

Meeting Details

In-Person Meeting Location: Mulmur Township Offices, located at 758070 2nd Line East

Phone Connection: 1 647 374 4685 Canada / 1 647 558 0588 Canada

Video Connection: <https://us02web.zoom.us/j/84829988171>

Meeting ID: 848 2998 8171

Accessibility Accommodations: If you require access to information in an alternate format, please contact the Clerk's department by phone at 705-466-3341 extension 223 or via email at clerk@mulmur.ca

PAGE	1.0	<u>Call to Order</u>
	2.0	<u>Land Acknowledgement</u>
	3.0	<u>Approval of the Agenda</u>
		Recommendation: That Council approve the agenda.
4	4.0	<u>Minutes of the Previous Meeting</u>
		Recommendation: That the minutes of December 3, 2025 are approved.
	5.0	<u>Discussion Arising out of the Minutes</u>
	6.0	<u>Disclosure of Pecuniary Interests</u>
	7.0	<u>Public Question Period</u>
	8.0	<u>Reports for Decision</u>
11	8.1	<u>Cash to Accrual 2026 Budget Report</u>
		Recommendation: That Council approve the restatement of the Township's 2026 Budget per O.Reg. 284/09.
13	8.2	<u>Mulmur-Melancthon Fire Board 2026 Budget</u>
		Recommendation: That Council approve the Mulmur-Melancthon Fire Board 2026 Operating Budget in the amount of \$312,498 and Capital Budget of \$292,695 as presented.

17 **8.3 Shelburne District Fire Board 2026 Budget**
Recommendation: That Council approve the Shelburne & District Fire Board 2025 Operating Budget in the amount of \$1,266,233 and Capital Budget of \$445,000 as presented.

32 **8.4 Supply and Application of Liquid Calcium Dust Suppressant – Contract Extension**
Recommendation: That Council approve the 2026 contract extension for Contract RFT#2024-02 Supply and Application of Liquid Calcium Dust Suppressant.

34 **8.5 Whitfield Church MOU**
Recommendation: That Council direct staff to enter into a Memorandum of Understanding with the Incorporated Synod of the Diocese of Toronto for the Christ Church, Whitfield.

9.0 Committee Minutes and Reports

37 **9.1 Campaign Cabinet Update**
38 **9.2 Shelburne District Fire Board Minutes: November 4, 2025**
45 **9.3 Dufferin County Council Minutes: December 11, 2025**
57 **9.4 Ontario Climate Caucus Meeting Notes: November 2025**
62 **9.5 NVCA Board Minutes and Highlights: November 2025**
74 **9.6 NVCA Media Release**
76 **9.7 Economic Development Committee Minutes and 175 Update: December 17, 2025**
79 **9.8 Economic Development Committee 2025 Annual Report**

Recommendation: That Council receive the committee minutes and reports.

10.0 Information Items

81 **10.1 Development Charges 2026 Index Report**
83 **10.2 Parkland Dedication 2026 Index Report**
84 **10.3 Mansfield Water 2026 Index Report**
85 **10.4 Q4 Planning Report**
87 **10.5 Q4 Grant Report**
88 **10.6 Strategic Plan Bi-Annual Report**
97 **10.7 Township of Mulmur: ERO Letter on Conservation Authorities**
101 **10.8 Thomson Rogers: Shelburne Fire Board Correspondence**
103 **10.9 Ministry of Emergency Preparedness and Response: Bill 25**

105 **10.10 Township of Mulmur: ERO Letter on Expanding Protected Areas in Ontario**

107 **10.11 Office of the Solicitor General: OPP Annual Billing**

108 **10.12 Town of Mono: Consolidation of Ontario's Conservation Authorities**

110 **10.13 Township of Amaranth: Amalgamation of Conservation Authorities**

112 **10.14 Dufferin County: Stockpiled American Alcohol**

113 **10.15 Town of Shelburne: Shelburne and District Fire Board**

115 **10.16 Township of Melancthon: Shelburne and District Fire Board**

117 **10.17 AMO: OMERS Governance Changes and Bill 68**

121 **10.18 Municipality of Magnetawan: Site Ready Funding**

122 **10.19 Town of Grand Valley: Dufferin County Building Services**

123 **10.20 Municipality of Huron Shores: Rent Protection for Tenants**

Recommendation: That Council receives the information items as copied;
And that the following items be endorsed: _____

11.0 Closed Session

11.1 Shelburne Fire Board

11.2 Responsibility Agreements

11.3 Claims against the Township

11.4 By-law Enforcement

12.0 Items for Future Meetings

12.1 New Official Plan

12.2 OPP Detachment Board Update (Councillor Cunningham)

12.3 Circular Materials Blue Cart Recycling (Councillor Clark)

13.0 Passing of By-Laws

124 **13.1 Borrowing By-law**

125 **13.2 Confirmatory By-Law**

Recommendation: That By-Laws 13.1 to 13.2 be approved.

14.0 Adjournment

Recommendation: That Council adjourns the meeting at _____ to meet again on February 4, 2026 or at the call of the Chair.



Council Minutes

December 3, 2025 – 9:30 AM

Council Present: Mayor Horner, Deputy Mayor Hawkins, Councillors Clark Cunningham and Lyon

Staff Present: Tracey Atkinson, Heather Boston, Roseann Knechtel, Chris Wolnik

1.0 Call to Order

The Mayor called the meeting to order at 9:44 a.m.

2.0 Land Acknowledgement

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

3.0 Approval of the Agenda

Moved by Lyon and Seconded by Cunningham

That Council approve the agenda.

Carried.

4.0 Minutes of the Previous Meeting

Moved by Cunningham and Seconded by Hawkins

That the minutes of November 5, 2025 are approved.

Carried.

5.0 Discussion Arising Out of the Minutes

Councillor Clark provided an update on the expansion of Mulmur's 175th Anniversary. Councillor Clark noted that discussion with residents was undertaken, and that a budget has been drafted for consideration at the next Economic Development Committee meeting.

6.0 Disclosure of Pecuniary Interests - None

7.0 Public Question Period

Cheryl Russel inquired on a by-law to regulate fly rock setbacks for the Strada Aggregates Application, suggesting a setback of 800-1,000 meters. Staff confirmed they will examine setbacks within the Comprehensive Zoning By-law.

Cheryl Russel inquired what measures are in place to protect Natural Heritage Sites, how these protections will be impacted if the Conservation Areas amalgamate. CAO Tracey Atkinson confirmed the Township has retained an environmental consultant to review individual applications under the Planning Act.

Martin Warmelink expressed concern with the expansion of the Boyne Valley Provincial Park and hunting permissions, noting concerns with safety and seeking Council support for his application to the Ministry of Natural Resources. Mayor Horner confirmed the Township has submitted comments and suggested meeting with Sylvia Jones, MPP. Tracey Atkinson confirmed the Township's comments did not specifically note hunting, but addressed conflicting land uses.

Direction was given to staff to send a strong letter to Sylvia Jones, MPP, congratulating the Ministry on the expansion of the Boyne Valley Provincial Park, and expressing concern with the protection of users of the Park and Bruce Trail, the Primrose Elementary School and neighbouring residential lands, noting opposition to expanding the hunting areas.

8.0 Deputations

8.1 Robert Gerl: Fire Call Charges

Fire Chief David Pratt, spoke to the fire call received for 716538 1st Line EHS and noted that the Fire Department did not enter the property but provided education to the owners. Pratt confirmed a fire ban was in place from August 6 – August 21, 2025.

Treasurer Heather Boston confirmed charges are applied for the time and equipment on properties burning outside the by-law.

Council sought clarification on how fire bans are communicated to residents. Chief Pratt confirmed information is shared through Dufferin County Emergency Management and social media.

Resident Robert Gerl confirmed the invoice amount and stated that he checked the weather before burning weeds from his garden, and that it rained later that night. Gerl noted the Fire Department advised he did not have a permit; however, fire permits are not required in Mulmur. Gerl expressed concern about misinformation, and explained that his horses were loose, so he met firefighters at the road. Gerl said he was unaware of the fire ban and extinguished the fire immediately.

Moved by Lyon and Seconded by Clark

That Council uphold the fire charges issued in response to illegal burning that occurred on Saturday August 16, 2025 at 716538 1st Line East.

Carried.

9. Public Meetings

9.1 2026 Budget Public Meeting

Treasurer Heather Boston presented Draft #2 of the Township's 2026 Budget. Boston highlighted the changes between the first and second draft, community investments and capital projects. The budget proposes an increase of 4.91% to the tax levy, or a 3.35% increase to the tax rate. This would equate to an increase of \$19.51 per \$100,000 of assessment.

The following public comments were received:

Where were savings found in the Shelburne Library budget? Councillor Clark noted the Library will no longer be responsible for exterior / structural maintenance and that Mulmur's user numbers are down.

Will traffic count studies be conducted in-house? Director of Infrastructure Chris Wolnik confirmed these services will be contracted.

How much money will be left in tax rate stabilization account? Heather Boston confirmed the tax rate stabilization account will remain around \$600,000.

What is the Township of Melancthon's contribution to NDCC? Heather Boston confirmed the amount should be similar as it is based on user numbers.

Moved by Hawkins and Seconded by Clark

That Council approve the 2026 operating and capital budgets as presented.

Carried.

Council recessed at 10:44 a.m. and returned at 10:51 a.m.

10.0 Reports for Decision

10.1 Rosemont District Fire Board Budget

Moved by Hawkins and Seconded by Lyon

That Council approve the Rosemont District Fire Board 2026 Operating Budget in the amount of \$395,787.27 and Capital Budget of \$191,300 as presented.

Carried.

10.2 Multi-Year Accessibility Plan

Moved by Lyon and Seconded by Cunningham

That Council approve the Township of Mulmur's Multi-Year Accessibility Plan 2026–2030.

Carried.

10.3 Proposed Boundary Changes for Conservation Authorities

Council directed staff to submit the following comments in addition to those outlined in the staff report:

- Express support for consistency in mapping and databases and creating efficiencies;
- Conservation areas should be watershed-based; and
- Does not support the loss of employment, loss of local voice, or large scale amalgamation.

Other comments for consideration include:

- Potential impacts on local municipal funding;
- The size of the newly proposed Conservation Authority;
- Comparison to the amalgamation of the LHINs;
- Consideration for smaller scale consolidations; and
- Utilization of best practices in existing Conservation Authorities.

Moved by Clark and Seconded by Cunningham

That Council direct staff to submit comments to the Ministry of Environment, Conservation and Parks before the December 22, 2025, deadline for ERO 025-1257, with copies to the Minister and MPP.

Carried.

11.0 Committee Minutes and Reports

11.1 Mansfield Parks Committee Minutes: August 28, 2025

11.2 Rosemont District Fire Board Minutes: October 31, 2025

11.3 Rosemont District Fire Department Newsletter

11.4 NVCA Minutes and Highlights October 24, 2025

- 11.5 NVCA Media Release
- 11.6 Ontario Climate Caucus Meeting Notes: October 2025
- 11.7 Economic Development Committee Minutes: October 30, 2025
- 11.8 Economic Development Committee Minutes: November 21, 2025
- 11.9 Dufferin County Minutes October 23, 2025
- 11.10 Dufferin County Minutes October 30, 2025
- 11.11 Dufferin County Minutes November 13, 2025
- 11.12 Campaign Cabinet November Meeting Notes
- 11.13 Shelburne & District Fire Board Minutes: September 2, 2025

Moved by Cunningham and Seconded by Lyon

That Council receives the committee minutes and reports as copied and circulated.

Carried.

12.0 Information Items

- 12.1 Draft #2 Council Remuneration Policy
- 12.2 Draft #2 Housekeeping Zoning By-law
- 12.3 Procurement Policy Updates
- 12.4 Bill 17 Implementation Report
- 12.5 Township of Mulmur Strada Aggregates Comments
- 12.6 Town of Shelburne Strada Aggregates Comments
- 12.7 Expanding Protected Areas in Ontario: ERO 019-9306 Comments
- 12.8 Niagara Region: State of Emergency on Mental Health, Homelessness and Addictions
- 12.9 Town of Ajax: Solve the Crisis / Winter Homelessness
- 12.10 Town of Kingsville: Opposition to Consolidation of Conservation Authorities
- 12.11 Township of McGarry: GST/HST on New Homes
- 12.12 Town of Bradford: Removing HST/GST on New Homes
- 12.13 Township of Assigninack: Extension to Mandatory Fire Fighter Training
- 12.14 Peterborough County: Recycling for Food Banks
- 12.15 Town of Orangeville: Recycling Cart Options
- 12.16 Dufferin County: Recycling Cart Options

Mayor Horner advised that the implementation of blue carts has been delayed to Spring 2026. Circular Materials is currently investigating multi-residential units, small businesses, and cart sizes.

- 12.17 Halton Region: Public Safety Requirements
- 12.18 Town of Wasaga Beach: Public Safety Requirements

Moved by Hawkins and Seconded by Cunningham

That Council receives the information items as copied;

And that the following items be endorsed: 12.11, 12.14, 12.15, 12.16.

Carried.

Council recessed at 12:16 p.m. and returned at 12:19 p.m.

13.0 Closed Session

13.1 Organizational Structure
13.2 Fire Service Negotiations

Moved by Cunningham and Seconded by Clark

That Council adjourn to closed session at 12:20 p.m. pursuant to Section 239 of the Municipal Act, 2001 as amended for:

- one (1) matter related to a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board under section 239(2)(k); and
- one (1) matter related to a personal matters about an identifiable individual, including municipal or local board employees under section 239(2)(b).

Carried.

Moved by Hawkins and Seconded by Cunningham

That Council do rise out of closed session into open session at 12:42 p.m. with the following motion:

That the Organizational Structure be approved;
And that staff proceed as directed in Closed Session.

Carried.

14.0 Items for Future Meetings

14.1 New Official Plan
14.2 Strategic Plan Update and 2025 Q4 Summary
14.3 OPP Detachment Board Update (Councillor Cunningham)
14.4 Circular Materials Blue Cart Recycling (Councillor Clark)
14.5 Mulmur 175 Update

15.0 Passing of By-laws

- 15.1 Interim Tax Rate By-law**
- 15.2 Council Remuneration By-law**
- 15.3 Procurement of Goods and Services By-law**
- 15.4 Zoning By-law Amendment**
- 15.5 Confirmatory By-Law**

Moved by Cunningham and Seconded by Hawkins

That by-laws 15.1 to 15.5 be approved.

Carried.

16.0 Adjournment

Moved by Lyon and Seconded by Clark

That Council adjourns the meeting at 12:46 p.m. to meet again on January 14, 2026 or at the call of the Chair.

Carried.

Mayor

Clerk



Staff Report

To: Council
From: Heather Boston, Treasurer
Date: January 14, 2026
Subject: Restatement of Mulmur's 2026 Budget per O.Reg. 284/09

Purpose:

To restate the 2026 budget per O.Reg. 284/09 to convert it to an accrual basis of accounting rather than a cash basis.

Background:

Attached, as Schedule A, is the restatement breakdown from the Township's cash basis 2026 budget to an accrual basis per O.Reg. 284/09.

Financial Impact:

There is no financial impact from this report as this is just a restatement for accounting purposes only.

Recommendation:

THAT Council approve the restatement of the Township's 2026 Budget per O.Reg. 284/09.

Submitted by: Heather Boston, Treasurer - CPA, CA, CGA, BComm

Approved by: Tracey Atkinson, CAO



Re-Statement of Township of Mulmur 2026 Budget per O.Reg 284/09

Adjustments from Cash Basis Budget to Accrual Basis Budget

	Cash Basis 2026 Budget	"A" Debt Principal	"C" Reserves Withdrawals Tsf From	"D" Reserves Additions Tsf To	"F" Amortization	Accrual Basis 2026 Budget
General Government						
Revenue	(746,824)		72,000			(674,824)
Expenses	1,368,010	0		(47,684)	22,683	1,343,009
Protection Services						
Revenue	(114,813)		48,370			(66,443)
Expenses	1,428,651			0	124,374	1,553,025
Transportation						
Revenue	(108,096)		39,000			(69,096)
Expenses	3,446,928	(26,640)		(1,076,675)	646,524	2,990,137
Environmental Services						
Revenue	(252,990)		0			(252,990)
Expenses	252,990			(63,410)	103,820	293,400
Recreation & Cultural Services						
Revenue	(217,481)		0			(217,481)
Expenses	519,356			(161,000)	77,000	435,356
Health Services						
Revenue	(6,326)		6,326			0
Expenses	22,826			0	2,560	25,386
Planning & Development						
Revenue	(24,500)		7,500			(17,000)
Expenses	18,000			0	-	18,000
Net Department Costs	\$ 5,585,731	-\$ 26,640	\$ 173,196	-\$ 1,348,769	\$ 976,961	5,360,479
Tax Levy	<u>(5,585,731)</u>					<u>(5,585,731)</u>
Net Budgeted (Surplus) deficit	<u>\$ -</u>					<u>(225,252)</u>

Notes:

- 1 Tax levy for 2026 is \$5,585,731 as per motion dated December 3, 2025



STAFF REPORT

To: **Council**
From: **Heather Boston, Treasurer**
Meeting Date: **January 14, 2026**
Subject: **2026 Mulmur-Melancthon Fire Board Budget**

Purpose:

The purpose of this report is to present the 2026 Mulmur-Melancthon Fire Board Budget to Council for approval.

Background:

At the regular Board meeting on December 17, 2025 the Mulmur-Melancthon Fire Board approved the 2026 budget as presented.

Moved by Moore and Seconded by Lyon

That the Mulmur-Melancthon Fire Board approve the 2026 budget as presented.
CARRIED.

Strategic Plan Alignment:

It's in our Nature: Live - We commit to providing a balanced community and providing quality services. We will encourage increased community building and respectful social interactions to enrich the lives of Mulmur residents. We will provide a range of communications and facilities to promote play, growth, connection, active living and recognize the changing demographics of Mulmur.

Financial Impacts:

The Mulmur-Melancthon Fire Board budget has been incorporated into the Township of Mulmur's 2026 budget.

Recommendation:

That Council approve the Mulmur-Melancthon Fire Board 2026 Operating Budget in the amount of \$312,498 and Capital Budget of \$292,695 as presented.

Submitted by: Heather Boston, Treasurer

Approved by: Tracey Atkinson, CAO

Schedule A – Mulmur-Melancthon Fire Board 2025 Budget

Schedule B – Mulmur-Melancthon Fire Board Capital Forecast

Mulmur-Melancthon Fire Board

Capital Forecast

2026

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Opening Balance	44,359	52,422	112,783	188,186	344,942	508,821	680,123	93,966	281,065	476,562	680,811
<u>Transfers In</u>											
Equipment Reserves	175,100	180,000	187,200	194,688	202,476	210,575	218,998	227,757	236,868	246,342	256,196
Early Levy											
Sale of Vehicles											
Sale of Equipment											
Grants											
Donations											
Interest Earned											
<u>Transfers Out</u>											
Capital Expenditures	(24,259)	(36,639)	(37,280)	(37,933)	(38,596)	(39,272)	(39,959)	(40,658)	(41,370)	(42,094)	(42,831)
Radio Equipment	(114,540)										
Bunker Gear											
SCBA's	(28,238)	(43,000)	(43,000)								
Trailer			(31,517)								
ARGO 45		(40,000)									
Rescue 42 (2020 F250)											(57,454)
Tanker 43 (2020 Freightliner)											
Pumper 47 (2024 Freightliner)											
Squad Pumper 44 (2009 Spartan)							(765,196)				
Building											
	52,422	112,783	188,186	344,942	508,821	680,123	93,966	281,065	476,562	680,811	836,722

MULMUR MELANCTHON FIRE DEPARTMENT										
updated Nov 10, 2025			YTD	FINAL	YTD	FINAL	Draft		%	%
			2024 Actual	2024 Budget	2025 Actual	2025 Budget	2026 Budget	VARIANCE	Increase	Share
Revenue										
02-1094-4000	MM FIRE-CALL REVENUE	\$ 20,283	\$ 20,000	\$ 12,635	\$ 15,000	\$ 15,000	-	0%		
02-1094-4010	MM FIRE-DONATIONS	\$ 5,141	\$ -	\$ -	\$ -	\$ -	-	-		
02-1094-4020	MM FIRE-OTHER REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	-	-		
02-1094-4040	MM FIRE-OPERATING GRANT	\$ 1,162	\$ -	\$ 704	\$ -	\$ -	-	-		
02-1094-4130	MM FIRE-OP REV MELANCTHON	57,311.49	55,582.20	72,320.27	67,223.82	71,369.77	4,146	6.17%	23.99%	2026
	OPERATING SURPLUS MELANCTHON	-	1,729.27		5,096.46				23.99%	2025
02-1094-4230	MM FIRE-OP REV MULMUR	196,762.75	191,120.87	230,516.48	212,992.18	226,128.23	13,136	6.17%	76.01%	2026
	OPERATING SURPLUS MULMUR	-	5,641.88		17,524.30				76.01%	2025
02-1094-3001	MM FIRE-PR YR'S OPERATING SURPLUS (DEFICIT)		(7,371.15)		(22,620.76)					
02-1094-4310	MM FIRE-TSFR FM OPERATING RESERVES									
	Total Operating Revenue	\$ 280,659	\$ 266,703	\$ 316,176	\$ 295,216	\$ 312,498	17,282			
Expenses										
02-1094-2126	MM FIRE-LEGAL	\$ -	\$ -	\$ -	\$ -	\$ -	-	-		
02-1094-5100	MM FIRE MANAGEMENT SALARIES	\$ 37,760	\$ 38,527	\$ 30,058	\$ 39,644	\$ 40,161	517	1%	COLA 1.7%	
02-1094-5101	MM FIRE FIREHALL WKLY TRAINING & DUTY WAGES	\$ 34,127	\$ 36,020	\$ 23,938	\$ 38,000	\$ 40,000	2,000	5%	COLA 1.7%	
02-1094-5102	MM FIRE FIRE CALL WAGES	\$ 36,069	\$ 33,000	\$ 27,250	\$ 40,000	\$ 42,000	2,000	5%		
02-1094-5103	MM FIRE EXTERNAL TRAINING WAGES	\$ 25,219	\$ 9,000	\$ 10,457	\$ 15,000	\$ 17,500	2,500	17%		
02-1094-5104	MM FIRE EMPLOYER HEALTH TAX	\$ 1,327	\$ 1,000	\$ 899	\$ 1,000	\$ 1,100	100	10%	in line with actual costs	
02-1094-5105	MM FIRE WORKERS COMPENSATION	\$ 8,849	\$ 8,500	\$ 127	\$ 8,500	\$ 9,000	500	6%	We had a claim, rates will increase, big credit so abnormally low in 2024	
02-1094-5109	MM FIRE SECRETARIAL DUTIES	\$ 2,000	\$ 2,000	\$ 1,500	\$ 2,000	\$ 2,000	-	0%		
02-1094-5110	MM FIRE SELF CONT BREATH APP (SCBA'S)	\$ 9,902	\$ 4,500	\$ 10,700	\$ 8,500	\$ 10,000	1,500	18%	Multiple rebuilds required	
02-1094-5112	MM FIRE VEHICLE FUEL	\$ 4,467	\$ 3,700	\$ 2,021	\$ 3,700	\$ 4,000	300	8%		
02-1094-5114	MM FIRE BLDGS & GROUNDS MAINTENANCE	\$ 7,766	\$ 7,000	\$ 6,363	\$ 8,000	\$ 9,000	1,000	13%	Overhead doors need maintenance. LED lighting upgrades continue	
02-1094-5116	MM FIRE RADIO PURCHASES & REPAIRS	\$ 1,262	\$ 4,500	\$ 1,296	\$ 5,500	\$ 6,000	500	9%	in station radio upgrades	
02-1094-5117	MM FIRE HYDRO	\$ 4,532	\$ 5,000	\$ 3,506	\$ 5,000	\$ 5,000	-	0%		
02-1094-5118	MM FIRE TRAINING COURSES & MATERIALS	\$ 34,132	\$ 20,000	\$ 12,749	\$ 20,000	\$ 21,000	1,000	5%	\$4400 x3 new recruits, plus all course for current firefighters.	
02-1094-5119	MM FIRE DUES, FEES & SUBSCRIPTIONS	\$ 1,516	\$ 1,384	\$ 530	\$ 1,600	\$ 1,600	-	0%		
02-1094-5120	MM FIRE COMMUNICATIONS	\$ 12,959	\$ 18,500	\$ 11,277	\$ 19,000	\$ 15,000	(4,000)	-21%	Dispatch actual biannual cost of \$3,969	
02-1094-5121	MM FIRE MISC (AWARDS-STATION WEAR)	\$ 2,374	\$ 3,000	\$ 212	\$ 3,000	\$ 3,000	-	0%		
02-1094-5122	MM FIRE TREASURERS EXPENSE	\$ 10,000	\$ 10,000	\$ 7,500	\$ 10,000	\$ 10,000	-	0%		
02-1094-5123	MM FIRE PREVENTION/INSPECTIONS	\$ 259	\$ 1,000	\$ 974	\$ 1,000	\$ 1,000	-	0%		
02-1094-5124	MM FIRE PROPANE	\$ 6,191	\$ 7,000	\$ 6,247	\$ 7,000	\$ 7,000	-	0%		
02-1094-5125	MM FIRE AUDIT	\$ 4,579	\$ 2,442	\$ 4,783	\$ 2,442	\$ 4,987	2,545	104%	\$4900*1.0176 per quote	
02-1094-5130	MM FIRE ASSET MANAGEMENT	\$ -	\$ 810	\$ -	\$ 810	\$ -	(810)	-100%		
02-1094-5134	MM FIRE INSURANCE	\$ 18,696	\$ 18,630	\$ 18,621	\$ 18,630	\$ 20,000	1,370	7%	\$11524+10% increase = VFIS & EAP \$7107	
02-1094-5140	MM FIRE TRAVEL	\$ 5,387	\$ 3,000	\$ 255	\$ 3,000	\$ 3,000	-	0%	mileage to and from courses	
02-1094-5141	MM FIRE MEALS	\$ 330	\$ 750	\$ 191	\$ 750	\$ 750	-	0%	incs meals at training/fire calls	
02-1094-5142	MM FIRE OFFICE/COMPUTER SUPPLIES	\$ 3,158	\$ 3,800	\$ 4,384	\$ 4,000	\$ 4,400	400	10%	Includes Keystone Software of \$1050, Microsoft Subs, \$1400, office supplies of \$1200 incl colour toner.	
02-1094-5143	MM FIRE MEDICAL SUPPLIES	\$ -	\$ 1,500	\$ 303	\$ 1,500	\$ 2,000	500	33%	industry increases	
02-1094-5144	MM FIRE EQUIP REPAIRS & MAINTENANCE	\$ 1,708	\$ 3,000	\$ 3,550	\$ 3,000	\$ 3,700	700	23%	aging equipment. Industry increases.	
02-1094-5145	MM FIRE-MTO REPORTS	\$ 168	\$ 300	\$ 182	\$ 300	\$ 300	-	0%		
02-1094-5146	MM FIRE BANK CHARGES	\$ 423	\$ 340	\$ 276	\$ 340	\$ 400	60	18%		
02-1094-5150	MM FIRE IT SUPPORT	\$ 1,471	\$ 1,000	\$ 1,373	\$ 2,000	\$ 2,000	-	0%		
02-1094-5160	MM FIRE - EQUIPMENT SUPPLIES	\$ 7,026	\$ 5,000	\$ 6,651	\$ 7,000	\$ 8,500	1,500	21%	Tariff, costing increases approx 10% from industry	
02-1094-5161	MM FIRE - PUMPER #47 (2024 Freightliner)	\$ 4,086	\$ 5,000	\$ 3,954	\$ 5,000	\$ 5,000	-	0%		
02-1094-5162	MM FIRE - 2020 FORD RESCUE #42	\$ 1,118	\$ 1,000	\$ 1,034	\$ 1,000	\$ 1,100	100	10%		
02-1094-5163	MM FIRE - TANKER #43 2020 FREIGHTLINER	\$ 8,943	\$ 3,000	\$ 1,643	\$ 5,000	\$ 6,000	1,000	20%		
02-1094-5164	MM FIRE - PUMPER #44 2009 SPAR	\$ 4,645	\$ 3,000	\$ 838	\$ 3,000	\$ 5,000	2,000	67%	Requires drive tire replacement	
02-1094-5165	MM FIRE - 2006 TRAILER (RME)	\$ 496	\$ 500	\$ -	\$ 500	\$ 500	-	0%		
02-1094-5166	MM FIRE - ARGO	\$ 333	\$ -	\$ 307	\$ 500	\$ 500	-	0%		
	Total Operating Expenses	\$ 303,280	\$ 266,703	\$ 205,950	\$ 295,216	\$ 312,498	17,282	6%		
	Operating Surplus (deficit)	\$ (22,621)	\$ (0)	\$ 110,226	\$ -	\$ -	-	-		

MULMUR MELANCTHON FIRE DEPARTMENT									
updated Nov 10, 2025		YTD	FINAL	YTD	FINAL	Draft		%	%
		2024 Actual	2024 Budget	2025 Actual	2025 Budget	2026 Budget	VARIANCE	Increase	Share
CAPITAL BUDGET									
CAPITAL REVENUE									
02-1095-4010	MM FIRE-CAPITAL DONATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	-		
02-1095-4030	MM FIRE-INTEREST EARNED	\$ 18,883	\$ 1,000	\$ 2,361	\$ 2,000	\$ 2,000	-	0%	
02-1095-4040	MM FIRE-CAPITAL GRANT REVENUE	\$ -	\$ -	\$ 8,592	\$ -	\$ -	-		
02-1095-4050	MM FIRE-SELL OF VEHICLE	\$ -	\$ -	\$ 8,313	\$ -	\$ -	-		
02-1095-4060	MM FIRE-SELL OF EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	-		
02-1095-4140	MM FIRE-CAP REVENUE MELANCTHON	\$ 85,000	\$ 85,000	\$ 86,913	\$ 87,550	\$ 90,000	2,450	3%	
02-1095-4240	MM FIRE-CAP REVENUE MULMUR	\$ 85,000	\$ 85,000	\$ 86,913	\$ 87,550	\$ 90,000	2,450	3%	
02-1095-4300	MM FIRE-TSFR FROM CAPITAL RESERVES	\$ 560,317	\$ 573,570	\$ 89,054	\$ 57,184	\$ 110,695	53,511		
	<i>Total Capital Revenue</i>	\$ 749,200	\$ 744,570	\$ 282,146	\$ 234,284	\$ 292,695	58,411		
CAPITAL EXPENSES							-		
02-1095-5200	MM FIRE CAPITAL PURCHASES	\$ 579,200	\$ 574,570	\$ 108,321	\$ 59,184	\$ 112,695	53,511		SCBA's, ARGO, Misc
02-1095-5300	MM FIRE TSF TO CAPITAL RESERVES	170,000	\$ 170,000	\$ 173,825	\$ 175,100	\$ 180,000	4,900		
		\$ 749,200	\$ 744,570	\$ 282,146	\$ 234,284	\$ 292,695	58,411		
	<i>Capital Surplus (deficit)</i>	\$ -							
		\$ 436,703			\$ 470,316	\$ 492,498		5%	

STAFF REPORT

To: **Council**
From: **Heather Boston, Treasurer**
Meeting Date: **January 14, 2026**
Subject: **2026 Shelburne & District Fire Board Budget (SDFB)**

Purpose:

The purpose of this report is to present the 2026 Shelburne & District Fire Board Budget to Council for approval.

Background:

At the regular Board meeting on November 4, 2025 the Shelburne & District Fire Board approved the 2026 COLA increase and capital budget.

Resolution # 4

Moved by F. Nix – Seconded by J. Horner

BE IT RESOLVED THAT:

The Shelburne & District Fire Department Joint Board of Management circulate the 2026 draft Operating Budget to participating municipalities as amended to include a 1.9% cost of living adjustment (COLA).

Carried

Resolution # 5

Moved by M. Davie – Seconded by J. McLean

BE IT RESOLVED THAT:

The Shelburne and District Fire Department Joint Board of Management adopt the 2026 Capital Budget with a Capital Levy of \$445,000.00, which includes \$345,000.00 for Fire Fleet replacement.

AND THAT this be circulated to the participating municipalities.

Carried

At the regular Board meeting on December 2, 2025 the Shelburne & District Fire Board approved the 2026 operating budget.

Resolution # 3

Moved by F. Nix – Seconded by W. Mills

Be it resolved that:

THE Shelburne & District Fire Department Joint Board of Management adopt the 2026 Operating Budget with a levy of \$1,266,233.00 which includes:

- 1.9% COLA for full-time staff and firefighters, including increase in stipend for Deputy Fire Chief
- Addition of separate wage rates for Captain and Deputy Fire Chief positions
- Increase to firefighter complement to 38
- Employer paid 24-hour VFIS coverage for firefighters
- Training members to Emergency First Responders (EFR) level

And that this be circulated to the participating municipalities.

Carried

Strategic Plan Alignment:

It's in our Nature: Work - We commit to fostering a prosperous local economy that serves Mulmur's community and provides for local employment. We will proactively attract new investment opportunities, and work with Mulmur businesses, industries and institutions to retain, expand and enable local opportunities.

Financial Impacts:

The operating budget increased by 22.14% and the capital budget decreased by 16.04%. These changes have been incorporated into the Township of Mulmur's 2026 final budget.

Recommendation:

That Council approve the Shelburne & District Fire Board 2025 Operating Budget in the amount of \$1,266,233 and Capital Budget of \$445,000 as presented.

Submitted by: Heather Boston, Treasurer

Approved by: Tracey Atkinson, CAO

Schedule A – Shelburne & District Fire Board 2026 Budget and Capital Forecast

SHELBURNE & DISTRICT FIRE DEPARTMENT
2026 OPERATING BUDGET (Year over Year Comparison)

	2021	2022	2023	2024	2025	2026	2026	2026
	FINAL	FINAL	FINAL	FINAL	FINAL	REQUESTED	REQUESTED	REQUESTED
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET as presented Nov. 4th with 2.5% COLA	BUDGET #1 with 1.9% COLA & \$100K transfer	BUDGET #2 with 1.9% COLA, \$100K Transfer & EFR Training*
Operating	\$ 566,764	\$ 587,475	\$ 810,530	\$ 892,556	\$ 1,036,670	\$ 1,237,544	\$ 1,231,673	\$ 1,266,233
Capital	\$ 185,000	\$ 222,500	\$ 350,000	\$ 392,000	\$ 530,000	\$ 545,000	\$ 545,000	\$ 545,000
Total	\$ 751,764	\$ 809,975	\$ 1,160,530	\$ 1,284,556	\$ 1,566,670	\$ 1,782,544	\$ 1,776,673	\$ 1,811,233
\$ Increase OPERATING	\$ 11,789	\$ 20,711	\$ 223,055	\$ 82,026	\$ 144,114	\$ 200,874	\$ 195,003	\$ 229,563
% Increase OPERATING	2.08%	3.65%	37.97%	13.82%	16.15%	19.38%	18.81%	22.14%
\$ Increase CAPITAL	\$ -	\$ 37,500	\$ 127,500	\$ 42,000	\$ 138,000	\$ 15,000	\$ 15,000	\$ 15,000
% Increase CAPITAL	0.000%	1.203%	1.573%	1.120%	1.352%	2.83%	2.83%	2.83%
\$ Increase TOTAL	\$ 11,789	\$ 58,211	\$ 350,555	\$ 124,026	\$ 282,114	\$ 215,874	\$ 110,003	\$ 144,563
% Increase TOTAL	2.08%	4.85%	39.54%	14.94%	17.50%	13.78%	7.02%	9.23%

* Emergency First
Responder

Increased Cost (\$)								
MONO	\$ 1,149	\$ 5,629	\$ 32,637	\$ 11,472	\$ 23,895	\$ 18,285	\$ 9,317	\$ 12,244
AMARANTH	\$ 1,538	\$ 7,550	\$ 48,306	\$ 16,731	\$ 36,195	\$ 27,697	\$ 14,113	\$ 18,547
MULMUR	\$ 882	\$ 4,308	\$ 25,836	\$ 9,116	\$ 20,115	\$ 15,392	\$ 7,843	\$ 10,307
MELANCTHON	\$ 1,772	\$ 8,470	\$ 50,480	\$ 16,719	\$ 39,045	\$ 29,877	\$ 15,224	\$ 20,008
SHELBURNE	\$ 6,447	\$ 32,261	\$ 193,296	\$ 69,988	\$ 162,864	\$ 124,624	\$ 63,505	\$ 83,456

SHELBURNE & DISTRICT FIRE DEPARTMENT

2026 OPERATING BUDGET

GL ACCT	ACCOUNT DESCRIPTION	2024	2025	2025	2026	2026 vs	2026 vs	
		FINAL	FINAL	ESTIMATED (Q3)	REQUESTED	2025	2025	
		BUDGET	BUDGET	YEAR END	BUDGET	\$	%	
EXPENDATURES								
ADMINISTRATION								
4100-0400*	Legal & Audit & HR Services	\$25,000	\$11,000	\$8,497	\$14,500	\$3,500	31.8%	
4100-0550*	Office Supplies & Equipment (photocopies, postage, general office supplies)	\$3,000	\$8,500	\$5,684	\$5,500	-\$3,000	-35.3%	
4100-0700	Services & Rentals (FirePro, Photocopier Lease, Internet, etc.)	\$8,750	\$9,000	\$7,815	\$10,000	\$1,000	11.1%	
4100-0800	Subscriptions & Memberships (OAFC, CAFC, NAFI, CAFI, OMFPOA, Red Cross, Blink)	\$700	\$1,350	\$1,279	\$1,400	\$50	3.7%	
4100-0900	Conventions & Conferences	\$4,500	\$4,500	\$3,390	\$4,500	\$0	0.0%	
4100-1000	Radio Licence Renewal	\$1,000	\$1,500	\$1,312	\$1,550	\$50	3.3%	
4100-1100	MTO/ARIS Fees	\$850	\$850	\$532	\$850	\$0	0.0%	
4100-1900*	Dispatch	\$50,400	\$53,000	\$45,253	\$55,650	\$2,650	5.0%	
4200-0550	Uniforms (Station Wear, T-shirts, Class A's, Name Tags)	\$0	\$8,500	\$4,027	\$8,770	\$270	3.2%	
4200-1200	Miscellaneous/Recognition Night (Retirement Gifts, Xmas Party, Awards night)	\$3,000	\$5,500	\$1,868	\$5,500	\$0	0.0%	
4200-1600	Drivers License/Medicals	\$0	\$800	\$120	\$800	\$0	0.0%	
4200-1650*	IT Support Dufferin County	\$1,500	\$1,500	\$1,170	\$20,000	\$18,500	1233.3%	
4200-1700	Bank Service Charges	\$725	\$725	\$497	\$800	\$75	10.3%	
4200-1750	Ceridian Payroll	\$3,000	\$2,500	\$1,847	\$3,000	\$500	20.0%	
4200-1900	TSF Bell Tower Lease to Capital	\$0	\$0	\$9,500	\$9,500	\$9,500		
4200-1950	Purchase of Truck	\$0	\$0	\$0	\$0	\$0		
4200-2000	Interest on Temporary Loans	\$600	\$600	\$0	\$600	\$0	0.0%	
ADMINISTRATION EXPENDITURES		\$103,025	\$109,825	\$92,790	\$142,920	\$33,095	30.1%	

*** Note:**

- 4100-0400 Increased based on quote from RLB Audit
- 4100-0550 Decrease, no computer replacement in 2026
- 4100-1900 Current agreement expires 12/2025, estimated 5% annual increase
- 4200-1650 See Shelburne & District Fire Department IT Services Report (March 2025) & Operating Budget 5-Year Forecast Report (May 2025)

SHELBURNE & DISTRICT FIRE DEPARTMENT

2026 OPERATING BUDGET

GL ACCT	ACCOUNT DESCRIPTION	2024	2025	2025	2026	2026 vs	2026 vs
		FINAL	FINAL	ESTIMATED (Q3)	REQUESTED	2025	2025
		BUDGET	BUDGET	YEAR END	BUDGET	\$	%
HUMAN RESOURCES							
4200-0100*	Fire Call Wages	\$165,000	\$177,305	\$123,667	\$195,303	\$17,998	10%
4200-0102*	Full-time Staff Wages	\$190,000	\$208,400	\$156,296	\$212,354	\$3,954	2%
4200-0103*	FF-Other Wages (Pub Ed, Meetings, Inspections, etc.)	\$49,500	\$62,800	\$42,092	\$107,006	\$44,206	70%
4200-0105*	Training Wages	\$72,000	\$117,500	\$82,831	\$193,700	\$76,200	65%
4200-0110	Employers Portion - EI	\$3,500	\$4,000	\$2,619	\$3,200	-\$800	-20%
4200-0120	Employers Portion - CPP	\$31,000	\$21,500	\$16,925	\$23,000	\$1,500	7%
4200-0150	Mileage & Meals	\$1,000	\$4,000	\$792	\$4,200	\$200	5%
4200-0200*	Benefits (Manulife & VFIS)	\$33,000	\$36,300	\$20,635	\$40,300	\$4,000	11%
4200-0210	WSIB	\$20,500	\$22,540	\$540	\$22,500	-\$40	0%
4200-0220	Employer Health Tax	\$9,360	\$9,950	\$8,953	\$10,800	\$850	9%
4200-0300	OMERS Pension Plan	\$23,360	\$23,850	\$17,982	\$24,500	\$650	3%
4200-0400*	Employee & Family Assistance Program	\$915	\$1,300	\$1,319	\$1,500	\$200	15%
4100-1300	Fire Prevention/Pub Ed	\$8,500	\$5,000	\$5,298	\$6,500	\$1,500	30%
4100-1500	Training - Courses/Expense	\$46,800	\$80,000	\$15,275	\$80,000	\$0	0%
	Emergency First Responder Training				\$34,560		
		HUMAN RESOURCES EXPENDITURES	\$654,435	\$774,445	\$495,224	\$959,423	\$184,978

*** Note:**

4200-0100* See Wage Differentials Report(April 2025) & Operating Budget 5-Year Forecast Report (May 2025)

4200-0102* See Operating Budget 5-Year Forecast Report (May 2025)

4200-0103* See Levels of Service - Fire Prevention and Public Education, and Training Report (March 2025) & Operating Budget 5-Year Forecast Report (May 2025)

4200-0105* See Wage Differentials Report(April 2025) & Operating Budget 5-Year Forecast Report (May 2025)

4200-0200* Addition of VFIS Off Duty Coverage, Additional staff, COLA

4200-0400* Premium Increase, Additional staff

SHELBURNE & DISTRICT FIRE DEPARTMENT

2026 OPERATING BUDGET

GL ACCT	ACCOUNT DESCRIPTION	2024	2025	2025	2026	2026 vs	2026 vs
		FINAL	FINAL	ESTIMATED (Q3)	REQUESTED	2025	2025
FIRE EQUIPMENT							
4100-1800	Communication Equipment	\$3,500	\$3,250	\$666	\$3,000	-\$250	-8%
4200-0500	Protective Clothing (hoods, gloves, gear cleaning/rentals, safety glasses, safety boots)	\$10,000	\$12,500	\$9,209	\$13,540	\$1,040	8%
4100-0600	Material & Supplies (Def Fluid, car wash, tarps, detergent, absorbant, etc.)	\$3,500	\$4,000	\$1,713	\$4,000	\$0	0%
4200-0800	SCBA Maintenance & Fit Testing	\$5,000	\$5,000	\$0	\$5,200	\$200	4%
4100-1200	Heath & Safety Expenses (FF Rehab, Hero Wipes, Accountability)	\$2,500	\$2,500	\$1,409	\$2,500	\$0	0%
4100-1250	Medical Supplies (Gloves, AED Pads, Bandages, etc.)	\$0	\$1,500	\$493	\$1,500	\$0	0%
4200-1550	Bell Mobility	\$1,700	\$1,250	\$1,172	\$1,650	\$400	32%
4200-1800	Equipment Replacement/Acquisition	\$5,000	\$3,500	\$2,020	\$3,500	\$0	0%
4200-1810	Equipment Maintenance	\$4,000	\$8,000	\$1,999	\$8,000	\$0	0%
4200-2100*	Fire Hydrants	\$7,500	\$7,500	\$0	\$12,000	\$4,500	60%
FIRE EQUIPMENT EXPENDITURES		\$42,700	\$49,000	\$18,681	\$54,890	\$5,890	12%

* Note:

4200-2100* See Operating Budget 5-Year Forecast Report (May 2025)

FIRE FLEET

4200-1000	Truck Operations & Maintenance	\$18,000	\$23,000	\$19,213	\$25,000	\$2,000	9%
4200-1060	Fuel for Trucks	\$18,000	\$18,000	\$11,188	\$18,500	\$500	3%
4200-1100	Insurance Premium	\$64,900	\$84,000	\$70,634	\$84,000	\$0	0%
FIRE FLEET EXPENDITURES		\$100,900	\$125,000	\$101,035	\$127,500	\$2,500	2%

FIRE HALL

4200-1300	Utilities (Gas/Hydro/Water/Sewer)	\$30,000	\$22,500	\$13,934	\$25,000	\$2,500	11%
4200-1400	Bell Canada (Dispatch Line)	\$1,000	\$1,100	\$811	\$1,200	\$100	9%
4200-1500	Bell Canada (Admin Line)	\$1,600	\$1,700	\$1,044	\$1,700	\$0	0%
4200-1980	Building Maintenance	\$9,500	\$9,500	\$4,732	\$10,000	\$500	5%

FIRE HALL EXPENDITURES	\$42,100	\$34,800	\$20,520	\$37,900	\$3,100	9%
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SHELBURNE & DISTRICT FIRE DEPARTMENT

2026 OPERATING BUDGET

GL ACCT	ACCOUNT DESCRIPTION	2024	2025	2025	2026	2026 vs	2026 vs
		FINAL	FINAL	ESTIMATED (Q3)	REQUESTED	2025	2025
		BUDGET	BUDGET	YEAR END	BUDGET	\$	%

REVENUES

3000-0500	Intertest on Current Account	\$5,000	\$5,000	\$3,689	\$5,000	\$0	0%
3000-0600	Inspection Revenue	\$4,000	\$4,400	\$2,600	\$4,400	\$0	0%
3000-0800	MTO / County / Insurance MVC Revenue	\$40,000	\$40,000	\$52,884	\$40,000	\$0	0%
3000-0850	Hydro / Endbridge Revenue	\$5,000	\$5,000	\$11,305	\$5,000	\$0	0%
3000-0900	False Alarm / Fire Report / Misc. Revenue	\$500	\$2,000	\$7,832	\$2,000	\$0	0%
3000-1000	HST Collected	\$0	\$0	\$0	\$0	\$0	0%
3000-2000	Grant Revenue	\$0	\$0	\$15,042	\$0	\$0	0%
3000-1100	Bell Tower Lease	\$9,500	\$9,500	\$9,500	\$9,500	\$0	0%

TOTAL GENERAL EXPENDITURES	\$943,160	\$1,093,070	\$728,250	\$1,322,633	\$229,563	21.00%
LESS TOTAL GENERAL REVENUES	\$54,500	\$56,400	\$104,658	\$56,400	\$0	0%
TOTAL OPERATING LEVY	\$892,556	\$1,036,670		\$1,266,233	\$229,563	22.14%

SHELBOURNE & DISTRICT FIRE DEPARTMENT

2026 CAPITAL BUDGET

	ACCOUNT DESCRIPTION	2024	2025	2025	2026	2026 vs	2026 vs
		FINAL	FINAL	ESTIMATED (Q3)	REQUESTED	2025	2025
		BUDGET	BUDGET	YEAR END	BUDGET	\$	%
	Communications Equipment	\$ 35,000	\$ 20,000	\$ (6,167)	\$ 24,000	\$ 4,000	20%
	Protective Clothing	\$ 40,000	\$ 55,000	\$ (47,332)	\$ 76,750	\$ 21,750	40%
	New Equipment	\$ 19,679	\$ 17,000	\$ (8,514)	\$ 21,696	\$ 4,696	28%
	Tech Ops Equip (hazmat/Auto/Rope)		\$ 10,000	\$ -	\$ 28,860	\$ 18,860	189%
	Training Grounds	\$ 5,000	\$ 10,000	\$ -	\$ -	\$ -	0%
	Simucast Radio System	\$ 80,000	\$ 20,000	\$ (47,378)	\$ -	\$ -	0%
	Replace SCBA's	\$ 25,000	\$ -	\$ (4,206)	\$ 1,000	\$ 1,000	100%
	Truck Tires	\$ -	\$ 18,000	\$ (16,478)	\$ -	\$ -	0%
	SCBA Cylinders	\$ -	\$ 10,000	\$ -	\$ 12,500	\$ 2,500	25%
	Truck Exhaust Control System	\$ -	\$ -	\$ -	\$ -	\$ -	0%
	Fire Station Replacement (Engineering Services) ¹	\$ -	\$ 100,000	\$ -	\$ -	\$ -	0%
	Fire Fleet Capital Replacement ²	\$ -	\$ 120,000	\$ (83,698)	\$ 345,000	\$ -	0%
	Capital Reserve	\$ -	\$ -	\$ -	\$ 35,194	\$ -	0%
	TOTAL CAPITAL LEVY	\$392,000	\$530,000		\$545,000	\$52,806	9.96%

Note*

¹ \$100K was allotted to study fire hall refurbishment / replacement

² See Fire Fleet Capital Replacement Budget Report (June 2025), \$120000 for replacement of Car 21

SHELBURNE & DISTRICT FIRE DEPARTMENT
OPERATING BUDGET

GL ACCT	ACCOUNT DESCRIPTION	2024	2025	2025	2026	2027	2028	2029	2030	
		FINAL	FINAL	ESTIMATED (Q3)	REQUESTED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	
		BUDGET	BUDGET	YEAR END	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	
EXPENDATURES										
ADMINISTRATION										
4100-0400	Legal & Audit & HR Services	\$25,000	\$11,000	\$8,497	\$14,500	\$14,935	\$15,383	\$15,845	\$16,320	
4100-0550*	Office Supplies & Equipment (photocopies, postage, general office supplies)	\$3,000	\$8,500	\$5,684	\$5,500	\$7,640	\$5,835	\$6,010	\$6,190	
4100-0700	Services & Rentals (FirePro, Photocopier Lease, Internet, etc.)	\$8,750	\$9,000	\$7,815	\$10,000	\$10,300	\$10,609	\$10,927	\$11,255	
4100-0800	Subscriptions & Memberships (OAFC, CAFC, NAFI, CAFI, OMFPOA, Red Cross, Blink)	\$700	\$1,350	\$1,279	\$1,400	\$1,442	\$1,485	\$1,530	\$1,576	
4100-0900	Conventions & Conferences	\$4,500	\$4,500	\$3,390	\$4,500	\$4,635	\$4,774	\$4,917	\$5,065	
4100-1000	Radio Licence Renewal	\$1,000	\$1,500	\$1,312	\$1,550	\$1,597	\$1,644	\$1,694	\$1,745	
4100-1100	MTO/ARIS Fees	\$850	\$850	\$532	\$850	\$876	\$902	\$929	\$957	
4100-1900	Dispatch	\$50,400	\$53,000	\$45,253	\$55,650	\$58,433	\$61,354	\$64,422	\$67,643	
4200-0550*	Uniforms (Station Wear, T-shirts, Class A's, Name Tags)	\$0	\$8,500	\$4,027	\$8,770	\$9,033	\$9,304	\$9,583	\$9,871	
4200-1200	Miscellaneous/Recognition Night (Retirement Gifts, X-mas Party, Awards night)	\$3,000	\$5,500	\$1,868	\$5,500	\$5,665	\$5,835	\$6,010	\$6,190	
4200-1600	Drivers License/Medicals	\$0	\$800	\$120	\$800	\$824	\$849	\$874	\$900	
4200-1650*	IT Support Dufferin County	\$1,500	\$1,500	\$1,170	\$20,000	\$20,500	\$21,000	\$21,500	\$22,000	
4200-1700	Bank Service Charges	\$725	\$725	\$497	\$800	\$824	\$849	\$874	\$900	
4200-1750	Ceridian Payroll	\$3,000	\$2,500	\$1,847	\$3,000	\$3,090	\$3,183	\$3,278	\$3,377	
4200-1900	TSF Bell Tower Lease to Capital	\$0	\$9,500	\$9,500	\$9,500	\$9,500	\$9,500	\$10,500	\$10,500	
4200-1950	Purchase of Truck	\$0	\$0	\$0	\$0		\$0	\$0	\$0	
4200-2000	Interest on Temporary Loans	\$600	\$600	\$0	\$600	\$618	\$637	\$656	\$675	
4200-2500	Uncollectible Accounts	\$0	\$0	\$0	\$0		\$0	\$0	\$0	
ADMINISTRATION EXPENDITURES		\$103,025	\$119,325	\$92,790	\$142,920	\$146,545	\$149,904	\$155,642	\$159,851	

Note:

4100-0550* Add computer purchase in 2027

4200-0550* 5% increase annually as per contract

4200-1650* See Shelburne & District Fire Department IT Services

SHELBURNE & DISTRICT FIRE DEPARTMENT
OPERATING BUDGET

GL ACCT	ACCOUNT DESCRIPTION	2024	2025	2025	2026	2027	2028	2029	2030
		FINAL	FINAL	ESTIMATED (Q3)	REQUESTED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	BUDGET	YEAR END	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
HUMAN RESOURCES									
4200-0100*	Fire Call Wages	\$165,000	\$177,305	\$123,667	\$195,303	\$218,652	\$242,564	\$276,239	\$243,447
4200-0102*	Full-time Staff Wages	\$190,000	\$208,400	\$156,296	\$212,354	\$222,789	\$229,472	\$236,356	\$243,447
4200-0103*	FF-Other Wages (Pub Ed, Meetings, Inspections, etc.)	\$49,500	\$62,800	\$42,092	\$107,006	\$117,773	\$133,829	\$150,788	\$168,672
4200-0105*	Training Wages	\$72,000	\$117,500	\$82,831	\$193,700	\$212,851	\$203,665	\$190,205	\$193,564
4200-0110	Employers Portion - EI	\$3,500	\$4,000	\$2,619	\$3,200	\$3,296	\$3,395	\$3,497	\$3,602
4200-0120	Employers Portion - CPP	\$31,000	\$21,500	\$16,925	\$23,000	\$23,690	\$24,401	\$25,133	\$25,887
4200-0150	Mileage & Meals	\$1,000	\$4,000	\$792	\$4,200	\$4,326	\$4,456	\$4,589	\$4,727
4200-0200	Benefits (Manulife & VFIS)	\$33,000	\$36,300	\$20,635	\$40,300	\$41,509	\$42,754	\$44,037	\$45,358
4200-0210	WSIB	\$20,500	\$22,540	\$540	\$22,500	\$23,175	\$23,870	\$24,586	\$25,324
4200-0220	Employer Health Tax	\$9,360	\$9,950	\$8,953	\$10,800	\$11,124	\$11,458	\$11,801	\$12,155
4200-0300	OMERS Pension Plan	\$23,360	\$23,850	\$17,982	\$24,500	\$25,235	\$25,992	\$26,772	\$27,575
4200-0400	Employee & Family Assistance Program	\$915	\$1,300	\$1,319	\$1,500	\$1,545	\$1,591	\$1,639	\$1,688
4100-1300	Fire Prevention/Pub Ed	\$8,500	\$5,000	\$5,298	\$6,500	\$6,695	\$6,896	\$7,103	\$7,316
4100-1500	Training - Courses/Expense	\$46,800	\$80,000	\$15,275	\$80,000	\$82,400	\$84,872	\$87,418	\$90,041
	Emergency Firest Responder Training				\$34,560	\$15,574	\$16,041	\$16,522	\$17,018
HUMAN RESOURCES EXPENDITURES		\$654,435	\$774,445	\$495,224	\$959,423	\$994,700	\$1,038,844	\$1,089,781	\$1,092,409

Note:

4200-0100* See Wage Differentials Report(April 2025) & Operating Budget 5-Year Forecast Report (May 2025)

4200-0102* See Operating Budget 5-Year Forecast Report (May 2025)

4200-0103* See Levels of Service - Fire Prevention and Public Safety Education, and Training and Education Report (March 2025) & Operating Budget 5-Year Forecast Report (May 2025)

4200-0105* See Wage Differentials Report(April 2025) & Operating Budget 5-Year Forecast Report (May 2025)

FIRE HALL EXPENDITURES	\$42,100	\$34,800	\$20,520	\$37,900	\$38,522	\$39,678	\$40,868	\$42,094
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SHELBURNE & DISTRICT FIRE DEPARTMENT

OPERATING BUDGET

GL ACCT	ACCOUNT DESCRIPTION	2024	2025	2025	2026	2027	2028	2029	2030
		FINAL	FINAL	ESTIMATED (Q3)	REQUESTED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	BUDGET	YEAR END	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET

REVENUES

3000-0500	Intertest on Current Account	\$5,000	\$5,000	\$3,689	\$5,000	\$5,250	\$5,513	\$5,788	\$6,078
3000-0600	Inspection Revenue	\$4,000	\$4,400	\$2,600	\$4,400	\$4,620	\$4,851	\$5,094	\$5,348
3000-0800	MTO / County / Insurance MVC Revenue	\$40,000	\$40,000	\$52,884	\$40,000	\$42,000	\$44,100	\$46,305	\$48,620
3000-0850	Hydro / Endbridge Revenue	\$5,000	\$5,000	\$11,305	\$5,000	\$5,250	\$5,513	\$5,788	\$6,078
3000-0900	False Alarm / Fire Report / Misc. Revenue	\$500	\$2,000	\$7,832	\$2,000	\$2,100	\$2,205	\$2,315	\$2,431
3000-1000	HST Collected	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3000-2000	Grant Revenue	\$0	\$0	\$15,042	\$0	\$0	\$0	\$0	\$0
3000-1100	Bell Tower Lease	\$9,500	\$9,500	\$9,500	\$9,500	\$9,500	\$9,500	\$10,500	\$10,500

TOTAL GENERAL EXPENDITURES	\$943,160	\$1,102,570	\$728,250	\$1,322,633	\$1,372,672	\$1,427,243	\$1,491,182	\$1,505,487
LESS TOTAL GENERAL REVENUES	\$54,500	\$56,400	\$104,658	\$56,400	\$68,720	\$71,681	\$75,790	\$79,055
TOTAL OPERATING LEVY	\$892,556	\$1,036,670		\$1,266,233	\$1,303,952	\$1,355,562	\$1,415,392	\$1,426,432
% Increase Total	13.82%	16.15%		22.14%	3.78%	3.98%	4.48%	0.96%

SHELBURNE & DISTRICT FIRE DEPARTMENT

CAPITAL BUDGET

GL ACCT	ACCOUNT DESCRIPTION		2025	2025	2026	2027	2028	2029	2030
		FINAL	ESTIMATED (Q3)	REQUESTED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
	OPENING BALANCE		\$ 29,349	\$ 29,349	\$ 190,451	\$ 225,645	\$ 271,904	\$ 264,444	\$ 330,780
	CAPITAL LEVY		\$ 285,000	\$ 285,000	\$ 200,000	\$ 215,000	\$ 230,000	\$ 245,000	\$ 260,000
	BANK INTEREST			\$ 6,480					
	Engineer Services		\$ (100,000)						
	Simucast Radio System		\$ (42,370)	\$ (47,378)					
	New Equipment		\$ (22,453)	\$ (8,514)	\$ (21,696)	\$ (22,791)	\$ (23,920)	\$ (25,116)	\$ (26,372)
	Tech Ops Equipment		\$ (10,000)		\$ (28,860)	\$ (10,000)			
	Extrication Equipment						\$ (80,000)		
	Communications Equipment		\$ (24,818)	\$ (6,167)	\$ (24,000)	\$ (24,000)	\$ (24,000)	\$ (24,000)	\$ (24,000)
	Protective Clothing		\$ (58,034)	\$ (47,332)	\$ (76,750)	\$ (89,950)	\$ (95,040)	\$ (114,048)	\$ (136,857)
	SCBA Cylinders		\$ (10,000)		\$ (12,500)	\$ (13,500)	\$ (14,500)	\$ (15,500)	\$ (16,500)
	Replace SCBA's		\$ (12,997)	\$ (4,206)	\$ (1,000)	\$ (1,000)			
	Training Grounds		\$ (15,000)	\$ (305)					
	Truck Tires		\$ (18,000)	\$ (16,478)		\$ (7,500)			
	TOTAL CAPITAL LEVY		\$ 677	\$ 190,451	\$ 225,645	\$ 271,904	\$ 264,444	\$ 330,780	\$ 387,051

SHELBYNE & DISTRICT FIRE DEPARTMENT

FIRE FLEET BUDGET

GL ACCT	ACCOUNT DESCRIPTION		2025	2025	2026	2027	2028	2029	2030
		FINAL	ESTIMATED (Q3)	REQUESTED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
	OPENING BALANCE		\$ 400,000	\$ 400,000	\$ 570,802	\$ 925,302	\$ 97,952	\$ 602,452	\$ 1,061,401
	CAPITAL FLEET LEVY		\$ 245,000	\$ 245,000	\$ 345,000	\$ 420,000	\$ 495,000	\$ 570,000	\$ 645,000
	BELL TOWER LEASE		\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500	\$ 10,500	\$ 10,500
	Car 21		\$ (120,000)	\$ (83,698)					
	Car 22							\$ (121,551)	
	Car 23								
	Pumper 24								
	Tanker 25					\$ (1,256,850)			
	Rescue 26								
	Pumper 27								
	Ladder 28								
	TOTAL FIRE FLEET LEVY		\$ 534,500	\$ 570,802	\$ 925,302	\$ 97,952	\$ 602,452	\$ 1,061,401	\$ 1,716,901

SHELBYNE & DISTRICT FIRE DEPARTMENT

TOTAL BUDGET

GL ACCT	ACCOUNT DESCRIPTION		2025	2025	2026	2027	2028	2029	2030
		FINAL	ESTIMATED (Q3)	REQUESTED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
	TOTAL OPERATING		\$ 1,036,670.00		\$ 1,266,233	\$ 1,303,952	\$ 1,355,562	\$ 1,415,392	\$ 1,426,432
	TOTAL CAPITAL		\$ 285,000.00		\$ 200,000	\$ 215,000	\$ 230,000	\$ 245,000	\$ 260,000
	TOTAL FIRE FLEET		\$ 245,000.00		\$ 345,000	\$ 420,000	\$ 495,000	\$ 570,000	\$ 645,000
	GRAND TOTAL		\$ 1,566,670.00		\$ 1,811,233	\$ 1,938,952	\$ 2,080,562	\$ 2,230,392	\$ 2,331,432
	\$ Increase TOTAL				\$ 244,563.09	\$ 127,719	\$ 141,610	\$ 149,830	\$ 101,040
	% Increase TOTAL				15.61%	7.05%	7.30%	7.20%	4.53%

SHELBOURNE & DISTRICT FIRE DEPARTMENT

2026 FLEET CAPITAL BUDGET

	2025	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037
	FINAL	ACTUAL	FINAL	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED
	BUGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
OPENING BALANCE	\$ 400,000	\$ 400,000	\$ 570,802	\$ 925,302	\$ 97,952	\$ 602,452	\$ 1,061,401	\$ 1,716,901	\$ 2,447,401	\$ 297,990	\$ 1,178,490	\$ 2,133,990	\$ 1,454,151	\$ 2,559,651
CAPITAL FLEET LEVY	\$ 245,000	\$ 245,000	\$ 345,000	\$ 420,000	\$ 495,000	\$ 570,000	\$ 645,000	\$ 720,000	\$ 795,000	\$ 870,000	\$ 945,000	\$ 1,020,000	\$ 1,095,000	\$ 1,170,000
BELL TOWER LEASE	\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500
Car 21	\$ (120,000)	\$ (83,698)										\$ (171,034)		
Car 22						\$ (121,551)								
Car 23														
Pumper 24														\$ (2,155,028)
Tanker 25					\$ (1,256,850)									
Rescue 26												\$ (1,539,305)		
Pumper 27														
Ladder 28										\$ (2,954,911)				
TOTAL	\$ 534,500	\$ 570,802	\$ 925,302	\$ 97,952	\$ 602,452	\$ 1,061,401	\$ 1,716,901	\$ 2,447,401	\$ 297,990	\$ 1,178,490	\$ 2,133,990	\$ 1,454,151	\$ 2,559,651	\$ 1,585,123

SHELBOURNE & DISTRICT FIRE DEPARTMENT

2026 CAPITAL BUDGET

	2025	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037
	FINAL	ACTUAL	FINAL	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED
	BUGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
OPENING BALANCE	\$ 29,349	\$ 29,349	\$ 183,971	\$ 119,165	\$ 65,424	\$ (42,036)	\$ (75,700)	\$ (119,429)	\$ (180,348)	\$ (248,998)	\$ (339,515)	\$ (459,857)	\$ (619,559)	\$ (825,053)
CAPITAL LEVY	\$ 285,000	\$ 285,000	\$ 100,000	\$ 115,000	\$ 130,000	\$ 145,000	\$ 160,000	\$ 180,000	\$ 200,000	\$ 220,000	\$ 240,000	\$ 260,000	\$ 285,000	\$ 310,000
BANK INTEREST														
Engineer Services	\$ (100,000)													
Simicast Radio System	\$ (42,370)	\$ (47,378)												
New Equipment	\$ (22,453)	\$ (8,514)	\$ (21,696)	\$ (22,791)	\$ (23,920)	\$ (25,116)	\$ (26,372)	\$ (27,691)	\$ (29,075)	\$ (30,529)	\$ (32,055)	\$ (33,658)	\$ (35,341)	\$ (37,108)
Tech Ops Equipment	\$ (10,000)		\$ (28,860)	\$ (10,000)										
Extrication Equipment					\$ (80,000)									
Communications Equipment	\$ (24,818)	\$ (6,167)	\$ (24,000)	\$ (24,000)	\$ (24,000)	\$ (24,000)	\$ (24,000)	\$ (24,000)	\$ (24,000)	\$ (24,000)	\$ (24,000)	\$ (24,000)	\$ (24,000)	\$ (24,000)
Protective Clothing	\$ (58,034)	\$ (47,332)	\$ (76,750)	\$ (89,950)	\$ (95,040)	\$ (114,048)	\$ (136,857)	\$ (164,228)	\$ (197,074)	\$ (236,489)	\$ (283,787)	\$ (340,544)	\$ (408,653)	\$ (490,383)
SCBA Cylinders	\$ (10,000)		\$ (12,500)	\$ (13,500)	\$ (14,500)	\$ (15,500)	\$ (16,500)	\$ (17,500)	\$ (18,500)	\$ (19,500)	\$ (20,500)	\$ (21,500)	\$ (22,500)	\$ (23,500)
Replace SCBA's	\$ (12,997)	\$ (4,206)	\$ (1,000)	\$ (1,000)										
Training Grounds	\$ (15,000)	\$ (305)												
Truck Tires	\$ (18,000)	\$ (16,478)		\$ (7,500)				\$ (7,500)						
TOTAL	\$ 677	\$ 183,971	\$ 119,165	\$ 65,424	\$ (42,036)	\$ (75,700)	\$ (119,429)	\$ (180,348)	\$ (248,998)	\$ (339,515)	\$ (459,857)	\$ (619,559)	\$ (825,053)	\$ (1,090,045)

Staff Report

To: **Council**
From: **Chris Wolnik, Director of Infrastructure**
Meeting Date: **January 14, 2026**
Subject: **Supply and Application of Liquid Calcium Dust Suppressant – Contract Extension**

Purpose:

To seek Council approval to extend Contract RFT#2024-02 Supply and Application of Liquid Calcium Dust Suppressant.

Background and Analysis:

Da-Lee Dust Control Ltd. was the successful proponent of contract RFT# 2024-02 – Supply and Application of Liquid Calcium Dust Suppressant in April 2024. The scope of work included supplying and delivering approximately 600,000 L of dust suppressant on Township gravel roads typically in late spring-early summer. The contract was for one year with an additional optional year that concluded on December 31, 2025. The Senior Account Manager at Da-Lee has offered to extend the contract for another year to December 31, 2026, while holding the same unit price as 2025. The total budget for 2026 is anticipated to be \$230,000.

Under Schedule A of the Township of MULMUR Procurement Policy, Council may exempt a procurement from a competitive procurement process by a resolution of Council.

The advantages of accepting the Da-Lee offer to extend the contract RFT# 2024-02 – Supply and Application of Liquid Calcium Dust Suppressant include:

- **Cost stability.** Having a supplier lock in the same price for another year protects the Township from inflation, fuel surcharges, and market volatility. It simplifies budget planning for road maintenance budgets.
- **Supplier familiarity with roads and systems.** A long-term supplier understands the geography, the trouble spots, the timing, application rates and systems we have in place to execute this work activity. That familiarity increases the potential for successful results with less oversight.
- **Minimizes the administrative burden of a new procurement cycle.** The work activity associated with a procurement process takes staff time and effort.
- **Less operational risk.** A new supplier might bring unknowns: different product performance, different equipment, or slower response times. Sticking with a proven contractor reduces the chance of service disruptions.

- **Strengthen the relationship for future negotiations.** A supplier holding their price is showing goodwill. Extending the contract can reinforce that partnership, which sometimes leads to better service or more flexibility down the road

Strategic Plan Alignment:

It's in our Nature: Live - We commit to providing a balanced community and providing quality services. We will encourage increased community building and respectful social interactions to enrich the lives of Mulmur residents. We will provide a range of communications and facilities to promote play, growth, connection, active living and recognize the changing demographics of Mulmur.

It's in our Nature: Work - We commit to fostering a prosperous local economy that serves Mulmur's community and provides for local employment. We will proactively attract new investment opportunities, and work with Mulmur businesses, industries and institutions to retain, expand and enable local opportunities.

Financial Impacts:

As noted, holding the costs of Supply and Application of Liquid Calcium Dust Suppressant to 2025 levels provides cost certainty for the road maintenance budget and confirms we have budgeted accordingly.

Environmental Impacts:

Although there will be no net new environmental impacts from the previous year of the dust suppressant contract, this road maintenance activity has some environmental impacts. One positive environmental impact is that local air quality is improved as dust suppressants reduce airborne particulate matter. Dust suppressants have the potential to leach into groundwater through run-off that increases on steep grades or during heavy rain. As a result, there could be water quality impacts.¹

Recommendation:

That Council approve the 2026 contract extension for Contract RFT#2024-02 Supply and Application of Liquid Calcium Dust Suppressant.

Submitted by: Chris Wolnik, Director of Infrastructure

Approved by: Tracey Atkinson, CAO

¹ Kunz, B.K., Little, E.E. & Barandino, V.L. Aquatic Toxicity of Chemical Road Dust Suppressants to Freshwater Organisms. *Arch Environ Contam Toxicol* 82, 294–305 (2022). <https://doi.org/10.1007/s00244-020-00806-y>

NON-BINDING MEMORANDUM OF UNDERSTANDING (“MOU”)

Between

The Incorporated Synod of the Diocese of Toronto (the “Diocese”)

-and-

The Corporation of the Township of Mulmur (the “Township”)

RECITALS

WHEREAS the Diocese is the owner of the former Christ Church, Whitfield (the “Property”), municipally known as 677002 Centre Road, Mulmur, Ontario, which includes cemetery lands regulated under the *Funeral, Burial and Cremation Services Act, 2002* (“FBCSA”) and subject to the oversight of the Bereavement Authority of Ontario (“BAO”);

AND WHEREAS the Diocese has expressed interest in transferring ownership of the Property; and the Township has expressed a willingness to explore opportunities for, and the potential transfer of, the Property to the Township, subject to the conditions set forth herein;

NOW THEREFORE, the parties agree as follows:

1. PURPOSE

This MOU outlines the present intentions of the Diocese and the Township with respect to the Township’s potential acquisition and future use of the Property, located within the Township of Mulmur.

2. TERMS AND CONDITIONS

2.1 Transfer Terms and Conditions

The following form the terms and conditions related to the transfer:

- The Diocese shall retain a qualified professional to conduct a Stage 2 archaeological assessment in accordance with applicable standards, to confirm the

location of grave shafts on the Property. The Diocese agrees to do so on the condition that costs related to the archaeological assessment, of up to \$20,000.00, are recovered subject to the conditions contained herein.

- The results of the archaeological assessment must identify sufficient lands outside cemetery boundaries to make any proposed municipal or residential use feasible, to the satisfaction and at the sole opinion of the Township.
- The Diocese shall transfer any care and maintenance funds explicitly related to the Property to the Township, at the time of transfer, in accordance with BAO requirements.
- The Diocese shall draft and prepare all legal instruments related to the transfer of the Property to the Township.
- All costs related to the transfer of the Property are to be borne by the Diocese, except as otherwise contemplated in this agreement.

2.2 Exclusions

This MOU is entered into without prejudice to the future decisions of either the Township or the Diocese. Nothing in this MOU shall obligate the Township to acquire the Property, nor shall it obligate the Diocese to complete the transfer.

3. NON-BINDING

This MOU reflects the present intentions of the parties. It is not legally binding and creates no enforceable rights or obligations. Any future transfer of the Property shall be governed by a separate, binding agreement executed by both parties.

4. EFFECTIVE DATE, TERM & TERMINATION

This MOU shall take effect upon the date of signature by both parties and shall remain in effect until superseded by a formal agreement, terminated by mutual written consent or terminated by either party on thirty (30) days' written notice.

IN WITNESS WHEREOF, the parties have executed this MOU as of the dates written below.

For the Incorporated Synod of the Diocese of Toronto

Name: Varun Baledra

Title: Executive Director

Signature:

Date:

For the Corporation of the Township of Mulmur

Name: Tracey Atkinson

Title: Chief Administrative Officer

Signature:

Date: _____ 2026



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Information Report

Campaign Cabinet – January 6, 2026

MyHoneywood Team met on January 6, 2026 with the following highlights:

- Corporate fundraising and Long Driveway conversations remain ongoing, with a goal of 3 commitments for 2026 (JH, PC, JG).
- The donor/memorial wall was discussed and the group decided on the creation of a “Recognition Wall”, to be maintained during the entirety of the 6m campaign, distinguishing between levels of donors, and including a historical component. Additional information will be brought to the next meeting regarding levels (PC) and options for the sign (RP/TA)
- Discussions occurred regarding various smaller capital projects available for sponsorship and fundraising efforts, such as the lacrosse lines, nets and kitchen renovation. Staff will find out what is required to make the existing kitchen operational and commercial licensed.(CW)
- The Team decided to allocate a portion of the annual fundraising to arena improvements, such as the kitchen, while maintaining and growing the larger portion for grant matching purposes. Efforts towards sponsorship for the kitchen will be prioritized (PC).
- Next Meeting Date: February 10, 2026 at 12:00pm

Submitted by: Tracey Atkinson, CAO



SHELBURNE & DISTRICT FIRE BOARD

November 4, 2025

The Shelburne & District Fire Department **Board of Management** meeting was held in person at the Shelburne and District Fire Department on the above mentioned date at 7:00 P.M.

Present

As per attendance record.

1. Opening of Meeting

1.1 Vice Chair, Gail Little, called meeting to order at 7:03 pm.

1.2 Land Acknowledgement

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

2. Additions or Deletions

None.

3. Approval of Agenda

3.1 Resolution # 1

Moved by M. Davie – Seconded by F. Nix

BE IT RESOLVED THAT:

The Board of Management approves the agenda as presented.

Carried

4. **Approval of Minutes**4.1 **Resolution # 2**

Moved by B. Neilson – Seconded by E. Hawkins

BE IT RESOLVED THAT:

The Board of Management adopt the minutes under the dates of September 2, 2025 as circulated.

Carried

5. **Pecuniary Interest**

5.1 No pecuniary interest declared.

6. **Public Question Period**

6.1 No questions.

7. **Delegations / Deputations**

7.1 No delegations present.

8. **Unfinished Business**8.1 **SDFD Organizational Chart****Resolution # 3**

Moved by F. Nix – Seconded by B. Neilson

BE IT RESOLVED THAT:

The Shelburne & District Fire Department Joint Board of Management receives the Chief's Organization Chart Report;

AND THAT The Shelburne & District Fire Department Joint Board of Management approves the 2026 Organizational Report which includes the addition of 2 firefighters.

Carried

8.2 **2026 Operating & Capital Budgets**

The Board directed staff to make amendments to the draft operating budget as discussed; such as reducing COLA to 1.9%.

The Board approves the \$545,000.00 capital levy, however, will be using \$100,000.00 that was supposed to be used in 2025 for engineering services to offset the levy.

Resolution # 4

Moved by F. Nix – Seconded by J. Horner

BE IT RESOLVED THAT:

The Shelburne & District Fire Department Joint Board of Management circulate the 2026 draft Operating Budget to participating municipalities as amended to include a 1.9% COLA increase.

Carried

Resolution # 5

Moved by M. Davie – Seconded by J. McLean

BE IT RESOLVED THAT:

The Shelburne and District Fire Department Joint Board of Management adopt the 2026 Capital Budget with a Capital Levy of \$445,000.00, which includes \$345,000.00 for Fire Fleet replacement.

AND THAT this be circulated to the participating municipalities.

Carried

9. **New Business**9.1 **Town of Mono Resolution****Resolution # 6**

Moved by E. Hawkins – Seconded by J. McLean

BE IT RESOLVED THAT:

THE Shelburne & District Fire Board of Management receives the Town of Mono's Resolution RE: The proposed dissolution of the Shelburne and District Fire Board.

Carried

9.2 **Township of Amaranth Resolution dated September 3rd**

9.3 Township of Amaranth Resolution dated September 17th

Resolution # 7

Moved by E. Hawkins – Seconded by J. McLean

BE IT RESOLVED THAT:

THE Shelburne & District Fire Board of Management receives the Township of Amaranth's Resolutions dated September 3, 2025 and September 17, 2025 RE: The proposed dissolution of the Shelburne and District Fire Board.

Carried

9.4 New Board Agreement

Presented for information.

9.5 SDFD Level of Medical Response Training

Staff directed to include this in the draft operating budget when circulating to the participating municipalities.

Resolution # 8

Moved by J. McLean – Seconded by B. Neilson

BE IT RESOLVED THAT:

The Board approves the addition of Option 2 for Emergency First Response training at an approximate cost of \$34,560.00 to the draft budget.

Carried

9.6 SDFD Tiered Response Agreement

Resolution # 9

Moved by B. Neilson – Seconded by J. Horner

BE IT RESOLVED THAT:

THE Shelburne & District Fire Department Joint Board of Management receives Dufferin County Tiered Response Agreement;

AND THAT The Shelburne and District Fire Department Joint Board of Management authorizes the Fire Chief to execute an agreement on behalf of the Shelburne and District Fire Department (SDFD) with Dufferin County Paramedics Service (DCPS) and the Municipal Fire Departments (Caledon, Erin, Grand Valley, Mulmur-Melancthon, Orangeville, Rosemont and Southgate) providing service within the County of Dufferin for the provision of emergency response to certain specific emergency calls for assistance.

Carried

10. **Chief's Report**

10.1 **Monthly Reports (September - October 2025)**

There are a total of 35 incidents for the month of September 2025 and 42 incidents for the month of October.

10.2 **Update from the Fire Chief**

The Chief advised the Board that Orangeville Fire will be putting an RFP out in the New Year for dispatch services.

The County Fire Chiefs have been invited to a meeting with the County Clerks to discuss fire related by-laws.

11. **Future Business:**

11.1 Nothing at this time.

12. **Accounts & Payroll – September - October 2025**

12.1 **Resolution # 10**

Moved by E. Hawkins – Seconded by F. Nix

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$119,114.77 for the period of August 30, 2025 to October 30, 2025 as presented and attached be approved for payment.

Carried

13. **Confirming and Adjournment**

13.1 **Resolution # 11**

Moved by J. McLean – Seconded by M. Davie

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried

13.2 Resolution # 12

Moved by F. Nix – Seconded by B. Neilson

BE IT RESOLVED THAT:

The Board of Management do now adjourn at 8:54 pm to meet again on Tuesday, December 2, 2025 at 7:00 pm or at the call of the Chair.

Carried

Respectfully submitted by:

Nicole Hill
Secretary-Treasurer

Approved:

Gail Little
Vice Chairperson

SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of November 4, 2025

Municipality / Member	Present	Absent
Township of Amaranth		
Brad Metzger		X
Gail Little	X	
Town of Mono		
Melinda Davie	X	
Fred Nix	X	
Township of Melancthon		
James McLean	X	
Bill Neilson	X	
Town of Shelburne		
Wade Mills		X
Shane Hall		X
Township of Mulmur		
Earl Hawkins	X	
Janet Horner	X	
Staff		
Dave Pratt – Fire Chief	X	
Jeff Clayton – Deputy Chief		X
Nicole Hill – Sec/Treas.	X	



DUFFERIN COUNTY COUNCIL MINUTES

December 11, 2025, 7:00 pm

Dufferin County Administration Office

55 Zina Street

Orangeville ON L9W 1E5

Councillors Present: Warden Lisa Post (Orangeville)
Councillor John Creelman (Mono)
Councillor Guy Gardhouse (East Garafraxa)
Councillor Chris Gerrits (Amaranth)
Councillor Shane Hall (Shelburne)
Councillor Earl Hawkins (Mulmur)
Councillor Janet Horner (Mulmur)
Councillor Gail Little (Amaranth)
Councillor James McLean (Melancthon)
Councillor Wade Mills (Shelburne)
Councillor Fred Nix (Mono)
Councillor Philip Rentsch (Grand Valley)
Councillor Steve Soloman (Grand Valley)
Councillor Todd Taylor (Orangeville)
Councillor Darren White (Melancthon)

Staff Present: Sonya Pritchard, Chief Administrative Officer
Michelle Dunne, Clerk
Rebecca Whelan, Deputy Clerk
Scott Burns, Director of Public Works/County Engineer
Aimee Raves, Manager of Corporate Finance, Treasurer
Rajbir Sian, Director of Development and Tourism
Gary Staples, Chief Paramedic
Rohan Thompson, Director of People & Equity
Brenda Wagner, Director of Health and Human Services

1. CALL TO ORDER

Warden Post called the meeting to order at 7:03 pm.

2. APPROVAL OF THE AGENDA

Moved by: Councillor Nix

Seconded by: Councillor Hall

THAT the agenda and any addendum distributed for the December 11, 2025 meeting of Council, be approved.

CARRIED

3. DECLARATION OF INTEREST BY MEMBERS

There were no declarations of pecuniary interest.

4. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

Moved by: Councillor Horner

Seconded by: Councillor Hawkins

THAT the minutes of the regular meeting of Council on November 27, 2025, be adopted.

CARRIED

5. PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS

5.1 Dufferin OPP Polar Plunge

Acting Sargent Jeffrey McLean, Dufferin OPP, delegated to Council regarding the upcoming Polar Plunge for Special Olympics Ontario taking place on March 29, 2026. He challenged all Council members to participate. A special award was presented to the 2025 top fundraiser, Cole Carlson.

5.2 Dufferin Federation of Agriculture

Bill McCutcheon, Dufferin Federation of Agriculture, and Lisa Hearn, Ontario Federation of Agriculture, delegated to Council regarding the benefits of economic development for Dufferin County agriculture. An information brief from Dufferin Federation of Agriculture was circulated on desk.

5.3 2026 Draft Budget Overview Presentation

The Manager of Corporate Finance, Treasurer, presented the draft 2026 budget overview. Council will discuss the draft budget at the January 8, 2026 Council meeting.

6. PUBLIC QUESTION PERIOD

There were no questions from the public.

7. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

The following agenda items were requested to be moved to item 9 for discussion:

- Item 8.2 - One-Time Funding Update
- Item 8.3 - Point in Time Count
- Item 8.6 - Future State of County Economic Development
- Item 8.7 - Proposed Regional Consolidation of Conservation Authorities
- Item 8.10 - Dufferin Road 124 - Speed Limits and Pedestrian Infrastructure
- Item 8.11 - Road Safety Review Updates and Road Safety Master Plan

8. PRESENTATION AND CONSIDERATION OF REPORTS

Moved by: Councillor McLean

Seconded by: Councillor Mills

THAT items 8.1 to 8.6 be received, and any recommendations set out below, be approved.

CARRIED

8.1 Homelessness Task Force Minutes - November 17, 2025

Minutes from the November 17, 2025 meeting of the Homelessness Task Force.

THAT the minutes of the Homelessness Task Force meeting on November 17, 2025, be adopted.

CARRIED BY CONSENT

8.2 DC MOVES Update

A report from the Director of Health and Human Services, dated December 11, 2025, to recommend the dissolution of DC Moves.

THAT the report from the Director of Health and Human Services, Report No. HHS-2025-028, DC Moves Update, dated December 11, 2025, be received;

AND THAT Council approve the dissolution of DC MOVES.

CARRIED BY CONSENT

8.3 Health and Supportive Care Providers Oversight Authority Update

A report from the Director of Health and Human Services, dated December 11, 2025, to advocate for an exemption of legacy staff from mandatory registration under the new Health and Supportive Care Providers Oversight Authority.

THAT the report from the Director of Health and Human Services, Report No. HHS-2025-027, Health and Supportive Care Providers Oversight Authority Update, dated December 11, 2025, be received;

AND THAT Council direct staff to submit a letter of advocacy to exempt legacy staff from mandatory registration under the new Health and Supportive Care Providers Oversight Authority framework.

CARRIED BY CONSENT

8.4 Update on County Official Plan Amendment No. 5

A report from the Director of Community Development and Tourism, dated December 11, 2025, to provide an update on Official Plan Amendment No. 5.

THAT the report from the Director of Community Development and Tourism, Report No. PD-2025-036, titled Update on County Official Plan Amendment No. 5, dated December 11, 2025, be received;

AND THAT the additional costs requested to develop County Official Plan Amendment No. 5 be funded from the Reserve for Future Studies.

CARRIED BY CONSENT

8.5 Dufferin Road 21 – Honeywood Speed Limit and Community Safety Zone

A report from the Director of Public Works/County Engineer, dated December 11, 2025, to recommend a speed limit change and a Community Safety Zone in Honeywood.

THAT the report from the Director of Public Works/County Engineer, Report No. PW-2025-013, Dufferin Road 21 – Honeywood Speed Limit and Community Safety Zone, dated December 11, 2025, be received;

AND THAT the By-Law 2005-32 be amended to include the following 60 km/hr speed zone in Schedule G:

Dufferin Road 21

From: A point situated 650 m east of 2nd Line West in the Township of Mulmur.

To: A point situated 1.15 km east of 2nd Line West in the Township of Mulmur.

From: A point situated 650 m west of 2nd Line West in the Township of Mulmur.

To: A point situated 1.15 km west of 2nd Line West in the Township of Mulmur;

AND THAT staff be directed to implement a community safety zone on Dufferin Road 21, extending 500 metres west of 2nd Line West intersection and 500 meters east of 2nd Line West intersection;

AND THAT Schedule I of the Consolidated Traffic By-Law 2005-32 be revised to include the following:

Dufferin Road 21

From: A point situated 500 metres west of 2nd Line West in the Township of Mulmur.

To: A point situated 500 metres east of 2nd Line West in the Township of Mulmur.

Time or Days: Anytime.

CARRIED BY CONSENT

8.6 2026 User Fee By-Law Update

A report from the Manager of Corporate Finance, Treasurer, dated December 11, 2025, to recommend amendments to the User Fee By-Law.

THAT the report from Manager of Corporate Services, Treasurer, Report No. CS-2025-009, 2026 User Fee By-Law Update, dated December 11, 2025, be received;

AND THAT the updated User Fee By-Law be presented to Council.

CARRIED BY CONSENT

9. DISCUSSION OF REPORTS SEPARATED FROM THE CONSENT AGENDA

9.1 One-Time Funding Update

A report from the Chief Paramedic, dated December 11, 2025, to outline funding received to support three critical initiatives.

Moved by: Councillor Nix

Seconded by: Councillor Gerrits

THAT the report from the Chief Paramedic, Report No. PS-2025-004, One-Time Funding Update, dated December 11, 2025, be received.

CARRIED

9.2 Point in Time Count

A report from the Director of Health and Human Services, dated December 11, 2025, to share the Point in Time Count results.

Moved by: Councillor Horner

Seconded by: Councillor Gerrits

THAT the report from Director of Health & Human Services, Report No. HHS-2025-026, Point in Time Count, dated December 11, 2025, be received.

CARRIED

9.3 Future State of County Economic Development

A report from the Director of Community Development and Tourism, dated December 11, 2025, to recommend changes to the Economic Development Strategy.

Moved by: Councillor Hawkins

Seconded by: Councillor Creelman

THAT the report from the Director of Community Development and Tourism, Report No. PD-2025-035, Future State of County Economic Development, dated December 11, 2025, be deferred.

CARRIED

9.4 Proposed Regional Consolidation of Conservation Authorities

Moved by: Councillor Nix

Seconded by: Councillor Gardhouse

THAT the report from the Director of Community Development and Tourism, Report No. PD-2025-034, titled Proposed Regional Consolidation of Conservation Authorities, dated December 11, 2025, be received;

AND THAT the amended letter included as an attachment, as further amended during Council's discussion, be submitted to the Environmental Registry of Ontario (ERO) portal.

CARRIED

9.5 Dufferin Road 124 – Speed Limits and Pedestrian Infrastructure

A report from the Director of Public Works/County Engineer, dated December 11, 2025, to provide an 18 month review of the lowered speed limits on County Road 11 and County Road 124.

Moved by: Councillor Hawkins

Seconded by: Councillor McLean

THAT the report from the Director of Public Works/County Engineer, Report No. PW-2025-015, Dufferin Road 124 – Speed Limits and Pedestrian Infrastructure, dated December 11, 2025, be received;

AND THAT staff be directed to report back with a more complete report that includes comments from Town of Shelburne staff, along with options for recommendations by February 2026.

CARRIED

9.6 Road Safety Review Updates and Road Safety Master Plan

A report from the Director of Public Works/County Engineer, dated December 11, 2025, to recommend development of a comprehensive County Road Network Road Safety Master Plan.

Moved by: Councillor Nix

Seconded by: Councillor Gardhouse

THAT the report from the Director of Public Works/County Engineer, Report No. PW-2025-013, Road Safety Review Updates and Road Safety Master Plan, dated December 11, 2025, be received;

AND THAT funds to complete a comprehensive County Road Network Road Safety Master Plan be added to the draft 2026 budget.

CARRIED

10. STRATEGIC PLAN UPDATE

A report from the Chief Administrative Officer, dated December 11, 2025, to provide an update on the Strategic Plan initiatives.

Moved by: Councillor Hall

Seconded by: Councillor Mills

THAT the report from the Chief Administrative Officer, Report No. CAO-2025-019, Strategic Plan Update 2025-04, dated December 11, 2025, be received.

CARRIED

11. CORRESPONDENCE

11.1 Township of Amaranth

A resolution and report from the Township of Amaranth, dated December 4, 2025, to request Dufferin County delegate upper tier planning authority to the Township of Amaranth.

Moved by: Councillor Gerrits

Seconded by: Councillor Nix

THAT Dufferin County endorse the Township of Amaranth report regarding the delegation of upper tier planning authority to the Township of Amaranth;

AND THAT Dufferin County commit to consult with the Township of Amaranth in the development of their Official Plan Amendments and monitor lower tier Official Plan Amendment decisions.

CARRIED

12. NOTICE OF MOTIONS

12.1 Stockpiled American Alcohol

Councillor Creelman asked Council to suspend the Procedural By-law to allow for discussion of the motion. A two-thirds majority vote is required to suspend the Procedural By-law.

Moved by: Councillor Nix

Seconded by: Councillor Mills

THAT Section 26.1 of the Procedural By-Law be suspended.

For (33): Warden Post, Councillor Creelman, Councillor Gardhouse, Councillor Gerrits, Councillor Hall, Councillor Hawkins, Councillor Horner, Councillor Little, Councillor McLean, Councillor Mills, Councillor Nix, Councillor Solomon, Councillor Taylor, and Councillor White

Against (1): Councillor Rentsch

CARRIED (33 to 1)

Moved by: Councillor Creelman

Seconded by: Councillor Mills

WHEREAS PEI, Nova Scotia, Newfoundland and Manitoba are selling off stockpiles of American alcohol with profits going to charities and in specific, food banks;

AND WHEREAS Ontario has about \$80 million worth of American alcohol in storage, \$2 million of which could expire in the next 6 months;

AND WHEREAS Ontario is only just now 'exploring options for the products';

BE IT RESOLVED THAT Dufferin County Council urge the LCBO and Province to follow the lead of other provinces and sell off the stockpile of American alcohol with profits going to Ontario food banks including the Orangeville and Grand Valley Food Banks as well as the Shepard's Cupboard Food Bank in Shelburne.

CARRIED

13. MOTIONS

13.1 Educational Development Charges on Additional Dwelling Units

Moved by: Councillor Gerrits

Seconded by: Councillor Rentsch

THAT Dufferin County Council request that the Province of Ontario eliminate Education Development Charges on Additional Dwelling Units (ADUs) where a primary dwelling already exists.

LOST

14. CLOSED SESSION

15. BY-LAWS

16. OTHER BUSINESS

17. CONFIRMATORY BY-LAW

2025-57 Confirmatory By-Law - December 11, 2025

A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on December 11, 2025.

Moved by: Councillor Gerrits

Seconded by: Councillor Hawkins

THAT By-Law 2025-57 be read a first, second and third time and enacted.

CARRIED

18. NEXT MEETING

The next Council meeting will be held on Thursday, January 8, 2026 at 5 pm in the Sutton Room at 55 Zina Street, Orangeville.

19. ADJOURNMENT

The meeting adjourned at 8:58 pm.

Moved by: Councillor Taylor

Seconded by: Councillor Solomon

THAT the meeting adjourn.

CARRIED

Warden

Clerk

Subject: FW: Ontario Climate Caucus November Meeting Notes and Possible Action Items

From: Gaby Kalapos <gkalapos@climateactionpartnership.ca>

Sent: Monday, December 8, 2025 3:55 PM

To: Gaby Kalapos <gkalapos@climateactionpartnership.ca>

Subject: Ontario Climate Caucus November Meeting Notes and Possible Action Items

Hi there Ontario Climate Caucus,

Please see below for the meeting notes from the November 2025 OCC meeting. I will be sending out calendar invites for the the 2026 OCC meeting schedule shortly.

Top Request!!!!

We are seeking case studies and input from OCC members on climate actions they have advanced in their community and sharing them with others in the OCC. What resources were required, why did your community choose this activity; actions that have transferable opportunities attached to them are of highest interest across the network. OCC wants to advance a transferable climate action case study series in 2026.

Ontario Climate Caucus – Opportunities for Scaling Up the Retrofit Market

November 26th, 2025 Ontario Climate Caucus Meeting

1. Retrofit Scale-Up – What Tools are Being Used to Scale-Up Existing Building Retrofits?

- Buildings are ~46% of GTHA/GGHS emissions; moving beyond voluntary programs is required to scale up emissions reductions, protect health, and create local jobs.
- Green Standards are being used by municipalities to address the need to increase uptake to sustainability metrics in new developments, at the most cost-effective time to incorporate sustainability metrics (such as energy efficiency and GHGs, bird friendly design, etc..., at the time of construction).
- About 80% of existing buildings in use now will be used in 2050. Voluntary retrofits uptake is too small to get us to the necessary 2050 targets. At our present retrofit rate of 0.7% annually it will take well over 100 years to achieve the 2050 GHG reduction targets within our existing building stock.
- Other tools in the retrofit scale up toolbox include - energy disclosure and benchmarking, retrofit supports, and the use of Building Emissions Performance Standards (BEPS) that gradually improve building emissions over time. Benefits of BEPS include:
 - Predictable planning horizon for building owners and managers that bring performance standards into their asset management schedules and timeframes.

- Most of the money we spend on fossil fuels leaves our local communities, benefiting other provinces and countries. Most of the money spent on retrofits is to purchase products that are purchased locally.
- There are strong local job creation opportunities related to BEPS as these jobs are local and cannot be outsourced. (e.g., Toronto study estimate: ~16,000 jobs). This will be important especially if changes in the job market require a lot of reskilling, as retrofit jobs present a large range of jobs from lower skilled jobs where re-training can take place relatively quickly to more qualified higher paying jobs.
- Voluntary programs alone cannot deliver the scale needed. Municipalities require policy mechanisms that structure—and eventually mandate—performance improvement. Those mandatory standards are critical for moving towards scaling up and building the critical mass of progress needed to unlock local economic and job creation opportunities.

Possible Green Standards and Retrofit Scale Up Actions

Green Standards Protections

- Ontario municipal Green Development Standards (GDS) are at risk under provincial legislation (Bill 17, Bill 60). If municipal green standard authorities are undermined, municipalities can work with the province to identify other alternatives such as:
 - A provincial step-code framework.
 - A provincial green standard by-law municipality can opt into (as was previously promised by Province)
 - Alignment with the model National Energy Code.
- But it is likely that the willingness of the province to move towards those other tools will be dependent on them hearing that municipalities want those as the likely route for the province is the do nothing to improve the energy efficiency/climate considerations of new buildings. There have not been any improvements in energy efficiency in about a decade in the Ontario Building Code (OBC) and the OBC does not bring in any climate/GHG considerations into the OBC.
- Sample resolutions and backgrounder available here: <https://guides.co/g/ontario-climate-caucus-hub/545494>

Geographic Uptake of DSM Programs Within Your Community

There is the ability to request data from the IESO Save on Energy as well as Enbridge for their DSM program uptake. They both track program uptake by postal code, and this data would highlight if your community is out or under performance the provincial average re: uptake. This information is rarely provided, and it is likely that numerous requests will need to take place to get this information shared outside of internal IESO and Enbridge program evaluation and planning. This can be done when IESO or Enbridge comes to your council or via council resolution.

Staff Direction to Explore Retrofit Scale Up Options

Municipal council resolutions can direct staff to explore:

- What options are being used in other jurisdictions ex. energy disclosure at time of sale; annual energy and emissions disclosures; building energy labeling; and Building Emissions Performance standards to scale up retrofit rates in the existing buildings market.

CAP will develop a sample resolution and backgrounder for municipal council use to advance staff direction to explore options for retrofit scale up.

OCC Updates

Mulmur Township

- New development offering “green options” as upgrades, but not default.
- Would be good to better understand cost implications of the developer offered green options, be good to create more transparency re costs of sustainability offerings.

Halton Hills – Georgetown Development

- Have undertaken low carbon energy planning and have explored some lower carbon options.
- District energy assessed as not ideal due to lower density of the development and lack of diverse loads (residential and commercial together helps as they have different load profiles and as such compliment each other).
- Advancing low carbon energy planning at the secondary plan level is an opening that several municipalities have been moving forward. While it has been challenging to secure uptake and commitment at secondary planning level advancing this low carbon energy planning conversation and bringing the real estate developers together with low carbon utilities is a worthwhile effort.

Erin

- Regional Green Standards motion stalled due to provincial uncertainty.
- Collaboration underway with neighbouring municipalities (tri-county effort) – Wellington, Dufferin and Grey County.

Diverso–Mattamy Geothermal Low Rise New Development

- Geothermal provided at same cost as fossil fuel BAU in low-rise development. No need to bring in fossil fuel infrastructure. It is set up as geothermal at the building level and is not a district system.
- Indicates that when utility-style business models apply, affordability arguments against low-carbon choices are overstated. Geothermal at the building scale competing against BAU is critical regarding market transformation.
- <https://www.newswire.ca/news-releases/diverso-energy-and-mattamy-homes-announce-joint-venture-to-advance-sustainable-homebuilding-across-canada-812635163.html>

Electrical Utility (LDC) and Municipality Coordination

LDCs are assuming continued fossil fuel use (where fossil fuel access is available) for building and water heating as a default in new developments at present. A few municipalities with full or partial ownership of their LDCs have been passing council resolutions asking the LDC to identify the readiness of the distribution system for increased electrification. Toronto and Burlington Hydro are two examples that have responded to council requests for a readiness assessment. Both Toronto and Burlington Hydro have also brought into their 5-year investment plans more investments into improving the readiness of the distribution system for electrification. There is also work taking place within LDCs regarding analysis of the readiness of the distribution system for the installation of Distributed Energy Resources (DERs) like solar PV.

This will be a future topic we will explore in early 2026.

AMO Update (Dershil)

Conservation Authority Consolidation: <https://ero.ontario.ca/notice/025-1257>

- Province proposing reduction to 7 CAs + creation of provincial oversight agency.
- Risks: Loss of local control and expertise; No additional funding; no evidence of cost savings
- **ERO posting open until Dec. 22**; AMO will publish a response and share.

Special Economic Zones

- AMO requests: Meaningful municipal + Indigenous consultation; and Strong embedded environmental protection.
- Link to submission:
<https://www.amo.on.ca/sites/default/files/assets/DOCUMENTS/Submissions/2025/2025-11-13-SuccessfulEconomicZonesERO0251077.pdf>

Climate Caucus Update (Olivia)

- Regular events paused for December.
- Two initiatives with registration requirements:
 - Women's Caucus (peer + speaker series): <https://climatecaucus.ca/womens-caucus/>
 - Resolution Writing Workshop on Tuesday, January 27, 2026
<https://climatecaucus.ca/event/resolution-writing-workshop/>

2026 OCC Workplan and Scheduling

- Seeking case studies and input from OCC members on climate actions they have advanced in their community and sharing them with others in the OCC. What resources were required, why did your

community choose this activity; actions that have transferable opportunities attached to them. Want to advance a transferable climate action case study series in 2026.

- Meetings: **Last Wednesday of each month**, excluding **July, August, December**. Gaby from CAP will be sending out calendar invites shortly.
- January OCC meeting is on Wednesday January 28th at 3 pm and calendar invite will be sent out shortly.



10-25-BOD Agenda (November's Meeting) Minutes (**Draft**)

Nottawasaga Valley Conservation Authority

Friday November 28, 2025 9:00AM EST

Attendance

Present:

Cllr. Joe Belanger, Wasaga Beach (Town); Chair Jonathan Scott, Bradford West Gwillimbury (Town); Cllr. Pieter Kiezebrink, Essa (Township); Cllr. Christopher Baines, Collingwood (Town); Deputy Mayor Paul Van Staveren Clearview (Township); Cllr. Ralph Manktelow, Mono (Town); Vice-Chair Gail Little, Amaranth (Township); Cllr. Kevin Eisses, Innisfil (Town); Cllr. Nicole Cox, New Tecumseth (Town); Cllr. Patricia Clark, Mulmur (Township); Cllr. Kyle Fegan, Shelburne (Town); Mayor Scott W. Anderson, Adjala-Tosoronto (Township); Cllr. Gary Harvey, Barrie (City); Cllr. Joel Loughead, Grey Highlands (Municipality); Cllr. June Porter, The Blue Mountains (Town); Mayor Darren White, Melancthon (Township)

NVCA Staff:

Jennifer Vincent, Chief Administrative Officer; Sheryl Flannagan, Director, Corporate Services; Chris Hibberd, Director, Watershed Management Services; Kyra Howes, Director, Conservation Services; Ian Ockenden, Manager, Watershed Science; Sheri Steiginga, Source Water Coordinator; Kerry Jenkins, Corporate Services Clerk/Recorder

Absent:

Cllr. Phil Fisher, Springwater (Township); Cllr. Richard Schell, Oro-Medonte (Township)

1. Events

NVCA's 2025 Holiday Bash

Join NVCA staff for our annual holiday party and staff recognition awards event.

Date: December 4, 2025 from 5pm – 9pm

Location: Jose Building, Tiffin Centre for Conservation, 8195 8th Line, Utopia, ON L0M 1T0

Families in Nature

NVCA's Families in Nature & Wellness Retreats invite you and your loved ones to slow down, breathe deeply, and rediscover what it means to truly be present – together.

Take your Me Time with Nature-Infused Yoga, your family can explore hands-on outdoor experiences designed to inspire curiosity, confidence, and connection.

- Sunday, January 11, 2026 – Yoga & Wilderness Survival Skills
- Sunday, January 25, 2026 – Yoga & Land-Based Learning Through Indigenous Teachings
- Sunday, February 1, 2026 – Yoga & Winter Tree Identification
- Sunday, February 15, 2026 – Yoga & Kick Sledding Adventure

All yoga sessions are offered at 10:00 – 11:30 am & 1:00 – 2:30 pm, at the same time as Family Nature Experiences

Location: Tiffin Centre for Conservation
[Register here](#)

Winter Camp Tiffin

Our staff have been excited to plan some winter camp activities for Winter Camp Tiffin which will be full of outdoor adventures.

Led by NVCA's environmental educators, Camp Tiffin is an outdoor camp designed to enhance your child's knowledge, understanding and appreciation of the natural world and our amazing planet.

Dates: December 29, 30, 2025, January 2, 2026

Location: Tiffin Centre for Conservation

Christmas Bird Count for Kids

Christmas Bird Count for Kids is a fun, family friendly bird watching event that contributes to scientific bird count data.

Learn how to watch birds from our local nature enthusiasts, Nature Barrie. After their presentation inside, we will take to the trails on a guided hike to find and practice identifying the birds at Tiffin!

Hot chocolate is included. Please bring your own reusable mug.

Date: January 3, 2025 from 9:30 a.m. to 11:30 a.m.

Location: Tiffin Centre for Conservation

PA Day Camp Tiffin

This special edition of Camp Tiffin encourages outdoor exploration, guided excursions in the forest fueled by student interest.

Date: January 30, 2026 from 9 am – 4 pm

Location: Tiffin Centre for Conservation

[Register here](#)

2. Call to Order

Chair Scott called the meeting to order at 9:03am.

3. Land Acknowledgement

The Nottawasaga Valley Conservation Authority Board acknowledges that we are situated on the traditional land of the Anishnaabeg people. The Anishnaabeg (*a-nish-i-na-beck*) include the Ojibwe (*o-jib-way*), Odawa (*o-dah-wa*), and Pottawatomi (*pot-a-wa-tom-ee*) nations, collectively known as the Three Fires Confederacy. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Métis and Inuit people.

4. Declaration of Pecuniary and Conflict of Interest

5. Motion to Adopt the Agenda

Recommendation:

RES: 75-25

Moved by: Cllr. Kevin Eisses

Seconded by: Cllr. June Porter

RESOLVED THAT: the agenda for the Board of Directors meeting #10-25-BOD dated on November 28, 2025 be approved.

Carried;

6. Chair's Update

Chair Scott shared his updates.

7. CAO's Updates

CAO Vincent verbally shared her updates:

This will be a brief update, as I was away on vacation for a significant part of the last month.

My primary focus over the last few weeks has been on the recent Government of Ontario announcement regarding Bill 68 and the proposal to consolidate 36 conservation authorities into seven regional CAs. As noted in the Chair's update, he and I participated in a briefing with the Minister and senior staff on this announcement. Following that, I have been meeting regularly working closely with colleagues from all Conservation Authorities to support informed, fact-based responses to the proposal, ensuring the NVCA concerns are heard and that we are available to discuss this important issue with the province, our members, and partners. I will be participating in regional consultations hosted by MECP on December 8th with the Chair.

I attended the Latornell Conservation Symposium and the Conservation Ontario in-person meeting. These allowed me the opportunity to connect with colleagues in a more informal setting.

Business plan and budget presentations to Councils continued, with me and Director Flannagan attending the Town of the Blue Mountains Council and the Chair and Director attending the Springwater Township Council. I thank

all the Board members for their support of our NVCA delegation to their Councils.

I am pleased to announce that our new NVCA Managers of Development Planning and Permitting is Michelle Schaeffle who starts with us on December 1st.

It is important to emphasize that NVCA remains business as usual, with no anticipated staff changes resulting from this announcement. We continue to implement efficiency improvements and will bring forward updates to our e-permitting system early in the new year.

8. Announcements

9. Presentations

Kyra Howes, Director, Conservation Services conducted a presentation regarding Utopia Conservation Area.

Recommendation:

RES: 76-25

Moved by: Vice-Chair Gail Little

Seconded by: Cllr. Joel Loughead

RESOLVED THAT: the Board of Directors receive this presentation as presented.

Carried;

10. Deputations

There were no deputations at this time.

11. Hearings

There were no hearings at this time.

12. Adoption of Minutes

Recommendation:

RES: 77-25

Moved by: Cllr. Ralph Manktelow

Seconded by: Deputy Mayor Paul Van Staveren

RESOLVED THAT: the minutes of the Board of Directors meetings 09-25-BOD dated on October 24, 2025 be approved.

Carried;

13. Correspondence

Recommendation:

RES: 78-25

Moved by: Cllr. Nicole Cox

Seconded by: Mayor Scott W. Anderson

RESOLVED THAT: the Board of Directors receive the below correspondence.

Carried;

Correspondence from Chair Scott regarding his letter: ***"NVCA's Progress in Modernization, Efficiency and Accountability"***.

14. Staff Report No. 38-10-25-BOD from Jennifer Vincent, CAO & Sheryl Flannagan, Director, Corporate Services regarding 2026 Business Plan and Budget

Recommendation:

RES: 79-25

Moved by: Cllr. Joe Belanger

Seconded by: Cllr. Gary Harvey

RESOLVED THAT: Staff Report No. 38-10-25-BOD regarding the NVCA's 2026 Business Plan and Budget be received; and

FURTHER THAT: the 2026 Category 1 budget, operational and capital, as presented in the 2026 Draft Business Plan and Budget booklet be approved; and

FURTHER THAT: each watershed member municipality be formally advised of their respective share of the Category 1 levies, operational and capital; and

FURTHER THAT: the 2026 Categories 2 & 3 budget, operational and capital, as presented in the 2026 Draft Business Plan and Budget booklet be approved; and

FURTHER THAT: each watershed member municipality be formally advised of their respective share of the Categories 2 & 3 levies, operational and capital, once the memorandum of understanding with the municipality is signed.

Carried;

15. Staff Report No. 39-10-25-BOD from Sheryl Flannagan, Director, Corporate Services regarding 2025 Year End Surplus Deficit Allocation

Recommendation:

RES: 80-25

Moved by: Cllr. Patricia Clark

Seconded by: Cllr. June Porter

RESOLVED THAT: Staff Report No. 39-10-25-BOD regarding surplus/deficit allocations be approved; and

FURTHER THAT: The CAO/Secretary-Treasurer be directed to place any 2025 surplus/ deficit funds in/out of the following reserves as specified in the report.

Carried by recorded vote (see below);

Name	Municipality/Township	Percentage	Yea/Nay
Mayor Scott Anderson	Township of Adjala-Tosorontio	4.23%	yea
Vice-Chair/Deputy Mayor Gail Little	Township of Amaranth	0.22%	yea
Councillor Gary Harvey	City of Barrie	14.74%	yea
Councillor June Porter	Town of the Blue Mountains	1.49%	yea
Chair/Councillor Jonathan Scott	Town of Bradford West Gwillimbury	4.27%	yea
Deputy Mayor Paul Van Straveren	Clearview Township	5.00%	yea
Councillor Christopher Baines	Town of Collingwood	10.29%	yea
Councillor Pieter Kiezebrink	Township of Essa	6.74%	yea
Councillor Joel Loughead	Municipality of Grey Highlands	0.34%	yea
Councillor Kevin Eisses	Town of Innisfil	7.28%	yea
Mayor Darren White	Township of Melancthon	0.47%	yea
Councillor Ralph Manktelow	Town of Mono	3.52%	yea
Councillor Patricia Clark	Mulmur Township	1.56%	yea
Councillor Nicole Cox	Town of New Tecumseth	13.17%	yea
Councillor Richard Schell	Township of Oro-Medonte		absent
Councillor Kyle Fegan	Town of Shelburne	2.21%	yea
Councillor Phil Fisher	Township of Springwater		absent
Councillor Joe Belanger	Town of Wasaga Beach	9.38%	yea

16. Staff Report No. 40-10-25-BOD from Kyra Howes, Director, Conservation Services- Regarding Changes to Conservation Services and Fees 2026

Recommendation:

Moved by: Cllr. Pieter Kiezebrink

Seconded by: Cllr. Christopher Baines

RESOLVED THAT: The Board of Directors receive Staff Report No. 40-10-25-BOD regarding proposed 2026 and select 2027 changes to Conservation Services fees, and;

FURTHER THAT: the Fee Schedule, Appendices A to C, be approved as attached.

Friendly Amendment

Recommendation:

RES: 81-25

Moved by: Cllr. Pieter Kiezebrink

Seconded by: Cllr. Christopher Baines

RESOLVED THAT: The Board of Directors receive Staff Report No. 40-10-25-BOD regarding proposed 2026 and select 2027 changes to Conservation Services fees, and;

FURTHER THAT: the Fee Schedule, Appendices A to C, be approved as attached and;

FURTHER THAT: Nonresident fees be directed to staff for review and to be brought forward at a future meeting.

Carried;

17. Staff Report No. 41-10-25-BOD from Maria Leung, Senior Communications Specialist regarding Communications Report

Recommendation:

RES: 82-25

Moved by: Mayor Scott W. Anderson

Seconded by: Cllr. Patricia Clark

RESOLVED THAT: Staff Report No. 41-10-25-BOD regarding NVCA Communications – October 11, 2025 – November 13, 2025, be received.

Carried;

18. Discussion on NVCA Boards position on Provincial Conservation Authority changes

Recommendation:

RES: 83-25

Moved by: Cllr. Ralph Manktelow

Seconded by: Cllr. Joel Loughead

WHEREAS: the Conservation Authorities Act (1946) enables municipalities to establish local conservation authorities (CA), and when municipalities choose to form such authorities, they assume responsibility for governance and funding through the appointment of a Board of Directors and the provision of an annual levy to cover expenses; and

WHEREAS: local municipalities collectively currently provide between 25% and 50% of total conservation authority funding, while the Province of Ontario provides approximately 3%; and

WHEREAS: conservation authorities collectively own and manage thousands of hectares of land, much of which was donated by local residents and entrusted to conservation authorities as a personal legacy for long-term protection, stewardship, and the public good, with the expectation that such lands would be cared for by locally governed conservation authorities; and

WHEREAS: the Ministry of the Environment, Conservation and Parks has posted Environmental Registry Notice No. 025-1257 ("Proposed Boundaries for the Regional Consolidation of Ontario's Conservation Authorities"), proposing to reduce Ontario's 36 conservation authorities to 7 regional entities as part of a broader restructuring that would create an Ontario Provincial Conservation Agency to provide centralized oversight and direction under the *Conservation Authorities Act*, with a municipal cost apportionment yet to be defined; and

WHEREAS: under this proposal, the Nottawasaga Valley Conservation Authority (NVCA) would be merged into a new "Huron-Superior Regional Conservation Authority" together with the:

1. Ausable Bayfield CA;
2. Maitland Valley CA;

3. Saugeen Valley CA;
4. Grey Sauble CA;
5. Lake Simcoe Region CA; and
6. Lakehead Region CA

forming a single organization stretching from Thunder Bay and Lake Superior through northern Lake Huron, Simcoe, Dufferin, Bruce, and Grey counties, York Region, Kawartha Lakes, and Durham regions; and

WHEREAS: the Board acknowledges and supports the Province's goals of improved efficiency, consistency and fiscal prudence in conservation delivery, but finds that the proposed "Huron–Superior" configuration would:

1. Create a geographically vast and administratively complex entity of 78+ different municipalities joining Northern, rural and fast-growing southern municipalities in the Greater Toronto Area with little shared watershed connection or economic alignment;
2. Dilute local accountability and municipal partnership, contrary to the principle that decisions are best made closest to the communities they affect;
3. Generate substantial transition costs — including human-resources integration, governance restructuring, IT migration and policy harmonization — that would divert resources from front-line service delivery and delay measurable outcomes, contrary to the Province's own business-planning principles of value for money, cost containment and service continuity; and
4. Risk greater uncertainty and delay for builders, developers and farmers, as local permitting offices and staff familiar with site conditions are replaced by distant regional structures, making it harder for applicants to obtain timely advice, resolve issues or expedite housing and infrastructure approvals that support the Province's "Get It Done" agenda; and

WHEREAS: the NVCA has already undertaken significant modernization work aligned with provincial objectives that demonstrates meaningful modernization can occur within the current watershed-based governance framework, including:

- implementation of a digital permitting and inspection system that has reduced turnaround times;
- adoption of shared-service arrangements in Corporate Services;
- independent service reviews identifying opportunities for cost recovery and efficiency; and
- measurable improvements in transparency and client communication; and

WHEREAS: the Board notes that the Lake Simcoe Region Conservation Authority operates under the *Lake Simcoe Protection Act* and Lake Simcoe Protection Plan, a unique legislative framework requiring distinct governance and reporting; and

WHEREAS: the Board further recognizes that the Lakehead Region Conservation Authority serves Northern Ontario communities facing vastly different climatic, hydrological and infrastructure realities, which would be

ill-served by a single administrative structure extending to the Greater Toronto Area and physically based over 1,400 km away; and

WHEREAS: if the Province proceeds with reducing the number of conservation authorities, the Board believes a more geographically coherent and fiscally responsible alternative would be to consolidate only those conservation authorities with contiguous watersheds draining to Georgian Bay while maintaining the Lake Simcoe Region CA as distinct entity in recognition of its unique legislative framework and having Lakehead Region CA form the Northwestern Ontario Regional Conservation Authority reflecting its unique regional context;

THEREFORE BE IT RESOLVED THAT:

1. The Board of Directors does not believe that the amalgamation is required and does not support the proposed "Huron-Superior Regional Conservation Authority" boundary configuration outlined in Environmental Registry Notice 025-1257; and
2. The Board instead endorses further provincial evaluation of a more focused specific model that is a more geographically coherent, cost-effective, and locally accountable alternative to advance the government's priorities of efficiency, red-tape reduction and timely housing delivery; and
3. The Board requests that the Ministry engage directly with the 78+ affected municipalities and conservation authorities across Simcoe, York, Durham, Kawartha Lakes, Bruce, Huron, Dufferin, Grey, Lambton, and Northern Ontario before finalizing any consolidation boundaries or legislative amendments; and
4. That this resolution, with a letter from the Chair, be forwarded to the Environmental Registry of Ontario consultations and to:
 - the Minister of the Environment, Conservation and Parks and his Opposition critics;
 - local Members of Provincial Parliament;
 - the Association of Municipalities of Ontario and Conservation Ontario; and
 - the Boards of the Grey Sauble, Saugeen Valley, Maitland Valley, Ausable Bayfield, Lake Simcoe Region and Lakehead Region Conservation Authorities.
5. Staff be directed to prepare NVCA's formal response to Environmental Registry Notice No. 025-1257.
 - The response shall reflect NVCA's position on maintaining effective watershed-based management, local accountability, and service continuity for member municipalities and stakeholders.
 - Staff shall submit the finalized response to the Environmental Registry of Ontario by the stated deadline and circulate a copy to the Board for information.

Carried;

19. In-Camera - Board decided there was no need to go in-camera and proceeded with the below resolution

19.1. Jennifer Vincent, Chief Administrative Officer's 2026 Performance Review Setup

Recommendation:

RES: 84-25

Moved by: Cllr. Patricia Clark

Seconded by: Cllr. June Porter

RESOLVED THAT: the Board of Directors receive the Chief Administrative Officer's 2026 Performance Review Setup.

Carried;

20. Other Business

21. Adjourn

Recommendation:

RES: 85-25

Moved by: Cllr. Ralph Manktelow

Seconded by: Deputy Mayor Paul Van Staveren

RESOLVED THAT: this meeting adjourn at 10:29am to meet again on January 23, 2026 or at the call of the Chair.

Carried;

X

Jonathan Scott
Chair

X

Jennifer Vincent
Chief Administrative Officer



NVCA November 2025 Board Meeting Highlights

Next Meeting: January 23, 2026, held in person

For the full meeting agenda, including documents and reports, visit [NVCA's website](#).

Presentation on Utopia Conservation Area

NVCA's Director of Conservation Services, Kyra Howes, gave a presentation on Utopia Conservation Area.

Director Howes shared its history, including Bell's Gristmill – the only designated historic site in Essa – and thanked the Friends of Utopia Gristmill and Park for the vital support in managing the area and renovating the mill.

NVCA staff manage Utopia under its Master Plan and will review it in 2026 with exciting ideas to further expand the site as a vibrant event space. More on this to come in 2026.

2026 Budget Approved

The Board of Directors unanimously approved NVCA's 2026 Business Plan and Budget at \$7,841,981, reflecting a year-over-year increase of \$180,372.37, including a \$101,307.36 increase in municipal levy.

This budget reflects fiscal prudence—reducing discretionary charges by 31% and holding most lines flat while advancing efficiency and service modernization. This positions NVCA to deliver services that are responsive to the environmental, economic, and social sustainability of the Nottawasaga Watershed.

[Download the approved NVCA Business Plan and Budget here](#)

Changes to Conservation Services and Fees 2026

NVCA's Conservation Services program provides a variety of programs and services to watershed residents and visitors on a fee-for-

service basis. Services include environmental education, forestry, events and recreational opportunities.

The revenues generated through these fee programs are used to reduce the overall levy funds required by member municipalities to support staffing, lands, and infrastructure improvements.

Fee updates include:

- Daily conservation area parking fees increased from \$10/day to \$15/day, annual passes will remain at \$70.
- Hunting fees, resident and non-resident, will increase by \$31 and \$32, respectively.
- 2027 wedding rental fees will increase by 3% to reflect delivery cost increases between 2025 and 2027.

NVCA Board's position on Provincial Conservation Authority changes

NVCA's Board of Directors passed a resolution supporting the province's goals of improved efficiency, consistency, and fiscal prudence in conservation delivery; opposing the regional consolidation of Ontario's Conservation Authorities as a means of achieving these goals; and encouraging the province to meaningfully consult with those affected.

The Board's resolution and a letter were sent to the Minister of the Environment, Conservation and Parks. NVCA will also submit a response to Environmental Registry Notice No. 025-1257.

Download NVCA's [Board Resolution](#), [Letter to the Minister](#) and [Media Release](#).

Upcoming Events

Families in Nature

NVCA's Families in Nature & Wellness Retreats invite you and your loved ones to slow down, breathe deeply, and rediscover what it means to truly be present – together.

Take your Me Time with Nature-Infused Yoga, and your family can explore hands-on outdoor experiences designed to inspire curiosity, confidence, and connection.

- Sunday, January 11, 2026 – Yoga & Wilderness Survival Skills
- Sunday, January 25, 2026 – Yoga & Land-Based Learning Through Indigenous Teachings
- Sunday, February 1, 2026 – Yoga & Winter Tree Identification
- Sunday, February 15, 2026 – Yoga & Kick Sledding Adventure

All yoga sessions are offered at 10:00 – 11:30 am & 1:00 – 2:30 pm, at the same time as Family Nature Experiences.

Location: Tiffin Centre for Conservation

[Register here](#)

Winter Camp Tiffin

Our staff have been excited to plan some winter camp activities for Winter Camp Tiffin, which will be full of outdoor adventures.

Led by NVCA's environmental educators, Camp Tiffin is an outdoor camp designed to enhance your child's knowledge, understanding and appreciation of the natural world and our amazing planet.

Dates: December 29, 30, 2025, January 2, 2026

Location: Tiffin Centre for Conservation

PA Day Camp Tiffin

This special edition of Camp Tiffin encourages outdoor exploration and guided excursions in the forest, fueled by student interest.

Date: January 30, 2026 from 9 am – 4 pm

Location: Tiffin Centre for Conservation

[Register here](#)



MEDIA RELEASE

FOR IMMEDIATE RELEASE

NVCA Board urges Province to reconsider proposed mega-regional conservation authority model

UTOPIA, Ontario (December 4, 2025) – The Board of Directors of the Nottawasaga Valley Conservation Authority (NVCA) unanimously [endorsed a resolution](#) and [wrote to Environment Minister Todd McCarthy](#) outlining its concerns with the province's proposed regional consolidation of Ontario's conservation authorities.

NVCA Chair and Councillor Jonathan Scott said the Board supports the Province's goals of efficiency, service modernisation and fiscal prudence, and noted that [NVCA has already delivered many such improvements](#).

"We are committed to working with the Province on genuine modernisation," said Scott. "Our concern is not with the objective, but with the scale and structure of the proposed 'Huron-Superior' consolidation model."

The Province's draft boundaries would merge seven conservation authorities across 1,400 kilometres and 78+ municipalities, ranging from Thunder Bay through Northern Lake Huron and into fast-growing regions of Southern Ontario in the Greater Toronto Area.

"Such a configuration risks undermining the local accountability that is central to effective watershed management," Scott continued. "Conservation authorities were created by municipalities and remain funded and governed locally. Decisions about permitting, floodplain management and watershed planning work best when they reflect local site conditions and municipal growth patterns."

Scott also noted that the proposed model combines communities and watersheds with little shared hydrology or infrastructure reality. "A single administrative structure spanning the GTA, Northern Ontario and rural regions is unlikely to be nimble, and may make it harder for builders, farmers and municipalities to get timely advice that keeps housing and infrastructure projects on schedule," he said. "From a common-sense perspective, it seems inherently unrealistic to have the GTA and Thunder Bay in the same region."

While reiterating that the NVCA Board of Directors does not support amalgamation, Scott stressed that the Authority aims to be constructive. "If the Province continues to explore

consolidation, there are more coherent alternatives,” he said. “A model focusing on consolidating Georgian Bay-area authorities would better reflect shared geography, reduce transition costs and maintain the local accountability our municipalities rely on.”

“We welcome further dialogue with the province,” Scott said. “We believe there is a path to improved service delivery that is efficient, cost-effective and grounded in the realities of Ontario’s diverse watersheds. NVCA stands ready to contribute to that work.”

For more information about the proposed boundaries for the regional consolidation of Ontario’s conservation authorities, including an [interactive map](#), visit the [Environmental Registry of Ontario](#).

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About NVCA: The Nottawasaga Valley Conservation Authority is a public agency dedicated to the preservation of a healthy environment through specialized programs to protect, conserve and enhance our water, wetlands, forests and lands.

Media contact: Maria Leung, Senior Communications Specialist at 705-424-1479 ext.254, mleung@nvca.on.ca



Economic Development Committee Minutes

December 17, 2025 – 9:30 AM

Present: Darryl Stansfield, Chair
Lisa Thomson
Kim Lyon
Savannah Rogers
Diana Morris
Tracey Atkinson, CAO
Roseann Knechtel, Secretary

1.0 Call to Order

The Chair called the meeting to order at 9:36 a.m.

2.0 Approval of the Agenda

Moved by Thomson and Seconded by Lyon

That the agenda be approved.

Carried.

3.0 Minutes of the Previous Meeting

Moved by Thomson and Seconded by Lyon

That the minutes of November 21, 2025 are approved.

Carried.

4.0 Disclosure of Pecuniary Interests - None

5.0 New Business

5.1 **Mulmur 175**

Members discussed the organization of a Township event and noted the following decisions/discussion items:

		Responsibility	Draft Budget
Date	September 26 2025	NA	-
Time	12pm start	NA	-
Location	Township Office	NA	-

Target Attendance	100 people	NA	-
Town Crier	Andrew Welch		\$200-300
Singers	O Canada - Primrose Elementary School John Ireland – Mulmur Song	Savannah Roseann	- -
Opening Remarks	Land Acknowledgement Donaldson Recognition Ribbon Cutting	Diana TBD TBD	- - -
Mascots	Barrie Primrose Puma Orngeville Princess	Kim TBD Lisa to get quote	\$210/hr for 1 \$260/hr for 2 ? ?
BBQ	Food Options TBD	TBD	\$700
Ice Cream	First Choice: Chapmans Second Choice: Ice Cream Food Truck	Kim to contact Irene regarding donation. To be paid by the municipality	
175 Booth	Hand Outs and Swag Purchase	Staff	-
Tree Planting	1 sugar maple – 10ft tall at Township Office	Savannah seeking donation. Purchase if no donation received.	\$400
Commemorative Plaque		Lisa	\$200
Games	Corn Hole Putting	Lisa Diana	- -

	Pickleball Tournament	TBD	-
Music	Speaker with playlist	Staff	-
		TOTAL DRAFT BUDGET	\$1,800-\$2,500

Event name suggestions will be brought forward for consideration at the next meeting.

Members agreed not to move forward with the creation of a photo book or time capsule.

Bruce Trail End to End – Savannah to provide update for next meeting

Discussion on contributions to the Family Day Winterfest event @ MOC on February 16th. Staff to get more information on the event and what the MOC would like to see contributed. Staff to confirm the location for the 175 Booth.

6.0 Items For Future Meetings

6.1 Mulmur 175:

- a) **Swag**
- b) **Family Day Winterfest**
- c) **March Break Community Days**
- d) **Maple Madness**
- e) **Township Event**

6.2 Dufferin County EDC

7.0 Adjournment

Moved by Stansfield and Seconded by Thomson

That the Economic Development Committee adjourns the meeting at 10:51 a.m. to meet again on January 8, 2025 at 9:30 a.m. or at the call of the Chair.

Carried.



2025 Annual Report

To: Council
From: Economic Development Committee (EDC)
Meeting Date: February 4, 2026
Subject: 2025 Annual Report on Achievements

Purpose:

The purpose of this report is to report to Council on the EDC's actions for the year 2025.

Mandate and Achievements:

Mandate Goal #1: Retain, enhance and attract businesses by:

- Helping existing small businesses grow through awareness, red tape reduction, education (Prosperous, G1, A1)
- Actively engage with county, provincial and federal agencies to obtain resources to support local initiatives (Prosperous, G1, A2)

2025 Actions: A Spring Market was hosted at Superburger, along with support provided for vendor registration and promotional efforts for the Christmas Market at the Mansfield Outdoor Centre. The Spring Market attracted approximately 60 vendors; however, high winds negatively affected overall attendance. The Christmas Market had 30 vendors registered, but only 10 ultimately participated due to weather.

Mandate Goal #2: Pursue responsible growth in residential and employment areas.

- Promote local employment opportunities and awareness (Prosperous, G2, A1)

2025 Actions: Ongoing.

Mandate Goal #3: Facilitate education and training for Mulmur residents, entrepreneurs and businesses

- With input from organizations such as Dufferin Board of Trade, identify and support employment programs and opportunities for Mulmur residents and youth (Supportive, G2, A1)

2025 Actions: Hill n Dale Garden Series: 4 sessions with approximately 40 people in attendance provided education on: What is new in Landscaping, Planting and Planning a Potager Garden, Plants that make the Shade Garden Pop, What does Exotic Invasive Really Mean.

Mandate Goal #4: Celebrate success of residents including students, volunteers, Mulmur team members and business achievements

- Identify business achievements, including new businesses for recognition at Council and inclusion on the business directory. (Supportive, G4, A1)

2025 Actions: Nominated Mulmur businesses for the 2025 Business Excellence Awards with the following Mulmur Businesses and Residents being recognized:

- **Hill n Dale Landscaping: Business of the Year**
- **Dean's Tree Care: Small Business of the Year**
- **The Wood Smoke Shack: New Business of the Year**
- **James Godbold: Business Person of the Year**
- **Carly Ferris: Business Person of the Year (Winner)**
- **Pine River Institute: Nonprofit of the Year (Winner)**
- **Alex Kozak Gravel Driveways & Concrete: Local Impact Award**
- **Rural Rescue: Local Impact Award**

Completion of the EDC Video Project with a total 11 businesses being filmed. Businesses were featured monthly throughout 2024 and 2025.

Post-Secondary School Grants were awarded to Aedan Mohandass and Nathan Onorati.

Next Steps:

It is noted that Mulmur's New Strategic Plan was passed October 2024 and that the mandate of the Economic Development Committee still reflects the goals of the previous strategic plan.

In 2026, the EDC Committee is acting as the Mulmur 175 Committee.

It is recommended that the EDC Mandate be updated for 2027 to reflect the New Strategic Plan's Goals.

Respectfully Submitted: The Economic Development Committee



INFORMATION

Development Charge Indexing

The purpose of this information report is to provide the necessary calculation and information related to the indexing of the Township Development Charge as a result of an increase in non-residential construction costs (indexing), in accordance with Statistics Canada Price Statistics, as provided for in the Township's Development Charges By-law.

The Development Charges Act, 1997 (s.5 (1) (10)) and O.Reg. (82/98 (s.7) prescribe one index for adjusting development charge rates for inflation: the Statistics Canada Non-residential Building Construction Price Index.

The Township's Development Charges By-law (By-law 22-2024) provides that:

INDEXING OF THE DEVELOPMENT CHARGE

Development Charges shall be adjusted, without amendment to this By-law, on the first day of January in each year, beginning with January 1, 2026, in accordance with the then most recent Statistics Canada Quarterly, Construction Price Index (Toronto).

	Q3 2024	Q3 2025	Q3 2024 to Q3 2025
Toronto	104.5	108.9	4.2%

The 2025 municipal Residential Development Charge chart is listed per household. The revised Development Charge, effective for January 1, 2026, is therefore an increase of 4.2%

	2025 Rate	Indexed	2026 Rate
Single & Semi-Detached	\$20,513.31	4.2%	\$21,374.87
Other Multiples	\$20,300.52	4.2%	\$21,153.14
Apt - 2 Bdrm	\$15,222.29	4.2%	\$15,861.63
Apt - 1 Bdrm	\$7,567.76	4.2%	\$7,885.60

	2025 Rate	Indexed	2026 Rate
Non-Residential	\$4.34	4.2%	\$4.52

It is noted that the Development Charge must be reviewed, and a new By-law approved within 5 years of the approval date of the existing Development Charge, failing which no Development Charge can be levied for new development. A new study and charge was undertaken in 2024.

The indexing of the D.C. is intended to reflect increases in the incremental costs of servicing new development and the capital costs associated with growth, when and as it occurs.

This report is for information only. Indexing provisions were approved by Council through the passing of the parent by-law.

Submitted by: Donna Funston, Payroll & Accounting Coordinator

Approved by: Tracey Atkinson, CAO



INFORMATION

Parkland Indexing

The purpose of this information report is to provide the necessary calculation and information related to the indexing of the Township Parkland Dedication Cash-In-Lieu Fee as a result of an increase in non-residential construction costs (indexing), in accordance with Statistics Canada Price Statistics, as provided for in the Township's By-law.

The Township's Parkland Dedication By-law (By-law No. 12-2023, as amended) provides that:

6.3 Notwithstanding section 4 of this By-law, for Development or Redevelopment of Lands other than Commercial or Industrial purposes, the Township may collect cash-in-lieu, at a flat rate value of \$10,000 per lot, adjusted annually without amendment to this by-law, on the first day of January in each year, beginning with January 1, 2024, in accordance with the then most recent Statistics Canada Quarterly, Construction Price Index (Toronto).

	Q3 2024	Q3 2025	Q3 2024 to Q3 2025
Toronto	104.5	108.9	4.2%

The 2025 municipal Parkland Dedication fee is currently \$10,443.63. The revised fee, effective for January 1, 2026, is therefore an increase of 4.2%:

$$\$10,443.63 \text{ indexed by } 4.2\% = \$10,882.26$$

The indexing of the fee is intended to keep costs current with the market values and remove large increases from periodic updates to the by-law.

This report is for information only. Indexing provisions were approved by Council through the passing of the parent by-law.

Submitted by: Tracey Atkinson, CAO/Planner



INFORMATION

Waterworks Indexing

The purpose of this information report is to provide the necessary information related to the indexing of the Township Waterworks By-law. As a result of an increase in construction (indexing), in accordance with Statistics Canada, Construction Price Index (Toronto), as provided for in the Township By-law.

The Township Waterworks By-law (By-law No. 25-2010, as amended by By-law 38-2020 & 13-2023) provides that:

Schedule "D"
MANSFIELD CAPITAL COST CHARGE

The water capital cost charge per unit being connected to the Mansfield Water Works System be \$41,150 adjusted annually without amendment to this by-law, on the first day of January in each year, beginning with January 1,2024, in accordance with the then most recent Statistics Canada Quarterly, Construction Price Index (Toronto)."

The By-law setting the current capital cost charge was approved in 2010. The indexing for January will reflect four quarters based on September (Q3) values.

	Q3 2024	Q3 2025	Q3 2024 to Q3 2025
Toronto	104.5	108.9	4.2%

The 2025 Waterworks Capital Charge is currently \$42,507.95. The revised fee, effective for January 1, 2026, is therefore an increase of 4.2%:

$$\$42,507.95 \text{ indexed by } 4.2\% = \$44,293.28$$

The indexing of the capital cost charge is intended to keep costs current with the market values and remove large increases from periodic updates to the by-law.

This report is for information only. Indexing provisions were approved by Council through the passing of the parent by-law.

Submitted by: Tracey Atkinson, CAO/Clerk/Planner



758070 2nd Line E
Mulmur, Ontario
L9V 0G8

Local (705) 466-3341
Toll Free from 519 only (866) 472-0417
Fax (705) 466-2922

INFORMATION

2025 4th QTR Planning Report

Municipal Approvals / Building Permits

ROLL #	DEVELOPMENT TYPE
6 15000	Septic
6 11000	Garage
1 28481	Deck
3 13250	2nd Dwelling
1 04400	Addition
2 01502	NOC - Finished Basement
2 03945	NOC - Windows and Trusses
6 04700	NOC - In-floor Heating
Total 2025 Municipal Approvals: 58	

Zoning Amendments

ROLL #	DEVELOPMENT TYPE	Status
1 10500	Fields Estates Rezoning	Complete
1 113800	Maple Grove Market Rezoning	Ongoing
N/A	Housekeeping Zoning Amendment	Complete
Total 2025 Zoning Amendments: 3		

Consent Applications

ROLL #	DEVELOPMENT TYPE	Status
2 01400	B01-2025 RIGGIN (Severance)	Complete: Fulfilling Conditions
3 02700	B02-2025 FLEIMAN (Boundary Adjustment)	Complete: Fulfilling Conditions
6 04015	B03-2025 Kotyck (Easement)	Complete: Fulfilling Conditions
2 01600	B04-2025 Mujunen (Severance)	Complete: Fulfilling Conditions
Total 2025 Consent Applications: 4		

Site Plan Agreements

ROLL #	DEVELOPMENT TYPE	Status
4 05506	SPA02-2021 TOSELLO (Self Storage County Road 21)	Ongoing
1 12505	SPA05-2021 TOSELLO (Self Storage Mansfield)	Ongoing
1 31900	SPA01-2023 COLLEJA (Home Industry)	Complete
1 13800	SPA01-2025 Maple Grove Market	Ongoing
Total 2025 Site Plan Agreements: 4		

Subdivisions

File Number	Type	Status
SUB01-2021	Primrose Employment subdivision	Ongoing
SUB02-2021	Armstrong Residential subdivision	Ongoing
Total 2025 Subdivisions: 2		

Submitted by: Roseann Knechtel, Clerk/Planning Coordinator

Approved by: Tracey Atkinson, CAO/Planner



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INFORMATION

2025 4th QTR Grant Report: October 1, 2025, to December 31, 2025

Grant Name:	Application Date:	Project:	Grant Amount:	Status:
Canada Summer Jobs (CSJ) Grant 2026	12/11/2025	Funding assistance for 2025 summer students.	Four student positions, \$8.80 per hour (maximum federal funding available per hour)	Decision pending.
Dufferin County 2025 Municipal Emergency Readiness Fund	09/25/2025	Second digital road closure sign.	County funding requested: \$12,500.00 (maximum requestable amount)	Application approved.
Ministry for Seniors and Accessibility: 2025-26 Enhancing Access To Spaces For Everyone (EASE)	08/14/2025	Accessible customer service counter & Administrative Assistant desk at Township's administrative office	Provincial funding requested: \$10,091.96 (100%)	Application declined.
Ontario's 2026 Community Emergency Preparedness Grant	10/27/2025	Plow blade and tailgate salt/sand spreader for one-ton public works truck.	Provincial funding requested: \$32,041.17 (100%)	Decision pending.
Ontario's Ice Storm Assistance Program (MISA)	10/27/2025	One-time relief funding for incremental costs incurred from the March 2025 ice storm.	Up to a maximum of 75% of \$127,919.80 (\$95,939.85)	Application approved.
Ontario's Municipal Housing Infrastructure Program- Health and Safety Water Stream	06/26/2025	Installation of 11 additional fire hydrants to the Mansfield water system to improve the Township's fire protection. Hydrants to be installed on Maes Cres., Rogers Rd., Adrian Ave., CR 17 & CR 18	Provincial funding requested: \$116,307.25 (73%) Township's portion: \$43,017.75 (27%)	Application declined.
Ontario's Reduce Impaired Driving Everywhere (RIDE) Grant 2025-2029	08/20/2025	Funding for OPP to enhance RIDE spot check activities.	Provincial funding requested: Total of \$63,456.69 for four-year period	Decision pending.
Ontario's 2026-27 Seniors Community Grant	12/18/2025	Monthly no-cost senior's days from June 2026 to March 2027 (10 sessions). Each monthly day will have a different theme, including senior focused information sessions, senior-friendly physical activities, and social activities.	Provincial funding requested: \$8,776.19 (100%)	Decision pending.

Submitted by: Daniella Waterfield, Procurement & Asset Management Coordinator

Approved by: Tracey Atkinson, Chief Administrative Officer



Information Report

Strategic Plan Implementation Annual Summary & Update

January 14, 2026

PURPOSE

The purpose of this report is to provide Council with an update regarding the status of action items within the Township Strategic Plan and provide recommendations for moving forward.

SUMMARY

The Strategic Plan was approved by Council on October 2, 2024.

The previous quarterly update was provided in October 2025.

The Key Performance Indicators (KPI) for 2025 have been extracted from the Strategic Plan and included in the attached chart. The chart provides a summary of the progress on actions taken over the last few months as well as indicating tasks that have been started or ongoing.

Staff will continue to update this chart and provide to Council at regular intervals.

This Strategic Plan is intended to remain flexible (as per section 3.5 of the Plan) and may be updated as timelines shift or items become part of regular operations.

Items identified in dark green are considered complete, either through incorporation into an ongoing job description or task/event having occurred. They are included in this report and will be removed from the chart prior to the next quarterly report. Where items are marked in Red, it is anticipated that the KPI is either not required or not fulfillable and may need to be revised following additional discussion and direction.

KEY PERFORMANCE INDICATORS FOR 2025

The following Key Performance Indicators (KPI) for 2025 require continued attention and prioritization in 2026:

- By-laws reviews were advanced but not fully completed in 2025, such as property standards, outdoor storage, trucking, fill, fire, waste soils, enforcement. Provincial legislative reviews, partnering with other agencies or municipalities to advance work and workload constraints have delayed the completion of these KPIs.

- Staff have gathered information regarding the Violet Hill trail map but it has not been completed at this time. It will be added once additional budget is secured for GIS mapping updates and therefore moved to a 2026/27 goal.
- Staff continue to work with neighbouring municipalities to update MOUs for roads and bridges and will carry forward related KPIs.
- The Environmental Assessment has advanced significantly but requires an archeological assessment prior to being considered complete. Discussions are underway on such work. The KPI has been carried forward to 2026.
- With a goal to “Partner with Others”, the strategic plan included an action item to “Encourage diverse use of the County forests and trails, with appropriate parking, washroom facilities and trail-related amenities.” The strategic plan KPI included a motion of Mulmur Council to request action from the County. Staff have advanced the directions and had meetings with County staff to further this Action, without the need of a Council motion at this time.
- With a goal to “Grow Awareness”, the strategic plan included the following action item: “Encourage legislative change to building standards to green standards” The strategic plan KPIs included a motion of Mulmur Council and a 2027 delegation to the Province for changes to the building code.

Update to the Strategic Plan

New Action Items and KPIs for 2026 and onwards, as discussed through the strategic goals with the CAO, include:

- Increasing efforts and accountability in relation to climate change, including reviewing the County and NVCA mandates and overlap, staff and Council committee involvement and Goals.
- Implement the County Energy LIC program
- Review the approach to By-law enforcement and the advantages and disadvantages of a proactive versus reactive approach.
- Review the Council approved Communication Policy

The Multi-Year Accessibility Plan (2026-2030) was approved by Council on December 3, 2025. Goals have been embedded in the Strategic Plan tracking table as KPIs for a single implementation approach moving forward.

**Submitted by: Tracey Atkinson, BES MCIP RPP, M.M Dipl
Chief Administrative Officer**

Attachments

Year in Review (Highlights of KPIs)

YEAR IN REVIEW (HIGHLIGHTS)

GROW

BE PREPARED

- Increased emergency shelter preparedness by providing in-person training in 2024 and 2025, video training in 2025 and a training manual for all volunteers.
- Utilized the Mansfield sign and social media for advance storm notices.
- Advanced County Energy Funding for Homeowners.
- Drafted an update to the Official Plan to increase energy conservation and climate change initiatives during the development process.
- 2025 Winter Storm Debrief attended by all Emergency Management Team with recommendations for the next winter season.
- One major storm, with a “declared Emergency”, resulting in food, water, search & rescue, firewood, emergency shelter, and washrooms/shower facilities
- Staff participated in annual EMS training.

DEVELOP RESPONSIBLY

- Drafted Official Plan update to provide for a range of housing and opportunities for aging in place, accessibility and second dwellings.
- Worked with developers to advance 2 plans of subdivision, with one residential subdivision being draft plan approved in 2025.
- Processed 4 severances, 3 zonings, 1 site plan and issued 56 building permits
- Pre-consulted on 6 development proposals

GROW A GARDEN TOWNSHIP

- 7,500 trees sold in the May 2025 tree sale, with subsidies through Maple Leaves Forever and provide compost through Dufferin County partnership.
- Supported the Hill'n'Dale Horticultural series, which was attended by approximately 35 people over 4 sessions

GROW AWARENESS

- Staff attended 10 Communities of Practice/Partners for Climate Protection meetings and collected data on protection measures in other rural municipalities
- Created monthly climate change and emergency preparedness tips for newsletters

REDUCE OUR FOOTPRINT

- Mulmur hosted the Northern Dufferin hazardous waste day, which was attended by 92 Mulmur residents.
- Two leaks were detected and remediated, accounting for a daily loss of 180 to 200 m³ of water from the Mansfield water system.

LIVE

BOOST CONNECTION

- One motion sent to the Province regarding Broadband

- Parkland and Kraft Hockeyville surveys conducted in 2025, with 33, and 65 responses, respectfully.
- Staff and Council participated in Engagement training.

GATHER TOGETHER

- Multiple social and recreational events were held in the Administration basement and NDCC facilities, including programing detailed in a separate Report to Council.
- Open Houses and Information sessions held to talk about water servicing, parks, agriculture, recreation, health and wellness and aggregates

INVEST IN RECREATION

- Trail mapping review to identify gaps
- The Community and My Honeywood raised approximately \$185,000 towards the North Dufferin Community Centre in 2025, including big fundraisers Kraft Hockeyville, Cobstock, Fore Honeywood Golf Tournament and pledges.
- Park needs survey was responded by 33 people, and informed decisions regarding "The Fields" subdivision parkland dedication and which grants the Township should focus on applying for. The largest response was for washrooms. The second largest response was for jogging and fitness trails, which were constructed in Thomson Trail Park in 2025. Additional high-ranking items included: climbing structures, outdoor gym equipment, soccer field, splash pad and swings. A grant has been received and contract signed for the installation of outdoor gym equipment in 2026.
- Kraft Hockeyville survey was completed by 65, with 33% favouring saving the funds for the dressing room addition. Overhead heating in the stands and rubber flooring in the lobby also received significant support, with 26% and 25% respectively. The rubber flooring was replaced using reserves in 2025. Other ideas include washroom upgrades and a water bottle filling station, which were both completed in 2025 through a North of 89 Alliance donation and an accessibility grant.
- Coordinated or assisted with recreation offerings including pickleball, shinny and yoga.

PARTNER WITH OTHERS

- Meetings with other service providers and not-for profits to explore trail parking lot needs, fundraising and economic development cross-pollination opportunities.

WORK

CULTIVATE A WISE INVESTOR MINDSET

- Approximately 70% of workorders were completed within 2 weeks.
- Public works initiated three operational improvements saving budget, including a spring bridge maintenance program, sander/plow business case for the F450, update landfill ECA for storm clean-up. Public works also implemented a lead hand and on-call schedule for succession planning, leadership and work-life balance.
- Staff undertook training in procurement, project management and asset management.

LOCATE IN MULMUR

- Customer service survey added to all email exchanges.
- Development approvals delegated to staff to expedite processing.
- Drafted Official Plan to create a more streamline and clear guidance document.

SUPPORT BUSINESS

- Mulmur 175 Committee delegated to EDC, and created calendar of celebrations for 2026.
- Spring market at Superburger features 58 vendors.
- Hosted candle-making, cake decorating, glass crafts, flower arranging, canning/pickling and Christmas craft workshops with 18, 15, 18, 11, 15, 12, 10 and 13 people attending respectively.

STRATEGIC PLAN TRACKING TABLE

Updated January 7, 2026

LEGEND	
COMPLETED - to be removed from tracking table	
IN PROCESS	
NOT STARTED	
KPI no longer required or unobtainable. Reassess.	

FOCUS	GOAL	ACTION ITEM	LEAD	KPI	Status
GROW	DEVELOP RESPONSIBLY	Protect our rural character	CLERKS	2025 - Examine property standard by-laws	Move to 2026 - Ongoing discussions with bylaw enforcement. ADDED: Assess the success with current approach to By-law enforcement to meet Garden Township goals.
GROW	DEVELOP RESPONSIBLY	Protect our rural character	PLANNING	2025- Create strong definitions related to outdoor storage, trucking yards and land exhaustive land uses and property maintenance	Move to 2026 - Zoning updated for vehicle parking. Property standards bylaw update required.
GROW	REDUCE OUR FOOTPRINT	Reduce unnecessary waste	INFRA.	2025 - Review fill by-law	Move to 2026 - Completed preliminary information gathering from other municipalities.
GROW	REDUCE OUR FOOTPRINT	Reduce unnecessary waste	INFRA.	2025 - Review waste soil procedures in procurement	Move to 2026 - Completed preliminary information gathering from other municipalities and MECP.
LIVE	INVEST IN RECREATION	Ensure outdoor recreational infrastructure meets the needs and demographics of the communities	INFRA.	2025 – Formalize and map path at Violet Hill park	Trails have been established by local residents. Local area Bruce Trail senior staff suggested putting signage for the park and consider establishing a friends of the Violet Hill park group to help maintain it.
WORK	CULTIVATE A WISE INVESTOR MINDSET	Increase long-term stability and reduce fluctuation in tax rates	CLERK	2025 – Create listing of accommodations and research short term rental platforms	2027 - Pending County MAT Tax study and Short Term Accommodation regulations. Report to Council in 2027.
WORK	CULTIVATE A WISE INVESTOR MINDSET	Review financial terms for services and infrastructure	INFRA.	2025 - Review road and service cost sharing agreements and MOUs with other lower tiers and upper tier	Continue to follow-up with neighbouring municipalities without full agreements in place. Reviewing those municipal partner agreements that are up for renewal in 2025.
WORK	LOCATE IN MULMUR	Secure additional water capacity in Mansfield	INFRA.	2025 - Complete Environmental Assessment	Awaiting archaeological assessment from Airport road developer to initiate process for acquiring a potential location for a new water treatment plant as outlined in EA.
LIVE	PARTNER WITH OTHERS	Encourage diverse use of the County forests and trails, with appropriate parking, washroom facilities and trail-related amenities.	COUNCIL	2025 - Motion to County	Meeting with Forest Managers in June 2025. 175 Partnership Event pending in 2026.

2026 (INCL 2025 ANNUALS)

GROW	BE PREPARED	Enhance municipal knowledge of risks and opportunities	INFRA.	20XX - Meet with County at staff level and develop priorities for inclusion in next climate change plan update.	Met with County staff on Feb 5 2025 to discuss opportunities related to climate change plan. Policy wording included in first draft of OP. ADDED: Increasing the efforts and accountability in relation to climate change, including reviewing the County and NVCA mandates and overlap, staff and Council committee involvement and Goals.
GROW	BE PREPARED	Increase communication to residents for extreme weather events	CLERKS	20XX - Develop template messaging for Mansfield General Store digital sign	Template created in 2025
GROW	BE PREPARED	Increase communication to residents for extreme weather events	CLERKS	20XX Provide advanced notice to residents of severe winter conditions	Ongoing (Flowchart updated to reflect processes. Consistent messaging and outreach to team). Notice to be provided if Orange or Red. Templates Created.
GROW	BE PREPARED	Partner with EMS team to discuss needs, opportunities and alignment	CAO	2026 - Bi-annual meeting with EMS team	2025 Ice Storm Debrief, 2025 Exercise Asher. Biweekly EMS meetings. Annual exercise organized by County of Dufferin.
GROW	DEVELOP RESPONSIBLY	Implement Garden Township vision through Official Plan	PLANNING	2026 - Assess Garden Township implementation options, including viewshed policies	Province reviewed options for urban design and viewshed studies in 2025.
GROW	DEVELOP RESPONSIBLY	Protect the environment and provide for the appropriate mechanism to manage growth	PLANNING	2026 - Assess opportunities and set requirements related to energy assessments, climate change mitigations, construction standards and sustainable development requirements for large scale developments	2024 Official Plan update. Study requirements updated in 2026 Draft OP.
GROW	GROW A GARDEN TOWNSHIP	Create a community pollination garden and promote private gardens	CLERKS	2026 – Review property standards by-law with respect to pollination gardens	
GROW	GROW A GARDEN TOWNSHIP	Create a community pollination garden and promote private gardens	INFRA.	2026 - Create a guideline to creating gardens and proper location, setbacks, maintenance	

GROW	GROW A GARDEN TOWNSHIP	Install a low maintenance entranceway or focal garden	INFRA.	2026 - Create two gardens	Consider revising to one garden and create a 2026 Honeywood location
GROW	GROW A GARDEN TOWNSHIP	Support gardens in Honeywood cemetery	CLERKS	2026 - Survey Honeywood Cemetery property	
GROW	GROW A GARDEN TOWNSHIP	Support gardens in Honeywood cemetery	CLERKS	2026 – research legislation regarding scattering garden	
GROW	GROW A GARDEN TOWNSHIP	Support gardens in Honeywood cemetery	CLERKS	2026 - Seek approval from BAO	
GROW	GROW AWARENESS	Develop a baseline knowledge of environmental sustainability and climate change	INFRA.	20XX - Participate in the monthly Partners for Climate Protection	Chris participating in monthly Community of Practice, started Feb 2025
GROW	GROW AWARENESS	Develop a baseline knowledge of environmental sustainability and climate change	INFRA.	2026- Share progress on climate protection progress at town hall meeting.	
GROW	GROW AWARENESS	Support the County of Dufferin Home Energy Lending Program for energy saving technologies and upgrades in private homes.	TREASURY	2026 – Implement outcomes of Dufferin Green Development Standards	ADDED: Implement the County Energy LIC Program
GROW	REDUCE OUR FOOTPRINT	Assess environmental impacts and various lenses	INFRA.	2026 - Incorporate an environmental (including climate change) lens into asset management, capital planning, procurement and the budgetary processes	
GROW	REDUCE OUR FOOTPRINT	Prepare business case for solar on municipal infrastructure	INFRA.	2026 - Investigate installing solar on	
GROW	REDUCE OUR FOOTPRINT	Reduce unnecessary waste	INFRA.	2026 - Consider options to reuse materials and/or reduce waste through procurement process	
GROW	REDUCE OUR FOOTPRINT	Reduce water loss from Mansfield municipal water system	INFRA.	2026 -Research water saving, environmental sustainability mitigation and adaptation measures	
GROW	REDUCE OUR FOOTPRINT	Reduce water loss from Mansfield municipal water system	INFRA.	2026- Set a reduction target from 2024 baseline data based	
LIVE	BOOST CONNECTION	Enhance information sharing and spark participation	ALL	2026 – Review website needs for a refresh or new website structure	Need established. Scheduled for 2027, subject to budget approval.
LIVE	BOOST CONNECTION	Enhance information sharing and spark participation	CLERKS	20XX Bring issues directly to the affected residents through surveys, meetings, direct mail outs, local conversations, social media etc.	Ongoing. Engagement training completed in Feb 18, 2025. Business competition outreach, Ag roundtables. Kraft Hockeyville Survey scheduled.
LIVE	BOOST CONNECTION	Enhance information sharing and spark participation	CLERKS / CAO	2026 – Provide annual communication report to Council on website, social media and programs	ADDED: Review the Council approved Communication Policy
LIVE	BOOST CONNECTION	Increase connection between Council, staff and residents	CLERKS	20XX - Include personal features of Township team in digital newsletters at least 2 times per year	December digital newsletter - Mayors message. Personal feature scheduled again in June.
LIVE	GATHER TOGETHER	Host a 175 th Birthday	CLERKS	2026 - Partner with local businesses to provide services to the residents at the Birthday	
LIVE	GATHER TOGETHER	Host community activities, conversations and townhall meetings	CLERK	20XX - Host a minimum of 4 social activities/programs per year and monitor participation rates.	2026 Schedule: May Tree Sales, Summer Pickleball Court Grand Opening, 1 market and senior programming (Grant)
LIVE	GATHER TOGETHER	Host community activities, conversations and townhall meetings	CAO CLERK	2026 – Host annual townhall meeting.	Council direction to schedule meeting when warranted. Reassess in 2026. (October 2025 - Strada meeting)
LIVE	GATHER TOGETHER	Host community activities, conversations and townhall meetings	CAO CLERK	2026 – Investigate opportunities to provide business services.	
LIVE	GATHER TOGETHER	Support local events	CLERKS	20XX - Explore opportunities to partner with local providers	Ongoing. 175th partnerships in 2026. Family Day Winterfest (MOC), March Break Community Days (Mansfield Ski Club), Maping Madness (4M Maple), Strawberry Festival (Maple Grove Market), Authors in the Hills (Foley Barn), Hops in the Hills (MOC), Christmas in Rosemont (Rosemont General Store), Dufferin County Forest Tours
LIVE	GATHER TOGETHER	Support local events	CLERKS	2026 – Develop an annual Township-wide Community Yard Sale/Garage Sale	Undertaken in 2025. Labour intensive. Created waste. Further discussion and direction required.
LIVE	INVEST IN RECREATION	Enhance active recreation network	INFRA.	2026 -Create an active transportation plan to address gaps.	

LIVE	INVEST IN RECREATION	Ensure outdoor recreational infrastructure meets the needs and demographics of the communities	CLERKS INFRA.	20XX-Engage with the public regarding parkland needs and designs	Dec 2024 survey. Park committee
LIVE	INVEST IN RECREATION	Ensure outdoor recreational infrastructure meets the needs and demographics of the communities	INFRA.	2026 -Create permanent storage at Honeywood Baseball Diamond	
LIVE	INVEST IN RECREATION	Ensure outdoor recreational infrastructure meets the needs and demographics of the communities	INFRA.	2026 - Research a more permanent board system for outdoor rink.	
LIVE	INVEST IN RECREATION	Ensure outdoor recreational infrastructure meets the needs and demographics of the communities	INFRA.	2026- Research need for washrooms at Thompson Trail	
LIVE	INVEST IN RECREATION	Ensure Recreation plans and priorities remain current to meet the needs of the community	INFRA.	2026- Review and amend the Recreation MasterPlan.	
LIVE	INVEST IN RECREATION	Support the long-term operation of the NDCC	CLERKS TREASURY INFRA	2026-Grow use of Norduff Room	
LIVE	PARTNER WITH OTHERS	Collaborate with private recreational service providers	INFRA.	2026 – Research grants and partner with private recreational enterprises for joint recreational opportunities	
LIVE	PARTNER WITH OTHERS	Encourage diverse use of the County forests and trails, with appropriate parking, washroom facilities and trail-related amenities.	INFRA.	20XX-Attend annual meeting with Bruce Trail identifying opportunities	11-29-2024- Meeting with Bruce Trail -local group. Identified parking lot trail improvements that will be evaluated and implemented in Spring 2025. Identified opportunity for Bridge 8 replacement to enhance Kilgorie main trail-to be discussed with successful contractor in Q1-2025.
WORK	CULTIVATE A WISE INVESTOR MINDSET	Examine service contracts for efficiencies	TREASURY	2026 - Explore opportunities in multi-year service contracts to reduce administration time	2024-Utilized multi-year procurement contracts to decrease the time requirement of staff to complete annually.
WORK	CULTIVATE A WISE INVESTOR	Increase long-term stability and reduce fluctuation in tax rates	TREASURY	2026 Increase reserves to match approved asset management plan	Capital plan done annually to ensure reserve contributions will meet future needs. Delay
WORK	LOCATE IN MULMUR	Attract medical services	CAO	2026 - Initiate conversations with local physicians	
WORK	LOCATE IN MULMUR	Attract medical services	PLANNING	2026 - Remove red tape by updating zoning by-law to permit physician's offices and medical facilities in most zones	
WORK	LOCATE IN MULMUR	Secure additional water capacity in Mansfield	INFRA. TREAS	2026 - Develop financial plan for mansfield water services	
WORK	SUPPORT BUSINESS	Create synergies and collaboration amongst Mulmur businesses	CLERKS	20XX - Host 1 meeting per year	2026: 175 events
WORK	SUPPORT BUSINESS	Create synergies and collaboration amongst Mulmur businesses	CLERKS	20XX - Recognize and draw attention to new businesses	2026: 175 events
WORK	SUPPORT BUSINESS	Create synergies and collaboration amongst Mulmur businesses	CLERKS	2026 -Recirculate EDC videos bi-annually	Consider a garden on the slope in front of admin office with signage.
WORK	SUPPORT BUSINESS	Protect farms, farmland and farmers	CLERKS	2026 - Examine tree cutting by-law related to prime agriculture land production	
WORK	SUPPORT BUSINESS		PLANNING	2026 - Process 80% of applicants within 4 weeks	
Accessibility Plan	Customer Service		TREASURY	2026-30 Seek funding to install an accessible front counter at the Township Office.	funding not received in 2025
Accessibility Plan	Customer Service		TREASURY	2026-30 Seek funding to install an accessible food booth counter at the NDCC	
Accessibility Plan	Customer Service		TREASURY	2026-30 Require completion of Accessible Customer Service Training by every other person who provides goods, services or facilities on behalf of the Township	
Accessibility Plan	Employment		TREASURY/ CAO	2026-30 Review hiring and employment policies and practices to ensure accomodation in the recruitment assessment and selection process.	
Accessibility Plan	Employment		TREASURY/ CAO	2026-30 Provide accommodation plans and workplace emergency response information for employees and return to work, performance management and career development and redeployment , as required	
Accessibility Plan	Communication		CLERK	2026-30 Undertake a complete review and update Township accessibility policies.	
Accessibility Plan	Communication		CLERK	2026-30 Complete accessibility reporting to the Province as required.	

Accessibility Plan	Communication		CLERK	2026-30 Upon request, arrange for and provide accessible formats and communication support to persons with disabilities.	
Accessibility Plan	Communication		CLERK / INFRA.	2026-30 Provide notice regarding service disruptions to accessible elements due to planned maintenance or repairs, that will impact customer accessibility.	
Accessibility Plan	Communication		ALL	2026-30 Utilize new and emerging technology, such as Artificial Intelligence (AI) and adaptive devices, to continuously enhance accessibility.	
Accessibility Plan	Communication		CLERK	2026-30 Utilize third party services such as Accessibility on Demand to make documents accessible when required.	
Accessibility Plan	Communication		CAO	2026-30 Implement Next Generation 911 to reduce barriers in making 911 calls.	
Accessibility Plan	Communication		TREASURY	2026-30 Release a new website with greater emphasis on ease of navigation and inclusion of comprehensive accessible features.	
Accessibility Plan	Built Environment		INFRA	2026-30 The Township shall ensure it meets accessibility requirements for newly constructed and redeveloped public spaces	
Accessibility Plan	Built Environment		INFRA	2026-30 Conduct a facility review of Township facilities to identify areas for improvement for accessibility	
Accessibility Plan	Built Environment		INFRA	2026-30 Update the Township's Recreational Master Plan to incorporate accessibility	
Accessibility Plan	Built Environment		INFRA	2026-30 Install signage at the Thomson Park Trail.	
Accessibility Plan	Built Environment		INFRA	2026-30 Add Accessible Parking to the new Thomson Trail Parking Lot.	
Accessibility Plan	Built Environment		TREASURY	2026-30 Monitor funding opportunities to install accessible washrooms at the Township office	
Accessibility Plan	Built Environment		TREASURY	2026-30 Monitor funding opportunities to install an elevator at the NDCC	
Accessibility Plan	Built Environment		INFRA	2026-30 Draft a sidewalk plan for the Mansfield area.	



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December 11, 2025

Hon. Todd McCarthy MPP
Minister of the Environment, Conservation and Parks
777 Bay Street, 5th Floor
Toronto, ON M7A 2J3

Minister McCarthy:

Re. **Proposed boundaries for the regional consolidation of Ontario's conservation authorities ERO # 025-1257.**

On behalf of the Township of Mulmur, I am writing this letter to voice our concerns about the regional consolidation of conservation authorities. We would not support the regional consolidation as is currently proposed.

We recognize the Province of Ontario's vision to create more efficient, and consistent standards for conservation authorities. Regional consolidation of Ontario's conservation authorities could result in several benefits such as improved procedural efficiencies, enhanced operating systems for mapping and information management, support consistency as well as catalyzing implementation of best practices province wide. However, we don't share your view that the benefits of regional consolidation of Ontario's conservation authorities will supersede the many concerns voiced by rural municipalities.

Under the new re-alignment, the Township of Mulmur would become part of the Huron Superior Regional Conservation Authority. Small rural Ontario municipalities like ours could experience reduced local responsiveness, diluted community representation, disruption of established partnerships, reduced influence, slower response times, service

continuity. There are also issues related to funding model misalignment, lack of a watershed focus, centralizations risks, implementation complexity and pace of amalgamation. Here's a summary of the key concerns:

- **Funding model misalignment.** Conservation authorities were created by municipalities to deliver watershed-based resource management, hazard protection and local environmental stewardship. From discussions with our local conservation authority, we have learned that municipalities provide between 25% and 50% of funding for conservation authorities while the province contributes approximately 3%. This funding model helps align conservation authorities with the conditions, needs and local priorities of the watersheds they serve while providing a strong support system for municipalities at a local level. Will the regional consolidation have the same funding model as we currently have?
- **Loss of local voice:** Smaller municipalities fear their unique needs may be overshadowed by larger centers within the new regional authorities. What mechanisms will be in place to hear the feedback of smaller municipalities?
- **Lack of a watershed focus.** The new proposed regional conservation authorities often cover multiple watersheds in several instances. Often watersheds will have differing priorities. How will these priorities be implemented and outcomes tracked particularly when municipalities have differing needs across diverse watersheds? Consideration should be given to grouping conservation authorities that service the same lake basin.
- **Reduced influence:** With fewer seats at the table, rural communities may have less say in conservation priorities and funding allocations. How will local boards be integrated into the regional boards? What will the transition look like?
- **Disruption of established relationships:** Long-standing partnerships between local conservation authorities and municipalities may be weakened or lost during consolidation. Building relationships at the local level has helped expedite decisions and benefited local area stakeholders.
- **Slower response times:** Centralized operations could delay permitting, flood forecasting, and emergency response in remote or rural areas. The Nottawasaga Conservation Authority has made significant improvements in response times over

the past 18 months. What mechanisms will be implemented centrally to monitor response times and take corrective action should they not be trending in the right direction.

- **Concerns about service continuity:** Despite assurances, municipalities worry that local programs may be deprioritized. How will work planning be done?
- **Uncertainty around cost-sharing:** Municipalities may face new or increased financial obligations under a restructured governance model. Is there any indication that the funding model may be different with a smaller number of conservation authorities.
- **Centralization risks:** The creation of the Ontario Provincial Conservation Agency may shift oversight away from local governance, raising concerns about transparency and accountability. Local science and data will need to be a cornerstone for decision making. Has any consideration been given to how local governance will be integrated into the new centralized model?
- **Mismatch of priorities:** Watershed-based jurisdictions may not align neatly with municipal boundaries, complicating coordination and planning. What approach will be taken to ensure an alignment of priorities?
- **Complexity in implementation:** Transitioning to new boundaries and governance structures could create confusion and administrative burden. What communication measures and transition plans are being considered as this change moves forward?
- **Pace of amalgamation.** Consideration should be given to phasing in some of the changes over a longer period. Some of the efficiency improvements could be expedited across the province while more time is dedicated to revisiting the proposed regional boundaries.

Based on the points noted above, the Township of Mulmur strongly objects to the regional consolidation of Ontario's conservation authorities. The dissolution of accountability could occur should the regional consolidation move forward, which would negatively impact communities and watersheds equally.

Please provide documentation on how the consolidation of conservation authorities will address the concerns raised by the Township of Mulmur.

We request to be notified of all updates to ERO #025-1257.

We look forward to your feedback on our submission.

Sincerely,

Tracey Atkinson

Tracey Atkinson
Chief Administrative Officer
Township of Mulmur

Jeffrey J. Wilker
416-868-3118
jwilker@trlaw.com

SENT BY EMAIL ONLY

December 4, 2025

Jennifer Willoughby, Director of Legislative Services/Clerk
Town of Shelburne
203 Main Street East,
Shelburne ON
L9V 3K7

**Shelburne & District Fire Board re the Provision of Fire Services
Our File Nos. 501103 & 501133 & 501141**

We have been retained by the Township of Amaranth (“Amaranth”), the Town of Mono (“Mono”) and the Township of Mulmur (“Mulmur”) with respect to the provision of fire services by the Shelburne & District Fire Board (“Fire Board”).

We have been requested to provide our legal opinion regarding the legitimacy of the actions by the Town of Shelburne (“Shelburne”) in executing an amended version of the 2019 Agreement on September 25, 2025.

It is our legal opinion that such execution is null, void and ineffective and the 1991 Agreement continues to govern the affairs of the Fire Board.

We provide brief reasons for our opinion.

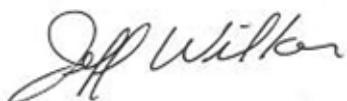
1. On its own documentation, Shelburne has approved an *amended* 2019 Agreement through By-law #37-25-2025. Therefore, it cannot be an approval of the 2019 Agreement. Moreover, Shelburne has approved an amended 2019 Agreement that does not contain a fundamental term, being Schedule “A”, the mapping of the Fire Service Areas.
2. Shelburne failed to act in a timely manner to accept the contractual offer made by the other participating municipalities in the 2019 Agreement. The 2019 offer has lapsed, especially given the passage of time from 2019 to 2025, including the 2022 election and the continued operation of the Fire Board under the 1991 Agreement by the participating municipalities.

3. The Fire Board is governed by section 216 of the *Municipal Act*. Any changes to the Fire Board are subject to section 216(6) of that *Act*. Shelburne has not proceeded in accordance with the *Act* to effect changes to the Fire Board.
4. Shelburne previously sought to dissolve the Fire Board which calls into question the bona fides of its execution of the amended Agreement, together with the resultant prejudice to the remaining participating municipalities.

We are prepared to recommend to the Councils of Amaranth, Mono, and Mulmur, that they endorse and authorize the execution of an Agreement consistent with the terms of the 2019 Agreement, subject to two amendments: the first being that the Fire Board continue forward until at least the end of 2030; and the second being that should any participating municipality withdraw during this time period that such withdrawal is without compensation, and with the assumption of the proportional share of debt. Shelburne by so agreeing would be confirming its bona fides in its endeavour to execute the amended 2019 Agreement.

We look forward to hearing from Shelburne.

Yours very truly,



Jeffrey J. Wilker
Jeffrey J. Wilker Law Professional Corporation

JJW/pf

cc: Councils for Amaranth, Mono and Mulmur
cc: Nicole Martin, Mike Dunmore, Tracey Atkinson,
 CAOs for Amaranth, Mono and Mulmur
cc: Denise Holmes, CAO, Township of Melancthon
cc: Nicole Hill, Secretary, Shelburne & District Fire Board

**Ministry of Emergency
Preparedness and Response**
25 Morton Shulman Ave, Toronto,
ON M3M 0B1

**Ministre de la Protection civile et de
l'Intervention en cas d'urgence**
25, av. Morton Shulman, Toronto,
Ontario M3M 0B1



DATE: December 9, 2025

MEMORANDUM TO: Community Emergency Management Coordinators

FROM: Matthew Pegg
Deputy Minister and Commissioner of Emergency
Management

SUBJECT: Passage of Bill 25, Emergency Management
Modernization Act, 2025 amending the *Emergency
Management and Civil Protection Act*

I am pleased to share that Ontario has reached an important milestone in modernizing its emergency management framework through amendments to the [*Emergency Management and Civil Protection Act*](#) (EMCPA).

On December 3, 2025, the Government of Ontario passed [**Bill 25**](#), the *Emergency Management Modernization Act, 2025*. Schedule 1 of the *Emergency Management Modernization Act, 2025* amends the EMCPA to enable a more effective, coordinated and comprehensive approach to provincial and community emergency management.

These legislative amendments are informed by valuable feedback, best practices in emergency management, and lessons learned from past emergencies. I want to extend my sincere thanks for the feedback from emergency management partners, which has been essential in shaping this legislation and ensuring it reflects the needs and realities of communities.

The amendments to the EMCPA will be implemented through a phased approach, with initial amendments aimed at strengthening provincial coordination and capabilities and enhancing community capacity in emergency management.

Some amendments are now in effect, with no new requirements for partners. These include:

- **Establishing the purposes of the Act**, including to support coordination with municipalities, Indigenous communities, public and private sector organizations, and other governments.
- **Introducing a clear definition of “emergency management”** encompassing prevention, mitigation, preparedness, response, and recovery.
- **Clarifying the role of the Ministry of Emergency Preparedness and Response** as the provincial lead and one window for coordinating provincial emergency management activities under the oversight of the **Minister of Emergency**

**Ministry of Emergency
Preparedness and Response**
25 Morton Shulman Ave, Toronto,
ON M3M 0B1

**Ministre de la Protection civile et de
l'Intervention en cas d'urgence**
25, av. Morton Shulman, Toronto,
Ontario M3M 0B1



Preparedness and Response and the direction of the **Commissioner of Emergency Management**.

- **Strengthening executive oversight** of provincial emergency management.
- **Authorizing the Minister** of Emergency Preparedness and Response to oversee municipal, ministry, and provincially regulated critical infrastructure entities' emergency management programs, and enter into agreements and arrangements with public and private partners and individuals in emergency management.
- **Recognizing Ontario Corps** as a key provincial resource and capability that can be engaged to support communities across the province, who request assistance.

These changes aim to strengthen provincial emergency management coordination and lay the foundation for deeper collaboration with communities and emergency management partners.

Remaining amendments to the EMCPA are expected to come into force at a later date. Subject to future regulations, key changes affecting municipalities will include:

- Enabling flexibility regarding requirements for municipal emergency management programs and plans based on needs and capacity.
- Allowing two or more municipalities to voluntarily develop and implement joint emergency management programs and plans.
- Clarifying the process for and ensuring accountability of municipal emergency declarations under the EMCPA.

The Ministry of Emergency Preparedness and Response remains committed to working closely with emergency management partners throughout the implementation of these changes, including the development of supporting regulations. Your continued support and feedback will be vital in shaping the next phase of this work, and I look forward to ongoing collaboration.

If you have any questions on the amendments, please contact the Strategic Policy and Governance Branch in the Ministry of Emergency Preparedness and Response at EMOPolicy@ontario.ca.

Thank you again for your valued partnership.

Sincerely,

Original signed by

Matthew Pegg
Deputy Minister and Commissioner of Emergency Management



758070 2nd Line E
Mulmur, Ontario
L9V 0G8

Local **(705) 466-3341**
Toll Free from 519 only **(866) 472-0417**
Fax **(705) 466-2922**

Hon. Minister Mike Harris
Minister of Natural Resources
Constituency Office
Unit 3 & 4
63 Arthur St. S
Elmira, ON N3B 2M6
mike.harrisco@pc.ola.org

December 10, 2025
ERO number: 019-9306

Expanding Protected Areas in Ontario – Additional Sites Proposed to be Regulated under the Provincial Parks and Conservation Reserves Act, 2006

Dear: Honorable Minister Mike Harris;

The Township of Mulmur commends the Ministry's continued efforts to enhance Ontario's park system, including the proposed expansion to the Boyne Valley Provincial Park. We support initiatives that increase recreation and conservation opportunities for the residents and visitors of Mulmur.

We appreciate the opportunity to comment through the Environmental Registry of Ontario. In November, the Township provided high-level comments on ERO No. 019-9306 regarding potential land use conflicts. Following additional input from residents, Bruce Trail users and the local elementary school community, the Township offers the following additional comments specifically related to the expansion of the Hunting Area.

- Primrose Elementary School: The Township is concerned with the introduction of hunting on lands adjoining the Primrose Elementary School (JK-Grade 8, located just north of Highway 19 and Hwy 89). A buffer presently separates the hunting area from the school property. The Township respects the desire to maintain a hunting area, located further west of the school area but would ask that the Ministry maintain the current extent of the huntable area and enhance signage. Expanding the huntable area risks increasing hunting activity near the school and conflicts with existing uses, and potential safety impacts for children.

- Abutting Residential Uses: The Township is concerned with the expansion of the hunting area to abut privately owned forested lands, farm fields and homes. The Township received comments from residents with abutting and adjoining lands, with strong opposition to allowing hunting abutting their personal amenity space and have raised safety concerns. We request that the Ministry maintain the current extent of the huntable area and enhance signage. Lands adjoining residential and farms should be prioritized for conservation and trail use to provide a buffer from more intensive activities.
- Bruce Trail: The expansion area includes areas currently maintained by the Bruce Trail, being lands within the Niagara Escarpment UNESCO World Biosphere. The main trail is over 900km and extends from Tobermory to Niagara Falls and passes through the proposed expansion area. We ask that the Ministry consider the Trail's unique status and asset to the residents of Ontario when assessing any changes to hunting permissions.

Thank you for the opportunity to provide additional comments. The Township would welcome a discussion on options to restrict the hunting area and share further information on existing uses and potential land use conflicts identified above.

Respectfully submitted,

Tracey Atkinson

Tracey Atkinson, BES MCIP RPP, M.M Dipl
CAO/Planner

TOWNSHIP OF MULMUR

Cc: Honorable Minister Sylvia Jones

Solicitor General

Office of the Solicitor General
25 Grosvenor Street, 18th Floor
Toronto ON M7A 1Y6
Tel: 416 326-5000
Toll Free: 1 866 517-0571
Minister.SOLGEN@ontario.ca

Solliciteur général

Bureau du solliciteur général
25, rue Grosvenor, 18^e étage
Toronto ON M7A 1Y6
Tél. : 416 326-5000
Sans frais : 1 866 517-0571
Minister.SOLGEN@ontario.ca



132-2025-4811

By email

December 5, 2025

Dear Heads of Council and Chief Administrative Officers of OPP-Policed Municipalities:

Further to my letter on September 26, 2025, I am pleased to confirm the release of the 2026 Ontario Provincial Police (OPP) annual billing statements. These billing statements include confirmation of policing costs before and after the implementation of the 11 per cent cap on OPP policing costs for 2026.

The cap was introduced to provide municipalities with greater predictability and stability for the 2026 billing year, ensuring costs do not rise by more than 11 per cent between 2025 and 2026, excluding any service enhancements. This measure reflects the province's commitment to responsive and responsible cost management, particularly in the context of the cost pressures identified for the upcoming year. Without provincial intervention costs for OPP-policed municipalities would be significantly higher in 2026.

In determining the methodology for the cap on OPP policing costs for the 2026 billing year, a number of items were considered, including the Ontario Provincial Police Association salary increases and managing year-over-year cost variability. In addition, factors relevant to all municipalities across the province were considered, such as the rate of inflation, typical salary increase trends, and municipal fiscal capacity including grants.

Any questions related to specific OPP billing statements or operational estimates can be directed to the Crime Prevention and Community Support Bureau at opp.municipalpolicing@opp.ca.

In addition, any questions related to policy changes and the approach to OPP cost recovery can be directed to my team at the Strategic Policy Division, Ministry of the Solicitor General at solgeninput@ontario.ca.

Thank you for your ongoing partnership in protecting Ontario and keeping our communities safe.

Sincerely,

The Honourable Michael S. Kerzner
Solicitor General



December 10, 2025

RE: ERO Posting 025-1257: Proposed Boundaries for the Regional Consolidation of Ontario's Conservation Authorities

1. The Town of Mono does not support consolidation as proposed. The reasons for not supporting it are in accord with the ERO submissions made by Credit Valley Conservation (CVC) and the Nottawasaga Valley Conservation Authority (NVCA). The key points (for Mono) of these two submissions are summarized in paragraphs #3 below.
2. In addition to the points raised in paragraph #3, Mono has a particular reason for being concerned with the proposed consolidation: the Town will be excluded from any meaningful role in the governance of the new regional conservation authorities. Notwithstanding the Provincial Government's claim that consolidation will reduce or eliminate duplication for municipalities, this is not true in the case of Mono. Mono currently deals with three conservation authorities (TRCA, NVCA, and CVC). Under the proposed amalgamation, Mono will have to deal with four very large regional conservation authorities (CA): the Western Lake Ontario Regional CA, the Central Lake Ontario CA, the Huron-Superior Regional CA, and the Lake Erie Regional CA. Mono will be so small within these organizations that it will not be given a seat at the governance table. The Town will continue to be taxed (pay a levy) to these organizations with no input as to the amount of this tax or the nature of the programs funded. A specific example of how it will be squeezed out of any meaningful role is given in paragraph #4 below.
3. Key Points in the CVC and NVCA submissions:
 - a. The administrative effort of transitioning to a regional conservation authority will be large and the cost will be born by the municipalities (property taxes).
 - b. The effort required to transfer land titles to the regional conservation authorities will be large and, again, the cost will be born by the municipalities (property taxes).
 - c. The new regional conservation authorities are large and contain diverse geographies, populations, development pressures, etc. Mono's northern two-thirds will be joined to the "Huron-Superior Regional Conservation Authority" which will stretch from Mono in the south to Thunder Bay in the north and will incorporate 78 municipalities. Mono's southern third will be joined to the "Western Lake Ontario Regional Conservation Authority" which will stretch approximately 170 kilometres from Mono in the north to Niagara in the south and will have 30 municipalities and close to three million residents. Neither of these enormous entities is workable.

4. Example of how the Town of Mono will lose any role in the governance of conservation authorities -- one example:

Mono currently has one (shared) seat on the Board of Credit Valley Conservation. (CVC) It shares this seat in the sense that the Board member represents three municipalities: Mono, East Garafraxa and Amaranth. These three have a combined weight (in 2026) of 0.1868% in a budget vote. This is so small that it is immaterial as to whether the Board member shows up to vote when the budget is presented. That said, this Board member has one vote out of 12 for non-budget issues. While the three-headwater municipality's budget vote is practically invisible, the fact that their representative sits on the Board means that there is a dialogue about the budget. This gives the three municipalities a channel to understand what is in the budget and the forces influencing it. They have an opportunity to express opinions about the budget or about the services. And they can communicate this information back to their residents.

Under the proposed regional conservation authorities, these three municipalities will be too small to be considered for a seat on the governing bodies. In fact, it is highly likely that all eight Dufferin municipalities, including Orangeville, will be too small to be included in any governing board. The result will be that Dufferin will simply be taxed (pay a levy) to fund organizations over which it has no control.

Council for the Town of Mono



374028 6TH LINE • AMARANTH ON • L9W 0M6

December 19, 2025

Hon. Todd McCarthy
Minister of the Environment, Conservation and Parks

Hassaan Basit
Chief Conservation Officer

Sent by email to: todd.mccarthy@pc.ola.org, Hassaan.Basit@ontario.ca

Re: Amalgamation of Conservation Authorities – Bill 68

At its special meeting of Council held on December 19, 2025, the Township of Amaranth Council discussed the proposed amalgamation of the Conservation Authorities and passed the following motion.

Background

Located in the aptly named Headwaters Region of Southern Ontario, the Township of Amaranth in the County of Dufferin is currently very under the jurisdiction of three Conservation Authorities: Grand River, Nottawasaga Valley and Credit Valley. The Township of Amaranth has been under the jurisdiction of these three Conservation Authorities since they were established. Amaranth is currently well served by all three Conservation Authorities.

Under the proposal put forward by the provincial government as part of Bill 68 referenced above, the Township of Amaranth would remain split between three much larger Regional Conservation Authorities: Lake Erie, Huron-Superior and Central Lake. This proposal severely dilutes local accountability, potentially eliminating the voice of this municipality and the taxpayers who support the work of the Conservation Authorities with levies paid as part of property taxes. Meanwhile the provincial contribution to CAs continues at a level that funds less than 3% of the Conservation Authorities' respective budgets.

The Township of Amaranth values the significant watershed specific infrastructure investment as contributed by its three unique Authorities and the science-based knowledge that guides the decision making in each of the specific geographical areas of each Authority.

Conservation Authorities have been working hard to streamline permitting processes, improve delivery timelines and focus on fiscal prudence and consistency within their mandated roles. Through shared services, the improvement to modernization and

system evolution can continue with less system-wide disruption and without additional transition expense.

Resolution #: 2

Moved by: G. Little

Seconded by: V. Paan

BE IT RESOLVED THAT:

Council of the Township of Amaranth opposes the amalgamation process as defined in Bill 68.

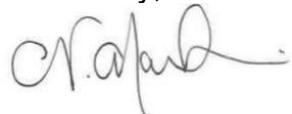
Further, the Township of Amaranth proposes a three-year hiatus of any transition changes while evaluation is completed with proper, appropriate consultation of all partners in Conservation Authorities to review any proposed boundary realignments, additional governance oversight, potential service adjustments and other Conservation Authority model proposals.

For (5): C. Gerrits, G. Little, S. Graham, B. Metzger, and V. Paan

CARRIED (5 to 0)

Please do not hesitate to contact the office if you require any further information on this matter.

Yours truly,



Nicole Martin, Dipl. M.A.
CAO/Clerk

Cc: Dufferin MP and MPP
Association of Municipalities of Ontario
Rural Ontario Municipal Association
Ontario Municipalities
Conservation Authorities in Ontario
Ministry of Natural Resources



December 12, 2025

The Honourable Doug Ford,
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

RE: Stockpiled American Alcohol

At its regular meeting on December 11, 2025, Dufferin County Council passed the following motion:

WHEREAS PEI, Nova Scotia, Newfoundland and Manitoba are selling off stockpiles of American alcohol with profits going to charities and in specific, food banks;

AND WHEREAS Ontario has about \$80 million worth of American alcohol in storage, \$2 million of which could expire in the next 6 months;

AND WHEREAS Ontario is only just now 'exploring options for the products';

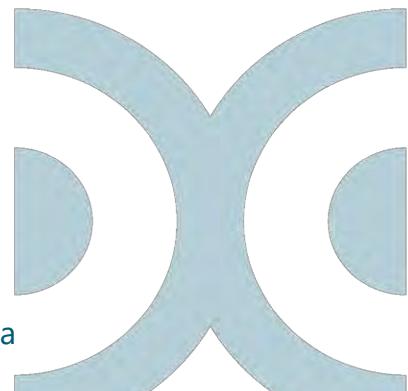
BE IT RESOLVED THAT Dufferin County Council urge the LCBO and Province to follow the lead of other provinces and sell off the stockpile of American alcohol with profits going to Ontario food banks including the Orangeville and Grand Valley Food Banks as well as the Shepard's Cupboard Food Bank in Shelburne.

Thank you,

Michelle Dunne

Michelle Dunne
Clerk

Cc Sylvia Jones, Dufferin-Caledon MPP
 Dufferin Municipalities



Roseann Knechtel

Subject: FW: Town of Shelburne Council Resolution - Shelburne & District Fire Board

From: Jennifer E. Willoughby <jwilloughby@shelburne.ca>

Sent: Monday, December 15, 2025 10:56 AM

Subject: Town of Shelburne Council Resolution - Shelburne & District Fire Board

Good Morning

At the special council meeting held Monday December 15, 2025 the following resolution was passed unanimously:

Moved by: Councillor Benotto

Seconded by: Councillor Sample

WHEREAS the Town of Shelburne is a participating municipality in the Shelburne and District Fire Board, which provides fire services pursuant to joint arrangements amongst participating municipalities;

AND WHEREAS in 2019, the Township of Amaranth, the Township of Melancthon, the Township of Mono and the Township of Mulmur, executed a new Fire Protection Agreement (the “2019 Fire Protection Agreement”), and the Town of Shelburne executed that agreement in 2025, at which time that agreement became binding upon all participating municipalities;

AND WHEREAS the Town of Shelburne maintains that, by reason of the full execution of the 2019 Fire Protection Agreement, the Fire Board and participating municipalities are governed by that agreement and not the previous 1991 Fire Protection Agreement;

AND WHEREAS in reliance upon the 2019 Fire Protection Agreement, the Town of Shelburne will separately provide notice in accordance with Article 18 of that agreement of the Town’s intention to terminate its participation in the Fire Board;

AND WHEREAS the Town of Shelburne intends to re-establish the provision of fire protection services as a direct municipal service of the Town;

AND WHEREAS the Town of Shelburne remains willing to enter into negotiated arrangements for the provision of fire services on a fee-for-service basis upon withdrawal;

AND WHEREAS notwithstanding the Town of Shelburne’s position that the 2019 Fire Protection Agreement governs, and solely in the alternative and out of an abundance of caution, the Town of Shelburne wishes to provide notice under the 1991 Fire Protection Agreement in the event that it is later determined that the 1991 agreement remains operative;

NOW THEREFORE BE IT RESOLVED THAT:

1. Without prejudice to the Town’s position that the 2019 Fire Protection Agreement governs and without admission, the Town of Shelburne hereby gives written notice, effective December 15,

2025, of its intention to terminate its participation in the joint Fire Board in accordance with Article 17(a) of the 1991 Fire Protection Agreement;

2. The Town of Shelburne's withdrawal pursuant to Article 17(a) of the 1991 Fire Protection Agreement shall, strictly in the alternative and only if that agreement is determined to govern, become effective December 31, 2027;
3. This resolution and the notice hereby provided shall not be interpreted or relied upon as acknowledgment, concession, or confirmation by the Town of Shelburne that the 1991 Fire Protection Agreement governs, nor shall it derogate from the Town of Shelburne's position that the 2019 Fire Protection Agreement is the binding governing agreement; and
4. Staff are authorized to distribute copies of this resolution to all participating municipalities on the Shelburne and District Fire Board and to take all necessary administrative steps to give effect to this resolution.

A recorded vote was requested:

Councillor Benotto – Yes

Councillor Fegan – Yes

Councillor Guchardi – Yes

Councillor Sample – Yes

Councillor Wegener – Yes

Mayor Mills – Yes

CARRIED; Wade Mills

Thank You

[Jennifer Willoughby, Director of Legislative Services/Clerk](#)

Phone: 519-925-2600 ext 223 | Fax: 519-925-6134 | jwilloughby@shelburne.ca

Town of Shelburne | 203 Main Street East, Shelburne ON L9V 3K7

www.shelburne.ca



Outlook

Township of Melancthon Motion - Shelburne and District Fire Board

From Denise Holmes <dholmes@melancthontownship.ca>

Date Fri 2025-12-19 2:31 PM

To Tracey Atkinson <tatkinson@mulmur.ca>; Mike Dunmore <mike.dunmore@townofmono.com>; Nicole Martin <nmartin@amaranth.ca>; Denyse Morrissey <dmorrissey@shelburne.ca>

Cc Kaitlin Dinnick <kdinnick@melancthontownship.ca>; Sarah Culshaw <sculshaw@melancthontownship.ca>

Good Afternoon,

At the Special Council Meeting held on December 19, 2025, the following motion was introduced and passed:

Moved by Moore, Seconded by White

BE IT RESOLVED THAT:

WHEREAS the Township of Melancthon is a participating municipality in the Shelburne and District Fire Board, which provides fire services pursuant to joint arrangements amongst participating municipalities;

AND WHEREAS in 2019, the Township of Amaranth, the Township of Melancthon, the Township of Mono and the Township of Mulmur, executed a new Fire Protection Agreement (the “2019 Fire Protection Agreement”), and the Town of Shelburne executed that agreement in 2025, at which time that agreement became binding upon all participating municipalities;

AND WHEREAS the Township of Melancthon maintains that, by reason of the full execution of the 2019 Fire Protection Agreement, the Fire Board and participating municipalities are governed by that agreement and not the previous 1991 Fire Protection Agreement;

AND WHEREAS in reliance upon the 2019 Fire Protection Agreement, the Township of Melancthon will separately provide notice in accordance with Article 18 of that agreement of the Township's intention to terminate its participation in the Fire Board;

AND WHEREAS the Township of Melancthon is of the opinion that for adequate and legislated fire services to be provided to its residents, a fire service must be located geographically in the Town of Shelburne or alternatively on the highway 10 corridor immediately adjacent to the Town of Shelburne, and that a fire service located outside of the referenced areas above is not able to cover the required geographic boundaries required within the Township of Melancthon;

AND WHEREAS notwithstanding the Township of Melancthon's position that the 2019 Fire Protection Agreement governs, and solely in the alternative and out of an abundance of caution, the Township of Melancthon wishes to provide notice under the 1991 Fire Protection Agreement in the event that it is later determined that the 1991 agreement remains operative;

NOW THEREFORE BE IT RESOLVED THAT:

1. Without prejudice to the Township's position that the 2019 Fire Protection Agreement governs and without admission, the Township of Melancthon hereby gives written notice, effective December 19, 2025, of its intention to terminate its participation in the joint Fire Board in accordance with Article 17(a) of the 1991 Fire Protection Agreement;
2. The Township of Melancthon's withdrawal pursuant to Article 17(a) of the 1991 Fire Protection Agreement shall, strictly in the alternative and only if that agreement is determined to govern, become effective December 31, 2027;
3. This resolution and the notice hereby provided shall not be interpreted or relied upon as acknowledgment, concession, or confirmation by the Township of Melancthon that the 1991 Fire Protection Agreement governs, nor shall it derogate from the Township of Melancthon's position that the 2019 Fire Protection Agreement is the binding governing agreement; and
4. Township Staff are authorized to distribute copies of this resolution to all participating municipalities on the Shelburne and District Fire Board and to take all necessary administrative steps to give effect to this resolution.
5. Township Staff are authorized to immediately begin discussions with the Township of Southgate regarding fire service border area adjustments.
6. Township Staff are authorized to request response time and service level data from all of its partner fire services to further Councils decision making ability.

CARRIED.

Thank you.

Kind regards,
Denise Holmes



Denise B. Holmes, AMCT | Chief Administrative Officer/Clerk | Township of Melancthon | dholmes@melancthontownship.ca | PH: 519-925-5525 ext 101 | FX: 519-925-1110 | www.melancthontownship.ca |

The Administration Office will be open to the public Monday to Friday from 8:30 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m. There will be no public access between 12:00 p.m. to 1:00 p.m. as the Office will be closed. **Holiday Closure Notice**
– The Township Office will be closed for the holiday season from December 24th until January 5th. Wishing you a safe and happy holiday season.

Please consider the environment before printing this e-mail This message (including attachments, if any) is intended to be confidential and solely for the addressee. If you received this e-mail in error, please delete it and advise me immediately. E-mail transmission cannot be guaranteed to be secure or error-free and the sender does not accept liability for errors or omissions.

OMERS Governance Changes & Bill 68 Municipal Resource Toolkit

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Template Resolution	4

What Happened?

The province passed legislation through Bill 68 that would allow the Minister of Municipal Affairs & Housing to dissolve the OMERS Sponsors Corporation and replace it with a Sponsors Council that lacks corporate status, independent resources, and fiduciary protections.

The legislation is based on observations made in a Special Advisor's report ("Poirier Report") on OMERS governance that the Sponsors Corporation decision-making is ineffective and disconnected from the needs of members, employers, and sponsors. AMO did not express these views to the Special Advisor. In fact, AMO cautioned that major change isn't needed and risks eroding confidence in the plan.

Why This Matters

The current OMERS governance model of two corporate boards with distinct responsibilities works because it balances independence, accountability, and fairness across the many different employers and employees.

- The dissolution of the Sponsors Corporation would shift the governance model from long-term stewardship to an interest-based bargaining table.
- The changes weaken sponsor and municipal employer oversight by shifting power with respect to appointments and resources to the plan administrator.
- The changes provide significant authority to the Minister to prescribe rules and regulations related to Sponsors Council business, which risk interference in the plan design and potential new costs without the say of sponsors, employers, or employees.

This is another example of provincial overreach into areas of municipal responsibility without a clear rationale or a full understanding of impacts. Other recent examples include: banning municipal speed cameras and reducing local representation on Conservation Authority boards.

What AMO is Asking For

AMO believes that the current OMERS structure with two corporate boards is the model that would best deliver on the long-term sustainability of the plan. AMO is ready to work with the Minister of Municipal Affairs and Housing on a path forward that protects the independence and long-term stability of OMERS. We're sending the message: "Work with us, not in place of us."

If the government dissolves the Sponsors Corporation, AMO is asking the government to:

1. Restore sponsor control over appointments to the Sponsors Council and Administration Corporation, removing vetoes or restrictions to appointees and restoring responsibility for the appointment of the Independent Board Chair;
2. Guarantee independence and appropriate resources for the Sponsors Council to fulfill its responsibilities through full sponsor control over the Council's by-laws and budget;
3. Limit ministerial regulation-making powers over Sponsors Council affairs, recognizing that decisions on contributions, benefits or appointments belong to the employers and employees who pay into it.

Questions and Answers

What is the core issue with the province's proposed governance changes to OMERS?

Dissolving the Sponsors Corporation and giving the Minister authority in plan design violates the “pay for say” principle: municipal governments will pay the contributions bill and absorb plan risks without a full say on sustainability and affordability.

Why is removing the Sponsors Corporation a problem?

The current Sponsors Corporation reconciles employer and employee interests through a corporate body, with expert advice and a mandate to protect long-term sustainability. This model shields sponsors from lobbying, pressure campaigns, and short-term decisions.

How does the proposed Sponsors Council enable interest-based bargaining?

The Poirier Report expressly contemplates employer and employee sponsor caucusing, thus bargaining among factions. Further, without the corporate structure, the new Sponsors Council would be an entity of at least 14 organizations with different priorities, different advisors, and disparate resources. This creates the conditions for horse-trading between sponsors or short-term wins for one sponsor at the expense of others.

Will this really cost municipalities money? What's the worst-case?

It could, and that unpredictability is the concern. Sponsors own the risk of the pension plan; only employers and employees pay contributions to the plan and bear the risk if there is not enough money in the plan to pay out the benefits. The current governance model provides cost predictability; removing the Sponsors Corporation risks the opposite.

Will the new model affect workers' retirement security?

Only employers and employees bear the risk if there is not enough money in the plan to pay out the benefits. Without strong sponsor oversight, decisions could be made that undermine long-term stability. The goal is to ensure the new model protects pensions not put them at risk.

What is the concern about a veto over appointments?

A potential veto in the hands of the administrator (Administration Corporation) would give them the power to block sponsor appointments. Sponsors must have exclusive authority to determine who is appointed to invest the plan funds and pay pensions.

Are you saying the province is trying to interfere politically?

We're saying the structure must make interference impossible regardless of which government is in power. A good governance model protects pensions from political winds of any kind.

Template Letter

[Date]

The Honourable Rob Flack
Minister of Municipal Affairs and Housing
College Park, 17th Floor
777 Bay Street
Toronto, ON M7A 2J3

The Honourable Peter Bethlenfalvy
Minister of Finance
Frost Building South
7 Queen's Park Crescent
Toronto, ON M7A 1Y7

Dear Ministers Flack and Bethlenfalvy,

As an employer within the Ontario Municipal Employees Retirement System (OMERS) pension plan, I am writing to express [Municipality]'s concern with the legislative changes contained in Bill 68.

We share the province's commitment to ensuring OMERS remains strong, sustainable, and responsive to the needs of employers and employees alike. However, Bill 68 risks weakening the very principles that have made the OMERS model stable and accountable for more than two decades.

The changes in Bill 68 would dissolve the independent Sponsors Corporation and replace it with a new "Sponsors Council" that lacks corporate status, independent resources, and fiduciary protections. In practice, this would allow pension decisions to be made without meaningful municipal oversight, increasing financial exposure for local governments and, ultimately, local taxpayers.

At a time when municipalities are already stretched thin by rising costs, downloaded responsibilities, and growing service demands, we cannot afford new, unfunded pension liabilities or diminished accountability. Ontarians expect their local governments to protect public dollars; we need pension governance structures to do the same.

We believe that current structure of OMERS, with two corporate Boards is the model that would best deliver on the long-term sustainability of the pension plan. This model works because it balances independence, accountability, and fairness between employers and employees.

We urge your ministries to work with the Association of Municipalities of Ontario (AMO) and all OMERS sponsors to chart a path forward on regulations, by-laws, and any further legislative changes. Municipalities stand ready to work collaboratively with the province to strengthen governance, enhance transparency, and protect the long-term interests of both workers and communities.

Sincerely,
[Head of Council's Name]
[Position], [Municipality Name]

Template Resolution

WHEREAS the Ontario Municipal Employees Retirement System (OMERS) Pension Fund serves over 1,000 employers and over half a million employees and retirees from diverse groups including: municipal governments, school boards, libraries, police and fire departments, children's aid societies, and electricity distribution companies; and

WHEREAS the long-standing jointly-sponsored governance model with two corporate boards has provided stability, accountability, and fairness for both plan members and employers for more than two decades; and

WHEREAS the Government of Ontario has passed legislative changes to OMERS' governance structure through Bill 68; and

WHEREAS these changes would replace the current OMERS Sponsors Corporation with a new Sponsors Council that would lose its corporate status and independent resources; and

WHEREAS the proposed model could allow pension decisions affecting municipal employers and employees to be made without meaningful municipal oversight, increasing financial risk for municipalities and local taxpayers; and

WHEREAS municipalities are already under significant fiscal strain and cannot absorb additional pension costs without consequences for property taxes or local services;

THEREFORE BE IT RESOLVED THAT [Municipality Name] does not support the legislative changes to the *OMERS Act* contained in Bill 68 and requests that the Government of Ontario reconsider the advisability of proceeding with these changes;

FURTHER BE IT RESOLVED THAT the [Municipality Name] Council supports the Association of Municipalities of Ontario (AMO) in calling on the Government of Ontario to:

1. Ensure Sponsors retain full control without restrictions over their appointments to the new Sponsors Council and Administration Corporation;
2. Guarantee the Sponsors Council's independence from the plan administrator and access to resources needed to perform its duties; and
3. Limit the Minister's regulation-making authority over plan design and the Sponsors Council's internal affairs.

BE IT FURTHER RESOLVED THAT this resolution be circulated to:

- The Honourable Rob Flack, Minister of Housing and Municipal Affairs;
- The Honourable Peter Bethlenfalvy, Minister of Finance;
- [Local MPPs Names]; and
- The Association of Municipalities of Ontario (AMO).



RESOLUTION NO. 2025- 333

DECEMBER 10, 2025

Moved by: Brad Kneller
Seconded by: Bill Bishop

WHEREAS staff submitted an application for Invest Ready-Certified Site Designation, which was denied due to the absence of water, wastewater, and natural gas infrastructure;

AND WHEREAS staff subsequently met with representatives of the associated grant funding program, who advised that additional funding opportunities for rural communities would be forthcoming;

AND WHEREAS the Site Readiness Program for Industrial Properties has since been launched, with eligibility requirements stipulating that any missing infrastructure must be in place and serviceable within two years of acceptance into the grant funding program;

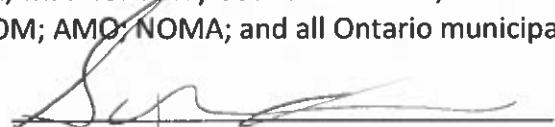
AND WHEREAS it is not financially feasible nor in the best interest of our ratepayers to install full municipal water, wastewater, and natural gas services, as the associated capital and operating costs would impose an undue financial burden on the Municipality's ratepayers;

AND WHEREAS alternative servicing solutions commonly used in rural and northern Ontario—such as properly designed and maintained septic systems for wastewater, drilled wells for drinking water, and propane or hydro for heat—are proven, reliable, and effective forms of infrastructure that can safely and efficiently support industrial and commercial development;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan urges the Province of Ontario to revise its grant funding criteria to recognize and accept these alternative servicing methods as eligible infrastructure, and to ensure that rural and northern municipalities lacking municipal gas, water, and wastewater systems are not excluded from support;

AND FURTHER THAT this resolution be circulated to Premier Doug Ford; the Honourable Peter Bethlenfalvy, Minister of Finance; the Honourable Victor Fedeli, Minister of Economic Development, Job Creation and Trade; the Honourable Graydon Smith, MPP for Parry Sound–Muskoka; the Honourable Scott Aitchison, MP for Parry Sound–Muskoka; FONOM; AMO; NOMA; and all Ontario municipalities.

Carried 1 Defeated _____ Deferred _____


Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			



GRAND VALLEY

The Corporation of the Town of Grand Valley

5 Main Street North
Grand Valley, ON L9W 5S6
Tel: (519) 928-5652
Fax: (519) 928-2275

www.townofgrandvalley.ca

County of Dufferin
55 Zina Street
Orangeville ON L9W 1E5

By Email Only

December 11, 2025

Dear Warden and members of Dufferin County Council,

At their December 9, 2025 meeting, Council for the Town of Grand Valley received and passed the following motion:

2025-12-36

Moved by Latam, Seconded by Rentsch

BE IT RESOLVED THAT the Council of the Town of Grand Valley terminate the building services agreement with the County of Dufferin as of January 1, 2027.

CARRIED

This resolution was passed in December 2025 to comply with the terms of the 1989 Building Services Agreement, section 10, which states:

10. Upon either party giving notice of at least twelve months, this Agreement may be terminated on the first day of January of any year.

Staff have been directed to present a report to Council regarding the options for building services for the Town. This report will include consideration of the proposed building services agreement with the County of Dufferin, which we have been advised is under development. The report will also present options for establishing an independent building services department.

If possible, it would be appreciated if a draft of the new County Building Services Agreement could be provided to us for Council consideration. If this draft is not ready for Council review, please advise us of when this draft might be available.

We look forward to working with you and your team over the next year as we consider the best way to provide building services for our growing community.

Thank you,

Meghan Townsend, CAO/Clerk, Town of Grand Valley

cc. Sonya Pritchard, CAO, County of Dufferin
cc. Becky MacNaughtan, CBO, County of Dufferin



Municipality of Huron Shores
7 Bridge Street, PO Box 460
Iron Bridge, ON P0R 1H0
Tel: (705) 843-2033 Fax: (705) 843-2035

December 16, 2025

Subject: Rent Protection for Tenants

The Council of the Corporation of the Municipality of Huron Shores passed Resolution #25-29-18 at the Regular Meeting held Wednesday, December 10th, 2025, as follows:

"BE IT RESOLVED THAT the Municipality of Huron Shores supports, in principle, the Municipality of Wawa's resolution requesting that the Province of Ontario provide adequate protection against excessive and malicious rent increases for tenants while maintaining the ability for landlords to operate a viable and sustainable business;

AND THAT Council direct staff to circulate this resolution to the Honourable Doug Ford, Premier of Ontario, MP Terry Sheehan, MPP Bill Rosenberg, the Municipality of Wawa, and to all other Ontario Municipalities."

Should you require anything further in order to address the above-noted resolution, please contact the undersigned

Yours truly,

Natashia Roberts

CAO/Clerk
NR/KN

Cc: Honourable Doug Ford, Premier of Ontario, MP Terry Sheehan, MPP Bill Rosenberg, the Municipality of Wawa, and to all other Ontario Municipalities



The Corporation of the Township of Mulmur

By-law No. 01 - 2026

A by-law to authorize the temporary borrowing of funds.

Whereas the provisions of Section 407 of the Municipal Act, 2001, S. O. 2001, c25, as amended, permit a municipality to authorize temporary borrowing, until the taxes are collected and other revenues are received, of the amount Council considers necessary to meet the current expenditures of the municipality for the year;

And whereas the total amount borrowed at any one time plus any outstanding amounts of principal borrowed and accrued interest, except with the approval of the Ontario Land Tribunal, is limited:

Now therefore the council of the Corporation of the Township of Mulmur hereby enacts as follows:

1. That the Treasurer is hereby authorized on behalf of the Corporation to borrow monies from time to time by way of promissory notes from the Canadian Toronto-Dominion Bank ("TD"), Shelburne Branch, such sum or sums at any one time together with the total of any similar borrowings that have not been repaid, not exceeding the amount of \$3,371,885, until the levies and other revenues are received, to meet current expenditures including the amounts required for principal and interest falling due within the year 2026 upon any debt of the Corporation and the sums required by law to be provided by the Corporation for any local board of the Corporation and to give on behalf of the Corporation of the Township of Mulmur to the lender a promissory note or notes signed, sealed and executed by the CAO and Treasurer for the monies so borrowed with interest.
2. That all sums borrowed pursuant to the authority of this by-law as well as all other sums borrowed in the year and all preceding years from "TD" to meet current expenditures of the Corporation shall, with interest thereon, be a charge upon the whole of the revenues of the Corporation for the year and for all preceding years as and when such revenues are received.
3. That the Treasurer is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with interest thereon, all of the monies hereafter collected or received either on account or realized in respect of the taxes levied for the year and preceding years, or from any other source, which may lawfully be applied for such purpose.

Passed this 14th day of January 2026.

.....
Janet Horner, Mayor

.....
Roseann Knechtel, Clerk



The Corporation of the Township of Mulmur

By-law No. - 2026

Being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Mulmur for January 14, 2026

Whereas Section 5(1) of the *Municipal Act*, 2001, as amended, provides that the powers of a municipality shall be exercised by Council;

And whereas Section 5 (3) of the *Municipal Act*, 2001, as amended, provides that municipal powers shall be exercised by by-law;

Now therefore the Council of the Corporation of the Township of Mulmur hereby enacts as follows:

1. All actions of the Council and Committees of Council of the Corporation of the Township of Mulmur for the aforementioned date in respect to every report, motion, by-law or other action passed and taken by Council or Committees of Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed by its separate by-law.
2. The Mayor of the Township and the proper officers of the Corporation of the Township of Mulmur are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required and except where otherwise provided, to execute all documents necessary in that behalf.

Passed on this 14th day of January 2026.

.....
Janet Horner, Mayor

.....
Roseann Knechtel, Clerk