



COUNCIL MINUTES

June 1, 2022
9:00 A.M.

Council Present: Mayor Horner, Deputy Mayor Hawkins, Councillor Boxem, Councillor Clark

Staff Present: Tracey Atkinson – CAO/Clerk/Planner, Heather Boston - Treasurer, John Willmetts, Director of Public Works, Roseann Knechtel - Deputy Clerk

1.1 CALL TO ORDER

The Mayor called the meeting to order at 9:04 a.m.

2.0 LAND ACKNOWLEDGEMENT

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

3.0 APPROVAL OF THE AGENDA

Moved by Clark and Seconded by Hawkins

THAT Council approve the agenda.

CARRIED.

4.0 MINUTES OF THE PREVIOUS MEETING

Moved by Boxem and Seconded by Clark

THAT the Minutes of May 4, 2022 are approved.

CARRIED.

5.0 DISCUSSION ARISING OUT OF THE MINUTES - NONE

6.0 DISCLOSURE OF PECUNIARY INTERESTS - NONE

7.0 PUBLIC QUESTION PERIOD - NONE

8.0 PUBLIC MEETINGS - NONE

9.0 DEPUTATIONS AND PRESENTATIONS

9.1 Presentation of Recognition Certificates

Council welcomed Gordon Laird, the Township's 2022 Senior of the Year award recipient and presented a certificate of recognition from the Province of Ontario and Township of Mulmur.

9.2 KPMG 2021 Year End Financial Statements: Matthew Betik

Council welcomed Matthew Betik, Partner and Auditor at KPMG LLP. Betik presented the Township's 2021 Draft Financial Statements. The audit did not reveal any red flags and showed increasing reserves, decreasing debt and a leveling out of taxation. Betik confirmed testing of transactions at all dollar values and that no adjusting entries were required.

Council discussed individual line items in the Financial Statements and requested descriptions be amended to provide more specific labelling.

The Financial Statements show approximately 54% of the Township's assets are halfway through their lifespan. Heather Boston, Treasurer provided an update on the Township's asset management plan update for presentation later in the year.

Matthew Betik and Council thanked Heather Boston and the treasury team for their dedicated work.

Moved by Hawkins and Seconded by Clark

THAT Council approve the Township of Mulmur's 2021 Financial Statements as amended.

CARRIED.

10.0 PUBLIC WORKS

10.1 2022 Calcium Chloride Fuel Surcharge

John Willmetts, Director of Public Works and Heather Boston, Treasurer presented the additional fuel surcharge being applied by Da-Lee for calcium chloride. Staff noted conditions on fuel surcharges should be included in the procurement process moving forward.

Council discussed the impacts being felt by inflation and expressed concern on the ability to budget accordingly.

Moved by Clark and Seconded by Hawkins

THAT Council receive the report of John Willmetts, Director of Public Works, and Heather Boston, Treasurer, 2022 Calcium Chloride Fuel Surcharge;

AND THAT Council approve the payment of the additional fuel surcharge indicated by Da-Lee for the supply and application of dust suppressant;

AND THAT Council direct staff to maintain service levels;

AND FURTHER THAT any un-budgeted overage associated with the additional fuel surcharge be funded through the Township's Road Reserves to a maximum amount of \$30,000.

CARRIED.

11.0 TREASURY

11.1 NDCC 2022 Budget

Heather Boston, Treasurer presented the NDCC 2022 budget.

Moved by Clark and Seconded by Hawkins

THAT Council approve the North Dufferin Community Centre Board of Management 2022 Operating Budget in the amount of \$223,264 as presented.

12.0 ADMINISTRATION

12.1 Council Vacancy

Roseann Knechtel, Deputy Clerk, presented the requirements under the Municipal Elections Act, Municipal Act and Ministry of Municipal Affairs and Housing. A draft procedure to fill the vacancy was presented to Council for consideration.

Moved by Boxem and Seconded by Clark

WHEREAS the Clerk's Office received written resignation of Councillor Ken Cufaro on May 19, 2022;

AND WHEREAS the Municipal Act requires Council to fill the vacancy by appointment;

NOW THEREFORE the Council of the Township of Mulmur do hereby declare a vacancy in the office of Councillor.

CARRIED.

Moved by Boxem and Seconded by Clark

THAT Council receive the report of Roseann Knechtel, Deputy Clerk, Council Vacancy;

AND THAT Council approve the Council Vacancy Appointment Policy as presented;

AND THAT Council direct staff to commence the steps necessary to fill the vacancy by appointment in accordance with the approved Council Vacancy Policy.

CARRIED.

12.2 Committee / Board Appointments

Council discussed the hardships of a four (4) year commitment for committee members and expressed interest in discussing committee terms of reference further for the next term of Council.

Moved by Hawkins Seconded by Boxem

THAT Council appoint the following Council Members to sit of the following Committee's and Boards for the remainder of the Council term:

- Police Services Board: Shirley Boxem
- Provincial Offences: Earl Hawkins
- Committee of Adjustment: Janet Horner
- Roads Safety Committee: Earl Hawkins
- Mulmur-Melancthon Fire Board: Patty Clark

AND THAT Council dissolve the Mulmur Community Events Committee at the request of Committee members.

CARRIED.

12.3 Restricted Authority (Lame Duck) Report

Roseann Knechtel, Deputy Clerk, presented the possible restricted authority Council may face during the election process and the measures of delegated authority during such times to ensure continued operation of the municipality.

Moved by Hawkins Seconded by Boxem

THAT Council receive the report of Roseann Knechtel, Deputy Clerk, Restricted Acts of Council (Lame Duck) report.

CARRIED.

Council recessed at 10:20 and returned at 10:29 a.m.

12.4 Notice of Motion: Climate Emergency

Council discussed ensued surrounding the implications of declaring an emergency and sought clarification on the composition of the intergovernmental panel.

Direction was given to staff to investigate actions of other municipalities and provide practical options for Mulmur to consider operations with a climate lens.

Moved by Hawkins and Seconded by Boxem

THAT Council defer making decision on the Climate Emergency Notice of Motion pending greater information and a staff report.

CARRIED.

12.5 Notice of Motion: Ontario Climate Caucus

Moved by Boxem and Seconded by Clark

WHEREAS Mulmur has officially joined the Ontario Climate Caucus to gain best practices and access to case studies;

AND WHEREAS Mulmur acknowledges that climate awareness is important to all citizens;

NOW THEREFORE BE IT MOVED that Mulmur encourage all municipalities in Dufferin to consider joining the Ontario Climate Caucus.

AND FURTHER THAT a copy of this resolution be forwarded to all municipalities in Dufferin County.

CARRIED.

12.6 Notice of Motion: Recognition Policy

Discussion ensued on current staff operations.

Moved by Clark and Seconded by Boxem

WHEREAS Mulmur values the contributions of all committee members and the contributions of our residents in our community;

NOW THEREFORE BE IT MOVED THAT Council direct staff to review the policies for recognition and present a report back to Council on revisions to the current policy which truly reflect resident's commitment and contributions to our community.

CARRIED.

12.7 Strategic Plan Action Items

Tracey Atkinson, CAO/Clerk/Planner presented Council's current strategic plan accomplishments and outstanding action items.

Moved by Hawkins and Seconded by Clark

THAT Council receive the report of Tracey Atkinson, CAO/Clerk/Planner, Strategic Plan Action Items.

CARRIED.

13.0 PLANNING

13.1 Official Plan Workplan – Environmental RFP

Tracey Atkinson, CAO/Clerk/Planner presented the impacts of the natural heritage system mapping and the effects on Mulmur's Official Plan process, proposing that Development Charges planned for the Official Plan amendment be used to contract the expertise necessary to address the areas of environmental protection.

Discussion ensued on costing, trees and declining agriculture.

Moved by Boxem Seconded by Clark

THAT Council receive the report of Tracey Atkinson, Official Plan Workplan – Environmental RFP.

CARRIED.

14.0 COMMITTEE MINUTES AND REPORTS

14.1 April 2022 OCC Notes

14.2 NDCC Board of Management Minutes: April 13, 2022

14.3 Shelburne District Library Board Minutes: April 19, 2022

14.4 Joint Police Services Board Minutes: April 22, 2022

14.5 Rosemont District Fire Board Minutes: May 10, 2022

14.6 County Council Minutes: May 12, 2022

14.7 Road Safety Committee Minutes: May 16, 2022

14.8 Mulmur-Melancthon Fire Board Minutes: May 17, 2022

14.9 Committee of Adjustment Minutes: May 18, 2022

14.10 Ad-Hoc Planning Advisory Committee Minutes: May 19, 2022

14.11 Roads Safety / Community Safety Committee Motion

Moved by Hawkins and Seconded by Boxem

THAT Council receives the Committee Minutes and Reports as copied and circulated.

CARRIED.

15.0 INFORMATION ITEMS

- 15.1 Endorsement of Mulmur's More Home For Everyone Resolution**
- 15.2 Rosemont District Fire Board 2021 Financial Statements**
- 15.3 Mulmur-Melancthon Fire Board 2021 Financial Statements**
- 15.4 Shelburne & District Fire Department 2021 Financial Statements**
- 15.5 Township of Clearview: Zoning By-law Amendment Notice**
- 15.6 County of Dufferin Infrastructure and Environmental Services Committee Report**
- 15.7 Notice of Decision: Excess Soils and Regulation Changes under the Aggregate Resources Act**
- 15.8 Music in the Hills 2022**
- 15.9 Township of Grand Valley Resolution: Municipal Comprehensive Review**
- 15.10 Township of Amaranth Resolution: Municipal Comprehensive Review**

Moved by Hawkins and Seconded by Clark

THAT Council receives the information items as copied.

CARRIED.

16.0 CLOSED SESSION

16.1 Ontario Land Tribunal Appeal (Z12-2021)

Moved by Hawkins and Seconded by Clark

THAT Council adjourn from open session and move into closed session at 11:27 am pursuant to Section 239 of the Municipal Act, 2001 as amended for one (1) matter regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

CARRIED.

Moved by Hawkins and Seconded by Clark

THAT Council do rise out of closed session and into open session at 11:53 a.m. with the following motion:

THAT the confidential correspondence regarding settlements at the Ontario Land Tribunal dated May 11 2022 from the Township Solicitor, be received;

AND THAT the Mayor and CAO be authorized to enter into Minutes of Settlement with Lisa Deas Csizik and Thomas Cisizk as described in the Minutes of Settlement.

CARRIED.

17.0 ITEMS FOR FUTURE MEETINGS

- 17.1 Township Gravel Reserves**
- 17.2 Notice of Motion: Climate Emergency**
- 17.3 Council Vacancy Appointment**

18.0 NOTICE OF MOTION - NONE

19.0 PASSING OF BY-LAWS

- 19.1 Zoning By-law Amendment: Longworth / Horak**
- 19.2 Zoning By-law Amendment: Pole / Martel**
- 19.3 Restricted Authority (Lame Duck) By-law**
- 19.4 Planning Consultation By-law**
- 19.5 Confirmatory By-Law**

Moved by Clark and Seconded by Boxem

THAT By-Laws 19.1 to 19.5 be approved.

CARRIED.

19.0 ADJOURNMENT

Moved by Hawkins and Seconded by Clark

THAT Council adjourns the meeting at 12:03 p.m. to meet again on Wednesday July 6, 2022 at 9:00 am, or at the call of the Chair.

CARRIED.

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Janet Horner, Mayor

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Tracey Atkinson, Clerk