Spill protocol to be developed. (Partly answered Matrix, top of page 3) Existing system will be removed.*

1. What enhancements are required to the existing stormwater management system to accommodate the Phase 1 Development?
2. When will this work be completed relative to the construction of Block 1?
3. How long is the construction period?

*Engineering Response: Ministry approvals were previously given to the melt-water pond. This pond will be enhanced. A new pond will be added for the residential units, prior to the development of Phase 1.*

Do townhomes, the height of a 4-story apartment building—housing 93 families on approximately a quarter acre seem congruous to ‘rural character’? Could each

Councilor please address this question for the record? There will be a precedent set with this development, and it would be noteworthy to hear your position on this.

*Mayor: Question on Rural character already asked. Ski hills and golf courses are part of Rural Character definition. Official Plan permits and has a balancing policy.*

*....” The Township shall weigh these impacts against other implications of such proposals, including social, economic and community benefits, the character of the area within which the development is proposed to be located and the policies of this Plan generally, to decide as to the desirability, and ultimately the appropriateness of any such development.”*

What are the criteria associated with “preserving rural character” that would allow the building of 93 condominiums on a parking lot, but would recommend to reject permitting “an additional second dwelling within an existing accessory building on a 2.8- hectare property”? (Re: Z7-2020 WOOLNOUGH SECOND DWELLING)

*Planner Response: Official Plan Rural Character policy has already been discussed. Woolnough Application will be dealt with later in the meeting. However, the Rural Character policy makes specific reference to strip development.*

2. Has the Township studied the effects in downstream townships to the dumping of the effluent which is likely to negatively affect spawning of the brook trout (critical fall spawning season temperatures must remain below 10 Degrees Celsius, and the resulting trout populations downstream?)

*Engineer Response: Answered already. Assimilative study report, which did consider temperature affects.*

Has the MNRF (Ministry of Natural Resources and Forests) been consulted?

*Planning Response: All planning applications are circulated through the Provincial One-Window Circulation.*

Will Council ask that a Thermal Assessment be done that also considers Climate Change and the challenge that our cold-water dependent fish will already face without the addition of 118,000L/day of water warming effluent?

*Planning Response: The Official Plan sets out the functions and features that are protected and the triggers for studies. A Thermal assessment is not a requirement of the Official Plan and was not asked for by the Conservation Authority as part of their peer review process. This is part of the assimilative capacity study.*



With the new diversion of stormwater without a stormwater pond, will there now be a *significant* increase in water diverted to the Township stormwater system?

*Engineer Response: Some water flows north and some flows south. No new pond is associated with water flowing north. Engineers have diverted water away from the northern outlet, such that flows will not increase. This increases stresses going south, and result in Pond being oversized for diversion.*

It is my understanding that a maintenance check of the Waterloo Biofilter system is required only twice yearly. How often will water samples at the exit of the effluent route? What will be studied in the samples? Ammonia, oxygen levels, phosphorus, E. coli.? What is the reporting structure for results that do not comply with the targets set by the regulating agencies? Will those results be publicly reported, how soon and how will they be made available? What is the earliest time frame that the regulatory bodies will have assessed this project (MOECP, NVCA, MNRF etc.)?

*Engineers Response: Answered previously. MOECP commits to a one – year review. ECAs are published on a website.*

How will MSC do this? What rights do buyers have if the project is not completed for years?

*Finley McEwen confirmed that development can go within bird season. Wetland and other development will be season restricted.*

Why has the Township not required a traffic impact report for this development?

*Engineers Response: traffic impact is found within the servicing report. The accommodation units are for existing club members and therefore not anticipated an increase in traffic. The ski hill is limited by the lifts. The recreational use is the limiting factor. Traffic may decrease with overnight accommodation opportunities.*

Why has the MSC changed the effluent route to an open ditch down the hill with no leaching pond or inground bed as was the original intention of the Waterloo Biofilter creators? WB staff informed me that the Ontario Building Code requires all effluent to terminate inground to process it more fully. Why does MSC not do this? In fact, why does MSC not choose a closed loop system where there will be no effluent put into the river at all but processed and reutilized, especially as they claim to be environmentally friendly in the media interviews?

Why has MSC not submitted a landscape drawing of the view of the development from the north—Sideroad 17? Will the treed areas on the slopes to the northeast remain to hide the new apartment blocks from view?

Why has the stormwater pond in the southeast been removed from the Stormwater Management Plan in the Dec 2020 Site Plan submission?

The Hutchinson Environmental assessment stated clearly that the removal of the cattail wetland in the south east was contingent upon the replacement by means of a storm water pond?

*Engineers response: Questions answered previously. Landscaping viewshed drawings not required and not typically requested. No tree removal planned. Landscaping plan included in package.*

Why do you allow the term 'accommodation unit' when there is no such term in our Official Plan? and why are you establishing a precedent for this type of building density and the dumping of effluent into our pristine river as an appropriate standard for development in our Township?

*Planner Response: Question previously responded to.*

Questions are being asked by membership. There appears to be a lot of questions from the membership. What are you doing with membership?

*Finley McEwan responded that a few members have expressed concerns, but the majority are in support. Annual meetings and direction are directing proceeding with the project.*

Why is this not directed to the hamlet instead of the recreational area?

*The Mayor and Planner responded with respect to Official Plan policies, designated areas, and development opportunities within the various designations.*

Is there anything to encourage walking on 15<sup>th</sup>?

*Mayor response: We do not have designated walking trails/paths. Without a proposal we would not further examine this. A resident can submit a proposal.*

Snow effluent "closed loop" information from 20 years ago. Can it be reviewed?

*Engineer response: We will revisit the closed loop system as suggested.*

*Finley McEwen discussed loop systems with the Ministry 6 years ago, but the Ministry and biologist discouraged the technology, due to temperature impacts. A piped, underground system preserves temperature.*



# Zoning By-Law Amendment Application

Under Section 34 of the Planning Act

DATE RECEIVED Dec 16/20

Roll Number: 22-16-000-00 5 - 05450 -0000

### Submission of the Application

- One application form for each parcel to be severed.
- Application Fees**
- Pre-consultation with NVCA, NEC or Road Authority (if required)
- Sketch

### Completeness of the Application

The information in this form **must** be provided by the applicant with the appropriate fee. If the information and fee are not provided, the application will be returned or refused for further consideration until the information and fee have been provided.

The application form also sets out other information that will assist the Township and others in their planning evaluation of the consent application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be refused.

### SUMMARY OF FEES

Costs will be invoiced as received (plus a 10% Administration charge) and are required to be paid in full and will not be drawn from the security deposit.

**MINOR ZONING AMENDMENT**  
NON REFUNDABLE FEE: \$1500

**MAJOR ZONING AMENDMENT**  
NON REFUNDABLE FEE: \$2500  
SECURITY DEPOSIT: Estimated by staff

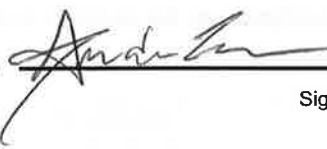
\*NVCA FEE IF IN REGULATED OR NHS AREA

### 1. Applicant and Ownership Information

Name of Legal Owner(s) <u>Linda Heaton</u>		Telephone: <u>705-466-7477</u>
Address <u>798056 3rd Line east</u>		Postal Code <u>L9V 0H7</u>
Email <u>LH798056@gmail.com</u>		
Contact Information, if different than owner (this may be a person/firm acting on behalf of the owner)		
Name of Contact <u>Amanda Kerman</u>		Telephone: <u>905-965-0866</u>
Address <u>798056 3rd Line East</u>		Postal Code <u>79V 0H7</u>
Email <u>pet-s.kerman@gmail.com</u>		
Mortgage, Line of Credit, Charges, or other encumbrances in respect of the subject land		
Name <u>CIBC Mortgage</u>	Address <u>380 Bovaird drive E #1, Brampton</u>	
DC #	Telephone/Fax <u>905-840-1051</u> <u>fax: 905-840-5874</u>	Email <u>Janet.othman@cibc.com</u> <u>662256</u>

### 2. Location and Description of the Subject Land

Concession <u>3</u>	Lot <u>22RP</u>	Registered Plan/Lot(s)/block(s) <u>_____</u>	
Street/Emergency No. <u>7R3156PT</u>	Street/Road <u>EHSPT</u>	Reference Plan No. <u>_____</u>	Part Number(s) <u>_____</u>
Width of street/road <u>8.5</u> m	<input checked="" type="checkbox"/> Municipal year round maintained road	<input type="checkbox"/> MTO / County Road	<input type="checkbox"/> Seasonal / Private Road
Frontage (m) <del>20m</del> <u>39m</u>	Entire Property <u>7.11 Hectares</u>	Affected Area (is amendment does not affect entire property) <u>_____</u>	

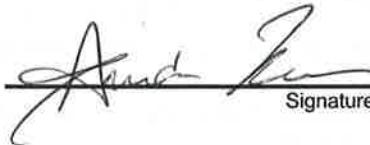
Depth (m)	678.2 m		
Area (hectares)	7.11 hectares		
<b>3. Zoning and Official Plan Information</b>			
Current zoning of subject lands:	RR	Proposed zoning:	RR - *Kennel
Related applications under the Planning Act, in any:	Kennel application	Has subject lands even been subject of an application under the Planning Act?	File #: prev Kennel app. Status:
Nature & extent of the proposed zoning: operate a Kennel (Boarding)			
Purpose/reason why the rezoning is requested: prev zoning request was non-transferable, therefore when property was bought, we needed to re-apply			
Current Official Plan designation:	Rural residential	Provide an explanation of how the application conforms to the Official Plan Kennel is permitted in 8 hectares when this property is 7.1 hectares	
<b>4. Consistency with Policy Documents</b>			
Does this application:			
Alter the Boundary of a settlement area?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Create a new settlement area?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Remove lands from an employment area?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
If yes, provide details of any Official Plan or Official Plan Amendment:			
Are the subject lands in an area where conditional zoning may apply? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
If yes, provide details of how this application conformed to Official Plan conditional zoning policies			
Is the proposed application consistent with the Provincial Policy Statement and any other Policy Statements issued under subsection 3(1) of the Planning Act: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Amanda Kerman			
Name of individual having knowledge of the policy statements. A report may be required to accompany this application and support the above statement of consistency.		Signature	
Are the subject lands within the Niagara Escarpment Greenbelt Plan area?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Are the subject lands within the Greater Golden Horseshoe Growth Plan area?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	

Does the proposed application conform to or does not conflict with the Provincial Plans, including Greenbelt Plan and Growth Plan:

Yes

No

Amanda Kernan

  
Signature

Name of individual having knowledge of the policy statements. A report may be required to accompany this application and support the above statement of consistency.

**5. Land Use**

Date Property Acquired

Sept 18, 2020

Existing Use

RR

Proposed Use

RR - \* Kennel

Existing and Proposed buildings and Structures

Type of Building or Structure		Set Backs (m)				Height (m)	Dimensions (m x m)	Area (m <sup>2</sup> )	Date of Construction / Proposed Construction	Time use has continued (for existing buildings & structures)
		Front	Rear	Side	Side					
House	<input checked="" type="checkbox"/> Existing <input type="checkbox"/> Proposed	all are approx via google maps				5.2 m	11.8 x 8.5 m	139 m <sup>2</sup>	2001	continuous
		approx 200 m	approx 460 m	approx 7m	approx 7m					
Arena	<input checked="" type="checkbox"/> Existing <input type="checkbox"/> Proposed	180 m	460 m	8m	12m	8.23 m	36.5 x 18 m	648 m <sup>2</sup>	unknown	continuous
Barn/Kennel	<input checked="" type="checkbox"/> Existing <input type="checkbox"/> Proposed	230 m	420 m	7m	4m	4.21 m	24 x 18 m	448 m <sup>2</sup>	unknown	continuous
	<input type="checkbox"/> Existing <input type="checkbox"/> Proposed									
	<input type="checkbox"/> Existing <input type="checkbox"/> Proposed									
	<input type="checkbox"/> Existing <input type="checkbox"/> Proposed									

**Water**

- Private Well
- Communal Well
- Municipal Water
- Other: \_\_\_\_\_

**Sewage Disposal**

- Private Septic
- Communal Septic
- Other: \_\_\_\_\_

**Storm Drainage**

- Sewer
- Ditches
- Swales
- Other: \_\_\_\_\_

**Tile Drainage**

- No
- Yes, please mark on site plan location of tile runs
- unknown

Does the proposed development produce greater than 4500 litres of effluent per day?

Yes

No

If yes, attach a servicing options report and hydro geological report

Are the lands part of a Nutrient Management Plan?

Yes

No

Please provide plan number \_\_\_\_\_ and date approved by OMAFRA \_\_\_\_\_

Are there any livestock facilities within 500 metres of the subject lands?

Yes

No

If yes, provide a Farm Data Sheet completed by each livestock facility owner for each of the livestock facilities. <http://mulmur.ca/departments/planning>

**6. Other Information**

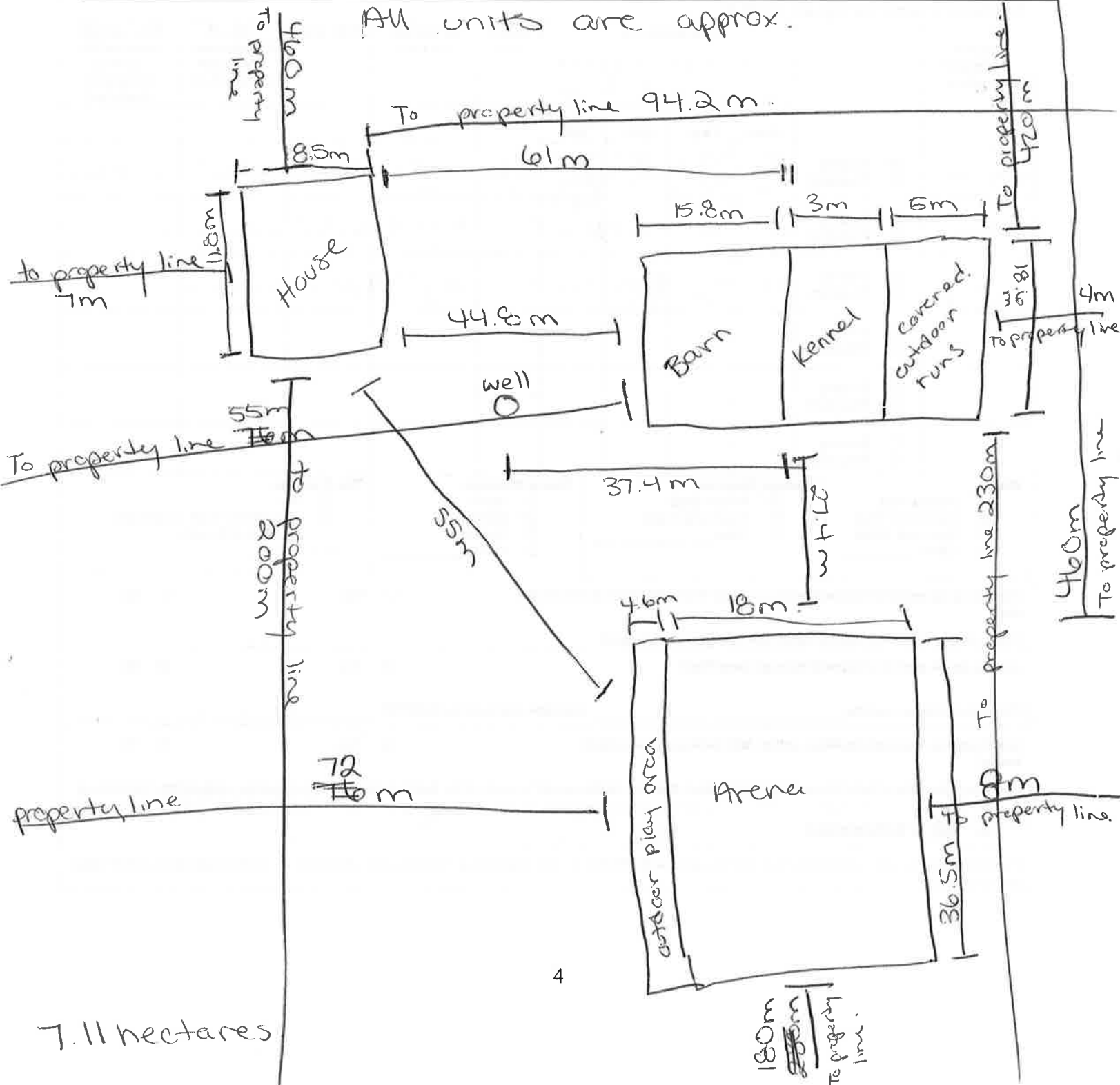
Please provide any other information that may be useful to the Council or other agencies in reviewing this application, ie. health department, conservation authority, etc.

**7. Sketch (please use metric units)**

The application shall be accompanied by a sketch showing the following:

- The boundaries and dimensions of the subject land
- The location, size and type of all existing and proposed buildings and structure on the subject land, indicating the distance of the buildings or structures from the lot lines
- The approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks
- The current use on land that is adjacent to the subject land
- The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or right of way
- The location and nature of any easement affecting the subject land

All units are approx.



7.11 hectares

**AUTHORIZATION, DECLARATIONS AND ACKNOWLEDGEMENTS**

**OWNERS AUTHORIZATION**

I, Linda Heaton, am the owner of the lands subject to this application hereby agree to the following:

1. Township staff or their representatives are authorized to enter my property for the purposes of evaluating this application.
2. I acknowledge and agree to pay all costs associated with the processing and evaluation of this application, including any peer reviews and consulting fees. These costs may be deducted from the deposit or invoiced directly, at the discretion of the Township. Should this application be appealed to the Local Planning Appeal Tribunal, I am aware that I will be responsible and agree to pay all fees related to the Local Planning Appeal Tribunal process.
3. For the purposes of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application, and further I authorize my agent for this application to provide any of my personal information that will be included in this application or collected during the processing of this application.
4. I authorized Amanda Kerman to make this application of my behalf.

December 15 / 2020  
Date

  
Signature of Owner

\_\_\_\_\_  
Signature of Owner

**SWORN DECLARATION OF APPLICANT**

I, \_\_\_\_\_ of the \_\_\_\_\_ in the \_\_\_\_\_  
\_\_\_\_\_ make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true.

Sworn (or declared) before me at the \_\_\_\_\_ in the \_\_\_\_\_  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Commissioner of Oaths

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Applicant





# FARM DATA SHEET

## Minimum Distance Separation I (MDSI)

**NOTE TO THE FACILITY OWNER:**

Your cooperation in filling out this sheet will help to ensure that new land uses will be located at a suitable distance from your operation.

File No. \_\_\_\_\_  
Applicant \_\_\_\_\_

**Permanent Manure or Material Storage Types**

Solid Manure: 18% dry matter, or more  
Liquid Manure: Less than 18% dry matter  
Digestate: Less than 18% dry matter

- 0 No storage required (manure/material stored for less than 14 days)
- V1 Solid, inside, bedded pack
- V2 Solid, outside, covered
- V3 Solid, outside, no cover, greater than or equal 30% dry matter
- V4 Solid, outside, no cover, 18% to less than 30% dry matter, with covered liquid runoff storage
- L1 Solid, outside, no cover, 18% to less than 30% dry matter, with uncovered liquid runoff storage
- V5 Liquid, inside, underneath slatted floor
- V6 Liquid, outside, with a permanent, tight fitting cover
- V7 Liquid, (digestate), outside, no cover
- L2 Liquid, outside, with a permanent floating cover
- M1 Liquid, outside, no cover, straight-walled storage
- M2 Liquid, outside, roof, but with open sides
- H1 Liquid, outside, no cover, sloped-sided storage

Owner of Livestock Facility Colin Cochrane  
 Telephone (705) 890 0543 Civic Address 198034 3rd Line East  
 Municipality Mulmur Ont Lot Z1RP Concession 3 DIV \_\_\_\_\_  
 Tillable Hectares/Acres\* on the lot where the livestock facility is located \_\_\_\_\_ hectares 25.16 acres  
 Closest distance from the livestock facility to the new lot and/or land use \_\_\_\_\_ metres 1200 feet  
 Closest distance from the manure storage system to the new lot and/or land use \_\_\_\_\_ metres 1500 feet  
 Size of the Livestock Facility (Barn): 2400 sq.m.  
 Signature of Livestock Facility Owner \_\_\_\_\_ Date Nov 30/2020

Housing Capacity & Manure Storage: shall be provided in square metres

Animal Type or Material	Description	Housing Capacity* (maximum)	Manure Storage Type* (select from list above)
Beef Cattle	Cows, including calves to weaning (all breeds)	6	V1, V3
	Feeders (7 - 16 months)		
	Backgrounders (7 - 12.5 months)		
Dairy Cattle	Shortkeepers (12.5 - 17.5 months)		
	Milking-age cows (dry or milking)		
	Large-framed, 545 kg - 636 kg (for example - Holsteins)		
	Medium-framed, 455 kg - 545 kg (for example - Guernseys)		
	Small-framed, 364 kg - 455 kg (for example - Jerseys)		
	Heifers (5 months to freshening)		
	Large-framed, 182 kg - 545 kg (for example - Holsteins)		
	Medium-framed, 148 kg - 455 kg (for example - Guernseys)		
	Small-framed, 125 kg - 364 kg (for example - Jerseys)		
	Calves (0 - 5 months)		
Swine	Large-framed, 45 kg - 182 kg (for example - Holsteins)		
	Medium-framed, 39 kg - 148 kg (for example - Guernseys)		
	Small-framed, 30 kg - 125 kg (for example - Jerseys)		
	Sows with litter, dry sows/boars; Segregated Early Weaning (SEW)		
	Sows with litter, dry sows or boars (non-SEW)		
Horses	Breeder gills (entire barn designed specifically for this purpose)	2	V1
	Weaners (7 kg - 27 kg)		
	Feeders (27 kg - 105 kg)		
	Large-framed, mature; >681 kg (including unweaned offspring)		
Sheep	Medium-framed, mature; 227 kg - 680 kg (including unweaned offspring)		
	Small-framed, mature; <227 kg (including unweaned offspring)		
	Ewes & rams (for meat lambs; includes unweaned offspring & replacements)		
	Ewes & rams (dairy operation; includes unweaned offspring & replacements)		
	Lambs (dairy or feeder lambs)		

Animal Type or Material	Description	Housing Capacity*	Manure Storage Type* (select from list above)
Goats	Does & bucks (for meat kids, includes unweaned offspring & replacements)		
	Does & bucks (for dairy, includes unweaned offspring & replacements)		
	Kids (dairy or feeder kids)		
Chickens	Layer hens (for eating eggs; after transfer from pullet barn)	20	V1
	Layer pullets (day olds until transferred into layer barn)		
	Broiler breeder growers (males/ females transferred out to layer barn)		
	Broiler breeder layers (males/ females transferred in from grower barn)		
	Broilers on an 8 week cycle		
	Broilers on a 9 week cycle		
	Broilers on a 10 week cycle		
	Broilers on a 12 week cycle		
Turkeys	Broilers on any other cycle, or unknown		
	Turkey pullets (day old until transferred to layer turkey barn)		
	Turkey breeder layers (males/ females transferred in from grower barn)		
	Breeder toms		
	Broilers (day olds to 6.2 kg)		
Veal	Hens (day olds up to 6.2 kg to 10.8 kg, 7.5 kg is typical)		
	Toms (day olds to over 10.8 kg to 20 kg, 14.5 kg is typical)		
	Turkeys at any other weights, or unknown		
	Milk-fed		
Other	Grain-fed		
	Manure imported to a lot not generating manure		
Anaerobic Digester	Maximum capacity of permanent storages at any time: solid or liquid capacity		

Livestock Facility (Barn): One or more barns or permanent structures with livestock occupied portions, intended for keeping or housing of livestock. A livestock facility also includes all manure or material storages and anaerobic digesters.





**CORPORATION OF THE TOWNSHIP OF MULMUR  
NOTICE OF COMPLETE APPLICATION AND  
PUBLIC MEETING FOR A PROPOSED ZONING BY-LAW AMENDMENT  
Z8-2020 HEATON KENNEL**

The Corporation of the Township of Mulmur will hold a Public Meeting pursuant to Sections 34 of the Planning Act (1990) to consider an amendment to the Zoning By-law.

The public meeting will be held on March 3, 2021 at 9:10 AM using Zoom electronic platform.

**This meeting is being conducted by means of Electronic Participation by a majority of members, as permitted by Section 238 (3.3) of the Municipal Act, 2001, as amended.  
USING VIDEO AND/OR AUDIO CONFERENCING.**

To connect only by phone, please dial any of the following numbers. When prompted, please enter the meeting ID provided below the phone numbers. You will be placed into the meeting in muted mode. If you encounter difficulty, please call the front desk at 705-466-3341, ext. 0

+1 587 328 1099 Canada  
+1 647 374 4685 Canada  
+1 647 558 0588 Canada

To connect to video with a computer, smart phone or digital device and with either digital audio or separate phone line, download the zoom application ahead of time and follow the link below. Enter the meeting ID when prompted.

<https://us02web.zoom.us/j/84829988171>

Meeting ID: 848 2998 8171

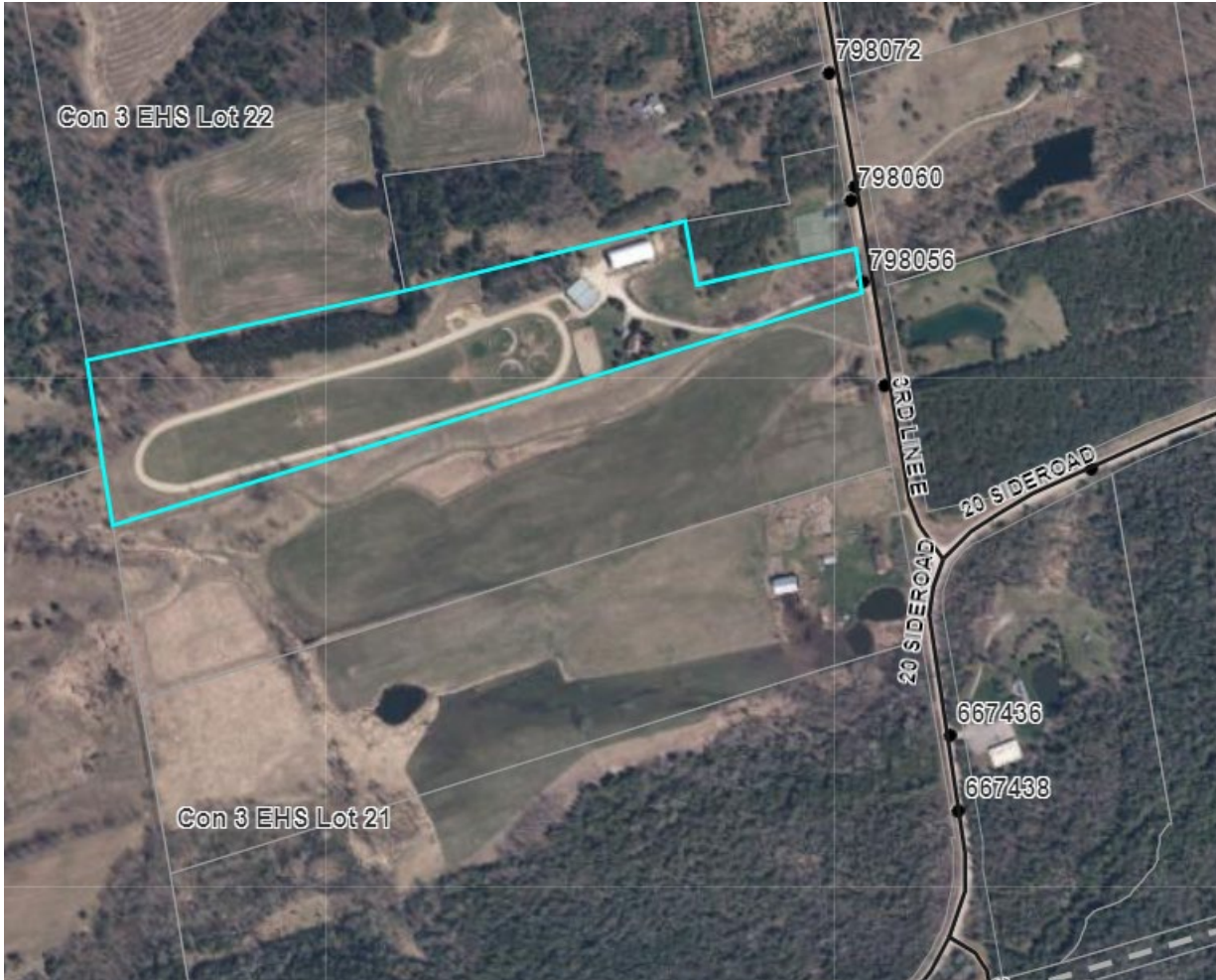
A copy of the proposed amendment is available for review at the municipal office during regular office hours. Anyone wishing to address Council with respect to the proposal may do so at the public meeting. Persons unable to attend the public meeting may provide written comments up until the time of the public meeting. If you wish to be notified of the decision on the proposed application, you must make an oral or written request to the Township of Mulmur. If a person or public body does not make oral submissions at the public meeting or make written submissions to Mulmur Township before the by-law is passed, the person or public body is not entitled to appeal the decision of Council and the Corporation of the Township of Mulmur to the Local Planning Appeal Tribunal (LPAT). Furthermore, the person or public body may not be added as a party to the hearing of an appeal before the LPAT unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

**PURPOSE OF THE AMENDMENT:**

The proposed Zoning By-law Amendment would rezone the subject lands from the Countryside (A) zone to a Countryside exception zone. The proposed amendment would permit a kennel as a permitted use on the property with a lot size of 7.1 hectares rather than the required 8.0 hectares.

**LANDS AFFECTED:**

The Zoning By-law Amendment affects the lands described in the table and identified in the blue outline on the key map below.



	DESCRIPTION
<b>ROLL NUMBER</b>	2216000005054500000
<b>OWNER</b>	LINDA HEATON
<b>STREET ADDRESS</b>	798056 3 <sup>rd</sup> LINE E
<b>LEGAL DESCRIPTION</b>	CON 3 EHS PT LOT 22 RP 7R3156 PT PART 6

For more information contact:

Tracey Atkinson, CAO/Planner

705-466-3341x222

[tatkinson@mulmur.ca](mailto:tatkinson@mulmur.ca)

**DATED: February 9, 2021**

Dustin Early, Planning Coordinator

705-466-3341 x 223

[dearly@mulmur.ca](mailto:dearly@mulmur.ca)



**STAFF REPORT**

**TO:** Council  
**FROM:** Tracey Atkinson, BES MCIP RPP & Dustin Early  
**MEETING DATE:** March 3, 2021  
**SUBJECT:** Z08-2020 Heaton Kennel

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**PURPOSE:**

To assess the planning merits of a zoning by-law amendment application that would change the zoning from the Countryside (A) zone to a Countryside Exception zone. The proposed zoning by-law amendment would permit a dog kennel on the subject lands.

**BACKGROUND:**

	<b>DESCRIPTION</b>
<b>File No.</b>	Z8-2020
<b>Roll No.</b>	2216000005054500000
<b>Owner</b>	LINDA HEATON
<b>Address</b>	798056 3 <sup>RD</sup> LINE E
<b>Legal Description:</b>	CON 3 EHS PT LOT 22 RP 7R3156 PT PART 6
<b>Official Plan:</b>	Agriculture
<b>Zoning:</b>	Countryside (A)
<b>NEC/Greenbelt:</b>	n/a
<b>NVCA Regulated:</b>	yes
<b>Application Submission Date:</b>	December 16, 2020
<b>Public Meeting Date:</b>	March 3, 2021

The current Countryside (A) zone only permits a kennel on lands greater than 8.0 hectares. The application proposes a rezoning from the Countryside (A) zone to a Countryside exception zone to permit a kennel on the subject lands with a lot size of 7.1 hectares versus the required 8.0 hectares.

The previous property owner had acquired a kennel license on the existing lot through a minor variance approved by the Committee of Adjustment, resulting in the following:

Mailhot - Roll Number 5-05450 - Part East Half Lot 21, Conc. 3 EHS

A licensed kennel shall be permitted to be established on a lot of some 7.0 ha. provided the number of dogs is limited to not more than 9 in total (including those of the owner). Pursuant to conditions imposed by the Committee of Adjustment relating to the provisional approval of an application for a Minor Variance, the license for a kennel shall be issued to Mike and Dana Mailhot only, and it is not transferrable.

In the decision excerpt above, it specifically states that the license was to be granted only to the previous owner. When the applicant purchased the property the ability for them to apply for a kennel license had been removed by the language of the minor variance tying the approval to the owners.

**STRATEGIC PLAN ALIGNMENT:**

4. Growing a Sustainable Mulmur: Being Proactive in Sustainable Initiatives to ensure the long term well being of Mulmur

**FINANCIAL IMPACTS:**

No financial impact. Processing costs are generally covered by the application fee.

**ANALYSIS:**

The follow is a summary of the policy implications:

<b>Planning Document</b>	<b>Policy Implications</b>
<b>County Official Plan</b>	The County Official Plan has no specific references.
<b>Mulmur Official Plan</b>	Mulmur Official Plan has no specific references
<b>Provincial Policy Statement</b>	The Provincial Policy Statement has no specific references
<b>Growth Plan</b>	N/A
<b>NEC/Greenbelt</b>	N/A
<b>NVCA Regulations</b>	NVCA has no specific references
<b>Agricultural Land Base</b>	Yes
<b>Natural Heritage System</b>	No

The Provincial Policy Statement, County Official Plan and local Official Plan contain high level policy direction. There are no references made to the size of a lot required for kennels.

**Zoning:**

The subject lands are zoned Countryside Area (A) with a lot size of 7.1 hectares (17.5 acres). As per the zoning by-law, kennels are not permitted on properties with a lot size below 8.0 hectares (19.8 acres).

A kennel under the zoning bylaw is defined:

An establishment developed and operated in accordance with the requirements of the Township's Canine Control By-Law, as amended, for the keeping, breeding and raising of domesticated animals but shall not apply to the keeping of animals in a veterinary clinic for the purpose of observation and or recovery necessary to veterinary treatment.

From the information provided in the application, there is no new proposed building associated with this application. Any new structure would be subject to a building permit and zoning review at that time.

On review, it is noted that the lot frontage is approximately 38 m whereas the minimum required frontage for permitted uses in the zone is 100 m. The zoning by-law makes provisions for existing undersized lots of record.

#### 3.10.2.3 Existing Undersized Lots of Record

Where a lot, having a lesser lot area and/or lot frontage than required herein, existed on the date of passing of this By-law, or where such a lot is created by a public authority, such smaller lot may be used and a permitted building or structure may be erected, altered and/or used on such smaller lot provided that the lot has at least 30 m of frontage, an area of at least 0.2 hectares, is located on a maintained public road and all other applicable zone provisions of this By-law are complied with.

Despite the deficient frontage, the property has considerable depth and has infrastructure already in place from the previous owners through the development of the existing kennel. The infrastructure is visible in the attached aerial photography and was confirmed by staff through a site visit.

Generally, Mulmur Township's direction regarding zones and permitted uses are associated with lots rather than the owners of the parcel. The continuation of existing uses is a general provision in the Zoning By-law has provisions that do not see permitted uses revoked by an ownership change but based on discontinued usage.

#### 3.10.1.1 Continuation of Existing Uses

The provisions of this By-law shall not apply to prevent the use of any existing lot, building or structure for any purpose prohibited by this By-law if such existing lot, building or structure was lawfully used for such purpose, prior to the effective date of this By-law and provided that the lot, building or structure continues to be used for that purpose. Where the use ceases to exist for a period of two years, the use will be deemed to have been discontinued.

The concerns of licensing being non-transferable to a new owner will still be applicable as per the *Animal Care and Control by-law*:

3.2 Only the owner may apply for and be issued a kennel license. A license issued to the owner is not transferable to any new owner.

In the future a new owner would still need to apply for a license but would not be required to have a zoning by-law amendment to continue or reestablish a kennel.

Public opposition was received regarding the maximum number of dogs that would be allowed during the previous public consultation on the application made by the previous owners. Based on the previous comments consideration of the previously established

limit of 9 dogs including the owners may still be relevant. It is noted that without including the limit in the Zoning by-law the limit would be set by the Canine by-law as 30 dogs

## **AGENCY COMMENTS**

NVCA:

The Nottawasaga Valley Conservation Authority (NVCA) has reviewed the proposed amendment which and based upon our mandate and policies under the Conservation Authorities Act, we have no objection to the approval of this application.

Dufferin County:

Z8-2020 798056 3<sup>rd</sup> Line East Concession 3 EHS Part Lot 22

- The subject property falls within a Sand and Gravel Resource Area under Schedule D (Mineral Aggregate Resource Areas). Per Section 4.4 the County recognizes the fixed nature of mineral resources throughout the County and will ensure the long-term protection and appropriate management of the mineral resources. However, it is also recognized that there needs to be a balance between competing County priorities regarding the protection of mineral resources and other goals of the Official Plan. Any new developments in known deposits of mineral aggregate resources are required not to preclude or hinder the establishment of new mineral aggregate resource operations or access to the resources. Consultation occur with the Province to confirm the significance of the mineral resources on the subject property
- The subject property is within the Rural Lands designation of the County OP (Schedule C). Rural lands are intended to protect the natural amenities and rural character of the County while providing opportunities for rural and other agricultural uses and resource-based activities, and recreational and tourism opportunities. The specific permitted uses and accessory uses will be established in the local municipal official plans and implementing zoning by-laws.
- The property contains Earth Science ANSI and there are non-evaluated wetlands and woodlands adjacent to the property (Schedule E). Per County OP Policy Section 5.3.3 Earth Science and Life Science ANSI's are identified on Schedule E. Development and site alteration will not be permitted within or adjacent to ANSI's unless it has been demonstrated that there will be no negative impacts on the natural features or their ecological functions through the preparation of an EIS. Per Section 5.3.4 Development and site alteration will not be permitted within or adjacent to significant woodlands unless it has been demonstrated that there will be no negative impacts on the natural features or their ecological functions through the preparation of an EIS. Per Section 5.3.6 prior to development or site alteration within or adjacent to any unevaluated wetland an evaluation will be required to determine its significance. Development and site alteration will not be permitted within any unevaluated wetland or locally or regionally significant wetland or adjacent land unless it has been demonstrated that there will be no negative impacts on the natural features or their ecological

functions through the preparation of an EIS. The applicant should consult with the Township and NVCA to determine whether an EIS would be required.

- The property is within the significant groundwater recharge area Under Appendix 2 (Source Water Protection). Per Policy 5.4.2(c) states that prior to the approval of development applications within designated vulnerable areas, the proponents shall demonstrate to the satisfaction of the County, local municipality, Conservation Authority and Province, where necessary, that the quality and quantity of municipal drinking water sources will not be negatively impacted. The applicant should consultation occur with the Township of Mulmur and NVCA related to the potential impacts to source water as the subject property is located within a source water protection area (Significant Groundwater Recharge Area).

**RECOMMENDATION:**

It is recommended that this application be considered for approval by Council subject to any concerns raised by the public or through the agency circulation.

Respectfully submitted,

*Tracey Atkinson*

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Tracey Atkinson, BES MCIP RPP  
Planner

*Dustin Early*

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Dustin Early  
Planning Coordinator















# Zoning By-Law Amendment Application

Under Section 34 of the Planning Act

DATE RECEIVED January 7 / 21

Roll Number: 22-16-000-00 - -0000

### Submission of the Application

- One application form for each parcel to be severed.
- Application Fees cheque 310
- Pre-consultation with NVCA, NEC or Road Authority (if required)
- Sketch

### Completeness of the Application

The information in this form **must** be provided by the applicant with the appropriate fee. If the information and fee are not provided, the application will be returned or refused for further consideration until the information and fee have been provided.

The application form also sets out other information that will assist the Township and others in their planning evaluation of the consent application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be refused.

### SUMMARY OF FEES

Costs will be invoiced as received (plus a 10% Administration charge) and are required to be paid in full and will not be drawn from the security deposit.

\*MINOR ZONING AMENDMENT  
NON REFUNDABLE FEE: \$1500 10

MAJOR ZONING AMENDMENT  
NON REFUNDABLE FEE: \$2500  
SECURITY DEPOSIT: Estimated by staff

\*NVCA FEE IF IN REGULATED OR NHS AREA

1. Applicant and Ownership Information			
Name of Legal Owner(s) <u>John &amp; Christine Wiedemann</u>		Telephone: <u>705-466-6936</u>	
Address <u>958400 7th Line East Mulmur</u>		Postal Code <u>L9V 0M9</u>	
Email <u>jcplus6@yahoo.ca</u>			
Contact Information, if different than owner (this may be a person/firm acting on behalf of the owner)			
Name of Contact		Telephone:	
Address		Postal Code	
Email			
Mortgage, Line of Credit, Charges, or other encumbrances in respect of the subject land			
Name <u>Scotia Bank</u>		Address <u>13 Victoria st W Alliston</u>	
DC #	Telephone/Fax <u>705-435-4344</u>	Email	

2. Location and Description of the Subject Land			
Concession	Lot	Registered Plan/Lot(s)/block(s)	
Street/Emergency No. <u>958400 <del>7th Line East</del></u>	Street/Road <u>7th Line E</u>	Reference Plan No.	Part Number(s)
Width of street/road _____ m	<input checked="" type="checkbox"/> Municipal year round maintained road	<input type="checkbox"/> MTO / County Road	<input type="checkbox"/> Seasonal / Private Road
Frontage (m)	Entire Property	Affected Area (is amendment does not affect entire property)	

Depth (m)		
Area (hectares)		
<b>3. Zoning and Official Plan Information</b>		
Current zoning of subject lands: <i>Residential</i>	Proposed zoning: <i>Rural Residential exception</i>	
Related applications under the Planning Act, in any:	Has subject lands even been subject of an application under the Planning Act?  File #: _____ Status: _____	
Nature & extent of the proposed zoning:		
Purpose/reason why the rezoning is requested: <i>We would like to place a horse or 2 on our property for our daughter</i>		
Current Official Plan designation:	Provide an explanation of how the application conforms to the Official Plan	
<b>4. Consistency with Policy Documents</b>		
Does this application:		
Alter the Boundary of a settlement area?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Create a new settlement area?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Remove lands from an employment area?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, provide details of any Official Plan or Official Plan Amendment:		
Are the subject lands in an area where conditional zoning may apply? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If yes, provide details of how this application conformed to Official Plan conditional zoning policies		
Is the proposed application consistent with the Provincial Policy Statement and any other Policy Statements issued under subsection 3(1) of the Planning Act: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Name of individual having knowledge of the policy statements. A report may be required to accompany this application and support the above statement of consistency.		Signature
Are the subject lands within the Niagara Escarpment Greenbelt Plan area?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are the subject lands within the Greater Golden Horseshoe Growth Plan area?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Does the proposed application conform to or does not conflict with the Provincial Plans, including Greenbelt Plan and Growth Plan:

Yes

No

Name of individual having knowledge of the policy statements. A report may be required to accompany this application and support the above statement of consistency.

Signature

**5. Land Use**

Date Property Acquired

Dec. 2002

Existing Use

Residential

Proposed Use

Residential with horses.  
Rural Res. exception

Existing and Proposed buildings and Structures

Type of Building or Structure		Set Backs (m)				Height (m)	Dimensions (m x m)	Area (m <sup>2</sup> )	Date of Construction / Proposed Construction	Time use has continued (for existing buildings & structures)
		Front	Rear	Side	Side					
	<input type="checkbox"/> Existing <input type="checkbox"/> Proposed									
	<input type="checkbox"/> Existing <input type="checkbox"/> Proposed									
	<input type="checkbox"/> Existing <input type="checkbox"/> Proposed									
	<input type="checkbox"/> Existing <input type="checkbox"/> Proposed									
	<input type="checkbox"/> Existing <input type="checkbox"/> Proposed									
	<input type="checkbox"/> Existing <input type="checkbox"/> Proposed									

**Water**

- Private Well
- Communal Well
- Municipal Water
- Other: \_\_\_\_\_

**Sewage Disposal**

- Private Septic
- Communal Septic
- Other: \_\_\_\_\_

**Storm Drainage**

- Sewer
- Ditches
- Swales
- Other: \_\_\_\_\_

**Tile Drainage**

- No
- Yes, please mark on site plan location of tile runs

Does the proposed development produce greater than 4500 litres of effluent per day?

Yes

No

If yes, attach a servicing options report and hydro geological report

**Are the lands part of a Nutrient Management Plan?**

Yes

No

Please provide plan number \_\_\_\_\_ and date approved by OMAFRA \_\_\_\_\_

**Are there any livestock facilities within 500 metres of the subject lands?**

Yes

No

If yes, provide a Farm Data Sheet completed by each livestock facility owner for each of the livestock facilities. <http://mulmur.ca/departments/planning>

**6. Other Information**

Please provide any other information that may be useful to the Council or other agencies in reviewing this application, ie. health department, conservation authority, etc.

## **7. Sketch (please use metric units)**

The application shall be accompanied by a sketch showing the following:

- The boundaries and dimensions of the subject land
- The location, size and type of all existing and proposed buildings and structure on the subject land, indicating the distance of the buildings or structures from the lot lines
- The approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks
- The current use on land that is adjacent to the subject land
- The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or right of way
- The location and nature of any easement affecting the subject land



**AUTHORIZATION, DECLARATIONS AND ACKNOWLEDGEMENTS**

**OWNERS AUTHORIZATION**

*N* *we* *+* John + Christine Wiedemann am the owner of the lands subject to this application hereby agree to the following:

1. Township staff or their representatives are authorized to enter my property for the purposes of evaluating this application.
2. I acknowledge and agree to pay all costs associated with the processing and evaluation of this application, including any peer reviews and consulting fees. These costs may be deducted from the deposit or invoiced directly, at the discretion of the Township. Should this application be appealed to the Local Planning Appeal Tribunal, I am aware that I will be responsible and agree to pay all fees related to the Local Planning Appeal Tribunal process.
3. For the purposes of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application, and further I authorize my agent for this application to provide any of my personal information that will be included in this application or collected during the processing of this application.

*N* *we* *+* authorized John + Christine Wiedemann to make this application of my behalf.

Jan 7 2021  
Date

[Signature]  
Signature of Owner

[Signature]  
Signature of Owner

**SWORN DECLARATION OF APPLICANT**

*N* *we* *+* John + Christine Wiedemann of the \_\_\_\_\_ in the \_\_\_\_\_ make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true.

Sworn (or declared) before me at the \_\_\_\_\_ in the \_\_\_\_\_  
this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
Commissioner of Oaths

[Signature]  
Applicant

[Signature]  
Applicant



X Run in shed proposal





**CORPORATION OF THE TOWNSHIP OF MULMUR  
NOTICE OF COMPLETE APPLICATION AND  
PUBLIC MEETING FOR A PROPOSED ZONING BY-LAW AMENDMENT  
Z01-2021 WIEDEMANN EQUINE**

The Corporation of the Township of Mulmur will hold a Public Meeting pursuant to Sections 34 of the Planning Act (1990) to consider an amendment to the Zoning By-law.

The public meeting will be held on March 3, 2021 at 9:20am using Zoom electronic platform.

**This meeting is being conducted by means of Electronic Participation by a majority of members, as permitted by Section 238 (3.3) of the Municipal Act, 2001, as amended.  
USING VIDEO AND/OR AUDIO CONFERENCING.**

To connect only by phone, please dial any of the following numbers. When prompted, please enter the meeting ID provided below the phone numbers. You will be placed into the meeting in muted mode. If you encounter difficulty, please call the front desk at 705-466-3341, ext. 0

+1 587 328 1099 Canada  
+1 647 374 4685 Canada  
+1 647 558 0588 Canada

To connect to video with a computer, smart phone or digital device and with either digital audio or separate phone line, download the zoom application ahead of time and follow the link below. Enter the meeting ID when prompted.

<https://us02web.zoom.us/j/84829988171>

Meeting ID: 848 2998 8171

A copy of the proposed amendment is available for review at the municipal office during regular office hours. Anyone wishing to address Council with respect to the proposal may do so at the public meeting. Persons unable to attend the public meeting may provide written comments up until the time of the public meeting. If you wish to be notified of the decision on the proposed application, you must make an oral or written request to the Township of Mulmur. If a person or public body does not make oral submissions at the public meeting or make written submissions to Mulmur Township before the by-law is passed, the person or public body is not entitled to appeal the decision of Council and the Corporation of the Township of Mulmur to the Local Planning Appeal Tribunal (LPAT). Furthermore, the person or public body may not be added as a party to the hearing of an appeal before the LPAT unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

**PURPOSE OF THE AMENDMENT:**

**The proposed Zoning By-law Amendment would rezone the subject lands from the Rural Residential zone to a Rural Residential Exception zone. The proposed amendment would permit 2 Horses on the subject lands.**

**LANDS AFFECTED:**

The Zoning By-law Amendment affects the lands described in the table and identified in the blue outline on the key map below.



	<b>DESCRIPTION</b>
<b>ROLL NUMBER</b>	2216000004037100000
<b>OWNER</b>	JOHN/CHRISTINE WIEDEMANN
<b>STREET ADDRESS</b>	958400 7 <sup>th</sup> LINE E
<b>LEGAL DESCRIPTION</b>	CON 7E E PT LOT 27 RP 7R4778 PART 1

For more information contact:

Tracey Atkinson, CAO/Planner

705-466-3341x222

[tatkinson@mulmur.ca](mailto:tatkinson@mulmur.ca)

**DATED: February 9, 2021**

Dustin Early, Planning Coordinator

705-466-3341 x 223

[dearly@mulmur.ca](mailto:dearly@mulmur.ca)



**STAFF REPORT**

**TO:** COUNCIL  
**FROM:** Tracey Atkinson, BES MCIP RPP & Dustin Early  
**MEETING DATE:** March 3, 2021  
**SUBJECT:** Z01-2021 (Weidemann Horses)

**PURPOSE:**

To assess the planning merits of a zoning by-law amendment application that would re-zone the subject lands from the Rural Residential (RR) Zone to a Rural Residential exception zone that would permit 2 horses.

**BACKGROUND:**

FILE NO	Z01-2021
ROLL NO	2216000004037100000
OWNER	WEIDEMANN JOHN DOUGLAS WEIDEMANN CHRISTINE ANNE
ADDRESS	958400 7 <sup>TH</sup> LINE E
LEGAL DESCRIPTION:	CON 7 EHS E PT LOT 27 RP 7R4778 PART 1
OFFICIAL PLAN:	RURAL
ZONING:	RURAL RESIDENIAL (RR)
NEC/Greenbelt:	n/a
NVCA Regulated:	n/a
Application Submission Date:	January 7, 2021
Public Meeting Date:	March 3, 2020

The owners of the 2.02 ha (5.00 acres) desire to have horses for their daughter.

The North-East portion of the Subject Lands are developed with a single detached dwelling making up approximately an acre. There is an existing small accessory building that also exists on the property. Aerial photos from 2018 show the rest of the subject property is currently available for pasture.

**STRATEGIC PLAN ALIGNMENT:**

Priority #4. Growing a Sustainable Mulmur: Being Proactive in Sustainable Initiatives to ensure the long term wellbeing of Mulmur and its people.

## **FINANCIAL IMPACTS:**

No financial impact. Processing costs are generally covered by the application fee.

## **ANALYSIS:**

The follow is a summary of the policy implications:

<b>Planning Document</b>	<b>Policy Implications</b>
County Official Plan	No specific references
Mulmur Official Plan	Rural Character Definition Agricultural Land Use Policies, Permitted Uses
Provincial Policy Statement	No specific references
Growth Plan	No specific references
NEC/Greenbelt	N/A
NVCA Regulations	N/A
Agricultural Land Base	Yes
Natural Heritage System	No

The Provincial Policy Statement, Growth Plan and County Official Plan contain high level policy direction and do not include direction related to small agricultural uses but have policy support protecting agricultural land and uses.

The Mulmur Official Plan contains the following policy (excerpt) related to general agricultural uses:

### **4.2.8 AGRICULTURE**

Prime agricultural areas and agricultural operations shall be protected for long-term use. Developments and uses which have the potential to conflict with agriculture and normal farming practices shall be discouraged, or appropriately separated.

### **5.10 MINIMUM DISTANCE SEPARATION REQUIREMENTS**

The Provincial Minimum Distance (MDS) Separation Formulae and Implementation Guidelines, as amended from time to time, shall be used to determine appropriate minimum separation distances between new land uses, including the creation of lots and to determine appropriate minimum separation distances between new or expanding livestock facilities and existing land uses. The MDS Formulae and Implementation Guidelines, shall be applied throughout the Township, including lands within the Niagara Escarpment Plan Area. The Township shall advise the Niagara Escarpment Commission of MDS requirements relating to proposals for development within the Niagara Escarpment Plan Area.

MDS requirements shall be included within the Township's Comprehensive Zoning By-law.

### **DEFINITIONS**

**Normal farm practices:** means a practice, as defined in the Farming and Food Production Protection Act, that is conducted in a manner consistent with proper and acceptable customs and standards as established and followed by similar agricultural operations under similar circumstances; or makes use of innovative technology in a manner consistent with proper advanced farm management practices. Normal farm practices shall be consistent with the Nutrient Management Act, and regulations made under that Act.

The subject lands are designated Rural as such agricultural uses are permitted in the Rural designation.

## Zoning

The subject lands are zoned Rural Residential (RR). Uses in the Rural Residential (RR) zone are restricted to uses that are appropriate to the typical size of lots that are zoned Rural Residential (RR), and include:

- i) Single Detached Dwelling
- ii) additional single dwelling (ASD) or attached accessory dwelling unit or habitable pool house
- iii) bed and breakfast
- iv) home industry
- v) home occupation
- vi) the keeping of not more than 50 chickens on a lot of not less than 0.5 ha and at a location not less than 60 m from any dwelling on an adjacent lot.

Agricultural uses are permitted in the surrounding Countryside (A) zone on parcels of 2.0 ha or greater. The zoning by-law recognizes the existence of rural residential parcels with existing barns, shelter and pasture areas and includes the following regulations:

### **3.8 LIVESTOCK AND MINIMUM DISTANCE SEPARATION**

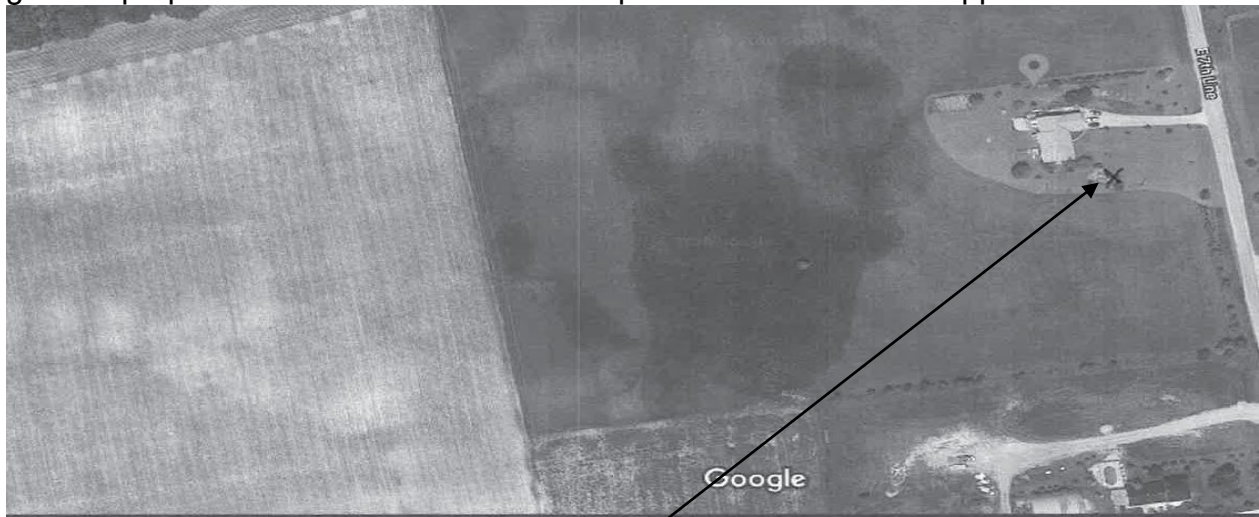
#### **3.8.1 Livestock Facilities**

Notwithstanding any other yard or setback provisions in this By-law to the contrary, no residential, institutional, commercial, industrial or recreational use, located on a separate lot and otherwise permitted by this By-law shall be erected or altered unless it complies with the Ministry's Minimum Distance Separation (MDS I) calculations and Guidelines related thereto.

Notwithstanding any other yard or setback provision in this By-law to the contrary, no *livestock facility*, anaerobic digester or manure storage facility shall be erected or expanded unless it complies with the Ministry's Minimum Separation Distance (MDS II) calculations and Guidelines related thereto.

For the purpose of implementing MDS, cemeteries shall be considered a Type A land use.

Any proposed livestock structures would be subject to MDS at the time of application. A general proposed run-in shed location was provided at the time of application:



X Run in shed proposal

The proposed location in the picture above will have to be adjusted to comply with zoning, accessory structure and MDS setbacks. The zoning for Rural residential properties do not permit structures in front of the principal dwelling as per 3.2 of the zoning by-law. The current front yard setback for the principal building is approximately 34 m and as such should be considered the minimum setback for future run-in shed development to maintain zoning compliance.

As well there exists an accessory building that is approximately 10 m<sup>2</sup> for rural residential zones a property can only have a single accessory structure greater than 10 m<sup>2</sup>. A building inspection may be required to determine the building size on the property as a requirement.

The MDS setbacks requirements for a future structure will require the following setbacks:

**MDS II Setback Distance Summary**

Description	Minimum Livestock Barn Setback Distance
Type A Land Uses	84 m 275 ft
Type B Land Uses	168 m 550 ft
Nearest lot line (side or rear)	8 m 27 ft
Nearest road allowance	17 m 55 ft

**AGENCY COMMENTS**

NVCA:

The Nottawasaga Valley Conservation Authority (NVCA) has reviewed the planning application and have determined the subject lands is not within:

- a flood susceptible area;
- a hazardous site (characterized by unstable soils or bedrock);
- an erosion hazard area, or;
- an area subject to this Authority’s Development, Interference With Wetlands and Alterations To Shorelines and Watercourses Regulation (Ontario Regulation 172/06).
- No Natural Heritage Features present

Dufferin County:

**201-2021 958400 7<sup>th</sup> Line East Concession 7E East Part Lot 27**

- The property is within the Rural Lands designation of the County OP (Schedule C) under 4.3.2 permitted uses, recreational and tourist commercial uses, publicly-owned open spaces, and limited residential development in the form of single detached dwellings, which includes no more than three new lots, may be permitted in rural lands without requiring an amendment to this Plan, but may be subject to a rezoning, and provided the use is permitted in the local municipal official plan, and meets the criteria established within the local municipal official plan. The specific permitted uses and accessory uses will be established in the local municipal official plans and implementing zoning by-laws.
- Within the significant groundwater recharge area under Appendix 2 (Source Water Protection).

**RECOMMENDATION:**

The proposed use of prime agricultural for pasturing livestock complies with the Official Plan and Provincial Plans and is consistent with the Provincial Policy Statement.

It is recommended:

THAT the application be considered for approval, subject to addressing any comments raised by the public or through the agency review, and that the development be restricted to house a maximum of 2 horses, and that the front yard setback for any livestock structure, including a run-in shelter, be 34m.

Respectfully submitted,

*Tracey Atkinson*

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Tracey Atkinson, BES MCIP RPP  
Planner

*Dustin Early*

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Dustin Early  
Planning Coordinator









## Minimum Distance Separation II

Worksheet 1  
Prepared By: Township Mulmur

**Description:** Weidemann - 2 horses


**Application Date:** Wednesday, January 27, 2021

**Municipal File Number:** Z01-2021

**Applicant Contact Information**  
Not Specified

**Location of Subject Livestock Facilities**

County of Dufferin, Township of Mulmur  
MULMUR, Concession: 7 EAST OF HURONTARIO STREET, Lot: 27

Roll Number: 2210000040371000000 

**Calculation Name:** 2 horses

**Description:**

The barn area is an estimate only and is intended to provide users with an indication of whether the number of livestock entered is reasonable.

Manure Type	Type of Livestock/Manure	Existing Maximum Number	Existing Maximum Number (NU)	Total Maximum Number	Total Maximum Number (NU)	Estimated Livestock Barn Area
Solid	Horses, Large-framed, mature; > 680 kg (including unweaned offspring)	0	0.0	2	2.9	60 m <sup>2</sup>

**Manure Storage:** V3. Solid, outside, no cover, >= 30% DM

**Existing design capacity (NU):** 0.0

**Design capacity after alteration (NU):** 2.9

Factor A (Odour Potential)	Factor B (Size)	Factor C (Orderly Expansion)	Factor D (Manure Type)	=	Building Base Distance 'F' (minimum distance from livestock barn)
<b>0.7</b>	<b>X</b>	<b>150</b>	<b>X</b>	<b>1.1400</b>	<b>X</b>
					<b>0.7</b>
					<b>=</b>
					<b>84 m (275 ft)</b>
					Storage Base Distance 'S' (minimum distance from manure storage)
					<b>84 m (275 ft)</b>

**MDS II Setback Distance Summary**

Description	Minimum Livestock Barn Setback Distance	Actual Livestock Barn Setback Distance	Minimum Manure Storage Setback Distance	Actual Manure Storage Setback Distance
Type A Land Uses	84 m 275 ft	TBD	84 m 275 ft	TBD
Type B Land Uses	168 m 550 ft	TBD	168 m 550 ft	TBD
Nearest lot line (side or rear)	8 m 27 ft	TBD	8 m 27 ft	TBD
Nearest road allowance	17 m 55 ft	TBD	17 m 55 ft	TBD



## Minimum Distance Separation II

Worksheet 1

Prepared By: Township Mulmur

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**Preparer Information**

Township Mulmur

Signature of Preparer: \_\_\_\_\_ Date: \_\_\_\_\_  
Township Mulmur

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**NOTE TO THE USER:**

The Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) has developed this software program for distribution and use with the Minimum Distance Separation (MDS) Formulae as a public service to assist farmers, consultants, and the general public. This version of the software distributed by OMAFRA will be considered to be the official version for purposes of calculating MDS. OMAFRA is not responsible for errors due to inaccurate or incorrect data or information; mistakes in calculation; errors arising out of modification of the software, or errors arising out of incorrect inputting of data. All data and calculations should be verified before acting on them.



**DELEGATION REQUEST**

Any written submissions and background information for consideration by Committee or Council must be submitted to the Clerk's office at least 7 (seven) days prior to the set meeting date.

***PLEASE PRINT***

COUNCIL/COMMITTEE: \_\_\_\_\_

DATE: \_\_\_\_\_

SUBJECT: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PHONE: HOME: \_\_\_\_\_ BUSINESS: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

NAME OF GROUP OR PERSON(S) BEING REPRESENTED: (if applicable)

\_\_\_\_\_

BRIEF STATEMENT OF ISSUE OR PURPOSE OF DEPUTATION:

Personal information on this form will be used for the purposes of sending correspondence relating to matters before Council. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M.56, as amended.

Submission of this form does not automatically guarantee a deputation. Questions about this collection should be directed to Michelle Smibert (705) 466 3341 x223, [clerk@mulmur.ca](mailto:clerk@mulmur.ca)



## **THE CORPORATION OF THE TOWNSHIP OF MULMUR**

### **Road Allowances – Stop Up & Closure**

**Adopted by Council on: June 18 2008 Motion 233-2008**

---

THAT the Township of Mulmur Council will no longer consider any stop up and closure of road allowances, which includes any road allowance closures that have had initial approval of Council but have not proceeded to the public meeting stage.



# DUFFERIN COUNTY CANADIAN BLACK ASSOCIATION (DCCBA)

Delegation to  
Town of Mulmur



# Current Stats

---

**1,595**

Total number of Blacks in Dufferin County (Largest visible minority group)

**60,845**

Total population of Dufferin County

**3%**

Black Canadians Roughly 3% of the total population of Dufferin County



# ABOUT DCCBA

---

The Dufferin County Canadian Black Association was founded on June 3, 2020

The impetus for the creation of the Association followed many discussions with community members and stakeholders about the growing Black population in Dufferin County (Blacks including those of African decedent and individuals from the Caribbean and Latin diaspora) and the need to provide a voice, advocacy, a safe space along with educational programs, support services, community outreach and scholarship opportunities benefiting families and businesses within Dufferin County.

The Dufferin County Canadian Black Association (DCCBA) is committed to being a true community partner working with other established agencies to bring value to the Dufferin County community.

Our Association is inclusive and welcoming to all who wish to volunteer, provide feedback, attend events and sign up for future programs.

We are a registered Non-Profit Organization



# DUFFERIN COUNTY CANADIAN BLACK ASSOCIATION



**Mission:** To provide leadership for the continued development and enhancement of the Black community through civic engagement, education, programs and services and advocate for equity and wellbeing for the Black community in Dufferin County. To be a central hub for resources, tools and programs that are unique to the needs of the Black Community in Dufferin County



**Vision:** To develop and foster a socially and economically equitable group that will continue to contribute to the growth and development in Dufferin County and Canada. To have a strong focus on youth Achievement and Excellence. To partner with government officials (all levels), local businesses & corporations to bring awareness and partnering on issues that impacts the community.



**Values:** Advocacy Excellence Education Integrity

# THE BOARD

---



*Geer Harvey*



*Jhordane Stephenson*



*Alethia O'Hara-Stephenson,  
CIP, BA, MBA*



# COMMUNITY OUTREACH TEAM

---



*Phil Dewar*



*Alethia O'Hara-  
Stephenson, MBA, CIP*



*Althea Casamento*

# PARTNERS AND SPONSORS



MUSEUM OF  
DUFFERIN



# PROGRAMS AND EVENTS



## **Ask The Expert Series kicks off January 5th 2021**

- Personal Branding January 5<sup>th</sup>,
- Politics & Voter Engagement February 2<sup>nd</sup>
- Real Estate Investing March 2<sup>nd</sup>

## **Black History Month Events**

- MOD Flag Raising Ceremony February 1<sup>st</sup>
- Panel Discussion February 20

## **Other Planned Events**

- Tutoring 2021
- Financial Literacy 2021
- Coding 2021

# SCHOLARSHIPS



- One of the Barriers to post secondary education is funding.
- DCCBA has partnered with a number of organizations in Dufferin County and Beyond to set up a number of scholarships for our students entering or enrolled in post secondary

## **Partners includes:**

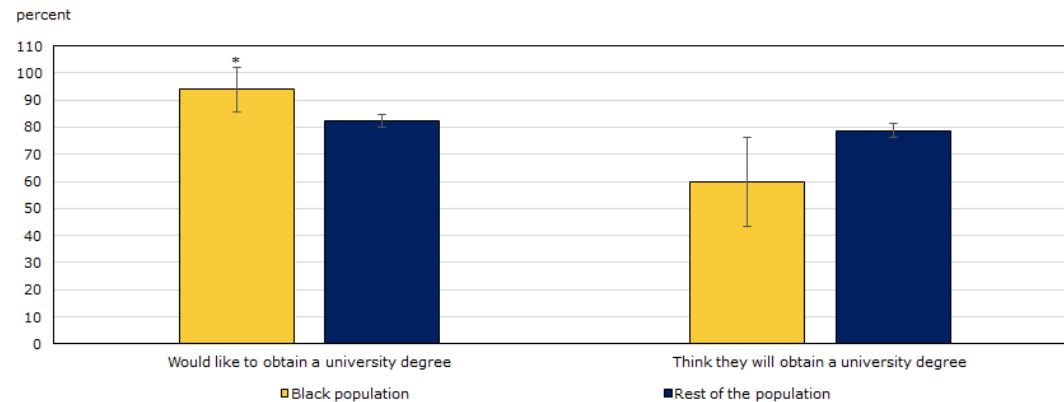
- Dufferin County – Bill Hill Scholarship
- Flato Development Inc
- Cariati Law
- DCCBA Flagship award- Black Excellence
- Fieldgate Homes
- Town of Shelburne



# Black Youth & Post Secondary Stats

- Most Black youth would like to obtain a university degree, but proportionally, they are less likely to think that they will obtain one
- In 2016, although 94% of Black youth aged 15 to 25 said that they would like to get a bachelor's degree or higher, 60% thought that they could.

**Chart 2**  
Level of educational attainment expectations and aspirations among the population aged 15 to 25 years, Canada, 2016



\* significantly different from the rest of the population ( $p < 0.05$ )

Source: Statistics Canada, General Social Survey (Canadians at work and home), 2016.

# HOW WILL THE TOWN OF MONO BENEFIT FROM ACTIVITIES



All Students (youth) will be able to participate in events and programs



Events are inclusive in nature and will be designed to bring our community together through education, and civic engagement



All community members can register for our programs and participate in events including cultural events and programming.



Local businesses will be able to promote and showcase their businesses on our website



Community members will be able to access community specific information in a central spot including job and volunteer opportunities.



Critical news that needs to be disseminated will also be made available and accessible



## IN 2020 WE HEARD....

**From the various forums (Task Force, Town Halls, Zoom meetings, Marches) we heard:**

- ✓ Community Members need a safe space to learn, share and gather relevant and important community information
- ✓ Access to available Job & Volunteer Opportunities
- ✓ Safe space to create a sense of community and belonging – a space that is culturally relevant

# PARTNERSHIP WITH DCCBA PROVIDES

**Partnership** to organize Job workshops in Dufferin County – currently in discussion with Georgian

**Access** to programs and events organized by DCCBA i.e.: Ask the Experts -Financial literacy- community members, staff and council members can participate in these events

**Volunteer Opportunities:** Students/Community members can have the opportunity to volunteer for various initiatives

**Community Outreach:** DCCBA Outreach Team could provide workshops, speaking engagements on Anti-Racism, Black History Month - to bring the message of Diversity & Inclusion to your organization

**Scholarship opportunities:** Students in Dufferin County will be able to avail themselves to the many scholarship opportunities available through DCCBA

**Job opportunities:** Students/Community members will be able to access a variety of jobs available in our community

**Cultural Programming/education:** Opportunity to participate in the various cultural awareness and education programs organized by or in partnership with the association i.e. Black History Month

# PARTNERSHIP BENEFITS

- ✓ Allows you to meet your D&I goals by ensuring that all community members have an equal opportunity to access information
- ✓ Opportunity to share your news on our community spotlight page
- ✓ Direct link to your website
- ✓ Listing on our Business Directory page
- ✓ Investment in our community and in the next generation

# OUR ASK?

1. For only \$240/annually, Register as a partner on our business Registration page to show your support and take advantage of the opportunity to share important information with the community
2. List DCCBA as a resource on the Town of Mulmur Community Engagement or Local Share Page

# QUESTIONS?



# THANK YOU!

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*Alethia O'Hara-Stephenson CIP,BA,  
MBA*



*[alethia.Stephenson@gmail.com](mailto:alethia.Stephenson@gmail.com)*



*[alethia@dufferincountycba.org](mailto:alethia@dufferincountycba.org)*

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*[www.dufferincountycba.org](http://www.dufferincountycba.org)*







Township of Mulmur

# Recreation Master Plan

February 2021



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**Appendix**

Appendix A: Demographic Mapping

# 1 Introduction

## 1.1 What is a Recreation Master Plan?

The purpose of the Recreation Master Plan for Mulmur is to strategically guide and manage municipal planning for parks and recreation assets and services over the next 10 years (to 2030). This Plan will further effective planning, budgeting and implementation of stated goals and objectives for recreation, parks and trails and help the Township guide and manage the development of parks and recreation assets, services, programming and events.

## 1.2 Purpose and Scope of the Master Plan

The principal objective of the Master Plan is to document current municipal recreation assets and develop a series of recommendations and actions to accommodate the current and future recreational needs of the municipality over the next ten years (to 2030). The Master Plan is an integrated plan that evaluates needs and strategies related to the following:

<b>Indoor Facilities</b>	<b>Outdoor Amenities</b>	<b>Parkland &amp; Trails</b>	<b>Service Delivery</b>
<ul style="list-style-type: none"><li>• Community Centre / Arena</li></ul>	<ul style="list-style-type: none"><li>• Sports Fields</li><li>• Sports Courts</li><li>• Playgrounds</li></ul>	<ul style="list-style-type: none"><li>• Parks &amp; Open Space</li><li>• Trail Network</li></ul>	<ul style="list-style-type: none"><li>• Partnerships</li><li>• Programming</li></ul>

The Master Plan provides guidance to develop an appropriate level of service related to recreation for Mulmur residents. It is a flexible blueprint – many of the recommendations contained in this document are stand-alone and can be implemented separate and apart from decisions required to implement other aspects of the Master Plan. The Master Plan should also be placed in the broader context of all obligations of the Township of Mulmur. Changes in the wider municipal environment in terms of fiscal priorities, can be expected to impact the priorities contained in this Master Plan.

### 1.3 Plan Development Process

Ongoing changes in population and demographics, as well as the landscape of delivery of programs and services, has resulted in the need for an evaluation of the Town’s recreation delivery system. In accomplishing this, the process of developing this Master Plan required:

- A township-wide review of existing assets (including facility conditions, revenues and expenditures, utilization, planned capital investment and standards of provision on a population basis).
- Public engagement activities and outreach with key internal and external stakeholders.
- Analysis of local, regional, and provincial demographic and leisure trends, as well as best practices in other communities.
- Review of strategic plans, policies, and priorities (local, regional, and provincial) to develop long-term recreation recommendations that enable the Township to take full advantage of programming, investment, and partnership opportunities.
- Historic and forecasted population dynamics and demographic change and the impact of this on the delivery of recreation.
- An understanding of the current municipal delivery model for recreation including levels of investment in the sector.
- Identification of gaps and opportunities for the provision of facilities, services and programs that may be addressed through the recommendations of the Master Plan.

**Exhibit 1: Study Process**

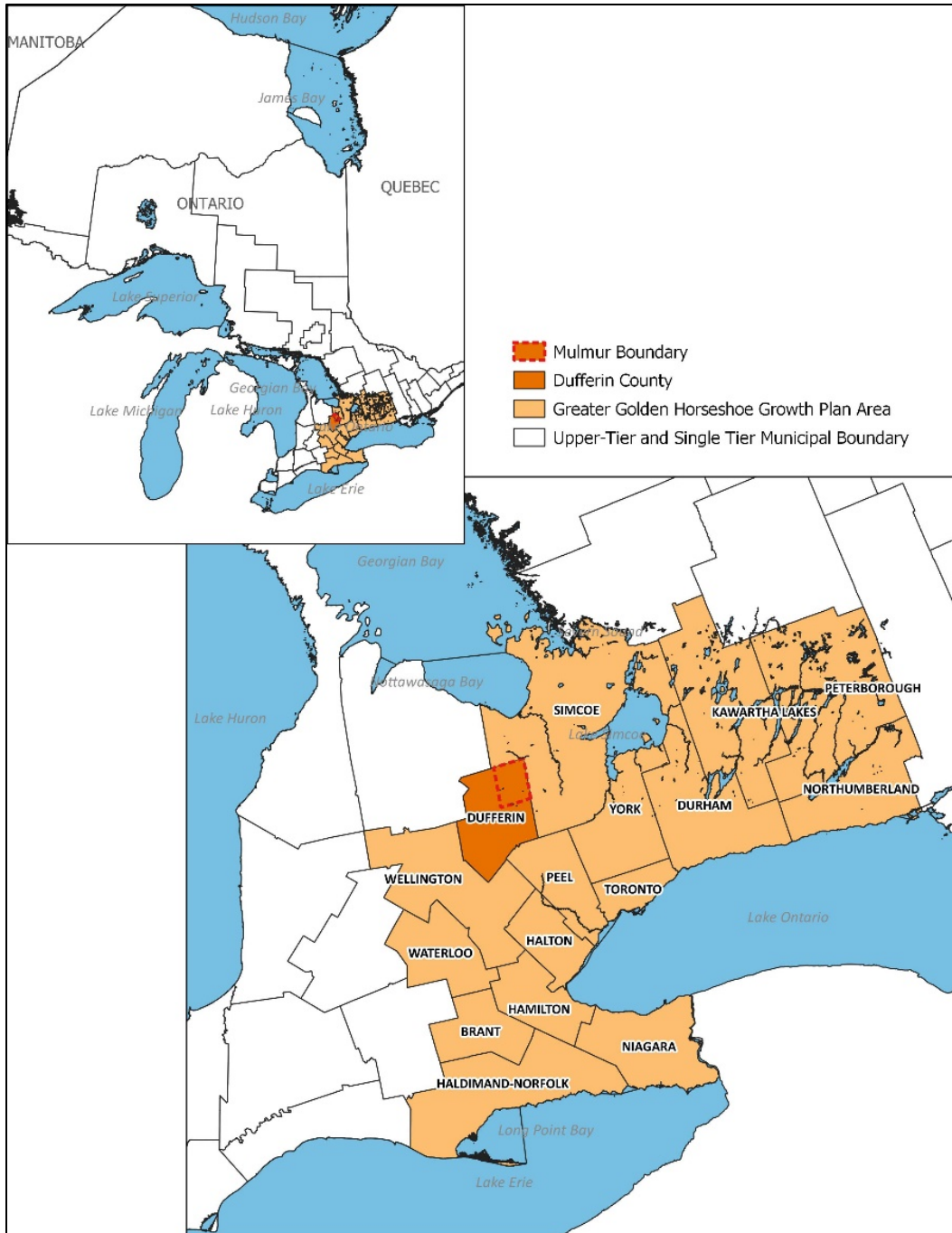


## 2 The Context of Changing Needs

### 2.1 Locational Analysis

The Township of Mulmur is a lower-tier municipality in the northeast portion of Dufferin County and lies within the Greater Golden Horseshoe Growth Plan Area.

**Exhibit 2: Regional Location of Mulmur**





The Township of Mulmur is one of eight lower-tier municipalities within Dufferin County’s jurisdiction. The Town of Orangeville is the largest urban centre and county seat, with just over half the population.

Dufferin County Lower Tier Municipalities	2016 Population
Orangeville	28,900
Mono	8,609
Shelburne	8,126
Amaranth	4,079
Mulmur	3,478
Melancthon	3,008
Grand Valley	2,956
East Garafraxa	2,579
<b>Dufferin County Total</b>	<b>61,735</b>

The Township includes six hamlets and settlement areas: Mansfield, Honeywood, Terra Nova, Kilgorie, Primrose, Rosemont, and Violet Hill, shown in the map below.

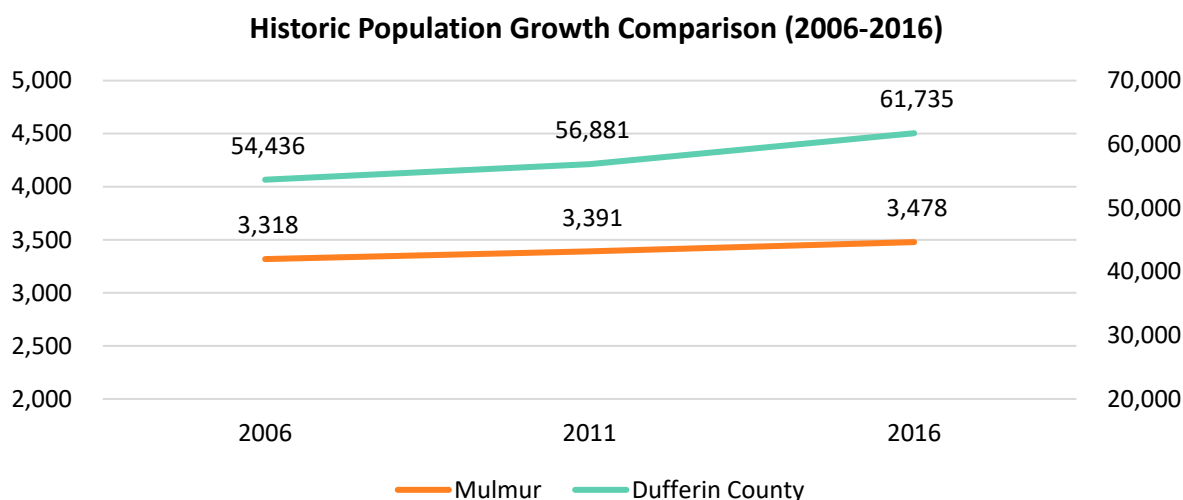
**Exhibit 3: Population Centres within the Township of Mulmur**



## 2.2 Planning for a Changing Demographic

As per the 2016 Census data, the Mulmur’s population is 3,478 residents with a population of 70 people of Indigenous identity, including First Nations and Métis. The Township’s community profile indicates a seasonal population of an additional 6,200 residents.

The following chart compares population growth in the Township and the County from 2006 to 2016. Over this period Mulmur experienced population growth of 4.8%. This is compared to population growth in Dufferin County of 13.4% over the same period.



Source: SPM based on Statistics Canada Census Data, 2011, 2016.

The recommendations and service levels identified within this report utilize the most recent growth projections in the 2019 Development Charge Study, the Dufferin County Official Plan, and the Growth Plan for the Greater Golden Horseshoe.

The Growth Plan for the Greater Golden Horseshoe establishes a population forecast for the County of 80,000 people in 2031. Based on this forecast, the Township’s population is expected to increase to approximately 4,290 by 2031, an increase of 23%. The compound growth rate based on these projections is 1.41% per year over the 15-year period.

### Exhibit 4: Estimated Population Projections to 2031

Municipality / Year	2016	2021	2026	2031	2016-2031 Pop. Growth	2016-2031 Pop. Growth Rates
<b>Dufferin County Projections</b>						
Total Population	61,735	67,306	73,380	80,000	18,265	30%
<b>Township of Mulmur Projections</b>						
Total Population	3,478	3,749	4,019	4,290	812	23%

Source: Sierra Planning and Management based on the Dufferin County Official Plan and Township of Mulmur Development Charge Study, 2019.

Investment in recreation must be viewed as part of the quality of life equation, resident attraction and economic development strategy for the Township and means to achieve growth targets.

### **2.2.1 Areas to Accommodate Future Growth**

From 2006 to 2016, the greatest amount of population growth has been in the southeast of the Township, in and around Mansfield. There was more modest growth in the south-central area containing Violet Hill. There was a modest population decline in the western part of the Township containing Honeywood, Kilgorie, and Primrose. Appendix A provides mapping details related to population change.

Mansfield, Honeywood, and Terra Nova have been designated as settlement areas in the Official Plan, with much of the growth anticipated to occur in Mansfield, where most of the residential land designated for development is located. The average number of new dwellings per year in the Township was 16.6 from 2012 to 2018, growing from 10 at the beginning of the period to 23 at the end.

It is important to note that servicing constraints may limit the amount of growth. The Official Plan states that Mansfield will be served by a municipal water system and private sewage disposal systems. The Plan states that development should only occur when detailed hydrogeological studies are provided to confirm that the use of private septic systems will not adversely affect the groundwater supplies and ensure that there is sufficient water available to meet demand.

The Official Plan and Primrose Employment Lands Secondary Plan designates Primrose as the focus of industrial, commercial, institutional, and related development, with most employment lands located in the Primrose Business Park.

### **2.2.2 Aging Demographics**

While the Township is expected to continue to experience aging (similar to many other communities in Ontario), it is still important to provide recreation opportunities to attract young families to the Township and to provide opportunities for those currently living in the Township. Children and youth (population under 19 years of age) are fairly even geographically distributed within Mulmur, but with a slightly higher percentage in the southeast around Mansfield, as well as the northwest around Honeywood, west of Terra Nova, and west of Kilgorie. It should also be noted that there is a significant youth population to the northwest of Mulmur in Grey Highlands.

Areas with the highest proportion of older adults (65+) are in the central, southwestern, and northeastern parts of the township including Primrose, Terra Nova, and Kilgorie.

See Appendix A for mapping details related to age distribution across the Township.

From the perspective of this Master Plan, planning for age-friendly and multi-generational spaces will be important to address the needs of children, youth, young adults as well as older residents (which is more important in rural areas to counteract rural isolation). This is of growing importance as the population ages. As shown in the exhibits below, the share of the population under 19 years old has dropped from 26% in 2006 to 20% in 2016, with the share of population over the age of 65 (older adults) rising from 13% to 18%. Mulmur’s population profile is slightly older than the County as a whole.

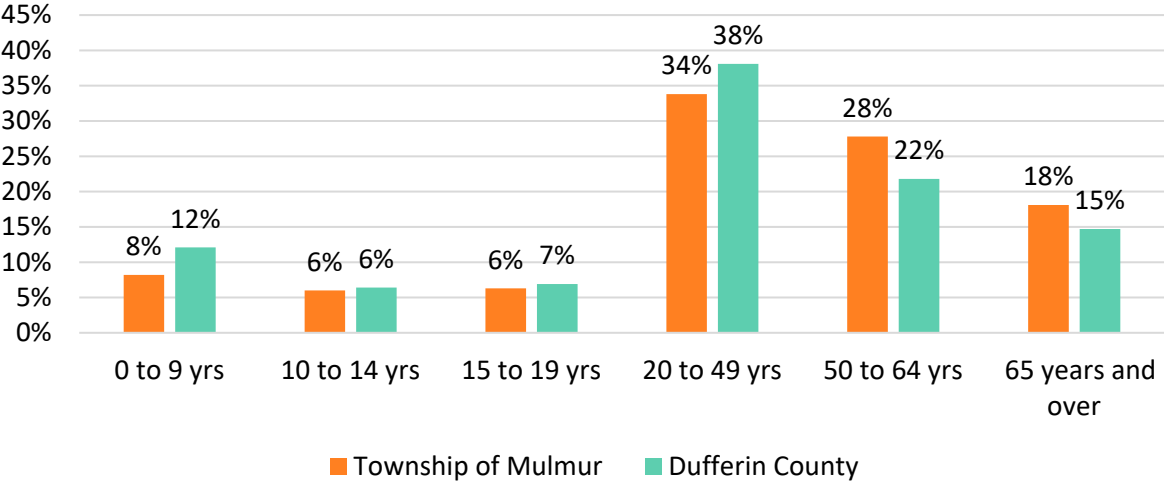
Continuous monitoring of future need and demand for recreational facilities and amenities will be important going forward to ensure the continuation of services and to sustain the current level of service provided in the Township.

**Exhibit 5: Mulmur Population Age Profile 2006 - 2016**

Age Cohort	2006 Pop.	% Share	2016 Pop.	% Share
Children (0-9)	345	10%	285	8%
Youth (10-19)	530	16%	430	12%
Young Adults (20-39)	645	19%	665	19%
Adults (40-64)	1385	42%	1480	42%
Older Adults (65+)	425	13%	630	18%
<b>Total</b>	<b>3330</b>	<b>100%</b>	<b>3490</b>	<b>100%</b>

Source: SPM based on Statistics Canada Census Data, 2006 and 2016

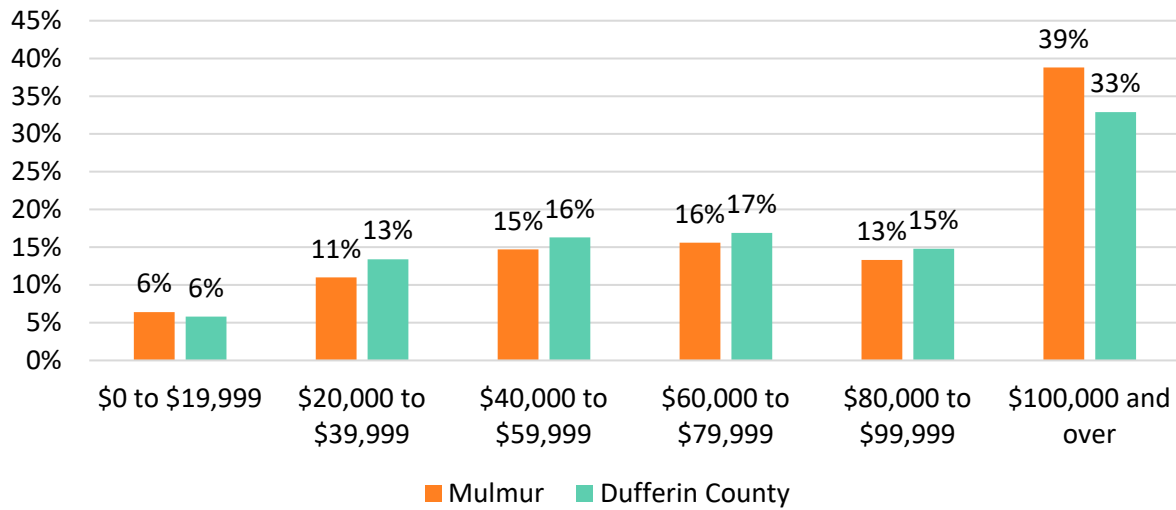
**Exhibit 6: Township and County Age Distribution**



**2.2.3 Considerations of Income**

As per the 2016 census, Mulmur has a median household income after tax of \$82,816, moderately higher than that for Dufferin County as a whole (\$77,256). 38.8% of households have an income of over \$100,000, compared to 32.9% for the County.

**Exhibit 7: Township of Mulmur and Dufferin County 2016 (After Tax) Comparison**



In 2016, 4.2% of Mulmur’s population was under the Low-Income Cut-Off Threshold, after tax (LICO-AT)<sup>1</sup>. This is slightly above the County as a whole at 3.9%, but well below the 9.8% in Ontario as a whole.

The geographic areas that had the highest proportions of resident household under the Low-Income Threshold in 2016 were mostly focused near the north-east of the Township. See Appendix A for mapping details.

<sup>1</sup> Statistics Canada defines low-income cut-off (after tax) as: Income levels at which families or persons not in economic families spend 20 percentage points more than average of their after-tax income on food, shelter and clothing.

## 2.3 Community Aspirations for Recreation

Over the course of the Master Plan process community engagement activities generated input from nearly 500 residents and stakeholders through various methods, including:

- One community workshop;
- One public online survey – the results of which are provided under separate cover; and
- Staff and senior management interviews.

The results of these activities provided for an array of responses. Several common themes and aspirations emerged for the future provision of recreation over the long-term, summarized as follows:

### **Theme 1: Multi-Use Facilities**

- Provide a variety of spaces within facilities that are flexible for multi-purpose use for community gathering, and places for residents of all ages and abilities to participate in recreational pursuits.

### **Theme 2: Enhanced Programming**

- Expand the programs offered to residents, with consideration for the changing demographics and community needs through enhanced partnerships.

### **Theme 3: Inclusive and Accessible**

- Upgrade and renew existing facilities to ensure compliance with AODA requirements to enable access by all residents.

### **Theme 4: Improved Communications**

- Enhance communication between the Township and its residents to provide key information related to recreation, community events, and other happenings.



## 2.4 Trends & Best Practice

### 2.4.1 Service Delivery

Key trends that have emerged in service delivery methods for recreational and sport programming include:

- **Volunteerism** – National trends show a decline in volunteerism, however those who volunteer are doing so on a more frequent basis;
- **Performance measures** – Recreation sector performance measures are increasingly shifting from outputs to outcomes (shift from output measures such as capital costs, number of registrants to outcome measures such as how the program benefited the community and health indicators);
- **Partnerships** – Communities are increasingly entering into partnership agreements with community groups and the private sector to maximize cost efficiencies; and
- **Creating Community Hubs** – the need to animate neighbourhoods with an increase of recreational activity, and work with local groups to determine neighbourhood needs. A community gathering space that provides a range of programming can create a greater sense of belonging, empowerment, and cohesion within diverse populations.

### 2.4.2 Indoor Recreation Infrastructure

Well designed and functioning recreation and sport facilities, trails and parks is key to creating and maintaining healthy communities. Current trends and best practice related to the design and functionality of indoor and outdoor recreation facilities are summarized below.

#### Multi-Use Facilities

There is an increasing focus on creating flexible multi-use “destination” facilities as recreation, entertainment and family centres and community hubs.

#### Accessibility

Improving accessibility within recreation facilities for people with disabilities due to the passing of the Accessibility for Ontarians with Disabilities Act (AODA) where



Flexible Multi-Purpose Spaces, Oak Ridges Community Centre (top) / Meadowvale Community Centre (bottom)

municipalities are required to improve opportunities for participation for people with disabilities through the removal of barriers, with the goal of making Ontario fully accessible by 2025.

## Sustainability

There is an increasing focus on the overall sustainability of a facility (e.g. net zero/carbon neutral) rather than achieving a specific certification program status (e.g. LEED).

### 2.4.3 Parkland Design and Development

While each municipality sets its own goals and priorities in the development of its parkland system, common trends that can have an impact on the development / redevelopment of parks, trails, and other outdoor facilities include demographic changes (e.g. aging communities and rising senior needs for passive pursuits), participation trends in traditional field sports, active transportation and active living, and linking recreation and leisure services to resident's quality of life.

The Township should aim to incorporate key design trends and best practices into the design and/or redesign of parks in the future. These include:

## Inclusion and Accessibility

Accessibility requirements under the Design of Public Spaces Standard of the *Accessibility for Ontarians with Disabilities Act (AODA)* apply to new construction and the redevelopment of elements in public spaces, including parks, trails and other public amenities. Design Standards for Public Spaces encompasses recreational trails, outdoor public use eating areas, outdoor play spaces, exterior paths of travel (e.g. sidewalks), accessible parking, and maintenance, among others.

Ensuring that all park amenities, including play facilities, are welcoming and easily navigable for all ages and abilities is an important consideration. It is important to consider not only mobility devices, but those with cognitive and other issues (i.e. autism, sensory disorders, visual and hearing impairments, etc.). Many park designers are striving to include all types of ages and abilities within the same play / park space by designing amenities that can be used in a multitude of ways.

Current common practice is to engage the community throughout the park design and development stage.

## Nature Based Play

Natural play elements are increasingly becoming more prominent in playground planning. Many benefits of connecting children with nature have been documented, including that a child's social, psychological, academic, and physical health is positively affected when they have frequent contact with nature. Mixing elements of the natural environment with the built environment only enhances the play experience and often see the highest use. One of the main

things that natural play environments combat is static play elements or park designs that children may get bored with quickly. Incorporating natural elements with play places supports higher levels of play through repeated use and can help to encourage children to get outside and explore.

### Outdoor Fitness Equipment

There is a trend in many communities to design parks and their amenities that appeal to older adults. The outdoor gym trend is one of these amenities, often including various mechanical devices ranging from simple sit-up stations to rowing machines, elliptical trainers and leg presses. Signs indicate that the devices are intended for people aged 12 and older, however, in public parks there is no control over the age or skill level of users, and there is no supervision. The equipment does have moving parts and is subject to often harsh winter conditions. Therefore, safety is often a consideration for municipalities, however the benefits to residents often outweigh these concerns.

### Maintenance and Sustainability

Many municipalities are facing strained budgets when it comes to the maintenance and operation of public spaces, as new parks and facilities are acquired through the development process. In order to reduce the maintenance and operational requirements for parkland and park amenities, park development and renewal in the future municipal governments are now contemplating sustainability practices, specifically related to:

- Designs that encourage sustainable maintenance practices; (e.g. xeriscapes, naturalized landscapes, etc.);
- Incorporating native, drought-resistant vegetation features (to reduce watering requirements); and
- Utilizing durable materials and infrastructure (i.e. furniture, play equipment, etc.).



Nature-Based Playground, Salisbury, NB



Bamboo Climbing Structures, Valleyfield, QC



Fitness Stations, Peterborough, ON

## 2.5 The Link Between Physical Activity and Wellbeing

The various facets of “wellbeing” often relate to physical and mental health. ‘A Framework for Recreation in Canada: Pathways to Wellness’ (2015) is a national framework that explores the idea of “wellbeing” in the provision of recreation in Canada. The framework guides the continued evolution of recreation in Canada and is a joint initiative of the Interprovincial Sport and Recreation Council and the Canadian Parks and Recreation Association. This framework is premised on the assertion that recreation provides multiple pathways to wellbeing for individuals, communities and for our built and natural environments, and allows for a re-visioning of recreation’s capacity for achieving wellbeing. The national framework identifies key benefits of recreation and summarizes them as follows:

### Enhances Mental and Physical Wellbeing

- The availability and accessibility of parks and recreation facilities promotes increased levels of physical activity, which in turn, enhances self-esteem, personal growth, and life satisfaction for people of all abilities.

### Enhances Social Wellbeing

- Provides developmental opportunities for children and youth, which supports social relationships in clubs and organizations. Helps decrease anti-social behaviour.

### Creates Strong Families and Communities

- Builds social capital in the form of arts, recreation programming, festivals, and parades. Community events help form relationships between neighbours and promotes positive civic behaviour, mutual caring and volunteerism.

### Economic Benefits to Investing in Recreation

- Recreation spending creates jobs, fosters tourism, makes communities more attractive places to live, learn, work, play and visit. “Upstream” investments can also improve individual and community wellbeing, which reduces costs in health care, social services and justice.

A variety of socio-economic factors can have an influence on participation in physical recreation including age, income, marital status, place of residence, health challenges, consistent access to recreational opportunities, social media, among others. On a more local level, the following trends related to participation have been observed:

- Participation in informal and unorganized activities is becoming more common than in organized programming.
- Key motivators for participation include a desire to maintain a healthy, active lifestyle.
- Time and/or availability of program offering is commonly cited as a barrier to participating in recreational activities.

## 3 Master Plan Values & Priorities

The Master Plan and its recommendations are based on the following vision, principles, goals, and objectives for planning and investment in recreation in Mulmur.

### 3.1 The Vision for Recreation

A proposed vision for recreation in the Township of Mulmur was developed as part of the Master Planning process, and reads:

“The Township of Mulmur will maximize the benefits of accessing recreation in the community, with a focus on the provision of services and renewed facilities, to meet 21<sup>st</sup> Century resident needs.”

### 3.2 Planning Principles

The Master Plan and its recommendations are based on the following principles for planning:

- 1** Prudent advancement of the expansion of recreation services through improved programming and facility investment.
- 2** Strategically invest in recreation infrastructure for resident retention and attraction (e.g. young families).
- 3** Adopt an asset management approach to investment in infrastructure that reflects prudent capital investment. This includes consideration for replacing, decommissioning and/or repurposing assets where warranted.
- 4** Recognize Mansfield and Honeywood as the primary hubs, and Terra Nova as a secondary hub, for recreation within the Township, focusing facility development in these locations.
- 5** Address the needs of target populations (youth and seniors) through recreation planning and optimization of existing facilities, ensuring recreation facilities and opportunities are inclusive and accessible for all.
- 6** Provide an effective range of indoor and outdoor spaces for community recreation activities and programming.
- 7** Protect and enhance Mulmur’s natural environment as important assets for active and passive recreation, and tourist opportunities.



### 3.3 Goals & Objectives

**Goal 1:**  
**Make parks and recreation accessible to all**

**Objectives:**

- Plan for and invest in multi-use and multi-generational (8-80) spaces – this may include investment in indoor facilities but also parks, trails, and other open spaces.
- Strategic investment in recreation infrastructure for target groups including youth and seniors.
- Co-locate appropriate township-owned facilities and/or township resources.

**Goal 2:**  
**Promote health, wellness, and active living**

**Objectives:**

- Provide and support programs and seeking partnerships with organizations or groups that promote health, wellness, and quality of life.
- Protect the natural environment and prioritize effective management of these assets for recreational purposes.
- Facilitate the growth of existing trail systems and promote active transportation through integrated networks of parks, trails, and open spaces.

**Goal 3:**  
**Facility renewal and investment**

**Objectives:**

- Renewal of aging assets based on effective asset management principles.
- Priority for investment to maintain existing facilities that have a viable lifespan before investing in new facilities. This requires a comparison of the costs and benefits of facility renewal against new construction.
- Pursue all opportunities to develop recreation infrastructure by leveraging upper level government and other funding programs that arise over time.

**Goal 4:**  
**Support, promote and partner for access to facilities**

**Objectives:**

- Balance the need for local organization of recreation and facility planning with benefits of coordinated township-wide planning and oversight.
- Encourage community involvement in the development and operating of programs.



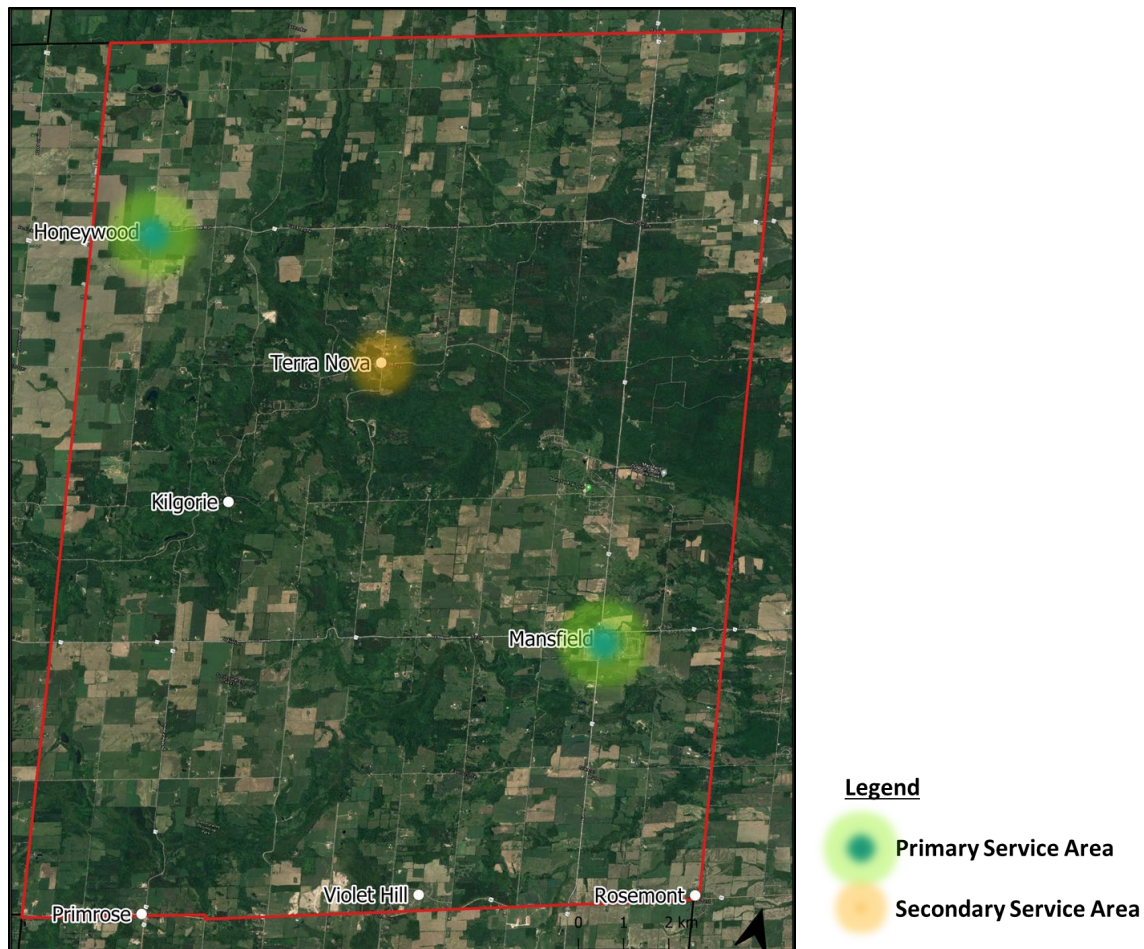
### 3.4 Approach to Planning and Service Levels

The recommendations of this Master Plan cover a range of considerations for the provision of indoor and outdoor recreation facilities as well as parks, open space, and trails, specifically as it relates to capital investment and development and the implementation of projects over the 10-year life of this Plan. The recommendations have been informed by a variety of inputs, and are the product of a balanced assessment of the following long-term capital planning and asset management factors:

- Defined levels of service for each class or category of facility dependent on the nature and scale of use of amenities (i.e. township, community and/or neighbourhood level of service, as appropriate);
- Current and projected population-based standards of provision and the implications of forecasted resident growth on current levels of service;
- Capital implications of aging infrastructure and options to enhance the delivery and operation of assets through future investment and other efficiencies; and
- Community “needs and wants” as expressed through public engagement. Community needs and wants are those that are expressed by members of the public, stakeholders, and community groups. They reflect the aspirations of the community as communicated through the public engagement activities associated with the Master Plan process.

Due to the geographic reach of the Township, there is a need to establish appropriate levels of service for the settlement areas as well as for the more rural areas. This provides a framework to guide future planning and municipal investment in recreation. At present, recreational facilities are focused in Honeywood (at the NDCC) and Mansfield – the identified location for future growth within the Township. Therefore, this Master Plan recognizes Mansfield and Honeywood as primary service areas, offering the broadest range of recreational facilities and services. The third settlement area of Terra Nova, the location of the Township offices, is recognized as a secondary service area providing fewer facilities and/or services related to recreation. This echoes the policies within the official plan to provide sufficient parks, open spaces, and recreational opportunities in or near settlement areas within the Township.

**Exhibit 8: Service Area Nodes**



### 3.5 Approach to Asset Management

The Township has an existing Asset Management Plan (AMP) developed in 2016 which covers the typical hard municipal infrastructure such as bridges, roads, and buildings. With a recognition that in many parts of Ontario, existing infrastructure is degrading faster than it is being repaired or replaced, the Province implemented the Asset Management Planning for Municipal Infrastructure Regulation, O. Reg. 588/17, which came into effect in January 2018.

To improve the ways in which the Township plans for its infrastructure, including its recreation infrastructure in the future, the existing AMP needs updating. In this regard, planning for the operation, maintenance, renewal, replacement, and disposal of municipal infrastructure should be expanded to also focus on recreation and community facilities, open space, and parks within the Township's portfolio.

### Recommendations: Service Levels

1. Maintain the current distribution of recreation amenities in the Township with Honeywood and Mansfield as primary service areas, and Terra Nova as a secondary service area. Future asset management priorities should also be considered.
2. Implement and update the 2016 Asset Management Plan, as per O. Reg. 588/17, retaining a specific and enhanced focus on recreation and community facilities, open space, and parks in addition to the traditional emphasis on hard infrastructure.
3. The location of any major recreation infrastructure (e.g. sports fields, community centres, etc.), as well a future replacement and/or expansion of existing facilities, should represent the most appropriate location based on considerations of land ownership, site suitability, co-location with other municipal recreation infrastructure, and capital costs associated with servicing and development.

## 4 Service Delivery and Programming

### 4.1 Current Model of Service Delivery

The Township is the primary provider of indoor and outdoor publicly accessible recreation facilities. Mulmur's Recreation Department currently plays a role in the direct delivery of drop-in programming (public skating) within the NDCC and is responsible for the maintenance and management of outdoor recreation assets (e.g. playgrounds, ball diamonds, etc.).

The Township currently supports a Community Development Model for the provision of recreation services, balancing its operation with facilitating programs and services led by other organizations/non-profits at municipal facilities and other public and private facilities. The delivery of services in Mulmur is also supported by several agencies and key stakeholders, including:

- Upper Grand District School Board;
- Nottawasaga Conservation Authority;
- Dufferin County (Forest Tracts);
- Ontario Parks (Boyne Valley Provincial Park, Pine River Provincial Fishing Area); and
- Others, including Mansfield Ski Club, Mansfield Outdoor Centre, Rawhide Adventures, Toronto & North York Hunt, and Unicamp of Ontario.

While this model is effective, evolving the role that the Township plays in the provision of recreation will be important going forward.

### 4.2 Effective Partnerships

While the provision of recreation services has traditionally relied on municipal governments, communities are increasingly entering into partnership agreements with community groups and the private sector to maximize cost efficiencies. Partnerships continue to be an important aspect to the provision of recreation services in Mulmur.

Currently, the Township partners with community-based organizations that utilize Township facilities to provide recreation programs and services, providing recreational opportunities for a range of residents. These community partners/organizations include:

#### Hockey / Skating

Ice sports are provided through a variety of leagues and organizations, including Honeywood Minor Hockey, Shelburne Minor Hockey, Ladies Hockey League, Honeywood Figure Skating Club, among others.

## Baseball

Ball leagues that program at the Township's ball diamonds include Mansfield Minor Ball and Mansfield Mens League.

## Township of Melancthon

The Township of Mulmur currently partners with the Township of Melancthon to collectively operate the North Dufferin Community Centre, through a Management Board. A cost-sharing agreement is currently in place, where capital and operating costs are shared equally by each municipality. Continuing this cost-sharing agreement with Melancthon is important going forward.

### Recommendations: Service Delivery & Effective Partnerships

4. Maintain a Community Development Model for the delivery of recreation in the Township. Under this model, where volunteer and agency groups have historically serviced the recreation programming needs of the community, the Township should continue to support these initiatives through the provision of access to facilities for activities.
5. The Township should give consideration to staffing requirements necessary to successfully implement the Township's recreation mandate. Specifically, consider expanding the job description of the NDCC Management role to encompass a broader range of job responsibilities including responsibility for indoor and outdoor recreation, community development of programming opportunities and co-ordination of all recreation and leisure services provided and/or facilitated by the Township. This permanent, full-time job description includes management of the NDCC and events at the Township's facilities.
6. Investigate opportunities for new and/or expanded partnerships to improve service levels, enhance program delivery, and leverage public funding.
7. Continue the cost-sharing agreement with the Township of Melancthon for the operation and maintenance of the NDCC / a new multi-use recreation facility in Honeywood.

### 4.3 Identified Programming Needs

Existing programs offered by the Township are limited to drop-in public skating activities at the NDCC. Respondents to the public survey indicated that they mostly participate in public skating (38%), hockey (22%), and learn to skate programs (16%) in Mulmur. Yoga was also a common program with 7% of respondents having participated over the past year – this is provided in neighbouring communities.

30% of survey respondents (n=198) indicated that there are programs they would like to access that are not currently offered by the Township. Engagement with the community at large resulted in numerous suggestions for an expanded suite of recreational programs. Suggestions for programming, to be offered either by the Township or local community organizations, included the following:

Fitness Programs	General Interest Programs
<ul style="list-style-type: none"> <li>• Gymnastics</li> <li>• Fitness for Older Adults, such as chair Pilates and chair yoga</li> <li>• Aerobics for all ages</li> <li>• Drop-In Pickleball</li> <li>• Dance Classes</li> <li>• Cycle Club for Teens, Adults</li> <li>• Yoga, Zumba, Tai Chi</li> <li>• Boxing, Martial Arts</li> <li>• Learn to Skate for Teens, Adults</li> <li>• Walking / Hiking Club</li> </ul>	<ul style="list-style-type: none"> <li>• Technology / Computers for Older Adults</li> <li>• Safety and First Aid</li> <li>• Cooking</li> <li>• Gardening</li> <li>• Arts and Crafts for all ages</li> <li>• Bridge, Cards</li> <li>• Shuffleboard</li> <li>• Book Club</li> </ul>

A lack of awareness of the programs that are currently offered was identified by survey respondents as the primary barrier limiting their participation in recreation programming. This was followed by a lack of desired programming being offered (36% of respondents), distance / location of facilities or programs (22%), and a lack of appropriate facilities (22%) to host such programs.

With a growing population of older adults, the opportunity exists to offer intergenerational programs in Mulmur that encourage participation and interaction from all age groups. Going forward, it will also be important to focus on providing programming opportunities and spaces for Mulmur’s youth. Opportunities to strengthen programming through municipal partnerships will also need to be explored to take advantage of synergies between neighbouring municipalities, Dufferin County, the public library, or others, to bolster programming opportunities within the Township. As a first step, these initiatives could be explored and/or implemented by a summer student hired by the Township as a pilot project.



### Recommendations: Programming Needs

8. Work with community groups and local partners to expand the suite of traditional and non-traditional programs offered through new or expanded partnerships (e.g. Library, County, sports groups, Ontario Parks, and other agencies), ensuring programming for all age groups, with a special focus on youth and seniors. This can help to enhance the utilization of existing recreation infrastructure.
9. As programming levels increase, develop a methodology to track program registrations and assess the rate of take-up for programs offered by the Township or its partners. Continuous tracking can help determine the complement of programs that should be offered in the future.

## 4.4 Marketing and Communications

In response to consultation that identified a lack of awareness of programs available to the community, the Township can take a lead role in helping promote the recreational opportunities available to residents. The Township should seek to promote communications and awareness of available programs, drop-in activities, and other events undertaken by third parties using the Township's facilities.

The opportunity exists to improve marketing and communication methods for the promotion of services exist through the development of a community services directory on the Township's website and in print form (e.g. Community Guide). In addition to a service directory, Community Guides often provide other important municipal information to residents, such as waste collection schedules, planned construction projects, and so on. This should also include a listing of available space for rent within parks, community centres, and sports fields that can be provided to the community for specialized events or activities.

### Recommendations: Marketing & Communications

10. Develop a 'Community Guide' for the Township that includes recreation and leisure resources. The guide should include a community calendar of events and provides details on all programs offered in Mulmur (municipal / non-municipal), complete with contact information of organizers for programs that are not directly delivered by the Township. This should be an online / digital information tool with hardcopies located in key municipal facilities or distributed directly to residents and provided on an annual or semi-annual basis.

## 4.5 Fees & Cost Recovery

The Township of Mulmur establishes user rates for facility rentals on an annual basis. The current user fee structure subsidizes access to recreation for key groups, including minor participation. At present, the Township does not have a formal User Fee Policy in place to guide levels of cost recovery and subsidization.

In order to ensure continued fair and equitable pricing, a comprehensive review of user fees should be completed to confirm, validate and prioritize an approach to pricing going forward that is in keeping with best practice and to address the appropriateness of the current level of cost recovery of the Recreation Department and the current user fees being charged. Municipal cost recovery for recreation is estimated at 21% based on the Township's 2019 Operating Budget, which is relatively low.

### **Recommendations: Fees & Cost Recovery**

11. Review, on an annual basis, the user fees and pricing schedule for facility and park rentals and programming fees (as appropriate). Rate setting should be informed by principles for cost recovery and subsidization, as determined by the Township.

## 5 Overview of Assets

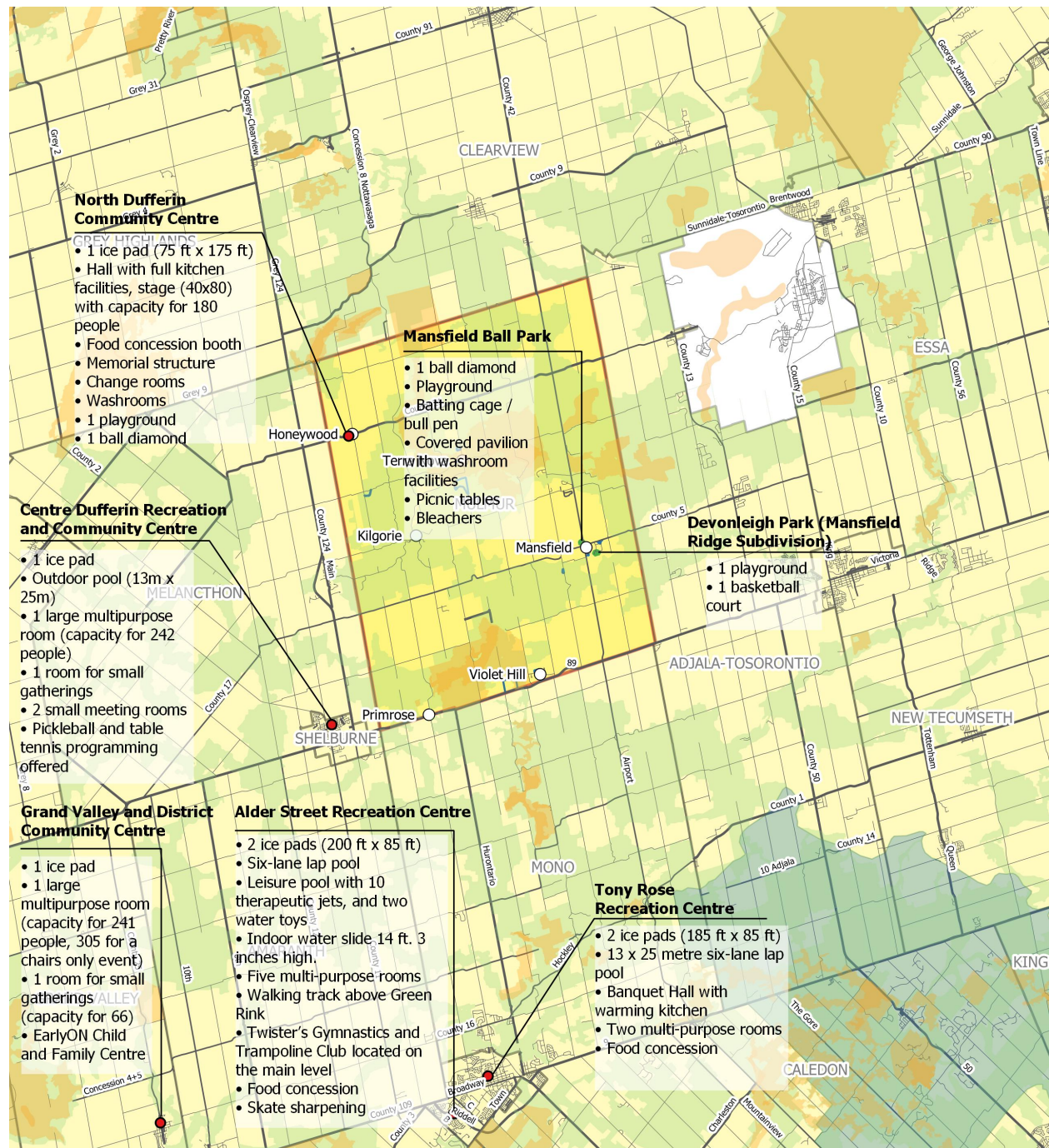
The Township of Mulmur is in proximity to larger population centres, such as Orangeville, that provide a wide variety of indoor and outdoor recreational assets for use by residents. These hubs service both their local community as well as the broader regional population by providing larger-scale facilities with a variety of amenities that are not found in Mulmur (e.g. indoor pools, multi-surface arenas, multi-purpose rooms, outdoor amenities).

The Township of Mulmur’s municipal recreation asset base provides services on a more localized level, and consists of the following:

<p><b>Indoor Recreation Facilities</b></p>	<ul style="list-style-type: none"> <li>• 1 ice pad</li> <li>• 2 community rooms</li> </ul>	
<p><b>Outdoor Recreation Amenities</b></p>	<ul style="list-style-type: none"> <li>• 2 ball diamonds</li> <li>• 1 basketball court</li> <li>• 3 playgrounds</li> </ul>	
<p><b>Parkland and Trails</b></p>	<ul style="list-style-type: none"> <li>• 3 municipal parks totalling 7.1 hectares</li> <li>• 130 km of trails (not Township owned)</li> </ul>	

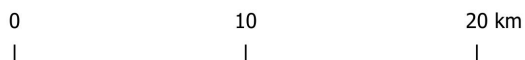
The exhibit on the following page shows the locations of both the local and regional recreation assets in proximity to, and within, the Township of Mulmur.

## Exhibit 9: Township and Regional Recreation Facilities



### Recreation Facilities

- Community
- Recreation Centres
- Other Township Owned Properties
- Areas of Natural and Scientific Interest
- Oak Ridges Moraine Planning Area
- Natural Heritage System Area
- Highway
- Secondary highway/major street
- Local street





## 6 Indoor Recreation Facilities

### 6.1 North Dufferin Community Centre (NDCC)

The NDCC, built in 1965, is approximately 27,424 square feet in size, in a two-storey structure. The facility consists of an undersized ice surface (75ft x 175ft) with associated changerooms, washrooms and spectator seating, and the Nordruff Room, located on the second floor, which has a stage, kitchen facilities, and washrooms. A standard NHL ice rink measures 200 feet by 85 feet wide.

The community centre is situated in Honeywood, in the northwest portion of the Township. The centre is located adjacent to the Fire Hall and outdoor space, which includes a ball diamond, playground, and memorial structure. At present, the NDCC is a community hub for recreation as it is the only indoor recreation facility in the Township.

While the facility is in the Township of Mulmur, the Township of Melancthon (directly to the west) shares the operating and capital cost requirements, as it is an important community centre for their residents as well.

#### 6.1.1 Utilization

To calculate the prime-time utilization rate of the ice surface and Norduff Room at the NDCC, the following assumptions were employed:

- Weekday evenings (4:00pm to 10:00pm)
- Weekend days and evenings (8:00am to 10:00pm)

#### Ice Surface

The ice surface is primarily used by local sport groups, including Honeywood Minor Hockey Association, Honeywood Mens Recreational Hockey, Shelburne Minor Hockey, Ladies Hockey, Honeywood Hockey Moms, Fiddlers, Hillbillies, and Honeywood Figure Skating Club. The Hockey Training Institute also booked time at the facility over the past few years, however the group has since moved out of Mulmur and it is assumed that they will no longer be using the NDCC. Additionally, free public skating is offered on Sundays, and the dry floor has been used for ball hockey in the past (not at present).

Based on data provided by the Township, utilization of the ice surface has remained relatively steady over the past 4 seasons; however, it is consistently low – around 50%.

#### Exhibit 10: Prime Time Utilization Rate for NDCC Ice Surface

Ice Surface (NDCC)	2016	2017	2018	2019
Prime Time Hours Booked	822	757	723	887
Weeks Operational (Ice In)	26	27	26.5	30
Prime Time Hours Available	1508	1566	1537	1740
<b>Prime Time Utilization Rate (%)</b>	<b>55%</b>	<b>48%</b>	<b>47%</b>	<b>51%</b>

Note: Prime time hours available vary annually based on the number of weeks the ice is operational.

#### Norduff Room

The Norduff Room (hall on 2nd floor) is typically rented for banquets, weddings, family reunions, meetings, and used by clubs. Based on the data provided by the Township, the utilization of the Norduff Room is low (less than 5%), however, it is important to note that low utilization rates (often less than 10% or 15%) are common for community hall facilities that are in rural locations, close to larger population centres, and in need of upgrades.

A review of recent utilization rates for similar facilities in comparable communities shows that use of the Norduff Room is in line with the rates experienced elsewhere. For example, the Town of Erin's most rural community hall has an annual utilization rate of 2%, while the more urban hall facilities ranged from 5% to 16% annually. Similarly, the Township of Scugog has a variety of hall facilities (urban/rural, stand-alone, and as part of a larger arena complex), with utilization rates ranging from less than 1% to 21%.

#### 6.1.2 Standard of Provision

As a shared facility between the two municipalities, the standard of provision as it relates to ice has been calculated on a population basis to include the populations of both municipalities. With one ice pad in the Townships, the existing population-based service level for indoor ice provision is 1 pad per 6,486 residents.

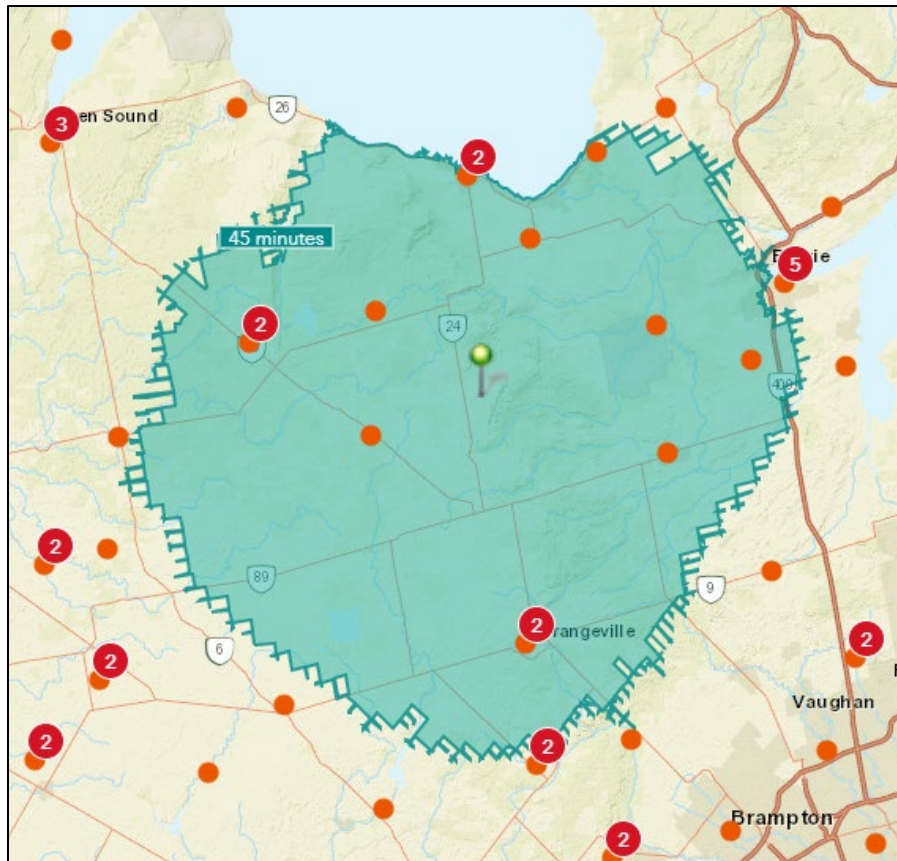
This Master Plan recognizes that the NDCC is an important arena within the regional ice circuit. When considering ice on a regional scale (those arenas within a 45-minute drive of the NDCC), ice is provided at 1 sheet per 9,438 residents. Arenas have historically been provided in smaller, rural communities throughout Ontario, and therefore typically result in a high standard of provision when compared to larger communities.



**Exhibit 11: Regional Supply of Ice Arenas**

Municipality	Pads	Facility/ies	Population	Standard of Provision
Town of New Tecumseth	2	Alliston Arena, Beeton Arena	41,439	1 per 20,720
Orangeville	4	Alder Street Arena, Tony Rose Memorial Arena	28,900	1 per 7,225
Collingwood	2	Collingwood Arena, Eddie Bush Memorial Arena	21,793	1 per 10,897
Essa Township	2	Angus Arena, Thornton Arena	21,083	1 per 10,542
Wasaga Beach	1	Wasaga Arena	20,675	1 per 20,675
Clearview	1	Stayner Arena	14,151	1 per 14,151
Grey Highlands	4	Flesherton & District Arena, Markdale Arena	9,480	1 per 2,370
Shelburne	1	CDRC	8,126	1 per 8,126
Southgate	1	Dundalk Arena	7,190	1 per 7,190
Mulmur / Melancthon	1	NDCC	6,486	1 per 6,486
<b>Total</b>	<b>19</b>		<b>179,323</b>	<b>1 per 9,438</b>

**Exhibit 12: Map of Regional Ice Supply**



### **6.1.3 Building Condition**

A high-level visual review of the NDCC building was conducted by WGD Architects to determine the general state of repair and functionality. This review was conducted as part of a more detailed Efficiency Review for the NDCC (provided to the Townships under separate cover).

General observations indicate that the facility is generally tired and, in many respects, does not meet user needs. This is especially true for accessibility. By 2025 municipalities are required to provide accessible public facilities. This relates to circulation, water closet facilities and spectator viewing for the arena. In general, the facility is due for major additions and alterations to make it a more usable facility for the community.

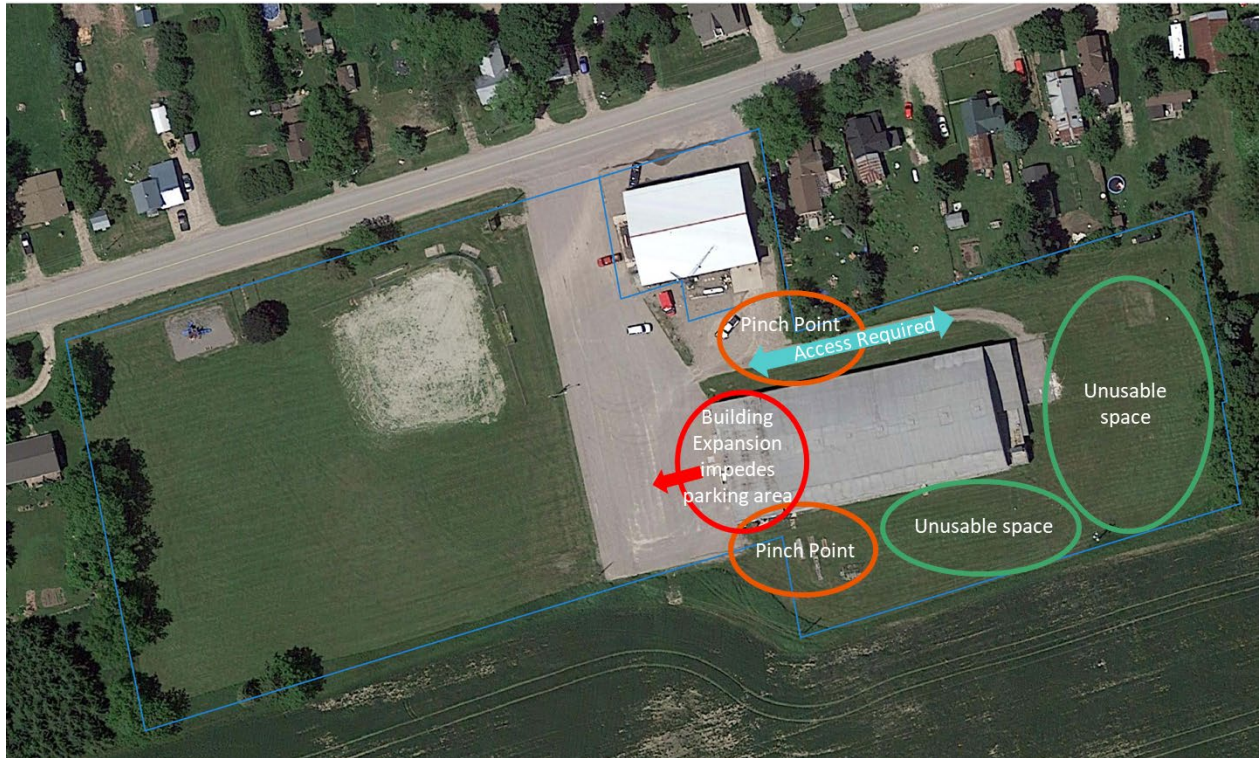
The Township had previously developed a listing of specific repairs and improvements required for the NDCC building with an associated order of importance – this was provided for review as part of the assessment. The review of condition conducted for the current work generally supports the required repairs and improvements identified by the Township. An order of magnitude cost estimate for the necessary replacement and repairs totals over \$2 million in hard construction costs.

### **6.1.4 Site Observations**

Through the development of the Efficiency Review for the NDCC, several issues related to the existing site and siting of the building were observed, including:

- Restricts use of outdoor amenity space on the east side of the arena;
- Pinch points at the north and south limits of the site where the arena lies;
- Requirements for access to the ice plant located on the east side of the arena limits expansion capabilities to some degree; and
- Any future expansion of the building would need to occur on the west side, impeding the currently limited parking area and outdoor space for recreational activities.

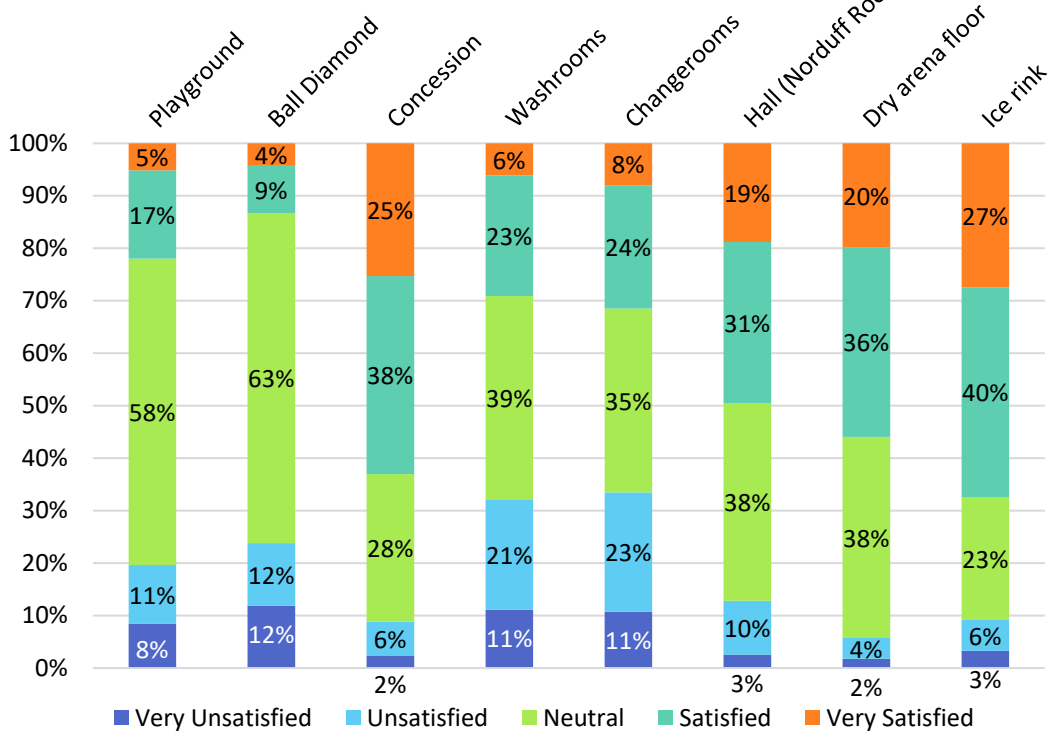
### Exhibit 13: NDCC Site Observations



#### 6.1.5 What We Heard

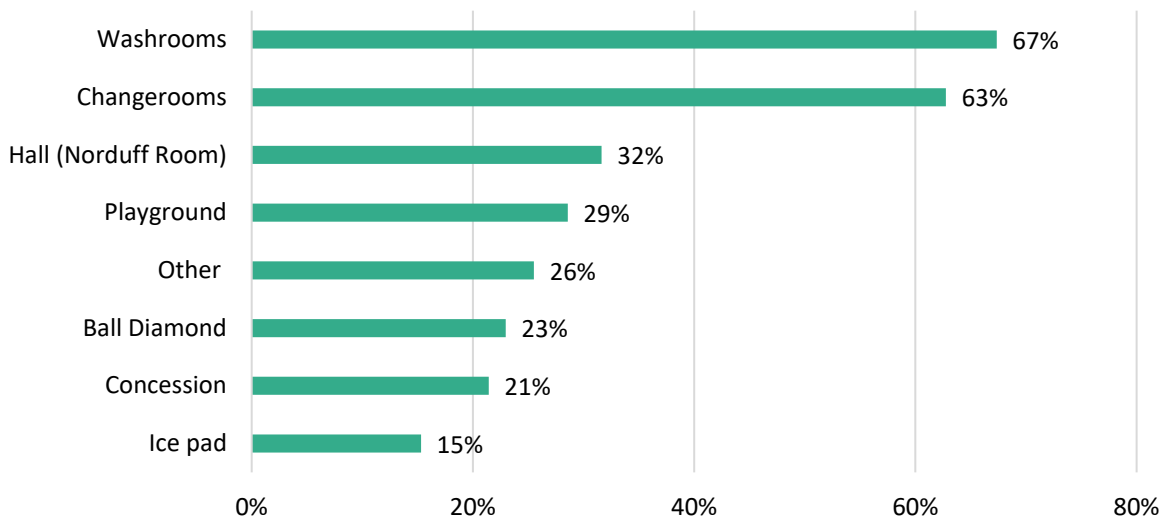
The ice rink had the highest level of satisfaction, with 67% of respondents indicating they were either 'satisfied' or 'very satisfied'. This was followed by the concession with 63% of respondents being 'satisfied' or 'very satisfied', and the Norduff Room with 50% of respondents being 'satisfied' or 'very satisfied'. The changerooms and washrooms, as well as the outdoor amenities had higher levels of neutrality and/or dissatisfaction.

**Please rate your satisfaction with the amenities provided at the NDCC  
(n=282)**



80% of respondents (n=238) felt that upgrades or improvements were needed at the NDCC. Washrooms and changerroom improvements were identified by the most people as areas of upgrading.

**What existing amenities would you like to see upgraded/expanded?  
Please check all that apply. (n=196)**



Access to, and accessibility within the facility, as well as equipment and space improvements were identified as key barriers affecting resident’s participation in activities and programs at the NDCC. In order to enable improved access and participation at the NDCC, respondents provided a variety of suggestions, many of which centred around general facility modernization and accessibility issues, including:

- Improved lobby area;
- Additional spectator seating in the ice rink;
- Expanded / reorganized parking lot with drop off area; and
- Accessible washrooms, elevator to access second floor, automatic door openers, etc.

**6.1.6 Operating Financials**

Based on a 5-year average, the NDCC has operated with a \$86,000 deficit (before Township contributions). Rental revenues have remained relatively stable, with prime-time rentals increasing since 2016. While wages have increased, other expenses such as insurance and hydro have decreased over the past 5 years.

It is noted that the contributions provided by both municipalities have increased significantly over the past 5 years to support the operation of the facility. It is commonplace for municipal recreation facilities to operate with a deficit.

**Exhibit 14: Historic Operating Financials, 2016-2020**

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	5-Year Average
Revenues	\$ 144,241	\$ 133,148	\$ 129,457	\$ 113,734	\$ 131,506	\$ 130,417
Expenses	\$ 217,471	\$ 183,458	\$ 209,592	\$ 234,607	\$ 236,361	\$ 216,298
<b>NOI Before</b>						
<b>Contributions</b>	<b>\$ (73,230)</b>	<b>\$ (50,310)</b>	<b>\$ (80,135)</b>	<b>\$ (120,873)</b>	<b>\$ (104,855)</b>	<b>\$ (85,881)</b>
Twp.						
Contributions	\$ 44,500	\$ 64,740	\$ 50,554	\$ 110,048	\$ 104,854	\$ 74,939
<b>NOI After</b>						
<b>Contributions</b>	<b>\$ (28,730)</b>	<b>\$ 14,430</b>	<b>\$ (29,581)</b>	<b>\$ (10,825)</b>	<b>\$ (1)</b>	<b>\$ (10,941)</b>



### 6.1.7 The Strategy for the NDCC

This Master Plan supports the retention of indoor ice in Mulmur. The goals of this Plan provide for the development of opportunities for target groups, such as children and youth as part of the quality of life equation to retain and attract young families to the Township – a loss of indoor ice would contradict this objective.

Based on the existing standard of provision, utilization and what we heard from the community, there is no need for additional ice to be provided within the Township. However, with an undersized rink at present, replacing the ice to be a full-size pad (85ft x 200ft), addressing the needs for new / expanded changerooms, and enhanced lobby space is warranted. The need for improved parking and the community space (Norduff Room) to be accessible by all members of the community and meet AODA requirements are of equal importance.

Beyond ice, the NDCC is an important hub for the community as it is the only indoor recreation facility in the Township. There is an opportunity to provide balanced services with additional programming at this hub, thereby developing recreation in Mulmur in general. Therefore, building additional / improved community space as part of a multi-use recreation facility will be important for the community going forward.

While a more detailed Efficiency Review of the NDCC has been completed under separate cover, the presumption is that the Township will invest in a new building and develop the services and programming offered in an appropriate way to activate the facility. Therefore, it is recommended that the Township replace the existing NDCC with a new multi-use recreation facility / community centre. The NDCC Efficiency Review Report focuses on the Honeywood location to ensure its proximity to the Township of Melancthon residents (which currently shares the cost of operating the facility), with the facility's preferred siting in an alternative location on the property. This would allow for the development of an NHL size ice pad, appropriately sized changerooms, and the inclusion of community space to be located on the ground floor, without compromising any elements of design requirements, and enable the existing ice pad to be used in the interim until the new facility is fully operational. Renovation of the existing facility in its existing location would not appropriately address the concerns identified.

The Master Plan recognizes the need to service Mulmur's growing population in Mansfield - the Township will need to consider this when determining the best location for a new multi-use recreation facility. However, if a new multi-use recreation facility is to be a cost-shared proposition in the future, the location in which it is developed will need to reflect this consideration. Extending the existing cost sharing agreement to the new facility would be required if it is located in Honeywood, but also including the outdoor amenities provided at the site in such an agreement should be explored.



### Recommendations: North Dufferin Community Centre

12. Immediately initiate the development of a) funding strategy to assess and secure sources of capital funding for a new replacement single-pad multi-use recreation facility. A range of sources should be explored, including all levels of government and potential non-profit partners; and b) operational business case for a new multi-use community centre.
13. Following the development of a funding strategy and operational business case for a new multi-use recreation facility, initiate the design progression required to move the project towards implementation. This includes detailed program requirements (to be confirmed through a public engagement process, and discussions with staff and Council), schematic design, and design development phases.
14. The Township should seek to design, develop, and commission a new multi-use recreation facility and community centre within 5 years.
15. With the successful implementation of a new multi-use recreation facility, decommission the existing NDCC building.

## 6.2 Community Room at Township Offices

In addition to the Norduff Room at the NDCC, there is a community room on the lower level of the Township office building, located in Terra Nova. This space, approximately 3,000 sq. ft. in size, is used on an occasional basis for community meetings, special events and other public uses.

The potential exists to increase the utilization of this space through expanding the programs offered within the Township and could be used for a wide variety of activities such as fitness classes, arts and crafts programs, and community group meetings. This may require some upgrades and/or retrofitting the space to be appropriate for such programs.

### **Recommendations: Community Room at Township Offices**

16. Expand the promotion of the community room at the Township Offices as a viable and affordable location for events and programming rentals.
17. Evaluate the potential for increased revenue opportunities through enhanced programming (municipal or non-municipal) that are suitable for the community room at the Township Offices.

## 6.3 Other Indoor Recreation Facilities

In addition to the arena and community rooms, a high-level assessment of other indoor recreation facilities that are not currently provided by the Township was undertaken to review future opportunities over the plan period and beyond.

### **Gymnasiums**

Gymnasiums are often provided and controlled by local school boards (e.g. Primrose Elementary School) or places of worship, however these facilities are often not designed to the standard required for adult game play. While requirements for a gymnasium is not evident, engagement activities identified the need for appropriate indoor space to take part in unstructured sports and recreation activities as part of a multi-use community centre.

As Mansfield is expected to be the primary location for future population growth, the opportunity exists for the development of a multi-use community centre to serve Mansfield residents locally. A facility of this type could potentially include a municipal standard gymnasium and other dry uses such as multi-purpose rooms, complemented by outdoor amenities depending on the configuration of an identified site. This is a long-term proposition, which will likely occur beyond the timeframe identified in this Plan.

## Indoor Pools

The current supply of pools within the region provides a variety of indoor aquatics options for Mulmur residents based on needs. Survey respondents indicated that they use indoor pools provided in Orangeville, Brampton, Collingwood, Wasaga Beach and at Base Borden.

While some survey respondents (12) identified that they would like to see an indoor pool in Mulmur, the population base does not support the development of an indoor pool (typically provided at 1 pool per 30,000 to 40,000 residents). Therefore, the development of an indoor pool in Mulmur is not recommended over the Plan period.

## Fitness Studios / Multi-Purpose Rooms

In order to offer a suite of programs to residents, having the appropriate space(s) to hold the programs is important. The need for appropriate space for a variety of programs (fitness or otherwise) was identified by 9 survey respondents, as well as workshop attendees. Survey respondents indicated that they access these facilities in Creemore (for yoga, tai chi, and pickleball), Orangeville, Shelburne, Alliston, Wasaga Beach and Everett.

The opportunity exists for inclusion of multi-purpose space as part of a renewed / revitalized NDCC and/or through the development of a new facility in Mansfield in the future.

## Youth and Senior Space

Space for youth and older adults can be dedicated or non-dedicated space. Providing non-dedicated space for youth and older adults enables increased interactions with all generations.

From a regional perspective, Orangeville currently provides dedicated space for both youth and older adults, while Shelburne provides older adult space for residents. Engagement activities identified the need for more opportunities for both youth and older adult programming to be offered in Mulmur. These programs could be provided within multi-purpose space as part of a renewed / revitalized NDCC and/or at a future facility in Mansfield.

## Walking Track

Indoor walking tracks are increasingly being included as part of new ice and/or gymnasium spaces. Walking clubs for older adults often utilize these facilities during the non-prime hours, animating the facility during the day which often have low utilization.

## Weight / Cardio Room

Weight / cardio rooms are typically supplied by private providers. The current supply of weight / cardio rooms in region (both public and private) provides options for Mulmur residents. Survey respondents indicated that they currently access these facilities in Orangeville, Shelburne, Owen Sound, Wasaga Beach, Alliston, and Base Borden.

3 survey respondents indicated that they would like to see a weight / cardio room in Mulmur, however these facilities require oversight staffing and are therefore not recommended to be offered by the Township.


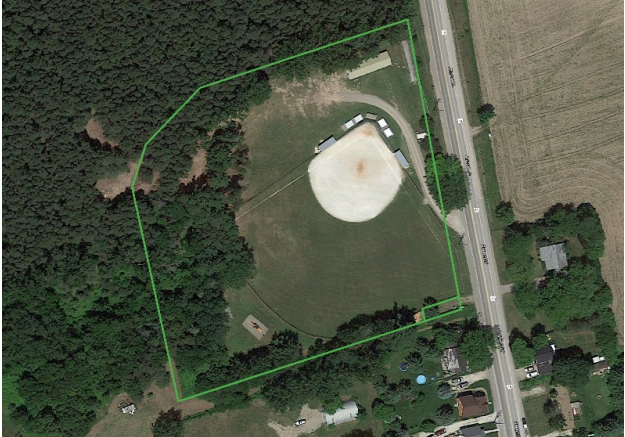

**Recommendations: Prospect for a New Community Centre**

18. Contingent on the replacement ice arena and multi-use recreation facility being located in Honeywood, over the Plan period and as the population grows in Mansfield, continue to monitor community demand for flexible indoor recreation space that can accommodate a variety of structured and unstructured activities in Mansfield. This would likely be a dry use facility (no ice, no pool) as a long-term proposition (beyond the Plan period). The facility could include a multi-use activity court / gymnasium, flexible community space for programming and rentals, and/or meeting rooms.

## 7 Parkland & Trails

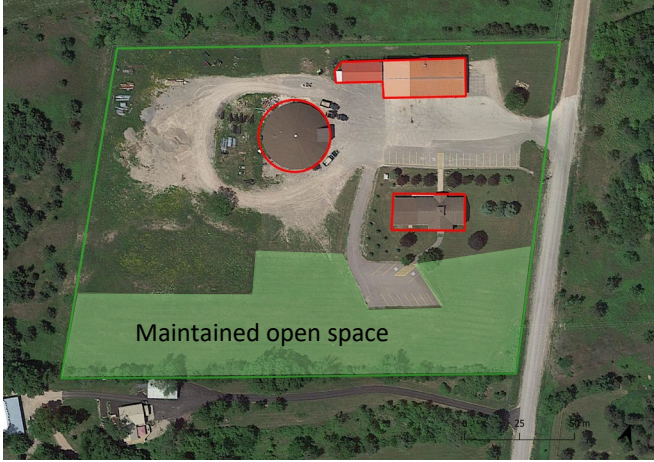
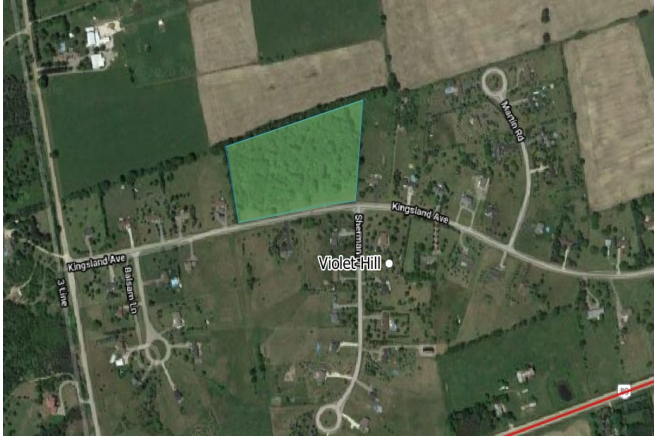
### 7.1 Parkland Supply

The Township owns and maintains parkland for recreational uses in 3 locations totaling 7.1 hectares:

Park Name	Features	Map
Honeywood Park	<ul style="list-style-type: none"> <li>• Size: 3.19 ha</li> <li>• 1 ball diamond (unlit junior)</li> <li>• Playground</li> <li>• Memorial Structure</li> <li>• Adjacent to NDCC and Fire Hall</li> </ul>	
Mansfield Ball Park	<ul style="list-style-type: none"> <li>• Size: 1.61 ha</li> <li>• 1 ball diamond (unlit senior)</li> <li>• Playground</li> <li>• Park Building (concession, washrooms, picnic pavilion)</li> <li>• Benches</li> </ul>	
Devonleigh Park (Mansfield Subdivision)	<ul style="list-style-type: none"> <li>• Size: 2.33 ha</li> <li>• Basketball Court</li> <li>• Playground</li> <li>• Walking path</li> <li>• Open lawn</li> <li>• Benches</li> </ul>	



There is also maintained open space behind the Township offices in Terra Nova that, while not designated parkland, has the potential to be used for recreation activities or other amenities. It is also important to note that there is a naturalized parcel of land (not currently maintained as parkland) owned by the Township in Violet Hill.

Other Township-Owned Open Space	Features	Map
Township Offices	<ul style="list-style-type: none"> <li>• Size: 1.0 ha</li> <li>• Maintained open space only</li> <li>• No amenities</li> </ul>	
Kingsland Ave., Violet Hill	<ul style="list-style-type: none"> <li>• Size: 3.7 ha</li> <li>• Naturalized / forested parcel</li> <li>• No amenities</li> </ul>	

Beyond the municipal supply, there are 809 hectares of Dufferin County Forest Tracts, and over 500 hectares of Ontario Parks properties that are publicly accessible for recreational purposes.

## 7.2 Parkland Standard of Provision

Based on the three properties designated as parkland, the current standard of provision of parkland is 2.0 hectares per 1,000 residents. This is a comparable standard to other municipalities of similar characteristics. If the open space at the Township offices and in Violet Hill is included, the standard of provision would increase to 3.4 hectares per 1,000 residents.



	Total	Area	Current Standard	Comparable Target
Parkland	3	7.1 ha	2.0 ha per 1,000 population	2.0 - 2.5 ha per 1,000 population in rural locations

To maintain a minimum standard of 2.0 ha per 1,000 population over the Plan period, an additional 0.7 hectares of parkland will be required by 2030 based on population growth estimates.

### 7.3 Parkland Development & Design

The design and development of parks has traditionally been led by the Township. Certain park projects and specific facility development may also involve developer and/or community volunteer contributions to fundraising and resourcing for design and construction of specific park projects.

Section 2.4.3 of this report summarizes the key trends and practices related to the design and development of parkland. Through implementation, these trends can serve to enhance the overall user experience and contribute to resident’s quality of life. Ease of access to, and inclusivity within, parks, open space and trails encourages use by a broad range of users. Designing a linked and easily navigable network of parks and trails, incorporating a variety of amenities and barrier-free designs, designing for active and passive uses as well as structured and unstructured play, and providing the appropriate parking facilities (vehicular, bicycle or otherwise) are important considerations for the Township in the future. As parks are developed and/or redeveloped, all park, trail and open space amenities must be designed to AODA standards.

It is becoming common practice to engage with the community throughout the park design and development process to ensure the amenities that are identified as needed are considered for inclusion. The Township should investigate ways in which the community can be involved as it relates to park development and/or redevelopment.

As part of the planning for a new multi-use recreation facility in Honeywood to replace the NDCC, and due to the relocation of the building to another location on the site, the park area designated for outdoor recreation will need to be relocated and designed appropriately. The opportunity for the Townships of Mulmur and Melancthon to work together to develop and operate / maintain the outdoor areas, in addition to the indoor facility, should be explored.

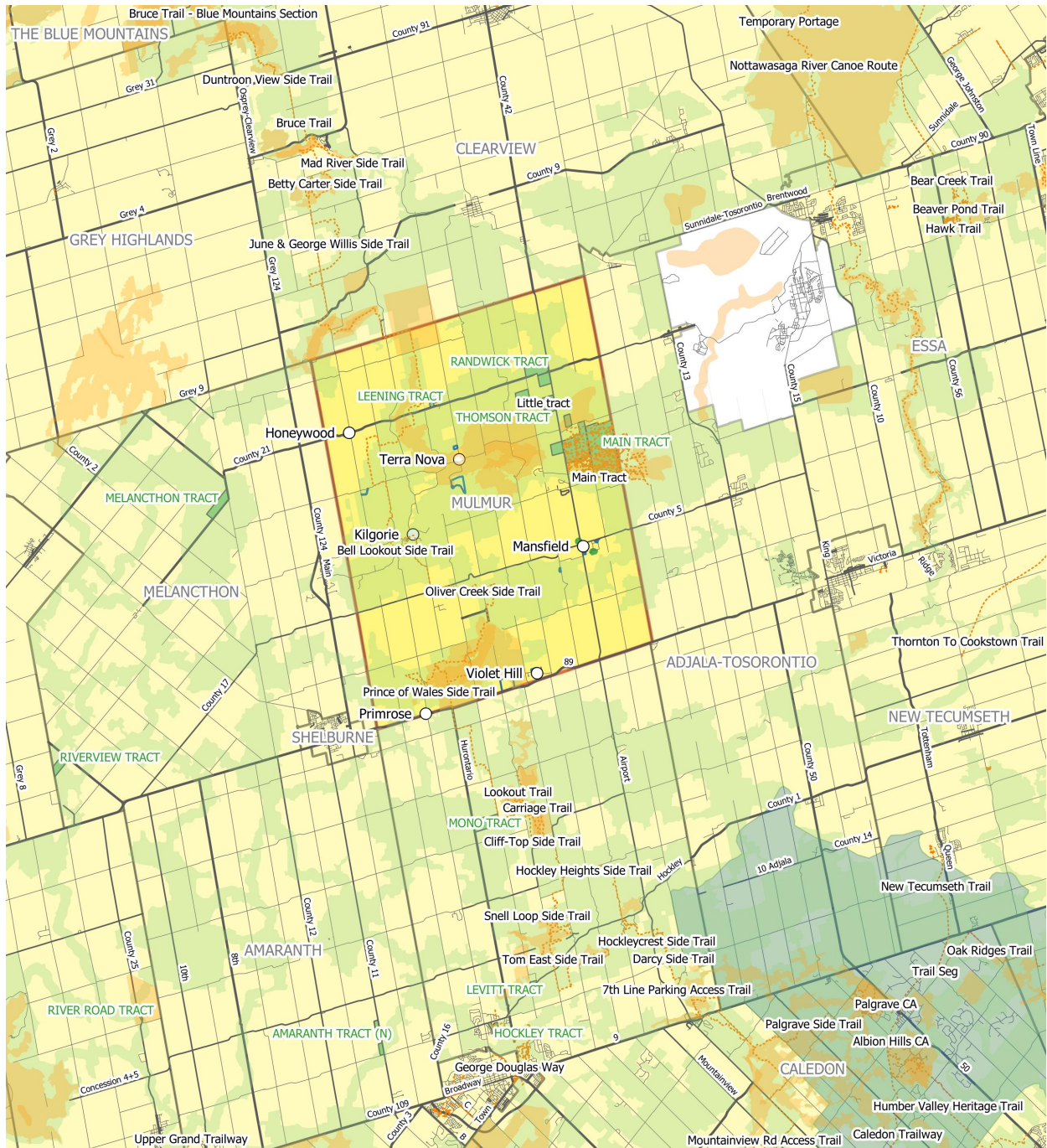
### Recommendations: Parkland

19. Maintain a minimum parkland provision standard of 2.0 hectares of parkland per 1,000 residents over the course of the Plan period. This results in an additional 0.7 hectares of parkland by the year 2030 based on estimated population growth.
20. Maintain existing parkland within the settlement areas as outdoor recreation hubs for their respective communities.
21. As new subdivisions are planned and designed, the Township should ensure that each neighbourhood has appropriate access to parkland and/or open space.
22. Ensure that new parks are designed with the user's comfort, safety, and accessibility in mind, through use of CPTED (or similar) principles, as well as adhering to AODA Design Standards.
23. Encourage and facilitate the community's participation in park design, development and renewal projects by obtaining public input during the planning and design process, fostering partnerships and joint ventures in park development/renewal, and promoting awareness of park projects and initiatives through effective public communications.

## 7.4 Trail Network

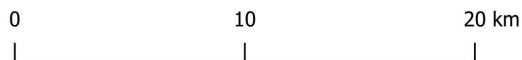
There are approximately 130 kilometres of trails within Mulmur, however none are under Township ownership. The local trail network is comprised of 80 kilometres of trails within Dufferin County Forest Tracts, and 50 kilometres of Bruce Trail which connects to a broader network of trails across Ontario.

### Exhibit 15: Mulmur's Local and Regional Trail Network



**Forest and Trails**

- Community
- Dufferin County Forest Tracts
- Trail
- Highway
- Secondary highway/major street
- Local street
- Areas of Natural and Scientific Interest
- Natural Heritage System Area
- OakRidges Moraine Planning Area

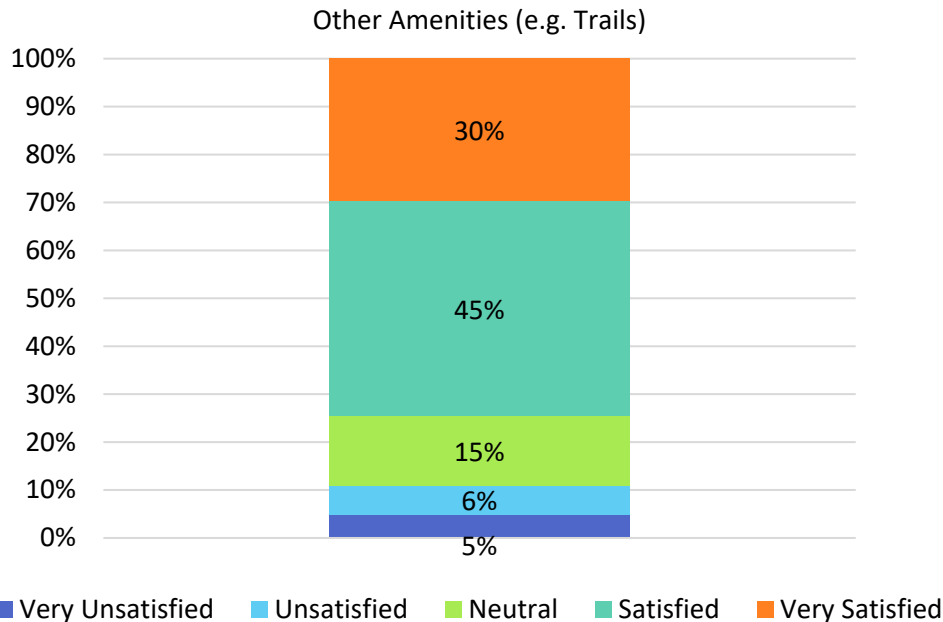


67% of survey respondents (n=209) indicated that they use other amenities not owned by the Township, a majority of which identified use of the Bruce Trail and/or the trails within the Dufferin County Forest Tracts.

In general, respondents were satisfied with the trails provided in Mulmur. Specific comments regarding improvements to the Dufferin County Forest Tract Trails included:

- Increasing the shared use of single-track trails to include equestrian, bicycle, pedestrian, dog walkers, etc., and providing sharing etiquette (through signage) for users; and
- Improved signage, trail maps, loop identifiers and markers, and visitor information.

**Please rate your satisfaction with Other Amenities that are not Municipally-Owned, Including Trails**



With a growing older adult population across the province, walking for leisure or exercise is increasing as a top recreational activity being undertaken. Trails and active transportation routes are therefore a key consideration as part of the overall recreational network in Mulmur.

Trails in Mulmur are used by not only residents of the Township but also visitors and tourists. Ensuring that adequate trail-related information is available to visitors as well as residents will be important going forward. Use of technology such as smart phone applications (app), could be employed to provide trail routing information, trail etiquette, and locations for parking, that could be accessed from anywhere. It is understood that Dufferin County is currently in the process of developing such an app; Mulmur should work to support this effort.

Additionally, subdivision planning is an opportunity to create connectedness within and beyond neighbourhoods and to allow access to parkland, open space and the broader regional trail network. Requiring these key connections as a condition of the development process should be set out through Official Plan policies.

#### **Recommendations: Trail Network**

24. Work with Dufferin County and local stakeholders, trail groups and the community to identify required improvements and barrier-free access opportunities within the Dufferin County Forest Tracts, as well as to determine locations for trail-related amenity improvements (e.g. parking, signage, portable washrooms, etc.).
25. Develop policies in the Township's Official Plan to require the dedication of land for pedestrian and bicycle pathways as a condition of the subdivision of land, as provided for under the Planning Act (s. 51(25)(b)).

## 8 Outdoor Recreation Amenities

Mulmur’s indoor recreation facilities are complemented by an inventory of outdoor assets, providing residents with the opportunity to engage in both active and passive recreation and leisure pursuits. These facilities are concentrated in the Mansfield and Honeywood settlement areas.

### 8.1 Ball Diamonds

#### Supply & Utilization

There are currently 2 ball diamonds in the Township’s supply, one located at Mansfield Ball Park and one located adjacent to the NDCC in Honeywood.

It is understood that the Mansfield Ball Diamond is booked by baseball groups, namely Adult Men’s Baseball and Mansfield Minor Baseball, for regular practices and games during the summer months. Based on data provided by the Township, the diamond is understood to be well used, with bookings accounting for nearly 50% of available time on weekday evenings and weekends (prime time hours<sup>2</sup>).

**Exhibit 16: Mansfield Ball Diamond Prime Time Utilization, 2017-2019**

	2017	2018	2019
Adult Men's Baseball	58	56	60
Mansfield Minor Baseball	305	292	237
Total Prime Time Hours Booked	363	348	297
Total Prime Time Hours Available	795	742	636
<b>Prime Time Utilization Rate (%)</b>	<b>46%</b>	<b>47%</b>	<b>47%</b>

Note: The total hours available differs from year to year based on the number of weeks the ball diamond is available for play, as maintained by the Township.

The ball diamond at the NDCC was built in 1978 and is not currently used for any formal practices or game play.

#### Standard of Provision

With 2 ball diamonds in the current supply, the Township is providing ball diamonds at a standard of 1 diamond per 1,739 residents. Based on population growth estimates, the standard can be expected to decrease to 1 diamond per 2,145 residents by 2031. Typically, ball diamonds are targeted to be provided at a standard of 1 per 3,000 to 3,500 residents. This is deemed to be an appropriate target for Mulmur considering local conditions and other external variables.

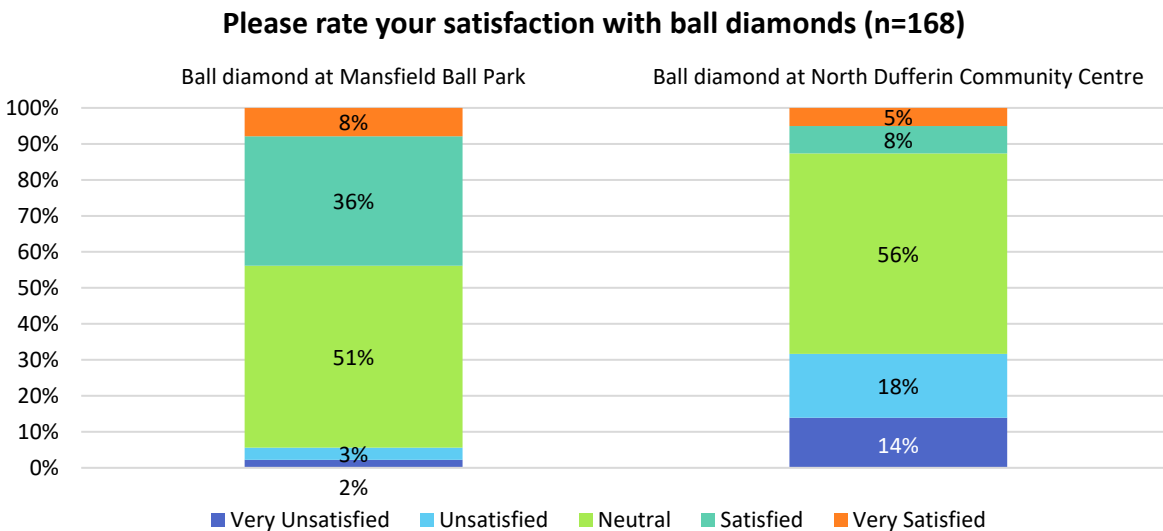
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<sup>2</sup> Prime time hours can be defined as weekday evenings between 4pm and 9pm, and all day on weekends (8am to 9pm).



## What We Heard

Engagement activities indicated the need for upgrades and/or refurbishment of both existing diamonds to improve usability by the community – many comments related to the improvement of the NDCC ball diamond were general in nature due to its poor current state, while specific suggestions for improvement included outfield diamond maintenance and lighting at Mansfield Ball Park.



Respondents to the public survey indicated that they also use ball diamonds outside of Mulmur, most notably in Shelburne, Hornings Mills, Badjeros, Orangeville, Dundalk, Lisle and Grand Valley.

Based on population standards, utilization rates and what we heard from the community, there is no need for additional ball diamonds over the Plan period. With Mansfield Ball Diamond being the main ball facility in the Township, this asset should be maintained and potentially improved for player satisfaction. Working with local user groups, the Township should continue to monitor demand and ensure field conditions meet the requirements for game play.

As observed on site, and identified through engagement activities, the ball diamond in Honeywood is aged with infield/outfield limits not well defined as a result of inactivity and is a smaller size facility than the diamond in Mansfield and therefore can not easily accommodate youth and adult play. In general, this speaks to a lack of demand in this location and is impacted by the relative distance from the more populous areas in the Township's southern portion. It is recommended that the Township decommission the ball diamond in Honeywood to enable the development of a new multi-use recreation facility on the site, which is envisioned to be complemented by alternative outdoor recreation opportunities, and/or alternative recreation amenities, as appropriate.

### Recommendations: Ball Diamonds

26. Continue to maintain the ball diamond at Mansfield Ball Park in good condition for continued use by the community over the Plan period. Explore the feasibility of undertaking improvements to the ball diamond at Mansfield Ball Park including field leveling, netting replacement, track maintenance, the provision of shaded spectator seating areas, and batting cage improvements. This process should commence immediately and include engagement with current ball diamond user groups.
27. Require ball diamond user groups to provide registration numbers on an annual basis. The collection of this data will enable the Township to monitor and assess ball diamond utilization and capacity more accurately on an on-going and periodic basis over the longer-term.
28. Assess the feasibility of investing in lighting at the Mansfield Ball Park to enable extended seasonal and evening play / increase the capacity of this facility.
29. Formally decommission the ball diamond at Honeywood Park.

## 8.2 Basketball Courts

### Supply & Utilization

There is currently one basketball court in the Township located at Devonleigh Park in the Mansfield Subdivision, installed in 2011. Use of this amenity is understood to be on a casual basis, as is typical for municipal outdoor basketball courts.

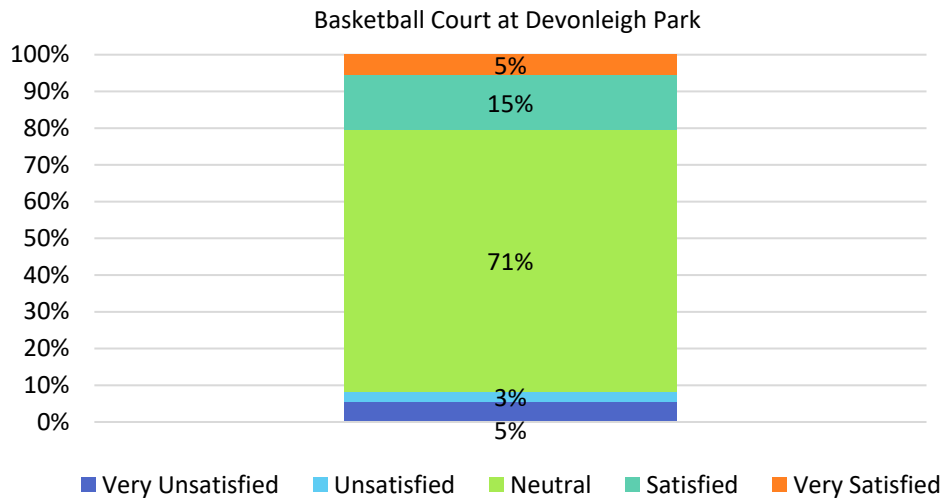
### Standard of Provision

Standards for basketball courts are typically based on the youth population – those aged 10-19 years. With one basketball court, the Township currently provides 1 court per 430 youth. If the percentage share of youth is to remain consistent to 2030, and with no change in the supply, the standard of provision is expected to decrease to 1 court per 722 youth by 2030, which is within an acceptable range. Comparable targets in similar communities is typically 1 basketball court per 800 youth.

### What We Heard

Through consultation, it is understood that residents also use basketball courts / nets in Shelburne and Orangeville. Respondents to the public survey indicated that the nets at Devonleigh Park are in need of repair / replacement, and some would like to see an additional basketball court in Mulmur, potentially in Honeywood at the NDCC site.

### Please rate your satisfaction with basketball courts (n=73)



Based on population standards and engagement activities there is no need for additional basketball courts over the Plan period.

#### Recommendations: Basketball Courts

30. Continue to maintain the basketball court at Devonleigh Park in good condition for continued use by the community over the Plan period. Plan for net repair / replacement in the short-term to improve usability of this amenity.

## 8.3 Playgrounds

### Supply

There are currently 3 playgrounds within the Townships supply, at the NDCC, Mansfield Ball Park, and Devonleigh Park. This is supplemented by a playground at Primrose Elementary School which is maintained by the local school board.

### Standard of Provision

Within an urban context, playgrounds are often targeted to be provided within 500 to 800 m of major residential areas without any major barriers impeding access (i.e. railways, major roads, waterways, etc.). With Mulmur being largely rural in nature, playgrounds have historically been provided within the settlements areas and co-located with other amenities (e.g. at the NDCC and Mansfield Ball Park). More recently, with newer development in the Mansfield area (Mansfield Subdivision), parkland, and subsequently playground amenities, have been provided to serve these residents. This methodology and standard of provision is recommended to continue as new development occurs.

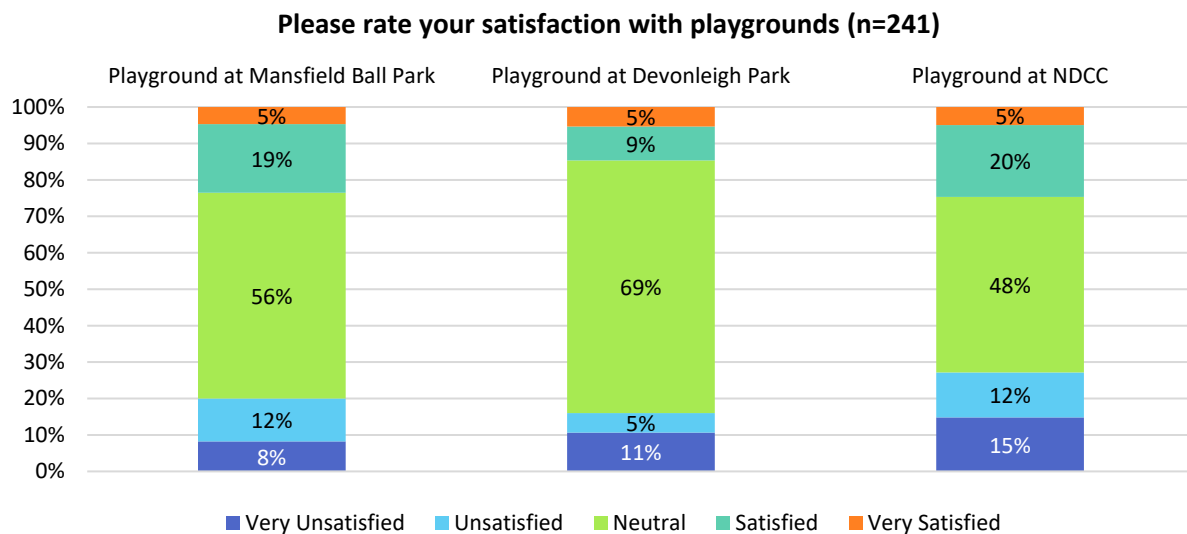
## Condition

The playgrounds at the NDCC and Devonleigh Park are nearing end of life (installed in 2006), while playground at Mansfield Ball Park has approximately 5 years left in useful lifespan (installed in 2011).

## What We Heard

Respondents to the public survey identified the need for playground upgrades at NDCC and Mansfield Ball Park. The location of both playgrounds were identified as unsafe – with the NDCC playground being too close to the road, and the Mansfield Ball Park playground being situated far from the road near the wooded area.

Based on survey results, the highest level of dissatisfaction was with the NDCC playground, while respondents noted that the playground in Devonleigh is not suitable for toddlers, did not have enough variety, and there is no swing set.



Survey respondents indicated that they also use playgrounds located in Alliston, Orangeville, Shelburne, Collingwood and Hornings Mills. Some of these facilities, especially those located in the larger communities, provide a broader variety of play structures for children of all ages and abilities, and are often co-located with other recreation amenities for children and youth within parks.

## Strategy for Playgrounds

The Township should continue to maintain existing playgrounds in good condition for community use, addressing current standards for safety and accessibility of play structures through the development of a playground replacement strategy. Typically, when a play structure reaches the 14-year mark, replacement should begin to be planned for.

With the anticipated development of a new multi-use recreation facility in Honeywood to be located on the eastern side of the site (where the playground is currently located), the playground will need to be decommissioned in the short-term to enable building construction to occur. The playground should be replaced in an appropriate location on site; this should be determined through a detailed site planning exercise.

### **Recommendations: Playgrounds**

31. Develop a playground replacement strategy through appropriate asset management planning. Any play structure that has reached a 14-year age trigger should be phased for replacement immediately.
32. The Township should seek to replace the playground at Devonleigh Park immediately, considering a range of user ages and abilities in the design. Engagement with the local community should be undertaken to ensure that local needs are met.
33. Decommission the playground at Honeywood Park (NDCC site) in the short-term. A new playground is recommended to be developed elsewhere on the site. If Honeywood is the chosen site for a new multi-use recreation facility, the planning for this facility (and the site as a whole) should be undertaken with the community's engagement.
34. When the play structures at the Mansfield Ball Park require replacement, consider relocating it within the park to improve safety of users. This should occur in the medium-term.
35. Review and consider trends and innovations in playground design and development, with a potential for alternatives to traditional playground structures (i.e. naturalized playgrounds, etc.). This may help to reduce maintenance requirements in the future.
36. Develop additional playgrounds on newly acquired parkland as part of future subdivision planning to serve new neighbourhoods as they are developed.

## 8.4 Other Outdoor Recreation Amenities

Similar to the analysis undertaken for indoor recreation facilities, a high-level review of other outdoor recreation amenities that are not currently provided by the Township was completed to assess future opportunities over the plan period and beyond.

### Soccer / Multi-Use Fields

At present, soccer is typically accommodated in nearby communities, with survey respondents indicating that they use soccer fields in Shelburne, Orangeville, Clearview, and at Base Borden. It should be noted that there is a junior size soccer field at Primrose Elementary School, however the quality of the field is unknown at this time.

The popularity of emerging field sports, such as cricket, ultimate frisbee, rugby, etc., is growing across the province, and is typically concentrated in larger urban areas. The demand for dedicated fields for these emerging sports is currently being met elsewhere and there is no demand for the Township to provide these amenities.

While there was no express demand identified through community engagement for soccer fields, opportunities exist to provide flexible / unstructured field space to accommodate a variety of activities at the renewed / revitalized NDCC site or alternative location (e.g. Mansfield). Additionally, there is outdoor space at the Township offices that have the potential to accommodate smaller-size mini soccer field(s), however, sports fields are often best provided in conjunction with other outdoor recreation amenities (e.g. playgrounds, sport courts, etc.).

### Tennis & Pickleball Courts

There are no tennis courts currently being provided by the municipality, and therefore tennis is accommodated in nearby communities. Survey respondents indicated that they use courts in Creemore, Orangeville, Alliston, and Mono.

Pickleball is widely recognized as one of the fastest growing sports in North America. This sport can be played indoors in a gym type setting or outdoors on court facilities (2 pickleball courts generally fit on 1 tennis court).

Multi-use court facilities that can accommodate a variety of court sports such as tennis, pickleball, and basketball are a growing trend in outdoor recreation and should be explored by the Township as new parkland is developed and/or redeveloped.

### Splash Pads

Splash pads are currently provided in the nearby communities of Alliston, Orangeville, Everett, and Thronton. While there are instances where small rural municipalities have decided to invest in splash pads, these facilities are typically provided at a standard of 1 splash pad per 2,500 to 5,000 children. With a number of splash pads located within a short drive and with a



limited population base in Mulmur, the development of a splash pad is not recommended over the Plan period.

### **Outdoor Pools**

Survey respondents indicated that they travel to use the outdoor pools located in nearby communities, namely Shelburne and Stayner. Today, outdoor pools are often provided based on the historical existence of these facilities within a municipality, with few municipalities developing new outdoor pools. An outdoor pool is not recommended to be developed over the Plan period.

### **BMX / Skateboard Parks**

At present, skateboard and/or BMX facilities are provided in Orangeville, Shelburne, Collingwood, and Dundalk. BMX and/or Skateboard parks provide unique recreation opportunities for children and youth and are typically provided at a community level in areas of concentrated populations, often at a standard of one per 5,000 youth (aged 10-19 years). While Mulmur's current and future population base does not necessarily meet this threshold, providing recreational opportunities for youth, as a target population, is often an important focus for municipalities. Therefore, the potential exists to explore opportunities to provide skateboard / BMX facilities in Mansfield as part of new parkland and/or indoor recreation facility development.

### **Outdoor Ice-Skating Rinks**

Outdoor ice-skating rinks are typically provided when there is demand from the local community and are often developed in communities where local groups will assist with the operations and maintenance requirements.

At present, outdoor ice rinks are provided in nearby Orangeville, Shelburne, Collingwood, and Barrie. While only a limited number of survey respondents identified that they would like to see the development of an outdoor ice rink at Devonleigh Park, the Township could explore the feasibility to develop an outdoor rink through partnership with a local community group(s) for operation and maintenance.

### **Outdoor Exercise Equipment**

Outdoor exercise equipment (e.g. trim trail) provides opportunities for recreation for all ages and abilities and is often developed when there is local demand. These facilities, when co-located with other outdoor or indoor (e.g. walking track) recreational amenities, can be appealing features for recreation users.

### Recommendations: Other Outdoor Recreation Amenities

37. As new parkland is developed in Mansfield, consider planning for the development of new multi-use courts in the medium or long term for local use. A multi-use court facility can accommodate a variety of court sports, including tennis, pickleball, and basketball.
38. Investigate the feasibility of developing a skateboard / BMX park to improve the offer of recreation amenities for youth in Mulmur. This would best be suited to be located in Mansfield, where new subdivisions, and therefore parkland, are being developed.
39. Work with local community groups to determine the feasibility and willingness to develop and maintain / operate an outdoor ice rink at Devonleigh Park or an alternative location in Mulmur.
40. Explore opportunities for the development of outdoor exercise equipment. Appropriate locations for developing outdoor exercise equipment may include at the Township Offices (if co-located with other amenities) or at a preferred location in Mansfield.

## 9 Implementation Strategy

This Master Plan is designed to direct municipal decision-making to address priorities for planning and investment in parks and recreation. Recommendations related to the development of new facilities and repurposing of existing ones require detailed consideration of how these required changes will come about – that means further design and concept planning, but also an assessment and technical feasibility of repurposing. All of which will require public review and approval.

The Township will need to further evaluate and investigate the feasibility of implementing individual recommendations/actions through formal study (as may occasionally be required) as well as on an annual basis as part of the municipal planning and budgetary process.

### 9.1 Reviewing & Updating the Plan

While a range of staff support and partnerships will be required to implement the recommendations, commitment and administrative oversight from senior management will be critical for effective implementation.

Individual recommendations crosscut a range of municipal divisions including Recreation, Public Works, Planning, and Finance. The development of an Interdepartmental Working Group is recommended to provide an appropriate mechanism for regularly reviewing and evaluating progress and successful achievement of targets of this Plan and will enable accountability.

Annual progress in the implementation of this Master Plan should be reviewed to determine, and re-adjust as necessary, the timing of recommendations to align with shifts in the municipal planning environment, actual population growth and any changes in facility utilization or provision.

### 9.2 Detailed Phasing Framework

This section summarizes the general timeframe for implementing recommendations of this Plan, organized in terms of their anticipated timing and suggested priority level. Some actions commence with due diligence (as in the case of facilities) moving through to full implementation. Other recommendations are immediate requirements – this is particularly true of those policy and administration related requirements which set the tone for future recreation planning priorities.

The timing assigned to individual recommendations is considered to an estimate and provides a general indication of when the need to implement the actions could be considered, with consideration of other future variables.

### 9.2.1 Recommendations (2020-2030)

#	Recommendation	Ongoing	Additional Recommendations			
			Immediate (Year 1)	Short-Term (Year 2-3)	Medium Term (Year 4-6)	Long Term (Year 7-10)
1	Maintain the current distribution of recreation amenities in the Township with Honeywood and Mansfield as primary service areas, and Terra Nova as a secondary service area. Future asset management priorities should also be considered.					
2	Implement and update the 2016 Asset Management Plan, as per O. Reg. 588/17, retaining a specific and enhanced focus on recreation and community facilities, open space, and parks in addition to the traditional emphasis on hard infrastructure.			Year3		
3	The location of any major recreation infrastructure (e.g. sports fields, community centres, etc.), as well a future replacement and/or expansion of existing facilities, should represent the most appropriate location based on considerations of land ownership, site suitability, co-location with other municipal recreation infrastructure, and capital costs associated with servicing and development.					
4	Maintain a Community Development Model for the delivery of recreation in the Township. Under this model, where volunteer and agency groups have historically serviced the recreation programming needs of the community, the Township should continue to support these initiatives through the provision of access to facilities for activities.					
5	The Township should give consideration to staffing requirements necessary to successfully implement the Township’s recreation mandate. Specifically, consider expanding the job description of the NDCC Management role to encompass a broader range of job responsibilities including responsibility for indoor and outdoor recreation, community development of programming opportunities and co-ordination of all recreation and leisure services provided and/or facilitated by the Township. This permanent, full-time job description includes management of the NDCC and events at the Township’s facilities.			Year 2		
6	Investigate opportunities for new and/or expanded partnerships to improve service levels, enhance program delivery, and leverage public funding.					

#	Recommendation	Ongoing	Additional Recommendations			
			Immediate (Year 1)	Short-Term (Year 2-3)	Medium Term (Year 4-6)	Long Term (Year 7-10)
7	Continue the cost-sharing agreement with the Township of Melancthon for the operation and maintenance of the NDCC / a new multi-use recreation facility in Honeywood.					
8	Work with community groups and local partners to expand the suite of traditional and non-traditional programs offered through new or expanded partnerships (e.g. Library, County, sports groups, Ontario Parks, and other agencies), ensuring programming for all age groups, with a special focus on youth and seniors. This can help to enhance the utilization of existing recreation infrastructure.					
9	As programming levels increase, develop a methodology to track program registrations and assess the rate of take-up for programs offered by the Township or its partners. Continuous tracking can help determine the complement of programs that should be offered in the future.				Year 4	
10	Develop a 'Community Guide' for the Township that includes recreation and leisure resources. The guide should include a community calendar of events and provides details on all programs offered in Mulmur (municipal / non-municipal), complete with contact information of organizers for programs that are not directly delivered by the Township. This should be an online / digital information tool with hardcopies located in key municipal facilities or distributed directly to residents and provided on an annual or semi-annual basis.			Year 2		
11	Review, on an annual basis, the user fees and pricing schedule for facility and park rentals and programming fees (as appropriate). Rate setting should be informed by principles for cost recovery and subsidization, as determined by the Township.					
12	Immediately initiate the development of a) funding strategy to assess and secure sources of capital funding for a new replacement single-pad multi-use recreation facility. A range of sources should be explored, including all levels of government and potential non-profit partners; and b) operational business case for a new multi-use community centre.		Year 1	+ Year 2 as required		

#	Recommendation	Ongoing	Additional Recommendations			
			Immediate (Year 1)	Short-Term (Year 2-3)	Medium Term (Year 4-6)	Long Term (Year 7-10)
13	Conditional on the development of a funding strategy and operational business case for a new multi-use recreation facility, initiate the design progression required to move the project towards implementation. This includes detailed program requirements (to be confirmed through a public engagement process, and discussions with staff and Council), schematic design, and design development phases.			Year 2 - 4		
14	The Township should seek to design, develop, and commission a new multi-use recreation facility and community centre within 5 years.				Years 5-6	
15	With the successful implementation of a new multi-use recreation facility, decommission the existing NDCC building.					Year 7
16	Expand the promotion of the community room at the Township Offices as viable and affordable location for events and programming rentals (Priority but “hold” due to health restrictions)		Hold	Year 2		
17	Evaluate the potential for increased revenue opportunities through enhanced programming (municipal or non-municipal) that are suitable for the community room at the Township Offices.		Hold	Year 2		
18	Contingent on the replacement ice arena and multi-use recreation facility being located in Honeywood, over the Plan period and as the population grows in Mansfield, continue to monitor community demand for flexible indoor recreation space that can accommodate a variety of structured and unstructured activities in Mansfield. This would likely be a dry use facility (no ice, no pool) as a long-term proposition (beyond the Plan period). The facility could include a multi-use activity court / gymnasium, flexible community space for programming and rentals, and/or meeting rooms.					Years 7+
19	Maintain a minimum parkland provision standard of 2.0 hectares of parkland per 1,000 residents over the course of the Plan period. This results in an additional 0.7 hectares of parkland by the year 2030 based on estimated population growth.					



#	Recommendation	Ongoing	Additional Recommendations			
			Immediate (Year 1)	Short-Term (Year 2-3)	Medium Term (Year 4-6)	Long Term (Year 7-10)
20	Maintain existing parkland within the settlement areas as outdoor recreation hubs for their respective communities.					
21	As new subdivisions are planned and designed, the Township should ensure that each neighbourhood has appropriate access to parkland and/or open space.					
22	Ensure that new parks are designed with the user's comfort, safety, and accessibility in mind, through use of CPTED (or similar) principles, as well as adhering to AODA Design Standards.					
23	Encourage and facilitate the community's participation in park design, development and renewal projects by obtaining public input during the planning and design process, fostering partnerships and joint ventures in park development/renewal, and promoting awareness of park projects and initiatives through effective public communications.					
24	Work with Dufferin County and local stakeholders, trail groups and the community to identify required improvements and barrier-free access opportunities within the Dufferin County Forest Tracts, as well as to determine locations for trail-related amenity improvements (e.g. parking, signage, portable washrooms, etc.).			Year 3		
25	Develop policies in the Township's Official Plan to require the dedication of land for pedestrian and bicycle pathways as a condition of the subdivision of land, as provided for under the Planning Act (s. 51(25)(b)).			Year 2		
26	Continue to maintain the ball diamond at Mansfield Ball Park in good condition for continued use by the community over the Plan period. Explore the feasibility of undertaking improvements to the ball diamond at Mansfield Ball Park including field leveling, netting replacement, track maintenance, the provision of shaded spectator seating areas, and batting cage improvements. This process should commence immediately and include engagement with current ball diamond user groups.					

#	Recommendation	Ongoing	Additional Recommendations			
			Immediate (Year 1)	Short-Term (Year 2-3)	Medium Term (Year 4-6)	Long Term (Year 7-10)
27	Require ball diamond user groups to provide registration numbers on an annual basis. The collection of this data will enable the Township to monitor and assess ball diamond utilization and capacity more accurately on an on-going and periodic basis over the longer-term.					
28	Assess the feasibility of investing in lighting at the Mansfield Ball Park to enable extended seasonal and evening play / increase the capacity of this facility.			Year 3		
29	Formally decommission the ball diamond at Honeywood Park.			Year 2		
30	Continue to maintain the basketball court at Devonleigh Park in good condition for continued use by the community over the Plan period. Plan for net repair / replacement in the short-term to improve usability of this amenity.					
31	Develop a playground replacement strategy through appropriate asset management planning. Any play structure that has reached a 14-year age trigger should be phased for replacement immediately.		Year 1			
32	The Township should seek to replace the playground at Devonleigh Park immediately, considering a range of user ages and abilities in the design. Engagement with the local community should be undertaken to ensure that local needs are met.		Year 1			
33	Decommission the playground at Honeywood Park (NDCC site) in the short-term. A new playground is recommended to be developed elsewhere on the site. If Honeywood is the chosen site for a new multi-use recreation facility, the planning for this facility (and the site as a whole) should be undertaken with the community's engagement.			Year 3		
34	When the play structures at the Mansfield Ball Park require replacement, consider relocating it within the park to improve safety of users. This should occur in the medium-term.				Year 5	
35	Review and consider trends and innovations in playground design and development, with a potential for alternatives to traditional playground structures (i.e. naturalized playgrounds, etc.). This may help to reduce maintenance requirements in the future.					

#	Recommendation	Ongoing	Additional Recommendations			
			Immediate (Year 1)	Short-Term (Year 2-3)	Medium Term (Year 4-6)	Long Term (Year 7-10)
36	Develop additional playgrounds on newly acquired parkland as part of future subdivision planning to serve new neighbourhoods as they are developed.					
37	As new parkland is developed in Mansfield, consider planning for the development of new multi-use courts in the medium or long term for local use. A multi-use court facility can accommodate a variety of court sports, including tennis, pickleball, and basketball.				Year 6	
38	Investigate the feasibility of developing a skateboard / BMX park to improve the offer of recreation amenities for youth in Mulmur. This would best be suited to be located in Mansfield, where new subdivisions, and therefore parkland, are being developed.				Year 4	
39	Work with local community groups to determine the feasibility and willingness to develop and maintain / operate an outdoor ice rink at Devonleigh Park or an alternative location in Mulmur.			Year 2		
40	Explore opportunities for the development of outdoor exercise installations. Appropriate locations for developing outdoor exercise installations may include at the Township Offices (if co-located with other amenities) or at a preferred location in Mansfield.			Year 3		

### 9.3 Capital Cost Implications

For the Township to plan effectively over the long-term related to recreation facilities and programs, the following provides an indication of the anticipated capital cost implications associated with those notable recommendations for which capital (one-time) costs apply. The relative capital costs are shown in general terms – actual costs will need to be developed by Township staff through implementation plans and long-range budgeting processes.

#### Capital Cost Implications:

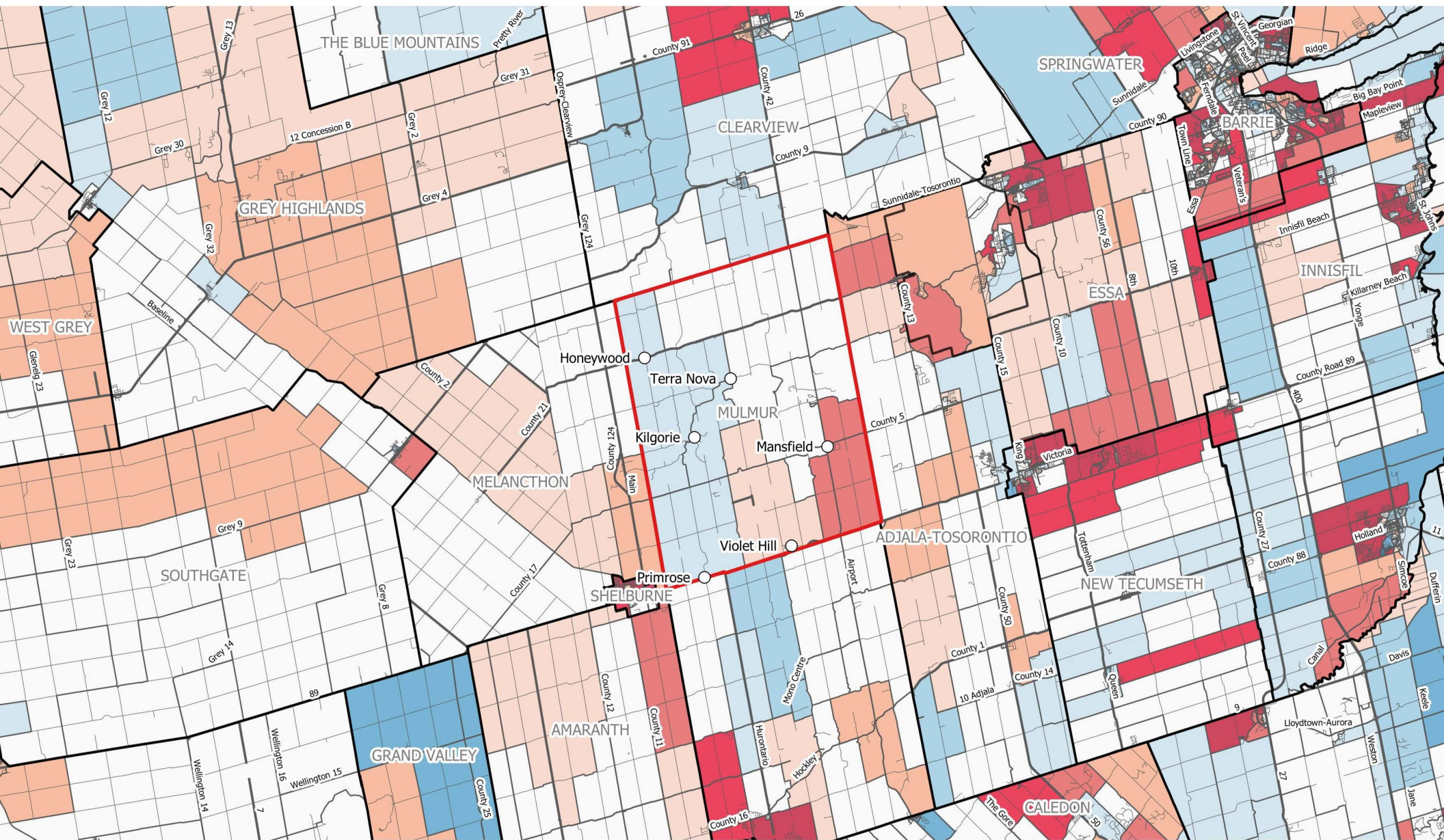
\$ - under \$50,000  
 \$\$ - \$50,000 - \$1M  
 \$\$\$ - over \$1M

It is important to note that many of the recommendations have other resource implications related to staff time, and operations and maintenance considerations.

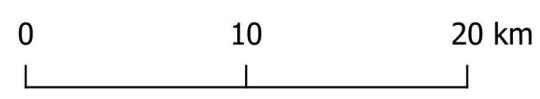
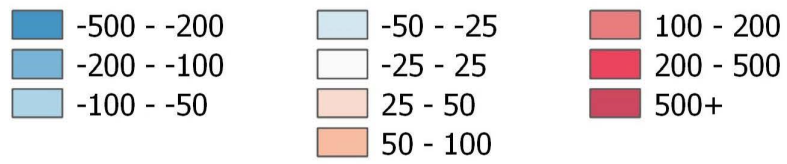
#	Action	Capital Cost Implications
2	Update Asset Management Plan to include Recreation Assets	\$
11	Funding Strategy for new Multi-Use Recreation Facility	\$
12	Design Process for new Multi-Use Recreation Facility	\$\$
13	Develop new Multi-Use Recreation Facility	\$\$\$
25	Mansfield Ball Diamond General Improvements (depending on level of improvements undertaken)	\$+
27	Mansfield Ball Diamond Lighting	\$\$
29	Devonleigh Park Basketball Net Repair / Replacement	\$
31	Devonleigh Playground Replacement	\$\$
35	Develop new playgrounds as neighbourhoods develop	\$\$
36	Multi-Use Court Facility	\$\$
37	Skateboard / BMX park	\$\$
39	Outdoor Exercise Equipment	\$

# Appendix A: Demographic Mapping

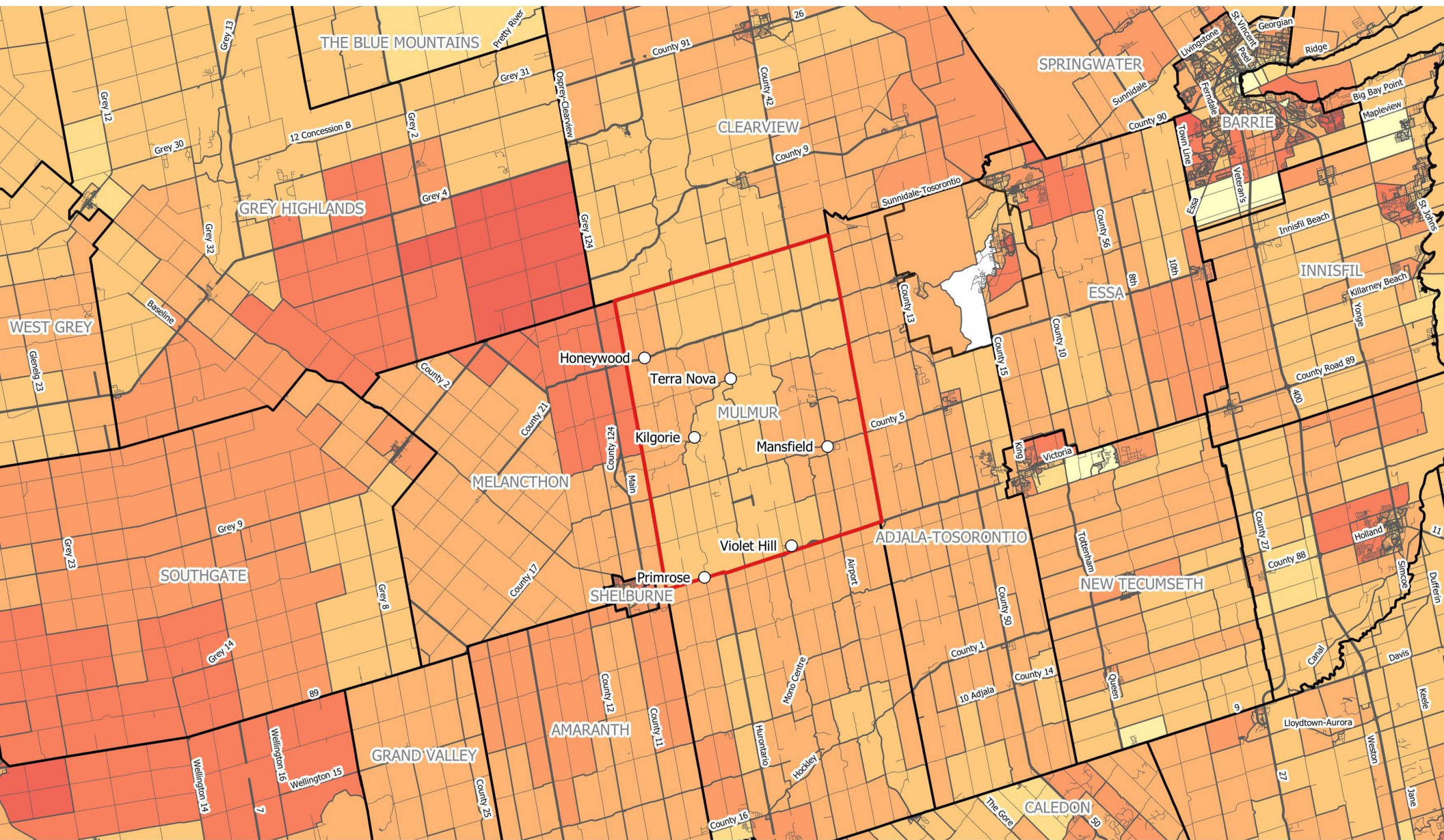




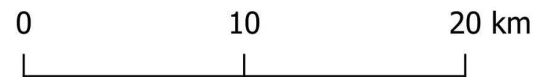
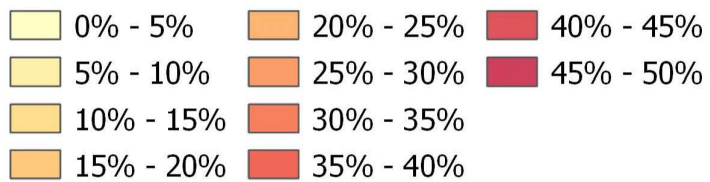
**Population change, 2006-2016**



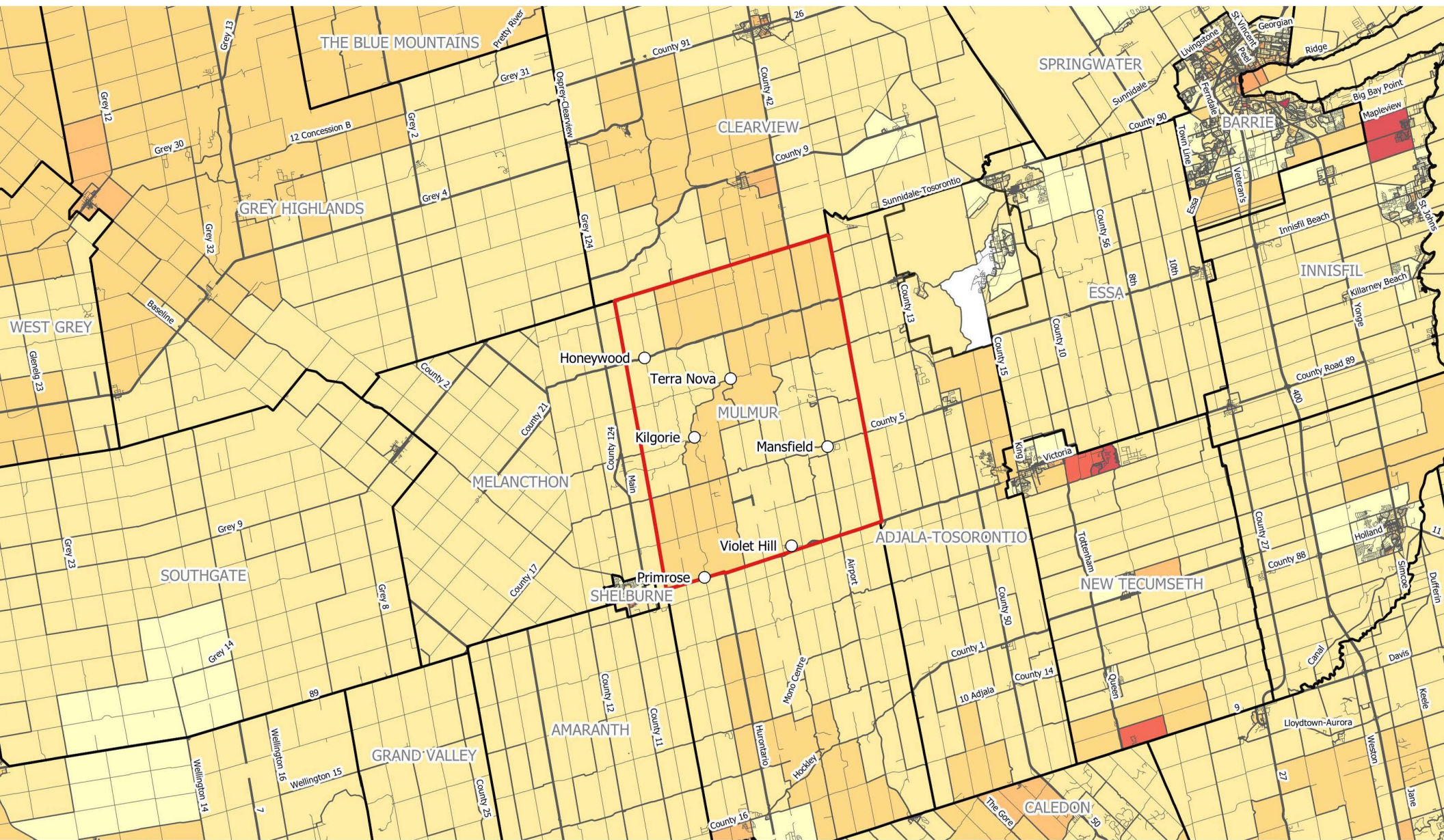




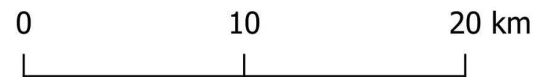
**Under 19, percent total population, 2016**



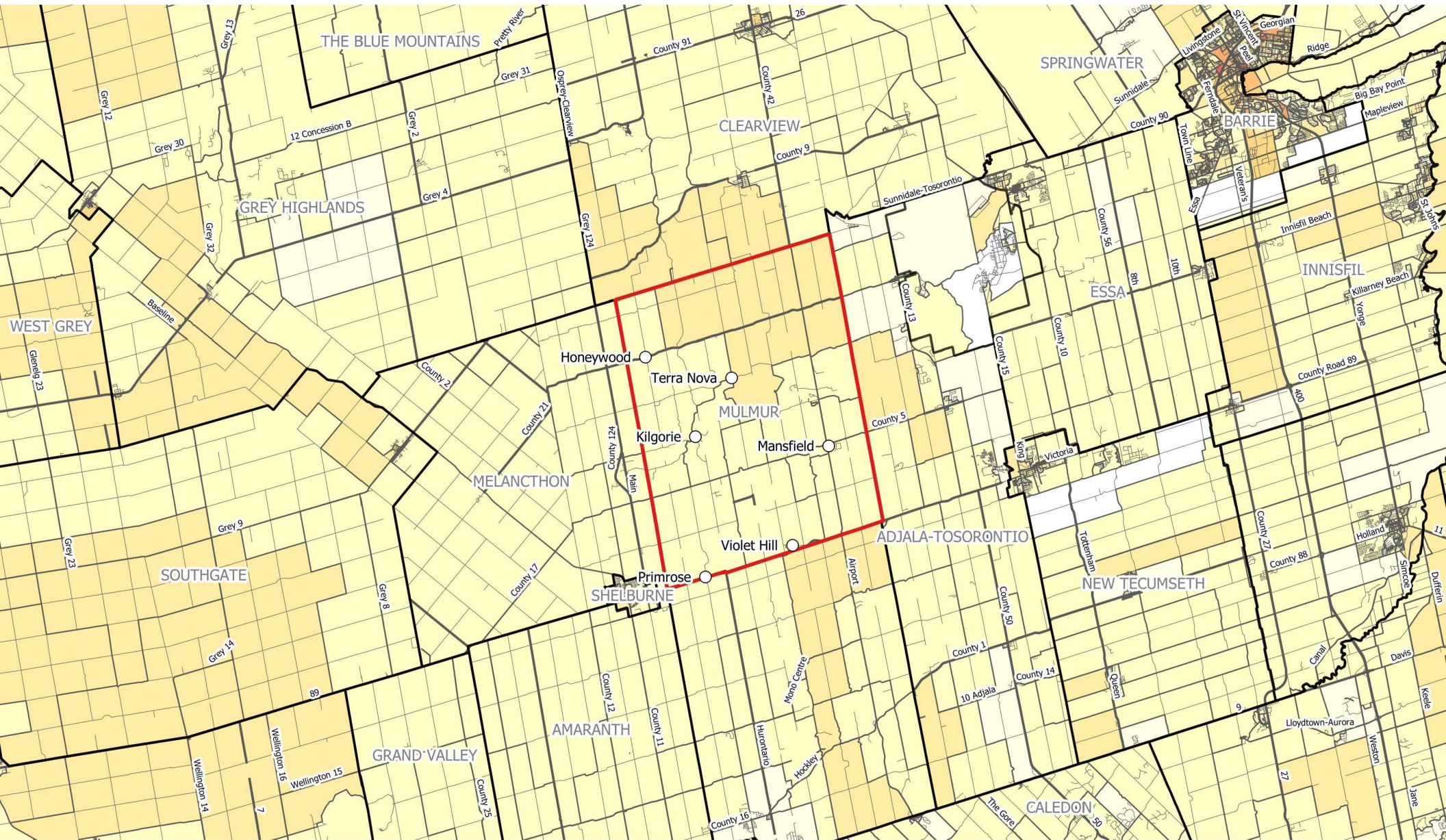




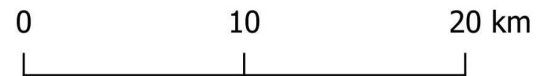
**Over 65, percent total population, 2016**







**Population within the Low-income cut-off, after tax (LICO-AT)**





**Sierra Planning and Management**  
advice • strategy • implementation

**OPTIONAL ANNUAL REPORT TEMPLATE**

Drinking Water System Number:	260063661
Drinking Water System Name:	Mansfield Well Supply
Drinking Water System Owner:	Township of Mulmur
Drinking Water System Category:	Large Municipal Residential
Period being reported:	January 01, 2020 to December 31, 2020

<p><b><u>Complete if your Category is Large Municipal Residential or Small Municipal Residential</u></b></p> <p>Does your Drinking Water System serve more than 10,000 people? Yes [ ] No[x]</p> <p>Is your annual report available to the public at no charge on a web site on the Internet? Yes [X] No[]</p> <p>Location where Summary Report required under O. Reg. 170/03 Schedule 22 will be available for inspection.</p> <div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p>Report is available for inspection at the municipal office in Terra Nova</p> </div>	<p><b><u>Complete for all other Categories</u></b></p> <p>Number of Designated Facilities served:</p> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> <p>N/A</p> </div> <p>Did you provide a copy of your annual report to all Designated Facilities you serve? Yes[] No[]</p> <p>Number of Interested Authorities you report to:</p> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> <p>N/A</p> </div> <p>Did you provide a copy of your annual report to all Interested Authorities you report to for each Designated Facility? Yes [] No []</p>
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**Note:** For the following tables below, additional rows or columns may be added, or an appendix may be attached to the report

List all Drinking Water Systems (if any), which receive all their drinking water from your system:

Drinking Water System Name	Drinking Water System Number
N/A	

Did you provide a copy of your annual report to all Drinking Water System owners that are connected to you and to whom you provide all drinking water? Yes[ ] No[ ]



Indicate how you notified system users that your annual report is available and is free of charge.

- Public access/notice via the web
- Public access/notice via Government Office
- Public access/notice via a newspaper
- Public access/notice via Public Request
- Public access/notice via a Public Library
- Public access/notice via other method \_\_\_\_\_

**Describe your Drinking Water System**

Water System is classified as a Large Municipal Residential Water System that currently serves approximately 153 service connections. The system is owned by the Township of Mulmur and operated by Dufferin Water Co. Ltd. Water is supplied via three municipal wells, a standpipe and a pumphouse. Inspection, maintenance and sampling are conducted on a regular basis in accordance with Ontario Regulation 170/03 to ensure the safety of the water supply

**List all water treatment chemicals used over this reporting period**

12 % Sodium Hypochlorite

**Were any significant expenses incurred to?**

- Install required equipment
- Repair required equipment
- Replace required equipment

**Please provide a brief description and a breakdown of monetary expenses incurred**

Replace Well 3 with new drilled well. +/- \$40,000

Provide details on the notices submitted in accordance with subsection 18 (1) of the Safe Drinking Water Act or section 16-4 of Schedule 16 of O.Reg.170/03 and reported to Spills Action Centre

Incident Date	Parameter	Result	Unit of Measure	Corrective Action	Corrective Action Date
N/A					
N/A					



**Microbiological testing done under the Schedule 10, 11 or 12 of Regulation 170/03, during this reporting period**

	Number of Samples	Range of E. Coli Results (min#)-(max#)	Range of Total Coliform Results (min#)-(max#)	Number of HPC Samples	Range of HPC Results (min#)-(max#)
<b>Raw</b>	112	0 to 0	0 to 4	1	0 to 2
<b>Treated</b>	52	0 to 0	0 to 0	52	0 to 0
<b>Distribution</b>	116	0 to 0	0 to 0	52	0 to 3

**Operational testing done under Schedule 7, 8 or 9 of Regulation 170/03 during the period covered by this Annual Report.**

	Number of Grab Samples	Range of Results (min#)-(max#)	Unit of Measure
<b>Turbidity</b>	26	0.11-0.62	NTU
<b>Chlorine</b>	8760	1.42-2.47	Mg/L
<b>Fluoride</b> (If the DWS provides fluoridation)	N/A	N/A	N/A

**NOTE: For continuous monitors use 8760 as the number of samples**

**Summary of additional testing and sampling carried out in accordance with the requirement of an approval, order or other legal instrument.**

Date of legal instrument issued	Parameter	Date Sampled	Result	Unit of Measure
N/A				
N/A				

**Summary of Inorganic parameters tested during this reporting period or the most recent sample results**

Parameter	Sample Date	Result Value	Unit of Measure	Exceedance
<b>Antimony</b>	May 23/18	ND	ug/L	No
<b>Arsenic</b>	May 23/18	ND	ug/L	No
<b>Barium</b>	May 23/18	8.2	ug/L	No
<b>Boron</b>	May 23/18	36	ug/L	No
<b>Cadmium</b>	May 23/18	ND	ug/L	No
<b>Chromium</b>	May 23/18	ND	ug/L	No
<b>*Lead</b>	N/A	N/A	N/A	N/A
<b>Mercury</b>	May 23/18	ND	ug/L	No
<b>Selenium</b>	May 23/18	ND	ug/L	No
<b>Sodium</b>	May 23/18	15	mg/L	No
<b>Uranium</b>	May 23/18	ND	ug/L	No
<b>Fluoride</b>	May 23/18	0.1	mg/L	No
<b>Nitrite</b>	Dec 10/20	ND	mg/L	No
<b>Nitrate</b>	Dec 10/20	2.16	mg/L	No

**\*only for drinking water systems testing under Schedule 15.2; this includes large municipal non-residential systems, small municipal non-residential systems, non-municipal seasonal residential systems, large non-municipal non-residential systems, and small non-municipal non-residential systems**

**Summary of lead testing under Schedule 15.1 during this reporting**

**period**(applicable to the following drinking water systems: large municipal residential systems, small municipal residential systems, and non-municipal year-round residential systems)

Location Type	Number of Samples	Range of Lead Results (min#)–(max #)	Unit of Measure	Number of Exceedances
Plumbing	N/A	N/A	N/A	N/A
Distribution	2	ND	Ug/L	0

**Summary of Organic parameters sampled during this reporting period or the most recent sampler results**

Parameter	Sample Date	Result Value	Unit of Measure	Exceedance
Alachlor	May 23/18	ND	ug/L	No
Atrazine + N-dealkylated metabolites	May 23/18	ND	ug/L	No
Azinphos-methyl	May 23/18	ND	ug/L	No
Benzene	May 23/18	ND	ug/L	No
Benzo(a)pyrene	May 23/18	ND	ug/L	No
Bromoxynil	May 23/18	ND	ug/L	No
Carbaryl	May 23/18	ND	ug/L	No
Carbofuran	May 23/18	ND	ug/L	No
Carbon Tetrachloride	May 23/18	ND	ug/L	No
Chlorpyrifos	May 23/18	ND	ug/L	No
Diazinon	May 23/18	ND	ug/L	No
Dicamba	May 23/18	ND	ug/L	No
1,2-Dichlorobenzene	May 23/18	ND	ug/L	No
1,4-Dichlorobenzene	May 23/18	ND	ug/L	No
1,2-Dichloroethane	May 23/18	ND	ug/L	No
1,1-Dichloroethylene (vinylidene chloride)	May 23/18	ND	ug/L	No
Dichloromethane	May 23/18	ND	ug/L	No
2,4-Dichlorophenol	May 23/18	ND	ug/L	No
2,4-Dichlorophenoxyacetic acid (2,4-D)	May 23/18	ND	ug/L	No
Diclofop-methyl	May 23/18	ND	ug/L	No
Dimethoate	May 23/18	ND	ug/L	No
Diquat	May 23/18	ND	ug/L	No
Diuron	May 23/18	ND	ug/L	No
Glyphosate	May 23/18	ND	ug/L	No
HAAs (Note: show latest running annual average)	2020	ND	ug/L	NO
Lindane (Total)	May 23/18	ND	ug/L	No
Malathion	May 23/18	ND	ug/L	No
Metolachlor	May 23/18	ND	ug/L	No
Metribuzin	May 23/18	ND	ug/L	No
Monochlorobenzene	May 23/18	ND	ug/L	No

Paraquat	May 23/18	ND	ug/L	No
Pentachlorophenol	May 23/18	ND	ug/L	No
Phorate	May 23/18	ND	ug/L	No
Picloram	May 23/18	ND	ug/L	No
Polychlorinated Biphenyls (PCB)	May 23/18	ND	ug/L	No
Prometryne	May 23/18	ND	ug/L	No
Simazine	May 23/18	ND	ug/L	No
Terbufos	May 23/18	ND	ug/L	No
Tetrachloroethylene (perchloroethylene)	May 23/18	ND	ug/L	No
2,3,4,6-Tetrachlorophenol	May 23/18	ND	ug/L	No
THMs (Note: show latest running annual average)	2020	10.62	ug/L	NO
Triallate	May 23/18	ND	ug/L	No
Trichloroethylene	May 23/18	ND	ug/L	No
2,4,6-Trichlorophenol	May 23/18	ND	ug/L	No
Trifluralin	May 23/18	ND	ug/L	No
Vinyl Chloride	May 23/18	ND	ug/L	No
MCPA	May 23/18	ND	ug/L	No

List any Inorganic or Organic parameter(s) that exceeded half the standard prescribed in Schedule 2 of Ontario Drinking Water Quality Standards

Parameter	Result Value	Unit of Measure	Date of Sample
Sodium	15	Mg/L	May 23/18



22 February 2021

Township of Mulmur  
RR #2  
Lisle, ON  
LOM 1M0

**Attn: John Wimetts, Director of Public Works**

Re: Mansfield Water System – Annual Summary Report for 2020

Dear John:

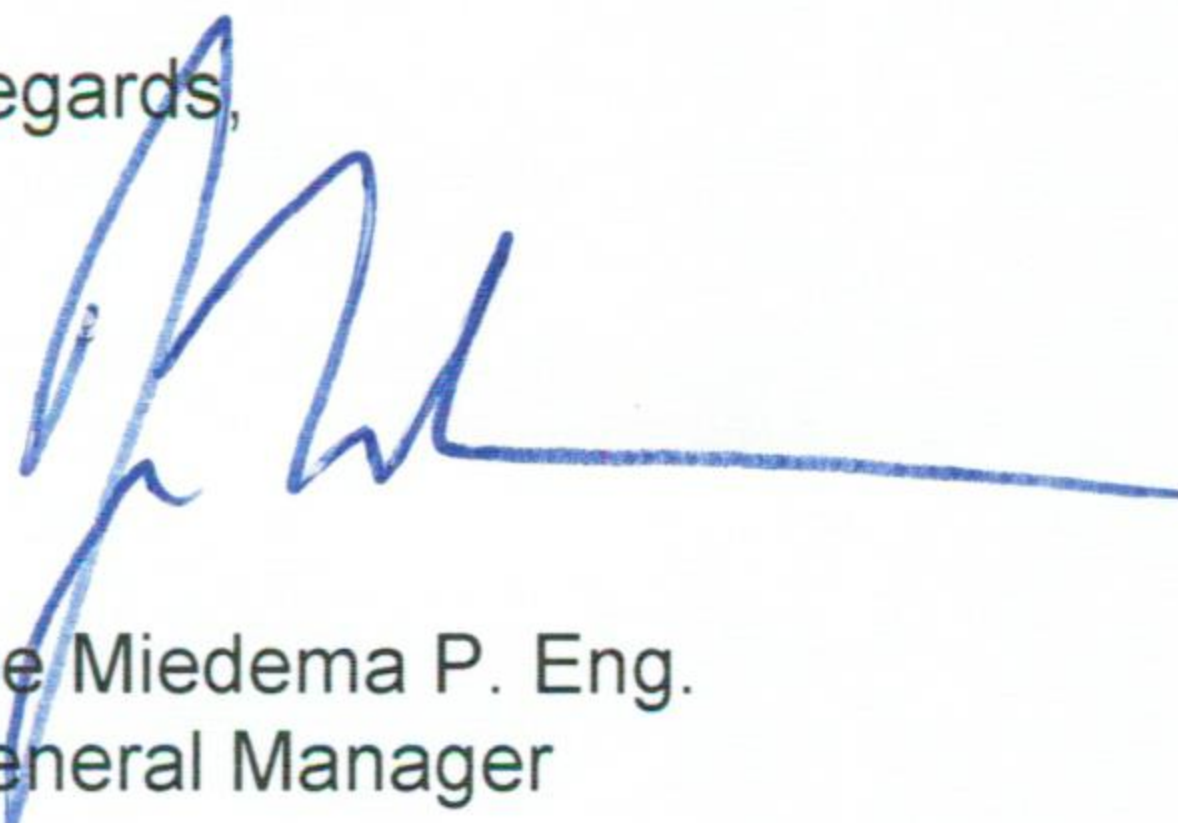
Attached is the 2020 Summary Report for the Mansfield Water System. This report was prepared by Dufferin Water Co. Ltd on behalf of the Township of Mulmur in accordance with Schedule 22 of O. Reg 170/03 filed under the Safe Drinking Water Act (SDWA).

The summary report is required to be prepared, not later than March 31 of each year for the preceding calendar year and given to the members of the municipal council; please ensure this distribution.

Also attached to this letter is a copy of the 2020 Annual Report for the Mansfield Water Supply System. This report should be made available to the public at the Municipal office and if possible on the township website.

If you have any questions regarding either report please call.

Regards,



Joe Miedema P. Eng.  
General Manager



## **Mansfield Water System Large Municipal Residential Drinking Water System**

### **Schedule 22 Summary Report**

**For the Period:**

**January 01, 2020 to December 31, 2020**

**Prepared for the Township of Mulmur  
By Dufferin Water Co. Ltd**

## Introduction

Schedule 22 of O. Reg 170/03 requires the preparation by the water system owner of a "Summary Report for Municipalities." This requirement only applies to large and small municipal residential systems. The Mansfield Water System is classified as a Large Municipal Residential Drinking Water System.

The Summary Report for the preceding year is to be issued by March 31 of the following year. This report was prepared by Dufferin Water Co. Ltd on behalf of the Township of Mulmur.

Distribution of the Summary Report is the responsibility of the owner. For a municipality that owns the water supply, all members of council are to receive the report. If the water system is owned by a municipal service board established under Section 195 of the Municipal Act, 2001 then all members of that board are to receive the report. Finally, if a water supply provides water to another municipality under contract, then the water supply owner shall, give by March 31 a copy of the Summary Report to the Municipality being supplied.

The contents of the Summary Report for the municipality must include the following:

1. A list of the requirements of the Safe Drinking Water Act and its regulations that the water system failed to meet during the reporting period, including the duration of the failure.
2. A list of the requirements of the water system's Certificate of Approval that the water system failed to meet during the report period, including the duration of the failure.
3. A list of any Orders that the water system failed to meet during the report time frame, including the duration of the failure.
4. For each of the above failures, a description of the measures taken to correct the failure.
5. A summary of the quantities and flow rates of water supplied "including monthly average, maximum daily flows, and daily instantaneous peak flow rates." (*Information is to enable the owner to assess the capability of the water system to meet existing and future demand*).
6. A statement that captures the comparison of the flow information to the rated capacity and flow rates stated in the water supply's approval.



## Issues of Non-Compliance

The following table lists the requirements of the Act, Regulations, System Approval (s) and any order that the system failed to meet at any time during the reporting period and measures taken to correct each failure:

<b>Drinking Water Legislation</b>	<b>Requirements the system failed to meet</b>	<b>Duration</b>	<b>Corrective Action(s)</b>	<b>Status</b>
Not Applicable				

## Assessment of System Flows and Rates of Water Taking

The following tables list the quantities and flow rates of the water supplied during this reporting period, including monthly average and maximum daily flows, daily instantaneous peak flow rates and a comparison to the rated capacity and flow rates specified in the system approval:

### *Well Number One*

**Approved Daily Volume: 326.88 cubic metres**

**Approved Flow Rate: 227 litres/minute**

Month	Average Daily Volume (m <sup>3</sup> )	Percent Of Approved Volume	Maximum Daily Volume (m <sup>3</sup> )	Percent Of Approved Volume
January	123	38%	209	64%
February	122	37%	178	54%
March	127	39%	163	50%
April	177	54%	302	92%
May	143	44%	241	74%
June	102	31%	145	44%
July	99	30%	208	64%
August	95	29%	185	57%
September	103	31%	171	52%
October	85	26%	159	49%
November	90	27%	136	42%
December	129	39%	217	66%

Flow control is in the form of a pressure reducing valve that is equipped to open and close when the well pump is energized. The valve limits the flow of water from the well and prevents the pump from exceeding the permitted flow rates. Average flow rate when this well is operating is 204 litres per minute.

## **Well Number Two**

**Approved Daily Volume: 262.08 cubic metres**

**Approved Flow Rate: 182 litres/minute**

<b>Month</b>	<b>Average Daily Volume (m<sup>3</sup>)</b>	<b>Percent Of Approved Volume</b>	<b>Maximum Daily Volume (m<sup>3</sup>)</b>	<b>Percent Of Approved Volume</b>
<b>January</b>	35	13%	56	21%
<b>February</b>	37	14%	53	20%
<b>March</b>	38	15%	49	19%
<b>April</b>	53	20%	94	36%
<b>May</b>	44	17%	74	28%
<b>June</b>	32	12%	45	17%
<b>July</b>	31	12%	70	27%
<b>August</b>	29	11%	59	23%
<b>September</b>	32	12%	53	20%
<b>October</b>	26	10%	49	19%
<b>November</b>	28	11%	42	16%
<b>December</b>	40	15%	67	26%

Flow control is in the form of a pressure reducing valve that is equipped to open and close when the well pump is energized. The valve limits the flow of water from the well and prevents the pump from exceeding the permitted flow rates. Average flow rate when this well is operating is 108 litres per minute

## **Well Number Three**

**Approved Daily Volume: 362.88 cubic metres**

**Approved Flow Rate: 252 litres/minute**

<b>Month</b>	<b>Average Daily Volume (m<sup>3</sup>)</b>	<b>Percent Of Approved Volume</b>	<b>Maximum Daily Volume (m<sup>3</sup>)</b>	<b>Percent Of Approved Volume</b>
<b>January</b>	0	0%	0	0%
<b>February</b>	0	0%	0	0%
<b>March</b>	0	0%	0	0%
<b>April</b>	0	0%	0	0%
<b>May</b>	0	0%	0	0%
<b>June</b>	0	0%	0	0%
<b>July</b>	0	0%	0	0%
<b>August</b>	0	0%	0	0%
<b>September</b>	0	0%	0	0%
<b>October</b>	0	0%	0	0%
<b>November</b>	8	2%	155	43%
<b>December</b>	8	2%	199	55%

Flow control is in the form of a pressure reducing valve that is equipped to open and close when the well pump is energized. The valve limits the flow of water from the well and prevents the pump from exceeding the permitted flow rates. Average flow rate when this well is operating is 246 litres per minute

## *Distributed Water*

**Approved Daily Volume: 951.8 cubic metres**  
**Approved Flow Rate: 661 Litres per minute**

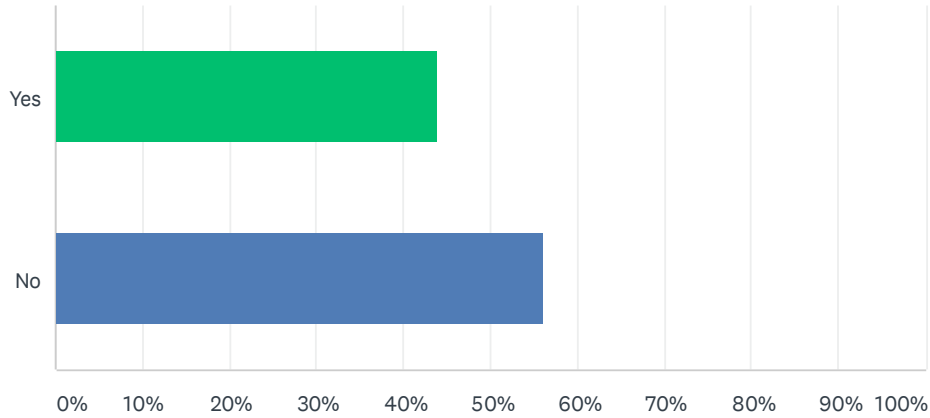
Month	Average Daily Volume (m <sup>3</sup> )	Percent Of Approved Volume	Maximum Daily Volume (m <sup>3</sup> )	Percent Of Approved Volume
January	158	17%	254	27%
February	160	17%	224	24%
March	166	17%	212	22%
April	232	24%	382	40%
May	186	20%	316	33%
June	134	14%	234	25%
July	131	14%	279	29%
August	124	13%	192	20%
September	135	14%	210	22%
October	111	12%	202	21%
November	119	12%	157	16%
December	168	18%	252	26%

Flow control is in the form of a pressure reducing valve located on the discharge side of each pressure pump. These valves limit the flow of treated water and prevent the distribution flow rate from exceeding the permitted flow rates. Average flow rate when pumps are operating is 330 litres per minute.



**Q1 If Mulmur Township was to organize and help fund a lending program, would you be interested in borrowing money for energy efficiency upgrades on your property?**

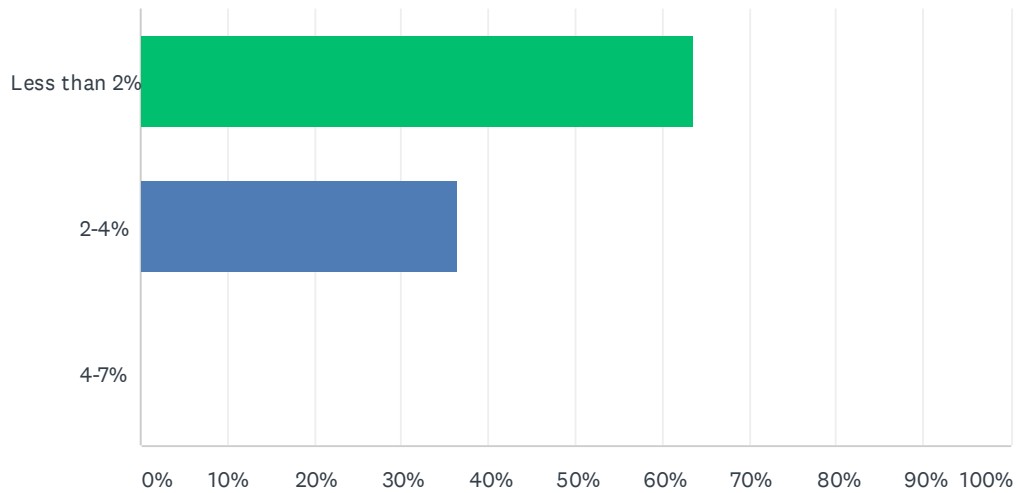
Answered: 50 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	44.00%	22
No	56.00%	28
<b>TOTAL</b>		<b>50</b>

## Q2 What interest rate would you be willing to pay to access funds for energy projects?

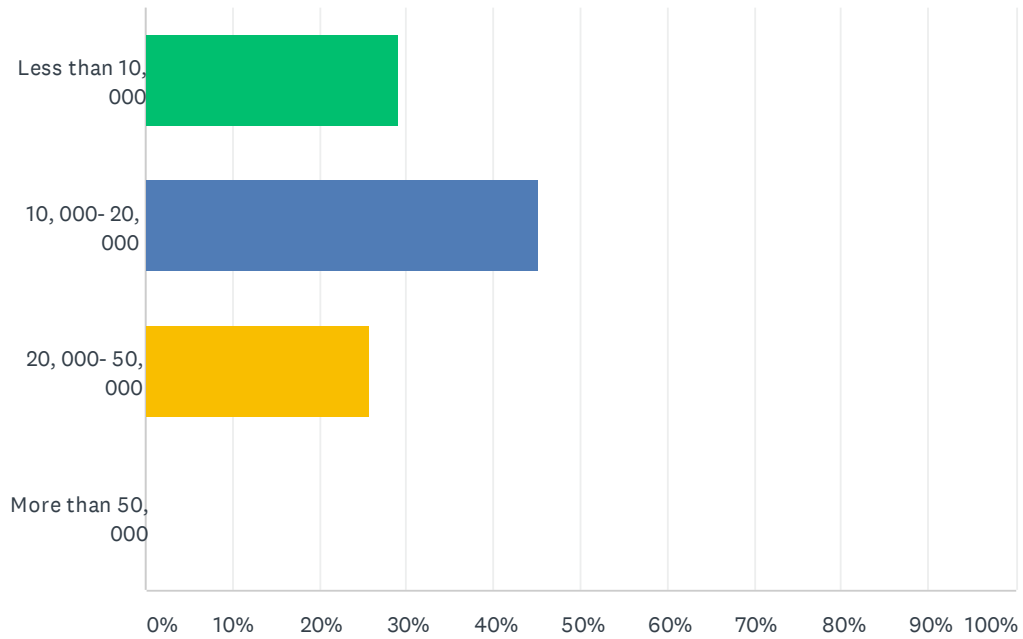
Answered: 33 Skipped: 17



ANSWER CHOICES	RESPONSES	
Less than 2%	63.64%	21
2-4%	36.36%	12
4-7%	0.00%	0
TOTAL		33

### Q3 How much would you borrow? (CAD \$)

Answered: 31 Skipped: 19



ANSWER CHOICES	RESPONSES
Less than 10,000	29.03% 9
10,000-20,000	45.16% 14
20,000-50,000	25.81% 8
More than 50,000	0.00% 0
<b>TOTAL</b>	<b>31</b>

## Q4 What would you use the money for?

Answered: 33 Skipped: 17

## Energy Plan Survey

#	RESPONSES	DATE
1	Windows	2/9/2021 11:42 PM
2	Indoor Storm Windows	2/9/2021 4:28 PM
3	Central cooling and additional attic insulation.	2/9/2021 4:11 PM
4	would not have to borrow	2/9/2021 2:32 PM
5	window, insulation, heating/cooling upgrades and solar/wind energy catchment	2/9/2021 1:31 PM
6	window replacement	2/9/2021 12:48 PM
7	New windows and attic insulation	2/9/2021 12:47 PM
8	Solar	2/9/2021 11:30 AM
9	heat exchanger and windows	2/9/2021 11:22 AM
10	install a 1kW wind turbine for home	2/9/2021 11:15 AM
11	Conversion to alternative green energy	2/9/2021 11:12 AM
12	Windows, insulation, maybe solar	2/9/2021 11:09 AM
13	-	2/9/2021 11:06 AM
14	Geothermal	2/9/2021 11:05 AM
15	geo thermal heating	2/8/2021 12:52 PM
16	Nothing	2/5/2021 7:04 PM
17	insulation, solar panels	1/25/2021 1:07 PM
18	windows	1/21/2021 10:30 AM
19	solar power	1/20/2021 3:51 PM
20	Insulation, windows	1/20/2021 12:31 PM
21	Windows, insulation	1/20/2021 7:17 AM
22	Windows	1/20/2021 6:45 AM
23	Furnace, AC, insulation	1/19/2021 8:42 PM
24	nothing. like gravity, energy conservation spending will find it's way when it pays for itself, and does NOT need another level of government to facilitate this.	1/19/2021 5:13 PM
25	Geothermal for a new build so would not qualify....too bad.	1/19/2021 5:08 PM
26	Solar electricity supply. Air to air heat pumps	1/19/2021 4:57 PM
27	Solar panels	1/19/2021 4:45 PM
28	Ideally to support generating heat and hydro to be self sustainable and off grid/ donate back to the grid.	1/19/2021 4:39 PM
29	windows, doors, insulation, furnace upgrades	1/19/2021 4:23 PM
30	solar panels on the barn, new kitchen windows	1/19/2021 3:44 PM
31	Insulating our century home 🤔lol	1/19/2021 2:36 PM
32	I do not approve of Mulmur Township funding a lending program!	1/19/2021 2:06 PM
33	Solar panels	1/19/2021 10:28 AM

**Subject:** Re: Closure of the Ontario Fire College

Hi Shirley,

Here is some info that I sent to Ralph yesterday along with some new costing info that was supplied to me by a Rosemont firefighter who attended a course at South West Training Academy which is a Regional Training Centre.

A Driver/Operator course at the Ontario Fire College which is 24 hours (plus pre course material that would need to be completed) would typically cost us \$65 for registration, meals and accommodations included, \$360 in salary and \$100 in travel expense. So a total of \$525. The same course at Southwest Fire Academy would be a \$595 cost for the course, \$360 for salary plus travel and accommodation at let's say \$150 a night at a modest medium for a total of \$1405.

A Rosemont firefighter recently attend a Haz Mat Operations course at South West Training Academy. The 3-day course cost \$700 plus \$300 for hotel and meals, so a total of approximately \$1,000 not including travel cost. The firefighter paid the \$1,000 out of his own pocket but we did pay him for 24 hours of training time at \$15/hour so \$360. If we were required to pay for this course out of our training budget it would cost us approximately \$1,400.

The cost for the Haz Mat course at the Ontario Fire College would be the same as the 3 day Driver/Operator course. \$65 registration which includes meals and accommodation, \$100 mileage to the OFC and 24 hours of class room time so approximately \$525.

As for the relationship between the Ontario Fire College (OFC) and Regional Training Centres (RTC's) all that I know is that the OFC has been assisting with setting up these RTC's. There are a number of them around and more opening up. Some larger departments are taking steps to be recognized as a RTC's and why wouldn't they when they can charge \$700 for a 3-day course. It is also cheaper for larger and fulltime fire departments to train their staff in house if they can because they don't have to pay their members overtime to attend the OFC.

The use of RTC's isn't all bad in my mind, they have their benefits but unless the cost is subsidized for volunteer departments such as ours, the cost is going to be crippling.

The OFC has been providing economical, high quality and standardized training to full time and volunteer fire departments for over 70 years. The provincial government and the Ontario Fire Marshal say that they consulted with many of the stake holders prior to making this decision yet everyone that I know was shocked by the surprise announcement earlier this year. Even the training staff at the OFC were caught off guard.



We are somewhat lucky in that we have developed close relationships with a couple of larger fire departments that are hoping to become RTC's and we may benefit from these relationships by way of reduced fees for courses but nothing is guaranteed.

I am meeting with our Training Officer Dan Hawkins tomorrow to discuss the implications further, if anything new comes out of that meeting I will update you.

I hope that this information helps in some way, if you require any clarification please do not hesitate to contact me.

*Mike Blacklaws*  
*Fire Chief*  
*Rosemont District Fire Department*  
*705-435-8397*



**CORPORATION OF THE TOWNSHIP OF MULMUR  
PUBLIC MEETING FOR A PROPOSED  
ZONING BY-LAW AMENDMENT  
2021 HOUSEKEEPING BY-LAW**

Dated: XX, 2021

The Corporation of the Township of Mulmur will hold a Public Meeting pursuant to Sections 34 of the Planning Act (1990) to consider various amendments to the Zoning By-law and the Development Charges Act.

The public meeting will be held electronically Wednesday, \_\_\_\_\_, 2021.

**This meeting is being conducted by means of Electronic Participation by a majority of members, as permitted by Section 238 (3.3) of the Municipal Act, 2001, as amended. USING VIDEO AND/OR AUDIO CONFERENCING.**

To connect only by phone, please dial any of the following numbers. When prompted, please enter the meeting ID provided below the phone numbers. You may be placed into the meeting in muted mode. If you encounter difficulty, please call the front desk at 705-466-3341, ext. 0

+1 587 328 1099 Canada

+1 647 374 4685 Canada

To connect to video with a computer, smart phone or digital device and with either digital audio or separate phone line, download the zoom application ahead of time and follow the link below. Enter the meeting ID when prompted.

<https://us02web.zoom.us/j/84829988171>

Meeting ID: 848 2998 8171

A copy of the proposed amendment is available for review at the municipal office during regular office hours. Anyone wishing to address Council with respect to the proposal may do so at the public meeting. Persons unable to attend the public meeting may provide written comments up until the time of the public meeting. If you wish to be notified of the decision on the proposed application, you must make an oral or written request to the Township of Mulmur. If a person or public body does not make oral submissions at the public meeting or make written submissions to Mulmur Township before the by-law is passed, the person or public body is not entitled to appeal the decision of Council and the Corporation of the Township of Mulmur to the Ontario Municipal Board. Furthermore, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

**PURPOSE AND EFFECT OF THE AMENDMENTS**

The proposed Zoning By-law Amendment would amend the Comprehensive Zoning By-law to address the following matters:

1. To provide additional regulations and review the minimum lot size requirements for second dwellings, and apartments in detached buildings, and to permit attached apartments in all dwellings that have a minimum lot size meeting the requirements of the by-law;
2. To provide direction regarding the application of Minimum Distance Separation to existing vacant lots;
3. To review setbacks to watercourses and ponds provisions in relation to the conservation regulatory mapping requirements;
4. To clarify that the provisions for apartments in detached buildings are notwithstanding the minimum lot area requirements;
5. To clarify the total size of a detached structure housing an apartment;
6. To clarify the home occupation provisions related to catering versus take-out restaurants;
7. To require derelict buildings to be demolished, and that without being demolished they would be considered demolished for the purpose of determining development charges credits;
8. To review the uses permitted within the definition of on-farm diversified use;
9. To update definitions for medicinal marijuana facilities, marijuana growing and sales; and
10. To delete all provisions related to any tax programs which are currently administered through a Provincial program.

**LANDS AFFECTED**

The Zoning By-law Amendment affects all lands within the Township outside of the jurisdiction of the NEC. For this reason, no key map is provided.

Tracey Atkinson, CAO/Acting Clerk/Planner, Township of Mulmur  
758070 2<sup>nd</sup> Line East, Mulmur, ON, L9V 0G8  
(705) 466-3341



**Second Dwelling Site Plan  
Approval Application Agreement**  
Under Section 41 of the Planning Act

Date Received: FEB 22 / 21

Roll Number: 22-16-000-00 - -0000

SUMMARY OF FEES	
SECOND DWELLING AGREEMENT	\$2000
*NVCA FEE IF IN REGULATED OR NHS AREA	

**Completeness of the Application**

The information in this form must be provided by the applicant with the appropriate fee. If the information and fee are not provided, the application will be returned or refused for further consideration until the information and fee have been provided.

**Submission of the Application**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> One application form with applicable fees | <input checked="" type="checkbox"/> Site Plan (with engineering drawings as required)    |
| <input type="checkbox"/> Copy of Septic Permit                                | <input type="checkbox"/> Copy of Building Permit (if previously issued)                  |
| <input type="checkbox"/> Copy of Deed/Transfer Document or Legal Abstract     | <input type="checkbox"/> Pre-consultation with NVCA, NEC or Road Authority (if required) |
| <input type="checkbox"/> Copy of Fire Inspection Report                       | <input type="checkbox"/> Proof of Additional Emergency Number (if applicable)            |

Please Print and Complete or (X) Appropriate Boxes

1. Applicant and Ownership Information									
Name of Legal Owner(s) <u>Wyatt &amp; Tamara Woolnough, Tom Maita, Wesley Wilkinson</u>				Telephone No. <u>647-473-0656</u>					
Address <u>936488 Airport Road, Mansfield, ON</u>				Postal Code <u>L9V 0L5</u>					
Email <u>wjwoolnough@icloud.com, tamara_stevens@hotmail.com</u>									
Contact Information, if different than the owner (this may be a person or firm acting on behalf of the applicant).									
Name of Contact Person <u>Antonio Giovinazzo</u>				Telephone No. <u>647-607-9893</u>					
Address <u>887 Dundas Street West, Toronto, ON</u>				Postal code <u>M6J 1V9</u>					
Mortgage, Line of Credit, Charges, or other encumbrances in respect of the subject land:									
Name <u>Scotia bank</u>				Address <u>44 Collier St Barrie</u>					
DC# <u>468268-3</u>		Telephone/Fax <u>705-726-0217</u>		Email					
2. Location and Description of the Subject Land									
PIN #:									
Concession:		Lot		RP		PART			
Street/Road <u>Airport Road</u>				Street/Emergency No. <u>936488</u>					
Width of street/road: <u>20m</u>		<input type="checkbox"/> Municipal year round maintained road		<input checked="" type="checkbox"/> County Road		<input type="checkbox"/> Seasonal or private road			
Are there any livestock facilities within 500 metres of the subject lands? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes									
If yes, provide a Farm Data Sheet completed by each livestock facility owner for each of the livestock facilities. <a href="http://mulmur.ca/departments/planning">http://mulmur.ca/departments/planning</a>									
3. Existing and Proposed Buildings and Structures									
Type of building or structure	Substance (m)				Height (m)	Dimensions (m x m)	Area (m <sup>2</sup> )	Date of Construction or proposed construction	Time use has continued (for existing buildings & structures)
	Front	Rear	Side	Side					

Principal Dwelling	<input checked="" type="checkbox"/> Existing <input type="checkbox"/> Proposed	8.91	168.95	79.09	14.47	7.82	10.00 x 10.97	203.59	Existing	Since Property Acquisition
Garage & ASD	<input checked="" type="checkbox"/> Existing <input checked="" type="checkbox"/> Proposed	44.37	134.28	25.55	98.07	5.04	10.58 x 15.85	212.48	PARTIAL EXIST GARAGE (TO BE TURNED INTO ASD START SPRING 2021)	Since Property Acquisition
Pool & Raised Deck	<input checked="" type="checkbox"/> Existing <input type="checkbox"/> Proposed	24.08	180.6	56.02	68.88	0.78	10.06 x 13.62	119.15	Existing	Since Property Acquisition
Metal Clad Barn	<input checked="" type="checkbox"/> Existing <input type="checkbox"/> Proposed	117.90	56.10	63.04	73.74	6.10	20.96 x 4.67	98.04	Existing	Since Property Acquisition
Dog Kennel	<input checked="" type="checkbox"/> Existing <input type="checkbox"/> Proposed	42.13	139.91	68.49	58.93	3.05	12.78 x 11.91	117.44	Existing	Since Property Acquisition
Metal Fence Enclosure	<input checked="" type="checkbox"/> Existing <input type="checkbox"/> Proposed	60.74	90.03	15.99	94.11	1.22	46.00 x 29.64	1326.58	Existing	Since Property Acquisition

#### 4. Site Plan Drawings

The application shall be accompanied by a site plan/drawings showing the following: (Please Use Metric Units)

- Plans showing the boundaries and dimensions of the subject land, the location of all buildings/structures and the distance of the buildings/structures from all lot lines
- Proposed septic and well location (if applicable)
- Parking areas and pedestrian walkways
- Natural features NVCA boundary, trees, fences and buffer areas

### AUTHORIZATION, DECLARATIONS AND ACKNOWLEDGEMENTS

#### OWNERS AUTHORIZATION

Wesley Wilkinson &

I, Wyatt & Tamara Woodrough, Terri Matte, am the owner of the lands subject to this application hereby agree to the following:

- Township staff or their representatives are authorized to enter my property for the purposes of evaluating this application.
- I acknowledge and agree to pay all costs associated with the processing and evaluation of this application, including any peer reviews and consulting fees. These costs may be deducted from the deposit or invoiced directly, at the discretion of the Township. Should this application be appealed to the Local Planning Appeal Tribunal, I am aware that I will be responsible and agree to pay all fees related to the Local Planning Appeal Tribunal process.
- For the purposes of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application, and further I authorize my agent for this application to provide any of my personal information that will be included in this application or collected during the processing of this application.
- I authorized Antonio Giovinazzo to make this application of my behalf.

Feb 12 2021  
Date

Signature of Owner

Signature of Owner

#### SWORN DECLARATION OF APPLICANT

I, Antonio Giovinazzo of the AG Design in the

City of Toronto

make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true.

Sworn (or declared) before me at the \_\_\_\_\_ in the \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Commissioner of Oaths

Antonio  
Giovinazzo

Digitally signed by Antonio  
Giovinazzo  
DN: cn=Antonio Giovinazzo, o=AG  
Design Inc,  
email=antgiovinazzo@agc.ca,  
Date: 2021.02.12 14:54:05 -0500

Applicant

Applicant



DESIGN

EMAIL: info@designag.ca

TORONTO OFFICE: (647) 607-9693  
887 DUNDAS STREET WEST  
TORONTO, ON M6J 1V9

MUSKOKA OFFICE: (705) 704-9615  
1038 FIELDALE ROAD  
HUNTSVILLE, ON P1H 2J6

The undersigned has reviewed and takes responsibility for this design, and has the qualifications and meets the requirements set out in the Ontario Building Code to be a designer.

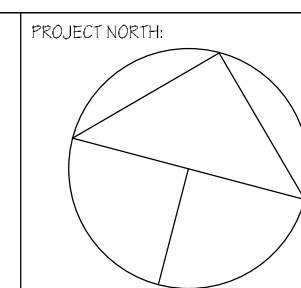
QUALIFICATION INFORMATION  
Required unless design is exempt under Division C, Subsection 3.2.5 of the building code.

Antonio Giovinozzo 108305  
NAME SIGNATURE BCIN

REGISTRATION INFORMATION  
Required unless design is exempt under Division C, Subsection 3.2.4 of the building code.

Antonio Domenico Giovinozzo 116641  
FIRM NAME BCIN

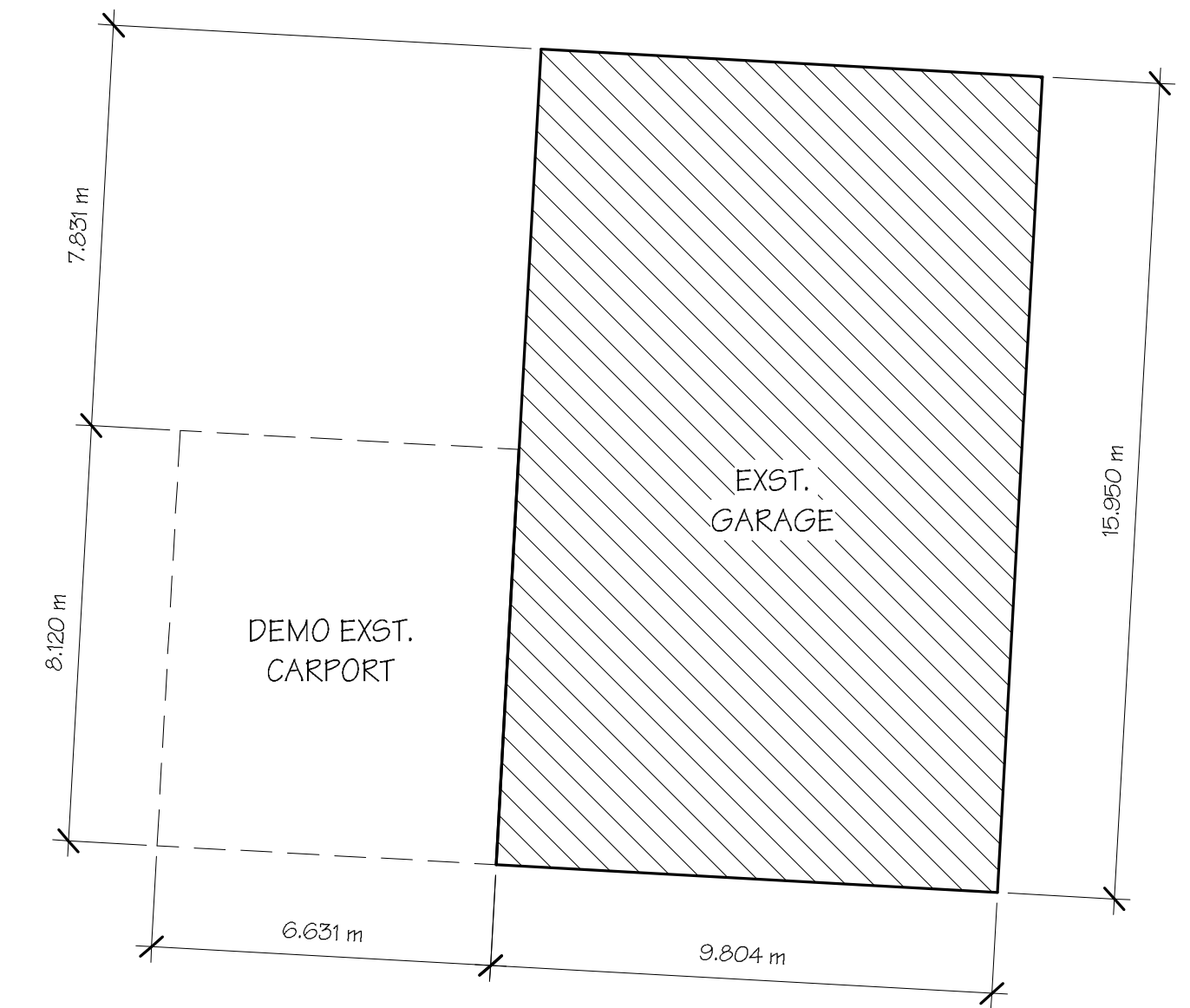
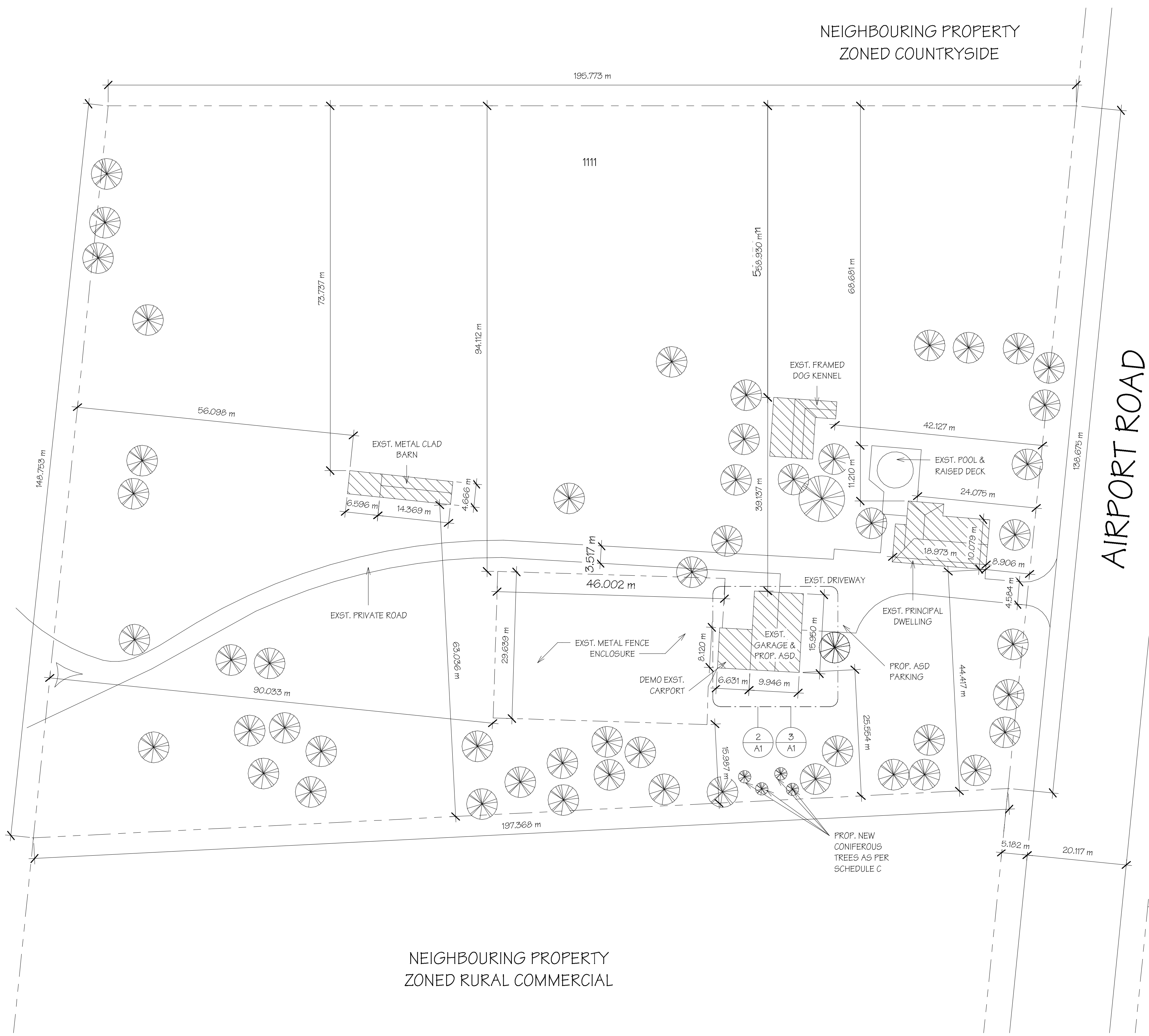
NO.	DATE	REVISION
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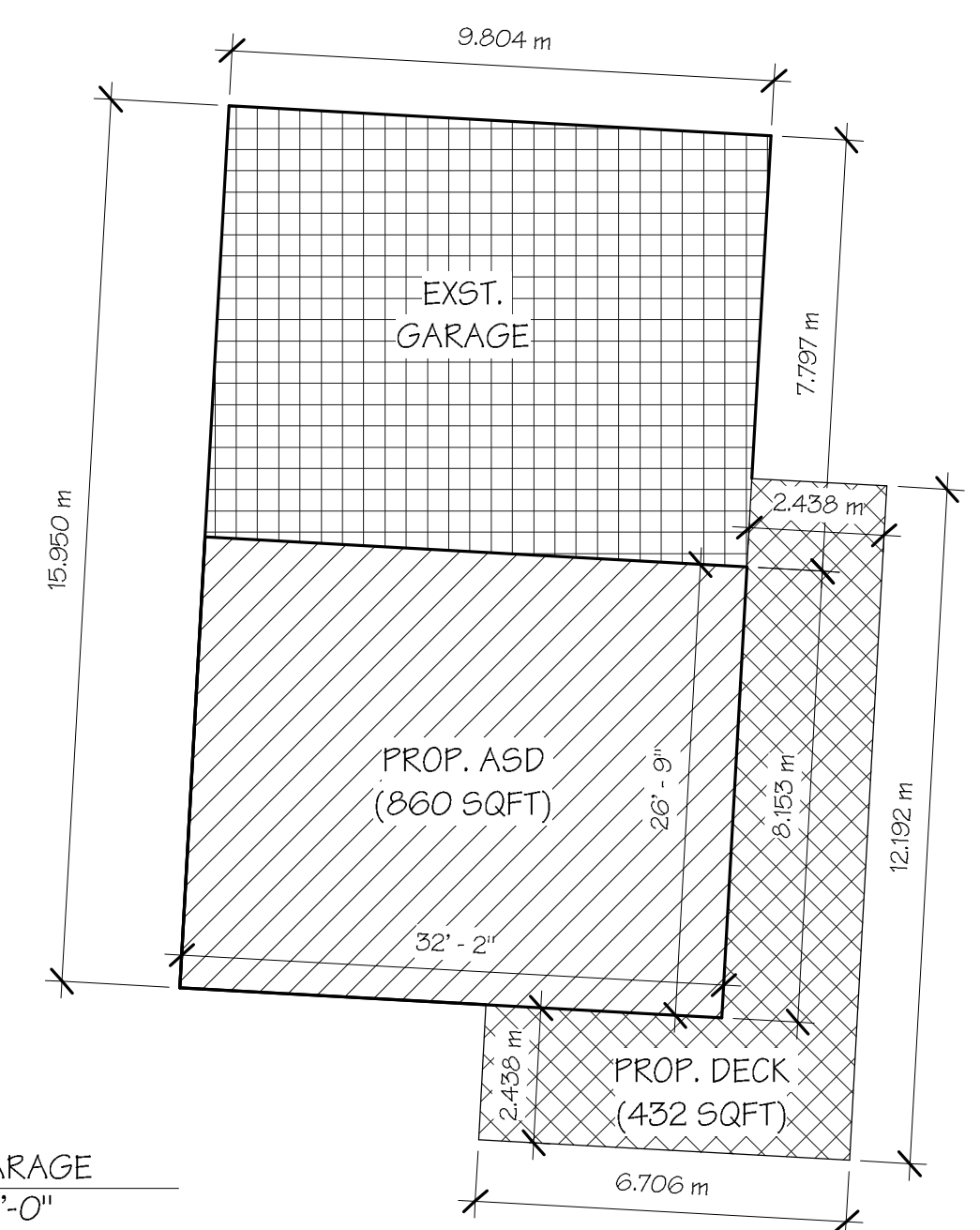
PROJECT:  
936488 AIRPORT ROAD,  
MANSFIELD, ON LON 1M0

DRAWING TITLE:  
SITE PLAN

DATE: 02/22/2021	DRAWING NO.:
SCALE: As indicated	A1
DRAWN BY: AG	
	2016



2 EXST. GARAGE  
3/32" = 1'-0"



3 PROP. GARAGE  
3/32" = 1'-0"

1 SITE PLAN  
1" = 40'-0"





EMAIL: info@designag.ca

TORONTO OFFICE: (647) 607-9693  
887 DUNDAS STREET WEST  
TORONTO, ON M6J 1V9

MUSKOKA OFFICE: (705) 704-9615  
1038 FIELDALE ROAD  
HUNTSVILLE, ON P1H 2J6

The undersigned has reviewed and takes responsibility for this design, and has the qualifications and meets the requirements set out in the Ontario Building Code to be a designer.

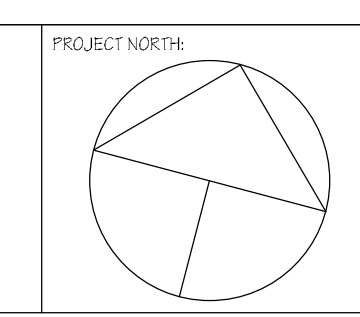
QUALIFICATION INFORMATION  
Required unless design is exempt under Division C, Subsection 3.2.5 of the building code.

Antonio Giovinozzo 108305  
NAME SIGNATURE BCIN

REGISTRATION INFORMATION  
Required unless design is exempt under Division C, Subsection 3.2.4 of the building code.

Antonio Domenico Giovinozzo 116641  
FIRM NAME BCIN

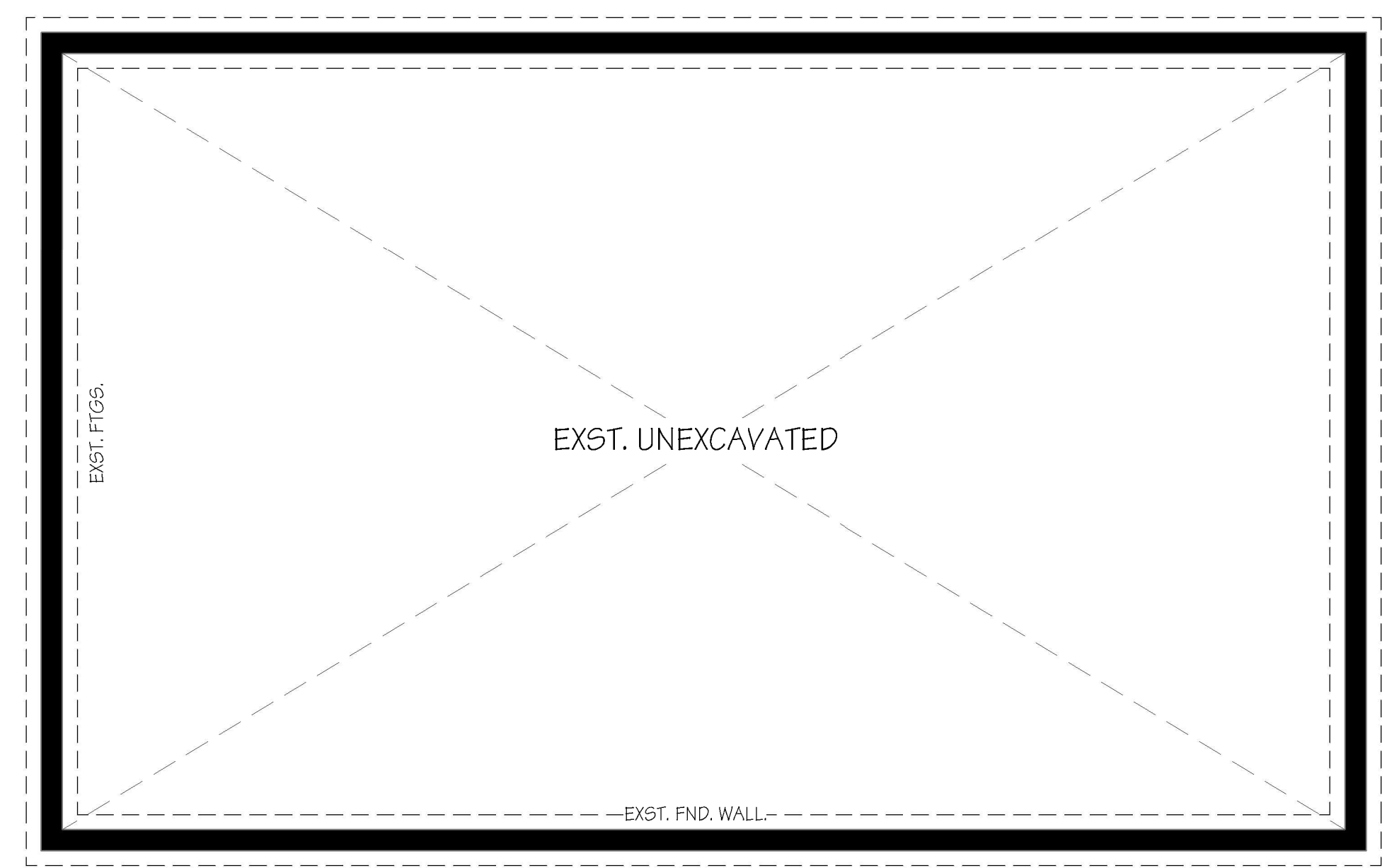
NO.	DATE	REVISION
0	02/22/2021	ISSUED FOR ZONING



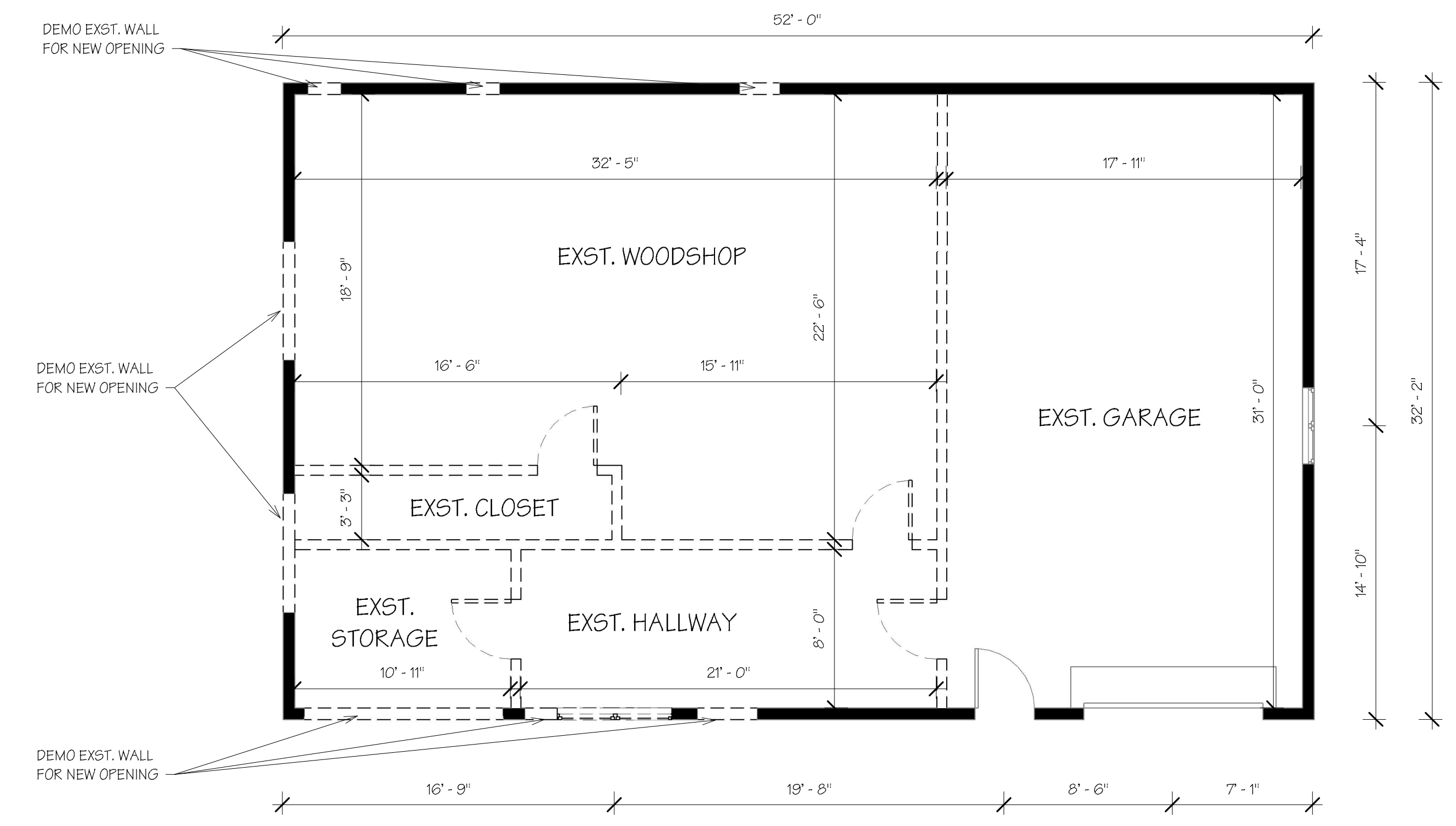
PROJECT:  
936488 AIRPORT ROAD  
MANSFIELD, ON

DRAWING TITLE:  
EXISTING PLANS

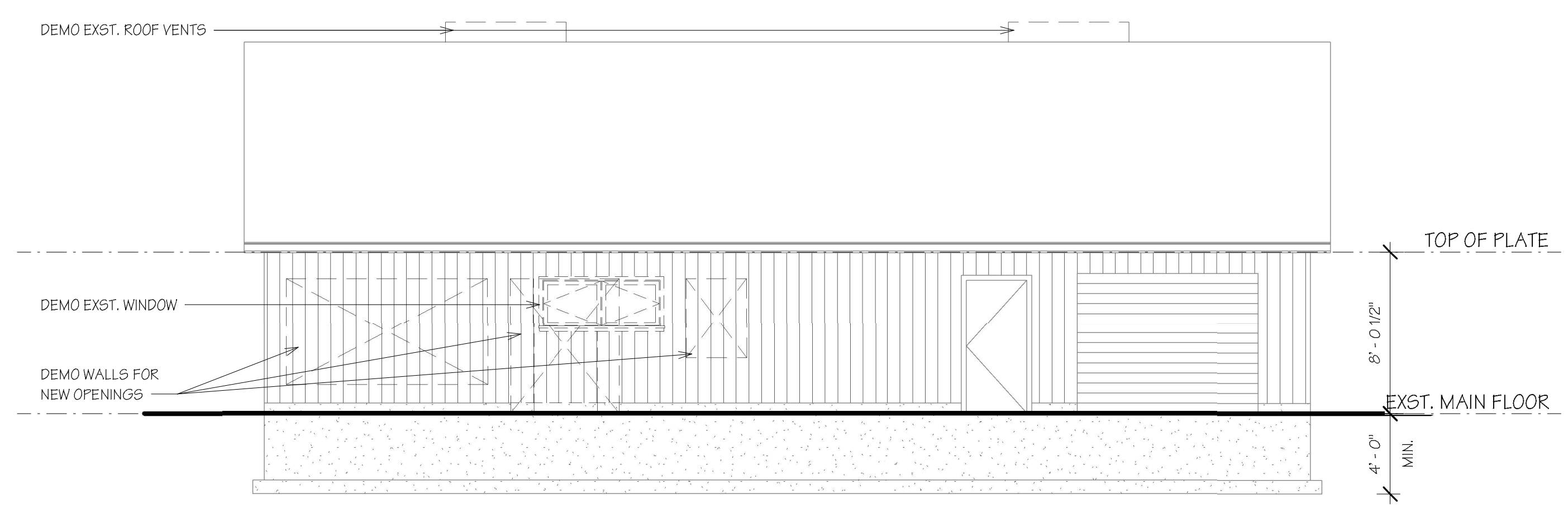
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SCALE: 3/16" = 1'-0"  
DRAWN BY: AG PROJECT NO: 2016  
DRAWING NO: A2



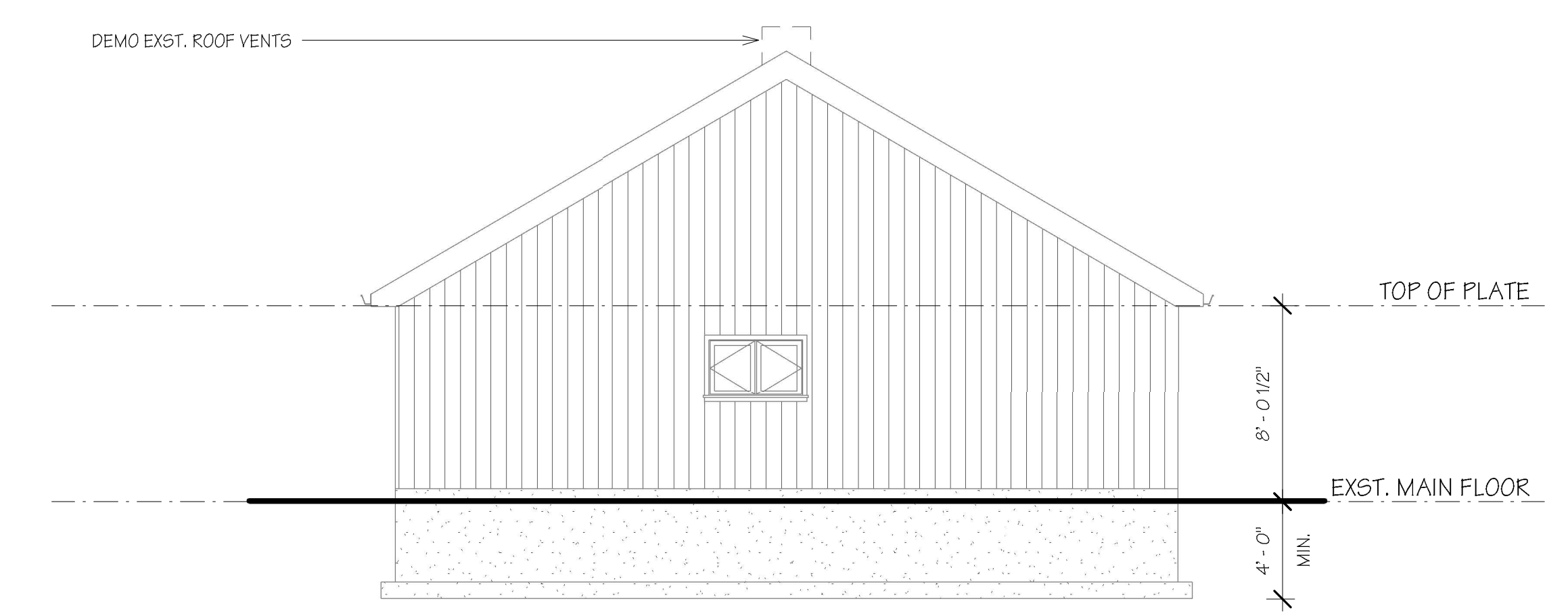
① EXST. FND.  
3/16" = 1'-0"



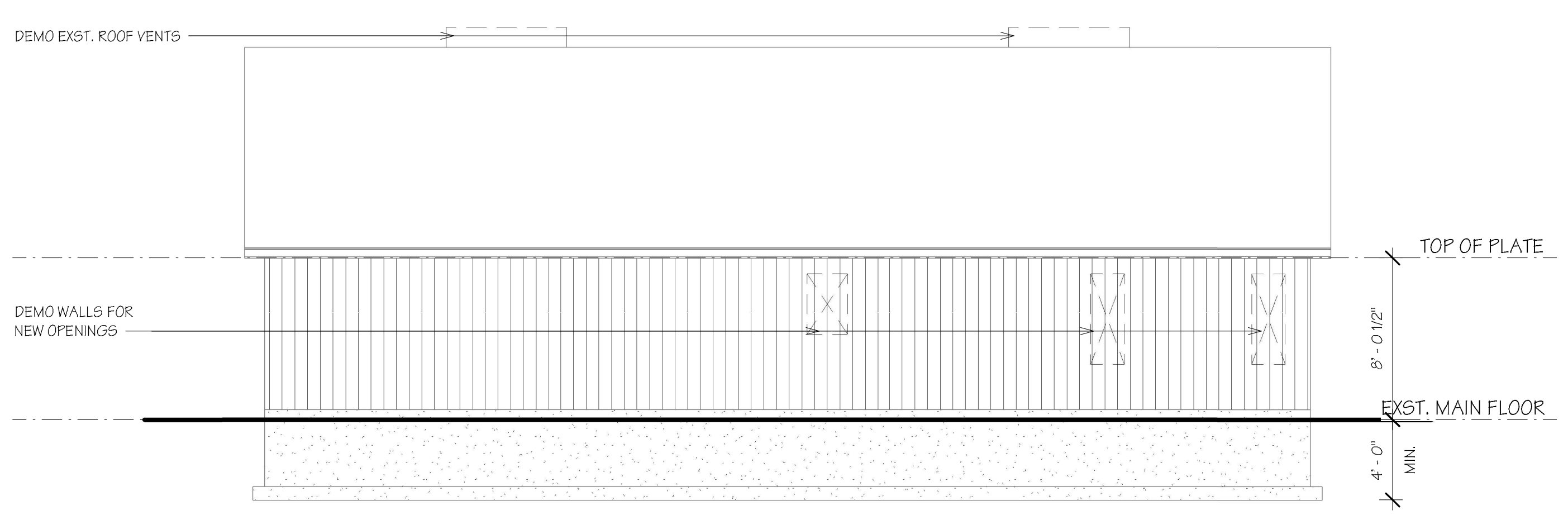
② EXST. MAIN FLOOR  
3/16" = 1'-0"



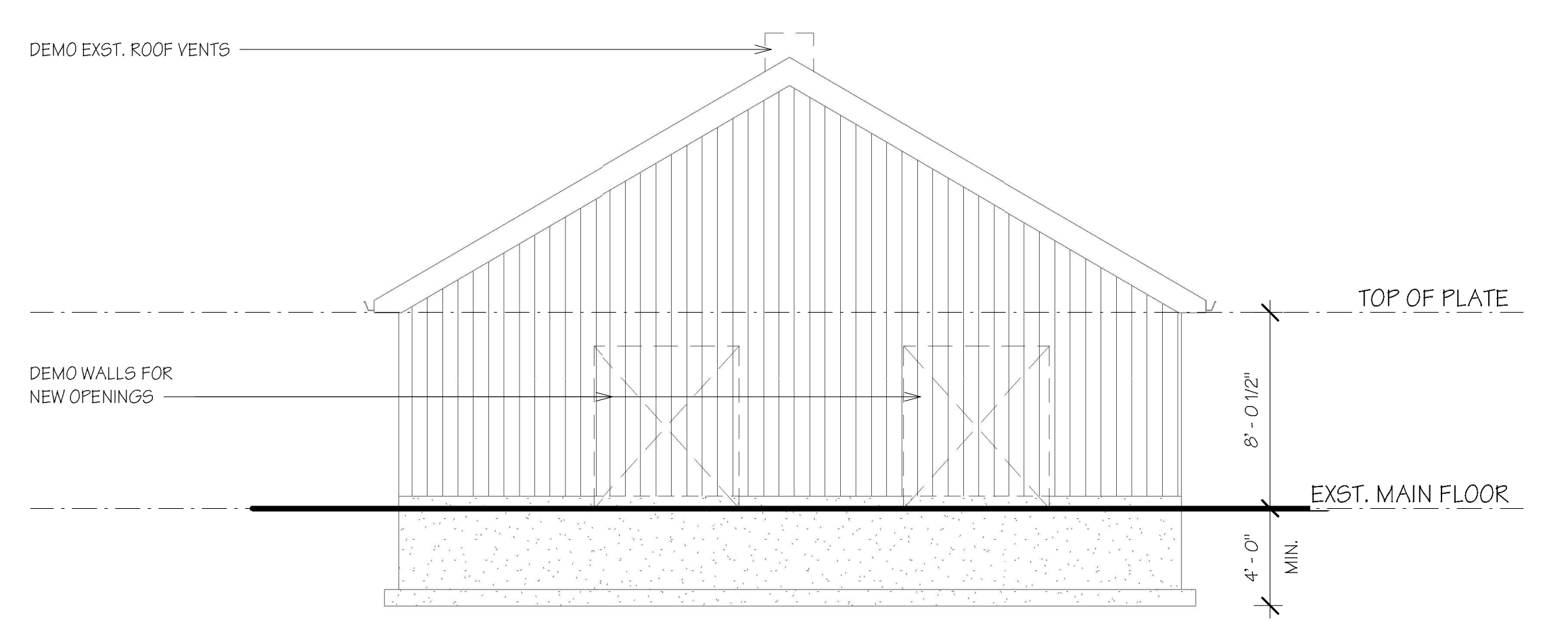
③ FRONT EXST.  
3/16" = 1'-0"



④ RIGHT EXST.  
3/16" = 1'-0"



⑤ REAR EXST.  
3/16" = 1'-0"



⑥ LEFT EXST.  
3/16" = 1'-0"





DESIGN

EMAIL: info@designag.ca

TORONTO OFFICE: (647) 607-9693  
887 DUNDAS STREET WEST  
TORONTO, ON M6J 1V9

MUSKOKA OFFICE: (705) 704-9615  
1038 FIELDALE ROAD  
HUNTSVILLE, ON P1H 2J6

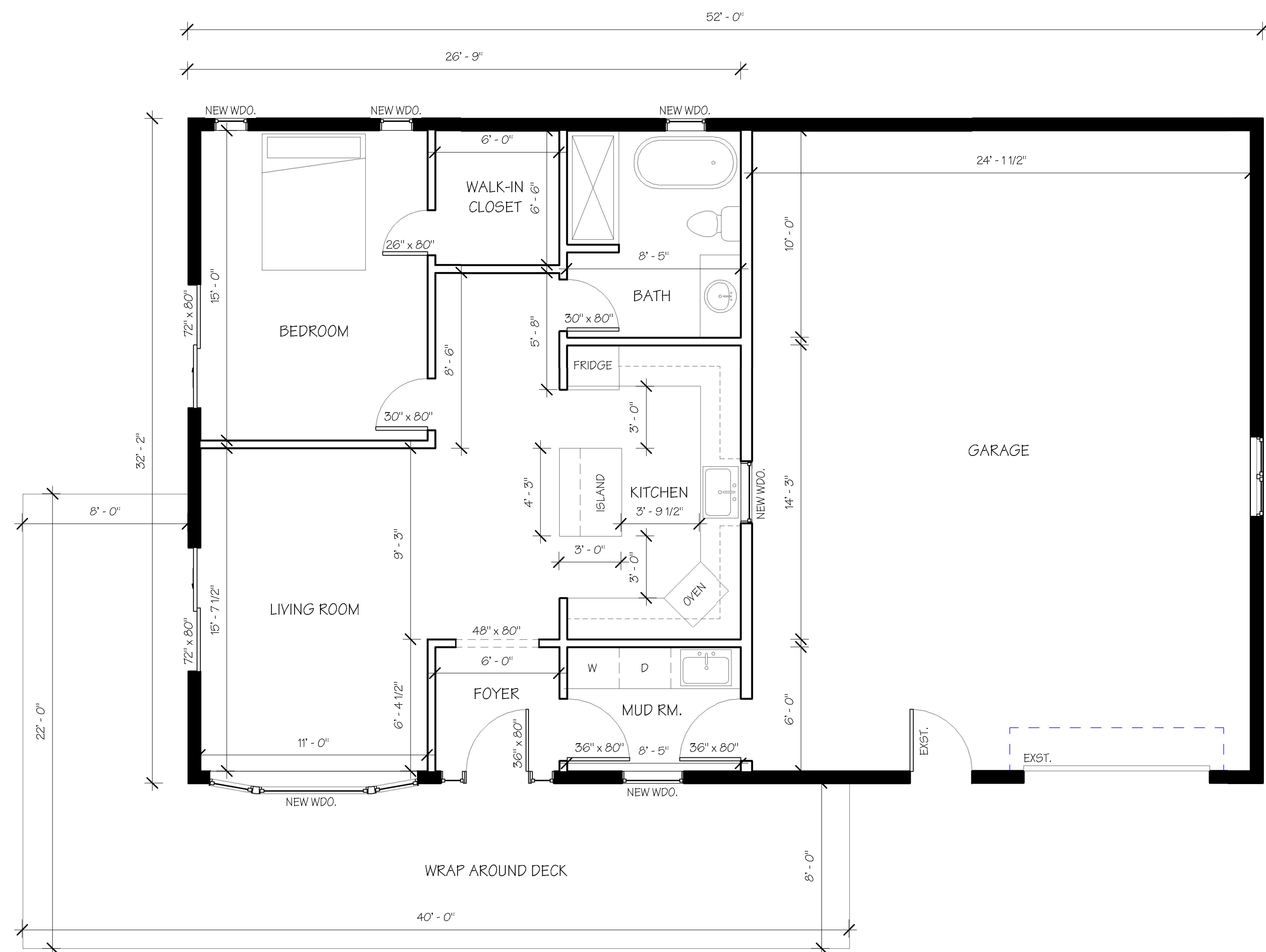
The undersigned has reviewed and takes responsibility for this design, and has the qualifications and meets the requirements set out in the Ontario Building Code to be a designer.

QUALIFICATION INFORMATION  
Required unless design is exempt under Division C, Subsection 3.2.5 of the building code.

Antonio Giovazzino 108305  
NAME SIGNATURE BCIN

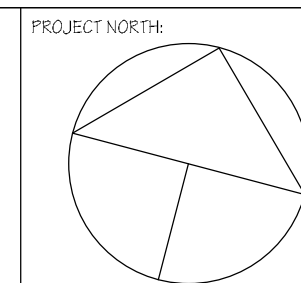
REGISTRATION INFORMATION  
Required unless design is exempt under Division C, Subsection 3.2.4 of the building code.

Antonio Domenico Giovazzino 116641  
FIRM NAME BCIN



1 PROP. MAIN FLOOR  
1/4" = 1'-0"

NO.	DATE	REVISION
0	02/22/2021	ISSUED FOR ZONING



PROJECT:  
936488 AIRPORT ROAD  
MANSFIELD, ON

DRAWING TITLE:  
PROP. PLANS

DATE: 02/22/2021	DRAWING NO.:
SCALE: 1/4" = 1'-0"	A3
DRAWN BY: AG	
PROJECT NO.:	2016



**DESIGN**

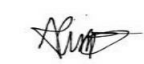
EMAIL: info@designag.ca

TORONTO OFFICE: (647) 607-9693  
887 DUNDAS STREET WEST  
TORONTO, ON M6J 1V9

MUSKOKA OFFICE: (705) 704-9615  
1038 FIELDALE ROAD  
HUNTSVILLE, ON P1H 2J6

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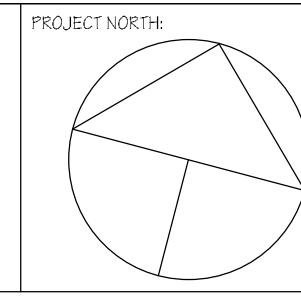
QUALIFICATION INFORMATION  
Required unless design is exempt under Division C, Subsection 3.2.5 of the building code.

Antonio Giovino		108305
NAME	SIGNATURE	BCIN

REGISTRATION INFORMATION  
Required unless design is exempt under Division C, Subsection 3.2.4 of the building code.

Antonio Domenico Giovino	116641
FIRM NAME	BCIN

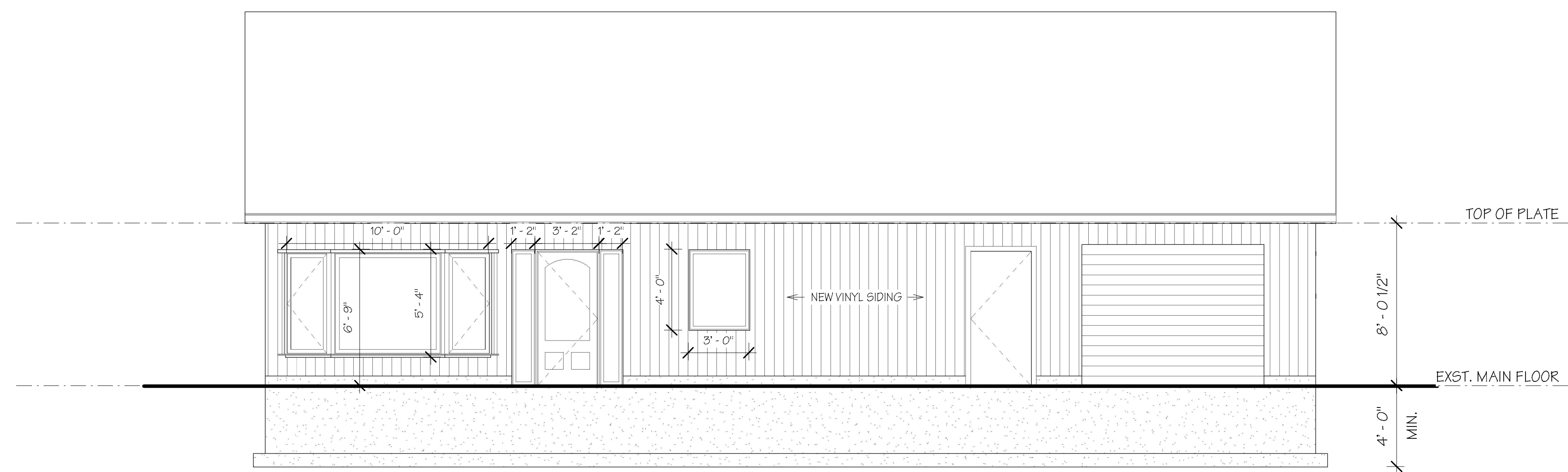
NO.	DATE	REVISION
0	02/22/2021	ISSUED FOR ZONING



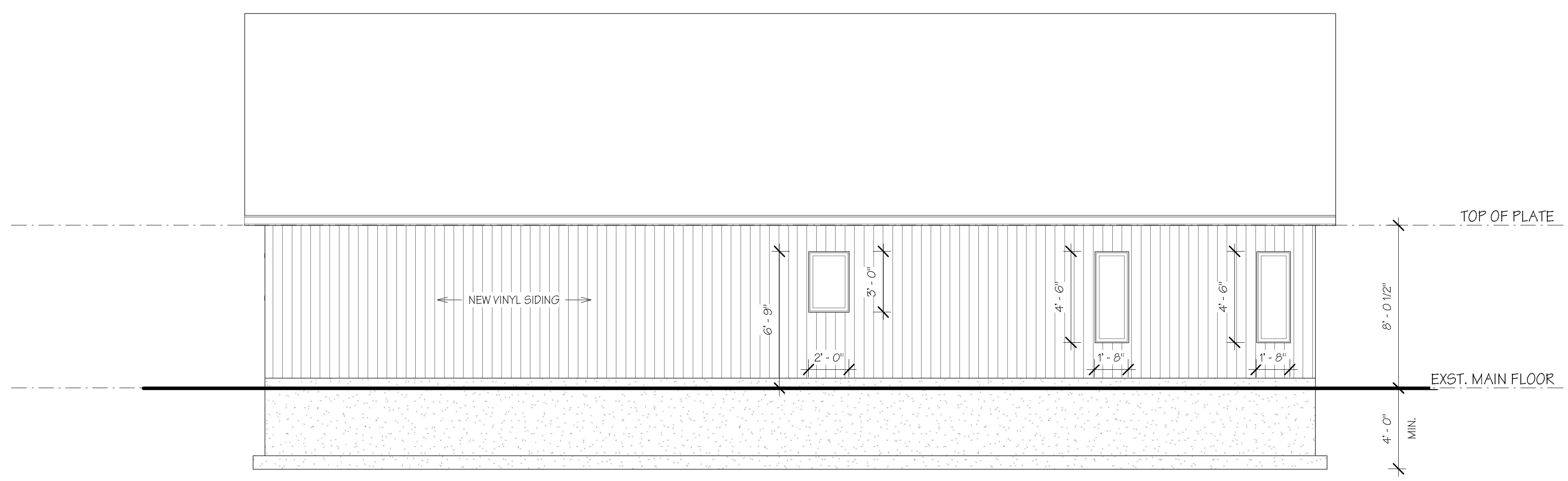
PROJECT:  
**936488 AIRPORT ROAD  
MANSFIELD, ON**

DRAWING TITLE:  
**PROP. FRONT & REAR  
ELEVATIONS**

DATE: 02/22/2021	DRAWING NO.:
SCALE: 1/4" = 1'-0"	<b>A4</b>
DRAWN BY: AG	
	2016



① FRONT PROP.  
1/4" = 1'-0"



② REAR PROP.  
1/4" = 1'-0"



DESIGN

EMAIL: info@designag.ca

TORONTO OFFICE: (647) 607-9693  
887 DUNDAS STREET WEST  
TORONTO, ON M6J 1V9

MUSKOKA OFFICE: (705) 704-9615  
1038 FIELDALE ROAD  
HUNTSVILLE, ON P1H 2J6

The undersigned has reviewed and takes responsibility for this design, and has the qualifications and meets the requirements set out in the Ontario Building Code to be a designer.

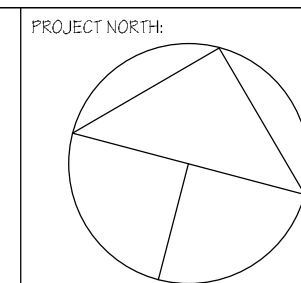
QUALIFICATION INFORMATION  
Required unless design is exempt under Division C, Subsection 3.2.5 of the building code.

Antonio Giovinozzio 108305  
NAME SIGNATURE BCIN

REGISTRATION INFORMATION  
Required unless design is exempt under Division C, Subsection 3.2.4 of the building code.

Antonio Domenico Giovinozzio 116641  
FIRM NAME BCIN

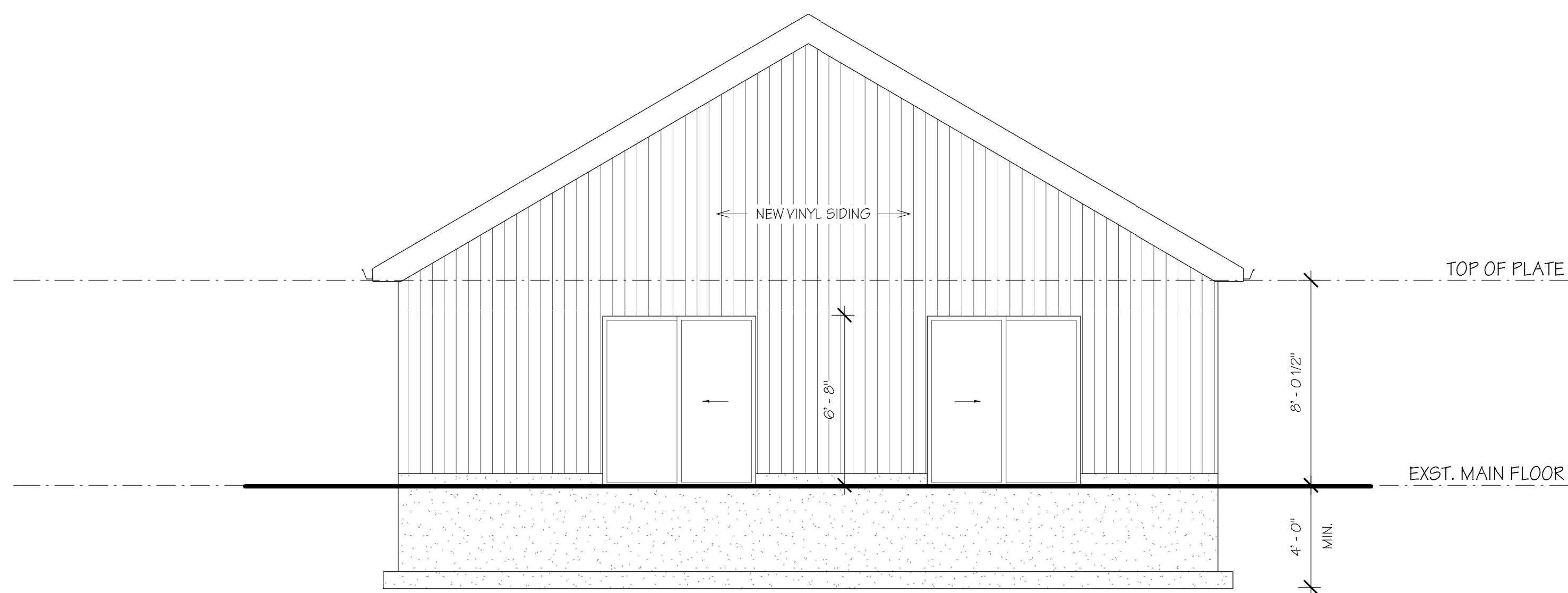
NO.	DATE	REVISION
0	02/22/2021	ISSUED FOR ZONING



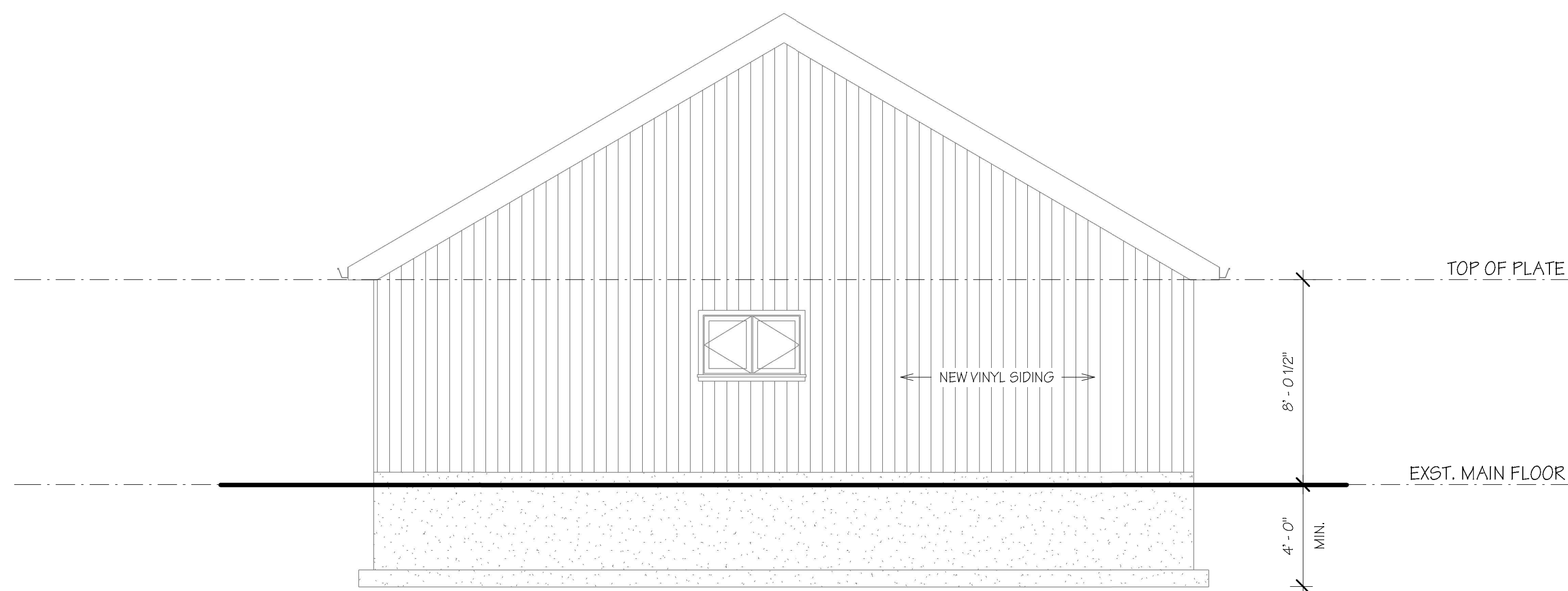
PROJECT:  
936488 AIRPORT ROAD  
MANSFIELD, ON

DRAWING TITLE:  
PROP. LEFT & RIGHT  
ELEVATIONS

DATE: 02/22/2021	DRAWING NO.:
SCALE: 1/4" = 1'-0"	A5
DRAWN BY: AG	
	2016



① LEFT PROP.  
1/4" = 1'-0"



② RIGHT PROP.  
1/4" = 1'-0"



**STAFF REPORT**

**TO:** COUNCIL  
**FROM:** Tracey Atkinson, BES MCIP RPP and Dustin Early  
**MEETING DATE:** February 3, 2021  
**SUBJECT:** SPA03-2021 (Woolnough Second Dwelling Agreement)

**PURPOSE:**

To assess the planning merits of a second dwelling application.

**BACKGROUND:**

FILE NO	SPA03-2021 Related Zoning File: Z7-2020
ROLL NO	221600000115410
OWNER	Wyatt Woolnough Tamara Woolnough Terri Lynn Matte Wesley Wilkinson
ADDRESS	936488 Airport Rd
LEGAL DESCRIPTION:	Concession 6 EHS, East Part Lot 9 RP 7R2308 Part 1 RP 7R2747
OFFICIAL PLAN:	Agriculture
ZONING:	Countryside Area (A)
NEC/Greenbelt:	n/a
NVCA Regulated:	Yes
Application Submission Date:	January 13, 2020
Public Meeting Date:	February 3, 2021

The subject lands are developed with a single detached dwelling, detached garage, dog kennel and barn/stable.

The existing garage is approximately 212.4 m<sup>2</sup> (2287 Sq ft). The proposed development will convert the garage to a single dwelling by demolishing the existing carport reducing the total footprint of the building to be approximately 156.37 m<sup>2</sup> (1683 Sq ft). Further the proposed development will convert approximately 79.9 m<sup>2</sup> (860 Sq ft) into a single dwelling leaving the remaining existing garage as an attached accessory for the dwelling.

## **STRATEGIC PLAN ALIGNMENT:**

4. Growing a Sustainable Mulmur: Being Proactive in Sustainable Initiatives to ensure the long term well being of Mulmur

## **FINANCIAL IMPACTS:**

No financial impact. Processing costs are generally covered by the application fee.

## **ANALYSIS:**

The follow is a summary of the policy implications:

<b>Planning Document</b>	<b>Policy Implications</b>
County Official Plan	The application is consistent with the County of Dufferin Official Plan. The County approved OPA#2 to facilitate second dwelling development on certain lands within the Township.
Mulmur Official Plan	The Official Plan provides for second dwellings, either attached or detached, as specified in each designation, and provides clarity to the terminology. The Official Plan permits the proposed form of second dwelling.
Provincial Policy Statement	The 2020 Provincial Policy Statement (PPS) contains broad policy direction and policy direction on housing. The application is consistent with the PPS. Recent Provincial direction includes increasing opportunities for secondary units and affordable house.
A Place to Grow	A Place to Grow contains policies on affordable housing and second units.
NEC/Greenbelt	N/A
NVCA Regulations	The NVCA does not have any specific policy regarding second dwellings.
Agricultural Land Base	N/A
Natural Heritage System	No

## **Zoning By-law**

The subject lands are zoned Countryside (A) with a lot size of 2.8 hectares as such are only permitted to have an additional single second dwelling through provision 3.3.2

Section 3.3.2 of the Zoning By-law provides that:

Where a lot has less than 8 ha of land, such additional single dwelling shall comply with the following additional provisions:

- i) Minimum lot size shall be 1.0 ha



- ii) The gross floor area of the additional single dwelling shall be no more than 50% of the gross floor area of the principal single detached dwelling, and no more than 80 m<sup>2</sup>, and shall not exceed the lot coverage for all accessory structures in subsection 3.2.3.
- iii) Such dwelling shall only be permitted where there is a site plan agreement between the owner and Township, and where such agreement includes buffering, servicing, separation distances and access.

From the provided Site plan the total gross floor area is less than 80 M<sup>2</sup>. Gross floor area under our zoning bylaw is defined as:

**FLOOR AREA, GROSS** The total floor area, as hereinafter defined, exclusive of any portion of the building or structure below finished grade measured between the exterior faces of the exterior walls which is used for heating, the storage of goods or personal effects, laundry facilities, recreational areas, the storage or parking of motor vehicles, exclusive of any private garage, carport, basement, walkout basement, cellar, porch, verandah or sunroom unless such sunroom is habitable during all seasons of the year.

From a site visit, there did not appear to be some issue with distance to existing residence, proposed building site, or interference with neighbouring lots. An added tree Buffer would reduce interference potential.

Additionally the front yard setback does not comply with the current zoning provisions. The Zoning by-law does make a provision for a lot that is non-compliant:

#### **3.10.2.1 Permitted Buildings or Structures**

Where a building or structure is located on a lot having less than the minimum frontage and/or lot area, and/or having less than the minimum setback and/or side yard and/or rear yard required by this By-law, the said building or structure may be enlarged, reconstructed, repaired and/or renovated provided that:

- i) the enlargement, reconstruction, repair and/or renovation does not further reduce a front yard, and/or side yard and/or rear yard and/or lot coverage to less than the minimum required by this By-law; By-Law # 28-18 18 July 4, 2018 (Consolidated Nov 2019)
- ii) the building or structure is being used for a purpose permissible within the zone in which it is located; and,
- iii) all other applicable zone provisions of this By-Law are complied with.

## **SITE PLAN**

The application was originally proposed through a zoning by-law amendment (Z7-2020) brought to Council February 3, 2021. The proposal was to convert the full existing garage to have a larger residential area than could be supported by the zoning bylaw. During the discussions at the meeting, the application was clarified and it became apparent there was some flexibility in the proposed unit footprint. As such there is an opportunity to consider within the zoning provisions for an apartment in a detached building opposed to as an additional single detached dwelling. Upon further consultation with the applicants and owners of the property it was determined that the dwelling could have the gross floor area reduced to less than 80 m<sup>2</sup> to comply with the zoning by-law. Additionally, through the public meeting process it was learned that there was no public opposition to the application.

Due to second dwellings requiring site plan control, the concerns by the Township with the application could be met through a site plan agreement with the owners. An agreement has been drafted and included in the agenda package addressing concerns the township had including:



the property standards compliance, removal of the industrial/agricultural components of the building, adding a more residential façade and increased residential buffer for the neighbouring property.

## **AGENCY COMMENTS**

### **NVCA:**

Staff have determined the subject lands is not within:

- a flood susceptible area;
- a hazardous site (characterized by unstable soils or bedrock);
- an erosion hazard area, or;
- an area subject to this Authority's Development, Interference With Wetlands and Alterations To Shorelines and Watercourses Regulation (Ontario Regulation 172/06).
- No Natural Heritage Features present

### **Dufferin County Development & Tourism/ Planning:**

- Consultation occur with the Province to confirm the significance of the mineral resources on the subject property;
- Confirmation be provided as to whether the woodlands adjacent to the subject property are deemed significant and whether an Environmental Impact Statement (EIS) is required relative to the proximity of woodland; and
- Consultation occur with the Township of Mulmur and the Nottawasaga Valley Conservation Authority (NVCA) related to the potential impacts to source water because the subject properties are located within a source water protection area (Medium and High Vulnerability Aquifer and Significant Groundwater Recharge Area).

## **RECOMMENDATION:**

It is recommended that this application be considered for approval by Council.

Respectfully submitted,

*Tracey Atkinson*

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Tracey Atkinson, BES MCIP RPP  
Planner

*Dustin Early*

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Dustin Early  
Planning Coordinator

*Minutes for Shelburne Public Library Board Meeting  
Tuesday, December 15, 2020*

**Present:** Geoff Dunlop            Margaret Mercer            Shane Hall  
Paul Barclay                 Mikal Archer                 James Hodder  
Gail Little                     Patricia Clark                 Sharon Martin

**Also Present:**         Rose Dotten, CEO/ Head Librarian

The participants met on-line through the Zoom platform due to the COVID-19 Pandemic.

The Chair, Geoff Dunlop, called the meeting to order at 7:00 P.M. and stated some guidelines for the meeting.

- a) Participants were to mute themselves when not speaking. Rose/Geoff to stay unmuted to recognize members.
- b) Participants were to raise their hands to ask questions or comment and wait to be recognized.
- c) Participants were to raise their hands to vote on motions.

**Motion 67-20            P. Clark, S. Hall**

In accordance with a previous motion approved by the SPL Board that members can participate in a virtual meeting;

Be it resolved that the Board now hold a virtual meeting for all board members not able to be physically present due to COVID-19 restrictions.

**Carried**

**Motion 68-20            M. Archer, M. Mercer**

Be it resolved that we approve the Agenda of the December 15, 2020, meeting.

**Carried**

**Motion 69-20            S. Hall, M. Mercer**

Be it resolved that we approve the minutes of the board meeting dated November 17, 2020.

**Carried**

**Motion 70-20            M. Archer, P. Clark**

Be it resolved that we approve the Accounts Payable Register for November, 2020, with invoices and payments in the amount of \$22,834.63.

**Carried**

CEO/ Head Librarian's Report:

- **Statistics**

The statistics for active circulation are not available, as the Library has been closed since March 15, 2020. However, Rose presented a verbal report outlining Statistics relating to Curbside Pickup for November, 2020. We circulated approximately 2000 items, and additionally, approximately 1000 more items through Overdrive and Libby (e-books and audio books).

- **Donation of Plexiglas by KTH**

Rose informed the Board that the local business, KTH, donated a large piece of Plexiglas that has been used to make the barrier at the circulation desk in the Children’s Library. This donation was facilitated by board member, Shane Hall.

- **Verbal/anecdotal Social Media Outreach**

Rose also presented anecdotal information about the Social Media Outreach for the library including statistics for E-Resource use which included the fact that Press Reader is very popular with over 244 issues opened. Although this is an expensive resource, we are finding it is well used.

Other statistics: Library News sent – 8834

Facebook - total engagement –current month - 5412

Instagram – posts 376, Followers 330

Video watches - 294

- **Programming**

- **Children’s Programming**

Our children’s programming continues with Story time and crafts on Friday morning. Families pick up a bag containing the craft materials for the month at curbside along with their books. We also post new Lego Challenges for children every Wednesday and encourage interaction through social media. On Thursday nights, we have Sleepy Story time and on Mondays, the Community Readers program is geared to children.

- **Teen Programming**

For the Teens, we have a weekly Make and Take Video and craft supplies to make the craft. The “Craft Supply” bags are also distributed monthly and include all the supplies needed to make the craft. Rose said to encourage everyone to watch these as the Crafts are fun and engaging.

- **Adult Programming**

Jade and Rose are featured in a Video clip every Tuesday. They outline some new aspect of the library resources and talk about two books they have read during the week. There is also a new adult reading Challenge on Beanstack for the winter months.

- **Community Readers**

The Community Readers initiative is drawing great response. These story-time readings by local individuals are posted on the Library YouTube channel. So far, some of the people reading are Rose, Bella Carter, Steve Anderson—Deputy Mayor, Geoff Dunlop—Chair SPL, Gord Gallagher, Ed Crewson, Alethia O’Hara Stephenson, Alex McLellan, Amir Mojallali, Althea Casamento, Noni Thomas, Andrew & Juli-Anne James, Janet Horner, Dr. Magder, Nicole Hambelton, (Mrs. Claus), Mayor Wade Mills, and several others are lined up for future sessions. We create and edit all the videos in house and are quite pleased with the outreach of these to our community.

As seen in the statistics presented, we have an extensive email list (approximately 2000) of our adult Newsletter and Rose consistently has the Newspaper article in the Shelburne Free Press... thanks to their support.

**Motion: 71-20 P. Clark, J. Hodder**

that the SPL Board receive the report of CEO as presented

**Carried**

## **Business**

- **Year-end Motions required by Treasurer**

**Motion: 72-20 G. Little, S. Hall**

That the Board move the following motions:

1. That the Treasurer be authorized to transfer the amount of \$10,349.61, from the Building Reserve to cover the costs of \$4,875.94 for the new front railing, \$2,946.31 for new light ballasts, and \$2,527.36 for new routers and associated equipment;
2. That the Treasurer be authorized to transfer the amount of \$7,607.62 from Special Projects Reserve to cover the costs of \$1,280 for summer student wage subsidy and \$6,327.62 for landscaping;
3. That the Treasurer be authorized to transfer the amount of \$10,000 from Collections Reserve fund as budgeted or sufficient to keep collection expenditure within budget; and,
4. That the Treasurer be authorized, at year end, to transfer any operating surplus/deficit to/from the operating reserve, sufficient to bring income/expense statement into zero balance.

**Carried**

- **Christmas honorariums for staff**

**Motion: 73-20 J. Hodder, P. Barclay**

Be it resolved that the Shelburne library approve the year-end honorariums in the amounts of \$50 or \$100 to be distributed at the discretion of the CEO.

**Carried**

- **Ongoing Library Protocols**

Discussion ensued again about the logistics of opening the library for in-library browsing. With the number of active cases rising, this does not seem to be the time to do that. However, certainly in the New Year, giving a short time for "holiday cases" to peak, it may be a strong consideration that we do so.

**Motion 74-20 M. Archer, P. Barclay**

Be it resolved that SPL continue to provide programming and support to its patrons to provide online service, programming, resources, support and communication, at the discretion of the CEO;

Be it further resolved that the SPL Board approve the recommendation to continue and maintain current staffing as modified by the CEO;

Be it further resolved that these recommendations be reviewed at the next scheduled Board meeting on January 19, 2021.

**Carried**

- **Dates for Library to be closed over Christmas and New Years**

Rose informed the Board that the library would be opened until Wednesday, December 23, 2020, as well as being opened on December 28, 29 and 30, 2020. The library would then re-open on Monday January 4, 2021.

- **In Camera session -- Not required**

**Motion 75-20            G. Little, J. Hodder**

That we now adjourn at 7:30 p.m., to meet again January 19, 2021, at 7 pm., or at call of the Chair.

**Carried**



**MINUTES**  
**COMMUNITY COMMUNICATIONS ADVISORY COMMITTEE**  
**Monday, February 1, 2021 at 7:00 p.m.**  
**ELECTRONIC**

Members Present: Councillor Shirley Boxem, Karen Scully, Ruth Armstrong, Taria van Weesenbeek, Emily Sedgwick, Jeanette McFarlane, Communications, Christine Hickey, Recording Secretary

**1. Call to Order**

The meeting was called to order at approximately 7:06 p.m.

**2. Declaration of Pecuniary Interest - None**

**3. Approval of the Agenda**

**Moved by: Ruth Armstrong and Seconded by: Taria van Weesenbeek**

THAT the February 1, 2021 agenda for the Community Communications Advisory Committee be approved as circulated.

**CARRIED**

**4. Approval of Previous Meeting's Minutes**

**Moved by: Shirley Boxem and Seconded by: Ruth Armstrong**

THAT the December 7, 2020 minutes of the Community Communications Advisory Committee be approved as circulated.

**CARRIED**

**5. Website Changes and Updates (Verbal)**

Township staff are working through the feedback provided and making updates to the current website. Documentation is being created to ensure consistency to the website. There are changes that are not able to be completed and others that require assistance from the website developer.



An update will be provided to the Committee on the items that are not able to be completed at this time or ones that would need to be discussed with the website developer.

## 6. Communications Update

### a) Distribution List (Verbal)

It was noted that the distribution list is up to 787 people. Discussion ensued on ways to ensure the list continues to grow. Need to have a simplified process, the request should only be to add key information. A landing page explaining the type of information they will receive may help to provide clarification on what will be sent to them.

### b) Newsletter Review

Discussion ensued on how effective the electronic newsletters are. It was confirmed that they are emailed out and also included on the website. Consider promoting the newsletter on social media or some of the key highlights.

### c) Communications Calendar and Strategy

The Committee requested that the Communications Calendar and Strategy be included on the March 3, 2021 Council Agenda.

### d) Communications Plan – Working Document (Status Update)

No update at this time

**Moved by: Shirley Boxem and Seconded by: Emily Sedgwick**

THAT the Communication updates were received.

THAT the Communications Calendar and Strategy be included on the March 3, 2021 agenda for Council Review.

**CARRIED**

## 7. Monthly Theme Ideas

Monthly Theme Ideas – Email dated December 11, 2020

Discussion ensued on themes and items to include in monthly newsletters

February – include road facts and possibly feature Public Works Staff and include pictures, tips for snowshoeing and hiking.

March – Emphasis on “Green”, visit business directory for gardening needs, environmental tips, local arborist to provide some tree tips.

April – promote parks, things to do and places to stay within Mulmur

## **8. Items for Future Meetings**

List of Website updates not able to be completed

Monthly Newsletter Theme Ideas – May

Revised Form – Subscribe to Mailing List

## **9. Adjournment**

THAT we do now adjourn at 8:30 p.m. to meet again on March 8, 2021 at 7:00 p.m. or at the call of the Chair.

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**Chair**

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**Secretary**

# GENERIC MONTH

# 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 VIDEO MESSAGE	2	3	4
5	6	7	8	9	10 COUNCIL HIGHLIGHTS	11
12	13	14	15 MONTHLY DIGITAL NEWSLETTER	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30 WINTER/SUMMER Printed bulletin	31	



# MONTHLY PLANNER

## **COUNCIL HIGHLIGHTS**

First Friday after meeting. Sent via MAILCHIMP

TO: Factual

Template

## **MONTHLY NEWSLETTER – MULMUR MATTERS**

Sent 15<sup>th</sup> of every month via MAILCHIMP,

TO: PERSONABLE human interest blurb Highlights under key strategic pillars

Template

## **WINTER/SUMMER BULLETIN THE SIDEROAD SCOOP**

Printed sent via mail twice a year, key dates, Mayor's Message, helpful information key numbers

June 30/Nov 30

TO: INFORMATIVE

Template

## **VIDEO MESSAGING**

Quarterly, 4 times a year. Max: 1 min 30secs

Tie to strategic plan and deliverables: highlight accomplishments

February 1

May 1

August 1

November 1

TO: Factual, HUMAN

## **SOCIAL MEDIA**

Drive to website for more information

As necessary: weekly

TO: HELPFUL/FUN

**SHELBURNE & DISTRICT FIRE BOARD OF MANAGEMENT**  
**COST SHARING BREAKDOWN FOR 2021 BUDGET**

2021	Assessment 2021	Percent	Households 2021	Percent	3 Year Fire Call Average	Percent	Total Average
AMARANTH*	375,674,983	17.244%	670	14.046%	58	7.859%	13.05%
MELANCTHON	348,457,200	15.994%	619	12.977%	119	16.125%	15.03%
MONO	256,756,325	11.785%	329	6.897%	78	10.569%	9.75%
MULMUR	218,198,800	10.015%	230	4.822%	56	7.588%	7.48%
SHELBURNE	979,544,000	44.961%	2,922	61.258%	427	57.859%	54.69%
<b>TOTALS</b>	<b>2,178,631,308</b>	<b>100%</b>	<b>4,770</b>	<b>100%</b>	<b>738</b>	<b>100%</b>	<b>100%</b>

*Note: 3 year call average only includes those calls in which costs were not recovered*

**Based on ADOPTED 2021 Operating Budget**

Comparison

OPERATING PORTION FOR 2021 ADOPTED BUDGET:					2021	2020
AMARANTH	13.05%	X	\$ 566,764	=	\$ 73,960.48	\$ 72,281.98
MELANCTHON	15.03%	X	\$ 566,764	=	\$ 85,195.81	\$ 82,991.63
MONO	9.75%	X	\$ 566,764	=	\$ 55,262.50	\$ 54,350.02
MULMUR	7.48%	X	\$ 566,764	=	\$ 42,366.15	\$ 44,658.97
SHELBURNE	54.69%	X	\$ 566,764	=	\$ 309,979.06	\$ 300,922.40
<b>TOTALS</b>	<b>100%</b>				<b>\$ 566,764.00</b>	<b>\$ 555,205.00</b>

**Based on ADOPTED 2021 Capital Budget**

Comparison

CAPITAL PORTION FOR 2021 ADOPTED BUDGET:					2021	2020
AMARANTH	13.05%	X	\$ 185,000	=	\$ 24,141.77	\$ 24,085.10
MELANCTHON	15.03%	X	\$ 185,000	=	\$ 27,809.15	\$ 27,653.66
MONO	9.75%	X	\$ 185,000	=	\$ 18,038.48	\$ 18,109.99
MULMUR	7.48%	X	\$ 185,000	=	\$ 13,828.93	\$ 14,880.83
SHELBURNE	54.69%	X	\$ 185,000	=	\$ 101,181.67	\$ 100,270.43
<b>TOTALS</b>	<b>100%</b>				<b>\$ 185,000.00</b>	<b>\$ 185,000.01</b>



# Shelburne and District Fire Department

Fire Chief :Ralph Snyder  
114 O'Flynn Street Shelburne ON  
Shelburne ON L9V 2W9  
PH : 925-5111 FAX : 925-1815

Date  
Feb 1 21

## Incident Summary From Jan 1 21 to Jan 31 21

Date/No.	Address/Type	Minutes	Responders	Injuries	Fatalities
<b>Shelburne</b>					
Jan 1 21 21-001	01:35:58 [REDACTED] <b>NO LOSS OUTDOOR fire (see exclusions)</b>	69	6		
Jan 5 21 21-002	09:28:08 Highway 10 / Highway 89, MONO <b>Vehicle Collision</b>	27	5		
Jan 8 21 21-003	20:45:58 [REDACTED] <b>CO incident, CO present (exc false alarms)</b>	75	4		
Jan 10 21 21-004	01:06:17 [REDACTED] <b>CO false alarm - perceived emergency (no CO present)</b>	39	4		
Jan 10 21 21-005	22:25:36 [REDACTED] <b>Vehicle Collision</b>	50	10		
Jan 14 21 21-006	00:37:48 [REDACTED] <b>Alarm System Equipment - Malfunction</b>	33	8		
Jan 18 21 21-007	11:35:03 [REDACTED] <b>Open air burning/authorized controlled burning (no uncontrolled fire)</b>	46	11		
Jan 18 21 21-008	20:00:57 [REDACTED] <b>Alarm System Equipment - Malfunction</b>	40	11		
Jan 19 21 21-009	06:21:01 [REDACTED] <b>Alarm System Equipment - Malfunction</b>	45	4		
Jan 19 21 21-010	16:05:59 [REDACTED] <b>CPR administered</b>	79	5		
Jan 22 21 21-011	06:23:31 [REDACTED] <b>CO incident, CO present (exc false alarms)</b>	117	3		
Jan 22 21 21-012	14:56:08 [REDACTED] <b>Other Rescue</b>	109	7		
Jan 22 21 21-013	17:08:27 [REDACTED] <b>Alarm System Equipment - Malfunction</b>	53	7		
Jan 23 21 21-014	16:36:18 [REDACTED] <b>Assistance to Other Agencies (exc 921 and 922)</b>	44	4		
Jan 26 21 21-015	12:30:35 [REDACTED] <b>Medical Aid Not Required on Arrival</b>	30	5		
Jan 26 21 21-016	14:33:58 [REDACTED] <b>Fire</b>	358	9		
Jan 28 21 21-017	09:59:33 [REDACTED] <b>Fire</b>	106	8		
Jan 29 21 21-018	14:33:26 [REDACTED] <b>CPR administered</b>	177	7		
Jan 31 21 21-019	11:34:58 [REDACTED] <b>Fire</b>	506	15		

19 incidents for Shelburne

33 hrs 23 mins

133



# **SHELBURNE & DISTRICT FIRE DEPARTMENT**

## **OFFICE OF THE FIRE CHIEF:**

Fire Chief Ralph Snyder  
114 O'Flynn Street  
Shelburne, Ontario. L9V 2W9  
Telephone: 519-925-5111  
Cell: 519-938-1609  
Fax #: 519-925-1815  
[rsnyder@sdfd.ca](mailto:rsnyder@sdfd.ca)



***"SERVING THE MUNICIPALITIES OF AMARANTH, MELANCTHON, MONO, MULMUR AND SHELBURNE"***

## **Department Activities for December 2020 / January 2021**

- Calls for service -- Dec/20 – 12
- Calls for service -- Jan/21 - ???
- Inspections -- 11 in progress or completed
- Training sessions – 2 –hoping to restart weekly training with new scheduling protocol as of February
  
- OFMEM Profile Compliance report completed and submitted
- Participated in 12 Days of Holiday Fire Safety with Country 105
- Organized with Community Safety Net for delivery of Children's Safety Manual and Farm Safety Manual sponsored by local businesses
- Invoice prepared for a non-compliant burn Nov 21/20 on Co. Rd. 12 Amaranth (\$2868)
  
- R26 truck replacement committee has met when possible. 2 vendors have provided demonstrations. A used truck was assessed and dismissed based on advice from mechanic and experienced operators
- L28 aerial inspection and repairs
- R26 repairs to window regulator, heater controls and fire radio
- C21 installed snow tires and truck cap
- Fire Station – faulty natural gas heater in office replaced
  
- Covid protocol compliant presentation of 25 Year Provincial Medal to Cpt. D. Hardick
- Cpt. Hardick has resigned from SDFD as of Dec 31, 2021 after over 26 years of service
- Support for FF J. Dempster and family after work injury

### **Chief's Activities**

- Attend County of Dufferin and Town of Shelburne Emergency Control Group meetings weekly
- Have met with Fire Chiefs from Orangeville, Grand valley and Dundalk
- Set up GovDeals account for disposal of surplus assets
- Created time and mileage logs
- Investigate washroom renovation options – engineer drawings prepared and discussed with planning and building departments

- Working on promotional procedure for replacement of Cpt. Hardick
- Develop Business License Self Inspection Form – business to complete prior to scheduling an inspection
- Investigate online learning platform (Stillwater Fire Learning Management System)
- Attend Webex meeting with Ontario Fire Marshal regarding closure of Ontario Fire College
- Review of multiple planning department documents – severance, site plan, plan of subdivision, zoning amendments
- Attended 4 online learning webinars – Traffic control, Fire investigations X2, Disaster management



## **MINUTES**

MULMUR POLICE SERVICES BOARD (PSB)

Wednesday January 27<sup>th</sup>, 2021.

9:00 am – ZOOM Electronic Meeting

Present: Ken Cufaro – Council Representative  
Dennis Phillipson – Mulmur Member  
Jeff Sedgwick – Provincial Appointee  
Inspector Terry Ward – Dufferin OPP  
Tony Jelicha – Staff Sergeant  
David McLagan – Staff Sergeant  
Tracey Atkinson – Acting Secretary  
Alexis Phillips – Administrative Assistant

### **1. a) Call to Order by the Chair**

The meeting was called to order at 9:00 a.m. by Chair Dennis Phillipson.

### **b) Appointment of Chair and Vice Chair for 2021 Moved by Cufaro and seconded by Sedgwick**

THAT Jeff Sedgwick be appointed as Chair and Ken Cufaro be appointed as Vice Chair of the Mulmur Police Services Board for 2021.  
Carried.

Jeff assumed the position of the chair.

### **c) Appointment of Recording Secretary for 2021 Moved by Sedgwick and seconded by Phillipson**

THAT Tracey Atkinson be appointed as Recording Secretary of the Mulmur Police Service Board until April 2021.  
Carried.

Atkinson explained that Roseann Knechtel will return from leave in April.

### **2. Disclosure of Pecuniary Interest – None**

**3. Approval of Minutes – October 21, 2020**  
**Moved by Cufaro and Seconded by Phillipson**

THAT the Minutes of the Mulmur Police Services Board dated October 21, 2020 be approved.  
Carried.

**4. Presentations/Delegations – None**

**5. New Business (Discussion Items)**

5.1 Welcome to new Inspector Terry Ward

Inspector Ward introduced himself followed by each member and staff introducing themselves.

**6. Correspondence (Information Items)**

6.1 Paid Duty Statistics – May to October 2020

6.2 Ministry of the Attorney General – Letter dated December 8, 2020  
Re: Expanding the Use of Certified Evidence in Provincial Offences Act Courts

Inspector Ward provided a summary regarding the legislation.

6.3 Office of the Solicitor General – Letter dated December 24, 2020  
Re: Community Safety and Well Being Plan

Atkinson updated that the plan is due July 1, 2021 and Dufferin County is taking the lead.

**Moved by Cufaro and Seconded by Phillipson**

THAT the correspondence (Information) Items be received.  
Carried.

**7. Detachment Report**

Inspector Ward presented the report included on the agenda.

**Moved by Cufaro and Seconded by Phillipson**

THAT the Detachment Report received from Inspector Ward be received.

Carried.

## **8. Other Business and Items for Future Meetings**

- 8.1 Police Service Board Changes  
(Update – No additional information has been provided from the Ministry to date)

Cufaro provided an update that changes are moving forward with Community Safety Plan and aim for 2021 Completion.

- 8.2 Ontario Association of Police Service Boards (Request from July Meeting)  
Re: 2021 Membership Information – Update

Council budget did not include membership due to change in Police Service Board structure.

- 8.3 Community Safety Program - Identifying Speeding Hotspots – Equipment Update (Request form October 21, 2020 Meeting)

No updates

- 8.4 Ontario News - The Community Safety and Policing Grant (CSP)

Atkinson provided an update on the RIDE Grant.

**Moved by Cufaro and seconded by Phillipson**

THAT the Other Business Items be received.  
Carried.

## **9. Public Discussion - None**

## **10. Closed Session – None**

## **11. Adjourn/Next Meeting Date**

**Moved by Cufaro and Seconded by Phillipson**

THAT the meeting adjourn at 10:14 am until Friday April 23, 2021 for the Joint Police Services Board Meeting.

Carried.

DRAFT





**ROADS SAFETY COMMITTEE MINUTES (RSC)**  
February 8th, 2021 – 1:00 pm / Zoom

Present: Brian Whitney - Chair  
Cheryl Russel – Vice-Chair  
Ken Cufaro  
Yvonne Graf  
John Willmetts – Director of Public Works  
Dustin Early – Secretary

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**1. Call to Order**

The meeting was called to order 1:02 pm.

**2. Approval of Minutes**

Moved by Cufaro Seconded by Russel

**THAT the minutes of the November 18, 2020 meeting be approved as copied and circulated.**  
**Carried.**

**3. Declaration of Pecuniary Interest**

The Chair stated that if any member had a disclosure of pecuniary interest that they could declare now or at any time of the meeting.

**4. Delegations – None**

**5. Current Business**

**5.1) Speed Reduction Proposal**

Kathryn Allan was in attendance regarding her letter written to the Roads Safety Committee. There was discussion on the topic of a speed reduction from 80 to 60 on Sideroad 17 and 5<sup>th</sup> line as well as the community area. The Committee provided the residents in attendance with a background of the Committee and previous speed reductions. The Director of Public Works provided historical volume information from the area from 2004 that the daily volume was 116 cars per day.

Moved by Russel Seconded by Cufaro

**Motion: That the Road Safety Committee recommends to Council that the existing speed of 60 Km/h be reduced to 50 Km/h in the Big Tree Circle residential area and extend the 50 km/h limit out to Airport Road along Sideroad 17.**

**Carried**

**5.2) Speed Data**

Vice-Chair Russel verbally presented speed data that was derived from the data presented by Director of Public Works John Willmetts at the November Road Safety committee meeting. There was a discussion on the timing of the traffic data during the Covid-19 outbreak regarding irregular traffic conditions and data, such as average speed increasing with lower speed limits. The committee agreed on and provided direction to the Director of Public Works to hold off on the data collection on the particular roads for a year to get more reliable year to year traffic data.

Member Cufaro additionally informed the Committee on the availability of an online traffic complaint system run by the Ontario Provincial Police that residents can use. The Committee asked Secretary Early if OPP Traffic complaint link be provided to residents through the monthly newsletter circulation.

### **5.3) County Roads Update**

Director of Public Works John Willmetts verbally presented what he has received from the County of Dufferin Public Works Director Scott Burns regarding County Roads. He informed the Committee that the Township has permission to put up the speed trailer and traffic counters on County roads. The Committee asked the Director of Public Works to gather speed data at the top of the west side of "Honeywood Hill" in response to it being a high accident area.

### **5.4) Photo Radar Letter**

The Road Safety Committee received the letter that was endorsed at the February Council meeting. There was a discussion on Photo Radar in Mulmur. The costs of the program would be too expensive for the Township to take on by itself and would have to rely on the province, cost share with another municipality or an agreement with a third party to provide funds and facilitation. The Committee agreed that at this time they would not seek photo radar but will do more research and gather data for a future discussion.

## **6. Information Items**

### **6.1) Frank Cowan Insurance Cycling Report**

The Road Safety Committee Received the Frank Cowan Report on cycling routes in Mulmur Township. Director of Public Works provided a quick overview of the report reiterating the key points of the report including: If the Township invites riders than certain standards must be met as well as increased liability from endorsing the roads as bike routes. Member Cufaro provided the direction that Council is to install share the roads signs on the Township roads.

Moved by Russel Seconded by Whitney

**Motion: That the Road Safety Committee supports the road initiatives taken by Council to not endorse roads as bike routes and to install share the road signage.**

**Carried**

### **6.2) Paid Duty Officer**

There was a discussion on the paid duty officer and traffic enforcement. The discussion consisted of the procedural process of Council directing the Officer at an upcoming Council. Followed was a conversation on locations that would best serve the community with advice by The Director of Public Works. The Committee asked recommends the following locations for traffic enforcement:

- 1) River Road from Terra Nova to Hornings Mills
- 2) 20<sup>th</sup> Sideroad from Terra Nova to Airport Road
- 3) 17<sup>th</sup> sideroad and 5<sup>th</sup> Line
- 4) County Road 21 at Honeywood
- 5) County Road 18 at Mansfield
- 6) 10<sup>th</sup> Sideroad

**G. Items for Future Meetings**

Speed radar info, Photo radar discussion, Speed trailer updates, Speed data, Community outreach

**H. Adjournment**

Moved by Cufaro Seconded by Russel

**THAT we do now adjourn at 2:24 PM and agree to meet again May 10, 2021 at 1:00 PM Carried.**

**Approved by:**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary

DRAFT

## Dustin Early

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**From:** Info  
**Sent:** Monday, February 22, 2021 11:00 AM  
**To:** Dustin Early; John Willmetts  
**Subject:** FW: Speed reductions on 17th & 5th

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**From:** Ken Logue  
**Sent:** February-21-21 5:06 PM  
**To:** Info <info@mulmur.ca>  
**Subject:** Speed reductions on 17th & 5th

To whom it may concern,

My name is Ken Logue. I am writing to add my family's voice to the proposal that was initiated by Kathryn Allyn to reduce the speed limits on the 17th Sideroad and 5th Line. We have lived at \_\_\_ Big Tree Circle for the last 10 years and have on many occasions thought to write to ask why the speed limits in such a quiet residential area are so high. My thoughts are the current speed limits coupled with the lack of sidewalks jeopardize the safety of the residents, especially with young children and pets. Reducing the speed limits makes the most sense and would ask that Council please consider this proposal seriously.

Thank you  
Ken Logue

## Dustin Early

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**From:** Info  
**Sent:** Wednesday, February 24, 2021 12:23 PM  
**To:** Dustin Early  
**Subject:** FW: speed reduction request- Big Tree circle and surrounding streets

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**From:** Eryn Vartija  
**Sent:** February-24-21 11:43 AM  
**To:** Info <info@mulmur.ca>  
**Subject:** speed reduction request- Big Tree circle and surrounding streets

Good morning,

I am a resident on the 5th line East, next to Big Tree Circle. I've been informed that the Road & Safety committee is supporting a speed reduction request for the neighbourhood and taking it to council in March. I am emailing to support this request. There are young families in the area now with children that play on the roads, and countless dogs in the neighbourhood. Too many times I've seen people exceed the speed limits posted and not make any attempts to slow down if a person or animal is walking on the road. A reduction in speed is needed for this area.

Regards,  
Eryn Vartija

## Corporation of the Township of Mulmur Quotation and Tender Results 2021

The following Quotations and Tender were opened and read aloud at the Corporation of the Township of Mulmur Municipal Offices on February 19, at 2:01 p.m. by the Director of Public Works, John Willmetts, also in attendance, Warren Snell.

Due to COVID-19 restrictions, no members of the public were in attendance.

<b>PWT-2021-02 Gravel Crushing</b>						
<u>Company</u>		<u>Granular M 25,000 tonnes</u>	<u>Granular M 20,000 tonnes</u>	<u>2" - 10,000 tonnes</u>	<u>Total</u>	<u>Result</u>
Winters Aggregates LTD.		\$ 2.19	\$ 2.19	\$ 2.19	\$ 54,750.00	
Joe Kerr Limited		\$ 2.30	\$ 2.30	\$ 2.10	\$ 57,500.00	
<b>PWT-2021-03 Load, Haul, Spread Gravel</b>						
<u>Company</u>	<u>North/Tonne</u>	<u>14,000 tons North Total</u>	<u>South/Tonne</u>	<u>13,400 tons South Total</u>	<u>Grand Total</u>	
Ralph MacDonald Construction	\$ 5.35	\$ 74,900.00	\$ 3.70	\$ 49,580.00	\$ 124,480.00	
Joe Kerr LTD	\$ 5.90	\$ 82,600.00	\$ 4.10	\$ 54,940.00	\$ 137,540.00	
<b>RFQ-2021-01 Screen, Haul, Mix Winter Sand</b>						
<u>Company</u>		<u>Price/Tonne</u>	<u>Refill</u>	<u>Quantity</u>	<u>Total</u>	
Ralph MacDonald Construction		\$ 9.70	\$ 9.70	5000	\$ 48,500.00	
<b>RFQ-2021-02 Roadside Ditching and Equipment</b>						
<u>Company</u>			<u>Remarks</u>	<u>Price/Hour</u>	<u>Total Price/Hour</u>	
Ralph MacDonald Construction			Gradall/Excavator	\$ 165.00	\$ 250.00	
			Tandem trucks	\$ 66.00		
			Tri-axle trucks	\$ 85.00		



**Subject:** Town of Orangeville Resolution - Greenhouse Gas Emissions

Good afternoon,

Please see below a resolution passed by the Town of Orangeville on February 8, 2021 regarding greenhouse gas emissions.

2021-069

Moved: Councillor Peters

Seconded: Councillor Andrews

Whereas the Town of Orangeville prides itself on being a municipal leader with respect to sustainability, including the endorsement of the Sustainable Neighbourhood Action Plan and a community greenhouse gas (GHG) inventory;

And whereas the Town will be establishing a long term carbon goal later this year;

And whereas municipalities account for 50% of global emissions thus necessitating further action by all sectors and other levels of government;

And whereas the Ontario government recently purchased 3 gas plants, a move that could lead to the increase of provincial greenhouse gas pollution by more than 400% by 2040;

And whereas a number of municipalities, as partners in government, have passed motions to ask Queen's Park to reverse this decision in keeping with the need to reduce, not increase, greenhouse gas emissions;

Therefore Be It Resolved That the Town of Orangeville write to the Minister of Municipal Affairs and Housing and the Minister of Environment, Conservation, Energy, and Parks to request that the Government of Ontario develop and implement a plan to phase-out all gas-fired electricity generation as soon as possible, with an emphasis on proven renewable energy technologies and energy storage, to ensure that Orangeville and other municipalities are enabled to achieve climate action goals (or "GHG emission reduction targets"); and

That the Town of Orangeville write the respective portfolio critics, all party leaders in the Legislature, and the Association of Municipalities of Ontario, requesting that the Government of Ontario develop and implement a plan to phase-out all gas-fired electricity generation, and direct the IESO to accelerate the use of renewable electricity supply, energy storage, and energy efficiency in all sectors, in order to reduce provincial greenhouse gas emissions as soon as possible and bolster our competitiveness in the global cleantech marketplace and overall emerging low-carbon economy.

Result: Carried

Regards,

**Tracy Macdonald | Assistant Clerk | Corporate Services**

February 8, 2021

**Ministry of Municipal Affairs and Housing**

17<sup>th</sup> Floor, 777 Bay Street  
Toronto, ON  
M7A 2J3

**Attention: The Hon. Steve Clark**

**Re: Advocacy for Reform – MFIPPA Legislation**

At the Township of Guelph/Eramosa's Regular Meeting of Council held on Monday February 1, 2021, the following resolution was put forward and passed:

Be it resolved that the Council of the Township of Guelph/Eramosa has received Clerk's Department Report 21/03 regarding Advocacy for Reform – MFIPPA Legislation; and

That that the following motions be passed in support of a request to review and reform of the Municipal Freedom of Information and Protection of Privacy Act:

WHEREAS the Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990 (MFIPPA) dates back 30 years;

AND WHEREAS municipalities, including the Township of Guelph/Eramosa, practice and continue to promote open and transparent government operations, actively disseminate information and routinely disclose public documents upon request outside of the MFIPPA process;

AND WHEREAS government operations, public expectations, technologies, and legislation surrounding accountability and transparency have dramatically changed and MFIPPA has not advanced in line with these changes;

AND WHEREAS the creation, storage and utilization of records has changed significantly, and the Municipal Clerk of the Municipality is responsible for records and information management programs as prescribed by the Municipal Act, 2001;

AND WHEREAS regulation 823 under MFIPPA continues to reference antiquated technology and does not adequately provide for cost recovery, and these financial shortfalls are borne by the municipal taxpayer;

AND WHEREAS the threshold to establish frivolous and/or vexatious requests is unreasonably high and allows for harassment of staff and members of municipal councils, and unreasonably affects the operations of the municipality;

AND WHEREAS the Act fails to recognize how multiple requests from an individual, shortage of staff resources or the expense of producing a record due to its size, number or physical location does not allow for time extensions to deliver requests and unreasonably affects the operations of the municipality;

AND WHEREAS the name of the requestor is not permitted to be disclosed to anyone other than the person processing the access request, and this anonymity is used by requesters to abuse the MFIPPA process and does not align with the spirit of openness and transparency embraced by municipalities;

AND WHEREAS legal professionals use MFIPPA to gain access to information launch litigation against institutions, where other remedies exist;

AND WHEREAS there are limited resources to assist administrators or requestors to navigate the legislative process;

AND WHEREAS reform is needed to address societal and technological changes in addition to global privacy concerns and consistency across provincial legislation;

BE IT RESOLVED THAT the Ministry of Government and Consumer Services be requested to review the MFIPPA, and consider recommendations as follows:

1. That MFIPPA assign the Municipal Clerk, or designate to be the Head under the Act;
2. That MFIPPA be updated to address current and emerging technologies;
3. That MFIPPA regulate the need for consistent routine disclosure practices across institutions;
4. That the threshold for frivolous and/or vexatious actions be reviewed, and take into consideration the community and available resources in which it is applied;
5. That the threshold for frivolous and/or vexatious also consider the anonymity of requesters, their abusive nature and language in

requests to ensure protection from harassment as provided for in Occupational Health and Safety Act;

6. That the application and scalability of fees be designed to ensure taxpayers are protected from persons abusing the access to information process;
7. That administrative practices implied or required under the Act, including those of the IPC, be reviewed and modernized;
8. That the integrity of the Act be maintained to protect personal privacy and transparent governments.

Please accept this for your information and any necessary action.

Sincerely,



Jenni Spies  
Deputy Clerk

Cc. Ted Arnott, MPP Wellington-Halton Hills  
Michael Chong, MP Wellington-Halton Hills  
Minister of Consumer Services  
Information and Privacy Commissioner of Ontario  
Association of Municipalities of Ontario  
Association of Clerks and Treasurers of Ontario  
Ontario Clerks



## Township of The Archipelago

9 James Street, Parry Sound ON P2A 1T4

Tel: 705-746-4243/Fax: 705-746-7301

[www.thearchipelago.on.ca](http://www.thearchipelago.on.ca)

February 19, 2021

21-033

Moved by Councillor Manners  
Seconded by Councillor Andrews

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**RE: Request that Minister Clark review the Municipal Elections Act and provide amendments to provide clearer, stronger wording to assist Municipal Clerks in addressing issues to allow for a more definitive decision to be made when adding names to the voters' list**

**WHEREAS** the Township of The Archipelago recognizes that the current language in the Municipal Elections Act with regards to non-resident electors, is weak and ambiguous;

**AND WHEREAS** the Township of The Archipelago wishes to ensure the integrity of the election process;

**NOW THEREFORE BE IT RESOLVED** that Council of the Corporation of the Township of The Archipelago hereby request that the Minister of Municipal Affairs and Housing, the Honourable Steve Clark, initiate a review of the Municipal Elections Act and make amendments to provide such clearer, stronger wording, to assist Municipal Clerks in addressing issues related to non-resident electors, and to allow for a more definitive decision to be made when adding names to the voters' list;

**AND FURTHER BE IT RESOLVED** that Council of the Corporation of the Township of The Archipelago request that the Minister of Municipal Affairs and Housing, the Honourable Steve Clark, ensure that there is a clear and accessible way to enforce the rules described in the Municipal Elections Act;

**AND FURTHER BE IT RESOLVED** that this resolution be sent to the Premier of Ontario, the Minister of Municipal Affairs and Housing, Norm Miller MPP, all Ontario Municipalities and the Association of Municipalities of Ontario.

**Carried.**



February 5, 2021

Township of Melancthon, Amaranth, East Luther Grand Valley, East Garafraxa, Mono, Mulmur and County of Dufferin

**Re: Maintenance of Municipal Drains and rural road side ditches**

1. Municipal Drains and problems created by Nuisance Beavers

Maintenance of municipal drains in the county has been an ongoing concern for farmers. Drains that are not regularly maintained become restricted by accumulating sediments and vegetation growth (willows, poplar, cedars etc.) resulting in higher water levels in these drains. Field tile drainage systems that outlet into these drains are negatively impacted as the drain water levels rise due to these restrictions. The outlets of these tile drainage systems become submerged under the surface water in the drain compromising the effectiveness of the tile drainage system by decreased field drainage and if "free board" of the outlet isn't restored sediments will accumulate in the tile restricting flow capacity of the entire system. Subsurface tile drainage systems cost in the range of \$1,500.00 - \$2,000.00 per acre to install and are thus a major expense not taken lightly. Thus regular maintenance is imperative to maintain optimum functioning and longevity of these systems.

The damage caused by the dams built in the drains by nuisance beavers result quickly (in a matter of days in some instances) in complete failure of the drain. Water that is prevented from going through the drain follows the course of least resistance and the lowest lying ground to areas one would least expect, flooding large areas of fields and preventing seeding on a timely basis, causing water damage in season and harvest damage late in the season. Significant and serious economic loss are incurred to the farmers of these fields. A field may be checked in early in the spring with no evidence of beavers. A short time later when the field is going to be prepared for seeding, standing water is encountered in the field due to a newly constructed beaver dam. In situations like this the farmer needs immediate action to remove the dam so that fields can dry out again (1 to 2 weeks) so field preparation can resume. Often, this is when remediation problems begin. The farmer may notice the problem on the Friday afternoon of the Victoria day weekend. He/she can't contact municipal staff until 4 days later on the Tuesday morning. Then the bureaucracy can show the weak links in getting something done. A nuisance beaver form needs to be completed by the landowner that owns the property where the dam is constructed. The farmer may not know who the owner of that property is. This information is no longer readily available from the township office - one has to do a search by roll number which may result in a mail address for the owner, but no phone number for immediate contact. Thus it may take weeks before one can get the nuisance beaver form completed and by that time the season is lost. Even if one can get a quick completion of the nuisance beaver form, the next constraint might be that a beaver trapper is not available or the season for trapping is closed, or the program timeline end date has been surpassed.

2. Municipal Road ditches

Similar issues compromise the effectiveness of road ditches. The major difference is that road ditches are only intended to convey water collected from the road allowance area. This is often stated when maintenance is requested. But the drainage issue is not always that simple. Roads often interfere with





Dufferin Federation of Agriculture  
P.O. Box 101 Orangeville, ON L9W 2Z5

natural surface flows of water by forming a significant barrier, a dam in effect. In most of these situations there is probably a culvert under the road, but it is no longer working properly. Another problem occurs when water flows down a road ditch and the grade decreases, and water flow stalls and seeps into the adjacent fields. Many road ditches do not work properly because of lack of maintenance. Years of snowplows running over the roads results in gravel being thrown into the ditch. Uncontrolled vegetation (willows, poplars, cedars, etc.) further restrict water. The result is farm land adjacent to the ditch is much wetter than the rest of the field which delays field preparation and causes yield loss.

### 3. Resolution to Identified Drainage Problems

We would like to determine how we can move forward with these problems. They have been raised with municipal staff and councillors over the years, but there has been little improvement. Lately the best response has resulted from contacting the drainage superintendent directly, but the first line of contact, if understood correctly, is municipal staff. It would be good to have all stakeholder's perspectives on these issues, explore solutions together and develop appropriate actions and timelines for identified repair and maintenance.

The Drainage Act states that the maintenance and repair of municipal drains is a municipal responsibility and the damage caused by beaver dams and other issues raising water levels must be addressed. This is municipal infrastructure and its proper functioning is as critical to farmers as use of municipal roads are to the people who use them. It is unthinkable that roads in the winter would not be plowed daily and sometimes several times a day when conditions warrant. The same attitude must be taken with municipal drains. Often the need to get landowner permission to clean a drain or remove a beaver dam is given as the reason for not proceeding with timely maintenance and repair. If that is the case, statues must be changed to allow timely remedial action. Non farming landowners may not even be aware that a watercourse on their property is a municipal drain, let alone the need for effective maintenance.

Please advise how we might work together to improve drainage and economic well being of the biggest industry in the county.

Sincerely,

Original Copy Signed

Leo Blydorp  
Director, Dufferin Federation of Agriculture

## 2021 ROMA Conference Connects Rural Ontario Leaders Virtual

**Councillor Ken Cufaro**, joined about 1,100 rural municipal officials and others from across the province for the 2021 Rural Ontario Municipal Association (ROMA) Conference, held virtually from Monday, January 25 to Tuesday, January 26.

As communities face the next phase of the COVID-19 pandemic, the conference was a key opportunity for rural officials to raise local priorities with the provincial government, foster partnerships and learn about new opportunities.

Other highlights of the conference included:

- Premier Ford announced that the 2021 funding envelope for the Ontario Community Infrastructure Fund (OCIF) will remain stable at \$200 million for 424 municipalities that receive it. OCIF supports core municipal infrastructure such as roads, bridges, water, wastewater and stormwater systems.
- Steve Clark, Minister of Municipal Affairs announced the launch of the second intake of the Municipal Modernization Fund. The Province is investing \$40 million to help small and rural municipalities with service delivery reviews and modernization efforts, targeting 405 municipalities across Ontario.
- Conference delegates participated in two open question and answer sessions with provincial ministers. Topics included economic recovery from the COVID-19 pandemic, Blue Box transition to full producer responsibility, municipal insurance costs and joint and several liability, broadband access, and funding for transportation infrastructure.
- Sessions were held on critical matters such as community paramedics, broadband, and policing.
- Nearly 300 municipal delegation meetings were held with provincial and federal ministries.
- ROMA's Board elected a new executive, including Chair Robin Jones, Mayor of the Village of Westport. First Vice Chair Kevin Holland, Mayor of the Township of Conmee and Second Vice Chair Eli El-Chantiry, Ottawa City Councillor.

Conference presentations from a number of key speakers will be posted on ROMA's website at [www.roma.on.ca](http://www.roma.on.ca).

### About ROMA

ROMA takes pride in promoting, supporting and enhancing strong and effective rural governments. About 270 of Ontario's 444 municipalities have populations of less than 10,000, while scores more are rural in character. The rural arm of the Association of Municipalities of Ontario, ROMA advocates for policies and programs that will help build thriving rural Ontario communities.

For more information about ROMA or the 2021 Conference, contact:

Brian Lambie, ROMA Media Contact, 416-729-5425, [lambie@redbrick.ca](mailto:lambie@redbrick.ca)

Learn more about the conference on Twitter: [@ROMA\\_Ont](https://twitter.com/ROMA_Ont), Hashtag: #ROMA2021, and YouTube: [ROMA Videos](#)

**Subject:** Proclamation of Provisions of the Conservation Authorities Act

Good morning,

With the amendments to the *Conservation Authorities Act* (“CAA”) in Bill 229, the *Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020*, now passed by the Legislature, the government has made a series of substantive amendments to the CAA in 2017, 2019 and in 2020, resulting in a number of un-proclaimed provisions in the CAA.

On February 2, 2021, some specific provisions in the CAA were proclaimed to initiate changes to conservation authority governance, for consistency in administration, transparency and financial accountability, as well as increased municipal and provincial oversight of conservation authority operations. These provisions are not tied to any specific regulations, and relate only to provisions from the 2019 and 2020 CAA amendments. Specifically, these include:

- Government requirements (e.g. Non-derogation provision clarifying that nothing in the CAA is intended to affect constitutionally protected Aboriginal and treaty rights);
- Provisions related to conservation authority governance (e.g. changes to the conservation authority municipal membership);
- Minister’s powers (e.g., enabling the Minister to issue a binding directive to a conservation authority following an investigation); and
- Housekeeping amendments.

Please refer to the [CAA](#) on e-Laws for a complete list of the provisions that are now in force.

We are proposing that the remaining un-proclaimed provisions be proclaimed in two further stages over the coming months to align with the roll out of proposed regulations and policy. These include:

- i) Provisions related to natural hazard management, mandatory programs and services, community advisory boards, the agreements and transition period, and fees.
- ii) Provisions related to municipal levies, and standards and requirements for non-mandatory programs and services.

We have received a number of questions about the implications of certain provisions coming into force, and particularly those related to the composition of conservation authority membership. I can assure you that we are moving forward with a smooth transition to the new framework. Please refer to the attached FAQ for critical information on the implementation of these new measures.

My team in the Conservation Authority Office are available to answer any questions that you may have about the provisions that are now in effect as a result of the stage 1 proclamation. Please do not hesitate to contact us at [ca.office@ontario.ca](mailto:ca.office@ontario.ca).

The Ministry of the Environment, Conservation and Parks will be in touch at a future date to notify you of the proclamation of the remaining provisions.

I look forward to continuing to work with you through our upcoming consultations on the new regulatory proposals under the CAA to ensure we put conservation authorities in the best position possible to be able to deliver on their core mandate.

Sincerely,

Keley Katona  
Director, Conservation and Source Protection Branch  
Ministry of the Environment, Conservation and Parks

# **Implications of Proclamation of Various Provisions: Frequently Asked Questions**

## **1. Do participating municipalities have to appoint new members to conservation authorities now in order to meet the 70% requirement?**

Immediate action is not required on the part of conservation authorities or by municipalities related to the provision requiring 70% of municipally appointed members be elected officials.

Current members should complete the remaining duration of their appointments. As new members are appointed, conservation authorities should be appointing members in a way that complies with this new requirement.

A participating municipality may also apply to the Minister of the Environment, Conservation and Parks requesting an exception to this 70% requirement. The request should include the rationale for the request, and what proportion of members the municipality is proposing to be elected officials. Requests should be sent to [minister.mecp@ontario.ca](mailto:minister.mecp@ontario.ca).

## **2. Does a conservation authority need to immediately initiate the term limits of chair/vice-chairs and rotate amongst participating municipalities?**

Immediate action is not necessarily required. Implementation of this provision could begin at the first meeting held this year (following the proclamation date of February 2, 2021), or at such other meeting as may be specified by the authority's by-laws.

A participating municipality or conservation authority may also apply to the Minister of the Environment, Conservation and Parks requesting an exception to the term limit or rotation. The request should include the alternative approach being proposed, and the rationale for the request. Requests should be sent to [minister.mecp@ontario.ca](mailto:minister.mecp@ontario.ca).

## **3. When should conservation authorities transition to the use of generally accepted accounting principles?**

If not already the practice, conservation authorities will transition to the use of generally accepted accounting principles for local government and ensure that key conservation authority documents are made available to the public (i.e., minutes of authority or executive committee meetings, auditor reports) following proclamation of these provisions on February 2, 2021.

# Implications of Proclamation of Various Provisions: Frequently Asked Questions

## **4. When do copies of municipal member agreements need to be sent to the Minister and made public?**

Please submit any existing agreements (on the number of total conservation authority members and number of members per participating municipality in a conservation authority) to the Minister within 60 days of February 2, 2021 (i.e., by April 3, 2021).

If no such agreement is in place as of February 2, 2021, but such an agreement is entered into at a future date, please provide it to the Minister within 60 days of executing the agreement. These agreements should also be made available to the public through the conservation authority's website or other appropriate means within these same timelines.

## **5. Which provisions of the Conservation Authorities Act (CAA) are you proclaiming in this first phase?**

Provisions in the CAA that come into effect February 2, 2021, as part of this first phase include:

### **Housekeeping Amendments**

- Clarifying “Minister” means the Minister of the of the Environment, Conservation and Parks (rather than the Minister of the Natural Resources and Forestry) (Bill 108, 2019).
- Administrative change by striking out “of the Environment” from “Minister of the Environment” (in the section on CA dissolutions – clause 13.1(6)(c)) (Bill 108, 2019).
- Remove a legislative date (now stale) for a past transition period for conservation authorities (CAs) to up-date administrative by-laws (Bill 229, 2020).

### **Government Requirements**

- Non-derogation provision to recognize existing Aboriginal or treaty rights (Bill 229, 2020).
- Enable the Minister to delegate his or her powers to an employee of the Ministry of the Environment, Conservation and Parks (Bill 229, 2020).

### **Governance**

- Changes to the CA municipal membership provisions including requiring 70 per cent of municipally appointed members to be elected officials with provision for the Minister to permit less than 70 per cent on application by a participating municipality (Bill 229, 2020).
- Requiring copies of municipal member agreements on number of total CA members agreed upon and numbers per participating municipality in a CA agreed upon, to be made public and provided to the Minister (Bill 229, 2020).



# Implications of Proclamation of Various Provisions: Frequently Asked Questions

- Removal of the regulation making authority regarding the composition of the CA (Bill 229, 2020).
- Minister's power to appoint a member from the agricultural sector with limitations added to the member's voting rights (Bill 229, 2020).
- Limiting the term of the chair/vice-chair and rotating of the chair/vice-chair among a CA's participating municipalities with provision for the Minister to permit an exception to these requirements upon application of the CA or participating municipality. If an exception is granted, this would allow a chair/vice-chair to hold office for more than one year or two terms, or a member to succeed an outgoing chair, vice-chair, appointed from the same participating municipality (Bill 229, 2020).
- Minor amendments to the 'powers of authorities': integrating the CA power to "cause research to be done" with the CA power to "study and investigate the watershed" in order to support the programs and services the CA delivers; to require consent of the occupant or owner of the land before a CA staff can enter the land for the purpose of a CA project (such as land surveying); and to remove the power of a CA to expropriate land (Bill 229, 2020).
- Require CAs to follow generally accepted accounting principles for local governments, make key documents (annual audit, meeting agendas and minutes and member agreements) available to the public (Bill 229, 2020).
- **Minister's Power**
- Enable the Minister to issue a binding directive to a CA following an investigation (Bill 229, 2020).
- Enable the province, upon recommendation by the Minister, to appoint a temporary administrator to assume control of a CA's operations following an investigation or the issuance of a binding directive, if the directive is not followed. Immunity is provided for the administrator (Bill 229, 2020).



HOUSE OF COMMONS  
CHAMBRE DES COMMUNES  
CANADA

*Kyle Seeback*

Member of Parliament  
Dufferin-Caledon

February 17, 2021

Mayor Janet Horner & Members of Council  
Township of Mulmur  
Town Hall  
758070 2nd Line E.  
Mulmur, ON  
L9V 0G8

Dear Mayor Horner and Members of Council,

On December 11<sup>th</sup>, 2020, the House of Commons passed a motion introduced by Conservative MP Todd Doherty, through unanimous consent, to bring a national 3-digit suicide prevention hotline line to Canada.

**That, given that the alarming rate of suicide in Canada constitutes a national health crisis, the House call on the government to take immediate action, in collaboration with our provinces, to establish a national suicide prevention hotline that consolidates all suicide crisis numbers into one easy to remember three-digit (988) hot- line that is accessible to all Canadians.**

We're asking all municipalities across Canada to consider passing a motion similar, to the one below. In order to make 988 a reality, we must continue to put pressure on the government and the Canadian Radio-television and Telecommunications Commission (CRTC).

Personally, you can support the cause by signing our electronic petition at:  
<https://petitions.ourcommons.ca/en/Petition/Details?Petition=e-2772>

The past year has been a challenging year. Lives and livelihoods have been lost. We have begun to see the devastating impacts that COVID has had, through isolation, on the mental health of Canadians. The rates of suicide continue to rise. As elected officials and as leaders, and especially during this period of difficulty as a nation, Canadians are counting on all of us to make a difference.

Please consider passing this motion as soon as possible.

Sincerely,

Kyle Seeback, M.P.  
Dufferin-Caledon

Room 209, Justice Building, Ottawa, ON K1A 0A6  
Tel.: 613-995-7813 Fax: 613-992-9789

*Ottawa*

*Constituency*

229 Broadway, Unit 2, Orangeville, ON L9W 1K4  
Tel.: 519-941-1832 Fax: 519-941-8660

kyle.seeback@parl.gc.ca  
www.kyleseeback.ca

**Draft motion:**

Support for 988 Crisis Line

WHEREAS the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;

AND WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200 per cent;

AND WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

AND WHEREAS in 2022 the United States will have in place a national 988 crisis hotline;

AND WHEREAS The Township of Mulmur recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

NOW THEREFORE BE IT RESOLVED THAT The Township of Mulmur endorses this 988 crisis line initiative;

and that Staff be directed to send a letter indicating such support to the local MP, MPP, Federal Minister of Health, the CRTC and local area municipalities to indicate our support.

**Subject: An Open Letter to Ontario Municipal Councils**

Dear Tracey Atkinson,

We would appreciate your support in sharing the below open letter and for this letter to be included on your municipal council agenda:

February 18, 2021



**AN OPEN LETTER TO ONTARIO MUNICIPAL COUNCILS**

Dear Council,

As a vital municipal association with membership roots that reach deep into each and every part of Ontario, we know the challenges you have faced in continuing to provide essential municipal services within your community during the COVID-19 pandemic.

As elected officials, we know that you recognize the contribution made by your municipal staff, many of whom are members of AMCTO. Municipal professionals across this entire province have been at the forefront of service delivery, applying their knowledge and skills to innovate processes and procedures to meet the evolving needs of residents and businesses.

One key point that is often overlooked in this pandemic is that many municipal staff were prepared to act and innovate BECAUSE of the professional municipal training and development they receive from organizations like AMCTO. The leadership skills, education and technical training prepare your staff in getting ahead of immediate community needs, reacting and responding to new challenges brought on by COVID-19. This unique and sought-after skillset has allowed your staff to provide council with options and solutions for keeping your municipality running.

In these challenging financial times, there will be temptation to divert operational funding away from staff training budgets. Now more than ever, it is crucial that municipalities continue to invest in your most valuable resource – your staff.

In addition to increased levels of employee retention, engagement and empowerment, investments in staff professional development strengthens your council's ability to provide reliable, effective and efficient services to your community, both today and in the future. The

question is no longer “if” you innovate but “when”. Innovation comes with knowledge, training, and exposing municipal staff to new opportunities to grow and develop professionally.

On behalf of AMCTO and its over 2,200 members, please accept my heartfelt thank you for your service during these difficult times. As “Municipal Experts”, AMCTO will continue to be at your service to help you and your staff meet the needs of your community.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Tremblay". The signature is fluid and cursive, with a large loop at the end of the last name.

Robert Tremblay, MPA, CMO, AOMC  
President  
AMCTO

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M5G 2E5  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M5G 2E5  
Tél. : 416 585-7000



234-2021-813

February 17, 2021

Dear Head of Council,

**RE: Consulting on growing the size of the Greenbelt**

---

I am writing today to announce that my ministry is launching a consultation on **growing the size of the Greenbelt**.

The government has been clear that we are protecting the Greenbelt for future generations. We are committed to growing the Greenbelt and will not consider any proposals to remove any lands or changes to the existing Greenbelt Plan policies.

The Ministry of Municipal Affairs and Housing is seeking feedback on ways to grow the size and further enhance the quality of the Greenbelt, with a priority of:

- i. A study area of lands focused on the Paris Galt Moraine, which is home to critical groundwater resources.
- ii. Ideas for adding, expanding and further protecting Urban River Valleys.

The maps available for this consultation are for discussion purposes only and do not represent a proposed boundary.

For more information on this consultation, please visit <https://ero.ontario.ca/notice/019-3136> where you will find information about growing the Greenbelt:

- Proposed principles for growing the Greenbelt
- Discussion questions for consideration
- Context map of the Paris Galt Moraine area

The consultation is open for 61 days and ends on April 19<sup>th</sup>, 2021.

I look forward to receiving your input on this proposal. If you have any questions about the consultation, please contact the ministry at [greenbeltconsultation@ontario.ca](mailto:greenbeltconsultation@ontario.ca).

Sincerely,

A handwritten signature in blue ink that reads "Steve Clark".

Steve Clark  
Minister

c: Planning Head and/or Clerks





# 2021 Dufferin Business Issues Survey Results

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December 2020

## *Introduction*

The Dufferin Board of Trade (DBOT) is a non-profit community organization that serves, represents, and advocates on behalf of business in Dufferin County and the Headwaters Region. DBOT works to make the community better by helping local businesses thrive. When local businesses are succeeding the local economy flourishes and businesses can better support local charities, events, and their employees.

The annual Business Issues Survey took an even greater importance in 2020 given the global pandemic and its implications on business. The year's survey was open to all businesses operating in Dufferin and was promoted through DBOT's membership, social media, community partners, and the local municipalities.

The data collected is used to identify the issues impacting business in our region, and help our organization shape our strategic priorities. We focus on supporting businesses in the areas they need it most.

## *The Process*

The Dufferin Business Issues Survey was distributed online, with responses captured utilizing an online survey platform. The survey was open from November 23rd until December 4th and 68 responses were collected. The survey consisted of 25 questions and covered five major sections (Business Information, Global Trade, Business Confidence, Economic Outlook, and Workforce).

## *Survey Results*

This report contains a breakdown and graphical representation of survey response. In instances where data exceeds a total of 100%, respondents were permitted to select more than one answer on the survey.

## Business Information

The survey was open to both Dufferin Board of Trade members and non-members, with 64.7% of respondents being current members and 33.8% non-members. Respondents were asked to indicate their organization's size and location. Figure 1 and Figure 2 represent the business size (number of employees) and location of respondents respectively. According to the 2016 Census, 89% of employers in Dufferin have few than 20 employees and our respondents are a reasonable reflection of that statistic.

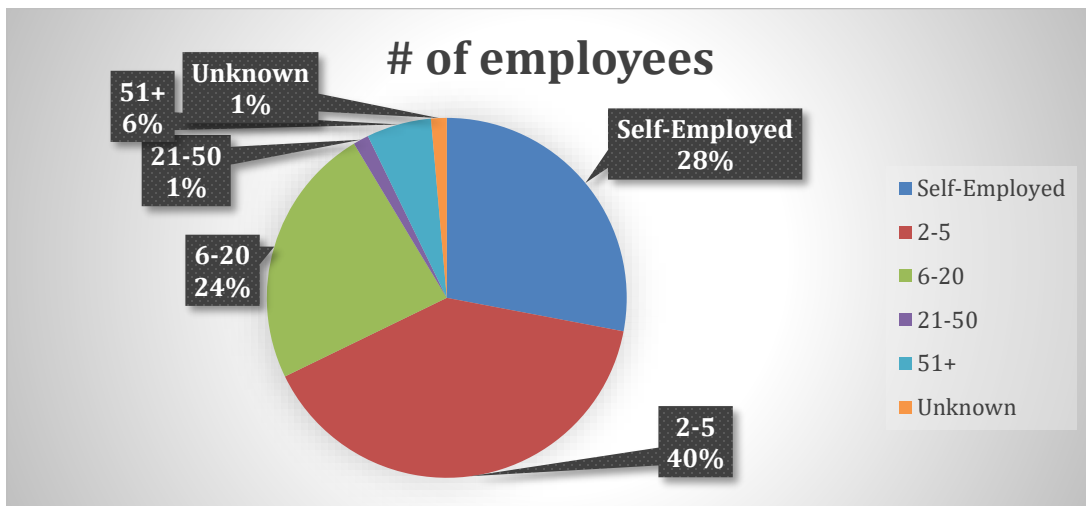


Figure 1: The Number of Employees

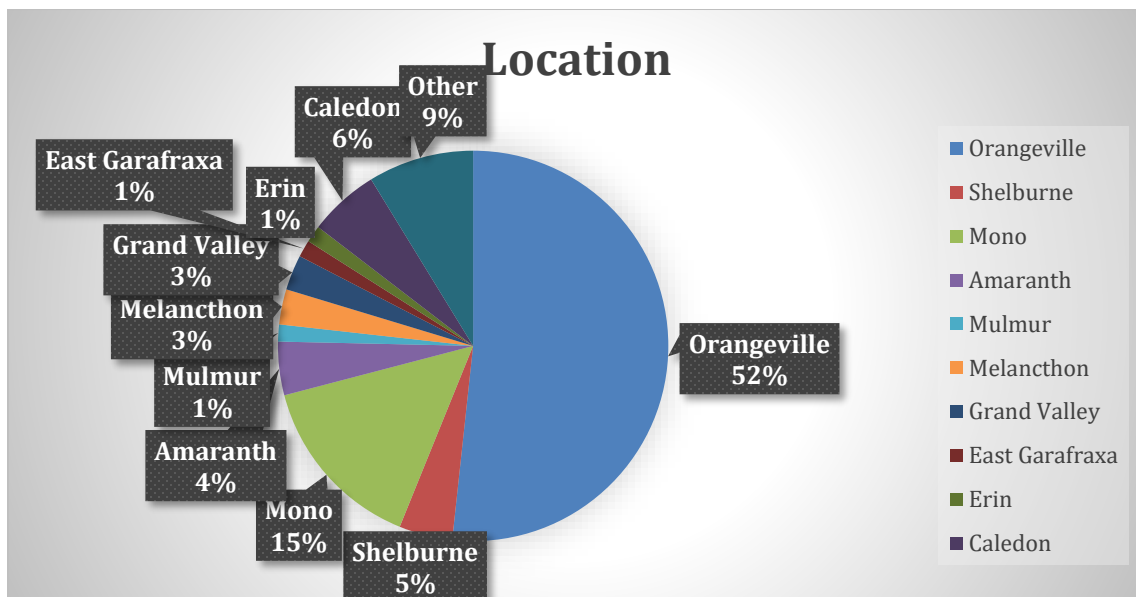


Figure 2: Locations

### *Position in the Company*

64.7% of respondents were the business owner or partner, 11.7% were the President or CEO, 16.1% were Managers, 4.4% were an employee, with the remainder electing not to say.

### *Business Status*

Covid-19 forced many businesses to close, modify their operating hours, or move to (or increase) online sales, as shown below in Figure 3.

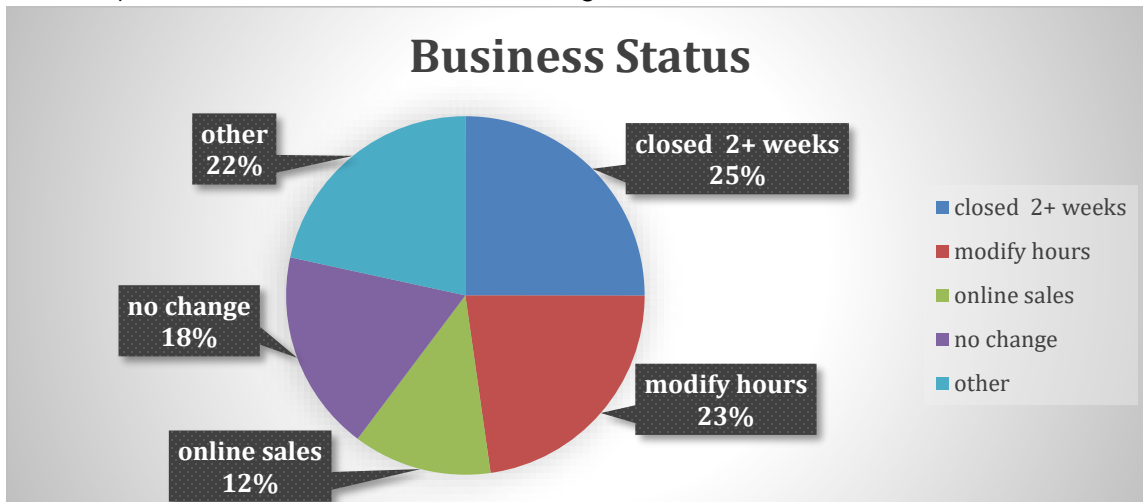


Figure 3: Business Status Due to Covid-19

The “Other” responses included: modifying delivery of services; changing to curbside pickup; moving to work from home; and others (see Appendix for full list)

### *Global Trade*

The vast majority of businesses surveyed are not involved in Global Trade, and this has not seen much change over the past three years. Of respondents, 78% were not involved in global trade and 15% were involved in some form of global trade. Of the businesses that were involved in global trade, 50% were involved in export, 42% were import, 17% were involved in online information and 33% were involved in other forms of global trade.

Many businesses who are involved in Global Trade have been impacted by the pandemic, with 42% reporting a very negative or moderately negative impact. On the contrary, 33% have seen a fairly positive impact, and 25% have not had their Global Trade impacted by Covid-19. (Figure 4)

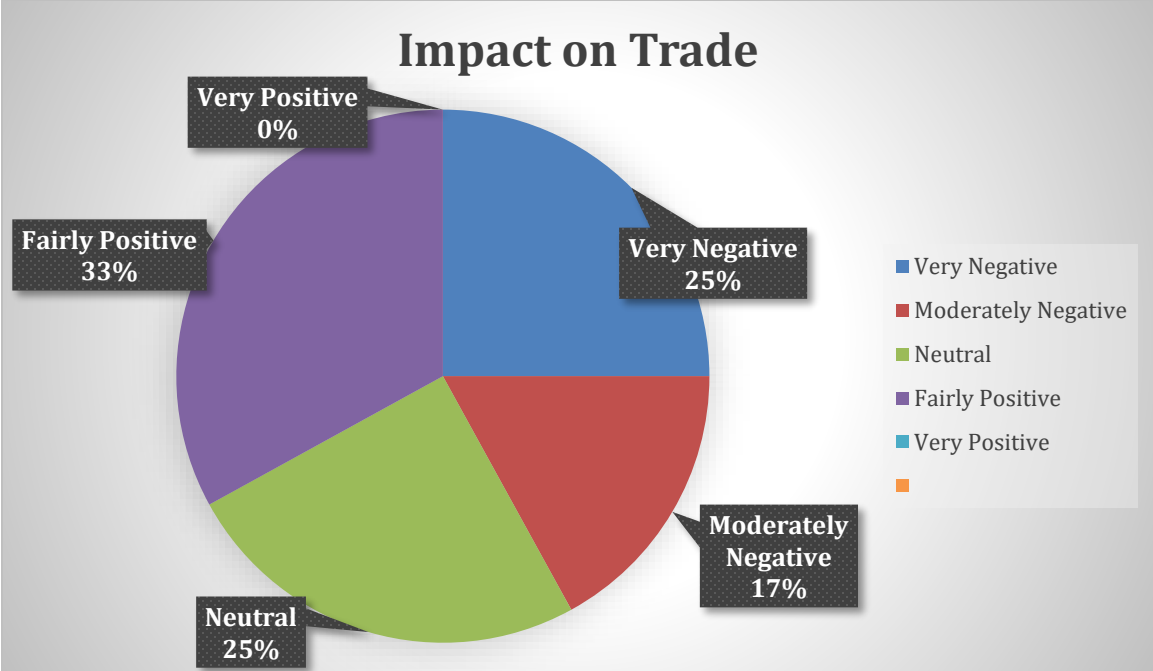


Figure 4: Covid-19's impact on Global Trade

*Business Performance*

The impact of Covid-19 on business performance has been negative for 54% of respondents, neutral for 26%, and positive for 19%, as shown in Figure 5

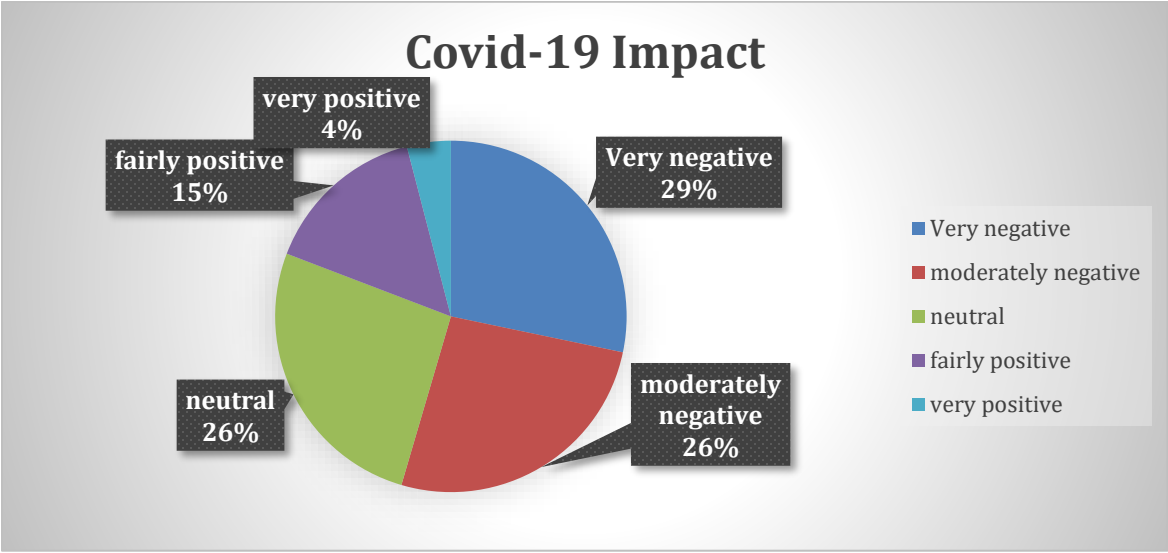


Figure 5: Covid-19 Impact on business performance

For 44% of respondents, their business performance in 2020 was worse than 2019, 10% performed about the same, and 25% performed better in 2020 than 2019. (Figure 5). In responses from the previous two surveys, only 12% of business stated they performed worse in the current year than the previous year, and 35% performed the same year over year, as shown below.

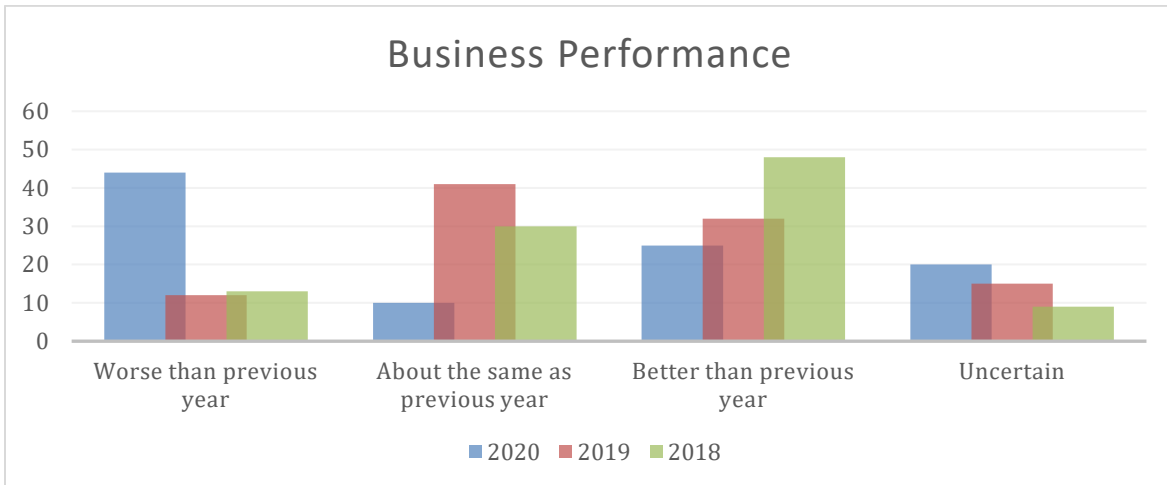


Figure 6: Business Performance year over year

### 2021 Projections

Optimism for a better 2021 was low at 31% compared to the 2019 and 2020 surveys where 54% and 40% of respondents felt that their business would perform better next year than the current year. Respondents who felt that 2021 would be about the same as 2020 was comparable to previous years' at 38%, and respondents predicting 2021 to be worse than 2020 was similar to previous years' at 10%. The number of businesses who were uncertain was high at 20%, compared to 8% & 14% in previous years.

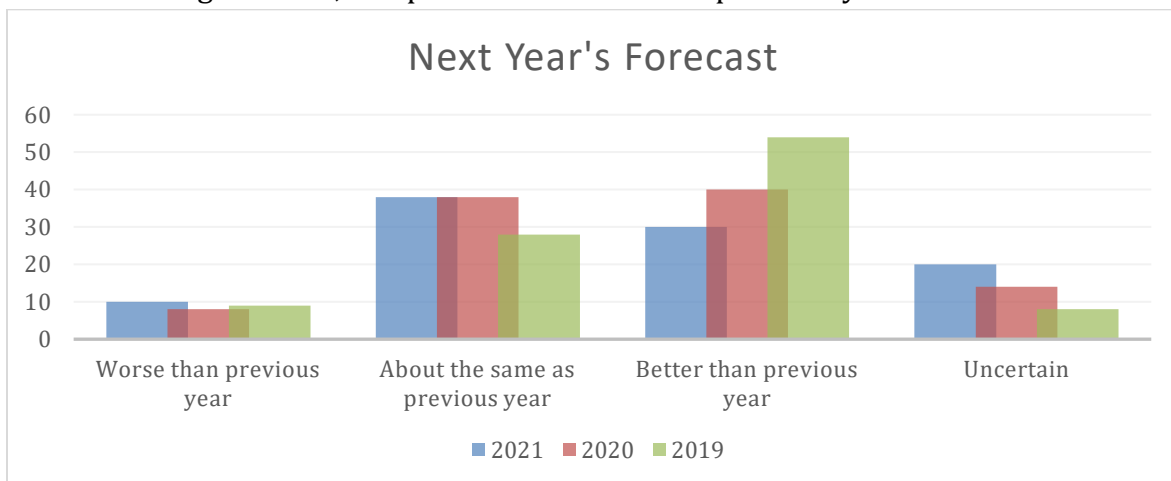


Figure 7: Business Forecast for next year



## Business Priorities & Concerns

### Top Priorities

Respondents were asked to give the top five priorities their business will focus on in 2021. The top five priorities identified are: strategic planning and focus (63%), reducing operational costs (52%), marketing and advertising (51%), getting connected in the local business community (31%), and better leveraging technology for business (30%).

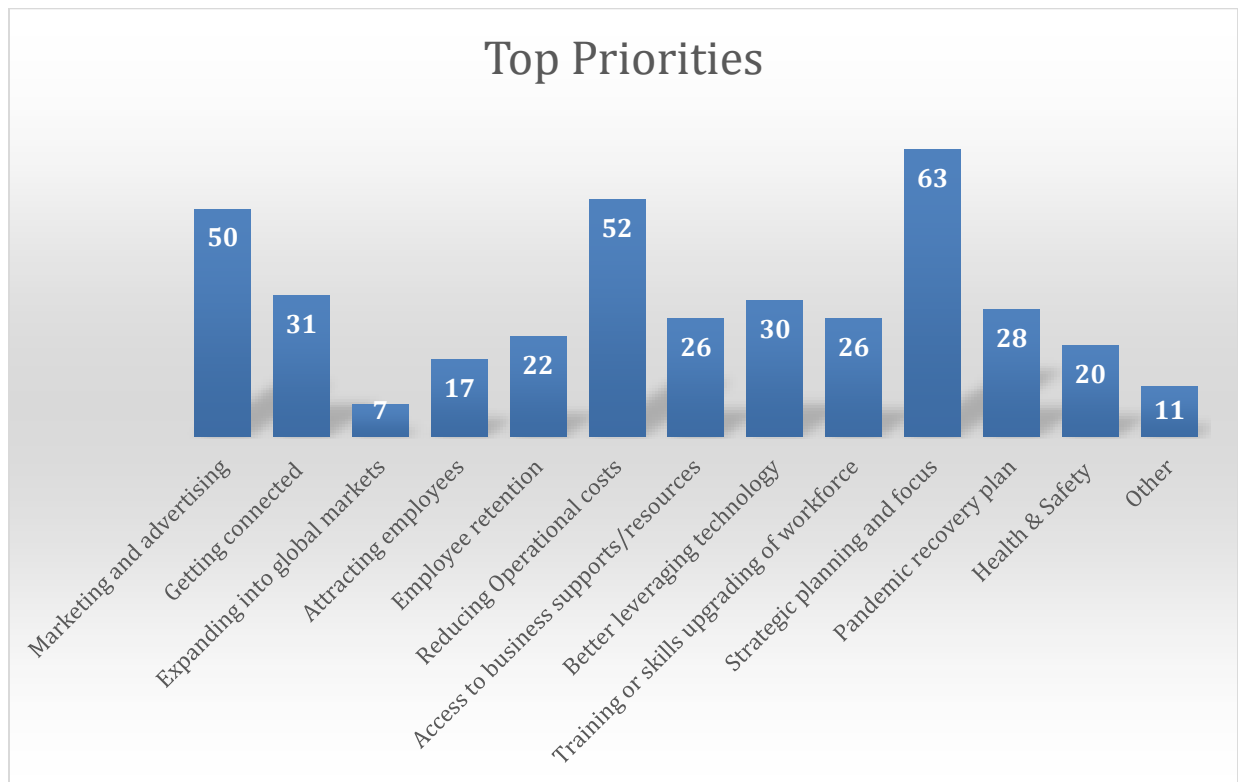


Figure 8: Top Priorities

### Biggest Concerns

Respondents were also asked to share the five biggest concerns they feel their company will face in 2021. Red tape and regulations (44%), access to business support programs and resources (39%), business taxes (37%), cost of rent/lease/purchase space (31%) and decreasing consumer confidence (31%), were the top five concerns identified.

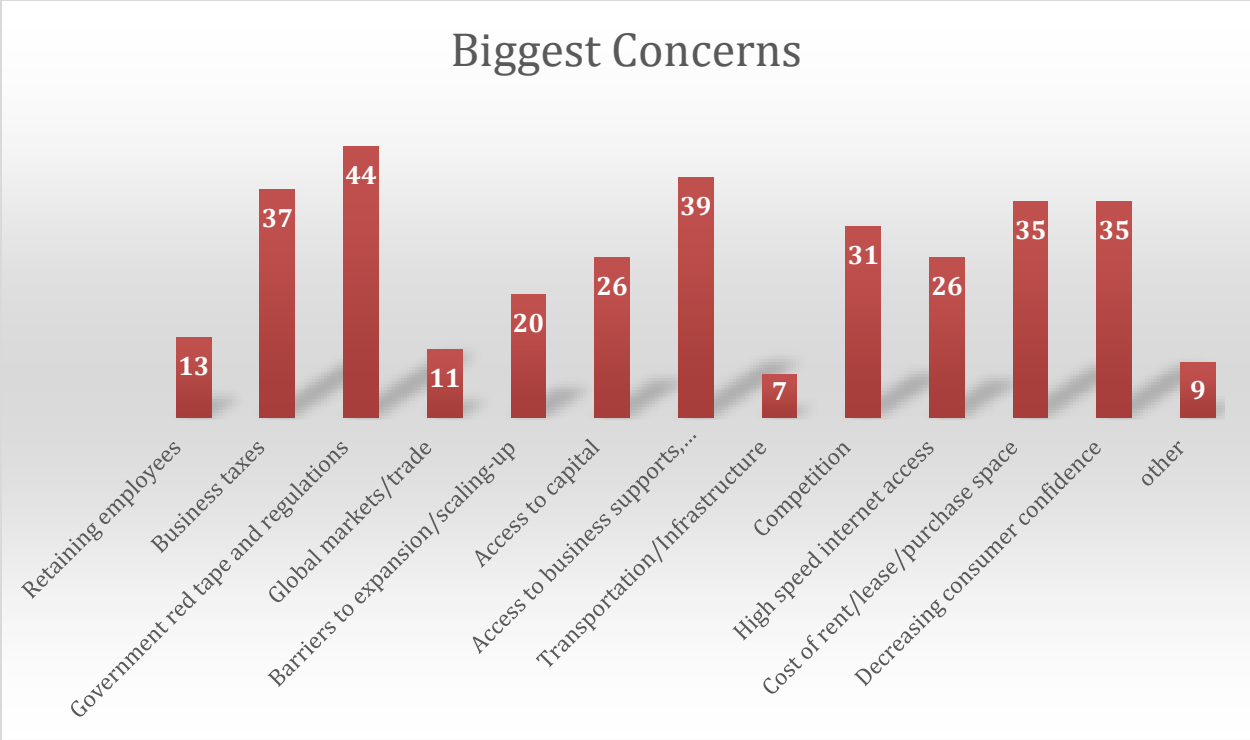


Figure 9: Biggest Concerns for 2021

### Covid-19 Opportunities

When respondents were asked if they believe their business will see any additional economic opportunity from Covid-19, 59% said no, while 18% expect to see growth of their digital market, 15% in innovation, 9% through government assistance, 7% through a new product line, 7% other, and 2% in green technology.

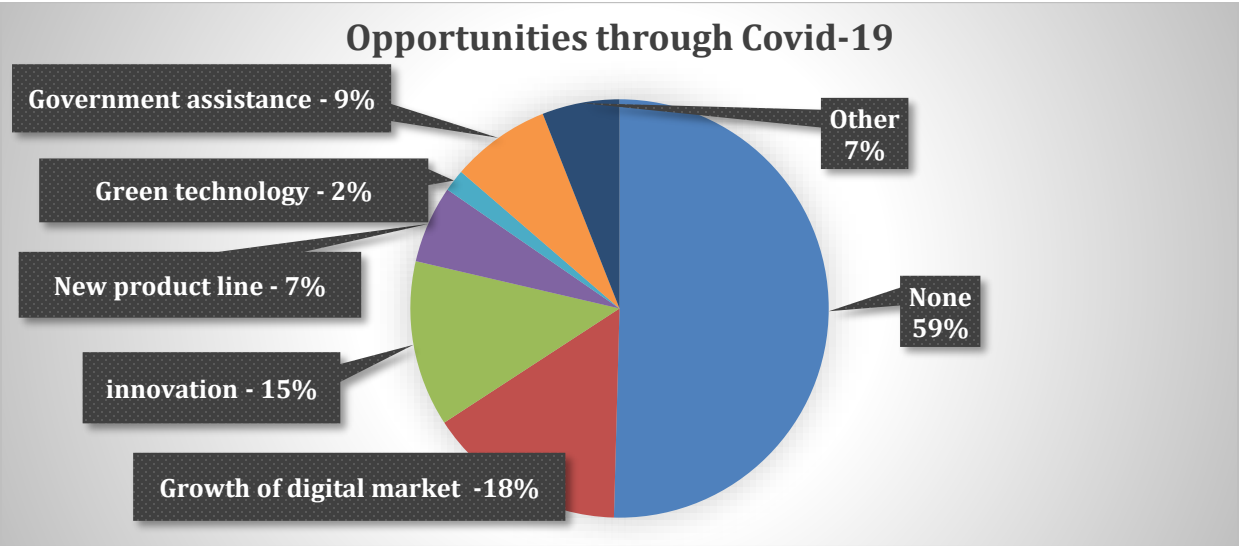


Figure 10: Opportunities through Covid-19

## Economic Outlook

Respondents have a very mixed outlook on the economy for 2021 [Figure 11]: 26% believe that in 2021 the economy will perform about the same as 2020; 26% believe that the economy will be worse in 2021; 25% think that it will be better; and 22% are uncertain.

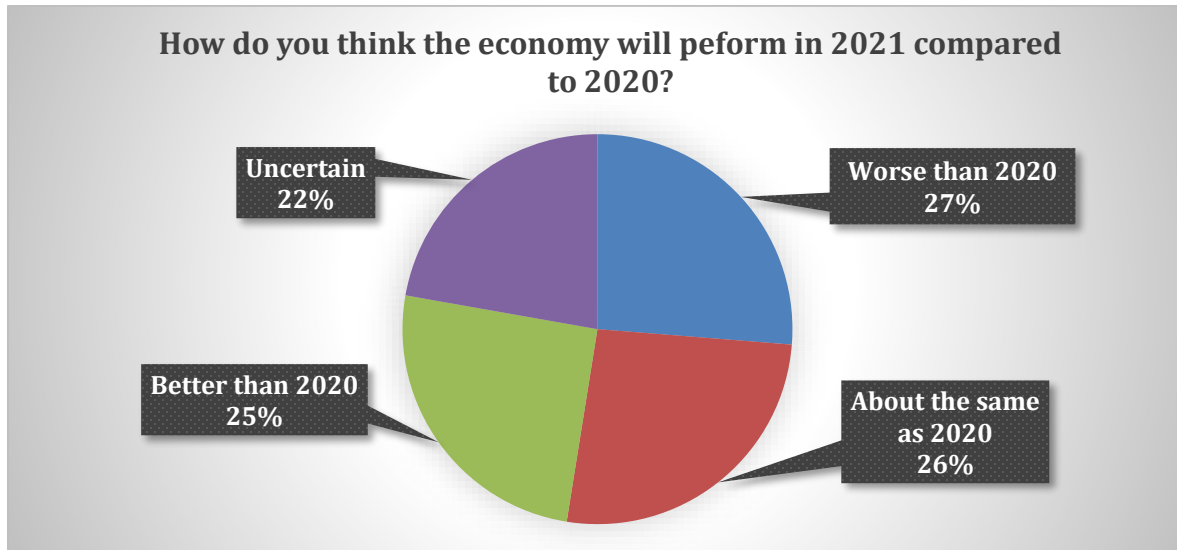


Figure 11: How do you think the economy will perform in 2021 compared to 2020?

Respondents were asked to identify the top three most important factors driving Dufferin County's economic growth and prosperity. Access and availability to high-speed broadband (49%) and Creating a live-work community (49%) tied for first, with the availability of affordable housing (36%) coming in second.

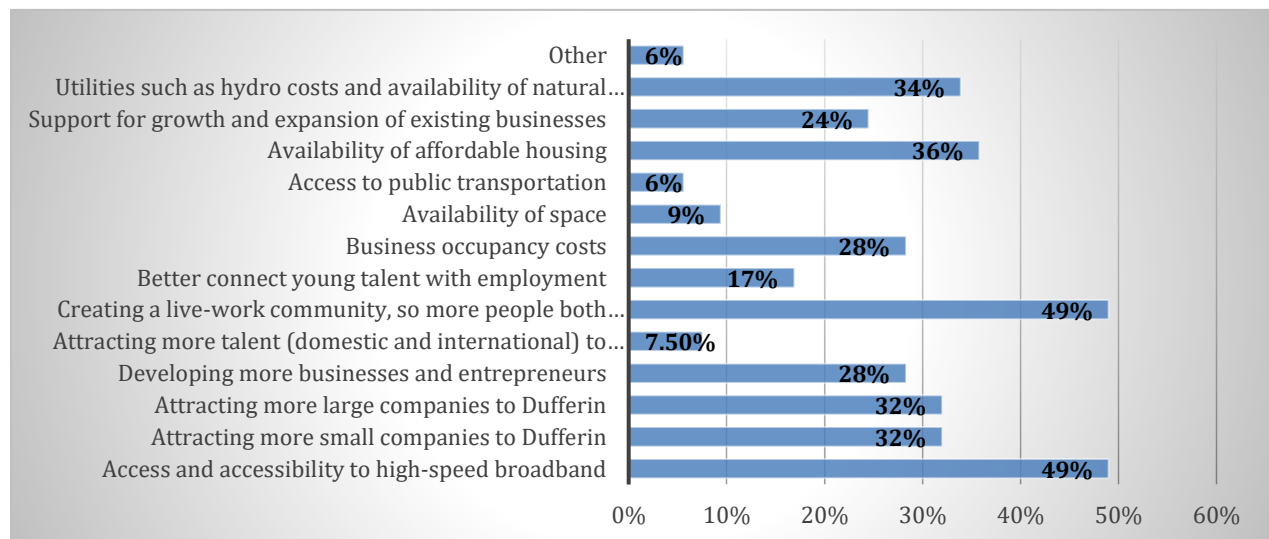
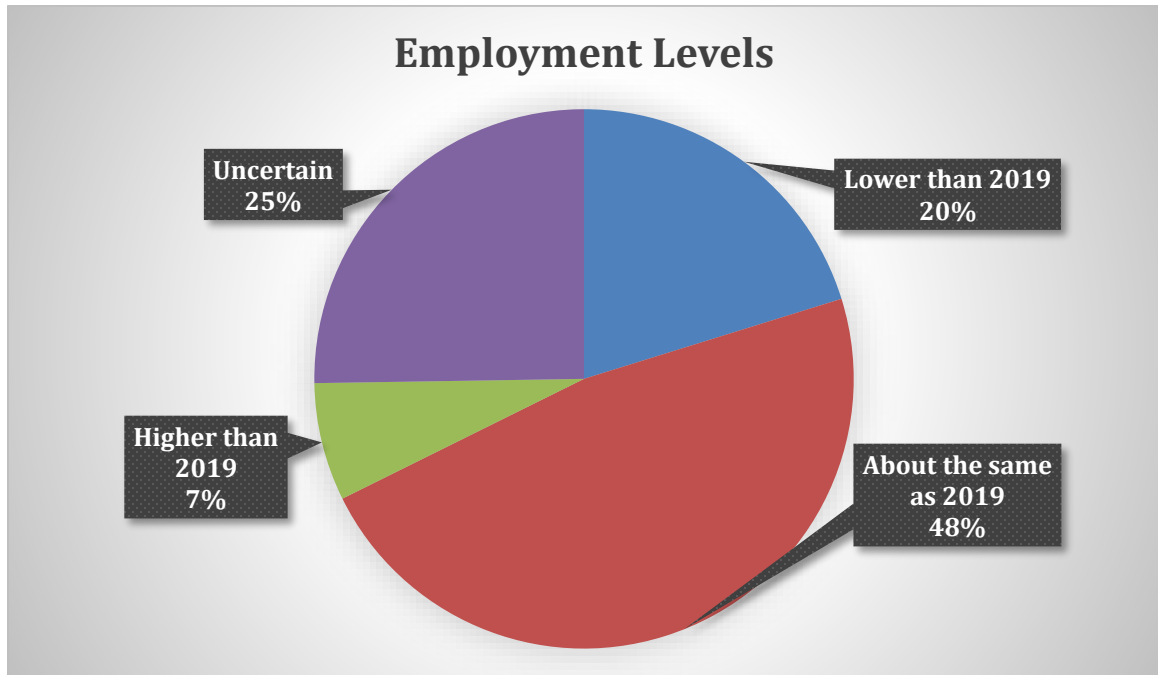


Figure 12: Most important factors driving the company's growth and prosperity.

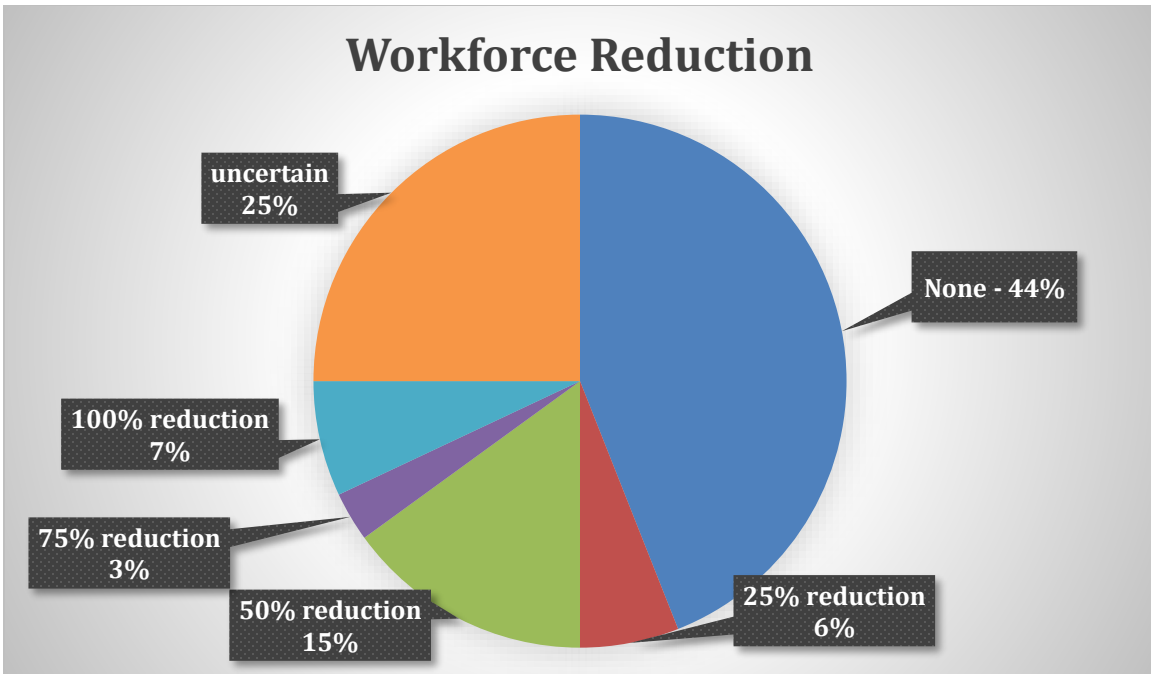
## Workforce

According to workforce statistics gained from the survey, 20.5% of businesses had employment levels lower than 2019, 47% remained about the same as 2019, 7.3% higher than 2019 and 25% were unsure.



*Figure 12: Employment levels within the company*

Respondents were also asked if they had to make any workforce reductions (even temporarily) due to Covid-19. 44% of respondents had no reductions in workforce, 6% had a 25% reduction in workforce, 15% had a 50% reduction in workforce, 3% had a 75% reduction in workforce, and 7% had a 100% reduction in workforce due to Covid-19. See figure 13



*Figure 13: Workforce reductions due to Covid-19*

In previous years we have seen approximately 42% of businesses struggling to fill available positions with candidates that met their needs and requirements. This year that number was about the same, however, only 40% of businesses reported that they had engaged in the hiring process this year.

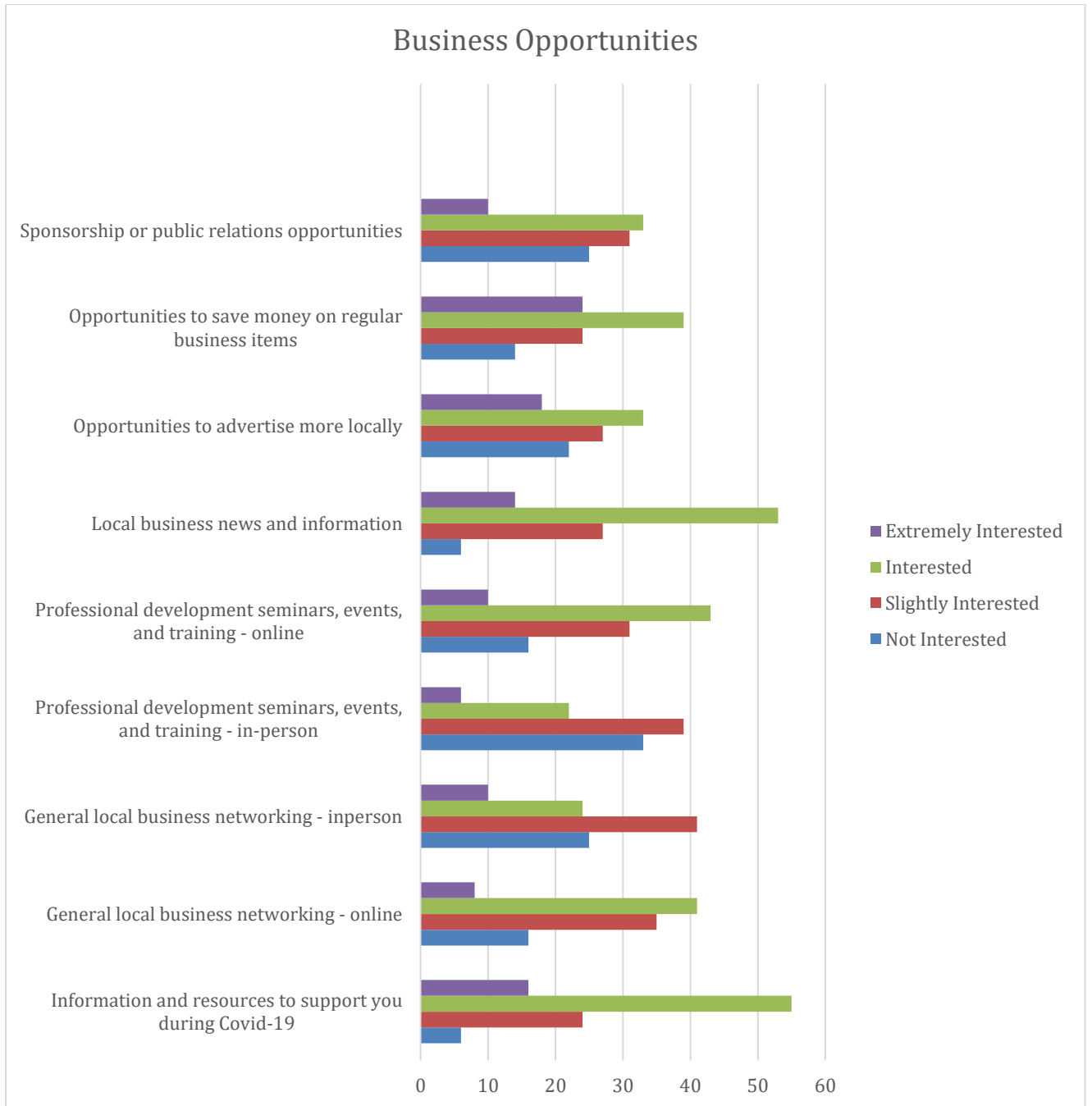
Employers were asked for the top three requirements for new hires. Most respondents focused on good communication and soft skills (50.9%) and Organizational culture fit (47%), while having experience in the field was a priority for 41% of respondents



*Figure 14: What employers look for in candidates*

## Business Opportunities

Businesses were asked to indicate their interest in resources, information, and opportunities. Results indicate that businesses are keen to receive information and resources to support them during Covid-19, with 71% being interested or extremely interested. The other top selections were receiving local business news and information and opportunities to save money on regular business items. Details are below in figure 15





## Policy & Advocacy

Respondents were asked: “What are the policy and advocacy issues that you believe the Dufferin Board of Trade should be focused on?” The top responses were: Economic Development was top at 54%, followed by Local government accountability/governance at 52%, and high-speed broadband and energy costs tying for third, with 48% each.

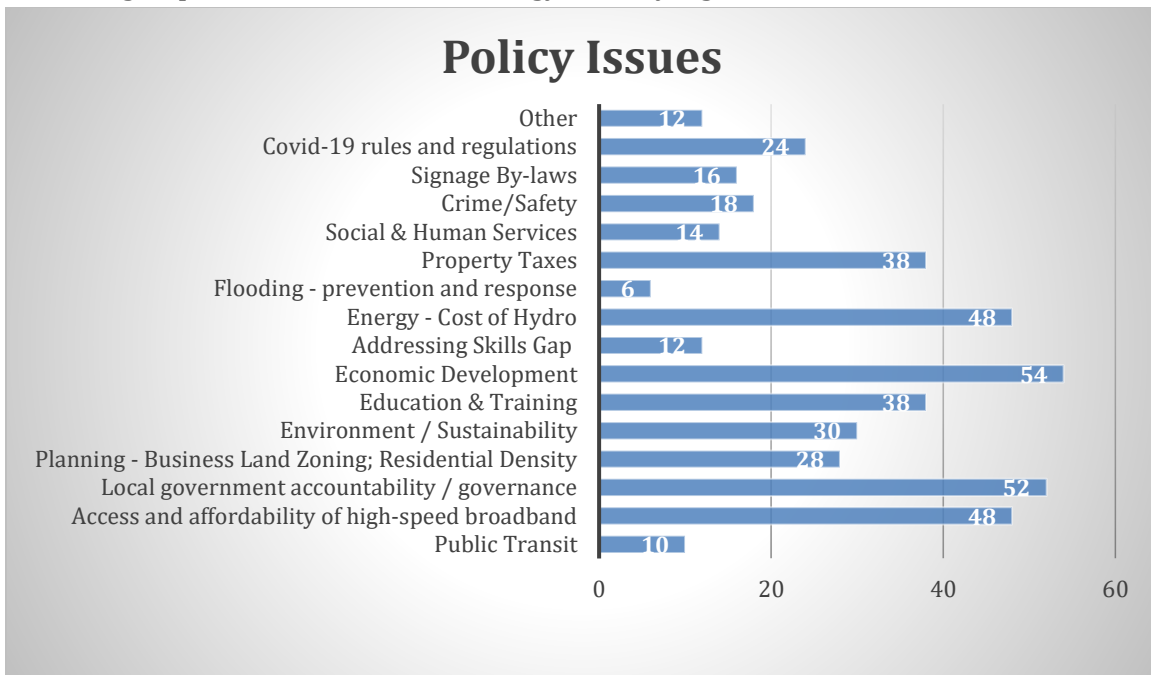


Figure 16: Policy and advocacy issues DBOT should be involved in

Respondents were asked to indicate if they felt policy advocacy is a very important function of the Dufferin Board of Trade. An overwhelming 98% indicated that they agreed or strongly agreed with that statement.

Appendix

<b>Constant Contact Survey Results</b>
<b>Survey Name:</b> 2020 Dufferin Business Issues Survey
<b>Response Status:</b> Partial & Completed
<b>Filter:</b> None
Dec 04, 2020 9:55:59 AM
<b>3. Where is your organization primarily located? - Other responses</b>
<b>Answer</b>
Various locations throughout Canada
Dufferin
Guelph
Toronto
Hillsburg
<b>5. During this year has your business had to (please select all that apply): - Other responses</b>
<b>Answer</b>
modify how deliver service
started another business to make up for lost revenue in main business
curb side pick up
shift to new category of sales
Hire more people for growth
spend \$\$\$\$ covid cleaning supplies, screen all who enter building
One division closed office permanently, only work from home
had to start work from home
moved to at home work
some consultant work, but less
Been twice as busy
I am not a business owner . I support the BIA as town councillor
we postponed elective procedures for a while
apply for wage subsidy
modify service delivery methods
online sales not possible for our business
The dynamics have changed. Our guest use to check in and rush out to attend a we
Be more careful to avoid covid
Staff hours are cut and all business is curb side
<b>7. If yes, what kind of global trade is your business involved in: - Other responses</b>
<b>Answer</b>

<i>Subsidiary in Europe</i>
<i>We do contract commodities abroad</i>
<i>Coaching Training</i>
<i>N/A</i>
<b>8. If you are involved in Global Trade, how have you been impacted by COVID-19? - Comments</b>
<b>Answer</b>
<i>We have had more global sales since September 2020.</i>
<i>Sales in some countries have sharply decreased.</i>
<i>It has affected our 2021 contracts to the negative</i>
<i>Product lead times have increased, sometimes greatly</i>
<i>We cannot serve any clients in the USA. Typically it is approx 30-40% of our revenue are sales to the US.</i>
<b>9. How has your business been impacted by COVID-19? - Comments</b>
<b>Answer</b>
<i>In the spring COVID crushed my business to the point where I had to lay off all 16 employees and do the work of those people on my own. 12 hour or more days were the norm and some time longer. I could not afford to have staff come in and hard to get hourly employees to come in when they can receive \$2000 per month to stay home. Devastating would be an understatement</i>
<i>I have lost at least 50% of my revenue, so I had to pivot and start another new business relevant to the times</i>
<i>Initially we were negatively impacted with lower sales, however the last 4 months sales have increased compared to same time last year.</i>
<i>I lost the majority of my clients who are not comfortable meeting via video conferencing</i>
<i>our enrollment for dance is half of what it normally is, we have not been able to offer as many classes as normal, we have had to cancel numerous events and completely shut down for months. We have had to spend \$\$\$ on PPE &amp; cleaning products to ensure our students are safe and healthy, we have gone above and beyond what is required, we have lost teaching staff due to decrease in enrollment and we have had no rent relief.....</i>
<i>We are in the "essential services" realm, so not a dramatic change. However, our clients are "brick'n'mortar" retail. COVID has accelerated online shopping. WE need to find additional markets.</i>
<i>Revenue has dropped 68% from last year.</i>
<i>Expenses are the same.</i>
<i>We are an essential service business, so had to do some change to adapt but working out okay.</i>
<i>Some of our events were cancelled or impacted greatly.</i>

<i>Some of our programs saw an increase in revenue.</i>
<i>Increased costs</i>
<i>Supplies are in short demand. Cost of material has gone up and lead times have doubled</i>
<i>fairly consistent. things are declining now.</i>
<i>The BIA of Grand Valley has been very well supported by the residents and town council.</i>
<i>No longer able to attend live trade shows and presentations.</i>
<i>We had to close immediately after opening, so we were closed from mid March until the end of May. However when we opened back up in June we had a very positive response from the community.</i>
<i>We are still open but sales are down from recent years</i>
<i>We have seen both positive and negative impacts. Our fundraising streams have been negatively affected, but we have seen more opportunities to collaborate with other organizations on aligned goals.</i>
<i>Last few weeks have been very challenging, sales are down and Christmas inventory has already arrived with the bills to go with them.</i>
<i>We are in the business of bringing groups of people together. This is exactly the opposite of what is required in a pandemic.</i>
<i>We had to close for 3 months as a non essential business. We have had no change room allowed since March. Both have had a HUGE impact on our sales</i>
<i>Some customers are adversely affected by covid and shut down or delayed using our services</i>
<i>We rely on the travel industry for our animal boarding business to succeed. Our boarding business is operating at about 5% compared to other years.</i>
<b>10. How has YOUR BUSINESS performed in 2020 compared with 2019? - Comments</b>
<b>Answer</b>
<i>Way worse ... revenues are about 55 % but the taxes and mortgages still have to be paid</i>
<i>Without the new business I would be performing worse.</i>
<i>See # 9 for more details.</i>
<i>sales are marginally better</i>
<i>Some of the businesss did not open and struggled to survive over the summer months</i>
<i>n/a - we opened Feb 2020</i>
<i>We are a charity, but our program income and fundraising have both dropped as a result of COVID-19, as both were done in person.</i>
<i>Our revenues have effectively dropped over 75%.</i>
<i>Additionally our costs have not dropped to the same degree.</i>
<i>A little worse</i>
<i>I opened in 2020</i>

<b>11. How do you think YOUR BUSINESS will perform in 2021 compared with 2020? - Comments</b>
<b>Answer</b>
<i>not sure at this point ... trying to be optimistic is not easy in these times</i>
<i>Don't know.</i>
<i>Assuming that covid restrictions are lifted before spring.</i>
<i>We hope that we have adapted, and have found more efficiencies in work flows and overhead.</i>
<i>likely close, or limited business upcoming retirement.</i>
<i>Depending on pandemic and the unknowns of being shut down again. We are still recovering for being forced down for over 4 months.</i>
<i>We are seeing a decline in sales over the last month.</i>
<i>Depends on the pandemic trajectory. If things get back to "normal" we will do better.</i>
<i>Can't answer. Hope better but who knows, each week, each day is different and brings with it new challenges.</i>
<i>"Better than 2020" is conditional on a number of factors including:</i>
<i>1) a vaccine is a) available and b) delivered and taken by individuals.</i>
<i>2) that health and safety regulations allow people to congregate again</i>
<i>3) that people/customers "feel" confident to congregate with others again.</i>
<i>2020 was my startup year</i>
<i>If vaccinating the population is successful and people start traveling we should see a slight recovery. If the border with the US opens we can begin to send puppies to American families again.</i>
<b>12. Select Top 5 - Which of the following do you anticipate to be TOP PRIORITIES your company will focus on in 2021? - Other responses</b>
<b>Answer</b>
<i>lease a location</i>
<i>n.a.</i>
<i>Govt Travel Advisories</i>
<i>stable funding</i>
<i>securing funding to stay open</i>
<i>Succession planning</i>
<b>13. Select Top 5 - Which of the following do you anticipate to be the biggest ISSUES OF CONCERN your company will face in 2021? - Other responses</b>
<b>Answer</b>
<i>retaining customer base</i>
<i>Partisan and terrible lack of leadership from our MPP and her government.</i>
<i>These are some concerns I see as a councillor</i>

<i>overall operational costs</i>
<i>Having customers return</i>
<b>14. Do you believe your business will see any additional economic opportunity spurred by Covid-19? - Other responses</b>
<b>Answer</b>
<i>Infrastructure spending</i>
<i>Post COVID-19 recovery</i>
<i>increased charitable giving and community focus</i>
<i>Local housing demand</i>
<b>15. How do you think THE ECONOMY will perform in 2021 compared with 2020? - Comments</b>
<b>Answer</b>
<i>Thats the 20 million \$ question... I dont know that anyone knows the answer to that question...</i>
<i>our goal here at ADA Dance Co is the health and safety of our young dancers and this includes their mental health, our students require dance to relieve the stress and anxiety they have been experiencing during this time. Therefore dance should be considered an essential service.</i>
<i>Depending on pandemic unknowns</i>
<i>Once the Covid-19 vaccine is widley available.</i>
<i>Hard to guess whether the relief spending will be enough for business continuity, or whether it will catch up and compound the situation. Might be time to reassess "the economy" measure anyway.</i>
<i>However only just "better than 2020". So much is dependent on the timing and delivery of a vaccine as well as consumer confidence.</i>
<i>We don't expect business to be back to normal until mid 2022.</i>
<b>16. Select Top 3 - Which of following are the most important factors driving Dufferin County's economic growth and prosperity - Other responses</b>
<b>Answer</b>
<i>cost of water and taxes in Orangeville</i>
<i>na</i>
<i>Innovation in affordable housing</i>
<b>17. What happened with employment levels IN YOUR COMPANY in 2020 compared with 2019? - Comments</b>
<b>Answer</b>
<i>went from 16 full/ part time employees</i>
<i>to 9 .... only 2 full time and balance are part time.</i>
<i>NA</i>
<i>Self employed. No employees.</i>

<i>n/a - opened Feb 2020</i>
<i>All regular part time staff was let go beginning of pandemic and only bringing in a part timer every 2 weeks for production purposes</i>
<i>Employee was off sick for 6 months</i>
<i>Could not expand due to red tape, capital and startup expenses with no support from covid19 benefits for small businesses</i>
<b>18. Did your company have to make a reduction in workforce (even temporarily) due to Covid-19? - Comments</b>
<b>Answer</b>
<i>From march to June I was the only employee. gradually started late June to bring people back as needed ... some may never return..</i>
<i>NA</i>
<i>Temporarily reduced workforce at start of pandemic.</i>
<i>Self employed. No employees.</i>
<i>We reduced hours, not staff but it was very short term</i>
<i>Had one employee start (me), I was not paid while we were closed for a few months.</i>
<i>Employee was ill but not related to covid</i>
<i>For part of March and most of April it was 100% of our staff laid off. May-July we had 2 employees return with a huge reduction in hours. Currently 8/10 employees have returned all with fewer hours</i>
<b>19. Within the last year have you been able to fill all of your positions with candidates that meet your needs and requirements? If Not, comment what issues you had. - Comments</b>
<b>Answer</b>
<i>not hiring... still have people laid off</i>
<i>NA</i>
<i>Lack of skilled candidates</i>
<i>People don't want to work</i>
<i>Cannot find people either that want to work or have the proper qualifications</i>
<i>Struggling to find qualified people even at hourly rates between \$30-45/HR</i>
<i>Lack of capital and Covid19 hurt startup plans</i>
<b>20. Select Top 3 - Please prioritize your hiring requirements for new employee candidates. - Other responses</b>
<b>Answer</b>
<i>depends on department they are in</i>
<i>N/A</i>
<i>dance teacher training</i>
<i>Self employed. No employees.</i>
<i>n.a.</i>
<i>work on commission</i>
<i>not hiring</i>



N/A
Not applicable
online sales not possible for our business
N/a
<b>21. Please rate your level of interest in the following: - Comments</b>
<b>Answer</b>
many of the above do not apply to my specialized business
our goal here at ADA Dance Co is the health and safety of our young dancers and this includes their mental health, our students require dance to relieve the stress and anxiety they have been experiencing during this time. Therefore dance should be considered an essential service.
Na
I would be interested in in-person seminars, after the COVID crisis resolves. Maybe once we are all vaccinated.
.
this survey "timed out" on me while filling in comments in the last page (I did not leave my computer). All my comments were lost. I clicked on the "continue" button and realized I went too far. Now I discover there is no "back" button.
You have lost my comments and now I feel I've just wasted my time. This is very frustrating.
Training and skill development for certification
<b>22. Select your top 5 - What are the policy advocacy issues that you believe the Dufferin Board of Trade should be focused on? - Other responses</b>
<b>Answer</b>
what is consider essential and what isnt
Access to affordable housing
Increase housing
MP and MPP accountability/governance
Natural gas
Succession planning
<b>22. Select your top 5 - What are the policy advocacy issues that you believe the Dufferin Board of Trade should be focused on? - Comments</b>
<b>Answer</b>
Natural gas
re Flooding: Why are we allowing anymore building on wetlands and other areas prone to flooding?
Property taxes are way too high for our town.
<b>23. I am aware of the Dufferin Board of Trade's involvement in policy advocacy issues? - Comments</b>
<b>Answer</b>

<i>[No Responses]</i>
<b>24. I believe policy advocacy is a very important function of the Dufferin Board of Trade - Comments</b>
<b>Answer</b>
<i>However your central organization's radical right wing stance on most issues misses an opportunity to look at issues with an open mind and build solutions that can work for the majority of citizens. You need to get off that partisan train, help bring Canadians together and lead by your example.</i>
<b>25. General comments or feedback: - Responses</b>
<b>Answer</b>
<i>thanks</i>
<i>our goal here at ADA Dance Co is the health and safety of our young dancers and this includes their mental health, our students require dance to relieve the stress and anxiety they have been experiencing during this time. Therefore dance should be considered an essential service.</i>
<i>Grand Valley is not a member of the Dufferin BOard of Trade .What assistance if any is available from the DBOT for these businesss ?</i>
<i>Very disillusioned with our local/federal government regarding the travel industry business as whole. We have been lobbying however most MP's and/or MPP's aren't even aware or understand our business model. Have sent email letters to Sylvia Jones with no response - Kyle Seeback states he is "listening" we requested Zoom mtg to discuss no response.</i>
<i>this survey "timed out" on me while filling in comments in the last page (I did not leave my computer). All my comments were lost. I clicked on the "continue" button and realized I went too far. Now I discover there is no "back" button.</i>
<i>You have lost my comments and now I feel I've just wasted my time. This is very frustrating.</i>
<i>You should publicly comment on the sustainability of government assistance due to covid. I believe Canada cannot afford to continue to spend at the rate that is happening. Government should encourage business to re-evaluate the viability of their business with a view to either shutting down or making changes to survive during covid with less help</i>

**From:** Leah Pressey  
**Sent:** February 19, 2021 2:22 PM  
**To:** Janet Horner  
**Cc:** Earl Hawkins; Shirley Boxem; Patty Clark; Ken Cufaro  
**Subject:** Mansfield Ski Development

Dear Mayor Horner

I am reaching out to request that you reconsider your support of the Mansfield Ski development, and stop the development as it stands at the 12 unit townhouses.

The proposed development is a short- sighted plan which:

- neglects the realities of Climate Change and the probable changes of the watershed of the Pine River,
- ignores the delicate nature of the water temperature spawning conditions of the local trout, and
- fails to properly address the potential failure of the project and the consequences for the Township.

I recently attended the Town Hall meeting for the development and was surprised that Climate Change was not mentioned once. According to the Provincial Policy Statement 2020, section 2.2.1

Planning authorities shall protect, improve or restore the *quality and quantity of water* by:

- c) evaluating and preparing for the *impacts of a changing climate* to water resource systems at the watershed level;

The plan presently shows the **ground surface water** crossing the 15th sideroad, passing through my backyard neighbour's property, crossing through the Mountainview neighbourhood, **not once, but twice** to settle in ponds in the centre of the housing development and then again near Airport Road, before leaving the community and heading to the Pine River proper.

Can you assure the people who, like me, live in this community that the inevitable water problems ahead of us due to climate change will not be worsened by this proposed development? What recourse do your constituents have when the changes to the watershed negatively impact them?

Furthermore, since the plan calls for removal of trees to clear the pathway for the water near the lower pond, is this not completely inconsistent with

- i) ensuring stormwater management practices minimize stormwater volumes and contaminant loads, and maintain or increase the extent of vegetative and pervious surfaces.

My second concern about the development focuses on the spawning conditions for the local trout. I don't believe that Mansfield Ski Club can ensure that the effluent temperatures will not endanger the spawning conditions of the brook trout as critical spawning season temperatures must remain below 10 degrees Celsius. A House of Commons Petition is presently underway for a similar situation in the West Credit with respect to the Erin Waste Water Treatment Plant. People are similarly concerned about the trout spawning in the Pine River and similar actions could shine an unwanted spotlight on Mulmur.

Finally, since Climate Change is upon us, the ski industry does not have much hope of surviving in its present state. Marginally increasing the height of a hill will not be enough to offset the changes due to climate that will develop, exponentially, in the next 10 years.

Will further development need to take place to support the Mansfield Ski Club, and at what cost? What will happen to the residential units as Climate Change takes its toll in the next 5 to 10 years when the ski season is significantly shortened and the weather becomes more erratic and less conducive to outdoor recreation? (The planning assumes winter residence mostly, which is already going to be a significant problem.)

I look forward to your reply,

Leah Pressey

**THE CORPORATION OF THE TOWNSHIP OF MULMUR**

**BY-LAW NO. \_\_\_\_-20**

A BY-LAW TO REPEAL BY-LAW 1-19 BEING A BY-LAW TO GOVERN THE PROCEEDINGS OF COUNCIL AND ITS COMMITTEES TO ALLOW ELECTRONIC MEETINGS DURING AN EMERGENCY

**WHEREAS** *The Municipal Act, 2001, S.O. 2001, c.25, ('Act')* provides that a Council shall adopt a procedural by-law for governing the calling, place and proceedings of meetings, provide for public notice of meetings and to govern the conduct of its members.

**AND WHEREAS** the Municipal Act was amended March 19, 2020 to allow municipalities the option to provide for electronic meetings, to allow members participating electronically to be counted towards quorum and allow members of council to vote by proxy if included in a municipality's procedural by-law.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MULMUR HEREBY ENACTS AS FOLLOWS:**

1. The rules and regulations in the attached document TOWNSHIP OF MULMUR – PROCEDURAL BY-LAW #\_\_\_\_-21, as amended, shall be observed in all proceedings of the Council and shall be the rules and regulations for the order and dispatch of business in the Council and in the Committees.
2. Roberts Rules of Order shall prevail where applicable on all matters not covered by this by-law.
3. This By-Law shall become effective upon the date of the enactment.
4. By-Law No. 1-19, is hereby repealed.

READ a first, second and a third time and finally passed this \_\_\_\_day of \_\_\_\_\_, 2021

.....  
JANET HORNER, MAYOR

.....  
TRACEY ATKINSON, ACTING CLERK

**TOWNSHIP OF MULMUR – PROCEDURAL BY-LAW # \_\_\_ -21**

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# 1. DEFINITIONS

In this By-Law:

**Chair** – the person presiding at the meeting.

**Committee** – a Committee and/or Board created by Council, excluding legislated and/or Joint Committees and/or Boards that have their own policies and procedures.

**Closed Session** – a meeting or portion thereof which is closed to the public in accordance with the applicable legislation.

**Deputation** – an address to Council or Committee at the request of a person wishing to speak.

**Electronic Participation** – means a Council or Committee Member who participates in a Council Board or Committee Meeting remotely via electronic means, including but not limited to, video or audio teleconference), who has the same rights and responsibilities as if they were in physical attendance, including the right to vote, and shall be permitted to participate in any portion of a meeting including Closed Session.

**Emergency** – means a declared or undeclared situation or an impending situation that constitutes a danger of major proportions that could result in serious harm to persons or substantial damage to property and that is caused by the forces of nature, a disease or other health risk, an accident or an act whether intentional or otherwise.

**Ex Officio** – by virtue of Office and refers to the position of Mayor.

**Head of Council** – the Mayor.

**Majority Vote** – Council or Committee means a vote of more than one-half of the votes cast.

**Notice of Motion** – a written motion received by the Clerk at a meeting of Council, moved by a member, and seconded by another member, for inclusion on an agenda of a subsequent meeting of Council.

**Notice** – a written or printed communication publicly displayed.

**Point of Order** – a question by a member with the view to calling attention to any issue relating to the Procedural By-Law or the conduct of Council's business or in order to assist the member in understanding Council's procedures, making an appropriate motion or understanding the effect of a motion.

**Point of Privilege or Personal Privilege** – a question by a member who believes that another member has spoken disrespectfully towards that member or another member or who considers that his or her integrity or that of a member or Township official has been impugned or questioned by a member.

**Quorum** – a majority of the members present, or by electronic participation at a meeting to carry on business.

**Recorded Vote** – a written record of the name and vote of every member voting on any matter or question.



**Resolution** – the decision of Council on any motion.

## **2. COUNCIL AND COUNCIL MEETINGS**

- i) Meetings of the Council shall be held at the Council Chambers, or by electronic participation adopted and used by the Council from time to time for such purpose. The inaugural meeting of Council shall take place as legislated in the Act. The regular meeting of Council shall be held on the first Wednesday of each month at 9:00 A.M., except for December and January which shall be the second Wednesday.
- ii) In January, Council will review and confirm the next year's tentative meeting dates.
- iii) The Mayor may at any time summon a special meeting of Council on 48 hours notice to the Members of Council, or, upon receipt of the petition of the majority of the Members of the Council, the Clerk shall summon a special meeting for the purpose and at the time mentioned in the petition. Forty-eight hours notice of all special meetings of Council shall be given to the Members through the Clerk's office. The only business to be dealt with at a special meeting is that which is listed. The Mayor at his/her discretion may call an emergency meeting.
- iv) In the case of the absence of the Mayor or he/she refuses to act, or his/her office is vacant, the Deputy Mayor shall be appointed to act from time to time in the place of the Mayor and he/she shall have all the rights, powers, and authority of the Head of Council, while so doing.
- v) As soon after the hour fixed for the holding of the meeting of the Council, as quorum is obtained, the Mayor shall take the Chair and call the meeting to order.
- vi) Council and Committee/Board Meetings may be live streamed and/or audio recorded, on an appropriate internet based platform that is generally available to members of the public. The link to access the live streaming of meetings will be published on the website.

## **3. ACCOUNTABILITY AND TRANSPARENCY**

- i) All Council and Committee meetings shall be open to the public, in the event of an emergency, meetings may be open to the Public through live streaming only.
- ii) Notwithstanding 3 i) above, a meeting may be closed to the public if the subject matter being considered relates to items as listed in *The Municipal Act, 2001*, S.O. 2001, c.25. and must follow the procedures as outlined in the Act.
- iii) Confidentiality – Members shall ensure that confidential matters disclosed to them and materials provided to them during Closed Sessions or provided to them in advance of the meeting or session marked confidential, are kept confidential. Members are encouraged to return confidential material to the Clerk. The

obligation to keep information confidential applies even if the member ceases to be a member of Council.

#### **4. ABSENCE OF MAYOR**

Subject to the provisions of Act and where no Presiding Officer has been appointed, in case the Mayor does not attend within fifteen (15) minutes after the time appointed for a meeting, the Clerk shall call the members to order and the Deputy Mayor shall preside until the arrival of the Mayor and while so presiding shall have all the powers of the Head of Council.

#### **5. NO QUORUM**

If no quorum is obtained one-half hour after the time appointed for a meeting of Council or a Committee, the Clerk shall record the names of the members present and the meeting shall stand adjourned until the date of the next meeting.

#### **6. CURFEW**

No item of business may be dealt with at a Council meeting after 4:30 pm for a day meeting, and after 3 hours of the start of evening meeting of Council, unless agreed to by the majority of Council present.

#### **7. INCLEMENT WEATHER**

For all Council and Committee meetings, should the Mayor or Chair deem the weather to be severe or an emergency, the meeting may be held electronically, cancelled or rescheduled for another time, at the discretion of the Mayor and Clerk.

#### **8. ELECTRONIC PARTICIPATION**

Committee and Board meetings may offer electronic participation, at the discretion of the Chair, in accordance with *The Municipal Act*, 2001, S.O. 2001, c.25. and in accordance with this By-law.

##### **Electronic Participation – General**

- i) Electronic Participation at meetings may be conducted, pursuant to Section 238 of the Municipal Act, as amended, and in accordance with this By-law.
- ii) Electronic participation will be permitted at all Council meetings unless specified by the Clerk or Chair.

- iii) Members participating electronically, shall be entitled to vote as if they were attending in person and participate electronically in a meeting that is open or closed to the public.
- iv) Members who wish to participate electronically, in accordance with this section, shall make arrangements with the Clerk, or designate, no less than 24 hours in advance of the meeting, or as soon as possible in the event of inclement weather.
- v) At meetings with electronic participation by any member(s), all votes shall be recorded to ensure transparency.

### **Electronic Participation – Emergency Situations**

- i) This By-law is to be applied broadly and with flexibility to permit meetings to occur in light of special circumstances associated with emergency situations.
- ii) As determined by the Mayor or Chair and the Clerk, in an undeclared or declared emergency situation, all members, the Clerk and applicable staff may participate in a meeting electronically. All members of Council shall be counted for the purposes of quorum and shall be entitled to vote.
- iii) In deciding to hold a meeting or meetings electronically, Council shall consider the health and safety of members, staff and the public.
- iv) In emergency situations where the health and safety of the public is deemed to be at risk, meetings will be open to the public only by live streaming and/or audio recorded on an appropriate internet based platform that is generally available to members of the public.

## **9. PETITIONS AND COMMUNICATIONS**

Every communication, including a petition designed to be presented to the Council, shall be legibly written or printed and shall not contain any obscene or improper matter or language and shall be signed by at least one person, and filed with the Clerk. Digital signatures are accepted as well as email communications.

## **10. THE CONDUCT OF PROCEEDINGS AT A MEETING**

### **10.1 It shall be the duty of the Mayor or Chair:**

- i) to open the meeting by taking the chair and calling the meeting to order;
- ii) to announce the business in the order in which it is to be acted upon;

- iii) to receive and submit, in the proper manner, all motions presented by the members;
- iv) to put to vote all questions which are duly moved and seconded, or necessarily arise in the course of proceedings and to announce the result;
- v) to decline to put to vote motions which infringe the rules of procedure;
- vi) to restrain the Members, within the rules of order, when engaged in debate;
- vii) to enforce on all occasions the observance of order and decorum among the Members;
- viii) to call by name any Member persisting in breach of the rules of order, thereby ordering him/her to vacate the Council Chamber;
- ix) to receive all messages and other communications and announce them to the Members;
- x) to authenticate, by his/her signature when necessary, all by-laws, resolutions, and minutes;
- xi) to inform the members when necessary or when referred to for the purpose, on a point of order;
- xii) to represent and support the members, declaring its will, and implicitly obeying its decisions in all things;
- xiii) to ensure that the decisions are in conformity with the laws and by-laws governing the activities;
- xiv) to adjourn the meeting when the business is concluded, to adjourn the meeting without question in the case of grave disorder arising;
- xv) to order any individual or group in attendance at the meeting to cease and desist any behaviour which disrupts the order and decorum of the meeting and to order the individual or group to vacate the Council Chamber or meeting room where such behaviour persists;
- xvi) to run the meeting efficiently and effectively.

## **10.2 It shall be the role of Council:**

- i) to represent the public and to consider the well-being and interests of the municipality;
- ii) to develop and evaluate the policies and programs of the municipality;
- iii) to determine which services the municipality provides;
- iv) to ensure that administrative policies, practices and procedures and controllership policies, practices and procedures are in place to implement the decisions of Council;
- v) to ensure the accountability and transparency of the operations of the municipality, including the activities of the senior management of the municipality;
- vi) to maintain the financial integrity of the municipality;
- vii) to carry out the duties of Council under this or any other Act.

## **11. AGENDAS**

The Clerk, at his/her discretion, shall have prepared from all petitions, communications, correspondence and delegation requests, which are received at least 7 calendar days prior to the date and time of the meeting, not less than forty-eight (48) hours before the hour appointed for the holding of a regular meeting, an agenda under the following headings as needed:

- Call to Order
- Land Acknowledgement
- Agenda Approval
- Minutes of the Previous Meeting
- Discussion Arising out of the Minutes
- Disclosure of Pecuniary Interests
- 15 minute Question Period
- Public Meetings
- Deputations and Invitations
- Public Works
- Treasury
- Administration
- Planning
- Committee Minutes and Sub Committee Reports
- Information Items
- Closed Session
- Items for Future Meetings

- Notice of Motions
- Passing by-laws
- Adjournment

The business of the meeting shall in all cases be taken up in the order in which it stands upon the agenda unless otherwise decided by the majority of members.

Any item which is not on the agenda as set but has been determined by the Clerk to be of a nature which requires attention prior to the next scheduled meeting, the item may be added by addendum at the discretion of the Clerk.

Any items brought forward as a time sensitive issue by other means shall require a majority vote of the members present to be added to the agenda.

All items not included in the agenda package and presented as an 'on desk item' will be included in the posted agenda.

Public attending for Question Period, can attend in person or electronically.

## **12. MINUTES**

Minutes shall record:

- i) The place, date and time of the meeting and the time of adjournment;
- ii) The names of members and staff present;
- iii) The reading, if requested, correction and adoption of the minutes of prior meetings;
- iv) All other proceedings, which will include motions, resolutions, decisions and directions of the meeting without note or comment. Decisions and directions will be clearly stated by the Chair to the Clerk for recording;
- v) The public may ask questions or address Council during question period, which is not recorded. The theme of the question will be recorded in the minutes. Council and or staff may respond at their discretion or they may or may not defer the item to a future agenda;
- vi) The draft minutes of each Council and/or Committee meeting shall be presented to Council for approval and/or information at the next regular meeting, but will be made available in draft to the public as soon as possible after the meeting and prior to adoption;

- vii) After the Council minutes have been approved by Council, they shall be signed by the Mayor and Clerk and/or designate(s).

### **13. COMMITTEES**

- i) Council shall, determine the appropriate Committees, mandates, honorarium and their membership. The Committee shall sit until dissolved by Council. Public members are expected to be residents, property owners, and/or business owners in the Township of Mulmur. Township Staff are not eligible to sit as public members. Public members will continue to serve until their successors are appointed by Council. All Public members will need to provide a clean criminal records check. Council will determine the criteria for appointment of public members. All Committee members will be appointed by motion or by-law.
- ii) Council members appointed to the Committees, shall sit for a two-year period. After which Council will determine whether new members of Council will be appointed.
- iii) All items considered by a Committee shall be forwarded to the Council in the form of Committee minutes.
- iv) Ex officio, who is not a member of a specific Committee, may attend meetings of any Committee and may, with consent of the Chair of that Committee, take part in the discussion, but shall not be counted in the quorum or entitled to make motions or to vote but their attendance shall be noted in the minutes at these meetings.

### **14. DISCLOSURES OF PECUNIARY INTEREST (CONFLICT OF INTEREST)**

Where a Member, either on his or her own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the Council or Committee or Board which the matter is the subject of consideration, the Member, shall govern themselves in accordance with the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50* and:

- i) shall determine whether they may have a pecuniary interest and to disclose the nature thereof;
- ii) shall prior to any consideration of the matter at the meeting, disclose the Member's interest verbally at the meeting and then in writing, in a form provided, to the Clerk, the general nature thereof;



- iii) shall not take part in the discussion of, or vote on any question in respect of the matter;
- iv) shall not attempt in any way whether before, during or after the meeting to influence the voting on the matter;
- v) where a meeting is open to the public, the Member shall, in addition to complying with the requirements of *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50* shall forthwith leave the meeting or part of the meeting during which the matter is under consideration;
- vi) where a meeting is not open to the public, the Member shall, in accordance with the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50* forthwith leave the meeting or the part of the meeting during which the matter is under consideration;
- vii) where the interest of a Member has not been disclosed by reason of the Member's absence from a particular meeting, the Member shall disclose the Member's interest and otherwise comply at the first meeting of the Council or Committee, as the case may be, attended by the Member after the particular meeting;
- viii) every declaration of interest and the general nature thereof made shall where the meeting is open to the public, be recorded in the minutes of the meeting by the Clerk of the Municipality or secretary of the Committee or local board, as the case may be;
- ix) every declaration of interest made, but not the general nature of that interest, shall, where the meeting is not open to the public, be recorded in the minutes of the next meeting that is open to the public;
- x) where the number of members who, by reason of the Provisions of *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 Act*, are disabled from participating in a meeting is such that at that meeting the remaining members are not of sufficient number to constitute a quorum, then, despite any other general or special Act, the remaining number of members shall be deemed to constitute a quorum, provided such number is not less than two.

## **15. DEPUTATIONS (DELEGATIONS)**

- i) All delegates wishing to address Council or a Committee shall advise the Clerk in writing providing an outline of the nature of the deputation, at least seven (7) days prior to the meeting. All delegates not listed on the agenda, shall only be heard upon the consent of the members. The Clerk, at his/her discretion, will determine the date and time of the deputation.

- ii) All delegates shall address the Chair and shall state their name and whom they represent.
- iii) Each delegation shall be limited in speaking to not more than ten (10) minutes except that a delegation consisting of more than five (5) persons shall be limited to two (2) speakers, each limited to speaking not more than ten (10) minutes. A maximum of 4 deputations at a day meeting not including *Planning Act* public meetings shall be permitted. Invitations for attendance at a Council meeting by Council will be included in the maximum number of deputations.
- iv) Each issue and/or deputation will be allowed one meeting presentation to the Council and/or Committee with a period of 6 months lapsing before the issue can be raised again. An exception may be granted at the discretion of the Clerk, if substantially new and/or substantially significant information is provided.
- v) The Chair may shorten the time of any deputation, any questions of a delegate, or debate during a deputation for disorder or any other breach of this by-law.
- vi) Delegations can appear either in person or electronically.

No delegate shall:

- i) speak disrespectfully of any person;
- ii) use offensive words;
- iii) speak on any subject other than the subject for which he or she has received approval to address Council or Committee;
- iv) disobey the rules of procedure or a decision of the Chair or Council.

## **16. PUBLIC BEHAVIOUR**

No person, except Members and authorized staff shall be allowed to come within the area of Council during a Council meeting without permission of the Chair or Council.

The Chair may cause to be expelled and exclude any member of the public, who creates any disturbance or acts improperly, during a meeting of Council or Committee. If necessary, the Chair may call upon the Clerk to seek the appropriate assistance from police.

Members of the public who constitute the audience at a meeting, in person or electronically, shall not:

- i) address Council or Committee address without permission;

- ii) bring signage, placards or banners into such meetings and refrain from any activity or behaviour that would affect the Council or Committee deliberations;
- iii) enter the meeting room without first removing any non-religious or non-medical head gear;
- iv) shall not forget to put on silence all electronic devices.

## 17. READING OF BY-LAWS AND PROCEEDINGS THEREON

- i) No by-law, except a by-law to confirm the proceedings of Council, shall be presented to Council unless the subject matter thereof has been considered and approved by Council.
- ii) Every by-law shall be introduced upon motion by a Member of the Council, specifying the title of the by-law.
- iii) Every by-law when introduced shall be in typewritten form and shall contain no blanks except such as may be required to conform to accepted procedure or to comply with provisions of any Act and shall be complete with the exception of the number and date thereof.
- iv) Every by-law shall have three readings prior to it being passed.
- v) The first and second reading of a by-law shall be decided without amendment or debate.
- vi) If Council so determines, a by-law may be taken as read.
- vii) The Clerk shall set out on all by-laws enacted by Council the date of the several readings thereof.
- viii) Every by-law enacted by the Council shall be numbered and dated and shall be sealed with the seal of the Corporation and signed by the Clerk, the Mayor and/or designate(s).

## 18. MOTIONS

- i) **Seconding** – A motion must be formally seconded before the Chair can put the question or a motion be recorded in the minutes.
- ii) **Motion to Reconsider** – A motion to reconsider shall not be made during the same meeting of Council at which the original determination was taken. If a decision has not been substantially acted upon, a member who voted on the

prevailing side may at any time within six months of the original decision, introduce a motion to reconsider a previous decision.

- iii) **Presentation of Motion by Chair** – When a motion is presented in Council in writing, it shall be read aloud by the Chair before debate. Motions may be amended verbally prior to the Calling for the Vote, if a quorum of the members agree to the amendment. The mover and seconder of the motion are to initial the amendment.
- iv) **Call for the Vote** – Immediately preceding the taking of the vote, the Chair shall read the motion in the form introduced and/or amended.
- v) **No Interruption After Call for the Vote** – After a motion is finally called for the Vote, by the Chair, no Member shall speak to the question nor shall any other motion be made until after the vote is taken and the result has been declared.
- vi) **Unrecorded Vote** – The manner of determining the decision of the Council on a motion shall be at the discretion of the Chair and may it be by voice, show of hands, standing or otherwise.
- vii) **Recorded Vote** – If a member at a meeting at the time of a vote requests immediately before or immediately after the taking of the vote that the vote be recorded, each member present, except a member who is disqualified from voting by any Act, shall announce his or her vote openly and the Clerk shall record each vote in alphabetical order, unless otherwise prohibited by statute. The names of those who voted for and others who voted against shall be noted in the minutes. The Clerk shall announce the results.
- viii) **Tie Votes** – Any motions on which there is a tie vote shall be deemed to be lost, except where otherwise provided by any Act.
- ix) **Failure to Vote or Abstention** – A failure to vote or abstention by a member at the meeting at the time of the vote and who is qualified to vote shall be deemed to be a negative vote.

## 19. RULES OF DEBATE

- i) To address Council, every member shall wait to be recognized by the Chair before speaking.
- ii) When the Chair calls for the vote on a motion, each Member shall occupy his/her seat and shall remain in his/her place until the result of the vote has been declared by the Chair, and during such time no Member make any noise or disturbance.

- iii) When a Member is speaking no other Member shall pass between him/her and the Chair or interrupt him/her except to raise a Point of order or Personal Privilege.
- iv) Any Member, taken in order of acknowledgement, may require the question or motion under discussion to be read at any time during the debate, but only after each member has spoken on the question or motion at least once, but not so as to interrupt a Member while speaking.

The following matters and motions with respect thereto may be introduced orally without written notice and without leave, except as otherwise provided by any other Act:

- i) a point of order or personal privilege;
- ii) Endorsement of an item under “information”;
- iii) Except as provided by clause above, all motions shall be in writing;
- iv) In all unprovided cases in the proceedings of the Council the matter shall be decided by the Chair or, subject to an appeal to the Council upon a point of order.

## **20. POINTS OF ORDER AND PRIVILEGES**

- i) The Chair shall preserve order and decide questions of order/privilege when brought forward by any member of Council.
- ii) The Council, if appealed to, shall decide the question without debate and its decision shall be final.

## **21. CONDUCT OF MEMBERS OF COUNCIL**

No Member in an open meeting or Closed Session, shall speak disrespectfully of the Reigning Sovereign, or any of the Royal Family, or of the Governor-General, the Lieutenant-Governor of any province, of any Member of the Senate, the House of Commons of Canada or the Legislative Assembly of the Province of Ontario.

No Member shall:

- i) in an open meeting or Closed Session, use offensive words or un-parliamentary language in or against the Council or against any Member, staff or guest;
- ii) speak on any subject other than the subject in debate;

- iii) criticize any decision of the Council except for the purpose of moving that the question be reconsidered;
- iv) disobey the rules of the Council or a decision of the Chair or of the Council on questions of order or practice or upon the interpretation of the rules of the Council,. And in case a Member persists in any such disobedience after having been called to order by the Chair, the Chair may forthwith put “that such Member be ordered to leave for the duration of the meeting of the Council” but if the Member apologizes he/she may, by vote of the Council, be permitted back into the meeting;
- v) knowingly be absent or leave a meeting without notifying the Clerk, preferably in writing.

## **22. AMENDMENT**

- i) In all matters and under all circumstances the members shall be guided by and shall have regard to the all other existing legislation including but not limited to *The Municipal Act, 2001, S.O. 2001, as amended, c.25* and *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.
- ii) Following a regular or new election, the Clerk shall provide each member of Council with a copy of this By-Law, including any amendments thereto.

## **23. CONFLICT**

If there is any conflict between this By-Law and any statute, the provisions of the statute prevail.

## **24. NOTICE OF INTENTION TO PASS BY-LAW – NOTICE OF PUBLIC MEETING**

**Manner of Notice** – Where notice of intention to pass a by-law or notice of a public meeting is required to be given, the Clerk shall cause such notice to be posted on the Township’s website. Council or the Clerk may provide additional notice by direct mail and/or publishing a notice in a newspaper at their discretion.

**Time of Notice** – Where notice of intention to pass a by-law or notice of a public meeting is required to be given, such notice shall be provided in the time frame prescribed in the applicable legislation or regulations, and if not so prescribed, notice shall be given at least once, not less than 48 hours prior to the proposed notice of intention to pass a by-law or notice of a public meeting being taken.

If the proposed by-law is not passed at the Council meeting specified in a notice in Section 61 (a), but consideration of the matter is deferred, no further notice is required under Section 61 (a), if a public statement is made at the meeting that the matter has been deferred and that the municipality now intends to adopt or amend the by-law at a later Council meeting specified in the public statement. This section applies to any further deferrals of the matter.

**Form of Notice** – Unless otherwise prescribed in the applicable legislation or regulations, where notice of intention to pass a by-law or notice of a public meeting is required to be given, the form of the notice shall include the following information:

- i) A description of the purpose of the meeting, or the purpose and effect of the the date, time and location of the meeting;
- ii) Where the purpose of the meeting or proposed by-law is related to specific lands with the Township, a key map showing the affected lands;
- iii) The name and address of the person who will receive written comments on the issue that is the subject of the meeting and the deadline for receiving such comments.
- iv) proposed by-law;

## **25. FINANCIAL ADOPTION OF ANNUAL BUDGET**

The notice provisions set out above shall apply to the discussion, consideration and adoption of the annual budget in total.

## **26. OPERATING COSTS INCURRED PRIOR TO BUDGET APPROVAL**

Normal operating costs incurred prior to the adoption of the annual budget shall not require notice, and approval of such expenditures shall be deemed ratified upon the adoption of the annual budget.

## **27. IMPROVEMENTS TO SERVICE**

Unless otherwise designated by regulation, notice of improvements in the efficiency and effectiveness of the delivery of services by the Township and its local boards; and barriers identified by the Township and its local boards to achieving improvements in the efficiency and effectiveness of the delivery of services by them, shall be posted at the same time as prescribed in the legislation for the publication of Performance Measures.



## **28. GENERAL**

- i) Where separate by-laws have been enacted in accordance with provisions contained in the legislation, the notice provisions set out in such by-laws shall prevail.
- ii) No notice shall be required under this by-law, where the provision of notice will interfere with the ability of Council to conduct business with respect to a matter permitted for a Closed Session under Section 239 of the Act.
- iii) Nothing in this by-law shall prevent the Clerk from using more comprehensive methods of notice or providing for a longer notice period.

## **29. EMERGENCY PROVISION**

If a matter arises, which in the opinion of the CAO, is considered to be of an urgent or time sensitive nature, or which could affect the health or well-being of the residents of the Township of Mulmur, or if a State of Emergency is declared, or if so advised by a Provincial Ministry, the Clerk shall make his/her best efforts to provide notice of the action as soon as possible following the action and will present a report to Council for ratification.



**THE CORPORATION OF THE TOWNSHIP OF MULMUR**

**BY-LAW NO. \_\_\_\_-21**

**BEING A BY-LAW TO AUTHORIZE THE SIGNING OF A SERVICE COLLECTION FEE AGREEMENT FOR LIBRARY SERVICES**

**WHEREAS** THE Township of Mulmur provides library services to its residents through the use of agreements with libraries located outside of the municipality;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MULMUR HEREBY ENACTS AS FOLLOWS:

1. Council hereby authorizes the execution of a Service Collection Fee Agreement between the Corporation of the Township of Mulmur and the Shelburne Public Library, as in Schedule "A" attached hereto.
2. THAT Council designate the Mayor and the Acting Clerk as signing officers on behalf of the Corporation of the Township of Mulmur.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED on this 3rd day of March, 2021.

.....  
JANET HORNER, MAYOR

.....  
TRACEY ATKINSON, ACTING CLERK

**AGREEMENT**

THIS AGREEMENT made in triplicate this      day of February, 2021,

BETWEEN:                    THE SHELBURNE PUBLIC LIBRARY BOARD  
(hereinafter called the "Board")

AND                            THE CORPORATION OF THE TOWNSHIP OF MULMUR  
(hereinafter called the "Municipality")

WHEREAS Section 29 (1) of the *Public Libraries Act*, R.S.O. 1990 Chapter P.44, allows for the council of a municipality to enter into a contract with a public library board for the purpose of providing the residents of the municipality with library services.

AND WHEREAS the Board and the Municipality deem it expedient to enter into such an agreement.

NOW THEREFORE WITNESSETH THIS AGREEMENT that in consideration of the covenants and terms contained herein, the parties hereto agree as follows:

1. DESCRIPTION OF SERVICES:

- 1.1 The Board shall endeavour to provide in co-operation with other public library boards a comprehensive and efficient library service to the residents of the Municipality.
- 1.2 The Board shall operate a library which shall be open a minimum of 25 hours per week and shall not make a charge for membership in the library.
- 1.3 The Board shall allow the residents of the Municipality to,
  - a. borrow circulating materials; and
  - b. use reference and information services as the Public Library Board considers practicable, without making any charge.
- 1.4 The Board may impose such fees as it considers proper for services not referred to in sections 1.2 and 1.3.

2. WARRANTIES OF THE BOARD:

- 2.1 The Board is a corporation duly established under the *Public Libraries Act, 1990*.
- 2.2 To ensure quality library service under this Agreement the Board shall:
  - 2.2.1 ensure that all materials are available for use outside the library except those used for reference service, and rare and fragile items;
  - 2.2.2 ensure circulation policies of greatest convenience to the users and maximum use of materials;
  - 2.2.3 ensure that the selection of materials reflects the needs of the community.

3. REPORTS:

- 3.1 The Board shall submit an annual report to the Municipality.
- 3.2 The Municipality shall make an annual financial report to the Minister and make any other reports required by the *Public Libraries Act, 1990* and the regulations or as requested by the Minister.

4. LIMITATION OF LIABILITY:

4.1 The Municipality shall not be liable for any injury, death or property damage to the Board, its employees or agents or for any claim by any third party against the Board, its employees or agents.

5. INSPECTION:

5.1 The Municipality shall be entitled, at all reasonable times, to review any records, books, accounts and documents in the possession of or under the control of the board, subject to the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), Section 14.

6. NOTICES:

6.1 Notices under this Agreement shall be given in writing by personal delivery, or by mail, or by facsimile transmission.

6.2 Notice by mail shall be deemed to have been given on the third business day after the date of mailing.

6.3 Mailing addresses for notices under this Agreement are as follows:

- i) for Township of Mulmur  
758070 2<sup>nd</sup> Line East  
Mulmur, ON L9V 0G8
- ii) for Shelburne Public Library Board  
201 Owen Sound St.  
Shelburne, ON L9V 3L2

7. FINANCIAL:

7.1 The Municipality shall annually levy upon its assessment a sum to be used for the maintenance of the Board.

7.2 The Municipality shall in addition pay to the Board certain monies paid to the Municipality by the Province of Ontario for library services.

7.3 The sum of funds received by the Municipality under Sections 7.1 and 7.2 shall be equal to the Municipality's portion of the total funds required by the Board, as shown in Appendix B.

7.4 The attached Appendix A, which forms part of this Agreement, is a copy of the Board resolution being the new Funding Formula that was passed by the Board on June 21, 2016.

7.5 The attached Appendix B, which forms part of this Agreement, is a listing of the Payments to be made by the Municipality if the option in 8.1.A is chosen.

8. PAYMENT TERMS:

8.1 The Municipality shall pay to the Board the funds under Section 7.3 according to one of the following payment options:

- A.
  - 1. Fifty percent (50%) of the amount required for Board purposes in the current year **on or before** the 31st day of March, 2021.
  - 2. Twenty-five percent (25%) of the amount required for Board purposes in the current year, on or before the 30th day of June, 2021.
  - 3. Remainder of the balance owing on or before the 30th day of September 2021.
- B.
  - 1. Funds raised under Section 7.1 shall be paid to the Board in equal installments coincident with the dates upon which the Municipality collects its taxes in 2021.

2. Funds raised under Section 7.2 shall be paid to the Board within fifteen (15) days of being received by the Municipality.

8.2 If, in the year 2021 the Board's budget is not approved by the Town of Shelburne by March 31, 2021, the Municipality shall pay to the Board an interim payment of funds according to the following schedule which interim payment of funds shall be deducted from the Municipality's 2021 levy once the Board's budget is finalized.

1. Fifty percent (50%) of the amount required for board purposes in 2020, which amount shall be paid to the Board on or before the 31st day of March, 2021.

9. FAILURE TO MAKE PAYMENTS:

9.1 If the payment schedule chosen by the Municipality is not complied with, the Library reserves the right to withdraw the Library services to residents of the Municipality until the payment is complied with.

10. ENTIRE AGREEMENT:

10.1 This agreement constitutes the entire Agreement between the parties. Upon the execution of this Agreement, any existing Agreements between the parties with respect to library services shall forthwith become null and void.

10.2 In the event that any covenant, provision or term of this Agreement should at any time be held by any competent tribunal to be void or unenforceable, then the Agreement shall not fail but the covenant, provision or term shall be deemed to be severable from the remainder of this Agreement which shall remain in full force and effect, mutatis mutandis.

IN WITNESS WHEREOF the parties hereto have hereunto affixed their respective corporate seals duly attested to by the hands of their respective proper officers in that behalf.

THE SHELBURNE PUBLIC  
LIBRARY BOARD

THE CORPORATION OF THE  
TOWNSHIP OF MULMUR

Per: \_\_\_\_\_  
Chair

Per: \_\_\_\_\_  
Mayor

Per: \_\_\_\_\_  
Secretary/Treasurer

Per: \_\_\_\_\_  
Clerk

MUNICIPALITY ELECTION  
UNDER SECTION 8  
Initial one only:

8.1.A \_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

8.1.B \_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**APPENDIX A**

Resolution extracted from Shelburne Public Library Board minutes dated June 21, 2016:

**Funding Formula**

**Motion 29-16            L. Townsend, D. Besley**

WHEREAS on June 8, 2016, a meeting was held with the Mayors, Municipal Clerks and Council Representatives of the Town of Shelburne and the four contracting Municipalities of Amaranth, Melancthon, Mono and Mulmur, together with Geoff Dunlop, Board Chair, Rose Dotten, CEO/Head Librarian, and Gord Gallagher, Treasurer;

AND WHEREAS it was determined that the funding formula for the Shelburne Public Library should be revised to reflect the change in the number of households with patrons in all five municipalities;

Therefore, be it resolved that beginning in January, 2017, the levy required to balance the Shelburne Public Library operating budget will be allocated based on a 3-year average library of active household cardholders, determined by the Library operating system, as of September 30 in the year preceding the budget year, for each municipality;

Be it further resolved that in addition to the foregoing, any capital projects for the Library requiring additional municipal funding will be allocated based on the same formula;

Be it further resolved that the Municipal partners may use the MPAC assessment totals as of September 30 each year as a verification tool for any substantial shifts in household user numbers.

**Carried**

**APPENDIX B**

Township of Mulmur Assessment is \$ 37,696.79

Under Option 8.1.A - the payments shall be:

March 31, 2021	\$18,848.39
June 30, 2021	\$ 9,424.20
September 30, 2021	\$ 9,424.20

# THE CORPORATION OF THE TOWNSHIP OF MULMUR

## BY-LAW NO. \_\_\_ - 21

Being a By-law to amend By-law No. 28-18, as amended, the Zoning By-law for the Corporation of the Township of Mulmur with respect to East Part of Lot 22, Concession 3 EHS, RP 7R3156 Part 6, Township of Mulmur, County of Dufferin. (Heaton - Kennel)

**WHEREAS** the Council of the Corporation of the Township of Mulmur is empowered to pass By-laws to provide for the keeping, control and licensing of dogs and has a By-law in place, being By-law No. 53-19;

**AND WHEREAS** many of the provisions contained in the Animal Care and Control By-law have been carried over and incorporated into the Township's Zoning By-law, one of them being that a property upon which a licensed kennel is established must have a minimum lot area of 8.0 ha;

**AND WHEREAS** the Council of the Corporation of the Township of Mulmur is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the *Planning Act*, R.S.O.1990 c.P. 13, as amended;

**AND WHEREAS** an application to re-zone East part of Lot 22, Concession 3 EHS, RP 7R3156 Part 6 has been received, to change the zoning of the lands to permit a kennel on the property;

**AND WHEREAS** Council has deemed that the application is a complete application and is satisfied that Notice of both the Receipt of a Complete Application and of the Public Meeting have been given in accordance with the *Planning Act*, R.S.O.1990, c.P. 13, as amended, and that no further notice is required;

**AND WHEREAS** Council is satisfied that the proposal to re-zone the lands accordingly is appropriate and in accordance with the Official Plan in effect at the time the application was made, as well as applicable Provincial policies and plans;

**NOW THEREFORE** the Council of the Corporation of the Township of Mulmur enacts as follows:

1. Schedule "A" to Zoning By-law No. 28-18, as amended, is hereby further amended by re-zoning East part of Lot 22, Concession 3 EHS, in the Township of Mulmur from the Countryside (A) zone to the Countryside Exception Three (A-3) Zone, as shown on Schedule "A" attached hereto and forming part of this By-law.
2. Section 4.1.3, Countryside Area Exceptions of Zoning By-law No. 28-18, as amended, is hereby further amended by adding the following:



**4.1.3.15 Countryside Area Exception Three (A-3) Zone (Roll 505450)**

Notwithstanding the provisions of Section 4.1 a kennel shall be permitted to be established on a lot with a minimum lot area of 7.0 Ha provided the number of dogs is limited to not more than 9 in total (including those of the owner)

This By-law shall come into force upon the date of passage hereof and take effect on the day after the last day for filing appeals. Where objections to the By-law are received in accordance with the provisions of the *Planning Act*, R.S.O.1990, c.P 13, as amended, the By-law shall come into effect upon the approval of the Local Planning Appeal Tribunal.

READ A FIRST, SECOND and THIRD TIME, and finally passed this 3rd day of March, 2021.

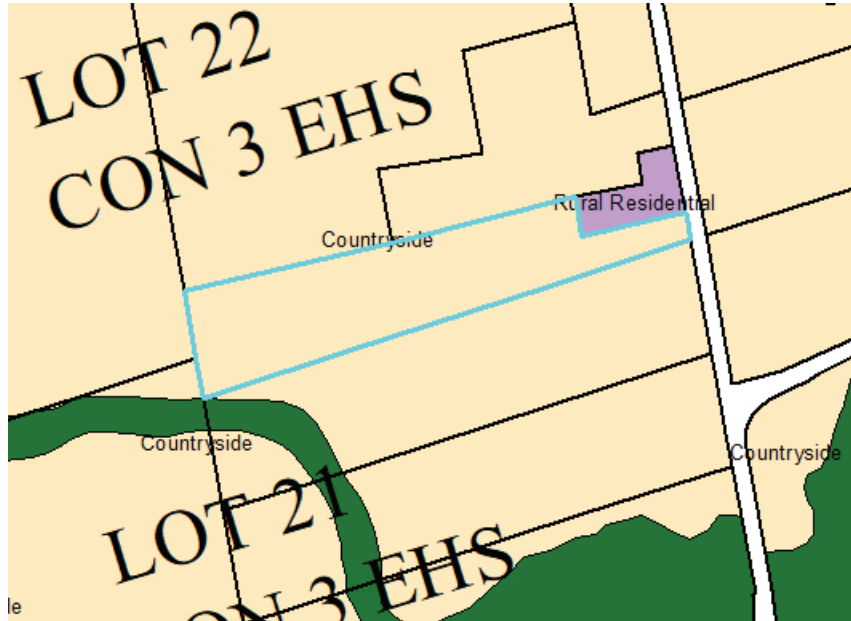
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JANET HORNER, MAYOR

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TRACEY ATKINSON, ACTING CLERK

**SCHEDULE "A"**  
TO ZONING BY-LAW NO. \_\_\_\_ - 21  
PASSED THIS 3rd DAY OF MARCH, 2021.



Lands to be rezoned from the Countryside Area (A) zone to the Countryside Area Exception Three (A-3) Zone

\_\_\_\_\_  
Mayor Janet Horner

\_\_\_\_\_  
Acting Clerk, Tracey Atkinson

# THE CORPORATION OF THE TOWNSHIP OF MULMUR

## BY-LAW NO. \_\_\_\_ – 21

Being a By-law to amend By-law No. 28-18, as amended, the Zoning By-law for the Corporation of the Township of Mulmur with respect to East Part of Lot 27, Concession 7 EHS Township of Mulmur, County of Dufferin. (Weidemann - Equine)

**WHEREAS** the Council of the Corporation of the Township of Mulmur is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the *Planning Act*, R.S.O.1990 c.P. 13, as amended;

**AND WHEREAS** an application to re-zone East part of Lot 27, Concession 7 EHS has been received, to change the zoning of the lands to permit horses on the property;

**AND WHEREAS** Council has deemed that the application is a complete application and is satisfied that Notice of both the Receipt of a Complete Application and of the Public Meeting have been given in accordance with the *Planning Act*, R.S.O.1990, c.P. 13, as amended, and that no further notice is required;

**AND WHEREAS** Council is satisfied that the proposal to re-zone the lands accordingly is appropriate and in accordance with the Official Plan in effect at the time the application was made, as well as applicable Provincial policies and plans;

**NOW THEREFORE** the Council of the Corporation of the Township of Mulmur enacts as follows:

1. Schedule "A" to Zoning By-law No. 28-18, as amended, is hereby further amended by re-zoning East part of Lot 27, Concession 7 EHS, in the Township of Mulmur from the Rural Residential (RR) zone to the Rural Residential Exception Ten (RR-10) Zone, as shown on Schedule "A" attached hereto and forming part of this By-law.
2. Section 4.2.3, Rural Residential Exceptions of Zoning By-law No. 28-18, as amended, is hereby further amended by adding the following:

#### **4.2.3.10 Rural Residential Exception Ten (RR-10) zone (Roll No. 403710)**

Notwithstanding the requirements of the By-law, to the contrary, on lands zoned Rural Residential Exception Ten (RR-10) limited livestock uses shall be permitted, and MDS shall apply to any building and structures. In addition to the existing shed, a run-in shelter or small livestock barn shall be permitted, provided it is limited in size to comply with MDS livestock floor areas for 2NU and MDS setbacks to the lot lines and residential uses. Any livestock structure, including a run-in shelter shall be a minimum of 34 metres from the front lot line. In all other respects the provisions of this by-law shall apply.

This By-law shall come into force upon the date of passage hereof and take effect on the day after the last day for filing appeals. Where objections to the By-law are received in accordance with the provisions of the *Planning Act*, R.S.O.1990, c.P 13, as amended, the By-law shall come into effect upon the approval of the Local Planning Appeal Tribunal.

READ A FIRST, SECOND and THIRD TIME, and finally passed this 3rd day of March, 2021.

---

JANET HORNER, MAYOR

---

TRACEY ATKINSON, ACTING CLERK

**SCHEDULE "A"**  
TO ZONING BY-LAW NO. \_\_\_\_ - 21  
PASSED THIS 3RD DAY OF MARCH, 2021.



Lands to be rezoned from Rural Residential (RR) to the Rural Residential Exception Ten (RR-10) Zone

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Mayor Janet Horner

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Acting Clerk Tracey Atkinson

**THE CORPORATION OF THE TOWNSHIP OF MULMUR**

**BY-LAW NO. - 21**

**A BY-LAW TO AUTHORIZE THE TOWNSHIP OF MULMUR TO  
ENTER INTO A SITE PLAN AGREEMENT**

**(Woolnough Second Dwelling)**

WHEREAS the *Planning Act*, R.S.O. 1990, chapter P.13, Section 41 authorizes the execution and registration of site plan agreements to provide for additional regulation and control of development of lands that are the subject of applications for site plan approval;

AND WHEREAS an application and site development plans have been submitted for lands described as East Part Lot 9, Concession 6 EHS, 936488 Airport Rd, (Roll 221600000115410) and Council is satisfied that the proposed development of the lands is appropriate and in conformity with the Township's requirements;

NOW THEREFORE the Municipal Council of The Corporation of the Township of Mulmur hereby enacts as follows:

1. That the Township enter into a site plan agreement substantially in the form attached hereto as Schedule 1.
2. That the Mayor and the Clerk are hereby authorized to execute the Agreement and all documents in connection with the Agreement.
3. The Township's solicitor is hereby authorized to register the Agreement against the title of the lands to which it applies.

BY-LAW READ A FIRST AND SECOND AND THIRD TIME THIS 3 DAY OF MARCH 2021.

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MAYOR, Janet Horner

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Acting CLERK, Tracey Atkinson

**SITE PLAN DEVELOPMENT AGREEMENT**

**THIS AGREEMENT MADE THIS \_\_\_\_ DAY OF \_\_\_\_\_.**

**BETWEEN:** **Wyatt Woolnough, Tamara Woolnough,  
Terri Lynn Matte, Wesley Wilkinson  
(hereinafter called the "Owner")** **OF THE FIRST PART,**

**-and-**

**The Corporation of The Township of Mulmur  
(hereinafter called the "Municipality")** **OF THE SECOND PART,**

**-and-**

**Scotiabank  
(hereinafter called the "Encumbrancer")** **OF THE THIRD PART,**

**WHEREAS** the Owner represents that it is the registered owner of the lands described in Schedule "A" annexed hereto, which lands are hereinafter referred to as the "Lands";

**AND WHEREAS** under the powers of a natural person, the Municipality has the authority to enter into an agreement;

**AND WHEREAS** this Agreement has been entered into pursuant to Section 41 of the *Planning Act*, 1990 and Section 41(10) of the *Planning Act* 1990, provides for the registration of Site Plan Development Agreements on the title of the Lands;

**NOW THEREFORE THIS AGREEMENT WITNESSETH** that in consideration of the mutual covenants herein contained and other good and valuable consideration, the parties hereto hereby covenant and agree as follows:

1. Construction in Accordance with Plans & Prohibition  
Unless otherwise approved by the Municipality, the Owner shall develop the Lands in accordance with the Site Development Plans identified in Schedule "B" attached hereto and the conditions contained in Schedule "C" attached hereto. The Owner hereby agrees that no development or re-development will proceed or take place on the Lands except as shown on plans, drawings and specifications approved by Council of the Municipality (hereinafter referred to as the "Site Development Plans"), or, where authorized, approved by a delegate of Council, through a Municipal Approval in contemplation of a Building Permit.  
  
No further development of residential dwelling units or accommodations or additions to same shall be permitted without an amendment to this agreement.
2. Timing  
It is understood and agreed that if construction is not commenced within one year of the approval or any part thereof by the Council of the Municipality of the Site Development Plans, such approval shall at the option of the Municipality become null and void and Site Development Plans must be re-submitted to the Municipality for approval pursuant to the terms of this Agreement and in accordance with the provisions of the *Planning Act*, 1990. In such event, the Owner hereby acknowledges that the Municipality may alter, amend or revoke any or all of the conditions of approval previously given and substitute new conditions of approval.
3. Completion and Security  
As a condition of approval of any Site Development Plans, the Owner shall lodge with the Municipality cash security for the works and services described in Schedule "D" attached in such amount as specified therein ("Security"), if applicable. Notwithstanding anything else herein contained, the Owner hereby agrees not to undertake any development or re-development or construction of any structures for which a building permit has been issued, unless required securities are in place and this Agreement has been executed by the registered Owner of the Lands and Encumbrancer and has been registered on the title to the Lands.
4. Construction  
The Owner covenants that, once construction is commenced, it will be pursued diligently to completion. The Owner shall undertake all construction activity on the Lands in such a manner



so as not to unreasonably interfere with adjoining lands or traffic on adjacent streets. The Owner shall control all dust, mud and debris resulting from any construction activities and remove the same promptly from any municipal ditch, culvert or roadway. The Owner shall reimburse the Municipality for any damage to any municipal services, facilities or works resulting from the development or re-development of the Lands, howsoever caused and the determination of the Township Director of Public Works, acting reasonably with respect to whether or not said damage was caused by the Owner or with respect to the extent of the damage shall be final and binding on all parties. The Owner shall further keep the Lands free and clear of all refuse, debris and obstructions. Without limiting the generality of the foregoing, and in addition to anything else contained herein, the Owner shall be bound by, do and perform those obligations more particularly set out in Schedule "C" attached hereto.

5. Development Charges  
Development Charges shall be due in accordance with Schedule "C", which shall be indexed annually, and as more particularly set out in Schedule "C" attached hereto.

6. Building Permits  
Notwithstanding the provisions of this Agreement, the Owner and the Encumbrancer hereby acknowledge that the Municipality is not obligated to issue any building permits or grant any other permits or consents with respect to any development or re-development on the Lands unless:

- (a) all federal, provincial and municipal statutes, regulations, by-laws, orders and requirements have been complied with;
- (b) any other agreements with the Municipality, the County of Dufferin or any other governmental body or agency are not in default;
- (c) all applicable municipal charges, fees and deposits and similar charges and fees have been paid in full and;
- (d) all property taxes with respect to the Lands have been paid in full.

The Owner shall apply for municipal approval and a building permit, if applicable, for any conversion to a building or structure or changes from the original approved drawings.

The Owner acknowledges and agrees that the terminology of "*Second Dwelling Unit*" has a specific definition in Comprehensive Zoning By-law 28-18, which shall not be construed to be equivalent to a *dwelling unit, cottage or tourist accommodation*, as defined or regulated by the *Ontario Building Code*, as amended and regulations thereunder, and that the Building department shall have the authority to require construction in accordance with the definition that they see fit.

7. Costs  
The Owner shall pay to the Municipality, forthwith upon demand, all reasonable costs and expenses incurred by the Municipality, whether directly or indirectly, in connection with this Agreement and the approval of any Site Development Plans. Without limiting the generality of the foregoing, such costs and expenses shall include, if applicable, a charge for the processing of the Site Development Plans by the Municipality, and all reasonable legal, planning, surveying and engineering costs and the costs of any consultants retained by the Municipality incurred in connection with this Agreement, the supervision of all of the works undertaken in connection therewith or in ensuring compliance with this Agreement and the registration thereof on title to the Lands. The Owner acknowledges that where this Agreement obliges the Owner to perform any work or do anything, it is to be done at the Owner's expense and not at the Municipality's expense.

8. Registration  
The Land Owner and Encumbrancer hereby consent to the registration of this Agreement on the title of the Lands. This executed Agreement shall serve as the Acknowledgement and Direction by each executing party as authority for the solicitors for the Municipality to register this Agreement electronically.

9. Postponement  
The Encumbrancer hereby for itself, its successors and assigns subordinates and postpones all of its right, title and interest in the Lands pursuant to the Mortgage to the terms, provisions, obligations, conditions and agreements contained in this Agreement.

10. Indemnification by Owner  
The Owner shall indemnify and save harmless the Municipality against all actions, causes of actions, suits, claims and demands whatsoever which may arise directly or indirectly by reason of this Agreement or the Owner undertaking the development or re-development herein referred to.

11. Right of Entry  
The Owner acknowledges and agrees that the Municipality and its authorized representatives have the right to enter upon the Lands or any part thereof, in order to ascertain whether or not the provisions of this Agreement have been complied with in full.

12. Default  
In the event of any default by the Owner pursuant to any of the terms of this Agreement, in addition to any other remedies available to the Municipality and without any limitation thereof, the Municipality may:
- a) draw on the Security in whole or in part;
  - b) undertake or complete any obligation of the Owner hereunder if the Owner fails to do so after reasonable prior notice thereof to the Owner by the Municipality;
  - c) enter upon the Lands through its servants or agents for any purpose whatsoever in connection with this Agreement;
  - d) issue a stop work order with respect to any further development, re-development or work upon the Lands; and
  - e) recover from the Owner all costs and expenses, including internal administrative and planning costs incurred by the Municipality whether directly or indirectly, with respect to the default or the remedy thereof, and collect such costs and expenses in like manner as municipal taxes.
13. Successors and Assigns  
The parties hereto hereby covenant and agree that this Agreement shall be binding upon them, their respective heirs, executors, administrators, successors, and assigns. The obligations of the Owner (if more than one) shall be joint and several.
14. Invalidity  
If a Court of competent jurisdiction should declare any section or part of a section of this Agreement to be invalid or unenforceable, such section or part of a section shall not be construed as being an integral part of the Agreement or having persuaded or influenced a party to this Agreement to execute the same, and it is hereby agreed that the remainder of the Agreement shall be valid and in full force and effect.
15. Interpretation  
In construing this Agreement, words in the singular shall include the plural and vice versa and words importing the masculine shall include the feminine, and neuter and vice versa, and words importing persons shall include corporations and vice versa. In the event of any conflict or ambiguity in the Site Development Plans or Schedules to this Agreement, the decision of the Council of the Municipality shall be final and binding. In the event of conflict between the main body of this Agreement and the Schedules attached hereto, the provisions in the Schedules attached hereto shall apply.
16. Notice  
All notices, demands or requests provided for or permitted to be given pursuant to this Agreement shall be made in writing as follows:
- Township: Township of Mulmur, 758070, 2nd Line East, Mulmur, Ontario, L9V 0G8;
- Owner: at their respective designated addresses for service shown on the Document General attached to this Agreement in the Registry Office in which this Agreement is registered.
17. Applicable Law  
Site developments and uses shall, in all respects and at all times, be in compliance with the requirements of the Municipality's Zoning By-law, Municipal By-laws and all other legislation governing such developments and uses, including the Ontario Building Code and Ontario Fire Code.
18. Special Conditions  
Special conditions concerning the development of the Lands are provided in Schedule "C", attached to and forming part of this Agreement.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement.

SIGNED AND DELIVERED

In the presence of

this        day of        , 2021.

)  
 )  
 ) \_\_\_\_\_  
 ) OWNER, Wyatt Woolnough  
 )  
 )  
 ) \_\_\_\_\_  
 ) OWNER, Tamara Woolnough  
 )  
 )  
 ) \_\_\_\_\_  
 ) OWNER, Terri Lynn Matte  
 )  
 )  
 ) \_\_\_\_\_  
 ) OWNER, Wesley Wilkinson

Authorized by By-law No \_\_\_\_\_  
passed on the \_\_\_ day of \_\_\_\_, 2021.

) THE CORPORATION OF THE  
 ) TOWNSHIP OF MULMUR  
 )  
 )  
 ) \_\_\_\_\_  
 ) MAYOR, Janet M. Horner  
 )  
 )  
 ) \_\_\_\_\_  
 ) ACTING CLERK, Tracey Atkinson

)  
 )  
 )  
 ) \_\_\_\_\_  
 ) ENCUMBRANCER (Scotiabank)  
 Name:

I have the authority to bind the Corporation

**SCHEDULE "A"**

**Lands Affected by this Agreement**  
East Part Lot 9, Concession 6 EHS,  
936488 Airport Road  
Township of Mulmur, County of Dufferin

PIN # 34108-0046

**Encumbrances Registered Against the Lands**  
(Herein referred to as the "Mortgage")

Mortgages:

Scotia Bank, 44 Collier Street, Barrie, ON  
DC# 468268-3

**SCHEDULE "B"**

**SITE DEVELOPMENT PLANS**

The following drawings shall constitute the Site Development Plans:

<b>Site Development Plan</b>	<b>Prepared by</b>	<b>Dated</b>
Site Plan – A1	AG Design	February 22, 2021
Existing Plans – A2	AG Design	February 22, 2021
Proposed Plans – A3	AG Design	February 22, 2021
Proposed Front & Rear Elevations – A4	AG Design	February 22, 2021
Proposed Left & Right Elevations – A5	AG Design	February 22, 2021

The drawings are available for review at the Township of Mulmur Municipal Offices at 758070 Second Line East, Mulmur, Ontario, L9V 0G8. A reduced version of the site plan and drawing excerpts and details are included as Part of Schedule "B".

**SCHEDULE "C"**

(Special Conditions concerning the Lands)

1. The Owners acknowledge and agree that the accessory structure is capable of being used and meets the definition of an *Additional Single Dwelling*, under the definitions of the Township's Comprehensive Zoning By-law, 28-18, as amended, and the living space shall have a maximum floor area of 80m<sup>2</sup>.
2. The Owners agree to permit the *Additional Single Dwelling* and waste disposal systems to be inspected by the County Building Inspector and agree to undertake any and all work necessary to bring the *Additional Second Dwelling* up to legal safety standards to the satisfaction of the Building Inspector, as either a *dwelling unit, cottage or tourist accommodation*, as defined or regulated by the *Ontario Building Code*, as amended and regulations thereunder.
3. The Owners agree to apply for an Emergency Number for the new *Additional Single Dwelling*
4. The Owner acknowledges and agrees that the *Additional Single Dwelling* has been permitted as an accessory use to the principal use on the Lands, and no severances for the purpose of separating the principal use from the *Additional Single Dwelling* will be permitted. The Owner further acknowledges and agrees not to make or allow a severance application to be made for these purposes, nor to contest their waiver of their rights to make an application to sever the principal use from the *Additional Single Dwelling*.
5. The Owner agrees to request and permit a fire inspection of the second dwelling unit at the appropriate time, which in all instances must be prior to occupancy.
6. The Owner acknowledges and agrees to complete the redevelopment, consistent with the elevation drawings attached as Schedule B, and will replace the cladding, roofing materials and remove/replace the existing roof vents. Further, the Owner agrees to remove the grain bin, chicken fencing, carport and any other industrial/agricultural components attached to or in close proximity to the building.
7. The Owner acknowledges and agrees to remove any scrap materials, debris and unlicensed vehicles and vehicle parts and become fully compliant with the property standards by-law prior to the Township releasing the security deposit.
8. The Owner agrees to plant 4 coniferous trees, having a minimum height of 2.0m to be located between the new patio doors on the south side of the additional single dwelling and the existing dwelling on the lot directly to the south of the subject lands., and as shown on the redlined version of A1 - site plan, prepared by AG Design.

**SCHEDULE "D"**

**Securities**

Securities/Performance Guarantee

To secure the obligations of the Owner under this Agreement and to cover legal or other costs of the Municipality which may be incurred, the following securities, in either cash, certified cheque or letter of credit, in a form acceptable to the Township:

Securities (as per Council direction)	\$5000.00
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Charges and Non-Refundable Fees

The following non-refundable charges and fees shall be provided by either certified cheque or cash prior to the release of the municipal approval or certification of compliance.

Development Charges: <i>Additional Single Dwelling</i>	(2021)	\$N/A
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TOTAL	\$5000
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**THE CORPORATION OF THE TOWNSHIP OF MULMUR**

**BY-LAW NO. -2021**

BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF AN AGREEMENT OF PURCHASE AND SALE OF LANDS BETWEEN THE CORPORATION OF THE TOWNSHIP OF MULMUR AND MANSFIELD PRESBYTERIAN CHURCH

**WHEREAS** Part II, Section 8 of the Municipal Act, 2001, c.25, as amended, establishes the scope of powers of a municipality and enable a municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS Part II, Section 9 of the Municipal Act, 2001, c.25, as amended, establishes the scope of powers of a municipality whereas a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this Act;

AND WHEREAS the corporation of the Township of Mulmur wishes to purchase certain lands within the Township for road and infrastructure purposes;

AND WHEREAS the authorized signing officers for the Township of Mulmur and the Mansfield Presbyterian Church wish to enter into an Agreement of Purchase and Sale;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MULMUR HEREBY ENACTS AS FOLLOWS:

1. That the Mayor and the Clerk are hereby authorized to execute an Agreement of Purchase and Sale and all documents in connection with the agreement with the Mansfield Presbyterian Church.
2. That authorization is hereby given for the purchase a L-shaped parcel, approximately 1.35 acres of lands described as Part of the East Half of Lot 10, Concession 6 EHS, as per the agreed upon purchase and sale for the sum of \$2.00 plus costs.

PASSED on this 3rd day of MARCH, 2021.

.....  
JANET HORNER, MAYOR

.....  
TRACEY ATKINSON, ACTING CLERK



**THE CORPORATION OF THE TOWNSHIP OF MULMUR**

**BY-LAW NO. \_\_\_\_\_ - 2021**

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS  
OF THE COUNCIL OF THE CORPORATION OF THE  
TOWNSHIP OF MULMUR FOR MARCH 3, 2021**

**WHEREAS** Section 5(1) of the *Municipal Act*, 2001, as amended, provides that the powers of a municipality shall be exercised by Council;

**AND WHEREAS** Section 5 (3) of the *Municipal Act*, 2001, as amended, provides that municipal powers shall be exercised by by-law;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF  
MULMUR HEREBY ENACTS AS FOLLOWS:**

1. All actions of the Council and Committees of Council of the Corporation of the Township of Mulmur for the aforementioned date in respect to every report, motion, by-law or other action passed and taken by Council or Committees of Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed by its separate by-law.
2. The Mayor of the Township and the proper officers of the Corporation of the Township of Mulmur are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required and except where otherwise provided, to execute all documents necessary in that behalf.

PASSED on this 3<sup>th</sup> day of MARCH 2021.

.....  
JANET HORNER, MAYOR

.....  
TRACEY ATKINSON, ACTING CLERK