



COUNCIL AGENDA November 1, 2023 – 9:00 AM

MEETING DETAILS

In-Person Meeting Location: Mulmur Township Offices, located at 758070 2nd Line East
Phone Connection: 1 647 374 4685 Canada / 1 647 558 0588 Canada
Video Connection: <https://us02web.zoom.us/j/84829988171>
Meeting ID: 848 2998 8171

- PAGE 1.0 **CALL TO ORDER**
- 2.0 **LAND ACKNOWLEDGEMENT**
- 3.0 **APPROVAL OF THE AGENDA**
- Recommendation: THAT Council approve the agenda.
- 5 4.0 **MINUTES OF THE PREVIOUS MEETING**
- Recommendation: THAT the minutes of October 4, 2023 are approved.
- 5.0 **DISCUSSION ARISING OUT OF THE MINUTES**
- 6.0 **DISCLOSURE OF PECUNIARY INTERESTS**
- 7.0 **PUBLIC QUESTION PERIOD**
- 8.0 **PUBLIC MEETING**
- 11 8.1 **2024 Draft Budget**
- 9.0 **REPORTS FOR DECISION**
- 45 9.1 **Rosemont & District Fire Board 2024 Budget**
- Recommendation: THAT Council approve the Rosemont and District Fire Board 2024 Operating Budget in the amount of \$357,584 and Capital Budget of \$762,500 as presented.
- 48 9.2 **5 Year NDCC Capital Cost Projections**
- Recommendation: THAT Council direct staff to forward a copy of this report to the Township of Melancthon for consideration.

50 **9.3 Winter Operations Plan 2023-2024**

Recommendation: THAT Council adopt the 2023-2024 Winter Operations Plan for the Township of Mulmur, substantially in the format attached.

114 **9.4 Council Meeting Recordings**

Recommendation: THAT Council provide direction on the public posting of Council meeting recordings.

117 **9.5 Procedural By-law: Council Meeting Dates**

Recommendation: THAT Council direct staff to draft an amendment to the Procedural By-law in support of an August recess and adjustment to the December meeting date.

119 **9.6 August Office Hours**

Recommendation: THAT Council support closing the Administrative office on Fridays in August and that the Human Resource Policy be updated accordingly;

AND FURTHER THAT the typical Public Works schedule be incorporated into the Human Resources Policy.

122 **9.7 Non-Residential and Recreational Trailer Habitation**

Recommendation: THAT Council direct staff to investigate the possible solutions and the feasibility of licensing for seasonal and temporary housing units.

10.0 COMMITTEE MINUTES

126 **10.1 Shelburne Public Library Board: June 20, 2023**

129 **10.2 Shelburne District Fire Board Minutes: July 4, 2023**

135 **10.3 Shelburne District Fire Board Minutes: September 5, 2023**

141 **10.4 Mulmur Police Services Board Minutes: October 10, 2023**

144 **10.5 County Council Minutes: October 12, 2023**

152 **10.6 Rosemont & District Fire Board Minutes: October 10, 2023**

156 **10.7 OCC Meeting Notes: October 18, 2023**

Recommendation: THAT Council receives the Committee Minutes as copied and circulated.

11.0 REPORTS FOR INFORMATION

- 159 11.1 Fireworks Education Information Report
- 160 11.2 Fire Department Tariff of Fees Information Report
- 161 11.3 Strawberry Festival Report - Verbal
- 163 11.4 3rd QTR Planning Report
- 165 11.5 Primrose Elementary School Boundary Review
- 177 11.6 Watson & Associates: Assessment of Bill 134
- 179 11.7 ERO Response Letter – Environmental
- 182 11.8 Dufferin County: Fire Protection and Precention Services Study
- 187 11.10 Correspondence: Leah Pressey – OPA#5 Environmental Amendments
- 189 11.11 Dufferin Board of Trade: Dream Career
- 193 11.12 Bill 139 ERO: Niagara Escarpment Planning and Development Act
- 194 11.13 iRadios Public Meeting Notice
- 196 11.14 Correspondence: Family Transition Place – Wrapped in Courage

Recommendation: THAT Council receives the information items as copied;

12.0 ENDORSEABLE MOTIONS

- 198 12.1 Town of Cobourg: Illegal Land Use Enforcement
- 200 12.2 Municipality of Bluewater: Childcare Availability
- 202 12.3 Town of Parry Sound: Automated Enforcement Systems
- 203 12.4 Town of Wasaga Beach: Illegal Car Rally Provincial Task Force
- 205 12.5 Township of West Lincoln: Small Developers in Ontario Communities
- 207 12.6 Town of Halton Hills: Reducing Municipal Insurance Costs
- 209 12.7 Town of Rainy River: Water Treatment Training

Recommendation: THAT the following items be endorsed: _____

13.0 CLOSED SESSION

- 13.1 Township Staffing
- 13.2 Fire Area Boundaries
- 13.3 Honeywood Cemetery
- 13.4 Spring Water Lakes
- 13.5 By-law Enforcement

14.0 ITEMS FOR FUTURE MEETINGS

- 14.1 NVCA Mandate (December 2023)
- 14.2 Strategic Plan, Recreational Plan and Energy Plan (December 2023)
- 14.3 Records Management and Retention (December 2023)
- 14.4 Arena Funding Formula and User Fees (Spring 2024)
- 14.5 Mono-Mulmur Townline Parking (Spring 2024)

15.0 PASSING OF BY-LAWS

211
216

15.1 Fire Tariff of Fees By-law

15.2 Confirmatory By-law

Recommendation: THAT By-Laws 15.1 to 15.2 be approved.

16.0 ADJOURNMENT

Recommendation: THAT Council adjourns the meeting at _____ to meet again on November 15, 2023 at 7:00 p.m. or at the call of the Chair.



COUNCIL MINUTES October 4, 2023 – 9:00 AM

Council Present: Mayor Horner, Deputy Mayor Hawkins, Councillor Clark and Cunningham, Lyon

Staff Present: Tracey Atkinson, CAO/Clerk/Planner, Heather Boston, Treasurer Roseann Knechtel, Deputy Clerk

1.0 CALL TO ORDER

The Mayor called the meeting to order at 9:03 a.m.

2.0 LAND ACKNOWLEDGEMENT

Council began the meeting with a moment of silence to further their commitment to commemorating the legacy of residential schools and honouring residential school survivors.

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

3.0 APPROVAL OF THE AGENDA

Moved by Cunningham and Seconded by Lyon

THAT Council approve the agenda.

CARRIED.

4.0 MINUTES OF THE PREVIOUS MEETING

Moved by Clark and Seconded by Cunningham

THAT the minutes of September 6, 2023 are approved.

CARRIED.

5.0 DISCUSSION ARISING OUT OF THE MINUTES - NONE

6.0 DISCLOSURE OF PECUNIARY INTERESTS - NONE

7.0 PUBLIC QUESTION PERIOD

A question was received regarding the land needs reports and the current cost to buy land. Tracey Atkinson confirmed that land may be provided as part of parkland dedication or negotiated through a plan of subdivision.

A question was received on the cost to remove the fuel tank at the NDCC. Heather Boston confirmed it was approximately \$60,000 and will create a deficit for the NDCC.

8.0 REPORTS FOR DECISION

8.1 Traffic Calming Measures – Terra Nova & River Road

Discussion ensued on the various traffic measures, noise impacts, cost and community input.

Moved by Cunningham and Seconded by Lyon

THAT Council receive the report of Roseann Knechtel, Deputy Clerk, and Bruce Crawford, Roads Supervisor, Traffic Calming Measures - Terra Nova & River Road;

AND THAT Council approve the phased approach to traffic/noise management in Terra Nova & River Road with phase one being implemented as part of the 2024 budget.

AND FURTHER THAT staff be directed to circulate a questionnaire to Terra Nova and River Road residents on additional traffic control measures.

CARRIED.

Council recessed at 10:17 a.m. and returned at 10:30 a.m.

8.2 2024 Budget and Fiscal Policy

Discussion ensued on maintaining the fiscal philosophy and 2024 budget requests for inclusion in the first presentation. Council requested the following items be considered as part of the 2024 budget:

- Money to reserves for land/community hub construction in Mansfield
- Hot water system for ice rink in Thomson Trail
- Bunker for Honeywood Diamond
- Basketball nets at Honeywood
- NDCC Sign
- Stairs to Norduff Room

- Signage within the NDCC “Home of the Honeywood Hurricanes” and “Home and Visitor”
- Community Boards at the super boxes
- Shepherd’s Cupboard food bank donation of \$3600
- Automated recreational booking system
- Money in reserves for NDCC renovations
- Pavilion at Thomson Trail Park
- Primrose Industrial Park Development

Request from the public included:

- Swimming pool
- Food bank donation
- OPP paid duty

Moved by Clark and Seconded by Cunningham

THAT Council receive the report of Heather Boston, Treasurer, 2024 Budget and Fiscal Policy;

AND THAT Council rescind the Fiscal Policy and direct staff to develop an internal staff procedure for the Township’s annual budget and fiscal philosophy.

CARRIED.

8.3 Growth Related Services Land Needs

Discussion ensued on locations, acreage, land uses and cash-in-lieu options.

Moved by Hawkins and Seconded by Cunningham

THAT Council receive the report of Tracey Atkinson CAO/Clerk/Planner; Growth Related Services and Land Needs;

AND THAT Council support the intention to acquire approximately 3-4 acres of land to accommodate growth related buildings/services in addition to the parkland dedication for future development lands in Mansfield.

CARRIED.

8.4 Recreational Master Plan Land Needs

Discussion ensued on park locations, parking lot and pickleball/tennis court construction at Thomson Trail and community engagement.

Moved by Cunningham and Seconded by Hawkins

THAT Council receive the report of Tracey Atkinson, CAO/Clerk/Planner; Land Needs to Implement Recreational Master Plan;

AND THAT Council support the intention to acquire parkland in accordance with the Planning Act to support the Township's Recreational Master Plan and a Multi-Use Community Hub, in addition to the lands for growth related buildings/services.

CARRIED.

9.0 COMMITTEE MINUTES AND REPORTS

- 9.1 Hills of Headwaters Collaborative Steering Minutes: July 13 2023**
- 9.2 Mansfield Parks Advisory Committee Minutes: August 30, 2023**
- 9.3 Rosemont District Fire Board Minutes: September 8, 2023**
- 9.4 Economic Development Committee Minutes: September 12, 2023**
- 9.5 Dufferin County Council Minutes: September 14, 2023**
- 9.6 Hills of Headwaters Collaborative Steering Minutes: August 10, 2023**
- 9.7 Mulmur-Melancthon Fire Board Minutes: September 19, 2023**
- 9.8 Ontario Climate Caucus Meeting Notes: September 2023**

Discussion ensued on items 9.5 and 9.8. Mayor Horner provided an update on Mulmur's motion with respect to County road reclassification, advising that the County of Dufferin has a policy in place to compensate residents for address changes.

Moved by Lyon and Seconded by Cunningham

THAT Council receives the Committee Minutes and Reports as copied and circulated.

CARRIED.

10.0 REPORTS FOR INFORMATION

- 10.1 Comco Tank Removal and Decommissioning Report**
- 10.2 Ministry of the Solicitor General: Dufferin Police Service Board Composition**
- 10.3 2024 OPP Annual Billing Statement**
- 10.4 Ministry of the Environment, Conservation & Parks: Streamlining Permissions for Water Takings for Construction Site Dewatering Activities and Foundation Drains**
- 10.5 Ministry of Municipal Affairs and Housing: Affordable Residential Unit Definition**
- 10.6 Community Conversations Meeting Dates**
- 10.7 NVCA Board Highlights September 2023**
- 10.8 2024 NVCA Draft Budget**
- 10.9 NVCA Correspondence**
- 10.10 Primrose Elementary School: 2023 Community Grant Update**

Item 10.1 - Direction was given to staff to follow-up on COMCO's report of the sites identified on the certificates of analysis.

Item 10.4 and 10.5 - Direction was given to staff to submit comments as discussed and identified collectively between staff and Township Engineers as well as respond to Lisa Swinton.

Item 10.9 - Direction was given to staff to bring back greater information, including other municipal MOU status; metric for processing time/staffing; and whether an MOU is required for category one services.

Moved by Cunningham and Seconded by Lyon

THAT Council receives the information items as copied and circulated;

AND THAT Council direct staff to submit comments as discussed for items 10.4, 10.5 and supporting ERO's 019-6951, 019-6928, and 019-6963.

CARRIED.

11.0 ENDORSEABLE MOTIONS

- 11.1 Township of Melancthon: Bill C-310 Act to Amend the Income Tax Act**
- 11.2 Town of Grimsby: Establishing a Guaranteed Livable Income**
- 11.3 Town of Midland: Catch and Release Justice in Ontario**
- 11.4 Catherine Fife, MPP Waterloo: Till Death Do Us Part**

Moved by Clark and Seconded by Lyon

THAT Council endorse the following resolution 11.1;

AND THAT staff be directed to forward items 11.2 and 11.4 to the County of Dufferin.

CARRIED.

12.0 ITEMS FOR FUTURE MEETINGS

- 12.1 Strawberry Festival Report (November 2023)**
- 12.2 5-year NDCC Capital Cost Projections (November 2023)**
- 12.3 Fireworks Education Results (November 2023)**
- 12.4 Procedural By-law: Council Meeting Dates (November 2023)**
- 12.5 Council Meeting Recordings (November 2023)**
- 12.6 Mobile Homes (November/December 2023)**
- 12.7 NVCA Mandate (November/December 2023)**
- 12.8 Strategic Plan (December 2023)**

- 12.9 Mulmur Recreation Plan Tracking Table (December 2023)
- 12.10 Township Energy Plan Recommendations (December 2023)
- 12.11 Arena Funding Formula and User Fees (Spring 2024)
- 12.12 Mono-Mulmur Townline Parking (Spring 2024)

13.0 PASSING OF BY-LAWS

13.1 Confirmatory By-Law

Moved by Cunningham and Seconded by Hawkins

THAT By-law 13.1 be approved.

CARRIED.

14.0 ADJOURNMENT

Moved by Lyon and Seconded by Hawkins

THAT Council adjourns the meeting at 12:54 p.m. to meet again on November 1, 2023, or at the call of the Chair.

CARRIED.

MAYOR

CLERK



2024 BUDGET PRESENTATION

FOR THE TOWNSHIP OF MULMUR

Presented By

Heather Boston
Treasurer

OPERATING BUDGET

- Inflation 4% = \$178,000
- Insurance \$26,000
- Community Risk Assessment
\$25,000
- Asset Management Plan
\$25,000
- Planning Revenue Decrease
\$47,000





- Fire Services \$67,000
- OPP \$11,867
- NVCA \$6,759
- Gravel Haulage and Crushing \$60,000
- Arena \$90,000



CAPITAL PROJECT OVERVIEW



Bridges & Culverts
\$457,000

Road
Resurfacing
\$384,000



Grader
Replacement &
Packer Roller
\$720,000



Salt Storage
Building
\$100,000

Pickleball Courts
\$193,500



Arena
Dehumidifier &
Paving
\$90,000

Fencing
Honeywood Park
\$5,000



Street Signs
\$10,000



Public Works
Washrooms
\$30,000



Workstations
\$10,000



TAX LEVY



Tax levy increase is \$461,993
or 10.34%

ADDITIONAL REQUESTS

REQUESTS INCLUDED IN THE BUDGET

- Thomson Trail tankless hot water heater
- Painting of the Honeywood arena sign
- Online arena calendar interface





Honeywood Park –
Shed \$5,000





Arena Stairs – Commercial Vinyl
\$4,000



Home of the
Hurricanes Signage
\$500





Food Bank Donation
\$3,690



Community Boards
\$1,153 each





Thomson Trail Pavillion





Paid Duty





Gravel Pit Reserves



GRANTS

BUDGET PRESENTATION



Admin & Public Works Lighting	\$25,000
Honeywood - Bleachers, Dugouts, Pitching Mound, Infield Repairs	\$8,000
Arena Roof	\$70,000
Arena Renovations GICB Grant	\$8,642,971
Bridge & Culvert Replacements	\$2,500,000

THANK YOU!


TOWNSHIP OF MULMUR
2024 OPERATING BUDGET SUMMARY

	2024 Budget	2023 Actual	2023 Budget	Budget Variance %
<u>EXPENDITURES</u>				
OPERATING (EXCLUDING WATER)	4,946,877	3,684,711	4,347,478	13.79%
TRANSFERS TO CAPITAL PROGRAM	-	-	-	#DIV/0!
TRANSFER TO RESERVES ¹	<u>1,085,306</u>	<u>1,086,968</u>	<u>1,047,495</u>	<u>3.61%</u>
<u>TOTAL EXPENDITURES FROM GENERAL LEVY</u>	<u>6,032,183</u>	<u>4,771,679</u>	<u>5,394,973</u>	<u>11.81%</u>
<u>REVENUES</u>				
TAXATION	4,931,677	4,469,684	4,469,688	10.34%
SUPPLEMENTARY TAXES (NET OF WRITE-OFFS)	-	7,000	-	0.00%
OPERATING (EXCLUDING WATER)	590,190	442,721	415,915	41.90%
PAYMENTS IN LIEU OF TAXES	74,000	73,992	72,000	2.78%
GRANTS ²	276,916	189,976	275,703	0.44%
TRANSFER FROM RESERVES ³	59,400	4,487	61,667	-3.68%
TRANSFER FROM TAX RATE STABILIZATION	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>0.00%</u>
<u>TOTAL REVENUES TO GENERAL LEVY</u>	<u>6,032,183</u>	<u>5,287,860</u>	<u>5,394,973</u>	<u>11.81%</u>

NOTES:

- 1 Budgeted Transfer to Reserves from General Levy Include: Election \$4,000, Admin Building \$33,000, Equipment \$275,000, Bridges \$510,306, Roads \$100,000, Public Works Building \$33,000, Aggregate Rehab \$3,000, Aggregate Stripping \$20,000, Events \$1,000, Recreation Equipment \$6,000, and Recreation Building \$100,000.
- 2 Operating Grants include: Summer Student Grant \$8,980, RIDE Grant \$7,355, Prisoner Transport Grant \$1,300, Library Grant \$6,081, RED Grant \$4,200, OMPF \$249,000.
- 3 Transfers from Reserves Include: Bridges \$15,000, Development Charges \$40,000, Economic Development \$4,400.


TOWNSHIP OF MULMUR

2024 OPERATING BUDGET

	2024 Budget	2023 Actual	2023 Budget	Budget Variance %
<u>GENERAL GOVERNMENT</u>				
<u>REVENUE</u>				
Penalties & Interest Revenue ¹	(280,000)	(223,797)	(174,000)	60.9%
User Fees & Service Charges	(43,827)	(45,225)	(44,022)	-0.4%
Administration Building Solar Panel Revenue	(12,750)	(11,433)	(12,750)	0.0%
	<u>(336,577)</u>	<u>(280,456)</u>	<u>(230,772)</u>	<u>45.8%</u>
<u>EXPENSES</u>				
Council	103,850	75,695	102,741	1.1%
Administration Overhead	837,214	624,510	791,350	5.8%
Professional and Consulting Fees ²	104,535	24,227	45,545	129.5%
IT Services and Supplies	42,000	28,734	40,000	5.0%
Insurance ³	75,978	60,205	53,700	41.5%
Long Term Debt - Admin Bldg	17,213	17,938	17,938	-4.0%
	<u>1,180,790</u>	<u>831,308</u>	<u>1,051,274</u>	<u>12.3%</u>
<u>PROTECTIVE SERVICES</u>				
<u>REVENUE</u>				
Police Revenues	(45,000)	(33,346)	(44,500)	1.1%
Protective Inspection & Control Revenue ⁴	(11,300)	(13,064)	(16,300)	-30.7%
	<u>(56,300)</u>	<u>(46,410)</u>	<u>(60,800)</u>	<u>-7.4%</u>
<u>EXPENSES</u>				
Fire Services ⁵	615,762	534,960	548,453	12.3%
Police Service Expenses	534,366	436,321	522,499	2.3%
Conservation Authority Levy	53,659	23,183	46,900	14.4%
Protective Inspection and Control Expenses ⁶	13,500	4,457	28,500	-52.6%
	<u>1,217,287</u>	<u>998,922</u>	<u>1,146,352</u>	<u>6.2%</u>


TOWNSHIP OF MULMUR

2024 OPERATING BUDGET

	2024 Budget	2023 Actual	2023 Budget	Budget Variance %
<u>TRANSPORTATION SERVICES</u>				
<u>REVENUE</u>				
Public Works Fees & Service Charges	(5,000)	(12,698)	(5,000)	0.0%
Aggregate Fees and Revenue ⁷	(15,563)	(43,207)	(20,563)	-24.3%
Public Works Solar Panel Revenue	(25,500)	(22,871)	(25,500)	0.0%
	<u>(46,063)</u>	<u>(78,776)</u>	<u>(51,063)</u>	<u>-9.8%</u>
<u>EXPENSES</u>				
Public Works Administration	524,561	421,839	479,186	9.5%
Public Works Operating Expenses ⁸	997,079	776,700	871,327	14.4%
Public Works Equipment Expenses	146,620	140,839	146,140	0.3%
Bridge and Culvert Expenses ⁹	20,000	1,368	5,000	300.0%
Winter Control Expenses ¹⁰	376,938	242,025	335,234	12.4%
Street Lighting Operating Expenses	16,000	11,591	16,000	0.0%
Aggregate Expenses ¹¹	16,150	18,813	23,506	-31.3%
Long Term Debt - Bridges	40,740	42,008	42,008	-3.0%
	<u>2,138,088</u>	<u>1,655,183</u>	<u>1,918,401</u>	<u>11.5%</u>
<u>RECREATION AND CULTURAL SERVICES</u>				
<u>REVENUE</u>				
NDCC Revenues ¹³	(121,350)	-	-	0.0%
Parks & Facility User Fees and Charges ¹²	(7,500)	(5,529)	(4,230)	77.3%
	<u>(128,850)</u>	<u>(5,529)</u>	<u>(4,230)</u>	<u>2946.1%</u>
<u>EXPENSES</u>				
NDCC Operating Expenses ¹³	111,000	77,889	62,773	76.8%
Parks & Facilities Administration ¹⁴	4,845	5,232	12,442	-61.1%
Parks & Facilities Operating Expenses ¹⁵	23,632	25,981	32,352	-27.0%
Library Levies ¹⁶	71,900	47,094	47,600	51.1%
Cultural Services Expense (events)	500	530	750	-33.3%
	<u>336,612</u>	<u>156,727</u>	<u>155,917</u>	<u>115.9%</u>


TOWNSHIP OF MULMUR

2024 OPERATING BUDGET

	2024 Budget	2023 Actual	2023 Budget	Budget Variance %
<u>HEALTH SERVICES</u>				
<u>EXPENSES</u>				
Cemetery Operating Expenses ¹⁷	14,700	15,659	17,548	-16.2%
	<u>14,700</u>	<u>15,659</u>	<u>17,548</u>	<u>-16.2%</u>
 <u>PLANNING AND DEVELOPMENT SERVICES</u>				
<u>REVENUE</u>				
Planning Application Fees ¹⁸	(22,400)	(31,550)	(69,050)	-67.6%
	<u>(22,400)</u>	<u>(31,550)</u>	<u>(69,050)</u>	<u>-67.6%</u>
<u>EXPENSES</u>				
Planning and Zoning Expenses	50,800	26,390	49,425	2.8%
Economic Development	8,600	522	8,561	0.5%
	<u>59,400</u>	<u>26,912</u>	<u>57,986</u>	<u>2.4%</u>
 <u>TOTAL OPERATING</u>				
<u>REVENUES</u>				
	(590,190)	(442,721)	(415,915)	41.9%
<u>EXPENSES</u>				
	<u>4,946,877</u>	<u>3,684,711</u>	<u>4,347,478</u>	<u>13.8%</u>
<u>NET GENERAL LEVY EXPENDITURE</u>				
	<u>4,356,687</u>	<u>3,241,990</u>	<u>3,931,563</u>	<u>10.8%</u>



NOTES:

- 1 *Significant increase in interest rates.*
- 2 *Includes costs to update Asset Management Plan \$28,800, Community Risk Assessment \$25,000 & Legal*
- 3 *Insurance increased 20% in 2023 and anticipated to increase 15% in 2024.*
- 4 *Removed \$5,000 for fire response revenue since no revenue was earned in 2023 and revenue is unpredictable.*
- 5 *Shelburne Fire capital & operating budgets have increased 81% & 11% respectively, Mulmur Melancthon Fire capital & operating budgets have increased 17% & 15% respectively and the Rosemont capital & operating budgets have increased 8% & 3% respectively.*
- 6 *Decreased the budget for by-law enforcement by \$15,000 to be more in line with actual. If the actual goes over the budgeted amount there are reserves of \$16,500 that can be used.*
- 7 *Decreased aggregate sales revenue by \$5,000.*
- 8 *Increase of \$60,000 for gravel crushing and haulage, includes additional of new public works employee and cost of living increase of 3% for summer wages.*
- 9 *Bridge inspections done every other year.*
- 10 *Includes the addition of a new public works employee and cost of living increase at 3%.*
- 11 *Removed the cost of wages because public works staff will operate the pit themselves rather than hiring a seasonal scale house operator.*
- 12 *Added in \$2,500 revenue for pickleball and increased baseball rentals by \$1,000 based on actuals over the past two years.*
- 13 *Added NDCC operating costs back into Township budget.*
- 14 *Decreased wages allocated to parks by \$6,000 based on actuals.*
- 15 *Decreased pickleball costs now that "Learn to Pickleball" Grant is complete.*
- 16 *Shelburne Library levy is estimated to increase by \$25,000 or 62%.*
- 17 *Carried over unspent cemetery repair funds from 2022 to be spent in 2023.*
- 18 *Planning application fees are way down.*


TOWNSHIP OF MULMUR

2024 USER-PAY BUDGET

	2024 Budget	2023 Actual	2023 Budget	Budget Variance %
<u>WATER</u>				
<u>REVENUE</u>				
Utility User Fees and Service Charges	(213,100)	(159,319)	(207,850)	2.5%
Water Interest Revenue ¹	(21,600)	(13,019)	(8,600)	151.2%
	<u>(234,700)</u>	<u>(172,339)</u>	<u>(216,450)</u>	<u>8.4%</u>
<u>EXPENSES</u>				
Water Administration	9,643	988	9,066	6.4%
Water Operating Expenses	134,265	91,763	134,265	0.0%
	<u>143,908</u>	<u>92,751</u>	<u>143,331</u>	<u>0.4%</u>
<u>TRANSFER TO/(FROM) RESERVE FUNDS ²</u>	<u>90,792</u>	<u>79,587</u>	<u>73,119</u>	<u>24.2%</u>

NOTES:

1 Significant increase in interest rates.

2 Any surplus from water gets transferred to the Mansfield Water Capital Replacement Reserve Fund.



TOWNSHIP OF MULMUR
2024 CAPITAL PROGRAM

ADMINISTRATION

<u>ADMIN - WORKSTATIONS</u>		
<i><u>FUNDING</u></i>		
	CONT'N FM ADMIN BLDG RESERVES	(10,000)
		(10,000)
<i><u>EXPENSES</u></i>		
	ADMIN - BUILDINGS & GROUNDS	10,000
		10,000
<i><u>UNFUNDED CAPITAL</u></i>		-

TRANSPORATION SERVICES

<u>BRIDGES & CULVERTS</u>		
<i><u>FUNDING</u></i>		
	CONTRIBUTIONS FM BRIDGE RESERVES	(447,000)
		(447,000)
<i><u>EXPENSES</u></i>		
	PW - BRIDGE & CULVERT	447,000
		447,000
<i><u>UNFUNDED CAPITAL</u></i>		-



TOWNSHIP OF MULMUR
2024 CAPITAL PROGRAM

TRANSPORTATION SERVICES

<u>SMALL CULVERTS</u>		
	<i><u>FUNDING</u></i>	
	CONT'N FROM BRIDGE RESERVES	(10,000)
		(10,000)
	<i><u>EXPENSES</u></i>	
	PW - SMALL CULVERTS	10,000
		10,000
	<i><u>UNFUNDED CAPITAL</u></i>	-

<u>ROAD RESURFACING</u>		
	<i><u>FUNDING</u></i>	
	CONTRIBUTION FM ROAD RESERVES	(120,000)
	CONTRIBUTIONS FROM OCIF GRANT	(148,000)
	CONTRIBUTIONS FM GAS TAX	(116,000)
		(384,000)
	<i><u>EXPENSES</u></i>	
	PW - ROAD RESURFACING	384,000
		384,000
	<i><u>UNFUNDED CAPITAL</u></i>	-



TOWNSHIP OF MULMUR

2024 CAPITAL PROGRAM

TRANSPORATION SERVICES

SIGNS		
<i>FUNDING</i>		
	CONTRIBUTIONS FROM ROAD RESERVES	(10,000)
		(10,000)
<i>EXPENSES</i>		
	PW - SIGNS	10,000
		10,000
<i>UNFUNDED CAPITAL</i>		
		-

GRADER & PACKER ROLLER		
<i>FUNDING</i>		
	CONT'N FROM EQUIPMENT RESERVES	(720,000)
		(720,000)
<i>EXPENSES</i>		
	PW - GRADER	720,000
		720,000
<i>UNFUNDED CAPITAL</i>		
		-



TOWNSHIP OF MULMUR
2024 CAPITAL PROGRAM

TRANSPORATION SERVICES

<u>PUBLIC WORKS BATHROOM RENOS & SALT STORAGE BUILDING</u>		
<i><u>FUNDING</u></i>		
CONTRIBUTIONS FM PW BLDG RESERVES		(30,000)
CONTRIBUTIONS FROM DC'S (B&G)		(100,000)
		(130,000)
<i><u>EXPENSES</u></i>		
PW - BUILDINGS & GROUNDS		130,000
		130,000
<i><u>UNFUNDED CAPITAL</u></i>		
		-

RECREATION

<u>ARENA DEHUMIDIFIER & PAVING</u>		
<i><u>FUNDING</u></i>		
CONTR'N FROM REC BLDG RESERVES		(90,000)
		(90,000)
<i><u>EXPENSES</u></i>		
NDCC CAPITAL PROJECTS		90,000
		90,000
<i><u>UNFUNDED CAPITAL</u></i>		
		-



TOWNSHIP OF MULMUR
2024 CAPITAL PROGRAM

RECREATION

<u>PICKLEBALL COURTS & FENCING AT HONEYWOOD PARK</u>		
<i><u>FUNDING</u></i>		
CONT'S FROM ROAD RESERVES	(5,000)	
CONTRIBUTIONS FROM GRANT	(150,000)	
CONT'N FROM PARKLAND DEDICATION FUND	(43,500)	
	(198,500)	
<i><u>EXPENSES</u></i>		
PARK-CAPITAL PROJECTS	198,500	
	198,500	
<i><u>UNFUNDED CAPITAL</u></i>		
	-	



STAFF REPORT

TO: Council
FROM: Heather Boston, Treasurer
MEETING DATE: November 1, 2023
SUBJECT: 2024 Rosemont District Fire Board Budget

PURPOSE:

The purpose of this report is to present the 2024 Rosemont District Fire Board Budget to Council for approval.

BACKGROUND:

At the regular Board meeting on October 20, 2023 the Rosemont District Fire Board approved the 2024 budget as presented (Schedule A).

Moved by: Lachs/O’Leary

THAT the Board approve the 2024 budget as presented.

CARRIED.

STRATEGIC PLAN ALIGNMENT:

1. Growing a Prosperous Mulmur

FINANCIAL IMPACTS:

Included in Township of Mulmur’s 2024 draft budget.

RECOMMENDATION:

THAT Council approve the Rosemont and District Fire Board 2024 Operating Budget in the amount of \$357,584 and Capital Budget of \$762,500 as presented.

Respectfully submitted,

Heather Boston

Heather Boston, CPA, CA, CGA
Treasurer

Schedule A – Rosemont District Fire Board 2024 Budget

Approved by: Tracey Atkinson, CAO

SCHEDULE A

Rosemont District Fire Department								
2024 Budget								
Updated Oct 12, 2023								
		2022	2022	2023	2023	2024	Budget	
		YTD	Approved	YTD	Approved	Approved	Variance	Comments
		Actual	Budget	Actual	Budget	Budget		
OPERATING BUDGET								
Acct's	Municipal Operating Levies							% for 2024
4004	Township of Adjala-Tosorontio	65,218.66	65,218.65	68,304.30	68,304.30	70,378.85	2,075	21.82%
4006	Town of Mono	77,318.53	77,318.53	81,561.43	81,561.43	83,922.57	2,361	26.02%
4008	Township of Mulmur	154,573.81	154,573.82	163,205.27	163,205.27	168,282.58	5,077	52.17%
4010	Total Municipal Operating Levies	297,111.00	297,111.00	313,071.00	313,071.00	322,584.00	2.79%	
4024	Fire Calls MVC	32,605.00	27,000.00	6,892.25	27,000.00	25,000.00	-2,000	
4028	Interest	10,827.14	1,400.00	19,316.96	1,400.00	10,000.00	8,600	Truck replacement estimated Oct 2024
4029	Donations - Operating	429.00		-			0	
4032	Miscellaneous Income	65.00	0.00	-	0.00	0.00	0	report reprints, false alarms, inspections
4038	Government Funding	-		-			0	
	Total Misc Revenues	43,926.14	28,400.00	26,209.21	28,400.00	35,000.00		
4034	Previous Years Surplus/(Deficit)	2,200.00	0.00	2,200.00	0.00	0.00	0	
	Total Income	343,237.14	325,511.00	341,480.21	341,471.00	357,584.00	16,113	
							0	
	Expenses						0	
5004	Recognition - Firefighters	445.08	500.00	0.00	500.00	500.00	0	
5005	EI Expense	344.73	500.00	357.41	500.00	500.00	0	
5006	Workers Compensation	4,339.89	8,900.00	3,217.59	8,900.00	8,900.00	0	
5007	CPP Expense	738.81	850.00	778.95	850.00	850.00	0	
5012	Officers Salary	35,247.87	38,643.00	24,966.51	39,802.00	44,214.00	4,412	
5014	Payroll - Hourly	107,340.12	125,000.00	51,012.93	125,000.00	130,625.00	5,625	adding wages for inspections, next year
5020	Total Firefighter Payroll Total	148,456.50	174,393.00	80,333.39	175,552.00	185,589.00	10,037	
							0	
5026	Municipal Admin Costs	9,000.00	9,000.00	5,000.00	10,000.00	10,000.00	0	
5028	Mileage	223.34	500.00	288.24	500.00	500.00	0	
5029	MTO Reports	266.00	600.00	140.00	400.00	300.00	-100	
5034	Fire Prevention	0.00	1,000.00	214.22	1,000.00	1,000.00	0	low due to COVID
5036	Public Education	0.00	1,000.00	228.97	1,000.00	1,000.00	0	
5038	Postage & Courier	103.88	200.00	136.58	200.00	225.00	25	
5040	Telephone & Internet	4,226.40	5,200.00	2,909.95	5,200.00	5,200.00	0	
5044	Office Supplies	1,987.38	2,200.00	2,397.66	2,200.00	2,700.00	500	
5046	Bank charges	96.48	100.00	29.00	100.00	100.00	0	
5048	Audit	2,442.24	2,443.00	0.00	2,544.00	2,645.00	101	
5050	Consulting	1,099.01	0.00	0.00	0.00	0.00	0	
5052	Insurance	28,955.90	42,000.00	28,757.15	44,000.00	36,000.00	-8,000	
5054	Legal Fees	3,556.91	0.00	0.00	0.00	0.00	0	
5056	Dispatch Fees	10,373.93	10,500.00	10,849.90	11,000.00	12,000.00	1,000	
5060	First Aid & Medical Supplies	5,002.29	5,000.00	1,437.14	5,000.00	5,000.00	0	
5062	Breathing apparatus maintenance	1,974.78	5,000.00	2,129.70	5,000.00	5,000.00	0	
5064	Protective Clothing Maintenance	1,420.15	3,200.00	4,098.93	4,000.00	4,000.00	0	
5066	Protective Gear Non-Capital	4,752.56	7,500.00	3,548.06	7,500.00	7,500.00	0	Boots, gloves and Helmets
5068	Training	1,394.79	8,000.00	33,005.30	15,000.00	16,400.00	1,400	\$8000 regular training + \$4200 x 2 per year if not used, tsfr into operating reserve.
5070	Radio repairs and supplies	0.00	1,000.00	1,022.25	1,000.00	1,200.00	200	
5072	Vehicle maintenance	17,961.18	10,500.00	6,428.64	13,000.00	13,000.00	0	
5074	Vehicle Fuel & Oil Purchases	8,982.62	5,500.00	3,582.33	6,500.00	9,000.00	2,500	
5076	Certifications & Medical Oversight	0.00	500.00	0.00	500.00	5,500.00	5,000	addition of medical oversight
5078	Equipment repairs	3,162.29	4,000.00	1,885.91	4,500.00	4,500.00	0	
5079	Equipment & Uniform Supplies	2,369.27	9,000.00	1,495.33	7,500.00	9,900.00	2,400	Hose/nozzles are capital
5080	Radio Licenses	1,664.04	1,650.00	1,777.26	1,750.00	2,000.00	250	
5082	Membership fees	375.00	525.00	475.00	525.00	525.00	0	
5084	Miscellaneous	234.00	500.00	525.71	500.00	600.00	100	
5092	Hydro	3,514.23	3,000.00	2,012.22	3,500.00	4,000.00	500	
5096	Propane	6,230.18	4,000.00	3,087.02	6,500.00	6,700.00	200	propane costs are way up
5098	Building Maintenance	4,782.54	7,500.00	3,681.33	5,500.00	5,500.00	0	

Updated Oct 12, 2023		2022	2022	2023	2023	2024		
		YTD	Approved	YTD	Approved	Approved	Budget	
		Actual	Budget	Actual	Budget	Budget	Variance	Comments
5120	Tsfr to Capital Reserves	66,429.25	0.00	0.00	0.00	0.00	0	
5126	Bad Debt Write-off	0.00	0.00	0.00	0.00	0.00	0	
	Total Operating Expense	192,580.64	151,118.00	121,143.80	165,919.00	171,995.00	6,076	
							0	
	Total Expense	341,037.14	325,511.00	201,477.19	341,471.00	357,584.00	16,113	4.72%
	Operating Cash Surplus/(Deficit)	2,200.00	0.00	140,003.02	0.00	0.00		
	CAPITAL BUDGET							
								% for 2024
4014	AdjalaTosorontio Special Levy	26,341.13	26,341.13	21,272.07	28,362.76	30,544.10	2,022	21.82%
4016	Mono Special Levy	31,228.15	31,228.14	25,400.76	33,867.67	36,422.02	2,640	26.02%
4018	Mulmur Special Levy	62,430.73	62,430.73	50,827.17	67,769.57	73,033.88	5,339	52.17%
4022	Total Capital Levy	120,000.01	120,000.00	97,500.00	130,000.00	140,000.00	10,000	7.69%
4030	Capital Donations (Firefighter Assoc.)	0.00	0.00	0.00	0.00	0.00	0	
4042	Sale of Capital Assets	0.00	0.00	0.00	0.00	0.00	0	
4036	Transfer in from Reserves	20,291.47	74,000.00	72,435.39	622,500.00	622,500.00	548,500	
4038	Government Funding	-	-	-	-	-	0	
	Total Capital Revenue	140,291.48	194,000.00	169,935.39	752,500.00	762,500.00	558,500	
	Capital Expenses							
5104	Capital Radios & Pagers	4,857.25	5,000.00	0.00	5,000.00	5,000.00	0	
5106	Capital Protective Gear & Equipment	15,434.22	12,000.00	0.00	17,500.00	17,500.00	5,500	bunker gear \$3500 x 5/yr
5110	Capital purchases: Misc	0.00	57,000.00	53,494.88	0.00	0.00	-57,000	Compressor not delivered until 2023
5118	Large Truck Purchase	0.00	0.00	18,940.51	600,000.00	600,000.00	600,000	Tanker
5120	Tsfr to Capital Reserve	120,000.01	120,000.00	97,500.00	130,000.00	140,000.00	10,000	
5122	Total Capital	140,291.48	194,000.00	169,935.39	752,500.00	762,500.00	558,500	
	Net Capital Surplus/Deficit	0.00	0.00	0.00	0.00	0.00	0	
					443,071.00	462,584.00		4.40%
	Capital Continuity	2022	2023	2024				
	Opening Reserve Balance	498,060	664,198	819,262				
	Capital Levy Additions	120,000	130,000	120,000				
	Surplus Tsfrd to Capital Reserves	66,429	97,500	66,429				
	Sale of Equipment or Donations							
	Less Capital purchases	(20,292)	(72,435)	(20,292)				
	Ending Reserve Balance	664,198	819,262	985,400				



STAFF REPORT

TO: Council
FROM: Heather Boston, Treasurer
MEETING DATE: November 1, 2023
SUBJECT: NDCC Five-Year Capital Plan

PURPOSE:

The purpose of this report is to provide the Council with an outline of the capital needs for the North Dufferin Community Centre (NDCC) for the next five-year period.

BACKGROUND:

On July 5, 2023, the Council entered into a new recreational agreement with the Township of Melancthon, which is effective for 2024. Per this agreement a five-year capital plan and operating utilization is to be developed.

Staff are currently tracking operating utilization for the 2023-2024 season to present to each Council in 2024 for consideration in developing a longer-term agreement.

The projected five-year capital costs without any grants would be as follows.

NDCC 5-Year Capital Plan

2024	Dehumidifier	\$ 80,000
2024	Paving Parking Lot (where tank was removed)	\$ 10,000
2024	Replace Carpet on Arena Stairs	\$ 4,000
		<u>\$ 94,000</u>
2025	Replacement of Ice Surface and Boards	<u>\$ 1,200,000</u>
2026	Arena Roof Above the Norduff Room	\$ 80,000
2026	Ceiling Tiles for Norduff room	\$ 12,000
		<u>\$ 92,000</u>
2027	New Arena Signage	<u>\$ 20,000</u>
2028	Zamboni	\$ 100,000
		<u>\$ 1,506,000</u>

STRATEGIC PLAN ALIGNMENT:

1. Growing a Prosperous Mulmur

FINANCIAL IMPACTS:

There are further capital needs such as the changeroom addition and renovations to the front lobby and Norduff room that would only be considered subject to a grant.

We will continue to apply for any available grants to complete the needed renovations. It may take several years to obtain a sufficient grant.

However, if we deplete our reserves to complete the ice surface replacement before obtaining a grant, we risk not having any money to cover our portion of any grants received.

The 2024 net budget for the arena is \$220,000. The costs will significantly increase each year as we start to put away more money in the Recreation Building Reserve.

ENVIRONMENTAL IMPACTS:

Council may wish to discuss the environmental impacts associated with this report and recommendation.

RECOMMENDATION:

THAT Council receive the report of Heather Boston, Treasurer, NDCC Five Year Capital plan;

AND THAT Council direct staff to forward a copy of this report to the Township of Melancthon for consideration of a contribution towards the 2024 capital costs.

Respectfully submitted,

Heather Boston

Heather Boston, CPA, CA, CGA, BComm
Treasurer

Approved by: Tracey Atkinson, CAO



STAFF REPORT

TO: Council
FROM: Roseann Knechtel, Deputy Clerk
MEETING DATE: November 1, 2023
SUBJECT: Winter Operations Plan

PURPOSE:

The purpose of this report is to provide information on Mulmur's winter maintenance levels of service and changes to Mulmur's Winter Operations Plan for the 2022-2023 winter season.

BACKGROUND:

Mulmur's Winter Operations Plan sets out a policy and procedural framework for ensuring that the Township continuously delivers effective winter maintenance services and effectively manages materials used in winter maintenance operations to meet the Ontario Regulation 239/02 Minimum Maintenance Standards for municipal highways. Township staff apply this policy to ensure that the Township continuously delivers effective winter maintenance services on Township roadways.

The Plan is dynamic and allows the Township to evaluate and phase in changes, new approaches, and technologies in winter maintenance activities in a fiscally sound manner. Any changes to the winter maintenance activities must adhere to the mandated Minimum Maintenance Standards for Municipal Highways.

It is good practice to have a current and formally adopted Winter Operations Plan that is reviewed annually. The renewal of the Winter Operations Plan demonstrates that Council and staff have reviewed the existing plan and reconfirms the Township's commitment to the Plan's objectives and contents. It also defends the municipality against claims liability, as an approved plan coupled with documentation of operational activities demonstrates municipal compliance.

ANALYSIS:

The Township is responsible for the winter maintenance on approximately

- 60 km of paved roads
- 180 km of unpaved roads
- Municipal Office parking lots

- Walkway between Jeffrey Drive and Thomson Trail

Based on staff's review and a review by the Township's insurance provider the following changes were required to ensure the Township's continued commitment to winter operational objectives and goals:

- Update format to reflect the 2023 Good Roads Winter Operations Plan template;
- Update staffing and contact information;
- Update references to current legislation, safety guidelines and procedures; and
- Details regarding information sharing and social media channels.

STRATEGIC PLAN ALIGNMENT:

3. Growing a Supportive Mulmur
4. Growing a Sustainable Mulmur

FINANCIAL IMPACTS:

None. Staff do not anticipate any negative implications to the operating budget for winter maintenance operations.

RECOMMENDATION:

THAT Council adopt the 2023-2024 Winter Operations Plan for the Township of Mulmur, substantially in the format attached.

Submitted by: Roseann Knechtel, Deputy Clerk
Reviewed by: Bruce Crawford, Working Foreman
Approved by: Tracey Atkinson, CAO

Schedule A: 2023-2024 Winter Operations Plan



Winter Operations Plan

for

Township of Mulmur

(Winter Season 2023-2024)

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Purpose

This winter operations plan sets out a policy and procedural framework for ensuring that the Township of Mulmur continuously improves on the safe and sustainable delivery of winter maintenance services and the effective and efficient use of road salt in their winter maintenance operations. This plan supersedes all previous plans for the Township of Mulmur.

The plan is meant to be dynamic, to allow the municipality to evaluate and phase-in any changes, new approaches and technologies in winter maintenance activities in a fiscally sound manner. At the same time, any modifications to municipal winter maintenance activities must ensure that roadway safety is not compromised.

This Winter Operations Plan for the Township of Mulmur was endorsed by the Council of Mulmur Township.

Definitions

Anti-icing means the application of liquid de-icers directly to the road surface in advance of a winter event.

Continuous Winter Event Response is a response to a winter event with full deployment of manpower and equipment that plow/salt/sand the entire system.

De-icing means the application of solids, liquids, pre-treated material to the road surface after the on-set of the winter event.

Director of Public Works is the person who is on duty at the time directing the snow/ice removal operations of the Township of Mulmur. These individuals include: Director of Public Works, Public Works Foreperson, and/or any other individual who may be assigned the responsibility of Public Works Foreperson.

Highway means a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle, any part of which is intended for or used by the general public for the passage of vehicles and includes the area between the lateral property lines thereof.

Paved Road means a road with an asphalt surface, concrete surface, composite pavement, or portland cement.

Pre-treat means the application of liquids (sodium chloride, calcium chloride, etc.) to dry salt or sand prior to being loaded for storage or applied to the road surface.

Pre-wetting means the application of liquids (sodium chloride, calcium chloride, etc.) at the spinner of the truck just prior to application to the road surface.

Route of Representative Roads is another term used for patrol routes.

Salt Route is a collection of road segments, which during a winter storm will receive applications of salt to prevent the formation of a bond between snow and pavement, or if such a bond has already formed, to break that bond. Typically such routes have some sort of bare pavement level of service. Under certain circumstances (e.g. extremely cold pavement temperatures such that road salt would not be effective at bond breaking or prevention) sand may be applied to such routes to provide a temporary increase in grip.

Sand Route is a collection of road segments which during a winter storm will receive applications of sand to provide a temporary increase in grip. Typically such routes include gravel and other unpaved roads, where the use of salt or other freeze- depressant materials might impact road stability. The level of service on such routes would not have bare pavement as a service goal.

Spot Winter Event Response is a response to a winter event with only a partial deployment of manpower and equipment or with full deployment to only part of the system.

Surface Treated Road is road with bituminous surface treatment comprised of one or two applications of asphalt emulsion and stone chips over a gravel road.

Unpaved Road is a graded road with a gravel, stone or other loose traveling surface.

Winter Event is a weather condition affecting roads such as snowfall, windblown snow, freezing rain, frost or ice to which a winter event response is required.

Winter Event Response is a series of winter control activities performed in response to a winter event.

Winter Event Response Hours are the total number of person-hours per year (plowing, salting/sanding, winging back, etc.) to respond to winter events.

OBJECTIVE OF WINTER OPERATIONS MANAGEMENT

The Township of Mulmur is committed to providing safe and sustainable winter maintenance operations while continuing to improve those operations to provide safety and mobility for the traveling public. As an integral part of this effort the Township of Mulmur will strive to optimize the use of all winter maintenance materials as they pursue the goal of a safe and sustainable transportation system.

The Township of Mulmur Public Works staff will strive, insofar as reasonably practicable, to provide safe winter road conditions for vehicular and pedestrian traffic as set out in the level of service policies and within the resources established by the Council of the Township of Mulmur.

POLICY STATEMENT

The Township of Mulmur will conduct safe and sustainable snow fighting to ensure, insofar as reasonably practicable, the safety and mobility of users of the municipal road network, in keeping with applicable state legislation.

The Township of Mulmur will provide efficient and cost effective winter maintenance to ensure, insofar as reasonably practicable, the safety of users of the municipal road network in keeping with applicable provincial legislation and accepted standards while striving to minimize adverse impacts to the environment. These commitments will be met by:

Adhering to the procedures contained within the Winter Operations Plan; Reviewing and upgrading the Winter Operations Plan on an annual basis to incorporate new technologies and new developments;

Committing to ongoing winter maintenance staff training and education; and Monitoring on an annual basis, the present conditions of the winter maintenance program, as well as the effectiveness of the Winter Operations Plan.

QUICK OVERVIEW OF THE TOWNSHIP OF MULMUR

Type of Organization: Municipal

Structural Level: Township

Estimated Population
(2021 Consensus): 3600

Total Area: 71000.0 Acres

Street Address:

758070 2nd Line E.
Municipal Office / Public Works Shop
Mulmur, Ontario L9V0G8 Canada
Telephone: 705-466-3341 Website: www.mulmur.ca
Director of Public Works: 705-466-3341, 224

Police: O.P.P.
Contact Person: Dispatch Primary Phone: 519-925-3838

Contractors: Staveley Construction Inc.:
Primary Contact Person: Randy Staveley
Primary Phone: XXXXXXXX
Contracted Tasks: 2nd Line west north of River Rd. & West Townline
south of River Rd.

Alex Kozak Gravel Driveways & Concrete:
Primary Contact Person: Alex Kozak
Primary Phone: XXXXXXXX
Contracted Tasks: Pathway between Jeffery Drive and Thomson
trail

WINTER MAINTENANCE PROGRAM

The System Maintained

The major activities related to winter maintenance are:

- Snow plowing
- Salt/sand application
- Snow removal
- Sidewalk plowing and de-icing
- Drift-control
- Cleaning snow from ditches
- Snow Blowing / Snow bank removal

The Township of Mulmur is responsible for winter maintenance on:

Road Category	Surface and Area Type	Individual Length (Lane kilometres)	Total Length (Lane kilometres)
Class 6	Unpaved and Rural	22.2	22.2
Class 5	Unpaved and Rural	358.2	358.2
Class 4	Paved and Rural	95.0	95.0
	Surface Treated and Rural	0.0	
Class 3	Paved and Rural	20.2	20.2

Level of Service

The Township of Mulmur provides the following level of service during the winter maintenance season, as set out in 4.3, in response to a winter event.

The minimum standard for clearing snow accumulation is:

Snow Accumulation and Ice Formation Policy

The Township of Mulmur follows Reg 239/02 of MMS Section 4 and 5

Snow accumulation, roadways

Subject to section 4.1, the standard for addressing snow accumulation on roadways is,

- (a) after becoming aware of the fact that the snow accumulation on a roadway is greater than the depth set out in the Table to this section, to deploy resources as soon as practicable to address the snow accumulation; and
- (b) after the snow accumulation has ended, to address the snow accumulation so as to reduce the snow to a depth less than or equal to the depth set out in the Table within the time set out in the Table,
 - (i) to provide a minimum lane width of the lesser of three metres for each lane or the actual lane width, or
 - (ii) on a Class 4 or Class 5 highway with two lanes, to provide a total width of at least five metres. O. Reg. 47/13, s. 4; O. Reg. 366/18, s. 5 (1).

If the depth of snow accumulation on a roadway is less than or equal to the depth set out in the Table to this section, the roadway is deemed to be in a state of repair with respect to snow accumulation. O. Reg. 47/13, s. 4.

For the purposes of this section, the depth of snow accumulation on a roadway and, if applicable, lane width under clause (1) (b), may be determined in accordance with subsection by a municipal employee, agent or contractor, whose duties or responsibilities include one or more of the following:

- Patrolling highways.

- Performing highway maintenance activities.
- Supervising staff who perform activities described in paragraph 1 or 2. O. Reg. 47/13, s. 4; O. Reg. 366/18, s. 5 (2).

The depth of snow accumulation on a roadway and lane width may be determined by,

- performing an actual measurement;
- monitoring the weather; or
- performing a visual estimate. O. Reg. 47/13, s. 4; O. Reg. 366/18, s. 5 (3).

For the purposes of this section, addressing snow accumulation on a roadway includes,

- plowing the roadway;
- salting the roadway;
- applying abrasive materials to the roadway;
- applying other chemical or organic agents to the roadway;
- any combination of the methods described in clauses (a) to (d). O. Reg. 366/18, s. 5 (4).

This section does not apply to that portion of the roadway,

- designated for parking;
- consisting of a bicycle lane or other bicycle facility; or
- used by a municipality for snow storage. O. Reg. 366/18, s. 5 (4).

TABLE
SNOW ACCUMULATION - ROADWAYS

Class of Highway	Depth	Time
1	2.5 cm	4 hours
2	5 cm	6 hours
3	8 cm	12 hours
5	8 cm	16 hours
5	10cm	24 hours

O Reg. 47/13, s. 4; O. Reg. 366/18, s. 5 (5).

Snow accumulation on roadways, significant weather event

4.2.2. If a municipality declares a significant weather event relating to snow accumulation, the standard for addressing snow accumulation on roadways until the declaration of the end of the significant weather event is,

- to monitor the weather in accordance with section 3.1; and
- if deemed practicable by the municipality, to deploy resources to address snow

accumulation on roadways, starting from the time that the municipality deems appropriate to do so. 0. Reg. 366/18, s. 7.

If the municipality complies with subsection (1), all roadways within the municipality are deemed to be in a state of repair with respect to snow accumulation until the applicable time in the Table to section 4 expires following the declaration of the end of the significant weather event by the municipality. 0. Reg. 366/18, s. 7.

- (2) Following the end of the weather hazard in respect of which a significant weather event was declared by a municipality under subsection (1), the municipality shall,
- (a) declare the end of the significant weather event when the municipality determines it is appropriate to do so; and
 - (b) address snow accumulation on roadways in accordance with section 4. 0. Reg. 366/18, s. 7.

Snow accumulation, bicycle lanes

Subject to section 4.3, the standard for addressing snow accumulation on bicycle lanes is,

- (a) after becoming aware of the fact that the snow accumulation on a bicycle lane is greater than the depth set out in the Table to this section, to deploy resources as soon as practicable to address the snow accumulation; and
- (b) after the snow accumulation has ended, to address the snow accumulation so as to reduce the snow to a depth less than or equal to the depth set out in the Table to this section to provide a minimum bicycle lane width of the lesser of 1 metre or the actual bicycle lane width. 0. Reg. 366/18, s. 7.

If the depth of snow accumulation on a bicycle lane is less than or equal to the depth set out in the Table to this section, the bicycle lane is deemed to be in a state of repair in respect of snow accumulation. 0. Reg. 366/18, s. 7.

For the purposes of this section, the depth of snow accumulation on a bicycle lane and, if applicable, lane width under clause (1) (b), may be determined in the same manner as set out in subsection 4 (4) and by the persons mentioned in subsection 4 (3), with necessary modifications. 0. Reg. 366/18, s. 7.

For the purposes of this section, addressing snow accumulation on a bicycle lane includes,

- (a) plowing the bicycle lane;
- (b) salting the bicycle lane;
- (a) {c} applying abrasive materials to the bicycle lane;
- (b) {d} applying other chemical or organic agents to the bicycle lane;
- (d) sweeping the bicycle lane; or
- (e) any combination of the methods described in clauses (a) to (e). 0. Reg. 366/18, s.

TABLE
SNOW ACCUMULATION - BICYCLE LANES

Class of Highway or Adjacent Highway	Depth	Time
1	2.5cm	8 hours
2	5cm	12 hours
3	8cm	24 hours
4	8cm	24 hours
5	10 cm	24 hours

Snow accumulation on bicycle lanes, significant weather event

If a municipality declares a significant weather event relating to snow accumulation, the standard for addressing snow accumulation on bicycle lanes until the declaration of the end of the significant weather event is,

- (a) to monitor the weather in accordance with section 3.1; and
- (b) if deemed practicable by the municipality, to deploy resources to address snow accumulation on bicycle lanes, starting from the time that the municipality deems appropriate to do so. 0. Reg. 366/18, s. 7.

If the municipality complies with subsection (1), all bicycle lanes within the municipality are deemed to be in a state of repair with respect to snow accumulation until the applicable time in the Table to section 4.2 expires following the declaration of the end of the significant weather event by the municipality.

Following the end of the weather hazard in respect of which a significant weather event was declared by a municipality under subsection (1), the municipality shall,

- (a) declare the end of the significant weather event when the municipality determines it is appropriate to do so; and
- (b) address snow accumulation on bicycle lanes in accordance with section 4.2. 0. Reg. 366/18, s. 7.

Ice formation on roadways and icy roadways

The standard for the prevention of ice formation on roadways is doing the following in the 24-hour period preceding an alleged formation of ice on a roadway:

- Monitor the weather in accordance with section 3.1.
- Patrol in accordance with section 3.
- If the municipality determines, as a result of its activities under paragraph 1 or 2, that there is a substantial probability of ice forming on a roadway, treat the roadway, if practicable, to prevent ice formation within the time set out

in Table 1 to this section, starting from the time that the municipality determines is the appropriate time to deploy resources for that purpose. 0. Reg. 366/18, s. 8.

If the municipality meets the standard set out in subsection (1) and, despite such compliance, ice forms on a roadway, the roadway is deemed to be in a state of repair until the applicable time set out in Table 2 to this section expires after the municipality becomes aware of the fact that the roadway is icy. 0. Reg. 366/18, s. 8.

Subject to section 5.1, the standard for treating icy roadways is to treat the icy roadway within the time set out in Table 2 to this section, and an icy roadway is deemed to be in a state of repair until the applicable time set out in Table 2 to this section expires after the municipality becomes aware of the fact that a roadway is icy. 0. Reg. 366/18, s. 8.

For the purposes of this section, treating a roadway means applying material to the roadway, including but not limited to, salt, sand or any combination of salt and sand. 0. Reg. 366/18, s. 8.

For greater certainty, this section applies in respect of ice formation on bicycle lanes on a roadway, but does not apply to other types of bicycle facilities. 0. Reg. 366/18, s. 8.

ICE FORMATION PREVENTION

Class of Highway	Time
1	6 hours
2	8 hours
3	16 hours
4	24 hours
5	24 hours

0. Reg. 366/18, s. 8.

TABLE 2 TREATMENT OF ICY ROADWAYS

Class of Highway	Time
1	3 hours
2	4 hours
3	8 hours
4	12 hours
5	16 hours

Icy roadways, significant weather event

If a municipality declares a significant weather event relating to ice, the standard for treating icy roadways until the declaration of the end of the significant weather event is,

- to monitor the weather in accordance with section 3.1; and
- if deemed practicable by the municipality, to deploy resources to treat icy roadways, starting from the time that the municipality deems appropriate to do so. 0. Reg. 366/18, s. 8.

If the municipality complies with subsection (1), all roadways within the municipality are deemed to be in a state of repair with respect to any ice which forms or may be present until the applicable time in Table 2 to section 5 expires after the declaration of the end of the significant weather event by the municipality. 0. Reg. 366/18, s. 8.

Following the end of the weather hazard in respect of which a significant weather event was declared by a municipality under subsection (1), the municipality shall,

- declare the end of the significant weather event when the municipality determines it is appropriate to do so; and
- treat icy roadways in accordance with section 5. 0. Reg. 366/18, s. 8.

TABLE
SNOW ACCUMULATION

Class of Highway	Depth	Time
1	2.5 cm	4 hours
2	5 cm	6 hours
3	8 cm	12 hours
4	8 cm	16 hours
5	10 cm	24 hours

TABLE
ICE FORMATION PREVENTION AND ICY ROADWAYS

Class of Highway	Time
1	3 hours
2	4 hours
3	8 hours
4	12 hours
5	16 hours

The snow accumulation and ice-formation policies are attached herein as a separate document, in Appendix 3-1

Private Sidewalk Responsibility

The walkway between Jeffery Drive and Thompson Trail is our organization's responsibility.

Plowing Private Property

Private properties are the responsibility of respective owners.

Winter Season Maintenance

For Operational purposes, the Township of Mulmur assumes the winter season commences on 2022-Dec-01 and is completed by 2023-Mar-31, while acknowledging that winter events may occur outside of this timeframe.

Winter Preparations

In the months prior to the start of the winter maintenance season, as identified in 4.3, the Township of Mulmur undertakes the following tasks to prepare for the upcoming winter season.

Prior to Winter Season

Prior to the winter season, if required, prepare and call tenders for the supply of materials (e.g. salt, sand, liquid, etc.), replacement parts (for plows, solid and liquid application equipment), value added meteorological services (VAMS) and contract equipment (e.g. plow trucks, spreader trucks, combination units, etc.).

Prior to the winter season the Township of Mulmur will:

Conduct a mandatory training session for staff and contract operators where all policies, procedures, schedules, reporting procedures for callout, route maps, equipment training and safety precautions will be discussed. Any issues resulting from the meeting with regard to the policies, procedures, schedules, reporting procedures for callout, route maps, equipment training and safety precautions shall be resolved either at the meeting or prior to the winter season.

Train winter patrollers (or staff whose duties also include patrolling) on the route of representative roads to be patrolled, their duties during a winter event, record keeping requirements, callout procedures and the de-icing chemicals to be applied for the forecast weather conditions.

Inspect equipment to ensure proper working order. Schedule and complete any and all equipment repairs.

Arrange for the delivery of materials (salt, sand and liquid solution) and begin filling storage facilities. If liquid solution is mixed on site, begin mixing and filling storage tanks.

Confirm that all guiderail, catchbasin, hazard and fire hydrant markers, steep hill, sharp curve ahead warning signs, bridges ices sign, if any, are in place. Any missing markers should be replaced prior to the winter session.

One Month Prior to the Winter Season

- One month prior to the winter season the Township of Mulmur will:

- Post the winter shift schedule in accordance with the municipality's collective agreement, if any.
- Assign equipment to staff.
- Calibrate material application equipment.
- Allow operators (staff and contract) time to familiarize themselves with any new equipment, material application rates, material application equipment and their route (driving the route and noting obstacles along the route).
- Assign staff to monitor and record weather forecasts on a daily basis. Upon the forecast of an approaching winter event, schedule a patrol of a route of representative roads. If a winter event is forecast prior to the start of the next scheduled shift a night and/or weekend patrol(s) of a route of representative roads should be scheduled. If a night or weekend patrol is scheduled the patroller should monitor and record the weather forecast and road conditions. The patrol person should be authorized to initiate a winter event response if conditions warrant a response.
- Have 10 % of the fleet ready to respond to a winter event.
- Have sufficient staff available to operate the fleet if conditions warrant a winter event response.

Two Weeks Prior to the Winter Season

Two weeks prior to the winter season the Township of Mulmur will:

- Have 75 % of the fleet ready to respond to a winter event.
- Have staff available to operate the required complement of the fleet if conditions warrant a winter event response

At the Start of the Winter Season

At the start of the winter season:

- Implement the winter shift schedule.
- Begin patrolling representative roads in all roads/areas that the organization is responsible for
- Respond to winter events as per the winter operations plan.

Winter Patrol

During the winter maintenance season, 4.3, *Township of Mulmur* carries out a winter patrol on a route of representative roads daily, on Weekends & Holidays. Monday to Friday, Roads are patrolled by equipment operators during regular winter maintenance operations. Between winter events a patrol of representative roads will occur during day shift and a second patrol will be also be scheduled during the afternoon shift as required. The purpose of the patrol is to monitor and record weather and road conditions and mobilize winter maintenance operators and equipment should a winter event be observed and a winter event response is required. On the approach of a winter event or during a winter event the route of representative roads may be modified, insofar as reasonably practicable, depending on the type and severity of winter event or the direction from which the storm approaches. The

patrol person/equipment operator will be familiar with local conditions in their patrol area, and advise their Public Works Foreperson of road and weather conditions as well as any actions taken during the shift. The winter patrol schedule parallels the designated winter season.

Operations

Staffing and Hours of Work

The Township of Mulmur has a full time employee assigned to each vehicle used for winter operations. Each vehicle is assigned a route for sanding/salting and/or plowing and ice blading.

The Township of Mulmur adheres to the hours of service as dictated by Highway Traffic Safety Act, Reg. 555/06 (Ontario, Canada).

Staffing for Winter Maintenance				
Employee	Job Title	Reports to Facility	Assigned Route(s)	Assigned Equipment
Dan Reid - Weekends - 4:00 AM to 8:00 AM On call Saturdays & Sundays	Weekend Patrol	Main Shop – Terra Nova	2023 - 24 WEEKEND PATROL	P-5
Alex Kozak	Sidewalk Contractor	Main Shop - Terra Nova	Jeffery to Thomson Trail	Alex Kozak - snow blower
Matt Baker Days 4:00 AM to 12:30 PM	Foreperson/ Equipment Operator	Main Shop - Terra Nova	#3	G-3, T-11, T-7
Chris Marshall Days - 4:00 AM - 12:30 PM	Equipment Operator	Main Shop - Terra Nova	#6	L-3, T-10, T-11
Dean Morby Days - 4:00AM to 12:30 PM	Equipment Operator	Main Shop - Terra Nova	#1	G-6, J-1, T-10
Vacant Days - 12:00 PM to 8:30 PM	Equipment Operator	Main Shop - Terra Nova	#4	L-3, T-10, T-8
Kevin Shaw Days – 4:00 AM - 12:30 PM	Equipment operator	Main Shop - Terra Nova	#5	J-1, T-8
Logan Davidson Days - 4:00 AM to 12:30 PM	Equipment Operator	Main Shop - Terra Nova	#2	G-4, J-1, T-10
Mark McArthur Afternoons - 12:00 PM to 8:30 PM	Equipment Operator	Main Shop - Terra Nova	Afternoon Route	L-3, T-10, T-9
Mike Pouw Afternoons - 12:00 PM to 8:30 PM	Equipment Operator	Main Shop - Terra Nova	Afternoon Route	G-3, T-10, T-11, P-5

Some of the key responsibilities associated with the management and overseeing of winter operations for this winter season are as below:

- Foreman will receive issues and concerns of the citizens regarding snow and ice control efforts.
- Foreman will be responsible for making operational decisions.
- Foreman will be authority to which the field staff will communicate the field conditions to.
- Foreman will be responsible for shift scheduling.
- Foreman will (when physically possible) be responsible for providing appropriate signage and or barricades in case a road has to be closed due to severe winter storm.
- Foreman will ensure media releases are sent to local news and radio stations advising of road closures.

Winter Material Used Annually

Primary Solid Material	Brand Name or Supplier	Expected Quantity this Season vs. Actual Quantity Last Season	Comes Pre-Mixed with	In-House Mix Added
Sand	Township of Mulmur winter sand	4500.0 Tonnes(Can) vs. 3200.0 Tonnes(Can)		Salt (NaCl) 0.05%

Application Rates

	Min. and Max. Ranges (Tonnes/lane-kilometre)		
	0.0 to -5.0 CELSIUS	-5.0 to -10.0 CELSIUS	-10.0 to -18.0 CELSIUS
Frost	300.0 - 570.0	300.0 - 570.0	300.0 - 570.0
Light Snow	300.0 - 570.0	300.0 - 570.0	300.0 - 570.0
Heavy Snow	300.0 - 570.0	300.0 - 570.0	300.0 - 570.0
Freezing Rain	300.0 - 570.0	300.0 - 570.0	300.0 - 570.0

Equipment - Winter Maintenance Fleet

The Township of Mulmur provides winter maintenance services on 15 routes with the equipment listed in Appendix 3.

Vehicle Name or number	Vehicle Type	Associated Routes	Associated Employees	Location/Yard
Alex Kozak - snow blower	Other	Jeffery to Thomson Trail	Alex Kozak	Municipal Office
B-3	Other	Yard	Mark McArthur Afternoon - 12:00 PM to 8:30 PM	Main Shop - Terra Nova
G-3	Grader	#3	Mike Pouw Afternoon - 12:00 PM to 8:30 PM	Main Shop - Terra Nova
G-4	Grader	#2	Logan Davidson DAYS - 4:00 AM to 12:30 PM	Main Shop - Terra Nova
G-6	Grader	#1	Dean Morby DAYS - 4:00 AM to 12:30 PM	Main Shop - Terra Nova
J-1	Other	Snow Blowing	Dean Morby Days - 4:00 AM to 12:30 PM Kevin Shaw DAYS - 4:00 AM to 12:30 PM Logan Davidson DAYS - 4:00 AM to 12:30 PM	Municipal Office
L-3	Other	Yard	Chris Marshall Days - 4:00 AM - 12:30 PM xxxxxxx Afternoon - 12:00 PM to 8:30 PM, Mark McArthur Afternoon - 12:00 PM to 8:30 PM	Main Shop - Terra Nova
P-5	Other	2023 - 24 WEEKEND PATROL	Dan Reid Weekends - 4:00 AM to 8:00 AM On call Saturdays & Sundays	Main Shop - Terra Nova
P-6	Other	2023 - 24 WEEKEND PATROL	Bruce Crawford Days 4:00 AM to 12:30 PM	Main Shop - Terra Nova
P-7	Other	2023 - 24 WEEKEND PATROL	Dan Reid Weekends - 4:00 AM to 8:00 AM On call Saturdays & Sundays	Main Shop - Terra Nova
	Single	#3, #2, #1, #4,	Chris Marshall Days - 4:00 AM - 12:30 PM Dean Morby DAYS - 4:00 AM to 12:30 PM xxxxxxx Afternoon - 12:00 PM to 8:30	Main Shop

Vehicle Name or number	Vehicle Type	Associated Routes	Associated Employees	Location/Yard
T-10	Axle	#5, #6	PM Logan Davidson DAYS - 4:00 AM to 12:30 PM Mark McArthur Afternoon - 12:00 PM to 8:30 Mike Pouw Afternoon - 12:00 PM to 8:30	- Terra Nova
T-11	Tandem Axle	#4	Bruce Crawford Days 4:00 AM to 12:30 PM	Main Shop - Terra Nova
T-7	Tandem Axle	#4, #5, #6	Bruce Crawford Days 4:00 AM to 12:30 PM, Chris Marshall Days - 4:00 AM - 12:30 PM, Mark McArthur Afternoon - 12:00 PM to 8:30	Main Shop - Terra Nova
T-8	Tandem Axle	#6	Chris Marshall Days - 4:00 AM - 12:30 PM, Kevin Shaw DAYS - 4:00 AM to 12:30 PM	Main Shop - Terra Nova
T-9	Tandem Axle	#5	Mark McArthur Afternoon - 12:00 PM to 8:30	Main Shop - Terra Nova

Mechanics

- The Township of Mulmur has:
- 0 in-house mechanic(s) available
- external (e.g. contracted) mechanic(s) available
- Facilities with mechanics include:
- Main Shop - Terra Nova
- The timings for the above mechanics are as below:
 - On Call

Winter Maintenance Facilities

The Township of Mulmur provides winter maintenance services from the winter maintenance facilities listed below.

Main Shop - Terra Nova

Facility Type:

Patrol Yard

Facility Address:

Shop, 758070 2nd Line E.,
Mulmur, Ontario L9V 0G8, Canada

Facility Phone:

705-466-3341

Number of Front-end Loaders: 2

Year Built:

1970

Updates and Enhancements:

2018 – Generator

2022 – 2 Equipment bays

Design and Logistics:

- All materials are handled in a designated area characterized by an impermeable surface
- Equipment is not in place to prevent overloading of trucks
- System is not in place for collection and/or treatment of wastewater from cleaning of trucks
- Control and diversion of external waters (not impacted by salt) is not in place
- Ongoing clean-up of the site surfaces and spilled material is swept up quickly
- Risk management and emergency measures plans are in place

Material Storage Details:

- There is storage space available inside of this facility. It presently stores: Winter Sand – 4000.0 Tonnes (Can)
- There is no storage space available outside of this facility.

Equipment Storage Details:

All equipment is stored in a heated shop

Equipment Washing Details:

All equipment is washed out side on a large asphalt pad.

Miscellaneous Material Details:

4500 ton Sand Dome

Site Drainage Details:

- There isn't any drainage and collection system for runoff of salt-contaminated waters at this facility
- The chloride concentration in the runoff is not monitored This site discharges to:
- Additional Site Storage Details

Parking Lots

The Township of Mulmur provides winter maintenance services to the listed parking lots below.

Municipal Office

Facility Address: Municipal Office, 758070 2nd Line E. , Mulmur, Ontario L9V 0G8, Canada

Number of Parking Spots: 50

Responsibility to maintain: Township of Mulmur The lot is not used for storage or disposal of snow. The drainage from this lot is controlled.

Service Policy:

Parking Lot is plowed as needed by road staff

Snow Removal and Disposal

The Township of Mulmur does not have dedicated Disposal Site(s) in its jurisdiction.

Plow Routes

Appendix 2 contains maps of the salt/sand routes, anti-icing routes and plow routes.

Salt Vulnerable Areas

Certain locations within the area of responsibility of the Township of Mulmur have been identified as being potentially vulnerable to the over-application of road salt. These areas are shown on the route maps in the appendices. Accordingly, salt storage, snow disposal and material application in these areas will be strictly monitored and in some cases may be restricted in a variety of ways.

Mansfield Water System Well # 1

Facility Address:

Area Footprint: 12.36 Acres

Additional Details: Deep well that supplies water to the Mansfield water system located at 937012 Dufferin County Rd. 18

Mitigation Measures: no snow storage in this area

Associated Vulnerabilities: Drinking water (surface or groundwater)

Mansfield Water System Well # 3

Facility Address:

Area Footprint: 29.65 Acres

Additional Details: Deep well that supplies water to the Mansfield water system located at 12 Somerville Crescent Mansfield.

Mitigation Measures: No snow storage in the area

Associated Vulnerabilities: Drinking water (surface or groundwater)

Mansfield Water System Well # 2

Facility Address:

Area Footprint: 9.88 Acres

Additional Details: Deep well that supplies water to the Mansfield water system located at 936541 Dufferin County Rd 18

Mitigation Measures: No snow storage in the area

Associated Vulnerabilities:

Weather Monitoring

In order to determine an effective winter event response and allocate the appropriate resources the Township of Mulmur supplements their general observations with weather information from various sources which includes:

- Observations from municipal staff, communication with staff of adjacent municipalities;
- Customized weather forecasts which are updated 4 times/day from a Value Added Meteorological Service Wood RWIS Forecast

Communications

Maintaining reliable internal communications is a critical component of winter operations. The Township of Mulmur uses the following:

- Social Media, Local Radio or TV
- All winter maintenance vehicles are equipped with two way communications (radios, cell phone, etc.).
- Township of Mulmur provides a call centre which:
 - Serves as the main hub for in/outgoing calls from general public. Is open during the winter season identified in section 4.3 in this document and is staffed from 8:30 AM to 4:30 PM.
 - Is available on Monday, Tuesday, Wednesday, Thursday and Friday.

All citizen issues concerning snow and ice control efforts will be routed to Director of Public Works . The Director of Public Works will determine appropriate follow-up responses to citizen inquiries.

The municipality provides external communication with the general public via:

Information posted on the municipality's web site (www.mulmur.ca)

Other means of providing information on winter maintenance services and salt management practices).

Boundary Street Jurisdiction and Responsibility

The table below outlines the responsibilities of each agency has to the roads bordering with the Township of Mulmur. The agencies listed in the table have first response maintenance responsibility to these roads. If the Township of Mulmur has its snow routes open and serious problems remain on the boundary streets, The Township of Mulmur snow plows may assist based upon the judgement of Director of Public Works on duty.

TABLE

Organization, and Contact	Responsibility Details	Telephone Number	Boundary Roads
Town of Mono Matt Doner	Director of Public Works	519-941-3599	Mulmur Mono Townline
Township of Adjala/Tosoronto Jon Hardy	Supervisor of Operations & Maintenance	705-434-5055 ex 269	Mulmur 20 to N.T.L Tos 15 SDRD to 89
Township of Clearview Dan Perreault	Deputy Director of Public Works	705-428-6230 ex 230	Mulmur Centre – Mel T.L.
Township of Melancthon Craig Micks	Director of Public Works	519-925-5525	Mulmur 17 to 89 Mel 15 to NTL

Callout Procedures

Operational decisions will be made by the Public Works Foreperson or his/her designate with the aid of available forecasting, Level of Service policy, patrolling etc. However, it should be emphasized that decisions will be subjective and external input, whether in this plan or elsewhere, merely acts as an aid in determining if a call out of staff and equipment by the Public Works Foreperson to respond to a winter event is warranted.

It is vital therefore that the Public Works Foreperson records the prevalent conditions and relevant information when he/she makes a decision.

The patrol person/winter control persons shall inform the Public Works Foreperson or his/her designate of the changing of road and weather conditions observed in the field. When a winter event response is required the Public Works Foreperson or his/her designate will

contact the staff as per the shift schedule and the direction given by the Public Works Foreperson. In the absence of the Public Works Foreperson the patrol person shall be his/her designate and initiate a call out in response to a winter event. Policy states ½ hour arrival time.

Road Closure and Procedures

In the event a road must be closed due to a severe winter storm, O.P.P. will request signs be placed to close the road. Appropriate signage and barricades will be available at the patrol yard. Upon receiving a request from O.P.P. to close a road to traffic, the Director of Public Works or his/her designate will organize manpower and equipment to place the signs and barricades. The Director of Public Works or his/her designate will contact the call centre and request that a media release (Appendix 5-1) be sent to the local news and radio stations advising of the road closure. Roads will be deemed to be closed once the signs and barricades are placed. When it is physically impossible to place signs and barricades to close a road, the Director of Public Works or his/her designate will advise O.P.P. and request O.P.P. permission to send the media release (Appendix 5-2).

Declaration of Emergency Parking Ban

Cars parked on the streets during a snow removal effort may be ticketed and/or towed away. A snow emergency parking ban may be declared by Director of Public Works, or their designee. The O.P.P. and media will be notified when the parking ban is initiated.

Operating Instructions and Safety Rules

All individuals (whether local staff or contracted) shall abide by operating instructions and safety rules as stated in Appendix 6.

Decommissioning Winter Operations

After the winter season identified in 4.3 expires, the Township of Mulmur undertakes the following tasks to decommission winter operations:

Two Weeks After the Winter Season Ends

Two weeks after the winter season ends:

Cease regularly scheduled winter night patrols. Continue monitoring and recording weather forecasts.

Assign night patrol shift if forecast indicates an overnight winter event is probable.

One Month After the Winter Season Ends

One month after the winter season ends:

Cease all winter highway maintenance operations Decommission the remainder of the equipment providing weather forecasts warrant the decommissioning.

Training

The Township of Mulmur provides winter operations training for all staff involved in the delivery of winter services.

Individuals in the following positions within and outside of the organization have been trained:

- Within Organization:
 - Operator(s) Patroller(s)
- Contracted Staff:
 - Manager(s)
 - Supervisor(s)
 - Operator(s)

It is compulsory for all staff, including contractor staff, to attend the training session. All trained staff will verify that the training was received by either signing the "Record of Training" included in Appendix 7-1 or 7-2, or another verification document.

Current winter operations training(s) for in-house staff:

- Equipment Circle Check Equipment Calibration Record Keeping
- Health and Safety
- Level of Service – policies, practices and procedures
- Identification of Plow Routes – including variations for year to year and issues identified along the route
- De-icing chemicals – application procedures, rates, storage and handling
Identification of vulnerable areas
- Yard and Equipment maintenance

Record Keeping

Full and accurate completion of the documents listed below, according to the applicable procedures, ensures that the municipality is protected from liability by providing solid documentation that procedures have been followed.

Staff is responsible for keeping the following records:

For Equipment Operators:

- CDL Time Card
- Route Plowed and strategy used (plow only, salt/sand only, anti-ice, combination plowing/sanding/salting)

For Patrollers:

- Winter Patrol Record Call Out Diary
- Weather and/or RWIS Information Received

For Operations Supervisors:

- Operations Diary
- Incident/Collision Reports Equipment Calibration Records

- Has Automatic Vehicle Location (AVL) system installed on fleet

The date will be recorded as YYYY-MMM-DD. It will be written in a numerical format (2022-Nov-24). The time shall be documented using the 24 hour clock format.

Always retain the original copy of documents regardless of their appearance. Writing must be legible for others to read and written in ink. Stains or dirt on the documents is not an issue. If a document requires correction then a line is to be placed through the incorrect information without making it illegible and continue writing on the original document. Initial corrections or change in the colour of ink in a case where you change writing pens.

4 PLAN IMPROVEMENTS

The current winter maintenance policies, practices and procedures form the baseline or benchmark upon which improvements can be made to improve winter operations and/or the use and management of road salt.

Based upon the need to maintain continual service throughout the season, and the previous experience obtaining critical supplies and equipment at the height of the season, over the next ten years the Township of Mulmur plans to undertake a number of improvements that will be monitored and updated annually.

- Equipment
 - 2021-2022 Season: 2 Bay Addition to Main Shop

5 MONITORING AND UPDATING

Safe and sustainable winter operations includes, as one of its fundamental tenets, the monitoring and updating of winter operations plans, policies, practices and procedures (the “four Ps”) of the Township of Mulmur in an ongoing manner. To that end, the following continuous improvement cycle is used to refine the “four Ps” annually.



At the end of the winter season, as identified in 4, a meeting to review winter operations will be held each year with all winter operations staff to itemize all issues that arose during the winter season and discuss how these issues may be resolved. Prior to the start of the next winter season and with sufficient lead time to implement any changes, the Township of Mulmur shall train staff on the changes to equipment and/or winter maintenance policies, practices, and procedures.

The winter season of (2022/23) will be the benchmark year. Year over year achievement using the performance measures listed below will be measured against said benchmark year. Performance measures will be used to determine whether or not the objectives of the Winter Operations Plan and/or winter maintenance policies, practices, and procedures have been met.

<p>Monitoring the severity of the winter season:</p> <ul style="list-style-type: none"> • % change (+/-) in the total annual Centimetres of snow accumulation from the benchmark year <ul style="list-style-type: none"> ○ Last Season: 0.0 ○ This Season: 0.0 ○ % Change: +NaN 	<ul style="list-style-type: none"> • % change (+/-) in the total number of days that required salt operation from the benchmark year <ul style="list-style-type: none"> ○ Last Season: 0 ○ This Season: 0 ○ % Change: +NaN
<ul style="list-style-type: none"> • % change (+/-) in the total number of days with measurable snowfall from the benchmark year <ul style="list-style-type: none"> ○ Last Season: 0 ○ This Season: 0 ○ % Change: +NaN 	<p>Monitoring the Salt Used:</p> <ul style="list-style-type: none"> • % change (+/-) in the total tons of salt purchased annually from the benchmark year <ul style="list-style-type: none"> ○ Last Season: 50.0 ○ This Season: 50.0 ○ % Change: +0.00
<ul style="list-style-type: none"> • % change (+/-) in the total number of days with freezing rain from the benchmark year <ul style="list-style-type: none"> ○ Last Season: 0 ○ This Season: 0 ○ % Change: +NaN 	<ul style="list-style-type: none"> • % of applications where discharge rates exceeded Last Season: 0 <ul style="list-style-type: none"> ○ This Season: 0 ○ % Change: +NaN
<ul style="list-style-type: none"> • % change (+/-) in the total number of continuous winter event responses from the benchmark year <ul style="list-style-type: none"> ○ Last Season: 0 ○ This Season: 0 ○ % Change: +NaN 	<ul style="list-style-type: none"> • % change (+/-) in the total tons of salt applied annually per lane km per winter event <ul style="list-style-type: none"> ○ Last Season: 50.0 ○ This Season: 0.0 ○ % Change: -100.00
<ul style="list-style-type: none"> • % change (+/-) in the total number of spot winter event response from the benchmark year <ul style="list-style-type: none"> ○ Last Season: 0 ○ This Season: 0 ○ % Change: +NaN 	<p>Ensuring customer satisfaction:</p> <ul style="list-style-type: none"> • % change (+/-) in the total number of winter event responses that met or exceed the level of service policy from the benchmark year <ul style="list-style-type: none"> ○ Last Season: 0 ○ This Season: 0 ○ % Change: +NaN
<ul style="list-style-type: none"> • % change (+/-) in the total number of winter event hours from the benchmark year <ul style="list-style-type: none"> ○ Last Season: 0.0 ○ This Season: 0.0 ○ % Change: +Na 	<ul style="list-style-type: none"> • % change (+/-) in the total number of complaints received regarding winter operations from the benchmark year <ul style="list-style-type: none"> ○ Last Season: 0 ○ This Season: 0 ○ % Change: +Na

6 ADDITIONAL DETAILS

DISTRIBUTION OF THIS PLAN

This Plan shall be distributed to the following:

- Mayor and City Council
- Public Works Director
- Public Works Supervisors

DISCLAIMER

This Manual may be affected by at least one or more of the following events which could delay or alter snow and ice control by the Township of Mulmur:

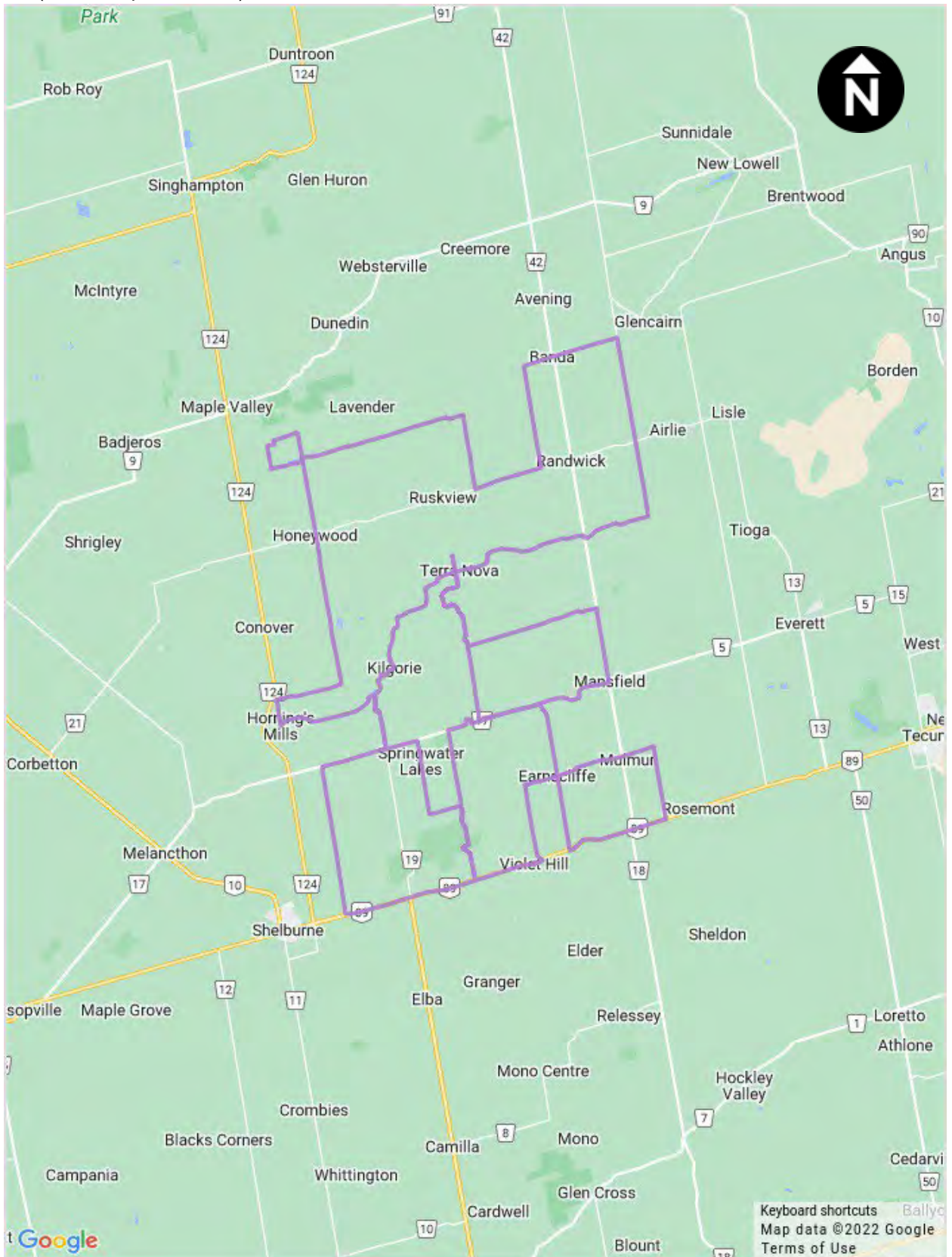
1. Equipment breakdown
2. Vehicles disabled in deep snow.
3. Weather so severe as to cause work to be stopped for the safety of all personnel.
4. Unforeseen conditions and emergencies.
5. Significant medical related emergencies.

APPENDIX 1

Patrol Routes
(a.k.a. Routes of Representative Roads)

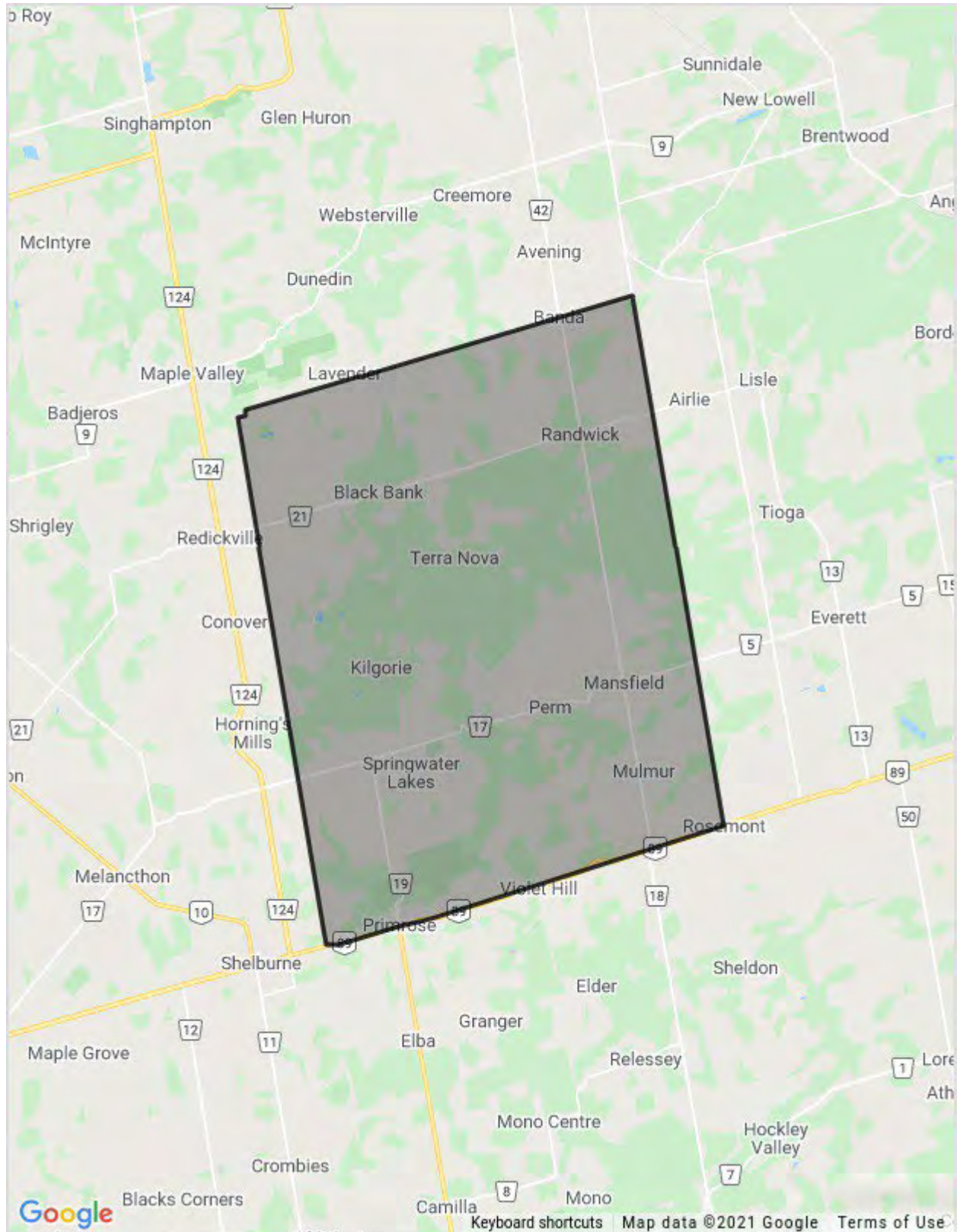
2023-24 WEEKEND PATROL
(Detail Capture 1 of 1) Patrol Routes

Patrol Distance: 157.32 Lane Kilometres



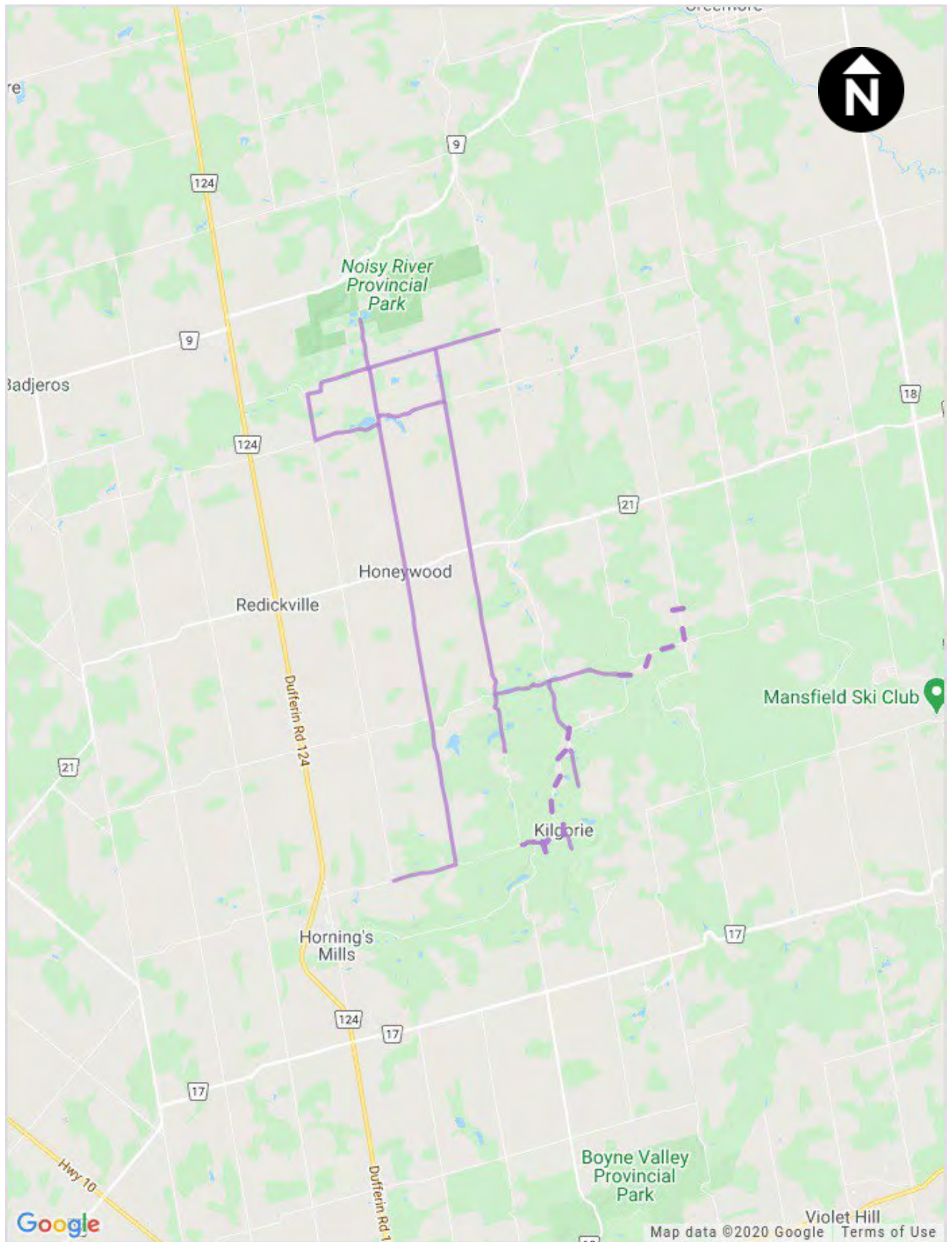
APPENDIX 2

Road and Sidewalk Routes



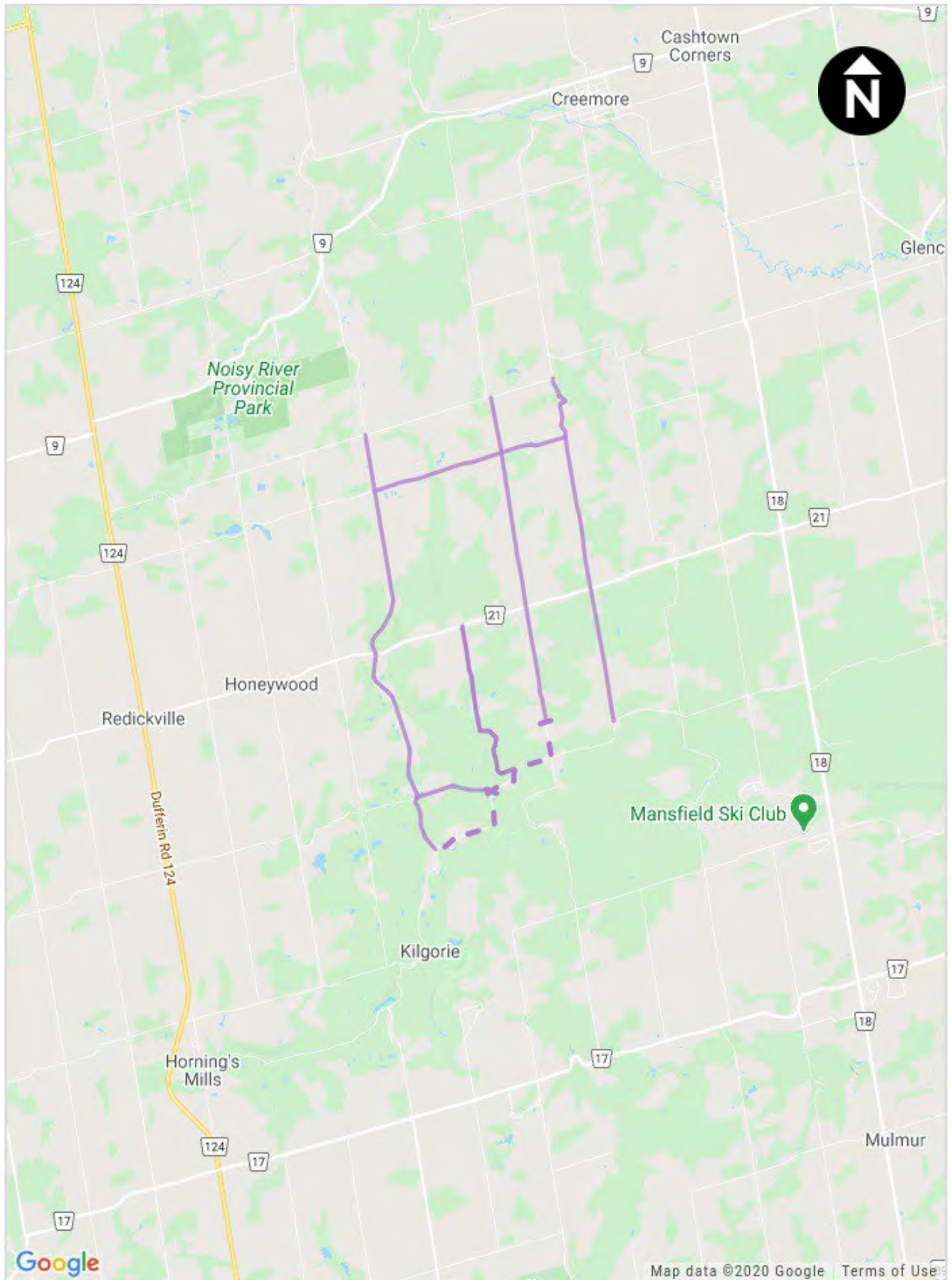
#1 (Detail Capture 1 of 1)
Roadway Route

Total Length: 77.11 Lane Kilometres



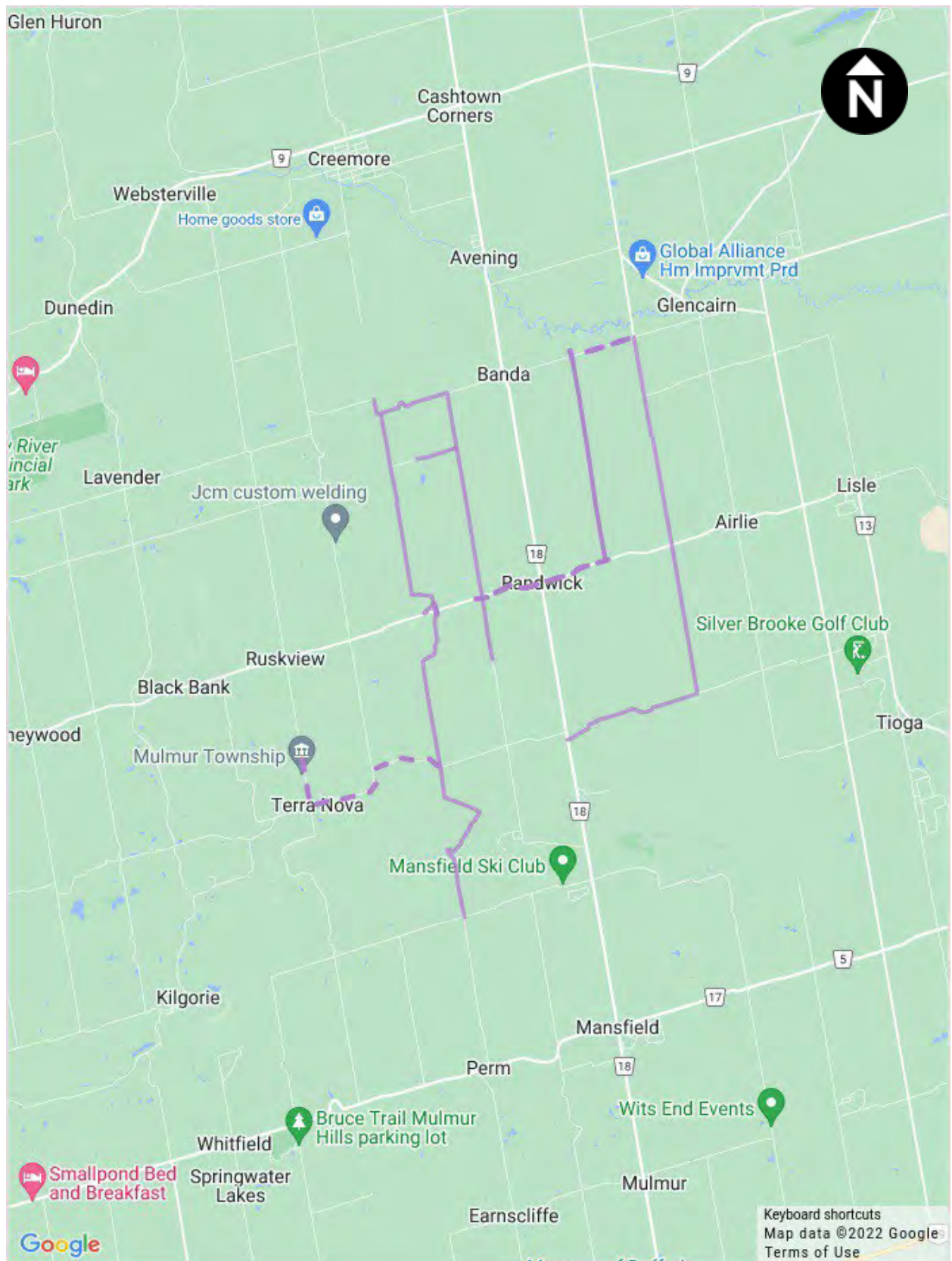
#2 (Detail Capture 1 of 1)
Roadway Route

Total Length: 66.95 Lane Kilometres



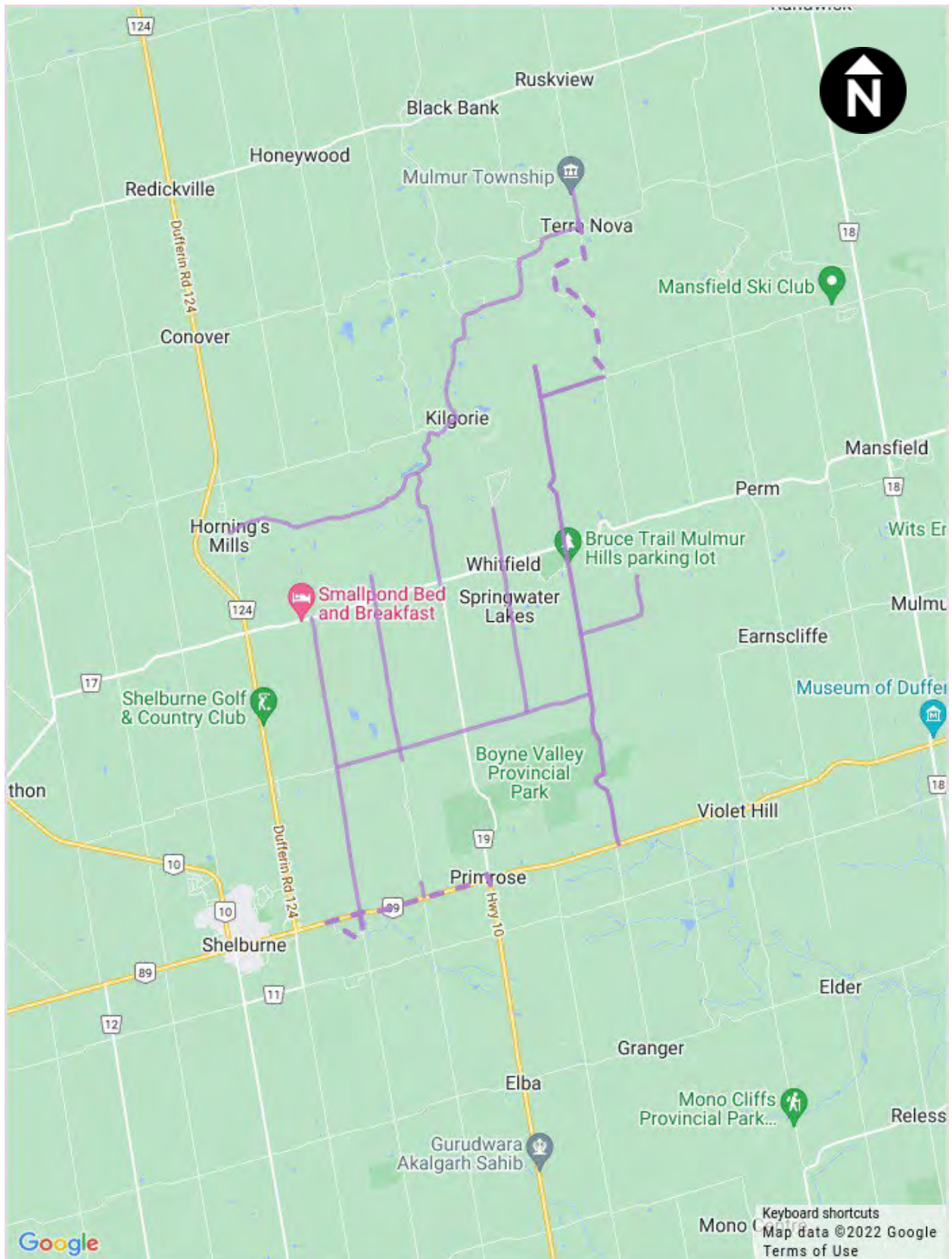
#3 (Detail Capture 1 of 1)
Roadway Route

Total Length: 89.89 Lane Kilometres



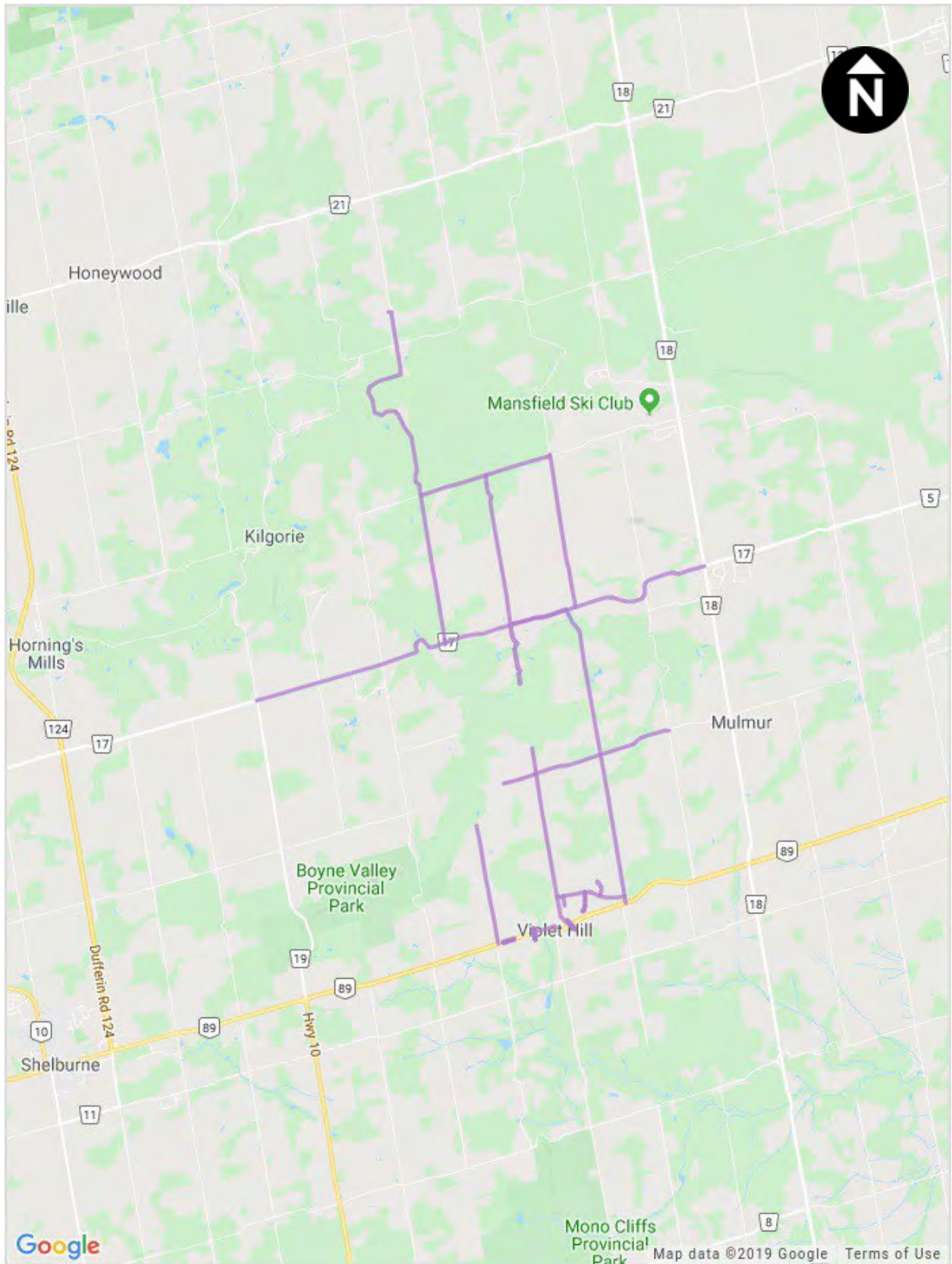
#4 (Detail Capture 1 of 1)
Roadway Route

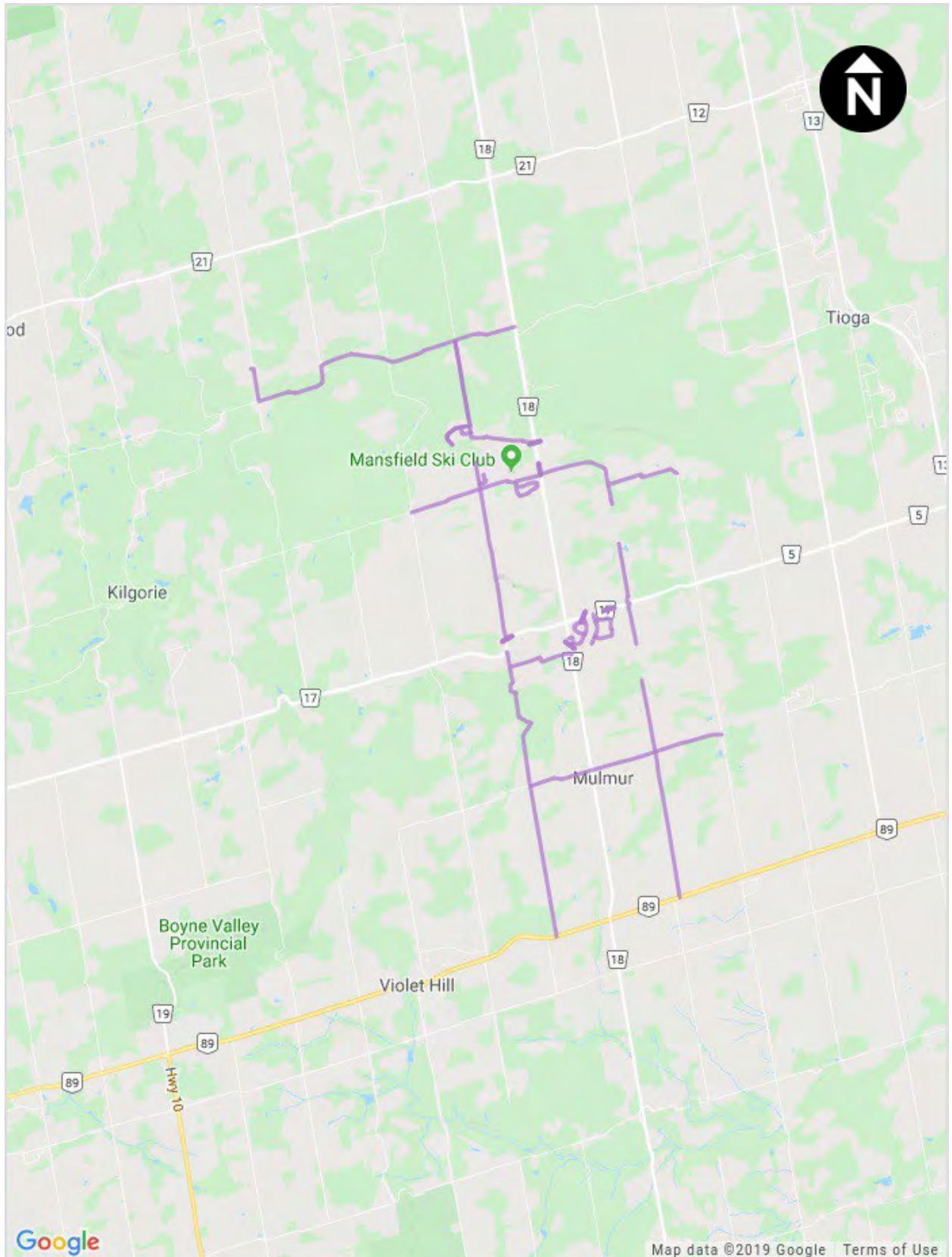
Total Length: 115.12 Lane Kilometres



#5 (Detail Capture 1 of 1)
Roadway Route

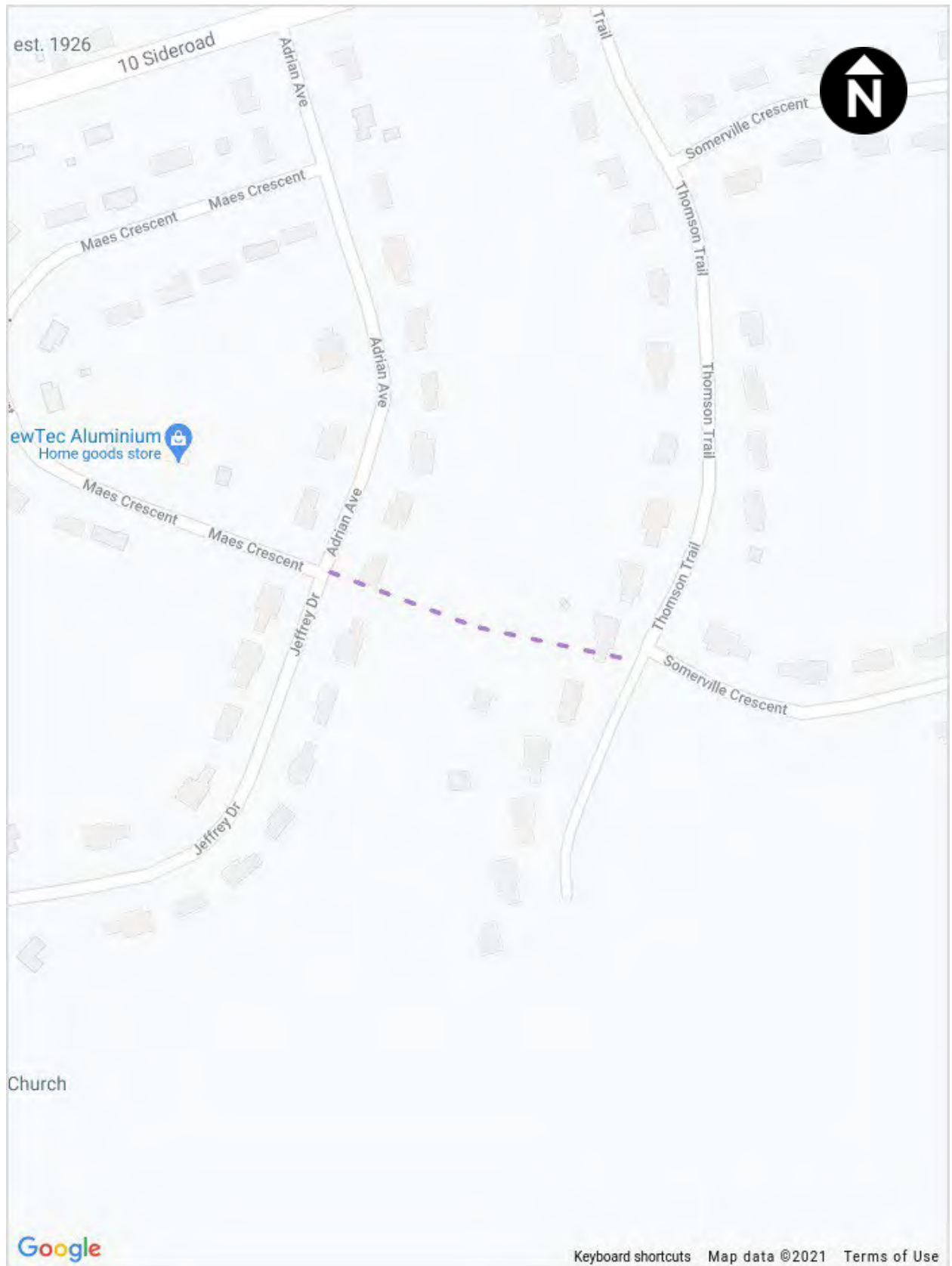
Total Length: 100.56 Lane Kilometres





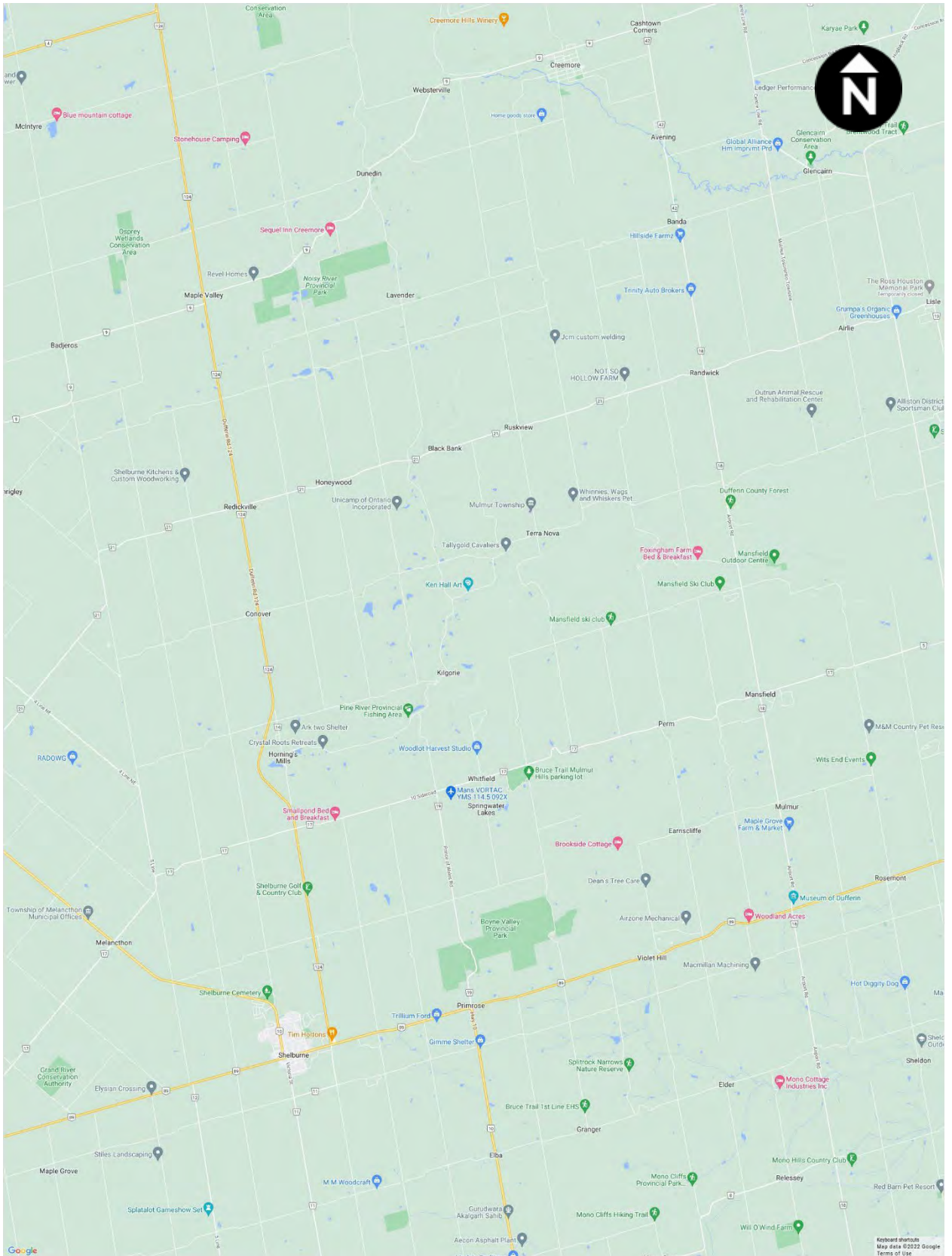
Jeffery to Thomson Trail (Detail Capture 1 of 1) Sidewalk Route

Total Length: 0.2 Lane Kilometres



Snow Blowing Roadway Route

Total Length: 0.06 Lane Kilometres



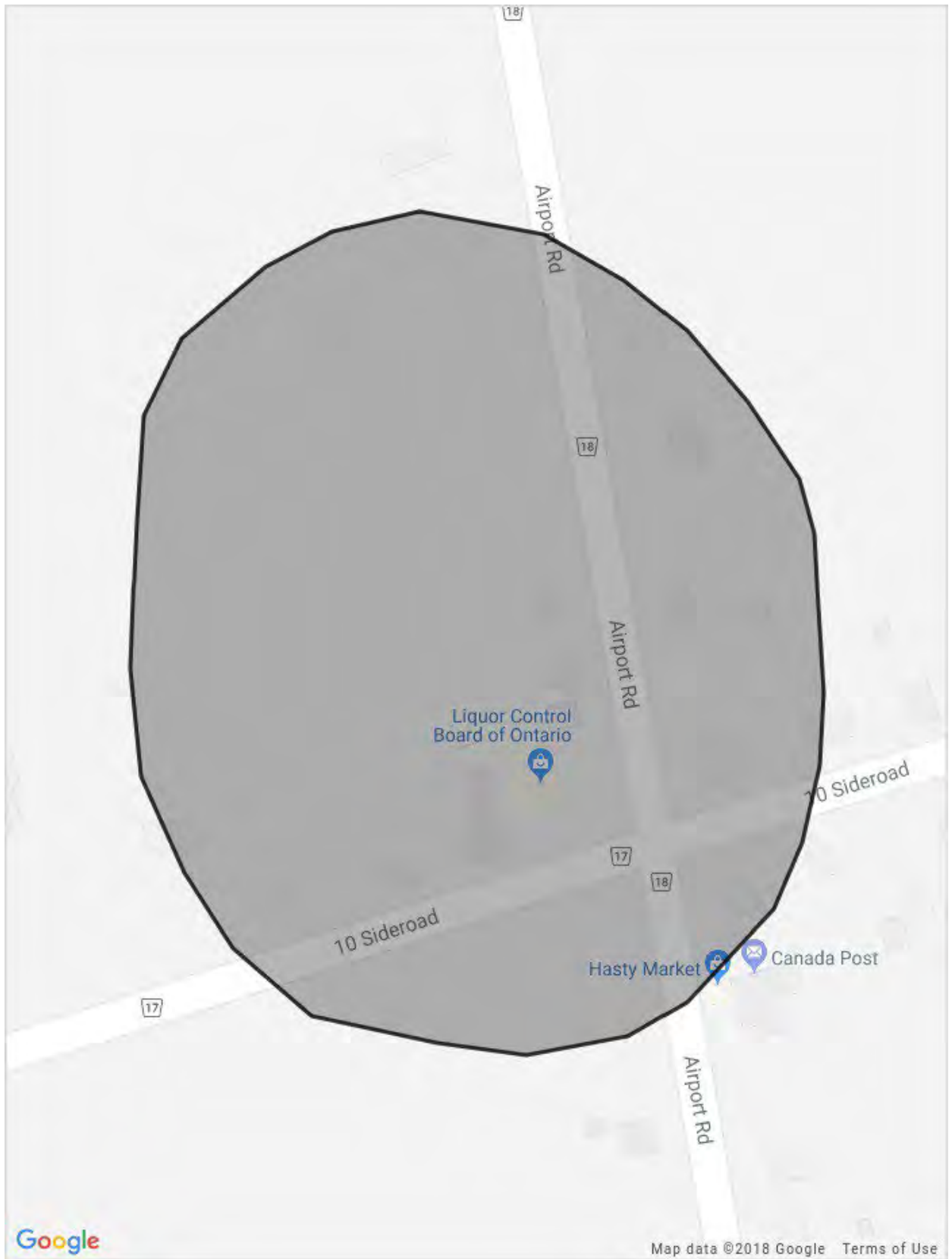
APPENDIX 3

Equipment List

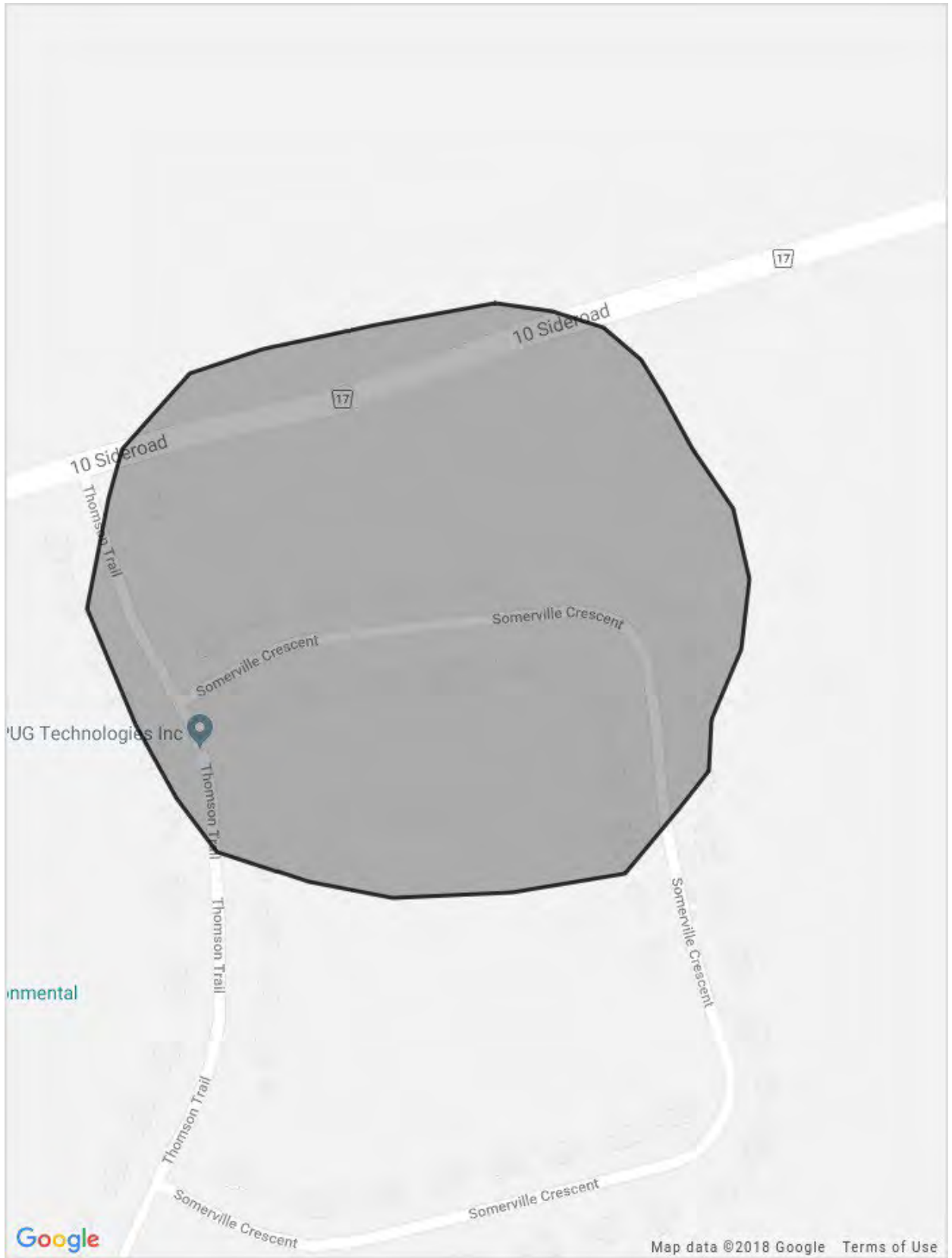
Equipment	Type	Owned By	Electronic Controller Installed	Calibration Date	Pre-Wet Capability	Anti-Icing Capacity	Infrared Thermometer installed
Alex Kozak - snow blower	Other		N	N/A	N	N	N
B-3	Other	Township of Mulmur	N	N/A	N	N	N
G-3	Grader	Township of Mulmur	N	N/A	N	N	N
G-4	Grader	Township of Mulmur	N	N/A	N	N	N
G-6	Grader	Township of Mulmur	N	N/A	N	N	N
J-1	Other	Township of Mulmur	N	N/A	N	N	N
L-3	Other	Township of Mulmur	N	N/A	N	N	N
P-5	Other	Township of Mulmur	N	N/A	N	N	N
P-6	Other	Township of Mulmur	N	N/A	N	N	N
P-7	Other	Township of Mulmur	N	N/A	N	N	N
T-10	Single Axle	Township of Mulmur	N	N/A	N	N	N
T-11	Tandem Axle	Township of Mulmur	Y	2021-Nov-29	N	N	N
T-7	Tandem Axle	Township of Mulmur	Y	2021-Nov-29	N	N	N
T-8	Tandem Axle	Township of Mulmur	Y	2021-Nov-29	N	N	N
T-9	Tandem Axle	Township of Mulmur	Y	2021-Nov-29	N	N	N

Equipment	Pre-Wet Capability	Anti-Icing Capacity	Other Features	Comments
Alex Kozak - snow blower	N	N		
B-3	N	N		2017 Cat Back Hoe - Backup loader for winter sand and used for snow removal and emergency repairs to the road network
G-3	N	N		2004 Cat Grader
G-4	N	N		2010 John Deere Grader
G-6	N	N		2015 John Deere Grader
J-1	N	N		Make - John Deere Module - 6140 R year - 2015
L-3	N	N		2018 John Deere Loader Used for loading sand
P-5	N	N		2014 G.M.C. patrol truck
P-6	N	N		2018 G.M.C. pickup truck
P-7	N	N		2018 Ford F150
T-10	N	N		1 Ton G.M.C. used for maintenance of the road network.
T-11	N	N	- Has a spreader	2019 Western Star
T-7	N	N	- Has a spreader	Plow Truck
T-8	N	N	- Has a spreader	2013 Freightliner
T-9	N	N	- Has a spreader	2016 Western Star

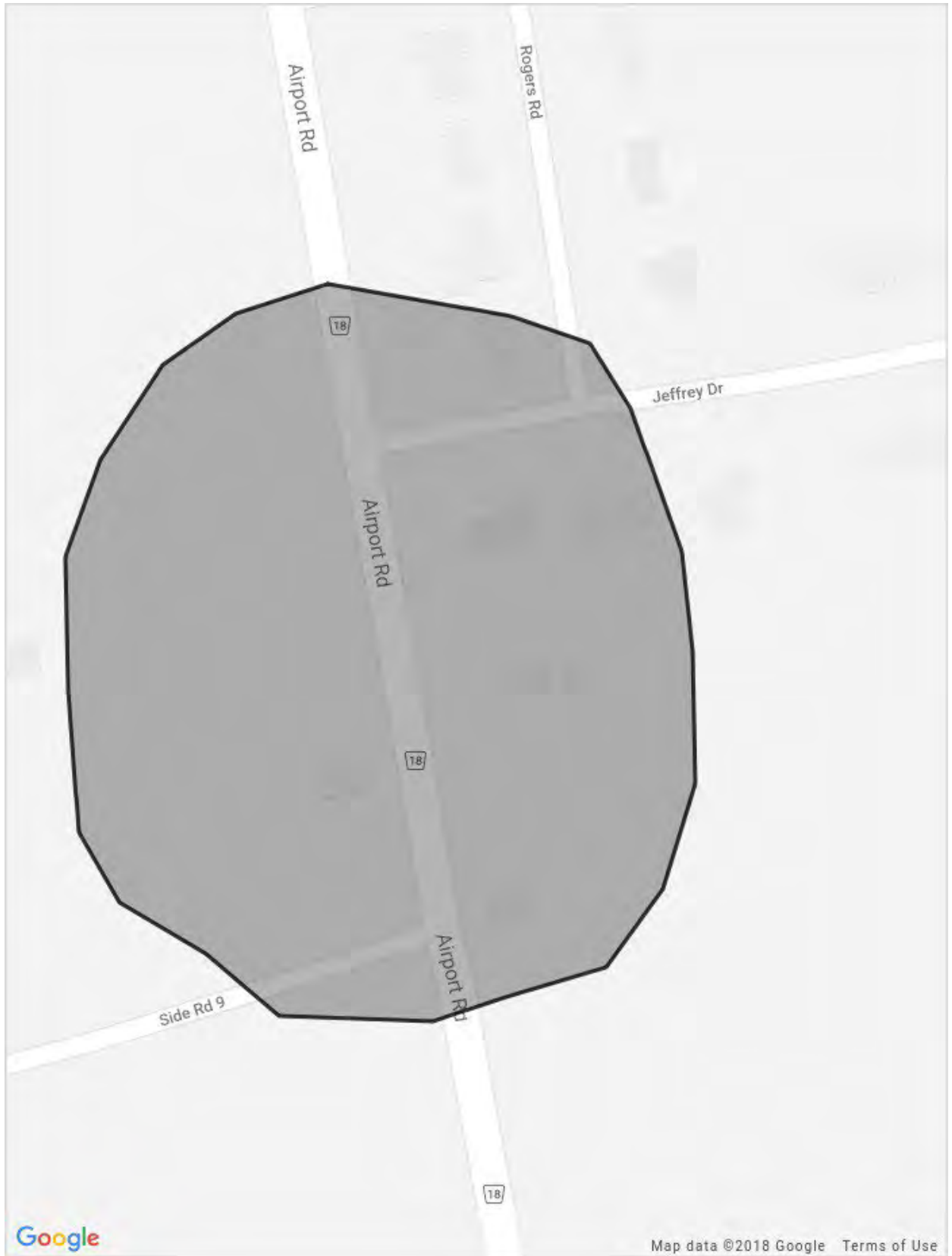
Legend Y = Yes N = No



APPENDIX 4-2
Vulnerable Area
(Mansfield Water System Well # 3)



APPENDIX 4-3
Vulnerable Area
(Mansfield Water System Well # 2)



APPENDIX 5-1

Media Release Road Closed



The Township of Mulmur

Date _____

Time _____

Media Release

Due to a severe winter storm *O.P.P.* advise that the following roads in the Township of Mulmur are impassable due to (reason, e.g. "drifting and blowing snow") and have been closed to traffic.

Street Name	From	To

O.P.P. advise that these roads will remain closed until the storm subsides and driving conditions improve.

APPENDIX 5-2

Media Release Severe Weather



The Township of Mulmur

Date _____

Time _____

Media Release

Due to a severe winter storm *O.P.P.* advise that many roads in the Township of Mulmur are impassable due to drifting and blowing snow. *O.P.P.* advise that you do not drive until the storm subsides and driving conditions improve.

(Sometimes it is physically impossible to place signs and barricades to close a road, in this instance use this release when the roads have NOT been physically been closed by the placement of signs and barricades or an officer is present to redirect traffic)

APPENDIX 6

Operating Instructions and Safety Rules

OPERATING INSTRUCTIONS AND SAFETY RULES

1. WORK HOURS

For major storm overtime will be scheduled as needed at the discretion of the (Director of Public Works and/or Public Works Foreperson).

2. SAFETY PROCEDURES

Safety is paramount during any snow storm. The following safety rules will be observed by all equipment operators.

A. Check your snow removal equipment prior to leaving the yard and also the following:

- 1) All work lights and emergency lights
- 2) Two-way radio
- 3) Snow plow and frame for damage
- 4) Sander
- 5) Rear view mirrors
- 6) Flags and reflectors
- 7) Windshield wipers
- 8) Heater and defroster
- 9) All necessary mapping for snow and ice removal
- 10) Vehicle Inspection Items

B. Report any non-working equipment to a Supervisor immediately.

C. Use reasonable caution in operation of snow removal equipment.

D. Drive cautiously.

E. Utilize caution when operating in cramped quarters with parked cars on a street.

F. Know your route and any fixed objects covered by snow.

G. Obey all traffic laws.

H. Do not follow traffic too closely.

I. Slow down prior to turning—your plow will tend to push you where it wants to go.

J. Equipment involved in snow and ice control operations is emergency equipment, but you as the operator, must obey all traffic laws and provide right-of-way to other vehicles.

K. Do not attempt to tow private automobiles—offer assistance by way of radio contact to Dispatch or Supervisor.

L. Utilize caution when operating deicing equipment. Watch for overhead obstructions.

Lower box when necessary.

3. ACCIDENTS

Report all moving vehicle accidents immediately to your Supervisor. Depending on the severity of the accident and availability due to storm related issues, the (Police Department) will typically be called to evaluate the accident. Prior to leaving duty on the shift, a Motor Vehicle Accident Report & Review form and the internal Vehicle Damage Claim Report should be filled out. Your Supervisor will attempt to interview the driver at the end of the shift or within 24 hours after return to normal duties.

Accident forms should be available from the on-duty Supervisor.

4. CARE AND USE OF EQUIPMENT

The snow plow operator is responsible for routine maintenance of the vehicle. Report any maintenance needed to the Supervisor or mechanic on duty. Check vehicle before and after use for any maintenance needed or damage to equipment. Fill out Operations Daily Inspection Check Sheet. The vehicle should be refuelled at the end of each operator's shift.

5. RADIO COMMUNICATIONS

Operators are to take duty instructions from the Supervisor on duty. The Police may report road conditions or other issues to the Supervisor or Office. It will be the role of the Public Works Foreperson to direct all winter maintenance related operations.

6. DAILY REPORTS

Upon completion of the shift, operators will be required to fill out a Daily time sheet. Report any damage to the equipment of public property that occurred during the shift to their supervisor. Routes and distance traveled are kept electronically.

APPENDIX 7-1

Record of Training

Record of Training

This statement certifies that the below named individual has successfully completed the in-house Winter Operations Training program as required by The Township of Mulmur Winter Operations Plan.

The Winter Operations Training program is comprised of the following modules:

- Equipment Circle Check Equipment Calibration Record Keeping
- Health and Safety
- Level of Service – policies, practices and procedures
- Identification of Plow Routes – including variations for year to year and issues identified along the route
- De-icing chemicals – application rates, storage and handling
- Identification of road salt vulnerable areas and the procedures to follow in those areas
- Yard and Equipment maintenance

Employee Name _____(Please print name)

Employee Signature _____ Date _____

Trainer Signature _____ Date _____

Supervisor Signature _____ Date _____

APPENDIX 7-2

Record of Training – Patroller



Record of Patroller Training

This certifies that _____ (employee name) has successfully completed the in-house Winter Operations –Patroller Training as required by the Township of Mulmur Winter Operations Plan.

The Winter Operations –Patroller Training workshop includes the following modules:

- Weather monitoring and forecasting results including: Road Weather Information System, Value Added Meteorological Service, eutectic temperature, pavement temperature, dew point
- Winter Shift Schedules Record Keeping Health and Safety
- Level of Service – policies, practices and procedures
- Identification of Plow Routes – including variations for year to year and issues identified along the route
- De-icing chemicals – usage, application rates, storage and handling Identification of road salt vulnerable and/or susceptible areas and the procedures
- to follow in those areas Call-out procedures Emergency contacts
- Yard and Equipment maintenance

Employee Name _____(Please print name)

Employee Signature _____ Date _____

Trainer Signature _____ Date _____

Supervisor Signature _____ Date _____

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STAFF REPORT

TO: COUNCIL
FROM: Roseann Knechtel, Deputy Clerk
MEETING DATE: November 1, 2023
SUBJECT: Council Meeting Recordings

PURPOSE

The purpose of this report is to seek direction on the public posting of the Council meeting recordings.

BACKGROUND / ANALYSIS:

On September 7, 2022 Council received a report regarding uploading Council meeting recordings and passed the following motion:

Moved by Cunningham and Seconded by Boxem

THAT Council receive the report of Tracey Atkinson, CAO/Clerk/Planner entitled Council Recordings;

AND THAT staff be directed to provide training materials on recorded meetings as part of the new term of Council orientation session;

AND FURTHER THAT a decision on posting recordings be deferred to the new term of Council following training.

CARRIED.

In May 2023, Council underwent training with Redbrick Communications where the following topics were covered:

- The roles of Council and staff
- Common communications goals
- Understanding what makes news and why
- Responding to media inquiries
- Preparing for media interviews
- Delivering media interviews
- Communicating visually: photographs, photo ops, video and video calls
- Social media policy and governance

Recordings of the September and October 2023 Council meetings were provided to staff and council members for review and comment. The following feedback was received:

- Inability to log in. Troubles with passwords
- Operator error with meeting being muted
- The visual content was clear with all Council members positioned in the picture
- Video shows staff setting up the cameras and meeting
- There is no date stamp showing the date of the Council meeting
- Audio was clear for some speakers and not clear for others depending on seating locations
- Staff were not as clear as Council members.
- Residents were hard to hear
- Recording continued during breaks, so there was a ten-minute wait that could be an inconvenience for people.
- Comments from those with hearing loss - staff comments were not clear at all, sounded muffled and 'like being in a tunnel'. It would be challenging (and costly) for us all to have individual mics that we would have to turn on to speak, but it might be worth considering a mic on the staff desk and/or on the table when presentations are being made.
- Audio needs to be a bit clearer, overall image and presentation of the meeting is acceptable
- No issues with the recording and posting with removal of the posting after one month.
- Concerns regarding public interpretation of comments and comments being misconstrued
- Fear of opening Township up to liability for something said
- Staff and Council may look unprofessional when speaking/presenting
- Staff and Council may be quoted in media or on social media
- If meetings were to be recorded, that they be done through zoom with a password and replaced with each new meeting recording. This will allow videos to be posted on the website in the same locations as agendas and minutes
- That if Council do support the posting of meeting recordings that it be done on a 3-month trial basis and re-evaluated at that time.
- Delays if staff not comfortable with giving opinion opposed to fact
- Additional staff training
- Staff will appear difficult or unhelpful if asked for additional information, especially related to numbers and budget and legislation
- -Formality would need to be returned to meeting to ensure professionalism, transparency, and show no bias when it is required to be used
- May be used during an election by oppositions
- No way to prevent someone from recording portions of video
- No way of adding watermark. Saying not to be copied or recorded
- No way of requiring a log of who has watched/downloaded unless we have it only available on request

STRATEGIC PLAN ALIGNMENT:

3. Growing a Connected Mulmur

FINANCIAL IMPLICATIONS

There are no additional costs if no further staff resources are required during meeting and for formatting afterwards.

Additional staffing within Council meetings to decrease the chances of technical error and video formatting following the meeting would result in additional staff time/costs of approximately \$600 per meeting. (8 hour meeting plus 2 hours editing)

RECOMMENDATIONS:

THAT Council provide direction on the public posting of Council meeting recordings.

Respectfully submitted;

Roseann Knechtel

Roseann Knechtel, Deputy Clerk/Planning Coordinator

Approved by: Tracey Atkinson, CAO



STAFF REPORT

TO: COUNCIL
FROM: Tracey Atkinson CAO/Clerk/Planner
MEETING DATE: November 1, 2023
SUBJECT: Meeting Schedule

PURPOSE

The purpose of this report is to provide information regarding the Council meeting schedule.

BACKGROUND

At the July 5, 2023 Council meeting it was decided that an August meeting would not be necessary. The September Council meeting was a full agenda due to previously advertised major Official Plan Amendment public meeting. Otherwise, the agenda package would have been typical of other monthly Council agenda packages.

The County of Dufferin does not meet in August. Shelburne reduces their August meetings to a single meeting in place of two meetings. Melancthon reduces their July and August meetings to one meeting per month in place of two meetings.

ANALYSIS:

Many committees and boards decrease their meeting frequencies in the summer months due to difficulty in achieving quorum. When a meeting is required due to an unforeseen matter or increased matters to be discussed, the chair has the authority to call a meeting at any time, in accordance with the procedural by-law.

Not having an August meeting provided additional flexibility to staff and Council to book a range of weeks. Staff were able to focus on larger matters during late July and prepare for a September agenda. The September meeting was slightly larger as a result of the missed meeting but still manageable.

In reviewing the meeting dates section of the procedural, it is noted that the December and January meetings are the second Wednesday of the month, opposed to the first Wednesday, as per the remaining months. The January meeting is shifted to reflect the Christmas closure and need for lead time to compile the agenda package. Historically, a second meeting was not scheduled for December and so the meeting was shifted back to reduce the time gap between the single December meeting and January meeting.

Since Council has generally moved to a single monthly meeting, the December shift is no longer warranted.

STRATEGIC PLAN ALIGNMENT:

1. Growing a Supportive Mulmur
2. Growing a Sustainable Mulmur

FINANCIAL IMPLICATIONS

No adjustment to Council remuneration is recommended as remuneration is not meeting based.

RECOMMENDATIONS:

THAT Council direct staff to draft an amendment to the Procedural By-law in support of an August recess and adjustment to the December meeting date.

Respectfully submitted;

Tracey Atkinson

Tracey Atkinson, BES MCIP RPP, M.M Dipl
CAO/Clerk/Planner



STAFF REPORT

TO: COUNCIL
FROM: Tracey Atkinson CAO/Clerk/Planner
MEETING DATE: November 1, 2023
SUBJECT: Summer Hours

PURPOSE

The purpose of this report is to provide information regarding flexible work schedules and summer staff hours.

BACKGROUND

PUBLIC WORKS: Public Works staff have summer hours from Monday to Thursday 7:00 A.M. to 4:00 P.M. and Friday 7:00 A.M. to 1:00 P.M., generally starting after calcium has been completed. This schedule seems to work well by keeping the trucks off the road when there is increased traffic on Friday afternoons. During winter maintenance, Public Works create two shifts to increase the number of hours that snow removal is available.

ADMINISTRATION: The Township of Melancthon closes its Administration office on the five Fridays leading up to Labour Day, and requires staff to use holidays, banked hours or take unpaid time off. Many other municipalities have continued with additional work-from-home and flexible hours following the pandemic.

ANALYSIS:

The Public Works schedule has been a successful model for a number of years and addresses the needs of the Township. There are certain times of the year where holidays are discouraged in order to have the full crew.

Treasury staff are encouraged to take holidays in summer to avoid the hectic budget and year-end periods of the year. The Clerks department generally slows in the summer as a reflection of less committee meetings. Planning and building inquiries and permits are typically clustered in the early spring months anticipating a summer build. The remainder of the workload is generally consistent. It is noted that the Township has experienced fewer in-person inquiries at the office, as well as a significant decrease in telephone inquiries because of the online services we provide.

Generally, Admin staff request a one-week or two-week long holiday and then use any remaining holidays to create longer weekends. This results in a skeleton structure most Fridays, which has been sufficient to serve the public. It is noted that there have been instances where requests have been denied ensuring sufficient in-person service.

Closing the office for defined days (Fridays in August) would allow the service level to be maintained while providing more flexibility for staff in the summer and helping with staff retention. This is consistent with the approach to the Christmas shutdown, where staff are permitted to use sick/holiday/over-time between Christmas and New Years, and the office is closed to the public.

It is noted that the CAO has entertained a 4-day work week, where the same number of hours would be worked over a shorter week (For example, office hours may be 8am – 5:45, 8:30 – 6:16 or 7:30-5:15.) The extended hours may be beneficial for some of our weekenders, contractors and commuting residents, as well as having positive impacts on climate change/energy use and employee retention. The full impact of productivity and work-life balance has not been assessed and is not recommended at this time. Short weeks in August would allow a short pilot study of a 4-day week and further consideration of opportunities to provide flexibility to staff.

STRATEGIC PLAN ALIGNMENT:

1. Growing a Supportive Mulmur
2. Growing a Sustainable Mulmur

FINANCIAL IMPLICATIONS

There is no financial impact of closing the administrative office on Fridays during the summer as staff would still work the same total number of hours.

Providing additional opportunities to use holidays in the summer decreases the need to carryover or pay out unused banked or vacation time.

RECOMMENDATIONS:

THAT Council support closing the Administrative office on Fridays in August and that the Human Resource Policy be updated accordingly;

AND THAT the typical Public Works schedule be incorporated into the Human Resources Policy.

Respectfully submitted;

Tracey Atkinson

Tracey Atkinson, BES MCIP RPP, M.M Dipl
CAO/Clerk/Planner



Normal hours of work for the Township of Mulmur Public Works Staff

Summer Hours

May 1, – Oct 31,

(Start & end dates subject to the discretion of the Supervisor)

Monday to Thursday: 7:00 A.M. to 4:00 P.M.

Friday: 7:00 A.M. to 1:00 P.M.

Spring & Fall Hours

April 1, to 30, - November 1, to 30,

(Start & end dates subject to the discretion of the Supervisor)

Monday to Friday: 7:00 A.M. to 3:30 P.M.

Winter Hours

December 1, to March 31,

Day Shift: 4:00 A.M. to 12:30 P.M.

Afternoon Shift: 12:30 P.M. to 9:00 P.M.

Note: Start times may be altered to accommodate special procedures.

On Call

From December 1 to March 31 each year, an on call premium will be paid for each day that an employee is on call.

Failure to respond if called will result in the loss of the premium and corrective action could be taken.

If employees want to trade on call weekends, written notification must be received by the Supervisor no later than noon Friday.



STAFF REPORT

TO: COUNCIL
FROM: Roseann Knechtel, Deputy Clerk/Planning Coordinator
MEETING DATE: November 1, 2023
SUBJECT: Non-Residential and Recreational Trailer Habitation

PURPOSE

The purpose of this report is to provide information regarding the increase in habitation in mobile and non-residential structures within the Township.

BACKGROUND

Mulmur's Zoning By-law outline the following restrictions:

3.3.6 Mobile Homes

Mobile homes may only be used as a dwelling unit as an additional single dwelling (ASD) in an Agricultural Zone that permits an ASD and may be permitted as a temporary use under a temporary use by-law and where there is an agreement between the owner and Township that provides for the removal of the *mobile home* when it is no longer required.

3.3.7 Habitation in Camping Trailers and Recreational Vehicles

Except as may be permitted by this by-law, the use of a *recreational vehicle*, travel trailer, motor home, *mobile home*, truck camper, camper trailer or similar transportable unit such as a converted school or transit bus, for any residential purpose, whether permanently or on a temporary, intermittent or occasional basis, is prohibited.

3.3.8 Temporary Trailer Habitation during Dwelling Construction

The placement of one motor home, travel trailer or camper for the purpose of providing temporary accommodation for an owner and the immediate family of an owner of a lot upon which a principal dwelling unit is being constructed may be permitted while the dwelling is being constructed, subject to:

- i) water and sewage services being provided in accordance with the requirements of the Dufferin County Building Department;
- ii) the unit being approved, and suitable for human habitation, and equipped with smoke detector(s);
- iii) the unit being removed on or before nine months following the date of issuance of the building permit for the principal dwelling by the Dufferin County Building Department.

Mobile Home: Any dwelling that is designed to be mobile, and constructed or manufactured to provide a permanent residence for one or more persons in accordance with CSA Z240 or Z241 but does not include a park model home, travel trailer or tent trailer or trailer otherwise designed.

Recreational Vehicle: A motorized or towable vehicle or trailer that combines transportation and temporary living quarters for travel, recreation and camping, and may include a *travel or tent trailer*, off-road vehicles, snowmobiles or conversion vehicles.

HOMELESSNESS IN DUFFERIN COUNTY:

Staff attended the Bridges out of Poverty training with Martine Creasor in October, 2023. The training introduced a framework and a larger perspective to understand poverty. It included programs and strategies to bring about change at a community level and supporting people in transition between economic classes. There were further discussions about what leads to poverty and what the municipality can do in relation to supporting people living in poverty and addressing housing shortages. Rental prices and housing storages in combination with COVID have resulted in more people living in structures, such as bunkies, cottages, agricultural structures, outbuildings and trailers.

The information below provides a snapshot of the financial and housing situation around Mulmur and Dufferin County.

Average Rental Rates

2nd Quarter Rental Stats (TTREB) 2023

Apartments	All Apartment		Bachelor		One-Bedroom		Two-Bedroom		Three-Bedroom	
	Total listed	Total leased	Leased	Avg. Lease Rate	Leased	Average Lease rate	Leased	Avg. Lease Rate	Leased	Avg. Lease Rate
Dufferin County	9	7	0		2	\$1,940	5	\$2,508	0	
Orangeville	9	7	0		2	\$1,940	5	\$2,508	0	0
New Tecumseth	2	1	0		10			\$2,100		

Houses	Townhouse		Bachelor		One-Bedroom		Two-Bedroom		Three-Bedroom	
	Total listed	Total leased	Leased	Avg. Lease Rate	Leased	Average lease rate	Leased	Avg. Lease Rate	Leased	Avg. Lease Rate
Dufferin County	1	1							1	\$3,000
Orangeville	1	1							1	\$3,000
New Tecumseth	2	2							2	\$2,800

Note: If a person is paying rent, whether it be for a legal apartment, shed, or mobile home, the Province does not consider a person homeless.

Housing Prices:

There are 24 houses currently for sale in Mulmur. The average asking price is \$2.02M
There are 11 lots currently for sale in Mulmur. The average asking price is \$2.7M

Average Resale Price 2022: \$923,900

Current Mortgage Rates: 6.05% (5 Year Variable) / 5.59% (5 Year Fixed)

Watson & Associates Report -Dufferin County 2022 Statistics

Owner Household Incomes and Affordable House Prices									
10% Income	10% Affordable Prices & Rent	30% Income	30% Affordable Prices & Rent	50% Income	50% Affordable Prices & Rent	70% Income	70% Affordable Prices & Rent	90% Income	90% Affordable Prices & Rent
\$38,900	\$133,800	\$82,300	\$283,200	\$119,300	\$410,400	\$164,600	\$566,400	\$245,300	\$843,800
Renter Household Income and Affordable Rent									
\$25,000	\$620	\$40,200	\$1,010	\$63,600	\$1,590	\$92,800	\$2,320	\$145,800	\$3,650

Low Income Thresholds (Dufferin County Housing Stability/Community Services):

- 2 people or less: \$28,000
- 3 - 4 people: \$29,000
- 5 - 6 people: \$48,000
- 7 people or more: \$52,000

TAXES/ASSESSMENT:

Mobile and Modular Homes are regulated under the Building Code, require a building permit and are assessed by MPAC.

Recreational trailers fall under Park Model Standards CSAA241, are generally three seasons, and are currently not inspected by the Building Department or assessed by MPAC.

As a temporary solution to ensure the Township recoups costs associated with services such as garbage, roads, emergency services etc. Council may wish to consider licensing temporary recreational units on an annual basis. Licensing may also allow the Township to ensure property standards are maintained.

ENFORCEMENT OPTIONS:

Due to staffing shortages, the Town of Orangeville does not currently have the capacity to conduct proactive enforcement. The hiring and appointment of additional Mulmur staff

would be required. The Township has previously received legal advice with respect to proactive enforcement.

STRATEGIC PLAN ALIGNMENT:

3. Growing a Supportive Mulmur

RECOMMENDATIONS:

THAT Council direct staff to investigate the possible solutions and the feasibility of licensing for seasonal and temporary housing units.

Submitted by: Roseann Knechtel, Deputy Clerk/Planning Coordinator
Approved by: Tracey Atkinson, CAO

*Minutes for Shelburne Public Library Board Meeting
Tuesday, June 20, 2023*

Present: Geoff Dunlop Lindsay Wegener Mikal Archer
 Trish Field Patricia Clark Brad Metzger
 Ruth Plowright

Also Present: Rose Dotten, CEO/Head Librarian

Regrets: Sharon Martin

The Chair, Geoff Dunlop, called the meeting to order at 7:00 pm, June 20, 2023.

Reading of Land Acknowledgement:

“We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.”

Motion 25-23 L. Wegener, B. Metzger

Be it resolved that we approve the Agenda of the June 20, 2023, meeting.

Carried

Motion 26-23 B. Metzger, L. Wegener

Be it resolved that we approve the minutes of the board meeting dated May 16, 2023.

Carried

Motion 27-23 P. Clark, B. Metzger

Be it resolved that we approve the Accounts Payable Register for May, 2023, with invoices and payments in the amount of \$41,775.84.

Carried

CEO/ Head Librarian’s Report:

○ **Statistics—Including Social Media and e-resources**

Attached is a summary of the Monthly Statistics for May, 2023.

○ **Programming- Final report at end of Summer**

● **Children’s Programming**

Our planning for this Summer’s TD Summer Reading program has already started.

The theme this year is quite broad. It is Checking it Out but not necessarily related to

books so we are using the “Mystery Query??” theme. Summer programs we have booked already are “Scientists in Situ, Coding workshops

A special guest visited on Friday May 26/23 for StoryTime—Carolyn J. Morris with her ducklings. This is always a big hit for our little ones.

- **Tween and Teen Programming** The Book Club called “Booking It” has a steady participation of 12 to 15 members. We alternate Fridays with one week for the STEM (“Science Technology Engineering and Math”) program and the next week for “Booking It”.
- **Adult Programming—upcoming events are:** Beanstalk Reading Challenge for Adults. We will offer small incentives for number of books read.
- **Archivist on the Road—Laura Camilleri**, will be at the library on the 2nd and 4th Tuesday of the Month commencing May 9, 2023
 - **Rose’s Book Club**—June 27, 2023 (4th Tuesday of the month)
 - **Tech Help**—will be available for the summer months as one of our Summer Students is offering appointments for Tech Help from Tuesday through Fridays every week until the end of August
 - **Book Sale** – to be held June 24 to June 30/23
- **New Events included:**
 - Membership Drive—Town Fitness will have a display to encourage use of Library resources for Health and Wellness
 - Ancestry Genealogy/Home Children – Laura Camilleri from MOD will be presenting two programs here at the Library
 - August 24th, Ancestry workshop
 - September 16th, Home Children of Dufferen
 - Jason George – August 27th – Wildlife Photography
 - CC&B – October 18th, Patrick Clark

Business

- Review of Annual Draft Financial Report

Motion 28-23 M. Archer, R. Plowright

Be it resolved that the Shelburne Public Library Board receive the draft financial statements for the year 2022, as prepared by R.B, Chartered Professional Accountants, as circulated.

Carried

- **Orangeville Public Library – Letter**

Ms Sheri Marks, Chair of Orangeville Public Library Board, sent a proposal for Shelburne Public Library Board to sign a joint letter of support, with the Caledon Dufferin Libraries, for a programming initiative as well as a proposal to coordinate services between the two library systems.

Motion 29-23 L. Wegener, M. Archer

Be it resolved that the Shelburne Public Library Board (after a thorough discussion) authorizes a response to Ms. Sherri Marks that the SPL does not wish to participate in a coordination of services of Dufferin Caledon Libraries and also not to sign the proposed Statement of Support, dated May, 2023.

Carried

Motion 30 -23 R. Plowright, M. Archer

That we now adjourn at 8:18 p.m., to meet again September 19, 2023, at 7 pm., or at call of the Chair.

Carried



SHELburne & DISTRICT FIRE BOARD

July 4, 2023

The Shelburne & District Fire Department **Board of Management** meeting was held in person at the Shelburne Public Library on the above mentioned date at 7:00 P.M.

Present

As per attendance record.

1. **Opening of Meeting**

1.1 Chair, Shane Hall, called the meeting to order at 7:00 pm.

1.2 **Land Acknowledgement**

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

We encourage residents to review the call-to-action information by visiting the following website to further educate oneself: <https://www.dccrc.ca/educational-links/>

2. **Additions or Deletions**

Resolution # 1

Moved by F. Nix – Seconded by E. Hawkins

BE IT RESOLVED THAT:

The following item be added to the agenda:

9.2 Discussion on Business License By-Laws

3. **Approval of Agenda**

3.1 **Resolution # 2**

Moved by E. Hawkins – Seconded by F. Nix

BE IT RESOLVED THAT:

The Board of Management approves the agenda as amended.

Carried

4. **Approval of Minutes**

4.1 **Resolution # 3**

Moved by B. Neilson – Seconded by D. White

BE IT RESOLVED THAT:

The Board of Management adopt the minutes under the date of June 6, 2023 as circulated.

Carried

5. **Pecuniary Interest**

5.1 No pecuniary interest declared.

6. **Public Question Period**

No public present.

7. **Delegations / Deputations**

7.1 No delegations present.

9. **New Business**

9.1 **Review COVID 19 Vaccine Policy 2021-1**

Resolution # 4

Moved by F. Nix – Seconded by B. Neilson

BE IT RESOLVED THAT:

THE Shelburne and District Fire Department COVID 19 Vaccine Policy be suspended.

Carried

9.2 **Discussion on Business License By-Laws**

The Board directed the Chief and Board Secretary to draft a by-law and bring it back to the Board.

The Chief advised that he would like to do a review of the fees for service by-law as well.

10. **Chief's Report**

10.1 **Monthly Reports (June 2023)**

There was a total of 37 incidents and approximately 266 staff hours for the month of June.

10.2 **Update from the Fire Chief (June 2023)**

Firefighters attended Melancthon Day and were the Winners of the First Responders Challenge

The Chief attended the Dufferin County Chief's meeting and a Workplace Investigation meeting. The Chief applied for 2 Enbridge/Fire Marshal's Council grants.

11. **Future Business:**

11.1 Nothing at this time.

12. **Accounts & Payroll – June 2023**

12.1 **Resolution # 5**

Moved by E Hawkins – Seconded by G. Little

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$14,516.36 for the period of June 2, 2023 to June 29, 2023 as presented and attached be approved for payment.

Carried

8. **Unfinished Business**

8.1 **Closed Session**

Resolution # 6

Moved by G. Little – Seconded by M. Davie

BE IT RESOLVED THAT:

The Shelburne & District Fire Board do now go “in camera” to discuss the following: litigation or potential litigation, including matters before administrative tribunals, affecting a municipality or local board.

Carried

Resolution # 7

Moved by G. Little – Seconded by E. Hawkins

BE IT RESOLVED THAT:

We do now rise and report progress at 7:36 p.m.

Carried

HR Committee provided an update to the Board.

13. **Confirming and Adjournment**

13.1 **Resolution # 8**

Moved by W. Mills – Seconded by M. Davie

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried

13.2 **Resolution # 9**

Moved by F. Nix – Seconded by E. Hawkins

BE IT RESOLVED THAT:

The Board of Management do now adjourn at 7:38 pm to meet again on September 5, 2023 at 7:00 pm or at the call of the Chair.

Carried

Respectfully submitted by:

Approved:

Nicole Hill
Secretary-Treasurer

Shane Hall
Chairperson

SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of July 4, 2023

Municipality / Member	Present	Absent
Township of Amaranth		
Brad Metzger	X	
Gail Little	X	
Town of Mono		
Melinda Davie	X	
Fred Nix	X	
Township of Melancthon		
Darren White	X	
Bill Neilson	X	
Town of Shelburne		
Wade Mills	X	
Shane Hall	X	
Township of Mulmur		
Earl Hawkins	X	
Janet Horner		X
Staff		
Ralph Snyder – Fire Chief	X	
Jeff Clayton – Deputy Chief		X
Nicole Hill – Sec/Treas.	X	



SHELburne & DISTRICT FIRE BOARD

September 5, 2023

The Shelburne & District Fire Department **Board of Management** meeting was held in person at the Shelburne and District Fire Department on the above mentioned date at 7:00 P.M.

Present

As per attendance record.

1. Opening of Meeting

1.1 Chair, Shane Hall, called the meeting to order at 7:01 pm.

1.2 Land Acknowledgement

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

We encourage residents to review the call-to-action information by visiting the following website to further educate oneself: <https://www.dccrc.ca/educational-links/>

2. Additions or Deletions

None.

3. **Approval of Agenda**

3.1 **Resolution # 1**

Moved by F. Nix – Seconded by J. Horner

BE IT RESOLVED THAT:

The Board of Management approves the agenda as presented.

Carried

4. **Approval of Minutes**

4.1 **Resolution # 2**

Moved by W. Mills – Seconded by B. Neilson

BE IT RESOLVED THAT:

The Board of Management adopt the minutes under the date of July 4, 2023 as circulated.

Carried

5. **Pecuniary Interest**

5.1 No pecuniary interest declared.

6. **Public Question Period**

No public present.

7. **Delegations / Deputations**

7.1 No delegations present.

8. **Unfinished Business**

8.1 **Closed Session**

Resolution # 3

Moved by J. Horner – Seconded by G. Little

BE IT RESOLVED THAT:

The Shelburne & District Fire Board do now go “in camera” to discuss the following: litigation or potential litigation, including matters before administrative tribunals, affecting a municipality or local board.

Carried

Resolution # 4

Moved by F. Nix – Seconded by M. Davie

BE IT RESOLVED THAT:

We do now rise and report progress at 7:36 p.m.

Carried

HR Committee provided an update to the Board.

9. **New Business**

9.1 **Town of Shelburne 2024 Budget Schedule**

Resolution # 5

Moved by M. Davie – Seconded by E. Hawkins

BE IT RESOLVED THAT:

THE Shelburne & District Fire Department Joint Board of Management receives the Town of Shelburne’s 2024 Budget Schedule.

Carried

9.2 **2024 Draft Operating & Capital Budgets**

The Board discussed briefly.

10. **Chief's Report**

10.1 **Monthly Reports (July & August 2023)**

There was a total of 37 incidents and approximately 282 staff hours for the month of July.

There was a total of 28 incidents and approximately 253 staff hours for the month of August.

10.2 **Update from the Fire Chief (July & August 2023)**

Recruits started their training schedule, 5 recruits are now responding as observers. We took possession of the new Rescue 26 and are preparing it for service.

11. **Future Business:**

11.1 Nothing at this time.

12. **Accounts & Payroll – June 2023**

12.1 **Resolution # 6**

Moved by F. Nix – Seconded by G. Little

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$496,458.51 for the period of June 30, 2023 to August 31, 2023 as presented and attached be approved for payment.

Carried

13. **Confirming and Adjournment**

13.1 **Resolution # 7**

Moved by B. Neilson – Seconded by J. Horner

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried

13.2 **Resolution # 8**

Moved by W. Mills – Seconded by B. Metzger

BE IT RESOLVED THAT:

The Board of Management do now adjourn at 8:35 pm to meet again on October 3, 2023 at 7:00 pm or at the call of the Chair.

Carried

Respectfully submitted by:

Approved:

Nicole Hill
Secretary-Treasurer

Shane Hall
Chairperson

SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of September 5, 2023

Municipality / Member	Present	Absent
Township of Amaranth		
Brad Metzger	X	
Gail Little	X	
Town of Mono		
Melinda Davie	X	
Fred Nix	X	
Township of Melancthon		
Darren White		X
Bill Neilson	X	
Town of Shelburne		
Wade Mills	X	
Shane Hall	X	
Township of Mulmur		
Earl Hawkins	X	
Janet Horner	X	
Staff		
Ralph Snyder – Fire Chief	X	
Jeff Clayton – Deputy Chief	X	
Nicole Hill – Sec/Treas.	X	



**MINUTES
POLICE SERVICE BOARD
October 10, 2023 - 9:00AM**

Present: Jeff Sedgwick – Chair, Provincial Appointee
Cheryl Russel – Chair, Mulmur Member
Andrew Cunningham – Council Representative
Insp. Michael Di Pasquale – OPP
S/Sgt John Buligan – OPP
Roseann Knechtel – Secretary

1. Call to Order

The Chair called the meeting to order at 9:04 a.m.

2. Approval of Agenda

Moved by Russel and Seconded by Sedgwick

THAT the agenda be approved.

CARRIED.

3. MINUTES OF THE PREVIOUS MEETING

Moved by Russel and Seconded by Sedgwick

THAT the Mulmur Police Services Board Minutes dated April 26, 2023 be approved.

CARRIED.

4. DISCLOSURE OF PECUNIARY INTEREST - NONE

5. ADMINISTRATION

5.1 MVC's in Mulmur

Members discussed the increase in MVC's at the intersection of County Road 21 and County Road 18. OPP and members noted collisions are occurring at all days and times when vehicles try to beat the stop sign. Members noted the historic issues of the intersection with rumble strips being installed 5 years ago. OPP will chat more about this intersection.

OPP will further investigate common trends and report back to both the resident and the community via media releases.

Other areas of concern included the entirety of County Road 21, County Road 18 and 10 Sideroad/County Road 17

5.2 Fall 2023 Traffic Monitoring

Members discussed areas for traffic enforcement in the last quarter of 2024.

Moved by Russel and Seconded by Cunningham

THAT the Mulmur Police Services Board identify the following areas of concerns and request OPP monitor for traffic violations throughout Q4 2023.

1. County Road 21
2. County Road 18
3. County Road 17/10 Sideroad

CARRIED.

5.3 Detachment Commander Reports

S/Sgt John Buligan presented the 2023 2nd Quarter report highlighting an increase in Part 1 Offences due to the installation of the in-car camera systems.

RIDE programs are scheduled to ramp up in November which will occur at various locations throughout Dufferin County and within Mulmur.

Moved by Russel and Seconded by Cunningham

THAT the 2nd QTR 2023 Mulmur Detachment Report be received.

CARRIED.

5.4 2024 Budget

River Road/Terra Nova: Traffic Measures

Roseann Knechtel, Secretary spoke to Council's decision to commence an incremental approach to traffic calming beginning with line painting in 2024. Residents of River Road and Terra Nova will be surveyed for opinion on additional measures if required. OPP requested the survey results be shared once completed.

Members discussed the topographical location of River Road, issues with noise and HTA legislation.

Paid Duty

Members discussed the impact paid duty has on POA revenue received from the Township and noted that greater information is required from the Treasury department on trends since paid duty was implemented.

Moved by Russel and Seconded by Cunningham

THAT the Mulmur PSB requested Council consider paid duty as part of the 2024 budget.

CARRIED.

6. INFORMATION ITEMS

- 6.1 April 2023 Illegal Dumping Media Release**
- 6.2 2024 Annual Billing Letter**
- 6.3 Town of Mono – AMO Delegation**
- 6.4 Dufferin Police Service Board Composition**
- 6.5 Police Record Check Revenue**

Moved by Cunningham and Seconded by Russel

THAT the Mulmur Police Service Board receive the items as circulated.

CARRIED.

7. ITEMS FOR FUTURE MEETINGS

- 7.1 River Road Survey Results**

8. ADJOURNMENT

Moved by Russel and Seconded by Cunningham

THAT the Mulmur Police Service Board meeting adjourn at 10:00 a.m. to meet again on November 17, 2023 at 9:00 a.m. for the joint meeting of the Dufferin County Section 10 Police Services Boards and again on January 31, 2024 at 9:00 a.m. for the Mulmur Police Services Board.

CARRIED.



DUFFERIN COUNTY COUNCIL MINUTES

Thursday, October 12, 2023 at 7:00 p.m.

W & M Edelbrock Centre, 30 Centre Street, Orangeville ON

Council Members Present:

Warden Wade Mills (Shelburne)
Councillor John Creelman (Mono)
Councillor Guy Gardhouse (East Garafraxa)
Councillor Shane Hall (Shelburne)
Councillor Janet Horner (Mulmur)
Councillor Gail Little (Amaranth)
Councillor James McLean (Melancthon)
Councillor Fred Nix (Mono)
Councillor Lisa Post (Orangeville)
Councillor Philip Rentsch (Grand Valley)
Councillor Steve Soloman (Grand Valley)
Councillor Todd Taylor (Orangeville)
Councillor Darren White (Melancthon)

Alternate Council Members Present:

Councillor Andrew Stirk (Amaranth)

Council Members Absent:

Councillor Chris Gerrits (Amaranth)(prior notice)
Councillor Earl Hawkins (Mulmur)

Staff Present:

Sonya Pritchard, Chief Administrative Officer
Michelle Dunne, Clerk
Rebecca Whelan, Deputy Clerk
Aimee Raves, Manager of Corporate Finance, Treasurer
Scott Burns, Director of Public Works/County Engineer
Cody Joudry, Director of Development & Tourism
Rohan Thompson, Director of People & Equity
Anna McGregor, Director of Community Services
Brenda Wagner, Administrator of Dufferin Oaks

Warden Mills called the meeting to order at 7:02 p.m.

Warden Mills announced that the meeting is being live streamed and publicly broadcast.

The recording of this meeting will also be available on our website in the future. Upcoming committee meetings will be held in the Dufferin Room at 30 Centre St, Orangeville on Thursday, October 26, 2023 at the following times:

Infrastructure and Environmental Services – 9:00 a.m.

General Government Services Committee – 11:00 a.m.

Health & Human Services Committee – 1:00 p.m.

Community Development & Tourism Committee – 3:00 p.m.

1. **LAND ACKNOWLEDGEMENT STATEMENT**

Warden Mills shared the Land Acknowledgement Statement.

2. **ROLL CALL**

The Clerk verbally took a roll call of the Councillors in attendance.

3. **APPROVAL OF THE AGENDA**

Moved by Councillor Nix, seconded by Councillor Post

THAT the Agenda and any Addendum distributed for the October 12, 2023 meeting of Council, be approved.

-Carried-

4. **DECLARATION OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

5. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

Moved by Councillor Horner, seconded by Councillor Creelman

THAT the minutes of the regular meeting of Council of September 14, 2023, be adopted.

-Carried-

PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS

6. **Proclamation: Circular Economy Month – October 2023 & Waste Reduction Week – October 16 – 22, 2023**

Warden Mills proclaimed October 2023 as Circular Economy Month and October 16 – 22, 2023 as Waste Reduction Week in the County of Dufferin. Melissa Kovacs-Reid, Manager of Waste Services, accepted the proclamation.

7. **Proclamation: International Day for the Eradication of Poverty – October 17, 2023**

Warden Mills proclaimed October 17, 2023 as International Day for the Eradication of Poverty in the County of Dufferin.

8. **Proclamation: Veterans' Week – November 5 – 11, 2023**

Warden Mills proclaimed November 5 – 11, 2023 as Veterans' Week in the County of Dufferin. He encouraged everyone to attend the Veteran's Week Ceremony and "Stories of Sacrifice" Exhibition Opening at the Museum of Dufferin on November 4th from 10:30 a.m. – 12:00 p.m.

9. **PUBLIC QUESTION PERIOD**

There were no questions from the public.

PRESENTATION AND CONSIDERATIONS OF REPORTS

10. **Community Development & Tourism Minutes – September 28, 2023**

Matt Alexander, Practice Lead, and Brett Sears, Senior Project Planner, WSP, presented information on regarding the Municipal Comprehensive Review (MCR) Phase III Official Plan Amendment (OPA) – Land Use Policy Framework and Transportation Master Plan.

Council discussed the modified draft Municipal Comprehensive Review (MCR) Phase III Official Plan Amendment (OPA) – Land Use Policy Framework and the Dufferin County Transportation Master Plan. The consensus was to forward both drafts with further modifications as discussed to the Ministry of Municipal Affairs and Housing for review.

11. **Moved by Councillor Creelman, seconded by Councillor Little**

THAT the minutes of the Community Development and Tourism meeting held on September 28, 2023, and the recommendations set out, be adopted.

-Carried-

12. **COMMUNITY DEVELOPMENT & TOURISM – September 28, 2023 – ITEM #1**
Municipal Comprehensive Review Phase III Official Plan Amendment – Land Use Policy Framework & Transportation Master Plan

THAT the report of the Director of Development and Tourism, "Municipal Comprehensive Review (MCR) Phase III Official Plan Amendment (OPA) – Land Use Policy Framework and Transportation Master Plan", dated September 28, 2023, be received;

AND THAT staff be directed to make modifications to the Dufferin County Transportation Master Plan pertaining to the truck routes, the Shelburne bypass, and regional transit connections;

AND THAT the modified draft Municipal Comprehensive Review (MCR) Phase III Official Plan Amendment (OPA) – Land Use Policy Framework and Dufferin County Transportation Master Plan be brought to October Council for review.

13. **Manager of Corporate Finance, Treasurer's Report – Financial Update**

A report from the Manager of Corporate Finance, Treasurer, dated October 12, 2023, to provide a financial update up to August 31, 2023.

Moved by Councillor White, seconded by Councillor Stirk

THAT the report from the Manager of Corporate Finance, Treasurer, dated October 12, 2023, regarding a financial update up to August 31, 2023, be received.

-Carried-

14. **Chief Administrative Officer's Report – Monthly Update from Outside Boards**

A report from the Chief Administrative Officer, dated October 12, 2023, to provide Council with an update of activities from outside boards and agencies.

Moved by Councillor Post, seconded by Councillor Hall

THAT the report of the Chief Administrative Officer, dated October 12, 2023, with respect to Reports from Outside Boards, be received.

-Carried-

15. **STRATEGIC PLAN UPDATE**

There was no strategic update.

16. **CORRESPONDENCE**

NOTICE OF MOTIONS

17. **Moved by Councillor Gerrits**

WHEREAS the County of Dufferin created the Community Development and Tourism (CDT) Committee in 2020 and held the first meeting of the Committee on January 28th, 2021;

AND WHEREAS it would be consistent with the recently approved Strategic Plan Governance Priority Area to “identify opportunities to improve governance and service delivery” to review the committee following three years of operation;

BE IT RESOLVED THAT the Council hereby request that the full portfolio of the CDT Committee be reviewed for opportunities to improve governance and service delivery including adding or reducing the scope of the services offered;

AND THAT staff report back to Council.

18. **Moved by Councillor Gerrits**

WHEREAS the local municipalities within Dufferin County have historically been responsible for all aspects of local planning;

AND WHEREAS upper-tier planning constitutes undue effort and costs for applicants and tax payers;

AND WHEREAS the Province of Ontario deemed a number of municipalities as “upper-tier municipalities without planning responsibilities” as part of Bill 23 in November 2022;

BE IT RESOLVED THAT Dufferin County Council request a review of the upper-tier planning responsibilities and report back to Council;

AND FURTHER THAT if Council deems upper-tier planning responsibilities to be a redundant and burdensome process, that Dufferin County request that the Ministry of Municipal Affairs and Housing deem Dufferin County an “upper-tier municipality without planning responsibility” effective immediately.

19. **Moved by Councillor Rentsch**

BE IT RESOLVED THAT Council hold a special meeting immediately preceding the January regular meeting of Council to discuss the roles and responsibilities of local and upper tier levels of government, identify areas of duplication, and propose ideas to streamline and simplify service delivery.

20. **MOTIONS**

21. **CLOSED SESSION**

Moved by Councillor White, seconded by Councillor Gardhouse

THAT the Closed Session minutes from the regular meeting of Council on September 14, 2023, be adopted.

-Carried-

22. **BY-LAWS**

2023-50 A by-law to amend By-Law 2005-32, Schedule “H”, to regulate traffic on roads under the jurisdiction of the County of Dufferin. (Reduce speed to 70 km/h – Dufferin Road 11)
Authorization: Infrastructure and Environmental Services – August 24, 2023

2023-51 A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin, Scone Developments Inc & Dufferin Common Condominium Corporation No. 44. (Assumption Agreement)
Authorization: Infrastructure and Environmental Services – May 27, 2021

Moved by Councillor Stirk, seconded by Councillor Post

THAT By-Law 2023-50 through to By-Law 2023-51, inclusive, be read a first, second and third time and enacted.

-Carried-

23. **OTHER BUSINESS**

Warden Mills noted that on November 8th and 9th, the Economic Development department will be hosting a two-day workshop at the Edelbrock Centre in the large room in the lower level. Dinner will be served at 5:00 pm, and the workshops will go from 5:30 p.m. to 8:00 p.m. each day, with a regular Council meeting following the workshop on November 9th in the Dufferin Room on the main level. Brock Dickinson, a leading expert in modern economic development and adjunct professor at the University of Waterloo, will be facilitating the workshop. The workshop will be divided into three main sections. It will feature a presentation on Modern Economic Development to provide insights into the latest trends and approaches in economic development. Paul Knafelc, President of Community Benchmarks and professor at University of Waterloo, will present facts and figures of Dufferin County's economy to help us gain a comprehensive understanding of the economic landscape of our county. On the second day of the workshop, we will identify and prioritize Economic Development Goals. We will collaborate and engage in developing actionable goals for economic development.

Also, on November 30th, 2023, Council will participate in an in-person Facilities Workshop in the lower level at the Edelbrock Centre as well. The workshop will start 7:00 p.m.

Warden Mills thanked Cody Joudry, Director of Planning and Development, for his work and dedication to Dufferin County. The Warden wished him well in his new endeavors.

24. **CONFIRMATORY BY-LAW**

2023-52 A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on October 12, 2023.

Moved by Councillor Horner, seconded by Councillor Creelman

THAT By-Law 2023-52, be read a first, second and third time and enacted.

Carried-

25. **ADJOURNMENT**

Moved by Councillor Gardhouse, seconded by Councillor Hall

THAT the meeting adjourn.

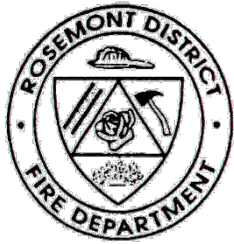
-Carried-

The meeting adjourned at 9:00 p.m.

Next meeting: Thursday, November 9, 2023
Video Conference

Wade Mills, Warden

Michelle Dunne, Clerk



MINUTES

**Rosemont District Fire Board
Friday, October 20, 2023 at 9:00 am**

Present: Elaine Capes-Chair-Town of Mono
Patricia Clark – Township of Mulmur
Melinda Davie – Town of Mono
Mike Blacklaws - Fire Chief
Heather Boston - Secretary-Treasurer

Ronald O’Leary – Adjala-Tosorontio
Earl Hawkins - Township of Mulmur
Julius Lachs–Vice Chair-Adjala-Tosorontio
Chris Armstrong - Deputy Fire Chief

1) **CALL TO ORDER**

The Chair called the meeting to order at 9:00 am.

2) **LAND ACKNOWLEDGEMENT**

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Anishinabewaki, Haudenosaunee, Petun peoples. We recognize and deeply appreciate their historic connection to this place, and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

3) **APPROVAL OF THE AGENDA**

Moved by: Lachs/Clark

THAT the October 20, 2023 Rosemont Fire Board agenda be approved as amended to added item 10.4 Ontario Strengthening Wildland Firefighting Efforts.

CARRIED.

4) **APPROVAL OF PREVIOUS MEETING MINUTES**

Moved by: Clark/Lachs

THAT the minutes of September 8, 2023, be approved as copied and circulated.

CARRIED.

5) **DECLARATIONS OF PECUNIARY INTEREST**

Chair Capes stated that if any member of the Board has a pecuniary interest, they may declare the nature thereof now or at any time during the meeting.

6) **PUBLIC QUESTION PERIOD**

A firefighter asked if the benefit survey will be issued to firefighters. It was noted that is up for discussion in this agenda.

7) **DEPUTATIONS AND PRESENTATIONS - NONE**

8) **TREASURY**

8.1 Approval of Accounts

Moved by: Hawkins/Davies

THAT the accounts as presented in the amount of \$26,048.99 are ordered paid.
CARRIED.

8.2 Benefits Survey for Firefighters

- And in the word support to the first sentence
- Add word supplementary to question four.
- Add percentages to question eight.
- Send it out immediately and have it back for the next Board meeting.
- Give firefighters about two weeks to answer questions.

Moved by: Davies/Lachs

THAT the report from the Treasurer, Benefits for Rosemont Fire Department Volunteer Firefighters, dated September 12, 2023, be received

AND THAT the Board direct the Secretary to conduct a confidential survey of existing firefighters to assess interest in additional health care benefits to be circulated as soon as possible

AND FURTHER THAT the results be brought back to the Board at their next meeting.

CARRIED.

8.3 Draft Wage Administration Policy

- Add in that the Pay Grid will be reviewed against similar sized volunteer fire departments.
- Remove Acting Pay Section.
- Remove Red Circling Incumbent Section.

Moved by: Lachs/Davies

THAT the Board approve the Wage Administration Policy as amended.
CARRIED.

8.4 2024 Draft Budget & Capital Forecast

- The Board asked for overall tax levy increase and the Treasurer noted that the levy to the municipalities as a whole will be 4.40%.
- Discussed various line items including interest, MVCs, salaries, insurance, medical oversight
- If health benefits are added the Board will consider taking money from Capital Reserves

Moved by: Lach/O'Leary

THAT the Board approve the 2024 budget as presented.

CARRIED.

9) ADMINISTRATION

9.1 Draft Abuse and Neglect Policy

Moved by: Clark/O'Leary

THAT the Board approve the Abuse and Neglect Policy.

CARRIED.

9.2 COVID Policy

- Directed Chief Blacklaws and Secretary to contact Public Health for find out requirements for Contagious Disease policy.

9.3 YTD Fire Call Summary

- Discussed various calls regarding number of firefighters responding.

9.4 Fire Chief General Update

- Renewed agreement with Radio station 105 FM, cost approximately \$300/year for fire public education/prevention.
- Compressor is installed, waiting for clear air sample to come back before able to start using it.
- A new firefighter just started who is fully trained and two additional new volunteers started this week.
- Day in the life of a firefighter event had a good turnout, hoping to grow this event year over year.
- Car wash made about \$1000 and donated to Primrose elementary school.
- Maple Grove donated 50% of pumpkin sales to Fire Association in the amount of \$700.

10 INFORMATION

10.1 Communique Interpretation of s.6(3) of the Fire Protection and prevention Act

10.2 Dufferin County Report to Council Re: Fire Services

10.3 County wide Fire Protection Section from Service Delivery Review

10.4 Ontario Strengthening Wildland Firefighting Efforts

11 ITEMS FOR FUTURE MEETINGS - NONE

12 ADJOURNMENT

Moved by: Davies/O'Leary

THAT the meeting adjourn at 10:25 am to meet again November 24, 2023 at 9:00 am or at the call of the Chair.

CARRIED.

Approved by:

Chair

Secretary/Treasurer

DRAFT

From: Gaby Kalapos <gkalapos@cleanairpartnership.org>
Date: October 26, 2023 at 8:50:52 AM EDT
To: Gaby Kalapos <gkalapos@cleanairpartnership.org>
Subject: Ontario Climate Caucus October Proceedings and Meetings Notes

Hi there Ontario Climate Caucus (OCC) Members,

Please see below for the meeting notes from the October 18th OCC meeting. I will be sending out the November agenda shortly, but for that meeting we will be focusing in on having OCC members sharing updates on resolutions, climate action implementation or challenges you are facing that you would like to discuss with your peers. If you have items you would like to speak to or see added to agenda please let me know by replying to this email. Thanks, gaby

Don't forget the Ontario Climate Caucus Resource Hub is available [here](https://guides.co/g/ontario-climate-caucus-hub/190617).
(<https://guides.co/g/ontario-climate-caucus-hub/190617>)

Ontario Climate Caucus Meeting Notes from October 18th, 2023 Meeting (3 – 4 PM)

1. Follow Up from Past OCC Meetings

Community Organizations in Your Community

Ontario Climate Caucus members are again asked to email Gaby with any community organizations that were active within your community on advancing Climate Emergency Declarations within your council. Can just email: gkalapos@cleanairpartnership.org with that information.

Help Communities Lead

Ontario Climate Caucus member are asked to review the resources available from the Help Communities Lead web site an provide input on whether available resources could possibly help a council discussion within your municipality, or if there are other suggestions for earlier steps that may be necessary. Input can be provided via email or at the November 22nd OCC meeting from 3 – 4 PM.

Climate Metrics into Senior Management Performance Frameworks

OCC members on call indicated that they did not have any experiences within their municipalities related to incorporating implementation of climate actions approved by municipal councils into senior management job descriptions and performance framework criteria. Interest on this effort was expressed, however it was acknowledged that research related to how other municipalities in other jurisdictions may be advancing this effort. CAP and Climate Caucus will explore to see what scans may be available on this topic.

Possible OMERS Climate Action Plan Presentation to Council

1. In April of 2023 Toronto City Council requested OMERS report to the Committee on the climate lens it applies to its investment decisions.
2. OMERS presented at [Toronto Infrastructure and Environment Committee](#) at the September 2023 [Infrastructure and Environment Committee](#)
3. OMERS ranked lower in comparison to other Canadian pension funds based on [Shift's 2022 Canadian Pension Climate Report Card](#).
4. If any other municipalities are engaging with OMERS please provide any updates.

2. Presentation on Challenges and Solutions in Municipal Bylaws Regarding Turf Grass and Front Yard Maintenance. Nina-Marie Lister, TMU

[Link to Presentation Recording](#)

There is a significant number of biases towards lawns and communication challenges related to front yard maintenance requirements in municipal by-laws.

There is an issue that grass is considered to be the norm in many by-laws whereas that is outdated and not reflective of municipal stormwater management, pollination and other community desired outcomes.

Some front yard gardens have received complaints from residents because they are perceived as too wild, messy, or weedy. This is problematic as there is a lot of subjectivity and a significant lack of scientific definitions in by-laws for terms like "wild" and "messy."

Legal Background

1. There was a court case in 1996 that confirmed the right of residents to implement their values through their front yard gardens.
2. Updating yard maintenance by-laws is also important for changing norms and supporting climate resilience on private property.

Problems with Existing Bylaws include:

1. Vague terminology in bylaws regarding grass, weeds, and undesirable plants. Aesthetic judgments are not scientific and can't be defended in court. It is a leading practice to be as specific as possible re: what plants are not allowed and for what reason (ex. invasive species that should be clearly named and be able to be identified).
2. This lack of definitions leads to problems with enforceability and compliance.
3. Many people support the idea of growing biodiverse, pollinator friendly and climate-resilient gardens without permits.
4. Updating by-laws highlights the need for bylaws to reflect these changing norms.

Solutions and Recommendations

1. Remove references to turf grass and height restrictions from bylaws.
2. Define prohibited plants, especially invasive species.
3. Consult widely with communities, including indigenous members.
4. Emphasize health and safety concerns related to traffic visibility.
5. Filter out baseless complaints to prioritize legitimate health and safety issues.

Success Stories and Future Challenges

1. Toronto's updated bylaw can provide a good case study
2. There are a number of other municipalities following suit and updating their bylaws
3. If bylaws aren't updated there is the risk related to enforcement and equity. And if it goes to court there are legal cost implications if the municipalities lose as has been the case in a number of precedents so far.
4. There are also municipal reputation risks that should be considered.
5. It is a recommended leading practice to name the bylaws based on what they control (e.g., prohibited plants) rather than what is presently often the case re the assumption that all front yards are turf.
6. Emphasize the importance of regulating what's not allowed, focusing on legitimate health and safety concerns.
7. Highlight the alignment of updated bylaws with climate and biodiversity goals.
8. Link to Model By-Law: <https://ecologicaldesignlab.ca/project/model-by-law/>
9. Case Study: [Changing a Toronto By-Law for Biodiversity](#)
10. [Ecological Design Lab](#)
11. Nina Marie can be reached at: Nina-Marie Lister nm.lister@torontomu.ca

3. Updates from Across OCC

1. Dianne Saxe reported that municipal licensing standards enforcement field staff are now using bicycles for enforcement work in parks and downtown areas. The request for bicycle use was swiftly implemented, with staff volunteering for the initiative.
2. **Action:** It was identified that a webinar case study of how this was advanced and how it is working and why staff volunteered would be good to share across the Climate Caucus network.
3. Derek Giberson shared updates on Oshawa's corporate energy management policies and plans for an upcoming symposium on cycling infrastructure and transportation equity. Derek also highlighted the importance of making the right choice (cycling) the easier transportation choice for people, emphasizing convenience.
4. The OCC stated that future sharings on active transportation planning, Vision Zero, and complete streets frameworks would be of value.
5. . Patty Clark mentioned efforts in her rural area of Mulmur to pave roads for safer biking.

Gabriella Kalapos
Executive Director
Clean Air Partnership
gkalapos@cleanairpartnership.org
416-948-7125
www.cleanairpartnership.org



INFORMATION

Fireworks Education

This information report provides an overview of the education measures taken as a result of the following motion passed May 3, 2023

Moved by Horner Seconded by Hawkins

THAT Council support enhanced education measures through the Township communication channels including but not limited to the tax bills and newsletters.

	Yea	Nay
Councillor Clark	Y	
Councillor Cunningham	Y	
Councillor Lyon	Y	
Deputy Mayor Hawkins	Y	
Mayor Horner	Y	
CARRIED.		

ACTIONS:

Education messaging was disseminated throughout the Township's communications channels including but not limited to the website, newsletters, and social media from May-August 2023. Topic areas focused on Safety, Wildlife, Livestock/Pets and Post Traumatic Stress/Noise.

Staff also tracked resident questions, complaints and concerns throughout this time period and noted the following:

- 1 resident concern with Council's decision not to prohibit fireworks use.
- 2 inquiries on whether fireworks were permitted on a long weekend.

Respectfully submitted;

Roseann Knechtel
Township of Mulmur



INFORMATION

Fire Department Tarriff of Fees

This information report provides an overview of the proposed Fire Tarriff of Fees By-law being presented for consideration at the November 1, 2023 Council meeting.

An inquiry from the Shelburne Fire Department for the Township's fee schedule led staff to conduct a review of the Township's Fire Department Fees.

A by-law to establish a tariff of fees for the Township's Fire Departments was established in 2001. In this by-law fees were established to allow fire departments to bill back for services such as false alarms, inspections, miscellaneous fire reports as well as responses and materials used.

- Over the last 20 years, the schedules setting such fees have been amended and repealed, with the following errors occurring:
- Schedule B being the schedule laying out the fees for false alarms and inspections, was accidentally repealed in its entirety in 2008.
- By-law 23-2011 being an amendment to Schedule A, was not repealed with the passing of a subsequent by-law.
- The passing of By-law 62-2019 being a Cost Recovery for Fire Response was passed without the repeal of the original 2001 by-law.

Staff, in consultation with the Township's Fire Chiefs have drafted a new by-law to establish a tariff of fees for the respective Fire Departments and to address the concerns raised above.

A by-law is being presented to Council later in the meeting for consideration.

Respectfully submitted;

Roseann Knechtel
Township of Mulmur



758070 2nd Line E
 Mulmur, Ontario
 L9V 0G8

Local **(705) 466-3341**
 Toll Free from 519 only **(866) 472-0417**
 Fax **(705) 466-2922**

INFORMATION

2023 3rd QTR Planning Report

2023 Municipal Approvals / Building Permits

ROLL #	DEVELOPMENT TYPE
1 17576	Septic Replacement
4 11750	House / Septic
3 10800	House Reconstruction - Fire Damage
3 06500	Detached Garage
2 09720	PORTABLE
5 22900	Partial Demo of House
5 22900	Addition to House
1 28402	Studio Office
1 28460	Addition/Attached Garage
5 07500	Pool Enclosure
1 18100	Porch Addition
1 14700	Pool Pavilion
3 17800	Barn Demolition
5 06400	Small Addition / Demo / Interior Renovations
1 05800	Partial Demo of House
2023 Municipal Approvals To Date: 36	

Zoning Amendments

File Number	Type	Status
Z01-2023	Chouhan: Setbacks and Lot Coverage	Complete
Z02-2023	Bonnefield: A1 Rezoning for Consent	Complete
Z03-2023	Bonnefield: A1 Rezoning for Consent	Complete
Z04-2023	White: Second Dwelling Size	Complete
Z05-2023	Chouhan: Setbacks and Lot Coverage	Ongoing
2023 Zoning Applications To Date: 5		

Consent Applications

File Number	Type	Status
B01-2023	Bonnefield Lot Re-Creation	Ongoing
B02-2023	Bonnefield Lot Re-Creation	Ongoing
2023 Consent Applications To Date: 2		

Site Plan Agreements

File Number	Type	Status
SPA01-2023	Calleja Home Industry	Ongoing
2023 Site Plan Applications To Date: 1		

Subdivisions

File Number	Type	Status
SUB01-2021	Primrose Employment subdivision	Ongoing
SUB02-2021	Armstrong Residential subdivision	Ongoing

Roseann Knechtel

Roseann Knechtel, Deputy Clerk/Planning Coordinator

October 23, 2023

Township of Mulmur
758070 2nd Line E
MulmurONL9V 0G8

To: Roseann Knechtel - Deputy Clerk/Planning Coordinator:

Re: Primrose ES Boundary Review

The board's Planning Department is responsible for monitoring enrollment and accommodation needs for its schools on a regular basis. As part of this process, staff identified increased enrolment pressures at Primrose ES resulting in initiating a Boundary Review Process.

At the October 17, 2023 Finance & Facilities Committee Meeting, Trustees approved the staff recommendation to initiate the Primrose ES Boundary Review. It should be noted that the final approval of the commencement of the Boundary Review will occur at the Board Meeting on November 14, 2023. The Initial Report required an approval from Trustees prior to starting the public process and notifying the school communities in accordance with the Board's Boundary Review policies and procedures.

The Primrose ES Initial Boundary Review Report presented four (4) possible options to relieve enrolment pressure at Primrose ES which include:

Option 1 – Reassign Primrose ES Grade 7&8 students to Centennial Hylands ES

Options 2-4 – Reassign part of Primrose ES JK-8 boundary to Centennial Hylands ES

These options are detailed in the [Staff Report](#). The Boundary Review Staff Committee has recommended Option 2 in the Initial Boundary Review Report. This option reassigns a boundary west of Primrose ES to Centennial Hylands ES.

-

Timelines for this Boundary Review:

November 14, 2023 – Board meeting. [Delegation requests](#) can be made to speak at the meeting.

November 22, 2023 - A **Public Information Session** is scheduled for **November 22, 2023, from 6-8 pm** in the **Gymnasium at Primrose ES**. The purpose of the public meeting is for Board staff to share information from the Initial Boundary Review Report, gather feedback and answer any questions. Additional details will be provided in advance of the public meeting.

January 23, 2024 – Finance and Facilities Committee meeting where a Final Staff Recommendation will be presented.

February 13, 2024 – Board meeting where a Final Decision is expected. [Delegation requests](#) can be made to speak at the meeting.

Any approved changes are expected to be implemented for the 2024-25 school year.

A copy of the Initial Boundary Review Report, including boundary maps, is available online at [Boundary Reviews](#) for viewing. [This webpage is an excellent way to keep up to date with the process of the boundary review.](#)

A survey will also be posted on our website to provide input on this Boundary Review Process. Please visit the [Primrose Boundary Review](#) page to complete the survey.

[Any questions or comments can also be submitted to \[planning.info@ugdsb.on.ca\]\(mailto:planning.info@ugdsb.on.ca\).](#)

All comments and feedback received during this process will be presented to Trustees in the Final Report for their consideration. Please be advised any feedback received through this process will become part of a public record redacted for any identifying or improper content.

[Please note while all emails received during the public process are reviewed by staff, individual responses will not be provided. A FAQ document will be posted on the website which will be updated regularly.](#)

October 23, 2023

To Our Municipal Clients:

Re: Assessment of Bill 134, *Affordable Homes and Good Jobs Act, 2023*

On behalf of our many municipal clients, we are writing to inform you of the Ontario Legislature's proposed changes to the *Development Charges Act* (D.C.A.) and the *Planning Act*, under Bill 134 (*Affordable Homes and Good Jobs Act*). These proposed changes are with respect to the definition of an "affordable residential unit" for the purpose of exempting such developments from the payment of development charges (D.C.), community benefits charges (C.B.C.) and parkland dedication. The following comments will be included in our formal response to the Province, which we also intend to present to the Standing Committee on Heritage, Infrastructure and Cultural Policy (Standing Committee) on November 15/16, 2023.

1. Introduction

The exemptions for affordable residential units were included in the *More Homes Built Faster Act* (Bill 23), enacted by the Province on November 28, 2022. Under this legislation, affordable residential units were defined within subsection 4.1 of the D.C.A. and exemptions for D.C., C.B.C. and parkland dedication were provided in respect of this definition. While the legislation was enacted in November 2022, the ability for municipalities to implement the exemptions required the Minister of Municipal Affairs and Housing to publish an "Affordable Residential Units for the Purposes of the Development Charges Act, 1997 Bulletin." This bulletin would inform average market rent and purchase price to be used in determining which developments qualify as affordable residential units. At the time of writing, this bulletin had not been published by the Minister.

The proposed legislation was posted to the Environmental Registry of Ontario on September 28, 2023 (ERO 019-7669). The 30-day comment period closes on October 28, 2023. Bill 134 has received Second Reading in the legislature (October 4, 2023) and has been ordered referred to the Standing Committee.

2. Proposed Amendments to the D.C.A.

The definition proposed under Bill 134 modifies the affordable residential unit definition by:

- introducing an income-based test for affordable rent and purchase price; and
- increasing the threshold for the market test of affordable rent and purchase price.



The proposed amendment would provide the exemption based on the lesser of the two measures. Moreover, the rules in subsection 4.1 of the D.C.A. are unchanged with respect to:

- the tenant and purchaser transacting the affordable unit being at arm’s length;
- the intent of maintaining the affordable residential unit definition for a 25-year period, requiring an agreement with the municipality (which may be registered on title); and
- exemptions for attainable residential units and associated rules (requiring further regulations).

The following table provides a comparison of the current definitions within the D.C.A. and those being proposed in Bill 134 (underlining added for emphasis).

Item	D.C.A. Definition	Bill 134 Definition
Affordable residential unit rented (subsection 4.1 (2), para. 1)	The rent is no greater than <u>80 per cent of the average market rent</u> , as determined in accordance with subsection (5).	The rent is no greater than <u>the lesser of</u> , i. the <u>income-based affordable rent</u> for the residential unit set out in the Affordable Residential Units bulletin, as identified by the Minister of Municipal Affairs and Housing in accordance with subsection (5), and ii. the <u>average market rent</u> identified for the residential unit set out in the Affordable Residential Units bulletin.
Average market rent/rent based on income (subsection 4.1 (5)) for the purposes of subsection 4.1 (2), para. 1	the <u>average market rent for the year in which the residential unit is occupied by a tenant</u> , as identified in the bulletin entitled the “Affordable Residential Units for the Purposes of the Development Charges Act, 1997 Bulletin.”	The Minister of Municipal Affairs and Housing shall, (a) determine the <u>income of a household</u> that, in the Minister’s opinion, is <u>at the 60th percentile of gross annual incomes for renter households in the applicable local municipality</u> ; and (b) identify the <u>rent</u> that, in the Minister’s opinion, is <u>equal to 30 per cent of the income of the household</u> referred to in clause (a).



Item	D.C.A. Definition	Bill 134 Definition
Affordable residential unit ownership (subsection 4.1 (3), para. 1)	The price of the residential unit is no greater than <u>80 per cent of the average purchase price</u> , as determined in accordance with subsection (6).	The price of the residential unit is no greater than <u>the lesser of</u> , i. the <u>income-based affordable purchase price</u> for the residential unit set out in the Affordable Residential Units bulletin, as identified by the Minister of Municipal Affairs and Housing in accordance with subsection (6), and ii. <u>90 per cent of the average purchase price</u> identified for the residential unit set out in the Affordable Residential Units bulletin.
Average market purchase price/purchase price based on income (subsection 4.1 (6)) for the purposes of subsection 4.1 (3), para. 1	the <u>average purchase price for the year in which the residential unit is sold</u> , as identified in the bulletin entitled the “Affordable Residential Units for the Purposes of the Development Charges Act, 1997 Bulletin,” as it is amended from time to time, that is published by the Minister of Municipal Affairs and Housing on a website of the Government of Ontario.	the Minister of Municipal Affairs and Housing shall, (a) determine the <u>income of a household</u> that, in the Minister’s opinion, is at the <u>60th percentile of gross annual incomes for households in the applicable local municipality</u> ; and (b) identify the <u>purchase price</u> that, in the Minister’s opinion, <u>would result in annual accommodation costs equal to 30 per cent of the income of the household</u> referred to in clause (a)

3. Illustration of the Proposed Amendment

The proposed definition of an affordable residential unit is generally consistent with the 2020 Provincial Policy Statement (P.P.S.) and considers both income-based and market-price approaches to derive an affordable housing definition for both rental and ownership housing units. This is in contrast to the current D.C.A. definition implemented through Bill 23, which is solely based on the market-price approach.



The following provides an illustrative example of the two approaches and how the application of the affordable residential unit definitions would differ for rental and ownership housing. This example uses 2022 data for the Kingston regional market area. Note, this example is meant to be illustrative and uses data from the P.P.S. Housing Tables. The source of data to be used by the Province for the Affordable Residential Units bulletin, and the level of data disaggregation (by geography and unit type) has not yet been specified.

We have also provided, in an appendix, the P.P.S. Housing Tables for 2022 that may be of assistance to you in undertaking a similar analysis. The information in the appendix includes household income data for all households and renter households, as well as average resale house prices and rents.

3.1 Rental Housing Example

Applying the proposed affordable residential unit definition under Bill 134 for the Kingston regional market area:

- The average annual household income for renter households in the 60th percentile in 2022 was \$68,900.
- 30% of this annual household income is \$20,670 or \$1,720 per month.
- The average market rent is \$1,390 per month.
- 80% of the average market rent is \$1,120 per month.
- Under the proposed definition, affordable residential units with a rental rate of \$1,390 per month or less would be exempt from D.C.s. This rental threshold is 25% (or \$278/month) higher than the current D.C.A. definition, which would establish this rental threshold at \$1,112 per month.

Proposed Bill 134 D.C.A. Definition (October 2023)

Lesser of a) or b) of the following

a) the income-based affordable rent based on 60 th percentile average household income \$68,900.	\$1,720 (1)
b) average market rent identified for the residential unit.	\$1,390 (2)
Affordable Rental Unit (max. rent)	\$1,390

Current D.C.A. Definition (More Homes Built Faster Act)

Where rent is no more than 80% of the average market rent	\$1,112 (2)
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Affordable Rental Unit (max. rent)	\$1,112
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Notes:

(1) Provincial Policy Statement Housing Table - Table 3: Renter Household Incomes and Affordable Rents, 2022

(2) Provincial Policy Statement Housing Table - Table 4. Average Rent by Bedroom Count



3.2 Ownership Housing Example

Applying the proposed affordable residential unit definition under Bill 134 for the Kingston regional market area:

- The average annual household income for all households in the 60th percentile in 2022 was \$108,300.
- Annual accommodation costs equal to 30% of this annual household income ($\$108,300 \times 0.3 / 12 = \$2,708$) represent the carrying cost per month derived from typical monthly mortgage costs, property taxes, and mortgage insurance costs.^[1] This calculation equates to a purchase price of \$372,500.
- 90% of the average purchase price is \$523,500 (based on an average resale house price of \$581,700).
- 80% of the average purchase price is \$465,360.
- Under the proposed definition, affordable residential units purchased at \$372,500 or less would be exempt from D.C.s. This purchase price threshold is approximately 20% (or \$92,860) lower than under the current D.C.A. definition, which would establish the purchase price at \$465,360.

Proposed Bill 134 D.C.A. Definition (October 2023)

Lesser of a) or b) of the following

a) the income-based affordable purchase price based on 60 th income percentile household income of \$108,300.	\$372,500 (1)
b) 90% of the average purchase price.	\$523,500 (2)
Affordable Ownership Unit (max. purchase price)	\$372,500

Current D.C.A. Definition (More Homes Built Faster Act)

Where the price of the unit is no more than 80% of the average purchase price.	\$465,360 (2)
Affordable Ownership Unit (max. purchase price)	\$465,360

Notes:

(1) Provincial Policy Statement Housing Table - Table 1: All Households Incomes and Affordable House Prices, 2022

(2) Provincial Policy Statement Housing Table - Table 2: Average Resale House Price and 10% Below Average Resale Price, 2022

4. Comments on the Proposed Amendment

In comparison to the current D.C.A. definition of affordable residential units, the following observations are provided:

^[1] Mortgage payments based on a 25-year mortgage at 4.79% interest rate and 5% down payment. Estimated monthly property taxes = 0.125% of house value. Canada Mortgage and Housing Corporation mortgage loan insurance premium = 4.0% of loan amount. It is not yet clear if/to what extent these align with “accommodation costs” to be considered for the purposes of the income-based test proposed in Bill 134.



- The refined definition of affordable residential units presented in Bill 134 aligns with the income-based approach utilized in the 2020 P.P.S. This, in contrast to the current market-based approach, better aligns with how a number of municipalities define affordable developments in their housing strategies. However, as provided in our comments on Bill 23, while it is an admirable goal to create additional affordable housing units, further D.C., C.B.C., and parkland exemptions will continue to provide further financial burdens on municipalities to fund these exemptions.
- Based on the P.P.S. Housing Tables provided in the appendix:
 - The rent at which a residential unit would be considered affordable is higher under the Bill 134 proposal, compared to the current D.C.A. definition. This would imply that more rental units would receive the exemption relative to the wording provided in Bill 23, providing a greater incentive for affordable rental units.
 - Based on the information contained in this data source, the income test appears to be irrelevant for rental units, as market rent is consistently lower than the affordable rent (based on 60th percentile average household income) across all regional market areas.
 - Conversely, the affordability threshold for ownership housing units, exhibited in this data source, would generally appear to be lower when applying the income-based approach. As a result, Bill 134 is anticipated to incentivize purpose-built rental units over ownership housing.
 - Moreover, this would appear to provide exemptions for ownership affordable residential units that are more aligned with household income than market value.
 - It should also be noted that, based on the provincial average in the data tables, average market purchase prices are approximately double the affordable purchase prices. Based on this observation, only very small residential units, such as studio-type condominium units, may be priced at a point where they would qualify for the affordable residential units exemption. This would mean that establishing affordability using averages across all unit types may not help address the problem of “missing middle”^[1] housing, which would typically be geared towards families.

[1] The “missing middle” describes a range of medium-density housing types between single-detached houses and apartment buildings. This includes a range of multi-unit or clustered housing types compatible in scale with single-family homes that help meet the growing demand for walkable urban living, such as duplexes, triplexes, fourplexes, rowhouses, and townhouses. Source: [https://www.evergreen.ca/downloads/pdfs/2018/What is the Missing Middle Evergreen CUI s2.pdf](https://www.evergreen.ca/downloads/pdfs/2018/What%20is%20the%20Missing%20Middle%20Evergreen%20CUI%20s2.pdf)



- The proposed definition considers local income in addition to market prices. While the definition clearly identifies that annual incomes for households within the “applicable local municipality” will be used in the income-based test, the local municipality does not appear in the average market rent/purchase price definition. Concerns about the geographic scope of the bulletin and potential implications across local municipalities due to variations in income levels still remain.
- The income level is set at the 60th percentile of gross annual income in the applicable local municipality, distinguishing between renter households and all other households. The basis for determination of gross annual income is not provided in the legislation and will be informed by the Minister’s bulletin.
- For affordable households, the rent would be established at 30% of income, and purchase price at accommodation costs equal to 30% of income. A definition of accommodation costs is not provided in the legislation and will be informed by the Minister’s bulletin. The basis for calculating accommodation costs is unclear, and carrying costs need to reflect representative costs of home ownership, including typical mortgage costs, property taxes, and property insurance, as well as condominium fees, where applicable.
- The basis for market rents and purchase prices will be required. Many municipalities utilize Canada Mortgage and Housing Corporation data for establishing average market rents in affordable housing strategies. As noted earlier, it is unclear from the legislation how the average market rents and purchase prices will be determined.
- As currently written, the legislation is unclear if market rent and purchase price will be determined using overall averages or averages disaggregated by dwelling unit type or size. Establishing average rents and purchase prices using overall averages across all dwelling unit types will provide higher average values than those established by dwelling unit type and size, which would have greater exemption implications for municipalities with a larger amount of high-density development. As noted earlier, this approach would also tend to favour smaller condominium units, which would more likely meet the affordability threshold, in contrast to larger family sized units, which would likely not qualify for D.C. exemptions.
- Subsections 4.1 (5) and (6) of the D.C.A. currently identify the market rent/purchase price in the year the unit is occupied/sold as identified in the bulletin. This would appear to indicate an annual publication of the bulletin. The proposed definition of the “affordable residential units bulletin” does not imply an annual publication. The timing for publishing the bulletin should be clarified.
- The market test proposed in the definition is increased from 80% of average market rent/purchase price under the D.C.A. currently, to average market rent and 90% of the average market purchase price.



- The D.C.A. defines “rental housing development” for the purposes of the mandatory instalment payments in section 26.1 of the D.C.A. and the discounts for rental housing development in section 26.2. Affordable residential rental units within subsection 4.1 (2) are not specifically defined as rental housing development and, therefore, it does not appear that there is a requirement for those units to be in a building or structure with four or more units.
- The introduction of the income test for affordable residential units will increase municipal administration costs of agreements and the requirement to ensure these units remain affordable over a 25-year period. These administrative burdens will be cumbersome and will need to be monitored and coordinated by both upper-tier and lower-tier municipalities. Further clarification is required with respect to:
 - The parties to the agreement (e.g., developer vs. builder vs. owner);
 - The Minister of Municipal Affairs and Housing establishing standard forms of agreement, as provided under subsection 4.1 (12); and
 - Reporting requirements and onus (i.e., should the municipality reach out to the parties of each agreement or should the parties to the agreement be required to report to the municipality?).

As summarized above, there are several concerns and areas of clarification that Watson will be advancing in our submission through the Environmental Registry of Ontario. Watson will also be seeking an opportunity to speak as a delegation to the Standing Committee to provide our concerns on behalf of our municipal clients.

We will continue to monitor the progress of Bill 134 through the legislature and will continue to keep our clients informed of any changes. If you have any questions, please do not hesitate to contact us.

Yours very truly,

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Provincial Policy Statement – Housing Table

Table 1: All Households Incomes and Affordable House Prices, 2022

Regional Market Area	10th Income Percentile	10th Percentile Affordable House Price	20th Income Percentile	20th Percentile Affordable House Price	30th Income Percentile	30th Percentile Affordable House Price	40th Income Percentile	40th Percentile Affordable House Price	50th Income Percentile	50th Percentile Affordable House Price	60th Income Percentile	60th Percentile Affordable House Price	70th Income Percentile	70th Percentile Affordable House Price	80th Income Percentile	80th Percentile Affordable House Price	90th Income Percentile	90th Percentile Affordable House Price
Ontario	\$31,200	\$107,200	\$49,100	\$168,800	\$65,400	\$225,000	\$82,300	\$283,200	\$100,500	\$345,900	\$120,400	\$414,300	\$145,800	\$501,700	\$179,000	\$615,800	\$236,400	\$813,400
City of Toronto	\$26,300	\$90,500	\$42,400	\$146,000	\$58,800	\$202,200	\$75,100	\$258,500	\$92,800	\$319,300	\$112,700	\$387,700	\$138,100	\$475,100	\$176,800	\$608,200	\$247,500	\$851,400
Central	\$36,700	\$126,200	\$56,100	\$193,100	\$74,600	\$256,600	\$92,800	\$319,300	\$112,700	\$387,700	\$134,800	\$463,700	\$160,200	\$551,200	\$196,600	\$676,600	\$254,100	\$874,300
Regional Municipality of Durham	\$40,700	\$139,900	\$61,400	\$211,300	\$80,100	\$275,600	\$99,400	\$342,100	\$118,200	\$406,700	\$140,300	\$482,700	\$165,700	\$570,200	\$198,900	\$684,200	\$251,900	\$866,600
Regional Municipality of Halton	\$42,400	\$146,000	\$66,300	\$228,100	\$87,800	\$302,200	\$110,500	\$380,100	\$133,700	\$459,900	\$160,200	\$551,200	\$192,200	\$661,400	\$234,200	\$805,800	\$309,300	\$1,064,300
City of Hamilton	\$29,600	\$101,900	\$46,000	\$156,100	\$61,400	\$211,300	\$77,300	\$266,100	\$93,900	\$323,100	\$113,800	\$391,500	\$137,000	\$471,300	\$160,000	\$581,600	\$221,000	\$760,200
District Municipality of Muskoka	\$29,400	\$101,100	\$46,400	\$159,600	\$61,000	\$209,800	\$75,100	\$258,500	\$91,700	\$315,500	\$108,300	\$372,500	\$129,300	\$444,700	\$159,100	\$547,400	\$209,900	\$722,200
Regional Municipality of Niagara	\$30,000	\$103,400	\$45,100	\$155,100	\$58,300	\$200,700	\$72,400	\$249,000	\$97,800	\$302,200	\$105,000	\$361,100	\$124,800	\$429,500	\$152,500	\$524,600	\$198,900	\$684,200
Regional Municipality of Peel	\$40,200	\$138,400	\$61,900	\$212,900	\$81,200	\$279,400	\$99,400	\$342,100	\$118,200	\$406,700	\$139,200	\$478,900	\$164,600	\$566,400	\$196,600	\$676,600	\$251,900	\$866,600
County of Simcoe	\$35,100	\$120,900	\$52,600	\$180,900	\$69,400	\$238,700	\$85,600	\$294,600	\$102,700	\$353,500	\$121,500	\$418,100	\$143,600	\$494,100	\$173,400	\$596,800	\$223,200	\$767,800
Regional Municipality of York	\$38,000	\$130,800	\$59,700	\$205,300	\$80,600	\$277,500	\$100,500	\$345,900	\$123,700	\$425,700	\$149,100	\$513,100	\$179,000	\$615,800	\$218,700	\$752,600	\$282,800	\$973,100
Eastern	\$31,400	\$108,000	\$49,100	\$168,800	\$65,400	\$225,000	\$81,800	\$281,300	\$99,400	\$342,100	\$118,200	\$406,700	\$142,500	\$490,300	\$174,600	\$600,600	\$227,600	\$783,000
City of Cornwall	\$27,000	\$92,700	\$40,700	\$139,900	\$55,000	\$182,500	\$66,700	\$229,600	\$80,600	\$277,500	\$97,200	\$334,500	\$116,000	\$399,100	\$141,400	\$486,500	\$183,400	\$631,000
County of Hastings	\$28,900	\$99,600	\$43,300	\$148,000	\$55,700	\$191,600	\$68,900	\$237,200	\$82,900	\$285,100	\$99,400	\$342,100	\$118,200	\$406,700	\$142,500	\$490,300	\$183,400	\$631,000
Kawartha Lakes Division	\$29,600	\$101,900	\$45,500	\$156,600	\$60,100	\$206,800	\$74,000	\$254,700	\$90,600	\$311,700	\$107,200	\$368,700	\$129,300	\$444,700	\$154,700	\$532,200	\$203,300	\$699,400
Haliburton County	\$27,800	\$95,800	\$41,500	\$142,900	\$54,400	\$187,000	\$66,700	\$229,600	\$81,200	\$279,400	\$97,200	\$334,500	\$116,000	\$399,100	\$140,300	\$482,700	\$182,200	\$661,400
City of Kawartha Lakes + Haliburton	\$29,200	\$100,300	\$44,600	\$153,600	\$58,800	\$202,200	\$72,900	\$250,900	\$87,800	\$302,200	\$105,000	\$361,100	\$125,900	\$433,300	\$152,500	\$524,600	\$201,100	\$691,800
City of Kingston	\$28,700	\$98,800	\$45,100	\$155,100	\$59,200	\$203,700	\$74,000	\$254,700	\$88,500	\$307,900	\$108,300	\$372,500	\$130,400	\$448,500	\$160,200	\$551,200	\$209,900	\$722,200
County of Lanark	\$32,500	\$111,800	\$49,900	\$171,800	\$65,400	\$225,000	\$80,100	\$275,600	\$97,200	\$334,500	\$114,900	\$395,300	\$135,900	\$467,500	\$163,500	\$562,600	\$212,100	\$729,800
UC of Leeds and Grenville	\$30,500	\$104,900	\$46,000	\$158,100	\$60,100	\$206,800	\$75,100	\$258,500	\$90,600	\$311,700	\$107,200	\$368,700	\$128,200	\$440,900	\$155,800	\$536,000	\$201,100	\$691,800
County of Lennox and Addington	\$32,300	\$111,000	\$48,600	\$161,200	\$60,500	\$208,300	\$74,600	\$256,600	\$90,600	\$311,700	\$107,200	\$368,700	\$127,000	\$437,100	\$156,900	\$539,800	\$212,100	\$729,800
Prince Edward Division	\$32,000	\$110,200	\$46,800	\$161,200	\$60,500	\$208,300	\$74,600	\$256,600	\$90,600	\$311,700	\$107,200	\$368,700	\$127,000	\$437,100	\$156,900	\$539,800	\$212,100	\$729,800
County of Lennox + Addington + Prince Edward Division	\$32,000	\$110,200	\$47,700	\$164,200	\$62,800	\$215,900	\$77,300	\$266,100	\$92,800	\$319,300	\$109,400	\$376,300	\$128,200	\$440,900	\$156,900	\$539,800	\$212,100	\$691,800
County of Northumberland	\$32,900	\$113,300	\$48,600	\$167,200	\$63,200	\$217,400	\$77,300	\$266,100	\$92,800	\$319,300	\$110,500	\$380,100	\$131,500	\$452,300	\$160,200	\$551,200	\$207,700	\$714,600
City of Ottawa	\$35,100	\$120,900	\$56,100	\$193,100	\$75,100	\$258,500	\$93,900	\$323,100	\$112,700	\$387,700	\$134,800	\$463,700	\$162,400	\$538,700	\$198,900	\$684,200	\$258,500	\$889,500
City of Peterborough	\$29,400	\$101,100	\$44,200	\$152,000	\$58,300	\$200,700	\$72,400	\$249,000	\$87,300	\$300,300	\$105,000	\$361,100	\$125,900	\$433,300	\$154,700	\$532,200	\$203,300	\$699,400
UC of Prescott and Russell	\$33,100	\$114,000	\$51,300	\$176,400	\$69,800	\$240,200	\$87,300	\$300,300	\$105,000	\$361,100	\$124,800	\$429,500	\$146,900	\$505,500	\$175,700	\$604,400	\$218,700	\$752,600
County of Renfrew	\$29,400	\$101,100	\$44,600	\$153,600	\$59,700	\$205,300	\$74,000	\$254,700	\$89,500	\$307,900	\$105,000	\$361,100	\$125,900	\$433,300	\$151,400	\$520,700	\$192,200	\$661,400
Southwestern	\$31,400	\$108,000	\$47,700	\$164,200	\$62,300	\$214,400	\$77,900	\$268,000	\$93,900	\$323,100	\$112,700	\$387,700	\$134,800	\$463,700	\$164,600	\$566,400	\$214,300	\$737,400
City of Brantford	\$31,200	\$107,200	\$47,700	\$164,200	\$62,300	\$214,400	\$77,900	\$268,000	\$93,900	\$323,100	\$112,700	\$387,700	\$133,700	\$459,900	\$161,300	\$555,000	\$205,500	\$707,000
County of Bruce	\$31,600	\$108,700	\$48,200	\$165,700	\$62,800	\$215,900	\$77,900	\$271,800	\$96,100	\$330,700	\$116,000	\$399,100	\$143,600	\$494,100	\$176,800	\$608,200	\$240,800	\$828,600
Municipality of Chatham-Kent	\$28,300	\$97,300	\$41,100	\$141,400	\$53,000	\$182,500	\$65,000	\$223,500	\$79,500	\$273,700	\$95,000	\$326,900	\$114,900	\$395,300	\$139,200	\$478,900	\$183,400	\$631,000
County of Dufferin	\$38,900	\$133,800	\$61,000	\$209,800	\$82,300	\$283,200	\$100,500	\$345,900	\$119,300	\$410,500	\$141,400	\$486,500	\$164,600	\$566,400	\$196,600	\$676,600	\$245,300	\$843,800
County of Grey	\$28,700	\$98,800	\$43,300	\$149,000	\$56,600	\$194,600	\$70,700	\$243,300	\$86,200	\$296,500	\$103,800	\$357,300	\$124,800	\$429,500	\$153,600	\$528,400	\$205,500	\$707,000
County of Huron	\$29,400	\$101,100	\$44,200	\$152,000	\$57,400	\$197,700	\$72,400	\$249,000	\$86,700	\$298,400	\$102,700	\$353,500	\$123,700	\$426,700	\$151,400	\$520,700	\$198,900	\$684,200
County of Lambton	\$30,900	\$106,400	\$46,400	\$159,600	\$61,000	\$209,800	\$76,200	\$262,300	\$91,700	\$315,500	\$109,400	\$376,300	\$132,600	\$456,100	\$162,400	\$558,800	\$214,300	\$737,400
City of London	\$28,900	\$99,600	\$44,200	\$152,000	\$58,300	\$200,700	\$72,400	\$249,000	\$87,800	\$302,200	\$105,000	\$361,100	\$127,000	\$437,100	\$155,800	\$536,000	\$205,500	\$707,000
County of Norfolk	\$32,000	\$110,200	\$48,600	\$161,200	\$60,500	\$208,300	\$74,600	\$256,600	\$90,600	\$311,700	\$107,200	\$368,700	\$127,000	\$437,100	\$156,900	\$539,800	\$212,100	\$691,800
County of Oxford	\$33,800	\$115,600	\$50,800	\$174,900	\$65,000	\$223,500	\$79,500	\$273,700	\$96,100	\$330,700	\$112,700	\$387,700	\$132,600	\$456,100	\$159,100	\$547,400	\$203,300	\$699,400
City of St. Thomas	\$31,800	\$109,500	\$47,300	\$162,700	\$61,400	\$211,300	\$76,200	\$262,300	\$91,700	\$315,500	\$107,200	\$368,700	\$127,000	\$437,100	\$152,500	\$524,600	\$192,200	\$661,400
City of Stratford	\$32,500	\$111,800	\$48,600	\$167,200	\$62,300	\$214,400	\$77,300	\$266,100	\$92,800	\$319,300	\$110,500	\$380,100	\$130,400	\$448,500	\$156,900	\$539,800	\$201,100	\$691,800
Regional Municipality of Waterloo	\$34,000	\$117,100	\$51,700	\$177,900	\$68,100	\$234,100	\$84,500	\$290,800	\$101,600	\$349,700	\$121,500	\$418,100	\$144,700	\$497,900	\$175,700	\$604,400	\$227,600	\$783,000
County of Wellington	\$35,400	\$121,600	\$54,400	\$187,000	\$71,300	\$245,200	\$88,400	\$304,100	\$107,200	\$368,700	\$128,200	\$440,900	\$151,400	\$520,700	\$183,400	\$631,000	\$238,600	\$821,000
City of Windsor	\$30,500	\$104,900	\$46,400	\$159,600	\$60,100	\$206,800	\$74,600	\$256,600	\$90,600	\$311,700	\$108,300	\$372,500	\$130,400	\$448,500	\$162,400	\$558,800	\$212,100	\$729,800
Northeastern	\$27,400	\$94,300	\$41,500	\$142,900	\$54,400	\$187,000	\$68,500	\$235,700	\$84,500	\$290,800	\$102,700	\$353,500	\$124,800	\$429,500	\$153,600	\$528,400	\$198,900	\$684,200
Algoma District	\$26,500	\$91,200	\$38,400	\$132,300	\$50,400	\$173,300	\$62,800	\$215,900	\$77,300	\$266,100	\$95,000	\$326,900	\$116,000	\$399,100	\$142,500	\$490,300	\$185,600	\$638,600
Algoma DSSAB	\$26,100	\$89,700	\$36,700	\$126,200	\$47,700	\$164,200	\$58,800	\$202,200	\$72,400	\$249,000	\$89,500	\$307,900	\$109,400	\$376,300	\$135,900	\$467,500	\$176,800	\$608,200
Cochrane DSSAB	\$27,200	\$93,500	\$41,500	\$142,900	\$55,200	\$190,100	\$70,700	\$243,300	\$86,700	\$298,400	\$107,200	\$368,700	\$130,400	\$448,500	\$162,400	\$558,800	\$205,500	\$707,000
City of Greater Sudbury	\$29,800	\$102,600	\$46,000	\$158,100	\$61,000	\$209,800	\$75,700	\$260,400	\$92,800	\$319,300	\$112,700</							

Table 2: 10% Below Average Resale Price, 2022

Regional Market Area	Average Resale Price 2022	10% Below Average Resale Price 2022
Ontario	\$813,000	\$731,700
City of Toronto	\$1,146,500	\$1,031,800
Central	\$1,030,100	\$927,100
Regional Municipality of Durham	\$893,000	\$803,700
Regional Municipality of Halton	\$1,206,300	\$1,085,700
City of Hamilton	\$805,100	\$724,600
District Municipality of Muskoka	\$920,800	\$828,700
Regional Municipality of Niagara	\$667,700	\$601,000
Regional Municipality of Peel	\$1,052,500	\$947,300
County of Simcoe	\$791,500	\$712,300
Regional Municipality of York	\$1,271,000	\$1,143,900
Eastern	\$536,800	\$483,100
City of Cornwall	\$384,400	\$345,900
County of Hastings	\$495,000	\$445,500
City of Kawartha Lakes	\$671,100	\$604,000
City of Kingston	\$581,700	\$523,500
County of Lanark	\$520,300	\$468,200
UC of Leeds and Grenville	\$470,000	\$423,000
County of Lennox and Addington	\$638,700	\$574,800
County of Northumberland	\$673,300	\$606,000
City of Ottawa	\$670,900	\$603,800
City of Peterborough	\$675,200	\$607,700
UC of Prescott and Russell	\$462,400	\$416,200
County of Renfrew	\$399,600	\$359,700
Southwestern	\$650,900	\$585,800
City of Brantford	\$672,400	\$605,200
County of Bruce	\$589,500	\$530,500
Municipality of Chatham-Kent	\$410,900	\$369,800
County of Dufferin	\$923,900	\$831,500
County of Grey	\$712,200	\$641,000
County of Huron	\$569,700	\$512,700
County of Lambton	\$527,000	\$474,300
City of London	\$621,600	\$559,400
County of Norfolk	\$626,900	\$564,200
County of Oxford	\$639,000	\$575,100
City of St. Thomas	\$558,400	\$502,600
City of Stratford	\$609,000	\$548,100
Regional Municipality of Waterloo	\$754,800	\$679,300
County of Wellington	\$830,400	\$747,400
City of Windsor	\$523,400	\$471,000
Northeastern	\$375,800	\$338,200
Algoma DSAB	\$256,700	\$231,000
Cochrane DSSAB	\$254,400	\$229,000
City of Greater Sudbury	\$414,600	\$373,100
Manitoulin-Sudbury DSSAB	\$332,800	\$299,500
Nipissing DSSAB	\$393,800	\$354,400
Parry Sound DSSAB	\$692,300	\$623,100
Sault Ste. Marie DSSAB	\$312,600	\$281,300
Timiskaming DSSAB	\$246,300	\$221,700
Northwestern	\$322,500	\$290,300
Kenora DSSAB	\$356,400	\$320,800
Rainy River DSSAB	\$247,800	\$223,000
Thunder Bay DSSAB	\$320,400	\$288,300

Source: Real Property Solutions House Price Index

Note: The average resale price may be influenced, particularly in smaller areas, by the number and type of house resales.

Contact: Stewart Houghton | Community and Supportive Housing Division | Housing.Research@ontario.ca

Provincial Policy Statement – Housing Table

Table 3: Renter Household Incomes and Affordable Rents, 2022

Regional Market Area	10th Income Percentile	10th Percentile Affordable Rent	20th Income Percentile	20th Percentile Affordable Rent	30th Income Percentile	30th Percentile Affordable Rent	40th Income Percentile	40th Percentile Affordable Rent	50th Income Percentile	50th Percentile Affordable Rent	60th Income Percentile	60th Percentile Affordable Rent	70th Income Percentile	70th Percentile Affordable Rent	80th Income Percentile	80th Percentile Affordable Rent	90th Income Percentile	90th Percentile Affordable Rent
Ontario	\$23,000	\$570	\$30,700	\$770	\$41,500	\$1,040	\$52,600	\$1,310	\$64,500	\$1,610	\$77,900	\$1,950	\$93,900	\$2,350	\$113,800	\$2,840	\$149,100	\$3,730
City of Toronto	\$22,500	\$560	\$31,400	\$780	\$43,700	\$1,090	\$56,600	\$1,410	\$69,800	\$1,750	\$84,500	\$2,110	\$101,600	\$2,540	\$123,700	\$3,090	\$163,500	\$4,090
Central	\$24,500	\$610	\$33,400	\$830	\$44,600	\$1,120	\$56,100	\$1,400	\$68,500	\$1,710	\$82,300	\$2,060	\$98,300	\$2,460	\$120,400	\$3,010	\$155,800	\$3,890
Regional Municipality of Durham	\$25,000	\$620	\$34,000	\$850	\$45,100	\$1,130	\$55,700	\$1,390	\$68,100	\$1,700	\$81,800	\$2,040	\$97,200	\$2,430	\$118,200	\$2,960	\$152,500	\$3,810
Regional Municipality of Halton	\$25,600	\$640	\$38,000	\$950	\$51,300	\$1,280	\$65,000	\$1,620	\$79,500	\$1,990	\$95,000	\$2,380	\$114,900	\$2,870	\$140,300	\$3,510	\$187,800	\$4,700
City of Hamilton	\$20,800	\$520	\$28,900	\$720	\$38,900	\$970	\$47,700	\$1,190	\$57,900	\$1,450	\$69,800	\$1,750	\$83,400	\$2,090	\$100,500	\$2,510	\$129,300	\$3,230
District Municipality of Muskoka	\$21,400	\$540	\$27,600	\$690	\$35,400	\$880	\$45,500	\$1,140	\$53,900	\$1,350	\$65,400	\$1,640	\$77,900	\$1,950	\$93,900	\$2,350	\$124,800	\$3,120
Regional Municipality of Niagara	\$21,700	\$540	\$28,300	\$710	\$36,700	\$920	\$44,600	\$1,120	\$53,900	\$1,350	\$64,500	\$1,640	\$77,900	\$1,950	\$95,000	\$2,380	\$122,600	\$3,070
Regional Municipality of Peel	\$25,200	\$630	\$38,400	\$960	\$52,100	\$1,300	\$65,000	\$1,620	\$78,400	\$1,960	\$92,800	\$2,320	\$109,400	\$2,730	\$130,400	\$3,260	\$166,800	\$4,170
County of Simcoe	\$25,000	\$620	\$32,900	\$820	\$43,700	\$1,090	\$53,900	\$1,350	\$65,800	\$1,650	\$79,000	\$1,970	\$93,900	\$2,350	\$113,800	\$2,840	\$146,900	\$3,670
Regional Municipality of York	\$24,500	\$610	\$35,400	\$880	\$47,700	\$1,190	\$61,400	\$1,540	\$75,700	\$1,890	\$90,600	\$2,260	\$109,400	\$2,730	\$133,700	\$3,340	\$176,800	\$4,420
Eastern	\$22,800	\$570	\$30,300	\$760	\$40,700	\$1,020	\$50,800	\$1,270	\$62,300	\$1,580	\$75,100	\$1,880	\$90,600	\$2,260	\$109,400	\$2,730	\$141,400	\$3,540
City of Cornwall	\$21,400	\$540	\$26,700	\$670	\$32,500	\$810	\$41,100	\$1,030	\$49,500	\$1,240	\$58,800	\$1,470	\$71,300	\$1,780	\$86,700	\$2,170	\$111,600	\$2,790
County of Hastings	\$22,500	\$560	\$28,100	\$700	\$35,400	\$880	\$44,600	\$1,120	\$53,000	\$1,330	\$63,600	\$1,580	\$76,800	\$1,920	\$92,800	\$2,320	\$118,200	\$2,960
Kawartha Lakes Division	\$19,400	\$490	\$26,100	\$650	\$31,800	\$800	\$41,100	\$1,030	\$49,900	\$1,250	\$61,900	\$1,550	\$74,600	\$1,860	\$95,000	\$2,380	\$124,800	\$3,120
Haliburton County	\$20,100	\$500	\$27,000	\$670	\$32,300	\$810	\$40,700	\$1,020	\$48,200	\$1,200	\$58,300	\$1,460	\$74,000	\$1,850	\$93,900	\$2,350	\$119,300	\$2,980
City of Kawartha Lakes + Haliburton	\$19,400	\$490	\$26,100	\$650	\$31,800	\$800	\$41,100	\$1,030	\$49,500	\$1,240	\$61,400	\$1,540	\$74,600	\$1,860	\$93,900	\$2,350	\$122,600	\$3,070
City of Kingston	\$21,000	\$520	\$29,200	\$730	\$38,400	\$960	\$47,300	\$1,180	\$57,400	\$1,440	\$68,900	\$1,720	\$82,900	\$2,070	\$100,500	\$2,510	\$132,600	\$3,310
County of Lanark	\$21,200	\$530	\$27,800	\$700	\$37,100	\$930	\$45,500	\$1,140	\$54,400	\$1,360	\$65,000	\$1,620	\$75,700	\$1,890	\$93,900	\$2,350	\$122,600	\$3,070
UC of Leeds and Grenville	\$21,700	\$540	\$27,400	\$680	\$35,100	\$880	\$42,900	\$1,070	\$51,300	\$1,280	\$61,900	\$1,550	\$75,700	\$1,890	\$90,600	\$2,260	\$116,000	\$2,900
County of Lennox and Addington	\$22,500	\$560	\$28,500	\$710	\$35,100	\$880	\$45,100	\$1,130	\$55,700	\$1,390	\$65,800	\$1,650	\$79,000	\$1,970	\$100,500	\$2,510	\$123,700	\$3,090
Prince Edward Division	\$24,100	\$600	\$28,900	\$720	\$38,000	\$950	\$46,400	\$1,160	\$57,400	\$1,440	\$66,300	\$1,660	\$77,900	\$1,950	\$98,300	\$2,460	\$127,000	\$3,180
County of Lennox + Addington + Prince Edward Division	\$23,000	\$570	\$28,500	\$720	\$36,200	\$910	\$46,000	\$1,150	\$56,600	\$1,410	\$66,300	\$1,660	\$77,900	\$1,960	\$100,500	\$2,510	\$125,900	\$3,150
County of Northumberland	\$23,200	\$580	\$28,900	\$720	\$37,600	\$940	\$45,500	\$1,140	\$54,800	\$1,370	\$66,300	\$1,660	\$81,200	\$2,030	\$98,300	\$2,460	\$125,900	\$3,150
City of Ottawa	\$23,600	\$590	\$34,200	\$860	\$46,000	\$1,150	\$58,300	\$1,460	\$70,700	\$1,770	\$85,100	\$2,130	\$100,500	\$2,510	\$121,500	\$3,040	\$156,900	\$3,920
City of Peterborough	\$21,700	\$540	\$27,800	\$700	\$35,400	\$880	\$43,700	\$1,090	\$53,000	\$1,330	\$63,600	\$1,590	\$76,200	\$1,910	\$91,700	\$2,290	\$117,100	\$2,930
UC of Prescott and Russell	\$23,200	\$580	\$28,100	\$700	\$35,800	\$890	\$44,200	\$1,100	\$53,000	\$1,300	\$66,300	\$1,660	\$80,100	\$2,000	\$97,200	\$2,430	\$124,800	\$3,120
County of Renfrew	\$21,000	\$520	\$27,400	\$680	\$37,100	\$930	\$46,800	\$1,170	\$57,900	\$1,450	\$71,300	\$1,780	\$85,100	\$2,130	\$101,600	\$2,540	\$129,300	\$3,230
Southwestern	\$22,100	\$550	\$29,800	\$750	\$39,300	\$980	\$48,600	\$1,220	\$58,300	\$1,460	\$69,400	\$1,730	\$83,400	\$2,090	\$100,500	\$2,510	\$129,300	\$3,230
City of Brantford	\$23,200	\$580	\$29,800	\$750	\$38,900	\$970	\$47,700	\$1,190	\$57,400	\$1,440	\$69,400	\$1,730	\$82,300	\$2,060	\$101,600	\$2,540	\$129,300	\$3,230
County of Bruce	\$21,900	\$550	\$27,400	\$680	\$35,800	\$890	\$44,200	\$1,100	\$53,500	\$1,340	\$63,200	\$1,580	\$78,400	\$1,960	\$98,300	\$2,460	\$134,800	\$3,370
Municipality of Chatham-Kent	\$19,400	\$490	\$27,000	\$670	\$33,600	\$840	\$41,500	\$1,040	\$49,500	\$1,240	\$58,300	\$1,460	\$70,300	\$1,760	\$85,100	\$2,130	\$108,300	\$2,710
County of Dufferin	\$25,000	\$620	\$31,800	\$800	\$40,200	\$1,010	\$51,300	\$1,280	\$63,600	\$1,590	\$82,800	\$1,960	\$113,800	\$2,320	\$113,800	\$2,840	\$145,800	\$3,650
County of Grey	\$18,800	\$470	\$26,300	\$660	\$32,300	\$810	\$40,700	\$1,020	\$49,100	\$1,230	\$58,300	\$1,460	\$71,300	\$1,780	\$87,800	\$2,200	\$116,000	\$2,900
County of Huron	\$20,500	\$510	\$26,700	\$670	\$34,200	\$860	\$43,300	\$1,080	\$52,100	\$1,300	\$61,900	\$1,550	\$75,100	\$1,880	\$92,800	\$2,320	\$125,900	\$3,150
County of Lambton	\$20,100	\$500	\$27,800	\$700	\$35,100	\$880	\$43,700	\$1,090	\$53,900	\$1,350	\$64,100	\$1,600	\$76,800	\$1,920	\$93,900	\$2,350	\$123,700	\$3,090
City of London	\$20,800	\$520	\$29,400	\$730	\$38,400	\$960	\$47,700	\$1,190	\$57,000	\$1,430	\$67,600	\$1,690	\$80,600	\$2,020	\$97,200	\$2,430	\$122,600	\$3,070
County of Norfolk	\$21,400	\$540	\$27,800	\$700	\$35,800	\$890	\$44,200	\$1,100	\$54,400	\$1,360	\$64,500	\$1,610	\$80,100	\$2,000	\$100,500	\$2,510	\$134,800	\$3,370
County of Oxford	\$24,500	\$610	\$30,700	\$770	\$40,700	\$1,020	\$50,800	\$1,510	\$72,400	\$1,610	\$85,100	\$2,130	\$102,700	\$2,570	\$128,200	\$3,040	\$159,300	\$4,010
City of St. Thomas	\$23,200	\$580	\$28,300	\$710	\$35,400	\$880	\$43,700	\$1,090	\$52,100	\$1,300	\$62,300	\$1,560	\$74,600	\$1,860	\$90,600	\$2,260	\$113,800	\$2,840
City of Stratford	\$24,100	\$600	\$31,400	\$780	\$40,700	\$1,020	\$49,100	\$1,230	\$57,900	\$1,450	\$68,900	\$1,720	\$82,900	\$2,070	\$101,600	\$2,540	\$129,300	\$3,230
Regional Municipality of Waterloo	\$24,500	\$610	\$34,000	\$850	\$45,100	\$1,130	\$55,200	\$1,380	\$66,300	\$1,660	\$78,400	\$1,960	\$92,800	\$2,320	\$111,600	\$2,790	\$142,500	\$3,560
County of Wellington	\$24,700	\$620	\$33,400	\$830	\$44,200	\$1,100	\$55,200	\$1,100	\$55,200	\$1,380	\$65,800	\$1,660	\$78,400	\$1,960	\$92,800	\$2,320	\$110,500	\$2,760
City of Windsor	\$19,700	\$490	\$27,600	\$690	\$36,200	\$910	\$44,600	\$1,120	\$53,500	\$1,340	\$63,200	\$1,580	\$75,700	\$1,890	\$92,800	\$2,320	\$120,400	\$3,010
Northeastern	\$19,700	\$490	\$26,500	\$660	\$32,900	\$820	\$41,500	\$1,040	\$49,900	\$1,250	\$60,100	\$1,500	\$72,900	\$1,820	\$88,400	\$2,210	\$117,100	\$2,930
Algoma District	\$18,300	\$460	\$25,900	\$650	\$30,700	\$770	\$38,000	\$950	\$45,500	\$1,140	\$53,900	\$1,350	\$65,000	\$1,620	\$80,100	\$2,000	\$105,000	\$2,620
Algoma DSSAB	\$18,300	\$460	\$25,400	\$640	\$28,900	\$720	\$35,400	\$880	\$42,900	\$1,070	\$50,800	\$1,270	\$61,000	\$1,520	\$75,100	\$1,880	\$100,500	\$2,510
Cochrane DSSAB	\$19,000	\$480	\$26,500	\$660	\$31,400	\$780	\$40,200	\$1,010	\$48,600	\$1,220	\$59,200	\$1,480	\$75,100	\$1,890	\$92,800	\$2,320	\$121,500	\$3,040
City of Greater Sudbury	\$21,400	\$540	\$28,700	\$720	\$37,600	\$940	\$46,000	\$1,150	\$55,700	\$1,390	\$66,700	\$1,670	\$79,000	\$1,970	\$97,200	\$2,430	\$123,700	\$3,090
Manitoulin District	\$23,600	\$590	\$26,300	\$660	\$32,700	\$820	\$42,900	\$1,070	\$52,100	\$1,300	\$65,000	\$1,620	\$76,200	\$1,910	\$90,600	\$2,260	\$112,700	\$2,820
Sudbury District	\$17,700	\$440	\$25,400	\$640	\$29,200	\$730	\$39,300	\$980	\$49,900	\$1,250	\$59,700	\$1,490	\$71,800	\$1,800	\$92,800	\$2,320	\$119,300	\$2,980
Manitoulin - Sudbury DSSAB	\$18,300	\$460	\$25,900	\$650	\$30,500	\$760	\$40,700	\$1,020	\$50,800	\$1,270	\$50,500	\$1,510	\$73,500	\$1,840	\$90,600	\$2,260	\$116,000	\$2,900
Nipissing DSSAB	\$20,800	\$520	\$26,700	\$670	\$32,900	\$820	\$41,100	\$1,030	\$48,600	\$1,220	\$57,900	\$1,450	\$69,400	\$1,730	\$84,500	\$2,110	\$108,300	\$2,710
Parry Sound DSSAB	\$19,900	\$500	\$26,100	\$650	\$30,900	\$770	\$38,900	\$970	\$48,200	\$1,200	\$58,300	\$1,430	\$68,900	\$1,720	\$84,500	\$2,110	\$112,700	\$2,820
City of Sault Ste. Marie	\$18,600	\$460	\$26,100															

Average Apartment Rents, Ontario, 2022

Table 4. Average Rent by Bedroom Count

Regional Market Area	Bachelor Rent	1 Bedroom Rent	2 Bedroom Rent	3 Bedroom Rent	4+ Bedroom Rent	Total Bedroom Rent
Ontario	\$1,179	\$1,350	\$1,555	\$1,835	\$2,549	\$1,470
City of Toronto	\$1,316	\$1,537	\$1,811	\$2,083	\$2,633	\$1,673
Central	\$1,297	\$1,514	\$1,754	\$2,014	\$2,425	\$1,644
Regional Municipality of Durham	\$1,074	\$1,284	\$1,460	\$1,662	**	\$1,425
Regional Municipality of Halton	\$1,145	\$1,510	\$1,784	\$1,910	**	\$1,696
City of Hamilton	\$919	\$1,142	\$1,334	\$1,486	**	\$1,238
District Municipality of Muskoka	\$814	\$965	\$1,203	\$1,281	**	\$1,143
Regional Municipality of Niagara	\$858	\$1,071	\$1,260	\$1,389	**	\$1,199
Regional Municipality of Peel	\$1,148	\$1,484	\$1,666	\$1,849	\$1,768	\$1,601
County of Simcoe	\$985	\$1,226	\$1,430	\$1,572	**	\$1,338
Regional Municipality of York	\$1,048	\$1,383	\$1,539	\$1,881	**	\$1,489
Eastern	\$1,078	\$1,273	\$1,485	\$1,694	\$2,773	\$1,381
City of Cornwall	\$780	\$825	\$1,003	\$1,035	**	\$941
County of Hastings	\$913	\$1,109	\$1,295	\$1,579	**	\$1,245
City of Kawartha Lakes	\$777	\$1,070	\$1,292	\$1,294	**	\$1,169
Haliburton County	**	**	**	**	**	**
City of Kawartha Lakes + Haliburton County	\$777	\$1,070	\$1,292	\$1,294	**	\$1,169
City of Kingston	\$975	\$1,211	\$1,472	\$1,624	**	\$1,390
County of Lanark	**	\$900	\$1,119	**	**	\$982
UC of Leeds and Grenville	\$767	\$912	\$1,141	\$1,161	**	\$1,066
County of Lennox and Addington	**	\$913	\$989	**	**	\$955
Prince Edward Division	**	\$1,024	\$1,124	**	**	\$1,089
County of Lennox & Addington + Prince Edward Division	**	\$943	\$1,042	**	**	\$1,002
County of Northumberland	**	\$1,231	\$1,650	\$1,756	**	\$1,544
City of Ottawa	\$1,122	\$1,348	\$1,633	\$1,865	**	\$1,462
City of Peterborough	\$873	\$1,090	\$1,339	\$1,517	**	\$1,244
UC of Prescott and Russell	\$501	\$680	\$1,131	**	**	\$1,014
County of Renfrew	\$508	\$879	\$1,066	**	**	\$1,028
Southwestern	\$888	\$1,132	\$1,354	\$1,472	**	\$1,261
City of Brantford	\$885	\$1,165	\$1,259	\$1,326	**	\$1,233
County of Bruce	**	\$1,054	\$1,409	\$1,488	**	\$1,324
Municipality of Chatham-Kent	\$867	\$954	\$1,088	\$1,058	**	\$1,036
County of Dufferin	**	\$1,269	\$1,455	\$1,588	**	\$1,372
County of Grey	\$742	\$931	\$1,069	\$1,145	**	\$1,019
County of Huron	**	\$787	\$948	**	**	\$877
County of Lambton	\$873	\$1,011	\$1,221	\$1,554	**	\$1,142
City of London	\$863	\$1,127	\$1,400	\$1,617	**	\$1,291
County of Norfolk	\$610	\$882	\$1,021	**	**	\$979
County of Oxford	\$886	\$1,161	\$1,384	\$1,468	**	\$1,311
City of St. Thomas	\$790	\$1,042	\$1,292	**	**	\$1,208
City of Stratford	\$743	\$1,257	\$1,350	\$1,434	**	\$1,310
Regional Municipality of Waterloo	\$1,075	\$1,245	\$1,469	\$1,631	**	\$1,398
County of Wellington	\$989	\$1,324	\$1,490	\$1,504	**	\$1,424
City of Windsor	\$791	\$1,010	\$1,174	\$1,316	**	\$1,065
Northeastern	\$751	\$914	\$1,151	\$1,281	**	\$1,064
Algoma District	\$741	\$880	\$1,009	\$964	**	\$958
Algoma DSSAB	\$741	\$880	\$1,009	\$964	**	\$958
Cochrane DSSAB	\$570	\$944	\$1,062	\$1,120	**	\$1,004
City of Greater Sudbury	\$796	\$930	\$1,254	\$1,472	**	\$1,135
Manitoulin District	**	**	**	**	**	**
Sudbury District	**	**	**	**	**	**
Manitoulin - Sudbury DSSAB	**	**	**	**	**	**
Nipissing DSSAB	\$674	\$905	\$1,116	\$1,311	**	\$1,040
Parry Sound DSSAB	**	**	**	**	**	**
City of Sault Ste. Marie	\$746	\$917	\$1,087	\$1,005	**	\$1,015
Timiskaming DSSAB	**	**	**	**	**	**
Northwestern	\$751	\$956	\$1,168	\$1,446	**	\$1,084
Kenora DSSAB	**	\$836	\$1,008	**	**	\$911
Rainy River DSSAB	**	**	**	**	**	**
Thunder Bay DSSAB	\$757	\$964	\$1,175	\$1,457	**	\$1,094

Source: CMHC, Rental Market Survey, October 2022

** Data suppressed to protect confidentiality, not statistically reliable or not available

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October 18, 2023

Ministry of the Environment, Conservation and Parks
Environmental Registry of Ontario

Re: ERO #019-6853, Streamlining permissions for water taking for construction site dewatering activities and foundation drains
ERO #019-6963, Streamlining environmental permissions for waste management systems under the Environmental Activity and Sector Registry
ERO #019-6951, Exploring changes to streamline the permit-by-rule framework
ERO # 019-6928, Streamlining environmental permissions for stormwater management under the Environmental Activity and Sector Registry

To whom it may concern,

The Township of Mulmur provides the following comments to the Ministry of Environment, Conservation and Parks on the ERO postings;

1. Mulmur Township generally supports local decision making and removing red tape. However, Mulmur does not have inhouse hydrogeologist to provide the local oversight in a self-registering program without Ministry peer reviews. In addition, the Township is concerned with removal of oversight on projects that may be outside of a municipality's jurisdiction and ability to provide other restrictions.
2. The Township would encourage the permit-by-rule and self-regulating Environmental Activity and Sector Registry (EASR) system to include a notice to the hosting municipality such that the Township is aware that a project has submitted or registered through the Provincial process. The host Township should also be provided with access to the engineering submission for the project at this time. This will assist the Townships in ensuring that it is not duplicating Provincial requirements and is working in tandem, and making decisions based on the same information. This will also allow municipalities to monitor cumulative impacts.
3. While Mulmur does not currently operate a municipal sanitary sewer system, it does maintain a storm water system, and Council believes that the municipality should maintain the control to regulate sewer use by-laws related to foundation drain

systems, as the Township is ultimately responsible for the costs of maintaining a municipal system. The Township is concerned that without monitoring there could be a slow creep, and capacity and/or financial implications to the Township. For these reasons, the Township believes that it should continue to have the authority to regulate the discharge into its system that is proposed to be below the regulated quantity.

4. The Township understands that the removal of conservation authority involvement related to dewatering reflects the Provincial decision related to conservation authority mandates, and this proposed change provides consistency across legislation.
5. The Township supports removing the overlap for projects that historically have required both a Permit To Take Water and an Environmental Compliance Certificate (ECA).
6. The Township is concerned that the type of projects requiring an ECA that would be allowed to self register includes a number of uses with significantly large hard-surfaced areas and that could have more significant environmental impacts, and would prefer more criteria be established that is impact driven opposed to numerical or broad categories of uses. The Township supports the requirements that self-registration will still require that a Licensed Engineer prepare the following: Design Report (must consider prescribed effluent limits and identify any nearby receptors that may be negatively impacted); Operations and Maintenance Manual; ESC Plan; Spill Contingency Plan; and Obtain approvals from municipalities and other agencies
7. With respect to the permit-by-rule framework, the Township would encourage expediting projects by municipalities and reducing the oversight on projects where the municipality has an oversight or approval role.

Thank you for the opportunity to review and provide comments on the proposed legislation.

Respectfully submitted,

Tracey Atkinson

Tracey Atkinson, BES MCIP RPP, M.M Dipl
CAO/Clerk/Planner

TOWNSHIP OF MULMUR



A community that grows together

Report To: Warden Mills and Members of County Council

Meeting Date: September 14, 2023

Subject: Fire Protection and Prevention Services Study

From: Sonya Pritchard, Chief Administrative Officer

Recommendation

THAT the report from the Chief Administrative Officer, dated September 14, 2023, regarding a fire protection and prevention services study, be received.

Executive Summary

At the direction of Council, staff were tasked with preparing a report on the process of engaging subject matter experts to support a study on fire protection and prevention services with the goal of identifying options and recommendations for the most appropriate provision of fire prevention and protection services across Dufferin County.

Fire services were previously reviewed in 2020 during the Service Delivery Review of Shared Services. Information and recommendations from that report could be used as a starting point for a study focusing on alternatives for fire operations and governance and implementation.

Background & Discussion

Section 2(1) of the Fire Protection and Prevention Act, SO 1997 obligates every municipality to (a) establish a program which must include public education with respect to fire safety and certain components of fire prevention; and (b) provide such other fire services as the municipality determines may be necessary in accordance with its needs and circumstances.

Councils of the Dufferin municipalities entered into agreements with other municipalities for the joint management and operation of fire departments and for the establishment of joint boards of management under the authority of Paragraph 5, Section 208 of the *Municipal Act, RSO 1980, C302*. Since that time, there have been several legislative updates to both the Municipal Act and the Fire Protection and Prevention Act, and conditions around the provision of fire services has changed dramatically.

Each of the joint fire service boards serving the municipalities within Dufferin County have been facing the increased challenges that come with a rapidly growing population, greater public scrutiny, climate change, increasing costs, decreasing provincial support, personnel recruitment and retention, equitable service provision, inconsistencies in basic equipment and out-dated communications technology. These challenges have been examined in other municipalities and the fire service board model has been found to no longer be an effective or an appropriate governance model.

Fires Services was included in the Service Delivery Review (SDR) [Part A – Shared Services](#) completed by Optimus SBR in 2020. The review looked at several shared services including fire and made recommendations around governance, cost efficiency, and capacity and competency. The final report provided the following recommendations:

- *Explore alternative structures/governance mechanisms for Fire Departments currently governed by Fire Boards*
 - *Explore the dissolution of current Fire Boards of Management and transfer the Fire Departments to a Member Municipality to reduce risk and increase efficiencies.*
- *Establish a regional Fire Chiefs Association*
 - *Establish a formal mechanism for Fire Departments to share asset management plans, discuss upcoming procurement needs, and identify opportunities for group purchases (for potential cost savings, and to ensure ongoing compatibility of equipment across Fire Departments). In order to find efficiencies and opportunities for joint procurement of significant assets, it is recommended that Fire Chiefs across Dufferin develop an Association for collaboration.*
- *Improve reporting and performance measurement.*
 - *It is recommended that reporting of fire services related performance be recorded for all fire departments and reported to the appropriate governing body.*

These recommendations are consistent with those coming from other jurisdictions who have undertaken similar studies of their respective fire services' delivery models.

Given the work completed to date, a subsequent study would not require a current state review but could focus on detailing options and an implementation plan for alternate structure and governance mechanisms. Although the County currently has no responsibility for fire services, the study could be coordinated by the County with input from each municipality. Another option would be to have one of the local municipalities lead and coordinate such a review. An RFP to procure the services of a subject matter expert would be required under either option.

Financial, Staffing, Legal, or IT Considerations

Based on reviews in other areas and taking the previous work completed the cost is estimated to \$50,000-\$75,000.

There are various legislative issues to be reviewed and legal advice will be required to interpret and ensure compliance with current legislation.

In Support of Strategic Plan Priorities and Objectives

County Strategic Plan 2023-2026 specifically identifies exploring identified opportunities within the Service Delivery Review Report to achieving the goal to improve governance and service delivery.

Community - support community well-being and safety through collaboration and partnerships,

Governance - identify opportunities to improve governance and service delivery.

Equity – align programs, services, and infrastructure with changing community needs.

Respectfully Submitted By:
Sonya Pritchard
Chief Administrative Officer

Prepared by: Steve Murphy, Manager – Preparedness, 911 & Corporate Projects

Reviewed by: Sonya Pritchard, Chief Administrative Officer

Hello

I am addressing this letter to the Mulmur Council as well as the Mulmur police Services Board. This letter is in concern for the intersection of Airport Rd. (County Rd #18) and Sideroad #21 in the township of Mulmur, Dufferin County.

This particular intersection has been known for some time to be an accident hotspot. If you live in the area of Mansfield, Stanton, Avening, Cashtown, and also Stayner, you are very familiar with the traffic of these areas and even going as far South as Caledon East and North to Collingwood.

Our primary concern for this letter lies with the one aforementioned intersection of Airport & 21. I can speak with some knowledge of this intersection as I am the homeowner on the southeast corner.

The intersection has been a hotspot for some time for a number of reasons. Although I have not been recording occurrence numbers from the incidents until the last year, I can say this, something needs to be done.

This intersection lies in the middle of a valley with three forest areas on three sides and a quarter mile strip of road from the intersection heading toward Lisle, which is flat and straight. This section of road is frequently used as a dragstrip for speed trials. The road to the intersection from the west comes from the Honeywood area. The road here is very curving and hilly. Vision on this road can be limited because of the hilly terrain and forested roadsides. People reach higher speeds down these hills racing to get up to the tops of those hills. These are the roadways east and west. Now let's look at the north and south. With much heavier traffic now than in previous years, we have constant traffic until the later hours of the evening when it tends to reduce to generally lighter traffic except for weekends from Spring to Winter.

The intersection lies as mentioned previously, at the bottom of a hill to the north and south of #21 road. Though the speed on Airport Road is posted at a limit of 80 kph, it is extremely rare if at all, to see this speed. The majority of people travel this road at a rate of minimum 100 kph. This number is very conservative and as I say, a minimum. Travel from North and South crests a hill in both directions with no visibility east or west on either side until you reach Sideroad # 21. Speeds North and South from the tops of those hills easily run from 110 kph and upward toward this intersection. With a great number of transports, straight trucks, people hauling recreational vehicles and construction equipment, speeds are much higher.

Most residents of Mulmur and the larger surrounding areas are very familiar with this intersection, but if not, hopefully this has given an overview of our subject.

This intersection has always had its issues, but I would like to fast forward and isolate a timeline. October 2018 a helicopter had to land in my field to airlift a gentleman from the intersection due to an accident caused by a driver driving straight through the stop sign East to West which unfortunately ended sadly. Rumble strips were installed shortly after. The majority of accidents continued in a Southbound and Eastbound fashion with the majority ending up off the road and onto my property.

From the timepoint of 2019, I believe I have had eight or possibly nine vehicles on our property. For insurance purposes I have taken pictures of some of the accidents as they have taken out all of my fence line on Airport Road side as well as all the whole line on Road #21. Our cost for insurance to replace the fence line is in the thousands of dollars, which I am happy to submit. If I had gone ahead at that time (October 30th 2022), I would have had to replace it twice more from that time.

October 29th, 2022 at 9:00 am sharp on a Saturday morning, I heard the familiar sound of a collision. Running outside I found two vehicles on our property. One in our trees on Road #21 and one which

came down the embankment off of Airport Road (second time now) and rolled over through our trees next to our vegetable garden. So, at 9:00 am I now find myself extracting people from the accident vehicles. Luckily a group was driving by and saw the first vehicle on #21 and stopped to help, then saw me at the second vehicle and came to help. Of these gentlemen three were volunteer Fire Fighters. Without their help things may have certainly ended differently. Thankfully everyone survived.

More accidents ensued at this intersection, all leaving the road down into our tree line on Road #21. On August 30th, 2023 the intersection was closed once again and all the surrounding power lost due to an accident involving a car and a straight truck which took the vehicles off the road and a main hydro pole destroyed. Luckily everyone survived somehow. I believe the costs for this accident would probably have fallen in around the 75 - 85 thousand dollar mark, maybe more by the time the road reopened from a considerable amount of hydro services and time, towing costs and to bring a 70' tall pole in to name a few.

Prior to this accident I had, as I mentioned, started to record incident numbers and started to contact Mulmur town office where I was directed to Dufferin County Works and OPP. From my conversations with Dufferin County, I was told they would look into my concerns, but it would take some time to collect information. Vehicle strips were laid out shortly after for a short period of time. From the data collected, I am sure you will see speeds in excess of the posted limits.

After speaking with OPP and Dufferin County, I started to research the subject of guardrails on the road sides and corners. From the information that I found by Ontario regulations are guardrails are recommended when:

1. Higher speeds are involved
2. Hi risk of accident
3. Hi risk of roll over
4. Hi risk of fatality

This intersection checks all these boxes. This intersection should have guardrails at the very least. The vehicles at most of these accidents at this intersection, since I have lived here, have all had secondary impacts after leaving the road into the trees.

On September 25th, 2023 another accident occurred at this intersection, but unfortunately this one was once again fatal.

In closing, I would like to thank both councils for their time and review of this situation. Again, I believe I am not exaggerating this situation when I say that something needs to be done at this intersection.

What we have brewing is a perfect storm for more tragedies and the possibility for something even worse to occur when coupled with these commercial and recreational vehicles such as the tragic loss of the young lady on #124.

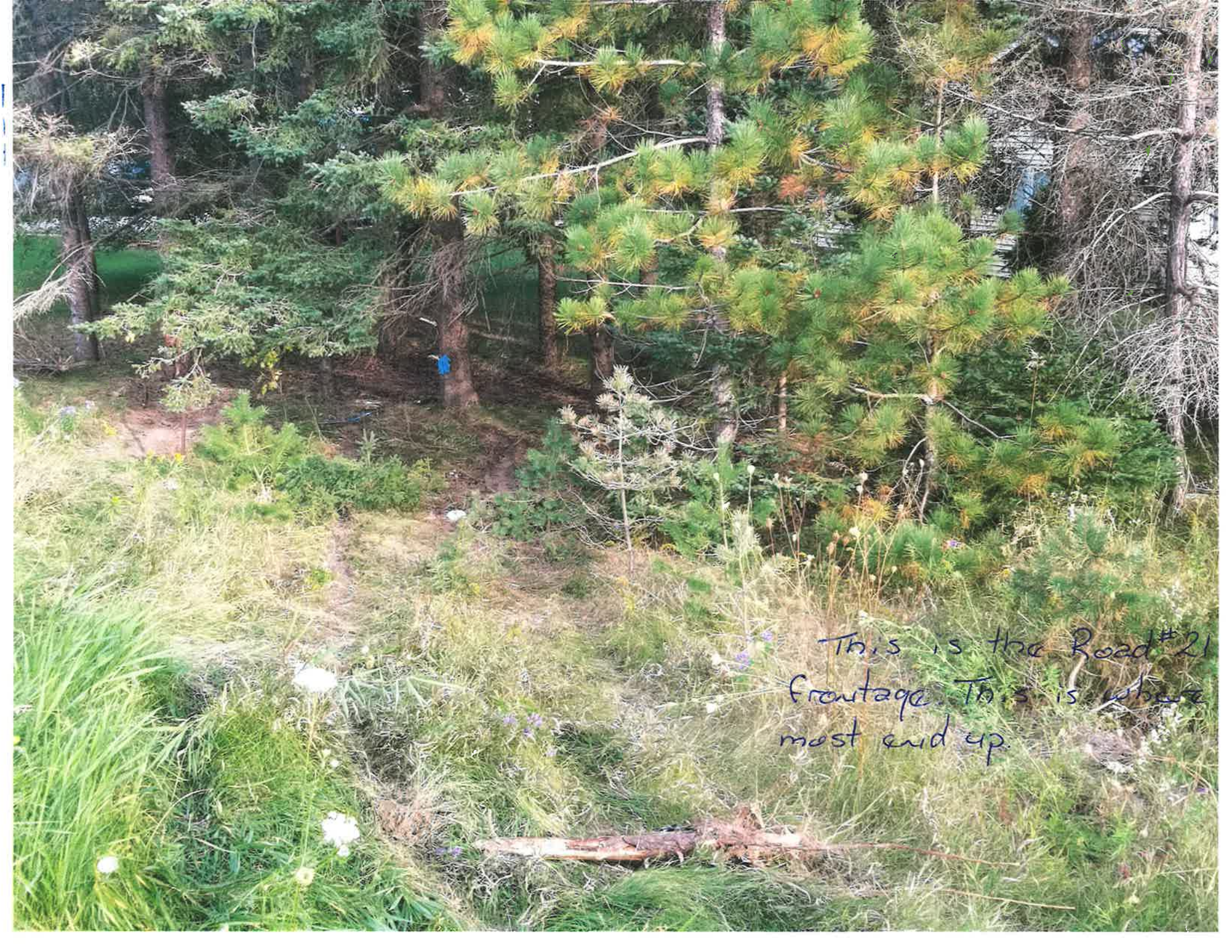
I am also submitting along with this letter, some of the screen shots from the Mulmur Facebook with regards to this intersection for your reading. Also 3 pictures of the tree line areas at the front and side of our property

Thank you for your time.

Regards,

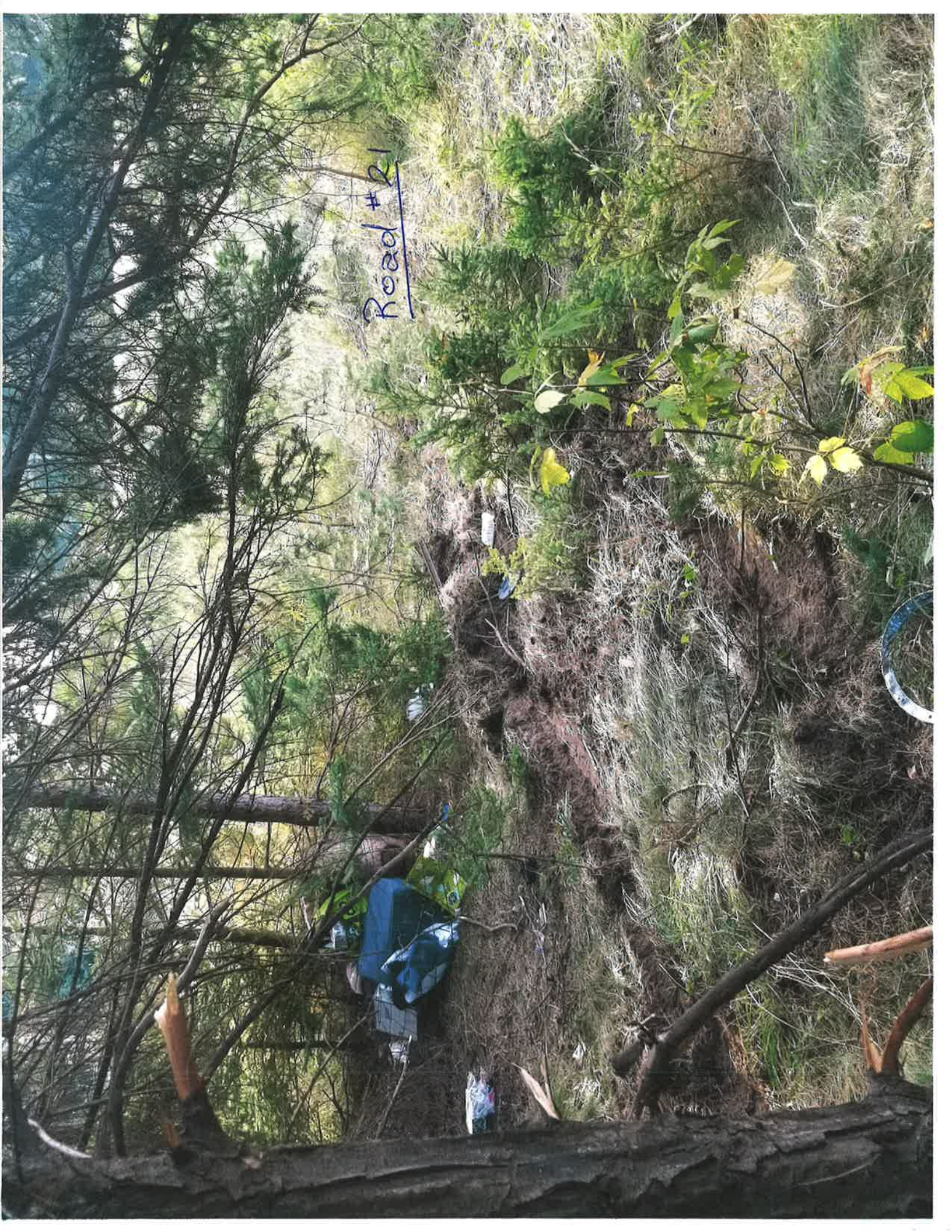
Devlin McKinley





This is the Road #21
frontage. This is where
most end up.

Road #21





Airport Rd (Second Time)
Oct 29th 2023

Dear Mayor Horner and Council Members,

I am writing in response to the public meeting of September 6, 2023, regarding the Environmental amendments proposed for the Official Town Plan. Please take the time to consider my points, although they may seem overly critical at times, I believe it is honest, constructive criticism.

I would like to raise three major concerns regarding the proposed amendments:

1. There is a complete lack of reference to and concern for climate action.
2. The amended sections are still poorly organized and confusing.
3. Delivery of the proposed changes was lacking in substance and poorly communicated.

My primary concern is that the proposed changes to the OTP did not take into account the Dufferin County Climate Action Plan and its recommendations for municipalities. While P2 of the DC Climate Action Plan to “Create green development standards (GDS) and practices” describes that GDS will be embedded in the Official Plan, NONE can be seen. And, on page 76, the plan suggests that “To ensure long-term accountability and continuity, it is essential that climate action planning is embedded into the plans, policies, and process of Dufferin County and the local municipalities”. My searches revealed ZERO references to “climate” in the amended sections and only TWO in the entire document and ZERO references to green development. Such an oversight in 2023 is completely irresponsible.

Secondly, the amended section lacks any overview or executive summary. In short, it reads like a cut-and-paste first draft: while many sections have been moved around, and some additions have been made to the significant sections, the result is still a confusing document lacking in basics, like keeping all of the fish and wildlife policy statements together and separate from the forestry and woodland policy statements. Adding to the confusion, the ordering of the policies does not provide any direction, they are merely just presented.

Finally, the presentation of the changes to the public, and I assume to council, lacked a rational and structure in of itself. The slide show presented at the public meeting on September 6th showed some promise of what was to come. However, the rationale for the changes, like “emerging issues”, the organization, as implied for the Natural Heritage System Section, and the additional environmental policies, like “Green Energy”, do not exist. The table supplied is extremely difficult to navigate, and from my perspective, totally useless without the Mulmur OP Blackline pdf. This pdf was not made available to me until after 3 emails with the town. I have found that sections identified as “deleted” in the supplied table, were in fact just moved and rewritten.

I would propose that these amendments not be accepted by council, and that more time and consideration to the policies, their organization and their content be given.

Below please find a brief list of documents related to climate action and planning.

Thank you so much for your time,

Leah Pressey

How Canadian municipalities can use land use planning to adapt to climate change

Jul 4, 2020 | Articles | 0 comments

<https://landusehub.ca/how-canadian-municipalities-can-use-land-use-planning-to-adapt-to-climate-change/>

INTEGRATING CLIMATE CHANGE INTO OFFICIAL PLANS AND MUNICIPAL
DECISION-MAKING

<https://www.cleanairpartnership.org/wp-content/uploads/2022/02/Integrating-Climate-Change-into-Official-Plans-Final.pdf>

CANADIAN INSTITUTE OF PLANNERS

<https://www.cip-icu.ca/Files/Resources/CIP-STANDARD-OF-PRACTICE-ENGLISH.aspx>

From: Diana Morris <diana@dufferinbot.ca>
Sent: Wednesday, October 11, 2023 4:30 PM
Subject: Dream Dufferin Career Pathways - Press Release and Toolkit

Dear Mulmur Council, EDC, and Staff,

DBOT is thrilled to announce that our Dream Dufferin event is back – in a new and improved way! We have partnered with the Career Education Council to create a new event, ***Dream Dufferin Career Pathways***, designed to inspire local youth to find their dream careers, while helping local employers build a pipeline of future qualified candidates.

This event will bring Dufferin’s grade 8 students in the morning, and highschoolers and the general public in the afternoon, to the OAS Centre on November 9th to learn about local sectors with in-demand careers, meet local nonprofits with volunteer and co-op opportunities, and discover some of the various pathways to get where they want to go.

We would like to cordially invite you to attend any time during our afternoon session, between 12:30-2:30, to hear the panelists, meet the exhibitors, and experience a bit of this exciting event!

We are expecting over 1,000 students, but we still have room for more exhibitors and nonprofits. We would also like to ask you to please share this information through your networks as you see fit. Attached please find sample letters to introduce the event to businesses and nonprofits, as well as a flyer, social media post, and press release. We appreciate your support and sharing this information with those who will benefit from this event.

More information and registration for Dream Dufferin Career Pathways can be found at www.dufferinbot.ca/DreamCareer

If you have any questions or would like to discuss this new initiative, please feel free to give me a call or email.

Thank you,



Diana Morris, Accredited Chamber Executive
Executive Director,
Dufferin Board of Trade / Dufferin Biz Hub

Cell: 519-261-0352 | Office: 519-941-0490 ext: 202

diana@dufferinbot.ca | dufferinbot.ca | dufferin.biz

Any views or opinions presented in this email are solely those of the author and do not necessarily represent those of the Dufferin Board of Trade.



Dear <local nonprofit>,

The **Career Education Council (CEC)** and the **Dufferin Board of Trade (DBOT)** have partnered on a new event, ***Dream Dufferin Career Pathways***, to showcase in-demand careers to Dufferin youth. This event merges two popular events: DBOT's **Dream Dufferin Skilled Trades** event which was held in 2022 at Tony Rose Arena and saw over 30 skilled trades exhibitors inspiring 1,000 high school students to consider careers in skilled trades AND CEC's **Career Pathways Dufferin** event which has a decades-long proven track record of introducing grade 8 students to multiple pathways to success. This new event will show local youth some of the exciting and in-demand industries we have locally to help them get excited and inspired to find their dream career in Dufferin.

As a nonprofit organization, not only do you represent an exciting sector, but you also may have volunteer or co-op opportunities available now or in the future. Experiential learning and volunteering are some of the most powerful pathways for youth to get inspired and involved. We would like to invite you to participate in the Dream Dufferin Career Pathways event. Booths are 10'x10', and our exhibitor rate is \$100 for a booth. However, as a local nonprofit, we are offering you the opportunity to pay what you can. On the registration, please select the nonprofit rate, and choose \$100, \$50, or \$0, whatever your organization can comfortably contribute towards this event.

Visit dufferinbot.ca/DreamCareer to become an exhibitor at the new Dream Dufferin Career Pathways event:

November 9th, 2023

Grade 8's: 9:30-11:30

High School & Community members: 12:30-2:30pm

OAS Event Centre (Orangeville Fairgrounds)

If you have any questions or would like more information, please contact Diana Morris, DBOT Executive Director at diana@dufferinbot.ca or 519-940-0490 x 202.

New Event Will Help Local Youth Find Their Dream Career – And Help Local Businesses Develop the Workforce They Need!

For Immediate Release | October 11, 2023



Dufferin ON: Local businesses are struggling to find the qualified employees they need. In fact, last year in our Annual Business Survey, 41% of Dufferin businesses indicated that they were unable to fill all of their positions with candidates that met their needs

and requirements. One of the only ways to change this is to show local youth some of the exciting in-demand industries we have locally, helping them get excited and inspired to find their dream career in Dufferin.

To do that, ***Dream Dufferin Career Pathways***, is a new event that has been created by two local organizations, the **Career Education Council (CEC)** and the **Dufferin Board of Trade (DBOT)**. This event merges two popular events: DBOT's **Dream Dufferin Skilled Trades** event which was held in 2022 at Tony Rose Arena and saw over 30 skilled trades exhibitors inspiring 1,000 high school students to consider careers in skilled trades AND CEC's **Career Pathways Dufferin** event which has a decades-long proven track record of introducing grade 8 students to multiple pathways to success.

Ahead of last year's Dream Dufferin event, Paul Janssen of JDC Custom Homes told the Greater Dufferin Area Home Builders Association members: "As you all know, we need more young people to be interested in a career working in skilled trades. The obstacle, I think, we're facing, has many different tiers but if we keep it simple, I feel it comes down to education & exposure to available options. We (I mean people already in the trades. You and me.) will have to do our part to make an impact on today's young people to influence their future choices regarding their careers." Paul's comments still ring true for every sector needing to build a pipeline of future employees.

Businesses looking to inspire local youth, connect with members of the public, and help increase the supply of local talent in the near future should visit dufferinbot.ca/DreamCareer to become an exhibitor at the new Dream Dufferin Career Pathways event:

November 9th, 2023

Grade 8's: 9:30-11:30

High School & Community members: 12:30-2:30pm

OAS Event Centre (Orangeville Fairgrounds)

Local nonprofits and charities are invited to participate to highlight their sector and promote any volunteer or co-op opportunities they may have now or in the future. Experiential learning and volunteering are some of the most powerful pathways for youth to get inspired and involved.

Join the many businesses, schools, nonprofits, colleges, trade groups, and others who are inspiring Dufferin's youth to get on the pathway to their dream career.

-30-

The **Dufferin Board of Trade (DBOT)** is a grass-roots non-profit organization dedicated to building up our community by helping local business thrive. When local businesses are succeeding the local economy flourishes and businesses can better support local charities, events, and their employees. Learn more at dufferinbot.ca.

Exhibitor & Media Contact

Diana Morris, Executive Director, Dufferin Board of Trade
diana@dufferinbot.ca | 519.941.0490 ext. 202

The **Career Education Council** is a registered charitable organization based in Guelph, Wellington, and Dufferin dedicated to providing youth with meaningful opportunities for exploring careers, building skills, and learning in a hands-on environment. We collaborate extensively with local employers, educators, and community partners to provide resources that will help youth to make more informed choices about their future education, training, and employment pathway. Learn more at: careereducationcouncil.ca

School & Media Contact

Emma Corbit, Events Specialist, Career Education Council
emmac@careereducationcouncil.ca | 519-827-6468 x 107

Roseann Knechtel

Subject: FW: Notification of Environmental Registry posting of proposed changes to the Niagara Escarpment Planning and Development Act

Greetings,

On October 19 the Minister of Red Tape Reduction introduced the *Less Red Tape, More Common Sense Act, 2023* in the Ontario Legislature. As part of this Bill, the Ministry of Natural Resources and Forestry (MNRF) is proposing legislative changes to the Niagara Escarpment Planning and Development Act (NEPDA) to improve service delivery, reduce redundancies and administrative burdens, and increase compliance tools, while respecting existing protections.

Proposed changes:

1. Remove the outdated requirement to publish notices in newspapers for Niagara Escarpment Plan (NEP) amendment proposals and associated hearings, and instead use modern consultation methods by requiring the publication of these notices on a Government of Ontario website or the Niagara Escarpment Commission (NEC) website.
2. Expand the Minister's regulation-making powers to allow broader exemptions for low-risk activities where standard conditions would provide appropriate mitigation in regulation.
3. Broaden the range of compliance tools and powers to provide the NEC greater abilities to inspect and address non-compliant development activities.

As Bill 139 goes through the legislative process, information and the status of the Bill can be found on the Legislative Assembly of Ontario website at [Bill 139, Less Red Tape, More Common Sense Act, 2023 - Legislative Assembly of Ontario \(ola.org\)](#).

For more information, the proposed legislative changes are posted on the Environmental Registry at [Proposed Amendments to the Niagara Escarpment Planning and Development Act | Environmental Registry of Ontario](#) (English) / [Modifications proposées à la Loi sur la planification et l'aménagement de l'escarpement du Niagara | Registre environnemental de l'Ontario](#) (French) or by searching 019-7696. The public review and comment period will be for 46 days from October 19 to December 4, 2023.

If you have questions or would like to discuss further, please contact Cathy Darevic at Cathy.Darevic@ontario.ca or (705)-875-2252.

Sincerely,

Jennifer Keyes

Director, Resources Planning and Development Policy Branch
Ministry of Natural Resources and Forestry

Please Note: As part of providing [accessible customer service](#) please let me know if you have any accommodation needs or require communication supports or alternate formats.



NOTICE OF PUBLIC MEETING for Proposed Music Festival



Mulmur Township is seeking community input on the following proposed music festival:

Lit Galaxy Festival
556210 Mulmur-Melancthon Townline
June 28, 29, 30, 2024
Anticipated Attendance: 25,000

Residents and agencies are encouraged to attend and will be given the opportunity to ask questions, speak to the applicant, as well as provide feedback to Council to assist in their decision making. Written comments are also being accepted and can be submitted to clerk@mulmur.ca prior to 7:00 pm on November 15, 2023.

Meeting Date: Wednesday, November 15 at 7:00pm

Meeting Location: Mulmur Township Offices, located at 758070 2nd Line East

Phone Connection: 1 647 374 4685 Canada / 1 647 558 0588 Canada

Video Connection: <https://us02web.zoom.us/j/84829988171>

Meeting ID: 848 2998 8171



October 10 23
iRadios Inc.
5 Buttermill Ave
Vaughan ON L4k-0J5
416-300-0484
iRadiosproductions.com

To whom it may concern,

My name is Johny Mikhael and my production company, iRadios, is putting together an amazing event called Lit Galaxy Festival. Lit Galaxy Festival will be a Canada Day outdoor festival, featuring music, art, and activities. The purpose of the festival is to capture the hearts, minds, and souls of our guests through the different art forms and food. We would like to notify you of this event in advance. It is a temporary event that we hope to launch on Canada Day weekend 2024. It will take place in the back of John Beattie's land which is located at 556210 Mulmur-Melancthon Townline, Mulmur, ON.

- Event Dates June 28 ,29,30 2024
- Anticipated attendance 5000 to 25000
- Event starts 10 am until 12 midnight

Thank you very much for your help and support.

Johny Mikhael iRadios Inc. CEO Festival Producer 416-500-0673



family
transition
place



October 17, 2023

RE: REQUEST FOR PROCLAMATION ON NOVEMBER 1st, 2023

To: Whom It May Concern

We are reaching out on behalf of Family Transition Place (FTP) and the Ontario Association of Interval & Transition Houses (OAITH) to request your participation in and support of the 2023 **Wrapped in Courage Campaign** focused on ending gender-based violence in our community and beyond.

FTP is a not-for-profit organization that provides vital services and support for survivors of gender-based violence and their children. FTP is a proud agency partner of the 2023 Wrapped in Courage campaign that has been raising awareness of gender-based violence and working to prevent femicide in Ontario since 2013.

This November, during Woman Abuse Prevention Month, we are calling on community leaders to join us in taking action by supporting the Wrapped in Courage campaign and showing their support for gender equality. The theme of this year's Wrapped in Courage Campaign is "Purple is for Everyone"; it takes a community to end gender-based violence.

We request that as leaders of the Township of Mulmur, you consider proclaiming November 25th as the **International Day for the Elimination of Violence Against Women**. A sample proclamation for your consideration is attached.

We thank the Township of Mulmur for considering this request and for your continued support in our work to provide safety and support for survivors of gender-based violence in our community.

Kelly Lee

Family Transition Place

kelly@familytransitionplace.ca

Marlene Ham

Ontario Association of Interval & Transition Houses

info@oait.ca

WRAPPED IN COURAGE

Proclamation



The Township of Mulmur does hereby proclaim

NOVEMBER 25th as The International Day for the Elimination of Violence Against Women

WHEREAS violence continues to be the greatest gender inequality rights issue for women, girls and gender-diverse individuals; and

WHEREAS November is Woman Abuse Prevention Month; and

WHEREAS November 25th the International Day for the Elimination of Violence Against Women; and

WHEREAS Femicide rates are on the rise in Ontario, with over **46** femicides in Ontario since November 26th, 2022; and

WHEREAS Our community is committed to ending femicide and all forms of gender-based violence; and

WHEREAS Indigenous, Black, South Asian and South East Asian women and girls continue to experience high rates of violence, including femicide and were overrepresented within the Ontario Association of Interval and Transition Houses' 2021-2022 Annual Femicide List; and

WHEREAS last year in Ontario, on average every 7 days a woman or child lost their lives due to femicide; and

WHEREAS this month and throughout the 16 Days of Activism Against Gender-Based Violence, we acknowledge our community's support of the Wrapped in Courage campaign and commitment to ending gender-based violence; and

WHEREAS there is an urgent need for greater investment and action to end gender-based violence in our community and throughout Ontario; and

Now, therefore, I (title and jurisdiction) proclaim and declare that November 25th, 2023 shall be known as

"The International Day for the Elimination of Violence Against Women"

and urge all citizens to recognize this day by taking action to support survivors of gender-based violence and becoming part of Ontario wide efforts to end gender-based violence.



The Corporation of the Town of Cobourg

Resolution

Hon. Doug Ford
Premier of Ontario
Legislative Building,
Queen's Park, Toronto,
ON M7A 1A1
VIA EMAIL:
doug.fordco@pc.ola.org

Town of Cobourg
55 King Street West,
Cobourg, ON, K9A 2M2
clerk@cobourg.ca

October 11, 2023

RE: Correspondence from the Township of Puslinch regarding Illegal Land Use Enforcement

Please be advised that the Town of Cobourg Council, at its meeting held on October 2, 2023, passed the following resolution:

Moved by Councillor Miriam Mutton
Seconded by Councillor Brian Darling

Resolution No: 314-2023
October 2, 2023

THAT Council receive the correspondence from the Township of Puslinch regarding Illegal Land Use Enforcement for information purposes; and

FURTHER THAT Council endorse and support the resolution from the Township of Puslinch and Council direct staff to send a duplicate resolution to associated ministries and Ontario Municipalities.

The resolution reads as follows:

That the Illegal Land Use Enforcement Taskforce's mandate be expanded to include other types of illegal land uses and not solely on illegal trucking land uses; and

That the Province be requested to strengthen municipal enforcement powers by:

- Amending the Municipal Act to enable municipalities to physically bar entry to properties where illegal land uses that have significant detrimental impacts on adjacent residential properties, the environment or create unsafe situations;
- Increasing the maximum penalty amounts in the Planning Act to \$50,000 for an individual upon conviction and on a subsequent conviction, not more than \$25,000 for each day in which the contravention has continued after the day in which the person was initially convicted; and



The Corporation of the Town of Cobourg

Resolution

- Including provisions to ensure a corporation is liable to fines of not more \$100,000 upon first conviction and not more than \$50,000 for each day in which the contravention has continued after the day in which the corporation was initially convicted.

That a copy of this report be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Honourable Sylvia Jones, MPP, Dufferin-Caledon; the Honourable Doug Downey, Attorney General of Ontario; and

That a copy of this report be provided to the municipalities within the Greater Golden Horseshoe area seeking support in the request for strengthened enforcement powers to combat significant illegal land uses negatively impacting communities across Ontario and to the Association of Municipalities of Ontario (AMO) and Rural Ontario Municipal Association (ROMA).

Sincerely,

Kristina Lepik
Deputy Clerk/Manager, Legislative Services

Cc: The Honourable Steve Clark, Minister of Municipal Affairs and Housing,
The Honourable Sylvia Jones, Deputy Premier, Minister of Health and MPP Dufferin-Caledon,
The Honourable Doug Downey, Attorney General of Ontario,
Association of Municipalities of Ontario,
Rural Ontario Municipal Association,
Ontario Municipalities

Municipality of *Bluewater*

October 2, 2023

The Honourable Lisa M. Thompson
Member of Provincial Parliament (MPP)
408 Queen Street, P.O. Box 426
Blyth, ON N0M 1H0

Re: Childcare availability in Ontario

Dear Minister Thompson:

The Municipality of Bluewater is concerned about the critical issue of childcare availability in our province and how it is linked to educational requirements and low wages within the childcare sector. We believe that addressing these issues is crucial for the well-being of our families and the future prosperity of Bluewater and Ontario.

Childcare availability in Ontario has become an increasingly pressing problem for parents and guardians. Access to affordable, high-quality childcare is essential for families to balance work and family responsibilities, and it plays a vital role in supporting the early development and education of our children. However, the lack of available childcare spaces is a significant barrier for many parents, limiting their ability to participate fully in the workforce and achieve financial stability.

We suspect that one of the key factors contributing to the shortage of childcare spaces is the educational requirements imposed on childcare workers. While it is important to ensure the safety and well-being of children in childcare settings, the current educational requirements may be overly restrictive. These requirements often result in a shortage of qualified childcare providers, making it challenging to expand the availability of childcare services.

This year in the Municipality of Bluewater, we have childcare facilities and before and after school programs that have closed or have reduced capacity due to lack of qualified staffing. These recent closures and capacity issues have imposed a significant amount of stress on families in our community.

Additionally, low wages within the childcare sector are a significant concern. Many qualified and passionate individuals are discouraged from pursuing a career in childcare

due to the low wages and limited opportunities for professional growth. This low-wage structure not only makes it difficult to attract and retain skilled childcare educators but also effects the quality of care children receive. Investing in the professional development and fair compensation of early childcare educators is essential to ensure that our children receive the best care possible and the best start in life.

To address these issues and improve childcare availability in Ontario, the Municipality urges you to consider the following actions:

1. Review and Reform Educational Requirements: Work with relevant stakeholders to review and potentially revise the training methods of early childcare educators, striking a balance between safety and accessibility by increasing the praxis model to learning.
2. Invest in Professional Development: Advocate for increased investment in professional development opportunities for childcare workers to enhance their skills and qualifications.
3. Increase Wages: Support initiatives to increase the wages of childcare workers, ensuring that they are paid a fair and competitive salary for the vital work they do.
4. Expand Funding: Work to secure additional funding for the expansion of childcare services and facilities, especially in underserved and rural communities.
5. Promote Public Awareness: Raise public awareness about the importance of accessible and high-quality childcare services and the need for policy changes.

This is an urgent matter that is expected to worsen and your timely response to these concerns is needed.

By addressing these issues, we can make significant strides toward improving childcare availability in Bluewater and Ontario and ensuring that families have the support they need to thrive. We kindly request your timely support and advocacy on these matters and would be grateful for any updates or initiatives related to childcare reform in our province.

Thank you for your attention to this critical issue. We look forward to your continued dedication to the well-being of Ontario's families and children.

Sincerely,



Mayor Paul Klopp for the
Council of the Municipality of Bluewater

cc: Premier Doug Ford
Ben Lobb, Huron-Bruce MP
Hon. Michael Parsa, Minister of Children, Community and Social Services
All Ontario Municipalities



THE CORPORATION OF THE TOWN OF PARRY SOUND
RESOLUTION IN COUNCIL

NO. 2023 - 149

DIVISION LIST

YES NO

DATE: October 3, 2023

- Councillor **G. ASHFORD** _____
- Councillor **J. BELESKEY** _____
- Councillor **P. BORNEMAN** _____
- Councillor **B. KEITH** _____
- Councillor **D. McCANN** _____
- Councillor **C. McDONALD** _____
- Mayor **J. McGARVEY** _____

MOVED BY:

SECONDED BY:

CARRIED: DEFEATED: Postponed to: _____

Whereas speeding on Town of Parry Sound roads is a concern, and can occur in all areas of the community; and

Whereas barriers and delays to enforcement pose a danger to the community; and

Whereas the Town of Parry Sound has limited resources to implement speed mitigation road design and re-design; and

Whereas local police service has limited resources to undertake speed enforcement; and

Whereas s.205.1 of the Highway Traffic Act (HTA) provides that Automated Speed Enforcement systems (ASE) may only be placed in designated community safety zones and school safety zones,

THEREFORE BE IT RESOLVED THAT the Town of Parry Sound supports the request of the City of Cambridge that the Ontario Government amend s.205.1 of the HTA to permit municipalities to locate an ASE system permanently or temporarily on any roadway under the jurisdiction of municipalities and as determined by municipalities and not be restricted to only community safety zones and school safety zones; and

THAT a copy of this resolution be forwarded to the Ontario Minister of Transportation, the Ontario Minister of Municipal Affairs and Housing, MPP Graydon Smith, the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities.

Mayor Jamie McGarvey



TOWN OF WASAGA BEACH

30 Lewis Street, Wasaga Beach
Ontario, Canada L9Z 1A1

Tel (705) 429-3844
Fax (705) 429-6732

mayor@wasagabeach.com

September 28, 2023

Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

BY EMAIL ONLY

Dear Premier Ford,

RE: Illegal Car Rally – Provincial Task Force

Please be advised that the Council of the Town of Wasaga Beach, during their September 14, 2023 Council meeting adopted the following resolution regarding illegal car rallies:

WHEREAS the prevalence of unsanctioned car rally events has grown in recent years throughout North America;

AND WHEREAS the Town of Wasaga Beach has been the target of unsanctioned car rallies over the past four years resulting in property damage, threats to public order, and significant risk to people's safety and enjoyment of their property;

AND WHEREAS the protections afforded by the Canadian Charter of Rights and Freedoms are being violated by unsanctioned car rally organizers and participants, thereby infringing on the rights of others and undermined the response of enforcement personnel;

AND WHEREAS unsanctioned car rally activity crosses multiple jurisdictions requiring a province wide coordinated response framework to protect all communities from the same disruption and risk to public safety;

THEREFORE BE IT RESOLVED THAT the Town of Wasaga Beach requests that a provincial task force be assembled to create a municipal response framework to protect communities from unsanctioned car rallies with a mandate to include, but not limited to:

- Investigate legislative enhancements and tools to assist municipalities in responding and enforcing unsanctioned car rallies.
- Investigate expanded powers for municipal law enforcement officers.
- Develop a proactive approach to awareness, prevention, enforcement and collaboration across all enforcement personnel, including police, municipal law enforcement officers and other provincial offences officers.
- Investigate harsher penalties and increased fines for unsanctioned car rally organizers and participants.

AND FURTHER THAT the Province provide funding to municipalities to assist with the cost in enforcing unsanctioned car rallies;

AND FURTHER THAT a copy of this Resolution be sent to the Right Honourable Prime Minister Justin Trudeau, Honourable Doug Ford, Premier of Ontario, the Honourable Michael Kerzner, Solicitor General of Ontario, the Honourable Doug Downey, Attorney General of Ontario, the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, the Honourable Prabmeet Sarkaria, Minister of Transportation, MPP Brian Saunderson, Commissioner of the Ontario Provincial Police, County of Simcoe, FCM, and AMO;

AND FURTHER THAT a copy of this resolution be sent to all Ontario municipalities requesting a letter of support be sent to senior levels of government.

Your favourable consideration of this matter is appreciated.

Should you have any questions, please contact me at mayor@wasagabeach.com or (705) 429-3844.

Respectfully yours,



Brian Smith, Mayor Town of Wasaga Beach

cc: Right Honourable Prime Minister Justin Trudeau
Hon. Michael Kerzner, Solicitor General of Ontario
Hon. Doug Downey, Attorney General of Ontario
Hon. Paul Calandra, Minister of Municipal Affairs and Housing
Hon. Prabmeet Sarkaria, Minister of Transportation
Brian Saunderson, MPP – Simcoe-Grey
Commissioner Thomas Carrique, Ontario Provincial Police
County of Simcoe Council
Federation of Canadian Municipalities
Association of Municipalities of Ontario
Ontario Municipalities

Oct 5, 2023

Association of Municipalities of Ontario (AMO)
200 University Ave #801
Toronto, ON
M5H 3C6

Dear AMO Members:

Re: Challenges Faced by Smaller Developers in Ontario Communities

This is to confirm that at the Sept 25, 2023 Council Meeting the following resolution was adopted with respect to the above noted matter:

That, a letter be drafted for signature by the Mayor and that the letter be forwarded to the Minister of Municipal of Affairs, Association of Municipalities of Ontario (AMO) and its member municipalities, outlining the issues and constraints brought to the Township Council's attention with respect to holding back development applications of new homes within the community.

The Township of West Lincoln is writing to bring to your attention a significant matter that has recently come to our attention at the Township of West Lincoln. This issue pertains to the challenges faced by small developers in communities like ours, across the province of Ontario. These challenges are currently making it difficult for communities like West Lincoln to meet the housing goals of the province.

We recently received a request from a developer regarding their development project in Smithville, Ontario which was first draft approved approximately in 2015. The developer has presented a compelling case for an extension to the draft plan of condo approval, citing several noteworthy factors that have emerged since their initial application and which are delaying the start of development. Initially Council wanted to refuse extension approval to force the development but it was clear that would not be possible. The challenges are a symptom of broader issues felt by the Municipality on numerous planning issues, and some of these challenges as outlined to us by the developer, are noted below.

A significant challenge is the current state of the market, characterized by severe material supply chain constraints. These constraints have made it exceedingly difficult for the developer to secure pricing for essential construction materials, introducing financial uncertainty. An extension is deemed necessary to ensure the viability of the project, which aligns with our community's need for diverse housing options.

Furthermore, the recent and unexpected increase in interest rates by the Bank of

Canada has created volatility in the marketplace for pre-sale condo townhomes. These rate hikes have affected both the developer's financing costs and potential buyer's ability to secure financing. An extension would provide the developer with the opportunity to adapt their financial strategies in response to this rapidly changing environment.

Additionally, the challenging market conditions in the Niagara Region, as indicated by the Niagara Association of Realtors, have led to declining home values and shifting market dynamics. These changes necessitate a reassessment of the project timelines, for dwelling types and sizes, to ensure its long-term viability and success. Granting an extension will allow the developer to adapt to these current market dynamics and make informed decisions.

Importantly, extending the draft plan of condo approval would help conserve our Township's valuable resources. Re-submitting the entire approval package and undergoing the approval process again would be resource-intensive for both the developer and our local government. We believe that an extension at this time is a pragmatic solution that aligns with efficient resource utilization.

In light of these challenges, our commitment to supporting responsible and sustainable development in our community, and a desire to help address the identified housing shortfall, we kindly request that AMO and the Provincial government consider the current issues faced by developers in communities across Ontario. The challenges outlined by this developer reflect a broader trend that warrants attention and will severely hamper the ability to achieve increased housing starts if not addressed.

We recommend that the decision-making process for future planning applications be allowed to be guided by a balanced approach that takes into account market conditions, historical precedence, and resource conservation. This approach should ultimately contribute to provide much-needed housing supply to communities like West Lincoln, albeit at slower rates than first contemplated.

We appreciate your attention to this matter and believe that addressing these challenges will help promote equitable development opportunities across the province. Please do not hesitate to reach out if you require any additional information or clarification on this issue.

We look forward to collaborating with AMO and the Provincial government to find solutions that support the growth and vitality of our community and others like it.

Sincerely,



Mayor Cheryl Ganann
cc.. Minister Paul Calandra
All AMO member municipalities



THE CORPORATION
OF
THE TOWN OF HALTON HILLS

Resolution No.: 2023-0125
Title: Reducing Municipal Insurance Costs
Date: June 19, 2023
Moved by: Councillor B. Inglis
Seconded by: Councillor A. Hilson

Item No. 12.1

WHEREAS escalating insurance costs are one of the Town of Halton Hills' priorities;

AND WHEREAS the Town of Halton Hills' annual insurance premiums have increased from \$594,404 (1.32% of taxes) to \$2,073,319 (3.28% of taxes) from 2017 to 2023, representing an accumulated increase of 248.8% over this period;

WHEREAS the annual increase to the Town of Halton Hills' insurance premiums have been one of the most significant constraints in limiting yearly tax levy increases over the past seven years and

WHEREAS Ontario Municipalities are experiencing higher insurance rates at each renewal with limited access to insurance companies willing to quote on municipal insurance needs

NOW THEREFORE BE IT RESOLVED that the Town of Halton Hills Council calls on the Province to take action to reduce municipal insurance costs

AND FURTHER that this Resolution be forwarded to the Association of Municipalities of Ontario (AMO), the Minister of Finance, the Minister of Municipal Affairs and Housing, MPP Ted Arnott and all Ontario Municipalities for support.



Mayor Ann Lawlor



TOWNSHIP OF EAST GARAFRAXA
065371 DUFFERIN COUNTY ROAD 3 • UNIT 2
EAST GARAFRAXA • ON • L9W 7J8
T: 226-259-9400 • TOLL FREE: 877-868-5967 • F: 1-226-212-9812
www.eastgarafraxa.ca

October 11, 2023

Resolution of Support Town of Halton Hills– Reducing Municipal Insurance Costs

At the regular Council Meeting held on September 12, 2023 the following resolution was passed:

MOVED BY BANFIELD, SECONDED BY HALLS

BE IT RESOLVED THAT:

Council of the Township of East Garafraxa do hereby support the Town of Halton Hills and Municipality of North Perth resolutions regarding reducing municipal insurance costs;

And further that a copy of the resolution be forwarded accordingly.

CARRIED

Sincerely,

A handwritten signature in black ink that reads "Shannon Peart".

Shannon Peart
Administrative Assistant/ Clerk's Department
Corporation of the Township of East Garafraxa

Enclosure: Town of Halton Hills Letter dated July 4, 2023
Municipality of North Perth Letter dated June 26, 2023

cc: Dufferin County and Local Municipalities

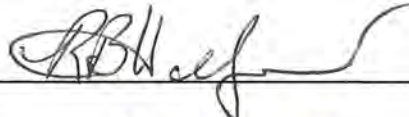
PO Box 488
201 Atwood Avenue
Rainy River, ON
P0W 1L0



Office Phone: (807) 852-3244
Clerk Phone: (807) 852-3978
Fax: (807) 852-3553
Email: rainyriver@tbaytel.net
Website: www.rainyriver.ca

Town of Rainy River

RESOLUTION

MOVED BY  DATE: **October 10, 2023**

SECONDED BY  RESOLUTION: **23-020**

“WHEREAS the Corporation of the Town of Rainy River is a small community in Northwestern Ontario with limited financial resources;

AND WHEREAS the Town of Rainy River owns and operates the water treatment facilities, water distribution facilities, wastewater treatment facilities and wastewater collection facilities which service the residents of the Town of Rainy River;

AND WHEREAS the Town of Rainy River requires Class II Water Treatment Operators for its facilities;

AND WHEREAS the Corporation of the Town of Rainy River attempts to provide training as prescribed by the Province of Ontario to obtain the necessary classification(s);

AND WHEREAS the Town of Rainy River has been fortunate in obtaining a full staff compliment eager to take on the responsibilities of water treatment and distribution and wastewater collection and treatment operations;

AND WHEREAS any new employees of the Town of Rainy River require certification;

AND WHEREAS training is becoming increasingly difficult to procure;

AND WHEREAS the Province of Ontario has implemented stringent review of water treatment plants to ensure compliance;

AND WHEREAS the Province of Ontario is promoting and providing an increased number of training opportunities for a variety of trades;

BE IT HEREBY RESOLVED that the Corporation of the Town of Rainy River petitions the Province of Ontario to expand water treatment training opportunities for communities within Ontario;

AND FURTHER the training be delivered in a method that is flexible and affordable;

AND FURTHER utilize existing networks, such as Contact North, for on-line exam preparation and exam supervision;

AND FURTHER the Council of the Corporation of the Town of Rainy River forward copies of this resolution to Premier Doug Ford, Minister of Environment, Conservation and Parks Andrea Khanjin, MPP Greg Rickford, Walkerton Clean Water Centre, Ontario Municipalities.”

ABSTAIN _____
AYES _____
NAYES _____

D. ARMSTRONG _____
D. EWALD _____
J. HAGARTY _____
B. HELGESON _____
N. IVALL _____
M. KREGER _____
G. PROST _____

CARRIED _____ ✓
DEFEATED _____


MAYOR OR ACTING MAYOR





THE CORPORATION OF THE TOWNSHIP OF MULMUR

BY-LAW NO. - 2023

BEING A BY-LAW TO ESTABLISH TARRIFF OF FEES AND COST RECOVERY FOR FIRE DEPARTMENT RESPONSE IN THE TOWNSHIP OF MULMUR

WHEREAS pursuant to section 8 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended from time to time (the "Municipal Act"), the powers of a municipality are to be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considered appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS pursuant to section 391 of the *Municipal Act*, a municipality may impose fees or charges on persons for services or activities provided or done by or on behalf of it;

AND WHEREAS pursuant to section 398 of the *Municipal Act*, fees and charges imposed by a municipality on a person constitute a debt of the person to the municipality;

AND WHEREAS Council of the Township of Mulmur deems it expedient to pass a by-law to impose fees on persons to recover the costs of fire department responses;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MULMUR HEREBY ENACTS AS FOLLOWS:

1. **SHORT TITLE**

This by-law shall be known as the "Fire Tariff of Fees By-law".

2. **DEFINITIONS**

Council means the Council of the Corporation of the Township of Mulmur;

False Alarm means a fire alarm activation when there is no fire.

Fire Department means a fire department established by the Municipality in accordance with the provisions of the *Fire Protection and Prevention Act, 1997*, S.O. 1997, c. 4, as amended from time to time;

Fire Department Specific Response Fees means cost recovery fees for Fire Department attendance at a Property for which the Owner has fire related insurance coverage;

Indemnification Technology® means Fire Department incident reporting, data collection and property insurance policy wording interpretation to maximize billing opportunities on behalf of fire departments by invoicing insurance companies for costs of fire department attendance with respect to insured perils;

Open Air Fire By-law means the Township of Mulmur Open Air Fire By-law No. 18-2023, or any successor by-law thereto.

Owner means the registered owner of property or any person, firm, corporation, partnership or society and their heirs, executors, administrators or other legal representatives, including a property manager, tenant, occupant, mortgagee in possession, receiver, manager, trustee or trustee in bankruptcy having control over or possession of the property or any portion thereof;

Property means any real property located within the geographical boundaries of the Municipality, and any real property to which the Fire Department is under a service agreement to provide Fire Department Response services, Automatic Aid or Mutual Aid. Real property includes buildings, contents and structures of any nature and kind in or upon such lands to which service is provided;

Township means the Corporation of the Township of Mulmur.

3. GENERAL REGULATIONS

- 3.1 The Township hereby authorizes the imposition of fees from time to time in accordance with the provisions of this By-law.
- 3.2 The Owner of the Property shall be responsible for the payment of Fire Department fees imposed by this By-law in accordance with the Schedule of Fees, attached hereto and forming part of this By-law.
- 3.3 The Municipality may use Indemnification Technology® to assess applicable insurance coverage for Fire Department Specific Response Fees.
- 3.4 Where the Municipality believes and/or Indemnification Technology® indicates Fire Department Specific Response Fees are applicable but the Owner does not have, in part or in full, insurance coverage for Fire Department charges for the Property, the Municipality may adjust the Fire Department Specific Response Fees to the extent of insurance coverage upon provision by the Owner of evidence, to the satisfaction of the Municipality, that no such insurance coverage exists or to demonstrate the limits of such coverage.

- 3.5 Fees imposed pursuant to this By-Law constitute a debt of the Owner to the Municipality and may be added to the tax roll of the Property to which the Fire Department Specific Response Fees relate.
- 3.6 Fees may be charged by the Treasurer of the Fire Department.
- 3.7 Fees collected shall be deposited in the Township's account or the respective fire department accounts.

4.0 FIRE RESPONSE FEES

- 4.1 On every occasion where a Fire Department responds to a call or incident within the geographical boundaries of the Township of Mulmur, the following fees shall be charged as set forth in Schedule A, attached hereto and forming part of this by-law:
 - a) Where a fire has been started/set that does not conform with the Township of Mulmur's Open Air Fire By-law; and/or
 - b) Where the fire could pose a safety hazard or concern.

5.0 MOTOR VEHICLE RESPONSE FEES

- 5.1 On every occasion where a Fire Department responds to a call or incident on any roadway in the geographical boundaries of the Township of Mulmur and where such call or incident includes a motor vehicle, the following fees shall be charged as set forth in Schedule A, attached hereto and forming part of this by-law:
 - a) Where the roadway is under the jurisdiction of the Township, the owner of the motor vehicle shall be charged;
 - b) Where the roadway is under the jurisdiction of the County of Dufferin, and the Township has exhausted all efforts to recoup the costs associated with the response, the invoice shall be submitted to the County of Dufferin for payment within 12 months of the original invoice date; and
 - c) Where the owner of the motor vehicle involves Consumers Gas, Ontario Hydro or Bell Canada, the utility operator shall be charged.

6.0 INSPECTION AND ALARM RESPONSE FEES

- 6.1 The Owner shall notify the applicable Fire Department prior to undertaking any work on any fire alarm system.
- 6.2 On every occasion where a Fire Department responds to a false alarm, the owner of the property at which the false alarm has occurred will be charged the applicable fee set forth in Schedule A, attached hereto and forming part of this by-law.
- 6.3 Fees shall be charged for inspections and written responses to written requests relating to outstanding order under the fire code or any act, regulation or fire service by-law(s).

7.0 SEVERABILITY

7.1 If any term or provision of this By-Law or the application thereof to any person shall to any extent be held to be invalid or unenforceable, the remainder of this By-Law or the application of such term or provision to all persons other than those to whom it was held to be invalid or unenforceable, shall not be affected thereby, it being the intention of the Council that each term and provision of this By-Law shall be separately valid and enforceable to the fullest extent permitted by law.

8.0 REPEAL

8.1 That By-law 62-2019, being a By-law to Authorize Cost Recovery for Fire Department Response, is hereby repealed.

8.2 That By-law 30-2001, being a By-law to Establish a Tariff of Fees for Fire Department Services, and any amendments hereto, is hereby repealed.

9.0 FORCE AND EFFECT

9.1 That this by-law shall come into force and effect upon the date of passing.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED on this 1st day of NOVEMBER, 2023.

.....
JANET HORNER, MAYOR

.....
TRACEY ATKINSON, CAO/CLERK

SCHEDULE A

BY-LAW NO. _____-2023

FIRE DEPARTMENT SERVICE RESPONSE FEES

ITEM	RESPONSE TYPE	FEE	CALCULATION
1	Fire Department Response	\$665.00 per hour or portion thereof for each unit in attendance	Such fees shall be charged and calculated on the basis of each Fire Department vehicle attending, resources consumed in attendance to the vehicle or property incident. The time shall be measured from the time of dispatch of each unit from the Fire Department's facilities to the time the unit is cleared from the next call out.
2	Material costs including but not limited to: foam, metered water, air tank re-filling, cleaning equipment, DSPA or similar units, cost to replace damaged or destroyed equipment, specialized response costs such as water bomber drops		Cost of material.
3	False Alarms	\$500.00	Flat fee for the second false fire alarm and for any subsequent false fire alarm within a twelve-month period.
4	Residential Inspections	\$150.00	Flat fee per each residential unit.
5	Commercial/Industrial Inspections	\$300.00	Flat fee per each commercial and industrial unit.
6	Requests for Fire and Other Miscellaneous Reports	\$75.00	Flat fee per report.



THE CORPORATION OF THE TOWNSHIP OF MULMUR

BY-LAW NO. _____ - 2023

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MULMUR FOR NOVEMBER 1, 2023

WHEREAS Section 5(1) of the *Municipal Act*, 2001, as amended, provides that the powers of a municipality shall be exercised by Council;

AND WHEREAS Section 5 (3) of the *Municipal Act*, 2001, as amended, provides that municipal powers shall be exercised by by-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MULMUR HEREBY ENACTS AS FOLLOWS:

1. All actions of the Council and Committees of Council of the Corporation of the Township of Mulmur for the aforementioned date in respect to every report, motion, by-law or other action passed and taken by Council or Committees of Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed by its separate by-law.
2. The Mayor of the Township and the proper officers of the Corporation of the Township of Mulmur are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required and except where otherwise provided, to execute all documents necessary in that behalf.

PASSED on this 1ST day of NOVEMBER 2023.

.....
JANET HORNER, MAYOR

.....
TRACEY ATKINSON, CAO/CLERK