



**COUNCIL MINUTES**  
**WEDNESDAY DECEMBER 11, 2019**  
**9:00 AM**

Present: Mayor Horner, Deputy Mayor Hawkins, Councillors Boxem, Clark and Cufaro

Staff Present: Tracey Atkinson – CAO, Michelle Smibert – Clerk, Heather Boston – Director of Finance and John Willmetts – Director of Public Works for their reports.

- 1.1 Meeting called to order – Mayor Horner called the meeting to order at 9 am.
- 1.2 Additions to the agenda – the Clerk noted the Addenda to the Agenda that was on desk, re correspondence relating to item 2.2.
- 1.3 Passing of the previous meeting minutes and accounts  
Motion by: Deputy Mayor Hawkins and Councillor Clark  
**THAT the Minutes of November 6, 2019 are approved AND THAT the accounts in the amount of \$855,427.11 are approved. Carried**
- 1.4 Declaration of pecuniary interest – none disclosed
- 1.5 Fifteen-minute question period – there was some concern regarding the garbage contractor and the missed pick-ups that were due to weather conditions. It was noted that in some instances, the weather really did not impact garbage pick-up. Staff noted they have contacted the County regarding the complaints.

**2.0 PUBLIC MEETINGS**

- 2.1 9:15 am Zoning By-Law Amendment for Pt Lot 1o/Con 7,936577 Airport Road (Piaga Investment)
- 2.2 9:20 am Consent Application B3/2019 for Con 6 E E Pt Lot 30 Airport Rd (Morby)

Motion by Councillor Boxem and Councillor Clark

**THAT Council recess the regular meeting at 9:13 am to hold a public meeting pursuant to Section 34 of the Planning Act to consider a zoning by-law amendment for 936577 Airport Road and to Section 53(5) of the Planning Act to consider a Consent Application for Con 6 E E Pt Lot 30 on Airport Road. Carried**

Jenny Li, County planner provided a review of the application along with the planning documents that relate to this matter. The CAO noted that the application was circulated in accordance with the Planning Act and then the Chair took questions from the public and council with the following asking for clarification or information:

- Keith Lowry of 798151 3<sup>rd</sup> Line E asked about the distance from this proposed entrance to the new entrance at the gas station and the owner confirmed that it was more than 50 metres;

Council provided their concerns regarding the number of units and the appearance of the storage units given the close proximity to the existing residential development. Staff noted that berming would be a requirement of the site plan agreement which is a condition of approval of the zoning by-law amendment. The Chair advised that the Council will consider a decision on this matter later in the meeting.

Jon Pauk of MHBC, a consultant for the owner appeared before council to provide a presentation on this application. The CAO noted that the application was circulated in

accordance with the Planning Act and then she proceeded to outline her planning report for the application. The following spoke to the application:

- Federico Allodi of 878686 5<sup>th</sup> Line noted his concerns with respect the use of the road allowance and noted he had written a letter to council regarding his concerns.

The Planner noted that the County Public Works Director has recommended that the application be deferred until the required permits are approved and that the matter of permits is a condition of the granting of the severance.

Motion by: Councillor Boxem and Councillor Cufaro

**THAT Council adjourns the Planning Act public meeting and returns to the regular meeting. Carried**

Zoning By-Law Amendment for 936577 Airport Road

Motion by: Councillor Cufaro and Councillor Boxem

**THAT the Zoning By-Law Amendment for 936577 Airport Road be approved.**

Councillor Clark requested a recorded vote with the members voting as follows:

Councillor Boxem: yea

Councillor Clark: nay

Councillor Cufaro: yea

Deputy Mayor Hawkins: yea

Mayor Horner: yea

**Motion is Carried**

Consent Application B3/2019 for Con 6 E E Pt Lot 30 Airport Road

Motion by: Deputy Mayor Hawkins and Councillor Boxem

**THAT Application No. B3/2019 submitted by MHBC Planning for a lot creation of approximately 14.6 hectares from lands owned by the Estate of Margaret Ann Morby from Con 6 EHS Pt Lot 30 (Roll 40800), be approved subject to the following conditions:**

- **This consent applies to a lot creation of approximately 14.6 ha, having a combined frontage of approximately 60 m from Con 6 EHS Pt. Lot 6;**
- **Taxes/and or penalties must be paid in full up to and including the current fiscal year on all related properties, if the amount is known;**
- **The deed for the subject severance must be presented to the Secretary-Treasurer prior to one year after the date of decision; a copy of the consent decision to be kept on file at the Township's solicitor office;**
- **Two paper copies of the registered plan of survey and one digital copy be provided, including documentation from a surveyor certifying that the digital copy was created from the same file that was used to plot the original paper copies. The digital copy shall be of a format to the Township's satisfaction. The paper copy will be circulated to the Township for review prior to registration.**
- **Compliance with all bylaws, including, but not limited to zoning, site plan and property standards;**
- **Cash in lieu of parkland shall be paid in accordance with the Parkland dedication by-law in effect at the time of payment;**
- **An entrance permit shall be applied for and approve, to the satisfaction of the Director of Public Works for Dufferin County;**
- **The zoning by-law amendment shall be applied for and approved to restrict a dwelling unit on the retained lands and to permit an undersized lot frontage and define a building envelope on the severed lands.**

**Reason for the Decision: The Application conforms to the Township's Official Plan**

Councillor Clark requested a recorded vote with the members voting as follows:

Councillor Boxem – yea  
Councillor Clark – nay  
Councillor Cufaro – yea  
Deputy Mayor Hawkins – yea  
Mayor Horner – yea

**Motion is Carried**

**3.0 DEPUTATIONS AND INVITATIONS**

3.1 Paul Mills, re Fire Call Invoice

Mr. Mills appeared before Council to discuss his concerns with the Fire Invoice he received and also some inconsistencies as it related to the Fire Department's Report on the event.

Motion by Councillor Boxem and Councillor Clark

**THAT this matter be referred to the Mulmur-Melancthon Fire Department for a report to be brought back to Council. Carried**

3.2 Lyle Parsons of Burnside– Community Energy Plan

Lyle of Burnside appeared before council to outline the Community Energy Plan including the findings and recommendations. He asked Council to receive the plan at this time and will schedule a public meeting as part of the adoption of the plan.

Motion by Councillor Boxem and Councillor Clarke

**THAT the Community Energy Plan be received. Carried**

3.3 Strategic Plan Presentation by CPAD Committee Members

Mayor Horner introduced the committee members: James Godbold, Julie Pollock and Keith Lowry and they in turn provided an overview of the Strategic Plan. Mayor Horner noted the committee is now disbanded given the completion of the plan and provided her thanks and appreciation for all of their hard work on this plan.

Motion by Councillor Cufaro and Councillor Clark

**THAT the 2020-2024 Strategic Plan be approved. Carried**

**4.0 PUBLIC WORKS**

4.1 Winter Operations Plan

Motion by: Councillor Boxem and Deputy Mayor Hawkins

**THAT the Winter Operations Planning Document for Mulmur (2019-2020) be approved. Carried**

**5.0 TREASURY**

5.1 2020 Budget

The Treasurer provided an update of the budget as per the discussion during the November meeting. Due to these changes, the overall tax levy has increased to 2.38% from 1.95%. The Treasurer noted that notice will be given to the public to address the draft budget for the January meeting.

Motion by: Councillor Clark and Councillor Boxem

**THAT Mulmur Township Council receive the report of Heather Boston and the 2020 Budget Draft #2. Carried**

- 5.2 Year End Resolutions  
Motion by: Councillor Clark and Councillor Boxem  
**THAT Council:**
- 1) **Authorize the payment of accounts up to and including December 31, 2019;**
  - 2) **Transfer any future capital project deficits' out of reserves at the discretion of the Treasurer;**
  - 3) **Transfer amount out of Bridge reserves to cover any expenses occurred in 2019 into a reserve to be used next year;**
  - 4) **Transfer any unspent Economic Development expenses into a reserve to be used next year;**
  - 5) **Transfer unspent stripping expenses to an Aggregate Stripping Reserve;**
  - 6) **Transfer any unbudgeted water capital expenses out of Water Capital Reserves;**
  - 7) **Transfer unspent monies for ditching into a reserve to be used next year.**
  - 8) **Transfer any unspent monies for Paid Duty into a reserve to be used next year.**

**Carried**

- 5.3 Report, re Grants Policy  
Council provided some feedback on the policy and the application form. The Treasurer advised that the Feb 1<sup>st</sup> date should be changes to Nov 30<sup>th</sup> being the deadline for reporting.  
Motion by: Councillor Clark and Deputy Mayor Hawkins  
**THAT the Grants Policy and Application dated December 11, 2019 as amended be approved. Carried**

- 5.4 Section 357/358 Municipal Act, 2001 and 2019 Assessment Reductions  
Motion by: Deputy Mayor Hawkins and Councillor Cufaro  
**THAT Council approve the following S357/358 of the Municipal Act, 2001, 2019 assessment reductions: Roll #6-03100- reduce RT by \$681,317 due to tax class change. Carried**

## **6.0 ADMINISTRATION**

- 6.1 Report, re Delegation Policy  
Motion by: Councillor Clark and Councillor Boxem  
**THAT the Delegation Policy dated December 11, 2019 be approved. Carried**
- 6.2 Report, Special Occasion/Significant Events Policy  
Motion by: Deputy Mayor Hawkins and Councillor Boxem  
**THAT the Special Occasion/Significant Events Policy dated December 11, 2019 be approved. Carried**
- 6.3 Report, Accessibility Policies  
Motion by: Deputy Mayor Hawkins and Councillor Cufaro  
**THAT the Accessibility Policy and the Integrated Accessibility Standards – Design of Public Spaces dated December 11, 2019 be approved. Carried**
- 6.4 Report, Recreation Efficiency Study RFP  
Motion by: Deputy Mayor Hawkins and Councillor Clark  
**THAT Council accepts the proposal from Sierra Planning and Management in the amount of \$54,280 plus HST with contributions of \$16, 197.50 plus HST from Melancthon and \$38,082.50 plus HST from Mulmur. Carried**

## **7.0 PLANNING**

- 7.1 Report, re Agricultural Land Base  
Motion by: Councillor Cufaro and Councillor Clark

**THAT the Agricultural Land Base Report dated December 11, 2019 be received for information and that the Planner be requested to bring back another report/revised map with the Natural Heritage Features identified, along with the Simcoe County mapping and that the map incorporate the feedback provided. Carried**

## **8.0 COMMITTEE MINUTES AND SUB-COMMITTEE REPORTS**

- 8.1 Shelburne & District Fire Board (October 1, 2019)
- 8.2 Rosemont District Fire Board (October 21, 2019)
- 8.3 NVCA Board Meeting Highlights October 25, 2019
- 8.4 Dufferin County Council (verbal update only)
- 8.5 Mulmur Events Committee (November 13, 2019)
- 8.6 Bridging the Digital Divide Conference (Mayor Horner)
- 8.7 Community Planning & Development (November 18, 2019)
- 8.8 Mulmur Police Services Board (November 27, 2019)
- 8.9 NVCA Board Meeting Highlights November 22, 2019
- 8.10 Shelburne Public Library Minutes (October 15, 2019) and Budget
- 8.11 Roads Safety Committee Minutes (November 18, 2019)
- 8.12 Mulmur-Melancthon Fire Board Budget
- 8.13 Nottawasaga Valley Source Protection Authority-Replacement of Municipal Members

Motion by: Councillor Cufaro and Councillor Clark

**THAT the budgets for the Shelburne & District Fire Board, the Rosemont District Fire Board, the Mulmur-Melancthon District Fire Board and the Shelburne Public Library be approved; AND FURTHER THAT the resolution of the Mulmur Police Services Board regarding motorcycle noise be endorsed. Carried**

## **9.0 INFORMATION ITEMS**

- 9.1 Town of Prescott, October 28, 2019, Building Code
- 9.2 Town of Amherstburg, November 25, 2019, Climate Emergency
- 9.3 Town of Amherstburg, November 25, 2019, Joint and Several Liability Consultation
- 9.4 Township of Stirling Rawdon, November 5, 2019, Municipal Liability and Insurance Costs
- 9.5 Township of Ramara, November 7, 2019, Conservation Authority Exit Clause
- 9.6 Town of Whitchurch-Stouffville, November 19, 2019, Ban of Single-Use Disposable Wipes
- 9.7 Township of Greater Madawaska, November 18, 2019, Electronic Delegation
- 9.8 Ontario Energy Board Notice
- 9.9 Ontario's Regional Development Program
- 9.10 Municipal Modernization Program
- 9.11 Ministry of Economic Development, Job Creation and Trade
- 9.12 Ministry of Economic Development, November 13, 2019, Job Site Challenge
- 9.13 Letter to Audrey Phillips, re Special Events By-Law
- 9.14 Township of Melancthon, November 27, 2019, Notice of Passing
- 9.15 Township of Mulmur, Building Permits for October 2019 and November 2019

Motion by: Councillor Clark and Councillor Cufaro

**THAT Council receives the information items as copied and circulated and that the following items be endorsed: 9.2, 9.3, 9.4 and 9.6 Carried**

Motion by: Deputy Mayor Hawkins and Councillor Clark

That item 9.5 be endorsed.

Councillor Boxem requested a recorded vote with the members voting as follows:

Councillor Boxem – nay  
Councillor Clark – nay  
Councillor Cufaro – yea  
Deputy Mayor Hawkins – yea  
Mayor Horner – nay

Motion Lost

**10.0 CLOSED SESSION** – no items

**11.0 ITEMS FOR FUTURE MEETINGS**

**12.0 NOTICES OF MOTION (if any)**

12.1 Councillor Clark – recycling/reducing waste (plastics)

Motion by: Councillor Clark and Councillor Cufaro

**THAT staff investigate what other area municipalities are doing in terms of recycling programs and reducing waste and that staff bring back options for Mulmur Council to consider. Carried**

**13.0 PASSING OF BY-LAWS**

Passing the following by-laws:

57-2019	Agreement with Fire Marque
58-2019	Fees and Charges By-Law
59-2019	Zoning By-Law Amendment (Piaga Investments)
60-2019	Agreement with Vianet (Honeywood)
61-2019	Right of Way Agreement (Wagner)
62-2019	Cost recovery with Respect to Fire Department Specific Response
63-2019	Confirmatory By-Law

Motion by: Councillor Clark and Councillor Boxem

**That By-laws 57-2019 to 63-2019 inclusive be approved. Carried**

Meeting adjournment

Motion by Councillor Boxem and Deputy Mayor Hawkins

**THAT Council adjourns the meeting at 5:14 pm to meet again on Wednesday January 15<sup>th</sup>, 2020 or at the call of the Chair. Carried**

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Mayor

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Clerk