MULMUR TOWNSHIP COUNCIL

Mulmur Township Council met on Wednesday, December 5th, 2018 at 10:00 am when the following prescribed to the necessary declarations and oaths of allegiance and took their seats as the Council of the Corporation of the Township of Mulmur for their four year term of office.

Janet M. Horner – Mayor
Earl Hawkins – Deputy Mayor
Shirley Boxem – Councillor
Patricia Clark – Councillor
Ken Cufaro – Councillor

Staff: Tracey Atkinson, CAO/Planner and Kerstin Vroom, Clerk, were present for the entire meeting. Heather Boston, Treasurer was present for her respective section.

1.1 Meeting called to order

1.2 Passing of the November 07, 2018 meeting minutes
Motion #46-18 Hawkins-Clark: That the minutes of November 07, 2018 are approved as copied and circulated.

Carried.

1.2 Discussion arising from minutes – none

1.4 Declaration of pecuniary interest
Mayor Horner stated that should anyone have a disclosure of pecuniary interest that they could declare the nature there of now or at any time during the meeting.

1.5 Approval of agenda
Motion #47-18 Boxem-Cufaro: That the agenda is approved as amended to remove item 5.2 D'Ambrosio/Bova Development Agreement and the authorizing By-law.

Carried.

1.6 Fifteen minute question period
Questions were asked regarding: Council remuneration, Committee remuneration, appointment of a new Integrity Commissioner and Shepherd's Cupboard in Shelburne accepting donations.

1.7 Presentation to Fire Chief Jim Clayton on his exceptional volunteer service with the Mulmur-Melancthon Fire Department for the past 30 years – September 19, 1988

1.8 Presentation to Captain Dana Prentice on his exceptional volunteer service with the Mulmur-Melancthon Fire Department for the past 42 years

1.9 Approval of #7.1 – accounts
Motion #48-18 Hawkins-Clark: That the accounts in the amount of $340,006.47 as presented are ordered paid.

Carried.

DEPUTATIONS AND INVITATIONS

Dufferin Grey ATV Club, Shirley Farnell, to discuss Mulmur Township passing a by-law allowing ATVs on the roads

A decision was made, later in the meeting, to refer this item to the Roads Safety Committee to continue the dialogue.

DRAFT

Kelly Spies, Cemetery Fence

A decision was made, later in the meeting, that the original motion, passed October 13, 2018, stands. The Honeywood Cemetery has permission to erect suitable fencing around the Honeywood Cemetery at their cost. If the Cemetery Boards deems it necessary, they may plant some formed cedars along the north side where some of the brush and dead trees had been removed.

PUBLIC WORKS

2.1 Report of John Willmetts, Public Works, Snow Plow Procurement

Motion #49-18 Cufaro-Boxem: THAT Mulmur Township Council receives for information the report of John Willmetts, Director of Public Works, Tendering of Replacement Combination Snow Plow/Dump Truck 2019 Budget.

Carried.

TREASURY

3.1 Preliminary 2019 Draft #1 Budget

3.2 Consideration of year end motion

Motion #50-18 Hawkins-Clark: THAT Mulmur Township Council:

1) Authorize the payment of accounts up to and including December 31, 2018;
2) Transfer any future capital project surpluses into reserves at the discretion of the Treasurer;
3) Transfer any unspent Policing: OPP Contracted Services expenses into a reserve to be used next year;
4) Transfer any unspent Economic Development expenses into a reserve to be used next year.

Carried.

ADMINISTRATION

4.1 Report of Kerstin Vroom, Clerk, Secretary Police Services Board, OPP Enforcement Enhancement

Motion #51-18 Cufaro-Boxem: THAT Mulmur Township Council receives the report of Kerstin Vroom, Clerk, on behalf of the Mulmur Police Services Board, and directs the Treasurer to include in the 2019 budget additional OPP enforcement costs $10,000 for continuation of the Efforts to Reduce Speeding in Mulmur initiative;

AND FURTHER THAT Staff is directed to investigate options including a partnership for traffic enforcement with another Dufferin municipality.

Carried.

4.2 Report of Kerstin Vroom, Clerk, Council Remuneration

Motion #52-18 Boxem-Cufaro: THAT Mulmur Township Council receives and approves the recommendations in the report of Kerstin Vroom, Clerk, Council Remuneration;

AND provides direction for payment approach option B;

AND FURTHER provides direction of mileage to not include payment of mileage to Council meetings;

AND FURTHER that Council members who attended Council training on November 27, 2018 at the Township Offices be paid a per diem for their attendance as their regular base salary was not in effect yet;

AND FURTHER THAT to account for the loss of the 1/3 tax free revenue, Council increases the base salary by 20% tax rate basis;

AND FURTHER THAT Staff prepare a by-law for passing at the next meeting.

Carried.

DRAFT

4.3 Discussion on new ideas or suggestions for the next term of Council
This item was deferred to the next meeting.

4.4 Discussion on Strategic Plan
Direction was given to Staff to get quotations for a Strategic Plan Facilitator and to bring back to the next meeting.

4.5 Report of Kerstin Vroom, Clerk, Discussion on Committees and Mandates
Motion #53-18 Cufaro-Boxem: THAT Council receives the report of Kerstin Vroom, Clerk, to rescind the current Committee policy of April 21, 2010 and include the definitions and functions regarding Committees and Boards into the Procedural By-law.

Carried.

Motion #54-18 Hawkins-Clark: THAT Mulmur Township Council encourages and appreciates input from the ratepayers of Mulmur Township;
AND THEREFORE, directs Staff to advertise for members for the following Committees:
Economic Development Committee – 4 community members, 1 Better in Mulmur Member, unpaid,
Mulmur Community Events Committee – 11 community members, unpaid;
AND for the following new Committees:
Community Planning and Development – 5 community members, unpaid
(Mandate – Strategic Plan Development, Convene Community Conversations, Dufferin Board of Trade);
Road Safety Committee – 5 community members, unpaid
(Mandate – build on data collection from Mulmur roads regarding speeding vehicles, develop solutions or programs to address speed and noise issues in Mulmur).

Carried.

4.6 Report of Heather Boston, Treasurer, NDCC Board of Management Member Appointment
Motion #55-18 Hawkins-Clark: THAT Mulmur Township Council receives and approves the report of Heather Boston, Treasurer, NDCC Member Appointment;
AND FURTHER THAT Mulmur Township Council approves the recommendations made by the NDCC Board of Management;
THEREBY, reappointing the current members: Chester Tupling and Nancy Noble as community representatives, and to appoint past Council representative, Keith Lowry, as at large, to sit on the NDCC Board of Management for the term of office as directed by the Board.

Carried.

Council recessed for lunch

4.7 Appointment of Council members to Committees and Boards
Motion #56-18 Hawkins-Clark: THAT Mulmur Township Council appoints the following Council members to the committees / boards until a successor is appointed:
Economic Development Committee (1): Janet M. Horner
Mulmur Community Events Committee (1 or 2): Shirley Boxem & Patricia Clark
Shelburne & District Fire Board (2): Janet M. Horner & Earl Hawkins
Rosemont District Fire Board (2): Patricia Clark & Ken Cufaro
Mulmur-Melancthon Fire Board (2): Earl Hawkins & Shirley Boxem
Mulmur Police Services Board (1): Ken Cufaro
Nottawasaga Valley Conservation Authority (1): Shirley Boxem
North Dufferin Community Centre Board of Management (1): Patricia Clark
Shelburne Public Library Board (1): Patricia Clark
Mansfield Park Board (1): Earl Hawkins

DRAFT

Community Planning and Development (1): Janet M. Horner
Road Safety Committee (1): Ken Cufaro

Carried.

Direction was given to Staff to prepare a report on the pros and cons of the Committee of Adjustment for the next meeting.

4.8 Dufferin County Council Alternate Member Appointment
The decision of Council was to not appoint County Council Alternate Members.

4.9 Draft Social Media Policy
Motion #57-18 Boxem-Cufaro: THAT Mulmur Township Council receives and approves the revised Social Media Policy as presented.

Carried.

4.10 Appointment of Emergency Management Committee
Motion #58-18 Clark-Hawkins: WHEREAS the Emergency Management Civil Protection Act, Ontario Regulation 380/04, s. 11 (1) states that every municipality shall have an Emergency Management Program Committee;
AND WHEREAS the Committee shall advise the Council on the development and implementation of the municipality's Emergency Management Program;
AND WHEREAS the Committee shall conduct an annual review of the municipality's Emergency Management Program and shall make recommendations to the Council for its revision if necessary;
NOW THEREFORE, Council appoints the Mayor and CAO for the Township of Mulmur as well as Dufferin County Community Emergency Management Coordinator, Steve Murphy to the Emergency Management Program Committee for the Township of Mulmur and authorizes those personnel who, from time-to-time, are invited to participate as determined by the core membership;
AND FURTHER THAT the Chair of the Township of Mulmur Emergency Management Program Committee shall be Dufferin County Community Emergency Management Coordinator, Steve Murphy.

Carried.

4.11 Draft Procedural By-law
Motion #59-18 Cufaro-Boxem: THAT Mulmur Township Council receives the revised Procedural By-law;
AND, directs Staff to prepare the By-law as presented for passing at the next meeting.

Carried.

4.12 Appointment of New Integrity Commissioner
A by-law on this matter was passed later in the meeting.

4.13 Report of Tracey Atkinson, CAO/Planner, By-law Enforcement
Motion #60-18 Clark-Hawkins: THAT Mulmur Township Council receives the report of Tracey Atkinson, CAO, By-law Enforcement;
AND FURTHER THAT staff is directed to advertise for the contract position.

Carried.

4.14 Request from Ward and Uptigrove, Christmas Donation of behalf of Mulmur
The decision of Council was to draw from the registered charities in Mulmur and Hope Acres – Salvation Army was chosen.

DRAFT

4.15 Verbal update on By-law Enforcement
Council was updated on: ongoing by-law enforcement matters

PLANNING

5.1 Report of Tracey Atkinson, CAO/Planner, Gibson Development Agreement
A by-law on this matter was passed later in the meeting.

~~5.2 Report of Tracey Atkinson, CAO/Planner, D'Ambrosio/Bova Development Agreement~~
The agenda was amended to remove this item.

5.3 Report of Tracey Atkinson, CAO/Planner, Legalizing Marijuana
Direction was given to Staff to prepare a by-law for consideration at the next meeting.

5.4 Report of Dufferin County (WSP) on Municipal Comprehensive Review (MCR)

5.5 Verbal update on Planning
Council was verbally updated about: a land developers' meeting

COMMITTEE MINUTES AND SUB-COMMITTEE REPORT

6.1 Shelburne & District Fire Board minutes, October 02, 2018
6.2 Shelburne Public Library Board minutes, October 16, 2018
6.3 North Dufferin Community Centre Board of Management draft minutes, November 13, 2018
6.4 Mulmur Community Events Committee draft minutes, November 13, 2018

Motion #61-18 Clark-Hawkins: That Council receives the committee minutes and sub-committee reports as copied and circulated.

Carried.

UPCOMING MEETING DATES

December 08 Christmas Concert at the Mansfield Presbyterian Church hosted by the Mulmur Community Events Committee	**December 11** North Dufferin Community Centre Board of Management	**December 24 – January 01** Office Closed
December 25 Merry Christmas	**December 31** New Year's Eve	

INFORMATION ITEMS

7.1 Municipal approvals and NEC development permit applications
7.2 Township of McKellar, Resolution Governance Models, October 24, 2018
7.3 Town of Kearney, Resolution Voters' List for Municipal Elections, November 23, 2018
7.4 Ministry of Indigenous Affairs, Settlement of Williams Treaties Land Claim, October 26, 2018
7.5 AMO Policy Update, Provincial Government Releases Fall Economic Statement, November 15, 2018
7.6 AMO Policy Update, Welcome Fire News, November 15, 2018
7.7 Headwaters Tourism, Elects New Board Chair and Re-Appoints Vice-Chair, November 16, 2018

DRAFT

7.8 MMAH, 2017 Financial Information Return Data Review – Township of Mulmur, November 19, 2018
7.9 Ontario Good Roads Association, Nominations for Directors, November 20, 2018

7.10 AMO Policy Update, Government Announces New Social Assistance Reform Plan, November 22, 2018
7.11 County of Dufferin, MMAH Consultation – Increasing Housing Supply in Ontario, November 28, 2018
7.12 Township of Mulmur, Rogers Communication Letter of Concurrence, November 28, 2018

Motion #62-18 Cufaro-Boxem: THAT Council receives the Information Items as copied and circulated.

Carried.

Motion #63-18 Horner-Hawkins: That Mulmur Township Council supports the resolution forwarded from the Town of Kearney, Voters' List for Municipal Elections.

Carried.

ITEMS FOR FUTURE MEETINGS

8.1 Election Signs, Communication Strategy

NOTICES OF MOTION (none)

PASSING OF BY-LAWS:

9.0 Passing the following by-laws:

1) By-law to appoint an Integrity Commissioner for the Township of Mulmur
2) ~~By-law to authorize the Township to enter into a Development Agreement (D'Ambroisio/Bova)~~
3) By-law to authorize the Township to enter into a Development Agreement (Gibson)
4) By-Law to confirm the proceedings of Council

Motion #64-18 Clark-Hawkins: That the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

1) By-law #46-18, a by-law to appoint an Integrity Commissioner for the Township of Mulmur
2) By-law #47-18, a by-law to authorize the Township to enter into a Development Agreement (Gibson)
3) By-Law #48-18, a by-law to confirm the proceedings of Council

Carried.

Motion #65-18 Boxem-Cufaro: That Council adjourns at 4:25 pm to meet again on Wednesday, January 09, 2019 or at the call of the Chair.

Carried.

…… ……
MAYOR CLERK

DRAFT