



COUNCIL MINUTES JUNE 2, 2021 9:00AM

Present: Mayor Horner, Deputy Mayor Hawkins, Councillors Boxem, Clark and Cufaro

Staff Present: Tracey Atkinson – CAO, , Heather Boston - Treasurer, John Willmetts – Public Works, Roseann Knechtel – Deputy Clerk

1.1 CALL TO ORDER

The Mayor called the meeting to order at 9:00 a.m.

2.0 LAND ACKNOWLEDGEMENT

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

Mayor Horner recognized the historic loss of 215 children at the Kamloops Residential School and noted that the flag at the municipal office has been lowered to half-mast in recognition and will remain lowered for 9 days, being 1 hour for every child lost in Kamloops.

3.0 APPROVAL OF THE AGENDA

Moved by Cufaro and Seconded by Hawkins

THAT Council approve the agenda.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

4.0 MINUTES OF THE PREVIOUS MEETING

Moved by Clark and Seconded by Boxem

THAT the Minutes of May 5, 2021 are approved.

	Yea	Nay
Councillor Boxem	Y	

Councillor Clark	Y
Councillor Cufaro	Y
Deputy Mayor Hawkins	Y
Mayor Horner	Y

CARRIED.

5.0 DISCUSSION ARISING OUT OF THE MINUTES - NONE

6.0 DISCLOSURE OF PECUNIARY INTERESTS - NONE

7.0 FIFTEEN MINUTE QUESTION PERIOD (all questions must be submitted to the Clerk at info@mulmur.ca, a minimum of 24 hours before the meeting date)

7.1 Paul Law – Dusty Roads

“I am disappointed in the maintenance of my road in front of my property following grading. I do not feel that sufficient water or dust suppressant is being applied. What can be done moving forward to ensure adequate dust suppression?”

Council Response: The road had calcium applied on May 25, 2021. The municipality tends to grade two or three times in the spring, as required throughout the summer and again in the fall. Water is applied before and during grading to ensure the gravel is damp and packs back down with the traffic. Some areas of the road look wetter than others because of the make-up of the ground and shade cover. Areas without shade cover will dry quicker than shaded areas. The Township purchases calcium in full loads. A full load can do approximately 7km of road and costs around \$7,500. In 2020 the Township paid a total of \$159,393.00 in dust suppressant. To be fiscally responsible, calcium is not applied after every grading. Unfortunately, dust will be a factor living on a gravel road, but the municipality is dedicated to the responsible management of its dust suppressant materials to ensure roads standards are met.

7.2 Cheryl Russel – Transparency in Council Meetings

“Last month, Council met for over two hours behind closed doors and had no report. Can you please explain how after a two-hour meeting there was nothing to report and how this aligns with your commitment to open communication and transparency? And, can you explain why there appears to be a reluctance to follow the Ombudsman’s recommendations?”

Council Response: Council is not reluctant to follow recommendations and has shown transparency in past closed session reporting. While there may be discussion in closed session, there are cases where no decisions or motions are made to bring into open session. Mayor Horner referred to past Council meetings and outlined previous motions made when they rose from closed session including the motions made at the April 7, 2021 and March 3, 2021 regular council meetings.

Mayor Horner confirmed the importance of transparency and noted that Council will continue to ensure its members and governance are accountable and transparent moving forward.

Mayor Horner thanked the residents for their questions.

8.0 PUBLIC MEETINGS

9.0 DEPUTATIONS AND INVITATIONS

9.1 Connie Hunter – 1st Line East Road Allowance (9:30 a.m.)

Connie Hunter presented her proposal to reconstruct a road on the 1st Line EHS to provide access and frontage on a maintained road to an existing vacant lot. The presentation included projected costs, makeup of the land and access options. Connie Hunter requested Council give approval to conduct studies on Township lands and that fair consideration be given to the study results by all parties. Connie Hunter confirmed that approval from the NEC and NVCA are not certain and that the lots were purchased with the knowledge that they were on an unopened road allowance.

Director of Public Works, John Willmetts confirmed that the road would have to be upgraded to a two-lane road with a turnaround/cul-de-sac at the end. Bore holes for the studies could be approved by staff through a road use agreement with all costs being the responsibility of the applicant. John Willmetts confirmed that if the road were not brought up to municipal standards, the municipality would not assume it, nor maintain it.

BREAK – 10:09 \ RESUME - 10:19

9.2 Matthew Betik, Partner, KPMG LLP Canada (10:00 a.m.)

Matthew Betik, Partner at KPMG LLP Canada presented the Township's Draft 2020 Financial Statements, recognized the challenge of completing the audit remotely and appreciated the knowledge of the Township treasury staff, records management and ability to adapt. The audit confirmed that the pandemic did not affect the levels of control and provided an overview of the Township's revenues, supplementary tax assessments, life status of the municipal tangible capital assets (TCA) as well as highlighted the liability facing the municipality regarding the present NDCC Board of Management. Matthew Betik noted that the NDCC is not a separate legal entity, and the Municipality is therefore accountable for all actions taken both operationally and financially. The audit recommended the need for greater municipal oversight including the management of staff, purchasing, finances and human resources. The audit also recommended the move from a board of management to an advisory committee.

A Management Letter will be provided to staff following the meeting.

Council thanked the treasury department for the outstanding quality of work and accountability.

10.0 PUBLIC WORKS

10.1 3rd Line East Structure Replacement

Director of Public Works, John Willmetts presented the replacement options being recommended for Council approval.

Moved by Hawkins and Seconded by Cufaro

THAT Council receive the report from R.J. Burnside;

AND THAT Council declare the replacement of the 3rd Line East structure as time sensitive, and direct staff to expedite NVCA and NEC permits;

AND THAT Council approve the bridge replacement in accordance with the Technical Memorandum, with the preference being Option 2b, to replace the structure with a Polymer-Laminate Corrugated Steel Pipe, subject to availability and applicable authority and agency approval/permits;

AND FURTHER THAT funding for the replacement of the structure come from the municipal bridge reserves.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

10.2 Municipal Consent and Design Guidelines for Utilities

Director of Public Works, John Willmetts explained the purpose of the guidelines as being intended to bring consistency between Mulmur Township and the County of Dufferin for the installation of underground utilities.

Moved by Boxem and Seconded by Hawkins

THAT Council approve the Township of Mulmur Municipal Consent and Design Guidelines for Utilities.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

11.0 TREASURY

11.1 2020 Financial Statements

Moved by Cufaro and Seconded by Clark

THAT Council receive and approve the draft 2020 financial statement as presented by the audit firm of KPMG LLP.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

12.0 ADMINISTRATION

12.1 Staff Appreciation – Discussion

Moved by Clark and Seconded by Hawkins

THAT Council recognize the contributions of staff in 2020 and 2021 and show their appreciation to staff in a safe manner, by authorizing the one time closure of the office and public works on July 2, 2021, except for emergency responsibilities;

AND THAT staff are to utilize their vacation/banked time to cover the closure.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

12.2 Dufferin County Community Safety and Well-Being Plan

Moved by Clark and Seconded by Boxem

THAT Council approve Dufferin County's Community Safety and Well-Being Plan.

AND THAT Council requests that Dufferin County move forward with the development of definitive actions to accomplish the goals laid out in the Community Safety and Well-Being Plan.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	

Councillor Cufaro Y
Deputy Mayor Hawkins Y
Mayor Horner Y

CARRIED.

12.3 Music in the Hills

Discussion ensued, to address concerns from the public.

Moved by Hawkins and Seconded by Boxem

WHEREAS Clair Knight has applied for a Special Event Permit for the Music in the Hills on June 25, 2021;

AND WHEREAS the onus to ensure compliance with COVID-19 public health and provincial guidelines and restrictions is on the applicant;

AND THAT Council waives the 2021 special event permit fee for the Music in Hills event and donate Mulmur promotional materials for contribution to the “swag bags.”

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

12.4 Township Open Air Burn By-Law – Chief Mathew Waterfield

Moved by Cufaro and Seconded by Hawkins

THAT Council receive the recommendation from Chief Mathew Waterfield that no changes be made to the Township’s current Open-Air Burn By-law at this time.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

12.5 Private Rental Space Report

Moved by Clark and Seconded by Hawkins

THAT Council defers creating private office spaces within the municipal office until such time that the municipality has sufficient bandwidth, with the installation of fibre, to share without hindering municipal operations;

AND THAT Council defers relocating the Public Works staff until the addition on the Public Works building is complete;

AND THAT Council promotes the use of private office space rentals at the Dufferin Biz Hub through the applicable Township portals;

AND FURTHER THAT the demand for private office rental spaces be monitored following the lifting of COVID-19 restrictions.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

13.0 PLANNING

13.1 P3-2021 Hunter Planning Report

13.2 NEC Correspondence

13.3 NVCA Correspondence

Tracey Atkinson and John Willmetts presented regarding the proposed road development of 1st Line EHS Road Allowance. Discussion ensued regarding the Township and County Official Plans, studies, and the approval process of the applicable agencies.

Moved by Boxem and Seconded by Cufaro

THAT Council does not support the reconstruction of the Township's ROW through Natural Features and Hazards;

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark		N
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

Direction given to staff to follow up with Connie Hunter regarding the Council decision.

14.0 COMMITTEE MINUTES AND SUB-COMMITTEE REPORTS

14.1 Dufferin County Council Minutes – May 13, 2021

- 14.2 Shelburne District Fire Department Minutes – April 6, 2021
- 14.3 Shelburne Library Board Minutes – April 20, 2021
- 14.4 Roads Safety Committee Minutes - May 10, 2021
- 14.5 Committee of Adjustment Minutes – May 12 2021
- 14.6 Rosemont Fire Board Minutes – May 17 2021
- 14.7 Mulmur Melancthon Fire Board Minutes – May 18, 2021
- 14.8 Economic Development Committee Minutes – May 20, 2021

Discussion ensued on the minutes of the Shelburne District Fire Department Minutes regarding the status of the Board, grant applications and availability, and the commitment from Fire Chiefs to meet more regularly and share information.

Moved by Cufaro and Seconded by Boxem

THAT Council receives the Committee Minutes and Sub-Committee Reports as copied and circulated.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

15.0 INFORMATION ITEMS (REPORTS, LETTERS)

- 15.1 Township of Melancthon Motion – PSB
- 15.2 Town of Grand Valley Motion – PSB
- 15.3 Township of Amaranth Motion – PSB
- 15.4 Township of Melancthon Motion – Open-Air Burn Bylaw
- 15.5 Mulmur Market 2021 Cancellation
- 15.6 Town Hall Survey Response
- 15.7 Letter of Concern: Music in the Hills
- 15.8 Dufferin Board of Trade Rapid Test Press Release
- 15.9 Shelburne District Fire Department 2020 Annual Report
- 15.10 Town of Mono Emergency Road Closure
- 15.11 NVCA Board Highlights
- 15.12 NVCA Media Release
- 15.13 Niagara Escarpment Biosphere Newsletter
- 15.14 Ontario Making it Easier to Report Polluters
- 15.15 Ontario Three-Step Roadmap for Reopening the Province
- 15.16 AMO Policy Update
- 15.17 Township of Amaranth Motion – CDRC / SDFD
- 15.18 Municipality of Calvin Motion – Dead End Roads Bus Turnaround

Council discussed items 15.6 and 15.10 and recognized that parking could become an issue in Mulmur at the various parks and Bruce Trail access points.

A report regarding potential areas of concern will be brought forward at the next regular Council meeting.

Moved by Cufaro and Seconded by Clark

THAT Council receives the information items as copied;

AND THAT the following items be endorsed: 15.18

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

16.0 ITEMS FOR FUTURE MEETINGS

16.1 MULMUR ROADSIDE PARKING AREAS OF CONCERN

16.2 NDCC GRANT APPLICATION UPDATE

17.0 NOTICE OF MOTION (if any)

Motion by Cufaro and seconded by Clark

Whereas, in April 2021 the Ontario Government introduced the Moving Ontarians More Safely Act (MOMS). The proposed legislation will introduce new measures to combat high-risk driving and improve road safety, including longer driver's licence suspensions and longer vehicle impoundment periods for drivers who engage in stunt driving, street racing and aggressive driving;

Whereas, the MOMS Act targets the worst drivers on our roads by creating escalating suspensions for repeat offenders and setting a lower speed threshold for stunt driving charges on municipal roads;

Therefore, Mulmur Township requests the Ontario Government to lower the speed threshold for stunt driving charges of driving 40 kilometres per hour (km/h) or more above the speed limit on all roads where the speed limit is 80 km/h.

18.0 PASSING OF BY-LAWS

18.1 Confirmatory By-Law

Moved by Hawkins and Seconded by Boxem

THAT By-Law 18.1 be approved.

	Yea	Nay
Councillor Boxem	Y	

Councillor Clark	Y
Councillor Cufaro	Y
Deputy Mayor Hawkins	Y
Mayor Horner	Y

CARRIED.

19.0 ADJOURNMENT

Moved by Boxem and Seconded by Hawkins

THAT Council adjourns the meeting at 12:31 p.m. to meet again on Wednesday June 16, 2021 at 9 am or at the call of the Chair.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED.

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Janet Horner, Mayor

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Tracey Atkinson, Clerk