



COUNCIL MINUTES August 5, 2020 9:00AM

Present: Mayor Horner, Deputy Mayor Hawkins, Councillors Boxem, Clark and Cufaro (all through video conferencing).

Staff Present: Tracey Atkinson – CAO, John Willmetts – Public Works (all through video conferencing).

1.1 Meeting called to order

The meeting was called to order at 9:07 a.m. by Mayor Horner. The meeting was held using electronic “Zoom” application. The session was held with the capacity of up to 100 users by video and/or audio. Approximately 15 users were present throughout the meeting.

1.2 Approval of the Agenda

Moved by: Boxem and Seconded by: Hawkins

THAT Council approve the August 5, 2020 agenda.
CARRIED

1.3 Passing of the previous meeting minutes

Moved by: Clark and Seconded by: Cufaro

THAT the Minutes of July 8, 2020 are approved.
CARRIED

1.4 Declaration of Pecuniary Interest - none

1.5 Fifteen-minute question period - none

1.6 Introduction of New Employee

New Employee

Dylan Leitch, Treasury Assistant

2.0 PUBLIC MEETINGS - none

3.0 DEPUTATIONS AND INVITATIONS - none

4.0 PUBLIC WORKS

Verbal update provided regarding rainfall, calcium and grading.

5.0 TREASURY

5.1 COVID-19 Financial Update #2

Moved by: Hawkins and Seconded by: Cufaro

THAT Council receive the report of Heather Boston, Treasurer, Financial Update on COVID-19;

AND FURTHER THAT Council amend Tax Levy By-law 5-2020, as amended by By-law 19-2020, to commence charging penalties, effective September 1, 2020.

CARRIED

6.0 ADMINISTRATION

6.1 Energy Committee (Verbal Update)

Staff provided an update on the committee composition, membership and overlap with the County DC4 Committee. Mulmur residents can feed into DC4 through JoinIn Dufferin or direct communication with Sara Wicks.

Councillor Boxem provided an update regarding the Climate Change Caucus and relationships with DCR and the Climate Change Coordinator.

Moved by: Hawkins and Seconded by: Cufaro

THAT Council receive the update regarding the Energy Committee and moves to suspend the Energy Committee at this time.

CARRIED

6.2 Flag Raising and Proclamation Policy Update

Discussions ensued regarding the installation of one or two additional poles plus the visibility of a flag within the chambers.

Moved by: Hawkins and Seconded by: Clark

THAT Council receive the Flag Raising and Proclamation Policy Report dated August 5, 2020;

AND THAT pursuant to the Government of Canada, National Flag of Canada Etiquette, the National Flag of Canada should always be flown on its own mast or flag pole;

AND THAT following this etiquette, Council is not able to approve requests for flag raising at this time;

AND FURTHER THAT purchasing an additional flagpole(s) and the necessary installation work be considered as part of the 2021 Township of Mulmur budget discussions, and if necessary, a Flag Raising Policy be introduced at such time.
CARRIED

6.3 Land Acknowledgement

Moved by: Boxem and Seconded by: Clark

THAT the following be the Land Acknowledgement Statement to be read at each Township of Mulmur Council Meeting:

We begin this meeting by acknowledging that we are meeting on land situated upon traditional indigenous territories. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions of Métis, Inuit, and other Indigenous Peoples have made, both in shaping and strengthening our community, province and country as a whole.

CARRIED

6.4 Covid-19 - Office Re-Opening Plan and Policies

Discussion regarding a plan to reopen the council chambers, testing, mask wearing, air exchanger, safety, staff opinion and possible reopening. Discussion regarding remote access, partial reopening, and what other municipalities in Dufferin are doing. Discussion regarding opportunities to reconvene Council meetings in person and possible hybrid models and the current ongoing risk. Staff were directed to investigate the costs of audio/video equipment. Signage on door to include a self assessment and request public/staff to not enter if experiencing symptoms.

Moved by: Hawkins and Seconded by: Cufaro

THAT Council receive the report of Tracey Atkinson, CAO/Planner;

AND THAT Council approve the Covid-19 policies,

AND THAT the Administration Office be partially reopened to the public once the appropriate equipment, policies, and signage are in place and that services offered at the Township office be restricted to only cash purchases and those that are not available electronically, tentatively August 20, 2020.

CARRIED

6.5 Request from Elizabeth Weatherall Installation of Pump at Honeywood Cemetery

Discussion ensued regarding hydro billing.

Moved by: Hawkins and Seconded by: Clark

THAT Council receive the request for the Installation of a Water Pump at Honeywood Cemetery;

AND THAT Council authorize the installation of the Water Pump at the Honeywood Cemetery at no cost to the Township, including ongoing costs such as utility bills and maintenance.

CARRIED

**6.6 Request from James Nicola, Superburger
Installation of Mulmur Flag at Superburger, Hwy 89**

Discussion ensued regarding the number of poles at Superburger and what flags are currently flown.

Moved by: Clark and Seconded by: Boxem

THAT Mulmur consider purchasing a Mulmur flag, having approximate dimensions of 12' x 24' to be flown on the Superburger flagpole as part of the 2021 Township of Mulmur budget discussions.

CARRIED

7.0 PLANNING

7.1 Lang Second Dwelling Agreement

Moved by: Cufaro and Seconded by: Hawkins

THAT Council approve the Lang site plan application for a second dwelling.

CARRIED

8.0 COMMITTEE MINUTES AND SUB-COMMITTEE REPORTS

8.1 Dufferin County Council (verbal update only)

8.2 Mulmur-Melancthon Fire Board – Draft Minutes dated July 14, 2020

8.3 Mulmur Police Services Board – Draft Minutes dated July 22, 2020

(Includes Ontario Association of Police Service Boards Membership Details)

Recommendation from the July 22, 2020 Police Services Board Meeting
Ontario Association of Police Service Boards (Added Item)
Re: Membership Information

Moved by K. Cufaro and Seconded by D. Phillipson

WHEREAS legislative changes are anticipated to the structure of Police Service Boards;

NOW THEREFORE, the Mulmur Police Service Board recommends to Mulmur Council that the Mulmur Police Service Board become members of the OAPSB for 2021, at a cost of approximately \$1600 and for 2020 if a pro-rated membership fee is available.

Discussion ensued regarding benefits, feed-back, future PSB structure.

- 8.4 **Roads Safety Committee - Draft Minutes dated July 27, 2020**
- 8.5 **Shelburne and District Fire Board – Draft Minutes dated May 13, 2020**
- 8.6 **Joint Meeting for Dufferin County Section 10 Police Services Board – Draft Minutes dated July 8, 2020**

Moved by: Hawkins and Seconded by: Cufaro

THAT Council receives the Committee Minutes and Sub-Committee Reports as circulated.

CARRIED

Moved by: Cufaro and seconded by: Patty

AND FURTHER THAT Mulmur Council consider the request from the Mulmur Police Services Board regarding becoming members of the Ontario Association of Police Service Boards for 2021 as part of the 2021 budget.

CARRIED

9.0 INFORMATION ITEMS

- 9.1 **Consent Notice of Decision, Wallace Estate**
- 9.2 **Consent Notice of Decision, Mansfield Ski Club Easement**
- 9.3 **Ministry of Municipal Affairs and Housing – Letter date July 8, 2020 - COVID19 Economic Recovery Act, 2020**
- 9.4 **Ministry of Municipal Affairs and Housing – Letter dated July 22, 2020 - Changes to the Municipal Act**
- 9.5 **Ontario Provincial Polices – Mulmur Paid Duty Statistics**
- 9.6 **Response Letter from Statistics Canada**
- 9.7 **Town of Mono – Resolution of Support - Town of Orangeville – Necessity to Develop a Comprehensive Diversity Training Program for Municipal Police Services**
- 9.8 **Tow Truck Operation Dufferin County – Report of S/Sgt Randall and Sgt. P. Beaton**

Moved by: Clark and Seconded by: Cufaro

THAT Council support Option 2, being a coordinated, regulatory by law, administered by a single municipality, that would address tow truck licensing, administration, rotational list for dispatching, uniforms and chasing.

CARRIED

Moved by: Clark and Seconded by: Hawkins

THAT Council receives the information items as copied and circulated AND THAT item 9.8 be endorsed.

CARRIED

10.0 CLOSED SESSION (10:30 a.m.)

Moved by: Clark and Seconded by: Boxem

THAT Council adjourn to closed session at 10:42 am pursuant to Section 239 (2) (b) of the *Municipal Act, 2001* S.O. 2001, Chapter 25, re (b) personal matters about an identifiable individual, including municipal or local board employees: By-Law Enforcement Summary Table and Second Dwelling Tracking Table and for approving the previous closed session meeting minutes.

CARRIED

Moved by: Hawkins and Seconded by: Cufaro

THAT Council direct By-law Enforcement Officer Waterfield to proceed with legal action regarding the dirt biking noise on Part of Lot 10, Concession 6 EHS, should the noise continue following the date of the Order.

Deputy Mayor Hawkins asked for a recorded vote on the matter with the members voting as follows:

Councillor Boxem – yea
Councillor Clark – yea
Councillor Cufaro – yea
Deputy Mayor Hawkins – yea
Mayor Horner – yea

CARRIED

10.0 ITEMS FOR FUTURE MEETINGS

Server Report
Tax Incentive Program
Property Standards By-law, Fill By-law (for spring)
Recreational Master Plan
Service Delivery Review

12.0 NOTICES OF MOTION (if any)

13.0 PASSING OF BY-LAWS

Discussion ensued regarding the special event applications and noise applications, and ability to have a public meeting. Concerns expressed with the process of staff permit issuance, but no requirement for Council to be informed. Staff directed to review by-law and ensure that time frames are coordinated.

Passing the following by-laws:

- 1) Noise By-law**
- 2) Special Event By-law**
- 3) Remuneration By-law**
- 4) Procedural By-law Amendment - Land Acknowledgement and Electronic Participation**

- 5) Tax Levy Amendment By-law
- 6) Lang Second Dwelling Site Plan Agreement
- 7) Shelburne Fire Chief Appointment By-law
- 8) Confirmatory By-Law

Moved by: Clark and Seconded by: Boxem

THAT By-Laws 1, 4 to 8 be approved.

CARRIED

14.0 MEETING ADJOURNMENT

Moved by: Clark and Seconded by: Hawkins

Staff Recommendation: THAT Council adjourns the meeting at 12:33 p.m. to meet again on Wednesday September 2, 2020 or at the call of the Chair.

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Janet Horner, Mayor

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Tracey Atkinson, Acting Clerk