



**COUNCIL MINUTES**  
**WEDNESDAY AUGUST 07, 2019**  
**9:00 AM**

Present: Mayor Horner, Deputy Mayor Hawkins, Councillors Boxem, Clark and Cufaro

Staff Present: Tracey Atkinson - CAO, Michelle Smibert – Clerk and John Willmetts – Director of Public Works for his reports.

1.1 Meeting called to order by Mayor Horner

1.2 Passing of the previous meeting minutes, agenda and accounts

**Moved by Deputy Mayor Hawkins Seconded by Councillor Clark:**

**THAT the minutes of July 3, 2019 are approved as copied and circulated;**

**AND THAT, the agenda is approved as copied and circulated;**

**AND THAT, the accounts in the amount of \$675,708.54 as presented are ordered paid.**

**Carried.**

1.3 Discussion arising from minutes

1.4 Declaration of pecuniary interest

1.5 Fifteen-minute question period

- Questions were asked about the following items: the staff report regarding the hiring of the new clerk, the Green Energy By-Law, Health and Safety inspections and Olympus and the licensing of dogs.

## **2.0 PUBLIC MEETINGS**

**Moved by Deputy Mayor Hawkins Seconded by Councillor Clark:**

**THAT Council recesses the regular meeting at 9 am to hold a public meeting pursuant to Sections 53 and 34 of the Planning Act to consider:**

**a) a boundary adjustment (Jerathon)**

**b) zoning for billboard signs**

**c) minor variance zoning by-law amendment (Mansfield Ski Club). Carried**

2.1 9:00am: Public Meeting under section 53 of the Planning Act (1990) to consider application B02/2019 (boundary adjustment) –submitted by Jerathon Holdings INC, from 838750 4<sup>th</sup> Line, being East Half of Lot 32, Concession 4 EHS, Part 1 of RP 7R368 to Robert Presner and Lola Rasminsky being 838742 4<sup>th</sup> Line, being East Part of Lot 32, Concession 4 East, Part 2 of RP 7R3368.

CAO/Planner Tracey Atkinson noted that circulation was provided as required by the *Planning Act*.

Jenny Li, Planning Co-ordinator of the County of Dufferin provided an overview of her report. Miriam Vasni who is representing the applicant noted that the owner owns both properties.

Morley Brown of W1/2 Lot 1, Con 1 EHS asked if there would be two residences on one property and it was clarified that each property would have an existing residence. (see motion following adjournment of the *Planning Act* Public Meeting)

- 2.2 9:05am: Public Meeting under section 34 of the Planning Act (1990) to consider a zoning by-law amendment related to billboard signs. The proposed amendment applies to all lands within the Township.

The Planner, Tracey Atkinson provided an overview of notice and her planning report. Council had some questions with respect to existing signs and also signs on trailer boxes.

The Mayor then opened the meeting to the public and the following responses were received:

- John Low of Lot 16, Concession 6 (15 Sideroad and Airport Road) thanked Council for taking action on signs and had some questions as they related to the enforcement of sandwich board signs.

- 2.3 9:10am: Public Meeting under section 34 of the Planning (1990) to consider a site specific zoning by-law amendment submitted by Mansfield Ski Club at 628213 15<sup>th</sup> Sideroad to allow a 0.8m side yard setback to a garage.

The Planner, Tracey Atkinson confirmed that notice was provided in accordance with the Planning Act and she provided an overview of her report.

Rob Walkowiak, attended on behalf of the Board of Directors of Mansfield ski club. (See By-Law section of these minutes)

**Moved by Councillor Clark Seconded by Deputy Mayor Hawkins:**

**THAT Council adjourns the Planning Act public meeting and returns to the regular meeting at 10:15 am. Carried**

**Moved by Councillor Cufaro Seconded by Councillor Boxem:**

**That Application No. B02/2019, submitted by Jerathon Holdings INC, for a lot addition to allow an existing pond on parcel 1 owned by Jerathon Holdings INC being 838750 4<sup>th</sup> Line, being East Half of Lot 32, Concession 4 EHS, Part 1 of RP 7R368 to be located completely on the Southern property on parcel 2 owned by Robert Presner and Lola Rasminsky being 838742 4<sup>th</sup> Line, being East Part of Lot 32, Concession 4 East, Part 2 of RP 7R3368, be approved, subject to the following:**

- **This consent applies to a lot addition of approximately 3.5 acres of Parcel 1 to be added to the adjacent Southern property Parcel 2 to allow the pond that currently exists in between these two properties to be completed located on the Southern property.**
- **Taxes and/or penalties must be paid in full up to and including the current fiscal year on all related properties, if the amount is known.**
- **The deed for the subject severance must be presented to the Secretary Treasurer prior to one year after the date of decision; a copy of the consent decision to be kept on file at the Township solicitor's office.**
- **Two paper copies of the registered plan of survey and one digital copy be provided, including documentation from the surveyor certifying that the digital copy was created from the same file that was used to plot the original paper copies. The digital copy shall be of a format to the Township's satisfaction. The paper copy shall be circulated to the Township for review prior to registration.**
- **Compliance with all bylaws, including, but not limited to zoning, site plan and property standards.**

- The severed parcel shall be subject to Section 50(3) of the Planning Act.
- The solicitor for the owner of the lot to which the severed parcel is to be added shall provide an undertaking to make an application for consolidation within thirty days following registration of the deed for the resulting enlarged parcel, and to provide the Township with documentation which demonstrates that the consolidation has taken place.

**REASON:** conforms to the Township's Official Plan. Carried

### **3.0 DEPUTATIONS AND INVITATIONS**

9:30am: Energy Plan, presentation by Lyle Parsons & Katie Carolan, RJ Burnside

Lyle Parsons provided an overview of the Energy Plan project and answered questions from Council. The next phase of the project includes a display set up at the Town Hall meeting in September.

### **4.0 PUBLIC WORKS**

4.1 Verbal Update on Public Works – The Director indicated that summer vacations have affected staffing and provided a status on the road calcium project. Later in the meeting, the Director noted that well #3 in Mansfield is down and work has begun to get the well repaired.

4.2 Reports of J. Miedema and Gord Feniak on Back-flow preventors. The reports confirmed that backflow preventors are not required to be installed on existing structures and that the building code has requirements for new buildings going forward. Council asked if staff could provide some educational material to safeguard any existing outside taps/valves.

4.3 Road Safety Committee Motion regarding ATV and Speed Areas (map)

**Moved by Councillor Boxem Seconded by Councillor Cufaro:**

**THAT Council receives the recommendation of the Road Safety Committee with respect to prohibiting ATV's on roads within the Township of Mulmur and direct staff to further review. Carried**

Council provided direction for staff to come back with a report on the speed reduction requests once the data has been compiled and reviewed with the municipality's speed limit policy.

4.4 Road Safety Committee Mandate

**Moved by Councillor Cufaro Seconded by Councillor Boxem :**

**THAT Council approve and add the following mandate as follows:**

**Build on data collection from Mulmur roads regarding speeding vehicles, develop solutions or programs to address speed and noise issues in Mulmur.**

**The Road Safety Committee provides a community perspective on road safety issues, promotes public awareness and education for road safety initiatives and programs, with an aim to enhance community participation and cooperation.**

**Road Safety will consult with and promote safety items while supporting ongoing programs and projects in an effort to increase road safety in the Township of Mulmur. Appointed members are expected to participate in promotional events on a regular basis to raise awareness related to road safety to residents and business.**

### **5.0 TREASURY**

5.1 North Dufferin Community Center Board Motion regarding repairs

The CAO noted that this work should be budgeted in the 2020 NDCC and Councillor Clark indicated that there is money in the 2019 budget for this work but the board was hoping that the Provincial funding monies for efficiencies could be used as other capital work is needed to be completed. The Council was not in favour of having the monies applied in this manner.

5.2 Mulmur Quarterly Report

**6.0 ADMINISTRATION**

6.1 Verbal Update on By-law Enforcement- the CAO provided an overview of some of the by-law enforcement matters.

6.2 Town Hall Meeting Agenda – the date of September 28 was confirmed. It was suggested that residents are welcome to come at 9 am for coffee before the meeting starts at 9:30 am. Council asked for the forum to consist of a “conversation” with those present. Council also suggested that there be some feedback on the current survey, and that the Road Safety Committee provide a brief verbal report. R.J Burnside will be in attendance with display boards for input on the Energy Plan project.

6.3 Report of T. Atkinson on Hiring a Clerk – there was some discussion about the current practice and it was suggested that Council should be involved in the recruit of all municipal positions.

**Moved by Councillor Cufaro Seconded by Councillor Clark:**

**THAT the Human Resources Policy be amended by replacing subsection**

**2.1.2 c with the following: “Department Head Positions: The CAO shall short-list the applicants who will be interviewed by the CAO or a designate, Human Resources and the Mayor or designate. The CAO shall notify Council once the hiring process has been completed so that Council can approve an appointment by-law where necessary per the Municipal Act.”**

Deputy Mayor Hawkins requested a recorded vote with the members voting as followed:

Councillor Boxem – yea

Councillor Clark – yea

Councillor Cufaro – yea

Deputy Mayor Hawkins – nay

Mayor Horner – yea

**Carried**

6.4 Recreation Needs and Efficiency Study. The CAO noted that the draft RFP is under review and will come back to Council on Sept 4<sup>th</sup> for approval. The Council suggested that the time frame for completing the study be extended in order to get some good proposals.

6.5 Report of T. Atkinson on Community Safety and Well-Being Plan

**Moved by Councillor Cufaro Seconded by Councillor Boxem:**

**THAT WHEREAS, the Provincial Government has enacted legislation through the Comprehensive Police Services Act which requires municipal governments to adopt community safety and well-being (CSWB) plans by January 2021;**

**AND WHEREAS, the Dufferin Situation Table was created in April 2016 to ensure significant cooperation and collaboration between police services, health services, human services, and community support agencies to facilitate harm reduction by connecting those identified in a situation of acutely elevated risk to the most appropriate services in order to avert a crisis;**

**AND WHEREAS, the County of Dufferin, as a founding member of the situation table with strong relationships with the community stakeholders, is in a good position to**

formalize and document this work which is the basis of the community safety and well being plan;

**NOW THEREFORE BE IT RESOLVED, that the Township of Mulmur requests Dufferin County to play a lead role in coordinating the development of the Community Safety and Well Being Plan(s). Carried**

- 6.6 Report of S. Bagnall on 2018 Health and Safety Review  
**Moved by Councillor Boxem Seconded by Councillor Cufaro:**  
**THAT the report of the Health and Safety Advisor dated July 16<sup>th</sup>, 2019, regarding the 2018 Health and Safety Review, be received. Carried**
- 6.7 County Efficiency Study  
**Moved by Councillor Cufaro Seconded by Councillor Boxem:**  
**THAT Council appoint Mayor Horner to sit on the steering committee for the Shared Services/Resource review. Carried**
- 6.8 Police Services – Paid Duty and Additional Shared Officer Discussions  
**Moved by Councillor Boxem Seconded by Councillor Cufaro :**  
**THAT the Police Service Board and Ontario Provincial Policy consider the following as priority areas for enforcement:**
- River Road
  - 10 Sideroad
  - County Rd. 21
  - Prince of Wales
  - 2<sup>nd</sup> Line East **Carried**
- 6.9 Electric Charging Stations  
**Moved by Councillor Boxem Seconded by Councillor Cufaro:**  
**THAT Council supports the following in principle:**
- Allowing Dufferin County to install a level-2 EV charging station with two connectors on municipal property.**  
**Dedicating two parking spaces for the charging unit.**  
**Allowing Dufferin County to install signage and markings to identify the purpose of the charging electrical vehicle stations.**
- AND THAT a letter of support be forwarded to Natural Resources Canada.**
- AND FURTHER THAT Mulmur reserves the option to charge for hydro use.**  
**Carried**
- 7.0 **PLANNING**
- 7.1 Verbal Update on Planning. The Planner provided an update on active files, gas stations, ski club and Provincial legislation.
- 7.2 Bill 108 Regulations (ERO Posting) The Planner noted that comments previously sent on Bill 108 remain unchanged. New Regulations are on development charges, second dwellings are closing Aug 21 for comments.
- 7.3 Report of T. Atkinson on Draft Provincial Policy Statement, Natural Heritage System (NHS) Mapping and Agricultural System.
- 7.4 Report of T. Atkinson on Keilty Second Dwelling (see also by-law section)

## **8.0 COMMITTEE MINUTES AND SUB-COMMITTEE REPORTS (INCLUDING VERBAL UPDATES)**

- 8.1 Conferences, Events & Training (verbal update only)
- 8.2 Nottawasaga Valley Conservation Authority Highlights, June 28 2019
- 8.3 Mulmur-Melancthon Fire Board, July 2, 2019 and July 29, 2019
- 8.4 Rosemont District Fire Board, June 27, 2019
- 8.5 Community Planning and Development Committee, July 4, 2019
- 8.6 Dufferin County Council (verbal update only), July 11, 2019
- 8.7 Economic Development Committee, July 4, 2019
- 8.8 Mulmur Event Committee, July 10, 2019
- 8.9 North Dufferin Community Center Board, July 11, 2019
- 8.10 Road Safety Committee, July 23, 2019
- 8.11 Shelburne Fire Board, June 27, 2019

**Moved by Councillor Boxem Seconded by Councillor Cufaro:  
 THAT Council receives the committee minutes and sub-committee reports as copied and circulated and THAT the 2019 Authors in the Hill Festival be sanctioned as a Municipal Event.**

Mayor Horner requested a recorded vote with the members voting as follows:

- Councillor Boxem – yea
- Councillor Clark – yea
- Councillor Cufaro – yea
- Deputy Mayor Hawkins – yea
- Mayor Horner – yea

**Carried**

## **9.0 UPCOMING MEETING DATES**

Community Planning and Development Committee	August 15, 5:30pm
Dufferin County Council	Thursday, September 12
Dufferin County Public Works and General Government Services	August 22, 2019
Economic Development Committee	August 8, 2019, 7pm
Mulmur Event Committee	August 28, 2019, 7pm
Mulmur-Melancthon Fire Board	July 29, 2019
Niagara Escarpment Commission	September 19, 2019
North Dufferin Community Center Board	August 8, 2019, 7pm
Nottawasaga Valley Conservation Authority	August 23, 2019
Ontario Provincial Police Board	August 28, 2019, 1:00
Road Safety Committee	August 22, 2019 1:00
Rosemont District Fire Board	Oct 10, 2019, 9:30am
Shelburne Public Library Board	September 17, 2019
County Agricultural Advisory Group	September 9, 2019 (tentative)
County EDC Group	September 24, 2019 (tentative)
<b>COMMUNITY EVENTS</b>	
Authors in the Hills	August 11
Run Bike Hike	October 5 (tentative)
Mulmur Christmas Concert	December 7 (tentative)
Fall Town Hall Meeting	September 28 <sup>th</sup> (tentative)
Energy Plan Meeting	September 28 <sup>th</sup>

## **10.0 INFORMATION ITEMS**

- 10.1 Municipal Approvals and NEC Approvals
- 10.2 Township of South Glengarry Resolution re Library services, July 2, 2019
- 10.3 Mulmur-Melancthon Fire Department, Chiefs Year End Report, 2018 (revised)
- 10.4 Energy Plan Status Update, R.J. Burnside, July 2, 2019
- 10.5 Township of Warwick, June 26, 2019, Safety on Family Farms
- 10.6 Brantford, July 3, 2019, LUMCO Resolution regarding Retail Cannabis Stores
- 10.7 Doug Downey, Attorney General, July 2019, Joint and Several Liability
- 10.8 Town of Halton Hills resolution regarding reducing litter and waste
- 10.9 Bridge 8 Funding - ICIP Rejection Letter, July 18, 2019
- 10.10 Approved Township of Mulmur Conservation and Demand Management (CDM) Report, 2019-2024
- 10.11 NVCA Integrated Watershed Management Plan
- 10.12 Township of McKellar resolution regarding amalgamation and AMO
- 10.13 County Municipal Comprehensive Review Workplan
- 10.14 Township of Mulmur Operating Quarterly Financial Update.
- 10.15 Gas Tax

Councillor Clark noted that the Fire Department Year End Report had errors and a revised report will be available for the September 4<sup>th</sup> meeting.

**Moved by Deputy Mayor Hawkins Seconded by Councillor Clark  
THAT Council receives the Information items as copied and circulated.  
Carried**

**Moved by Deputy Mayor Hawkins Seconded by Councillor Clark  
THAT Mulmur Council endorses the following information items:  
10.2, 10.5, 10.6 and 10.12 Carried**

## **11.0 CLOSED SESSION**

Closed session pursuant to *Municipal Act, 2001 S.O. 2001, Chapter 25, Section 239 (2)* personal matters about an identifiable individual, including municipal or local board employees and approving the previous closed meeting minutes.

**Moved by Deputy Mayor Hawkins Seconded by Councillor Clark  
THAT Council recess the regular meeting at 3:25 pm and go into a closed session pursuant to the Municipal Act, 2001 S.O. 2001, Chapter 25, Section 239 (2) personal matters about identifiable individual, including municipal or local board employees and approving the previous closed meeting minutes. Carried**

**Moved by Deputy Mayor Hawkins Seconded by Councillor Clark:  
THAT Council adjourns the closed session at 3:34 pm to go back to the regular meeting. Carried**

**Moved by Councillor Cufaro Seconded by Councillor Boxem:  
THAT Council recommends Diana Morris and Amy Octolon, being residents from the Township of Mulmur, to sit on the Dufferin Agricultural Advisory Committee/Group. Carried**

## **12.0 ITEMS FOR FUTURE MEETINGS**

## **13.0 NOTICES OF MOTION (if any)**

## **14.0 PASSING OF BY-LAWS**

Passing the following by-laws:

- 1) A By-law to regulate Green Energy under the Planning Act (withdrawn)
- 2) A By-law to regulate Billboard signs under the Planning Act (withdrawn)
- 3) A By-law to appoint a Clerk
- 4) A By-law to appoint a Deputy Fire Chief for the Mulmur-Melancthon Fire Board
- 5) A By-law to amend the ER-11 zoning on part of Lot 16, Concession 6 (Mansfield Ski - house)
- 6) A By-law to enter into a second dwelling agreement on Part Lot 7, Concession 7 (Keilty Properties)
- 7) A By-law to confirm the proceedings of Council

**Moved by Councillor Clark Seconded by Deputy Mayor Hawkins:  
 THAT the following by-laws are now read a first, second and third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book:**

- By-Law 34-2019** A By-law to appoint a Clerk
  - By-Law 35-2019** A By-law to appoint a Deputy Fire Chief for the Mulmur-Melancthon Fire Board
  - By-Law 36-2019** A By-law to amend the ER-11 zoning on part of Lot 16, Concession 6 (Mansfield Ski -house)
  - By-Law 37-2019** A By-law to enter into a second dwelling agreement on Part Lot 7, Concession 7 (Keilty Properties)
  - By-Law 38-2019** A By-law to confirm the proceedings of Council
- Carried**

Adjournment

**Moved by Deputy Mayor Hawkins Seconded by Councillor Clark  
 THAT Council adjourns at 4:10 pm to meet again on Wednesday September 4, 2019 or at the call of the Chair. Carried**

.....  
 Mayor

.....  
 Clerk