



COUNCIL MINUTES APRIL 7, 2021 9:00AM

Present: Mayor Horner, Deputy Mayor Hawkins, Councillors Boxem, Clark and Cufaro (all through video conferencing).

Staff Present: Tracey Atkinson – CAO, John Willmetts – Public Works, Dustin Early (all through video conferencing).

1.1 Meeting called to order

The meeting was called to order at 9:07 a.m. by Mayor Horner. The meeting was held using electronic “Zoom” application. The session was held with the capacity of up to 100 users by video and/or audio. Delegates and approximately 2 public user were present for parts of the meeting.

1.2 Approval of the Agenda

Moved by: Cufaro and Seconded by: Hawkins

THAT Council approve the agenda.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED

1.3 LAND ACKNOWLEDGEMENT

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

1.4 Passing of the Previous Meeting Minutes

Moved by: Boxem and Seconded by: Clark

THAT the March 24, 2021 Minutes of the Special Meeting of Council are approved.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED

1.5 Declaration of Pecuniary Interest – None

1.6 Fifteen-minute question period

Questions submitted by Cheryl Russel

Re Item 6.2 - There is no indication that the sub-committee discussed the financial impact of such a hiring. Will Council, if agreeable to this motion, only accept it in principle, subject to budget review? The next budget review must show the need for so many staff members. What will happen to the current position at the NDCC?

Response Provided:

Mayor Horner advised that the subcommittee recommendations will consider financial implication and costs implications where there is a cost sharing opportunity with Melancthon.

Re Item 13.1 Appointing of Clerk and Deputy Clerk By-law - Will this mean the immediate end to paying for Clerk assistance from another municipality? Does this have an effect on our current staffing levels? How does the number of office staff compare to other municipalities of comparable size?

Response Provided:

Staff advised that there will be a slight overlap but that over the past year we have been short staffed, and even with the appointments we will continue to be short by a part-time planner position. No formal comparison studies have been conducted, but would need to consider topography, public engagement and service levels.

Re Item 6.4 Police Service Board - I am dismayed that there will be no public voice on the single Detachment board and would like to know if this has been addressed with the Province.

Response Provided:

Councillor Cufaro responded regarding his understanding of the process, the June/July deadline and the process undertaken, as well as the 20% public voice. The matter is ongoing and a motion will be considered later in the meeting.

2.0 PUBLIC MEETINGS – none

3.0 DEPUTATIONS AND INVITATIONS

Scheduled Working Session

3.1 Strategic Plan Goal Prosperous Goal 2 Worksheet (9:15 am – 10:15 am)

Discussion ensued on the Strategic Plan Goal Prosperous Goal 2.

Council directed staff to schedule a second meeting on May 19, 2021 for further strategic planning.

4.0 PUBLIC WORKS - none

5.0 TREASURY

5.1 Mulmur Melancthon Fire Board Draft Budget

Moved by: Boxem and Seconded by: Cufaro

THAT Mulmur Township Council approves the Mulmur-Melancthon Fire Department 2021 operating budget of \$224,441 and capital budget of \$161,500.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	
CARRIED		

5.2 North Dufferin Community Centre Draft Budget

Moved by: Clark and Seconded by: Boxem

THAT Mulmur Township Council approves the North Dufferin Community Centre Board 2021 budget of \$208,765.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	
CARRIED		

6.0 ADMINISTRATION

6.1 Post – COVID-19 Event (discussion)

Item deferred to future meeting dependent on Covid status. Staff provided an update on the status of the event committee as a sub-committee of EDC and opportunities for economic development through events.

6.2 Recreational Director - Motion from Joint Recreation Sub-Committee (discussion)

Moved by: Horner and Seconded by: Besley

THAT the joint subcommittee recommend to Mulmur and Melancthon Councils that a joint Recreation Director for both Mulmur and Melancthon to advance recreational opportunities in both municipalities be considered. CARRIED

Moved by: Boxem and Seconded by: Clark

THAT Council recommends to the Joint Recreational Subcommittee to conduct further research for a possible recreational coordination position and the development of a draft job description and associated financial implications and that such position be considered as part of the larger recreational analysis/decision.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	
CARRIED		

6.3 Joint Fire Sub-Committee Composition (discussion)

Moved by: Cufaro and Seconded by: Clark

WHEREAS the Joint Councils of Melancthon and Mulmur passed a motion on February 17, 2021, THAT the Councils of Mulmur and Melancthon establish a Fire Sub- Committee to be comprised of the Board Chairs from the Mulmur-Melancthon, Rosemont and Shelburne Fire Departments and the Fire Chiefs to develop and start the conversations on efficiencies, gaps and consistencies;

AND WHEREAS the Chairs for the Rosemont and Shelburne Fire Departments may not be Melancthon or Mulmur Council members;

AND WHEREAS it is desirable to have Melancthon and Mulmur Council members engaged in the Fire Sub-Committee;

NOW THEREFORE, BE IT RESOLVED, THAT where Melancthon or Mulmur do not have any Council members currently sitting as Chair, that one additional Council member would be added, so that each Council has a minimum of one representative on the Sub-Committee.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	
CARRIED		

6.4 Police Service Board Composition

Moved by: Cufaro and Seconded by: Clark

THAT Mulmur Council supports the OPP Inspector submitting comments on the Board Composition to include a single Detachment board including one representative from the Council of the Township of Mulmur and include public members.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	
CARRIED		

6.5 Comments for Provincial Consultation on Council Conduct (discussion)

Discussion ensued on the roles of the Township Code of Conduct, Ombudsman and Integrity Commissioner.

Moved by: Clark and Seconded by: Boxem

THAT Council appreciates the early consultation on Council Conduct legislation and asks the Province to consider expanding the role of the ombudsman to include a mediation role to support Council effectiveness following a complaint.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro		N
Deputy Mayor Hawkins		N
Mayor Horner	Y	
CARRIED		

6.6 Farmers Market

Moved by: Boxem and Seconded by: Clark

THAT subject to the Farmer's Market providing a copy of their Covid protocol and insurance in advance of the first market, Mulmur Council supports the Farmer's Market non-exclusive use of Mansfield Ball Park in a location as specified by Council, in consultation with Minor Ball (excluding any rented recreational playing facilities), and agrees to waive the rental fees for the 2021 season, and further, that staff be directed to include an announcement in the digital newsletter and through social media channels.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	
CARRIED		

The following motion was introduced

Moved by: Hawkins and Seconded by: Cufaro

THAT Council rescinds the previous motion, and put forward the following;

THAT subject to the Farmer's Market providing a copy of their Covid protocol and insurance in advance of the first market, Mulmur Council supports the

Farmer's Market non-exclusive use of Mansfield Ball Park in a location as specified by Council, in consultation with Mansfield Recreational Committee, (excluding any rented recreational playing facilities), and agrees to waive the rental fees for the 2021 season, and further, that staff be directed to include an announcement in the digital newsletter and through social media channels.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	
CARRIED		

6.7 Recreational Master Plan (recommendation excerpt)

Moved by: Clark and Seconded by: Boxem

THAT staff monitor grant and sponsorship opportunities, and research the cost for the following projects:

- 16 - promote basement rentals (following Covid)
- 17 - programming for basement through a recreational coordinator
- 24 - trails
- 28 - feasibility of lighting at ball diamond (research grant opportunities and move forward)
- 32 - replace playground equipment at Devonleigh
- 35 - consider playground trends and innovation (ongoing and with parkland development)
- 39 - community groups coordination for outdoor rink and Honeywood and Devonleigh where construction may exist to add boards
- 40 - explore opportunities for outdoor exercise equipment

AND THAT the following projects be deferred pending recommendations from the Joint Rec Subcommittee:

- 5 - expansion of staff rolls (NDCC) through joint sub committee
- 7 - NDCC facility (ongoing)
- 12 - funding strategy for NDCC

AND THAT Staff continue with the following ongoing tasks:

- 6 - increase partnership and leverage public funding opportunities (ongoing)
- 8 - work with community groups on programming (ongoing)
- 9 - track registrations (ongoing)
- 11 - ongoing review of user fees and schedules (ongoing)
- 26 - continued maintenance of ball diamond (ongoing)

- 27 – analyze registration numbers (ongoing)
- 30 – maintain courts at Devonleigh (ongoing)
- 31 – playground replacement strategy (asset management)

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	
CARRIED		

6.8 Staff Report – Summary of Administrative Penalties and Graduated Fines for Special Event By-law

Moved by: Cufaro and Seconded by: Hawkins

THAT staff receive the staff report dated April 7, 2021 regarding the summary of administrative penalties and graduated fines for the Special Event By-law.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	
CARRIED		

7.0 PLANNING

7.1 Energy Efficiency in Future Development

Moved by: Clark and Seconded by: Boxem

THAT Council receives the report of Tracey Atkinson, and that further consideration of energy efficiency policies be examined through the next Official Plan update and be incorporated into an Official Plan Amendment Project workplan.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	
CARRIED		

7.2 Fradley-Davis Second Dwelling Agreement (Email and rescinding by-law)

Moved by: Cufaro and Seconded by: Hawkins

THAT Council approve a by-law to rescind the authorizing by-law.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	
CARRIED		

8.0 COMMITTEE MINUTES AND SUB-COMMITTEE REPORTS

- 8.1 Dufferin County Council (verbal update only)**
- 8.2 North Dufferin Community Centre – Minutes dated February 11, 2021**
- 8.3 North Dufferin Community Centre – Draft Minutes dated March 10, 2021**
- 8.4 Economic Development Committee, Draft Minutes dated March 18, 2021**
- 8.5 Shelburne Public Library Board – Minutes dated February 16, 2021**
- 8.6 Mulmur-Melancthon Fire Board, Draft Minutes March 16, 2021**
- 8.7 Joint Rec Meeting - Draft Minutes dated March 24, 2021**
- 8.8 Community Communications Advisory Committee – Draft Minutes dated March 8, 2021**

Moved by: Hawkins and Seconded by: Clark

THAT Council receives the Committee Minutes and Sub-Committee Reports as copied and circulated.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	
CARRIED		

9 INFORMATION ITEMS

- 9.1 Township of Mulmur–Operating Financial Update – January – March 2021
- 9.2 By-law Enforcement Report – Dated April 7, 2021
- 9.3 Updated Fire Incident Report & Report of Scott Davison, Mulmur-Melancthon Fire Chief
- 9.4 Fire Incident Report & Report of Mike Blacklaws, Rosemont Fire Chief
- 9.5 Letter from Harry Bunker and Alison Postma dated March 22, 2021
Overflow of the Pine River on the 5th Line south of the 9th Sideroad.
- 9.6 Letter – Kevin and Donna Walter – Road Allowance Purchase
- 9.7 Letter from Don MacFarlane – Mulmur Recreation Master Plan
- 9.8 WSP – Dufferin County Municipal Comprehensive Review Council Update (Status Update)
- 9.9 Nottawasaga Valley Conservation Authority – Media Release dated February 26, 2021 – [2020 Annual Report](#)
- 9.10 Headwaters Food and Farming Alliance – Letter dated March 15, 2021
Headwaters Farm Fresh Guide 2021
- 9.11 Headwaters Health Care Centre – March 18, 2021 – One Year Later...A Message from Kim Delahunt
- 9.12 Canadian Union of Postal Workers - Request for Support for Delivering Community Power
- 9.13 Town of Shelburne – Resolution dated March 16, 2021 - Dufferin County Service Delivery Review
- 9.14 Town of Mono – Letter March 5, 2021 – Set Fines and Auto Speed Enforcement
- 9.15 Municipality of West Grey – February 24, 2021 – Municipal Insurance Rates
- 9.16 Nottawasaga Valley Conservation Authority – March 26, 2021 Highlights
- 9.17 Ministry of the Solicitor General – Letter dated March 30, 2021 – Emergency Management Civil Protection Compliance Results, 2020

Moved by: Cufaro and Seconded by: Clark

THAT Council receives the information items as copied and circulated;

AND THAT the following items be endorsed: 9.2, 9.3, 9.4, 9.7, 9.12, 9.14, 9.15 and that staff send letters in response to 9.5, 9.6, 9.7, 9.10 and to the NVCA regarding 9.5.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED

10 CLOSED SESSION (2:00 p.m.)

Moved by: Hawkins and Seconded by: Cufaro

THAT Council adjourns to closed session at 2:52 pm pursuant to Section 239 2) e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and approval of closed session minutes dated March 3, 2021.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED

Moved by: Hawkins and Seconded by: Boxem

THAT Council, upon having investigated the feasibility of locating a waste depot at the current Mulmur waste disposal site, has determined that the proposal is not feasible at this time.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

CARRIED

11 ITEMS FOR FUTURE MEETINGS

Property Standards/Clean Yard By-law (2021)
Fill By-law

12 NOTICES OF MOTION (if any)

Moved by: Cufaro and Seconded by: Hawkins

Whereas, Nottawasaga Valley Conservation Authority has Jurisdiction and Authority, under the Conservation Authorities Act, R.S.O. 1990, CHAPTER C.27, to Regulate and Enforce development activities in areas that are within the authority's area of jurisdiction, as set out in sections 28 to 31 of the Conservation Act, and said development activities require a permit from Nottawasaga Valley Conservation Authority.

Whereas development activity has occurred within the Municipality of Mulmur Township, within the regulated Floodplain.

Now therefore by way of this motion, Mulmur Township being a partner with Nottawasaga Valley Conservation Authority, requests Nottawasaga Valley Conservation Authority, to investigate and enforce development activity within the regulated floodplain, and to report back to Mulmur Township the results of this investigation and their plan of action.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	
CARRIED		

13. PASSING OF BY-LAWS

Passing the following by-laws:

- 1) Appoint Clerk and Deputy Clerk**
- 2) Rescind Fradley Davis Site Plan Agreement**
- 3) New Tecumseth Library Agreement**
- 4) Prohibiting the Stop up and Closure of Road Allowances**
- 5) Special Event By-law**
- 6) Traffic By-law – Amendment**
- 7) Confirmatory By-Law**

Council discussed the stop-up and closure by-law, valuation, neighbour relations, planning, long-range planning.

Moved by: Hawkins and Seconded by: Boxem

THAT By-Laws 1 to 3 and 5 to 7 be approved.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	
CARRIED		

Moved by: Hawkins and Seconded by: Cufaro

THAT By-Law 4 be approved.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro		N
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	
CARRIED		

14. MEETING ADJOURNMENT

Moved by: Hawkins and Seconded by: Clark

THAT Council adjourns the meeting at 3:55 to meet again on Wednesday May 5, 2021 or at the call of the Chair.

	Yea	Nay
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	
CARRIED		

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Janet Horner, Mayor

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Tracey Atkinson, Acting Clerk