



## Council Agenda February 5, 2025 – 9:00 AM

### Meeting Details

**In-Person Meeting Location:** Mulmur Township Offices, located at 758070 2<sup>nd</sup> Line East

**Phone Connection:** 1 647 374 4685 Canada / 1 647 558 0588 Canada

**Video Connection:** <https://us02web.zoom.us/j/84829988171>

**Meeting ID:** 848 2998 8171

**Accessibility Accommodations:** If you require access to information in an alternate format, please contact the Clerk's department by phone at 705-466-3341 extension 223 or via email at [clerk@mulmur.ca](mailto:clerk@mulmur.ca)

PAGE

**1.0 Call to Order**

**2.0 Land Acknowledgement**

**3.0 Approval of the Agenda**

Recommendation: That Council approve the agenda.

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**4.0 Minutes of the Previous Meeting**

Recommendation: That the minutes of January 8, 2025 are approved.

**5.0 Discussion Arising out of the Minutes**

**6.0 Disclosure of Pecuniary Interests**

**7.0 Presentations**

**7.1 Robert and Margaret Donaldson Family Foundation (9:00 am)**

**8.0 Public Question Period**

**9.0 Reports for Decision**

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**9.1 Honeywood Road Safety Report**

Recommendation: That Council direct staff to:

- Work with OPP staff to determine the proposed patrolling schedule within the approved budget and assess the benefits of additional patrolling in this area;
- Work with the County to implement a community safety zone throughout Honeywood;
- Work with the County to further explore the feasibility of adding concrete planter barriers along the south side of CR21 from the fire station to 2<sup>nd</sup> Line west to improve safety of pedestrians.

14      **9.2 Human Resource Policies and Delegated Authority for Office Closures**

Recommendation: That Council approved the human resource policies as presented.

37      **9.3 Environmental Education**

Recommendation: That Council direct staff to work with Primrose Elementary school to assess interest and potentially develop and deliver an environmental education activity to one class prior to the end of 2024-2025 school year.

**10.0 Committee Minutes and Reports**

- 39      **10.1 Dufferin County Council Minutes: December 12, 2024**
- 52      **10.2 Dufferin County Council Minutes: January 6, 2025**
- 54      **10.3 Dufferin County Council Minutes: January 9, 2025**
- 66      **10.4 Shelburne & District Fire Board Minutes: December 3, 2024**
- 71      **10.5 Mulmur-Melancthon Fire Board Minutes: January 21, 2025**
- 74      **10.6 Economic Development Committee Minutes: January 16, 2025**
- 76      **10.7 Economic Development Committee: 2024 Annual Report**
- 78      **10.8 Campaign Cabinet Update**
- 79      **10.9 NVCA End of 2024 Business Minutes**
- 83      **10.10 NVCA Minutes: January 2025**

Recommendation: That Council receives the committee minutes and reports.

**11.0 Information Items**

- 88      **11.1 2024 Annual Statement of Development Charge Reserve Funds**
- 92      **11.2 2024 Annual Investment Activity Report**
- 93      **11.3 2024 Council and Committee Remuneration**
- 94      **11.4 2024 Annual Procurement Report**

97	<b>11.5 2024 Q4 Grant Report</b>
98	<b>11.6 2024 Q4 Planning Report</b>
99	<b>11.7 OPP 2024 4<sup>th</sup> Quarter Report</b>
149	<b>11.8 Alison Miller: Garden of Eden Correspondence</b>
152	<b>11.9 Vivienne Bent: Garden of Eden Correspondence</b>
154	<b>11.10 CryNot Proclamation Request: National Human Trafficking Awareness Day</b>
156	<b>11.11 Town of Shelburne: MTO Bypass Media Release</b>
173	<b>11.12 County of Dufferin: Receipt of Fire Service Delivery Review Correspondence</b>
174	<b>11.13 NVCA Opinion</b>
176	<b>11.14 City of Peterborough: Bill 242</b>
179	<b>11.15 County of Frontenac: Tile Drainage</b>
180	<b>11.16 Northumberland County: Protection of Agricultural Lands and Sustainable Development</b>
184	<b>11.17 Town of Aylmer: Cycling Lanes</b>
186	<b>11.18 Town of Halton Hills: Sovereignty of Canada</b>

Recommendation: That Council receives the information items as copied;

And that Council direct staff to respond to resident correspondence as discussed;

And further that the following items be endorsed: \_\_\_\_\_

## **12.0 Closed Session**

**12.1 NDCC Agreement**

**12.2 By-law Enforcement**

## **13.0 Items for Future Meetings**

**13.1 The Fields Estates - Subdivision Draft Conditions**

**13.2 County Road 19 / County Road 17 Intersection**

**13.3 Street Art Impacts / Results (Q3 2025)**

**13.4 Energy Retrofit LIC**

## **14.0 Passing of By-Laws**

188 **14.1 Livestock Valuator Appointing By-law**

190 **14.2 Fence Viewer Appointing By-law**

192 **14.3 Delegated Authority By-law**

207 **14.4 Confirmatory By-Law**

Recommendation: That By-Laws 14.1 to 14.4 be approved.

**15.0 Adjournment**

Recommendation: That Council adjourns the meeting at \_\_\_\_\_ to meet again on March 5, 2025 or at the call of the Chair.



## **Council Minutes January 8, 2025 – 9:00 AM**

Council Present: Mayor Horner, Deputy Mayor Hawkins, Councillors Clark, Cunningham, and Lyon

Staff Present: Tracey Atkinson, Heather Boston, Roseann Knechtel, Chris Wolnik

### **1.0 Call to Order**

The Mayor called the meeting to order at 9:06 a.m.

### **2.0 Land Acknowledgement**

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

### **3.0 Approval of the Agenda**

**Moved by Lyon and Seconded by Clark**

That Council approve the agenda.

**Carried.**

### **4.0 Minutes of the Previous Meeting**

**Moved by Cunningham and Seconded by Hawkins**

That the minutes of December 4, 2024 are approved.

**Carried.**

### **5.0 Discussion Arising out of the Minutes - None**

### **6.0 Disclosure of Pecuniary Interests - None**

### **7.0 Public Question Period**

Cheryl Russel noted the upcoming MC2 meeting and their interest in hosting a Mulmur Town Hall meeting in the fall. Russel applauded staff's job on winter road maintenance and inquired what impacts the *More Homes Built Faster Act* legislation will have on Mulmur.

Lou Acri expressed concerns with the current road conditions, noting the intersection at County Road 19 and County Road 17. Director of Infrastructure, Chris Wolnik, spoke to municipal and County jurisdictions and minimum maintenance standards.

## **8.0 Presentation**

### **8.1 Shelburne & District Fire Department**

Council welcomed Chief Dave Pratt of the Shelburne & District Fire Department who presented on levels of service and statutory obligations. Pratt highlighted 2026 and 2028 legislation requirements, varying service levels and speciality training options, mutual and automatic aid, and the options to create speciality teams and departments.

Council discussion ensued on standard response times, medical calls and directives, recruitment, retention and costs associated with training. Council thanked Chief Pratt for his presentation.

Council recessed at 10:07 a.m. and returned at 10:22 a.m.

## **9.0 Reports for Decision**

### **9.1 2025 Town Hall Meetings**

Council discussion ensued on Town Hall options.

#### **Moved by Lyon and Seconded by Cunningham**

That Council defer hosting a Town Hall meeting until it is warranted, or an early election is called, and commit to revisiting the topic again in Fall 2025.

**Carried.**

### **9.2 Cash to Accrual Budget Report**

#### **Moved by Cunningham and Seconded by Hawkins**

That Council approve the restatement of the Township's 2025 Budget per O.Reg. 284/09.

**Carried.**

## **10.0 Committee Minutes and Reports**

- 10.1 Ontario Climate Caucus: November Meeting Notes**
- 10.2 NVCA December Board Minutes and Highlights**
- 10.3 Dufferin County Election of Warden: December 12, 2024**

Council congratulated Mayor Horner on her election as Warden.

**Moved by Clark and Seconded by Hawkins**

That Council receives the Committee minutes and reports.

**Carried.**

**11.0 Information Items**

- 11.1 Development Charges 2025 Indexing**
- 11.2 Parkland Dedication 2025 Indexing**
- 11.3 Mansfield Water 2025 Indexing**
- 11.4 Traffic Options Information Report**

Council expressed their desire to implement traffic options in Spring 2025 and to have concerns with the County Road 19 and County Road 17 intersection addressed in 2025.

- 11.5 Strategic Plan Implementation Update**
- 11.6 Armstrong Subdivision – Draft Conditions**

Tracey Atkinson, CAO/Planner provided an update on the Armstrong Subdivision with draft conditions anticipated to be presented to Council for consideration in March 2025. Atkinson spoke to timelines, statutory requirements and parkland.

- 11.7 2024 Landfill Monitoring Report**
- 11.8 Honeywood Kraft Hockeyville**
- 11.9 Town of Orangeville Fire Services Resolution**
- 11.10 Township of Melancthon: Fire Services Resolution**
- 11.11 Township of East Garafraxa: Fire Services Resolutions**
- 11.12 NVCA Media Release: CAO Retirement**
- 11.13 OPP Cost Reduction Letter**
- 11.14 MMAH – Municipal Accountability Act, 2024**
- 11.15 MMAH – Cutting Red Tape to Build More Homes Act, 2024**
- 11.16 Township of East Garafraxa: Regulating Exotic Animals and Zoos**
- 11.17 Township of Puslinch: TAMPO**

**Moved by Cunningham and Seconded by Lyon**

Whereas the Township of Mulmur supports the motion received from the Township of Puslinch and the information provided by TAPMO; and

Whereas the Ministry of Finance has introduced a one-time \$7 million reduction in education taxes in 2024, a subsidy that will be absorbed by the province through a 95% reduction in education taxes—marking the first such subsidy provided by the province to any industry; and

Whereas the Ministry of Finance's plans to introduce a new aggregate property sub-class in 2025, which is set to provide a \$6 million subsidy to the aggregate industry, with \$3 million of that subsidy being transferred back to the municipal (primarily residential) tax base, raises serious concerns about the fairness and equity of the system; and

Whereas the claims that the new sub-class will provide tax stability and predictability seem hollow and do not address the systemic inequities in the taxation framework, which continues to shift an undue burden onto municipal taxpayers, particularly those in rural areas who host these aggregate operations; and

Whereas there is significant concern that the government's actions prioritize the interests of the aggregate industry over the financial realities faced by municipalities and their residents, and that this shift in burden undermines public trust in the fairness and integrity of Ontario's legal and tax frameworks; and

Whereas TAPMO has presented evidence demonstrating that the aggregate industry is financially capable of meeting its tax obligations, including substantial profits and royalty payments made by industry leaders, further undermining the need for these subsidies; and

Whereas the municipal taxpayer should not bear the cost of correcting a past error in assessment methodology that unfairly benefited the aggregate industry, and the new property tax class ratio risks further undermining the principle of revenue neutrality and eroding confidence in Ontario's legal and tax systems;

Now therefore be it resolved that the Council of the Township of Mulmur strongly objects to the undue burden being placed on municipal taxpayers to subsidize the aggregate industry, and calls on the provincial government to:

1. Reevaluate and correct the misguided subsidies being provided to the aggregate sector, and ensure that future tax policies are fair, equitable, and consistent for all taxpayers.
2. Uphold the principles of revenue neutrality in the aggregate tax framework and ensure that any new tax classifications or methodologies do not result in a net loss of revenue for municipalities, especially those that are already facing significant financial challenges.
3. Commit to meaningful reform that ensures fairness and consistency across all sectors of the economy, and actively engages municipalities and



taxpayers in a transparent and inclusive process, rather than catering to the demands of the aggregate industry.

4. Take immediate action to correct the existing inequities in the tax framework, ensuring that the burden of this correction is not unjustly shifted to municipal taxpayers, particularly those in rural communities who host these operations.
5. Respect and uphold the integrity of the legal process by honouring the decisions of the Divisional Court and ensuring that all assessment methodologies are transparent, accountable, and based on a fair and balanced approach.

Further be it resolved that the Council of the Township of Mulmur supports TAPMO's call for the provincial government to adopt reforms that prioritize the needs and fairness of municipal taxpayers and to ensure that the aggregate sector contributes its fair share to the province's tax base; and

Further be it resolved that this resolution be forwarded to the Minister of Finance, the Minister of Municipal Affairs and Housing, local school board trustees, AMO, AMCTO, MPP Sylvia Jones, all Ontario Municipalities and the Municipal Property Assessment Corporation.

**Carried.**

**11.18 Dufferin OPP Detachment Board: Melancthon, Mono, Mulmur – Collection of Unpaid POA Fines**

**11.19 City of Toronto: Paid Plasma Free Zone**

**11.20 Municipality of Kincardine: Property Tax for Electricity Industry Properties**

**Moved by Lyon and Seconded by Cunningham**

That Council receives the information items;

And that the following items be endorsed: 11.17, 11.19

**Carried.**

**12.0 Items for Future Meetings**

**12.1 Honeywood Traffic Report (February)**

**12.2 Armstrong Draft Conditions**

**12.3 Environmental School Programming**

**12.4 Fire Service Delivery Review**

**12.5 County Road 19 / County Road 17 Intersection**

**12.6 Street Art Impacts / Results (Q3 2025)**

**13.0 Passing of By-laws**

**13.1 Borrowing By-law**

**13.2 Confirmatory By-law**

**Moved by Clark and Seconded by Hawkins**

That By-Laws 13.1 and 13.2 be approved.

**Carried.**

**14.0 Adjournment**

**Moved by Lyon and Seconded by Hawkins**

That Council adjourn the meeting at 11:46 a.m. to meet again on February 5, 2025 or at the call of the Chair.

**Carried.**

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**Clerk**



## **Staff Report**

**To:** Council  
**From:** Chris Wolnik, Director of Infrastructure  
**Meeting Date:** February 5, 2025  
**Subject:** Honeywood road safety follow-up

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### **Purpose:**

The purpose of this report is to seek approval from Council regarding safety measures for roads in the Honeywood area under the Township of Mulmur's jurisdiction.

### **Background:**

Staff received direction from Council at the meeting of October 2, 2024 to investigate the concerns raised by residents in the Honeywood area and report back on findings and recommendations. Nancy Mathews, a Honeywood resident, made a similar presentation to Dufferin County Council on October 10, 2024 which also resulted in a request for a staff report from the County's Infrastructure Committee.

From October 10 to October 30, 2024, dynamic speed signs were placed on County Road (CR) 21 which alerted drivers that exceeded the posted speed by flashing their speed to encourage them to reduce their speed. This education measure relied on the driver to change their driving behaviour.

OPP staff planned focused patrols in Mulmur throughout November 2024 with CR 21 and CR 17 west of Prince of Wales as the focus areas. There were 21 focused patrols that resulted in 10 charges in the Honeywood area between November 1 and December 1, 2024. As noted in the January 2025 information report, discussions with OPP staff have determined that a \$20,000 budget could finance approximately 240 hours of paid duty in 2025.

During the Township's 2025 budget discussions, \$ 20k was earmarked for traffic safety measures.

At the January 8, 2025, Council meeting, an information report outlining seven (7) traffic measures and road safety options was presented. The report noted three categories of measures: engineering, education and enforcement.

### **Analysis:**

The County of Dufferin is committed to gathering more detailed traffic numbers along CR21 before moving forward with implementing any road safety measures. The County will be completing a road safety audit which will determine which road safety measures could be implemented. They anticipate that this will take a few additional months before any further actions on CR21 can be implemented.

The nature of the complaints along 2<sup>nd</sup> Line West involved large farm equipment. Therefore, any traffic calming measures considered for this area should be appropriate for this type of vehicle. Of the engineering road safety measures that may be appropriate for 2<sup>nd</sup> Line West, north and south of CR21, would be rumble strips. At a cost of approximately \$5000 for a set of two, they would be a cost-effective measure to consider on 2<sup>nd</sup> Line West.

One of the significant concerns of Honeywood residents was pedestrian safety walking along CR21 to get to the arena, ball diamond and playground. There is a paved section above the curbed roadway that pedestrians use to move around the community. Placing seven concrete planters weighing 500 lbs each, every 20 m along a 150 m stretch along the south section of CR21 from 2<sup>nd</sup> Line WHS could improve the safety of the pedestrians. The cost per concrete planter (24"H x 18 "W x 36"L) is approximately \$680 with the initial capital cost \$ 4,760 for seven and additional operating costs to maintain planters annually. While the planters would not be a complete barrier they could provide a safety measure for pedestrians. However, the positioning of the planters along CR21 would be subject to County approval and maintenance from spring until fall would be the responsibility of the Township.

Implementing a community safety zone within the Honeywood area will not create any immediate traffic calming. However, should the Township move toward automated speed enforcement in the future this Hamlet will be well positioned to quickly implement this measure.

#### Strategic Plan Alignment:

It's in our Nature: Live - We commit to providing a balanced community and providing quality services. We will encourage increased community building and respectful social interactions to enrich the lives of Mulmur residents. We will provide a range of communications and facilities to promote play, growth, connection, active living and recognize the changing demographics of Mulmur.

It's in our Nature: Grow - We commit to developing a framework to shape our Township in a manner that protects our agriculture, natural resources and our rural character. We will embrace technology, support energy conservation, climate change mitigation and assess environmental impacts in our decision-making process to grow the Township in a sustainable manner.

#### Financial Impacts:

Costs range from approximately \$5000 for rumble strips and concrete planters to upwards of \$20,000 if paid duty patrols were fully implemented.

### **Environmental Impacts:**

Recent scientific research<sup>1</sup> notes that there is no evidence of reduced air pollution, particularly in nitrogen oxides and particulate matter, from speed reduction measures.

### **Recommendation:**

That Council direct staff to:

- Work with OPP staff to determine the proposed patrolling schedule within the approved budget and assess the benefits of additional patrolling in this area;
- Work with the County to implement a community safety zone throughout Honeywood;
- Work with the County to further explore the feasibility of adding concrete planter barriers along the south side of CR21 from the fire station to 2<sup>nd</sup> Line west to improve safety of pedestrians.

**Submitted by: Chris Wolnik, Director of Infrastructure**

**Approved by: Tracey Atkinson, CAO**

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<sup>1</sup> Folgero, I et al. (May 2020). Going Fast or Going Green- Evidence from Norway. [Science Direct-Transportation Research- Part D](#).



## **STAFF REPORT**

**TO:** Council  
**FROM:** Heather Boston, Director of Corporate Services/Treasurer  
**MEETING DATE:** February 5, 2025  
**SUBJECT:** Human Resource Policies and Delegated Authority By-law

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### **Purpose**

The purpose of this report is to seek Council approval regarding the revised human resource policies and delegated authority by-law regarding office closures around statutory holidays and working from home during inclement weather.

### **Background and Analysis**

#### **Office Closures**

On June 6, 2021, Council passed the following motion recognizing the contribution of staff:

THAT Council recognize the contributions of staff in 2020 and 2021 and show their appreciation to staff in a safe manner, by authorizing the one-time closure of the office and public works on July 2, 2021, except for emergency responsibilities;

AND THAT staff are to utilize their vacation/banked time to cover the closure.

The 2025 Canada Day falls on Tuesday, July 1<sup>st</sup>. Many administrative staff members have expressed a desire to take Monday, June 30<sup>th</sup>, as a vacation day, thereby creating a long weekend and providing valuable time for personal vacation opportunities.

#### 1. Operational Considerations:

Typically, when the office is open, the Township strives to ensure that at least one senior manager and one representative from each department (or someone with cross-departmental training) are present to maintain essential operations. This approach would be maintained if the office remains open on Monday, June 30<sup>th</sup>.

Currently, the Township's vacation policy allows staff to utilize vacation time for the Christmas shutdown period. However, this same flexibility does not extend to the Canada Day holiday, particularly when it falls on a Tuesday or Thursday, creating a significant gap in opportunities for staff to enjoy a longer, more rejuvenating break.

## 2. Proposed Adjustment:

To align with the intent of the Christmas shutdown and to better support employee well-being, it would be beneficial to introduce similar flexibility around Canada Day. Specifically, when the statutory holiday falls on a Tuesday or Thursday, the option to close the office, creating a four-day weekend, should be considered. This would provide staff with a valuable opportunity to disconnect, recharge, and return to work refreshed, ultimately contributing to improved morale, productivity, and overall job satisfaction.

By allowing this option, the Township would be taking a proactive step in supporting staff retention and fostering a healthy work-life balance, which is vital for maintaining an engaged and productive workforce.

### Inclement Weather

Staff are occasionally sent home or stay home due to inclement weather, but our current policy does not clarify whether they are permitted to work remotely during these times. Inclement weather events, such as heavy snow and winter storms, pose significant challenges to productivity and safety. These events often lead to unexpected disruptions, including difficulties in commuting, hazardous road conditions, and office closures. Allowing staff to work from home during such conditions presents a strategic solution to mitigate these disruptions while maintaining operational efficiency and ensuring employee safety.

- a) By enabling employees to work from home, we can continue to perform critical functions such as answering phones, responding to emails, and completing project tasks. This ensures that deadlines are met, client interactions remain uninterrupted, and the overall workflow is maintained despite external challenges.
- b) Employee safety should always be a top priority. Allowing remote work during inclement weather reduces the risks associated with dangerous commutes and hazardous office environments. It fosters a work culture that values the well-being of employees, which, in turn, boosts morale and retention.
- c) Weather-related disruptions often lead to unplanned time off, resulting in project delays and missed opportunities. Remote work allows for a seamless continuation of operations, reducing the amount of time employees need to catch up on missed tasks and decreasing the overall impact of weather events on business outcomes.
- d) Implementing remote work during inclement weather fosters a more flexible work environment. Employees can focus on their responsibilities without the added stress of navigating unsafe travel conditions. This flexibility enhances job satisfaction and encourages a healthy work-life balance, which has been shown to increase productivity and reduce turnover rates.

- e) Remote work options can lead to cost savings for the organization by reducing the need for physical office presence during extreme weather. Additionally, it supports sustainable practices by lowering commuting-related carbon emissions.

### **Strategic Plan Alignment**

It's in our Nature: Live - We commit to providing a balanced community and providing quality services. We will encourage increased community building and respectful social interactions to enrich the lives of Mulmur residents. We will provide a range of communications and facilities to promote play, growth, connection, active living and recognize the changing demographics of Mulmur.

### **Financial Impacts**

There are no financial impacts resulting from the change in the vacation policy, which would require staff to use a vacation or banked day for time off between Canada Day and the weekend. Similarly, for those working from home during inclement weather, employees would track their hours worked as they normally would on a regular workday.

### **Environmental Impacts**

Remote work during inclement weather and office closures decreases the Township's impact on the environment by lowering commuting-related carbon emissions.

### **Recommendation**

That the Council approve the Human Resource Policies as presented.

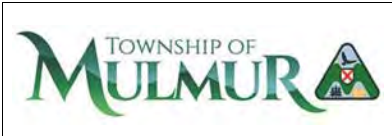
**Submitted by: Heather Boston, Director of Corporate Services / Treasurer**

**Approved by: Tracey Atkinson, Chief Administrative Officer**

Schedule A – Tracked Changed Human Resource Policies

Schedule B - Tracked Changed Delegation of Powers and Duties Policy





## 5.0 LEAVE OF ABSENCE

### 5.1 VACATION

**POLICY STATEMENT AND RATIONALE:**

The Township recognizes the need for rest and recreation as an integral element in balancing work and lifestyle and as such shall provide annual paid vacation to eligible employees in accordance with the *Employment Standards Act, 2000* and the following procedure.

**POLICY, PROCEDURE AND IMPLEMENTATION:**

**Permanent Full-Time Employees**

- 1. Vacation periods, calculation of pay, continuous service and pay distributions will be based on a vacation fiscal year which is set as January 1<sup>st</sup> to December 31<sup>st</sup>. Vacation with pay will be granted in accordance with the following:
  - a. New and current full-time employees shall be entitled to vacation pay, pro-rated, based on the number of months completed in the calendar year and upon the successful completion of probation. The letter of employment is the only exception to this rule, as the conditions will be stated in that letter for the first year of employment.
  - b. Vacation days and banked time are to be used in the year they are earned. A carry-over of vacation to the following year requires the approval of the Department Head. A carry-over in excess of 10 days requires the approval of the CAO.
  - c. Administration staff are encouraged to retain sufficient vacation days to be utilized during ~~the Christmas~~ shut-down periods. If banked ~~and~~ vacation time ~~are~~s exhausted, then ~~Christmas~~ shut-down ~~periods~~days will be unpaid.
  - d. Upon termination, protected leave or retirement vacation pay will be proportionate to the percentage of the year that has been completed. If the employee has any remaining unused vacation pay at the time of termination or leave it will be paid out on their final pay(s). If an employee has taken greater vacation than has been earned at the time of termination or leave a recovery of the costs owed will be deducted from the final pay(s).
  - e. If an employee is on long term disability and returns to work through participation of a modified work program but is unable to return to full hours, his/her vacation entitlement is pro-rated based on their percentage of hours worked to full-time status.
  - f. Vacation entitlement will increase based on years of service in accordance with the following:

Completed by Year-End	Weeks of Vacation
Less than two (2) years	2 weeks
Two (2) years, but less than six (6)	3 weeks
Six (6) years and over	1 additional day per year to a



APPROVED BY COUNCIL BY-LAW JUNE 5-2024  
**CORPORATE POLICY AND  
PROCEDURES MANUAL**

- maximum of 6 weeks
2. All normal deductions made from an employee's pay will be made from the vacation pay.
  3. All vacation requests must be submitted by employees on a Vacation Request Form to the Supervisor or Department Head for approval.
  4. All vacation requests are to be made in a timely manner to allow time for review and scheduling considerations. Vacation requests, once approved, shall be maintained as part of the payroll system. These records shall be made available to an employee upon request.
  5. Vacations of more than two (2) consecutive days by more than one Supervisor in one department at the same time requires approval from the CAO.
  6. Approval of multiple requests for the same time period within one department will be made at the discretion of the Supervisor or Department Head.
  7. Vacation requests during peak or popular times of the year must be carefully considered prior to approval. Supervisors will carefully consider vacation requests during weeks when major job duties and functions are being performed and shall discourage time being taken during these peak times.
  8. Employees should be aware that pre-booking of trips prior to obtaining supervisor's approval could result in the request being denied and the employee will be responsible for all associated costs and expenses.
  9. An employee may appeal a supervisor's decision regarding vacation periods to the CAO in writing.
  10. When a statutory holiday or a holiday recognized in subsection 5.3 "Public Holidays and Religious Observances" falls within an employee's vacation period, the employee will be entitled to one extra day in lieu thereof.

**Part-Time, Contract & Seasonal Employees (ESA 35.2)**

1. Part-time, contract, and seasonal employees shall receive vacation pay in accordance with the *Employment Standards Act, 2000* unless otherwise negotiated within the employee's contract of employment.



## 5.2 SICK & PERSONAL LEAVE

### POLICY, PROCEDURE AND IMPLEMENTATION:

The Township recognizes that, from time to time, employees may require time off to deal with illness, injury, medical emergencies, inclement weather personal appointments and urgent matters for themselves or family members.

Sick and Personal Leave days may be used for incidental weather but are not to be used to provide for additional holidays except for [during the between Christmas shut-down period, Day and New Year's Day \(Admin shutdown\)](#).

### **ACCRUAL OF SICK AND PERSONAL LEAVE**

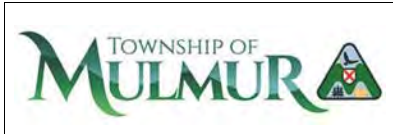
- a. A request for an emergency sick or personal leave shall not be unreasonably withheld; however, the Supervisor may request that the employee provide reason for the leave.
- b. Duration of emergency sick or personal leave may be less than one day and shall not exceed ten days, in total, in any one calendar year
- c. An employee requiring an emergency sick or personal leave must make every reasonable effort to inform their supervisor of their need to take such a leave.
- d. Employees have an obligation to minimize the impact of the absence to the employer. Each employee is therefore personally responsible for advising their Supervisor or designate prior to each occasion necessitating an absence from scheduled duty.
- e. Absence of one (1) day or more, without notification may result in forfeiture of pay, suspension or discharge from employment.
- f. After three (3) consecutive days of being absent, the employee may be required to obtain a doctor's certificate and supply a copy to their Supervisor. The cost of obtaining medical documentation will be borne by the employee. An employee may be required to obtain a doctor's certificate for any absence less than three (3) consecutive days at the discretion of their Supervisor.

### Seasonal and Part-Time Employees

- a. Sick/Emergency Leave for seasonal and Part-Time Employees shall be in accordance with the *Employment Standards Act, 2000* (ESA).

### Permanent Full-Time Employees

- a. Sick and Personal Leave shall consist of ten (10) paid working days per calendar year not to accumulate. For periods of illness or disability exceeding three (3) consecutive working days, the 10 Sick and Personal Leave benefits may be used as a bridge to STD benefits.
- b. In the calendar year pay for Sick and Personal Leave will be prorated based on the percentage of the year worked as a full-time employee with the Township.
- c. Unused Sick and Personal Leave cannot be carried over and will be paid out upon termination, retirement or in December of each calendar year to a maximum of 50% of any unused time remaining.



APPROVED BY COUNCIL BY-LAW JUNE 5-2024  
**CORPORATE POLICY AND  
PROCEDURES MANUAL**

- d. If an employee exhausts their Sick and Personal Leave, they are required to use banked and/or vacation time.

**CONFIDENTIALITY**

The Township may at any time, request medical evidence of the employee's absence from a qualified medical practitioner. Medical information provided to the Township is received on the understanding that the medical aspects of the information will remain confidential and shall be used solely to determine the employee's eligibility to continued sick benefits and to aid in the rehabilitation of the employee. All documentation will be kept in an employee medical file of reference.

**LIMITATIONS**

Sick/Emergency Leave benefits do not apply to the following:

- a. Any absence where the employee fails to provide evidence satisfactory to the Township.
- b. Any compensable absence resulting from an occupational injury/illness.
- c. Illness, accident or disability suffered during any period of leave granted under the Personal Leave of Absence Policy.
- d. Vacation periods

**VACATION**

- a. Employees, who are on sick leave during the vacation year and are unable to take their allotted vacation during the year, will be paid vacation pay as outlined in the *Employment Standards Act, 2000* and Township Vacation Policy.
- b. Employees who become ill or injured while on vacation and who are hospitalized will have their vacation suspended at the time of illness or injury, with proof of hospitalization. The employee's remaining vacation will be rescheduled at a mutually acceptable time.

**1. LENGTH OF SERVICE**

Periods of authorized sick leave will be counted as continuous service for purposes of calculating vacation entitlement, future sick pay entitlement and, where applicable, any other benefits or pre-requisites tied to continuous length of service.



## 5.11 INCLEMENT WEATHER

### POLICY STATEMENT AND RATIONALE:

The Township recognizes that on occasion, inclement weather may make it difficult for employees to get to work. This policy will thereby promote the safety of all employees in reporting and traveling to and from work locations.

### POLICY, PROCEDURE AND IMPLEMENTATION:

1. Employees are expected to make arrangements during periods of inclement weather which will enable them to arrive as soon as possible. When an employee is unable to report to work or will be late to work because of inclement weather conditions, the employee shall contact their Department Head/Supervisor as soon as possible to advise them of their absence or delay.
  
2. The Township will not penalize an employee for lateness or absence if a genuine effort has been made to get to work. When the office is closed by the CAO or designate, due to severe weather conditions, or employees are late arriving or leave early, such employees s will be provided the opportunity to select from the choices listed below to cover the missed time.
  - a) Using annual vacation or sick leave/personal leave
  - b) Making up the time
  - c) Using banked time (when applicable)
  - d) Taking leave without pay
  - e) Work from home with supervisor approval

## DELEGATION OF POWERS AND DUTIES

### 1. PURPOSE

1.1 The purpose of this policy is to:

- a) Establish a policy respecting the delegation of powers and duties as required under Section 270(1) of the Municipal Act, 2001, S.O. 2001, as amended;
- b) Enhance the municipality's ability to efficiently respond to municipal issues while maintaining the principles of accountability and transparency;

### 2. SCOPE

- 2.1 This policy shall apply to all employees or persons acting on behalf of the Township of Mulmur.
- 2.2 This policy does not apply to powers and duties provided to officers of the Township under the Municipal Act, 2001 or any other Act.

### 3. INTERPRETATION

- 3.1 The division of this policy into parts and the insertion of headings are for convenient reference only and shall not affect the interpretation of the policy.
- 3.2 All references to applicable law are ambulatory and apply as amended from time to time.

### 4. CONFLICT

- 4.1 In the event that provisions of this policy are inconsistent with the provisions of another policy, the provisions of this policy shall apply.
- 4.2 In the event the provisions of this policy are inconsistent with the provisions of the Municipal Act, 2001, its Regulations or any other Act or statute, the provisions of the Act, Regulations or statute shall prevail.

### 5. DEFINITIONS

**Chief Administrative Officer (CAO)** means the Chief Administrative Officer of the Township.

**Clerk** means the Clerk of the Township.

**Council** means the Municipal Council of the Township.

**Delegate** means an officer, employee, agent or body which has been delegated authority.

## DELEGATION OF POWERS AND DUTIES

**Department Head** means the head of a department for the Township.

**Electronic Signature** means to any electronic artefact that fulfils the function of a signature in the electronic medium and may include but are not limited to, digital signatures, image of handwritten signature, and typed name on electronic forms.

**Municipal Act** means the *Municipal Act, 2001*, S.O. 2001, c 25, as amended.

**Municipal Elections Act** means the Municipal Elections Act, 1996, S.O. 1996, c. 32

**Planning Act** means the *Planning Act*, RSO 1990, c P.13, as amended.

**Staff** means all employees who perform work for or deliver services on behalf of the Township but excludes Council.

**Township** means the Corporation of the Township of Mulmur

### 6. DELEGATIONS OF POWERS AND DUTIES

No.	Power/Duty	Delegated Authority	Criteria and Conditions	Enabling Act, By-law or Policy
<b>CHIEF ADMINISTRATIVE OFFICER (CAO)</b>				
1	Confidentiality Agreements	CAO	Authority to execute confidentiality agreements	
2	Delegation of Powers and Duties	CAO	Authority to oversee the execution of the Delegation of Powers and Duties Policy. Delegated Authority to execute all items outlined in the Delegation of Powers and Duties Policy	
3	Emergency Expenditures	CAO	Approval of all emergency expenditures deemed essential to mitigate the emergency incident.	By-law 42-2022; Procurement Policy
4	<del>Incident-Weather</del> Office Closures	CAO	Authority to close <del>departments or the</del> <u>Township facilities</u> in the event of incident weather, <del>or unforeseen</del> <u>circumstances, during</u>	



## DELEGATION OF POWERS AND DUTIES

			<a href="#">Christmas shut-down and Canada Day long weekend.</a>	
5	Procurement of Goods and Services	CAO	Authority to oversee the procurement of Goods and Services for the Township	By-law 42-2022; Procurement Policy
6	Purchase and sale of land	CAO	Authority to sign agreements of purchase and sale, expropriations, and acknowledgements and directions, where funds are available within current budgetary allocations.	
7	Restricted Periods (Lame Duck)	CAO	<p>During Periods of Lame Duck authority to:</p> <ul style="list-style-type: none"> <li>a) appoint or remove from office any officer of the Township;</li> <li>b) hire or dismiss any employee of the Township;</li> <li>c) dispose of any real or personal property of the Township which has a value exceeding \$50,000 at the time of disposal, including the authority to execute the agreement of purchase and sale;</li> <li>d) many any expenditure or incur any other reliability, outside the current approved budgets exceeding \$50,000</li> </ul>	Municipal Act
8	Staffing	CAO	<p>Authority to approve temporary staff positions or to adapt existing contract, seasonal and part-time positions to full-time positions, or the reverse, provided that:</p> <ul style="list-style-type: none"> <li>a) the duration is for 2 years or less;</li> <li>b) Funds are available within current budgetary</li> </ul>	Municipal Act Corporate Policy and Procedure Manual





## DELEGATION OF POWERS AND DUTIES

			<p>allocations;</p> <p>c) All expenditures deemed essential for purpose of achieving objectives of the Town;</p> <p>d) Alternate methods of achieving objectives have been evaluated and proven more costly</p>	
9	Termination of Contracts	CAO	Authority to terminate, or approve the termination of contracts for default, poor or non-performance	
<b>CLERKS</b>				
1	By-law Enforcement	Clerk	Authority to receive complaints and determine an appropriate level of response. Authority to forwarded enforcement issue to the Township's Municipal Law Enforcement Officer for action.	By-law Enforcement Policy
2	Civic Recognition	Clerk	Authority to recognize Township volunteers annually during national volunteer week and issue certificates of recognition as required	Civic Recognition Policy
3	Elections - Returning Officer	Clerk	Responsible for Administration of all Municipal General Elections and All By-Elections. Prepare and update forms and written procedures for all components of conducting an election.	Municipal Elections Act
4	Elections - Signage and Corporate Resources	Clerk	Authority to enforce election signage and the use of corporate resources with respect to elections. Authority to amend the Township's Corporate	By-law 09-2022; Use of Corporate Resources for Municipal



## DELEGATION OF POWERS AND DUTIES

			Resource Policy as required.	Elections Policy
5	Lottery Licences	Clerk	Authority to issue Lottery Licenses in compliance with all applicable AGCO Regulations.	Criminal Code (Canada) Order-in-Council 1413/08 Gaming Control Act, 1992
6	Memorial Recognition	Clerk	Authority to provide donation/gift of remembrance in accordance with Township Policy	Memorial Recognition Policy
7	Municipal Licencing and Permits	Clerk	Authority to authorize licencing and issue permits with respect to municipal by-laws subject to all applicable conditions and policies of the by-law being met.	By-law 22-2018; By-law 03-2021
8	Municipal Freedom of Information & Protection of Privacy Act	Clerk	Authority to act as Head of the Municipality for the purposes of the Municipal Freedom of Information and Protection of Privacy Act.	Municipal Freedom of Information and Projection of Privacy Act By-law 55-2019
9	Municipally Significant Events	Clerk	Authority to issue letters of support designating public events as municipally significant.	Designation of Municipally Significant Events Policy
10	Public Notice	Clerk	Authority to provide public notice in accordance with legislation and the Township's Public Notice Policy, or provide additional public notice as deemed necessary	Public Notice Policy
11	Records Management and Retention	Clerk	Authority to manage the physical and electronic storage, retention and destruction of Township records in accordance with the Township's retention practices.	



## DELEGATION OF POWERS AND DUTIES

12	Signing Authority	Clerk	Authority to sign all agreements, by-laws and contract as necessary; affix corporate seals; where two signatures are required, authority is given to the Deputy Mayor in absence of Mayor; and Deputy Clerk or Chief Administrative Officer in absence of Clerk.	
13	Temporary Licences and Leases of Township owned Property	Clerk	Authority to enter into agreements for less than 14 consecutive calendar days in length with a monetary value equal to or less than \$10,000 for the purposes of tourism, community or economic development events.	
<b>TREASURY</b>				
1	Account Adjustments	Treasurer	Authority to approve write-offs and increases for taxes and accounts receivable	
2	Assessment Appeals	Treasurer	Authority to represent the Township, review and sign-off settlements and participate in the hearing process where appropriate in regard to property assessment appeals at the Assessment Review Board	Municipal Act
3	Development Charges	Treasurer	Authority to approve agreements entered into pursuant to the Township's Development Charge By-law	By-law 22-2024
4	Financing Leases	Treasurer	Authority to enter into a financing lease if it does not materially impact the Township's debt and financial obligation repayment limit.	

## DELEGATION OF POWERS AND DUTIES

5	Funding Agreements	Treasurer	Authority to execute an agreement with the Federal or Provincial government, municipality, agency, institution, utility or community partner for a undertaking, program delivery and administration	
6	Information Technology	Treasurer	Authority to enter into agreements for IT professional services, technical support as required and recurring annual agreements with respect to continuance of technical software support services, and or data licence agreements, subject to annual review and budget approval.	
7	Insurance	Treasurer	<p>1. Authority to handle all claims covered within the Township insurance policy. For claims not covered by the Township's insurance, the matters will be brought to Council.</p> <p>2. Authority to amend existing insurance agreements, including insurance contract with Human Resources benefit carriers, to accommodate changes in the municipality.</p>	
8	Investments	Treasurer	Authority to invest Township funds or retain professional investment management services	Investment Policy
9	Mileage Reimbursement Rates	Treasurer	Authority to adjust mileage reimbursement rates based on Revenue Canada rates	Corporate Policy and Procedural Manual
10	Payments	Treasurer	Authority to make payments	Payment of



## DELEGATION OF POWERS AND DUTIES

			for expenditures approved within the budget	Accounts Policy; By-law 42-2022; Procurement Policy
11	Procurement of Goods and Services	Treasurer	Authority to enter into contracts and agreements procured under the prevailing Procurement Policy.	By-law 42-2022; Procurement Policy
12	Remuneration	Treasurer	Authority to adjustment wages for municipal employees.	Corporate Policy and Procedural Manual
13	Reserves	Treasurer	Authority to contribute and withdraw operating and capital surpluses or deficits to and from Reserves as required.	Motion 50-2018
14	Tangible Capital Assets	Treasurer	Authority to dispose of surplus or obsolete capital assets where no Township use exists, by disposing of it at a value, obtained by whatever means deemed appropriate to achieve the highest return	Tangible Capital Asset Policy
15	Tax Adjustments	Treasurer	Authority to cancel, reduce, refund, restore or increase taxes in accordance with Sections 354, 357, 358, 359 of the Municipal Act and apportion unpaid taxes accordingly  under Section 356 of the Municipal Act.	Municipal Act By-law 25-2022
<b>PUBLIC WORKS</b>				
1	Adopt-A-Road	Director of <del>Public Works</del> <u>Infrastructure</u>	Authority to enter into agreements with volunteer citizen groups or individuals for "Adopt-A-Road"	



## DELEGATION OF POWERS AND DUTIES

			programs	
2	Construction Zones	Director of <del>Infrastructure</del> <del>Public Works</del>	Authority to designate construction zones and lower speed limits or close roads in construction zones	
3	Encroachment	Director of <del>Infrastructure</del> <del>Public Works</del>	Authority to approve and enter into encroachment agreements of road allowances and over easements.	
4	Entrance Permits	Director of <del>Infrastructure</del> <del>Public Works</del>	Authority to execute applications for new entrance permits and culvert installations; provide written confirmation to applicant of diameter of culvert required	Road Entrance Policy
5	Fill	Director of <del>Infrastructure</del> <del>Public Works</del>	Authority to use, place and dispose of fill material excavated from roadwork construction or maintenance	Road Work - Excavated Fill Material Policy
6	Load Restrictions	Director of <del>Infrastructure</del> <del>Public Works</del>	Authority to issue temporary reduction or lifting of load limits on highways, including designation of alternate routes where applicable.	Traffic By-law 43-2005
7	Minimum Maintenance Standards	Director of <del>Infrastructure</del> <del>Public Works</del>	Authority to declare a significant weather event in order to extend the response time to achieve Minimum Maintenance Standards	
8	Municipal Water Systems	Director of <del>Infrastructure</del> <del>Public Works</del>	Authority to represent the Township, as owner, for purpose of signing and submitting any application, including any future renewal, extension or amendment application, to the Ministry of the Environment, Conservation and Parks: a) under the Safe Drinking Water Act and associated	

## DELEGATION OF POWERS AND DUTIES

			<p>regulations;</p> <p>b) Signing authority for water compliance reports;</p> <p>c) to approve a request for a connection to a water main;</p>	
9	Parks	Director of <del>Infrastructure</del> <del>Public Works</del> or any Officer	Authority to close municipal parks due to seasonal restrictions, inclement weather, and emergencies which could affect the health and well-being of the community	Parks By-law 10-2011
10	Permits and Licencing	Director of <del>Infrastructure</del> <del>Public Works</del>	<p>Authority to represent the Township, as owner, for purpose of signing and submitting any applications, licencing, reporting, including any future renewal, extension or amendments, to Federal and Provincial governments, municipalities, agencies, institutions, utilities or community partners for:</p> <p>a) Municipal Vehicles and Equipment;</p> <p>b) Landfills;</p> <p>c) Gravel Pits;</p> <p>d) Hazardous Waste</p>	
11	Road Closures	Director of <del>Infrastructure</del> <del>Public Works</del>	Authority to temporarily close roads for any safety reasons, road work, repairs, ceremonial events, parades and community celebrations	
12	Road Occupancy Permits	Director of <del>Infrastructure</del> <del>Public Works</del>	Authority to issue road occupancy permits and municipal consent for utility maintenance and works within road right-of way	Municipal Consent and Design Guidelines for Utilities Policy
13	Road Widening	Director of <del>Infrastructure</del> <del>Public Works</del>	Authority to request the conveyance of land for a highway widening and/or from a reserve as a	Planning Act and Road Widening Policy

## DELEGATION OF POWERS AND DUTIES

			condition of development approval	
14	Right of Way	Director of <del>Infrastructure</del> Public Works	Authority to manage and perform maintenance, removals, and planting of trees within the Township's right-of-way and property	Tree Cutting on Right of Way Policy
15	Speed Limits	Director of <del>Infrastructure</del> Public Works	Authority to conduct speed studies on highways upon request for a change to a speed limit, or as deemed necessary, in accordance with the Township's Speed Policy, with reporting and recommendation to Council upon exercising the delegation of authority.	Township Speed Policy
16	Telecommunications	Director of <del>Infrastructure</del> Public Works	Authority to execute an agreement respecting utilities or telecommunications required to service a Township property or facility.	
17	Traffic Control Signs and Systems	Director of <del>Infrastructure</del> Public Works	Authority to approve the installation of municipal traffic control signs and systems and amend the Schedules in By-law 43-2005 or any successor by-law, that regulate traffic control signs and systems in the jurisdiction of the Township of Mulmur with reporting to Council upon exercise of this delegated authority.	
18	Trees and Public Art	Director of <del>Infrastructure</del> Public Works	Authority to arrange for, and permit the planting of trees or display of public art on or in Township property, including rights-of-way and easements.	
<u>11</u>	<u>Arena and Public</u>	<u>Director of</u>	<u>Authority to close the arena</u>	





## DELEGATION OF POWERS AND DUTIES

	<a href="#">Works Closures</a>	<a href="#">Infrastructure</a>	<a href="#">and public works department due to inclement weather.</a>	
<b>PLANNING</b>				
1	Application for Municipal Property	Planner	Authority to submit planning applications for municipal property subject to approval for the project being received from Council. Costs of the application must be within an approved budget.	
2	By-laws	Planner	<p>Authority to sign by-laws with respect to the following applications:</p> <ul style="list-style-type: none"> <li>a) A temporary use by-law</li> <li>b) A by-law to remove a holding "H" symbols</li> <li>c) A housekeeping by-law for the purpose of making clerical or other changes to assist in the interpretation of the Zoning By-law</li> <li>d) A minor zoning amendment which meets the tests of section 45(1) of the Planning Act, for a minor variance, being that the building, structure or the use is (1) minor numerically or based impact (2) desirable for the appropriate development or use (3) meets the general intent and purpose of the by-law, and (4) meets the general intent and purpose of the Official Plan</li> <li>e) A by-law that implements a related Official Plan amendment</li> <li>f) A by-law that implements or satisfies a condition of Provisional Consent.</li> </ul>	Planning Act Official Plan Amendment #4



## DELEGATION OF POWERS AND DUTIES

3	Complete Applications	Planner	Authority to deem complete applications	Planning Act
4	Development Agreements	Planner	Authority to approve and enter into development agreements	
5	Extensions to Draft Plan Approval	Planner	Authority to issue two draft plan extensions totalling no more than four (4) years to an existing Council approved draft plan. Request for a third extension must be brought forward to Council for consideration	
6	Holding Zones	Planner	Authority to remove or lift Holding Zone provisions when conditions have been fulfilled.	Planning Act
7	Land Registry Documents and documents in the Registry System	Planner	Authority to approve land registry documents with respect to planning applications subject to conditions of the application being fulfilled and the Township's Survey Approval Policy	Survey Approval Policy
8	Minor Zoning / Minor Variance	Planner	Authority to approve, sign and execute agreements in relation to Planning Act applications, or that fulfil conditions imposed by the Committee of Adjustment in relation to an approved Minor Variance or Minor Zoning application. A minor zoning amendment must meet the tests of section 45(1) of the Planning Act, for a minor variance, being that the building, structure or the use is (1) minor numerically or based impact (2) desirable for the appropriate development or use (3) meets the general intent and	Planning Act Official Plan Amendment #4



## DELEGATION OF POWERS AND DUTIES

			purpose of the by-law, and (4) meets the general intent and purpose of the Official Plan.	
9	Signs	Planner	Approve minor variances to the sign by-law including, but not limited to extensions and minor technical non-compliance.	
10	Site Plan Control	Planner	Authority to approve site plan applications and enter into site plan agreements, approve amendments with respect to site plan control By-law 21-2018 or successor by-laws	Planning Act By-law 23-2022
11	Subdivision and Condominium Approval	Planner	Authority to issue final plan approval and to approve minor amendments to conditions of draft plan approval for subdivisions and condominiums. Minor amendments are amendments that do not increase the total number of lots, blocks or units granted draft plan approval and do not alter the intent of Council's draft plan approval. It includes minor changes to lot or block boundaries and wording revisions to conditions requested by public agencies.	
<b>GENERAL</b>				
1	Cheque Signing	Mayor, Deputy Mayor, CAO, Treasurer, Clerk	Authority to sign and issue cheques on behalf of the Township of Mulmur, where two Signatures Required Authority is given to the Deputy Mayor, Mayor, Treasurer and Chief Administrative Officer	Cheque Signing Policy



## DELEGATION OF POWERS AND DUTIES

2	Data Sharing	Department Head	Authority to execute agreement for the exchange or release of information under the Municipal Freedom of Information and Protection of Privacy Act.	
3	Municipal Operations	Department Head	Authority to take steps necessary to maintain compliance with applicable legislation, including but not limited to undertake works, reporting, and signing authority.	
4	Request for Comments	Department Head	Authority to submit comments on any draft policy, legislation or document prepared by, or on behalf of, the federal or provincial government, conservation authority, municipality or public agency with reporting to Council upon exercise of this delegated authority.	
5	Signing Authority	Department Head	Authority to sign department specific agreements.	



## **Staff Report**

**To:** Council  
**From:** Chris Wolnik, Director of Infrastructure  
**Meeting Date:** February 5, 2025  
**Subject:** Environmental Education Primrose school

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### **Purpose:**

The purpose of this report is to seek direction from Council regarding conservation /environmental education at the local level.

### **Background:**

Staff received direction from Council at the meeting of December 4, 2024 to explore opportunities with Primrose Elementary School on conservation education. Council decided not to enter into an agreement with the Nottawasaga Conservation Authority (NVCA) in 2025 for Category 3 services, which include school and community programs and events related to conservation education and community outreach. Council was interested in exploring other potential opportunities that could be delivered with internal resources.

One of the Township of Mulmur's focus areas within the strategic plan is grow, which involves developing a framework that protects agricultural, natural resources and our rural character. Growing awareness includes providing opportunities to youth/children on key environmental issues.

### **Analysis:**

The objective of environmental education is to increase knowledge and awareness about local environmental issues and actions that can be implemented to address those issues.

The Ontario Ministry of Education curriculum lays out what is to be taught in schools and includes information on education matters. The Ministry of Education's Acting Today, Shaping Tomorrow's document is a policy framework for environmental education in Ontario, first drafted in 2009. According to this framework, environmental education is integrated into all grades and all subjects, as appropriate. It is predominantly in subjects surrounding science, technology, social studies and history.<sup>1</sup>

Township staff liaison with Primrose Elementary School. Staff could initiate discussions to determine whether the school would be interested in Mulmur staff providing an activity that

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<sup>1</sup> Glover, B. Midland Mirror. [What Ontario's education curriculum says about the environment](#), April 19, 2023.

raises awareness of Township of Mulmur environmental issues. Further research is required to develop a short list of potential options.

**Strategic Plan Alignment:**

It's in our Nature: Grow - We commit to developing a framework to shape our Township in a manner that protects our agriculture, natural resources and our rural character. We will embrace technology, support energy conservation, climate change mitigation and assess environmental impacts in our decision-making process to grow the Township in a sustainable manner.

**Financial Impacts:**

Delivery of any environmental education would be undertaken by Township staff. There may be some incidental costs associated with delivering the environmental education.

**Environmental Impacts:**

Providing opportunities to practice environmental responsibility at a young age has lasting benefits. Young people who learn about environmental issues and act on them are more likely to continue these practices into adulthood.

**Recommendation:**

That Council direct staff to work with Primrose Elementary school to assess interest and potentially develop and deliver an environmental education activity to one class prior to the end of 2024-2025 school year.

**Submitted by: Chris Wolnik, Director of Infrastructure**

**Approved by: Tracey Atkinson, CAO**

## **DUFFERIN COUNTY COUNCIL MINUTES**

**December 12, 2024, 7:00 pm**

**W & M Edelbrock Centre, 30 Centre Street, Orangeville**

Councillors Present: Warden Janet Horner (Mulmur)  
Councillor John Creelman (Mono)  
Councillor Guy Gardhouse (East Garafraxa)  
Councillor Chris Gerrits (Amaranth)  
Councillor Shane Hall (Shelburne)  
Councillor Earl Hawkins (Mulmur)  
Councillor Gail Little (Amaranth)  
Councillor James McLean (Melancthon)  
Councillor Wade Mills (Shelburne)  
Councillor Fred Nix (Mono)  
Councillor Lisa Post (Orangeville)  
Councillor Philip Rentsch (Grand Valley)  
Councillor Steve Soloman (Grand Valley)  
Councillor Todd Taylor (Orangeville)  
Councillor Darren White (Melancthon)

Staff Present: Sonya Pritchard, Chief Administrative Officer  
Michelle Dunne, Clerk  
Rebecca Whelan, Deputy Clerk  
Scott Burns, Director of Public Works/County Engineer  
Aimee Raves, Manager of Corporate Finance, Treasurer  
Gary Staples, Chief Paramedic  
Rohan Thompson, Director of People & Equity  
Brenda Wagner, Administrator of Dufferin Oaks

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### **1. CALL TO ORDER**

Warden Horner called the meeting to order at 7:30 pm.

Warden Horner announced that the meeting is being live streamed and publicly broadcast. The recording of this meeting will also be available on our website in the future.

**2. APPROVAL OF THE AGENDA**

**Moved by:** Councillor Mills

**Seconded by:** Councillor Hall

**THAT the agenda and any addendum distributed for the December 12, 2024 meeting of Council, be approved.**

**CARRIED**

**3. DECLARATION OF INTEREST BY MEMBERS**

Councillor Taylor declared a conflict of interest in regard to agenda item #7.11 - 2025 Budget Overview, the salaries and benefits section of the budget, as a family member is employed at Dufferin County.

**4. APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

**Moved by:** Councillor Nix

**Seconded by:** Councillor McLean

**THAT the minutes of the regular meeting of Council on November 14, 2024, be adopted.**

**CARRIED**

**5. PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS**

**5.1 Hills of Headwaters Collaborative Ontario Health Team**

Dave Pearson, Executive Director, Hills of Headwaters Collaborative Ontario Health Team, delegated to provide an update on their work and request help in promoting the caregiver badge program.

**5.2 Dufferin County Official Plan Amendment No. 04**

A presentation from Matt Alexander, Practice Lead, WSP, and a report from the Director of Development and Tourism, dated December 12, 2024, to provide proposed modifications to Official



Plan Amendment (OPA) No. 4 that are consistent with the Provincial Policy Statement (PPS), 2024 and reflect the priorities of Dufferin County.

Councillor Taylor called a point of order in regards to Councillor Nix asking questions specific to a Town of Mono development application rather than focusing on County business.

A recorded vote was requested and taken.

**Moved by:** Councillor Mills

**Seconded by:** Councillor Post

**THAT the report from the Director of Development and Tourism, Report # Planning and Development-2024-011, Dufferin County Official Plan Amendment No. 04, dated December 12, 2024, be received;**

**AND THAT proposed modifications to Official Plan Amendment No. 04 (Municipal Comprehensive Review, Phase III Land Use Policy Framework) be forwarded to the Ministry of Municipal Affairs and Housing for consideration.**

For (24): Warden Horner, Councillor Gardhouse, Councillor Hall, Councillor McLean, Councillor Mills, Councillor Post, Councillor Taylor, and Councillor White

Against (10): Councillor Creelman, Councillor Gerrits, Councillor Hawkins, Councillor Little, Councillor Nix, Councillor Rentsch, and Councillor Soloman

**CARRIED (24 to 10)**

## **6. PUBLIC QUESTION PERIOD**

Nick Garisto, an Orangeville resident, encouraged Council to continue looking at a County operated fire services program and requested Council look at library services as well. Warden Horner noted County fire services is not under the County's jurisdiction; however, each municipality will continue the fire services report then County Council will discuss the issue again.

**7. PRESENTATION AND CONSIDERATIONS OF REPORTS**

**7.1 County-Wide Transit Ad Hoc Committee Minutes - November 14, 2024**

Minutes from the County-Wide Transit Ad Hoc Committee meeting on November 14, 2024.

Chair Post provided an update regarding transit. There are some additional details to work out with Orangeville before transferring the service from Grey County to Orangeville Transit. It is unlikely that the service can be up and running for January 2, 2025. Grey County has agreed to extend the service until March 31, 2025. They have also agreed to honor the current cost of \$14,000 per month, which is the same amount that has been included in the budget for Orangeville Transit and previously approved by Council.

**Moved by:** Councillor Taylor

**Seconded by:** Councillor Mills

**THAT the minutes from the County-Wide Transit Ad Hoc Committee meeting on November 14, 2024, be adopted.**

**CARRIED**

**Moved by:** Councillor Post

**Seconded by:** Councillor McLean

**THAT the Memorandum of Understanding with Grey County for transit services through Dufferin County be extended to March 31, 2025.**

**CARRIED**

**7.2 General Government Services Minutes - November 28, 2024**

**Moved by:** Councillor Taylor

**Seconded by:** Councillor Mills

**THAT the minutes of the General Government Services meeting held on November 28, 2024, and the recommendations set out, be adopted.**

**CARRIED**

**7.2.1 Access Dufferin Minutes - November 20, 2024**

THAT the minutes from the Access Dufferin meeting on November 20, 2024, be adopted.

**CARRIED BY CONSENT**

**7.2.2 User Fee By-Law Update**

THAT the report from Manager of Corporate Finance, Treasurer, Report Corporate Services-2024-005, dated November 28, 2024, be received;

AND THAT the necessary by-law be presented to Council;

AND THAT By-Law 2015-41 be repealed.

**CARRIED BY CONSENT**

**7.2.2.1 User Fee Bylaw Update – Supplementary Report**

A report from the Manager of Corporate Finance, Treasurer, dated December 14, 2024, to provide further information on how fees were calculated.

THAT the report from Manager of Corporate Finance, Treasurer, Report #Corporate Services-2024-006, Annual User Fee Bylaw Update – Supplementary Report, dated December 12, 2024, be received.

**CARRIED BY CONSENT**

**7.2.3 Municipal Emergency Readiness Fund Application - Mulmur**

THAT the report of the Manager of Preparedness, 911 and Corporate Projects, Report #Office of the CAO-2024-006, "Municipal Emergency Readiness Fund Application - Mulmur", dated November 28, 2024, be received;

AND THAT the grant request submitted by the Township of Mulmur be approved in the amount of \$12,500 or 50% of the actual cost, whichever is lower.

**CARRIED BY CONSENT**

**7.2.4 Health and Safety Updates**

THAT the report of the Director People & Equity, Report #People and Equity-2024-002, titled Health and Safety Updates, dated November 28, 2024, be received.

**CARRIED BY CONSENT**

**7.2.5 Town of Orangeville**

THAT Council support the resolution from the Town of Orangeville, dated November 21, 2024, regarding distribution of taxes from property transactions.

**CARRIED BY CONSENT**

**7.3 Health and Human Services Minutes - November 28, 2024**

**Moved by:** Councillor Mills

**Seconded by:** Councillor Gardhouse

**THAT the minutes of the Health and Human Services meeting held on November 28, 2024, and the recommendations set out, be adopted.**

**CARRIED**

**7.3.1 2025 Paramedic Services Budget Enhancements**

THAT the report from the Chief of Paramedic Services, Report # 2024-003, 2025 Paramedic Services Budget, dated November 28, 2024, be received.

**CARRIED BY CONSENT**

**7.3.2 Quarterly Community Services Activity Report – Second and Third Quarter 2024**

THAT the report from Director of Health and Human Services, Report #Health and Human Services -2024-007, Quarterly Community Services Activity Report – Second and Third Quarter 2024, dated November 28, 2024, be received.

**CARRIED BY CONSENT**

**7.3.3 Reaching Home Funding Increase**

THAT the report from the Director of Health and Human Services, Report #2024-008, Reaching Home Funding Increase, dated November 28, 2024, be received.

**CARRIED BY CONSENT**

**7.4 Annual Development Charge Indexing**

A report from the Manager of Corporate Finance, Treasurer, dated December 12, 2024, to provide annual development charge indexing as per By-Law 2022-28.

**Moved by:** Councillor Gerrits

**Seconded by:** Councillor Nix

**THAT the report from Manager of Corporate Finance, Treasurer, Report# Corporate Services-2024-009, Annual Development Charge Indexing, dated December 12, 2024, be received.**

**CARRIED**

## **7.5 Public Safety Answering Point – Contract Renewal**

A report from the Manager of Corporate Finance, Treasurer, dated December 14, 2024, to recommend the contract with Northern911 for provision of a Primary – Public Safety Answering Point be extended until July 2028.

**Moved by:** Councillor Post

**Seconded by:** Councillor Gardhouse

**THAT the report of the Manager - Preparedness, 911 & Corporate Projects, Report # Office of the CAO-2024-007, Public Safety Answering Point – Contract Renewal dated December 12, 2024, be received;**

**AND THAT the contract with Northern911 for provision of a Primary – Public Safety Answering Point be extended until July 2028.**

**CARRIED**

## **7.6 Town of Grand Valley, Official Plan Amendment No. 7, 40-60 Emma Street South**

A report from the Director of Development and Tourism, dated December 12, 2024, to recommend adoption of Official Plan Amendment (OPA) No. 7 in the Town of Grand Valley.

**Moved by:** Councillor Soloman

**Seconded by:** Councillor Gerrits

**THAT the report from Director of Development and Tourism, Report #Planning and Development-2024-010, titled Town of Grand Valley Official Plan Amendment No. 7, 40-60 Emma Street South, dated December 12, 2024, be received;**

**THAT Council approve Official Plan Amendment No. 7, as adopted by the Town of Grand Valley, to allow for the redesignation of the subject lands in order to construct a proposed 4-storey apartment building.**

**CARRIED**

**7.7 Monthly Update from Outside Boards**

A report from the Chief Administrative Officer, dated December 12, 2024 to outline updates of activities from outside boards and agencies in which there is a Dufferin County representative.

**Moved by:** Councillor Gardhouse

**Seconded by:** Councillor Hall

**THAT the report of the Chief Administrative Officer, Report #Office of the CAO-2024-005, dated December 12, 2024, with respect to Reports from Outside Boards, be received.**

**CARRIED**

**7.8 Edelbrock Centre Redesign Update – December 2024**

A report from the Chief Administrative Officer and Director of Public Works/County Engineer, dated December 12, 2024, to provide an updated feasibility study and functional redesign of the Edelbrock Centre.

A recorded vote was requested and taken.

**Moved by:** Councillor Hall

**Seconded by:** Councillor Post

**THAT the report of the Chief Administrative Officer and Director of Public Works/County Engineer, dated December 12, 2024, with respect to the Edelbrock Centre Redesign Update – December 2024, be received;**

**AND THAT County Council commit to fund and move forward with the redesign of the Edelbrock Centre.**

For (31): Warden Horner, Councillor Creelman, Councillor Gardhouse, Councillor Hall, Councillor Hawkins, Councillor Little, Councillor McLean, Councillor Mills, Councillor Nix, Councillor Post, Councillor Taylor, and Councillor White

Against (3): Councillor Gerrits, Councillor Rentsch, and Councillor Soloman

**CARRIED (31 to 3)**

**7.9 Equity Strategic Plan: Phase 1 Implementation Status Update**

A report from the Director of People and Equity, dated December 12, 2024, to provide an update on implementation of the Equity Strategic Plan Phase 1 recommendations.

Councillor Chris Gerrits (Amaranth) left the meeting at 9:24 pm.

**Moved by:** Councillor Mills

**Seconded by:** Councillor Taylor

**THAT the report of the Director of People and Equity, Report # People and Equity-2024-004, Equity Strategic Plan: Phase 1 Implementation Status Update, dated December 12, 2024, be received.**

**CARRIED**

**7.10 Strategic Plan Update**

A report from the Chief Administrative Officer, dated December 12, 2024, to provide an update regarding the County Strategic Plan implementation.

**Moved by:** Councillor Post

**Seconded by:** Councillor Hall

**THAT the report from the Chief Administrative Officer, Report #CAO 2024-008, Strategic Plan Update #9 – 2024 Summary, dated December 12, 2024, be received.**

**CARRIED**

**7.11 2025 Budget Overview**

Councillor Taylor declared a conflict on this item. (Councillor Taylor declared a conflict of interest in regard to agenda item



#7.11 - 2025 Budget Overview, the salaries and benefits section of the budget, as a family member is employed at Dufferin County.)

Warden Horner called a 5-minute recess. The meeting resumed at 9:43 pm.

A presentation from the Manager of Corporate Finance, Treasurer, dated December 12, 2024, to provide a overview of the 2025 budget.

Councillor Fred Nix (Mono) left the meeting at 10:08 pm.

**Moved by:** Councillor Hall

**Seconded by:** Councillor Gardhouse

**THAT the 2025 Budget Overview presentation from the Manager of Corporate Finance, Treasurer, dated December 12, 2024, be received.**

**8. CORRESPONDENCE**

**9. NOTICE OF MOTIONS**

**10. MOTIONS**

**11. CLOSED SESSION**

**Moved by:** Councillor Mills

**Seconded by:** Councillor Post

**THAT the Closed Session minutes from the November 14, 2024 meeting of Council, be adopted.**

**CARRIED**

**11.1 Closed Session Council Minutes - November 14, 2024 (Municipal Act, Section 239 2(d) labour relations or employee negotiations)**

**12. BY-LAWS**

**Moved by:** Councillor Soloman

**Seconded by:** Councillor Rentsch

**THAT By-Law 2024-51 through to By-Law 2024-53, inclusive, be read a first, second and third time and enacted.**

**CARRIED**

**12.1 2024-51 Minister of Agriculture, Food and Agribusiness (Rural Economic Development Grant Agreement Amendment)**

A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and His Majesty the King in right of Ontario as represented by the Minister of Agriculture, Food and Agribusiness. Authorization: Council - September 12, 2024

**12.2 2024-52 Procurement Bylaw**

A by-law to establish policies for the procurement of good and services and to repeal By-Law 2017-33. Authorization: General Government Services - October 24, 2024

**12.3 2024-53 Town of Grand Valley (Winter Maintenance Agreement)**

A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and the Corporation of the Town of Grand Valley. Authorization: Infrastructure and Environmental Services - February 27, 2020

**13. OTHER BUSINESS**

**14. CONFIRMATORY BY-LAW**

**2024-54 Confirmatory By-Law - December 12, 2024**

A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on December 12, 2024.

**Moved by:** Councillor Little

**Seconded by:** Councillor Soloman

**THAT By-Law 2024-54 be read a first, second and third time and enacted.**

**CARRIED**

**15. NEXT MEETING**

Upcoming meetings will be held in the Dufferin Room at 30 Centre St, Orangeville at the following times:

Monday, January 6, 2025

- Closed Session Meeting (Municipal Act, Section 239 (3.1) Educational or training session) - 6:00 pm

Thursday, January 9, 2025

- Council - 3:00 pm

Thursday, January 23, 2025

- Infrastructure and Environmental Services – 9:00 am
- General Government Services Committee – 11:00 am
- Community Development & Tourism Committee - 1:00 pm
- Health & Human Services Committee – 3:00 pm

**16. ADJOURNMENT**

The meeting adjourned at 10:19 pm.

**Moved by:** Councillor Taylor

**Seconded by:** Councillor Soloman

**THAT the meeting adjourn.**

**CARRIED**

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Warden

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Clerk

## **DUFFERIN COUNTY COUNCIL - SPECIAL MEETING MINUTES**

**January 6, 2025, 5:00 pm**

**W & M Edelbrock Centre, 30 Centre Street, Orangeville**

Councillors Present: Warden Janet Horner (Mulmur)  
Councillor John Creelman (Mono)  
Councillor Guy Gardhouse (East Garafraxa)  
Councillor Chris Gerrits (Amaranth)  
Councillor Earl Hawkins (Mulmur)  
Councillor Gail Little (Amaranth)  
Councillor James McLean (Melancthon)  
Councillor Wade Mills (Shelburne)  
Councillor Fred Nix (Mono)  
Councillor Lisa Post (Orangeville)  
Councillor Philip Rentsch (Grand Valley)  
Councillor Steve Soloman (Grand Valley)  
Councillor Todd Taylor (Orangeville)  
Councillor Darren White (Melancthon)

Councillors Absent: Councillor Shane Hall (Shelburne)

Staff Present: Sonya Pritchard, Chief Administrative Officer  
Michelle Dunne, Clerk  
Scott Burns, Director of Public Works/County Engineer  
Rajbir Sian, Director of Development and Tourism  
Rohan Thompson, Director of People & Equity  
Brenda Wagner, Administrator of Dufferin Oaks

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### **1. CALL TO ORDER**

Warden Horner called the meeting to order at 5:07 pm.

### **2. LAND ACKNOWLEDGEMENT STATEMENT**

Warden Horner shared the Land Acknowledgement Statement.

### **3. ROLL CALL**

The Clerk verbally took a roll call of the Councillors in attendance.

**4. APPROVAL OF THE AGENDA**

**Moved by:** Councillor McLean

**Seconded by:** Councillor Gardhouse

**THAT the Agenda and any Addendum distributed for the January 6, 2025 meeting of Council, be approved.**

**CARRIED**

**5. DECLARATION OF INTEREST BY MEMBERS**

There were no declarations of pecuniary interest.

**6. CLOSED SESSION**

While in Closed Session, Lauren Bernardi from the Bernardi Centre, facilitated a training session on Council Staff relations.

**Moved by:** Councillor Gerrits

**Seconded by:** Councillor Mills

**THAT Council move into Closed Session (5:10 pm) in accordance with the Municipal Act, Section 239 (3.1) Education or training of the members.**

**CARRIED**

**6.1 Council Staff Training (Municipal Act, Section 239 (3.1) Education or training the members)**

**7. ADJOURNMENT**

The meeting adjourned at 8:45 pm.

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Warden

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Clerk

## **DUFFERIN COUNTY COUNCIL MINUTES**

**January 9, 2025, 3:00 pm**

**W & M Edelbrock Centre, 30 Centre Street, Orangeville**

Councillors Absent: Warden Janet Horner (Mulmur)  
Councillor John Creelman (Mono)  
Councillor Guy Gardhouse (East Garafraxa)  
Councillor Chris Gerrits (Amaranth)  
Councillor Shane Hall (Shelburne)  
Councillor Earl Hawkins (Mulmur)  
Councillor Gail Little (Amaranth)  
Councillor James McLean (Melancthon)  
Councillor Wade Mills (Shelburne)  
Councillor Fred Nix (Mono)  
Councillor Lisa Post (Orangeville)  
Councillor Philip Rentsch (Grand Valley)  
Councillor Steve Soloman (Grand Valley)  
Councillor Todd Taylor (Orangeville)  
Councillor Darren White (Melancthon)

Staff Present: Sonya Pritchard, Chief Administrative Officer  
Michelle Dunne, Clerk  
Rebecca Whelan, Deputy Clerk  
Scott Burns, Director of Public Works/County Engineer  
Aimee Raves, Manager of Corporate Finance, Treasurer  
Rajbir Sian, Director of Development and Tourism  
Gary Staples, Chief Paramedic  
Rohan Thompson, Director of People & Equity  
Brenda Wagner, Administrator of Dufferin Oaks

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### **1. CALL TO ORDER**

Warden Horner called the meeting to order at 3:07 pm.

Warden Horner announced that the meeting is being live streamed and publicly broadcast. The recording of this meeting will also be available on our website in the future.

**2. LAND ACKNOWLEDGEMENT STATEMENT**

Warden Horner shared the Land Acknowledgement Statement.

**3. ROLL CALL**

The Clerk verbally took a roll call of the Councillors in attendance.

**4. APPROVAL OF THE AGENDA**

**Moved by:** Councillor Mills

**Seconded by:** Councillor Gerrits

**THAT the agenda and any addendum distributed for the January 9, 2025 meeting of Council, be approved.**

**CARRIED**

**5. DECLARATION OF INTEREST BY MEMBERS**

**5.1 Councillor Taylor - 2025 Draft Budget Review**

Councillor Taylor declared a conflict of interest in regard to agenda item 9.3 - 2025 Draft Budget Review, the salaries and benefits section of the budget, as a family member is employed at Dufferin County.

**6. APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

Warden Horner noted the Election of the Warden minutes have been amended to correctly show Councillor Nix and Councillor Soloman voted for Councillor Little to be Chair of the Community Development and Tourism Committee.

**Moved by:** Councillor Post

**Seconded by:** Councillor Little

**THAT the minutes of the Election of the Warden meeting, as amended, and regular meeting of Council on December 12, 2024, be adopted.**

**7. PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS**

**7.1 Dufferin OPP**

P.C. McLean, Dufferin OPP, delegated to Council regarding the annual Polar Plunge Challenge taking place on February 17, 2025, to support Special Olympics Ontario. He encouraged all County Councillors to participate and to share the event with their municipal Councils.

**8. PUBLIC QUESTION PERIOD**

Nick Garisto, an Orangeville resident, hopes County Council will do their best to lower the budget. He voiced his concern that Orangeville just approved an increase to their budget and now County Council is also looking at 5.6% increase. He is hoping that Council will do their best to bring it down to 0%.

David Waugh, an Orangeville resident, noted he is concerned with the current funding model and allocation of funds given by Dufferin municipalities to neighbouring municipalities to contribute to public infrastructure used by all Dufferin residents. Councillors acknowledged there is a problem with the funding model and there is ongoing advocacy regarding this topic. Towns and Townships have agreements in place regarding how much each municipality contributes to each amenity.

**9. PRESENTATION AND CONSIDERATIONS OF REPORTS**

**9.1 Selection Committee – Homelessness Task Force**

A report from the Clerk, dated January 9, 2025, to outline the proposed selection process for public members on the Homelessness Task Force.

**Moved by:** Councillor Gerrits

**Seconded by:** Councillor Hall

**THAT the report from the Clerk, Report # CAO-01-2025 Selection Committee – Homelessness Task Force, dated January 9, 2025, be received;**



**AND THAT the selection process outlined in the report be approved;**

**AND THAT Councillor McLean and Councillor Post be appointed to sit on the Homelessness Task Force.**

**CARRIED**

## **9.2 CAO Evaluation Committee 2025**

A report from the Chief Administrative Officer, dated January 9, 2025, to appoint Council members to the CAO Evaluation Committee for 2025.

**Moved by:** Councillor McLean

**Seconded by:** Councillor Creelman

**THAT the report from the Chief Administrative Officer, Report #CAO-2025-02, CAO Evaluation Committee 2025, dated January 9, 2025, be received;**

**AND THAT the following members be appointed to the CAO Evaluation Committee for 2025:**

- **Warden Horner**
- **Councillor Little**
- **Councillor Mills**
- **Councillor Post**

**CARRIED**

## **9.3 2025 Draft Budget Review**

Councillor Taylor declared a conflict on this item. (Councillor Taylor declared a conflict of interest in regard to agenda item 9.3 - 2025 Draft Budget Review, the salaries and benefits section of the budget, as a family member is employed at Dufferin County.)

The Manager of Corporate Finance, Treasurer, presented the 2025 draft budget.

Council reviewed the draft 2025 operating and capital budget for the departments reporting to the Infrastructure and Environmental Services Committee and discussed making the following changes:

- Remove bike lanes from Dufferin Road 25, net decrease \$100,000
- Increased Household Hazardous Waste contract to \$280,000 from \$200,000, applied \$40,000 from Waste Reserve, net increase \$40,000
- Climate building retrofit, switch from municipal buildings to housing buildings, increase from \$200,000 to \$325,000 offset by revenues and reserves, no net impact
- Climate corporate training, increase by \$7,000, offset by transfer from Rate Stabilization Reserve, no net impact

Warden Horner called a 5-minute recess. The meeting resumed at 5:23 pm.

Council reviewed the draft 2025 operating and capital budget for the departments reporting to the General Government Services Committee. The Manager of Corporate Finance, Treasurer noted the following changes:

- Courthouse Rent Revenue increased by \$15,000 for the rental of 53 Zina Street

Warden Horner called a 25-minute recess. The meeting resumed at 6:35 pm.

Council reviewed the draft 2025 operating and capital budget for the departments reporting to the Community Development and Tourism Committee and discussed making the following changes:

- Consider increasing the budget for the Economic Development Investment Attraction Program to \$80,000 from \$25,000

Council reviewed the draft 2025 operating and capital budget for the departments reporting to the Health and Human Services Committee and discussed making the following changes:

- Housing Strategy Project Lead position to be paid from Reserves, net decrease \$134,810
- Nurse Call capital increase to \$275,000, funds already available so there is no net impact

**10. STRATEGIC PLAN UPDATE**

**11. CORRESPONDENCE**

**11.1 Municipality of Muskoka**

Correspondence from the Municipality of Muskoka, dated December 4, 2024, requesting funding for Simcoe Dufferin Muskoka Crime Stoppers.

Councillor Post requested that Simcoe Dufferin Muskoka Crime Stoppers be invited to delegate to Council regarding the funding request.

**11.2 Multi-Jurisdictional Fire Protection and Prevention Responses**

Correspondence from Dufferin municipalities regarding the Multi-Jurisdictional Fire Protection and Prevention Plan.

**Moved by:** Councillor McLean

**Seconded by:** Councillor Mills

**THAT the correspondence from Dufferin municipalities regarding the Multi-Jurisdictional Fire Protection and Prevention Plan, be received.**

**CARRIED**

**11.3 Township of Amaranth**

Correspondence from the Township of Amaranth, dated November 28, 2024, to support Mulmur's resolution regarding fire services delivery.

**Moved by:** Councillor Gardhouse

**Seconded by:** Councillor Gerrits

**THAT the correspondence from the Township of Amaranth, dated November 28, 2024, to support Mulmur's resolution regarding fire services delivery, be received.**

**CARRIED**

**12. NOTICE OF MOTIONS**

Moved by Councillor Gerrits

WHEREAS the County of Dufferin Act received Assent on May 31, 1994;

AND WHEREAS it would represent good governance for the County of Dufferin Council to review the 30 year old Act to ensure that it meets the current conditions and priorities of the County of Dufferin;

THEREFORE BE IT RESOLVED that County Council discuss the County of Dufferin Act at the March County Council meeting to determine which items are no longer relevant or require updating.

**13. MOTIONS**

**14. CLOSED SESSION**

**15. BY-LAWS**

**Moved by:** Councillor Nix

**Seconded by:** Councillor Creelman

**THAT By-Law 2025-01 through to By-Law 2025-03, inclusive, be read a first, second and third time and enacted.**

**CARRIED**

**15.1 2025-01 Borrowing By-Law**

A by-law to authorize the borrowing of money to meet current expenditures of the Corporation of the County of Dufferin during the year 2025. Authorization: Council - January 9, 2025

**15.2 2025-02 User Fees**

A by-law to approve fees and charges for services and activities provided by the County of Dufferin and to repeal By-Laws 2015-38, 2015-41, 2016-09, 2017-07, 2018-18, 2020-17, 2021-22, 2021-34, 2021-44, 2022-10, 2022-22, 2023-13, 2023-18, 2023-27, 2023-30, and 2023-63. Authorization: General Government Services - November 28, 2024

**15.3 2025-03 Georgian College of Applied Arts and Technology (Lease - Mel Lloyd Centre)**

A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and Georgian College of Applied Arts and Technology. Authorization: Council - January 9, 2025

**15.4 2024-32 Enbridge Gas Inc. (Model Franchise Agreement)**

A by-law to authorize the Warden and the Clerk to execute a franchise agreement between the Corporation of the County of Dufferin and Enbridge Gas Inc. Authorization: Council - August 22, 2024

**Moved by:** Councillor Post

**Seconded by:** Councillor Gerrits

**THAT By-Law 2024-32 be read a third time and final time and enacted.**

**CARRIED**

**16. OTHER BUSINESS**

Councillor White asked if the County was successful in obtaining delegations at the upcoming Rural Ontario Municipal Association (ROMA) Conference. Sonya Pritchard, Chief Administrative Officer, advised the County will be giving a delegation to the Attorney General regarding Highway Traffic Act fines and non-collection of Provincial Offences Administration (POA) fines and a delegation to the Ministry of Transportation regarding the Highway 10 study and road safety issues.

Other local delegations include:

- Melancthon delegating to the Ministry of Transportation regarding road safety, specifically the intersection of Highway 10 and County Road 17
- Shelburne delegating to the Ministry of Transportation
- Amaranth has four delegations: the Attorney General regarding speed enforcement in rural areas, the Municipal Affairs and Housing, the Ministry of Infrastructure regarding designs and structures on low volume roads, and the Ministry of Finance regarding municipal funding and tax collecting tools
- Orangeville delegating to Ministry of Finance regarding the Ontario Municipal Partnership Fund

**17. CONFIRMATORY BY-LAW**

**2025-04 Confirmatory By-Law - January 9, 2025**

A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on January 9, 2025.

**Moved by:** Councillor Mills

**Seconded by:** Councillor Hall

**THAT By-Law 2025-04 be read a first, second and third time and enacted.**

**CARRIED**

**18. NEXT MEETING**

Upcoming meetings will be held in the Dufferin Room at 30 Centre St, Orangeville at the following times:

Thursday, January 23, 2025

- Infrastructure and Environmental Services – 9:00 am
- General Government Services Committee – 11:00 am
- Community Development & Tourism Committee – 1:00 pm
- Health & Human Services Committee – 3:00 pm

Thursday, January 30, 2025

- Council Special Meeting (Budget) - 6:00 pm

Thursday, February 13, 2025

- Council - 7:00 pm

**19. ADJOURNMENT**

The meeting adjourned at 8:02 pm.

**Moved by:** Councillor Gardhouse

**Seconded by:** Councillor Gerrits

**THAT the meeting adjourn.**

**CARRIED**

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Warden

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Clerk



## Council Highlights

County of Dufferin  
W. & M. Edelbrock Centre  
30 Centre Street, Orangeville, ON L9W 2X1

*For Immediate Release: January 14, 2025*

Dufferin County Council met on January 9, 2025, for a Council meeting. For the full Council meeting agenda and minutes, please see the County's [Meeting Agendas and Minutes page](#).

Here are the highlights from the January 9 meeting:

- [Dufferin OPP delegated to County Council regarding the annual Polar Plunge Challenge taking place on February 17, 2025, to support Special Olympics Ontario](#)
- [Selection process for County Homelessness Task Force approved and Councillors McLean and Post appointed to sit on Homelessness Task Force](#)
- [County Manager of Corporate Finance and Treasurer presented the 2025 Draft Budget Review](#)

### **Dufferin OPP delegated to County Council regarding the annual Polar Plunge Challenge taking place on February 17, 2025, to support Special Olympics Ontario**

P.C. McLean, Dufferin OPP, delegated to County Council about the 5th Annual Shelburne Polar Plunge for Special Olympics Ontario, a thrilling, one-of-a-kind event where participants take the plunge into frigid waters to support Special Olympics athletes across Ontario. The event, presented by the Dufferin OPP, is open to anyone brave enough to make a splash for a great cause.

Learn more and register [here](#).

### **Selection process for County Homelessness Task Force approved and Councillors McLean and Post appointed to sit on Homelessness Task Force**

At the County Health and Human Services meeting held on August, 22, 2024, the Director of Community Services provided an overview of existing policies and practices to address homelessness in Dufferin. The presentation provided details for consideration to create a Homelessness Task Force. Council adopted the Terms of Reference for the Homelessness Task Force at its regular meeting held on September 12, 2024.

As a result of recruitment efforts, the County received a total of 15 applications for six public member positions.

Community members will be selected through an application and interview process. The Selection Committee will include Councillor McLean, Chair of Health and Human Services, Councillor Post and Brenda Wagner, Director of Health and Human Services.



The Selection Committee will review submitted applications to identify candidates to invite for interviews. Public committee members must have the skills, knowledge and experience to contribute effectively to the Task Force's mandate. Public committee members must be a County of Dufferin resident, business owner or stakeholder, who has knowledge and expertise in social services, housing, mental health and addictions, and other relevant areas. After shortlisting candidates, the Selection Committee will conduct interviews and the successful applicants will be appointed with Council approval.

### **County Manager of Corporate Finance and Treasurer presented the 2025 Draft Budget Review**

Dufferin County's Manager of Corporate Finance and Treasurer presented the County's Draft Budget to Council for review.

A Budget Overview and Budget packages for the County's Committees are available [here](#).

A Special Council Meeting has been scheduled for January 30, 2025 for further 2025 Budget discussion.

### **About Dufferin County Council**

Dufferin County Council consists of 15 members representing each of the eight municipalities in Dufferin. Council meeting processes are set out in the County's Procedural By-Law.

Dufferin County Council and Committee meetings can be watched live on the [County's YouTube channel](#).

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### **MEDIA CONTACT:**

Megan Ball, Manager of Communications  
[mball@dufferincounty.ca](mailto:mball@dufferincounty.ca)



## **SHELburne & DISTRICT FIRE BOARD**

December 3, 2024

The Shelburne & District Fire Department **Board of Management** meeting was held in person at the Shelburne and District Fire Department on the above mentioned date at 7:00 P.M.

### **Present**

As per attendance record.

### 1. **Opening of Meeting**

1.1 Vice Chair, Gail Little, called meeting to order at 7:04 pm.

### 1.2 **Land Acknowledgement**

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

### 2. **Additions or Deletions**

8.1 Fire Service Review Update

3. **Approval of Agenda**

3.1 **Resolution # 1**

Moved by E. Hawkins – Seconded by B. Neilson

**BE IT RESOLVED THAT:**

The Board of Management approves the agenda as amended.

**Carried**

4. **Approval of Minutes**

4.1 **Resolution # 2**

Moved by A. Stirk – Seconded by J. Horner

**BE IT RESOLVED THAT:**

The Board of Management adopt the minutes under the date of November 5, 2024 as circulated.

**Carried**

5. **Pecuniary Interest**

5.1 No pecuniary interest declared.

6. **Public Question Period**

6.1 No questions.

7. **Delegations / Deputations**

None.

8. **Unfinished Business**

8.1 Fire Service Review Update

The Board had a brief discussion and would like this added to the next agenda.

9. **New Business**

9.1 Levels of Service Presentation

**Resolution # 3**

Moved by B. Neilson – Seconded by F. Nix

BE IT RESOLVED THAT:

The Shelburne & District Fire Board of Management receives the Chief's Levels of Service presentation;

AND THAT the Chief be invited to attend each Municipalities Council to share the presentation.

**Carried**

The Chief presented the Levels of Service presentation to the Board and the Board has requested the Chief attend each of their Municipalities to present to each Council.

10. **Chief's Report**

10.1 **Monthly Reports (November 2024)**

There was a total of 25 incidents for the month of November.

10.2 **Update from the Fire Chief**

No report this month.

11. **Future Business:**

11.1 Nothing at this time.

12. **Accounts & Payroll – November 2024**

12.1 **Resolution # 4**

Moved by F. Nix – Seconded by A. Stirk

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$43,019.39 for the period of November 1, 2024 to November 28, 2024 as presented and attached be approved for payment.

**Carried**

13. **Confirming and Adjournment**

13.1 **Resolution # 5**

Moved by J. Horner – Seconded by E. Hawkins

**BE IT RESOLVED THAT:**

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

**Carried**

13.2 **Resolution #**

Moved by J. Horner – Seconded by B. Neilson

**BE IT RESOLVED THAT:**

The Board of Management do now adjourn at 8:56 pm to meet again on January 7, 2025 at 7:00 pm or at the call of the Chair.

**Carried**

Respectfully submitted by:

Approved:

\_\_\_\_\_

\_\_\_\_\_

Nicole Hill  
Secretary-Treasurer

Gail Little  
Chairperson

## SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of December 3, 2024

<b>Municipality / Member</b>	<b>Present</b>	<b>Absent</b>
<b>Township of Amaranth</b>		
Andrew Stirk	X	
Gail Little	X	
<b>Town of Mono</b>		
Melinda Davie		X
Fred Nix	X	
<b>Township of Melancthon</b>		
Darren White		X
Bill Neilson	X	
<b>Town of Shelburne</b>		
Wade Mills		X
Shane Hall		X
<b>Township of Mulmur</b>		
Earl Hawkins	X	
Janet Horner	X	
<b>Staff</b>		
Dave Pratt – Fire Chief	X	
Jeff Clayton – Deputy Chief		X
Nicole Hill – Sec/Treas.	X	



# MULMUR-MELANCTHON FIRE BOARD MINUTES

## January 21, 2025

**Present:** Bill Neilson, Chair – Melancthon Township  
Kim Lyon, Vice Chair – Mulumur Township  
Earl Hawkins – Mulumur Township  
Ralph Moore – Melancthon Township  
Mathew Waterfield – Fire Chief  
Everhard Olivieri-Munroe – Deputy Fire Chief  
Roseann Knechtel – Secretary

1. **Call to Order**

The Secretary called the meeting to order at 7:02 p.m.

2. **Appointment of a Chair**

**Moved by Moore and Seconded by Hawkins**

That Bill Neilson be appointed Chair for the year 2025.

**Carried.**

The Secretary handed over the meeting to Chair Neilson.

3. **Appointment of a Vice Chair**

**Moved by Hawkins and Seconded by Moore**

That Kim Lyon be appointed Vice Chair for the year 2025.

**Carried.**

4. **Appointment of a Secretary**

**Moved by Lyon and Seconded by Hawkins**

That Roseann Knechtel be appointed Secretary for the year 2025.

**Carried.**

5. **Land Acknowledgement**

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

**6. Approval of the Agenda**

**Moved by Lyon and Seconded by Hawkins**

That the agenda be approved.

**Carried.**

**7. Minutes of the Previous Meeting**

**Moved by Lyon and Seconded by Moore**

That the minutes of December 2, 2024 be approved.

**Carried.**

**8. Declaration of Pecuniary Interest - None**

**9. Administration**

**9.1 Simulcast Radio System Verbal Update**

Chief Waterfield provided a verbal update on the Simulcast Radio Project and noted that a timeline for completion has yet to be established, as they are working on getting Shelburne and Grand Valley up and running. Chief Waterfield advised that the Fire Departments are considering obtaining another channel to provide each department with an independent channel and eliminate the need to share. This channel would need to be approved by Industry Canada and would cost an additional \$130,000-\$150,000. It is proposed that this cost would be shared between the three departments. Chief Waterfield noted that the chances of all three fire departments attending major calls at the same time is unlikely, and that the channel may not be required.

**9.2 Annual Bylaw and Agreement Review**

- **Township of Mulmur – Establishing and Regulating By-law 2013**
- **Township of Melancthon - Establishing and Regulating By-law 2014**
- **Mulmur-Melancthon Fire Board Agreement 2010**

Members reviewed the above by-laws and agreements. Updates to the Establishing and Regulating By-laws are deferred until decisions regarding board structures are made and greater direction is received from the County Fire Coordinator.

**9.3 Annual Policy Review**

- **Procedural Policy**
- **Abuse and Neglect Policy**
- **Capital Asset Policy 2020**
- **Code of Conduct Policy**
- **Disposition of Land Policy 2023**



- **Hiring Policy 2021**
- **No Towing Policy 2020**
- **Procurement Policy 2021**
- **Progressive Discipline Policy 2021**
- **Use of Hall and Equipment Policy 2020**
- **Wage Administration Policy 2023**

Members reviewed the above policies and did not identify any required changes at this time.

#### **9.4 General Fire Chief Update**

Chief Waterfield provided the following updates:

- MMFD attended 111 calls in 2024, the 3<sup>rd</sup> highest call volume in Dufferin behind Orangeville and Shelburne.
- 4 calls for service have been received to date in 2025.
- A grant has been received from the Fire Marshal's Public Fire Safety Council for educational materials and training.
- MMFD has received a grant for a bunker gear dryer.
- The new Pumper is now operational.
- Members are now registered on the online training portal.

#### **10. Information Items**

##### **10.1 Accounts**

##### **10.2 Town of Tillsonburg: Fire Communications Service Agreement**

Chief Waterfield advised the Town of Orangeville will be going out to tender for dispatch in 2025, and that an extension has been granted from the Town of Tillsonburg to provide dispatch services to the end of 2025.

##### **Moved by Moore and Seconded by Lyon**

That the Mulmur-Melancthon Fire Board received the items as information.

**Carried.**

#### **11. Adjournment**

##### **Moved by Hawkins and Seconded by Lyon**

That we do now adjourn at 7:39 p.m. to meet again on March 25, 2025 at 5:00 p.m., or at the call of the Chair.

**Carried.**

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Chair

---

Secretary



**ECONOMIC DEVELOPMENT  
COMMITTEE MINUTES  
January 16, 2025 – 9:30 AM**

Present: Darryl Stansfield, Chair  
Lisa Thomson  
Diana Morris  
Savannah Rogers  
Kim Lyon  
Roseann Knechtel, Secretary

**1.0 Call to Order**

The Chair called the meeting to order at 9:32 a.m.

**2.0 Approval of the Agenda**

**Moved by Lyon and Seconded by Thomson**

That the agenda be approved.

**Carried.**

**3.0 Minutes of the Previous Meeting**

**Moved by Thomson and Seconded by Morris**

THAT the minutes of May 28, 2024 are approved.

**Carried.**

**4.0 Disclosure of Pecuniary Interests - None**

**5.0 New Business**

**5.1 Mulmur 175 Committee**

Members discussed the preparation and community input required in 2025 to prepare for 2026 implementation including branding and a logo. Staff will bring back a draft event listing, branding and logo for consideration.

**5.2 2025 Mulmur Spring Market**

Members expressed interest in hosting a second spring market at Superburger on Friday May 30, 2025. The Secretary will reach out to Superburger to see if they are interested in hosting again.

### **5.3 2025 Mulmur Garage Sale**

Members set a date of June 7-8, 2025 for the first Mulmur-wide garage sale. Residents will be encouraged to submit their addresses to add to the map, and the Township will provide space for boot sales to accommodate rural properties with long driveways.

Staff will explore donation possibilities for those unable to participate, with proceeds going towards the Honeywood Arena.

### **5.4 Honeywood Arena Business/Corporate Fundraising**

Members discussed business involvement in fundraising. Direction was given to staff to forward newsletter content to the Dufferin Board of Trade.

### **5.5 2024 EDC Report to Council**

Members reviewed the draft report and directed the Secretary to forward the report to Council for consideration at the next regular Council meeting.

### **6.0 Information Items - None**

### **7.0 Items for Future Meetings**

- **Mulmur 175**
- **2025 Spring Market**
- **2025 Mulmur Garage Sale**
- **Honeywood Arena**
- **2025 Fall Ask the Expert Event**

### **9.0 ADJOURNMENT**

**Moved by Morris and Seconded by Rogers**

That the Economic Development Committee adjourns the meeting at 10:39 a.m. to meet again on February 28, 2025 at 9:30 a.m. or at the call of the Chair.

**CARRIED.**



## 2024 ANNUAL REPORT

**TO:** Council  
**FROM:** Economic Development Committee (EDC)  
**SUBJECT:** 2024 Annual Report on Achievements

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### **PURPOSE:**

The purpose of this report is to report to Council on the EDC's actions for the year 2024.

### **MANDATE AND ACHIEVEMENTS:**

#### **MANDATE GOAL #1: Retain, enhance and attract businesses by:**

- Helping existing small businesses grow through awareness, red tape reduction, education (Prosperous, G1, A1)
- Actively engage with county, provincial and federal agencies to obtain resources to support local initiatives (Prosperous, G1, A2)

**2024 Actions:** Expansion of the Dufferin Board of Trade Business Centre as a Satellite location at the Township Offices.

Hosted a Spring and Fall markets at Superburger. The spring market drew approximately 70 vendors with the Fall market hosting around 35 vendors.

#### **MANDATE GOAL #2: Pursue responsible growth in residential and employment areas.**

- Promote local employment opportunities and awareness (Prosperous, G2, A1)

**2024 Actions:** Ongoing.

#### **MANDATE GOAL #3: Facilitate education and training for Mulmur residents, entrepreneurs and businesses**

- With input from organizations such as Dufferin Board of Trade, identify and support employment programs and opportunities for Mulmur residents and youth (Supportive, G2, A1)

**2024 Actions:** Donald Cooper Accelerate Your Business Event. Sponsored by Hill n, Dale, Dufferin Board of Trade and the Mansfield Ski Club. Attendance of approximately 65, with all proceeds going towards the Honeywood Arena.

#### **MANDATE GOAL #4: Celebrate success of residents including students, volunteers, Mulmur team members and business achievements**

- Identify business achievements, including new businesses for recognition at Council and inclusion on the business directory. (Supportive, G4, A1)

**2024 Actions:** Nominated Mulmur businesses for the 2024 Business Excellence Awards with Rural Rescue winning the Inclusivity Champion Award and Pine River Institute winning the Innovation Award.

Completion of the EDC Video Project with a total 11 businesses being filmed. Businesses will be featured monthly throughout 2024 and 2025.

Post-Secondary School Grants were awarded to Cora Patton and Emma Aitchison-Ferris

**Respectfully Submitted: The Economic Development Committee**

# Information Report

## Campaign Cabinet

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### PURPOSE

The purpose of this report is to provide a summary of the meeting and any significant upcoming events and fundraising activities.

### SUMMARY

Campaign Cabinet met on January 14 and 28, 2025.

The Cabinet has made progress in the various areas:

- Kraft Hockeyville is in its final push with Mulmur currently sitting in 5<sup>th</sup> place.
- Members are to reach out to business to commence corporate sponsorships.
- Fundraising Face Off Business Campaign to quick off in March following Kraft Hockeyville
- Sponsorship packages are available at the office for pick up.
- Two upcoming fundraising hockey tournaments are scheduled for the last weekend in March and first weekend in April.
- Cookies sales continue in February at the Arena and Superburger.
- Campaign Cabinet will be setting up a booth at the Mansfield Ski Club on February 8<sup>th</sup>
- Campaign Cabinet working on organizing a fundraising event with Chris Stillar
- User Groups and Community members are encouraged to run individual fundraisers.
- Interim Donor Wall to be installed at the north entrance of the arena until a more permanent one is constructed with renovations

The next meeting is scheduled for February 11, 2025.

**Submitted by: Roseann Knechtel, Clerk**



10-24-BOD (End of 2024 Business) Minutes **(Draft)**  
Nottawasaga Valley Conservation Authority  
Friday January 24, 2025 **9:00 AM EST**

**Attendance**

**Present:**

Cllr. Joe Belanger, Wasaga Beach (Town); Chair Gail Little, Amaranth (Township); Cllr. Patricia Clark, Mulmur (Township); Cllr. June Porter, The Blue Mountains (Town); Vice-Chair Jonathan Scott, Bradford West Gwillimbury (Town); Cllr. Joel Loughead, Grey Highlands (Municipality); Cllr. Pieter Kiezebrink, Essa (Township); Mayor Scott W. Anderson, Adjala-Tosorontio (Township); Cllr. Christopher Baines, Collingwood (Town); Cllr. Nicole Cox, New Tecumseth (Town); Cllr. Phil Fisher, Springwater (Township); Cllr. Richard Schell, Oro-Medonte (Township); Cllr. Gary Harvey, Barrie (City)

**NVCA Staff:**

Sheryl Flannagan, Interim CAO/Director, Corporate Services; Chris Hibberd, Director, Watershed Management Services; Kyra Howes, Director, Conservation Services; Kerry Jenkins, Administrative Assistant/Recorder

**Absent:**

Deputy Mayor Paul Van Staveren Clearview (Township); Cllr. Kevin Eisses, Innisfil (Town); Mayor Darren White, Melancthon (Township); (Town); Cllr. Ralph Manktelow, Mono (Town); Cllr. Kyle Fegan, Shelburne (Town)

**1. Events**

**2. Call to Order**

Chair Little called the meeting to order at 9:04am.

**3. Declaration of Pecuniary and Conflict of Interest**

**4. Motion to Adopt the Agenda**

Recommendation:

*RES: 69-24*

Moved by: Cllr. Christopher Baines

Seconded by: Cllr. Pieter Kiezebrink

**RESOLVED THAT:** the agenda for the Board of Directors meeting #10-24-BOD dated on January 24, 2025 be approved as amended.

**Carried;**

**5. In-Camera**

Recommendation:

*RES: 70-24*

Moved by: Cllr. Gary Harvey

Seconded by: Cllr. Pieter Kiezebrink

**RESOLVED THAT:** this meeting of the Board of Directors No. 10-24-BOD move into closed session at 9:06am to address matters pertaining to: Personal information regarding an identifiable individual, including authority staff.

**Carried;**

**6. Out-of In-Camera**

Recommendation:

*RES: 71-24*

Moved by: Cllr. Christopher Baines

Seconded by: Mayor Scott W. Anderson

**RESOLVED THAT:** the Board of Directors rise from in-camera at 9:20am and report progress.

**Carried;**

**7. Land Acknowledgement**

Nottawasaga Valley Conservation Authority Board acknowledges that we are situated on the traditional land of the Anishnaabeg people. The Anishnaabeg include the Ojibwe, Odawa, and Pottawatomi nations, collectively known as the Three Fires Confederacy. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Métis and Inuit people.

**8. Presentations**

Chair Little conducted a presentation regarding NVCA's 2024 Year in Review.

**9. Deputations**

There were no deputations at this time.

**10. Hearings**

There were no hearings at this time.

**11. Determination of Items Requiring Separate Discussion**

Board members are requested to identify items from the Consent List that they wish to have considered for separate discussion.

**12. Adoption of Consent List and Identification of Items Requiring Separate Discussion**

Recommendation:



RES: 72-24

Moved by: Cllr. Pieter Kiezebrink

Seconded by: Cllr. Nicole Cox

**RESOLVED THAT:** no agenda item number(s), were identified as requiring separate discussion, be referred for discussion under Agenda Item #12; and

**FURTHER THAT:** all Consent List Agenda Items not referred for separate discussion be adopted as submitted to the board and staff be authorized to take all necessary action required to give effect to same; and

**FURTHER THAT:** any items in the Consent List not referred for separate discussion, and for which conflict has been declared, are deemed not to have been voted on or discussed by the individual making the declaration.

**Carried;**

## 12.1. Consent List

### 12.1.1. Adoption of Minutes

Recommendation:

*Approved by Consent*

**RESOLVED THAT:** the minutes of the Board of Directors meeting 09-24-BOD dated on December 13, 2024 be approved.

## 12.2. Staff Reports

### 12.2.1. Staff Report No. 47-10-24-BOD from Sheryl Flannagan, Interim CAO/Director, Corporate Services regarding Administrative Bylaws Update

Recommendation:

*Approved by Consent*

**RESOLVED THAT:** the Board of Directors approve Staff Report No. 47-10-24-BOD regarding the Administrative Bylaws Update.

### 12.2.2. Staff Report No. 48-10-24-BOD from Maria Leung, Senior Communications Specialist regarding Communications Report

Recommendation:

*Approved by Consent*

**RESOLVED THAT:** Staff Report No. 48-10-24-BOD regarding NVCA Communications – November 27, 2024 – January 9, 2025, be received.

## 13. Other Business

There was no other business at this time.

## 14. Adjourn to Board of Directors 2024 Annual General Meeting and Elections

Recommendation:

*RES: 73-24*

Moved by: Cllr. Gary Harvey

Seconded by: Cllr. Phil Fisher

**RESOLVED THAT:** this meeting adjourn at 9:50am and the position of the Chair be declared vacant.

**Carried;**



01-25-BOD (AGM) Minutes **(Draft)**  
Nottawasaga Valley Conservation Authority  
Friday January 24, 2025 **9:00 AM EST**

**Attendance**

**Present:**

Cllr. Joe Belanger, Wasaga Beach (Town); Chair Gail Little, Amaranth (Township); Cllr. Patricia Clark, Mulmur (Township); Cllr. June Porter, The Blue Mountains (Town); Vice-Chair Jonathan Scott, Bradford West Gwillimbury (Town); Cllr. Joel Loughead, Grey Highlands (Municipality); Cllr. Pieter Kiezebrink, Essa (Township); Mayor Scott W. Anderson, Adjala-Tosorontio (Township); Cllr. Christopher Baines, Collingwood (Town); Cllr. Nicole Cox, New Tecumseth (Town); Cllr. Phil Fisher, Springwater (Township); Cllr. Richard Schell, Oro-Medonte (Township); Cllr. Gary Harvey, Barrie (City)

**NVCA Staff:**

Sheryl Flannagan, Interim CAO/Director, Corporate Services; Chris Hibberd, Director, Watershed Management Services; Kyra Howes, Director, Conservation Services; Kerry Jenkins, Administrative Assistant/Recorder

**Absent:**

Deputy Mayor Paul Van Staveren Clearview (Township); Cllr. Kevin Eisses, Innisfil (Town); Mayor Darren White, Melancthon (Township); (Town); Cllr. Ralph Manktelow, Mono (Town); Cllr. Kyle Fegan, Shelburne (Town)

**1. Call to Order**

Recommendation:

**RES: 01-25**

Moved by: Cllr. Christopher Baines

Seconded by: Cllr. Patricia Clark

Sheryl Flannagan, Sheryl Flannagan, Interim Chief Administrative Officer/Director, Corporate Services chaired the meeting until the elections were held.

Acting Chair Flannagan called the meeting to order at 9:50am.

**RESOLVED THAT:** Sheryl Flannagan, Interim Chief Administrative Officer/Director, Corporate Services be appointed as Chair, Pro Tem until the election of the 2025 Officers.

**Carried;**

**2. Declaration of Pecuniary and Conflict of Interest**

**3. Motion to Adopt the Agenda**

Recommendation:

*RES: 02-25*

Moved by: Cllr. Gary Harvey

Seconded by: Mayor Scott W. Anderson

**RESOLVED THAT:** the agenda for the Board of Directors 65th Annual General Meeting 01-25-BOD dated January 24, 2025 be approved as amended.

**Carried;**

**4. Announcements**

There were no announcements at this time.

**5. Presentations**

There were no presentations at this time.

**6. Elections of NVCA Officers**

Sheryl Flannagan, Interim CAO/Director, Corporate Services will review the election procedures with Board Members.

**7. Appointment of Scrutineers**

Recommendation:

*RES: 03-25*

Moved by: Cllr. Pieter Kiezebrink

Seconded by: Cllr. Joe Belanger

**RESOLVED THAT:** Kyra Howes, Director, Conservation Services and Kerry Jenkins, Administrative Assistant be appointed as scrutineers for the duration of the NVCA 2025 elections; and

**FURTHER THAT:** the ballots be destroyed after the election process.

**Carried;**

**8. Election of Board of Directors Chair and Vice-Chair**

**8.1. Conduct Election of Chair**

Call for nominations for the position of Chair.

**First Call Mover:** Cllr. Joe Belanger, Cllr. Jonathan Scott was nominated for Chair.

**Second Call Mover:** no nominations.

**Third Call Mover:** no nominations.

**Close Nominations**

Moved by: Cllr. Christopher Baines

Seconded by: Cllr. Phil Fisher

Cllr. Jonathan Scott was acclaimed as Chair.

**8.2. Conduct Election for Vice-Chair**

Call for nominations for the position of Vice-Chair.

**First Call Mover:** Cllr. Pieter Kiezebrink, Deputy Mayor Gail Little was nominated.

**Second Call Mover:** no nominations.

**Third Call Mover:** no nominations.

**Close Nominations**

Moved by: Cllr. Rick Schell

Seconded by: Cllr. Christopher Baines

Deputy Mayor Gail Little was acclaimed as Vice-Chair.

**8.3. Appointed NVCA Officers**

Recommendation:

*RES: 04-25*

Moved by: Cllr. Patricia Clark

Seconded by: Cllr. Pieter Kiezebrink

**RESOLVED THAT:** the Board of Directors has elected and/or appointed for the year 2025 Nottawasaga Valley Conservation Authority Officers as follows:

**Chair:** Cllr. Jonathon Scott

**Vice-Chair:** Deputy Mayor Gail Little

**Carried;**

**9. Acknowledgements**

Elected Officers of the NVCA.

The newly elected Chair conducted the remainder of the meeting.

**10. 2025 Borrowing Resolution**

Recommendation:

*RES: 05-25*

Moved by: Cllr. Joe Belanger

Seconded by: Cllr. Gary Harvey

**RESOLVED THAT:** for the fiscal year 2025, the Nottawasaga Valley Conservation Authority borrow, as required on credit, up to \$500,000 for its purpose until payment to the Authority of grants from the Province of Ontario, and levies from its member municipalities are received.

**Carried;**

**11. Appointment of 2025 Authority Solicitors**

Recommendation:

*RES: 06-25*

Moved by: Cllr. Christopher Baines

Seconded by: Cllr. Patricia Clark

**RESOLVED THAT:** the firms of Hicks Morley Hamilton Stewart Storie LLP, be appointed for Human Resources legal advice, as required for 2025 and;

**FURTHER THAT:** Hill Hunter Loswell Law Firm LLP, Beard Winter LLP, Barriston Law and Gardiner Roberts LLP be appointed to conduct the legal business of the Authority for 2025.

**Carried;**

**12. Appointment of 2025 Authority Auditors**

Recommendation:

*RES: 07-25*

Moved by: Cllr. Pieter Kiezebrink

Seconded by: Cllr. Phil Fisher

**RESOLVED THAT:** the firm KPMG LLP be appointed to conduct the auditing functions of the Nottawasaga Valley Conservation Authority for 2025.

**Carried;**

**13. Appointment of NVCA Representative to Conservation Ontario Council**

Recommendation:

*RES: 08-25*

Moved by: Cllr. Joe Belanger

Seconded by: Cllr. Phil Fisher

**RESOLVED THAT:** the Chair be appointed as the NVCA voting delegate on Conservation Ontario Council for the year 2025; and

**FURTHER THAT:** the Vice-Chair and Interim Chief Administrative Officer/Director, Corporate Services be appointed as alternates.

**Carried;**

**14. Appointed of NVCA Board Representatives to the NVCA Agricultural Advisory Committee**

Recommendation:

*RES: 09-25*

Moved by: Cllr. Rick Schell

Seconded by: Cllr. Patricia Clark

**RESOLVED THAT:** the following Board members be appointed to the NVCA Agricultural Advisory Committee for 2025:

1). Cllr. Joel Loughead

2). Cllr. Pieter Kiezebrink

3). Cllr. Kevin Eisses

**Carried;**

**15. Freedom of Information and Privacy Act**

Recommendation:

*RES: 10-25*

Moved by: Mayor Scott W. Anderson

Seconded by: Cllr. Nicole Cox

**WHEREAS:** members of the Board and Nottawasaga Valley Conservation Authority may designate an individual to act as Head of the Authority for purpose of the Municipal Freedom of Information of Privacy Act, R.S.O. 1990, c M.56, s. 3(1); 2002 C. 17, Schedule. F, Table; therefore

**BE IT RESOLVED THAT:** Sheryl Flannagan, Interim CAO/Director, Corporate Services be designated as Head of the Authority for purposes of the Act.

**Carried;**

**16. Other Business**

Interim CAO/Director, Corporate Services, Sheryl Flannagan, gave a brief update of her first month in position.

**17. Adjourn**

Recommendation:

*RES: 11-25*

Moved by: Cllr. Christopher Baines

Seconded by: Cllr. Phil Fisher

**RESOLVED THAT:** the Board of Directors adjourn at 10:40am to meet again on February 28, 2025 or at the call of the Chair.

**Carried;**



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Mulmur, Ontario  
L9V 0G8

Local **(705) 466-3341**

Toll Free from 519 only **(866) 472-0417**

Fax **(705) 466-2922**

# INFORMATION

## 2024 Annual Statement of Development Charge Reserve Funds

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Pursuant to Subsection 43 of the *Development Charge Act, 1997 S.O. 1997, c. 27* (DCA), the Treasurer shall present a financial statement to Council regarding the development charges reserve funds. The Treasurer's statement must include, for the preceding year,

- a) statements of the opening and closing balances of the reserve funds and of the transactions relating to the funds;
- b) statements identifying,
  - i. all assets whose capital costs were funded under a development charge by-law during the year,
  - ii. for each asset mentioned in subclause (i), the manner in which any capital cost not funded under the by-law was or will be funded;
- c) a statement as to compliance with subsection 59.1 (1); and
- d) and other information that is prescribed.

The Township is in compliance with the DCA. Schedules A of this report reflects the required reporting under the DCA, as amended by Bill 73.

A statement of Development Charge reserve fund balances and transactions in 2024, by service area, is listed as Schedule A.

**Submitted by: Heather Boston, Treasurer**  
**Approved by: Tracey Atkinson, CAO**



**Figure 1**  
**Township of Mulmur**  
**Annual Treasurer's Statement of Development Charge Reserve Funds**

Description	Public Works (Facilities and Fleet)	Fire Protection Services	Parks and Recreation Services	Library Services	Growth Studies
	<b>Opening Balance, January 1, 2024</b>	<b>\$106,830.05</b>	<b>\$229,612.41</b>	<b>\$348,151.21</b>	<b>\$2,350.75</b>
Plus:					
Development Charge Collections	\$32,048.56	\$10,518.73	\$17,053.95	\$333.55	\$10,507.73
Accrued Interest	\$22,161.48	\$6,961.72	\$4,718.50	\$77.35	\$4,757.17
Transfer from Capital					
Repayment of Monies Borrowed from Fund and Associated Interest <sup>1</sup>					
<b>Sub-Total</b>	<b>\$54,210.04</b>	<b>\$17,480.45</b>	<b>\$21,772.45</b>	<b>\$410.90</b>	<b>\$15,264.90</b>
Less:					
Amount Transferred to Capital Funds <sup>2</sup>	\$100,695.71				
Amount Transferred to Operating Funds <sup>2</sup>					\$26,179.61
Amounts Refunded					
Amounts Loaned to Other D.C. Service Category for Interim Financing					
Credits <sup>3</sup>					
<b>Sub-Total</b>	<b>\$100,695.71</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$26,179.61</b>
<b>Closing Balance, December 31, 2024</b>	<b>\$60,344.38</b>	<b>\$247,092.86</b>	<b>\$369,923.66</b>	<b>\$2,761.65</b>	<b>\$38,738.25</b>

<sup>1</sup> Source of funds used to repay the D.C. reserve fund

<sup>2</sup> See Attachment 1 for details

The Municipality is compliant with s.s. 59.1 (1) of the *Development Charges Act*, whereby charges are not directly or indirectly imposed on development nor has a requirement to construct a service related to development been imposed, except as permitted by the *Development Charges Act* or another Act.

**Attachment 1  
Township of Mulmur**

**Amount Transferred to Capital (or Other) Funds - Capital Fund Transactions**

Capital Fund Transactions	Gross Capital Cost	D.C. Recoverable Cost Share					Non-D.C. Recoverable Cost Share				
		D.C. Forecast Period			Period						
		D.C. Reserve Fund Draw	D.C. Debt Financing	Grants, Subsidies Other Contributions	Post-Period Benefit/ Capacity Interim Financing	Grants, Subsidies Other Contributions	Other Reserve/ Reserve Fund Draws	Tax Supported Operating Fund Contributions	Rate Supported Operating Fund Contributions	Debt Financing	Grants, Subsidies Other Contributions
<b>Public Works (Facilities and Fleet)</b>											
New Public Works Salt Storage Dome	100,696	100,696	-	-							
<b>Sub-Total - Public Works (Facilities and Fleet)</b>	<b>\$100,696</b>	<b>\$100,696</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Amount Transferred to Operating (or Other) Funds - Operating Fund Transactions**

Operating Fund Transactions	Annual Operating Costs	D.C. Reserve		Post D.C. Forecast Period			Non-D.C. Recoverable Cost Share		
		Fund Draw	Interest	Principal	Interest	Source	Principal	Interest	Source
<b>Growth Studies</b>									
Official Plan Update	-								
Development Charge Study Update	26,180	26179.61							
<b>Sub-Total - Growth Studies</b>	<b>\$26,180</b>	<b>\$26,180</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>	

Attachment 2  
Township of Mulmur  
Statement of Reserve Fund Balance Allocations

<b>Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
--------------	--	------------	------------	------------

<b>Service:</b>	<b>Services Related to a Highway</b>
<b>Balance in Reserve Fund at Beginning of Year:</b>	\$736,597.38
<b>60% of Balance to be Allocated (at a minimum):</b>	441,958.43

**Projects to Which Funds Will be Allocated**

<b>Project Description</b>	<b>Project Number</b>	<b>Total Growth-related Capital Cost Remaining to be Funded</b>	<b>Share of Growth-related Cost Allocated to Date</b>	<b>Share of Growth-related Cost Allocated - Current Year</b>
Shelburne Fire Hall expansion		191,400		
Shelburne Library expansion		4,500		
Official Plan Update		48,000		
Zoning By-law Update		24,000		
Development Charges Study		13,820		26,180
Sand Storage Building				100,466
Fire Service Vehicles		161,957		
<b>Total</b>		<b>\$443,677</b>	<b>\$0</b>	<b>\$126,645</b>



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# INFORMATION

## 2024 Annual Investment Activity Report

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The Township's Investment Policy establishes practices and procedures to invest public funds with the highest return on investment with the maximum security, preservation of capital and appropriate liquidity while meeting daily cash flow demands and conforming to the statutory requirements of the *Municipal Act, 2001*, as amended.

We were able to secure interest rates from 5.03% - 5.35% on our investments. Below is a summary of the interest earned on investments broken down by each account.

	Interest Earned
General Account	\$ 120,978.33
Development Charges	\$ 35,747.27
Park Land Dedication	\$ 7,131.16
Mansfield Cemetery	\$ 1,852.14
Honeywood Cemetery	\$ 1,111.29
Water Rate Stabilization	\$ 1,094.96
Water Capital Reserves	\$ 29,485.58
<b>Total Interest Earned</b>	<b>\$ 197,400.73</b>

Overall, the Township earned \$197,400.73 in interest on its investments.

**Submitted by: Heather Boston, Treasurer**  
**Approved by: Tracey Atkinson, CAO**



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# INFORMATION

## 2024 COUNCIL & COMMITTEE REMUNERATION REPORT

Pursuant to the provision of the *Municipal Act, 2001*, Section 284 the Treasurer of the municipality shall in each year on or before March 31 provide to the Council an itemized statement of remuneration and expenses paid in the previous year to each member of Council in respect to his or her services as a member of Council or as an officer of the municipal corporation. Remuneration and expenses paid to each person mentioned in Subsections 1(b) and 1(c) of Section 284 of the *Municipal Act, 2001* in respect of his or her services as a member of the board or anybody in the preceding year are also to be disclosed. The following remunerations and expenses were paid under authority of Section 284 of the *Municipal Act, 2001* as provided under the Township of Mulmur by-laws and the by-laws of the applicable other jurisdictions.

	Salary	Per Diems	Total Remuneration	Mileage	Conferences /Expenses	Total
<b>Councillors</b>						
Janet Horner	\$ 19,297.68	\$ 996.09	\$ 20,293.77	\$ 117.60	\$ 1,876.04	\$ 22,287.41
Earl Hawkins	\$ 15,657.96	\$ 1,780.00	\$ 17,437.96	\$ 421.00	\$ -	\$ 17,858.96
Patricia Clark	\$ 14,118.48	\$ 2,224.21	\$ 16,342.69	\$ 313.69	\$ 2,746.57	\$ 19,402.95
Andrew Cunningham	\$ 14,118.48	\$ 450.00	\$ 14,568.48	\$ 45.39	\$ -	\$ 14,613.87
Kim Lyon	\$ 14,118.48	\$ -	\$ 14,118.48	\$ -	\$ -	\$ 14,118.48
<b>Council Totals</b>	<b>\$ 77,311.08</b>	<b>\$ 5,450.30</b>	<b>\$ 82,761.38</b>	<b>\$ 897.67</b>	<b>\$ 4,622.61</b>	<b>\$ 88,281.66</b>
<b>Board Members</b>				<b>Site Visits</b>	<b>Meetings</b>	<b>Total</b>
Cheryl Russel					150.00	\$ 150.00

Submitted by: Heather Boston, Treasurer  
 Approved by: Tracey Atkinson, CAO



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# INFORMATION

## 2024 Annual Procurement Report

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Per by-law 42-2022,

The Treasurer shall submit an annual procurement information report to Council to provide the following information about the Township's activities:

- (a) Procurement activities with a procurement value equal to or greater than \$100,000;
- (b) The circumstances and details of any emergency purchase(s) with a procurement value equal to or greater than \$100,000; and
- (c) The circumstances and details of all non-competitive procurements with a procurement value equal to or greater than \$100,000.

Attached in Schedule A is a summary of the 2024 procurement activities equal to or greater than \$100,000.

**Submitted by: Heather Boston, Treasurer**  
**Approved by: Tracey Atkinson, CAO**

## Corporation of the Township of Mulmur- Quotation and Tender Results 2024

The following Quotations and Tender were awarded by the Corporation of the Township of Mulmur. The bid submission highlighted in yellow indicates the Successful Bidder

### Requests for Tenders

Successful bidder is the lowest qualified bid

#### RFT#2024-01- Loading hauling, and Spreading of Gravel

Company	Unit Price for Location 1- All roads indicated for gravel North of 15th Sideroad	Estimated Gravel Quantity (tonnes)	Location 1 Total	Unit Price for Location 2- All roads indicated for gravel south of and including 15th Sideroad	Estimated Gravel Quantity (tonnes)	Location 2 Total	Total Cost (excludes HST)
<b>Duivenvoorden Haulage Ltd.</b>	\$ 7.86	12,500	\$ 98,250.00	\$ 6.73	12,500	\$ 84,125.00	\$ <b>182,375.00</b>
Joe Kerr Limited	\$ 11.10	12,500	\$ 138,750.00	\$ 8.00	12,500	\$ 100,000.00	\$ <b>238,750.00</b>
Ralph MacDonald Construction & Aggregates Ltd.	\$ 10.80	12,500	\$ 135,000.00	\$ 7.60	12,500	\$ 95,000.00	\$ <b>230,000.00</b>
Robinson Haulage Inc.	\$ 7.35	12,500	\$ 91,875.00	\$ 7.35	12,500	\$ 91,875.00	\$ <b>183,750.00</b>

#### RFT#2024-02- Dust Suppressant

Company	Estimated Quantity of Liquid Dust Suppressant ( Litres)	Unit Price	Total (excluding HST)
<b>Da-Lee Dust Control Limited</b>	605,000	\$ 0.3510	\$ <b>212,355.000</b>
Miller Paving Limited	605,000	\$ 0.4510	\$ <b>272,855.000</b>

#### RFT#2024-03- Placement of Hot Mix Asphalt and Shoulder Gravel (Paving)

Company	Project Site 1 Total	Project Site 2 Total:	Project Site 3 Total:	Total (excluding HST)
<b>Cox Construction Limited</b>	\$204,713.22	\$96,476.91	\$128,577.34	\$ <b>429,767.47</b>
E.C. King Contracting	\$257,280.00	\$117,263.15	\$160,683.95	\$ <b>535,227.10</b>
Fermar Paving Limited	\$269,707.07	\$126,048.68	\$179,465.89	\$ <b>575,221.64</b>
GIP Paving Inc.	\$249,215.50	\$111,791.38	\$153,523.80	\$ <b>514,530.68</b>
IPAC Paving Limited	\$241,258.37	\$123,993.70	\$160,750.44	\$ <b>526,002.51</b>

## Requests for Proposals

Successful bidder is the one who receives the highest evaluation score

RFP#2024-01- Construction of Tennis/Pickleball Court at Thomson Trail Park in the Township of Mulmur				
Company	Proposal Evaluation Score out of 100	Financial Score out of 50	Final Score	Total Cost (lump sum, excludes HST)
Arenes Construction Ltd.	73.83	39.74	113.57	\$ 149,707.00
<b>Burlington Paving Company Limited</b>	<b>85.33</b>	<b>39.73</b>	<b>125.06</b>	<b>\$ 149,742.04</b>
Court Contractors Ltd.	58.67	41.61	100.28	\$ 143,000.00
Court Surface Specialists Ltd.	78.33	40.19	118.52	\$ 148,050.00
Toronto Court Equipment	73.67	50	123.67	\$ 119,000.00
Unique Builders Inc.	52.5	42.47	94.97	\$ 140,113.00

RFP#2024-02- External Audit Services (5 years)				
Company	Company's Evaluation Store Score out of 60	Financial Score out of 40	Final Score out of 100	Total Cost (lump sum, excludes HST) (for 5 year period)
<b>KPMG LLP</b>	<b>48.58</b>	<b>38.97</b>	<b>87.55</b>	<b>\$258,205.00</b>
Lekadir LLP	42.63	31.44	74.07	\$320,003.15
MNP LLP	45.4	40	85.4	\$251,538.00
RLB LLP	51.75	32.34	84.09	\$311,089.00

## Sole Sourcing and Cooperative Buying Groups

### Canoe Procurement Group (Canoe):

North Dufferin Community Centre Ice Pad and Dasher Board Repairs	
Company	Total for Supply and Installation (lump sum, excludes HST)
CIMCO Refrigeration, a Division of Toromont Industries Ltd.	\$ 1,497,000.00





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# INFORMATION

## 2024 4th QTR Grant Report: October to December 2024

Grant Name:	Application Date:	Project:	Status:
Employment and Social Development Canada: Enabling Accessibility Fund- Small Project Components	07/26/2024	Accessibility upgrades to the main floor washrooms at the North Dufferin Community Centre.	Decision pending.
Ontario's Public Library Operating, Pay Equity and First Nation Salary Supplement Grant 2024-2025	09/11/2024	Yearly provincial supplemental funding for libraries.	Decision pending.
Dufferin County 2025 Municipal Emergency Readiness Fund	09/30/2024	Digital road closure sign.	Approved for funding, project ongoing.
Housing Water System- Round 2	11/04/2024	Funding for upgrades to Mansfield water system to accommodate new housing.	Application declined.
Ontario's Community Emergency Preparedness Grant	10/31/2024	Plow blade and truck bed salt/sand spreader for PW one-ton truck.	Decision pending.
Blue Jays: Field of Dreams- Round 2	11/04/2024	Renovation to Honeywood Baseball Diamond.	Advanced to second round of submissions. Second application to be submitted by January 31, 2025.
Canada Summer Jobs	11/26/2024	Funding assistance for 2025 summer students.	Decision pending.
Tree Canada: Treemendous Communities Grant	12/09/2024	Shade trees for Thomson Trail Park and Honeywood Community Park.	Decision pending.
Tree Canada: Edible Trees Grant	12/09/2024	Creation of community orchard at Somerville water retention pond property.	Decision pending.

**Submitted by: Daniella Waterfield, Procurement and Asset Management Coordinator**

**Approved by: Tracey Atkinson, CAO**



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 L9V 0G8

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# INFORMATION

## 2024 4th QTR Planning Report

### Municipal Approvals / Building Permits

ROLL #	DEVELOPMENT TYPE
3 02760	2nd Dwelling and Septic
1 24960	Implement Shed
2 00910	Septic Replacement
1 16400	Septic Replacement
5 23000	Demo - Detached Garage
6 12800	NOC – Norduff Ceiling
2 02500	NOC - Septic
1 30050	NOC - Septic
1 30110	Addition
5 23000	Detached Garage
1 28402	NOC – Septic
2 03945	Addition
5 06400	NOC - Deck and Structural
<b>Total 2024 Municipal Approvals: 68</b>	

**Zoning Amendments - Total 2024 Zoning Applications: 4**

**Consent Applications - None**

**Site Plan Agreements - None**

### Subdivisions

File Number	Type	Status
SUB01-2021	Primrose Employment subdivision	Ongoing
SUB02-2021	Armstrong Residential subdivision	Ongoing

**Submitted by: Roseann Knechtel, Clerk/Planning Coordinator**

**Approved by: Tracey Atkinson, CAO/Planner**



# Dufferin Ontario Provincial Police

## Townships of Melancthon, Mono, and Mulmur

### Police Services Board Report 4th Quarter 2024

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#### Detachment Commander's Report

---

**It is my pleasure to provide this report to the Townships of Melancthon, Mono, and Mulmur Police Services Board. The Detachment Personnel are committed to providing a professional policing service that addresses identified community needs and concerns.**

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## THE PROMISE OF THE OPP

***OPP Vision***                      Safe Communities . . . A Secure Ontario.

### ***OPP Mission***

To serve our province by protecting its citizens, upholding the law, and preserving public safety.

### ***OPP Values***

*Serving with* **PRIDE, PROFESSIONALISM, & HONOUR**

*Interacting with* **RESPECT, COMPASSION, & FAIRNESS**

*Leading with* **INTEGRITY, HONESTY, & COURAGE**

*Always doing the right things for the right reasons.*

**OPP Detachment Board Report**  
Report Information Page

**Report Data Source Information:**

**Data Sources Utilized**

- Niche RMS – CTSB Data Feed
- Collision Reporting System (eCRS)
- POIB File Manager
- Daily Activity Reporting System

**Niche RMS**

RMS data presented in this report is dynamic in nature and any numbers may change over time as the OPP continue to investigate and solve crime.

The following report tabs acquire their data from the OPP Niche RMS – CTSB Data Feed

- Complaints (Public Complaints Section Only)
- Charges
- Warnings
- Violent Crime
- Property Crime
- Drug Crime
- Clearance Rate
- Unfounded
- Other Crime
- Youth Charges
- MHA – Mental Health Act
- Overdose
- Victim Services

**Collision Reporting System (eCRS)**

Traffic related data for Collisions and Fatalities are collected from the OPP eCRS application.

The following report tabs acquire their data from the OPP eCRS (Collision Reporting System)

- Collisions
- Fatalities

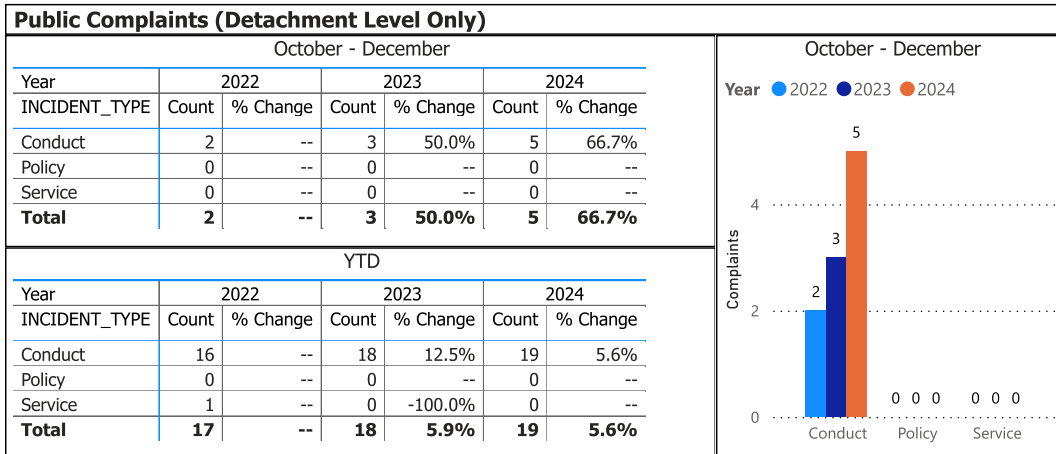
**DAR (Daily Activity Reporting)**

Patrol hours are collected from the OPP DAR application.

The following report tabs acquire their data from the OPP DAR (Daily Activity Reporting)

- Complaints (Patrol Hours Section Only)

### OPP Detachment Board Report Records Management System October - December 2024



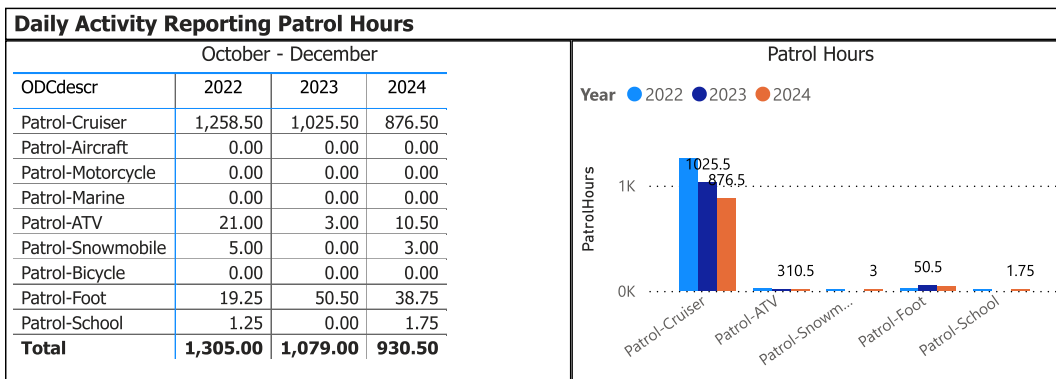
Data source: RMS Data Feed

Ontario Provincial Police, Professional Standards Bureau Commander Reports - File Manager System

Data source date:

06-Jan-2025

### Daily Activity Reporting



Data source (Daily Activity Reporting System) date:

06-Jan-2025

Detachment: 1N - DUFFERIN

Location code(s): 1N00 - DUFFERIN

Data source date:

06-Jan-2025

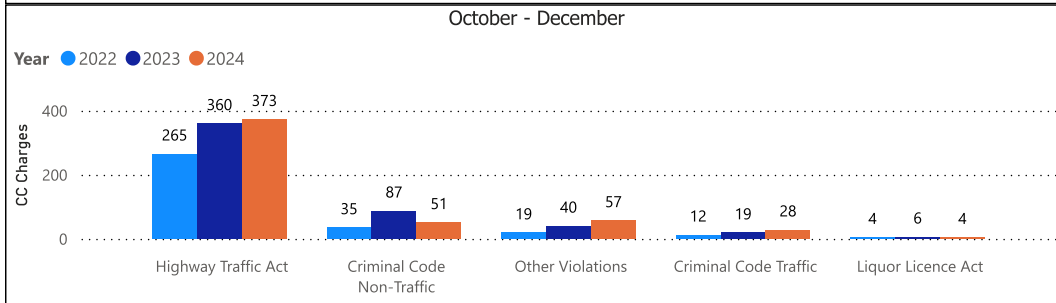
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**OPP Detachment Board Report  
Records Management System  
October - December 2024**

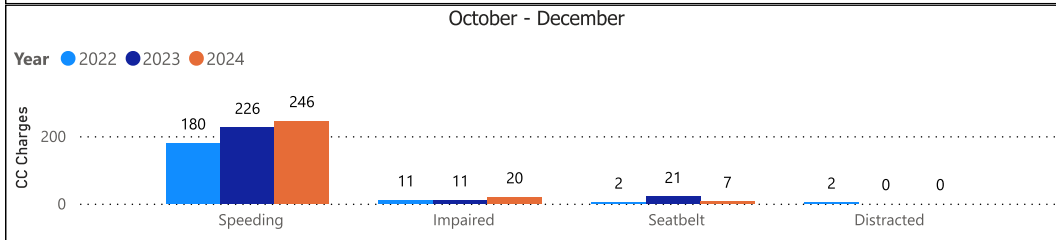
Criminal Code and Provincial Statute Charges Laid						
October - December						
Year	2022		2023		2024	
ChargeCategory1	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Criminal Code Non-Traffic	35	--	87	148.6%	51	-41.4%
Criminal Code Traffic	12	--	19	58.3%	28	47.4%
Highway Traffic Act	265	--	360	35.8%	373	3.6%
Liquor Licence Act	4	--	6	50.0%	4	-33.3%
Other Violations	19	--	40	110.5%	57	42.5%
<b>Total</b>	<b>335</b>	<b>--</b>	<b>512</b>	<b>52.8%</b>	<b>513</b>	<b>0.2%</b>

YTD						
Year	2022		2023		2024	
ChargeCategory1	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Criminal Code Non-Traffic	236	--	215	-8.9%	195	-9.3%
Criminal Code Traffic	67	--	69	3.0%	66	-4.3%
Highway Traffic Act	1,860	--	1,719	-7.6%	2,150	25.1%
Liquor Licence Act	21	--	25	19.0%	26	4.0%
Other Violations	180	--	197	9.4%	279	41.6%
<b>Total</b>	<b>2,364</b>	<b>--</b>	<b>2,225</b>	<b>-5.9%</b>	<b>2,716</b>	<b>22.1%</b>



Traffic Related Charges						
October - December						
Year	2022		2023		2024	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	180	--	226	25.6%	246	8.8%
Seatbelt	2	--	21	950.0%	7	-66.7%
Impaired	11	--	11	0.0%	20	81.8%
Distracted	2	--	0	-100.0%	0	--

YTD						
Year	2022		2023		2024	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	1,345	--	973	-27.7%	1,329	36.6%
Seatbelt	18	--	34	88.9%	30	-11.8%
Impaired	60	--	43	-28.3%	49	14.0%
Distracted	6	--	2	-66.7%	9	350.0%

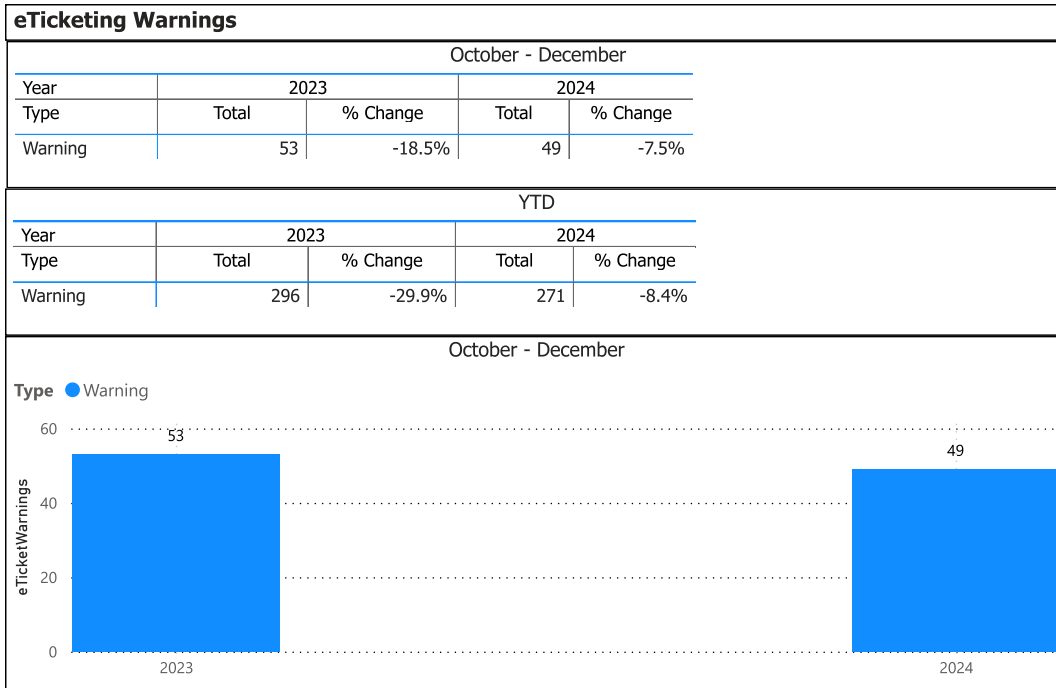


Detachment: 1N - DUFFERIN  
Location codes: 1N00 - DUFFERIN

Area(s): 1005 - Melancthon, 1006 - Mono, 1007 - Mulmur  
Data source date:  
6-Jan-25

Report Generated on:  
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**OPP Detachment Board Report  
Records Management System  
October - December 2024**



*Note: The eTicketing system was not fully implemented until the end of 2022, therefore data is only available beginning in 2023. % Change in 2023 may appear higher in this report due to the incomplete 2022 data.*

**Detachment: 1N - DUFFERIN**

Location code(s): 1N00 - DUFFERIN

Area(s): 1005 - Melancthon, 1006 - Mono, 1007 - Mulmur

Data source date:

6-Jan-25

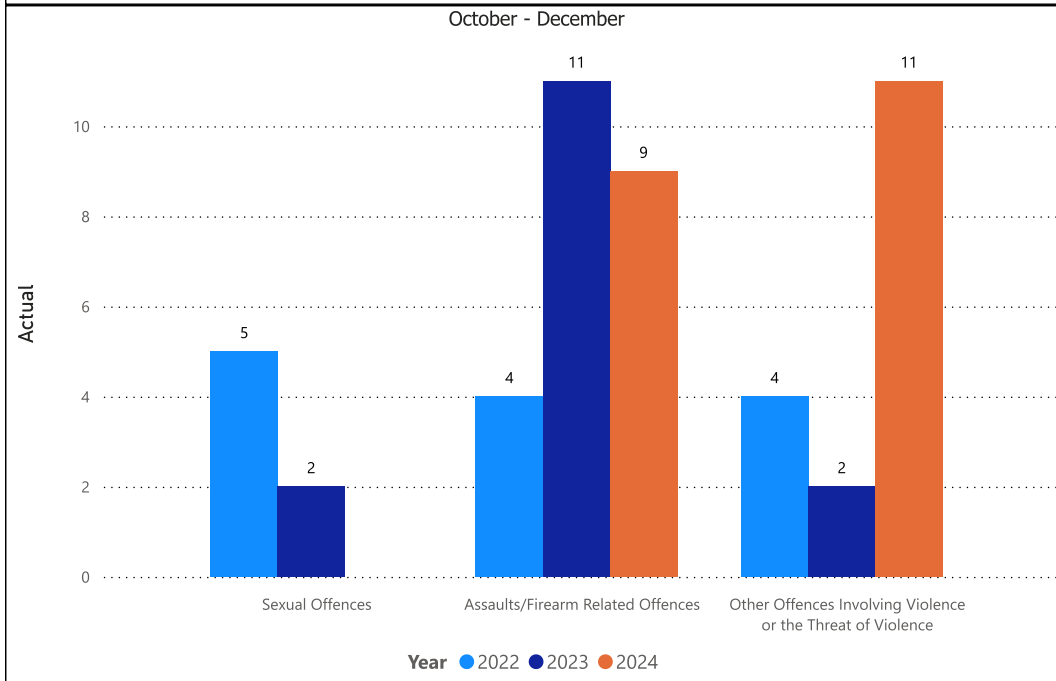
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**OPP Detachment Board Report  
Records Management System  
October - December 2024**

Violent Crime						
October-December						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Homicides	0	--	0	--	0	--
Other Offences Causing Death	0	--	0	--	0	--
Attempted Murder	0	--	0	--	0	--
Sexual Offences	5	--	2	-60.0%	0	-100.0%
Assaults/Firearm Related Offences	4	--	11	175.0%	9	-18.2%
Offences Resulting in the Deprivation of Freedom	0	--	0	--	0	--
Robbery	0	--	0	--	0	--
Other Offences Involving Violence or the Threat of Violence	4	--	2	-50.0%	11	450.0%
Offences in Relation to Sexual Services	0	--	0	--	0	--
<b>Total</b>	<b>13</b>	<b>--</b>	<b>15</b>	<b>15.4%</b>	<b>20</b>	<b>33.3%</b>

YTD						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Homicides	0	--	0	--	2	--
Other Offences Causing Death	0	--	0	--	0	--
Attempted Murder	0	--	0	--	0	--
Sexual Offences	13	--	9	-30.8%	6	-33.3%
Assaults/Firearm Related Offences	29	--	28	-3.4%	36	28.6%
Offences Resulting in the Deprivation of Freedom	0	--	0	--	0	--
Robbery	0	--	0	--	0	--
Other Offences Involving Violence or the Threat of Violence	15	--	26	73.3%	34	30.8%
Offences in Relation to Sexual Services	0	--	0	--	0	--
<b>Total</b>	<b>57</b>	<b>--</b>	<b>63</b>	<b>10.5%</b>	<b>78</b>	<b>23.8%</b>



Detachment: 1N - DUFFERIN

Location code(s): 1N00 - DUFFERIN

Area(s): 1005 - Melancthon, 1006 - Mono, 1007 - Mulmur

Data source date:

06-Jan-2025

Report Generated on:

10-Jan-2025 11:55:29 AM

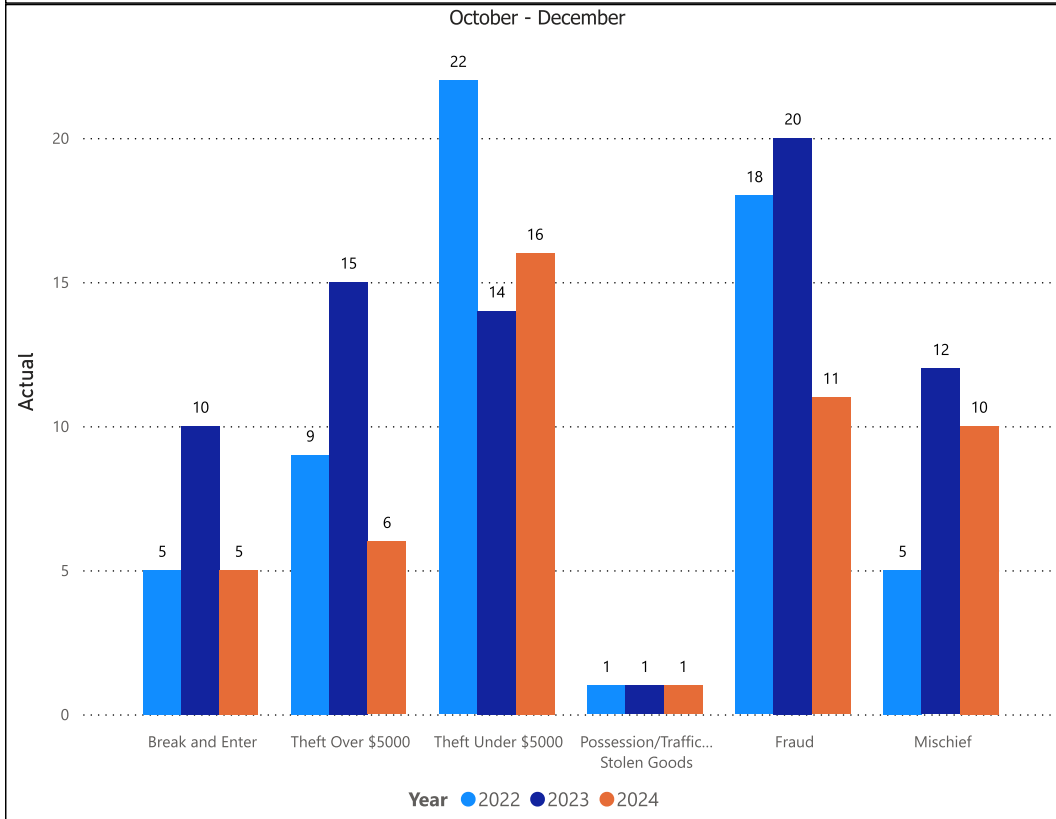


**OPP Detachment Board Report  
Records Management System  
October - December 2024**

Property Crime						
October - December						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Arson	0	--	0	--	0	--
Break and Enter	5	--	10	100.0%	5	-50.0%
Theft Over \$5000	9	--	15	66.7%	6	-60.0%
Theft Under \$5000	22	--	14	-36.4%	16	14.3%
Possession/Trafficking Stolen Goods	1	--	1	0.0%	1	0.0%
Fraud	18	--	20	11.1%	11	-45.0%
Mischief	5	--	12	140.0%	10	-16.7%
<b>Total</b>	<b>60</b>	<b>--</b>	<b>72</b>	<b>20.0%</b>	<b>49</b>	<b>-31.9%</b>

YTD						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Arson	0	--	1	--	2	100.0%
Break and Enter	30	--	23	-23.3%	20	-13.0%
Theft Over \$5000	33	--	46	39.4%	30	-34.8%
Theft Under \$5000	64	--	69	7.8%	53	-23.2%
Possession/Trafficking Stolen Goods	1	--	4	300.0%	6	50.0%
Fraud	50	--	83	66.0%	56	-32.5%
Mischief	33	--	33	0.0%	24	-27.3%
<b>Total</b>	<b>211</b>	<b>--</b>	<b>259</b>	<b>22.7%</b>	<b>191</b>	<b>-26.3%</b>



Detachment: 1N - DUFFERIN

Location code(s): 1N00 - DUFFERIN

Area(s): 1005 - Melancthon, 1006 - Mono, 1007 - Mulmur

Data source date:

06-Jan-2025

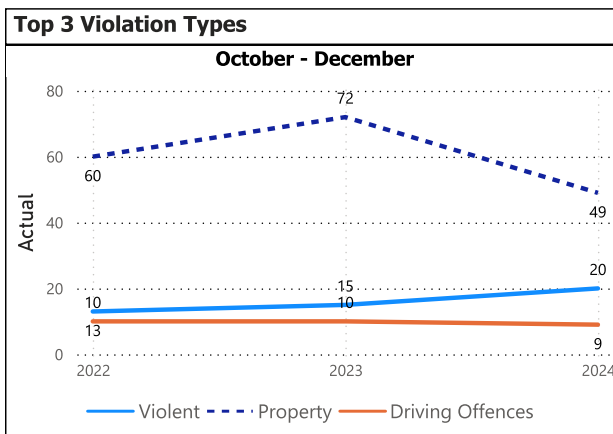
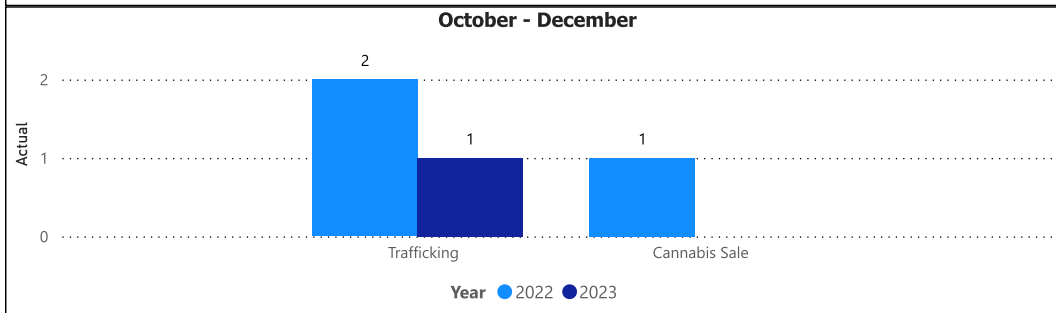
Report Generated on:

10-Jan-2025 11:55:29 AM

**OPP Detachment Board Report  
Records Management System  
October - December 2024**

Drug Crime						
October - December						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	0	--	0	--	0	--
Trafficking	2	--	1	-50.0%	0	-100.0%
Importation & Production	0	--	0	--	0	--
Cannabis Possession	0	--	0	--	0	--
Cannabis Distribution	0	--	0	--	0	--
Cannabis Sale	1	--	0	-100.0%	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	--	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
<b>Total</b>	<b>3</b>	<b>--</b>	<b>1</b>	<b>-66.7%</b>	<b>0</b>	<b>-100.0%</b>

YTD						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	3	--	1	-66.7%	0	-100.0%
Trafficking	3	--	2	-33.3%	1	-50.0%
Importation & Production	0	--	0	--	0	--
Cannabis Possession	0	--	0	--	0	--
Cannabis Distribution	1	--	1	0.0%	0	-100.0%
Cannabis Sale	1	--	0	-100.0%	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	--	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
<b>Total</b>	<b>8</b>	<b>--</b>	<b>4</b>	<b>-50.0%</b>	<b>1</b>	<b>-75.0%</b>



Top 5 Violation Groups				
October - December				
ViolationGrp	2022	2023	2024	Total
Theft Under \$5000	22	14	16	52
Fraud	18	20	11	49
Theft Over \$5000	9	15	6	30
Mischief	5	12	10	27
Assaults/Firearm Related Offences	4	11	9	24

Detachment: 1N - DUFFERIN  
Location codes: 1N00 - DUFFERIN

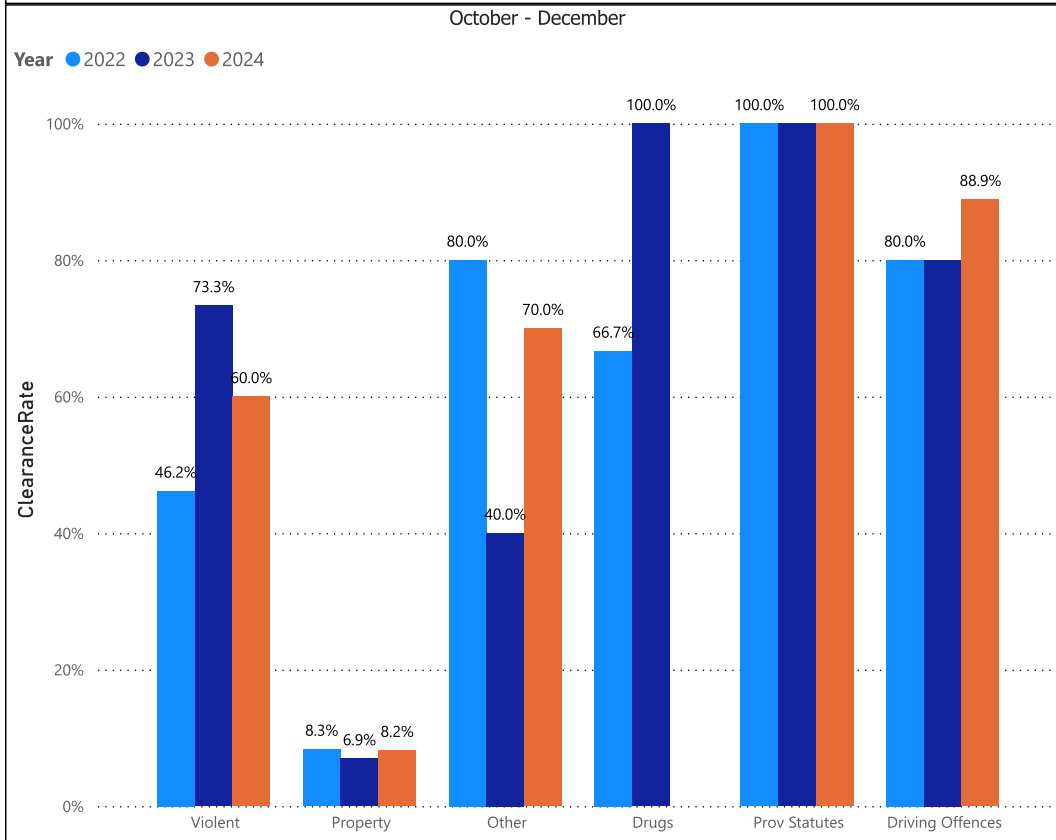
Area(s): 1005 - Melancthon, 1006 - Mono, 1007 - Mulmur  
Data source date:  
06-Jan-2025

Report Generated on:  
10-Jan-2025 11:55:29 AM

**OPP Detachment Board Report  
Records Management System  
October - December 2024**

Clearance Rate						
October - December						
Year	2022		2023		2024	
	%	% Change	%	% Change	%	% Change
Violent	46.2%	--	73.3%	58.9%	60.0%	-18.2%
Property	8.3%	--	6.9%	-16.7%	8.2%	17.6%
Other	80.0%	--	40.0%	-50.0%	70.0%	75.0%
Drugs	66.7%	--	100.0%	50.0%		-100.0%
Fed Statutes						
Prov Statutes	100.0%	--	100.0%	0.0%	100.0%	0.0%
Driving Offences	80.0%	--	80.0%	0.0%	88.9%	11.1%

YTD						
Year	2022		2023		2024	
	%	% Change	%	% Change	%	% Change
Violation_rollup						
Violent	63.2%	--	69.8%	10.6%	61.5%	-11.9%
Property	14.7%	--	6.2%	-58.0%	11.5%	86.5%
Other	60.7%	--	62.5%	2.9%	60.0%	-4.0%
Drugs	87.5%	--	100.0%	14.3%	100.0%	0.0%
Fed Statutes	0.0%	--		--	50.0%	--
Prov Statutes	100.0%	--	96.7%	-3.3%	97.4%	0.8%
Driving Offences	87.8%	--	84.8%	-3.4%	90.3%	6.5%



Detachment: 1N - DUFFERIN

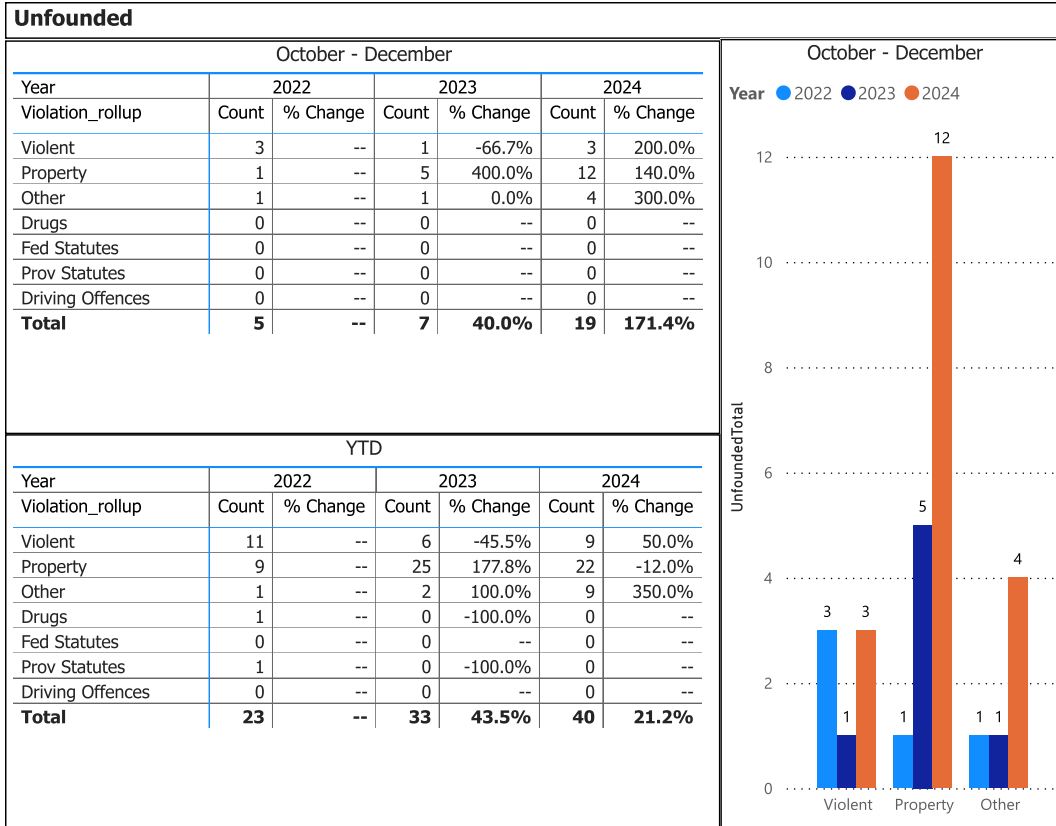
Location codes(s): 1N00 - DUFFERIN

Area(s): 1005 - Melancthon, 1006 - Mono, 1007 - Mulmur

Data source date:  
06-Jan-2025

Report Generated on:  
10-Jan-2025 11:55:29 AM

**OPP Detachment Board Report  
Records Management System  
October - December 2024**



Detachment: 1N - DUFFERIN

Location code(s): 1N00 - DUFFERIN

Area(s): 1005 - Melancthon, 1006 - Mono, 1007 - Mulmur

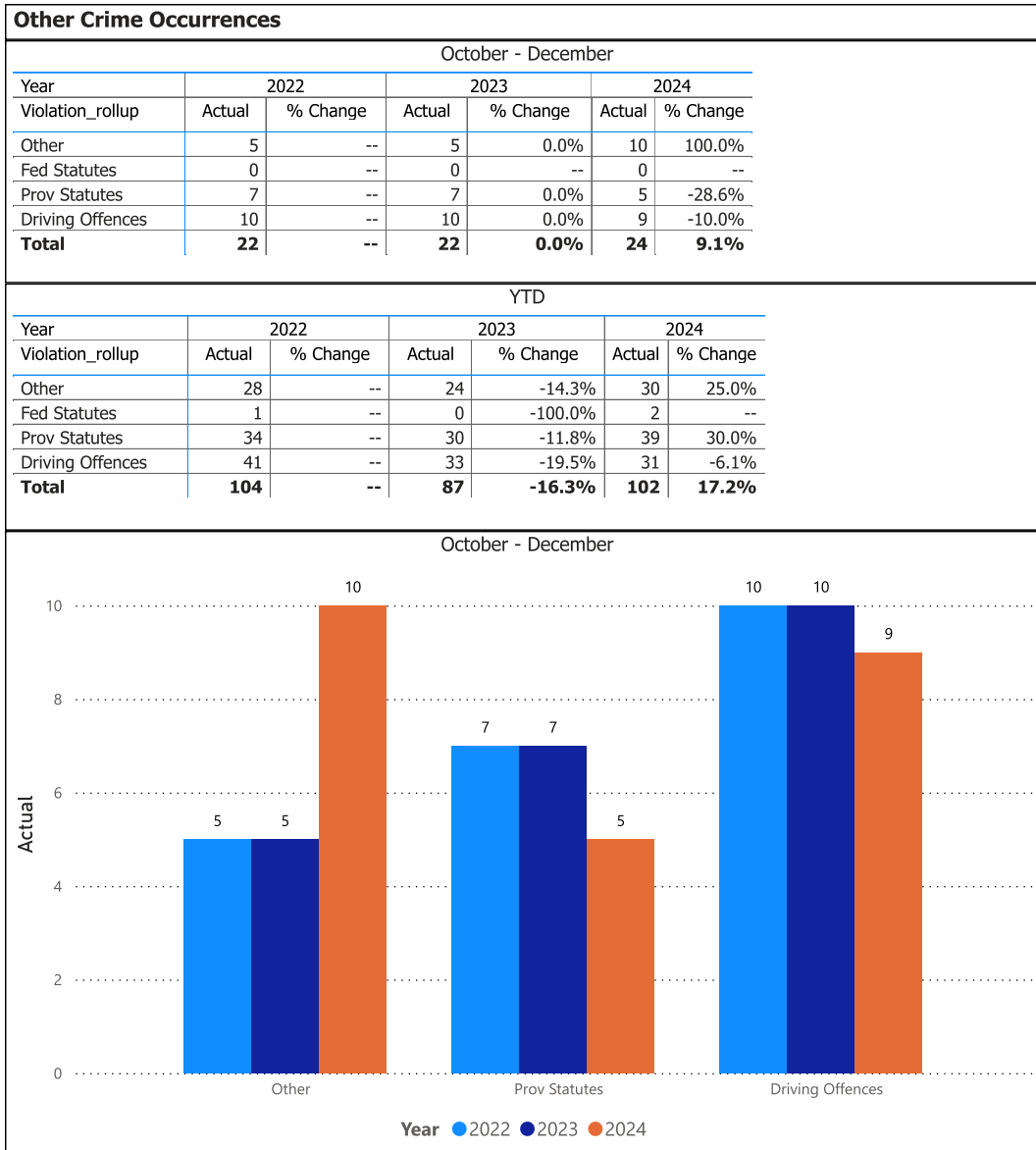
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06-Jan-2025

Report Generated on:

10-Jan-2025 11:55:29 AM

**OPP Detachment Board Report  
Records Management System  
October - December 2024**



Detachment: 1N - DUFFERIN  
Location code(s): 1N00 - DUFFERIN

Area(s): 1005 - Melancthon, 1006 - Mono, 1007 - Mulmur  
Data source date:  
06-Jan-2025

Report Generated on:  
10-Jan-2025 11:55:29 AM

**OPP Detachment Board Report  
Records Management System  
October - December 2024**

Youth Charges by Disposition Type			
October - December			
Disposition_Type	2022	2023	2024
Bail	0	0	0
Conviction	0	0	0
Diversion	0	0	0
NonConviction	0	0	0
NotAccepted	0	0	0
POATicket	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>

YTD			
Disposition_Type	2022	2023	2024
Bail	0	0	0
Conviction	0	0	0
Diversion	0	0	0
NonConviction	1	5	0
NotAccepted	0	0	0
POATicket	1	0	2
<b>Total</b>	<b>2</b>	<b>5</b>	<b>2</b>

Youth Charges by Disposition and Occurrence Type		
October - December		
Year	2024	Total
OccType		
<b>Total</b>		<b>0</b>

YTD						
Year	2024					Total
OccType	Conviction	Diversion	NonConviction	NotAccepted	POATicket	
eTicket - Vehicle	0	0	0	0	2	2
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>

The tables and chart on this page present summarized youth charges by disposition and occurrence type that have been recorded in the OPP Niche RMS application. Of note... the Niche data sourced for this report page only lists youth charges that have had a disposition type entered against them. Therefore, please be aware that the counts of youth charges entries on this report page are under stating the potential sum of youth charges that are in OPP Niche RMS.

**Detachment: 1N - DUFFERIN**  
Location code(s): 1N00 - DUFFERIN

Area(s): 1005 - Melancthon, 1006 - Mono, 1007 - Mulmur  
Data source date:  
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Report Generated on:  
10-Jan-2025 12:19:28 PM

### OPP Detachment Board Report Records Management System October - December 2024

October - December		
Year	Occurrences	Unfounded
2022	23	0
2023	44	0
2024	31	0

Year	Occurrences	Unfounded
2022	23	0
2023	44	0
2024	31	0

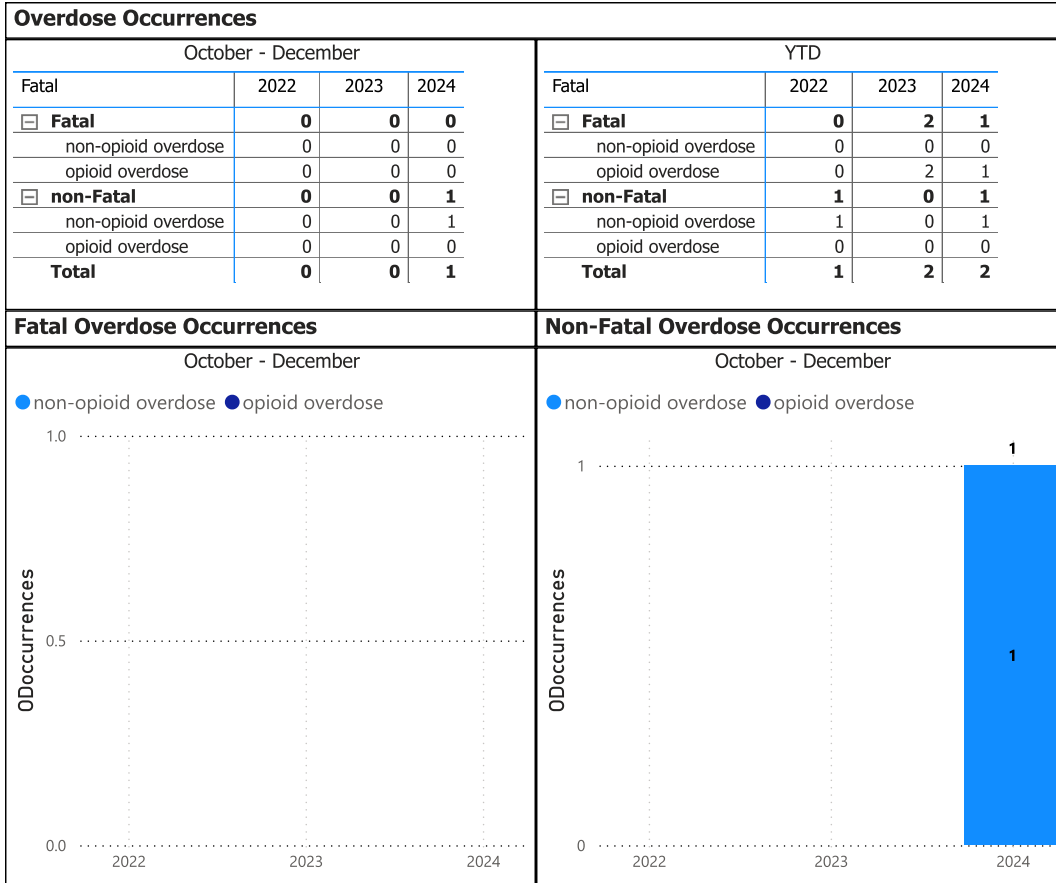
Year	Occurrences	Unfounded
2022	127	3
2023	140	0
2024	164	1

**Detachment: 1N - DUFFERIN**  
Location code(s): 1N00 - DUFFERIN

Area(s): 1005 - Melancthon, 1006 - Mono, 1007 - Mulmur  
Data source date:  
06-Jan-2025

Report Generated on:  
10-Jan-2025 11:55:29 AM

**OPP Detachment Board Report  
Records Management System  
October - December 2024**



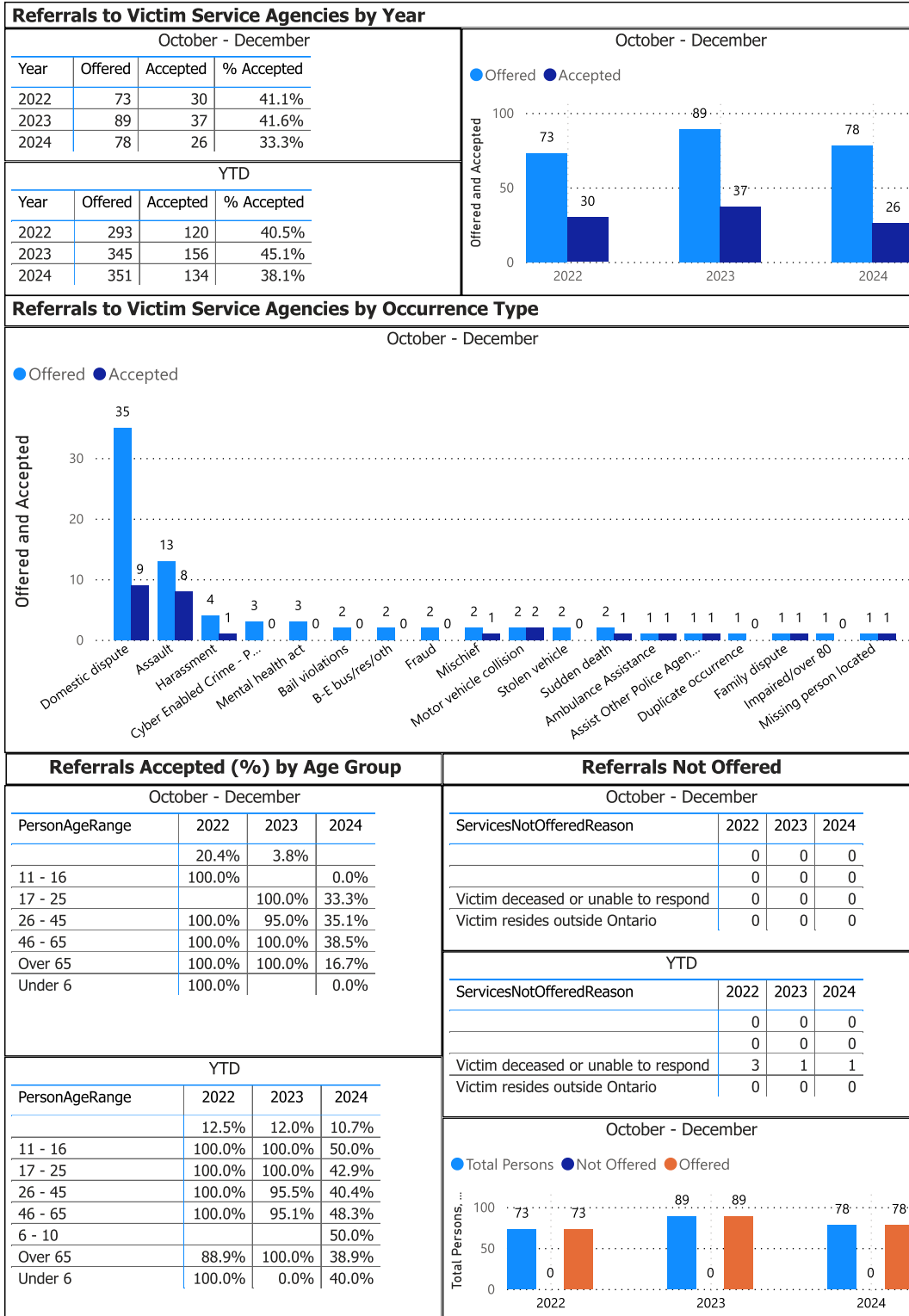
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Location code(s): 1N00 - DUFFERIN

Area(s): 1005 - Melancthon, 1006 - Mono, 1007 - Mulmur  
Data source date:  
06-Jan-2025

Report Generated on:  
10-Jan-2025 11:55:29 AM



### OPP Detachment Board Report Records Management System October - December 2024



Detachment: 1N - DUFFERIN

Location code(s): 1N00 - DUFFERIN

Area(s): 1005 - Melancthon, 1006 - Mono, 1007 - Mulmur

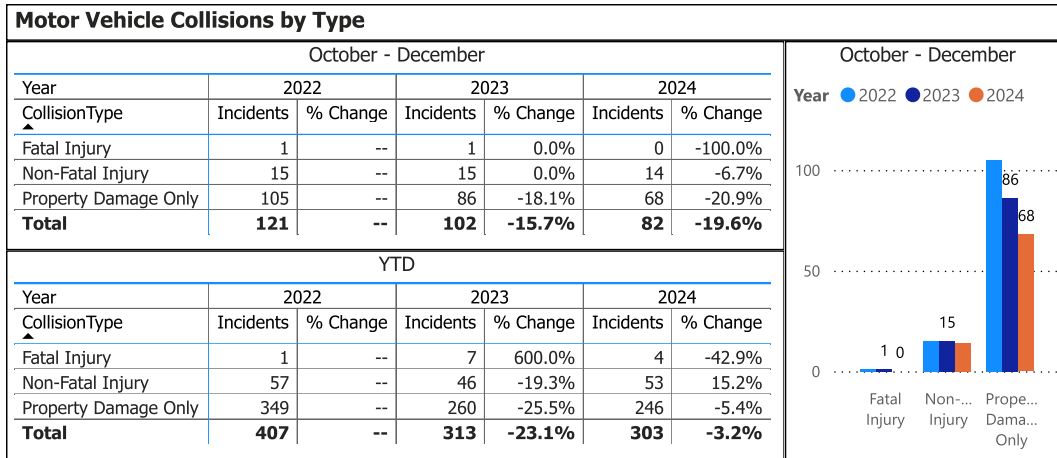
Data source date:

06-Jan-2025

Report Generated on:

10-Jan-2025 11:55:29 AM

**OPP Detachment Board Report  
Collision Reporting System  
October - December 2024**



Data source (Collision Reporting System) date:  
06-Jan-2025

Detachment: 1N - DUFFERIN  
Location code(s): 1N00 - DUFFERIN

Area(s): 1005 - Melancthon, 1006 - Mono, 1007 - Mulmur  
Data source date:  
06-Jan-2025

Report Generated on:  
10-Jan-2025 11:55:29 AM

### OPP Detachment Board Report Collision Reporting System October - December 2024

Fatalities in Detachment Area - Incidents									
October - December									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2022	0	1	--	0	0	--	0	0	--
2023	0	1	0.0%	0	0	--	0	0	--
2024	0	0	-100.0%	0	0	--	0	0	--

YTD									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2022	0	1	--	0	0	--	0	0	--
2023	0	7	600.0%	0	0	--	0	0	--
2024	1	4	-42.9%	0	0	--	0	0	--

Fatalities in Detachment Area - Persons Killed							
October - December							
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle		
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change	
2022	2	--	0	--	0	--	
2023	1	-50.0%	0	--	0	--	
2024	0	-100.0%	0	--	0	--	

YTD							
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle		
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change	
2022	2	--	0	--	0	--	
2023	8	300.0%	0	--	0	--	
2024	4	-50.0%	0	--	0	--	

Primary Causal Factors in Fatal Motor Vehicle Collisions							
October - December				YTD			
	2022	2023	2024		2022	2023	2024
Speeding	0	0	0	Speeding	0	1	2
Speeding % Change	--	--	--	Speeding % Change	--	--	100.0%
Distracted	1	0	0	Distracted	1	1	1
Distracted % Change	--	-100.0%	--	Distracted % Change	--	0.0%	0.0%
Alcohol/Drugs	0	0	0	Alcohol/Drugs	0	0	1
Alcohol/Drugs % Change	--	--	--	Alcohol/Drugs % Change	--	--	--
Wildlife	0	0	0	Wildlife	0	0	1
Wildlife % Change	--	--	--	Wildlife % Change	--	--	--
NoSeatbelt	0	0	0	NoSeatbeltYTD	0	0	1
NoSeatbelt YoY%	--	--	--	NoSeatbeltYTD YoY%	--	--	--

October - December

Data source (Collision Reporting System) date:  
06-Jan-2025

Detachment: 1N - DUFFERIN  
Location code(s): 1N00 - DUFFERIN

Area(s): 1005 - Melancthon, 1006 - Mono, 1007 - Mulmur  
Data source date:  
06-Jan-2025

Report Generated on:  
10-Jan-2025 11:55:29 AM

FROM/DE: Dufferin Detachment

DATE: October 04, 2024

## **DUFFERIN OPP INVESTIGATE A COLLISION ON HIGHWAY 10**

**(MONO, ON)** -The Dufferin County Detachment of the Ontario Provincial Police (OPP) is investigating a serious motor vehicle collision in the Town of Mono.

On October 3, 2024, at approximately 8:00 p.m., Dufferin County OPP officers and emergency crews responded to a serious two-vehicle collision, involving a motorcycle and an SUV on Highway 10, in the Town of Mono. The driver of the motorcycle, a 27-year-old man from Cookstown, was transported to a Toronto hospital with life-altering injuries.

Highway 10 was closed, for several hours, while the OPP Technical Collision Investigators assisted with the investigation.

The investigation is ongoing. Anyone who may have witnessed or has video/dash camera footage of the collision, and has not yet spoken with police, is asked to contact the Dufferin County OPP Detachment at 1-888-310-1122.

- 30-

Media Contact

PC Amy Pitton

Dufferin OPP Detachment

519-943-3838

[amy-lynn.pitton@opp.ca](mailto:amy-lynn.pitton@opp.ca)

**FROM/DE:** Dufferin Detachment

**DATE:** October 7, 2024

**SOUTHGATE RESIDENT CHARGED WITH IMPAIRED OPERATION RELATED OFFENCES AS THE RESULT OF A TRAFFIC COMPLAINT ON HIGHWAY 10**

**(DUFFERIN COUNTY)** - Members of the Dufferin Detachment of the Ontario Provincial Police (OPP) work extremely hard to keep the roads safe in Dufferin County. Officers have removed and charged a Southgate resident with impaired operation related offences as the result of a traffic complaint.

On October 6, 2024, just before 6:30 p.m., Dufferin OPP officers responded to a traffic complaint in the area of Highway 10 in the Town of Mono. Officers located the vehicle and were quickly led to an impaired driving investigation.

Recordo BARRETT, 66-year-old male, from Dundalk has been charged with:

- Operation while impaired - blood alcohol concentration (80 plus)
- Operation while impaired - alcohol and drugs
- Possess more than one licence

The accused is scheduled to appear at the Ontario Court of Justice in Orangeville to answer to the charges. Their driver's licence was suspended, and the vehicle was impounded.

Dufferin OPP continues to conduct traffic enforcement daily as drivers who are impaired by alcohol or drugs and who drive at excessive speeds continue to pose a threat to Ontario roads. We are committed to the safety of our community.

The Dufferin OPP reminds motorists to plan ahead when consuming alcohol or drugs. Use a designated driver, cab, rideshare, public transit or stay overnight. Any amount of alcohol or drugs can impact your ability to make sound judgements. In a split second you could ruin your future, injure, or kill others, and tear a hole in the heart of everyone who loves you.

Members of the Dufferin OPP are committed to public safety, delivering proactive and innovative policing in partnership with our communities. Officers value your contribution to building safe communities. If you have information about suspected unlawful activity, please contact the OPP at 1-888-310-1122 or Crime Stoppers to remain anonymous at 1-800-822-8477 (TIPS) or [www.crimestoppersdm.com](http://www.crimestoppersdm.com).

**FROM:** Dufferin Detachment

**DATE:** October 8, 2024

**DUFFERIN OPP IS INVESTIGATING AN ARMED ROBBERY IN AMARANTH**

**(AMARANTH, ON)** - The Dufferin Detachment of the Ontario Provincial Police (OPP) is requesting the public's assistance regarding an armed robbery that occurred at a local gas station in the Township of Amaranth.

On October 7, 2024, at approximately 11:40 p.m., officers from the Dufferin OPP Detachment responded to a report of a robbery at a gas station on County Road 109.

At approximately 11:30 p.m., an individual entered the gas station armed with a firearm.

The individual discharged the firearm during the robbery and a victim sustained a life-threatening injury. The victim was transported by Air Ornge to a Toronto area trauma centre, where they remain in life-threatening condition.

The individual was wearing a three-quarter length winter jacket with a fur hood, black pants, black shoes, and a blue medical mask.

The investigation is ongoing by the Dufferin OPP Crime Unit under the direction of the Criminal Investigation Branch.

A firearm was involved in this incident. If you see this individual, do not engage or approach. Call 9-1-1 immediately to advise police.

Residents will continue to see an increased police presence in the area of County Road 109 between 7<sup>th</sup> Line and 17<sup>th</sup> Line.

The OPP is asking anyone in the area to check, save and secure any potential video evidence from devices at their homes or business between October 7, 2024, at 11:15 p.m. and October 8, 2024, at 12:00 a.m. Anyone with information regarding this investigation is asked to contact the OPP at 1-888-310-1122. You can also provide information anonymously by contacting Crime Stoppers at 1-800-222-TIPS (8477). When you contact Crime Stoppers, you stay anonymous, you never have to testify, and you could receive a cash reward of up to \$2,000 upon an arrest.

FROM: Dufferin Detachment

DATE: October 11, 2024

**-UPDATE #1-**

**DUFFERIN OPP IS INVESTIGATING AN ARMED ROBBERY IN AMARANTH**

*Investigation Deemed a Homicide, Deceased Identified*

**(AMARANTH, ON)** - The Dufferin Detachment of the Ontario Provincial Police (OPP) has elevated an armed robbery that occurred at a local gas station in the Town of Amaranth to a homicide investigation.

On October 7, 2024, at approximately 11:40 p.m., officers from the Dufferin OPP Detachment responded to a report of an armed robbery at a gas station on County Road 109. The individual discharged a firearm during the robbery and a victim sustained a life-threatening injury. The victim was transported by Air Ornge to a Toronto area trauma centre.

The victim has been identified as Mehakdeep Singh, a 25-year-old from Amaranth. On October 10, 2024, Mehakdeep succumbed to his injuries and was pronounced deceased.

The individual responsible was wearing a dark-coloured, three-quarter length winter jacket with a fur hood, black pants, black shoes, and a blue medical mask.

The investigation is ongoing by the Dufferin OPP Crime Unit under the direction of the Criminal Investigation Branch, with assistance from the OPP Emergency Response Unit, OPP Canine Unit, in conjunction with the Office of the Chief Coroner and the Ontario Forensic Pathology Service.

A firearm was involved in this incident. If you see this individual, do not engage or approach. Call 9-1-1 immediately to advise police.

The OPP is asking anyone in the area to check, save and secure any potential video evidence from devices at their homes or business between October 7, 2024, at 11:15 p.m. and October 8, 2024, at 12:00 a.m. Anyone with information regarding this investigation is asked to contact the OPP at 1-888-310-1122. You can also provide information anonymously by contacting Crime Stoppers at 1-800-222-TIPS (8477). When you contact Crime Stoppers, you stay anonymous, you never have to testify, and you could receive a cash reward of up to \$2,000 upon an arrest.

Videos of the individual entering and leaving the gas station are on the OPP Central Region socials: [Facebook @OPPCentralRegion](#), [Instagram @OPP\\_CentralRegion](#), and [X @OPP\\_CR](#).



FROM: Dufferin Detachment

DATE: October 16, 2024

## **72 CARTONS OF UNMARKED CIGARETTES SEIZED IN DUFFERIN COUNTY**

(SHELBURNE, ON) - As a result of a RIDE (Reduce Impaired Driving Everywhere) program conducted, officers from the Dufferin Detachment of the Ontario Provincial Police (OPP) charged a male with being in possession of a large quantity of unmarked cigarettes.

On Thursday, October 10, 2024, at approximately 12:30 p.m., members of the Dufferin Detachment of the OPP conducted a RIDE spot check on Victoria Street in the Town of Shelburne. A male party entered the spot check and police were led to an investigation pertaining to items within his motor vehicle.

Alexander SHERMAN, a 39-year-old from Mississauga has been charged with:

- Adult Possess unmarked cigarettes for sale
- Adult Possess unmarked cigarettes

As a result of the investigation the following was recovered:

- 72 cartons (14, 8817 cigarettes)

The accused individual is scheduled to appear before the Ontario Court of Justice in Orangeville to answer to the charges.

Anyone with information regarding this investigation or any other criminal activity is asked to contact Dufferin OPP at 1-888-310-1122 or Crime Stoppers to remain anonymous at 1-800-222-TIPS (8477). You can also submit your information online at <https://ontariocrimestoppers.ca/>.

FROM/DE: Dufferin Detachment

DATE: October 16, 2024

## **DUFFERIN OPP THANKSGIVING LONG WEEKEND WRAP-UP**

(DUFFERIN COUNTY, ON) - Members of the Dufferin Detachment of the Ontario Provincial Police (OPP) worked tirelessly to ensure the safety of our residents and visitors in Dufferin County over this past Thanksgiving long weekend.

Between October 11 -October 14, 2024, members of the Dufferin OPP laid 280 total traffic related charges, which consisted of the following:

- Speeding charges - 159
- Stunt/Racing - 10
- Distracted Driving- 2
- Impaired driving charges - 6
- Seatbelt charges - 17
- Other - 86

The Dufferin OPP would like to thank the majority of motorists who obey laws and assist in keeping our roads safe.

If you suspect that someone is operating a motor vehicle, boat or off-road vehicle while under the influence of alcohol or drugs, do not hesitate to call 9-1-1. Highway, trail, and waterway safety is a shared responsibility. By working together, the OPP and members of the public can ensure everyone's safety.

FOCUS

	SPEEDING CHARGES	SEATBELT CHARGES	DISTRACTED DRIVING CHARGES	IMPAIRED DRIVING CHARGES	STUNT/RACING CHARGES	LLCA CHARGES (Liquor Licence Control Act - Traffic-Related)	CCA CHARGES (Cannabis Control Act - Traffic-Related)	CAIA CHARGES (Compulsory Automobile Insurance Act)	ORVA CHARGES (Off Road Vehicles Act)	CSA CHARGES (Canada Shipping Act)	OTHER CRIMINAL CODE TRAFFIC CHARGES	OTHER PROVINCIAL TRAFFIC CHARGES	TOTAL CHARGES	TOTAL WARNINGS	SUSPENSIONS
<b>CENTRAL REGION</b>															
1A00: CENTRAL REGION HEADQUARTERS	0	1	0	0	0	0	1	1	0	0	0	3	6	6	0
1C00: BRACEBRIDGE	30	3	0	4	3	0	0	2	1	0	3	14	60	22	2
1E00: HALIBURTON HIGHLANDS	20	10	0	0	0	1	0	5	0	0	0	2	38	15	0
1F00: NORTHUMBERLAND (Cobourg)	123	0	2	0	2	0	0	12	1	0	0	40	180	126	2
1G00: HUNTSVILLE	24	0	0	0	0	0	1	0	0	0	0	7	32	26	0
1H00: HURONIA WEST	170	15	3	4	18	4	1	41	0	0	5	212	473	9	1
1I00: PETERBOROUGH COUNTY	97	1	0	0	1	0	1	7	0	0	0	23	130	11	0
1J00: CITY OF KAWARTHA LAKES	88	1	0	0	1	1	0	6	0	0	0	30	127	32	0
1K00: SOUTHERN GEORGIAN BAY	34	1	2	1	0	0	1	0	0	0	4	9	52	30	0
1L00: NOTTAWASAGA	51	4	1	2	0	0	2	8	0	0	0	44	112	37	0
1M00: ORILLIA	47	3	1	2	2	0	0	4	0	0	2	32	93	43	0
1N00: DUFFERIN	159	17	2	6	10	1	2	22	4	0	0	57	280	71	0
1O00: COLLINGWOOD	16	2	1	2	1	0	0	2	0	0	0	12	36	29	3
1P00: CHIPPEWAS OF RAMA FN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1S00: CALEDON	49	70	8	0	1	1	0	12	0	0	0	110	251	14	1
	<b>908</b>	<b>128</b>	<b>20</b>	<b>21</b>	<b>39</b>	<b>8</b>	<b>9</b>	<b>122</b>	<b>6</b>	<b>0</b>	<b>14</b>	<b>595</b>	<b>1,870</b>	<b>471</b>	<b>9</b>

**FROM/DE:** Dufferin Detachment

**DATE:** October 23, 2024

**DEER CROSSING AHEAD: DRIVE SMART, STAY SAFE!**

**(DUFFERIN COUNTY)** - Members of the Dufferin Detachment of the Ontario Provincial Police (OPP) would like to remind all motorists traveling through Dufferin County to remain extremely vigilant in areas known for deer activity. As deer are more active, especially during dawn and dusk, it's crucial to be aware of your surroundings to prevent collisions.

**Please keep the following tips in mind:**

- **Stay Alert:** Be vigilant, especially in areas known for deer activity, particularly during dawn and dusk.
- **Observe Warning Signs:** Pay attention to deer crossing signs and reduce speed in those areas.
- **Use High Beams:** When safe, use high beams at night to increase visibility and help spot deer from a distance.
- **Scan the Road:** Continuously check for deer on the road or approaching from the sides. Look for movement near the roadside.
- **Reduce Speed:** Slow down in areas with a higher likelihood of deer crossings, especially during mating season (October to December).
- **Keep a Safe Following Distance:** Maintain a safe distance from the vehicle in front of you to allow for quick reactions if a deer appears.
- **Brake, Don't Swerve:** If a deer suddenly appears, it's usually safer to brake firmly rather than swerve, which could lead to a more severe collision.
- **Report Collisions:** If you hit a deer, pull over safely and report the incident to the local authorities.
- **Educate Passengers:** Make sure everyone in the vehicle understands the importance of staying alert and avoiding distractions.
- **Be Cautious of Groups:** If you see one deer, be aware that others may follow. They often travel in groups.
- **Use your horn:** A quick, sharp honk might scare the deer away.

## **Deer Collision Hot Spots in Dufferin County:**

As you travel through Dufferin County, be extra cautious in these known deer collision hot spots:

- **County Road 18 (Airport Rd) Mulmur:** Between 5<sup>th</sup> sideroad and the Mulmur-Nottawasaga Townline.
- **County Road 124 Melancthon:** Between Highway 10 and County Road 17.
- **Highway 9 at County Road 18 (Airport Road) Mono:** Particularly in Mono Mills, and along Airport Road, both north and south.
- **Highway 10 Mono:** From County Road 8 to Highway 89.

In these areas, remain vigilant and reduce your speed, especially during dawn and dusk when deer are most active. Your awareness can help prevent accidents and ensure the safety of both motorists and wildlife.

Members of the Dufferin OPP are committed to public safety, delivering proactive and innovative policing in partnership with our communities. Officers value your contribution to building safe communities. If you suspect someone is driving while under the influence of drugs or alcohol call 9-1-1. If you have information about suspected unlawful activity, please contact the OPP at 1-888-310-1122 or Crime Stoppers to remain anonymous at 1-800-222-8477 (TIPS) or [www.crimestopperssdm.com](http://www.crimestopperssdm.com).

- 30 -

## **Media Contact**

PC Andrew Fines

Dufferin OPP Detachment

519-278-0159

[andrew.fines@opp.ca](mailto:andrew.fines@opp.ca)

## **Follow Us**

#DufferinOPP

**FROM/DE:** Dufferin Detachment

**DATE:** November 4, 2024

## **DUFFERIN COUNTY'S CONTROLLED DEER HUNT KICKS OFF**

The controlled deer hunt in Dufferin County is underway from November 4-8, 2024. Please be aware of increased hunter activity and the sound of gunshots during this time. Remember to respect the land and always obtain permission before hunting on private property. The Ontario Provincial Police wish everyone a safe and enjoyable week. Stay safe Dufferin!

1. **Stay Informed:** Know the dates and areas where the controlled hunt is taking place (November 4-8, 2024, in Dufferin County).
2. **Be Respectful:** Always respect private land and ensure you have permission before hunting on someone else's property.
3. **Safety First:** Follow all safety regulations, wear appropriate gear, and be aware of your surroundings. Communicate your hunting plans with someone.
4. **Expect Increased Activity:** Be prepared for more hunters and the sound of gunshots. Stay alert while outdoors.
5. **Follow Regulations:** Adhere to local hunting regulations and guidelines to ensure a safe and successful hunt.
6. **Report Issues:** If you observe unsafe behavior or violations, report it to local authorities.
7. **Enjoy the Experience:** Embrace the opportunity to connect with nature and contribute to wildlife management efforts.

Members of the Dufferin OPP are committed to public safety, delivering proactive and innovative policing in partnership with our communities. Officers value your contribution to building safe communities. If you suspect someone is driving while under the influence of drugs or alcohol call 9-1-1. If you have information about suspected unlawful activity, please contact the OPP at 1-888-310-1122 or Crime Stoppers to remain anonymous at 1-800-222-8477 (TIPS) or [www.crimestoppersdm.com](http://www.crimestoppersdm.com).

- 30 -

### **Media Contact**

PC Andrew Fines

**FROM/DE:** Dufferin Detachment

**DATE:** November 4, 2024

**DUFFERIN OPP IS REQUESTING THE PUBLICS ASSISTANCE TO IDENTIFY PERSONS OF INTEREST IN A HOME INVASION**

**(ORANGEVILLE, ON)** - Officers from the Dufferin Detachment of the Ontario Provincial Police (OPP) are investigating a home invasion and robbery in Orangeville.

On November 3, 2024, shortly before 5:00 a.m., officers were dispatched to a residence on Bailey Drive in the Town of Orangeville for a home invasion in progress. Suspects fled the scene prior to police arrival.

The preliminary investigation revealed that unknown suspects forcefully entered the residence. Once inside they demanded valuables from the victim.

Police are encouraging residents to review their camera footage or dash cam for any suspicious activity between 11:00-2:00 p.m., on Saturday November 2, 2024, and 4:30-5:10 a.m., on Sunday November 3, 2024.

The following streets are of particular interest:

Bailey Drive

Blind Line

Scott Drive

Lisa Marie Drive

Rebecca Drive

Faith Drive

The investigation is ongoing by the Dufferin OPP Major Crime Unit with the assistance from the OPP Forensic Identification Unit (FIS). If you have any information in relation to this incident, please contact the Dufferin Major Crime Unit at 1-888-310-1122. You can also provide information anonymously by contacting Crime Stoppers at 1-800-222-TIPS (8477) or online at [www.crimestoppersdm.com](http://www.crimestoppersdm.com). When you contact Crime Stoppers you stay anonymous, and you never have to testify.

**From:** OPP News Portal <[newsportal@opp.ca](mailto:newsportal@opp.ca)>

**Sent:** 27-Nov-24 11:00 AM

**Subject:** SLIPPING INTO SAFETY-YOUR ULTIMATE GOAL TO NAVIGATING ICY ROADS IN DUFFERIN COUNTY

**CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments in unexpected emails.**

**FROM/DE:** Dufferin Detachment

**DATE:** November 27, 2024

## **SLIPPING INTO SAFETY-YOUR ULTIMATE GOAL TO NAVIGATING ICY ROADS IN DUFFERIN COUNTY**

**(DUFFERIN COUNTY)** - Members of the Dufferin Detachment of the Ontario Provincial Police (OPP) would like to remind residents and visitors of Dufferin County that it's always better to arrive a little late than not at all. While the OPP is committed to keeping our roads safe, your safety begins with you. Drive smart, drive safe, and enjoy a worry-free winter season.

### **Winter Driving Tips for Dufferin County**

#### **Check Your Tires:**

Ensure your vehicle has winter tires. These tires provide better traction on snow and ice, which can be especially important in Dufferin County's often unpredictable winter conditions.

#### **Keep Your Distance:**

During winter months, leave plenty of space between you and the car ahead. Snow and ice can extend braking distances, so give yourself extra room to stop.

#### **Watch for Black Ice:**

Black ice is a common hazard on Dufferin's rural roads, especially early in the morning and after dark. It can form quickly and be hard to see, so always drive cautiously, even on roads that look clear.

#### **Know Your Roadways:**

Dufferin County has a mix of urban and rural roads. Be extra cautious on rural, less-travelled routes, where snow can accumulate quickly, and plowing may not be as frequent. Keep a shovel, ice scraper, and even a blanket in your car just in case!



### **Slow Down on Steep Hills:**

Dufferin County has some hilly areas, particularly near the escarpment. These areas can become icy, so reduce your speed on inclines and declines, and avoid sudden braking or acceleration.

### **Be Prepared for Snowstorms:**

Dufferin County can experience heavy snowfalls, especially in the winter months. Before heading out, check the weather and road conditions on the **Ontario 511** website or app. If you are unsure, it's better to stay home than risk getting stuck in a snowstorm.

### **Keep Your Gas Tank Full:**

If you are heading out into rural areas, ensure your gas tank is topped up. Winter temperatures can be cold enough to cause fuel lines to freeze, and you don't want to run out of fuel during a snowstorm.

### **Use Your Headlights:**

Snowy, cloudy, and overcast days can significantly reduce visibility. Even if it's daytime, always have your headlights on when driving in winter conditions. It's safer for you, and it helps other drivers see you more easily.

### **Don't Use Cruise Control:**

Cruise control is not your friend on slippery roads. It can cause your vehicle to accelerate too quickly if traction is lost, leading to a potential loss of control.

### **Clear Your Vehicle Completely:**

Before hitting the road, take the time to clear all snow and ice from your vehicle - including your roof, headlights, and taillights. Not only is this important for your safety, but it's also the law in Ontario.

### **Keep Emergency Supplies in Your Car:**

Always have the basics on hand: a first aid kit, blankets, non-perishable snacks, water, a flashlight, and extra warm clothing. You never know when winter conditions might cause delays or emergencies.

### **Listen to Local Alerts:**

Dufferin County often posts weather and road condition alerts on its social media channels and local radio. Stay informed about conditions in your area to avoid any surprises on the road.

Stay safe this winter, and remember, driving slower and more cautiously could save you from a slippery situation. Winter in Dufferin County can be beautiful, but it also requires extra care behind the wheel.

Members of the Dufferin OPP are committed to public safety, delivering proactive and innovative policing in partnership with our communities. Officers value your contribution to building safe communities. If you suspect someone is driving while under the influence of drugs or alcohol call 9-1-1. If you have information about suspected unlawful activity, please contact the OPP at 1-888-310-1122 or Crime Stoppers to remain anonymous at 1-800-222-8477 (TIPS) or [www.crimestoppersdm.com](http://www.crimestoppersdm.com).

- 30 -

### **Media Contact**

PC Andrew Fines

Dufferin OPP Detachment

519-278-0159

[andrew.fines@opp.ca](mailto:andrew.fines@opp.ca)

### **Follow Us**

#DufferinOPP

X @OPP\_CR

Facebook @OPPCentralRegion

Instagram @OPP\_CentralRegion

FROM: Dufferin Detachment

DATE: November 19<sup>th</sup>, 2024

## **SANTA IS COMING TO DUFFERIN OPP**

*Invitation to our community*

(DUFFERIN, COUNTY) - On Thursday, December 5 and Tuesday, December 10, 2024, from 4:00 p.m. - 7:00 p.m., members of the Dufferin Detachment of the Ontario Provincial Police are hosting a community event located at 390 C Line in the Town of Orangeville.

HO HO HO, Dufferin OPP welcomes the residents in our community to drop by with their little ones for an opportunity to take photos with Santa Claus.

Dufferin OPP is asking that those attending bring either a non-perishable food item OR a new unwrapped Children's Toy in support of the Orangeville Food Bank and Dufferin Victim Services.

Our guests are welcome to park in the front parking lot and enter through the front lobby where they will be greeted by members of the Dufferin OPP.

Please join us in creating a memorable keepsake for your families this holiday season. BYOC (bring your own camera). Please Register ahead of time using the link below to secure your spot.

[Dufferin OPP Photos with Santa](#)

**FROM/DE:** Dufferin Detachment

**DATE:** January 7, 2025

## **DUFFERIN OPP WRAP UP FESTIVE RIDE**

*Thank you to the majority of drivers who drive responsibly*

**(DUFFERIN COUNTY)** - The Dufferin Detachment of the Ontario Provincial Police (OPP) have concluded the Festive RIDE (Reduce Impaired Driving Everywhere) campaign, and the results are in.

The Festive RIDE campaign, which ran from November 21, 2024, until January 1, 2025, was led by the Ontario Association of Chiefs of Police (OACP) and involves a collaboration among Ontario police services to keep roads free of alcohol-impaired and drug-impaired drivers. During the campaign, officers were highly visible as they conducted RIDE initiatives 24 hours a day, seven days a week.

The results of the RIDE campaign show that drivers who are impaired by alcohol or drugs continue to pose a threat to Ontario roads.

- Officers conducted 237 RIDE Programs
- Total hours spent conducting RIDE - 475 hours
- Number of drivers charged with impaired, over 80 or refusal - 14
- Number of impaired charges - 22

Dufferin OPP would like to thank the concerned citizens who contacted police to report a possible impaired driver. These calls save lives and therefore we treat them as a high priority. If you suspect an impaired driver, make that lifesaving call and dial 9-1-1.

Members of the public are reminded to plan to not drive when planning to drink or consume drugs. There are many alternative options to remove impaired driving from the picture, such as a designated driver, taxi, rideshare, public transit or staying the night.

Festive RIDE is wrapping up however you can still expect to see Dufferin OPP officers out day and night ensuring drivers are driving sober.

Learn more about the consequences and penalties of driving impaired:

<https://www.ontario.ca/page/impaired-driving>



**Data & Statistical Analysis Unit**  
**ONTARIO PROVINCIAL POLICE**

**FESTIVE RIDE (21NOV24 - 01JAN25)**

**SUMMARY by Duty Location**

sources: Niche Reporting DataFeed, DAR, CAD BI Cube

data extracted:

03/01/25 12:14

<b>Detachment Breakdowns</b>	<b>NUMBER OF RIDE EVENTS</b>	<b>NUMBER OF RIDE HOURS</b>	<b>NUMBER OF DRIVERS CHARGED WITH IMPAIRED, OVER 80 OR REFUSAL</b>	<b>NUMBER OF IMPAIRED CHARGES</b>
<b>CENTRAL REGION</b>				
1A00: CENTRAL REGION HEADQUARTI	0	0.00	0	0
1C00: BRACEBRIDGE	133	168.75	14	23
1E00: HALIBURTON HIGHLANDS	123	103.00	3	4
1F00: NORTHUMBERLAND (Cobourg)	189	389.00	14	26
1G00: HUNTSVILLE	126	108.75	2	3
1H00: HURONIA WEST	321	579.75	22	32
1I00: PETERBOROUGH COUNTY	133	232.50	18	27
1J00: CITY OF KAWARTHA LAKES	139	203.25	8	10
1K00: SOUTHERN GEORGIAN BAY	146	269.00	13	20
1L00: NOTTAWASAGA	102	230.00	9	19
1M00: ORILLIA	116	302.25	25	41
1N00: DUFFERIN	237	475.00	14	22
1O00: COLLINGWOOD	127	180.50	7	12
1S00: CALEDON	87	229.75	15	20
	<b>1,986</b>	<b>3,476.75</b>	<b>165</b>	<b>261</b>





A colorful illustration of Santa Claus in his red suit and hat, sitting in a sleigh pulled by four reindeer. They are flying over a snowy town at night, with a large full moon and stars in the dark blue sky. In the background, there are snow-covered houses and a building labeled 'GENERAL STORE'.

**A Picture with Santa, oh what a sight!  
Bring your camera and friends,  
and make it a night.  
To the station you'll go, with a smile so wide,  
For a photo with Santa, come right inside!**

**A toy for a child, or some food to share,  
Will help those in need, and show that you care.  
So gather your gifts, and don't be late,  
Santa's waiting for you, it's going to be great!**

 December 5<sup>th</sup> and 10<sup>th</sup> • 4:00-7:00 p.m. • 390 C Line, Orangeville  
REGISTER YOUR SPOT USING THE LINK PROVIDED









Festive Ride



# Calls For Service (CFS) Billing Summary Report

## Mulmur October to December - 2024

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2024				2023			
		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Sexual Assault	1	1	15.4	15.4	1	2	15.4	30.8
	Voyeurism	0	0		0.0	0	1	15.4	15.4
	Non-Consensual Distribution of Intimate Images	0	1	15.4	15.4	0	0		0.0
	Aggravated Assault-Level 3	0	1	15.4	15.4	0	0		0.0
	Assault With Weapon or Causing Bodily Harm-Level 2	0	2	15.4	30.8	0	0		0.0
	Assault-Level 1	5	9	15.4	138.6	1	4	15.4	61.6
	Assault Peace Officer	0	0		0.0	0	1	15.4	15.4
	Extortion	1	1	15.4	15.4	0	0		0.0
	Criminal Harassment	2	5	15.4	77.0	0	1	15.4	15.4
	Criminal Harassment - Offender Unknown	1	1	15.4	15.4	0	0		0.0
	Indecent/Harassing Communications	0	1	15.4	15.4	0	0		0.0
	Utter Threats -Master code	0	1	15.4	15.4	0	0		0.0
	Utter Threats to Person	0	2	15.4	30.8	0	4	15.4	61.6
	<b>Total</b>	<b>10</b>	<b>25</b>	<b>15.4</b>	<b>385.0</b>	<b>2</b>	<b>13</b>	<b>15.4</b>	<b>200.2</b>
	Property Crime Violations	Break & Enter	0	5	6.3	31.5	2	3	6.3
Break & Enter - Firearms		0	0		0.0	1	1	6.3	6.3
Theft Over - Farm Equipment		0	1	6.3	6.3	0	0		0.0
Theft Over - Trailers		0	0		0.0	0	1	6.3	6.3
Theft Over - Other Theft		1	1	6.3	6.3	0	0		0.0
Theft Over \$5,000 [SHOPLIFTING]		0	0		0.0	0	1	6.3	6.3
Theft of Motor Vehicle		1	2	6.3	12.6	0	3	6.3	18.9
Theft of - Automobile		0	1	6.3	6.3	0	0		0.0
Theft of - Trucks		0	0		0.0	0	1	6.3	6.3
Theft of - Motorcycles		0	0		0.0	1	1	6.3	6.3
Theft of - All Terrain Vehicles		0	0		0.0	0	1	6.3	6.3
Theft of - Other Motor Vehicles		0	0		0.0	0	1	6.3	6.3
Theft Under -master code		2	3	6.3	18.9	0	2	6.3	12.6
Theft under - Building		0	0		0.0	0	1	6.3	6.3
Theft under - Trailers		1	1	6.3	6.3	0	0		0.0



# Calls For Service (CFS) Billing Summary Report

## Mulmur October to December - 2024

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2024				2023			
		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Property Crime Violations	Theft under - Other Theft	1	4	6.3	25.2	1	2	6.3	12.6
	Theft Under - Gasoline Drive-off	6	12	6.3	75.6	1	8	6.3	50.4
	Theft FROM Motor Vehicle Under \$5,000	0	0		0.0	0	4	6.3	25.2
	Theft Under \$5,000 [SHOPLIFTING]	1	5	6.3	31.5	0	3	6.3	18.9
	Possession of Stolen Goods over \$5,000	0	0		0.0	0	1	6.3	6.3
	Fraud -Master code	0	2	6.3	12.6	1	5	6.3	31.5
	Fraud - Steal/Forge/Poss./ Use Credit Card	0	1	6.3	6.3	0	1	6.3	6.3
	Fraud - False Pretence <= \$5,000	0	2	6.3	12.6	0	0		0.0
	Fraud -Money/ property/security > \$5,000	0	1	6.3	6.3	0	1	6.3	6.3
	Fraud -Money/ property/security <= \$5,000	1	5	6.3	31.5	0	4	6.3	25.2
	Fraud - Other	2	4	6.3	25.2	2	5	6.3	31.5
	Mischief - master code	1	5	6.3	31.5	0	2	6.3	12.6
	Property Damage	2	5	6.3	31.5	0	2	6.3	12.6
	<b>Total</b>	<b>19</b>	<b>60</b>	<b>6.3</b>	<b>378.0</b>	<b>9</b>	<b>54</b>	<b>6.3</b>	<b>340.2</b>
Other Criminal Code Violations (Excluding traffic)	Offensive Weapons-Possession of Weapons	0	1	7.3	7.3	0	0		0.0
	Offensive Weapons-Other Offensive Weapons	0	2	7.3	14.6	0	0		0.0
	Bail Violations - Master code	0	1	7.3	7.3	0	0		0.0
	Bail Violations - Fail To Comply	1	2	7.3	14.6	0	1	7.3	7.3
	Disturb the Peace	0	1	7.3	7.3	1	1	7.3	7.3
	Indecent acts -Master code	0	1	7.3	7.3	0	0		0.0
	Indecent acts -Other	1	1	7.3	7.3	0	0		0.0
	Obstruct Public Peace Officer	0	1	7.3	7.3	0	0		0.0
	Breach of Probation	2	4	7.3	29.2	0	0		0.0
	Personate Peace Officer	0	0		0.0	1	1	7.3	7.3
<b>Total</b>	<b>4</b>	<b>14</b>	<b>7.3</b>	<b>102.2</b>	<b>2</b>	<b>3</b>	<b>7.3</b>	<b>21.9</b>	



# Calls For Service (CFS) Billing Summary Report

## Mulmur October to December - 2024

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2024				2023			
		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Drugs	Trafficking Cocaine	0	1	80.6	80.6	0	0		0.0
	<b>Total</b>	<b>0</b>	<b>1</b>	<b>80.6</b>	<b>80.6</b>	<b>0</b>	<b>0</b>		<b>0.0</b>
Statutes & Acts	Landlord/Tenant	1	6	3.5	21.0	2	7	3.5	24.5
	Mental Health Act	2	14	3.5	49.0	10	21	3.5	73.5
	Mental Health Act - No contact with Police	0	1	3.5	3.5	0	2	3.5	7.0
	Mental Health Act - Attempt Suicide	0	1	3.5	3.5	0	0		0.0
	Mental Health Act - Threat of Suicide	0	4	3.5	14.0	0	1	3.5	3.5
	Mental Health Act - Voluntary Transport	0	2	3.5	7.0	0	0		0.0
	Mental Health Act - Apprehension	0	5	3.5	17.5	3	6	3.5	21.0
	Custody Dispute	1	1	3.5	3.5	0	0		0.0
	Trespass To Property Act	4	11	3.5	38.5	3	18	3.5	63.0
	<b>Total</b>	<b>8</b>	<b>45</b>	<b>3.5</b>	<b>157.5</b>	<b>18</b>	<b>55</b>	<b>3.5</b>	<b>192.5</b>
	Operational	Animal -Master code	0	2	3.8	7.6	0	0	
Animal Bite		0	2	3.8	7.6	1	2	3.8	7.6
Animal Stray		1	7	3.8	26.6	1	8	3.8	30.4
Animal Injured		1	4	3.8	15.2	0	2	3.8	7.6
Animal - Other		0	0		0.0	0	3	3.8	11.4
Animal - Dog Owners Liability Act		0	0		0.0	0	1	3.8	3.8
Alarm -Master code		0	0		0.0	0	1	3.8	3.8
Domestic Disturbance		7	40	3.8	152.0	6	16	3.8	60.8
Suspicious Person		6	22	3.8	83.6	3	10	3.8	38.0
Phone -Master code		0	1	3.8	3.8	0	0		0.0
Phone -Nuisance - No Charges Laid		0	1	3.8	3.8	0	1	3.8	3.8
Fire - Building		0	3	3.8	11.4	0	2	3.8	7.6
Fire - Vehicle		2	4	3.8	15.2	1	4	3.8	15.2
Fire - Other		0	1	3.8	3.8	0	2	3.8	7.6
Insecure Condition - Master code		0	1	3.8	3.8	0	0		0.0
Missing Person 12 & older		0	2	3.8	7.6	0	2	3.8	7.6
Missing Person Located Under 12		0	0		0.0	0	1	3.8	3.8
Missing Person Located 12 & older		1	4	3.8	15.2	0	2	3.8	7.6
Noise Complaint - Master code		0	2	3.8	7.6	0	9	3.8	34.2



# Calls For Service (CFS) Billing Summary Report

## Mulmur October to December - 2024

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2024				2023			
		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Noise Complaint - Animal	1	1	3.8	3.8	0	0		0.0
	Noise Complaint - Others	1	4	3.8	15.2	1	2	3.8	7.6
	Accident - non-MVC - Master code	0	1	3.8	3.8	0	0		0.0
	Accident - non-MVC - Construction Site	1	1	3.8	3.8	0	0		0.0
	Found Property - Master code	2	6	3.8	22.8	0	2	3.8	7.6
	Found-Personal Accessories	0	1	3.8	3.8	0	0		0.0
	Found - Gun	0	0		0.0	0	1	3.8	3.8
	Found-Others	0	3	3.8	11.4	0	0		0.0
	Lost Property -Master code	0	3	3.8	11.4	0	3	3.8	11.4
	Lost License Plate	0	1	3.8	3.8	0	0		0.0
	Lost-Personal Accessories	1	1	3.8	3.8	0	0		0.0
	Lost-Others	0	2	3.8	7.6	0	0		0.0
	Sudden Death - Natural Causes	1	3	3.8	11.4	1	4	3.8	15.2
	Sudden Death - Others	0	0		0.0	0	2	3.8	7.6
	Sudden Death - Apparent Overdose-Overdose	0	0		0.0	0	1	3.8	3.8
	Suspicious Vehicle	7	21	3.8	79.8	6	14	3.8	53.2
	Trouble with Youth	1	6	3.8	22.8	2	8	3.8	30.4
	Vehicle Recovered - Automobile	0	5	3.8	19.0	0	1	3.8	3.8
	Unwanted Persons	0	3	3.8	11.4	1	8	3.8	30.4
	Neighbour Dispute	4	6	3.8	22.8	2	7	3.8	26.6
	By-Law -Master code	0	0		0.0	0	4	3.8	15.2
	Other Municipal By-Laws	1	7	3.8	26.6	0	3	3.8	11.4
	Traffic By-Law	0	0		0.0	1	1	3.8	3.8
	Assist Fire Department	0	1	3.8	3.8	0	2	3.8	7.6
	Assist Public	10	37	3.8	140.6	7	34	3.8	129.2
	Distressed/Overdue Motorist	0	0		0.0	0	1	3.8	3.8
	Family Dispute	2	10	3.8	38.0	6	12	3.8	45.6
	<b>Total</b>	<b>50</b>	<b>219</b>	<b>3.8</b>	<b>832.2</b>	<b>39</b>	<b>176</b>	<b>3.8</b>	<b>668.8</b>



# Calls For Service (CFS) Billing Summary Report

## Mulmur October to December - 2024

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2024				2023			
		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Operational2	False Holdup Alarm-Accidental Trip	0	2	1.5	3.0	1	1	1.5	1.5
	False Alarm -Others	10	44	1.5	66.0	3	30	1.5	45.0
	Keep the Peace	1	15	1.5	22.5	1	10	1.5	15.0
	911 call / 911 hang up	2	14	1.5	21.0	2	4	1.5	6.0
	911 call - Dropped Cell	1	3	1.5	4.5	1	4	1.5	6.0
	<b>Total</b>	<b>14</b>	<b>78</b>	<b>1.5</b>	<b>117.0</b>	<b>8</b>	<b>49</b>	<b>1.5</b>	<b>73.5</b>
Traffic	MVC (MOTOR VEHICLE COLLISION) -Master code	0	4	3.8	15.2	0	3	3.8	11.4
	MVC - Personal Injury (MOTOR VEHICLE COLLISION)	6	12	3.8	45.6	0	6	3.8	22.8
	MVC - Prop. Dam. Non Reportable	1	12	3.8	45.6	4	14	3.8	53.2
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	18	67	3.8	254.6	14	51	3.8	193.8
	MVC - Prop. Dam. Failed to Remain (MOTOR VEHICLE COLLISION)	0	1	3.8	3.8	2	4	3.8	15.2
	MVC - Pers. Inj. Failed To Remain (MOTOR VEHICLE COLLISION)	0	1	3.8	3.8	0	2	3.8	7.6
	MVC - Fatal (MOTOR VEHICLE COLLISION)	0	1	3.8	3.8	0	0		0.0
	Road Rage	0	0		0.0	0	1	3.8	3.8
	<b>Total</b>	<b>25</b>	<b>98</b>	<b>3.8</b>	<b>372.4</b>	<b>20</b>	<b>81</b>	<b>3.8</b>	<b>307.8</b>
<b>Total</b>	<b>130</b>	<b>540</b>		<b>2,424.9</b>	<b>98</b>	<b>431</b>		<b>1,804.9</b>	

**Note to Detachment Commanders:**

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2024 billing period.

**Note to Municipalities:**

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to



## **Calls For Service (CFS) Billing Summary Report**

### **Mulmur October to December - 2024**

investigate and solve crime.

- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.



Thursday, January 2, 2025  
Traffic File Control Register

**Report Period: 01-OCT-2024 thru 31-DEC-2024**

**Report Criteria -->** Detachment Code starting with { 1n} Report Type equals { \*} Incident Type equals { \*}

Incident Date	Incident Time	Self-Reported	Location	Jurisdiction	RdHwy Intersection	Incident Type	Primary Cause	Report Type
02-Oct-24	17:21	No	COUNTY ROAD 18	MULMUR TWP	COUNTY ROAD 21	Non-Fatal Injury	Failed to yield right of way	Motor Vehicle
02-Oct-24	15:30	Yes	89 89	MULMUR TWP	COUNTY ROAD 19	Property Damage Only	Improper lane change	Motor Vehicle
05-Oct-24	13:06	No	COUNTY ROAD 18	MULMUR TWP		Non-Fatal Injury	Unknown	Motor Vehicle
10-Oct-24	7:05	Yes	5 SIDEROAD	MULMUR TWP		Property Damage Only	Animal - Wild or Domestic	Motor Vehicle
11-Oct-24	8:06	No	COUNTY ROAD 18	MULMUR TWP	COUNTY ROAD 21	Property Damage Only	Improper passing	Motor Vehicle
12-Oct-24	13:00	No	15 SIDEROAD	MULMUR TWP	7TH LINE	Non-Fatal Injury	Lost control	Motor Vehicle
14-Oct-24	17:37	No	COUNTY ROAD 19	MULMUR TWP	COUNTY ROAD 17	Non-Fatal Injury	Disobeyed traffic control	Motor Vehicle
12-Oct-24	13:20	Yes	COUNTY ROAD 18	MULMUR TWP	JEFFERY	Property Damage Only	Following too closely	Motor Vehicle
18-Oct-24	15:36	No	COUNTY ROAD 21	MULMUR TWP	2ND LINE	Property Damage Only	Debris on roadway	Motor Vehicle
22-Oct-24	5:35	Yes	COUNTY ROAD 18	MULMUR TWP	5 SIDEROAD	Property Damage Only	Animal - Wild or Domestic	Motor Vehicle
21-Oct-24	16:45	No	89 89	MULMUR TWP	COUNTY ROAD 18	Property Damage Only	Unknown	Motor Vehicle
23-Oct-24	15:03	No	RIVER	MULMUR TWP	CENTRE	Property Damage Only	Following too closely	Motor Vehicle
27-Oct-24	13:30	No	COUNTY ROAD 17	MULMUR TWP	COUNTY ROAD 19	Non-Fatal Injury	Failed to yield right of way	Motor Vehicle
27-Oct-24	22:00	No	89 10&89	MULMUR TWP	2ND LINE	Property Damage Only	Ability Impaired Drugs	Motor Vehicle
26-Oct-24	1:30	Yes	COUNTY ROAD 18	MULMUR TWP		Property Damage Only	Animal - Wild or Domestic	Motor Vehicle
04-Nov-24	22:20	Yes	10 SIDEROAD	MULMUR TWP		Property Damage Only	Animal - Wild or Domestic	Motor Vehicle
05-Nov-24	18:20	No	COUNTY ROAD 19	MULMUR TWP		Property Damage Only	Animal - Wild or Domestic	Motor Vehicle
08-Nov-24	8:36	No	2ND LINE	MULMUR TWP	COUNTY ROAD 21	Property Damage Only	Lost control	Motor Vehicle
11-Nov-24	19:00	No	COUNTY ROAD 18	MULMUR TWP	20 SIDEROAD	Property Damage Only	Animal - Wild or Domestic	Motor Vehicle
12-Nov-24	18:18	Yes	89 89	MULMUR TWP	PRINCE OF WALES	Property Damage Only	Animal - Wild or Domestic	Motor Vehicle
19-Nov-24	4:00	Yes	89 10&89	MULMUR TWP	MONO-ADJALA	Property Damage Only	Animal - Wild or Domestic	Motor Vehicle
19-Nov-24	5:30	Yes	COUNTY ROAD 21	MULMUR TWP	3RD LINE	Property Damage Only	Animal - Wild or Domestic	Motor Vehicle
15-Nov-24	18:07	No	89 89	MULMUR TWP	MONO-ADJALA TOWNLINE	Property Damage Only	Improper turn	Motor Vehicle
23-Nov-24	0:30	No	89 89	MULMUR TWP	COUNTY ROAD 18	Property Damage Only	Driver fatigue	Motor Vehicle
30-Oct-24	18:18	No	MONO-ADJALA	MULMUR TWP	1ST LINE	Property Damage Only	Inattentive driver	Motor Vehicle
19-Nov-24	2:47	No	COUNTY ROAD 18	MULMUR TWP	5 SIDEROAD	Property Damage Only	Animal - Wild or Domestic	Motor Vehicle
28-Nov-24	17:10	Yes	89 10&89	MULMUR TWP	2ND LINE	Property Damage Only	Following too closely	Motor Vehicle
06-Dec-24	2:56	No	COUNTY ROAD 19	MULMUR TWP	10&89	Property Damage Only	Lost control	Motor Vehicle
05-Dec-24	15:49	No	PRINCE OF WALES	MULMUR TWP	RIVER	Property Damage Only	Speed -- too fast for conditions	Motor Vehicle
15-Dec-24	19:57	No	20 SIDEROAD	MULMUR TWP	Cr 18	Property Damage Only	Other	Motor Vehicle
16-Dec-24	16:40	Yes	2ND LINE	MULMUR TWP	10 SIDEROAD	Property Damage Only	Animal - Wild or Domestic	Motor Vehicle
20-Dec-24	16:47	No	89 89	MULMUR TWP	COUNTY ROAD 18	Property Damage Only	Failed to yield right of way	Motor Vehicle
23-Dec-24	20:56	No	89 10&89	MULMUR TWP	2ND LINE	Property Damage Only	Speed -- too fast for conditions	Motor Vehicle
20-Dec-24	13:30	Yes	89 89	MULMUR TWP		Property Damage Only	Following too closely	Motor Vehicle

21-Dec-24	5:00	Yes	2ND LINE	MULMUR TWP	15 SIDEROAD	Property Damage Only	Speed -- too fast for conditions	Motor Vehicle
26-Dec-24	20:00	Yes	COUNTY ROAD 18	MULMUR TWP	SIDEROAD 25	Property Damage Only	Animal - Wild or Domestic	Motor Vehicle
26-Dec-24	20:00	No	COUNTY ROAD 18	MULMUR TWP	10 SIDEROAD	Property Damage Only	Animal - Wild or Domestic	Motor Vehicle

## **ACTION PLAN Township of Mulmur**

### **R.I.D.E. Hours**

<b>2024 – YTD:</b>	<b>68</b>
Oct:	2
Nov:	6
Dec:	7

### **Foot Patrol Hours**

<b>2024 – YTD:</b>	<b>53</b>
Oct:	5
Nov:	7
Dec:	3

### **Trouble with Youth Occurrences**

<b>2024 – YTD:</b>	<b>6</b>
Oct:	00
Nov:	1
Dec:	00

### **Mental Health Occurrences**

<b>2024 – YTD:</b>	<b>51</b>
Oct:	3
Nov:	3
Dec:	00

### **Arrests – Impaired by Alcohol**

<b>2024 – YTD:</b>	<b>2</b>
Oct:	00
Nov:	00
Dec:	00

### **Arrests – Impaired by Drug**

<b>2024 – YTD:</b>	<b>0</b>
Oct:	00
Nov:	00
Dec:	00

**R.I.D.E. Grant Vehicles Checked**

2024 – YTD:           **000**  
    Oct:                00  
    Nov:               00  
    Dec:               00

**ROADWAYS , WATERWAYS AND TRAILS:**

Traffic safety will continue to be a priority for Dufferin Detachment in 2023-2025. Ongoing traffic initiatives targeting the big four: speeding, seat belt use, distracting driving and impaired driving.

**Traffic Initiatives**

Thanksgiving Long Weekend Oct 11-Oct 14

Festive Ride Nov 24-Jan 01

**AUXILIARY UNIT:**

<u>Unit Hours</u>	<u>October</u>	<u>November</u>	<u>December</u>
Administration	37.75	19.50	10.00
Training	20.00	13.00	17.00
Special Detail	4.50	09.25	00.00
Cruiser Patrol	10.50	00.00	00.00
ATV Patrol	0.00	00.00	00.00
Community Policing	21.00	84.25	46.00
<b>TOTAL</b>	<b>93.75</b>	<b>126.00</b>	<b>73.00</b>

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## **Roseann Knechtel**

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**Subject:** FW: Miller Road Accident - January 7, 2025 - Garden of Eden Road

**From:** Alison Miller

**Sent:** January 9, 2025 2:10 PM

**Subject:** Miller Road Accident - January 7, 2025 - Garden of Eden Road

Madam Mayor, Council and Staff:

My name is Alison Miller. My husband Jim and I live at 826116 Mulmur Nottawasaga Townline.

The purpose of my submission is twofold:

First of all I would like to express my sincere appreciation to Bruce Crawford and Dean from your Road Maintenance Department. Their help with the situation outlined below was very much appreciated. While I have already sent Bruce an email, I believe that both should be publicly commended by Council.

On the afternoon of January 7, 2025 Jim drove to our neighbour's at the bottom of the Garden of Eden road to plow out their driveway. The Garden of Eden Road (Concession 10 South Nottawasaga) north from the Mulmur Nottawasaga Townline is extremely steep.

As well as permanent residents who require plowing and safe access to their homes, there is a large residential construction project at the bottom of the road. Jim regularly plows out their driveways in order for the construction crews to access the property. Our farm tractor/snow plow is a very large, very heavy Belarus 5000 series with an enclosed cab.

As Jim was driving back up the hill (south) to come home just before the crest of the hill, the tractor started sliding backwards, spun around and ended up on its side, in the ditch, pointing back north, on the east side of the road.

Initially, Jim was trapped due to trees and snow impeding his ability to open the passenger side door and crawl out. While he eventually managed to exit the cab, I had to assist him climb over the very steep snow bank to safety.

At this time we did not call for assistance as the main concern was getting Jim back home to ensure that he was not injured. We also realized that due to the angle of the tractor in the ditch, the time of the accident (4:30p.m) and the current condition of the road (poor), that it would be prudent to wait until the morning to call for assistance. We did call CAA that night who advised that they did not have equipment to pull out a vehicle of this size.

On the morning of January 8, 2025 I called Bruce Crawford and Joel Newman, Public Works Clearview. Joel advised that Clearview contracted the maintenance to Mulmur Township and that he would "prefer" we deal directly with Mulmur.

I also spoke with Chris Wolnick who advised that I needed to speak with Bruce Crawford.

Bruce drove to the accident site and subsequently advised that the Township did not have an appropriate vehicle that could pull the tractor out. He gave me the contact information for Zach Crawford, Orangeville.

While waiting for Zach to come to the accident site I had another conversation with Chris Wolnick. When I stated that I believed that the road was a hazard and should have been graded that day Chris advised that the Township was only obligated to "maintain the road to minimal standards as regulated by the Province". Chris also advised that the Township would not reimburse us for the towing charges as this would set a precedent for road claims and, again stated, that the Township was only obligated to "maintain the road to Provincial minimum standards."

This incident highlights a broader issue - that being - maintaining the Garden of Eden Road to "Provincial minimum standards" is not sufficient. This is not the only accident that has happened on this particular stretch of road. Within the last year there has been a Propane truck, several cars and trucks and I believe a Maintenance vehicle all ending in the ditch and/or snowbank.

While I do not believe that the Mulmur Roads Maintenance crews are in any way negligent, I do believe that the Municipal policy of maintaining this road to 'Provincial minimum standards' is entirely unacceptable and unless this policy is changed there will be many more situations such as ours. It is worth noting that if our tractor did not have an enclosed cab Jim would have been thrown off the vehicle and severely injured or worse. Had either of these two scenarios happened I doubt that 'Provincial minimum standards' would hold up in Court.

Also, it would be interesting to ascertain if the local Fire Departments, Ambulance and EMT Services and School Buses would be confident using this road at this time of year.

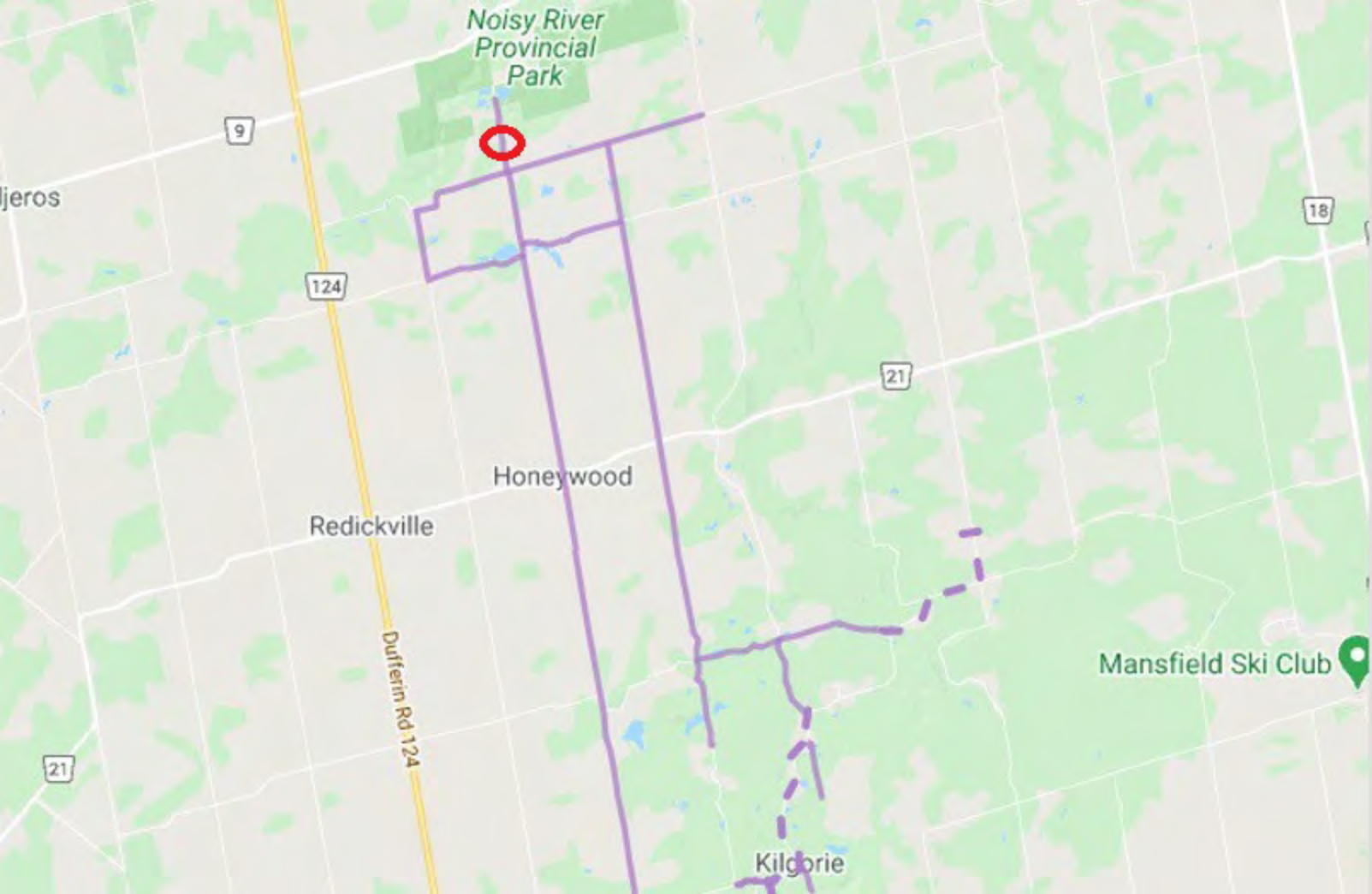
I would suggest that Council take a trip to the Garden of Eden Road. Members will then appreciate that "minimum standards" are insufficient to maintain this stretch of road and this policy needs to be reviewed and revised.

Again, our sincere thanks to Bruce Crawford and Dean for all their help. Their professionalism made this very bad situation much easier to deal with.

Should any one wish to speak to me further regarding this issue my cell phone number is below.

Thank you.

Alison Miller  

Noisy River  
Provincial  
Park

9

124

18

21

Honeywood

Redickville

Dufferin Rd 124

21

Mansfield Ski Club

Kildorie

## Roseann Knechtel

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**Subject:** FW: Miller Road Accident - January 7, 2025 - Garden of Eden Road

**From:** Vivienne Bent

**Sent:** January 9, 2025 2:33 PM

**To:** Alison Miller [REDACTED]

**Subject:** Re: Miller Road Accident - January 7, 2025 - Garden of Eden Road

You don't often get email from [REDACTED] [Learn why this is important](#)

further to the previous email...

On behalf of myself ( Vivienne Bent ) and my partner David Bracken, residence of 4045 concession 10 south Nottawasaga, Creemore L0M 1G0

I am writing to formally express my concern regarding the consistent winter neglect of Concession 10 South Nottawasaga, and most recently Jim Miller's tractor accident due to the consistent neglect of our road.

This road serves as a one-way access to our home, several other homes on the street, Noisy River Provincial Park and the Bruce Trail.

Every winter we have the same issue with the neglect of our road and sanding, and every year trucks, cars, tractors etc... get stuck on the road and people narrowly escape with their lives. It is only a matter of time before someone really gets hurt or someone is hurt and emergency vehicles cannot access them..

While we understand that our location lies at the far reaches of the township, the current lack of regular snow clearing and maintenance has led to significant challenges, including:

1. **Safety Risks:** Residents, visitors, and workers have been unable to safely navigate the road after heavy snowfalls, increasing the risk of accidents and isolation.
2. **Emergency Access:** Emergency vehicles may face delays reaching residents or park visitors during critical situations, endangering lives.
3. **Economic and Community Impact:** The Provincial Park, Bruce Trail, and ongoing residential development are valuable assets to the township, and neglecting maintenance diminishes accessibility, discourages visitors, and disrupts economic activity.

As taxpayers, we believe it is reasonable to expect essential services, such as winter road maintenance, to be delivered equitably across all areas of Clearview Township, as promised by it being a municipally maintained road. It is not up to your or the drivers discretion on when it should be cleared. It needs to be done on a regular basis and the sanding and grinding needs to happen as well – this is the missing link.

We kindly request

- **Regular sanding and grinding** to prevent hazardous conditions.



- **Continued & consistent snow clearing** after major snowfalls to ensure the road remains passable. The plowing is not the issue, it is done regularly and diligently, it is the sanding and grinding that needs to be done more regularly.

Additionally, our neighbors are currently building a large home across the street with proper building permits from the township. This project has already made a significant contribution to the community, both through the economic activity it generates and the jobs it provides to local contractors and workers. The development underscores the growing importance of maintaining this road to support residential growth, economic opportunity, and access for workers and service providers.

I will end by saying that I have lived at this address for five plus years, we have not had any cause for major complaints, but this one is getting worse and starting to become a safety issue for residents, workers and visitors to the park. I am sending this email in hopes of preventing anything worse from happening and to formally bring it to your attention.

Thank you and we kindly request a follow-up on how this issue can be addressed / resolved moving forward.

Sincerely

David & Vivienne

## **Fight Sex Trafficking**

### **National Human Trafficking Awareness Day, February 22, 2025**

Humiliation; Abuse; Violence; Terrifying Threats; Separation from Family and Friends! It's not what a young person signs up for but it's what happens when young girls and boys are trafficked into the world's commercial sex trade. It's the human tragedy behind human trafficking and it's happening in our homes, our schools and our Dufferin-Caledon community.

Fiver years ago, the Rotary Club of Orangeville and Compass Community Church formed a volunteer-driven group called CryNot (Compass Rotary Youth – No Trafficking) to raise awareness and promote education about the threat of human trafficking in our area. Bob Burnside who initially spearheaded CryNot suggests that "The first thing in addressing human trafficking is to realize that it exists, its origins and symptoms and the devastating results."

We know that young people in Dufferin-Caledon are being lured into sex trafficking through manipulation by predators, promises of love, affection and gifts, provision of drugs and alcohol, threats and violence. Community and victim service groups and law enforcement professionals are here for us regarding the risks, signs and prevention of this sinister crime. Their support places a human face on what is a billion-dollar business based on the coercion of vulnerable youth.

During the pandemic, exploitation has moved online making it easier for predators to contact and groom at-risk youth, some as young as 12 or 13 years old. Police inform us that there are over 6,000 unique advertisements for sex services every day in the digital realm and many are related to sex trafficking. The whole scope of the tragedy is frankly shocking.

The prevention of sex trafficking requires a total community effort. If you suspect someone is being trafficked or you need help, contact the following:

Call 911 to report a crime

Caledon-Dufferin Victim Services 905-951-3838

Canadian Human Trafficking Hotline 1-833-900-1010

Go to [CryNot.ca](http://CryNot.ca) for valuable resources or to request a Human Trafficking Awareness Presentation

The crime of sexual exploitation is likened to modern day slavery. As one of our CryNot members says, "Being trafficked has been described as "hell on earth." By creating awareness CryNot hopes to spare young people in our community from falling victim to predators."

(On your Township letterhead)

## **Proclamation**

**February 22, 2025**

### **Human Trafficking Prevention Awareness Day**

**Whereas**, the Rotary Club of Orangeville and Compass Community Church formed a volunteer-driven group called CryNot (Compass Rotary Youth - No Trafficking) to raise awareness and promote education about the threat of human trafficking in our area; and

**Whereas**, the mission of CryNot is to reduce and eliminate human trafficking by raising awareness, fostering collaboration among like groups and organizations, education, and equipping responsible adults with connections and resources available to defeat the Human Trafficking threat;

**Now Therefore**, I, Mayor Janet Horner, on behalf of Council, do hereby proclaim February 22, 2025, as "Human Trafficking Prevention Awareness Day" in the Township of Mulmur.

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Mayor Janet Horner



## Media Release – January 21, 2025

### Town of Shelburne meets with Assistant Deputy Minister, MTO regarding Truck Bypass/truck route

Mayor Wade Mills and Town representatives made a presentation to the Assistant Deputy Minister of Transportation (MTO) Eric Doidge on January 20, 2025 at the annual ROMA conference in Toronto.

The Town of Shelburne has been asking MTO for a solution regarding heavy truck traffic on Highway 10 and 89 since 2003.

The meeting with the Assistant Deputy Minister, stated Mayor Mills, “allowed this critical issue for the Town to be re-stated and provided a compelling presentation which included why the Town believes that a truck bypass/truck route is needed to:

- Support safe and timely movement of goods and services.
- Recognize and try to limit the impacts of truck traffic on the interests of our community such as safety, congestion, noise, and air quality.
- Realize the vision for Shelburne’s downtown and main street corridors as vibrant, mixed use, pedestrian-oriented places.
- Support the Town’s commitment to building more homes as part of Ontario’s targets given buyers who value a small town see the existing truck related impacts the Town faces as a deterrent to choosing Shelburne.
- Unlock the intensification and redevelopment potential of Shelburne’s core areas consistent with provincial, County, and local planning policies.

The Town included videos of what the Town endures due to heavy truck traffic in our community [https://youtu.be/Lb\\_KoSuGt3c](https://youtu.be/Lb_KoSuGt3c) and presented potential routes that be considered for a truck by-pass. The Town of Shelburne delegation included:

- That MTO engagement/leadership/facilitation be implemented to take this to the next step by working with municipalities and Dufferin County to define a preferred route given the Town of Shelburne believes the process and transportation planning has progressed as far as it can at the municipal level.
- That MTO explore solutions based on the potential route options a number of municipalities have reviewed for a truck bypass/truck route. This approach may involve acquiring lands to build a new section of Highway 10/89 around Shelburne.

#### Contacts:

Mayor Wade Mills  
[wmills@shelburne.ca](mailto:wmills@shelburne.ca)

Denyse Morrissey, CAO  
[dmorrissey@shelburne.ca](mailto:dmorrissey@shelburne.ca)  
Phone: 519 925-2600 ext. 226



*A People Place, A Change of Pace*  
**SHELBURNE**  
ONTARIO, CANADA

**A BRIEF TO:**

**Ministry of Transportation**

Regional Director Geoffrey Gladdy

Assistant Deputy Minister Eric Doidge

**PRESENTED BY:**

Mayor Wade Mills, Town of Shelburne

Deputy Mayor Shane Hall, Town of Shelburne

Denyse Morrissey, CAO Town of Shelburne,

Stephen Burnett, Municipal Engineer, Town of Shelburne

Attending with the Town of Shelburne:

Janet Horner, Warden, Dufferin County

**JANUARY 20, 2025**

**ROMA Conference**

**Toronto**



*A People Place, A Change of Pace*  
**SHELBURNE**  
ONTARIO, CANADA

## **TRANSPORTATION CONCERNS - TRUCK BYPASS/TRUCK ROUTE**

### **Background**

The Town of Shelburne is situated on Highway 89 and Highway 10, in Dufferin County. We estimate that our current population is about 10,000 residents and has increased by approximately 13% since the 2021 census.

According to the 2021 census Shelburne's population grew by 10.7% from 2016 to 2021. It had also grown by 39% from 2011 to 2016 and was then the fastest growing small town in Ontario and the second fastest growing small town in Canada.

We are a small town in size and only 6.6 square kilometres. Using the 2021 census, Shelburne has a very high population density at 1,371 people per square kilometre and our density continues to increase and is now over 1,500 people per square kilometre based on the current population estimate. These densities are higher than the City of Vaughan and similar to Aurora, Barrie, and Oshawa. A comparison of 2021 population densities. A map showing our general residential and commercial areas, as of 2024, is attached.

We continue to experience significant pressures from our increasing residential and commercial development in order to meet the needs of our thriving community. We also serve as a major hub for many of the surrounding rural townships for commerce as well as schools (Shelburne has 3 elementary and 1 high school). Historically, the majority of the Town's commercial and residential development has been localized to the main core along Highway 89. With tremendous new residential and commercial developments, the Town has expanded significantly along both the Highway 89 and Highway 10 corridors.

The Town of Shelburne has been seeking MTO support, guidance, and partnership for a solution regarding heavy truck traffic since 2003 so that trucks are removed from our downtown as well as our residential roads. The April 7, 2003 council resolution asked that "the Province through the Ministry of Transportation initiate a needs assessment of the possible highway by-pass of Highways 10 & 89 around the Town of Shelburne and further that this assessment include a review of the existing municipal road system and how it should configure into any future by-pass proposal".



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The link to our 2019 delegation regarding a truck bypass at ROMA can be found on the Town website [here](#).

(<https://www.shelburne.ca/en/news/resources/MTO-Media-Release-Full-Package.pdf>)

We believe that a truck bypass/truck route is needed to:

- Support safe and timely movement of goods and services.
- Recognize and try to limit the impacts of truck traffic on the interests of our community such as safety, congestion, noise, and air quality.
- Realize the vision for Shelburne's downtown and main street corridors as vibrant, mixed use, pedestrian-oriented places.
- Support the Town's commitment to building more homes as part of Ontario's targets given buyers who value a small town but see the existing truck related impacts the Town faces as a deterrent to choosing Shelburne.
- Unlock the intensification and redevelopment potential of Shelburne's core areas consistent with provincial, County, and local planning policies.

The Town of Shelburne also references the analysis from the Ontario Trucking Association's 2011 'Local Truck Routes: A Guide for Municipal Officials' that, *"Truck route planning may promote the safe and efficient movement of goods in and around a community. Effective routing can minimize community impacts and is crucial to the economy and well-being of a community and the greater region"* and that *"the efficient movement of goods is vital to the economic development and growth of commerce in Ontario"*.

([https://ontruck.org/wp-content/uploads/OTA-Local-Truck-Routes-A-Guide-FINAL\\_public.pdf](https://ontruck.org/wp-content/uploads/OTA-Local-Truck-Routes-A-Guide-FINAL_public.pdf))

## **Our Concerns**

The Town is dealing with increased volumes of transport trucks, heavy equipment, and seasonal traffic along with the day-to-day residential traffic.

Highway 89 runs east-west through our downtown core along Main Street and serves as a main artery for the County of Dufferin connecting Highway 6 to the west and Highway 400 to the east. Highway 10 runs north-south through our downtown connecting the northern region of southern Ontario to the GTA.



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The 1.6 km route through Shelburne along Highway 89 includes four stop lights, two of which are within a 95m stretch of Main Street between the intersection of Highway 10 and Victoria Street. This area is also the most commercially dense (including a number of shops, restaurants, Town Hall, etc.) as well as one of the narrowest sections of the street (two lanes).

Highway 89 and Highway 10 serve as a major transportation network through our small town and the presence of large transportation trucks, gravel trucks and heavy machinery at all hours is incompatible with this dense urban environment, restrictive to the attractiveness of investment in redevelopment, and prohibitive to place-making. Our downtown also has significant residential homes, apartments, and nearby schools. The small businesses include cafes, retail stores, and health care professions and downtown residents endure noise and truck traffic congestion. The ongoing truck presence deters many from investing in our downtown and ruins our ability to have community events in our downtown park. It is not an understatement that you cannot hear someone speaking when outside due to the noise from trucks through our downtown. Truck traffic has negative impacts on our downtown businesses, personal health as well as safety implications including noise, wind, air pollution, and traffic congestion.

The video link [https://youtu.be/Lb\\_KoSuGt3c](https://youtu.be/Lb_KoSuGt3c) illustrates:

1. Truck turning and safety issues at the intersection of Main and Owen Sound
2. The significant noise from trucks downtown that businesses and downtown residents endure
3. The volume of transport trucks and heavy vehicles over a 2 minute period downtown Shelburne.

Data from a May 2008 MTO study showed that 90-95% of truck traffic is through traffic only, and Shelburne is not their final destination. This study also indicated that the capacity of this stretch of highways through Shelburne is 800 vehicles per peak hour. However, a 2015 traffic study we had completed for our Town showed that vehicle traffic is instead 850-1200 vehicles per peak hour, with approximately 50% being truck traffic. This further illustrates that with truck traffic eliminated, the road would be back to operating capacity.

A truck bypass/truck route would provide pedestrians and small vehicle traffic a safe manner of accessing the downtown core from the east end and vice versa. A properly





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conceived long-term bypass solution would also allow truck traffic operators to move their cargo more quickly and efficiently. We view this strategy as a true "win- win".

Our community has told us repeatedly for the last 20 years they are very concerned about heavy truck traffic and the negative impacts it has on their lives, as well as safety concerns.

### **Our Request**

There are no roads within Shelburne that can be used for bypass or truck route. The use of existing roads, (and rebuilding roads) whether County of Dufferin or other lower tiers has not been fully supported and the Town appreciates that other communities do not want to be subjected to truck traffic and those impacts.

The County of Dufferin had advocated for a Shelburne Bypass project as part of their Transportation Master Plan. The County had received comments from MTO indicating that a Shelburne Bypass is not planned by the MTO and that MTO is not able to restrict truck traffic on highways. A 2024 meeting with MTO staff and Dufferin County council representatives had suggested that a new provincial road be built as part of Highway 10/89 to go around Shelburne.

The Town of Shelburne requests:

1. That MTO engagement/leadership/facilitation be implemented to take this to the next step by working with municipalities and Dufferin County to define a preferred route given the Town of Shelburne believes the process and transportation planning has progressed as far as it can at the municipal level.
2. That MTO explore solutions based on the potential route options a number of municipalities have reviewed for a truck bypass/truck route. This approach may involve acquiring lands to build a new section of Highway 10/89 around Shelburne.



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Four (4) routes were explored. The maps are attached.

**Option A:** Using Existing Infrastructure

Length of Segment 1: 12.6 km

Length of Segment 2: 7.7 km

Total Length: 20.3 km

**Option A:** Using New and Existing Infrastructure

Length of Segment 1 New Infrastructure: 2.8 km

Length of Segment 1 Existing Infrastructure: 1.5 km

Length of Segment 2 Existing Infrastructure: 2.9 km

Total Length: 7.2 km

**Option B:** Using Existing Infrastructure

Length of Segment 1: 6.3 km

Length of Segment 2: 2.9 km

Total Length: 9.2 km

**Option B** Using New and Existing Infrastructure

Length of Segment 1 New Infrastructure: 1.4 km

Length of Segment 1 Existing Infrastructure: 1.5 km

Length of Segment 2 Existing Infrastructure: 2.9 km

Total Length: 5.8 km



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ONTARIO, CANADA

We also fully recognize and are respectful of the significant costs of road construction and development costs estimated at \$650,000/km for planning, design, and construction and excluding land acquisition where applicable.

We feel it is imperative that the Town of Shelburne be considered as a transportation priority by MTO to ensure the Town can support building more homes that are desired in the market, support the overall local economy of the Town, provide safe options for local, car and pedestrian traffic, and minimize the inherent risk to pedestrian and car traffic on Highway 89 and Highway 10 which will only continue to grow as the large developments in the Town continue.

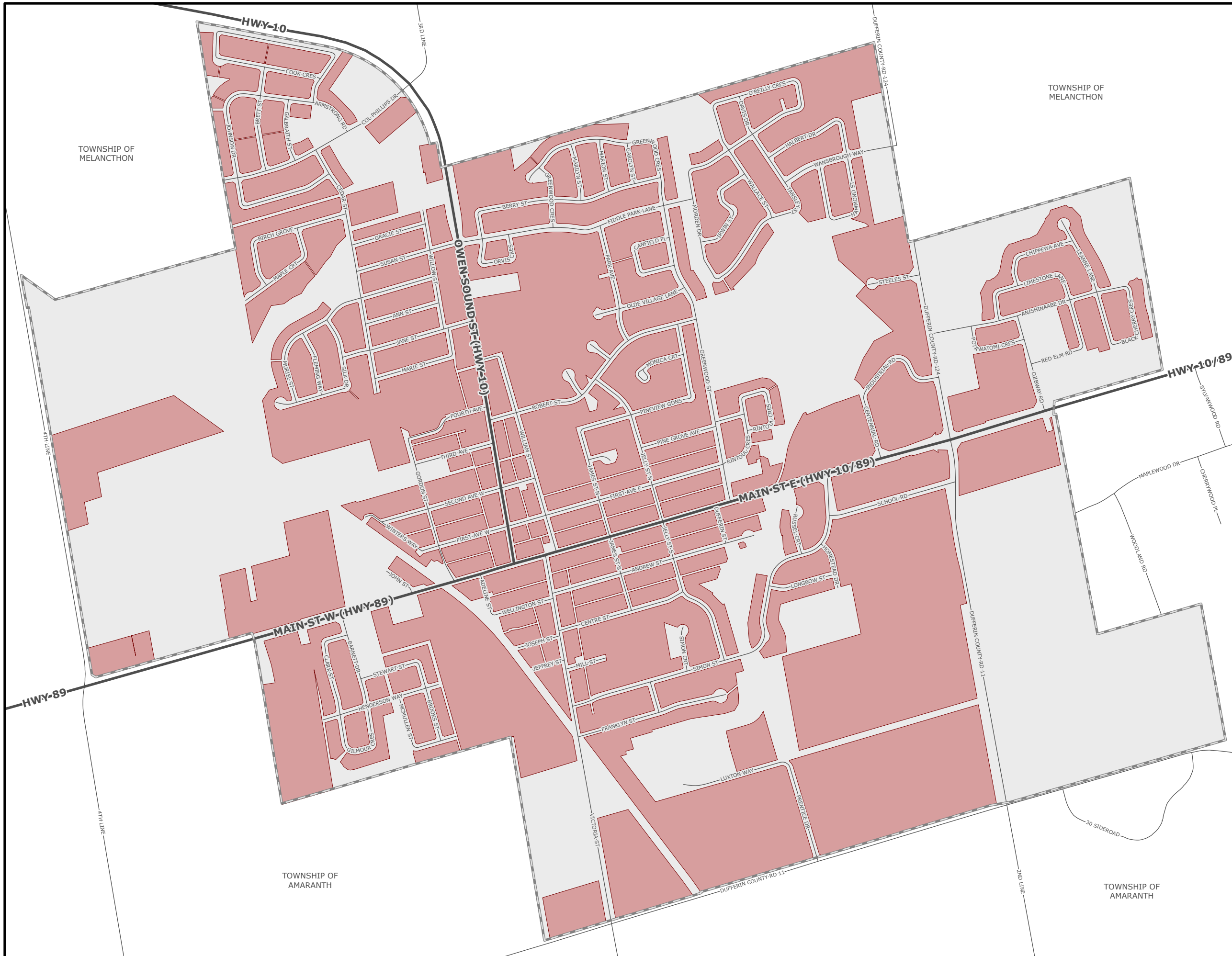
Attachments:

- Comparison of 2021 population densities.
- Map of general residential and commercial areas
- Proposed Truck Bypass/Route Using Existing Infrastructure – Option A
- Proposed Truck Bypass/Route Using Existing Infrastructure – Option B
- Proposed Truck Bypass/Route Using New and Existing Infrastructure – Option A
- Proposed Truck Bypass/Route Using New and Existing Infrastructure – Option B
- Video link slides

## 2021 Census Population Density Per Square Kilometer



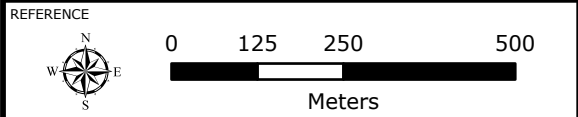
Name	Municipal Status	Municipal Sub-type	Census Division	2021 Census of Population				
				Population (2021)	Population (2016)	Change	Land area (km <sup>2</sup> )	Population Density
Shelburne	Lower-tier	Town	Dufferin	8,994	8,126	+10.7%	6.56	1371.0/km <sup>2</sup>
Ajax	Lower-tier	Town	Durham	126,666	119,677	+5.8%	66.64	1900.8/km <sup>2</sup>
Aurora	Lower-tier	Town	York	62,057	55,445	+11.9%	50.00	1241.1/km <sup>2</sup>
Aylmer	Lower-tier	Town	Elgin	7,699	7,492	+2.8%	6.37	1208.6/km <sup>2</sup>
Barrie	Single-tier	City	Simcoe	147,829	141,434	+4.5%	99.01	1493.1/km <sup>2</sup>
Brampton	Lower-tier	City	Peel	656,480	593,638	+10.6%	265.89	2469.0/km <sup>2</sup>
Brantford	Single-tier	City	Brant	104,688	98,563	+6.2%	98.65	1061.2/km <sup>2</sup>
Brockville	Single-tier	City	Leeds and Grenville	22,116	21,569	+2.5%	20.91	1057.7/km <sup>2</sup>
Cambridge	Lower-tier	City	Waterloo	138,479	129,920	+6.6%	112.99	1225.6/km <sup>2</sup>
Carleton Place	Lower-tier	Town	Lanark	12,517	10,644	+17.6%	9.94	1259.4/km <sup>2</sup>
Ingersoll	Lower-tier	Town	Oxford	13,693	12,757	+7.3%	12.73	1075.3/km <sup>2</sup>
Markham	Lower-tier	City	York	338,503	328,966	+2.9%	210.93	1604.8/km <sup>2</sup>
Mississauga	Lower-tier	City	Peel	717,961	721,599	-0.5%	292.74	2452.5/km <sup>2</sup>
Newmarket	Lower-tier	Town	York	87,942	84,224	+4.4%	38.50	2284.1/km <sup>2</sup>
Oakville	Lower-tier	Town	Halton	213,759	193,832	+10.3%	138.94	1538.5/km <sup>2</sup>
Orangeville	Lower-tier	Town	Dufferin	30,167	28,900	+4.4%	15.16	1989.5/km <sup>2</sup>
Orillia	Single-tier	City	Simcoe	33,411	31,166	+7.2%	28.53	1171.1/km <sup>2</sup>
Oshawa	Lower-tier	City	Durham	175,383	159,458	+10.0%	145.72	1203.6/km <sup>2</sup>
Richmond Hill	Lower-tier	Town	York	202,022	195,022	+3.6%	100.79	2004.4/km <sup>2</sup>
St. Catharines	Lower-tier	City	Niagara	136,803	133,113	+2.8%	96.20	1422.1/km <sup>2</sup>
St. Thomas	Single-tier	City	Elgin	42,840	38,909	+10.1%	35.61	1203.2/km <sup>2</sup>
Stratford	Single-tier	City	Perth	33,232	31,470	+5.6%	30.02	1107.0/km <sup>2</sup>
Toronto	Single-tier	City	Toronto	2,794,356	2,731,571	+2.3%	631.10	4427.8/km <sup>2</sup>
Vaughan	Lower-tier	City	York	323,103	306,233	+5.5%	272.44	1185.9/km <sup>2</sup>
Waterloo	Lower-tier	City	Waterloo	121,436	104,986	+15.7%	64.06	1895.8/km <sup>2</sup>



**DRAWING TITLE**  
Extent of Residential and Commercial Development

- LEGEND - PROPOSED TRUCK BYPASS/ROUTE**
- Extent of Residential/Commercial Development
  - Provincial Highway
  - County/Local Road
  - Shelburne Municipal Boundary

**NOTES**  
1) This visualization is intended to provide a general understanding of the extent of residential and commercial development as of 2024. It is not an exhaustive representation of developed land and some locations have been excluded due to data limitations.



	GIS PROJECT: 2019-026
	VERSION: 01
	DATE: 01-13-2025



**DRAWING TITLE**  
Proposed Truck Bypass/Route  
Using Existing Infrastructure  
Option A

**LEGEND - PROPOSED TRUCK BYPASS/ROUTE**

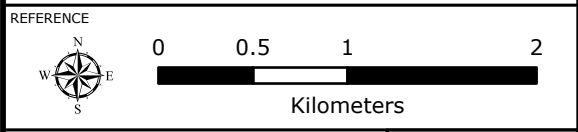
- Segment 1
- Segment 2

**LEGEND - OTHER FEATURES**

- Provincial Highway
- County/Local Road
- Shelburne Municipal Boundary

**NOTES**

Proposed Truck Bypass/Route Statistics  
 Length of Segment 1: 12.6 km  
 Length of Segment 2: 7.7 km  
 Total Length: 20.3 km



GIS PROJECT:	2019-026
VERSION:	01
DATE:	01-13-2025



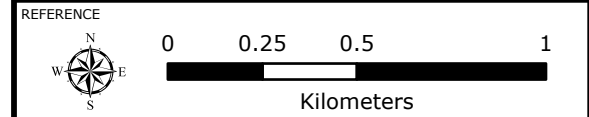
DRAWING TITLE  
**Proposed Truck Bypass/Route  
 Using New and Existing Infrastructure  
 Option A**

- LEGEND - PROPOSED TRUCK BYPASS/ROUTE
- Segment 1 - New Infrastructure
  - Segment 1 - Existing Infrastructure
  - Segment 2 - Existing Infrastructure

- LEGEND - OTHER FEATURES
- Provincial Highway
  - County/Local Road
  - Shelburne Municipal Boundary

NOTES

**Proposed Truck Bypass/Route Statistics**  
 Length of Segment 1 - New Infrastructure: 2.8 km  
 Length of Segment 1 - Existing Infrastructure: 1.5 km  
 Length of Segment 2 - Existing Infrastructure: 2.9 km  
 Total Length: 7.2 km



GIS PROJECT:	2019-026
VERSION:	01
DATE:	01-13-2025



**DRAWING TITLE**  
 Proposed Truck Bypass/Route  
 Using Existing Infrastructure  
 Option B

**LEGEND - PROPOSED TRUCK BYPASS/ROUTE**

- █ Segment 1
- █ Segment 2

**LEGEND - OTHER FEATURES**

- Provincial Highway
- County/Local Road
- Shelburne Municipal Boundary

**NOTES**

Proposed Truck Bypass/Route Statistics  
 Length of Segment 1: 6.3 km  
 Length of Segment 2: 2.9 km  
 Total Length: 9.2 km









GIS PROJECT:	2019-026
VERSION:	01
DATE:	01-13-2025





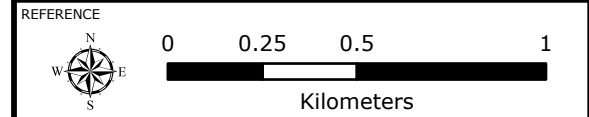
DRAWING TITLE  
**Proposed Truck Bypass/Route  
 Using New and Existing Infrastructure  
 Option B**

- LEGEND - PROPOSED TRUCK BYPASS/ROUTE
-  Segment 1 - New Infrastructure
  -  Segment 1 - Existing Infrastructure
  -  Segment 2 - Existing Infrastructure

- LEGEND - OTHER FEATURES
-  Provincial Highway
  -  County/Local Road
  -  Shelburne Municipal Boundary

NOTES

**Proposed Truck Bypass/Route Statistics**  
 Length of Segment 1 - New Infrastructure: 1.4 km  
 Length of Segment 1 - Existing Infrastructure: 1.5 km  
 Length of Segment 2 - Existing Infrastructure: 2.9 km  
 Total Length: 5.8 km




GIS PROJECT:	2019-026
VERSION:	01
DATE:	01-13-2025



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# Town of Shelburne ROMA Delegation Request Transportation Concerns – Truck Bypass / Truck Route

January 2025

## Example 1: Intersection Safety Concerns

January 07, 2025

8:20am

CCTV captured at the intersection of  
Main St and Owen Sound St



[Play Video](#)



# Town of Shelburne ROMA Delegation Request Transportation Concerns – Truck Bypass / Truck Route

January 2025

## Example 2: Truck Noise

January 14, 2025  
9:25am

Video captured at the intersection of  
Main St and Owen Sound St

[Play Video](#)





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# Town of Shelburne ROMA Delegation Request Transportation Concerns – Truck Bypass / Truck Route

January 2025

## Example 3: Truck Volume

January 14, 2025  
2:47pm

CCTV captured at 203 Main St E,  
corner of Victoria St at Main St E



[Play Video](#)

## Roseann Knechtel

---

**Subject:** FW: Township of Mulmur Fire Service Delivery Review

---

**From:** Michelle Hargrave <mhargrave@dufferincounty.ca>  
**Sent:** January 14, 2025 11:41 AM  
**To:** Roseann Knechtel <rknechtel@mulmur.ca>  
**Subject:** RE: Township of Mulmur Fire Service Delivery Review

Good Morning,

The Township of Mulmur correspondence regarding the fire services delivery was on the January 9, 2025 County Council agenda, Council pass the following resolution in response:

THAT the correspondence from Dufferin municipalities regarding the Multi-Jurisdictional Fire Protection and Prevention Plan, be received.

Thank you,  
Michelle

**Michelle Hargrave | Administrative Support Specialist, Clerk's Department | Office of the CAO  
County of Dufferin** Phone: 519-941-2816 Ext. 2506 | [mhargrave@dufferincounty.ca](mailto:mhargrave@dufferincounty.ca) |30 Centre  
Street, Orangeville ON L9W 2X1



## OPINION

### **Conservation authorities are a pillar in our communities**

By Jonathan Scott

This month, I had the honour of being elected chair of the Nottawasaga Valley Conservation Authority (NVCA). **As I step into this new role, I've been reflecting on why conservation authorities matter so deeply to our communities, our province and our country.**

What could be more Canadian than protecting our lakes, rivers, forests and wetlands? Conservation authorities like NVCA are responsible for stewarding these natural resources **and preserving them for future generations. But this work isn't just about environmental responsibility—it's also about safeguarding our local economy.**

In regions like ours, where agriculture and tourism thrive, conservation is as much about protecting livelihoods as it is about protecting nature. Our farmers depend on healthy ecosystems to sustain some of the best agricultural land in Ontario. Likewise, the beauty of our lakes and forests draws tourists, hunters and anglers from far and wide, fueling local businesses. Without clean water, thriving fish stocks or healthy wetlands, these economic drivers would suffer.

**The work of conservation authorities is vital, but it's not** always visible. Behind the scenes, our teams are planting trees, restoring creeks and riverbeds, and implementing nature-based solutions to tackle the impacts of climate change. These solutions—such as wetland restoration to reduce flooding or reforestation to capture carbon emissions—are among the most effective tools we have to address the environmental challenges of our time.

**I've been passionate about the environment since high school, working on policy at both the provincial and federal levels and supporting environmental NGOs in my professional life. As a Councillor in Bradford West Gwillimbury, I've chaired our award-winning Green Initiatives Advisory Committee, where we've tackled everything from water conservation to energy retrofitting older buildings, expanding recycling programs, and advocating for the right to repair electronics and agricultural equipment.** These initiatives are rooted in a simple principle: protecting the environment is both the right thing to do and the smart thing to do.

But **conservation authorities aren't just about policy and projects—they're also about people. At NVCA, I've seen the dedication of our staff firsthand. Their work to plant thousands of trees, protect water quality and restore natural habitats is extraordinary.** At the same time, we know that serving the public is at the heart of our mission. Residents, farmers and businesses deserve clear, efficient and fair processes when it comes to planning and permitting. Time is money, and we have to strike the balance between thorough reviews and expeditious customer service.

**That's why, as chair, I'm committed to fostering a culture of continuous improvement at NVCA.** This means responding quickly to enquiries, streamlining development approvals and ensuring consistent application of standards. It also means celebrating and communicating our successes. Conservation authorities do incredible work, and we need to share those stories to build trust and confidence in our role.

Conservation authorities like NVCA represent a uniquely Canadian way of protecting what **matters: the natural beauty and resources that define our communities. This work isn't just about today—it's about ensuring a sustainable future for generations to come.**

**As I begin this new chapter, I'm optimistic about what lies ahead. With the support of our dedicated staff, board, municipal partners and the wider community, I'm confident we can** continue making a difference—protecting our environment, strengthening our economy and serving the people who call this region home.

— Jonathan Scott is Chair of the Nottawasaga Valley Conservation Authority and a Councillor in Bradford West Gwillimbury

- 30 -

**About NVCA:** The Nottawasaga Valley Conservation Authority is a public agency dedicated to the preservation of a healthy environment through specialized programs to protect, conserve and enhance our water, wetlands, forests and lands.

**Media contact:** Maria Leung, Senior Communications Specialist 705-424-1479 ext.254, [mleung@nvca.on.ca](mailto:mleung@nvca.on.ca)



January 21, 2025

Peterborough - Kawartha MPP Dave Smith;  
Honourable Doug Ford, Premier;  
Honourable Paul Calandra, Minister of Municipal Affairs and Housing;  
Honourable Doug Downey, Attorney General;  
Association of Municipalities of Ontario; and  
Councils of each of Ontario's municipalities.

**Subject: Bill 242, Safer Municipalities Act, 2024**

The following resolution, adopted by City Council at its meeting held on January 13, 2025, is forwarded for your consideration.

**Whereas:**

- 1. A municipality's parks and open spaces are critical infrastructure that support a strong community, and the public's shared and safe use of the municipality's parks and open spaces is integral to ensuring that support.**
- 2. Ontario's municipalities are struggling to maintain their parks and open spaces for their shared and safe use by the public as a result of the increasing proliferation of encampments and illicit activities related thereto.**
- 3. Municipalities that enforce their standards regulating or prohibiting encampments in their parks and open spaces must have regard to the availability of shelter space for those who need shelter.**
- 4. On January 27, 2023, Justice Valente of the Ontario Superior Court of Justice rendered his judgment in *Waterloo (Regional Municipality) v. Persons Unknown and to be Ascertained* (2023), [2023] O.J. No. 417 (Waterloo Decision) which declared that the municipality's by-law violated section 7 of the *Charter* and was therefore inoperative insofar as it applied to prevent encampment residents from erecting temporary shelters on a site when the number of homeless individuals in the region exceeded the number of accessible shelter beds.**
- 5. The Waterloo Decision's analysis of the adequacy of shelter beds suggests an unworkable and unclear standard that goes beyond the number of shelter**



spaces and that includes the requirement to provide shelter spaces that must accommodate illicit drug use and other activities that could put shelter residents, workers and volunteers at risk. The result is that municipalities are impaired in their enforcement of their standards and have lost or are losing control of their parks and open spaces.

6. On December 12, 2024, the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, introduced Bill 242, Safer Municipalities Act, 2024. Among its various initiatives, Bill 242 proposes to amend section 2 of the Trespass to Property Act by adding aggravating factors that must be considered in the court's determination of a penalty under that section. However, the key challenge is that a municipality's exercise of its rights at common law and under section 9 of the Trespass to Property Act to remove encampments from the municipality's parks and open spaces remains potentially subject to the unworkable and unclear standard for the adequacy of shelter space suggested by the Waterloo Decision.
7. In these circumstances, municipalities need provincial legislation that clearly defines a workable standard for shelter space for the purposes of a municipality's jurisdiction to enforce its standards regulating or prohibiting encampments in its parks and open spaces.

Now therefore, be it resolved:

1. That the provincial government be respectfully requested to amend Bill 242 to clearly define a workable standard for shelter space for the purposes of a municipality's jurisdiction to enforce its standards regulating or prohibiting encampments in its parks and open spaces.
2. That, without limitation, Bill 242 provides that a municipality will have met the standard for shelter space for the purposes of the municipality's jurisdiction to enforce its standards regulating or prohibiting encampments in its parks and open spaces:
  - a) despite the establishment and enforcement of shelter rules including rules that prohibit drug use and other activities that could put shelter residents, workers and volunteers at risk; and
  - b) if an official designated by the municipality is satisfied that the number of available shelter spaces is at least equal to the aggregate of the number of individuals actually seeking shelter and the number of individuals against whom the municipality is planning to enforce its standards regulating or prohibiting encampments in its parks and open spaces.
3. That a copy of this resolution be sent to:

- a) Peterborough - Kawartha MPP Dave Smith;
- b) Honourable Doug Ford, Premier;
- c) Honourable Paul Calandra, Minister of Municipal Affairs and Housing;
- d) Honourable Doug Downey, Attorney General;
- e) Association of Municipalities of Ontario; and to
- f) Councils of each of Ontario's municipalities.

Sincerely,



John Kennedy  
City Clerk

cc:  
City of Peterborough Council  
City of Peterborough Staff





# Northumberland County Council Resolution

**SENT VIA EMAIL**

**January 7, 2025**

Honourable Doug Ford (Premier of Ontario)  
Honourable Andrea Khanjin (Minister of the Environment, Conservation and Parks)  
Honourable Rob Flack (Minister of Agriculture, Food and Agribusiness)  
Honorable David Piccini (Minister of Labour, Immigration, Training and Skills Development and MPP for Northumberland-Peterborough South)  
Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA)  
Northumberland Federation of Agriculture  
All Ontario municipalities

**Re: Correspondence, 'Protection of Agricultural Lands and Sustainable Development'**

At a meeting held on December 18, 2024 Northumberland County Council approved Council Resolution # 2024-12-18-909, adopting the below recommendation from the December 2, 2024 Public Works Committee meeting:

**Moved by:** Councillor Mandy Martin  
**Seconded by:** Councillor Robert Crate

"**That** the Public Works Committee, having considered the correspondence from the Township of Puslinch regarding 'Protection of Agricultural Lands and Sustainable Development', recommend that County Council support the correspondence and direct staff to send a copy of this resolution to key stakeholders."

**Council Resolution # 2024-12-18-909**

**Carried**

If you have any questions regarding this matter, please do not hesitate to contact the undersigned at [matherm@northumberland.ca](mailto:matherm@northumberland.ca) or by telephone at 905-372-3329 ext. 2238.

Sincerely,  
Maddison Mather



Manager of Legislative Services / Clerk  
Northumberland County



Hon. Paul Calandra  
Minister of Environment,  
Conversation and Parks  
VIA EMAIL:  
[Paul.Calandra@pc.ola.org](mailto:Paul.Calandra@pc.ola.org)

Hon. Doug Ford  
Premier of Ontario  
VIA EMAIL:  
[premier@ontario.ca](mailto:premier@ontario.ca)

Township of Puslinch  
7404 Wellington Road 34  
Puslinch, ON N0B 2J0  
[www.puslinch.ca](http://www.puslinch.ca)

November 7, 2024

Hon. Rob Flack  
Minister of Agriculture,  
Food, and Agribusiness  
VIA EMAIL:  
[minister.omafra@ontario.ca](mailto:minister.omafra@ontario.ca)

Hon. Matthew Rae, MPP  
VIA EMAIL:  
[Matthew.Rae@pc.ola.org](mailto:Matthew.Rae@pc.ola.org)

Hon. Ted Arnott, MPP  
VIA EMAIL:  
[ted.arnottco@pc.ola.org](mailto:ted.arnottco@pc.ola.org)

Barclay Nap  
Wellington Federation of  
Agriculture  
VIA EMAIL:  
[napbarclay@gmail.com](mailto:napbarclay@gmail.com)

RE: Motion for the Protection of Agricultural Lands and Sustainable Development in Relation to Provincial Projects and Excess Soil Management Practices

Please be advised that Township of Puslinch Council, at its meeting held on October 23, 2024 considered the aforementioned topic and subsequent to discussion, the following was resolved:

**Resolution No. 2024-378:** Moved by Councillor Hurst and  
Seconded by Councillor Sepulis

Whereas the provincial government is undertaking:

- a) significant road and underground projects over the next ten years which will generate significant excess soil to be managed and disposed; and
- b) studies of underground projects that if implemented will also generate significant excess soil: and



Whereas landfill sites across Ontario are already near capacity, necessitating amendments to legislation to allow certain quality soil to be disposed at excess soil reuse sites instead of being disposed of in landfills effective January 1, 2025; and

Whereas the Ministry of the Environment, Conservation and Parks (MECP) is currently under resourced and lacks the capacity to effectively manage the additional enforcement and oversight required for the relocation of excess soil; and

Whereas the responsibility to enforce and oversee excess soil regulations is being downloaded onto municipalities, which have limited enforcement capabilities and face the risk of significant costs being passed on to local taxpayers; and

Whereas contamination of existing soil and groundwater is a significant concern, particularly in rural municipalities with valuable agricultural lands and reliance on groundwater for its residents; and

Whereas agricultural lands must be prioritized equally with housing needs, roads and underground infrastructure; failure to adequately protect these lands could exacerbate the ongoing food crisis in Ontario; and

Whereas Ontario is not alone in navigating the challenges of sustainable development, and the United Nations provides guidance through its Sustainable Development Report, which includes goals focused on economic growth, infrastructure, sustainable communities, hunger, clean water and sanitation, climate action, and life on land; and

Whereas it is critical that governments consider the comprehensive impacts on all of these areas when conducting feasibility studies and implementing projects which generate excess soil; and

Whereas neglecting to account for the broader implications of projects may lead to negative outcomes;

Therefore Be It Resolved that the Council of the Township of Puslinch calls on the provincial government to:



1. Prioritize the protection of agricultural lands in the management of excess soil from roads and underground projects and in the planning and feasibility studies related to such projects.
2. Ensure that adequate resources are allocated to the MECP to support effective enforcement and oversight of excess soil regulations.
3. Collaborate with municipalities to provide necessary support and funding for enforcement activities related to excess soil management, minimizing financial burdens on local taxpayers.
4. Conduct a comprehensive impact assessment that considers all aspects of sustainable development, in alignment with the United Nations Sustainable Development Report, before proceeding with the traffic tunnel project and any further amendments to excess soil legislation; and

That the Township of Puslinch Council direct staff to send a copy of this resolution to the Minister of the Environment, Conservation and Parks; the Premier of Ontario; all Ontario municipalities; MPP Arnott; MPP Rae; the Wellington Federation of Agriculture; and OMAFRA requesting support for the protection of agricultural lands and sustainable development practices in Ontario.

**CARRIED**

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

Justine Brotherston  
Municipal Clerk

CC: All Ontario Municipalities



January 9, 2025

The Honorable Doug Ford  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto, ON M7A 1A1  
[premier@ontario.ca](mailto:premier@ontario.ca)

Re: Motion regarding Opposition to Provincial Legislation on Cycling Lanes and Support for Municipal Authority in Transportation Planning

At their Regular Meeting of Council on January 8, 2025, the Council of the Town of Aylmer endorsed the following resolution:

WHEREAS the Government of Ontario has announced legislation requiring provincial approval for new cycling lanes;

AND WHEREAS this legislation would compel municipalities to demonstrate that proposed cycling lanes will not negatively impact vehicle traffic;

AND WHEREAS cycling infrastructure is crucial for environmental transportation, road safety, and public health, and provincial oversight in this matter represents an unwarranted intrusion into municipal authority;

AND WHEREAS the Town of Aylmer is evolving an active transportation plan to enhance walking and cycling infrastructure;

AND WHEREAS the Association of Municipalities of Ontario (AMO) has strongly criticized this proposed legislation as a "significant overreach" into municipal jurisdiction;

AND WHEREAS AMO has stated that none of its 444 member municipalities were consulted or shown evidence justifying the province's proposed veto power over new bike lanes;

THEREFORE, BE IT RESOLVED:

1. That the Town of Aylmer strongly opposes the proposed provincial legislation governing bicycle lanes and affirms its support for maintaining municipal jurisdiction over cycling infrastructure decisions.





The Corporation of the Town of Aylmer  
46 Talbot Street West, Aylmer, Ontario N5H 1J7  
Office: 519-773-3164 Fax: 519-765-1446  
[www.aylmer.ca](http://www.aylmer.ca)

2. That the Town of Aylmer endorses the AMO's position that municipalities are better positioned than the Ministry of Transportation to make decisions about local transportation matters based on local knowledge and community input.
3. That the Town of Aylmer calls on the Government of Ontario to withdraw the proposed legislation and respect the established authority of municipalities to make informed decisions about local transportation needs, including the implementation of cycling lanes.
4. That the Town of Aylmer reaffirms its commitment to its transportation plan and the continued development of safe, environmentally friendly, efficient cycling infrastructure for the benefit of all residents.
5. That the Town Clerk be directed to forward a copy of this resolution to the Premier of Ontario, the Minister of Transportation, the Member of Provincial Parliament representing constituencies within the Elgin-Middlesex-London region, to the Association of Municipalities of Ontario ([amo@amo.on.ca](mailto:amo@amo.on.ca)) and all Municipalities in Ontario.
6. That the Town of Aylmer calls upon municipalities across Ontario to adopt similar resolutions in defense of local decision-making authority and sustainable, efficient and environmentally friendly transportation planning.

Thank you,

**Owen Jaggard**

**Director of Legislative Services/Clerk** | Town of Aylmer  
46 Talbot Street West, Aylmer, ON N5H 1J7  
519-773-3164 Ext. 4913 | Fax 519-765-1446  
[ojaggard@town.aylmer.on.ca](mailto:ojaggard@town.aylmer.on.ca) | [www.aylmer.ca](http://www.aylmer.ca)

CC:

Hon. Prabmeet Singh Sarkaria [prabmeet.sarkaria@pc.ola.org](mailto:prabmeet.sarkaria@pc.ola.org)  
Hon. Rob Flack [rob.flack@pc.ola.org](mailto:rob.flack@pc.ola.org)  
Association of Municipalities of Ontario [resolutions@amo.on.ca](mailto:resolutions@amo.on.ca)  
All municipalities



THE CORPORATION  
OF  
THE TOWN OF HALTON HILLS

**Resolution No.:** 2025-0010

**Title:** Sovereignty of Canada

**Date:** January 20, 2025

**Moved by:** Councillor D. Keene

**Seconded by:** Councillor J. Brass

**Item No. 12.2**

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WHEREAS incoming President Trump has suggested that with the use of “economic force” such as tariffs, Canada should become the 51st state of the United States, and further he suggests that many Canadians would agree;

AND WHEREAS residents of our community, known as Canada’s Most Patriotic Town, have demonstrated passion for and loyalty to our nation by opposing past "Buy America" trade measures; by celebrating Canada's 150th anniversary by simultaneously flying over 57,000 Canadian flags and along with other activities, by annually hosting popular Canada Day festivities throughout our municipality; and

AND WHEREAS Canada is a sovereign nation with a peaceful history of self-governance dating to its Confederation in 1867; and

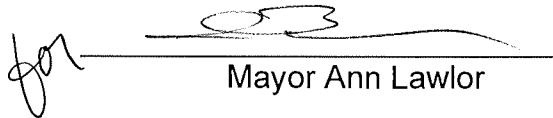
AND WHEREAS the Canadian identity is marked by a deep-rooted pride in its heritage and culture founded by French and British settlement, enriched by Indigenous culture and traditions and by more than a century and a half of multi-cultural immigration;

AND WHEREAS Canada has significant global standing, consistently supporting its allies, including the United States, in global conflicts such as two world wars, and wars in Korea and Afghanistan; and in international coalitions and in being consistently recognized as among the top countries in the world for quality of life;

AND WHEREAS the shared history of the United States and Canada has been one of friendship, respect and neighbourly relations;

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Halton Hills categorically rejects any efforts by incoming President Trump or any others to undermine the sovereignty of Canada. We stand united with our Ontario Premier Doug Ford and our Canadian Prime Minister Justin Trudeau for a Canada that remains strong, free, independent, and characterized by peace, order, and good government.

AND FURTHER THAT the Mayor prepare correspondence containing this resolution for circulation to the office of the American president through our Canadian diplomatic channels with copies to The Right Honourable Justin Trudeau, Prime Minister, The Honourable Melanie Joly, Minister of Foreign Affairs, MP Michael Chong, Premier Doug Ford, The Honourable Vic Fedeli, Minister of Economic Development, Job Creation and Trade of Ontario, MPP Ted Arnott, Leaders of the Opposition Parties, AMO, FCM, and all municipalities in Ontario.

  
Mayor Ann Lawlor



## **The Corporation of the Township of Mulmur**

### **By-law No. - 2025**

#### **Being a by-law to appoint livestock valuers.**

Whereas Section 4 of the *Protection of Livestock and Poultry from Dogs Act, R.S.O. 1990, c. L.24*, as amended, requires the Council of every local municipality shall appoint one or more persons as valuers of livestock and poultry;

And whereas the Ontario Wildlife Damage and Compensation Program provides that municipalities are responsible for appointing municipal valuers for the purposes of the program;

And where the Council of the Corporation of the Township of Mulmur deems it appropriate to appoint more than one livestock valuer.

Now therefore the Council of the Corporation of the Township of Mulmur hereby enacts as follows:

1. That the following persons are hereby appointed as livestock valuers to carry out the provisions of the Ontario Wildlife Compensation Program within the Township of Mulmur:
  - a) Kerry Matthews
  - b) Russel Flack
2. That the remuneration to be paid by the Township to the livestock valuers shall be a rate of \$65.00 per inspection, plus mileage in accordance with the annual CRA automobile allowance rate.
3. That where the provisions of any other by-law are inconsistent with the provisions of this by-law, the provisions of this by-law shall prevail.
4. That By-law 34-2020, being a by-law to fix amounts for appointments, and any amendments thereto, is hereby repealed.

5. That this by-law shall come into force and take effect upon final passing thereof.

Read a first, second and third time and finally passed on this 5th day of February, 2025.

.....

Janet Horner, Mayor

.....

Roseann Knechtel, Clerk



## **The Corporation of the Township of Mulmur**

### **By-law No. - 2025**

#### **Being a by-law to appoint fence-viewers.**

Whereas Section 2 of the *Line Fences Act, R.S.O. 1990, c. L.17*, as amended, requires the Council of every local municipality to appoint such number of fence-viewers as are required to carry out the provisions of this Act;

And whereas Section 2 of the *Line Fences Act, R.S.O. 1990, c. L.17*, as amended, requires that the by-law shall fix the remuneration to be paid to the fence-viewers;

And whereas subsection 17(1) of the *Line Fences Act, R.S.O. 1990, c. L.17*, as amended, provides that the Council of every local municipality may by-by-law fix its reasonable administrative fees to be paid to the municipality in relation to proceedings under the Act;

And whereas subsection 5(2) of the *Line Fences Act, R.S.O. 1990, c. L.17*, as amended, states that the Council of every local municipality may provide by by-law that no arbitration or other proceeding requiring the attendance or re-attendance of fence-viewers shall be scheduled between the 1<sup>st</sup> day of November and the 31<sup>st</sup> day of March in the next calendar year;

Now therefore the Council of the Corporation of the Township of Mulmur hereby enacts as follows:

1. That the following persons are hereby appointed as fence-viewers for the Township of Mulmur until such time as a successor is appointed by Council:
  - a) Earl Hawkins
  - b) Morley Brown
  - c) Dave Noble
  
2. That the remuneration to be paid by the Township to the fence-viewers shall be a rate of \$65.00 for each fence-viewer for each fence viewing, plus mileage in accordance with the annual CRA automobile allowance rate.

3. That the administrative fee to be paid by the Applicant to the Township shall be \$100 for each fence-viewing.
4. That the cost of remuneration paid to the fence-viewers shall be recovered from either the Applicant, the Adjoining Owner, or by both parties, as the fence-viewers deem appropriate.
5. That unless the fees are immediately repaid by the person adjudged to pay the fees, the Township shall place the amount unpaid upon the collector's roll, and the amount shall be collected in the same manner as municipal taxes.
6. That there shall be no arbitration or other proceeding requiring the attendance or re-attendance of the fence-viewers scheduled between the 1<sup>st</sup> day of November in any year and the 31<sup>st</sup> day of March in the following year.
7. That where the provisions of any other by-law are inconsistent with the provisions of this by-law, the provisions of this by-law shall prevail.
8. That By-law 34-2020, being a by-law to fix amounts for appointments, and any amendments thereto, is hereby repealed.
9. That this by-law shall come into force and take effect upon final passing thereof.

Read a first, second and third time and finally passed on this 5th day of February, 2025.

.....

Janet Horner, Mayor

.....

Roseann Knechtel, Clerk



**The Corporation of the Township of Mulmur**

**By-law No. - 2025**

**Being a by-law to amend By-law No. 57-2022 being the Delegation of Powers and Duties By-law**

Whereas section 270(1) of the Municipal Act, 2001 requires that a municipality shall adopt and maintain policies with respect to the delegation of its powers and duties;

And whereas Council of the Township of Mulmur desires to amend by-law 57-2022 delegating powers and duties;

Now therefore the Council of the Corporation of the Township of Mulmur hereby enacts as follows:

1. That Schedule "A" to By-law 57-2022 is hereby replaced with Schedule "A" attached hereto and forming part of this by-law.
2. That this by-law shall come into force and take effect on the date of passing.

Read a first, second and third time and finally passed on this 5th day of February, 2025.

.....

Janet Horner, Mayor

.....

Roseann Knechtel, Clerk



## DELEGATION OF POWERS AND DUTIES

### 1. PURPOSE

1.1 The purpose of this policy is to:

- a) Establish a policy respecting the delegation of powers and duties as required under Section 270(1) of the Municipal Act, 2001, S.O. 2001, as amended;
- b) Enhance the municipality's ability to efficiently respond to municipal issues while maintaining the principles of accountability and transparency;

### 2. SCOPE

- 2.1 This policy shall apply to all employees or persons acting on behalf of the Township of Mulmur.
- 2.2 This policy does not apply to powers and duties provided to officers of the Township under the Municipal Act, 2001 or any other Act.

### 3. INTERPRETATION

- 3.1 The division of this policy into parts and the insertion of headings are for convenient reference only and shall not affect the interpretation of the policy.
- 3.2 All references to applicable law are ambulatory and apply as amended from time to time.

### 4. CONFLICT

- 4.1 In the event that provisions of this policy are inconsistent with the provisions of another policy, the provisions of this policy shall apply.
- 4.2 In the event the provisions of this policy are inconsistent with the provisions of the Municipal Act, 2001, its Regulations or any other Act or statute, the provisions of the Act, Regulations or statute shall prevail.

### 5. DEFINITIONS

**Chief Administrative Officer (CAO)** means the Chief Administrative Officer of the Township.

**Clerk** means the Clerk of the Township.

**Council** means the Municipal Council of the Township.

**Delegate** means an officer, employee, agent or body which has been delegated authority.

## DELEGATION OF POWERS AND DUTIES

**Department Head** means the head of a department for the Township.

**Electronic Signature** means to any electronic artefact that fulfils the function of a signature in the electronic medium and may include but are not limited to, digital signatures, image of handwritten signature, and typed name on electronic forms.

**Municipal Act** means the *Municipal Act, 2001*, S.O. 2001, c 25, as amended.

**Municipal Elections Act** means the Municipal Elections Act, 1996, S.O. 1996, c. 32

**Planning Act** means the *Planning Act*, RSO 1990, c P.13, as amended.

**Staff** means all employees who perform work for or deliver services on behalf of the Township but excludes Council.

**Township** means the Corporation of the Township of Mulmur

### 6. DELEGATIONS OF POWERS AND DUTIES

No.	Power/Duty	Delegated Authority	Criteria and Conditions	Enabling Act, By-law or Policy
<b>CHIEF ADMINISTRATIVE OFFICER (CAO)</b>				
1	Confidentiality Agreements	CAO	Authority to execute confidentiality agreements	
2	Delegation of Powers and Duties	CAO	Authority to oversee the execution of the Delegation of Powers and Duties Policy. Delegated Authority to execute all items outlined in the Delegation of Powers and Duties Policy	
3	Emergency Expenditures	CAO	Approval of all emergency expenditures deemed essential to mitigate the emergency incident.	By-law 42-2022; Procurement Policy
4	Office Closures	CAO	Authority to close the Township facilities in the event of inclement weather or unforeseen circumstances, during Christmas shutdown and Canada Day long weekend.	



## DELEGATION OF POWERS AND DUTIES

5	Procurement of Goods and Services	CAO	Authority to oversee the procurement of Goods and Services for the Township	By-law 42-2022; Procurement Policy
6	Purchase and sale of land	CAO	Authority to sign agreements of purchase and sale, expropriations, and acknowledgements and directions, where funds are available within current budgetary allocations.	
7	Restricted Periods (Lame Duck)	CAO	<p>During Periods of Lame Duck authority to:</p> <ul style="list-style-type: none"> <li>a) appoint or remove from office any officer of the Township;</li> <li>b) hire or dismiss any employee of the Township;</li> <li>c) dispose of any real or personal property of the Township which has a value exceeding \$50,000 at the time of disposal, including the authority to execute the agreement of purchase and sale;</li> <li>d) make any expenditure or incur any other liability, outside the current approved budgets exceeding \$50,000</li> </ul>	Municipal Act
8	Staffing	CAO	<p>Authority to approve temporary staff positions or to adapt existing contract, seasonal and part-time positions to full-time positions, or the reverse, provided that:</p> <ul style="list-style-type: none"> <li>a) the duration is for 2 years or less;</li> <li>b) Funds are available within current budgetary allocations;</li> <li>c) All expenditures deemed essential for purpose of achieving objectives of the Town;</li> </ul>	Municipal Act Corporate Policy and Procedure Manual



## DELEGATION OF POWERS AND DUTIES

			d) Alternate methods of achieving objectives have been evaluated and proven more costly	
9	Termination of Contracts	CAO	Authority to terminate, or approve the termination of contracts for default, poor or non-performance	
<b>CLERKS</b>				
1	By-law Enforcement	Clerk	Authority to receive complaints and determine an appropriate level of response. Authority to forwarded enforcement issue to the Township's Municipal Law Enforcement Officer for action.	By-law Enforcement Policy
2	Civic Recognition	Clerk	Authority to recognize Township volunteers annually during national volunteer week and issue certificates of recognition as required	Civic Recognition Policy
3	Elections - Returning Officer	Clerk	Responsible for Administration of all Municipal General Elections and All By-Elections. Prepare and update forms and written procedures for all components of conducting an election.	Municipal Elections Act
4	Elections - Signage and Corporate Resources	Clerk	Authority to enforce election signage and the use of corporate resources with respect to elections. Authority to amend the Township's Corporate Resource Policy as required.	By-law 09-2022; Use of Corporate Resources for Municipal Elections Policy
5	Lottery Licences	Clerk	Authority to issue Lottery Licenses in compliance with all applicable AGCO Regulations.	Criminal Code (Canada) Order-in-Council 1413/08 Gaming Control Act, 1992
6	Memorial	Clerk	Authority to provide donation/gift of remembrance in accordance	Memorial Recognition



## DELEGATION OF POWERS AND DUTIES

	Recognition		with Township Policy	Policy
7	Municipal Licencing and Permits	Clerk	Authority to authorize licencing and issue permits with respect to municipal by-laws subject to all applicable conditions and policies of the by-law being met.	By-law 22-2018; By-law 03-2021
8	Municipal Freedom of Information & Protection of Privacy Act	Clerk	Authority to act as Head of the Municipality for the purposes of the Municipal Freedom of Information and Protection of Privacy Act.	Municipal Freedom of Information and Projection of Privacy Act By-law 55-2019
9	Municipally Significant Events	Clerk	Authority to issue letters of support designating public events as municipally significant.	Designation of Municipally Significant Events Policy
10	Public Notice	Clerk	Authority to provide public notice in accordance with legislation and the Township's Public Notice Policy, or provide additional public notice as deemed necessary	Public Notice Policy
11	Records Management and Retention	Clerk	Authority to manage the physical and electronic storage, retention and destruction of Township records in accordance with the Township's retention practices.	
12	Signing Authority	Clerk	Authority to sign all agreements, by-laws and contract as necessary; affix corporate seals; where two signatures are required, authority is given to the Deputy Mayor in absence of Mayor; and Deputy Clerk or Chief Administrative Officer in absence of Clerk.	
13	Temporary Licences and Leases of Township owned Property	Clerk	Authority to enter into agreements for less that 14 consecutive calendar days in length with a monetary value equal to or less than \$10,000 for the purposes of tourism,	



## DELEGATION OF POWERS AND DUTIES

			community or economic development events.	
<b>TREASURY</b>				
1	Account Adjustments	Treasurer	Authority to approve write-offs and increases for taxes and accounts receivable	
2	Assessment Appeals	Treasurer	Authority to represent the Township, review and sign-off settlements and participate in the hearing process where appropriate in regard to property assessment appeals at the Assessment Review Board	Municipal Act
3	Development Charges	Treasurer	Authority to approve agreements entered into pursuant to the Township's Development Charge By-law	By-law 22-2024
4	Financing Leases	Treasurer	Authority to enter into a financing lease if it does not materially impact the Township's debt and financial obligation repayment limit.	
5	Funding Agreements	Treasurer	Authority to execute an agreement with the Federal or Provincial government, municipality, agency, institution, utility or community partner for a undertaking, program delivery and administration	
6	Information Technology	Treasurer	Authority to enter into agreements for IT professional services, technical support as required and recurring annual agreements with respect to continuance of technical software support services, and or data licence agreements, subject to annual review and budget approval.	
7	Insurance	Treasurer	1. Authority to handle all claims covered within the Township	

## DELEGATION OF POWERS AND DUTIES

			<p>insurance policy. For claims not covered by the Township's insurance, the matters will be brought to Council.</p> <p>2. Authority to amend existing insurance agreements, including insurance contract with Human Resources benefit carriers, to accommodate changes in the municipality.</p>	
8	Investments	Treasurer	Authority to invest Township funds or retain professional investment management services	Investment Policy
9	Mileage Reimbursement Rates	Treasurer	Authority to adjust mileage reimbursement rates based on Revenue Canada rates	Corporate Policy and Procedural Manual
10	Payments	Treasurer	Authority to make payments for expenditures approved within the budget	Payment of Accounts Policy; By-law 42-2022; Procurement Policy
11	Procurement of Goods and Services	Treasurer	Authority to enter into contracts and agreements procured under the prevailing Procurement Policy.	By-law 42-2022; Procurement Policy
12	Remuneration	Treasurer	Authority to adjustment wages for municipal employees.	Corporate Policy and Procedural Manual
13	Reserves	Treasurer	Authority to contribute and withdraw operating and capital surpluses or deficits to and from Reserves as required.	Motion 50-2018
14	Tangible Capital Assets	Treasurer	Authority to dispose of surplus or obsolete capital assets where no Township use exists, by disposing of it at a value, obtained by whatever means deemed appropriate to achieve the highest return	Tangible Capital Asset Policy



## DELEGATION OF POWERS AND DUTIES

15	Tax Adjustments	Treasurer	Authority to cancel, reduce, refund, restore or increase taxes in accordance with Sections 354, 357, 358, 359 of the Municipal Act and apportion unpaid taxes accordingly under Section 356 of the Municipal Act.	Municipal Act By-law 25-2022
<b>PUBLIC WORKS</b>				
1	Adopt-A-Road	Director of Infrastructure	Authority to enter into agreements with volunteer citizen groups or individuals for "Adopt-A-Road" programs	
2	Construction Zones	Director of Infrastructure	Authority to designate construction zones and lower speed limits or close roads in construction zones	
3	Encroachment	Director of Infrastructure	Authority to approve and enter into encroachment agreements of road allowances and over easements.	
4	Entrance Permits	Director of Infrastructure	Authority to execute applications for new entrance permits and culvert installations; provide written confirmation to applicant of diameter of culvert required	Road Entrance Policy
5	Fill	Director of Infrastructure	Authority to use, place and dispose of fill material excavated from roadwork construction or maintenance	Road Work - Excavated Fill Material Policy
6	Load Restrictions	Director of Infrastructure	Authority to issue temporary reduction or lifting of load limits on highways, including designation of alternate routes where applicable.	Traffic By-law 43-2005
7	Minimum Maintenance Standards	Director of Infrastructure	Authority to declare a significant weather event in order to extend the response time to achieve Minimum Maintenance Standards	



## DELEGATION OF POWERS AND DUTIES

8	Municipal Water Systems	Director of Infrastructure	<p>Authority to represent the Township, as owner, for purpose of signing and submitting any application, including any future renewal, extension or amendment application, to the Ministry of the Environment, Conservation and Parks:</p> <p>a) under the Safe Drinking Water Act and associated regulations;</p> <p>b) Signing authority for water compliance reports;</p> <p>c) to approve a request for a connection to a water main;</p>	
9	Parks	Director of Infrastructure or any Officer	<p>Authority to close municipal parks due to seasonal restrictions, inclement weather, and emergencies which could affect the health and well-being of the community</p>	Parks By-law 10-2011
10	Permits and Licencing	Director of Infrastructure	<p>Authority to represent the Township, as owner, for purpose of signing and submitting any applications, licencing, reporting, including any future renewal, extension or amendments, to Federal and Provincial governments, municipalities, agencies, institutions, utilities or community partners for:</p> <p>a) Municipal Vehicles and Equipment;</p> <p>b) Landfills;</p> <p>c) Gravel Pits;</p> <p>d) Hazardous Waste</p>	
11	Road Closures	Director of Infrastructure	<p>Authority to temporarily close roads for any safety reasons, road work, repairs, ceremonial events, parades and community celebrations</p>	
12	Road Occupancy Permits	Director of Infrastructure	<p>Authority to issue road occupancy permits and</p>	Municipal Consent and

## DELEGATION OF POWERS AND DUTIES

			municipal consent for utility maintenance and works within road right-of way	Design Guidelines for Utilities Policy
13	Road Widening	Director of Infrastructure	Authority to request the conveyance of land for a highway widening and/or from a reserve as a condition of development approval	Planning Act and Road Widening Policy
14	Right of Way	Director of Infrastructure	Authority to manage and perform maintenance, removals, and planting of trees within the Township's right-of-way and property	Tree Cutting on Right of Way Policy
15	Speed Limits	Director of Infrastructure	Authority to conduct speed studies on highways upon request for a change to a speed limit, or as deemed necessary, in accordance with the Township's Speed Policy, with reporting and recommendation to Council upon exercising the delegation of authority.	Township Speed Policy
16	Telecommunications	Director of Infrastructure	Authority to execute an agreement respecting utilities or telecommunications required to service a Township property or facility.	
17	Traffic Control Signs and Systems	Director of Infrastructure	Authority to approve the installation of municipal traffic control signs and systems and amend the Schedules in By-law 43-2005 or any successor by-law, that regulate traffic control signs and systems in the jurisdiction of the Township of Mulmur with reporting to Council upon exercise of this delegated authority.	
18	Trees and Public Art	Director of Infrastructure	Authority to arrange for, and permit the planting of trees or display of public art on or in Township property, including rights-of-way and easements.	

## DELEGATION OF POWERS AND DUTIES

11	Arena and Public Works Closures	Director of Infrastructure	Authority to close the arena and public works department due to inclement weather.	
<b>PLANNING</b>				
1	Application for Municipal Property	Planner	Authority to submit planning applications for municipal property subject to approval for the project being received from Council. Costs of the application must be within an approved budget.	
2	By-laws	Planner	<p>Authority to sign by-laws with respect to the following applications:</p> <ul style="list-style-type: none"> <li>a) A temporary use by-law</li> <li>b) A by-law to remove a holding "H" symbols</li> <li>c) A housekeeping by-law for the purpose of making clerical or other changes to assist in the interpretation of the Zoning By-law</li> <li>d) A minor zoning amendment which meets the tests of section 45(1) of the Planning Act, for a minor variance, being that the building, structure or the use is (1) minor numerically or based impact (2) desirable for the appropriate development or use (3) meets the general intent and purpose of the by-law, and (4) meets the general intent and purpose of the Official Plan</li> <li>e) A by-law that implements a related Official Plan amendment</li> <li>f) A by-law that implements or satisfies a condition of Provisional Consent.</li> </ul>	Planning Act Official Plan Amendment #4
3	Complete Applications	Planner	Authority to deem complete applications	Planning Act



## DELEGATION OF POWERS AND DUTIES

4	Development Agreements	Planner	Authority to approve and enter into development agreements	
5	Extensions to Draft Plan Approval	Planner	Authority to issue two draft plan extensions totalling no more than four (4) years to an existing Council approved draft plan. Request for a third extension must be brought forward to Council for consideration	
6	Holding Zones	Planner	Authority to remove or lift Holding Zone provisions when conditions have been fulfilled.	Planning Act
7	Land Registry Documents and documents in the Registry System	Planner	Authority to approve land registry documents with respect to planning applications subject to conditions of the application being fulfilled and the Township's Survey Approval Policy	Survey Approval Policy
8	Minor Zoning / Minor Variance	Planner	Authority to approve, sign and execute agreements in relation to Planning Act applications, or that fulfil conditions imposed by the Committee of Adjustment in relation to an approved Minor Variance or Minor Zoning application. A minor zoning amendment must meet the tests of section 45(1) of the Planning Act, for a minor variance, being that the building, structure or the use is (1) minor numerically or based impact (2) desirable for the appropriate development or use (3) meets the general intent and purpose of the by-law, and (4) meets the general intent and purpose of the Official Plan.	Planning Act Official Plan Amendment #4
9	Signs	Planner	Approve minor variances to the sign by-law including, but not limited to extensions and minor technical non-compliance.	



## DELEGATION OF POWERS AND DUTIES

10	Site Plan Control	Planner	Authority to approve site plan applications and enter into site plan agreements, approve amendments with respect to site plan control By-law 21-2018 or successor by-laws	Planning Act By-law 23-2022
11	Subdivision and Condominium Approval	Planner	Authority to issue final plan approval and to approve minor amendments to conditions of draft plan approval for subdivisions and condominiums. Minor amendments are amendments that do not increase the total number of lots, blocks or units granted draft plan approval and do not alter the intent of Council's draft plan approval. It includes minor changes to lot or block boundaries and wording revisions to conditions requested by public agencies.	
<b>GENERAL</b>				
1	Cheque Signing	Mayor, Deputy Mayor, CAO, Treasurer, Clerk	Authority to sign and issue cheques on behalf of the Township of Mulmur, where two Signatures Required Authority is given to the Deputy Mayor, Mayor, Treasurer and Chief Administrative Officer	Cheque Signing Policy
2	Data Sharing	Department Head	Authority to execute agreement for the exchange or release of information under the Municipal Freedom of Information and Protection of Privacy Act.	
3	Municipal Operations	Department Head	Authority to take steps necessary to maintain compliance with applicable legislation, including but not limited to undertake works, reporting, and signing authority.	
4	Request for	Department	Authority to submit comments on any draft policy, legislation or	



## DELEGATION OF POWERS AND DUTIES

	Comments	Head	document prepared by, or on behalf of, the federal or provincial government, conservation authority, municipality or public agency with reporting to Council upon exercise of this delegated authority.	
5	Signing Authority	Department Head	Authority to sign department specific agreements.	



**The Corporation of the Township of Mulmur**

**By-law No. - 2025**

Being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Mulmur for February 5, 2025

Whereas Section 5(1) of the *Municipal Act*, 2001, as amended, provides that the powers of a municipality shall be exercised by Council;

And whereas Section 5 (3) of the *Municipal Act*, 2001, as amended, provides that municipal powers shall be exercised by by-law;

Now therefore the Council of the Corporation of the Township of Mulmur hereby enacts as follows:

1. All actions of the Council and Committees of Council of the Corporation of the Township of Mulmur for the aforementioned date in respect to every report, motion, by-law or other action passed and taken by Council or Committees of Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed by its separate by-law.
2. The Mayor of the Township and the proper officers of the Corporation of the Township of Mulmur are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required and except where otherwise provided, to execute all documents necessary in that behalf.

Passed on this 5th day of February 2025.

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Janet Horner, Mayor

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Roseann Knechtel, Clerk