



## COUNCIL AGENDA MARCH 2, 2022 – 9:00AM

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Meeting ID: 848 2998 8171

PAGE

**1.0 CALL TO ORDER**

**2.0 LAND ACKNOWLEDGEMENT**

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

**3.0 APPROVAL OF THE AGENDA**

Recommendation: THAT Council approve the agenda.

8

**4.0 MINUTES OF THE PREVIOUS MEETING**

Recommendation: THAT the Minutes of February 2, 2022 are approved.

**5.0 DISCUSSION ARISING OUT OF THE MINUTES**

**6.0 DISCLOSURE OF PECUNIARY INTERESTS**

**7.0 PUBLIC QUESTION PERIOD (residents are encouraged to submit their questions in advance of the meeting to [info@mulmur.ca](mailto:info@mulmur.ca))**

**8.0 PUBLIC MEETINGS**

18 **8.1 Z01-2022 DAVIE Zoning By-law Amendment (9:15am)**

32 **8.2 Z02-2022 CLARK Zoning By-law Amendment (9:15am)**

57 **8.3 Z03-2022 CHOUHAN Zoning By-law Amendment (9:15am)**

Recommendation: THAT Council recess the regular meeting at \_\_\_\_\_ to hold a public meeting pursuant to Section 34 of the Planning Act to consider and allow Mulmur property owners to ask questions regarding three (3) Zoning Amendment applications being Z01-2022 Davie, Z02-2022 Clark and Z03-2022 Chouhan.

Recommendation: THAT Council adjourns the public meeting and returns to the regular meeting at \_\_\_\_\_

**9.0 DEPUTATIONS AND PRESENTATIONS**

67 **9.1 Mansfield Water System Annual Report - Joe Miedema**

Recommendation: THAT Council receives and approves the 2021 annual and summary reports of the Mansfield Well Supply under the Drinking Water Systems Regulation O. Reg. 170 as submitted by Joe Miedema, P. Eng. General Manager of Dufferin Water Co. Ltd.

**10.0 PUBLIC WORKS - NONE**

**11.0 TREASURY**

80 **11.1 User Fee Report**

Recommendation: THAT Council receive the report of Heather Boston, Treasurer, and Roseann Knechtel, Deputy Clerk, Schedule of User Fees and Charges, as presented;

AND THAT Council direct staff to remove duplicated fees previously approved by By-law;

AND FURTHER THAT Council direct staff to bring forward an amended Schedule of Fees By-law for consideration at the next meeting.

90 **11.2 Community Grants**

Recommendation: THAT Council receive the report of Heather Boston, Treasurer, Community Grant Application;

AND THAT Council approve the following grant applications:

- Go with Crowe - \$500
- Headwaters Communities in Action - \$500
- Hospice Dufferin - \$500
- Primrose Elementary School - \$500
- Team Van Go - \$500

## **12.0 ADMINISTRATION**

### **116 12.1 Music in the Hills Special Event Permit**

Recommendation: THAT Council grant an exemption to the Township of Mulmur Noise By-Law No. 28-2020 for Friday June 24, 2022 until 11:59 p.m. at the Mansfield Ski Club to allow for amplified noise from a Drive-In Concert;

AND THAT Council waive the 2022 special event permit fee for the Music in Hills event;

AND FURTHER THAT Council direct staff to draft an amendment to the Special Event By-law to exempt registered not-for profit organizations and charitable events from the special event permit fee, where proceeds go to support the local services used by Mulmur residents and businesses.

### **121 12.2 Corporate Resource Election Policy**

Recommendation: THAT Council approve the Use of Corporate Resources for Municipal Elections Policy as presented.

### **128 12.3 Sign By-law Report**

Recommendation: THAT Council receive the report of Roseann Knechtel, Deputy Clerk, Sign By-law as presented.

### **139 12.4 By-law Enforcement Services**

Recommendation: THAT Council receive the report of Roseann Knechtel, Deputy Clerk, By-law Enforcement Services.

## **13.0 PLANNING**

### **13.1 Z01-2022 DAVIE Zoning By-law Amendment**

Recommendation: THAT Council direct staff to draft a zoning by-law amendment for Z01-2022.

### **13.2 Z02-2022 CLARK Zoning By-law Amendment**

Recommendation: THAT Council direct staff to draft a zoning by-law amendment for Z02-2022 to satisfy NVCA comments.

### **13.3 Z03-2022 Zoning By-law Amendment**

Recommendation: THAT Council direct staff to draft a zoning by-law amendment for Z03-2022.

145

### **13.4 Second Dwelling Security Report**

Recommendation: THAT Council reconsider the July 8, 2020 motion to require security deposits in the amount of \$5,000 for second dwelling agreements;

AND THAT future securities for second dwellings be considered on a site specific basis to address concerns of the Township, its consultants or agencies;

AND FURTHER THAT staff be directed to return any securities currently being held to secure construction and where the Township is not aware of any non-compliance.

148

### **13.5 Official Plan Report**

Recommendation: WHEREAS the Township of Mulmur has a variety of high-quality recourses and competing interest;

AND WHEREAS the Township believes in cutting red-tape while protecting what is important and irreplaceable;

AND WHEREAS Council is committed to being financially responsible to its ratepayers, and believes that developers should pay for the cost of studies elated to development applications;

NOW THEREFORE Council provides the following direction in relation to the drafting of the Official Plan Amendment:

1. THAT Mulmur continue to use zoning in place of a development permit system reflecting staffing levels and processing time;

2. THAT Mulmur support economic development including over-night tourism opportunities associated with a commercial, recreation or agricultural business;
3. THAT the minimum dwelling size for a principle building continue to reflect a substantial massing, but provides for flexibility in considering the attached garage areas, but that basement units and secondary units not be restricted in size;
4. THAT the Second Dwelling policies be updated to require a second dwelling be part of a defined cluster of buildings;
5. THAT Mansfield North Recreation Area continue to provide flexibility and allow for residential units associated with a recreational area but that it be clarified that such development will not be considered based on entering into a servicing responsibility agreements;
6. THAT forest resources be protected and tree planting be encouraged, especially on steep slopes, poorer lands and to provide wind breaks for roads, but that Prime Agricultural Areas be protected, primarily for crop production, with the exception of steep slopes and hedgerows/windbreaks and road windbreaks;
7. THAT Viewshed studies not apply to green energy, golf courses, ski hills, settlement areas and agricultural infrastructure, and only be required where there is a Planning Act application where the development is intended to be greater than 10.5m in height or a significant number of buildings, and is within a high scenic value area;
8. THAT the Township do not initiate any master plans or secondary plans as part of the current Official Plan amendment;
9. THAT on-farm diversified uses be further restricted in accordance with ONAFRA guidelines to provide additional protection for prime agricultural lands, and surrounding landowners and that on-farm diversified policies also be applied to rural lands; and
10. THAT staff be directed to remove the embedded Niagara Escarpment Plan from the Township's Official Plan to ensure conformity.

#### **14.0 COMMITTEE MINUTES AND REPORTS**

- |     |   |
|-----|---|
| 153 | <b>14.1 Shelburne District Fire Board Minutes: January 4, 2022</b>  |
| 159 | <b>14.2 Shelburne Library Board Minutes: January 18, 2022</b>       |
| 162 | <b>14.3 Mulmur-Melancthon Fire Board Minutes: February 01, 2022</b> |
| 165 | <b>14.4 Shelburne District Fire Board Minutes: February 1, 2022</b> |

- 170 **14.5 Dufferin County Council Minutes: February 10, 2022**  
183 **14.6 NDCC Board of Management Minutes: February 10, 2022**  
186 **14.7 Roads Safety Committee Minutes: February 14, 2022**  
189 **14.8 Mulmur Events Committee Minutes: February 17, 2022**
- 191 **14.9 Roads Safety Committee Motion to Council**

Recommendation: THAT Council receives the Committee Minutes and Reports as copied and circulated.

#### **15.0 INFORMATION ITEMS**

- 192 **15.1 NVCA Board Highlights: January 2022**  
194 **15.2 Multi-Municipal Wind Turbine Working Group**  
198 **15.3 2022 Farmland Forum**  
199 **15.4 Multi-Year Accessibility Plan Checklist**  
201 **15.5 NEC Development Permit Correspondence**  
203 **15.6 Ontario Newsroom: HEPA in Schools and Childcare Centres**  
205 **15.7 2021 Council Renumeration**  
206 **15.8 2021 Annual Investment Activity**  
208 **15.9 2021 Development Charges Reserve Fund Report**  
212 **15.10 Dufferin County Forest 2021 Annual Report**  
229 **15.11 Mulmur Termination of Emergency: March 1 2022**
- 230 **15.12 Norfolk County Resolution: Year of the Garden**  
233 **15.13 Town of Halton Hills Resolution: Ontario Land Tribunal**  
238 **15.14 Clearview Township Resolution: Funding Support for Infrastructure**  
239 **15.15 Town of Bracebridge Resolution: Hospital Capital Funding**

Recommendation: THAT Council receives the information items as copied;

AND THAT the following items be endorsed: \_\_\_\_\_

#### **16.0 CLOSED SESSION**

Recommendation: THAT Council adjourn to closed session at \_\_\_\_\_ pursuant to Section 239 of the Municipal Act, 2001 as amended for one (1) matter regarding personal matters about an identifiable individual, including municipal or local board employees [239(2)(b)].

#### **16.1 NDCC Board of Management Applications**

Recommendation: THAT Council do rise out of closed session and into open session at \_\_\_\_\_ with the following:

**17.0 ITEMS FOR FUTURE MEETINGS**

**18.0 NOTICE OF MOTION**

**19.0 PASSING OF BY-LAWS**

- 241 **19.1 Fireworks By-law**
- 246 **19.2 Zoning By-law Amendment: Csizik**
- 248 **19.3 By-law to Enter into Agreement: Road Widening B14-2021**
- 253 **19.4 Sign By-law**
- 262 **19.5 Final Tax Rate By-law**
- 265 **19.6 By-law Enforcement Agreement**
- 269 **19.7 Confirmatory By-law**

Recommendation: THAT By-Laws 19.1 to 19.7 be approved.

**20.0 ADJOURNMENT**

Staff Recommendation: THAT Council adjourns the meeting at \_\_\_\_\_ to meet again on April 6, 2022 or at the call of the Chair.



**COUNCIL MINUTES  
FEBRUARY 2, 2022  
9:00 A.M.**

Council Present: Mayor Horner, Deputy Mayor Hawkins, Councillor Boxem, Councillor Clark and Councillor Cufaro

Staff Present: Tracey Atkinson – CAO/Clerk/Planner, Heather Boston - Treasurer, John Willmetts, Director of Public Works, Roseann Knechtel - Deputy Clerk

**1.1 CALL TO ORDER**

The Mayor called the meeting to order at 9:00 a.m.

**2.0 LAND ACKNOWLEDGEMENT**

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

Council recognized the month of February as Black History Month and the history of black settlers in Dufferin County.

**3.0 APPROVAL OF THE AGENDA**

**Moved by Boxem and Seconded by Clark**

THAT Council approve the agenda.

	<b>Yea</b>	<b>Nay</b>
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

**CARRIED.**

**19.3 Procedural Bylaw**

**Moved by Cufaro Seconded by Hawkins**

THAT Bylaw 19.3 be approved.



	<b>Yea</b>	<b>Nay</b>
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

**CARRIED.**

#### **4.0 MINUTES OF THE PREVIOUS MEETING**

**Moved by Hawkins and Seconded by Boxem**

THAT the Minutes of January 12, 2021 are approved.

**CARRIED.**

#### **5.0 DISCUSSION ARISING OUT OF THE MINUTES - NONE**

#### **6.0 DISCLOSURE OF PECUNIARY INTERESTS - NONE**

#### **7.0 FIFTEEN MINUTE QUESTION PERIOD**

A question was received regarding the Township's road widening policy as a condition of consent.

Direction was given to staff to prepare a road widening agreement for consent file B14-2021.

A question was received regarding the disturbance caused by fireworks and requested a bylaw permitting noiseless fireworks.

#### **8.0 PUBLIC MEETINGS - NONE**

#### **9.0 DEPUTATIONS AND INVITATIONS**

##### **9.1 Clean Air Partnership - Gabriella Kalapos (9:15am)**

Gabriella Kalapos presented on behalf of the Ontario Climate Caucus. Council discussed implementation of greener home initiatives at a local level. Interest was expressed for including green energy planning into the Township's Official Plan.

**Moved by Boxem and Seconded by Clark**

THAT Council receive the presentation of Gabriella Kalapos and the Ontario Climate Caucus.

**CARRIED.**

#### **10.0 PUBLIC WORKS - NONE**

## **11.0 TREASURY**

### **11.1 Restatement of Mulmur's 2022 Budget per O.Reg. 284/09**

Heather Boston, Treasurer, presented the annual report.

#### **Moved by Clark and Seconded by Cufaro**

THAT Council receive and approve the report of Heather Boston, Treasurer, Restatement of Mulmur's 2022 Budget per O.Reg. 284/09.

**CARRIED.**

### **11.2 User Fees and Charges**

Heather Boston, Treasurer, presented the proposed amendments to the User Fees and Charges.

Council discussed the water rates and costs associated with licencing food trucks.

Direction was given to staff to bring additional information forward at the next meeting surrounding Mansfield water rates and comparable licensing rates for food trucks.

#### **Moved by Cufaro and Seconded by Clark**

THAT Council defer approving the schedule of fees to bring forward at the March meeting for further discussion.

**CARRIED.**

## **12.0 ADMINISTRATION**

### **12.1 Community Grant Policy Amendment**

Roseann Knechtel, Deputy Clerk, presented.

In addition to the presented amendments, the grant policy was further amended to clarify that housing and travel is allowed for aboriginals athletic.

#### **Moved by Boxem and Seconded by Cufaro**

THAT Council approve the Community Grant Policy as amended.

**CARRIED.**

### **12.2 2022 Family Day Event**

Roseann Knechtel, Deputy Clerk, presented the anticipated COVID restrictions at the time of the Family Day event.

Council directed capacity enforcement to the Mulmur Community Events Committee for discussion prior to the event. There was discussion regarding posting capacity limits signage at the event.

Direction given to staff to post rink times on the Township website.

**Moved by Boxem and Seconded by Clark**

THAT Council support hosting of the February 21, 2022 Family Day Skate and Bonfire event pending MCEC support and lifting of COVID restrictions;

AND THAT Council direct staff to cancel the event if the scheduled COVID restrictions are not lifted.

**CARRIED.**

**12.3 Fireworks Report**

Roseann Knechtel, Deputy Clerk, presented various options surrounding fireworks regulations including enforcement, enhanced education, and amendments to the noise and fire by-laws.

Discussion ensued on regarding complete prohibition and placing restrictions for certain holidays and times. After debate and amendment, the following motion was adopted. A recorded vote was requested by Councillor Boxem.

**Moved by Boxem and Seconded by Clark**

WHEREAS fireworks complaints have been received with regards to disturbance to neighbours, livestock and wildlife;

AND WHEREAS Council support enhanced education measures through the Township communication channels;

AND WHEREAS Council feels it necessary to limit the use of fireworks in the Township of Mulmur;

NOW THEREFORE Council direct staff to draft a regulatory bylaw prohibiting the use of fireworks with the exception of Victoria Day and Canada Day from sunset to 11PM as well as prohibit the sale of fireworks in the municipality.

	<b>Yea</b>	<b>Nay</b>
Councillor Boxem		N
Councillor Clark		N
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

**CARRIED.**

## 12.4 NDCC Report

Tracey Atkinson, CAO, presented a timeline of events for the NDCC Board of Management, Joint Recreation Committee and the Councils of Melancthon and Mulmur.

Council expressed concern regarding Melancthon Council's recent motion and the future of the joint management capital improvements planned for the NDCC facility.

A record vote was requested by Deputy Mayor Hawkins.

### **Moved by Boxem and Seconded by Clark**

THAT Council receive the report of Tracey Atkinson regarding NDCC updates, and that staff be directed to:

- advertise to fill the representative's vacancy for a Mulmur representative to ensure that the Board has sufficient members to maintain quorum;
- monitor the grant application for redevelopment of the NDCC facility and meet with Melancthon staff to discuss changes to the agreement that may be necessary should the Townships be successful on the grant application.

AND THAT Council expresses grave concern with the January motion of Melancthon Council and ask for clarification as to what "full-scale review of our participation in the Agreement" means in light of the work done over the past year to develop a working partnership with Melancthon to move forward in the redevelopment of the NDCC facility.

	<b>Yea</b>	<b>Nay</b>
Councillor Boxem	Y	
Councillor Clark	Y	
Councillor Cufaro	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	

**CARRIED.**

## 13.0 PLANNING

### 13.1 Csizik Zoning By-law Amendment Report

Tracey Atkinson, Planner, presented options to address the Z12-2021 Zoning Amendment Application (Csizik).

Discussed ensued surrounding principle and secondary uses.

Direction was given to staff to draft a by-law as recommended by the Planner and outlined in the Csizik Zoning By-law Amendment Report for a 200m<sup>2</sup> accessory building.

### **13.2 Official Plan Update Report (including Land Needs Assessment Report Summary)**

Tracey Atkinson, Planner, advised Council of the potential opportunity to expand Mansfield's settlement boundary as part of the County of Dufferin's MCR.

#### **Moved by Cufaro and Seconded by Clark**

THAT the Council of the Township of Mulmur will consider an expansion to the settlement boundary of Mansfield;

AND THAT Mulmur requests clarification from the County of Dufferin regarding the necessary studies, timing and financial matters related to completing the settlement expansion as part of the current Municipal Comprehensive Review project.

**CARRIED.**

### **14.0 COMMITTEE MINUTES AND SUB-COMMITTEE REPORTS**

- 14.1 Joint Police Service Board: October 22, 2021**
- 14.2 Shelburne Public Library: December 21, 2021**
- 14.3 NDCC Board Minutes: January 12, 2022**
- 14.4 Dufferin County Council: January 13, 2022**
- 14.5 Community Communications Advisory Committee: January 13, 2022**
- 14.6 Mulmur-Melancthon Fire Board: January 18, 2022**
- 14.7 Economic Development Committee: January 20, 2022**
- 14.8 Police Service Board: January 26, 2022**
- 14.9 Committee of Adjustment: January 26, 2022**

#### **14.10 Economic Development Committee Motion to Council**

##### **Moved by Boxem and Seconded by Hawkins**

THAT Council receives the Committee Minutes as copied and circulated

**CARRIED.**

### **15.0 INFORMATION ITEMS (REPORTS, LETTERS)**

- 15.1 Dufferin County Gypsy Moth Report**
- 15.2 Township of Melancthon Motion: Joint Recreation Subcommittee**
- 15.3 Ministry of Northern Development, Mines, Natural Resources and Forestry: Proposed Regulatory Changes under the Aggregate Resources Act**

- 15.4 Joint Letter to the Attorney General: POA Court Backlog**
- 15.5 Mulmur Council TRC Responses**
- 15.6 Town of Tillsonburg Joint Fire Service Modernization Program**
- 15.7 Police Service Board Letter: Dennis Phillipson**
  
- 15.8 Town of Grand Valley Resolution: Property Assessments**
- 15.9 Town of Grand Valley: Multi-Municipal Turbine Working Group**
- 15.10 Human Trafficking Proclamation**
- 15.11 Non-Profit Sector Proclamation**
- 15.12 AMO – Joint and Several Liability Reform**

**Moved by Cufaro and Seconded by Boxem**

THAT Council receives the information items as copied

AND THAT the following items be endorsed: 15.4, 15.9, 15.10, 15.11, 15.12

**CARRIED.**

**Moved by Hawkins and Seconded by Boxem**

WHEREAS the current joint and several liability regime as set out in the Negligence Act financially impacts all municipalities across the province regardless of whether or not a claim occurred within a municipality's borders;

AND WHEREAS The Township of Mulmur's total annual cost of insurance premiums has grown by \$44,815.84 over the last 4 years which equals a percentage increase of approximately 68.5%;

AND WHEREAS municipalities are often added to claims as they are seen as having significant resources with the backing of taxpayers;

AND WHEREAS higher insurance costs divert property tax dollars from delivering public services to residents;

NOW THEREFORE the Council of the Township of Mulmur calls on the provincial government to:

1. Adopt a model of full proportionate liability to replace joint and several liability
2. Implement enhancements to the existing limitations period including the continued applicability of the existing 10-day rule on slip and fall cases given recent judicial interpretations, and whether a 1-year limitation period may be beneficial.
3. Implement a cap for economic loss awards.

4. Increase the catastrophic impairment default benefit limit to \$2 million and increase the third-party liability coverage to \$2 million in government regulated automobile insurance plans.
5. Assess and implement additional measures which would support lower premiums or alternatives to the provision of insurance services by other entities such as non-profit insurance reciprocals.
6. Compel the insurance industry to supply all necessary financial evidence including premiums, claims, and deductible limit changes which support its, and municipal arguments as to the fiscal impact of joint and several liability.
7. Establish a provincial and municipal working group to consider the above and put forward recommendations to the Attorney General.

NOW FURTHERMORE Council direct staff to forward a copy of this resolution to the Premier of the Province and the Ministry of the Attorney General.

**CARRIED.**

**Moved by Hawkins Seconded by Boxem**

WHEREAS human trafficking is an illegal act that involves the use of force, fraud, manipulation or coercion to lure their victims into trafficking situations;

AND WHEREAS young people in Dufferin-Caledon are being lured;

NOWTHEREFORE the Council of the Township of Mulmur now hereby proclaim February 22, 2022 as Human Trafficking Awareness Day.

**CARRIED.**

**Moved by Boxem Seconded by Clark**

WHEREAS Bill 9, an Act to proclaim Non-profit sector appreciation week received royal assent in December 2021;

AND WHEREAS Ontario's non-profit sector is a major contributor to innovation, job creation and the economy delivering social, economic and environmental solutions, especially at the local level;

NOWTHEREFORE the Council of the Township of Mulmur now hereby proclaim the third week in February as Non-Profit Sector Appreciation week.

**CARRIED.**

**16.0 CLOSED SESSION**

**16.1 Senior/Outstanding Citizen of the Year Nominations**

## **16.2 Staff Performance Review**

### **Moved by Hawkins and Seconded by Cufaro**

THAT Council adjourn to closed session at 2:13 pm pursuant to Section 239 of the Municipal Act, 2001 as amended for two (2) matters regarding personal matters about an identifiable individual, including municipal or local board employees [239(2)(b)].

**CARRIED.**

### **Moved by Hawkins and Seconded by Cufaro**

THAT Council do rise out of closed session and into open session at 2:36 pm with the following motion:

THAT Council declare Gordon Laird as Senior of the Year and Carl Alexander as Citizen of the Year and direct staff to forward said nomination to the Province.

**CARRIED.**

### **Moved by Cufaro and Seconded by Boxem**

THAT Councillor Clark and Mayor Horner be appointed to conduct the 2022 performance review of Tracey Atkinson CAO/Clerk/Planner.

**CARRIED.**

## **17.0 ITEMS FOR FUTURE MEETINGS**

- 17.1 Sign By-law Amendments**
- 17.2 Phragmites Report**
- 17.3 Delegation of Authority for Tax Reductions**
- 17.4 Dufferin County Transit Plan**
- 17.5 Participation in Ontario Climate Caucus**

## **18.0 NOTICE OF MOTION – NONE**

## **19.0 PASSING OF BY-LAWS**

- 19.1 Zoning Bylaw Amendment: Cunningham / Coe**
- 19.2 Interim Tax Rate Bylaw**
- 19.3 Procedural Bylaw**
- 19.4 User Fees and Charges Bylaw**
- 19.5 Confirmatory Bylaw**

### **Moved by Hawkins and Seconded by Clark**

THAT By-Laws 19.1, 19.2 and 19.5 be approved;

AND THAT 19.4 be deferred.



**CARRIED.**

**19.0 ADJOURNMENT**

**Moved by Boxem and Seconded by Cufaro**

THAT Council adjourns the meeting at 2:44 p.m. to meet again on Wednesday March 2, 2022 at 9:00 a.m. or at the call of the Chair.

**CARRIED.**

.....  
**Janet Horner, Mayor**

.....  
**Tracey Atkinson, Clerk**

**DRAFT**



**CORPORATION OF THE TOWNSHIP OF MULMUR  
NOTICE OF COMPLETE APPLICATION AND  
PUBLIC MEETING FOR A PROPOSED ZONING BY-LAW AMENDMENT  
Z01-2022 DAVIE**

**The Corporation of the Township of Mulmur will hold a Public Meeting pursuant to Sections 34 of the Planning Act (1990) to consider an amendment to the Zoning By-law. The public meeting will be electronically on March 2, 2022 at 9:15am.**

This meeting is being conducted by means of Electronic Participation by a majority of members, as permitted by Section 238 (3.3) of the Municipal Act, 2001, as amended.

To connect only by phone, please dial any of the following numbers. When prompted, please enter the meeting ID provided below the phone numbers. You may be placed into the meeting in muted mode. If you encounter difficulty, please call the front desk at 705-466-3341, ext. 0

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1 647 374 4685 Canada

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<https://us02web.zoom.us/j/84829988171>

Meeting ID: 848 2998 8171

A copy of the proposed amendment is available for review at the municipal office during regular office hours. Anyone wishing to address Council with respect to the proposal may do so at the public meeting. Persons unable to attend the public meeting may provide written comments up until the time of the public meeting. If you wish to be notified of the decision on the proposed application, you must make an oral or written request to the Township of Mulmur. If a person or public body does not make oral submissions at the public meeting or make written submissions to Mulmur Township before the by-law is passed, the person or public body is not entitled to appeal the decision of Council and the Corporation of the Township of Mulmur to the Ontario Land Tribunal (OLT). Furthermore, the person or public body may not be added as a party to the hearing of an appeal before the OLT unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

**PURPOSE OF THE AMENDMENT: The proposed Zoning By-law Amendment would provide an exception to the Environmental Protection zone for the demolition and reconstruction of a legally existing dwelling.**

**LANDS AFFECTED: The Zoning By-law Amendment affects the lands described in the table and mapping.**

ROLL NUMBER	221600000101900
OWNER	DAVIE JAMES MAHON
STREET ADDRESS	996454 Mulmur-Tosorontio TL
LEGAL DESCRIPTION	MULMUR CON 8 EHS E PT LOT 8 AND RP 7R301 PART 1

For more information contact: Roseann Knechtel, Deputy Clerk/Planning Coordinator  
705-466-3341x223 | [planning@mulmur.ca](mailto:planning@mulmur.ca)

DATED: January 14, 2022



June 07, 2021

Authorized Agent: May Ha

Harnett Homes Ltd.  
428197 25<sup>th</sup> Sideroad  
Mono, ON  
L9V 1G1  
[mha@harnetthomes.ca](mailto:mha@harnetthomes.ca)

Owner: James Davie

377 Sackville St.  
Toronto, ON  
M5A 3G5  
[james@jamesmdavie.com](mailto:james@jamesmdavie.com)

Mr. James Davie  
377 Sackville St.  
Toronto, ON, M5A 3G5

**Re: Pre-Consultation; 996454 Mulmur-Tosorontio Townline, Pt Lot 8, Con 8 ECL,  
Township of Mulmur, County of Dufferin, ARN: 221600000101900**

**NVCA File No.: 47495**

Dear Mr. Davie,

Thank you for your pre-consultation application submission with the Nottawasaga Valley Conservation Authority (NVCA). Based on a review of NVCA's Regulation Mapping and Guidelines we offer the following comments:

**General Comments:**

It has been proposed to demolish the existing dwelling and reconstruct a new dwelling further away from the river that transverse the property located at 996454 Mulmur-Tosorontio Townline, Township of Mulmur.

The property is adjacent to Boyne River and is regulated for flooding, erosion, wetlands and wetland buffer (NVCA regulates development within 120m of wetland features). Due to the presence of these features and associated flooding and erosion hazards, the property is entirely regulated by the NVCA. Any proposed development within the NVCA regulated lands on the property will require permission (i.e. a permit) from the NVCA under O. Reg. 172/06 pursuant to the *Conservation Authorities Act*.

As the application has not included detailed development description (lot grading & drainage plans, construction plans, fill material requirements, etc.), the application has been reviewed to evaluate a proposed development envelope and access route and identify policy and technical constraints that will need to be addressed through a Permit Application to the NVCA.

NVCA staff have reviewed the following information as part of the current application:

- NVCA Regulations Mapping
- Site Plan prepared by Harnett Homes. Dwg No. A00. Dated February 18, 2021

Upon review of this information, we offer the following comments:

**Regulations & Policy Comments:**

Per the NVCA *Planning and Regulation Guidelines* subsection 4.3.4.5, in general development shall not be permitted within a floodplain. However, NVCA guidelines may permit development associated with existing uses located within the Regulatory floodplain such as minor additions, non-habitable detached accessory buildings, pools, landscaping retaining walls, grading, decks, etc., may be permitted if it has been demonstrated to the satisfaction of the conservation authority that the control of flooding, erosion, pollution, or the conservation of land will not be affected.

In this regard, the application should be supported by satisfactory technical details demonstrating that:

- a) there is no feasible alternative site outside of the Regulatory floodplain for the proposed development or in the event that there is no feasible alternative site, that the proposed development is located in an area of least (and acceptable) risk;
- b) the proposed works do not create new hazards or aggravate flooding on adjacent or other properties and there are no negative upstream and downstream hydraulic impacts;
- c) the development is protected from the flood hazard in accordance with established flood proofing and protection techniques;
- d) the proposed development will not prevent access for emergency works, maintenance, and evacuation;
- e) the potential for surficial erosion has been addressed through the submission of proper drainage, erosion and sediment control and site stabilization plans;
- f) natural features and/or ecological functions associated with conservation of land are protected, pollution is prevented and erosion hazards have been adequately addressed

In addition, the following minor addition policy will apply when proposing an addition or demolishing and re-building within flood hazards and/or erosion hazards:

**Minor Addition:** (within flood and erosion hazard areas) to be considered a "minor addition," it must meet the following criteria:

- The addition does not increase the number of dwelling units of the existing building or structure.
- The addition does not include a basement, regardless if the existing building or structure has a basement, within flood and shoreline erosion hazards.

Existing residential uses:

**a) Ground floor additions:** The ground floor addition is 50% or less of the original habitable ground floor area\* to a maximum footprint of 100 square metres, or in the case of multiple additions, all additions combined are equal to or less than 50% of the original habitable ground floor area\* to a maximum footprint of 100 square metres.,

OR

b) An additional storey: The additional storey does not exceed the original habitable ground floor area\*.

Subsequent requests for additions that will result in the cumulative exceedance of the maximum permitted allowance, as based on the original ground floor area, will not be permitted.

**\* Please Note: the term "original ground floor area" or "original habitable ground floor area" refers to that ground floor area which existed on November 16, 1990, the date that the Authority's Regulation 164 R.R.O. 1990 came into force.**

The NVCA recommends consultation with the municipality to confirm building permit application requirements. Please note that municipal planning approvals (e.g. minor variance, site plan approvals, etc.) should be addressed prior to proceeding with a NVCA permit application.

#### **Engineering Comments:**

With regards to the natural hazards, NVCA technical staff are in support of the location of the proposed house. NVCA technical staff would be looking for the area of the habitable groundfloor of the existing house as it had been noted that the proposed house will have an area of 2300 sq. ft. It is unclear if this is groundfloor or if it is the total area. Please ensure that as part of the formal permit application to the NVCA it includes the existing ground floor area and the area of the proposed rebuild to confirm compliance with the minor addition policy.

The estimated Regulatory flood elevation is 257.8m and the estimated elevation of the proposed house is 258.8m, therefore the proposed work is outside of the flood hazard. The location of the proposed house is also regulated for meander erosion hazard associated with the Boyne River. The house will be moved from an area of high risk to an area of lower risk.

NVCA technical staff support this relocation. As part of an application to the NVCA we will require;

- 1) the groundfloor habitable area of the existing house;
- 2) the groundfloor habitable area of the proposed house and the area of additional floor(s);
- 3) confirmation of dry flood proofing - all minimum opening elevations above 257.8m

#### **Natural Heritage Comments:**

This application has not included review of the proposed development relative to any natural heritage features (i.e. wetlands and regulatory buffer, watercourse and valley systems, etc.) on the property. Proposed development will require review relative to natural heritage policy/guidelines during review of any Permit Application.

#### **Planning Comments:**

The principle of development must be established during the review of any necessary *Planning Act* applications, not through the NVCA permitting process. These preliminary pre-consultation comments have been provided to outline the requirements to obtain a NVCA permit for works within a regulated area under O. Reg 172/06 only. Should an application under the Planning Act be required to facilitate

the proposed development, the applicant will be responsible for demonstrating that the proposal is consistent with the Provincial Policy Statement and in conformity with all other provincial plans. These preliminary comments shall be considered valid until such time as a Planning Act application is deemed necessary by the local approval authority.

**Additional information required in support of a permit application:**

1. Completed NVCA Permit Application Form

2. Site Grading Plan

As part of a Permit Application, the NVCA will require a Site Grading Plan to demonstrate the following, at a minimum:

- a) Grading around the proposed development to minimize fill material required (fill importation minimized);
- b) Confirmation that the final proposed grading will maintain existing drainage conditions (patterns and volume).

3. Erosion and Sediment Control Plan

The NVCA will require detailed erosion and sediment control (ESC) information to reduce the potential for sedimentation to wetland and other environmental features from disturbed construction limits. Proposed ESC measures must be consistent with the *Erosion and Sediment Control Guide For Urban Construction* (TRCA, 2019) and Canadian Standards Association *Erosion and Sediment Control Inspection and Monitoring* standard (CSA, 2018).

4. Zoning Certificate

As part of a Permit Application, the NVCA will require written confirmation from the municipality (email or zoning certificate) that the proposed development complies with all zoning provisions. The NVCA operates on the principle of *Planning before Permitting*. If any *Planning Act* applications will be required as part of an application for development, this process must be finalized prior to NVCA permission under O. Reg. 172/06, as this may trigger more restrictive policy.

5. Placement of Large Quantities of Fill

If proposed development will include the importation of large volumes of fill material (>250 cubic metres) the NVCA *Procedural Guideline for the Placement of Large Quantities of Fill* will apply and additional information will be required for the NVCA to review to ensure the proposed fill importation and placement will not result in an adverse impact on the control of flooding, erosion, dynamic beaches, pollution or the conservation of land.

**NVCA Planning and Regulations Guidelines:**

For further information related to the Procedural Guideline for the Placement of Large Quantities of Fill please follow the link below:

<https://www.nvca.on.ca/Shared%20Documents/Procedural%20Guideline%20for%20the%20Placement%20of%20Large%20Quantities%20of%20Fill.pdf>

For further information related to the NVCA Planning and Regulations Guidelines please follow the link below:

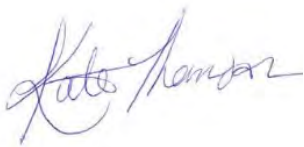
<https://www.nvca.on.ca/Shared%20Documents/Planning%20and%20Regulations%20Guidelines.pdf>

For further information related to the NVCA Natural Hazard Technical Guide please follow the link below:

<https://www.nvca.on.ca/Shared%20Documents/NVCA%20Natural%20Hazards%20Technical%20Guide.pdf>

The NVCA review of the submission has been based on current policy, guidelines, and standards. The NVCA may change our comments should policy, guidelines, or standards change in any way. If you have any questions, please contact the undersigned.

Sincerely,

A handwritten signature in blue ink that reads "Kate Thomson". The signature is written in a cursive style with a large initial "K".

Kate Thomson  
Regulations Technician  
*Provincial Offences Officer*  
705-424-1479 ext. 227

THE HILLS OF  
**MULMUR**  
It's In Our Nature.



Z01-2022 DAVIE





## ZONING

### Environmental Protection

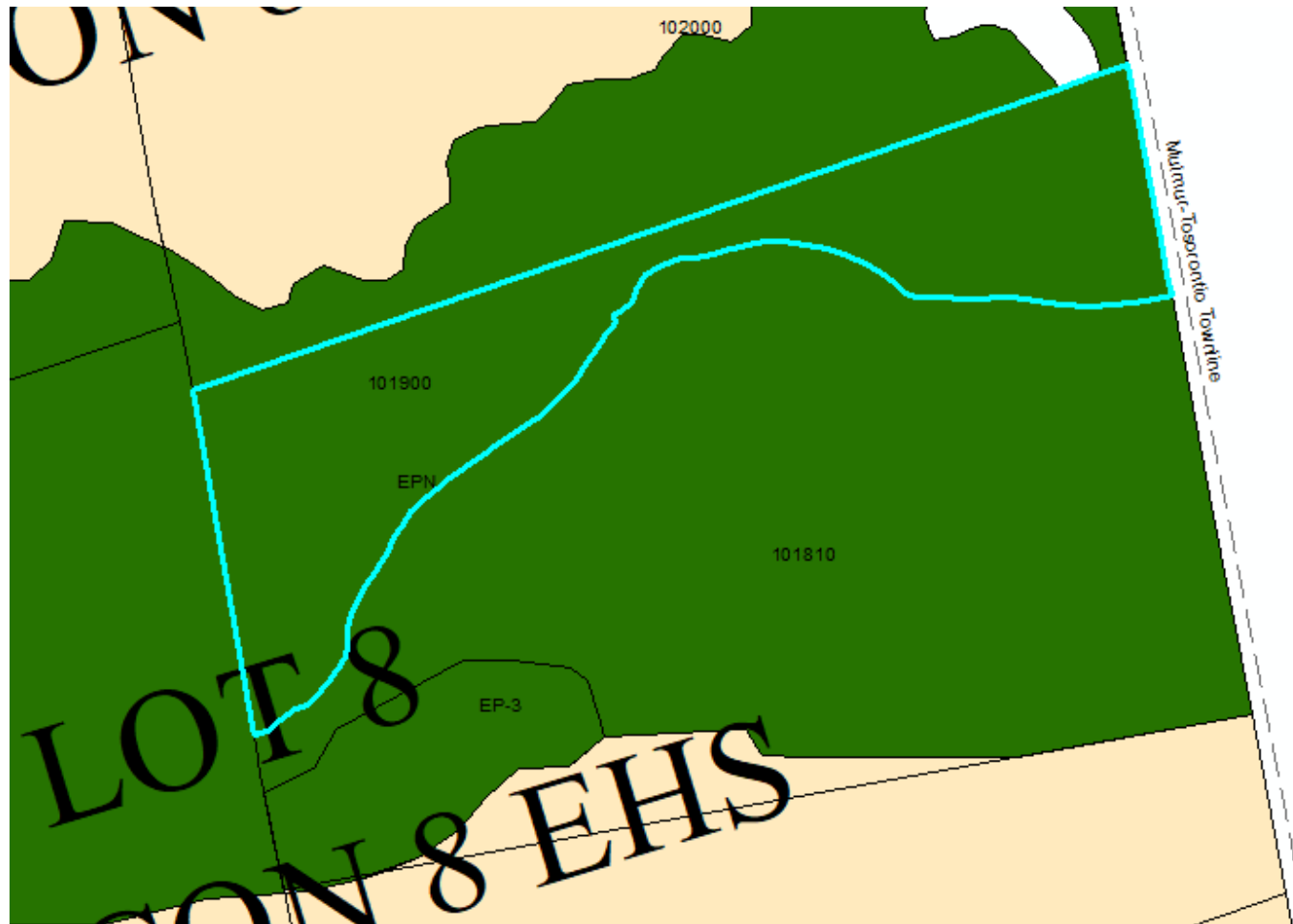
#### **4.14.1 Permitted Uses**

- i) existing agricultural use
- ii) resource management
- iii) legally existing buildings and structures

#### **4.14.2 Regulations for Permitted Uses**

No buildings or structures including accessory buildings or structures with the exception of pump houses, and buildings and structures for flood and erosion are permitted in the Environmental Protection (EP) Zone.

# ZONING



# OFFICIAL PLAN DESIGNATION



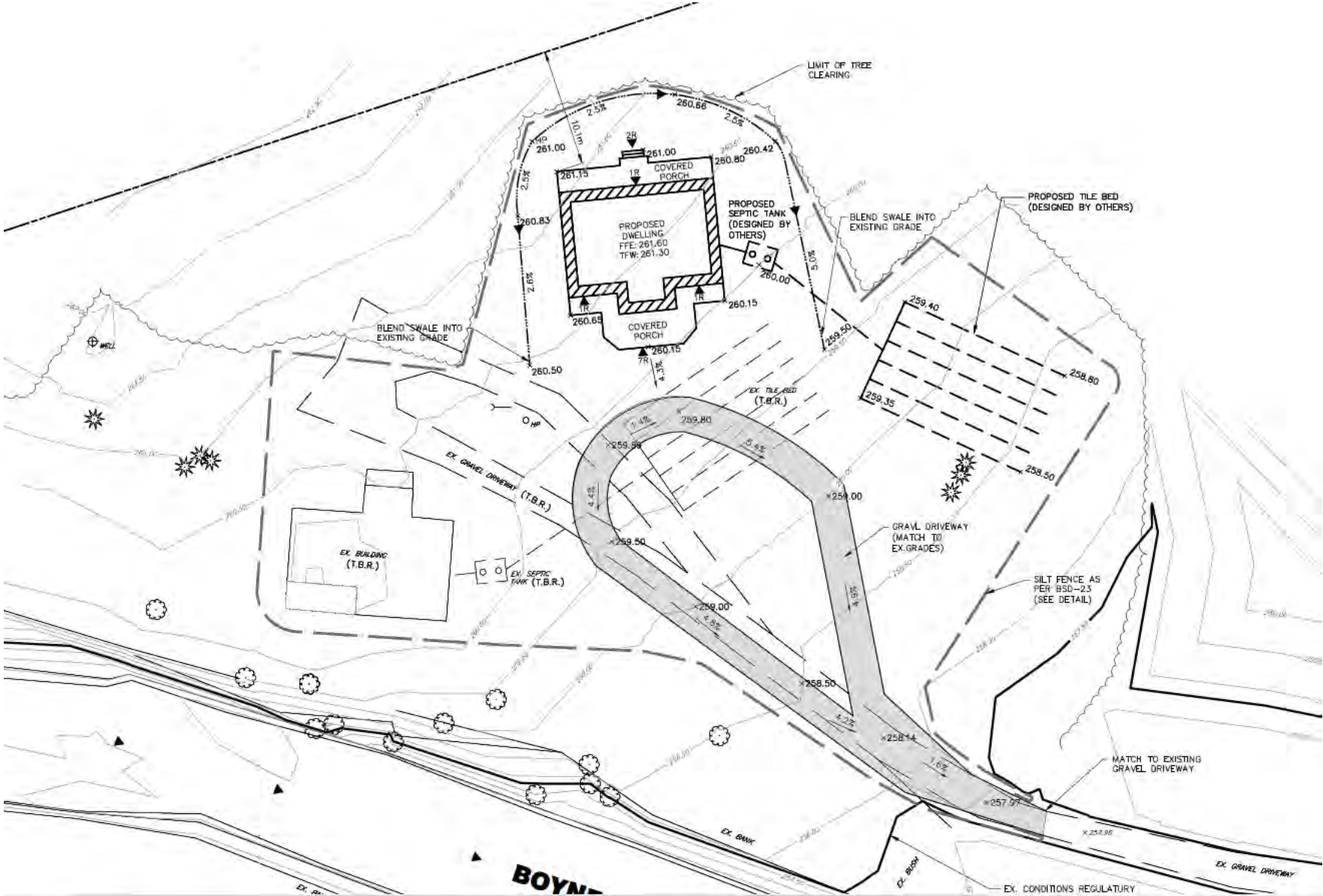
## Natural Area

Uses permitted in Natural Areas include:

- a) Uses Permitted in all designations (Section 5.38);
- b) Home occupations in an existing residence;
- b) Home industries in an existing accessory structure;
- c) Bed and Breakfast and Farm Vacation establishments in an existing residence, and;
- d) Recreational activities associated with passive recreational uses, trail oriented recreational uses and snowmobile trails but not other motorized vehicle trails, subject to the policies of Section 5.39;
- e) Uses permitted in all designations, listed in Section 5.38, are also permitted including:
  - Legally existing uses and structures;
  - Accessory building, structures, facilities, site modifications and related uses ancillary to an existing permitted principal use on the lot.
  - Archaeological activities, subject to the policies of Section 5.6
  - Forest, fisheries and wildlife management;
  - Resource management;
  - Essential infrastructure including public transportation, utility and public servicing infrastructure;
  - Watershed management and erosion control projects carried out or supervised by a public agency;
  - Public parks and open space uses, conservation areas, nature preserves (In prime agricultural areas, such uses shall be prohibited).
  - Ponds, subject to the requirements of the Nottawasaga Valley Conservation Authority and the Ministry of the Environment.



# PROPOSED SITE PLAN





## PUBLIC COMMENTS RECEIVED

None

## STAFF COMMENTS

- Setbacks equal to Countryside Area zones should be established to ensure consistency for similar rural properties, being 30m from the front and rear yards and 10m from interior side yards;
- Setbacks of 30m be established to the watercourse and wetlands as per the Township Zoning By-law Sections 3.5.1 and 3.5.3 respectively;
- Exemption from the steep slopes Section 3.5.2

## NEXT STEPS

THAT Council take public and staff comments into consideration;

AND THAT Council consider approving the Zoning Bylaw Amendment.



- 758070 2nd Line E Mulmur, ON L9V0G8  
Telephone: 705 466 3341 Toll Free: 1 866 472 0417  
(from 519 only) [www.mulmur.ca](http://www.mulmur.ca)
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**CORPORATION OF THE TOWNSHIP OF MULMUR  
NOTICE OF COMPLETE APPLICATION AND  
PUBLIC MEETING FOR A PROPOSED ZONING BY-LAW AMENDMENT  
Z02-2022 1066886 ONTARIO INC.**

**The Corporation of the Township of Mulmur will hold a Public Meeting pursuant to Sections 34 of the Planning Act (1990) to consider an amendment to the Zoning By-law. The public meeting will be electronically on March 2, 2022 at 9:15am.**

This meeting is being conducted by means of Electronic Participation by a majority of members, as permitted by Section 238 (3.3) of the Municipal Act, 2001, as amended.  
USING VIDEO AND/OR AUDIO CONFERENCING.

To connect only by phone, please dial any of the following numbers. When prompted, please enter the meeting ID provided below the phone numbers. You may be placed into the meeting in muted mode. If you encounter difficulty, please call the front desk at 705-466-3341, ext. 0

1 587 328 1099 Canada

1 647 374 4685 Canada

To connect to video with a computer, smart phone or digital device and with either digital audio or separate phone line, download the zoom application ahead of time and follow the link below. Enter the meeting ID when prompted.

<https://us02web.zoom.us/j/84829988171>

Meeting ID: 848 2998 8171

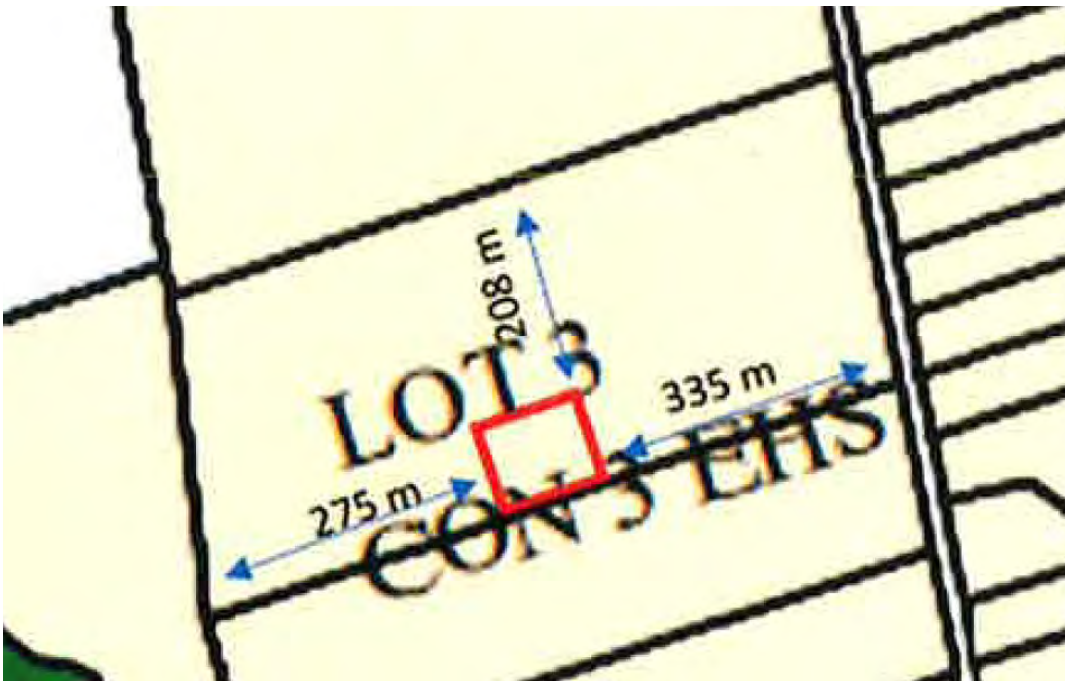
A copy of the proposed amendment is available for review at the municipal office during regular office hours. Anyone wishing to address Council with respect to the proposal may do so at the public meeting. Persons unable to attend the public meeting may provide written comments up until the time of the public meeting. If you wish to be notified of the decision on the proposed application, you must make an oral or written request to the Township of Mulmur. If a person or public body does not make oral submissions at the public meeting or make written submissions to Mulmur Township before the by-law is passed, the person or public body is not entitled to appeal the decision of Council and the Corporation of the Township of Mulmur to the Ontario Land Tribunal (OLT). Furthermore, the person or public body may not be added as a party to the hearing of an appeal before the OLT unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

**PURPOSE OF THE AMENDMENT: The proposed Zoning By-law Amendment would rezone the lands from Countryside (A) zone to a Countryside Exception (A-XX) zone, altering the setbacks to 208 m from the north (interior) lot line, 275 m from the west (rear) lot line and 335 m from the east (front) lot line to identify a building envelope and satisfy a condition of consent.**

**LANDS AFFECTED: The Zoning By-law Amendment affects the lands described in the table and identified in the maps.**

ROLL NUMBER	2216000002041500000
OWNER	1066886 ONTARIO INC
STREET ADDRESS	796186 3 <sup>rd</sup> Line
LEGAL DESCRIPTION	CON 3 E E PT LOT 3 RP 7R506 PART 2





For more information contact:  
Roseann Knechtel, Deputy Clerk/Planning Coordinator  
705-466-3341x223 | [planning@mulmur.ca](mailto:planning@mulmur.ca)  
DATED: January 19, 2022



**Nottawasaga Valley**  
Conservation Authority

---

February 16, 2022

SENT BY EMAIL

Township of Mulmur  
758070 2nd Line East  
Mulmur, ON  
L9V 0G8

Attn: Tracey Atkinson, BES MCIP RPP,  
C.A.O. / Planner  
tatkinson@mulmur.ca

Dear Ms. Atkinson,

**RE: Comments for Zoning By-law Amendment Application B9-202  
796186 3rd Line  
Township of Mulmur  
Township File No. Z02-2022  
NVCA ID #46973**

Nottawasaga Valley Conservation Authority [NVCA] staff is in receipt of an application to rezone the subject lands from Countryside (A) zone to a Countryside Exception (A-XX) zone, altering the setbacks to 208 m from the north (interior) lot line, 275 m from the west (rear) lot line and 335 m from the east (front) lot line to identify a building envelope and satisfy a condition of consent. Consent B09-2021 proposed to sever a +/- 2.43 ha (6.02 acre) residential building lot from a 34.74 ha (85.84 acre) parcel.

NVCA provided comments on July 9, 2021 recommending that the consent application be deferred citing the application was not consistent with Section 2 (Natural Heritage) policies of the Provincial Policy Statement 2020 and a Natural Heritage Study/EIS was required to further evaluate the proposed lot configuration.

Ultimately, the Committee of Adjustment approved the consent as proposed conditional upon the applicant submitting an EIS to the satisfaction of the NVCA.

The following documentation was received and reviewed for comments:

- "Scoped Environmental Impact Study for a Proposed Severance on 796186 Third Line, Township of Mulmur, Dufferin County" by Azimuth Environmental Consulting Inc. dated

Staff has reviewed this application as per our delegated responsibility from the Province to represent provincial interests regarding natural hazards identified in Section 3.1 of the Provincial Policy Statement (PPS, 2020) and as a regulatory authority under Ontario Regulation 172/06. The application has also been reviewed through our role as a public body under the Planning Act and per our CA Board approved policies.

**Ontario Regulation 172/06**

The property is partially regulated for slope erosion hazards and partially regulated for slope erosion hazards associated with a watercourse (Boyne River) located northeast of the subject lands. The lands subject to the amendment are located outside of the NVCA's regulatory jurisdiction.

## **Natural Heritage and Ecology - Advisory Comments**

Policies contained within the PPS prohibit development and site alteration within significant natural heritage features unless it has been demonstrated that there will be no negative impacts on the natural features or their ecological functions.

In addition, policies within the PPS prohibit development (including lot creation) and site alteration adjacent to significant natural heritage features unless it unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions.

The Environmental Impact Study (EIS) confines the designation of Significant Woodland to the area of the property within the Natural Heritage System; however, the feature, identified as polygon FODM5-1, extends well beyond the designated Natural Heritage System, as depicted in Figure 2 of the EIS. The EIS has interpreted this difference between the mapped Natural Heritage System layer and the field-verified extent of the FODM5-1 polygon to mean that the portion of this vegetation type within the NH system is Significant Woodland and the portion of the same vegetation type that is not within the NH system is not Significant Woodland. In summary, this EIS uses the absence of the NH system overlay to conclude that a portion of the same continuous feature is not Significant Woodland.

However, NVCA staff suggest this conclusion in the EIS deviates from the technical characterization of the Provincially-established Significant Woodland criteria as defined in the 2005 Natural Heritage Reference Manual (NHRM). This characterization can be made irrespective of the NH system overlay: Significant Woodlands can occur outside the Natural Heritage System (for example, in Settlement Areas), however; the Growth Plan policies related to Natural Heritage will not apply in these areas. The NH system overlay is not a factor in characterizing a Significant Woodland based on the NHRM criteria.

NVCA staff are of the opinion that the majority of the forested extent of the property, including ELC ecosite polygons FODM3, FODM4-11, FODM5-1 AND FODM5 constitute the Significant Woodland for this property based on the data contained in the report and MNRF standard criteria. Further consultation with the agency with legislative authority for SAR is warranted. MECP Species at Risk Branch biologists should be contacted re: impact to habitat for Little Brown Myotis, Northern Myotis, and Tri-colored Bat within the proposed development envelope on the retained lot that encroaches upon the FODM5-1 community. The biologist from the MNRF indicated in their communication that their office should be contacted again should suitable habitat be found on the property, which doesn't appear to have occurred. Therefore, NVCA technical staff recommend the following actions:

1. NVCA staff recommend the configuration of the proposed severed lot be refined to exclude the area of Significant Woodland and SAR habitat; or,
2. Keep the current proposal to include the severance within the Significant Woodland and SAR habitat and add a condition of consent to restrictively re-zone the significant woodland outside the EIS-directed development envelope to protect the feature from future development.
3. Written confirmation of no concerns from MECP SARB based on the findings of the report (i.e. the proposed development envelope and not just the terms of reference

scope) would be necessary to demonstrate consistency with the SAR policies within the PPS.

### **Conclusion**

NVCA staff are of the opinion that the application proposes development within a Significant Woodland, and that the findings presented in the EIS warrant restrictive re-zoning of the significant woodland feature and SAR habitat to protect their functionality in the long term.

The NVCA recommend that the application as applied for be **deferred** to enable the applicant to amend the application as recommended within this letter.

Should you require any further information, please feel free to contact the undersigned.

Sincerely,



Amy Knapp  
Supervisor, Planning Services



## LOFT PLANNING

P.O. Box 246, STN MAIN  
Collingwood, Ontario  
L9Y 3Z5

705.446.1168  
kristine@loftplanning.com  
loftplanning.com

January 7, 2022

Ms. Tracey Atkinson,  
CAO/Planner  
Township of Mulmur  
758070 2<sup>nd</sup> Line East  
Mulmur, Ontario  
L9V 0G8

Dear Ms. Atkinson:

**RE: Proposed Zoning By-law Amendment (to implement B8.2021)  
796186 3<sup>rd</sup> Line, Mulmur  
Client: 1066886 ONTARIO INC. (c/o John Clark)  
LPI No: CLA.50321**

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We have been retained by 1066886 ONTARIO INC. (c/o John Clark) to act as planners for a proposed zoning bylaw amendment that is being applied for to implement a provisionally approved consent (B8.2021) where the NVCA requested the implementation of the EIS via a ZBA.

The Subject Lands are legally described as CON 3 E E PT LOT 3 RP 7R506, PART 2; TOWNSHIP OF MULMUR, COUNTY OF DUFFERIN and municipally as 796186 3<sup>rd</sup> Line, Mulmur (Figure 1 – Location). The property is located on the west side of the 3<sup>rd</sup> Line approximately 2 ½ kms north of the intersection of the 3<sup>rd</sup> Line and Highway 9.

The Subject Lands are 20 hectares in lot area with a frontage of approximately 300 metres on the 3<sup>rd</sup> Line. The lands are occupied by a single detached residence and a shed with a large woodlot area. The property is identified as being part of the Provincial's Natural Heritage System as well as within an Earth Science Area of Natural and Scientific Interest (ANSI).

The enclosed ZBA application and draft By-law has been prepared to implement Consent B8.2021. The lands are currently zoned "Countryside" (A) in the Township of Mulmur Zoning By-law. The purpose and effect of the ZBA is as follows,

- To amend Schedule A of the Township of Mulmur Zoning By-law to recognize a building envelope on the retained lands.

An Environmental Impact Study (EIS) was prepared by Azimuth Environmental. Azimuth has also had an opportunity to review the NVCA comments and did provide a response to the comments on November 30 2021. Azimuths response included the following,

*"Azimuth has had the opportunity to review NVCA comments related to the Scoped EIS for 796186 Third Line, Township of Mulmur, Dufferin County and offers the following response:*



P.O. Box 246, STN MAIN  
Collingwood, Ontario  
L9Y 3Z5

705.446.1168  
kristine@loftplanning.com  
loftplanning.com

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- Azimuth's report utilized the criteria within the Natural Heritage Reference Manual (OMNR, 2010) to conclude that the woodland on the property may meet the provincial standard to be considered significant (See Section 4.6). This assessment was not confined to the FODM5-1 polygon.
- Azimuth's assessment and conclusion does not deviate from the technical characterization of the NHRM (2010) (See Section 4.6 for assessment of woodland significance) and a full impact assessment for the candidate significant woodland has been provided in Section 6.2 of the EIS report.
- The EIS concludes that there will be no negative impacts to the identified Candidate features including Significant Woodland, Significant Wildlife Habitat and the Earth Science ANSI which is consistent with the PPS.
- Therefore, we are in agreement with NVCA's comment that Significant Woodland has been identified outside of the County's Preliminary Natural Heritage System. The intention of the Policy Conformity Section of the EIS (Section 8.0) was to convey that the woodlands (outside of the Natural Heritage System) would not be subject to the policies of the Growth Plan.
- Although a lot line is proposed through the FODM-1 community, there is no proposed removal of any FODM5-1 community (within either the retained or severed lot). Therefore, post-development, the FODM5-1 will maintain its current ecological form and function.
- MECP indicated within their correspondence that "It is the responsibility of the proponent to ensure that SAR are not killed, harmed, or harassed, and that their habitat is not damaged or destroyed through the proposed activities to be carried out on the site". MNRF further indicates that "If the proposed activities can not avoid impacting protected species and their habitats then the proponent will need to apply for a authorization under the Endangered Species Act (ESA)".
- An assessment was provided within Section 6.1.3 of the EIS whereby it was concluded that the location of the proposed development (i.e. proposed development envelope) generally lacked sufficient size and features that would be considered suitable for SAR bats. Although there will be a loss of 0.81ha of poor quality potential bat habitat, approximately 17.3ha of woodland will remain on site post-development including the FODM5-1 community which would be considered to be "high quality" habitat.
- Provided the timing restrictions related to the removal of vegetation is adhered to (See Section 7.2), there is no expectation that the proposed development will result in the contravention of Ontario's Endangered Species Act.
- Based on our assessment, no further consultation with MECP is warranted as the proponent has completed their due diligence related to SAR to ensure the proposed works conform to the ESA.
- MECP has confirmed this approach within recent (2021) correspondence. If avoidance of Section 9 and 10 contraventions have been achieved then that is to the satisfaction of MECP and peer review and 'sign off' from MECP is not required. MECP is only concerned with those projects that trigger the ESA.

At this time, the proponent does not wish to change the configuration of the severed lot. It is their intention to keep the current configuration of the severed lot but through planning provision, will place restrictions on the FODM5-1 woodland community. The proponent's Planner, Kristine Loft, has



P.O. Box 246, STN MAIN  
Collingwood, Ontario  
L9Y 3Z5

705.446.1168  
kristine@loftplanning.com  
loftplanning.com

## LOFT PLANNING

*been in discussion with the Township related to this issue and will arrange a time with you to discuss potential options to enhance the protection of Significant Woodland as per your request."*

As a result, attached please find a ZBA Application, Draft Zoning By-law Amendment and Schedule A.

We trust the above is satisfactory, should have any further questions please contact our offices.

Yours truly,

Kristine A. Loft BES BAA MCIP RPP  
Principal

Attached:  
Draft Zoning By-law Amendment and Schedule A



# COUNCIL - PUBLIC MEETING

## 1066886 ONTARIO INC.

796186 3<sup>rd</sup> Line, Township of Mulmur  
CON 3 EE PT LOT 3 RP 7R506 PART 2

Z02.2022

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March 2, 2022 Public Meeting



LOFT PLANNING



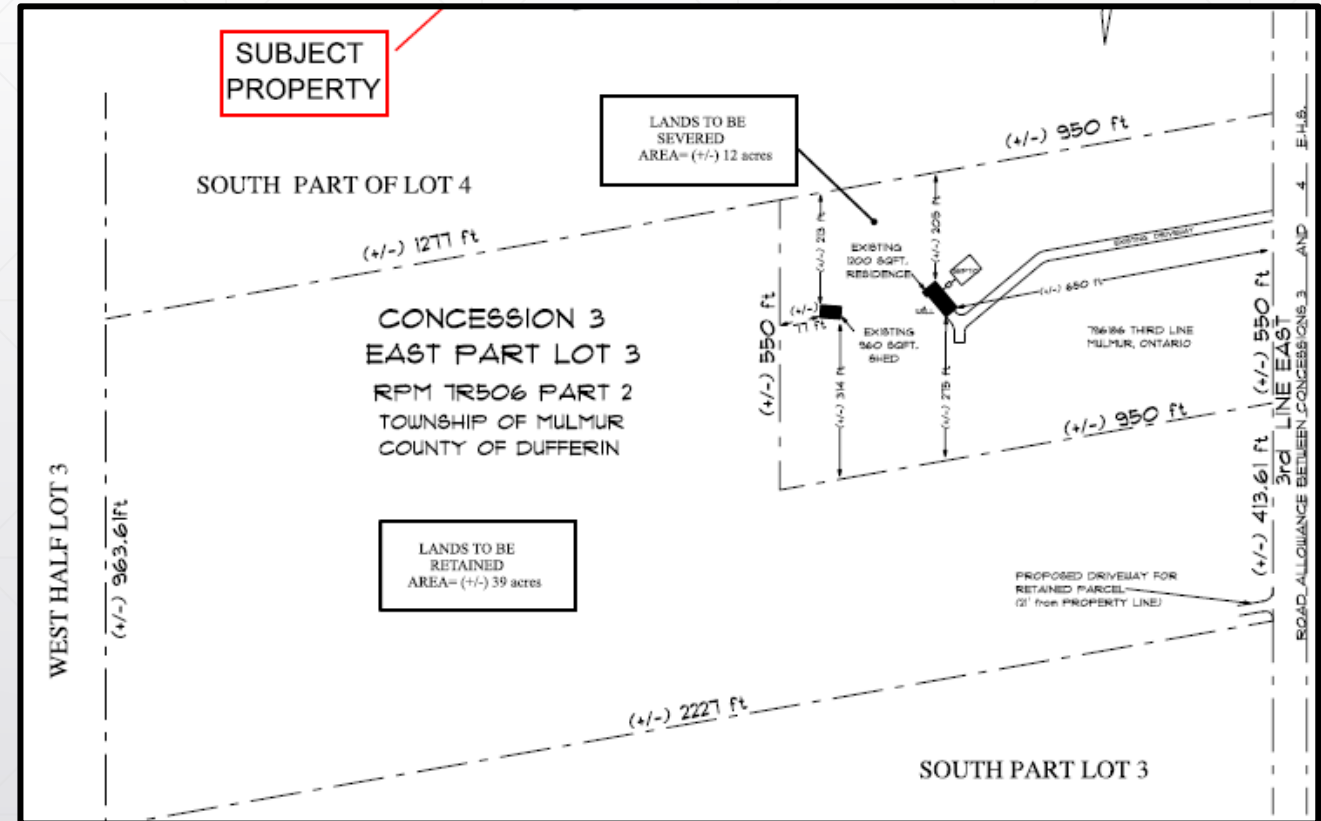
# Site Location: 796186 3<sup>rd</sup> Line East, Township of Mulmur

- The property is located on the west side of the 3rd Line approximately 2 ½ kms north of the intersection of the 3rd Line and Highway 9.
- The Subject Lands are 20 hectares in lot area with a frontage of approximately 300 metres on the 3rd Line.
- The lands are occupied by a single detached residence and a shed with a large woodlot area.
- The property is identified as being part of the Provincial's Natural Heritage System as well as within an Earth Science Area of Natural and Scientific Interest (ANSI).
- The Subject Lands are located within a rural area with a range of rural residential, agricultural and farm related uses as well as environmental areas particularly to the north west.



# Provisional Consent:

- The provisional approval for a consent:
  - Severs a +/- 4.8 ha (12 acre) lot containing an existing house and shed.
  - Retains a 15.4 ha (38.2 acres) lot that includes vacant woodlands (Natural Heritage System and Earth Science ANSI).
- An EIS was completed that concluded “No impacts are anticipated on ecological features or functions that are associated with the Subject Lands”.
- The NVCA provided comments that the EIS must be implemented through a ZBA.
  - We applied to identify the proposed building envelope as concluded by EIS.



# Proposed Zoning By-law Amendment:

- The proposed Zoning By-law Amendment would rezone the lands from:
- Countryside (A) zone to a Countryside Exception (A-XX) zone, altering the setbacks to 208 m from the north (interior) lot line, 275 m from the west (rear) lot line and 335 m from the east (front) lot line with the intent to identify a building envelope and satisfy a condition of consent.



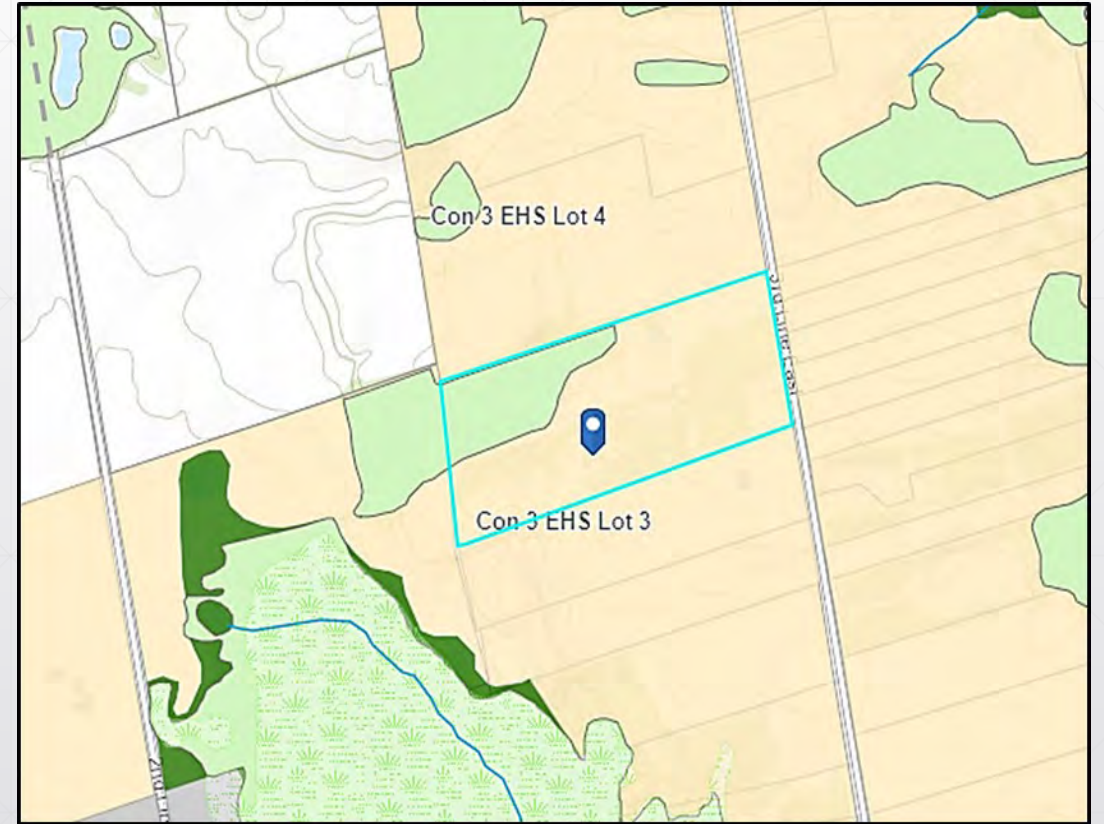
# NVCA Comments:

- The NVCA has provided additional comments. In order to comply with NVCA request the FODM-1 Feature will need to be rezoned to EP, in addition the identification of the building envelope.



# Township of Mulmur Official Plan and Zoning

- The Subject Lands are designated as **“Rural”** in the Township of Mulmur Official Plan.
- The Subject Lands are zoned as **“Countryside” (A)** in the Township of Mulmur Zoning By-law.
- Both lots meet the zone regulations of the Countryside (A) Zone



ZONING BY-LAW SCHEDULE

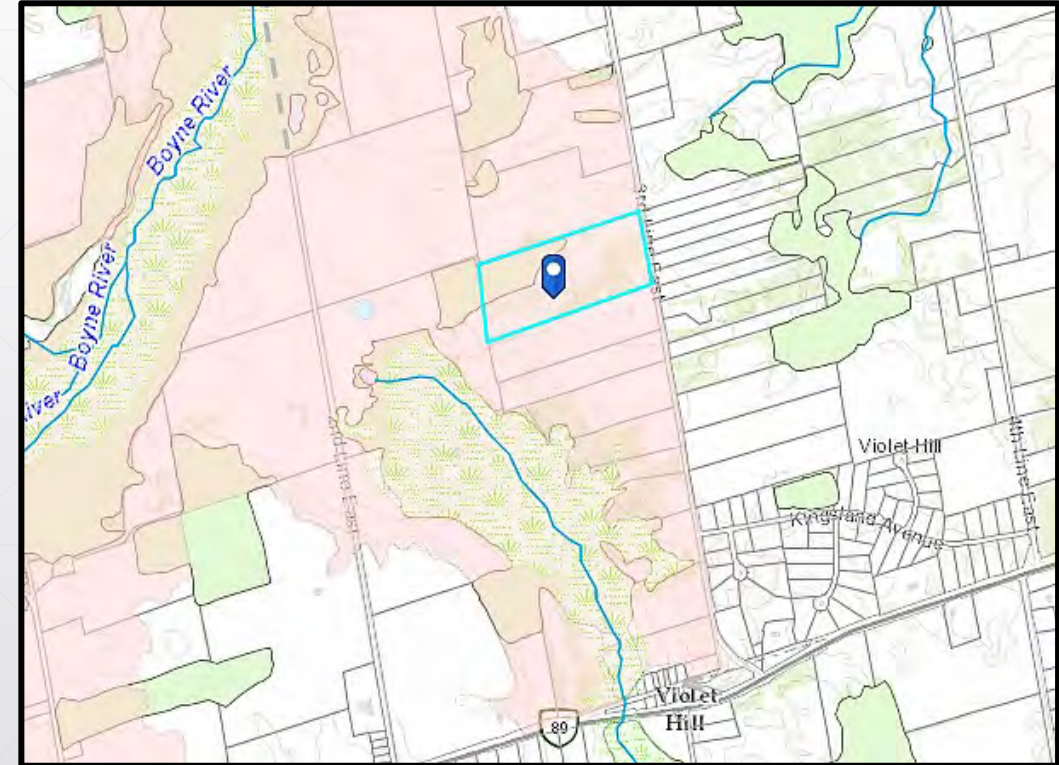
# Environmental Impact Study (EIS)- Azimuth Environmental Consulting

- An Environmental Impact Study (EIS) was completed due to the identification with the Province's Natural Heritage System and the ANSI (Earth Sciences).
- Azimuth Environmental Consulting was retained to undertake an EIS to assess the potential impact to environmental features from future development of a new residential dwelling and ancillary structure.

The findings of the EIS are summarized as follows:

- The environmental conditions are not limiting to the proposed development.
- No negative impacts are anticipated to the habitat of any documented Species at Risk nor the ecological function of Candidate Significant Woodlands, Wildlife Habitat or ANSI provided suggested mitigation measures are implemented.
- The application conforms to the applicable environmental policies.

Mitigation measures included a setback of 30 m from the woodland and timing of tree clearing.



# CONCLUSION

1. **The Application has Regard for Matters of Provincial Interest (Section 2) of the Planning Act, 1990).** The Application will facilitate the creation of a rural residential lot on rural lands in an area already well developed with scattered rural residential lots along the east side of the 3rd Line. No impacts are anticipated on ecological features or functions that are associated with the Subject Lands.
2. **The Applications are consistent with the Provincial Policy Statement 2020.** The relevant provincial policies permit single detached dwellings on Rural Lands.
3. **The Applications conforms to the County of Dufferin and the Township of Mulmur Official Plans.** The Dufferin County Official Plan and the Township of Mulmur Official Plan both permit rural residential uses in the rural area and the proposed consent appropriately addresses the consent policies that guide lot creation on the Subject Lands.
4. **The Applications conform to the intent of the Township of Mulmur Zoning By-law.** Rural Residential uses are permitted in the Countryside Zone and the proposed lots meet the Countryside Zone regulations.



Z02-2022 CLARK





# ZONING

## Countryside (A)

### 4.1.1 Permitted Uses

- Single Detached Dwelling
- Additional Single dwelling ASD (1)
- One Accessory Attached dwelling unit (1)
- Agricultural Use
- Agriculture-Related Use
- Bed and Breakfast
- Crisis Centre
- Garden Center
- Group Home
- On-Farm Diversified Use
- Home Industry
- Home Occupation
- Kennel (see Canine By-law)
- Medicinal Marijuana Facility
- Portable Sawmill
- Public Open Space or Park
- Resource Management
- Veterinary Clinic
- Wayside Pit or Wayside Quarry

### Minimum Yard Requirements

- a) Front Yard 30m
- b) Interior Side Yard 20 m
- c) Exterior Side Yard 30 m
- d) Rear Yard 20 m



# OFFICIAL PLAN DESIGNATION



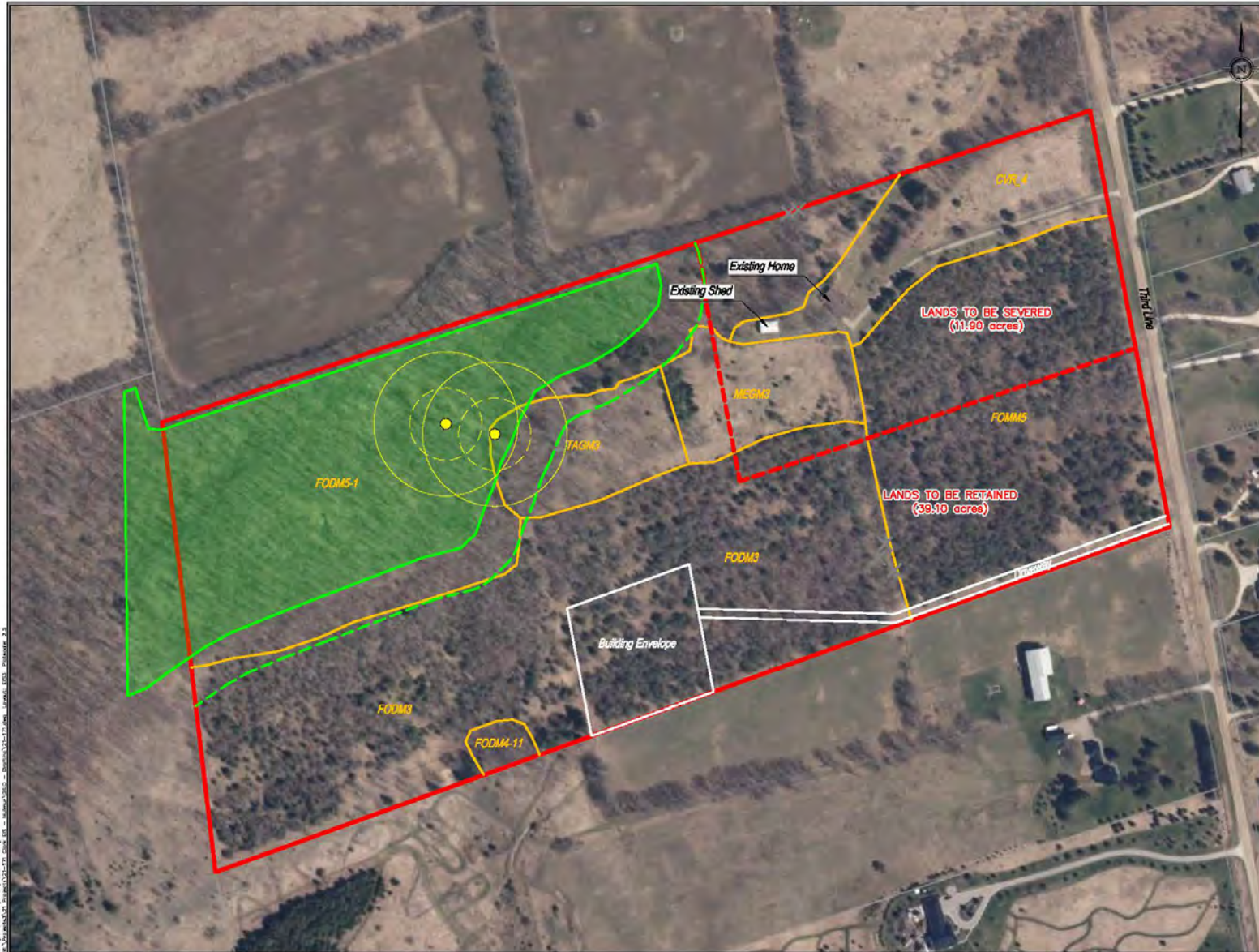
## Rural

- Agricultural uses & Agriculture-related uses
- Single detached dwelling;
- One additional single dwelling unit; or one attached accessory dwelling unit;
- Small-scale commercial and small-scale industrial uses related to the management or use of resources, resource based recreational activities and rural land uses that cannot be located in settlement areas.
- Home occupations, cottage and home industries;
- Conservation areas, parks or recreation areas and reforestation areas;
- Small-scale public or private institutional uses;
- Recreational uses that do not require an amendment to this Plan, in accordance with Section 5.39; and
- Wayside pits or wayside quarries in accordance with Section 9.1.2;
- Uses permitted in all designations, listed in Section 5.38, are also permitted including:
  - Legally existing uses and structures;
  - Accessory building, structures, facilities, site modifications and related uses ancillary to an existing permitted principal use on the lot.
  - Archaeological activities, subject to the policies of Section 5.6
  - Forest, fisheries and wildlife management;
  - Resource management;
  - Essential infrastructure including public transportation, utility and public servicing infrastructure;
  - Watershed management and erosion control projects carried out or supervised by a public agency;
  - Public parks and open space uses, conservation areas, nature preserves (In prime agricultural areas, such uses shall be prohibited).
  - Ponds, subject to the requirements of the Nottawasaga Valley Conservation Authority and the Ministry of the Environment.

# SITE



# EIS MAPPING



**LEGEND:**

- Approx. Property Boundary
- Proposed Severance
- Proposed Building Envelope (white)
- Butternut Locations w/25m and 50m Buffers
- ✕ Rock Piles
- County of Dufferin Preliminary Natural Heritage System (NHS)
- 30m NHS Buffer
- Vegetation Communities

**CVR\_4** Rural Property

**FODMS** Dry-Fresh Poplar-White Birch Deciduous Forest

**FODM4-11** Dry-Fresh Black Locust Deciduous Forest

**FODM4-1** Dry-Fresh Sugar Maple Deciduous Forest

**FODM5** Dry-Fresh White Birch-Poplar Conifer Mixed (White Ash) Forest

**MEGM3** Dry-Fresh Graminoid Meadow Ecosite

**TAGM3** Deciduous Plantation

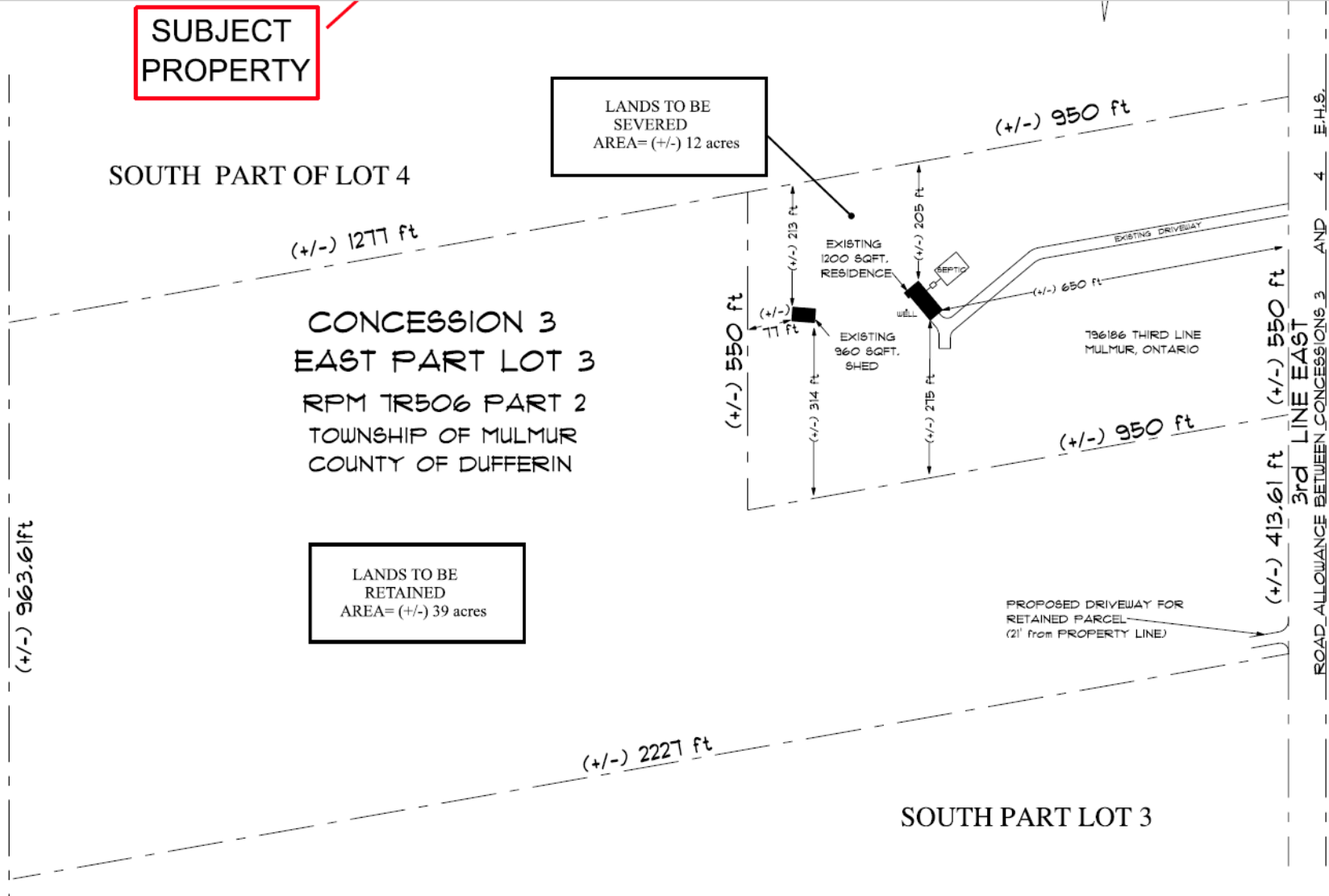
HORIZONTAL SCALE 1:2,500

**Proposed Development**

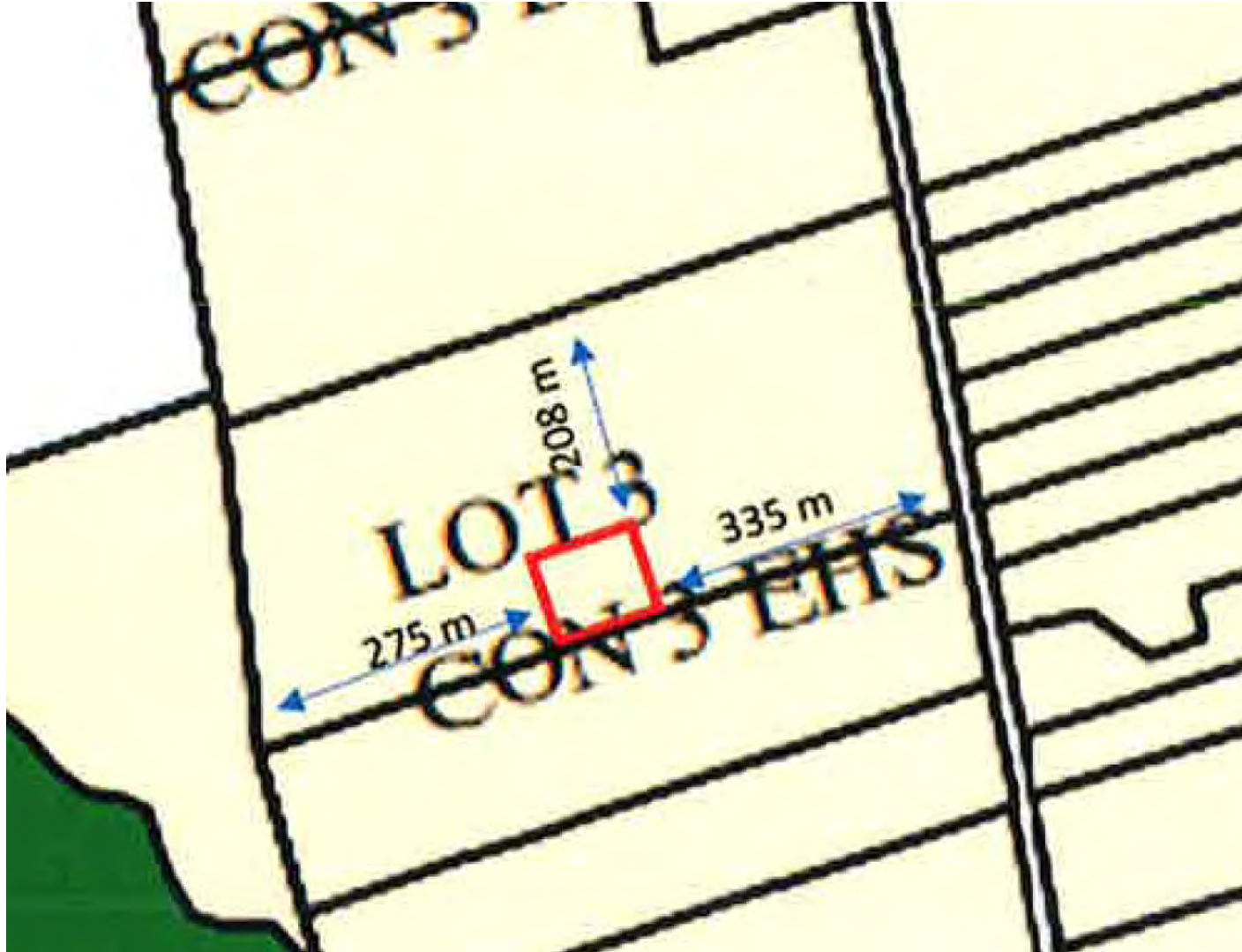
**796186 Third Line,  
Mulmur, ON**

DATE ISSUED: <b>March 2021</b>	Figure No.
CREATED BY: <b>JLM</b>	<b>3</b>
PROJECT NO.: <b>21-171</b>	
REFERENCE: <b>Dufferin County Maps</b>	

# B08-2021 CLARK CONSENT SKETCH



# INCREASED SET BACKS



## PUBLIC COMMENTS RECEIVED



- Privacy concerns for neighbouring property to the south
- Request to consider control measures in order to maintain and/or enhance privacy such as; increased side property line setback, landscape buffering and site lines for privacy.

## AGENCY COMMENTS RECEIVED

- NVCA are of the opinion that the application proposes development within a Significant Woodland, and that the EIS findings warrant restrictive re-zoning of the significant woodland feature and SAR habitat
- NVCA recommend that the application as applied for be deferred to enable the applicant to amend the application as recommended within this letter.

## STAFF COMMENTS

- That the building envelope, tree removal and buffering be established through the development agreement process
- That area FODM5-1 be rezoned environmental protection to satisfy the comments of the NVCA

## NEXT STEPS

THAT Council take public, agency and staff comments into consideration;

AND THAT Council direct staff to draft a Zoning Bylaw Amendment to the satisfaction of NVCA.



- 758070 2nd Line E Mulmur, ON L9V0G8  
Telephone: 705 466 3341 Toll Free: 1 866 472 0417  
(from 519 only) [www.mulmur.ca](http://www.mulmur.ca)
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**CORPORATION OF THE TOWNSHIP OF MULMUR  
NOTICE OF COMPLETE APPLICATION AND  
PUBLIC MEETING FOR A PROPOSED ZONING BY-LAW AMENDMENT  
Z03-2022 CHOUHAN**

**The Corporation of the Township of Mulmur will hold a Public Meeting pursuant to Sections 34 of the Planning Act (1990) to consider an amendment to the Zoning By-law. The public meeting will be electronically on March 2, 2022, at 9:15am.**

This meeting is being conducted by means of Electronic Participation by a majority of members, as permitted by Section 238 (3.3) of the Municipal Act, 2001, as amended.  
USING VIDEO AND/OR AUDIO CONFERENCING.

To connect only by phone, please dial any of the following numbers. When prompted, please enter the meeting ID provided below the phone numbers. You may be placed into the meeting in muted mode. If you encounter difficulty, please call the front desk at 705-466-3341, ext. 0

1 587 328 1099 Canada

1 647 374 4685 Canada

To connect to video with a computer, smart phone or digital device and with either digital audio or separate phone line, download the zoom application ahead of time and follow the link below. Enter the meeting ID when prompted.

<https://us02web.zoom.us/j/84829988171>

Meeting ID: 848 2998 8171

A copy of the proposed amendment is available for review at the municipal office during regular office hours. Anyone wishing to address Council with respect to the proposal may do so at the public meeting. Persons unable to attend the public meeting may provide written comments up until the time of the public meeting. If you wish to be notified of the decision on the proposed application, you must make an oral or written request to the Township of Mulmur. If a person or public body does not make oral submissions at the public meeting or make written submissions to Mulmur Township before the by-law is passed, the person or public body is not entitled to appeal the decision of Council and the Corporation of the Township of Mulmur to the Ontario Land Tribunal (OLT). Furthermore, the person or public body may not be added as a party to the hearing of an appeal before the OLT unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

**PURPOSE OF THE AMENDMENT: The proposed Zoning By-law Amendment would rezone the lands from Rural Residential (RR) zone to a Rural Residential Exception (RR-XX) zone, altering the required frontage from 30 m to 21.336m to satisfy a condition of consent.**

**LANDS AFFECTED: The Zoning By-law Amendment affects the lands described in the table and identified in the maps.**

ROLL NUMBER	2216000002057050000
OWNER	CHOUHAN NAKSHAT
STREET ADDRESS	Highway 89
LEGAL DESCRIPTION	CON 2 E E PT LOT 1



For more information contact:  
Roseann Knechtel, Deputy Clerk/Planning Coordinator  
705-466-3341x223 | [planning@mulmur.ca](mailto:planning@mulmur.ca)  
DATED: February 9, 2022



Z03-2022 CHOUHAN

# ZONING



## Rural Residential

### **4.2.1 Permitted Uses**

- i) Single Detached Dwelling
- ii) additional single dwelling (ASD) or attached accessory dwelling unit or habitable pool house
- iii) bed and breakfast
- iv) home industry
- v) home occupation
- vi) the keeping of not more than 50 chickens on a lot of not less than 0.5 ha and at a location not less than 60 m from any dwelling on an adjacent lot.

### **4.2.2 Regulations for Permitted Rural Residential Uses**

- i) Minimum Lot Area                      0.4 ha
- ii) Minimum Lot Frontage                45 m
- iii) Minimum Yard Requirements
  - a) Front Yard                              20 m
  - b) Interior Side Yard                      6 m
  - c) Exterior Side Yard                      20 m
  - d) Rear Yard                                20 m

# ZONING CONTINUED



## 3.10.2.3 Existing Undersized Lots of Record

- Where a lot, having a lesser lot area and/or lot frontage than required herein, existed on the date of passing of this By-law, or where such a lot is created by a public authority, such smaller lot may be used and a permitted building or structure may be erected, altered and/or used on such smaller lot provided that the lot has at least 30 m of frontage, an area of at least 0.2 hectares, is located on a maintained public road and all other applicable zone provisions of this By-law are complied with.
- Lots which have been increased in size following passing of this By-law to comply with the above minimum frontage and lot area standards may also be used in accordance with this provision.

# OFFICIAL PLAN DESIGNATION



## Rural

- Agricultural uses & Agriculture-related uses
- Single detached dwelling;
- One additional single dwelling unit; or one attached accessory dwelling unit;
- Small-scale commercial and small-scale industrial uses related to the management or use of resources, resource based recreational activities and rural land uses that cannot be located in settlement areas.
- Home occupations, cottage and home industries;
- Conservation areas, parks or recreation areas and reforestation areas;
- Small-scale public or private institutional uses;
- Recreational uses that do not require an amendment to this Plan, in accordance with Section 5.39; and
- Wayside pits or wayside quarries in accordance with Section 9.1.2;
- Uses permitted in all designations, listed in Section 5.38, are also permitted including:
  - Legally existing uses and structures;
  - Accessory building, structures, facilities, site modifications and related uses ancillary to an existing permitted principal use on the lot.
  - Archaeological activities, subject to the policies of Section 5.6
  - Forest, fisheries and wildlife management;
  - Resource management;
  - Essential infrastructure including public transportation, utility and public servicing infrastructure;
  - Watershed management and erosion control projects carried out or supervised by a public agency;
  - Public parks and open space uses, conservation areas, nature preserves (In prime agricultural areas, such uses shall be prohibited).
  - Ponds, subject to the requirements of the Nottawasaga Valley Conservation Authority and the Ministry of the Environment.

# AERIAL IMAGE



PART 1, PLAN 7R-753  
PIN 34109-0004 (LT)

CONCESSION 2, EHS

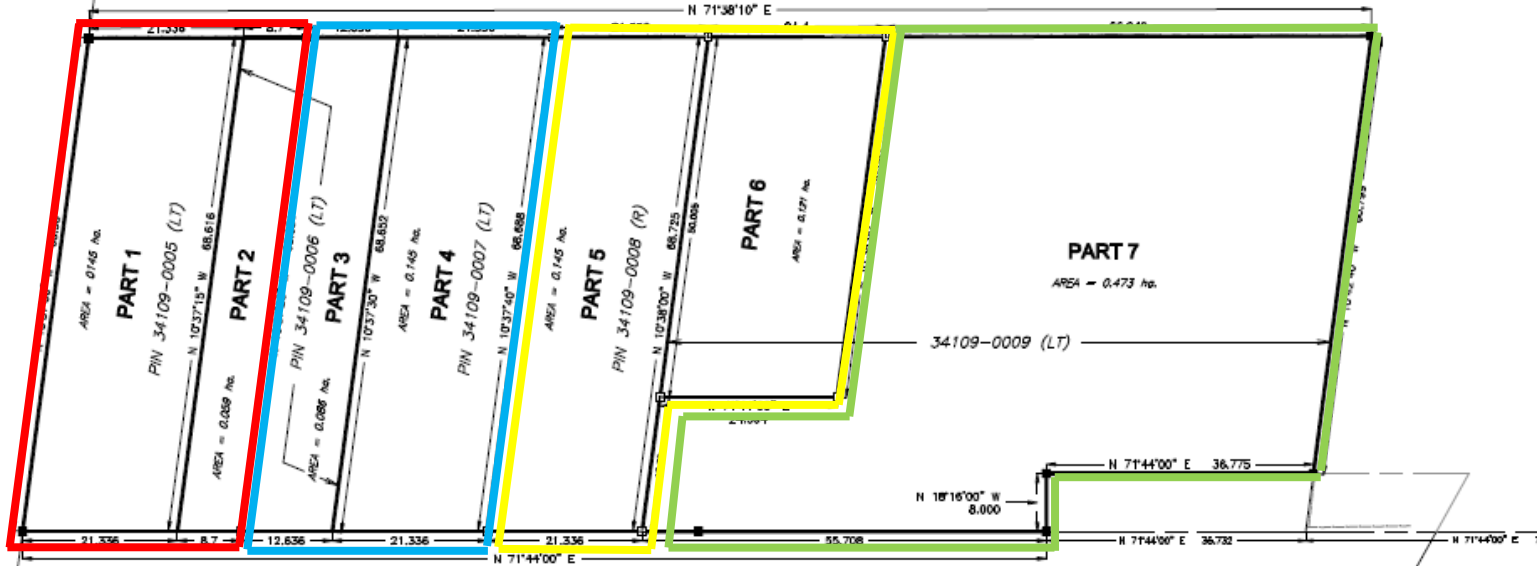
PIN 34109-0003 (LT)

**LOT #1**

**LOT #2**

**LOT #3**

**LOT #4**



ORIGINAL ROAD ALLOWANCE BETWEEN THE GEOGRAPHIC TOWNSHIP OF MONO AND THE TOWNSHIP OF MULMUR

N 71°44'00\"/>

N 71°44'00\"/>

HIGHWAY #89

27.93





## PUBLIC COMMENTS RECEIVED

None

## STAFF COMMENTS

- Staff support the zoning amendment to legalize the frontage of the existing undersized lot to satisfy a condition of consent.

## NEXT STEPS

THAT Council take public and staff comments into consideration;

AND THAT Council consider approving the Zoning Bylaw Amendment.



- 758070 2nd Line E Mulmur, ON L9V0G8  
Telephone: 705 466 3341 Toll Free: 1 866 472 0417  
(from 519 only) [www.mulmur.ca](http://www.mulmur.ca)
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**OPTIONAL ANNUAL REPORT TEMPLATE**

Drinking Water System Number:	260063661
Drinking Water System Name:	Mansfield Well Supply
Drinking Water System Owner:	Township of Mulmur
Drinking Water System Category:	Large Municipal Residential
Period being reported:	January 01, 2021 to December 31, 2021

<p><b><u>Complete if your Category is Large Municipal Residential or Small Municipal Residential</u></b></p> <p>Does your Drinking Water System serve more than 10,000 people? Yes [ ] No[x]</p> <p>Is your annual report available to the public at no charge on a web site on the Internet? Yes [X] No[]</p> <p>Location where Summary Report required under O. Reg. 170/03 Schedule 22 will be available for inspection.</p> <div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p>Report is available for inspection at the municipal office in Terra Nova</p> </div>	<p><b><u>Complete for all other Categories</u></b></p> <p>Number of Designated Facilities served:</p> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 5px auto;"> <p>N/A</p> </div> <p>Did you provide a copy of your annual report to all Designated Facilities you serve? Yes [] No []</p> <p>Number of Interested Authorities you report to:</p> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 5px auto;"> <p>N/A</p> </div> <p>Did you provide a copy of your annual report to all Interested Authorities you report to for each Designated Facility? Yes [] No []</p>
---	--

**Note:** For the following tables below, additional rows or columns may be added, or an appendix may be attached to the report

List all Drinking Water Systems (if any), which receive all their drinking water from your system:

Drinking Water System Name	Drinking Water System Number
N/A	

Did you provide a copy of your annual report to all Drinking Water System owners that are connected to you and to whom you provide all drinking water? Yes [ ] No[ ]

Indicate how you notified system users that your annual report is available and is free of charge.

- Public access/notice via the web
- Public access/notice via Government Office
- Public access/notice via a newspaper
- Public access/notice via Public Request
- Public access/notice via a Public Library
- Public access/notice via other method \_\_\_\_\_

**Describe your Drinking Water System**

Water System is classified as a Large Municipal Residential Water System that currently serves approximately 153 service connections. The system is owned by the Township of Mulmur and operated by Dufferin Water Co. Ltd. Water is supplied via three municipal wells, a standpipe and a pumphouse. Inspection, maintenance and sampling are conducted on a regular basis in accordance with Ontario Regulation 170/03 to ensure the safety of the water supply

**List all water treatment chemicals used over this reporting period**

12 % Sodium Hypochlorite

**Were any significant expenses incurred to?**

- Install required equipment
- Repair required equipment
- Replace required equipment

**Please provide a brief description and a breakdown of monetary expenses incurred**

Provide details on the notices submitted in accordance with subsection 18 (1) of the Safe Drinking Water Act or section 16-4 of Schedule 16 of O.Reg.170/03 and reported to Spills Action Centre

Incident Date	Parameter	Result	Unit of Measure	Corrective Action	Corrective Action Date
July 23, 2021	Total Coliform – dist.	1	CFU	Resample	July 23,25, 2021

**Microbiological testing done under the Schedule 10, 11 or 12 of Regulation 170/03, during this reporting period**

	Number of Samples	Range of E. Coli Results (min#)-(max#)	Range of Total Coliform Results (min#)-(max#)	Number of HPC Samples	Range of HPC Results (min#)-(max#)
Raw	112	0 to 0	0 to 2	0	n.a.
Treated	52	0 to 0	0 to 0	52	0 to 2
Distribution	122	0 to 0	0 to 1	58	0 to 1

**Operational testing done under Schedule 7, 8 or 9 of Regulation 170/03 during the period covered by this Annual Report.**

	Number of Grab Samples	Range of Results (min#)-(max#)	Unit of Measure
Turbidity	36	0.11 to 0.89	NTU
Chlorine	8760	1.28 – 2.18	Mg/L
Fluoride (If the DWS provides fluoridation)	N/A	N/A	N/A

**NOTE: For continuous monitors use 8760 as the number of samples**

**Summary of additional testing and sampling carried out in accordance with the requirement of an approval, order or other legal instrument.**

Date of legal instrument issued	Parameter	Date Sampled	Result	Unit of Measure
N/A				
N/A				

**Summary of Inorganic parameters tested during this reporting period or the most recent sample results**

Parameter	Sample Date	Result Value	Unit of Measure	Exceedance
Antimony	June 29/21	ND	ug/L	No
Arsenic	June 29/21	ND	ug/L	No
Barium	June 29/21	55	ug/L	No
Boron	June 29/21	13	ug/L	No
Cadmium	June 29/21	ND	ug/L	No
Chromium	June 29/21	ND	ug/L	No
*Lead	N/A	N/A	N/A	N/A
Mercury	June 29/21	ND	ug/L	No
Selenium	June 29/21	ND	ug/L	No
Sodium	June 29/21	5.6	mg/L	No
Uranium	June 29/21	0.32	ug/L	No
Fluoride	May 23/18	0.1	mg/L	No
Nitrite	Dec 02/21	ND	mg/L	No
Nitrate	Dec 02/21	2.01	mg/L	No

**\*only for drinking water systems testing under Schedule 15.2; this includes large municipal non-residential systems, small municipal non-residential systems, non-municipal seasonal residential systems, large non-municipal non-residential systems, and small non-municipal non-residential systems**

**Summary of lead testing under Schedule 15.1 during this reporting period**

(applicable to the following drinking water systems; large municipal residential systems, small municipal residential systems, and non-municipal year-round residential systems)

Location Type	Number of Samples	Range of Lead Results (min#)–(max #)	Unit of Measure	Number of Exceedances
Plumbing	N/A	N/A	N/A	N/A
Distribution	2	ND	Ug/L	0

**Summary of Organic parameters sampled during this reporting period or the most recent sample results**

Parameter	Sample Date	Result Value	Unit of Measure	Exceedance
Alachlor	June 29/21	ND	ug/L	No
Atrazine + N-dealkylated metabolites	June 29/21	ND	ug/L	No
Azinphos-methyl	June 29/21	ND	ug/L	No
Benzene	June 29/21	ND	ug/L	No
Benzo(a)pyrene	June 29/21	ND	ug/L	No
Bromoxynil	June 29/21	ND	ug/L	No
Carbaryl	June 29/21	ND	ug/L	No
Carbofuran	June 29/21	ND	ug/L	No
CarbonTetrachloride	June 29/21	ND	ug/L	No
Chlorpyrifos	June 29/21	ND	ug/L	No
Diazinon	June 29/21	ND	ug/L	No
Dicamba	June 29/21	ND	ug/L	No
1,2-Dichlorobenzene	June 29/21	ND	ug/L	No
1,4-Dichlorobenzene	June 29/21	ND	ug/L	No
1,2-Dichloroethane	June 29/21	ND	ug/L	No
1,1-Dichloroethylene(vinylidenechloride)	June 29/21	ND	ug/L	No
Dichloromethane	June 29/21	ND	ug/L	No
2,4-Dichlorophenol	June 29/21	ND	ug/L	No
2,4-Dichlorophenoxyaceticacid(2,4-D)	June 29/21	ND	ug/L	No
Diclofop-methyl	June 29/21	ND	ug/L	No
Dimethoate	June 29/21	ND	ug/L	No
Diquat	June 29/21	ND	ug/L	No
Diuron	June 29/21	ND	ug/L	No
Glyphosate	June 29/21	ND	ug/L	No
HAAs(Note: show latest running annual average)	2021	ND	ug/L	NO
Lindane(Total)	June 29/21	ND	ug/L	No
Malathion	June 29/21	ND	ug/L	No
Metolachlor	June 29/21	ND	ug/L	No
Metribuzin	June 29/21	ND	ug/L	No
Monochlorobenzene	June 29/21	ND	ug/L	No

Paraquat	June 29/21	ND	ug/L	No
Pentachlorophenol	June 29/21	ND	ug/L	No
Phorate	June 29/21	ND	ug/L	No
Picloram	June 29/21	ND	ug/L	No
Polychlorinated Biphenyls (PCB)	June 29/21	ND	ug/L	No
Prometryne	June 29/21	ND	ug/L	No
Simazine	June 29/21	ND	ug/L	No
Terbufos	June 29/21	ND	ug/L	No
Tetrachloroethylene (perchloroethylene)	June 29/21	ND	ug/L	No
2,3,4,6-Tetrachlorophenol	June 29/21	ND	ug/L	No
THMs (Note: show latest running annual average)	2021	9.83	ug/L	NO
Triallate	June 29/21	ND	ug/L	No
Trichloroethylene	June 29/21	ND	ug/L	No
2,4,6-Trichlorophenol	June 29/21	ND	ug/L	No
Trifluralin	June 29/21	ND	ug/L	No
Vinyl Chloride	June 29/21	ND	ug/L	No
MCPA	June 29/21	ND	ug/L	No

List any Inorganic or Organic parameter(s) that exceeded half the standard prescribed in Schedule 2 of Ontario Drinking Water Quality Standards

Parameter	Result Value	Unit of Measure	Date of Sample

# DWCo. LTD

Dufferin Water Co. LTD  
13 Rose Ridge Lane  
Mono On  
L9W 5Y3  
Phone 519 942 5695 Fax 519 940  
3956

---

20 February 2022

Township of Mulmur  
RR #2  
Lisle, ON  
L0M 1M0

**Attn: John Wimetts, Director of Public Works**

Re: Mansfield Water System – Annual Summary Report for 2021

Dear John:

Attached is the 2021 Summary Report for the Mansfield Water System. This report was prepared by Dufferin Water Co. Ltd on behalf of the Township of Mulmur in accordance with Schedule 22 of O. Reg 170/03 filed under the Safe Drinking Water Act (SDWA).

The summary report is required to be prepared, not later than March 31 of each year for the preceding calendar year and given to the members of the municipal council; please ensure this distribution.

Also attached to this letter is a copy of the 2021 Annual Report for the Mansfield Water Supply System. This report should be made available to the public at the Municipal office and if possible on the township website.

If you have any questions regarding either report please call.

Regards,

Joe Miedema P. Eng.  
General Manager



## **Mansfield Water System Large Municipal Residential Drinking Water System**

### **Schedule 22 Summary Report**

**For the Period:  
January 01, 2021 to December 31, 2021**

**Prepared for the Township of Mulmur  
By Dufferin Water Co. Ltd**

## Introduction

Schedule 22 of O. Reg 170/03 requires the preparation by the water system owner of a “Summary Report for Municipalities.” This requirement only applies to large and small municipal residential systems. The Mansfield Water System is classified as a Large Municipal Residential Drinking Water System.

The Summary Report for the preceding year is to be issued by March 31 of the following year. This report was prepared by Dufferin Water Co. Ltd on behalf of the Township of Mulmur.

Distribution of the Summary Report is the responsibility of the owner. For a municipality that owns the water supply, all members of council are to receive the report. If the water system is owned by a municipal service board established under Section 195 of the Municipal Act, 2001 then all members of that board are to receive the report. Finally, if a water supply provides water to another municipality under contract, then the water supply owner shall, give by March 31 a copy of the Summary Report to the Municipality being supplied.

The contents of the Summary Report for the municipality must include the following:

1. A list of the requirements of the Safe Drinking Water Act and its regulations that the water system failed to meet during the reporting period, including the duration of the failure.
2. A list of the requirements of the water system’s Certificate of Approval that the water system failed to meet during the report period, including the duration of the failure.
3. A list of any Orders that the water system failed to meet during the report time frame, including the duration of the failure.
4. For each of the above failures, a description of the measures taken to correct the failure.
5. A summary of the quantities and flow rates of water supplied “including monthly average, maximum daily flows, and daily instantaneous peak flow rates.” (*Information is to enable the owner to assess the capability of the water system to meet existing and future demand*).
6. A statement that captures the comparison of the flow information to the rated capacity and flow rates stated in the water supply’s approval.

## Issues of Non-Compliance

The following table lists the requirements of the Act, Regulations, System Approval (s) and any order that the system failed to meet at any time during the reporting period and measures taken to correct each failure:

<b>Drinking Water Legislation</b>	<b>Requirements the system failed to meet</b>	<b>Duration</b>	<b>Corrective Action(s)</b>	<b>Status</b>
Not Applicable				

## Assessment of System Flows and Rates of Water Taking

The following tables list the quantities and flow rates of the water supplied during this reporting period, including monthly average and maximum daily flows, daily instantaneous peak flow rates and a comparison to the rated capacity and flow rates specified in the system approval:

### *Well Number One*

**Approved Daily Volume: 326.88 cubic metres**

**Approved Flow Rate: 227 litres/minute**

Month	Average Daily Volume (m <sup>3</sup> )	Percent Of Approved Volume	Maximum Daily Volume (m <sup>3</sup> )	Percent Of Approved Volume
January	86	26%	208	64%
February	55	17%	82	25%
March	55	17%	90	28%
April	59	18%	101	31%
May	83	25%	146	45%
June	108	33%	190	58%
July	87	27%	142	43%
August	96	29%	158	48%
September	88	27%	127	39%
October	89	27%	141	43%
November	59	18%	110	34%
December	60	18%	110	34%

Flow control is in the form of a pressure reducing valve that is equipped to open and close when the well pump is energized. The valve limits the flow of water from the well and prevents the pump from exceeding the permitted flow rates. Average flow rate when this well is operating is 204 litres per minute.

# DWCo. LTD

Dufferin Water Co. LTD  
13 Rose Ridge Lane  
Mono On  
L9W 5Y3  
Phone 519 942 5695 Fax 519 940  
3956

## **Well Number Two**

**Approved Daily Volume: 262.08 cubic metres**

**Approved Flow Rate: 182 litres/minute**

<b>Month</b>	<b>Average Daily Volume (m<sup>3</sup>)</b>	<b>Percent Of Approved Volume</b>	<b>Maximum Daily Volume (m<sup>3</sup>)</b>	<b>Percent Of Approved Volume</b>
<b>January</b>	27	10%	65	25%
<b>February</b>	17	7%	27	10%
<b>March</b>	17	7%	36	14%
<b>April</b>	19	7%	28	11%
<b>May</b>	27	10%	47	18%
<b>June</b>	35	13%	56	21%
<b>July</b>	24	9%	48	18%
<b>August</b>	30	11%	49	19%
<b>September</b>	27	10%	40	15%
<b>October</b>	28	11%	44	17%
<b>November</b>	17	7%	32	12%
<b>December</b>	17	6%	30	11%

Flow control is in the form of a pressure reducing valve that is equipped to open and close when the well pump is energized. The valve limits the flow of water from the well and prevents the pump from exceeding the permitted flow rates. Average flow rate when this well is operating is 108 litres per minute

# DWCo. LTD

Dufferin Water Co. LTD  
13 Rose Ridge Lane  
Mono On  
L9W 5Y3  
Phone 519 942 5695 Fax 519 940  
3956

## **Well Number Three**

**Approved Daily Volume: 362.88 cubic metres**

**Approved Flow Rate: 252 litres/minute**

<b>Month</b>	<b>Average Daily Volume (m<sup>3</sup>)</b>	<b>Percent Of Approved Volume</b>	<b>Maximum Daily Volume (m<sup>3</sup>)</b>	<b>Percent Of Approved Volume</b>
<b>January</b>	1	0%	7	2%
<b>February</b>	1	0%	7	2%
<b>March</b>	1	0%	7	2%
<b>April</b>	1	0%	8	2%
<b>May</b>	1	0%	9	2%
<b>June</b>	1	0%	10	3%
<b>July</b>	1	0%	4	1%
<b>August</b>	1	0%	8	2%
<b>September</b>	2	0%	18	5%
<b>October</b>	1	0%	7	2%
<b>November</b>	1	0%	5	1%
<b>December</b>	1	0%	9	2%

Flow control is in the form of a pressure reducing valve that is equipped to open and close when the well pump is energized. The valve limits the flow of water from the well and prevents the pump from exceeding the permitted flow rates. Average flow rate when this well is operating is 246 litres per minute

# DWCo. LTD

Dufferin Water Co. LTD  
13 Rose Ridge Lane  
Mono On  
L9W 5Y3  
Phone 519 942 5695 Fax 519 940  
3956

## *Distributed Water*

**Approved Daily Volume: 951.8 cubic metres**  
**Approved Flow Rate: 661 Litres per minute**

Month	Average Daily Volume (m <sup>3</sup> )	Percent Of Approved Volume	Maximum Daily Volume (m <sup>3</sup> )	Percent Of Approved Volume
January	114	12%	267	28%
February	72	8%	110	12%
March	72	8%	114	12%
April	79	8%	135	14%
May	110	12%	210	22%
June	143	15%	206	22%
July	111	12%	201	21%
August	126	13%	201	21%
September	115	12%	180	19%
October	117	12%	188	20%
November	76	8%	142	15%
December	76	8%	125	13%

Flow control is in the form of a pressure reducing valve located on the discharge side of each pressure pump. These valves limit the flow of treated water and prevents the distribution flow rate from exceeding the permitted flow rates. Average flow rate when pumps are operating is 330 litres per minute.



## STAFF REPORT

**TO:** COUNCIL  
**FROM:** Heather Boston, Treasurer  
Roseann Knechtel, Deputy Clerk  
**MEETING DATE:** March 2, 2022  
**SUBJECT:** User Fees and Charges

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### PURPOSE:

The purpose of this report is to provide Council with additional information regarding water rates and the licensing of food trucks.

### BACKGROUND & DISCUSSION:

At the regular Council meeting on February 2, 2022, Council reviewed the proposed changes to the Township's Schedule of Fees.

Direction was given to staff to bring additional information forward surrounding Mansfield water rates and comparable licensing rates for food trucks.

The following motion was passed to defer approving the schedule of fees until further information was received.

#### **Moved by Cufaro and Seconded by Clark**

THAT Council defer approving the schedule of fees to bring forward at the March meeting for further discussion. **CARRIED.**

### WATER RATE ANALYSIS:

In 2020, Mulmur procured the services of Watson & Associates to conduct a Water Rate Study & Ontario Regulation 453-07 Water Financial Plan for the Mansfield Water System at a cost of \$19,621.

Council received the delegation and report from Watson & Associates at the regular Council meeting on October 7, 2020. The report outlined three scenarios for consideration by Council.

#### 1. Current Rate Structure

- Minimum charge for up to 30 m<sup>3</sup> of water consumption with an increasing block rate for usage above 30 m<sup>3</sup>





## 2. Base Charge + Constant Rate

- Monthly base charge and one constant rate per m<sup>3</sup> of water consumption
- Funding for annual lifecycle costs of system by 2030

## 3. Base Charge + Constant Rate with 20-year Phase-in

- Monthly base charge and one constant rate per m<sup>3</sup> of water consumption
- Funding for annual lifecycle costs of system by 2040

Council discussed the three scenarios and approved Scenario 3. This scenario was selected because small consumption user rates would decrease by 6% in 2021 versus 2020 and it had the lowest average annual percentage increase of 5% for all users moving forward (2021-2030).

## Water Rate Projections All Scenarios



Residential	Scenario & Rate Structure	2020 (Current Rate Structure)	2021	2021 % Increase	2030	Average Annual % Increase (2021-2030)
Small usage Up to ¾" meter Quarterly Consumption (m <sup>3</sup> ) 19	Scenario 1 - Current Rate Structure	763	815	7%	1,469	6.8%
	Scenario 2 - Base Charge + Constant Rate	763	723	-5%	1,387	7.5%
	Scenario 3 20-Year Phase-in - Base Charge + Constant Rate	763	715	-6%	1,110	5.0%
Average Consumption Up to ¾" meter Quarterly Consumption (m <sup>3</sup> ) 45	Scenario 1 - Current Rate Structure	1,132	1,209	7%	2,180	6.8%
	Scenario 2 - Base Charge + Constant Rate	1,132	1,217	7%	2,333	7.5%
	Scenario 3 20-Year Phase-in - Base Charge + Constant Rate	1,132	1,189	5%	1,845	5.0%
Large usage Up to ¾" meter Quarterly Consumption (m <sup>3</sup> ) 55	Scenario 1 - Current Rate Structure	1,399	1,494	7%	2,694	6.8%
	Scenario 2 - Base Charge + Constant Rate	1,399	1,420	1%	2,721	7.5%
	Scenario 3 20-Year Phase-in - Base Charge + Constant Rate	1,399	1,383	-1%	2,146	5.0%

Council passed the following motion:

### **Moved by Clark and Seconded by Cufaro**

THAT Council receive the delegation from Watson and Associates Economists Ltd., Sean-Michael Stephen, regarding The Township of Mulmur 2020 Water Rate Study and O. Reg. 453/07 Financial Plan;

AND THAT the preferred rate structure is Scenario 3 (Base Charge + Constant Rate with 20-year Phase-in);



AND FURTHER THAT a final report and financial plan be brought to the Council on November 4<sup>th</sup>.

**CARRIED**

In response to the decision made by Council, Bylaw #38-2020 was passed on November 4, 2020, amending the Water Rate Bylaw to include the approved rates for 2021 – 2025.

On January 12, 2022, Council approved the 2022 Operating and Capital budgets which implements the rates outlined in the Watson & Associate report and approved by By-law #38-2020.

**Moved by Boxem and Seconded by Clark**

THAT Council receive the report of Heather Boston, Treasurer, 2022 Draft Budget #3;

AND THAT the 2022 Operating and Capital budgets be approved as presented. **CARRIED.**

The following should be taken into consideration:

- Small consumption users saw a 6% decrease in their water rates in 2021. If it is increased by 5% in 2022 the current users will be paying less than they were in 2020.
- If water rates are only increased by 2% in 2022, they would need to be increased by at least 8% in 2023 to accommodate for the estimated loss of \$4,500 in 2022. This increase would be necessary to correct the one-year leniency and to provide consistency with the approved water rate by-law.
- There are no underlying drivers in terms of changes in cost or other assumptions to justify a decrease to the approved rates. The rate should not be adjusted until the end of the 5-year plan.
- Water users received notification in 2020 of the approved water rates for 2021-2025. Staff did not receive any comments or concerns with the new rates.
- The Township has not budgeted to amend the water rate by-law in 2022.

Should direction be given to consider a change to the water rate by-law, Council will need to:

- Amend Water Rate By-law #38-2020 to adjust the 2022 rates (which is subject to an unbudgeted study update and public consultation)



- Amend the 2022 Operating and Capital Budget (and determine if additional public engagement is warranted as this matter was not part of the original budget discussions)

**Financial Considerations:**

The decrease in water rates for 2022 from the approved rate of \$95.55 to \$92.82 would result in the approximate loss of \$4,500. These funds go towards operating the water system as well as supporting the reserve accounts to ensure the Township has sufficient funds to responsibly manage repairs and maintenance without further costs and undue hardships to the residents through special capital billings.

By decreasing the water rates and shorting the budget by approximately \$4,500, the municipality would need to increase water rates by approximately 8% in 2023 to offset the loss experienced in 2022. The water system is self-funded by the users opposed to all taxpayers of Mulmur.

The average household paid \$1,189 in 2021. The approved 5% increase in rates would equate to a \$4.91 monthly increase in 2022 (\$14.75 per quarter) opposed to a \$1.96 monthly increase if the rate was reduced. A reduction of this scale does not warrant the staff-time and consultant fees necessary to enact a reduction to the approved rates.

**FOOD TRUCK ANALYSIS:**

The following table provides comparative rates for the licensing of food trucks in neighbouring municipalities.

<b>MUNICIPALITY</b>	<b>FEES</b>	<b>OTHER</b>
Grand Valley	\$300 (non-resident) \$200 (resident)	Rates have not been updated since 1998
Shelburne	\$665 (non-resident) \$340 (resident)	
Town of Caledon	\$250 License and \$150 Operating Fee	



Mono, Amaranth, Melancthon, East Garafraxa	NONE	Do not License Food Trucks
Township of Springwater	\$300	
Township of Clearview	\$500	

**Financial Considerations:**

Food trucks operate a commercial business without contributing to the commercial tax base. The annual rate charged for licensing should take into consideration contribution to the commercial tax base and coverage of overhead administrative fees. Administrative overhead for licensing includes but is not limited to:

- Site plan approval and review;
- Parking area approvals (possible consultation required with MTO and County of Dufferin depending on location);
- Landowner permissions;
- Approvals from Public Works and the operating Fire Department;
- Inspections and licensing from the Health Unit;
- Inspections for compliance with the Ontario Propane Code;
- Enforcement following the issuance of a license.

**STRATEGIC PLAN ALIGNMENT:**

1. Growing a Prosperous Mulmur: Responsibly managing the fiscal resources of Mulmur and providing opportunities for success

**RECOMMENDATION:**

THAT Council receive the report of Heather Boston, Treasurer, and Roseann Knechtel, Deputy Clerk, Schedule of User Fees and Charges, as presented.

AND THAT Council direct staff to remove duplicated fees previously approved by By-law;

AND FURTHER THAT Council direct staff to bring forward an amended Schedule of Fees By-law for consideration at the next meeting.



Respectfully submitted,

*Heather Boston*

Heather Boston, CPA, CA, CGA  
Treasurer

*Roseann Knechtel*

Roseann Knechtel, Deputy Clerk

Schedule A – User Fees and Charges



## SCHEDULE OF USER FEES & CHARGES 2022

<u>ADMINISTRATION</u>	<u>FEES</u>	<u>PUBLIC WORKS DEPARTMENT</u>	<u>FEES</u>
Arrears Statement by Mail	\$5	Annual Trailer Licence	\$240
Colour 11x17 Zoning/OP Maps	\$3 each	Annual Wide Load Permit	\$50
Commissioner of Oaths	\$15 for non-resident	Annual Wrecking Yard Licence	\$10
Fax	\$2 per page	Entrance Permit (Twp. rds only: \$100 Non Refundable)	\$400
Late Payments Penalty	1.25%	Road Occupancy Permit-Construction	\$50
Lottery Licensing Fee	3% of Prize Value	Road Occupancy Permit-Comm./Events	\$250
NSF Returned Cheques	\$40	Road Occupancy Permit-Forestry	\$500
<del>OPP False Alarms (3<sup>rd</sup> offence &amp; subsequent) (see By-law 16-2014)</del>	<del>\$500 per offence</del>	<b><u>WASTE</u></b>	
Photocopying	\$0.50 per copy	Composter (Black-Backyard)	\$35 each
Refreshment Vehicles/Stand	\$500 annually	Garbage Bag Stickers	\$ 2 per bag
Satellite Photos	\$10	Green Bin (roadside pick-up)	\$15 each
Search of Records or Admin work required	\$15/qtr hr.	Kitchen Catcher (additional)	\$5 each
Sign Variance	\$500	<b><u>DOG LICENSE FEES</u></b>	
Fireworks Permit - Sale	\$75	Replacement Tag	\$ 5 each
Fireworks Permit - Use	\$25	<b><u>SPAYED/NEUTERED</u></b>	
Tax & A/R Bill/Statement Reprints by mail	\$5	First Dog	\$20
Tax Certificates	\$75	Second Dog	\$30
Tent Rentals	\$50/day*	Third Dog	\$80
Township Baseball Caps	\$14	<b><u>NOT SPAYED OR NEUTERED</u></b>	
Township Basement Hall Rental - Non Resident/Commercial use	\$100/day*	First Dog	\$30
Township Basement Hall Rental - Resident	\$50/day*	Second Dog	\$40
Township Basement Hall Rental Hourly Rate - Resident	\$15/hr*	Third Dog	\$90
Township Pins	\$3	Kennel Licence first year	\$300
Transfer unpaid accounts to taxes	\$10	Kennel Licence after first year	\$150
<b><u>MANSFIELD PARK RATES</u></b>		Penalty for obtaining kennel licence late (after April 1st)	\$100
Adult Baseball per hour fee	\$12/hr.*	<b><u>OFF SITE RENTALS</u></b>	
Minor Baseball per hour fee	\$9/hr.*	Tables (per item / per day)	\$10
Pavilion Rental (includes use of washrooms, ball diamond, children's playground, picnic tables and garbage cans). Half a day is 4 hours or less.	\$50/half day* \$100/full day*	Chairs (per item / per day)	\$2
Sign Sponsorship (sign 40 inches x 40 inches)	\$140 per sign*	Coffee Urns (per item / per day)	\$15

\* Plus HST

\*\* No administrative fees will be charged related to name changes and revision of official documents for residential school survivors as per Council Motion related to the TRC Calls to Action on December 8, 2021



## SCHEDULE OF USER FEES & CHARGES 2021

<u>APPLICATION &amp; AGREEMENT FEES</u>	<u>FEES</u>
Any Other Agreement	\$2,000
Committee of Adjustment Certificate	\$200
Consent Entrance Letter	\$50
Consent Agreement	\$2,000
Consent Application (includes boundary adjustment and easement)	\$2,500
Consent Condition Amendment	\$1,000
Development Agreement	\$2,000
Encroachment Agreement	\$2,000
Lot Grading/Drainage Plan Review	\$500
Minor Variance (as part of Zoning By-Law amendment process)	\$1,500
Official Plan Amendment	\$5,000
Part Lot Control	\$3,000
Plan of Subdivision/Condominium	\$15,000
Posting Sign	\$100
Pre Consultation Deposit (for peer review and consultant review if required)	\$2,500
Pre Consultation Fee	\$500
Removal of Holding By-Law	\$1,000
Second Dwelling Agreements	\$2,000
<del>Second Dwelling Deposit</del>	<del>\$5,000</del>
Security for new dwelling without proof of demolition of previous dwelling unit	\$12,000
Site Plan Approval	\$3,000
Site Plan Deposit	\$3,500 minimum
Subdivision Applications Deposit	\$10,000 minimum
Validation of Title	\$800
Zoning By-Law Amendment	\$2,500

<u>DEVELOPMENT CHARGES</u>	
<del>Development Charges-</del>	<del>\$13,676.58</del>
<del>Residential (Township portion) all except Mansfield</del>	
<del>Non-Residential</del>	<del>\$1.29/sq. foot</del>
<u>PLANNING FEES</u>	
Demolition Permit Only	\$50
Minimum Distance Setback Calculation	\$200
Municipal Approval	\$150
Municipal Approval after construction has commenced	\$500
Paper Copy of the Official Plan	\$75
Paper Copy of the Zoning By-Law	\$40
Property Information Report, Zoning/Subdivision Compliance Letter	\$150
Risk Management Plan Application/Source Protection Plan Agreement, RMO and amendments thereto	\$300
Special Events Permit	\$250



**SCHEDULE OF USER FEES & CHARGES 2021**

<b>Fire</b>	<b>FEES</b>
Shelburne & District Fire Department Response Fee	\$665 per hour, per vehicle for the first hour
	\$332.50 each additional half hour per vehicle
	\$665 flat fee for calls where services not required.
Mulmur Melancthon Fire Department Response Fee	\$665 per hour, per vehicle for the first hour
	\$332.50 each additional half hour per vehicle
	\$665 flat fee for calls where services not required.
Rosemont District Fire Department	\$665 per hour, per vehicle for the first hour
	\$332.50 each additional half hour per vehicle
For Fire Response fees/Indemnification Technology	\$665 plus the rate per person per hour or portion thereof for each firefighter plus other costs - see cost recovery by-law





## SCHEDULE OF USER FEES & CHARGES 2022

0

<u>Water</u>	<u>Rate/Fee</u>
<b><u>Consumption Charges</u></b>	
Quarterly Base Charge up to 3/4" Meter Size	\$95.55
Quarterly Base Charge up to 1" Meter Size	\$162.44
Quarterly Base Charge up to 1 1/2" Meter Size	\$315.32
Quarterly Base Charge up to 24" Meter Size	\$506.42
Quarterly Base Charge up to 3" Meter Size	\$955.52
Quarterly Base Charge up to 4" Meter Size	\$1,595.71
Quarterly Base Charge up to 6" Meter Size	\$3,181.87
Volumetric Charges/cubic metre	4.86/M <sup>3</sup>
<b><u>Service Charges</u></b>	
Individual or Final meter reading fee	\$50
Turning water on or off	\$50
Inspection for construction/repairs	Actual Cost
Individual municipal services	\$60 per hour + plus 20% for overhead
Services during non-office hours	\$90 per hour + plus 20% for overhead
<b><u>Water Connection Fees</u></b>	
Deposit	\$500
Inspection Fee	\$50
Water Meter Installation Charge	actual cost
Cost of Water Meter	actual cost
Cost of backflow preventer	actual cost
<b><u>Capital Charges</u></b>	
Property within area serviced by former private system (whether connected or not)	\$11,940
Property not falling within former private system or municipal system	\$11,625



**STAFF REPORT**

**TO:** Council  
**FROM:** Heather Boston, Treasurer  
**MEETING DATE:** March 2, 2022  
**SUBJECT:** Community Grant Applications

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**PURPOSE:**

The purpose of this report is to provide Council with the 2022 community grant applications for consideration.

**BACKGROUND & DISCUSSION:**

Following is a list summarizing the applications attached and the amounts requested. Mulmur's budget for 2022 is \$3,000.

<b>Applicants</b>	<b>Amounts Requested</b>	<b>Eligibility</b>	<b>Scope</b>
Go with Crowe (Golden Egg Hunt Event)	\$500.00	Individual	Prosperous / Supportive
Headwaters Communities in Action (Annual Local Food Guide)	\$500.00	Charitable Organization	Prosperous / Connected / Supportive
Hospice Dufferin (Gift Card Fund)	\$500.00	Charitable Organization	Prosperous
Music in the Hills (Food and Drinks for Performers and Volunteers)	\$500.00	Individual (with volunteers)	Connected
Primrose Elementary School (Student Graduation Award)	\$35.00	School	Supportive
Primrose Elementary School (Playground Replacement for School)	\$500.00	School	Sustainable
Team Van Go (Winter Trail Grooming)	\$500.00	Community Group	Connected
<b>Total Amount Requested</b>	<b>\$ 3,035.00</b>		

Council's approved Community Grant Policy outlines that under normal circumstances, only one request per organization is to be considered in a calendar year.

Council may wish to consider the following:

- Support Music in the Hills through waiving the special event permit fee as outlined in item 12.1 of the agenda package, as opposed to the community grant budget
- That Primrose Elementary School has put forward two applications, one on behalf of the School Council.

**STRATEGIC PLAN ALIGNMENT**

1. Growing a Prosperous Mulmur

2. Growing a Connected Mulmur
3. Growing a Supportive Mulmur
4. Growing a Sustainable Mulmur

**FINANCIAL IMPACT**

The recommended grant applications are within Council approved budget amount of \$3,000.

**RECOMMENDATION**

THAT Council receive the report of Heather Boston, Treasurer, Community Grant Applications;

AND THAT Council approve the following grant applications

- Go with Crowe - \$500
- Headwaters Communities in Action - \$500
- Hospice Dufferin - \$500
- Primrose Elementary School - \$500 (Academic Excellence Award \$35 / Playground \$465)
- Team Van Go - \$500

Respectfully submitted:

*Heather Boston*

Heather Boston, CPA, CA, CGA, BComm  
Treasurer

## Community Grant Application Form

Name of Organization: Go With Craze (Claire Knight + Dave Craze)

Address: 9916594 Mulmur Tosorentio Townline, Mulmur ON

Amount Requested: \$500.00 (max \$500)

1. What type of organization are you?

- Charitable organizations and foundations registered as a charity with the Canada Revenue Agency
- Organizations incorporated as not-for-profits
- Volunteer, sports and community clubs/groups providing services in the Township of Mulmur
- Schools
- Individual, one-time special request

2. Describe the project and specify what expense the funds will be used to offset. Please attach a budget for the project.

Mon April 11 - Mon April 18th 2022 we will be organizing the Golden Egg Hunt again this year in Mulmur in which 250 Gold plastic eggs each containing a draw ticket and fun covid friendly toys (stickers, erasers, balls etc) will be distributed by local businesses: Maple Grove Market, Superburger, Market In the Mills + Rosemont General Store. A draw will be held Mon April 18 for prizes donated by local businesses. This event was a huge success in 2020 and generated lots of excitement

3. How does your project align with the Townships Strategic Plan? while driving customers into local retailers

This event brings fun, joy and excitement to families and retailers in our community. It helps drive business into local retailers and helps to promote retailers in Mulmur and other small businesses who are donating prizes which will be promoted.

4. Do you provide service to Mulmur residents?

- Yes
- No

5. How does your project benefit the community of Mulmur?

4 Mulmur businesses will be handing out eggs (1/family) and over 10 different mulmur businesses will be donating prizes. The advertising generates support for the businesses and their products / services.

This year the Easter Bunny will be present during the week

6. What is the total cost of the project? \$2,403

250 Gold Eggs	\$168.00
250 Contents for Eggs	\$560.00
Bunny Costume	\$175.00
Advertising	\$500.00 (printing + Canada post distribution)
	10,000 copies - post cards
<b>Total</b>	<b>\$2,403</b>

for scheduled visit at local retailers + for photos.



## Community Grant Application Form

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Amount Requested: \_\_\_\_\_ (max \$500)

1. What type of organization are you?

Charitable organizations and foundations registered as a charity with the Canada

Revenue Agency

Organizations incorporated as not-for-profits

Volunteer, sports and community clubs/groups providing services in the Township

of Mulmur

Schools

Individual, one-time special request

2. Describe the project and specify what expense the funds will be used to offset. Please attach a budget for the project.



3. How does your project align with the Townships Strategic Plan?

4. Do you provide service to Mulmur residents?

Yes

No

5. How does your project benefit the community of Mulmur?

6. What is the total cost of the project? \_\_\_\_\_



## Community Grant Application Form

Name of Organization: Hospice Dufferin

Address: 30 Centre st Orangeville L9W 2X1

Amount Requested: \$500 (max \$500)

1. What type of organization are you?

Charitable organizations and foundations registered as a charity with the Canada

Revenue Agency

Organizations incorporated as not-for-profits

Volunteer, sports and community clubs/groups providing services in the Township

of Mulmur

Schools

Individual, one-time special request

2. Describe the project and specify what expense the funds will be used to offset. Please attach a budget for the project.

Hospice Dufferin supports individuals and their families living with a life-limiting illness and bereavement. We provide families access to social programs to decrease isolation, counselling, peer support groups, art therapy, and social work. We help families with illness navigate their health care. We also assist clients in need with food. We provide gas cards for families in need to get to health care appointments in the city. Volunteer provide respite for families so that they can rest, work or do daily tasks. We currently serve 15 clients from Mulmur. Each client costs us approximately \$960 per year (based on financials of 2021-22). The Ministry of Health covers 66% of those costs. That means that Hospice Dufferin is responsible in raising an additional \$4900 to serve the current client caseload in Mulmur. We would like to use the \$500 requested for a gift card fund for gas and food that will be designated for Mulmur residents receiving palliative hospice care.

3. How does your project align with the Townships Strategic Plan?

Growing a Prosperous Mulmur. Implementing Aging in Place.

Aging in place means also means dying in place.

A life-threatening illness creates a financial and emotional challenge on a family. Families have to work will supporting the ill elderly parent. If it is the main bread winner that is ill creates more challenges for a family. The additional cost of trips to medical appointments may be taken from the family grocery budget.

4. Do you provide service to Mulmur residents?

Yes

No



5. How does your project benefit the community of Mulmur?

We are currently serving 15 families in the Township of Mulmur through bereavement support or palliative care services.

6. What is the total cost of the project? \$500





## Community Grant Application Form

Name of Organization: Music in the Hills

Address: 996594 Mulmur Tosorontio Townline

Amount Requested: \$500.00 (max \$500)

1. What type of organization are you?

Charitable organizations and foundations registered as a charity with the Canada

Revenue Agency

Organizations incorporated as not-for-profits

Volunteer, sports and community clubs/groups providing services in the Township

of Mulmur

Schools

Individual, one-time special request

2. Describe the project and specify what expense the funds will be used to offset. Please attach a budget for the project.

Being held at the Mansfield Ski Club on June 24, 2022, this drive in event showcases three upcoming artists, featuring their own music. The event will follow all existing COVID protocols in place at the time. The event will also host a Rising Star competition to showcase local talent ages 5 to 25 with celebrity judges. Specifically Mulmur's donation will go toward providing food, water and soft drinks to the performers and volunteers

3. How does your project align with the Townships Strategic Plan?

Growing a Connected Mulmur  
Communication with and social connectivity within the Mulmur community

4. Do you provide service to Mulmur residents?

Yes

No



5. How does your project benefit the community of Mulmur?

It is anticipated that the event will generate enough proceeds after expenses to donate \$5,000 each to Streams Community Hub, Big Brother/Sisters Dufferin and Canadian Mental Health Association YouthTALK - Dufferin, all with a focus on youth mental health.

6. What is the total cost of the project? Draft Budget attached

EXPENSES	
Performing Artists	\$ 15,000.00
Production/stage/ lights sound	\$ 11,000.00
Marketing	\$ 1,500.00
Printing Tickets	\$ 1,200.00
Rental port a potty	\$ 600.00
Other rental	\$ 750.00
Security	\$ 1,000.00
Admin/Miscellaneous	\$ 650.00
Food for volunteers performers	\$ 650.00
Unexpected	\$ 50.00
	<b>\$32,400.00</b>

ANTICIPATED FUNDING	AMOUNT	REQUESTED	CONFIRMED
County of Dufferin	\$ 3,000.00	YES	NO
Township of Mulmur	\$ 500.00	YES	NO
Corporate Donations	\$ 14,000.00	Ongoing	NO
Arts Council Grant	\$ 3,000.00	YES	NO
Ticket Sales	\$ 25,900.00		
Museum of Dufferin	\$ 1,000.00		
	<b>\$47,400.00</b>		

IN KIND DONORS	TYPE
Mansfield Ski Resort	venue
Nanci Malek	marketing
30 volunteers*	
*organizing/set up take down	

EST VALUE	REQUESTED	CONFIRMED
\$ 1,500.00	YES	YES
\$ 5,000.00	YES	YES
\$ 6,000.00	YES	YES



# Big Brothers Big Sisters

## OF DUFFERIN AND DISTRICT

January 18, 2022

To Whom It May Concern,

Big Brothers Big Sisters of Dufferin is delighted to have been chosen by Music in the Hills as one of three charities to receive funding from their June 2022 concert.

The money raised will be used to allow us to match more children in Dufferin County with a caring mentor. During the pandemic, now more than ever children and youth can benefit from this relationship. Our programs deliver life-changing, developmental relationships that foster resilience in the face of adversity. We know that exposure at a young age to adversities like trauma, mental health, abuse and loss of a parent can negatively affect the developing brains and bodies of children and youth. Safe and caring relationships are a powerful force in combating these negative effects.

Big Brothers Big Sisters of Dufferin is mostly a self-funded organization, receiving only a small amount of money from government grants. During the pandemic some of our most important fundraising events have had to be cancelled in order to follow health restrictions.

We feel deep gratitude that Music in the Hills has chosen our agency to receive funding, particularly during this challenging time.

Sincerely,

Nancy Stallmach, Executive Director

January 20, 2022

To Whom It May Concern:

As a small, grassroots, youth-serving charity, Streams Community Hub is grateful to have been selected as one of three charities to receive funding from Music in the Hills, through their June 2022 concert event.

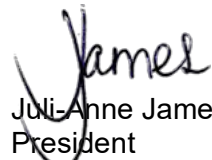
The funding we will receive will go directly toward delivering creative arts programs for children and youth aged 4 – 17 from Dufferin County. These programs include daytime, after-school and weekend programs across various arts disciplines such as visual art, dramatic and performing arts, graphic arts, music education, and culinary arts.

The physical effects of COVID-19 have been drummed into our minds for over two years now. But there are also psychological impacts of this pandemic that our youth are faced with—the long-term effects of which are unknown. Those of us who work with youth need the support to enable us to find ways to mitigate these effects, whatever they may be.

Funding in this climate has been a particular challenge for us. We are tremendously grateful for the opportunity not only to benefit from Music in the Hills this year, but to also collaborate, and support the initiative.

Rest assured that by providing funding support to Music in the Hills 2022, you will be making a meaningful difference in the lives of children and youth.

Sincerely,



Juli-Anne James  
President  
Streams Community Hub

Learn more about the  
Welcome Home Campaign



289 203 8202 | 416 885 9557



[info@streamshub.org](mailto:info@streamshub.org) | [www.streamshub.org](http://www.streamshub.org)



773 Cook Crescent, Shelburne, ON L9V 3V3





Canadian Mental  
Health Association  
Waterloo Wellington

Association Canadienne  
pour la sante-mentale  
Waterloo Wellington

January 19, 2022

**RE: Township of Mulmur Community Grant Application: Music in The Hills 2022**

To Whom It May Concern,

The Canadian Mental Health Association Waterloo Wellington (CMHA WW) is delighted to have been chosen by Music in The Hills as one of three charities to receive funding from their June 2022 concert.

Funds raised through Music in the Hills 2022, will support CMHA WW's YouthTALK program in the Dufferin community. YouthTalk is a youth-led leadership program that works to challenge the stigma often associated with mental health by promoting wellness and educating their peers. Through a combination of community initiatives and presentations YouthTalk team members gain connections, leadership skills, volunteer experience, and build resilience through positive coping tools and community resources. With these valuable skills, members promote mental wellness in the community by running community initiatives, delivering presentations, and facilitating youth wellness conferences.

Funding from Music on the Hills 2022 will allow us the opportunity to expand our YouthTalk services in Dufferin schools, including supporting in-school teams to organize events, as well as offering mental health and wellness workshops in classes. YouthTalk will organize and facilitate a Regional Youth Wellness Conference, which will take place in the spring and be designed for and offered to youth in Dufferin County. Using a co-design process, youth involved with YouthTalk will decide what workshops and speakers they would like to present to the attending students, create promotional materials, coordinate the day's events, and plan and run the workshops as well!

CMHA WW is a non-profit organization that provides a full care system for those with addictions, mental health or developmental needs. We serve everyone from children to adults to seniors, all under one roof. Our programs help individuals and families to lead lives filled with meaning and promise.

We feel deep gratitude that Music in the Hills has chosen CMHA WW as one of the supported charities in 2022, particularly during this challenging time.

Sincerely,

Helen Fishburn  
CEO



## Community Grant Application Form

Name of Organization: Primrose Elementary School

Address: 636064 Prince of Wales Road, Mulmur, ON L9V 2Z7

Amount Requested: \$35 (max \$500)

1. What type of organization are you?

Charitable organizations and foundations registered as a charity with the Canada

Revenue Agency

Organizations incorporated as not-for-profits

Volunteer, sports and community clubs/groups providing services in the Township

of Mulmur

Schools

Individual, one-time special request

2. Describe the project and specify what expense the funds will be used to offset. Please attach a budget for the project.

The Township has generously sponsored the Grade 8 Academic Excellence Award in previous years and we are requesting the funds to cover the cost of a plaque and its engraving. The award will be presented at the graduation ceremony in June of 2022.

3. How does your project align with the Townships Strategic Plan?

The community ceremony celebrates the academic achievements of the Grade 8 students as they embark on the next phase of their education.

4. Do you provide service to Mulmur residents?

Yes

No



5. How does your project benefit the community of Mulmur?

The Grade 8 graduation ceremony provides an inclusive environment where the citizens of Mulmur can gather as a community to talk about the future and reminisce about the past.

6. What is the total cost of the project? \$2500 approx.





## Community Grant Application Form

Name of Organization: Primrose Elementary School

Address: 636064 Prince of Wales Rd, Mulmur, ON L9V 0B8

Amount Requested: \$500 (max \$500)

1. What type of organization are you?

Charitable organizations and foundations registered as a charity with the Canada

Revenue Agency

Organizations incorporated as not-for-profits

Volunteer, sports and community clubs/groups providing services in the Township  
of Mulmur

Schools

Individual, one-time special request

2. Describe the project and specify what expense the funds will be used to offset. Please attach a budget for the project.

Primrose Elementary School is in desperate need of a new playground on the property. The school yard and play structures have not been updated since the school was built in 1994. Several of the structures have been decommissioned and removed due to safety reasons, and others have become impossible to maintain. The ones that are still in use are very costly to maintain and are almost 30 years old. In 2019, Primrose School Council formed a Greening Committee and did a consultation with students, teachers and parents to determine what Playground Elements were most important to these groups. From that poll, and in consultation with Evergreen and School Board-Approved Contractors, in May 2021, School Council submitted a proposal to Upper Grand District School Board for a complete upgrade of all areas of the playground.

The full estimate for this rebuild is currently estimated at \$74,405 exc. taxes. We plan to fundraise and build in stages as to enrich school experience for as many students as possible in the short term. The traditional play structure in the Primary/Junior yard is also slated to be replaced in the next 5 years but is currently not a part of our proposal.

The proposed playground rebuild will foster growth, independence and socialization for all ages. The first phase of our project focuses on the Kindergarten area to provide Natural Elements



including log climbers, a wooden stump obstacle course, a sandbox, a play store front, and added shade in these play areas. It will cost approx. \$52,200 exc. taxes. Phase two will include new natural elements in the Primary and Junior areas featuring obstacles courses, a tire ring and a gaga ball pit that can also be utilized by the Intermediates, it will cost approx. \$22,205 exc. taxes. The Intermediate area will share with the Kindergarten area at separate times and will provide places for socialization and climbing, which was high on the wish list for all ages. The Mulmur grant will go specifically towards the Kindergarten Adventure Nature Play Course (obstacle course) which has a price tag of \$7600. It will provide safe place for the approx. 120 Kindergarten students to learn, grow and play.

3. How does your project align with the Townships Strategic Plan?

Mulmur has a Strategic Plan which is committed to sustainable growth while protecting the environment, scenic beauty, natural resources and agriculture and rural and community character of the Township. We understand as well as anybody that Mulmur is a beautiful place to live, work, learn and play. Our rebuild of the playground at Primrose Elementary School is in harmony with this plan to provide an eco friendly, sustainable place for the future generation of Mulmur to grow and play. The population of Mulmur is increasing and the school population has grown as well. Primrose's K-8 population has grown by over 150 students since 2017 bringing the current population to approx. 550 students. It is important to families when choosing where to settle and raise their families, that the school their children will attend will meet their needs both in academic opportunities and in fun, play-based learning. Currently the yard at Primrose is falling desperately short in this area, especially in the Kindergarten area that has only tarmac and grass.

4. Do you provide service to Mulmur residents?

Yes

No

5. How does your project benefit the community of Mulmur?

Mulmur has a Strategic Plan which is committed to sustainable growth while protecting the environment, scenic beauty, natural resources and agriculture and rural and community character of the Township. We understand as well as anybody that Mulmur is a beautiful place to live, work, learn and play. Our rebuild of the playground at Primrose Elementary School is in harmony with this plan to provide an eco friendly, sustainable place for the future generation of Mulmur to grow and play. The population of Mulmur is increasing and the school population has grown as well. Primrose's K-8 population has grown by over 150 students since 2017 bringing the current population to approx. 550 students. It is important to families when choosing where to settle and raise their families, that the school their children will attend will meet their needs



both in academic opportunities and in fun, play-based learning. Currently the yard at Primrose is falling desperately short in this area, especially in the Kindergarten area that has only tarmac and grass.

6. What is the total cost of the project? \$74,405 excl tax

**Parks and  
Company  
Landscape Ltd.**

8269 Side Road 30  
Rural Route #3  
Rockwood, ON  
NOB 2K0

519-831-3453  
jjparks@bell.net

June 12, 2021

Upper Grand District School Board  
500 Victoria North  
Guelph, ON  
N1E 6K2

Attn: Ms. Amber Gallagher, Greening Committee Chair

Re: Proposal for supply and install of playscape components  
Primrose Public School, Shelburne ON

Dear Amber:

Parks and Company Landscape is pleased to submit our proposal for the provision of landscape construction services for the installation of playscape components at Primrose Public School. As per terms outlined in the playscape plan dated December 27, 2020, revised layout dated May 13, 2021 and further to our site visit on Thursday April 15; please find below the proposed scope of work and quotation:

1. Scope of work:

a) Primary/ Junior Yard Alteration:

1. Native Deciduous Tree – (3) in total, to provide shade of play areas, trees to be 60mm caliper in size (approx. 12 - 15 feet high at time of planting), planted with composted sheep manure and caged for protection. Native trees to be used only and installation as per UGDSB specifications.
2. Adventure Nature Play Course – will be a combination of zig zag logs, and stump steps winding through existing treed area, area to receive weed barrier fabric and 3 inches of playground mulch (non-CSA).
3. Gaga Ball Pit – install (1) – 20-foot pit within grassed area. The pit bottom will be elevated approximately 2 to 4 inches from ground to allow for ease of maintenance. Also included (3) native deciduous shade trees installed as per UGDSB specifications.
4. Chalkboard – (1) chalkboard with log posts and beams. Chalkboard size to be 1200mm wide by 900mm high. Chalkboard will be double sided and utilize black slate as the writing surface.
5. Natural Gathering Structure – includes 3 large stones placed together in the Nature Play Course area.
6. Tire Climbing Ring – utilize existing sand play area, work within existing boundary and install tires for balance, climbing and play use. Tires to be drilled for drainage and have smooth sides.

7. Existing Play Structure – relocate existing blue climber and install into existing play area. It is assumed the climber currently meets CSA specifications. Once climber is moved, an inspection will be required (inspection cost not included).

b) Gathering Area and Path Intermediate/ Tarmac Alteration:

1. Crush Path – not included.
2. Gathering Circle with Picnic Tables – item moved to c.11.
3. Paint Play on Tarmac – suggest labyrinth, approximate size 30-foot square. Durable road paint to be used, colour blue.

c) Nature Walk & Bioswale Remediation/ Kindergarten & Intermediate Yard:

1. Log Jam – Designed to be installed within the existing play surfacing currently containing the blue climber. Log jam will consist of a variety of log lengths and diameters placed within safety surfacing. Existing pea gravel to be removed and replaced with Engineered Wood Fibre – minimum 12-inch depth.
2. Bio swale with Weeper Drainage – not included.
3. Flat Deck Foot Bridge - Combination of pressure treated joists and rough sawn hemlock planking. Approximately 12 feet long by 4 feet wide. A wooden bumper will be installed on each bridge side, but does not include handrails or guardrails.
4. Store Front Play Huts – supply and install (2) store fronts and (1) mud kitchen. Logs to be placed along sand pit edge to encourage seating and reduce the height of the sand pit boundary. Area to be covered with weed barrier fabric and 3 inches of playground mulch. (2) native deciduous trees to be included, installed as per UGDSB specifications.
5. Sand Play with Natural Edging – remove existing EWF and place in log jam area. Refill with sand to 12-inch depth.
6. No Mow Zone – place (15) stones within no mow zone.
7. Low Traverse Wall – not included.
8. Stock Tanks & Sensory Panels – (3) galvanized stock tanks to be filled with garden blend soil, approximate size to be 2 feet high by 8 feet long by 2 feet wide. Also includes 3 sensory panels installed within tarmac area.
9. Paint Play on Tarmac – suggest a variety of games (total of 5 different games). Durable road paint to be used, colour blue.
10. Adventure Nature Play Course – similar to item a.2.
11. Gathering Circle with Picnic Tables – includes 4 picnic tables and (3) native deciduous trees.
12. Native Deciduous Tree – 1 in total.

2.	<u>Quotation (prices do not include HST):</u>	
	<u>a.) Primary/ Junior Yard Alteration:</u>	
	a.1) Native Deciduous Trees (3):	\$2,250
	a.2) Adventure Nature Play Course:	\$7,600
	a.3) Gaga Ball Pit c/w (3) Trees:	\$2,870
	a.4) Chalkboard:	\$1,950
	a.5) Natural Gathering Structure:	\$760
	a.6) Tire Climbing Ring:	\$3,175
	a.7) Existing Play Structure:	\$1,250
	<u>b.) Gathering Area and Path Intermediate/ Tarmac Alteration:</u>	
	b.1) Crush Path:	NiC
	b.2) Gathering Circle with Picnic Tables:	see c.11
	b.3) Paint Play on Tarmac:	\$2,350
	<u>c) Nature Walk &amp; Bioswale Remediation:</u>	
	c.1) Log Jam:	\$12,070
	c.2) Bio Swale with Weeper Drainage	NiC
	c.3) Foot Bridge:	\$1,750
	c.4) Store Front Play Huts c/w 2 Trees	\$8,190
	c.5) Sand Play with Natural Edging	\$2,130
	c.6) No mow Zone	\$2,050
	c.7) Low Traverse Wall	NiC
	c.8) Stock Tanks and Sensory Panels	\$4,690
	c.9) Paint Play on Tarmac	\$2,000 (budget)
	c.10) Adventure Nature Play Course	\$7,600
	c.11) Gathering Circle with Picnic Tables	\$10,870
	c.12) Native Deciduous Tree	\$850

Thank you again for contacting me, please call me at 519-831-3453 for any questions regarding my proposal.

Best regards,

Parks and Company Landscape Ltd.  
Jason Parks, OALA

JP/jp

**Kindergarten Yard:**

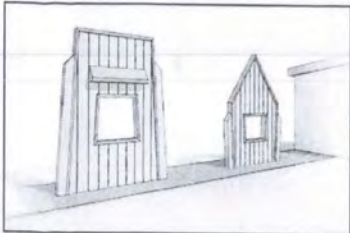


Where the Adventure Nature Play Course will go.





1



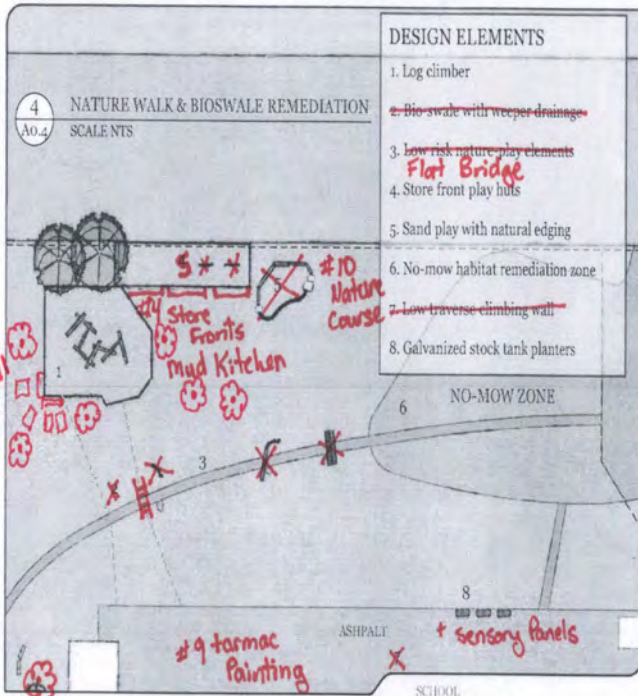
4



3



8



7



5



6

**EVERGREEN**  
 Suite 300  
 550 Bayview Ave.  
 Toronto, ON

SCHOOL GROUND DESIGN CONSULTANT:  
 SEAN PROCYK



PRIMROSE ELEMENTARY  
 SCHOOL  
 636064 Prince of Wales Rd.  
 Mulmur, ON L9V 0B8

PROJECT  
 SCHOOL GROUND  
 CONCEPT DESIGN

**GENERAL NOTES**

- Drawings contained within this document are for conceptual proposes only and should not be used for construction.
- This document is formatted to be printed at 17" x 11".
- All measurements are in mm unless otherwise indicated.

**APPLICABLE CODES AND REGULATIONS**

- CAN/CSA-Z614-2020 "Children's play spaces and equipment"
- Ontario building code 2012
- National building code 2015
- CAN/CSA - 086 "Engineering design in wood"

 DRAWN BY  
 s. procyk  
 DATE  
 12/27/20

**A0.4**



Community Grant Application Form

Name of Organization: Team Van Go (TVG)

Address: 587526 10 Sideroad, Mulmur, ON L9V 0S4

Amount Requested: \$500 (max \$500)

1. What type of organization are you?

Charitable organizations and foundations registered as a charity with the Canada

Revenue Agency

Organizations incorporated as not-for-profits

Volunteer, sports and community clubs/groups providing services in the Township

of Mulmur

Schools

Individual, one-time special request

2. Describe the project and specify what expense the funds will be used to offset. Please attach a budget for the project.

The project is winter trail grooming in DCF by TVG for hiking and Fat Biking which provides winter access to trails for everyone. We utilize TVG owned equipment (\$8000). The expenses includes fuel, equipment maintenance and providing food for the volunteers. The balance of the 2022 budget will be provided by donations received by the general public. Our work continues into the summer.



3. How does your project align with the Townships Strategic Plan?

1. By providing accessible winter trails this encourages residents and visitors to connect with their local environment.  
2. Having accessible trails facilitates Economic Development and Tourism.  
3. Supported by Action 2 "Promote and Preserve" from Strategic Plan.  
4. Fulfills the "Connected and Supportive" elements of the Strategic Plan.

4. Do you provide service to Mulmur residents?

Yes

No

5. How does your project benefit the community of Mulmur?

1. Provides local residents opportunities for exercise and connectivity to nature.  
2. Provides mental health benefits through the ability to be in nature.  
3. Keeps residents 'local'.

6. What is the total cost of the project? \$1530



## STAFF REPORT

**TO:** Council  
**FROM:** Roseann Knechtel, Deputy Clerk  
**MEETING DATE:** March 2, 2022  
**SUBJECT:** Music in the Hills

---

### PURPOSE:

The purpose of this report is to advise Council of available opportunities to support the 2022 Music in the Hills event.

### BACKGROUND:

On May 5, 2021 Council received a delegation from Claire Knight regarding the 2021 Music in the Hills event at the Mansfield Ski Club on June 25, 2021. The drive-in concert was a non-profit event with all proceeds going towards Suicide Awareness and Presentation Initiatives in Dufferin County. Following the delegation, Council passed the following motion:

**Moved by Boxem and Seconded by Cufaro**

THAT Council approve the Music in the Hills event subject to all requirements set out in the Special Event By-law 25-2021 being fulfilled to the satisfaction of staff;

AND THAT Council grant a one time exemption to the Township of Mulmur Noise By-Law No. 28-2020 for Friday June 25, 2021 until 11:59 p.m. at the Mansfield Ski Club to allow for amplified noise from a Drive-In Concert.

On June 6, 2021 Council passed the following motion waiving the special event permit fee:

**Moved by Hawkins and Seconded by Boxem**

WHEREAS Claire Knight has applied for a Special Event Permit for the Music in the Hills on June 25, 2021;

AND WHEREAS the onus to ensure compliance with COVID-19 public health and provincial guidelines and restrictions is on the applicant;

AND THAT Council waives the 221 special event permit fee for the Music in the Hills event and donate Mulmur promotional materials for contribution to the "swag bags".

### ANALYSIS:

The event held in 2021 was extremely successful, raising \$14,933.00 for suicide awareness initiatives in Dufferin County. In addition, the Township did not receive any complaints surrounding the event. A second Music in the Hills event is scheduled to take place at the Mansfield Ski Club on Friday June 24, 2022.

All proceeds raised by the outdoor drive-in concert will go towards supporting youth in Dufferin County via Big Brothers Big Sisters of Dufferin, the Canadian Mental Health Association YouthTALK program and Streams Community Hub.

Staff are recommending Council consider amending the Special Events By-law to exempt charitable events from the \$250 special event permit fee, where proceeds go towards directly supporting local services used by Mulmur residents and businesses. In doing so, Council would be able to enhance the community impact no financial cost to our ratepayers.

### **STRATEGIC PLAN ALIGNMENT:**

Council's Strategic Plan goal of Growing a Connected Mulmur identifies supporting community events to bring residents together through public/private partnerships and publicizing all events in Mulmur through the available channels. In addition, Council Strategic Plan goal of Growing a Supportive Mulmur identifies providing local services that support the needs of Mulmur residents and businesses.

2. Growing a Connected Mulmur: Communication with and social connectivity within the Mulmur community.
3. Growing a Supportive Mulmur: Providing local services to support the needs of Mulmur residents and businesses.

### **FINANCIAL IMPACTS:**

Waiving the Special Event Permit fee is no cost to the Township. There is a loss of potential revenue of \$250.

### **RECOMMENDATION:**

THAT Council grant an exemption to the Township of Mulmur Noise By-Law No. 28-2020 for Friday June 24, 2022 until 11:59 p.m. at the Mansfield Ski Club to allow for amplified noise from a Drive-In Concert;

AND THAT Council waive the 2022 special event permit fee for the Music in Hills event;

AND FURTHER THAT Council direct staff to draft an amendment to the Special Event By-law to exempt registered not-for-profit organizations and charitable events from the special event permit fee, where proceeds go to support the local services used by Mulmur residents and businesses.

Respectfully submitted,

*Roseann Knechtel*

Roseann Knechtel, Deputy Clerk

Schedule A – Music in the Hills Letters of Support and Promotional Materials



# Big Brothers Big Sisters

## OF DUFFERIN AND DISTRICT

January 18, 2022

To Whom It May Concern,

Big Brothers Big Sisters of Dufferin is delighted to have been choose by Music in the Hills as one of three charities to receive funding from their June 2022 concert.

The money raised will be used to allow us to match more children in Dufferin County with a caring mentor. During the pandemic, now more than ever children and youth can benefit from this relationship. Our programs deliver life changing, developmental relationships that foster resilience in the face of adversity. We know that exposure at a young age to adversities like trauma, mental health, abuse and loss of a parent can negatively affect the developing brains and bodies of children and youth. Safe and caring relationships are a powerful force in combating these negative effects.

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We feel deep gratitude that Music in the Hills has choose our agency to receive funding, particularly during this challenging time

Sincerely,

Nancy Stallmach, Executive Director

January 20, 2022

To Whom It May Concern:

As a small, grassroots, youth-serving charity, Streams Community Hub is grateful to have been selected as one of three charities to receive funding from Music in the Hills, through their June 2022 concert event.

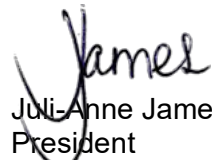
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The physical effects of COVID-19 have been drummed into our minds for over two years now. But there are also psychological impacts of this pandemic that our youth are faced with—the long-term effects of which are unknown. Those of us who work with youth need the support to enable us to find ways to mitigate these effects, whatever they may be.

Funding in this climate has been a particular challenge for us. We are tremendously grateful for the opportunity not only to benefit from Music in the Hills this year, but to also collaborate, and support the initiative.

Rest assured that by providing funding support to Music in the Hills 2022, you will be making a meaningful difference in the lives of children and youth.

Sincerely,



Juli-Anne James  
President  
Streams Community Hub

Learn more about the  
Welcome Home Campaign



289 203 8202 | 416 885 9557



[info@streamshub.org](mailto:info@streamshub.org) | [www.streamshub.org](http://www.streamshub.org)



773 Cook Crescent, Shelburne, ON L9V 3V3





Canadian Mental  
Health Association  
Waterloo Wellington

Association Canadienne  
pour la sante-mentale  
Waterloo Wellington

January 19, 2022

**RE: Township of Mulmur Community Grant Application: Music in The Hills 2022**

To Whom It May Concern,

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Funding from Music on the Hills 2022 will allow us the opportunity to expand our YouthTalk services in Dufferin schools, including supporting in-school teams to organize events, as well as offering mental health and wellness workshops in classes. YouthTalk will organize and facilitate a Regional Youth Wellness Conference, which will take place in the spring and be designed for and offered to youth in Dufferin County. Using a co-design process, youth involved with YouthTalk will decide what workshops and speakers they would like to present to the attending students, create promotional materials, coordinate the day's events, and plan and run the workshops as well!

CMHA WW is a non-profit organization that provides a full care system for those with addictions, mental health or developmental needs. We serve everyone from children to adults to seniors, all under one roof. Our programs help individuals and families to lead lives filled with meaning and promise.

We feel deep gratitude that Music in the Hills has chosen CMHA WW as one of the supported charities in 2022, particularly during this challenging time.

Sincerely,

Helen Fishburn  
CEO





## **STAFF REPORT**

**TO:** Council  
**FROM:** Roseann Knechtel, Deputy Clerk  
**MEETING DATE:** March 2, 2022  
**SUBJECT:** Municipal Election – Use of Corporate Resources Policy

---

### **PURPOSE:**

The purpose of this report is to present the Use of Corporate Resources for Municipal Elections Policy for consideration by Council.

### **BACKGROUND:**

Under Section 88.18 of the Municipal Elections Act, 1996 (MEA), the Township is required to establish rules and procedures with respect to the use of municipal resources during the election campaign period before May 1<sup>st</sup> of the election year. The purpose of the policy is to provide a consistent approach and direction regarding the use of Corporate Resources during the election campaign period in accordance with the MEA and clarify that all candidates and third parties, including Members of Council, are required to follow the provisions of the Act.

### **ANALYSIS:**

Attached as Schedule A to this report, is the Use of Corporate Resources for Municipal Elections Policy that staff are recommending for approval for the 2022 Election and any election thereafter.

The approved policy will be placed on the municipal election website and will be included in all Candidate and Third Party Advertiser information packages.

### **FINANCIAL IMPACTS:**

None.

### **RECOMMENDATION:**

THAT Council approve the Use of Corporate Resources for Municipal Elections Policy as presented.

Respectfully submitted,

*Roseann Knechtel*

Roseann Knechtel, Deputy Clerk

Schedule A – Use of Corporate Resources for Municipal Elections Policy



## Use of Corporate Resources for Municipal Elections Policy

### POLICY STATEMENT

1. The Township of Mulmur is committed to ensuring accountable and transparent election practices relating to the use of municipal resources.

### SCOPE

2. This policy applies to all members of Council, Registered Election Candidates (including acclaimed candidates), Registered Third Parties, municipal and local board employees and members of the public.

### PURPOSE

3. This Policy is intended to:
  - a) ensure compliance with the Municipal Elections Act, 1996, S.O. 1996, c. 32, as amended, with respect to the role of the Township in contributing to a municipal and trustee election campaign.
  - b) ensure Candidates and Registered Third Parties are treated fairly and consistently within the municipality.
  - c) ensure the integrity of the election process is always maintained.
  - d) establish the appropriate use of resources during an election period, in order to:
    - i. protect the interests of Members of Council, Candidates, Registered Third Parties, Staff and the Corporation; and
    - ii. ensure accountable and transparent election practices.

### DEFINITIONS

4. For the purpose of this policy, the following definitions apply:

**Act** - means the Municipal Elections Act, 1996, S.O. 1996, c. 32, as amended.

**Candidate** - means a person who has filed a Nomination Form for an office pursuant to section 33 of the Act and includes a person who has filed a nomination for election to a school board pursuant to the Education Act, R.S.O. 1990, c. E.2, as amended.

**Clerk** - means the Clerk of the Township of Mulmur or their designate.

**Corporate Resources** - means real property, goods and/or services owned, controlled, leased, acquired, or operated by the Town including but not limited to facilities, parks, materials, equipment, monetary funds, technology, Township IT system and resources, databases, websites, social media, intellectual property, and supplies.

**Election Day** - for a regular election is the fourth Monday in October in the year of the election, as prescribed by the Municipal Elections Act, 1996.

**Members of Council** - means the Council of the Township of Mulmur.

**Member** - means a Member of the Council of the Township of Mulmur.

**Policy** - means this Use of Corporate Resources for Municipal Elections Policy.

**Registered Third Party** - means an individual, corporation or trade union that has filed a Notice of Registration as a third party advertiser in the municipal election.

**Staff** - means all full-time, part-time and contract persons hired by the Township.

**Township** - means The Corporation of the Township of Mulmur.

## **POLICY**

5. No Person with access to or control of Corporate Resources shall use Corporate Resources for the purposes of an election or contribute or allow the contribution of Township Resources for campaign-related purposes.
6. For greater clarity from May 1<sup>st</sup> of the municipal election year until the Inaugural Meeting in December, inclusive, Members of Council, Candidates and Third Party Advertisers shall not:
  - a) Use the Township crest, logo, brand, coat of arms, letterhead, slogan or other such municipally-owned property in campaign-related material either in print or digital format.
  - b) Use the Township website, domain names, or social media accounts in campaign-related material either in print or digital format.
  - c) Use the Township voicemail system to record election-related messages.
  - d) Use the Township computer network (including the Township's email system) for election-related correspondence.
  - e) Use any photographs or video material produced for and owned by the Township or any photos taken utilizing Township equipment or sent through Township email accounts for any election-related purposes.
  - f) Use corporate information technology (IT) assets, infrastructure or data (i.e. computers, corporate email, web pages, social media links, portals,

- photocopiers, scanners, fax machines or telephones) to respond to or communicate campaign-related messages.
- g) Benefit from the use of any Township pricing established under the Township's procurement policy.
  - h) Use any Council or Councillor budgets for election-related purposes or to advertise, promote or support any Candidate or Registered Third Party, or any position related to any questions which may be authorized to be placed on the ballot.
  - i) Print or distribute any material paid for by municipal funds that illustrates that a member of Council or any other individual is registered in any election or where they will be running for office.
  - j) Profile (name or photograph), or make reference to, in any material paid for by municipal funds, any individual who is registered as a Candidate in any election.
  - k) Print or distribute any material using municipal funds that makes reference to, or contains the names, photographs, or identifies registered Candidates for municipal elections.
  - l) Use Township property or staff in any campaign photos.
  - m) Use any municipal facility/property for any election-related purpose unless a rental fee has been established and the rental of such is available to all candidates and Registered Third Parties. Notwithstanding the foregoing, no facility/property shall be rented or used for any municipal election-related purpose by members of Council, candidates, Registered Third Parties, or the public during any day that voting is taking place on the property, including set-up, hosting, or take-down activities.
7. To avoid any confusion with official websites and social media accounts used for Township, members of Council, Candidates and Registered Third Parties who choose to create or use their own websites or social media accounts shall, throughout the period from May 1<sup>st</sup> of the municipal election year until the date of the inaugural meeting in December, inclusive, include a clear statement, easily found and readable, on each website or social media account's home page indicating that the account is being used personally or for election campaign purposes and is not associated with the Township.
8. All staff shall:
- a) Behave in a manner that is impartial, fair and unbiased toward all registered candidates and third parties.
  - b) Consult with their direct Supervisor prior to agreeing to perform any task requested by a member of Council, Candidate, or Registered Third Party that exceeds their normal duties or could be construed as contributing to an election campaign.

- c) Not rent any corporate facility/property for any municipal election-related purpose to members of Council, candidates, third parties or the public during any day that voting is taking place anywhere on the property, including set-up, hosting, or take-down activities.
  - d) Not canvass or actively work in support of a municipal candidate or third party during normal working hours unless they are on a leave of absence without pay, lieu time, float day or vacation leave
  - e) Take care to separate personal activities from their official positions.
  - f) Request and obtain a leave of absence without pay should they wish to run for federal, provincial, or municipal office and abide by the respective legislation governing such elections.
9. To avoid a perceived conflict of interest, staff are discouraged from assisting with or having any involvement in municipal election campaigns, including posting election signs on their property, phone and e-mail solicitations, signing nomination papers, distribution of brochures and wearing candidate buttons.
10. Staff may be involved in provincial and federal campaigns as long as this involvement does not affect the objectivity with which they must discharge their duties as a representative of the Township.

## **ADMINISTRATION**

11. Staff are authorized and directed to take the necessary action to give effect to this policy.
12. The Integrity Commissioner, if appointed, may at any time be consulted by members of Council with regard to complying with any part of this policy and will be responsible for enforcement of this policy through Council's Code of Conduct. If an Integrity Commissioner is not appointed, the Clerk shall be responsible for the enforcement.
13. Nothing in this policy shall preclude a member of Council from performing their duties as a member of Council
14. During an election, responses to information requests from a Candidate or Registered Third Party will be provided to Council and all Candidates in a manner deemed appropriate by the Clerk. It is at the Clerk's discretion to determine if a request for information from members of Council, who are also Candidates, is made in the capacity as a member of Council or as a Candidate, bearing in mind the requirement for fair and transparent treatment of all Candidates.

15. The Clerk is delegated the authority to make administrative changes to this policy that may be required from time to time due to legislative changes or if, in the opinion of the Clerk, the amendments do not change the intent of the policy.



## **STAFF REPORT**

**TO:** Council  
**FROM:** Roseann Knechtel, Deputy Clerk  
**MEETING DATE:** March 2, 2022  
**SUBJECT:** Sign By-law Report

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### **PURPOSE:**

The purpose of this report is to present Council with the proposed amendments to the sign by-law.

### **BACKGROUND:**

The Township's Sign By-law #20-09 has not been amended since its inception in 2009. At the regular Council meeting on December 12, 2021 staff presented a report recommending amendment to the Township's Sign By-law to strengthen definitions and include a section regulating election signs as directed. Council passed the following motion:

#### **Moved by Boxem and Seconded by Cufaro**

THAT Council direct staff to draft an amendment to the Township Sign By-law #20-2009 to include the following:

1. A definition of an election sign;
2. Prohibiting election signage on Township property containing municipal buildings or park facilities and within site triangles; and
3. Extending the removal of election signage to 72 hours following voting day.

### **ANALYSIS:**

A red lined (tracked change) version of the Township's Sign By-law can be found as Schedule A to this report. The following amendments are being proposed:

1. New definitions: Abandoned Sign, Agricultural Sign, Advertising Device, Alter, Council, Election Sign, Illuminated Sign, Occupant, Owner, Real Estate Sign, Sign, Special Event Sign.
2. Removal of duplication between section 2.2 to 2.4.
3. Removal of duplication between sections 2.6 and 9.1.



4. Addition of Election Sign Section, with regulations as directed by Council, prohibiting signage on municipal lands with buildings and facilities and within site triangles, and extended time for removal.
5. Replacement of terms to ensure consistency with definitions

**STRATEGIC PLAN ALIGNMENT:**

1. Growing a Prosperous Mulmur
2. Growing a Connected Mulmur
3. Growing a Supportive Mulmur
4. Growing a Sustainable Mulmur

**FINANCIAL IMPACTS:**

None.

**RECOMMENDATION:**

THAT Council receive the report of Roseann Knechtel, Deputy Clerk, Sign By-law as presented.

Respectfully submitted,

*Roseann Knechtel*

Roseann Knechtel, Deputy Clerk



**THE CORPORATION OF THE TOWNSHIP OF MULMUR**

**BY-LAW NO. \_\_\_\_\_-22**

**BEING A BY-LAW REGULATING SIGNS AND ANY OTHER  
ADVERTISING DEVICES WITHIN THE TOWNSHIP OF MULMUR**

**WHEREAS** Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, confers broad authority on a municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**AND WHEREAS** Section 9 of the Municipal Act, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purposes of exercising its authority under this or any other Act;

**AND WHEREAS** under Section 11 of the Municipal Act, the Corporation of the Township of Mulmur, as a lower tier municipality, has non exclusive authority to pass by-laws respecting matters within the sphere of jurisdiction relating to highways, including parking and traffic on highways;

**AND WHEREAS** the Municipal Act provides that a Council may pass a by-law to prohibit or regulate structures, including signs and other advertising devices;

**AND WHEREAS** Section 99 of the Municipal Act, sets out rules which apply to a by-law of a municipality respecting advertising devices, including signs;

**AND WHEREAS** Council has determined that there is a need to enact a By-law prohibiting and regulating signs, advertising and advertising devices on roads and within road allowances, to preserve the rural character, reduce roadside visual clutter and ensure the safety of the public while travelling roads in the municipality;

**AND WHEREAS** Council wishes to achieve balance between the need for advertising of local businesses or events, with the safety of the travelling public and the desire to preserve the visual attractiveness of the municipality;

**NOW THEREFORE** THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MULMUR HEREBY ENACTS AS FOLLOWS:

**1.0 DEFINITIONS**

**ABANDONED SIGN** – means a sign which no longer correctly directs or advertises a bona-fide business, lessor, service, owner, product or activity and/or for which no legal owner can be found.

**AGRICULTURAL SIGN** – means a sign accessory to the permitted agricultural use.

**ADVERTISING DEVICE** – means any device or object designed and intended to be erected or located as to attract public attention and includes flags, banners, pennants, lights or any object intended for advertising purposes, and shall include a sign.

**ALTER** – means any change to a sign structure, size and/or location but shall not include the replacement of a sign face or panel, painting, repainting, cleaning or normal maintenance and repair.

**CLERK** - means the Clerk of the Township of Mulmur, and shall also include the Deputy Clerk, duly appointed under the Municipal Act.

**COUNCIL** – means the Council of the Corporation of the Township of Mulmur

**ELECTION SIGN** - means a temporary sign, including a poster sign or rigid ground mounted sign, advertising support or opposition for a candidate, a political party, or a "yes" or "no" answer to a question on the ballot in a municipal, school board, provincial or federal election".

**ILLUMINATED SIGN** – means any sign, which is digital or lit by a direct, indirect, internal or external light source.

**OCCUPANT** – means the person in physical possession of the premises and includes all persons who have the responsibility for the control over the condition of the premises or the activities there carried on notwithstanding that there may be more than one occupant of the same premises.

**OWNER** – means a person having a legal or equitable title to the land, building or structure upon which a sign is located and includes all persons having a legal right to obtain physical possession of the premises.

**REAL ESTATE SIGN** – mean a temporary sign advertising the real estate upon which the sign is located as being for rent, sale or lease.

**SIGN** - means any visual medium, including its structure and other component parts, which is used or capable of being used to attract attention to a specific subject matter, other than itself, for identification, information, advertising, service, activity, person, business or product. ~~message board or advertising device bearing a message or advertisement consisting of letters, numbers, symbols or characters, the various materials upon which they are displayed, any internal and external mechanical or electrical parts, and any stiffening bars or ornamental mouldings and associated structure.~~

**SPECIAL EVENT SIGN** – mean temporary street decorations, banners, paper signs, cloth signs, posters, handbills or any other temporary advertising devices installed for various community events, civic celebrations and/or festivals and special events.

**TOWNSHIP** - means the Corporation of the Township of Mulmur.

## 2.0 PROHIBITIONS

2.1 No person shall erect, display, alter, locate or place any sign upon any Township road or within any Township road allowance without the express permission of the Township, unless such type of sign is permitted ~~in this under Section 12 of this~~ By-law or as otherwise authorized by the Clerk or Council.

~~2.2 Any scrolling digital sign.~~

~~2.3~~ 2.2 Any illuminated sign unless expressly permitted by Council pursuant to this By-law.

~~2.4 Any flashing illumination of a sign.~~

~~2.5~~ 2.3 Any sign placed on or fastened to any tree, utility pole, municipal light standard or road sign within a Township road allowance.

~~2.6~~ 2.4 Any sign which creates a traffic hazard is prohibited. No sign shall be erected which reduces the effectiveness of any traffic signal on any roadway or otherwise interferes with traffic on any roadway including obstructing the view of motorists at any intersection of roadways; or access driveway; and/or a

Commented [RK1]: Duplication from 2.2 to 2.4. Updated definition.

roadway within 6 metres of that intersection of the lot lines. ~~Any public highway authority including the Director of Public Works for the Township may require the removal or relocation of any sign and/or sign structure or sign landscaping which is considered to constitute a traffic hazard.~~

Commented [RK2]: Duplication with Section 9.1

### 3.0 EXISTING SIGNS

- 3.1 This By-law does not apply to an advertising sign or device that was lawfully erected or displayed on the day this By-law comes into force if the advertising device is not substantially altered, and the maintenance and repair of the advertising device or a change in the message or contents displayed is deemed not in itself to constitute a substantial alteration.
- 3.2 A change in the message displayed by a sign does not require a permit, provided such sign has been erected in conformity with this By-law, and remains in conformity with the provisions of this By-law.
- 3.3 The owner, occupant or permit holder of any property upon which a sign is situated shall keep the sign, together with its supporting structure in a good state of repair and in a proper state of preservation as to safety and appearance.
- 3.4 Any sign that does not conform to any provision of this By-law and that falls into disrepair shall be considered an abandoned sign and shall be removed by the owner, occupant or permit holder and may not be re-erected. Such signs that are not removed by the owner in a timely manner may be removed and disposed of by the Township and the costs may be recovered pursuant to the provisions of this By-law.

Commented [RK3]: Added to ensure consistency with definitions

### 4.0 PERMITTED SIGNS

- 4.1 The following types of signs are permitted to be erected on Township roads and within Township road allowances, provided such sign complies with this By-law:
- 4.2 A non-illuminated "Real Estate ~~Property for Sale/Lease~~" sign of no more than 0.56 sq. m. in surface area, located directly adjacent to and not more than 2.5 m. from the limit of the property for sale or lease and limited in number to three, plus one additional sign for each additional, separate open Township road fronting the land for sale or lease, such signs to be erected only when the lands are under active listing until no later than ninety (90) days after the termination of the listing or the sale of the property;
- 4.3 A Special Event ~~or Community Event~~ sign, for a period not to exceed thirty (30) days prior to the event until two (2) days after the event;
- 4.4 A sign which advertises a public auction, placed adjacent to the lot where the auction is to be held for a period of not more than fourteen (14) days prior to, until two (2) days following the auction event;
- 4.5 A sign advertising a garage or contents sale, for a period of seven (7) days prior to the sale to two (2) days following the sale;
- ~~4.6 An election sign, advertising or promoting the election of a candidate for municipal, provincial, or federal government office placed, and removed within three (3) two (2) days after the election, in accordance with the Elections Act;~~
- 4.7.6 A sign erected by emergency services, including police, fire, or ambulance services, or as authorized under a municipal emergency, including any sign erected to warn of a danger or safety hazard, and emergency number sign;
- 4.8.7 A sign displaying an emergency number;
- 4.9.8 Agricultural signs, or signs erected for the purpose of retailing agriculture products during the period those products are being offered for sale;

Commented [RK4]: Removed to ensure consistency with definitions

Commented [RK5]: Removed to ensure consistency with definitions

Commented [RK6]: Moved to new Election Sign Section

~~4.104.9~~ A temporary sign announcing and providing details of a public works project (funding sources, contractor, contact information, etc.) for a period of not more than sixty (60) days prior to the commencement of construction to not more than thirty (30) days after the final completion of the project, and including a temporary Sign placed for the purpose of warning and/or directing traffic;

~~4.144.10~~ A sign placed at the entrance to a neighbourhood identifying the name of the neighbourhood and the civic address, and containing no other message, as approved by the Township;

~~4.124.11~~ A sign approved by the Township ~~advertising an application or public meeting~~ under the Planning Act;

~~5~~ ~~A non illuminated sign that is part of a Site Plan approval given by the Township under the Planning Act, or;~~

4.13 A sign erected by the Township, the County of Dufferin, Province of Ontario or Government of Canada under the Highway Traffic Act;

4.14 A sign erected or displayed within the road allowance of any road under the jurisdiction of the County of Dufferin, provided that a permit has been obtained from the County of Dufferin;

4.15 A sign erected or displayed within the road allowance of any road under the jurisdiction of the Province of Ontario, provided that a permit has been obtained from the Ministry of Transportation;

4.16 A sign erected by a government organization, such as the Niagara Escarpment Commission or a related agency, such as The Bruce Trail Conservancy;

4.17 A sign erected by a snowmobile club to mark the location of, or direct traffic on a snowmobile trail;

4.18 Any other sign placed on a Township road or within a Township road allowance specifically authorized by the Clerk or Council of the Township of Mulmur.

## **5.0 ELECTION SIGNS**

5.1 ~~Election signs, advertising or promoting the election of a candidate for municipal, provincial, or federal government office are permitted, in accordance with the Elections Act.~~

~~5.2 All election signs shall be removed within three (3) days after the election.~~

~~5.3 The placement of election signs is prohibited on Township lands containing municipal buildings, parks and/or facilities.~~

~~5.4 The placement of elections signs is prohibited within 10m of an intersection~~

## ~~6.0 ADMINISTRATION~~

~~6.1 This By-law shall be administered by the Clerk.~~

## **6.0 APPLICATION FOR VARIANCE**

6.1 Pursuant to s. 99 of the Municipal Act, 2001, Council may authorize a variance to this By-law if in the opinion of Council the general intent and purpose of this By-law are maintained.

6.2 The applicant shall provide the Clerk with the following documents:

- a) A duly executed application form, as in Schedule "A" to this By-law;
- b) An owner's authorization form, if the applicant is not the owner of the lands in which the sign(s) are to be erected;

Commented [RK7]: Removed unnecessary verbiage to provide clear and concise direction

Commented [RK8]: Strengthened wording

Commented [RK9]: Moved to Section 11

- c) An application fee as outlined in the Township's Schedule of Fees;
- d) A site plan showing the proposed location of the sign(s) in relation to other features on the lot or within the road or road allowance;
- e) Design and construction details of the proposed sign(s); and
- f) The time period the sign(s) is/are to be erected.

6.3 The Clerk may circulate the application and documents received with the application for comment by any official of the Township; Emergency Services; the County of Dufferin; the Ministry of Transportation and/or any other public agency which may have an interest in the application. Should any of the above officials or agencies recommend denial of the authorization with reasons deemed to be reasonable the application shall be denied. The Clerk shall provide the applicant with the reasons for the denial and refund the fee(s).

6.4 Council shall schedule a hearing within 45 days of the receipt of the variance application and shall determine the appropriateness of such application, after hearing from the applicant, should the applicant so desire to be heard, and hearing from any other persons who may have an interest in the matter, should such persons so desire to be heard. Council shall issue its decision within 45 days after the variance application has been heard.

6.5 Any decision made by Council on an application for a variance to this By-law is final and binding.

## **7.0 TIME LIMITATIONS**

7.1 Permission to erect a sign on a Township road or within any Township road allowance shall not be given by the Clerk or by Council for a period of more than one year.

## **8.0 BUILDING PERMITS**

8.1 Where a building permit is required for the sign under the Building Code Act, and/or where the sign is larger than that permitted by the Township's Zoning By-law, the applicant shall obtain a building permit. Nothing in this By-law restricts the Chief Building Official requiring further information from the applicant to determine compliance with the Building Code Act.

8.2 Should the sign require a building permit, any sign permit issued under this By-law by the Clerk shall be conditional upon the issuance of a building permit prior to the erection or display of the Sign, failing which the permission for the sign from the Township shall be of no effect and shall be deemed to have been revoked, and the sign may be removed and costs recovered in accordance with the provisions of this By-law.

## **9.0 ENFORCEMENT**

9.1 Where any sign not permitted in in the By-law has been erected, or where any such sign represents a traffic hazard the Township shall have the right to pull down, demolish or otherwise remove the sign at the expense of the Owner. The Township shall not be liable to compensate the Owner of the sign by reason of anything done by or on behalf of the Township under the provisions of this By-law.

9.2 All costs incurred by the Township for pulling down, demolishing or otherwise removing and disposing of the Sign, including legal fees, may be recovered by the Township as a debt owed by the owner of the sign or by any or all methods available by statute, including collection from the owner of the land through the property tax system.

9.3 All costs and charges incurred by the Township for the removal, care and storage of a Sign that is erected or displayed in contravention of this By-law are a lien on the Sign that may be enforced by the Township under the Repair and Storage Liens Act, 2006.

~~9.4 In addition, the Township may cause a prosecution to be brought against any person in the Courts for violation of this By-law.~~

Commented [RK10]: Covered in Section 10

## 10.0 PENALTIES

10.1 Every person who contravenes any provision of this By-law is guilty of an offence and liable upon conviction to a penalty as authorized by the Provincial Offences Act.

~~20. Upon conviction, the Court in which the conviction has been entered and any Court of competent jurisdiction thereafter, may make an order prohibiting the continuation or repetition of the offence by the person convicted.~~

Commented [RK11]: Unnecessary wording.

## 11.0 ADMINISTRATION

11.1 ~~This By-law shall be administered by the Clerk.~~

Commented [RK12]: Moved from Previous Section #9

## 12.0 SHORT TITLE

12.1 This By-Law shall be known and cited as the "Sign By-law".

## 13.0 REPEAL

13.1 That By-Law No. 20-09, is hereby repealed.

## 14.0 EFFECTIVE DATE

14.1 This By-law shall come into force and take effect on the day of passage hereof.

READ A FIRST, SECOND and THIRD TIME, and passed this 2<sup>nd</sup> day of MARCH, 2022.

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MAYOR

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CLERK



# Application for Sign Variance

Under Section 99 of the Municipal Act

DATE RECEIVED \_\_\_\_\_

Roll Number: 22-16-000-00\_\_\_\_ - \_\_\_\_\_-0000

### Submission of the Application

- One application form
- Application Fee**
- Pre-consultation with NVCA, NEC or Road Authority (if required)
- Site plan
- Design and construction details of the proposed sign(s)

### Completeness of the Application

The information in this form **must** be provided by the applicant with the appropriate fee. If the information and fee are not provided, the application will be returned or refused for further consideration until the information and fee have been provided.

To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be refused.

1. Applicant and Ownership Information			
Name of Legal Owner(s)		Telephone:	
Address			Postal Code
Email			
Contact Information, if different than owner (this may be a person/firm acting on behalf of the owner)			
Name of Contact		Telephone:	
Address			Postal Code
Email			
Mortgage, Line of Credit, Charges, or other encumbrances in respect of the subject land			
Name		Address	
DC #	Telephone/Fax	Email	
2. Location and Description of the Subject Land			
Concession	Lot	Registered Plan/Lot(s)/block(s)	
Street/Emergency No.	Street/Road	Reference Plan No.	Part Number(s)
Width of street/road _____m	<input type="checkbox"/> Municipal year round maintained road	<input type="checkbox"/> MTO / County Road	<input type="checkbox"/> Seasonal / Private Road
Frontage (m)	Entire Property	Affected Area (is amendment does not affect entire property)	
Depth (m)	Area (hectares)		



**3. Purpose of this Application**

Specify Purpose:

**4. Zoning and Official Plan Information**

Current Zoning	Current Official Plan
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Related Applications under the Planning Act, if any including Official Plan, Official Plan Amendment, Zoning By-law Amendment, Minister's Zoning Order (amendment), Consent or Plan of Subdivision:	Has subject lands even been subject of an application under the Planning Act? File #: _____ Status: _____
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Provide an explanation of how the application conforms to the Official Plan

**5. Site Plan**

Please provide a site plan showing the proposed location of the sign(s) in relation to other features on the lot or within the road or road allowance

**6. Design and Construction**

Please provide design and construction details of the proposed sign(s)

**1. Time Period (if applicable)**

For temporary signage please indicate the time period the sign(s) are to be erected

<b>INSTALLATION DATE:</b>	<b>REMOVAL DATE:</b>
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**AUTHORIZATION, DECLARATIONS AND ACKNOWLEDGEMENTS**

OWNERS AUTHORIZATION

I, \_\_\_\_\_, am the owner of the lands subject to this application hereby agree to the following:

1. Township staff or their representatives are authorized to enter my property for the purposes of evaluating this application.
2. I acknowledge and agree to pay all costs associated with the processing and evaluation of this application, including any peer reviews and consulting fees. These costs may be deducted from the deposit or invoiced directly, at the discretion of the Township. Should this application be appealed to the Local Planning Appeal Tribunal, I am aware that I will be responsible and agree to pay all fees related to the Local Planning Appeal Tribunal process.
3. For the purposes of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application, and further I authorize my agent for this application to provide any of my personal information that will be included in this application or collected during the processing of this application.
4. I authorized \_\_\_\_\_ to make this application of my behalf.

\_\_\_\_\_

Date

\_\_\_\_\_

Signature of Owner

\_\_\_\_\_

Signature of Owner

SWORN DECLARATION OF APPLICANT

I, \_\_\_\_\_ of the \_\_\_\_\_ in the \_\_\_\_\_ make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true.

Sworn (or declared) before me at the \_\_\_\_\_ in the \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_

Commissioner of Oaths

\_\_\_\_\_

Applicant

\_\_\_\_\_

Applicant



## **STAFF REPORT**

**TO:** Council  
**FROM:** Roseann Knechtel, Deputy Clerk  
**MEETING DATE:** March 2, 2022  
**SUBJECT:** By-law Enforcement Services

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### **PURPOSE:**

The purpose of this report is to provide Council with a proposed agreement for the provision of by-law enforcement services with the Town of Orangeville. (Schedule A)

### **BACKGROUND:**

A summary timeline of By-law Enforcement for the Township of Mulmur can be found below.

- Historically, the service was contracted to County of Dufferin
- Enforcement by Mulmur Township (2016)
- Contracted to Town of Shelburne (2019)
- Contracted to Mathew Waterfield (2020)
- Enforcement by Mulmur Township (2021)

In 2021 the Township had a total of 14 enforcement files. (Schedule B)

### **ANALYSIS:**

With the resignation of the Township's current Municipal Law Enforcement Officer, staff have explored opportunities for the provision of by-law enforcement. At this time, staff do not feel that they have the capacity to provide enforcement services in-house.

The Town of Orangeville has a robust By-law Enforcement department, and also provides enforcement services to the Township of Melancthon on a cost recovery basis.

Through the proposed agreement, staff would still screen complaints to verify by-law infractions and initiate the bylaw enforcement process through an education-first approach. For infractions that exist outside of the municipality's jurisdiction (NVCA, NEC, Building Department) staff would also continue to redirect and liaison with our third-party

enforcement agencies. Enforcement would be directed to the Town of Orangeville where further action would be required with the exception of traffic and canine control.

The proposed term for the provision of enforcement services is 3 years but can be terminated by either party given 30 days written notice.

**STRATEGIC PLAN ALIGNMENT:**

1. Growing a Supportive Mulmur: Providing local services to support the needs of Mulmur residents and businesses.

**FINANCIAL IMPACTS:**

The financial costs of outsourcing by-law enforcement are outlined in the draft agreement as:

- \$1,000 annual retainer (approximately \$83 per month)
- \$59.04 per hour, plus mileage and disbursement costs to a maximum of 20 hours a month (maximum monthly charge of approximately \$1,180)

**RECOMMENDATION:**

THAT Council receive the report of Roseann Knechtel, Deputy Clerk, By-law Enforcement Services.

Respectfully submitted,

*Roseann Knechtel*

Roseann Knechtel, Deputy Clerk

Schedule A – Draft Agreement

Schedule B – 2021 Enforcement Files

This agreement is entered into this     day of                     , 2022.

B E T W E E N

**THE CORPORATION OF THE TOWN OF ORANGEVILLE**

hereinafter referred to as "the Town"

- and -

**THE CORPORATION OF THE TOWNSHIP OF MULMUR**

hereinafter referred to as "the Township"

**WHEREAS** the Township and the Town are desirous of entering into an agreement for the provision of By-law Enforcement Services;

**AND WHEREAS** the Town has employees qualified to provide By-law Enforcement Services;

**NOW THEREFORE** that in consideration of the sum of One (1) Dollar, the receipt and sufficiency of which is hereby acknowledged and the covenants and agreements contained herein, the parties hereto mutually covenant and agree as follows:

**1. TOWN RESPONSIBILITIES**

1.1 The Town agrees to:

- (a) provide By-law Enforcement services with professionalism on an as needed basis to a maximum of 20 hours per month to the Township in response to regulatory by-law complaints with the exception of traffic and animal control matters as follows:
  - (i) at the direction of the Township CAO/Clerk/Planner or designate;
  - (ii) Town By-law Enforcement staff will correspond with the Township CAO/Clerk/Planner or designate on by-law enforcement matters and inquiries in person, by phone, e-mail or other electronic means as arranged by the Township CAO/Clerk/Planner or designate;
  - (iii) Town By-law Enforcement staff as required, will participate in meetings in person, by phone or other electronic means with the Township CAO/Clerk/Planner or designate, citizens or landowners;
  - (iv) Town By-law Enforcement staff will attend court as required.

1.2 The Town shall invoice the Township on a monthly basis. The invoice shall itemize the following:

- (a) the date the service is provided;
- (b) the number of hours in connection with the service;
- (c) the total wage inclusive of benefits payable in connection with the service;
- (d) mileage payable in connection with the service including the mileage travelled and the rate per kilometre; and
- (e) disbursements.

1.3 The Town shall notify the Township of any adjustments in the hourly rate inclusive of benefits thirty (30) days in advance of any invoice being issued by the Town at the adjusted rate.

**2. TOWNSHIP RESPONSIBILITIES**

2.1 The Township agrees to pay an annual retainer fee of \$1,000.00 and to pay within thirty (30) days of receipt of an invoice from the Town:

- (a) the hourly rate inclusive of benefits of \$59.04 per hour including travel time;
- (b) the hourly rate inclusive of benefits shall be adjusted annually according to the Town's salary and benefits program;
- (c) mileage including mileage to the Township at the CRA mileage rate;
- (d) disbursement costs.

2.2 The Township shall pass a By-law appointing by-law enforcement staff identified by the Town Clerk from time to time as By-law Enforcement Officers in accordance with the *Municipal Act* and the *Police Services Act*.

2.3 The Township at all times shall fully indemnify and save harmless the Town against all actions, suits, claims, and demands whatsoever which may be brought against or made

upon the Town and from and against all loss, costs, damages, charges and expenses whatsoever which may be incurred or injury caused by or in connection with the services provided under this Agreement.

**3. GENERAL PROVISIONS**

- 3.1 The term of this agreement shall be three (3) years, commencing on March 22, 2022. Unless terminated, this agreement shall be automatically renewed for one (1) year.
- 3.2 The consent of the Town and the Township is required to increase the level of service outlined in this Agreement.
- 3.3 The Town and the Township agree to comply with all applicable laws pertaining to this Agreement.
- 3.4 The Town or the Township may, at any time and for any reason, terminate this Agreement by giving thirty (30) days written notice to that effect.
- 3.5 Termination of this Agreement shall not affect the parties' rights, responsibilities, obligations or liabilities arising during the term of the Agreement with respect to matters arising prior to the date of termination and shall not affect any right or remedy to which the Township or Town would otherwise be entitled.
- 3.6 All information collected or acquired by the Town in the performance of the services subject to this Agreement shall become the property of the Township.
- 3.7 The Township acknowledges that the Town may acquire information about certain matters that are confidential.
- 3.8 The Town agrees to protect the confidential information to the same extent that it protects its own confidential information. The Town shall not disclose any information it acquires without the consent of the Township unless otherwise required by law.
- 3.9 The Town and Township acknowledge that they are subject to the provisions of the Municipal Freedom of Information and Protection of Privacy Act. Any requests for access to information in relation to the services provided shall be the responsibility of the Township.
- 3.10 The Township and Town hereby agree that any notice required or given pursuant to this Agreement shall be sufficiently given if personally delivered, postage prepaid at any time other than during a general discontinuance of postal services or sent by email, as follows:

In the case of the Township:

THE CORPORATION OF THE TOWNSHIP OF MULMER

758070 2<sup>nd</sup> Line East  
Mulmur, ON L9V 0G8

Attention: Tracey Atkinson, CAO/Clerk/Planner

Email: [tatkinson@mulmur.ca](mailto:tatkinson@mulmur.ca)

In the case of the Town:

THE CORPORATION OF THE TOWN OF ORANGEVILLE

87 Broadway  
Orangeville, ON L9W 1K1

Attention: Karen Landry, Clerk

Email: [klandry@orangeville.ca](mailto:klandry@orangeville.ca)

or to such other address or person as either party may notify the other of in writing.

- 3.2 Any notice shall be deemed to have been given and received by the party to whom it is

addressed if:

- (a) delivered, on the date of delivery;
- (b) mailed, on the fifth day after the mailing thereof;
- (c) email transmission before 4:30 p.m., on the date of the email transmission with confirmation of delivery of the email;
- (d) email transmission after 4:30 p.m., on the next business day following the email transmission with confirmation of delivery of the email.

In Witness whereof the Parties have signed this agreement.

in the presence of

)

) **THE CORPORATION OF THE TOWN OF**

) **ORANGEVILLE**

)

)

) \_\_\_\_\_

) Sandy Brown, Mayor

)

) Date: \_\_\_\_\_

)

)

) \_\_\_\_\_

) Karen Landry, Clerk

)

) Date: \_\_\_\_\_

)

) WE HAVE AUTHORITY TO BIND THE CORPORATION

)

) **THE CORPORATION OF THE TOWNSHIP OF**

) **MULMER**

)

)

) \_\_\_\_\_

) Janet Horner, Mayor

)

)

) \_\_\_\_\_

) Tracey Atkinson, Clerk

)

) Date: \_\_\_\_\_

)

) WE HAVE AUTHORITY TO BIND THE CORPORATION

Subject: FW: Bylaw Meeting

## 2021 BYLAW ENFORCEMENT

	Location	Complaint Type	Action	Status
1	668464 20 Sideroad	Aggressive Dogs	Order to Muzzle	Closed
2	757690 2nd Line	Roosters	Issued Warning	Closed
3	938569 Airport Rd	Illegal Trailers	Issued Warning	Closed
4	676378 Centre Road	Illegal Trailers	Issued Warning	Closed
5	706132 County Rd 21	Illegal Trailers	Issued Warning	Closed
6	878262 5th Line E	Illegal Building	Sent to Building Department	Closed
7	796360 3rd Line	Illegal Building	Sent to Building Department	Closed
8	598294 2ND LINE W	Noise	Issued Warning	Closed
9	878262 5th Line E	Illegal Building	Sent to Building Department	Closed
10	757689 2 Line E	Roosters	Permitted. No infraction	Closed
11	636396 Prince of Wales Road	Property Standards	Issued Warning	Open
12	588285 County Road 17	Illegal Building	Sent to Building Department	Closed
13	16 McCutcheon Road	Roosters	Issued Warning	Closed
14	667302 20 Sideroad	Property Standards	Issued Warning	Closed





## STAFF REPORT

**TO:** COUNCIL  
**FROM:** Tracey Atkinson, Planner  
**MEETING DATE:** March 2, 2022  
**SUBJECT:** Second Dwelling Securities

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### PURPOSE:

The purpose of this report is to provide Council with information regarding the implementation of second dwelling agreement securities and seek further direction.

### BACKGROUND & DISCUSSION:

At the regular Council meeting on July 8, 2020 the following motion was passed:

#### **Moved by Cufaro and Seconded by Hawkins**

THAT all future second dwelling application agreements be drafted with a security in the amount of \$5000.00. **CARRIED.**

### ANALYSIS:

The template agreement contains sections relating to the collection of securities, if applicable. It contains obligations for the owner to diligently proceed with construction and construct according to the drawings. It allows for the Township to use the securities in the case of default of the agreement.

#### 3. Completion and Security

As a condition of approval of any Site Development Plans, the Owner shall lodge with the Municipality cash security for the works and services described in Schedule "D" attached in such amount as specified therein ("Security"), if applicable. Notwithstanding anything else herein contained, the Owner hereby agrees not to undertake any development or re-development or construction of any structures for which a building permit has been issued, unless required securities are in place and this Agreement has been executed by the registered Owner and Encumbrancer of the Lands and has been registered on the title to the Lands.

#### 4. Construction

The Owner covenants that, once construction is commenced, it will be pursued diligently to completion. The Owner shall undertake all construction activity on the Lands in such a manner so as not to unreasonably interfere with adjoining lands or traffic on adjacent streets. The Owner shall control all dust, mud and debris resulting from any construction activities and remove the same promptly from any municipal ditch, culvert or roadway. The Owner shall reimburse the Municipality for any damage to any municipal services, facilities or works resulting from the development or re-development of the Lands, howsoever caused and the determination of the Township Director of Public Works, acting reasonably with respect to whether or not said damage was caused by the Owner or with respect to the extent of the



damage shall be final and binding on all parties. The Owner shall further keep the Lands free and clear of all refuse, debris and obstructions. Without limiting the generality of the foregoing, and in addition to anything else contained herein, the Owner shall be bound by, do and perform those obligations more particularly set out in Schedule "C" attached hereto.

### 13. Default

In the event of any default by the Owner pursuant to any of the terms of this Agreement, in addition to any other remedies available to the Municipality and without any limitation thereof, the Municipality may:

- a draw on the Security in whole or in part;
- b undertake or complete any obligation of the Owner hereunder if the Owner fails to do so after reasonable prior notice thereof to the Owner by the Municipality;
- c enter upon the Lands through its servants or agents for any purpose whatsoever in connection with this Agreement;
- d issue a stop work order with respect to any further development, re-development or work upon the Lands; and
- e recover from the Owner all costs and expenses, including internal administrative and planning costs incurred by the Municipality whether directly or indirectly, with respect to the default or the remedy thereof, and collect such costs and expenses in like manner as municipal taxes.

The agreement however, does not speak to the conditions under which a security would be returned, or allow for securities to not be taken where the development is in existence and being legalized.

It is noted that no securities are taken with respect to the majority of building construction projects. Once a building permit has been issued, there exists a process should a building not proceed or be constructed contrary to the approved drawings. The building permit process is completed with the issuance of "Final" permit. The Township does not receive notice of Final.

The exception is related to applications for site plan control. However, the securities are generally based on site works excluding the building itself. The reason for this is that if a proponent decides not to proceed, the Township interest is in stabilizing the site and ensuring off-site infrastructure is completed.

The release of securities for a site plan agreement requires the Township Engineer to certify the works, or peer review a proponents certificate. Site Plan agreements typically have the following wording related to releasing securities:

#### Release of Security

Upon certification by the Township that all conditions imposed by this Agreement have been satisfied and provided the Owner is not in default with respect to any other provisions of this Agreement, the Owner shall be entitled to the release of the balance of the Security held by the Municipality at the time of such certification. The Municipality shall not be required to refund or account for any Security utilized by the Municipality as a result of any default by the Owner under the provisions of this Agreement.



**STRATEGIC PLAN ALIGNMENT:**

1. Growing a Prosperous Mulmur: Responsibly managing the fiscal resources of Mulmur and providing opportunities for success

**FINANCIAL IMPACTS:**

Treasury is currently holding second dwelling securities for an unknown period of time. Additional tracking is necessary and without a release clause in the agreement, staff have not returned any of the deposits received to date.

**RECOMMENDATION:**

THAT Council reconsider the July 8, 2020 motion to require security deposits in the amount of \$5,000 for second dwelling agreements;

AND THAT future securities for second dwellings be considered on a site specific basis to address concerns of the Township, its consultants or agencies.

AND FURTHER THAT staff be directed to return any securities currently being held to secure construction and where the Township is not aware of any non-compliance.

Respectfully submitted,

*Tracey Atkinson*

Tracey Atkinson, BES MCIP RPP  
Planner



**STAFF REPORT**

**TO: COUNCIL**  
**FROM: Tracey Atkinson, CAO/Planner**  
**MEETING DATE: March 2022**  
**SUBJECT: OFFICIAL PLAN –POLICY DIRECTION REPORT**

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**PURPOSE:**

The purpose of this report is to summarize Mulmur specific policies to be further reviewed in relation to future Official Plan Amendments. This report also includes a summary of the public comments received through the Round Table series.

**BACKGROUND:**

Mulmur Council received the Official Plan workplan on May 5, 2021, which included an overview of the Mulmur specific policies to be reviewed as part of the Official Plan update project.

**STRATEGIC PLAN ALIGNMENT:**

The proposed amendments to the Official Plan will align with the Township’s Strategic Plan. A more specific reference is provided in the May 5, 2021 report.

**FINANCIAL IMPACTS:**

See report dated May 5, 2021.

**ANALYSIS:**

The Official Plan has been reviewed to identify areas that are not in conformity with the Township Strategic Plan, County Official Plan and Provincial planning legislation, plans and policies. In addition, a series of focused round tables were facilitated to engage with the public on current topics. Each of the land use planning related actions of the strategic plan are identified and reviewed with respect to Official Plan policy or Zoning regulations.

A summary of the anticipated major amendment areas was provided in the May 5, 2021 Planning Report.

Prior to advancing on the development of draft policies with the Ad Hoc Planning Advisory Committee, it is recommended that Council consider the following matters:

**1. Does Council want to continue with its current zoning and building permit process?**

The Niagara Escarpment uses a development permit system (DPS), which is guided by its Plan, and does not have a zoning by-law containing setbacks and regulations. As a result, each application is assessed on its own merits. This process allows attention to site specific impacts opposed to applying general setbacks and standards to address viewsheds and character. Moving to a DPS would require a full-time planner as the site-specific review often requires a site visit, view-shed analysis, circulations, public engagement, appeal process and more detailed over-all review. A DPS approach also introduces uncertainty to potential purchaser and existing landowners and takes significantly longer than the typical weekly turn-over of municipal approval on building permits and property information reports and realtor inquiry responses.

**2. What is Council's direction related to over-night tourism opportunities and economic development accessory to commercial, recreation and agricultural businesses? Opportunities?**

The Township currently allows second dwellings and accessory units which may be used for over-night guests. There are also additional opportunities within some of the designations to allow for hotels, motels, and accessory accommodation. Through the recent round table series, concerns were expressed regarding vacant owners, housing standards with bunkies/tents/rvs, and short-term rentals impacting housing stock available as affordable units. Continuing to permit second units to be developed and used for either permanent or temporary housing and accommodation provides flexibility to the landowner to provide housing for their growing children, parents (seniors), affordable rental housing or income generating tourism while maintaining a principle dwelling to oversee the additional use.

**3. What is the minimum acceptable dwelling size?**

Public comments on minimum dwelling size were received during the Round Table series. A variety of opinions and arguments were presented and are noted in the Round Table Summary. Minimum floor area policies and implementation through zoning may impact: tax base, affordable housing, housing for seniors and climate change. Allowing for a smaller second unit provides opportunities for a range of housing tenure and affordability without impacting the Township tax base.

**4. Are there any significant changes that Council directs relating to second dwellings? Does Council want more restrictions to the locations or scale?**

The Township has legalized existing second dwellings and permitted a range of second units through agreements. The agreements have included site plan drawings indicating the location of the unit, infrastructure, servicing and access/driveway. There were discussions at the time of the previous Official Plan

amendment related to separation distances between second units and principle dwellings. There have also been discussions more recently regarding the size of second units.

**5. What is Council's vision for the Mansfield North Recreation Area (Mansfield Outdoor Centre, Rec-related residential)**

The Mansfield North Recreation Area focusses on the Ski Club and Outdoor Centre and provides a framework for a secondary plan (master recreation area master plan) and to allow for limited residential growth related to the recreational use. The long-term development goals for the area should be discussed. It is recognized that the current plan is silent on servicing and infrastructure, and responsibility agreements, and any full-time residential development would need to be in conformity with the Growth Plan and within a settlement area.

**6. How does Council want to balance tree planting with agricultural land base preservation?**

Through the Round Table series it was clear that there are opposing views related to planting/maintaining trees on agricultural parcels. The Official Plan contains a general section on protecting Forest Resources, but also protection for Prime Agricultural Resources. Clarity is required related to the preservation of Agricultural land versus increasing forest resources, which may be seen to be conflicting priorities. Additional review is required related to opportunities to encourage tree planting on slope and less fertile lands.

**7. Who should have to do viewshed studies?**

The Official Plan currently protects views related to a Scenic Value Schedule and deals primarily with viewsheds in relation to the Niagara Escarpment. Major new developments within the viewshed feature mapping with potential for significant impacts are required to undertake a visual impact assessment. The current policy has a weighting requirement with respect to the benefits of the proposal as well.

**8. Does Council wish to commission any Master Plans, such as a Master Stormwater Management Plan, Servicing Master Plan/Master Servicing Strategy, Master Plan for Mansfield Recreation Area Master Transportation Plan, Master Trail Plan, Active Transportation Plan?**

A Master Plan is a document and policy guide, often supported by a mapping schedule that helps create a vision, strategy or coordinated approach to infrastructure design. Often a municipality will undertake master plans in advance of development applications to lay the groundwork and set forth a strategy and coordinate infrastructure development. The Master Plan is then implemented through the Official Plan policies, schedules and zoning by-laws. Through Official Plan implementation, it requires development applications, such as Plans of Subdivision, to be consistent or conform to Master Plan.

**9. With respect to On-Farm diversified uses, how should Mulmur balance economic development with farm-land preservation?**

The Province created Guidelines on Permitted Uses in Ontario's Prime Agricultural Areas (Pub 851) which details uses permitted by the Provincial Policy statement on prime agricultural lands. The publication speaks to agriculture related uses as well as on-farm diversified uses, and provides examples as well as implementation examples. On-farm uses must be limited in area, secondary in nature and not hinder agricultural operations.

**10. Should the Niagara Escarpment Plan be embedded in the Township's Official Plan?**

Mulmur Township is within the jurisdiction of three Provincial Plans, being the Growth Plan, Niagara Escarpment Plan, and Greenbelt Plan. In accordance with Section 26(1) of the Planning Act, the municipality is required to ensure that the Official Plan: "conforms with provincial plans or does not conflict with them, as the case may be". As such, the Official Plan includes policies to implement the Provincial Plans and, in some cases, duplicates verbatim certain policies or directives. The current Official Plan duplicates complete sections of the 2005 Niagara Escarpment Plan, which has now been replaced by the 2017 plan. Embedding the NEC plan into the Township's Official Plan creates the possibility of non-conformity as the Township has no authority with respect to amendments or replacements of the Niagara Escarpment Plan or planning area.

**RECOMMENDATION:**

WHEREAS the Township of Mulmur has a variety of high-quality resources and competing interest;

AND WHEREAS the Township believes in cutting red-tape while protecting what is important and irreplaceable;

AND WHEREAS Council is committed to being financially responsible to its ratepayers, and believes that developers should pay for the cost of studies related to development applications;

NOW THEREFORE, COUNCIL provides the following direction in relation to the drafting of the Official Plan Amendment:

1. THAT Mulmur continue to use zoning in place of a development permit system, reflecting staffing levels and processing time;
2. THAT Mulmur support economic development including over-night tourism opportunities associated with a commercial, recreation or agricultural business;

3. THAT the minimum dwelling size for a principle building continue to reflect a substantial massing, but provides for flexibility in considering the attached garage areas, but that basement units and secondary units not be restricted in size.
4. THAT the Second Dwelling policies be updated to require a second dwelling be part of a define cluster of buildings;
5. THAT Mansfield North Recreational Area continue to provide flexibility and allow for residential units associated with a recreational area but that it be clarified that such development will not be considered based on entering into any servicing responsibility agreements;
6. THAT Forest Resources be protected and tree planting be encouraged, especially on steep slopes, poorer lands and to provide wind breaks for roads, but that Prime Agricultural Areas be protected, primarily for crop production, with the exception of steep slopes and hedgerows/windbreaks and road windbreaks;
7. THAT Viewshed studies not apply to green energy, golf courses, ski hills, settlement areas and agricultural infrastructure, and only be required where there is a Planning Act application where the development is intended to be greater than 10.5m in height or a significant number of buildings, and is within a high scenic value area;
8. THAT the Township do not initiate any master plans or secondary plans as part of the current Official Plan amendment;
9. THAT On-Farm diversified uses be further restricted in accordance with the OMAFRA guidelines to provide additional protection for prime agricultural lands, and surrounding landowners and that on-farm diversified policies also be applied to rural lands; and
10. THAT staff be directed to remove the embedded Niagara Escarpment Plan from the Township's Official Plan to ensure conformity.

Respectfully submitted,

*Tracey Atkinson*

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Tracey Atkinson, BES MCIP RPP CAO/Clerk/Planner





## **SHELburne & DISTRICT FIRE BOARD**

January 4, 2022

The Shelburne & District Fire Department **Board of Management** meeting was held electronically (Zoom ID 854 2811 4761) on the above mentioned date at 7:00 P.M.

### **Present**

As per attendance record.

#### 1. **Opening of Meeting**

1.1 Secretary-Treasurer, Nicole Hill, called meeting to order at 7:01 pm.

#### 2. **Appointments of:**

##### 2.1 **Resolution # 1**

Moved by H. Foster – Seconded by F. Nix

#### **BE IT RESOLVED THAT:**

As required by paragraph 2 and 3 of the Agreement dated October 15<sup>th</sup>, 1991, the Shelburne and District Fire Department Joint Board of Management do hereby appoint the following officer(s) of the Board for the year 2022:

Chairperson: Walter Benotto

**Carried**

##### 2.2 **Resolution # 2**

Moved by H. Foster – Seconded by M. Mercer

#### **BE IT RESOLVED THAT:**

Although not required by paragraph 2 and 3 of the Agreement dated October 15<sup>th</sup>, 1991, the Shelburne and District Fire Department Joint Board of Management do hereby appoint the following officer(s) of the Board for the year 2022:

Vice-Chairperson: Fred Nix

**Carried**

2.3 **Resolution # 3**

Moved by F. Nix – Seconded by H. Foster

**BE IT RESOLVED THAT:**

As required by paragraph 2 and 3 of the Agreement dated October 15<sup>th</sup>, 1991, the Shelburne and District Fire Department Joint Board of Management do hereby appoint the following officer(s) of the Board for the year 2022:

Secretary-Treasurer: Nicole Hill

**Carried**

2.4 **Resolution # 4**

Moved by S. Martin – Seconded by W. Hannon

**BE IT RESOLVED THAT:**

As required by paragraph 2 and 3 of the Agreement dated October 15<sup>th</sup>, 1991, the Shelburne and District Fire Department Joint Board of Management do hereby appoint the following officer(s) of the Board for the year 2022:

Auditors: RLB, LLP

**Carried**

3. **Additions or Deletions**

Add 10.1 Secretary-Treasurer Evaluation

4. **Approval of Agenda**

4.1 **Resolution # 5**

Moved by J. Horner – Seconded by S. Martin

**BE IT RESOLVED THAT:**

The Board of Management approves the agenda as amended.

**Carried**

5. **Approval of Minutes**

5.1 **Resolution # 6**

Moved by E. Hawkins – Seconded by F. Nix

**BE IT RESOLVED THAT:**

The Board of Management adopt the minutes under the date of December 7, 2021 as circulated.

**Carried**

6. **Pecuniary Interest**

6.1 No pecuniary interest declared.

7. **Public Question Period**

7.1 No questions.

8. **Delegations / Deputations**

8.1 No delegations present.

9. **Unfinished Business**

9.1 **2022 Capital Budget**

The Board discussed. Amaranth, Melancthon, Mono and Mulmur will be asking their Council's to start setting aside money in their Capital reserves for the building of a new fire station.

**Resolution # 7**

Moved by G. Little – Seconded by S. Martin

**BE IT RESOLVED THAT:**

The Shelburne and District Fire Board of Management adopt the 2022 Capital Budget in the amount of \$222,500.00;

AND THAT this request be circulated to the participating municipalities for approval.

**Carried**

10. **Unfinished Business**

10.1 Secretary-Treasurer Evaluation

The Chief, S. Hall and M. Mercer will be meeting in January.

11. **Chief's Report**

11.1 **Monthly Reports (December 2021)**

There was a total of 26 incidents for the month of December.

11.2 **Update from the Fire Chief**

The Chief advised that there were 3 inspections completed.

Participated in the Shelburne Santa Claus parade. Washroom renovations completed

The Chief developed a COVID-19 Rapid Antigen testing protocol. The Chief is working with the Dundalk Fire Department on an automatic aid agreement for tanker support.

12. **Future Business:**

12.1 Annual Audit (RLB)

13. **Accounts & Payroll – December 2021**

13.1 **Resolution # 8**

Moved by E. Hawkins – Seconded by G. Little

**BE IT RESOLVED THAT:**

The bills and accounts in the amount of \$35,160.57 for the period of December 4, 2021 to December 29, 2021 as presented and attached be approved for payment.

**Carried**

14. **Confirming and Adjournment**

14.1 **Resolution # 9**

Moved by S. Hall – Seconded by M. Mercer

**BE IT RESOLVED THAT:**

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

**Carried**

13.2 **Resolution # 10**

Moved by J. Horner – Seconded by H. Foster

**BE IT RESOLVED THAT:**

The Board of Management do now adjourn at 7:50 pm to meet again on February 1, 2022 at 7:00 pm or at the call of the Chair.

**Carried**

Respectfully submitted by:

Approved:

\_\_\_\_\_

\_\_\_\_\_

Nicole Hill  
Secretary-Treasurer

Walter Benotto  
Chairperson

## SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of January 4, 2022

<b>Municipality / Member</b>	<b>Present</b>	<b>Absent</b>
<b>Township of Amaranth</b>		
Heather Foster	X	
Gail Little	X	
<b>Town of Mono</b>		
Sharon Martin	X	
Fred Nix	X	
<b>Township of Melancthon</b>		
Wayne Hannon	X	
Margaret Mercer	X	
<b>Town of Shelburne</b>		
Walter Benotto	X	
Shane Hall	X	
<b>Township of Mulmur</b>		
Earl Hawkins	X	
Janet Horner	X	
<b>Staff</b>		
Ralph Snyder – Fire Chief	X	
Jeff Clayton – Deputy Chief		X
Nicole Hill – Sec/Treas.	X	

*Minutes for Shelburne Public Library Board Meeting  
Tuesday, January 18, 2022*

**Present:** Geoff Dunlop            Shane Hall            Mikal Archer            \  
James Hodder            Gail Little            Margaret Mercer  
Patricia Clark            Sharon Martin

**Also Present:**        Rose Dotten, CEO/ Head Librarian

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The participants met on-line through the Zoom platform due to the COVID-19 Pandemic.

The Chair, Geoff Dunlop, called the meeting to order at 7:00 P.M. and stated some guidelines for the meeting.

Participants were to mute themselves when not speaking. Rose/Geoff to stay unmuted to recognize members.

Participants were to raise their hands to ask questions or comment and wait to be recognized.

Participants were to raise their hands to vote on motions.

Reading of Land Acknowledgement:

“We would like to acknowledge the traditional territory of the Anishinaabe including the Ojibway, Potawatomi and Chippewa and the People of the Three Fires Confederacy.”

**Motion 01-22            S. Hall, S. Martin**

In accordance with a previous motion approved by the SPL Board that members can participate in a virtual meeting;

Be it resolved that the Board now hold a virtual meeting for all board members not able to be physically present due to COVID-19 restrictions.

**Carried**

**Motion 02-22            M. Archer, M. Mercer**

Be it resolved that we approve the Agenda of the January 18, 2022, meeting.

**Carried**

**Motion 03-22            P. Clark, G. Little**

Be it resolved that we approve the minutes of the board meeting dated December 21, 2021.

**Carried**

**Motion 04-22            S. Martin, S. Hall**

Be it resolved that we approve the Accounts Payable Register for December, 2021, with invoices and payments in the amount of \$35,080.54.

**Carried**

## CEO/ Head Librarian's Report:

- **Statistics—Including Social Media and e-resources**

Since we are using both curbside and in-house systems and e-resources, we have developed a different format for reporting our statistics. Attached is a summary of the Monthly Statistics for December, 2021. Our circulation statistics are steadily increasing and include both in-library and curbside circulation.

As seen in the statistics presented, we have an extensive email list (approximately 2,500) of our adult Newsletter and Rose consistently has the Newspaper article in the Shelburne Free Press... thanks to their support.

- **Programming**

- **Children's Programming**

Our children's programming continues with Story time and crafts on Friday morning. The craft materials for the month are available for families to be picked up curbside along with their books. We also post new Lego Challenges for children every Wednesday and encourage interaction through social media. On Thursday nights, we have Sleepy Story time.

- **Teen Programming**

For the Teens, we have had a weekly Make and Take Video and craft supplies to make the craft. The "Craft Supply" bags are also distributed monthly and include all the supplies necessary to make the crafts.

**NEW – January 2022** – We started a new program called *Booking It* which features a weekly book club and crafts for our Tweens and Teens. We're excited to welcome 20 registrants already and are hoping for more.

- **Adult Programming** – Rose and Jade are working on some plans for the New Year which may include an adult Zoom book Club. This would be an extension of Rose's Book Club which has been curtailed because of Covid issues.

## Business

- **Ongoing Library Protocols -**

As of Wednesday, January 5, 2022, we returned to porch pick-up of materials as per the new guidelines from the Province of Ontario. We are keeping very close attention to any changes so that we can re-open for browsing.

## **Motion 05-22 P. Clark, J. Hodder**

Be it resolved that SPL continue to provide programming and support to its patrons to provide online service, programming, resources, support and communication;

Be it further resolved that the SPL Board approve the recommendation to continue and maintain current staffing as modified by the CEO;

Be it further resolved that these recommendations be reviewed at the next scheduled Board meeting on February 15, 2022.

**Carried**

- **In Camera session – Not required**



**Motion 06-22 M. Archer, M. Mercer**

That we now adjourn at 7:24 p.m., to meet again February 15, 2022, at 7 pm., or at call of the Chair.

**Carried**



## MINUTES

### MULMUR-MELANCTHON FIRE BOARD

Tuesday, February 1, 2022 at 6:00 p.m.

**Present:** David Besley, Chair – Melancthon Township  
Earl Hawkins, Vice Chair – Mulmur Township  
Ken Cufaro – Mulmur Township  
Mathew Waterfield – Fire Chief  
Heather Boston – Secretary  
Darren White – Melancthon Township

**Absent:** None

**1. Call to Order** – meeting was called to order by the Chair at 5:55 pm

#### **2. Land Acknowledgement**

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole

#### **3. Approval of the Agenda**

**Motion by: Cufaro/Hawkins**

THAT the February 1, 2022, agenda for the Mulmur-Melancthon Fire Board be approved as circulated.

**CARRIED.**

#### **4. Approval of Previous Meeting's Minutes**

**Motion by: White/Hawkins**

THAT the Minutes of the Mulmur-Melancthon Fire Board dated January 18, 2022, be approved as copied and circulated.

**CARRIED.**

#### **5. Declaration of Pecuniary Interest**

Chair Besley stated that if any member of the Board had a pecuniary interest, they could declare the nature thereof now or at any time during the meeting.

No Declarations of Pecuniary interest were stated at this time.

**6. Treasury - None**

**7. Administration**

**a) Vacant Volunteer Deputy Chief Position**

- Direction was given to the secretary to send a letter to Deputy Chief in thanks for his service

**Motion by: Cufaro/White**

THAT the Board authorize the Secretary to advertise for the vacant Volunteer Deputy Fire Chief position per the policy

AND THAT the Board create a hiring subcommittee made up of two Board members being Chair Besley and Vice Chair Hawkins

AND FURTHER THAT this hiring subcommittee will carry out the hiring process in conjunction with the Fire Chief and Secretary.

**CARRIED.**

**b) COVID Vaccination Policy (Verbal)**

- It was noted that at some calls for County Ambulance that patients are refusing service unless the paramedics are vaccinated
- Department has strict COVID screening and PPE are always used, including N95's
- PPE are worn in the hall and in vehicles as well as at calls
- Four Firefighters tested positive after contracting COVID-19 from outside of the firehall and all the rest are negative
- Some firefighters have volunteered their vaccination information

**Motion by: Hawkins/White**

THAT the Board establish a COVID-19 protocol that directs the Fire Chief to put in place appropriate situational safeguards to protect staff and the public from COVID-19 exposure.

**CARRIED.**

**8. Information Items**

**a) Tillsonburg Joint Project**

**Motion by: Cufaro/Hawkins**

THAT the Board accept the Ministry of Municipal Affairs and Housing letter as information.

**CARRIED.**

**9. Adjournment**

**Motion by: Cufaro/Hawkins**

THAT we do now adjourn at 6:34 pm to meet again on March 15, 2022, at 7:00 pm or at the call of the Chair.

**CARRIED.**

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**Chair**

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**Secretary**

DRAFT



## **SHELburne & DISTRICT FIRE BOARD**

February 1, 2022

The Shelburne & District Fire Department **Board of Management** meeting was held electronically (Zoom ID 864 3977 7829) on the above mentioned date at 7:00 P.M.

### **Present**

As per attendance record.

#### 1. **Opening of Meeting**

1.1 Chair, Walter Benotto, called meeting to order at 7:00 pm.

#### 2. **Additions or Deletions**

None.

#### 3. **Approval of Agenda**

##### 3.1 **Resolution # 1**

Moved by S. Martin – Seconded by S. Hall

#### **BE IT RESOLVED THAT:**

The Board of Management approves the agenda as amended.

**Carried**

#### 4. **Approval of Minutes**

##### 4.1 **Resolution # 2**

Moved by J. Horner – Seconded by F. Nix

#### **BE IT RESOLVED THAT:**

The Board of Management adopt the minutes under the date of January 4, 2022 as circulated.

**Carried**

#### 5. **Pecuniary Interest**

5.1 No pecuniary interest declared.

6. **Public Question Period**

6.1 No questions.

7. **Delegations / Deputations**

7.1 No delegations present.

8. **Unfinished Business**

8.1 None.

9. **New Business**

9.1 Automatic Aid Agreement

This is an Automatic Aide agreement with Southgate for Tanker Service within Melancthon Township. The Board approves the Agreement.

9.2 Closed Session

**Resolution # 3**

Moved by S. Hall – Seconded by M. Mercer

BE IT RESOLVED THAT:

The Shelburne & District Fire Board do now go “in camera” to discuss the following: personal matters about an identifiable individual, including municipal or local board employees.

**Carried**

**Resolution # 4**

Moved by G. Little – Seconded by E. Hawkins

BE IT RESOLVED THAT:

We do now rise and report progress at 7:18p.m.

**Carried**

10. **Chief's Report**

10.1 **Monthly Reports (January 2022)**

There was a total of 23 incidents for the month of January.

Given the recent fires in Hornings Mills, is there an education piece that could be done? The Chief agrees that would be beneficial, we will plan to do one in the next couple weeks.

10.2 **Update from the Fire Chief**

The Chief advised that there were 2 inspections completed and 2 in progress. Review the Masonville service station re-development plans.

The new Pump 27 is in service, and the old Pump 27 is listed on GovDeals.com, closing on February 4<sup>th</sup>.

11. **Future Business:**

11.1 Annual Audit (RLB)

12. **Accounts & Payroll – January 2022**

12.1 **Resolution # 5**

Moved by M. Mercer – Seconded by G. Little

**BE IT RESOLVED THAT:**

The bills and accounts in the amount of \$679,650.82 for the period of December 30, 2021 to January 27, 2022 as presented and attached be approved for payment.

**Carried**

14. **Confirming and Adjournment**

14.1 **Resolution # 6**

Moved by E. Hawkins – Seconded by S. Martin

**BE IT RESOLVED THAT:**

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

**Carried**

14.2 **Resolution # 7**

Moved by W. Hannon – Seconded by M. Mercer

**BE IT RESOLVED THAT:**

The Board of Management do now adjourn at 7:36 pm to meet again on March 1, 2022 at 7:00 pm or at the call of the Chair.

**Carried**

Respectfully submitted by:

Approved:

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Nicole Hill  
Secretary-Treasurer

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Walter Benotto  
Chairperson



## SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of February 1, 2022

<b>Municipality / Member</b>	<b>Present</b>	<b>Absent</b>
<b>Township of Amaranth</b>		
Heather Foster	X	
Gail Little	X	
<b>Town of Mono</b>		
Sharon Martin	X	
Fred Nix	X	
<b>Township of Melancthon</b>		
Wayne Hannon	X	
Margaret Mercer	X	
<b>Town of Shelburne</b>		
Walter Benotto	X	
Shane Hall	X	
<b>Township of Mulmur</b>		
Earl Hawkins	X	
Janet Horner	X	
<b>Staff</b>		
Ralph Snyder – Fire Chief	X	
Jeff Clayton – Deputy Chief		X
Nicole Hill – Sec/Treas.	X	



**DUFFERIN COUNTY COUNCIL MINUTES**  
**Thursday, February 10, 2022 at 2:00 p.m.**  
**Video Conference**

**Council Members Present:**

Warden Wade Mills (Shelburne)  
Councillor Steve Anderson (Shelburne)(joined at 3:09)  
Councillor Sandy Brown (Orangeville)  
Councillor John Creelman (Mono)  
Councillor Bob Currie (Amaranth)  
Councillor Guy Gardhouse (East Garafraxa)  
Councillor Chris Gerrits (Amaranth)  
Councillor Earl Hawkins (Mulmur)  
Councillor Janet Horner (Mulmur)  
Councillor Andy Macintosh (Orangeville)  
Councillor Fred Nix (Mono)  
Councillor Philip Rentsch (Grand Valley) (joined at 2:23 p.m.)  
Councillor Steve Soloman (Grand Valley)  
Councillor Darren White (Melancthon)

**Staff Present:**

Sonya Pritchard, Chief Administrative Officer  
Michelle Dunne, Clerk  
Rebecca Whelan, Deputy Clerk  
Aimee Raves, Manager of Corporate Finance/Treasurer  
Anna McGregor, Director of Community Services  
Scott Burns, Director of Public Works/County Engineer  
Brenda Wagner, Administrator of Dufferin Oaks  
Cody Joudry, Director of Development & Tourism  
Rohan Thompson, Director of People & Equity  
Tom Reid, Chief, Paramedic Services

Warden Mills called the meeting to order at 2:00 p.m.

Warden Mills announced that the meeting is being live streamed and publicly broadcast. The recording of this meeting will also be available on our website in the future.

Upcoming committee meetings will be held by video conference on Thursday, February 24, 2022 at the following times:

Infrastructure & Environmental Services Committee – 9:00 a.m.

General Government Services Committee – 11:00 a.m.

Health & Human Services Committee – 1:00 p.m.

Community Development & Tourism Committee – 3:00 p.m.

1. **LAND ACKNOWLEDGEMENT STATEMENT**

Warden Mills shared the Land Acknowledgement Statement.

2. **ROLL CALL**

The Clerk verbally took a roll call of the Councillors in attendance.

3. **APPROVAL OF THE AGENDA**

**Moved by Councillor Brown, seconded by Councillor Gerrits**

**THAT the Agenda and any Addendum distributed for the February 10, 2022 meeting of Council, be approved.**

**-Carried-**

4. **DECLARATION OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

5. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

**Moved by Councillor Hawkins, seconded by Councillor Nix**

**THAT the minutes of the regular meeting of Council of January 13, 2022, be adopted.**

**-Carried-**

6. **CLOSED SESSION**

**Moved by Councillor Horner, seconded by Councillor Macintosh**

**THAT Council move into Closed Session (2:05 p.m.) in accordance with the Municipal Act Section 239 (2) (a) – security of the property of the municipality**

**or local board and Municipal Act Section 239 (2)(d) – Labour relations or employee negotiations.**

**-Carried-**

Councillor Gardhouse left during the closed meeting (2:12 pm)

**Moved by Councillor Creelman, seconded by Councillor Macintosh**

**THAT Council move into open session (2:23 p.m.).**

Councillor Rentsch and Councillor Gardhouse joined at 2:23 p.m.

7. **BUSINESS ARISING FROM CLOSED**

**Moved by Councillor Brown, seconded by Councillor Nix**

**THAT staff be directed to proceed as discussed in Closed Session.**

**-Carried-**

8. **PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS**

8.1. **Proclamation & Delegations: Non-Profit Sector Appreciation Week**

Warden Mills proclaimed the week of February 14-20, 2022 to be Non-Profit Sector Appreciation Week in the County of Dufferin. Michele Fisher, Executive Director, Dufferin Community Foundation, was in attendance to accept the proclamation and presented Council with a brief history of Non-Profit Appreciation Week, the employees and how we can show our appreciation.

8.2. **Proclamation: Human Trafficking Awareness Day – February 22, 2022**

Warden Mills proclaimed February 22, 2022 to be Human Trafficking Awareness Day in the County of Dufferin.

9. **PUBLIC QUESTION PERIOD**

There were no questions received from the Public.

## **PRESENTATION AND CONSIDERATIONS OF REPORTS**

10. **Diversity, Equity and Inclusion Community Advisory Committee Minutes – January 12, 2022**

Minutes from the Diversity, Equity and Inclusion Community Advisory Committee meeting of January 12, 2022.

**Moved by Councillor Horner, seconded by Councillor Gerrits**

**THAT the minutes of the Diversity, Equity and Inclusion Community Advisory Committee meeting of January 12, 2022, be adopted.**

**-Carried-**

11. **Infrastructure & Environmental Services Minutes – January 27, 2022**

**Moved by Councillor Currie, seconded by Councillor Macintosh**

**THAT the minutes of the Infrastructure and Environmental Services meeting held on January 27, 2022, and the recommendations set out be adopted.**

**-Carried-**

12. **INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 27, 2022 – ITEM #1**  
**Curbside Waste Collection - Contract Award**

THAT Report, Curbside Waste Collection - Contract Award, from the Director of Public Works/County Engineer, dated Thursday, January 27, 2022, be received.

13. **INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 27, 2022 – ITEM #2**  
**Charge Up in Dufferin – Network Usage and Operating Cost Update**

THAT Report, Charge Up in Dufferin – Network Usage and Operating Cost Update, dated January 27, 2022 from the Director of Public Works/County Engineer be received.

14. **INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 27, 2022 – ITEM #3**  
**Dufferin County Forest - LDD Moth Management Update**

THAT the Report, Dufferin County Forest – LDD Moth Management Update, dated January 27, 2022, from the Director of Public Works/County Engineer, be received.

- 15. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 27, 2022 – ITEM #4  
Dufferin County Forest – Annual Report 2021

THAT Report, Dufferin County Forest - Annual Report 2021, dated January 27, 2022, from the Director of Public Works/County Engineer be received.

- 16. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 27, 2022 – ITEM #5  
Town of Shelburne By-Pass Update – January 2022

THAT Report, Town of Shelburne By-Pass Update – January 2022, dated January 27, 2022 from the Director of Public Works/County Engineer be received.

- 17. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 27, 2022 – ITEM #6  
Township of Mulmur

THAT staff report back directly to Council regarding options for recycling election signs.

- 18. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 27, 2022 – ITEM #7  
Draft 2022 Budget

THAT the draft road rationalization study completed in 2016 be brought back to Committee.

- 19. **General Government Services Minutes – January 27, 2022**

**Moved by Councillor Soloman, seconded by Councillor Macintosh**

**THAT the minutes of the General Government Services meetings held on January 27, and February 3, 2022, and the recommendations set out be adopted.**

**-Carried-**

- 20. GENERAL GOVERNMENT SERVICES – January 27, 2022 – ITEM #1  
Headwaters Communities In Action Partnership Agreement: End of Year Report 2021

THAT staff be directed to work with Headwaters Communities in Action to investigate options for offering sustainable funding through the community grants program.

21. GENERAL GOVERNMENT SERVICES – January 27, 2022 – ITEM #2  
2021 Compensation Update

THAT the presentation from ML Consulting regarding the 2021 Compensation Update dated January 27, 2022, be received.

22. GENERAL GOVERNMENT SERVICES – January 27, 2022 – ITEM #3  
Workforce Planning Next Steps

THAT the report of the Chief Administrative Officer, dated January 27, 2022 with respect to the Workforce Planning Strategy Framework Next Steps, be received.

23. GENERAL GOVERNMENT SERVICES – January 27, 2022 – ITEM #4  
Streamline County IT/GIS Services with Local Municipalities

THAT the Report from the Manager of Information Technology & Geographic Information Systems dated January 27th, 2022 titled Streamline County IT/GIS services with local municipalities, be received.

24. GENERAL GOVERNMENT SERVICES – January 27, 2022 – ITEM #5  
Emergency Management Program Committee – Terms of Reference

THAT the report of the Manager – Preparedness and 911 dated January 27, 2022 with respect to Emergency Management Program Committee – Terms of Reference, be received;

AND THAT the attached Terms of Reference be approved.

25. GENERAL GOVERNMENT SERVICES – February 3, 2022 – ITEM #2  
Closed Session Report (Municipal Act Section 239 (2) (a) – security of the property of the municipality or local board)

THAT the confidential report of the Manager of Corporate Finance, Treasurer and Manager of Information Technology and Geographic Information Systems, dated January 27, 2022, be received.

26. **Health & Human Services Minutes – January 27, 2022**

**Moved by Councillor Nix, seconded by Councillor Gerrits**

**THAT the minutes of the Health and Human Services meeting held on January 27, 2022, and the recommendations set out be adopted.**

**-Carried-**

26. HEALTH & HUMAN SERVICES – January 27, 2022 – ITEM #1  
Dufferin Oaks Update

THAT the report of the Administrator dated January 27, 2022 with regards to the Dufferin Oaks Update be received.

27. HEALTH & HUMAN SERVICES – January 27, 2022 – ITEM #2  
Dufferin Country Paramedic Services Update

THAT the report of the Chief dated January 27, 2022 with regards to the Dufferin County Paramedic Services Update, be received.

28. HEALTH & HUMAN SERVICES – January 27, 2022 – ITEM #3  
Quarterly Community Services Activity Report – Third Quarter 2021

THAT the report of the Director, Community Services, titled Quarterly Community Services Activity Report – Third Quarter, 2021, dated January 27, 2022 be received.

29. HEALTH & HUMAN SERVICES – January 27, 2022 – ITEM #4  
Town of Orangeville Men’s Homelessness Committee

THAT the Town of Orangeville Men’s Homelessness Committee Needs Assessment report be received;

AND THAT advocacy for a crisis care bed facility in Orangeville be supported.

Councillor Anderson joined at 3:09 p.m.



30. **Community Development & Tourism Minutes – January 27, 2022**

**Moved by Councillor Gardhouse, seconded by Councillor Brown**

**THAT the minutes of the Community Development and Tourism meeting held on January 27, 2022, and the recommendations set out be adopted.**

**-Carried-**

31. COMMUNITY DEVELOPMENT & TOURISM – January 27, 2022 – ITEM #3  
Bousfields Inc. (Flato Developments)

THAT staff report back to the committee providing a status update and provide options available to move the development forward.

32. COMMUNITY DEVELOPMENT & TOURISM – January 27, 2022 – ITEM #5  
Municipal Comprehensive Review – Draft Land Need Analysis Report

THAT the Land Needs Analysis prepared by WSP be received;

AND THAT staff be directed to circulate the report to each of the local municipalities for review and comment;

AND THAT once completed, staff and WSP engage with stakeholders and the public.

33. COMMUNITY DEVELOPMENT & TOURISM – January 27, 2022 – ITEM #6  
Municipal Comprehensive Review (MCR) Timelines

THAT the report from the Director of Development and Tourism, dated January 27, 2022, regarding the Municipal Comprehensive Review, be received.

34. COMMUNITY DEVELOPMENT & TOURISM – January 27, 2022 – ITEM #7  
Shared Land Use Planning Services MOU

THAT the report from the Director of Development and Tourism, dated January 27, 2022, regarding Shared Land Use Planning Services MOU, be received;

AND THAT the Warden and the Clerk be authorized to execute the Memorandum of Understanding with East Garafraxa for a shared Land Use Planning Services.

35. COMMUNITY DEVELOPMENT & TOURISM – January 27, 2022 – ITEM #8  
Economic Development Funding Issued in 2020

THAT the report of the Director of Development and Tourism, dated January 27, 2022, with respect to the Economic Development Funding Issued in 2020, be received.

36. COMMUNITY DEVELOPMENT & TOURISM – January 27, 2022 – ITEM #9  
Bousfields Inc. - Municipal Comprehensive Review (DiPoce Lands)

THAT the correspondence from Bousfields Inc., dated January 20, 2022 regarding the Municipal Comprehensive Review and the lands owned by DiPoce Management in the Town of Shelburne, be received.

37. COMMUNITY DEVELOPMENT & TOURISM – January 27, 2022 – ITEM #10  
Township of Mulmur – Economic Development Fund

THAT the correspondence from the Township of Mulmur, dated January 21, 2022 regarding the Economic Development Fund, be received.

38. COMMUNITY DEVELOPMENT & TOURISM – January 27, 2022 – ITEM #11  
Township of East Garafraxa – Municipal Comprehensive Review – Draft Land Needs Analysis Report

THAT the correspondence from the Township of East Garafraxa, dated January 26, 2022 regarding the Municipal Comprehensive Review – Draft Land Needs Analysis report, be received.

39. **Transit Feasibility Working Group – Summary Notes**

A summary of the Transit Feasibility Working Group meeting held on January 28, 2022.

**Moved by Councillor Horner, seconded by Councillor Nix**

**THAT the summary notes of the Transit Feasibility Working Group held on January 28, 2022, be received.**

**-Carried-**

40. **Chief Administrative Officer’s Report – Monthly Update from Outside Boards**

A report from the Chief Administrative Officer, dated February 10, 2022, to provide Council with an update of activities from outside boards and agencies.

**Moved by Councillor Brown, seconded by Councillor Currie**

**THAT the report of the Chief Administrative Officer, dated February 10, 2022 with respect to Reports from Outside Boards be received.**

**-Carried-**

41. **Manager of Finance, Treasurer’s Presentation – 2022 Draft Budget**

The Manager of Finance, Treasurer, provided Council with a presentation of the 2022 Budget.

42. **Moved by Councillor Nix, seconded by Councillor Anderson**

**THAT a one time donation of \$250,000.00 to Headwaters hospital be approved in the 2022 Budget.**

A recorded vote was requested on the motion and taken as follows:

	Yea	Nay
Councillor Anderson (1)	x	
Councillor Brown (7)		x
Councillor Creelman (3)		x
Councillor Currie (1)		x
Councillor Gardhouse (2)		x
Councillor Gerrits (1)		x
Councillor Hawkins (1)		x
Councillor Horner (1)		x
Councillor Macintosh (7)		x
Councillor Mills (2)	x	
Councillor Nix (2)	x	
Councillor Rentsch (1)		x
Councillor Soloman (1)		x
Councillor White (2)		x
Totals (32)	5	27
<b>-MOTION LOST-</b>		

43. **Moved by Councillor Gardhouse, seconded by Councillor Creelman**

**THAT the Rural Water Quality program amount be increased to \$40,000.00.**

**AND THAT the \$20,000.00 increase be taken from the rate stabilization reserve.**

**-Carried-**

44. **Moved by Councillor Macintosh, seconded by Councillor Nix**

**THAT 2022 budget with tax levy of \$42,421,260.00 be approved;**

**AND THAT staff be directed to prepare the necessary by-laws for consideration at the March 2022 Council meeting.**

**-Carried-**

**CORRESPONDENCE**

45. **Town of Caledon & Town of Mono**

Correspondence from Mayor John Creelman, Town of Mono, and Mayor Allan Thompson, Town of Caledon dated January 7, 2022, to the Ministry of the Attorney General regarding Provincial Offences Court Backlog.

**Moved by Councillor Creelman, seconded by Councillor Gardhouse**

**THAT correspondence from Mayor John Creelman, Town of Mono, and Mayor Allan Thompson, Town of Caledon dated January 7, 2022, to the Ministry of the Attorney General regarding Provincial Offences Court Backlog, be supported.**

**AND THAT the support be forwarded to the Ministry of the Attorney General, the MPP Dufferin Caledon, Chief Justice, Ontario Court of Justice, Regional Senior Justice, Central West Judicial District and Regional Senior Justice of the Peace.**

**-Carried-**

46. **NOTICE OF MOTIONS**

Councillor Soloman left the meeting (4:07 p.m.)

47. **MOTIONS**

**Moved by Councillor Currie, seconded by Councillor Gerrits**

**THAT the requirement that surplus farm dwelling be subject to Minimum Distance Separation 1' setback provisions be removed (if applicable) from soon-to-be-completed County Official Plan.**

**Moved by Councillor Currie, seconded by Councillor Gerrits**

**That the motion be deferred and staff be directed to report back to Council.**

**-Carried-**

48. **BY-LAWS**

2022-03      A by-law to approve an agreement between Corporation of the County of Dufferin and Family Transition Place (Lease Agreement – Mel Lloyd Centre)  
Authorization: Council – February 10, 2022

**Moved by Councillor Brown, seconded by Councillor Macintosh**

**THAT By-Law 2022-03 be read a first, second and third time and enacted.**

**-Carried-**

49. **OTHER BUSINESS**

Council discussed and agreed to hold Council meetings at 7 p.m. starting in March.

Councillor Currie inquired on the wording of demolition permits. The Director of Development and Tourism will inquire with the Building division and provide him with an answer.

50. **CONFIRMATORY BY-LAW**

2022-04      A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on February 10, 2022.

**Moved by Councillor Currie, seconded by Councillor Brown**

**THAT By-Law 2022-04, be read a first, second and third time and enacted.**

**-Carried-**

51. **ADJOURNMENT**

**Moved by Councillor Horner, seconded by Councillor Gardhouse**

**THAT the meeting adjourn.**

**-Carried-**

The meeting adjourned at 4:26 p.m.

Next meeting: Thursday, March 10, 2022  
Video Conference

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Wade Mills, Warden

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Michelle Dunne, Clerk



**NORTH DUFFERIN COMMUNITY CENTRE  
BOARD OF MANAGEMENT  
MINUTES  
THURSDAY, FEBRUARY 10, 2022 – 7:00 P.M.**



The North Dufferin Community Centre Board of Management known as “The Board” held its meeting on the 10<sup>th</sup> day of February, 2022 at 7:00 p.m., as an electronic meeting through ZOOM.

**Those present:**

Emma Holmes, Melancthon  
Patricia Clark, Councillor, Mulmur  
Keith Lowry, Mulmur  
Nancy Noble, Mulmur  
Janet Horner, Mayor, Mulmur (7:20)  
Darren White, Mayor, Melancthon  
Heather Boston, NDCC Treasurer, Mulmur  
Donna Funston, NDCC Secretary, Melancthon

**Regrets:**

Debbie Fawcett, Melancthon  
Wayne Hannon, Councillor, Melancthon  
Curtis Bouchard, Arena Manager (not able to attend Thursday nights)

**#1 Call to Order by Chair**

Chair Holmes called the meeting to order at 7:08 p.m.

Discussion around quorum and continuation of the meeting because two Melancthon members were not present and notice was not given before the meeting. As a Mayor they can attend any meeting as an ex officio, Darren White was on the meeting and agreed to attend as ex officio to allow the meeting to take place. Concerns were raised that Melancthon had only two members for representation at this meeting, discussion ensued and it was agreed quorum was met and the meeting would continue.

**#2 Land Acknowledgement Statement**

The Land Acknowledgement Statement was read.

**#3 Additions/Deletions/Approval of Agenda**

-Moved by Noble, Seconded by Clark that the Agenda be approved as circulated.  
Carried.

#### **#4 Delegation**

#### **#5 Declaration of Pecuniary Interest or Conflict of Interest**

None.

#### **#6 Approval of Draft Minutes**

-Moved by Clark, Seconded by Noble, that the minutes of the North Dufferin Community Centre Board of Management held on January 12, 2022 be approved as circulated.  
Carried.

#### **#7 Business Arising from the Minutes**

#### **#8 Facility Manager's Report**

Curtis is not able to attend Thursday night meetings.

Discussion on the Ball Diamond, Cenotaph and the Cemetery being included in the NDCC 2022 Budget, it was noted that Melancthon has a Ball Diamond, Cemetery and Cenotaph that the Township pays to maintain. When the agreement is reviewed this would be an area of discussion to determine Melancthon's involvement.

Heather is directed to find out about the \$1,018 concrete cost that was reported on the Manager's Report.

-Moved by Lowry, Seconded by Clark that the Honeywood Cenotaph repair be deferred until Melancthon and Mulmur Townships are able to discuss and determine what each municipality is responsible for in regards to costing. Carried.

#### **#9 General Business**

1. Financial
  1. Accounts Payable

-Moved by Clark, Seconded by Lowry, the accounts in the amount of \$45,485.44 be received as presented. Carried.

2. A/R update
3. YTD vs. Budget comparison
4. 2022 Draft Budget #3

-Moved by Lowry Seconded by Clark, that subject to stipulation by both Melancthon and Mulmur Mayors, the NDCC Board of Management moves to approve budget draft #3. Decisions on acceptance of status quo ante (original foundation of the agreement), if



changes are significant from either Township this motion is VOID and the budget will need to be reviewed by the Board. Carried.

2. Playground Equipment Survey Results

Discussion regarding the playground grant and results of the survey regarding types of equipment residents would like to have. Heather showed some play structures currently being considered and it was noted that installation costs need to be included when getting quotes on prices of play equipment. Once the grant is fully approved Heather will need definite locations of the equipment placement. Suggestion was made to contact UGDSB to see where they purchase equipment from when gathering quotes.

3. Unfinished Business

1. NDCC Agreement – 2021 Final

**#10 Information**

**#11 Notice of Motion**

-None

**#12 Confirmation Motion**

-Moved by Noble, Seconded by Lowry that all actions of the Members and Officers of the North Dufferin Community Centre Board of Management with respect to every matter addressed and or adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

**#14 Adjournment**

-Moved by Clark, Seconded by Lowry, we adjourn the North Dufferin Community Centre Board of Management meeting at 8:39 p.m. to meet again on Thursday March 10, 2022 at 7:00 p.m. or at the call of the Chair. Carried.

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**CHAIR**

---

**SECRETARY**



**ROADS SAFETY COMMITTEE MINUTES (RSC)**  
February 14, 2022 – 1:00 pm / Zoom

Present: Brian Whitney - Chair  
Cheryl Russel – Vice-Chair  
Ken Cufaro  
John Willmetts – Director of Public Works  
Roseann Knechtel – Secretary

Absent: Yvonne Graf

---

**1. Call to Order**

The meeting was called to order at 1:04 pm.

**2. Approval of the Agenda**

**Moved by Russel Seconded by Cufaro**

THAT the agenda be approved.  
**Carried.**

**3. Approval of Past Minutes**

**Moved by Whitney Seconded by Russel**

THAT the minutes of the November 22, 2021 meeting be approved.  
**Carried.**

**4. Discussion Arising Out of the Minutes - NONE**

**5. Declaration of Pecuniary Interest**

Chair Whitney stated that if any member had a disclosure of pecuniary interest that they could declare now or at any time of the meeting.

**6. Public Works**

**6.1 Recommended Areas for Paid Duty**

Areas identified for the Roads Safety Committee have been forwarded to Council and the OPP. There are no further areas to be identified at this time.

**6.2 Public Awareness and Education**

Members reviewed the communication methods of the monthly roads safety topics.

Direction was given to update the September image for legibility and strengthen the June message - to treat all children you see as if they were your own.

Direction was given to put space aside in the July tax bill insert for wildlife collision.

### **6.3 Safety Items, Programs and Projects**

#### **a) Wildlife Collision**

Member Russel reported there were 25 collisions due to wildlife between October and December 2021. The collisions occur at all times of the day with the majority being located on Airport Road.

Direction was given to Member Russel to develop wildlife collision communication materials for approval at the next Roads Safety Committee meeting.

#### **b) Melancthon Traffic Dampening**

Member Cufaro reported that the Police Service Boards were waiting for results from Melancthon's traffic dampening initiative.

##### **Moved by Russel Seconded by Whitney**

THAT the Roads Safety Committee recommend Council purchase one Child Cut-Out traffic dampening sign;

AND THAT the signs be utilized in the villages and hamlets throughout the Township.

AND FURTHER THAT the Public Works department monitor the impact and results of the signage.

**CARRIED.**

### **7. Information Items**

#### **7.1 Council Motion: Roads Safety Committee Terms of Reference**

#### **7.2 OPP 4<sup>th</sup> Quarter Report**

Members discussed the statistics from the 4<sup>th</sup> Quarter report including the increase in POA (traffic) tickets from 391 in 2020 to 929 in 2021. OPP Quiet Running Initiative ran in 2021 with 25 charges of nuisance road noise, none of which occurred in Mulmur.

### **8. Items for Future Meetings**

#### **8.1 Speeding in Honeywood - County Road 21 Speed Monitoring Results**

#### **8.2 Canada Road Safety Week: May 17-23, 2022**

#### **8.3 Sight Lines – Property Lines**

### **9. Adjournment**

**Moved by Whitney Seconded by Cufaro**

THAT we do now adjourn at 2:00 PM and agree to meet again on May 9<sup>th</sup> at 1:00 PM or at the call of the Chair.

**CARRIED.**

DRAFT



## MINUTES

### MULMUR COMMUNITY EVENTS COMMITTEE

Wednesday, February 17, 2022

ZOOM - 7:00 pm

Present: Geoff Parker  
Sylvia Durance  
Shirley Boxem  
Jag Saini  
Komal Patel  
Sarah Cameron  
Catherine Carpenko  
Roseann Knechtel- Secretary

**1. Call to Order by the Secretary**

The meeting was called to order by the Secretary at 7:02 pm.

**2. Appointment of a Chair**

**Moved by Durance Seconded by Parker**

THAT Sarah Cameron be appointed as Chair for the Mulmur Community Events Committee for the February 17, 2022 meeting.

**CARRIED.**

**3. Approval of the Agenda**

**Moved by Parker Seconded by Boxem**

THAT the agenda be approved.

**CARRIED.**

**4. Minutes of the Previous Meeting**

**Moved by Boxem Seconded by Durance**

THAT the minutes dated January 31, 2022, be approved.

**CARRIED.**

**5. Discussion Arising out of the Minutes - NONE**

**6. Disclosure of Pecuniary Interest**

Chair Cameron stated that if any member had a disclosure of pecuniary interest that they could declare nature thereof now or at any time during the meeting.

## **7. Administration**

### **7.1 Family Day Event February 21, 2022**

Krista and Ron Harley, volunteers who maintain the outdoor rink at Thomson Trail were in attendance and spoke to the current ice conditions and future weather forecast.

Members discussed moving forward with the event regardless of weather and ice conditions, shifting the focus to a community bon fire and BBQ.

Direction was given to the Secretary to provide salt/sand and additional picnic tables for the event.

Members will arrive onsite at noon for set up.

## **8. Information Items**

## **9. Items for Future Meetings**

## **10. Adjournment**

**Moved by Parker Seconded by Boxem**

THAT the meeting be adjourned at 7:34 pm with the next meeting being scheduled at the call of the Chair.

**CARRIED.**



**ROADS SAFETY COMMITTEE**

**MOTIONS TO COUNCIL**

February 14, 2022

**Moved by Russel Seconded by Whitney**

THAT the Roads Safety Committee recommend Council purchase one Child Cut-Out traffic dampening sign;

AND THAT the signs be utilized in the villages and hamlets throughout the Township.

AND FURTHER THAT the Public Works department monitor the impact and results of the signage.

**CARRIED.**

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## NVCA January 2022 Board Meeting Highlights

**Next Meeting: February 25, 2022, held virtually**

*For the full meeting agenda including documents and reports, visit [NVCA's website](#).*

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On January 28, 2022, the Nottawasaga Valley Conservation Authority (NVCA) held its 2022 Annual General Meeting.

### NVCA Board of Directors Election

Councillor Mariane McLeod of the Town of Collingwood, and Councillor Gail Little of the Township of Amaranth were acclaimed to lead the 2022 Nottawasaga Valley Conservation Authority (NVCA) Board of Directors as Chair and Vice Chair.

### Keynote Speaker

Dr. David Sills, Executive Director of the Northern Tornadoes Project, gave a presentation on Tornadoes in Ontario and Canada.

The Northern Tornadoes Project aims to better detect tornado occurrence throughout Canada, improve severe and extreme weather understanding and prediction, mitigate against harm to people and property, and investigate future implications due to climate change.

NTP actively works to develop new methods and tools to inform the field of severe storms.

For more information about tornadoes in the Nottawasaga Watershed area, or across Ontario and Canada, [please review the keynote presentation](#).

### 2021 Accomplishments

[Watch a video that celebrates NVCA's accomplishments in 2021.](#)

- NVCA's Planning Team released the Ecological Net Gains Policy. As the Nottawasaga watershed faces increasing urbanization, it becomes a challenge to protect and enhance wetlands and other important ecological areas. With this new

policy, NVCA can prevent further losses of these areas, and have the potential to increase their size, value and functions.

- By working together with municipalities, NVCA's Regulation Team proactively protected watershed residents and their properties from natural hazards like flooding and erosion. Municipalities also benefit from this relationship, as NVCA provides expertise in natural heritage, stormwater management, groundwater and water quality.
- The Watershed Science Team gathered information to identify stresses that are impacting the local environment, which can help shape land use planning and policy decisions. We can also see how effective our environmental restoration projects are or understand the impacts of new development.
- As COVID lockdowns prevented volunteers from helping during the intense spring planting season, NVCA received grants for tree planters to continue these watershed restoration efforts. As restrictions were lifted throughout the year, 250 volunteers participated in restoration events, such as tree planting, river restoration, planting native plants and removing Phragmites.
- NVCA's Forestry department planted over 100,000 trees for property owners to help convert their land into forests.
- Our Education Team created programs for the youth in the Nottawasaga Watershed. For example, students in Grades 4 to 8 learned how to help our environment through a new climate



change program. Children as young as 2.5 years old had the opportunity to attend the new Tiffin Nature Program. New Canadian families experienced the great Canadian outdoors this summer at the Tiffin Centre for Conservation.

- NVCA's Lands Team continued to maintain and construct trails and other infrastructure for conservation areas.
- Our Flood Management team continued to monitor weather forecasts and watershed conditions while maintaining and improving the system. In 2021, our flood team issued 5 flood messages.

## MULTI-MUNICIPAL WIND TURBINE WORKING GROUP

TOM ALLWOOD, COUNCILLOR, GREY HIGHLANDS, CHAIR

STEVE ADAMS, COUNCILLOR, BROCKTON, VICE-CHAIR

1925 BRUCE ROAD 10, BOX 70, CHESLEY, ON NOG 1L0

[519-363-3039](tel:519-363-3039) FAX: [519-363-2203](tel:519-363-2203) [deputyclerk@arran-elderslie.ca](mailto:deputyclerk@arran-elderslie.ca)

February 4, 2022

Greetings Members of Council,

As Municipal Leaders, we are mandated by the *Municipal Act, 2001, as amended* to provide measures necessary for the health, safety and well-being of citizens within our jurisdiction. The Multi-Municipal Wind Turbine Working Group (MMWTWG) collectively addresses concerns that are raised in relation to the various wind turbine projects across the province.

The list of concerns and implications is continually growing and many citizens are completely unaware of the effects, both short and long term that wind turbines pose. To provide some context to the complex matters that the MMWTWG continues to work to resolve, some principal issues are provided.

### 1. Public Safety

- Setbacks for tower collapse are insufficient. The current blade length plus 10 metres requirement is not a strong enough protective measure. Ontario has seen collapses of GE Turbine at Raleigh and Vestas Turbine at Bow Lake. Public database details at least 95 collapses worldwide, including Enercon, Siemens, Nordex, and others. Bow Lake turbines were also permitted to restart by regulator without any public release of information of recent failure.
- Setbacks for blade failures are insufficient. The current blade length plus 10 metres requirement is not a strong enough protective measure. Ontario has seen debris at 560 metres with 51-metre setback, with failures from GE, Vestas, Suzlon/Repower. Regulator did inadequate safety review of post commissioning installation of "power cone" at Skyway 8 and is permitting turbine restart without public investigation into impact of failure on tower integrity.
- Setbacks for ice throw are also insufficient, as the blade length plus 10 metre setback is less than the ice throw distance witnessed in Ontario.
- Fire hazard – Ontario has witnessed turbine fire and flaming debris on the ground at 200 metres, while setback was 50 metres. Ministry review failed to recommend industry standard protective barriers for fire suppression in spite of examples of fires in similar turbines.
- Landholder leases give no setback protection for vulnerable citizens (children and other family members of lease holder, employees, couriers, etc.)

## 2. Health Impacts

- Sleep deprivation – most common identified irritant.
- Stress – identified link from irritants to cardio vascular events.
- Unexplained cardiac events, diabetic events
- Cyclical noise (major irritant) not assessed by Ontario Compliance Protocol.
- Tonality (irritant at some projects) not adequately assessed by standards.
- Dominant, irritating, turbine noise signature dwarfs rural noise environment.
- Loss of enjoyment of property, contrary to Environmental Protection Act.

## 3. Municipal Finances

- Tax base – Assessment of multi-million-dollar turbines capped at under \$50k per MW, adversely impacts tax base. Similar to unpermitted “bonusing” by permitting low taxation. Impacts ability to build on adjoining properties.
- Community impact grants – associated “gag-clauses” deny transparency.
- Impact on roadways – large component delivery cause damages to roads.
- Upcoming impact on landfill – Component End of Life – blades not recyclable.
- Decommissioning costs – no guarantee of cost coverage at many sites.

## 4. Community Cohesiveness

- Rural neighbourhood – acrimony prevents neighbours working together, those profiting often not those who suffer impacts

## 5. Energy Supply Stability

- Mismatch to consumer demand, turbine output falls as consumer load increases in morning, but rises as consumer load falls in the evening
- Seasonal mismatch a big concern as turbine output poorest when consumer demand is highest in summer air conditioning season, and in winter heating season, yet turbine output is highest when consumer demand is lowest in spring and fall
- Requires construction of backup generation, that must price output highly as only operated intermittently.

## 6. Consumer Energy Cost

- First access to grid costs – force less costly generation off the grid. Ontario energy transitioned from least costly to most expensive in North America.
- Costs of required storage options will increase costs even further.
- Lowered electrical system reliability due to uncontrollable factors (weather).

## 7. Lack of response from responsible Ministry to complaints and professional input

- Inconsistent Ministry response to complaints from impacted citizens
- Lack of Ministry response to professional input – no disposition of items, just neglect.

## **8. Lack of Respect of Impacted Citizens**

- Ministry failed to investigate the majority of complaints, took no action to correct, contrary to Renewable Energy Approvals regulations.

This Working Group shares municipal advice on by-laws, road use agreements, fire suppression requirements and other considerations that need to be considered before dealing with wind developers. We are striving to support municipalities and citizens and to become aware of issues and possible remedies regarding industrial wind turbines before it is too late to take proactive actions.

Our Working Group is currently comprised of municipalities from the Counties of Bruce, Grey, Huron and Niagara Region, but the issue of wind turbines is wider. By working together, can we share knowledge and provide a collective municipal response to protect our citizens. As a Working Group, it has given us the opportunity to invite participation at our meetings by Provincial MPPs and Ministry of the Environment Officials, and to hear technical and municipal planning presentations related to the subject.

The MMWTWG annual fee is set at the beginning of each year. This fee is used to cover the cost of a Recording Secretary, miscellaneous costs for preparation and circulation of materials as well as any fees related to space rentals for meetings. A small surplus is maintained for donation to a defence fund in case any municipal bylaw might be challenged by a developer. The yearly fee is paid to the "Municipality of Arran-Elderslie"; and sent directly to the Municipal Office c/o Clerk.

During 2021, the annual fees were waived as we navigated our way through the pandemic. We have resumed meeting in a "virtual" platform and anticipate this new format will continue in the future. This allows for participation across the province providing the convenience to join from wherever you are. The Working Group meets on the second Thursday of each month. Agendas and other materials are circulated to the Members by email as well as to the Clerk's of the Member Municipality's. Each member Municipality may appoint by resolution of Council, two (2) Working Group Members, one (1) Alternate Member and one (1) Citizen to provide additional expertise or information to the discussion. A copy of the Working Group Terms of Reference and Procedural Bylaw can be provided upon request.

Our annual fees are not due until June 1, 2022. At this time, we would like to extend this invitation to Members of your Council to participate in the Multi-Municipal Wind Turbine Working Group meetings to better understand the work that we do and the matters we stand for.

Our next meeting is scheduled for Thursday, February 10, 2022 at 7pm via Zoom.

Please contact our Recording Secretary to obtain a copy of the agenda as well as the Zoom link for the meeting.

We look forward to your participation and support of this critical matter. Size in numbers provides a louder voice to be heard.

Warm Regards,  
On behalf of the Chair, Tom Allwood

A handwritten signature in cursive script that reads "Julie Reid".

Julie Reid, Recording Secretary  
Deputy Clerk  
Municipality of Arran-Elderslie,  
1925 Bruce Road 10, PO Box 70  
Chesley, ON N0G 1L0  
519-363-3039 ext. 105  
[deputyclerk@arran-elderslie.ca](mailto:deputyclerk@arran-elderslie.ca)

# 2022 Farmland Forum

## THE FUTURE OF FARMLAND DIVERSIFICATION



**March 24, 2022**

Registration: 8:45 a.m.  
 Forum: 9:00 a.m. to 1:45 p.m.  
**ONLINE CONFERENCE**



**Cost**  
 \$50 per person  
 \$25 for students  
 (Use discount code: Student)



**Who should attend?**

- Farmers
- Land Use Planners
- Researchers
- Environmentalists
- Provincial Policy Makers
- Municipal Councillors
- Land Conservation Enthusiasts

### Keynote Speakers:

- **David Phillips**, CM, Senior Climatologist, Environment and Climate Change Canada
- **Evan Fraser**, PhD, Director, Arrell Food Institute & Professor of Geography, University of Guelph
- **Philly Markowitz**, RPP, Economic Development Officer, Grey County



### Tickets:

To purchase your ticket, visit  
[www.ontariofarmlandtrust.ca](http://www.ontariofarmlandtrust.ca)

For more information, please email  
[info@ontariofarmlandtrust.ca](mailto:info@ontariofarmlandtrust.ca)

### Thank you to our 2022 Farmland Forum Supporters:



# Multi-Year Accessibility Plan Mulmur, Ontario

The Township is committed to eliminating barriers to our services, products and facilities now and in the future. Employees need to be able to function effectively and the public needs to receive timely, high quality services in a way that works for them.



Educate Staff  
and Council

Implement  
Policies

Engage  
Stakeholders

Develop  
Strategies

Allocate  
Funding

Make  
Changes

Celebrate  
Successes

COMPLETE BY	GOALS
<input type="checkbox"/> February 2022	Council approves 2022-2025 Multi-Year Accessibility Plan
<input type="checkbox"/> March 2022	Assess requirements and draft plan for conducting an accessible municipal election
<input type="checkbox"/> April 2022	Initiate a training cycle for staff and volunteers to receive refresher every three (3) years.
<input type="checkbox"/> May 2022	Recognize accessibility champions and celebrate Accessibility Awareness Week
<input type="checkbox"/> June 2022	Conduct Accessibility and Ontario Human Rights refresher training for staff
<input type="checkbox"/> September 2022	Review and revise IASR – Accessibility Compliance Policy
<input type="checkbox"/> October 2022	Ensure municipal election is accessible
<input type="checkbox"/> November 2022	Conduct Accessibility and Ontario Human Rights training for new Council
<input type="checkbox"/> December 2022	Review and report accomplishments and establish 2026 priorities
<input type="checkbox"/> January 2023	Appoint members of the Accessibility Advisory Committee
<input type="checkbox"/> March 2023	Conduct Accessibility and Ontario Human Rights training for committee appointees
<input type="checkbox"/> May 2023	Recognize accessibility champions and celebrate Accessibility Awareness Week
<input type="checkbox"/> June 2023	Conduct Accessibility and Ontario Human Rights refresher training for staff
<input type="checkbox"/> September 2023	Review and revise IASR – Accessible Customer Service Policy
<input type="checkbox"/> December 2023	Review and report accomplishments and establish 2027 priorities
<input type="checkbox"/> March 2024	Conduct Accessibility and Ontario Human Rights training for staff committee appointees
<input type="checkbox"/> May 2024	Recognize accessibility champions and celebrate Accessibility Awareness Week
<input type="checkbox"/> June 2024	Conduct Accessibility and Ontario Human Rights refresher training for staff
<input type="checkbox"/> September 2024	Review and revise IASR – Design of Public Spaces
<input type="checkbox"/> December 2024	Review and report accomplishments and establish 2028 priorities
<input type="checkbox"/> March 2025	Conduct Accessibility and Ontario Human Rights training for staff committee appointees

□	May 2025	Recognize accessibility champions and celebrate Accessibility Awareness Week
□	June 2025	Conduct Accessibility and Ontario Human Rights refresher training for staff
□	September 2025	Review and revise IASR – General Requirements
□	December 2025	Review and report accomplishments and establish 2029 priorities

### PRIOR ACCOMPLISHMENTS

✓	Provided Accessible Customer Service training to all staff
✓	IASR Policies created and adopted
✓	Developed a multi-year accessibility plan
✓	Embedded accessibility requirements into the procurement process
✓	New websites are compliant with Web Content Accessibility Guidelines (WCAG) 2.0 Level AA
✓	Accessible document training provided to key staff
✓	Developed policy for municipal employees who have a disability and require assistance in evacuating the building in an emergency situation
✓	Have a process in place to create individual accommodation plans for employees with disabilities
✓	Consultation with Accessibility Advisory Committee for major developments



Monday, February 21, 2022

Her Worship, Janet Horner  
Mayor, Mulmur Township  
758070 2 Line E,  
Mulmur, ON L9V 0G8

**VIA EMAIL**

**RE: Undertaking Development without a permit at ARN 221600000603900 (“the BAX Property”)**

Dear Madam Mayor:

We are following-up on our letter dated Tuesday January 18, 2022, regarding the above noted property.

We have learned much in the past few weeks about the NEC.

Item 1:

- The NEC Compliance department issued a Staff Report and an Information Report at the NEC Commission Meeting of February 17, 2022<sup>1</sup>. When read, one can conclude:
  - that non-compliance occurrences have been trending upwards and are projected to continue to rise through 2022
  - NEC Compliance is under-staffed and
  - NEC Compliance is under-empowered

Item 2:

- The NEC application process has two levels of approval I will call: pre-decision and post-decision. **Pre-decision** includes NEC as lead, assessing the application followed by the NVCA, Dufferin and Mulmur as partner (secondary) commenting agents to the application. The public, especially impacted landowners, are not included in the process at all. Once a final draft decision is rendered the application is approved pending appeal. **Post-decision** is where impacted landowners have an opportunity to appeal the permit decision - having 14 days to do so.

These two items are of significant importance to us. Firstly, it means that the NEC does not have the manpower or enforcement power to be able to comply with our asks. Thus the application for the Bax Property will likely proceed with little or no consequence for having started to develop the property prior to securing a permit. Secondly, if it comes to it, we will appeal the application, but this opportunity occurs after a decision has already been rendered. Appealing at this time makes it much harder to provide what might be deemed a reasonable argument for an appeal given all the work that has preceded that decision point.

---

<sup>1</sup> Niagara Escarpment Commission, **C3 Staff Report**: Niagara Escarpment Planning and Development Act – Legislative Modernization of Compliance Methods; **C2 Information Report** Re: 2022 Compliance Program Update (February 17, 2022)

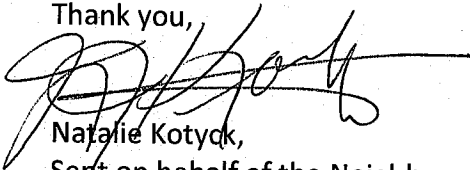
This makes Mulmur Township our only avenue to having a voice in this application's approval. If we are accurate in our conclusions, rather than simply "rubber stamping" the NEC decision, Mulmur has a unique opportunity to demonstrate its authority in the application process and alter the course of this application by ensuring that the site-plan is chosen based on the original topography not "as built".

**We are asking with Mulmur's opportunity to comment on this NEC application, Mulmur send a letter to the NEC requesting they not advance the application until the property is restored to its original state at which time a truer assessment of the building site can be made. We believe by taking these steps, Mulmur will send a very clear message to this applicant, and more importantly to others who are considering contravening the development policies and processes that are set out to protect this beautiful environment.**

It's wonderful we have all these rules to protect Niagara Escarpment and surrounding lands – if they lack teeth, then what's the point of having rules?

Please confirm receipt of this letter to [nkotyck@gmail.com](mailto:nkotyck@gmail.com).

Thank you,



Natalie Kotyck,

Sent on behalf of the Neighbours on Centre Road.

CC: VIA EMAIL

**Mulmur Township**

Earl Hawkins, Deputy Mayor

Shirley Boxem, Councillor

Patricia Clark, Councillor

Ken Cufaro, Councillor

Tracey Atkinson, *CAO/Clerk/Planner*

Roseann Knechtel, *Deputy Clerk/Planning Coordinator*

**Subject:** FW: One Million Children to Benefit from HEPA Deployment to Schools and Child Care Centres

**From:** Ontario News <[newsroom@ontario.ca](mailto:newsroom@ontario.ca)>

**Date:** February 21, 2022 at 8:04:21 AM EST

**Subject:** One Million Children to Benefit from HEPA Deployment to Schools and Child Care Centres



**STATEMENT**

**One Million Children to Benefit from HEPA Deployment to Schools and Child Care Centres**

**February 21, 2022**  
[Ministry of Education](#)

**TORONTO** — Today, Stephen Lecce, Minister of Education, issued the following statement on the deployment of additional standalone HEPA filter units to schools and child care centres to further protect against COVID-19:

“Since the start of the school year, this government made ventilation improvements a critical priority. We have ensured that every publicly funded school’s ventilation system was optimized with the highest-grade filters, in addition to the previously committed 73,000 HEPA filter units and other ventilation devices.

Ontario has more HEPA units in schools than all provinces combined.

As Ontario gradually lifts measures on the advice of the Chief Medical Officer of Health, we remain committed to strengthening the protections in environments where students learn and staff work.

On top of the HEPA filter units already in place, our government will deploy an additional 40,000 HEPA filter units to school boards to support schools, and up to 9,000 units to child care centres. This massive investment will ensure roughly one million more children in schools and child care settings will benefit from HEPA filtration units. This will help ensure maximum protection for these learning spaces as we keep students in classrooms that have been made as safe as possible.

Ontario’s plan for the 2022-23 school year includes over \$680 million in additional investment to maintain high ventilation standards, hire 3,000 more staff, maintain

school-focused public health nurses and a focused plan to support learning recovery and mental health.”

## BACKGROUND

- These additional HEPA units will improve ventilation in child care spaces and in occupied learning spaces in schools with mechanical ventilation but where minimum efficiency reporting value (MERV) 13 rated filters are not able to be used.
- The Ministry of Education will be reaching out to school boards and child care centres to provide additional information on delivery and use of the HEPA filter units.
- Schools have been made safer for in-person learning thanks to \$1.6 billion in resources for the current school year, ventilation improvements in schools across Ontario, including deploying 73,000 HEPA filter units and other ventilation devices, and stringent health and safety requirements. The government is building on these measures with even further investments in air ventilation, greater access to high-quality masks for teachers and students, and stronger screening measures.
- Ontario school boards provide standardized school-level information on ventilation measures to ensure that information is publicly available across the province. This information is posted on board websites and includes details on ventilation improvement measures including, use of standalone HEPA filter units, use of higher grade filters and more frequent filter changes.
- For the 2022-23 school year, the provincial government is providing a record investment of \$26.6 billion, with the [dedicated support for learning recovery and to strengthen mental health and well-being](#).

## Media Contacts

### Caitlin Clark

Minister's Office

[caitlin.clark@ontario.ca](mailto:caitlin.clark@ontario.ca)

### Ingrid Anderson

Communications Branch

[ingrid.e.anderson@ontario.ca](mailto:ingrid.e.anderson@ontario.ca)

[437-225-0321](tel:437-225-0321)

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**TOTAL REMUNERATION RECEIVED BY COUNCIL & COMMITTEE MEMBERS FOR 2021**

Pursuant to the provision of the *Municipal Act, 2001*, Section 284 the Treasurer of the municipality shall in each year on or before March 31 provide to the Council an itemized statement of remuneration and expenses paid in the previous year to each member of Council in respect to his or her services as a member of Council or as an officer of the municipal corporation. Remuneration and expenses paid to each person mentioned in Subsections 1(b) and 1(c) of Section 284 of the *Municipal Act, 2001* in respect of his or her services as a member of the board or any body in the preceding year are also to be disclosed. The following remunerations and expenses were paid under authority of Section 284 fo the *Municipal Act, 2001* as provided under the Township of Mulmur by-laws and the by-laws of the applicable other jurisdictions.

	Salary	Per Diems	Total Remuneration	Mileage	Conferences/ Training	Total
<b><u>Councillors</u></b>						
Janet Horner	\$ 18,138.24	\$ 1,650.00	\$ 19,788.24	\$ -	\$ 240.16	\$ 20,028.40
Earl Hawkins	\$ 14,286.84	\$ 2,420.00	\$ 16,706.84	\$ 76.51	\$ 240.16	\$ 17,023.51
Shirley Boxem	\$ 12,024.96	\$ 2,297.33	\$ 14,322.29	\$ -	\$ 494.56	\$ 14,816.85
Patty Clark	\$ 12,024.96	\$ 1,800.00	\$ 13,824.96	\$ 31.35	\$ 240.16	\$ 14,096.47
Ken Cufaro	\$ 12,024.96	\$ 1,650.00	\$ 13,674.96	\$ -	\$ 407.04	\$ 14,082.00
<b>Council Totals</b>	<b>\$ 68,499.96</b>	<b>\$ 9,817.33</b>	<b>\$ 78,317.29</b>	<b>\$ 107.86</b>	<b>\$ 1,622.08</b>	<b>\$ 80,047.23</b>

**Committee Members**

	MILEAGE	SITES	MEETINGS	TOTAL
COA - Kim Lyon			\$225	\$225
COA - Bart Wysokinski			\$225	\$225
<b>Committee Member Totals</b>	<b>\$0</b>	<b>\$0</b>	<b>\$450</b>	<b>\$450</b>

Respectfully submitted:

*Heather Boston*

Heather Boston, Treasurer



**STAFF REPORT**

**TO:** COUNCIL  
**FROM:** Heather Boston, Treasurer  
**MEETING DATE:** March 3, 2022  
**SUBJECT:** 2021 Annual Investment Activity

---

**PURPOSE**

The purpose of this report is to highlight the Township’s investment activities throughout 2021 per the Investment policy.

**BACKGROUND & DISCUSSION**

The Township’s Investment Policy establishes practices and procedures to invest public funds with the highest return on investment with the maximum security, preservation of capital and appropriate liquidity while meeting daily cash flow demands and conforming to the statutory requirements of the *Municipal Act, 2001*, as amended.

Interest rates significantly dropped this year due to COVID-19 and we were able to get a rate of 0.61% on our investments. Below is a summary of the interest earned on investments broken down by each account.

	Interest Earned
General Account	\$ 11,197.26
Development Charges	\$ 5,750.13
Park Land Dedication	\$ 334.13
Mansfield Cemetery	\$ 167.15
Honeywood Cemetery	\$ 117.01
OCIF	\$ 306.94
Gas Tax	\$ 1,908.18
Water Rate Stabilization	\$ 112.95
Water Capital Reserves	\$ 2,173.78
<b>Total Interest Earned</b>	<b>\$ 22,067.53</b>

**STRATEGIC PLAN ALIGNMENT:**

1. Growing a Prosperous Mulmur: Responsibly managing the fiscal resources of Mulmur and providing opportunities for success
  
4. Growing a Sustainable Mulmur: Being Proactive in Sustainable Initiatives to ensure the long term well being of Mulmur (includes Resources/Financial/People)

**FINANCIAL IMPACT**

Overall, the Township earned \$22,067.53 in interest on its investments.

**RECOMMENDATION**

That the report of Heather Boston, Treasurer, 2021 Annual Investment Activity be provided as information.

Respectfully submitted:

*Heather Boston*

---

Heather Boston, CPA, CA, CGA, BComm  
Treasurer



## **STAFF REPORT**

**TO: COUNCIL**  
**FROM: Heather Boston, Treasurer**  
**DATE: March 2, 2022**  
**SUBJECT: Annual Treasurer's Statement of Development Charge Reserve Funds 2021**

---

## **PURPOSE**

The purpose of this report is to provide Council with information on the Township of Mulmur's Development Charge Reserve Funds and related transactions.

## **BACKGROUND & DISCUSSION**

Pursuant to Subsection 43 of the *Development Charge Act, 1997 S.O. 1997, c. 27 (DCA)*, the Treasurer shall present a financial statement to Council regarding the development charges reserve funds. The Treasurer's statement must include, for the preceding year,

- a) statements of the opening and closing balances of the reserve funds and of the transactions relating to the funds;
- b) statements identifying,
  - i. all assets whose capital costs were funded under a development charge by-law during the year,
  - ii. for each asset mentioned in subclause (i), the manner in which any capital cost not funded under the by-law was or will be funded;
- c) a statement as to compliance with subsection 59.1 (1); and
- d) and other information that is prescribed.

The Township is in compliance with the DCA. Schedules A of this report reflects the required reporting under the DCA, as amended by Bill 73.

A statement of Development Charge reserve fund balances and transactions in 2021, by service area, is listed as Schedule A.

## **STRATEGIC PLAN ALIGNMENT**

2. Growing a Connected Mulmur: Communication with and social connectivity within the Mulmur community

## **FINANCIAL IMPACT**

There is no financial impact from this report.



**RECOMMENDATION**

That the report of Heather Boston, Treasurer, Annual Treasurer's Statement of Development Charge Reserve Funds 2021 be provided as information.

Respectfully submitted:

*Heather Boston* \_\_\_\_\_

Heather Boston, CPA, CA, CGA, BComm  
Treasurer



**Schedule A**

**Annual Treasurer's Statement of Development Charge Reserve Funds for By-Law 27-14**

	Services to which the Development Charge Relates						Total
	Transportation	Policing	Fire	Parks & Recreation <sup>1</sup>	Library	Administration	
Opening Balance, January 1, 2021	520,254.26	19,904.13	136,706.42	290,127.75	1,345.22	58,865.94	1,027,203.72
<b>Plus:</b>							
Development Charge Collections	117,637.87	-	36,965.14	24,042.98	394.15	25,254.63	204,294.77
Accrued Interest	3,846.73	-	1,208.40	819.02	13.42	825.74	6,713.31
Sub-Total	121,484.60	-	38,173.54	24,862.00	407.57	26,080.37	211,008.08
<b>Less:</b>							
Amount Transferred to Capital (or Other) Funds	296,035.14	-	-	13,713.80	-	9,390.40	319,139.34
Closing Balance, December 31, 2021	345,703.72	19,904.13	174,879.96	301,275.95	1,752.79	75,555.91	919,072.46

The Municipality is compliant with s.s. 59.1 (1) of the *Development Charges Act*, whereby charges are not directly or indirectly imposed on development nor has a requirement to construct a service related to development been imposed, except as permitted by the *Development Charges Act* or another Act.





# Annual Report 2021 and Annual Work Schedule 2022



## EXECUTIVE SUMMARY

The Dufferin County Forest consists of fourteen tracts that together form a 1,066 hectare (2,636 acre) forested area owned and managed by the County of Dufferin. The Forest serves important functions in terms of erosion and water control, natural heritage protection, biodiversity, wildlife habitat, recreational opportunities, and support of the rural economy through timber production and employment opportunities.

From the first purchase of land in 1930 until the mid-1990s the Forest was managed by what is now the Ministry of Northern Development, Mines, Natural Resources and Forestry (MNDMNR) through agreements made under the *Forestry Act*. In 1995, the County completed a long-term, comprehensive management plan for the Forest properties, the first County in Ontario to do so. Following completion of the plan, a County Forest Manager was hired to implement it.

In 2013, work began on a new twenty-year forest management plan. *Our Forest, Our Future: Dufferin County Forest Management Plan 2016-2036* was approved by County Council in March, 2016. In 2020, an operating plan for the period 2021-2026 was developed and approved.

The COVID-19 pandemic continued to impact County Forest operations in 2021. Most notably, no in person recreational events were held, it was not possible to organize any Friends of the Dufferin County Forest work party events, and tree and flower identification walks were not held. However, unlike in 2020, the Forest was not closed to the public in 2021. In general, social sustainability activities were those most impacted by the pandemic.

The following are some highlights from the past year:

### Environmental Sustainability

- i. 34.8 hectares of hardwoods and conifers were marked for selection harvesting;
- ii. LDD moth (*Lymantria dispar dispar*, formerly European gypsy moth) caused moderate defoliation, mostly of red oaks at the Main Tract; and
- i. a first draft of an invasive species management plan was completed.

### Economic Sustainability

- i. sales of conifer plantations of just over \$100,000; and
- ii. installation of a secure post beside the Main Tract kiosk for the collection of cash donation toward the work of the Friends of the Dufferin County Forest, as well as establishment of an online system for collecting donations.

### Social Sustainability

- i. the magnetic sign and the information kiosk at the Main Tract were updated throughout the year;
- iii. trail counters were installed at the Mono Tract; and
- iv. County Council passed a motion to discontinue hunting in the Main Tract.

Next year, 2022, will see the continuation of various activities. There will be signs posted, tendered timber sales, monitoring of harvesting operations, and monitoring of recreational use. Hopefully, forest walks, in person recreational events, and the activities of the Friends of the Dufferin County Forest are able to resume during 2022. A review of the recreational use policy/by-law for the County Forest, including extensive public consultation, is planned for 2022.

## TABLE OF CONTENTS

<b>1.0 INTRODUCTION .....</b>	<b>6</b>
<b>2.0 DUFFERIN COUNTY FOREST ANNUAL REPORT .....</b>	<b>8</b>
<b>2.1 Goal .....</b>	<b>8</b>
<b>2.2 Land Use .....</b>	<b>8</b>
<b>2.3 Environmental Sustainability.....</b>	<b>9</b>
Sustainable Timber Harvesting.....	9
Evaluation of Insect and Disease Populations .....	9
LDD Moth (formerly European Gypsy Moth).....	10
Oak Wilt .....	11
Emerald Ash Borer .....	11
Alien Invasive Plants.....	11
<b>2.4 Economic Sustainability .....</b>	<b>12</b>
Financial Stability .....	12
Donations .....	12
<b>2.5 Social Sustainability.....</b>	<b>12</b>
Recreational Use of the County Forest Policy .....	12
Friends of the Dufferin County Forest (FDCF).....	13
Dufferin County Forest Advisory Team (DCFAT).....	13
Recreational Events .....	13
Forest Use Permits (Hunting) .....	13
Mansfield Outdoor Centre .....	13
Human Health.....	13
Infrastructure .....	14
Main Tract Information Kiosk.....	14
Signs .....	14
Information Products and Information Dissemination.....	14
Presentations, Schools, Walks, and Tours .....	15
Interpretive Trails .....	15
Cultural Heritage Resources.....	15
<b>3.0 MONITORING .....</b>	<b>15</b>
<b>4.0 THE FUTURE OF THE PLANNING PROCESS.....</b>	<b>17</b>
<b>5.0 DUFFERIN COUNTY FOREST ANNUAL WORK SCHEDULE.....</b>	<b>17</b>
<b>5.1 Environmental Sustainability.....</b>	<b>17</b>

<b>5.2 Economic Sustainability .....</b>	<b>17</b>
<b>5.3 Social Sustainability .....</b>	<b>17</b>
<b>5.4 Monitoring.....</b>	<b>18</b>

**LIST OF TABLES**

Table 1: Land Use Classes for Dufferin County Forest Tracts .....	8
Table 2: Tendered Timber Sales for 2021 .....	9
Table 3: Areas Planned to be Marked in the Dufferin County Forest for 2022 .....	17

**LIST OF FIGURES**

Figure 1: Tracts of the Dufferin County Forest .....	8
Figure 2: Forest Use Permits (Hunting) Issued for the Dufferin County Forest 2000 to 2019-20 .....	14

## 1.0 INTRODUCTION

The Dufferin County Forest consists of fourteen tracts that together form a 1,066 hectare (2,636 acre) forested area owned and managed by the County of Dufferin. The Forest tracts are located in all of Dufferin's rural municipalities: Amaranth, East Garafraxa, Grand Valley, Melancthon, Mono, and Mulmur. The largest single area is the Main Tract (607 hectares, 1,501 acres) in Mulmur Township. Figure 1 shows the locations of the individual tracts within Dufferin County.

The Dufferin County Forest serves important functions in terms of erosion and water control, natural heritage protection, biodiversity, wildlife habitat, recreational opportunities, and support of the rural economy through timber production and employment opportunities.

Although the Dufferin County Forest is, and always was, owned by the County of Dufferin, from the first purchase of property in 1930 until the mid-1990s, the Forest was managed on behalf of the County by what is now the Ministry of Northern Development, Mines, Natural Resources and Forestry (MNDMNR).

In the mid-1990s, Dufferin was the first County in Ontario to take the lead in developing a management plan for its forest properties. The County decided to develop a comprehensive management plan due to increased demands on the forest properties, as well as changes to the Ministry of Northern Development, Mines, Natural Resources and Forestry's (MNDMNR) Agreement Forest Program.

On June 8, 1995, Dufferin County Council approved *Our Forest, Our Future: Dufferin County Forest Management Plan 1995-2015*. Throughout the process, there was participation from the MNDMNR, a Forest Advisory Team, and the general public, all of whom provided valuable input and comments.

In 2001, the County was recognized for its management of the County Forest, and for its partnership with the Dufferin Simcoe Land Stewardship Network, with a national award – the Forest Stewardship Recognition Program award.

In 2005, the Dufferin County Forest celebrated its 75th anniversary.

With the impending expiration of the management plan passed in 1995, in 2013 the County began work on a new long-term management plan for the County Forest. By this time, the recreational use of the forest properties had grown to such an extent that it was decided that a separate recreational use policy for the County Forest was necessary. The consultative process involved County Councillors, members of the County's Forest Plan Advisory Team and Forest Operations Review Committee, residents adjacent to the Forest properties, and the general public. *Our Forest, Our Future: Dufferin County Forest Management Plan 2016-2036* was approved by County Council on March 10, 2016. The recreational use policy for the County Forest was approved on May 11, 2017. In 2020, a five-year operating plan for the period 2021-2026 was developed and approved.

This annual report is divided into sections that correspond with those in the 2021-2026 operating plan.



Figure 1: Tracts of the Dufferin County Forest



## 2.0 DUFFERIN COUNTY FOREST ANNUAL REPORT

### 2.1 Goal

To protect the quality and integrity of ecosystems in the Dufferin County Forest, including air, water, land and biota; and, where quality and integrity have been diminished, to encourage restoration or remediation to healthy conditions; while providing a variety of social and economic benefits to the public.

### 2.2 Land Use

Other than the addition of the Thomson Tract, the land use classes shown in Table 1 are unchanged from those outlined in *Our Forest, Our Future: Dufferin County Forest Management Plan 2016-2036*.

**Table 1: Land Use Classes for Dufferin County Forest Tracts**

Tract (Compartments)	Land Use Class	Area (ha)	Conservation Value	Standard Forest Management <sup>1</sup>
Amaranth (42a), Laurel Wetland Complex	natural	12	provincially significant wetland	no
Amaranth (43b, 43c), Farmington Swamp	natural	10	locally significant wetland	no
Amaranth (43a)	managed	2		yes
Gara-Gore (44a)	managed	15		yes
Hockley (49), Orangeville Wetland Complex	natural	20	provincially significant wetland	no
Leening (50)	natural	8	Niagara Escarpment Rural Area; donor restrictions	no
Levitt (51)	natural	4	Niagara Escarpment Natural Area; donor restrictions	no
Little (48)	natural	47	developing old growth	no
Main (7-10, 12-19, 21a, 22, 23a, 23b, 24b, 24c, 25b, 25c)	managed	316		yes
Main (11, 20a, 21b, 23c, 24a, 25a, 26-30, 31a, 31d), Oak Ridges South Slope Forest	natural	266	life science ANSI	no
Main (31b, 31c)	natural	24	locally significant wetland	no
Melancthon (32a, 32b, 32c, 33a, 33b, 33d)	managed	12		yes
Melancthon (33a, 33c, 33d, 34a, 35a), Melancthon 1	natural	48	provincially significant wetland	no
Mono (39-40, 46)	managed	68		yes
Randwick (1-4c, 5-6)	managed	115		yes

Tract (Compartments)	Land Use Class	Area (ha)	Conservation Value	Standard Forest Management <sup>1</sup>
Randwick (4d), Walker's Creek Wetland	natural	2	locally significant wetland	no
River Road (45)	managed	3		yes
Riverview (36, 37b, 37c, 37d, 37e, 38a, 38b)	managed	27		yes
Riverview (37a, 38c, 38d), Melancthon 2	natural	13	locally significant wetland	no
Simmons (47)	managed	42		yes
Thomson (52)	managed	12	creek	yes
<b>Total</b>		1066		

<sup>1</sup>In areas designated as “no” removal of hazard trees and invasive species may occur, as well as forest management activities that maintain or enhance notable features.

## 2.3 Environmental Sustainability

### *Sustainable Timber Harvesting*

Annually, wood is harvested on a sustainable basis from the Dufferin County Forest. The wood is sold by open public tender. Table 2 shows the stands tendered for sale in 2021. There was a larger than usual number of areas up for tender as a result of there being no timber sold in 2019 or 2020.

**Table 2: Tendered Timber Sales for 2021**

Tender Number	Tract and Compartments	Volume (m <sup>3</sup> )	Number of Trees	Species	Area (ha)	Value
CF 21-01-A	Randwick (4a)	218	471	red pine	7.0	\$9,154.36
CF 21-01-B	Main (9b, 9c, 10c)	877	1342	red pine, white pine	11.8	\$13,648.14
CF 21-01-C	Main (15c)	53	137	hardwoods	15.0	No bids
CF 21-01-D	Main (16c)	68.9	207	hardwoods	14.0	No bids
CF 21-01-E	Main (21a/22a)	604	813	red pine	13.0	\$42,299.29
CF 21-01-F	Main (26a)	279	298	red pine	8.0	\$18,582.85
CF 21-01-G	Gara Gore (44a)	19.6	75	ash	15.0	No bids
CF 21-01-H	Simmons (47a)	921.3	4141	red pine, white pine	22.0	\$16,599.14
<b>TOTALS</b>		<b>3040.8</b>	<b>7484</b>		<b>105.8</b>	<b>\$100,283.78</b>

The tenders were awarded as follows: CF 21-01-A to Breen's Lumber, Coldwater, Ontario; CF 21-01-B and CF 21-01-H to Moggie Valley Timber, Holland Centre, Ontario, and CF 21-01-E and CF 21-01-F to Gee's Lumber and Logging, St. Williams, Ontario.

### *Evaluation of Insect and Disease Populations*

The County of Dufferin assesses insect and disease populations based on information provided by the Ministry of Northern Development, Mines, Natural Resources and Forestry's (MNDMNR) Forest Health Technicians, County Forest staff, and the Canadian Food Inspection Agency. Emerald

ash borer, Asian long-horned beetle, Sirex woodwasp, LDD moth (formerly European gypsy moth), beech bark disease, butternut canker, and red pine decline are of primary concern. LDD moth, beech bark disease, butternut canker, and red pine decline are all known to be present in the Dufferin County Forest. Monitoring of these key insects and diseases will continue and management strategies will be developed as necessary.

**LDD Moth (formerly European Gypsy Moth)**

LDD moth (*Lymantria dispar dispar*) is a non-native insect pest that has become established and naturalized in Ontario over the last 40 years or so. Outbreaks of the pest occur approximately every 7-10 years. LDD moth is considered to be a deciduous tree stressor, not a tree killer, which means that usually tree mortality will result only if trees are subjected to multiple stresses over multiple years. Severe defoliation of coniferous trees may result in mortality after just one season.

In 2020, there was extensive defoliation of the red oak (the preferred food source of the LDD moth larvae) in the Main Tract of the Dufferin County Forest. To a lesser extent, other tree species, in particular white pine, were affected. This was the first year of heavy LDD moth defoliation in the Main Tract since 2009. Observed defoliation during 2021 was much lower than in 2020. There were very few trees that were completely stripped of their leaves. In 2021, fewer trees re-foliated, likely because they had enough leaf area remaining after defoliation.

Large numbers of larvae died from either the fungus *Entomophaga maimaigi* or the Nucleopolyhedrosis virus, which are both naturally present in LDD moth populations. The levels of the fungus are weather dependent (the fungus spreads more readily during a wet spring), while the virus spreads more easily and rapidly when populations are at high densities.

Due to the fact that the Main Tract is by far the largest asset in the County Forest portfolio and a large portion of it is dominated by oak, a contract for egg mass surveys was once again let in the fall of 2021.

Surveying of egg masses is a reliable method for predicting the following year's population of LDD moth, and estimating the resultant defoliation risk. The survey found levels of LDD moth egg masses that would indicate light to light-moderate defoliation in the spring of 2022.

The Mono and Little Tracts were also surveyed for egg masses. The levels at the Mono



**LDD moth larvae dying before pupation.**

Tract were predictive of light defoliation in 2022, at the Little Tract they were predictive of light-moderate defoliation. The remaining tracts were not surveyed, as they have only small areas of deciduous trees, are not dominated by oak, or had very low levels of defoliation in 2021.

### ***Oak Wilt***

Oak wilt is an exotic invasive disease that kills all species of oak, preferring those in the red oak group (red oak and black oak). The Canadian Food Inspection Agency (the lead agency in dealing with exotic invasives) is working hard to keep oak wilt out of Ontario, but it is currently only 500 m from the border (on Belle Island in the Detroit River). Infected red oak trees can die in as little as 30 days. Red oak is a significant component of a number of stands in the Dufferin County Forest, particularly in the Main Tract. Many of these stands are also part of the Oak Ridges South Slope Area of Natural and Scientific Interest, which is recognized in part for its oak component. In addition, in 2005 red oak was declared as the official tree of Dufferin County.

Prior to oak wilt being found in Dufferin County, the following strategies are being implemented:

- i. public education to increase the number of people able to identify oak wilt and therefore increasing the chances of finding it and identifying it before it is widespread;
- ii. public education regarding the dangers of moving firewood, therefore reducing the chances of oak wilt arriving in Dufferin County through that avenue;
- iii. in the Dufferin County Forest, an immediate stop to harvesting of stands containing more than 5 m<sup>2</sup>/ha of red oak between April 1 and July 31. During this time of year, the sap-feeding beetles, which spread oak wilt and are attracted to open wounds on oak trees, are most active; and
- iv. public education to discourage private landowners from pruning or harvesting red oak between April 1 and July 31.

Once oak wilt is found in Ontario, a second phase of restrictions will be introduced. These will likely include a lengthening of the period during which pruning or harvesting of red oak is not permitted, as well as an expansion of pruning and harvesting restrictions to County operations outside of the County Forest (e.g. contracts for roadside tree pruning and removal).

Once oak wilt is found in the Dufferin County Forest, management strategies such as trenching to break root grafts will likely have to be implemented in order to eradicate or contain it.

### ***Emerald Ash Borer***

In 2013, the presence of emerald ash borer was confirmed in Dufferin County, at the south end of Orangeville. Public education regarding this pest is ongoing through events, information at the County Forest office and on the website, and responses to inquiries. Since there is relatively little ash in the County Forest, and it has been in ill health since before the advent of emerald ash borer, it is anticipated that the impact of the emerald ash borer will not be significant in the County Forest. Dead or dying ash that are considered to be hazard trees due to their proximity to trails will be removed as soon as possible after they are identified. Stands with an ash component will be managed in accordance with the strategies outlined in *Managing Ash in Farm Woodlots; Some Suggested Prescriptions* (Williams & Schwan, 2011).

### ***Alien Invasive Plants***

In 2021, the Forestry Summer Student prepared an initial draft of an invasive species management plan.

During the 2021 growing season, ongoing monitoring and removal of the dog-strangling vine at the Mono, Main and Randwick Tracts was conducted.

Scots pine was removed in conjunction with field work and litter/garbage pick-up.

Data was collected on the garlic mustard plots at the Melancthon, Mono, and Randwick Tracts. These plots were established in 2016 to monitor the growth of garlic mustard.

## **2.4 Economic Sustainability**

### ***Financial Stability***

One of the County's objectives for the Dufferin County Forest is that it generate revenue to support operations. At the same time, it is important to remember the non-monetary contributions of the Dufferin County Forest:

- i. the Forest contributes significant ecosystem services;
- ii. the Main Tract is one of few, large, publicly-accessible natural areas in Dufferin County available for a wide variety of outdoor recreation activities; and
- iii. the Dufferin County Forest properties add to the value of the areas in which they are located both in aesthetic and monetary terms.

For revenues generated from timber sales in 2021, refer to Table 2. There are many factors that affect the value of the timber sold from the Dufferin County Forest, some of which are difficult to predict from year to year. These factors include the price of wood locally and regionally; the location, size and species of trees offered for sale; and the supply of wood of various species and sizes in a given year. Timber sale revenues are supplemented by land use, forest use, and recreational event permits. For details of the budget, please refer to the County of Dufferin's Budget 2021.

### ***Donations***

A secure post was installed beside the Main Tract kiosk to facilitate the collection of cash donations toward the work of the Friends of the Dufferin County Forest (FDCF). A process was established to enable people to make donations to the FDCF online through a QR code/website address. The amount of money collected to day is not significant, but it is expected to increase as the FDCF is able to resume functioning post-COVID.

## **2.5 Social Sustainability**

### ***Recreational Use of the County Forest Policy***

Implementation of the recreational use policy and associated by-law (2017-39 as amended) continued in 2021.

At its meeting on July 8, 2021, County Council passed a motion to discontinue hunting in the Main Tract.

**Friends of the Dufferin County Forest (FDCF)**

Due to the COVID-19 pandemic, the Friends of the Dufferin County Forest were not able to meet or conduct any work party days in 2021. The Friends of the Dufferin County Forest is a volunteer group comprised of individuals who are committed to supporting approved activities within the properties collectively known as the Dufferin County Forest.

**Dufferin County Forest Advisory Team (DCFAT)**

In 2021, there were no meetings of the Dufferin County Forest Advisory Team.

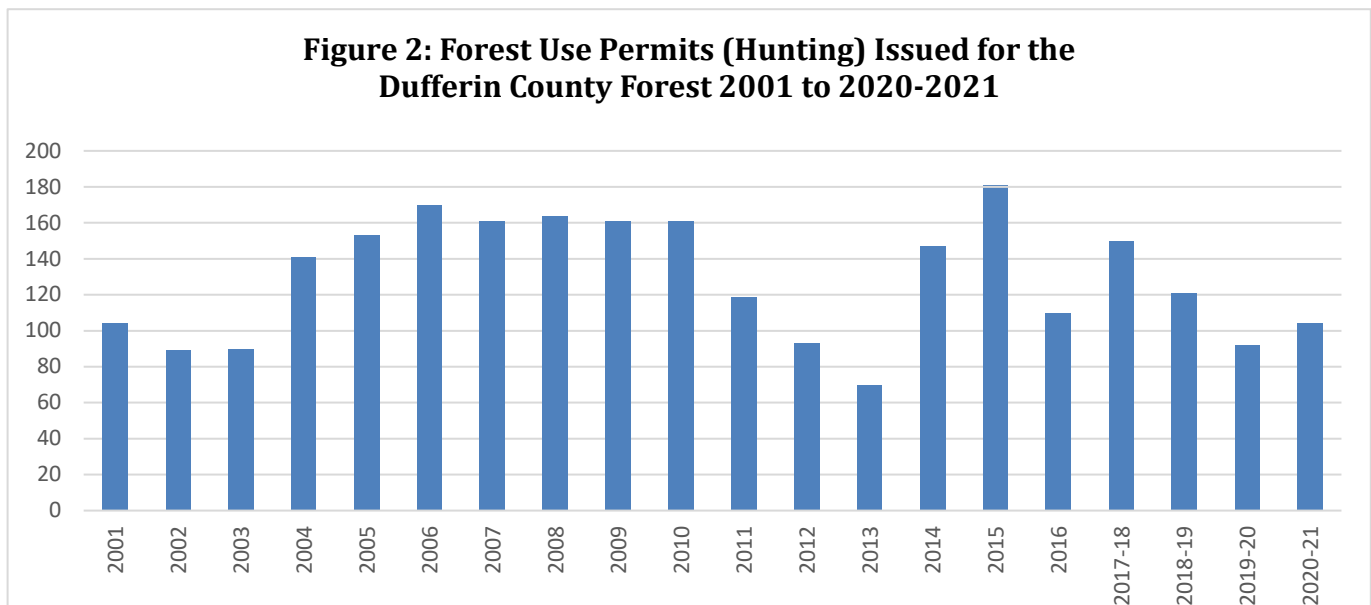
**Recreational Events**

Due to the COVID-19 pandemic, there were no larger-scale in person recreational events in the County Forest in 2021.

A virtual run was organized in the Main Tract. Individuals ran the course on their own any time between August 1 and September 14. Everyone who completed the course got a race kit, which included some County Forest-branded items. The run had 77 participants.

**Forest Use Permits (Hunting)**

Figure 2 shows the number of Forest Use Permits (Hunting) that have been issued in the last twenty years. In 2018, the permits transitioned from an effective period of January 1-December 31 to an effective period of October 1-May 31. For the transition year, the number of permits sold from January 1, 2018-May 31, 2018 was added to the number sold during 2017. In the last year, the permits generated revenue of about \$3,000 for the County.



**Mansfield Outdoor Centre**

Under new ownership, the Mansfield Outdoor Centre leased cross-country ski trails in the south portion of the Main Tract for the 2021-2022 season.

**Human Health**

Information about west nile virus, lyme disease, and poison ivy continues to be available on the County Forest website, at the information kiosk at the Main Tract parking lot, and by request.

Signs and information related to COVID-19 were placed at all of the Forest entrances, at the Main Tract kiosk, and on the County website in 2021.

### ***Infrastructure***

In 2021, a gate was installed at the main entrance to the Main Tract (937513 Airport Road) to facilitate any future access restrictions.

During 2021, the event field at the Main Tract continued to be accessible for parking. This has been very successful, especially as the large area makes it easy for horse trailers to manoeuvre. In the absence of any issues, the event field will be left accessible for parking other than when it is being used for events.

The entrance at 675067 Hurontario St. (Mono Tract) was closed due to its location on the crest of a hill.

### ***Main Tract Information Kiosk***

In the spring of 2018 an information kiosk was installed at the Main Tract parking lot at 937513 Airport Road. The kiosk includes information about upcoming events in the Main Tract, a large-scale trail map, and numerous information brochures about the County Forest. The information at the kiosk is updated and expanded on an ongoing basis.

### ***Signs***

Following passage of the County Council motion to discontinue hunting in the Main Tract, “no hunting in this tract” signs were installed at all of the entrances to the Main Tract. All of the signs at the Main Tract that describe the main stipulations of the use by-law were modified to indicate “no hunting”.

The signs at the Forest entrances stating guidelines for Forest use during the COVID-19 pandemic were replaced as necessary throughout 2021.

Temporary signs were posted at a number of the tracts showing the dates of the spring wild turkey hunt, the fall wild turkey shotgun hunt, and the two five-day periods of the fall deer shotgun hunt. This was done to inform users that there would be a concentration of hunters in the Forest during those periods. Additional signs urging hunters to “Exercise Extreme Caution” are posted around the southern section of the Randwick Tract. The “No hunting” signs that were posted along the boundary between the southern section of the Randwick Tract and the private land to the west in 1999 were monitored; no new signs were necessary.

The local Ontario Federation of Snowmobile Clubs (OFSC) member clubs (Dufferin, Orangeville, and Alliston & District) posted signs indicating the location of the OFSC trails through the Main, Randwick, Simons, Riverview, and Mono Tracts of the Dufferin County Forest. The OFSC trails through the Mono Tract had to be re-routed slightly due to the closure of the entrance at 675067 Hurontario St.

### ***Information Products and Information Dissemination***

In order to make non-hunting users of the Dufferin County Forest aware of the main hunting seasons, notices advising of increased hunting activity were placed in the Orangeville, Shelburne,



Creemore, and Alliston newspapers as follows:

- i. prior to the beginning of the spring wild turkey shotgun hunt;
- ii. prior to the beginning of the fall deer and fall wild turkey bow hunt;
- iii. prior to the beginning of the fall wild turkey shotgun hunt;
- iv. prior to the first five-day period of the deer shotgun hunt; and
- v. prior to the second five-day period of the deer shotgun hunt.

In 2021, there was production and periodic updating of various information products, including a general County Forest brochure; a recreational use brochure; a hunting brochure; a brochure describing the Little Tract interpretive trail; a brochure describing the Main Tract interpretive trail; a trail map brochure for the Main Tract; and a brochure describing the driving tour.

The *Hunting in the Dufferin County Forest* brochure/information package was distributed to the hunters who purchased forest use permits, at the Main Tract information kiosk, as well as on a request basis. Email inquiries were first directed to the website for information.

Numerous phone and e-mail requests for information on the Dufferin County Forest and forests and forestry in general were answered. The information that was distributed consisted mostly of Dufferin County Forest pamphlets, maps of the Main Tract, and information on various insects and diseases that affect trees, LDD moth and emerald ash borer in particular.

The County Forest information on [www.dufferincounty.ca/services/forest](http://www.dufferincounty.ca/services/forest) was updated throughout the year to provide forest users and other interested members of the public with timely information about events and activities.

### ***Presentations, Schools, Walks, and Tours***

The guided forest walks were cancelled due to the COVID-19 pandemic.

### ***Interpretive Trails***

The interpretive trails at the Main Tract, Little Tract, and Hockley Tract were maintained.

### ***Cultural Heritage Resources***

In 2021, no further work was done at the site of the building foundation at the Simmons Tract.

## **3.0 MONITORING**

In 2021, the primary monitoring activities were:

- i. inspections conducted during commercial harvesting operations;
- ii. monitoring of signs and gates at the forest properties and arranging for replacement when and where necessary;
- iii. monitoring of hunting activity (particularly during the two five-day deer shotgun hunt periods); and
- iv. monitoring of general recreational use.

Harvesting inspections were done to ensure that the loggers complied with the terms and conditions of the tenders. There were no significant violations of tender terms and conditions in 2021.

Forest inventories were conducted to determine which stands would be subject to forest management operations, as well as for stands that had recently undergone forest management operations.

Monitoring of invasive species was conducted as part of both forest inventories and other field work.

In 2020, the County embarked on a program to measure recreational use of the Forest, in particular at the Main Tract. This program was to include three main elements:

- i. in person counting/surveying of users;
- ii. trail counters; and
- iii. traffic counters.

Due to the COVID-19 pandemic and the strict limits on in person interactions, no in person surveying was done in 2021.

At the end of 2021, some changes were made to the placement of the trail counters to improve the efficiency of data collection. Trail counters are now located:

- i. at the Main Tract, along the main south double track trail from the parking lot, to count equestrians and pedestrians;
- ii. at the Main Tract, along the single track trail from the parking lot, to count mountain bikers;
- iii. at the Main Tract, along the single track trail west of the event field, to count mountain bikers;
- iv. at the Main Tract, along the single track trail south of the event field, to count mountain bikers;
- v. at the Main Tract, along the double track trail from the event field, to count equestrians;
- vi. at the Mono Tract, at 675111 Hurontario St., to count all users; and
- vii. at the Mono Tract, at 715120 1st Line EHS, to count all users.

Some work was done on calibrating the trail counters by the Forestry Summer Student. Additional data, along with data for the new locations at the Mono Tract, will be collected in 2022.

The trail counters and traffic counters at the Main Tract will always be representative of trends in use rather than actual user numbers as the Main Tract has many entrances and it is not viable to have trail counters and/or traffic counters at all of them.

Not surprisingly, peak numbers for pedestrians, equestrians, and mountain bikers occurred on Saturday and Sunday. On a 24-hour basis, activity peaks are mid-day, from roughly 11 am to 3 pm. Numbers for all activities decreased into December, although there were still numerous users. At the Little Tract, user numbers were highest on Sunday, peaking around 4 pm, and dropping off in December.

Three periods of traffic counts were collected in 2021: June 14-22, July 26-August 3 (Civic Holiday weekend), and October 4-12 (Thanksgiving weekend). Although weekend and holiday Monday visits continued to be high, weekday visitation, especially on Wednesday and Friday, was significant. The main parking lot continued to be used more than the event field parking, but the differences in the numbers between the two locations were generally smaller than in 2020.

A self-reporting user survey was posted on Join in Dufferin at the end of October, 2021 and promoted with a sign at the Main Tract information kiosk. The survey includes questions about recreational activities and economic impact and is the same as will be used for the in person surveys. To date, six people have completed the survey.

**4.0 THE FUTURE OF THE PLANNING PROCESS**

In 2020, an operating plan for the period 2021-2026 was developed and approved. Two additional five-year operating plans will be written to fulfill the management plan; for the periods 2026-2031 and 2031-2036. The operating plans will be supported by Annual Reports and Annual Work Schedules.

Toward the end of the twenty-year management plan, a new twenty-year plan will be written for the period 2036-2056. This plan will include a five year operating plan for the period 2036-2041.

**5.0 DUFFERIN COUNTY FOREST ANNUAL WORK SCHEDULE**

The specific activities for 2022 are described in the following sections.

**5.1 Environmental Sustainability**

It is anticipated that there will be 44.0 hectares of conifers marked in 2022. The breakdown of the areas is shown in Table 3.

**Table 3: Areas Planned to be Marked in the Dufferin County Forest for 2022**

<b>Tract (Compartment)</b>	<b>Species</b>	<b>Area (ha)</b>
<b>Randwick (1a)</b>	red pine	20.0
<b>Randwick (5a, 6a)</b>	white pine	12.0
<b>Main (24b)</b>	red pine	12.0
<b>Total Area</b>		<b>44.0</b>

As in the past, the number of trees and the volume to be harvested will be known once the tree marking is completed. Stands will be publicly tendered in the late summer of 2022.

Information about oak wilt and emerald ash borer and how to manage trees and woodlots in their presence will continue to be distributed to the general public.

The population of LDD moth (*Lymantria dispar dispar*, formerly European gypsy moth) will be monitored in 2022 through emergence and defoliation surveys.

**5.2 Economic Sustainability**

For details of the budget, refer to the County of Dufferin’s Budget 2022.

**5.3 Social Sustainability**

A full review of the recreational use policy/by-law, including extensive public consultation, is planned for 2022.

Major new signs planned for 2022 include:

- i. signs at all County Forest entrances prominently displaying the County Forest website address and/or a QR code to link to the website; and
- ii. pictographic signs indicating permitted trail uses (following completion of the review of the recreational use policy/by-law).

Hopefully, the Main Tract will host a number of in person recreational events and the Mansfield

Outdoor Centre will lease cross-country ski trails in the Main Tract.

The interpretive trails at the Main, Hockley, and Little Tracts will be maintained.

#### **5.4 Monitoring**

In 2022, the monitoring program will focus on five broad areas:

- i. inspections conducted during commercial harvesting operations;
- ii. monitoring of signs and gates at the forest properties and arranging for replacement when and where necessary;
- iii. monitoring of hunting activity (particularly during the two five-day deer shotgun hunt periods);
- iv. monitoring of recreational events; and
- v. monitoring of general recreational use through self-reporting, in person surveys, trail counters, and traffic counters.

#### **For more information:**

Caroline Mach, R.P.F., County Forest Manager  
c/o Museum of Dufferin  
936029 Airport Road Mulmur, ON L9V 0L3  
519-941-1114 or 877-941-7787 ext. 4011  
forestmanager@dufferinmuseum.com    www.dufferincounty.ca



758070 2<sup>nd</sup> Line E  
Mulmur, Ontario  
L9V 0G8

Local **(705) 466-3341**  
Toll Free from 519 only **(866) 472-0417**  
Fax **(705) 466-2922**

**For Immediate Release**

February 25, 2022

## **TERMINATION OF EMERGENCY DECLARATION**

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Mayor Horner and the Township of Mulmur will terminate its Emergency Declaration on March 1, 2022 at 12:01 a.m.

The Township of Mulmur declared an Emergency on March 30, 2020 in response to the COVID-19 pandemic. In accordance with the Emergency Management and Civil Protection Act, an Emergency Declaration provides the Mayor with the authority to take actions and make orders they consider necessary to protect property and the health, safety and welfare of the Township and its residents.

The City of Guelph, Wellington County and Dufferin County, all of whom fall under the Wellington-Dufferin-Guelph Public Health service delivery area, will also terminate their Emergency Declarations on March 1, 2022.

For more information please contact:

Tracey Atkinson  
CAO/Clerk/Planner  
[tatkinson@mulmur.ca](mailto:tatkinson@mulmur.ca)



## Clerks and Bylaw

February 18, 2022

SENT VIA E-MAIL TO:

Joanne Vanderheyden  
President of the Federation of Canadian Municipalities  
[info@fcm.ca](mailto:info@fcm.ca)

Dear President Vanderheyden,

Re: Year of the Garden Proclamation

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On behalf of the Council of the Corporation of Norfolk County, please be advised that upon the recommendation of the Tourism and Economic Development Advisory Board, Council passed the following resolution at the February 15, 2021 Council meeting:

**Resolution No. 13**

**Moved By:** Councillor Martin  
**Seconded By:** Councillor Huffman

WHEREAS Norfolk County is known as Ontario's Garden and has a rich agricultural and horticulture industry;

AND WHEREAS Communities in Bloom and "Fleurons du Québec" in collaboration with the Canadian Garden Council, invite all municipalities to celebrate the Year of the Garden 2022;

AND WHEREAS the Year of the Garden 2022 celebrates the Centennial of Canada's horticulture sector;

AND WHEREAS gardens and gardening contribute to the quality of life of our municipality, our climate action goals and create safe and healthy places where people can come together in the spirit of inclusivity and reconciliation;

AND WHEREAS the Year of the Garden 2022 will highlight and celebrate the important contribution of gardeners, our local gardening organizations, horticultural professionals and local horticultural businesses which contribute to garden culture and experience of our municipality;

AND WHEREAS gardens and gardening have helped us face the challenges of the COVID pandemic;

THEREFORE BE IT RESOLVED,

THAT Norfolk County hereby proclaim 2022 as the Year of the Garden in celebration of the contribution of gardens and gardening to the development of our country, our municipality and the lives of our citizens in terms of health, quality of life and environmental challenges;

AND THAT the Saturday before Father's Day, National Garden Day, June 18 in 2022, be recognize as Garden Day in Norfolk County as a legacy of Canada's Year of the Garden 2022;

AND THAT Norfolk County is committed to be a Garden Friendly County supporting the development of its garden culture and is proud to have history, heritage and diversity of gardens;

AND FURTHER THAT all municipalities across Canada be invited proclaim 2022 to be the Year of the Garden in their respective municipalities, and that a copy of this resolution be provided to the Federation of Canadian Municipalities, and for that purpose.

Further information regarding the Year of the Garden Proclamation can be found on the [Year of the Garden Website](#). If any municipality would like to partner with Norfolk County in proclaiming 2022 as the Year of the Garden a draft resolution is attached below.

Should you have any questions regarding this matter or should you require additional information, please contact Kevin Klingenberg, Deputy Clerk at 519-426-5870 x. 1261, or email: [Clerks@norfolkcounty.ca](mailto:Clerks@norfolkcounty.ca)

Sincerely,

Kevin Klingenberg  
Deputy Clerk  
Norfolk County

CC:

- Federation of Canadian Municipalities
- All Ontario municipalities
- Tourism and Economic Development Advisory Board

**Presented on Municipal letterhead**

## **Year of the Garden 2022 PROCLAMATION**

- WHEREAS** the *Year of the Garden 2022* celebrates the Centennial of Canada's horticulture sector;
- WHEREAS** gardens and gardening contribute to the quality of life of our municipality and create safe and healthy places where people can come together;
- WHEREAS** the *Year of the Garden 2022* will highlight and celebrate the important contribution of gardeners, our local gardening organizations, horticultural professionals and local horticultural businesses which contribute to garden culture and the experience garden of our municipality;
- WHEREAS** gardens and gardening have helped us face the challenges of the COVID pandemic;
- WHEREAS** Communities in Bloom in collaboration with the Canadian Garden Council, invites all municipalities to celebrate the Year of the Garden;

### **NOW THEREFORE BE IT RESOLVED**

- THAT** (add name of municipality) **HEREBY PROCLAIMS 2022 as the *Year of the Garden*** in celebration of the contribution of gardens and gardening to the development of our country, our municipality and the lives of our citizens in terms of health, quality of life and environmental challenges; and
- THAT** **the Saturday before Father's Day**, June 18 in 2022, be recognize as Garden Day in (add name of municipality) as a legacy of Canada's Year of the Garden 2022; and
- THAT** (insert name of Municipality) is committed to be a **Garden Friendly City** supporting the development of its garden culture and is proud to have:

*(name at least two city initiatives that support the garden culture of your city and the spirit of the Year of the Garden); and*

- THAT** all municipalities across Canada BE INVITED to proclaim 2022 to be the ***Year of the Garden*** in their respective municipalities, and that a copy of this resolution be provided to the FCM, and for that purpose.

DATED AT CITY HALL, (the xx day of (add month), 2021 or 2022

---

(insert Mayor's name), Mayor



February 9, 2022

The Honourable Doug Ford, Premier of Ontario  
Via Email

**Re: Dissolve Ontario Land Tribunal**

Please be advised that Council for the Town of Halton Hills at its meeting of Monday, February 7, 2022, adopted the following Resolution:

**Resolution No. 2022-0020**

WHEREAS Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy;

AND WHEREAS an Official Plan is developed through months of public consultation to ensure, "that future planning and development will meet the specific needs of the Town of Halton Hills community";

AND WHEREAS our Official Plan includes provisions that encourage development of the "missing middle" or "gentle density" to meet the need for attainable housing in our community;

AND WHEREAS our Official Plan is ultimately approved by the province;

AND WHEREAS it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of Town of Halton Hills Official Plan;

AND WHEREAS it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Town of Halton Hills Official Plan;

AND WHEREAS municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or "OMB"), an unelected, appointed body that is not accountable to the residents of the Town of Halton Hills;

AND WHEREAS the OLT has the authority to make a final decision on planning matters based on a "best planning outcome" and not whether the proposed development is in compliance with municipal Official Plans;

---

**1 Halton Hills Drive, Halton Hills, Ontario L7G 5G2**

Tel: 905-873-2600

Toll Free: 1-877-712-2205  
haltonhills.ca

Fax: 905-873-2347

AND WHEREAS all decisions—save planning decisions—made by Municipal Council are only subject to appeal by judicial review and such appeals are limited to questions of law and or process;

AND WHEREAS Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans;

AND WHEREAS towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive, time consuming and ultimately futile OLT hearings;

AND WHEREAS lengthy, costly OLT hearings add years to the development approval process and act as a barrier to the development of attainable housing;

NOW THEREFORE BE IT RESOLVED THAT Council for the Town of Halton Hills requests the Government of Ontario to dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario;

AND FURTHER THAT a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario;

AND FURTHER THAT a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

**CARRIED**

Attached for your information is a copy of Resolution No. 2022-0020.

If you have any questions, please contact Valerie Petryniak, Town Clerk for the Town of Halton Hills at 905-873-2600 ext. 2331 or [valeriep@haltonhills.ca](mailto:valeriep@haltonhills.ca).

Yours truly,



Melissa Lawr  
Deputy Clerk – Legislation

**1 Halton Hills Drive, Halton Hills, Ontario L7G 5G2**

Tel: 905-873-2600

Toll Free: 1-877-712-2205  
haltonhills.ca

Fax: 905-873-2347

- cc. Minister of Municipal Affairs and Housing  
Leader of the Opposition  
Leaders of the Liberal and Green Party  
MPPs in the Province of Ontario  
Large Urban Mayor's Caucus of Ontario  
Small Urban GTHA Mayors  
Regional Chairs of Ontario  
Association of Municipalities of Ontario (AMO)  
All Ontario Municipalities

**1 Halton Hills Drive, Halton Hills, Ontario L7G 5G2**

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Tel: 905-873-2600

Toll Free: 1-877-712-2205  
haltonhills.ca

Fax: 905-873-2347



**THE CORPORATION  
OF  
THE TOWN OF HALTON HILLS**

**Resolution No.:** 2022-0020

**Title:** Dissolve Ontario Land Tribunal

**Date:** February 7, 2022

**Moved by:** Mayor R. Bonnette

**Seconded by:** Councillor C. Somerville

---

**Item No. 15.2**

WHEREAS Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy;

AND WHEREAS an Official Plan is developed through months of public consultation to ensure, "that future planning and development will meet the specific needs of the Town of Halton Hills community";

AND WHEREAS our Official Plan includes provisions that encourage development of the "missing middle" or "gentle density" to meet the need for attainable housing in our community;

AND WHEREAS our Official Plan is ultimately approved by the province;

AND WHEREAS it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of Town of Halton Hills Official Plan;

AND WHEREAS it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Town of Halton Hills Official Plan;

AND WHEREAS municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or “OMB”), an unelected, appointed body that is not accountable to the residents of the Town of Halton Hills;

AN WHEREAS the OLT has the authority to make a final decision on planning matters based on a “best planning outcome” and not whether the proposed development is in compliance with municipal Official Plans;

AND WHEREAS all decisions—save planning decisions—made by Municipal Council are only subject to appeal by judicial review and such appeals are limited to questions of law and or process;

AND WHEREAS Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans;

AND WHEREAS towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive, time consuming and ultimately futile OLT hearings;

AND WHEREAS lengthy, costly OLT hearings add years to the development approval process and act as a barrier to the development of attainable housing;

NOW THEREFORE BE IT RESOLVED THAT Council for the Town of Halton Hills requests the Government of Ontario to dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario;

AND FURTHER THAT a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors’ Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario;

AND FURTHER THAT a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

A handwritten signature in black ink, appearing to read "Rick Bonnette", written over a horizontal line.

Mayor Rick Bonnette



February 9, 2022

C00.2022

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

Sent by Email: [premier@ontario.ca](mailto:premier@ontario.ca)

**Re: Funding Support for Infrastructure Projects – Bridge/Culvert Replacements in Rural Municipalities**

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Please be advised that Council of the Township of Clearview, at its meeting held on February 7, 2022, passed the following resolution regarding funding support for infrastructure projects:

**Resolution:**

Moved by Deputy Mayor Burton, Seconded by Councillor Broderick, Be It Resolved that Council of the Township of Clearview supports the requests from the Township of Adjala-Tosorontio, the Township of Adelaide-Metcalf, the Township of Lake of Bays, the Township of Amaranth, and Northumberland County for the Federal and Provincial Governments to provide more funding to rural municipalities to support infrastructure projects related to major bridge and culvert replacements; and,

That this resolution be forwarded to the Premier of Ontario, Provincial Minister of Finance, Federal Finance Minister, AMO, ROMA, and all Ontario municipalities.  
Motion Carried.

If you have any questions regarding the above, please do not hesitate to contact the undersigned.

Regards,

Sasha HelmKay, B.A., Dipl. M.A., AOMC  
Clerk/Director of Legislative Services

cc: Hon. Peter Bethenfalvy, Ontario Minister of Finance [minister.fin@ontario.ca](mailto:minister.fin@ontario.ca)  
Hon. Chrystia Freeland, Federal Minister of Finance [chrystia.freeland@fin.gc.ca](mailto:chrystia.freeland@fin.gc.ca)  
AMO [amo@amo.on.ca](mailto:amo@amo.on.ca)  
ROMA [roma@roma.on.ca](mailto:roma@roma.on.ca)  
All Ontario Municipalities



February 24, 2022

**Re: Item for Discussion – Hospital Capital Funding**

At its meeting of February 23, 2022, the Council of the Corporation of the Town of Bracebridge ratified motions 22-PD-014, regarding the Item for Discussion – Hospital Capital Funding, as follows:

“WHEREAS healthcare funding is a provincial and federal responsibility;

AND WHEREAS from 2009 to 2020 a total of \$415.4 million has been transferred from municipal operations to fund and build provincial hospitals:

AND WHEREAS remaining long-term commitments to hospitals stand at \$117.5 million (as of 2020), which will also be financed from municipal operations;

AND WHEREAS a hospital is one of many public services that contributes to healthy communities;

AND WHEREAS municipal contributions to provincial hospitals takes away from the resources available for other municipal services that contribute to the health and well-being of residents;

AND WHEREAS a community’s total contribution to local hospitals also includes the donations made by benevolent individuals, groups, and businesses along with municipal contributions;

AND WHEREAS a community’s required local share is to pay 10% of capital construction costs and 100% of the cost of equipment, furniture, and fixtures, which includes medical equipment with big ticket prices: MRI machines, CT scanners, and x-ray machines;

AND WHEREAS this translates to a 70% provincial share and 30% local share (individuals, groups, businesses, and municipalities) of the overall cost of provincial hospital operations and capital projects;

AND WHEREAS the adoption of the “design-build-finance” hospital construction model (also known as alternative financing and procurement or P3 projects), has increased local share amounts because they now include the costs of long-term financing;

AND WHEREAS equipment replacement needs are increasingly frequent and increasingly expensive with average equipment lifespan of just ten years;

AND WHEREAS the Association of Municipalities of Ontario has highlighted the “local share” of hospital capital contributions as a major issue in its 2022 Pre-Budget Submission to the Standing Committee on Finance and Economic Affairs;

1000 Taylor Court  
Bracebridge, ON  
P1L 1R6 Canada

telephone: (705) 645-5264  
corporate services and finance fax: (705) 645-1262  
public works fax: (705) 645-7525  
planning & development fax: (705) 645-4209

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the Town of Bracebridge calls for a provincial re-examination of the "local share" hospital capital calculation methodology, to better reflect the limited fiscal capacity of municipalities, and the contributions to health care services they already provide to a community;

AND FURTHER THAT a copy of this resolution be forwarded to the Premier of Ontario, the Minister of Finance, the Minister of Health, the Minister of Municipal Affairs and Housing, the Local Member of Provincial Parliament, the Association of Municipalities of Ontario, and all Ontario municipalities."

In accordance with Council's direction I am forwarding you a copy of the resolution for you reference.

Please do not hesitate to contact me if I can provide any additional clarification in this regard.

Yours truly,

A handwritten signature in black ink, appearing to read "L. McDonald". The signature is stylized and cursive.

Lori McDonald  
Director of Corporate Services/Clerk





## THE CORPORATION OF THE TOWNSHIP OF MULMUR

BY-LAW NO. \_\_\_\_\_-22

### BEING A BY-LAW TO REGULATE THE SALE AND USE OF FIREWORKS

**WHEREAS** Section 121 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipality may prohibit and regulate the same of fireworks and the setting off of fireworks;

**AND WHEREAS** Section 121 of the Municipal Act, provides that a municipality may prohibit the activities described in Section 121 above, unless a permit is obtained from the municipality for those activities and may impose conditions for obtaining, continuing to hold and renewing the permit, including requiring the submission of plans;

**AND WHEREAS** Council for the Corporation of the Township of Mulmur deems it necessary for the safety and well-being of the community to prohibit and regulate the setting off of fireworks and for requiring permits within the Corporation of the Township of Mulmur;

**NOW THEREFORE** THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MULMUR HEREBY ENACTS AS FOLLOWS:

#### 1.0 DEFINITIONS

**CONSUMER FIREWORKS** – means pyrotechnic devices classified under the Explosives Regulations C.R.C., c. 599, as amended, as fireworks, which comprises low hazard fireworks generally used for recreation.

**COUNCIL** – means the Council of the Corporation of the Township of Mulmur

**DESIGNATED DAYS** – means Victoria Day and Canada Day.

**DESIGNATED PERIOD** – means Victoria Day and Canada Day between dusk and 11:00 PM

**DUSK** – means the time just before night when the day is losing its light by it is not yet dark.

**EXHIBITION FIREWORKS** - means pyrotechnic devices classified under the Explosive Regulations C.R.C., c. 599, as amended, as fireworks which comprises high hazard fireworks generally used for recreation.

**FIREWORKS** – means a class of explosive pyrotechnic devices.

**MOTOR VEHICLE** – means any automobile, motorcycle, motor assisted bicycle, and any other vehicle propelled or driven otherwise than by muscular power.

**TOWNSHIP** - means the Corporation of the Township of Mulmur.

**VEHICLE** – mean any motor vehicle, trailer, traction engine, farm tractor, road building machine, bicycle, motorized snow vehicle and any vehicle drawn, propelled or driven by any kind of power including muscular power.

## **2.0 GENERAL PROVISIONS**

- 2.1 No person shall set off any fireworks within the Township except during the designated period.
- 2.2 No person shall offer for sale or sell fireworks or from an outdoor location or from any motor vehicle, vehicle, outdoor stand, tent or trailer.

## **3.0 EXEMPTIONS**

- 3.1 The setting off of Consumer Fireworks for personal display is permitted between dusk and 11:00 p.m. on Victoria Day or Canada Day on lands belonging to a private resident, occupied by the owner, tenant or an authorized person of the residence.
- 3.2 In the event of inclement weather on the designated days of Victoria Day or Canada Day, makes it impractical to set off fireworks, the next day following Victoria Day or Canada Day shall be included as part of the designated period.
- 3.3 The sale or setting off of pyrotechnical signalling devices for marine, military, railway or highway purposes shall not be deemed to be, respectively, the sale or setting off of fireworks.

## **4.0 PERMIT APPLICATIONS**

- 4.1 Notwithstanding the provision of this by-law, permits for the setting off or sale of fireworks, may be granted by obtaining a permit. Any application to obtain a permit shall be in accordance with Schedule A to this By-law.

4.2 Permits may be suspended or revoked by the Township if the conditions are not being met, or it would be unsafe to allow the fireworks sale or display.

## **5.0 PENALTIES**

5.1 Every person who contravenes any provision of this By-law is guilty of an offence and liable upon conviction to a penalty as authorized by the Provincial Offences Act.

## **6.0 VALIDITY**

6.1 Should any provision of this By-law be declared, by a Court of competent jurisdiction, to be invalid or illegal for any other reason, such offending section or part shall be deemed to have been severed from this By-law and the remaining sections or parts shall continue in full force and effect and shall remain valid and binding.

## **7.0 ADMINISTRATION**

7.1 For the purposes of this By-law, Council delegates its licensing authority and the administration of this By-law to the Clerk.

## **8.0 SHORT TITLE**

8.1 This By-Law shall be known and cited as the "Fireworks By-law".

## **9.0 EFFECTIVE DATE**

9.1 This By-law shall come into force and take effect on the day of passage hereof.

READ A FIRST, SECOND and THIRD TIME, and passed this 2<sup>nd</sup> day of MARCH, 2022.

---

**MAYOR**

---

**CLERK**



# Fireworks Permit Application

Under Section 121 of the Municipal Act

## Schedule A to By-Law \_\_\_-2022

### **PURPOSE**

SALE OF FIREWORKS

USE OF FIREWORKS

Location: \_\_\_\_\_

Date(s): \_\_\_\_\_

### **OWNER INFORMATION**

Name(s): \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

### **CONTACT INFORMATION (if different from owner)**

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

### **ADDITIONAL INFORMATION**

1. Permit fee as indicated in the Township's Schedule of Fees.
2. Written authorization from the landowner(s), where the applicant is not the landowner.
3. The applicant agrees to provide notification to landowners within 120 metres of the property at least 7 days in advance. A copy of the notification will also be provided to the Clerk.

4. The applicant agrees to provide adequate access for emergency services including but not limited to Fire, EMS and OPP.
5. The applicant agrees to provide a site plan to the Municipality's satisfaction showing location of the sale / setting off of fireworks in relation to other features on the property, lot lines and neighbouring structures.
6. The applicant acknowledges and agrees that the requirements of all other applicable statutes, regulations and by-laws (e.g. the noise by-law, fire by-law, etc.) must be adhered to.
7. The applicant agrees that it shall not be entitled to use municipal property, including roads, facilities and parks without the identification of such property being explicitly included within this agreement.
8. The property can be inspected at any time.
9. The Township may require any additional information to ensure the public's safety and may impose additional conditions on the issuance of a permit as deemed advisable in the circumstance of the application.
10. The permit may be modified or revoked at any time if there are reasonable grounds to believe that conditions are not being met, or it would be unsafe to allow the fireworks sale or display.

I the undersigned am the authorized agent and/or the applicant. My signature certifies that I have read and do understand the permit regulations attached to this application form, and agree to abide by these regulations.

---

**Signature of Applicant/Authorized Agent**

---

**Date**

---

**Signature of Municipal Office Representative**

---

**Date**



## THE CORPORATION OF THE TOWNSHIP OF MULMUR

### BY-LAW NO. \_\_\_\_\_ - 2022

BEING A BY-LAW TO AMEND BY-LAW NO. 28-18, AS AMENDED, THE ZONING BY-LAW FOR THE CORPORATION OF THE TOWNSHIP OF MULMUR WITH RESPECT TO CON 6 EHS PT LOT 30 RP 7R6666 PART 1, TOWNSHIP OF MULMUR, COUNTY OF DUFFERIN (CSIZIK).

**WHEREAS** the Council of the Corporation of the Township of Mulmur is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the *Planning Act*, R.S.O.1990 c.P. 13, as amended;

**AND WHEREAS** an application to re-zone to CON 6 EHS PT LOT 30 RP 7R6666 PART 1 has been received, to amend the zoning of the lands from the Rural Residential Exception Nine (RR-9) Zone to an amended site specific Rural Residential Exception Nine (RR-9) Zone.

**AND WHEREAS** Council has deemed that the application is a complete application and is satisfied that Notice of both the Receipt of a Complete Application and of the Public Meeting have been given in accordance with the *Planning Act*, R.S.O.1990, c.P. 13, as amended, and that no further notice is required;

**AND WHEREAS** Council is satisfied that the proposal to amend the zoning exception on the lands accordingly is appropriate and in accordance with the Official Plan in effect at the time the application was made, as well as applicable Provincial policies and plans;

**NOW THEREFORE** the Council of the Corporation of the Township of Mulmur enacts as follows:

1. Section 4.2.3.9, Rural Residential Exception Nine (RR-9) Zone (Roll 4-08002) of Zoning By-law No. 28-18, as amended, is hereby further amended by adding the following after subsection b):

c) Notwithstanding the requirements of the By-law, to the contrary, an accessory structure for a home industry and personal storage shall be permitted subject to the following:

- maximum floor area of accessory structure: 200m<sup>2</sup>
- maximum floor area devoted to home industry: 140m<sup>2</sup>
- maximum height: 7m
- the accessory structure shall be permitted in front of the dwelling unit, provided it meets the minimum yard requirements for the Rural Residential Exception Nine (RR-9) zone.

This By-law shall come into force upon the date of passage hereof and take effect on the day after the last day for filing appeals. Where objections to the By-law are received in accordance with the provisions of the *Planning Act*, R.S.O. 1990, c.P 13, as amended, the By-law shall come into effect upon the approval of the Ontario Land Tribunal.

PASSED on this 2<sup>nd</sup> day of MARCH 2022.

.....

JANET HORNER, MAYOR

.....

TRACEY ATKINSON, CLERK



**THE CORPORATION OF THE TOWNSHIP OF MULMUR**

**BY-LAW NO. \_\_\_\_\_ - 2022**

**BEING A BY-LAW TO AUTHORIZE THE TOWNSHIP OF MULMUR TO ENTER INTO A ROAD WIDENING AGREEMENT (WALLACE)**

**WHEREAS** an application for consent has been submitted for lands described as MULMUR CON 6 EHS PT LOT 5 AND RP 7R5286 PART 1;

**AND WHEREAS** the Township of Mulmur desires to enter into a Road Widening Agreement to satisfy the proposed development of the lands are in conformity with the Township's requirements;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MULMUR HEREBY ENACTS AS FOLLOWS:**

1. That the Township of Mulmur enter into an agreement substantially in the form attached hereto as Schedule A.

PASSED on this 2<sup>nd</sup> day of MARCH 2022.

.....  
JANET HORNER, MAYOR

.....  
TRACEY ATKINSON, CLERK



**THIS AGREEMENT made this ... day of .....**

**BETWEEN:  
Christopher Robin Wallace & Robyn Jo-Anne Wallace,  
hereinafter called the “Owner”**

**OF THE FIRST PART**

**-and-**

**THE CORPORATION OF THE TOWNSHIP OF MULMUR,  
hereinafter called the “Township”**

**OF THE SECOND PART**

**WHEREAS** the Owner is the registered owner of certain lands within the West Half of Lot 5, Concession 6 EHS, in the Township of Mulmur, in the County of Dufferin, as set out on Schedule “A” attached hereto and forming part hereof;

**AND WHEREAS** the Owner has applied to the Committee of Adjustment of the Township of Mulmur for Consent, pursuant to Committee of Adjustment File No. B14-2021;

**AND WHEREAS** the Council of the Township of Mulmur has determined that there is a need to provide for additional regulation and control over the development of the lands, as described on Schedule “B” attached hereto and forming part hereof, hereinafter referred to as the “Subject Lands”;

**NOW THEREFORE THIS AGREEMENT WITNESSETH** that in consideration of the premises and other good and valuable consideration, the parties hereby covenant and agree as follows:

1. The Owner agrees shall convey to the Township sufficient lands, being 3.05 metres by approximately 340 metres, along the frontage of 5 Sideroad to meet the requirements of the Township for road widening as well as any land between the travelled road and the municipal road allowance as set out in Schedule “B” attached hereto and forming part of this Agreement.
2. Draft surveys depicting the road widening are to be submitted to the Township, for review and approval, prior to registration.
3. Draft deeds are to be submitted to the Township, for review and approval, accompanied by a solicitor’s certificate indicating that the title is free and clear of all encumbrances and the Township has a good and marketable title.
4. Two paper copies of the registered plan of survey and one digital autocadd (.dwg) drawing are to be provided, including documentation from the surveyor certifying that the digital copy was created from the same file that was used to plot the original paper copies of the R-plan.
5. The relocation of livestock fences to the newly established property line shall be borne by the Owner.
6. All costs pertaining to survey expenses shall be borne by the Owner.
7. All legal costs pertaining to the registration of the Deeds shall be borne by the Township.

8. The Owner indemnifies the Township from and against all suits and claims of any nature arising out of or connected with this Agreement. This indemnity does not extend to the negligence of the Township, its officers, employees, agents or contractors.

IN WITNESS WHEREOF the parties have hereunto set their hands and seals

SIGNED, SEALED AND DELIVERED  
in the presence of:

\_\_\_\_\_  
**CHRISTOPHER ROBIN WALLACE**

\_\_\_\_\_  
**ROBYN JO-ANNE WALLACE**

**THE CORPORATION OF THE  
TOWNSHIP OF MULMUR**

**Authorized to be executed by  
By-law No. \_\_\_\_-2022**

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**CLERK**

**SCHEDULE "A"**

**Property Description**

**Part Lot 5, Concession 6, EHS, Township of Mulmur, County of Dufferin  
AND RP 7R 5286 PART 1  
Roll number 1-25950**

## SCHEDULE "B"

### Lands Affected by this Agreement

#### Part of Lot 5, Concession 6, EHS, Township of Mulmur, County of Dufferin

A 3.05 metre by approximate 340-meter section of land from a point at the west side of the entrance on 5 Sideroad to a point approximately 340 metres west, where the existing road widening have been previously acquired.





## THE CORPORATION OF THE TOWNSHIP OF MULMUR

### BY-LAW NO. \_\_\_\_\_-22

#### BEING A BY-LAW REGULATING SIGNS AND ANY OTHER ADVERTISING DEVICES WITHIN THE TOWNSHIP OF MULMUR

**WHEREAS** Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, confers broad authority on a municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**AND WHEREAS** Section 9 of the Municipal Act, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purposes of exercising its authority under this or any other Act;

**AND WHEREAS** under Section 11 of the Municipal Act, the Corporation of the Township of Mulmur, as a lower tier municipality, has non exclusive authority to pass by-laws respecting matters within the sphere of jurisdiction relating to highways, including parking and traffic on highways;

**AND WHEREAS** the Municipal Act provides that a Council may pass a by-law to prohibit or regulate structures, including signs and other advertising devices;

**AND WHEREAS** Section 99 of the Municipal Act, sets out rules which apply to a by-law of a municipality respecting advertising devices, including signs;

**AND WHEREAS** Council has determined that there is a need to enact a By-law prohibiting and regulating signs, advertising and advertising devices on roads and within road allowances, to preserve the rural character, reduce roadside visual clutter and ensure the safety of the public while travelling roads in the municipality;

**AND WHEREAS** Council wishes to achieve balance between the need for advertising of local businesses or events, with the safety of the travelling public and the desire to preserve the visual attractiveness of the municipality;

**NOW THEREFORE** THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MULMUR HEREBY ENACTS AS FOLLOWS:

#### 1.0 DEFINITIONS

**ABANDONED SIGN** – means a sign which no longer correctly directs or advertises a bona-fide business, lessor, service, owner, product or activity and/or for which no legal owner can be found.

**AGRICULTURAL SIGN** – means a sign accessory to the permitted agricultural use.

**ADVERTISING DEVICE** – means any device or object designed and intended to be erected or located as to attract public attention and includes flags, banners, pennants, lights or any object intended for advertising purposes, and shall include a sign.

**ALTER** – means any change to a sign structure, size and/or location but shall not include the replacement of a sign face or panel, painting, repainting, cleaning or normal maintenance and repair.

**CLERK** - means the Clerk of the Township of Mulmur, and shall also include the Deputy Clerk, duly appointed under the Municipal Act.

**COUNCIL** – means the Council of the Corporation of the Township of Mulmur.

**ELECTION SIGN** - means a temporary sign, including a poster sign or rigid ground mounted sign, advertising support or opposition for a candidate, a political party, or a “yes” or “no” answer to a question on the ballot in a municipal, school board, provincial or federal election”.

**ILLUMINATED SIGN** – means any sign, which is digital or lit by a direct, indirect, internal or external light source.

**OCCUPANT** – means the person in physical possession of the premises and includes all persons who have the responsibility for the control over the condition of the premises or the activities there carried on notwithstanding that there may be more than one occupant of the same premises.

**OWNER** – means a person having a legal or equitable title to the land, building or structure upon which a sign is located and includes all persons having a legal right to obtain physical possession of the premises.

**REAL ESTATE SIGN** – mean a temporary sign advertising the real estate upon which the sign is located as being for rent, sale or lease.

**SIGN** - means any visual medium, including its structure and other component parts, which is used or capable of being used to attract attention to a specific subject matter, other than itself, for identification, information, advertising, service, activity, person, business or product.

**SPECIAL EVENT SIGN** – mean temporary street decorations, banners, paper signs, cloth signs, posters, handbills or any other temporary advertising devices installed for various community events, civic celebrations and/or festivals and special events.

**TOWNSHIP** - means the Corporation of the Township of Mulmur.

## **2.0 PROHIBITIONS**

- 2.1 No person shall erect, display, alter, locate or place any sign upon any Township road or within any Township road allowance without the express permission of the Township, unless such type of sign is permitted in this By-law or as otherwise authorized by the Clerk or Council.
- 2.2 Any illuminated sign unless expressly permitted by Council pursuant to this By-law.
- 2.3 Any sign placed on or fastened to any tree, utility pole, municipal light standard or road sign within a Township road allowance.
- 2.4 Any sign which creates a traffic hazard is prohibited. No sign shall be erected which reduces the effectiveness of any traffic signal on any roadway or otherwise interferes with traffic on any roadway including obstructing the view of motorists at any intersection of roadways; or access driveway; and/or a roadway within 6 metres of that intersection of the lot lines.

## **3.0 EXISTING SIGNS**

- 3.1 This By-law does not apply to an advertising sign or device that was lawfully erected or displayed on the day this By-law comes into force if the advertising device is not substantially altered, and the maintenance and repair of the

advertising device or a change in the message or contents displayed is deemed not in itself to constitute a substantial alteration.

- 3.2 A change in the message displayed by a sign does not require a permit, provided such sign has been erected in conformity with this By-law, and remains in conformity with the provisions of this By-law.
- 3.3 The owner, occupant or permit holder of any property upon which a sign is situated shall keep the sign, together with its supporting structure in a good state of repair and in a proper state of preservation as to safety and appearance.
- 3.4 Any sign that does not conform to any provision of this By-law and that falls into disrepair shall be considered an abandoned sign and shall be removed by the owner, occupant or permit holder and may not be re-erected. Such signs that are not removed by the owner in a timely manner may be removed and disposed of by the Township and the costs may be recovered pursuant to the provisions of this By-law.

#### **4.0 PERMITTED SIGNS**

- 4.1 The following types of signs are permitted to be erected on Township roads and within Township road allowances, provided such sign complies with this By-law;
- 4.2 A non-illuminated Real Estate sign of no more than 0.56 sq. m. in surface area, located directly adjacent to and not more than 2.5 m. from the limit of the property for sale or lease and limited in number to three, plus one additional sign for each additional, separate open Township road fronting the land for sale or lease, such signs to be erected only when the lands are under active listing until no later than ninety (90) days after the termination of the listing or the sale of the property;
- 4.3 A Special Event sign, for a period not to exceed thirty (30) days prior to the event until two (2) days after the event;
- 4.4 A sign which advertises a public auction, placed adjacent to the lot where the auction is to be held for a period of not more than fourteen (14) days prior to, until two (2) days following the auction event;
- 4.5 A sign advertising a garage or contents sale, for a period of seven (7) days prior to the sale to two (2) days following the sale;
- 4.6 A sign erected by emergency services, including police, fire, or ambulance services, or as authorized under a municipal emergency, including any sign erected to warn of a danger or safety hazard, and emergency number sign;
- 4.7 A sign displaying an emergency number;
- 4.8 Agricultural signs, or signs erected for the purpose of retailing agriculture products during the period those products are being offered for sale;
- 4.9 A temporary sign announcing and providing details of a public works project (funding sources, contractor, contact information, etc.) for a period of not more than sixty (60) days prior to the commencement of construction to not more than thirty (30) days after the final completion of the project, and including a temporary Sign placed for the purpose of warning and/or directing traffic;
- 4.10 A sign placed at the entrance to a neighbourhood identifying the name of the neighbourhood and the civic address, and containing no other message, as approved by the Township;

- 4.11 A sign approved by the Township under the Planning Act;
- 4.12 A sign erected by the Township, the County of Dufferin, Province of Ontario or Government of Canada under the Highway Traffic Act;
- 4.13 A sign erected or displayed within the road allowance of any road under the jurisdiction of the County of Dufferin, provided that a permit has been obtained from the County of Dufferin;
- 4.14 A sign erected or displayed within the road allowance of any road under the jurisdiction of the Province of Ontario, provided that a permit has been obtained from the Ministry of Transportation;
- 4.15 A sign erected by a government organization, such as the Niagara Escarpment Commission or a related agency, such as The Bruce Trail Conservancy;
- 4.16 A sign erected by a snowmobile club to mark the location of, or direct traffic on a snowmobile trail;
- 4.17 Any other sign placed on a Township road or within a Township road allowance specifically authorized by the Clerk or Council of the Township of Mulmur.

## **5.0 ELECTION SIGNS**

- 5.1 Election signs, advertising or promoting the election of a candidate for municipal, provincial, or federal government office are permitted, in accordance with the Elections Act.
- 5.2 All election signs shall be removed within three (3) days after the election.
- 5.3 The placement of election signs is prohibited on Township lands containing municipal buildings, parks and/or facilities.
- 5.4 The placement of elections signs is prohibited within 10m of an intersection

## **6.0 APPLICATION FOR VARIANCE**

- 6.1 Pursuant to s. 99 of the Municipal Act, 2001, Council may authorize a variance to this By-law if in the opinion of Council the general intent and purpose of this By-law are maintained.
- 6.2 The applicant shall provide the Clerk with the following documents:
  - a) A duly executed application form, as in Schedule "A" to this By-law;
  - b) An owner's authorization form, if the applicant is not the owner of the lands in which the sign(s) are to be erected;
  - c) An application fee as outlined in the Township's Schedule of Fees;
  - d) A site plan showing the proposed location of the sign(s) in relation to other features on the lot or within the road or road allowance;
  - e) Design and construction details of the proposed sign(s); and
  - f) The time period the sign(s) is/are to be erected.
- 6.3 The Clerk may circulate the application and documents received with the application for comment by any official of the Township; Emergency Services; the County of Dufferin; the Ministry of Transportation and/or any



other public agency which may have an interest in the application. Should any of the above officials or agencies recommend denial of the authorization with reasons deemed to be reasonable the application shall be denied. The Clerk shall provide the applicant with the reasons for the denial and refund the fee(s).

- 6.4 Council shall schedule a hearing within 45 days of the receipt of the variance application and shall determine the appropriateness of such application, after hearing from the applicant, should the applicant so desire to be heard, and hearing from any other persons who may have an interest in the matter, should such persons so desire to be heard. Council shall issue its decision within 45 days after the variance application has been heard.
- 6.5 Any decision made by Council on an application for a variance to this By-law is final and binding.

## **7.0 TIME LIMITATIONS**

- 7.1 Permission to erect a sign on a Township road or within any Township road allowance shall not be given by the Clerk or by Council for a period of more than one year.

## **8.0 BUILDING PERMITS**

- 8.1 Where a building permit is required for the sign under the Building Code Act, and/or where the sign is larger than that permitted by the Township's Zoning By-law, the applicant shall obtain a building permit. Nothing in this By-law restricts the Chief Building Official requiring further information from the applicant to determine compliance with the Building Code Act.
- 8.2 Should the sign require a building permit, any sign permit issued under this By-law by the Clerk shall be conditional upon the issuance of a building permit prior to the erection or display of the Sign, failing which the permission for the sign from the Township shall be of no effect and shall be deemed to have been revoked, and the sign may be removed and costs recovered in accordance with the provisions of this By-law.

## **9.0 ENFORCEMENT**

- 9.1 Where any sign not permitted in in the By-law has been erected, or where any such sign represents a traffic hazard the Township shall have the right to pull down, demolish or otherwise remove the sign at the expense of the Owner. The Township shall not be liable to compensate the Owner of the sign by reason of anything done by or on behalf of the Township under the provisions of this By-law.
- 9.2 All costs incurred by the Township for pulling down, demolishing or otherwise removing and disposing of the Sign, including legal fees, may be recovered by the Township as a debt owed by the owner of the sign or by any or all methods available by statute, including collection from the owner of the land through the property tax system.
- 9.3 All costs and charges incurred by the Township for the removal, care and storage of a Sign that is erected or displayed in contravention of this By-law are a lien on the Sign that may be enforced by the Township under the Repair and Storage Liens Act, 2006.

## **10.0 PENALTIES**

- 10.1 Every person who contravenes any provision of this By-law is guilty of an offence and liable upon conviction to a penalty as authorized by the Provincial Offences Act.

**11.0 ADMINISTRATION**

11.1 This By-law shall be administered by the Clerk.

**12.0 SHORT TITLE**

12.1 This By-Law shall be known and cited as the "Sign By-law".

**13.0 REPEAL**

13.1 That By-Law No. 20-09, is hereby repealed.

**14.0 EFFECTIVE DATE**

14.1 This By-law shall come into force and take effect on the day of passage hereof.

READ A FIRST, SECOND and THIRD TIME, and passed this 2<sup>nd</sup> day of MARCH, 2022.

\_\_\_\_\_

**MAYOR**

\_\_\_\_\_

**CLERK**



# Application for Sign Variance

Under Section 99 of the Municipal Act

DATE RECEIVED \_\_\_\_\_

Roll Number: 22-16-000-00\_\_\_\_ - \_\_\_\_\_-0000

### Submission of the Application

- One application form
- Application Fee**
- Pre-consultation with NVCA, NEC or Road Authority (if required)
- Site plan
- Design and construction details of the proposed sign(s)

### Completeness of the Application

The information in this form **must** be provided by the applicant with the appropriate fee. If the information and fee are not provided, the application will be returned or refused for further consideration until the information and fee have been provided.

To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be refused.

1. Applicant and Ownership Information			
Name of Legal Owner(s)		Telephone:	
Address			Postal Code
Email			
Contact Information, if different than owner (this may be a person/firm acting on behalf of the owner)			
Name of Contact		Telephone:	
Address			Postal Code
Email			
Mortgage, Line of Credit, Charges, or other encumbrances in respect of the subject land			
Name		Address	
DC #	Telephone/Fax	Email	
2. Location and Description of the Subject Land			
Concession	Lot	Registered Plan/Lot(s)/block(s)	
Street/Emergency No.	Street/Road	Reference Plan No.	Part Number(s)
Width of street/road _____m	<input type="checkbox"/> Municipal year round maintained road	<input type="checkbox"/> MTO / County Road	<input type="checkbox"/> Seasonal / Private Road
Frontage (m)	Entire Property	Affected Area (is amendment does not affect entire property)	
Depth (m)	Area (hectares)		

**3. Purpose of this Application**

Specify Purpose:

**4. Zoning and Official Plan Information**

Current Zoning	Current Official Plan
----------------	-----------------------

Related Applications under the Planning Act, if any including Official Plan, Official Plan Amendment, Zoning By-law Amendment, Minister's Zoning Order (amendment), Consent or Plan of Subdivision:	Has subject lands even been subject of an application under the Planning Act? File #: _____ Status: _____
---	--

Provide an explanation of how the application conforms to the Official Plan

**5. Site Plan**

Please provide a site plan showing the proposed location of the sign(s) in relation to other features on the lot or within the road or road allowance

**6. Design and Construction**

Please provide design and construction details of the proposed sign(s)

**1. Time Period (if applicable)**

For temporary signage please indicate the time period the sign(s) are to be erected

<b>INSTALLATION DATE:</b>	<b>REMOVAL DATE:</b>
---------------------------	----------------------

**AUTHORIZATION, DECLARATIONS AND ACKNOWLEDGEMENTS**

OWNERS AUTHORIZATION

I, \_\_\_\_\_, am the owner of the lands subject to this application hereby agree to the following:

1. Township staff or their representatives are authorized to enter my property for the purposes of evaluating this application.
2. I acknowledge and agree to pay all costs associated with the processing and evaluation of this application, including any peer reviews and consulting fees. These costs may be deducted from the deposit or invoiced directly, at the discretion of the Township. Should this application be appealed to the Local Planning Appeal Tribunal, I am aware that I will be responsible and agree to pay all fees related to the Local Planning Appeal Tribunal process.
3. For the purposes of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application, and further I authorize my agent for this application to provide any of my personal information that will be included in this application or collected during the processing of this application.
4. I authorized \_\_\_\_\_ to make this application of my behalf.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of Owner

\_\_\_\_\_ Signature of Owner

SWORN DECLARATION OF APPLICANT

I, \_\_\_\_\_ of the \_\_\_\_\_ in the \_\_\_\_\_ make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true.

Sworn (or declared) before me at the \_\_\_\_\_ in the \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_ Commissioner of Oaths

\_\_\_\_\_ Applicant

\_\_\_\_\_ Applicant



**TOWNSHIP OF MULMUR**

**BYLAW NO. XX -2022**

**BEING A BYLAW TO ADOPT THE ESTIMATES OF ALL SUMS REQUIRED DURING THE YEAR AND TO STRIKE THE RATES OF TAXATION, AND TO FURTHER PROVIDE FOR PENALTY AND INTEREST IN DEFAULT OF PAYMENT THEREOF FOR THE YEAR 2022**

**WHEREAS** the Council of the Corporation of the Township of Mulmur has, in accordance with the *Municipal Act* 2001, Section 312, as amended, considered the estimates of the Municipality and now find it necessary that the following sums be raised by means of taxation for the year 2022:

Municipal, General Purposes                      **\$4,254,882**

**AND WHEREAS** Section 312 of the *Municipal Act*, 2001, as amended provides that the Council of a local municipality shall, after the adoption of the estimates for the year, pass a bylaw to levy a separate tax rate on the assessment in each property class;

**AND WHEREAS** Section 312(4) of the said Act require tax rates to be established in the same proportion to tax ratios;

**AND WHEREAS** certain regulations require reductions in certain tax rates for certain classes or subclasses of property;

**AND WHEREAS** tax ratios determining the relative amount of taxation to be borne by each property class has to be set by the County of Dufferin;

**AND WHEREAS** the Assessment Roll updated and adopted Current Value Assessment upon which the 2021 taxes are to be levied, as revised by the Court of Revision, as follows:

<b><u>ASSESSMENT CLASS</u></b>	<b><u>ASSESSMENT</u></b>
Residential	801,333,100
Multi Residential - Full	0
Commercial Full (Occupied)	10,300,600
Commercial New Construction	1,540,600
Vacant Units & Excess land	525,700
Vacant Land	179,000
Industrial (Occupied)	444,100
Industrial New Construcion	55,100
Vacant Units & Excess Land	0
Vacant Land	0
Full, Shared PIL	58,500
Full, Shared PIL Excess Land	0
Pipeline	39,500
Farmlands	201,857,300
Managed Forests	<u>52,680,300</u>
<b>Total</b>	<b><u>1,069,013,800</u></b>



4. A penalty at the rate of 1.25% will be charged on the first day of each calendar month thereafter in which default continues, on all unpaid instalments of taxes until December 31, 2022, after which the interest rates of 1.25% per month for each month or fraction thereof will be added. The penalty rate charge shall not apply if a schedule of monthly pre-authorized payments has been set up to the satisfaction of the Treasurer.
5. The Treasurer shall add all or any arrears for special charges such as development charges, fees regarding registered tax properties, water operating and water capital, etc. Service charges for cutting weeds pursuant to any statute or by-law to the respective properties chargeable thereto and that the same shall be collected by the collector in the manner as other rates or levies.
6. The water meters for the Municipal water system in the Hamlet of Mansfield shall be read March 31<sup>st</sup>, June 30<sup>th</sup>, September 30<sup>th</sup> and December 31<sup>st</sup>, 2022 or as close to this date as possible. Billing for these meters shall be carried out the first part of the following month. Penalty at the rate of 1.25% will be charged on the first day of each calendar month thereafter in which default continues.
7. The Treasurer may mail or cause the same to be mailed to the resident or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
8. The taxes are payable at the Municipal Office, 758070 2<sup>nd</sup> Line East, Mulmur, Ontario. L9V 0G8

This bylaw shall come into force and effect upon the date of the final reading thereof.

PASSED THIS 2ND DAY OF MARCH, 2022.

.....  
MAYOR

.....  
CLERK





**THE CORPORATION OF THE TOWNSHIP OF MULMUR**

**BY-LAW NO. \_\_\_\_\_ - 2022**

**BEING A BY-LAW TO AUTHORIZE THE TOWNSHIP OF MULMUR TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF BY-LAW ENFORCEMENT SERVICES**

**WHEREAS** the Township of Mulmur is desirous of entering into an agreement with the Town of Orangeville for the provision of By-law Enforcement Services;

**AND WHEREAS** the Town of Orangeville has employees qualified to provide By-law Enforcement Services;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MULMUR HEREBY ENACTS AS FOLLOWS:**

1. That the Township of Mulmur enter into an agreement with the Town of Orangeville, substantially in the form attached hereto as Schedule A.

PASSED on this 2<sup>nd</sup> day of MARCH 2022.

.....

JANET HORNER, MAYOR

.....

TRACEY ATKINSON, CLERK

This agreement is entered into this     day of                             , 2022.

B E T W E E N

**THE CORPORATION OF THE TOWN OF ORANGEVILLE**

hereinafter referred to as "the Town"

- and -

**THE CORPORATION OF THE TOWNSHIP OF MULMUR**

hereinafter referred to as "the Township"

**WHEREAS** the Township and the Town are desirous of entering into an agreement for the provision of By-law Enforcement Services;

**AND WHEREAS** the Town has employees qualified to provide By-law Enforcement Services;

**NOW THEREFORE** that in consideration of the sum of One (1) Dollar, the receipt and sufficiency of which is hereby acknowledged and the covenants and agreements contained herein, the parties hereto mutually covenant and agree as follows:

**1. TOWN RESPONSIBILITIES**

1.1 The Town agrees to:

- (a) provide By-law Enforcement services with professionalism on an as needed basis to a maximum of 20 hours per month to the Township in response to regulatory by-law complaints with the exception of traffic and animal control matters as follows:
  - (i) at the direction of the Township CAO/Clerk/Planner or designate;
  - (ii) Town By-law Enforcement staff will correspond with the Township CAO/Clerk/Planner or designate on by-law enforcement matters and inquiries in person, by phone, e-mail or other electronic means as arranged by the Township CAO/Clerk/Planner or designate;
  - (iii) Town By-law Enforcement staff as required, will participate in meetings in person, by phone or other electronic means with the Township CAO/Clerk/Planner or designate, citizens or landowners;
  - (iv) Town By-law Enforcement staff will attend court as required.

1.2 The Town shall invoice the Township on a monthly basis. The invoice shall itemize the following:

- (a) the date the service is provided;
- (b) the number of hours in connection with the service;
- (c) the total wage inclusive of benefits payable in connection with the service;
- (d) mileage payable in connection with the service including the mileage travelled and the rate per kilometre; and
- (e) disbursements.

1.3 The Town shall notify the Township of any adjustments in the hourly rate inclusive of benefits thirty (30) days in advance of any invoice being issued by the Town at the adjusted rate.

**2. TOWNSHIP RESPONSIBILITIES**

2.1 The Township agrees to pay an annual retainer fee of \$1,000.00 and to pay within thirty (30) days of receipt of an invoice from the Town:

- (a) the hourly rate inclusive of benefits of \$59.04 per hour including travel time;
- (b) the hourly rate inclusive of benefits shall be adjusted annually according to the Town's salary and benefits program;
- (c) mileage including mileage to the Township at the CRA mileage rate;
- (d) disbursement costs.

2.2 The Township shall pass a By-law appointing by-law enforcement staff identified by the Town Clerk from time to time as By-law Enforcement Officers in accordance with the *Municipal Act* and the *Police Services Act*.

2.3 The Township at all times shall fully indemnify and save harmless the Town against all actions, suits, claims, and demands whatsoever which may be brought against or made

upon the Town and from and against all loss, costs, damages, charges and expenses whatsoever which may be incurred or injury caused by or in connection with the services provided under this Agreement.

**3. GENERAL PROVISIONS**

- 3.1 The term of this agreement shall be three (3) years, commencing on March 22, 2022. Unless terminated, this agreement shall be automatically renewed for one (1) year.
- 3.2 The consent of the Town and the Township is required to increase the level of service outlined in this Agreement.
- 3.3 The Town and the Township agree to comply with all applicable laws pertaining to this Agreement.
- 3.4 The Town or the Township may, at any time and for any reason, terminate this Agreement by giving thirty (30) days written notice to that effect.
- 3.5 Termination of this Agreement shall not affect the parties' rights, responsibilities, obligations or liabilities arising during the term of the Agreement with respect to matters arising prior to the date of termination and shall not affect any right or remedy to which the Township or Town would otherwise be entitled.
- 3.6 All information collected or acquired by the Town in the performance of the services subject to this Agreement shall become the property of the Township.
- 3.7 The Township acknowledges that the Town may acquire information about certain matters that are confidential.
- 3.8 The Town agrees to protect the confidential information to the same extent that it protects its own confidential information. The Town shall not disclose any information it acquires without the consent of the Township unless otherwise required by law.
- 3.9 The Town and Township acknowledge that they are subject to the provisions of the Municipal Freedom of Information and Protection of Privacy Act. Any requests for access to information in relation to the services provided shall be the responsibility of the Township.
- 3.10 The Township and Town hereby agree that any notice required or given pursuant to this Agreement shall be sufficiently given if personally delivered, postage prepaid at any time other than during a general discontinuance of postal services or sent by email, as follows:

In the case of the Township:

THE CORPORATION OF THE TOWNSHIP OF MULMER

758070 2<sup>nd</sup> Line East  
Mulmur, ON L9V 0G8

Attention: Tracey Atkinson, CAO/Clerk/Planner

Email: [tatkinson@mulmur.ca](mailto:tatkinson@mulmur.ca)

In the case of the Town:

THE CORPORATION OF THE TOWN OF ORANGEVILLE

87 Broadway  
Orangeville, ON L9W 1K1

Attention: Karen Landry, Clerk

Email: [klandry@orangeville.ca](mailto:klandry@orangeville.ca)

or to such other address or person as either party may notify the other of in writing.

- 3.2 Any notice shall be deemed to have been given and received by the party to whom it is





**THE CORPORATION OF THE TOWNSHIP OF MULMUR**

**BY-LAW NO. \_\_\_\_\_ - 2022**

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MULMUR FOR MARCH 2, 2022

**WHEREAS** Section 5(1) of the *Municipal Act*, 2001, as amended, provides that the powers of a municipality shall be exercised by Council;

**AND WHEREAS** Section 5 (3) of the *Municipal Act*, 2001, as amended, provides that municipal powers shall be exercised by by-law;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MULMUR HEREBY ENACTS AS FOLLOWS:**

1. All actions of the Council and Committees of Council of the Corporation of the Township of Mulmur for the aforementioned date in respect to every report, motion, by-law or other action passed and taken by Council or Committees of Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed by its separate by-law.
2. The Mayor of the Township and the proper officers of the Corporation of the Township of Mulmur are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required and except where otherwise provided, to execute all documents necessary in that behalf.

PASSED on this 2<sup>nd</sup> day of MARCH 2022.

.....  
JANET HORNER, MAYOR

.....  
TRACEY ATKINSON, CLERK