



COUNCIL AGENDA May 1, 2024 – 9:00 AM

MEETING DETAILS

In-Person Meeting Location: Mulmur Township Offices, located at 758070 2nd Line East
Phone Connection: 1 647 374 4685 Canada / 1 647 558 0588 Canada
Video Connection: <https://us02web.zoom.us/j/84829988171>
Meeting ID: 848 2998 8171

PAGE	1.0	<u>CALL TO ORDER</u>
	2.0	<u>LAND ACKNOWLEDGEMENT</u>
	3.0	<u>APPROVAL OF THE AGENDA</u>
		Recommendation: THAT Council approve the agenda.
5	4.0	<u>MINUTES OF THE PREVIOUS MEETING</u>
		Recommendation: THAT the minutes of April 3, 2024 are approved.
	5.0	<u>DISCUSSION ARISING OUT OF THE MINUTES</u>
	6.0	<u>DISCLOSURE OF PECUNIARY INTERESTS</u>
	7.0	<u>PUBLIC QUESTION PERIOD</u>
	8.0	<u>PRESENTATION</u>
	8.1	Mulmur Police Services Board Recognition
	9.0	<u>PUBLIC MEETINGS</u>
12	9.1	Armstrong Subdivision (9:30 am)
33	9.2	Development Charges Public Meeting (10:00 am)
55	9.3	Housekeeping By-law Amendment (10:00 am)
	10.0	<u>REPORTS FOR DECISION</u>
64	10.1	Cheque Signing Policy
		Recommendation: THAT Council approve the draft cheque signing policy as presented.

67 **10.2 Health and Safety Program Support**

Recommendation: THAT Council direct staff to give notice to the County of Dufferin that the Township of Mulmur will be internalizing their Health and Safety program and are no longer in need of the upper tier staff support, effective May 31, 2024.

THAT Council direct staff to join the Workplace and Insurance Board Health and Safety Excellence program and bring forward an implementation progress report at a future Council meeting.

70 **10.3 NDCC Fundraising Structure**

Recommendation: THAT Council approve the NDCC Fundraising Structure;

AND THAT the selection of community members for a campaign cabinet and fundraising task-force be considered in Closed Session.

76 **10.4 Committee and Board Council Appointments**

Recommendation: THAT Council appoint the following Council members to sit on the various boards and committees for the remaining term of Council:

- North Dufferin Community Centre Campaign Cabinet (?): _____
- Mulmur-Mono-Melancthon Police Services Board (1): _____

AND THAT Council appoint the following Council members to sit on the various boards and committees for the remaining term of Council:

- Economic Development Committee (1): _____
- Headwaters Collaborative Steering Group (1): _____
- Mansfield Parks Committee (1): _____
- Mulmur-Melancthon Fire Board (2): _____ and _____
- Nottawasaga Valley Conservation Authority (1): _____
- Ontario Climate Caucus (1): _____
- Provincial Offences (1) or staff only: _____
- Rosemont District Fire Board (2): _____ and _____
- Shelburne & District Fire Board (2): _____ and _____
- Shelburne Library Board (1): _____

11.0 COMMITTEE MINUTES AND REPORTS

79 **11.1 Dufferin County Fire Chief Meeting Notes: February 13, 2024**

- 80 11.2 Shelburne Public Library Board Minutes: February 20, 2024
- 83 11.3 Ontario Climate Caucus Meeting Notes: March 2024
- 86 11.4 Dufferin County Council Minutes: March 14, 2024
- 96 11.5 Shelburne District Fire Board Minutes: March 18, 2024
- 101 11.6 Mansfield Parks Advisory Committee Minutes: March 21, 2024
- 103 11.7 Dufferin County Council Minutes: April 11, 2024
- 116 11.8 Economic Development Committee Minutes: April 17, 2024
- 118 11.9 Mansfield Parks Advisory Committee Minutes: April 23, 2024

Recommendation: THAT Council receives the Committee Minutes as copied and circulated.

12.0 REPORTS FOR INFORMATION

- 121 12.1 1st Qtr Planning Report
- 123 12.2 1st Qtr Financials
- 126 12.3 2023 Annual Statement of Development Charge Reserve Funds
- 129 12.4 Emergency Preparedness Funding Opportunities
- 130 12.5 User Fee By-law
- 132 12.6 Traffic By-law Amendment
- 133 12.7 Spring Town Hall Poster
- 134 12.8 Strategic Plan (Second Draft)
- 160 12.9 2019-2024 Strategic Plan Achievements
- 167 12.10 OPA #5 Notice of Decision
- 169 12.11 County of Dufferin Notice of Adoption OPA #4
- 171 12.12 Green Development Standards Info Slides
- 176 12.13 Watson & Associates: Assessment of Bill 185, Cutting Red Tape to Build More Homes Act, 2024 and the Proposed Provincial Planning Statement, 2024
- 192 12.14 NVCA Board meeting Highlights: March 2024
- 195 12.15 Emergency Management Ontario Correspondence
- 197 12.16 Upper Grand District School Board: Long Term Accommodation Plan

Recommendation: THAT Council receives the information items as copied;

13.0 ENDORSEABLE MOTIONS

- 209 13.1 Town of Goderich: Phase-out of Water Well Testing
- 210 13.2 Township of Clearview: Bill C-63
- 212 13.3 Town of Fort Erie: Ontario Heritage Act
- 215 13.4 Hastings County: Sustainable Infrastructure Funding for Small Rural Municipalities
- 217 13.5 The City of Brantford: Home Heating Sustainability
- 219 13.6 Town of Shelburne: Eradicate Islamophobia and Antisemitism
- 220 13.7 Municipality of Huron Shores: Resume Assessment Cycle

Recommendation: THAT the following items be endorsed: _____

14.0 CLOSED SESSION

14.1 Board and Committee Appointments

14.2 By-law Enforcement

15.0 ITEMS FOR FUTURE MEETINGS

15.1 Arena Funding Formula and User Fees (June 2024)

15.2 Mono-Mulmur Townline Parking (June 2024)

15.3 Council Meeting Recordings Pilot Program Results (June 2024)

15.4 Fire Department Analysis (June 2024)

15.5 Recreational Trailers and Property By-law Infractions (June 2024)

15.6 Community Grant Application Form (July 2024)

16.0 PASSING OF BY-LAWS

222

16.1 User Fee By-law

227

16.2 Traffic By-law Amendment

231

16.3 Zoning Housekeeping By-law

234

16.4 Confirmatory By-Law

Recommendation: THAT By-Laws 16.1 to 16.4 be approved.

17.0 ADJOURNMENT

Recommendation: THAT Council adjourns the meeting at _____ to meet again on June 5, 2024, or at the call of the Chair.



COUNCIL MINUTES April 3, 2024 – 9:00 AM

Council Present: Mayor Horner, Deputy Mayor Hawkins, Councillors Clark, Cunningham, and Lyon

Staff Present: Tracey Atkinson, Heather Boston, Roseann Knechtel, Chris Wolnik

1.0 CALL TO ORDER

The Mayor called the meeting to order at 9:02 a.m.

2.0 LAND ACKNOWLEDGEMENT

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

3.0 APPROVAL OF THE AGENDA

Moved by Cunningham and Seconded by Lyon

THAT Council approve the agenda.

CARRIED.

4.0 MINUTES OF THE PREVIOUS MEETING

Moved by Hawkins and Seconded by Clark

THAT the minutes of March 6, 2024 are approved.

CARRIED.

5.0 DISCUSSION ARISING OUT OF THE MINUTES - NONE

6.0 DISCLOSURE OF PECUNIARY INTERESTS - NONE

7.0 PUBLIC QUESTION PERIOD

Cheryl Russel commended staff for identifying environmental impacts in the 2024 Paving Plan report.

Ross Bailie spoke about the efficiencies and savings associated with heat pumps.

8.0 REPORTS FOR DECISION

8.1 2024 Paving Plan

Council discussed the proposed paving locations, timing of construction and resident input.

Moved by Cunningham and Seconded by Lyon

THAT Council approve the 2024 annual paving plan.

CARRIED.

8.2 NDCC Capital Project / Survey Results

Staff presented the results of the NDCC survey, financial options for funding the repairs and the scope of work.

Public comments were received regarding the survey, reserve balances, the scope of repairs.

Council discussion ensued on survey messaging, remaining useful life of assets, transfers and repayment of reserves and the Norduff roof repairs.

A recorded vote was requested by Deputy Mayor Hawkins.

Moved by Cunningham and Seconded by Lyon

THAT Council amend the 2024 capital budget to include all costs associated with replacing the ice pad and roof at the North Dufferin Community Centre (NDCC) to a maximum cost of \$1,630,000 to be funded through reserves and offset by any contributions received;

AND THAT staff be directed to develop a strategy for the collection of donations and continue to explore fundraising opportunities and associated costs;

AND FURTHER THAT staff be directed to forward the NDCC staff reports to surrounding municipalities.

	<u>Yea</u>	<u>Nay</u>
Mayor Horner	Y	
Deputy Mayor Hawkins	Y	
Councillor Clark		N
Councillor Cunningham	Y	
Councillor Lyon	Y	

CARRIED.

Council recessed 11:12 a.m. and returned at 11:23 a.m.

8.3 Draft #1 – Mulmur’s Strategic Plan

CAO Tracey Atkinson presented the first draft of the new strategic plan.

Council provided comments on the mission statement, vision statement and three focus areas.

Direction was given to provide a final report on the progress and achievements of the last strategic plan.

Moved by Cunningham and Seconded by Lyon

THAT Council receive the first draft of Mulmur’s Strategic Plan and direct staff to proceed with a public presentation of the Draft Strategic Plan as presented and amended at the Spring Townhall Meeting.

CARRIED.

9.0 COMMITTEE MINUTES AND REPORTS

9.1 Ontario Climate Caucus Meeting Notes: February 2024

9.2 Shelburne & District Fire Board Minutes: February 6, 2024

9.3 Shelburne Public Library Board Minutes: February 20, 2024

9.4 Economic Development Committee Minutes: March 21, 2024

Moved by Lyon and Seconded by Clark

THAT Council receives the committee minutes as copied.

CARRIED.

Council recessed at 12:32 p.m. and returned at 1:17 p.m.

10.0 REPORTS FOR INFORMATION

10.1 Resident Letter (Don MacFarlane)

10.2 Development Charges and Zoning By-law Public Meeting Notice

10.3 Armstrong Subdivision Public Meeting Notice

10.4 Draft Zoning Housekeeping Bylaw

10.5 User Fee By-law Changes

Direction was given to amend the user fee schedule to include inflationary increases for ball diamond rental rates.

10.6 Association of Ontario Road Supervisors: Municipal Equipment Operators Course

Moved by Cunningham and Seconded by Clark

WHEREAS municipal public works departments from across the Province of Ontario provide invaluable services to our communities ensuring the health and safety of all residents;

AND WHEREAS if it was not for our municipal public works employees from across the Province of Ontario maintaining our public roads systems, our communities would not be able to function as emergency personnel could not respond to calls, school buses could not get our children to school, residents would not be able to get to work, school or appointments and many more basic functions would not be able to happen;

AND WHEREAS municipal public works departments are already feeling the impacts of a labour shortage, which will only be exasperated over the next three to five years, which will cause levels of service municipalities are able to provide to ensure the health and safety of our residents to decrease;

AND WHEREAS there is currently no provincial-wide course that properly trains potential municipal public works employees, specifically relating to municipal heavy equipment.

NOW THEREFORE IT BE RESOLVED that the Township of Mulmur supports the work of the Association of Ontario Road Supervisors to develop a Municipal Equipment Operator Course to address this issue;

AND THAT the Township of Mulmur calls on the Province of Ontario's Ministry of Labour, Training, Immigration and Skilled Trades to fully fund the Municipal Equipment Operator Course in 2024 through the Skills Development Fund;

AND THAT a copy of this resolution be sent to the Minister of Labour, Training, Immigration and Skilled Trades David Piccinni, Mulmur's Member of Provincial Parliament Sylvia Jones and the Association of Ontario Road Supervisors.

CARRIED.

10.7 NVCA Legislative and Regulatory Changes

10.8 National Volunteer Week: Proclamation Request

Moved by Clark and Seconded by Lyon

WHEREAS 24 million Canadians give their time through formal or informal types of volunteering, and locally 2723 individuals, and 179 member organizations are registered with VolunteerDufferin.ca;

AND WHEREAS volunteers in Mulmur mentor our children, support those feeling isolated, beautify our green spaces, and fundraise for our charitable organizations;

AND WHEREAS the theme for the celebration of National Volunteer Week 2024 is "Every Moment Matters," volunteers in Mulmur share their time, skills, empathy

and creativity with each and every contribution they make, at a moment when we need support more than ever before;

AND WHEREAS volunteers are vital to making a collective impact on the strength, inclusivity, quality of life and well-being of our communities;

AND WHEREAS Mulmur's volunteers are individuals, families, workers, retirees, community members of all ages and backgrounds;

AND WHEREAS the collective result of the work done by our town's volunteers is that Mulmur is a more desirable place to live;

AND WHEREAS volunteers serve on Boards, help host community festivals, stock shelves at food banks, deliver meals to seniors, help in schools, plant community gardens;

AND WHEREAS organizations in Mulmur that rely on volunteers are the fundamental backbone of what helps to make our community thrive;

NOW THEREFORE the Council of the Township of Mulmur, do hereby proclaim April 14 - 20, 2024, as National Volunteer Week, and urge my fellow citizens to recognize the crucial role played by volunteers in our community.

CARRIED.

Moved by Lyon and Seconded by Cunningham

THAT Council receives the information items as copied.

CARRIED.

11.0 ENDORSEABLE MOTIONS

11.1 County of Renfrew: Affordability of Water and Wastewater Systems

11.2 Town of Bracebridge: New Provincial-Municipal Fiscal Framework

11.3 Township of Amaranth: Resolution on Highway 413

11.4 Township of Amaranth: Operational Budget Funding

11.5 Municipality of Brighton: Ride Shares

11.6 Township of Loyalist: Financial Infrastructure Pressures

11.7 Town of Lincoln: Public Libraries and Community Museum Funding

Moved by Cunningham and Seconded by Hawkins

THAT the following items be endorsed: 11.1 to 11.7

CARRIED.

12.0 CLOSED SESSION

- 12.1 Broadband Negotiations**
- 12.2 Senior of the Year**

Moved by Cunningham and Seconded by Clark

THAT Council adjourn to closed session at 1:52 p.m. pursuant to Section 239 of the Municipal Act, 2001 as amended for one (1) matter relating to personal matters about an identifiable individual, including municipal or local board employee and one (1) matter related to advice that is subject to solicitor-client privilege, including communications necessary for that purpose under section 239(2)(b)(f).

CARRIED.

Moved by Hawkins and Seconded by Cunningham

THAT Council do rise out of closed session and into open session at 2:15 p.m. with the following motions/directions:

THAT Council support the nomination of Thomas Long as the 2024 Senior of the Year and direct staff to forward said nomination to the Province for consideration;

AND THAT staff be directed to proceed with broadband negotiations as discussed.

CARRIED.

13.0 ITEMS FOR FUTURE MEETINGS

- 13.1 Public Meeting: Armstrong Subdivision (May 2024)**
- 13.2 Public Meeting: Development Charges & Zoning By-law (May 2024)**
- 13.3 Fire Department Simucast Radio System Funding (May 2024)**
- 13.4 Arena Funding Formula and User Fees (June 2024)**
- 13.5 Mono-Mulmur Townline Parking (June 2024)**
- 13.6 Council Meeting Recordings Pilot Program Results (June 2024)**
- 13.7 Fire Department Analysis (June 2024)**
- 13.8 Recreational Trailers and Property By-law Infractions (June 2024)**
- 13.9 Community Grant Application Form (July 2024)**

14.0 PASSING OF BY-LAWS

- 14.1 User Fee By-law**
- 14.2 Confirmatory By-Law**

Item 14.1 was deferred.

Moved by Hawkins and Seconded by Lyon

THAT By-Law 14.2 be approved.

CARRIED.

15.0 ADJOURNMENT

Moved by Hawkins and Seconded by Lyon

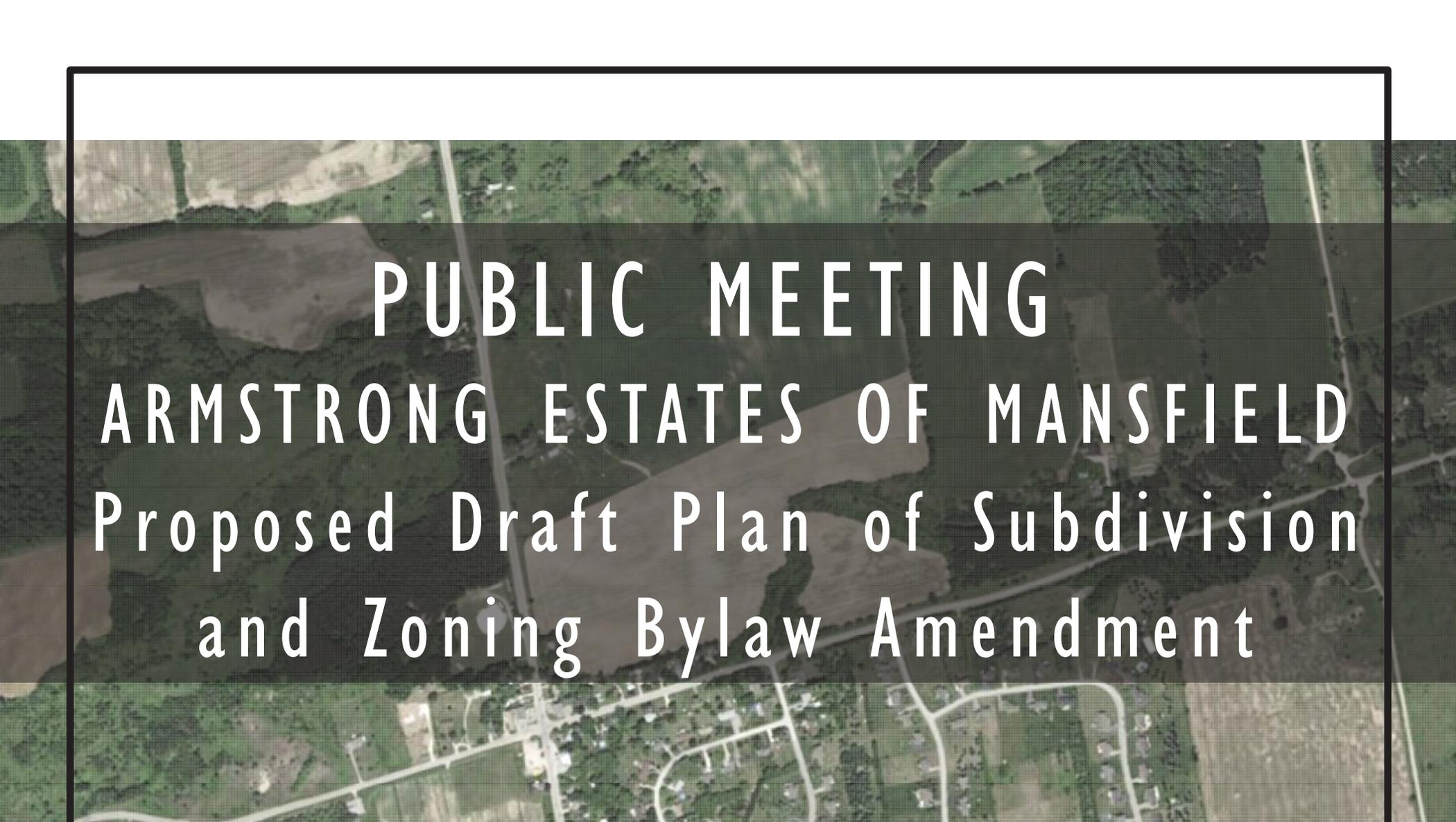
THAT Council adjourns the meeting at 2:20 p.m. to meet again on May 1, 2024 or at the call of the Chair.

CARRIED.

MAYOR

CLERK

DRAFT



PUBLIC MEETING
ARMSTRONG ESTATES OF MANSFIELD
Proposed Draft Plan of Subdivision
and Zoning Bylaw Amendment

May 1, 2024

PRESENTATION BY:



INNOVATIVE PLANNING SOLUTIONS

PLANNERS • PROJECT MANAGERS • LAND DEVELOPERS

SUBJECT PROPERTY



Address: 937045 Airport Road, Township of Mulmur, County of Simcoe

Frontage: County Road 17 289.57 metres (950 ft), Airport Road 154.44 metres (506.7 ft)

Site Area: 27.69 hectares (68.44 acres)

Site Conditions: Armstrong Farms, Stream corridor in the southeast portion of the property

-  LANDS SUBJECT TO APPLICATIONS
-  ADDITIONAL LANDS OWNED BY APPLICANT

LANDS SUBJECT TO APPLICATIONS



Address: 937045 Airport Road, Township of Mulmur, County of Simcoe

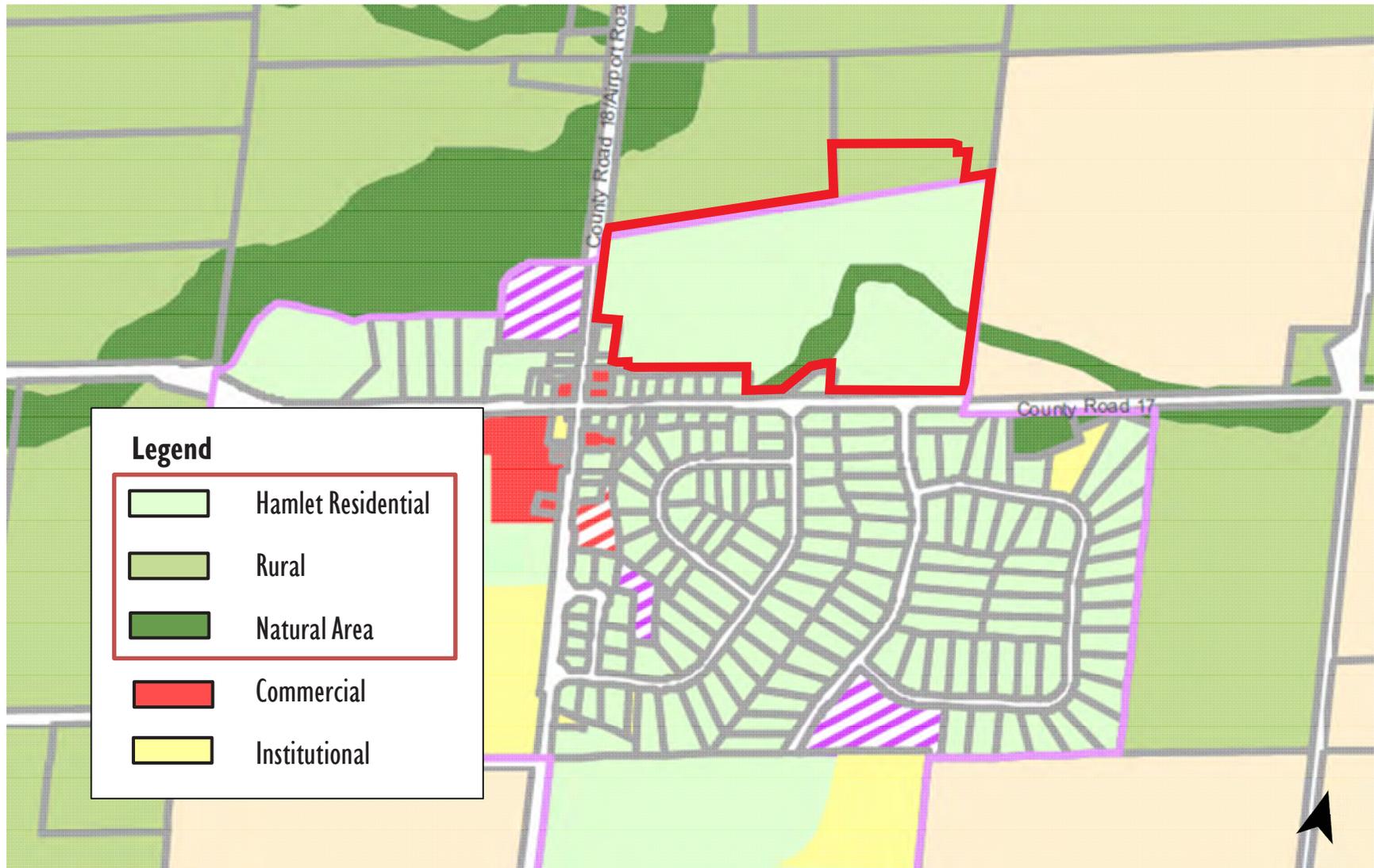
Frontage: County Road 17 289.57 metres (950 ft), Airport Road 154.44 metres (506.7 ft)

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 LANDS SUBJECT TO APPLICATIONS

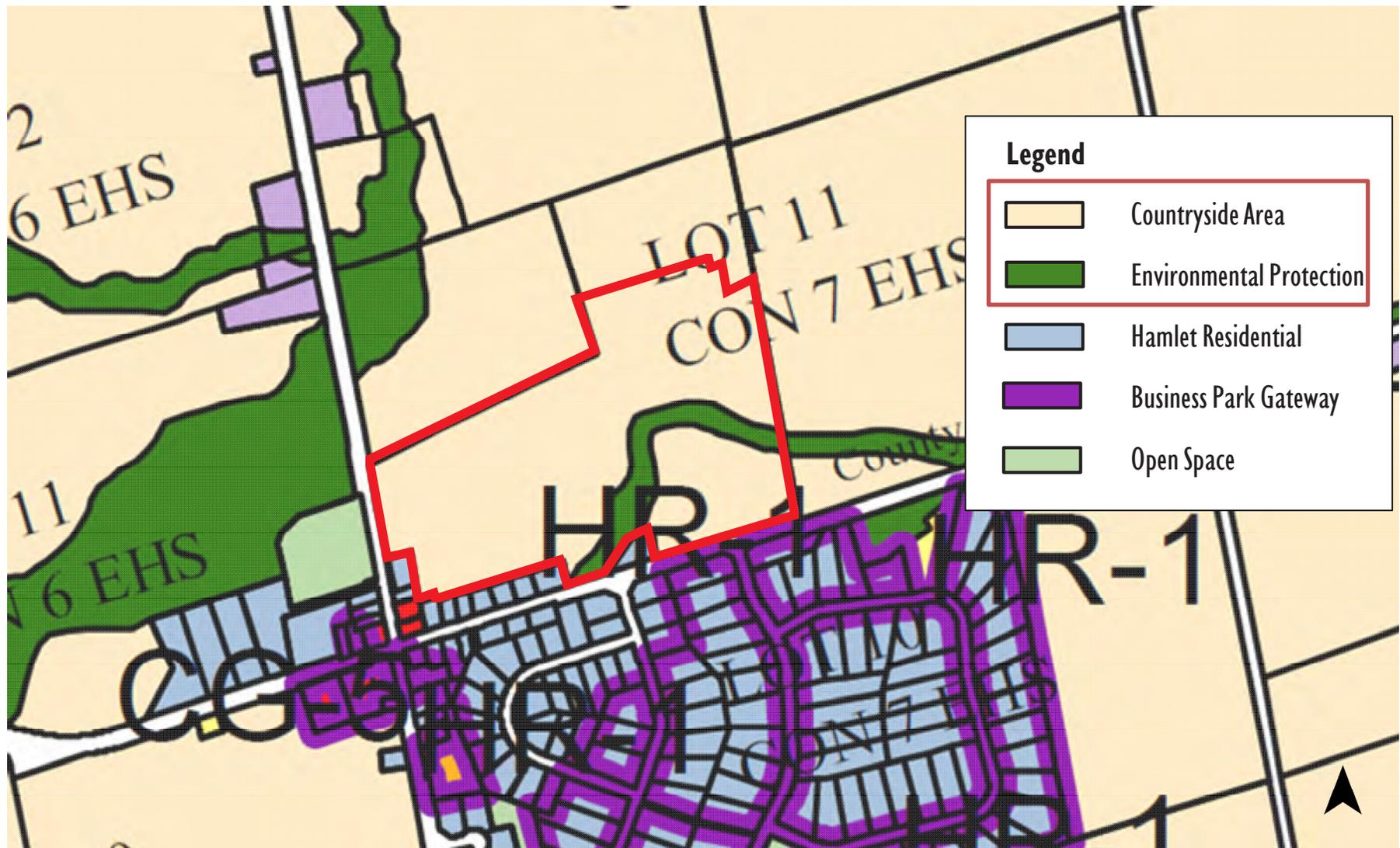
OFFICIAL PLAN DESIGNATION



Township of Mulmur Official Plan, 2012

— SUBJECT SITE

ZONING



Legend	
	Countryside Area
	Environmental Protection
	Hamlet Residential
	Business Park Gateway
	Open Space

Township of Mulmur Zoning By-law 28-18

SUBJECT SITE

- In February 2021, a pre-consultation meeting was held with the Township, County, and Nottawasaga Valley Conservation Authority (NVCA)
- Received confirmation that Zoning By-law Amendment (ZBA) and Draft Plan approval is required to facilitate the development and list of Required Technical Studies
- Public Open House Held in June 2022 to present the proposal to the public in an informal setting.
- Various comments/questions received which have been addressed to the extent possible at this stage.

- Through the circulation of the applications, a number of technical comments have been received, including from the Township (Rj Burnside).
- Township has confirmed they are satisfied, in principle the lands can be serviced via the proposed private sewage and municipal water services.
- Technical memos and reports have been provided to Council, in relation to both sewage servicing and overall water supply in Mansfield.
- Applicant has entered into a front ending agreement to initiate work required to upgrade the Mansfield water system — this work remains underway but is not required to accommodate the proposed development.

OVERALL DEVELOPMENT CONCEPT

The proposal will provide:

- 71 residential units
- 1 Parkland Block
- 2 Stormwater Management Blocks
- 4 New Local Roads
- Refined EP Lands



PROPOSED DRAFT PLAN OF SUBDIVISION

Northern Site Development Concept

- 43 single detached lots
 - 0.2-0.4ha lot area
 - 38.0m minimum lot frontage
- Stormwater Management Block
- Streets A, B & D
- Internal walkways
- Parkland block (1.4ha)



PROPOSED DRAFT PLAN OF SUBDIVISION

Southern Site Development Concept

- 28 semi-detached (bungalow) units
 - Max 2 bedrooms per unit
 - Min 2 parking spaces per unit
 - Serviced with separate communal sewage treatment systems

Block 44

- 8 units

Block 45

- 8 units
- Accessed from internal private condo road
- 10 additional parking spaces

Block 46

- 4 units

Block 47

- 8 units
- Accessed from internal private condo road
- 10 additional parking spaces



CONCEPTUAL RENDERERS

IPS
CONSULTING

Aerial View of Southern Area



CONCEPTUAL RENDERS

View of Southern Area - looking north west from County Road 17



View of Southern Area - looking north west from County Road 17 at Street level



CONCEPTUAL RENDERS



Conceptual Architectural
details - Block 46 (A&B)



Conceptual Architectural
details - Block 45 (C-F)



CONCEPTUAL RENDERS

IPS
CONSULTING



View of Block 47 — looking south



View of Block 47 — looking south west

View of Block 47 — looking north east ↓



View of Block 44 (rear) and 47 — looking south

CONCEPTUAL RENDERS

IPS
CONSULTING



View of Block 45 — looking north east



View of Block 45 — looking north

PROPOSED DRAFT PLAN OF SUBDIVISION

The purpose of the Draft Plan of Subdivision is to organize the development into appropriate lots/blocks:

- Residential lots/blocks
 - Single & semi-detached units
 - Including servicing areas
- Infrastructure Blocks
 - Walkways/Access blocks
 - Future R.O.W
 - Streets A-D
 - Road Widening
 - Daylight triangles
 - Stormwater
- Environmental Protection and Open Space Blocks
- Parkland Block



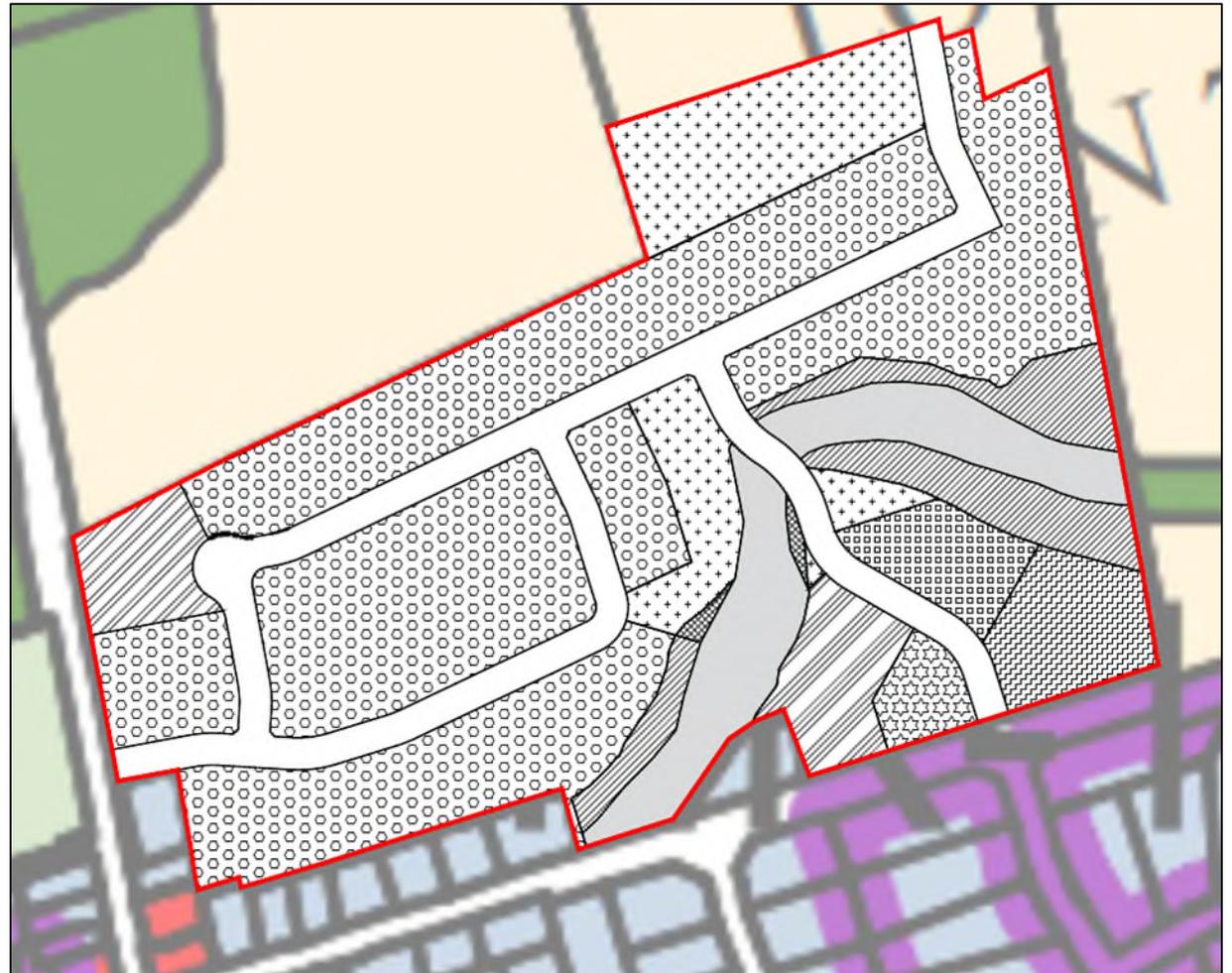
PROPOSED ZONING BY-LAW AMENDMENT

The proposed Zoning By-law Amendments will permit the following zones on the subject lands:

1. 6 Separate Hamlet Residential Zones(HR-SP-1-6)
2. Open Space (OS-SP-7)
3. Environmental Protection (EP)

The proposed special provisions would permit a series of site specific provisions including:

- Reduced lot area
- Reduced lot frontage
- Maximum lot coverages
- Limiting number of bedrooms within semis
- Requiring minimum parking standards for semis
- Reduced exterior yard setbacks (for semis)



STUDIES

- Planning Justification Report, prepared by Innovative Planning Solutions.
- Functional Servicing Report (FSR), prepared by Pinestone Engineering Ltd.
- Sewage Impact Study and Conceptual Design Brief (SIS), prepared by Azimuth Environmental Consulting Inc.
- D-5-4 Assessment, prepared by Azimuth Environmental Consulting Inc.
- Geotechnical/Hydrogeological Investigation (G/H Investigation), prepared by Peto MacCallum Ltd.
- Environmental Impact Study (EIS), prepared by Azimuth Environmental Consulting Inc.
- Stage 1-2 Archaeological Property Assessment, prepared by Amick Consultants Ltd.
- Traffic Impact Study (TIS), prepared by JD Northcote Engineering Inc.
- Fluvial Geomorphological and Hazard Assessment, prepared by Water's Edge.

- The lands are within the Mansfield Settlement or Hamlet area and makes efficient use of lands designated for residential development and existing resources.
- Development proposes an efficient, compact built form while contributing to and integrating with the range and mix of housing options in the area which will appeal to a wide demographic and incomes.
- Lands are located in an appropriate location in proximity to existing and approved residential uses, contributes to a complete community including additional customers for existing businesses, is walkable and supports public transit.
- Servicing of the proposed development is consistent with existing service levels in Mansfield (municipal water and private sewage) and conforms to the Mansfield Secondary Plan.
- Development will maintain and enhance natural heritage features and hazards and ensure their long term protection.

CONCLUSION

- The proposed applications will facilitate a residential subdivision, through a Zoning By-law Amendment and Draft Plan of Subdivision approval proposing:
 - 71 residential dwelling units (43 Singles, 28 Semis)
 - Internal streets and walkways
 - Stormwater management, parkland and open space blocks
 - Environmental lands, that will be further protected and enhanced
- A complete community can be achieved in the Mansfield Settlement Area through residential growth, open and parkland space, internal roads and walkways
- Rezoning of the lands to facilitate the proposed residential and open space uses, while realigning the environmental protection areas for improved protection of the on-site stream and flooding and erosion hazards
- Overall, development conforms to and is consistent with all levels of planning policy (Provincial, County and Township) and represents good planning.

THANK YOU

Questions and Comments Welcome

Email: info@ipsconsultinginc.com



 Watson
& Associates
ECONOMISTS LTD.

2024 Development Charges Background Study and By-law

Township of Mulmur Public Meeting
May 1, 2024

Introduction

Public Meeting Purpose



- This meeting is a mandatory requirement under the *Development Charges Act (D.C.A.)*
- Prior to Council's consideration of a development charges (D.C.) by-law, a background study must be prepared and available to the public a minimum of 2 weeks prior to a public meeting and provided on the municipality's website 60 days prior to by-law passage
- This public meeting is to provide a review the D.C. proposal and to receive public input on the proposed policies and charges

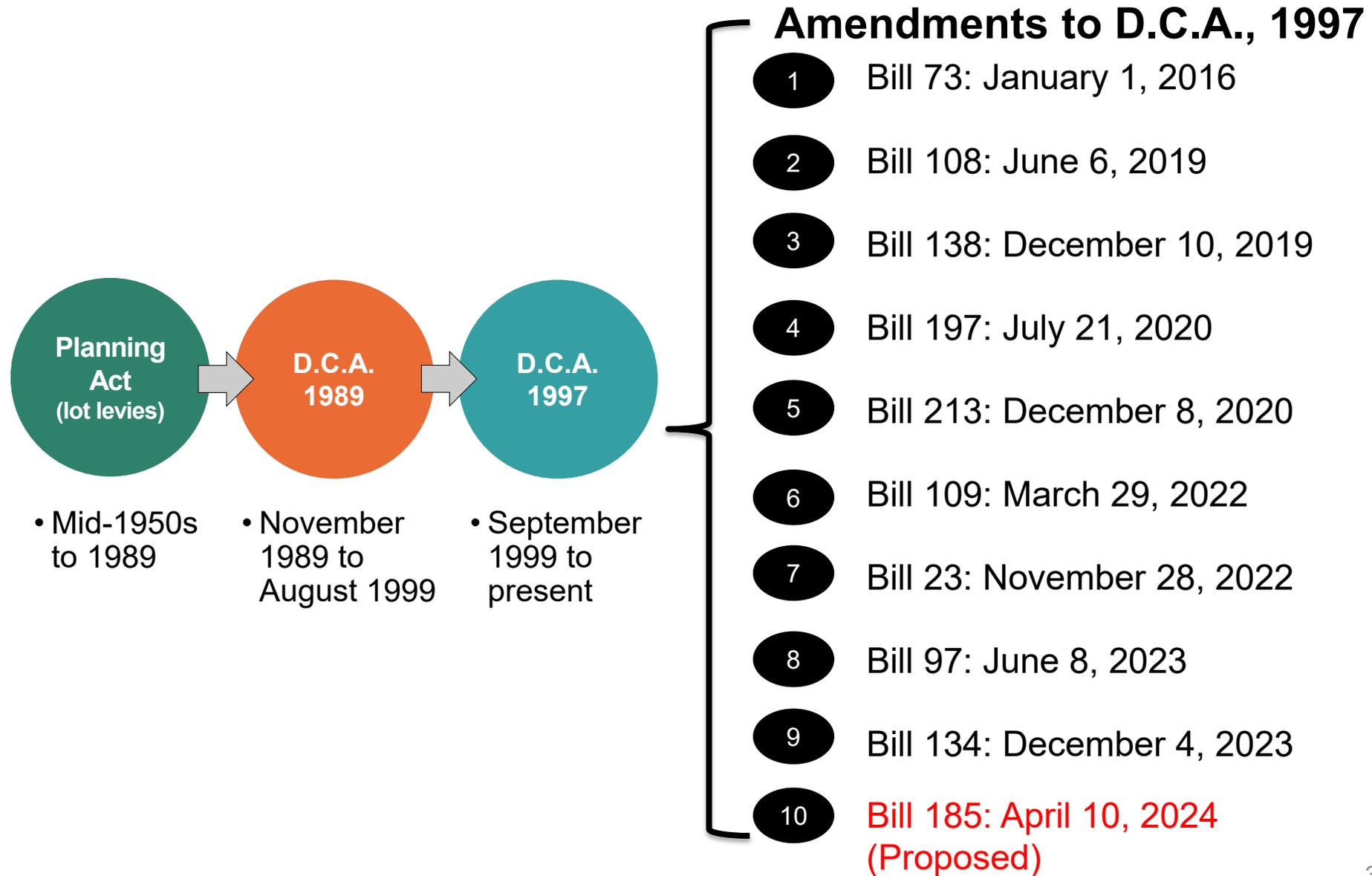
Introduction

Purpose of Development Charges

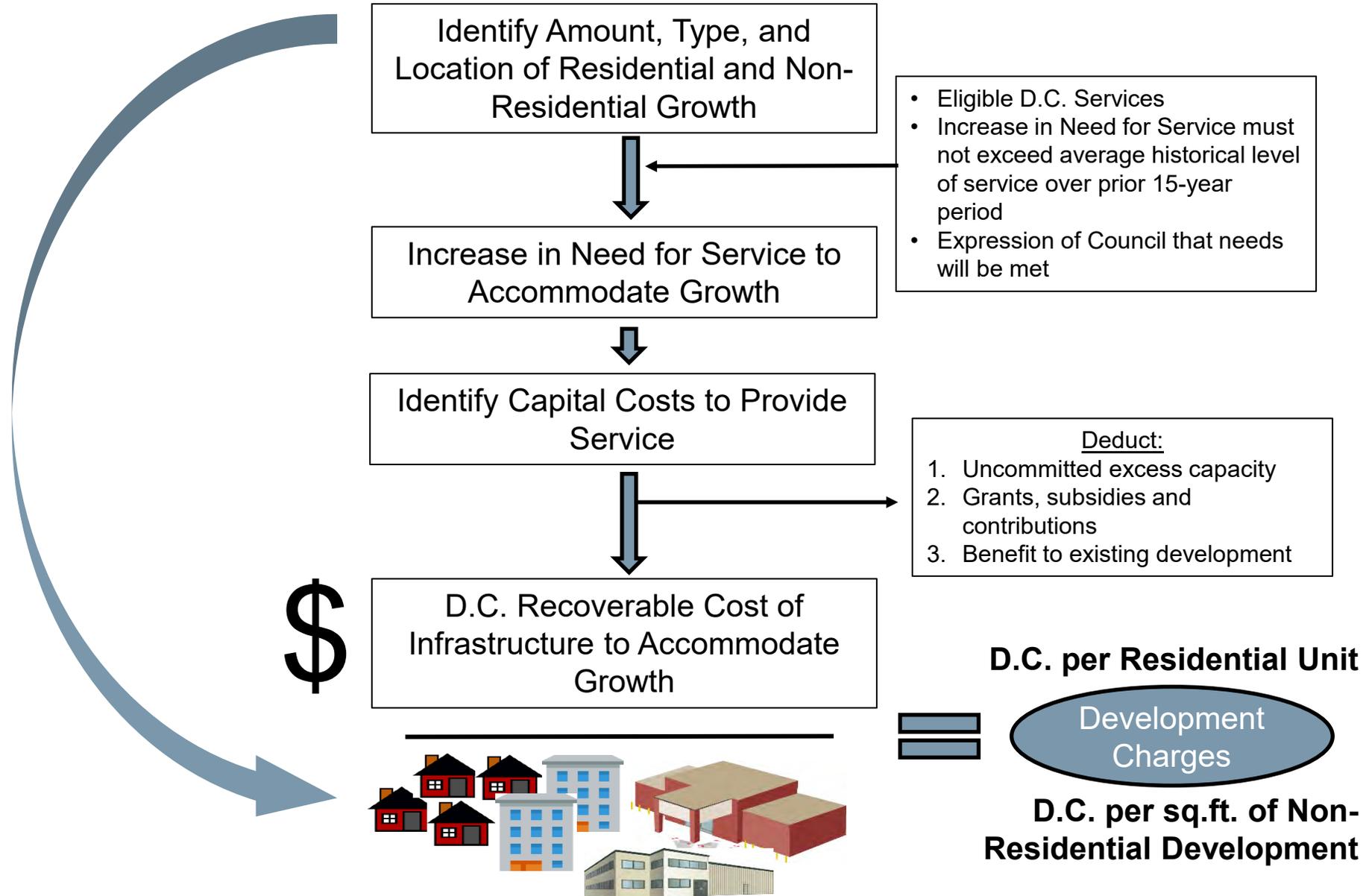


- D.C. follows an established practice in Ontario of development paying for the costs associated with growth, where the increase in need for service should not be funded from existing taxpayers
- The D.C.A. allows municipalities to pass a by-law to recover the capital costs associated with residential and non-residential development within a municipality
- The capital costs funded by a D.C. are in addition to what costs would normally be constructed as part of a subdivision (i.e., internal roads, sewers, watermains, roads, sidewalks, streetlights, etc.)

History of D.C.s



Simplified D.C.A. Methodology/Calculation



D.C. Eligible Services



1. Water
2. Wastewater
3. Storm water drainage
4. **Services related to a highway**
5. Electrical power services
6. Toronto-York subway extension
7. Transit
8. Waste diversion
9. Policing Services
10. **Fire protection Services**
11. Ambulance
12. **Library Services**
13. Long-term Care
14. **Parks and Recreation Services**
15. Public Health services
16. Childcare and early years services
17. Provincial Offences Act (incl. By-law Enforcement)
18. Emergency Preparedness
19. Airports (Waterloo Region only)

- Services included in 2024 D.C.
- Draft service standards and capital information for these services provided in detail in separate package, if needed

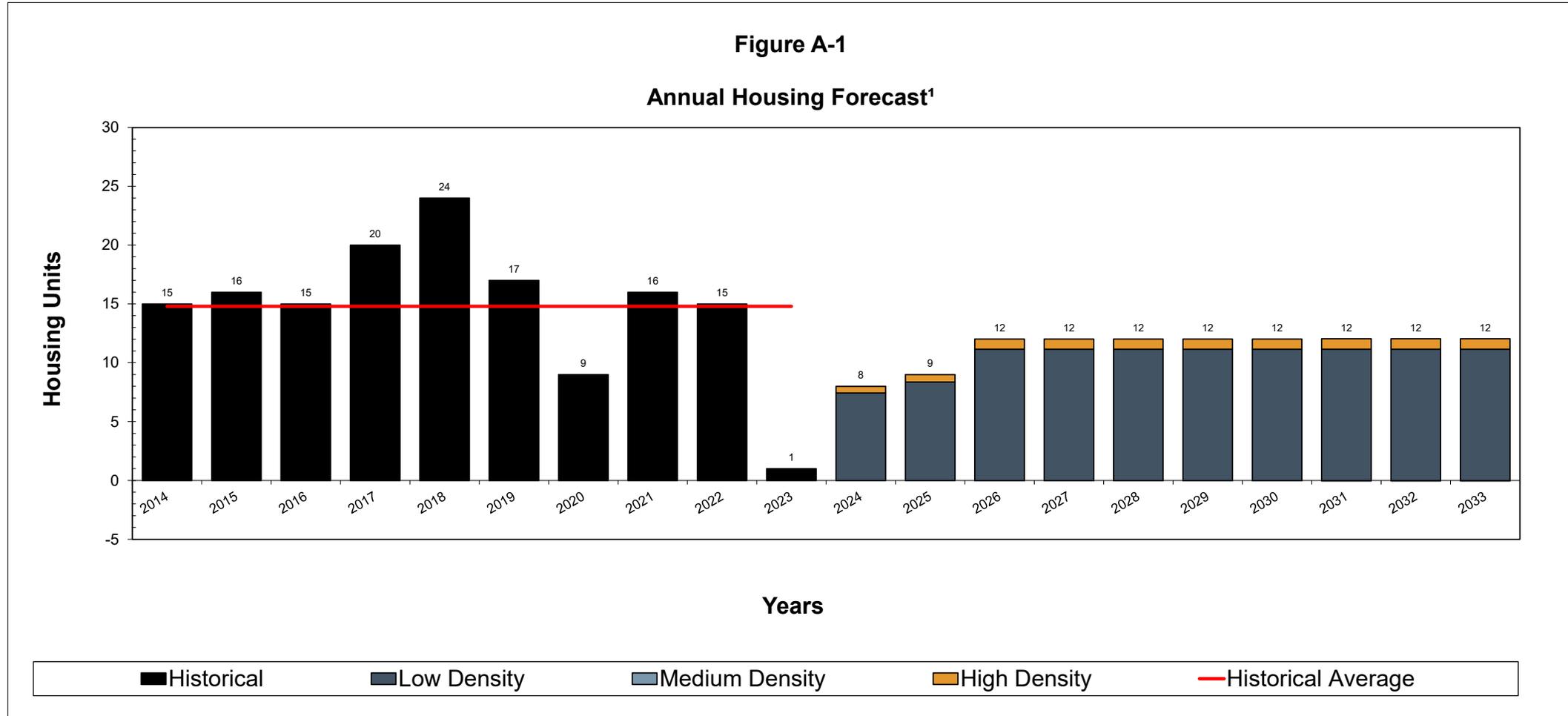
Growth Forecast – Residential Population and Housing and Non-Residential Employment and Associated New Gross Floor Area



Measure	10 Year 2024 to 2033
(Net) Population Increase	296
(Gross) Population Increase in New Households	331
Total Residential Unit Increase	113
Low Density	105
Medium Density	-
High Density	8

Forecast Incremental Non-Residential Employment and Gross Floor Area (G.F.A.) Increase (sq.ft.)	10 Year 2024 to 2033	
	Employment	G.F.A.
Primary	2	6,000
Industrial	14	18,200
Commerical/Population-Related	34	18,700
Institutional	16	11,200
Total Non-Residential G.F.A. Increase (sq.ft.)	66	54,100

Draft Growth Forecast – Housing



Source: Historical housing activity derived from Statistics Canada building permit data for the Township of Mulmur , 2014-2023.

^[1] Growth forecast represents calendar year.

Draft Historical Service Standard Maximum Ceiling



SUMMARY OF SERVICE STANDARDS AS PER DEVELOPMENT CHARGES ACT, 1997, AS AMENDED		
Service Category	Sub-Component	Maximum Ceiling LOS
Service Related to a Highway	Services Related to a Highway - Roads	2,952,562
	Services Related to a Highway - Bridges, Culverts & Structures	3,509,515
	Services Related to a Highway - Streetlights	10,360
	Services Related to a Highway - Public Works Facilities	397,578
	Services Related to a Highway - Public Works Vehicles & Equipment	387,094
Total		7,257,109
Fire Protection	Fire Protection Services - Facilities	246,467
	Fire Protection Services - Vehicles & Equipment	168,445
	Fire Protection Services - Small Equipment and Gear	55,636
Total		470,548
Parks & Recreation	Parkland Development	155,604
	Parkland Amenities	41,239
	Parkland Trails	9,132
	Recreation Facilities	1,055,663
	Parks & Recreation Vehicles and Equipment	11,038
Total		1,272,676
Library	Library Services - Facilities	25,938
	Library Services - Collection Materials	24,219
Total		50,157

General Observations on Service Standards



- The increase in need for service is limited by the average historical level of service
- Generally, replacement values have increased above inflation due to factors such as COVID, supply chain issues, etc.
- On April 10, 2024, Bill 185, Cutting Red Tape to Build More Homes Act, 2024, was released which proposes to further amend the D.C.A., to provide for the inclusion of growth studies, remove the mandatory phase-ins, reduce the timeframe for the D.C. rate freeze, modernize public notice requirements, and add provisions in for minor by-law amendments.
- It is anticipated that on June 1, 2024, D.C. exemptions and discounts related to affordable residential units will be in force.

Draft Capital Needs



- The capital needs for all services have been calculated over a forecast period of 2024 to 2033
- Capital projects for each service were included based on:
 - Discussion with Township staff;
 - Information contained in the 2019 D.C. Background Study; and
 - Discussions with neighbouring municipalities related to shared Fire and Library services.

Draft Capital Needs



Service	Forecast Period	Gross Capital Cost Estimate (2024\$)	Post Period Benefit	Other Deductions	Net Capital Cost	Less:		Potential D.C. Recoverable Cost		
						Benefit to Existing Development	Grants, Subsidies and Other Contributions Attributable to New Development	Total	Residential Share	Non-Residential Share
Services Related to a Highway	2024 to 2033	589,800	-	-	589,800	176,630	-	413,170	338,799	74,371
Fire Protection Services	2024 to 2033	2,127,080	-	1,706,500	420,580	229,612	-	190,968	156,593	34,374
Parks and Recreation Services	2024 to 2033	5,338,900	938,000	-	4,400,900	3,129,651	-	1,271,249	1,207,686	63,562
Library Services	2024 to 2033	174,200	-	44,750	129,450	2,351	100,000	27,099	25,744	1,355
Total		\$8,229,980	\$938,000	\$1,751,250	\$5,540,730	\$3,538,244	\$100,000	\$1,902,486	\$1,728,823	\$173,662
Proportion of Gross Capital Cost Estimate		100%	11%	21%		43%	1%	23%		

- D.C. In-period 23% to be included in the calculations (note that due to exemption, phase-ins, discounts, etc. not all of this will be recoverable)
- Post Period D.C. 11% to be included in future D.C. calculations (will need to be cash flowed until additional growth is included in future studies).
- Other Deductions 21% related to the exceedance of the service standard
- Benefit to Existing 43% which must be funded from other sources
- Grants, Subsidies, Other Contributions of 1% are external funding anticipated/direct developer responsibility (local service)

Draft Capital Needs – Funding Sources

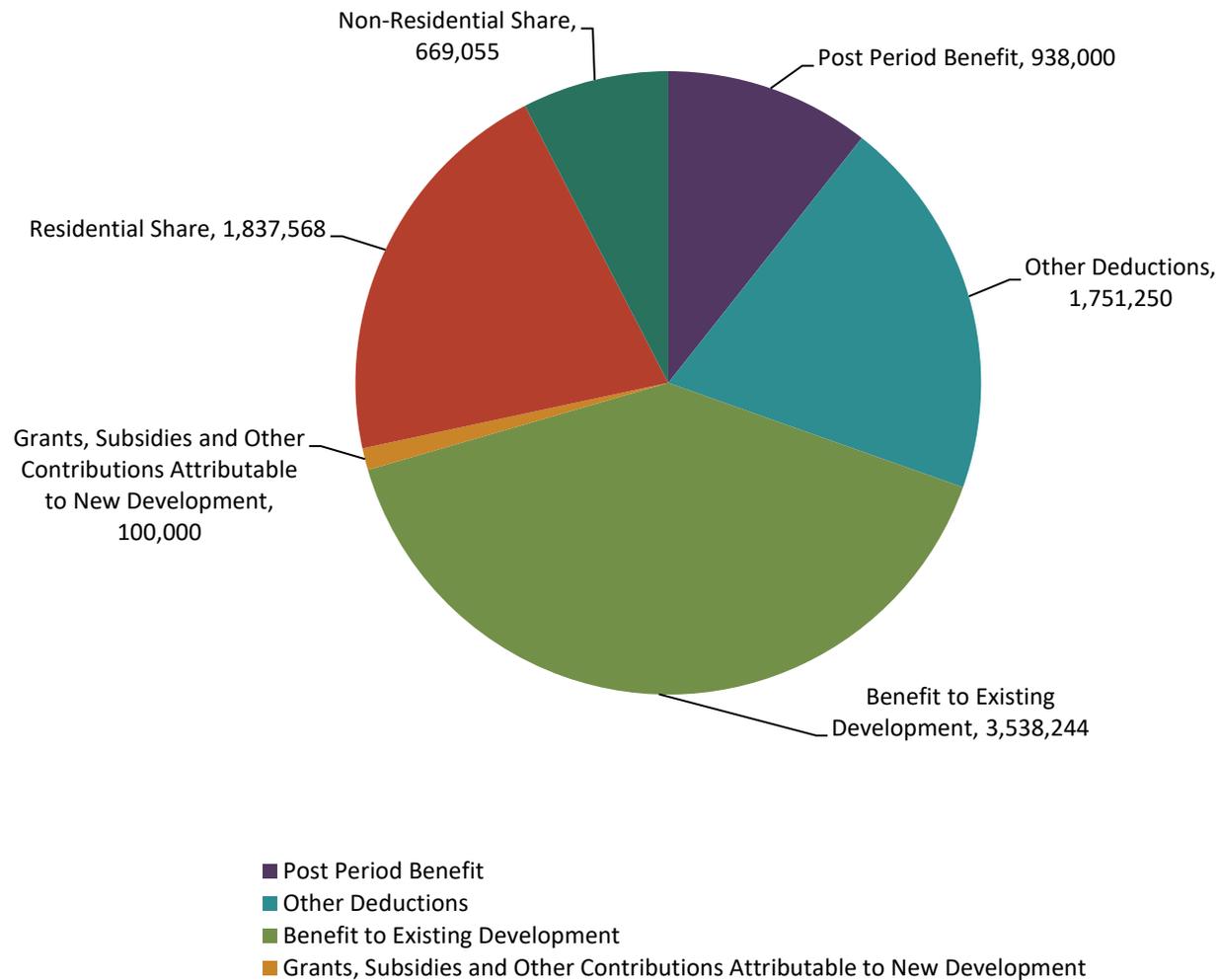


Post Period Benefit relates to growth-cost to be recover in future. These costs will need to be cash flowed by the Township.

Other Deductions relate to costs in excess of historical service standards, and/or ineligible costs as per the revised D.C.A.

Benefit to Existing relates to replacement of existing infrastructure that is being replaced and upgraded/expanded to service growth and/or the need for additional service related to the increase in population in existing households, these amount must be funded from other Township sources (i.e., taxes/rates)

Grants, Subsidies & Other Contributions relate to funding to be received from the Development Community related to Local Service Requirements, and/or from other levels of government.



D.C. Calculations



Service	RESIDENTIAL				NON-RESIDENTIAL
	Single and Semi-Detached Dwelling	Other Multiples	Apartments - 2 Bedrooms +	Apartments - Bachelor and 1 Bedroom	(per sq.ft. of Gross Floor Area)
Township-Wide Services:					
Services Related to a Highway	3,052	3,020	2,265	1,126	1.37
Fire Protection Services	1,411	1,397	1,047	521	0.64
Parks and Recreation Services	10,880	10,767	8,074	4,013	1.17
Library Services	232	230	172	86	0.03
Total Township-Wide Services	\$15,575	\$15,414	\$11,558	\$5,746	\$3.21



D.C. Comparison – Current vs. Calculated Rates per Single Detached Dwelling and Non-Residential Development per sq.ft. of Gross Floor Area

Residential (Single Detached) Comparison

Service/Class of Service	Current	Calculated
Township Wide Services/Classes:		
Services Related to a Highway	9,665	3,052
Fire Protection Services	3,036	1,411
Parks and Recreation Services	2,058	10,880
Library Services	34	232
Growth Studies (Class of Service)*	2,075	-
Total Township Wide Services/Classes	\$16,868	\$15,575

* Note: Currently Growth Studies are ineligible for inclusion in new By-laws

Non-Residential (per sq.ft.) Comparison

Service/Class of Service	Current	Calculated
Township Wide Services/Classes:		
Services Related to a Highway	1.08	1.37
Fire Protection Services	0.35	0.64
Parks and Recreation Services	-	1.17
Library Services	-	0.03
Growth Studies (Class of Service)*	0.16	-
Total Township Wide Services/Classes	\$1.59	\$3.21

* Note: Currently Growth Studies are ineligible for inclusion in new By-laws

Development Charges Survey – Residential Low Density



Single & Semi Detached Dwelling							
Municipality	Upper Tier Charges	Lower Tier Charges		Education DC's	Total Development Charges	Rank	Upper Tier
		Water & Wastewater	Other Services				
Caledon, Town of*	72,123	-	56,605	3,476	132,204	1	Peel Region
Erin, Town of*	9,409	38,980	25,083	2,283	75,755	2	Wellington County ^{††}
Centre Wellington, Township of	9,409	13,550	21,304	2,283	46,546	3	Wellington County ^{††}
Orangeville, Town of* [^]	3,431	1,090	27,004	2,332	33,857	4	Dufferin County ^{††}
Adjala-Tosorontio, Township of (Everett Settlement Area)	13,913	-	14,120	4,283	32,316	5	County of Simcoe
Shelburne, Town of (East Area Improvement Residential)	3,431	13,437	25,186	2,332	44,386	6	Dufferin County ^{††}
Clearview, Township of*	13,913	-	12,724	4,283	30,920	7	County of Simcoe
Clearview, Township of* (Stayner)	13,913	34,523	12,724	4,283	65,443	7	County of Simcoe
Clearview, Township of* (Creemore)	13,913	34,060	12,724	4,283	64,979	7	County of Simcoe
Clearview, Township of* (New Lowell)	13,913	14,934	12,724	4,283	45,854	7	County of Simcoe
Adjala-Tosorontio, Township of	13,913	-	11,399	4,283	29,595	11	County of Simcoe
Shelburne, Town of (School Road Residential)	3,431	13,437	20,150	2,332	39,350	12	Dufferin County ^{††}
Shelburne, Town of (West Area B)	3,431	13,437	19,225	2,332	38,425	13	Dufferin County ^{††}
Mono, Town of*	3,431	-	17,765	2,332	23,528	14	Dufferin County ^{††}
Mulmur, Town of - Current	3,431	-	16,868	2,332	22,631	15	Dufferin County ^{††}
Shelburne, Town of (West Area A)	3,431	13,437	16,074	2,332	35,274	16	Dufferin County ^{††}
Grand Valley, Town of*	3,431	28,294	15,703	2,332	49,760	17	Dufferin County ^{††}
Mulmur, Town of - Calculated	3,431	-	15,575	2,332	21,338	18	Dufferin County ^{††}
East Garafraxa, Township of*	3,431	-	15,240	2,332	21,003	19	Dufferin County ^{††}
Shelburne, Town of	3,431	13,437	14,148	2,332	33,348	20	Dufferin County ^{††}
Grey Highlands, Municipality of ^{††}	9,789	8,894	9,335		28,018	21	Grey County
Mulmur, Town of - Calculated (Year 1)	3,431	-	12,460	2,332	18,223	22	Dufferin County ^{††}
Southgate, Township of* ^{††}	9,789	9,073	8,417		27,279	23	Grey County
Mapleton, Township of	9,409	10,967	6,345	2,283	29,004	24	Wellington County ^{††}
Amaranth, Township of*	3,431	-	12,067	2,332	17,830	25	Dufferin County ^{††}
Wellington North, Township of [†]	9,409	16,398	5,147	2,283	33,237	26	Wellington County ^{††}
Melancthon, Township of*	3,431	-	9,762	2,332	15,525	27	Dufferin County ^{††}

* Currently Undertaking a D.C. Study

[†] 90% of Full Charge

^{††}85% of Full Charge

[^]Used average of area specific charges

^{††}85% of Full Charge

Development Charges Survey – Non-Residential (Commercial)



Commercial (Retail) - per sq.ft.							
Municipality	Upper Tier Charges	Lower Tier Charges		Education DC's	Total Development Charges	Rank	Upper Tier
		Water & Wastewater	Other Services				
Caledon, Town of*	26.86	-	8.93	0.46	36.25	1	Peel Region
Erin, Town of*	2.61	12.82	10.95		26.38	2	Wellington County ^{††}
Clearview, Township of*	5.44	-	6.21	0.60	12.25	3	County of Simcoe
Clearview, Township of* (Stayner)	5.44	6.21	6.21	0.60	18.46	3	County of Simcoe
Clearview, Township of* (Creemore)	5.44	12.69	6.21	0.60	24.94	3	County of Simcoe
Clearview, Township of* (New Lowell)	5.44	15.86	6.21	0.60	28.11	3	County of Simcoe
Adjala-Tosorontio, Township of (Everett Settlement Area)	5.44	-	5.91	0.60	11.95	7	County of Simcoe
Orangeville, Town of* [^]	1.06	1.68	9.54		12.28	8	Dufferin County ^{††}
Mono, Town of*	1.06	-	9.43		10.49	9	Dufferin County ^{††}
Adjala-Tosorontio, Township of	5.44	-	4.12	0.60	10.16	10	County of Simcoe
Centre Wellington, Township of	2.61	4.85	6.48		13.94	11	Wellington County ^{††}
Shelburne, Town of (East Area Improvement Residential)	1.06	60.93	7.17		69.16	12	Dufferin County ^{††}
Melancthon, Township of*	1.06	-	5.69		6.75	13	Dufferin County ^{††}
Grand Valley, Town of*	1.06	11.22	5.23		17.51	14	Dufferin County ^{††}
Shelburne, Town of (School Road Residential)	1.06	60.93	4.72		66.71	15	Dufferin County ^{††}
East Garafraxa, Township of*	1.06	-	4.62		5.68	16	Dufferin County ^{††}
Shelburne, Town of (West Area B)	1.06	60.93	3.89		65.88	17	Dufferin County ^{††}
Mapleton, Township of	2.61	3.37	1.99		7.97	18	Wellington County ^{††}
Mulmur, Town of - Calculated	1.06	-	3.21		4.27	19	Dufferin County ^{††}
Wellington North, Township of [†]	2.61	6.41	1.40		10.42	20	Wellington County ^{††}
Southgate, Township of ^{††}	1.79	4.24	2.05		8.08	21	Grey County
Mulmur, Town of - Calculated (Year 1)	1.06	-	2.57		3.63	22	Dufferin County ^{††}
Grey Highlands, Municipality of ^{††}	1.79	3.88	1.73		7.40	23	Grey County
Shelburne, Town of (West Area A)	1.06	60.93	2.26		64.25	24	Dufferin County ^{††}
Amaranth, Township of*	1.06	-	1.89		2.95	25	Dufferin County ^{††}
Shelburne, Town of	1.06	60.93	1.78		63.77	26	Dufferin County ^{††}
Mulmur, Town of - Current	1.06	-	1.59		2.65	27	Dufferin County ^{††}

* Currently Undertaking a D.C. Study

[†] 90% of Full Charge

^{††} 85% of Full Charge

[^] Used average of area specific charges

^{††} 85% of Full Charge

Development Charges Survey – Non-Residential (Industrial)



Industrial - per sq. ft.							
Municipality	Upper Tier Charges	Lower Tier Charges		Education DC's	Total Development Charges	Rank	Upper Tier
		Water & Wastewater	Other Services				
Caledon, Town of*	20.53	-	8.93	0.46	29.92	1	Peel Region
Erin, Town of*	2.61	12.82	10.95		26.38	2	Wellington County ^{††}
Clearview, Township of*	5.44	-	6.21	0.60	12.25	3	County of Simcoe
Clearview, Township of* (Stayner)	5.44	6.21	6.21	0.60	18.46	3	County of Simcoe
Clearview, Township of* (Creemore)	5.44	12.69	6.21	0.60	24.94	3	County of Simcoe
Clearview, Township of* (New Lowell)	5.44	15.86	6.21	0.60	28.11	3	County of Simcoe
Adjala-Tosorontio, Township of (Everett Settlement Area)	5.44	-	5.91	0.60	11.95	7	County of Simcoe
Mono, Town of*	1.06	-	9.43		10.49	8	Dufferin County ^{††}
Adjala-Tosorontio, Township of	5.44	-	4.12	0.60	10.16	9	County of Simcoe
Centre Wellington, Township of	2.61	4.85	6.48		13.94	10	Wellington County ^{††}
Shelburne, Town of (East Area Improvement Residential)	1.06	60.93	7.17		69.16	11	Dufferin County ^{††}
Melancthon, Township of*	1.06	-	5.69		6.75	12	Dufferin County ^{††}
Shelburne, Town of (School Road Residential)	1.06	60.93	4.72		66.71	13	Dufferin County ^{††}
East Garafraxa, Township of*	1.06	-	4.62		5.68	14	Dufferin County ^{††}
Shelburne, Town of (West Area B)	1.06	60.93	3.89		65.88	15	Dufferin County ^{††}
Mapleton, Township of	2.61	3.37	1.99		7.97	16	Wellington County ^{††}
Mulmur, Town of - Calculated	1.06	-	3.21		4.27	17	Dufferin County ^{††}
Southgate, Township of ^{††}	1.79	4.24	2.05		8.08	18	Grey County
Mulmur, Town of - Calculated (Year 1)	1.06	-	2.57		3.63	19	Dufferin County ^{††}
Grey Highlands, Municipality of ^{††}	1.79	3.88	1.73		7.40	20	Grey County
Wellington North, Township of [†]	2.61	3.21	0.72		6.54	21	Wellington County ^{††}
Shelburne, Town of (West Area A)	1.06	60.93	2.26		64.25	22	Dufferin County ^{††}
Amaranth, Township of* [†]	1.06	-	1.89		2.95	23	Dufferin County ^{††}
Shelburne, Town of	1.06	60.93	1.78		63.77	24	Dufferin County ^{††}
Mulmur, Town of - Current	1.06	-	1.59		2.65	25	Dufferin County ^{††}
Grand Valley, Town of*	1.06				1.06	26	Dufferin County ^{††}
Orangeville, Town of ^{*^}	1.06				1.06	26	Dufferin County ^{††}

* Currently Undertaking a D.C. Study

^{††}85% of Full Charge

[†] First 50,000 sq.ft. of new industrial gross floor area development exempt

[†] 90% of Full Charge

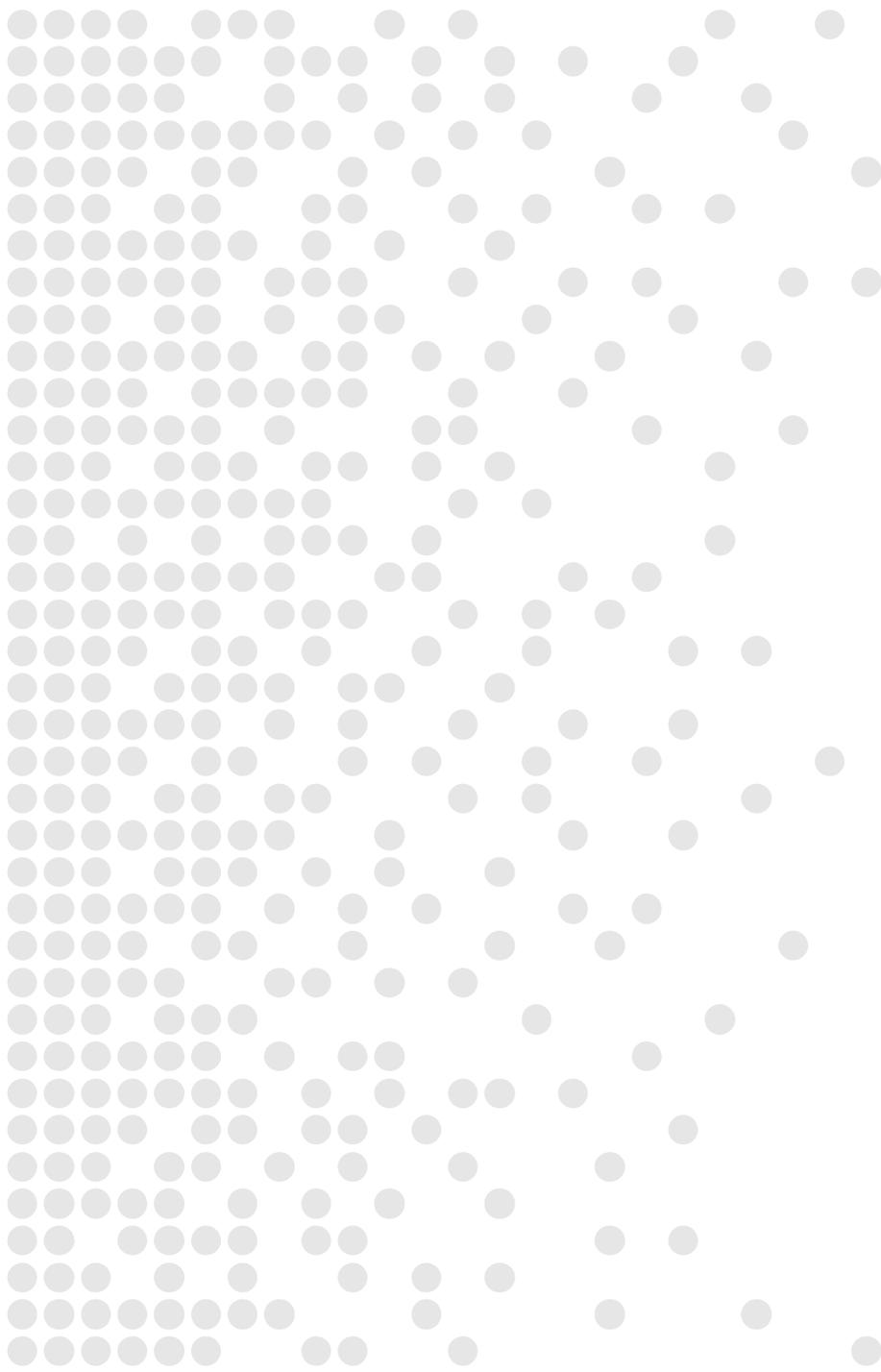
^{††}85% of Full Charge

[^]Used average of area specific charges

D.C. Policy Review



Mandatory (Statutory)	Discretionary (Non-Statutory)
<p><u>Existing</u></p> <ul style="list-style-type: none"> • Industrial Building Expansion (one time up to 50%) • Residential Intensification • Municipalities, County, and School Boards • Additional Residential Units (in or ancillary to existing and new dwellings) <p><u>New (under Refinements to D.C.A.)</u></p> <ul style="list-style-type: none"> • Additional Residential Units (2, can be in ancillary dwelling unit) • Affordable and Attainable Units (once proclaimed) • Affordable Inclusionary Zoning Units • Non-Profit Housing • Universities receiving ongoing funding from Province • Phase-in D.C.s over 5 years starting at 80% • Rental Housing Discount (based on number of bedrooms: 15% to 25%) • Rate Freeze at Site Plan/Rezoning Application for 2 years after approval • Instalment Payments for Rental and Institutional Developments 	<ul style="list-style-type: none"> • Non-residential farm buildings constructed for an agricultural use are exempt (excluding on-farm diversified uses and Cannabis Production Facilities) • The portion of a Place of Worship used for worship as exempt from taxation are exempt • Temporary buildings where the owner has entered into an agreement with the Township and removes the building within eight (8) months



Next Steps and Discussion

2024 Development Charges Background Study
and By-law

Next Steps

- Consider comments from the public;
- Refine draft by-laws (if required);
- Council's consideration of the By-laws, July 3, 2024





Discussion/
Questions



2024 Draft Housekeeping By-law



PROCESS

- March 6 – Council motion to proceed with drafting a by-law and advertising for a public meeting
- March 28-29 – Newspaper posting and agency circulation of Notice
- April 3 – Draft By-law presented to Council
- May 1 – Statutory Public Meeting

PURPOSE

- To update definitions and regulations and be consistent with other legislation or by-laws regulating site plan control and property standards.
- To amend sections related to floor areas, home industries, setbacks, permitted encroachments and regulations for lot dimensions and areas.
- To correct typographical errors and improve readability and clarity.
- To amend provisions related to transportation depots, parking and storage.

DEFINITIONS

- Attached additional dwelling unit (Planning Act consistency)
- Floor area, gross (clarity)
- Transportation and vehicle related definitions

SITE PLAN

- Renaming sections for clarity and updating provisions to update Bill 23 applicability to multi-residential and parking requirements

AREAS AND DIMENSIONS & REGULATIONS

- Create consistency in floor areas requirements for different forms of additional housing units
- Clarify floor area of accessory structures and implement sheds for larger lots
- Reflect Building code exemption for smaller buildings
- Provide for accessory buildings in front of dwellings in the Rural Residential zone (not Hamlet and Estate zones)
- Clarify prohibited uses in conservation regulated areas
- Remove lot area and reduce lot frontage requirement for Open Space zone

ERRORS, READABILITY & CLARITY

- Update zone symbols and exception numbers

TRANSPORTATION

- Update transportation, vehicle, storage and parking related definitions
- Create clarity related to transportation depots
- Create clarity on different classes of vehicles and equipment

NEXT STEPS

- June 6 – Approve/Deny/Defer By-law (as drafted or as amended)
- Notice of Decision within 15 days
- 20 day Appeal Period



STAFF REPORT

TO: COUNCIL
FROM: Heather Boston, Treasurer
MEETING DATE: May 1, 2024
SUBJECT: Cheque Signing Policy

PURPOSE:

The purpose of this report is to amend the current cheque signing policy.

BACKGROUND & DISCUSSION:

The Township's current cheque signing policy was passed in 2023, in accordance with Section 287 of the *Municipal Act*.

Staff have amended the cheque signing policy to include the new separate Clerk position within the Township to have the authority to sign cheques as was previously done when the Township had a separate Clerk position.

This allows for better segregation of duties and controls over the cheque signing process and allows for greater staff coverage to ensure someone is available to sign cheques when needed.

Attached you will find the updated policy.

STRATEGIC PLAN ALIGNMENT:

1. Growing a Prosperous Mulmur: Responsibly managing the fiscal resources of Mulmur and providing opportunities for success
4. Growing a Sustainable Mulmur: Being Proactive in Sustainable Initiatives to ensure the long term well being of Mulmur (includes Resources/Financial/People)

FINANCIAL IMPACTS:

There are no financial impacts.

ENVIRONMENTAL IMPACTS:

Council may wish to discuss the environmental impacts associated with this report and recommendation.

RECOMMENDATION:

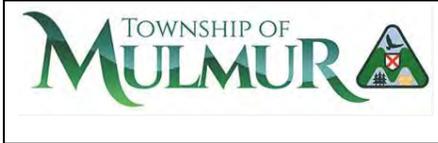
THAT Council approve the draft cheque signing policy as presented.

Submitted by: Heather Boston, Treasurer, CPA, CA, CGA

Approved by: Tracey Atkinson, CAO

Schedule A – Draft Cheque Signing Policy

SCHEDULE A - CHEQUE SIGNING POLICY REPORT



Approved by COUNCIL MOTION

CHEQUE SIGNING POLICY

1. PREAMBLE

The *Municipal Act, 2001*, Section 287 states that “A municipality may provide that the signatures on a cheque of the municipality be mechanically or electronically reproduced.”

2. POLICY STATEMENT

- i. The Mayor, Deputy Mayor, CAO, Treasurer and Clerk have the authority to sign cheques drawn on any of the Corporation’s bank accounts.
- ii. A signature stamp for the Mayor will be used for all cheques under \$50,000.
- iii. All cheques over \$50,000 shall be signed by any two of the Mayor, Deputy Mayor, CAO, Treasurer, or Clerk.
- iv. That this policy comes into effect on May 1, 2024.



STAFF REPORT

TO: Council
FROM: Chris Wolnik, Director of Infrastructure
MEETING DATE: May 1, 2024
SUBJECT: Health and Safety program support

PURPOSE:

The purpose of this report is to seek Council approval to internalize the Township of Mulmur's health and safety program.

BACKGROUND:

The County of Dufferin has indicated that they will be drafting a formal agreement for the lower tier municipalities to commit to funding the Health and Safety Advisor position to support health and safety initiatives. The Health and Safety Advisor supports the lower tier municipalities to develop robust safety programs by providing information and guidance. The cost of the Health and Safety advisor is \$ 13,000/year per participating municipality. The current County of Dufferin Health and Safety Advisor is anticipated to go on maternity leave for 12-18 months in June 2024. On-boarding new staff and retaining a qualified individual for the contract coverage may adversely impact the level of service.

The Township of Mulmur staff is interested in pursuing an alternative approach to support health and safety programs that involves participating in the Workplace and Insurance Board (WSIB) Health and Safety Excellence program (HSEP). The HSEP helps support the development of health and safety programs by providing participating organizations rebates on their WSIB premiums when they implement specific safety action plans.

ANALYSIS:

The options to support the continual improvement of our health and safety programs include:

- **Existing staff without County support.** Use existing staff and experience to pursue health and safety programming. This will likely be the slowest way to achieve progress as staff have other competing priorities but involves no additional financial investment.
- **HSEP assisted Internal program.** Change the implementation model to generate tangible dollar savings. The HSEP will generate WSIB premium rebates but there is a cost to work with a WSIB program provider.

- **Status quo.** Continue to work with the County of Dufferin's Health and Safety Advisor.

The HSEP assisted internal program has the greatest financial benefit of all three options. Within the HSEP assisted internal program, there is an ability to receive WSIB premium rebates as safety programs are implemented. Each action plan implemented per topic receives \$ 2,000 up to a maximum of \$ 10,000 annually. With 39 topics available there are \$ 78,000 in rebates available. There is a cost of ~ \$1000-1500 per action for the WSIB approved program provider. WSIB allocates a \$ 1000 provider credit for each action plan that is registered for. This cost is expected to be minimal and less than what is currently being levied by the County, which is \$ 13,000/year.

There are several risks to consider. There is a risk of damaging the long-term partnership that the lower tier municipalities have had with the County of Dufferin on health and safety if we were to transition away from the status quo option.

Another risk to consider is if the HSEP is not successful and the Township is interested in rejoining the County's Health and Safety Advisor program. There may be a reluctance from the County to allow participation. The potential risk of failure and need to rejoin is low. The HSEP has been in place for 3 + years with 4200 Ontario organizations participating and paid out \$ 52 M in rebates. The Town of Grand Valley has successfully transitioned from the County's Health and Safety Advisor and successfully pursued the WSIB HSEP.

Another risk is the level of effort required to complete the HSEP topics is unknown. Lessons learned from the Grand Valley experience from implementing this initiative will help mitigate this risk. There is a willingness of a new staff member, who has helped champion other Joint Health and Safety committees over the past 5-7 years, with leading this initiative.

STRATEGIC PLAN ALIGNMENT:

1. Growing a Prosperous Mulmur: Responsibly managing the fiscal resources of Mulmur and providing opportunities for success.
2. Growing a Sustainable Mulmur: Being Proactive in Sustainable Initiatives to ensure the long term well being of Mulmur (includes Resources/Financial/People).

FINANCIAL IMPACTS:

As noted previously, WSIB premium rebates will range from \$ 1000-10,000 annually up to \$ 78,000 over the course of the HSEP assisted internal program. There is a cost of ~ \$1000-1500 per action for the WSIB approved program provider. There is a savings of \$ 13,000/annually that supported the County of Dufferin Health and Safety Advisor

ENVIRONMENTAL IMPACTS:

There are no known environmental impacts related to this subject.

RECOMMENDATION:

THAT Council direct staff to give notice to the County of Dufferin that the Township of Mulmur will be internalizing their Health and Safety program and are no longer in need of the upper tier staff support, effective May 31, 2024.

THAT Council direct staff to join the Workplace and Insurance Board Health and Safety Excellence program and bring forward an implementation progress report at a future Council meeting.

Submitted by: Chris Wolnik, Director of Infrastructure

Approved by: Tracey Atkinson, CAO



STAFF REPORT

TO: Council
FROM: Tracey Atkinson, CAO
MEETING DATE: May 1, 2024
SUBJECT: NDCC Fundraising Structure

PURPOSE:

To seek Council's approval to move forward on raising funds for the NDCC repairs and future projects.

BACKGROUND:

Council passed the following motion on April 3, 2024 to undertake the repairs to the ice surface at the arena.

Moved by Cunningham and Seconded by Lyon

THAT Council amend the 2024 capital budget to include all costs associated with replacing the ice pad and roof at the North Dufferin Community Centre (NDCC) to a maximum cost of \$1,630,000 to be funded through reserves and offset by any contributions received;

AND THAT staff be directed to develop a strategy for the collection of donations and continue to explore fundraising opportunities and associated costs;

AND FURTHER THAT staff be directed to forward the NDCC staff reports to surrounding municipalities. **CARRIED.**

Future capital expenditures include repairing/replacing mechanical, electrical and cooling equipment and capital expansions to address a shortage of dressing space, female changerooms and making the facility accessible. Preliminary forecasting has ranged from \$5 million to \$8.5 million for the long-term capital improvements to the facility.

VISION

The (unapproved) vision for the NDCC is:

to provide for the continued operation and vitality of a community-built arena and gathering space for this generation and the next.

CASE FOR SUPPORT

The community and users have developed a compelling case for support. Various anecdotal responses to the March 2024 survey identify why the arena is valuable to the community and worthy of support. Some of the benefits to the community include its positive family atmosphere, social interactions, active living and gathering space. The Township will need to formalize the case for support to market the project and support fundraising efforts for the immediate repairs and long-term capital projects.

BUSINESS PLAN

The business plan for the continued operation of the NDCC is reliant on a combination of tax dollars, grants and community support. Proposed capital works will not significantly impact the operating expenses. Marginal increases in revenue would be anticipated as new space is added and/or the facility improved.

The NDCC facility is not anticipated to be self-funding and will require on-going tax dollar support, just like the other Township owned recreational facilities, such as baseball fields and playground equipment. However, based on a small tax basis and that the facility provides services to the larger community, it requires financial support from the community for capital improvements.

The business plan for the long-term capital needs has not been fully developed at this time. There is sufficient financial information to provide a case for support, identify fundraising streams, quantify the fundraising goals and develop a fundraising strategy.

FUNDRAISING STRATEGY

The Township has received significant support from residents and users for the continued operation of the arena. This provides a unique opportunity for the municipality with respect to a fundraising strategy.

The Township's first step is to create governance/organizational structure to take a leadership role to support and guide a fundraising strategy. The strategy should include support for the long-term utilization in accordance with the asset management plan and to meet the needs of future users. The strategy will need to assess the best fundraising tactics and techniques to reach donors, build relationships, and individual campaigns and initiatives.

Council needs to maintain the high-level governance role, making decisions related to long-term utilization and capital improvements. The CAO needs to maintain the

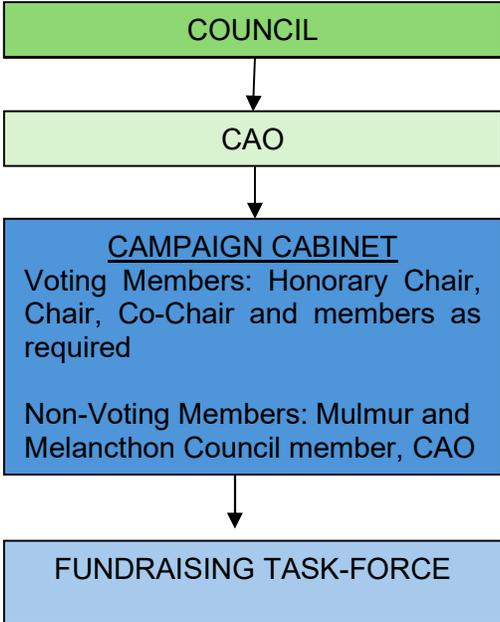
connection role, implementing Council decisions through the coordination of staff, a campaign cabinet, fundraising task-force, volunteers and any other assistance required.

The CAO's role, through delegated authority by-law 57-2022, included the authority to retain temporary staff and contract positions that are within the approved budget to implement Council's direction. The Treasurer has the authority to approve expenditures and administer fees within the budget, and so where fundraising expenses will be offset by revenue, such expenses may be considered for approval, as being within the budget. Staff require clear direction from Council with respect to moving forward on the fundraising strategy to utilize its delegated authority as described herein.

A small number of volunteers should be appointed to a campaign cabinet, that would finalize a fundraising strategy and create an implementation plan. The CAO would be responsible for undertaking research and providing fundraising options to the campaign cabinet. Township staff would provide the necessary support to the campaign cabinet. The members of the campaign cabinet would take the lead on strategizing and donation collection. A draft terms of reference for the Campaign Cabinet is attached. It is recommended that the Campaign Cabinet develop the terms of reference for the Fundraising Task Force.

The election of a campaign cabinet may be undertaken in a closed session meeting.

The campaign cabinet would delegate to the fundraising task-force, who will implement fundraising activities and events. The fundraising task-force may also take the lead on developing fundraising campaigns that they can implement. The Fundraising Task-Force would work with Township staff in relation to facilities, supplies, communication and funds.



CASE STUDIES

Staff have reached out to a number of facility managers to determine how similar projects have been funded. Staff believe there is value in learning from what other municipalities have done to support the continued maintenance and improvements to their facility. Staff have received information regarding volunteer structure, most successful fundraising events, donations, naming rights, realistic funding amounts and timelines.

STRATEGIC PLAN ALIGNMENT:

1. Growing a Prosperous Mulmur: Responsibly managing the fiscal resources of Mulmur and providing opportunities for success.

ENVIRONMENTAL IMPACTS:

There are no environmental impacts anticipated with the development of an organizational structure for raising funds.

RECOMMENDATION:

THAT Council approve the NDCC Fundraising Structure;

AND THAT the selection of community members for a campaign cabinet and fundraising task-force be considered in Closed Session.

Submitted by: Tracey Atkinson, CAO, BES, MCIP, RPP, Dipl M.M.

Schedule A - Draft NDCC Campaign Cabinet Terms of Reference

SCHEDULE A - NDCC FUNDRAISING STRUCTURE REPORT

Council Approved: _____



NDCC CAMPAIGN CABINET

TERMS OF REFERENCE

1. PURPOSE

The NDCC Campaign Cabinet ("CC") is a group created by Council with a purpose to create a fundraising campaign to support the short and long-term financial needs for capital expenditures at the NDCC.

2. MANDATE

The Mandate of the CC is to:

1. **Develop, approve and manage a Fundraising Strategy for the ice repair and long-term capital improvements to the NDCC facility;**
2. **Develop the Fundraising Task Force Terms of Reference;**
3. **Oversee and coordinate fundraising activities with Fundraising Task Force; and**
4. **Coordinate Donations.**

5. ACCOUNTABILITY

Report to CAO on progress and achievements. Council may request update reports at any time on specific projects or initiatives. CAO will provide support to CC.

6. REMUNERATION

No compensation shall be provided to members for their participation.

7. MEMBERS/VOTING

CC structure to be comprised of community members who are selected in consultation with Council and/or the CAO. Additional members may be added as identified by the CC. Membership will include:

- Community Representatives (each of which have a vote)
- One Mulmur Council Representative (non-voting)
- One Melancthon Council Representative (non-voting)
- Mulmur Chief Administrative Officer (non-voting)

Council Approved: _____

8. MEETING DETAILS, AGENDA, MINUTES & PROCEDURE

- a) The CC will meet as required.
- b) CC meetings will not be open to the public.
- c) There will be no formal minutes.
- d) All spending shall be approved in advance by the CAO, and within the Township's approved budget.



STAFF REPORT

TO: COUNCIL
FROM: Roseann Knechtel, Clerk
MEETING DATE: May 1, 2024
SUBJECT: Council Committees and Boards

PURPOSE

To appoint Council representatives to Mulmur's legislated Boards and Committees.

BACKGROUND

As per the Township's Procedural By-law, section 39.7 states Council appointments shall be for a term of 2 years, after which Council will determine whether new members of Council will be appointed.

Mansfield Parks Advisory Committee: This committee was established in 2010 with the land transfer agreement of the baseball diamond to the Township. The committee has since expanded its mandate to include all parklands within Mansfield.

Mulmur-Melancthon Fire Board: A joint board with Melancthon Township administered through an agreement date August 11, 2010. It is composed of 2 members from each Council.

***NEW* Mulmur-Mono-Melancthon Police Service Board:** Replaces the Mulmur Police Services Board as per the Community Safety and Policing Act which came into force on April 1, 2024. It is composed of 1 Council member and 1 community member from each municipality plus 1 provincial appointee.

Nottawasaga Valley Conservation Authority Board of Directors: A joint board composed of 1 member from each municipality serviced by the Conservation Authority.

Provincial Offences Board: A joint board administered under an August 12, 1998 inter-municipal service agreement. It is composed of 1 representative from each participating municipality. Representation varies between respective municipalities as some have Council representation while others have staff representation. Due to the financial nature of the board, it is recommended that the Township Treasurer also attend.

Rosemont District Fire Board: A joint board with the Town of Mono and Township of Adjala-Tosorontio administered through an agreement dated April 18, 2019. It is composed of 2 members from each Council.

Shelburne & District Fire Board: A joint board with the Towns of Mono and Shelburne and Townships of Amaranth and Melancthon per an agreement dated October 15, 1991. It is composed of 2 members from each Council.

Shelburne Library Board: A joint board with the Towns of Mono and Shelburne and Townships of Amaranth and Melancthon. It is composed of 2 members at large, 2 members of Shelburne Council and 1 members of Council from Amaranth, Melancthon, Mono and Mulmur.

Non-Legislated Committees While not legislatively required, appointments to the following Committees are further analyzed in the next section:

- Economic Development Committee: A committee composed of one Council member and residents with a mandate to implement certain Strategic Plan action items related to local businesses.
- Headwaters Collaborative Steering Group: Physician recruitment. Provide knowledge, guidance and direction to the Action Team acting as the decision-making body.
- ***PROPOSED NEW*** North Dufferin Community Centre Campaign Cabinet: Responsible for creating a fundraising strategy and plan for implementation.
- ***PROPOSED NEW*** North Dufferin Community Centre Fundraising Task Force: A task force composed of community members responsible for implementing the NDCC fundraising strategy/plan established by the Campaign Cabinet.
- Ontario Climate Caucus: A group of non-partisan network of current and former local elected leaders working to accelerate the transformation for communities to thrive.

ANALYSIS

With the creation of the new Mulmur-Mono-Melancthon Police Service Board and the NDCC Campaign Cabinet and Fundraising Task Force, appointment of Council representatives are required.

Council may also wish to consider their current appointments now, ahead of the 2-year reappointment required in November 2024.

Current appointments are as follows:

- Economic Development Committee (1): Mayor Horner
- Headwaters Collaborative Steering Group: Mayor Horner
- Mansfield Parks Committee (1): Councillor Cunningham
- Mulmur-Melancthon Fire Board (2): Deputy Mayor Hawkins / Councillor Lyon
- Nottawasaga Valley Conservation Authority (1): Mayor Horner
- Ontario Climate Caucus: Councillor Clark
- Rosemont District Fire Board (2): Deputy Mayor Hawkins / Councillor Clark
- Shelburne & District Fire Board (2): Mayor Horner / Deputy Mayor Hawkins
- Shelburne Library Board (1): Councillor Clark
- Police Service Board - DISBANDED (1): Councillor Cunningham
- Provincial Offences (1): Councillor Lyon

It is noted that the Mayor and Deputy are also appointed, as a result of their elected position, to County of Dufferin Council and that the Mayor can attend any Board or Committee meeting as Ex. Officio.

It is recommended that the Committee Mandates be reviewed upon the passing of the new Strategic Plan.

FINANCIAL IMPLICATIONS

Appointed members will receive a per diem amount as outlined in the Township's Annual Allowance for Council By-law 43-2022, except where per diems are provided by the legislated body directly.

RECOMMENDATION:

THAT Council appoint the following Council members to sit on the various boards and committees for the remaining term of Council:

- North Dufferin Community Centre Campaign Cabinet (?): _____
- Mulmur-Mono-Melancthon Police Services Board (1): _____

AND THAT Council appoint the following Council members to sit on the various boards and committees for the remaining term of Council:

- Economic Development Committee (1): _____
- Headwaters Collaborative Steering Group (1): _____
- Mansfield Parks Committee (1): _____
- Mulmur-Melancthon Fire Board (2): _____ and _____
- Nottawasaga Valley Conservation Authority (1): _____
- Ontario Climate Caucus (1): _____
- Provincial Offences (1) or staff only: _____
- Rosemont District Fire Board (2): _____ and _____
- Shelburne & District Fire Board (2): _____ and _____
- Shelburne Library Board (1): _____

Submitted by: Roseann Knechtel, Clerk

Approved by: Tracey Atkinson, CAO

Dufferin County Fire Chiefs Meeting Minutes

February 13, 2024, 18:00
Shelburne & District Fire Department

Attended: Ralph Snyder, Justin Foreman, Mike Richardson, Mike Blacklaws, Matt Waterfield, Everhard Olivieri-Munroe, David Stevenson, Mike Agar, Jeff Clayton, John Doucet (OFM)

Regrets: Derek Malnyk, Chris Armstrong

Correction to January minutes 5 calls to date for MMFD.

OFM update as circulated.

Radio upgrade project SDFD Chief putting together a business case for presentation to Shelburne Fire Board. Melancton Township requesting the presentation of a business case.

Updates to Dufferin Mutual Aid plan forms circulated to each department.

Department updates:

Dundalk: Using BKC for pump testing in 2024. Volunteers 36, YTD Responses 16

Grand Valley: C-Max scheduled for pump testing 1st week of August. Volunteers 32, YTD Responses 13

Mulmur-Melancton: Volunteers 25, YTD Responses 10

Orangeville: Volunteers 23, YTD Responses 212

Rosemont: Volunteers 28, YTD Responses 10

Shelburne: Volunteers 31, YTD Responses 41

Open discussion:

Technical rescue, we need to coordinate who is doing which technical rescue and come up with agreements for coverage.

Orangeville hiring a new training officer with specific technical skills and evaluating training in 10 technical disciplines.

Next meeting: April 9, 2024

18:00

Orangeville Fire

Adjournment: 19:50

*Minutes for Shelburne Public Library Board Meeting
Tuesday, February 20, 2024*

Present: Geoff Dunlop Lindsey Wagner Tricia Field
James Hodder Sharon Martin Ruth Plowright
Susan Graham

Mikal Archer, Patricia Clark attended on Zoom

Also Present: Rose Dotten, CEO/Head Librarian

The Chair, Geoff Dunlop, called the meeting to order at 7:00 pm, February 20, 2024.

Reading of Land Acknowledgement:

“We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

Motion 07-24 T. Field, R. Plowright

Be it resolved that we approve the Agenda of the February 20, 2024, meeting.

Carried

Motion 08-24 S. Graham, T. Field

Be it resolved that we approve the minutes of the board meeting, dated January 16, 2024.

Carried

Motion 09-24 T. Field, J. Hodder

Be it resolved that we approve the Accounts Payable Register for January, 2024, with invoices and payments in the amount of \$35,240.20.

Carried

CEO/ Head Librarian’s Report:

- o **Statistics—Including Social Media and e-resources**

- Attached is a summary of the Monthly Statistics for January, 2024.

- o **Meeting with Sylvia Jones** – This meeting, on Zoom, was on February 9/24, and included representatives of the Shelburne, Orangeville, Grand Valley and Caledon libraries. The focus of the meeting was to gain support for Provincial funding for e-resources that smaller, remote libraries cannot currently afford within their budgets. The hope is that this will provide more province-wide equitable access.

- o **Programming-**

- **Children’s Programming:**

- Children’s programming continues with Lego Time on Wednesday afternoons and morning Story Time every Friday morning.

- **Adult Programming:**

- Coffee, Conversation & Books featuring was cancelled for February 2024. There are more events scheduled for May and October, 2024.

- **Library Literary Event in February**—On Sunday, February 11/24, at 2 pm, Suzette Daley, discussed her book, *The Lucie & Thornton Blackburn Story*. This was our Black History Event for February, 2024. There was a great turnout of about 45 people for this event. It was very well received by the audience.
- **Upcoming events are:**
- **Winter Seed Sowing event**—on Saturday, February 24/24. However, registration for this event is full and has closed.
- **Seedy Saturday**—March 2/24, from 10 am to 1 pm. Participants will be able to get seeds for a wide variety of vegetables, fruits, and flowers. Hawthorne Farms has once again generously supported us with a huge donation of seeds.
- **Rose’s Book Club**—the 4th Tuesday of each month—The next meeting in 2024 will be on February 26, 2024. The club does not discuss one particular book but Rose will discuss some new books and all the participants generally discuss the various books they have read over the past month. Jade and Bev participate as schedules permit and contribute their reads of the month.
- **Archivist on the Road**—**Laura Camilleri**, will be at the library once a month, the next time on Tuesday, March 26, 2024.
- **Tech Help**—is being offered by a student every Friday afternoon in half-hour segments. Appointments need to be made but walk-ins are admitted if time available. The spots are filling up fast every week.
- **March Break Events**
 - Tues., Mar 12/24, at 2 pm, *Birds of Prey*, at the Library (sold out)
 - Wed., Mar. 13/24 at 2 pm “*Fireside Munsch*”, at Grace Tipling Hall
 - Thurs., Mar 14/24 at 2 pm “*Bumbling Bert*”, at Grace Tipling Hall
- **New Hours**—The new hours started on February 1/24, and the staff and patrons are adjusting to the changes. Attached is a summary of the Hours of Operation Survey we recently completed on which we based the schedule for the new hours.

Business

- **Correspondence**
 - **Proposal for a Kiosk**—Rose presented the information and quote for a Kiosk which will dispense books automatically with the insertion of a library card. Discussion ensued about the following points:
Location: Foodland is located outside of Town in a new plaza which has many other stores and fast food restaurants and is conveniently located at the juncture of Hwys 89 and 24, near one of the new subdivisions. The store is open long hours and the inside location will be strategically located so staff can observe its use. The owner, Sandy Bell, will contribute what is required in terms of hydro, Internet and structural support.
Cost: The cost is approximately \$54,000.00. The idea of using Development Charge monies, which are meant to support growth in an area, is a possibility. However, as we discussed, it was felt that since we had received a generous bequest, we could use those funds for this first pilot Kiosk. Then, should demand require it, we can add another one or two using DC monies. At that point, other locations will be considered to best serve our patrons further away.

In any event, none of the expenses for this innovative project will impact the budget. The books used in the Kiosk will be current and a separate collection from that housed in the library and they will also be purchased with the bequest. As with our sign, a suitable memorial plaque will be prepared to acknowledge the generosity of the donors.

- **Cleaning Contract:** Our cleaning company has communicated that they need a raise to continue. This was discussed and we decided to approach the company with a number of concerns and indicate that we would probably look at putting out tenders to see what the possibilities are for the kind of work we require.
- **Meeting with Mulmur Administrative Staff:** As indicated at our last meeting Mulmur Council had passed a motion which outlined a number of points with regard to the funding formula, their patrons, and library members. Rose Dotten, CEO, Gord Gallagher, Treasurer, and Jade Wyse, Technical Services Librarian, attended a meeting at Mulmur Township offices with Tracey Atkinson, CAO and Heather Boston, Treasurer, and discussed the issues. A follow-up email was sent to Tracey with responses generated by the Board at our last meeting. Tracey planned to present the Board position to Mulmur Council at their next March meeting.

Motion 10-24 S. Martin, R. Plowright

Be it resolved that we approve the purchase of one convergent Kiosk for the Sum of \$54,208.36, as per invoice attached, location to be determined.

Carried

Motion 11-24 J. Hodder, S. Martin

That we now adjourn at 8:24 p.m., to meet again March 19, 2024, at 7 pm., or at call of the Chair.

Carried

Roseann Knechtel

Subject: FW: Ontario Climate Caucus April Agenda, and Proceedings and Meeting Notes from March Meeting

From: Gaby Kalapos

Sent: Wednesday, April 10, 2024 4:19 PM

To Subject: Ontario Climate Caucus April Agenda, and Proceedings and Meeting Notes from March Meeting

Hi there Ontario Climate Caucus Team,

Below is agenda for the April OCC meeting and the summary of the March OCC meeting. Thank you again to Kevin and Victoria for joining that meeting.

Ontario Climate Caucus Resource Hub: <https://guides.co/g/ontario-climate-caucus-hub/190617>

Scaling UP Municipal Climate Action – Feedback Requested from Council Members in Small and Mid-Sized Municipalities

- Clean Air Partnership is working with other NGOs who support municipalities on accelerating climate action and we know that small and mid-sized municipalities face unique challenges related to climate change, yet we also know you have unique leadership and innovation opportunities.
- We are seeking input from elected council members to better understand your priorities, challenges, and ideas for accelerating climate action in your community. It is a short survey and we need to hear from municipal council members as we have been able to get staff input but really need to hear from elected officials. There are prizes for survey completion and the deadline is April, 17th, 2024
- **Survey Link:** <https://qn4p6a3hq6x.typeform.com/to/CSZXom3Q>

April 24, 2024 Ontario Climate Caucus Meeting Draft Agenda (@ 3pm)

- Anne Bell and Sarah Hasenack, Ontario Nature: Update on the Ontario Wetland Evaluation System Changes ([update from 2023 discussion on the changes that the provincial government made to the wetland evaluation system and municipal implications and wetland protection opportunities](#))
- Evan Wiseman, The Atmospheric Fund: Strength and Weaknesses of the Federal Clean Electricity Regulation and its Implications for Ontario Municipalities
- Ontario Climate Caucus Updates
- Log in Info: <https://us02web.zoom.us/j/86579060762?pwd=UThFdkY3c0Nla2dMUm95Q0xsc1pTdz09>
- Meeting ID: 865 7906 0762 and Passcode: 380891

March 2024 OCC Meeting Proceedings

- National Model Energy Code Update: Where it is, Where it is going, Why it matters: Kevin Lockhart, Research Manager of Buildings at Efficiency Canada. ([pdf of presentation](#)) ([recording of presentation](#))

- Ontario Stakeholder Council: Lessons Learned from BC and Hopes for Ontario, Victoria Coffin ([pdf of presentation](#)) ([recording of presentation](#))

OEB Support Resolution Update

- [Municipal resolution in favor of the Ontario Energy Board decision](#) to eliminate the fossil fuel subsidy have been passed in: Hamilton, Whitby, Lake of Bays, Township of Severn, Prince Edward County, King Township, Kingston, Toronto, Guelph.
- Please let Gaby know if your municipal resolution is missing from this list or if this discussion is being advanced in your council's agenda.
- Even if the deadline for the ERO posting for Bill 165 ended on April 7th, there is still value in having this discussion in councils for education as well as input to the Province.

National Model Energy Code Update: Where it is, Where it is going, Why it matters: Kevin Lockhart, Research Manager of Buildings at Efficiency Canada.

- The Ontario Building Code is slated for an update (by the end of March 2024).
- There has been a provincially stated direction regarding alignment with National Model Code, however thus far there has not been progress on that harmonization.
- Ontario has made only minimal incremental improvements in the energy requirements in the OBC in almost a decade.
- Tiered codes (identifying where present requirements are as well as informing the market of the upcoming requirements and the time frame for when those requirements will be brought into the OBC) is a leading practice. It provides clarity to the market enabling them to prepare for upcoming requirements and know the time frame for achieving that readiness.
- The British Columbia (BC) Step Code has been a leading practice that informed the development of the National Model Building Code. BC has successfully implemented the Step Code, which sets performance targets for new construction. Municipalities have the flexibility to mandate or incentivize builders to meet higher steps of the code, thereby encouraging innovation and cost-effectiveness. BC's approach aligns with its climate plan, Clean BC, and aims to have all new buildings net-zero by 2032. The province has taken proactive measures to engage stakeholders, provide clear guidance, and recognize market leaders.
- This clarity in the market has resulted in a multi-stakeholder process to build market capacity to meet the upcoming higher tiers. More info on the How they are doing that will be shared by Victoria in her upcoming presentation.
- The National Model Code will be bringing in an emissions metric. At present the National Model Code has an energy metric and does not include an emissions metric. Energy metrics alone are not able to drive reductions in operational or embodied carbon emissions. To achieve the stated carbon reductions the inclusion of a GHG metric is critical. The lack of an emissions metric undermines the climate considerations and hoped for outcomes. [The importance of including an emissions metric was highlighted from learnings from the BC Step Code.](#)
- The federal government is also working on an Existing Buildings Code.
- The federal government however only sets model codes which then need to be adopted and implemented at the provincial level.
- There will be work taking place within the Clean Air Council (staff level municipal climate network)

- Municipal leadership via green standards and provincial communication on the need for energy efficiency improvements and inclusion of greenhouse gas emissions metrics will likely be required to see improvements in the OBC.

Ontario Stakeholder Council: Lessons Learned from BC and Hopes for Ontario, Victoria Coffin

- The BC model didn't only advance a Step Code, it emphasized collaboration with municipalities and stakeholders, offered flexibility by moving to a performance pathway (rather than simply a reliance on a prescriptive approach) and provided support to stakeholders to improve implementation.
- The Energy Step Code Council is a multi-stakeholder network made up of provincial and municipal governments, industry (developers, builders, designers, trades, building officials, and professional organizations), utilities, NGOs & support organizations, education sector. The province provides resources and project management for the Council.
- The Council developed an implementation framework for municipal adoption and developed standardized forms and templates and increased consistency across the standards municipalities put in place.
- The success of BC's approach underscores the importance of government leadership, collaboration, transparency, and proactive measures in achieving energy efficiency and emissions reduction goals.
- As Kevin mentioned progress in Ontario re: alignment with National Model Code has not occurred thus far.
- Ontario Stakeholder Council fosters conversations across sectors, identifies and addresses barriers, and increases alignment across levels of government and stakeholders.
- OSC is made up of 55+ organizations, municipalities, provincial government, development industry, etc.
- Electrification readiness is an area slated for collective efforts across stakeholders

Green Standards and Building Code Discussion

- Municipalities have been advancing green standards via their site plan controls to provide transparency to the development community on the sustainability metrics that municipalities would like to increase uptake on.
- Metrics include energy and emissions performance metrics, but green standards also include metrics such as bird friendly design, increasing the amount of precipitation, EV Ready, etc.
- Green standard metrics clarity to the development community on the metrics right from the start of the development review process and increases development uptake to the sustainability metrics far more than voluntary checklists have been able to achieve. that is dealt with onsite via green roofs and low impact development, solar readiness,
- There is often push back from the development community re municipal green standards. It would be of significant value to have provincial progress on green standards bylaw.
- The role the federal government may be able to play in increasing progress in Ontario? That is a challenging issue in that the federal government set the model code, but building code is under provincial jurisdiction, requiring provincial commitment and effort to advance progress.
- Municipalities have also been bringing Ontario Building Code discussions into their council discussions and King Township, and Orillia have passed resolutions to the Province calling for improvements in the advancement of the OBC to address energy efficiency and emissions and advancement of a green standards by-law.



DUFFERIN COUNTY COUNCIL MINUTES

Thursday, March 14, 2024 at 7:00 pm

W & M Edelbrock Centre, 30 Centre Street, Orangeville ON

Council Members Present:

Warden Darren White (Melancthon)
Councillor John Creelman (Mono)
Councillor Guy Gardhouse (East Garafraxa)
Councillor Chris Gerrits (Amaranth)
Councillor Shane Hall (Shelburne)
Councillor Earl Hawkins (Mulmur)
Councillor Janet Horner (Mulmur)
Councillor Gail Little (Amaranth)
Councillor James McLean (Melancthon)
Councillor Wade Mills (Shelburne)
Councillor Fred Nix (Mono)
Councillor Lisa Post (Orangeville)
Councillor Philip Rentsch (Grand Valley)
Councillor Steve Soloman (Grand Valley)
Councillor Todd Taylor (Orangeville)

Staff Present:

Scott Burns, Acting Chief Administrative Officer, Director of
Public Works/County Engineer
Michelle Dunne, Clerk
Rebecca Whelan, Deputy Clerk
Aimee Raves, Manager of Corporate Finance, Treasurer
Anna McGregor, Director of Community Services
Rohan Thompson, Director of People & Equity
Brenda Wagner, Administrator of Dufferin Oaks
Tom Reid, Chief Paramedic

Warden White called the meeting to order at 7:27 pm.

Warden White announced that the meeting is being live streamed and publicly broadcast.

The recording of this meeting will also be available on our website in the future.

Upcoming committee meetings will be held in the Dufferin Room at 30 Centre St, Orangeville on Thursday, March 28, 2024 at the following times:

Infrastructure and Environmental Services – 9:00 am

General Government Services Committee – 11:00 am

Health & Human Services Committee – 1:00 pm

Community Development & Tourism Committee – 3:00 pm

1. **APPROVAL OF THE AGENDA**

Council agreed to move Item #7.4 Senior Planner's Report – Official Plan Amendment No. 4 to the beginning of the Reports section in the agenda.

Moved by Councillor Mills, seconded by Councillor Creelman

THAT the Agenda and any Addendum distributed for the March 14, 2024 meeting of Council, be approved.

-Carried-

2. **DECLARATION OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

3. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

Councillor Taylor noted that the recorded votes for General Government Services Item #5 – Non-Union Total Compensation Review shows he is absent. He requested the recorded votes be amended to show he had declared a pecuniary interest.

Moved by Councillor Nix, seconded by Councillor Little

THAT the minutes of the Council meeting of February 8, 2024, be adopted, as amended.

-Carried-

PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS

4. **Proclamation & Delegation: Amyloidosis Awareness Month – March 2024**

Warden White proclaimed the month of March 2024 as Amyloidosis Awareness Month in the County of Dufferin.

Keith Dares, Canadian Amyloidosis Awareness Network, delegated regarding Amyloidosis, how it affects those with the disease and awareness initiatives.

5. **PUBLIC QUESTION PERIOD**

There were no questions from the public.

PRESENTATION AND CONSIDERATIONS OF REPORTS

6. **Senior Planner's Report – Official Plan Amendment No. 4**

A report from the Senior Planner, dated March 14, 2024, to outline Official Plan Amendment No. 4.

Moved by Councillor Gerrits, seconded by Councillor Taylor

THAT the Dufferin County Official Plan Amendment No. 04 (Municipal Comprehensive Review, Phase III Land Use Policy Framework), dated March 14, 2024, be received;

AND THAT the necessary by-law be presented to County Council to adopt the proposed County of Dufferin Official Plan Amendment No. 04 (Municipal Comprehensive Review, Phase III Land Use Policy Framework);

AND THAT Notice of Adoption of County of Dufferin Official Plan Amendment No. 04 (Municipal Comprehensive Review, Phase III Land Use Policy Framework), be provided in accordance with the Planning Act;

AND THAT the Official Plan Amendment record of adoption be forwarded to the Minister of Municipal Affairs and Housing for approval.

IN AMENDMENT

Moved by Councillor Gerrits, seconded by Councillor Taylor

THAT the wording in Policy 3.5.1.2 (f) Settlement Area Adjustments be amended to include communal systems.

-Carried-

MAIN MOTION AS AMENDED

THAT the Dufferin County Official Plan Amendment No. 04 (Municipal Comprehensive Review, Phase III Land Use Policy Framework), dated March 14, 2024, be received;

AND THAT the necessary by-law be presented to County Council to adopt the proposed County of Dufferin Official Plan Amendment No. 04 (Municipal Comprehensive Review, Phase III Land Use Policy Framework), as amended;

AND THAT Notice of Adoption of County of Dufferin Official Plan Amendment No. 04 (Municipal Comprehensive Review, Phase III Land Use Policy Framework), be provided in accordance with the Planning Act;

AND THAT the Official Plan Amendment record of adoption be forwarded to the Minister of Municipal Affairs and Housing for approval.

A recorded vote was requested and taken as follows:

	Yay	Nay
Councillor Creelman (3)	x	
Councillor Gardhouse (2)	x	
Councillor Gerrits (1)	x	
Councillor Hall (2)	x	
Councillor Hawkins (1)	x	
Councillor Horner (1)	x	
Councillor Little (1)	x	
Councillor McLean (1)	x	
Councillor Mills (2)	x	
Councillor Nix (2)	x	
Councillor Post (8)	x	
Councillor Rentsch (1)		x
Councillor Soloman (1)	x	
Councillor Taylor (7)	x	
Warden White (1)	x	
Total (34)	33	1
	-MAIN MOTION CARRIED-	

7. **General Government Services Minutes – February 22, 2024**

Moved by Councillor Post, seconded by Councillor Mills

THAT the minutes of the General Government Services meeting held on February 22, 2024, be adopted.

-Carried-

8. GENERAL GOVERNMENT SERVICES – February 22, 2024 – ITEM #1
Emergency Management Workshop – Wildfires

THAT the report of the Manager of Preparedness, 911 and Corporate Projects, titled 2024 Emergency Management Workshop – Wildfires, dated February 22, 2024, be received.

9. GENERAL GOVERNMENT SERVICES – February 22, 2024 – ITEM #2
2023 Investment Activity

THAT the report on 2023 Investment Activity, from the Manager of Corporate Finance, Treasurer, dated February 22, 2024, be received.

10. GENERAL GOVERNMENT SERVICES – February 22, 2024 – ITEM #3
2023 Council Remuneration

THAT the report on 2023 Statement of Council Remuneration and Expenses Paid, from the Manager of Corporate Finance, Treasurer, dated February 22, 2024, be received as amended.

11. **Health & Human Services Minutes – February 22, 2024**

Moved by Councillor Taylor, seconded by Councillor Nix

THAT the minutes of the Community Development and Tourism meeting held on February 22, 2024, be adopted.

-Carried-

12. HEALTH & HUMAN SERVICES – February 22, 2024 – ITEM #1
Dufferin Oaks Declaration of Compliance

THAT the report of the Administrator of Dufferin Oaks, dated February 22, 2024, regarding the Declaration of Compliance, be received;

AND THAT Council authorizes the Warden to sign the Declaration on behalf of Council for submission to Ontario Health – Central Region.

- 13. HEALTH & HUMAN SERVICES – February 22, 2024 – ITEM #2
Funding Increase for Community Support Services

THAT the report of the Administrator, dated February 22, 2024, regarding the funding increase to Community Support Services, be received.

- 14. HEALTH & HUMAN SERVICES – February 22, 2024 – ITEM #3
Quarterly Community Services Activity Report – Third & Fourth Quarter 2023

THAT the report of the Director, Community Services, titled Quarterly Community Services Activity Report – Third and Fourth Quarter, 2023, dated February 22, 2024, be received.

- 15. HEALTH & HUMAN SERVICES – February 22, 2024 – ITEM #4
Access and Inclusion Framework and Start Up Grants

THAT the report of the Director, Community Services, titled Access and Inclusion Framework and Start-Up Grants dated February 22, 2024, be received.

- 16. HEALTH & HUMAN SERVICES – February 22, 2024 – ITEM #5
Dufferin Men’s Shelter Update #3

THAT the report of the Director of Community Services, titled Dufferin Men’s Shelter Update 3, dated February 22, 2024, be received.

- 17. **Administrator of Dufferin Oaks’ Report – Additional Staff Request for Dufferin Oaks**

A report from the Administrator of Dufferin Oaks, dated March 14, 2024, to seek a Social Worker as a permanent full-time employee for Dufferin Oaks.

Moved by Councillor Gerrits, seconded by Councillor Gardhouse

THAT the report of the Administrator of Dufferin Oaks, dated March 14, 2024, regarding the Additional Staff Request for Dufferin Oaks be received;

AND THAT a Social Worker position be approved as permanent full time;

AND THAT the additional cost for this position in 2024 be funded through the Rate Stabilization Reserve.

-Carried-

18. **Chief Administrative Officer’s Report – Monthly Update from Outside Boards**

A report from the Chief Administrative Officer, dated March 14, 2024, to provide Council with an update of activities from outside boards and agencies.

Moved by Councillor Little, seconded by Councillor McLean

THAT the report of the Chief Administrative Officer, dated March 14, 2024, with respect to Reports from Outside Boards, be received.

-Carried-

19. **STRATEGIC PLAN UPDATE**

A report from the Chief Administrative Officer, dated March 14, 2024, to provide an update regarding the County’s Strategic Plan implementation.

Moved by Councillor Gerrits, seconded by Councillor Mills

THAT the report of the Chief Administrative Officer, dated March 14, 2024, with respect to Strategic Plan Monthly Update #5, be received.

-Carried-

CORRESPONDENCE

20. **Environmental Defence**

Correspondence from Environmental Defence, dated February 12, 2024, requesting support regarding a recent Ontario Energy Board (OEB) decision.

Moved by Councillor Taylor, seconded by Councillor Nix

THAT the correspondence from Environmental Defence, dated February 12, 2024, requesting support regarding a recent Ontario Energy Board (OEB) decision, be received.

-Carried-

21. **BDO Canada LLP**

Correspondence from BDO Canada LLP, dated February 22, 2024, to outline the audit planning process.

Moved by Councillor Creelman, seconded by Councillor Mills

THAT the correspondence from BDO Canada LLP, dated February 22, 2024, regarding audit planning, be received.

-Carried-

22. NOTICE OF MOTIONS

MOTIONS

23. Moved by Councillor Post, seconded by Councillor Mills

WHEREAS Dufferin County Council has identified our desire to create a community where everyone can live and thrive; and

WHEREAS the County of Dufferin as the upper tier government is the local service provider for Homelessness Prevention programs; and

WHEREAS the volatile economic situation has caused an influx in unhoused people in Dufferin County; and

WHEREAS creative solutions and advocacy are required to address the growing issue of homelessness in our community; and

WHEREAS a collaborative and comprehensive approach involving both community members and Council representatives working alongside County staff can contribute significantly to the development and implementation of effective solutions;

NOW THEREFORE BE IT RESOLVED THAT Dufferin County Council directs staff to establish a Homelessness Task Force and begin recruitment efforts with a proposed start date of Fall 2024 with terms of reference (to be approved by Council) that address the following objectives:

- 1. To assess the current state of homelessness in Dufferin County, including the factors contributing to the issue**
- 2. To identify and evaluate existing Homelessness Prevention programs and services to determine effectiveness and gaps**
- 3. To explore and develop innovative and sustainable solutions to address homelessness across the County**
- 4. To engage with various stakeholders, including lower tier municipalities, community members, and local organizations currently providing services to ensure diverse perspectives are considered in the discussions**

5. **To provide recommendations to Dufferin County Council for the implementation of effective strategies to prevent and alleviate homelessness**

FURTHERMORE BE IT RESOLVED THAT the Homelessness Task Force shall consist of a balanced representation, including members from the community with expertise in social services, housing, mental health and addictions, and other relevant areas (i.e. Dufferin Men’s Shelter, Family Transition Place, Choices Youth Shelter, The Lighthouse, etc.).

-Carried-

24. **CLOSED SESSION**

25. **BY-LAWS**

- 2024-10 A by-law to provide property tax rebates to eligible charities for the years 2023 and 2024.
Authorization: Council – March 14, 2024
- 2024-11 A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and Family Transition Place. (Lease Agreement – Mel Lloyd Centre)
Authorization: Council – March 14, 2024
- 2024-12 A by-law to appoint Mark McConnell as a Building Inspector under the Building Code Act.
Authorization: Council – March 14, 2024
- 2024-13 A by-law to appoint an acting Chief Building Official. (Doug Kopp, Kristina Millar, Aaron Ryckman, Michael Sutton)
Authorization: Council – March 14, 2024
- 2024-14 A by-law to adopt Amendment No. 4 to the Official Plan for the County of Dufferin.
Authorization: Council – March 14, 2024

Moved by Councillor Soloman, seconded by Councillor Taylor

THAT By-Law 2024-10 through to By-Law 2024-14, inclusive, be read a first, second and third time and enacted.

-Carried-

26. **OTHER BUSINESS**

27. **CONFIRMATORY BY-LAW**

2024-15 A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on March 14, 2024.

Moved by Councillor Horner, seconded by Councillor Gerrits

THAT By-Law 2024-15 be read a first, second and third time and enacted.

-Carried-

28. **ADJOURNMENT**

Moved by Councillor Gardhouse, seconded by Councillor Post

THAT the meeting adjourn.

-Carried-

The meeting adjourned at 8:15 pm.

Next meeting: Thursday, April 11, 2024
Edelbrock Centre, 30 Centre Street, Orangeville ON

Darren White, Warden

Michelle Dunne, Clerk



SHELburne & DISTRICT FIRE BOARD

March 18, 2024

The Shelburne & District Fire Department **Board of Management** meeting was held in person at the Shelburne and District Fire Department on the above mentioned date at 6:00 P.M.

Present

As per attendance record.

1. **Opening of Meeting**

1.1 Chair, Shane Hall, called meeting to order at 6:00 pm.

1.2 **Land Acknowledgement**

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

2. **Additions or Deletions**

Remove 8.1 2023 Operating & Capital Budgets

3. **Approval of Agenda**

3.1 **Resolution # 1**

Moved by G. Little – Seconded by M. Davie

BE IT RESOLVED THAT:

The Board of Management approves the agenda as amended.

Carried

4. **Approval of Minutes**

4.1 **Resolution # 2**

Moved by A. Stirk – Seconded by E. Hawkins

BE IT RESOLVED THAT:

The Board of Management adopt the minutes under the date of February 6, 2024 as circulated.

Carried

5. **Pecuniary Interest**

5.1 No pecuniary interest declared.

6. **Public Question Period**

6.1 No questions.

7. **Delegations / Deputations**

7.1 No delegations present.

8. **Unfinished Business**

None.

9. **New Business**

9.1 Closed Session

Resolution # 3

Moved by M. Davie – Seconded by G. Little

BE IT RESOLVED THAT:

The Shelburne & District Fire Board do now go “in camera” to discuss the following:

Personal matters about an identifiable individual, including municipal or local board employees.

Carried

Resolution # 4

Moved by G. Little – Seconded by A. Stirk

BE IT RESOLVED THAT:

We do now rise and report progress at 6:12pm.

Carried

Resolution # 5

Moved by W. Mills – Seconded by E. Hawkins

BE IT RESOLVED THAT:

The Shelburne & District Fire Board of Management ratify the following Acting Captain to the role of Captain effective March 1, 2024:

- 1) Kevin Rideout

The Shelburne & District Fire Board of Management ratify the following Acting Lieutenant effective March 1, 2024:

- 1) Tony Quesnelle

10. Chief's Report**10.1 Monthly Reports (February 2024)**

There was a total of 25 incidents for the month of February.

10.2 Update from the Fire Chief

The firefighters went door to door on 2 training nights for a smoke/CO alarm campaign in the Emerald Crossing subdivision. The radio repeater back-up power was tested.

The Chief listed and sold the 2004 Rescue 26 on GovDeals for \$31,500.00. The Chief brought on a co-op student from CDDHS.

11. Future Business:**11.1 Radio Communications Report****11.2 RLB Audit Report**

12. **Accounts & Payroll – February 2024**

12.1 **Resolution # 6**

Moved by B. Neilson – Seconded by M. Davie

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$12,230.00 for the period of February 2, 2024 to February 29, 2024 as presented and attached be approved for payment.

Carried

13. **Confirming and Adjournment**

13.1 **Resolution # 11**

Moved by W. Mills – Seconded by E. Hawkins

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried

13.2 **Resolution # 12**

Moved by A. Stirk – Seconded by J. Horner

BE IT RESOLVED THAT:

The Board of Management do now adjourn at 6:34 pm to meet again on April 2, 2024 at 7:00 pm or at the call of the Chair.

Carried

Respectfully submitted by:

Approved:

Nicole Hill
Secretary-Treasurer

Shane Hall
Chairperson

SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of March 18, 2024

Municipality / Member	Present	Absent
Township of Amaranth		
Andrew Stirk	X	
Gail Little	X	
Town of Mono		
Melinda Davie	X	
Fred Nix	X	
Township of Melancthon		
Darren White		X
Bill Neilson	X	
Town of Shelburne		
Wade Mills	X	
Shane Hall	X	
Township of Mulmur		
Earl Hawkins	X	
Janet Horner	X	
Staff		
Ralph Snyder – Fire Chief	X	
Jeff Clayton – Deputy Chief		X
Nicole Hill – Sec/Treas.	X	



MINUTES
MANSFIELD PARKS ADVISORY COMMITTEE
March 21, 2024 5:00 PM

Present: Emerson Pendleton, Chair
Gavin Longmuir
Andrew Cunningham
Roseann Knechtel – Secretary
Chris Wolnik – Director of Infrastructure

Regrets: Mandy Little

1. CALL TO ORDER

The Chair called the meeting to order at 5:03 p.m.

2. APPROVAL OF THE AGENDA

Moved by Longmuir and Seconded by Cunningham

THAT the agenda be approved.

CARRIED.

3. PREVIOUS MEETINGS MINUTES

Moved by Longmuir and Seconded by Cunningham

THAT the minutes of February 27, 2024 be approved.

CARRIED.

4. DISCLOSURE OF PECUNIARY INTERESTS - NONE

5. ADMINISTRATION

5.1 Mansfield Community Park

Spring Maintenance: Site tour to occur next meeting. Netting at batting cage to be installed by end of April. Additional clay supply to be provided as discussed. Grass cutting has been awarded. The outfield needs to be rolled and infield to be graded sometime in April (weather dependent). Lime shed may need a step.

Community Baseball Tournament: Date conflicts with New Lowell tournament. Tentatively rescheduled for August 3rd.

Other – None

5.2 Thomson Trail Park

Spring Maintenance: Site tour to occur next meeting. Lock box to be replaced. Chris Wolnik advised members of test drilling for a new well will be occurring in Thomson Trail.

Pickleball / Tennis Court Location: Members reviewed location of the courts. Construction to occur in 2024/2025. Members inquired if fencing was part of the project.

Other: Ice rink end of season meeting scheduled in April. More information will be provided at the next meeting on plans for the 2024-2025 ice rink.

5.3 Maes Cres Park

Spring Maintenance: To be reviewed on site at next meeting.

5.4 Mansfield Parks Survey

Members reviewed the survey and requested dog park, washrooms, wifi/internet, charging stations, bike fix-it stations be added to the survey.

6. ITEMS FOR FUTURE MEETINGS

6.1 Spring Maintenance

6.2 Baseball Tournament

6.3 Mansfield Park Survey Results

6.4 Parking at Thomson Trail

7. ADJOURNMENT

Moved by Pendleton and Seconded by Longmuir

THAT the Committee adjourns the meeting at 5:30 p.m. to meet again on April 23, 2024 at 5:00 p.m. at the Mansfield Community Park, or at the call of the Chair.

CARRIED.



DUFFERIN COUNTY COUNCIL MINUTES

Thursday, April 11, 2024 at 7:00 pm

W & M Edelbrock Centre, 30 Centre Street, Orangeville ON

Council Members Present:

Warden Darren White (Melancthon)
Councillor Guy Gardhouse (East Garafraxa)
Councillor Chris Gerrits (Amaranth)
Councillor Shane Hall (Shelburne)
Councillor Earl Hawkins (Mulmur)
Councillor Janet Horner (Mulmur)
Councillor Gail Little (Amaranth)
Councillor James McLean (Melancthon)
Councillor Wade Mills (Shelburne)
Councillor Fred Nix (Mono)
Councillor Lisa Post (Orangeville)
Councillor Philip Rentsch (Grand Valley)
Councillor Steve Soloman (Grand Valley)

Council Members Absent:

Councillor John Creelman (Mono)(prior notice)
Councillor Todd Taylor (Orangeville)(prior notice)

Alternate Council Members Present:

Councillor Elaine Capes (Mono)

Staff Present:

Sonya Pritchard, Chief Administrative Officer
Michelle Dunne, Clerk
Rebecca Whelan, Deputy Clerk
Aimee Raves, Manager of Corporate Finance, Treasurer
Scott Burns, Director of Public Works/County Engineer
Anna McGregor, Director of Community Services
Rohan Thompson, Director of People & Equity
Brenda Wagner, Administrator of Dufferin Oaks
Tom Reid, Chief Paramedic

Warden White called the meeting to order at 7:00 pm.

Warden White announced that the meeting is being live streamed and publicly broadcast.

The recording of this meeting will also be available on our website in the future.

Upcoming committee meetings will be held in the Dufferin Room at 30 Centre St, Orangeville on Thursday, April 25, 2024 at the following times:

Infrastructure and Environmental Services – 9:00 am

General Government Services Committee – 11:00 am

Health & Human Services Committee – 1:00 pm

Community Development & Tourism Committee – 3:00 pm

1. **LAND ACKNOWLEDGEMENT STATEMENT**

Warden White shared the Land Acknowledgement Statement.

2. **ROLL CALL**

The Clerk verbally took a roll call of the Councillors in attendance.

3. **APPROVAL OF THE AGENDA**

Moved by Councillor Mills, seconded by Councillor McLean

THAT the Agenda and any Addendum distributed for the April 11, 2024 meeting of Council, be approved.

-Carried-

4. **DECLARATION OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

Councillor Hall declared a pecuniary interest with Item #7.1 Infrastructure and Environmental Services Minutes, Item #4 – Geotechnical Investigations – Dufferin Road 11, as his place of employment is located on this section of the road.

Warden White noted the pecuniary interest he declared at General Government Services Committee regarding Item #3 – 2024 Community Grant Allocation Recommendations, no longer exists.

5. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

Moved by Councillor Horner, seconded by Councillor Hall

THAT the minutes of the Statutory Planning meeting and regular meeting of Council on March 14, 2024, be adopted.

-Carried-

PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS

6. **Delegation: Dufferin OPP Polar Plunge**

Detective Constable Jeffery McLean, Dufferin OPP, delegated to Council regarding the Dufferin OPP Polar Plunge to raise funds for Special Olympics Ontario.

Dylan Brown, Special Olympian, was presented with an award from the Dufferin OPP as the top fundraiser for the 2024 Polar Plunge.

7. **Proclamation: Sikh Heritage Month – April 2024**

Warden White declared the month of April 2024 to be Sikh Heritage Month in the County of Dufferin. The Sikh flag will be raised at 55 Zina Street, Orangeville on April 15, 2024 at 2:00 pm.

8. **Proclamation & Delegation: National Volunteer Week – April 14 – 20, 2024**

Warden White declared the week of April 14 – 20, 2024 to be National Volunteer Week in the County of Dufferin.

Jennifer Payne, Executive Director, Headwaters Communities In Action, delegated regarding volunteerism in Dufferin County.

9. **Proclamation: National Day of Mourning – April 28, 2024**

Warden White declared April 28, 2024 to be National Day of Mourning in the County of Dufferin. County flags will be lowered for the day.

10. **Proclamation: Health & Safety Month – May 2024**

Warden White declared the month of May 2024 to be Health and Safety Month in the County of Dufferin.

11. **PUBLIC QUESTION PERIOD**

There were no questions from the public.

PRESENTATION AND CONSIDERATIONS OF REPORTS

12. **Infrastructure and Environmental Services Minutes – March 28, 2024**

Moved by Councillor Post, seconded by Councillor McLean

THAT the minutes of the Infrastructure and Environmental Services meeting held on March 28, 2024, and the recommendations set out, excluding Item #4 – Geotechnical Investigations – Dufferin Road 11, be adopted.

-Carried-

13. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – March 28, 2024 – ITEM #1
Dufferin Outdoor Recreation Advisory Team Minutes

THAT the minutes of the March 5, 2024 Dufferin Outdoor Recreation Advisory Team, be adopted.

14. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – March 28, 2024 – ITEM #2
County-Owned Land 195620 Amaranth-Grand Valley Townline – Update

THAT the Report, County owned Land 195620 Amaranth-Grand Valley Townline - Update, dated March 28, 2024, from the Director of Public Works/County Engineer, be received.

15. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – March 28, 2024 – ITEM #3
Rural Water Quality Program – Updated Funding Agreement

THAT the Report, Rural Water Quality Program – Updated Funding Agreement, dated March 28, 2024, from the Director of Public Works/County Engineer, be received;

AND THAT Council approve the Updated Rural Water Quality Program Funding Agreement in substantially the same form as presented;

AND THAT the Warden and Clerk be authorized to execute the Updated Rural Water Quality Program Funding Agreement once finalized.

Councillor Hall declared a pecuniary interest and left the meeting at 7:26 pm.

16. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – March 28, 2024 – ITEM #4
Geotechnical Investigations – Dufferin Road 11

Moved by Councillor Horner, seconded by Councillor Nix

THAT the Report, Geotechnical Investigation – Dufferin Road 11, dated March 28, 2024, from the Director of Public Works/County Engineer, be received;

AND THAT staff be directed to proceed with geotechnical investigations on Dufferin Road 11 at an estimated cost of \$25,000;

AND THAT the work be funded through the Rate Stabilization Reserve.

-Carried-

Councillor Hall returned to the meeting on 7:27 pm

17. **General Government Services Minutes – March 28, 2024**

Moved by Councillor Gerrits, seconded by Councillor Little

THAT the minutes of the General Government Services meeting held on March 28, 2024, and the recommendations set out, be adopted.

-Carried-

18. GENERAL GOVERNMENT SERVICES – March 28, 2024 – ITEM #1
Diversity, Equity and Inclusion Community Advisory Committee Minutes

THAT the minutes from the March 14, 2024 meeting of the Diversity, Equity and Inclusion Community Advisory Committee, be adopted.

19. GENERAL GOVERNMENT SERVICES – March 28, 2024 – ITEM #2
Access Dufferin Minutes

THAT the minutes from the March 20, 2024 meeting of Access Dufferin, be adopted.

20. GENERAL GOVERNMENT SERVICES – March 28, 2024 – ITEM #3A
2024 Community Grant Allocation Recommendations

THAT the 2024 Community Grant funds be distributed as follows:

Alzheimer Society of Dufferin County	\$2,000
Bethell Hospice Foundation	\$1,500
Big Brothers, Big Sisters of Dufferin & District	\$4,300

Caledon\Dufferin Victim Services	\$3,000
Caledon Meals on Wheels	\$2,000
Centre Fellowship Church – Centre Café	\$1,500
Children’s Foundation Food & Friends	\$5,000
Credit Meadows Elementary School	\$2,000
Dufferin Arts Council	\$3,600
Dufferin County Canadian Black Association	\$2,500
Dufferin County Cultural Resource Circle	\$3,000
Dufferin Film Festival	\$4,000
Dufferin Parent Support Network	\$5,000
East Garafraxa Public School Snack Program	\$2,000
Edify Centre	\$3,000
Everdale Farm	\$3,000
Fiddlehead Care Farm Inc.	\$4,850
Grand Valley & District Horticultural Society	\$500
Headwaters Health Care Centre – TeleCheck	\$1,400
Highlands Youth for Christ	\$3,675
Hospice Dufferin	\$5,000
North Dufferin Agriculture & Community Taskforce	\$2,875
Orangeville & Area Filipino Community	\$1,000
Orangeville & District Seniors Centre	\$2,250
Orangeville Community Band	\$550
Orangeville Fiddle & Stepdance Contest	\$2,000
Orton Community Association	\$1,500
Primrose Elementary School	\$2,000
Rotary Club of Orangeville	\$1,500
Rotary Club of Shelburne	\$2,300
St. John’s Ambulance	\$2,000
Streams Community Hub	\$4,000
The Brave Canoe	\$2,000
Westminster United Church	\$3,000
Youth Activists Inc.	\$4,000

21. GENERAL GOVERNMENT SERVICES – March 28, 2024 – ITEM #3B
2024 Community Grant Allocation Recommendations

THAT the 1849 Lorne Scots Army Cadets receive a grant of \$1,200 from the 2024 Community Grant funds.

22. GENERAL GOVERNMENT SERVICES – March 28, 2024 – ITEM #4
Review of Council Policies – Report #2

THAT the report from the Clerk, dated March 28, 2024, regarding a review of Council Policies, be received;

AND THAT the following attached Policies be approved:

- Council Professional Development Expenses – Policy # 1-03-07
- Delegation of Authority – Policy #1-02-08.

23. GENERAL GOVERNMENT SERVICES – March 28, 2024 – ITEM #5
Memorandum of Understanding with the Salvation Army Emergency Disaster Services

THAT the report from the Manager of Preparedness, 911 & Corporate Projects, dated March 28, 2024, regarding a Memorandum of Understanding with Salvation Army Emergency Disaster Services, be received;

AND THAT the Warden and Clerk be authorized to execute the proposed Memorandum of Understanding on behalf of the County.

21. **Health & Human Services Minutes – March 28, 2024**

Moved by Councillor Little, seconded by Councillor Mills

THAT the minutes of the Health and Human Services meeting held on March 28, 2024, be adopted.

-Carried-

24. HEALTH & HUMAN SERVICES – March 28, 2024 – ITEM #1
Reallocation of Funding Notice

THAT the report of the Administrator, dated March 28, 2024, regarding the Reallocation of Funding Notice, be received.

25. HEALTH & HUMAN SERVICES – March 28, 2024 – ITEM #2
Funding Notice – Local Priorities Fund

THAT the report of the Administrator, dated March 28, 2024, regarding the Funding Notice – Local Priorities Fund, be received.

26. HEALTH & HUMAN SERVICES – March 28, 2024 – ITEM #3
2023 Resident & Family Satisfaction Survey

THAT the report of the Administrator, dated March 28, 2024, with regards to the Dufferin Oaks 2023 Resident and Family Satisfaction Survey, be received.

27. HEALTH & HUMAN SERVICES – March 28, 2024 – ITEM #4
Dufferin County Paramedic Service Annual Report

THAT the report of the Chief of Paramedics, dated March 28, 2024, with regards to the Dufferin County Paramedic Services annual report, be received.

28. HEALTH & HUMAN SERVICES – March 28, 2024 – ITEM #5
Community Paramedic Support for Long Term Care Funding Letter

THAT the report of the Chief of Paramedics, Community Paramedic Support for Long Term Care (CPLTC) funding letter, dated March 28, 2024, be received.

29. HEALTH & HUMAN SERVICES – March 28, 2024 – ITEM #6
County Wide Transit

THAT Committee recommend Council form an ad hoc committee to investigate transit options in the County.

30. **Community Development and Tourism Minutes – March 28, 2024**

Moved by Councillor Post, seconded by Councillor Little

THAT the minutes of the Community Development and Tourism meeting held on January 25, 2024, be adopted.

-Carried-

31. COMMUNITY DEVELOPMENT & TOURISM – March 28, 2024 – ITEM #1
Building Services Division 2023 Annual Report

THAT the report of the Chief Building Official, "Building Services Division 2023 Annual Report", dated March 28, 2024, be received.

32. COMMUNITY DEVELOPMENT & TOURISM – March 28, 2024 – ITEM #2
Update of Tourism Strategy & Action Plan

THAT the report of the Manager of Economic Development, "Update of Tourism Strategy & Action Plan (2021-2026)", dated March 28, 2024, be received.

33. **Manager of Corporate Finance, Treasurer & Manager of Procurement’s Report – First Quarter Procurement report**

A report from the Manager of Corporate Finance, Treasurer & Procurement Manager, dated April 11, 2024, to provide the quarterly update on all Request for Tenders and Request for Proposals in accordance with By-law 2017-33 Procurement of Goods and Services 2017, Section (4.2.7).

Moved by Councillor Hall, seconded by Councillor Gerrits

THAT the First Quarter Procurement Report, from the Manager of Corporate Finance, Treasurer, and the Procurement Manager, dated April 11, 2024, be received.

-Carried-

34. **Manager of Corporate Finance, Treasurer – 2023 Financial Results**

A report from the Manager of Corporate Finance, Treasurer, dated April 11, 2024, to provide an overview of 2023 financial results.

Moved by Councillor Mills, seconded by Councillor Post

THAT the report of the Manager of Corporate Finance, Treasurer, dated April 11, 2024, regarding 2023 Year End Results, be received;

AND THAT the projects listed below totally \$1,137,000 be added to the 2024 capital workplan:

Project	Division	2024 Workplan Adjustment
Vehicles	Building	\$325,000
DR 109 Roadwork	Engineering	\$120,000
Pickup	County Forest	\$60,000
One Tonne Pickup	Operations	\$107,000
Pickup	Facilities	\$60,000
Asphalt Paving	Housing	\$90,000
Security	Paramedics	\$40,000
HVAC	Long Term Care	\$30,000
Interior Upgrades	Long Term Care	\$30,000
Nurse Call System	Long Term Care	\$275,000

-Carried-

35. **Director of Community Services' Report – New Supportive Housing Collaboration**

A report from the Director of Community Services, dated April 11, 2024, to provide details on a new Supportive Housing Collaboration between the County of Dufferin and Services and Housing In the Province (SHIP) at 236 First Street, Orangeville.

Moved by Councillor Post, seconded by Councillor Gerrits

THAT the report of the Director of Community Services, titled New Supportive Housing Collaboration, dated, April 11, 2024, be received.

-Carried-

36. **Senior Planner's Report – Official Plan Amendment No. 5 – Township of Mulmur**

A report from the Senior Planner, dated April 11, 2024, to seek approval for Official Plan Amendment No. 5, as adopted by the Township of Mulmur.

Moved by Councillor Gerrits, seconded by Councillor McLean

THAT the report of the Senior Planner, titled Official Plan Amendment No. 5 – Township of Mulmur, dated April 11, 2024, be received;

AND THAT Council approve Official Plan Amendment No. 5, as adopted by the Township of Mulmur.

-Carried-

37. **Chief Administrative Officer's Report – Monthly Update from Outside Boards**

A report from the Chief Administrative Officer, dated April 11, 2024, to provide Council with an update of activities from outside boards and agencies.

Moved by Councillor Soloman, seconded by Councillor Little

THAT the report of the Chief Administrative Officer, dated April 11, 2024, with respect to Reports from Outside Boards, be received.

-Carried-

38. **STRATEGIC PLAN UPDATE**

There was no strategic plan update.

CORRESPONDENCE

39. **Town of Shelburne**

A resolution from the Town of Shelburne, dated March 25, 2024, regarding the eradication of all forms of racism, especially Islamophobia and Anti-Semitism.

Moved by Councillor Post, seconded by Councillor Horner

THAT the resolution from the Town of Shelburne, dated March 25, 2024, be referred to the Diversity, Equity and Inclusion Community Advisory Committee for comments.

-Carried-

40. **NOTICE OF MOTIONS**

MOTIONS

The following motion was deferred at the January 11, 2024 Council meeting and asked to be brought back to the Council table:

41. **Moved by Councillor Rentsch, seconded by Councillor Soloman**

THAT County owned property located at 195620 and 195594 Amaranth-East Luther Townline, Grand Valley, be declared as surplus and be disposed of in accordance with Policy #2-06-10 Disposal of County Property Through Sale.

Correspondence from Bill McCutcheon, Dufferin Federation of Agriculture (DFA) Dufferin/Grey Pasture Farm Committee, dated April 11, 2024, was circulated on desk for consideration as it relates to the property in the motion.

42. **Moved by Councillor Gerrits, seconded by Councillor Nix**

THAT the motion regarding the property located at 195620 and 195594 Amaranth-East Luther Townline, Grand Valley and the correspondence from Dufferin Federation of Agriculture (DFA) be referred to Committee;

AND THAT recommendations be brought back to Council no later than the June 12, 2024 Council meeting.

-Carried-

43. **CLOSED SESSION**

44. **BY-LAWS**

- 2024-16 A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and Georgian College of Applied Arts and Technology. (Lease Agreement – Mel Lloyd Centre)
Authorization: Council – April 11, 2024
- 2024-17 A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and Ontario Health. (Long Term Care Homes Service Accountability Agreement Extension)
Authorization: Council – April 11, 2024
- 2024-18 A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and Ontario Health. (Multi-Sector Service Accountability Agreement Extension)
Authorization: Council – April 11, 2024
- 2024-19 A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and His Majesty the King in right of Ontario as represented by the Solicitor General. (Court Security & Prisoner Transport Transfer Payment Agreement)
Authorization: Council – April 11, 2024

Moved by Councillor Post, seconded by Councillor McLean

THAT By-Law 2024-16 through to By-Law 2024-19, inclusive, be read a first, second and third time and enacted.

-Carried-

45. **OTHER BUSINESS**

Councillor Rentsch noted Council passed a resolution at the December 14, 2023 meeting to continue discussions regarding County owned properties. He noted he would like to see the discussion continue. Warden White will work with staff to schedule the meeting.

Councillor Gerrits asked if volunteers were need for the Ad Hoc committee for County-wide trans that was adopted from the Community Development and Tourism meeting. The Clerk noted a Terms of Reference would be brought

forward to the next Committee meeting for consideration, which will determine the number of Council members needed.

Warden White reminded Council of the upcoming Wildfire Workshop at Monora Park on April 12, 2024.

Warden White noted this is Chief Paramedic Tom Reid's last Council meeting as he will retire as of April 30, 2024. A retirement celebration will be held on April 29, 2024 from 12:00 pm to 3:00 pm at Monora Park.

46. **CONFIRMATORY BY-LAW**

2024-20 A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on April 11, 2024.

Moved by Councillor Mills, seconded by Councillor Post

THAT By-Law 2024-20 be read a first, second and third time and enacted.

-Carried-

47. **ADJOURNMENT**

Moved by Councillor Gardhouse, seconded by Councillor Hawkins

THAT the meeting adjourn.

-Carried-

The meeting adjourned at 8:29 pm.

Next meeting: Thursday, May 9, 2024
Edelbrock Centre, 30 Centre Street, Orangeville ON

Darren White, Warden

Michelle Dunne, Clerk



**ECONOMIC DEVELOPMENT
COMMITTEE MINUTES
April 17, 2024 – 9:30 AM**

Present: Darryl Stansfield, Chair
Lisa Thomson
Diana Morris
Savannah Rogers
Roseann Knechtel, Secretary

Regrets: Janet Horner

1.0 CALL TO ORDER

The Chair called the meeting to order at 9:35 a.m.

2.0 APPROVAL OF THE AGENDA

Moved by Thomson and Seconded by Rogers

THAT the agenda be approved.

CARRIED.

3.0 MINUTES OF THE PREVIOUS MEETING

Moved by Thomson and Seconded by Rogers

THAT the minutes of March 21, 2024 are approved.

CARRIED.

4.0 DISCLOSURE OF PECUNIARY INTERESTS - NONE

5.0 ADMINISTRATION

5.1 Spring Market

Members discussed signage and marketing, agreeing to post signage in advance of the market. The Committee will borrow the letterboard from Dufferin Board of Trade and directed staff to investigate the costs of reuseable coroplast signs.

Members discussed hosting the market monthly throughout the summer and will revisit the topic following the first market on May 31st.

5.2 Central Counties Tourism Funding Opportunities

Members reviewed the funding opportunities suggesting the following:

- NDCC Fundraising
- Mulmur Market Signage and Advertising

6.2 2024 Business Excellence Award Nominations

Members reviewed the 2024 award categories and directed staff to submit nominations as discussed and advise business of their nominations.

7.0 INFORMATION ITEMS

7.1 Dufferin Board of Trade Business Survey Results

Members reviewed the survey results with 5% of respondents being from Mulmur. Business growth, the need for a live/work community and concerns with inflation/rising costs were the main themes found throughout the survey.

8.0 ITEMS FOR FUTURE MEETINGS

8.1 Mulmur 175

8.2 Honeywood Arena EDC Fundraising

8.3 Spring Market

8.4 Annual Yard Sale

9.0 ADJOURNMENT

Moved by Thomson and Seconded by Morris

THAT Council adjourns the meeting at 10:51 a.m. to meet again on May 28, 2024, at 9:30 a.m. or at the call of the Chair.

CARRIED.



MINUTES
MANSFIELD PARKS ADVISORY COMMITTEE
April 23, 2024 5:00 PM

Present: Emerson Pendleton, Chair
Mandy Little
Andrew Cunningham
Roseann Knechtel – Secretary
Chris Wolnik – Director of Infrastructure

Regrets: Gavin Longmuir

1. CALL TO ORDER

The Chair called the meeting to order at 5:10 p.m.

2. APPROVAL OF THE AGENDA

Moved by Cunningham and Seconded by Little

THAT the agenda be approved.

CARRIED.

3. PREVIOUS MEETINGS MINUTES

Moved by Little and Seconded by Cunningham

THAT the minutes of March 19, 2024 be approved.

CARRIED.

4. DISCLOSURE OF PECUNIARY INTERESTS - NONE

5. ADMINISTRATION

5.1 Mansfield Community Park

Spring Maintenance: A site tour was conducted. Members identified the following needs:

- Request to purchase a 3-4ft gravel rake
- Ramp into limeshed
- Maintain gravel under the swings
- Address dead trees behind playground
- Replace sign on the canteen
- Clean Bathroom Fans

Community Baseball Tournament: Date conflicts with New Lowell tournament. Tentatively rescheduled for August 3rd or September 7th.

Other – 2025 Budget Requests: Members requested the following items be added as part of the 2025 budget requests for Council consideration.

- Create walking path/trail along outfield
- Mansfield Cubs Flag
- Backing attachments for the other 2 bleachers

5.2 Thomson Trail Park

Spring Maintenance: A site tour was conducted. Members identified the following needs:

- Move benches closer to basketball court
- Bunker entrance maintenance
- Paint keys on the basketball court
- Walking path maintenance

Pickleball / Tennis Court Location: Members reviewed the location of the courts. Construction to start in 2024.

Parking: Members identified potential areas for the location of a parking lot.

Other– 2025 Budget Requests: Members requested the following items be added as part of the 2025 budget requests for Council consideration.

- Parking lot
- Pave walking trail

5.3 Maes Cres Park

Spring Maintenance: A site tour was conducted. Members identified the following needs:

- Tree maintenance

Other– 2025 Budget Requests: Members requested the following items be added as part of the 2025 budget requests for Council consideration.

- Soccer Posts

6. ITEMS FOR FUTURE MEETINGS

- 6.1 Baseball Tournament**
- 6.2 Mansfield Park Survey Results**
- 6.3 2025 Budget**

7. ADJOURNMENT

Moved by Pendleton and Seconded by Little

THAT the Committee adjourns the meeting at 6:29 p.m. to meet again at the call of the Chair.

CARRIED.

DRAFT



758070 2nd Line E
 Mulmur, Ontario
 L9V 0G8

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INFORMATION

2024 1st QTR Planning Report

Municipal Approvals / Building Permits

ROLL #	DEVELOPMENT TYPE
6 19735	Addition
4 08002	Single Detached Dwelling, Garage and Septic
5 07500	Pool House
2 05701	Single Detached Dwelling and Septic
4 01400	Demo Garage
6 07125	Septic Replacement
1 28447	Detached Garage
1 01400	Ag. Drive Shed
1 30050	Demolition of Single Detached Dwelling
1 33000	Demolition of Barn
3 02300	Legalized of Detached Garage
Total 2024 Municipal Approvals: 11	

Zoning Amendments

File Number	Type	Status
Z01-2024	Reid: Setbacks and Garage Location	Complete
Z02-2024	Vartiga: Lot Coverage	Complete
	General Housekeeping By-law	Ongoing
Total 2024 Zoning Applications: 3		

2024 Consent Applications - None

2024 Site Plan Agreements

File Number	Type	Status
SPA 01-2020	Marijuana Facility – Townline	Ongoing
SPA 02-2021	Self Storage: County Road 21	Ongoing
SPA 05-2021	Self Storage: Mansfield	Ongoing
SPA 01-2023	Colleja Home Industry	Ongoing

Subdivisions

File Number	Type	Status
SUB01-2021	Primrose Employment subdivision	Ongoing
SUB02-2021	Armstrong Residential subdivision	Ongoing

Submitted by: Roseann Knechtel, Clerk/Planning Coordinator

Approved by: Tracey Atkinson, CAO/Planner



**OPERATING FINANCIAL UPDATE
2024 (JAN - MAR)**

	2024 YTD Actual	2024 YTD Budget	Variance
GENERAL GOVERNMENT			
<u>REVENUE</u>			
Penalties & Interest Revenue ¹	(56,585)	(70,000)	13,415
User Fees & Service Charges ²	(16,145)	(10,957)	(5,189)
Administration Building Solar Panel Revenue ³	(880)	(3,188)	2,307
	(73,611)	(84,144)	10,533
<u>EXPENSES</u>			
Council	24,561	24,712	(151)
Administration Overhead ⁴	219,581	209,553	10,027
Professional and Consulting Fees ⁵	4,007	31,134	(27,127)
IT Services and Supplies ⁶	20,768	10,500	10,268
Insurance ⁷	34,536	18,995	15,541
Long Term Debt - Admin Bldg ⁸	-	4,303	(4,303)
	303,452	299,197	4,255
PROTECTIVE SERVICES			
<u>REVENUE</u>			
Police Revenues ⁹	-	(11,250)	11,250
Protective Inspection & Control Revenue ¹⁰	(10,133)	(2,825)	(7,308)
	(10,133)	(14,075)	3,942
<u>EXPENSES</u>			
Fire Services ¹¹	210,107	151,613	58,494
Police Service Expenses	140,460	133,592	6,868
Conservation Authority Levy	13,415	13,415	0
Protective Inspection and Control Expenses	1,005	3,375	(2,370)
	364,987	301,994	62,993
TRANSPORTATION SERVICES			
<u>REVENUE</u>			
Public Works Fees & Service Charges ¹²	(15,650)	(1,250)	(14,400)
Aggregate Fees and Revenue ¹³	-	(3,891)	3,891
Public Works Solar Panel Revenue ²	(1,760)	(6,375)	4,615
	(17,410)	(11,516)	(5,895)
<u>EXPENSES</u>			
Public Works Administration ¹⁴	109,102	122,803	(13,701)
Public Works Operating Expenses ¹⁵	7,052	236,770	(229,718)
Public Works Equipment Expenses ¹⁶	14,223	36,655	(22,432)
Bridge and Culvert Expenses	-	5,000	(5,000)
Winter Control Expenses ¹⁷	201,602	94,234	107,367
Street Lighting Operating Expenses	2,669	4,000	(1,331)
Aggregate Expenses	467	4,038	(3,571)
Long Term Debt - Bridges ⁶	-	10,185	(10,185)
	335,114	513,684	(178,570)



**OPERATING FINANCIAL UPDATE
2024 (JAN - MAR)**

	2024 YTD Actual	2024 YTD Budget	Variance
RECREATION AND CULTURAL SERVICES			
REVENUE			
NDCC Revenues ¹⁸	(61,439)	(30,338)	(31,101)
Parks & Facility User Fees and Charges	(2,410)	(1,875)	(535)
Cultural Services Revenue ¹⁹	(12,095)	-	(12,095)
	(75,944)	(32,213)	(43,731)
EXPENSES			
NDCC Administration	31,108	31,184	(76)
NDCC Operation Expenses	24,122	27,750	(3,628)
Parks & Facilities Administration	283	1,211	(928)
Parks & Facilities Operating Expenses	1,702	5,908	(4,206)
Library Levies ²⁰	32,240	17,975	14,265
Cultural Services Expense	2,719	125	2,594
	92,175	84,153	8,022
HEALTH SERVICES			
EXPENSES			
Cemetery Operating Expenses ²¹	-	3,675	(3,675)
	-	3,675	(3,675)
PLANNING AND DEVELOPMENT SERVICES			
REVENUE			
Planning Application Fees ²²	(7,000)	(13,100)	6,100
	(7,000)	(13,100)	6,100
EXPENSES			
Planning and Zoning Expenses	9,286	12,700	(3,414)
Economic Development	916	2,150	(1,234)
	10,201	14,850	(4,649)
TOTAL OPERATING			
REVENUES	(184,098)	(155,047)	(29,051)
EXPENSES	1,105,929	1,217,553	(111,624)
NET OPERATING DEFICIT	921,831	1,062,506	

NOTES:

- 1 Interest on taxes is based on previous year balances; first 2024 instalment was not due until February 21st.
- 2 Masfield Water System Annual Reporting due in Q1.
- 3 Solar lower in winter months.
- 4 Source deductions are higher in first half of the year.
- 5 Contracted Services has not been paid yet.
- 6 IT annual fees paid at beginning of year.
- 7 Insurance is for half a year.
- 8 Debenture payments due April and October.
- 9 Forth quarter POA were posted to December 2023 instead of January 2024.
- 10 Dog tag reveune invoiced at beginning of year.
- 11 Mulmur Melancthon Fire paid for half of year.
- 12 Accident Recovery for 2023 expenses.
- 13 Expenses occur mostly during the summer and fall months.
- 14 Director's position not filled.
- 15 This includes all of the summer maintenance costs which are incurred April - December.
- 16 Repair costs are always lower in the first quarter.
- 17 Winter expenses are higher in Q1.
- 18 Revenues are received in first and fourth quarters.
- 19 Tree sales program, expense to offset revenue when paid in Q2
- 20 Shelburne Library levy is for half a year.
- 21 Cemetery repairs will occur throughout the summer/fall.
- 22 Fees are lower in first quarter.



**USER-PAY QUARTERLY FINANCIAL UPDATE
2024 (JAN - MAR)**

	2024 YTD Actual	2024 YTD Budget	Variance
<u>WATER</u>			
<u>REVENUE</u>			
Utility User Fees and Service Charges ¹	-	(53,275)	53,275
Water Interest Revenue	(914)	(5,400)	4,486
	(914)	(58,675)	57,761
<u>EXPENSES</u>			
Water Administration	-	2,411	(2,411)
Water Operating Expenses ²	22,801	33,566	(10,765)
	22,801	35,977	(13,176)
<u>TRANSFER (TO)/FROM RESERVE FUNDS</u>	21,886	(22,698)	44,584

NOTES:

- 1 Water operating bills are billed quarterly with first billing done in April.*
- 2 Three months of monitoring bills included, budget is for four months.*



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L9V 0G8

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INFORMATION

2023 Annual Statement of Development Charge Reserve Funds

Pursuant to Subsection 43 of the *Development Charge Act, 1997 S.O. 1997, c. 27* (DCA), the Treasurer shall present a financial statement to Council regarding the development charges reserve funds. The Treasurer's statement must include, for the preceding year,

- a) statements of the opening and closing balances of the reserve funds and of the transactions relating to the funds;
- b) statements identifying,
 - i. all assets whose capital costs were funded under a development charge by-law during the year,
 - ii. for each asset mentioned in subclause (i), the manner in which any capital cost not funded under the by-law was or will be funded;
- c) a statement as to compliance with subsection 59.1 (1); and
- d) and other information that is prescribed.

The Township is in compliance with the DCA. Schedules A of this report reflects the required reporting under the DCA, as amended by Bill 73.

A statement of Development Charge reserve fund balances and transactions in 2023, by service area, is listed as Schedule A.

Submitted by: Heather Boston, Treasurer
Approved by: Tracey Atkinson, CAO

Figure 1
Township of Mulmur
Annual Treasurer's Statement of Development Charge Reserve Funds

Description	Public Works (Facilities and Fleet)	Policing Services	Fire Protection Services	Parks and Recreation Services	Library Services	Growth Studies
	Opening Balance, January 1, 2023	\$80,498.05	\$19,904.13	\$209,562.90	\$324,783.28	\$2,138.16
Plus:						
Development Charge Collections	\$27,201.11		\$8,544.85	\$5,791.51	\$94.94	\$5,838.98
Accrued Interest	\$5,233.43	\$1,065.08	\$11,504.66	\$17,576.42	\$117.65	\$3,703.53
Transfer from Capital						
Repayment of Monies Borrowed from Fund and Associated Interest ¹						
Sub-Total	\$32,434.54	\$1,065.08	\$20,049.51	\$23,367.93	\$212.59	\$9,542.51
Less:						
Amount Transferred to Capital Funds ²	\$6,102.54	\$20,969.21				
Amount Transferred to Operating Funds ²						\$25,386.59
Amounts Refunded						
Amounts Loaned to Other D.C. Service Category for Interim Financing						
Credits ³						
Sub-Total	\$6,102.54	\$20,969.21	\$0.00	\$0.00	\$0.00	\$25,386.59
Closing Balance, December 31, 2023	\$106,830.05	\$0.00	\$229,612.41	\$348,151.21	\$2,350.75	\$49,652.95

¹ Source of funds used to repay the D.C. reserve fund

² See Attachment 1 for details

The Municipality is compliant with s.s. 59.1 (1) of the *Development Charges Act*, whereby charges are not directly or indirectly imposed on development nor has a requirement to construct a service related to development been imposed, except as permitted by the *Development Charges Act* or another Act.

**Attachment 1
Township of Mulmur**

Amount Transferred to Capital (or Other) Funds - Capital Fund Transactions

Capital Fund Transactions	Gross Capital Cost	D.C. Recoverable Cost Share					Non-D.C. Recoverable Cost Share				
		D.C. Forecast Period			Period						
		D.C. Reserve Fund Draw	D.C. Debt Financing	Grants, Subsidies Other Contributions	Post-Period Benefit/ Capacity Interim Financing	Grants, Subsidies Other Contributions	Other Reserve/ Reserve Fund Draws	Tax Supported Operating Fund Contributions	Rate Supported Operating Fund Contributions	Debt Financing	Grants, Subsidies Other Contributions
Public Works (Facilities and Fleet)											
New Public Works Building Addition	6,103	6,103	-	-							
Sub-Total - Public Works (Facilities and Fleet)	\$6,103	\$6,103	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Policing Services											
Annual capital costs built into billing	20,969	21,969									
Sub-Total - Policing	\$20,969	\$21,969	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Amount Transferred to Operating (or Other) Funds - Operating Fund Transactions

Operating Fund Transactions	Annual Operating Costs	D.C. Reserve		Post D.C. Forecast Period			Non-D.C. Recoverable Cost Share		
		Fund Draw	Interest	Principal	Interest	Source	Principal	Interest	Source
Growth Studies									
Official Plan Update	24,990								
Development Charge Study Update	397								
Sub-Total - Growth Studies	\$25,387	\$0	\$0	\$0	\$0		\$0	\$0	



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L9V 0G8

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INFORMATION

Emergency Preparedness Funding Opportunities

At the April 3, 2024 meeting, Council requested staff investigate emergency funding opportunities with respect to the Fire Department Simucast Radio System upgrades.

PROVINCIAL FUNDING:

As part of the 2024 budget, Ontario announced \$5 million in local emergency preparedness and response.

As part of the 2023 provincial funding, funding was granted to:

- Rosemont & Dirstrict Fire Department: \$22,206 towards the purchase a new firefighting hose, nozzles, forestry pump, collapsible water backpack and hand pumps, a drone and upgraded digital radio system.
- Town of Grand Valley: \$50,000 to enhance telecommunications at the fire department by replacing 24 radios with antennae, microphones and four radio charging stations.

Funding is anticipated to re-open again in fall 2024.

COUNTY FUNDING:

The Municipal Emergency Readiness Fund is a reserve fund created to support lower tier initiatives and projects that assist in preparing for emergencies. The fund supports 50% of eligible costs to a maximum of \$12,500. County funding re-opens again in fall 2024.

CURRENT REVIEWS AND PROJECTS:

It is noted that the following projects are currently in progress which will include and identify radio enhancements and requirements.

- Grand Valley 10-year Master Fire Plan – to be completed in 2024
- Lower Tier Community Risk Assessments – recommendations/completion to occur in 2024
- County Fire Service Review – recommendations/completion to occur in 2024



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INFORMATION

Schedule of User Fees and Charges

This information report provides an overview of the proposed Schedule of User Fees and Charges by-law being presented for consideration later in this Council meeting.

Proposed Changes:

1. **Road Occupancy Permits:** Combined into one \$250 fee rather than three different fees at two different rates.
2. **Road Occupancy Deposits:** Add a deposit of \$4,000 for any work within the right of way to help cover the cost of any damage done to Township roads.
3. **Planning Applications:** Removed Committee of Adjustment Certificate for \$200 and Consent Entrance Letter for \$50 and combined them into the Consent Application fee which is now \$3,500 instead of \$3,000.
4. **Norduff Hall Rentals:** Given the leaking roof issue in the Norduff Hall we are proposing to temporarily decrease the hourly rates by \$10 for licensed and \$5 for non-licensed events and decrease the daily rates by \$70 for licensed and \$80 for non-licensed events. Once the roof is repaired we will bring back the fee schedule to increase the rates.
5. **Ice Rental Rates:** Increased the prime-time ice by \$10 to \$180 and Honeywood Minor Hockey and Honeywood Figure Skating rates by \$10 to \$160 to reflect the increase in inflation over the past two years with no increases in ice rental rates. Moving forward the minor rates will only be given to Honeywood Minor Hockey and Honeywood Figure Skating. Minor hockey associations that are not from Mulmur will be charged the prime and non-prime rate.
6. **Last-Minute Ice and Sponsored Ice Rentals:** Added in a last-minute and sponsored ice rental rate of \$115 to help fill in open ice times, increase revenue, and maximize the usage of the ice.
7. **Birthday Party Packages:** Added in a package for people to rent the ice and Norduff room for one hour each at a rate of \$160.

8. **Shinny or Sticks & Puck:** Added in a \$5 charge for attending Shinny or Sticks & Pucks.
9. **Skating:** Added a cost of \$2 for public skating. Added in a sponsorship rate of \$115 so that we can seek sponsorships for free public skating
10. **Baseball Rates:** I would not recommend that we increase these rates at this time since the registrations have already been completed for the 2024 season. Council may wish to implement an increase effective 2025 to increase the Adult and Minor baseball per hour fees to \$13.75 from \$13.00 and \$8.50 from \$8.00, respectively. A regular rental fee has also been added at \$15.00 per hour.

Staff have drafted a new by-law to establish the new Schedule of User Fees and Charges to address the changes. The by-law will be presented to the Council later in this meeting for consideration.

Submitted by: Heather Boston, Treasurer
Approved by: Tracey Atkinson, CAO



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INFORMATION

Traffic By-law Amendment

In consultation with Dufferin municipalities and the Ontario Provincial Police (OPP) an amendment has been drafted to the Township's Traffic By-law for consideration.

A/Sgt Button of Dufferin OPP presented the need for consistency in municipal by-laws with respect to heavy trucks at the Dufferin Municipal Officers Association meeting in February 2024. As a result of the presentation, Dufferin Clerks met in March 2024 to consider definitions and wording of municipal by-laws.

The amendment to Mulmur's Traffic By-law will help create consistency throughout the County with respect to heavy trucks and allow OPP greater opportunity for enforcement.

Amendments being presented for consideration include:

- Amending the definition of a heavy truck to speak to registered gross weight instead of load capacities.
- Replacing the term Superintendent with Department Head
- Amending reduced load weights to 5 ton per axle and removing any additional weights listed.
- Adding a section for exemptions

A by-law amendment is being presented to Council later in this meeting for consideration. The amendment being presented has been reviewed and supported by the OPP.

Submitted by: Roseann Knechtel, Clerk
Reviewed by: Tracey Atkinson, CAO



**SPRING
TOWNHALL
MEETING**

SATURDAY, 4 MAY 2024

10:00 AM UNTIL 11:30AM

758070 2ND LINE EAST

TOPICS OF DISCUSSION

DUFFERIN OPP

Community safety concerns and initiatives.

DUFFERIN COUNTY CLIMATE AND ENERGY

Manager Sara McRae will discuss Impacts of
climate change on our community

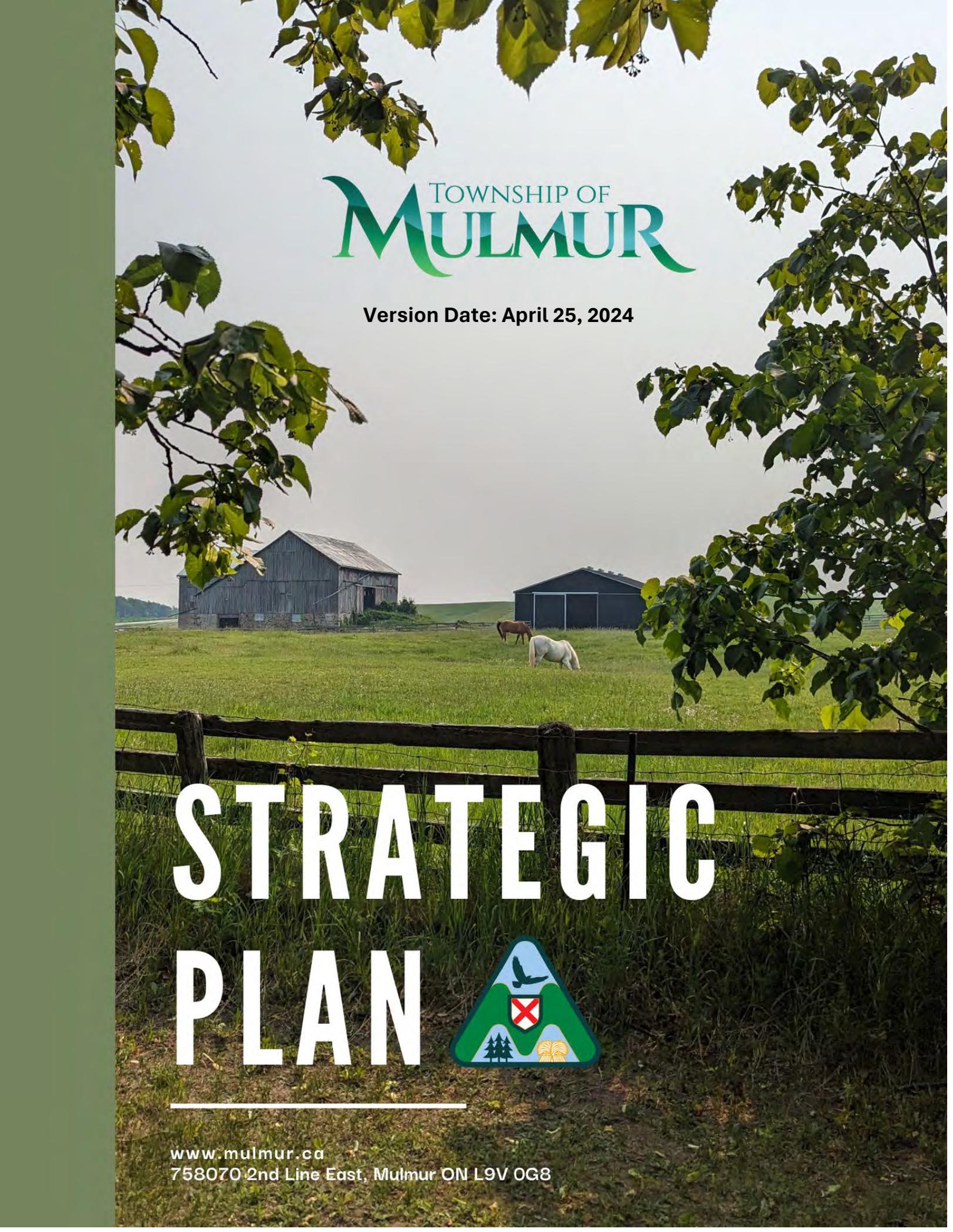
FIRST DRAFT OF MULMUR'S STRATEGIC PLAN



Visit Us
www.mulmur.ca

Contact Us
705.466.3341



A photograph of a rural landscape. In the foreground, there is a wooden fence. Behind it is a green field with two horses, one brown and one white, grazing. In the background, there are two barns: a large, weathered grey one and a smaller, dark blue one. The sky is overcast. Green leaves of trees are visible in the top corners of the frame.

TOWNSHIP OF MULMUR

Version Date: April 25, 2024

STRATEGIC PLAN

The logo for the Township of Mulmur is a triangular shield shape. It features a blue sky with a white bird in flight, green hills, a red and white cross, a blue lake, green trees, and a yellow sheaf of wheat.

www.mulmur.ca
758070 2nd Line East, Mulmur ON L9V 0G8

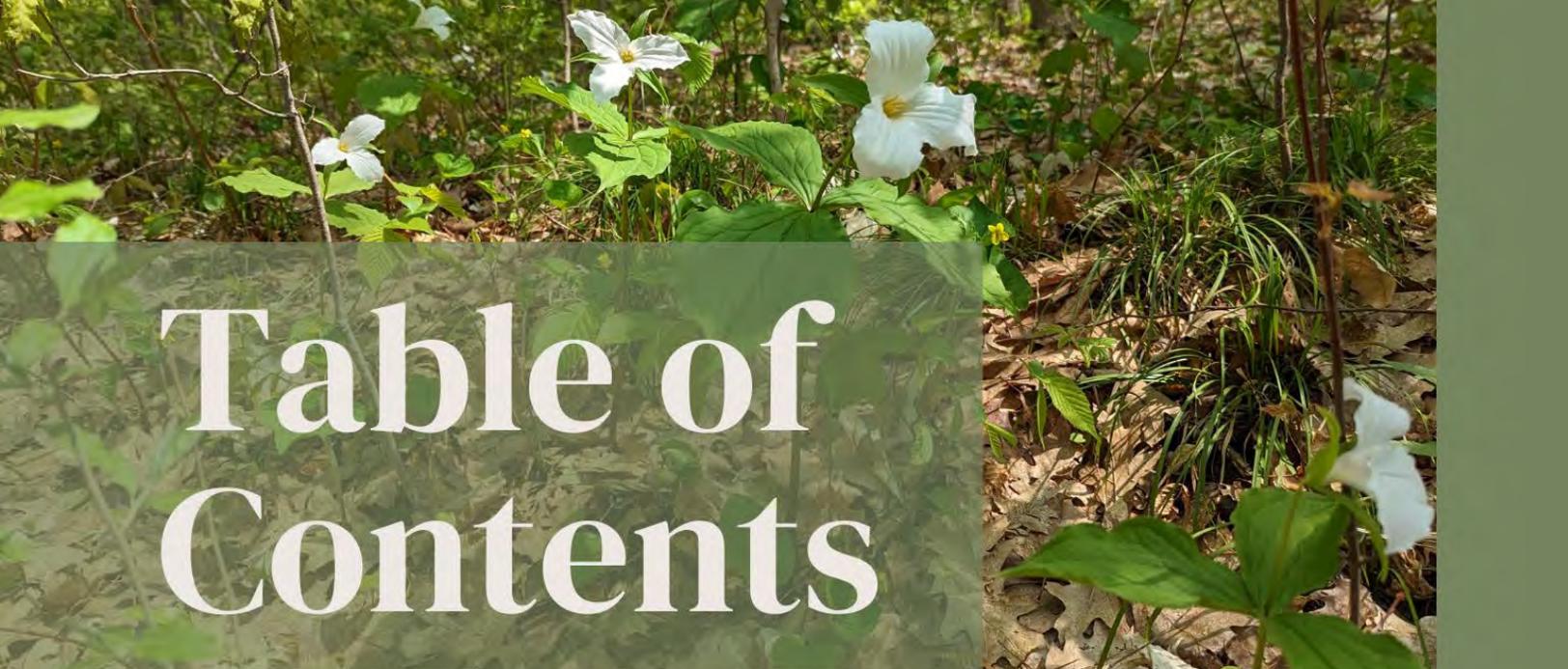


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Appendix: Action Items and KPIS



01 Purpose

A strategic plan guides the Council, staff and community partners in how it will spend, operate and deliver services to the community, charting the steps necessary to get there. This plan incorporates a long-term strategic vision for the community which will provide continuity beyond each term of Council. This plan will guide what Mulmur builds, protects, and what it will become over the next century. Each term of Council will refresh and evaluate the plan's priorities, actions and the incremental contributions towards the long-term vision.

Mulmur's Strategic Plan was developed following a series of surveys, community conversations, meetings and workshops. The Township also evaluated current plans, prioritized spending, identified focus areas and the long-term vision for the Township. The information gathered was then consolidated and organized to identify the goals and actions required to move towards the Township's long-term vision.

Between 2016 and 2023 the residents, community committees, Council and staff developed a variety of focused plans including the Community Economic Development Strategic Plan (2016), Imagine Mulmur in 3D document (2019) Community Energy Plan (2020), NDCC Efficiency Study (2020), Mulmur Recreational Master Plan (2021), and the 2019-2024 Strategic Plan. The 2019-2024 Strategic Plan focus identified the following four paths: Prosperous, Connected, Supportive and Sustainable.

Mulmur's Strategic Plan includes goals, actions and recommendations found in the above-mentioned plans that were still found to be relevant, or a variation, where appropriate. The intention is that this plan will act as a single reference document for the Township's previous plans and will prioritize the recommendations and actions moving forward.

- 3.1 The **Mission Statement** is an expression of why Mulmur exists, capturing its purpose, core values, brand identity and primary focus. It serves as a general guide and reflection of what we do now, for whom, how we do it, and what it is achieving.
- 3.2 The **Vision Statement** is an aspiration statement of who Mulmur wishes to be in the future. It is short, easy to remember and provide a visual picture of what the future holds. Tied directly to the Plan, it is the foundation for the focus areas.
- 3.3 **Focus Areas** are the key sectors the Plan identifies to concentrate on to move Mulmur from its current state towards its vision.
- 3.4 **Goals** are developed to support each Focus Area and reflect Mulmur's priorities. They are clear statements for decision making and include where budget and staff resources will be utilized to make decisions. Goals are developed to reflect Mulmur's priorities.
- 3.5 **Action Items** are measurable steps developed to support the success of each Goal. Implementation of the Plan requires leadership, volunteerism, staffing, financing and energy. To ensure the Plan can be implemented, each Action Item is associated with a lead, cost and key performance indicator.

The timing of many of the Action Items are not fixed. As opportunities such as grants or volunteers arise, the plan may be adjusted to prioritize one Action Item over another. Each Action Item has been assessed against a realistic timeline for the implementation of key initiatives.

Where financial and human resources have been approved for an item, a corresponding year may be assigned. This plan should be considered fluid, and can be updated to reflect timelines or as Action Items are realized or become part of the regular operational matters of the Township.

- 3.6 **Costs** will be roughly included by the inclusion of dollar symbols, with a single dollar sign (\$) representing minimal financing, budgeting or human resources. A double dollar sign (\$\$) is representative of larger projects with more significant investment and a triple dollar sign (\$\$\$) representative of additional budgeting, staffing, use of reserves or grants.
- 3.7 **Leads** are the departments tasked with the responsibility of overseeing an Action Item. Many Action Items will require a team of departments, Council, Committees, volunteers and levels of government for full implementation.
- 3.8 **Key Performance Indicators (KPIs)** are quantifiable measurements used to determine the success of the Action Items and ultimately the Goal. KPIs may include a date, quantity or measurable target for each action item and can be monitored, analyzed and reported on.



04 Evaluation

Mulmur’s Strategic Plan requires constant focus and continued evaluation. Staff reports will continue to include a “Strategic Plan Alignment” section to incorporate the Goals of the Plan.

This Plan will be monitored by senior staff on a regular basis and reported to Council on an annual basis. The successes and struggles of this Plan should be communicated to the residents and stakeholders through the Township’s social media and printed newsletters. Annual Townhall meetings or community conversations should include soliciting feedback on the Plan from the residents. Following the annual reporting to Council, the plan should be amended as necessary to continue to be relevant, current and actionable.



Mission Statement

Mulmur is dedicated to sustaining, connecting and supporting our community to create a place where we can live, work and grow while preserving our rural character. Our mission is to provide a wide range of quality services in a fiscally responsible manner so that future generations will prosper.

Vision Statement

~~It's in our nature. Live. Work. Grow.~~

To be the Garden Township, where we can live, work and grow together

To be a place/community where we can live, work and grow together





07

Focus Areas

It's in our Nature: Live

We commit to providing a balanced community and providing quality services. We will encourage increased community building and respectful social interactions to enrich the lives of Mulmur residents. We will provide a range of communications and facilities to promote play, growth, connection, active living and recognize the changing demographics of Mulmur.

Boost Connection

- Support broadband installation and cellular towers
- Prioritize EMS connectivity infrastructure
- Increase connection between Council, staff and residents
- Enhance staff capacity to support community connections
- Spark participation and increase community engagement

Gather Together

- Support local events
- Host a 175th Birthday
- Rebrand the Municipal Basement as a community centre
- Encourage clubs and community groups and local volunteer leaders
- Review special event by-law
- Host annual community conversations and townhall meetings

Partner with Others

- Collaborate with private recreational service providers
- Encourage diverse use of the County forests, with appropriate parking and washroom facilities and trail-related amenities.
- Support local use of the Bruce Trail

Invest in Recreation

- Support the long-term operation of the NDCC
- Maintain sufficient parkland
- Enhance active recreation network
- Ensure park infrastructure meets the needs of the communities
- Support the Thomson Trail Ice Rink
- Create recreational opportunities through grant funding and community contributions
- Ensure Recreational Plans and Priorities remain current to meet the needs of the community
- Support the Mansfield North Rec Area Master Plan

It's in our Nature: Work

We commit to fostering a prosperous local economy that serves Mulmur's community and provides for local employment. We will proactively attract new investment opportunities, and work with Mulmur businesses, industries and institutions to retain, expand and enable local opportunities.

Support Business

- Protect farms, farmland and farmers
- Provide a leadership role in fulsome and expedited pre-consultation under the Planning Act
- Host annual small business meeting to create synergies and collaboration and recognize new businesses
- Support temporary small businesses to grow and establish permanent facilities

Locate in Mulmur

- Support the development of educational facilities in Mulmur
- Plan for future needs for Emergency Services Hub
- Secure additional water capacity in Mansfield
- Attract medical services

Cultivate a Wise Investor Mindset

- Encourage Dufferin County to host an annual Economic Development Conference

- Increase long term stability and reduce fluctuation in tax rates
- Examine service contracts for efficiencies
- Review financial terms for services and infrastructure
- Lead by example

It's in our Nature: Grow

We commit to developing a framework to shape our Township in a manner that protects our agriculture, natural resources and our rural character. We will embrace technology, support energy conservation, climate change mitigation and assess environmental impacts in our decision-making process to grow the Township in a sustainable manner.

Develop Responsibly

- Implement Garden Township vision through Official Plan
- Protect our rural character
- Support a range of housing appropriate for Mulmur
- Encourage sustainable development for Plans of Subdivision and Major Site Plan applications
- Protect the environment and provide for the appropriate mechanism to manage growth
- Assess Road Network opportunities
- Secure lands and budget to accommodate future community and connectivity needs.

Grow a Garden Township

- Create a community pollination garden and promote private gardens
- Install a low maintenance entranceway or focal garden
- Support local food sources, food security or food project
- Support gardens in Honeywood cemetery

- Create opportunities for garden themed art

Grow Awareness

- Encourage youth participation in climate change
- Support the County of Dufferin Home Energy Lending Program for energy saving technologies and upgrades in private homes.
- Participate in the monthly Partners for Climate Protection Community of Practice (CoP) sessions
- Encourage legislative change to building standards to green standards
- Prioritize green information
- Support local tree programs on non-farmland

Reduce our Footprint

- Prepare business case for solar on municipal infrastructure
- Assess environmental impacts and various lenses
- Reduce unnecessary waste
- Increase opportunities for Electric Vehicles in Public and Private Sectors

Be Prepared

- Partner with EMS team to discuss needs, opportunities and alignment
- Develop a Township climate strategy action plan
- Increase resident capacity for Emergency Shelters
- Increase communication to residents for extreme weather events

Action Items and KPIs

LIVE

BOOST CONNECTION

ACTION ITEM	COST	LEAD	KPI
Support broadband installation and cellular towers	\$	CAO CLERKS	2024 - Request that Dufferin County Council facilitate discussion with the Province to attaining internet and cellular services. Process utility applications within 1 month of receipt
Prioritize EMS connectivity infrastructure	\$\$	INFRA.	2024 - Review geographic areas requiring additional infrastructure
Increase connection between Council, staff and residents	\$	CLERKS	Include personal features of Township team in digital newsletters at least 2 times per year
Enhance information sharing and spark participation	\$	CAO CLERKS TREASURY	2024 – research staff capacity and job descriptions to support community connections 2025 - Research opportunities for staff survey skill enhancement Bring issues directly to the affected residents through surveys, meetings, direct mail outs, local conversations, social media etc. 2025 – Provide annual communication report to Council on website and social media. 2025 – Create website calendar 2025 - Implement online registration and payment system

			2026 – Review website needs for a refresh or new website structure
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GATHER TOGETHER

ACTION ITEM	COST	LEAD	KPI
Support local events	\$	CLERKS	Expedite special event permits for events hosted by community within 2 weeks. Promote local events on communication channels 2025 - Update Designation of Township Significant Event policy to remove red tape Explore opportunities to partner with local providers 2025 – Develop an annual Township-wide Community Yard Sale/Garage Sale 2025– meet with partnering agencies and municipalities to update special event by-law
Host a 175 th Birthday	\$\$	CAO CLERKS TREASURY	2025 - Create a Birthday Task Force 2024-2026 - Budget \$2,000 for 3 years. 2026 - Partner with local businesses to provide services to the residents at the Birthday
Encourage clubs and community groups and local volunteer leaders	\$	CLERKS	2024 –Provide opportunities for groups to participate at townhall meetings Support existing initiatives through communication channels and facilities Encourage clubs and community groups to grow and expand
Host community activities, conversations and townhall meetings	\$ \$\$	CAO CLERKS INFRA.	2024 – Host annual townhall meeting 2025 - Host annual conversations at various locations 2025 - Host a minimum of 4 social activities/programs per year and monitor participation rates. 2026 – Investigate opportunities to provide business services. 2027 – plan and 2028 remove pillars in basement to increase space usability

PARTNER WITH OTHERS

ACTION ITEM	COST	LEAD	KPI
Collaborate with private recreational service providers	\$	CAO CLERKS INFRA.	2025 - Provide advertising and promote local spaces and private recreational programs and facilities 2026 – Research grants and partner with private recreational enterprises for joint recreational opportunities
Encourage diverse use of the County forests and trails, with appropriate parking and washroom facilities and trail-related amenities.	\$	COUNCIL INFRA.	2024 - Motion to County 2024-Attend annual meeting with Bruce Trail identifying opportunities

INVEST IN RECREATION

ACTION ITEM	COST	LEAD	KPI
Support the long-term operation of the NDCC	\$\$\$	CAO CLERKS INFRA. TREASURY	2024 -Meet with Melancthon to discuss NDCC financial arrangements 2024 -Develop fundraising campaign 2027 - Rebrand the NDCC facility
Enhance active recreation network	\$	INFRA.	2025-Review existing network and identify gaps. 2026 -Create an active transportation plan to address gaps. 2027-Develop policies in the OP to require the dedication of land for pedestrian and bicycle pathways as a condition of the subdivision plan, as provided for under the Planning Act (s. 51(25)(b))
Ensure outdoor recreational infrastructure meets the needs and demographics of the communities	\$\$	CLERKS TREASURY INFRA.	Engage with the public regarding parkland needs and designs Monitor grants for outdoor exercise equipment and natural playground equipment at Violet Hill and Terra Nova

		PLANNING	<p>Annual report on recreational capital investment and programming</p> <p>2025 - Research a more permanent year-round board system and consider opportunities to reuse NDCC boards.</p> <p>2025 – Formalize and map path at Violet hill park</p> <p>2025 -Create permanent storage at Honeywood Baseball</p> <p>2026- Research need for washrooms at Thompson Trail</p> <p>2027 – Monitor grants for AED all parks with high-activity recreation.</p> <p>2030 - Secure and develop .7 hectares of playground/parkland from 2024 to 2030 (2 ha per 1000 residents), preferably through parkland dedication mechanism</p>
Ensure Recreational Plans and Priorities remain current to meet the needs of the community	\$\$	INFRA.	2026- Review and amend the recreation master plan
Explore recreational opportunities within the Mansfield North Rec Area Master Plan	\$	PLANNING	2026-Host a visioning session with stakeholders to examine exploring options for a golf course, trails and other recreational assets

WORK

SUPPORT BUSINESS

ACTION ITEM	COST	LEAD	KPI
Protect farms, farmland and farmers	\$	PLANNING CLERKS	Review land severance policies and on-farm diversification policies and draft required amendments to the within 12 months of PPS release 2026 - Examine tree cutting by-law related to prime agriculture land production
Provide a leadership role in fulsome and expedited pre-consultation under the Planning Act	\$	PLANNING	Process 80% of applicants within 4 weeks Provide in-person pre-consultation meeting options.
Create synergies and collaboration amongst Mulmur businesses	\$	CLERKS	Recognize and draw attention to new businesses 2024 - Social media campaign to buy locally during small business week annually 2025 - Host 1 meeting per year 2025 - Examine DBOT activities and identify any gaps to Mulmur businesses 2026 -Recirculate EDC videos bi-annually
Support businesses to grow and expand their services/facilities	\$	INFRA. PLANNING CLERKS	2024 Update email list of small business emails 2025 – Share business related information with small businesses list 2025 – Research Wayfinding sign opportunities 2027 – Create an information package for businesses on how Mulmur can help navigate the planning/building process.

LOCATE IN MULMUR

ACTION ITEM	COST	LEAD	KPI
Support the development of educational facilities in Mulmur	\$	CAO PLANNING	Fast-track any site plan or planning approvals achieving a one month turn-around on complete applications
Plan for future needs for Emergency Services Hub	\$	CAO	2028 – Develop plan to secure lands
Secure additional water capacity in Mansfield	\$\$\$	INFRA.	2024 - Complete Environmental Assessment 2026 - Develop financial plan
Attract medical services	\$	COUNCIL CAO PLANNING	2025 - Remove red tape by updating zoning by-law to permit physician’s offices and medical facilities in most zones 2026 - Initiate conversations with local physicians

CULTIVATE A WISE INVESTOR MINDSET

ACTION ITEM	COST	LEAD	KPI
Encourage Dufferin County to host an annual Economic Development Conference	\$	COUNCIL	2024 – Council to pass motion to request County leadership of an  Economic Development Conference
Increase long-term stability and reduce fluctuation in tax rates	\$	TREASURY	2024 - Research short term rental sur-tax platforms 2025 - Examine efficiencies, including board governance and budgets Increase reserves to match approved asset management plan
Examine service contracts for efficiencies	\$	TREASURY	Explore opportunities in multi-year service contracts to reduce administration time
Review financial terms for services and infrastructure	\$	TREASURY INFRA.	2024 - Acquire copy of long-term capital plan for boards 2025 - Review road and service cost sharing agreements and MOUs with other lower tiers and upper tier
Lead by example through efficiency and quality service	\$	CAO INFRA.	2024- Complete 70 % of work orders within 10 business days

			<p>2025- Implement two improvements that result in a targeted \$ 3k savings in operating costs.</p> <p>2025- Complete 80 %of work orders within 10 business days</p> <p>Provide good quality citizen focused services and monitor results</p>
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GROW

DEVELOP RESPONSIBLY

ACTION ITEM	COST	LEAD	KPI
Implement Garden Township vision through Official Plan	\$	PLANNING	2025 - Assess garden township implementation options, including viewshed policies
Protect our rural character	\$	PLANNING CLERKS	<p>2024 - Educate on civil enforcement of by-laws and Township’s focus</p> <p>2024 - Examine property standard by-laws</p> <p>2025- Create strong definitions related to outdoor storage, trucking yards and land exhaustive land uses and property maintenance</p>
Encourage sustainable development for Plans of Subdivision and Major Site Plan applications	\$	PLANNING	<p>2025- Amend Official Plan to include provincial sustainability policies.</p> <p>2025 - Support a range of housing appropriate to Mulmur and assess opportunities for aging in place, accessibility, second dwellings and tiny homes</p>
Protect the environment and provide for the appropriate mechanism to manage growth	\$	PLANNING	2025 - Assess opportunities and set requirements related to energy assessments, climate change mitigations, construction standards and sustainable development requirements for large scale developments
Assess Road Network opportunities	\$	INFRA.	<p>2028- Assess dead-end extensions to open up development opportunities</p> <p>2029 - Evaluate the long term surfaces of the road system in connection with the gravel pit capacity, and the impact</p>

			of paving roads on road usage and resident impacts
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GROW A GARDEN TOWNSHIP

ACTION ITEM	COST	LEAD	KPI
Create a community pollination garden and promote private gardens	\$	CLERKS INFRA.	2024 - Amend property standards by-law to permit pollination gardens 2025 - Examine cost of offering wood chips/mulch annually from roadside tree-cutting 2025 - Create a guideline to creating gardens and proper location, setbacks, maintenance 2025 - Invite local horticulturalist to Townhall meeting 2026 - Create a volunteer team to develop a pollination garden at Township office
Install a low maintenance entranceway or focal garden	\$\$	INFRA.	Create a map of land options for a focal garden 2026 - Create two gardens
Support local food sources, food security or food project	\$\$	CLERKS	2025 – Research demand for a community orchard
Support gardens in Honeywood cemetery	\$\$	CLERKS	2024 - Transfer Ownership 2025 - Survey Honeywood Cemetery property 2026 Seek approval from BAO 2026 – research legislation regarding scattering garden
Create opportunities for garden themed art	\$\$	INFRA. CLERKS	2025 - River Road Street Art 2027 - Research opportunities to support local art initiatives 2029 – sculpture competition focused on promoting garden township identity

GROW AWARENESS

ACTION ITEM	COST	LEAD	KPI
Develop a baseline knowledge of environmental	\$	CLERKS	2024 - Participate in the monthly Partners for Climate Protection Community of Practice (CoP) sessions

sustainability and climate change		INFRA.	2025 - Promote Dufferin Youth Climate Activation Circle 2025 - Encourage youth groups, such as 4-H, guiding, scouts, etc to develop a climate change program 2025- Research climate protection measures in other rural municipalities. 2026- Share progress on climate protection progress at town hall meeting. Share green information, and add a section to the monthly newsletter Encourage e billings
Support the County of Dufferin Home Energy Lending Program for energy saving technologies and upgrades in private homes.	\$\$	TREASURY	2025/6 – Implement outcomes of Dufferin Green Development Standards Implement and Monitor the costs and uptake of the LIC program annually once established by Dufferin.
Encourage legislative change to building standards to green standards	\$	COUNCIL CAO	2025 - Motion to County 2025 - Delegate to the Province for changes to the Building Code for increased energy efficiencies
Encourage tree planting on steep slopes and non-prime farmlands.	\$	CLERKS	Support volunteerism for NVCA projects through communication channels 2025 - Support local tree programs on non-prime farmland and monitor success

REDUCE OUR FOOTPRINT

ACTION ITEM	COST	LEAD	KPI
Prepare business case for solar on municipal infrastructure	\$	INFRA.	2026 - Investigate installing solar on Mansfield Well building and pavilion, and Honeywood Fire Station and Arena solar and signage
Assess environmental impacts and various lenses	\$	TREASURY INFRA.	Incorporate an environmental (including climate change) lens into asset management, capital planning, procurement and the budgetary processes

Reduce unnecessary waste	\$	INFRA.	<p>2024 - Motion to Dufferin County encouraging hazardous waste day in Northern Dufferin County or Primrose site</p> <p>2024 - Review waste soil procedures in procurement</p> <p>2025 - Review fill by-law</p> <p>2026 - Consider options to reuse materials and/or reduce waste through procurement process</p> <p>2027 - Create a Ditching Program</p>
Increase opportunities for Electric Vehicles in Public and Private Sectors	\$	INFRA.	<p>Monitor the development of EV fleet equipment.</p> <p>2025 - Update pick-up truck tender documents to provide for EV options</p>
Reduce water loss from Mansfield municipal water system	\$	INFRA.	<p>2024 - Work with operating authority to explore opportunities to identify and action water losses earlier</p> <p>2025- Monitor water losses and research water loss for other rural small water systems across Ontario</p> <p>2026- Set a reduction target from 2024 baseline data based</p> <p>2026 -Research water saving, environmental sustainability mitigation and adaptation measures</p> <p>2027 - Create rain barrel program</p>

BE PREPARED

ACTION ITEM	COST	LEAD	KPI
Partner with EMS team to discuss needs, opportunities and alignment	\$	CAO INFRA.	Bi-annual meeting with EMS team 2025 - Budget blade and salter for the 1 tonne
Enhance municipal knowledge of risks and opportunities	\$	INFRA.	2024 - Meet with County at staff level and develop priorities for inclusion in next climate change plan update. 2025 – Staff assessment of Stormwater Climate Change Risks to identify mitigation and adaption measures 2025 – Develop a Mulmur climate action plan 2026 – implement Emily Project (Emergency Numbering on trails and vacant parcels)
Increase resident capacity for Emergency Shelters	\$	CAO CLERKS	2024 – Basic first aid training to volunteers 2024 - Annual meeting with volunteers prior to winter season Motion to Dufferin County requesting funding of generator at Honeywood Arena
Increase communication to residents for extreme weather events	\$	CLERKS	Develop template messaging for Mansfield General Store digital sign Provide advanced notice to residents of severe winter conditions

INFORMATION

2019-2024 Strategic Plan Highlights

PROSPORUS

1. Retain, enhance and attract business

- Action 1: Help existing small businesses grow through awareness, red tape reduction, education
- Action 2: Actively engage with county, provincial and federal agencies to obtain resources to support local initiatives
- Action 3: Produce “Investing/Locating in Mulmur” promotional materials
- Action 4: Develop Mulmur Business Directory and focus on Mulmur businesses
- Action 5: Develop and Implement a Broadband Strategy so that Businesses have access to high quality internet services.

Outcomes:

- Retained the majority of businesses during the time period. However, due to a variety of reasons, the following businesses closed: Terra Nova Pub and Shirley’s Garden Centre.
- Assisted with the approval process for Burger Bus, Fam Burger, Shell Gas Station, Maple Grove, Pizza-Pizza (Pioneer renovation), Csisik Home Industry, Mansfield Store Sign, Litz/Rose Hwy 89 Development
- Economic Development Promotion Videos

Carryforwards:

- Continued support, red tape reduction, and business directory updates

Discontinue:

- Broadband strategy, paper promotional materials

2. Pursue responsible growth in residential and employment areas

- Action 1: Promote local employment opportunities and awareness
- Action 2: Update On-Farm Diversification and Home Industry regulation in the Township’s Official Plan
- Action 3: Encourage residential development in Mansfield and other Hamlets
- Action 4: Implement Aging in place policies in the Township’s Official Plan

Outcomes:

- Armstrong Subdivision, Deltini Employment Subdivision, rural self-storage facilities (Mansfield Ski Accommodation Units, Primrose Business Park and smaller home industries and on-farm businesses).
- Second dwellings: site plan agreements, zoning by-law amendment, development charges
- Updated policies through municipal initiated Official Plan amendment and zoning by-law amendment.

Carryforwards:

- Update planning documents and promoting local economy

3. Identify, research and plan for future fiscal pressures

Action 1: Implement recommended service efficiencies from County efficiency study

Action 2: Explore and identify financial opportunities for investment and income generation

Action 3: Ensure Asset Management Plans renew infrastructure as projected

Action 4: Track grant opportunities and increase grant writing capacity

Outcomes:

- Achievement of Asset Management Milestones
- Dedicated Grant and Procurement staff increased grant writing capacity
- Municipal Investments
- Cityview Building Portal
- Creation of the Mulmur Community Foundation

Carryforwards:

- Financial effectiveness and grant capacity

CONNECTED**1. Inform and engage the community through a variety of communication tools and channels**

Action 1: Develop and implement a communication strategy for the Township

Action 2: Identify and articulate Mulmur's key messages on a regular basis using effective channels

Action 3: Invest in communication resources, technology and tools

Action 4: Create "Go Local Package" for distribution to residents and newcomers

Outcomes:

- Increased social media quantity and quality through dedicated staff member with expertise in communication and a regular calendar/schedule of communications
- Grew electronic newsletter circulation
- Dedicated Communications staff

- New communications software - Survey Monkey, Canva, Constant Contact
- Addition of an Instagram account
- Move to Hybrid Council meeting – Zoom/Polycam
- Internal policies/guides for communication

Carryforwards:

- Investment in communication and technology resources

Discontinue:

- Go Local paper package

2. Support community events to bring residents together

Action 1: Provide a variety of events in Mulmur to enhance inclusiveness

Action 2: Publicize all events in Mulmur through available channels

Action 3: Pursue new opportunities identified in Recreation Efficiency Study

Action 4: Build a calendar of community/tourism events and link with high traffic community calendars in the region

Action 5: Encourage the use of local businesses for community events and services

Outcomes:

- Created new events/activities, competitions, and activities, including Trek the Trilliums, Turkey Trek, Christmas Lights, Burger Competition, Sandwich Smackdown, Pickleball, Shinny, Tai-Chi, Cards and Convos, Spring Clean Up, Tree Sale, Family Day Ice Skate.
- Promotion of local events at Fire Departments and businesses.

Carryforwards:

- Promotion of events, enhanced range of activities, publications and recreational infrastructure

3. Actively seek better cellular and internet connectivity for residents and businesses

Action 1: Develop a Broadband Strategy and Seek Partnerships to build better connectivity and infrastructure

Outcomes:

- Worked with Eh!Tel to expedite installation in approximately 30% of the municipality. Continued dialog with Rogers regarding status and working together.

Discontinue:

- Broadband strategy

SUPPORTIVE

1. Develop future plans for services and amenities in Mulmur

- Action 1: Identify lower tier and upper tier responsibilities and service gaps
Action 2: Determine key needs for community and medical services within Mulmur
Action 3: Streamline approvals for services by amending permitted uses where needed and expediting site plan approval process
Action 4: Encourage Enbridge Gas to support Mansfield

Outcomes:

- Expedited planning approvals through delegated authority
- Participated in efficiency study with Upper Tier
- Mayor joined the Physician Recruitment and Retention Task Force
- On-farm diversification
- Recreational Master Plan
- Bruce Trail Parking Lot MOU

Carryforwards:

- Continued efforts for local community and medical services, expediting pre-consultation.

Discontinue:

- Enbridge extension

2. Facilitate education and training for Mulmur residents and entrepreneurs / businesses

- Action 1: With input from organizations such as Dufferin Board of Trade, identify and support employment programs and opportunities for Mulmur residents and youth
Action 2: Recognize Youth Leadership efforts through awards at Primrose Elementary and Centre Dufferin Secondary School
Action 3: Conduct sector round tables to support ongoing adaptive management

Outcomes:

- Promotion of DBOT workshops and talks through the Township newsletters and social media
- EDC Breakfast
- Re-establishment of Townhall Meetings
- Creation of Mulmur Post-Secondary Grant

Carryforwards:

- Supporting local employers and continued engagement with and resources/education for local businesses

3. Identify and develop new leaders through civil engagement

- Action 1: Identify and support succession in administrative team, community committees, boards and ad-hoc groups

Action 2: Encourage Mulmur residents to become involved in the decision making at Mulmur Township through participation in committees and ad-hoc groups

Outcomes:

- Hosted community conversations
- Council committees: economic development, communications, Mansfield parks, planning ad-hoc, roads safety, Mulmur events
- Honeywood Emergency Shelter
- Cross training staff
- Increased surveying of residents to encourage greater public participation

Carryforwards:

- Community conversations, townhalls, shelter volunteers

4. Celebrate success of residents including students, volunteers, Mulmur team members and business achievements

Action 1: Recognize grand openings of new businesses

Action 2: Recognize individuals and groups leading community change and/or improvements in Mulmur

Action 3: Recognize leadership at Council meetings and/or Town Hall meetings

Action 4: Investigate a nomination portal for residents to identify changemakers and outstanding citizenship

Action 5: Develop an employee recognition program

Outcomes:

- Supported youth, citizens, residents, and businesses through grants, recognition and awards – creation of the business recognition program
- Updated Civic Recognition Policy and created Business Recognition Policy
- Superburger 40th Anniversary event, Hill n Dale Recognition,
- Policy developed

SUSTAINABLE

1. Protect Rural Character

Action 1: Update policy and definition for “rural character”

Action 2: Review changes to the Provincial Policy Statement to determine viewshed protection

Action 3: Implement rural character through zoning

Outcomes:

- Zoning amendment to control second dwelling development
- Official Plan amendment

Carryforwards:

- Official Plan update following PPS

2. Be proactive in the sustainable use of non-renewable resources

Action 1: Adopt and implement recommendations from the Green Energy Plan

Action 2: Determine protection gaps in revised Nottawasaga Valley Conservation Authority mandate

Action 3: Monitor provincial decisions and implement single use plastics policy

Action 4: Protect agricultural land and water and forest resources

Outcomes:

- Appointed Council to attend Climate Change Caucus
- Voluntary ban on single use plastics
- EV Charging station installed at township office
- OP Natural heritage mapping
- Passed motion for voluntary ban

Carryforwards:

- Green Energy Plan recommendations, resource protection framework updates

Discontinue:

- Single plastics policy implementation

3. Explore opportunities to improve the protection of water and air quality, waste management and adaptations to climate change and extreme weather events

Action 1: Audit municipal activities with a focus on reducing energy consumption and environmental footprint

Action 2: Partner with the citizens, organizations and other levels of government to promote grants and activities to mitigate contributions to and effects of climate change

Action 3: Investigate waste management solutions that support enhanced environmental protection

Outcomes:

- Updated planning documents regarding rural character and created Garden Township mantra
- Increased discussion and created placeholder for discussions on environmental and climate change impacts at budget time and Council decision making

Carryforwards:

- Committee involvement, decreased footprint

Discontinue:

- Waste management and municipal audit

4. Promote and preserve Mulmur's natural attractions to residents

- Action 1: Post Bruce Trail “Loops of Mulmur” Map developed by Community Events Committee on Mulmur website
- Action 2: Support Cycling and Equestrian Activities in Dufferin Forest, on trails and on Mulmur roads
- Action 3: Encourage development of the Pine River Fishing Area through the “Friends of Pine River” volunteers

Outcomes:

- Entered into MOU with Conservation Authority for added services
- Continued discussions with cyclists, fisheries and Bruce Trail. Creation of new parking areas and support for trail loops/extensions
- EDC cycling stations installed thorough the Township
- ATV ban on roadways

Carryforwards:

- Active education development

Discontinue:

- Pine River specific involvement

OUTSTANDING ITEMS:

The majority of outstanding items from the 2019-2024 strategic have been carried forward into the draft strategic plan. Other items that have been removed may warrant further discussion and do to changed context and/or legislative/governance framework.

Submitted by: Tracey Atkinson, CAO and Roseann Knechtel, Clerk



NOTICE OF DECISION
Under Section 17 and 22 of the *Planning Act R.S.O. 1990, C.P. 13 as amended*
TOWNSHIP OF MULMUR
OFFICIAL PLAN AMENDMENT NO. 5

Subject: Amendment 5 to the Official Plan for the Township of Mulmur **County File No.: Mulmur OPA 5**
Date of this notice: April 19, 2024
Last date of appeal: May 9, 2024

TAKE NOTICE that on April 11th, 2024, the County of Dufferin made a decision to **APPROVE Amendment 5** to the Official Plan for the Township of Mulmur, as adopted by the Township of Mulmur on December 13, 2023.

Purpose and effect of this Amendment:

The purpose of OPA No. 5 to the Township of Mulmur Official Plan is to align the Township of Mulmur Official Plan, specifically the Environmental policies and schedules under the Township of Official Plan, with the *Planning Act* (herein referred to as the 'Act'). In addition, OPA No. 5 to the Township of Mulmur Official Plan aims to update and refresh existing terminology and definitions under the Township Official Plan to establish greater consistency and progressiveness in the Official Plan.

Land Affected

The amendment affects all lands within the Township of Mulmur.

Other applications affecting the subject lands:

N/A

For additional information:

Copies of the Township of Mulmur OPA 5, as well as background information and the details of the decision, will be available for inspection at the County's municipal offices on an appointment basis (see contact information at the end of this notice). For further assistance, please contact Michelle Dunne, Clerk, County of Dufferin, by phone: 519-941-2816 Ext. 2504, or email: clerk@dufferincounty.ca.

When the decision will become final:

The decision of the County of Dufferin is final if a notice of appeal is not received on or before the last day for filing a notice of appeal.

When and how you may appeal:

Take notice that an appeal to the Ontario Land Tribunal (OLT) in respect to all or part of this Official Plan Amendment may be made by filing a notice of appeal with the County Clerk, attention Michelle Dunne, 30 Centre Street, Orangeville, ON L9W 2X1, within 20 days of this notice.

A notice of appeal, referring to the Subject information and File Number at the top of this notice, must be received in writing at the address at the end of this notice no later than 4:30 pm on the last date of appeal shown at the top of this notice. The notice of appeal must:

- 1) be filed with The Corporation of the County of Dufferin, the approval authority, to the address below,



NOTICE OF DECISION
Under Section 17 and 22 of the *Planning Act R.S.O.*
1990, C.P. 13 as amended
TOWNSHIP OF MULMUR
OFFICIAL PLAN AMENDMENT NO. 5

- 2) set out the specific part of the proposed official plan or plan amendment to which the appeal applies,
- 3) set out the reasons for appeal, and
- 4) be accompanied by the fee required by the Ontario Land Tribunal payable to the "Minister of Finance".

If you wish to appeal to the Ontario Land Tribunal, an appeal form is available from the OLT website at <https://olt.gov.on.ca/forms-submissions/>.

Who can file an appeal:

As per Section 17(36) of the *Planning Act*, only the Minister, the person or public body that made the request to amend the plan, and a person or public body who, before the amendment was adopted, made oral submissions at a public meeting or written submissions to the council, may appeal the decision of the approval authority.

As per Section 8 of Ontario Regulation 543/06, only individuals, corporations, or public bodies may appeal a decision of the approval authority to the Ontario Land Tribunal. A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filled in the name of an individual who is a member of the association or the group on its behalf.

No person or public body shall be added as a party to the hearing of the appeals unless, before the plan was adopted, the person or public body made oral submissions at a public meeting or written submissions to the council or, in the opinion of the Local Planning Appeal Tribunal, there are reasonable grounds to add the person or public body as a party.

Michelle Dunne

Dated: April 19, 2024

Michelle Dunne, Clerk, County of Dufferin

The Corporation of the County of Dufferin
30 Centre Street
Orangeville, ON L9W 2X1
Telephone: 519.941.2816 ext. 2504
Facsimile: 519.941.4565



**NOTICE OF PASSING OF BY-LAW NO. 2024-14
BY COUNCIL OF THE COUNTY OF DUFFERIN
TO ADOPT DUFFERIN COUNTY OFFICIAL PLAN AMENDMENT NO. 4**

TAKE NOTICE that the Council of the Corporation of the County of Dufferin passed By-law No. 2024-14 on March 14, 2024 pursuant to Section 26 of the Planning Act, R.S.O., 1990, C.P.13, as amended.

THE PURPOSE AND EFFECT of By-law No. 2024-14 is to adopt Dufferin County Official Plan Amendment No. 4 which is the third and final phase of the County's Municipal Comprehensive Review (MCR) to bring the Dufferin County Official Plan into conformity with the Provincial Growth Plan, A Place to Grow: Growth Plan for the Greater Golden Horseshoe (Growth Plan) (Office Consolidation 2020), to ensure that it has appropriate regard for matters of Provincial interest, and is consistent with the Provincial Policy Statement, 2020. Official Plan Amendment No. 4 relates to the policies of the Official Plan that address general strategy to govern development growth throughout the County. These include general policy updates relating to housing options, climate change, Employment Lands, implementation, and interpretation. This also includes updates to key policy definitions for the purposes of conformity and to simplify policy wording.

A copy of the Official Plan Amendment is available on Dufferin County's website <https://www.dufferincounty.ca/sites/default/files/dccss/2024-14%20OPA%204.pdf>

Additional information is available on Join In Dufferin <https://joinindufferin.com/dufferin-county-municipal-comprehensive-review>

Official Plan Amendment No. 4 applies to the whole of the County of Dufferin and therefore, a key map is not provided with this notice.

PUBLIC INPUT in the form of oral submissions at the public meeting and written submissions in advance of the public meeting was received by the County. Prior to Council adopting the amendments to the Dufferin County Official Plan, an open house was held on February 14, 2024 and a public meeting was held on March 14, 2024 in accordance with the Planning Act. Summaries of the written submissions received regarding the amendment to the Dufferin County Official Plan, the County's responses to the submissions, and the effects of the submissions on the decisions of Council, are

included in the March 14, 2024 Statutory Public Meeting agenda package and as part of Item #7.4 in the Regular Dufferin County Council agenda. The March 14, 2024 agenda packages are available on the County's website

<https://www.dufferincounty.ca/council/council-meetings>

AND TAKE NOTICE THAT any person or public body will be entitled to receive notice of the decision of the approval authority, being the Ministry of Municipal Affairs and Housing, if a written request to be notified of the decision (including the person's or public body's address) is made to the approval authority. Requests to be notified must be made to:

Ministry of Municipal Affairs and Housing
Municipal Services Office – Western
659 Exeter Road, 2nd Floor
London, ON N6E 1L3
Attn: Dellarue Howard
Email: Dellarue.Howard@ontario.ca

Dated this 26th day of March, 2024

Michelle Dunne, Clerk

W. & M. Edelbrock Centre

30 Centre Street, Orangeville, ON L9W 2X1

Phone: 519-941-2816 ext. 2504

Email: clerk@dufferincounty.ca

Tri-County GREEN DEVELOPMENT STANDARDS

Municipal Staff Info Session



Presented by:



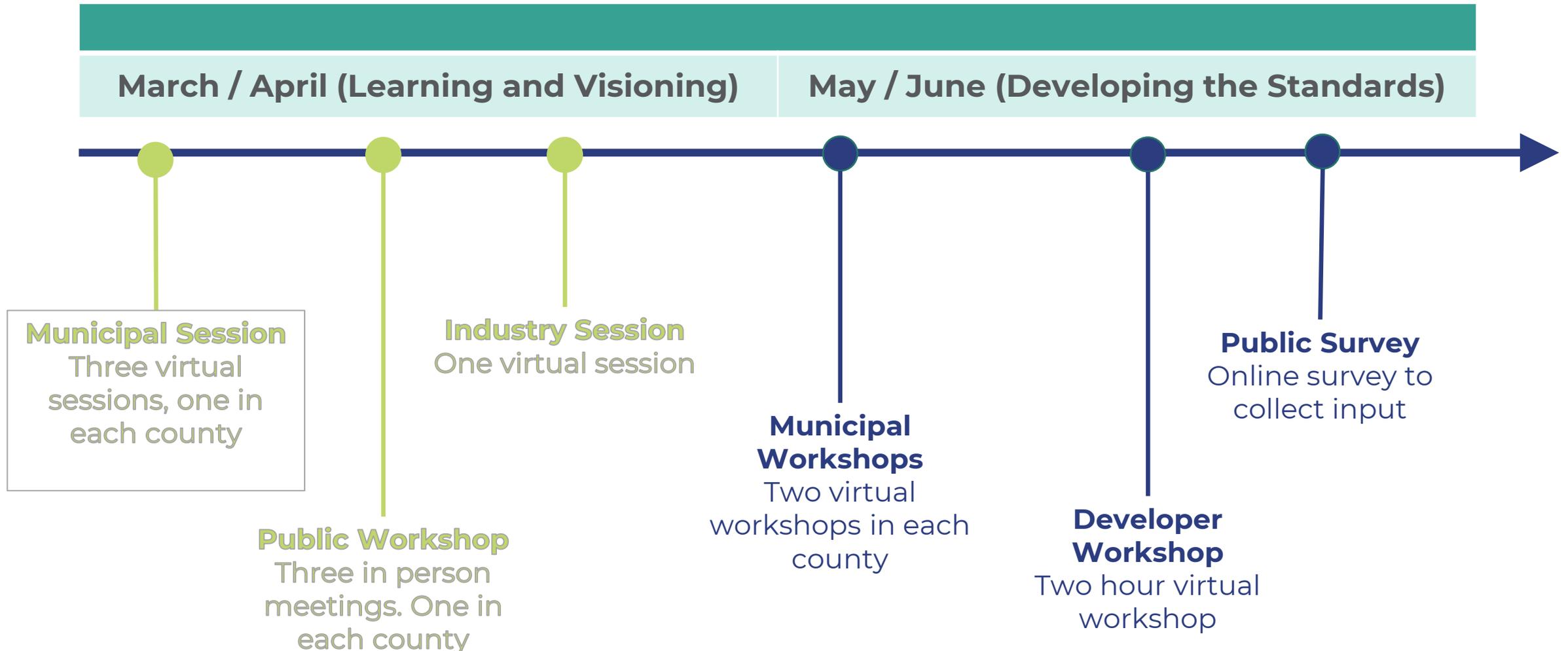
**WELLINGTON
COUNTY**



What does the project timeline look like?



How are we working with the community?



How are we working with the community?

September / October (Refining the Standards)

Municipal Workshops
Three in person meetings. One in each county

Industry Workshop
Three virtual sessions, one in each county

Senior Management Presentation
Three virtual sessions, one in each county

Council Presentations
Three virtual sessions, one in each county

Next Steps with Municipal Staff



DEVELOPING THE STANDARDS

REFINING THE STANDARDS



May 2024

Municipal Workshop to collect ideas. Public visioning reports will be shared with staff in advance.



Oct. 2024

Senior Staff Presentations



Sep. 2024

Municipal Workshop to critique draft standards



Oct. 2024

County Council Presentations

April 24, 2024

To our Municipal clients:

Re: Assessment of Bill 185, *Cutting Red Tape to Build More Homes Act, 2024* and the Proposed Provincial Planning Statement, 2024

On behalf of our many municipal clients, we are writing to inform you of the Ontario Legislature's proposed changes to the *Planning Act* under Bill 185 (*Cutting Red Tape to Build More Homes Act*) and the proposed Provincial Planning Statement, 2024 (PPS, 2024). The primary focus of this letter is to provide our assessment of the proposed PPS, 2024 and its potential impacts on growth management in Ontario. The proposed PPS, 2024 was released in coordination with Bill 185 on April 10, 2024, for a 30-day comment period. The comment period on the proposed PPS, 2024 ends on May 12, 2024 (the deadline was extended by two days after the release of the French version of the proposed PPS, 2024). The PPS is provided under section 3 of the *Planning Act* and if the proposed PPS, 2024 is approved, all municipal decisions would be required to be consistent with the PPS, 2024 under subsections 3 (5) and 3 (6) of the *Planning Act*.

1. Proposed Planning Act Changes

With respect to the proposed changes to the *Planning Act* under Bill 185, we have identified the following key impacts as they broadly relate to growth management in Ontario.

Upper-Tier Municipalities with No Planning Responsibilities to Come into Effect on July 1, 2024, for the Regional Municipalities of Halton, Peel, and York

- The Province introduced the concepts of “upper-tier municipalities without planning responsibilities” and “upper-tier municipalities with planning responsibilities” to the *Planning Act* as part of Bill 23. “Upper-tier municipalities without planning responsibilities” includes a list of seven upper-tier municipalities comprising all the upper-tier municipalities in the Greater Toronto Area, as well as the County of Simcoe, the Region of Niagara, and the Region of Waterloo. Bill 185 builds upon this and amends the *Planning Act* to implement changes to certain upper-tier municipalities, “upper-tier municipalities without planning responsibilities.”
- Under Bill 185, the Region of Halton, the Region of Peel, and the Region of York will become “upper-tier municipalities without planning responsibilities” on July 1, 2024. The County of Simcoe, the Region of Durham, the Region of Niagara, and the Region of Waterloo will become “upper-tier municipalities without planning



responsibilities” at a future date to be named by proclamation of the Lieutenant Governor.^[1]

- Upon the review of Bill 23, Watson & Associates Economists Ltd. (Watson) previously expressed concerns with these significant changes to regional planning. We anticipate that there will continue to be a strong need for impacted upper-tier municipalities to address regional growth management coordination efforts (e.g., coordination of regional growth forecasts and regional urban land needs assessments, assessment of regional infrastructure needs and review of cross-jurisdictional issues) working with their area municipalities.

Elimination of Third-Party Appeal Rights to Include Municipally Approved Official Plans, Official Plan Amendments, Zoning By-Laws and Zoning By-Law Amendments

- As part of Bill 23, the Province amended the *Planning Act* to limit appeals for minor variances, a plan of subdivision, or a consent to sever to the applicant, the municipal authority, the Minister, or a “specified person.” “Specified person” is a new term introduced with the intent to focus appeals on a more focused group, including applicants, public bodies, Indigenous communities, and utilities providers. Appeal rights removed include third-party landowners, ratepayers, and other members of the public that are not the applicant, the Minister, an approval authority, a public body, or a “specified person.” Under Bill 185, it is proposed that the elimination of third-party appeals would be extended to include municipally approved Official Plans, Official Plan Amendments, Zoning By-laws and Zoning By-law Amendments.^[2]
- Bill 185 proposes to remove appeal rights for “upper-tier municipalities with no planning responsibilities”; these upper-tier municipalities will only be able to provide comments on applications. As a result, utility providers will have stronger tools (including appeal rights) to protect their infrastructure relative to upper-tier municipalities who are responsible for managing and building infrastructure, as well as the associated risks (e.g., financial and public safety).^[3]

Restore Appeal Rights for Privately Initiated Settlement Area Boundary Expansions

- Private-sector applications for a boundary of area of settlement (settlement area expansions) can be appealed to the Ontario Land Tribunal (OLT) provided that it

[1] Bill 185, Schedule 1, section 1.

[2] Bill 185, Schedule 12, section 3 (1).

[3] The Regional Municipality of York, Report of the Commissioner of Corporate Services and Chief Planner for Regional Council on April 25, 2024 – Cutting Red Tape to Build More Homes Act, 2024 (Bill 185) – Proposed Changes to Planning Act, 1990, Municipal Act, 2001 and Provincial Planning Statement.



is not within the Greenbelt Area. Under the current *Planning Act*, an applicant cannot appeal an Official Plan Amendment or Zoning By-law Amendment application that would expand or alter an in-force settlement area boundary.^[1] It is important to note that this appeal right does not extend to settlement boundary expansions that have received a Minister's decision as part of an Official Plan and Official Plan Amendment. The Minister's decision is still final.

- Permitting appeals may result in more land being designated through OLT decisions than what was identified by municipalities in Official Plans and would potentially have the impact of undermining local growth management objectives established through an Official Plan Review.

A New “Use it or Lose it” Tool for Municipalities to Tackle Stalled Developments

- Proposed changes to the *Planning Act* include a new “use it or lose it” tool for municipalities to tackle stalled developments that have unused servicing capacity allocation (water and sewage servicing). The proposal as part of Bill 185, includes a framework for the municipality to expand the scope of lapsing provisions, including requiring approval authorities to impose a lapsing condition for all draft subdivision/condominium and site plan control approvals.^[2] Previously, this was an option for municipalities; now it is a requirement. It should be noted that municipalities can provide for lapsing provisions of previous applications, subject to notice to the owner.^[3]
- The new provisions would provide an incentive for developers/builders to move forward on an approved application. From a growth management perspective, this tool would potentially provide more certainty when determining housing and land supply potential to accommodate growth within the short term.

Create a New “Servicing Management” Tool to Facilitate Infrastructure Servicing Re-Allocation to Make More Efficient Use of Municipal Servicing Capacity

- This bill proposes to create a new municipal servicing management tool that would explicitly authorize municipalities to adopt policies by by-law (if they do not already exist) to establish how water and sewage servicing of an approved development is managed. Furthermore, it would enable municipalities to allocate and reallocate servicing capacity to other projects if the approved development has not proceeded after a specified timeline and the servicing is needed elsewhere in the service area. Should municipalities adopt such a by-law, it would not be appealable to the OLT.^[4]

^[1] Bill 185, Schedule 12, section 6 (4).

^[2] Bill 185, Schedule 12, section 10 (3) and section 12.

^[3] Bill 185, Schedule 4, section 2.

^[4] Bill 185, Schedule 12, section 14.



- Currently, the *Planning Act* already provides municipalities with the authority to enact by-laws to establish an allocation system for water and wastewater servicing for lands that are subject to a draft plan of subdivision. Bill 185 proposes to repeal this provision of the *Planning Act* and give municipalities the authority to pass by-laws to create a policy for water and servicing capacity, which may include the tracking of water and wastewater servicing capacity for approved developments and establishing criteria for the allocation to future development applications.^[1] Bill 185 proposes to replace this policy in the *Planning Act* and to add a new section 86.1 to Part III (Specific Municipal Powers) of the *Municipal Act, 2001*.^[2]
- These changes will empower municipalities to shift servicing allocation that will deliver the development of homes and employment growth opportunities faster. Furthermore, it provides more transparency on the expectations of servicing for future development applications.

Elimination of Parking Standards in Protected Major Transit Station Areas to Provide More Flexibility

- Proposed changes to the *Planning Act* will include prohibiting municipalities from setting parking minimums in Protected Major Transit Station Areas (PMTSAs). This would allow the market and developers the ability to decide the parking requirements in PMTSAs based on market needs.^[3] This could provide opportunities to increase housing yields in PMTSAs and possibly reduce development costs through potentially lower parking requirements.

A New Minister's Zoning Orders (MZO) Framework

- To provide better transparency at the provincial level, the Province has established a framework setting out how requests for zoning orders will be received and considered. The framework includes intake thresholds, submission requirements, and a process for Ministry assessment and decision-making. The intake requirements would need to demonstrate that the MZO delivers on a provincial priority that is supported by an Ontario government ministry and/or is supported by a single-tier or lower-tier municipality through a municipal council resolution or a letter from a mayor with strong mayor powers. Formal input from upper-tier municipal councils is excluded from the intake requirements. Submission requirements that should be provided with an application include a rationale on why the project requires ministerial zoning relief rather than following

^[1] Based on interpretation by McMillan LLP, Introducing Bill 185, the Cutting Red Tape to Build More Homes Act, and an Update on the New Provincial Planning Statement, April 17, 2024.

^[2] Bill 185, Schedule 9 (*Municipal Act, 2001*).

^[3] Bill 185, Schedule 12, section 2.



municipal planning processes; a description of consultation with the public and engagement with Indigenous communities; and information related to how and when servicing (water/wastewater) will be addressed.^[1]

- While the applicant is required to demonstrate that it supports provincial priorities and/or local council support, the MZO framework does not require an applicant to support the need for the application in consideration of existing urban land supply opportunities, the status of other applications within municipalities, or forecast demand for housing within an established planning horizon. Provincial priorities established in the framework are very broad and include addressing housing and economic development opportunities which would not limit many applications, if any.
- We continue to support the recommendations provided to the Province by the Association of Municipalities of Ontario to improve the MZO framework that would include MZOs being used in collaboration with municipalities and use MZOs only in situations of extraordinary urgency.^[2]

Remove the Community Infrastructure and Housing Accelerator Tool from the *Planning Act*

- The proposed changes would include removing the Community Infrastructure and Housing Accelerator (CHIA) tool (brought in under Bill 109) from the *Planning Act*.^[3] Instead of the CHIA tool, municipalities can rely on the new MZO framework that provides clarity on how MZO requests from municipalities will be received and considered going forward.
- Proposed transition rules will be provided to permit CHIA orders that have been made to date to continue functioning as municipal zoning by-laws.

Enhance and Expand Municipal Planning Data Regulation (O. Reg. 73/23) to Include 21 Additional Municipalities (50 Municipalities in Total)

- On April 6, 2023, Ontario Regulation (O. Reg.) 73/23: Municipal Planning Data Reporting (as part of Bill 109), came into effect. This regulation requires 29 municipalities in Ontario to report information on planning matters to the Ministry on a quarterly and annual basis. The 29 municipalities have already provided reporting on a quarterly basis. Under Bill 185, this would be expanded to 50 municipalities.^[4]

^[1] Province of Ontario – Zoning Order Framework, retrieved online: [Zoning order framework | ontario.ca](https://www.ontario.ca/zoning-order-framework), accessed April 19, 2024.

^[2] Association of Municipalities of Ontario, retrieved online: [Bill 185, Cutting Red Tape to Build More Homes Act, 2024 | AMO](https://www.amo.on.ca/bill-185-cutting-red-tape-to-build-more-homes-act-2024), accessed April 19, 2024.

^[3] *Planning Act*, section, 34.1.

^[4] Environmental Registry of Ontario, ERO 019-8368, Proposed Amendments to Ontario Regulation 73/23: Municipal Planning Data Reporting.



- The reporting requirements include preparing a standardized summary table that outlines key statistics on planning applications for each quarterly report (e.g., total number of submissions, decisions) and documenting changes to settlement area boundaries, Employment Area conversions, and major transit station areas (MTSAs) on an annual basis. Providing geospatial data that identifies designated serviced land supply is also required as part of the reporting. The additional 21 municipalities would be required to publish this summary on their respective municipal webpages and update the summary each quarter, beginning October 1, 2024.^[1]
- It is our opinion that this regulation change is a key step forward in setting minimum standards for municipalities in reporting land supply. This also provides an opportunity for the municipalities to build upon these provincial requirements and proactively track and monitor growth, which will better empower municipalities in making informed decisions on planning for growth.

Enhancing and Broadening the Framework for Additional Residential Units

- Under subsection 35.1 (2) of the *Planning Act*, the Minister is authorized to make regulations regarding Additional Residential Units (ARUs) by establishing requirements and standards with respect to a second or third residential unit in a detached house, semi-detached house, or rowhouse, as well as a residential unit in a building or structure ancillary to such a house.
- Bill 185 proposes to broaden provisions to allow the Minister to regulate any ARUs in an existing home (as noted above) or ancillary structure for the purposes of an ARU. If approved, the Minister will have a new regulation-making power to remove zoning barriers to accommodate ARU developments which may include maximum lot coverage and limits on the number of bedrooms allowed per lot.^[2]

2. Proposed Provincial Planning Statement, 2024

In 2023, the Province set in motion consultation on a Provincial Planning Statement (PPS, 2023) that proposes to integrate the Provincial Policy Statement, 2020 (PPS, 2020) and A Place to Grow: Growth Plan for the Greater Golden Horseshoe (Growth Plan) into a single document. The proposed PPS, 2023 was released for public comment in April 2023 and was introduced as part of Bill 97 – *the Helping Homebuyers, Protecting Tenants Act*. On April 10, 2024, the Province posted another draft of the PPS. Based on a review by Watson, we note that the PPS, 2024 is not significantly different than the previous PPS, 2023. There are, however, more parameters, additional guidance, and strengthening of policies related to the management of growth

^[1] Ontario Regulation 73/23 filed April 6, 2023, under *Planning Act*, R.S.O. 1990, c. P.13.

^[2] Bill 185, Schedule 12, section 9.



relative to the proposed PPS, 2023. Provided below are key highlights of the proposed PPS, 2024 with a key focus on growth management in Ontario. Some of the highlights below include policies that are proposed to be carried forward from the PPS, 2023.

A Flexible Growth Forecast Horizon

Compared to the PPS, 2020, the proposed PPS, 2024 provides a more flexible horizon for planning for growth by providing a planning horizon with a minimum of 20 years and a maximum of 30 years. Similar to the proposed PPS, 2023, “planning for infrastructure, public service facilities, strategic growth areas and employment areas may extend beyond this time horizon.”^[1] Based on our interpretation of the proposed PPS, 2024, this would suggest that municipalities are to designate land to accommodate growth over a 20- or 30-year period, with the opportunity to designate additional land beyond the 30-year time horizon for Employment Areas.

Initial Direction on Growth Forecasting

The proposed PPS, 2024 notes that “planning authorities shall base population and employment growth forecasts on Ministry of Finance (MOF) 25-year projections and may modify projections, as appropriate”^[2] (underlining added). It is our interpretation that municipalities are not required to utilize the MOF forecasts and that they are not meant to replace long-term forecasting by municipalities. It is important to note that the MOF population forecasts are provided at the Census division level only, which typically represents upper-tier municipalities, including separated municipalities (e.g., the City of Stratford and the Town of St. Marys are included with the County of Perth Census Division) and large urban single-tier municipalities. The MOF does not provide forecasts at the area municipal level.^[3] Furthermore, the most recent Summer 2023 MOF forecast provides growth estimates to the year 2046. Subsection 2.1.3 of the proposed PPS, 2024 states that urban land needs can be calculated up to 30 years. As such, current MOF forecasts would need to be extended from 2046 to 2054 to accommodate a full 30-year planning horizon. It is our interpretation that the use of the MOF forecasts is not meant to replace long-term forecasting by municipalities but the forecasts are to be used as a starting place in establishing forecasts and testing the reasonableness of alternative regional forecasts and area municipal growth allocations, a practice that Watson currently carries out.

Municipalities within the Greater Golden Horseshoe (GGH) are required to continue to use forecasts issued by the Province through Schedule 3 of the Growth Plan until more

[1] Proposed PPS, 2024, policy 2.1.3, p. 6

[2] Proposed PPS, 2024, policy 2.1.1, p. 6

[3] Census division is the general term for provincially legislated areas (such as municipality, county, region or district) or their equivalents. Census divisions are intermediate geographic areas between the province/territory level and the municipality (Census subdivision).



current forecasts are available to 2051, as informed by guidance provided by the Province.^[2] Forecasts established in Schedule 3 of the Growth Plan and the allocation of growth by lower-tier municipality are to be considered minimum growth forecasts. It is unknown at this time whether this policy of growth forecasts as minimums will be carried forward. We anticipate that future guidance documents will provide direction on this matter.

It should be noted that the proposed PPS, 2024 encourages growth management undertaken by municipalities to be coordinated with adjacent planning authorities when planning is not conducted by an upper-tier municipality.^[3] We envision the need for local municipalities, where planning is not conducted by an upper-tier municipality, to include a consultation process or technical advisory group comprising representatives of adjacent municipalities when conducting Official Plan Reviews and other related comprehensive planning studies.

Minster's Zoning Orders (MZOs) are Considered in Addition to Projected Needs

According to the proposed PPS, 2024, MZOs are to be treated as “in addition to projected needs” over the planning horizon. In planning for MZO lands, the proposed PPS, 2024 states these lands must be incorporated into the Official Plan and related infrastructure plans.^[4] Since MZO lands are not tied to an assessment of need, it is recommended that when planning for these lands the timing of their buildout is not held to a targeted minimum or maximum planning horizon. As such, it is recognized that full development of MZOs may or may not extend beyond the 30-year maximum planning horizon set out in the proposed PPS, 2024, subject to anticipated economic growth and real estate market demand within the municipality and the broader economic region over the horizon of the plan. It is our opinion that the timing of development regarding approved MZOs should be established through provincial and local phasing policies, municipal servicing plans, and reviewed through regular monitoring.

Providing for an Appropriate Range and Mix of Housing Options

Similar to the proposed PPS, 2023, under subsection 2.1.4 of the proposed PPS, 2024 planning authorities are to:

- a) maintain at all times the ability to accommodate residential growth for a minimum of 15 years through lands which are designated and available for residential development; and

^[2] Proposed PPS, 2024, policy 2.1, p. 6; and Environmental Registry of Ontario, ERO 019-8462: Review of proposed policies for a new provincial planning policy instrument.

^[3] Proposed PPS, 2024, policy 6.2.10, p. 36.

^[4] Proposed PPS, 2024, policy 2.1.1, p. 6.



- b) maintain at all times where new development is to occur, land with servicing capacity to provide at least a three-year supply of residential units available through lands suitably zoned, including units in draft approved registered plans.

We recommend that where planning authorities have established minimum targets for intensification and redevelopment, these targets are considered in the assessment of proposed PPS, 2024 policy 2.1.4. a) and b).

Subsection 2.1.5 of the proposed PPS, 2024 identifies that where planning is conducted by an upper-tier municipality, the land and unit supply maintained by the lower-tier municipality shall be based on and reflect the allocation of population and units by the upper-tier municipality. This policy emphasizes the need for urban land and housing needs to be assessed at the local municipal level within two-tier planning systems.

Anticipated Guidance Documents on Growth Forecasting and Land Needs

We anticipate that the Province will release a guidance document on projecting growth and associated land requirements.^[5] On March 12, 2024, the Province re-opened a proposal on Environmental Registry Ontario (ERO) for A Proposed Approach to Update the Projection Methodology Guideline.^[6] This proposal was initially posted in June 2021 following the release of the PPS, 2020. As noted in the ERO proposal summary, the last provincial guidance document on growth projections and land needs for the entire Province was provided in 1995. The 1995 Projection Methodology has been generally used by Watson as a source of best practice for growth forecasting. Since 1995, the Province released a Land Needs Assessment Methodology for the GGH with a few updates.^[7] This document has since been used as a best practice for projecting growth and urban land needs across the GGH.

It should be noted that the Province has not yet updated the document entitled, “Proposed Approach to Implementation of the Proposed Provincial Planning Statement” which accompanied the proposed PPS, 2023 in April 2023.

^[5] The ERO 019-2346 proposal summary notes that “Guidance for projecting population and related land requirements may be updated after finalization of the proposed Provincial Planning Statement to reflect final policy direction and considering feedback received.”

^[6] Environmental Registry of Ontario, ERO 019-2346, A Proposed Approach to Update the Projection Methodology Guideline.

^[7] The last update to the methodology came into effect on August 28, 2020. The proposed PPS plans to combined both the PPS and the Growth Plan and if approved, this document would no longer be in force.



No Significant Policy Change and Approach to Planning for Affordable Housing

The proposed PPS, 2024 carries forward a similar definition of affordable housing as established in the PPS, 2020. The definition of affordable housing in the proposed PPS, 2024, however, is based on the municipality instead of the regional market area as defined in the PPS, 2020. The definition of affordable housing was notably missing in the proposed PPS, 2023. Additionally, the proposed PPS, 2024 carries forward the requirement of “establishing and implementing minimum targets for the provision of housing that is affordable to low- and moderate-income households.”^[9] The proposed PPS, 2024 does not address the issue of attainable housing, an issue that was also lacking in the PPS, 2020.

Settlement Areas Remain Focus of Growth and Development

The proposed PPS, 2024 identifies that settlement areas shall be the focus of growth and development. Within settlement areas, where applicable, growth should be focused in Strategic Growth Areas (SGAs), including Major Transit Station Areas (MTSAs), and that planning authorities shall support general intensification and redevelopment to promote the achievement of complete communities. Planning authorities are encouraged to establish and implement minimum targets for intensification and development within built-up areas, based on local conditions. Planning authorities are also encouraged to establish density targets for designated growth areas, based on local conditions. Large and fast-growing municipalities are encouraged to plan for a target of 50 residents and jobs per gross hectare in designated growth areas. Large and fast-growing municipalities are identified in Schedule 1 of the proposed PPS, 2024.

Based on our experience, all large and fast-growing municipalities are anticipated to achieve average densities in designated growth areas above 50 residents and jobs per gross hectare. Accordingly, it is recommended that this density target is considered a minimum.

Identifying New Settlement Areas and Settlement Area Boundary Expansions

According to the proposed PPS, 2024, Settlement Area Boundary Expansion (SABE) is allowed at any time and without the requirement of a Municipal Comprehensive Review or Comprehensive Review, provided that all PPS policies under subsection 2.3.4 are considered.^[10] Furthermore, the policies allow for a simplified and flexible approach for municipalities to undertake a SABE which would require a demonstrated need for urban expansion. It should be noted that the criteria in the proposed PPS, 2024 has been expanded compared to the proposed PPS, 2023. Additionally, the language has

^[9] Proposed PPS, 2024, policy 2.2.1, p. 7.

^[10] Proposed PPS, 2024, policy 2.3.4, p. 7. Under the A Place to Grow: Growth Plan for the Greater Golden Horseshoe, 2019 and the PPS, 2020, SABEs were permitted only through a Municipal Comprehensive Review.



changed from “should consider” in the proposed PPS, 2023 to “shall consider” in the proposed PPS, 2024. The proposed PPS, 2024 does carry over the concept of demonstrating the need for additional land as identified in the PPS, 2020 which was not included in the proposed PPS, 2023.

While the proposed PPS, 2024 does not require a prescriptive approach to determining the need for expansion as provided in the Growth Plan or the PPS, 2020, it does require municipalities to consider infrastructure needs and the phased progression of growth. Furthermore, for new settlement areas, the proposed PPS, 2024 adds a stand-alone policy requiring municipalities to demonstrate that the infrastructure and public service facilities are planned or available for new settlement areas.^[11]

We recommend that a policy is added to subsection 2.3.2.1 of the proposed PPS 2024 that identifies where planning authorities have established minimum targets for intensification and redevelopment within built-up areas and that implementation of these targets shall be considered prior to identifying the need for new settlement areas.

Planning for Growth in Major Transit Station Areas

Under the proposed PPS, 2024, intensification policies have become less prescriptive compared to the PPS, 2020, with a focus on encouraging rather than setting out requirements. As previously noted, according to the proposed PPS, 2024, planning authorities are encouraged (rather than required) to establish minimum targets for intensification and redevelopment within their respective built-up areas. Targets for intensification are encouraged in MTSAAs and all municipalities (i.e., not just large and fast-growing municipalities as identified in the proposed PPS, 2023) shall plan to meet minimum density targets.^[12] Minimum density targets for MTSAAs are based on the transit service level:

- a) 200 residents and jobs combined per hectare for those that are served by subways;
- b) 160 residents and jobs combined per hectare for those that are served by light rail or bus rapid transit; or
- c) 150 residents and jobs combined per hectare for those that are served by commuter or regional rail.^[13]

^[11] Proposed PPS, 2024, policy 2.3.2, p. 8.

^[12] Proposed PPS, 2024, policy 2.2.3.1.4, p. 8

^[13] Proposed PPS, 2024, policy 2.2.3.1.4, p. 8



Expanded Scope of Strategic Growth Areas, but No Targets on Density

The proposed PPS, 2024 carries over the concept of SGAs from the proposed PPS, 2023. The concept of SGAs was initially introduced in the Growth Plan. According to the proposed PPS, 2024, SGAs include:

major transit station areas, existing and emerging downtowns, lands adjacent to publicly assisted post-secondary institutions and other areas where growth or development will be focused, that may include infill, redevelopment (e.g., underutilized shopping malls and plazas), brownfield sites, the expansion or conversion of existing buildings, or greyfields. Lands along major roads, arterials, or other areas with existing or planned frequent transit service or higher order transit corridors may also be identified as strategic growth areas.^[14]

The proposed PPS, 2024 expands on the description of SGAs to include a greater range of site areas focused for infill and redevelopment, such as underutilized shopping malls and plazas, suggesting that SGAs may include a range of site sizes, with an expanded focus on non-residential sites. It is important to note that, unlike the proposed PPS, 2023, the proposed PPS, 2024 encourages all municipalities (i.e., not just the large and fast-growing municipalities) to focus growth and development in SGAs to achieve higher density outcomes.

Other than minimum density targets for MTSAs, minimum density targets for other SGAs have not been carried forward from the proposed PPS, 2023 and the Growth Plan. Furthermore, Urban Growth Centres, a component of SGAs set out in the proposed PPS, 2023 and the Growth Plan, have not been carried forward in the proposed PPS, 2024. Instead, the proposed PPS, 2024 provides more simplified direction to plan for downtowns as SGAs.

A Narrow Definition of Employment Area

The proposed PPS, 2024 includes an updated definition of Employment Area based on the amendment of the *Planning Act* on June 8, 2023. The *Planning Act* was amended under subsection 1 (1) to include a new definition of “area of employment.” The amendment to the *Planning Act* received Royal Assent as part of Bill 97 on June 8, 2023. The definition change in the *Planning Act* would require proclamation before it becomes in effect.

Under the new definition of Employment Area, municipalities are required to plan for, and protect, industrial uses based on a more narrowly scoped definition of Employment Area and are limited to these uses that are primarily industrial in nature or other uses associated or ancillary to the primary use. Employment Area lands and uses that do not

^[14] Proposed PPS, 2024, definitions, p. 53.



meet the definition of Employment Area should be removed from Employment Areas. Lands that do not meet the Employment Area definition would not be subject to provincial Employment Area protection policies and would allow for opportunities for residential and other non-employment uses.^[15]

In light of the definition change of Employment Area, a key concern for municipalities will be their ability to provide an urban structure that will support employment uses outside of Employment Areas, particularly non-retail commercial and institutional uses (e.g. office uses, training and education, entertainment, wholesale trade and service repair centres). Traditionally, Employment Areas have been regarded as areas protected for key targeted employment sectors, especially those in the export-based sectors.

As previously discussed, municipalities are allowed to forecast beyond a 30-year period for Employment Areas.^[16] Furthermore, it should be noted that the Provincially Significant Employment Zones identified in the Growth Plan are not proposed to be carried forward. The Province has suggested in the PPS, 2024 proposal summary that the policies in the PPS are sufficient for protection for Employment Areas.^[17]

Unlocking Residential Opportunities on Non-Residential Lands and Supporting Mixed-Uses

The proposed PPS, 2024 requires that municipalities unlock more opportunities for housing, stating that municipalities should support redevelopment of commercially designated retail lands (e.g., underutilized shopping malls and plazas) to support mixed-use residential.^[18] Furthermore, the proposed PPS, 2024 notes that Employment Areas that do not meet the definition of Employment Area, referred to as “employment outside of Employment Areas” should support a diverse mix of land uses, including residential uses.^[19] These lands generally would include office business parks, commercial and institutional lands, and employment lands that do not meet the definition of Employment Area. It is also suggested that specific industrial, manufacturing, and small-scale warehousing uses that do not require separation from sensitive land uses are to be encouraged to locate in mixed-use areas or SGAs where frequent transit service is available, outside of Employment Areas.^[20] Again, under the proposed policy framework, municipalities are anticipated to face greater long-term challenges regarding their ability to strike a balance in accommodating mixed-use development and ensuring an adequate supply of non-residential lands to support employment uses outside of

[15] Proposed PPS, 2024, definitions, p. 34.

[16] Proposed PPS, 2024, policy 2.1.3, p. 6.

[17] Environmental Registry of Ontario, ERO 019-8462, Review of Proposed Policies for a New Provincial Planning Policy Instrument, Proposal Summary, Section 2.

[18] Proposed PPS, 2024, policy 2.4.1.3, p. 9.

[19] Proposed PPS, 2024, policy 2.8.1.3, p. 13.

[20] Proposed PPS, 2024, policy 2.1.8.2, p. 11.



Employment Areas, especially with increasing market pressure to accommodate residential development.

Employment Area Conversions Referred to as Removals of Employment Areas

The proposed PPS, 2024 carries forward similar policies on conversions provided in the proposed PPS, 2023. Under the proposed PPS, 2024, municipalities are provided with greater control over Employment Area conversions (now referred to as Employment Area removals) with the ability to remove lands from Employment Areas at any time. Previously, under the PPS, 2020 and the Growth Plan, municipalities were required to review changes to designated Employment Areas during a Municipal Comprehensive Review or Comprehensive Review. Under the proposed PPS, 2024, municipalities are required to demonstrate that there is an identified need for the removal and the land is not required for Employment Area uses over the long term. Furthermore, the Employment Area removal requires consideration of the impact of the produced use on the function of the Employment Area and whether existing infrastructure and public facilities can accommodate the proposed use.^[23]

It is important to recognize that the definition change may result in already developed Employment Area lands not meeting the definition. Based on the proposed PPS, 2024 emphasis on supporting mixed uses, going forward, municipalities will need to assess whether existing Employment Areas meet the new provincial definition and identify areas that should transition into mixed-use areas. While municipalities are required to plan Employment Areas according to the new definition, existing uses that were legally established prior to the *Helping Homebuyers, Protecting Tenants Act, 2023* came into force are allowed the continuation of use, regardless of whether the use meets the definition change.^[24]

Planning for Growth in the Rural Area Directed to Rural Settlement Areas

Compared to the PPS, 2020, the proposed PPS, 2024 does not significantly change the direction of growth within rural areas. As noted in the proposed PPS, 2024, in rural areas, rural settlement areas “shall be the focus of growth and development and their vitality and regeneration shall be promoted.”^[28] A key update in the proposed PPS, 2024 includes permitting more housing on farms to support farmers, farm families, and farm workers without creating new lots (enhanced policy and criteria supporting additional units).^[29] Unlike the proposed PPS, 2023, the proposed PPS, 2024 does not carry forth policies that would have permitted lot creation in prime agricultural areas.

^[23] Proposed PPS, 2024, policy 2.8.2.4, p. 12.

^[24] *Planning Act*, Schedule 6, section 1 (2).

^[28] Proposed PPS, 2024, policy 2.5.2, p. 11.

^[29] Environmental Registry of Ontario, ERO 019-8462, Review of Proposed Policies for a New Provincial Planning Policy Instrument, Proposal Summary, section 1.



No New Direction on Planning for Rural Employment Areas

The proposed PPS, 2024 identifies that development within rural areas needs to be assessed within the rural context in terms of the scale of servicing and character.^[30] No further direction is provided with respect to development within existing or new Rural Employment Areas. Under subsection 2.2.9.5 of the Growth Plan, the Province provided a framework for Rural Employment Area expansions. The framework identified that expansion of Employment Areas outside settlement areas on rural lands that were designated for employment uses may only be permitted if necessary to support the immediate needs of existing business and if compatible with the surrounding uses.^[31] The proposed PPS, 2024 does not carry forward this policy. Based on the proposed PPS, 2024, it appears that expansion of Rural Employment Areas in the GGH is no longer subjected to the policies that prohibited the creation of new Employment Areas in the rural areas.

New Emphasis in Planning for Public Service Facilities

The proposed PPS, 2024 includes a new definition of public service facilities and requires a greater emphasis on coordination with public service providers, as well as planning for emergency management services, health care institutions, schools and post-secondary institutions.^[32] It is noted that municipalities can plan beyond a 30-year period for public service facilities.^[33]

Consideration of a Student Housing Strategy

The proposed PPS, 2024 recognizes the importance of planning for a post-secondary population, especially in municipalities with a post-secondary institution. This is the first time that provincial planning policy has acknowledged the need to consider student housing needs. The word “student” is not mentioned at all in the PPS, 2020. The proposed policies in the PPS, 2024 would require municipalities to collaborate with publicly assisted post-secondary institutions on the development of a student housing strategy that includes consideration of off-campus housing targeted to students.^[34]

^[30] Proposed PPS, 2024, policy 2.5.2, p. 10.

^[31] A Place to Grow, Growth Plan for the Greater Golden Horseshoe, Office Consolidation, policy 2.2.9.5, p. 28.

^[32] Proposed PPS, 2024, policy 3.1, p. 16.

^[33] Proposed PPS, 2024, policy 2.1.3, p. 6.

^[34] Proposed PPS, 2024, policy 6.2.6, p. 35.



3. Summary Comments on the Proposed Amendments and the PPS, 2024

Watson will be providing a submission through the ERO on these legislative changes. We will continue to monitor the progress of Bill 185 through the legislature, including any guidance documents on implementation, and will continue to keep our clients informed of any changes. If you have any questions, please do not hesitate to contact us.

Yours very truly,

WATSON & ASSOCIATES ECONOMISTS LTD.

Jamie Cook, MCIP, RPP, PLE, Managing Partner
Andrew Grunda, MBA, CPA, CMA, Principal
Peter Simcisko, BA (Hons), MBE, Managing Partner
Sean-Michael Stephen, MBA, Managing Partner
Daryl Abbs, MBE, PLE, Managing Partner
Jack Ammendolia, BES, PLE, Managing Partner



NVCA March 2024 Board Meeting Highlights

Next Meeting: March 22, 2024, held virtually

For the full meeting agenda including documents and reports, visit [NVCA's website](#).

Legislative and regulatory proposals affecting Conservation Authorities

Ben Krul, Manager, Development Planning & Permits, and Tyler Mulhall, Planner, gave a presentation on the new O. Reg 41/24.

On February 16, 2024, a new Minister's regulation (Ontario Regulation 41/24: Prohibited Activities, Exemptions and Permits) under the *Conservation Authorities Act* was approved by the Province. This regulation will replace NVCA's existing individual "Development, Interference with Wetlands and Alterations to Shorelines and Watercourses" regulation (172/06).

The regulation's effective date is April 1, 2024.

Key changes to **NVCA's permit review** process include:

- The activity in NVCA's regulated areas is not likely to:
 - Affect the control of flooding, erosion, dynamic beaches or unstable soil or bedrock;
 - Create conditions or circumstance that, in the event of a natural hazard, might jeopardize the health or safety of persons or result in the damage or destruction of property.

Other requirements prescribed by the regulations are met

- Pollution and conservation of land will no longer be considered when reviewing permit applications
- New definition of a watercourse
- The regulated area around wetlands will be consistent at 30 m, including around

provincially significant wetlands (PSW). The current buffer is 30 m from wetlands, and 120 m from PSWs

- NVCA shall review and update maps at least once annually
- New exceptions for certain low-risk activities that meet specific requirements have been identified
- NVCA must confirm application completion within 21 days, and must give notice of decision for all applications within 90 days. NVCA may not request additional information from applicant once the application is deemed complete.
- Enhanced Minister Orders and Powers.
- Enhanced conservation authority enforcement powers, including entering properties, issuing stop work orders and enhanced penalties.
- Additional review and appeal mechanisms

Next Steps

NVCA will be completing the following steps to adopt the new regulations:

- Prepare communications for municipal partners, stakeholders and the public.
- Adopt interim policies until existing policy and procedure manuals are updated.
- Adopt a transition plan to ensure permits and new applications are subjected to the appropriate procedures and guidelines.
- Accommodate efficient timelines for permit review / issuance, administration reviews, permit cancellations, holding of hearings.
- Appointment of officers under a new class designation will be required. Provide new requirements for mapping updates.
- Update regulatory and legislative references on applications, maps, website, etc.

Delegation of Powers and Appointment of Officers under the Conservation Authorities Act

As per the update of the *Conservation Authorities Act*, NVCA will appoint officers to enforce the provisions of Sections 28 and 29 of the Act. The Board of Directors have appointed the following staff as officers:

- Ben Krul, Manager, Development Planning and Permits
- Meagan Kieferle, Senior Regulations Officer
- Tyler Mulhall, Planner
- Kyra Howes, Director, Conservation Services
- Mike Bacon, Manager, Lands and Operations
- Clint Collis, Lands and Operation Technician
- Spencer Macdonald, Lands and Operation Technician

Agricultural Committee Terms of Reference

The Board of Directors approved the updated terms of reference for the Agricultural Committee.

NVCA Climate Change Action Plan: 2023 progress and 2024 goals

Staff provided the Board of Directors a summary of climate related actions from 2023 and outlined the anticipated 2024 goals.

Appointment of Risk Management Official and Risk Management Inspectors

The Board of Directors appointed Ian Ockenden as an alternate Risk Management Official and as a Risk Management Inspector.

Flood Structures Workplan

NVCA is responsible for managing a total of six flood structures within the watershed. Safety Reviews have been completed for New Lowell Dam in 2019, and Tottenham Dam in 2021. The reviews provided prioritized recommendations for addressing structural and public safety deficiencies relating to the dams.

To begin addressing the high priority recommendations only, NVCA staff will be applying for funding through the provincial Water Erosion Control Infrastructure (WECI) Program, which provides a 50% match for locally-funded projects pertaining to flood and erosion structures. Staff will plan to contribute the remaining 50% through the funding from **NVCA's** Asset Management Plan.

In the near future, engineering staff will **develop a sustainable funding plan for NVCA's** flood structures.

The recommended repairs for the Tottenham Dam would cost \$414,700, while recommended repairs for the New Lowell would cost \$765,000. It is important for NVCA to consider the lifecycle costs of maintaining each flood structure that does not serve a direct flood-related function, and weigh those against the costs of decommissioning these structures.

Update for MOU Cost Apportioning Agreement Programs and Services

Most of NVCA's municipal partners are supportive of either an MOU or a Cost Apportionment Agreement between the municipality and the NVCA.

Municipalities that have executed and signed MOUs

- Township of Adjala-Tosorontio
- Municipality of Grey Highland
- Town of Mono
- Township of Amaranth
- Town of Shelburne
- Township of Melancthon
- Town of New Tecumseth
- Town of Innisfil
- Town of Bradford West Gwillimbury
- Town of Collingwood
- Town of Wasaga Beach
- Township of Essa
- Township of Mulmur
- City of Barrie

- Town of Blue Mountains
- Clearview Cost Apportionment Agreement approved with Clerk to be signed
- Oro-Medonte to indicate support on MOUs in a future council meeting
- Springwater indicated support to date; before Council March 20, 2024

Upcoming Events

Spring Tonic Maple Syrup Festival

Hosted in partnership with the Rotary Club of Barrie, the Spring Tonic Maple Syrup Festival is hosted at the Tiffin Conservation Area. This event is a tradition spanning more than three decades.

Visitors will take a trip back in time to explore how maple syrup was made in the past. After that, they will return to current times and see how maple syrup is made today! End your tour with a pancake and sausage breakfast with fresh maple syrup. Prices for most activities are included in the admission fees.

Date: April 6 – 7, 2024

Location: Tiffin Centre for Conservation

Learn to Fly fish like a biologist

Learn to fly fish like a biologist so you can make the most of your fishing season! The event is hosted by Fred Dobbs, Manager, Stewardship Services, in partnership with Cabela's Barrie.

Date: April 6, 2024

Location: **Cabela's Barrie, 50 Concert Way,**
Barrie, ON L4N 6N5

Tiffin Nature Program (for preschoolers)

Tiffin Nature Program helps preschoolers gain knowledge, understanding and appreciation of the natural world and our amazing planet. Children learn about risky play, and develop a better understanding of their relationship with the land.

Half Day Dates: Tuesdays March 19, 2024 – June 4, 2024

Full Day Dates: Thursdays March 21, 2024 – June 6, 2024

Location: Tiffin Centre for Conservation

PA/PD Day Camp Tiffin

Camp Tiffin encourages outdoor exploration, guided excursions in the forest fueled by student interest. Every day will be guided by student inquiry, seasonal changes, and weather and program availability. Camp Programming for April 8th will safely feature the solar eclipse!

Date: Friday, April 8, 2024 from 9:00 a.m. – 4 p.m.

Location: Tiffin Centre for Conservation

Treasury Board Secretariat
Emergency Management Ontario
25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tel: 647-329-1200

Secrétariat du Conseil du Trésor
de la gestion des situations d'urgence
Ontario
25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tél. : 647-329-1200



April 15, 2024

Township of Mulmur

Dear Steven D. Murphy - CEMC:

Emergency Management Ontario (EMO) is proud to support your efforts to deliver on our common mission to ensure Ontarians are safe, practiced and prepared before, during and after emergencies.

The Emergency Management and Civil Protection Act (EMCPA) requires each municipality to develop and implement an Emergency Management (EM) program that includes:

- Municipal hazard and identification risk assessment;
- Municipal critical infrastructure list;
- Municipal emergency plan;
- Program By-law;
- Annual Review;
- Annual training;
- Annual exercise;
- Public education program;
- An Emergency Operations Center;
- A Community Emergency Management Coordinator;
- An Emergency Management Program Committee;
- A Municipal Emergency Control Group (MECG) and;
- An Emergency Information Officer.

Emergency Management Ontario (EMO) assists municipalities by making available our Field Officers and other resources to provide advice and guidance, deliver training, participate in exercises, and other advisory services including annually advising municipalities on achieving their EMCPA requirements.

Thank you for sharing your EM program related information and the effort undertaken to do so. Upon review of the documentation submitted, EMO is pleased to advise that our assessment indicates that your municipality has satisfied all thirteen (13) program elements required under the EMCPA.

Congratulations on your municipality's efforts in meeting your EMCPA requirements in

2023.

You may also be interested in learning of the following information for further context:

- 412 of 444 municipalities sought EMO's advice on their progress to meet their EMCPA requirements in 2023, of which 405 were advised they appeared to satisfy their EMCPA requirements.
- Of the 7 municipalities who were advised they did not appear to meet all 13 program elements required under the EMCPA, the most prevalent reasons were:
 - Not designating an Emergency Information Officer;
 - CEMC did not complete training;
 - Not completing the annual MCEG training; and/or
 - Not completing an annual review of their EM program.

There is nothing more important than the safety and wellbeing of our families and loved ones, and the importance of ensuring that your municipality is as prepared as possible for any potential emergency cannot be understated.

Once again, EMO is here to assist municipalities in achieving their EMCPA requirements. For further information or if you have any questions or concerns about this letter, please contact our Field Officer assigned to your Sector; their contact information is below.

Name: Brendan MacMullin

Email: brendan.macmullin@ontario.ca

Phone: 437-424-1214

Sincerely,

Heather Levecque
Assistant Deputy Minister and Chief, Emergency Management
Treasury Board Secretariat

cc: Mayor Janet Horner



Planning Department Memo

Long Term Accommodation Plan (LTAP) Final Report

To: Finance and Facilities Committee (OPEN SESSION)
From: Peter Sovran, Director of Education
Prepared by: Glen Regier, Executive Superintendent of Business Services
Ruchika Angrish, Manager of Planning
Date: March 19, 2024
Report Type: DECISION

Recommendations

1. That memo PLN: 24-03 “Long Term Accommodation Plan (LTAP) Final Report” be received.
2. That the Board approves in principle the LTAP Workplan Priorities outlined in Section 7 of the LTAP Final Report with the understanding that these priorities may change with future updates.
3. That an annual review of the LTAP be conducted in accordance with the process outlined in Section 1.5 of the LTAP Final Report.
4. That the UGDSB send notification to all Board partners and stakeholders to inform them of the approval of the LTAP Final Report.

Background

The Long-Term Accommodation Plan (LTAP) is a strategic review of the school board’s facilities, population projections, and enrolment forecasts. The LTAP is an important step in ensuring alignment of school facilities with the needs of the Board and the communities it serves.

The goal of this LTAP process is to produce a list of workplan priorities for the Board to concentrate on in the short and long term. On a regular basis, the Board will update the analysis to confirm that the list of priorities matches the needs of the Board.

The Board’s last comprehensive Long Term Accommodation Plan (LTAP) was completed in 2017/2018. Each year Planning Staff develop short and long-term enrolment projections to evaluate current and future accommodation needs.

This document is available in alternative formats upon request.

A comprehensive LTAP process, including stakeholder engagement, assists with developing district wide priorities which are reflective of community needs, Ministry initiatives, and school board directions.

The LTAP Draft Report was presented to Trustees in April 2023 and provided information about population and enrolment trends, residential development, school utilization, provincial and municipal policies, and funding affecting the board. The original target date for the Final Report was Fall, 2023.

Since the release of the Draft LTAP in April 2023, there have been several changes in Provincial Policies specifically as they related to the housing shortage in Ontario. This led to significant changes to municipal Official Plan policies. These policy changes in provincial and municipal developments have been considered in the Final Report. Extra time was needed to incorporate these policy changes into the LTAP to keep the document relevant. Furthermore, the availability of 2023-24 enrolment data, enrolment analysis and school projections were updated from the Draft Report.

Following the receipt of the Draft Report by the Board, a LTAP webpage was created that included the information about the Draft Report and a Frequently Asked Questions (FAQ) document. A letter was sent to the Board's partners, stakeholders and school communities to inform them about the Draft Report and to provide a link to the LTAP webpage. Other communication was sent through newsletters, online and shared through social media. In Fall 2023, a joint Community Planning and Facility Partnerships (CPFP) and LTAP meeting was held with the Board's stakeholders where an overview of the draft LTAP was presented. Feedback was considered in the development of the Final LTAP, and future planning processes related to school accommodation.

Rationale

School boards implement a variety of accommodation strategies to utilize existing facilities and potentially expand available spaces. The following table provides a summarized description of each accommodation tool.

Accommodation Tools	Description
Temporary Accommodation	<ul style="list-style-type: none"> • Portables or portapaks used to address short and medium-term accommodation needs. • Temporary Accommodation is <u>not</u> included in the Ministry's official number of pupil places listed for a school.
Development Areas (DAs)	<ul style="list-style-type: none"> • Areas (such as a subdivision) that have been assigned to a holding school outside of their local attendance area. • Provides flexibility to assign students from new residential developments to schools outside the attendance area when the local school is unable to accommodate the students due to capacity limitations.
Enrolment Caps	<ul style="list-style-type: none"> • Admission and Registration Policy that is under development is proposed to allow enrolment caps for selected schools due to capacity limitations. • Enrolment caps could close a school to Out of Area/Out of District applications and in some cases, the enrolment cap could close a school to all new registrations.
Boundary Review	<ul style="list-style-type: none"> • Process to establish boundaries for new schools or programs. • Process is also used to adjust existing school boundaries or adjust grade levels to redistribute enrolment levels across existing schools to address underutilization or overcrowding.

Accommodation Tools	Description
Property Acquisition Property Disposition	<ul style="list-style-type: none"> • Educational Development Charges (EDCs) are the primary source of funding for the purchase of new school sites. • Ontario Regulation 374/23 identifies the process for school boards to follow to dispose of a property the Board has determined is no longer required.
Capital Priorities – New Construction	<ul style="list-style-type: none"> • School boards submit business cases to the Ministry of Education to seek approval and funding for the construction of new schools and/or additions to existing schools.
Community Partnerships	<ul style="list-style-type: none"> • School boards consult annually with potential partners about co-location or co-building opportunities for new construction projects and in spaces where there is projected long-term excess school space.
Accommodation Reviews	<ul style="list-style-type: none"> • Accommodation Review process is followed when the impacted enrolment is equal to or greater than 50% of the school’s enrolment. • School boards may not start any new Accommodation Reviews until the Ministry has provided updated templates and guidelines.

Section 6 of the Final LTAP report provides an analysis of each School Planning Review Area. The following table provides a summary for each School Planning Review Area.

Planning Review Areas	Notes
Orangeville Elementary	<ul style="list-style-type: none"> • 7 schools, 2023/2024 Enrolment = 3,157 • Long term enrolment pressure at 3 schools, with a new school site identified in one of the planned subdivisions.
Dufferin Elementary	<ul style="list-style-type: none"> • 8 schools, 2023/2024 Enrolment = 3,097 • Long term enrolment growth generating the need for additional new schools.
Orangeville/Dufferin Secondary	<ul style="list-style-type: none"> • 3 schools, 2023/2024 Enrolment = 2,677 • Long term enrolment projections identifying the need for boundary review and/or additions.
Erin Elementary	<ul style="list-style-type: none"> • 3 schools, 2023/2024 Enrolment = 817 • Long term enrolment projections will require new schools in the area.
Erin Secondary	<ul style="list-style-type: none"> • 1 school, 2023/2024 Enrolment = 505 • Long term enrolment projections identifying the need for boundary review and/or additions.
East Guelph Elementary	<ul style="list-style-type: none"> • 9 schools, 2023/2024 Enrolment = 3,738 • Overall capacity is aligned with long term enrolment projections.
West Guelph Elementary	<ul style="list-style-type: none"> • 9 schools, 2023/2024 Enrolment = 3,144 • Overall capacity is aligned with long term enrolment projections. • Boundary reviews and/or enrolment caps are potential processes for selected schools.

Planning Review Areas	Notes
South Guelph Elementary	<ul style="list-style-type: none"> • 10 schools, 2023/2024 Enrolment = 4,613 • Current and long term enrolment projections identify this area as requiring additional capacity through new schools and/or additions.
Guelph/Eramosa Elementary	<ul style="list-style-type: none"> • 3 schools, 2023/2024 Enrolment = 755 • Overall capacity is aligned with long term enrolment projections.
Guelph Secondary	<ul style="list-style-type: none"> • 4 schools, 2023/2024 Enrolment = 5,782 • New school opening in South Guelph will support current and projected enrolment.
Wellington North Elementary	<ul style="list-style-type: none"> • 3 schools, 2023/2024 Enrolment = 913 • Long term enrolment projections identify the potential need for additional capacity.
Wellington Secondary	<ul style="list-style-type: none"> • 1 school, 2023/2024 Enrolment = 452 • School capacity will support long term enrolment projections.
Minto Elementary	<ul style="list-style-type: none"> • 2 schools, 2023/2024 Enrolment = 954 • Additional review will be needed to support enrolment projections.
Mapleton Elementary	<ul style="list-style-type: none"> • 4 schools, 2023/2024 Enrolment = 798 • Overall capacity is aligned with enrolment projections.
Wellington Secondary	<ul style="list-style-type: none"> • 1 school, 2023/2024 Enrolment = 682 • Surplus capacity identified at this location.

Planning Review Areas	Notes
Centre Wellington Elementary	<ul style="list-style-type: none">• 7 schools, 2023/2024 Enrolment = 2,374• New school will support near term enrolment projections with additional capacity needed to support long term projections.
Wellington Secondary	<ul style="list-style-type: none">• 1 school, 2023/2024 Enrolment = 1,168• Current capacity is aligned with enrolment projections.



Long Term Accommodation Plan FINAL Report

March 19, 2024

1.0 INTRODUCTION

The Upper Grand District School Board (UGDSB) serves nearly 36,000 students through 65 elementary schools and 11 secondary schools in the City of Guelph, County of Wellington, and County of Dufferin. The UGDSB covers the ancestral and traditional territories of the Mississaugas of the Credit, the Six Nations of the Grand River, and Saugeen Ojibway Nation Territories.

The UGDSB is committed to providing students with high-quality, accessible, and sustainable learning environments. A long-term accommodation plan provides one of the tools to achieve this commitment. By 2030, it is projected that enrolment could increase by approximately 5000 students. The review of school planning areas is necessary to respond to the enrolment changes and to align the accommodation needs of UGDSB students with available facilities.

1.1 WHAT IS A LTAP?

The Long-Term Accommodation Plan (LTAP) is a guiding document used for student accommodation and capital planning exercises. The LTAP is a strategic review of the Upper Grand District School Board's facilities, population projections, and enrolment forecasts and provides recommendations for short-term and long-term student accommodation needs for the next eight years. The LTAP is an important step in ensuring alignment of school facilities with the needs of the Board and the communities it serves.

The goal of this LTAP process is to produce a list of priority areas for the Board to concentrate on in the short and long term. The information contained in the LTAP and the recommendations provided are reviewed annually and updated according to any new available information.

1.2 PURPOSE OF THE LTAP

The LTAP is a planning resource document that includes enrolment information summarized by review area and by school. It contains a comprehensive analysis that helps to identify current and projected enrolment trends in the Board's jurisdiction to prioritize the capital investments to address accommodation pressures. The LTAP also identifies the need and the timing to conduct future public processes including boundary reviews, accommodation reviews and partnership opportunities.

The LTAP is not a static document and should be viewed as containing the most accurate information and data at the time when the plan was prepared. The short term and long-term priorities noted in the LTAP may change as the factors influencing enrolment,

utilization, and accommodation planning change, and hence the plan is reviewed annually.

The annual review of LTAP will also include updated projections for the next school year, any significant changes to utilization as well as the Development Area (DA's) and Community Planning and Facility Partnerships.

1.3 LTAP PRINCIPLES

The LTAP has been prepared in accordance with the following principles:

- The plan should identify alternatives that support a range of accommodation models and opportunities in elementary, secondary, and continuing education where demand, space and viability exist.
- The plan should identify and reflect accommodation processes that allow the Board to be responsive to changes in curriculum, program, and policy.
- The plan should promote the continued renewal and maintenance of facilities to ensure high quality, environmentally responsible and safe learning environments.
- The plan should promote schools with viable concentrations of school-aged populations, while accounting for unique program or geographic circumstances, where necessary.
- The plan should align with the Board's financial resources.
- The plan should take "into account opportunities for partnerships with other school boards (if viable) and appropriate public organizations that are financially sustainable, safe for students and support the Board's Vision, Guiding Principles and Strategic Plan priorities." (Policy 319)
- The plan should promote communication and establish a strategy for receiving input from school communities.

1.4 COMMUNICATION STRATEGY

Stakeholder engagement is an important component of the LTAP process. The Board's stakeholders include all school communities including parents, staff and students, the Board's community and municipal partners, and the Board's Advisory Committees including Parent Involvement Committee (PIC), Special Education Advisory Committee (SEAC) and Student Senate.

The purpose of engagement is to build awareness about school accommodation issues and encourage conversation between Board staff, municipal partners and school

communities. Separate communication plans are established for any public accommodation processes such as boundary reviews.

The draft LTAP was shared with the stakeholder community as per the communication strategy outlined in Memo PLN: 23-08 “Long Term Accommodation Plan (LTAP) Draft Report”. Feedback received has been considered in developing the Final LTAP and future planning processes related to school accommodation.

Following finalization of the LTAP report, communication to all channels will be sent out again, including updating websites to inform stakeholders of the Final LTAP Report.

1.5 ANNUAL LTAP REVIEW PROCESS

The LTAP will be reviewed annually and will include;

1. updated data, information about changes to Provincial and Municipal policies or programs affecting the LTAP;
2. potential partnership space and co-build opportunities;
3. changes to accommodation priorities and any relevant information pertaining to Board-wide priorities and initiatives;
4. updated municipal development information;
5. information on Development Area (DA) changes; and
6. information on open and closed schools for Out of Area and Out of District students.

The annual update will be communicated to school communities and stakeholders to ensure public awareness.

When it is determined that a more comprehensive review of the LTAP is to be conducted the process undertaken will include an extensive review of the Board’s facilities, population projections and enrolment forecasts as well as any other information pertaining to accommodation.

**TO VIEW THE UGDSB'S LONG TERM
ACCOMMODATION PLAN PLEASE VISIT**

**[https://www.ugdsb.ca/board/planning/
long-term-accommodation-plan/](https://www.ugdsb.ca/board/planning/long-term-accommodation-plan/)**



The Town of Goderich
57 West Street
Goderich, Ontario
N7A 2K5
519-524-8344
townhall@goderich.ca
www.goderich.ca



Wednesday, April 10, 2024

Matthew Pearson
Chair
Ausable Bayfield Maitland Valley Source Protection Committee
71108 Morrison Line
RR3, Exeter Ontario
N0M 1S5

SENT VIA EMAIL: mpearson@bmross.net

RE: Recommended Phase-Out of Free Well Water Testing in the 2023 Auditor General's Report

Dear M. Pearson,

Please be advised of the following motion passed at the Monday, March 18, 2024, Goderich Town Council Meeting:

Moved By: Councillor Segeren
Seconded By: Deputy Mayor Noel

That the Town of Goderich direct a letter to Minister Lisa Thompson requesting that the province not proceed with the recommended phase-out of free private well testing in Ontario;

And Further That area municipalities, the Minister of Environment Conservation and Parks, the Minister of Health and Long-Term Care, other Source Protection Committees, and local health units be forwarded the letter and asked for their support.

CARRIED

If you have any questions, please do not hesitate to contact me at 519-524-8344 ext. 210 or afisher@goderich.ca.

Yours truly,

A handwritten signature in cursive script that reads "Andrea Fisher".

Andrea Fisher
Director of Legislative Services/Clerk
/ar

cc. Premier Doug Ford premier@ontario.ca
Hon. Paul Calandra Paul.Calandra@pc.ola.org



CLEARVIEW
TOWNSHIP

Clerk's Department
Township of Clearview
Box 200, 217 Gideon Street
Stayner, Ontario L0M 1S0
clerks@clearview.ca | www.clearview.ca
Phone: 705-428-6230

March 27, 2024

Honourable Arif Virani
Minister of Justice & Attorney General
House of Commons
Ottawa, Ontario K1A 0A6

Sent by Email

RE: Township of Clearview Endorsement of Bill C-63 in the House of Commons

Please be advised that Council of the Township of Clearview at its meeting held on March 25, 2024, passed the following resolution in support of the endorsement of Bill C-63 in the House of Commons:

Moved by Councillor Dineen, Seconded by Councillor Broderick, Whereas The Canadian Federal Government has drafted Bill C-63, The Online Harms Act, currently in front of Parliament and has had its first reading; and,

Whereas Bill C-63 requires that online tech companies and social media platforms remove child pornography and other dangerous content within 24 hours once the operator identifies the content, while also mandating the following duties:

- Duty to protect children;
- Duty to act responsibly;
- Duty to remove egregious content; and,

Whereas The Canadian Federal Government proposes to establish a "Digital Safety Commission" and nominate an "independent" Ombudsperson to proactively circumvent potential harms on behalf of Canadians; and,

Whereas online tech companies and social media platforms need to adhere to existing Criminal Laws; and,

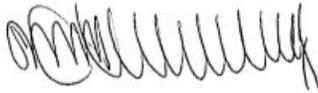
Whereas online tech companies and social media platforms need to be held accountable to keep platforms safe from predators targeting children and other vulnerable Canadians and to protect them from bullying, hate, extremism, violence, discrimination, self harm, exploitation and sexual extortion that can lead to the most dire of consequences; and,

Whereas Clearview Township, as all Canadians, endeavours to foster safe homes, communities, schools and public spaces;

Be It Resolved That the Mayor and Council of Clearview Township endorse the passing of Bill C-63 in the House of Commons and the establishment of a "digital safety commission" and nomination of an "independent" Ombudsperson; and,

That a copy of this resolution be circulated to all municipalities in Ontario; the Association of Municipalities of Ontario; Terry Dowdall, MP; The Right Honourable Justin Trudeau, Prime Minister of Canada and The Honourable Arif Virani, Minister of Justice & Attorney General of Canada. Motion Carried.

Sincerely,



Sasha Helmkey-Playter, B.A., Dipl. M.A., AOMC
Clerk/Director of Legislative Services

cc: Right Honourable Prime Minister Justin Trudeau
Simcoe Grey MP Terry Dowdall
Association of Municipalities of Ontario
Ontario Municipalities



Office of the Mayor
WAYNE H. REDEKOP

March 22, 2024

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

The Honourable Michael D. Ford
Minister of Citizenship and Multiculturalism
14th floor, 56 Wellesley Street
Toronto, ON M7A 2E7
Michael.Ford@pc.ola.org

Honourable and Dear Sirs:

**Re: Architectural Conservancy Ontario - Request Provincial Government to Amend
Deadline of Subsection 27(16), Ontario Heritage Act**

Please be advised the Municipal Council of the Town of Fort Erie at its meeting of March 18, 2024 received and supported correspondence from the Architectural Conservancy Ontario dated February 8, 2024 requesting the Provincial Government to amend Subsection 27(16) of the Ontario Heritage Act by extending the deadline for five years, from January 1, 2025 to January 1, 2030, and passed the following resolution:

Whereas subsection 27(16) of the Ontario Heritage Act stipulates that any non-designated heritage property listed on the municipal register of properties as of December 31, 2022 shall be removed from the municipal register on or before January 1, 2025, if the council of the municipality does not give a notice of intention to designate the property under subsection 29(1) of the Ontario Heritage Act on or before January 1, 2025; and

Whereas since January 1, 2023, municipal staff and members of the municipal heritage committee in this municipality have been diligently working to: review the municipal heritage register; research the heritage value and interest of listed (non-designated) properties; review and research the heritage value and interest of non-designated properties; contact owners of such properties; determine which properties should potentially be designated in accordance with the provisions of Section 29 of the Ontario Heritage Act; and take all required steps to designate such properties; and

Whereas the above-noted work involving 34 listed properties in this municipality is extremely time-consuming and cannot be completed by December 31, 2024 with the limited municipal resources available;

.../2

Mailing Address:

The Corporation of the Town of Fort Erie
1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 4:30 p.m.

Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca

Now therefore be it resolved,

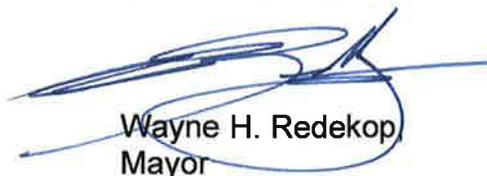
That Council authorize the Mayor to promptly send a letter to Doug Ford, Premier of Ontario, and Michael Ford, Minister of Citizenship and Multiculturalism, requesting that Subsection 27(16) of the Ontario Heritage Act be amended to extend the above-noted deadline for five years from January 1, 2025 to January 1, 2030.

Attached please find a copy of the Architectural Conservancy Ontario correspondence dated February 8, 2024.

I know that you value the history and heritage of our province and the contributions made to our society of those who came before us. By preserving our architectural and built heritage, we honour those contributions and the historical foundations of our communities.

Thank you for your attention to this matter.

Yours very truly,



Wayne H. Redekop
Mayor

WHR:dlk
Attach.
c.c. All Ontario Municipalities

February 8, 2024



**ARCHITECTURAL
CONSERVANCY
ONTARIO**

Premier Ford,

Re: Looming expiry date for protection of heritage properties listed under the *Ontario Heritage Act*

We are writing to express our concerns with a key amendment to the *Ontario Heritage Act*; which your government passed in 2022. Under it, any heritage property listed on a municipal register as of December 31, 2022 shall be removed from the register on January 1, 2025, unless that council has given notice of its intention to designate the property under the Act. Properties that lose listing status cannot be re-listed for another five years.

This change affects some 36,000 listed heritage properties, according to the Ministry of Citizenship and Multiculturalism, in over 100 municipalities across the province. These properties have only limited, short-term (60 day) protection. As ACO warned in December 2022, forcing municipalities to designate all listed properties within two years or drop them from the register was draconian and totally unrealistic. With the expiry date now less than one year away, municipalities, large and small, are scrambling to review their registers and prioritize properties for designation or other protection. The staff/financial cost in research alone is enormous.

Automatically removing listed properties from the registry in less than eleven months will encourage demolition of existing and affordable housing alternatives at a time when we need them the most.

ACO is asking that Subsection 27(16) of the *Ontario Heritage Act* be amended in the spring session of the Legislature, to extend the deadline in the Act for five years, from January 1, 2025 to January 1, 2030. This early certainty of an additional five years for implementation would give municipalities the opportunity to better plan, resource and undertake this complex exercise. The 2030 timeline would help municipalities ensure that properties are not "thrown off the list" prematurely and without input from property owners.

ACO believes that property owners should not be forced to choose between designation and nothing at all to recognize the heritage significance of their property. However, this is the choice your government has forced on them. At the very least, owners and municipalities should be given more time to make this choice, and given reasonable notice of this extension.

Diane Chin
President

401 Richmond Street West, Suite 206, Toronto, ON M5V 3A8
T 416.367.8075 TF 1.866.221.1420 F 416.367.8630 E info@acontario.ca

www.acontario.ca

The past. Our present. Your future.

RECEIVED

MAR 18 2024

BY COUNCIL



Office of the Warden, C.A.O. & Clerk
Hastings County

235 Pinnacle St. Postal Bag 4400,
Belleville ON K8N 3A9

Tel: (613) 966-1311

Fax: (613) 966-2574

www.hastingscounty.com

April 17, 2024

Honourable Doug Ford, Premier of Ontario
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Delivered via email

doug.fordco@pc.ola.org

premier@ontario.ca

RE: Hastings County Motion regarding sustainable infrastructure funding for small rural municipalities

Please be advised that Hastings County Council, at its meeting held on March 28, 2024, passed the following resolution:

WHEREAS Ontario's small rural municipalities face insurmountable challenges to fund both upfront investments and ongoing maintenance of their capital assets including roads and bridges and water wastewater and municipally owned buildings including recreational facilities and libraries;

WHEREAS in 2018, the Ontario government mandated all Ontario municipalities to develop capital asset management plans with the stipulation that they be considered in the development of the annual budget;

WHEREAS small rural municipalities (of 10,000 people or less) are facing monumental infrastructure deficits that cannot be adequately addressed through property tax revenue alone;

WHEREAS the only application approved through the recently awarded Housing Accelerator Fund to a small rural municipality was to Marathon Ontario, who received an allocation of \$1.9 million dollars while over \$1.369 billion going to Ontario's large urban centres, resulting in a 0.2% investment in rural Ontario;

WHEREAS the Ontario Government has committed \$9.1 billion to Toronto alone to assist with operating deficits and the repatriation of the Don Valley and Gardner Expressway;

WHEREAS small rural Ontario cannot keep pace with the capital investments required over the next 20 years unless both the Provincial and Federal Governments come forward with new sustainable infrastructure funding;

WHEREAS it is apparent that both the Federal and Ontario Governments have neglected to recognize the needs of small rural Ontario;

NOW THEREFORE BE IT RESOLVED THAT Hastings County call on the Ontario and Federal Government to implement sustainable infrastructure funding for small rural municipalities;

AND THAT small rural municipalities are not overlooked and disregarded on future applications for funding;

AND THAT both the Federal and Ontario Governments begin by acknowledging that there is an insurmountable debt facing small rural municipalities;

AND THAT both the Federal and Ontario Governments immediately commission a Working Group that includes a member of the Eastern Ontario Wardens Caucus, to develop a plan on how to deal with the impending debt dilemma;

AND FINALLY THAT this resolution be forwarded to The Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Sean Fraser, Minister of Housing, Infrastructure and Communities of Canada; Michel Tremblay Acting President and CEO, Canada Mortgage and Housing Corporation; The Honourable Doug Ford, Premier of Ontario; The Honourable Kinga Surma, Ontario Minister of Infrastructure; The Honourable Paul Calandra, Ontario Minister of Municipal Affairs and Housing; MP Shelby Kramp-Neuman, Hastings-Lennox Addington; MPP Ric Bresee Hastings-Lennox Addington, AMO, ROMA, FCM, Eastern Ontario Wardens' Caucus and all Municipalities in Ontario.

If you have any questions regarding the above motion, please do not hesitate to contact me directly.

Sincerely,



Cathy Bradley
Director of Legislative Services



March 28, 2024

Larry Brock, MP Brant
108 St. George Street, Suite #3
Brantford, ON N3R 1V6

Sent via email: larry.brock@parl.gc.ca

Will Bouma, MPP
96 Nelson Street
Suite 101
Brantford, ON N3T 2X1

Sent via email: will.bouma@pc.ola.org

To whom it may concern:

Please be advised that Brantford City Council at its meeting held March 26, 2024 adopted the following:

12.6.13 Home Heating Sustainability

WHEREAS home heating energy costs is a major and onerous burden for Seniors and those with limited or fixed incomes; and

WHEREAS the cost of natural gas to heat homes continues to climb due to many factors such as inaccurate meter readings, inflation, delivery and customer charges, carbon tax, among others, causing financial strain for many citizens; and

WHEREAS 3.8 million households in Ontario currently use natural gas for home heating, representing about 70 per cent of Ontario households; and

WHEREAS the carbon tax charged on heating bills is highly dependent on the amount of natural gas used and accounts for 20-25% of the utility bill; and

WHEREAS Canadians have no choice but to heat their homes throughout the winter; and

WHEREAS no citizen should have to choose between putting food on the table or heating their homes; and

WHEREAS the carbon tax is increasing as of April 1, 2024 to \$0.15 per cubic meter for natural gas, and the carbon tax rebate for homeowners is also increasing; and

WHEREAS Ontario homeowners can now expect to receive \$1,120 annually for the rebate on average and the rebate will be renamed to the Canada Carbon Rebate; and

WHEREAS starting on January 1, 2024, both SaskEnergy and SaskPower removed the federal carbon tax from home heating, resulting in savings for approximately 98 per cent of Saskatchewan families by exempting them from carbon tax on home heating oil; and

WHEREAS the Canadian government has implemented new measures to help Atlantic Canadians lower their energy bills by making the average heat pump free to help low- to median-income Canadians switch to cleaner fuel and incentivizing the switch to heat pumps with \$250 upfront payments; and

WHEREAS the Canadian and Ontario governments have discontinued grant and rebate programs for Ontarians to retrofit their homes to be energy efficient such as Ontario's green home-retrofit rebate program, the ecoENERGY home retrofit program, and the Canada Greener Homes Grant, making it difficult for homeowners to reduce their reliance on natural gas.

NOW THEREFORE BE IT RESOLVED:

- A. THAT the Federal Government exclude home heating from the federal carbon tax to reduce the burden on citizens, as has been done in Saskatchewan; and
- B. THAT the Federal and Provincial Governments reinstate home energy retrofit rebate and grant programs to help Brantford residents retrofit their homes to be more energy efficient and provide barrier-free options for switching to less carbon-intensive fuel sources to lower their utility bills and avoid the carbon tax; and
- C. THAT the Clerk BE DIRECTED to forward a copy of this resolution to The Federal Minister of the Environment and Climate Change, The Honourable Steven Guilbeault, The Provincial Minister of Environment, Conservation and Parks, The Honourable Andrea Khanjin, The City of Brantford Member of Parliament, The Honourable Larry Brock, The City of Brantford Member of Provincial Parliament, The Honourable Will Bouma, and to each municipality in Ontario; and
- D. THAT the Mayor of the City of Brantford request that this resolution be added as an agenda item for consideration by the Ontario Big City's Mayor Caucus.

I trust this information is of assistance.

Yours truly,





TOWN OF SHELburne

COUNCIL RESOLUTION

No. 08

Date: 3/25/24

Moved: Councillor Benotto

Seconded by: Councillor Wegener

BE IT RESOLVED THAT Council of the Town of Shelburne encourages all levels of government to eradicate all forms of racism especially Islamophobia and antisemitism, and that this motion be sent to our MP and MPP and all municipalities.

CARRIED, W. Mills

Requested Vote to be Recorded Yes No

	Yea	Nay
Mayor Mills	<input type="checkbox"/>	<input type="checkbox"/>
Deputy Mayor Hall	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Benotto	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Fegan	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Guchardi	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Sample	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Wegener	<input type="checkbox"/>	<input type="checkbox"/>



Municipality of Huron Shores
7 Bridge Street, PO Box 460
Iron Bridge, ON P0R 1H0
Tel: (705) 843-2033 Fax: (705) 843-2035

April 12, 2024

Resolution #24-12-02 – Urging the Government to Promptly Resume Assessment Cycle

The Council of the Corporation of the Municipality of Huron Shores passed Resolution #24-12-02 at the Regular Meeting held Wednesday, April 10th, 2024, as follows:

“WHEREAS the assessment cycle is an essential process for maintaining the fairness and predictability of property taxes in our province;

AND WHEREAS the pause in the reassessment cycle has created uncertainty and instability in property taxation, impacting both residential and commercial property owners;

AND WHEREAS the government has delayed an assessment update again in 2024, resulting in Ontario’s municipalities continuing to calculate property taxes using 2016 property values;

AND WHEREAS both current and outdated assessments are inaccurate, increase volatility, and are not transparent;

AND WHEREAS frequent and accurate reassessments are necessary to stabilize property taxes and provide predictability for property owners, residents, and businesses alike;

AND WHEREAS the staff at the Municipal Property Assessment Corporation would benefit from further skills enhancement and training in assessments, recognizing the importance of ensuring accurate evaluations for 100% of our municipality;

AND WHEREAS the Government has announced a review of the property assessment and taxation system with a focus on fairness, equity, and economic competitiveness, and therefore further deferring new property assessment;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Huron Shores hereby calls upon the Premier to promptly resume the assessment cycle to ensure the stability and predictability of property taxes while the Government conducts its review of the property assessment and taxation system, or respond with an alternative method for every municipality in Ontario to achieve fair taxation;

AND THAT all Municipalities in Ontario and their constituents are encouraged to apply pressure to the Premier, daily, weekly, and monthly, to resolve the situation before it causes undo stress to everyone in the Municipality;

AND THAT a copy of this resolution be forwarded to the Premier, the relevant provincial authorities, the Municipal Property Assessment Corporation, and all municipalities in Ontario for their consideration, to make proper changes as quickly and efficiently as possible.”

Should you require anything further in order to address the above-noted resolution, please contact the undersigned

Yours truly,

A handwritten signature in black ink that reads "Roberts". The signature is written in a cursive style with a large initial 'R'.

Natashia Roberts

CAO/Clerk
NR/KN

Cc: Premier of Ontario, the relevant provincial authorities, the Municipal Property Assessment Corporation, and all municipalities in Ontario



THE CORPORATION OF THE TOWNSHIP OF MULMUR

BY-LAW NO. - 2024

BEING A BY-LAW TO ESTABLISH FEES OR CHARGES FOR SERVICES OR ACTIVITIES PROVIDED OR DONE ON BEHALF OF THE CORPORATION OF THE TOWNSHIP OF MULMUR

WHEREAS Section 390 of the *Municipal Act*, S.O. 2001 c.25 as amended, authorizes the Council of a local municipality to pass by-laws imposing fees or charges on persons for services or activities provided or done by or on behalf of the municipality;

AND WHEREAS Section 150 of the *Municipal Act*, S.O. c. 25, as amended, authorizes a local municipality to pass a by-law requiring the payment of license fees;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MULMUR HEREBY ENACTS AS FOLLOWS:

1. THAT the fees set out in Schedules A, attached hereto form part of this By-law, shall be paid for the services or activities listed.
2. THAT this By-law supersedes other by-laws in terms of fees and payments only.
3. THAT this By-law may be referred to as the "User Fees and Charges By-Law."
4. That By-Law 35-2023 and any amendments thereto are hereby repealed.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED on this 1st day of MAY 2024.

.....
JANET HORNER, MAYOR

.....
ROSEANN KNECHTEL, CLERK



SCHEDULE OF USER FEES & CHARGES 2024

(Updated May 1, 2024)

<u>ADMINISTRATION</u>	<u>FEES</u>	<u>PUBLIC WORKS DEPARTMENT</u>	<u>FEES</u>
AV Equipment Rental onsite (per day)	\$25*	Annual Trailer Licence	\$240
Commissioner of Oaths (non resident)	\$15	Annual Wide Load Permit	\$50
Fax (per page)	\$2	Annual Wrecking Yard Licence	\$10
GIS Photos and Maps per image	\$10	Entrance Permit (Twp. rds. only: \$200 Non Refundable)	\$500
Late Payments Penalty	1.25%	Road Occupancy Permit	\$250
Lottery Licensing Fee	3% of Prize Value	Deposit for Work within Right of Way	\$4,000
NSF Returned Cheques	\$40		
Ownership Changes	\$35	<u>WASTE</u>	
Photocopying per page	\$0.50	Composter (Black-Backyard)	\$35
Refreshment Vehicles/Stands Annual Fee	\$500	Garbage Bag Stickers (each)	\$2
Search of Records or Admin work required (per quarter hour)	\$15	Green Bin (roadside pick-up)	\$15
Sign Variance	\$500	Kitchen Catcher (additional)	\$5
Tax Arrears Notice (by mail)	\$10	<u>DOG LICENSE FEES</u>	
Tax Statements	\$10	Replacement Tag (each tag)	\$10
Tax Certificates	\$75	<u>SPAYED/NEUTERED</u>	
Township Basement Hall Rental - Non Resident or Commercial Use	\$100/day*	First Dog	\$20
Township Basement Hall Rental - Non Resident or Commercial Use	\$25/hr*	Second Dog	\$30
Township Basement Hall Rental - Resident	\$60/day*	Third Dog	\$80
Township Basement Hall Rental Hourly Rate - Resident	\$15/hr*	<u>NOT SPAYED OR NEUTERED</u>	
Township Hats	\$15	First Dog	\$30
Township Mugs	\$15	Second Dog	\$40
Township Pins	\$3	Third Dog	\$90
Transfer unpaid accounts to taxes	\$10	Kennel Licence	\$300
<u>PARK RATES</u>		<u>OFF SITE RENTALS</u>	
Community rate per hour (\$16.90 in 2025)	\$15* (2024)	AV Equipment Rental (per day)	\$50*
Adult Baseball per hour (\$13.75 in 2025)	\$13* (2024)	Tent Rentals (per day)	\$50*
Minor Baseball per hour (\$8.50 in 2025)	\$8* (2024)	Tables (per item / per day)	\$10*
Mansfield Pavilion Rental (includes use of washrooms, ball diamond, children's playground, picnic tables and garbage cans). Half a day is 4 hours or less.	\$50/half day* \$100/full day*	Chairs (per item / per day)	\$2*
Baseball Sign Sponsorship (sign 40 inches x 40 inches)	\$150 per sign*	Coffee Urns (per item / per day)	\$15*

* Plus HST

** No administrative fees will be charged related to name changes and revision of official documents for residential school survivors as per Council Motion related to the TRC Calls to Action on December 8, 2021



SCHEDULE OF USER FEES & CHARGES 2024

(Updated May 1, 2024)

APPLICATION & AGREEMENT FEES	FEES
Consent Application (includes boundary adjustment and easement)	\$3,500
Consent Condition Amendment	\$1,000
Lot Grading/Drainage Plan Review	\$500
Minor Variance (as part of Zoning By-Law amendment process)	\$2,500
Official Plan Amendment	\$5,000
Part Lot Control	\$3,000
Plan of Subdivision/Condominium	\$20,000
Posting Sign	\$100
Pre Consultation Deposit (for peer review and consultant review if required)	\$2,500
Pre Consultation Fee	\$500
Removal of Holding By-Law	\$1,000
Security for new dwelling without proof of demolition of previous dwelling unit	\$20,000
Agreements (Site Plan, Development, Encroachment, etc.)	\$3,000
Site Plan Deposit	\$3,500 minimum
Subdivision Applications Deposit	\$10,000 minimum
Validation of Title	\$800
Zoning By-Law Amendment	\$2,500

PLANNING FEES	
Minimum Distance Setback Calculation	\$200
Municipal Approval	\$150
Municipal Approval after construction has commenced	\$500
Paper Copy of the Official Plan	\$75
Paper Copy of the Zoning By-Law	\$40
Property Information Report, Zoning/Subdivision Compliance Letter	\$150
Risk Management Plan Application/Source Protection Plan Agreement, RMO and amendments thereto	\$300
Special Events Permit	\$250
Special Occasions Permit Letter	\$50

Planning deposits will be collected as required and as estimated by staff.



SCHEDULE OF USER FEES & CHARGES 2023

(Updated May 1, 2024)

<u>Arena Advertising</u>	<u>Rates*</u>
Arena Sign 4 ft x 4 ft Annually	\$150
Arena Sign 4 ft x 8 ft Annually	\$180
Roadside Sign when renting facility per week	\$40
Roadside Sign when NOT renting facility per week	\$70
Roadside Sign per additional week	\$10
Zamboni Advertising Annually	\$1,000
Time Clock Advertising Annually	\$400

<u>Arena Facility Rentals</u>	<u>Rates**</u>
Norduff Hall (Full Day = > 6 hrs Licensed)***	\$350
Norduff Hall (Per Hour < 6 hrs Licensed)	\$50
Norduff Hall (Full Day = > 6 hrs Non-Licensed)*	\$240
Norduff Hall (Per Hour < 6 hrs Non-Licensed)	\$40
Chair Rentals Off-Site, Per Item	\$2.50
Table Rentals Off-Site, Per Item	\$10

<u>Ice & Floor Rentals</u>	<u>Rates**</u>
Prime Time Ice	\$180
Honeywood Minor Hockey Ice	\$160
Honeywood Figure Skating Ice	\$160
Non-Prime Time Ice	\$115
Last Minute (within 48 hours of rental) & Sponsored Ice	\$115
Birthday Party Packages	\$160
Shinny or Sticks & Pucks	\$5
Floor Surface (Summer, per hour)	\$60
Floor Surface & Booth (Summer, per hour)	\$75
Public Skating	\$2

***Deposit of \$200 for all hall rentals is refundable if no clean up required or damages incurred.

All hall rentals commence at the time the hall is required (including set up time) until the time it is vacated.

Insurance: All users of the arena must provide proof of insurance. Users of the Arena must purchase insurance through the Township's insurance provider if they do not provide proof of insurance.

Prime Time – Monday – Friday 5:00 pm – 10:00 pm & Weekends

*Plus HST

**Includes HST

Note: Rates for programmed events and activities will be set by staff.



Honeywood Cemetery Price List

(Updated December 13, 2023)

Prices for Interment Rights:

Plot Size: 3.5' x 12'

Each Plot can incorporate a maximum of either 1 casket and 3 cremations or 4 cremations

Niche Size: 14' x 14' x 12'

Each Niche can hold up to two cremains

Plots	Land Cost	Care and Maintenance 40%	Subtotal	HST	Total
One Plot	\$ 480.00	\$ 320.00	\$ 800.00	\$ 104.00	\$ 904.00

Columbarium Niches	Niche Cost	Care & Maintenance 15%	Subtotal	HST	Total
Top Row	\$ 1,700.00	\$ 300.00	\$ 2,000.00	\$ 260.00	\$ 2,260.00
Second Row	\$ 1,530.00	\$ 270.00	\$ 1,800.00	\$ 234.00	\$ 2,034.00
Third Row	\$ 1,445.00	\$ 255.00	\$ 1,700.00	\$ 221.00	\$ 1,921.00
Bottom Row	\$ 1,020.00	\$ 180.00	\$ 1,200.00	\$ 156.00	\$ 1,356.00

Laser Engraving	HST	Total
\$ 675.00	\$ 87.75	\$ 762.75

Door Engraving: First time only when purchased with Niche

Death dates, special or later engraving is extra

Interment Cremation Burials

	Cost	HST	Total
Cremation in Ground	\$ 350.00	\$ 45.50	\$ 395.50

Disinterment Fees

	Cost	HST	Total
Traditional Casket	\$ 960.00	\$ 124.80	\$ 1,084.80
Cremation in Ground	\$ 700.00	\$ 91.00	\$ 791.00
Cremations in Niche	\$ 350.00	\$ 45.50	\$ 395.50

CARE AND MAINTENANCE FUND

The deposit to the care and maintenance fund payable when a marker is installed in the cemetery shall be as specified in the regulations made under the Cemeteries Act:

- i) Installing a flat marker measuring less than 173 square inches (1116.3 square centimetres) \$0.00
- ii) Installing a flat marker measuring at least 173 square inches (1116.3 square centimetres) \$100.00
- iii) Installing an upright marker measuring four feet (1.22 metres) or less in height and four feet or less in length (1.22 metres) including the base \$200.00
- iv) Installing an upright marker measuring more than four feet (1.22 metres) in either height or length including the base \$400.00



THE CORPORATION OF THE TOWNSHIP OF MULMUR

BY-LAW NO. _____ – 2024

BEING A BY-LAW TO AMEND BY-LAW NO. 43-2005, AS AMENDED,
BEING THE TRAFFIC BY-LAW FOR THE CORPORATION OF THE
TOWNSHIP OF MULMUR

WHEREAS on December 6, 2005 the Council of the Township of Mulmur passed By-law #43-2005 being a by-law to regulate traffic on roads under the jurisdiction of the Township of Mulmur (Traffic By-law);

AND WHEREAS the Council of the Corporation of the Township of Mulmur deems it desirable to amend By-law 43-2005 to provide consistency for enforcement across the County of Dufferin;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MULMUR ENACTS AS FOLLOWS:

1. THAT Section 2. (1) (h) is deleted in its entirety and replaced with the following:
 - (h) **“heavy truck”** means a motor vehicle or combination having a registered gross weight, actual gross weight, or a manufacturer’s gross weight greater than 4,500 kilograms.
2. THAT Section 2. (1) (z) is deleted in its entirety and that the following definition is added:
 - (g) **“department head”** means the head of the public works department for the Township of Mulmur
3. THAT the term “superintendent” is replaced with the term “department head” where it appears throughout the by-law.
4. THAT Section 10, Section 11, Section 12, Section 13 and Section 14 are deleted in their entirety and replaced with the following:

REDUCED LOADS

10. (1) The reduced load period shall occur annually, commencing on the 1st day of March and ending on the 31st day of May each year.

- (2) Reduced load periods shall apply to all highways under the jurisdiction of the Township of Mulmur.
- (3) During reduced load periods, it constitutes an offence for a person to operate, draw or haul a motor vehicle or trailer, where the weight upon any one axle of the vehicle exceeds five thousand (5,000 kg) kilograms.
- (4) The Department Head is delegated authority to:
 - (a) Post signage designating such highways as restricted to reduced loads during reduced load periods.
 - (b) Alter reduced load periods where the conditions of the highway is such that there is risk / is no risk of damage to the highway if the reduced load is not imposed.
 - (c) Issue permits of exemption and stipulate conditions or security deposits for damages to highways, as necessary, prior to the issuance of a permit to protect road infrastructure pursuant to Section 11 of this by-law.

PERMITS

11. (1) Upon application in writing, a permit may be granted to a person to permit the moving of heavy trucks, vehicles, loads, objects or structures in excess of the load restrictions set out in this By-law during reduced load periods.
- (2) A non-refundable administrative fee, as determined from time to time by Council, applies to any application for a permit under Section 11(1) above.
- (3) Permits issued under 11 (1) shall be effective only for the time period specifically set out for that permit, and for the particular highway or Highways set out for that permit. The exemption granted by 11 (1) applies strictly and solely to the highways and times prescribed by the permit itself.
- (4) The Department Head may impose any other reasonable conditions with respect to the permit referred to in 11 (1), including but not limited to:
 - (a) the protection of persons and/or property from injury or damage;
 - (b) the protection of structural integrity of the highway; and
 - (c) the prevention of any further damage to the structure of the highway, persons or property; and
 - (d) the requirement to post a bond or provide other securities sufficient to cover the cost of repairing any possible damage to a highway.
- (5) It is deemed to be a condition of every permit issued that the original of the permit be carried in the vehicle for which the permit was issued and be produced when demanded by a police officer or an officer appointed for

carrying out the provisions of this By-law. Failure to comply with this condition constitutes an offence.

- (6) Any person who contravenes Sections 10 or 11 of this By-law is liable for the damages caused to the highway as a result of that contravention, in addition to, and not in substitution for, any penalty imposed for committing an offence pursuant to this By-law

HEAVY TRUCKS

12. (1) Except as provided in Section 14 on this By-law when authorized signs, as regulated under the Highway Traffic Act to that effect are erected, no person shall move, drive, park or operate a heavy truck on the highways set out in Schedule "K".
- (2) Notwithstanding the foregoing, the highways outlined in Schedule "K" will still be covered by axle restrictions (half loads) in accordance with Section 10 of this by-law.

EXEMPTIONS

14. (1) Section 10 and Section 12 of this by-law shall not apply to:
 - (a) any vehicle engaged in making a delivery to or a collection from premises which cannot be reached except by way of a highway or a portion of highway referred to in the said section, provided that in making such a delivery or collection, the said highway or portion of highway is travelled only insofar as is unavoidable in getting to and from such premises.
 - (b) any vehicle engaged in leaving from or returning to the said vehicle owner's and/or operator's principle residence provided that in so leaving from or returning to their principal residence, the said portion of highway that is used is travelled insofar as is unavoidable in getting to and from such premises and provided such storage of their vehicle is permitted under the Township's Zoning By-law and provided that the truck is not loaded.
 - (c) vehicles operated by or on behalf of the Township of Mulmur or other authority having jurisdiction and control of a highway.
 - (d) emergency vehicles.
 - (e) public utility vehicles including vehicles delivering liquid or gaseous heating fuel.
 - (f) a person operating a vehicle under an exemption permit issued by the Township of Mulmur.

5. THAT all sections of By-law 43-2005 be renumbered accordingly.

6. THAT this By-law shall come into force and effect on the final passing thereof.

READ A FIRST, SECOND and THIRD TIME, and finally passed this 1st day of MAY, 2024

JANET HORNER, MAYOR

ROSEANN KNECHTEL, CLERK

DRAFT



THE CORPORATION OF THE TOWNSHIP OF MULMUR

BY-LAW NO. _____ – 2024

BEING A BY-LAW TO AMEND BY-LAW NO. 28-18, AS AMENDED,
THE COMPREHENSIVE ZONING BY-LAW FOR THE CORPORATION
OF THE TOWNSHIP OF MULMUR.

WHEREAS the Council of the Corporation of the Township of Mulmur is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the *Planning Act*, R.S.O.1990 c.P. 13, as amended;

AND WHEREAS Council hosted a public meeting on May 1, 2024 and is satisfied that Notice of the Public Meeting have been given in accordance with the *Planning Act*, R.S.O.1990, c.P. 13, as amended, and that no further notice is required;

AND WHEREAS Council is satisfied that the proposed amendments are appropriate and in accordance with the Official Plan in effect at the time, as well as applicable Provincial policies and plans;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MULMUR ENACTS AS FOLLOWS:

1. Schedule "A" to Zoning By-law 28-18 is amended by renumbering Countryside-Agricultural and Countryside-Rural exceptions to Countryside (A) Exceptions in accordance with subsection 4.1.3.
2. Sections 3.3.4 and 3.3.6 are deleted and replaced with the following:
3.3.4 Temporary Dwelling Unit

A Garden suite or mobile home may be permitted as a temporary use in all zones that permit a *single detached dwelling* provided that:

- i. the lot has sufficient sewage and water services to accommodate the unit;
- ii. the unit has a maximum gross floor area of 80 sq m;
- iii. there is an agreement between the owner and Township that provides for the removal of the building in accordance with the provision of the agreement and when it is no longer required for the purpose for which it was permitted; and
- iv. there is not already a detached additional dwelling unit on the lot.

3. Section 3.2.1.1 is amended by replacing 10 sq m with 15 sq m.
4. Section 3.2.1.2 is amended by deleting “as Principle Uses” and “require an amendment to the zoning by-law” and the following is added at the end of paragraph one “only be permitted as accessory uses.
5. Section 3.3, Dwelling Units, Additional & Attached Accessory Dwelling Units is retitled “Additional Dwelling Units”
6. Section 3.3.2 Detached Additional Single Dwellings, is amended by removing subsection iii and replacing iv with “a maximum of one detached additional single dwelling unit shall be permitted”
7. Section 3.3.3 Attached Accessory Dwelling Unit is renamed “Attached Additional Dwelling Unit and subsection iv is replaced with “a maximum of one attached additional single dwelling unit shall be permitted.”
8. “Attached accessory dwelling unit” is replaced with “Attached additional dwelling unit” in all locations where it appears, including in section 5, Definitions.
9. Section 3.12.1 is amended by adding “or in regulated areas as permitted by the Conservation Authority under the Conservation Authorities Act.
10. Section 3.12.5 is amended by adding “or in regulated areas as permitted by the Conservation Authority under the Conservation Authorities Act.
11. Section 3.14 “Site Plan Development Provisions” is renamed “Lot Development Provisions”
12. Section 3.14.2, Parking Space Requirement Table is deleted and replaced with the following:

Land Use	Minimum Number of Parking Spaces
Single Detached Dwelling	3 parking spaces where one space may be located in a carport or, provided such garage or carport has an unoccupied rectangular space, having a minimum width of 3.5 m and minimum length of 7m
Semi Detached, Duplex, Triplex, Townhouse and any other apartment or multi-residential form	2 parking spaces
Attached Apartment, Additional Single Detached Dwelling	One parking space
Commercial/ Institutional	One parking space plus one per 30 m ² of gross floor area
Industrial	one parking space plus one space per 50 m ² of gross floor area

13. Section 5, Definitions is amended by replacing the following definitions:

FLOOR AREA, GROSS: The total area of all floors, measured between the exterior faces of the exterior walls, exclusive of any portion of the building or structure which is used for mechanics, storage or parking of motor vehicles, carport, below grade basement or crawlspace, cellar, porch, verandah, seasonal sunroom, and overhangs. Where a wall is shared with excluded floor areas, the calculation should be measured to the exterior of such shared wall.

Definitions related to Section 3.16 to be inserted following consultation with the public and agencies.

14. Section 3.2.3, Regulations for Accessory Buildings and Structures is amended by replacing the following provision applying to accessory buildings and/or accessory structures as follows:

Provisions applying to Accessory Building and/or Accessory Structure	Zone											
	Countryside Area (A)	Rural Residential	Hamlet Residential	Estate Residential	Rural Commercial	General Commercial	Business Park Gateway Core,	Highway Commercial	Industrial	Recreational	Institutional	Open Space
Permitted in front of Principal Building provided it meets minimum front yard and exterior side yard setbacks of zone	↳	↳										↳

15. Site specific exceptions in the Countryside Agricultural (A) and Countryside Rural (RU) exception zones are renumbered and renamed to Countryside (A) Exceptions accordingly.

16. Section 4.13.2, Regulations for Permitted Uses, in the Open Space (OS) Zone is amended by replacing subsections i and ii with the following:

- i) Minimum Lot Area not applicable
- ii) Minimum Lot Frontage 2 m

This By-law shall come into force upon the date of passage hereof and take effect on the day after the last day for filing appeals. Where objections to the By-law are received in accordance with the provisions of the *Planning Act*, R.S.O.1990, c.P 13, as amended, the By-law shall come into effect upon the approval of the Local Planning Appeal Tribunal.

READ A FIRST, SECOND and THIRD TIME, and finally passed this 1st day of MAY, 2024

JANET HORNER, MAYOR

ROSEANN KNECHTEL, CLERK



THE CORPORATION OF THE TOWNSHIP OF MULMUR

BY-LAW NO. - 2024

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MULMUR FOR MAY 1, 2024

WHEREAS Section 5(1) of the *Municipal Act*, 2001, as amended, provides that the powers of a municipality shall be exercised by Council;

AND WHEREAS Section 5 (3) of the *Municipal Act*, 2001, as amended, provides that municipal powers shall be exercised by by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MULMUR HEREBY ENACTS AS FOLLOWS:

1. All actions of the Council and Committees of Council of the Corporation of the Township of Mulmur for the aforementioned date in respect to every report, motion, by-law or other action passed and taken by Council or Committees of Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed by its separate by-law.
2. The Mayor of the Township and the proper officers of the Corporation of the Township of Mulmur are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required and except where otherwise provided, to execute all documents necessary in that behalf.

PASSED on this 1ST day of MAY 2024.

.....
JANET HORNER, MAYOR

.....
ROSEANN KNECHTEL, CLERK