



**COUNCIL MINUTES**  
**May 4, 2022**  
**9:00 A.M.**

Council Present: Mayor Horner, Deputy Mayor Hawkins, Councillor Boxem, Councillor Clark, Councillor Cufaro

Staff Present: Tracey Atkinson – CAO/Clerk/Planner, Heather Boston - Treasurer, John Willmetts, Director of Public Works, Roseann Knechtel - Deputy Clerk

**1.1 CALL TO ORDER**

The Mayor called the meeting to order at 9:03 a.m.

**2.0 LAND ACKNOWLEDGEMENT**

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

**3.0 APPROVAL OF THE AGENDA**

**Moved by Cufaro and Seconded by Boxem**

THAT Council approve the agenda.

**CARRIED.**

**4.0 MINUTES OF THE PREVIOUS MEETING**

**Moved by Clark and Seconded by Hawkins**

THAT the Minutes of April 6, 2022 are approved.

**CARRIED.**

**5.0 DISCUSSION ARISING OUT OF THE MINUTES - NONE**

**6.0 DISCLOSURE OF PECUNIARY INTERESTS - NONE**

**7.0 PUBLIC QUESTION PERIOD - NONE**

**8.0 PUBLIC MEETINGS**

## **Moved by Hawkins and Seconded by Boxem**

THAT Council recess the regular meeting at 9:17am to hold a public meeting pursuant to Section 34 of the Planning Act to consider and allow Mulmur property owners to ask questions regarding two (2) zoning amendments being Z04-2022 (HORAK/LONGWORTH) and Z05-2022 (POLE/MARTEL).

**CARRIED.**

### **8.1 Z04-2022 Zoning By-law Amendment (HORAK/LONGWORTH)**

The Mayor introduced the zoning application to allow for the construction of a garage approximately 130 m<sup>2</sup> in size to be located in the front yard.

Roseann Knechtel, Planning Coordinator, confirmed notice was given in accordance with the Planning Act and provide an overview of the zoning, official plan designations and permitted uses of the land. The irregularity of the lot shape was noted.

A public question was received from Natalie Kotyck regarding the proposed use of the garage.

Council discussion ensued surrounding a landscape strip, size and location of the structure. Council sought clarification on façade and outdoor storage.

The applicants confirmed the garage would be used for pleasure and storage and stated construction on the west side of the lot would lead to drainage issues and the requirement for a second driveway.

The Mayor thanked the applicants and public for their comments.

### **8.2 Z05-2022 Zoning By-law Amendment (POLE/MARTEL)**

The Mayor introduced the zoning application to allow for the construction of a garage approximately 133 m<sup>2</sup> in size.

Roseann Knechtel, Planning Coordinator, confirmed notice was given in accordance with the Planning Act and provide an overview of the zoning, official plan designations and permitted uses of the land.

A public question was received from Lisa Swinton regarding the preservation of existing trees.

Council discussion ensued regarding the size of the garage.

The applicants confirmed the garage would be used for pleasure and storage to eliminate their current outdoor storage. The applicants confirmed the desire to preserve the mature trees and buffering.

The Mayor thanked the applicants and public for their comments.

**Moved by Clark and Seconded by Boxem**

THAT Council adjourns the public meeting and returns to the regular meeting at 9:49 am.

**CARRIED.**

**9.0 DEPUTATIONS AND PRESENTATIONS**

**9.1 Presentation of Certificate: Fay and Ian Maclachlan**

Council welcomed Fay and Ian Maclachlan and presented a certificate of recognition for inclusion of their property on the Municipal Register of Historical Properties.

**9.2 Reform Gravel Mining Coalition (Leah Pressey)**

Council welcomed Leah Pressey and Peter Yan, representatives of the Reform Gravel Mining Coalition, founded in January 2022. The presenters highlighted varying tax rates between gravel mines and single family homes. Concerns were raised surrounding the water table, pollution liability and over licensing. The presenters expressed the need for an independent panel review to control and update policy regulations.

Pressey and Yan asked Mulmur join the campaign to request a moratorium on new licenses confirming existing operations would continue.

Council discussion ensued surrounding the impacts of the moratorium on municipal and business operations, rehabilitation, the current supply of the Township's gravel pit, and the cost to the municipality and ratepayers to outsource gravel.

John Willmetts, the Direction of Public Works spoke to the Township's gravel reserves.

Public comments were received from Natalie Kotyck and Cheryl Russel.

**Moved by Boxem and Seconded by Clark**

THAT Mulmur Council defer making a decision to support the moratorium as stated by the coalition until later in the meeting.

**CARRIED.**

Council recessed at 10:20 am and returned at 10:30 am.

**10.0 PUBLIC WORKS**

## **10.1 Pickleball Courts**

Roseann Knechtel, Deputy Treasurer presented the finding of the Township's survey, recommendation from the Mansfield Parks Committee and the options currently available to service the residents of Mulmur.

Council discussion ensued surrounding logistics of renting equipment, servicing the residents of Mansfield, and the potential displacement of other recreation activities.

*Direction given to staff to contact Liz Fitzhenry to see if there is interest in playing pickleball in Honeywood. Direction was given to staff to forward the Pickleball Court Report to the NDCC Board of Management as information.*

**Moved by Clark and Seconded by Cufaro**

THAT Council receive the report of Roseann Knechtel, Deputy Clerk, Pickleball Court Report.

**CARRIED.**

## **10.2 Thomson Trail Ice Rink**

Roseann Knechtel, Deputy Treasurer presented the outcomes of the 2021-2022 outdoor ice rink, recommendations of the Mansfield Parks Committee and requests of the Ice Rink volunteers.

**Moved by Hawkins and Seconded by Clark**

THAT Council receive the report of Roseann Knechtel, Deputy Clerk, Thomson Trail Ice Rink.

**CARRIED.**

## **11.0 TREASURY - NONE**

## **12.0 ADMINISTRATION**

### **12.1 Right to Disconnect Policy**

Roseann Knechtel, Deputy Clerk, presented the provincial requirements for the right to disconnect for employers with 25 or more employees.

**Moved by Boxem and Seconded by Clark**

THAT Council receive the report of Roseann Knechtel, Deputy Clerk, Right to Disconnect policy;

AND THAT Council approve the amendments to the Township's Hours of Work Policy as presented.

**CARRIED.**

## **12.2 Staff Appreciation Policy**

Roseann Knechtel, Deputy Clerk, presented the amendment to the Township's Staff Appreciation, Retirement and Long-Term Service Awards Policy.

**Moved by Boxem Seconded by Clark**

THAT Council receive the report of Roseann Knechtel, Deputy Clerk, Staff Appreciation, Retirement and Long-Term Service Awards Policy;

AND THAT Council approve the amendments to the Township's Staff Appreciation, Retirement and Long-Term Service Awards Policy as presented.

**CARRIED.**

## **12.3 Special Event By-law Amendment**

Roseann Knechtel, Deputy Clerk, presented the proposed amendment to the Township's Special Event By-law, to address Council direction to exempt not-for-profit organizations and charitable events from the payment of the permit fee.

**Moved by Hawkins Seconded by Boxem**

THAT Council receive the report of Roseann Knechtel, Deputy Clerk, Special Event By-law Amendment.

**CARRIED.**

## **12.4 Housekeeping By-laws**

Roseann Knechtel, Deputy Clerk, presented staff's review of current by-laws identifying by-laws in need of repeal, and the Township's current project to digitalize historical by-laws

**Moved by Cufaro Seconded by Boxem**

THAT Council receive the report of Roseann Knechtel, Deputy Clerk, Housekeeping By-laws.

**CARRIED.**

## **13.0 PLANNING**

**13.1 Z04-2022 HORAK / LONGWORTH Zoning Amendment**

**Moved by Cufaro Seconded by Clark**

THAT Council direct staff to draft a zoning by-law amendment for Z04-2022.

**CARRIED.**

**13.2 Z05-2022 POLE / MARTEL Zoning Amendment**

**Moved by Hawkins Seconded by Boxem**

THAT Council direct staff to draft a zoning by-law amendment for Z05-2022.

**CARRIED.**

**13.3 Delegation of Planning Authority: Site Plan**

Tracey Atkinson, Planner, presented the provincial legislation and the impacts delegation of site plan authority has on the Township of Mulmur.

Council discussion ensued surrounding the use of the zoning by-law and deadlines for approval. Council expressed a desire to further discuss the restriction of home industry.

*Direction given to staff to amend the Township's Comprehensive Zoning By-law to increase maximum accessory structure size to 140 m2.*

**Moved by Clark and Seconded by Hawkins**

THAT Council receive the report of Tracey Atkinson, Planner, More Homes for Everyone Plan, Site Plan Approval.

**CARRIED.**

Council recessed at 11:59 am and returned at 12:03 pm.

**13.4 Delegation of Planning Authority: Minor Zoning**

Tracey Atkinson, Planner, presented the options before Council to consider delegation of minor zoning to staff.

Council discussion ensued surrounding permitted uses on lands and what would be considered minor in nature.

**Moved by Cufaro and Seconded by Clark**

THAT Council receive the report of Tracey Atkinson, Planner, More Homes for Everyone Plan, Minor Zoning Delegation of Authority;

AND THAT Council direct staff to initiate an Official Plan Amendment to update the “Complete Application” portion of the Official Plan and policies related to pre-consultation;

AND FURTHER THAT Council direct staff to initiate an Official Plan Amendment to delegate minor zoning approval authority to staff.

**CARRIED.**

### **13.5 Official Plan Workplan – Status Update**

Tracey Atkinson, Planner, presented the Township’s current status on the Official Plan update and the County of Dufferin’s timelines to submit the Municipal Comprehensive Review to the Province.

Council discussed potential dates to hold a Public Meeting and expressed a desire to hold an Official Plan and Zoning By-law Amendment Public Meeting in September 2022.

**Moved by Hawkins and Seconded by Cufaro**

THAT Council receive the report of Tracey Atkinson, Official Plan Workplan – Status Update;

AND THAT Council direct staff to initiate the proposed Official Plan Amendment for technical amendments and associated consultation in accordance with the Planning Act to further the Ad Hoc Planning Committee mandated items.

**CARRIED.**

Council recessed at 12:33 pm and returned at 1:30 pm.

### **14.0 COMMITTEE MINUTES AND REPORTS**

- 14.1 Shelburne District Library Board Minutes: March 15, 2022**
- 14.2 Ad-Hoc Planning Advisory Committee Minutes: April 13, 2022**
- 14.3 Dufferin County Council Minutes: April 14, 2022**
- 14.4 Mansfield Parks Advisory Committee Minutes: April 20, 2022**

**Moved by Cufaro and Seconded by Boxem**

THAT Council receives the Committee Minutes and Reports as copied and circulated.

**CARRIED.**

### **15.0 INFORMATION ITEMS**

- 15.1 2022 1<sup>st</sup> Quarter Financial Report**
- 15.2 2022 1<sup>st</sup> Quarter By-law Enforcement Report**
- 15.3 2022 1<sup>st</sup> Quarter Building and Planning Report**

- 15.4 NVCA Highlights: April 2022
- 15.5 D+H Architects Inc. NDCC Presentation
- 15.6 NDCC Board of Management Motion: 2022 Budget
- 15.7 Township of Melancthon Resolution: NDCC 2022 Budget
- 15.8 Multi-Municipal Wind Turbine Working Group
- 15.9 Resident Correspondence: Township Public Works Expansion
- 15.10 Ministry of the Solicitor General: O. Reg. 343/22: Firefighter Certification
- 15.11 Ministry of Municipal Affairs and Housing: Orders under the Reopening Ontario Act
- 15.12 Headwaters Healthcare Centre Media Release
- 15.13 Endorsement for Mulmur's More Homes for Everyone Act Resolution
- 15.14 TRC Response: Caledon/Dufferin Victim Services
- 15.15 Town of Shelburne Water/Wastewater Servicing Master Plan/Class EA

Council sought clarification on items 15.1 and 15.9.

**Moved by Boxem and Seconded by Hawkins**

THAT Council receives the information items as copied.

**CARRIED.**

- 15.16 Municipality of Clarington Resolution: Zoning By-law
- 15.17 City of Cambridge Resolution: Gravel Moratorium
- 15.18 Township of Melancthon Resolution: North Dufferin Community Centre

Council discussed item 15.17 and the impacts a moratorium may have on the Township. Council expressed disappointment over item 15.18.

**Moved by Boxem and Seconded by Cufaro**

THAT Council receive the presentation of Leah Pressey, Peter Yan and the Reform Gravel Mining Coalition;

AND THAT the Township support the request for a temporary moratorium;

AND FURTHER THAT Council direct staff to bring forward a report on the Township's gravel reserves.

**CARRIED.**

## **16.0 CLOSED SESSION**

### **16.1 Committee and Board Resignations**

**Moved by Hawkins and Seconded by Cufaro**

THAT Council adjourn to closed session at 2:20 p.m. pursuant to pursuant to Section 239 of the Municipal Act, 2001 as amended for one (1) matter regarding personal matters about an identifiable individual, including municipal or local board employees.



**CARRIED.**

**Moved by Hawkins and Seconded by Boxem**

THAT Council do rise out of closed session and into open session at 3:05 pm with the following motion:

THAT Council ask that the next term of Council consider mandates and the number of Committees for the next term.

**CARRIED.**

**17.0 ITEMS FOR FUTURE MEETINGS**

**17.1 Township Gravel Reserves**

**17.2 Roads / Community Safety Committee**

**18.0 NOTICE OF MOTION**

**18.1 Moved by Clark and Seconded by Boxem**

WHEREAS Mulmur Township approved a motion at the April Council meeting to support the Ontario Climate Caucus meetings;

BE IT MOVED THAT Mulmur sign the Climate Emergency Declaration;

AND BE IT MOVED THAT all reports or actions taken by Mulmur are reviewed or presented with a lens of the affect on climate change using a system of Red, Yellow and Green.

**18.2 Moved by Clark and Seconded by Boxem**

WHEREAS Mulmur values the contributions of all committee members and the contributions of our residents in our community;

BE IT MOVED THAT the policies for recognition be reviewed and revised to truly reflect their commitment and contributions to our community.

**18.3 Moved by Boxem and Seconded by Clark**

WHEREAS Mulmur has officially joined the Ontario Climate Caucus to gain best practices and access to case studies;

WHERAS Mulmur acknowledges that climate awareness is important to all citizens and encourage all municipalities in Dufferin to consider joining.

**19.0 PASSING OF BY-LAWS**

- 19.1 Site Plan Control Amendment / Delegation of Site Plan Authority
- 19.2 Special Event By-law Amendment
- 19.3 By-law Appointing a Treasurer
- 19.4 By-law Appointing a Deputy Clerk
- 19.5 By-law Appointing a Chief Administrative Officer / Clerk
- 19.6 Housekeeping Repealing By-law
- 19.7 Confirmatory By-Law

**Moved by Cufaro and Seconded by Hawkins**

THAT By-Laws 19.1 to 19.7 be approved.

**CARRIED.**

**19.0 ADJOURNMENT**

**Moved by Hawkins and Seconded by Cufaro**

THAT Council adjourns the meeting at 3:21 p.m. to meet again on Wednesday June 1, 2022 at 9:00 am, or at the call of the Chair.

**CARRIED.**

*Janet Horner*

*Tracey Atkinson*

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**Janet Horner, Mayor**

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**Tracey Atkinson, Clerk**