



COUNCIL MINUTES
September 2, 2020
9:00AM

Present: Mayor Horner, Deputy Mayor Hawkins, Councillors Boxem, Clark and Cufaro (all through video conferencing).

Staff Present: Tracey Atkinson – CAO, Heather Boston, Treasurer, John Willmetts – Public Works (all through video conferencing).

1.1 Meeting called to order

The meeting was called to order at 9:02 a.m. by Mayor Horner. The meeting was held using electronic “Zoom” application. The session was held with the capacity of up to 100 users by video and/or audio. Delegates and approximately 2 public users were present for parts of the meeting.

1.2 Approval of the Agenda

Moved by: Cufaro and Seconded by: Clark

THAT Council approve the September 2, 2020 agenda.
CARRIED

1.3 Land Acknowledgement

The following statement was read:

We begin this meeting by acknowledging that we are meeting on land situated upon traditional indigenous territories. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions of Métis, Inuit, and other Indigenous Peoples have made, both in shaping and strengthening our community, province and country as a whole.

1.4 Passing of the previous meeting minutes

Moved by: Clark and Seconded by: Boxem

THAT the Minutes of August 5, 2020 are approved.
CARRIED

1.5 Declaration of Pecuniary Interest

1.6 Fifteen-minute question period

The following questions were received:

Question received from Lisa Swinton

Hello Mulmur Staff,

Would it be possible for council to bring us up to date on the fight for preserving the sand dunes and the quiet rural character of our Mulmur neighbours to the east who presented a dignified a moving delegation to council in July? We were surprised that the Bylaw Officer had been asked for an update prior to the delegation presenting in July and that it had an effect of delay Council to act promptly. We, as neighbours, are very concerned that there has not been a speedy resolution to this issue. The residents of Mulmur are dependent on our council to act promptly to protect us from behaviour that is disrespectful of our citizens and the land.

Thank you in advance for passing this concern on to Council for an answer.

The following response was provided:

The dirt bike matter on the sand dunes had been dealt with through the by-law enforcement process. The Dunes are an ANSI and are protected, but the Township's by-law enforcement approach has been focused on noise and land use. No further complaints of illegal use have been reported since the August Council meeting. It was also noted that the property has been listed for sale.

Question received from Cheryl Russell

Would you please define Christine Hickey's role at Mulmur Township. Christine is not listed in the Staff Directory but writes memos and staff reports for Council and is the Recording Secretary of the Township of Mulmur Community Communications Advisory Committee. I am not criticizing her work, which seems to be exemplary, just seeking clarity.

Is municipal clerk a statutory role in Ontario?

The following response was provided:

Christine is working on a consulting basis for the township assisting in the Clerks department. Christine is the Deputy Clerk for Sundridge Township.

You are correct that every municipality must appoint a Clerk (by by-law) I was appointed as acting clerk following Michelle's departure.

The Township is very fortunate to be able to have Christine's assistance during Covid-19 and this transitional staffing time.

2.0 PUBLIC MEETINGS - None

3.0 DEPUTATIONS AND INVITATIONS

**3.1 Dufferin Community Foundation, Gord Gallagher (9:10 am)
Re: Update on 2019 Activities and 2020 Plans**

Moved by: Boxem and Seconded by: Clark

THAT Council receive the delegation from Dufferin Community Foundation, Gord Gallagher, regarding an update on 2019 activities and 2020 Plans and that a draft agreement for a Mulmur Fund be brought back for Council's consideration.

CARRIED

**3.2 The Heritage Bee Co. Inc, Debbie Gray and Jeff Chalmers (9:20 a.m.)
Re: Agricultural Diversified Use Site Plan Control Exemption Request**

Moved by: Boxem and Seconded by: Cufaro

THAT Council receive the delegation from The Heritage Bee Co. Inc, Debbie Gray and Jeff Chalmers, regarding an Agricultural Diversified Use Site Plan Control Exemption Request;

AND FURTHER THAT Council approve the requested exemption, pursuant to Section 4 of By-law 2018-021.

CARRIED

Councillor Cufaro requested a recorded vote.

Boxem - yea
Clark - yea
Cufaro - yea
Hawkins - yea
Horner - yea
Carried

**3.3 Sierra Planning, Jon Hack and Lindsay Cudmore (9:35 a.m.)
Re: Recreational Master Plan - Draft**

Jon Hack and Lindsay Cudmore provided an overview of the Draft Recreational master Plan. Discussion ensued regarding how the plan deals with aging population and funding process/approach. Further discussion regarding NDCC

accessibility/building requirement. Discussion regarding public consultation and including on the new website.

Moved by: Clark and Seconded by: Boxem

THAT Council receive the draft Recreational Master plan prepared by Sierra Planning, and that public consultation and engagement be undertaken on the first draft.

CARRIED

4.0 PUBLIC WORKS

4.1 Public Works Update (Verbal)

Update provided on River Road signage and Phragmite spraying and ongoing maintenance and tree trimming. Direction provided to staff to bring a report back regarding the cost for lighting with LED lights.

5.0 TREASURY

5.1 Main Street Revitalization Grant

Moved by: Boxem and Seconded by: Hawkins

THAT Council approve the following projects in order of priority: (1) Township office stone base and signage, (2) repair of the Honeywood wall, and (3) historical plaques, provided that it can be completed by October 31, 2020 within the Mainstreet Revitalization Grant timeline, and allow for single sourcing if necessary;

AND THAT if an extension becomes available that staff apply for an extension to allow time to utilize the grant monies.

CARRIED

5.2 FCM Municipal Asset Management Program Grant

Moved by: Cufaro and Seconded by: Hawkins

Be it resolved that Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for an updated Asset Management plan and a Roads Needs Study.

AND THAT the Township of Mulmur commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Develop asset management activities and frameworks that will assist the municipality in meeting the O.Reg. standards/requirements for the July 2021 deadline.

BE IT FURTHER RESOLVED THAT the Municipality commits up to \$12,500 from its budget toward the costs of this initiative.

CARRIED

5.3 Replacement of Computer Server

Moved by: Clark and Seconded by: Boxem

THAT Council receives the Treasurer's report, Replacement of Computer Server, dated September 2, 2020 as presented and circulated.

AND FURTHER authorizes staff to purchase a new server using the Efficiency Reserves to fund the purchase up to a maximum of \$17,750, excluding HST.

CARRIED

6.0 ADMINISTRATION

6.1 Community Grant Request – Shelburne Food Bank

Moved by: Boxem and Seconded by: Cufaro

THAT Council receive the Memo dated August 19, 2020 regarding the Community Grant Request from Shepherd's Cupboard and that staff be directed to utilize social media to notify the residents of the shortage and approve the application in the amount of \$500.

CARRIED

6.2 Strategic Plan Priority Tracking

Discussion ensued regarding the tasks and measurement of tasks. Staff were advised to set a date in January 2021 to look at the tasks for the next two years.

Moved by: Clark and Seconded by: Boxem

THAT Council receive the Strategic Plan Priority Tracking report of Tracey Atkinson, and;

THAT Council direct staff to prepare updated mandates for each Committee that support the strategic plan priorities;

AND FURTHER THAT strategic priorities be identified with respect to the 2021 budget preparations.

CARRIED

6.3 Use of All-terrain and Off-road Vehicles on Municipally Owned Roads - Updated

Moved by: Cufaro and Seconded by: Boxem

THAT Council receive report dated September 2, 2020, regarding updates to the legislative changes being introduced to the Highway Traffic Act (HTA) and the Off-road Vehicles Act (ORVA), specifically related to the use of all-terrain and off-road vehicles on municipally owned roads;

AND THAT the proposed changes for January 1, 2021, indicate that off-road vehicles will automatically be allowed on municipal roads, for municipalities listed in Ontario Regulation 8/03, unless the municipality creates a by-law to prohibit or restrict their use;

AND FURTHER THAT Council continues to not permit the use of ATV and ORV vehicles on roads located within the Township of Mulmur and directs staff to continue to monitor the proposed changes and prepare a By-law prohibiting their use for Councils review prior to the effective date noted above.

CARRIED

6.4 Special Occasion By-law – Status Update

Moved by: Clark and Seconded by: Hawkins

THAT Council receive the memo dated September 2, 2020 regarding the Special Event By-law – Status Update.

AND THAT COUNCIL is in agreeance with the approach taken by Staff to ensure an approval process that meets all requirements and is simplified for the public.

CARRIED

6.5 Fall Town Hall Meeting (discussion)

Discussion ensued regarding COVID-19 requirements, maximum group sizes, zoom capabilities and postponing the meeting. Consideration was also given to drive-in consultation.

6.6 By-law Enforcement (Verbal Update)

An update was provided regarding the dirt bikes. Council also requested an update regarding the containers/trailers matter on the Adj/Tos. Townline.

6.7 Land Acknowledgement Statement – Update

Moved by: Boxem and Seconded by: Cufaro

THAT the Land Acknowledgement Statement as passed at the August 5, 2020 Council Meeting be revised as follows:

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

CARRIED

6.8 Dufferin County Service Delivery Review (Verbal update)

Verbal update provided by Staff.

6.9 Broadband Initiative (Verbal update)

SWIFT has committed to 4 projects within the County of Dufferin and Dufferin County is committing to a 5th project.

Moved by: Clark and Seconded by: Boxem

THAT Council direct staff to circulate a survey to residents by mail and email, at the appropriate time, to determine the current coverage.

CARRIED

6.10 Tow Truck Operation Dufferin County (Verbal update)

Moved by: Cufaro and Seconded by: Clark

Whereas Council for the Township of Mulmur supports the development of a uniform Tow Truck Licensing By-law throughout the County of Dufferin that takes into consideration any recommendations of the provincial task force established to look at improving safety, consumer protections and industry standards of the Towing Industry; and

Whereas the Town of Orangeville has an established business licensing and enforcement program;

Now therefore the Township of Mulmur hereby requests the Town of Orangeville to work with the Dufferin County municipalities in the development of a uniform Tow Truck Licensing By-law and to oversee the administration and enforcement of the By-law across the County upon its adoption.

CARRIED

7.0 PLANNING

7.1 Mansfield Ski Club Accommodation Units (Verbal Update)

August 2020 submission

<http://mulmur.ca/content/departments/planning/submission-august-2020.pdf>

7.2 Natural Asset Inventory Initiative – Funding Opportunity

Moved by Patty and seconded by Boxem:

That Staff are directed to further research the opportunities and commitments and determine whether there are benefits to Mulmur Township to submit an application and that the Mayor be authorized to make the decision to submit an expression of interest.

CARRIED

8.0 COMMITTEE MINUTES AND SUB-COMMITTEE REPORTS

8.1 Dufferin County Council (verbal update only)

8.2 Mulmur Police Services Board – Draft Minutes dated July 22, 2020

8.3 Mulmur-Melancthon Fire Board Committee – Draft Minutes dated August 18, 2020

8.4 Community Communications Advisory Committee – Draft Minutes dated August 17, 2020

8.5 Economic Development Committee – Draft Minutes dated August 20, 2020

Approved Resolution from the Economic Development Committee – August 20

Moved by McFarlane and seconded by McMonagle

THAT Council consider the following options:

- 1) Stone wall at Township office
- 2) Wall repair and signage at Honeywood Arena (N.D.C.C.)
- 3) Tagline added to new signs
- 4) Historical Plaque refresh.

Carried.

8.6 North Dufferin Community Centre Board – Dated July 7, 2020

Moved by: Clark and Seconded by: Boxem

THAT Council receives the Committee Minutes and Sub-Committee Reports as circulated

CARRIED

9.0 INFORMATION ITEMS

9.1 Provincial Financial Support to Municipalities for Covid-19 Recovery

9.2 Town of Mono – Notice of Refusal - ZBA 2017-03 Full Throttle

9.3 AMO - Policy Update - COVID-19 Infrastructure Program

- 9.4 Township of Huron-Kinloss – Resolution dated August 17, 2020 - Farm Property Tax Class Rate Program
- 9.5 Ombudsman Letter, dated August
- 9.6 Town of Orangeville - Broadband Connectivity Resolution dated August 10, 2020
- 9.7 POA Update - 2nd Quarterly Reporting to Dufferin Municipalities
- 9.8 Highway Traffic Amendments - School Bus Stop Arm Cameras - Ontario Regulation 424/20

Moved by: Hawkins and Seconded by: Clark

THAT Council receives the information items as copied and circulated and that the following items be endorsed 9.4, and 9.6 and that staff seek clarification on the Township costs of 9.8.

CARRIED

10.0 CLOSED SESSION - None

11.0 ITEMS FOR FUTURE MEETINGS

Property Standards By-law
Special Event Permit By-law
Fire Burn By-law

12.0 NOTICES OF MOTION (if any)

13.0 PASSING OF BY-LAWS

Passing the following by-laws:

- 1) Renumeration By-law
- 2) Confirmatory By-Law

Moved by: Hawkins and Seconded by: Cufaro

THAT By-Laws 1 to 2 be approved.

CARRIED

14.0 MEETING ADJOURNMENT

Moved by: Hawkins and Seconded by: Boxem

THAT Council adjourns the meeting at 1:48 to meet again on Wednesday October 7, 2020 or at the call of the Chair.

CARRIED

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Janet Horner, Mayor

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Tracey Atkinson, Acting Clerk