



## COUNCIL MINUTES February 1, 2023 – 9:00 AM

Council Present: Mayor Horner, Councillor Clark, Councillor Cunningham, Councillor Lyon

Absent: Deputy Mayor Hawkins

Staff Present: Tracey Atkinson – CAO/Clerk/Planner, John Willmetts, Director of Public Works, Heather Boston - Treasurer, Roseann Knechtel - Deputy Clerk

### 1.0 CALL TO ORDER

The Mayor called the meeting to order at 9:00 a.m.

### 2.0 LAND ACKNOWLEDGEMENT

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

### 3.0 APPROVAL OF THE AGENDA

**Moved by Cunningham and Seconded by Clark**

THAT Council approve the agenda.

**CARRIED.**

### 4.0 MINUTES OF THE PREVIOUS MEETING

**Moved by Lyon and Seconded by Cunningham**

THAT the minutes of February 1, 2023 are approved.

**CARRIED.**

### 5.0 DISCUSSION ARISING OUT OF THE MINUTES

Councillor Cunningham provided an update on the new well project at Primrose Elementary School confirming water testing has been completed on the new well and indicated high sodium content and lead levels above the provincial standards. Councillor Cunningham noted the Upper Grand District School Board plans to install

point of use reverse osmosis in the kitchen and at all drinking stations, replacing 4 existing fountains and installing 2 new fountains. Works are anticipated to be completed over summer 2023.

## **6.0 DISCLOSURE OF PECUNIARY INTERESTS – NONE**

## **7.0 PUBLIC QUESTION PERIOD**

A question was received regarding posting of Council meeting recordings online.

Council spoke to a decision of the previous term of Council, being to defer a decision on posting recordings following training. Training is scheduled to occur in May 2023, at which time Council will reconsider the request.

## **8.0 PUBLIC MEETINGS - NONE**

## **9.0 DEPUTATIONS AND PRESENTATIONS**

### **9.1 Joe Miedema – 2022 Annual Water Report**

Joe Miedema, P. Eng. General Manager of Dufferin Water Co. Ltd., presented the annual reports on the Mansfield Water System. Miedema spoke to the compliance of all Mansfield wells, testing measures and requirements, as well as noted the reasons for specific usage levels.

Discussion ensued on stocking replacement parts, testing parameters and schedules.

### **Moved by Cunningham and Seconded by Lyon**

THAT Council receives and approves the 2022 annual and summary reports of the Mansfield Well Supply under the Drinking Water Systems Regulation O. Reg. 170 as submitted by Joe Miedema, P. Eng. General Manager of Dufferin Water Co. Ltd.

**CARRIED.**

## **10.0 PUBLIC WORKS**

### **10.1 Speed Reduction on 15 Sideroad**

John Willmetts, Director of Public Works presented the results of the speed study conducted on 15 Sideroad.

Discussion ensued on the database approach to speed reduction and the 85<sup>th</sup> percentile of speed travelled.

**Moved by Cunningham and Seconded by Clark**

THAT Council receives the report of John Willmetts, Director of Public Works, Speed Reduction on 15 Sideroad;

AND THAT Council direct staff to draft an amendment to Schedule G of the Township's Traffic By-law No. 43-2005 to include the section of 15 Sideroad from Dufferin County Rd. 18 to a point 100 meters west of the intersection of the 5<sup>th</sup> Line EHS within the Maximum Rate of Speed of 60 km per hour.

**CARRIED.**

Council recessed at 10:05 a.m. and returned at 10:12 a.m.

**11.0 RECREATION - NONE**

**12.0 TREASURY**

**12.1 Mulmur-Melancthon Fire Board 2023 Budget**

Heather Boston, Treasurer, presented the budget as approved at the Mulmur-Melancthon Fire Board.

**Moved by Clark and Seconded by Lyon**

THAT Council approve the Mulmur Melancthon Fire Board 2023 Operating Budget in the amount of \$246,486 and Capital Budget of \$163,000 as presented.

**CARRIED.**

**12.2 Shelburne Fire Board Budget**

Heather Boston, Treasurer, presented the budget as approved at the Shelburne and District Fire Board, noting a shortfall in the Township's approved budget, the proposed capital plan, and the Board's passing of the budget prior to responding to the Township's questions.

Discussion ensued in response to the Township's budget inquiries and increase in training wages.

Direction was given to staff to draft a motion for consideration, addressing the increased training costs being incurred by local volunteer fire departments as a result of Provincial downloading.

**Moved by Clark and Seconded by Cunningham**

THAT Council approve the Shelburne & District Fire Board 2023 operating budget in the amount of \$825,275 and capital budget of \$350,000 as presented.

**CARRIED.**

**12.3 NDCC 2023 Budget**

Heather Boston, Treasurer, presented the first draft of the North Dufferin Community Centre budget for Council consideration, noting repairs to roof leaks and the Zamboni door replacement.

Discussion ensued on budgeted line items.

**Moved by Cunningham and Seconded by Lyon**

THAT Council approve the NDCC Board of Management 2023 Budget in the amount of \$232,246 as presented.

**CARRIED.**

**13.0 ADMINISTRATION**

**13.1 2023 Community Grant Applications**

Roseann Knechtel, Deputy Clerk, presented the applications received for consideration.

**Moved by Lyon and Seconded by Cunningham**

THAT Council receive the report of Roseann Knechtel, Deputy Clerk, 2023 Community Grant Applications;

AND THAT Council approve the following grant applications:

- Team Van Go: \$500
- Primrose Elementary School: \$500 (Academic Excellence Award \$100 / Playground \$400)

**CARRIED.**

Mayor Horner requested Council support for the Author's in the Hill Festival in Mulmur.

Discussion ensued on ticket sales, event profits, event capacity and maintaining funds for community grants.

**Moved by Clark and Seconded by Cunningham**

THAT Council support the 2023 Author's in the Hills Festival in Mulmur through promotion on the Township's social media channels, off site rental items, and a community grant in the amount of \$500;

AND THAT further financial support for the Author's in the Hills Festival in Mulmur be considered as part of Council's annual budget as directed by Council.

**CARRIED.**

**13.2 Procedural By-law Amendments**

Roseann Knechtel, Deputy Clerk, presented the amendments proposed to Council's Procedural By-law.

**Moved by Cunningham and Seconded by Lyon**

THAT Council receive the report of Tracey Atkinson CAO/Clerk/Planner and Roseann Knechtel, Deputy Clerk, Procedural By-law Amendments.

**CARRIED.**

**13.3 Mansfield Community Hub**

Tracey Atkinson, CAO/Clerk/Planner sought Council direction on investigating the need for a community hub in Mansfield as part of the planning and development process.

Discussion ensued on fire boundaries, community needs and incorporation of a medical center.

**Moved by Cunningham and Seconded by Clark**

THAT Council receive the report of Tracey Atkinson CAO/Clerk/Planner; Mansfield Community Hub;

AND THAT Council direct staff to research fire boundaries and land requirements for the components discussed.

**CARRIED.**

**14.0 PLANNING**

**14.1 Environmental Services (NVCA Letter and verbal update)**

Tracey Atkinson, Planner, provided a verbal update on the conservation authority's inability to review of Environmental Impact Studies outside of their mandate. Atkinson confirmed the Township has received quotes from third party agencies who are able to provide environmental review.

Discussion ensued on the recovery of costs.

## **15.0 COMMITTEE MINUTES AND REPORTS**

- 15.1 Shelburne & District Fire Board Minutes: January 3, 2023**
- 15.2 Dufferin County Council Minutes: January 12, 2023**
- 15.3 Shelburne & District Fire Board Minutes: January 20, 2023**
- 15.4 Mulmur-Melancthon Fire Board Minutes: January 30, 2023**
- 15.5 Mulmur-Melancthon Fire Board Minutes: February 13, 2023**
- 15.6 Dufferin County Council Minutes: January 31, 2023**
- 15.7 Joint Mulmur-Melancthon Council Minutes: February 6, 2023**

**Moved by Cunningham and Seconded by Lyon**

THAT Council receives the Committee Minutes as copied and circulated.

**CARRIED.**

## **15.8 Mulmur-Melancthon Fire Hall: Emergency Shelter**

**Moved by Clark and Seconded by Lyon**

THAT Council receive the report of Roseann Knechtel, Deputy Clerk, Mulmur-Melancthon Fire Board: Emergency Shelter

AND THAT Council support the relocation of the Township's warming station and emergency shelter from the North Dufferin Community Centre to the Mulmur-Melancthon Fire Hall;

AND FURTHER THAT this motion be forwarded to the Mulmur-Melancthon Fire Board for consideration.

**CARRIED.**

## **16.0 INFORMATION ITEMS**

- 16.1 Federal Electoral Boundaries Report**
- 16.2 Councillor Lyon: ROMA Report**
- 16.3 Mayor Horner: ROMA Report**
- 16.4 Source Water Protection Program**
- 16.5 Proposed Minister Regulation under the Planning Act**
- 16.6 Ken Jewett: Forest Ontario Award Winners**

**Moved by Lyon and Seconded by Cunningham**

THAT Council receives the information items as copied.

**CARRIED.**

**17.0 CLOSED SESSION**

- 17.1 Legal Advice: Event**
- 17.2 By-law Enforcement**

**Moved by Clark and Seconded by Lyon**

THAT Council adjourn to closed session at 11:33 a.m. pursuant to Section 239 of the Municipal Act, 2001 as amended for one (1) matter relating to personal matters about an identifiable individual, including municipal or local board employees and one (1) matter relating to litigation or potential litigation, 239(2)(b)(e).

**CARRIED.**

**Moved by Cunningham and Seconded by Lyon**

THAT Council do rise out of closed session and into open session at 12:19 p.m. with the following motions/directions:

THAT Council direct staff to proceed as discussed in closed session.

**CARRIED.**

**18.0 ITEMS FOR FUTURE MEETINGS**

- 18.1 Recreation Strategy**
- 18.2 Election Signage**
- 18.3 Fireworks Survey**
- 18.4 Development Charges**
- 18.5 Pickleball Program Results**
- 18.6 Mansfield Ski Club: Noise**

**19.0 NOTICE OF MOTION - NONE**

**20.0 PASSING OF BY-LAWS**

- 20.1 Procedural By-law**
- 20.2 Confirmatory By-law**

**Moved by Cunningham and Seconded by Clark**

THAT By-Laws 20.1 and 20.2 be approved.

**CARRIED.**

**21.0 ADJOURNMENT**

**Moved by Lyon and Seconded by Cunningham**

THAT Council adjourns the meeting at 12:36 p.m. to meet again on March 21, 2023 for the Joint Council meeting with the Township of Melancthon and April 5, 2023 for the next regular meeting of Council.

**CARRIED.**

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**Janet Horner, Mayor**

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**Tracey Atkinson, CAO/Clerk**

