

MEETING DETAILS

In-Person Meeting Location: Mulmur Township Offices, located at 758070 2nd Line East
Phone Connection: 1 647 374 4685 Canada / 1 647 558 0588 Canada
Video Connection: <https://us02web.zoom.us/j/84829988171>
Meeting ID: 848 2998 8171

PAGE	1.0	<u>CALL TO ORDER</u>
	2.0	<u>LAND ACKNOWLEDGEMENT</u>
	3.0	<u>APPROVAL OF THE AGENDA</u>
		Recommendation: THAT Council approve the agenda.
4	4.0	<u>MINUTES OF THE PREVIOUS MEETING</u>
		Recommendation: THAT the minutes of September 6, 2023 are approved.
	5.0	<u>DISCUSSION ARISING OUT OF THE MINUTES</u>
	6.0	<u>DISCLOSURE OF PECUNIARY INTERESTS</u>
	7.0	<u>PUBLIC QUESTION PERIOD</u>
	8.0	<u>REPORTS FOR DECISION</u>
15	8.1	Traffic Calming Measures – Terra Nova & River Road
		Recommendation: THAT Council receive the report of Roseann Knechtel, Deputy Clerk, and Bruce Crawford, Roads Supervisor, Traffic Calming Measures – Terra Nova;
		AND THAT Council approve the phased approach to traffic/noise management in Terra Nova & River Road with phase one being implemented as part of the 2024 budget.
21	8.2	2024 Budget and Fiscal Policy
		Recommendation: THAT Council receive the report of Heather Boston, Treasurer, 2024 Budget and Fiscal Policy;

AND THAT Council rescind the Fiscal Policy and direct staff to develop an internal staff procedure for the Township's annual budget.

31 **8.3 Growth Related Services Land Needs**

Recommendation: THAT Council receive the report of Tracey Atkinson CAO/Clerk/Planner; Growth Related Services and Land Needs;

AND THAT Council support the intention to acquire approximately 2 acres of land to accommodate growth related buildings/services in conjunction with parkland dedication for future development lands in Mansfield.

34 **8.4 Recreational Master Plan Land Needs**

Recommendation: THAT Council receive the report of Tracey Atkinson, CAO/Clerk/Planner; Land Needs to Implement Recreational Master Plan;

AND THAT Council support the intention to acquire parkland in accordance with the Planning Act to support the Township's Recreational Master Plan and a Multi-Use Community Hub, in addition to the lands for growth related buildings/services.

9.0 COMMITTEE MINUTES AND REPORTS

40 **9.1 Hills of Headwaters Collaborative Steering Minutes: July 13 2023**

42 **9.2 Mansfield Parks Advisory Committee Minutes: August 30, 2023**

45 **9.3 Rosemont District Fire Board Minutes: September 8, 2023**

50 **9.4 Economic Development Committee Minutes: September 12, 2023**

52 **9.5 Dufferin County Council Minutes: September 14, 2023**

72 **9.6 Hills of Headwaters Collaborative Steering Minutes: August 10, 2023**

77 **9.7 Mulmur-Melancthon Fire Board Minutes: September 19, 2023**

80 **9.8 Ontario Climate Caucus Meeting Notes: September 2023**

Recommendation: THAT Council receives the Committee Minutes and Sub-Committee Reports as copied and circulated.

10.0 REPORTS FOR INFORMATION

82 **10.1 Comco Tank Removal and Decommissioning Report**

113 **10.2 Ministry of the Solicitor General: Dufferin Police Service Board Composition**

115 **10.3 2024 OPP Annual Billing Statement**

126 **10.4 Ministry of the Environment, Conservation & Parks: Streamlining Permissions for Water Takings for Construction Site Dewatering Activities and Foundation Drains**

- 132 **10.5 Ministry of Municipal Affairs and Housing: Affordable Residential Unit Definition**
136 **10.6 Community Conversations Meeting Dates**
137 **10.7 NVCA Board Highlights September 2023**
139 **10.8 2024 NVCA Draft Budget**
186 **10.9 NVCA Correspondence**
188 **10.10 Primrose Elementary School: 2023 Community Grant Update**

Recommendation: THAT Council receives the information items as copied;

11.0 ENDORSEABLE MOTIONS

- 193 **11.1 Township of Melancthon: Bill C-310 Act to Amend the Income Tax Act**
196 **11.2 Town of Grimsby: Establishing a Guaranteed Livable Income**
200 **11.3 Town of Midland: Catch and Release Justice in Ontario**
201 **11.4 Catherine Fife, MPP Waterloo: Till Death Do Us Part**

Recommendation: THAT the following items be endorsed: _____

12.0 ITEMS FOR FUTURE MEETINGS

- 12.1** Strawberry Festival Report (November 2023)
12.2 Procedural By-law: Council Meeting Dates (November 2023)
12.3 5-year NDCC Capital Cost Projections (November 2023)
12.4 Fireworks Education Results (November 2023)
12.5 Arena Funding Formula and User Fees (Spring 2024)
12.6 Mono-Mulmur Townline Parking
12.7 NVCA Mandate
12.8 Strategic Plan (December 2023)

13.0 PASSING OF BY-LAWS

- 202 **13.1 Confirmatory By-Law**

Recommendation: THAT By-Law 13.1 be approved.

14.0 ADJOURNMENT

Recommendation: THAT Council adjourns the meeting at _____ to meet again on November 1, 2023 or at the call of the Chair.



COUNCIL MINUTES September 6, 2023 – 9:00 AM

Council Present: Mayor Horner, Deputy Mayor Hawkins, Councillor Clark and Cunningham, Lyon

Staff Present: Tracey Atkinson, CAO/Clerk/Planner, Heather Boston, Treasurer and Roseann Knechtel, Deputy Clerk, Daniella Waterfield, Treasury Assistant

1.0 **CALL TO ORDER**

The Mayor called the meeting to order at 9:01 a.m.

2.0 **LAND ACKNOWLEDGEMENT**

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

3.0 **APPROVAL OF THE AGENDA**

Moved by Clark and Seconded by Lyon

THAT Council approve the agenda.

CARRIED.

4.0 **MINUTES OF THE PREVIOUS MEETING**

Moved by Lyon and Seconded by Cunningham

THAT the minutes of July 5, 2023 are approved.

CARRIED.

5.0 **DISCUSSION ARISING OUT OF THE MINUTES**

Councillor Clark provided an update on the Jim Cuddy Jamboree in support of the Bruce Trail Conservancy.

6.0 **DISCLOSURE OF PECUNIARY INTERESTS - NONE**

7.0 PRESENTATIONS

7.1 2023 Summer Sandwich Smackdown Winner (Burger Bus)

Mayor Horner and Council welcomed Brenda Beattie-Gray and Albert Luce of the Burger Bus presenting a certificate of achievement.

7.2 Long Standing Service Award (Deputy Mayor Earl Hawkins)

Council recognized Deputy Mayor Earl Hawkins for 25 Years of Service on Mulmur Council. Earl first joined Mulmur Council in 1991 as a Councillor and continued to serve as a Councillor for approximately 18.5 years. In 2016, Earl became the Deputy Mayor, a position that he has proudly held for the last seven years. With 25 years of Council experience, as well as his extensive committee memberships, Earl continues to show his dedication and loyalty to the residents of Mulmur. Throughout his time on Council, Earl has made a lasting impact on the community and The Township of Mulmur is grateful to have an experienced leader like Earl on Council.

8.0 PUBLIC QUESTION PERIOD

Council received a question regarding ATV use on joint jurisdictions highways and whether discussions with neighbouring municipalities are taking place. Tracey Atkinson, CAO, responded that discussions with respect to signage have occurred and that a copy of the ATV Report will be shared with the Township of Clearview for continued conversations.

Council received concerns regarding the amount of salt and product used on County roads, along with address changes required as part of the County Road reclassifications. Mayor Horner responded that those concerns have yet to be addressed at a county level.

Council received concerns surrounding traffic and noise on River Road. Mayor Horner responded that Council has commenced discussions surrounding traffic calming, and a report is forthcoming. Residents are encouraged to contact the OPP with vehicle and traffic complaints.

Council received a question regarding the increased number of trucking and wrecking yard in Dufferin County and Mulmur's position on preserving its rural character. Mayor Horner responded that the County of Dufferin needs to be more active and that Mulmur is committed to preserving its landscape and ensuring responsible growth.

Council received concerns surrounding gravel pits and gravel trucks neighbouring Violet Hill in the Town of Mono. Mayor Horner spoke to the challenges of balancing the need for gravel, protection of farmland and provincial land use planning.

9.0 **PUBLIC MEETING**

Moved by Cunningham and Seconded by Lyon

THAT Council recess the regular meeting at 9:44 a.m. to hold a public meeting in accordance with the procedural by-law and pursuant to Section 17 and 26 of the Planning Act, as amended, to present and obtain public and agency input on Municipality's proposed Official Plan Amendment.

CARRIED.

Mayor Horner welcomed Mary Lou Tanner & Rob Fiedler from NPG Planning Solutions who presented a broad look at the Township's Official Plan, Provincial Policies, Dufferin County Official Plan, legislative updates and the draft Official Plan Amendment.

Tanner explained the Natural Heritage System and noted that very little changes were proposed to the Township's natural area designations, with policies balancing protection with reasonable judgement. The next steps in the Township's Official Plan Amendment including presenting a plan that addressed comments and concerns received at the public meeting for consideration.

Public Comments

Cheryl Russel expressed concerns with changes to wording in item 3 (fish), from 'shall maintain' to 'encourage to maintain'. Tanner confirmed with change was directed through the Provincial Policy Statement but will still allow Mulmur to continue their current levels of protection.

Taria Van Weesenbeek asked what residents should do when they see something happening that is questionable. Tanner explained that residents should first contact the Township, who can then direct the matter to the appropriate agency.

Leah Pressey noted that changes were listed in a table and requested the red-lined version be made available to the public. Pressey asked for the deadline to submit comments. Tanner encouraged comments to be submitted in the next 3-4 weeks.

Lisa Swinton sought clarification of NPG Planning Solutions' objectives and staff's role in guiding the amendment. Swinton sought confirmation on whether NPG considered the County's climate change ambitions within their recommendations. Tanner confirmed that looked at the Township's goals and previous work on the Garden Township with led to their suggestion on adding a section relating to rural and agricultural landscape. Tanner confirmed they spoke with Dufferin staff and examined Dufferin climate and had conversation with Dufferin staff. Swinton

provided comments on thermal assessment. Tanner responded that it would be further reviewed.

Council discussed classification of wetlands and the continued protection of local wetlands. Tanner confirmed that the Natural Heritage Designation retains the boundaries of local wetlands and that there are no proposed changes to the mapping.

Moved by Cunningham and Seconded by Hawkins

THAT Council adjourns the public meeting and returns to the regular meeting at 10:07 a.m.

CARRIED.

Council recessed at 10:07 a.m. and returned at 10:30 a.m.

10.0 DEPUTATIONS

10.1 NVCA - Doug Hevenor and Chris Hibberd, NVCA Mandate (10:00 am)

Mayor Horner welcomed Doug Hevenor and Chris Hibberd from the Nottawasaga Valley Conservation Authority who provided an overview of the NVCA's wetlands and watersheds.

Hevenor provided an overview of Categories 1 to 3, overall budget, lands owned in Simcoe County and one property in Mulmur and environmental education with the Simcoe County School Board.

Discussion ensued on Bill 23, the NVCA budget for wages and education, slope stability studies, monitoring of surface water and changes in verbiage from 'options' to 'categories'.

Hevenor confirmed that the wages and workload remain unchanged due to continued growth in the watershed and that the Upper Grand District School Board utilizes the Grand River and Credit Valley Conservation Authorities.

Hevenor further confirmed that the NVCA will transfer funds collected from municipalities between Category 1 and Category 3 items to cover and maintain the costs of all Category options stating Category 3 work is required for the success of Category 1.

Council encouraged the NVCA to reach out to Primrose Elementary School and parent council directly as they neighbour the Boyne River and Boyne Valley Provincial Park.

Moved by Lyon and Seconded by Cunningham

THAT Council receive the presentation from the Nottawasaga Valley Conservation Authority.

CARRIED.

11.0 REPORTS FOR DECISION

11.1 Cheque Signing Policy

Moved by Cunningham and Seconded by Hawkins

THAT Council receive the report of Heather Boston, Treasurer, Cheque Signing Policy;

AND THAT Council approve the amendments to the Township's cheque signing policy as presented.

CARRIED.

11.2 Administrative Roof Quote

Discussion ensued on the current roof conditions, life expectancy of metal and shingle rooves, pricing, environmental impacts and additions to the scope of work.

Moved by Cunningham and Seconded by Lyon

THAT Council receive the report of Heather Boston, Treasurer, Roof Replacement;

AND THAT Council defer the replacement of the Administrative Office Roof pending an evaluation.

CARRIED.

11.3 Parkland Dedication

Discussion ensued on proposed provincial policies, restrictive zoning and the opportunity for future development.

Moved by Clark and Seconded by Hawkins

THAT Council receive the report of Tracey Atkinson, Planner;

AND THAT Council support the partial payment of the Township's Parkland Dedication Fee in the amount of \$5,000 for each consent application (B01- 2023 and B02-2023);

AND FURTHER THAT the full Parkland Dedication Fee minus the \$5,000 be payable upon further development in accordance with the Township's Parkland Dedication By-law.

CARRIED.

11.4 Honeywood Cemetery

Discussion ensued on ownership, surveys and legislated requirements.

Moved by Cunningham and Seconded by Hawkins

THAT Council receive the report of Roseann Knechtel, Deputy Clerk, Honeywood Cemetery;

AND THAT Council approve the following recommendations:

1. THAT Council direct staff to incorporate the Honeywood Cemetery Price List into the 2024 Township's User Fees and Charges;
2. THAT Council encourage the Honeywood Cemetery Board to move forward with surveying the required lands of the Honeywood Cemetery to the BAO for approval;
3. THAT Council encourage the Honeywood Cemetery Board to pass a motion to support the legal transfer of title with all costs payable by the Honeywood Cemetery;
4. THAT Council request all original records and those moving forward be kept at the Township Office for safe record keeping, with copies being given to the Honeywood Cemetery Board to maintain daily operations;
5. THAT Council direct staff to move forward with appointing the Clerk and Deputy Clerk as the Registrar and Deputy Registrar for the Township of Mulmur.
6. THAT Council request the Honeywood Cemetery Board consult with the Township throughout the reconciliation process of the plot records to ensure all legislated requirements are being fulfilled;
7. AND FURTHER THAT the Council encourage staff and the members of the Honeywood Cemetery Board meet to develop a future transition/succession plan for the operations, care and maintenance of the Honeywood Cemetery.

CARRIED.

11.5 County of Dufferin Emergency Management Grant

Discussion ensued on the location of defibrillators and proposed purchases to be included as part of the 2024 budget.

Moved by Cunningham and Seconded by Lyon

THAT Council approve the 2024 Emergency Management Expenditure;

AND FURTHER THAT Council supports the funding request and authorize the Mayor and CAO to sign the funding application.

CARRIED.

Council recessed at 12:27 p.m. and returned at 1:30 p.m.

12.0 COMMITTEE MINUTES AND REPORTS

- 12.1 Hills of Headwaters Collaborative Steering Group Minutes: June 8, 2023**
- 12.2 Ontario Climate Caucus Meeting Notes: June 21, 2023**
- 12.3 Joint Council Meeting Minutes: June 29, 2023**
- 12.4 Economic Development Committee Minutes: July 7, 2023**
- 12.5 Dufferin County Council Minutes: July 13, 2023**
- 12.6 Dufferin County Council Statuary Meeting Minutes: July 13, 2023**
- 12.7 Dufferin County Council Minutes: July 27, 2023**

Moved by Cunningham and Seconded by Clark

THAT Council receives the Committee Minutes and Reports as copied and circulated.

CARRIED.

13.0 REPORTS FOR INFORMATION

- 13.1 Mulmur Q2 Financials**
- 13.2 Dufferin County Bridges/Road Reclassification Maps**
- 13.3 Community Safety and Well-Being Plan: 2022 Annual Report**
- 13.4 Election Signage**
- 13.5 Mulmur: RED Grant**
- 13.6 Dufferin County Notice of Adoption: OPA No. 3**
- 13.7 ATVs on Roadways**
- 13.8 Bridge 21 – Notice**
- 13.9 EDC Breakfast**
- 13.10 NVCA August Highlights**
- 13.11 Build Faster Fund**
- 13.12 City of Hamilton: Greenbelt Letter**
- 13.13 Hills of Headwaters News Release: 2024-2029 Strategic Plan**

- 13.14 Town of Orangeville: Support for Shared and Combined Services**
- 13.15 Town of Caledon: Dufferin Part III Provincial Offences Resolution**
- 13.16 Draft NVCA Planning Fees**

Discussion ensued on items 13.2, 13.4, 13.7, and 13.11.

Moved by Cunningham and Seconded by Lyon

THAT Mulmur Council support the uploading of 10 Sideroad to the County of Dufferin;

AND THAT Council request the County of Dufferin retain County Road 19 as a logical continuation of Highway 10 to County Road 17;

AND THAT Council request the County of Dufferin review and reconsider their practices and policies surrounding snow clearing and the environmental affects of salt levels used on County Road networks for the protection of water and natural heritage systems;

AND FURTHER THAT Dufferin residents affected by the uploading/downloading of County roads requiring address changes be compensated \$200.00 by the County of Dufferin to cover associated costs.

CARRIED.

Moved by Clark and Seconded by Lyon

THAT Mulmur Council request the Council of the Township of Clearview amend their Off-Road Vehicle By-law to prohibit Off-Road Vehicle use on the Mulmur-Nottawasaga Townline ensuring consistency with the requirements of the Municipal Act governing highways under joint jurisdiction of two or more municipalities.

CARRIED.

Moved by Lyon and Seconded by Cunningham

THAT Council receives the information items as copied.

CARRIED.

14.0 ENDORSEABLE MOTIONS

- 14.1 Municipality of Chatham-Kent: MFIPPA**
- 14.2 Town of Grand Valley: The Women of Ontario Say No**
- 14.3 Township of the Archipelago: Housing and Protection of Water Resources**

- 14.4 Township of Melancthon: Support for the City of Quinte West Municipal Codes of Conduct
- 14.5 Town of Fort Erie: Short Term Rentals
- 14.6 Niagara Escarpment Biosphere Request for Municipal Support
- 14.7 City of Toronto: Comments of the Proposed Provincial Planning Statement
- 14.8 Village of Merrickville-Wolford: Proposed Provincial Planning Statement
- 14.9 Township of Severn: Climate Emergency Just Transition Transfer
- 14.10 City of Stratford: Strengthen Municipal Codes of Conduct
- 14.11 Town of Caledon: Illegal Land Use Enforcement

Moved by Cunningham and Seconded by Lyon

THAT Council endorse the following resolutions: 14.2, 14.4, 14.6, 14.8, 14.10, and 14.11

CARRIED.

Moved by Horner and Seconded by Clark

Whereas the Niagara Escarpment, from Queenston in the south to Tobermory in the north, has been recognized by the United Nations Educational, Scientific and Cultural Organization (UNESCO) as a World Biosphere since 1990;

And whereas the Niagara Escarpment Biosphere (NEB) provides a range of very positive returns to Ontarians, including but not limited to promoting biodiversity of both flora and fauna, open landscape, productive agriculture and agri-tourism, traditional Indigenous knowledge and cultural history, eco-system services, a living laboratory for learning, carbon sequestration, climate change mitigation and adaptation;

And whereas the NEB is integral to the protection and enhancement agenda for the Great Lakes, especially since several of Ontario's major riverine systems have their headwaters within the NEB that in turn feed into each of Lake Huron, Lake Erie, Lake Ontario and Georgian Bay;

And whereas oversight of the NEB has successfully transitioned from the Ontario governmental agency, the Niagara Escarpment Commission to a citizen-centred, not-for-profit organization, namely the Niagara Escarpment Biosphere Network (NEBN);

And whereas the NEBN has been established as a Co-Leadership model between Indigenous and Non-indigenous leaders, with a key objective of establishing the future direction of the NEBN as a model of delivering on the worthy goals of Canada's Truth and Reconciliation Commission as well as a demonstrated commitment to the United Nation's Declaration on the Rights of Indigenous Peoples;

And whereas the NEBN has made and continues to demonstrate its commitment to partner engagement and collaboration across many sectors and interests, including municipal, environmental, tourism, educational, youth, economic, research, and more;

And whereas *the Township of Mulmur* has demonstrated its commitment to the integrity of the NEB through policy and action over many decades;

And whereas the NEBN is seeking continuation of the official UNESCO Biosphere designation for the NEB, with the support of those who call the NEB home for work, play and study;

Now therefore be it resolved that the *Township of Mulmur* strongly supports the continuation of the UNESCO Biosphere designation for the Niagara Escarpment and for the oversight model that has been established with the NEBN.

CARRIED.

15. CLOSED SESSION

15.1 Honeywood Cemetery

15.2 NVCA MOU

15.3 Summary of Outstanding Legal Matters

15.4 Organizational Structure

Moved by Lyon and Seconded by Hawkins

THAT Council adjourn to closed session at 2:44 p.m. pursuant to Section 239 of the Municipal Act, 2001 as amended for one (1) matter relating to litigation or potential litigation, two (2) matters relating to personal matters about an identifiable individual and one (1) matter related to a position, plan, procedure, criteria or instruction to be applied to any negotiations on behalf of the municipality under section 239(2)(b)(e)(k).

CARRIED.

Moved by Lyon and Seconded by Clark

THAT Council do rise out of closed session and into open session at 4:18 p.m. with the following motions/directions:

THAT Council defer signing the NVCA MOU pending further information.

CARRIED.

16. ITEMS FOR FUTURE MEETINGS

- 16.1 Arena Funding Formulas and User Fees (2024)**
- 16.2 5-year NDCC Capital Cost Projections**
- 16.3 Fireworks Education Results**
- 16.4 Mulmur Recreation Strategy**
- 16.5 2023 Strawberry Festival Report**
- 16.6 Terra Nova Traffic Calming**
- 16.7 2024 Budget Considerations and Meeting Dates**
- 16.8 Procedural By-law: Council Meeting Dates**
- 16.9 Mrs. Mitchell's Parking Area**

17. PASSING OF BY-LAWS

17.1 Confirmatory By-Law

Moved by Clark and Seconded by Hawkins

THAT By-law 17.1 be approved.

CARRIED.

18. ADJOURNMENT

Moved by Lyon and Seconded by Clark

THAT Council adjourns the meeting at 4:34 p.m. to meet again on October 4, 2023, or at the call of the Chair.

CARRIED.



STAFF REPORT

TO: Council
FROM: Roseann Knechtel, Deputy Clerk
Bruce Crawford, Roads Supervisor
MEETING DATE: September 6, 2023
SUBJECT: Traffic Calming Measures – Terra Nova & River Road

PURPOSE:

The purpose of this report is to present Council with options for addressing traffic concerns in Terra Nova.

BACKGROUND:

The Township received a request for the installation of speed bumps in Terra Nova on June 7, 2023 and passed the following motion:

Moved by Cunningham and Seconded by Lyon

THAT Council receives the information items as copied;

AND THAT Council direct staff to report back on the volume and speed at the intersection of 20 Sideroad and 2nd Line EHS.

CARRIED.

Additional complaints surrounding noise and speed on River Road have since been received.

SPEED ANALYSIS:

The Township's traffic counter was installed to monitor traffic and speed on 20 Sideroad from June 4-19, 2023. The data was then sent to the OPP for enforcement action.

OPP installed their Black Cat from July 28-August 2, 2023 as well as conducted patrols. Data collected from the Black Cat showed 8.2% of all traffic captured were travelling above the posted speed limit. OPP apply percentages at this level an enforcement rating of low. OPP did not find any violations during their physical enforcement. Additional information from OPP enforcement can be found in Schedule A.

In consultation with the OPP a phased approach to traffic/noise management is being recommended to address resident concerns. Each phase would be evaluated on its effectiveness annually. If upon evaluation of a phase, it is found that concerns are addressed, the Township would not need to move onto the next phase.

Phase One – Line Painting / Street Art

Line painting/street art can be considered as a viable low-cost alternative to physical traffic calming materials. Painting provides greater flexibility, has no adverse effects on draining, noise, public works maintenance or emergency services, and provides flexibility to meet future directions of the Township. Repainting/Touch ups would be required every 1-3 years depending on vandalism and physical deterioration.

Line Painting could be applied throughout River Road as well as within the village of Terra Nova. Possible options include areas of Bruce Trail crossings, the Township boundary line, Pine River Foundation school crossing, within the hamlets of Terra Nova and Kilgorie, and in advance of sharp bends or straight aways. This option also provides flexibility for community led initiatives, Township beautification and can contribute towards Mulmur's goal of developing into a Garden Township.



Phase Two – Stop Signs

The Ontario Traffic Manual (OTM) provides guidance and promote uniformity of treatment in design and application of operational traffic control devices consistent with the intent of the Highway Traffic Act, including the use of regulatory signs such as stop signs. OTM Book 5 states the purpose of stop signs are to clearly assign right-of-way between vehicles and are not to be used as speed control devices.

Stop signs would be located at the main intersection of Terra Nova (2nd Line East & 20 Sideroad) to create a 4-way stop. This measure would contribute additional noise to the neighbourhood as vehicles will be required to stop and accelerate in the middle of the village.



Phase Three – Installation of Physical Traffic Calming Materials

Speed Bump Option: Installation of speed bumps would be seasonal to accommodate snow removal. To avoid vehicles swerving between breaks in the speed bump, a single bump spanning should to shoulder would need to be installed in order to be successful. OPP recommend speed bumps only be installed in urban areas. The installation of speed bumps will contribute to the noise pollution in the village, as vehicles will be slowing down and speeding up at the speed bump locations.



Ped-Zone/Bollards Option: These are also seasonal and will be removed during winter months to accommodate snow removal. There are reports that show the bollards may lose their effect after time as drivers become more comfortable will them. Bollards may also have a visual impact on the community.



Rumble Strips Option: Rumble strips alert drivers of potential dangers by causing a tactile vibration and audible rumbling. Rumble strips are audible outside a vehicle as well as inside, which means they will contribute additional noise to the neighbourhood. Grooves cut or impressed into the pavement may also accelerate its deterioration.



Phase Four – Automated Speed Enforcement

Automated Speed Enforcement (ASE) is an automated system that uses a camera and a speed measurement device to detect and capture images of vehicles travelling in excess of the posted speed limit. Installation of ASE devices are currently restricted to community safety zones, being:

- 400 metres east and west of the property known as the Pine River Foundation
- 400 metres east and west of the intersection at the 2nd line east (Terra Nova) on 20 Sideroad
- River Road from Kilgorie to Prince of Wales

STRATEGIC PLAN ALIGNMENT:

3. Growing a Supportive Mulmur: Providing local services to support the needs of Mulmur residents and businesses.

FINANCIAL IMPACTS:

Line Painting: Approximately \$1,500 in hard costs for paint and supplies depending on the amount of painting desired. A gallon of paint typically covers 150 square feet (15 m²).

Stop Signs: Approximately \$550 in hard costs for posts and all required signage.

Speed Bumps: A single shoulder to shoulder speed bumps with legislated signage - \$3,466.30 (plus HST).

10 Ped-zone/20 Bollards: Approximately \$5,523.44 (based on Horning's Mills quote).

Rumble Strips: Approximately \$6,500 for two sets of rumble strips.

Automated Speed Enforcement: Starting at \$25,000 plus any annual fees as may be required.

ENVIRONMENTAL IMPACTS:

Council may wish to discuss the environmental impacts associated with this report and recommendation.

RECOMMENDATION:

THAT Council receive the report of Roseann Knechtel, Deputy Clerk, and Bruce Crawford, Roads Supervisor, Traffic Calming Measures – Terra Nova;

AND THAT Council approve the phased approach to traffic/noise management in Terra Nova & River Road with Phase One being implemented as part of the 2024 budget.

Respectfully submitted,

Roseann Knechtel

Roseann Knechtel, Deputy Clerk

Bruce Crawford

Bruce Crawford, Roads Supervisor

Schedule A – OPP Speed Evaluation Terra Nova

SCHEDULE A

OPP

Blindline at 10 S/R
Mono Twp
(80 km/h zone)

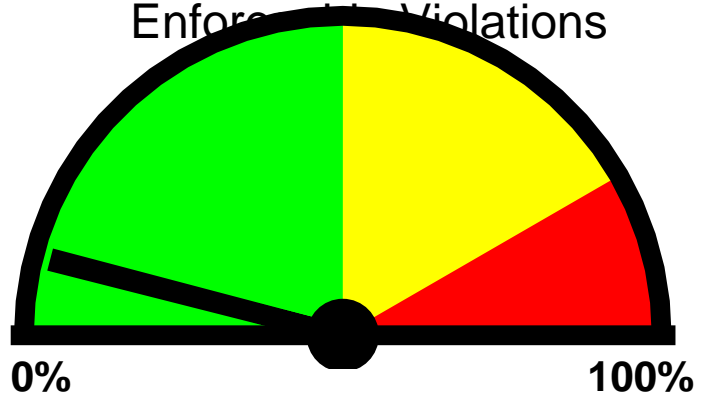
Speed Enforcement Evaluator

Location:
20 Sideroad

Closest Cross Street:
2nd Line EHS

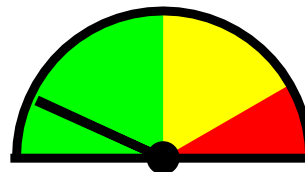
Analysis Dates:
July 28, 2023
August 2, 2023

Total Percentage of
Enforcement Violations



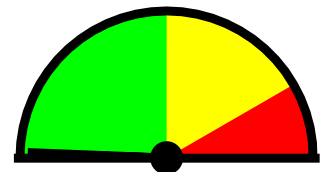
0% **100%**
Posted Speed Limit: 50 KPH
Percentage Above Limit: 8.2%
Enforcement Rating: **LOW**

Lane1



Percent Above Limit: 13.7%
Enforcement Rating: **LOW**

Lane2



Percent Above Limit: 1.2%
Enforcement Rating: **LOW**

Combined

1-5	6-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	>65
0	0	306	92	89	120	125	70	59	74	76	114	74	107

85 percentile = 59

Lane1

1-5	6-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	>65
0	0	53	56	46	67	61	45	47	42	50	96	66	100

85 percentile = 63

Lane2

1-5	6-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	>65
0	0	253	36	43	53	64	25	12	32	26	18	8	7

85 percentile = 46



STAFF REPORT

TO: Council
FROM: Heather Boston, Treasurer
MEETING DATE: October 4, 2023
SUBJECT: 2024 Budget and Fiscal Policy

PURPOSE:

The purpose of this report is to provide Council with information to support the rescinding of the fiscal policy.

BACKGROUND:

The Township's Fiscal Policy was approved in November 2009 and later amended on July 2, 2015. A scheduled staff review of active policies noted that the current policy reiterates sections of legislation and outlines the annual budget procedure.

Consultation with other municipalities and the Municipal Act shows that financial policies should cover procurement and capital rather than operational procedures. The Township has all financial policies in place as required by the Municipal Act.

To remain consistent with current legislative requirements, staff are recommending the fiscal policy be rescinded and replaced with an internal staff procedure. This internal procedure would include an annual report to Council, to be presented each fall outlining the budget process for the coming year.

STRATEGIC PLAN ALIGNMENT:

1. Growing a Prosperous Mulmur: Responsibly managing the fiscal resources of Mulmur and providing opportunities for success.

FINANCIAL IMPACTS:

There is no financial impact caused by rescinding this policy.

ENVIRONMENTAL IMPACTS:

Council may wish to discuss the environmental impacts associated with this report and recommendation.

RECOMMENDATION:

THAT Council receive the report of Heather Boston, Treasurer, 2024 Budget and Fiscal Policy;

AND THAT Council rescind the Fiscal Policy and direct staff to develop an internal staff procedure for the Township's annual budget.

Respectfully submitted,

Heather Boston

Heather Boston, CPA, CA, CGA, BComm
Treasurer

Schedule A – Fiscal Policy

Schedule B – 2024 Township Budget Information Report



November 3, 2009
Motion #434-2009
July 2, 2015
Motion #158-2015

THE CORPORATION OF THE TOWNSHIP OF MULMUR

TOWNSHIP OF MULMUR FISCAL POLICY

Adopted by Council on: July 2, 2015

The Township of Mulmur is committed to being fiscally responsible to its ratepayers. This policy outlines the standards by which Council will operate to achieve fiscal responsibility and includes Council's Fiscal Philosophy, Taxation Policy, Municipal Act Compliance, and the Budgeting Process.

Strategic Plan Alignment:

Objective 1 Responsible Growth: Pursue responsible growth in residential and industrial/commercial development to increase employment and re-balance the tax structure.

Objective 4 Cost Containment: Establish funding guidelines and cost-efficient purchasing protocols for major and recurring expenditures.

Objective 5 Community Participation: Increase public participation....in Township governance.

Fiscal Philosophy

- Council supports the philosophy that "growth pays for growth" as a guiding principle. Growth in services therefore depends on growth in population, increase in commercial and industrial establishments, increased grants and sustainability incentives. The municipality shall maintain its unique rural character as planned growth is determined. The municipality historically has operated on a "pay as you go" basis, in conjunction with short and long term debt financing for new and expanded asset acquisitions.
- Municipal infrastructure which consists of capital works is of high priority in terms of investment and maintenance for short and long term needs. Due to upper government downloading, the municipality takes an aggressive stance in obtaining grants from the Federal and Provincial governments in order to advance the infrastructure renewal at a lesser cost to the taxpayer. The annual budget provides for significant infrastructure improvement with a base line amount for equipment replacement and road and bridge retrofitting and/or replacement in conjunction with a plan toward life cycle replacement costing.


- The establishment of reserves and reserve funds for major capital works will be an integral component in the municipality's long term financial planning. The municipality shall work towards the establishment of reserves to ensure ongoing financial stability for unexpected or unpredictable events, in order to smooth expenditures which would otherwise cause major fluctuations in the annual and operating budgets and to provide for planned future capital expenditures. The tax rate stabilization account is presently used to level out tax rate increases where possible.
- The municipality believes it needs to augment the historical taxation revenue base of residential and agricultural assessment by incorporating new commercial and industrial assessment. Without this additional assessment, the municipality uses debt financing in some instances to invest in capital assets. The Ministry of Municipal Housing and Affairs provides the municipality annually with the maximum debt repayment limit that is available for commitment to long term debt and financial obligations.
- Under the Federal Gas Tax Rebate Program, the municipality seeks to have an aggressive sustainability program to protect the environment for current and future generations.
- The municipality is of the belief that essential services provided by a lower tier municipality are less bureaucratic and expensive than those of the upper tier level of government.
- The municipality shall seek to invest public funds in a manner that will provide the highest investment return with the maximum security while meeting the daily cash flow demands and conforming to all legislation governing the investment of public funds.
- The municipality on an annual basis reviews the financial performance of the previous year's operations by using the Financial Indicator Review data provided by the Ministry of Municipal Affairs and Housing.
- Remuneration for municipal employees shall be in accordance with the pay policy and philosophy of the municipality which has been adopted by Council upon recommendations being provided by external human resources consultants McDowall Associates. The pay policy addresses compliance with the Pay Equity Act, and outlines a salary grid structure with related salary ranges being internally equitable and externally competitive.

Taxation Policy

- a) Rate of inflation/deflation indices i.e. Consumer Price Index (CPI) are reviewed and considered in determining an increase or decrease in taxation.
- b) In forecasting for the upcoming year, the previous year's line items are reviewed for variances between actual and budget, which are subsequently taken into account in the budget projections. Revenues and expenditures are budgeted based not only on historical costs but costs developed from the utilization of budgetary techniques (zero based, program and performance budgeting) where applicable.
- c) If Provincial mandated service levels change in any given year, either by increased downloading or reversing previous downloading back to the Province, Council will reflect these changes accordingly in the budget.
- d) If there is a change in the transfer of a service to and from the Township and the County, Council assesses the impact in the budgetary process.
- e) MPAC (Municipal Property Assessment Corporation) sets the assessed market values for properties in the municipality. Council adjusts the tax rate to reflect the average assessment increase or decrease on the portion of the tax bill under its direct control.
- f) Real assessment growth as opposed to reassessment changes will result in an increase in taxation.

Municipal Act Compliance

The municipality's fiscal policy adheres to the Municipal Act as follows:

- Section 285 (1) The fiscal year of the municipality and local boards is December 31 of any given year.
- Section 290 (1) The municipality is required to prepare and adopt an annual budget.
- Section 290 (1.1) In an election year, council cannot bind the next council by adopting the following year's budget.
- Section 290 (3) The municipality provides a balanced budget insuring that estimated revenues are equal to estimated expenditures.
- Section 290 (5) (a) (b) The municipality treats any operating surplus or deficit of the previous year as revenue or expenditure in the current year. The municipality's policy is to record the surplus/deficit in the tax stabilization account.
- Section 270 (1) The municipality is required to have a Procurement Policy with respect to the purchase of goods and services. **By-Law 17-08.** 
- Ontario Regulation 284/09 under the Municipal Act states that in preparing a budget for a year, a municipality may exclude from the estimated expenses all or a portion of the following
 - i) amortization expenses;
 - ii) post-employment benefits expenses; and
 - iii) solid waste landfill closure and post-closure expenses.

The municipality shall, before adopting the budget for the year that excludes any of these aforementioned expenses:

- i) prepare a report about the excluded expenses; and
- ii) adopt the report by resolution.

The report shall contain:

- i) an estimate of the change in the accumulated surplus; and
- ii) an analysis of the estimated impact of the exclusion of these expenses on the future tangible capital asset financing requirements of the municipality.

Operating and Capital Budget Process

Budget making is a political process being the primary medium by which Council accounts to their electors.

Timelines

a) April – August

The Director of Public Works may conduct a roads tour throughout the municipality with members of Council.

The Director of Public Works or designate shall present information for inclusion in the following year's budget to Council on current and proposed road maintenance and capital projects. Capital budgets shall be prepared using a 10 year forecast.

In August of any given year, Council shall provide direction to municipal staff regarding any changes in levels of service required for the following year including any amendments to capital budget and that this information will be considered in the determination of the budget targets.

b) September - October

The Treasurer shall request operating and capital budget submissions from Public Works, Recreation, Fire, Administration, and Planning. The budget forecasts shall be submitted to the Treasurer no later than the end of October.

c) November

The Treasurer shall compile information into a draft budget for review with the CAO. There is no Budget Committee established within the municipality.

Non-Election Year

The first draft budget shall be submitted by the Treasurer to Council at the November Council meeting. If a working budget meeting is deemed necessary to review the draft budget further, it shall be scheduled after this meeting and prior to the Council meeting in December.

d) December

Non-Election Year

The Treasurer shall present a second draft budget to Council at the December Council meeting. Council shall further discuss the second draft budget and shall determine if additional changes are required.

Election Year

The first draft budget shall be submitted by the Treasurer to Council at the December Council meeting, which also is the inaugural meeting in an election year. If a working budget meeting is deemed necessary to review the draft budget further, it shall be scheduled after the December meeting and prior to the Council meeting in January.

e) January

Non-Election Year

The public shall be invited to attend a budget meeting in January that will be in conjunction with the regularly scheduled meeting to discuss the budget. Notification of public budget meetings shall be in accordance with By-Law 18 – 08, Section 60 (a) and (b) re Proceedings of Council. The draft budget shall be available one week in advance of the public meeting either at the Municipal Office and/or on the website in a PDF format.

The Mayor shall open the meeting to the public for questions and comments specifically on the budget at an appropriate time or times during the meeting. Each public member shall be recognized by the Mayor and will be required to give their name and address. All questions will be directed to the Mayor and/or Council member via the Mayor. The Mayor may redirect queries to municipal staff. As a result of the budget review and debate, Council shall direct the Treasurer and/or Department Heads to make the required changes. If no changes are required, Council shall adopt the new budget.

Election Year

The Treasurer shall present a second draft budget to Council at the Council meeting in January. Council shall further discuss the second draft budget and shall determine if additional changes are required.

f) February

Non-Election Year

If budget changes are required after the public meeting in January, the Treasurer shall prepare the final draft for the first Council meeting in February. Council shall adopt the budget at the first meeting in February.

Also, a report shall be adopted by resolution of Council that outlines the excluded expenses under Ontario Regulation 284/09. The budget shall subsequently be posted on the municipality's website and shall be available in hard copy at the Municipal offices. The municipality's fiscal year external audit for the previous calendar year shall be conducted shortly after the passing of the budget.

Election Year

The public shall be invited to attend a budget meeting in February that will be in conjunction with the regularly scheduled meeting to discuss the budget. Notification of public budget meeting shall be in accordance with By-Law 18 – 08, Section 60 (a) and (b) re Proceedings of Council. The draft budget shall be available one week in advance of the public meeting either at the Municipal Office and/or on the website in a PDF format.

The Mayor shall open the meeting to the public for questions and comments specifically on the budget at an appropriate time or times during the meeting. Each public member shall be recognized by the Mayor and will be required to give their name and address. All questions will be directed to the Mayor and/or Council member via the Mayor. The Mayor may redirect queries to municipal staff. As a result of the budget review and debate, Council shall direct the Treasurer and/or Department Heads to make the required changes. If no changes are required, Council shall adopt the new budget at the first meeting in February.

If budget changes are required after the public meeting in February, the Treasurer shall prepare the final draft for the second Council meeting in February. Council shall adopt the budget at the second meeting in February.

Also, a report shall be adopted by resolution of Council that outlines the excluded expenses under Ontario Regulation 284/09. The budget shall subsequently be posted on the municipality's website and shall be available in hard copy at the Municipal offices. The municipality's fiscal year external audit for the previous calendar year shall be conducted shortly after the passing of the budget.

g) January – December (Budget Year)

The Treasurer shall monitor the budget expenditures throughout the year and report to Council on a quarterly period basis any significant variances within predetermined threshold values.



INFORMATION

2024 Township Budget Schedule

PURPOSE:

The purpose of this report is to provide Council with an outline of the 2024 budget process.

SCHEDULE:

- October Council Meeting – Council Discussion and Budget Requests
- November Council Meeting - Draft #1 2024 Budget Presentation and Public Meeting
- December Council Meeting – Draft #2 2024 Budget Presentation with Option to Approve Budget as Presented or Amended
- January Council Meeting – Draft #3 2024 Budget Presentation (if required) with Option to Approve Budget as Presented or Amended
- Once approved, a cash to accrual budget will be presented to Council for approval at the next meeting.
- After the County and School Boards have also set their tax rates, the Township's tax rates may be determined, and a tax rate by-law will be presented to Council for approval.

STRATEGIC PLAN ALIGNMENT:

1. Growing a Prosperous Mulmur: Responsibly managing the fiscal resources of Mulmur and providing opportunities for success.

FINANCIAL IMPACTS:

There are no financial impacts.

ENVIRONMENTAL IMPACTS:

Council may wish to discuss the environmental impacts associated with this report and recommendation.

Respectfully submitted,

Heather Boston

Heather Boston, CPA, CA, CGA, BComm
Treasurer



STAFF REPORT

TO: COUNCIL
FROM: Tracey Atkinson CAO/Clerk/Planner
MEETING DATE: September 6, 2023
SUBJECT: Growth Related Services Land Needs

PURPOSE

The purpose of this report is to provide information regarding the need for future lands in Mansfield for a building for fire, paramedic, public works and medical services.

BACKGROUND

On March 1, 2023, Council passed the following motion:

THAT Council receive the report of Tracey Atkinson CAO/Clerk/Planner; Mansfield Community Hub; AND THAT Council direct staff to research fire boundaries and land requirements for the components discussed.

ANALYSIS:

Staff, local first responders and County partners have reviewed the need for emergency services to be located more centrally in Mulmur. Staff have also reviewed opportunities for medical offices and the need for storage of public works equipment as a result of future residential subdivisions in Mansfield.

Paramedics

Dufferin County provides Paramedic Services to Mulmur with land ambulances and 3 stations, being a headquarters located in Orangeville, and satellite stations in Shelburne and Grand Valley.

As of March 2023, there were no plans by Dufferin County Paramedic Services to develop a station in Mulmur. The current response time to Mansfield is approximately 16 minutes. The area is also supported by the local fire departments and Simcoe County Paramedics.

Dufferin County Paramedic Services continues to monitor response rates and the need for enhanced services, including additional satellite stations on a regular basis. The Township circulates subdivision applications to Dufferin County such that any increased demand is known and can be planned for.

Land for an ambulance bay in conjunction with a larger building for future emergency services should be considered.

Medical Centre

Council and staff have explored opportunities to attract a medical professional to Mulmur. Based on the provincial rating system, Mulmur residents are currently underserved by primary providers. The Township has appointed a member of Council to attend Physician Recruitment and Retention taskforce to support the future needs of our larger community. The basement in Terra Nova is accessible and underutilized and may provide an opportunity for a medical office.

Office spaces in Mansfield that could be used a medical professionals should be further explored.

Public Works Storage

The Township has received a complete application for one subdivision, has pre-consulted on the two remaining properties, and has expressed to all parties that sidewalks will be a requirement for future subdivisions. After the construction of sidewalk infrastructure, the Township will be responsible for the ongoing maintenance, including snow removal. The Township will require a location to store the additional equipment. It is noted that the Township currently contracts services for snow removal for a few small pedestrian linkages and water system access in Mansfield.

Land for a single public works bay for additional sidewalk equipment/tractor and small tools should be considered.

Fire Boundaries and Fire Hall Opportunities

In the fall of 2021, Town of Shelburne approached the participating municipalities of the 1991 Shelburne Fire Board Agreement regarding dissolving the board and offering a pay-for-service model. The fire service areas have been reviewed to determine the coverage of the various departments. At the same time, a Mansfield location was explored as a result of the large number of MVA on Airport Road/ County Road 18 and the larger population base.

Land for a 3-4 bay station and associated floor area should be considered.

STRATEGIC PLAN ALIGNMENT:

1. Growing a Prosperous Mulmur
2. Growing a Connected Mulmur
3. Growing a Supportive Mulmur
4. Growing a Sustainable Mulmur

FINANCIAL IMPLICATIONS

The financial considerations of creating a fire hall in conjunction with a multi-use facility, will need to be fully assessed and budgeted.

RECOMMENDATIONS:

THAT Council receive the report of Tracey Atkinson CAO/Clerk/Planner; Growth Related Services and Land Needs;

AND THAT Council support the intention to acquire approximately 2 acres of land to accommodate growth related buildings/services in conjunction with parkland dedication for future development lands in Mansfield.

Respectfully submitted;

Tracey Atkinson

Tracey Atkinson, BES MCIP RPP, M.M Dipl
CAO/Clerk/Planner



STAFF REPORT

TO: COUNCIL
FROM: Tracey Atkinson CAO/Clerk/Planner
MEETING DATE: September 6, 2023
SUBJECT: Recreational Master Plan Land Needs

PURPOSE

The purpose of this report is to provide information regarding the need for land to implement the Recreational Master Plan and a multi-use facility/community hub as part of a future development in Mansfield.

BACKGROUND

On March 3, 2021, Council approved the Recreational Master Plan (RMP), in principle, and subject to budget review. On April 7, 2021, Council passed a further motion to prioritize certain recommendations from the Master Plan. Some recommendations have been implemented, while others are contingent on additional staff, partnerships and grants, including the proposed renovations for the North Dufferin Community Center.

On March 1, 2023, Council passed the following motion:

THAT Council receive the report of Tracey Atkinson CAO/Clerk/Planner; Mansfield Community Hub;
AND THAT Council direct staff to research fire boundaries and land requirements for the components discussed.

Staff have reviewed the Recreational Master Plan recommendations, Council's motions and associated land needs to support the Recreational Master Plan and a future community hub in Mansfield.

ANALYSIS:

Recreational Master Plan Recommendations

The Recreational Master Plan speaks to "an increasing focus on creating multi-use destination facilities as recreation, entertainment and family centres and community hubs". (p. 10) Flexible design of any future building should allow the space to provide for gatherings and entertainment options.

Recommendations that relate to or could be impacted by future development in Mansfield have been further assessed in the subsections below.

Recommendation #18 - Contingent on the replacement ice arena and multi-use recreation facility being located in Honeywood, over the Plan period and as the population grows in Mansfield, continue to monitor community demand for flexible indoor recreation space that can accommodate a variety of structured and unstructured activities in Mansfield. This would likely be a dry use facility (no ice, no pool) as a long-term proposition (beyond the Plan period). The facility could include a multi-use activity court / gymnasium, flexible community space for programming and rentals, and/or meeting rooms.

Staff have applied for grants for renovations to the NDCC. While there have been limited complaints or questions from the community with respect to indoor recreation space, the Township has received requests for pickleball, meeting space and community space. The Township has the Terra Nova municipal office basement and Norduff Room available for meeting and community space and has not seen any increased demand. The Township does not own rentable indoor public in Mansfield, however, the Mansfield Church is available for rent.

The Recreational Master Plan speaks to other indoor recreational facilities, including gymnasiums, fitness studios, multi-purpose rooms, youth and senior space, walking tracks, indoor pools, and weight/cardio rooms.

The Township has made minimal improvements to utilization of the indoor facilities through an agreement with Pine River Institute for summer rentals. The current Norduff Room has a utilization rate of less than 5%, although this is typical of rural community halls of similar condition. (RMP, p. 30)

A community hub in Mansfield should consider the need for meeting rooms and flexible community space for programming and rental. The facility could also include a space with direct outside access that could be rented/managed by a third party as a weight/cardio room.

The Township should monitor community demand for flexible indoor recreation space and secure sufficient lands through Planning Act parkland dedication or as opportunities present themselves.

Recommendation #19 – Maintain a minimum parkland provision standard of 2.0 hectares of parkland per 1,000 residents over the course of the Plan period. This results in an additional 0.7 hectares of parkland by the year 2030 based on estimated population growth.

The Township enjoys a significant amount of parkland and open space, including developed parks in the larger settlement areas and open space, including approximately 800 hectares of Dufferin County Forest Tracts and 500 hectares of Ontario Parks within the Township.

The residential designated lands in Mansfield are approximately 55 hectares in size. The total land to be considered through 3 subdivision applications is approximately 76 hectares.

Based on preliminary estimates, a total of 590 people is anticipated to be added to Mansfield as provided in the chart below.

Parcel	Residential Designation	Total Area (all designations)	Proposed units (as per draft plan)	Household Yield (based on 2.5 per unit)
North	19.4ha	21.5 ha	68 units	236 units (590 people)
East	20.6ha	35 ha		
South	14.4a	19 ha		

The Recreational Master Plan recommends 2 ha per 1,000 residents, which is equivalent to 1.18 hectares for the entire buildout of Mansfield. The draft plan for the Armstrong Lands proposes a parkland dedication of 1.4 hectares. As such the recommendations of the Recreational Master Plan would be fulfilled through the proposed parkland dedication and lands secured through parkland dedication on the remaining lands could be considered for additional community uses.

Smaller parkettes and space for a recreational facility (community hub) should be considered in future subdivision (not including the Armstrong Lands).

Recommendation #21 - As new subdivisions are planned and designed, the Township should ensure that each neighbourhood has appropriate access to parkland and/or open space.

Parkland dedication should be assessed with each plan of subdivision application. Each draft plan should include a subdivision design that is accessible and desirable with walkways on one side of the road, and a trail network where appropriate.

Recommendation #23 - Encourage and facilitate the community’s participation in park design, development and renewal projects by obtaining public input during the planning and design process, fostering partnerships and joint ventures in park development/renewal, and promoting awareness of park projects and initiatives through effective public communications.

At the 2023 Spring Townhall meeting, residents were invited to provide preliminary comments on broad parkland development goals. Further community conversations as part of the strategic plan are scheduled for October and November of 2023.

Recommendation #25 - Develop policies in the Township’s Official Plan to require the dedication of land for pedestrian and bicycle pathways as a condition of the subdivision of land, as provided for under the Planning Act (s. 51(25)(b)).

The Township is currently updating its Official Plan and will review the land dedication and infrastructure sections of the plan.

Recommendation #36 - Develop additional playgrounds on newly acquired parkland as part of future subdivision planning to serve new neighbourhoods as they are developed.

Draft plan conditions may or may not include development of playground areas as part of the approval process. The feasibility of developing parkland will be assessed on a case-by-case basis and may also be subject to grant contributions.

Recommendation #37 - As new parkland is developed in Mansfield, consider planning for the development of new multi-use courts in the medium or long term for local use. A multi-use court facility can accommodate a variety of court sports, including tennis, pickleball, and basketball.

The Township has applied for a grant to develop a multi-use court at Thomson Trail Park that could accommodate 1 tennis game or two pickleball games. Grant announcements are pending. The Township added lines to the basketball court last summer for multi-use of the court, and has maintained an outdoor staking rink in Mansfield for the past 2 winter seasons.

The Recreational Master Plan also speaks to ball diamonds and playing fields, and notes that the current supply is sufficient for anticipated population growth. Recent public comments have resulted in the Township making improvements to the ball diamond in Honeywood.

Facility	Current Rate	Target
Ball Diamonds	2 diamonds (1 diamond per 1700 residents)	1: 3000-3500 residents
Basketball Courts	1 court (1 court: 430 youth)	1:800 youth (population projection is 722 youth by 2030)
Soccer/Multi-use fields	Shelburne, Orangeville, Clearview, Base Borden, Primrose School	None
Tennis & Pickleball	Creemore, Orangeville, Alliston, Mono, Private clubs and properties	Demand expressed for 2 courts
Splash Pad	Alliston, Orangeville, Everett, Thorton	1: 2500-5000 children
Pool	Shelburne, Stayner, Alliston	None
BMX / Skateboard Park	Orangeville, Shelburne, Collingwood, Dundalk	1:5000 youth (age 10-19)
Outdoor Exercise Equipment	None	
Outdoor Rink	1 rink	

Considerations for Mansfield should include a multi-use court if the Township is unsuccessful in securing a grant, and a second (full-sized) baseball diamond. Additional

consideration for the current basketball court and its long-term multi-use capabilities and enhancement.

Recommendation #38 - Investigate the feasibility of developing a skateboard / BMX park to improve the offer of recreation amenities for youth in Mulmur. This would best be suited to be located in Mansfield, where new subdivisions, and therefore parkland, are being developed.

Consideration should be given to the youth in the community and the proximity of a skate/bike park in Mansfield.

Additional research on co-locating skate parks and parking areas that also allow for children/walking paths and address the possible conflict/safety. Consideration for Thomson Trail Park.

Considerations in Mansfield include a concrete skateboard/BMX Park.

Recommendation #40 - Explore opportunities for the development of outdoor exercise installations. Appropriate locations for developing outdoor exercise installations may include at the Township Offices (if co-located with other amenities) or at a preferred location in Mansfield.

With an aging population, there is a trend to design park elements that appeal to older adults. Outdoor exercise equipment is intended for people age 12 and older, however is often used by all ages in unsupervised spaces. Some outdoor equipment has moving parts, which require more maintenance, such as elliptical trainers and rowing machines, but there are numerous stationary options as well. The placement of outdoor equipment in relation to trails, playground equipment and sports fields where adults congregate but also with an element of privacy and shade is important.

Consideration should be given to incorporating outdoor exercise equipment within the existing parks or in conjunction with new spaces.

STRATEGIC PLAN ALIGNMENT:

1. Growing a Prosperous Mulmur
2. Growing a Connected Mulmur
3. Growing a Supportive Mulmur
4. Growing a Sustainable Mulmur

FINANCIAL IMPLICATIONS

The financial implications of developing a multi-use facility would require a more detailed plan to be developed by a consulting team. This report is limited to the acquisition of land as part of the approval of a plan of subdivision.

The Planning Act allows for a 5% parkland dedication as part of the approval of a Plan of Subdivision. More specifically, section 51.1 states that:

51.1 Land conveyed or dedicated for parkland

(1) The approval authority may impose as a condition to the approval of a plan of subdivision that land in an amount not exceeding, in the case of a subdivision proposed for commercial or industrial purposes, 2 per cent and in all other cases 5 per cent of the land included in the plan shall be conveyed to the local municipality for park or other public recreational purposes or, if the land is not in a municipality, shall be dedicated for park or other public recreational purposes. 1994, c. 23, s. 31.

RECOMMENDATIONS:

THAT Council receive the report of Tracey Atkinson, CAO/Clerk/Planner; Land Needs to Implement Recreational Master Plan;

AND THAT Council support the intention to acquire parkland in accordance with the Planning Act to support the Township's Recreational Master Plan and a Multi-Use Community Hub, in addition to the lands for growth related buildings/services.

Respectfully submitted;

Tracey Atkinson

Tracey Atkinson, BES MCIP RPP, M.M Dipl
CAO/Clerk/Planner

Steering Group Meeting Minutes

July 13, 2023

Attendees:							
Lianne Barbour	N	Tracy Coffin	Y	Kim Delahunt	Y	Dr. Nihal Elkhoully	Y
Mayor Chris Gerrits	Y	Mohammad Haque	Y	Mayor Janet Horner	N	James Jackson	Y
Annette Jones	N	Lynn Kieren	Y	Shannon Laurin	Y	Dr. Stephanie Milone	Y
Sonya Pritchard	N	Mayor Lisa Post	Y	Craig Robbins	Y	Jason Schildroth	N
Amanda St. John	Y	Mayor Darren White	N				

Item	Topic & Notes	Presenter	Action
1.0	Welcome and Introductions	All	Discussion
2.0	Co-Chair Selection <ul style="list-style-type: none"> - Have had two members come forward for the co-chair roles. Kim Delahunt and Dr. Stephanie Milone. - Unanimous approval of co-chair selection. 	Tracy Coffin	Information
3.0	Action Team Update <ul style="list-style-type: none"> - Ensuring Dufferin County at the table. Will have someone from Dufferin's economical position to represent Dufferin at the Action Team. - Value Proposition to ensure the <i>why</i> people would want to live and work in this area. Now have a survey ready to go out to physicians to gain insights. The intention is to share the value proposition with all partners and will share this back. - Attracting and recruiting physicians. Had a discussion around locums available. Shared this information back with group. May have leads in physicians who are interested in doing locums in our area. Need to understand where we can host community locums. Update should be available for next meeting. - Recruiting new doctors, discussed things we could be doing. Need to hire a physician recruiter, funding is needed. Still pulling together business case to share with this group to go to Dufferin County and the Town of Caledon in the fall. - Putting together packages for incoming physicians. Welcome package, to assistance in getting settled or if they're doing a tour in the area. - New reporting package for the OHT. Hopefully will be able to give you a status report that will show where we are at. 	Tracy Coffin	Information

	<p>Action</p> <ol style="list-style-type: none"> 1. Tracy to have Business Case ready for next meeting. 		
4.0	<p>Round Table</p> <ul style="list-style-type: none"> - Colleague up North needed assistance, doing a locum up in Moose Factory. Need for locums to have the experience, people are not going to come to communities cold. Locums are a key factor in the recruiting process. - Two new residents starting in September who would like to stay in the area, struggling to find places to stay. Putting together resource packages. Pulling together pool of local real-estate resources. - Dufferin County has gone through strategic planning and does mention supporting health resources which should work in our favour. - People need to come and feel the community, this is why locums are so important to new physicians. Newer grads would like locums. Looking for locums need to differentiate between specialist and family doctors. How can they locum in a clinic with no doctors – this is something to think about for next steps. Expansion would be easier than creating a new one. - Concern that we don't focus on the hourly rate but the long term. Agree, but new grads are looking for the locums as it's similar. I think we provide this, and then a contract, but you cannot force someone to stay. - Showing the new lifestyle change – branching out to older physicians as well. - Focused on the value prop because that's where we will be able to identify how to attract the new grads and seasoned professionals into our area. - Need to get creative on how we bring in these locums. - Most new doctors do want to have a team and allied professionals. - Number of physicians going into family medicine is decreasing. Things are going to get harder and harder. There is not enough people. Need to open ourselves up to NP and PA. Need to modify our thinking. Family practice is going to begin to look very different. - More information to come around the welcome package and business case. <p>Action</p> <ol style="list-style-type: none"> 1. Bri try to get welcome package to Dr. Milone to share with her residents. 	All	Discussion
	Next Meeting: August 10, 2023		



MINUTES
MANSFIELD PARKS ADVISORY COMMITTEE
August 30, 2023 6:00 PM

Present: Emerson Pendleton, Chair
Andrew Cunningham
Mandy Little
Roseann Knechtel – Secretary
Jennifer Shephard – Staff

Absent: Gavin Longmuir

1. CALL TO ORDER

The Chair called the meeting to order at 6:05 p.m.

2. APPROVAL OF THE AGENDA

Moved by Pendleton and Seconded by Cunningham

THAT the agenda be approved.

CARRIED.

3. PREVIOUS MEETINGS MINUTES

Moved by Cunningham and Seconded by Little

THAT the minutes of April 25, 2023 be approved.

CARRIED.

4. DISCLOSURE OF PECUNIARY INTERESTS - NONE

5. ADMINISTRATION

5.1 Mansfield Community Park

Signage

Members expressed their satisfaction with the new “Home” and “Away” signs. The signs were put up as part of our ongoing efforts to improve the facilities at our venue. Mandy Little will confirm if we need to move the respect sign.

Fall 2023 Community Baseball Tournament

Members agreed to reschedule the tournament to spring 2024, with Emerson Pendleton taking the lead. Greater discussion will take place at the February meeting.

2024 Baseball Budget Requests

- New bases and caps
- New gravel rake
- New bunker for Honeywood
- Continued grass/weed removal in the infields (Mansfield and Honeywood)
- Netting along Airport Road

There was a discussion regarding adding lights or a second ball diamond elsewhere. Members felt that the addition of a second diamond would be more beneficial than adding lights, making Mansfield a hub for community baseball.

Fall Maintenance / Winterizing

Public works will perform regular fall maintenance after Remembrance Day.

5.2 Thomson Trail Park

2024 Thomson Trail Park Budget Requests

- Hot water system for flooding
- Basketball Court Repair (cement)
- Parking Lot
- Pavilion (long term)

Pickleball

Members discussed the inclusion of pickleball courts and the status of the Township grant application.

Parking Lot

Members discussed the creation and size of a parking lot at Thomson Trail Park and suggested increasing the size of the parking lot if possible. Members agreed to postpone discussions on the parking lot until further notice.

Playground Grand Opening Event (recap)

Members agreed the event was a great success and well attended by the community. \$100 was raised by the Rosemont Firefighters for the Shelburne Food bank.

Fall Maintenance / Winterizing

Members requested staff follow up on repairs/vandalism at the basketball court. The Committee requested the tape be removed at the basketball court.

5.3 Maes Cres Park

2024 budget requests include the removal of dead and dying trees and soccer posts.

6. ITEMS FOR FUTURE MEETINGS

6.1 2024 Baseball Tournament

6.2 2024 User Fees

6.3 Spring Maintenance

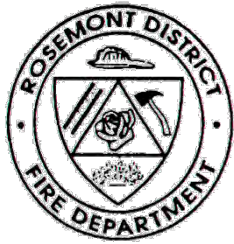
6.4 2024 Budget

7. ADJOURNMENT

Moved by Pendleton and Seconded by Cunningham

THAT the Committee adjourns the meeting at 6:58 p.m. to meet again on February 27, 2024 at 6:00 p.m., or at the call of the Chair.

CARRIED.



MINUTES

**Rosemont District Fire Board
Friday, September 8, 2023 at 9:00 am**

Present: Elaine Capes-Chair-Town of Mono
Patricia Clark – Township of Mulmur
Melinda Davie – Town of Mono
Chris Armstrong - Deputy Fire Chief

Ronald O’Leary – Adjala-Tosorontio
Earl Hawkins - Township of Mulmur
Mike Blacklaws - Fire Chief
Heather Boston - Secretary-Treasurer

Absent: Julius Lachs–Vice Chair-Adjala-Tosorontio

1) **CALL TO ORDER**

The Chair called the meeting to order at 9:00 am.

2) **LAND ACKNOWLEDGEMENT**

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Anishinabewaki, Haudenosaunee, Petun peoples. We recognize and deeply appreciate their historic connection to this place, and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

3) **APPROVAL OF THE AGENDA**

Moved by: Davies/Clark

THAT the September 8, 2023 Rosemont Fire Board agenda be approved as circulated.

CARRIED.

4) **APPROVAL OF PREVIOUS MEETING MINUTES**

Moved by: Davies/Clark

THAT the minutes of June 5, 2023, be approved as copied and circulated.

CARRIED.

5) **DECLARATIONS OF PECUNIARY INTEREST**

Chair Capes stated that if any member of the Board has a pecuniary interest, they may declare the nature thereof now or at any time during the meeting.

6) **PUBLIC QUESTION PERIOD - NONE**

7) **DEPUTATIONS AND PRESENTATIONS - NONE**

8) **TREASURY**

a) **Approval of Accounts**

Moved by: Davies/O'Leary

THAT the accounts as presented in the amount of \$96,009.06 are ordered paid.
CARRIED.

b) **Comparative Income Statement Actual to Budget up to September 1, 2023**

c) **Benefits for Volunteer Firefighters**

- Discussed WSIB coverage that is at maximum and how that works.
- Discussed the costs and what coverage firefighters have.
- Discussed polling current firefighters to see if there is an interest in benefits and what kind of coverage they would like.
- The Board wants to know how many people want dental and how many people want medical.
- The Board could subsidize some of the cost of the benefit.
- Survey questions: what kind of coverage do they currently have?
- Would they be interested in 50% cost sharing?
- Follow up step for the future could be to obtain different plan options with costs.

Moved by: Clark/O'Leary

THAT the report from the Treasurer, Benefits for Rosemont Fire Department Volunteer Firefighters, dated September 12, 2023, be received;

AND THAT the Board direct the Secretary to create a draft survey for the Board's review.

CARRIED.

d) **2024 Proposed Salary Grid**

- Board would like percentage increase to be higher to allow for budget consideration.

Moved by: Davies/Clark

THAT the Board direct the Treasurer to add in a 4.5% salary cost of living increase for budget purposes to be reconsidered at the next meeting in conjunction with the budget.

CARRIED.

e) 2023 Surplus/Deficit

Moved by: O’Leary/Hawkins

THAT the Board approve the transfer of any 2023 operating surplus or deficit to Capital Reserve.

CARRIED.

9) ADMINISTRATION

a) 2024-2028 Dispatch Agreement with the City of Barrie

Moved by: Hawkins/O’Leary

THAT the Board approve the 2024-2028 Dispatch Agreement;
AND THAT the Board authorize the Treasurer and Fire Chief to sign and return the agreement to the City of Barrie.

CARRIED.

b) Draft Hiring Policy

Moved by: Hawkins/Davies

THAT the Board approve the Hiring Policy as amended as follows:

“In the case of an Incident Command Situation or at the discretion of the Fire Chief, this section of the policy, “Hiring of Relatives,” may not be enforced.”

CARRIED.

c) COVID Policy

- The Fire Chief is against the rescinding of the COVID-19 policy
- It was suggested that the Occupational Health and Safety requires a contagious disease policy. The Secretary will investigate it and report back to the Board.

Moved by: Davies/O'Leary

THAT the Board is going to update operation guideline 1307 to reflect Occupational Health and Safety requirements for infectious disease.
CARRIED.

d) Fire Chief General Update

- Four new recruits have completed training and are working on medical training.
- 100% of our firefighters are certified to meet all of the requirements needed to be implemented by 2026.

10) INFORMATION

a) A Day in the Life of a Rosemont Firefighter

b) Melancthon Motion to County Council

- Will be going to County Council September 14th
- The Secretary will attach an exert from County efficiency study to the next agenda.

11) CLOSED SESSION

a) Pumper Deficiencies

Moved by: Clark/Davies

THAT the Rosemont District Fire Board move into Closed Session pursuant to Section 239 (2) (e) of the *Municipal Act, 2001*, as amended at 10:53 a.m. for the following reasons: litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

CARRIED.

Moved by: O'Leary/Hawkins

THAT the Rosemont District Fire Board rise out of the closed session at 10:57 a.m. and return to open session without report.

CARRIED.

12) ADJOURNMENT

Moved by: Davies/O'Leary

THAT the meeting adjourn at 11:00 am to meet again October 20th at 9:00 am or at the call of the Chair.

CARRIED.

Approved by:

Chair

Secretary/Treasurer



**ECONOMIC DEVELOPMENT
COMMITTEE MINUTES
September 12, 2023 – 9:30 AM**

Present: Darryl Stansfield, Chair
Lisa Thomson
Savannah Rogers
Roseann Knechtel, Secretary

Regrets: Diana Morris
Janet Horner

1.0 CALL TO ORDER

The Chair called the meeting to order at 9:36 a.m.

2.0 APPROVAL OF THE AGENDA

Moved by Thomson and Seconded by Rogers

THAT the agenda be approved.

CARRIED.

3.0 MINUTES OF THE PREVIOUS MEETING

Moved by Thomson and Seconded by Rogers

THAT the minutes of July 7, 2023 are approved.

CARRIED.

4.0 DISCLOSURE OF PECUNIARY INTERESTS – NONE

5.0 ADMINISTRATION

5.1 EDC Promotional Videos

Members reviewed submissions for the Agricultural, Food/Dining and Recreational Categories selecting the following businesses to be featured:

- Agriculture: Maple Grove Market, Fiddle Foot Farm, Ontario Honey Creations
- Food/Dining: Superburger, Champ Burger, Rosemont General Store
- Recreation: Mansfield Outdoor Centre, Bruce Trail Conservancy, Rawhide Adventures

Direction was given to the secretary to contact the successful businesses for filming, to be completed within the next year.

Discussion and selection of businesses to be featured for Personal Services was deferred to the next meeting.

5.2 EDC Breakfast

Members discussed the upcoming breakfast and Chair Stansfield agreed to act as MC for the event.

Direction was given to the secretary to:

- Obtain a brief biography from each presenter
- Order a warm seasonal breakfast
- Move registration to a site that can also accept payment at the time of registration
- Promote the event by posting posters throughout the Township and price out local newspaper opportunities.

7.0 ITEMS FOR FUTURE MEETINGS

7.1 2024 EDC Events – Amazing Race / Egg Hunt / Farm Tour

7.2 Personal Services: Promotional Videos

7.3 Mulmur Business Centre

7.4 2024 Budget

7.5 Mulmur 175 Event

8.0 ADJOURNMENT

Moved by Thomson and Seconded by Rogers

THAT Council adjourns the meeting at 10:35 a.m. to meet again on October 18, 2023, at 7:00 a.m. for the EDC Breakfast, or at the call of the chair.

CARRIED.



DUFFERIN COUNTY COUNCIL MINUTES

Thursday, September 14, 2023 at 7:00 p.m.

W & M Edelbrock Centre, 30 Centre Street, Orangeville ON

Council Members Present:

Warden Wade Mills (Shelburne)
Councillor John Creelman (Mono)
Councillor Guy Gardhouse (East Garafraxa)
Councillor Chris Gerrits (Amaranth)
Councillor Earl Hawkins (Mulmur)
Councillor Janet Horner (Mulmur)
Councillor Gail Little (Amaranth)
Councillor James McLean (Melancthon)
Councillor Fred Nix (Mono)
Councillor Lisa Post (Orangeville)
Councillor Philip Rentsch (Grand Valley)
Councillor Steve Soloman (Grand Valley)
Councillor Todd Taylor (Orangeville)(joined the meeting at 7:10 p.m.)
Councillor Darren White (Melancthon)

Council Members Absent:

Councillor Shane Hall (Shelburne)(prior notice)

Staff Present:

Sonya Pritchard, Chief Administrative Officer
Rebecca Whelan, Deputy Clerk
Aimee Raves, Manager of Corporate Finance, Treasurer
Scott Burns, Director of Public Works/County Engineer
Cody Joudry, Director of Development & Tourism
Rohan Thompson, Director of People & Equity
Anna McGregor, Director of Community Services
Brenda Wagner, Administrator of Dufferin Oaks
Tom Reid, Chief Paramedic

Warden Mills called the meeting to order at 7:01 p.m.

Warden Mills announced that the meeting is being live streamed and publicly broadcast.

The recording of this meeting will also be available on our website in the future.

Upcoming committee meetings will be held in the Dufferin Room at 30 Centre St, Orangeville on Thursday, September 28, 2023 at the following times:

Infrastructure and Environmental Services – 9:00 a.m.

General Government Services Committee – 11:00 a.m.

Health & Human Services Committee – 1:00 p.m.

Community Development & Tourism Committee – 3:00 p.m.

The next regular meeting of County Council will be held virtually on October 12, 2023.

1. **LAND ACKNOWLEDGEMENT STATEMENT**

Warden Mills shared the Land Acknowledgement Statement.

2. **ROLL CALL**

The Deputy Clerk verbally took a roll call of the Councillors in attendance.

3. **APPROVAL OF THE AGENDA**

Moved by Councillor Post, seconded by Councillor Nix

THAT the Agenda and any Addendum distributed for the September 14, 2023 meeting of Council, be approved.

-Carried-

4. **DECLARATION OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

Councillor Taylor declared a pecuniary interest regarding General Government Services Item #9 – Annual Cost of Living Adjustment, noting a family member is employed by Dufferin County.

5. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

Moved by Councillor Creelman, seconded by Councillor Gardhouse

THAT the minutes of the regular meeting of Council of July 13, 2023 and the special meeting of Council of July 27, 2023, be adopted.

-Carried-

PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS

6. Proclamation & Presentation: Hunger Awareness Month – September 2023

Warden Mills declared September 2023 as Hunger Awareness month in the County of Dufferin. Heather Hayes, Executive Director, Orangeville Food Bank, accepted the proclamation and provided an update on food insecurity in the County. She thanked Council for their support and request further support for 2024.

Councillor Taylor joined the meeting at 7:10 p.m.

7. Delegation: Dufferin Men’s Shelter

Keith Ward and Brian Scott, Board members from Dufferin Men’s Shelter, delegated to provide highlights included in their business plan. The Men’s Shelter is asking for \$216,000 of emergency funding to remain open until March 2024.

8. Director of Community Services’ Report – Dufferin Men’s Shelter

A report from the Director of Community Services, dated September 14, 2023, to provide a summary of the knowledge sharing meeting that took place on September 11, 2023 and provide Council with additional material to consider when reviewing the business case provided by the shelter.

Moved by Councillor McLean, seconded by Councillor Gardhouse

THAT the report of the Director of Community Services, titled Dufferin Men’s Shelter, dated September 14, 2023, be received.

-Carried-

Moved by Councillor Gerrits, seconded by Councillor McLean

THAT the Dufferin Men’s Shelter be provided up to \$116,000 of emergency funding in 2023 based on participation in the Project in Difficulty program;

AND THAT funds be taken from the Rate Stabilization Reserve;

AND THAT the funding be provided in monthly installments based on actual expenses incurred by the shelter;

AND THAT staff provide a report at the October Council meeting on the progress made by the Dufferin Men’s Shelter Board.

A recorded vote was requested and taken as follows:

	Yay	Nay
Councillor Creelman (3)	x	
Councillor Gardhouse (2)	x	
Councillor Gerrits (1)	x	
Councillor Hall (2)	ABSENT	
Councillor Hawkins (1)	x	
Councillor Horner (1)	x	
Councillor Little (1)	x	
Councillor McLean (1)	x	
Councillor Mills (2)	x	
Councillor Nix (2)	x	
Councillor Post (8)	x	
Councillor Rentsch (1)	x	
Councillor Soloman (1)	x	
Councillor Taylor (7)	x	
Councillor White (1)	x	
Total (32)	32	0
	-CARRIED-	

9. **Presentation: Equity Strategy**

Stephanie Rebello, Director of Design & Strategy, Feminuity, presented Dufferin County’s draft Equity Strategy.

Moved by Councillor Nix, seconded by Councillor Post

THAT the Equity Strategy be adopted.

-Carried-

10. **PUBLIC QUESTION PERIOD**

There were no questions from the public.

PRESENTATION AND CONSIDERATIONS OF REPORTS

11. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – August 24, 2023 – ITEM #1
Updated Dufferin County Road Network Rationalization Plan

Moved by Councillor Nix, seconded by Councillor Gardhouse

THAT the report of the Director of Public Works/County Engineer, dated August 24, 2023, Updated Dufferin County Road Network Rationalization Plan, be received;

AND THAT the Dufferin County Road Network Rationalization Plan be adopted;

AND THAT staff be directed to proceed with implementation.

-Carried-

Warden Mills called a ten minute recess. The meeting resumed at 9:51 p.m.

12. **Infrastructure and Environmental Services Minutes – August 24, 2023**

Moved by Councillor McLean, seconded by Councillor Post

THAT the minutes of the Infrastructure and Environmental Services meeting held on August 24, 2023, and the recommendations set out, excluding Item #1 – Updated Dufferin County Road Network Rationalization Plan, be adopted.

-Carried-

13. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – August 24, 2023 – ITEM #2
Speed & Passing Zone Review – Dufferin Road 11

THAT the report of the Director of Public Works/County Engineer, dated August 24, 2023, Speed and Passing Zone Review – Dufferin Road 11, be received;

AND THAT staff be directed to revise the posted speed limit of the southern portion of Dufferin Road 11 to 70 km/hr;

AND THAT Schedule H of the Consolidated Traffic By-Law 2005-32 be revised to include the following:

County Road Number	From	To
11	A point situated at the northern limit of Dufferin Road 109	A point situated 250 metres north of Shannon Court

14. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – August 24, 2023 – ITEM #3 Dufferin County Forest – Oak Wilt Response

THAT the Report, Dufferin County Forest – Oak Wilt Response, dated August 24, 2023, from the Director of Public Works/County Engineer, be received.

15. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – August 24, 2023 – ITEM #4 Household Hazardous Waste Services Update and Event Request

THAT the report of the Director of Public Works/County Engineer, dated August 24, 2023, Household Hazardous Waste Services Update and Event Request, be received.

16. **General Government Services Minutes – August 24, 2023**

Moved by Councillor Nix, seconded by Councillor White

THAT the minutes of the General Government Services meeting held on August 24, 2023, and the recommendations set out, excluding Item #5 – Anti-Racism and Intersectional Oppression Training Program and Item #9 – Annual Cost of Living Adjustment, be adopted.

-Carried-

17. GENERAL GOVERNMENT SERVICES – August 24, 2023 – ITEM #1 Headwaters Community in Action (HCIA) Mid-Year Report

THAT the report from Headwaters Communities In Action, dated August 24, 2023, with a mid-year report on activities, be received.

18. GENERAL GOVERNMENT SERVICES – August 24, 2023 – ITEM #2 Access Dufferin Minutes

THAT the minutes from the Access Dufferin meetings on June 21, 2023, July 19, 2023, and August 16, 2023, be adopted.

- 19. GENERAL GOVERNMENT SERVICES – August 24, 2023 – ITEM #3
Diversity, Equity and Inclusion Community Advisory Committee Updates:
Recommended Appointments & Selection Process

THAT the report of the Director People & Equity titled Diversity Equity Inclusion Community Advisory Committee Updates: Recommended Appointments & Selection Process, dated August 24, 2023, be received;

AND THAT the names being put forward for appointment to the Diversity Equity Inclusion Community Advisory Committee be approved.

- 20. GENERAL GOVERNMENT SERVICES – August 24, 2023 – ITEM #4
County of Dufferin Equity Strategy Update

THAT the report of the Director People & Equity, titled County of Dufferin Equity Strategy Update, dated August 24, 2023, be received.

- 21. GENERAL GOVERNMENT SERVICES – August 24, 2023 – ITEM #6
2024 Budget Schedule

THAT the report of the Manager of Corporate Finance, Treasurer, dated August 24, 2023, outlining the 2024 budget schedule, be received.

- 22. GENERAL GOVERNMENT SERVICES – August 24, 2023 – ITEM #7
Tax Policy Review

THAT the report of the Manager of Corporate Finance, Treasurer, dated August 24, 2023, regarding the tax policy review, be received;

AND THAT the multi-residential class ratio be reduced to 1.7 in 2024, 1.4 in 2025 and 1.1 in 2026;

AND THAT the Vacant Land and Excess Land Discounts be eliminated as of 2024.

- 23. GENERAL GOVERNMENT SERVICES – August 24, 2023 – ITEM #8
Digital Modernization Project Update

THAT the report of the Manager of Corporate Finance, Treasurer, dated August 24, 2023, regarding the digital modernization project update, be received.

24. GENERAL GOVERNMENT SERVICES – August 24, 2023 – ITEM #5
Anti-Racism & Intersectional Oppression Training Program

Moved by Councillor White, seconded by Councillor Creelman

THAT the report of the Director People & Equity, titled Anti-Racism and Intersectional Oppression Training Program, dated August 24, 2023, be received;

AND THAT County Council approve a single source expenditure of \$200,000 for the development and delivery of a 10 module Anti-Racism and Intersectional Oppression Training program with Stephanie Nixon and Associates Inc.;

AND THAT the cost of the one-time development of the program be funded as follows: \$50,000 from the current year corporate training budget and \$150,000 from the Rate Stabilization Reserve.

-Carried-

Councillor Taylor declared a pecuniary interest regarding the Annual Cost of Living Adjustment and left the meeting at 10:04 p.m.

25. GENERAL GOVERNMENT SERVICES – August 24, 2023 – ITEM #9
Annual Cost of Living Adjustment

Moved by Councillor Horner, seconded by Councillor Gardhouse

THAT the report of the Manager of Corporate Finance, Treasurer, dated August 24, 2023, regarding the annual cost of living adjustment, be received;

AND THAT the non-union cost-of-living adjustment for 2024 be set at 4% with an effective date of April 1, 2024.

A recorded vote was requested and taken as follows:

	Yay	Nay
Councillor Creelman (3)	x	
Councillor Gardhouse (2)	x	
Councillor Gerrits (1)	x	
Councillor Hall (2)	ABSENT	

	Yay	Nay
Councillor Hawkins (1)	x	
Councillor Horner (1)	x	
Councillor Little (1)	x	
Councillor McLean (1)	x	
Councillor Mills (2)	x	
Councillor Nix (2)	x	
Councillor Post (8)		x
Councillor Rentsch (1)		x
Councillor Soloman (1)	x	
Councillor Taylor (7)	ABSENT	
Councillor White (1)	x	
Total (25)	16	9
	-CARRIED-	

Councillor Taylor joined the meeting at 10:09 p.m.

26. **Health and Human Services Minutes – August 24, 2023**

Moved by Councillor Post, seconded by Councillor Creelman

THAT the minutes of the Health and Human Services meeting held on August 24, 2023, and the recommendations set out, be adopted.

-Carried-

27. HEALTH & HUMAN SERVICES – August 24, 2023 – ITEM #2
Paramedic Agreement Extension

THAT the report of the Manager of Corporate Finance, Treasurer and Chief Paramedic, regarding the Paramedic Agreement extension, dated August 24, 2023, be received;

AND THAT the Agreement for Provision of Paramedic Services with Headwaters Health Care Centre be extended for a period of two years, ending December 31, 2025.

28. HEALTH & HUMAN SERVICES – August 24, 2023 – ITEM #3
Community Services Activity Report – Second Quarter 2023

THAT the report of the Director, Community Services, titled Quarterly Community Services Activity Report – Second Quarter 2023, dated August 24, 2023, be received.

29. HEALTH & HUMAN SERVICES – August 24, 2023 – ITEM #4
Annual Rent Increase Guideline 2024

THAT the report of the Director, Community Services dated August 24, 2023, titled Annual Rent Increase Guideline 2024, be received;

AND THAT the 2024 Market Rents of County of Dufferin owned housing units be increased by the maximum level of 2.5% over the previous year.

30. HEALTH & HUMAN SERVICES – August 24, 2023 – ITEM #5
Social Services Relief Fund

THAT the report of the Director, Community Services, titled Social Services Relief Funding Update, dated August 24, 2023, be received.

31. HEALTH & HUMAN SERVICES – August 24, 2023 – ITEM #6
Dufferin Oaks Capital Workplan Update

THAT the report of the Administrator, dated August 24, 2023, regarding the 2023 Capital Workplan Update, be received;

AND THAT the upgrade to the Nurse Call System be awarded through Single Source procurement;

AND THAT additional costs for the parking lot paving project be funded through the current Dufferin Oaks Capital Reserve Fund;

AND THAT the Dufferin Oaks Capital Workplan be adjusted accordingly.

32. HEALTH & HUMAN SERVICES – August 24, 2023 – ITEM #7
Federation of Northern Ontario Municipalities

THAT the following resolution from the Federation of Northern Ontario Municipalities, be supported:

WHEREAS the Federal and Provincial Governments need to support their most vulnerable households, the ones who are or are at risk of becoming homeless. Overall, housing and services for low-income, vulnerable, or marginalized people should be a primary consideration moving forward so we help those who need it the most;

WHEREAS Dufferin County understands every community across Ontario is impacted by a need for affordable housing and support for people at risk of homelessness. Municipal governments are working in collaboration with all orders of government to invest in permanent solutions to the housing and homelessness crisis in Ontario;

WHEREAS the Dufferin County understands that the Federal National Housing Strategy allocation formula to provinces and territories for jointly funded housing initiatives, roughly follows their share of the national population. This approach leaves Ontario underfunded because, as per the 2021 Census figures, the number of Ontario households in Community Housing Network as a share of the national total is 44.1 percent, which is well above the provincial share of the national population at 38.5 percent. This is also by far the highest share of national Community Housing Network relative to every other province and territories;

WHEREAS receiving a by-population allocation from the federal government hampers Ontario's ability to reach more of those households in need that require assistance with housing;

WHEREAS the lack of ongoing federal operating funding for National Housing Strategy initiatives leads to significant underfunding for subsidized housing projects and can undermine the physical and financial viability of the community housing stock;

WHEREAS a similar situation occurs with federal homelessness funding to Ontario through Reaching Home, where the share allocated to Ontario is also below the provincial share of Community Housing Network nationally;

WHEREAS there is an inequitable distribution of Reaching Home funding in Ontario as only 25 of 47 Service Managers have designated communities receiving funding under the program, despite the prevalence of need across the entire Province;

WHEREAS Dufferin County understand the federal government takes the position that its role is to provide capital funding while Provinces and Territories are to

fund operating expenses, but this approach does not create an equitable sharing of the burden of funding long term operating costs, which continue for the life of a project;

WHEREAS taken altogether, the underfunding to Ontario for housing and homelessness relative to its share of national Canadian Housing Network amounts to approximately \$480 million over the term of the Federal National Housing Strategy;

WHEREAS the federal government previously provided leadership in ensuring the long-term financial and physical viability of the social housing stock under the Social Housing Agreement for several decades through federal social housing operating agreements that provided funding for both mortgages and operating costs;

WHEREAS without some flexibility on the part of the federal government, Ontario and its municipalities will be poorly positioned to take advantage of this funding, and this will turn into a significant missed opportunity, leading to a further deterioration in the long-term physical and financial sustainability of the community housing stock;

THEREFORE BE IT RESOLVED Dufferin County also supports the provincial ask for federal operating funding for National Housing Strategy initiatives;

THEREFORE BE IT RESOLVED Dufferin County would appreciate the federal effort to repurpose this funding quickly from the main National Housing Co-Investment Fund program line, Service Managers across the province have indicated their challenges with meeting the terms of the federal proposal, particularly as they relate to cost matching and meeting the requirements for greenhouse gas emissions, energy efficiency and accessibility;

THEREFORE BE IT RESOLVED that Dufferin County would like need-driven indicators incorporated into the funding allocation formulas for all federal programs;

THEREFORE BE IT RESOLVED THAT FONOM appreciates the federal government's commitment to end chronic homelessness and wishes this to be inclusive across all areas of our province by expanding Reaching Home funding to all Service Managers;

THEREFORE BE IT RESOLVED the Federation of Northern Ontario Municipalities (FONOM) also supports the provincial position in relation to the provinces and territories Repair Fund under the National Housing Co-Investment Fund;

THEREFORE BE IT RESOLVED the Federation of Northern Ontario Municipalities (FONOM) supports the Province of Ontario position on the application-based \$4 billion federal Housing Accelerator Fund. We wish to emphasize the importance of providing municipalities with maximum support in preparing applications to the HAF, understanding that some rural and northern municipalities may face capacity challenges in applying to this program on the anticipated tight timelines;

THEREFORE BE IT RESOLVED Dufferin County wishes to request that Canadian Mortgage and Housing Corporation consider actions taken by municipalities under the province's Housing Supply Action Plans into account when assessing municipal applications, recognizing that these initiatives have the potential to significantly increase the supply of housing in our communities;

THEREFORE BE IT RESOLVED Dufferin County believes the lack of ongoing federal operating funding for National Housing Strategy initiatives leads to significant underfunding for subsidized housing projects and can undermine the physical and financial viability of the community housing stock;

THEREFORE BE IT RESOLVED Dufferin County believes the federal government should heed the precedent of the Social Housing Agreement and recommit itself to funding operating costs that often stretch out over decades for the lifetime of a housing project. As an example, the Rapid Housing Initiative's 20-year affordability requirement and lack of federal operating dollars will very likely result in housing providers asking Service Managers and the provincial government to fund operating expenses to ensure the long-term affordability of units given housing providers' limited revenue-raising capacity;

THEREFORE BE IT RESOLVED this lack of ongoing federal operating funding for National Housing Strategy initiatives leads to significant underfunding for subsidized housing projects and can undermine the physical and financial viability of the community housing stock;

THEREFORE BE IT RESOLVED Dufferin County urges the Federal Government provide additional funding for Ontario so that we can deal with our shortages of safe and affordable housing and at the same time build safer and healthier communities for all our residents;

FURTHER IT BE RESOLVED THAT a copy of the resolution be forward to the individuals listed below for consideration and support, Prime Minister Trudeau, Minister Sean Fraser, Kyle Seeback, MP, Premier Ford, Minister Paul Calandra, Sylvia Jones, MPP, Leaders of the Federal and Provincial Opposition Parties, the Association of Municipalities of Ontario, and the Federation of Northern Ontario Municipalities.

33. **Community Development & Tourism Minutes – August 24, 2023**

Moved by Councillor Little, seconded by Councillor Post

THAT the minutes of the Community Development and Tourism meeting held on August 24, 2023, and the recommendations set out, be adopted.

-Carried-

34. COMMUNITY DEVELOPMENT & TOURISM – August 24, 2023 – ITEM #1
Museum Visitor and Outreach Statistics – Second Quarter

THAT the report of the Director of Development and Tourism, “Museum Visitor and Outreach Statistics Report Q2”, dated August 24, 2023, be received.

35. COMMUNITY DEVELOPMENT & TOURISM – August 24, 2023 – ITEM #2
2023 International Plowing Match & Rural Expo – Update

THAT the report of the Director of Development and Tourism, “2023 International Plowing Match and Rural Expo – Update”, dated August 24, 2023, be received.

36. COMMUNITY DEVELOPMENT & TOURISM – August 24, 2023 – ITEM #3
New Dufferin County Tourism Brand

THAT the report of the Director of Development and Tourism, “County Tourism Brand Development”, dated August 24, 2023, be received;
AND THAT the proposed brand be trialed at the International Plowing Match.

37. COMMUNITY DEVELOPMENT & TOURISM – August 24, 2023 – ITEM #4
Shared Planning Services with Local Municipalities

THAT the report of the Director of Development and Tourism, “Shared Planning Services with Local Municipalities”, dated August 24, 2023, be received;

AND THAT staff work with local municipal staff to determine the amount of time required for each type of planning service;

AND THAT the terms of the Planning Services Memorandum of Understandings be updated as required.

38. COMMUNITY DEVELOPMENT & TOURISM – August 24, 2023 – ITEM #5
Closed Session Report – Municipal Act, Section 239 (2)(f) - Advice that is subject to solicitor-client privilege, including communications necessary for that purpose

THAT staff proceed as discussed during Closed Session.

39. **Chief Administrative Officer’s Report – Fire Protection and Prevention Services Study**

A report from the Chief Administrative Officer, dated September 14, 2023, to review options on the process of engaging subject matter experts to support a study on fire protection and prevention services.

Moved by Councillor Horner, seconded by Councillor Gardhouse

THAT the report from the Chief Administrative Officer, dated September 14, 2023, regarding a fire protection and prevention services study, be received.

-Carried-

Moved by Councillor Post, seconded by Councillor White

THAT staff be directed to move forward with a Request for Proposal (RFP) at a cost up to \$75,000 to conduct a study on fire protection and prevention services.

A recorded vote was requested and taken as follows:

	Yay	Nay
Councillor Creelman (3)	x	
Councillor Gardhouse (2)	x	
Councillor Gerrits (1)		x
Councillor Hall (2)	ABSENT	
Councillor Hawkins (1)	x	
Councillor Horner (1)	x	
Councillor Little (1)		x

	Yay	Nay
Councillor McLean (1)	x	
Councillor Mills (2)	x	
Councillor Nix (2)		x
Councillor Post (8)	x	
Councillor Rentsch (1)		x
Councillor Soloman (1)		x
Councillor Taylor (7)	x	
Councillor White (1)	x	
Total (32)	26	6
	-CARRIED-	

40. **Chief Administrative Officer’s Report – Strategic Plan Monthly Update #2**

A report from the Chief Administrative Officer, dated September 14, 2023, to provide an update regarding the County’s Strategic Plan implementation.

Moved by Councillor Nix, seconded by Councillor Creelman

THAT the report of the Chief Administrative Officer, dated September 14, 2023, with respect to Strategic Plan Monthly Update #2, be received.

-Carried-

41. **Chief Administrative Officer’s Report – Monthly Update from Outside Boards**

A report from the Chief Administrative Officer, dated September 14, 2023, to provide Council with an update of activities from outside boards and agencies.

Moved by Councillor Post, seconded by Councillor McLean

THAT the report of the Chief Administrative Officer, dated September 14, 2023, with respect to Reports from Outside Boards, be received.

-Carried-

CORRESPONDENCE

42. **Township of Mulmur Resolution**

A resolution from the Township of Mulmur, dated September 7, 2023, regarding the proposed download of County Road 19, the use of salt on County Roads and compensation for address changes as a result of the upload/download of roads.

Councillor Nix left the meeting at 10:51 p.m. and rejoined at 10:53 p.m.

43. **Township of Melancthon**

A resolution from the Township of Melancthon, dated September 12, 2023, to support Bill C-310, an Act to Amend the Income Tax Act (Volunteer Firefighting and Search and Rescue Volunteer Tax Credit).

Moved by Councillor Creelman, seconded by Councillor Gerrits

THAT Council support the Township of Melancthon resolution, dated September 12, 2023, regarding support for Bill C-310, an Act to Amend the Income Tax Act (Volunteer Firefighting and Search and Rescue Volunteer Tax Credit).

-Carried-

44. **NOTICE OF MOTIONS**

45. **MOTIONS**

Warden Mills called a vote to allow the meeting to proceed past 11:00 p.m. in accordance with Section 5.6 of the Procedural By-Law.

46. **Moved by Councillor Post, seconded by Councillor White**

THAT the Council meeting of September 14, 2023 extend beyond 11:00 p.m.
-Carried-

47. **CLOSED SESSION**

Moved by Councillor Horner, seconded by Councillor Creelman

THAT Council moved into Closed Session (10:54 p.m.) in accordance with the Municipal Act Section 239 (2)(d) – Labour Relations or Employee Negotiations and Section 239 (2)(f) – Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

-Carried-

While in Closed Session, Council reviewed Closed Session minutes from the Community Development and Tourism Committee meeting on August 24, 2023. Council also reviewed a report from the Administrator of Dufferin Oaks and the Director of People and Equity regarding the Ontario Nurses Association (ONA) negotiation mandate.

Moved by Councillor Nix, seconded by Councillor Creelman

THAT Council move into open session (10:58 p.m.).

-Carried-

BUSINESS ARISING FROM CLOSED SESSION

48. **Moved by Councillor Horner, seconded by Councillor Post**

THAT the Closed Session minutes from the Community Development and Tourism Committee meeting on August 24, 2023, be adopted.

-Carried-

49. **Moved by Councillor White, seconded by Councillor Gardhouse**

THAT staff be directed to proceed as discussed in Closed Session regarding the Ontario Nurses Association (ONA) negotiation mandate.

-Carried-

50. **BY-LAWS**

2023-47 A by-law to ratify the actions of the warden and the clerk for executing an agreement between the Corporation of the County of Dufferin and March of Dimes Canada. (Lease Agreement – Mel Lloyd Centre)

Authorization: Council – September 14, 2023

2023-48 A by-law to authorize the Warden and the Clerk to execute an agreement between the Corporation of the County of Dufferin and GFL Environmental Inc. (Non-Eligible Sources Recycling Collection)
Authorization: Infrastructure and Environmental Services – May 26, 2022

Moved by Councillor White, seconded by Councillor Horner

THAT By-Law 2023-47 through to By-Law 2023-48, inclusive, be read a first, second and third time and enacted.

-Carried-

51. **OTHER BUSINESS**

Warden Mills noted Saturday, September 30th is the National Day for Truth and Reconciliation and Orange Shirt Day, a day to reflect and honour Survivors, their families and communities affected by the legacy of Indian Residential School policies. The National Day for Truth and Reconciliation seeks to understand the impact and intergenerational harm that residential schools have caused to Indigenous families and nations, and to honour the First Nations, Inuit and Métis lives who were lost, and the survivors, their families and communities who have been affected by this injustice. Dufferin County acknowledges the tragic and ongoing discovery of the unmarked graves and burials on and near residential schools, as well as Canada's history and relationship with Indigenous communities. The County is dedicated to undertaking meaningful action that moves us towards greater accountability and achieving Truth and Reconciliation with Indigenous Peoples and their nations. The Warden encouraged the community to wear orange on September 30th and to reflect, remember, and honour Indigenous families and their nations on this important day.

Warden Mills announced the Economic Development department will be hosting an Economic Development Strategy Workshop on November 8th and 9th, 2023 for all members of County Council in the Dufferin Room. The purpose of this workshop is to introduce a modern perspective of economic development, which takes into account the interdependent nature of economic, social, and environmental factors. Brock Dickinson, one of the leading minds in modern economic development and an adjunct professor at the University of Waterloo, will lead and facilitate this workshop.

52. **CONFIRMATORY BY-LAW**

2023-49 A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on September 14, 2023.

Moved by Councillor Nix, seconded by Councillor McLean

THAT By-Law 2023-49, be read a first, second and third time and enacted.

-Carried-

53. **ADJOURNMENT**

Moved by Councillor Gardhouse, seconded by Councillor White

THAT the meeting adjourn.

-Carried-

The meeting adjourned at 11:03 p.m.

Next meeting: Thursday, October 12, 2023
Video Conference

Wade Mills, Warden

Rebecca Whelan, Deputy Clerk

Steering Group Meeting Minutes August 10, 2023

Attendees:							
Lianne Barbour	N	Craig Robbins	Y	Tracy Coffin	Y	Kim Delahunt	Y
Dr. Nihal Elkhoully	N	Mayor Chris Gerrits	N	Mayor Annette Grove	N	Mohammad Haque	Y
Mayor Janet Horner	N	James Jackson	N	Annette Jones	N	Shannon Laurin	Y
Dr. Stephanie Milone	N	Mayor Lisa Post	N	Jason Schildroth	N	Sonya Pritchard	Y
Amanda St John	Y						

Item	Topic & Notes	Presenter	Action
1.0	Welcome, Call to Order	Kim Delahunt	Approval
2.0	Business Case - Deferred.	Tracy Coffin	Information
3.0	McMaster KW & Area 2023 Family Medicine Recruitment Event <ul style="list-style-type: none"> - Brought forward to Action Team, sharing all events with Tracy. - Event happening September 25th - \$500 for each community, 30 spots available. Great for getting the new grads, when in residency phase more likely to stay in community. - Registration ends August 21st – action group thinks beneficial, looking for approval. Would like to have a booth – set up a table \$500 per person - DAFHT and HHCC talking with TMU. - Agree we would like to go, but unsure of housing these residents. TMU agreement, this is going that next step of advertising our community. Can go both ways, family med grads, but showing what our community has to offer. - With the agreement will already have students coming through. Starting off small – 5 residents the first year. Bigger push is for DAFHT and getting Primary Care Physicians. - How many to attend this event? Have not received response. Historical numbers; 25 residents last year, can get estimate for this year. - Caledon to host something like this. Need to talk to medical schools and share info about open house. - Delegate this down to Action Team – have them look into us hosting an open house for new grads. - In the midst of developing a package and value proposition. 	Shannon Laurin	Information

	Action <ol style="list-style-type: none"> 1. Lianne, Tracy, Kim and Dr. Milone to meet and discuss family physician numbers. 2. Bri follow up with Dr. Elkhoully to see how many positions available now. 3. Bri to add open house to Action Team log. 		
4.0	Action Team Update <ul style="list-style-type: none"> - Minutes forwarded to Steering Group members. 	Tracy Coffin	Information
5.0	Additional Items <ul style="list-style-type: none"> - HHCC perspective physician recruitment is becoming more and more difficult. This group is great and very valuable. - Include all the minutes in the meeting package for next time. Action <ol style="list-style-type: none"> 1. Shannon to give presentation on Practice Ready Assessment next meeting. 2. Bri to add Action Team minutes to Steering Group package. 	All	Discussion
	Next Meeting: September 14, 2023		

Action Team Meeting Minutes September 6, 2023

Attendees:							
Barkaat Ahmad	N	Tracy Coffin	Y	Stephanie Coulson	Y	Sandra Dolson	Y
Frances Duiker	Y	Shannon Laurin	Y	Dr. Lydia McFarland	Y	Margaret Paan	N
Dr. Mercedes Roderiguez	Y						
Guests							
Bri Plester	Y						

Item	Topic & Notes	Presenter	Action
1.0	Welcome and Introductions	Frances	Discussion
2.0	<p>Hosting Our Own Recruiting Event</p> <ul style="list-style-type: none"> - Shannon provided us with information about success rates for community recruitment events – that being low. Attaching ourselves to events done by the Universities is better, harder to get residents to come to local events. - Headwaters open house – ran similar type of event. Physicians are not coming to this style of event. HHCC will be hosting a come learn about HHCC and the opportunities event. - Briefing note that says we are not in favour of hosting our own but would like to put some money aside to attend recruiting events. - Work with Orangeville tourism to create a video that could be shared. Money used in that way would be more beneficial. Add that to the motion/briefing note – we would like to produce a local video to draw in physicians to both Dufferin and Caledon., <p>Action</p> <ol style="list-style-type: none"> 1. Bri create briefing note for Steering Group. 2. Shannon send video link to Bri. 	All	Discussion
3.0	<p>Business Case Update</p> <ul style="list-style-type: none"> - Should be getting the Business Case this week – looking for a draft so we can get some numbers on it and present to council, as deadlines are fast approaching. - Follow up with Tracy to get contact from Dufferin County and forward invites to them. Book some time in the background to get the County’s processes worked out. 	Frances/ Tracy	Information

	<p>Action</p> <ol style="list-style-type: none"> 1. Tracy forward Dufferin County contact information to Bri to forward meeting invite – complete. 		
<p>4.0</p>	<p>Additional Items</p> <p>4.1 Steering Group Update</p> <ul style="list-style-type: none"> - Business case deferred. A lot of discussion around the McMaster event. The Steering Committee is looking for motions that come forward to them for approval (what has been discussed and the motions). Hosting our own recruitment event; cost would be to host our own vs going to other events. Shannon reached out to other advisors. Communities have not had much success to hosting their own recruitment events. Small event is hard to get physicians to come. Hospitals combining physicians and nursing, still challenging to get residents to come to the event. - Shannon putting together a Practice Ready Assessment. Looking at this group to see if we would like to move forward with this. Would need preceptors and mentors. Confirming this Action Group does want to move forward with this. - Reminder the PRA is for 12-week program with 3-year return to service commitment. 12 weeks in another community, then come to Dufferin community after completing the program. Preceptor once they join the community, would not be closely monitored. - 3-year return to service, not 3 years of preceptor. Separate community then where they started. - Following the 12-week program they would then come to our community. We would need to complete an expression of Interest. - They would still need to choose us – then as advisors they would have to make sure they are evenly distributed. Shelburne and Grand Valley would qualify. - Dr. Dierksen is retiring – has found a replacement. January takeover. Brendan Kauffman and Julia Sullivan. - Shannon/OHT reach out to the practices to tell them we will support them in the administrative tasks. Shelburne Centre for Health and Grand Valley FHO. - Lianne Barbour – has met with the developer and his family about the building going in Mono. Requested they attend the next steering group meeting. Following up on the space issue. Also identifying available space in the area. <p>4.2 Physician Incentive/Peer Insight</p> <ul style="list-style-type: none"> - Wasaga Beach is offer \$100k bonus. Interest could go up for the signing bonus. Many cities and towns offering bonuses, do not have the budget for that. Would like to draw people in for the community. See the appeal, but not in that situation. Hoping we can attract people to this area. Financial incentive – need strong support system and mentorship. Younger doctors have ideas 		

	<p>of what they want to see in the community. Wasaga Beach has a return to service. \$50k for first, \$25k second year – looking for four physicians.</p> <ul style="list-style-type: none"> - Welcome package – gym membership, dining etc. Would like to understand/see how they got this funding. Town share revenue from the casino in Wasaga Beach. - Funding for the RIO over 40 – should have specific details if we are going to be attracting people to this area. Do a lot of presentation – link being added. Grants between \$80k-117k. Commit to practice and hospital, agreed upon for the community. We can apply for this grant. Shannon will provide more information on this. - https://www.health.gov.on.ca/en/pro/programs/northernhealth/nrrr.aspx - Insights from peers – unofficial social committee for the physicians in Orangeville. Met for dinner, what is missing is the social group in Orangeville. Need social events for physicians. One event per month – ask for funds from committee in Orangeville to help support this. DCPA was started in 2019 – looking to have new physicians to take over. Really need new doctors to take a leadership role – we just want a network for our doctors to connect. DCPA need a sign in to be an associate – don't know how to join and no information about it. Website where any doctor can log in to get access to the same information – centralized source of information for physicians. <p>Action</p> <ol style="list-style-type: none"> 1. Heidi to send Shannon contacts for practices. 2. Tracy and Lydia to meet offline to discuss DCPA further. Rene to connect with Lydia – send DCPA information along to her. 3. Stephanie contact Dr. Pobe about DCPA and physician leadership roles. 		
	<p>Next Meeting: October 4, 2023</p>		



MINUTES

MULMUR-MELANCTHON FIRE BOARD Tuesday, September 19, 2023 at 7:00 p.m.

Present: Earl Hawkins, Chair – Mulumur Township
Ralph Moore, Vice Chair – Melancthon Township
Darren White – Melancthon Township
Kim Lyon – Mulumur Township
Mathew Waterfield – Fire Chief
Everhard Olivieri-Munroe – Deputy Fire Chief
Heather Boston – Secretary

1. CALL TO ORDER

The Chair called the meeting to order at 7:00 p.m.

2. LAND ACKNOWLEDGEMENT

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

3. APPROVAL OF THE AGENDA

Moved by: Lyon/Moore

THAT the September 19, 2023, agenda for the Mulumur-Melancthon Fire Board be approved as circulated.

CARRIED.

4. APPROVAL OF PREVIOUS MEETING'S MINUTES

Moved by: Moore/Lyon

THAT the minutes of the Mulumur-Melancthon Fire Board dated May 23, 2023, be approved.

CARRIED.

5. DECLARATION OF PECUNIARY INTEREST

Chair Hawkins stated that if any member of the Board had a pecuniary interest, they could declare the nature thereof now or at any time during the meeting.

6. TREASURY

6.1 Accounts

Moved by: Lyon/Moore

THAT the Board approve the operating accounts in the amount of \$60,794.58 and the capital accounts in the amount of \$21,211.75.

CARRIED.

6.2 2023 YTD Budget to Actual Income Statement

- Reviewed as information

7. ADMINISTRATION

7.1 Draft Disposition of Land Policy

Moved by: Moore/Lyon

THAT the Board approve the Disposition of Land policy as presented.

CARRIED.

7.2 General Fire Chief Update

- Received \$5000 grant in the form of the credit at the Fire Marshal's Public Fire Safety Council Distribution Centre that may be used to purchase firefighting and carbon monoxide training materials in supplies.

8. INFORMATION ITEMS

8.1 Safe Community Project Assist Campaign

8.2 Melancthon Township's Motion Re: Fire Prevention and Protection Services

8.3 Communique – Interpretation of s.6(3) of the Fire Protection and Prevention Act

9. CLOSED SESSION

Closed session pursuant to the Municipal Act, 2001 S.O. 2001, Chapter 25, Section 239: Personal matters about an identifiable individual, including municipal or local board employees and approving the previous closed meeting minutes.

Moved by: White/Lyon

THAT the Mulmur-Melancthon Fire Board move into Closed Session pursuant to Section 239 (2) (b) of the Municipal Act 2001, as amended at 7:16 p.m. for the following reasons: - personal matters about an identifiable individual, including municipal or local board employees; and approval of past closed meeting minutes and approval of May 17, 2022, and May 23, 2023, Closed Session Minutes.

Moved by: Lyon/White

THAT the Mulmur-Melancthon Fire Board rise out of Closed Session at 7:24 p.m. and return to open session without report.

CARRIED.

Moved by: White/Moore

THAT the Board appoint Brant Squirrell and Mike Mehlhorn as Acting Captains commencing September 1, 2023.

CARRIED.

10. ADJOURNMENT

Moved by: Moore/Lyon

THAT we do now adjourn at 7:25 pm to meet again on November 21, 2023, at 7:00 pm or at the call of the Chair.

CARRIED.

Chair

Secretary

Roseann Knechtel

Subject: FW: Ontario Climate Caucus September 20th Meeting Notes and Action Items

From: Gaby Kalapos <gkalapos@cleanairpartnership.org>

Date: September 25, 2023 at 1:50:42 PM EDT

To: Gaby Kalapos <gkalapos@cleanairpartnership.org>

Subject: Ontario Climate Caucus September 20th Meeting Notes and Action Items

Hi there All,

Thanks for all the input at the September 20th Ontario Climate Caucus meeting. Below are the action items coming out of that meeting. The complete meeting notes are available here:

<https://guides.co/g/ontario-climate-caucus-hub/275708>

The Ontario Climate Caucus resource hub is available [here](#).

1. Action Items

1. **Action item: Provide list of NGOs and/or community groups in your municipalities who were active on climate emergency declarations or how to inform/engage Environmental Advisory Committees. Can do so via this [form](#) or by sending an email to Gaby at gkalapos@cleanairpartnership.org**
2. **Action Item: it would be good to have the Help Communities Lead effort promoted to community organizations as well as municipal council members.**
3. **Action Item: Question for OCC to consider and report back via the October 18th meeting or via email at any time (gkalapos@cleanairpartnership.org): are the resources developed so far (3 policy briefs, staff report and sample resolution) sufficient to start a municipal conversation or are there additional resources that would be of value? What are the challenges you would likely face in trying to get a Help Communities Lead discussion in council?**
4. **ACTION: Has your municipality discussed and/or advanced climate metrics into senior management performance frameworks? Has your municipality considered it and then didn't advance it? and if so what were the issues that limited its advancement? Please send info to Gaby at gkalapos@cleanairpartnership.org**
5. **Action Item: Have other municipalities received/or directed their municipally owned utility to advance a Climate Action Plan that aligns with the Municipality's Climate Action Plan?**
6. **Action Item: Have other municipalities updated their ABCs Guiding Principles for Executive Compensation (either within the municipality itself or for ABC's)?**
7. **Action Item: If you can email Gaby info if your municipality has updated their by-laws recently to ensure pollinator gardens meet municipal requirements. (send info to gkalapos@cleanairpartnership.org)**
8. **Action Item: If OCC members can share the Assessment of the IESO Pathways to Decarbonization from the Perspective of Municipal Climate Action Plans [Report](#) and**

Briefing Note with their council colleagues that would be great to have the report coming to them from a trusted colleague.

9. **Action Item:** Have any other municipalities engaged with OMERS re their climate consideration and climate risks? OMERS ranked lower in comparison to other Canadian pension funds based on [Shift's 2022 Canadian Pension Climate Report Card](#).
10. **Action:** There is a desire across the OCC network to share resolutions (those passed as well as those not passed). For those with resolutions they think would be transferable to other municipalities can share them by completing this [form](#) or sending an email to Gaby who will then put them up on the OCC resource hub available [here](#).
11. **Action:** Future OCC meeting will allocate time in the meeting agenda for break out sessions (15 minutes) as well as a report back (5 minutes).

Ill be sending out the agenda for the October 18th Ontario Climate Caucus meeting shortly.

Thanks, gaby

Gabriella Kalapos
Executive Director
Clean Air Partnership
gkalapos@cleanairpartnership.org
416-948-7125
www.cleanairpartnership.org

PRIVATE AND CONFIDENTIAL



**TANK REMOVAL AND DECOMMISSIONING REPORT
UNDERGROUND STORAGE TANK**

**706114 SIDE ROAD 25
HONEYWOOD, ONTARIO**

AUGUST 2023

PROJECT NO. C590

Prepared for:

**Township of Mulmur
758070 2nd Line East
Mulmur, Ontario
L7S 1A1**

**ATTN: Bruce Crawford, Public Works
Foreman**

Prepared by:

**Comco Canada Ltd.
100 Welham Road
Barrie, Ontario
L4N 8Y4**

**Gord Thompson P.Eng.
/CB**

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EXECUTIVE SUMMARY

Comco Canada Ltd. was retained by the Township of Mulmur, for the removal and decommissioning of one (1) underground storage tank (UST), historically used for fuel oil located at the Honeywood Hockey Area at 706114 Side Road 25, Honeywood, Ontario. The UST was located abutting the western edge of the building. The removal of the tank began on June 13, 2023, with backfilling completed on July 6, 2023.

This assessment report is required under the CSA B139 Series-19 Installation Code for Oil Burning-Equipment. The purpose of this assessment is to identify any conditions or impacts of an environmental nature expressly prohibited by Provincial or Federal Statute, or by Municipal By-Law. Such conditions, practices and/or things may require removal or remediation. The assessment was performed in accordance with the requirements of the Technical Standards and Safety Authority's (TSSA) document titled "*Environmental Management Protocol for Fuel Handling Sites in Ontario TSSA EMP-2012*" (August 2012).

Excavation and removal of the UST occurred from June 13, 2023 to July 6, 2023. The dimensions of the final excavation were approximately 5.0 m x 5.0 m x 4.5 m deep (16.4 ft x 16.4 ft x 15.0 ft deep). Analyses of the excavation limit soil samples by an independent environmental laboratory confirm that the soil in the excavation did exceed the limits of the Ministry of the Environment Conservation and Parks (MECP) Table 2 Site Condition Standards (SCS) for the eastern wall, under the building footing. All other sample locations meet MECP Table 2 SCS criteria. Based on the location of the exceedance under the building, further delineation is considered impractical.

The excavation was backfilled using approximately 150 metric tonnes of imported Granular "A" Gravel. A sample was taken from the imported backfill and sent for laboratory analysis. Environmental laboratory sample indicates MECP Table 2 SCS criteria were met.

It is Comco's opinion that based on the location of localized impact, environmental remediation is impractical due to the building footing and foundation material. No conclusions are expressed regarding the condition of the soils beyond the excavation footprint.

1.0 INTRODUCTION

Comco Canada Ltd. (Comco) was retained by the Township of Mulmur for the removal and decommissioning of one (1) 4,500 Litre underground storage tank (UST) historically used for fuel oil storage. The underground tank was located at the western building exterior abutting the property building footing. A site location map is provided in Figure 1 with the approximate location.

2.0 SCOPE OF INVESTIGATION

The purpose of this assessment was to identify any conditions or impacts of an environmental nature expressly prohibited by Provincial or Federal Statute, or by Municipal By-Law as a result of the presence of the former USTs and piping, an assessment of the extent and the severity of impact on the Subject Property was completed.

The assessment was performed in accordance with requirements of the Technical Standards and Safety Act (TSS Act) and the Ministry of the Environment Conservation and Parks Ontario Regulation 153/04 “*Soil, Ground Water and Sediment Standards for Use Under Part XV.1 of the Environmental Protection Act*”, April 15, 2011 (as amended).

3.0 RELEVANT LEGISLATION

Handling of petroleum storage and distribution equipment is regulated under the *Ontario Technical Standards and Safety Act 2000* (the TSS Act). Regulations require that removal of petroleum equipment (including underground storage tanks) be performed by a contractor licensed under the TSS Act. Comco is fully licensed to perform tank removals and installations and has been providing these and other services regulated under the TSS Act and its precursors for over fifty years.

B139 Series-19 Installation Code for Oil Burning-Equipment Clause M.4, as modified by TSSA Fuel Oil CAD Amendment FS-259-21 Section 4.3. states: “*Where an underground tank system is being removed or replaced and the property continues to maintain fuel storage equipment or tank systems, the owner of a facility, the operator of the facility, the owner of the tank system(s), the operator of the tank system(s), or the owner of the property where the equipment is installed, as applicable, shall submit an assessment report to TSSA that delineates the full extent of any petroleum product that has escaped to the environment both on-site and, where necessary and practical, off-site.*”

Section 4.2 states *“In the event of a spill, where a leak is confirmed, where there is discovery of a petroleum product that has escaped to the environment or inside a building, or where required by the Director, one or more of the responsible individuals identified in Clause 4.1, as applicable, shall notify the Director and the responsible individual(s) shall further: (a) forthwith notify the Director in the event of a fire or explosion and remove any potential for fire or explosion hazard; (b) provide all information to the Director or an inspector, as required; (c) cease using and empty products from any leaking part of the tank system(s); (d) repair, replace, or remove all defective underground or aboveground tank system(s) or equipment; and (e) take all practical measures to comply with the Environmental Management Protocol for Operating Fuel Handling Facilities in Ontario.*

If petroleum-contaminated soil and/or groundwater is discovered during the course of a tank removal, the Ontario *Environmental Protection Act* (EPA) requires that, where the contaminants have the potential to cause an “adverse effect” on the environment, the affected soil and/or groundwater be removed or remediated. Comco holds an Environmental Compliance Approval under the EPA to transport contaminated soil and/or groundwater to licensed disposal facilities if needed.

The Ministry of the Environment, Conservations and Parks (MECP) provides a document entitled *“Soil, Ground Water and Sediment Standards for Use Under Part XV.1 of the Environmental Protection Act”, April 15, 2011*, which lists the acceptable concentrations for a variety of contaminants in various land use designations and groundwater conditions. Ontario Regulation (O.Reg.) 153/04 as amended, requires that MECP Table 2 Site Condition Standards (MECP Table 2 SCS) - *“Full Depth Generic Site Conditions Standards in a Potable Ground Water Condition”* for Residential/Parkland/Institutional Property Use be met. This criterion applies to the site as the Subject Property is Institutional Property Use and potable water is obtained for domestic use via drinking wells within 250 metres of the site. The site is not considered a sensitive property as defined in the Ministry of the Environment, Conservation and Parks (MECP) Ontario Regulation 153/04 as the subsurface soil pH was measured in the field at 7.05, which is between the criteria of 5 and 11 set out by the MECP. The depth to bedrock within the Subject Property is greater than 2 metres from the surface based on the depths of excavation at the Property, therefore, shallow soil criteria is not required to be met. Grain size analyses were not conducted at the Subject Property, therefore, the coarse textured soil conditions were applied to the Property, as it is the more conservative of the standards.

4.0 UST REMOVAL AND REMEDIATION

The removal of one (1) 4,500 Litre underground fuel oil storage tank occurred from June 13, 2023 to July 6, 2023. The tank was in poor condition with pitting, corrosion and holes

throughout. Residual product was pumped from the UST prior to removal. The UST was wrapped in cloth and removed from the site for final decommissioning and disposal off-site.

Environmental impact was identified during UST removal at the eastern edge of the excavation. Samples were taken at the extremities of the excavated area to confirm soil quality. In total, 192.3 tonnes of impacted material was disposed of at Green for Life (GFL) Environmental Inc. facility in Toronto, Ontario. Floor, wall and backfill samples were sent to Caduceon for confirmatory samples as excavation proceeded.

Additional information on the removed UST is provided in TABLE I.

TABLE I
UST Information

Tank Product	Manufacturer	Year Manufactured	Serial No.	Individual Tank Capacity (Litres)	Construction
Fuel Oil	N/A	N/A	N/A	4,500	Single-wall Steel

Note: Based on the condition of the UST and corresponding tank tag, detailed information was unobtainable.

4.1 Confirmation Samples

The presence and extent of impact was determined in the field using a combination of visual and olfactory evidence. Screening for vapour phase hydrocarbons was performed using a MiniRae 3000 Portable VOC Monitor (PID). This instrument detects Volatile Organic Compounds (VOC) using a photoionization detector with a range of 0 - 15,000 ppm. The precision of readings obtained from the MiniRAE 3000 is ± 1 ppm with an accuracy of ± 15 ppm. Soil samples were submitted for laboratory analysis to Caduceon Environmental Laboratories (Caduceon) of Barrie, Ontario. Caduceon is a certified laboratory that meets or exceeds quality control criteria established by the Canadian Association of Laboratory Accreditation (CALA), member number 2628, in accordance with ISO/IEC 17025.

Based on the floor area of the excavation (~ 25 m²), two (2) floor samples and two (2) wall samples must be submitted for laboratory analysis. Three (3) floor samples, seven (7) wall samples and one (1) backfill sample for a total of eleven (11) samples were submitted to Caduceon for laboratory analysis.

Field screening measurements are provided in TABLE II. Highlighted samples were selected for laboratory analysis.

TABLE II
Field Screening Results of Confirmatory Soil Samples from Excavation

Sample ID	VOC Reading (ppm)
C590-06-13-01-15	0.3
C590-06-13-02-15	0.5
C590-06-13-03-12	0.9
C590-06-13-04-15	0.6
C590-06-13-05-12	1.4
C590-06-13-06-11	0.4
C590-06-13-07-12	0.6
C590-06-15-1A-4.0	5.0
C590-06-15-1B-6.0	7.2
C590-06-15-1C-8.0	1.5
C590-06-15-2A-5.0	3.6
C590-06-15-2B-8.0	7
C590-06-15-2C-9.0	4.4
C590-06-15-3A-5.0	6.7
C590-06-15-3B-4.8	4.8
C590-06-15-4A-6.0	10.5
C590-06-15-4B-8.0	13.5
C590-06-15-5-10.0	23
C590-06-15-06-10.0	98
C590-06-15-7A-5.0	1.8
C590-06-15-7B-8.0	9.8

Sample ID	VOC Reading (ppm)
C590-06-22-01-5.5	9
C590-06-22-02-5.5	125
C590-06-22-03A-5.5	192
C590-06-22-03B-6.5	178
C590-06-22-04A-5.5	396
C590-06-22-04B-7.5	52
C590-06-22-05A-5.5	73
C590-06-22-05B-7.5	30
C590-06-22-06A-5.5	46
C590-06-22-06B-7.0	2.7
C590-06-26-01-15	3.0
C590-06-26-02-14.0	20.0
C590-06-26-03-14.0	1
C590-06-26-04-14.0	1
C590-06-26-05-14.0	0.8

Highlighted samples were submitted for laboratory analysis

TABLE II
Field Screening Results of Confirmatory Soil Samples from Excavation (Continued)

Sample ID	VOC Reading (ppm)
C590-06-27-01-BF	28.4
C590-06-27-02A-2.0	17
C590-06-27-02B-3.5	23
C590-06-27-03A-1.5	50
C590-06-27-03B-3.5	43
C590-06-27-05-14	150
C590-06-27-06-13	6
C590-06-27-07	5.8
C590-06-27-08-15	17
C590-06-27-09-14	78
C590-06-28-01-14.0	0.1
C590-06-28-02-14.0	0.5
C590-06-28-03-12.0	90
C590-06-28-04-12.0	178
C590-06-29-01-9.0	330.2
C590-06-29-02-12.0	124.8
C590-06-29-03-14.0	36.0
C590-06-29-04-14.0	31.0
C590-06-29-05-15.0	3.0

Highlighted samples were submitted for laboratory analysis

4.2 Analytical Testing

Confirmatory samples from the subsurface investigation and excavation limits were submitted to Caduceon Laboratories (Caduceon) for the analyses of the following parameters: Petroleum Hydrocarbon (PHC), F1 - F4, Benzene, Toluene, Ethylbenzene and Xylene (BTEX). PHC is

used to measure the petroleum content of a sample. The components are broken down into categories of:

- EPA classification F1 (C6 - C10): volatile compounds determined by purgeable analysis and consisting of hydrocarbons with carbon chains consisting of less than ten carbon atoms.
- EPA classification F2 (>C10 - C16) and F3 (>C16 - C34): semi-volatile compounds determined by cold solvent extraction and consisting of hydrocarbons with carbon chains containing 10 to 34 carbon atoms.
- EPA classification F4 (>C34): non-volatile compounds determined by hot solvent extraction and consisting of hydrocarbons with carbon chains greater than 34 carbon atoms.

The three groups generally correspond to light hydrocarbons (gasoline), middle distillates (diesel), and heavy oils (motor oils).

Volatile organic compounds of BTEX are identified in petroleum fuels and lubricants. These compounds are easily identified in impacted soil and present significant threats to human and environmental health and consequently have very low regulatory thresholds for their presence in the environment.

4.3 Analytical Results of Confirmation Samples

Laboratory analyses of confirmatory soil samples compared to MECP Table 2 Site Condition Standards (MECP Table 2 SCS) - "*Full Depth Generic Site Conditions Standards in a Potable Ground Water Condition*" are presented in TABLE III. Excavation activities continued in impacted areas until the building footing inhibited further delineation. Laboratory certificates of analysis of confirmatory soil samples are provided in Appendix A.

The laboratory analysis of the final excavation samples are provided in TABLE III.

TABLE III
Analytical Results for Excavation Soil Samples (June 13 and June 15, 2023)

Sample ID	C590-06-13-02 -15.0'	C590-06-13-06 -11'	C590-06-15-2B -8.0'	C590-06-15-06 -10.0'	C590-06-15-7B -8.0'	O. Reg. 153/04 Table 2 Residential/Parkland/ Institutional Property Use
Contaminant Concentration ($\mu\text{g g}^{-1}$)						
PHC F1	< 10	< 10	< 10	18	< 10	55
PHC F2	< 5	< 5	< 5	3500	< 5	98
PHC F3	< 10	< 10	< 10	4040	< 10	300
PHC F4	< 10	< 10	< 10	< 10	< 10	2800
Benzene	< 0.02	< 0.02	< 0.02	< 0.02	< 0.02	0.21
Toluene	< 0.2	< 0.2	< 0.2	< 0.2	< 0.2	2.3
Ethylbenzene	< 0.05	< 0.05	< 0.05	< 0.05	< 0.05	1.1
o-Xylene	< 0.03	< 0.03	< 0.03	< 0.03	< 0.03	--
m+p-Xylenes	< 0.03	< 0.03	< 0.03	< 0.03	< 0.03	--
Xylene	< 0.03	< 0.03	< 0.03	< 0.03	< 0.03	3.1

Highlighted and bolded samples exceed MECP Table 2 criteria
 Reported in ug/g, equivalent to ppm - parts per million

The sample which exceeded MECP Table 2 SCS criteria, C590-06-15-06-10.0' was a floor sample located at the southern area of the excavation. The area was further excavated until clean limits were identified at approximately 14 feet below grade.

An impacted area was identified beneath the wall of the building during excavation procedures. Excavation procedures were halted due to the location of the impact being under the footing of the building and the rock material found throughout. TABLE IV provides the analytical results of sampling limits for the excavations eastern wall.

TABLE IV Analytical Results for Excavation Soil Samples (June 29, 2023)

Sample ID	C590-06-29- 01-9.0	C590-06-29- 02-12.0	C590-06-29- 03-14.0	C590-06-29- 04-14.0	C590-06-29- 05-15	O. Reg. 153/04 Table 2 Residential/Parkland/ Institutional Property Use
PHC F1	10	< 10	< 10	< 10	< 10	55
PHC F2	1380	1960	< 5	< 5	< 5	98
PHC F3	16	2020	1460	86	< 10	300
PHC F4	22	< 10	< 10	< 10	< 10	2800

Highlighted and bolded samples exceed MECP Table 2 criteria, Reported in ug/g

4.4 Groundwater

Groundwater was not encountered during excavation activities.

4.5 Backfill Material

The excavation was backfilled using Granular “A” Gravel provided by the Township of Mulmur. The excavation area was backfilled and tamped on July 8, 2023. A sample was taken from the imported backfill. Laboratory results indicated concentrations of PHC F4. The PHC F4 returned a concentration of 13 $\mu\text{g g}^{-1}$, which is well below the MECP Table 2 criteria of 2800 $\mu\text{g g}^{-1}$. All other concentrations returned were below method detection levels. The results of the backfill analytical sample are provided in TABLE VI and Appendix B.

TABLE V
Analytical Results for Backfill Material Samples

Sample ID	C590-07-08-BF	O. Reg. 153/04 Table 2 Residential/Parkland/ Institutional Property Use
Contaminant Concentration ($\mu\text{g g}^{-1}$)		
PHC F1	<10	55
PHC F2	<5	98
PHC F3	<10	300
PHC F4	13	2800
Benzene	<0.02	0.21
Toluene	<0.2	2.3
Ethylbenzene	<0.05	1.1
o-Xylene	<0.03	--
m+p-Xylenes	<0.03	--
Xylene	<0.03	3.1

Highlighted and bolded samples exceed MECP Table 2 criteria

Reported in ug/g, equivalent to ppm - parts per million

4.6 Quality Assurance and Quality Control Results

Soil samples were collected according to standard procedures. Sample preservation and storage were within the requirements of the regulations and handled in accordance with the MECP Analytical Protocol in terms of preservation methods, storage requirements and container type.

5.0 DISCUSSION

A thorough investigation of the contaminated location has been concluded. The contamination was located within fractured rock underneath the building foundation. Based on the observations made at the site, delineation, and confirmatory samples, the area of contamination appears to be relatively small in size with little potential for migration or groundwater contamination (based on the anticipated groundwater depth). No free product has been identified. Based on the location of impact, the building integrity would be compromised if further investigation or cleanup were to occur. It is Comco's opinion that based on the amount, location and subsurface material there is no risk to the health and safety of on-site activities or significant environmental risk. In agreeance with the Township of Mulmur, no further work has been initiated at this time.

It is recommended that if the building is renovated or demolished in the future the contamination be dealt with at that time.

6.0 CONCLUSIONS

The analytical results confirm that the limits of the excavation for the floor, south, west, and north wall meet regulatory criteria. Laboratory analyses indicate that impact from the storage tank and associated equipment is located underneath the building footprint located at the excavation east wall. Due to the location of contamination under the building footing, further excavation is impractical at this time. No opinions are expressed regarding the conditions beyond the excavation footprint.

7.0 LIMITATIONS OF THIS REPORT

This tank removal and assessment and the conclusions presented in this report are based on field test results, observations, and results of laboratory analyses and are limited to Petroleum Hydrocarbons, Benzene, Toluene, Ethylbenzene, and Xylene within the area of the underground storage tanks removed by Comco Canada Ltd. Factors may become apparent as a result of future excavations, boreholes, or intrusive testing of the property that were not observed and could not be anticipated at the time of this work.

8.0 DISCLAIMER TO THIRD PARTIES

This report has been prepared for the exclusive use of the Township of Mulmur. Use of the information in this report by other parties without the permission of Comco Canada Ltd. and the Township of Mulmur shall be solely at risk to such parties. Permission to rely on this Report, where granted, shall only be by way of a written "Reliance Letter" produced by Comco Canada Ltd. under separate cover.

COMCO CANADA LTD.

Per:



Gord Thompson, P. Eng.
Principal Engineer

9.0 REFERENCES

Fuel Oil Code Adoption Document Amendment (n.d.). Retrieved August 1 2023, from https://www.tssa.org/en/boilers-pressure-vessels/resources/Fuel-Oil-CAD-2021-10-25---Final_.pdf

Map: Well records. ontario.ca. (n.d.). Retrieved August 1, 2023, from <https://www.ontario.ca/page/map-well-records>.

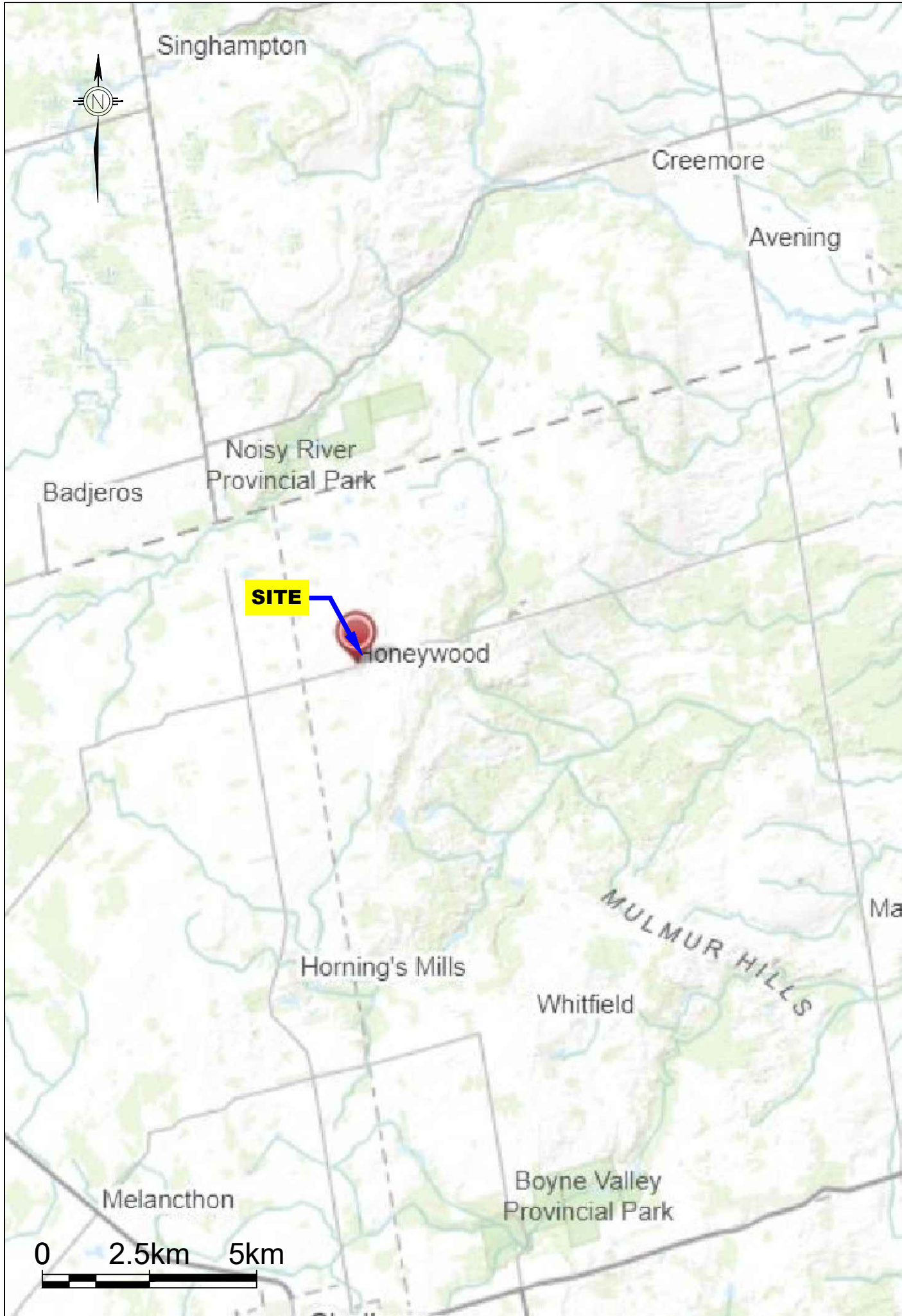
Ontario Ministry of the Environment and Climate Change (2011) *Protocol for analytical methods used in the assessment of properties under Part XV.1 of the Environmental Protection Act*, PIBS#4696e01.

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Township of Mulmur - *Comprehensive Zoning By-Law No. 28-18* (October 17, 2022). Retrieved August 1, 2023, from <https://mulmur.ca/content/build/zoning-by-law/new-comprehensive-zoning-by-law-mulmur-july-4-2018-consolidated-1.pdf>

10.0 FIGURES



COMCO CANADA LTD.
 100 WELHAM ROAD
 BARRIE, ONT.
www.comcocanada.com

COMCO

Tank Removal & Decommissioning	Township of Mulmur
Site Location	758070 2nd Line East, Mulmur, ON
706114 Side Road 25, Honeywood, ON	
Attn: Bruce Crawford	

LOCATION MAP

AREA MAP

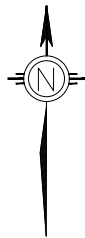
DRWN BY: **DB**
 CHKD BY:
 DATE: **08-23-2023**

REVISIONS:

JOB NO: **C590**

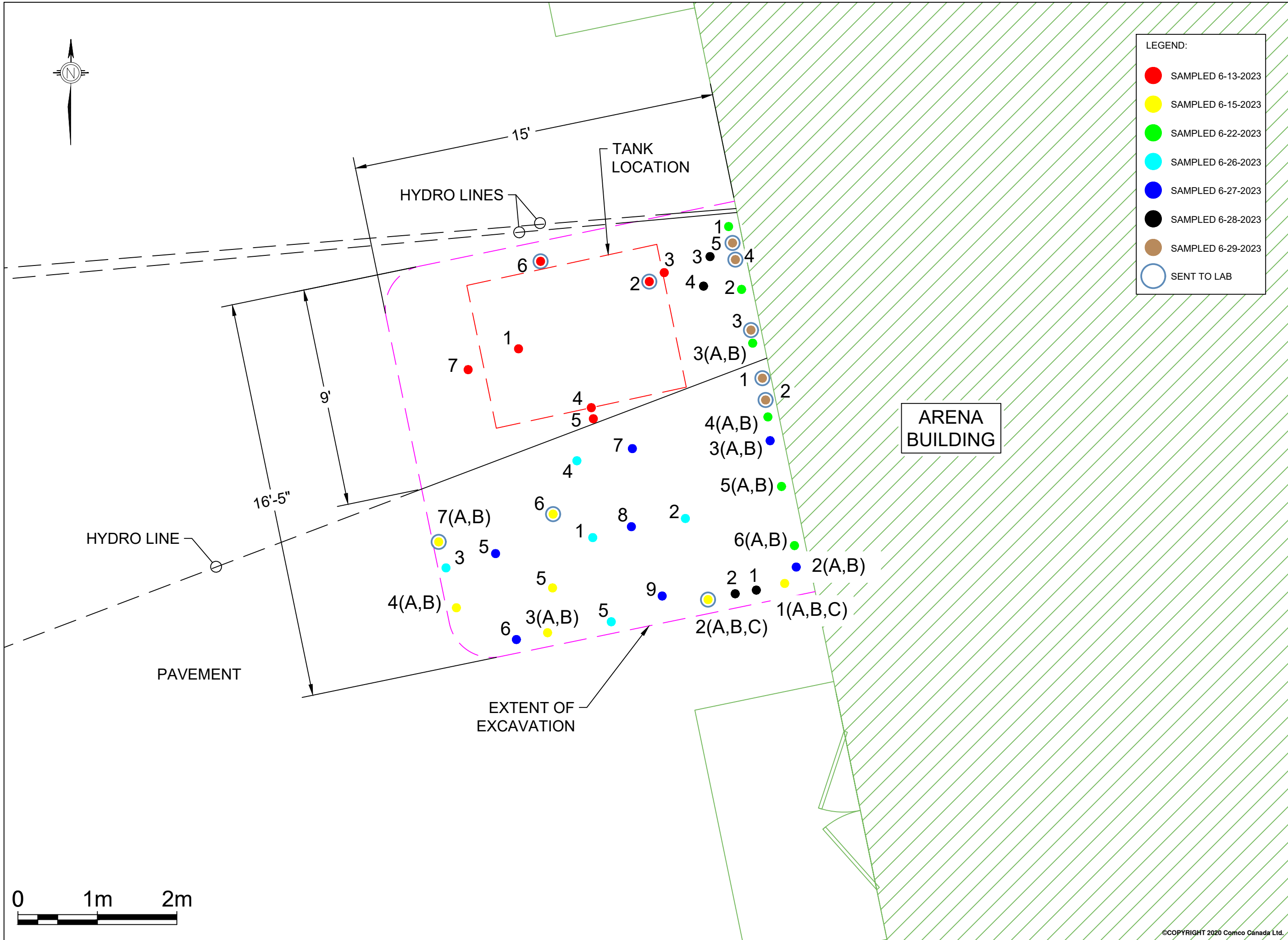
FIGURE: **1**

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LEGEND:

●	SAMPLED 6-13-2023
●	SAMPLED 6-15-2023
●	SAMPLED 6-22-2023
●	SAMPLED 6-26-2023
●	SAMPLED 6-27-2023
●	SAMPLED 6-28-2023
●	SAMPLED 6-29-2023
	SENT TO LAB



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Township of Mulmur
758070 2nd Line East, Mulmur, ON
Attn: Bruce Crawford

Tank Removal & Decommissioning
Sample Locations
706114 Side Road 25, Honeywood, ON



DRWN BY: DB
CHKD BY:
DATE: 08-23-2023

REVISIONS:

JOB NO: C590

FIGURE: 2

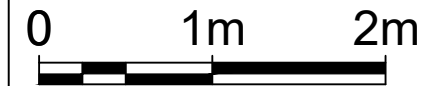




Figure 3: Underground Storage Tank Location. Facing Southeast.



Figure 4: Compacting Backfill Material. Facing East.



Figure 5: Backfilled Area. Facing Northeast.

11.0 APPENDICES

Appendix A - Laboratory Certificate of Analysis - Soil Samples

Appendix B - Laboratory Certificate of Analysis - Backfill Sample

Appendix A - Laboratory Certificate of Analysis - Soil Samples

C.O.C.: -

REPORT No: 23-014250 - Rev. 0

Report To:

Comco Canada Ltd
100 Welham Road
Barrie, ON L4N 8Y4

CADUCEON Environmental Laboratories

112 Commerce Park Dr Unit L
Barrie, ON L4N 8W8

Attention: Gord Thompson

DATE RECEIVED: 2023-Jun-15
DATE REPORTED: 2023-Jun-21
SAMPLE MATRIX: Soil

CUSTOMER PROJECT: C590
P.O. NUMBER: CP3231

Analyses	Qty	Site Analyzed	Authorized	Date Analyzed	Lab Method	Reference Method
Moisture	5	KINGSTON	KPARKER	2023-Jun-19	% Moisture	SM 2540
PHC F1 (Solid)	5	RICHMOND_HILL	JEVANS	2023-Jun-19	C-VPHS-01	CWS Tier 1
PHC F2-4 (Solid)	5	KINGSTON	KPARKER	2023-Jun-20	PHC-S-001	CWS Tier 1
VOC-Volatiles (Solid)	5	RICHMOND_HILL	JEVANS	2023-Jun-19	C-VOC-02	EPA 8260

µg/g = micrograms per gram (parts per million) and is equal to mg/Kg

F1 C6-C10 hydrocarbons in µg/g, (F1-btex if requested)

F2 C10-C16 hydrocarbons in µg/g, (F2-naph if requested)

F3 C16-C34 hydrocarbons in µg/g, (F3-pah if requested)

F4 C34-C50 hydrocarbons in µg/g

This method complies with the Reference Method for the CWS PHC and is validated for use in the laboratory.

Any deviations from the method are noted and reported for any particular sample.

nC6 and nC10 response factor is within 30% of response factor for toluene:

nC10, nC16 and nC34 response factors within 10% of each other:

C50 response factors within 70% of nC10+nC16+nC34 average:

Linearity is within 15%:

All results expressed on a dry weight basis.

Unless otherwise noted all chromatograms returned to baseline by the retention time of nC50.

R.L. = Reporting Limit

NC = Not Calculated

Test methods may be modified from specified reference method unless indicated by an *

Unless otherwise noted all extraction, analysis, QC requirements and limits for holding time were met.

If analyzed for F4 and F4G they are not to be summed but the greater of the two numbers are to be used in application to the CWS PHC

QC will be made available upon request.



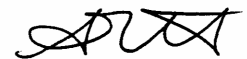
Steve Garrett
Director of Laboratory Services

CADUCEON Environmental Laboratories Certificate of Analysis

Final Report

REPORT No: 23-014250 - Rev. 0

Parameter	Units	R.L.	Client I.D.	C590-06-13-02-15.0'	C590-06-13-06-11.0'	C590-06-15-2B-8.0'	C590-06-15-06-10.0'	C590-06-15-7B-8.0'
			Sample I.D.	23-014250-1	23-014250-2	23-014250-3	23-014250-4	23-014250-5
			Date Collected	2023-06-13	2023-06-13	2023-06-15	2023-06-15	2023-06-15
				-	-	-	-	-
Benzene	µg/g	0.02	<0.02	<0.02	<0.02	<0.02	<0.02	<0.02
Ethylbenzene	µg/g	0.05	<0.05	<0.05	<0.05	<0.05	<0.05	<0.05
Toluene	µg/g	0.2	<0.2	<0.2	<0.2	<0.2	<0.2	<0.2
Xylene, m,p-	µg/g	0.03	<0.03	<0.03	<0.03	<0.03	<0.03	<0.03
Xylene, m,p,o-	µg/g	0.03	<0.03	<0.03	<0.03	<0.03	<0.03	<0.03
Xylene, o-	µg/g	0.03	<0.03	<0.03	<0.03	<0.03	<0.03	<0.03
PHC F1 (C6-C10)	µg/g	10	<10	<10	<10	18	<10	<10
PHC F2 (>C10-C16)	µg/g	5	<5	<5	<5	3500	<5	<5
PHC F3 (>C16-C34)	µg/g	10	<10	<10	<10	4040	<10	<10
PHC F4 (>C34-C50)	µg/g	10	<10	<10	<10	<10	<10	<10
Moisture	%	-	7.58	10.4	7.72	9.41	9.00	9.00



Steve Garrett
Director of Laboratory Services

The analytical results reported herein refer to the samples as received. Reproduction of this analytical report in full or in part is prohibited without prior consent from Caduceon Environmental Laboratories.

C.O.C.: -

REPORT No: 23-016462 - Rev. 0

Report To:

Comco Canada Ltd
 100 Welham Road
 Barrie, ON L4N 8Y4

CADUCEON Environmental Laboratories

112 Commerce Park Dr Unit L
 Barrie, ON L4N 8W8

Attention: Gord Thompson

DATE RECEIVED: 2023-Jul-06
 DATE REPORTED: 2023-Jul-13
 SAMPLE MATRIX: Soil

CUSTOMER PROJECT: C590
 P.O. NUMBER: CP3238

Analyses	Qty	Site Analyzed	Authorized	Date Analyzed	Lab Method	Reference Method
Moisture	5	KINGSTON	AAUCOIN	2023-Jul-07	% Moisture	SM 2540
PHC F1 (Solid)	5	RICHMOND_HILL	JEVANS	2023-Jul-07	C-VPHS-01	CWS Tier 1
PHC F2-4 (Solid)	5	KINGSTON	STHOMPSON	2023-Jul-11	PHC-S-001	CWS Tier 1

µg/g = micrograms per gram (parts per million) and is equal to mg/Kg

F1 C6-C10 hydrocarbons in µg/g, (F1-btex if requested)
 F2 C10-C16 hydrocarbons in µg/g, (F2-naph if requested)
 F3 C16-C34 hydrocarbons in µg/g, (F3-pah if requested)
 F4 C34-C50 hydrocarbons in µg/g

This method complies with the Reference Method for the CWS PHC and is validated for use in the laboratory.

Any deviations from the method are noted and reported for any particular sample.

nC6 and nC10 response factor is within 30% of response factor for toluene:

nC10, nC16 and nC34 response factors within 10% of each other:

C50 response factors within 70% of nC10+nC16+nC34 average:

Linearity is within 15%:

All results expressed on a dry weight basis.

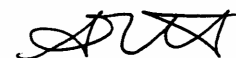
Unless otherwise noted all chromatograms returned to baseline by the retention time of nC50.

R.L. = Reporting Limit

NC = Not Calculated

Test methods may be modified from specified reference method unless indicated by an *

Unless otherwise noted all extraction, analysis, QC requirements and limits for holding time were met. If analyzed for F4 and F4G they are not to be summed but the greater of the two numbers are to be used in application to the CWS PHC QC will be made available upon request.



Steve Garrett
 Director of Laboratory Services

CADUCEON Environmental Laboratories Certificate of Analysis

Final Report

REPORT No: 23-016462 - Rev. 0

			Client I.D.	C590-06-29-03-14.0	C590-06-29-01-9.0	C590-06-29-02-12.0	C590-06-29-04-14.0	C590-06-29-05-15
			Sample I.D.	23-016462-1	23-016462-2	23-016462-3	23-016462-4	23-016462-5
			Date Collected	2023-06-29	2023-06-29	2023-06-29	2023-06-29	2023-06-29
Parameter	Units	R.L.						
PHC F1 (C6-C10)	µg/g	10	<10	10	<10	<10	<10	<10
PHC F2 (>C10-C16)	µg/g	5	<5	1380	1960	<5	<5	<5
PHC F3 (>C16-C34)	µg/g	10	1460	16	2020	86	<10	<10
PHC F4 (>C34-C50)	µg/g	10	<10	22	<10	<10	<10	<10
Moisture	%	-	9.47	7.37	7.80	7.78	7.70	7.70



Steve Garrett
Director of Laboratory Services

The analytical results reported herein refer to the samples as received. Reproduction of this analytical report in full or in part is prohibited without prior consent from Caduceon Environmental Laboratories.

Appendix B - Laboratory Certificate of Analysis - Backfill Sample

C.O.C.: -

REPORT No: 23-017492 - Rev. 0

Report To:

Comco Canada Ltd
 100 Welham Road
 Barrie, ON L4N 8Y4

CADUCEON Environmental Laboratories

112 Commerce Park Dr Unit L
 Barrie, ON L4N 8W8

Attention: Gord Thompson

DATE RECEIVED: 2023-Jul-13
 DATE REPORTED: 2023-Jul-18
 SAMPLE MATRIX: Soil

CUSTOMER PROJECT: C590
 P.O. NUMBER: CP3241

Analyses	Qty	Site Analyzed	Authorized	Date Analyzed	Lab Method	Reference Method
Moisture	1	KINGSTON	KPARKER	2023-Jul-14	% Moisture	SM 2540
PHC F1 (Solid)	1	RICHMOND_HILL	JEVANS	2023-Jul-16	C-VPHS-01	CWS Tier 1
PHC F2-4 (Solid)	1	KINGSTON	KPARKER	2023-Jul-18	PHC-S-001	CWS Tier 1
VOC-Volatiles (Solid)	1	RICHMOND_HILL	JEVANS	2023-Jul-16	C-VOC-02	EPA 8260

µg/g = micrograms per gram (parts per million) and is equal to mg/Kg

F1 C6-C10 hydrocarbons in µg/g, (F1-btex if requested)

F2 C10-C16 hydrocarbons in µg/g, (F2-naph if requested)

F3 C16-C34 hydrocarbons in µg/g, (F3-pah if requested)

F4 C34-C50 hydrocarbons in µg/g

This method complies with the Reference Method for the CWS PHC and is validated for use in the laboratory.

Any deviations from the method are noted and reported for any particular sample.

nC6 and nC10 response factor is within 30% of response factor for toluene:

nC10, nC16 and nC34 response factors within 10% of each other:

C50 response factors within 70% of nC10+nC16+nC34 average:

Linearity is within 15%:

All results expressed on a dry weight basis.

Unless otherwise noted all chromatograms returned to baseline by the retention time of nC50.

R.L. = Reporting Limit

NC = Not Calculated

Test methods may be modified from specified reference method unless indicated by an *

Unless otherwise noted all extraction, analysis, QC

requirements and limits for holding time were met.

If analyzed for F4 and F4G they are not to be summed

but the greater of the two numbers are to be used in

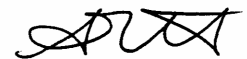
application to the CWS PHC

QC will be made available upon request.



Steve Garrett
 Director of Laboratory Services

Parameter	Units	R.L.	Client I.D.
			C590-07-08-BF
			Sample I.D.
			23-017492-1
			Date Collected
			2023-07-08
			-
Benzene	µg/g	0.02	<0.02
Ethylbenzene	µg/g	0.05	<0.05
Toluene	µg/g	0.2	<0.2
Xylene, m,p-	µg/g	0.03	<0.03
Xylene, m,p,o-	µg/g	0.03	<0.03
Xylene, o-	µg/g	0.03	<0.03
PHC F1 (C6-C10)	µg/g	10	<10
PHC F2 (>C10-C16)	µg/g	5	<5
PHC F3 (>C16-C34)	µg/g	10	<10
PHC F4 (>C34-C50)	µg/g	10	13
Moisture	%	-	4.58



Steve Garrett
 Director of Laboratory Services

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Ministry of the Solicitor GeneralStrategic Policy Division
Office of the Assistant Deputy Minister25 Grosvenor Street, 9th Floor
Toronto ON M7A 1Y6
Tel: 416 212-4221**Ministère du Solliciteur général**Division des politiques stratégiques
Bureau du sous-ministre adjoint25, rue Grosvenor, 9^e étage
Toronto ON M7A 1Y6
Tél. : 416 212-4221

Meghan Townsend
 CAO
 Town of Grand Valley
mtownsend@townofgrandvalley.ca

September 13, 2023

Greetings Meghan Townsend,

Thank you for submitting your proposal for the Ontario Provincial Police (OPP) detachment board framework. Your patience has been greatly appreciated while all proposals went through a thorough review process.

At this time, I am pleased to confirm that the Dufferin OPP detachment board proposal has been approved by the Solicitor General to the next step in finalizing the board compositions, which is posting the composition on the Ontario Regulatory Registry (ORR). The ministry is currently working on drafting the regulation, which is expected to be available on the Ontario Regulatory Registry (ORR) for public comment in the summer or fall. Posting of the regulation is one of the last steps before the regulation can be finalized in advance of bringing the *Community Safety and Policing Act, 2019* (CSPA) into force in early 2024.

The following board composition(s) have been approved for posting.

Board	Communities Served	Council Seats	Community Representative Seat(s)	Provincial Appointment Seat(s)	Total Seat(s)
1	Town of Orangeville	2	3	1	6
2	Town of Shelburne	3	3	1	7
3	Amaranth Township, Town of Grand Valley, East Garafraxa Township	3	3	1	7
4	Melancthon Township, Town of Mono, Mulmur Township	3	3	1	7

On behalf of the Ministry of the Solicitor General, I would like to express my appreciation to all the communities involved in the proposal development process. I acknowledge and value the significant efforts undertaken to create a proposal for a detachment board that addresses the unique needs of each community that receives OPP policing services in

your detachment. As the proposal lead, I kindly request that you disseminate this correspondence to all communities serviced by the proposed detachment board.

The ministry is planning to share more guidance as soon as possible on next steps, with the understanding that municipalities and First Nations require time to plan for the implementation of OPP detachment boards before the CSPA comes into force.

If you have any questions or concerns in the meantime, please contact Devendra Sukhdeo, Senior Policy Advisor, Public Safety and Policing Policy Unit (PSPPU), Strategic Policy Division, at Devendra.Sukhdeo@ontario.ca.

Sincerely,

Sarah Caldwell
Assistant Deputy Minister, Strategic Policy Division
Ministry of the Solicitor General

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Municipal Policing Bureau
Bureau des services policiers des municipalités

777 Memorial Ave.
Orillia ON L3V 7V3

777, avenue Memorial
Orillia ON L3V 7V3

Tel: 705 329-6140
Fax: 705 330-4191

Tél. : 705 329-6140
Télec.: 705 330-4191

File Reference:

612-20

September 26, 2023

Dear Mayor/Reeve/CAO/Treasurer,

Please find attached the OPP municipal policing 2024 Annual Billing Statement package.

This year's billing package includes a statement for the 2022 year-end reconciliation. The final cost adjustment calculated as a result of the 2022 annual reconciliation has been included as an adjustment to the amount being billed to the municipality during the 2024 calendar year.

The most current OPPA uniform and civilian collective agreements expired on December 31, 2022. The estimated salary rates incorporated in the 2024 municipal policing annual statements are based on the 2022 rates, set in the last collective agreements, with a 2.01% overall general salary rate increase applied, representing a 1% general salary rate increase for each of calendar years 2023 and 2024. The reconciliation of both 2023 and 2024 costs will include a reconciliation of salary costs based on rates set in applicable collective agreement settlements.

The final reconciliation of the 2024 annual costs will be included in the 2026 Annual Billing Statement.

For more detailed information on the 2024 Annual Billing Statement package, please refer to the resource material available on opp.ca/billingmodel. Further, the Municipal Policing Bureau will be hosting a webinar information session in November. An email invitation will be forwarded to the municipality advising of the session date.

If you have questions about the Annual Billing Statement, please email OPP.MPB.Financial.Services.Unit@OPP.ca.

Yours truly,

A handwritten signature in black ink, appearing to read "Phil Whitton", with a long horizontal flourish extending to the right.

Phil Whitton
Superintendent
Commander, Municipal Policing Bureau

OPP 2024 Annual Billing Statement

Mulmur Tp

Estimated costs for the period January 1 to December 31, 2024

Please refer to www.opp.ca for 2024 Municipal Policing Billing General Information summary for further details.

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	1,778		
	Commercial and Industrial	44		
	Total Properties	1,822	165.59	301,699
Calls for Service	(see summaries)			
	Total all municipalities	183,003,471		
	Municipal portion	0.1073%	107.80	196,418
Overtime	(see notes)		9.54	17,384
Prisoner Transportation	(per property cost)		1.12	2,041
Accommodation/Cleaning Services	(per property cost)		4.90	8,928
Total 2024 Estimated Cost			288.95	526,469
2022 Year-End Adjustment	(see summary)			292
Grand Total Billing for 2024				526,761
2024 Monthly Billing Amount				43,897

OPP 2024 Annual Billing Statement

Mulmur Tp

Estimated costs for the period January 1 to December 31, 2024

Notes to Annual Billing Statement

- 1) Municipal Base Services and Calls for Service Costs - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2024 billing purposes the allocation of the municipal workload in detachments has been calculated to be 50.4 % Base Services and 49.6 % Calls for Service. The total 2024 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 2) Base Services - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of \$165.59 estimated for 2024. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 3) Calls for Service - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical billable calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.
- 4) Overtime - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2019, 2020, 2021 and 2022 has been analyzed and averaged to estimate the 2024 costs. The costs incorporate the estimated 2024 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2024 hours and salary rates and included in the 2026 Annual Billing Statement.
- 5) Court Security and Prisoner Transportation (CSPT) - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. The 2024 costs have been estimated based on the 2022 activity levels. These costs will be reconciled to the actual cost of service required in 2024.

There was no information available about the status of 2024 Court Security Prisoner Transportation Grant Program at the time of the Annual Billing Statement preparation.
- 6) Year-end Adjustment - The 2022 adjustment accounts for the difference between the amount billed based on the estimated cost in the Annual Billing Statement and the reconciled cost in the Year-end Summary. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security.

OPP 2024 Estimated Base Services and Calls for Service Cost Summary

Estimated Costs for the period January 1, 2024 to December 31, 2024

Salaries and Benefits	Positions	Base		Total Base Services and Calls for Service	Base Services	Calls for Service
		FTE	%	\$/FTE	\$	\$
Uniform Members	Note 1					
Inspector	26.21	100.0	170,155	4,459,769	4,459,769	-
Staff Sergeant-Detachment Commander	9.14	100.0	152,475	1,393,620	1,393,620	-
Staff Sergeant	36.76	100.0	142,419	5,235,312	5,235,312	-
Sergeant	222.37	50.4	127,275	28,302,242	14,275,214	14,027,027
Constable	1,613.61	50.4	108,173	174,548,615	88,038,548	86,510,067
Part-Time Constable	15.08	50.4	86,989	1,311,789	661,984	649,805
Total Uniform Salaries	1,923.17			215,251,347	114,064,447	101,186,900
Statutory Holiday Payout			5,132	9,792,492	5,122,546	4,669,947
Shift Premiums			1,130	2,091,727	1,055,028	1,036,699
Uniform Benefits - Inspector			26.47%	1,180,501	1,180,501	-
Uniform Benefits - Full-Time Salaries			32.44%	67,955,243	35,341,010	32,614,233
Uniform Benefits - Part-Time Salaries			15.71%	206,082	103,998	102,084
Total Uniform Salaries & Benefits				296,477,393	156,867,530	139,609,863
Detachment Civilian Members	Note 1					
Detachment Administrative Clerk	168.12	50.4	68,433	11,505,025	5,803,153	5,701,872
Detachment Operations Clerk	2.08	50.4	64,421	133,996	67,642	66,354
Detachment Clerk - Typist	1.06	50.4	56,545	59,938	29,969	29,969
Court Officer - Administration	25.63	50.4	69,834	1,789,843	902,952	886,891
Crimestoppers Co-ordinator	0.83	50.4	65,987	54,769	27,715	27,055
Cadet	0.68	50.4	46,454	31,588	15,794	15,794
Total Detachment Civilian Salaries	198.40			13,575,160	6,847,226	6,727,934
Civilian Benefits - Full-Time Salaries			33.98%	4,612,839	2,326,687	2,286,152
Total Detachment Civilian Salaries & Benefits				18,187,999	9,173,913	9,014,086
Support Costs - Salaries and Benefits						
Communication Operators			6,228	11,977,503	6,263,811	5,713,692
Prisoner Guards			1,996	3,838,647	2,007,477	1,831,170
Operational Support			6,080	11,692,874	6,114,960	5,577,914
RHQ Municipal Support			2,751	5,290,641	2,766,818	2,523,822
Telephone Support			141	271,167	141,811	129,356
Office Automation Support			875	1,682,774	880,031	802,743
Mobile and Portable Radio Support			282	546,587	285,768	260,819
Total Support Staff Salaries and Benefits Costs				35,300,192	18,460,676	16,839,516
Total Salaries & Benefits				349,965,584	184,502,118	165,463,465
Other Direct Operating Expenses	Note 2					
Communication Centre			155	298,091	155,891	142,200
Operational Support			1,018	1,957,787	1,023,854	933,934
RHQ Municipal Support			212	407,712	213,219	194,493
Telephone			1,582	3,042,455	1,591,097	1,451,358
Mobile Radio Equipment Repairs & Maintenance			147	284,923	148,964	135,959
Office Automation - Uniform			3,019	5,806,050	3,036,359	2,769,691
Office Automation - Civilian			1,154	228,954	115,088	113,865
Vehicle Usage			9,975	19,183,621	10,032,356	9,151,265
Detachment Supplies & Equipment			548	1,053,897	551,151	502,746
Uniform & Equipment			2,305	4,467,666	2,335,795	2,131,871
Uniform & Equipment - Court Officer			994	25,476	12,852	12,624
Total Other Direct Operating Expenses				36,756,632	19,216,626	17,540,006
Total 2024 Municipal Base Services and Calls for Service Cost				\$ 386,722,216	\$ 203,718,745	\$ 183,003,471
Total OPP-Policed Municipal Properties					1,230,286	
Base Services Cost per Property					\$ 165.59	

OPP 2024 Estimated Base Services and Calls for Service Cost Summary

Estimated Costs for the period January 1, 2024 to December 31, 2024

Notes:

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2019 through 2022. Contract enhancements, court security, prisoner transportation and cleaning staff are excluded.

The equivalent of 88.28 FTEs with a cost of \$15,971,805 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staff by rank, level, and classification. The 2024 salaries are estimated with an effective overall general salary rate increase of 2.01% applied to the 2022 rates in the 2019 to 2022 OPPA Uniform and Civilian Collective Agreements, updated agreement negotiations are underway. The rate increase represents a 1% overall general salary rate increases applied for the 2023 and 2024 calendar years. The 2023 and 2024 salary costs will be reconciled based on rates set in applicable collective agreement settlements. The benefit rates are estimated based on the most recent rates set by the Treasury Board Secretariat, (2023-24). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 50.4% Base Services : 49.6% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2023 Municipal Policing Cost-Recovery Formula.

OPP 2024 Calls for Service Billing Summary

Mulmur Tp

Estimated costs for the period January 1 to December 31, 2024

Calls for Service Billing Workgroups	Calls for Service Count					2024 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2024 Estimated Calls for Service Cost
	2019	2020	2021	2022	Four Year Average				
	A					B	C = A * B		
	Note 1							Note 2	Note 3
Drug Possession	0	1	0	1	1	6.9	3	0.0002%	347
Drugs	0	0	1	1	1	80.6	40	0.0022%	4,057
Operational	164	200	229	204	199	3.8	757	0.0416%	76,220
Operational 2	175	92	76	76	105	1.5	157	0.0086%	15,817
Other Criminal Code Violations	6	5	4	10	6	7.3	46	0.0025%	4,593
Property Crime Violations	34	38	54	48	44	6.3	274	0.0151%	27,588
Statutes & Acts	21	44	28	39	33	3.5	116	0.0064%	11,627
Traffic	99	89	118	103	102	3.8	389	0.0214%	39,114
Violent Criminal Code	17	10	5	12	11	15.4	169	0.0093%	17,053
Municipal Totals	516	479	515	494	501		1,951	0.1073%	\$196,418

Provincial Totals (Note 4)

Calls for Service Billing Workgroups	Calls for Service Count					2024 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2024 Estimated Calls for Service Cost
	2019	2020	2021	2022	Four Year Average				
	A					B	C = A * B		
	Note 1							Note 2	Note 3
Drug Possession	2,613	2,790	2,966	2,473	2,711	6.9	18,702	1.0288%	1,882,731
Drugs	880	1,130	1,049	794	963	80.6	77,638	4.2708%	7,815,625
Operational	171,990	177,344	179,926	175,732	176,248	3.8	669,742	36.8416%	67,421,351
Operational 2	119,115	47,881	48,223	46,150	65,342	1.5	98,013	5.3916%	9,866,770
Other Criminal Code Violations	12,263	12,075	12,067	12,166	12,143	7.3	88,642	4.8761%	8,923,384
Property Crime Violations	52,344	46,517	47,206	48,643	48,678	6.3	306,668	16.8694%	30,871,552
Statutes & Acts	28,234	31,126	32,714	32,603	31,169	3.5	109,092	6.0010%	10,982,066
Traffic	38,738	32,001	34,658	38,679	36,019	3.8	136,872	7.5291%	13,778,594
Violent Criminal Code	20,497	19,283	19,967	21,429	20,294	15.4	312,528	17.1917%	31,461,399
Provincial Totals	446,674	370,147	378,776	378,669	393,567		1,817,899	100%	\$183,003,471

Notes to Calls for Service Billing Summary

- 1) Displayed without decimal places, exact numbers used in calculations
- 2) Displayed to four decimal places, nine decimal places used in calculations
- 3) Total costs rounded to zero decimals
- 4) Provincial Totals exclude data for dissolutions and post-2020 municipal police force amalgamations.

OPP 2024 Calls for Service Details

Mulmur Tp

For the calendar years 2019 to 2022

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2019	2020	2021	2022	
Grand Total	516	479	515	494	501.00
Drug Possession	0	1	0	1	0.50
Drug Related Occurrence	0	0	0	1	0.25
Possession - Methamphetamine (Crystal Meth)	0	1	0	0	0.25
Drugs	0	0	1	1	0.50
Drug Operation - Residential Grow Outdoor	0	0	1	0	0.25
Possession of cannabis for purpose of selling	0	0	0	1	0.25
Operational	164	200	229	204	199.25
Accident - non-MVC - Master Code	0	1	1	0	0.50
Alarm - Master Code	7	0	0	1	2.00
Alarm - Others	4	0	0	2	1.50
Animal - Bite	2	0	1	0	0.75
Animal - Dog Owners Liability Act	2	3	2	1	2.00
Animal - Injured	6	1	6	5	4.50
Animal - Left in Vehicle	0	1	0	0	0.25
Animal - Master Code	2	0	1	1	1.00
Animal - Other	3	0	1	2	1.50
Animal - Stray	5	4	6	5	5.00
Assist Fire Department	0	2	2	2	1.50
Assist Public	33	49	73	57	53.00
By-Law - Master Code	1	0	1	2	1.00
Distressed / Overdue Motorist	0	2	0	0	0.50
Dogs By-Law	1	0	0	0	0.25
Domestic Disturbance	13	19	19	14	16.25
False Fire Alarm - Vehicle	1	0	0	0	0.25
Family Dispute	11	14	9	12	11.50
Fire - Building	3	5	5	5	4.50
Fire - Other	0	3	1	1	1.25
Fire - Vehicle	0	1	0	0	0.25
Firearms (Discharge) By-Law	0	0	4	0	1.00
Fireworks By-Law	0	1	0	0	0.25
Found - Household Property	0	0	1	0	0.25
Found - Others	0	0	1	0	0.25
Found - Personal Accessories	0	1	0	0	0.25
Found - Sporting Goods, Hobby Equip.	1	0	0	0	0.25
Found Property - Master Code	1	6	8	4	4.75
Insecure Condition - Master Code	0	1	0	0	0.25
Lost - Sporting Goods, Hobby Equip.	1	0	0	0	0.25
Lost Property - Master Code	1	1	1	2	1.25
Medical Assistance - Other	2	0	0	1	0.75
Missing Person - Master Code	0	1	0	0	0.25
Missing Person 12 & older	2	1	3	1	1.75
Missing Person Located 12 & older	5	3	2	0	2.50
Missing Person Located Under 12	1	0	0	0	0.25
Missing Person under 12	0	0	2	0	0.50

OPP 2024 Calls for Service Details

Mulmur Tp

For the calendar years 2019 to 2022

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2019	2020	2021	2022	
Neighbour Dispute	5	8	10	9	8.00
Noise By-Law	0	0	0	1	0.25
Noise Complaint - Master Code	2	13	14	14	10.75
Noise Complaint - Others	1	2	2	7	3.00
Noise Complaint - Residence	2	1	0	1	1.00
Other Municipal By-Laws	2	4	3	5	3.50
Phone - Master Code	1	0	0	0	0.25
Phone - Nuisance - No Charges Laid	0	1	0	0	0.25
Phone - Other - No Charges Laid	1	0	0	0	0.25
Protest - Demonstration	0	0	2	0	0.50
Sudden Death - Natural Causes	6	1	5	2	3.50
Sudden Death - Others	0	1	0	0	0.25
Sudden Death - Suicide	2	2	2	0	1.50
Suspicious Package	0	1	0	0	0.25
Suspicious Person	11	15	16	11	13.25
Suspicious vehicle	14	20	20	19	18.25
Text- related Incident (Texting)	0	1	0	0	0.25
Traffic By-Law	0	0	1	1	0.50
Trouble with Youth	3	2	1	7	3.25
Unwanted Persons	4	5	3	5	4.25
Vehicle Recovered - Construction Vehicles	0	0	0	1	0.25
Vehicle Recovered - Farm Vehicles	0	1	0	0	0.25
Vehicle Recovered - Master Code	1	0	0	0	0.25
Vehicle Recovered - Other	0	1	0	0	0.25
Vehicle Recovered - Trucks	1	1	0	3	1.25
Operational 2	175	92	76	76	104.75
911 call - Dropped Cell	36	14	7	12	17.25
911 call / 911 hang up	53	12	11	7	20.75
911 hang up - Pocket Dial	26	0	0	0	6.50
False Alarm - Accidental Trip	12	0	0	0	3.00
False Alarm - Cancelled	5	0	0	0	1.25
False Alarm - Malfunction	5	0	0	0	1.25
False Alarm - Others	26	57	53	48	46.00
False Holdup Alarm - Accidental Trip	0	0	1	2	0.75
Keep the Peace	12	9	4	7	8.00
Other Criminal Code Violations	6	5	4	10	6.25
Bail Violations - Fail To Comply	2	2	1	5	2.50
Breach of Firearms regulation - Unsafe Storage	0	0	0	1	0.25
Breach of Probation	3	0	0	1	1.00
Child Pornography - Making or distributing	0	1	0	0	0.25
Disturb the Peace	0	1	0	0	0.25
Offensive Weapons - Careless use of firearms	0	0	0	1	0.25
Offensive Weapons - Other Offensive Weapons	0	0	0	1	0.25
Offensive Weapons - Other Weapons Offences	0	1	1	0	0.50
Offensive Weapons - Possession of Weapons	0	0	1	0	0.25

OPP 2024 Calls for Service Details

Mulmur Tp

For the calendar years 2019 to 2022

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2019	2020	2021	2022	
Offensive Weapons - Restricted	0	0	0	1	0.25
Possession of Burglary Tools	1	0	0	0	0.25
Trespass at Night	0	0	1	0	0.25
Property Crime Violations	34	38	54	48	43.50
Break & Enter	10	11	6	6	8.25
Fraud - False Pretence Under \$5,000	0	0	0	1	0.25
Fraud - Fraud through mails	1	0	0	0	0.25
Fraud - Money/property/security Over \$5,000	0	1	2	4	1.75
Fraud - Money/property/security Under \$5,000	2	0	4	3	2.25
Fraud - Other	3	2	1	4	2.50
Fraud - Steal/Forge/Poss./Use Credit Card	1	0	0	0	0.25
Interfere with lawful use, enjoyment of property	0	0	1	0	0.25
Mischief	2	3	8	4	4.25
Possession of Stolen Goods over \$5,000	1	0	0	0	0.25
Property Damage	0	2	7	2	2.75
Theft from Motor Vehicles Under \$5,000	1	3	1	6	2.75
Theft of - All Terrain Vehicles	1	0	0	1	0.50
Theft of - Automobile	0	0	1	2	0.75
Theft of - Farm Vehicles	0	1	0	0	0.25
Theft of - Other Motor Vehicles	0	0	0	1	0.25
Theft of - Trucks	0	2	0	0	0.50
Theft of Motor Vehicle	4	1	3	2	2.50
Theft Over \$5,000 - Construction Site	1	0	0	0	0.25
Theft Over \$5,000 - Other Theft	0	2	0	0	0.50
Theft Under \$5,000 - Bicycles	1	0	0	0	0.25
Theft Under \$5,000 - Building	0	0	0	1	0.25
Theft Under \$5,000 - Construction Site	0	1	0	0	0.25
Theft Under \$5,000 - Farm Agricultural Produce	0	1	0	0	0.25
Theft Under \$5,000 - Farm Equipment	0	0	1	0	0.25
Theft Under \$5,000 - Gasoline Drive-off	0	3	7	6	4.00
Theft Under \$5,000 - Master Code	1	0	4	2	1.75
Theft Under \$5,000 - Other Theft	4	3	7	1	3.75
Theft Under \$5,000 - Trailers	0	0	1	1	0.50
Theft Under \$5,000 Shoplifting	1	2	0	1	1.00
Statutes & Acts	21	44	28	39	33.00
Landlord / Tenant	6	10	2	5	5.75
Mental Health Act	1	6	5	11	5.75
Mental Health Act - Apprehension	0	2	5	5	3.00
Mental Health Act - Attempt Suicide	0	0	0	2	0.50
Mental Health Act - No contact with Police	0	0	0	1	0.25
Mental Health Act - Placed on Form	5	5	4	4	4.50
Mental Health Act - Threat of Suicide	4	2	1	2	2.25
Mental Health Act - Voluntary Transport	1	1	0	0	0.50
Trespass To Property Act	4	18	11	9	10.50
Traffic	99	89	118	103	102.25

OPP 2024 Calls for Service Details

Mulmur Tp

For the calendar years 2019 to 2022

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2019	2020	2021	2022	
MVC - Others (Motor Vehicle Collision)	1	1	0	1	0.75
MVC - Personal Injury (Motor Vehicle Collision)	12	14	14	10	12.50
MVC - Prop. Dam. Failed to Remain (Motor Vehicle Collision)	0	0	2	0	0.50
MVC - Prop. Dam. Non Reportable (Motor Vehicle Collision)	20	12	20	24	19.00
MVC - Prop. Dam. Reportable (Motor Vehicle Collision)	64	60	81	65	67.50
MVC (Motor Vehicle Collision) - Master Code	2	2	1	3	2.00
Violent Criminal Code	17	10	5	12	11.00
Assault - Level 1	9	2	1	3	3.75
Assault Peace Officer	1	1	0	0	0.50
Assault With Weapon or Causing Bodily Harm - Level 2	1	4	1	1	1.75
Criminal Harassment	2	1	1	1	1.25
Extortion	0	0	0	1	0.25
Mischief - Cause Danger to Life	0	1	0	0	0.25
Sexual Assault	2	0	0	5	1.75
Sexual Interference	0	0	1	0	0.25
Utter Threats - Master Code	0	1	0	0	0.25
Utter Threats to Person	2	0	1	1	1.00

OPP 2022 Reconciled Year-End Summary
Mulmur Tp
Reconciled cost for the period January 1 to December 31, 2022

			<u>Cost per Property \$</u>	<u>Reconciled Cost \$</u>	<u>Estimated Cost \$</u>
Base Service	Property Counts				
	Household	1,751			
	Commercial and Industrial	40			
	Total Properties	<u>1,791</u>	172.74	309,382	308,180
Calls for Service	Total all municipalities	177,916,859			
	Municipal portion	0.1097%	109.00	195,212	194,103
Overtime			9.60	17,196	18,051
Prisoner Transportation	(per property cost)		1.08	1,934	3,063
Accommodation/Cleaning Services	(per property cost)		4.81	8,615	8,651
Total 2022 Costs			<u><u>297.23</u></u>	<u>532,339</u>	<u>532,047</u>
2022 Billed Amount				<u>532,047</u>	
2022 Year-End-Adjustment				<u><u>292</u></u>	

Notes

The Year-End Adjustment above is included as an adjustment on the 2024 Billing Statement.

This amount is incorporated into the monthly invoice amount for 2024.

The difference between the estimated and billed amount is due to rounding the bills to the nearest dollar throughout the year.

Streamlining permissions for water takings for construction site dewatering activities and foundation drains

ERQ (Environmental Registry of Ontario) number	019-6853
Notice type	Regulation
Act	Environmental Protection Act, R.S.O. 1990
Posted by	Ministry of the Environment, Conservation and Parks
Notice stage	Proposal
Proposal posted	August 31, 2023
Comment period	August 31, 2023 - October 30, 2023 (60 days) Open
Last updated	August 31, 2023

This consultation closes at 11:59 p.m. on:

October 30, 2023

Proposal summary

Ontario is proposing changes to *O. Regs. (Ontario Regulations) 63/16 and 387/04* to further reduce burden related to water takings for construction site dewatering activities and foundation drains. The proposed amendments will ensure appropriate environmental protections are in place while reducing regulatory burden for construction and infrastructure projects.

Proposal details

Ontario is taking action to build the province and provide appropriate environmental oversight by modernizing Ontario's permissions process.

Proposed regulatory amendments to *O. Reg. (Ontario Regulation) 63/16* under the *Environmental Protection Act*

Ontario is proposing changes to streamline permissions for temporary water taking activities. These changes include removing the current volumetric water taking limit of 400,000 litres of ground water per day with regards to taking ground water in relation to one or more dewatered work areas within a construction site. This would allow someone to self-register on the Environmental Activity and Sector Registry (EASR) for the taking of any quantity of ground water or storm water from a dewatered work area(s) at a construction site if all other current eligibility requirements are met. The existing exemption from a permission for water takings of 50,000 litres per day or less remains in place.

Furthermore, Ontario is proposing to remove the current requirements to notify the local conservation authority of the water taking to align with changes to the *Conservation Authorities Act*.

Removing the volumetric limit is not expected to change the effect of this type of water taking on the environment.

Regulation requirements still in place

To continue ensuring that the registered water taking activities are carried out in accordance with best management practices and in a manner that is protective of human health and the environment, the current self-registration rules in the Regulation will continue to apply:

- all registered activities will be required to comply with applicable regulatory requirements designed to protect the natural environment
- all registered activities will be required to comply with the criteria contained in the *EASR (Environmental Activity and Sector Registry) regulation*, including operating criteria that are protective of the public and the environment, including assessment requirements, public notification protocols, surface water protections, erosion and sediment control measures, contingency plans, record keeping provisions and public complaint procedures
- all registered activities will be required to be implemented in accordance with water taking and discharge reports and plans that are prepared by

- a qualified person, who must meet minimum professional criteria
- all registered activities will be required to report their water taking amounts
- the ministry will retain its ability to inspect water taking activities and ensure that they are complying with all necessary legal requirements

Reducing time and costs while protecting the environment

The proposed amendments will support the More Homes, Built Faster: Ontario's Housing Supply Action Plan 2022-2023, as they will enable a greater number of temporary construction site dewatering activities to register on the EASR (Environmental Activity and Sector Registry), instead of obtaining a Permit to Take Water (PTTW). This will:

- reduce time, cost and resources that proponents spend on seeking environmental permissions from the ministry
- help tackle the housing supply crisis by streamlining the process to build infrastructure.

The current self-registration rules in the Regulation will:

- ensure adequate protection of water resources and the environment
- minimize impact on other water users

Environmental standards and protections will remain in place and continue to be a top priority for the government as we work to reduce delays to get shovels in the ground on projects that matter most to Ontario communities.

A qualified person will still be required to:

- prepare technical assessments, including a contingency plan that outlines measures to be implemented should there be any unacceptable impacts to the quality or quantity of water
- assess whether a monitoring plan is required in order to monitor the potential impacts of the discharge

More complex water taking activities will continue to:

- be subject to ministry review
- require ministry approval to ensure that human health and the environment are protected

This ensures that the level of ministry oversight is proportionate with the potential environmental and human health risks associated with water taking activities.

The proposal would continue to ensure that water takings in Ontario are managed in accordance with the province's strict environmental standards, and in keeping with the Great Lakes-St. Lawrence River Basin Sustainable Water Resources Agreement.

Registration on the EASR (Environmental Activity and Sector Registry) is immediate, which means registrants may complete their assessments, register online and undertake the water taking activity immediately once confirmation of registration has been given. Registrants will have to abide by all relevant regulatory obligations (including record keeping) related to the registered activity.

The ministry maintains the authority to:

- inspect facilities
- ensure compliance with regulatory requirements
- review records and monitoring reports related to the registered activity

Proposed regulatory amendments to *O. Reg. (Ontario Regulation) 387/04* under the *Ontario Water Resources Act*

Ontario is also proposing changes to simplify permissions for residential foundation drainage, such as those for houses and multi-residential buildings.

Foundation drains are required to keep buildings dry when their foundations are constructed below the water table. These buildings cannot be constructed without these drains in place, and they must be operated for the lifetime of the building.

Ontario is proposing to make residential foundation drainage systems exempt from requiring a PTTW (Permit to Take Water) for water taking of up to 379,000 litres of water per day. For water taking of more than 379,000 litres of water per day from residential foundation drainage systems, a PTTW (Permit to Take Water) will still be required.

Seeking feedback on municipal sewer-use bylaws

Ontario is also seeking information on the impact that municipal sewer-use bylaws have on the design and long-term operation of foundation drains that are required for residential buildings where foundations are constructed below the water table.

In some cases, developers are required to design treatment systems for their foundation drains to meet sewer-use bylaw criteria that are more stringent than drinking water standards.

We are seeking information on why municipalities are imposing these stringent criteria and whether the province should play a role in limiting what criteria must be met when a building's foundation drains are discharging uncontaminated ground water into a municipal system.

Background

Water taking activities in Ontario are governed by the *Ontario Water Resources Act (OWRA)* and the *Water Taking and Transfer Regulation (O.Reg. (Ontario Regulation) 387/04)* under the *OWRA (Ontario Water Resources Act)*. With some exceptions, a *PTTW (Permit to Take Water)* is required when a person wants to take more than 50,000 litres of water in a day from surface water and/or ground water sources. In some cases, an *Environmental Compliance Approval (ECA)* may also be required for the discharge of the water that is taken.

The Water Taking *EASR (Environmental Activity and Sector Registry) regulation (O.Reg. (Ontario Regulation) 63/16)* allows self-registration of certain temporary water taking activities, such as construction site dewatering, road construction and pumping tests, which removes the requirement for a ministry review and obtaining a *PTTW (Permit to Take Water)* under the *OWRA (Ontario Water Resources Act)* for the water taking or an *ECA (Environmental Compliance Approval)* under the *Environmental Protection Act* for the discharge.

PTTW (Permit to Take Water) applications are categorized into one of three categories based on criteria outlined in Table 1 of the **Guide to Permit to Take Water Application Form (2005)** (<https://www.ontario.ca/page/guide-permit-take-water-application-form/>) *PTTW (Permit to Take Water) Manual* (<https://www.ontario.ca/page/guide-permit-take-water-application-form/>).

The current volumetric water taking limit of 400,000 litres per day was initially

included in the Regulation as it aligned with the category descriptions for Category 2 P.T.T.W. (Permit to Take Water) applications, related to “short-term, non-recurring taking less than 30 consecutive days and less than 400,000 litres per day”.

For more information on the last amendments made in 2021 to the water taking EASR (Environmental Activity and Sector Registry), please refer to the Decision Notice posted on the Environmental Registry of Ontario (ERO.# (Environmental Registry of Ontario number) [019-2525](https://ero.ontario.ca/notice/019-2525) (<https://ero.ontario.ca/notice/019-2525>)).

Supporting materials

Related links

[Registrations under Part II.2 of the Act - Water Taking \(Ontario Regulation 63/... \(https://www.ontario.ca/laws/regulation/160063\)](https://www.ontario.ca/laws/regulation/160063)

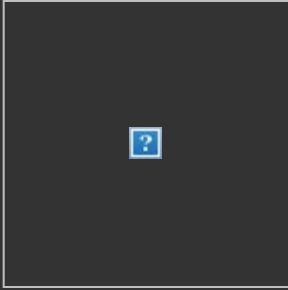
Related ERO (Environmental Registry of Ontario) notices

[Proposed amendments to regulations made under the Environmental Protection Act and Ontario Water Resources Act to make modifications to Environmental Activity and Sector Registry requirements and exemptions for low risk short-term water taking activities \(/notice/019-2525\)](https://ero.ontario.ca/notice/019-2525)

[Exploring changes to streamline the permit-by-rule framework \(/notice/019-6951\)](https://ero.ontario.ca/notice/019-6951)

[Streamlining environmental permissions for waste management systems under the Environmental Activity and Sector Registry \(/notice/019-6963\)](https://ero.ontario.ca/notice/019-6963)

[Streamlining environmental permissions for stormwater management under the Environmental Activity and Sector Registry \(/notice/019-6928\)](https://ero.ontario.ca/notice/019-6928)




Changes to the Definition of an “Affordable Residential Unit” in the Development Charges Act, 1997 for the Purpose of Municipal Development-Related Charge Discounts and Exemptions.

ERO number	019-7669
Notice type	Act
Posted by	Ministry of Municipal Affairs and Housing
Notice stage	Proposal
Proposal posted	September 28, 2023
Comment period	September 28, 2023 - October 28, 2023 (30 days) Open
Last updated	September 28, 2023

This consultation closes at 11:59 p.m. on:

October 28, 2023

[Submit a comment](#)

 [Follow this notice](#)

Proposal summary

The province is proposing to amend the *Development Charges Act, 1997* to change the definition of an affordable residential unit for the purpose of discounting and exempting these units from municipal development-related charges.

On this page

- [1. Proposal details](#)
- [2. Supporting materials](#)
- [3. Comment](#)
- [4. Connect with us](#)

Proposal details

Overview:

The Ministry of Municipal Affairs and Housing (MMAH) is proposing to amend the *Development Charges Act, 1997* (DCA) to change the definition of an affordable residential unit for the purpose of discounting and exempting these units from municipal development-related charges (MDRCs). MDRCs are development charges, community benefits charges, and parkland dedication requirements. The proposed new definition would be based on the existing definition of affordable housing in the Provincial Policy Statement (PPS), 2020, which considers local income in addition to market prices. The proposed new definition would consider the housing costs that are affordable for households that, in the Minister of Municipal Affairs and Housing’s opinion, are in the 60th percentile of gross annual income in the applicable local municipality.

Proposed change:

Under the proposed change, an affordable residential unit would be defined as:

For rental housing, where the rent is no greater than the lesser of,

- the income-based affordable rent for the residential unit set out in the Affordable Residential Units bulletin, as identified by the Minister of Municipal Affairs and Housing, and
- the average market rent identified for the residential unit set out in the Affordable Residential Units bulletin.

In identifying the income-based affordable rent applicable to a residential unit, the Minister of Municipal Affairs and Housing shall,

- determine the income of a household that, in the Minister’s opinion, is at the 60th percentile of gross annual incomes for renter households in the applicable local municipality; and

- b. identify the rent that, in the Minister’s opinion, is equal to 30 per cent of the income of the household referred to in clause (a).

For ownership housing, where the price of the residential unit is no greater than the lesser of,

- i. the income-based affordable purchase price for the residential unit set out in the Affordable Residential Units bulletin, as identified by the Minister of Municipal Affairs and Housing, and
- ii. 90 per cent of the average purchase price identified for the residential unit set out in the Affordable Residential Units bulletin.

In identifying the income-based affordable purchase price applicable to a residential unit, the Minister of Municipal Affairs and Housing shall,

- a. determine the income of a household that, in the Minister’s opinion, is at the 60th percentile of gross annual incomes for households in the applicable local municipality; and
- b. identify the purchase price that, in the Minister’s opinion, would result in annual accommodation costs equal to 30 per cent of the income of the household referred to in clause (a).

Why the change is being made:

The proposed change to the definition of an affordable residential unit in the *Development Charges Act, 1997* would change which units might qualify for discounts and exemptions from MDRCs. As local income would be a factor for determining which residential units would be deemed affordable, the changes could result in lower purchase prices compared to the current definition in the DCA. The change would also incent the development of housing that would be considered affordable to moderate income households.

Affordable residential units that meet the province’s definition would be eligible for discounts and exemptions from MDRCs, to help lower the costs of building, purchasing, and renting affordable homes across the province.

Incorporating income-based factors into the definition of an affordable residential unit, better reflects moderate income households’ ability to carry costs of housing (compared to a solely market-based definition). This change would help to enable more Ontarians to find an affordable home based on their household income.

Supporting materials

Related links

[Development Charges Act, 1997, S.O. 1997, c. 27 \(ontario.ca\)](#)

[Bill 23, More Homes Built Faster Act, 2022 - Legislative Assembly of Ontario \(o...](#)

[Planning Act, R.S.O. 1990, c. P.13 \(ontario.ca\)](#)

[Review of proposed policies adapted from A Place to Grow and Provincial Policy ...](#)

[Changes to the Definition of an "Affordable Residential Unit" in the Developmen...](#)

View materials in person

Some supporting materials may not be available online. If this is the case, you can request to view the materials in person.

Get in touch with the office listed below to find out if materials are available.

Comment

Let us know what you think of our proposal.

Have questions? Get in touch with the contact person below. Please include the [ERO](#) number for this notice in your email or letter to the contact.

[Read our commenting and privacy policies.](#)

Submit online

[Submit a comment](#)

Submit by mail

Ruchi Parkash
Municipal Finance Policy Branch
College Park 13th floor, 777 Bay St
Toronto, ON
M7A 2J3

Do you have a vision for Mulmur?



We invite you to join us around the table for casual conversation.

We want to hear your ideas!

October
04

7pm

**North Dufferin
Community Centre**
706114 County Rd 21

November
07

7pm

**Mansfield Outdoor
Centre**
937365 Airport Road

November
16

9am & 7pm
in person & online

Township Office
758070 2nd Line East
or online.

November
20

7pm

Primrose School
636064 Prince of Wales
Road



NVCA September 2023 Board Meeting Highlights

Next Meeting: October 27, 2023, held virtually

For the full meeting agenda including documents and reports, visit [NVCA's website](#).

NVCA 2024 Draft Budget

Sheryl Flannagan, NVCA's Director, Corporate Services gave a presentation on [NVCA's Draft 2024 Budget](#) in this board meeting.

The budget is accompanied by [NVCA's 2024 Program Overview](#), which highlights the work that each program area does for the watershed.

The NVCA Board of Directors has approved the draft budget and program overview for circulation to municipalities for a 30-day review period. The final budget vote will be on December 8, 2023.

In the August 2023 board meeting, staff brought forward a request for an additional \$200,000 in general levy for the creation of the 2024 draft budget at the August Board meeting. The Board of Directors recognized the staffing shortfall as previously presented by Watson & Associates in NVCA's planning and regulations department and the delays that is causing in processing files.

As a result, NVCA's levy guideline is increased to \$400,000, with the additional approximate \$200,000 to be placed to planning services for acquisition of staff.

Hydro One permit applications

NVCA has signed a Memorandum of Understanding with Hydro One to streamline their permit applications within the Nottawasaga Watershed.

Prior to May 2017, Hydro One was not required to seek permission from conservation authorities to conduct maintenance and construction activities. As Hydro One is no longer a Crown Corporation, they are now required to apply for NVCA permits.

To streamline this process, Hydro One will submit one application form per project. Projects will be required to meet *Conservation Authority Act* requirements to avoid the loss of life and damage to properties due to flooding and erosion. These practices will be embedded within their standard operating procedure.

Update of MOU/Inventory of Programs and Services for MNRF

NVCA's CAO Doug Hevenor has received positive feedback from most of the municipal partners regarding agreements with NVCA. However, due to timing delays in setting up meetings with councils, there are only five out of 18 MOUs have been signed, while eight have been formally approved.

NVCA's goal remains to negotiate and consult towards administrative MOU compliance for 2024. As such, NVCA will be asking the Minister of Natural Resources and Forestry for an extension to the December 31, 2023 deadline to have all MOUs signed.

Upcoming Events

Tunes in the Trees

A coffee house style concert featuring Rick Groves and Edward St Moritz. Enjoy an evening of live music in the natural beauty of the Tiffin Centre for Conservation. Proceeds go towards maintaining **NVCA's conservation areas**.

Date:

October 19, 2023 from 7 pm – 9 pm

Location:

Tiffin Centre for Conservation
8195 8th Line Utopia, ON L0M 1T0

[Tickets available on NVCA's website](#).

Tiffin Nature Program

Geared towards children in pre-K and kindergarten, **NVCA's** nature program will help children gain knowledge, understanding and appreciation of the natural world and our amazing planet. Children learn about risky play, and develop a better understanding of their relationship with the land.

Date:

Tuesdays and Thursdays during the school year
(with some exceptions)

Location:

Tiffin Centre for Conservation
8195 8th Line Utopia, ON L0M 1T0

[Link to Registration](#)

Festival at Fort Willow

The Festival at Fort Willow is an annual event where visitors will experience what life was in the early 1800s.

School Field Trip Day:

Friday, September 29, 2023

9:00 a.m. – 3:00 p.m.

[School can inquire using this form](#)

Public Day:

Saturday, September 30, 2023

10:00 a.m. – 4:00 p.m.

Location:

Historic Fort Willow Conservation Area
2714 Grenfel R., Springwater Township, ON
L0M 1T2

[Tickets available at this link](#)



Nottawasaga Valley
Conservation Authority

September 27, 2023

Mulmur Township
758070 2nd Line East
Mulmur, ON
L9V 0G8

Dear Tracey Atkinson:

Please find the 2024 Nottawasaga Valley Conservation Authority (NVCA) Draft Budget Booklet at <https://www.nvca.on.ca/about/plans-annual-reports-financials/nvca-2024-draft-budget/> and is also attached for ease of distribution. This draft budget was received and approved for circulation and input for the mandatory 30-day review period, at the September 22, 2023, NVCA Board meeting. Please forward any comments to the undersigned by November 24, 2023.

The NVCA is also pleased to include the budget companion, the 2024 Program Overview provides simple, understandable information about how our budget is allocated, what our goals and objectives are both for the current year and future year, along with what has been achieved by our team. It can be found at <https://www.nvca.on.ca/about/plans-annual-reports-financials/2024-program-overview/> and is also attached for ease of distribution.

The NVCA worked very diligently to address the impacts of rising inflation and subsequent pricing increases, combined with the uncontrollable costs of items such as insurance, without adversely impacting our member municipalities.

The 2024 budget brings new changes to its framework. As per the legislative changes, conservation authorities are now required to show their budgets clearly showing the category 1, 2 and 3 revenues and expenses.

NVCA is continuing to strongly encourage each member municipality to participate in all programs offered by NVCA as the MOU discussions continue. Municipalities in the Nottawasaga Watershed are connected by rivers, streams, groundwater, forests, and many other natural heritage features. By working together, we can continue to deliver science-based, innovative, watershed-wide services to improve water quality, manage flood and erosion, create more resilient habitats, grow economies through recreational opportunities, and better adapt to climate change. We look forward to continuing the MOU discussion with your municipality to ensure that MOU's are completed by the December 31, 2023 deadline.

The Mulmur Township's proposed 2024 total levy contribution is \$51,203.70. The capital asset levy will be \$2,455.56. This represents a total of \$53,659.26 contribution for 2024.

Below is how it is broken down into the Category 1 and Categories 2 & 3:

Category 1 Operational Levy - \$45,915.95

Categories 2 & 3 Operational Levy - \$5,287.75

Category 1 Asset Levy - \$2,116.68

Categories 2 & 3 Asset Levy - \$338.88

Please contact Kerry Jenkins at 705-424-1479 ext. 272 or kjenkins@nvca.on.ca if your council would like to schedule a deputation or a meeting with staff to discuss this draft budget. We believe the 2024 draft budget represents a wise investment for the long-term health of our environment, watershed, and local economy.

Yours truly,



Doug Hevenor
Chief Administration Officer

Copies: NVCA Board Member, Mayor Janet Horner
Heather Boston, CPA, CA, CGA, Treasurer Finance



NOTTAWASAGA VALLEY CONSERVATION AUTHORITY 2024 DRAFT BUDGET



OUR VISION

A sustainable watershed that is resilient to the effects of climate change, urban growth and other stressors and provides for safe, healthy and prosperous people and communities.

OUR MISSION

Working together to deliver innovative, integrated watershed management that is responsive to the environmental, economic and social sustainability of the Nottawasaga Valley watershed.

WHAT WE VALUE

An abundance of clean water, clean air and fertile soils that provide for healthy people and ecosystems.

Natural heritage systems and the ecosystem services they provide, particularly as they support resilience to the effects of a changing climate.

Distinctive landforms and waterways including the Georgian Bay coastline, Niagara Escarpment, Minesing Wetlands and others that give our watershed a unique sense of place.

Quality recreational opportunities that our hills, forests, meadows, wetlands, waterways and coastline provide for residents and tourists alike.

A wealth of resources within the capacity of our watershed to provide for thriving communities, successful economies and sustainable agriculture, now and in the future.



Moving forward in transition

The 2024 budget represents a transition to a new budgetary framework for NVCA. Through the Province of Ontario, NVCA's program areas are separated into three categories:

- Category 1: Mandatory programs and services, where municipal levy could be used without any agreement
- Category 2: Municipal programs and services provided at the request of a municipality through an agreement
- Category 3: Other programs and services an authority determines are advisable but are not under Categories 1 and 2. Use of municipal levy requires an agreement with participating municipalities.

As we deliver mandatory programs services under Categories 1 to municipalities, NVCA is committed to continuing to manage human activities and natural resources on a watershed basis. Through Categories 2 & 3, we look forward to continuing our collaboration with municipal partners to deliver science based, innovative, watershed-wide services to improve water quality, manage flood and erosion, create more resilient habitats, grow economies through recreational opportunities, and better adapt to climate change.



OUR WATERSHED

The Nottawasaga Valley Watershed is approximately 3,700 km², with jurisdiction in 18 municipalities in the counties of Simcoe, Dufferin and Grey. The watershed is the source of watercourses that flow into Georgian Bay at Wasaga Beach, Collingwood and Severn Sound.

NVCA's Board of Directors is comprised of one representative appointed from each of our member municipalities.

Board members have a very important role and responsibility to represent the interests of their municipalities, consider the interests and needs of the conservation authority, and establish an effective reporting relationship with their municipal council and staff.

Budget Process

In August 2023, board members amended and approved a staff report on the budget pressures projected for 2024 and directed staff to prepare a 2024 budget for consideration based on a \$400,000 increase to general levy.

Staff have developed a draft budget based on a \$393,658.04 increase. The draft budget is reviewed at the September 22, 2023 Board of Directors meeting and subsequently circulated to NVCA watershed municipalities for the mandatory 30 commenting period.

The NVCA realizes that 30 days can be difficult for our member municipalities and strives to give approximately 60 days. The Board of Directors will vote on the budget at the December 2023 Board Meeting.



Budget Vote

The Board of Directors will vote on the budget and levy using a weighted vote. The weighting formula is based on the Modified Current Value Assessment (MCVA) levy apportionment found later in this booklet.

Step 1	Board of Directors approves circulation of draft budget	September 22 2023
Step 2	Budget to Municipal partners	October 2 2023
Step 3	Municipal review period	November 24 2023
Step 4	Board of Directors weighted vote	December 8 2023

2024 Category 1 Draft Budget

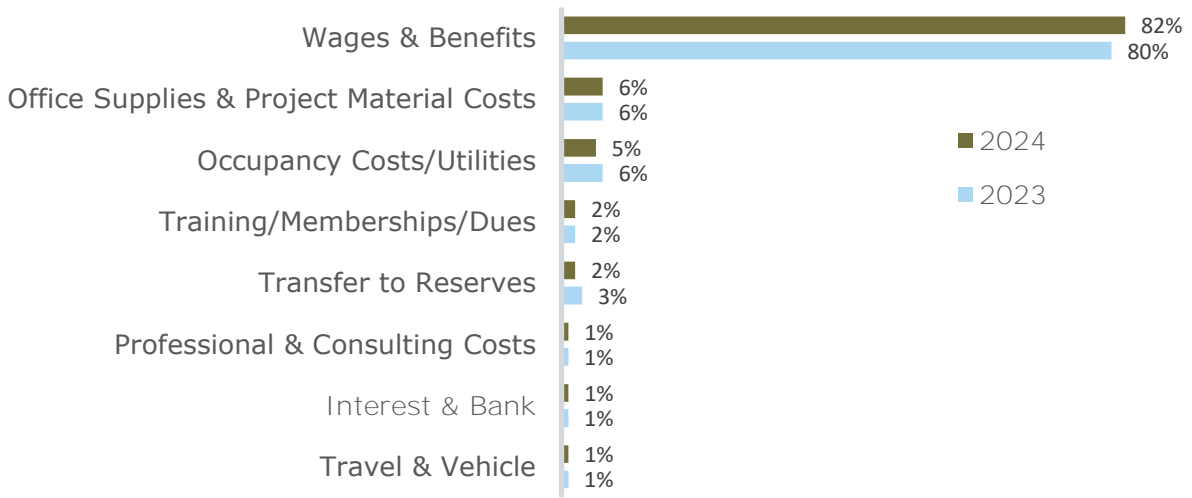
As per the NVCA's Inventory of Programs and Services, Category 1 items are provincially mandated services that NVCA must deliver to our partner municipalities. The 2024 operational budget for Category 1 is organized into business units and departments and is intended to reflect all associated costs. All operating programs, with the exception of planning and regulations with the addition of two new staff, have been maintained at the previous years' service level.

For Category 1's budget, a \$396,600.84 increase in municipal levy is needed to support the operating expenditures. The operating levy is shared by NVCA member municipalities based on the MCVA apportionment percentages provided by the Ministry of Natural Resources & Forestry.

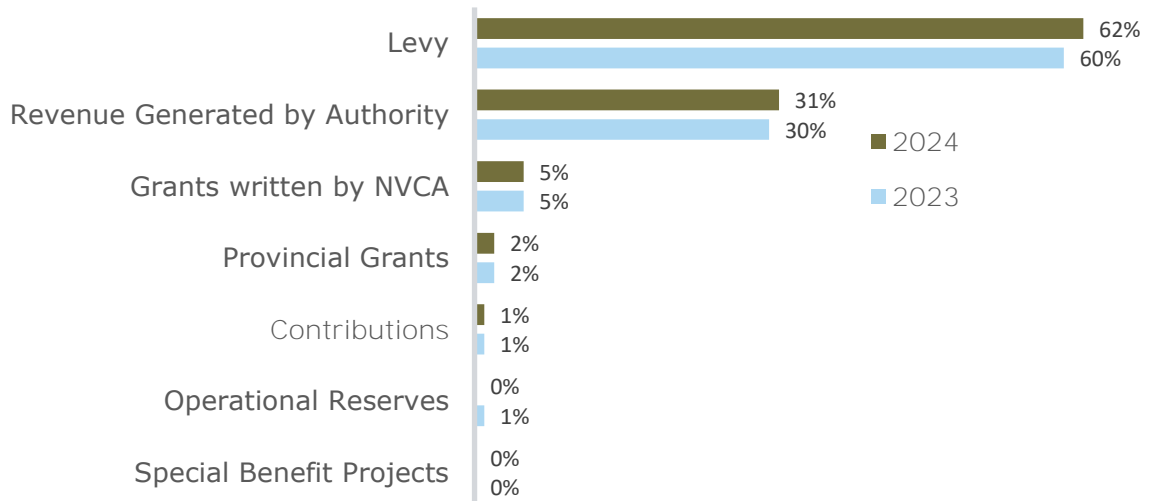
Summary of Category 1 Municipal Levy Contribution

Municipality	2023 MCVA Apportionment Percentage	2024 MCVA Apportionment Percentage	2023 Operating Levy	2024 Draft Operating Levy	\$ Increase
			\$2,459,756.76	\$2,856,357.59	\$396,600.83
Township of Adjala-Tosorontio	4.04%	4.01%	\$99,265.94	\$114,531.37	\$15,265.43
Township of Amaranth	0.22%	0.22%	\$5,379.49	\$6,232.57	\$853.08
City of Barrie	14.91%	14.80%	\$366,845.66	\$422,835.18	\$55,989.52
Town of The Blue Mountains	1.44%	1.45%	\$35,317.19	\$41,494.31	\$6,177.12
Town of Bradford West Gwillimbury	4.28%	4.29%	\$105,280.05	\$122,572.02	\$17,291.97
Clearview Township	4.94%	4.92%	\$121,403.75	\$140,589.92	\$19,186.17
Town of Collingwood	10.25%	10.35%	\$252,105.39	\$295,584.45	\$43,479.06
Township of Essa	6.91%	6.86%	\$170,003.63	\$195,874.72	\$25,871.09
Municipality of Grey Highlands	0.34%	0.34%	\$8,279.54	\$9,631.64	\$1,352.10
Town of Innisfil	7.24%	7.22%	\$177,975.70	\$206,197.60	\$28,221.90
Township of Melancthon	0.47%	0.48%	\$11,602.67	\$13,579.12	\$1,976.45
Town of Mono	3.70%	3.67%	\$90,907.69	\$104,716.93	\$13,809.24
Mulmur Township	1.61%	1.61%	\$39,589.79	\$45,915.95	\$6,326.16
Town of New Tecumseth	13.59%	13.57%	\$334,317.84	\$387,536.32	\$53,218.48
Township of Oro-Medonte	7.37%	7.38%	\$181,301.29	\$210,910.59	\$29,609.30
Town of Shelburne	2.11%	2.13%	\$51,854.13	\$60,974.67	\$9,120.53
Township of Springwater	7.56%	7.56%	\$185,979.75	\$215,957.77	\$29,978.02
Town of Wasaga Beach	9.04%	9.15%	\$222,347.2	\$261,222.47	\$38,875.22

Expenses



Revenues



Nottawasaga Valley Conservation Authority
Proposed 2024 Budget - Category 1

Consolidated

	BUDGET 2023	BUDGET 2024	\$ CHANGE
REVENUE:			
Municipal Levy	2,459,756.76	2,856,357.59	396,600.83
Special Benefit Projects	4,000.00	4,000.00	-
Oro-Medonte MOU	(41,880.49)	-	41,880.49
Total Municipal Revenue	<u>2,421,876.26</u>	<u>2,860,357.59</u>	<u>438,481.33</u>
MNR Transfer Payment-Flood	97,307.00	97,307.00	-
Other Provincial Sources	197,000.00	197,000.00	-
Federal Sources	6,000.00	15,000.00	9,000.00
Total Government Grants	<u>300,307.00</u>	<u>309,307.00</u>	<u>9,000.00</u>
Contributions	58,650.00	42,150.00	(16,500.00)
Healthy Waters	5,000.00	5,000.00	-
Conservation Lands	34,300.00	34,300.00	-
Planning	1,115,500.00	1,260,500.00	145,000.00
Tiffin Operations	9,000.00	9,000.00	-
GIS & Technical Support	12,500.00	12,500.00	-
Investment Income	50,000.00	100,000.00	50,000.00
Total Contributions and User Fees	<u>1,284,950.00</u>	<u>1,463,450.00</u>	<u>178,500.00</u>
Operational Reserves	46,880.49	5,000.00	(41,880.49)
TOTAL REVENUE	<u><u>4,054,013.76</u></u>	<u><u>4,638,114.59</u></u>	<u><u>584,100.83</u></u>
EXPENSES:			
Wages and Interprogram Charges	3,446,788.33	4,008,243.33	561,455.00
	<u>3,446,788.33</u>	<u>4,008,243.33</u>	<u>561,455.00</u>
Other Expenses			
Staff Cost	10,300.00	10,300.00	-
Memberships/Professional Dues	48,100.00	45,600.00	(2,500.00)
Educations and Training	31,500.00	31,500.00	-
Materials & Supplies - General	107,700.00	110,700.00	3,000.00
Vehicles & Large Equipment Costs	40,950.00	45,250.00	4,300.00
Office Expenses	16,000.00	14,500.00	(1,500.00)
Equipment Costs	8,500.00	8,000.00	(500.00)
Transportation Costs	7,000.00	6,000.00	(1,000.00)
Legal	22,000.00	22,000.00	-
Consultants	5,500.00	8,500.00	3,000.00
Insurance	154,700.00	155,800.00	1,100.00
Taxes	18,860.00	18,860.00	-
Heat and Hydro	29,800.00	30,800.00	1,000.00
Telephones and Internet Access	23,000.00	21,000.00	(2,000.00)
Audit Fees	20,000.00	20,500.00	500.00
Interest and Bank Charges	33,500.00	38,500.00	5,000.00
Maintenance Expense	30,700.00	32,900.00	2,200.00
Uniform Expense	6,400.00	6,400.00	-
Leases	12,000.00	12,000.00	-
Advertisement and Communications	23,100.00	21,100.00	(2,000.00)

Nottawasaga Valley Conservation Authority
Proposed 2024 Budget - Category 1

Consolidated

	BUDGET 2023	BUDGET 2024	\$ CHANGE
Bad Debt Expense	500.00	500.00	-
Transfer to Reserves	120,000.00	120,000.00	-
	<u>770,110.00</u>	<u>780,710.00</u>	<u>10,600.00</u>
TOTAL EXPENSES	<u>4,216,898.33</u>	<u>4,788,953.33</u>	<u>572,055.00</u>
SURPLUS (DEFICIT)	<u>(162,884.55)</u>	<u>(150,838.74)</u>	<u>12,045.81</u>

2024 Categories 2 & 3 Draft Budget

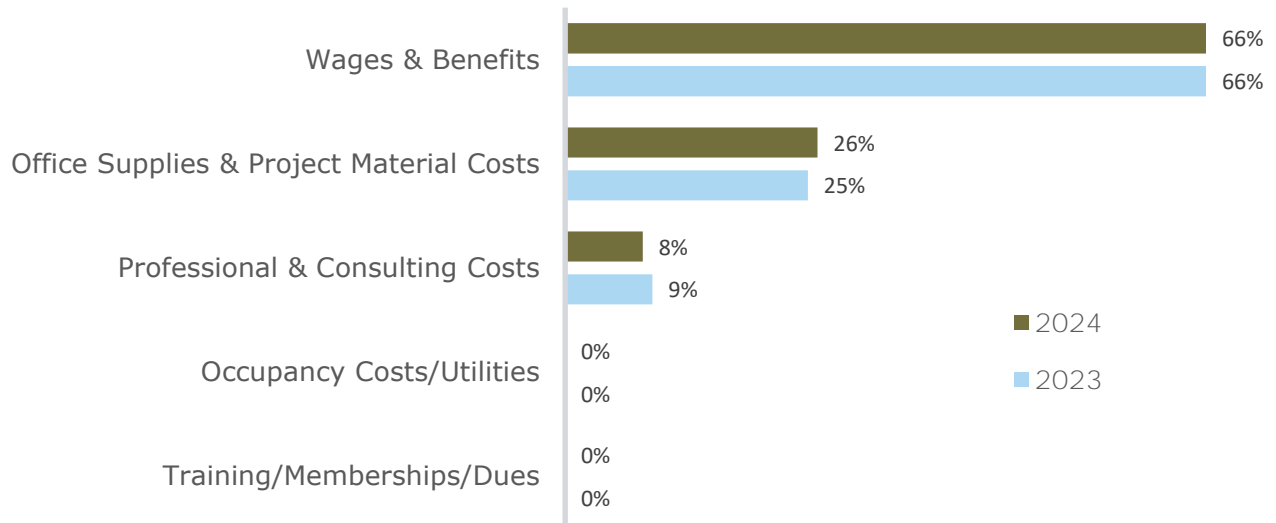
As per the NVCA's Inventory of Programs and Services, NVCA can only deliver items under Categories 2 & 3 if there are agreements in place with our municipalities. Category 2 items do not require levy, and projects are based on agreements with individual municipalities. Category 3 items require some levy to meet eligibility requirements for grants and other revenues, which in turn will help reduce the amount of levy needed under Category 1.

For Categories 2 & 3's budget, a \$2,942.78 decrease in municipal levy is realized to support the operating expenditures. The operating levy is shared by NVCA member municipalities based on the MCVA apportionment percentages provided by the Ministry of Natural Resources & Forestry.

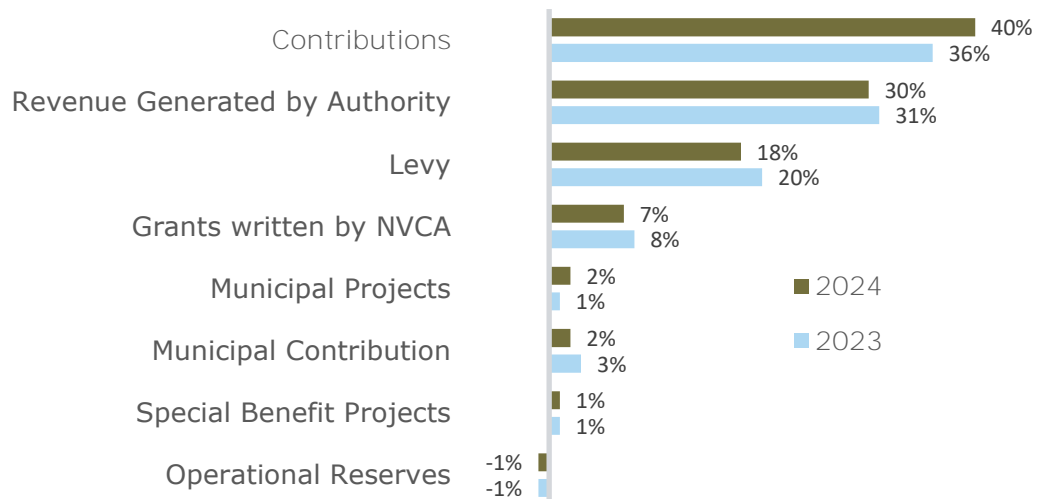
Summary of Category 3 Municipal Levy Contribution

Municipality	2023 MCVA Apportionment Percentage	2024 MCVA Apportionment Percentage	2023 Operating Levy	2024 Draft Operating Levy	\$ Increase
			\$331,885.46	\$328,942.68	\$(2,942.78)
Township of Adjala-Tosorontio	4.04%	4.01%	\$13,393.57	\$13,189.61	\$(203.96)
Township of Amaranth	0.22%	0.22%	\$725.83	\$717.75	\$(8.08)
City of Barrie	14.91%	14.80%	\$49,497.07	\$48,694.37	\$(802.69)
Town of The Blue Mountains	1.44%	1.45%	\$4,765.21	\$4,778.55	\$13.34
Town of Bradford West Gwillimbury	4.28%	4.29%	\$14,205.03	\$14,115.59	\$(89.44)
Clearview Township	4.94%	4.92%	\$16,380.54	\$16,190.56	\$(189.98)
Town of Collingwood	10.25%	10.35%	\$34,015.60	\$34,039.98	\$24.37
Township of Essa	6.91%	6.86%	\$22,937.93	\$22,557.24	\$(380.69)
Municipality of Grey Highlands	0.34%	0.34%	\$1,117.13	\$1,109.19	\$(7.93)
Town of Innisfil	7.24%	7.22%	\$24,013.57	\$23,746.04	\$(267.53)
Township of Melancthon	0.47%	0.48%	\$1,565.50	\$1,563.79	\$(1.71)
Town of Mono	3.70%	3.67%	\$12,265.82	\$12,059.37	\$(206.46)
Mulmur Township	1.61%	1.61%	\$5,341.70	\$5,287.75	\$(53.94)
Town of New Tecumseth	13.59%	13.57%	\$45,108.21	\$44,629.30	\$(478.91)
Township of Oro-Medonte	7.37%	7.38%	\$24,462.28	\$24,288.80	\$(173.48)
Town of Shelburne	2.11%	2.13%	\$6,996.48	\$7,021.94	\$25.46
Township of Springwater	7.56%	7.56%	\$25,093.53	\$24,870.04	\$(223.49)
Town of Wasaga Beach	9.04%	9.15%	\$30,000.45	\$30,082.79	\$82.34

Expenses



Revenues



Nottawasaga Valley Conservation Authority
Proposed 2024 Budget - Category 2 and 3

Consolidated

	BUDGET 2023	BUDGET 2024	\$ CHANGE
REVENUE:			
Municipal Levy	331,885.46	328,942.68	(2,942.78)
Special Benefit Projects	21,000.00	21,000.00	-
Municipal Contributions	42,800.00	44,050.00	1,250.00
Municipal Project - RMO	36,000.00	36,000.00	-
Total Municipal Revenue	<u>431,685.45</u>	<u>429,992.68</u>	<u>(1,692.77)</u>
Other Provincial Sources	30,500.00	500.00	(30,000.00)
Federal Sources	98,000.00	125,000.00	27,000.00
Total Government Grants	<u>128,500.00</u>	<u>125,500.00</u>	<u>(3,000.00)</u>
Contributions	584,850.00	715,130.00	130,280.00
User Fees			
Reforestation	69,000.00	39,000.00	(30,000.00)
Healthy Waters	15,000.00	15,000.00	-
Environmental Monitoring	1,000.00	6,000.00	5,000.00
Environmental Education	214,000.00	285,000.00	71,000.00
Tiffin Operations	167,600.00	167,600.00	-
Conservation Land Leases	32,140.00	33,140.00	1,000.00
Total Contributions and User Fees	<u>1,083,590.00</u>	<u>1,260,870.00</u>	<u>177,280.00</u>
Operational Reserves	(9,800.00)	(9,800.00)	-
TOTAL REVENUE	<u><u>1,633,975.46</u></u>	<u><u>1,806,562.68</u></u>	<u><u>172,587.22</u></u>
EXPENSES:			
Wages and Interprogram Charges	965,808.08	1,086,464.08	120,656.00
	<u>965,808.08</u>	<u>1,086,464.08</u>	<u>120,656.00</u>
Other Expenses			
Staff Cost	300.00	300.00	-
Memberships/Professional Dues	1,250.00	1,250.00	-
Materials & Supplies - General	256,632.82	327,109.87	70,477.05
Materials & Supplies - Cost of Trees	114,000.00	110,000.00	(4,000.00)
Equipment Costs	500.00	500.00	-
Consultants	130,000.00	127,500.00	(2,500.00)
Heat and Hydro	200.00	200.00	-
Maintenance Expense	2,300.00	2,300.00	-
Uniform Expense	100.00	100.00	-
	<u>505,282.82</u>	<u>569,259.87</u>	<u>63,977.05</u>
TOTAL EXPENSES	<u><u>1,471,090.90</u></u>	<u><u>1,655,723.95</u></u>	<u><u>184,633.05</u></u>
SURPLUS (DEFICIT)	<u><u>162,884.55</u></u>	<u><u>150,838.74</u></u>	<u><u>(12,045.81)</u></u>

Asset Management

The capital asset levy, which funds the Asset Management Plan (AMP), is shared by the municipal partners based on their modified apportionment percentage.

The AMP is based on the annual approval of the asset management plan by the Board of Directors.

The AMP for 2024 was approved by the Board of Directors at the August 2023 Board meeting and is also split between Category 1 and Categories 2 & 3.

Below are the contributions for 2024 based on the approved Asset Management Plan:

Category 1 Capital Asset Levy

Municipality	2024 MCVA Apportionment%	2024 Capital Levy
Township of Adjala-Tosorontio	4.01%	\$5,279.77
Township of Amaranth	0.22%	\$287.31
City of Barrie	14.80%	\$19,492.25
Town of The Blue Mountains	1.45%	\$1,912.84
Bradford/West Gwillimbury	4.29%	\$5,650.44
Clearview Township	4.92%	\$6,481.04
Town of Collingwood	10.35%	\$13,626.12
Township of Essa	6.86%	\$9,029.61
Municipality of Grey Highlands	0.34%	\$444.01
Town of Innisfil	7.22%	\$9,505.49
Melancthon Township	0.48%	\$625.98
Town of Mono	3.67%	\$4,827.34
Mulmur Township	1.61%	\$2,116.68
Town of New Tecumseth	13.57%	\$17,865.01
Township of Oro-Medonte	7.38%	\$9,722.75
Town of Shelburne	2.13%	\$2,810.87
Township of Springwater	7.56%	\$9,955.42
Town of Wasaga Beach	9.15%	\$12,042.07

Categories 2 & 3 Capital Asset Levy

Municipality	2024 MCVA Apportionment%	2024 Capital Levy
Township of Adjala-Tosorontio	4.01%	\$845.30
Township of Amaranth	0.22%	\$46.00
City of Barrie	14.80%	\$3,120.76
Town of The Blue Mountains	1.45%	\$306.25
Bradford/West Gwillimbury	4.29%	\$904.65
Clearview Township	4.92%	\$1,037.63
Town of Collingwood	10.35%	\$2,181.58
Township of Essa	6.86%	\$1,445.66
Municipality of Grey Highlands	0.34%	\$71.09
Town of Innisfil	7.22%	\$1,521.85
Melancthon Township	0.48%	\$100.22
Town of Mono	3.67%	\$772.87
Mulmur Township	1.61%	\$338.89
Town of New Tecumseth	13.57%	\$2,860.23
Township of Oro-Medonte	7.38%	\$1,556.64
Town of Shelburne	2.13%	\$450.03
Township of Springwater	7.56%	\$1,593.89
Town of Wasaga Beach	9.15%	\$1,927.97

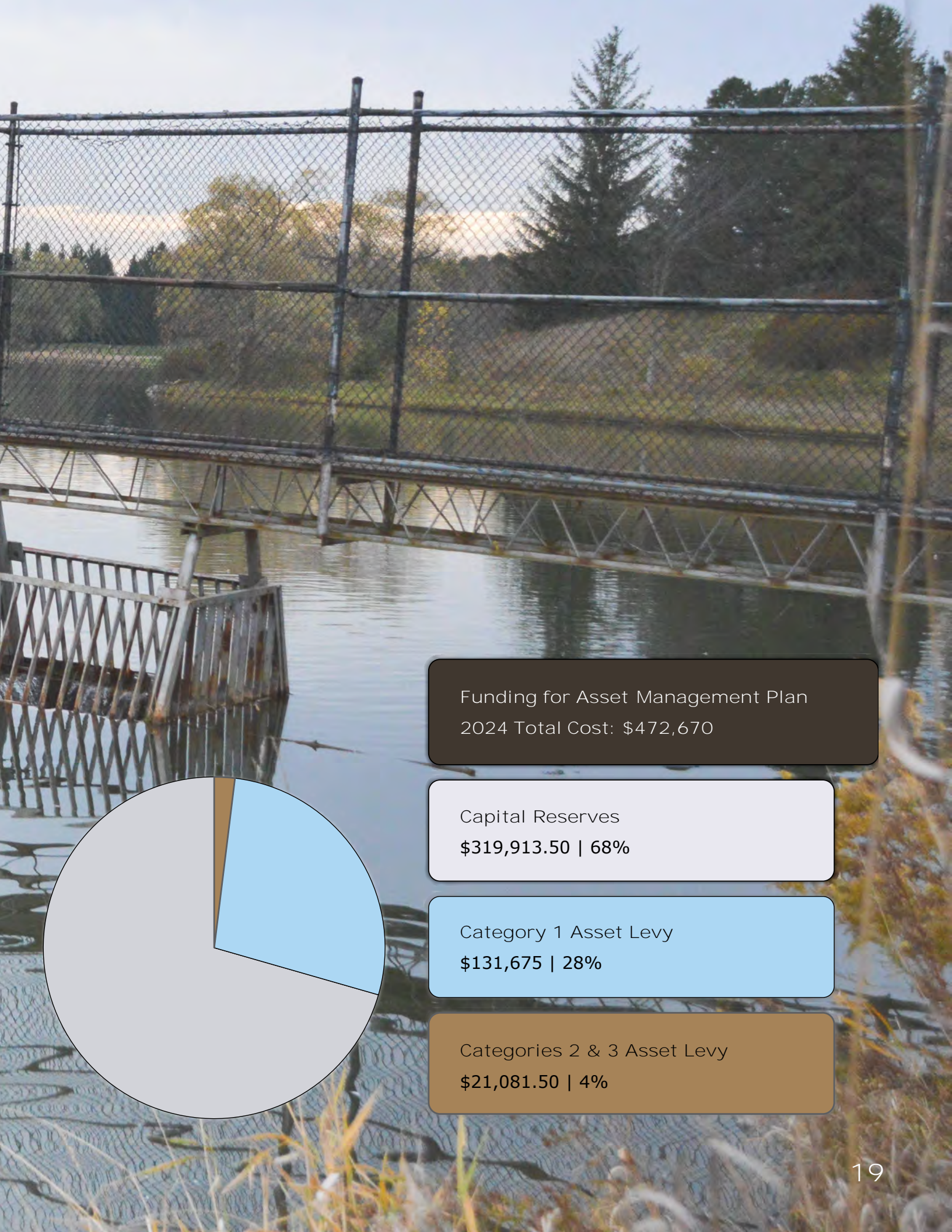


Reserves

These amounts will be put into reserves to pay for the repair maintenance and replacement of the assets as identified in the AMP. The asset levy is funding less than 50% of the purchases, as 2024 is a heavy year and the total levy is spread out over 10 years. Also, some purchases were deferred from 2023 to 2024 and therefore the levy was already received for it and placed into the reserve for 2024.

Some of the 2024 expenditures as per the AMP:

1. Dam safety review for Utopia Dam as well as the Tiffin ponds, work to be completed at Tottenham and New Lowell Dams
2. Parts replacement on lands, flood and monitoring equipment to extend life as well as replacement of some end-of-life equipment
3. Computers and server upgrades and network hardware
4. Replacement of 2 vehicles (previously scheduled for replacement in previous years but due to COVID we were able to get a few more years out of them).

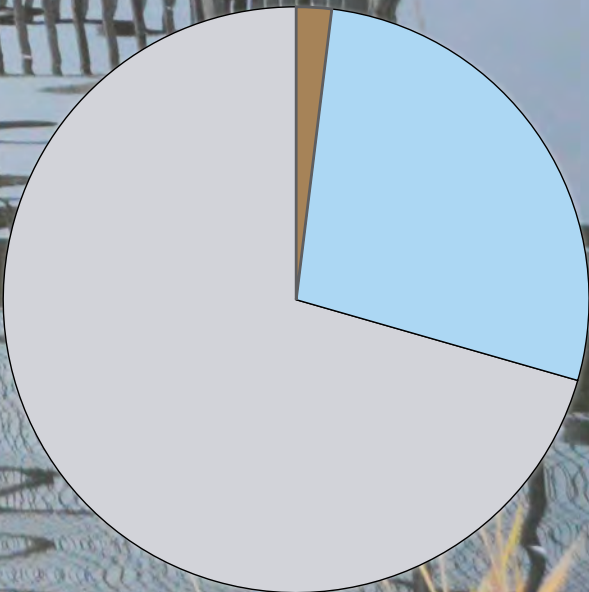


Funding for Asset Management Plan
2024 Total Cost: \$472,670

Capital Reserves
\$319,913.50 | 68%

Category 1 Asset Levy
\$131,675 | 28%

Categories 2 & 3 Asset Levy
\$21,081.50 | 4%



Nottawasaga Valley Conservation Authority
Proposed 2024 Budget

Consolidated

	BUDGET 2023	BUDGET 2024	\$ CHANGE
REVENUE:			
Municipal Levy	2,791,642.23	3,185,300.27	393,658.04
Special Benefit Projects	25,000.00	25,000.00	-
Oro-Medonte MOU	(41,880.49)	-	41,880.49
Municipal Contributions	42,800.00	44,050.00	1,250.00
Municipal Project - RMO	36,000.00	36,000.00	-
Total Municipal Revenue	2,853,561.73	3,290,350.27	436,788.54
MNR Transfer Payment-Flood	97,307.00	97,307.00	-
Other Provincial Sources	227,500.00	197,500.00	(30,000.00)
Federal Sources	104,000.00	140,000.00	36,000.00
Total Government Grants	428,807.00	434,807.00	6,000.00
Contributions	643,500.00	757,280.00	113,780.00
User Fees			
Reforestation	69,000.00	39,000.00	(30,000.00)
Healthy Waters	20,000.00	20,000.00	-
Conservation Lands	34,300.00	34,300.00	-
Planning	1,115,500.00	1,260,500.00	145,000.00
Environmental Monitoring	1,000.00	6,000.00	5,000.00
Environmental Education	214,000.00	285,000.00	71,000.00
Tiffin Operations	176,600.00	176,600.00	-
Conservation Land Leases	32,140.00	33,140.00	1,000.00
GIS & Technical Support	12,500.00	12,500.00	-
Investment Income	50,000.00	100,000.00	50,000.00
Total Contributions and User Fees	2,368,540.00	2,724,320.00	355,780.00
Operational Reserves	37,080.49	(4,800.00)	(41,880.49)
TOTAL REVENUE	5,687,989.23	6,444,677.27	756,688.04

EXPENSES:

Wages and Interprogram Charges	4,412,596.38	5,094,707.40	682,111.02
	4,412,596.38	5,094,707.40	682,111.02

Other Expenses

Staff Cost	10,600.00	10,600.00	-
Memberships/Professional Dues	49,350.00	46,850.00	(2,500.00)
Educations and Training	31,500.00	31,500.00	-
Materials & Supplies - General	364,332.84	437,809.87	73,477.03
Materials & Supplies - Cost of Trees	114,000.00	110,000.00	(4,000.00)
Vehicles & Large Equipment Costs	40,950.00	45,250.00	4,300.00
Office Expenses	16,000.00	14,500.00	(1,500.00)
Equipment Costs	9,000.00	8,500.00	(500.00)
Transportation Costs	7,000.00	6,000.00	(1,000.00)
Legal	22,000.00	22,000.00	-
Consultants	135,500.00	136,000.00	500.00
Insurance	154,700.00	155,800.00	1,100.00
Taxes	18,860.00	18,860.00	-

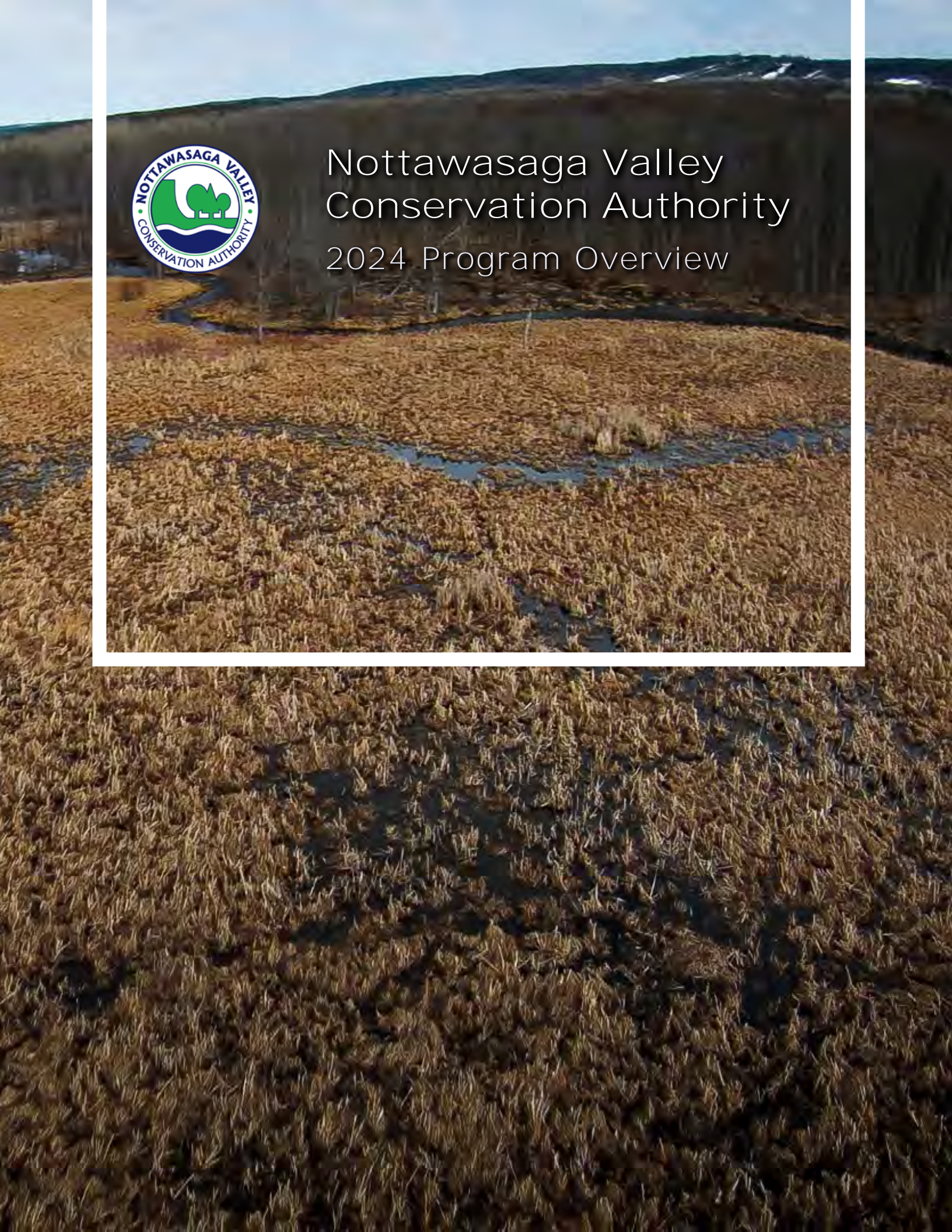
Nottawasaga Valley Conservation Authority
Proposed 2024 Budget

Consolidated

	BUDGET 2023	BUDGET 2024	\$ CHANGE
Heat and Hydro	30,000.00	31,000.00	1,000.00
Telephones and Internet Access	23,000.00	21,000.00	(2,000.00)
Audit Fees	20,000.00	20,500.00	500.00
Interest and Bank Charges	33,500.00	38,500.00	5,000.00
Maintenance Expense	33,000.00	35,200.00	2,200.00
Uniform Expense	6,500.00	6,500.00	-
Leases	12,000.00	12,000.00	-
Advertisement and Communications	23,100.00	21,100.00	(2,000.00)
Bad Debt Expense	500.00	500.00	-
Transfer to Reserves	120,000.00	120,000.00	-
	<u>1,275,392.84</u>	<u>1,349,969.87</u>	<u>74,577.03</u>
TOTAL EXPENSES	<u>5,687,989.22</u>	<u>6,444,677.27</u>	<u>756,688.05</u>
SURPLUS (DEFICIT)	<u>(0.00)</u>	<u>(0.00)</u>	<u>(0.00)</u>



Nottawasaga Valley Conservation Authority 2024 Program Overview



OUR VISION

A sustainable watershed that is resilient to the effects of climate change, urban growth and other stressors and provides for safe, healthy and prosperous people and communities.

OUR MISSION

Working together to deliver innovative, integrated watershed management that is responsive to the environmental, economic and social sustainability of the Nottawasaga Valley watershed.

WHAT WE VALUE

An abundance of clean water, clean air and fertile soils that provide for healthy people and ecosystems.

Natural heritage systems and the ecosystem services they provide, particularly as they support resilience to the effects of a changing climate.

Distinctive landforms and waterways including the Georgian Bay coastline, Niagara Escarpment, Minesing Wetlands and others that give our watershed a unique sense of place.

Quality recreational opportunities that our hills, forests, meadows, wetlands, waterways and coastline provide for residents and tourists alike.

A wealth of resources within the capacity of our watershed to provide for thriving communities, successful economies and sustainable agriculture, now and in the future.

NVCA PROFILE

2024 represents the NVCA's 64th anniversary of providing services to our watershed. Since 1960, we have worked with our municipal partners to provide programs and services that bring to life our vision of a vibrant watershed that supports healthy environments, communities and lifestyles.

The 2024 budget represents a transition to a new budgetary framework for NVCA. Through the Province of Ontario, NVCA's program areas are separated into three categories:

- Category 1: Mandatory programs and services, where municipal levy could be used without any agreement
- Category 2: Municipal programs and services provided at the request of a municipality through an agreement
- Category 3: Other programs and services an authority determines are advisable but are not under Categories 1 and 2. Use of municipal levy requires an agreement with participating municipalities.

NVCA employs approximately 50 full-time, part-time, contract and seasonal staff across numerous professional fields. Our employees uphold our mandate under the seven service areas listed below and detailed in the pages that follow.



PLANNING & DEVELOPMENT

Category 1: \$1.95M / 16.1 FTEs
Category 2 & 3: \$0

FLOOD MANAGEMENT

Category 1: \$360K / 2.5 FTEs
Category 2 & 3: \$0 / 0 FTE

Watershed Science

Category 1: \$320K / 2.4 FTE
Category 2 & 3: \$170K / 1.3 FTE

EDUCATION

Category 1: \$0 / 0 FTE
Category 2 & 3: \$319K / 4.5 FTEs

CONSERVATION LANDS

Category 1: \$412K / 3.75 FTEs
Category 2 & 3: \$223K / 2.05 FTEs

RESTORATION SERVICES

Category 1: \$141K / 0.93 FTEs
Category 2 & 3: \$1.07M / 4.27 FTEs

CORPORATE SERVICES

Category 1: \$1.48M / 11.4 FTEs
Category 2 & 3: \$0 FTE

Sustaining the watershed is not our work alone. It is what we do together with municipalities, our neighbours, universities and colleges, donors, local and regional agencies, and the many other partners we work with. We need to celebrate our successes but we also need to increase the scope, scale and intensity of our joint efforts to create a place we can be proud of and celebrate – one we can call home. For life.

FUNDING CONSERVATION

Total Funding

NVCA's 2024 budget is \$6,444,677, which includes a total levy contribution of \$3,185,300. When combined with fee for service revenues, 51% of NVCA's budget is funded through non-levy sources of funding.

This corresponds to \$15.31 per watershed resident while the average CA levy supporting operations in 2018 was \$16.42.

Category 1 Funding

NVCA's 2024 budget for Category 1 is \$4,638,115, which includes a total levy contribution of \$2,856,358. When combined with fee for service revenues, 38% of NVCA's budget is funded through non-levy sources of funding.

Category 1 budget corresponds to \$13.73 per watershed resident.

Category 2 & 3 Funding

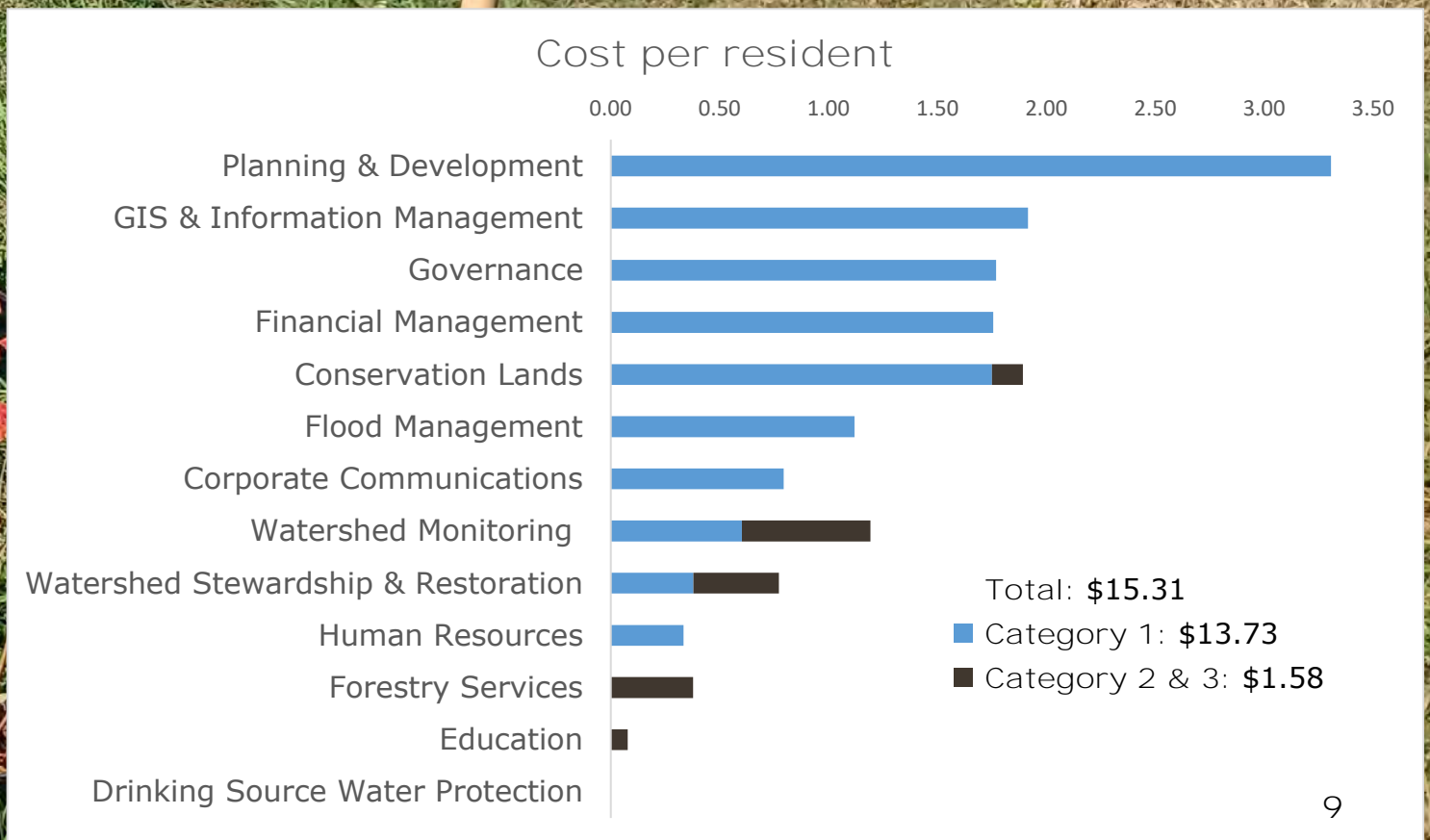
NVCA's 2024 budget for Category 2 & 3 is \$1,806,562, which includes a total levy contribution of \$328,943. When combined with fee for service revenues, only 18% of NVCA's Category 2 & 3 budget is funded through levy. User fees and leverage of levy makes up the remaining 82%. These categories also subsidize Category 1 programs, helping to reduce the levy required.

Category 2 & 3 corresponds to \$1.58 per watershed resident.

While this builds a strong case for support, it is not enough to improve the health of our watershed, improve water quality, protect from flooding, provide open spaces and trails that are accessible for people to use, and connect and restore forests wetlands and habitats.

We rely on our partners, funders, landowner and volunteers to help build communities resilient to climate change, and most importantly, attracting and retaining the talent and economic opportunities that this watershed desires.

Program Name	Cost/ Resident
Drinking Source Water Protection	\$-
Watershed Monitoring - Category 1	\$0.60
Watershed Monitoring - Category 2 & 3	\$0.59
Education	\$0.08
Forestry Services	\$0.38
Watershed Stewardship & Restoration - Category 1	\$0.38
Watershed Stewardship & Restoration - Category 2 & 3	\$0.39
Flood Management	\$1.12
Corporate Communications	\$0.79
GIS & Information Management	\$1.92
Financial Management	\$1.76
Governance	\$1.77
Human Resources	\$0.33





PLANNING & DEVELOPMENT

Category 1: \$1.95M / 16.1 FTEs

Category 2 & 3: \$0

Planning Services, which includes engineering, permitting and enforcement, ensures that development in the watershed progresses in a sustainable manner that will protect natural heritage features, direct development away from natural hazard lands and protect our water resources. NVCA promotes a planning first principle which ensures that planning permissions are in place prior to considering approvals under the *Conservation Authorities Act*.

2023 Achievements

- Continued to process applications and inquiries under various provincial acts including the *Conservation Authorities Act*, *Planning Act*, *Niagara Escarpment Planning and Development Act*, *Aggregate Resource Act*, *Green Energy Act*, *Drainage Act* and *Environmental Assessment Act*.
- Continued to look for opportunities to stream line the application review process.
- Developed a transition plan for our municipal partners who are now completing the natural heritage and water quality review components as per Bill 23.
- Updated Memorandums of Understanding agreements to ensure compliance with Bill 23.
- Provided input on the municipal pre-consultation process to ensure timelines are met per Bill 109.
- Watson and Associates presented recommendations on program rates and review fees to the BOD in June 2023.
- Circulated draft planning and regulation fees to municipal partners and Stakeholders for review and input.
- Mid-year reporting indicted that regulations staff met provincial timelines 96% of the time.

2024 Focus

- Update guideline and policy documents to reflect new provincial legislation.
- Continue to work with municipalities and other partners to streamline the application review process, and ensure timely approvals for development applications.
- Continue to develop a data management strategy, improve internal systems and look for opportunities to automate processes.
- Promote storm water management and Low Impact Development in municipal plans.
- Continue to operate on a cost recovery basis.
- Promote sustainable development and other associated land use changes in the Nottawasaga Watershed.
- Review and investigate the increase of unauthorized fill in NVCA's regulated areas.

Service Pressures

- Program operates on a cost recovery basis.
- Increasing growth, development and associated land use changes in the Nottawasaga Watershed.
- Increase in unauthorized fill violations.
- Understand and implement the amendments to the *Conservation Authorities Act* regarding permit processes and how that will impact service delivery.



FLOOD MANAGEMENT

Category 1: \$360K / 2.5 FTEs

Category 2 & 3: \$0 / 0 FTE

The goals of the Flood Management Program are to reduce the risk to people, property and infrastructure, minimize social disruption due to hazards related to flooding and erosion and to encourage the use of natural flood management practices. This is a delegated responsibility from the Province of Ontario. NVCA also helps maintain the federal-provincial surface water monitoring network.

2023 Achievements

- Monitored flood and low water conditions.
- Updated the NVCA's Flood Contingency plan and updated online website version.
- Inspected and operated flood and erosion control structures, including the Utopia, New Lowell and Tottenham Dams as well as the Pretty River Dike
- Monitored ice conditions throughout the watershed.
- Ongoing maintenance and improvements to the NVCA stream and weather gauges to improve data quality and reliability.
- Completed vegetation removal in Section of Pretty River Dike, as part of the Pretty River Dike Maintenance Project and completing tree inventory for several sections.
- Held one NVCA Stormwater Management Technical Work Group meeting.
- Continued to maintain the City of Barrie's rain gauge network.
- Conducted the Pretty River Dike safety study.
- Initiated the development of an Ice Management Plan for the Nottawasaga Watershed.
- Enhanced data management for flood data including snow survey field work.

2024 Focus

- Update the watershed hydrology and initiate transfer of flow regime to NVCA's flood hazard models.
- Continue the Pretty River Dike maintenance project pending funding.
- Continue to implement recommendations from New Lowell and Tottenham Dam safety studies.
- Continue to enhance data management for flood data including.
- Update NVCA's Low Water Response Contingency Plan.
- Complete NVCA's Ice Management Plan.
- Develop and implement Natural Hazard Infrastructure Operational Plan.
- Update NVCA's Flood Patrol/River Survey manual and Flood Patrol kit supplies.

Service Pressures

- Increased pressure on staff and resources to respond to flood events.
- Reduced resources due to provincial funding cuts.
- Understanding the impact of sustained high-water levels in Georgian Bay.
- Time requirements to build new models and analyze large volumes of data.



WATERSHED SCIENCE

Category 1: \$320K / 2.4 FTE

Category 2 & 3: \$170K / 1.3

The goal of the Watershed Science Program is to manage water and ecological monitoring and to ensure that the organization has adequate and accurate scientific information to support both internal and external partners.

This program also works to reduce the risks associated with drinking water to ensure that there is safe, clean and adequate supply of water.

Drinking Water Source Protection

Category 1: \$195K / 2 FTE

Category 2 & 3: \$170K / 1.3 FTE

The Source Water Protection Program ensures a sustainable and safe source of clean drinking water to residents within the South Georgian Bay-Lake Simcoe Source Protection Region. NVCA does this by meeting our legislative requirements within the *Clean Water Act* and ensuring policies in the Source Protection Plan are implemented. This program also includes Risk Management Official duties as prescribed by agreements with municipalities.

2023 Achievement

- Ongoing work to complete of Risk Management Plans for the nine delegated municipalities.
- Review planning applications under Section 59 of the *Clean Water Act* to ensure compliance with the South Georgian Bay Lake Simcoe Source Protection Plan.
- Complete amendments to the Source Protection Plan to include new drinking water systems, as required by Regulation 205/18 of the *Safe Drinking Water Act*.
- Completed efforts to make the Nottawasaga Valley Source Protection Area Assessment Report compliant to the *Accessibility for Ontarians with Disabilities Act* and updated based on Director Technical rules.

2024 Focus

- Complete the outstanding Risk Management Plans for the nine delegated municipalities.
- Review planning applications under Section 59 of the *Clean Water Act* to ensure compliance with the South Georgian Bay Lake Simcoe Source Protection Plan.
- Complete amendments to the source protection plan to include new drinking water systems, as required by Regulation 205/18 of the *Safe Drinking Water Act*.

Service Pressures

- This source water protection program (not including Risk Management) has always been fully funded by the Province but there is uncertainty about continued funding.

Watershed Monitoring

Category 1: \$125K / 0.4 FTE

Category 2 & 3: \$170K / 1.3 FTEs

The Watershed Monitoring Program monitors the natural resources in the Nottawasaga River watershed including the status of surface water, groundwater, natural heritage and climate. These programs aim to identify emerging issues and document environmental trends to support science-based adaptive management.

2023 Achievements

- Continued the development of a watershed-scale natural heritage system.
- Continued to update wetland inventories.
- Released the 2023 Watershed Health Checks.
- Completed the Watershed Monitoring Strategy – surface water discipline.
- Continued to monitor the Nottawasaga River watershed.
- Completed externally funded projects with the Town of Collingwood and Town of New Tecumseth.
- Began implementing the NVCA Climate Change Strategy through a review of internal programs and development of a monitoring approach.

2024 focus:

- Implement the Watershed Monitoring Strategy – surface water discipline.
- Development of the Watershed Monitoring Strategy – climate change and natural heritage disciplines.
- Develop a watershed-scale natural heritage system.
- Expansion of stormwater technical service delivery to support municipal partners.
- Continue to monitor the Nottawasaga River watershed.
- Continue to update wetland inventories.

Service Pressures

- There are challenges around predictability and certainty of project-specific funding agreements with municipalities, the provincial and other partners.



EDUCATION

Category 1: \$0 / 0 FTE

Category 2 & 3: \$319K / 4.5 FTEs

The Environmental Education program works with multiple partners to provide the best learning opportunities for youth and adults who participate in programming.

2023 Achievements

- Worked with 8,300 individuals from 2.5 to 90 years old by September 2023.
- Hosted four 'Sessions for Seniors' sessions, a pilot project for seniors to visit the Tiffin Centre for Conservation for outdoor education and exploration. This is part of NVCA's goal to bring nature to all ages and was funded by the Retired Teachers of Ontario.
- Day camp opportunities for 661 campers, which includes 12 Ukrainian Newcomers to Canada. Further, we saw 722 external visiting campers.
- Workshops sponsored by Georgian Bay Forever for microplastics and Enviroscapes audiences of 110 and 247, respectively.
- Hosted a Ukrainian Family Day funded by The Barrie Rotary Club. A total of 25 kids and 20 adults and volunteers participated in habitat hikes, Indigenous crafts, disc golf, Ukrainian songs.
- Expanded our user base for a Wildflower map and guide of Tiffin Conservation Area.
- Launched our first version of climate change programming, and pursued funding to enhance and expand these opportunities.

2023 Focus

- Fully launch forest school program with 2nd Forest School Practitioner Course completed.
- Continue outreach microplastics programming in Collingwood, Blue Mountain, Stayner, Barrie and Wasaga Beach.
- Expand day camp opportunities to include all PD Days.
- Reactivate a program offering for homeschool families, seeing them once a month for 10 months.
- Offer day camp programming for visiting day care centres.

Service Pressures

- Geographic expanse of watershed service area has resource implications.
- Sharing the educational building with other departments limits current service capacity.
- Maintaining a full team of qualified educators.



CONSERVATION LANDS

Category 1: \$412K / 3.75 FTEs

Category 2 & 3: \$223K / 2.05 FTEs

Conservation Lands ensures that valuable greenspace is protected and that recreational opportunities are provided in safe, well maintained natural settings so that watershed residents can enjoy a high quality of life. NVCA manages 5,260 hectares of conservation land, including the internationally significant Minesing Wetlands.

2023 Achievements

- Improved infrastructure in the Tiffin Conservation Area.
- Ensured continued safe access to NVCA conservation areas.
- Provided interdepartmental support for NVCA programs, including Forestry Services, Stewardship and Flood.
- Collaborated with community partners to hold two successful public outreach events.
- Completed the installation of a new parking lot at the Nottawasaga Bluffs Conservation Area.
- Inspected NVCA owned lands for encroachments and unsanctioned activity with the use of online mapping tools and site visits.
- Continued hazard tree removals resulting from Emerald Ash Borer infestation.
- Completed a hazard assessment of Edenvale Conservation Area as part of the process of transferring the management of the property to NVCA.
- Completed safety improvements for the Mason Property.

2024 Focus

- Development of Conservation Areas Strategy and Land Inventory and assist in the development of the NVCA's Watershed-based Resource Management Plan.
- Increase focus on external fundraising through public engagement opportunities.
- Project planning for external funding opportunities.
- Improvements to Edenvale Conservation Area as part of new management plan.
- Continue to maintain a positive experience for members of the public visiting our conservation Areas.

Service Pressures

- Balance infrastructure development in NVCA's properties with conservation values.
- Proximity to large urban centers increases guest expectations on facilities in conservation areas. Combined with increased population density within the watershed, NVCA faces increasing land management challenges and higher maintenance needs.
- Inflationary costs on all expenditures including materials, supplies, fleet maintenance and purchases.
- Aging fleet requiring higher than anticipated repair costs.
- Changing climate resulting in noticeable impacts on infrastructure and recreational opportunities.



RESTORATION SERVICES

Category 1: \$141K / 0.93 FTEs

Category 2: & 3 \$1.07M / 4.27 FTEs

The goal of NVCA's Restoration Services Programs is to manage natural heritage systems in the watershed by identifying and implementing restoration programs.

Forestry Services

Category 1 \$0 / 0 FTEs

Category 2 & 3 \$427K / 1.23 FTEs

The Forestry Services Program contributes to watershed and community health by implementing best forest management practices, including managing forested land and expanding forest cover. Well managed forests protect, enhance and restore land by helping to achieve water quality targets mitigate floods and build resilience to climate change. NVCA is now the only agency providing this service to watershed residents.

2023 Achievements

- Planted 78,000 trees on 18 properties across the watershed, creating 41 hectares of new forest including 1.3 km of windbreaks, and protected 2.67 km of streams with permanent tree cover.
- Received financial contributions (outside of levy) from Federal, Provincial and municipal governments, Simcoe County, Forests Ontario, corporations and private landowners totaling \$342,061.00.
- Managed over 633 hectares of forest.
- Worked with 17 landowners to develop their Managed Forest Plans.

2024 Focus

- Plant approximately 90,000 trees on properties throughout the watershed.
- Create more than 45 hectares of new forest including 2 km of windbreaks, and protect 2 km of streams with permanent tree cover.
- Assist landowners in managing over 300 hectares of forest to maintain forest health.
- Hold the 33rd Annual Arbor Day Tree Sale, helping landowners to create their own forests.
- Begin securing agreements for the 2025 tree planting. Continue to diversify possible sources of funding.

Service Pressures

- Rapid urbanization and competing land use interests impact available land for tree planting.
- Accelerating ash tree mortality due to the expansion of the Emerald Ash Borer will greatly impact both rural and urban forest cover throughout the watershed.
- The threat of Oak Wilt endangering red oak. Oak wilt has now been found in the watershed and will gradually spread. At the moment red oak is a common, readily available species for tree planting. Bur oak is a resilient substitute but will require effort in seed collection.

Watershed Stewardship and Restoration

Category 1: \$141K / 0.9 FTEs

Category 2 & 3: \$640K / 3.04 FTEs

The Watershed Stewardship and Restoration Program aims to restore river and wetland habitats and support agricultural and urban water quality improvement projects. This enhances the ecological health of the watershed and provides enhanced economic and recreational opportunities.

2023 Achievements

- Coordinated volunteer tree planting of approximately 8,000 seedlings in the Spring of 2023 throughout the NVCA area and seeded native grasslands.
- Implemented a wide range of water quality and habitat improvement projects through the NVCA Healthy Waters Grant Incentive Program, working with external partners, private landowners and volunteers.
- Controlled and harvested Phragmites (invasive common reed) along the Georgian Bay Shoreline.
- Collaborated with the Mono Headwater Streams Committee to complete year 2 of a brook trout distribution study in the upper Nottawasaga River sub-watershed.
- Worked with the South Simcoe Streams Network to complete a total of 400m of stream bank stabilization and aquatic habitat restoration at two properties on Sheldon Creek in Adjala-Tosorontio. An additional 200m of stream bank was stabilized on the Pine River in Mulmur.
- Completed a pilot stream bank stabilization and habitat improvement project on the Mad River at Carruthers Park working with the Friends of the Mad River and Clearview Township.

2024 Focus

- Continue to implement a wide range of water quality and habitat improvement projects throughout the watershed by engaging external partners, private landowners and volunteers.
- Expand river restoration programs in the watershed using momentum generated by the 2023 Natural Channels Conference award of recognition, 2023 Society for Ecological Restoration tour and emerging indigenous partnerships.
- Expand habitat restoration work on the Mad River with the Friends of the Mad River.
- Develop plans and implement wetland habitat compensation projects.
- Collaborate with municipalities and community groups in the Town of Collingwood and Town of Wasaga Beach to remove invasive Phragmites.

Service Pressures

- Accessing funding for project costs, permanent staff and contract staff. This program generates approximately three quarters of its budget through external revenue sources. Levy support however is the key to leveraging these external funds.
- Balancing field work and developing and submitting funding applications, reporting to funders and maintaining and expanding partnerships.

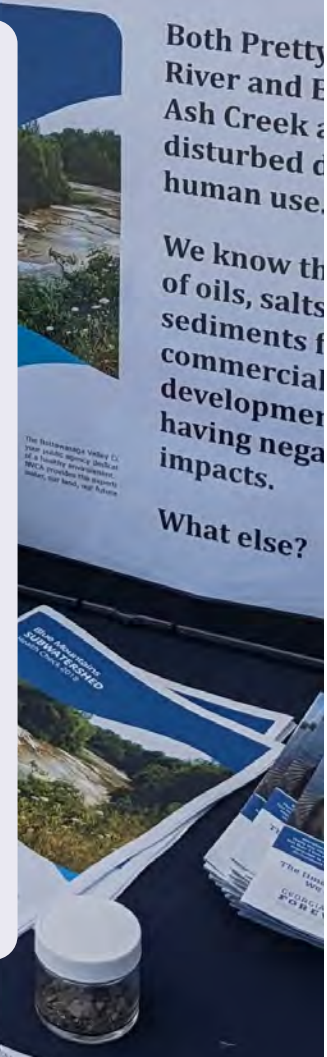


CORPORATE SERVICES

Category 1: \$1.48M / 11.4 FTEs

Category 2 & 3: \$0

Corporate Services plays a critical supportive role to the Board of Directors and across the organization, providing finance, human resources, communications and administrative leadership. This department is an enabling service, supporting the other six service areas in the organization.



Corporate Communications

Category 1: \$165K / 2 FTE

Category 2 & 3: \$0

Corporate Communications provides strategic advice and services to inform, inspire, influence and motivate municipal, provincial, federal partners and watershed residents communities to support the work of NVCA.

2023 Achievements

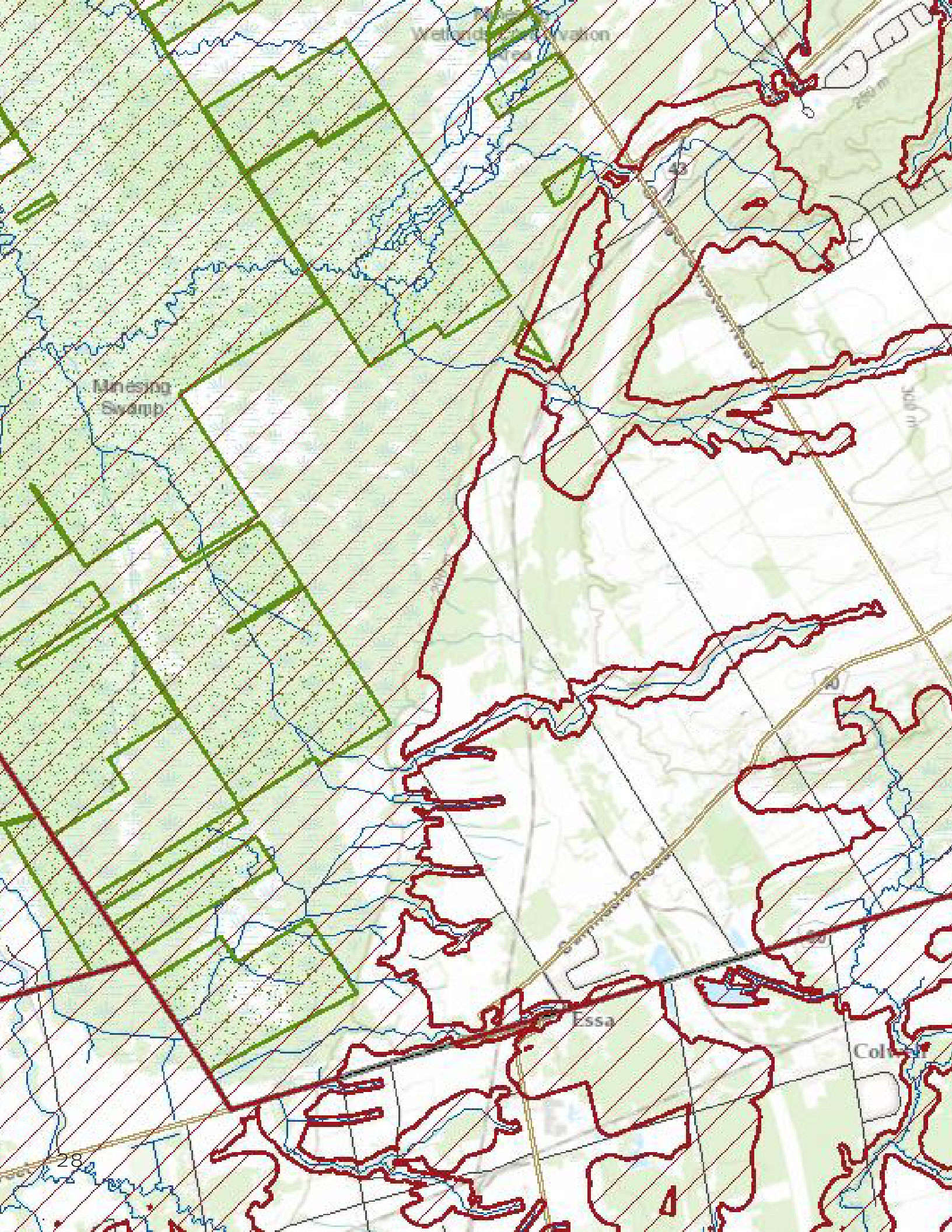
- Updated NVCA's website design and content, including creating online registration forms.
- Provided support in the transition to the updated *Conservation Authorities Act*.
- Improved social media presence through increased online engagement.
- Increased newsletter subscription numbers.
- Participated in the planning and attendance International Plowing Match in the Township of Amaranth.
- Began creating a corporate communications and engagement plan to increase visibility and understanding of NVCA throughout the Nottawasaga Watershed.
- Launched apparel sales for Tiffin and Nottawasaga Bluffs Conservation Areas to raise funds for conservation area maintenance.
- Worked with Watershed Science team to launch the 2023 Watershed Health Checks.
- Expanded video and photo library, designed graphics, brochures, reports and other materials to help promote programs.

2024 Focus

- Complete corporate communications and engagement plan to increase visibility and understanding of NVCA throughout the watershed.
- Continue to provide support in the transition to the updated *Conservation Authorities Act*.
- Continue to grow social media engagement and outreach.
- Continue to revamp more sections of NVCA's website.
- Continue to ensure AODA compliance with provincial standards.
- Improve NVCA's visibility throughout the watershed.

Service Pressures

- Effectively reaching audiences in a watershed with changing population while keeping in mind the geographic, demographic and socio-economic span and diversity of the watershed.
- Rapid changes to how watershed residents consume information.
- Resources to be more visible in the watershed.



Information Services & Technology

Category 1: \$416K / 3.7 FTEs

Category 2 & 3: \$0

Geographic Information Systems (GIS) and Information Management is responsible for providing data integrity while managing a secure, reliable, and integrated information technology environment that aligns our business and strategic goals.

2023 Achievements

- Continued to develop of a Watershed Science data management platform that provides viewing, uploading and querying capabilities linked to the GIS system.
- Maintained and updated core datasets.
- Added new survey equipment and technology.
- Continued to carry out IT Infrastructure replacement strategy including large format equipment.
- Developed and explored new data platform.
- Managed data for Regulation mapping and planning department

2024 Focus

- Review of software and applications supporting NVCA service delivery including GIS mapping tools and resources.
- Core data management and modelling.
- Continued development of applications supporting NVCA operations.
- Replace IT infrastructure as per the Asset Management Strategy.

Service Pressures

- Systems security is a constant threat that must be balanced with the costs to keep the network running smoothly and safely.
- Maintaining larger and more complex data holdings as the need for program support and analysis continues to increase. There has been a significant increase in provincial, municipal, and public expectations for information, data analysis tools and predictive modeling.
- As technology advances so does the need to bring the organization forward with innovative solutions.

Financial Management

Category 1: \$365K / 4.1 FTEs

Category 2 & 3: \$0

Financial Management is responsible for all of our day-to-day financial operations, such as payroll and accounts payable/receivable. Other areas include budgeting, procurement, risk management, legal, quarterly and annual financial reporting, records management, reception, and freedom of information requests/reporting.

2023 Achievements

- Processed Freedom of Information requests.
- Continued the paperless initiative to reduce our environmental impact.
- Produced clean 2022 Audit.
- Created and finalized new budget template to match new Provincial regulations.

2024 Focus

- Monitor effectiveness of new budget template and make amendments as required for the 2025 budget.
- Ensure clean 2023 audit.

Service Pressures

- Budget pressures to minimize levy requirements from member municipalities while still achieving integrated watershed management plan activities.
- Financial management requires continued compliance with changing external legislation for reporting, payroll and tax.

Human Resources

Category 1: \$70K / 0.45 FTEs

Category 2 & 3: \$0

Responsible for the effective management of people in the organization through the provision of services such as staff recruitment, health and safety, diversity, inclusion and accessibility, employee learning and development, benefit and insurance administration and performance management.

2023 Achievements

- Followed human resources management best practices through connections with other conservation authorities and municipalities.
- Updated or created employment policies as required.
- Completed recruitment as required.

2024 Focus

- Respond to unknown and emerging recruitment needs and challenges.
- Review and update employment policies.

Service Pressures

- Finding talent to replace positions in current labour market.
- Continuing to respond to matters resulting from the Provincial government's review of municipalities and conservation authorities.



Nottawasaga Valley
Conservation Authority

September 22, 2023

Ministry of Natural Resources and Forestry
Honourable Minister Graydon Smith
Whitney Block, 99 Wellesley St. W.
Toronto, ON
M7A 1W3

Dear Minister Smith,

I am writing on behalf of the Nottawasaga Valley Conservation Authority (NVCA) to formally request an extension from the December 31, 2023 deadline to February 28, 2024 to complete our MOU/cost apportioning agreement for Category 3 items with the remaining ten of our Municipal partners. This is for the purposes of meeting subsections 25 (1.3) and 27 (1.3) of the Act.

We have received very positive feedback from most of the partners we have spoken to concerning MOUs and have completed five signed MOUs including Adjala-Tosorontio, Amaranth, Melancthon, Mono and Shelburne. In addition, we have three additional Municipalities, Collingwood, Grey-Highlands, and Town of the Blue Mountains where Council's have approved MOUs and supported our suggested programs and services, and we are just awaiting signed MOUs. At this date we have eight approved MOUs identifying programs and services to be provided by the NVCA.

Since it has taken almost two-years to get to this stage and not one of the remaining ten municipalities have formally identified agreement to the MOU or formally identified the Category 3 items they wish to support, we see the need to request an extension from the December 31, 2023 deadline to February 28, 2023.

Discussions on specifics have remained very open and Municipal partners at the staff level have targeted no significant issues. To date three of the ten remaining Municipalities have indicated that they may be selective in Category 3 support for some programs and services and 18 of 18 partners have been engaged, so the MOU process has successfully started with all partners.

We are still finding timing delays in setting up meetings with Councils, which do to the short timeline left for completion of the MOU and apportioning agreements this will become problematic. However, I remain confident that our negotiations will be forthcoming and productive.

Since we only have eight out of a total of eighteen MOUs formally approved in Council, the NVCA is asking for an extension from the December 31, 2023 deadline. The NVCA goal

remains to negotiate and consult towards administrative MOU compliance for 2024 but in order to comply we feel it is best to ask for the extension by the October 1, 2023 deadline for extension requests.

Please find attached the approved Staff Report from the NVCA's Board of Directors.

We are requesting that the extension shall be moved to February 28, 2024 as described under subsection 25 (1.3) or 27 (1.3) of the Act.

Sincerely,

Doug Hevenor
CAO/Secretary-Treasurer

&

Gail Little
Chair, Board of Directors

Attachment: Board approved Staff Report, September 22, 2023

Roseann Knechtel

Subject: FW: Primrose Playground Grant Update
Attachments: End of Project Reveal - Main Page.pdf; Page 2.pdf; Page 3.pdf; Page 4.pdf

From: Amber Gallagher
Sent: Thursday, September 21, 2023 2:12 PM
To: Roseann Knechtel <rknechtel@mulmur.ca>
Subject: Primrose Playground Grant Update

Hello,

I just wanted to send a quick update on the Primrose Playground Revitalization Project. We managed to raise another \$33,000 this year to complete the project over the summer! The kids are loving the new elements, including the Log Jam, which your generous grant contributed to. Please find attached some before and after pictures that really highlight the changes! Any questions please let me know.

Thank you for your support,
Amber Gallagher
Primrose Outdoor Committee Chair

Primrose's Playground

HAS BEEN TRANSFORMED

We had a dream and you helped make it a reality.

Thank You

Parent,
Staff & Student
Volunteers



TD Friends of the
Environment Foundation



PRIMROSE
FAMILIES &
COMMUNITY



FIDDLE FOOT





Before



After





Before



After



Before



After



Roseann Knechtel

Subject: FW: Bill C-310 - An Act to Amend the Income Tax Act (Volunteer Firefighting and Search and Rescue Volunteer Tax Credit)

From: Denise Holmes

Date: September 12, 2023 at 10:40:08 AM EDT

Subject: **Bill C-310 - An Act to Amend the Income Tax Act (Volunteer Firefighting and Search and Rescue Volunteer Tax Credit)**

Good morning,

At the meeting of Melancthon Township Council held on September 7, 2023, the following motion was introduced and passed:

Moved by McLean, Seconded by Moore

Be it resolved that:

Whereas there are 90,000 volunteer firefighters in Canada, comprising 71 per cent of all firefighters in the country;

And Whereas there are an estimated 15,000 vacant firefighter positions in Canada;

And Whereas Canadians' reliance on volunteer firefighters is increasing at a time of warmer weather and increased wildfires;

And Whereas governments need to find new ways to incentivize the recruitment of volunteer firefighters in this country;

And Whereas volunteer firefighters are currently eligible for a \$3,000 tax credit each year;

And Whereas Bill C-310 proposes to increase the firefighters' tax credit to \$10,000 per year.

Now therefore be it resolved that the Township of Melancthon calls on all Members of Parliament to vote in support of Bill C-310 to increase the firefighters' tax credit from \$3,000 to \$10,000 to incentivize the hiring of more recruits and to recognize those who already serve.

And further that this motion be circulated to: Dufferin County municipalities; Gord Johns, MP for Courtenay—Alberni; Kyle Seeback, MP for Dufferin-Caledon; Honourable Marie-Claude Bibeau, Minister of National Revenue.

Carried.

Thank you.

Regards,
Denise Holmes



Denise B. Holmes, AMCT | Chief Administrative Officer/Clerk | Township of Melancthon | dholmes@melancthontownship.ca | PH: 519-925-5525 ext 101 | FX: 519-925-1110 | www.melancthontownship.ca |

The Administration Office will be open to the public Monday to Friday from 8:30 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m. There will be no public access between 12:00 p.m. to 1:00 p.m. as the Office will be closed.

Please consider the environment before printing this e-mail This message (including attachments, if any) is intended to be confidential and solely for the addressee. If you received this e-mail in error, please delete it and advise me immediately. E-mail transmission cannot be guaranteed to be secure or error-free and the sender does not accept liability for errors or omissions.

Roseann Knechtel

Subject: FW: Motion of Support for Melancthon's resolution regarding Bill-C-310 - An Act to Amend the Income Tax Act (Volunteer Firefighting and Search and Rescue Volunteer Tax Credit)

From: Alice Byl <abyl@shelburne.ca>

Sent: Wednesday, September 27, 2023 10:11 AM

Subject: Motion of Support for Melancthon's resolution regarding Bill-C-310 - An Act to Amend the Income Tax Act (Volunteer Firefighting and Search and Rescue Volunteer Tax Credit)

Good Morning,

At the Shelburne Town Council regular Council meeting held on September 25, 2023, the following resolution was passed:

Motion # 6

Moved By Councillor Benotto

Seconded By Councillor Sample

BE IT RESOVLED THAT Council supports the motion from the Township of Melancthon regarding an Act to Amend the Income Tax Act (Volunteer Firefighting and Search and Rescue Volunteer Tax Credit);

AND THAT this motion be sent to the County of Dufferin and the Municipalities of Dufferin County.

CARRIED, W. Mills

Thank you

Alice Byl, Deputy Clerk, Committee Coordinator

Phone: 519-925-2600 ext 232 | Fax: 519-925-6134 | abyl@shelburne.ca

Town of Shelburne | 203 Main Street East, Shelburne ON L9V 3K7

www.shelburne.ca

Town Hall will be open to the public Monday to Friday from 8:30 am to 12:00 pm and 1:00 pm and 4:30 pm. The office will be closed between 12:00 pm to 1:00 pm. There will be no public access to Town Hall each day from 12:00 pm to 1:00 pm.

We are encouraging everyone to continue to take advantage of digital processes. The best way to reach staff is by email. You can pay your bills online by visiting our webpage [Paying My Bills](#). Appointments at Town Hall are available upon request. You can request an appointment by visiting [Save my Spot](#) on our website.



**The Corporation of the Town of Grimsby
Administration**

Office of the Town Clerk

160 Livingston Avenue, Grimsby, ON L3M 0J5

Phone: 905-945-9634 Ext. 2171 | **Fax:** 905-945-5010

Email: bdunk@grimsby.ca

September 8, 2023

SENT VIA E-MAIL

Office of the Prime Minister
80 Wellington St.
Ottawa, ON, K1A

Attention: The Right Honourable Justin Trudeau

RE: Establishing a Guaranteed Livable Income

Please be advised that the Council of the Corporation of the Town of Grimsby at its meeting held on September 5, 2023 passed the following resolution:

Moved by: Councillor Korstanje

Seconded by: Councillor Freake

Whereas the Canadian livable wage for Niagara Region, two years ago was determined to be \$19.80. This was \$6000 below the annual income of a minimum wage employee; and

Whereas our residents on programs such as Ontario Works, receive targeted fixed monthly incomes of \$733, and ODSP recipients receive \$1376; and

Whereas at the current Ontario minimum wage rate, a person working 37.5 hours per week will earn approximately \$2,500 monthly (before tax); and

Whereas the median rent for one bedroom in Grimsby as of August 2023 is now \$2000 a month; and

Whereas rent is considered affordable, when it is less than 30% of income. In Niagara west, rent is approximately 272% of Ontario Works, 145% of Ontario Disability Support Services, 75% of minimum wage full-time, and 150% of minimum wage part time; and

Whereas an annual 2.5% allowable rent increase can be combined with an additional 3-6.5% capital investment increase, raising the cost of rental housing another minimum of \$110 monthly; and

Whereas there are no housing units under Niagara Regional Housing for single adults or families with dependents, including 2,3,4 or five bedrooms in our community; and

Whereas the Grimsby Benevolent Fund reported that in 2022:

- 70+ households received monthly rental supplement totaling \$237,744
- \$79,500 was invested into one time emergency housing support as of June 7, 2023
- 78 households are receiving monthly financial benefits to make rental housing more affordable; and

Whereas food inflation was 8.3% and groceries rose by 9.1%; and

Whereas the Grimsby Food Bank numbers from June 2023 reported:

- 19 new households
- 447 served households
- 1055 served individuals
- 7 emergency visits; and

Whereas the Grimsby Economic Strategic Plan identified the general high cost of living and housing affordability as primary obstacles in our workforce attraction.

Therefore be it resolved that The Corporation of the Town of Grimsby circulate correspondence to Ontario municipalities encouraging them not only to collect data of their housing and poverty statistics, but also to examine their pending economic vulnerability as a result.

Be it further resolved that The Corporation of the Town of Grimsby encourage these same municipalities to join us in advocating on behalf of our communities with this data, and by writing a letter to the Prime Minister, Premier, and local politicians calling for a united effort in establishing a Guaranteed Livable Income program.

Be it further resolved the Town of Grimsby Clerks Department circulates this resolution to Niagara West MP Dean Allison and Niagara West MPP Sam Oosterhoff, requesting a response on this matter within 30 days of receipt.

Be it further resolved that The Corporation of the Town of Grimsby, through its Finance and Human Resources departments, undertake a comprehensive assessment to explore the feasibility and implementation of a living wage policy for all Town of Grimsby employees, with the aim of ensuring that all municipal workers receive fair compensation that aligns with the principles of a living wage and that staff be directed to explore becoming a living wage employer.

If you require any additional information, please let me know.

Regards,



Bonnie Nistico-Dunk
Town Clerk

cc. Hon. Doug Ford, Premier of Ontario
Ontario Municipalities
Dean Allison, MP Niagara West
Sam Oosterhoff, MPP Niagara West

Roseann Knechtel

Subject: FW: Resolution regarding Establishing a Guaranteed Livable Income

From: Alice Byl <abyl@shelburne.ca>

Sent: Wednesday, September 27, 2023 10:14 AM

Subject: Resolution regarding Establishing a Guaranteed Livable Income

Good Morning,

At the Town of Shelburne Regular Council Meeting on September 25, 2023, the following resolution was passed:

Motion # 7

Moved By Councillor Benotto

Seconded By Councillor Wegener

BE IT RESOLVED THAT Council supports the motion from the Town of Grimsby regarding establishing a guaranteed livable income;

AND THAT this motion be sent to the County of Dufferin and the Municipalities of Dufferin County.

CARRIED, W. Mills

Thank you.

Alice Byl, Deputy Clerk, Committee Coordinator

Phone: 519-925-2600 ext 232 | Fax: 519-925-6134 | abyl@shelburne.ca

Town of Shelburne | 203 Main Street East, Shelburne ON L9V 3K7

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THE CORPORATION OF THE
TOWN OF MIDLAND

575 Dominion Avenue
Midland, ON L4R 1R2
Phone: 705-526-4275
Fax: 705-526-9971
info@midland.ca



September 8, 2023

The Senate of Canada
Ottawa, ON
K1A 0A4

Via Email: sencom@sen.parl.gc.ca

Premier Doug Ford
Legislative Building
Queen's Park
Toronto ON
M7A 1A1

Via Email: premier@ontario.ca

Dear Premier Ford:

Re: "Catch and Release" Justice is Ontario

At its September 6, 2023, Regular Council Meeting with Closed Session the Council for the Town of Midland passed the following Resolution:

That the Town of Midland send a letter to the Federal and Provincial Governments requesting meaningful improvements to the current state of "catch and release" justice in the Ontario legal system. Police Services across Ontario are exhausting precious time and resources having to manage the repeated arrests of the same offenders, which in turn, is impacting their morale, and ultimately law-abiding citizens who are paying the often significant financial and emotional toll of this broken system; and

That this resolution be sent to other Municipalities throughout Ontario for their endorsement consideration.

Thank you.

Yours very
truly,

THE CORPORATION OF THE TOWN OF MIDLAND

Sherri Edgar

Sherri Edgar, AMCT
Municipal Clerk
Ext. 2210



Catherine Fife
MPP Waterloo



Janet Horner
Mayor of Township of Mulmur
758070 2nd Line E., Mulmur, ON, L9V 0G8

RE: Requesting your support for Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022

September 25, 2023

Dear Mayor Horner,

I am writing to you today to share an update on Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022, and to request your support for this important legislation.

Bill 21 amends the Residents' Bill of Rights set out in section 3 of Fixing Long-Term Care Act, 2021 by adding the right of residents not to be separated from their spouse upon admission but to have accommodation made available for both spouses so they may continue to live together.

The Act was inspired by Cambridge resident Jim McLeod, who will have been separated from his wife of 65 years Joan, on September 17, 2023. Nearly 6 years later, Jim continues to champion spousal reunification. He often says that he will talk to anyone and has two giant binders full of his advocacy work on the Bill. Last week, he told me that his heart is breaking because of his separation from Joan. He has brought other seniors who are separated from their spouses into the advocacy – you cannot sit with these folks for any amount of time and not care deeply about this legislation.

I know that you value the many contributions that older adults have made to Waterloo Region, and care deeply that they can live their final years with dignity and love. **I am hoping you will consider bringing a motion forward to your Council, in support of the Till Death Do Us Part Act.** Your support will help us to keep attention on this important legislation, so that it can finally be called to the Standing Committee on Social Policy – one step closer to Royal Assent.

I would be happy to discuss the Bill with you further, via phone call or an in-person meeting at your convenience. Thanks in advance for considering my request.

Sincerely,

Catherine Fife, Waterloo MPP
Finance & Treasury Board Critic

Constituency Office
100 Regina St. S., Suite 220
Waterloo, ON N2J 4A8
Ph: 519-725-3477 | Fax: 519-725-3667
Email: cfife-co@ndp.on.ca

Queen's Park Office
Room 154, Main Legislative Bldg.
Queen's Park, Toronto ON M7A 1A5
Ph: 416-325-6913 | Fax: 416-325-6942
Email: cfife-qp@ndp.on.ca



THE CORPORATION OF THE TOWNSHIP OF MULMUR

BY-LAW NO. _____ - 2023

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MULMUR FOR OCTOBER 4, 2023

WHEREAS Section 5(1) of the *Municipal Act*, 2001, as amended, provides that the powers of a municipality shall be exercised by Council;

AND WHEREAS Section 5 (3) of the *Municipal Act*, 2001, as amended, provides that municipal powers shall be exercised by by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MULMUR HEREBY ENACTS AS FOLLOWS:

1. All actions of the Council and Committees of Council of the Corporation of the Township of Mulmur for the aforementioned date in respect to every report, motion, by-law or other action passed and taken by Council or Committees of Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed by its separate by-law.
2. The Mayor of the Township and the proper officers of the Corporation of the Township of Mulmur are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required and except where otherwise provided, to execute all documents necessary in that behalf.

PASSED on this 4TH day of OCTOBER 2023.

.....
JANET HORNER, MAYOR

.....
TRACEY ATKINSON, CAO/CLERK