



Council Agenda November 5, 2025 – 9:00 AM

Meeting Details

In-Person Meeting Location: Mulmur Township Offices, located at 758070 2nd Line East

Phone Connection: 1 647 374 4685 Canada / 1 647 558 0588 Canada

Video Connection: <https://us02web.zoom.us/j/84829988171>

Meeting ID: 848 2998 8171

Accessibility Accommodations: If you require access to information in an alternate format, please contact the Clerk's department by phone at 705-466-3341 extension 223 or via email at clerk@mulmur.ca

PAGE	1.0	<u>Call to Order</u>
	2.0	<u>Land Acknowledgement</u>
	3.0	<u>Approval of the Agenda</u>
		Recommendation: That Council approve the agenda.
5	4.0	<u>Minutes of the Previous Meeting</u>
		Recommendation: That the minutes of October 1, 2025 are approved.
	5.0	<u>Discussion Arising out of the Minutes</u>
	6.0	<u>Disclosure of Pecuniary Interests</u>
	7.0	<u>Public Question Period</u>
	8.0	<u>Deputations and Presentations</u>
	8.1	Citizen Recognition: Honeywood Arena October 5, 2025 (9:00 a.m.)
11	8.2	Kim Delahunt: Headwaters Healthcare Centre (Virtual 9:15 a.m.)
33	8.3	Chief Gary Staples, Dufferin County Paramedic Service: Tiered-Response (9:45 a.m.)
	9.0	<u>Public Meetings</u>
44	9.1	Zoning Housekeeping By-law (11:30 a.m.)

Recommendation: That Council receive public and agency comments and consider passing the housekeeping by-law.

10.0 Reports for Decision

47 10.1 Draft 2026 Budget

75 10.2 2026 Draft NVCA Budget & MOU

Recommendation: That Council provide direction to staff regarding entering into a Memorandum of Understanding with the Nottawasaga Valley Conservation Authority as discussed.

109 10.3 Plow Procurement

Recommendation: That Council approve the early purchase of the plow truck equipped with a one-way plow, as a 2026 budget item to be ordered in 2025, funded through the Equipment Reserve.

111 10.4 2025-2026 Winter Operations Plan

Recommendation: That Council adopt the 2025-2026 Winter Operations Plan for the Township of Mulmur.

173 10.5 Strada Aggregates Development Project Comments

Recommendation: That Council direct staff to submit a comment letter to the Ontario Ministry of Natural Resources (MNR) on the Strada Aggregates development project by November 17, 2025.

11.0 Committee Minutes and Reports

180 11.1 Mulmur-Melancthon Fire Board Minutes: September 23, 2025

183 11.2 Rosemont District Fire Board Minutes: September 26, 2025

187 11.3 Dufferin County Council Minutes: September 25, 2025

198 11.4 Dufferin County Council Minutes: October 9, 2025

205 11.5 Shelburne Public Library Board Minutes: September 16, 2025

207 11.6 Nottawasaga Valley Conservation Authority Minutes and Highlights: September 26, 2025

216 11.7 Nottawasaga Valley Conservation Authority Media Release

Recommendation: That Council receives the committee minutes and reports as copied and circulated.

12.0 Information Items

- 218 12.1 Council Renumeration/Expense Policy
- 221 12.2 NDCC Fundraising Update
- 222 12.3 Township of Mulmur ARA Comments
- 224 12.4 Q3 Planning Report
- 226 12.5 Q3 Grant Report
- 227 12.6 B04-2025 Mujunen: Notice of Complete Application and Public Meeting
- 229 12.7 Township of Mulmur and Dufferin County Speed Limit Adjustment – 10 Sideroad / Dufferin Road 17
- 234 12.8 Family Transition Place Proclamation Request: Woman Abuse Prevention Month
- 236 12.9 Hunter and Associates: ERO 025-1005 Strada Aggregates Inc.
- 249 12.10 Canadian Union of Postal Workers Correspondence
- 253 12.11 Ministry of Environment, Conservation and Parks Correspondence
- 254 12.12 Town of Ajax: Automated Speed Enforcement
- 257 12.13 Town of Shelburne: Automated Speed Enforcement
- 259 12.14 Town of Midland: Automated Speed Enforcement
- 260 12.15 Township of Melancthon: County Road 124 and Highway 10 Road Safety
- 262 12.16 Dufferin County: Agriculture Industry Consultation
- 265 12.17 Municipality of Bluewater: Climate Change
- 267 12.18 City of Kitchener: Postage
- 268 12.19 Town of Plympton-Wyoming: Conservation Fee Freeze
- 269 12.20 Township of Edwardsburgh Cardinal: Ontario Community Infrastructure Fund (OCIF)
- 272 12.21 Township of Melancthon: Harmonized Fire By-laws Resolution
- 273 12.22 Township of Melancthon: Natural Gas Expansion Resolution
- 275 12.23 Town of Wasaga Beach: Mandatory Water Safety & Swim to Survive Resolution

Recommendation: That Council receives the information items as copied;
And that the following items be endorsed: _____

14.0 Closed Session

14.1 Fire Board Negotiations

15.0 Items for Future Meetings

- 15.1 Multi-Year Accessibility Plan
- 15.2 Mulmur 175 Update
- 15.3 Procurement Policy Amendments

16.0 Passing of By-Laws

- 277 **16.1 Council Remuneration By-law**
- 282 **16.2 Traffic Amendment By-law**
- 284 **16.3 Amending Zoning By-law**
- 286 **16.4 Confirmatory By-Law**

Recommendation: That by-laws 16.1 to 16.4 be approved.

17.0 Adjournment

Recommendation: That Council adjourns the meeting at _____ to meet again on December 2, 2025 or at the call of the Chair.



Council Minutes October 1, 2025 – 9:00 AM

Council Present: Mayor Horner, Deputy Mayor Hawkins, Councillors Clark Cunningham and Lyon

Staff Present: Tracey Atkinson, Heather Boston, Roseann Knechtel, Chris Wolnik

1.0 Call to Order

The Mayor called the meeting to order at 9:00 a.m.

2.0 Land Acknowledgement

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

3.0 Approval of the Agenda

Moved by Cunningham and Seconded by Hawkins

That Council approve the agenda.

Carried.

4.0 Minutes of the Previous Meeting

Moved by Clark and Seconded by Lyon

That the minutes of September 3, 2025 are approved.

Carried.

5.0 Discussion Arising Out of the Minutes - None

6.0 Disclosure of Pecuniary Interests - None

7.0 Public Question Period

Cheryl Russel inquired if staff had the results of the OPP Paid Duty. Chris Wolnik, Director of Infrastructure, confirmed results have not been received yet.

Cheryl Russel sought clarification on timelines for completion of the works outlined in the Dufferin County Road Safety Audit reports. Mayor Horner has been advised that work is to be completed this fall in Honeywood and at the intersection of County Road 19 / County Road 17.

Cheryl Russel brought internet service concerns to the attention of Council, advising that Xplore may no longer be available to residents in Mulmur as of December 1, 2025. Chris Wolnik, Director of Infrastructure, confirmed the last update received from Rogers was still forecasting 2026 installation.

Moved by Horner and Seconded by Cunningham

That Council direct staff to forward a letter to the Premier of Ontario, Sylvia Jones, MPP and Xplore expressing our concerns regarding the change in internet service in Mulmur.

Carried.

Madeline inquired if Mulmur had been approached regarding lands for the National Defence Radar site. Tracey Atkinson, CAO/Planner, confirmed the Township has not been contacted.

Madeline inquired about the provincial process related to special economic zones. Mayor Horner noted that sometimes lower-tier governments do not have much say.

8.0 Reports for Decision

8.1 Campaign Cabinet

Council discussion on the North of 89 Alliance governance structure and issuance of receipts.

Direction was given to staff to provide a report on funds raised to date.

Moved by Clark and Seconded by Cunningham

That Council update the mandate of CC as provided for in Schedule A to this report.

Carried.

8.2 2026 Council Meeting Dates

Council provided staff direction to amend the 2026 Council meeting dates to recess in July 2026 and meet again on August 5, 2026.

Moved by Lyon and Seconded by Cunningham

That the 2026 Council meeting dates be approved as amended.

Carried.

8.3 Automated Speed Enforcement

Chris Wolnik, Director of Infrastructure, noted the request from the Township of Essa for joint advocacy.

Moved by Lyon and Seconded by Hawkins

That Council directs staff to pause further action on the ASE pilot program pending proposed provincial legislation;

And further advocate with Essa Township to the province for the continued use of speed cameras as a tool to improve road safety;

And further that staff be directed to determine a strategy for their alternatives as they become clear in proposed legislation.

Carried.

8.4 Road Safety Budget

Council discussion occurred on options for the remaining road safety budget.

Moved by Cunningham and Seconded by Hawkins

That Council direct staff to fund the peer review of a traffic calming policy of approximately \$6,000, with the remainder being used for Paid Duty on weekends.

Carried.

Council recessed at 10:30 a.m. and returned at 10:40 a.m.

8.5 Township and Municipal Event Policy

Council discussed the criteria presented in the report and directed staff to include the following:

- Include committee oversight in Township events
- Move event partnership to the middle column
- Meeting the majority of criteria within a column is sufficient; not all criteria are required.

Moved by Lyon and Seconded by Cunningham

That Council direct staff to continue to draft guidelines for municipal, community, and partnership-based events guidelines based on the criteria provided in the report.

Carried.

8.6 Shelburne Fire Board Motions and Update

Council discussed past agreements, motions and events as well as the potential impact of the new agreement.

Moved by Lyon and Seconded by Cunningham

That Council receive the information.

Carried.

9. Committee Minutes and Reports

- 9.1 Shelburne District Fire Board Minutes: June 3, 2025**
- 9.2 Campaign Cabinet September Summary**
- 9.3 Dufferin County Council Minutes: August 28, 2025**
- 9.4 Dufferin County Council Minutes: September 2, 2025**
- 9.5 Dufferin County Council Minutes: September 11, 2025**
- 9.6 Economic Development Committee Minutes: September 11, 2205**
- 9.7 Shelburne Public Library Board Minutes: July 15, 2025**
- 9.8 Shelburne Public Library MOU: Town of Shelburne Report**

Moved by Cunningham and Seconded by Hawkins

That Council receives the Committee minutes and reports.

Carried.

10.0 Information Items

- 10.1 Strategic Plan Update**
- 10.2 Budget Information Report**
- 10.3 Mulmur-Melancthon Fire Department 2024 Annual Report**
- 10.4 Dufferin County Road Safety Audit: Honeywood**
- 10.5 Dufferin County Road Safety Audit: County Road 19/County Road 17**
- 10.6 Dufferin County Road Rationalization Plan**
- 10.7 Town of Mono Greenwood Report and TIS**
- 10.8 Township of Melancthon: Strada Aggregates Notice**
- 10.9 MC2 Public Meeting**
- 10.10 Township of Melancthon NDCC Donation**
- 10.11 Ontario Medical Association Correspondence**
- 10.12 Township of Amaranth: Aerial Spraying of Glyphosate**
- 10.13 Township of Larder Lake: Fire Certification Deadline**

10.14 Township of Melancthon: Enbridge Gas
10.15 Municipality of Brighton: Electoral Reform

Moved by Lyon and Seconded by Clark

That Council receives the information items;

And further that the following items be endorsed: 10.12 and 10.15

Carried.

Council recessed at 12:23 p.m. and returned at 1:22 p.m.

11. Closed Session

- 11.1 CAO Performance Review**
- 11.2 Council Term Review**
- 11.3 Fire Services Negotiations**
- 11.4 By-law Enforcement**

Moved by Lyon and Seconded by Hawkins

That Council adjourn to closed session at 1:26 p.m. pursuant to Section 239 of the Municipal Act, 2001 as amended for:

- three (3) matters relating to personal matters about an identifiable individual, including municipal or local board employees; and
- one (1) matter related to a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board under section 239(2)(b)(c)(k).

Carried.

Moved by Cunningham and Seconded by Hawkins

That Council do rise out of closed session into open session at 3:49 p.m. with the following motion:

That Council direct staff to retain Jeff Wilker, Thomson Rogers as discussed in closed session;

And that staff proceed as discussed in closed session;

And further that Council appoint Earl Hawkins as the Mulmur representative on the Shelburne & District Fire Board.

Carried.

12. Items for Future Meetings

12.1 Procurement Policy Amendments (Q3 2025)

12.2 Council Conference Policy (Q4 2025)

12.3 Council Per Diems (Q4 2025)

12.4 Mulmur 175 Update

13. Passing of By-laws

13.1 Confirmatory By-Law

Moved by Lyon and Seconded by Clark

That By-Law 13.1 be approved.

Carried.

14.0 Adjournment

Moved by Hawkins and Seconded by Cunningham

That Council adjourns the meeting at 3:51 p.m. to meet again on November 5, 2025 or at the call of the Chair.

Carried.

Mayor

Clerk

Township of Mulmur

Kim Delahunt, President & CEO, Headwaters Health Care Centre

November 5, 2025

OUR VISION: **ONE COMMUNITY, CARING TOGETHER.**

OUR PURPOSE: **PROVIDE EXCELLENT CARE, CLOSE TO HOME.**



Empower Our People

- Attract, retain, and recognize our people
- Focus on an engaged, inclusive, safe and healthy workplace
- Enable teams to deliver high quality care with tools and resources

Get Even Better

- Use timely, evidence and data-based analysis to support decision making and enhance equitable access to care
- Advance digital health opportunities
- Continue to build for the future of our facility

Deliver Patient Centred Quality Care

- Listen to patients and families to support what's most important to them
- Build a safe, quality driven, continuous improvement culture following best practice guidelines
- Ensure population health measures inform our approach to decisions
- Promote health equity, ensuring inclusion and diversity are respected and achieved



Connect Through Partnerships

- Lead and pursue meaningful partnerships that extend our capability to support seamless, equitable and timely access to care
- Strengthen our academic partnerships
- Grow opportunities for training and development
- Use technology to enhance efficiency, safety and care

OUR FUNDAMENTALS: **Diversity, Equity & Inclusion • Safe & Healthy Environment • Technology & Innovation**

Our Recent Accomplishments



The First MRI in Dufferin-Caledon is Now Open!

Thanks to the generosity of our community and the funds raised through Headwaters Health Care Foundation's *Smart Headwaters* campaign, Headwaters now offers MRI scans close to home. Operational funding for the MRI has been provided by the Province.

First MRI in Dufferin-Caledon



Began accepting physician requisitions in August

First scans started **September 30, 2025**

Anticipate completing **8,000+** scans per year

Available to conduct the following scans on patients over the age of 8:

- Breast MRI
- Musculoskeletal MRI
- Neuro (brain and spine) MRI
- Pelvic / Abdominal MRI
- Prostate MRI

Clinical Priority Plan (CPP)

Launched in 2023, the CPP is a Clinical Action Plan that:

- Identifies the overarching clinical priorities and areas of focus for HHCC (“Who do we want to be?”) for the next five years.
- This is aligned to the Quadruple Aim framework.
- It laid the foundation for Strategic Directions renewal in 2024.
- The CPP is on our website under who we are.



Clinical Priority Plan, Year 2 Outcomes

Cardiac Wellness Program



Launched partnership with Town of Orangeville for the **cardiac wellness program**.

Emergency Department



Ministry approval for Emergency Department renovations, allowing us to **increase capacity and improve patient flow**.

Wait Times for Surgery



Significantly reduced surgical wait times, reducing “long waiters” to **7%**, amongst the top ranked hospitals in the province.

Partnerships



Launched partnership between **TeleCheck** and **Polycultural Immigrant Services**, increasing the number of vulnerable community members receiving check-in calls, routine health reminders, social support, and assistance in navigating the health and community system.

Patient Experience



Refreshed **Patient Experience** framework, demonstrating our ongoing commitment to providing excellent care, close to home for patients in Dufferin-Caledon.

The Big Picture – in Ontario

- Significant demographic shifts with an expected increase in population of 36%¹ over next 20 years, with high growth rates amongst 65+ and 85+ age groups.
- By 2040 more than 3.1 million Ontarians will be living with one or more chronic illnesses², such as diabetes, cancer, renal failure and others, up from 1.8 million in 2020.
- Health care needs will increase and become increasingly complex.
- The hospital sector has major financial pressures and significant funding gaps continue.
- There is a need to ensure that long-term capital funding for infrastructure and equipment reflects the current and future needs of local communities.
- Clear evidence of Ontario hospitals' longstanding efficient operations.

1. Source: Ontario Hospital Association, Leveraging Ontario's Medium-Sized, Hospitals to Prepare for Future Needs and Enhance the Provincial Health Care System; 2024

2. Source: Rosella LC, Buajitti E, Daniel I, Alexander M, Brown A. Projected patterns of illness in Ontario. Toronto, ON: Dalla Lana School of Public Health; 2024

Our Future Needs at HHCC

- Current Emergency Department (ED) was built to accommodate 23,000 annual visits, currently seeing 37,000+ patients. We expect to be seeing more than 50,000 ED patients a year within the next 10 years.
- In the next few years, the Emergency Department will expand by 3,500 sq ft and Diagnostic Imaging will expand by 750 sq ft, with the goal of reducing wait times, improving flow and supporting a stronger patient experience.
- Top hospital redevelopment priorities: Emergency Department, Obstetrics, Complex Continuing Care, Diagnostic Imaging, Critical Care Unit/ICU, Medical Device Reprocessing Department, and Pharmacy.
- Proposed hospital growth of 239,000 sq ft over 10-year period. Expanding to 333,000 sq ft over 20-year period.
- Headwaters is currently one of the largest employers in the region and we anticipate doubling the number of full-time employees over the next 20 years.
- First stage of the facility redevelopment plan is expected to cost \$391 million, with a 20-year cost of \$714 million.

Projected Growth – *Meeting the Needs of our Community*

	2023	Projected 2027/2028	Projected 2032/2033	Projected 2042/2043
Total inpatient beds	86	86	110	158
Dialysis treatment stations	6	9	12	15
Mental health short stay unit beds	0	4	4	4
Births per year	880	1,048	1,162	1,398
Total Emergency Department visits per year	36,369	42,619	49,035	63,201
Ambulatory Care visits per year	11,096	16,069	18,344	23,363
Surgical cases per year	3,064	4,429	4,934	5,942

Where We Are Going at HHCC

- Headwaters is actively embracing change, working hard to enhance efficiency, and planning to meet the needs of our community well into the future.
- Changes in demographics and illness patterns mean that we need to bring together multiple stakeholders to nurture and support a system that embraces innovation in care delivery.
- Headwaters is always ready and willing to work with all levels of government to meet these challenges. We can do so by:
 - Collaborating on redevelopment projects and ensuring efficiencies wherever possible
 - Continuing to harness the power of innovation and technology locally
 - Advocating collectively when appropriate
 - Collaborating on recruitment and retention efforts for physicians locally
 - Working together to ensure local share needs/\$ are met
- Caring for our communities requires a community-based approach.



Be Part of Health Care in Our Community

- Encourage others to join our health care team
- Visit **headwatershealth.ca** to discover ways you can get involved
- Donate to Headwaters Health Care Foundation at **hhcfoundation.com**



For more information

Connect with us anytime:

- email **info@headwatershealth.ca**
- online at **headwatershealth.ca**
-     **@HeadwatersHCC**

We are a proud partner in the Hills of Headwaters Collaborative Ontario Health Team serving Dufferin-Caledon.

hillsofheadwaterscollaborative.ca

Appendices – For information

OUR STRATEGIC DIRECTIONS

Our Strategic Directions reflect the reality of delivering health care in an ever-evolving environment. They are the foundation to achieving success over the next five years.

Empower Our People

Our team is invaluable. Empowering and investing in the development, well-being, safety, and support of our people is paramount to ensure a high performing and sustainable workplace environment that delivers the best care for our patients and communities.

- Attract, retain, and recognize our people
- Focus on an engaged, inclusive, safe and healthy workplace
- Enable teams to deliver high quality care with tools and resources

By 2029 we will:

- Be a workplace of choice for proud healthcare professionals and supporting staff
- ✓ Set and achieve job vacancy and retention rate targets that meet or exceed industry benchmarks
- Be implementing multi-year recruitment, education and retention plans
- Be working towards training targets set to ensure psychological health and safety within the workplace
- Ensure our teams more strongly reflect the community we serve

Get Even Better

Continually improving systems, processes and our facility is fundamental to achieving our commitments, delivering a consistent patient experience, and ensuring operational excellence. We have a responsibility to ensure our performance meets the needs of our patients and community.

- Use timely, evidence and data-based analysis to support decision making and enhance equitable access to care
- Advance digital health opportunities
- Continue to build for the future of our facility

- ✓ Complete a stage 1.2 and begin a stage 1.3 Ministry of Health proposal supporting renovations and expansions to our hospital
- Be using enhanced clinical tools that are improving safety and efficiency of clinical operations with targeted adoption rates
- Achieve initial targets supporting a reduction in plant emissions as part of ongoing environmental sustainability measures
- Support an optimized health information system that includes use by community partners
- Be using 20% more virtual applications and digital platforms

Deliver Patient Centred Quality Care

Pursuing continuous quality improvement is fundamental to achieving our commitments and delivering excellent patient care and experiences. Through a relentless focus on quality and safety, we will deliver quality care to be proud of.

- Listen to patients, families and caregivers to support what's most important to them
- Build a safe, quality driven, continuous improvement culture following best practice guidelines
- Ensure population health measures inform our approach to decisions
- Promote health equity, ensuring inclusion and diversity are respected and achieved

- Reach top 75th percentile in Ontario Qualtrics patient satisfaction measures
- Increase patient safety culture survey rates by 10% compared to 2024
- ✓ Achieve outcomes identified in our five year clinical priority plan
- Reach a 25 member strong Patient Family Advisory Partnership, embedding members in all key organizational initiatives or program developments
- Have developed measures and demonstrate progress in care as part of our DEI fundamental commitment

Connect Through Partnerships

Ongoing success and innovation includes collaboration and support from and with system partners. Together, we can achieve more to support delivery of the best care to our communities.

- Lead and pursue meaningful partnerships that extend our capability to support seamless, equitable and timely access to care
- Strengthen our academic partnerships
- Grow opportunities for training and development
- Use technology to enhance efficiency, safety and care

- ✓ Have an increase in the number of students and medical residents at the hospital
- Reduce re-admission rates for our senior population through seamless care with our Ontario Health Team partners
- Have expanded our partnerships for access to more health and social care
- Have more timely information and data to support enhanced communications with our patients and their healthcare team

Our Values

Our values are more than just words, they define and connect us. Our values will enable us to meet our full potential and will guide us in how we work, how we behave and how we relate to our patients, families and to one another. Our values are how we show our commitment to our vision and purpose.



Kindness

- We show compassion, care and empathy
- We encourage each other
- We care for one another
- We see the person in every patient



Accountability

- We take personal responsibility for our actions and decisions
- We learn from our mistakes
- We set clear expectations for ourselves and each other
- We are transparent



Respect

- We understand interactions start with listening
- We are open, honest and act with integrity
- We treat all individuals with dignity
- We embrace diversity of people, opinions and perspectives



Teamwork

- We inspire each other to be the best we can be
- We come together to solve problems and celebrate success
- We appreciate each other's abilities and use the strength of us all
- We are better together

Our Fundamentals

Our fundamentals are our commitment to basic principles that we want Headwaters' to be known for and what we expect to provide for our patients, families, and one another. They are important principles upon which our strategic plan can depend.

Diversity, Equity & Inclusion

Everyone has the right to be treated fairly and respectfully. We embrace and respect the needs of all individuals and listen to and consider the voices of others.

Safe & Healthy Environment

Cultivating a safe and healthy workplace, from the physical to the psychosocial elements, is an essential responsibility and commitment that we all pledge.

Technology & Innovation

We will leverage technology and innovation through research, data and analytics, leading practice protocols, user experience and information integration leading to better outcomes.

Clinical Priority Plan – Priority Area Successes

Emergency	Mental Health	Geriatrics	Obstetrics	Pediatrics
Ministry approval for Emergency Department pre-capital renovations	Permanent additional evening/weekend crisis worker funding received	Initiated geriatric clinic	Finalizing WOHS MOU for Level 2 transfer of patient care	15 nursing staff successfully completed Level 2 training
Triage renovations completed	2-year Mobile Crisis Response Team (MCRT) funding request submitted	Over 80 patients flowed through Hospital to Home program (100% acceptance rate)	15 staff completed in-house training, Level 2 in progress with RVH	MOU with RVH for Level 2 support implemented
Third-party review conducted	Weekly on-site psychiatry support initiated	Initiated informal geriatric direct referrals through inpatient units	Breastfeeding clinic implemented	Implemented cardiac monitors supporting AirVo nasal high flow respiratory patients
Data quality validation and clean up	MOUs with WOHS and Waypoint in progress	Implemented best practice guidelines for delirium care	Antenatal clinic implemented	
	Ministry & community collaboration sessions conducted	NLOT (nurse-led outreach team) implementation with LTC	Dufferin Area Family Health Team Latch 'n Learn clinic partnership	

Clinical Priority Plan – Quadruple Aim Successes

Surgical Services	Ambulatory Care	Medicine	Paramedic Services	Clinical Support Services
Completed quality-based procedures (QBP) reallocation to maximize funding	Completed dialysis service construction and relocation	E&F Wing staffing model changes	Model and structure review completed	Installed new x-ray equipment
Implemented green light laser for urology, HOT and Stone times	Finalized Town of Orangeville partnership for cardiac wellness program	Converted Personal Support Worker float pool to permanent positions	New Chief and Deputy Chief leading service	Installed new Nuclear Medicine stress equipment
Advocated for and received funding for pediatric long waiters		ICU critical care nursing training completed	Master plan initiated with County of Dufferin	MRI implementation underway for summer 2025 patient scans
Formalized a perioperative educator role			Ambulance call reporting implemented	Finalized microbiology outsourcing
Advocated for additional Surgical Pathway Training funding			Expanded offload nurse funding application submitted	Basic interventional radiology services implemented
Reduction in long waiters to 7%, among best in province				CT patient schedule efficiencies; significant wait time reductions

Snapshot of Other Successes

Patient Experience	People & Culture	Planning & Strategy	Internal Systems & Processes	Community & Care Partners
Refreshed Patient Experience framework launched	100% compliance to core curriculum and mandatory organizational training	Benchmarking initiatives implemented to support FY25-26 budget. Benchmarking compares Headwaters with other comparable hospitals to identify efficiencies.	Refreshed cafeteria and flooring	TeleCheck partnership with Polycultural Immigrant & Community Services
Unit access restrictions implemented to enhance patient & staff safety	New annual awards launched including Quality & Safety Improvement, Outstanding Physician and Above & Beyond awards	5-year strategic plan launched	Successful completion of Ontario College of Pharmacy's inspection	Bereavement wind phone unveiled in partnership with Hills of Headwaters Collaborative Ontario Health Team
Launch of prostate cancer surgery services "Green Light Laser"	Nursing education fund program for ongoing professional development	Emergency Preparedness Code Silver mock event & launch of new safety door markers	All new exterior signage	Toronto Grace Hospital remote patient care monitoring
Launched new Obstetrical Emergency code (Code OB)	Launched recognition survey and initiated implementation recommendations	Digitization roadmap completed	New nursing stations initiated/completed on ED, E and F wings	Trillium Gift of Life organ donation notification rate of 97% - 24% increase





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14



Photo captions

1. Board of Directors members gather at their Orientation Day.
2. To mark National Grief & Bereavement Day in November, Headwaters collaborated with Hills of Headwaters Collaborative, Bethell Hospice, and Hospice Dufferin to host butterfly bereavement workshops. Completed butterflies were showcased in an art installation at Headwaters, honoring those we've lost.
3. Members of our Ambulatory Care team wearing Pink in support of breast cancer awareness.
4. President and CEO Kim Delahunt, Vice Presidents Annette Jones, Frances Duiker, and Cathy van Leipsig host a Town Hall for staff to discuss 2024 successes and the 2025-2026 budget.
5. Laboratory staff and Manager Colleen Hillier, welcomed Health Minister and Deputy Premier, MPP Sylvia Jones for National Laboratory Week.
6. Clinical Scholar Rhonda Bugden welcomed Michelle White and her team from Green Ribbons 4 Mike for our inaugural drive to raise awareness for organ donation.
7. Vice President Annette Jones, President and CEO Kim Delahunt with Staff at the Headwaters Health Care Christmas Lunch.
8. Nick Socher and Thomas Grieve and the entire Facilities Team receive a Headwaters Heroes Award from President & CEO Kim Delahunt for their work dealing with a broken water piper that caused a major disruption to the building just before a major media event.
9. Headwaters Health Care Foundation CEO K.C. Carruthers and President & CEO Kim Delahunt visit with members of the Diagnostic Imaging team.
10. Staff from the hospital join President and CEO Kim Delahunt for the annual Christmas lunch.
11. Local family enjoys a teddy “check-up” at the annual Teddy Bear Clinic.
12. Vice President and Chief Financial Officer Cathy van Leipsig and President & CEO Kim Delahunt visits with laboratory staff.
13. President & CEO Kim Delahunt visits with staff on F-Wing.
14. Dufferin County Paramedic Chief Gary Staples gets ready to educate kids about the work of paramedics during the annual Teddy Bear Clinic.

A photograph of a single-story building with a blue metal roof and light-colored vertical siding. Three large garage doors are open, revealing three white paramedic service vehicles parked inside. The vehicles are marked with 'PARAMEDIC' and 'EMT' and have emergency lights on their roofs. The building is situated on a paved lot with some trees and a utility pole visible in the background. The text 'Paramedic Services' is overlaid in the center of the image.

Paramedic Services



Agenda

Tiered Response

- Define
- Why do we have tiered response?
- Current State
- Options
- Recommendations



Tiered Response

- Definition
 - Structured, layered approach to managing emergency incidents where more than one agency is required due to the severity or scale of the incident
- For medical responses in Dufferin County, we have 2 levels of response, depending on location of incident and level of service provided by the fire department
- Police are also required to respond to specific incidents depending on the nature of the emergency



Tiered Response

- Why

1. Location – there are more Fire Departments spread around the county than paramedic stations, historically this would mean they have a quicker response time.
2. Resource Limitations – our sickest patients often require more care than what two paramedics can provide, and availability of ambulances is a concern
3. Shared Responsibilities – Paramedic, Police and Fire are all required at the incident to perform duties related to their job but will assist allied agencies to ensure effective incident response (ie. MVC's)



Tiered Response

- Challenges
 - Paramedic call volumes are increasing, and patients are presenting with higher acuity (sicker), which requires more support than two paramedics can provide
 - Resources for paramedic services are being stretched and sending multiple ambulances to these calls can impact delivery of service
 - Fire Services are experiencing increasing demand for service which is taxing their teams
 - Fewer volunteer firefighters both live and work in their community, which impacts the ability to deliver service



Current State

Category A

- This is the highest level of response for fire departments
- They respond to pre-determined incidents based on the suspected nature of the emergency when the caller requests service
- Includes Orangeville, Dundalk, Caledon, Rosemont, Mulmur-Melancthon

Category B

- This is a modified level of response for fire departments
- They respond to pre-determined incidents based on the suspected nature of the emergency when the caller requests service
- For calls such as cardiac arrest and MVC, the fire department responds immediately, for other calls, they will respond if the paramedic service will be delayed
- Includes Grand Valley and Shelburne



Current State

Category A

Tiered Response Criteria

	TIER	TYPE OF CALL	IF EMS RESPONSE GREATER THAN	CODE PRIORITY
1	Y	Allergy Reaction	20 MINUTES	4
2	Y	Breathing Problems		4
3	Y	Choking		4
4	Y	Chest Pain / Heart Problem	20 MINUTES	4
5	Y	Electrocution		4
6	Y	Inhalation		4
7	Y	MVC – Enclosed Seating		4
8	Y	MVC – Exposed Seating		4
9	Y	MVC – Person Struck		4
10	Y	MVC – Unknown Details		4
11	Y	Near Drowning		4
12	Y	Trauma (Penetrating) / Wound		4
13	Y	Decreased Consciousness/Unconscious		4
14	Y	VSA / Cardiac Arrest		4
15	Y	Farm Accidents		3 or 4
16	Y	Industrial Accidents		3 or 4

Category B

Tiered Response Criteria

	TIER	TYPE OF CALL	IF EMS RESPONSE GREATER THAN	CODE PRIORITY
1	Y	Allergy Reaction	20 MINUTES	4
2	Y	Breathing Problems	20 MINUTES	4
3	Y	Choking	20 MINUTES	4
4	Y	Chest Pain / Heart Problem	20 MINUTES	4
5	Y	Electrocution		4
6	Y	Inhalation		4
7	Y	MVC – Enclosed Seating		4
8	Y	MVC – Exposed Seating		4
9	Y	MVC – Person Struck		4
10	Y	MVC – Unknown Details		4
11	Y	Near Drowning	20 MINUTES	4
12	Y	Trauma (Penetrating) / Wound	20 MINUTES	4
13	Y	Decreased Consciousness/Unconscious	20 MINUTES	4
14	Y	VSA / Cardiac Arrest		4
15	Y	Farm Accidents		3 or 4
16	Y	Industrial Accidents		3 or 4

Options



**Maintain current status with
delay extended to 30 minutes**



**All fire departments, excluding
Orangeville move to the same
response criteria**



**All municipalities move to the
same response criteria**

Orangeville would respond to medical calls within Orangeville as per current agreement

Neighbouring municipalities of Orangeville who receive service from Orangeville FD would receive one-level of service (Orangeville would only respond to medical calls if ambulance delayed except those calls that are automatically tiered)

Recommendation



All fire departments, excluding Orangeville move to the same response criteria

Questions?



Thank you



Gary Staples

Chief

Dufferin County Paramedic Service

gstaples@dufferincounty.ca

519-278-1050



Staff Report

To: Council
From: Tracey Atkinson, CAO/Planner
Meeting Date: November 5, 2025
Subject: Housekeeping By-law

Purpose:

The purpose of this report is to introduce a Housekeeping By-law and provide associated background information regarding the recommended amendments to the Comprehensive Zoning By-law.

Background and Analysis:

The Township's zoning by-law was approved in 2018 and has had regular review and housekeeping amendments. The last Housekeeping by-law was passed in May 2024.

The Township has reviewed a first draft of the Official Plan and staff anticipate the Official Plan project to be completed in Q2, 2026, following which a Zoning By-law update would be commenced to implement the new Official Plan.

It is noted that the new Provincial Planning Statement (PPS) and County Official Plan amendments are now in effect.

The following amendments are proposed:

1. NAVCAN Beacon

The Federal navigational beacon has been physically removed from its Whitfield site. As such, there is no merit in regulating a 8km radius height restriction to protect the previous flight guidance infrastructure. It is recommended to remove the 8km Whitfield NAVCAN Navigational Beacon Overlay policy found in section 2.7.2

2. Detached Additional Single Dwellings

The Province introduced additional flexibility to provide for more affordable housing, allowing a greater range of attached, detached and farm worker housing. Mulmur Township had encouraged a range of additional dwelling units prior to the Provincial added flexibility. The following additional provisions are proposed to ensure that additional residential units are being encouraged as affordable units and that they do not become a nuisance for neighbouring properties. Clarity is also recommended related to farm worker housing units. The proposed provisions to be included/amended in section 3.3.2 of the Zoning By-law are as follows:

- iii) A maximum of one detached additional single dwelling unit shall be permitted. Where permitted, a maximum of one Farm Worker Housing Unit may also be permitted in addition to the Detached Additional Single Dwelling Unit.*
- iv) No basement shall be permitted, but a crawl space, having a maximum height of 5' shall be permitted.*
- v) No attached garage shall be permitted.*
- vi) The Detached Additional Single Dwelling shall be located within 30m of the principal dwelling.*

3. Home Industries

Clarification was required to ensure that a maximum of one home industry would be permitted per property, opposed to one accessory to each dwelling unit, given the increased flexibility to permit additional dwelling units. Additional provisions are proposed related to landscaping strips for buffering and locating the home industry in line or behind the principal dwelling to preserve the rural character and increase buffering opportunities.

4. Schools

Legislative changes now require that municipalities permit elementary and secondary schools in all urban areas, and also ancillary uses such as child care facilities. An amendment (to section 3.11.1 of the zoning by-law) is proposed to permit schools and ancillary child care facilities in all zones.

5. Outdoor Events in Recreational Zones

Permitted uses in the Recreational zone include an “assembly hall” use, which is defined as a large room or building where people can congregate, hold meetings, weddings or multiple uses. It does not specifically permit the use of the lands for similar uses and events. The proposed amendment would allow “assembly hall, including the use of outdoor spaces” to provide for additional flexibility and reduce the need for special event permits for some of the events being provided by our Recreational developments.

6. New Cemeteries

The Institutional zone currently permits cemeteries in section 4.9. New means of internment and alternative burial options have been explored with impacts on water, environment and surrounding land uses being unknown. By restricting the Institutional zone permission to “existing” cemeteries, all new cemeteries would require a Planning Act application and trigger studies or assessment of impacts.

7. Definitions

A definition is required for “farm worker housing” and “sign face area”.

Farm worker housing is permitted in addition to the additional dwelling units permitted in the rural area. It is desirable to define the situations where additional housing would be needed for agricultural purposes.

Additional amendments are recommended to removed duplicated definitions.

The proposed new definitions are as follows:

Face Area, Sign: means the area comprising the message portion of the sign, not including the support structure. A double-sided sign shall be considered to have one face area.

Farm Worker Housing: means an accessory detached dwelling located within 30 metres of the farm cluster to accommodate workers employed full-time in the day-to-day operations of an active agricultural operation on the subject lands.

Strategic Plan Alignment:

It's in our Nature: Grow - We commit to developing a framework to shape our Township in a manner that protects our agriculture, natural resources and our rural character. We will embrace technology, support energy conservation, climate change mitigation and assess environmental impacts in our decision-making process to grow the Township in a sustainable manner.

Financial Impacts:

Financial implications include the standard costs and taxes associated with development.

Environmental Impacts:

Environmental impacts associated with the scale and type of development are anticipated.

Recommendation:

It is recommended:

That Council receive public and agency comments and consider passing the housekeeping by-law.

Submitted by: Tracey Atkinson, CAO/Planner



2026 Budget Presentation

Draft #1

Presented on: November 5, 2025

Presented By

Heather Boston

Director of Corporate Services/Treasurer

Budget Overview

- Annual Inflation 2.4% = \$127,779
- Tariff pressure on equipment costs



Community Investment



- Road safety \$15,000
- Bridge Flood Study \$25,000 over 2 years
- Mansfield diamond improvements \$6,000
- Mulmur 175th birthday events \$3,400



e - Planning du reste

Fin	Prédécesseurs	Successeurs
Mar 02/06/20	90	104
Jeu 25/06/20	94	104
en 19/06/20		
n 05/06/20	80;101	99;102;104
16/06/20	84;98	102;104
8/05/20	76	102;104;101
'05/20	76;100	102;104;98
'6/20	98;99;100;101	104;105
'20		
'0	95;96;98;99;100;1	105
	102;104	262
		28;54
		111;154
		109;155
		115;156
		113;157
		114;158
		159
		160;120
		161;110
		119
		120
		168;123;165
		123
		170;124
		15;171
		172
		173

Capital Projects



Bridge
Replacement
\$600,000



Road
Resurfacing
\$500,000



Small Culverts
\$15,000

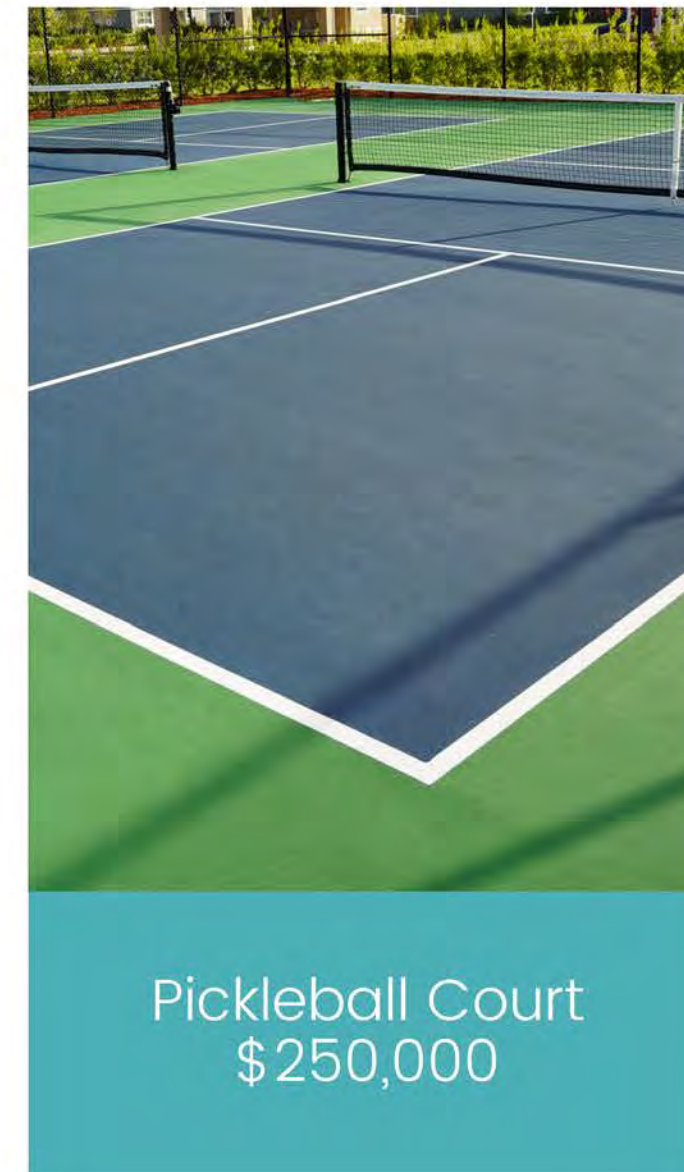
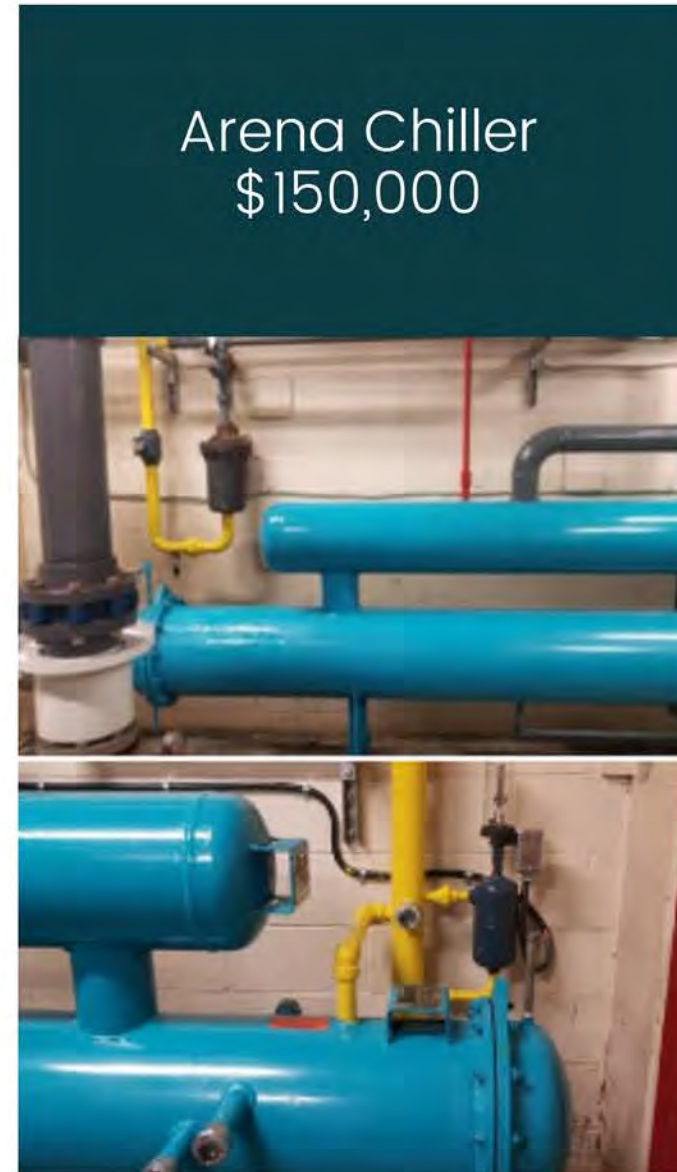


Snow Plow
\$410,000

Brusher Head
\$40,000



Snow Plow Blade &
Salter
\$40,000



Tax Impact

2026 Projected Tax Rate Increase 3.49%





Tax levy increase \$265,609
Approximately:
\$20.32 per \$100,000 of
assessment
or
\$109.13 per average
assessment of \$536,984

Additional Considerations



Small Pavilion
\$25,000



Medium Pavilion
\$100,000



Large Pavilion
\$650,000





Washroom
\$80,000



Questions?



Township of Mulmur

2026 Operating Budget Summary

	2026 Budget	2025 Actual	2025 Budget	Budget Variance %
<u>Expenditures</u>				
Operating (Excluding Water)	5,397,634	4,366,369	5,217,320	3.46%
Transfers to Capital Program	-	10,587	12,500	0.00%
Transfer to Reserves ¹	1,275,126	1,636,194	1,195,738	6.64%
<u>Total Expenditures from General Levy</u>	<u>6,672,760</u>	<u>6,013,150</u>	<u>6,425,558</u>	<u>3.85%</u>
<u>Revenues</u>				
Taxation	5,662,823	5,324,112	5,324,114	6.36%
Supplementary Taxes (Net of Write-offs)	-	44,583	-	0.00%
Operating (Excluding Water)	584,687	969,690	537,802	8.72%
Payments in Lieu of Taxes	86,000	86,474	77,000	11.69%
Grants ²	278,524	327,643	301,642	-7.66%
Transfer from Reserves ³	60,726	222,263	185,000	-67.18%
Transfer from Tax Rate Stabilization	-	-	-	0.00%
<u>Total Revenues to General Levy</u>	<u>6,672,760</u>	<u>6,974,764</u>	<u>6,425,558</u>	<u>3.85%</u>

Notes:

- 1 Budgeted Transfer to Reserves from General Levy Include: Studies \$5,000, Admin Building \$37,684, Computer Server \$5,000, Equipment \$303,188, Bridges \$557,254, Roads \$143,000, Public Works Building \$40,000, Aggregate Rehab \$3,000, Aggregate Stripping \$20,000, Arena Equipment \$8,000, Arena Building \$143,000, and Parks \$10,000.
- 2 Operating Grants include: OPP Anti Theft \$4,843, Summer Student \$7,200, Prisoner Transport \$1,400, Library Grant \$6,081, OMPF \$259,000.
- 3 Transfers from Reserves Include: \$12,000 Elections, \$15,000 Bridge for inspections, \$24,000 Roads for studies, \$6,326 Cemetery, \$3,400 Events for 175 birthday.



Township of Mulmur

2026 Operating Budget

	2026 Budget	2025 Actual	2025 Budget	Budget Variance %
<u>General Government</u>				
<u>Revenues</u>				
Penalties & Interest Revenue	(170,000)	(162,396)	(170,000)	0.0%
User Fees & Service Charges	(59,274)	(60,010)	(57,699)	2.7%
Administration Building Solar Panel Revenue	(12,750)	(11,295)	(12,750)	0.0%
	<u>(242,024)</u>	<u>(233,702)</u>	<u>(240,449)</u>	<u>0.7%</u>
<u>Expenses</u>				
Council ¹	115,271	77,282	99,650	15.7%
Administration Overhead	969,244	722,394	910,255	6.5%
Professional and Consulting Fees ²	49,300	32,553	77,000	-36.0%
IT Services and Supplies	48,330	28,813	48,330	0.0%
Insurance	85,000	75,272	78,000	9.0%
	<u>1,267,145</u>	<u>936,314</u>	<u>1,213,235</u>	<u>4.4%</u>
<u>Protective Services</u>				
<u>Revenues</u>				
Police Revenues	(37,000)	(23,237)	(35,000)	5.7%
Protective Inspection & Control Revenue ³	(23,200)	(22,241)	(15,200)	52.6%
	<u>(60,200)</u>	<u>(45,478)</u>	<u>(50,200)</u>	<u>19.9%</u>
<u>Expenses</u>				
Fire Services	712,349	518,377	673,746	5.7%
Police Service Expenses ⁴	568,703	502,772	586,058	-3.0%
Conservation Authority Levy	61,251	40,447	56,852	7.7%
Protective Inspection and Control Expenses	18,500	13,221	18,500	0.0%
	<u>1,360,803</u>	<u>1,074,817</u>	<u>1,335,156</u>	<u>1.9%</u>

TOWNSHIP OF MULMUR

2026 Operating Budget

	2026 Budget	2025 Actual	2025 Budget	Budget Variance %
<u>Transportation Services</u>				
<u>Revenues</u>				
Public Works Fees & Service Charges ⁵	(8,000)	(13,437)	(5,000)	60.0%
Aggregate Fees and Revenue ⁶	(20,563)	(19,673)	(25,563)	-19.6%
Public Works Solar Panel Revenue	(25,500)	(22,591)	(25,500)	0.0%
	(54,063)	(55,701)	(56,063)	-3.6%
<u>Expenses</u>				
Public Works Administration ⁷	581,226	430,212	511,395	13.7%
Public Works Operating Expenses	1,109,465	989,254	1,053,665	5.3%
Public Works Equipment Expenses ⁸	182,000	144,560	159,500	14.1%
Bridge and Culvert Expenses ⁹	20,000	913	5,000	300.0%
Winter Control Expenses	416,513	305,759	395,877	5.2%
Street Lighting Operating Expenses	5,000	1,186	5,000	0.0%
Aggregate Expenses ¹⁰	18,250	99,560	136,100	-86.6%
Long Term Debt - Bridges	38,084	39,392	39,392	-3.3%
	2,370,538	2,010,836	2,305,929	2.8%
<u>Recreation and Cultural Services</u>				
<u>Revenues</u>				
Events and Cultural Services Revenue	(15,000)	(10,182)	(15,000)	0.0%
NDCC Revenues ¹¹	(186,200)	(121,068)	(142,440)	30.7%
NDCC Fundraising & Donation Revenue	(500)	(202,348)	(1,000)	-50.0%
Parks & Facility User Fees and Charges ¹²	(9,700)	(267,662)	(14,750)	-34.2%
	(211,400)	(601,259)	(173,190)	22.1%
<u>Expenses</u>				
NDCC Administration Expense ¹³	119,265	92,652	98,850	20.7%
NDCC Operating Expenses ¹⁴	114,000	82,617	103,800	9.8%
NDCC Fundraising Expenses	-	17,326	-	0.0%
Parks & Facilities Operating Expenses	33,900	27,950	32,983	2.8%
Library Levies	80,257	77,405	76,667	4.7%
Events and Cultural Services Expense	15,000	12,230	15,000	0.0%
	362,422	310,180	327,300	10.7%

TOWNSHIP OF MULMUR

2026 Operating Budget

	2026 Budget	2025 Actual	2025 Budget	Budget Variance %
<u>Health Services</u>				
<u>Expenses</u>				
Cemetery Operating Expenses ¹⁵	22,826	19,367	13,200	72.9%
	<u>22,826</u>	<u>19,367</u>	<u>13,200</u>	<u>72.9%</u>
<u>Planning and Development Services</u>				
<u>Revenues</u>				
Planning Application Fees	(17,000)	(33,550)	(17,900)	-5.0%
	<u>(17,000)</u>	<u>(33,550)</u>	<u>(17,900)</u>	<u>-5.0%</u>
<u>Expenses</u>				
Planning and Zoning Expenses ¹⁶	10,500	14,857	20,500	-48.8%
Economic Development ¹⁷	3,400	-	2,000	70.0%
	<u>13,900</u>	<u>14,857</u>	<u>22,500</u>	<u>-38.2%</u>
<u>Total Operating</u>				
<u>Revenues</u>	(584,687)	(969,690)	(537,802)	8.7%
<u>Expenses</u>	<u>5,397,634</u>	<u>4,366,369</u>	<u>5,217,320</u>	<u>3.5%</u>
<u>Net General Levy Expenditures</u>	<u>4,812,947</u>	<u>3,396,680</u>	<u>4,679,518</u>	<u>2.9%</u>



Notes:

1	<i>Includes cost for municipal election of \$12,000.</i>
2	<i>2025 included the cost for the Asset Management Plan update for \$25,000.</i>
3	<i>Started billing back residents for by-law complaints in 2025 per the User Fee By-law.</i>
4	<i>OPP costs not known yet and removed RIDE program costs as grant has yet to be approved.</i>
5	<i>Increased road occupancy fee from \$50 to \$250 in 2025.</i>
6	<i>Decreased Aggregate Rebate based on actuals as the amount fluctuates.</i>
7	<i>Added one time cost of \$25,500 for road studies, funded from road reserves.</i>
8	<i>Approximately 25% increase in the cost of snow plow blades due to tariffs.</i>
9	<i>Includes \$15,000 for bi-annual bridge inspections.</i>
10	<i>Decreased because we did significant aggregate stripping in 2025 and none planned for in 2026.</i>
11	<i>Arena rental rates and advertising sign rentals have gone up.</i>
12	<i>Programming revenue decreased as we will focusing our efforts on Mulmur's 175 Birthday.</i>
13	<i>Increase in wages as we are now utilizing Junior Arena Attendants, insurance increased by \$6,000.</i>
14	<i>Increase in building maintenance costs, including hydro.</i>
15	<i>Includes the left over unspent funds from 2025.</i>
16	<i>Removed the cost of \$10,000 for the official plan update as it will be done in 2025.</i>
17	<i>Budget for Mulmur's 175th Birthday events.</i>

Township of Mulmur

2026 User-Pay Budget

	2026 Budget	2025 Actual	2025 Budget	Budget Variance %
<u>Water</u>				
<u>Revenues</u>				
Utility User Fees and Service Charges	(240,990)	(176,865)	(223,750)	7.7%
Water Interest Revenue ¹	(12,000)	(16,950)	(21,700)	-44.7%
	<u>(252,990)</u>	<u>(193,815)</u>	<u>(245,450)</u>	<u>3.1%</u>
<u>Expenses</u>				
Water Administration ²	13,500	13,241	9,500	42.1%
Water Operating Expenses	175,895	109,451	172,540	1.9%
	<u>189,395</u>	<u>122,692</u>	<u>182,040</u>	<u>4.0%</u>
<u>Transfer to/(from) Reserve Funds ²</u>	<u>63,595</u>	<u>71,123</u>	<u>63,410</u>	<u>0.3%</u>

Notes:

- 1 Interest rates have gone down.*
- 2 Increase in the cost of Sensus water software support.*



Township of Mulmur

2026 Capital Program

Transportation Services

Mulmur - Adj-Tos Townline Bridge #11

Funding

Contributions from Bridge Reserves	(600,000)
	(600,000)

Expenses

Bridge & Culvert	600,000
	600,000

Unfunded Capital

-

Small Culverts

Funding

Contributions from Bridge Reserves	(15,000)
	(15,000)

Expenses

PW - Small Culverts	15,000
	15,000

Unfunded Capital

-



Township of Mulmur

2026 Capital Program

Transportation Services

Road Resurfacing		
<u>Funding</u>		
	Contribution from Road Reserves	(500,000)
		(500,000)
<u>Expenses</u>		
	PW - Road Resurfacing	500,000
		500,000
<u>Unfunded Capital</u>		-

Digital Road Closure Sign		
<u>Funding</u>		
	Contributions from Road Reserves	(10,587)
	Contributions from Grants	(10,588)
		(21,175)
<u>Expenses</u>		
	PW - Signs	21,175
		21,175
<u>Unfunded Capital</u>		-



Township of Mulmur

2026 Capital Program

Transportation Services

Snow Plow Replacement

Funding

Contributions from PW Equipment Reserve (396,000)

Sale of Snow Plow (14,000)

(410,000)

Expenses

PW - Snow Plow 410,000

410,000

Unfunded Capital

-

Snow Plow Blade/Sander, Brush Head

Funding

Contributions from Equipment Reserves (80,000)

(80,000)

Expenses

PW - Equipment Other 80,000

80,000

Unfunded Capital

-



Township of Mulmur

2026 Capital Program

Recreation

Arena Chiller

Funding

Contributions from Reserves	(150,000)
	(150,000)

Expenses

NDCC - Buildings and Grounds	150,000
	150,000

Unfunded Capital

-



Nottawasaga Valley Conservation Authority

Mulmur Township
758070 2nd Line East ON L9V 0G8

October 1, 2025

Dear Mayor and Council of Mulmur Township:

I am pleased to provide you with the Nottawasaga Valley Conservation Authority (NVCA) Draft 2026 Business Plan and Budget booklet ([here](#) and attached) which was approved for circulation and input at the September 26, 2025, NVCA Board meeting. I invite your feedback by November 28, 2025.

NVCA's 2026 draft budget totals \$7.8 million, reflecting a 2.8% (or \$101,307.36) increase in municipal operational levy apportioned across our 18 municipalities with your apportionment outlined below. NVCA's draft 2026 Business Plan and Budget aligns with Section 21 of the *Conservation Authorities Act* and O. Reg. 686/21 and reflects our commitment to responsible financial management, transparent oversight, and responsible stewardship. It prioritizes flood management, natural heritage protection, education, recreation, and climate resilience while recognizing population growth and hazard mitigation challenges. The plan invests in responsible asset management and fair, competitive wages for our dedicated staff. By leveraging grants, user fees, partnerships, and revenue-generating activities, we maximize the value of every municipal dollar and ensure long-term sustainability.

At the direction of the NVCA Board, and as part of responsible fiscal management and stewardship, NVCA has made changes to how programs and services are classified under Categories 1 and 3. These changes are a result of a thorough review and strategic reclassification with no elimination of services. Core stewardship and restoration work, such as floodplain reconnection and erosion mitigation, have been reclassified from Category 3 to Category 1, where they more appropriately reflect the direction of O. Reg. 686/21. The outcome is a 31% reduction in Category 3 charges and a very modest increase to Category 1. We continue to deliver programmes like forestry and environmental education in Category 3 which don't directly support flood and erosion hazard mitigation.

Wages remain our largest expense at 82% of the consolidated budget. Even with a projected decrease of \$9,000 in 2026 due to a reduction in FTEs, costs have risen 4.1% per-employee. You will also notice several revenue shifts including a \$132,500 increase in provincial grants for stewardship, a \$67,000 drop in federal contributions, and gains from private grants, education programs, Tiffin Centre operations, and investment income. Unfortunately, planning revenue is expected to continue to decline due to market slowdown and a provincial fee freeze. To offset planning revenue impacts, NVCA is investing in technology upgrades, expanded online services, enhanced staff training, and strategic initiatives like the Priority Lands Framework. This approach ensures service continuity and long-term watershed resilience, with no elimination of services.

Mulmur Township's proposed 2026 operational levy contribution is \$57,599.27. The capital asset levy will be \$3,281.89. This represents a total of \$60,881.16 contribution for 2026.

Below is how it is broken down into the Category 1 and Categories 2 & 3:

Category 1 Operational Levy - \$53,795.93

Categories 2 & 3 Operational Levy - \$3,803.38

Category 1 Asset Levy - \$2,798.96

Categories 2 & 3 Asset Levy - \$482.93

Please contact Kerry Jenkins at 705-424-1479 ext. 272 or kjenkins@nvca.on.ca if your council would like to schedule a deputation or a meeting with staff to discuss this draft budget.

With careful financial planning, expert operational management, strong governance, and a clear focus on efficiency, NVCA is well-positioned to deliver its mandate with integrity. I am confident this Business Plan and Budget reflect both NVCA's responsibility to its member municipalities and to the residents of the watershed.

Thank you for your Municipality's support of NVCA's Category 1 and 3 programs.

Yours truly,

Jennifer Vincent
Chief Administration Officer

Copies: Roseann Knechtel, Clerk
 Councillor Patricia Clark, NVCA Board Member
 Heather Boston, CPA, CA, CGA, Treasurer Finance



2026 DRAFT BUSINESS PLAN AND BUDGET

VISION

A sustainable watershed that is resilient to the effects of climate change, urban growth and other stressors and provides for safe, healthy and prosperous people and communities.

MISSION

Working together to deliver innovative, integrated watershed management that is responsive to the environmental, economic and social sustainability of the Nottawasaga Watershed.

WHAT WE VALUE

An abundance of clean water, clean air and fertile soils that provide for healthy people and ecosystems.

Natural heritage systems and the ecosystem services they provide, particularly as they support resilience to the effects of a changing climate.

Quality recreational opportunities that our hills, forests, meadows, wetlands, waterways and coastline provide for residents and tourists alike.

Distinctive landforms and waterways including the Georgian Bay coastline, Niagara Escarpment, Minesing Wetlands and others that give our watershed a unique sense of place.

A wealth of resources within the capacity of our watershed to provide for thriving communities, successful economies and sustainable agriculture, now and in the future.

Message from our Chair

I am pleased to present the Nottawasaga Valley Conservation Authority (NVCA)'s 2026 Business Plan and Budget. This document reflects our strong commitment to prudent financial management, transparent oversight, and responsible stewardship of both the natural environment and the public funds entrusted to us.

From the outset, the Board has been clear that this balanced budget must be responsive to the needs of our member municipalities. We have delivered on that direction by significantly reducing "Category 3" costs, as requested, and by holding our overall operating levy increase to approximately 3 per cent, as we committed. These results were achieved not by deferring our responsibilities, but by undertaking a rigorous review process with our new CAO, senior staff, and the Board Chair and Vice-Chair to ensure NVCA is operating as a leaner, more efficient organization.

At the same time, this Business Plan and Budget safeguards what our communities value most – a safe, healthy and prosperous watershed. It protects fair and competitive wages for our dedicated staff; invests in responsible asset management; continues our award-winning environmental education programmes; and prioritizes NVCA's vital role in managing floods, protecting natural heritage, and supporting the resilience of our watershed in the face of growth and climate change. Through grants, user fees, strong partnerships and our own revenue-generating activities, we continue to leverage all financial resources to ensure the highest possible value for every municipal dollar.

With careful financial planning, expert operational management, strong governance and a clear focus on efficiency, NVCA is well-positioned to deliver its mandate with integrity. I am confident this Business Plan and Budget reflect both the responsibility we owe to our member municipalities and the trust placed in us by the residents of the watershed.

Sincerely yours,

Jonathan Scott

Councillor, Town of Bradford West Gwillimbury

Chair, Nottawasaga Valley Conservation Authority



Message from our CAO

As the new Chief Administrative Officer, I'm pleased to present NVCA's 2026 Business Plan and Budget. This marks my first contribution to this important process, and I'm proud of the leadership, insight, and dedication shown by NVCA staff and senior management throughout its development.

This year's planning process was shaped by a strong commitment to deliver high-quality services to our 18 member municipalities and our many partners. Using a new integrated planning tool, staff undertook a thorough review of programs and priorities to ensure we are investing wisely in what matters most – working together to deliver innovative, integrated watershed management that is responsive to the environmental, economic, and social sustainability of the Nottawasaga Watershed.

The Nottawasaga Watershed is a remarkable landscape with over 40% natural cover and a thriving agricultural sector. Yet it faces growing pressures from urban expansion and climate change. NVCA's work helps ensure that development is balanced with natural hazard risk reduction, and that communities are safeguarded from the impacts of flooding and erosion. Our restoration efforts - rivers, streams, wetlands, grasslands and forests – deliver co-benefits to water quantity and quality, fish and wildlife habitat, and long-term resilience across the region.

We also continue to provide environmental education and recreational opportunities that connect people to nature and support physical and mental well-being. These programs, along with our core services, are made possible through a combination of municipal support, grants, user fees, partnerships, and revenue-generating activities – all designed to deliver maximum value for every dollar invested.

With clear direction from the Board of Directors and a talented, committed team, NVCA is well-positioned to deliver its mandate with confidence, relevance, and integrity.

Jennifer Vincent

CAO, NVCA



2025 accomplishments

In 2025, NVCA made meaningful progress in advancing its mission and laying the groundwork for continued success. Through innovation, collaboration, and a renewed focus on service excellence, NVCA delivered impactful results in environmental stewardship, engineering, planning, and community engagement – setting the stage for the priorities outlined in the 2026 Business Plan and Budget.

Operational improvements were a key focus. Enhanced internal processes, increased staffing capacity, and the launch of a new e-permitting platform enabled NVCA to clear a backlog of over 100 planning and permitting applications. These achievements reflect our commitment to a strong culture of client service and collaboration, and position NVCA to continue delivering timely, transparent, and responsive service in 2026.

To support effective, integrated, and informed decision support systems, NVCA updated regulation mapping, modernized its rain gauge network, reviewed its restoration services delivery model, and initiated a watershed-wide study to better understand how rainfall and snowmelt contribute to downstream impacts. These efforts are critical to inform flood forecasting and watershed management strategies, helping reduce the risk of flooding and erosion across our communities.

Following the March ice storm, NVCA's Lands team cleared over 15 km of trails across Nottawasaga Bluffs, Petun and Edenvale Conservation Areas — reinforcing our commitment to safe, accessible natural spaces. In addition, restoration work continued with over 74,000 trees planted, approximately 300 hectares of Phragmites mapped along with targeted removal, and six stream and wetland projects implemented, completed, and monitored.

Community engagement was strengthened through events such as the Spring Tonic Maple Syrup Festival, displays at community events, and the launch of an interactive self-guided tour at the Fort Willow Conservation Area. A new communications strategy will further enhance public understanding and support for NVCA's programs and services in 2026.

Residents and visitors connected with nature through NVCA's conservation areas and environmental education programs. Increased capacity at Camp Tiffin welcomed more children and families, while partnerships with the Simcoe County District School Board and Indigenous community members brought meaningful, land-based teachings into classrooms. Together, these experiences fostered a deeper connection to the watershed and a shared sense of responsibility for its care.

Internally, NVCA continued to invest in its people and culture, reinforcing its aspiration to become an employer of choice in the region, a workplace where staff are empowered to lead, innovate, and grow.

These accomplishments provide a strong foundation from which the 2026 Business Plan and Budget were developed. For more detailed updates, look for NVCA's 2025 Annual Report available in Spring 2026!

Executive Summary

NVCA’s 2026 draft budget totals \$7,841,981, reflecting a year-over-year increase of \$180,372.37, including a \$101,307.36 increase in municipal levy. This budget ensures NVCA has the resources needed to sustainably manage the Nottawasaga Watershed while balancing environmental, social, and economic priorities.

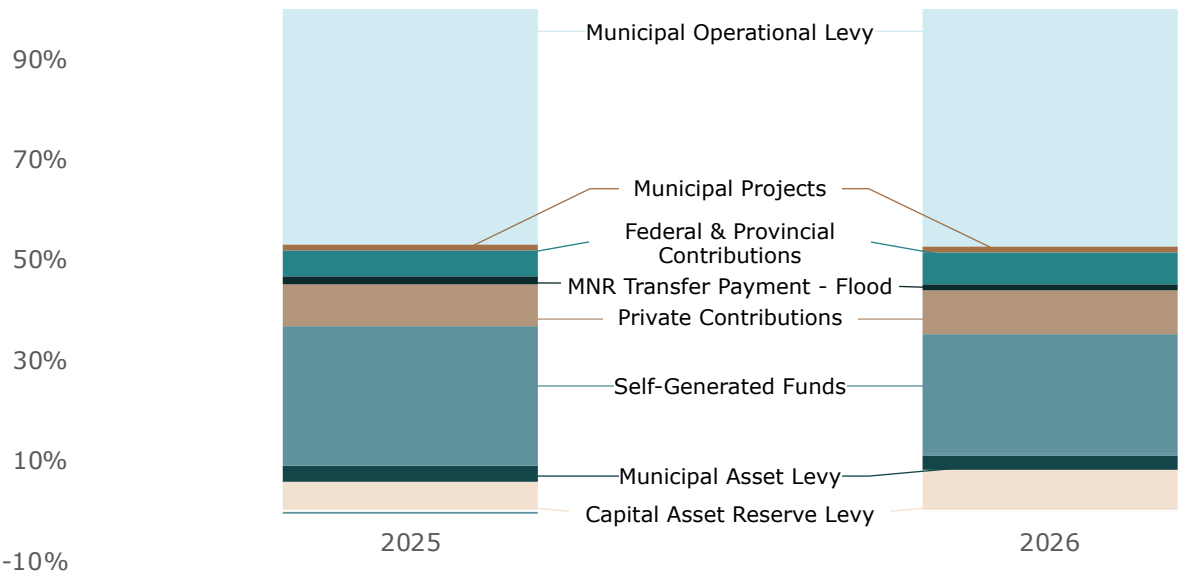
The 2026 Business Plan and Budget was developed through a comprehensive review of programs and priorities to ensure investments deliver maximum value and impact. This review resulted in service delivery efficiencies, better alignment of service categories, increased non-levy revenues, and a significant reduction in Category 3 costs. These changes demonstrate NVCA’s commitment to fiscal responsibility and responsiveness to municipal needs, while continuing to support core services and programs.

NVCA’s Board of Directors leads the formal budget approval process. Staff prepare a draft aligned with strategic, legislative, and municipal priorities. After consultation and revisions, the Board approves the Business Plan and Budget using a weighted vote based on Modified Current Value Assessment (MCVA) apportionment, ensuring alignment with watershed community needs.

The municipal levy represents approximately 53% of total funding, with the remainder sourced from grants, fees, and other revenue streams.



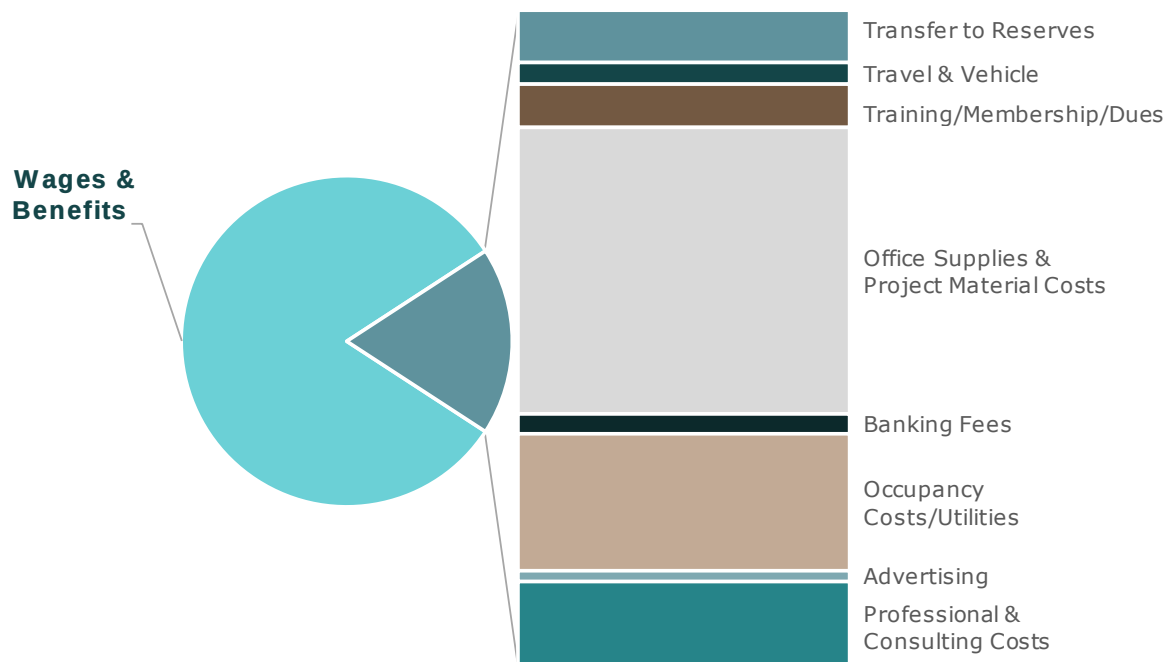
Total NVCA Budget



2026 Operating Budget

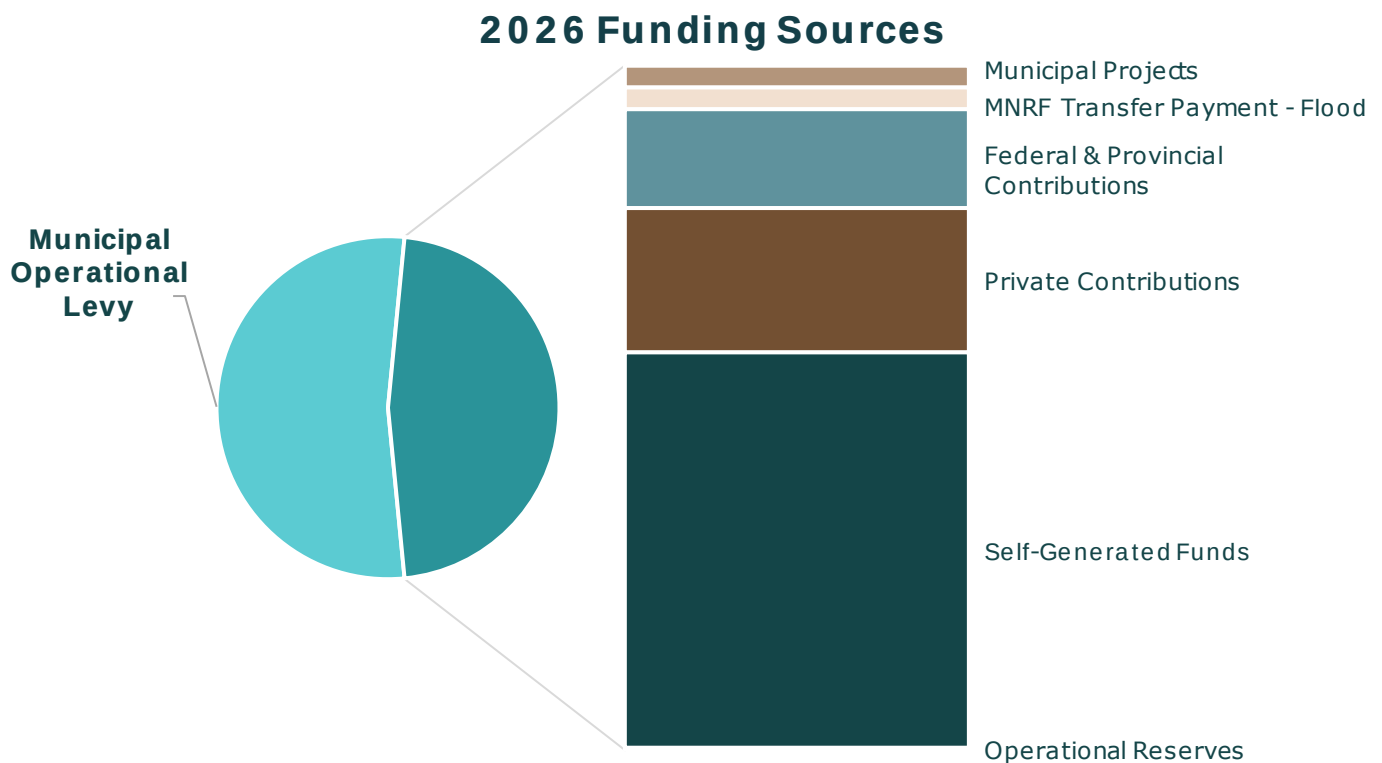
Operating Budget	2025	2026	% of 2026 Operating Budget
Wages & Benefits	\$5,690,314.17	\$5,681,268.84	82%
Transfer to Reserves	\$120,000.00	\$102,000.00	1%
Advertising	\$19,100.00	\$19,100.00	0%
Travel & Vehicle	\$51,250.00	\$41,500.00	1%
Banking Fees	\$38,500.00	\$38,500.00	1%
Training/Membership/Dues	\$78,350.00	\$83,750.00	1%
Office Supplies & Project Material Costs	\$532,884.46	\$551,652.16	8%
Occupancy Costs/Utilities	\$263,060.00	\$265,410.00	4%
Professional & Consulting Costs	\$178,750.00	\$177,000.00	3%

2026 Operating Budget



2026 Operational Funding Sources

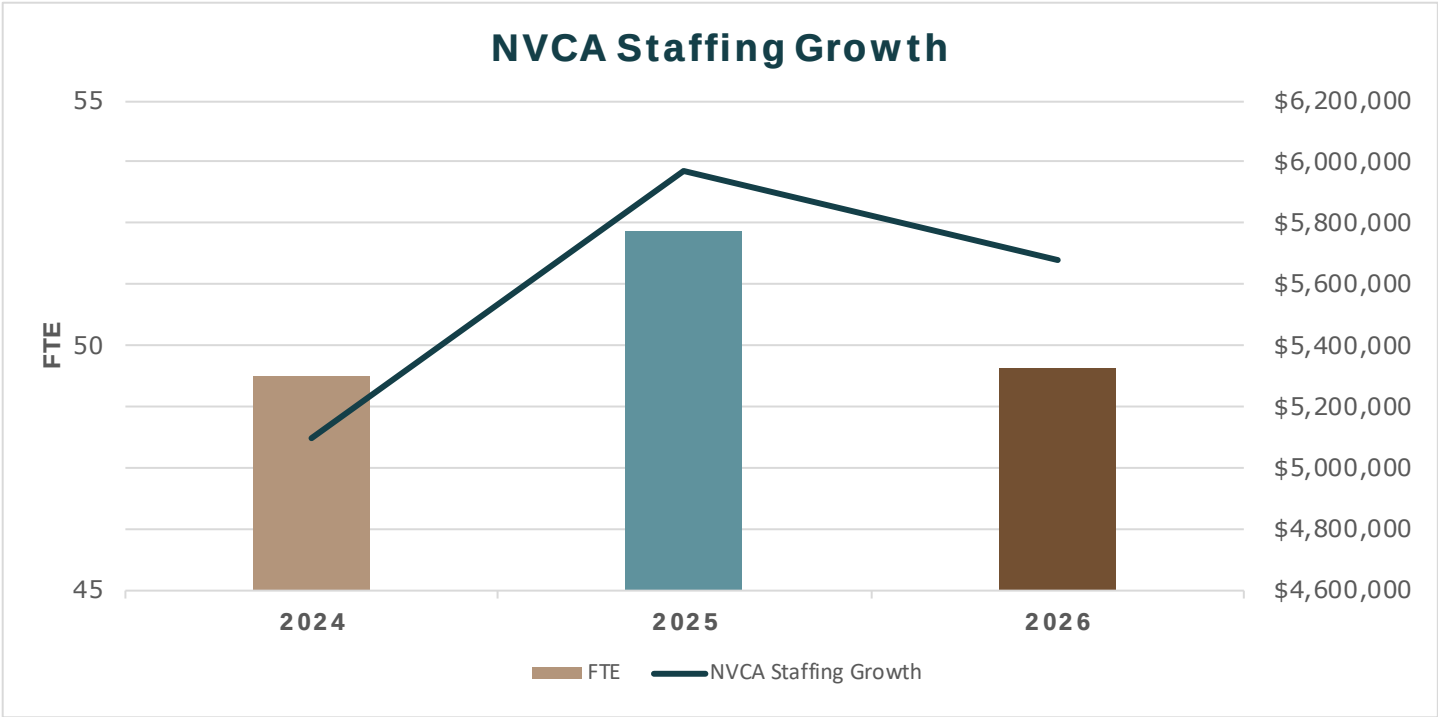
Funding Sources	2025	2026	% of 2026 Funding Sources
Municipal Operational Levy	\$3,585,281.63	\$3,686,589.00	53%
Municipal Projects	\$96,050.00	\$112,715.00	2%
MNR Transfer Payment - Flood	\$97,307.00	\$97,307.00	1%
Federal & Provincial Contributions	\$412,500.00	\$477,500.00	7%
Private Contributions	\$666,280.00	\$686,280.00	10%
Self-Generated Funds	\$2,124,590.00	\$1,889,590.00	27%
Operational Reserves	-\$9,800.00	\$10,200.00	0%



Staffing changes

In 2024, NVCA operated with approximately 49 full-time equivalent (FTE) positions. To address a backlog in regulation and planning files, in 2025, three FTEs were added. With the backlog now resolved and a forecasted slowdown in housing development for 2026, NVCA has proactively managed staffing levels by holding select vacancies. These positions may be reinstated as planning and permitting revenues increase, ensuring NVCA continues to meet its obligations under the *Conservation Authorities Act*. In addition, operational efficiency is being enhanced through technology upgrades and expanded use of online services. This approach allows the organization to remain agile while maintaining service levels.

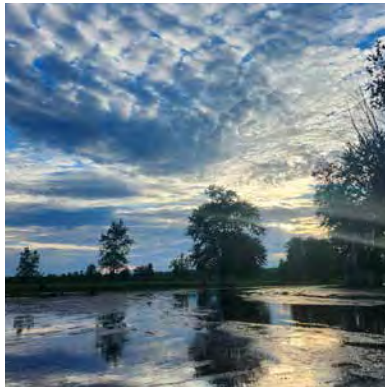
While the total FTEs have decreased year-over-year, compensation per employee increased 4.1% for 2026. NVCA will also develop a human resources strategy focused on advancing NVCA as an employer of choice, with an emphasis on early career development and support for seasonal/contract staff and summer students.



2026 Commitments

The 2026 Commitments section outlines NVCA's strategic priorities and planned initiatives that support the delivery of core services and the advancement of watershed health. These commitments reflect NVCA's dedication to good governance, operational transparency, and service excellence.

Developed in alignment with legislative requirements, municipal expectations, and strategic goals, the commitments guide departmental actions across conservation, hazard management, education, and stewardship. They are foundational to NVCA's continued responsiveness to the needs of our watershed communities.





Flooding, Erosion & Stormwater Management



Enhance watershed knowledge to support decision making for the improvement & maintenance of watershed health

Natural Hazards Management

Maintain and enhance the flood forecasting network to provide timely monitoring of weather conditions and river flows to determine if there is a risk of flooding.

Review *Conservation Authorities Act* and *Planning Act* applications as well as technical documents to meet legislated, Conservation Ontario, and municipal timelines.

Post timely flood messages to NVCA's website and issue timely flood messages to municipalities, school boards, emergency response agencies, health units, and other relevant organizations as needed.

All flood structures are in a state of good repair and operated by following NVCA's Flood Structure Safety Review recommendations, NVCA's Natural Hazard Infrastructure Operational Plan, and legislative requirements.

Update NVCA's hydrology model to better understand the amount of rain/snowmelt that different areas contribute to the larger Nottawasaga Watershed, and as funding opportunities permit, update NVCA's hydraulic models to better understand depths of flooding throughout the Nottawasaga Watershed.

Watershed studies, plans, & strategies

Develop five-year and ten-year strategies for New Lowell Conservation Area.

Evaluate Pretty River Dike at Oliver Crescent for public safety and the function of the Pretty River Dike.

Water and land-based stewardship, restoration, & rehabilitation

Engage with landowners to implement wetland focused restoration projects that prioritize wetland offsetting projects.



Promote resiliency & capacity in the face of dynamic conditions within the watershed

Water and land-based stewardship, restoration, & rehabilitation

Establish strategic delivery of stewardship and restoration programs across all watershed municipalities on a five-year rotation.

Implement the Nottawasaga River Restoration Program and phosphorus offsetting projects by securing funding for three restoration projects and planting 7,000 trees with watershed communities.

Implement flooding and erosion focused restoration projects.

Natural Hazards Management

Assist municipal partners in delivering on their infrastructure/assets management programs.

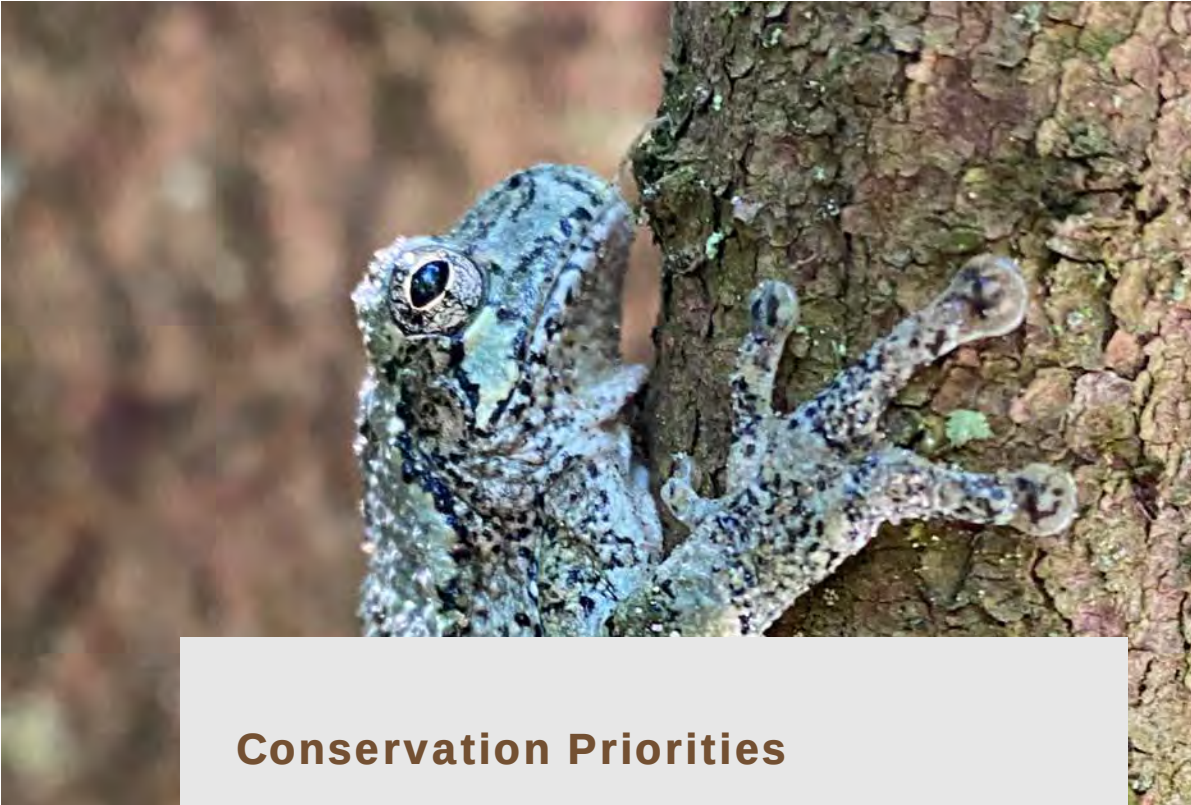


Enhance business excellence through governance & technology, creating a well-managed organization that provides transparency & efficient operations

Natural Hazards Management

Develop a dashboard to improve efficiency, transparency and communication of planning and permit applications.





Conservation Priorities



Enhance watershed knowledge to support decision making for the improvement & maintenance of watershed health

Conservation & Management of Conservation Lands

Draft the Priority Lands Framework for Watershed Health, a strategic roadmap to identify, secure, and restore lands identified as critical to the long-term resilience of the watershed.

Complete initial assessments of the natural environment on NVCA properties.

Natural Hazards Management

Complete all scheduled wetland compensation project monitoring activities.



Promote resiliency & capacity in the face of dynamic conditions within the watershed

Water and land-based stewardship, restoration, & rehabilitation

Reforest approximately 40 hectares of forest by planting 70,000 trees.

Celebrate 3 million trees planted by NVCA's Forestry program.

Watershed studies, plans, & strategies

Develop a Watershed-based Stewardship Strategy to ensure the Nottawasaga Watershed is resilient to future change, and long-term funding model is secured.



Communication, outreach, & education

Inspire conservation through outdoor experiences & education.

Launch animal of the year campaign.

Continue Nature School, Camp Tiffin, school board programming, & external bookings.



Policies & Protocols



Enhance business excellence through governance and technology, creating a well-managed organization that provides transparency and efficient operations

Governance

Prepare the NVCA 2026 – 2030 Strategic Plan.

Develop a human resources strategic plan to advance NVCA as an employer of choice.

Enhance support and collaboration across NVCA departments.

Natural Hazards Management

Complete the update of the Planning and Regulation Guidelines.

Complete the update of the 2013 Natural Hazards Technical Guide and Stormwater Technical Guide.



Enhance watershed knowledge to support decision making for the improvement & maintenance of watershed health

Natural Hazards Management

Review and update NVCA regulation mapping.

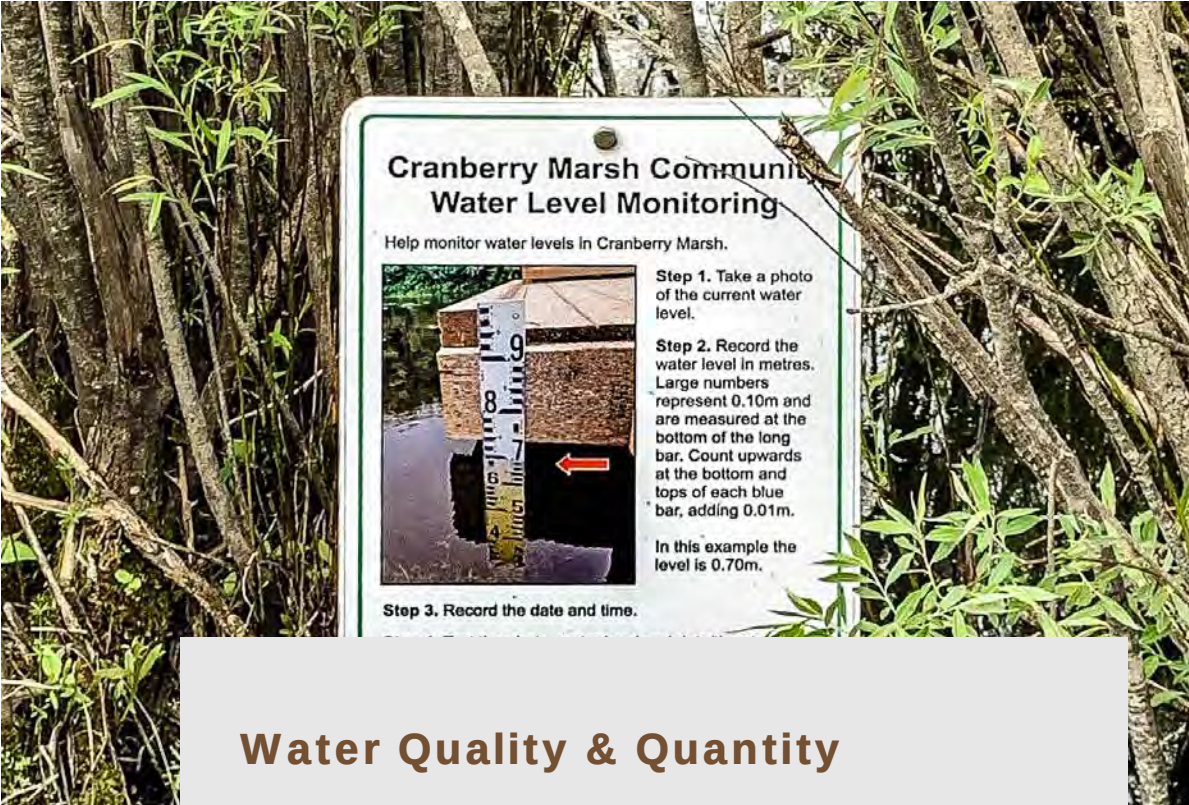
Conservation & Management of Conservation Lands

Develop a framework for property management plans to understand the ecology, threats, recreational and conservation opportunities on NVCA-owned lands.

Become a destination for recreation and increase visitors at key NVCA properties by improving infrastructure at one conservation area per year.

Develop a framework for public engagement to track issues, infrastructure and properties on NVCA lands.

Develop property management plans that balance ecological and recreational priorities to complete at least one property management plan.



Water Quality & Quantity



Enhance business excellence through governance & technology, creating a well-managed organization that provides transparency & efficient operations

Drinking Water Source Protection

Use enhanced GIS technology to aid in the management of significant drinking water threats efficiently.

Watershed-scale data collection, management & modelling

Improve the efficiency and security of watershed monitoring data by advancing a watershed monitoring database.

Communication, outreach, & education

Enhance knowledge transmission and translation by initiating development of a watershed monitoring dashboard.



Enhance watershed knowledge to support decision making for the improvement & maintenance of watershed health

Drinking Water Source Protection

Timely completion and acquisition of drinking water permits under the *Clean Water Act*.

Manage significant drinking water threats by completing inspections and Risk Management Plans in accordance with legislative timelines.

Watershed-scale data collection, management & modelling

Deliver monitoring activities as per the Watershed Monitoring Strategy.



Promote resiliency & capacity in the face of dynamic conditions within the watershed

Water and land-based stewardship, restoration, & rehabilitation

Implement NVCA's Healthy Waters programs, monitoring, and services.





Engagement & Education



Enhance watershed knowledge to support decision making for the improvement & maintenance of watershed health

Engage and share information with watershed communities through public engagement booths, website updates, social media and newsletters.

Continue to build NVCA photo and video library



Communication, outreach, & education

Host community engagement opportunities

Inspire conservation through outdoor experiences & education through hosting community engagement opportunities, offering high quality, nature-based rental experiences and becoming a desirable nature-based filming location.

Deliver high quality, curriculum-based programming for local school boards, Tiffin Nature School and Camp Tiffin offerings.



Governance



Enhance business excellence through governance and technology, creating a well-managed organization that provides transparency and efficient operations

Governance

The NVCA Board is supported to effectively and efficiently discharge their responsibilities.

Update NVCA website with relevant, timely, and accurate information about NVCA services and programs.

Deliver the 2026 Business Plan and Budget on time and within budget by applying continuous improvement practices, tracking performance metrics, and fostering collaboration across teams to ensure efficient, accountable service delivery.

Municipal Funding

In 2025, NVCA committed to continued growth, but with a more moderate levy increase following two consecutive years of growth and significant levy increases. Reflecting on this commitment, the 2026 Business Plan and Budget propose a levy increase of \$101,307.36, substantially lower than the \$399,981.36 increase approved for 2025.

NVCA's 2026 budget supports the costs required to meet legislative obligations, address local environmental needs, and meet municipal and public service standards.

It complies with O. Reg. 402/22 and continues to use the MCVA for general levy apportionment and benefit-based distribution for water and erosion control structures.

NVCA's Business Plan and Budget framework organizes programs and services into three categories, consistent with Section 21 of the *Conservation Authorities Act* and the requirements of O. Reg. 686/21. This structure ensures transparency, accountability, and alignment with provincial legislation and municipal agreements.

2026 Funding Sources for Program Delivery



Category 1

Mandatory programs and services defined in O. Reg. 686/21 that may be funded with municipal levy.

Some of the funding sources for Category 1 programs include:

- Municipal levy
- User fees, such as fees collected through Development Planning & Permits applications
- Drinking Water Source Protection
- Provincial transfer payments for flood forecasting and flood control structure expenses

Category 2

Programs and services delivered at the request of a municipality, with funding under agreement with the benefiting municipality.

To carry out these programs under Categories 2 & 3, NVCA draws revenues from a variety of sources:

- Funded through cost apportionment agreements with participating municipalities
- User fees, such as conservation area admissions, environmental education programs, tree planting, and property rentals, among other sources
- Donations and in-kind contributions
- Program and capital projects
- Provincial and Federal contributions
- Foundations,

Category 3

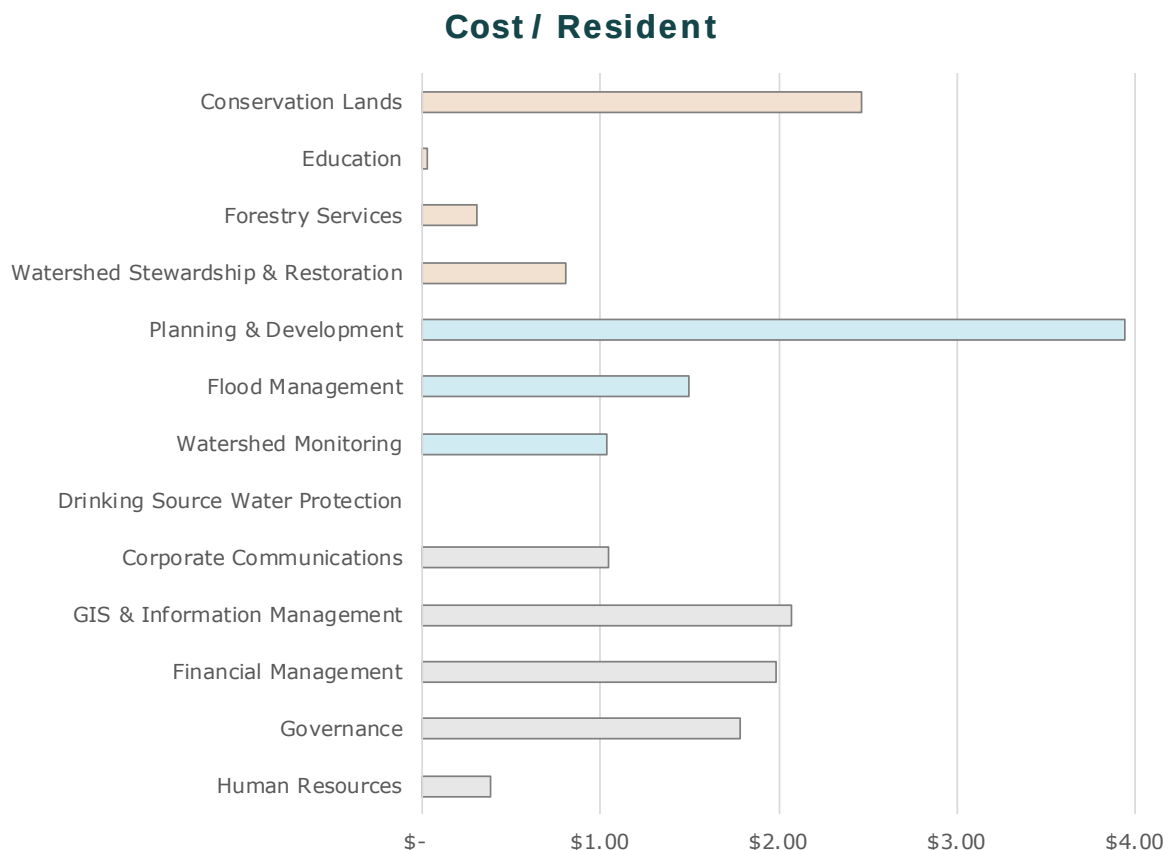
Other programs and services that the Authority determines are advisable to implement within our watershed jurisdiction.

Cost per resident

NVCA’s 2026 budget represents an investment of \$17.36 of levy per watershed resident, aligning with the provincial average for conservation authorities. For every dollar contributed through the municipal levy, NVCA delivers an estimated \$34 in value through programs that reduce flood and erosion risks, restore and protect natural areas, and provide hands-on environmental experiences to thousands of students, residents, and families.

This return on investment reflects NVCA’s commitment to delivering high-impact, cost-effective programs that benefit watershed residents today and into the future.

Program Name	Cost / Resident
Conservation Lands	\$2.46
Education	\$0.03
Forestry Services	\$0.31
Watershed Stewardship & Restoration	\$0.81
Planning & Development	\$3.94
Flood Management	\$1.50
Watershed Science	\$1.04
Drinking Source Water Protection	\$ -
Corporate Communications	\$1.04
GIS & Information Management	\$2.08
Financial Management	\$1.98
Governance	\$1.79
Human Resources	\$0.39



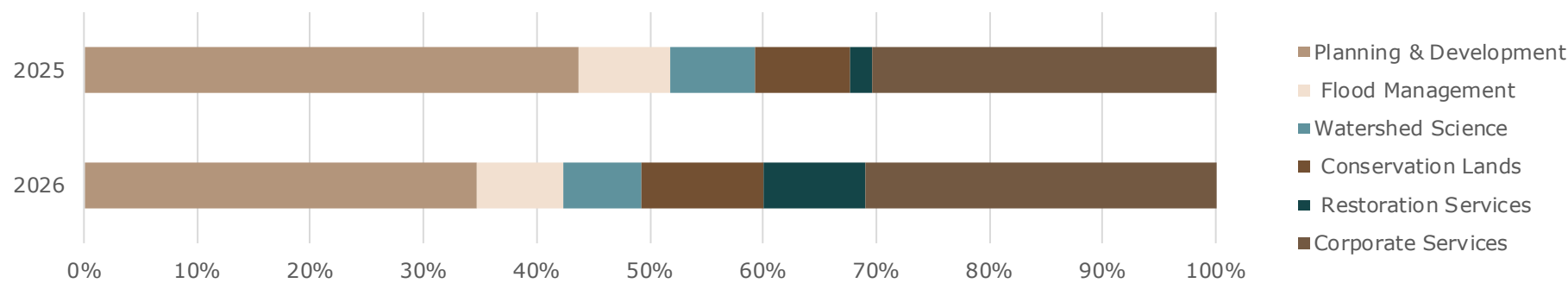
2026 Category 1 Draft Budget

As outlined in NVCA’s Inventory of Programs and Services, Category 1 includes provincially mandated services under the *Conservation Authorities Act* that support watershed management and natural hazard protection. The 2026 operating budget for Category 1 is organized by business units to reflect all associated costs.

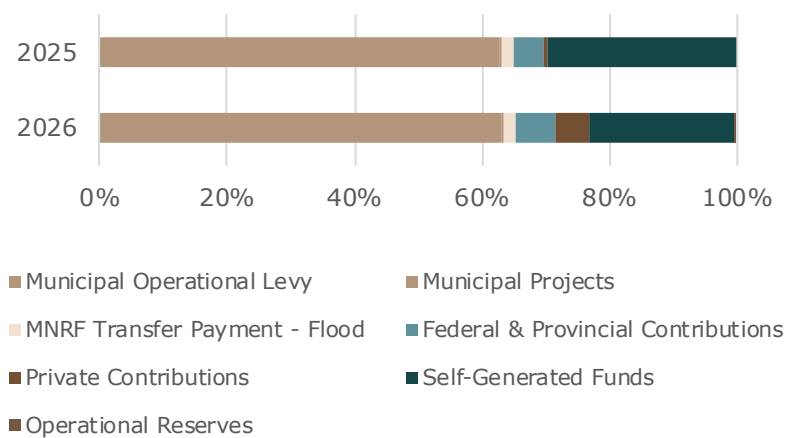
A review of programs led to reclassifying certain restoration services from Category 3 to Category 1, recognizing their direct benefits to hazard mitigation.

Fleet services were also restructured, separating workshop operations and relocating them to the Tiffin Centre cost structure for improved transparency. To support the expanded scope of Category 1, a municipal levy increase of \$218,690.96 is proposed, offset by a \$117,383.60 reduction in Category 3, resulting in a net increase of \$101,307.36. This levy is apportioned among NVCA member municipalities using MCVA percentages provided by the Ministry of Natural Resources.

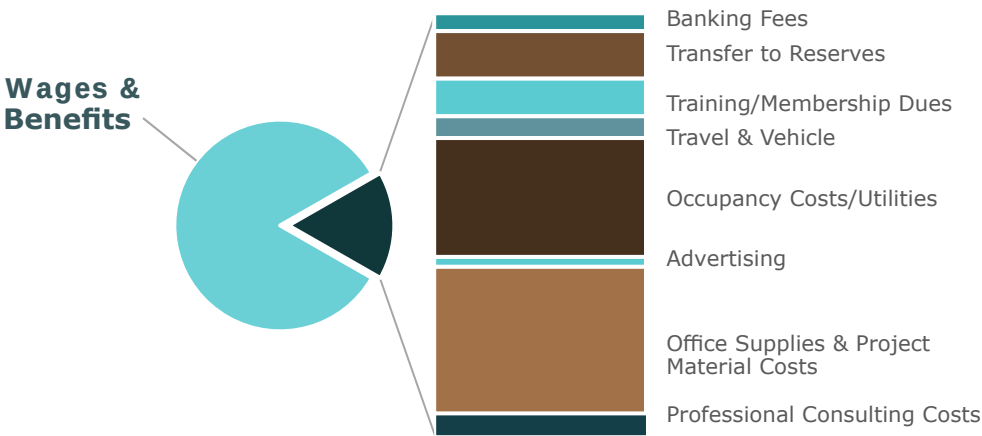
Category 1 Operating Budget by Department



Category 1 Funding Sources



Category 1 Operating Budget



2026 Categories 2 & 3 Draft Budget

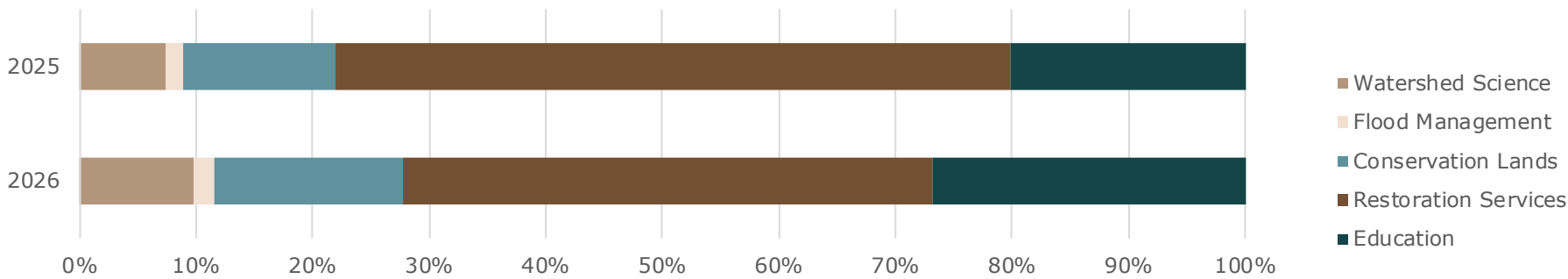
For the 2026 budget, NVCA is reducing municipal levy support for Category 2 and 3 programs by \$117,383.60. This is primarily due to the reclassification of certain restoration services—previously under Category 3—that now fall under Category 1 due to their direct hazard mitigation benefits, as approved by the NVCA Board of Directors.

Like Category 1, this levy is apportioned among member municipalities using MCVA percentages from the Ministry of

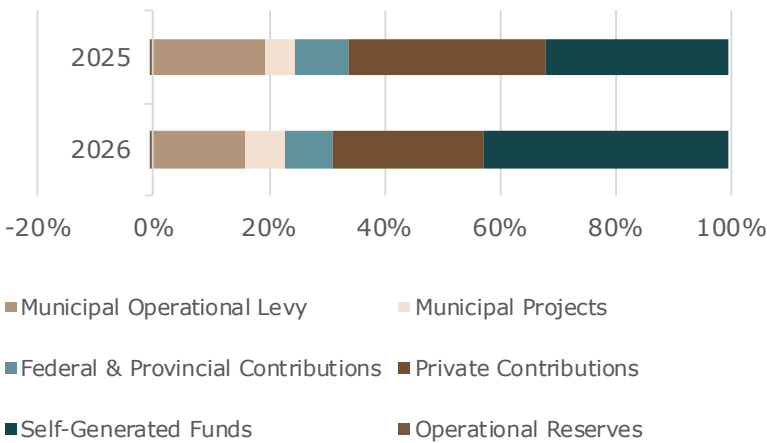
Natural Resources. Categories 2 and 3 generate about 84% of their budgets from external sources. Levy support remains vital to leverage these funds, covering staff hours that qualify as matching contributions and non-billable time.

For every levy dollar invested in Category 3, NVCA secures approximately \$5.21 in additional funding. These contributions help offset costs and have enabled the reduction in the 2026 Category 3 levy requirement.

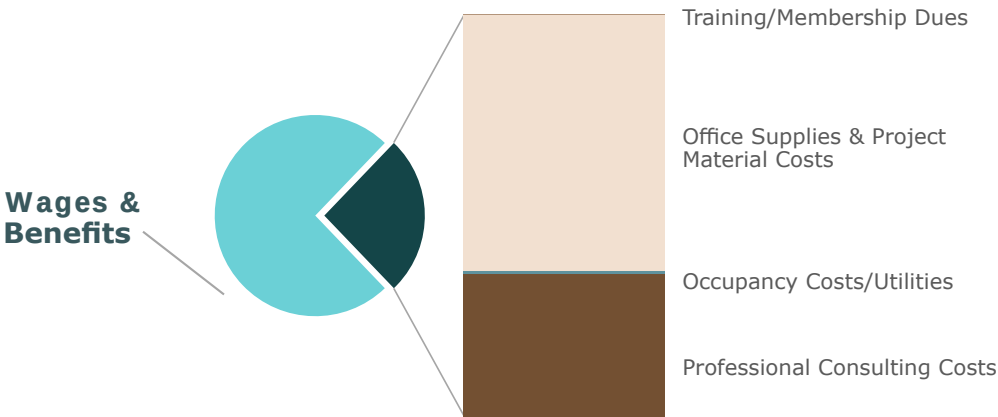
Category 3 Operating Budget by Department



Category 3 Funding Sources



Category 3 Operating Budget



Summary of Municipal Contribution

Municipality	2025 MCVA Apportionment Percentage	2026 MCVA Apportionment Percentage	2025 Operating Levy	2026 Draft Operating Levy	\$ Increase
			\$3,585,281.63	\$3,686,589.00	
Township of Adjala-Tosorontio	4.04%	4.23%	\$144,967.28	\$156,097.55	\$11,892.43
Township of Amaranth	0.22%	0.22%	\$7,826.67	\$8,165.79	\$378.99
City of Barrie	14.75%	14.74%	\$528,796.77	\$543,451.14	\$17,307.80
Town of The Blue Mountains	1.47%	1.49%	\$52,631.93	\$55,066.58	\$2,703.51
Town of Bradford West Gwillimbury	4.28%	4.27%	\$153,292.30	\$157,325.19	\$4,801.03
Clearview Township	4.93%	5.00%	\$176,897.80	\$184,395.81	\$8,398.34
Town of Collingwood	10.27%	10.29%	\$368,186.91	\$379,361.07	\$13,026.41
Township of Essa	6.80%	6.74%	\$243,627.06	\$248,490.84	\$6,077.06
Municipality of Grey Highlands	0.34%	0.34%	\$12,017.86	\$12,361.13	\$403.62
Town of Innisfil	7.30%	7.28%	\$261,851.04	\$268,483.22	\$7,943.06
Township of Melancthon	0.48%	0.47%	\$17,013.33	\$17,363.83	\$429.28
Town of Mono	3.58%	3.52%	\$128,496.49	\$129,594.66	\$1,730.92
Mulmur Township	1.59%	1.56%	\$56,851.81	\$57,599.27	\$1,028.69
Town of New Tecumseth	13.40%	13.17%	\$480,320.18	\$485,501.65	\$7,551.96
Township of Oro-Medonte	7.36%	7.26%	\$263,901.83	\$267,491.52	\$4,895.74
Town of Shelburne	2.17%	2.21%	\$77,951.19	\$81,576.84	\$4,023.95
Township of Springwater	7.76%	7.82%	\$278,117.47	\$288,457.16	\$11,748.10
Town of Wasaga Beach	9.28%	9.38%	\$332,527.70	\$345,809.42	\$14,970.16

Asset Management

The capital asset levy, which funds the Asset Management Plan (AMP), is shared by the municipal partners based on their modified apportionment percentage.

The AMP is based on the annual approval of the asset management plan by the Board of Directors.

Capital Asset Levy

Municipality	2026 MCVA Apportionment Percentage	2026 Asset Levy	Category 1	Category 3
		\$234,005.00	\$194,290.00	\$39,715.00
Township of Adjala-Tosorontio	4.23%	\$9,898.41	\$8,218.47	\$1,679.94
Township of Amaranth	0.22%	\$514.81	\$427.44	\$87.37
City of Barrie	14.74%	\$34,492.34	\$28,638.35	\$5,853.99
Town of The Blue Mountains	1.49%	\$3,486.67	\$2,894.92	\$591.75
Town of Bradford West Gwillimbury	4.27%	\$9,992.01	\$8,296.18	\$1,695.83
Clearview Township	5.00%	\$11,700.25	\$9,714.50	\$1,985.75
Town of Collingwood	10.29%	\$24,079.11	\$19,992.44	\$4,086.67
Township of Essa	6.74%	\$15,771.94	\$13,095.15	\$2,676.79
Municipality of Grey Highlands	0.34%	\$795.62	\$660.59	\$135.03
Town of Innisfil	7.28%	\$17,035.56	\$14,144.31	\$2,891.25
Township of Melancthon	0.47%	\$1,099.82	\$913.16	\$186.66
Town of Mono	3.52%	\$8,236.98	\$6,839.01	\$1,397.97
Mulmur Township	1.56%	\$3,650.48	\$3,030.92	\$619.55
Town of New Tecumseth	13.17%	\$30,818.46	\$25,587.99	\$5,230.47
Township of Oro-Medonte	7.26%	\$16,988.76	\$14,105.45	\$2,883.31
Town of Shelburne	2.21%	\$5,171.51	\$4,293.81	\$877.70
Township of Springwater	7.82%	\$18,299.19	\$15,193.48	\$3,105.71
Town of Wasaga Beach	9.38%	\$21,949.67	\$18,224.40	\$3,725.27

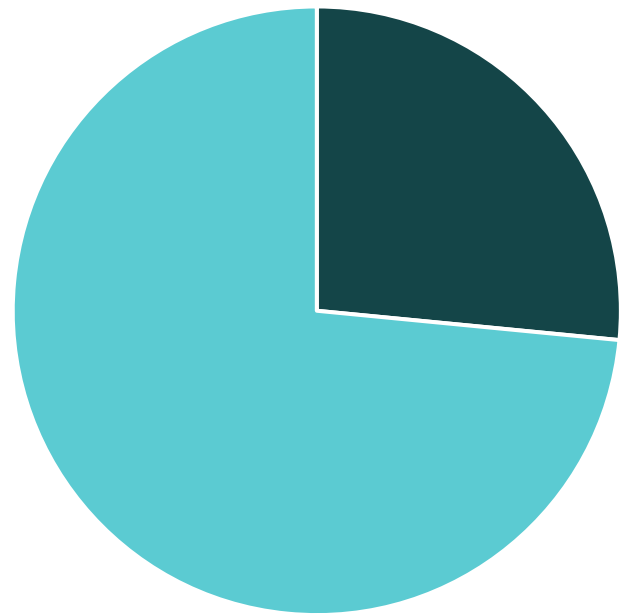
Reserves

These amounts will be put into reserves to help pay for the repair, maintenance and replacement of the assets as identified in the AMP.

Some of the 2026 expenditures as per the AMP:

- Dam safety review for Utopia Dam, urgent repair work to be completed at Tottenham and New Lowell Dams
- Parts replacement on lands, flood and monitoring equipment to extend life, as well as replacement of some end-of-life equipment, specifically some flood loggers & communicators due to cellular upgrade requirements
- Computers, server upgrades and network hardware
- Replacement of two vehicles.

Funding for 2026 Assets



■ Capital Asset Levy ■ Capital Asset Reserves



Looking Ahead to 2026

NVCA's 2026 Business Plan and Budget reflect our ongoing commitment to responsible financial management, strategic planning, and transparent operations. With targeted investments and service enhancements, we continue to protect watershed health and build resilient communities. Guided by our Board of Directors and supported by our municipal partners, NVCA is ready to deliver meaningful results for the people and ecosystems of the Nottawasaga Watershed.





Nottawasaga Valley Conservation Authority

8195 8th Line, Utopia ON L0M 1T0

T: 705-424-1479 • admin@nvca.on.ca



@nottawasagaca





STAFF REPORT

TO: Council
FROM: Tracey Atkinson, BES MCIP RPP Dipl M.M.
MEETING DATE: November 5, 2025
SUBJECT: NVCA Category 3 Agreement

Purpose:

The purpose of this report is to seek Council's direction regarding a multi-year memorandum of understanding (MOU) to provide funding for non-mandatory Category 3 programs and services.

Background:

Council passed a by-law on February 7, 2024 to execute a MOU with the NVCA. The agreement included the requirement for an educational program within Mulmur and school programming, and expired on December 31, 2024.

Council discussed the NVCA category 3 services and benefits did not pass the following motion at the December 4, 2024 Council meeting:

Moved by Clark and Seconded by Lyon

That Council desires to enter into a Memorandum of Understanding with the Nottawasaga Valley Conservation Authority for category 2 and 3 services for the year 2025.

	<u>Yay</u>	<u>Nay</u>
Councillor Clark	Yay	
Councillor Cunningham		Nay
Councillor Lyon		Nay
Deputy Mayor Hawkins		Nay
Mayor Horner		Nay

Not Carried.

NVCA have drafted a multi-year agreement to allow for category 3 programs and services, where triggered through a Council motion.

Analysis:

Township staff have received the draft MOU and recognize the merits of a multi-year agreement, reducing staff time annually to update the agreement, present it to Council and discuss the merits of category 3 programs and services. A summary of category 3 services is attached.

An MOU could be brought to the December Council meeting for Council's consideration. Prior to presenting a draft MOU for Council's consideration, direction is required as to whether Council is interested in a MOU based on:

1. General Support of Category 3: This MOU assumes that Mulmur supports category 3 services except where it passes a motion assumingly after annually reviewing the draft budget and annual reports and having issue with it;
2. Annual Assessment of Costs and Benefits: This MOU assumes that Mulmur desires to review the budget and reporting annually and pass a motion each year it desires to support category 3 services; or
3. General Support of only Mandatory Services and Cost Apportionment: This MOU Assumes that Mulmur generally does not desire to monetarily support category 3 services, and that a Council by-law authorizing entering into the agreement would be required should Mulmur desire to participate in category 3 programs and services.

Strategic Plan Alignment:

It's in our Nature: Grow - We commit to developing a framework to shape our Township in a manner that protects our agriculture, natural resources and our rural character. We will embrace technology, support energy conservation, climate change mitigation and assess environmental impacts in our decision-making process to grow the Township in a sustainable manner.

The strategic plan includes actions related to assessing climate change risks, supporting volunteerism for tree planting, and supporting local tree programs.

Financial Impacts:

The NVCA has reviewed the services included in category 3, which has resulted in a decrease to the category 3 budget. Category 3 services. A copy of the 2026 NVCA budget is available in the November 5, 2025 Mulmur agenda package.

Environmental Impacts:

Environmental impacts will be considered on a case-by-case basis. The category 3 services include local water quality monitoring, natural heritage monitoring, private land stewardship, tree planting on private lands and education and community outreach.

CONCLUSIONS/RECOMMENDATION:

It is recommended:

THAT Council provide direction to staff regarding entering into a Memorandum of Understanding with the Nottawasaga Valley Conservation Authority as discussed.

Submitted by: Tracey Atkinson, CAO/Planner

Attachment: Category 3 Summary

Hi Tracey

Below is a summary of key points regarding NVCA's category 3 services in Mulmur Township that may be helpful at the November Council meeting.

NVCA Category 3 services include:

- Environmental Education
- Forestry
- Stewardship & Restoration (including the Dufferin Rural Water Quality Program)
- Watershed Sciences (monitoring)

Environmental Education

- NVCA staff reached out with an offer to deliver free outreach programming (in class, NVCA travels to the school) to Primrose Elementary School in 2025. These sessions were funded through external partnerships and focused on water quality and microplastics. Unfortunately, no response was received from local education partners.
- Mulmur's annual levy contribution for Environmental Education in 2026 will be **\$113**. This supports administrative costs for educational requests and potential bookings.
- When external funding is available and education partners are engaged, NVCA is open to continue offering no-cost outreach programming.

Forestry - Potential "Self-Plant" Program for Mulmur

- NVCA is open to exploring a self-plant tree program for residents.
- Several models are available and could be adapted.
- This would be a **Category 2 agreement** with delivery costs recovered through a municipal partnership.
- Note: Tree orders must be submitted by **end of January** each year.

Stewardship & Restoration Tree Planting

- Tree planting under Category 3 occurs on marginal lands (e.g., streambanks, wetlands) to improve biodiversity and buffer zones.
- No planting is done on prime agricultural lands.
- The program also supports community planting on publicly accessible lands like municipal parks.

Dufferin Rural Water Quality Program

- Administered by NVCA stewardship staff within the Dufferin watershed.
- Offers cost-sharing for approved water quality improvement projects, including for example:
 - Well decommissioning
 - Nutrient management planning

- Livestock exclusion fencing

Watershed Sciences (Monitoring)

- The NVCA Watershed Science department collects, analyzes, and interprets data on the health of the watershed to ensure there is **adequate and accurate scientific information** to support evidence-based decisions of both internal programs and external partners, including municipalities.
- While our program is designed to capture long-term status and trends over the entire watershed, the Watershed Science department is also **responsive to partner needs**.
 - Examples of targeted works include:
 - **Stormwater sediment accumulation surveys** for multiple municipalities.
 - **Natural asset inventories and health status updates** for New Tecumseth.
 - **Flood flow monitoring** for Clearview
 - **Wetland hydroperiod monitoring** for Collingwood
 - **Enhanced urban river monitoring** for Collingwood.
 - **Enhanced river monitoring** for HydroOne and Hockley Valley Resort.
- Monitoring data directly supports **municipal priorities - infrastructure planning, environmental management, and compliance** with regulatory requirements.
- Long-term datasets are essential for identifying **trends, tracking restoration effectiveness, and supporting evidence-based decisions**.

I hope this is helpful.

Let me know if there is any interest in more information or discussing partnership opportunities.

Cheers

Jennifer

Jennifer Vincent, MSc (she/her/hers)

Chief Administrative Officer

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STAFF REPORT

TO: Council
FROM: Chris Wolnik, Director of Infrastructure
MEETING DATE: November 5, 2025
SUBJECT: Plow truck Purchase

PURPOSE

The purpose of this report is to seek Council approval for an early purchase of the Public Works plow truck scheduled for replacement in 2026.

BACKGROUND

The Township's Asset Management Plan identifies the replacement of one plow truck in 2026.

The Canoe Procurement of Canada, a co-operative purchasing program that helps municipalities buy goods and services more efficiently and cost effectively, would again be used to purchase a tandem axle truck outfitted with a one-way plow with hydraulic controls. The purchase price is expected to be ~ \$ 410,000.

The United States will impose a 25% tariff on Canadian medium and heavy-duty trucks starting November 1, 2025. However, trucks built under the Canada-United States-Mexico Agreement (CUSMA) will have this tariff apply only to their non-US content. Canada has imposed a 25% reciprocal tariff on certain US steel products. As of April 9, 2025, the Canadian government imposed a 25% surtax on certain vehicles imported from the US. Again, CUSMA compliant vehicles would be exempt from the surtax.

Western Star trucks are manufactured in Ohio with an unspecified number of parts coming from Canada. Viking-Cives manufactures the plows in Mount Forest, Ontario,

ANALYSIS:

Currently, any heavy-duty commercial trucks purchased from the US will not be subjected to Canadian surtaxes. However, there is a potential chance that this could change in the future.

In order to limit the potential financial impact of the tariff, staff are seeking to place an order for the plow truck to be outfitted with a one-way plow in the next few weeks.

STRATEGIC PLAN ALIGNMENT:

It's in our Nature: Live - We commit to providing a balanced community and providing quality services. We will encourage increased community building and respectful social interactions to enrich the lives of Mulmur residents. We will provide a range of communications and facilities to promote play, growth, connection, active living and recognize the changing demographics of Mulmur.

It's in our Nature: Grow - We commit to developing a framework to shape our Township in a manner that protects our agriculture, natural resources and our rural character. We will embrace technology, support energy conservation, climate change mitigation and assess environmental impacts in our decision-making process to grow the Township in a sustainable manner.

FINANCIAL IMPLICATIONS

Tariff uncertainty may increase the cost of the truck and plow if the purchase is delayed. Early procurement helps avoid potential financial impacts.

ENVIRONMENTAL IMPACT

The 2026 Western Star tandem axle cab features a lighter chassis, enhanced frame geometry, and improved fuel efficiency, resulting in lower emissions compared to the 2024 model.

RECOMMENDATIONS:

That Council approve the early purchase of the plow truck equipped with a one-way plow, as a 2026 budget item to be ordered in 2025, funded through the Equipment Reserve.

Submitted by: Chris Wolnik, Director of Infrastructure

Approved by: Tracey Atkinson, CAO



STAFF REPORT

TO: Council
FROM: Chris Wolnik, Director of Infrastructure
MEETING DATE: November 5, 2025
SUBJECT: 2025-2026 Winter Operations Plan

PURPOSE:

The purpose of this report is to summarize and request the Council formally adopt the Township of Mulmur's 2025-2026 Winter Operations Plan.

BACKGROUND:

Mulmur's Winter Operations Plan sets out a policy and procedural framework for ensuring that the Township continuously delivers effective winter maintenance services and effectively manages materials used in winter maintenance operations to meet the Ontario Regulation 239/02 Minimum Maintenance Standards for municipal highways. Township staff apply this policy to ensure that the Township continuously delivers effective winter maintenance services on Township roadways.

The Plan is dynamic and allows the Township to evaluate and phase in changes, new approaches, and technologies in winter maintenance activities in a fiscally sound manner. Any changes to the winter maintenance activities must adhere to the mandated Minimum Maintenance Standards for Municipal Highways.

It is good practice to review, renew and adapt an updated Winter Operations Plan annually. The renewal demonstrates that Council reconfirms the Township's commitment to the Plan's objectives and contents. It also defends the municipality against claims liability, as an approved plan coupled with documentation of operational activities demonstrates municipal compliance.

ANALYSIS:

The Township is responsible for the winter maintenance on approximately

- 64 km of paved roads
- 172 km of unpaved roads
- Municipal parking lots
- Walkway between Jeffrey Drive and Thomson Trail

A few minor changes were made to the Winter Operations Plan as follows:

- Update staffing and contact information.
- Remove sections that aren't applicable
- Introduce preliminary concept of a snow dump.

With the implementation of the County of Dufferin road rationalization strategy coming into full effect on June 1, 2026, this will be the final year without any major changes to the Winter Operations Plan. The Public works team will continue to collect and process relevant data to ensure the transition is as smooth as possible in 2026-2027.

The 2024-2025 winter maintenance metrics confirmed the winter had colder temperatures and higher snowfalls. The higher volumes of snow than previous years was challenging for maintenance teams. Recovery from winter operations was slower than expected with the intense ice storm that impacted Ontario in late March and early April 2025.

STRATEGIC PLAN ALIGNMENT:

It's in our Nature: Live - We commit to providing a balanced community and providing quality services. We will encourage increased community building and respectful social interactions to enrich the lives of Mulmur residents. We will provide a range of communications and facilities to promote play, growth, connection, active living and recognize the changing demographics of Mulmur.

It's in our Nature: Grow - We commit to developing a framework to shape our Township in a manner that protects our agriculture, natural resources and our rural character. We will embrace technology, support energy conservation, climate change mitigation and assess environmental impacts in our decision-making process to grow the Township in a sustainable manner.

FINANCIAL IMPACTS:

None. Staff do not anticipate any negative implications to the operating budget for winter maintenance operations.

ENVIRONMENTAL IMPACTS

Various aspects of winter operations have potential environmental impacts. The use of sand mixed with salt for traction on roadways is likely one of the biggest environmental impacts. To mitigate this impact particularly around water bodies and the water treatment plant wellhead protection zone, the quantity of salt is minimized.

RECOMMENDATION:

THAT Council adopt the 2025-2026 Winter Operations Plan for the Township of Mulmur.

Submitted by: Chris Wolnik, Director of Infrastructure
Approved by: Tracey Atkinson, CAO

Schedule A: 2025-2026 Winter Operations Plan



Winter Operations Planning Document for

Township of Mulmur
(Winter Season 2025-2026)

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Purpose

This winter operations plan sets out a policy and procedural framework for ensuring that the Township of Mulmur continuously improves on the safe and sustainable delivery of winter maintenance services and the effective and efficient use of road salt in their winter maintenance operations. This plan supersedes all previous plans for the Township of Mulmur.

The plan is meant to be dynamic, to allow the municipality to evaluate and phase-in any changes, new approaches and technologies in winter maintenance activities in a fiscally sound manner. At the same time, any modifications to municipal winter maintenance activities must ensure that roadway safety is not compromised.

This Winter Operations Plan for the Township of Mulmur was endorsed by the Council of Mulmur Township.

Definitions

Anti-icing means the application of liquid de-icers directly to the road surface in advance of a winter event.

Continuous Winter Event Response is a response to a winter event with full deployment of manpower and equipment that plow/salt/sand the entire system.

De-icing means the application of solids, liquids, pre-treated material to the road surface after the on-set of the winter event.

Public Works Foreperson is the person who is on duty at the time directing the snow/ice removal operations of the Township of Mulmur. It may be any individual who may be assigned the responsibility of Public Works Foreperson.

Highway means a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle, any part of which is intended for or used by the general public for the passage of vehicles and includes the area between the lateral property lines thereof.

Paved Road means a road with an asphalt surface, concrete surface, composite pavement, or portland cement.

Pre-treat means the application of liquids (sodium chloride, calcium chloride, etc.) to dry salt or sand prior to being loaded for storage or applied to the road surface.

Pre-wetting means the application of liquids (sodium chloride, calcium chloride, etc.) at the spinner of the truck just prior to application to the road surface.

Route of Representative Roads is another term used for patrol routes.

Salt Route is a collection of road segments, which during a winter storm will receive applications of salt to prevent the formation of a bond between snow and pavement, or if such a bond has already formed, to break that bond. Typically such routes have some sort of bare pavement level of service. Under certain circumstances (e.g. extremely cold pavement temperatures such that road salt would not be effective at bond breaking or prevention) sand may be applied to such routes to provide a temporary increase in grip.

Sand Route is a collection of road segments which during a winter storm will receive applications of sand to provide a temporary increase in grip. Typically such routes include gravel and other unpaved roads, where the use of salt or other freeze- depressant materials might impact road stability. The level of service on such routes would not have bare pavement as a service goal.

Spot Winter Event Response is a response to a winter event with only a partial deployment of manpower and equipment or with full deployment to only part of the system.

Surface Treated Road is road with bituminous surface treatment comprised of one or two applications of asphalt emulsion and stone chips over a gravel road.

Unpaved Road is a graded road with a gravel, stone or other loose traveling surface.

Windrow is the pile of snow that is left at the bottom of a driveway after a snowplow has cleared the road

Winter Event is a weather condition affecting roads such as snowfall, windblown snow, freezing rain, frost or ice to which a winter event response is required.

Winter Event Response is a series of winter control activities performed in response to a winter event.

Winter Event Response Hours are the total number of person-hours per year (plowing, salting/sanding, winging back, etc.) to respond to winter events.

OBJECTIVE OF WINTER OPERATIONS MANAGEMENT

The Township of Mulmur is committed to providing safe and sustainable winter maintenance operations while continuing to improve those operations to provide safety and mobility for the traveling public. As an integral part of this effort the Township of Mulmur will strive to optimize the use of all winter maintenance materials as they pursue the goal of a safe and sustainable transportation system.

The Township of Mulmur Public Works staff will strive, insofar as reasonably practicable, to provide safe winter road conditions for vehicular and pedestrian traffic as set out in the level of service policies and within the resources established by the Council of the Township of Mulmur.

POLICY STATEMENT

The Township of Mulmur will conduct safe and sustainable snow fighting to ensure, insofar as reasonably practicable, the safety and mobility of users of the municipal road network, in keeping with applicable state legislation.

The Township of Mulmur will provide efficient and cost effective winter maintenance to ensure, insofar as reasonably practicable, the safety of users of the municipal road network in keeping with applicable provincial legislation and accepted standards while striving to minimize adverse impacts to the environment. These commitments will be met by:

Adhering to the procedures contained within the Winter Operations Plan; Reviewing and upgrading the Winter Operations Plan on an annual basis to incorporate new technologies and new developments;

Committing to ongoing winter maintenance staff training and education; and Monitoring on an annual basis, the present conditions of the winter maintenance program, as well as the effectiveness of the Winter Operations Plan.

QUICK OVERVIEW OF THE TOWNSHIP OF MULMUR

Type of Organization:	Municipal
Structural Level:	Township
Estimated Population (2021 Consensus):	3600
Total Area:	71000.0 Acres
Street Address:	758070 2nd Line E. Municipal Office / Public Works Shop Mulmur, Ontario L9V0G8 Canada Telephone: 705-466-3341 Website: www.mulmur.ca Director of Infrastructure: 705-466-3341 x 224 Public Works Foreperson: 705-466-3341 x 228
Police:	O.P.P. Contact Person: Dispatch Primary Phone: 519-925-3838
Contractors:	Staveley Construction Inc.: Primary Contact Person: Randy Staveley Primary Phone: XXXXXXXX Contracted Tasks: 2nd Line west north of River Rd. & West Townline south of River Rd. Alex Kozak Gravel Driveways & Concrete: Primary Contact Person: Alex Kozak Primary Phone: XXXXXXXX Contracted Tasks: Pathway between Jeffery Drive and Thomson trail

WINTER MAINTENANCE PROGRAM

4.1. The System Maintained

The major activities related to winter maintenance are:

- Snow plowing
- Salt/sand application
- Snow removal
- Sidewalk plowing and de-icing
- Drift-control
- Cleaning snow from ditches
- Snow Blowing / Snow bank removal

The Township of Mulmur is responsible for winter maintenance on:

Road Category	Surface and Area Type	Individual Length (Lane kilometres)	Total Length (Lane kilometres)
Class 6	Unpaved and Rural	30.4	30.4
Class 5	Paved and Rural	11.6	40.5
	Unpaved and Rural	28.9	
Class 4	Paved and Rural	118.3	441.5
	Unpaved and Rural	323.2	

4.2 Level of Service

The Township of Mulmur provides the following level of service during the winter maintenance season, as set out in 4.3, in response to a winter event.

The minimum standard for clearing snow accumulation is:

Snow Accumulation and Ice Formation Policy

The Township of Mulmur follows Reg 239/02 of MMS Section 4 and 5

4.2.1. Snow accumulation, roadways

Subject to section 4.1, the standard for addressing snow accumulation on roadways is,

- (a) after becoming aware of the fact that the snow accumulation on a roadway is greater than the depth set out in the Table to this section, to deploy resources as soon as practicable to address the snow accumulation; and
- (b) after the snow accumulation has ended, to address the snow accumulation so as to reduce the snow to a depth less than or equal to the depth set out in the Table within the time set out in the Table,
 - (i) to provide a minimum lane width of the lesser of three metres for each lane or the actual lane width, or
 - (ii) on a Class 4 or Class 5 highway with two lanes, to provide a total width of at least five metres. O. Reg. 47/13, s. 4; O. Reg. 366/18, s. 5 (1).

If the depth of snow accumulation on a roadway is less than or equal to the depth set out in the Table to this section, the roadway is deemed to be in a state of repair with respect to snow accumulation. O. Reg. 47/13, s. 4.

For the purposes of this section, the depth of snow accumulation on a roadway and, if applicable, lane width under clause (1) (b), may be determined in accordance with subsection by a municipal employee, agent or contractor, whose duties or responsibilities include one or more of the following:

- Patrolling highways.
- Performing highway maintenance activities.
- Supervising staff who perform activities described in paragraph 1 or 2. 0. Reg. 47/13, s. 4; 0. Reg. 366/18, s. 5 (2).

The depth of snow accumulation on a roadway and lane width may be determined by,

- performing an actual measurement;
- monitoring the weather; or
- performing a visual estimate. 0. Reg. 47/13, s. 4; 0. Reg. 366/18, s. 5 (3).

For the purposes of this section, addressing snow accumulation on a roadway includes,

- (a) plowing the roadway;
- (b) salting the roadway;
- (c) applying abrasive materials to the roadway;
- (d) applying other chemical or organic agents to the roadway;
- (e) any combination of the methods described in clauses (a) to (d). 0. Reg. 366/18, s. 5 (4).

This section does not apply to that portion of the roadway,

- (a) designated for parking;
- (b) consisting of a bicycle lane or other bicycle facility; or
- (c) used by a municipality for snow storage. 0 . Reg. 366/18, s. 5 (4).

TABLE
SNOW ACCUMULATION - ROADWAYS

Class of Highway	Depth	Time
1	2.5 cm	4 hours
2	5 cm	6 hours
3	8 cm	12 hours
4	8 cm	16 hours
5	10cm	24 hours

O Reg. 47/13, s. 4; O. Reg. 366/18, s. 5 (5).

Snow accumulation on roadways, significant weather event

4.2.2. If a municipality declares a significant weather event relating to snow accumulation, the standard for addressing snow accumulation on roadways until the declaration of the end of the significant weather event is,

- to monitor the weather in accordance with section 3.1; and
- if deemed practicable by the municipality, to deploy resources to address snow accumulation on roadways, starting from the time that the municipality deems appropriate to do so. O. Reg. 366/18, s. 7.

If the municipality complies with subsection (1), all roadways within the municipality are deemed to be in a state of repair with respect to snow accumulation until the applicable time in the Table to section 4 expires following the declaration of the end of the significant weather event by the municipality. O. Reg. 366/18, s. 7.

(2) Following the end of the weather hazard in respect of which a significant weather event was declared by a municipality under subsection (1), the municipality shall,

- (a) declare the end of the significant weather event when the municipality determines it is appropriate to do so; and
- (b) address snow accumulation on roadways in accordance with section 4. O. Reg. 366/18, s. 7.

Ice formation on roadways and icy roadways

The standard for the prevention of ice formation on roadways is doing the following in the 24-hour period preceding an alleged formation of ice on a roadway:

- Monitor the weather in accordance with section 3.1.
- Patrol in accordance with section 3.
- If the municipality determines, as a result of its activities under paragraph 1 or 2, that there is a substantial probability of ice forming on a roadway, treat the roadway, if practicable, to prevent ice formation within the time set out in Table 1 to this section, starting from the time that the municipality determines is the appropriate time to deploy resources for that purpose. O. Reg. 366/18, s. 8.

If the municipality meets the standard set out in subsection (1) and, despite such compliance, ice forms on a roadway, the roadway is deemed to be in a state of repair until the applicable time set out in Table 2 to this section expires after the municipality becomes aware of the fact that the roadway is icy. O. Reg. 366/18, s. 8.

Subject to section 5.1, the standard for treating icy roadways is to treat the icy roadway within the time set out in Table 2 to this section, and an icy roadway is deemed to be in a state of repair until the applicable time set out in Table 2 to this section expires after the municipality becomes aware of the fact that a roadway is icy. O. Reg. 366/18, s. 8.

For the purposes of this section, treating a roadway means applying material to the roadway, including but not limited to, salt, sand or any combination of salt and sand. O. Reg. 366/18, s. 8.

For greater certainty, this section applies in respect of ice formation on bicycle lanes on a roadway, but does not apply to other types of bicycle facilities. O. Reg. 366/18, s. 8.

ICE FORMATION PREVENTION

Class of Highway	Time
1	6 hours
2	8 hours
3	16 hours
4	24 hours
5	24 hours

O. Reg. 366/18, s. 8.

TABLE 2 TREATMENT OF ICY ROADWAYS

Class of Highway	Time
1	3 hours
2	4 hours
3	8 hours
4	12 hours
5	16 hours

Icy roadways, significant weather event

If a municipality declares a significant weather event relating to ice, the standard for treating icy roadways until the declaration of the end of the significant weather event is,

- to monitor the weather in accordance with section 3.1; and
- if deemed practicable by the municipality, to deploy resources to treat icy roadways, starting from the time that the municipality deems appropriate to do so. O. Reg. 366/18, s. 8.

If the municipality complies with subsection (1), all roadways within the municipality are deemed to be in a state of repair with respect to any ice which forms or may be present until the applicable time in Table 2 to section 5 expires after the declaration of the end of the significant weather event by the municipality. O. Reg. 366/18, s. 8.

Following the end of the weather hazard in respect of which a significant weather event was declared by a municipality under subsection (1), the municipality shall,

- declare the end of the significant weather event when the municipality determines it is

- appropriate to do so; and
- treat icy roadways in accordance with section 5. 0. Reg. 366/18, s. 8.

TABLE
SNOW ACCUMULATION

Class of Highway	Depth	Time
1	2.5 cm	4 hours
2	5 cm	6 hours
3	8 cm	12 hours
4	8 cm	16 hours
5	10 cm	24 hours

TABLE
ICE FORMATION PREVENTION AND ICY ROADWAYS

Class of Highway	Time
1	3 hours
2	4 hours
3	8 hours
4	12 hours
5	16 hours

The snow accumulation and ice-formation policies are attached herein as a separate document, in Appendix 3-1

4.2.2. Private Sidewalk Responsibility

The walkway between Jeffery Drive and Thompson Trail is our organization's responsibility.

4.2.3 Plowing Private Property

Private properties are the responsibility of respective owners.

4.2.4 Windrow removal

Property owners will be responsible for removal of the windrow at the bottom of their driveways.

4.3 Winter Season Maintenance

For Operational purposes, the Township of Mulmur assumes the winter season commences on 2023-Dec-01 and is completed by 2024-Mar-31 , while acknowledging that winter events may occur outside of this timeframe.

4.4 Winter Preparations

In the months prior to the start of the winter maintenance season, as identified in 4.3, the Township of Mulmur undertakes the following tasks to prepare for the upcoming winter season.

4.4.1. Prior to Winter Season

Prior to the winter season, if required, prepare and call tenders for the supply of materials (e.g. salt, sand, liquid, etc.), replacement parts (for plows, solid and liquid application equipment), value added meteorological services (VAMS) and contract equipment (e.g. plow trucks, spreader trucks, combination units, etc.).

Prior to the winter season the Township of Mulmur will:

Conduct a mandatory training session for staff and contract operators where all policies, procedures, schedules, reporting procedures for callout, route maps, equipment training and safety precautions will be discussed. Any issues resulting from the meeting with regard to the policies, procedures, schedules, reporting procedures for callout, route maps, equipment training and safety precautions shall be resolved either at the meeting or prior to the winter season.

Train winter patrollers (or staff whose duties also include patrolling) on the route of representative roads to be patrolled, their duties during a winter event, record keeping requirements, callout procedures and the de-icing chemicals to be applied for the forecast weather conditions.

Inspect equipment to ensure proper working order. Schedule and complete any and all equipment repairs.

Arrange for the delivery of materials (salt, sand and liquid solution) and begin filling storage facilities. If liquid solution is mixed on site, begin mixing and filling storage tanks.

Confirm that all guiderail, catchbasin, hazard and fire hydrant markers, steep hill, sharp curve ahead warning signs, bridges ices sign, if any, are in place. Any missing markers should be replaced prior to the winter session.

4.4.2. One Month Prior to the Winter Season

One month prior to the winter season the Township of Mulmur will:

- Post the winter shift schedule
- Assign equipment to staff.
- Calibrate material application equipment.
- Allow operators (staff and contract) time to familiarize themselves with any new equipment, material application rates, material application equipment and their route (driving the route and noting obstacles along the route).
- Assign staff to monitor and record weather forecasts on a daily basis. Upon the forecast of an approaching winter event, schedule a patrol of a route of representative roads. If a winter event is forecast prior to the start of the next scheduled shift a night and/or weekend patrol(s) of a route of representative roads should be scheduled. If a night or weekend patrol is scheduled the patroller should monitor and record the weather forecast and road conditions. The patrol person should be authorized to initiate a winter event response if conditions warrant a response.
- Have 10 % of the fleet ready to respond to a winter event.
- Have sufficient staff available to operate the fleet if conditions warrant a winter event response.

4.4.3 Two Weeks Prior to the Winter Season

Two weeks prior to the winter season the Township of Mulmur will:

- Have 75 % of the fleet ready to respond to a winter event.
- Have staff available to operate the required complement of the fleet if conditions warrant a winter event response

4.4.3. At the Start of the Winter Season

At the start of the winter season:

- Implement the winter shift schedule.
- Begin patrolling representative roads in all roads/areas that the organization is responsible for
- Respond to winter events as per the winter operations plan.

4.5. Winter Patrol

During the winter maintenance season, 4.3, *Township of Mulmur* carries out a winter patrol on a route of representative roads daily, on Weekends & Holidays. Monday to Friday, Roads are patrolled by equipment operators during regular winter maintenance operations. Between winter events a patrol of representative roads will occur during day shift and a second patrol will be also be scheduled during the afternoon shift as required. The purpose of the patrol is to monitor and record weather and road conditions and mobilize winter maintenance operators and equipment should a winter event be observed and a winter event response is required. On the approach of a winter event or during a winter event the route of representative roads may be modified, insofar as reasonably practicable, depending on the type and severity of winter event or the direction from which the storm approaches. The patrol person/equipment operator will be familiar with local conditions in their patrol area, and advise their Public Works Foreperson of road and weather conditions as well as any actions taken during the shift. The winter patrol schedule parallels the designated winter season.

4.6. Operations

4.6.1. Staffing and Hours of Work

The Township of Mulmur has a full time employee assigned to each vehicle used for winter operations. Each vehicle is assigned a route for sanding/salting and/or plowing and ice blading. The Township of Mulmur adheres to the hours of service as dictated by Highway Traffic Safety Act, Reg. 555/06 (Ontario, Canada).

Staffing for Winter Maintenance				
Employee	Job Title	Reports to Facility	Assigned Route(s)	Assigned Equipment
Dan Reid - Weekends - 4:00 AM to 8:00 AM On call Saturdays & Sundays	Weekend Patrol	Main Shop – Terra Nova	2024-2025 WEEKEND PATROL	P-6
Alex Kozak	Sidewalk Contractor	Main Shop - Terra Nova	Jeffery to Thomson Trail	Alex Kozak - snow blower
Mike Bates Days 4:00 AM to 12:30 PM	Equipment Operator	Main Shop - Terra Nova	#3	G-4, T-9
Chris Marshall Days - 4:00 AM - 12:30 PM	Equipment Operator	Main Shop - Terra Nova	#6	T-11,T-10, L-3
Dean Morby Days - 4:00AM to 12:30 PM	Equipment Operator	Main Shop - Terra Nova	#1	G-7, J-1, T-12 , P-6
Jon Squirrell Days – 4:00AM to 12:30 PM	Equipment Operator	Main Shop - Terra Nova	#4	T-9 , L-3 J-1
Mark McArthur Days – 4:00 AM - 12:30 PM	Equipment operator	Main Shop - Terra Nova	#5	T-12 , L-3 T-10
Logan Davidson Days - 4:00 AM to 12:30 PM	Equipment Operator	Main Shop - Terra Nova	#2	G-6, J-1, T-11
Mel Seabourne Afternoons – 1:30 pm to 10 pm	Equipment Operator	Main Shop - Terra Nova	Afternoon Route	T-9, T-10, L-3,P-6
Peter Corlett Afternoons – 1:30 pm to 10 pm	Equipment Operator	Main Shop - Terra Nova	Afternoon Route	T-10, T-11, P-6

Some of the key responsibilities associated with the management and overseeing of winter operations for this winter season are as below:

- Foreman will receive issues and concerns of the citizens regarding snow and ice control efforts.
- Foreman will be responsible for making operational decisions.
- Foreman will be authority to which the field staff will communicate the field conditions to.
- Foreman will be responsible for shift scheduling.
- Foreman will (when physically possible) be responsible for providing appropriate signage and or barricades in case a road has to be closed due to severe winter storm.
- Foreman will ensure media releases are sent to local news and radio stations advising of road closures.

4.6.2. Winter Material Used Annually

Primary Solid Material	Brand Name or Supplier	Expected Quantity this Season vs. Actual Quantity Last Season	Comes Pre-Mixed with	In-House Mix Added
Sand	Township of Mulmur winter sand	4500.0 Tonnes(Can) vs. 3200.0 Tonnes(Can)		Salt (NaCl) 0.05%

4.6.3. Application Rates

	Min. and Max. Ranges (Tonnes/lane-kilometre)		
	0.0 to -5.0 CELSIUS	-5.0 to -10.0 CELSIUS	-10.0 to -18.0 CELSIUS
Frost	300.0 - 570.0	300.0 - 570.0	300.0 - 570.0
Light Snow	300.0 - 570.0	300.0 - 570.0	300.0 - 570.0
Heavy Snow	300.0 - 570.0	300.0 - 570.0	300.0 - 570.0
Freezing Rain	300.0 - 570.0	300.0 - 570.0	300.0 - 570.0

4.6.4 Equipment - Winter Maintenance Fleet

The Township of Mulmur provides winter maintenance services on 15 routes with the equipment listed in Appendix 3.

Vehicle Name or number	Vehicle Type	Associated Routes	Associated Employees	Location/Yard
Alex Kozak - snow blower	Other	Jeffery to Thomson Trail	Alex Kozak	Municipal Office
B-3	Backhoe	Yard	Mel Seabourne Afternoon – 1:30 to 10 PM Chris Marshall Days 4 am to 12:30 PM	Main Shop - Terra Nova
G-4	Grader	#3	Mike Bates Days-4AM to 12:30 PM	Main Shop - Terra Nova
G-6	Grader	#2	Logan Davidson DAYS - 4:00 AM to 12:30 PM	Main Shop - Terra Nova
G-7	Grader	#1	Dean Morby DAYS - 4:00 AM to 12:30 PM	Main Shop - Terra Nova
J-1	Tractor	Snow Blowing	Dean Morby Days - 4:00 AM to 12:30 PM Peter Corlett Afternoons – 1:30 to 10 PM Logan Davidson DAYS - 4:00 AM to 12:30 PM	Municipal Office
L-3	Loader	Yard	Chris Marshall Days - 4:00 AM - 12:30 PM Mel Seabourne Afternoon – 1:30 to 10 PM, Bruce Crawford Days 8AM to 4 PM	Main Shop - Terra Nova
P-7	F 150	2024/2025 PATROL	Bruce Crawford Days 7 AM to 3:30 PM	Main Shop - Terra Nova
P-6	GMC	2024/2025 WEEKEND PATROL	Dan Reid Weekends - 4:00 AM to 8:00 AM On call Saturdays & Sundays	Main Shop - Terra Nova
T-10	Single Axle	#3, #2, #1, #4,	Chris Marshall Days - 4:00 AM - 12:30 PM Dean Morby DAYS - 4:00 AM to 12:30 PM Peter Corlett Afternoon – 1:30 to 10 PM	Main Shop

Vehicle Name or number	Vehicle Type	Associated Routes	Associated Employees	Location/Yard
T-10	Single Axle	#5, #6	Logan Davidson DAYS - 4:00 AM to 12:30 PM Peter Corlett Afternoon – 1:30 to 10 PM	- Terra Nova
T-11	Tandem Axle	#6	Chris Marshall Days - 4:00 AM to 12:30 PM Peter Corlett Afternoon 1:30 to 10 PM	Main Shop - Terra Nova
T-12	Tandem Axle	#5	Mark McArthur Days - 4:00 AM to 12:30 PM,	Main Shop - Terra Nova
T-8	Tandem Axle	#1-2-3-4-5-6	Mike Bates DAYS - 4:00 AM to 12:30 PM Mel Seabourne Afternoon 1:30 to 10 PM	Main Shop - Terra Nova
T-9	Tandem Axle	#4	Mel Seabourne Afternoon – 1:30 to 10 PM Jon Squirrell Days - 4 AM to 12:30 PM	Main Shop - Terra Nova

4.6.4.1. Mechanics

The Township of Mulmur has:

- 0 in-house mechanic(s) available
- 1 external (e.g. contracted) mechanic(s) available
- Facilities with mechanics include:
 - Main Shop - Terra Nova
- The timings for the above mechanics are as below:
 - On Call

4.6.5. Winter Maintenance Facilities

The Township of Mulmur provides winter maintenance services from the winter maintenance facilities listed below.

4.6.5.1 Main Shop - Terra Nova

Facility Type:

Patrol Yard

Facility Address:

Winter Operations Plan

Shop, 758070 2nd Line E.,
Mulmur, Ontario L9V 0G8, Canada
Facility Phone:
705-466-3341

Number of Front-end Loaders: 2

Year Built:
1970

Updates and Enhancements:

2018 – Generator

2022 – 2 Equipment bays

Design and Logistics:

- All materials are handled in a designated area characterized by an impermeable surface
- Equipment is not in place to prevent overloading of trucks
- System is not in place for collection and/or treatment of wastewater from cleaning of trucks
- Control and diversion of external waters (not impacted by salt) is not in place
- Ongoing clean-up of the site surfaces and spilled material is swept up quickly
- Risk management and emergency measures plans are in place

Material Storage Details:

- There is storage space available inside of this facility. It presently stores: Winter Sand – 4000.0 Tonnes (Can)
- There is no storage space available outside of this facility.

Equipment Storage Details:

All equipment is stored in a heated shop

Equipment Washing Details:

All equipment is washed out side on a large asphalt pad.

Miscellaneous Material Details:

4500 ton Sand Dome

Site Drainage Details:

- There isn't any drainage and collection system for runoff of salt- contaminated waters at this facility
- The chloride concentration in the runoff is not monitored This site discharges to:
- Additional Site Storage Details

4.6.6. Parking Lots

The Township of Mulmur provides winter maintenance services to the listed parking lots below.

4.6.15. 4.6.6.1. Municipal Office

Facility Address: Municipal Office, 758070 2nd Line E. , Mulmur, Ontario L9V 0G8, Canada

Number of Parking Spots: 50

Responsibility to maintain: Township of Mulmur The lot is not used for storage or disposal of snow. The drainage from this lot is controlled.

Service Policy:

Parking Lot is plowed as needed by road staff

4.6.7. Snow Removal and Disposal

The Township of Mulmur is working with the Ministry of Environment, Conservation and Parks (MECP) to amend the Environmental Compliance Approval (ECA) to designate an area of the closed landfill as a snow disposal site. RJ Burnside has provided some of the technical requirements to assist with securing MECP approval.

4.6.8. Plow Routes

Appendix 2 contains maps of the salt/sand routes, anti-icing routes and plow routes.

4.6.9. Salt Vulnerable Areas

Certain locations within the area of responsibility of the Township of Mulmur have been identified as being potentially vulnerable to the over-application of road salt. These areas are shown on the route maps in the appendices. Accordingly, salt storage, snow disposal and material application in these areas will be strictly monitored and in some cases may be restricted in a variety of ways.

4.6.9.1. Mansfield Water System Well # 1

Facility Address:

Area Footprint: 12.36 Acres

Additional Details: Deep well that supplies water to the Mansfield water system located at 937012 Dufferin County Rd. 18

Mitigation Measures: no snow storage in this area

Associated Vulnerabilities: Drinking water (surface or groundwater)

4.6.9.2 Mansfield Water System Well # 3

Facility Address:

Area Footprint: 29.65 Acres

Additional Details: Deep well that supplies water to the Mansfield water system located at 12 Somerville Crescent Mansfield.

Mitigation Measures: No snow storage in the area

Associated Vulnerabilities: Drinking water (surface or groundwater)

4.6.9.3 Mansfield Water System Well # 2

Facility Address:

Area Footprint: 9.88 Acres

Additional Details: Deep well that supplies water to the Mansfield water system located at 936541 Dufferin County Rd 18

Mitigation Measures: No snow storage in the area

Associated Vulnerabilities:

4.6.10. Weather Monitoring

In order to determine an effective winter event response and allocate the appropriate resources the Township of Mulmur supplements their general observations with weather information from various sources which includes:

- Observations from municipal staff, communication with staff of adjacent municipalities;
- Customized weather forecasts which are updated 4 times/day from a Value Added Meteorological Service Wood RWIS Forecast

4.6.11. Communications

Maintaining reliable internal communications is a critical component of winter operations. The Township of Mulmur uses the following:

- Social Media, Local Radio or TV
- All winter maintenance vehicles are equipped with two way communications (radios, cell phone, etc.).
- Township of Mulmur provides a call centre which:
 - Serves as the main hub for in/outgoing calls from general public. Is open during the winter season identified in section 4.3 in this document and is staffed from 8:30 AM to 4:30 PM.
 - Is available on Monday, Tuesday, Wednesday, Thursday and Friday.

All citizen issues concerning snow and ice control efforts will be routed to Public Works Foreperson. Public Works Foreperson will determine appropriate follow-up responses to citizen inquiries.

The municipality provides external communication with the general public via:

Information posted on the municipality's web site (www.mulmur.ca)

Other means of providing information on winter maintenance services and salt management practices).

4.6.12. Boundary Street Jurisdiction and Responsibility

The table below outlines the responsibilities of each agency has to the roads bordering with the Township of Mulmur. The agencies listed in the table have first response maintenance responsibility to these roads. If the Township of Mulmur has its snow routes open and serious problems remain on the boundary streets, The Township of Mulmur snow plows may assist based upon the judgement of Public Works Foreperson on duty.

TABLE

Organization, and Contact	Responsibility Details	Telephone Number	Boundary Roads
Town of Mono Matt Doner	Director of Public Works	519-941-3599	Mulmur Mono Townline
Township of Adjala/Tosorontio John Wilmetts	Interim Director of Engineering & Public Works	705-434-5055 ex 269	Mulmur 20 to N.T.L Tos 15 SDRD to 89
Township of Clearview Dan Perreault	Director of Public Works	705-428-6230 ex 230	Mulmur Centre – Mel T.L.
Township of Melancthon Craig Micks	Public Works Superintendent	519-925-5525	Mulmur 17 to 89 Mel 15 to NTL

4.6.13 Callout Procedures

Operational decisions will be made by the Public Works Foreperson or his/her designate with the aid of available forecasting, Level of Service policy, patrolling etc. However, it should be emphasized that decisions will be subjective and external input, whether in this plan or elsewhere, merely acts as an aid in determining if a call out of staff and equipment by the Public Works Foreperson to respond to a winter event is warranted.

It is vital therefore that the Public Works Foreperson records the prevalent conditions and relevant information when he/she makes a decision.

The patrol person/winter control persons shall inform the Public Works Foreperson or his/her designate of the changing of road and weather conditions observed in the field. When a winter event response is required the Public Works Foreperson or his/her designate will contact the staff as per the shift schedule and the direction given by the Public Works Foreperson. In the absence of the Public Works Foreperson the patrol person shall be his/her designate and initiate a call out in response to a winter event. Policy states ½ hour arrival time.

6.6.14 Road Closure and Procedures

In the event a road must be closed due to a severe winter storm, O.P.P. will request signs be placed to close the road. Appropriate signage and barricades will be available at the patrol yard. Upon receiving a request from O.P.P. to close a road to traffic, the Public Works Foreperson or his/her designate will organize manpower and equipment to place the signs and barricades. The Public Works Foreperson or his/her designate will contact the call centre and request that a media release (Appendix 5-1) be sent to the local news and radio stations advising of the road closure. Roads will be deemed to be closed once the signs and barricades are placed. When it is physically impossible to place signs and barricades to close a road, the Public Works Foreperson or his/her designate will advise O.P.P. and request O.P.P. permission to send the media release (Appendix 5-2).

4.6.16. Declaration of Emergency Parking Ban

Cars parked on the streets during a snow removal effort may be ticketed and/or towed away. A snow emergency parking ban may be declared by Public Works Foreperson, or their designee. The O.P.P. and media will be notified when the parking ban is initiated.

4.6.17. Operating Instructions and Safety Rules

All individuals (whether local staff or contracted) shall abide by operating instructions and safety rules as stated in Appendix 6.

4.7. Decommissioning Winter Operations

After the winter season identified in 4.3 expires, the Township of Mulmur undertakes the following tasks to decommission winter operations:

4.7.1. Two Weeks After the Winter Season Ends

Two weeks after the winter season ends:

Cease regularly scheduled winter night patrols. Continue monitoring and recording weather forecasts.

Assign night patrol shift if forecast indicates an overnight winter event is probable.

4.7.2. One Month After the Winter Season Ends

One month after the winter season ends:

Cease all winter highway maintenance operations Decommission the remainder of the equipment providing weather forecasts warrant the decommissioning.

4.8. Training

The Township of Mulmur provides winter operations training for all staff involved in the delivery of winter services.

Individuals in the following positions within and outside of the organization have been trained:

- Within Organization:
 - o Operator(s) Patroller(s)
- Contracted Staff:
 - o Manager(s)
 - o Supervisor(s)
 - o Operator(s)

It is compulsory for all staff, including contractor staff, to attend the training session. All trained staff will verify that the training was received by either signing the “Record of Training” included in Appendix 7-1 or 7-2, or another verification document.

Current winter operations training(s) for in-house staff:

- Equipment Circle Check Equipment Calibration Record Keeping
- Health and Safety
- Level of Service – policies, practices and procedures
- Identification of Plow Routes – including variations for year to year and issues identified along the route
- De-icing chemicals – application procedures, rates, storage and handling Identification of vulnerable areas
- Yard and Equipment maintenance

4.9. Record Keeping

Full and accurate completion of the documents listed below, according to the applicable procedures, ensures that the municipality is protected from liability by providing solid documentation that procedures have been followed.

Staff is responsible for keeping the following records:

For Equipment Operators:

- CDL Time Card
- Route Plowed and strategy used (plow only, salt/sand only, anti-ice, combination plowing/sanding/salting)

For Patrollers:

- Winter Patrol Record Call Out Diary
- Weather and/or RWIS Information Received

For Operations Supervisors:

- Operations Diary
- Incident/Collision Reports Equipment Calibration Records
- Has Automatic Vehicle Location (AVL) system installed on fleet

The date will be recorded as YYYY-MMM-DD. It will be written in a numerical format (2022-Nov-24). The time shall be documented using the 24 hour clock format.

Always retain the original copy of documents regardless of their appearance. Writing must be legible for others to read and written in ink. Stains or dirt on the documents is not an issue. If a document requires correction then a line is to be placed through the incorrect information without making it illegible and continue writing on the original document. Initial corrections or change in the colour of ink in a case where you change writing pens.

5 PLAN IMPROVEMENTS

The current winter maintenance policies, practices and procedures form the baseline or benchmark upon which improvements can be made to improve winter operations and/or the use and management of road salt.

Based upon the need to maintain continual service throughout the season, and the previous experience obtaining critical supplies and equipment at the height of the season, over the next ten years the Township of Mulmur plans to undertake a number of improvements that will be monitored and updated annually.

- Equipment
 - o 2021-2022 Season: 2 Bay Addition to Main Shop

6 MONITORING AND UPDATING

Safe and sustainable winter operations includes, as one of its fundamental tenets, the monitoring and updating of winter operations plans, policies, practices and procedures (the “four Ps”) of the Township of Mulmur in an ongoing manner. To that end, the following continuous improvement cycle is used to refine the “four Ps” annually.



At the end of the winter season, as identified in 4.3, a meeting to review winter operations will be held each year with all winter operations staff to itemize all issues that arose during the winter season and discuss how these issues may be resolved. Prior to the start of the next winter season and with sufficient lead time to implement any changes, the Township of Mulmur shall train staff on the changes to equipment and/or winter maintenance policies, practices, and procedures.

The winter season of (2021/22) will be the benchmark year. Year over year achievement using the performance measures listed below will be measured against said benchmark year. Performance measures will be used to determine whether or not the objectives of the Winter Operations Plan and/or winter maintenance policies, practices, and procedures have been met.

Monitoring the severity of the winter season: • % change (+/-) in the total annual millimeters of precipitation from the benchmark year - o 2022-23: 516.4 - o 2023-24: 365.8 - o 2024-25: 1020mm - o % Change: 170 %	• % change (+/-) in the total number of days of snow on ground - o 2022-23: 94 - o 2023-24: 23 - o 2024-25: 108 - o % Change: 370 %
• % change (+/-) in the total number of days with measurable snowfall above 5cm from the benchmark year - o 2022-23- 20 days - o 2023-24: 17 days - o 2024-25: 22 days - o % Change: + 22%	Monitoring the Salt Used: • % change (+/-) in the total tons of salt purchased annually from the benchmark year - o 2023-24: 5090 - o 2024-25 50.0 - o % Change: +0.00
• % change (+/-) in the total number of days with freezing rain from the benchmark year - o Last Season: 0 - o This Season: 0 - o % Change: +NaN •	

7 ADDITIONAL DETAILS

5. DISTRIBUTION OF THIS PLAN

This Plan shall be distributed to the following:

- Mayor and City Council
- Director of Infrastructure
- Public Works Foreperson

8 DISCLAIMER

This Manual may be affected by at least one or more of the following events which could delay or alter snow and ice control by the Township of Mulmur:

1. Equipment breakdown
2. Vehicles disabled in deep snow.
3. Weather so severe as to cause work to be stopped for the safety of all personnel.
4. Unforeseen conditions and emergencies.
5. Significant medical related emergencies.

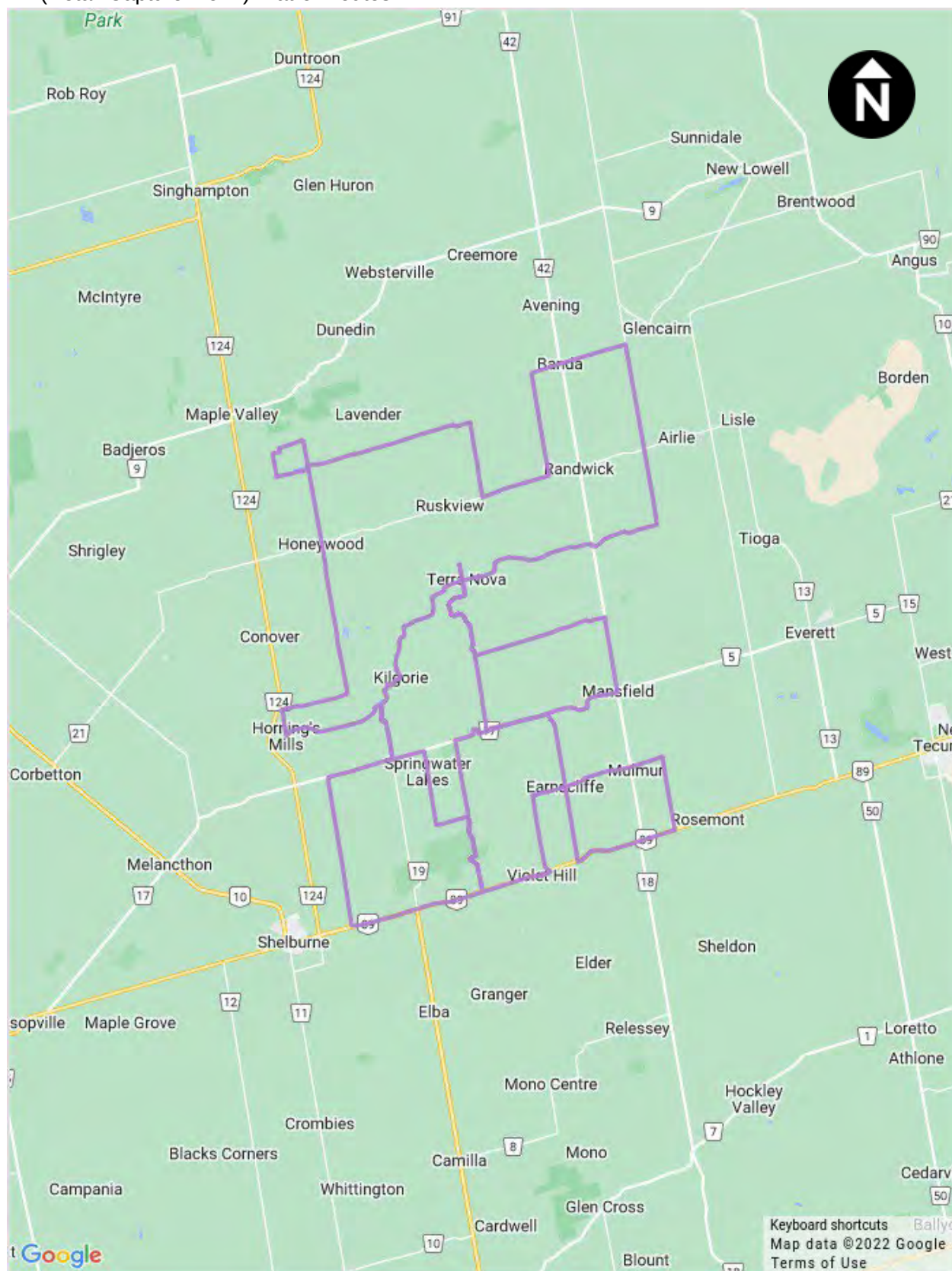
APPENDIX 1

Patrol Routes

(a.k.a. Routes of Representative Roads)

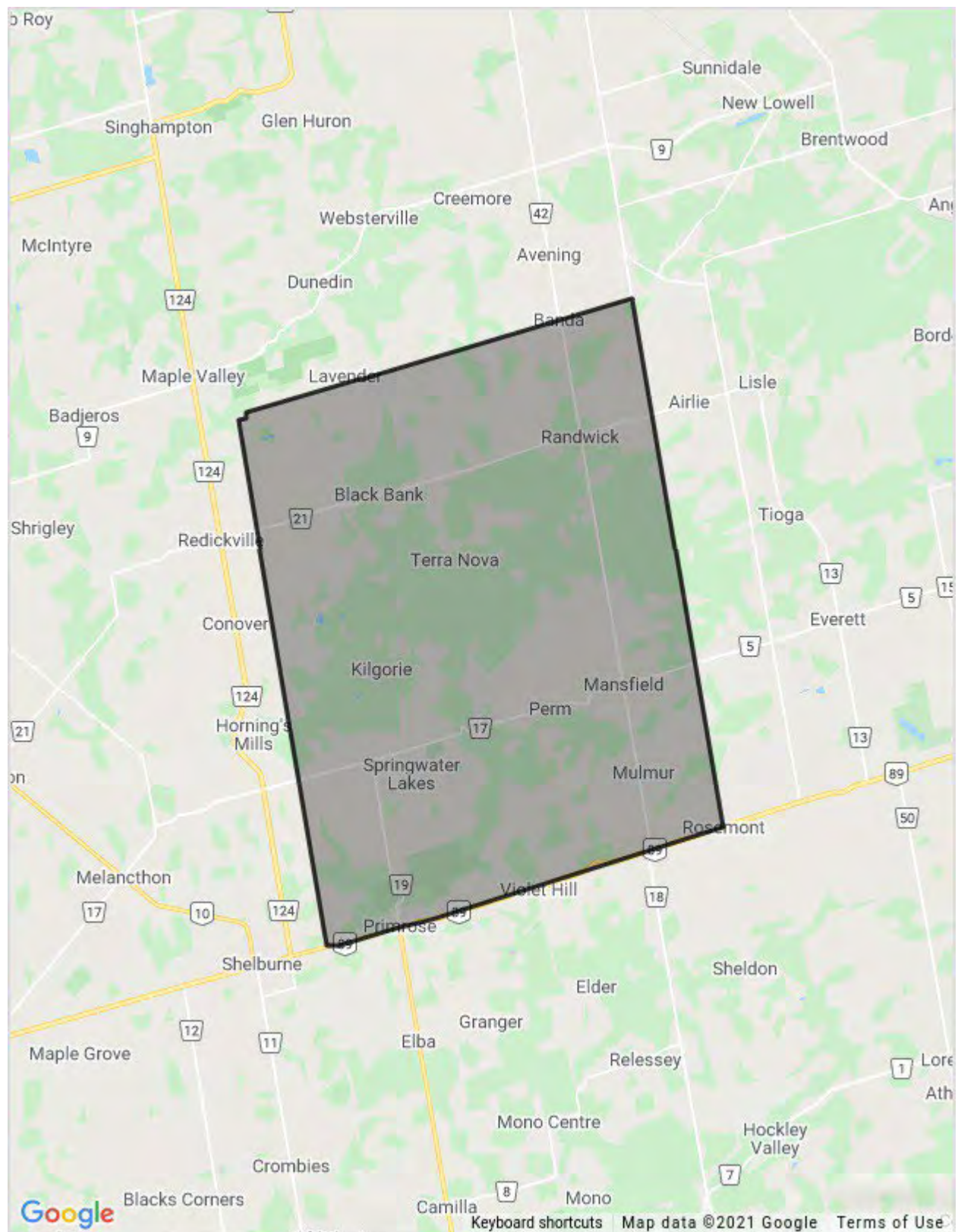
2025-26 WEEKEND PATROL
(Detail Capture 1 of 1) Patrol Routes

Patrol Distance: 157.32 Lane Kilometres



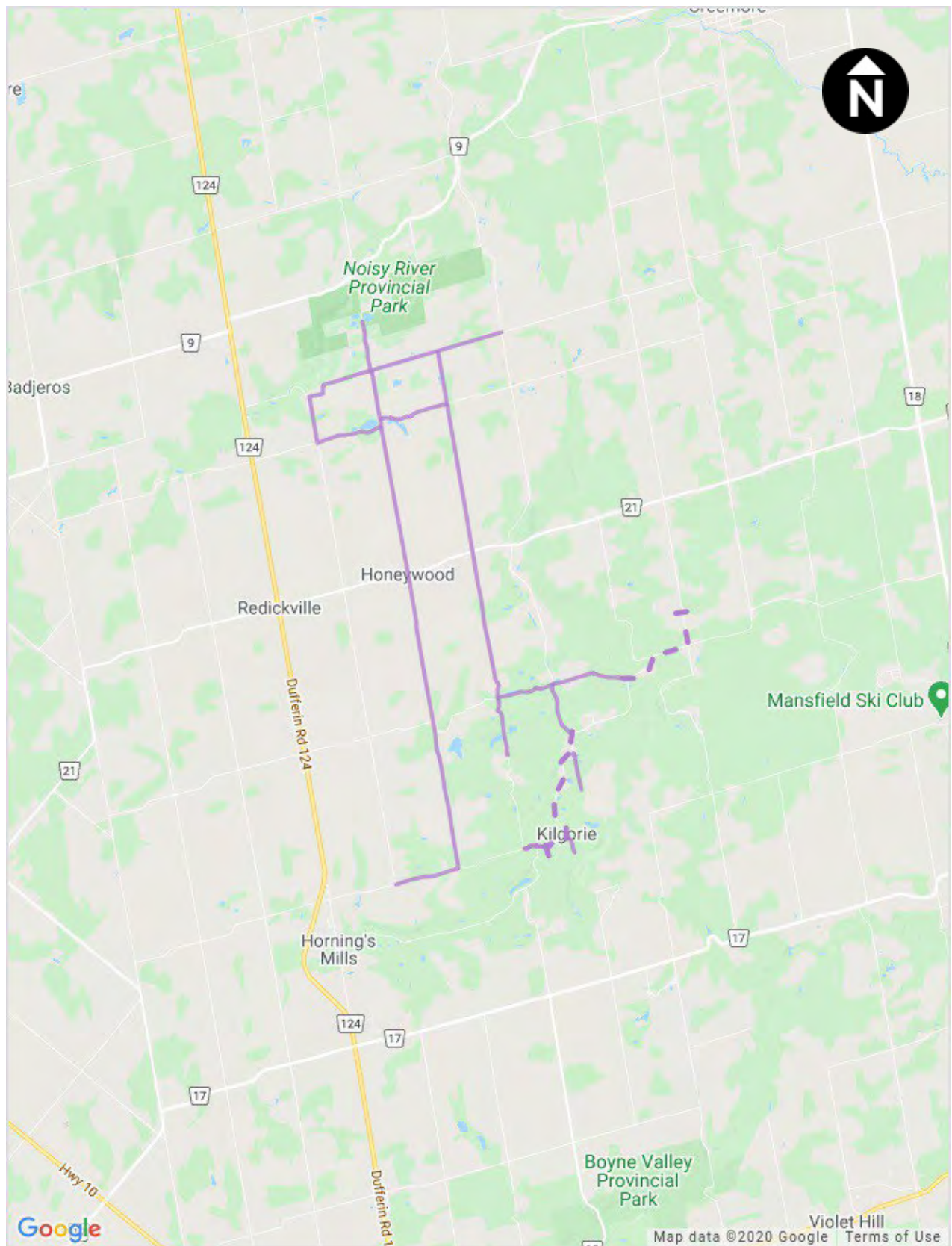
APPENDIX 2

Road and Sidewalk Routes



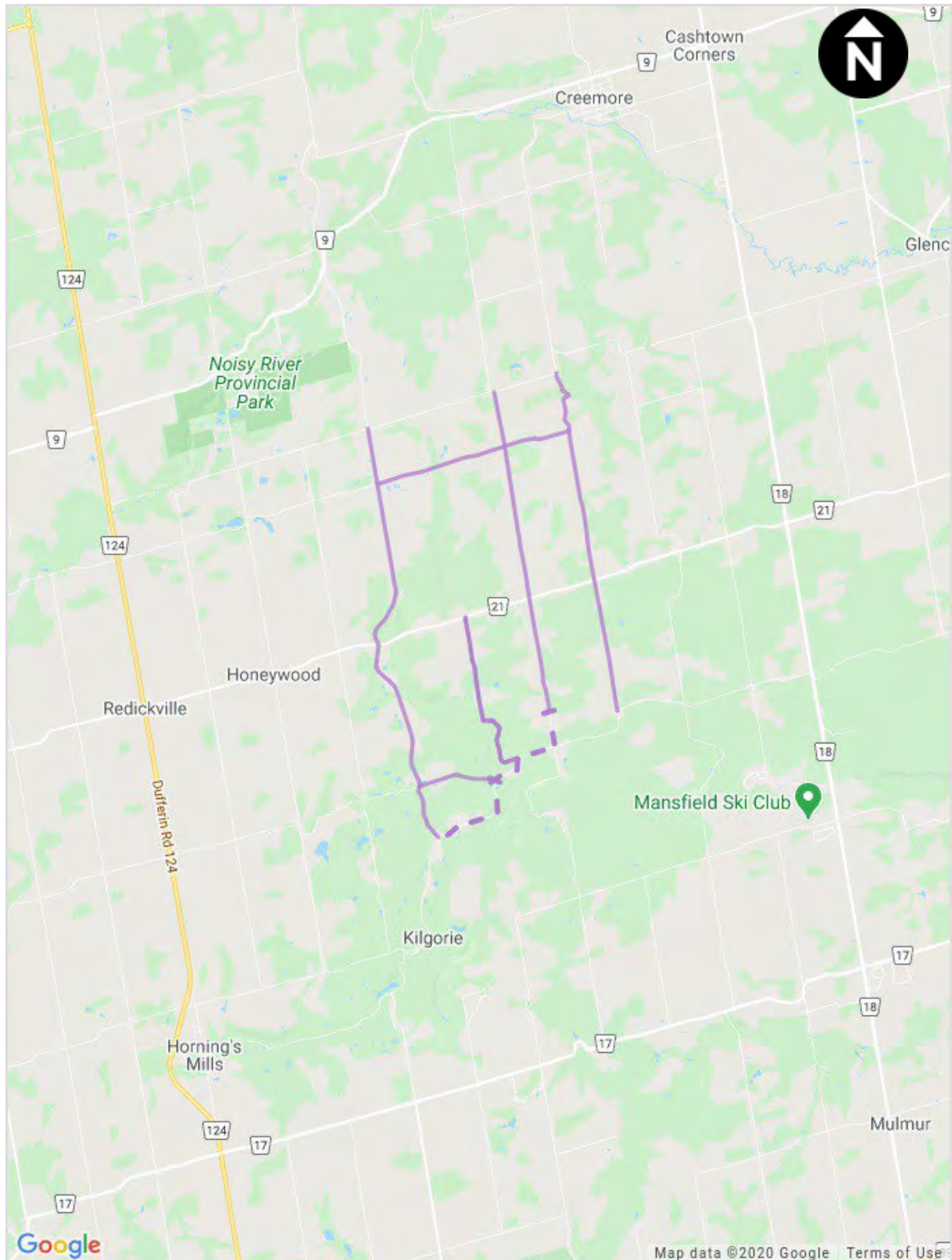
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Roadway Route

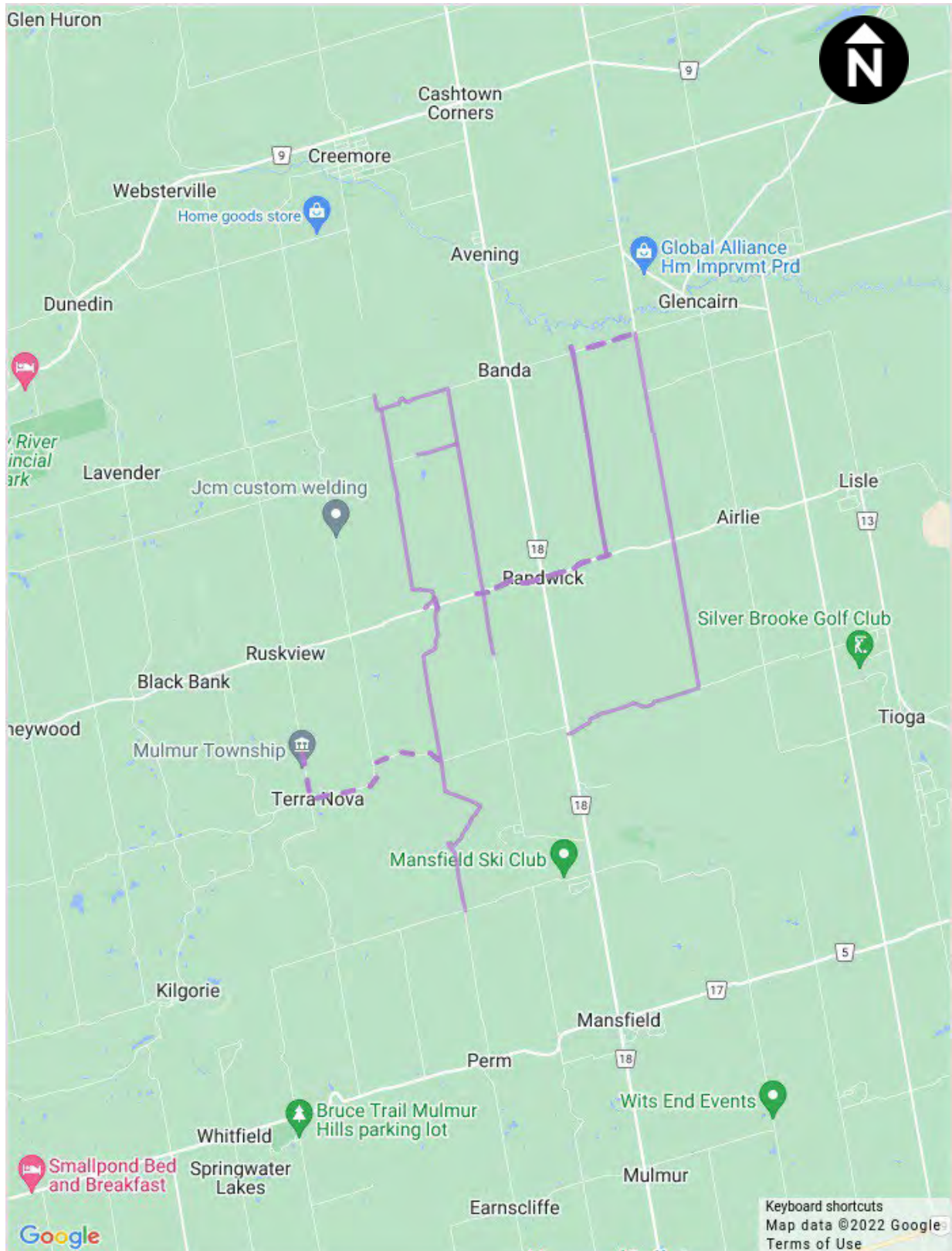
Total Length: 77.11 Lane Kilometres



#2 (Detail Capture 1 of 1)
Roadway Route

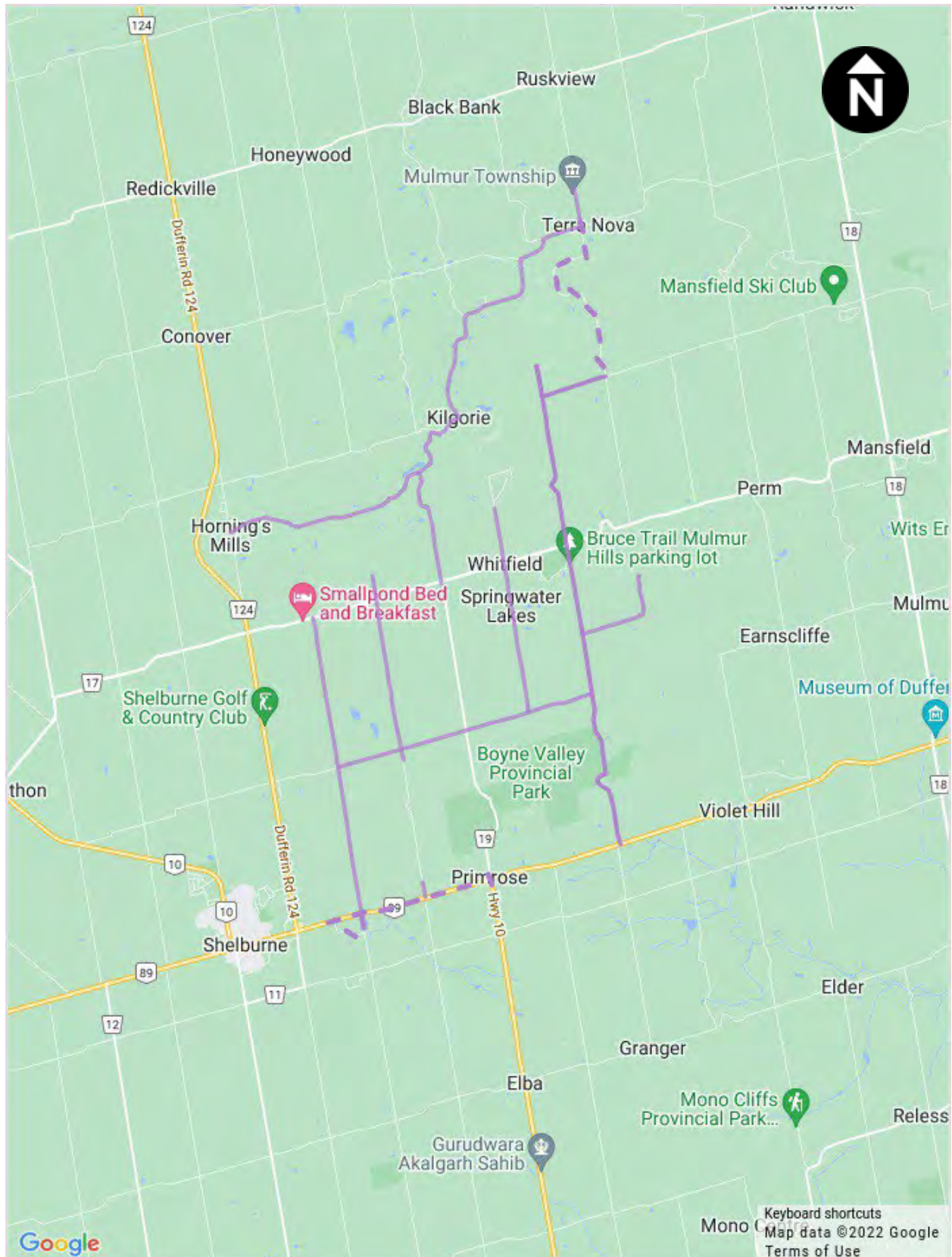
Total Length: 66.95 Lane Kilometres





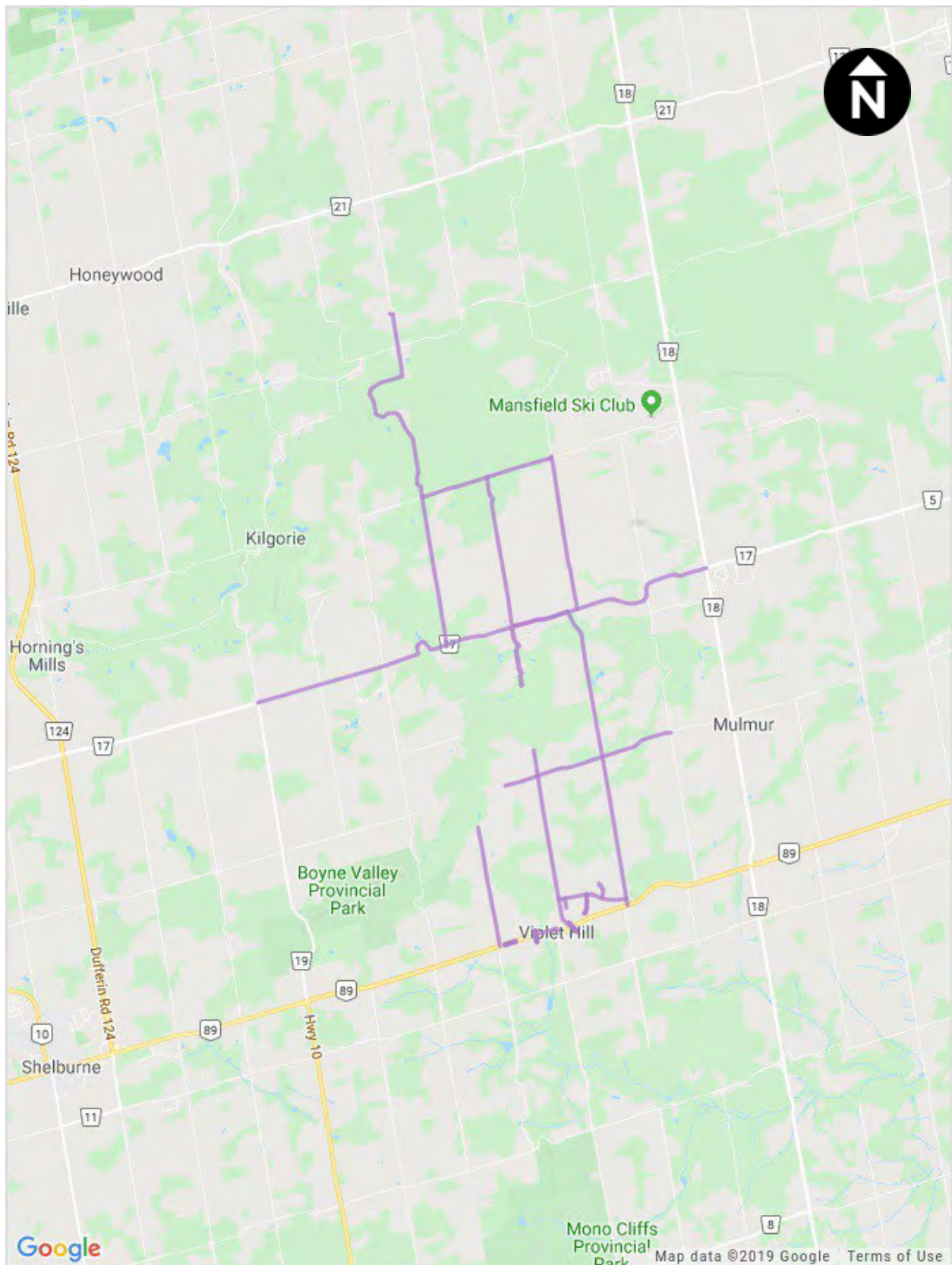
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Roadway Route

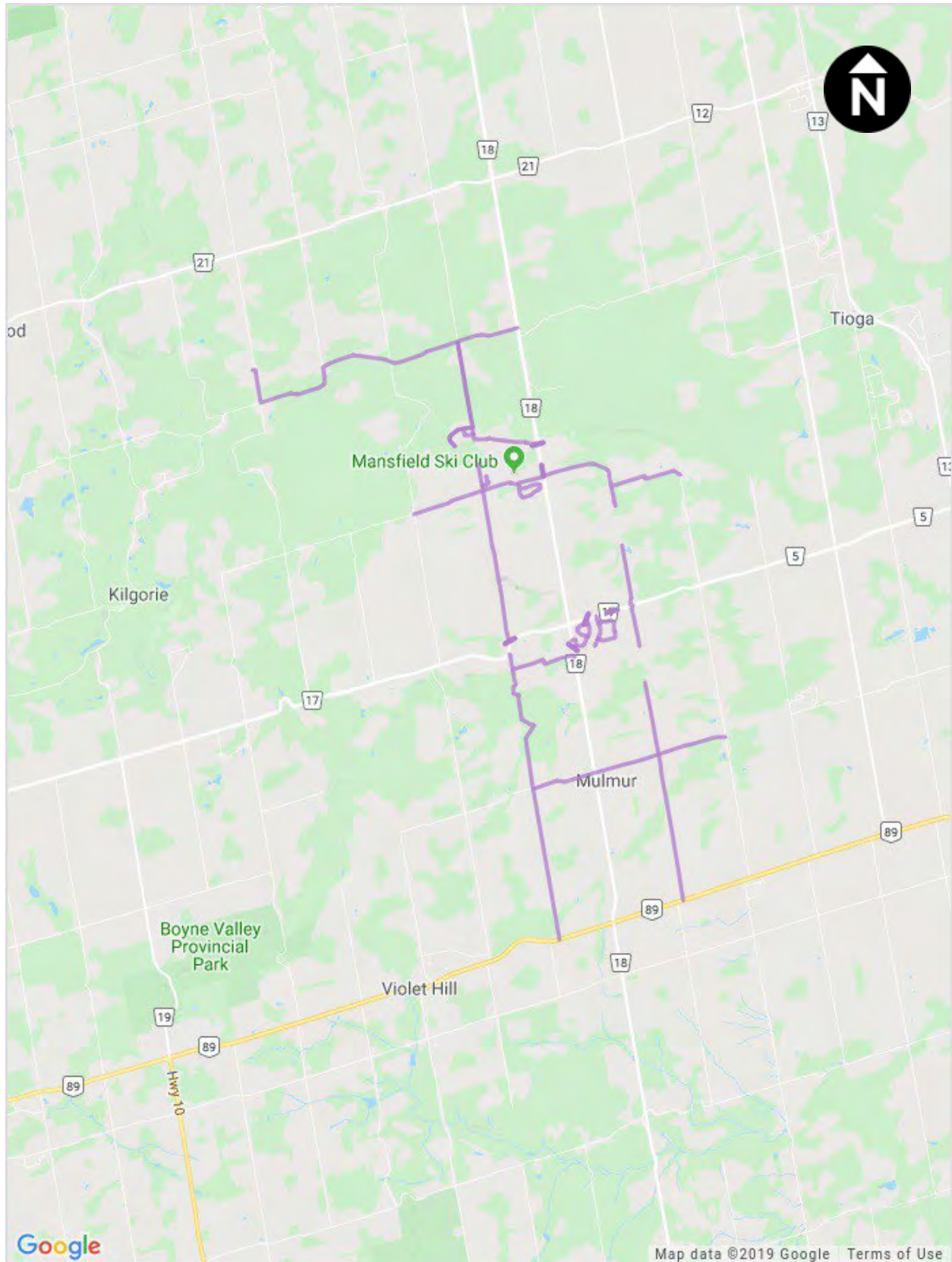
Total Length: 115.12 Lane Kilometres

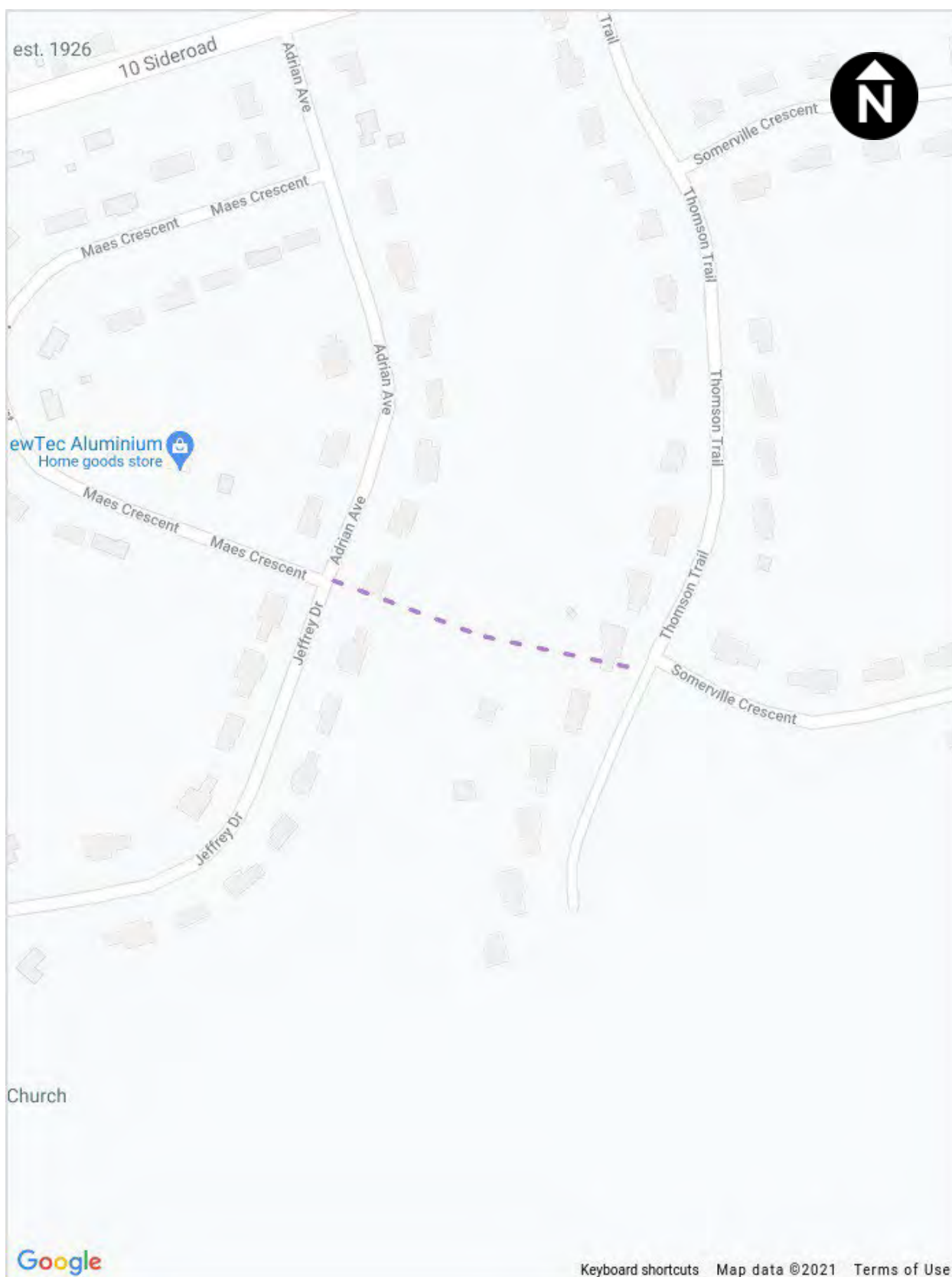


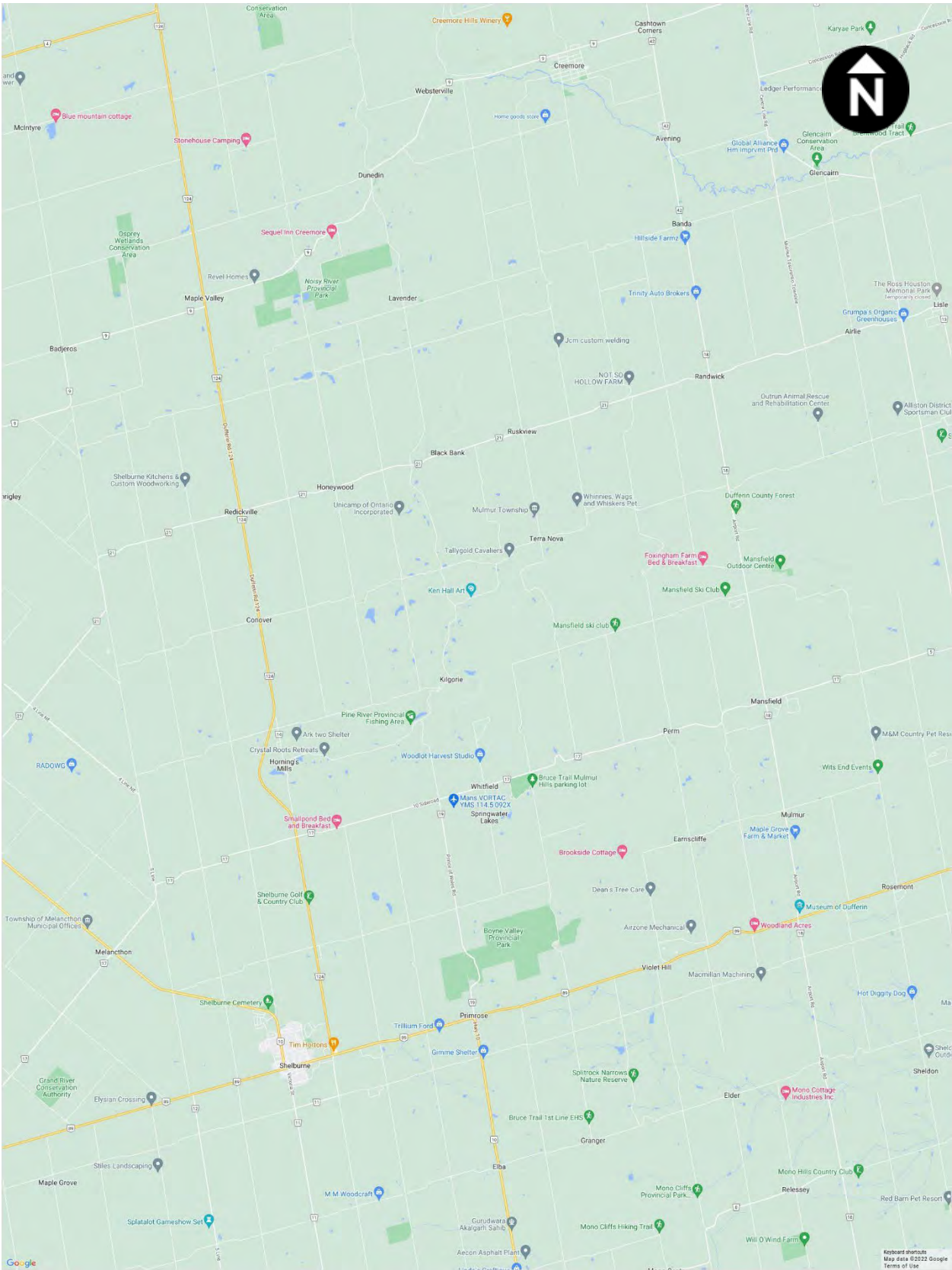
#5 (Detail Capture 1 of 1)
Roadway Route

Total Length: 100.56 Lane Kilometres









APPENDIX 3

Equipment List

Equipment	Type	Owned By	Electronic Controller Installed	Calibration Date	Pre-Wet Capabilit y	Anti- Icing Capacity	Infrared Thermome ter installed
Alex Kozak - snow blower	Other		N	N/A	N	N	N
B-3	Other	Township of Mulmur	N	N/A	N	N	N
G-7	Grader	Township of Mulmur	N	N/A	N	N	N
G-4	Grader	Township of Mulmur	N	N/A	N	N	N
G-6	Grader	Township of Mulmur	N	N/A	N	N	N
J-1	Other	Township of Mulmur	N	N/A	N	N	N
L-3	Other	Township of Mulmur	N	N/A	N	N	N
P-6	Other	Township of Mulmur	N	N/A	N	N	N
P-7	Other	Township of Mulmur	N	N/A	N	N	N
T-10	Single Axle	Township of Mulmur	N	N/A	N	N	N
T-11	Tandem Axle	Township of Mulmur	Y	2021-Nov-29	N	N	N
T-12	Tandem Axle	Township of Mulmur	Y	2021-Nov-29	N	N	N
T-8	Tandem Axle	Township of Mulmur	Y	2021-Nov-29	N	N	N
T-9	Tandem Axle	Township of Mulmur	Y	2021-Nov-29	N	N	N

Equipment	Pre-Wet Capability	Anti- Icing Capacity	Other Features	Comments
Alex Kozak - snow blower	N	N		
B-3	N	N		2017 Cat Back Hoe - Backup loader for winter sand and used for snow removal and emergency repairs to the road network
G-7	N	N		2024 – 150- Cat Grader
G-4	N	N		2010 John Deere Grader
G-6	N	N		2015 John Deere Grader
J-1	N	N		Make - John Deere Module - 6140 R year - 2015
L-3	N	N		2018 John Deere Loader Used for loading sand
P-6	N	N		2018 G.M.C. pickup truck
P-7	N	N		2018 Ford F150
T-10	N	N		1 Ton G.M.C. used for maintenance of the road network.
T-11	N	N	- Has a spreader	2019 Western Star
T-12	N	N	- Has a spreader	2025 Western Star
T-8	N	N	- Has a spreader	2013 Freightliner
T-9	N	N	- Has a spreader	2016 Western Star

Legend Y = Yes N = N

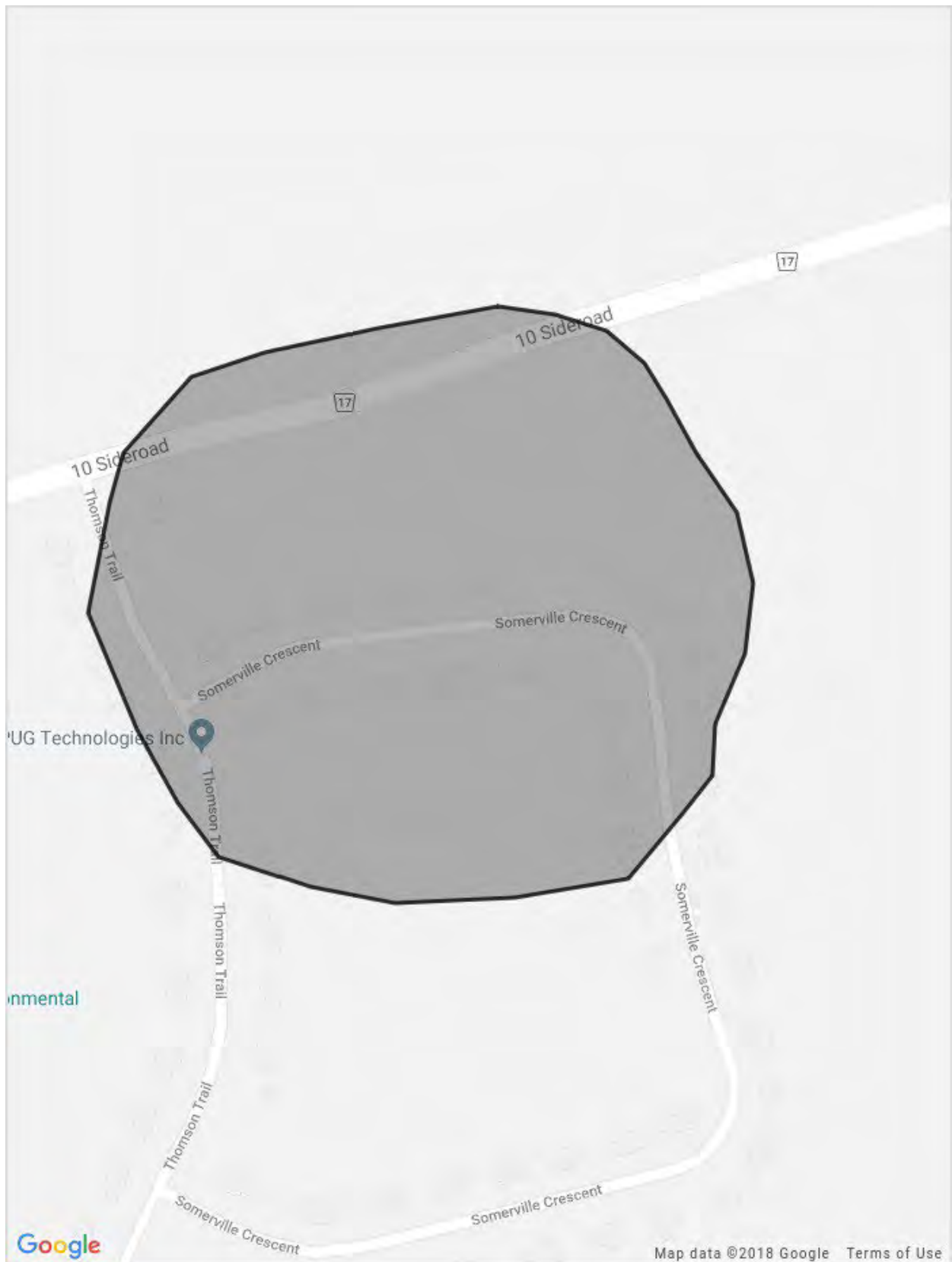
APPENDIX 4-1

Vulnerable area
Well 1



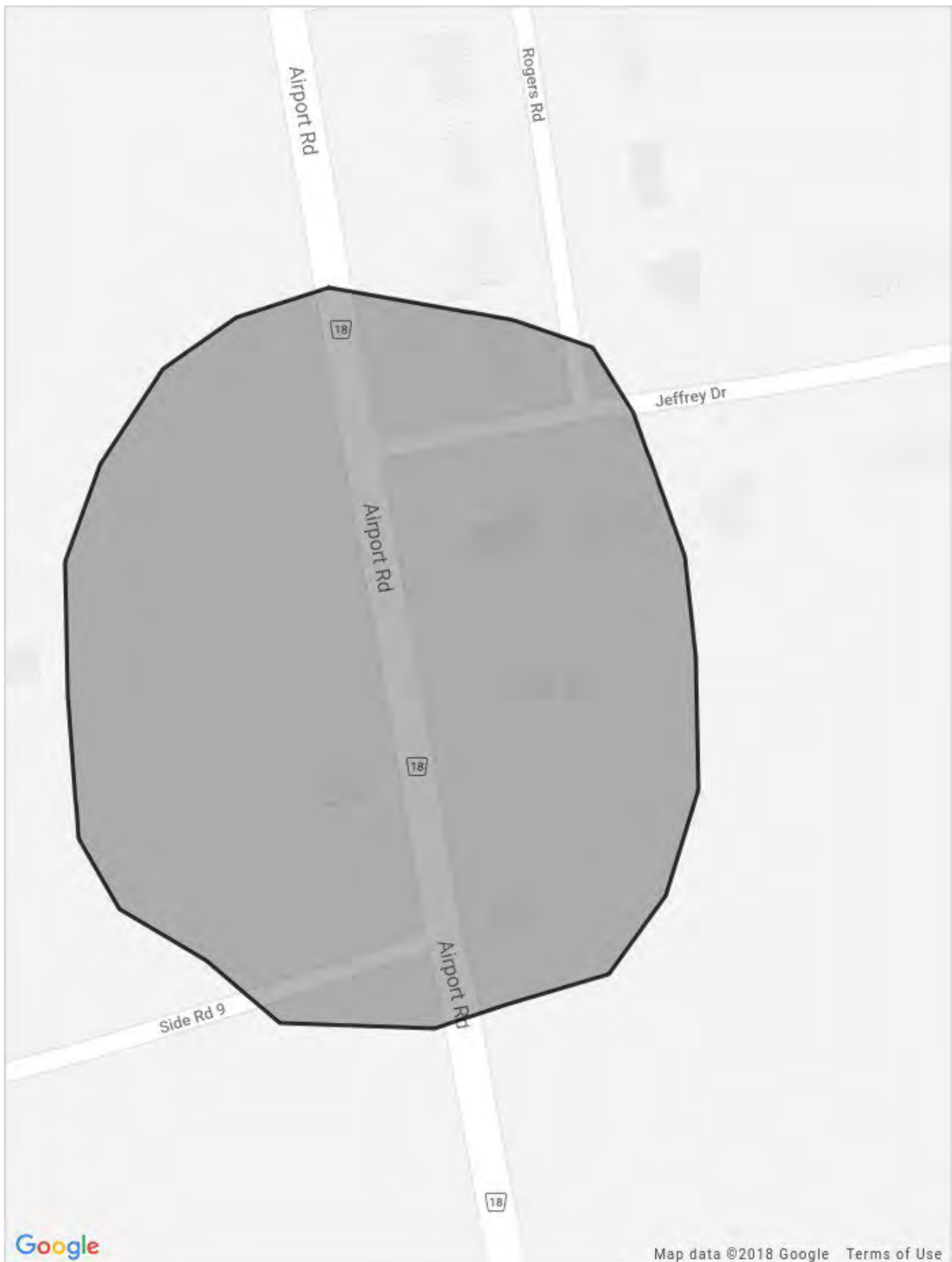
APPENDIX 4-2

Vulnerable Area
(Mansfield Water System Well # 3)



APPENDIX 4-3

Vulnerable Area
(Mansfield Water System Well # 2)



APPENDIX 5-1

Media Release Road Closed

The Township of Mulmur

Date _____

Time _____

Media Release

Due to a severe winter storm *O.P.P.* advise that the following roads in the Township of Mulmur are impassable due to (reason, e.g. “drifting and blowing snow”) and have been closed to traffic.

Street Name	From	To

O.P.P. advise that these roads will remain closed until the storm subsides and driving conditions improve.

APPENDIX 5-2

Media Release Severe Weather



The Township of Mulmur

Date _____

Time _____

Media Release

Due to a severe winter storm *O.P.P.* advise that many roads in the Township of Mulmur are impassable due to drifting and blowing snow. *O.P.P.* advise that you do not drive until the storm subsides and driving conditions improve.

(Sometimes it is physically impossible to place signs and barricades to close a road, in this instance use this release when the roads have NOT been physically been closed by the placement of signs and barricades or an officer is present to redirect traffic)

APPENDIX 6

Operating Instructions and Safety Rules

OPERATING INSTRUCTIONS AND SAFETY RULES

1. WORK HOURS

For major storm overtime will be scheduled as needed at the discretion of the (Public Works Foreperson).

2. SAFETY PROCEDURES

Safety is paramount during any snow storm. The following safety rules will be observed by all equipment operators.

A. Check your snow removal equipment prior to leaving the yard and also the following:

- 1)** All work lights and emergency lights
- 2)** Two-way radio
- 3)** Snow plow and frame for damage
- 4)** Sander
- 5)** Rear view mirrors
- 6)** Flags and reflectors
- 7)** Windshield wipers
- 8)** Heater and defroster
- 9)** All necessary mapping for snow and ice removal
- 10)** Vehicle Inspection Items

B. Report any non-working equipment to a Supervisor immediately.

C. Use reasonable caution in operation of snow removal equipment.

D. Drive cautiously.

E. Utilize caution when operating in cramped quarters with parked cars on a street.

F. Know your route and any fixed objects covered by snow.

G. Obey all traffic laws.

H. Do not follow traffic too closely.

- I. Slow down prior to turning—your plow will tend to push you where it wants to go.
- J. Equipment involved in snow and ice control operations is emergency equipment, but you as the operator, must obey all traffic laws and provide right-of-way to other vehicles.
- K. Do not attempt to tow private automobiles—offer assistance by way of radio contact to Dispatch or Supervisor.
- L. Utilize caution when operating deicing equipment. Watch for overhead obstructions.

Lower box when necessary.

3. ACCIDENTS

Report all moving vehicle accidents immediately to your Supervisor. Depending on the severity of the accident and availability due to storm related issues, the (Police Department) will typically be called to evaluate the accident. Prior to leaving duty on the shift, a Motor Vehicle Accident Report & Review form and the internal Vehicle Damage Claim Report should be filled out. Your Supervisor will attempt to interview the driver at the end of the shift or within 24 hours after return to normal duties.

Accident forms should be available from the on-duty Supervisor.

4. CARE AND USE OF EQUIPMENT

The snow plow operator is responsible for routine maintenance of the vehicle. Report any maintenance needed to the Supervisor or mechanic on duty. Check vehicle before and after use for any maintenance needed or damage to equipment. Fill out Operations Daily Inspection Check Sheet. The vehicle should be refuelled at the end of each operator's shift.

5. RADIO COMMUNICATIONS

Operators are to take duty instructions from the Supervisor on duty. The Police may report road conditions or other issues to the Supervisor or Office. It will be the role of the Public Works Foreperson to direct all winter maintenance related operations.

6. DAILY REPORTS

Upon completion of the shift, operators will be required to fill out a Daily time sheet. Report any damage to the equipment of public property that occurred during the shift to their supervisor. Routes and distance traveled are kept electronically.

APPENDIX 7-1

Record of Training



Record of Training

This statement certifies that the below named individual has successfully completed the in-house Winter Operations Training program as required by The Township of Mulmur Winter Operations Plan.

The Winter Operations Training program is comprised of the following modules:

- ☐ Equipment Circle Check Equipment Calibration Record Keeping
- ☐ Health and Safety
- ☐ Level of Service – policies, practices and procedures
- ☐ Identification of Plow Routes – including variations for year to year and issues identified along the route
- ☐ De-icing chemicals – application rates, storage and handling
- ☐ Identification of road salt vulnerable areas and the procedures to follow in those areas
- ☐ Yard and Equipment maintenance

Employee Name _____ (Please print name)

Employee Signature _____ Date _____

Trainer Signature _____ Date _____

Supervisor Signature _____ Date _____

APPENDIX 7-2

Record of Training – Night Patroller



Record of Patroller Training

This certifies that _____ (employee name) has successfully completed the in-house Winter Operations –Patroller Training as required by the Township of Mulmur Winter Operations Plan.

The Winter Operations –Patroller Training workshop includes the following modules:

- ☐ Weather monitoring and forecasting results including: Road Weather Information System, Value Added Meteorological Service, eutectic temperature, pavement temperature, dew point
- ☐ Winter Shift Schedules Record Keeping Health and Safety
- ☐ Level of Service – policies, practices and procedures
- ☐ Identification of Plow Routes – including variations for year to year and issues identified along the route
- ☐ De-icing chemicals – usage, application rates, storage and handling Identification of road salt vulnerable and/or susceptible areas and the procedures
- ☐ to follow in those areas Call-out procedures Emergency contacts
- ☐ Yard and Equipment maintenance

Employee Name _____ (Please print name)

Employee Signature _____ Date _____

Trainer Signature _____ Date _____

Supervisor Signature _____ Date _____

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STAFF REPORT

TO: Council
FROM: Chris Wolnik, Director of Infrastructure
MEETING DATE: November 5, 2025
SUBJECT: Strada Aggregates Development Project comments

PURPOSE:

The purpose of this report is to seek Council direction on the comments that should be provided to the Ontario Ministry of Natural Resources (MNR) on the Strada Aggregates development project.

BACKGROUND:

Strada Aggregates Inc. has aggregate operations located in the area of 4th Line and County Rd. 17, in the Township of Melancthon. Strada proposed an aggregate development project to be constructed in an existing gravel pit and designed to extract 20,000 tonnes annually of aggregate while extending below the water table. The MNR posting of the project on the provincial Environmental Registry will close on November 17, 2025.

The Township of Melancthon presented their concerns with the proposed aggregate development at the July 3, 2025, Township of Mulmur Council meeting. Council discussed concerns surrounding water, traffic, air quality, fish habitat and commenting periods.

Several public consultations have been held on the Strata Aggregates development project including one held at the Township of Mulmur Administration building hosted by Mono-Mulmur Citizens Coalition (MC2) on October 18, 2025.

ANALYSIS:

In a September 7, 2025 Information report to Council, Township staff provided an outline of potential comments that included:

- Increased impact on traffic volumes
- Negative impact on groundwater and surface waters
- Mitigation measures undertaken should quarry runoff contribute to deteriorating water quality in the Pine River sub watershed.
- Noise impacts
- Air quality impacts

Each of the comment areas had specific requests of the proponent and/or considerations for the MNR as they move forward with evaluating this development project.

A comment letter sent in response to the MNR posting on the provincial Environmental Registry has some advantages over posting on-line. These advantages include the requirement for the proponent to respond to, and satisfy concerns, for every comment letter. MNR will be notified if comment letter comments are not satisfied.

One of the key comments that the MC2 technical expert has made relates to the hydrogeologic study. The data used to calibrate the simulation model has known biases, errors and gaps. These issues could potentially cause unreliable predictions of future flows especially over the 40 plus year lifespan of a quarry. This comment would be worthwhile to include in the Township comment letter.

Senior Township of Mulmur staff have reached out to Township of Melancthon to determine the status of their peer review comments. A draft letter for consideration has been provided by the Planning Peer reviewer. A hydrologist has also been retained to undertake a peer review.

STRATEGIC PLAN ALIGNMENT:

It's in our Nature: Live - We commit to providing a balanced community and providing quality services. We will encourage increased community building and respectful social interactions to enrich the lives of Mulmur residents. We will provide a range of communications and facilities to promote play, growth, connection, active living and recognize the changing demographics of Mulmur.

It's in our Nature: Grow - We commit to developing a framework to shape our Township in a manner that protects our agriculture, natural resources and our rural character. We will embrace technology, support energy conservation, climate change mitigation and assess environmental impacts in our decision-making process to grow the Township in a sustainable manner.

FINANCIAL IMPACTS:

There likely will be a variety of financial impacts including, but not limited to, increased road infrastructure usage leading to potentially increased maintenance costs. There could be potentially higher monitoring costs for water quality, noise and air quality should those not be covered by the proponent.

ENVIRONMENTAL IMPACTS

The potential ground water, surface water, air quality and fish habitat impacts that were referenced in the Analysis section are the most prominent environmental impacts.

RECOMMENDATION:

THAT Council direct staff to submit a comment letter to the Ontario Ministry of Natural Resources (MNR) on the Strada Aggregates development project by November 17, 2025.

Submitted by: Chris Wolnik, Director of Infrastructure

Approved by: Tracey Atkinson, CAO

November 17, 2025

Hon. Mike Harris
Minister of Natural Resources
99 Wellesley Street West
Toronto, ON M7A 1W3

Minister Harris

Re. Strada Aggregates Inc. Application to the Ministry of Natural Resources for a licence to operate a pit and quarry below the water table in the Township of Melancthon (ERO #: 025-1005).

On behalf of INSERT TOWN/TOWNSHIP, I am writing this letter to voice our objection to Strada Aggregates Inc.'s application for a licence to operate a pit and quarry below the water table in the Township of Melancthon, as it is presented today. While we understand the importance of aggregate resource extraction, Strada Aggregates Inc.'s proposal for aggregate extraction below the water table is concerning to both the short-and-long-term prosperity of Dufferin County.

Our municipality is of the understanding that Strada Aggregates Inc. plans to undertake below the water table extractive measures from an area of approximately 123.7 hectares in size, with an annual tonnage condition of 2,000,000 tonnes. What must be clear is that the INSERT TOWN/TOWNSHIP concern does not centre around the mere action of operating a pit and quarry, but, rather, it is the practice of below the water table extraction where our municipalities concern arises. This practice can be detrimental to local water systems, natural environmental heritage systems, and create harmful environments for surrounding residents. Such outcomes, in our opinion, have a strong likelihood of having lasting impacts on the health and safety of both the surrounding area and also the broader County.

The INSERT TOWN/TOWNSHIP understands that noise, vibration, and fumes are the unfortunate by-products of aggregate resource operations. While we can appreciate that no aggregate operation can eliminate any of the aforementioned by-products, it is our understanding that a below the water table operation greatly exacerbates those by-products. Local residents, therefore, will likely be subject to greater levels of noise, vibration, and noxious fumes, all factors that would prove detrimental to their overall quality of life and general safety. In our opinion, the reduction in residents' health and safety should not be viewed as merely an unfortunate outcome of the quarry expansion, but, instead, current residents' health and safety should be a minimum standard required to be maintained.

Where the INSERT TOWN/TOWNSHIP also has significant concern is with regards to the quality and quantity of water resources. It is our understanding that Strada Aggregates Inc. plans to take 5,000,000 litres of water per day for a period of 10-years to support the aggregate operations

proposed. This proposed amount of water to be taken is of immense concern to the INSERT TOWN/TOWNSHIP given that Dufferin County currently experiences significant issues with water supply. With Strada Aggregates Inc. proposing to use 5,000,000 litres of water per day this will likely reduce the number of drinking water sources currently utilized to support residents throughout Dufferin County. In addition to that, the strong likelihood in the reduction of water source supply will force larger numbers of residents to be reliant upon a certain water source in Dufferin County. In the case where one of those water sources is contaminated, this will lead to a scenario whereby a vast number of residents are forced to drink lesser quality water, or, in extreme cases, undrinkable water.

Of additional concern for the INSERT TOWN/TOWNSHIP is in the potential long-term impacts to the County's natural heritage system. The County of Dufferin Official Plan, under section 5.1(a), explicitly states that *the County's objectives related to the protection and conservation of natural heritage and water resources include, protect, restore or where possible enhance natural resources, including surface and groundwater resources to provide safe drinking water, promote water conservation, and recognize the importance of the County as an important headwater area.* It is our belief that Strada Aggregates Inc.'s currently proposed licence will be in direct contradiction to this objective. In fact, the proposed quarry brings forth significant questions about whether the County's natural heritage features, specifically those related to water systems, will be protected and maintained at all.

Based on the above, the INSERT TOWN/TOWNSHIP wants to once again emphasize our strong objection to Strada Aggregates Inc.'s submission to the Ministry of Natural Resources a licence to operate a pit and quarry below the water table in the Township of Melancthon. It is our belief that the approval of this licence for a pit and quarry below the water table will have detrimental impacts to resident health and safety, the quality of local water systems, and the long-term future of the County's natural heritage system. We will also request to be included on all updates relating to ERO #: 025-1005.

Respectfully submitted,

November 1, 2025

Hon. Todd McCarthy
Minister of the Environment, Conservation and Parks
777 Bay Street, 5th Floor
Toronto, ON M7A 2J3

Minister McCarthy

Re. Strada Aggregates Inc. Application to the Ministry of Environment, Conservation and Parks for an Amendment to a Permit to Take Water (ERO #: 025-1082)

On behalf of INSERT TOWN/TOWNSHIP, I am writing this letter to voice our objection to Strada Aggregates Inc.'s application to amended Permit to Take Water No. 3210-AKRL9C, as it is presented today. Dufferin County currently experiences significant issues relating to water supply and, in our opinion, the proposed amendment to the Permit to Take Water will only exacerbate the significant water supply issues present in the County of Dufferin.

Our municipality is of the understanding that Strada Aggregates Inc. plans on using upwards of 5,000,000 litres of water per day for a period of 10-years. This, in our opinion, is highly concerning since this amount of water is larger than the amount of water utilized for each of the eight (8) lower-tier municipalities in Dufferin County. With such a significant amount of water being proposed to be withdrawn by this permit, the potential impacts to the County of Dufferin's water table could be severely detrimental to the systems overall health. If the water system were to be negatively affected, this would likely have serious implications on the quality and quantity of water in Dufferin, a result severely problematic for one of Dufferin County's economic drivers – the agricultural sector.

In Dufferin the agricultural sector represents a significant portion of county's economy and, as such, the protection of agricultural lands is paramount. The INSERT TOWN/TOWNSHIP understands that the availability of a safe and abundant water source is critical to farmers production of crops that are not only produced in large quantities but are also of the highest quality. It is our belief that Strada Aggregates Inc. amendment to their Permit to Take Water will harm the Dufferin County farmers ability to produce crops in high yields and maintain the current standard of crops. The permit's large, proposed volume amount of 5,000,000 litres per day will likely lead to a notable decrease in the water table level and, in turn, the availability of water for farmers to use for their crops. A reduction in water availability will have profound impacts on current agricultural practices, adaptability of water system, and, ultimately, crop output for farmers in Dufferin County.

Beyond the agricultural sector, the INSERT TOWN/TOWNSHIP also believes that at a fundamental level the safety and quality of resident drinking water will be brought into question should the amendment to the Permit to Take Water be approved. As noted previously, the proposed volume amount of

5,000,000 litres per day will likely lead to a lower water table, which means that the water system becomes more susceptible to emerging impacts to existing water supply. For one, the availability of groundwater supply is likely to be reduced, and, as a result, the number of drinking water sources for residents will also be diminished. Further to that, there is a heightened potential for large residential areas to be negatively influenced by the emergence of a contaminant in the water system. Given that the Permit to Take Water has the potential to reduce the number of drinking water sources, it is likely that larger numbers of residents will become reliant on a certain water source in Dufferin County. Should this water source become infiltrated by a harmful contaminant, the number of residents now subject to lesser quality drinking water or, in extreme cases, undrinkable water, will be much greater than in a scenario where the Permit to Take Water is not approved and the number of water sources in Dufferin County remains unchanged.

Based on the above, the INSERT TOWN/TOWNSHIP wants to once again emphasize our strong objection to Strada Aggregates Inc.'s submission to the Ministry of the Environment, Conservation and Parks for an amendment to a Permit to Take Water. It is our belief that the approval of the amendment to the permit will have detrimental impacts to Dufferin County's water system, ones that would greatly impact residential drinking water and the availability of water to support agricultural production. We will also request to be included on all updates relating to ERO #: 025-1082 and having the associated technical materials available for review through the ERO posting when available.

Respectfully submitted,



MULMUR-MELANCTHON FIRE BOARD MINUTES

September 23, 2025

Present: Bill Neilson, Chair – Melancthon Township
Kim Lyon, Vice Chair – Mulmur Township
Earl Hawkins – Mulmur Township
Ralph Moore – Melancthon Township
Mathew Waterfield – Fire Chief
Roseann Knechtel – Secretary

1. Call to Order

The Chair called the meeting to order at 6:12 p.m.

2. Land Acknowledgement

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

3. Approval of the Agenda

Moved by Moore Seconded by Lyon

That the agenda be approved.

Carried.

4. Minutes of the Previous Meeting

Moved by Moore Seconded by Hawkins

That the minutes of May 20, 2025 be approved.

Carried.

5. Declaration of Pecuniary Interest - None

6. Administration

6.1 2024 Annual Draft Fire Report

Chief Waterfield presented the 2024 Annual Report.

Moved by Lyon Seconded by Moore

That the Mulmur-Melancthon Fire Board approve the 2024 Annual Fire Report for the Mulmur-Melancthon Fire Department.

Carried.

6.2 Dufferin County Tiered Response Agreement

Chief Waterfield explained the new medical priority dispatch system and the impact it may have on fire calls based on Dufferin EMS priority dispatch.

Moved by Hawkins Seconded by Moore

That the Mulmur-Melancthon Fire Board authorize the Chief to enter into the Dufferin County Tiered Response Agreement.

6.2 General Fire Chief Update

Chief Waterfield update members on current grant opportunities and the radio system upgrades. There have been a total of 86 calls so far in 2025, which is higher than the number of calls this time last year. Calls consist mainly of medical and MVC's.

7. Information Items

7.1 Accounts

7.2 Ontario Funding Announcement

7.3 2025 Budget to Actual

Moved by Lyon Seconded by Moore

That the Mulmur-Melancthon Fire Board receive the information items as presented.

Carried.

8. Closed Session

8.1 Staffing Updates

8.2 Chief Annual Performance Review

Moved by Moore Seconded by Hawkins

That the Mulmur-Melancthon Fire Board adjourn to closed session at 6:49 p.m. pursuant to Section 239 of the Municipal Act, 2001 as amended for two (2) matters relating to personal matters about an identifiable individual, including municipal or local board employees

Carried.

Moved by Lyon Seconded by Moore

THAT the Mulmur-Melancthon Fire Board do rise out of closed session into open session at 7:10 p.m. with the following motion:

That Devan Doig and Kurtis Sparling, Jacob McDonald be appointed as Firefighters starting October 1st;

And that Kyle McGee be appointed as Acting Captain starting October 1st 2025.

Carried.

9. Items for Future Meetings

8.0 Adjournment

Moved by Lyon Seconded by Moore

That we do now adjourn at 7:12 p.m. to meet again on November 18, 2025 at 5:00 pm or at the call of the Chair.

Carried.



Minutes

Rosemont District Fire Board
Friday, September 26, 2025 at 9:00 am

Present: Julius Lachs – Chair-Adjala-Tosorontio Melinda Davie – Vice Chair--Town of Mono
Elaine Capes – Town of Mono Earl Hawkins - Township of Mulmur
Mike Blacklaws - Fire Chief Chris Armstrong - Deputy Fire Chief
Heather Boston - Secretary-Treasurer

Absent: Chris Armstrong - Deputy Fire Chief Miklos Borsos – Adjala-Tosorontio
Patricia Clark – Township of Mulmur

1. **Call to Order**

The Chair called the meeting to order at 9:05 am.

2. **Land Acknowledgement**

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Anishinaabe, and Petun peoples.

We recognize and deeply appreciate their historic connection to this place, and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

3. **Approval of the Agenda**

Moved by: Davie/Hawkins

That the September 26, 2025 agenda be approved.

Carried.

4. **Approval of Previous Meeting Minutes**

Moved by: Hawkins/Capes

That the minutes of May 30, 2025, be approved.

Carried.

5. **Declarations of Pecuniary Interest**

Chair Lachs stated that if any member of the Board has a pecuniary interest, they may declare the nature thereof now or at any time during the meeting.

6. **Public Question Period**

- Andy Kennedy asked about passive support for firefighters to get a T2200 form, they use cell phones for dispatch.

Moved by: Capes/Davies

That the Board provide T2200 forms upon request.

Carried.

- Capes brought up a question from a resident about community involvement and how it's communicated. Social media is the best place to find out about events and the road sign.

7. Deputations and Presentations

8. Administration

8.1 Training Surplus

Moved by: Cape/Davie

That the Board approve the transfer of \$7,000 from the 2025 training budget to a Training Operating Reserve.

Carried.

8.2 Fire Protection Grant

Moved by: Hawkins/Capes

That the Board support the application to the Fire Protection Grant for a new SCBA decontamination cleaning unit

And that the Board approve the contribution of \$12,000 from capital reserves to fund **Carried.**

9. Administration

9.1 Draft Fire Chief Job Description

9.2 Draft Deputy Fire Chief Job Description

9.3 Draft Captain Chief Job Description

9.4 Draft Lieutenant Job Description

9.5 Draft Firefighter Job Description

Moved by: Hawkins/Davie

That the Board approve the Fire Chief, Deputy Fire Chief, Captain, Lieutenant and the Firefighter Job Descriptions as presented and any future changes shall be brought back to the Board for approval.

Carried.

9.6 Draft Capital Asset Policy

Moved by: Hawkins/Capes

That the Board approve the Capital Asset Policy as presented.

Carried.

9.7 Report on Technical Rescue Training – Dan Hawkins

- Deferred until next meeting

9.8 Dufferin County Tiered Response Agreement

Moved by: Davies/Hawkins

That the Board authorize Chief Blacklaws to sign the tiered response agreement.

Carried.

10. Information

10.1 Fire Call Summary

10.2 Purchases

Moved by: Capes/Davies

That the Board receive the accounts payable listing in the amount of \$40,370.73 that were paid in accordance with the budget.

Carried.

10.3 YTD Comparative Income Statement

10.4 County-Wide Fire Chief's Minutes Dated June 11, 2025

10.5 County-Wide Fire Chief's Minutes Dated September 9, 2025

11. CLOSED SESSION

11.1 Legal Matters

Moved by: Capes/Hawkins

THAT the Board move into closed session at 9:40 a.m. pursuant to Section 239 of the Municipal Act 2001, as amended for one (1) matter relating to litigation or potential litigation.

Carried.

Moved by: Hawkins/Capes

THAT the Board do rise out of closed session at 9:43 a.m. with the Chief take action as directed by the Board.

CARRIED

12. Notice of Motion

Chief Blacklaws talked about how the other departments are going digital radios and he has been putting it off and got an updated quote, under \$30,000.

Notice of Motion: Capes

That the Board discussed the transfer of funds from capital reserves to fund the cost to convert the radios over to digital and to amend the 2025 budget to include this cost.

13. Items For Future Meetings

- Report on Technical Rescue Training – Dan Hawkins

14. Adjournment

Moved by: Hawkins/Capes

THAT the meeting adjourn at 9:56 a.m. to meet again on October 31, 2025 or at the call of the Chair.

Carried.

Approved by:

Chair

Secretary/Treasurer

DUFFERIN COUNTY COUNCIL MINUTES

September 25, 2025, 9:00 am

W & M Edelbrock Centre, 30 Centre Street, Orangeville

Councillors Present: Warden Janet Horner (Mulmur)
 Councillor Elaine Capes (Mono) (Alternate Councillor)
 Councillor Guy Gardhouse (East Garafraxa)
 Councillor Chris Gerrits (Amaranth)
 Councillor Shane Hall (Shelburne)
 Councillor Earl Hawkins (Mulmur)
 Councillor Gail Little (Amaranth)
 Councillor James McLean (Melancthon)
 Councillor Wade Mills (Shelburne)
 Councillor Fred Nix (Mono)
 Councillor Lisa Post (Orangeville)
 Councillor Philip Rentsch (Grand Valley)
 Councillor Debbie Sherwood (Orangeville) (Alternate Councillor)
 Councillor Steve Soloman (Grand Valley)
 Councillor Darren White (Melancthon)

Councillors Absent: Councillor John Creelman (Mono) (prior notice)
 Councillor Todd Taylor (Orangeville) (prior notice)

Staff Present: Sonya Pritchard, Chief Administrative Officer
 Rebecca Whelan, Deputy Clerk
 Scott Burns, Director of Public Works/County Engineer
 Aimee Raves, Manager of Corporate Finance, Treasurer
 Rajbir Sian, Director of Development and Tourism
 Gary Staples, Chief Paramedic
 Rohan Thompson, Director of People & Equity
 Brenda Wagner, Director of Health and Human Services

1. **CALL TO ORDER**

Warden Horner called the meeting to order at 9:00 am.

Warden Horner announced that the meeting is being live streamed and publicly broadcast. The recording of this meeting will also be available on our website in the future.

2. **LAND ACKNOWLEDGEMENT STATEMENT**

Warden Horner shared the Land Acknowledgement Statement.

3. **ROLL CALL**

The Deputy Clerk verbally took a roll call of the Councillors in attendance.

4. **APPROVAL OF THE AGENDA**

Moved by: Councillor Mills

Seconded by: Councillor Post

THAT the agenda and any addendum distributed for the September 25, 2025 meeting of Council, be approved.

CARRIED

5. **DECLARATION OF INTEREST BY MEMBERS**

There were no declarations of pecuniary interest.

6. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

Moved by: Councillor White

Seconded by: Councillor Gardhouse

THAT the open session and closed session minutes of the regular meeting of Council on September 11, 2025, be adopted.

CARRIED

7. PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS

7.1 Early Childhood Educators and Child Care Worker Appreciation Month

Warden Horner proclaimed the month of October 2025 to be Early Childhood Educators and Child Care Worker Appreciation Month in the County of Dufferin. Sarah Lodeserto, Early Years and Child Care Manager, and Lisa Taylor, Community Pedagogist, were in attendance to accept the proclamation.

7.2 National Dental Care Day - October 10, 2025

Warden Horner proclaimed October 10, 2025 as National Dental Care Day in the County of Dufferin.

Councillor McLean (Melancthon) joined the meeting at 9:07 am.

7.3 Waste Reduction Week - October 20 - 26, 2025 and Circular Economic Month - October 2025

Warden Horner proclaimed October 20 - 26, 2025 as Waste Reduction Week and the month of October 2025 as Circular Economic Month in the County of Dufferin.

7.4 Headwaters Communities In Action

Jennifer Payne, Executive Director, Headwaters Communities In Action, provided a mid-year update on partnership initiatives.

8. PUBLIC QUESTION PERIOD

Charles Hooker, an East Garafraxa resident, submitted two questions:

- Has Dufferin County ever installed projects funded by Partners for Climate Protection (PCP) before funding was granted?
- What is the total cost to taxpayers of all PCP funded projects in Dufferin County?

The Director of Public Works/County Engineer noted the County doesn't proceed with any work until signed agreements are in place and/or funded. Partners for Climate Protection (PCP) provides a framework to the County to achieve goals. He noted there has been no cost to taxpayers.

9. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

The following agenda items were requested to be moved to Section 12 for discussion:

- Item #10.2 Donation of Decommissioned Ambulance to Keneya Ni Kalan Institute (KNIKI)
- Item #10.3 Paramedic Services 2025 Mid Year Report
- Item #10.4 Museum of Dufferin Deaccession Report
- Item #10.10 2026 Budget Update #1

10. DEFERRAL OF REPORTS

Moved by: Councillor Gerrits

Seconded by: Councillor Rentsch

THAT the report from the Manager of Preparedness, 9-1-1 and Corporate Projects, dated September 25, 2025 regarding the After Action Report for the March 2025 Grand River Freshet flood, be deferred to the next meeting of Council.

CARRIED

10.1 After Action Report on the March 2025 Grand River Freshet

A report from the Manager of Preparedness, 9-1-1 and Corporate Projects, dated September 25, 2025, to provide an After Action Report following the March 2025 Grand River flooding.

11. PRESENTATION AND CONSIDERATION OF REPORTS

Moved by: Councillor Mills

Seconded by: Councillor Nix

THAT Items 11.1 to 11.5 be received, and any recommendations set out below, be approved.

CARRIED

11.1 Homelessness Task Force Minutes - August 28, 2025

Minutes from the meeting of the Homelessness Task Force on August 28, 2025.

THAT the minutes from the Homelessness Task Force meeting on August 28, 2025, be adopted.

CARRIED

11.2 Museum of Dufferin Copyright Policy

A report from the Director of Community Development and Tourism, dated September 25, 2025, to seek approval of the Museum Copyright Policy.

THAT the report from Director of Community Development and Tourism, Report #PD-2025-010, Museum of Dufferin Copyright Policy, dated September 25, 2025, be received;

AND THAT Council approve the Museum of Dufferin Copyright Policy.

CARRIED

11.3 Museum of Dufferin Corn Flower Trademark Policy

A report from the Director of Community Development and Tourism, dated September 25, 2025, to recommend updates to the Museum of Dufferin Corn Flower Trademark Policy.

THAT the report from Director of Development and Tourism, Report #PD-2025-014, Museum of Dufferin Corn Flower Trademark Policy, dated September 25, 2025, be received;

AND THAT Council approve the revised Museum of Dufferin Corn Flower Trademark Policy.

CARRIED

11.4 Museum of Dufferin Volunteer Policy

A report from the Director of Community Development and Tourism, dated September 25, 2025, to recommend updates to the Museum of Dufferin Volunteer Policy.

THAT the report from Director of Community Development and Tourism, Report #PD-2025-013, Museum of Dufferin Volunteer Policy, dated September 25, 2025, be received;

AND THAT Council approve the revised Museum of Dufferin Volunteer Policy.

CARRIED

11.5 Ontario Transit Investment Funding (OTIF) Grant

A report from the Chief Administrative Officer, dated September 25, 2025, to provide an update on the Ontario Transit Investment Funding Grant.

THAT the report from the Chief Administrative Officer, Report #CAO-2025-009 Ontario Transit Investment Funding Grant, dated September 25, 2025, be received;

AND THAT Council supports proceeding with the Dufferin, Grey, Bruce, Wellington, and Saugeen Mobility and Regional Transit regional transit project with the understanding that additional information concerning service routes and costs will be provided in the spring of 2026 before making a longer term financial commitment;

AND THAT staff include the 2026 County allocation of \$145,000 in the 2026 budget for Council consideration.

CARRIED

12. DISCUSSION OF REPORTS SEPARATED FROM THE CONSENT AGENDA

12.1 Donation of Decommissioned Ambulance to Keneya Ni Kalan Institute (KNIKI)

A report from the Chief Paramedic, dated September 25, 2025, to seek approval to donate a decommissioned ambulance.

Moved by: Councillor Nix

Seconded by: Councillor Post

THAT the report from the Chief Paramedic, Report #PS-2025-001, Donation of Decommissioned Ambulance to Keneya Ni Kalan Institute, dated September 25, 2025, be received;

AND THAT Council direct the Chief of Paramedic Services to proceed with the donation of the decommissioned ambulance to Keneya Ni Kalan Institute for use in rural Mali, West Africa, in support of global healthcare equity and humanitarian aid.

CARRIED

12.2 2025 Mid Year Report

A report from the Chief Paramedic, dated September 25, 2025, to provide a mid-year update on Paramedic Services.

Moved by: Councillor Mills

Seconded by: Councillor Gerrits

THAT the report from the Chief Paramedic, Report #PS-2025-002, 2025 Mid Year Report, dated September 25, 2025, be received.

CARRIED

12.3 Museum of Dufferin Deaccession Report

A report from the Director of Community Development and Tourism, dated September 25, 2025, to seek approval to deaccession objects in accordance with the Museum of Dufferin's Collections Management Policy.

Moved by: Councillor Little

Seconded by: Councillor Gerrits

THAT the report of the Director of Community Development and Tourism, Report #PD-2025-016, Museum of Dufferin Deaccession Report, September 25, 2025, be received;

AND THAT the objects identified in the report be deaccessioned in accordance with the Museum of Dufferin's Collections Management Policy.

CARRIED

12.4 2026 Budget Update #1

A report from the Chief Administrative Officer and Manager of Corporate Finance, Treasurer, dated September 25, 2025, to provide an update on the 2026 budget process and seek direction on a target increase for the draft budget.

Moved by: Councillor Mills

Seconded by: Councillor Gerrits

THAT the report from the Chief Administrative Officer and the Manager of Corporate Finance, Treasurer, Report #CS-2025-005, 2026 Budget Update #1, dated September 25, 2025, be received;

AND THAT staff prepare a status quo 2026 draft budget to achieve a targeted increase of 6% to 9%.

For (29): Warden Horner, Councillor Gardhouse, Councillor Gerrits, Councillor Hall, Councillor Hawkins, Councillor Little, Councillor McLean, Councillor Mills, Councillor Post, Councillor Rentsch, Councillor Sherwood, Councillor Soloman, and Councillor White

Against (5): Councillor Capes, and Councillor Nix

Absent (2): Councillor Creelman, and Councillor Taylor

CARRIED (29 to 5)

13. STRATEGIC PLAN UPDATE

A report from the Chief Administrative Officer, dated September 25, 2025, to provide an update on the Strategic Plan.

Councill Gerrits (Amaranth) left the meeting at 10:22 am, returning at 10:24 am.

Moved by: Councillor Nix

Seconded by: Councillor Little

THAT the report from the Chief Administrative Officer, Report #CAO-2025-010, Strategic Plan Update 2025-03, dated September 25, 2025, be received.

CARRIED

14. CORRESPONDENCE

15. MOTIONS

15.1 Agriculture Industry Consultation

Moved by: Councillor Little

Seconded by: Councillor Gerrits

WHEREAS agriculture is a critically important industry in our community;

WHEREAS the Dufferin Federation of Agriculture has expressed concerns that policy makers are not aware of the every day issues facing the agricultural community;

WHEREAS the Federal, Provincial and municipal governments are not adequately consulting the agriculture industry when developing policies;

THEREFORE BE IT RESOLVED THAT Council request all levels of government increase consultation with the agricultural industry;

AND THAT presentation opportunities be given to agriculture industry representatives at conferences, such as Association of Municipalities of Ontario (AMO), Rural Ontario Municipal Association (ROMA), and Ontario Professional Planners Institute (OPPI), to provide a forum to share every day issues facing the industry;

AND THAT this motion be circulated to the Federal Minister of Agriculture and Agri-Food, the Provincial Minister of Agriculture, Food and Agribusiness, AMO, ROMA, OPPI and the local Dufferin municipalities.

CARRIED

16. NOTICE OF MOTIONS

16.1 Donating Decommissioned Ambulances

Moved by: Councillor Rentsch

THAT the Asset Disposal Policy be revised to include that decommissioned ambulances that cannot be sold for more than \$5,000, be donated to a registered Canadian not for profit charity providing healthcare services.

17. CLOSED SESSION

18. BY-LAWS

19. OTHER BUSINESS

Warden Horner noted Dufferin County, in collaboration with the Equity Events Working Group, is hosting "Community Conversations: Can Canada Move Towards Reconciliation" on Wednesday, October 1, 2025 at Grace Tipling Hall in Shelburne from 6:30 to 8:30 pm. This is a free event but registration is required. Any members of Council who would like to attend can let the Clerk's department know.

Councillor Post invited Council to attend the Truth and Reconciliation Proclamation and flag raising ceremony at 10:00 am on September 30, 2025 at Town of Orangeville Town Hall.

Warden Horner noted there will be a special meeting of Council for a budget workshop on October 30, 2025 at 6:00 pm.

Councillor Gardhouse (East Garafraxa) left the meeting at 10:51 am.

20. CONFIRMATORY BY-LAW

2025-47 Confirmatory By-Law - September 25, 2025

A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on September 25, 2025.

Moved by: Councillor Post

Seconded by: Councillor Gerrits

THAT By-Law 2025-47 be read a first, second and third time and enacted.

CARRIED

21. NEXT MEETING

The next Council meeting will be held on Thursday, October 9, 2025 at 6 pm in the Dufferin Room at 30 Centre St, Orangeville.

22. ADJOURNMENT

The meeting adjourned at 10:52 am.

Moved by: Councillor Post

Seconded by: Councillor White

THAT the meeting adjourn.

CARRIED

Warden

Clerk



DUFFERIN COUNTY COUNCIL MINUTES

October 9, 2025, 6:00 pm

W & M Edelbrock Centre, 30 Centre Street, Orangeville

Councillors Present: Warden Janet Horner (Mulmur)
 Councillor John Creelman (Mono)
 Councillor Guy Gardhouse (East Garafraxa)
 Councillor Chris Gerrits (Amaranth)
 Councillor Shane Hall (Shelburne)
 Councillor Earl Hawkins (Mulmur)
 Councillor Gail Little (Amaranth)
 Councillor James McLean (Melancthon)
 Councillor Wade Mills (Shelburne)
 Councillor Fred Nix (Mono)
 Councillor Lisa Post (Orangeville)
 Councillor Philip Rentsch (Grand Valley)
 Councillor Steve Soloman (Grand Valley)
 Councillor Todd Taylor (Orangeville)

Councillors Absent: Councillor Darren White (Melancthon) (prior notice)

Staff Present: Sonya Pritchard, Chief Administrative Officer
 Michelle Dunne, Clerk
 Rebecca Whelan, Deputy Clerk
 Scott Burns, Director of Public Works/County Engineer
 Steve Murphy, Manager of Preparedness, 911 & Corporate
 Projects
 Aimee Raves, Manager of Corporate Finance, Treasurer
 Rajbir Sian, Director of Development and Tourism
 Gary Staples, Chief Paramedic
 Rohan Thompson, Director of People & Equity
 Brenda Wagner, Director of Health and Human Services

1. **CALL TO ORDER**

Warden Horner called the meeting to order at 6:00 pm.

Warden Horner announced that the meeting is being live streamed and publicly broadcast. The recording of this meeting will also be available on our website in the future.

2. **LAND ACKNOWLEDGEMENT STATEMENT**

Warden Horner shared the Land Acknowledgement Statement.

3. **ROLL CALL**

The Clerk verbally took a roll call of the Councillors in attendance.

4. **APPROVAL OF THE AGENDA**

Moved by: Councillor Taylor

Seconded by: Councillor Nix

THAT the agenda and any addendum distributed for the October 9, 2025 meeting of Council, be approved.

CARRIED

5. **DECLARATION OF INTEREST BY MEMBERS**

There were no declarations of pecuniary interest.

6. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

Moved by: Councillor Hawkins

Seconded by: Councillor Mills

THAT the minutes of the regular meeting of Council on September 25, 2025, be adopted.

CARRIED

7. PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS

7.1 International Day for the Eradication of Poverty - October 17, 2025

Warden Horner proclaimed October 17, 2025 to be International Day for the Eradication of Poverty in the County of Dufferin.

Councillor Gail Little (Amaranth) joined the meeting at 6:05 pm.

7.2 Paramedic Services Service Delivery Review & Masterplan

Hannah Mayes-Frenett and Andrew Gegan, Senior Consultants, Operational Research in Health Limited, presented the draft Paramedic Services Service Delivery Review and Masterplan.

Councillor Philip Rentsch (Grand Valley) joined the meeting at 6:09 pm.

Councillor John Creelman (Mono) joined the meeting at 6:36 pm.

8. PUBLIC QUESTION PERIOD

There were no questions from the public.

9. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

The following agenda items were requested to be moved to Section 11 for discussion:

- Item # 10.1 - After Action Report on the March 2025 Grand River Freshet

10. PRESENTATION AND CONSIDERATION OF REPORTS

Moved by: Councillor Little

Seconded by: Councillor Gardhouse

THAT Items 10.1 to 10.2 be received, and any recommendations set out below, be approved.

CARRIED

10.1 Homelessness Task Force Minutes - September 25, 2025

Minutes from the September 25, 2025 meeting of the Homelessness Task Force.

THAT the minutes from the September 25, 2025 meeting of the Homelessness Task Force be approved.

CARRIED BY CONSENT

10.2 Monthly Update from Outside Boards

THAT the report of the Chief Administrative Officer, Report #CAO-2025-011, Monthly Update from Outside Boards, dated October 9, 2025, be received.

CARRIED BY CONSENT

11. DISCUSSION OF REPORTS SEPARATED FROM THE CONSENT AGENDA

11.1 After Action Report on the March 2025 Grand River Freshet

Deferred from the September 25, 2025 Council meeting

A report from the Manager of Preparedness, 9-1-1 and Corporate Projects, dated September 25, 2025, to provide an After Action Report following the March 2025 Grand River flooding.

Moved by: Councillor Post

Seconded by: Councillor Taylor

THAT the report from the Manager of Preparedness, 9-1-1 and Corporate Projects, Report #CAO-2025-008, After Action Report on the March 2025 Grand River Freshet, dated September 25, 2025, be received.

CARRIED

12. STRATEGIC PLAN UPDATE

There was no strategic plan update this month.

13. CORRESPONDENCE

Moved by: Councillor Nix

Seconded by: Councillor Mills

THAT Items 13.1 and 13.2, be received.

CARRIED

13.1 Township of Melancthon

A resolution from the Township of Melancthon, dated September 22, 2025, to support the expansion of natural gas services in Ontario.

13.2 Town of Grand Valley

A resolution from the Town of Grand Valley, dated September 26, 2025, to request a Road Safety Audit of the intersection of County Road 109 and County Road 25, and to consider an advanced left hand turn signal.

14. NOTICE OF MOTIONS

15. MOTIONS

15.1 Asset Donation

The following motion was deferred to the next meeting of Council:

Moved by: Councillor Rentsch

THAT the Asset Disposal Policy be revised to include that decommissioned ambulances that cannot be sold for more than \$5,000, be donated to a registered Canadian not-for-profit charity providing healthcare services.

16. CLOSED SESSION

17. BY-LAWS

Moved by: Councillor Creelman

Seconded by: Councillor Hall

THAT By-Law 2025-48 be read a first, second and third time and enacted.

CARRIED

17.1 2025-48 Services and Housing in the Province (Lease - Mel Lloyd Centre)

A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and Services and Housing in the Province.

Authorization: Council - October 9, 2025

18. OTHER BUSINESS

Warden Horner noted the special meeting of Council for the budget workshop on October 30, 2025 at 6 pm will take place at 55 Zina Street, Orangeville in the Sutton Room.

19. CONFIRMATORY BY-LAW

2025-49 Confirmatory By-Law - October 9 2025

A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on October 9, 2025.

Moved by: Councillor Post

Seconded by: Councillor Taylor

THAT By-Law 2025-49 be read a first, second and third time and enacted.

CARRIED

20. NEXT MEETING

The next Council meeting will be held on Thursday, October 23, 2025 at 9 am in the Dufferin Room at 30 Centre St, Orangeville.

21. ADJOURNMENT

The meeting adjourned at 7:35 pm.

Moved by: Councillor Gardhouse

Seconded by: Councillor Creelman

THAT the meeting adjourn.

CARRIED

Warden

Clerk

*Minutes for Shelburne Public Library Board Meeting
Tuesday, September 16, 2025*

Present: Geoff Dunlop-Shelburne, James Hodder-Shelburne,
Mikal Archer-Shelburne Tricia Field-Shelburne,
Patricia Clark-Mulmur Ruth Plowright-Melancthon
Melinda Davie-Mono Victor Paan-Amaranth

Also Present: Rose Dotten, CEO/Head Librarian

Regrets: L. Wegener-Shelburne

The Chair, Geoff Dunlop, called the meeting to order at 7:00 pm, September 16, 2025.

Reading of Land Acknowledgement:

“We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

Motion 32-25 J. Hodder, P. Clark

Be it resolved that we approve the Agenda, as amended, of the September 16, 2025, meeting.

Carried

Motion 23-25 R. Plowright, T. Field

Be it resolved that we approve the minutes of the board meeting, dated July 15, 2025.

Carried

Motion 34-25 V. Paan, P. Clark

Be it resolved that we approve the Accounts Payable Register for July, 2025, with invoices and payments in the amount of \$40,613.25;

Be it resolved that we approve the Accounts Payable Register for August, 2025, with invoices and payments in the amount of \$39,323.31.

Carried

CEO/ Head Librarian’s Report:

o **Statistics—Including Social Media and e-resources**

Attached is a summary of the Monthly Statistics for July and August, 2025.

o **Programming-**

- **Children’s Programming continues:** Please see attached documents that show the number of participants for the 2025 Adult Summer Reading Challenge Statistics and the 2025 Teen Summer Reading Challenge Statistics. Also attached is the page showing the TD SRC 2025 Statistics Report for the Children’s Summer Reading Program. This includes all the programs for the TD Summer Program and also contains the Tween Programming such as “Booking It”, Bingo, Board games and Junior Librarians.

- **Adult Programming:**

- **Archivist on the Road**—Laura Camilleri, Archivist, from MOD, will continue to come in once a month during 2025.
- **Rose’s Book Club**—normally held the 4th Tuesday of each month—The next meeting will be held at 2 pm on Tuesday, September 23, 2025.
- **“Get Crafty” sessions:** Crafters come to the library weekly to work on various crafts with other crafters every Tuesday from 1:30 – 3:30 pm. One of our volunteers, Anne Crowder, and Rose, coordinate this program, and the attendance has been high and continues to grow every week.

Business

- **Update re: CEO hiring process**

Chair, Geoff Dunlop, and the Hiring Committee comprised of the Chair, Geoff, Patty Clark and Ruth Plowright, announced to the Board that the new CEO, will be Shannon McGrady. She will start on October 18, 2025. The Hiring Committee presented some information about Shannon’s excellent background with comments about her dedication and presentation of her documented ideas for strategic planning and transition in the role at SPL. She feels very honoured to be selected for this position to our library.

The committee also had the support of Consultant, Hanne Nauwelaerts who provided assistance in terms of providing HR and Employment Law support.

- **Town Facilities Issues**—As reported at the last meeting, members from the Town Facilities Department came to inspect the latest areas of flooding and water seepage in the front hall and KTH Room. After a thorough inspection, it was decided that caulking all outside windows and cleaning out eavestrough and checking the roof might be first measures to help address some of the problems. This work was completed by Home Hardware, subcontracted by the town. The town also removed some overhanging branches from the neighbour’s trees to the north on Sept. 8, 2025.

The Board discussed the draft of the MOU document prepared by the Town of Shelburne and forwarded to everyone before the meeting.

Discussion ensued with points to modify the document and send to the Town. Several Board members will send in additional ideas to Rose. Rose was directed to ask for a meeting with the CAO after modifications were sent to the Town.

- **Other** – Due to Rose’s retirement the Board decided as follows:

Motion 35-25 J. Hodder, P. Clark

Be it resolved that the laptop used by the CEO, Rose Dotten, be gifted to her at her retirement.

Motion 36-25 P. Clark, V. Paan

That we now adjourn at 8:53p.m., to meet again at call of the Chair.

Carried



08-25-BOD Agenda Minutes **(Draft)**
Nottawasaga Valley Conservation Authority
Friday September 26, 2025 9:00AM EST

Attendance

Present:

Cllr. Joe Belanger, Wasaga Beach (Town); Chair Jonathan Scott, Bradford West Gwillimbury (Town); Cllr. Pieter Kiezebrink, Essa (Township); Cllr. Christopher Baines, Collingwood (Town); Deputy Mayor Paul Van Staveren Clearview (Township); Cllr. Ralph Manktelow, Mono (Town); Vice-Chair Gail Little, Amaranth (Township); Cllr. Kevin Eisses, Innisfil (Town); Cllr. June Porter, The Blue Mountains (Town); Cllr. Nicole Cox, New Tecumseth (Town); Cllr. Patricia Clark, Mulmur (Township); Cllr. Kyle Fegan, Shelburne (Town); Mayor Darren White, Melancthon (Township); Cllr. Phil Fisher, Springwater (Township); Mayor Scott W. Anderson, Adjala-Tosorontio (Township); Cllr. Richard Schell, Oro-Medonte (Township); Cllr. Gary Harvey, Barrie (City)

NVCA Staff:

Jennifer Vincent, Chief Administrative Officer; Sheryl Flannagan, Director, Corporate Services; Chris Hibberd, Director, Watershed Management Services; Kyra Howes, Director, Conservation Services; Maria Leung, Senior Communications Specialist; Chris Parker, Communications Assistant; Ben Krul, Manager, Development Planning & Permits; Dalia Al-Ali, Manager, Engineering Services; William Flavelle, Flood Operations Specialist; Drake Coulombe, Flood Operations Specialist; Kerry Jenkins, Administrative Assistant/Recorder

Absent:

Cllr. Joel Loughead, Grey Highlands (Municipality)

1. Events

TD Tree Days – Angus - Bob Geddes Park

Join NVCA and TD to plant trees in Bob Geddes Park

Date: September 27, 2025 from 9 am to 12 pm. **Location:** Bob Geddes Park, 147 Centre St, Angus, ON

TD Tree Days – Wasaga Beach: Sports Park

Join NVCA and TD to plant trees in the Wasaga Beach Sports Park

Date: October 18, 2025 from 9 am – 12 pm **Location:** 1888 Klondike Park Road, Wasaga Beach, ON

TD Tree Days – Creemore: Carruthers Park

Join NVCA and TD to plant trees in Carruthers Park

Date: October 18, 2025 from 9 am – 12 pm **Location:** Carruthers Park, 3464 County Road 42, Avening, ON

2. Call to Order

Chair Scott called the meeting to order at 9:03am.

3. Land Acknowledgement

The Nottawasaga Valley Conservation Authority Board acknowledges that we are situated on the traditional land of the Anishnaabeg people. The Anishnaabeg (*a-nish-i-na-beck*) include the Ojibwe (*o-jib-way*), Odawa (*o-dah-wa*), and Pottawatomi (*pot-a-wa-tom-ee*) nations, collectively known as the Three Fires Confederacy. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Métis and Inuit people.

4. Declaration of Pecuniary and Conflict of Interest

5. Motion to Adopt the Agenda

Recommendation:

RES: 56-25

Moved by: Deputy Mayor Paul Van Staveren

Seconded by: Cllr. Kevin Eisses

RESOLVED THAT: the agenda for the Board of Directors meeting #08-25-BOD dated on September 26, 2025 be approved.

Carried;

6. Chairs Update

Chair Scott shared his updates.

7. CAO's Updates

CAO, Jennifer Vincent shared her updates.

8. Announcements

There were no announcements at this time.

9. Presentations

The presentation regarding NVCA's 2026 Draft Business Plan and Budget was presented during the discussion in Agenda Item 14.2.7.

10. Deputations

There were no deputations at this time.

11. Hearings

There were no hearings at this time.

12. Determination of Items Requiring Separate Discussion

Board members are requested to identify items from the Consent List that they wish to have considered for separate discussion.

13. Adoption of Consent List and Identification of Items Requiring Separate Discussion

Recommendation:

RES: 57-25

Moved by: Cllr. Joe Belanger

Seconded by: Cllr. Pieter Kiezebrink

RESOLVED THAT: agenda item number(s), 14.2.3, 14.2.5, 14.2.7 and 14.2.8 were identified as requiring separate discussion, be referred for discussion under Agenda Item #14; and

FURTHER THAT: all Consent List Agenda Items not referred for separate discussion be adopted as submitted to the board and staff be authorized to take all necessary action required to give effect to same; and

FURTHER THAT: any items in the Consent List not referred for separate discussion, and for which conflict has been declared, are deemed not to have been voted on or discussed by the individual making the declaration.

Carried;

14. Consent List

14.1. Adoption of Minutes

Recommendation:

Approved by Consent

RESOLVED THAT: the minutes of the Board of Directors meetings 07-25-BOD dated on June 27, 2025 be approved.

14.2. Staff Reports

14.2.1. Staff Report No. 25-08-25-BOD from Tyler Mulhall, Planner & Ben Krul, Manager, Development Planning & Permits regarding Implementation Guidelines

Recommendation:

Approved by Consent

RESOLVED THAT: NVCA Board of Directors receive the Staff Report No. 25-08-25-BOD and approve the revised *Procedures for the Implementation of the Conservation Authorities Act and Associated Regulations*.

14.2.2. Staff Report No. 26-08-25-BOD from Dalia Al-Ali regarding Pretty River Dike Recommendations

Recommendation:

Approved by Consent

RESOLVED THAT: the Board of Directors receive Staff Report No. 26-08-25-BOD regarding the findings from the Phase 1 safety review of the Pretty River Dike system.

14.2.3. Staff Report No. 27-08-25-BOD from Sheryl Flannagan, Director, Corporate Services regarding Administrative Bylaws Update

Recommendation:

RES: 58-25

Moved by: Cllr. Patricia Clark

Seconded by: Cllr. Pieter Kiezebrink

RESOLVED THAT: the Board of Directors approve Staff Report No. 27-08-25-BOD regarding the Administrative Bylaws Update.

Carried;

14.2.4. Staff Report No. 28-08-25-BOD from Sheryl Flannagan, Director, Corporate Services regarding Employee Handbook Update

Recommendation:

Approved by Consent

RESOLVED THAT: the Board of Directors approve Staff Report No. 28-08-25-BOD regarding the Employee Handbook.

14.2.5. Staff Report No. 29-08-25-BOD from Sheryl Flannagan, Director, Corporate Services regarding Asset Management Plan Update

Recommendation:

RES: 59-25

Moved by: Mayor Darren White

Seconded by: Cllr. Nicole Cox

RESOLVED THAT: the updated NVCA Asset Management Plan be approved.

Carried;

14.2.6. Staff Report No. 30-08-25-BOD from Sheryl Flannagan, Director, Corporate Services regarding 2025 2nd Quarter Budget Report

Recommendation:

Approved by Consent

RESOLVED THAT: the Board of Directors receive Staff Report No. 30-08-25-BOD regarding the 2025 second quarter financials; and

FURTHER THAT: Management continues to monitor budget activities.

14.2.7. Staff Report No. 31-08-25-BOD from Jennifer Vincent, CAO & Sheryl Flannagan, Director, Corporate Services regarding NVCA's 2026 Draft Business Plan and Budget.

Recommendation:

RESOLVED THAT: Staff Report No. 31-08-25-BOD regarding the NVCA's 2026 Draft Business Plan and Budget be approved; and

FURTHER THAT: the Board of Directors receive the 2026 draft Business Plan and Budget for consideration; and

FURTHER THAT: staff be directed to distribute the 2026 Draft Business Plan and Budget booklet to municipalities for the consultation period.

Friendly Amendment:

Recommendation:

RES: 60-25

Moved by: Mayor Scott W. Anderson

Seconded by: Cllr. Kyle Fegan

RESOLVED THAT: Staff Report No. 31-08-25-BOD regarding the NVCA's 2026 Draft Business Plan and Budget be approved; and

FURTHER THAT: the Board of Directors receive the 2026 draft Business Plan and Budget for consideration; and

FURTHER THAT: staff be directed to distribute the 2026 Draft Business Plan and Budget booklet to municipalities for the consultation period; and

FURTHER THAT: staff be directed to reduce the draft levy by 18,00.00 prior to distribution to Municipalities.

Carried;

14.2.8. Staff Report No. 32-08-25-BOD from Kyra Howes, Director, Conservation Lands regarding Stewardship Recategorization

Recommendation:

RES: 61-25

Moved by: Mayor Scott W. Anderson

Seconded by: Cllr. Christopher Baines

RESOLVED THAT: The Board of Directors receive and approve Staff Report 32-08-25-BOD, regarding the categorization of services provided by the Healthy Waters Program; and

FURTHER THAT: the Board of Directors approve the revised categorization of services as per the Staff Report 32-08-25-BOD and directs these changes to be implemented starting January 1, 2026; and

FURTHER THAT: the Board of Directors approve the release of the legal opinion letter as required.

Carried;

14.2.9. Staff Report No. 34-08-25-BOD from Maria Leung, Senior Communications Specialist regarding

Recommendation:

Approved by Consent

RESOLVED THAT: Staff Report No. 34-08-25-BOD regarding NVCA Communications – June 13, 2025 – September 13, 2025, be received.

15. In-Camera

Recommendation:

RES: 62-25

Moved by: Cllr. Pieter Kiezebrink

Seconded by: Cllr. Nicole Cox

RESOLVED THAT: this meeting of the Board of Directors No. 08-25-BOD move into closed session at 10:17am to address matters pertaining to:

a) Litigation, or potential litigation, including matters before administrative tribunals, affecting the authority; and,

b) Personal information regarding an identifiable individual, including authority staff, and

FURTHER THAT: the Chief Administrative Officer; Director, Corporate Services; Director, Watershed Science; Director, Conservation Services; and Administrative Assistant be in attendance for recording and speaking purposes for items (1) and (2), and;

FURTHER THAT: the CAO be in attendance for recording and speaking purposes for item (3).

Carried;

16. Out of In-Camera

Recommendation:

RES: 63-25

Moved by: Cllr. Pieter Kiezebrink

Seconded by: Cllr. Gary Harvey

RESOLVED THAT: the Board of Directors rise from in-camera at 10:58am and report progress.

Carried;

16.1. Out of In-Camera - Staff Report No. 33-08-25-BOD

Recommendation:

RES: 64-25

Moved by: Cllr. Phil Fisher

Seconded by: Cllr. Ralph Manktelow

RESOLVED THAT: the Board of Directors receive Staff Report No. 33-08-25-BOD regarding the disposition of land to the Town of New Tecumseth known as 75 Fletcher Crescent, New Tecumseth (432402000313001) for road and infrastructure improvement purposes; and

FURTHER THAT: the Board confirms that the approval of this disposition furthers the objects of the NVCA under Section 21(1) of the *Conservation Authorities Act*; and

FURTHER THAT: that all associated costs with this transaction are incurred by the Town of New Tecumseth.

Carried;

16.2. Out of In-Camera - CAO, Jennifer Vincent's Mid-Year Review

Recommendation:

RES: 65-25

Moved by: Cllr. Patricia Clark

Seconded by: Cllr. Kyle Fegan

RESOLVED THAT: the Board of Directors receive the Chief Administrative Officer's 2025 mid-year performance review.

Carried;

17. Other Business

18. Adjourn

Recommendation:

RES: 66-25

Moved by: Mayor Darren White

Seconded by: Cllr. Nicole Cox

RESOLVED THAT: this meeting adjourn at 10:59am to meet again on October 24, 2025 or at the call of the Chair.

Carried;

Jonathan Scott, Chair

Jennifer Vincent, CAO



NVCA September 2025 Board Meeting Highlights

Next Meeting: October 26, 2025, held virtually

For the full meeting agenda, including documents and reports, visit [NVCA's website](#).

Revisions to the Procedures for the Implementation of the *Conservation Authorities Act* and Associated Regulations

NVCA's Board of Directors have approved the updates to Procedures for the Implementation of the *Conservation Authorities Act* (CA Act) and Associated Regulations.

This document is a procedural manual to aid landowners, developers, consultants and other stakeholders who are interested in obtaining CA Act approvals from NVCA. This document also assists staff in meeting NVCA's permitting responsibilities under Section 28.1 of the CA Act.

Updates to the procedures include:

- Improvements to the application process - including administrative review and fee reconsideration
- An updated list of exemptions from requiring a permit
- New enforcement protocols for unauthorized works

NVCA held a 30-day consultation in June 2025 regarding the procedures and received comments from two municipalities and one county. NVCA staff reviewed these comments and implemented changes where applicable.

Pretty River Dike Safety Review Recommendations

In 2023, NVCA retained a consultant to complete Phase 1 of a two-phase Dike Safety Review for the Pretty River Dike in Collingwood.

The inspection included a visual inspection and topographic survey to assess the condition of the flood control infrastructure.

The Pretty River Dike system was generally observed to be in fair condition. The consultant observed significant tree growth across most of the earth embankments, moderate to severe erosion in a few areas, and missing rock protection in some areas.

Phase 2 of the Dike Safety Review will involve a geotechnical field investigation and engineering modelling/analysis and provide further direction on the prioritization of tree removal based on risk to the structure's stability. This phase of the study is included in NVCA's 2026 budget and work plan.

Recommendations from Phases 1 and 2 of the Dike Safety Review will inform the development of a dike remediation plan.

Administrative Bylaws Update

Currently, the per diem rate for NVCA's board members is established at the outset of each four-year term and remains fixed for the duration of that term.

The Board of Directors approved per diems to be increased each year by the same cost-of-living adjustment (COLA) percentage applied to staff compensation. This approach ensures consistency, reflects inflationary impacts, and maintains the fairness and relevance of Board member remuneration over time.

The Board of Directors also approved board meeting minutes to be signed by the Chair and CAO to maintain appropriate oversight and accountability.

AI Safe Usage Policy incorporated into employee handbook

NVCA has inserted the Artificial Intelligence (AI) Safe Usage Policy into the Employee Handbook.

NVCA employees are permitted to utilize AI tools while performing their work duties. When using an AI tool, NVCA staff must consider the quality and data security of sensitive, personal data. In certain situations, it is important and required by law to disclose that AI tools were used to ensure transparency, build trust, and comply with ethical or legal standards.

NVCA Asset Management Plan

NVCA's Board of Directors approved NVCA's updated Asset Management Plan.

This plan guides the purchase, use, maintenance, and disposal of every asset NVCA needs to conduct business and reduce NVCA's liability. It also defines the use of assets to streamline productivity and delivery with minimal loss of capital.

This annual update reviews NVCA's assets to ensure that there is adequate funding for any major repairs or replacements.

2026 Draft Business Plan and Budget

NVCA staff are pleased to present the 2026 Draft Business Plan and Budget as a single, integrated document, streamlining the format from previous years, where the documents were presented separately.

NVCA's 2026 draft budget totals \$7,841,981, reflecting a year-over-year increase of \$180,372.37, including a \$101,307.36 increase in municipal levy.

This corresponds to \$17.36 per resident, slightly up from \$17.09 in 2025, and \$15.31 in 2024.

NVCA staff undertook a rigorous review of its programs and services as part of the budget development process. This helped ensure the organization is leaner and more efficient, and remains responsive to the environmental, economic and social sustainability of the Nottawasaga Watershed.

NVCA reduced discretionary Category 3 charges by 31%, and by holding our overall operating levy increase to approximately 2.8 per cent as committed, with no elimination of services.

[Download NVCA's Draft Business Plan and Budget here](#)

Upcoming Events

TD Tree Days – Wasaga Beach: Sports Park

Join NVCA and TD to plant trees in the Wasaga Beach Sports Park

Date: October 18, 2025 from 9 am – 12 pm

Location: 1888 Klondike Park Road, Wasaga Beach, ON

TD Tree Days – Creemore: Carruthers Park

Join NVCA and TD to plant trees in Carruthers Park

Date: October 18, 2025 from 9 am – 12 pm

Location: Carruthers Park, 3464 County Road 42, Avening, ON

PA Day Camp Tiffin

Adopted from our traditional summer camp program, this special edition of Camp Tiffin encourages outdoor exploration, guided excursions in the forest fueled by student interest.

Dates: October 24 & November 14, 2025

Location: Tiffin Centre for Conservation
8195 8th Line, Utopia ON



MEDIA RELEASE

FOR IMMEDIATE RELEASE

NVCA's 2026 proposes leaner and more efficient budget

UTOPIA, Ontario (September 30, 2025) – Today, the Nottawasaga Valley Conservation Authority released its 2026 Draft Business Plan & Budget. The document reflects NVCA's renewed commitment of strong financial management of public funds, transparent oversight and stewardship of the natural environment.

As part of the budget development process, NVCA staff undertook a rigorous review of NVCA's programs and services. This helped ensure the organization is leaner and more efficient, and remains responsive to the environmental, economic and social sustainability of the Nottawasaga Watershed.

NVCA's draft 2026 Business Plan & Budget protects fair and competitive wages for staff, invests in responsible asset management and prioritizes NVCA's vital role in managing floods and supporting the resilience of our watershed.

"The Nottawasaga Watershed is facing growing pressures from urban expansion and climate change," said Jennifer Vincent, CAO of NVCA. "To support the needs of our municipalities and direction from the Province, NVCA balances development with protecting communities from the impacts of flooding and erosion. Our work in restoring local ecosystems to ensure long term resilience across the watershed, and by connecting people with nature, we are supporting physical and mental health."

NVCA's 2026 draft budget totals \$7.8 million, reflecting a modest increase of \$180,372.37, which includes a \$101,307.36 increase in municipal levy shared proportionality across eighteen member municipalities.

"From the outset, the Board has been clear that this balanced budget must be responsive to the needs of our member municipalities," said Jonathan Scott, NVCA Chair. "We have delivered on that direction with a careful review, reducing or holding flat 21 of 27 expense line items, and by recategorizing programs and services, which reduced discretionary Category 3 charges by 31%. As a result, our overall operating levy increase is less than 3 per cent as committed, with no elimination of services."

Approximately 53% of NVCA's total funding is supported through municipal levy, while the remaining revenue sources include grants, private contributions and self-generated funds, which this draft budget prudently expands through the dedicated work of staff.

[Download NVCA's 2026 Draft Business Plan and Budget here.](#)

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About NVCA: The Nottawasaga Valley Conservation Authority is a public agency dedicated to the preservation of a healthy environment through specialized programs to protect, conserve and enhance our water, wetlands, forests and lands.

Media contact: Maria Leung, Senior Communications Specialist at 705-424-1479 ext.254, mleung@nvca.on.ca



INFORMATION

Council Remuneration and Training

November 5, 2025

PURPOSE:

The purpose of this report is to provide background information related to a proposed Council Remuneration and Expense Reimbursement Policy for Council members.

BACKGROUND:

In accordance with the Municipal Act, Council's remuneration should be considered at least once within every four years. Generally, remuneration is considered and set by the current Council prior to nomination day and the election prior to commencing.

Council remuneration is currently provided through by-law 43-2022, being a by-law to provide for an annual allowance. It provides a 2022 flat rate honorarium for the Mayor, Deputy Mayor and Councillors of \$18,138, \$14,717 and \$13,270 respectively. It also provides for mileage, per diems for meetings that are not Council meetings and a per-diem rate of \$75 (half day) and \$140 (full day). It provides reimbursement for meals in the amounts of \$25, \$40 and \$70 for breakfast, lunch and dinner respectively.

Council's Conference and Courses policy was approved by motion on November 3, 2021. It provides for an annual training budget of \$2000 per member for all conferences, workshops, mileage, parking, travel, meals, per-diems, accommodations and registrations. It provides for meals in the amounts of \$20, \$30 and \$50 for breakfast, lunch and dinner respectively.

A by-law has been drafted to combine the two policies, provide consistency in meal allowances, conform to current legislation and parallel the approach used for staff's reimbursement to the extent possible. By-law updates are also intended to reduce Council and staff time processing small expenses and allow for consistent budgeting.

Changes impacting remuneration and eligible expenses include:

- 1) Clarifying what is included in the annual remuneration, which is proposed to include all Councillor activities except Board and Committee meetings as defined, and for which separate per-diem would be paid. This would set the honorarium for the next term of Council, as follows:

Mayor:	\$20,373.40
Deputy Mayor:	\$16,530.78
Councillor:	\$14,905.45

- 2) Removing mileage for board and committee meetings. (Mileage for professional development outside of the Township would still be eligible.)
- 3) Increasing the half day per-diem from \$75 to \$80 to offset removing mileage to meetings within Mulmur.
- 4) Updating the policy to provide a consistent rate for meals (being \$25, \$40 and \$70)
- 5) Update the policy to reflect Municipal Act provisions limiting reimbursement to only members of Council, as per Municipal Act restrictions.
- 6) Additional clarity is added to allow accommodation for multi-day training/ conferences and inclement weather.

Staff have reviewed the total remuneration paid to Council members over the past term, and anticipate that there will be no loss to total remuneration as a result of the proposed changes.

Excerpts of the 2023, 2024 and 2025 (to date) Council Remuneration Summary are included for reference.

A 2025 comparison of similar sized municipal honorariums and per-diem rates is also attached.

NEXT STEPS:

The draft by-law is included in the By-law section of the agenda package, where Council may make a decision on the by-law, and where the by-law may be modified and/or approved.

**Submitted by: Tracey Atkinson, BES MCIP RPP, M.M Dipl
Chief Administrative Officer**

Attachments:

2025 Remuneration Comparison for Dufferin Municipalities with a Population < 5000
2025 Council Remuneration (dated Oct 1, 2025)
2024 Council Remuneration Summary
2023 Council Remuneration Summary

2025 Dufferin Council Salaries for Municipalities with a Population < 5000

Municipality	Melancthon	East Garafraxa	Amaranth	Grand Valley	Average	Mulmur
Population	3132	2794	4327	3851	3526	3571
Mayor - Salary	20,420	16,765	19,685	17,902	18,693	19,896
Deputy Mayor Salary	17,628	13,833	16,216	14,327	15,501	16,143
Councillor Salary	16,326	13,169	14,556	13,428	14,370	14,556
Per Diem - Full Day	100	80	90	80		140
Per Diem - Half Day	75	80	60	80		75

2025 Mulmur Remuneration (dated Oct 1, 2025)

	Salary	Per Diems*	Total Remuneration	Mileage*	Conferences /Expenses*	Total
<i>Council Totals</i>	\$ 79,707.60	\$2,830.00	\$ 82,537.60	\$333.92	\$ -	\$82,871.52

Note: Items with * include expense claims as of Sept 29/2025

2024 Mulmur Remuneration Summary

	Salary	Per Diems	Total Remuneration	Mileage	Conferences /Expenses	Total
<i>Councillors</i>						
Janet Horner	\$ 19,297.68	\$ 996.09	\$ 20,293.77	\$ 117.60	\$ 1,876.04	\$ 22,287.41
Earl Hawkins	\$ 15,657.96	\$ 1,780.00	\$ 17,437.96	\$ 421.00	\$ -	\$ 17,858.96
Patricia Clark	\$ 14,118.48	\$ 2,224.21	\$ 16,342.69	\$ 313.69	\$ 2,746.57	\$ 19,402.95
Andrew Cunningham	\$ 14,118.48	\$ 450.00	\$ 14,568.48	\$ 45.39	\$ -	\$ 14,613.87
Kim Lyon	\$ 14,118.48	\$ -	\$ 14,118.48	\$ -	\$ -	\$ 14,118.48
<i>Council Totals</i>	\$ 77,311.08	\$ 5,450.30	\$ 82,761.38	\$ 897.67	\$ 4,622.61	\$ 88,281.66

2023 Remuneration Summary

	Salary	Per Diems	Total Remuneration	Mileage	Conferences /Expenses	Total
<i>Councillors</i>						
Janet Horner	\$ 18,573.36	\$ 3,056.24	\$ 21,629.60	\$ 269.44	\$ 1,637.93	\$ 23,536.97
Earl Hawkins	\$ 15,070.20	\$ 2,090.00	\$ 17,160.20	\$ 228.41	\$ 208.19	\$ 17,596.80
Patricia Clark	\$ 13,588.44	\$ 1,350.00	\$ 14,938.44	\$ 206.97	\$ 658.19	\$ 15,803.60
Andrew Cunningham	\$ 13,588.44	\$ 825.00	\$ 14,413.44	\$ 89.42	\$ 208.19	\$ 14,711.05
Kim Lyon	\$ 13,588.44	\$ 440.00	\$ 14,028.44	\$ -	\$ 1,397.97	\$ 15,426.41
<i>Council Totals</i>	\$ 74,408.88	\$ 7,761.24	\$ 82,170.12	\$ 794.24	\$ 4,110.45	\$ 87,074.81

Information Report

My Honeywood Financials (November 2025)

October Summary:

- Cobstock was a successful event, raising approximately \$5000.
- Fore Honeywood Golf Tournament was a successful event. Further discussion required to determine if Burnside or Township make it an annual event.
- Business Plan was reviewed by the committee and staff and is suitable for circulation.
- Pledge Documents was reviewed by the committee and suitable for use.
- Update mandated and organizational structure presented to the committee. MOU to be drafted for events utilizing Township assets.
- Next step is to assess the MyHoneywood membership skills and do a specialized recruitment.

Financial Summary

	Donations * 01-2000- 3035	Fundraising** 01-2000-3141	Expenses*** 01-2000-7300	Ongoing Balance	Pledges
2024	50,286.60	7518.36	5637.46	52,315.56	
2025 (YTD)	95,859.33 (Oct 6, 2025)	105,666.48 (Oct 6, 2025)	16,881.02 (Oct 6, 2025)	236,960.35	
2026					25,000
2027					25,000
2028					25,000

Submitted by: Tracey Atkinson, CAO



758070 2nd Line E
Mulmur, Ontario
L9V 0G8

Local **(705) 466-3341**
Toll Free from 519 only **(866) 472-0417**
Fax **(705) 466-2922**

September 24, 2025

Mahnaz Larochelle
Aggregate Resources Manager (Acting)
Aggregates Section
Ontario Ministry of Natural Resources
4th Floor S, 300 Water St.
Peterborough, ON K9J 3C7

RE: Comments on Aggregate Resources Act Updates

The intent of this correspondence is to provide comments on the proposed updates and modernization of operational policies supporting the delivery of the provincial Aggregate Resources Act program. Our comments are as follows:

- **Recognize improved efforts to prevent negative impact on surface water and groundwater through the Water Table report.** The prominent area for aggregate development in our geographic area is the headwaters of the Township of Mulmur's main rivers, the Pine River and Boyne River, and their corresponding creeks. Any surface run-off from the aggregate sites has the potential to increase the temperature of these water bodies negatively impacting cold water fish habitat. The Nottawasaga Conservation Authority (NVCA) does monitor temperature at 14 monitoring locations throughout Mulmur. The Maximum Predicted Water Table report will help determine water table levels within aggregate sites.
- **Request that ground water monitoring be increased to a minimum of two years from one year to determine the Maximum Predicted Water Table.** Increasing the time will increase the data available and lead to better decision making.

- **Request that water table reporting be required for both above and below water extraction.** The reporting must describe the potential impacts of the proposed aggregate operation on ground and surface water resources, and the uses they support – washing vehicles, chemical spill clean-up, , etc. (including temporary storage, staging, and work areas.
- **Elevate the concerns of a municipality under the Matters to Considered in the Issuance of a License.** Although there is reference to consulting with municipalities where the aggregate operation is to be located, the weight of the municipality's comments are limited. The comments will be carefully considered but the proponent is not mandated to address them. Strengthening the wording to acknowledge that a municipality's concerns will be strongly considered would be beneficial.
- **With the dilution of environmental protection measures previously found in in other environmental legislation there is a spillover effect into the changes proposed to the Aggregate Resources Act.** For example, the Ontario government has made sweeping changes to how wetlands are evaluated and protected which weakened criteria for protecting wetlands. Analysis of the environmental consequences of the policy proposals within the Aggregate Resources Act are anticipated to be neutral but there wasn't any justification as to why the evaluation was neutral.
- **Consider forcing aggregate sites that are expanding to undertake the same license requirements as a new applicant.** The proposed update to expanding a licensed area without having to file a new license will make it easier for the proponent but without adequate assessment it may present risks to the environment, public health and safety.
- **Place greater emphasis on monitoring air quality emissions in nearby communities.** For blasting quarries, it would be helpful to monitor air emissions as blasting contributes to local air quality in rural communities.

We welcome an opportunity to discuss these comments at your earliest convenience.

Sincerely,



Chris Wolnik
Director of Infrastructure

cc. Cheryl Russel



758070 2nd Line E
Mulmur, Ontario
L9V 0G8

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Fax **(705) 466-2922**

INFORMATION

2025 3rd QTR Planning Report

Municipal Approvals / Building Permits

ROLL #	DEVELOPMENT TYPE
5 18700	BARN
5 19700	ADDITION
1 12250	Pool Enclosure
3 18002	Deck
1 28402	NOC - Floor Plan
6 19730	Septic Replacement
1 24960	NOC - Garage
6 08700	Addition
1 12800	Barn Repairs
2 01350	Single Detached Dwelling
1 02200	Partial Demo - House
1 28010	House and Septic
5 23300	Bunkie
6 06700	Demo Dwelling
3 14205	Pool Cabana
3 14205	Detached Garage
6 06700	Single Detached Dwelling
1 34300	Pole Barn
5 14000	Garage
5 12300	Garage Replacement
Total 2025 Municipal Approvals: 50	

Zoning Amendments

ROLL #	DEVELOPMENT TYPE	Status
1 10500	Fields Estates Rezoning	Complete
1 13800	Maple Grove Market Rezoning	Ongoing
N/A	Housekeeping Zoning Amendment	Ongoing
Total 2025 Zoning Amendments: 3		

Consent Applications

ROLL #	DEVELOPMENT TYPE	Status
2 01400	B01-2025 RIGGIN (Severance)	Complete: Fulfilling Conditions
3 02700	B02-2025 FLEIMAN (Boundary Adjustment)	Complete: Fulfilling Conditions
6 04015	B03-2025 Kotyck (Easement)	Complete: Fulfilling Conditions
2 01600	B04-2025 Mujunen (Severance)	Ongoing: Public Meeting Dec 3, 2025
Total 2025 Consent Applications: 4		

Site Plan Agreements

ROLL #	DEVELOPMENT TYPE	Status
4 05506	SPA02-2021 TOSELLO (Self Storage County Road 21)	Ongoing
1 12505	SPA05-2021 TOSELLO (Self Storage Mansfield)	Ongoing
1 31900	SPA01-2023 COLLEJA (Home Industry)	Complete
1 13800	SPA01-2025 Maple Grove Market	Ongoing
Total 2025 Site Plan Agreements: 4		

Subdivisions

File Number	Type	Status
SUB01-2021	Primrose Employment subdivision	Ongoing
SUB02-2021	Armstrong Residential subdivision	Ongoing
Total 2025 Subdivisions: 2		

Submitted by: Roseann Knechtel, Clerk/Planning Coordinator

Approved by: Tracey Atkinson, CAO/Planner



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INFORMATION

2025 3rd QTR Grant Report: July 1, 2025, to September 30, 2025

Grant Name:	Application Date:	Project:	Grant Amount:	Status:
Dufferin County 2025 Municipal Emergency Readiness Fund	09/25/2025	Second digital road closure sign.	County funding requested: \$12,500.00 (maximum requestable amount)	Decision pending.
Ministry for Seniors and Accessibility: 2025-26 Enhancing Access To Spaces For Everyone (EASE)	08/14/2025	Accessible customer service counter & Administrative Assistant desk at Township's administrative office	Provincial funding requested: \$10,091.96 (100%)	Decision pending.
Ontario's 2026 Community Emergency Preparedness Grant	10/27/2025	Plow blade and tailgate salt/sand spreader for one-ton public works truck.	Provincial funding requested: \$32,041.17 (100%)	Decision pending.
Ontario's Community Sport and Recreation Infrastructure Fund - Stream 1: Repair and Rehabilitation	10/29/2024	Mansfield Ball Diamond: Netting and warning track. Honeywood Diamond: Replacement of infield material and a pitching mound.	Provincial funding requested: \$150,290.00 (70%) Township's portion: \$64,410.00 (30%)	Application declined.
Ontario's Ice Storm Assistance Program (MISA)	10/27/2025	One-time relief funding for incremental costs incurred from the March 2025 ice storm.	Up to a maximum of 75% of \$127,919.80 (\$95,939.85)	Decision pending.
Ontario's Municipal Housing Infrastructure Program- Health and Safety Water Stream	06/26/2025	Installation of 11 additional fire hydrants to the Mansfield water system to improve the Township's fire protection. Hydrants to be installed on Maes Cres., Rogers Rd., Adrian Ave., CR 17 & CR 18	Provincial funding requested: \$116,307.25 (73%) Township's portion: \$43,017.75 (27%)	Decision pending.
Ontario's Reduce Impaired Driving Everywhere (RIDE) Grant 2025-2029	08/20/2025	Funding for OPP to enhance RIDE spot check activities.	Provincial funding requested: Total of \$63,456.69 for four-year period	Decision pending.
Ontario Trillium Fund's (OTF) 2025 Capital Grant	03/05/2025	Installation of outdoor exercise equipment and paving the existing gravel path at Thomson Trail Park.	OTF funding requested: \$199,400.00	Application approved, project ongoing.

Submitted by: Daniella Waterfield, Procurement & Asset Management Coordinator
Approved by: Tracey Atkinson, CAO



Notice of Complete Application and Public Meeting
B04-2025 Mujunen
Meeting Date: December 3, 2025

Township of Mulmur Committee of Adjustment will hold a public meeting under section 53 (5) of the *Planning Act, R.S.O.1990 c.P.13, as amended*. The meeting may be attended in person or electronically.

Meeting Details

In-Person Meeting Location: Mulmur Township Offices, located at 758070 2nd Line East

Phone Connection: 1 647 374 4685 / 1 647 558 0588

Video Connection: <https://us02web.zoom.us/j/84829988171>

Meeting ID: 848 2998 8171

Meeting Date and Time: December 3, 2025 at 9:00 AM

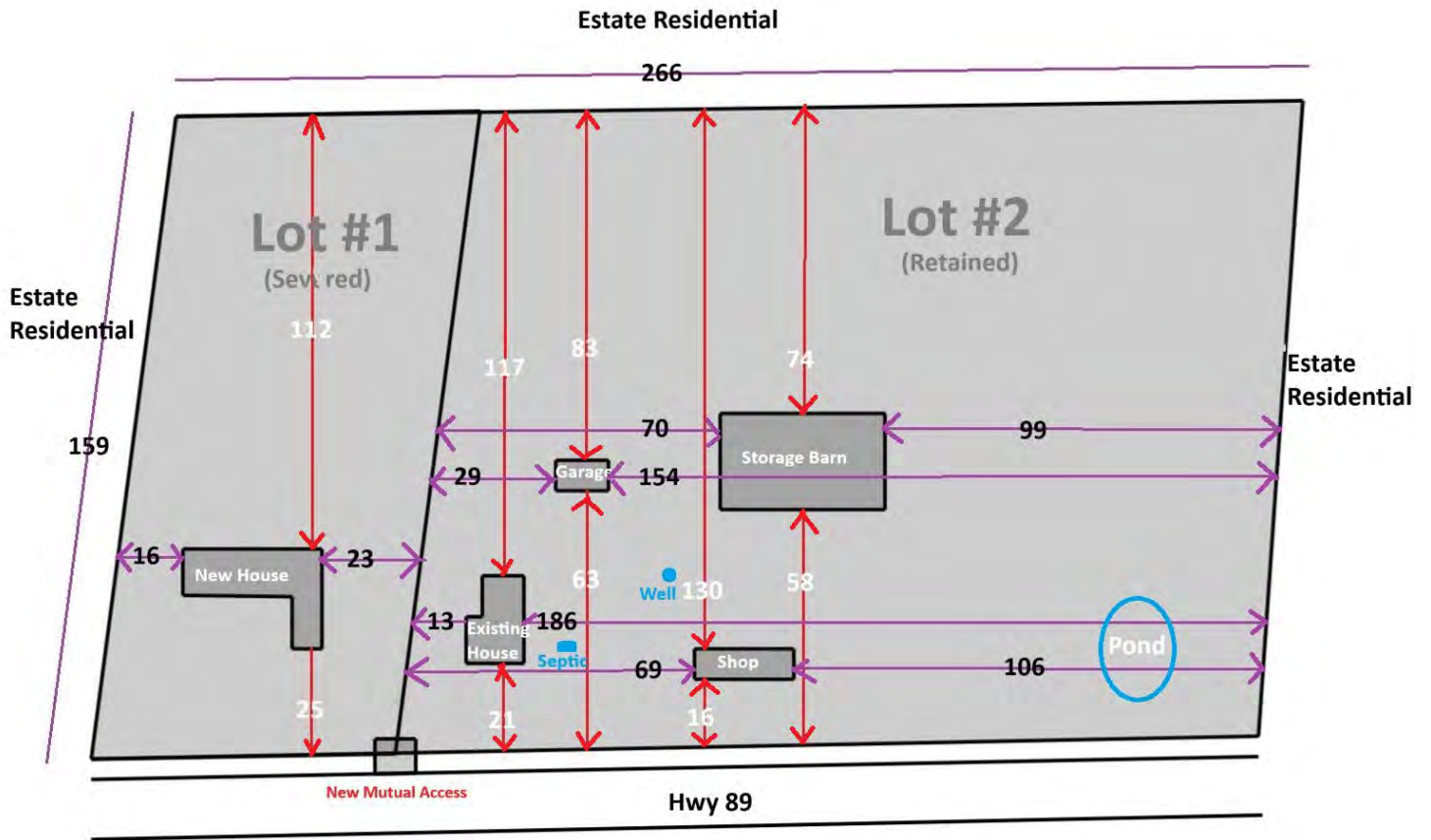
Application Number: B04-2025

Owner / Applicant: Ari & Virpi Mujunen / Andry Pinsky

Location: CON 4 E E PT LOT 1 / 507487 Highway 89 (R#2-01600)

Purpose: Creation of a building lot approximately 1.19 ha (2.9 acres) in size from a 4.15 ha (10.26 acre) parcel.

NOTE: If a person or public body that files an appeal of a decision of the Township of Mulmur Committee of Adjustment in respect of the proposed consent does not make written or oral submissions to the Township of Mulmur Committee of Adjustment before it gives or refuses to give a provisional consent, the Ontario Land Tribunal may dismiss the appeal. If you wish to be notified of the decision of the Township of Mulmur Committee of Adjustment in respect of the proposed consent, you must make a written request to the Township of Mulmur Committee of Adjustment.



Additional information is available for public inspection by request.
 Tracey Atkinson, Planner: 705-466-3341x222 | planning@multmur.ca
 Dated: October 27, 2025



Information Report

Speed Limit Adjustment – 10th Sideroad

The purpose of this report is to provide Council information on the speed Limit adjustment east of County Road (CR)19/Prince of Wales.

Background:

The root cause of traffic safety issues is primarily speeding which is attributable to driver behaviour. Strong traffic safety laws and their enforcement are the most effective ways to change driver behavior. With a significance number of accidents in the vicinity of CR19/Prince of Wales and CR 17/10th Sideroad, the County of Dufferin undertook a road safety audit in the early part of 2025.

At the October 23, 2025 County Council meeting, Dufferin County staff recommended adjusting speeds on CR 17 approaching CR 19/Prince of Wales. – see Schedule A. County staff have asked Township of Mulmur staff to update the posted speed limit along 19th Sideroad.

Analysis:

The motoring public would benefit from a coordinated implementation of reduced speeds along CR 17 and 10th sideroad. As noted in the County's report, a coordinated implementation will help prevent abrupt speed transitions through the intersection area and provide a clear, predictable environment for drivers approaching from all directions.

The changes to the speed limit are well documented in Schedule B. The required by-law changes are on

Strategic Plan Alignment:

It's in our Nature: Live - We commit to providing a balanced community and providing quality services. We will encourage increased community building and respectful social interactions to enrich the lives of Mulmur residents. We will provide a range of communications and facilities to promote play, growth, connection, active living and recognize the changing demographics of Mulmur.

It's in our Nature: Grow - We commit to developing a framework to shape our Township in a manner that protects our agriculture, natural resources and our rural character. We will embrace technology, support energy conservation, climate change mitigation and assess

environmental impacts in our decision-making process to grow the Township in a sustainable manner.

Financial Impacts:

New signage for the speed limit signs on 10th Sideroad will be installed by the County of Dufferin. Therefore, there would not be any financial impact.

Environmental Impacts:

Recent scientific research notes that there is no evidence of reduced air pollution, particularly in nitrogen oxides and particulate matter, from speed reduction measures.

Next Steps:

The proposed next steps are to pass the corresponding by-laws and implement the speed limit adjustment measures.

Submitted by: Chris Wolnik, Director of Infrastructure

Approved by: Tracey Atkinson, CAO

Schedule A – Street art installations

Schedule B – Speed limit adjustment illustration.



A community that grows together

Report To: Warden Horner and Members of County Council

Meeting Date: October 23, 2025

Subject: Speed Limit Adjustment – Dufferin Road 17

From: Scott Burns, Director of Public Works/County Engineer

Recommendation

THAT the report from the Director of Public Works/County Engineer, Report #PW-2025-009, Speed Limit Adjustment – Dufferin Road 17, dated October 23, 2025, be received;

AND THAT By-Law 2005-32 be amended to include the following 50 km/hr speed zone in Schedule F:

Dufferin Road 17

From: A point situated at the east limit of Dufferin 17 in the Township of Mulmur.

To: A point situated 250 m west of Dufferin 19 in the Township of Mulmur;

AND THAT the By-law 2005-32 be amended to include the following 60 km/hr speed zone in Schedule G:

Dufferin Road 17

From: A point situated 250 m west of Dufferin 19 in the Township of Mulmur.

To: A point situated 1.25 km west of Dufferin 19 in the Township of Mulmur.

Executive Summary

- **Speed Reduction for Safety:** Reduce the posted speed limit from 80 km/h to 50 km/h along the east–west Dufferin Road 17 approaches to its intersection with Dufferin Road 19/Prince of Wales to improve visibility, reaction time, and stopping distance in accordance with TAC and OTM guidelines.

- **Collaborative Implementation:** County staff will work with the Township of Mulmur to apply consistent speed reductions on 10 Sideroad, ensuring a seamless and predictable transition for all drivers. All changes will be implemented simultaneously following respective municipal processes.
- **Enhanced Road User Safety:** The coordinated speed reduction supports evidence-based safety improvements, addressing identified risks and strengthening inter-municipal collaboration toward a safer, more connected road network.

Background & Discussion

As identified through the Road Safety Audit report submitted on September 11, 2025, sightlines at the intersection of Dufferin Road 17 and Dufferin Road 19 are below the Transportation Association of Canada (TAC) minimum standards. Specifically, available sight distances were measured at 165 metres west and 200 metres east, compared to the TAC minimum of 210 metres.

To address these sightline deficiencies and improve overall intersection safety, staff recommend reducing the posted speed limit from 80 km/h to 50 km/h along the East/West approaches to the intersection, see Figure 1. This change aligns with TAC and OTM Speed Limit guidelines. Lowering the speed limit to 50 km/h provides motorists with increased reaction time, shorter stopping distances, and a more forgiving environment in the event of driver error, all of which directly mitigate the identified risks.

The recommended speed limit adjustment applies to Dufferin Road 17 and 10 Sideroad Mulmur, east of the intersection. To ensure consistency and effectiveness of the reduced speed zone, County staff will work collaboratively with the Township of Mulmur to update the posted limit along 10 Sideroad as well. Coordinated implementation will help prevent abrupt speed transitions through the intersection area and provide a clear, predictable environment for drivers approaching from all directions. These changes will be implemented simultaneously following each municipality completing respective processes, by-laws, etc.

This coordinated approach supports the broader intent of the Road Safety Audit—to apply evidence-based interventions that improve safety for all road users while balancing operational efficiency. Collectively, these actions will enhance intersection safety performance, address community concerns regarding visibility and speed, and demonstrate continued collaboration between the County and its local municipal partners in advancing the shared goal of a safer, more connected road network.

Financial, Staffing, Legal, or IT Considerations

Funds for the work described in this report are available in the 2025 Operating Budget.

In Support of Strategic Plan Priorities and Objectives

Governance - identify opportunities to improve governance and service delivery/
improve the County's internal and external communication

Respectfully Submitted By:

Scott Burns, P.Eng., C.E.T.
Director of Public Works/County Engineer

Prepared by:

Bruce Hilborn, C.E.T., CRS
Manager of Operations and Fleet

Attachment: Figure 1 – Location Overview

Reviewed by: Sonya Pritchard, Chief Administrative Officer

Roseann Knechtel

Subject: FW: Woman Abuse Prevention Month/Wrapped in Courage Campaign
Attachments: WIC 2025 Proclamation_no flag.docx

From: Kelly Lee <kelly@familytransitionplace.ca>
Sent: September 29, 2025 11:46 AM
To: Roseann Knechtel <rknechtel@mulmur.ca>
Subject: Woman Abuse Prevention Month/Wrapped in Courage Campaign

Hi Roseann,

I hope you're doing well.

I'm reaching out to request a proclamation this November in recognition of the **International Day for the Elimination of Violence Against Women**, observed annually as part of **Woman Abuse Prevention Month**.

Throughout the month, FTP will be supporting awareness initiatives in alignment with the Ontario Association of Interval and Transition Houses (OAITH) and their **Wrapped in Courage** campaign. Historically, the Township of Mulmur has shown its support by issuing a proclamation for this important initiative.

I'll be sure to send over a copy of this year's proclamation template once it's finalized and received from OAITH.

Thank you in advance for your continued support, and please don't hesitate to reach out if you need any further information.

Warm regards,

Kelly



Kelly Lee

Manager of Fund Development & Communication Strategies
Pronouns: she/her ([why are these here?](#))
519-942-4122 or 905-584-4357 ext.243

Family Transition Place

20 Bredin Parkway, Orangeville, ON L9W 4Z9
www.familytransitionplace.ca

24Hr. Crisis/Info Line:
519-941-HELP (4357) / 905-584-HELP (4357) / 1-800-265-9178

Our working hours may be different. Please do not feel obligated to reply outside of your working hours. Let's work together to help foster healthy work-life boundaries.

FTP respectfully acknowledges that we are located and provide services within [Treaty 19 Territory](#).

Confidentiality notice: This email message, including attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use or disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message.

The (Municipality/Township) of (Name of Municipality/Township) does hereby proclaim

NOVEMBER 25th as The International Day for the Elimination of Violence Against Women

WHEREAS November is Woman Abuse Prevention Month and November 25th is the International Day for the Elimination of Violence Against Women; and

WHEREAS violence is the greatest gender inequality rights issue for women, girls and gender-diverse individuals. Our community is committed to ending femicide and all forms of gender-based violence; and

WHEREAS Femicide rates are on the rise in Ontario, with over 31 femicides in Ontario since November 26th, 2024; and

Whereas 37 different cities and towns in Ontario had a femicide occur in their community last year; and

WHEREAS Indigenous, Black, South Asian and South East Asian women and girls continue to experience high rates of violence, including femicide; and

WHEREAS men's violence has taken the lives of women and girls across the lifespan with femicide victims in the 2023/24 femicide list ranging between the ages of 2 months old to 89 years old; and

WHEREAS this month and throughout the 16 Days of Activism Against Gender-Based Violence, we acknowledge our community's support of the Wrapped in Courage campaign and commitment to ending gender-based violence; and

WHEREAS there is an urgent need for greater investment and action to end gender-based violence in our community and throughout Ontario by all three levels of Government; and

Now, therefore, I (title and jurisdiction) proclaim and declare that November 25th, 2025, shall be known as

"The International Day for the Elimination of Violence Against Women"

and urge all citizens to recognize this day by taking action to support survivors and becoming part of Ontario wide efforts to end gender-based violence.

October 2, 2025

To: ARAComments@stradaquarry.com

Strada Aggregates Inc
30 Floral Parkway
Concord, ON L4K 4R1

cc: ARAapprovals@ontario.ca

Integrated Aggregate Operations Section
Ministry of Natural Resources
300 Water Street
Peterborough, ON K9J 3C7

Re: ERO (Environmental Registry of Ontario) Number 025-1005

Strada Aggregates Inc.

Instrument Type: Issuance of a Licence to remove over 20,000 tonnes of Aggregate annually from a Pit or a Quarry (/taxonomy/term/417)

www.StradaQuarry.com

On September 18, 2025, Strada Aggregates Inc. posted to the Environmental Registry of Ontario a Public Notice of Application under the Aggregate Resources Act for a licence to operate a Pit & Quarry in the Township of Melancthon, Dufferin County. A Public Meeting is scheduled for October 9, 2025 and a Comment Period to November 17, 2025.

*As part of this Application process, the Proponent is required to **demonstrate that no negative impacts are expected to water quantity and quality in this area.**^{1, 2}*

*As part of this Application, the proponent is also required to **demonstrate that the proposed Application will have no negative impacts on small streams and fish habitat near the escarpment face (east) of the Quarry.**^{1, 2}*

These headwater tributaries of the Pine River are mainly fed by spring and groundwater and are known to host sensitive cold water fish (Brook Trout).

The Applicant, by its own integrated transient modelling, has predicted reductions in Pine River headwater tributary streamflows of 20 to 35% at Horning's Mills during specific proposed Quarry project phases. Therefore the Applicant has not demonstrated that there will be no negative impacts for this Quarry development.

Furthermore, the Applicant's integrated Groundwater Model is underestimating dry weather streamflow at Horning's Mills by over 2x.

In my opinion, after reviewing up to 5 prior iterations and the thousands of pages of this pending Application, the Application is not complete and these public response dates should be deferred until a satisfactory completion state is achieved by Strada. The public and agencies should not have to respond to an incomplete Application now and further updated iterative submissions later.

¹ Ontario Ministry of the Environment, Conservation and Parks. January 30, 2024. Memorandum from L. Shen, Surface Water Specialist, Technical Support Section, Central Region to C. Broux, Senior Environmental Officer, Halton Peel District Office, MECP re: Surface Water Review: CBM Caledon Pit/Quarry ARA Application.

² Ontario Ministry of the Environment, Conservation and Parks. February 21, 2024. Memorandum from M. Picotti, Hydrogeologist, Technical Support Section to C. Broux, Senior Environmental Officer, Halton Peel District Office, MECP re: Groundwater Review: CBM Caledon Pit/Quarry ARA Application.

1.0 APPLICATION NOT COMPLETE

This Application does not include:

1.1 Fisheries

- Fisheries Population and Impact Studies in the principal downstream Pine River headwaters in the Quarry Influence Zones.
- Fisheries Population and Impact Studies in the downstream Horning's Mills Lake (Wallyngton), River Road Mill Pond and connecting waters.
- Fisheries Population and Impact Studies in the downstream Pine River Provincial Fishing Area and connecting waters.
- Historical Fish Hatchery and Culture context.

1.2 Wetlands

- Absolute changes in transient wetland flows (L/s) for the various Quarry Phases compared to existing.

1.3 Water Quantity Characterization

- Water Quantity Characterization of Upper Aquifer (Guelph) flow through the proposed Quarry Footprint.
- Water Quantity Characterization of the Lower Deep Aquifer (Gasport) flow through the proposed Quarry Footprint.

1.4 Water Quality Characterization

- Water Quality Characterization of agriculturally contaminated (nitrates) Upper Guelph Aquifers and emergent streams.
- Water Quality Characterization of deep, older pristine Gasport Aquifers and emergent streams.
- Water Quality Characterization of Guelph/Gasport mixed streams flowing into the Pine River Provincial Fishing Area.

1.5 Still Outstanding Routine Data Requests to Strada

The following existing data already in Strada's possession or easily obtained has been requested but refused on a number of occasions:

- Model Virtual Transient Flows (Monthly) STRs for all streamflow monitoring stations.

- Groundwater Monitoring Data in plottable .xls format for all operational site monitors to September 30, 2025 or other convenient recent 12 month time period that includes all site monitor wells.
- Streamflow quantity and quality monitoring data in .xls format as collected after August 2024 to September 30, 2025 including continuous quantity data at Strada installed gauges on the Pine River tributaries and elsewhere.
- Dry weather streamflow monitoring (single day) at the two Mill Lane tributaries and at 177 Main Street ('Canary' spring).
- Groundwater Quality Monitoring Results for all Pit / Quarry Site Monitors from September 2024 to September 30, 2025.
- Private monitoring wells (DW1 to DW5 and others) including quantity and quality updates to September 30, 2025.
- Community WELLness Survey results as completed to September 30, 2025.
- MECP Annual Pit Compliance Report for Year 2024 (unreported existing non-compliant below water table pit extraction activities, also 2023).

2.0 GROUNDWATER MODEL DEFICIENCIES

2.1 Strada's Groundwater Model

- Calibrated to faraway Everett / Alliston - Pine and Boyne River historic stream gauges.
- Only 3 to 4 months of Deep Aquifer (Gasport) on-site monitoring available at the time of the latest May 2024 model calibration.
- No model domain differentiation between Melancthon Old Survey higher recharge (well-drained loess, thin coarse glacial tills and Guelph bedrock epikarst) and lower recharge Melancthon New Survey (imperfectly to poorly-drained fine-textured soils and wetlands).
- No Pine River headwater streamflow integration to Honeywood Line or Prince of Wales Road areas.
- Edited MECP water well database not incorporated within the proposed Quarry influence zone.
- Recent Strada WELLness Surveys not incorporated within the proposed Quarry influence zone.

2.2 On-site Pump Tests

- No recent on-site pump tests in Guelph / Gasport Aquifer underground stream areas with the 2025 installed Monitoring Network in place to validate the model results and further confirm the Goat Island Aquitard bulk hydraulic characteristics.

2.3 Model Alternative Scenarios

- No alternative Quarry footprint, infiltration/injection well and infiltration pond scenarios.

2.4 Alternative Quarry Scenarios

- No Quarry operating and recovery scenario for potential Quarry floor rupture with flooding (Lift 1 and Lift 3 Intervening Aquitard).
- No Quarry post-closure (2-Year) rehabilitation scenario.
- No alternative Quarry Phase 1 start-up at 4th Line southwest corner low hydraulic conductivity area.
- **No scenarios without mitigation to understand the worst case scenario.**²
- No groundwater quality (nitrates) treatment scenarios.

2.5 Adaptive Management

2.5.1 Contingency Infiltration Corridor

- No dedicated contingency infiltration corridor proposed for the east-central Quarry footprint and maintenance of natural seasonal groundwater flows to Horning's Mills and the Pine River headwaters.

2.5.2 Injection Well 24 / 7 / 365 Operation

- No 24 / 7 / 365 infiltration, injection well scenario required to maintain 4 season groundwater levels.

3.0 ILLUSTRATION – Predicted Stream Base Flow Reductions

By way of illustration, I enclose the following Figures related to the flawed existing transient groundwater model prediction of the Pine River headwater tributaries dry weather base flows.

Fig H.1.0 *Location of Strada / NVCA Surface and Virtual Modelling Stations in Horning's Mills Vicinity*

Fig H.2.1 *Field Observed Nottawasaga Valley Conservation Authority Pine River Base Flow (2008) near Prince of Wales Road, Mulmur (Pine River Provincial Fishing Area)*

Fig H.2.2 *Strada Transient Modelling of Pine River Base Flows near Prince of Wales Road, Mulmur (Pine River Provincial Fishing Area)*

The Applicant's streamflow simulation at the NVCA Pine River Prince of Wales streamflow observation site indicates that the Strada Model is estimating average streamflow more or less at this location. **However, transient dry weather (base) flow is an unacceptable 25% of actual observed stream base flow.**

Fig H.3.1 *Strada's Modelling (Simulation) of Monthly Average Transient Flows into Horning's Mills (Wallyngton Lake (Wetland NAT-18) by Proposed Quarry Phases*

The Applicant's simulated flow into Horning's Mills (Wallyngton) Lake NAT-18 wetland is provided for the Applicant selected Quarry Phases. **These Phases are not necessarily the extreme flow reduction phases.**

At face value, the maximum Quarry Phase 1 flow reduction during April wet weather conditions is ~34% and the maximum reduction during dry weather baseflow conditions is ~31%.

Fig H.3.2 *Strada's Modelling (Simulation) of Transient (monthly) Flows out of Horning's Mills (Wallyngton) Lake with Strada observed downstream flows at nearby Main Street and River Road.*

The Simulated Streamflow out of Horning's Mills (Wallyngton) Lake NAT-18 at face value demonstrates a **maximum average flow reduction of ~24% for Quarry Phases 1 and 4A in April wet weather and 21% flow reduction during September dry weather for Quarry Phases 1 and 2.**

Despite now having a full year of streamflow data at a number of stations, Strada has only disclosed observed streamflows on two dates – May 30, 2024 and August 15, 2024.

For observed streamflows at Station SW5, the Strada simulated streamflows underestimate the May 30, 2024 streamflow by 2.6x and for August 15, 2024 (Baseline conditions) streamflows are underestimated by 2.1x.

Station SW5 is at Main Street and River Road Horning's Mills a short distance downstream of Horning's Mills (Lake). Horning's Mills Lake (Wallyngton) is about 1.5 km directly downstream of the proposed Strada Quarry.

Fig H.4 *Deep Gasport Aquifer Groundwater Monitors*

Sparse deep (Gasport) monitor well network in the Quarry Area. Key OW25C Monitor upstream of Wallyngton Lake is within the proposed Quarry footprint. **There is inadequate sparse site coverage with no off-site dedicated groundwater monitors.**

These proposed Quarry Phase I maximum inflow and outflow reductions are the result of proposed Phase 1 mining right up to the property boundary along the common high hydraulic conductivity CBM Pit boundary without an accommodating Adaptive Management Buffer Zone.

Waterflow through the proposed Quarry is also anticipated to be underestimated by a similar 2.1 to 2.6x indicating the proposed Quarry dewatering and infiltration infrastructure will also be significantly undersized.

4.0 APPLICATION NOT SUFFICIENTLY COMPLETE

This Strada Application is not sufficiently complete to permit filing of meaningful efficient comments before November 17, 2025. The public and review agencies should not be forced to go through an extended, expensive iterative response process driven by Applicant multiple piecemeal submissions.

The Provincial Ministries should not, in effect, be endorsing a Quarry Application that by its owner estimates proposes to reduce streamflow at Horning's Mills Pine River headwater tributaries by up to 35% and underestimates Quarry / groundwater / streamflow by more than 2x.

Thank you for your expedient consideration.

Yours truly,



Garry T. Hunter, M.A.Sc., P.Eng.
President
Hunter and Associates

Enclosures: Figures as specified.

cc: see page 7

cc:

Township of Melancthon

- Mayor Darren White (dwhite@melancthontownship.ca)
- CAO: Denise Holmes (dholmes@melancthontownship.ca)
- Councillors:
 - Ralph Moore (rmoore@melancthontownship.ca)
 - Bill Neilson (bneilson@melancthontownship.ca)
 - Ruth Plowright (rplowright@melancthontownship.ca)

Township of Mulmur

- Mayor Janet M. Horner (jhorner@mulmur.ca)
- CAO: Tracey Atkinson (tatkinson@mulmur.ca)
- Councillors:
 - Patricia Clark (pclark@mulmur.ca)
 - Andrew Cunningham (acunningham@mulmur.ca)
 - Kim Lyon (klyon@mulmur.ca)

Town of Shelburne

- Mayor Wade Mills (mayor@shelburne.ca)

NVCA

- CAO: Jennifer Vincent (jvincent@nvca.on.ca)
- Director of Watershed Management:
Chris Hibberd (c.hibberd@nvca.on.ca)

NDACT

- Carl Cosack
- Natalie Kotyck
- Brian Bell
- Julie Roy
- Darcy Timmins

MAQ

- Larry Taman
- Jim Funston
- Sherri Webster

MNR, Aggregates Section

- Mahnaz Larochell, Aggregate Resources Manager (Acting), (mahnaz.larochelle@ontario.ca)
- Oleg Ivanov, Hydrogeologist (oleg.ivanov@ontario.ca)
- Graham Buck, Planning Ecologist (graham.buck@ontario.ca)

MNR, Guelph Office

- Crystal Lafrance, District Manager (crystal.lafrance@ontario.ca)
- Ian Thornton, District Supervisor (ian.thornton@ontario.ca)

MECP, West Central Region, Surface Water Unit

- Sarah Day, Supervisor (Acting) (sarah.day@ontario.ca)

MECP, Guelph District Office

- Aaron Todd, Manager (aaron.todd@ontario.ca)
- Lisa Williamson, Water Supervisor (lisa.williamson@ontario.ca)

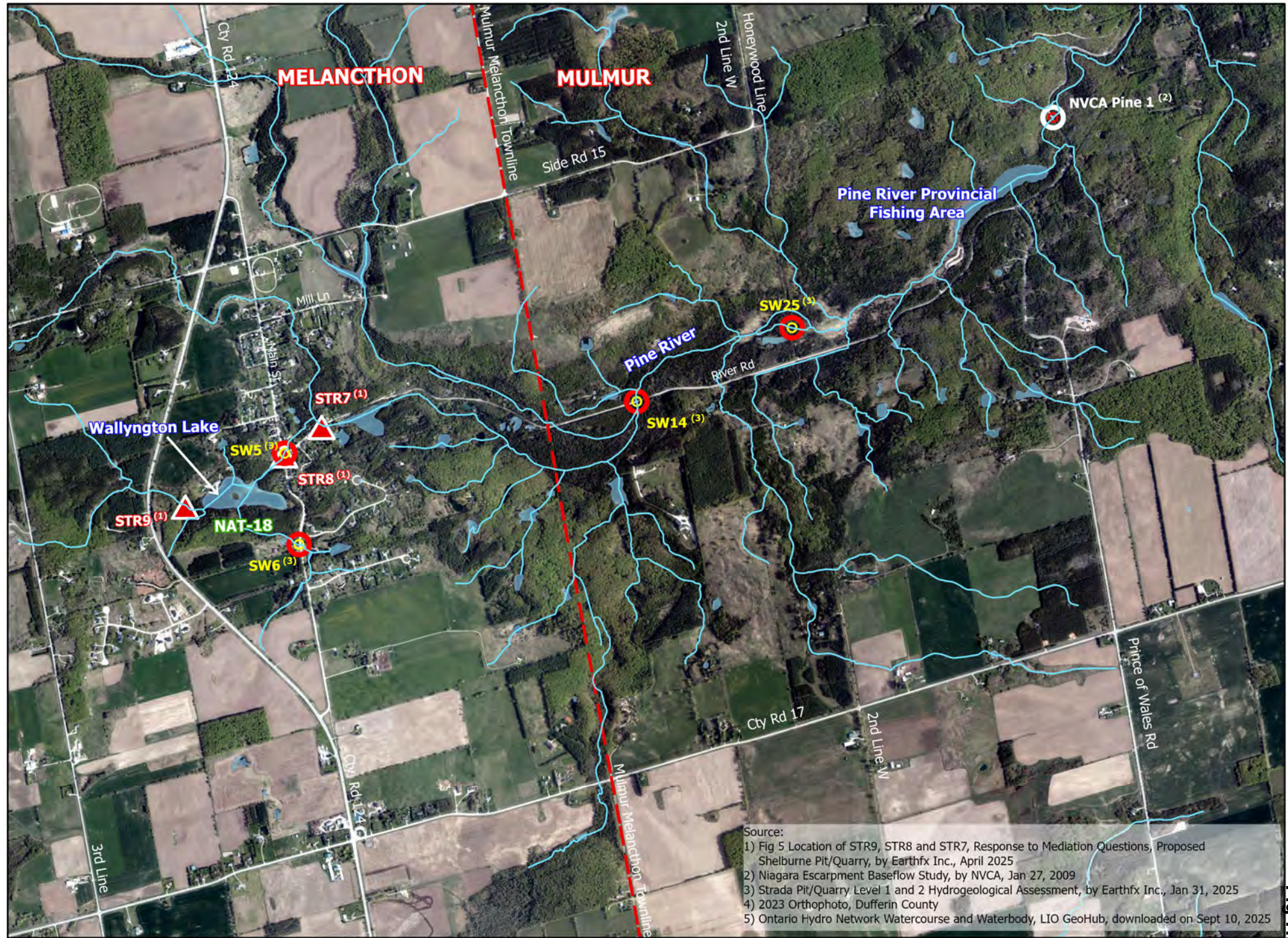
Citizens (private email)

- Nanci Malek
- Karren Wallace
- Dale Rutledge
- Fred von Veh
- Wallyngton
- Les Stanfield
- Jack Imhof
- Albert Carwana

STRADA

- Grant Horan (ghoran@strada-aggregates.com)
- Kevin Powers (kevinp@campbellstrategies.com)

Strada - Surface Water Monitoring (SW6, SW25 and Pine 1 NVCA) and Virtual Modeling Stations (STR 9, STR8 and STR7)



PINE RIVER PROVINCIAL FISHING AREA

Mulmur

Year-round day use

**Hunting permitted
in season**

No dumping

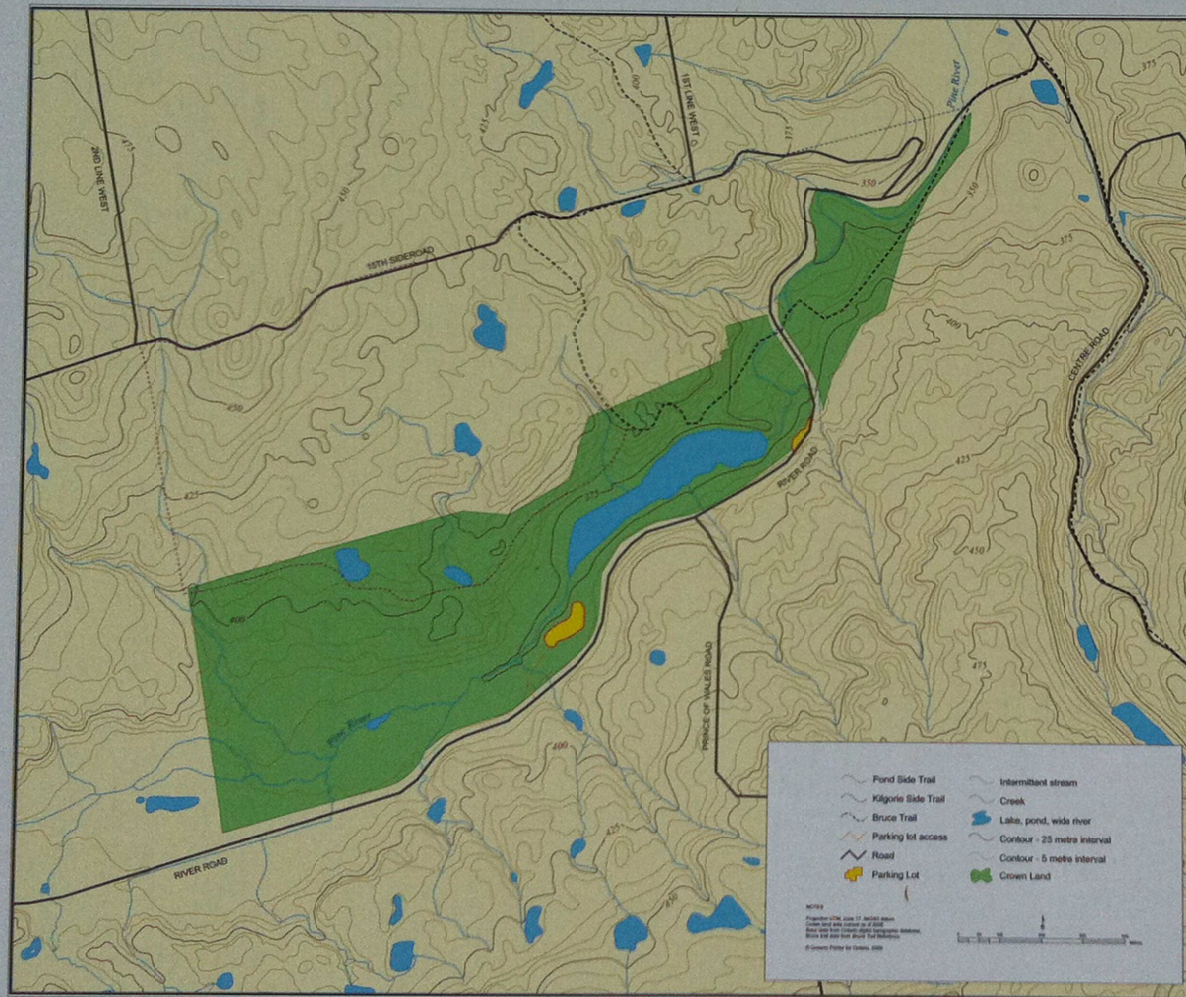


Fig H.2.1

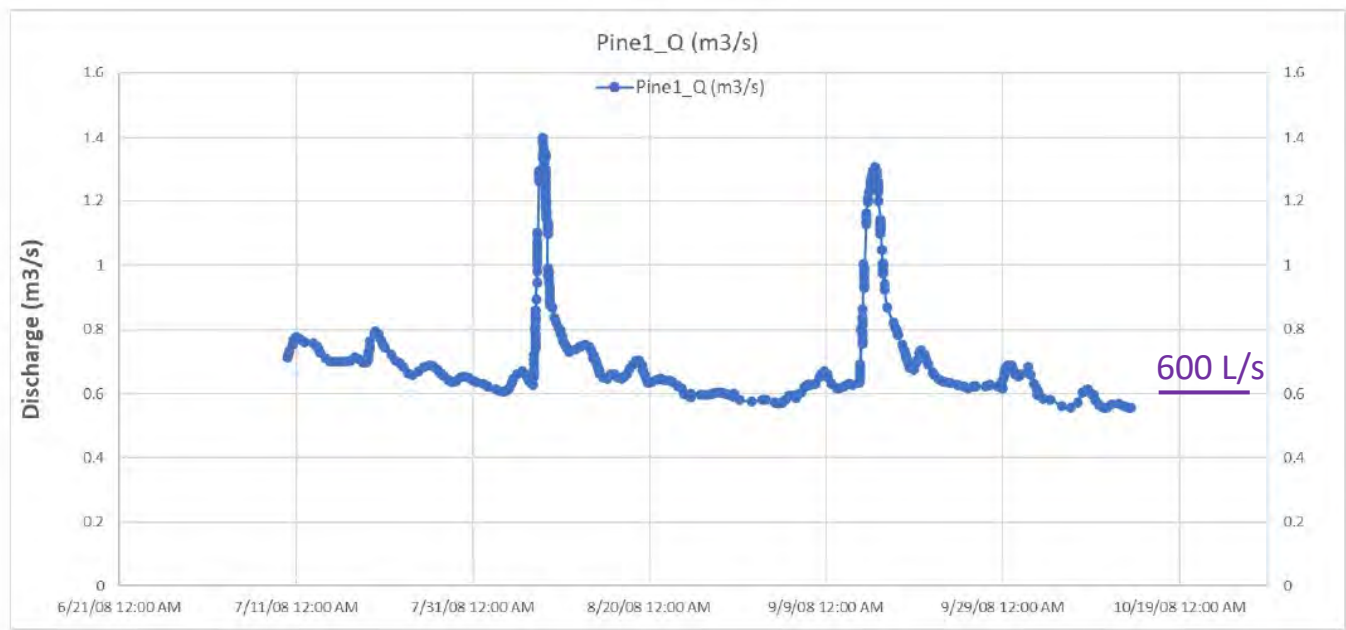


Figure 2: Figure showing streamflow data from Pine 1 NVCA station.

Fig H.2.2

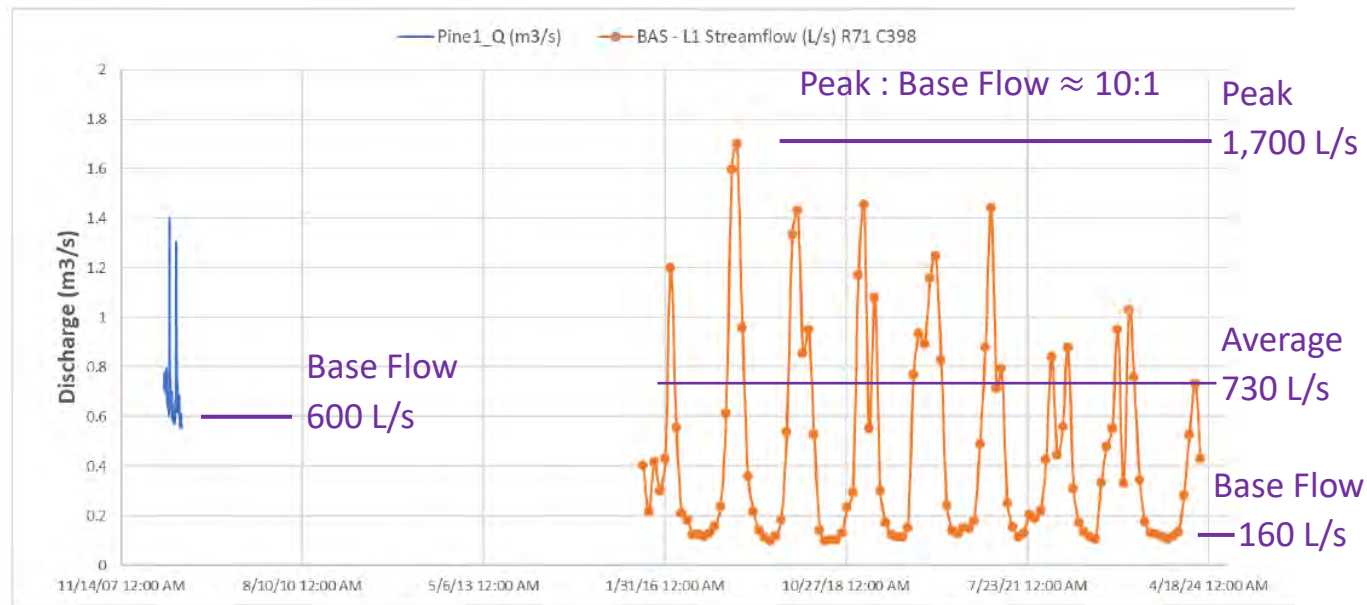
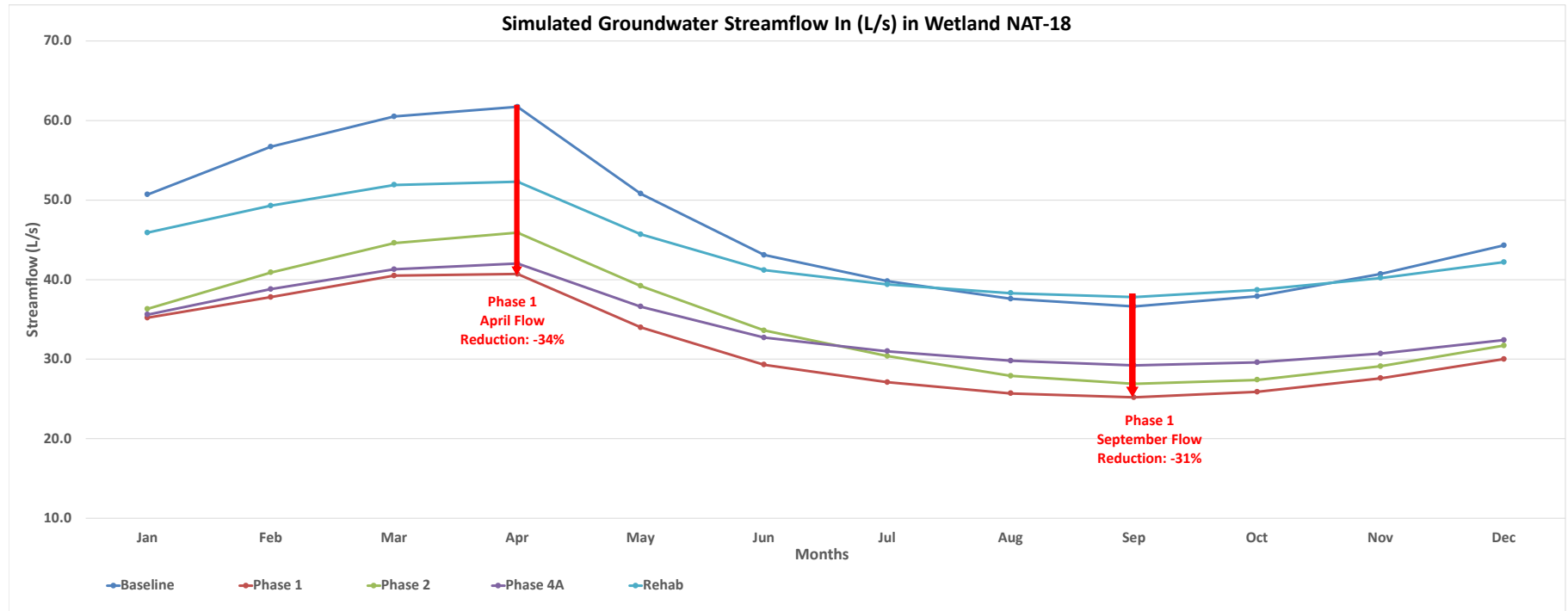


Figure 4: Comparison of Pine River Station 1 flows (blue) to model simulated flows (red).

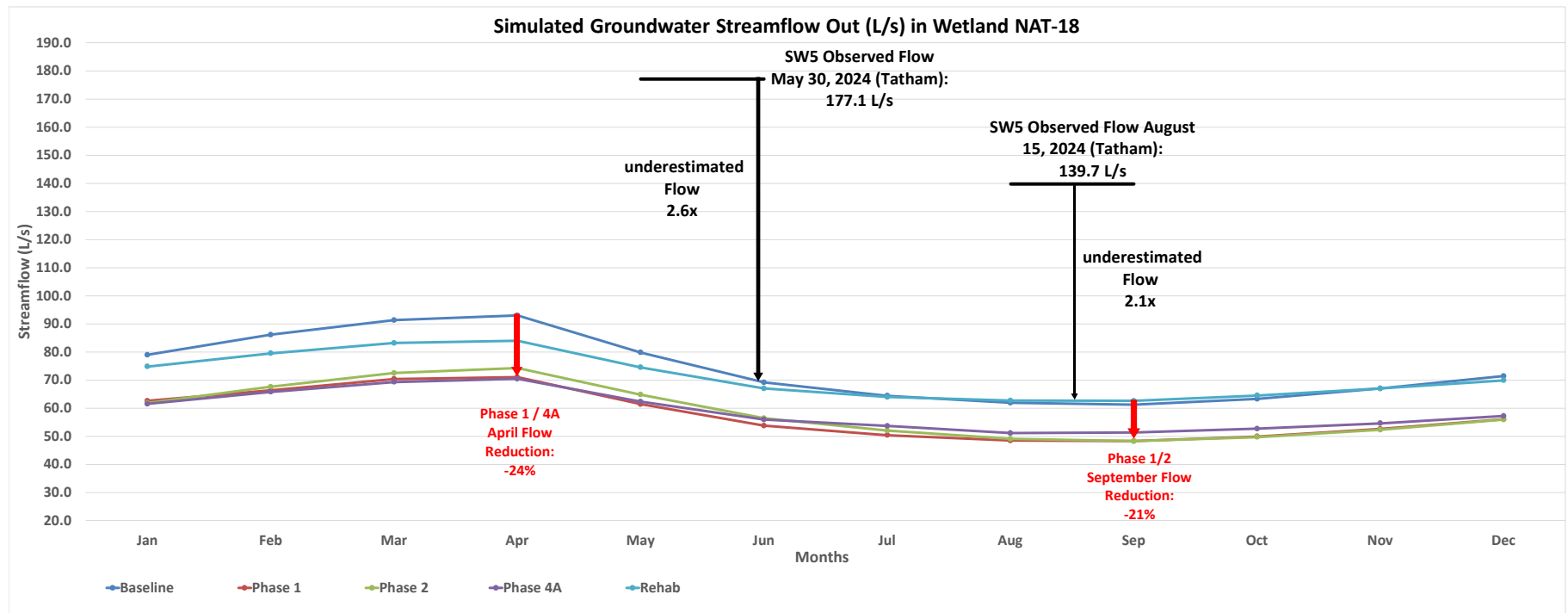
Horning's Mills (Wallyngton) Lake (NAT-18) Simulated Flow Model In (L/s)

Conditions	Data Source	Direction of Streamflow	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg
Baseline	Table 2.2	Streamflow In	50.7	56.7	60.5	61.7	50.8	43.1	39.8	37.6	36.6	37.9	40.7	44.3	46.7
Phase 1	Table 3.5	Streamflow In	35.2	37.8	40.5	40.7	34	29.3	27.1	25.7	25.2	25.9	27.6	30	31.6
Phase 2	Table 3.13	Streamflow In	36.3	40.9	44.6	45.9	39.2	33.6	30.4	27.9	26.9	27.4	29.1	31.7	34.5
Phase 4A	Table 3.21	Streamflow In	35.6	38.8	41.3	42.0	36.6	32.7	31.0	29.8	29.2	29.6	30.7	32.4	34.1
Rehab	Table 3.29	Streamflow In	45.9	49.3	51.9	52.3	45.7	41.2	39.4	38.3	37.8	38.7	40.2	42.2	43.6



Horning's Mills (Wallyngton) Lake (NAT-18) Simulated Flow Model Out (L/s)

Conditions	Data Source	Direction of Streamflow	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg
Baseline	Table 2.2	Streamflow Out	79.0	86.1	91.3	93.0	79.8	69.2	64.4	61.9	61.2	63.3	67.0	71.4	74.0
Phase 1	Table 3.5	Streamflow Out	62.6	66.3	70.4	71.0	61.4	53.8	50.4	48.5	48.3	49.9	52.6	56.0	57.6
Phase 2	Table 3.13	Streamflow Out	61.8	67.6	72.5	74.2	64.8	56.4	52.0	49.1	48.3	49.7	52.3	55.9	58.7
Phase 4A	Table 3.21	Streamflow Out	61.5	65.8	69.3	70.4	62.3	55.9	53.7	51.1	51.3	52.7	54.6	57.2	58.8
Rehab	Table 3.29	Streamflow Out	74.8	79.5	83.2	84.0	74.5	67.0	64.0	62.7	62.6	64.5	67.0	69.9	71.1
Data collected from SW5 (Main Street) in 2024	Table 5.3	Stream Flow					177.1			139.7					



Deep Gasport Aquifer Monitors (Sparse Coverage)

Fig H.4

Response to Mediation Questions, Proposed Shelburne Pit/Quarry

April, 2025

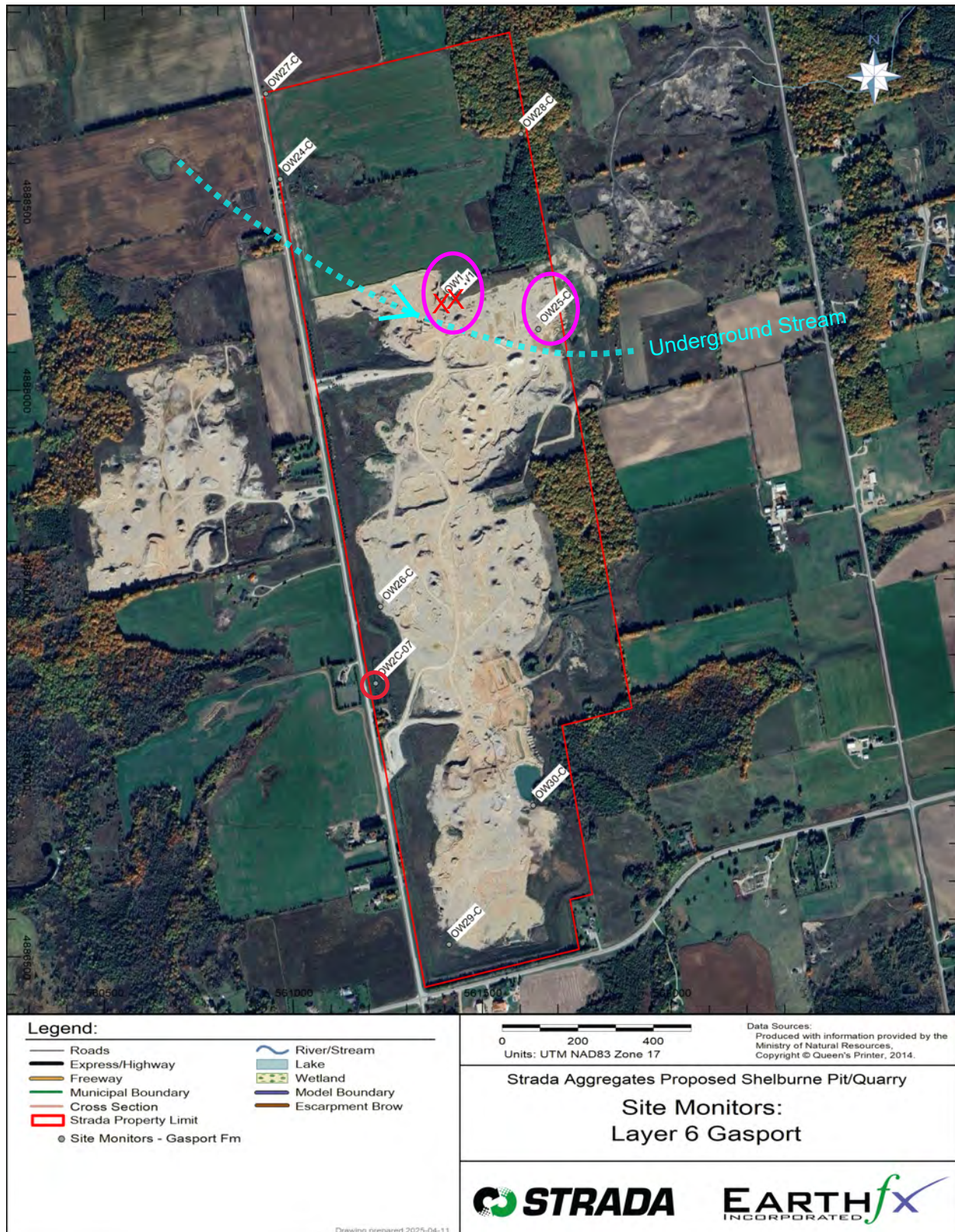


Figure 8: Site monitors in Layer 6

Data Source: Response to Mediation Questions, Proposed Shelburne Pit/Quarry, By Earthfx Inc. April 2025

Roseann Knechtel

Subject: FW: Letter from Jan Simpson, CUPW National President
Attachments: 2025-10-01_Resolution Municipalities_E.pdf

From: Marty Le Gallez <mlegallez@cupw-sttp.org>
Sent: October 2, 2025 2:18 PM
To: Info <info@mulmur.ca>
Subject: Letter from Jan Simpson, CUPW National President

October 2, 2025

Mayor Janet Horner
Township of Mulmur
758070 2nd Line E.
Mulmur (ON) L9V 0G8
info@mulmur.ca

Dear Mayor Horner,

Re: Federal Government Attacks Public Postal Service – Stop the Cuts!

I had written you a few days ago to let you know about the pending mandate review of Canada Post and the *Canadian Postal Service Charter*. It seems that the Government could not wait for public input and instead chose to announce drastic service cuts. These cuts are based on the Industrial Inquiry Commission (IIC) recommendations made by William Kaplan – a process that had very little public awareness or consultation. The cuts include:

- Ending door-to-door delivery for four million households, eliminating thousands of jobs.
- Scrapping the moratorium on post office closures which could lead to degraded service or the complete removal of community post offices from some municipalities.
- Degrading service standards for mail, especially when some people still rely on it for daily needs.

These cuts will have a particularly hard impact on seniors, people with disabilities, and rural, remote and Indigenous communities. Minister Lightbound made no announcements about how Canada Post could increase services and diversify its revenue streams.

Postal workers went on a nation-wide strike to protect this vital public service and because we are still without new collective agreements after two years of negotiations. We know it's not easy for many to live without the high-quality postal service that we are proud to deliver, but we ask for your support in defending our public post office.

I am asking your municipality to pass or update your resolution to:

- 1) Demand an immediate halt to the service cuts, to look instead for ways to increase services and revenues in other areas, and that no mandate review takes place until Canada Post returns to stabilized operations,
- 2) Ask the Government to commit to a fully transparent, public process for the upcoming mandate review involving input and hearings from all stakeholders in all regions, and;

- 3) Make a written and/or oral submission to the mandate review – if you have the capacity and depending upon how the review is structured.

Sincerely,

A handwritten signature in cursive script, appearing to read "J Simpson".

Jan Simpson
National President
Canadian Union of Postal Workers

Encl.

c.c.: CUPW National Executive Board and Regional Executive Committees, CUPW Locals, CUPW Specialists

/mlg cope 225

Hands Off Our Post Office - Stop the Cuts

WHEREAS the Federal Government has announced drastic cuts to our treasured public post office – eliminating good jobs, ending door-to-door delivery, removing the moratorium protection on post office closures, and changes to delivery standards for the mail.

WHEREAS the Federal Government has done this without meaningful public consultation and has made this decision unilaterally prior to a planned Canada Post Corporation Review from October 1, 2025 to March 31, 2026, effectively eliminating any opportunity for input from the people who will be most affected;

WHEREAS thousands of postal jobs will be destroyed and four million households will lose door-to-door delivery, most within next few years;

WHEREAS post office closures could degrade or completely remove service in many communities;

WHEREAS these cuts will hurt seniors and people with disabilities in particular;

WHEREAS it is crucial for the Government and mandate review to hear the views from municipalities on key issues, including maintaining Canada Post as a public service, the importance of maintaining the moratorium on post office closures, improving the *Canadian Postal Service Charter*, keeping daily home mail and parcel delivery to the door, improving postal banking, greening Canada Post, adding EV charging stations, adding food delivery, improving delivery to rural, remote and Indigenous communities, and developing services to assist people with disabilities to help older Canadians to remain in their homes for as long as possible – and at the same time, helping to ensure that good jobs stay in their communities and that Canada Post can remain financially self-sustaining;

THEREFORE, BE IT RESOLVED that (name of municipality) formally writes the Minister of Government Transformation, Public Works and Procurement, Joël Lightbound, to:

- Demand an immediate halt to the service cuts, and to look instead for ways to increase services and revenues in other areas, such as those as noted above,
- Demand that no mandate review takes place until Canada Post returns to stabilized operations, and;
- Demand that any review of Canada Post and the *Canadian Postal Service Charter* must be done through a full and thorough transparent public review, including public hearings, with all key stakeholders, in every region of Canada;

THEREFORE, BE IT RESOLVED that (name of municipality) will make a written submission and/or participate in hearings to provide input in the upcoming mandate review of Canada Post.

MAILING INFORMATION

1) Please send your resolution to the Minister responsible for Canada Post, and your Member of Parliament:

- Joël Lightbound, Federal Minister of Government Transformation, Public Works and Procurement, House of Commons, Ottawa, Ontario, K1A 0A6
- Your Member of Parliament

Note: Mail may be sent postage-free to any member of Parliament. You can get your MP's name, phone number and address by going to the Parliament of Canada website at <https://www.ourcommons.ca/Members/en>

2) Please send copies of your resolution to:

- Jan Simpson, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3
- Rebecca Bligh, President, Federation of Canadian Municipalities, 24 Clarence St, Ottawa, Ontario, K1N 5P3

Roseann Knechtel

Subject: FW: Expanding Protected Areas in Ontario - Proposal to Regulate New Sites under the Provincial Parks and Conservation Reserves Act, 2006 and Propose Regulatory Amendments under the Fish and Wildlife Conservation Act, 1997

From: Protected Areas (MECP) <Protected.Areas@ontario.ca>

Sent: October 10, 2025 3:20 PM

To: Info <info@mulmur.ca>

Cc: Protected Areas (MECP) <Protected.Areas@ontario.ca>

Subject: Expanding Protected Areas in Ontario - Proposal to Regulate New Sites under the Provincial Parks and Conservation Reserves Act, 2006 and Propose Regulatory Amendments under the Fish and Wildlife Conservation Act, 1997

You don't often get email from protected.areas@ontario.ca. [Learn why this is important](#)

Greetings,

In July 2024, the Ministry of Environment, Conservation and Parks proposed the regulation of a list of 27 sites, covering 25,500 acres (10,300 hectares) to be protected under the *Provincial Parks and Conservation Reserves Act, 2006* (PPCRA). The proposal was available for comment on the Environmental Registry of Ontario for a 45-day period, ending on August 30th. The ministry continues to consider the regulation of these sites as provincial parks or conservation reserves.

Today, we are pleased to share with you that the ministry is proposing an additional list of 43 additional sites, comprising approximately 12,600 hectares (over 31,100 acres) to add to Ontario's protected areas network under the PPCRA. Ontario is committed to expanding greenspaces throughout the province to provide Ontarians with new outdoor recreation opportunities, such as hiking, camping and fishing, while providing communities with critical support related to tourism, job creation and economic development, without negatively impacting industrial activities. At the same time, Ontario is conserving and safeguarding the province's unique ecosystems, habitats, and wildlife for the benefit of Ontarians today and future generations.

Under the PPCRA, hunting is permitted in a conservation reserve and is not permitted in a provincial park unless it is allowed by regulation made under the FWCA. Hunting would be protected in all 26 sites proposed as conservation reserves under this proposal. Hunting is proposed to be allowed in all or portions of six provincial park additions, and in the existing Boyne Valley Provincial Park (where hunting is currently not permitted). Hunting is proposed to not be allowed in 11 sites proposed as new or additions to existing provincial parks. Generally, these restrictions are proposed to ensure public safety in high-traffic areas and sites that abut roadways, trails, campgrounds and other developments and in some cases, to align with existing park management policies where hunting is prohibited. Should the proposal to regulate a particular site proceed under the PPCRA, the corresponding amendments to O. Reg. 663/98: Area Descriptions under the FWCA would be proposed to permit hunting in certain areas being considered under this proposal, where required.

For more information, please visit the proposal on the Environmental Registry of Ontario at ero.ontario.ca under the number 019-9306. The 45-day comment period ends on November 24, 2025. Written comments can also be sent to: Protected.Areas@Ontario.ca.

Please feel free to forward this email to other leaders, partners, or organizations who you think may be interested in supporting protected area expansion in Ontario.



TOWN OF AJAX
65 Harwood Avenue South
Ajax ON L1S 3S9
www.ajax.ca

The Honorable Doug Ford
Premier of Ontario
Legislative Building Queen's Park
Toronto ON M7A 1A1
premier@ontario.ca

Sent by E-Mail

October 22, 2025

Re: Provincial Decision on Automated Speed Enforcement (ASE)

The following resolution was passed by Ajax Town Council at its meeting held on October 20, 2025:

Whereas, the Province of Ontario filed enabling regulations in December 2019, to prescribe the locations, fines, and signage for municipalities to utilize Automated Speed Enforcement Cameras (ASE) as a tool to address speeding and improve public safety; and

Whereas, the Province's ASE legislative framework, together with provincial encouragement in 2019, has led municipalities such as Ajax to implement ASE technology to improve safety, reduce speeding, and prevent serious collisions and fatalities; and

Whereas, the Provincial government, through the Ministry of Transportation, is responsible for the legislation, regulations and program standards governing municipal ASE programs; and

Whereas, some cities have implemented ASE programs without appropriate restraint, Ajax is part of the vast majority of municipalities who have implemented best practices endorsed by the Ministry of Transportation and the Ontario Traffic Council - including speed thresholds, advanced signage and public notification of ASE camera locations - that prioritize public safety while also ensuring transparency in the program, resulting in safer roads; and

Whereas, consistent with local, regional, national and international research, the Town of Ajax's ASE program has resulted in significant reductions in speed, increased speed compliance in Community Safety and School Zones, and

changes in driver behaviour as outlined in the October 23, 2023, Council report titled “Automated Speed Enforcement (ASE) Program Update”; and

Whereas, the Town of Ajax has not generated any net revenue from the Automated Speed Enforcement program. However, the Town has made considerable investments into resources and infrastructure to support this program, and entered into service agreements that cannot easily be cancelled; and

Whereas, despite clear evidence and proven results from municipalities like Ajax, municipalities were caught off guard by the Premier’s sudden announcement to cancel ASE programs across the province, made without adequate notice and consultation; and

Whereas, the Premier’s concerns regarding ASE can be addressed through amendments to provincial legislation, regulations and program standards that enable municipalities to utilize ASE within prescribed guidelines, without an outright ban on the technology; and

Whereas, on September 10, 2025, Mayor Collier wrote a letter to Premier Doug Ford calling on the continuation of ASE and offered to meet to highlight how these programs can be implemented with appropriate restraint and serve as valuable tools for improving safety that are supported by local residents.

Therefore, be it resolved:

1. That Ajax Council formally opposes the Province’s decision to abruptly cancel ASE, a public safety tool enabled through provincial regulations in December 2019; and
2. That Ajax Council requests the Provincial government to amend their legislation, regulations, and program standards governing ASE as follows:
 - a) Restrict the use of ASE to School locations
 - b) Use of ASE in areas that do not contain schools must be approved by the Minister of Transportation, supported by data clearly Internal demonstrating the need and a description of why alternative traffic calming measures are not suitable for the location.
 - c) Develop a revised fee schedule for ASE tickets that reduces the cost for lower speed infractions while maintaining higher penalties for excessive speeding and stunt driving
 - d) Develop new signage to include language indicating that the location is speed camera enforced

- e) Develop more visible ASE signage that includes the speed limit
 - f) That the Ministry of Transportation provide greater oversight and enforcement of Municipal ASE programs through regular audits; and
3. That should the provincial government proceed with banning the use of ASE despite Ajax and other municipalities immediate actions to address concerns and requests to work collaboratively with the Province and other municipalities to continue these programs, the Province be requested to reimburse municipalities for all costs incurred to implement ASE program; and
 4. That a copy of this resolution be sent to the Doug Ford, Premier of Ontario, Prabmeet Sarkaria, Minister of Transportation, Rob Cerjanec, MPP for Ajax, local MPPs across the Region of Durham, John Henry, Chair of the Regional Municipality of Durham, the Regional Municipality of Durham, all Ontario Municipalities, the Association of Municipalities of Ontario (AMO), the Ontario Association of Chiefs of Police (OACP), and the Ontario Traffic Council.

CARRIED

If you require further information please contact me at 365-885-6983 or Thomas.street@ajax.ca

Sincerely,



Thomas Street
Manager of Legislative Services/Deputy Clerk

Copy: Regional Councillor S. Lee
Councillor R. Tyler Morin
Hon. Prabmeet Sarkaria, Minister of Transportation
Rob Cerjanec, Ajax MPP
Durham Region Local MPPs
Durham Regional Chair John Henry
The Regional Municipality of Durham
All Ontario Municipalities
Association of Municipalities of Ontario
Ontario Association of Chiefs of Police
Ontario Traffic Council

Subject: FW: ASE Motion Town of Shelburne

From: Denyse Morrissey <dmorrissey@shelburne.ca>

Date: October 9, 2025 at 3:11:48 PM EDT

Subject: ASE Motion Town of Shelburne

FYI as noted on call today. Approved by Council, Oct 6, 2025

Recommendation:

Whereas the Province of Ontario filed enabling regulations in December 2019, to prescribe the locations, fines, and signage for municipalities to utilize Automated Speed Enforcement Cameras (ASE) as a tool to address speeding and improve public safety.

Whereas the Province's ASE legislative framework, together with provincial encouragement in 2019, has led municipalities such as Shelburne to implement ASE technology, implemented on September 5, 2025, to improve safety, reduce speeding, and prevent serious collisions and fatalities.

Whereas the Provincial government, through the Ministry of Transportation, is responsible for the legislation, regulations and program standards governing municipal ASE programs.

Whereas some municipalities have implemented ASE incorrectly, Shelburne is part of the vast majority of municipalities who have implemented best practices endorsed by the Ministry of Transportation and the Ontario Traffic Council - including speed thresholds - that prioritize public safety, resulting in safer roads.

Whereas the Province of Ontario is charging provincial fees and charges for every ASE ticket and collecting an estimated 20 to 30 percent in fees from each ASE ticket revenue.

Whereas reducing vehicle speeds helps create calmer, safer neighbourhoods that encourage people to use active forms of transportation and to be active in their communities.

Whereas Shelburne is working to improve road safety and supports Vision Zero, through its ASE program and complementary traffic-calming measures such as speed cushions, road bollards, curb enhancements, addition of on street parking, enhanced pedestrian cross over lighting and additional signage, in order to reduce speeds, prevent collisions, and promote lawful driving behaviour.

Whereas consistent with local, regional, national and international research by third parties including Sick Kids & Toronto Metropolitan University, the Canadian Automobile Association, the Ontario Association of Chiefs of Police, the Traffic Injury Research Foundation, and the Ontario Traffic Council; the Town of Shelburne's ASE program has resulted in significant reductions in speed, increased speed compliance in Community Safety, and changes in driver behaviour.

Whereas municipalities like Shelburne were caught off guard by the Premier's sudden announcement to cancel ASE programs across the province, made without adequate notice and consultation.

Whereas the Premier's concerns regarding ASE can be addressed through amendments to provincial legislation, regulations and program standards that enable municipalities to consistently utilize ASE, without an outright ban on the technology.

Now therefore be it resolved:

1. That Shelburne Town Council formally opposes the Province's decision to abruptly cancel ASE, a public safety tool enabled through provincial regulations in December 2019; and,
2. That a letter from Council be sent to the Premier of Ontario, the Deputy Premier of Ontario, the Minister of Transportation, and the Minister of Municipal Affairs and Housing outlining Shelburne's position, calling for the continuation of ASE, and Shelburne Council request that the Premier meet with Mayors, and other municipal leaders to negotiate consistent implementation across municipalities that utilizes best practices to uphold the public safety benefits of ASE; and,
3. That the Town of Shelburne request the Provincial government to amend their legislation, regulations and program standards governing ASE as follows:
 1. Eliminate provincial fees and charges from ASE tickets, including:
 1. MTO fee, currently \$8.25 per ticket, for providing registered license plate owner information
 2. Victim surcharge fee ranging from \$10 to \$125 - or 25% of the fine for speeding offences greater than \$1,000; and
4. That a copy of this resolution be sent to the Premier of Ontario, the Deputy Premier of Ontario, the Minister of Transportation, the Minister of Municipal Affairs and Housing, all Ontario Municipalities, the Association of Municipalities of Ontario (AMO), the Ontario Association of Chiefs of Police (OACP), and the Ontario Traffic Council.

Regards,
Denyse

Denyse Morrissey, Chief Administrative Officer B.A; M.P.A. | Phone: 519-925-2600 ext 226 | Fax: 519-925-6134 | dmorrissey@shelburne.ca

Town of Shelburne | 203 Main Street East, Shelburne ON L9V 3K7 | www.shelburne.ca

 *please consider the environment before printing this e-mail*



Town Hall will be open to the public Monday to Friday from 8:30 am to 12:00 pm and 1:00 pm and 4:30 pm. The office will be closed between 12:00 pm to 1:00 pm. There will be no public access to Town Hall each day from 12:00 pm to 1:00 pm.

We are encouraging everyone to continue to take advantage of digital processes. The best way to reach staff is by email. You can pay your bills online by visiting our



The Corporation of the Town of Midland

575 Dominion Avenue
Midland, ON L4R 1R2
Phone: 705-526-4275
Fax: 705-526-9971
info@midland.ca

September 25, 2025

Via Email doug.fordco@pc.ola.org

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, Ontario M7A 1A1

Dear Premier Ford:

Re: Council Resolution Opposing the Elimination of Automated Speed Enforcement (ASE) Cameras

Please be advised that Town of Midland Council passed the following Resolution at their September 24th, 2025 Regular Council Meeting:

Moved By: Councillor MacDonald
Seconded By: Councillor Ball

Resolution Number: RES-2025-247

WHEREAS a 2025 CAA survey of 1,500 Ontario drivers found 73 per cent actually support the use of speed cameras and 76 per cent say they deter speeding. A recent SickKids study also found they cut speeding around Toronto schools nearly in half;

AND WHEREAS the Ontario Association of Chiefs of Police (OACP) who said “Employing ASE tools has been proven to reduce speeding, change driver behaviour, and make our roads safer for everyone — drivers, cyclists, pedestrians, and especially children and other vulnerable road users”;

AND WHEREAS the Town of Midland entered into legal and good faith implementation of Provincially approved automated speed enforcement cameras to reduce speeds in our school and community safety zones and has committed to the continued installation of traffic calming infrastructure in our community whose funding source is fines from offenders rather than law abiding taxpayers;

AND WHEREAS the Premier has announced his intention to introduce legislation to ban automated speed enforcement;

BE IT resolved that Midland Council send this resolution expressing our opposition to any attempts to usurp this community safety initiative in our community and that copies be circulated to the MMAH, the MTO, AMO and Ontario Municipalities.

CARRIED



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Highway 10, Melancthon, Ontario, L9V 2E6

Telephone - (519) 925-5525

Fax No. - (519) 925-1110

Website: www.melancthontownship.ca

Email: info@melancthontownship.ca

October 9, 2025

County of Dufferin
55 Zina Street
Orangeville, Ontario
L9W 1E5

Attention: Michelle Dunne, Clerk

Dear Michelle:

At the meeting of Council held on October 2, 2025, the following motion was introduced and passed:

Moved by White, Seconded by Moore

Be it resolved that: "Whereas the County of Dufferin undertook a pilot project to reduce speed limits in an attempt to increase public safety along County Road 124 from Highway 10 in Shelburne to Wansborough Way;

And Whereas safety would be further improved by the creation of a sidewalk that links walking trails and sidewalks in the town of Shelburne along the 124 corridor to the development at Wansborough Way;

And Whereas the pilot project has resulted in number of unintended consequences such as highway traffic using side streets, highway traffic, taking alternate routes through rural residential areas, highway traffic taking back country roads in an attempt to avoid the reduced speed limit zone among others;

Therefore, be resolved that the Council for the Township of Melancthon request the County of Dufferin to end the pilot project early, restore the speed limit to 60 on County Road 124 in the affected area and immediately undertake to create a sidewalk separated from the highway that joins the affected areas.

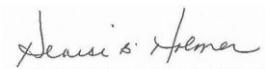
And that upon completion of the construction of the sidewalk apportion the cost of the sidewalk to the appropriate parties.

And that this motion be sent to all Dufferin County municipalities asking for their support.

And this motion be sent to Dufferin County for consideration. **Carried."**

Thank you.

Yours truly,

A handwritten signature in cursive script, appearing to read "Denise B. Holmes", written in dark ink on a light background.

Denise B. Holmes, AMCT
CAO/Clerk

c. Lower Tier Municipalities in Dufferin County



September 29, 2025

The Right Honourable Mark Carney, Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa ON K1A 0A2

Honourable Carney:

Dufferin County Council has been observing how the federal, provincial and municipal governments have handled the challenges of growth, tariffs and economies.

Recently, Dufferin County hosted Dr. Bryan Gibson at one of its economic seminars. Dr. Gibson shared that rural Canada with 17% of the population, approximately 6 million people, generates 30% of Canada's GDP. This wealth created by the rural communities is used to support infrastructure, health care and education in our cities.

In response to the tariff issues, it seems that much attention and financial support has been shared with the automotive industry, while little attention has been given to the impacts of tariffs on the agricultural community. For example, Canada's yearly canola production is a \$48 billion industry, with \$5 billion of annual sales to China. In retaliation for the Canadian tariff on Chinese manufactured electric vehicles, China imposed 100% tariffs on Canadian canola oil and meat in March 2025, with an additional 76% on canola seed in August 2025. Only this past week has the Federal government reached out to the farmers to find a solution with new incentives for the canola industry.

Recently, the leader of Canada's opposition Pierre Poilievre, criticized the Foreign Workers program, suggesting that it needed to be cancelled. Temporary Foreign Workers are vital to many of Dufferin County's farms. The program provides the labour needed to plant and harvest crops, operate processing plants and offer other services. It is impossible to find local workers with the necessary skill set willing to provide the manual labour for many of our agricultural related activities. In previous years, Dufferin-Caledon MP Kyle Seebach has visited several Dufferin area farms to discuss how respected and essential foreign workers are to farm operations.

Effective provincial policies can reduce farmland fragmentation and limit new home construction to areas within urban or settlement boundaries. Consultation should occur before many other provincial initiatives are imposed.

At the local level, traffic slowing obstacles can be hazardous to our farmers and to their equipment. Settlement areas may use traffic bollards or other calming devices that can force farmers to take lengthy detours to move equipment from field to field, impacting productivity and creating additional financial burdens. Other control measures within settlement areas such as multiple traffic lights, unreasonably low speed limits, and speed bumps add to driver frustration, pushing the traffic to the surrounding rural roads where active agricultural operations exist, increasing risk for farmers, livestock and equipment movement.

Municipal decisions that deal with planning, site alteration, storm water management, noise and weed control, can impact the agricultural industry and normal farm practices.

Urban partners may feel that agriculture is not relevant to them, however the opposite is true. Farmland protection happens within urban boundaries and urban centres should be part of the solution. The pathway to resilience in this economy is to find ways to support each other through partnerships, consultations and collaboration.

On September 25, 2025, Dufferin County Council unanimously passed the following resolution:

WHEREAS agriculture is a critically important industry in our community;

WHEREAS the Dufferin Federation of Agriculture has expressed concerns that policy makers are not aware of the every day issues facing the agricultural community;

WHEREAS the Federal, Provincial and municipal governments are not adequately consulting the agriculture industry when developing policies;

THEREFORE BE IT RESOLVED THAT Council request all levels of government increase consultation with the agricultural industry;

AND THAT presentation opportunities be given to agriculture industry representatives at conferences, such as Association of Municipalities of Ontario (AMO), Rural Ontario Municipal Association (ROMA), and Ontario Professional Planners Institute (OPPI), to provide a forum to share every day issues facing the industry;



AND THAT this motion be circulated to the Federal Minister of Agriculture and Agri-Food, the Provincial Minister of Agriculture, Food and Agribusiness, AMO, ROMA, OPPI and the local Dufferin municipalities.

Council urges the Federal government, Provincial government and all municipalities to take action to consult with the agricultural community immediately and regularly.

Thank you,

Michelle Dunne

Michelle Dunne
Clerk

Cc Premier Doug Ford
Minister of Agriculture, Agri-food and Rural Economic Development
Minister of Agriculture, Food and Agribusiness
MPP Honourable Sylvia Jones
MP Honourable Kyle Seeback
AMO
ROMA
OPPI
Dufferin Federation of Agriculture
Ontario Federation of Agriculture
Dufferin Municipalities



October 16, 2025

Resolution Urging the Federal Government to Keep Climate Change as a Foremost National Priority

WHEREAS, the impacts of climate change—such as rising temperatures, extreme weather events, flooding, droughts, wildfires, and sea-level rise—are already affecting communities across Canada;

WHEREAS, climate change poses a serious threat to public health, infrastructure, local economies, biodiversity, and future generations;

WHEREAS, municipalities are on the front lines of climate change, often bearing the burden of disaster response, infrastructure adaptation, and long-term community resilience;

WHEREAS, despite local action, meaningful progress on climate change requires bold and coordinated leadership at the federal level, including policies, legislation, funding, and international cooperation;

WHEREAS, Canada has made national and international climate commitments, including under the Paris Agreement, and must continue to strengthen its role in mitigating greenhouse gas emissions and supporting adaptation;

NOW THEREFORE BE IT RESOLVED THAT the Municipality of Bluewater Council urges the Government of Canada to:

1. **Maintain climate change as a top national priority**, reflected in legislation, national planning, funding, and public policy;
2. **Prioritize investments in the clean energy transition in the upcoming Federal budget**;
3. **Continue to support municipalities** in their efforts to mitigate and adapt to climate change, including through sustainable infrastructure funding, disaster preparedness support, and clean energy investments since municipalities have the ability to influence change in ~50% of emissions within Canada;
4. **Accelerate the transition to a low-carbon economy**, ensuring that it is just, inclusive, and economically beneficial for all regions and communities;
5. **Engage in transparent, science-based policymaking** that reflects the urgency of the climate crisis and the lived experiences of Canadians;
6. **Collaborate with Indigenous communities** and respect Indigenous knowledge and leadership in addressing climate change including obtaining free, prior and informed consent; and
7. **Continue to report annually** on national progress in reducing emissions and implementing adaptation strategies.

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Prime Minister of Canada, the Minister of Environment and Climate Change, local Members of Parliament, the Federation of Canadian Municipalities, the Premier of Ontario, the Association of Municipalities of Ontario as well as local MPPs and all municipalities for their consideration.

Sincerely,

A handwritten signature in black ink that reads "Alexander". The signature is written in a cursive, flowing style.

Chandra Alexander
Manager of Corporate Services/Clerk

cc: The Right Honourable Mark Carney, Prime Minister of Canada
The Honourable Doug Ford, Premier of Ontario
The Honourable Julie Dabrusin, Minister of Environment and Climate Change
Lisa Thompson, Huron-Bruce MPP
Ben Lobb, Huron-Bruce MP
Federation of Canadian Municipalities
Association of Municipalities of Ontario
All Ontario Municipalities



AMANDA FUSCO

Director of Legislated Services & City Clerk
Corporate Services Department
Kitchener City Hall, 2nd Floor
200 King Street West, P.O. Box 1118
Kitchener, ON N2G 4G7
Phone: 519.904.1402 Fax: 519.741.2705
amanda.fusco@kitchener.ca
TTY: 519-741-2385

SENT VIA EMAIL

September 26, 2025

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Premier Ford:

This is to advise that City Council, at a meeting held on August 25, 2025, passed the following resolution regarding postage:

"WHEREAS Postage costs have seen significant increases, including 25% in 2025 alone;

WHEREAS paper billing has a further environmental cost in both materials (trees) and transportation;

WHEREAS paper billing is increasingly being displaced by environmentally friendly and cost-efficient e-billing;

WHEREAS the Municipal Act indicates the right to a paper bill, and cost-recovery fees for paper billing for tax, and utility bills are unclear;

THEREFORE BE IT RESOLVED that Kitchener City Council request the Province of Ontario to amend the Municipal Act to permit municipalities the ability to grandfather-out paper billing as the default option, and to permit municipalities to establish fees for paper billing for new accounts that opt for this method of delivery;

THEREFORE BE IT FINALLY BE RESOLVED that a copy of this motion be sent to the Association of Municipalities of Ontario, the Premier of Ontario, the Ministry of Municipal Affairs and housing, all other municipalities within Ontario for their consideration and possible endorsement."



Date:

8 October 2025

2

Moved By:

Councillor Kristen Rodrigues

Seconded By:

Councillor Alex Boughen

Whereas conservation authorities serve a critical function in safeguarding Ontario's natural heritage, overseeing watershed management, mitigating flood risks, and advancing climate resilience;

And whereas the Province of Ontario's recent mandate to freeze conservation authority fees has significantly hindered their capacity to deliver essential services;

And whereas Conservation Authorities are now expected to process an increasing volume of permit applications under a fee structure that remains frozen, despite rising costs of living and wage pressures, further compounding operational and fiscal challenges;

And whereas municipalities are increasingly compelled to absorb the resulting financial shortfalls, leading to unsustainable downloading of costs onto local taxpayers;

And whereas the intent behind the provincial fee freeze was to reduce development-related expenses and accelerate housing supply;

And whereas this policy has inadvertently shifted the financial burden from a user-pay cost recovery model to the municipal tax base, thereby straining local budgets and compromising the principle of fair and equitable funding;

Now Therefore, be it resolved that the Council of the Town of Plympton-Wyoming urges the Province of Ontario to reconsider the fee freeze mandate and to implement a funding framework that protects municipal taxpayers from cost recovery deficits, while supporting a sustainable and balanced approach to conservation authority financing.

✓

Carried

Defeated

Deferred

	Yay	Nay
Gary L. Atkinson	☐	☐
Netty McEwen	☐	☐
Alex Boughen	☐	☐
Kristen Rodrigues	☐	☐
John van Klaveren	☐	☐
Mike Vasey	☐	☐
Bob Woolvett	☐	☐



EDWARDSBURGH CARDINAL

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Fax: 613-658-3445
Toll Free: 866-848-9099
E-mail: mail@twpec.ca

P.O. Box 129,
18 Centre St.
Spencerville, Ontario
K0E 1X0

VIA EMAIL

Tuesday, October 14, 2025

The Honourable Doug Ford, Premier of Ontario
The Honourable Kinga Surma, Minister of Infrastructure
The Honourable Rob Flack, Minister of Municipal Affairs and Housing
The Honourable Francois-Phillipe Champagne, Minister of Finance
Association of Municipalities of Ontario (AMO)
Ontario Small Urban Municipalities (OSUM)
Federation of Canadian Municipalities (FCM)
The United Counties of Leeds and Grenville
All Upper- and Lower-Tier Municipalities in Ontario

Please be advised that at its Regular Council meeting held on Monday, September 29, 2025, the Council of the Township of Edwardsburgh Cardinal unanimously adopted the following resolution:

RESOLUTION: Ontario Community Infrastructure Fund (OCIF)

WHEREAS the Township of Edwardsburgh Cardinal acknowledges that municipal infrastructure—roads, bridges, water and wastewater systems—underpins public safety, economic vitality and quality of life in Ontario's rural and small urban communities;

WHEREAS the Ontario Community Infrastructure Fund (OCIF) was created in 2015 to assist small and rural municipalities facing infrastructure deficits that exceed their local revenue capacities;

WHEREAS in 2022 the Government of Ontario committed to increase the annual OCIF envelope from \$100 million to \$400 million over a five-year term, with that commitment scheduled to expire at the end of fiscal 2026;

WHEREAS fixed funding levels amid rising labour, materials and climate resilience costs have eroded the purchasing power of the \$400 million envelope, jeopardizing municipalities' ability to deliver and sustain essential services without incurring unsustainable debt;

WHEREAS predictable, multi-year funding indexed to real-world cost drivers is critical for municipalities to develop, finance and execute long-term asset management plans, reduce emergency repairs and leverage complementary federal and private infrastructure financing;

WHEREAS the Township of Edwardsburgh Cardinal requires a steadfast provincial partner to extend and enhance OCIF beyond 2026, ensuring infrastructure resilience, fiscal sustainability and equitable access for all small and rural municipalities;

NOW THEREFORE BE IT RESOLVED THAT

1. The Township of Edwardsburgh Cardinal calls upon the Government of Ontario to extend the annual OCIF envelope at not less than \$400 million beyond its current five-year term ending in 2026, with no reductions in subsequent provincial budgets.
2. The Province be requested to index the total annual OCIF envelope—and each individual municipal allocation—to the Ontario Consumer Price Index (CPI), calculated on a calendar-year basis and disbursed in the first quarter of each fiscal year.
3. The Ministry of Infrastructure establish a new five-year OCIF funding framework that guarantees annual envelopes and allocation percentages by municipality, enabling long-term capital planning and stable cash-flow management.
4. The Province undertake a formal review of the OCIF allocation formula at least once every four years, incorporating current municipal asset management data, demographic projections, climate resilience metrics and rural equity considerations.
5. A dedicated contingency reserve equal to 5 percent of the annual OCIF envelope be created within the fund to address extraordinary cost escalations, emergency repairs or project overruns without reallocating core funding.

6. The Ministry of Infrastructure publish an annual OCIF performance report—including program disbursements, allocation adjustments and reserve expenditures—in a transparent, publicly accessible online dashboard.
7. The Clerk of the Township of Edwardsburgh Cardinal forward this resolution to:
 - o The Honourable Doug Ford, Premier of Ontario
 - o The Honourable Kinga Surma, Minister of Infrastructure
 - o The Honourable Rob Flack, Minister of Municipal Affairs and Housing
 - o The Honourable Francois-Phillipe Champagne, Minister of Finance
 - o Association of Municipalities of Ontario (AMO)
 - o Ontario Small Urban Municipalities (OSUM)
 - o Federation of Canadian Municipalities (FCM)
 - o The United Counties of Leeds and Grenville
 - o All upper- and lower-tier municipalities in Ontario

If you have any questions, please contact me at the email address below.

Sincerely,



Natalie Charette
Interim Clerk
clerk@twpec.ca



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Highway 10, Melancthon, Ontario, L9V 2E6

Telephone - (519) 925-5525

Fax No. - (519) 925-1110

Website: www.melancthontownship.ca

Email: info@melancthontownship.ca

October 9, 2025

Dear CAOs – Amaranth, East Garafraxa, Grand Valley, Mono, Mulmur, Shelburne & Orangeville:

At the meeting of Council held on October 2, 2025, the following motion was introduced and passed:

Moved by McLean, Seconded by Neilson.

Be it resolved that: "Whereas all eight municipalities within Dufferin County have differing fire permit rules and open-air fire By-law requirements;
And Whereas local fire chiefs have emphasized that misalignment between By-laws creates confusion and uncertainty for residents and fire departments alike;
And Whereas the County-commissioned fire services review recommended greater coordination across municipalities on matters pertaining to fire services;
Therefore be it resolved that Melancthon Council request that the CAOs of Amaranth, East Garafraxa, Grand Valley, Melancthon, Mono, Mulmur, Orangeville, and Shelburne form a Committee - by the end of 2025 - to harmonize fire-related By-laws throughout Dufferin County.

And further, that the Fire Chiefs from Grand Valley Fire Department, Mulmur-Melancthon Fire Department, Orangeville Fire Department, Rosemont Fire Department, and Shelburne and District Fire Department be invited to provide input and advice to the Committee as it works to harmonize fire By-laws across Dufferin County."

Carried.

Thank you.

Yours truly,

Denise B. Holmes, AMCT
CAO/Clerk

- c. Fire Chiefs - Grand Valley Fire Department, Mulmur-Melancthon Fire Department
Shelburne and District Fire Department, Rosemont Fire Department
Orangeville Fire Department

From: Denise Holmes <dholmes@melancthontownship.ca>

Sent: September 22, 2025 2:18 PM

To: Jones, Sylvia <sylvia.jones@pc.ola.org>; stephen.lecce@pc.ola.org; publicinformation@oeb.ca; policy@amo.on.ca; Nicole Martin <nmartin@amaranth.ca>; Jessica Kennedy <jkennedy@eastgarafraxa.ca>; Meghan Townsend <mtownsend@townofgrandvalley.ca>; Fred Simpson <fred.simpson@townofmono.com>; Roseann Knechtel <rknechtel@mulmur.ca>; Jennifer Willoughby <jwilloughby@shelburne.ca>; Raylene Martell <rmartell@orangeville.ca>; Michelle Dunne <mdunne@dufferincounty.ca>

Cc: Kaitlin Dinnick <kdinnick@melancthontownship.ca>

Subject: Consultation on the Future of Natural Gas Expansion in Ontario

Good afternoon,

At the meeting of Council held on September 18, 2025, the following motion was introduced and passed:

Moved by: Plowright

Seconded by: McLean

Be it resolved that:

WHEREAS the Province has posted ERO 0250923, *Consultation on the Future of Community Natural Gas Expansion*, seeking feedback from municipalities, Indigenous communities and other stakeholders on how Phase Three (3) could best support access to natural gas for community development.

AND WHEREAS expanding access to natural gas is identified as a tool to support affordability and economic growth in Ontario communities, with Phases One (1) and Two (2) estimated to enable connections for approximately 17,000 buildings across 59 communities, and 16 projects completed to date.

AND WHEREAS Township of Melancthon is working toward its housing and employment land goals that contribute to Ontario's broader objective to build at least 1.5 million homes by 2031 and recognizes that timely servicing solutions (including natural gas where appropriate) can help enable these targets.

AND WHEREAS Ontario's energy future relies on a balance of affordability, reliability, and sustainability by leveraging a mix of energy solutions—including natural gas, electricity, and emerging energy technologies, to meet growing community needs.

AND WHEREAS natural gas continues to play a critical role in supporting energy affordability, economic competitiveness, and enabling housing and employment growth across the province.

THEREFORE BE IT RESOLVED THAT Council:

1. Supports the Ministry's consultation on the Future of Community Natural Gas Expansion (NGEP Phase 3) and endorses access to natural gas as an option to other energy solutions to advance the Township's housing, employment lands, and economic development objectives.
2. Directs staff to submit comments to ERO 0250923 reflecting the Township's priorities, including: priority application types, alignment with Official Plan/Secondary Plans, sites and corridors where gas access would enable development (housing/employment lands), any Phase 1 and 2 learnings (if applicable) and practical barriers (e.g., timing, permitting, costs, land access).
3. Forwards this resolution to Sylvia Jones, MPP, the Minister of Energy and Mines, the Ontario Energy Board, AMO, and neighbouring municipalities in Dufferin County.

Carried.

MAYOR: Darren White

Kind regards,
Denise Holmes



Denise B. Holmes, AMCT | Chief Administrative Officer/Clerk | Township of Melancthon | dholmes@melancthontownship.ca | PH: 519-925-5525 ext 101 | FX: 519-925-1110 | www.melancthontownship.ca |

The Administration Office will be open to the public Monday to Friday from 8:30 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m. There will be no public access between 12:00 p.m. to 1:00 p.m. as the Office will be closed.

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TOWN OF WASAGA BEACH

30 Lewis Street, Wasaga Beach
Ontario, Canada L9Z 1A1
Tel (705) 429-3844
mayor@wasagabeach.com

OFFICE OF THE MAYOR

October 16, 2025

Minister of Education
Honourable Paul Calandra
438 University Ave, 15th Floor
Toronto, ON M7A 2A5

BY EMAIL ONLY

Dear Minister Calandra,

RE: Resolution from the Town of Wasaga Beach – Mandatory Water Safety & Swim-to-Survive Training

Please be advised that the Council of the Town of Wasaga Beach, during their October 9, 2025 Council meeting, and at the request of the City of Dryden, passed the following resolution regarding Mandatory Water Safety and Swim-to-Survive Training.

Whereas drowning remains one of the leading causes of preventable death among children in Ontario, and research by the Lifesaving Society of Ontario indicates that most children who drown never intended to be in the water; and

Whereas evidence clearly demonstrates that basic swimming ability and water survival skills significantly reduce the risk of drowning; and

Whereas many children across Ontario face barriers to accessing swimming lessons outside of school, whether financial, cultural, or geographic in nature; and

Whereas municipalities across the province, including the City of Dryden, have expressed strong support for improved water safety education for children; and

Whereas the Ministry of Education holds the authority to include water safety and survival training in the elementary school curriculum, recognizing it as a vital life skill comparable to fire and road safety education; and

Whereas the Town of Wasaga Beach is home to the world's longest freshwater beach and welcomes hundreds of thousands of visitors annually to its waterfront, underscoring the critical importance of water safety and swim survival skills for both residents and visitors, especially children;

Now therefore be it resolved that the Council of the Town of Wasaga Beach supports the resolution passed by the Council of the Corporation of the City of Dryden urging the Government of Ontario, through the Ministry of Education, to incorporate mandatory water safety and Swim-to-Survive training into the elementary school curriculum for all Ontario students; and



TOWN OF WASAGA BEACH

30 Lewis Street, Wasaga Beach
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Tel (705) 429-3844
mayor@wasagabeach.com

OFFICE OF THE MAYOR

Be it further resolved that a copy of this resolution be forwarded to The Honourable Minister of Education of Ontario, local Members of Provincial Parliament, the Association of Municipalities of Ontario (AMO), and all Ontario municipalities with a request for their endorsement.

Should you have any questions, please contact me at mayor@wasagabeach.com or (705) 429-3844 ext. 2225.

Sincerely,

Brian Smith
Mayor, Town of Wasaga Beach

/mps

cc: Local Members of Provincial Parliament
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



The Corporation of the Township of Mulmur

By-law No. XX - 2025

A By-law to Provide for the Annual Allowance for Members of Council for the Township of Mulmur

Whereas Sections 283 and 284 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that municipalities may pay any remuneration and expenses to members of Council and local boards;

And whereas the Council of the Corporation of the Township of Mulmur deems it desirable and necessary to adopt a by-law to establish remuneration and expense reimbursement policies for Members of Council;

Now therefore the Council of the Corporation of the Township of Mulmur enacts as follows:

1. That this by-law be referred to as the "Council Remuneration By-law".
2. That the Council Remuneration and Expense Reimbursement Policy for Members of Council, attached hereto as Schedule 'A' and forming part of this by-law, be adopted.
3. That the Council Member Expense Reimbursement Policy, attached hereto as Schedule 'B' and forming part of this by-law be adopted.
4. That By-Law No. 43-2022, being the Annual Allowance for Council By-law, and all subsequent by-laws regarding the annual allowance for Mayor and Members of Council are hereby repealed.
5. That Council's Conferences and Courses Policy is hereby repealed.
6. The provisions of this by-law shall come into effect on January 1, 2026.

Read a first, second and a third time and finally passed this 5th day of November 2025.

.....

MAYOR

.....

CLERK

Council Remuneration and Expense Reimbursement Policy

1.0 Definitions

Board means the Rosemont and District Fire Board, Mulmur-Melancthon Fire Board, Shelburne & District Fire Board, Honeywood Cemetery Board, Shelburne Public Library Board, and any other Board to which Council appoints members. Such Boards have budgeting and governance decision-making over the operations of the entities for which they have responsibility. Boards which pay their members directly for attendance are excluded.

Board and Committee Meeting means a duly-called meeting of a Board or Committee. It does not include Council Meetings, County Council or joint County municipal meetings, or attending meetings of local groups where no appointment to that committee has been made by Council.

Committee means a working group established by Council to address specific issues and make recommendations to Council. Such Committees do not have budgeting or governance decision-making authority.

Council Meeting means all Regular, Special, Closed, Committee of the Whole, Emergency Council Meetings or educational and training sessions of Council.

Councillor means any member of the Council of the Township of Mulmur, including the Mayor and Deputy Mayor.

Professional Development means all individual training sessions, conferences, webinars and seminars that support the education and professional development of a Councillor in matters related to Township business.

Township means the Corporation of the Township of Mulmur.

2.0 Flat Rate Honourarium

2.1 The flat rate honourarium is to include the following:

- a) Council Meeting preparation and research;
- b) Regular, Special, Closed, Committee of the Whole, Emergency Council Meetings or educational and training sessions of Council, whether attending in-person or virtually;
- c) Attendance at appointments with ratepayers, staff, consultants, etc., whether at their request or not;
- d) Attendance at the Municipal Office to sign cheques, by-laws, etc., and to interact with the staff and public; and
- e) Attendance at special functions, public or ceremonial events.

2.2 Effective January 1, 2026, Councillors shall receive the following flat rate honorarium:

Mayor:	\$20,373.40
Deputy Mayor:	\$16,530.78
Councillor:	\$14,905.45

2.3 The flat rate honourarium shall be adjusted, without amendment to this Policy, on the first day of January in each year, beginning with January 1, 2027, in accordance with the September 12-month change of the Consumer Price Index.

2.4 The flat rate honourarium will be paid monthly and deposited directly into the Councillor's bank account in accordance with the Township's payroll schedule.

3.0 Per Diems

- 3.1 In addition to the flat rate honorarium, Councillors shall at their discretion, submit a claim for attendance at Township appointed Board and Committee Meetings, in the amount of \$80 per meeting attended, or \$140 where the meeting is 4 hours or longer, using the prescribed form issued by the Treasurer.
- 3.2 Per diems are not paid where remuneration is paid to a Councillor as part of the flat rate honourarium or by any other source, for example: County Council, NVCA, NEC, etc.
- 3.3 Claims must be submitted within the calendar year in which the expense occurred. Per Diems for previous years shall not be paid.

4.0 Expenses

- 4.1 As per Section 283(2) of the Municipal Act, the Township shall only pay the expenses of the members of its council, if the expenses are of those persons in their capacity as members of Council or of a local board of the municipality, and if the expenses are actually incurred. There shall be no reimbursement for guests, spouses or companions of Council members.
- 4.2 Expenses shall be paid after the submission of a claim, using the prescribed form issued by the Treasurer. Receipts are required, and reimbursement will not exceed the actual amount spent.
- 4.3 Expense claims must be submitted to the Treasury Department, with original receipts that show any applicable taxes, within the calendar year in which the expense occurred. Expenses for previous years shall not be paid.

4.4 Meals

- 4.4.1 Meal reimbursements are paid to Councillors when they are participating in full-day Professional Development and where food is not provided.
- 4.4.2 Taxes and gratuities are included in the meal rates.
- 4.4.3 Meals shall be paid at the approved rate of the Township at the time of purchase, being:
 - a) Breakfast: \$25
 - b) Lunch: \$40
 - c) Dinner: \$70
- 4.4.4 The purchase of alcohol is not eligible for reimbursement.

4.5 Travel

- 4.5.1 Councillors attending Professional Development outside of the municipality for municipal business shall be reimbursed for mileage incurred beyond the municipal boundaries. Mileage calculation shall begin and end at the municipal boundary, and only the portion of travel outside of the municipality will be eligible for reimbursement.
- 4.5.2 Mileage shall be paid at the Automobile Allowance Rate set forth by Canada Revenue Agency at the beginning of each calendar year.
- 4.5.3 Carpooling and transit is recommended when possible.
- 4.5.4 Parking expenses while attending Meetings or Professional Development will be reimbursed.

4.6 Accommodations

- 4.6.1 Accommodations shall be reimbursed when Councillors are participating in multi-day Professional Development, or in the event of inclement weather.

4.6.2 Standard Rooms are recommended when possible.

5.0 Professional Development

5.1 Professional Development that are generally attended for Township business include, but are not limited to:

- AMO - Association of Municipalities of Ontario
- FCM - Federation of Canadian Municipalities
- OGRA - Ontario Good Roads Association
- ROMA - Rural Ontario Municipal Association

5.2 Each Councillor will be provided with an annual budget of \$2,000 to attend professional development related to Township business. Councillors are eligible to use their annual budget at their discretion throughout the year. Unused allocations shall not accumulate for use in subsequent years. In an election year, the budget is restricted following nomination day, generally May 1st.

5.3 Professional Development arrangements and reimbursement are coordinated by the Councillor. The Councillor shall notify staff in a timely manner if they will be attending a professional development.

5.4 The following expenses are eligible for reimbursement and will be included as part of the Councillors annual Professional Development budget noted above:

- a) Registration Fees;
- b) Association Dues and Fees;
- c) Travel;
- d) Accommodations; and
- e) Meals.

5.5 Councillors shall provide a written report to Council at the next regular Council Meeting following attendance at the Professional Development.

6.0 Application

6.1 Where not explicitly stated, any definitions and provisions of the Municipal Act relating to Council remuneration and expenses apply.

7.0 Review

7.1 As per Section 283 (7) of the Municipal Act, a formal review of Council's remuneration by-law shall be completed at a public meeting at least once during the four-year period corresponding to the term of office of its members after a regular election.



Council Conference & Course Report

Attendee: _____

Conference: _____

Date: _____ **Location:** (in person or virtual): _____

Describe in one paragraph the aim or intent of this conference

Additional learning or breakout sessions attended and highlights:

Keynotes/Highlights/Primary Takeaways:

How can you apply the information received to Mulmur?

Other Comments:



The Corporation of the Township of Mulmur

By-Law No. – 2025

Being A By-Law to Amend By-Law No. 43-2005, As Amended, Being the Traffic By-Law for the Corporation of the Township of Mulmur

Whereas on December 6, 2005 the Council of the Township of Mulmur passed By-law #43-2005 being a by-law to regulate traffic on roads under the jurisdiction of the Township of Mulmur (Traffic By-law);

And whereas the Council of the Corporation of the Township of Mulmur deems it desirable to amend By-law 43-2005 to include changes to the maximum rate of speed and no parking areas on roads within the Township of Mulmur;

Now therefore the Council of the Corporation of the Township of Mulmur enacts as follows:

1. That Schedule F (Maximum Rate of Speed 50 km/hr) is amended by adding:

Column 1 (Name of Road)
10 Sideroad

Column 2 (Section of Road)
Starting at the intersection of Dufferin County Road 19 (Prince of Wales Road) to a point 250 meters east.

2. That Schedule G (Maximum Rate of Speed 60 km/hr) is amended by adding:

Column 1 (Name of Road)
10 Sideroad

Column 2 (Section of Road)
Starting at a point 250 meters east of Dufferin County Road 19 (Prince of Wales Road) to a point 1,000 meters east.

3. That Schedule A (No Parking) is amended by adding:

2nd Line West: From the intersection of County Road 21 to a point 130 meters south, on the west side of the travel portion, and 270 meters south, on the east side of the travel portion

4. That this By-law shall come into force and effect upon the erection of required signage.

Read a first, second and third time, and finally passed this 5th day of November, 2025.

.....

Janet Horner, Mayor

.....

Roseann Knechtel, Clerk

THE CORPORATION OF THE TOWNSHIP OF MULMUR

BY-LAW NO. ____ – 25

Being a By-law to amend By-law No. 28-18, as amended, the Zoning By-law for the Corporation of the Township of Mulmur, County of Dufferin.

WHEREAS the Council of the Corporation of the Township of Mulmur is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the *Planning Act*, R.S.O.1990 c.P. 13, as amended;

AND WHEREAS Council hosted a public meeting on November 5, 2025;

AND WHEREAS Council is satisfied that Notice of the Public Meeting has been given in accordance with the *Planning Act*, R.S.O.1990, c.P. 13, as amended, and that no further notice is required;

AND WHEREAS Council is satisfied that the proposed amendments are appropriate and in accordance with the Official Plan in effect at the time, as well as applicable Provincial policies and plans;

NOW THEREFORE the Council of the Corporation of the Township of Mulmur enacts as follows:

1. Section 2.7.2, Whitfield NAVCAN Navigation Beacon Overlay (8km Radius), is hereby deleted and the remainder of the section renumbered.
2. Section 3.3.2, Detached Additional Single Dwellings shall be amended by adding the following provisions:
 - iv) No basement shall be permitted, but a crawl space, having a maximum height of 5' shall be permitted.
 - v) No attached garage shall be permitted.
 - vi) The Detached Additional Single Dwelling shall be located within 30m of the principal dwelling.
3. Section 3.3.2, Detached Additional Single Dwellings is further amended by replacing subsection iii with the following:

“iii) A maximum of one detached additional single dwelling unit shall be permitted. Where permitted, a maximum of one Farm Worker Housing Unit may also be permitted in addition to the Detached Additional Single Dwelling Unit.
4. Section 3.6, Home Industry, is amended by adding the following
 - vi) Where permitted, a maximum of one home industry shall be permitted per parcel.

- vi) A building used for a home industry shall be located in line or behind the front of the principal dwelling on the parcel.
- vii) a landscaping strip shall be required.

5. Section 3.11.1 Permitted Uses of Uses Permitted in All Zones is amended by adding the following subsection:

viii) elementary school and secondary schools, including an ancillary child care facility.

6. Section 4.8.1, Permitted Uses in the Recreational (RE) Zone is amended by adding “including the use of outdoor spaces” after Assembly hall in subsection vii).

7. Section 4.9.1, Permitted Uses in the Institutional (I) Zone is amended by adding “existing” before “cemetery” in subsection 4.9.1.

8. Section 5 is amended by adding the following definitions:

Face Area, Sign: means the area comprising the message portion of the sign, not including the support structure. A double-sided sign shall be considered to have one face area.

Farm Worker Housing: means an accessory detached dwelling located within 30 metres of the farm cluster to accommodate workers employed full-time in the day-to-day operations of an active agricultural operation on the subject lands.

9. The following duplicated definitions shall be deleted from section 5, Definitions:

Yard, Exterior Side: A side yard immediately adjoining a public street.

Yard, Side: The least horizontal distance between the side lot line of the lot and the nearest part of any building or structure on the lot, or the nearest open storage use on the lot, or edge or rim or excavation on the lot.

This By-law shall come into force upon the date of passage hereof and take effect on the day after the last day for filing appeals. Where objections to the By-law are received in accordance with the provisions of the *Planning Act*, R.S.O.1990, c.P 13, as amended, the By-law shall come into effect upon the approval of the Local Planning Appeal Tribunal.

READ A FIRST, SECOND and THIRD TIME, and finally passed this 5th day of November, 2025

JANET HORNER, MAYOR

ROSEANN KNETCHEL, CLERK



The Corporation of the Township of Mulmur

By-law No. - 2025

Being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Mulmur for November 5, 2025

Whereas Section 5 (1) of the *Municipal Act*, 2001, as amended, provides that the powers of a municipality shall be exercised by Council;

And whereas Section 5 (3) of the *Municipal Act*, 2001, as amended, provides that municipal powers shall be exercised by by-law;

Now therefore the Council of the Corporation of the Township of Mulmur hereby enacts as follows:

1. All actions of the Council and Committees of Council of the Corporation of the Township of Mulmur for the aforementioned date in respect to every report, motion, by-law or other action passed and taken by Council or Committees of Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed by its separate by-law.
2. The Mayor of the Township and the proper officers of the Corporation of the Township of Mulmur are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required and except where otherwise provided, to execute all documents necessary in that behalf.

Passed on this 5th day of November 2025.

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Janet Horner, Mayor

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Roseann Knechtel, Clerk