



COUNCIL MINUTES December 8, 2021 9:00AM

Council Present: Mayor Horner, Deputy Mayor Hawkins, Councillor Boxem, Councillor Clark and Councillor Cufaro

Staff Present: Tracey Atkinson – CAO/Clerk/Planner, Heather Boston - Treasurer, John Willmetts, Director of Public Works, Roseann Knechtel - Deputy Clerk

1.1 CALL TO ORDER

The Mayor called the meeting to order at 9:02 a.m.

2.0 LAND ACKNOWLEDGEMENT

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

3.0 APPROVAL OF THE AGENDA

Moved by Cufaro and Seconded by Clark

THAT Council approve the agenda.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

4.0 MINUTES OF THE PREVIOUS MEETING

Moved by Hawkins and Seconded by Boxem

THAT the Minutes of November 3, 2021 are approved.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	

Deputy Mayor Hawkins Y
Mayor Horner Y

CARRIED.

5.0 DISCUSSION ARISING OUT OF THE MINUTES - NONE

6.0 DISCLOSURE OF PECUNIARY INTERESTS - NONE

7.0 FIFTEEN MINUTE QUESTION PERIOD

Mayor Horner recognized the Indigenous and Cultural Mindfulness training completed by staff and Council on November 24, 2021. Council commended George Couchie and Redtail Hawk Consulting for the transformative daylong session, recommending the training to all.

8.0 PUBLIC MEETINGS

Moved by Hawkins and Seconded by Clark

THAT Council recess the regular meeting at 9:14 a.m. to hold a public meeting pursuant to Section 34 of the Planning Act and in accordance with the Township of Mulmur Procedural Bylaw to consider and allow Mulmur property owners to ask questions regarding the Z08-2021 McKnight Zoning Amendment and the 2022 Draft Budget.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

8.1 Z08-2021 MCKNIGHT ZONING BYLAW AMENDMENT (9:15AM)

Mayor Horner welcomed the public and provided an overview of the proposed amendment to obtain public input on Z08-2021 McKnight Zoning Amendment Application to provide relief to the lot coverage and interior side yard set backs.

Roseann Knechtel, Planning Coordinator provided an overview to the property, zoning and official plan designations. Support has been received from the surrounding neighbours, specifically the neighbouring property to the west in which the relief from the setback would encroach upon.

Marie LeRoux, Planner for the applicant presented on behalf of the McKnight's providing Council with reasoning for amendment request. The owners and immediate neighbour, Colin Simpson spoke in support of the application.

Council discussion ensued regarding the need for a new septic bed, driveway relocation, and the preservation of trees and a landscaping strip between the subject lands and neighbouring property to the west.

Direction was given to amend the draft bylaw based on comments received from the public and Council.

The Mayor confirmed that a decision may be made later in the meeting.

8.2 2022 DRAFT BUDGET (9:30AM)

Mayor Horner welcomed the public in attendance to the public budget meeting to obtain public input on the 2022 draft budget.

Heather Boston, Treasurer presented the changes made to the second draft budget as directed by Council at the last regular meeting.

Public comments were received from Ruth Rindinella regarding the Events Committee budget. Heather Boston confirmed that the events committee budget had been increased to \$5,000 with an offsetting revenue amount of \$2,000.

Council discussion ensued regarding grass cutting, insurance, streetlighting expense, reserves, the use of development charges, and the impact of out of date MPAC assessments.

Mayor Horner thanked the public for their input. The budget will be presented for a third time on January 12, 2022.

Moved by Clark and Seconded by Boxem

THAT Council adjourns the public meeting and returns to the regular meeting at 10:39 am.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

Council recessed from 10:39 a.m. to 10:53 a.m.

9.0 DEPUTATIONS AND INVITATIONS - NONE

10.0 PUBLIC WORKS

10.1 2021-2022 Winter Operations Plan

John Willmetts, Director of Public Works spoke to the implications of the winter operations plan and changes made from the previous year. Willmetts confirmed the Public Works department is now at full staff compliment and operating two shifts for the winter season.

Moved by Boxem and Seconded by Cufaro

THAT Council adopts the 2021-2022 Winter Operations Plan for the Township of Mulmur as attached as Schedule A.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

10.2 Recreational Structure Replacement

Roseann Knechtel, Deputy Clerk and Heather Boston, Treasurer presented on the findings from the playground inspections and financial implications of the replacement of playground structures.

Council discussion ensued regarding the location of the Honeywood playground and consultation with the NDCC Board of Management.

Direction was given to staff to consult with the NDCC Board of Management on the replacement of the playground structure.

Moved by Cufaro and Seconded by Clark

THAT Council approve the removal and replacement of the play structure in Honeywood in the 2022 budget to be funded through grant opportunities, Recreational Development Charges and Reserves to a maximum of \$50,000.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

Moved by Hawkins and Seconded by Clark

THAT Council direct staff to obtain public input on the replacement of the playground at Thomson Trail for consideration in the 2023 budget;

AND THAT Council direct staff to complete the recommended actions in 2022 at the Thomson Trail Park:

1. Maintenance of protective surfacing around the playground
2. Tightening of all loose components on the playground structure
3. Removal and replacement of broken signage

AND THAT Council direct staff to complete the recommended actions in 2022 at the Mansfield Community Park:

1. Maintenance and re-grading of protective surfacing around the playground
2. Removal of trees surrounding the swing set to obtain the required encroachment zones
3. Installation of protective surfacing around the swing set
4. Trimming exposed bolts of the swing set

AND FURTHER THAT a replacement strategy for playground structures be included in the Township's asset management plan with a trigger for replacement consideration at 14-years of age.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

11.0 TREASURY

11.1 Year End Motions

Heather Boston, Treasurer, presented the 2021 year-end motions.

Moved by Boxem and Seconded by Cufaro

THAT Council authorize the

1. Transfer any unspent COVID-19 Recovery Funding into a reserve to be used next year;
2. Transfer any unspent by-law enforcement expense into the Planning Reserve;
3. Transfer any unspent monies for ditching into the Road Reserve;
4. Transfer any unspent Mulmur Events Expenses into the Events Reserve;
5. Transfer any unspent Economic Development expenses into the Economic Development Reserve;
6. Transfer any unbudgeted water capital expenses out of Water Capital Reserves.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

11.2 S.357 Report

Heather Boston, Treasurer, presented the S357/358 applications received for assessment reductions.

Moved by Boxem and Seconded by Clark

THAT Council approve the following S357/358 of The Municipal Act, 2001, assessment reductions:

1. Roll #3-06900 – reduce 2020 & 2021 FT by 19,000 due to damage and substantially unusable barn
2. Roll #3-19500 – reduce 2021 RT by 90,000 due to gross or manifest clerical/factual error in assessment value
3. Roll #6-04015 – reduce 2019 RT by 187,661 and FT by 1,831 due to damaged and substantially unusable demolished old farmhouse to construct new one
4. Roll #6-04015 – reduce 2020 & 2021 RT by 208,000 and FT by 2,000 due to damaged and substantially unusable demolished old farmhouse to construct new one

AND THAT Council direct staff to draft a by-law to delegate authority to the Township Treasurer or his/her designate to cancel, reduce refund or increase taxes in accordance with Sections 354,357, 358, 359 of the Municipal Act and apportion unpaid taxes accordingly under Section 356 of the Municipal Act.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

11.3 Shelburne District Fire Board 2022 Budget

Council reviewed the 2022 Budget presented by the Shelburne & District Fire Board and questioned why a capital budget has not been presented. Mayor Horner confirmed that the capital budget is still under consideration at the Board level.

Direction was given to staff to contact the Secretary of the Shelburne & District Fire Board to request a variance column be included in the budget moving forward and obtain clarification on false alarm revenue, inspection revenue and insurance revenue.

Moved by Hawkins and Seconded by Clark

THAT Council defer approving the Shelburne and District Fire Board of Management 2022 Operating Budget pending clarification on budgeted revenue.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

11.4 Rosemont District Fire Board 2022 Budget

Council reviewed the 2022 Budget presented by the Rosemont & District Fire Board.

Moved by Boxem and Seconded by Clark

THAT Council approve the Rosemont and District Fire Board 2022 Operating Budget in the amount of \$325,511.00 and Capital Budget of \$194,000.00 as presented.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

11.5 Mulmur-Melancthon Fire Board 2022 Budget

Council reviewed the 2022 Budget presented by the Mulmur-Melancthon Fire Board.

Moved by Hawkins and Seconded by Cufaro

THAT Council approve the Mulmur-Melancthon Fire Board 2022 Operating Budget in the amount of \$233,262 and Capital Budget of \$137,000 as presented.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

Council recessed from 12:01 p.m. to 1:01 p.m.

12.0 ADMINISTRATION

12.1 Committee Report

Roseann Knechtel, Deputy Clerk, presented the draft 2022 meeting schedule and current vacancies for Council's Committees and Boards. Discussion ensued filling the vacancy on the Police Service Board.

Moved by Boxem and Seconded by Clark

THAT Council approve/receive the request from the Roads Safety Committee to amend the Roads Safety Committee Terms of Reference to allow for quarterly meetings in 2022;

AND FURTHER THAT Council approve the tentative 2022 meeting dates for the remaining Committees and Boards as presented.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

12.2 Election Signage Report

Roseann Knechtel, Deputy Clerk, presented the legal opinion and proposed amendments to the Township's sign bylaw as a way of regulating election signage.

Council discussed that candidates, including current Council members, can choose not to use signage, but that Council as a whole cannot pass a motion which would prohibit signage.

Moved by Boxem and Seconded by Cufaro

THAT Council direct staff to draft an amendment to the Township Sign By-law #20-2009 to include the following:

1. A definition of an election sign;
2. Prohibiting election signage on Township property containing municipal buildings or park facilities and within site triangles;
3. Extending the removal of election signage to 72 hours following voting day.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

Moved by Clark and Seconded by Hawkins

THAT Council requests the County of Dufferin consider ways to recycle election signage in 2022 as a way to support federal, provincial and municipal elections and reduce waste.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

12.3 Truth and Reconciliation Calls to Action

Roseann Knechtel, Deputy Clerk, presented the calls to action directed at municipal government. Council discussed each action item and what Mulmur can do to accomplish the call at a local level.

Moved by Boxem and Seconded by Cufaro

WHEREAS the Truth and Reconciliation Commission released 94 Calls to Action to redress the legacy of residential school and advance the process of reconciliation;

AND WHEREAS the Council of the Corporation of the Township of Mulmur has reviewed the Calls to Action directed at municipal government;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Mulmur take the following actions to address the Truth and Reconciliation Commission's Calles to Action directed at municipal government;

- THAT Council supports the implementation of Jordan's Principle;
- THAT Council permanently waives administrative fees related to name changes and revision of official documents for residential school survivors;
- THAT Council requests an update from the Central West Local Health Integration Network and Headwaters Health Care Centre to provide an update on the steps taken to address the Truth and Reconciliation Commission's Call to Action #23 and encourage cultural competency training for all healthcare professionals in Dufferin County be completed by the end of 2022;
- THAT Council further calls for the Ontario Government to take action on addressing the Truth and Reconciliation Commission's Call to Action #23;
- THAT Council requests an update from the Caledon Dufferin Victim Services on the steps taken to address the Truth and Reconciliation Commission's Call to Action #40 to create adequately funded and accessible Aboriginal-specific victim programs and services in Dufferin County;
- THAT Council further calls for the Ontario Government to take action on addressing the Truth and Reconciliation Commission's Call to Action #40, specifically making these programs and services available within Aboriginal communities;
- THAT Council calls upon the Ontario Government to take action on the Truth and Reconciliation Commission's Call to Action #43 and move forward with passing Bill 76, the United Nations Declaration on the Rights of Indigenous People Act;
- THAT Council commits to ensuring that Mulmur's policies and bylaws do not rely on the colonial concepts of terra nullius;
- THAT Council commits to providing the National Council for Reconciliation, annual report and current data as requested;
- THAT Council commits to providing skill-based training and/or information sessions including but not limited to intercultural competency, conflict resolution, human rights and anti-racism for all elected officials, residents and staff of the Township of Mulmur;
- THAT Council requests an update from the Dufferin Peel Catholic School Board, Conseil Scolaire Catholique MonAvenir on the steps taken to address the Truth and Reconciliation Commission's Call to Action #64;

- THAT Council recognizes the recent funding and commitment made by the Ontario Government to address the Truth and Reconciliation Commission's Calls to Action #62 and #63 and urges the Ontario Government to also address the Truth and Reconciliation Commission's Call to Action #64 by including curriculum on comparative religious studies in denominational schools;
- THAT Council further their commitment to commemorating the legacy of residential schools and honouring residential school survivors by annually recognizing September 30th as the National Day for Truth and Reconciliation;
- THAT Council open the first Council meeting in September each year with a moment of silence to pay respect to the innocent lives lost within the Canadian Residential School system;
- THAT Council direct staff to work in collaboration with the Dufferin County Cultural Resource Circle to encourage Dufferin County residents to share their stories with the National Centre for Truth and Reconciliation, Mulmur Township and local libraries;
- THAT Council direct staff to request educational materials from the Museum of Dufferin, Indigenous Sport & Wellness Ontario, and/or other applicable agencies for distribution to Mulmur residents telling the national story of Aboriginal athletes in history;
- THAT Council direct staff to amend the Community Grant Policy to include a section to support Aboriginal athletic development/growth and support for the North American Indigenous Games and encourage the Ontario Government to provide financial support;

THEREFORE IT FINALLY BE RESOLVED THAT this motion be forwarded to the Premier of Ontario, Ministry of Health and Long-Term Care, Ministry of the Attorney General, Ministry of Indigenous Affairs, Ministry of Education, Caledon Dufferin Victim Services, Central West Local Health Integration Network, Headwaters Health Care Centre, Local Libraries, Dufferin Peel Catholic School Board, Conseil Scolaire Catholique MonAvenir, Dufferin Caledon MPP Sylvia Jones, Dufferin County and all Ontario municipalities.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

13.0 PLANNING - NONE

14.0 COMMITTEE MINUTES AND SUB-COMMITTEE REPORTS

- 14.1 Shelburne Public Library Minutes: June 15, 2021**
- 14.2 Shelburne Public Library Minutes: July 5, 2021**
- 14.3 Shelburne Public Library Minutes: September 21, 2021**
- 14.4 NDCC Board of Management Minutes – September 30, 2021**
- 14.5 Shelburne Public Library Board Minutes: October 19, 2021**
- 14.6 NDCC Board of Management Minutes - October 25, 2021**
- 14.7 Dufferin County Council Minutes: October 28, 2021**
- 14.8 Rosemont District Fire Board Minutes: November 1, 2021**
- 14.9 Dufferin County Council Minutes: November 11, 2021**
- 14.10 Mulmur-Melancthon Fire Board Minutes: November 16, 2021**
- 14.11 Joint Recreation Subcommittee: November 18, 2021**
- 14.12 Joint Recreation Subcommittee: November 22, 2021**
- 14.13 Roads Safety Committee Minutes: November 22, 2021**
- 14.14 Joint Recreation Subcommittee: December 1, 2021**

- 14.15 Roads Safety Committee 2021 Annual Report**
- 14.16 Economic Development Committee 2021 Annual Report**
- 14.17 Roads Safety Committee Motions to Council**

Moved by Cufaro and Seconded by Boxem

THAT Council receive the Committee Minutes and Sub-Committee Reports as copied and circulated;

AND THAT Council recommends the OPP continue to monitor the following areas for Paid Duty: County Road 21, 10 Sideroad, Airport Road, River Road and 20 Sideroad;

AND FURTHER THAT Council requests the OPP Traffic Officers monitor County Rd 21 as a high motor vehicle collision area in Mulmur as approximately one third of all MVC's within the Township occur on County Road 21.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

15.0 INFORMATION ITEMS (REPORTS, LETTERS)

- 15.1 Development Charge Index**
- 15.2 NVCA Highlights: November 2021**

- 15.3 Municipality of Mattice-Val Cote Resolution: MPAC Assessment**
- 15.4 City of Kitchener Resolution: Conversion Therapy**

- 15.5 **City of Kitchener Resolution: Fire Safety Measurers**
- 15.6 **City of St. Catherine's Resolution: National Childcare**

Moved by Hawkins and Seconded by Boxem

THAT Council receive the information items as copied.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

16.0 CLOSED SESSION

Moved by Hawkins and Seconded by Cufaro

THAT Council adjourn to closed session at 2:48 p.m. pursuant to Section 239 of the Municipal Act, 2001 as amended for two (2) matters regarding personal matters about an identifiable individual, including municipal or local board employees [239(2)(b)].

16.1 Personal matters about an identifiable individual

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

Moved by Boxem and Seconded by Hawkins

THAT Council do rise out of closed session and into open session at 4:40 p.m. with the following direction and motion:

Direction was given to staff in closed session with respect to the North Dufferin Community Centre Board of Management and staffing at the North Dufferin Community Centre.

THAT Council temporarily appoint Cheryl Russel to sit as Mulmur's Representative on the Police Service Board to fill an immediate vacancy for the remainder of the Council term.

	Yea	Nay
Councillor Boxem	Y	

Councillor Clark	Y
Councillor Cufaro	Y
Deputy Mayor Hawkins	Y
Mayor Horner	Y

CARRIED.

17.0 ITEMS FOR FUTURE MEETINGS

- 17.1 Report: Phragmites in Mulmur**
- 17.2 Report: Fireworks Regulations**
- 17.3 Bylaw Enforcement Policy Amendment**
- 17.4 Climate Change Presentation – February 2, 2022**
- 17.5 Sign Bylaw Amendment**
- 17.6 Delegation of Authority for Tax Reductions**

18.0 NOTICE OF MOTION – NONE

19.0 PASSING OF BY-LAWS

- 19.1 Z08-2021 Zoning Bylaw Amendment (McKnight)**
- 19.2 Municipal Emergency Management Bylaw Amendment**
- 19.3 Confirmatory By-Law**

Moved by Hawkins and Seconded by Clark

THAT By-Laws 19.1 be deferred;

AND THAT 19.2 and 19.3 be approved.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

19.0 ADJOURNMENT

Moved by Cufaro and Seconded by Hawkins

THAT Council adjourns the meeting at 4:53 p.m. to meet again on Wednesday January 12, 2022 at 9:00 a.m. or at the call of the Chair.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	

Mayor Horner

Y

CARRIED.

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Janet Horner, Mayor

.....
Tracey Atkinson, Clerk

DRAFT