



## **COUNCIL MINUTES**

### **October 5, 2022 – 9:00 AM**

**Council Present:** Mayor Horner, Deputy Mayor Hawkins, Councillor Boxem, Councillor Clark, Councillor Cunningham

**Staff Present:** Tracey Atkinson – CAO/Clerk/Planner, Heather Boston - Treasurer, John Willmetts, Director of Public Works, Roseann Knechtel - Deputy Clerk

#### **1.0 CALL TO ORDER**

The Mayor called the meeting to order at 9:00 a.m.

#### **2.0 LAND ACKNOWLEDGEMENT**

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

#### **3.0 APPROVAL OF THE AGENDA**

**Moved by Cunningham and Seconded by Boxem**

THAT Council approve the agenda.

**CARRIED.**

#### **4.0 MINUTES OF THE PREVIOUS MEETING**

**Moved by Boxem and Seconded by Cunningham**

THAT the Minutes of September 7, 2022 are approved.

**CARRIED.**

#### **5.0 DISCUSSION ARISING OUT OF THE MINUTES – NONE**

#### **6.0 DISCLOSURE OF PECUNIARY INTERESTS – NONE**

#### **7.0 PUBLIC QUESTION PERIOD**

A question was received in regard to the proposed electoral boundary changes and what options residents have to voice opinions.

Mayor Horner encourages residents to send their thoughts before the submission deadline of October 30<sup>th</sup>.

Clarification was sought on the Secondary Mansfield North Recreation Study, public involvement and procurement.

Tracey Atkinson, CAO/Clerk/Planner noted a pre-consultation meeting is scheduled this month. There are no financial commitments at this time and therefore does not fall under procurement. Public involvement will occur later in the process.

## **8.0 PUBLIC MEETINGS**

### **Moved by Boxem Seconded by Cunningham**

THAT Council recess the regular meeting at 9:38 a.m. to hold a public meeting in accordance with the procedural by-law and pursuant to Section 17, 26 and 34 of the Planning Act, as amended, to present and obtain public and agency input on Z06-2022 Humphrey Zoning Amendment and the Municipality's proposed Official Plan Amendment and Housekeeping Zoning By-law Amendment.

**CARRIED.**

### **8.1 Z06-2022 HUMPHREY Zoning Amendment (9:15 am)**

Roseann Knechtel presented the application for zoning amendment to provide relief to required front yard and rear yard setbacks on a legally existing undersized lot.

No comments were received from the public or Council.

### **8.2 Official Plan Amendment and Zoning Bylaw Amendment Statutory Public Meeting (9:15am)**

Tracey Atkinson, CAO/Clerk/Planner, spoke to public input received at the Open House on September 24, 2022, noting one change to re-iterate the importance of rural character. Atkinson outlined the next steps required for approval. An overview of housekeeping zoning by-law amendment was provided.

Council discussion ensued on the mapping review.

A comment was received from Leah Pressey seeking clarification on the changes to the Niagara Escarpment and protecting areas close to the NEC boundary.

Atkinson confirmed the language still exists elsewhere in the plan.

A comment was received from Cheryl Russel in including a definition of 'vicinity' or 'adjacent'.

Atkinson made note that a definition could be included as part of the subsequent official plan amendment.

A question was received from Lisa Swinton on whether the OPA increases the Township's risk of losing more agricultural lands.

Atkinson noted the amendment speaks only to on-farm diversified uses and that the agricultural systems mapping will be brought forward at a later time.

Mayor Horner spoke to the changes to agriculture in Mulmur over time noting provincial regulations.

A question was received from Leah Pressey on the changes proposed for signage in the zoning by-law amendment.

Tracey Atkinson and Roseann Knechtel clarified the setbacks, maximum permitted numbers, size and illumination.

Mayor Horner thanked the public for their input.

**Moved by Hawkins and Seconded by Clark**

THAT Council adjourns the public meeting and returns to the regular meeting at 10:10 a.m.

**CARRIED.**

**9.0 DEPUTATIONS AND PRESENTATIONS**

**9.1 Lynn Topping, Upper Grand District School Board Trustee (9:05am)**

Lynn Topping, Trustee for the Upper Grand District School Board, presented on the water issues at the Primrose Elementary School confirming a new well is required. Topping ensured Council that a tender has been issued and the process is being expedited. Topping noted concern on future development in the area and the effect it may have on traffic and water.

Council discussion ensued on the school's capacity and the halt of provincial accommodation reviews, the use of storage tanks/cisterns, low flow toilets and

reverse osmosis to address future concerns Topping encouraged Council to use their voice and express their concerns to the province.

**Moved by Cunningham and Seconded by Hawkins**

WHEREAS the Primrose Elementary School has been experiencing drinking water and water supply issues since 2019;

AND WHEREAS the Upper Grand District School Board committed to solving the water issues over the summer of 2022;

AND WHEREAS the Primrose Elementary School has been operating with limited, restricted and/or no running water since the beginning of September 2022;

AND WHEREAS Mulmur values the essential role that Primrose Elementary School plays in community cohesion, pride and the wellbeing of Mulmur's citizens;

NOW THEREFORE Mulmur Council requests that the Province and Upper Grand District School Board use all means and tools available to it, to expedite the process for addressing the drinking water issues and installing a new well at the Primrose Elementary School;

AND FURTHERMORE THAT this resolution be forwarded to the Premier of Ontario, Ministry of Education, Upper Grand District School Board and all Dufferin County municipalities.

**CARRIED.**

**10.0 PUBLIC WORKS - NONE**

**11.0 RECREATION - NONE**

**12.0 TREASURY - NONE**

**13.0 ADMINISTRATION**

**13.1 Council Staff Relations**

Roseann Knechtel, Deputy Clerk presented the proposed Council-Staff Relations Policy.

**Moved by Boxem Seconded by Clark**

THAT Council receive the report of Roseann Knechtel, Deputy Clerk, Council-Staff Relations Policy.

**CARRIED.**

### **13.2 Council Code of Conduct**

Roseann Knechtel, Deputy Clerk, presented the proposed Code of Conduct.

#### **Moved by Hawkins and Seconded by Clark**

THAT Council receive the report of Roseann Knechtel, Deputy Clerk, Code of Conduct.

**CARRIED.**

Council recessed at 10:16 and returned at 10:28

### **13.3 Fireworks**

Roseann Knechtel, Deputy Clerk, presented the proposed fireworks survey questions.

Council discussion ensued on the order in which questions appear, distinguishing between varying kinds of fireworks and liability.

#### **Moved by Hawkins and Seconded by Cunningham**

THAT Council receive the report of Roseann Knechtel, Deputy Clerk, Fireworks Survey;

AND THAT Council approve the circulation of a fireworks survey with the 2023 interim tax bill.

**CARRIED.**

### **13.4 Records Management Housekeeping Report**

Roseann Knechtel, Deputy Clerk, presented the proposed by-law to address housekeeping matters.

#### **Moved by Cunningham and Seconded by Hawkins**

THAT Council receive the report of Roseann Knechtel, Deputy Clerk, House Keeping Records Management By-law.

**CARRIED.**

### **13.5 Strategic Plan Action Items**

Tracey Atkinson, CAO/Clerk/Planner, provided an update on the status of outstanding and completed strategic plan action items.

Council discussion ensued on the use of key performance indicators to show improvement. Direction was given to staff to include greater information on benchmarks and key indicators for the next update.

#### **Moved by Boxem and Seconded by Cunningham**

THAT Council receive the report of Tracey Atkinson, CAO/Clerk/Planner, Strategic Plan Action Items;

AND THAT staff coordinate a Strategic Plan conversation following the election.

**CARRIED.**

### **13.6 Town of Orangeville Towing By-law**

Tracey Atkinson, CAO/Clerk/Planner provided an update to Council on the passing of the Town of Orangeville Towing By-law.

#### **Moved by Cunningham and Seconded by Hawkins**

THAT Council receive the report of Tracey Atkinson and Roseann Knechtel, Town of Orangeville Towing By-law.

**CARRIED.**

### **14.0 PLANNING – NONE**

### **15.0 COMMITTEE MINUTES AND REPORTS**

**15.1 Honeywood Cemetery Board Minutes: July 2019**

**15.2 Honeywood Cemetery Board Minutes: December 5, 2019**

**15.3 Shelburne District Fire Board Minutes: June 7, 2022**

**15.4 Dufferin County Council Minutes: September 8, 2022**

**15.5 Mansfield Community Park Minutes: September 26, 2022**

**15.6 Community Communications Advisory Committee: 2022 Annual Report**

**15.7 Road Safety Committee: 2022 Annual Report**

**15.8 Economic Development Committee: 2022 Annual Report**

**15.9 Mansfield Parks Advisory Committee: 2022 Annual Report**

Council discussed items 15.4 and 15.7.

**Moved by Boxem and Seconded by Clark**

THAT Council receives the Committee Minutes and Reports as copied and circulated.

**CARRIED.**

**16.0 INFORMATION ITEMS**

**16.1 GICB Grant Response**

**16.2 3<sup>rd</sup> QTR Planning Report**

**16.3 NVCA Highlights: September 2022**

**16.4 Survey Results: Businesses in Mansfield**

**16.5 Endorsement of Mulmur's Climate Emergency**

**16.6 Ministry of Municipal Affairs and Housing: Planning Matters**

**16.7 Correspondence: Speed Limits on 15 Sideroad**

**16.8 Correspondence: Open for Business**

**16.9 Correspondence: 2022 Election**

**16.10 Correspondence: Redistribution of Federal Electoral Districts**

Discussion ensued on items 16.1 and 16.7.

**Moved by Boxem Seconded by Cunningham**

That Council direct staff to conduct a speed study on 15 Sideroad between 5<sup>th</sup> line and Airport Road.

**CARRIED.**

**Moved by Boxem and Seconded by Cunningham**

THAT Council receives the information items as copied and circulated.

**CARRIED.**

**17.0 CLOSED SESSION**

**17.1 By-law Enforcement**

**Moved by Hawkins and Seconded by Cunningham**

THAT Council adjourn to closed session at 11:15 a.m. pursuant to Section 239 (e) of the Municipal Act, 2001 as amended for two (2) matters relating to litigation or

potential litigation, including matters before administrative tribunals, affecting the municipality or local boards.

**Moved by Boxem and Seconded by Cunningham**

THAT Council do rise out of closed session and into open session at 12:23 pm with the following motion:

AND THAT Council direct Staff to proceed with enforcement in accordance with the direction provided in Closed Session.

**CARRIED.**

**18.0 ITEMS FOR FUTURE MEETINGS**

**18.1 Gravel Pit Reserves**

**19.0 NOTICE OF MOTION - NONE**

**20.0 PASSING OF BY-LAWS**

**20.1 OPA #4**

**20.2 Housekeeping Zoning By-law**

**20.3 Housekeeping Records Management By-law**

**20.4 Zoning By-law Amendment (Z06-2022 HUMPHREY)**

**20.5 Council-Staff Relations By-law**

**20.6 Council Code of Conduct By-law**

**20.7 Confirmatory By-law**

**Moved by Boxem and Seconded by Hawkins**

THAT By-Laws 20.1 and 20.7 be approved.

**CARRIED.**

**21.0 ADJOURNMENT**

**Moved by Cunningham and Seconded by Boxem**

THAT Council adjourns the meeting at 12:25 p.m. to meet again on November 2, 2022, or at the call of the Chair.

**CARRIED.**

**Janet Horner**

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**Janet Horner, Mayor**

**Tracey Atkinson**

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**Tracey Atkinson, CAO/Clerk**