



**ELECTRONIC  
COUNCIL MINUTES  
November 4, 2020 9:00AM**

Present: Mayor Horner, Deputy Mayor Hawkins, Councillors Boxem, Clark and Cufaro (all through video conferencing).

Staff Present: Tracey Atkinson – CAO, Heather Boston, Treasurer, John Willmetts – Public Works (all through video conferencing).

**1.1 Meeting called to order**

The meeting was called to order at 9:07 a.m. by Mayor Horner. The meeting was held using electronic “Zoom” application. The session was held with the capacity of up to 100 users by video and/or audio. Delegates and approximately 20 public users were present for parts of the meeting.

**1.2 Approval of the Agenda**

**Moved by: Clark and Seconded by: Boxem**

THAT Council approve the agenda.

**CARRIED**

**1.3 Land Acknowledgement**

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

**1.4 Passing of the previous meeting minutes**

**a) Regular Council Meeting - October 7, 2020 – Minutes**

**Moved by: Boxem and Seconded by Cufaro**

THAT the Minutes of October 7, 2020 are approved.

**CARRIED**

**b) Special Joint Council Meeting – June 3, 2020 – Minutes**

**Moved by: Clark and Seconded by: Boxem**

THAT the June 3, 2020 Minutes of the Special Joint Meeting of the Township of Mulmur and the Township of Melancthon are approved.

**CARRIED**

**1.5 Declaration of pecuniary interest - None**

**1.6 Fifteen-minute question period** (all questions must be submitted to the Clerk at info@mulmur.ca, a minimum of 24 hours before the meeting date)

**The Following question was received from Lisa Swinton**

Could Council please inform us as to the decision that was reached between the CAO and Mayor regarding the participation of Mulmur in the Natural Asset Inventory Initiative that was requested by Dufferin County. There are no minutes posted as of October 23rd to provide this information. If the Mayor and CAO decided not to participate, could an explanation also be provided? Do staff require more support, for example? The residents of Mulmur have repeatedly expressed concerns about protecting natural heritage, so it would be reassuring to know that we have indeed joined in with the County's efforts to enumerate it. Thank you in advance

The following response was provided:

The Township of Mulmur is participating in the Natural Asset Inventory Initiative that was requested by Dufferin County. Township staff have completed the paperwork and provided the first set of information that was requested.

**1.7 Community Recognition:**

Bert Tupling - Years of service with the North Dufferin Community Centre (involvement since 1966)

**2.0 PUBLIC MEETINGS**

**Moved by: Boxem and Seconded by: Boxem**

That Council recesses the regular meeting at 9:50 to hold a public meeting pursuant to Sections 53(5) & 34 of the Planning Act to consider:

- 2.1 Z1-2020 SOMERVILLE NURSERIES INC. (9:20 a PART LOT 30, CONCESSION 6, AIRPORT ROAD
- 2.2 Z2-2020 2480415 ONTARIO INC. (Mansfield West Gas Station) CON 6 EHS PT LOT 10 AND RP 7R6201 PARTS 3 TO 5

**CARRIED**

Z1-2020 was presented by Jamie Robinson, MHBC who spoke on behalf of application. Paul Fraser (owner) answered questions posed by Council. A by-law was considered later in the meeting.

Z2-2020 was presented by the Township Planner. Council questions the scale, illumination, and options to provide something with more heritage look. Council identified the precedent set across the road. The following individuals spoke on the application: Jim Woods (for the applicant) and Flora Nadafi (neighbour). The applicant spoke to the light intensity, dimming and opportunities to turn off during closed hours. A revised by-law was considered later in the meeting.

**Moved by: Boxem and Seconded by: Cufaro**

That Council adjourns the Planning Act (1990) public meeting and returns to the regular meeting at 10:36 a.m.

**CARRIED**

**3.0 DEPUTATIONS AND INVITATIONS**

**3.1 Frank Cowan Insurance, Brian Anderson and Colin Smith (Verbal Update)  
Re: Cycle Routes on Municipal Road**

Mr. Anderson, Frank Cowan Insurance provided an overview of the current legislation related to cycle routes on Municipal roads. Discussion ensued on liability, sanctioning, winter maintenance responsibilities and bike/tractor conflicts. Staff to look into possible routes taking into account speed, traffic volume, sight lines, road width and other potential obstructions and report back to Council.

**Moved by: Clark and Seconded by: Boxem**

THAT Council receive the delegation of Frank Cowan Insurance, Brian Anderson and Colin Smith regarding Cycle Routes on Municipal Roads and to accept Brian Anderson's offer to review the proposed routes with Township staff and Cycling Committee.

**CARRIED**

A recorded Vote was requested by Councillor Cufaro

Boxem	Yes
Clark	Yes
Cufaro	No
Hawkins	Yes
Horner	Yes

**CARRIED**

**3.2 Watson and Associates Economists Ltd., Sean-Michael Stephen  
Re: 2020 Water Rate Study and O. Reg. 453/07 Financial Plan**

**Moved by: Hawkins and Seconded by: Cufaro**

THAT Council provide for the recovery of all water costs through full cost recovery rates:

AND THAT Council approve the 2021 water rates as presented;

AND THAT Council direct staff to consider the results of the Rate Study in future amendments to the Town's asset management plan

AND THAT The Township of Mulmur Financial Plan prepared by Watson & Associates Economists Ltd. Dated October 27, 2020 be approved;

AND THAT Notice of availability of the Financial Plan be advertised;

AND THAT The Financial Plan, the Council Resolution approving the Financial Plan, and the Water Rate Study underpinning the Financial Plan be submitted to the Ministry of Municipal Affairs and Housing. (O.Reg. 453/07, Section 3 (1) 6);

AND FURTHER THAT The Council Resolution approving the Financial Plan be submitted to the Ministry of the Environment, satisfying the requirements under the Safe Drinking Water Act. (S.D.W.A. Section 32 (5) 2 ii)

**CARRIED**

#### **4.0 PUBLIC WORKS**

##### **4.1 Streetlights**

**Moved by: Hawkins and Seconded by: Cufaro**

THAT Council receive the report of John Willmetts, Director of Public Works;

AND THAT Council approve the upgrade to the Township streetlights, pending grant approval.

**CARRIED**

#### **5.0 TREASURY**

##### **5.1 COVID-19 Financial Update #4**

**Moved by: Boxem and Seconded by: Clark**

THAT Council receive the report of Heather Boston, Treasurer, COVID-19 Financial Update #4

**CARRIED**

##### **5.2 2021 Draft Budget (First Draft)**

Discussion ensued on the draft budget (first draft). Staff to make revisions as requested by Council.

**Moved by: Clark and Seconded by: Cufaro**

THAT Mulmur Township Council receive the report of Heather Boston, Treasurer, 2021 Budget Draft #1.

**CARRIED**

#### **6.0 ADMINISTRATION**

##### **6.1 Third Party - Energy Efficiency Retrofit and LIC Financing Program for Ontario Re: Draft Program Design for Municipal Input**

**Moved by: Boxem and Seconded by: Hawkins**

THAT the matter be deferred and that the Treasurer report back on the financing mechanism.

**CARRIED**

**6.2 Staff Memo - Nuisance Lighting By-law – Status Update**

**Moved by: Clark and Seconded by: Hawkins**

THAT Council receive the memo dated November 4, 2020 regarding information on a nuisance lighting by-law.

AND THAT COUNCIL directs staff to not proceed with a nuisance lighting by-law at this time and to monitor complaints received regarding lighting and report back on any issues received.

**CARRIED**

**6.3 Draft By-law Prohibiting ATV use on Township Roads**

Discussion ensued on the definition of highways, as noted in the proposed by-law. Council directed staff to ensure that both open and unopened roads are included, even if they are not maintained, as well as road allowances. Further direction was given to staff to research individuals with disabilities who are dependent on their off-road vehicles.

**Moved by: Cufaro and Seconded by: Hawkins**

THAT Council receive the draft By-law regarding prohibiting of Off-road Vehicles on Municipal Roads;

AND THAT COUNCIL directs staff to bring the by-law to the December 9, 2020 Council Meeting for final approval

**CARRIED**

**6.4 By-Law Enforcement Matters – Report of Mat Waterfield and Dustin Early**

**Moved by: Clark and Seconded by: Hawkins**

THAT Council receive the report of Mat Waterfield and Dustin Early

**CARRIED**

**6.5 Remembrance Day Services – Placement of Wreaths (verbal)**

Discussion ensued on the placement of wreaths, Councillor Cufaro will lay the wreaths at Mansfield and Mayor Horner will attend Shelburne. There is no Honeywood service.

**Moved by: Hawkins and Seconded by: Clark**

THAT Council discussed and organized Remembrance Day Services.

**CARRIED**

**6.6 Strategic Plan – Action Plan**

Council directed staff to review policies for attending business openings within the Community and report back to Council.

**Moved by: Hawkins and Seconded by: Cufaro**

THAT Council discussion of the Strategic Plan be deferred until the December meeting.

**CARRIED**

**6.7 EH!Tel Project and Public Meeting (verbal)**

**Moved by: Clark and Seconded by: Cufaro**

THAT Council discussed the Project and set a public meeting for December 9<sup>th</sup> at 11a..m, to be advertised in conjunction with the broadband and recreational survey mail-out.

**CARRIED**

**6.8 North Dufferin Community Centre Efficiency Study (verbal)**

**Moved by: Clark and Seconded by: Boxem**

Whereas the Townships of Melancthon and Mulmur, jointly, have commissioned Sierra Planning and Management to undertake the North Dufferin Community Centre (NDCC) Efficiency Review; and

Whereas the consultant has provided a draft report addressing the plans for future investment in the NDCC as well as alternative plans for replacement of the facility over time; and

Whereas, the long-term strategy is for the replacement of the community centre at the Honeywood campus subject to a full assessment of design and capital cost feasibility;

The Township of Mulmur resolve the following:

1. Receive the North Dufferin Community Centre Efficiency Review Report August, 2020, for information;
2. Instruct staff to develop a reserve fund and contributions strategy commencing in budget year 2021 and extending for a period of 5-7 years, as required;
3. Maintain a commitment to undertaking necessary annual capital investment as required on the advice of staff to maintain the operational functionality of

the arena for the foreseeable future pending a major retrofit or replacement;  
and

4. Resource internally or through consulting contracts, staff capacity to plan for the replacement of the facility over the medium term, and
5. Confirm the appropriate governance structure to oversee operations based on the advice of the consultant contained in the report.

**CARRIED**

## **6.9 Energy Plan Implementation**

**Moved by: Boxem and Seconded by: Clark**

THAT Council approved the report of Tracey Atkinson CAO, dated November 4, 2020.

AND THAT Council approved the energy plan, of Burnside Engineering, dated June 2020, and that implementation of said plan be considered as resources are available.

**CARRIED**

**Moved by: Clark and seconded by: Boxem**

THAT Council request additional information on tree planting, electric pick-up truck, LIC funding cost and estimate for solar on the fire hall so that Council can prioritize the activities.

**CARRIED**

**Moved by Hawkins and Seconded by Cufaro**

THAT Council requests that the County of Dufferin take a lead role in developing a template LIC program, the development of Info-Graphics for public consumption, installation of EV charging stations, and the continuation of the community DC4 committee.

**CARRIED**

## **7.0 PLANNING**

### **7.1 Mansfield Ski Proposal Update (verbal)**

The Planner provided an update that the October Delegation matrix was circulated to staff and anticipated to be completed for the December meeting. Staff have also been in direct contact with Ministry of Environment and our legal team.

**Moved by: Hawkins and Seconded by: Clark**

THAT Council receive the verbal update on the Mansfield Ski Proposal and set a public meeting for early 2021.

**CARRIED**

## **8.0 COMMITTEE MINUTES AND SUB-COMMITTEE REPORTS**

### **8.1 Dufferin County Council (verbal update only)**

### **8.2 Economic Development Committee – Draft Minutes dated October 15, 2020**

#### **Motion Passed at the Economic Development Committee**

Moved by McMonagle, and seconded by Rindenella

That EDC recommend to Mulmur Council that the Mulmur Cycling Map and Signage Materials contract be awarded to Christian Beausoleil in the amount of \$10,375.00. Carried.

### **8.3 Mulmur Melancthon Fire Board – Draft Minutes dated October 13, 2020**

### **8.4 Shelburne Public Library Board – Minutes dated May 19, 2020**

### **8.5 Shelburne Public Library Board – Minutes dated June 16, 2020**

### **8.6 Shelburne Public Library Board – Minutes dated July 21, 2020**

### **8.7 Shelburne Public Library Board – Minutes dated August 18, 2020**

### **8.8 Shelburne District Fire Board – Minutes dated July 28, 2020**

### **8.9 Nottawasaga Valley Conservation Report - Board Meeting Highlights September 25, 2020**

### **8.10 Police Service Board – Draft Minutes dated October 21, 2020**

### **8.11 North Dufferin Community Centre – Draft Minutes dated October 14, 2020**

### **8.12 Community Communications Committee – Verbal Update**

Council deferred making a decision on the EDC proposals until after the cycling routes have been reviewed.

**Moved by: Hawkins and Seconded by: Cufaro**

THAT Council receives the Committee Minutes and Sub-Committee Reports as copied and circulated.

**CARRIED**

## **9.0 INFORMATION ITEMS**

### **9.1 Graham Jones and Debbie Farquharson - Letter dated June 12, 2020**

Re: Thanks to the Township of Mulmur for Supporting Road Safety in Mulmur

### **9.2 Municipality of Tweed – Resolution dated October 8, 2020**

Re: Cannabis Production Facilities, Cannabis Act, and Health Canada Guidelines

### **9.3 Wollaston Township – Resolution dated October 8, 2020**

Re: Request to review the Municipal Elections Act

### **9.4 Township of Lake of Bays – Letter dated October 9, 2020**

Re: Reform to the Municipal Insurance Policy

### **9.5 City of St. Catherines – Letter dated October 9, 2020**

Re: Development Approval Requirements for Landfills - (Bill 197)

### **9.6 Headwaters Health Care – Message from Kim Delahunt, President & CEO**

Re: One Year Anniversary Reflections and Resolutions

### **9.7 Township of North Glengarry – Resolution dated September 28, 2020**

Re: Capital Expenditures under the Safe Restart Agreement



- 9.8 Office of the Solicitor General – Letter dated October 2, 2020**  
Re: Keeping Communities Across Ontario Safe – Update on work being done
- 9.9 North Dufferin Community Centre Efficiency Study**  
Re: Questionnaire
- 9.10 Ontario Energy Board Notice**  
Re: Approval to Increase Rates, to Recover Costs Associated with Meeting the Greenhouse Gas Pollution Pricing Act
- 9.11 Township of Oro-Medonte letter dated October 21, 2020**  
Re: Support for Declare Snowsports, Skiing and Snowboarding, Alpine and Nordic Essential in Stage 2
- 9.12 News Article dated October 18, 2020**  
Re: SpaceX earns license to provide Starlink Internet in Canada
- 9.13 Headwaters Health Care Centre**  
Re: Launch of Dufferin-Caledon COVID Remote Patient Monitoring Program
- 9.14 2020 Dufferin Farm Tour**  
Re: Link to Virtual Tour: <http://dufferinfarmtour.com/watch/>
- 9.15 Township of Mulmur - Operating Financial Update**  
Re: 2020 (January to October 26)
- 9.16 Sustainable Communities Conference**  
Re: Update from Councillor Shirley Boxem
- 9.17 Township of Mulmur – Paid Duty Statistics**  
Re: Year to Date
- 9.18 North Dufferin Community Centre**  
Re: Corona-Virus (COVID-19) Safety Guidelines (Provisional)
- 9.19 County of Dufferin**  
Business Retention and Expansion Report – October 2020

**Moved by: Hawkins and Seconded by: Clark**

THAT Council receives the information items as copied and circulated.

**CARRIED**

**10.0 CLOSED SESSION**

**Moved by: Clark and Seconded by: Cufaro**

THAT Council adjourn to closed session at 4:07pm pursuant to Section 239 (2) (b) and (f) of the *Municipal Act, 2001* S.O. 2001, Chapter 25, re (b) personal matters about an identifiable individual, including municipal or local board employees and approval of closed session minutes dated August 5, 2020.

**CARRIED**

**Moved by: Clark and Seconded by: Cufaro**

THAT Council do rise out of closed session in open session at 5:21 p.m.

**CARRIED**

**Moved by: Clark and Seconded by: Boxem**

THAT Council recognizes the shortfall in staff and note that the Township is significantly below the 2020 budget for staffing and thanks the Mulmur Township staff for their commitment and efforts during COVID-19, and provide flexibility to the CAO to retain consultants or advertise for a temporary full time Planning Assistant/Deputy Clerk within the budget and as necessary until April 2021.

**CARRIED**

**11.0 ITEMS FOR FUTURE MEETINGS**

- Special Event By-law (December)
- Food Truck /Refreshment Vehicle By-law (December)
- ATV By-law (December)
- Property Standards/Clean Yard By-law (2021)
- Fire Burn By-law (2021)
- Strategic Plan (December)
- Energy Research Report (tree planting, EV pick-up truck, LIC funding cost, fire hall solar) (2021)
- Mansfield Ski Public Info Session (2021)

**12.0 NOTICES OF MOTION (if any) - None**

**13.0 PASSING OF BY-LAWS**

**Passing the following by-laws:**

- 1) **Water Rate By-law - Amendment to Schedule I**
- 2) **Z1-2020 Somerville Nursery, being a by-law to fulfill consent conditions**
- 3) **Z2-2020 Mansfield Shell Station, being a be-law to permit a sign**
- 4) **Confirmatory By-Law**

**Moved by: Hawkins and Seconded by: Cufaro**

THAT By-Laws 1 to 4 be approved.

**CARRIED**

**14.0 MEETING ADJOURNMENT**

**Moved by: Hawkins and Seconded by: Boxem**

THAT Council adjourns the meeting at 5:28 to meet again on Wednesday December 9, 2020 or at the call of the Chair.

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**Janet Horner, Mayor**

.....  
**Tracey Atkinson, Acting Clerk**