



## **COUNCIL MINUTES MAY 5, 2021 9:00AM**

Present: Mayor Horner, Deputy Mayor Hawkins, Councillors Boxem, Clark and Cufaro

Staff Present: Tracey Atkinson – CAO, Roseann Knechtel – Deputy Clerk, Heather Boston - Treasurer, John Willmetts – Public Works

### **1.1 Meeting Called to Order**

The meeting was called to order at 9:00 a.m. by Mayor Horner. The meeting was held using electronic "Zoom" application.

### **1.2 Approval of the Agenda**

**Moved by Hawkins and Seconded by Clark**  
THAT Council approve the agenda.

	<b>Yea</b>	<b>Nay</b>
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

**CARRIED.**

### **1.3 Land Acknowledgement**

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

### **1.4 Passing of the Previous Meeting Minutes**

**Moved by Clark and Seconded by Cufaro**  
THAT the April 7, 2021 Minutes are approved.

	<b>Yea</b>	<b>Nay</b>
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

**CARRIED.**

## **Business arising from the Minutes:**

### **Moved by Boxem and Seconded by Clark**

THAT Council reschedule the Strategic Planning Meeting originally scheduled for May 19, 2021 to June 16, 2021 at 9:00am.

	<b>Yea</b>	<b>Nay</b>
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

**CARRIED.**

### **1.5 Declaration of Pecuniary Interest – None**

### **1.6 Fifteen-minute question period - None**

## **2.0 PUBLIC MEETINGS**

Direction was given to staff to put the topic of a Town Hall meeting in the newsletter and survey monkey to see if there is interest.

### **Moved by Cufaro and Seconded by Hawkins**

That Council recess the regular meeting at 9:17a.m. to hold a public meeting in accordance with our procedural by-law and pursuant to Sections 22 and 34 of the Planning Act to consider and allow Mulmur property owners to ask questions regarding the Coe & Rutledge Zoning and Official Plan Amendments.

	<b>Yea</b>	<b>Nay</b>
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

**CARRIED.**

### **2.1 Z2-2021: Coe Zoning By-law Amendment Z3-2021: Rutledge Zoning By-law Amendment OPA 1-2021: Coe & Rutledge Official Plan Amendment**

Mayor Horner welcomed everyone to the meeting and described the three related files being discussed. The Township Planner stated that notice was given in accordance with the Planning Act.

The applicant's planner, Kristine Loft from Loft Planning Inc. provided an overview of the three projects. The Township Planner agreed with the applicant's planning report.

The public meeting was attended by approximately four (4) people and lasted approximately 20 minutes giving adequate time for questions to be asked and

responded to. The applicants, the applicant's planner as well as the Township Planner were in attendance to answer questions.

Discussion on the Zoning By-law and Official Plan Amendments ensued. There were no comments or questions received from members of the public.

**Moved by Clark and Seconded by Hawkins**

THAT Council adjourns the public meeting and returns to the regular meeting at 9:37 a.m.

	<b>Yea</b>	<b>Nay</b>
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

**CARRIED.**

**3.0 DEPUTATIONS AND INVITATIONS**

**3.1 Claire Knight re: Music in the Hills**

Claire Knight provided an overview of the Music in the Hills event, in which 100% of proceeds going to suicide awareness in Dufferin County.

**Moved by Boxem and Seconded by Cufaro**

THAT Council approve the Music in the Hills event subject to all requirements set out in the Special Event By-law 25-2021 being fulfilled to the satisfaction of staff;

AND THAT Council grant a one time exemption to the Township of Mulmur Noise By-Law No. 28-2020 for Friday June 25, 2021 until 11:59 p.m. at the Mansfield Ski Club to allow for amplified noise from a Drive-In Concert.

	<b>Yea</b>	<b>Nay</b>
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

**CARRIED.**

Direction was given to staff to promote the event through the applicable Township portals.

**4.0 PUBLIC WORKS**

**4.1 Fire Training Structure Location and Grant**

**Moved by Cufaro and Seconded by Hawkins**

MMFD Chief Mathew Waterfield was in attendance and provided clarification and a background to the construction and extent of the proposed training

structure. Discussed putting the structure behind the sand dome at the Township Office.

THAT Council supports the 2021 Fire Safety Grant application in the amount of \$5,400 for the Mulmur-Melancthon Fire Board to increase fire training opportunities;

AND THAT Council approves staff to work with the Mulmur-Melancthon Fire Chief to establish a location within Mulmur or Melancthon for a sea-container training structure.

	<b>Yea</b>	<b>Nay</b>
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

**CARRIED.**

## **5.0 TREASURY**

### **5.1 Audio Visual Equipment**

#### **Moved by Boxem and Seconded by Cufaro**

THAT Council approves the use of funds received in the 2021 COVID-19 Recovery Fund for Municipalities and Safe Restart Agreement Funding to purchase and set up a system of two televisions to allow for the continuation of electronic meeting participation with a maximum cost of \$10,000.

	<b>Yea</b>	<b>Nay</b>
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

**CARRIED.**

## **6.0 ADMINISTRATION**

### **6.1 Joint Fire Board Sub-Committee**

#### **Moved by Cufaro and Seconded by Clark**

THAT Deputy Mayor Earl Hawkins be appointed by Council to represent Mulmur on the Joint Fire Board Sub-Committee.

	<b>Yea</b>	<b>Nay</b>
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

**CARRIED.**

## 6.2 Police Service Board Composition

### **Moved by Cufaro and Seconded by Clark**

That Council supports being included in a rural municipalities Police Service Board;

AND THAT Council requests that each municipality would have a Council representative on the Police Services Board;

AND THAT Council support the inclusion of citizen representation;

AND THAT Council support the removal of Provincial Appointees;

AND FURTHER THAT Council supports the completion of the online proposal to the Solicitor General as selected by the Mayor's sub-committee.

	<b>Yea</b>	<b>Nay</b>
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

**CARRIED.**

## 6.3 North Dufferin Community Centre Efficiency Study Options

Mayor Horner provided background to the Joint Mayor's Recreation meeting and decision. Discussion ensued and Heather Boston, Treasurer explained the financial implications to the Township's tax rate and notified Council of potential grant opportunities.

### **Moved by Clark and Seconded by Cufaro**

THAT Council supports the Joint Recreation Subcommittee's recommendation to move forward with Option D subject to grant availability and funding of at least 66%, and to move forward with an RFP to engage architectural/engineering for design.

	<b>Yea</b>	<b>Nay</b>
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

**CARRIED.**

### **Moved by Clark and Seconded by Cufaro**

THAT Council endorses the application to the Ministry of Infrastructure, Green and Inclusive Community Buildings Program and authorizes staff to execute an agreement for grant funding.

	<b>Yea</b>	<b>Nay</b>
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	

Mayor Horner Y

**CARRIED.**

#### **6.4 Integrity Commissioner Report**

**Moved by Hawkins and Seconded by Boxem**

THAT Council receives the reports from the County of Dufferin and Guy Giorno;  
AND THAT Council directs staff to advise Guy Giorno that they wish to continue his services as the Integrity Commissioner for the Township of Mulmur.

	<b>Yea</b>	<b>Nay</b>
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

**CARRIED.**

#### **6.5 Municipal Code of Conduct Teleconference – June 8, 2021**

**Moved by Hawkins and Seconded by Clark**

THAT Council appoint Mayor Janet Horner to participate in the Municipal Code of Conduct Teleconference on June 8, 2021.

	<b>Yea</b>	<b>Nay</b>
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

**CARRIED.**

#### **6.6 Private Office Space Rental (Discussion)**

Mayor Horner led a discussion on the possibility of using municipal space for private individuals to rent for work.

Direction was given to staff to examine the possibility of using municipal space for private individuals to rent and bring a report to the June Council meeting.

#### **7.0 PLANNING**

##### **7.1 Rutledge and Coe Applications (see public meeting)**

##### **7.2 Official Plan Workplan**

**Moved by Clark and Seconded by Boxem**

THAT the report of the Tracey Atkinson, CAO/Clerk/Planner, regarding Official Plan Amendment Workplan be received;  
AND THAT the costs of undertaking the Official Plan amendment and Zoning by-law update be funded through the Development Charges Reserve.

	<b>Yea</b>	<b>Nay</b>
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

**CARRIED.**

Direction was given to staff to secure the resources and staffing necessary to complete the Official Plan and Zoning-Bylaw updates if required.

## **8.0 COMMITTEE MINUTES AND SUB-COMMITTEE REPORTS**

- 8.1 Dufferin County Council (verbal update)
- 8.2 North Dufferin Community Centre Minutes: March 10, 2021
- 8.3 North Dufferin Community Centre Minutes: April 6, 2021
- 8.4 North Dufferin Community Centre Minutes: April 14, 2021
- 8.5 Joint Recreation Meeting Minutes: March 24, 2021
- 8.6 Joint Police Services Board Minutes: April 23, 2021
- 8.7 Mulmur-Melancthon Fire Department Minutes: March 23, 2021
- 8.8 Mulmur-Melancthon Fire Department Minutes: April 13, 2021
- 8.9 Mulmur-Melancthon Fire Department Minutes: April 22, 2021
- 8.10 Shelburne Library Board Minutes: March 16, 2021
- 8.11 Shelburne District Fire Department Minutes: February 2, 2021

### **Moved by Hawkins and Seconded by Cufaro**

THAT Council receives the Committee Minutes and Sub-Committee Reports as copied and circulated.

	<b>Yea</b>	<b>Nay</b>
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

**CARRIED.**

## **9.0 INFORMATION ITEMS**

- 9.1 Shelburne Annual Financial Statement
- 9.2 Arbour Farms LPAT Order
- 9.3 2021 Farmers Market Location
- 9.4 Bill 276, Supporting Recovery and Competitiveness Act
- 9.5 PCP Milestones 1-3 Recognition
- 9.6 Letter from the North Dufferin Community Centre Board: Recorded Votes
- 9.7 3<sup>rd</sup> Line EHS – Road Closure Bridge Pictures
- 9.8 Public Message to Ramp Down Elective Surgeries
- 9.9 Public Message to Support COVID Burden
- 9.10 Integrity Commissioner Annual Report
- 9.11 Ontario Legislation Against Stunt Driving and Street Racing

9.12 Letter of Support for the 2021 Census

**Moved by Cufaro and Seconded by Boxem**

THAT Council receives the information items as copied and circulated.

	<b>Yea</b>	<b>Nay</b>
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

**CARRIED.**

**10.0 CLOSED SESSION (2:00 p.m.)**

**Moved by Hawkins and Seconded by Boxem**

THAT Council adjourn to closed session at 1:48 p.m. pursuant to Section 239 2) (b) personal matters about an identifiable individual, including municipal or local board employees; litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and approval of closed session minutes dated April 7, 2021.

	<b>Yea</b>	<b>Nay</b>
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

**CARRIED.**

**Moved by Clark and seconded by Hawkins**

THAT Council do rise out of closed session and into open session with no report at 4:06 pm.

	<b>Yea</b>	<b>Nay</b>
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

**CARRIED.**

**11.0 ITEMS FOR FUTURE MEETINGS**

Private office spaces  
3<sup>rd</sup> Line Bridge  
Music in the Hills Support

**12.0 NOTICES OF MOTION (if any)**

**13.0 PASSING OF BY-LAWS**



**Passing the following by-laws:**

- 13.1** Clearview Library Agreement
- 13.2** Appoint Mulmur-Melancthon Fire Chief
- 13.3** Appoint Mulmur-Melancthon Deputy Chief
- 13.4** Procedural By-Law – Board and Committees Recorded Votes
- 13.5** Official Plan Amendment #2 – Surplus Farm Dwelling Severance Policy
- 13.6** Coe Fulfillment Bylaw
- 13.7** Rutledge Fulfillment Bylaw
- 13.8** Confirmatory By-Law

**Moved by Hawkins and Seconded by Cufaro**

THAT By-Laws 1 to 8 be approved.

	<b>Yea</b>	<b>Nay</b>
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

**CARRIED.**

**14.0 MEETING ADJOURNMENT**

**Moved by Hawkins and Seconded by Clark**

THAT Council adjourns the meeting at 4:15 pm to meet again on Wednesday June 2, 2021 or at the call of the Chair.

	<b>Yea</b>	<b>Nay</b>
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

**CARRIED.**

*Janet Horner*

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**Janet Horner, Mayor**

*Tracey Atkinson*

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**Tracey Atkinson, Clerk**