

Meeting Details

In-Person Meeting Location: Mulmur Township Offices, located at 758070 2nd Line East

Phone Connection: 1 647 374 4685 Canada / 1 647 558 0588 Canada

Video Connection: <https://us02web.zoom.us/j/84829988171>

Meeting ID: 848 2998 8171

Accessibility Accommodations: If you require access to information in an alternate format, please contact the Clerk's department by phone at 705-466-3341 extension 223 or via email at clerk@mulmur.ca

Page	1.0	<u>Call to Order</u>
	2.0	<u>Land Acknowledgement</u>
	3.0	<u>Approval of the Agenda</u>
		Recommendation: That Council approve the agenda.
4	4.0	<u>Minutes of the Previous Meeting</u>
		Recommendation: That the minutes of February 5, 2025 are approved.
	5.0	<u>Discussion Arising out of the Minutes</u>
	6.0	<u>Disclosure of Pecuniary Interests</u>
	7.0	<u>Public Question Period</u>
	8.0	<u>Deputations and Presentations</u>
11	8.1	DWCo. LTD: Joe Miedema - 2024 Mansfield Water Report (9:00 am)
	9.0	<u>Reports for Decision</u>
24	9.1	The Fields Estate – Draft Conditions
		Recommendation: That all written submissions received in regard to the application and all oral submissions made at the Public Meeting held on May 1, 2024 relating to the application have been taken into consideration as part of deliberations and final decisions;

And that pursuant to Section 34(17) of the Planning Act, no further public notification is required;

And further that the proposed Draft Plan of Subdivision Application SUB02-2021, dated February 28 2025, be given draft approval subject to the conditions as appended to Report 'Fields Estate Draft Plan of Subdivision, March 5, 2025' including that draft approval lapse after three (3) years if final approval is not achieved within that period.

65 **9.2 2025 Community Grant Applications**

Recommendation: That Council approve the following 2025 grant applications:

- Music in the Hills: \$500
- Headwater Farm Fresh Guide: \$500
- Academic Excellence Award: \$100

79 **9.3 Automated Speed Enforcement Pilot Program**

Recommendation: That Council supports implementing an Automated Speed Enforcement (ASE) pilot project in the Township of Mulmur;

And that staff be directed to commence discussions with applicable agencies, suppliers and processing centres;

And further that staff be permitted to directly purchase services for the purpose of a pilot project.

10.0 Committee Minutes and Reports

- 85 **10.1 Shelburne Public Library Board Minutes: December 17, 2024**
90 **10.2 Shelburne & District Fire Board Minutes: January 7, 2025**
99 **10.3 Dufferin County Council Minutes: February 13, 2025**
120 **10.4 Campaign Cabinet Update**

Recommendation: That Council receives the committee minutes and reports.

11.0 Information Items

- 121 **11.1 User Fees and Charges**
- 127 **11.2 Fire Service Delivery Status Update**
- 136 **11.3 Official Plan Update**
- 138 **11.4 NVCA Correspondence**
- 140 **11.5 Dufferin County Support: EOWC and WOWC Trade Tariffs**
- 145 **11.6 Procurement and U.S. Tariffs**

- 148 **11.7 Town of Mono: Buy Local Resolution**
- 149 **11.8 Town of Shelburne: Buy Local Resolution**
- 152 **11.9 Town of Mono: Fire Board Resolution**
- 153 **11.10 Town of Orangeville Highway 407 Feasibility Study**
- 156 **11.11 Township of Amaranth: Crime Stoppers Program**
- 157 **11.12 Township of Oro-Medonte: Conservation Authority Amalgamation**
- 158 **11.13 Town of Halton Hills: Deposit Returns**
- 160 **11.14 Township of McGarry: Building Code Resolution**
- 162 **11.15 Fort Erie: Provincial Election Health Care Advocacy**

Recommendation: That Council receives the information items as copied;

And that the following items be endorsed: _____

12.0 Closed Session

- 12.1 Claims Against the Municipality**
- 12.2 Fire Board Agreements**
- 12.3 NDCC Agreement**

13.0 Items for Future Meetings

- 13.1 Street Art Impacts / Results (Q3 2025)**
- 13.2 County Road 19 Speed Limits and Intersection**
- 13.3 Energy Retrofit LIC**

14.0 Passing of By-Laws

- 168 **14.1 User Fees By-law**
- 173 **14.2 Confirmatory By-Law**

Recommendation: That By-Laws 14.1 to 14.2 be approved.

15.0 Adjournment

Recommendation: That Council adjourns the meeting at _____ to meet again on April 2, 2025 or at the call of the Chair.



Council Minutes February 5, 2025 – 9:00 AM

Council Present: Mayor Horner, Deputy Mayor Hawkins, Councillors Clark, Cunningham, and Lyon

Staff Present: Tracey Atkinson, Heather Boston, Roseann Knechtel, Chris Wolnik

1.0 Call to Order

The Mayor called the meeting to order at 9:00 a.m.

2.0 Land Acknowledgement

We begin this meeting by acknowledging that we are meeting upon the traditional Indigenous lands of the Tionontati (Petun) and Treaty 18 territory of the Anishinaabe peoples. We recognize and deeply appreciate their historic connection to this place and we also recognize the contributions Indigenous peoples have made, both in shaping and strengthening our community, province and country as a whole.

3.0 Approval of the Agenda

Moved by Hawkins and Seconded by Cunningham

That Council approve the agenda.

Carried.

4.0 Minutes of the Previous Meeting

Moved by Lyon and Seconded by Clark

That the minutes of January 8, 2025 are approved.

Carried.

5.0 Discussion Arising out of the Minutes - None

6.0 Disclosure of Pecuniary Interests

Deputy Mayor Hawkins declared pecuniary interest to item 14.2 Fence Viewer Appointing By-law.

7.0 Presentations

7.1 Bob Donaldson – Robert and Margaret Donaldson Family Foundation

Council welcomed Bob Donaldson, who presented a donation cheque to the Honeywood Arena Renovation Fund. Council thanked the Donaldson family for their generous donation and contributions to the community.

8.0 Public Question Period

Cheryl Russel asked how much funding Mulmur-Melancthon Fire Department received through the Fire Marshal's Public Safety Council grant and what it will be used for.

Councillor Lyon confirmed the Department received \$1,041.88 in educational books and training materials to assist with firefighter certifications.

Cheryl Russel asked if the Mayor was in attendance at the Attorney General and Ministry of Transportation delegations made at the ROMA conference and what the outcomes were.

Mayor Horner confirmed she was in attendance for both delegations and that the Ministry of Transportation will be looking into solutions to address concerns on Highway 10 and the Shelburne By-pass.

Vivienne Bent asked that the Garden of Eden Road receive additional ice blading.

Chris Wolnik, Director of Infrastructure, confirmed levels of service exceeded minimum maintenance standards and explained the plowing/ice blading techniques. Wolnik confirmed the Township is working with the Township of Clearview to address resident concerns.

Alison Miller thanked public works employees for their assistance and asked Council to reconsider reimbursement for the costs of the tow truck.

Council discussion ensued on plow routes and road agreements.

9.0 Reports for Decision

9.1 Honeywood Road Safety Report

Chris Wolnik, Director of Infrastructure, noted actions taken to date and presented additional traffic and pedestrian safety options for consideration including paid duty enforcement, rumble strips, creating a community safety zone and installation of concrete planter barriers.

Council discussion ensued on County of Dufferin approval requirements, flashing crosswalks and timelines for completion.

Moved by Lyon and Seconded by Cunningham

That Council direct staff to investigate further the following options:

1. Work with OPP to determine the proposed patrolling schedule within the approved budget and assess the benefits of additional patrolling in this area;
2. Work with the County to implement a community safety zone throughout Honeywood;
3. Work with the County to further explore the feasibility of adding concrete planter barriers along CR21 to improve safety of pedestrians.

And that staff return to Council with concrete answers for implementation in the summer of 2025.

Carried.

9.2 Human Resource Policies and Delegated Authority for Office Closures

Heather Boston, Treasurer, presented a report seeking approval to change the Township's Human Resource Policies and Delegated Authority By-law to allow for office closures and staff to work from home during inclement weather.

Council discussion ensued on the impacts of office closures, operational efficiencies with limited staff, and equality across departments.

Direction was given to staff to provide greater clarity for arena closures.

Moved by Lyon and Seconded by Clark

That Council approve the Human Resource Policies as presented.

Carried.

Moved by Hawkins and Seconded by Clark

That Council delegate the authority to the CAO to close Township facilities on June 30, 2025.

Carried.

Council recessed at 10:47 a.m. and returned at 10:57 a.m.

9.3 Environmental Education

Chris Wolnik, Director of Infrastructure, proposed municipal conversations with Primrose Elementary School to gauge the desire for environmental programming.

Moved by Lyon and Seconded by Cunningham

That Council direct staff to work with Primrose Elementary School to assess interest and potentially develop and deliver an environmental education activity to one grade prior to the end of 2024-2025 school year.

Carried.

10.0 Committee Minutes and Reports

- 10.1 Dufferin County Council Minutes: December 12, 2024**
- 10.2 Dufferin County Council Minutes: January 6, 2025**
- 10.3 Dufferin County Council Minutes: January 9, 2025**
- 10.4 Shelburne & District Fire Board Minutes: December 3, 2024**
- 10.5 Mulmur-Melancthon Fire Board Minutes: January 21, 2025**
- 10.6 Economic Development Committee Minutes: January 16, 2025**
- 10.7 Economic Development Committee: 2024 Annual Report**
- 10.8 Campaign Cabinet Update**
- 10.9 NVCA End of 2024 Business Minutes**
- 10.10 NVCA Minutes: January 2025**

Moved by Hawkins and Seconded by Lyon

That Council receives the Committee minutes and reports.

Carried.

11.0 Information Items

- 11.1 2024 Annual Statement of Development Charge Reserve Funds**
- 11.2 2024 Annual Investment Activity Report**
- 11.3 2024 Council and Committee Remuneration**
- 11.4 2024 Annual Procurement Report**
- 11.5 2024 Q4 Grant Report**

Direction was given to staff to include funding amounts in future reports.

- 11.6 2024 Q4 Planning Report**
- 11.7 OPP 2024 4th Quarter Report**

Council requested the Police Services Board provide greater information on victim services.

- 11.8 Alison Miller: Garden of Eden Correspondence**
- 11.9 Vivienne Bent: Garden of Eden Correspondence**
- 11.10 CryNot Proclamation Request: National Human Trafficking Awareness Day**

Moved by Clark and Seconded by Cunningham

Whereas the Rotary Club of Orangeville and Compass Community Church formed a volunteer-driven group called CryNot (Compass Rotary Youth - No Trafficking) to raise awareness and promote education about the threat of human trafficking in our area; and

Whereas the mission of CryNot is to reduce and eliminate human trafficking by raising awareness, fostering collaboration among like groups and organizations, education, and equipping responsible adults with connections and resources available to defeat the Human Trafficking threat;

Now therefore the Council of the Township of Mulmur, do hereby proclaim February 22, 2025, as "Human Trafficking Prevention Awareness Day" in the Township of Mulmur.

Carried.

- 11.11 Town of Shelburne: MTO Bypass Media Release**
- 11.12 County of Dufferin: Receipt of Fire Service Delivery Review Correspondence**
- 11.13 NVCA Opinion**
- 11.14 City of Peterborough: Bill 242**
- 11.15 County of Frontenac: Tile Drainage**
- 11.16 Northumberland County: Protection of Agricultural Lands and Sustainable Development**
- 11.17 Town of Aylmer: Cycling Lanes**
- 11.18 Town of Halton Hills: Sovereignty of Canada**

Moved by Lyon and Seconded by Hawkins

That Council receives the information items;

And that Council direct staff to respond to resident correspondence as discussed;

And further that the following items be endorsed: 11.15, 11.16, 11.17, 11.18

Carried.

12.0 Closed Session

- 12.1 NDCC Agreement**
- 12.2 By-law Enforcement**

Moved by Hawkins and Seconded by Cunningham

That Council adjourn to closed session at 11:36 a.m. pursuant to Section 239 of the Municipal Act, 2001 as amended for one (1) matters relating to a position, plan, procedure, criteria or instruction to be applied to any negotiations and one (1) matter related to personal matters about an identifiable individual, including a municipal or local board employee under section 239(2)(b)(k).

Carried.

Moved by Lyon and Seconded by Cunningham

That Council do rise out of closed session into open session at 1:29 p.m. with the following motion:

That Council direct staff to proceed as discussed in closed session.

Carried.

13.0 Items for Future Meetings

- 13.1 Fire Service Delivery Review (March)**
- 13.2 The Fields Estates - Subdivision Draft Conditions**
- 13.3 Street Art Impacts / Results (Q3 2025)**
- 13.4 County Road 19 / County Road 17 Intersection**
- 13.5 Energy Retrofit LIC**
- 13.6 Speed Limits on County Road 19**

14.0 Passing of By-laws

- 14.1 Livestock Valuator Appointing By-law**
- 14.2 Fence Viewer Appointing By-law**
- 14.3 Delegated Authority By-law**
- 14.4 Confirmatory By-Law**

Moved by Lyon and Seconded by Cunningham

That By-Laws 14.1 be approved;

And that 14.3 be approved as amended.

Carried.

Deputy Mayor Hawkins declared pecuniary interest at 1:42 p.m. and left the room.

Moved by Cunningham and Seconded by Lyon

That By-Laws 14.2 and 14.4 be approved.

Carried.

Deputy Mayor Hawkins returned to the room at 1:43 p.m.

15.0 Adjournment

Moved by Cunningham and Seconded by Clark

That Council adjourn the meeting at 1:43 p.m. to meet again on March 5, 2025 or at the call of the Chair.

Carried.

Mayor

Clerk

OPTIONAL ANNUAL REPORT TEMPLATE

Drinking Water System Number:	260063661
Drinking Water System Name:	Mansfield Well Supply
Drinking Water System Owner:	Township of Mulmur
Drinking Water System Category:	Large Municipal Residential
Period being reported:	January 01, 2024 to December 31, 2024

<p><u>Complete if your Category is Large Municipal Residential or Small Municipal Residential</u></p> <p>Does your Drinking Water System serve more than 10,000 people? Yes [] No[x]</p> <p>Is your annual report available to the public at no charge on a web site on the Internet? Yes [X] No[]</p> <p>Location where Summary Report required under O. Reg. 170/03 Schedule 22 will be available for inspection.</p> <div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p>Report is available for inspection at the municipal office in Terra Nova</p> </div>	<p><u>Complete for all other Categories</u></p> <p>Number of Designated Facilities served:</p> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> <p>N/A</p> </div> <p>Did you provide a copy of your annual report to all Designated Facilities you serve? Yes [] No []</p> <p>Number of Interested Authorities you report to:</p> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> <p>N/A</p> </div> <p>Did you provide a copy of your annual report to all Interested Authorities you report to for each Designated Facility? Yes [] No []</p>
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Note: For the following tables below, additional rows or columns may be added, or an appendix may be attached to the report

List all Drinking Water Systems (if any), which receive all their drinking water from your system:

Drinking Water System Name	Drinking Water System Number
N/A	

Did you provide a copy of your annual report to all Drinking Water System owners that are connected to you and to whom you provide all drinking water? Yes [] No[]

Indicate how you notified system users that your annual report is available and is free of charge.

- Public access/notice via the web
- Public access/notice via Government Office
- Public access/notice via a newspaper
- Public access/notice via Public Request
- Public access/notice via a Public Library
- Public access/notice via other method _____

Describe your Drinking Water System

Water System is classified as a Large Municipal Residential Water System that currently serves approximately 153 service connections. The system is owned by the Township of Mulmur and operated by Dufferin Water Co. Ltd. Water is supplied via three municipal wells, a standpipe and a pumphouse. Inspection, maintenance and sampling are conducted on a regular basis in accordance with Ontario Regulation 170/03 to ensure the safety of the water supply

List all water treatment chemicals used over this reporting period

12 % Sodium Hypochlorite

Were any significant expenses incurred to?

- Install required equipment
- Repair required equipment
- Replace required equipment

Please provide a brief description and a breakdown of monetary expenses incurred

Provide details on the notices submitted in accordance with subsection 18 (1) of the Safe Drinking Water Act or section 16-4 of Schedule 16 of O.Reg.170/03 and reported to Spills Action Centre

Incident Date	Parameter	Result	Unit of Measure	Corrective Action	Corrective Action Date
N/A					

Microbiological testing done under the Schedule 10, 11 or 12 of Regulation 170/03, during this reporting period

	Number of Samples	Range of E. Coli Results (min#)-(max#)	Range of Total Coliform Results (min#)-(max#)	Number of HPC Samples	Range of HPC Results (min#)-(max#)
Raw	104	0 to 0	0 to 0	0	n.a.
Treated	52	0 to 0	0 to 0	52	0 to 1
Distribution	116	0 to 0	0 to 0	52	0 to 0

Operational testing done under Schedule 7, 8 or 9 of Regulation 170/03 during the period covered by this Annual Report.

	Number of Grab Samples	Range of Results (min#)-(max#)	Unit of Measure
Turbidity	24	0.14 to 0.41	NTU
Chlorine	8760	1.01 to 2.29	Mg/L
Fluoride (If the DWS provides fluoridation)	N/A	N/A	N/A

NOTE: For continuous monitors use 8760 as the number of samples

Summary of additional testing and sampling carried out in accordance with the requirement of an approval, order or other legal instrument.

Date of legal instrument issued	Parameter	Date Sampled	Result	Unit of Measure
N/A				
N/A				

Summary of Inorganic parameters tested during this reporting period or the most recent sample results

Parameter	Sample Date	Result Value	Unit of Measure	Exceedance
Antimony	July 25/24	ND	ug/L	No
Arsenic	July 25/24	ND	ug/L	No
Barium	July 25/24	65	ug/L	No
Boron	July 25/24	15	ug/L	No
Cadmium	July 25/24	ND	ug/L	No
Chromium	July 25/24	ND	ug/L	No
*Lead	N/A	N/A	N/A	N/A
Mercury	July 25/24	ND	ug/L	No
Selenium	July 25/24	ND	ug/L	No
Sodium	July 25/24	6.8	mg/L	No
Uranium	July 25/24	0.3	ug/L	No
Fluoride	July 25/24	ND	mg/L	No
Nitrite	Dec 11/24	ND	mg/L	No
Nitrate	Dec 11/24	1.67	mg/L	No

***only for drinking water systems testing under Schedule 15.2; this includes large municipal non-residential systems, small municipal non-residential systems, non-municipal seasonal residential systems, large non-municipal non-residential systems, and small non-municipal non-residential systems**

Summary of lead testing under Schedule 15.1 during this reporting period

(applicable to the following drinking water systems; large municipal residential systems, small municipal residential systems, and non-municipal year-round residential systems)

Location Type	Number of Samples	Range of Lead Results (min#)–(max #)	Unit of Measure	Number of Exceedances
Plumbing	N/A	N/A	N/A	N/A
Distribution	2	ND	Ug/L	0

Summary of Organic parameters sampled during this reporting period or the most recent sample results

Parameter	Sample Date	Result Value	Unit of Measure	Exceedance
Alachlor	July 25/24	ND	ug/L	No
Atrazine + N-dealkylated metabolites	July 25/24	ND	ug/L	No
Azinphos-methyl	July 25/24	ND	ug/L	No
Benzene	July 25/24	ND	ug/L	No
Benzo(a)pyrene	July 25/24	ND	ug/L	No
Bromoxynil	July 25/24	ND	ug/L	No
Carbaryl	July 25/24	ND	ug/L	No
Carbofuran	July 25/24	ND	ug/L	No
CarbonTetrachloride	July 25/24	ND	ug/L	No
Chlorpyrifos	July 25/24	ND	ug/L	No
Diazinon	July 25/24	ND	ug/L	No
Dicamba	July 25/24	ND	ug/L	No
1,2-Dichlorobenzene	July 25/24	ND	ug/L	No
1,4-Dichlorobenzene	July 25/24	ND	ug/L	No
1,2-Dichloroethane	July 25/24	ND	ug/L	No
1,1-Dichloroethylene(vinylidenechloride)	July 25/24	ND	ug/L	No
Dichloromethane	July 25/24	ND	ug/L	No
2-4Dichlorophenol	July 25/24	ND	ug/L	No
2,4-Dichlorophenoxyaceticacid(2,4-D)	July 25/24	ND	ug/L	No
Diclofop-methyl	July 25/24	ND	ug/L	No
Dimethoate	July 25/24	ND	ug/L	No
Diquat	July 25/24	ND	ug/L	No
Diuron	July 25/24	ND	ug/L	No
Glyphosate	July 25/24	ND	ug/L	No
HAAs(Note: show latest running annual average)	2024	ND	ug/L	NO
Lindane(Total)	July 25/24	ND	ug/L	No
Malathion	July 25/24	ND	ug/L	No
Metolachlor	July 25/24	ND	ug/L	No
Metribuzin	July 25/24	ND	ug/L	No
Monochlorobenzene	July 25/24	ND	ug/L	No

Paraquat	July 25/24	ND	ug/L	No
Pentachlorophenol	July 25/24	ND	ug/L	No
Phorate	July 25/24	ND	ug/L	No
Picloram	July 25/24	ND	ug/L	No
Polychlorinated Biphenyls (PCB)	July 25/24	ND	ug/L	No
Prometryne	July 25/24	ND	ug/L	No
Simazine	July 25/24	ND	ug/L	No
Terbufos	July 25/24	ND	ug/L	No
Tetrachloroethylene (perchloroethylene)	July 25/24	ND	ug/L	No
2,3,4,6-Tetrachlorophenol	July 25/24	ND	ug/L	No
THMs (Note: show latest running annual average)	2024	7.00	ug/L	NO
Triallate	July 25/24	ND	ug/L	No
Trichloroethylene	July 25/24	ND	ug/L	No
2,4,6-Trichlorophenol	July 25/24	ND	ug/L	No
Trifluralin	July 25/24	ND	ug/L	No
Vinyl Chloride	July 25/24	ND	ug/L	No
MCPA	July 25/24	ND	ug/L	No

List any Inorganic or Organic parameter(s) that exceeded half the standard prescribed in Schedule 2 of Ontario Drinking Water Quality Standards

Parameter	Result Value	Unit of Measure	Date of Sample

DWCo. LTD

Dufferin Water Co. LTD
13 Rose Ridge Lane
Mono On
L9W 5Y3
Phone 519 942 5695 Fax 519 940
3956

24 February 2025

Township of Mulmur
RR #2
Lisle, ON
L0M 1M0

Attn: Tracy Atkinson, CAO

Re: Mansfield Water System – Annual Summary Report for 2024

Dear Tracy:

Attached is the 2024 Summary Report for the Mansfield Water System. This report was prepared by Dufferin Water Co. Ltd on behalf of the Township of Mulmur in accordance with Schedule 22 of O. Reg 170/03 filed under the Safe Drinking Water Act (SDWA).

The summary report is required to be prepared, not later than March 31 of each year for the preceding calendar year and given to the members of the municipal council; please ensure this distribution.

Also attached to this letter is a copy of the 2024 Annual Report for the Mansfield Water Supply System. This report should be made available to the public at the Municipal office and if possible on the township website.

If you have any questions regarding either report please call.

Regards,



Joe Miedema P. Eng.
General Manager

Mansfield Water System **Large Municipal Residential Drinking Water System**

Schedule 22 **Summary Report**

For the Period:
January 01, 2024 to December 31, 2024

Prepared for the Township of Mulmur
By Dufferin Water Co. Ltd

Introduction

Schedule 22 of O. Reg 170/03 requires the preparation by the water system owner of a “Summary Report for Municipalities.” This requirement only applies to large and small municipal residential systems. The Mansfield Water System is classified as a Large Municipal Residential Drinking Water System.

The Summary Report for the preceding year is to be issued by March 31 of the following year. This report was prepared by Dufferin Water Co. Ltd on behalf of the Township of Mulmur.

Distribution of the Summary Report is the responsibility of the owner. For a municipality that owns the water supply, all members of council are to receive the report. If the water system is owned by a municipal service board established under Section 195 of the Municipal Act, 2001 then all members of that board are to receive the report. Finally, if a water supply provides water to another municipality under contract, then the water supply owner shall, give by March 31 a copy of the Summary Report to the Municipality being supplied.

The contents of the Summary Report for the municipality must include the following:

1. A list of the requirements of the Safe Drinking Water Act and its regulations that the water system failed to meet during the reporting period, including the duration of the failure.
2. A list of the requirements of the water system’s Certificate of Approval that the water system failed to meet during the report period, including the duration of the failure.
3. A list of any Orders that the water system failed to meet during the report time frame, including the duration of the failure.
4. For each of the above failures, a description of the measures taken to correct the failure.
5. A summary of the quantities and flow rates of water supplied “including monthly average, maximum daily flows, and daily instantaneous peak flow rates.” (*Information is to enable the owner to assess the capability of the water system to meet existing and future demand*).
6. A statement that captures the comparison of the flow information to the rated capacity and flow rates stated in the water supply’s approval.

Issues of Non-Compliance

The following table lists the requirements of the Act, Regulations, System Approval (s) and any order that the system failed to meet at any time during the reporting period and measures taken to correct each failure:

Drinking Water Legislation	Requirements the system failed to meet	Duration	Corrective Action(s)	Status
Not Applicable				

Assessment of System Flows and Rates of Water Taking

The following tables list the quantities and flow rates of the water supplied during this reporting period, including monthly average and maximum daily flows, daily instantaneous peak flow rates and a comparison to the rated capacity and flow rates specified in the system approval:

Well Number One

Approved Daily Volume: 326.88 cubic metres

Approved Flow Rate: 227 litres/minute

Month	Average Daily Volume (m ³)	Percent Of Approved Volume	Maximum Daily Volume (m ³)	Percent Of Approved Volume
January	93	28%	132	40%
February	109	33%	140	43%
March	125	38%	229	70%
April	147	45%	221	68%
May	108	33%	178	54%
June	115	35%	180	55%
July	110	34%	168	51%
August	109	33%	176	54%
September	146	45%	225	69%
October	134	41%	222	68%
November	133	41%	215	66%
December	197	60%	277	85%

Flow control is in the form of a pressure reducing valve that is equipped to open and close when the well pump is energized. The valve limits the flow of water from the well and prevents the pump from exceeding the permitted flow rates. Average flow rate when this well is operating is 204 litres per minute.

DWCo. LTD

Dufferin Water Co. LTD
13 Rose Ridge Lane
Mono On
L9W 5Y3
Phone 519 942 5695 Fax 519 940
3956

Well Number Two

Approved Daily Volume: 262.08 cubic metres
Approved Flow Rate: 182 litres/minute

Month	Average Daily Volume (m ³)	Percent Of Approved Volume	Maximum Daily Volume (m ³)	Percent Of Approved Volume
January	30	11%	42	16%
February	35	13%	55	21%
March	40	15%	56	21%
April	46	17%	67	26%
May	33	13%	54	21%
June	36	14%	56	21%
July	34	13%	50	19%
August	35	13%	46	18%
September	45	17%	68	26%
October	39	15%	63	24%
November	40	15%	67	26%
December	50	19%	76	29%

Flow control is in the form of a pressure reducing valve that is equipped to open and close when the well pump is energized. The valve limits the flow of water from the well and prevents the pump from exceeding the permitted flow rates. Average flow rate when this well is operating is 108 litres per minute

DWCo. LTD

Dufferin Water Co. LTD
13 Rose Ridge Lane
Mono On
L9W 5Y3
Phone 519 942 5695 Fax 519 940
3956

Well Number Three

Approved Daily Volume: 362.88 cubic metres

Approved Flow Rate: 252 litres/minute

Month	Average Daily Volume (m³)	Percent Of Approved Volume	Maximum Daily Volume (m³)	Percent Of Approved Volume
January	0	0%	0	0%
February	0	0%	0	0%
March	0	0%	0	0%
April	0	0%	0	0%
May	0	0%	0	0%
June	0	0%	0	0%
July	0	0%	0	0%
August	0	0%	0	0%
September	0	0%	0	0%
October	0	0%	0	0%
November	0	0%	4	1%
December	0	0%	0	0%

Flow control is in the form of a pressure reducing valve that is equipped to open and close when the well pump is energized. The valve limits the flow of water from the well and prevents the pump from exceeding the permitted flow rates. Average flow rate when this well is operating is 246 litres per minute

DWCo. LTD

Dufferin Water Co. LTD
13 Rose Ridge Lane
Mono On
L9W 5Y3
Phone 519 942 5695 Fax 519 940
3956

Distributed Water

Approved Daily Volume: 951.8 cubic metres
Approved Flow Rate: 661 Litres per minute

Month	Average Daily Volume (m ³)	Percent Of Approved Volume	Maximum Daily Volume (m ³)	Percent Of Approved Volume
January	128	13%	162	17%
February	150	16%	225	24%
March	170	18%	269	28%
April	198	21%	282	30%
May	147	15%	211	22%
June	156	16%	260	27%
July	150	16%	240	25%
August	150	16%	207	22%
September	198	21%	299	31%
October	176	19%	265	28%
November	182	19%	287	30%
December	252	26%	340	36%

Flow control is in the form of a pressure reducing valve located on the discharge side of each pressure pump. These valves limit the flow of treated water and prevents the distribution flow rate from exceeding the permitted flow rates. Average flow rate when pumps are operating is 330 litres per minute.



Staff Report

To: Council
From: Tracey Atkinson, Planner
Meeting Date: March 5, 2025
Subject: Fields Estate Draft Plan of Subdivision

Purpose:

The purpose of this report is to:

- Provide an overview of the proposal and summary of background information;
- Provide a summary of applicable land use instruments, planning framework and key planning policies
- Provide a recommendation to approve the Draft Plan of Subdivision with associated draft conditions and plans/schedules for Council's consideration.

Overview:

Application and Proposal

The subject lands are known municipally as 937045 Airport Rd (Armstrong Farm) and located at the North-East corner of Mansfield. The subject property is approximately 27.69 hectares (68.44 acres) in size with approximately 289 metres (950 feet) of combined frontage on County Road 17 and 154 metres (506. feet) of frontage on Airport Road.

A large portion of the subject property (approximately 21.76 hectares) is subject to the proposed applications, while the balance of the lands has been excluded from the proposed applications. A portion of land to be dedicated to the Township is outside of the settlement area but within the limits of the proposed draft plan. Surrounding land uses include natural areas, baseball park, agriculture and the residential and commercial uses in Mansfield.

This application for a Draft Plan of Subdivision proposes:

- 72 residential units including 44 single lots and 4 blocks for semi-detached units;
- Stormwater management facilities;
- Open space, environmental protection;
- 1.4 ha parkland;
- Public roads, walkways and road widening.

The proposed Draft Plan, attached as Schedule A to this report includes a chart identifying the various land uses and the associated land areas.

Detailed reports submitted in support of the application are available on the Township's website, and include:

- Planning Justification Report – IPS
- Draft Zoning By-law Amendment Text & Schedule
- Functional Servicing Report & Construction Mitigation Plan – Pinestone Engineering Ltd.
- Sewage Impact Study and Conceptual Design Brief – Azimuth Environmental Consulting Inc.
- Geotechnical/Hydrogeological Investigation – Peto MacCallum Ltd.
- Environmental Impact Study – Azimuth Environmental Consulting Inc.
- Stage 1-2 Archaeological Property Assessment – Amick Consultants Ltd.
- Traffic Impact Study – JD Northcote Engineering Inc
- Fluvial Geomorphological and Flood Hazard Assessment– Water's Edge
- Draft Plan of Subdivision - IPS
- Conceptual Semi -Detached Development Drawing – IPS
- D-5-4 Assessment – Azimuth Environmental
- Engineering Full Set Drawings
- Natural Heritage Assessment Letter

The submission has been peer reviewed by the Township review team including specialized professional consultants. The application was processed in accordance with the Planning Act and regulations thereunder.

Chronology

The following is a chronology of the subdivision and zoning files (SUB02-2021/Z11-2021):

- November 10, 2021 - Applications submitted
- December 9, 2021 – Applications deemed complete in accordance with Planning Act
- December 9, 2021 – Notice of Complete Application (Subdivision and Zoning)
- August 5, 2022 – Second Submission
- June 6, 2022 – Notice of Complete application provided to residents and Notice of Open House (Virtual)
- June 29, 2022 – Open House
- July 5, 2023 – Environmental Assessment/allocation Agreement authorized by Council By-law 23-2023
- January 31, 2024 – Third Submission
- April 2, 2024 – Statutory Public Notice
- May 1, 2024 – Statutory Public Meeting
- July 31, 2024 – Additional Traffic Submission

Public Comments

Public Comments were received at the Public Meeting and through written submissions. Comments were addressed to the extent possible within the existing planning framework, policy applicability and policy study requirements. Comments were received on the following general topics:

- Request to include commercial development;

- Request for sidewalks;
- Questions regarding water system capacity and costs;
- Topography (cut and fill requirements);
- Traffic implications on Airport Road, signalization, pedestrian crossing, turning lanes;
- Demography, accessible and affordable housing inquiries;
- Maintenance concerns such as sidewalk clearing, on-street parking, construction nuisances, dust control and garbage control;
- Garden Township;
- Connectivity to abutting lands for future development;
- Parkland;
- Water system;
- Request for environmental upgrade options and built-in capacity for solar and EV charging; and
- Development charges and impacts on existing residents.

Agency Comments

The following agencies have confirmed that they are satisfied with the submission or that their concerns or additional information satisfied through conditions of draft plan approval:

- Bell (December 3, 2021 – draft conditions provided)
- Canada Post (February 20, 2024 – draft conditions provided)
- Dufferin-Peel Catholic District School Board (February 5, 2024 – draft conditions provided)
- Dufferin County Building Department (February 12, 2024)
- Dufferin County Waste Services (February 15, 2024)
- Dufferin County Corporate Services (February 8, 2024)
- Dufferin County Planning Division (January 25, 2022, February 22, 2024)
- Enbridge (January 16, 2022, April 7, 2024)
- Hydro One (June 21, 2022, April 30, 2024)
- NVCA – Ecology (January 18, 2024)
- RJ Burnside Engineering (March 15, 2024)
- Upper Grand District School Board (March 21, 2022 – draft conditions provided)
- Dufferin County Public Works (February 7, 2025 – draft conditions provided)
- NVCA Engineering (January 17 – draft conditions provided, Wetland offsetting and compensation agreement draft January 13, 2025)
- Rosemont Fire Department (April 19, 2022)
- Parkland Survey (January 2025)

The following additional agencies were circulated but did not provide comments or confirmed that they would not have comments:

- Infrastructure Ontario
- Ministry of the Environment and Climate Change
- Wellington Dufferin Guelph Public Health
- Ministry of Municipal Affairs and Housing
- Niagara Escarpment Commission
- Rogers Communication

- Ministry of Transportation (April, 2024 – outside jurisdiction)
- The Metis Nation of Ontario
- Haudenosaunee Confederacy

Zoning Amendment Application

A zoning by-law amendment was also submitted to rezone the subject lands from the Countryside (A) Zone to site specific residential zones to address required details of the land use and related provisions. The zoning application proposes the following zones: Environmental Protection (EP), Hamlet Residential with Exceptions (HR-SP-1, HR-SP2, HR-SP-3, HR-SP4, HR-SP-5, HR-SP-6) and Open Space with Exceptions (OS-SP-7). The exceptions are to address the following conditions:

- To provide minimum frontage and area requirements for stormwater and open spaces consistent with the engineering design;
- To implement setbacks, maximum floor areas, maximum number of bedrooms, parking requirements and lot coverages for the semi-detached units to correlate with servicing studies and maximum capacities related to individual wastewater servicing limits; and
- To provide reduced frontages and lot areas to provide for a density consistent with the engineering studies related to servicing capacities.

It is noted that the requirement for site specific zoning by-law approval has been incorporated as a proposed condition of draft plan approval.

Planning Policy and Analysis:

The application was reviewed with respect to the provincial planning framework, including the Planning Act, A Place to Grow (Growth Plan for the GGH), Provincial Policy Statement, Provincial Planning Statement, County of Dufferin Official Plan, Nottawasaga Valley Conservation Authority regulations, Township of Mulmur Official Plan and Township of Mulmur Comprehensive Zoning By-law. The subject lands are not within the Niagara Escarpment Planning Area.

Planning Act

The Planning Act, R.S.O. 1990 as amended sets out the criteria for considering approval of a plan of subdivision. Section 51(24) includes the following:

Criteria

(24) In considering a draft plan of subdivision, regard shall be had, among other matters, to the health, safety, convenience, accessibility for persons with disabilities and welfare of the present and future inhabitants of the municipality and to,

- (a) the effect of development of the proposed subdivision on matters of provincial interest as referred to in section 2;
- (b) whether the proposed subdivision is premature or in the public interest;
- (c) whether the plan conforms to the official plan and adjacent plans of subdivision, if any;
- (d) the suitability of the land for the purposes for which it is to be subdivided;

- (d.1) if any affordable housing units are being proposed, the suitability of the proposed units for affordable housing;
- (e) the number, width, location and proposed grades and elevations of highways, and the adequacy of them, and the highways linking the highways in the proposed subdivision with the established highway system in the vicinity and the adequacy of them;
- (f) the dimensions and shapes of the proposed lots;
- (g) the restrictions or proposed restrictions, if any, on the land proposed to be subdivided or the buildings and structures proposed to be erected on it and the restrictions, if any, on adjoining land;
- (h) conservation of natural resources and flood control;
- (i) the adequacy of utilities and municipal services;
- (j) the adequacy of school sites;
- (k) the area of land, if any, within the proposed subdivision that, exclusive of highways, is to be conveyed or dedicated for public purposes;
- (l) the extent to which the plan's design optimizes the available supply, means of supplying, efficient use and conservation of energy; and
- (m) the interrelationship between the design of the proposed plan of subdivision and site plan control matters relating to any development on the land, if the land is also located within a site plan control area designated under subsection 41 (2) of this Act or subsection 114 (2) of the *City of Toronto Act, 2006*.

Township staff have assessed the criteria and are satisfied that the proposed draft plan, with the proposed draft plan conditions, satisfy section 24 of the Planning Act.

Provincial Policy Statement and Planning Statement

In 2024 the Provincial Planning Statement (PPS) came into effect on October 20, 2024. The Planning Act (section 5) requires that the subdivision be consistent with the policy statement in effect at the time of the Council decision on the application.

The proposed subdivision was reviewed with respect to the high-level provincial policies, in the following categories:

- Chapter 2: Building Homes, Sustaining Strong and Competitive Communities;
- Chapter 3: Infrastructure and Facilities;
- Chapter 4: Wise Use and Management of Resources; and
- Chapter 5: Protecting Health and Safety.

The policies encourage densities that are efficient, optimize infrastructure and servicing, support active transportation and provide for a range and mix of housing options. The proposed development includes single detached and semi-detached units that are proposed to meet the needs of a diverse population. The proposed plan was also found to be consistent with promoting a health, active and inclusive community through the

inclusion of sidewalks, open space blocks and passive and accessible recreational opportunities.

The policies also support the reduction of greenhouses gases, energy conservation and low impact development. Draft conditions and schedules to the plan have been included address energy conservation options and a mix of housing options.

Infrastructure and facilities to serve the proposed development are consistent with the policies including making efficient use of facilities and providing the appropriate level of services. The proposed plan respects the servicing hierarchy and plant capacities.

Policies related to natural heritage, source-water, aggregate, agriculture and archeological resources as well as hazards were evaluated. Specific studies were submitted and reviewed to ensure that the proposed development was consistent with the Provincial Planning Statement.

The application was submitted under the 2020 Provincial Planning Statement, and supporting documents speak to consistency with the former policy statement. At the time of the application A Place to Grow: Growth Plan for the GGH, 2020 was also in effect. The new PPS incorporates high-level growth-related policies. The application has been assessed and found to be consistent with the PPS currently in effect.

Dufferin County Official Plan

The subject lands are designated 'Community Settlement Area' and 'Countryside Area' in the County of Dufferin Official Plan, 2017. The County Plan also identifies sand and gravel resources, a watercourse and County roads in relation to the lands.

The County plan was designed as a high-level policy document, recognizing that the local level Official Plans were in effect at the time of the County's first plan being developed. The plan echoes provincial policy and provides specific growth-related policies for the settlement area. The Plan has been recently amended to provide more specific policies, as well as being reviewed for PPS, 2024 conformity.

County staff reviewed the application and provided comments and draft conditions generally related to infrastructure and the abutting County roads.

Mulmur Township Official Plan

The Township Official Plan, 2012 designates the subject lands as 'Hamlet Residential', and 'Natural Area' within the 'Settlement Area (Hamlet Boundary)' and 'Rural' outside of the Settlement.

An Official Plan review has been initiated by the Township to update the Plan as a result of the new PPS, 2024 and County amendments. The Township also updated its natural heritage and hazard related policies in 2024.

The Township Plan contains more detailed policies related to how the Hamlet of Mansfield will be developed. It includes specific policies on the rural character of the community, acceptable forms of growth, servicing, safety, protection of its resources and impacts on its residents.

The policies of the Township plan triggered the completion of a number of studies and plans to assess impacts and provide for a proposed development that is consistent with the Township's Official Plan.

Studies resulted in the following servicing and delineation for the proposed plan:

- **Water and Wastewater Servicing:** The proposed subdivision plan is to be serviced by the municipal water treatment system and private individual septic systems. The multi-residential blocks will be serviced by municipal water and a private system having a capacity of not more than 10,000L/day. The existing municipal water system has capacity for the proposed development. Lot sizes have been determined based on the land needed for private sewage treatment facilities.
- **Stormwater Management:** The proposed subdivision plan includes two stormwater management facilities (ponds), with one providing storm water retention (attenuation and treatment) for the lands north of the Pine River tributary, and one to the south. The ponds are proposed to be dry-type.
- **Traffic:** Internal municipal roads are intended to provide access to the proposed residential and open space uses, and feed out to the County Road network. It is noted that the multi-residential blocks will have internal private roads/driveways and parking areas.
- **Hazards and Natural Heritage:** The proposed plan includes identifying and providing protection for environmental areas through mitigation measures, including appropriate setbacks. The plan has also been designed to include delineating slope erosion and flooding hazard limits and appropriate setbacks for works and development.

Mansfield is the primary residential growth area within Mulmur, and the only area serviced by a municipal water system. The Plan contains policies related to Mansfield being a complete community and providing a range of housing types and sizes. The policies also identify the environmental sensitivity and provides protection to its natural heritage, water systems and unique topographical and soil characteristics.

The proposed development is in conformity with the intent and direction of the Township of Mulmur Official Plan and represents good planning.

Strategic Plan Alignment:

It's in our Nature: Grow - We commit to developing a framework to shape our Township in a manner that protects our agriculture, natural resources and our rural character. We will embrace technology, support energy conservation, climate change mitigation and assess

environmental impacts in our decision-making process to grow the Township in a sustainable manner.

Financial Impacts:

The costs of the proposed development are expected to be funded through the development application and secured through financial commitments through the conditions of draft plan approval. It is noted that the Township is limited by the Development Charges legislation related to certain capital costs associated with growth. The draft conditions include specific financial commitments.

Environmental Impacts:

The environmental impacts associated with the proposed development have been assessed through individual consultant and peer review reports.

Recommendation:

This application has been reviewed by the review team, including experts and agencies and found to be acceptable and exhibits conformity with plans and consistency with the policies applicable to the proposed development.

It is recommended:

That all written submissions received in regards to the application and all oral submissions made at the Public Meeting held on May 1, 2024 relating to the application have been taken into consideration as part of deliberations and final decisions;

That pursuant to Section 34(17) of the Planning Act, no further public notification is required;

That proposed Draft Plan of Subdivision Application SUB02-2021, dated February 28 2025, be given draft approval subject to the conditions as appended to Report 'Fields Estate Draft Plan of Subdivision, March 5, 2025' including that draft approval lapse after three (3) years if final approval is not achieved within that period.

Submitted by: Tracey Atkinson, BES MCIP RPP, M.M Dipl. CAO/Planner

Schedule A – Draft Conditions

Schedule B – Draft Plan

Schedule C – Multi-Residential Development

Schedule D – Flow Chart

1000062217 ONTARIO INC

The Fields Estates Subdivision

Conditions of Draft Approval

Conditions Issued by: Township of Mulmur

Subdivision File No: SUB02-2021	Subdivision Name: The Fields Estates
Applicant: Innovative Planning	Date of Decision: March 5, 2025
Subject Lands: Part Lot 11, Concession 7	Date of Notice: March 20, 2025
	Last Date of Appeal: April 10, 2024
	Lapsing Date: March 5, 2028

The Township of Mulmur's conditions of final plan approval for registration of this subdivision File Number SUB02-2021 are as follows:

Conditions

Applicable lands

1. This approval applies to the draft plan of subdivision prepared by Innovative Planning Solutions, originally dated August 12, 2021, subsequently revised and dated February 28, 2025, and certified by Luke Wilcox, Ontario Land Surveyor. Draft Plan of Subdivision, as revised, shows:
 - Lots 1-44 for Detached Dwellings (10.38 ha)
 - Blocks 45-48 for Semi Detached Blocks Dwellings (28 units, 2.15 ha)
 - Blocks 49 and 50 for Stormwater Management Facility/Access (0.84 ha)
 - Block 51 and 52 for Open Space (0.06 ha)
 - Blocks 53 and 54 for Environmental Protection (3.19 ha)
 - Blocks 55 and Block 56 for pedestrian access
 - Block 57 for Parkland Dedication (1.434 ha)
 - Block 58 for Future R.O.W. & Access (0.44 ha)
 - Blocks 59-62 for Daylighting Triangles (0.007ha)
 - Blocks 63-65 for Road Widening (0.22ha)
 - Streets 'A' 'B' 'C' and 'D' (2.96ha)

Agreement inclusions

2. The Owner shall satisfy all the requirements of the Township of Mulmur ("Township") with respect to the draft plan of subdivision and shall enter into a Subdivision Agreement with the Township, to be registered against the lands to address the requirements, financial and otherwise, of the Township to include but not be limited to:
 - i. The requirement for all lots and blocks for development to be serviced with full municipal water services and provided with a water meter, and further that watermains and hydrants be in service prior to issuance of building permits.
 - ii. The installation of water and stormwater related infrastructure with required approvals from the Ministry of Environment, Conservation and Parks pursuant to Part V under the *Safe Drinking Water Act*.

- iii. The provision of detailed lot grading, erosion and sediment control, landscaping and stormwater management plans, prepared by a technically qualified consultant, by the Owner to the satisfaction of the Township.
 - iv. Street lighting and sidewalks to be provided on the proposed roadways and to provide the opportunity for connection to future pedestrian infrastructure to the satisfaction of the Township.
 - v. Tree planting and landscaping in various locations to the satisfaction of the Township. The landscaping plan shall provide rural character through the use of natural vegetation such that the built form does not dominate, to the satisfaction of the Township.
 - vi. The provision of usable parkland, serviced with municipal water, and trailways in various locations to the satisfaction of the Township.
 - vii. The provision of an overall utility distribution plan as may be necessary for utilities, drainage and servicing to the appropriate authority.
 - viii. The granting of such easements as may be necessary for utilities, drainage and servicing to the appropriate authority.
 - ix. The provision of appropriate conditions as required by all utilities including Bell, Rogers, Hydro One and Enbridge with respect to servicing of the proposed dwellings and other buildings.
 - x. Fencing to be provided as required by the Township in locations required by and to the satisfaction of the Township.
 - xi. The provision of a Letter of Credit, the amount of which shall be determined in accordance with the Township's requirements, to ensure satisfactory completion of the development.
3. The location and requirements for construction access to the site and measures to control and mitigate potential construction impacts such as erosion, sediment, noise, dust, odour, waste and vehicles/ equipment, be determined
 4. The Subdivision Agreement shall contain provisions that no Building Permits be issued for Blocks 44, 45, 46 or 47 until the Township is satisfied that it will not be required to enter into a Municipal Responsibility Agreement for such building.
 5. The Owner shall in the subdivision agreement to require the purchaser/builder of building lots and/or blocks within the plan of subdivision, to provide for the availability of Green Features/Options in their marketing materials to perspective home buyers and if selected to be included in their Purchase and Sale Agreements. These features would be optional to the standard features of the home purchase and available upon request at an additional cost.
 6. The Owner shall in the subdivision agreement to require the purchaser/builder of building lots and/or blocks within the plan of subdivision, to provide for the availability of Accessible Features/Options in their marketing materials to perspective home buyers and if selected to be included in their Purchase and Sale Agreements. These features would be optional to the standard features of the home purchase and available upon request at an additional cost.
 7. The Owner shall in the subdivision agreement to agree to have all 28 semi-detached units ("Semi-Detached Units") to be constructed on blocks 45, 46, 47 & 48 as per the floor plan and elevation design submitted to the municipality and prepared by Justin Sherry Design Studio dated January 21, 2025 (the "Semi-Detached Units Plans"). To prevent excessive repetition of the same elevations and colours, the Owner has designed 3 exterior elevations. The Owner has the right of choosing the locations of the elevations according to the Owner's siting plan and retains control of all exterior color selection for each of the Semi-Detached Units. It is understood that the Ontario Building Code or the authority of an architect or structural engineer will supersede all concept design elements

for Semi-Detached Units Plans as these are concept plans and are not approved for construction.

8. The Subdivision Agreement shall contain a clause that the Owner agrees to assume responsibility for the operation and continued maintenance of the stormwater management facility to the satisfaction of, and at no cost to the Township, until the Township grants final acceptance of the subdivision and assumes maintenance and operations responsibilities for the stormwater management facility. The Owner shall, prior to assumption, clean out all stormwater management ponds including all municipal infrastructure (including storm sewers, catch basins, swales and an OGS) if required, to which the lands drain to, to the satisfaction of the Township.
9. The Subdivision Agreement shall contain a clause that the Owner agrees to provide to the Township within thirty (30) days of registration of the Plan, “as recorded (as constructed)” drawings of all plantings, infrastructure and plans and associated professional certifications. The Developer’s engineer shall also provide ties to all main line valves, ties to individual water service boxes, linear ties to sanitary sewer services and GPS coordinates of all watermain
10. The Subdivision Agreement shall contain provisions requiring the Owner to design and construct a paved multi-use walking loop and pathway connections through Blocks 50 (SWM Block) and any other blocks, and to design and plant landscaping measures and install regulatory signage for the stormwater ponds, where possible at the cost of the Owner and to the satisfaction of the Township.
11. The Subdivision Agreement shall include a provision requiring that streets shall be named and numbered in accordance with the County numbering policy and to the satisfaction of the Township, applicable Fire Chief, County Emergency Management Services and County of Dufferin GIS Manager.
12. The Subdivision Agreement shall include a provision requiring the house and lot numbering plan provides for dwelling unit numbers to be permanently embedded in or attached to the exterior of each dwelling once the dwelling is built. Prior to initiating house construction, both the lot or block/unit number and corresponding municipal address shall be displayed on all lots and blocks in a prominent location, until such time that the lot/block is transferred.
13. The Owner shall prepare and place a “Display Map” on the wall of the sales office in a place readily available to the public which indicates the location of all Canada Post Mailbox site locations, as approved by Canada Post and the Township of Mulmur, and further that the Rogers Telecommunication Tower be included on said “Display Map” to the satisfaction of the Township of Mulmur.

Agreement – external works

14. The Subdivision Agreement shall require all other water, storm sewer/drainage, road, utility, landscape, parkland and other improvements and service connections external to the property, all at the cost of the Owner and to the satisfaction of the Township, including but not limited to the completion of the following works external to the development:
 - a. Roadway design and construction for Dufferin County Roads 17 and 18 including the proposed new unsignalized intersection at Street A and County Road 18 and Street C and County Road 17 the related roadway improvements recommended in the report entitled *Traffic Impact Study* prepared by JD Northcote Engineering Inc. and revised December 11, 2024, or the final version of the Traffic Impact Study for the development, at the cost of the Owner, as approved by and to the satisfaction of the County of Dufferin and the Township; and further consideration of pedestrian access on County Road 18.

- b. Improvements and reinstating of the Mansfield Ball Diamond entrance in line with the entrance of Street A onto Airport Road (County Road 18) at the cost of the Owner.
- c. A sidewalk shall be extended within the County ROW along County Road 18 from Street A to County Road 17 at the developers cost.
- d. A sidewalk shall also be provided along County Road 17 from the walkway at the south of Block 55 to the west side of Adrian Avenue at the cost of the Owner to the satisfaction of the County of Dufferin and the Township.
- e. Installation of water main connections to the existing water system including all associated hydrant installations, water sampling station, road improvements and restoration of disturbed areas and any upsizing of existing water lines required to convey flows from the development to the Township's water system, at the cost of the Owner and to the satisfaction of the Township.

Agreement land dedications

- 15. The Subdivision Agreement shall include a clause stating that the Owner shall, upon registration of the plan, dedicate gratuitously and free and clear of all encumbrances, any required parks, open space, trails, road or highway widenings, reserve blocks, walkways, daylight triangles, gateway features, buffer blocks, stormwater management facilities, maintenance blocks and utility or drainage easements or any other easements as required to the satisfaction of the Township, County or other authority. Such conveyances/dedications shall include but not be limited as follows:
 - i. a reserve of 0.3m on County Road 17 and County Road 18
 - ii. Blocks 49 and 50 for stormwater management facilities
 - iii. Blocks 51 and 52 for open space
 - iv. Blocks 53 and 54 for environmental protection
 - v. Blocks 55 and 56 for walkways
 - vi. Block 57 for Parkland
 - vii. Block 58 for future right of way
 - viii. Blocks 59 – 62 for daylighting triangles
 - ix. Blocks 63-65 for road widening
 - x. Streets A to D, dedicated as public highways to the Township
 - xi. Easements as required.
- 16. The Subdivision Agreement shall include provisions requiring the following obligations related to lands to be dedicate gratuitously:
 - i. The Owner agrees to delineate blocks 53 and 54 and ensure an acceptable natural state is provided, in order to protect the viability of the natural feature to the satisfaction of the Township. The Owner shall provide fencing, landscaping and signage as required by the Township to restrict access. The development and residential lots shall not impact or encroach onto these blocks with grading or any building and/or structure (e.g. fences, retaining walls, poles, composters, children's play structures, landscape features, etc.) except required grading for the development as shown on the approved Plans.
 - ii. The Owner agrees to the clean up and removal of any construction waste, materials and debris, discarded or leftover soils, construction and erosion and sediment control fencing and similar matters.

Agreement - legal

17. The subdivision agreement shall include a clause that the Owner shall provide the Township with postponements for any and all encumbrances of the subject lands postponing such encumbrance(s) and subordinating it in all respects, to any and all agreements entered into between the Owner and the Township.
18. The Subdivision Agreement shall include a clause that the Owner shall indemnify and hold the Township and County harmless from and against any and all actions, suites, claims, demands, and damages which may arise either directly or indirectly by reason of the development of the subject lands and/or construction of works, save and except for any actions, causes of action, claims, demands and damages arising out of the negligence of the Township or County or those for whom it is in law responsible. A clause shall be included in the Subdivision Agreement in respect of same.

Agreement - Financial

19. The Owner shall contribute cash in the amount of \$100,000 prior to registration of the subdivision agreement, for the Township to utilize to provide parkland facilities, traffic control, sidewalks or other capital investment in the Mansfield area. It is acknowledged by the Owner that the Township shall have the right to use Block 57 for a park or any other public recreational purpose, or that it may, at its sole option, sell Block 57 and use the proceeds for park or other public recreational purposes.
20. The Subdivision Agreement shall contain provisions requiring that the payment of development charges, water connection fee, municipal approval fee and individual lot grading review fee shall be paid prior to the of issuance of Municipal Approvals for building permits. The Township acknowledges that the Owner entered into an agreement for the completion of an Environmental Assessment in accordance with By-law 23-2023 and provided pre-payment of \$200,000 which shall be applied against the connection fees payable.
21. The Subdivision Agreement shall include a provision that the Owner agrees to post all necessary securities and pay all necessary fees as required by the Township. Prior to the preparation of any agreement or processing of any application, or commencement of any works, the Owner shall pay to the Township and applicable agencies all fees set out in the Fees By-law at the time of application.
22. The Subdivision Agreement shall include a provision that the Developer will be 100% responsible for all costs associated with the relocation of existing services (i.e. gas, hydro, telecommunications, etc.) to accommodate this development.

Agreement – Final Version of Studies

23. The Subdivision Agreement shall include provisions requiring the Owner to update as necessary and submit final versions of the following documents, and to implement and adhere to the recommendations thereof, all to the satisfaction of the Township:

Report Title	Author	Date
Environmental Impact Study	Azimuth Environmental Consulting Inc.	November 2021 (January 22, 2024 letter, December 10, 2024 letter)
D-5-4 Assessment	Azimuth Environmental Consulting	March 2023
Sewage Impact Study and Conceptual Design Brief	Azimuth Environmental Consulting	September 2021

Engineering (Full Set) (Existing Conditions Plan, Conceptual Grading Plan, Conceptual Servicing Plan, Pre-Development Catchment Plan, Airport Road Sight Line Profile, Airport Road Details Plan	Pinestone Engineering Ltd	January 2024
Functional Servicing Report & Construction Mitigation Plan	Pinestone Engineering Ltd	December 10, 2024
Traffic Impact Study	JD Northcote Engineering Inc	October 5, 2021, Revised December 11, 2024.
Geotechnical/ Hydrogeological Investigations	Peto MacCallum Ltd	September 21, 2021, November 3, 2021
Supplemental Geotechnical Review	GEI	September 13, 2024 letter, December 12, 2024 (letter)
Pine River Tributary Flood and Erosion Hazard Assessment	Water's Edge Environmental Solutions Team	January 24, 2024, revised September 18, 2024
Amick Consulting Limited	Stage 1-2 Archeological Property Assessment	August 21, 2021
Sewage Evaluation	Azimuth Environmental Consulting Inc.	December 10, 2024
Concept Plan (for Multi- Residential Blocks)	IPS	December 3, 2024

24. The Subdivision Agreement shall include a provision requiring the Owner to retain qualified professionals to provide ongoing confirmation that the recommendations of the approved plans are being adhere to. In addition, a qualified ecologist is to provide confirmation to the Township that all provisions of the Environmental Impact Study are being complied with throughout the duration of construction to the satisfaction of the Township, acting reasonably.

Agreement – Detailed Reports and Detailed Plans

25. The Owner shall prepare the following detailed reports and detailed plans, and agree in a subdivision agreement to implement and adhere to the recommendations thereof, all to the satisfaction of the Township:
- i. stormwater management report and plan, complete with a geotechnical report, drawings, sections, calculations, implementation and monitoring
 - ii. full detailed design engineering submission, including but not limited to the following:
 - a. servicing plan
 - b. grading plan
 - c. erosion and sediment control plan (with sequencing of earthworks)
 - d. cut and fill plan
 - e. drainage plan
 - f. stormwater management facility drawings
 - g. plan and profile drawings
 - h. general notes and details

- i. hydrant plan,
- j. trail and sidewalk plan
- k. fence plan
- l. composite utility plan
- m. fishery crossing detail
- n. parkland plan
- iii. landscape plan
- iv. street lighting
- v. signage and pavement marking plans
- vi. parking plan
- vii. M-Plan showing all blocks and lot numbers
- viii. R-Plan showing all easements
- ix. house numbering plan
- x. homeowner information manual

Agreement – further development of Semi-detached blocks

26. The Township may require the Owners to enter into a subsequent condominium or other development agreement to address issues specific to the development of Blocks 45, 46, 47 and 48.

Agreement – Clauses for Purchase and Sale

27. That the Subdivision Agreement include that the following clauses be registered to each lot and block in the plan and warnings included in any offers of purchase and sale:
1. “The sewage disposal system shall be maintained and if required, replaced with an equal or better system to remove nitrates”.
 2. Septic System Care and in the case of Blocks 45, 46, 47 and 48, additional information regarding the calculation for the shared septic system and how increased usage beyond the use anticipated by two bedrooms would jeopardise the life-span and may cause increase costs to the remaining users
 3. “On-street parking restriction by-laws prohibit parking any vehicles within the Right-of-Way during the winter season.”
 4. “Abutting lands are agricultural properties and normal farm practises are permitted, and farm odours and farm equipment operation may be present.”
 5. “Purchasers and/or tenants are advised that fencing along the lines of Lots and/or Blocks abutting Township owned lands is a requirement of the Subdivision Agreement and that all required fencing shall be constructed entirely on private property as shown on the approved construction drawings. Prior to assumption, the fencing installed shall not be altered in any way, including the addition of gates. Any costs to repair modifications will be the responsibility of the Owner. Upon assumption of the subdivision by the Township, the maintenance of the fencing shall meet Township By-laws and shall be the sole responsibility of the lot owner to maintain.”
 6. Purchase agreements shall include provisions to advise purchasers that unauthorized public access to Blocks 52, 53 and 54 is prohibited except for potential future public trails approved by the Township;
28. In addition to the general clauses, lots 1, 3 and 4 shall include the following addition clause:
- “Purchasers/tenants are advised that sound levels due to increasing road traffic may on occasion interfere with some activities of the dwelling occupants.”

Site Condition Record

29. That the Owner shall provide the Township with a copy of the Record of Site Condition (RSC) for the subject land, or in the alternative an opinion by a qualified professional confirming to the satisfaction of the Township that a RSC is not required and that the proposed land uses, including the proposed parkland, and the development in general comply with the Environmental Protection Act.

Phasing Plan

30. Prior to registration, the Owner shall provide a site-specific Development Phasing Plan, if required, to outline the intended sequence of development within the Plan, both geographically and chronologically, including the provision of necessary supporting road and servicing infrastructure, and the provision of services, all to the satisfaction of the Township.
31. Prior to construction, the Owner shall provide a detailed Construction Schedule including timing of building in watercourse crossing details.

Zoning Approval

32. Prior to registration, the Owner shall obtain approval of an Amendment to the Township's Zoning By-law to rezone the land within the plan of subdivision to permit the development, and that such by-law be in full force and effect.
33. Prior to registration, the Owner shall provide a Certificate of Lot Area and Lot Frontage signed by an Ontario Land Surveyor. The Surveyor shall also provide a certificate stating that the plan to be submitted for registration is the same as the draft approved plan, or identify any discrepancies, to the satisfaction of the Township.

Dufferin County Conditions

34. The Developer agrees that no work, including, but not limited to tree removal, grading or construction, will occur on the lands until such time the Developer has obtained written permission from the County and the Township or has entered into an Agreement. (Dufferin)
35. The Developer shall indemnify and hold the County harmless from and against all actions, suites, claims, demands, and damages which may arise either directly or indirectly by reason of the development of the subject lands and/or construction of works within the County's property. A clause shall be included in the County and the Subdivision Agreement in respect of same. (Dufferin)
36. The Developer shall be exclusively responsible for the mitigation, remediation and disposal of any contaminants or Hazardous Substances encountered in areas disturbed by the Developer works to the extent required by the applicable site condition standards for the lands (County Right of Way) or by Applicable Laws, and if so required in connection with the works, the Developer shall dispose of all soil, groundwater, and/or surface water from the areas disturbed by the Developer that is contaminated in excess of applicable site condition standards in accordance with Applicable Laws at its sole cost and expense. (Dufferin)
37. The Developer will be solely responsible for the entire cost of the design, construction and contract administration incurred by the County as a result of the development works on Dufferin County Rd 18 and Dufferin County Rd 17 and shall pay for the construction of all services within County Rd 18 and County Rd 17 lands including such as, but not limited to storm facilities, walkways and road works as determined by the County. (Dufferin)

38. The Developer agrees to construct all works within the County Right-of-Way to the satisfaction of the County. Prior to commencing any such works, the Developer shall:
 - i. Submit a detailed cost estimate for all proposed works within the County Right-of-Way for County review and approval;
 - ii. Provide financial securities equal to 100% of the approved cost estimate to ensure the completion of the works to the satisfaction of the County in the form of a Letter of Credit or cash. Any securities or deposits not utilized by the County will be returned to the Developer following final acceptance of the work within the County Right-of-Way and
 - iii. Agree in an agreement to provide funds to the County in advance of the project for all cost associated with third-party reviews and inspections of the design and construction related to the construction of County Roads and cover all costs associated with third-party peer reviews required for the development, including but not limited to Peer review of the updated Transportation Impact Study (TIS) Review of road design and related infrastructure improvements. (Dufferin)
39. The Developer shall submit a detailed Stormwater Management Report and Plans to the satisfaction of the County which shows how stormwater will be controlled and conveyed to the receiving water body. The report and plans shall address the issue of water quality in accordance with recognized best management practices, Provincial Guidelines. Maintenance and operational requirements for any control and or conveyance facilities must be described in a format to be made available to the County. (Dufferin)
40. The Developer shall submit an updated Traffic Impact Study, if required by the County, including sight line distances and daylighting triangles at the street corners, driveway entrances to the satisfaction of the County and shall implement the recommendations of the Study to the satisfaction of the County. (Dufferin)
41. The Developer agrees to design County Rd 18 to the satisfaction of the County. (Dufferin)
42. The Developer shall prepare and implement a construction traffic access and control plan for all phases of servicing and building construction to the satisfaction of the County. Any costs related to the implementation of such a plan shall be borne by the Developer. (Dufferin)
43. The Developer agrees to incorporate the following provisions as part of the Engineering Design Plans:
 - i. Pedestrian facilities shall not be directed to Dufferin County Road 18, or Dufferin County Road 17 unless sufficient pedestrian infrastructure is provided as approved by the County of Dufferin and Township of Mulmur.
 - ii. The proposed municipal road connection to Dufferin County Road 18 shall be designed to meet the requirements outlined within the County's Entrance Policy, and the Transportation Association of Canada (TAC) design manuals.
 - iii. The proposed design of County Road 18 shall be designed such that adequate sightlines are provided to each existing residential and proposed entrance within the limits of the project works. (Dufferin)
44. The exact location, geometry, and design of the access point shall be determined through consultation with the County's Public Works Department and shall comply with:
 - a. The County's most current Entrance policies.
 - b. Minimum spacing requirements from adjacent intersections and driveways.
 - c. Sight distance standards to ensure adequate visibility in both directions.

- d. A detailed Access Design Plan must be submitted for approval, including:
 - i. Turning lane provisions (if necessary).
 - ii. Curb radii for safe vehicle movements.
 - iii. Signage, pavement markings, and traffic control devices. (Dufferin)
45. The Developer shall fully reimburse the County for all costs associated with the work within the County's Right-of-Way. These costs shall include, but are not limited to, expenses incurred for a third-party inspector, selected, and retained by the County, to support the review and inspection of the design and construction. (Dufferin)
46. The Developer shall submit a Construction Traffic Management Plan (CTMP) to minimize disruptions during construction. This plan must include:
 - i. The Traffic Management Plan must conform to the most current Ontario Traffic Manuals.
 - ii. Detour routing and traffic signage for affected areas.
 - iii. Construction vehicle access routes and staging areas to avoid conflicts with local traffic.
 - iv. Measures to ensure continued access for emergency services. (Dufferin)
47. All construction and improvements shall meet the municipality's and County's road design standards and adhere to provincial guidelines, including the Ontario Traffic Manual and Transportation Association of Canada (TAC) standards. (Dufferin)
48. The Developer shall construct, install and maintain erosion and sediment control facilities, satisfactory to the County, in accordance with the plans that has been approved by the Township. The Developer agrees to install additional sediment control devices along the County Roads as determined by the County. Any costs related to the implementation shall be borne by the Developer. (Dufferin)

NVCA conditions

49. The Owner shall prepare a detailed crossing design including fishery Crossing details, engineered culvert design and wildlife passage to the satisfaction of Department of Fisheries and Oceans (DFO), NVCA and the Township.
50. That prior to final approval the following shall be prepared to the satisfaction of the Nottawasaga Valley Conservation Authority (NVCA) and the Township of Mulmur:
 - i. A detailed Final Flood and Erosion Hazard Assessment;
 - ii. A detailed Final Stormwater Management Report and engineering plans prepared in accordance with the [NVCA Stormwater Technical Guide](#);
 - iii. A detailed Final Geotechnical Report;
 - iv. A detailed Erosion and Sedimentation Control Plan;
 - v. A detailed Grading Plan;
 - vi. An Operation and Maintenance Manual for the Stormwater Management Facility.

All reports and plans shall be prepared in accordance with current provincial and NVCA guidelines and standards, at the time of submission. (NVCA Condition)

51. The Owner shall agree in the Subdivision Agreement, in wording acceptable to the NVCA, to carry out, or cause to carry out, the recommendations and

- measures contained within the plans and reports approved by the NVCA and the Township of Mulmur. (NVCA Condition)
52. The Owner shall agree in the Subdivision Agreement, in wording acceptable to the NVCA, to engage a qualified professional to certify in writing that the works identified in the plans and reports approved by the NVCA and the Township of Mulmur, have been constructed. (NVCA Condition)
 53. The owner shall agree in the Subdivision Agreement, in wording acceptable to the NVCA, that all erosion and sediment control measures will be in place prior to any site alteration, and that all major stormwater management facilities or an appropriate temporary sediment control pond(s), must be in place prior to the creation of impervious areas such as roads and buildings. (NVCA Condition)
 54. That if required, the draft plan be revised in order to meet the requirements of the above conditions including, but not limited to, loss of lots to provide for larger/additional stormwater management block(s), flooding/erosion setbacks and/or providing blocks for Low Impact Development measures to the satisfaction of the NVCA and the Township of Mulmur. (NVCA Condition)
 55. The Owner shall agree in the Subdivision Agreement that any easements required for storm water drainage purposes, shall be granted to the Township of Mulmur. (NVCA Condition)
 56. Fulfillment of the NVCA Offsetting Agreements and compensation plans. (NVCA Condition)
 57. That the NVCA be provided a copy of the passed site-specific zoning by-law including its text and schedule identifying that natural hazard areas and stormwater management facilities have been appropriately/restrictively zoned (e.g. Environmental Protection (EP)). (NVCA Condition)
 58. That prior to final approval, the Owner/Developer shall pay all development fees to the NVCA as required in accordance with the Nottawasaga Valley Conservation Authority's fee policy, under the *Conservation Authorities Act*. (NVCA Condition)
 59. That prior to any site alteration or development occurring within the NVCA's Regulated Area, a permit shall be obtained from the NVCA under the Conservation Authorities Act. (NVCA Condition)
 60. Prior to final approval, the NVCA is to be provided a copy of the developer executed Subdivision Agreement which addresses the NVCA's conditions of draft plan approval. (NVCA Condition)

School Board Conditions

61. That Education Development Charges shall be collected prior to the issuance of a building permit(s). (UGDSB)
62. That the developer shall agree to provide the Upper Grand District School Board with a digital file of the plan of subdivision in either ARC/INFO export or DWG format containing parcel fabric and street network. (UGDSB)
63. That the developer shall agree in the subdivision agreement that adequate sidewalks, lighting and snow removal (on sidewalks and walkways) will be provided to allow children to walk safely to school or to a designated bus pickup point until the subdivision is assumed by the Township. (UGDSB)

64. That the developer and the Upper Grand District School Board reach an agreement regarding the supply and erection of a sign (at the developer's expense and according to the Board's specifications) affixed to the permanent development sign advising prospective residents that students may be directed to schools outside the neighbourhood. (UGDSB)
65. That the developer agrees in the subdivision agreement to advise all purchasers of residential units and/or renters of same, by inserting the following clause in all offers of Purchase and Sale/Lease, until such time as a permanent school is assigned:
- i. *"Whereas the Upper Grand District School Board has designated this subdivision as a Development Area for the purposes of school accommodation, and despite the best efforts of the Upper Grand District School Board, sufficient accommodation may not be available for all anticipated students from the area, you are hereby notified that students may be accommodated in temporary facilities and/or bussed to a school outside the area, and further, that students may in future have to be transferred to another school."* (UGDSB)
 - ii. *"Whereas, despite the best efforts of the Dufferin-Peel Catholic District School Board, sufficient accommodation may not be available for all anticipated students from the area, you are hereby notified that students may be accommodated in temporary facilities and/or bussed to a school outside of the neighbourhood, and further, that students may later be transferred to the neighbourhood school."* (DPCDSB)
 - iii. *"That the purchasers agree that for the purpose of transportation to school, the residents of the subdivision shall agree that children will meet the bus on roads presently in existence or at another place designated by the Board."* (DPCDSB)

Canada Post Conditions

66. That the Owner shall agree in the Subdivision Agreement in wording acceptable to Canada Post, to undertake the following:
- i. Consult with Canada Post to determine suitable locations for the placement of Community Mailboxes and to indicate these locations on appropriate servicing plans. (Canada Post)
 - ii. Confirm to Canada Post that the final secured permanent locations for the Community Mailboxes will not be in conflict with any other utility; including hydro transformers, bell pedestals, cable pedestals, flush to grade communication vaults, landscaping enhancements (tree planting) and bus pads. (Canada Post)
 - iii. Install concrete pads at each of the Community Mailbox locations as well as any required walkways across the boulevard and any required curb depressions for wheelchair access as per Canada Post's concrete pad specification drawings. (Canada Post)
 - iv. Agree to prepare and maintain an area of compacted gravel to Canada Post specifications to serve as a temporary Community Mailbox location. This location will be in a safe area away from construction activity in order that Community Mailboxes may be installed to service addresses that have occupied prior to the pouring of the permanent mailbox pads. This area will be required to be prepared a minimum of 30 days prior to the date of first occupancy. (Canada Post)
 - v. Communicate to Canada Post the excavation date for the first foundation (or first phase) as well as the expected date of first occupancy. (Canada Post)

- vi. Include in all offers of purchase and sale a statement, which advises the prospective new home purchaser that mail delivery will be from a designated Community Mailbox, and to include the exact locations (list of lot numbers) of each of these Community Mailbox locations; and further, advise any affected homeowners of any established easement granted to Canada Post. (Canada Post)
- vii. Agree to be responsible for officially notifying purchasers of the exact Community Mailbox locations prior to the closing of any home sales with specific clauses in the Purchase Offer, on which the homeowners do a sign off. (Canada Post)
- viii. The owner/developer of any condominiums will be required to provide signature for a License to Occupy Land agreement and provide winter snow clearance at the Community Mailbox locations (Canada Post)
- ix. Enhanced Community Mailbox Sites with roof structures will require additional documentation as per Canada Post Policy (Canada Post)
- x. There will be no more than one mail delivery point to each unique address assigned by the Municipality (Canada Post)
- xi. Any existing postal coding may not apply, the owner/developer should contact Canada Post to verify postal codes for the project (Canada Post)
- xii. The complete guide to Canada Post's Delivery Standards can be found at: https://www.canadapost.ca/cpo/mc/assets/pdf/business/standardsmanual_en.pdf (Canada Post)

Utility Conditions (Enbridge, Hydro One)

- 67. That, prior to final approval, the Owner will provide all easement(s) required to service this development and any future adjacent developments. The Owner will provide all easements to Enbridge Gas Distribution at no cost. (Enbridge)
- 68. That, before final approval, the Owner agrees to provide, to the Township, written confirmation from communications/telecommunications providers such as Bell Canada and Rogers Communication, and from Hydro One, that arrangements have been made to their respective satisfaction for the installation of such utilities and services in the draft plan of subdivision.

Telecommunication Conditions (Bell)

- 69. The Owner acknowledges and agrees to convey any easement(s) as deemed necessary by Bell Canada to service this new development. The Owner further agrees and acknowledges to convey such easements at no cost to Bell Canada. (Bell)
- 70. The Owner agrees that should any conflict arise with existing Bell Canada facilities where a current and valid easement exists within the subject area, the Owner shall be responsible for the relocation of any such facilities or easements at their own cost. (Bell)
- 71. The Owner is advised to contact Bell Canada at planninganddevelopment@bell.ca during the detailed utility design stage to confirm the provision of communication/telecommunication infrastructure needed to service the development. (Bell)
- 72. It shall be noted that it is the responsibility of the Owner to provide entrance/service duct(s) from Bell Canada's existing network infrastructure to service this development. In the event that no such network infrastructure exists, in accordance with the Bell Canada Act, the Owner may be required to pay for the extension of such network infrastructure. If the Owner elects not to pay for the above noted connection, Bell Canada may decide not to provide service to this development. (Bell)

Final Approval

73. Prior to Final approval, the Owner shall fulfill the conditions of draft plan approval and provide a brief statement detailing how each condition has been satisfied.
74. Prior to Final Approval, the Owner shall provide every agency for which condition clearance is required with a copy of the executed subdivision agreement.
75. The Owner shall ensure that the Township is provided with written confirmation, quoting File Number SUB02-2021, that the following conditions have been satisfied from the applicable agencies:

Conditions	Agency
	Dufferin County W. & M. Edelbrock Centre, 30 Centre Street, Orangeville, ON L9W 2X1
	Nottawasaga Valley Conservation Authority 8195 8 th Line Utopia, Ontario L0M 1T0
	Department of Fisheries and Oceans
	Upper Grand District School Board 500 Victoria Road North Guelph, Ontario N1E 6K2
	Dufferin-Peel Catholic District School Board 40 Matheson Boulevard West Mississauga, Ontario L5R 1C5
	Canada Post Corporation 200 – 5210 Bradco Blvd Mississauga, Ontario L4W 1G7 anna.burdz@canadapost.postescanada.ca
	Enbridge Gas Distribution Ltd. 500 Consumers Road North York, Ontario M2J 1P8
	Rogers Fiber
	Bell Canada

Registration

76. Prior to registration, the Owner shall provide evidence of compliance with all of the conditions of draft approval, at its sole cost and expense, to the satisfaction of the Township.
77. Prior to registration, the Owner's surveyor shall submit to the Township, horizontal coordinates of all boundary monuments for the draft approved plan of subdivision.
78. Prior to registration of the plan of subdivision, the Owner shall submit draft reference plan(s) for the Township's review and approval prior to such plans being deposited. All costs associated with preparation and depositing of the plans and transfer of lands shall be at the sole expense of the Developer.
79. The final plan of subdivision approved by the Township must be registered within (30) thirty days or the Township may withdraw its approval under Section 51 of the *Planning Act, R.S.O. 1990 as amended*.

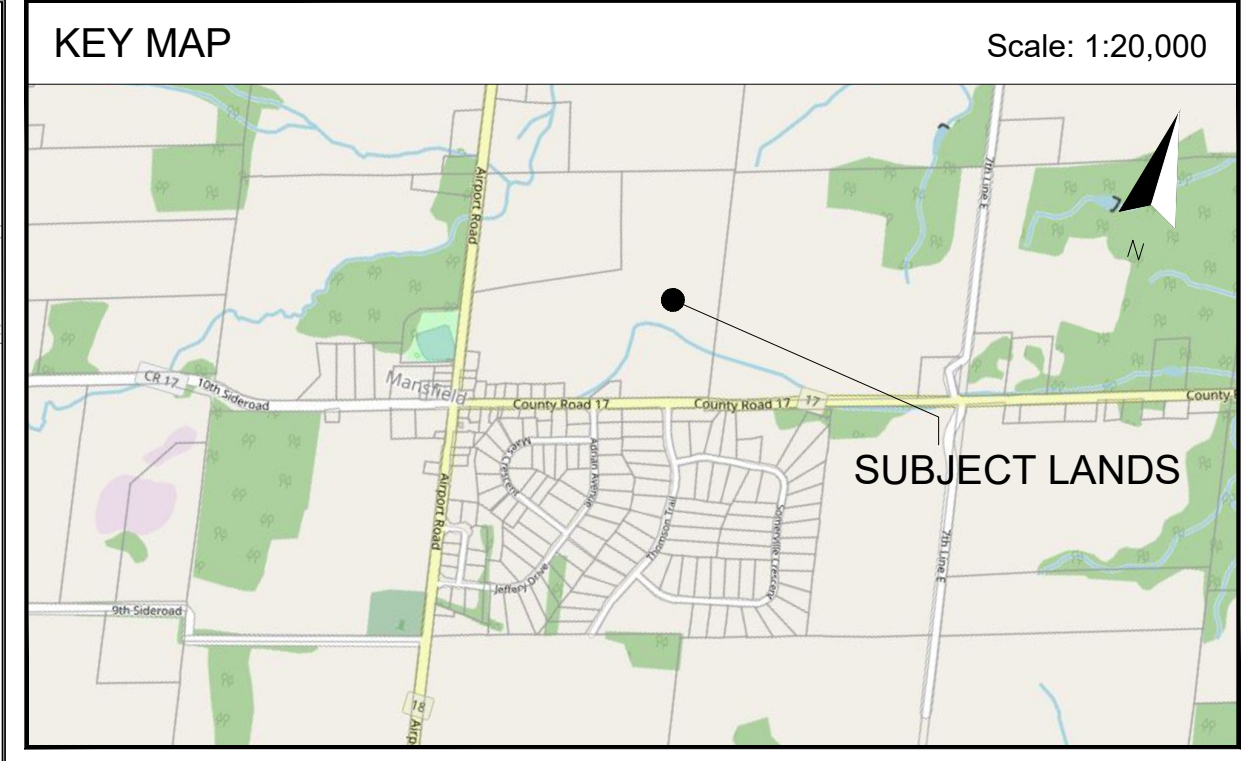
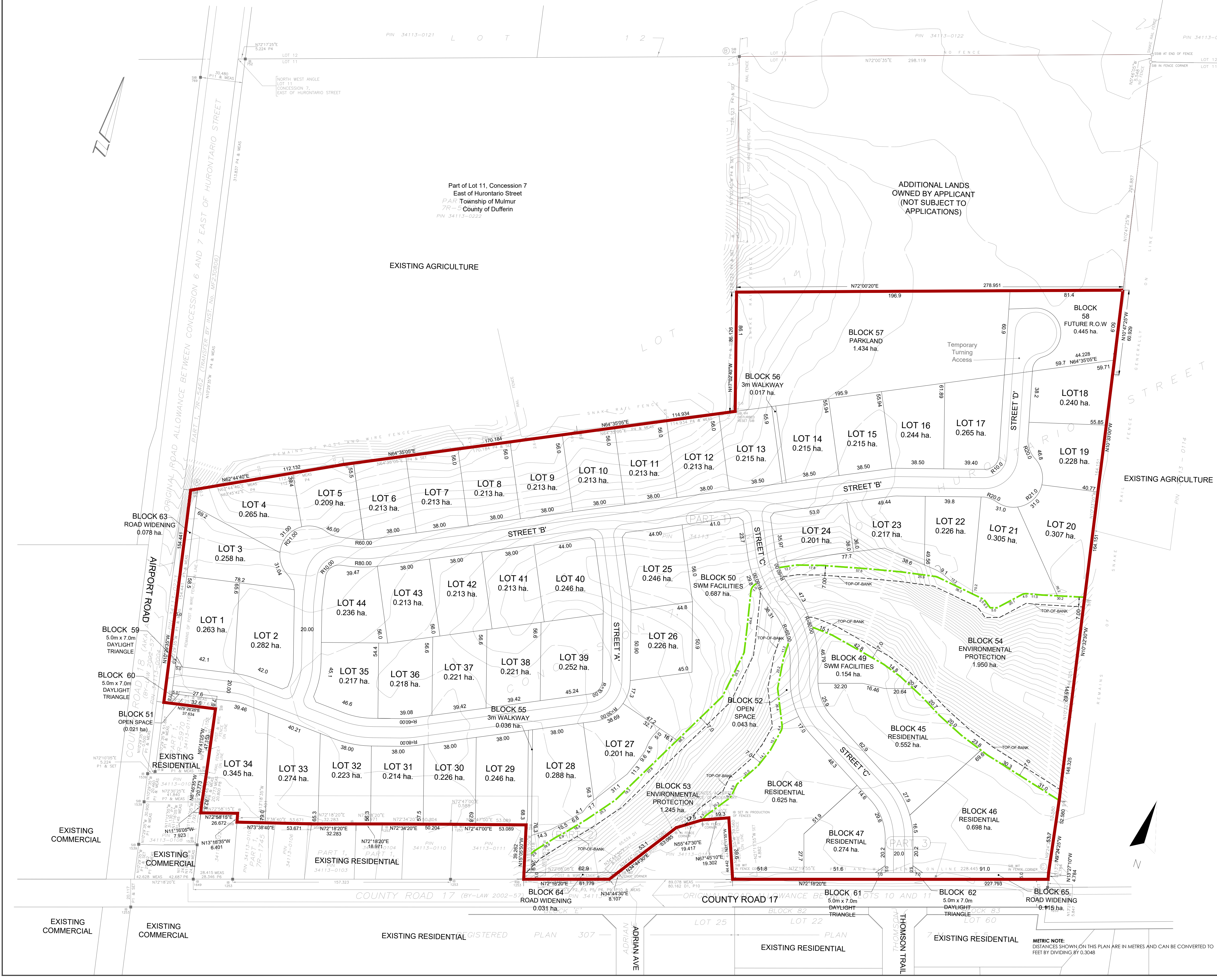
Assumption

80. Prior to assumption, the Owner shall:
 - i. Prepare and submit a chart to the Township, outlining all the terms and conditions of the Subdivision Agreement that must be fulfilled prior to assumption; and,
 - ii. Provide evidence of compliance with all terms and conditions of the Subdivision Agreement and any other applicable agreement, at its sole cost and expense to the Township, all to the satisfaction of the Township.

General and Interpretation

81. Without limiting the forgoing, all conditions shall be fulfilled to the satisfaction of the Township of Mulmur and to such agencies as the Township deems applicable.
82. That the approval of this draft plan will lapse three years from the date of approval. This approval may be extended pursuant to subsection 51(33) of the Planning Act, but no extension can be granted once the approval has lapsed.

Schedule B - The Fields Estates Draft Plan



DRAFT PLAN OF SUBDIVISION THE FIELDS ESTATES

Part of Lot 11, Concession 7
East of Hurontario Street
Township of Mulmur
County of Dufferin

Scale 1:1250

SUBJECT LANDS - 217,568.95m² / 21.757 ha.

7.0m SETBACK FROM TOP-OF-BANK

Land Use	Lot / Block No.	Units	Area (ha.)
RESIDENTIAL SINGLE LOT (30.0m x 2.000m ²)	1 - 44	44	10.380
RESIDENTIAL SEM-DETACHED BLOCKS (9.0m x 30)	45-48	28	2.149
STORMWATER MANAGEMENT FACILITIES	Blocks 49, 50		0.841
OPEN SPACE	Block 51, 52		0.064
ENVIRONMENTAL PROTECTION	Blocks 53, 54		3.195
3.0m WALKWAYS	Blocks 55, 56		0.053
PARKLAND	Block 57		1.434
FUTURE R.O.W.	Block 58		0.445
DAYLIGHT TRIANGLES	Blocks 59 - 62		0.007
ROAD WIDENINGS	Blocks 63 - 65		0.224
STREETS	Streets A - D		2.965
TOTAL		72	21.757

OWNER'S CERTIFICATE
I, THE UNDERSIGNED, BEING THE REGISTERED OWNER OF THE SUBJECT LANDS, HEREBY AUTHORIZE INNOVATIVE PLANNING SOLUTIONS TO PREPARE THIS DRAFT PLAN OF SUBDIVISION AND TO SUBMIT SAME TO THE COUNTY OF DUFFERIN FOR APPROVAL.

February 28, 2025
DATE

SURVEYOR'S CERTIFICATE
I CERTIFY THAT THE BOUNDARIES OF THE LANDS TO BE SUBDIVIDED AND THEIR RELATIONSHIP TO ADJACENT LANDS ARE ACCURATELY AND CORRECTLY SHOWN.

Feb. 28, 2025
DATE

ADDITIONAL INFORMATION REQUIRED UNDER SECTION 51(17) OF THE PLANNING ACT

a) SHOWN ON PLAN	b) SHOWN ON PLAN	c) SHOWN ON PLAN	d) RESIDENTIAL, OPEN SPACE
e) SHOWN ON PLAN	f) SHOWN ON PLAN	f1) NONE	i) SAND
g) SHOWN ON PLAN	h) MUNICIPAL WATER	i) NONE	
j) SHOWN ON PLAN	k) PRIVATE SEPTIC	l) NONE	

SCHEDULE OF REVISIONS

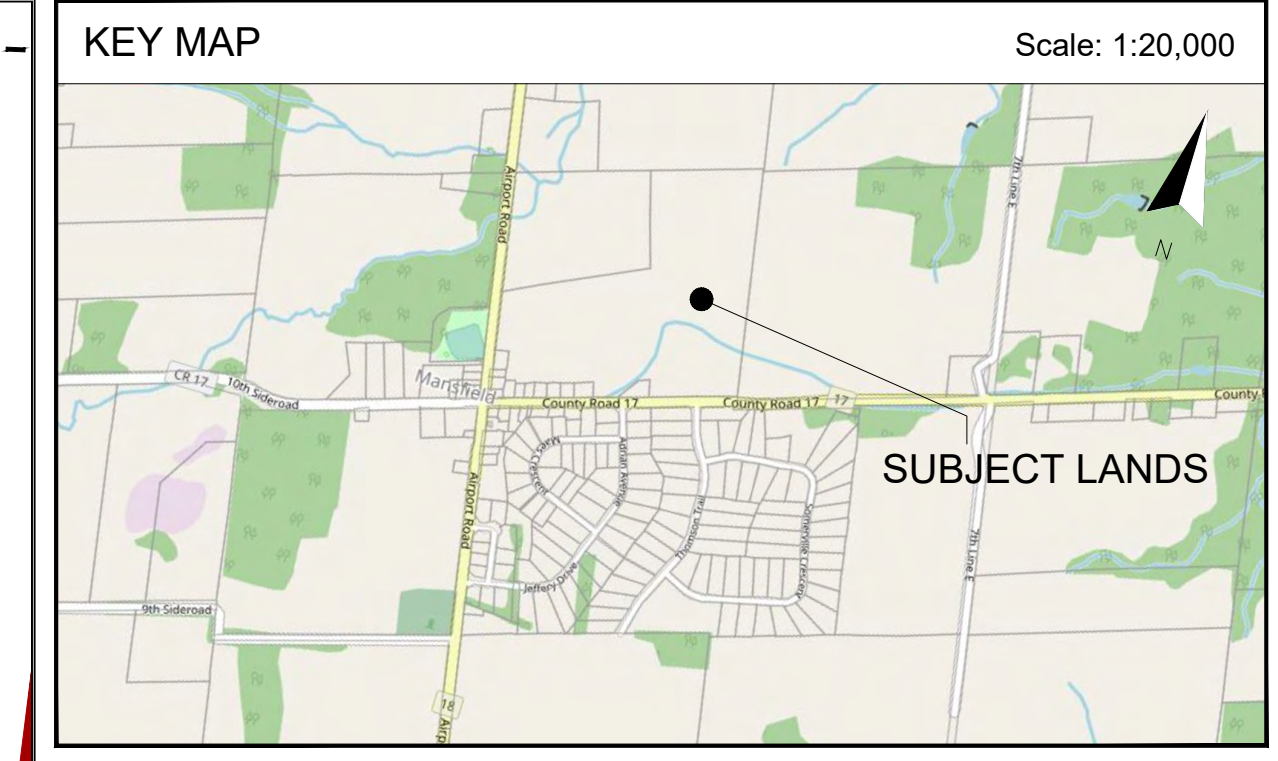
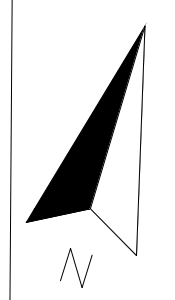
No.	Date	Description	By
8	Dec. 22, 2023	Road & lot revisions along Street C	A.S.
9	June 25, 2024	Increase daylight triangle size; Adjust lots	A.S.
10	Nov. 11, 2024	Reduce daylight triangle size; Adjust lots	A.S.
11	Nov. 14, 2024	Add additional lot;	A.S.
12	Nov. 20, 2024	Revise location of future access block;	A.S.
13	Nov. 22, 2024	Revise future access block;	A.S.
14	Dec. 3, 2024	Increase setback from top of bank;	A.S.
15	Jan. 10, 2025	Revise development name;	A.S.

IPS INNOVATIVE PLANNING SOLUTIONS
PLANNERS • PROJECT MANAGERS • LAND DEVELOPERS
647 WELHAM RD., UNIT 9, BARRIE, ONTARIO, L4N 0B7
tel: 705 • 812 • 3281 fax: 705 • 812 • 3438 e: info@ipsconsultinginc.com www.ipsconsultinginc.com

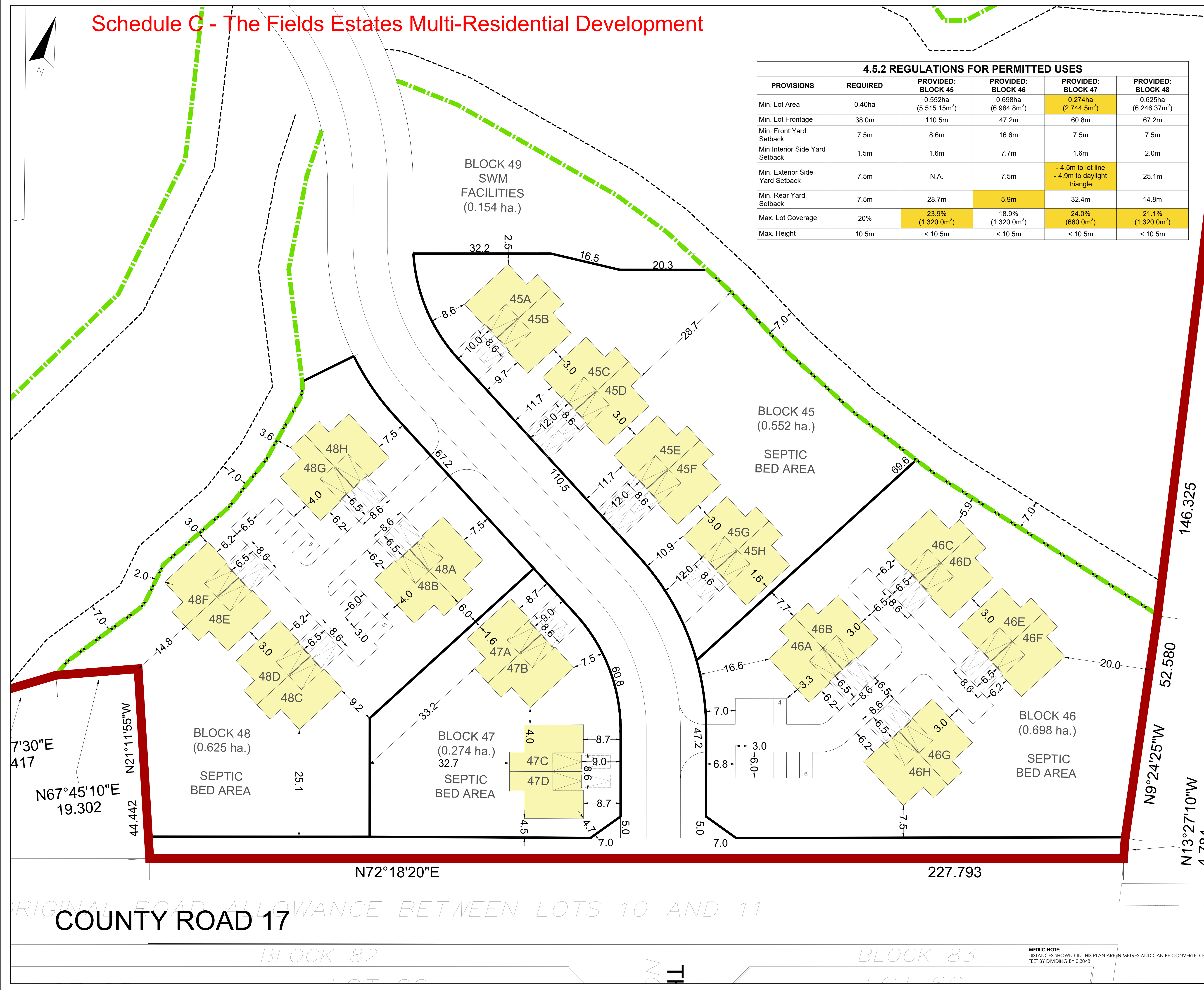
Date: August 12, 2021
File: 20-1019

Drawn By: BH
Checked: GB

Schedule C - The Fields Estates Multi-Residential Development



4.5.2 REGULATIONS FOR PERMITTED USES					
PROVISIONS	REQUIRED	PROVIDED: BLOCK 45	PROVIDED: BLOCK 46	PROVIDED: BLOCK 47	PROVIDED: BLOCK 48
Min. Lot Area	0.40ha	0.552ha (5,515.15m ²)	0.698ha (6,984.8m ²)	0.274ha (2,744.5m ²)	0.625ha (6,246.37m ²)
Min. Lot Frontage	38.0m	110.5m	47.2m	60.8m	67.2m
Min. Front Yard Setback	7.5m	8.6m	16.6m	7.5m	7.5m
Min Interior Side Yard Setback	1.5m	1.6m	7.7m	1.6m	2.0m
Min. Exterior Side Yard Setback	7.5m	N.A.	7.5m	- 4.5m to lot line - 4.9m to daylight triangle	25.1m
Min. Rear Yard Setback	7.5m	28.7m	5.9m	32.4m	14.8m
Max. Lot Coverage	20%	23.9% (1,320.0m ²)	18.9% (1,320.0m ²)	24.0% (660.0m ²)	21.1% (1,320.0m ²)
Max. Height	10.5m	< 10.5m	< 10.5m	< 10.5m	< 10.5m



**DRAFT PLAN OF SUBDIVISION
ARMSTRONG ESTATES
OF MANSFIELD**

Part of Lot 11, Concession 7
East of Hurontario Street
Township of Mulmur
County of Dufferin

Scale
0 10 20 30 40 50m

SUBJECT LANDS - 21.510 ha.

7.0m SETBACK FROM TOP-OF-BANK

ORIGINAL ROAD ALLOWANCE BETWEEN LOTS 10 AND 11

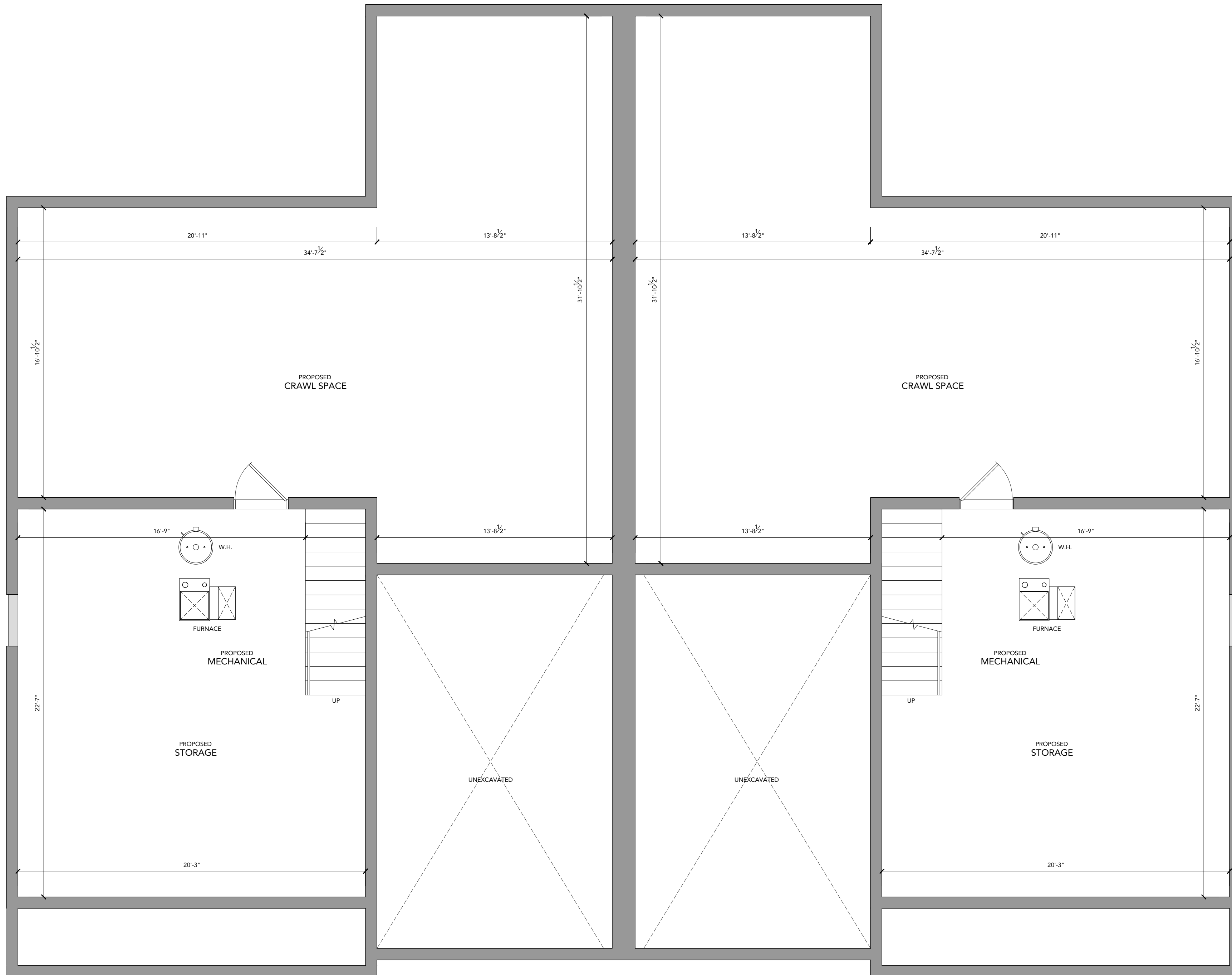
COUNTY ROAD 17

METRIC NOTE:
DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

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647 WELHAM RD., UNIT 9, BARRIE, ONTARIO, L4N 0B7
tel: 705 • 812 • 3281 fax: 705 • 812 • 3438 e: info@ipscsconsultinginc.com www.ipscsconsultinginc.com

Date: Dec. 3, 2024 Drawn By: AS
File: 20-1019 Checked: GB

ISSUED FOR REVIEW - 01.21.2025



**DRAFT - NOT FOR
CONSTRUCTION**

GENERAL NOTES

- [1] DRAWINGS ARE TO BE READ NOT SCALED.
- [2] DO NOT BEGIN CONSTRUCTION UNTIL DESIGNER OR PROJECT MANAGER HAS BEEN NOTIFIED.
- [3] UPON COMPLETION OF ANY STAGE OF CONSTRUCTION, THE DESIGNER OR PROJECT MANAGER SHALL BE NOTIFIED TO ENSURE PROPER INSPECTION.
- [4] ALL DESIGN AND CONSTRUCTION DOCUMENTATION ARE FINAL UNLESS REVISED BY THE DESIGNER.
- [5] IF ANY DISCREPANCIES ARE DISCOVERED HERE WITHIN, THE DESIGNER SHALL BE NOTIFIED.
- [6] THE DRAWINGS AND DOCUMENTS PROVIDED HERE WITHIN ARE THE EXCLUSIVE PROPERTY OF JUSTIN SHERRY DESIGN STUDIO. REPRODUCTION OF THE DOCUMENTS PROVIDED IS PROHIBITED WITHOUT THE CONSENT OF THE DESIGNER.

ENGINEER'S SEAL

REVISIONS

[1] - MM.DD.YYYY

FLOOR PLAN

[DRAWN BY] JUSTIN SHERRY
[CHECKED BY] JUSTIN SHERRY
[SCALE] N.T.S.
[PROJECT NO.] 2024-020

THE FIELD ESTATES - PHASE II
MANSFIELD, ONTARIO

[PAGE NO.]

[A101]

ISSUED FOR REVIEW - 01.21.2025

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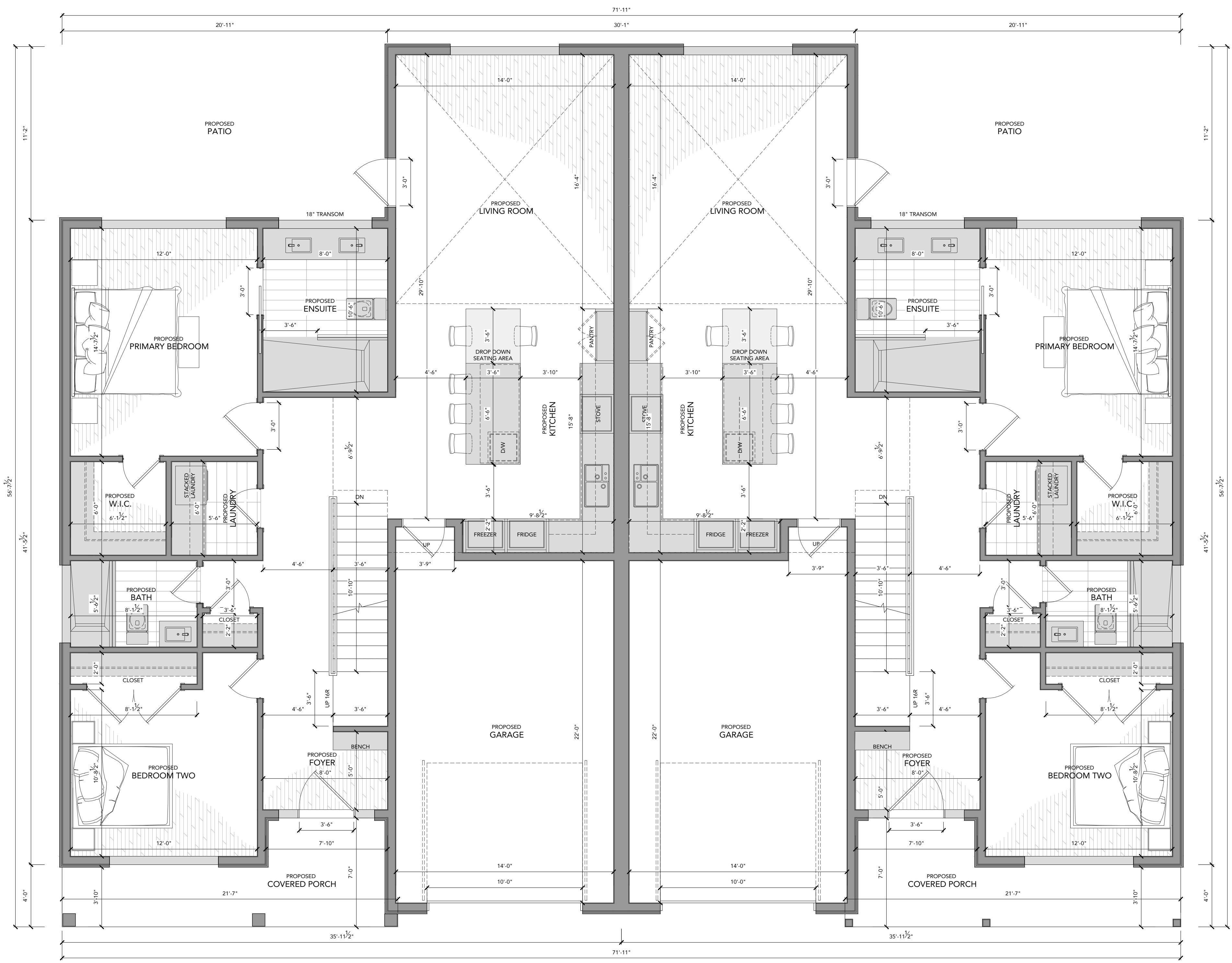
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FLOOR PLAN
[DRAWN BY] JUSTIN SHERRY
[CHECKED BY] JUSTIN SHERRY
[SCALE] N.T.S.
[PROJECT NO.] 2024-020

THE FIELD ESTATES - PHASE II
MANSFIELD, ONTARIO

[PAGE NO.]

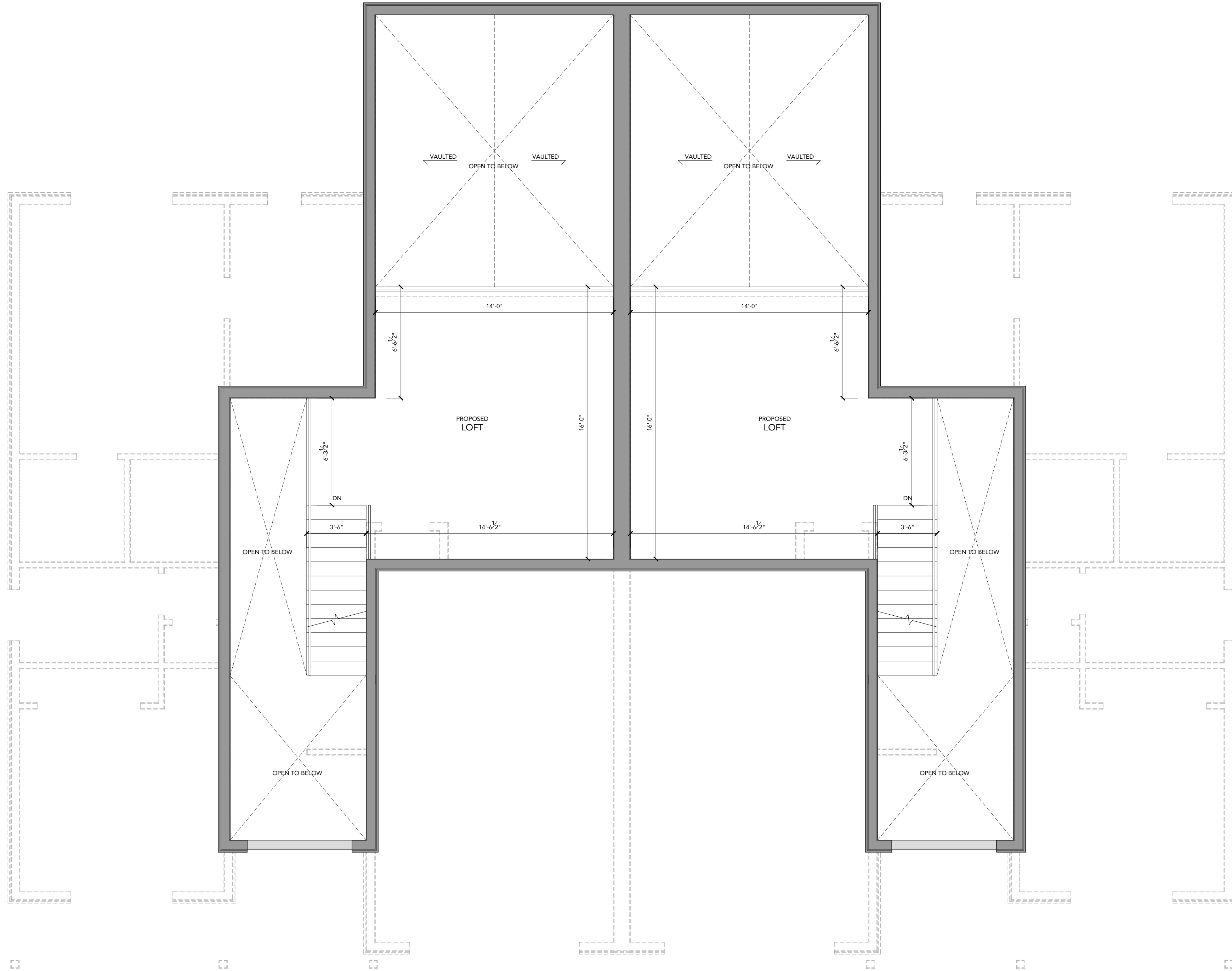
[A102]



GROSS FLOOR AREA CALCULATIONS: UNIT B
GROUND FLOOR AREA: 1342.13 SQ.FT (124.68 SQ.M)
LOFT FLOOR AREA: 274.26 SQ.FT (25.48 SQ.M)
TOTAL GROSS FLOOR AREA: 1616.39 SQ.FT (150.16 SQ.M)

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THE FIELD ESTATES - PHASE II
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[**A103**]

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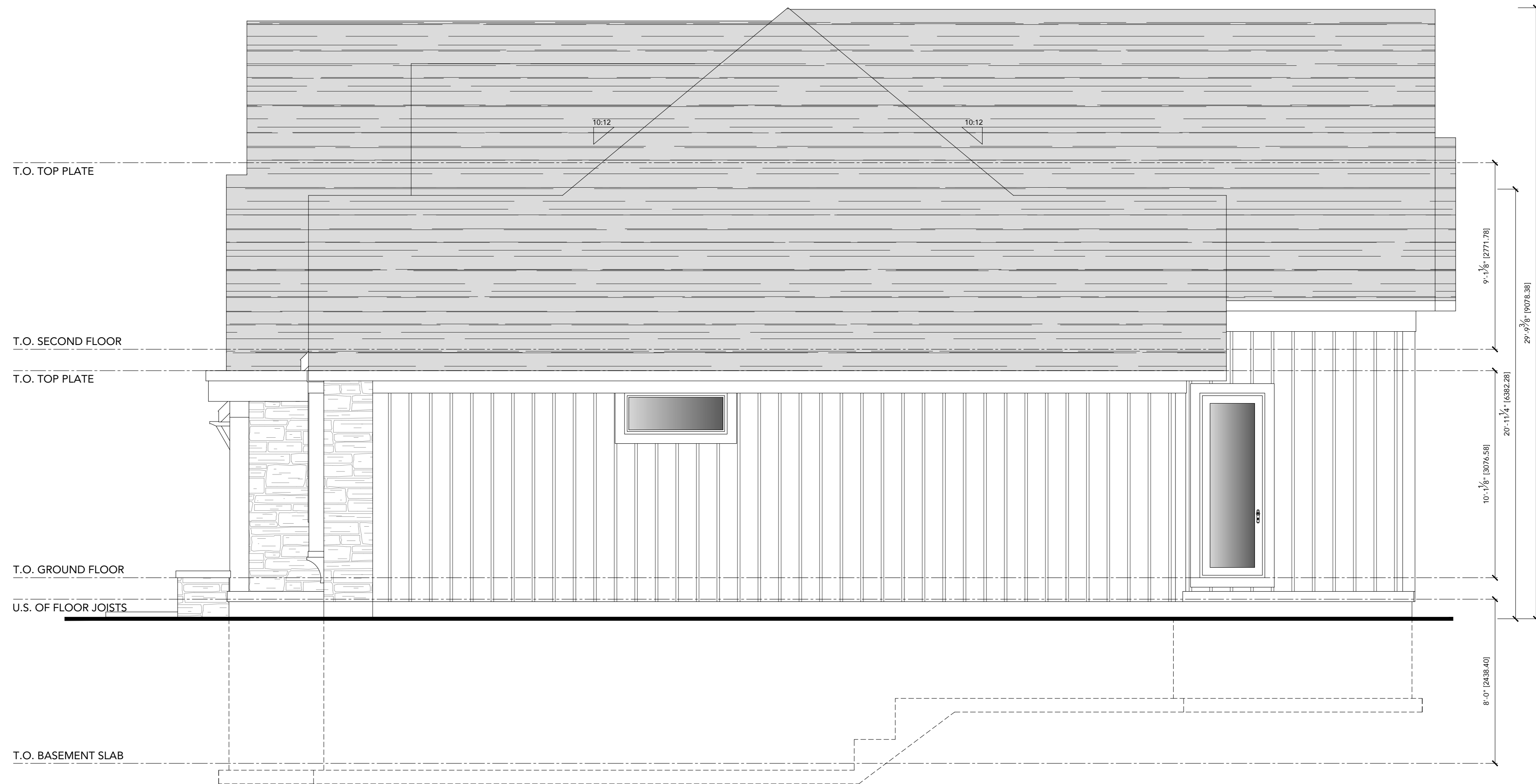
THE FIELD ESTATES - PHASE II
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[A201]

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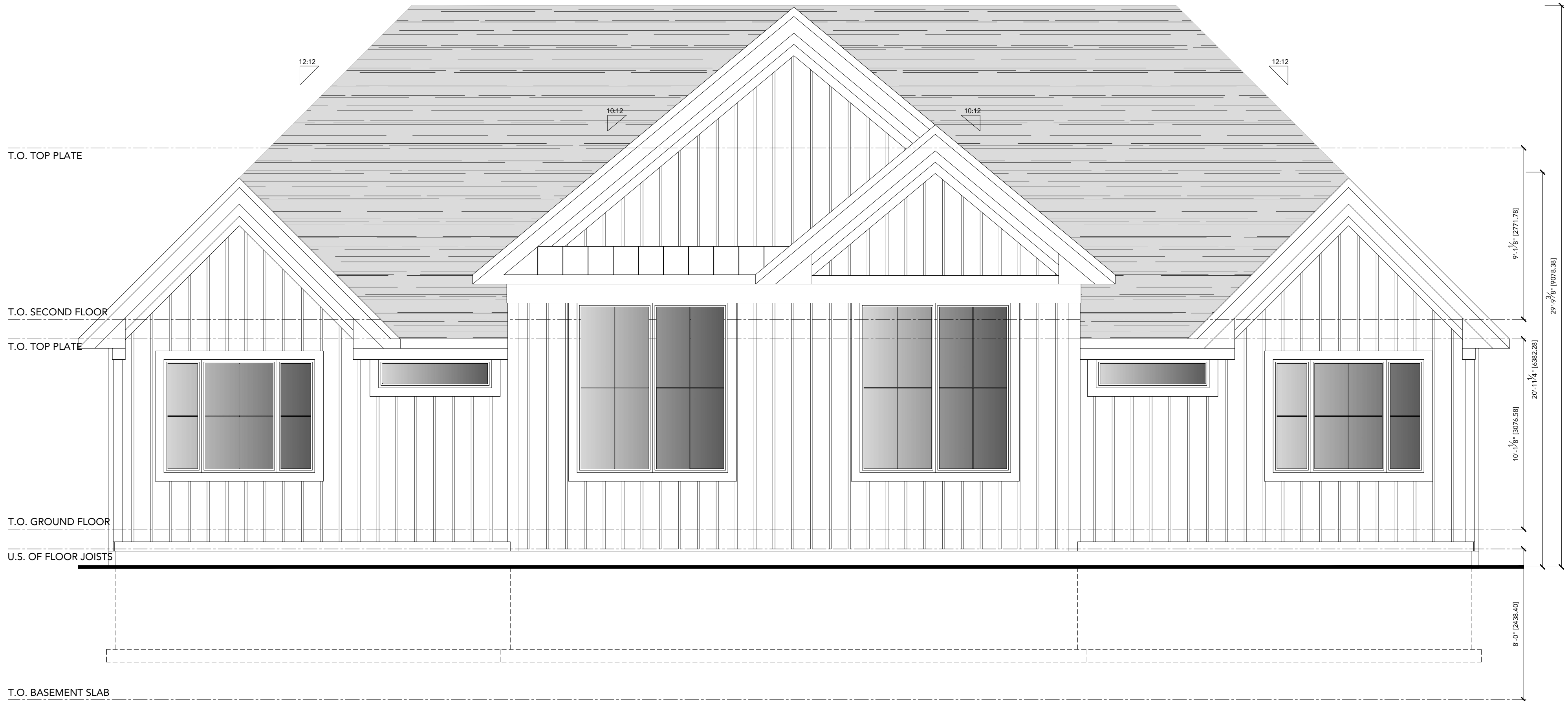
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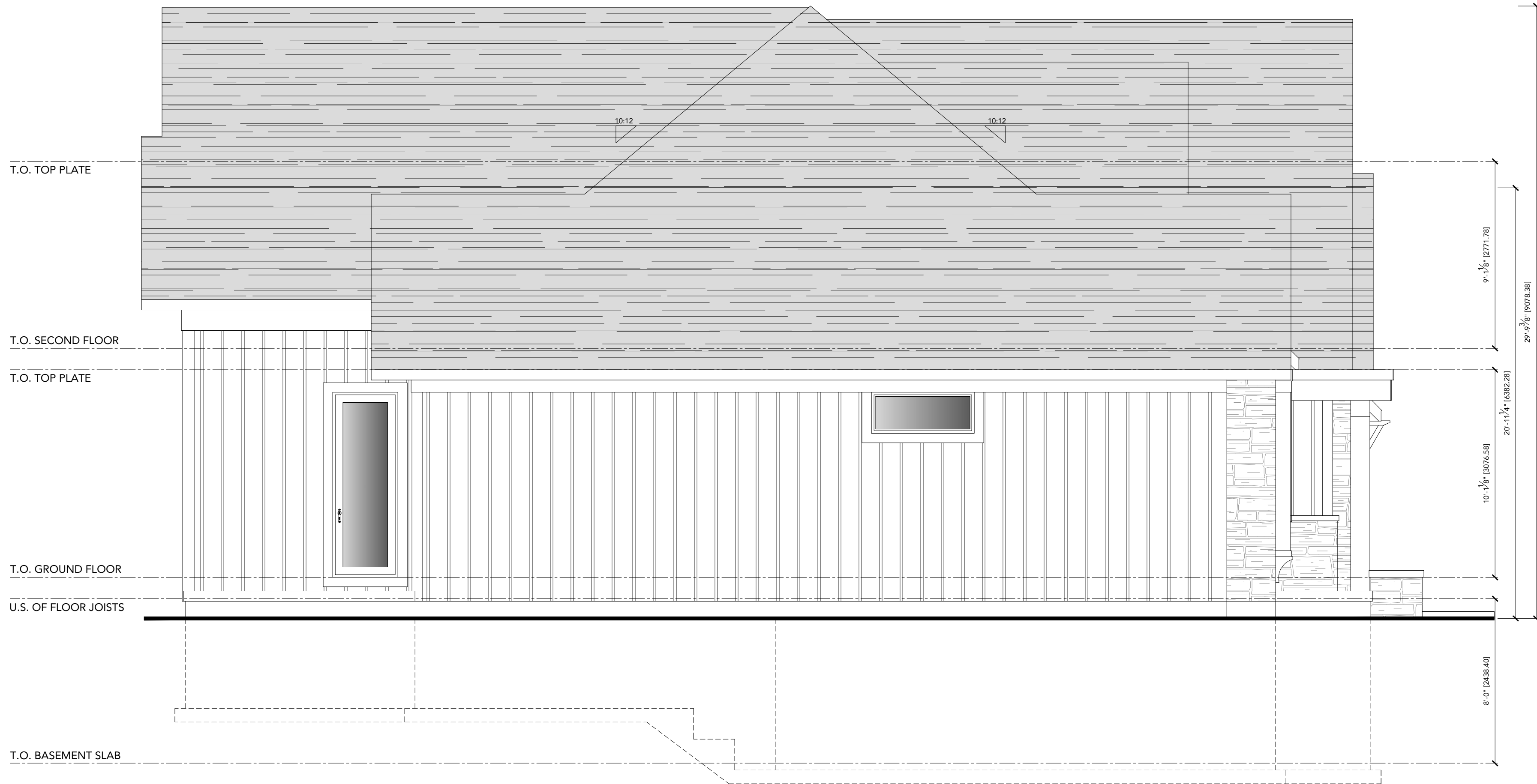
THE FIELD ESTATES - PHASE II
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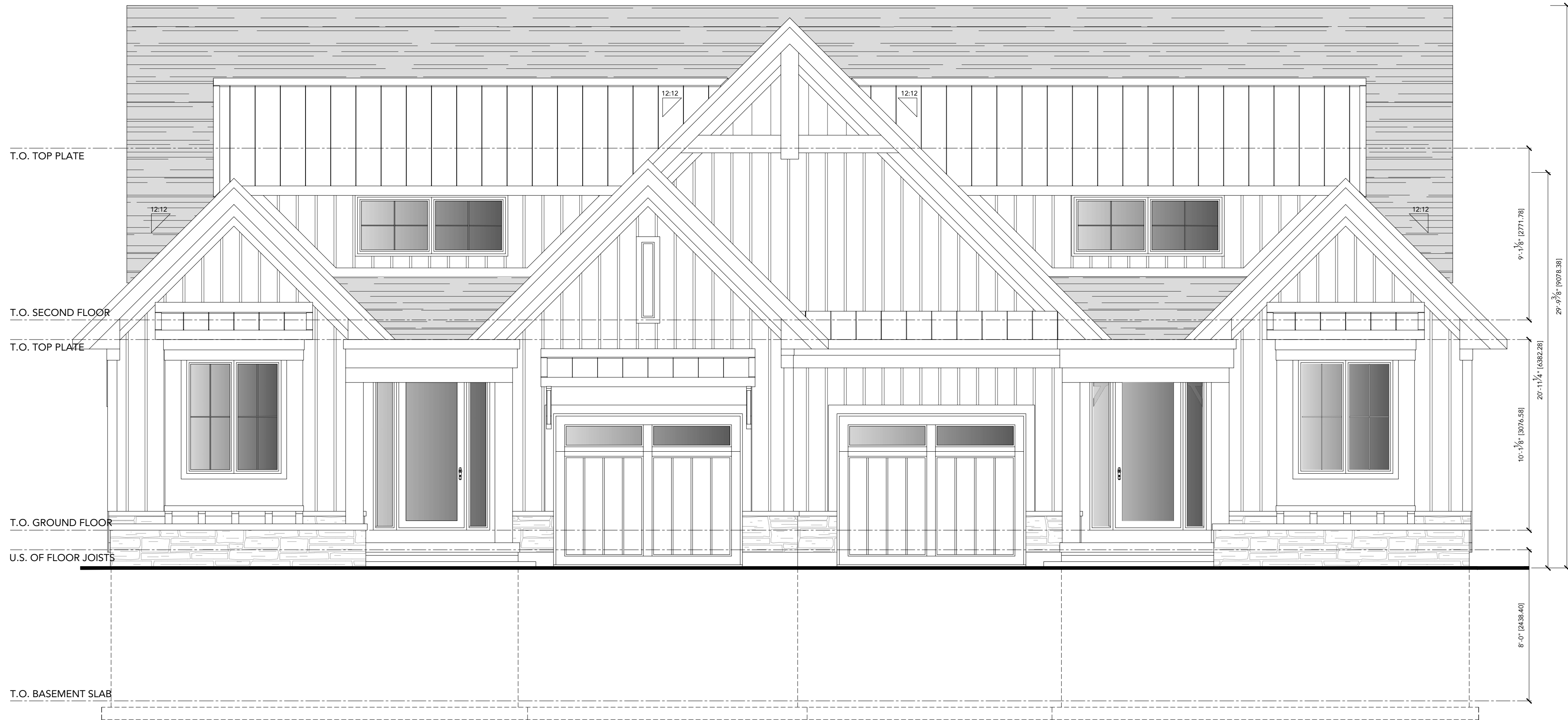
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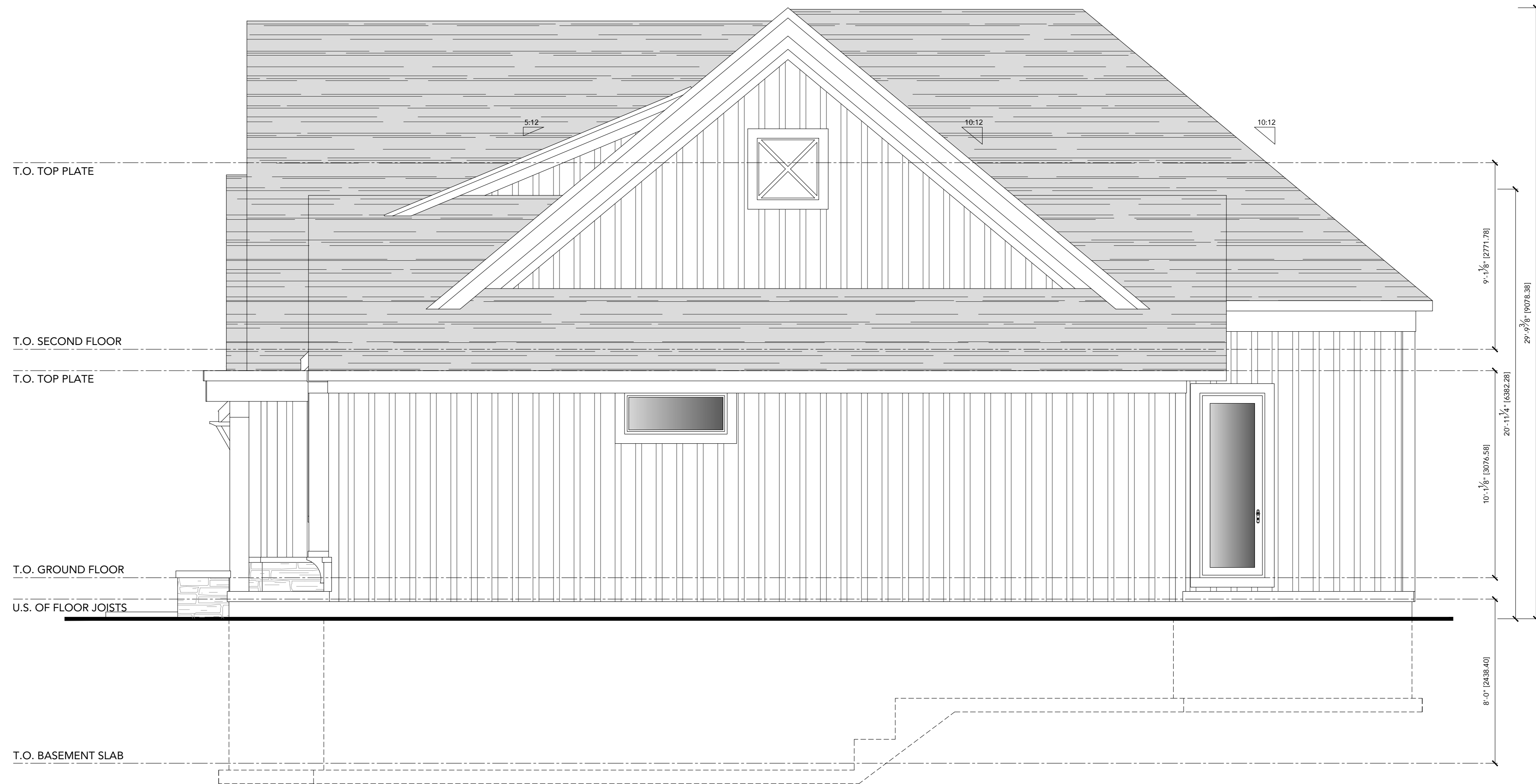
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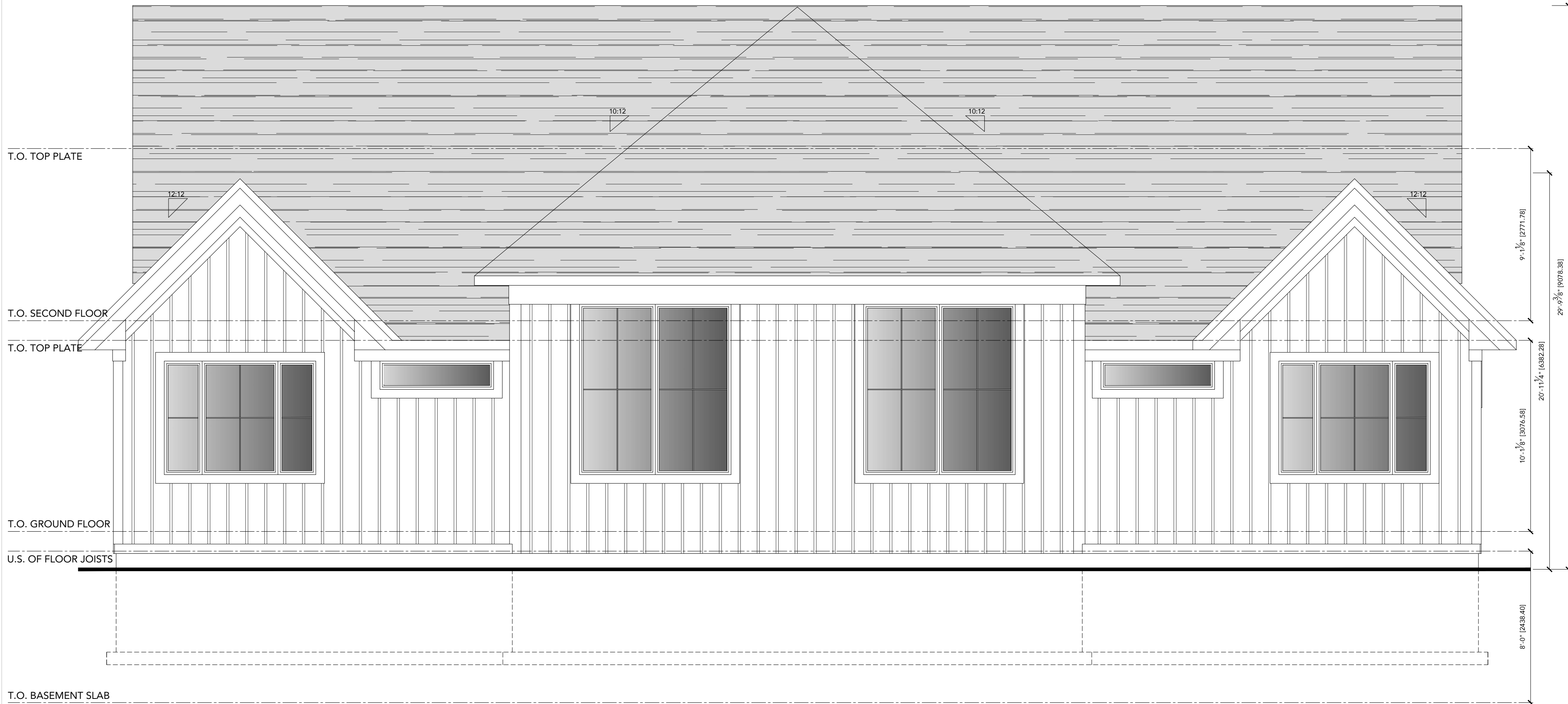
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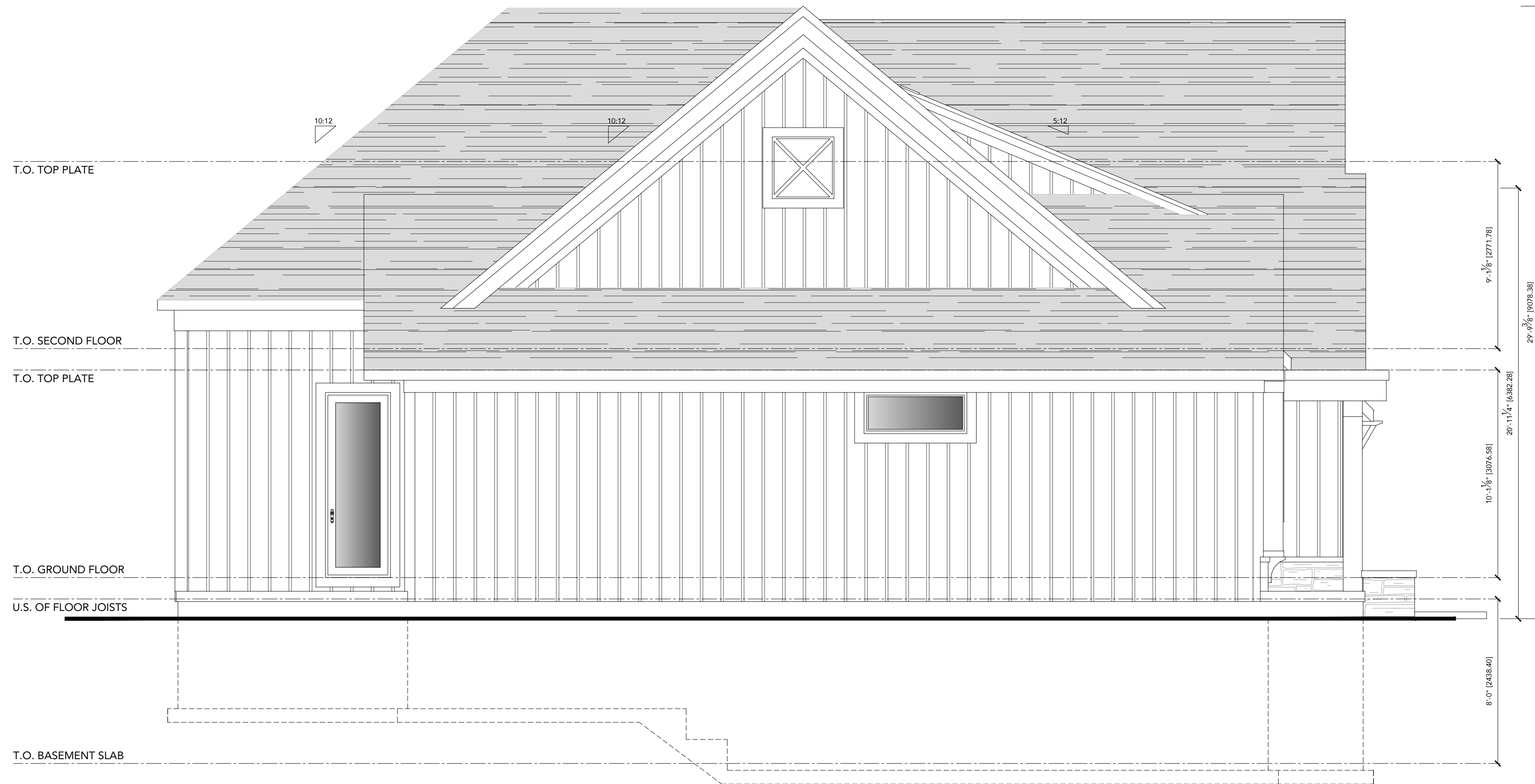
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THE FIELD ESTATES - PHASE II
MANSFIELD, ONTARIO

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[**A208**]

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T.O. TOP PLATE

T.O. SECOND FLOOR

T.O. TOP PLATE

T.O. GROUND FLOOR

U.S. OF FLOOR JOISTS

T.O. BASEMENT SLAB

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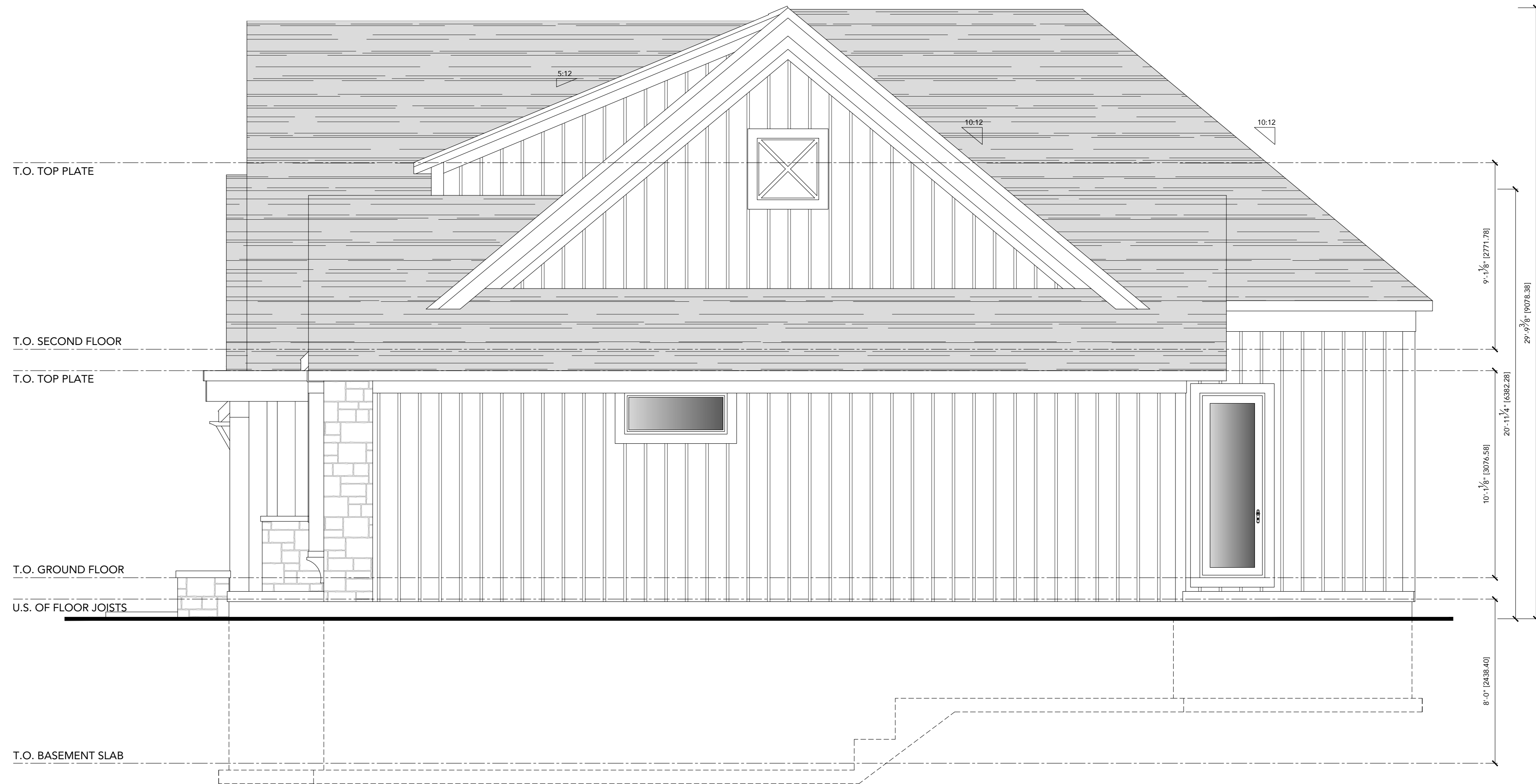
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SCALE: 1/4" = 1'-0"

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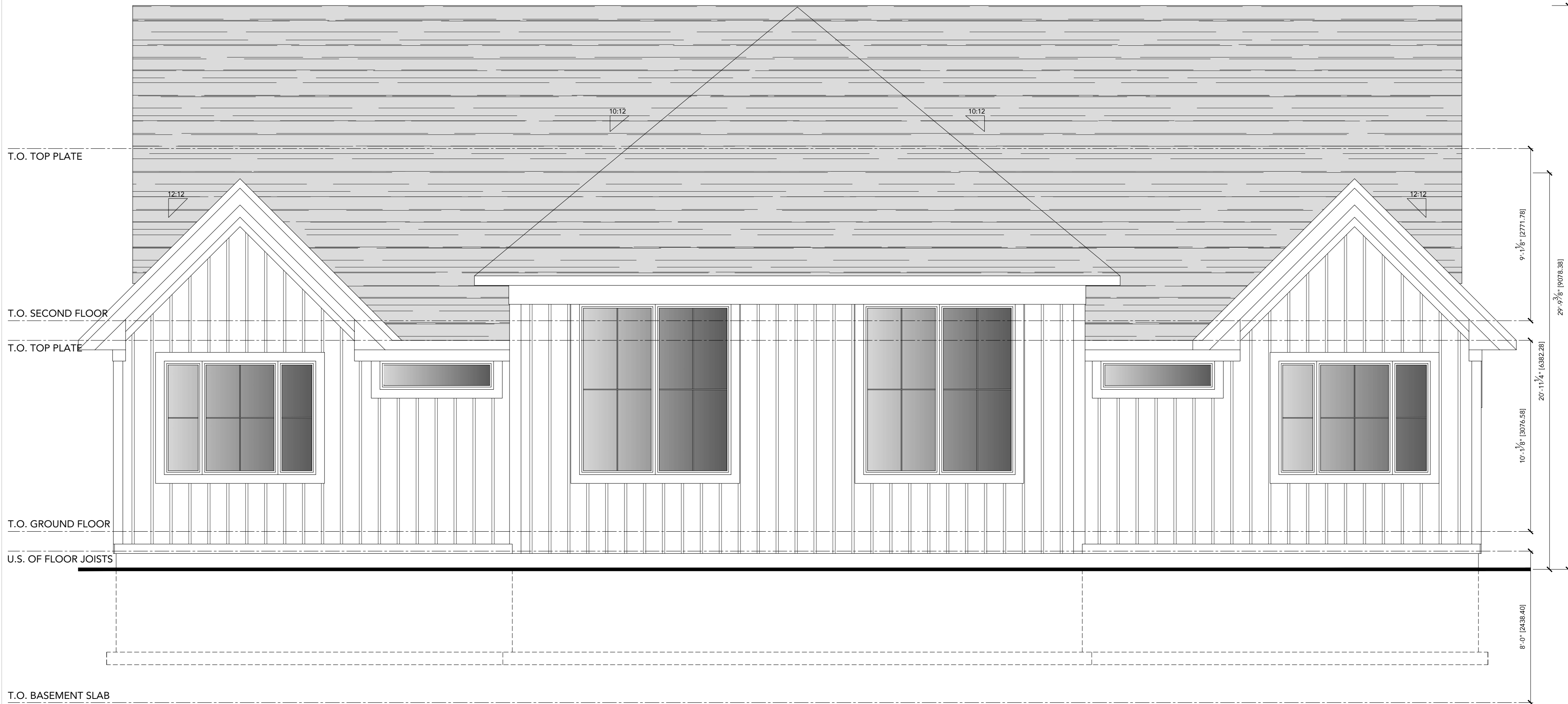
THE FIELD ESTATES - PHASE II
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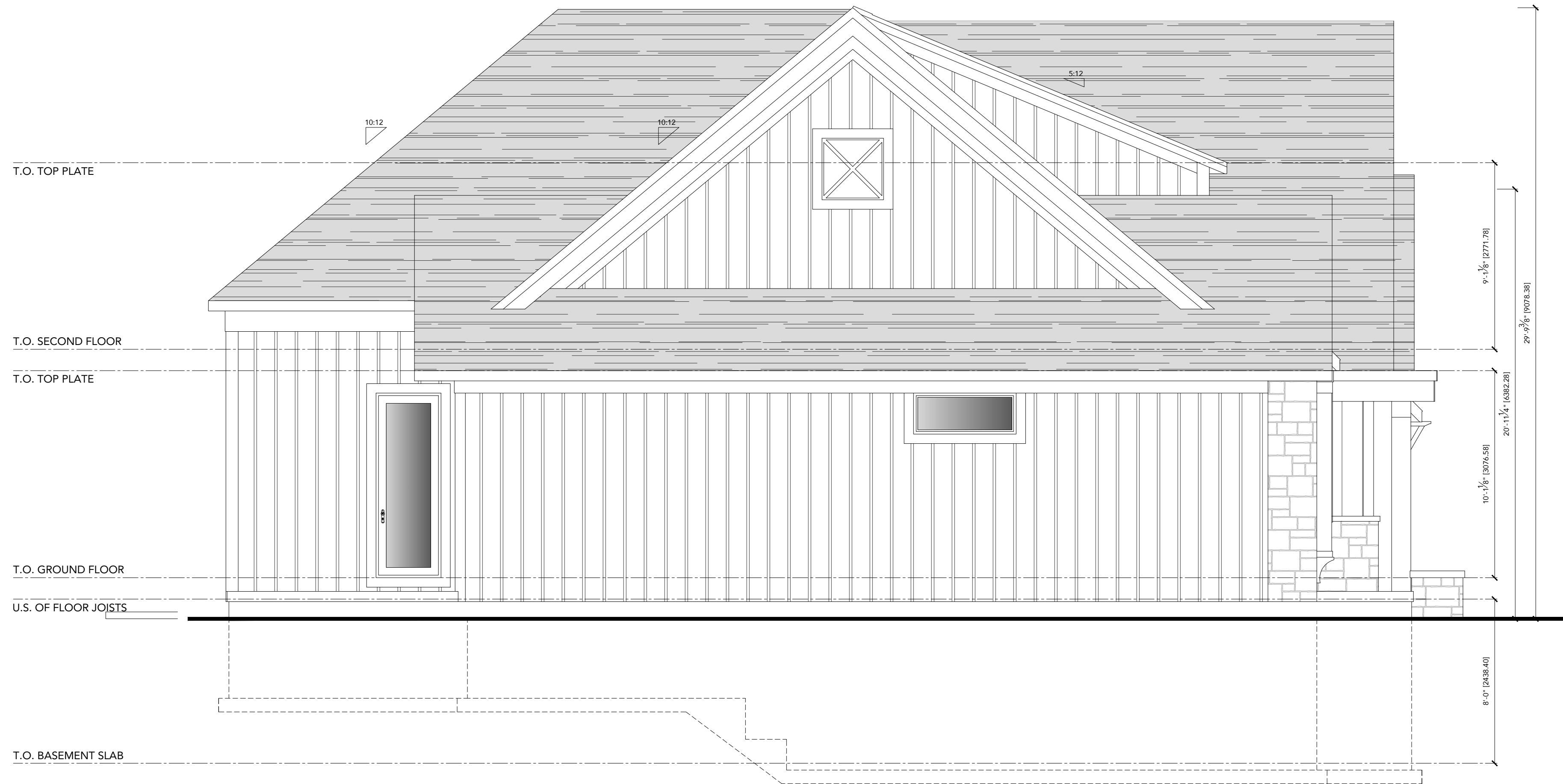
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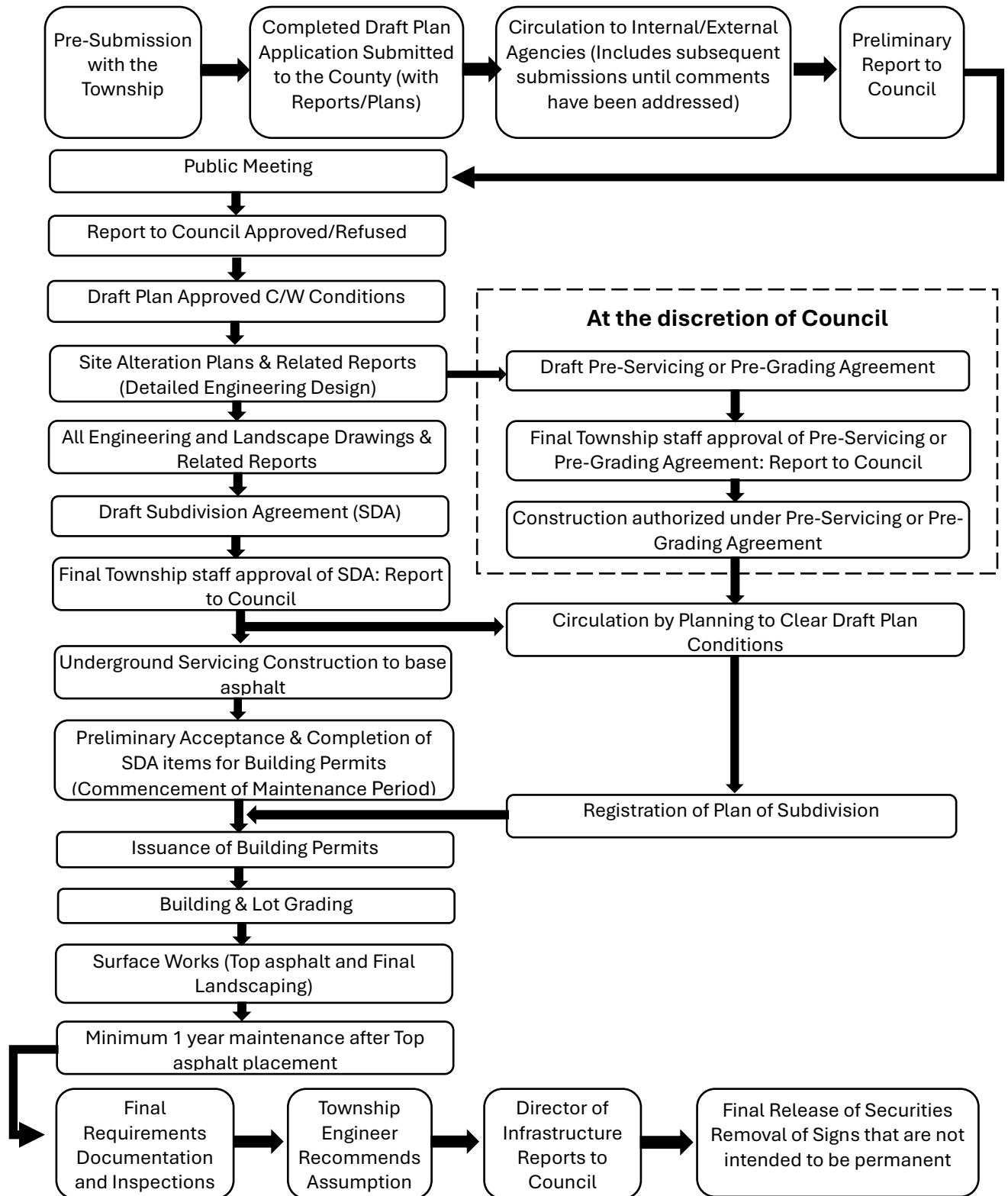
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MANSFIELD, ONTARIO

[PAGE NO.]

[A212]

Schedule D - The Fields Estates Flow Chart





Staff Report

To: Council
From: Roseann Knechtel, Clerk
Meeting Date: March 5, 2025
Subject: Community Grant Applications

Purpose:

The purpose of this report is to present Council with the 2025 Community Grant Applications for consideration.

Background:

Council approved a budget of \$3,000 to be utilized for the 2025 community grants. The Township's community grant program was promoted through the Township's communication channels, within the monthly newsletters, as well as within each tax bill.

Staff received direction from Council at the March 2024 meeting to present future grant applications based on projects rather than applicants, and to amend the Community Grant Application to include the requirement of a budget as part of the application requirements.

Analysis:

The Township has received the following applications for consideration.

Project	Amount Requested	Eligibility	Strategic Plan Alignment	Other
Music in the Hills	\$500	Not-for-profit organization	Live: Gather Together	All proceeds to be donated to Family Transition Plan and the Shepherd's Cupboard Foodbank
Headwaters Farm Fresh Guide	\$500	Not-for-profit organization	Work: Support Business	Budget not provided.
Academic Excellence Award	\$100	Schools	None.	
Grand Total:	\$1,100			

Council may wish to allow for a second intake of applications later in the year or consider additional funding requests as they are received. Additionally, Council may allocate the

unused budget amounts to offset unanticipated budget increases, deficits, and for tax rate stabilization.

Strategic Plan Alignment:

It's in our Nature: Work - We commit to fostering a prosperous local economy that serves Mulmur's community and provides for local employment. We will proactively attract new investment opportunities, and work with Mulmur businesses, industries and institutions to retain, expand and enable local opportunities.

Financial Impacts:

The total amount requested is \$1,100 and within Council's approved budget.

Environmental Impacts:

Council may wish to discuss the environmental impacts associated with this report and recommendation.

Recommendation:

That Council approve the following 2025 grant applications:

- Music in the Hills: \$500
- Headwater Farm Fresh Guide: \$500
- Academic Excellence Award: \$100

Submitted by: Roseann Knechtel, Clerk

Approved by: Tracey Atkinson, CAO

Schedule A – Community Grant Applications



Community Grant Application Form

Name of Organization: Headwaters Communities in Action (for HFFA)

Address: 246372 Hockley Rd. Mono On. L9W 6K4

Amount Requested: \$500 (max \$500)

1. What type of organization are you?

- Charitable organizations and foundations registered as a charity with the
- Canada Revenue Agency
- Organizations incorporated as not-for-profits
- Volunteer, sports and community clubs/groups providing services in the
- Township of Mulmur
- Schools
- Individual, one-time special request

2. Describe the project and specify what expense the funds will be used to offset.
Please attach a budget for the project.

The funds will go toward the cost of printing the 2025 Headwaters Farm Fresh Local Food guide. This is an annual food map and listing of all local food sources in the Headwaters region including Mulmur. The map is included in the June issue of *In the Hills Magazine* and goes to approximately 45,000 homes for free. HFFA pays to have the map printed and overruns of about 5,000 copies can be distributed as stand alone maps in Township offices, restaurants, public places, arenas, etc. This year the map will be stitched separately so that it can be removed from the magazine and be kept as a separate entity on coffee tables and cars. This would make it available for use more easily all year round.

3. How does your project align with the Townships Strategic Plan?

The map is used as a tool to inform the public of existing food businesses in your region. It makes sourcing and doing business with these food businesses easy and fun for both consumers and farm business. It helps to put money in the pocket of the farm business, money which is then spent in your community which expands economic development in Mulmur. It is a tool that supports the enormous efforts of local farmers--who are not always proficient in marketing their goods. The map helps build awareness that connects the consumer with where their food comes from.

4. Do you provide service to Mulmur residents? Yes No

5. How does your project benefit the community of Mulmur?

A food map provides huge benefit to the community. It is a tool to be used to source local, fresh, nutritious food. It creates a communication pathway between consumers and farmers. People can meet the farmers personally and develop relationships that build a stronger and safer community. By sourcing local food the community benefits from a healthy diet where food doesn't have to travel thousands of miles. Mulmur has one of the most successful market farms in Ontario with Fiddle Foot farm. It provides enormous amounts of food to Mulmur and surroundings. Money is recycled in the community. Kids learn where their food comes from. It has become a tourism tool which, when distributed as a free standing map, can be given away to visitors--of which there are many visiting your now famous Maple Grove Farm.

6. What is the total cost of the project? \$8000



for food. for farming.
for our future.

January 23, 2025

To: Tracey Atkinson
Chief Administrative Officer
Mulmur, Ont

CC: Mayor Horner and Members of Mulmur Council

RE. Request for \$500 for Headwaters Farm Fresh Guide in support of agricultural sustainability and food security

Dear Ms. Atkinson, Mayor Horner and Members of Mulmur Council,

On behalf of Headwaters Food and Farming Alliance we are writing to thank you for your continuing support of the Headwaters Farm Fresh Guide. It was another successful year for the guide and our local farmers.

Although the food map is 14 years old, it never gets old to people. We find more than ever people are searching out their local food providers. They are finding new — and old — farmers at their farmers' markets. They are shopping online with more and more producers. They are visiting on-farm stores to keep contact with their local neighbourhood farmers. The richness of this ability to connect with our local farmers is one of the things that makes living in Headwaters such a wholesome experience.

With the influx of new residents and new visitors to our region, there is more and more demand from the public to find sources of local, healthy, nutritious food. The Headwaters Farm Fresh Guide connects people to our local farmers. People can meet the growers and develop relationships with their local farmers. The farmers develop relationships with their neighbouring farmers and often do business with each other. Every dollar spent on this project goes toward building a stronger and healthier community.

We continue to partner with In the Hills magazine to distribute the guide to 45,000 households in Headwaters via their June issue. The guide is updated every year which requires continued communication with all the listed participants. It can also be found



online at <http://headwatersfarmfresh.ca>. As well, we will be printing an additional 5,000 copies of the stand-alone guide to be distributed to Town offices, libraries, local eating and drinking establishments, and at long last, fall fairs and other outdoor events. It is sought after as a tourism tool for visitors.

This year we will include the map in In the Hills with a “Pull me out” tag on the front, so it can be removed and saved as a separate publication on coffee tables or in the car. The costs of paper and additional overruns is ever-increasing. For that reason, we depend on your continued support for this essential community asset which benefits local producers and contributes to the well-being of eaters all over Mulmur.

We respectfully request a contribution of \$500 to cover the costs of updating, printing, distributing and promoting the 2025 Headwaters Farm Fresh Guide.

We appreciate Council’s consideration of this request. If there are any questions, please do not hesitate to contact us.

Best regards,

Marci Lipman
Co-Chair
Headwaters Food & Farming Alliance
info@hffa.ca or marcilipman@gmail.com
416-346-5511

Karen Hutchinson
HFFA Agriculture and Food Sector Rep
Headwaters Food & Farming Alliance
karen@albionhillscommunityfarm.ca
416-802-7245

For more details, visit:

<http://headwatersfarmfresh.ca>

<https://headwatersfoodandfarming.ca/food-charter-food-policy/>

If approved, please make payment out to **Headwaters Communities In Action** and *not* HFFA.
E-transfers can be sent to action@headwaterscommunities.org
EFT information will be provided on request.



wallflowerdesign

Wallflower Design | Kim van Oosterom
677307 Centre Rd, Mulmur ON L9V0E5
416.270.8024 | kim@wallflowerdesign.com

Please make payable to Wallflower Design by cheque or e-transfer

Invoice HFF 009

18.June.2024

Client

Headwaters Communities In Action
246372 Hockley Road, Mono ON L9W6K4
Jennifer Payne jennifer@headwaterscommunities.org

Description

Farm Fresh ad in Explore Dufferin

Full page ad to appear in Explore Dufferin; liaison: Signe Ball, In The Hills magazine

Full colour 8" x 10.75" + 0.125" bleed; due asap

Source photos from web and social media sites of farms and businesses present in the Headwaters Farm Fresh listings at inthehills.ca

Mock up several layouts and image combinations featuring a good range of the best photos; present 7 initial options (various photo grids plus supplied text) and a few more pages with other photo possibilities; narrow down to a quad arrangement and present several more image combos

Once narrowed down, email photo subjects for permission to use imagery, requesting higher resolution images where necessary/desireable

Generate QR code and finalize ad with photo credits; export press pdf with bleed and trim marks

Total

5.00 hours @ \$60/hour		\$	300.00
	HST		39.00
	Total	\$	339.00

HST 826902355RT0001HST 826902355RT0001

INTHE HILLS

MonoLog Communications Inc.

NEW ADDRESS

**PO Box 423, Post Office A
Orangeville, ON L9W 5G2**

Phone: 519-216-9894

Invoice

Date	Invoice #
9/16/2024	18803

Invoice To
HEADWATERS FOOD & FARMING ALLIANCE C/O HEADWATERS COMMUNITIES IN ACTION 246372 HOCKLEY ROAD MONO, ON L9W 6K4

ISSUE #	TERMS	Rep
SUMMER 2024	Due on receipt	RF

GST/HST No. 894068097

DESCRIPTION	ISSUE #	AMOUNT
EMILY DICKSON WEB SERVICES		920.00
PRINTING		6,636.65
1/2 - PAGE COLOUR AD		2,440.00
100% SPONSORSHIP OF HALF PAGE AD		-2,440.00
HST (ON) on sales		982.36

Payment is due on receipt and can be paid by Visa, M/C, Amex, e-transfer to cindy@inthehills.ca or Cheque. Thank you!

Total

\$8,539.01



Community Grant Application Form

Name of Organization: _____

Address: _____

Amount Requested: _____ (max \$500)

1. What type of organization are you?

- Charitable organizations and foundations registered as a charity with the Canada Revenue Agency
- Organizations incorporated as not-for-profits
- Volunteer, sports and community clubs/groups providing services in the Township of Mulmur
- Schools
- Individual, one-time special request

2. Describe the project and specify what expense the funds will be used to offset.

3. How does your project align with the Townships Strategic Plan?

4. Do you provide service to Mulmur residents? Yes No

5. How does your project benefit the community of Mulmur?

6. Attach a budget sheet outlining the costs of the project on the template provided

Note: Incomplete applications will not be accepted.

MUSIC IN THE HILLS REVENUE

Projected to date: \$ **55,020.00** Actual to date: \$ -

CATEGORY	QUANTITY		COST	budget	actual	COMMENTS
	PROJECTED	ACTUAL				
Vendors -food truck & market & other				\$ 2,500.00	\$ -	
Food Trucks	3		\$ 100.00	\$ 300.00	\$ -	
Vendor Market Stalls	10		\$ 100.00	\$ 1,000.00	\$ -	
Tshirt sales	100		\$ 25.00	\$ 1,200.00	\$ -	
Sponsor / Partnerships	PROJECTED	ACTUAL		\$ 22,000.00	\$ -	
Platinum	3		\$ 2,000.00	\$ 6,000.00	\$ -	3 vip spots @225
Gold	6		\$ 1,000.00	\$ 6,000.00	\$ -	6 lot A spots @195
Silver	10		\$ 650.00	\$ 6,500.00	\$ -	10 lot C spots @130
Bronze	10		\$ 350.00	\$ 3,500.00	\$ -	
				\$ -	\$ -	
Ticket Sales	PROJECTED	ACTUAL		\$ 20,520.00	\$ -	
VIP CAR + 2 people	24		\$ 150.00	\$ 3,600.00	\$ -	less 3 for sponsor
Lot A	26		\$ 120.00	\$ 3,120.00	\$ -	less 6 for sponsor
Lot B	36		\$ 100.00	\$ 3,600.00	\$ -	
Lot C	22		\$ 80.00	\$ 1,760.00	\$ -	less 10 for sponsor
singles -vip	54		\$ 50.00	\$ 2,700.00	\$ -	
singles -row a	62		\$ 40.00	\$ 2,480.00	\$ -	
singles-row b	72		\$ 30.00	\$ 2,160.00	\$ -	
singles -row c	44		\$ 25.00	\$ 1,100.00	\$ -	
Grants	PROJECTED	ACTUAL		\$ 10,000.00	\$ -	
	1		\$ 10,000.00	\$ 10,000.00	\$ -	
				\$ -	\$ -	
				\$ -	\$ -	

MUSIC IN THE HILLS DISBURSEMENTS

Projected to Date: \$ 20,245.40

Actual to Date:

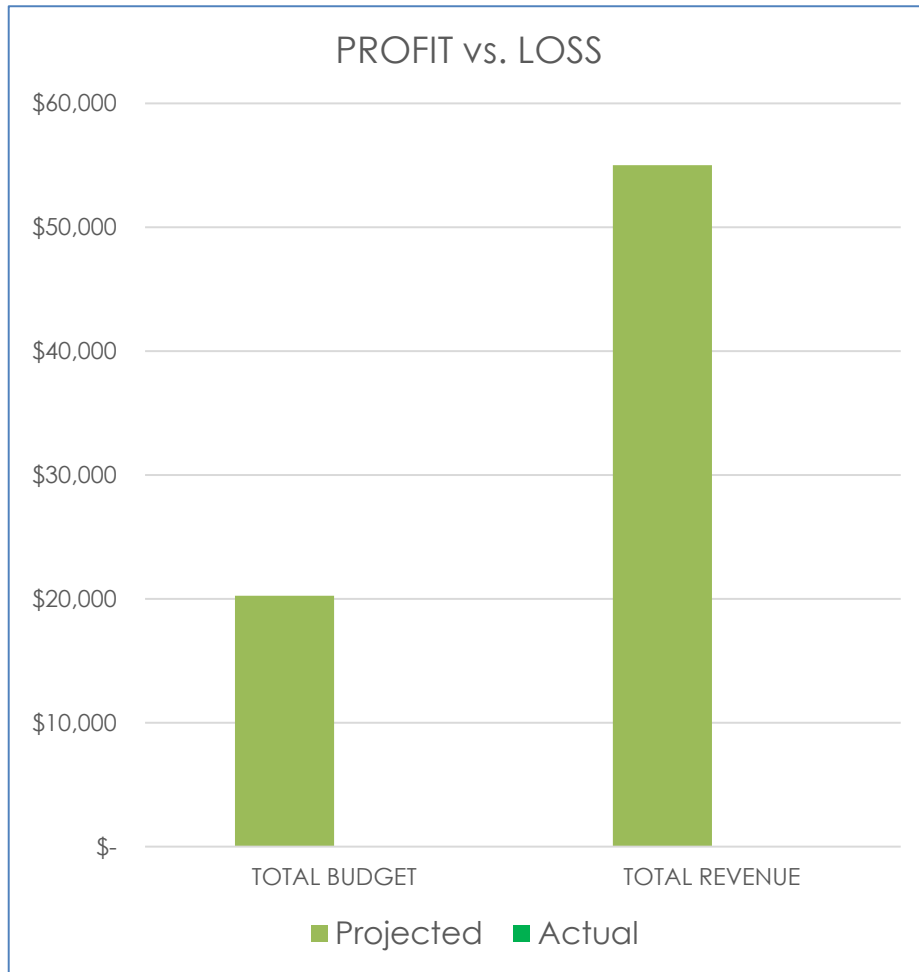
CATEGORY		budget	actual	cheque #
Venue	SUBTOTAL	\$ 12,300.00	\$ -	
Stage and screen Rental including:		\$ 11,300.00		
Sound system, generator, lighting, drums				
Porta Potties x 4		\$ 1,000.00		
Shuttling volunteers	SUBTOTAL	\$ 100.00	\$ -	
Gas		\$ 100.00		
Marketing & Product sales	SUBTOTAL	\$ 500.00	\$ -	
		\$ 500.00		
Parking Lot	SUBTOTAL	\$ 2,400.00	\$ -	
chalk for parking lot		\$ 650.00		
site signs		\$ 500.00		
Additional Signage		\$ 300.00		
safety vests		\$ 450.00		
tshirts - parking and staff		\$ 500.00		
Performers	SUBTOTAL	\$ 4,000.00	\$ -	
Main: Campfire Poets		\$ 3,500.00		
2nd: Crowded Table		\$ 250.00		
3rd: Matlockes		\$ 250.00		\$ 10,000.00
volunteer food	SUBTOTAL	\$ 450.00	\$ -	
Food and drinks		\$ 450.00		
Ticket vendor costs	SUBTOTAL	\$ 495.40	\$ -	
VIP CAR + 2 people		\$ 78.00		
Lot A		\$ 68.90		
Lot B		\$ 81.00		
Lot C		\$ 40.70		
singles -vip		\$ 67.50		
singles -row a		\$ 65.10		
singles-row b		\$ 61.20		
singles -row c		\$ 33.00		

MUSIC IN THE HILLS REVENUE

BUDGET / REVENUE TOTALS		
	PROJECTED	ACTUAL
TOTAL BUDGET	\$ 20,245.40	\$ -
TOTAL REVENUE	\$ 55,020.00	\$ -

1200

PROFIT TOTALS		
	PROJECTED	ACTUAL
TOTALS	\$ 34,774.60	\$ -



10000



Community Grant Application Form

Name of Organization: Primrose Elementary School

Address: 636064 Prince of Wales Rd, Mulmur, ON

Amount Requested: \$100 (max \$500)

1. What type of organization are you?

- Charitable organizations and foundations registered as a charity with the Canada Revenue Agency
- Organizations incorporated as not-for-profits
- Volunteer, sports and community clubs/groups providing services in the Township of Mulmur
- Schools
- Individual, one-time special request

2. Describe the project and specify what expense the funds will be used to offset.

In the past, the Township of Mulmur has always sponsored one of our Grade 8 Graduation awards for Academic Excellence. This award allows us to celebrate a student (or two) from our school who has worked hard all year to achieve high marks. The funding is used to purchase the award itself and the remaining funds are given to the student(s) as a bursary for their academic success.

3. How does your project align with the Townships Strategic Plan?

This aligns with the Growing a Supportive Mulmur pillar of the Township's Strategic Plan as supporting the success of our youth and their overall academic excellence and drive is essential. It is these students who will be the future leaders and entrepreneurs in our community, and encouraging them to strive high and work hard only further benefits the community.

Additionally, in the section of the Township's Strategic Plan titled "Facilitate Education and Training for Mulmur Residents and Entrepreneurs/Businesses" action item #2 outlines the importance of recognizing youth leadership efforts through awards at Primrose Elementary, which this grant would support.

4. Do you provide service to Mulmur residents? Yes No

5. How does your project benefit the community of Mulmur?

As stated earlier, this project helps to support and promote youth leadership and academic success within the Township of Mulmur. This grant will allow us to recognize and support a student who works hard all year to be their very best. It is our hope that these individuals will be the future leaders of the Town of Mulmur

6. Attach a budget sheet outlining the costs of the project on the template provided

Note: Incomplete applications will not be accepted.



Mulmur Community Grant

BUDGET TEMPLATE

INCOME

DESCRIPTION	AMOUNT
Town'p of Mulmur Community Grant	\$ 100.00

EXPENSES

DESCRIPTION	AMOUNT
Two Plaques to commemorate	\$ 30.00
Two Gift cards to offer as a bursary	\$ 70.00

INCOME	\$ 100.00
EXPENSES	\$ 100.00
VARIANCE	\$ 0.00

COMMENTS:

Note: If there is a variance, please explain how this will be funded.



Staff Report

To: Council
From: Chris Wolnik, Director of Infrastructure
Meeting Date: March 5, 2024
Subject: Automated Speed Enforcement Pilot

Purpose:

The purpose of this report is to seek Council approval of an Automated Speed Enforcement (ASE) pilot program in a minimum of two community safety zones within the Township of Mulmur.

Background:

In October 2023, Council approved a report outlining a phased approach for traffic calming and road safety measures. Road art painting, stop signs, speed bumps, bollards, rumble strips and automated speed enforcement were all presented as part of the phased approach.

A delegation of residents from River Road attended the November 2024 Council meeting to request that Council consider additional traffic calming and road safety measures for 2025. Council directed staff to develop a report outlining traffic calming and road safety options that could be considered as part of the 2025 budget planning process.

In January 2025, Council received an information report on options and next steps for road calming and road safety for the 2025 budget. One of the suggested next steps was to obtain additional details and quotes on automated speed enforcement. The pros and cons of ASE were highlighted within the report.

Schedule I to By-Law No 43-05 lists the five community safety zones in Mulmur. Three of these zones are on River Road/20th Sideroad. The remaining two are located on 10th sideroad west of Airport Road and on the Mulmur-Tosorontio Townline north of Highway 89. Council passed a motion at the February 2025 meeting to work with the County of Dufferin to implement a community safety zone throughout Honeywood.

Analysis:

After further evaluation it's evident that adding Automated Speed Enforcement (ASE) can be an effective measure to enforce speed limits, assist OPP and the Township, for continuous provision of a safe and efficient road network.

The most viable model for a small rural municipality undertaking a pilot ASE is the service provider revenue share model where there are zero upfront costs for cameras,

software, etc. and the ticket administrative component for processing plus costs for Provincial Offences Court is contracted out.

Currently the Highway Traffic Act (HTA Part XIV.1 Clause 205.1 ASE) permits the use of ASE in the following two areas:

- In a Community Safety Zone designated by a by-law passed by Council under subsection 214.1 (1) of the HTA where the prescribed rate of speed is less than 80km/hr.
- In a School Zone designated by by-law passed by Council under clause 128(5)(a) of the HTA.

The initial pilot program would target locations throughout Mulmur. The ASE system is operated by mounting the camera on an existing post or pole to provide traffic counts and vehicle speeds and stop data simultaneously and in real time. Cameras would be installed about five metres above grade and are equipped with vandal-proof security locks and windows — built to withstand tampering and vandalism.

Staff believe that there is only one Canadian ASE service provider with zero upfront and no ongoing contract costs. There are a number of companies that will provide the cameras and/or provide the administration ticketing through a fee.

Global Traffic Group (Global) is a Canadian-owned and are currently working with numerous municipalities across Canada, including several rural municipalities in the Dufferin and Simcoe County to develop ASE projects. Global has an agreement with the Township of Essa for penalty processing and violation management generated by ASE. Global and Essa will be providing ASE services for Springwater Township and the Town of Shelburne. Currently, Essa has the capacity to take on another municipality for this program. Global has established a low ticket threshold to make the system viable for small communities with lower traffic volumes. Global has worked with other jurisdictions where lower tier and upper tier municipalities have had to work together to implement an ASE solution.

Other providers being retained within Dufferin County include the Local Authority Services (LAS) for the Town of Grand Valley and GTechna for the Town of Orangeville.

Local Authority Services (LAS) is the business services arm of the Association of Municipalities of Ontario (AMO) and is mandated to provide valuable programs and services to Ontario's municipalities and the broader public sector. LAS has procured a technology partner (Conduent Transportation) to provide the ASE system and the software required to process violation notices. LAS offers ASE programs with no upfront costs. LAS coordinates all aspects of the ASE operation and will supply the cameras and complete the ticket processing and delivery. LAS has launched a pilot program with the City of Barrie for the implementation of the ASE program and are expected to provide the service to the Town of Innisfil, in 2024 and the Town of Grand Vallet in 2025. LAS has

noted that it expects to bring on other participating municipalities in 2025. Through the partnership with the City of Barrie and technology provider, Conduent Transportation, the LAS ASE program provides a complete solution, from advanced camera technology to ticket processing. Under the agreement with the City of Barrie, LAS will initially fund two Provincial Offences Officers at the City of Barrie's Joint Processing Centre who will process speed-camera violations on behalf of municipalities participating in the ASE program. At this time, it is unknown if the LAS/City of Barrie Joint Processing Centre has the capacity to take on other municipalities.

The Town of Orangeville is using a company called GTechna and are in the process of creating their own department

A 90-day public awareness period is required before starting the ASE Program as per the provincial requirement for notice, and 90-day awareness signage must also be posted each time the speed device is moved to a new location.

Key details such as criteria for ticket speed, location of the cameras, and operating rules would be finalized over the next few months. The Township would leverage the service provider's expertise to ensure compliance with provincial legislation, regulations and guidelines.

Strategic Plan Alignment:

It's in our Nature: Live - We commit to providing a balanced community and providing quality services. We will encourage increased community building and respectful social interactions to enrich the lives of Mulmur residents. We will provide a range of communications and facilities to promote play, growth, connection, active living and recognize the changing demographics of Mulmur.

It's in our Nature: Grow - We commit to developing a framework to shape our Township in a manner that protects our agriculture, natural resources and our rural character. We will embrace technology, support energy conservation, climate change mitigation and assess environmental impacts in our decision-making process to grow the Township in a sustainable manner.

Financial Impacts:

Under Schedule "C", section (e) of the Township of Mulmur's Procurement By-Law No.42-2022, the Township may not require a competitive process if the Township procures a prototype or a first good for research, experiment or study. The proposed pilot program is consistent with the sole sourcing exemptions of the Procurement By-law.

Based on the total value of this program, Mulmur can respect trade agreements and limit procurement to Canada. The two Canadian options include: Global Traffic Solutions (Global) and Local Authority Services (LAS).

Through a two-year commitment with Global, the set-up costs, including infrastructure and cameras, are covered by Global, with no upfront costs to the Township. It is noted that there would be some staff time redirected to manage the pilot set-up. The Township would receive a percentage of ticket revenue (to be negotiated by the Township and the service provider).

Based on internet research and reports from nearby municipalities, the LAS program requires the municipality to pay for the costs of getting electrical infrastructure to the sites and signage, plus \$350/month lease costs per camera. As noted in the January 2025 Council report, the typical ASE traffic citation is \$75 per ticket.

As Mulmur has not budgeted to implement an ASE program, a pilot program with no upfront costs and no ongoing costs would be the most prudent. This approach would also provide data for further analysis of the revenue expectations of various other models.

Following a two-year pilot program, the Township would have the option to budget and tender for a provider.

Environmental Impacts:

Recent scientific research notes¹ that there is no evidence of reduced air pollution, particularly in nitrogen oxides and particulate matter, from speed reduction measures

Recommendation:

That Council supports implementing an Automated Speed Enforcement (ASE) pilot project in the Township of Mulmur;

And that staff be directed to commence discussions with applicable agencies, suppliers and processing centres.

And further that staff be permitted to directly purchase services for the purpose of a pilot project.

Submitted by: Chris Wolnik, Director of Infrastructure

Approved by: Tracey Atkinson, CAO

Schedule A: Non-Competitive Procurement

¹ Folgero, I et al. (May 2020). Going Fast or Going Green- Evidence from Norway. Science Direct-Transportation Research- Part D.

Schedule A - Automated Speed Enforcement Pilot Report

SCHEDULE "C" – NON-COMPETITIVE PROCUREMENT

Goods, Services and Construction may only be acquired through a non-competitive procurement process under the following circumstances if:

(a) During the competitive process conducted under this policy and applicable procedures:

- No bids were submitted or no vendors requested participation; • No compliant bids that conform to the mandatory requirements of the bid document were submitted;
- No vendors satisfied the conditions for participation; and
- The submitted bids were collusive.

(b) The goods, services or construction can only be supplied by a particular vendor and no reasonable alternative or substitute goods or services exist for any of the following reasons included but not limited to: • The protection of patents, copyrights, or exclusive rights; and • To ensure compatibility with existing goods, or to maintain specialized goods that must be maintained by the manufacturer of those goods or its representative.

(c) Additional deliveries are required for a project by the original vendor of goods, services or construction that were not included in the initial Call Document, and a change of vendor for such additional goods or services cannot be made for economic or technical reasons such as requirements of interchangeability or interoperability with existing equipment, software, services, or installations procured under the initial procurement and would cause significant inconvenience or substantial duplication of costs for the Township.

(d) For any reasons of urgency brought about by events unforeseeable by the Township or during an emergency, the goods or services could not be obtained in time using an open or invitational competitive procurement process.

(e) If the Township procures a prototype or a first good or service that is developed in the course of, and for, a particular contract for research, experiment, study, or original development.

(f) For purchases made under exceptionally advantageous conditions that only arise in the very short term in the case of unusual disposals such as those arising from liquidation, receivership, or bankruptcy, but not for routine purchases from regular suppliers.

(g) If a contract is awarded to a winner of a design contest provided that the contest has been organized in a manner that is consistent with the principles of this policy in particular relating to the publication of a Call Document notice and the participants are

judged by an independent jury with a view to a design contract being awarded to a winner.

(h) If goods or consulting services regarding matters of a confidential or privileged nature are to be purchased and the disclosure of those matters through an open Competitive Procurement Process could reasonably be expected to compromise government confidentiality, result in the waiver of privilege, cause economic disruption, or otherwise be contrary to the public interest.

(i) To bridge or use as an extension to an existing contract to deliver goods, services or construction beyond the contract original end date in cases where a new procurement for the same deliverables is underway and additional time is needed to complete the procurement process and award a new contract.

*Minutes for Shelburne Public Library Board Meeting
Tuesday, December 17, 2024*

Present: Geoff Dunlop-Shelburne Lindsay Wegener-Shelburne
James Hodder-Shelburne Tricia Field-Shelburne
Patricia Clark-Mulmur (on Zoom) Susan Graham-Amaranth
Ruth Plowright-Melancthon (on Zoom) Sharon Martin-Mono

Also Present: Rose Dotten, CEO/Head Librarian

Regrets: Mikal Archer-Shelburne

The Chair, Geoff Dunlop, called the meeting to order at 6:00 pm, December 17, 2024.

Reading of Land Acknowledgement:

“We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy. These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

Motion 46-24 P. Clark, S. Martin

Be it resolved that we approve the Agenda, as amended, of the December 17, 2024, meeting.

Carried

Motion 47-24 P. Clark, J. Hodder

Be it resolved that we approve the minutes of the board meeting, as amended, dated November 18, 2024..

Carried

Motion 48-24 R. Plowright, S. Graham

Be it resolved that we approve the Accounts Payable Register for November, 2024, with invoices and payments in the amount of \$34,154.96;

Carried

CEO/ Head Librarian’s Report:

○ **Statistics—Including Social Media and e-resources**

Attached is a summary of the Monthly Statistics for November, 2024.

○ **Programming-**

• **Children’s Programming continues: –**

Children’s programming will continue with Lego Time on Wednesday afternoons, morning Story Time every Friday morning, and Books & Babies and STEM will continue throughout the year and started again in October.

- School Visits: these in-person visits by students from some of the public schools will be continuing, having started on October 1, 2024;
- Tween Programming continues—various programs such as STEM programming, “Among Us”, “Booking It” and Board games will continue on various Fridays into November. In December, “Booking It”, Gingerbread

Houses, Board Games and Colouring will be held on various Fridays, and movie nights will be held on Nov 19/24, and Dec 10/24, at 5 pm, with a steady supply of popcorn!

Adult Programming:

- **Archivist on the Road**—Laura Camilleri, Archivist, from MOD, continues to come in once a month during 2024. Laura was in the Library from 10 am to 5 pm, upstairs on November 26/24. More programs will be held in the new year.
- **Dufferin County Canadian Black Association (DCCBA)**—Alethia O’Hara-Stephenson partnered with us to promote contributions of the No. 2 Battalion during the Great Wars. There were banners up in the lobby, as well as upstairs in the library. An event honouring these contributions was held here on November 9/24, at 12 noon.
- **Coffee, Conversation & Books**—The next one will be held on Wednesday December 18/24 at 7 pm, in Orangeville. The author will be Cynthia Young, local author, historian and storyteller.
- **Rose’s Book Club**—the 4th Tuesday of each month—The November meeting was held Nov. 19/24, a week earlier than usual because the Vaccine Clinic was be here on Nov. 26/24. The December meeting will be cancelled as it was too close to Christmas.
- **“Get Crafty” sessions:** Crafters come to the library weekly to work on various crafts with other crafters every Tuesday from 2 – 4 pm. One of our volunteers, Anne Crowder, and Rose, coordinate this program, and the attendance has been high and continues to grow every week.
- **Tech Help**—The program “Seniors Helping Seniors”, involves volunteer seniors helping others. We have a number of seniors helping other seniors, by appointment, with numerous tech issues. Usually on Thursday evenings and Friday afternoon.
- **Silent Auction and Book Sale**—We have not yet calculated the amount raised at the Silent Auction but will know by the January, 2025, meeting.
- **Inter-Library Loan (ILLO)**--Due to the postal strike, we have had to stop doing the ILLO’s until such time as we are able to send and receive the mail. We can process them but we can’t send or receive. The staff gets called daily about this by patrons and are trying to get patrons to use the Libby or Hoopla apps to get the materials they need.
- **WDG’s Flu and Covid Clinic**—There was a flu and Covid clinic here at the library on November 26/24 from 1:30 to 4 pm in the KTH Room. People are required to book in advance to get a vaccine.

Business

- **Discussion of Pay Equity Report from Ward and Uptigrove**

Motion 49-24 S. Graham, T. Field

The Board moved into a closed meeting at 7:00 pm, pursuant to Section 16.1(4) OR 16.1 (5) of The Public Libraries Act, R.S.O. 1990, as amended, for the following reason: Personnel

Carried

Motion 50-24 T. Field, S. Graham

That we rise from in-camera at 7:07 pm with no report, and to proceed as directed.

Carried

Motion 51-24 P. Clark, R. Plowright

In view of background information and recommendations arising from the Ward & Uptigrove 2024 Compensation Review: Be it resolved that: Shelburne Public Library implement the Town of Shelburne approved annual cost of living adjustment retroactively for 2024 at a cost of approximately \$6,046.00.

Carried

Motion 52-24 L. Wegener, S. Martin

Resolved, that the SPL Board approve the financial report as relates to personnel as presented by CEO, Rose Dotten.

Carried

- **Report on Silent Auction**

Again, another highly successful Silent Auction was held on Saturday, November 23, 2024. There were some unique and really interesting items that were for sale and our patrons and friends came through again with their support. After we have fully calculated what we made, it will be reported at the January, 2025 meeting.

- **Year end motions required by the Treasurer**

Motion 53-24 J. Hodder, T. Field

1. To authorize transfer of \$55,196.95 from Special Projects reserve to fund the purchase, installation, and initial book order of the community book pickup Kiosk.
2. To authorize transfer from collections reserve sufficient to match budgeted expenditure on collections of up to \$55,000.00.
3. To authorize any year end surplus/deficit be allocated to the Operating Reserve fund.

Carried.

- **Correspondence**

Motion 54-24 J. Hodder, S. Martin

Be it resolved that the Board of the Shelburne Public Library recognize the work of the volunteers by recording their names in the minutes of December 17, 2024, as an expression of our appreciation.

Carried

The volunteers are as follows, with a total of 412 volunteer hours during 2024.

**Brenda Carling
Anne Crowder
Cathy Earle
Kathi Fisher
Sharon Grant
Torrin Jamieson
Janice Newton
Anna Nunes
Kally W-Nicholson**

**Althea Alli
Beverley Farmer
Mandy Fox
Jacob Honing
Annalea Kidd
Deondre Reynolds**

Motion 55 -24 S. Martin, P. Clark

That we now adjourn at 7:21 p.m., to meet again January 21, 2025, at 7 pm., or at call of the Chair.

Carried

The meeting was followed by the Annual Board Christmas dinner.

Monthly Statistics 2024

November 2024

	Physical Collection		Monthly Traffic		Facebook		Instagram		YouTube		Overdrive		Hoopla		PressReader		Ancestry		LibraryAware			
	Total Circulation	3846	na	3846	na	Post Engagements	Page Likes	Post Engagements	Followers	Views	Subscribers	Checkouts	Total Circ	Issues Opened	Searches	Library News	Teen News	Children's News	Rogge's Book Club	Get Crafty		
January	3846	na	3846	na	385	1154	162	932	80	298	1815	307	347	0	8493	0	284	33	na	33	na	
February	3955	na	3955	na	655	1155	1149	946	55	297	1630	288	52	0	10622	0	283	33	na	33	na	
March	4227	na	4227	na	546	1157	1237	963	211	297	1859	336	91	162	12925	0	566	33	na	33	na	
April	4431		4431		509	1158	5577	979	38	296	1490	313	96	0	10698	0	852	33	na	33	na	
May	4274		4274		747	1161	171	984	48	296	1719	296	67	0	12718	0	287	0	0	0	94	
June	4051		4051		624	1165	112	990	111	296	1616	311	167	16	8597	0	288	0	0	0	94	
July	5234		5234		585	1167	194	997	65	295	1686	309	137	0	10680	0	366	0	0	0	117	
August	4926		4926		779	1169	111	1003	46	296	1635	391	211	0	15008	0	1086	0	0	0	120	
September	4791		4791		442	1168	234	1113	77	296	1556	358	181	0	10601	0	361	0	0	0	120	
October	4407		4407		97	1171	97	1017	94	296	1748	324	185	0	12637	0	0	0	0	0	133	
November	4346		4346		757	1172	1774	1020	86	296	1713	360	205	0	12949	0	360	0	0	0	134	
December																						

November 2023	3855	NA	293	1132	173	921	92	300	1584	270	249	22	8336	0	578	32	NA
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SHELburne & DISTRICT FIRE BOARD

January 7, 2025

The Shelburne & District Fire Department **Board of Management** meeting was held in person at the Shelburne and District Fire Department on the above mentioned date at 7:00 P.M.

Present

As per attendance record.

1. **Opening of Meeting**

1.1 Secretary-Treasurer, Nicole Hill, called meeting to order at 7:00 pm.

1.2 **Land Acknowledgement**

We would like to begin by respectfully acknowledging that the Town of Shelburne resides within the traditional territory and ancestral lands of the Anishinaabe, including the Ojibway, Potawatomi, Chippewa and the People of the Three Fires Confederacy.

These traditional territories upon which we live, work, play and learn are steeped in rich Indigenous history and traditions. It is with this statement that we declare to honour and respect the past and present connection of Indigenous peoples with this land, its waterways and resources.

2. **Appointments of:**

2.1 **Resolution # 1**

Moved by W. Mills – Seconded by F. Nix

BE IT RESOLVED THAT:

As required by paragraph 2 and 3 of the Agreement dated October 15th, 1991, the Shelburne and District Fire Department Joint Board of Management do hereby appoint the following officer(s) of the Board for the year 2025:

Chairperson: Shane Hall

Carried

2.2 **Resolution # 2**

Moved by F. Nix – Seconded by E. Hawkins

BE IT RESOLVED THAT:

Although not required by paragraph 2 and 3 of the Agreement dated October 15th, 1991, the Shelburne and District Fire Department Joint Board of Management do hereby appoint the following officer(s) of the Board for the year 2025:

Vice-Chairperson: Gail Little

Carried

2.3 **Resolution # 3**

Moved by G. Little – Seconded by A. Stirk

BE IT RESOLVED THAT:

As required by paragraph 2 and 3 of the Agreement dated October 15th, 1991, the Shelburne and District Fire Department Joint Board of Management do hereby appoint the following officer(s) of the Board for the year 2025:

Secretary-Treasurer: Nicole Hill

Carried

2.4 **Resolution # 4**

Moved by E. Hawkins – Seconded by B. Neilson

BE IT RESOLVED THAT:

As required by paragraph 2 and 3 of the Agreement dated October 15th, 1991, the Shelburne and District Fire Department Joint Board of Management do hereby appoint the following officer(s) of the Board for the year 2025:

Auditors: RLB, LLP

Carried

2.5 **Resolution # 5**

Moved by F. Nix – Seconded by E. Hawkins

BE IT RESOLVED THAT:

The Shelburne & District Fire Board Joint Board of Management appoints the following members to the HR Sub-committee:

1. G. Little
2. M. Davie
3. J. Horner
4. S. Hall

Carried

3. **Additions or Deletions**

None.

4. **Approval of Agenda**

4.1 **Resolution # 6**

Moved by B. Neilson – Seconded by J. Horner

BE IT RESOLVED THAT:

The Board of Management approves the agenda as presented.

Carried

5. **Approval of Minutes**

5.1 **Resolution # 7**

Moved by A. Stirk – Seconded by G. Little

BE IT RESOLVED THAT:

The Board of Management adopt the minutes under the dates of December 3, 2024 as amended.

Carried

6. **Pecuniary Interest**

6.1 No pecuniary interest declared.

7. **Public Question Period**

7.1 No questions.

8. **Delegations / Deputations**

8.1 No delegations present.

The Board welcomed James McLean to the Board.

9. **Unfinished Business**

9.1 **Fire Service Review Update**

The Board discussed the various options available. The Chief advised that he has had a discussion with the Minto Chief and will be having a conversation with the Niagara West Chief. The Chief will provide the Board a report at the next Board meeting detailing the Minto/Lincoln models.

10. **New Business**

10.1 **JHSC Policy Statements**

Resolution # 8

Moved by W. Mills – Seconded by J. Horner

BE IT RESOLVED THAT:

The Shelburne & District Fire Board of Management receives the Chief's Health & Safety Policy Statement and Workplace Violence and Harassment Policy report;

AND THAT the Shelburne and District Fire Board of Management directs the Chair of the Board and the Fire Chief to sign the Health & Safety Policy Statement and the Workplace Violence and Harassment Prevention Policy.

Carried

10.2 **SDFD Organizational Chart**

Resolution # 9

Moved by F. Nix – Seconded by A. Stirk

BE IT RESOLVED THAT:

The Shelburne & District Fire Board of Management receives the Chief's Shelburne & District Fire Department Organization Chart report;

AND THAT the Shelburne and District Fire Board of Management approves the Organizational Chart for the Shelburne & District Fire Department.

Carried

10.3 **SDFD Attendance Policy**

RESOLUTION # 10

Moved by J. Horner – Seconded by E. Hawkins

BE IT RESOLVED THAT:

The Shelburne & District Fire Board of Management receives the Chief's Shelburne & District Fire Department Attendance Expectations Report;

AND THAT the Shelburne and District Fire Board of Management approves the updated Shelburne & District Fire Department attendance policies as they relate to training and emergency response.

Carried

10.4 **SDFD All Wheel Drive Vehicle Report**

Resolution # 11

Moved by B. Neilson – Seconded by F. Nix

BE IT RESOLVED THAT:

The Shelburne & District Fire Board of Management receives the Chief's Vehicle Replacement report;

AND THAT Orangeville Chrysler be awarded the contract to supply one All Wheel Drive SUV to meet RFP # 2024-01-SDFD;

AND THAT the Shelburne & District Fire Board of Management approve the Shelburne & District Fire Department to keep the 2017 Ford Explorer as a third support vehicle to be used as a Fire Prevention / Training vehicle.

Carried

10.5 **SDFD Fire Station Expansion Report**

Resolution # 12

Moved by J. Horner – Seconded by A. Stirk

BE IT RESOLVED THAT:

The Shelburne & District Fire Board of Management receives the Chief's Shelburne & District Fire Department Station Expansion/Replacement Study report;

AND THAT the Shelburne & District Fire Board of Management directs the Fire Chief to engage in conversation with the CAO from the Town of Shelburne to facilitate discussion with the Shelburne Agricultural Society to investigate the possibility of acquiring land for a potential fire station expansion;

AND THAT the Shelburne & District Fire Board of Management directs the Fire Chief to develop an RFP for a new Design and Project Management Services – Shelburne Fire Hall Expansion / Replacement Project.

Carried

11. **Chief's Report**

11.1 **Monthly Reports (December 2024)**

There was a total of 30 incidents for the month of December.

11.2 Update from the Fire Chief

The Chief advised that we were successful in receiving a provincial grant in the amount of approximately \$8200.00. We also received a grant from the Royal Canadian Legion for the purchase of two new defibrillators.

We've will have the Mobile Life Fire Training Unit for 4 days in July and our neighbours will be invited as well.

The Secretary-Treasurer will distribute the Chief's wage comparison to the Board for information.

The Chief provided a brief Radio Project update to the Board and advised that he attended the DMOA meeting and was asked to get a quote on getting a third digital radio channel. The Chief will prepare a report and share it with the Board.

We ended the year (2024) with 358 calls for service.

The contract with the Town of Tillsonburg for our dispatch services expires in July 2025.

Resolution # 13

Moved by J. McLean – Seconded by E. Hawkins

BE IT RESOLVED THAT:

The Fire Chief be authorized to extend the dispatch services contract with the Town of Tillsonburg to December 31, 2025 to allow for an RFP process.

Carried

12. **Future Business:**

12.1 None.

13. **Accounts & Payroll – December 2024**

13.1 **Resolution # 14**

Moved by F. Nix – Seconded by B. Neilson

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$107,346.87 for the period of November 29, 2024 to December 31, 2024 as presented and attached be approved for payment.

Carried

14. **Confirming and Adjournment**

14.1 **Resolution # 15**

Moved by W. Mills – Seconded by E. Hawkins

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried

14.2 **Resolution # 13**

Moved by F. Nix – Seconded by B. Neilson

BE IT RESOLVED THAT:

The Board of Management do now adjourn at 9:12 pm to meet again on February 4, 2025 at 7:00 pm or at the call of the Chair.

Carried

Respectfully submitted by:

Approved:

Nicole Hill
Secretary-Treasurer

Shane Hall
Chairperson

SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of January 7, 2025

Municipality / Member	Present	Absent
Township of Amaranth		
Andrew Stirk	X	
Gail Little	X	
Town of Mono		
Melinda Davie	X	
Fred Nix	X	
Township of Melancthon		
James McLean	X	
Bill Neilson	X	
Town of Shelburne		
Wade Mills	X	
Shane Hall	X	
Township of Mulmur		
Earl Hawkins	X	
Janet Horner	X	
Staff		
Ralph Snyder – Fire Chief	X	
Jeff Clayton – Deputy Chief	X	
Nicole Hill – Sec/Treas.	X	

DUFFERIN COUNTY COUNCIL MINUTES

February 13, 2025, 7:00 pm

W & M Edelbrock Centre, 30 Centre Street, Orangeville

Councillors Present: Councillor Wade Mills (Shelburne) (Acting Chair)
Warden Janet Horner (Mulmur)
Councillor John Creelman (Mono)
Councillor Guy Gardhouse (East Garafraxa)
Councillor Chris Gerrits (Amaranth)
Councillor Shane Hall (Shelburne)
Councillor Earl Hawkins (Mulmur) (joined the meeting at 7:09 pm)
Councillor Gail Little (Amaranth)
Councillor Fred Nix (Mono)
Councillor Lisa Post (Orangeville)
Councillor Philip Rentsch (Grand Valley)
Councillor Steve Soloman (Grand Valley)
Councillor Todd Taylor (Orangeville)
Councillor Darren White (Melancthon)

Councillors Absent: Councillor James McLean (Melancthon) (prior notice)

Staff Present: Sonya Pritchard, Chief Administrative Officer
Michelle Dunne, Clerk
Rebecca Whelan, Deputy Clerk
Scott Burns, Director of Public Works/County Engineer
Aimee Raves, Manager of Corporate Finance, Treasurer
Rajbir Sian, Director of Development and Tourism
Gary Staples, Chief Paramedic
Steve Murphy, Manager of Preparedness, 911 & Corporate Projects
Rohan Thompson, Director of People & Equity

1. CALL TO ORDER

Acting Chair Mills called the meeting to order at 7:00 pm.

Acting Chair Mills announced that the meeting is being live streamed and publicly broadcast. The recording of this meeting will also be available on our website in the future.

2. LAND ACKNOWLEDGEMENT STATEMENT

Acting Chair Mills shared the Land Acknowledgement Statement.

3. ROLL CALL

The Clerk verbally took a roll call of the Councillors in attendance.

4. APPROVAL OF THE AGENDA

Council agreed to reorder the agenda items to deal with the Ontario Land Tribunal staff report from the Community Development and Tourism minutes immediately after the first Closed Session, followed by the second Closed Session.

Moved by: Councillor Post

Seconded by: Councillor Nix

THAT the agenda and any addendum distributed for the February 13, 2025 meeting of Council, be approved.

CARRIED

5. DECLARATION OF INTEREST BY MEMBERS

There were no declarations of pecuniary interest.

6. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

Councillor Nix noted the January 9, 2025 minutes show Council members as absent.

Moved by: Councillor Gardhouse

Seconded by: Councillor Post

THAT the minutes of the special meeting of Council on January 6, 2025, the regular meeting of Council on January 9, 2025 as amended, the special meeting of Council on January 30, 2025, and the Closed Session of Council on January 30, 2025, be adopted.

CARRIED

7. PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS

7.1 Black History Month - February 2025

Acting Chair Mills declared February 2025 as Black History Month in the County of Dufferin. The Pan African flag will be raised at 55 Zina Street in Orangeville in the coming days. There will be an Experts in the Library event at the Mill Street Library, hosted by the Orangeville Library and the Dufferin County Canadian Black Association, on February 19, 2025 at 7:00 pm. The Dufferin County Canadian Black Association in collaboration with numerous partners, is also hosting the annual Black History Month event on March 1, 2025 at 5:00 pm at the Orangeville Theatre.

7.2 Non-Profit Appreciation Week - February 10-14, 2025

Acting Chair Mills declared February 10 - 14, 2025 as Non-Profit Appreciation Week in the County of Dufferin.

7.3 Amyloidosis Awareness Month - March 2025

Acting Chair Mills declared March 2025 as Amyloidosis Awareness Month in the County of Dufferin. Keith Dares, Secretary, Canadian Amyloidosis Support Network (CASN), accepted the proclamation.

Councillor Hawkins joined the meeting at 7:09 pm.

7.4 Crimestoppers Simcoe Dufferin Muskoka

Tom Young, Board member, and Leslie Woodley, Police Coordinator, Crimestoppers Simcoe Dufferin Muskoka , delegated regarding Crime Stoppers operations and requested financial support.

Moved by: Councillor Nix
Seconded by: Councillor Post

THAT funds in the amount of \$15,000 from Rate Stabilization Reserve be provided to Crime Stoppers Simcoe Dufferin Muskoka.

WITHDRAWN

Moved by: Councillor Nix
Seconded by: Councillor Post

THAT funds in the amount of \$10,000 from Rate Stabilization Reserve be provided to Crime Stoppers Simcoe Dufferin Muskoka;

AND THAT staff reach out to the City of Barrie, Simcoe County and the Municipality of Muskoka staff to find a long term equitable funding solution.

For (25): Councillor Mills, Warden Horner, Councillor Creelman, Councillor Gardhouse, Councillor Gerrits, Councillor Hall, Councillor Hawkins, Councillor Little, Councillor Nix, Councillor Post, Councillor Soloman, and Councillor White

Against (8): Councillor Rentsch, and Councillor Taylor

Absent (1): Councillor McLean

CARRIED (25 to 8)

8. PUBLIC QUESTION PERIOD

There were no questions from the public.

9. CLOSED SESSION

Moved by: Councillor White
Seconded by: Councillor Gerrits

THAT Council move into Closed Session (7:57 pm) in accordance with the Municipal Act, Section 239 2(f) advice that is subject to solicitor client privilege, including communications necessary for that purpose.

CARRIED

9.1 Ontario Land Tribunal Appeal Submission (Municipal Act, Section 239 (2)(f) advice that is subject to solicitor client privilege, including communications necessary for the purpose)

10. RETURN TO OPEN SESSION

While in Closed Session, Council received a presentation from Laura Dean, Partner, Aird and Berlis LLP, regarding a legal opinion for a Consent Application.

Moved by: Councillor Nix

Seconded by: Councillor White

THAT Council return to open session (8:46 pm).

CARRIED

11. 402287 County Road 15 – Ontario Land Tribunal (OLT) Submission

Moved by: Councillor White

Seconded by: Councillor Nix

THAT the report of the Director of Development and Tourism, Report #Planning and Development-2025-006, “402287 County Road 15 – Ontario Land Tribunal (OLT) Submission”, dated January 23, 2025, be received;

AND THAT the County withdraw the Ontario Land Tribunal appeal due to a filing technicality.

CARRIED

12. CLOSED SESSION

Moved by: Councillor Post

Seconded by: Councillor Gerrits

THAT Council move into Closed Session (8:50 pm) in accordance with the Municipal Act, Section 239 2(c) a proposed or pending acquisition or disposition of land by the municipality or local board and 2(h) information

explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them.

CARRIED

12.1 Closed Session Staff Report

13. RETURN TO OPEN SESSION

While in Closed Session, Council considered a staff report regarding proposed acquisition or disposition of land and information explicitly supplied in confidence to the municipality.

Moved by: Councillor Post

Seconded by: Councillor Soloman

THAT Council return to open session (9:19 pm).

CARRIED

14. BUSINESS ARISING FROM CLOSED SESSION

Moved by: Councillor Nix

Seconded by: Councillor Post

THAT staff proceed as discussed in Closed Session.

CARRIED

15. RECESS

Acting Chair Mills called a recess and the meeting reconvened at 9:30 pm.

16. PRESENTATION AND CONSIDERATIONS OF REPORTS

16.1 General Government Services Minutes - January 23, 2025

Moved by: Councillor Gerrits

Seconded by: Councillor Gardhouse

THAT the minutes of the General Government Services meeting held on January 23, 2025, and the recommendations set out, be adopted.

CARRIED

16.1.1 Diversity, Equity and Inclusion Community Advisory Committee Minutes - November 28, 2024

THAT the minutes from the Diversity, Equity and Inclusion Community Advisory Committee meeting on November 28, 2024, be adopted.

CARRIED BY CONSENT

16.1.2 Access Dufferin Minutes - January 15, 2025

THAT the minutes from the Access Dufferin meeting on January 15, 2025, be adopted.

CARRIED BY CONSENT

16.1.3 Headwaters Communities In Action 2024 Year End Report

THAT the report from Headwaters Communities In Action, 2024 Year End Status Report, dated January 23, 2025, be received;

AND THAT that the revised partnership agreement with Headwaters Communities In Action and the 2025 budget allocation be approved;

AND THAT the 2026 budget allocation amount be approved in principle with future budget allocation amounts reviewed annually.

CARRIED BY CONSENT

16.1.4 Auditor Update

THAT the report from the Manager of Corporate Finance, Treasurer, Report #Corporate Services-2025-002, titled Auditor Update, dated January 23, 2025, be received.

CARRIED BY CONSENT

16.1.5 Fourth Quarter Procurement Report

THAT the Fourth Quarter Procurement Report, Report #Corporate Services-2025-001, from the Manager of Corporate Finance, Treasurer, and the Procurement Manager, dated January 23, 2025, be received.

CARRIED BY CONSENT

16.1.6 Dates of Significance and Community Recognition Requests

THAT the report from the Chief Administrative Officer, Office of the CAO-2025-006, Dates of Significance and Community Recognition Requests, dated January 23, 2025, be received;

AND THAT the Dates of Significance and Community Recognition Requests Policy and associated procedures be approved.

CARRIED BY CONSENT

THAT the proposed 2025 Dates of Significance be approved.

CARRIED BY CONSENT

16.1.7 Analysis of Bill 238: The Emergency Management Modernization Act 2024

THAT the report from the Manager of Emergency Preparedness, 9-1-1 and Corporate Projects, Report Number #CAO 2025-005, titled Analysis of Bill 238: The Emergency Management Modernization Act 2024, dated January 23, 2025, be received.

CARRIED BY CONSENT

16.1.8 Mutual Assistance Agreement – Grey County

THAT the report from the Manager of Preparedness, 9-1-1 and Corporate Projects, Report #CAO-2025-004, Mutual Assistance Agreement – Grey County, dated January 23 ,2025, be received;

AND that the Warden and the Clerk be authorized to enter into the attached agreement with the County of Grey.

CARRIED BY CONSENT

16.2 Community Development and Tourism Minutes - January 23, 2025

Moved by: Councillor White

Seconded by: Councillor Post

THAT the minutes of the Community Development and Tourism meeting held on January 23, 2025, and the recommendations set out, excluding item #10.2.5 402287 County Road 15 - Ontario Land Tribunal Submission and item #10.2.6 Pasture Farm Proposal, be adopted.

CARRIED

16.2.1 Advocacy Efforts at EDCO's Annual Queen's Park Event

THAT the report of the Director of Development and Tourism, Report #Planning and Development-2024-004, "Advocacy Efforts at Economic Development Council of Ontario's Annual Queen's Park Event", dated January 23, 2025, be received.

CARRIED BY CONSENT

16.2.2 Staff Pitch Dufferin at 'Meet the Tourism Investment Dragons' Event

THAT the report of the Director of Development and Tourism, "Staff Pitch Dufferin at 'Meet the Tourism Investment Dragons' Event", dated January 23, 2025, be received.

CARRIED BY CONSENT

16.2.3 New Investors' Guide Receives MarCom Platinum Award

THAT the report of the Director of Development and Tourism, Report #Planning and Development-2024-009, "New Investors' Guide Receives MarCom Platinum Award", dated January 23, 2025, be received.

CARRIED BY CONSENT

16.2.4 Ontario's Bill 185 – Changes to Pre-Consultation Requirements

THAT the report from the Director of Development and Tourism, Report #2025-001, titled Ontario's Bill 185 – Changes to Pre-Consultation Requirements, dated January 23, 2025, be received;

AND THAT By-Law 2019-10 be repealed to ensure conformity with the Provincial Planning Statement, 2024;

AND THAT the Planning and Development division be directed to establish a new pre-consultation manual and by-law that reflect the policies of the Provincial Planning Statement, 2024.

CARRIED BY CONSENT

16.2.5 Manager of Planning Position

THAT the report of the Director of Development and Tourism, Report Planning and Development-2024-005, "Manager of Planning Position", dated January 23, 2025, be received.

CARRIED BY CONSENT

16.2.6 Building Code Information Sessions

THAT the report from Director of Community Development and Tourism, Report #Planning and Development-2025-02, Building Code Information Sessions, dated January 23, 2025, be received.

CARRIED BY CONSENT

16.2.7 Pasture Farm Proposal

Moved by: Councillor Post

Seconded by: Councillor White

THAT the proposal from the Dufferin Grey Pasture Committee for a Pasture Farm on County owned land at 195594 and 195620 Amaranth-Grand Valley Townline be accepted with draft terms as follows:

- **a ten (10) year lease with an option to extend for five (5) years**
- **the cost of the lease would be equivalent to any property taxes that the County pays for the property annually**
- **the term of the lease to begin May 1, 2025**
- **Dufferin Grey Pasture Committee would be responsible for fencing and preparing the property for their use**

AND THAT staff prepare a draft lease.

Moved by: Councillor White

Seconded by: Councillor Nix

THAT the motion be tabled.

CARRIED

16.3 Health and Human Services Minutes - January 23, 2025

Moved by: Councillor White

Seconded by: Councillor Gerrits

THAT the minutes of the Health and Human Services meeting held on January 23, 2025, and the recommendations set out, be adopted.

CARRIED

16.3.1 Dufferin Oaks Funding Update

THAT the report from the Director of Health and Human Services, Report #Health and Human Services-2025-001, Dufferin Oaks Funding Update, dated January 23, 2025, be received.

CARRIED BY CONSENT

16.3.2 Association of Municipalities of Ontario's (AMO) Report on Homelessness

THAT the report from the Director of Health and Human Services, Report #Health and Human Services-2025-004, titled Association of Municipalities of Ontario's Report on Homelessness, dated January 23, 2025, be received.

CARRIED BY CONSENT

16.4 Township of East Garafraxa – Official Plan Amendment No. 10 (182198 20 Sideroad)

A report from the Director of Development and Tourism, dated February 13, 2025, to detail the proposed Township of East Garafraxa Official Plan Amendment No. 10.

Moved by: Councillor Soloman

Seconded by: Councillor White

THAT the report from the Director of Development and Tourism, Report # 2025-007, titled Township of East Garafraxa – Official Plan Amendment No. 10 (182198 20 Sideroad), dated February 13, 2025, be received;

THAT Council approve Official Plan Amendment No. 10, as adopted by the Township of East Garafraxa, to permit a reduced minimum lot

area for a proposed severance on the lands municipally known as 182198 20 Sideroad.

CARRIED

16.5 Council and Committee Meeting Structure Review – Report 2

A report from the Clerk, dated February 13, 2025, to further to explore possible changes to Dufferin County's meeting structure and recommend adopting a direct to Council meeting structure (one day time and one evening Council meeting), starting April 2025, for an 18-month period.

Moved by: Councillor White

Seconded by: Councillor Nix

THAT the report from the Clerk, Council and Committee Meeting Structure Review – Report 2, dated February 9, 2025, be received;

AND THAT Council adopt a direct to Council meeting structure as laid out in Option 1A (one day time and one evening Council meeting), starting in April 2025, for an 18-month trial basis.

CARRIED

16.6 County Approach to Tariffs

A report from the Manager of Corporate Finance, Treasurer, dated February 13, 2025, to outline the impact of potential United States tariffs and associated retaliatory tariffs.

Moved by: Councillor Creelman

Seconded by: Councillor Little

THAT the motion be tabled.

LOST

Moved by: Councillor Creelman

Seconded by: Warden Horner

THAT the report from the Director of Development and Tourism, Report #Planning and Development-2025-020, titled County Approach to Tariffs, be received;

AND THAT staff be directed to be directed to establish a Team Dufferin business support program;

AND THAT \$60,000 from the Rate Stabilization Reserve be allocated to acquire services from a data research firm to procure current economic data as it relates to industries in Dufferin County;

AND THAT Council support advocacy efforts of Federation of Canadian Municipalities (FCM), Association of Municipalities of Ontario (AMO), Economic Development Council of Ontario (EDCO), Economic Developers Association of Canada (EDAC) and other municipalities in response to the Tariff threat and to eliminate interprovincial trade barriers.

For (28): Councillor Mills, Warden Horner, Councillor Creelman, Councillor Gardhouse, Councillor Hall, Councillor Hawkins, Councillor Little, Councillor Post, Councillor Taylor, and Councillor White

Against (5): Councillor Gerrits, Councillor Nix, Councillor Rentsch, and Councillor Soloman

Absent (1): Councillor McLean

CARRIED (28 to 5)

16.7 Potential Financial Impact of Tariffs and Weakened Canadian Dollar on Dufferin County Procurement

A report from the Manager of Corporate Finance, Treasurer, dated February 13, 2025, to outline the impact of potential of United States tariffs and associated retaliatory tariffs.

Moved by: Councillor Post

Seconded by: Councillor Creelman

THAT the report from the Manager of Corporate Finance, Treasurer, Report #Corporate Services-2025-006, titled Potential Financial Impact of Tariffs and Weakened Canadian Dollar on Dufferin County Procurement, dated February 13, 2025 be received;

AND THAT staff be directed to prepare an amendment to the procurement by-law that prioritizes buying local/Canadian where possible at the March 13, 2025 County Council meeting.

CARRIED

17. STRATEGIC PLAN UPDATE

18. CORRESPONDENCE

18.1 Township of Melancthon

A resolution from the Township of Melancthon, dated January 20, 2025, requesting the Ministry of Transportation initiate a collaborative formal process to study and implement a truck bypass for the Town of Shelburne.

18.2 City of Vaughan

A resolution from the City of Vaughan, dated December 3, 2024, to ask the Province to conduct a feasibility study to buy back the 407 and to institute a one year pilot project to reduce or remove truck tolls on the 407.

Moved by: Councillor Post

Seconded by: Councillor Creelman

THAT Council support the following resolution made by the Town of Orangeville on February 10, 2025:

WHEREAS road safety has been identified as a priority for County of Dufferin Council, staff, and residents; and

WHEREAS significant increases in truck traffic on Highway 10 have led to safety concerns along the entire corridor from Melancthon down to the southern point of Caledon; and

WHEREAS trucking companies avoid Highway 407 due to its tolls, leading to higher volumes of traffic on other roads and highways; and

WHEREAS a pilot project to subsidize truck lanes on Highway 407 would provide valuable insights into the economic and road safety impact of diverting truck traffic to the 407; and

THEREFORE BE IT RESOLVED THAT the Town of Orangeville support the City of Vaughan's recent resolution to request that the Province of Ontario implement a one-year pilot program that will subsidize or eliminate tolls for dedicated truck lanes on Highway 407, evaluating the impact on overall transportation efficiency and road safety; and

BE IT FURTHER RESOLVED THAT a copy of this motion be circulated to Premier Doug Ford, Hon. Sylvia Jones, Deputy Premier and Dufferin-Caledon MPP, Hon. Prabmeet Sarkaria, Minister of Transportation, Steven Del Duca, Mayor of the City of Vaughan and all Dufferin municipalities.

CARRIED

18.3 Ontario Good Roads Association

Correspondence from Ontario Good Roads Association (OGRA), dated January 27, 2025, to advise delegation requests for the upcoming OGRA Conference can be submitted until February 21, 2025.

18.4 Town of Shelburne

A resolution from the Town of Shelburne, dated February 10, 2025, to urge the Provincial and Federal government to promote the use of Canadian companies and to request Dufferin County develop a "buy local" campaign.

Moved by: Councillor White

Seconded by: Councillor Gardhouse

THAT Council supports the resolution from the Town of Shelburne, dated February 10, 2025, to urge the Provincial and Federal

governments to promote the use of Canadian companies and to request Dufferin County develop a "buy local" campaign.

CARRIED

18.5 Eastern Ontario Wardens' Caucus

A resolution from the Eastern Ontario Wardens' Caucus (EOWC), dated February 10, 2025, to support the federal and provincial negotiations with the United States on trade tariffs.

Moved by: Councillor White

Seconded by: Councillor Soloman

THAT Council supports the resolution from the Eastern Ontario Wardens' Caucus (EOWC), dated February 10, 2025, to support the federal and provincial negotiations with the United States on trade tariffs.

CARRIED

18.6 Western Ontario Wardens' Caucus

A media release from Kevin Marriot, Vice Chair, Western Ontario Wardens' Caucus (WOWC), dated February 11, 2025, regarding tariffs.

Moved by: Councillor White

Seconded by: Councillor Soloman

THAT Council supports the actions of the Western Ontario Warden's Caucus as outlined in the media release from Kevin Marriot, Vice Chair, Western Ontario Wardens' Caucus (WOWC), dated February 11, 2025, regarding tariffs.

CARRIED

19. NOTICE OF MOTIONS

20. MOTIONS

20.1 County of Dufferin Act

Moved by: Councillor Gerrits

Seconded by: Councillor White

WHEREAS the County of Dufferin Act received Assent on May 31, 1994;

AND WHEREAS it would represent good governance for the County of Dufferin Council to review the 30 year old Act to ensure that it meets the current conditions and priorities of the County of Dufferin;

THEREFORE BE IT RESOLVED that County Council discuss the County of Dufferin Act at the March County Council meeting to determine which items are no longer relevant or require updating.

CARRIED

21. PROCEDURAL BY-LAW, SECTION 5.6 ALLOW MEETING TO CONTINUE PAST 11:00 PM

Moved by: Councillor White

Seconded by: Councillor Post

THAT the meeting be allowed to continue past 11:00 pm.

CARRIED

22. BY-LAWS

Moved by: Councillor Soloman

Seconded by: Councillor Post

THAT By-Law 2025-06 through to By-Law 2025-13, inclusive, be read a first, second and third time and enacted.

CARRIED

22.1 2025-06 Family Transition Place (Lease - Mel Lloyd Centre)

A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and Family Transition Place.

Authorization: February 13, 2025

22.2 2025-07 Headwaters Health Care Centre (Lease Community Paramedics - 53 Zina)

A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and Headwaters Health Care Centre.

Authorization: February 13, 2025

22.3 2025-08 Headwaters Health Care Centre (TeleCheck Lease - 53 Zina)

A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and Headwaters Health Care Centre.

Authorization: February 13, 2025

22.4 2025-09 Estimates By-Law

A by-law to adopt the estimates for the sums required during the year 2025 for general purposes of the Corporation of the County of Dufferin.

Authorization: Council - January 30, 2025

22.5 2025-10 Tax Ratios By-Law

A by-law to set tax ratios, and to set tax rate reductions, for prescribed property subclasses, for county purposes and lower-tier municipal purposes, for the year 2025.

Authorization: Council - January 30, 2025

22.6 2025-11 Tax Rates By-Law

A by-law to establish property tax rates for upper-tier (County) purposes for the year 2025.

Authorization: Council - January 30, 2025

22.7 2025-12 Charities Rebate By-Law

A by-law to provide property tax rebates to eligible charities for the year 2025.

Authorization: Council - January 30, 2025

22.8 2025-13 Low Income Seniors Tax Rebate By-Law

A by-law to provide tax relief to certain low income seniors and low income persons with disabilities, who are owners of real property in the County of Dufferin, for the year 2025.

Authorization: Council - January 30, 2025

23. OTHER BUSINESS

24. CONFIRMATORY BY-LAW

2025-14 Confirmatory By-Law - February 13, 2025

A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on February 13, 2025.

Moved by: Councillor Soloman

Seconded by: Councillor Post

THAT By-Law 2025-14 be read a first, second and third time and enacted.

CARRIED

25. NEXT MEETING

Upcoming meetings will be held in the Dufferin Room at 30 Centre St, Orangeville at the following times:

Thursday, February 27, 2025

- Infrastructure and Environmental Services – 9:00 am
- General Government Services Committee – 11:00 am
- Health & Human Services Committee – 1:00 pm
- Community Development & Tourism Committee – 3:00 pm

Thursday, March 13, 2025

- Council - 6:00 pm

26. **ADJOURNMENT**

The meeting adjourned at 11:00 pm.

Moved by: Councillor Gardhouse

Seconded by: Councillor White

THAT the meeting adjourn.

CARRIED

Warden

Clerk

Information Report

Campaign Cabinet

February 2025 Summary:

Campaign Cabinet met on February 18.

- Members have set up information tables at the Mansfield Ski Club, Mansfield Outdoor Centre and NDCC in February to bring greater awareness.
- Kraft Hockeyville deadline to submit nominations: March 2, 2025. Final push / call for submissions was made asking local user groups and neighbouring municipalities to help get the word out.
- Business Fundraising Face-Off Campaign to commence in March.
- Kyle Seeback's office is offering support in promoting the Honeywood fundraising efforts with a potential event to take place in the future.
- Request to have a Campaign Cabinet member present in donation photos.
- Upcoming Events:
 - March 15th – Kraft Hockeyville Top 4 Announcement
 - March 22nd – Chris Stillar Psychic Medium Fundraiser
 - March 29th – Corey Matthews Fundraising Hockey Tournament
 - April 5th – Help the Honey Dome Alumni Fundraising Tournament
- Next Steps: Plan for Off Season Campaign, Donation Wall in NDCC
- Next Meeting Date: March 4, 2025

Submitted by: Roseann Knechtel, Clerk



758070 2nd Line E
Mulmur, Ontario
L9V 0G8

Local **(705) 466-3341**

Toll Free from 519 only **(866) 472-0417**

Fax **(705) 466-2922**

INFORMATION

Schedule of User Fees and Charges

This information report provides an overview of the proposed Schedule of User Fees and Charges by-law being presented for consideration later in this Council meeting.

Proposed Changes:

1. **Wrecking Yard Licence:** The fee has never been increased and should be more in line with what all other municipalities charge so the fee was increased from \$10 to \$240.
2. **Part Lot Control:** Increased the rate from \$3,000 to \$3,500.
3. **Security Deposit for Planning Act Applications:** Changed the description from Pre-Consultation Deposit to Deposit for Planning Act Applications.
4. **Security for New Structure Without Proof of Demolition of Previous Structure:** Changed the word “dwelling” to “structure”.
5. **Planning:** Added Planning Act appeal charge of \$500 to cover staff time to process appeal packages and disbursements.
6. **Subdivision Fees:** Additional subdivision fees are being proposed to reflect changes from a consulting based on in-house services.
7. **By-law Enforcement:** Fees are being proposed to allow the municipality to recoup costs associated with enforcement.
8. **Signs:** Added a fee of \$100 for Township staff to remove signs placed on Township property.
9. **Water Services & Charges:** Fees are being proposed to allow the municipality to recoup costs associated with water services.
10. **Norduff Room Rentals:** Increased the rates to \$500 from \$420 for full-day rentals and \$80 from \$60 per hour for licensed events. Increased non-licensed events to \$375 from \$320 for full day and \$60 from \$45 per hour.

11. Chair and Table Rentals: Increased fee from \$1.77 to \$2.00 for chair rentals and from \$8.85 to \$10 for table rentals.

12. Ice & Floor Rental Rates:

- Increased minor hockey and figure skating rates from \$141.59 to \$160 per hour
- Increased prime time from \$159.29 to \$200 per hour.
- Increased prime-time non-resident rates from \$176.99 to \$270 per hour.
- Increased non-prime time / last-minute ice from \$101.77 to \$115 per hour.
- Increases non-prime time / last-minute non-resident from \$110.62 to \$145 per hour.
- Increased birthday party package from \$141.59 to \$200 and non-resident from \$169.91 to \$250.
- Increased summer arena floor per hour rate from \$53.10 to \$75
- Increased summer arena floor & booth rental from \$66.37 to \$100.
- Added a per day rate for renting the summer arena floor for non-sporting events for \$950.

Staff have drafted a new by-law to establish the new Schedule of User Fees and Charges to address the changes. The by-law will be presented to the Council later in this meeting for consideration.

Submitted by: Heather Boston, Treasurer

Approved by: Tracey Atkinson, CAO

Schedule A: User Fees and Charges



SCHEDULE OF USER FEES & CHARGES 2025

(Updated March 5, 2025)

<u>Administration</u>	<u>Fees</u>
AV Equipment Rental onsite (per day)	\$25*
Commissioner of Oaths (non-resident)	\$20
Commissioner of Oaths Travel Letter	\$30
Fax (per page)	\$2*
GIS Photos and Maps per image	\$10*
Late Payments Penalty	1.25%
Lottery Licensing Fee	3% of Prize Value
NSF Returned Cheques	\$40
Ownership Changes	\$35
Photocopying in Black & White, per page	\$1*
Photocopying in Colour, per page	\$2*
Refreshment Vehicles/Stands Annual Fee	\$500
Search of Records or Admin work required (per quarter hour)	\$15*
Sign Variance	\$500
Tax Arrears Notice (by mail)	\$10
Tax Statements	\$10
Tax Certificates	\$80
Tax Registration Final Warning Letter	\$40
Tax Registration Payment Plan Agreement	\$250
Township Basement Hall Rental - Non Resident or Commercial Use	\$100/day*
Township Basement Hall Rental - Non Resident or Commercial Use	\$25/hr*
Township Basement Hall Rental - Resident	\$60/day*
Township Basement Hall Rental Hourly Rate - Resident	\$15/hr*
Township Hats	\$15
Township Mugs	\$15
Township Pins	\$3
Transfer unpaid accounts to taxes	\$20

<u>Public Works Department</u>	<u>Fees</u>
Annual Trailer Licence	\$240
Annual Wide Load Permit	\$50
Annual Wrecking Yard Licence	\$240
Entrance Permit (Twp. rds. only: \$200 Non Refundable)	\$500
Road Occupancy Permit	\$250
Deposit for Work within Right of Way	\$4,000
Wayfinding Signs	\$200

<u>Waste</u>	
Composter (Black-Backyard)	\$35
Garbage Bag Stickers (each)	\$2
Green Bin (roadside pick-up)	\$15
Kitchen Catcher (additional)	\$5

<u>Dog License Fees</u>	
Replacement Tag (each tag)	\$10
<u>Spayed/Neutered</u>	
First Dog	\$20
Second Dog	\$30
Third Dog	\$80
<u>Not Spayed or Neutered</u>	
First Dog	\$30
Second Dog	\$40
Third Dog	\$90
Kennel Licence	\$300

* Plus HST

** No administrative fees will be charged related to name changes and revision of official documents for residential school survivors as per Council Motion related to the TRC Calls to Action on December 8, 2021



SCHEDULE OF USER FEES & CHARGES 2025

(Updated March 5, 2025)

Application & Agreement Fees	Fees
Consent Application (includes boundary adjustment and easement)	\$3,500
Consent Condition Amendment	\$1,000
Lot Grading/Drainage Plan Review	\$500
Minor Variance (as part of Zoning By-Law amendment process)	\$2,500
Official Plan Amendment	\$5,000
Part Lot Control	\$3,500
Posting Sign	\$100
Security Deposit for Planning Act Applications (for peer review and consultant review if required)	\$2,500
Pre Consultation Fee	\$500
Removal of Holding By-Law	\$1,000
Security for new structure without proof of demolition of previous structure	\$20,000
Agreements (Site Plan, Development, Encroachment, etc.)	\$3,000
Site Plan Deposit	\$3,500 minimum
Subdivision Fees	
Plan of Subdivision/Condominium	\$20,000
Subdivision Applications Deposit	\$10,000 minimum
Draft Plan Extension (no changes)	\$2,000
Redline Revision - alteration to lotting/blocking or condition amendment	\$3,000
Plan of Condominium Exemption Processing Fee	\$3,500
Final Approval Processing Fee	\$4,000
Validation of Title	\$800
Zoning By-Law Amendment	\$2,500

Planning Fees	Fees
Minimum Distance Setback Calculation	\$200
Municipal Approval	\$200
Municipal Approval after construction has commenced	\$500
Paper Copy of the Official Plan	\$75
Paper Copy of the Zoning By-Law	\$40
Planning Act Appeal	\$500
Property Information Report, Zoning/Subdivision Compliance Letter	\$150
Risk Management Plan Application/Source Protection Plan Agreement, RMO and amendments thereto	\$300
Special Events Permit	\$250
Special Occasions Permit Letter	\$50

Planning deposits will be collected as required and as estimated by staff.

Bylaw Enforcement	Fees
Administration of Contractor Invoices	Actual Cost plus 25% Administration Fee
Property Standards Appeal Fee (non-refundable)	\$300
Administration fee for services and materials expended by the Township in carrying out the requirements of a Notice or Order, in whole or in part	Actual Cost plus 25% Administration Fee

Signs	Fees
Removal of signs on Township Property	\$100

Water Services & Charges	Fees
Hydrant Use Permit	\$100
Underwriters or mechanics fire flow test (use of hydrant)	110/hr
Repair or replacement of hydrant due to motor vehicle accident	Full cost recovery
Illegal use of hydrant first offence	\$1,000
Illegal use of hydrant second offence	\$2,000
Illegal use of hydrant third offence	\$4,000
Valve boxes damage due to paving/asphalt/landscaping	Full cost recovery



SCHEDULE OF USER FEES & CHARGES

(Updated March 5, 2025)

Below Rates Effective April 15, 2025

<u>Arena Advertising</u>	<u>Rates*</u>
Arena Sign 4 ft x 4 ft Annually	\$300
Arena Sign 4 ft x 8 ft Annually	\$500
Logo on Ice Surface Annually	\$2,000
Rink Board Annually	\$800
Roadside Sign when renting facility per week	\$50
Roadside Sign when NOT renting facility per week	\$100
Roadside Sign per additional week	\$25
Zamboni Advertising Annually	\$2,000
Time Clock Advertising Annually	\$2,000

<u>Arena Facility Rentals</u>	<u>Rates*</u>
Norduff Hall (Full Day = > 6 hrs Licensed)***	\$500.00
Norduff Hall (Per Hour < 6 hrs Licensed)	\$80.00
Norduff Hall (Full Day = > 6 hrs Non-Licensed)*	\$375.00
Norduff Hall (Per Hour < 6 hrs Non-Licensed)	\$60.00
Chair Rentals Off-Site, Per Item	\$2.00
Table Rentals Off-Site, Per Item	\$10.00
***Deposit of \$200 for all hall rentals is refundable if no clean up required or damages incurred.	
All hall rentals commence at the time the hall is required (including set up time) until the time it is vacated.	

<u>Mansfield Park Rates</u>	<u>Rates*</u>
Community rate per hour	\$16.90* (2025)
Adult Baseball per hour	\$13.75* (2025)
Minor Baseball per hour	\$8.50* (2025)
Mansfield Pavilion Rental (includes use of washrooms, ball diamond, children's playground, picnic tables and garbage cans). Half a day is 4 hours or less.	\$50/half day* \$100/full day*
Pickleball/Tennis Court Reservation, per hour, per court	\$15*
Baseball Sign Sponsorship (sign 40 inches x 40 inches), annually	\$300*

*Plus HST

<u>Ice & Floor Rentals</u>	<u>Rates*</u>
Honeywood Minor Hockey & Figure Skating	\$160.00
Prime Time Ice	\$200.00
Prime Time Ice (non-resident)	\$270.00
Non-Prime/Last Minute Ice	\$115.00
Non-Prime/Last Minute Ice (non-resident)	\$145.00
Birthday Party Packages	\$200.00
Birthday Party Packages (non-resident)	\$250.00
Summer Arena Floor (per hour)	\$75.00
Summer Arena Floor & Booth (per hour)	\$100.00
Summer Arena Floor per day (dances/non-sporting)	\$950.00
Shinny or Sticks & Pucks	\$4.42
Public Skating	\$1.76

Prime Time is Mon. - Fri. after 5:00 pm and all day Sat. & Sun.
<u>Insurance:</u> All users of the arena must provide proof of insurance or purchase insurance through the Township's insurance provider if they do not provide proof of insurance.
Birthday Party Package: Includes 2 hours of room rental overlapped with 1 hour of ice rental

<u>Off Site Rentals</u>	<u>Rates*</u>
AV Equipment Rental (per day)	\$50*
Tent Rentals (per day)	\$50*
Tables (per item / per day)	\$10*
Chairs (per item / per day)	\$2*
Coffee Urns (per item / per day)	\$15*

Note: Rates for programmed events and activities will be set by staff.



Honeywood Cemetery Price List (Effective January 1, 2025)

Plot Size: 3.5' x 12'

Each Plot can incorporate a maximum of either 1 casket and 3 cremations or 4 cremations

Niche Size: 14' x 14' x 12'

Each Niche can hold up to two cremations

***Fees for Interment services are extra and will be charged at the time of burial.**

INTERMENT RIGHTS

Plots	Land Cost	Care and Maintenance 40%	Subtotal	HST	Total
One Plot	\$ 600.00	\$ 400.00	\$ 1,000.00	\$ 130.00	\$ 1,130.00

Columbarium	Niche Cost	Care & Maintenance 15%	Subtotal	HST	Total
Top Row	\$ 2,125.00	\$ 375.00	\$ 2,500.00	\$ 325.00	\$ 2,825.00
Second Row	\$ 1,912.50	\$ 337.50	\$ 2,250.00	\$ 292.50	\$ 2,542.50
Third Row	\$ 1,806.25	\$ 318.75	\$ 2,125.00	\$ 276.25	\$ 2,401.25
Bottom Row	\$ 1,275.00	\$ 225.00	\$ 1,500.00	\$ 195.00	\$ 1,695.00

Laser Engraving	HST	Total
\$ 843.75	\$ 109.69	\$ 953.44

Fee charged each time engraving is requested.

INTERMENT FEES

	Cost	HST	Total
Opening and Closing - Traditional Casket	\$ 265.49	\$ 34.51	\$ 300.00
Cremation in Ground	\$ 442.48	\$ 57.52	\$ 500.00
Cremation in Niche	\$ 221.24	\$ 28.76	\$ 250.00

DISINTERMENT FEES

	Cost	HST	Total
Traditional Casket	\$ 1,200.00	\$ 156.00	\$ 1,356.00
Cremation in Ground	\$ 875.00	\$ 113.75	\$ 988.75
Cremations in Niche	\$ 437.50	\$ 56.88	\$ 494.38

MONUMENT CARE AND MAINTENANCE FUND

The deposit to the care and maintenance fund payable when a marker is installed in the cemetery as specified in the regulations made under the Funeral, Burial and Cremation Services Act, 2002

	<u>Cost</u>
Flat marker smaller than 1,116.3 cm ² / 173 in ²	\$0
Flat marker larger than 1,116.3 cm ² / 173 in ²	\$100
Upright marker less than 1.22 m (4 ft) in height and length, including the base	\$200
Upright marker measuring more than 1.22 m (4 ft) in either height or length, including the base	\$400



INFORMATION

Fire Services Delivery Review

Purpose:

This information report provides an update on the delivery of fire services within Dufferin County.

Background:

Additional background information is provided in the Fire Services Delivery Review staff report dated November 6, 2024.

Dufferin County passed a motion on January 9, 2025, to receive the correspondence from Dufferin municipalities regarding the Multi-Jurisdictional Fire Protection and Prevention Plan.

Grand Valley fire coverage area:

- The Town of Grand Valley passed a motion on November 26, 2024, supporting a fire department run by the Town of Grand Valley. Grand Valley currently provides service to Amaranth and East Garafraxa.
- The Township of East Garafraxa passed a motion on December 10, 2024, supporting a fire service agreement with the Town of Grand Valley. East Garafraxa is currently in a pay-for-service agreement with the Town of Orangeville and the Town of Erin for fire service.

Orangeville fire coverage area:

- The Town of Orangeville passed a motion on December 16, 2024, affirming its support for the current Orangeville Fire Service model, which is under direct governance and management by the Town of Orangeville. Orangeville currently provides service to Mono, Amaranth and East Garafraxa.

North Dufferin fire coverage area:

- The Town of Shelburne's motion passed on November 25, 2024, supports the dissolution of the Shelburne Fire Board and approved a fire department under direct governance and management by the Town of Shelburne.
- The Township of Melancthon passed a motion on December 12, 2024, supporting a County Fire Department. The matter was also discussed at their meeting of February 6, 2025 with no further motion. A recording is available on the Melancthon Township website.
- The Town of Mono passed a motion on February 11, 2025 to support Option 4, being the status quo. They expressed satisfaction with the current departments and discussed further research into service levels.

- The Township of Amaranth passed a motion on November 20, 2024, in support of the exploration of a North Dufferin Fire Service Area.
- Adjala-Tosorontio passed a motion on May 8, 2024, to complete public and stakeholder consultation concerning fire services provided by the Rosemont District Fire Board.
- The Township of Mulmur passed the following motion on November 6, 2024:

That the Council of the Township of Mulmur support, in principle, the dissolution of the Fire Boards servicing the Township of Mulmur;

And that Council support the further exploration of a North Dufferin Fire Service Area that would include the approximate geographic area currently served by Shelburne & District, Mulmur-Melancthon and Rosemont & District Fire Boards;

And further that this report and motion be forwarded to the County of Dufferin and participating municipalities, with a request that the municipalities provide an indication of Council's interest in further exploring a North Dufferin Fire Service Area.

ANALYSIS

It appears that the larger municipalities within Dufferin County (Town of Orangeville, Town of Shelburne and Town of Grand Valley) are interested in their fire services being under the governance and management of the Town.

The Town of Shelburne motion supports bringing fire services under direct governance and management of the Town of Shelburne in Q1 2026, which would require an exemption or amendment to the fire service agreement. Dissolving the board would need to be supported by a motion of the Shelburne and District Fire Board. Alternatively, the Town of Shelburne has the option of leaving the department and addressing capital assets through negotiations and an agreement. This option is highlighted in Section 17 of the 1991 agreement and would require an exemption or amendment to the fire service agreement and may require negotiations regarding capital. Mulmur anticipates further discussions with Shelburne related to dissolving the board, capital and possible contract options to continue receiving fire services from Shelburne. There may be additional options that would be further assessed as they arise or are presented.

If Shelburne creates a municipal fire department, there may be an opportunity to discuss bringing Mulmur-Melancthon and Rosemont under the Town of Shelburne, but only if it is sustainable and feasible for the ratepayers.

Mulmur requested that the northern municipalities in Dufferin indicate whether they were interested in further exploring a North Dufferin Fire Service Area. The discussions and motions at the Shelburne, Mono and Melancthon Council meetings do not appear to support a North Dufferin Fire Service Area at this time.

Strategic Plan Alignment:

It's in our Nature: Grow - We commit to developing a framework to shape our Township in a manner that protects our agriculture, natural resources and our rural character. We will embrace technology, support energy conservation, climate change mitigation and assess

environmental impacts in our decision-making process to grow the Township in a sustainable manner.

Financial Impacts

Financial impacts of any changes to the delivery of fire services will be assessed at the appropriate stage. A detailed analysis is required prior to advancing any of the options discussed above. It is important to assess the implications on service levels, costs and benefits to Mulmur ratepayers.

Environmental Impacts:

There are no environment impacts assessed in the review of governance structure and sharing arrangements. There may be positive and negative impacts related to operational changes.

Next Steps:

While Mulmur explores its options, and maintains a board governance structure, it would be desirable to implement operational changes to increase communication, cross-departmental governance consistencies, review Township staff support and address the matters raised by a board governance structure.

Township staff will continue to monitor the Town of Shelburne and Shelburne and District Fire Board governance transition and continue discussions regarding a possible North Dufferin Fire Service Area at the appropriate time.

**Submitted by: Tracey Atkinson, BES MCIP RPP, M.M Dipl
Chief Administrative Officer**

Schedule A – 1991 Shelburne Fire Board Agreement

Agreement

THE AGREEMENT made this 15th day of October 1991, BETWEEN:

THE CORPORATION OF THE TOWN OF SHELBURNE

THE CORPORATION OF THE TOWNSHIP OF AMARANTH

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

THE CORPORATION OF THE TOWNSHIP OF MONO

THE CORPORATION OF THE TOWNSHIP OF MULMUR

WHEREAS Section 208 (5) of the Municipal Act, R.S.O. 1980 allows for entering into agreements with one or more municipalities to provide for the joint management and operation of the Fire Departments and for the establishment of Joint Boards of Management thereof;

AND WHEREAS Section 210 (24) of the Municipal Act, R.S.O. 1980 grants permission for two (2) or more municipalities to establish, maintain and operate Fire Departments upon such basis as to the distribution of costs as the municipalities may agree;

AND WHEREAS the parties hereto have passed respective by-laws for entering into this Agreement;

AND WHEREAS the parties hereto have agreed to jointly manage and operate a Fire Department known as the Shelburne & District Fire Department, hereinafter called "DEPARTMENT", for the purpose of providing fire protection in the areas defined in this Agreement. "FIRE PROTECTION", for the purpose of this Agreement shall mean prevention, rescue and suppression services;

AND WITNESSETH THIS AGREEMENT that in consideration of the covenants and terms contained herein, the parties hereto agree as follows:

1. A Joint Board of Management shall be established and shall be composed of two (2) members from each municipality and to be known as the SHELBURNE & DISTRICT FIRE DEPARTMENT JOINT BOARD OF MANAGEMENT, hereinafter called the "FIRE BOARD". The Fire Board shall be appointed by the Councils of the participating municipalities, each Council appointing in December, to take office effective January 1st next following, for a term concurrent with Council, two members including at least one elected member. Any vacancy occurring on the Fire Board shall be filled within thirty (30) days of same occurring by the Council of the municipality which had appointed the member wherein the vacancy occurred.

2. The Fire Board shall appoint a Chairperson from among its members at the first meeting of the Fire Board in each calendar year. The Chairperson shall preside at all meetings of the Fire Board and be charged with the general administration of the businesses and affairs of the Fire Board.
3. The Fire Board shall appoint a Secretary / Treasurer at the first meeting of the Fire Board in each calendar year. The Secretary / Treasurer shall be from the administration of one of the participating municipalities. The Fire Board shall appoint an auditor for the Board and shall audit the accounts of the Fire Board and shall submit copies of the annual statements and copies of his report to the Fire Board and to each of the parties to the Agreement.

The Secretary / Treasurer shall give or cause to be given all notices required to members of the Fire Board and shall attend all meetings of the Fire Board and enter or cause to be entered in books kept for that purpose minutes of all proceedings at such meetings and be the custodian of all books, papers, records and documents belonging to the Fire Board and perform and do such other duties as may from time to time be prescribed by the Fire Board.

The Secretary / Treasurer shall keep full and accurate books of account in which shall be recorded all receipts and disbursements of the Department and, under the direction of the Fire Board, shall deposit all monies with respect to the operation of the department in a special bank account designated for that purpose and shall render to the Fire Board at the meetings thereof, or whenever required, an account of all transactions and of the financial position of the Department. The Secretary / Treasurer shall pay only such items as are approved.

4. The Fire Board shall hold at least four regularly scheduled meetings annually, and at such other times at the call of the Chairperson or on petition of a majority of the members of the Fire Board. The Fire Board shall ensure the attendance of the Fire Chief of the Department and / or his representative(s) at each Fire Board meeting.
5. The Fire Board shall ensure that all meetings are convened and continued only when a quorum of six (6) members including the Chairperson is present.
6. All Fire Board meetings shall have business conducted by Parliamentary procedure.

Copies of all minutes of regular and special meetings of the Fire Board are to promptly submitted to the Councils of each party to this Agreement forthwith.

7. The Councils may offer direction by January 15 of each year prior to budget deliberations. By the 28th day of February in each year, the Fire Board shall submit in writing to each of the parties hereto a draft budget for the operation of the Department for that year. Each party hereto shall endeavour to approve such

draft budget or an amendment thereof as agreed to by the other parties on or before the 30th day of March in each year.

Each party hereto agrees to pay the amount required from the municipality for Fire Board purposes in the following instalments:

- i) twenty-five percent (25%) of the amount required for Fire Board purposes in the prior year on or before the 31st day of March in the current year;
- ii) fifty percent (50%) of the amount required for Fire Board purposes in the current year, less the amount of the instalment paid under Section (i), on or before the 30th day of June in the current year;
- iii) twenty-five percent (25%) of the amount required for Fire Board purposes in the current year on or before the 30th day of September in the current year;
- iv) twenty-five percent (25%) of the amount required for Fire Board purposes in the current year on or before the 15th day of December in the current year.

Each annual draft budget submitted to the Councils shall include an appropriate provision for a reserve for the replacement of equipment. The Secretary / Treasurer shall submit a report to the Fire Board on the position of the reserve by the 31st day of January of each year.

8. It shall be the responsibility of the Fire Board to prepare draft by-laws and formulate policies and procedures for and relating to the administration of the Department and of the Fire Board.
9. The Fire Board shall provide adequate facilities and equipment for the operation of the Department.
10. The Fire Board shall be responsible for providing fire protection to areas within the boundary lines as per Schedule "A" attached and forming part of this agreement.
11. The Department shall endeavour to respond as soon as possible to all emergency calls within the defined areas as per Schedule "A" with such apparatus and manpower as per policy established by the Fire Board.
12. All parties to this Agreement shall give such authority as may be necessary, by by-law, to the members of the Department in all matters pertaining to the Fire Protection.
13. The Fire Board will arrange, in consultation with the Councils of the parties hereto, for the issue of policies of insurance to protect assets in the care, custody and control of the Fire Board from physical loss or damage, and for protecting the Fire Board, the parties hereto and members of the Department against legal liability resulting from the activities of the Fire Board and the operations of the

Department, and to ensure that all policies of insurance provide that all parties to the Agreement are endorsed as additional named insureds as their interest may appear.

14.
 - i) The parties hereto agree that, for the purpose of the financial terms and commitments of this Agreement, all capital and operating costs incurred by the Department shall be apportioned to the parties of this agreement according to Schedule "B" which forms part of this Agreement.
 - ii) The Township of Amaranth, the Township of Melancthon, the Township of Mono and the Township of Mulmur hereto agree with the Town of Shelburne that capital maintenance and operating costs and assets of the existing Fire Department, shall be administered as set out in Schedule "C" attached and forming part of this Agreement.
15. This Agreement shall be in effect when all parties have signed the said Agreement and shall remain in effect until a new Agreement is made.

Should one of the parties wish to propose an amendment to this Agreement, such written notice shall be given to the Fire Board and to all parties of this Agreement at least thirty (30) days prior to the next regularly scheduled meeting of the Fire Board.
16. So often as there shall be any dispute between the parties to this Agreement or any of them with respect to any matter contained in this Agreement including, but not limited to, the interpretation of this Agreement, the same shall be submitted to arbitration under the provisions of the Municipal Arbitrations Act, R.S.O. 1980 c. 304, and the decision rendered in respect of such proceedings shall be final and binding upon the parties to this Agreement. If, for any reason, the said arbitration cannot be conducted pursuant to the provisions of the Municipal Arbitrations Act, then the parties hereto shall agree to the selection of a single arbitrator and, in the absence of agreement, such arbitrator shall be appointed by a judge of the Supreme Court of Ontario pursuant to the provisions of the Arbitrations Act, R.S.O. 1980 c. 25 or pursuant to any successor legislation.
17. In the event that any municipality wishes to cease participating in the Fire Board, they may do so provided that:
 - a) Two (2) years written notice be given to the Fire Board and to the other parties. Any written notice given as aforesaid shall terminate this Agreement as of 31 December of the appropriate year.
 - b) Any debt incurred by the municipality for Fire Board purposes, whether through the issue of debentures or any other way, shall remain the responsibility of the municipality.

- c) Any assets, including reserves but excluding the fire hall, contributed by the municipality to the Department shall remain the property of the Department.
 - d) If the Department is completely dissolved, the assets are to be split, based on the formula in paragraph 14 (i) of this Agreement.
18. It is agreed that, with respect to matters not dealt with in this Agreement, the Fire Board may formulate policies for and relating to the administration and operation of the Department unless otherwise prohibited by any applicable statute or regulation passed thereunder.
 19. The parties hereto shall execute such further assurances as may be reasonably required to carry out the terms hereof.
 20. Upon the execution of this Agreement by all parties, any existing Agreements among the parties as amended with respect to fire protection shall forthwith become null and void.
 21. In the event that any covenant, provision or terms of this Agreement should at any time be held by any competent tribunal to be void or unenforceable, then the Agreement shall not fail, but the covenant, provision or term shall be deemed to be severable from the remainder of this Agreement, which shall remain in full force and effect *mutatis mutandis*.

IN WITNESS WHEREOF, the parties hereto have hereunto affixed their respective corporate seals duly attested to by the hands of their respective proper officers in that behalf.

THE CORPORATION OF THE TOWN
OF SHELBURNE

Per _____
Mayor

Per _____
Clerk

THE CORPORATION OF THE
TOWNSHIP OF AMARANTH

Per _____
Reeve

Per _____
Clerk

THE CORPORATION OF THE
TOWNSHIP OF MELANCTHON

Per _____
Reeve

Per _____
Clerk

THE CORPORATION OF THE
TOWNSHIP OF MONO

Per _____
Reeve

Per _____
Clerk

THE CORPORATION OF THE
TOWNSHIP OF MULMUR

Per _____
Reeve

Per _____
Clerk

Information Report

Official Plan Update

PURPOSE

The purpose of this report is to provide an update regarding the Township's Official Plan project.

BACKGROUND

- The last information report was included in the October Council agenda package.
- Phase One of the Workplan focuses on public engagement and agency consultation.
- Preliminary consultation has been undertaken with NEC, NVCA, County of Dufferin and MMAH staff. Additional follow-up occurred with MMAH regarding the Mansfield North Recreational Area policies.
- Notice of community conversation opportunities were included in the digital and paper newsletters in January.
- An engagement letter was sent to the agricultural community and included in the digital and paper newsletters in January. Three meetings have been scheduled with the agricultural community.

NEXT STEPS

The project is currently on schedule.

Next steps include community engagement, meeting with engineering and preparing the first draft of the new Official Plan and associated mapping.

Submitted by: Tracey Atkinson CAO/Planner, BES MCIP RPP, M.M Dipl

OFFICIAL PLAN WORKPLAN (Updated March 5, 2025)

<u>PHASE 1: PUBLIC ENGAGEMENT & AGENCY CONSULTATION</u>	2024			2025									
	O	N	D	J	F	M	A	M	J	J	A	S	O
County Consultation	■	■	■										
NEC Consultation	■	■	■										
NVCA Consultation	■	■	■										
MMAH Consultation				■									
Notice of Community Conversations				•									
Community Engagement				■	◆	■	◆		◆				
<u>PHASE 2: POLICY DEVELOPMENT</u>													
Review of County MCR		■											
Review of PPS (October 2024 version)	■												
Draft Conformity Policies		■	■										
Engineering & Consultant Review			■	■	■							■	■
First Draft of New Official Plan							■	■	■				
First Draft Mapping							■	■	■				
Provincial Consultation & Agency Circulation										■	■		
Second Draft of New Official Plan												■	■
<u>PHASE 3: ENGAGEMENT & APPROVALS</u>													
Notice of Statutory Public Meeting										■			
Statutory Public Meeting												◆	
Prepare Final Proposed Policies and Mapping													■
Council Adoption													■
Notice of Adoption (County and MMAH)													■

- Notes:
- Notices to the public to correlate with January and July Tax bills.
 - ◆ Community Engagement to include community conversations at various locations, a ‘garden township’ specific meeting and information sharing at the annual spring meeting.

Information Reports to Council: October 2024, **March 2025**



Nottawasaga Valley
Conservation Authority

February 11, 2025

Dear Mayor and Council of Township of Mulmur

The year 2025 represents a transformational period for the Nottawasaga Valley Conservation Authority (NVCA) as a new CAO will soon lead the organization. As the newly elected Chair, I **wanted to take a moment to introduce myself and express NVCA's commitment to working collaboratively with you and your municipality.**

Our Board is committed to leading the organization to foster a culture of continuous improvement, particularly when it comes to customer service and our planning and permitting processes. As a Councillor, I know how important it is for residents, farmers, businesses and developers to receive timely responses to their enquiries, with clear and consistent application standards. Our goal is to ensure our processes are efficient, fair and aligned with your **municipality's needs. As one of the fastest-growing watersheds in Ontario, NVCA understands that our municipalities are under enormous pressure to develop their communities in a responsible manner.**

So, it is imperative that NVCA is available and accountable to our municipal partners. **Accordingly, NVCA's Interim CAO and I are happy to meet to hear your ideas and priorities** for how NVCA can better support your community. This includes identifying opportunities for collaboration on key initiatives, addressing shared challenges, and advancing new projects that benefit both the natural environment and our local economies.

NVCA's mission is to protect and preserve the rivers, streams, forests and wetlands deeply connected to the economic and social well-being of the communities we serve. Whether by safeguarding agricultural land, mitigating flooding or maintaining the natural beauty that attracts residents and visitors, our work has an impact across the entire watershed.

Please email **Sheryl Flannagan, NVCA's Interim CAO** at sflannagan@nvca.on.ca if you would like to meet. We look forward to connecting with you soon.

Thank you for your leadership and dedication to your community. I am optimistic about the work we can accomplish together to strengthen the watershed for future generations.

Sincerely,

A handwritten signature in black ink, appearing to read "Jonathan Scott".

Jonathan Scott
Chair, Nottawasaga Valley Conservation Authority
Councillor, Bradford-West Gwillimbury



MEDIA RELEASE

FOR IMMEDIATE RELEASE

Jonathan Scott and Gail Little acclaimed as NVCA Chair and Vice Chair

UTOPIA, Ontario (January 24, 2025) – Today, Jonathan Scott, Councillor for the Town of Bradford West Gwillimbury and Gail Little, Deputy Mayor for the Township of Amaranth, were acclaimed to lead the 2025 Nottawasaga Valley Conservation Authority (NVCA) Board of Directors as Chair and Vice Chair.

Deputy Mayor Little and Councillor Scott served as Chair and Vice Chair, respectively, over the past two years.

"I want to thank Deputy Mayor Little for leading the organization," said Councillor Scott. "I've learnt a lot from her, and I hope to carry those lessons forward in this new role."

As Chair, Councillor Scott looks forward to leading the organization toward continuous improvement.

"Our job as a conservation authority is to serve the public," he continued. "Over the coming months, I'm eager to support staff efforts to make our processes more efficient and meet the high expectations of residents, businesses and municipal partners alike."

This is Deputy Mayor Little's second time as Vice Chair. Through her years of service, she has led NVCA through the changes to the *Conservation Authorities Act*, and ensured that the organization worked toward protecting and enhancing the Nottawasaga Watershed, so communities, economies, and wildlife can thrive.

"I'm proud to have served as Chair of NVCA over the last two years," said Deputy Mayor Little. "In this role, I've witnessed the fantastic work that staff has done. I look forward to working with Chair Scott to guide NVCA to serve our communities in even more efficient, more innovative ways."

To learn about NVCA's accomplishments, watch this [Year in Review video](#).

February 18, 2025

The Right Honourable Justin Trudeau
80 Wellington Street
Ottawa ON K1A 0A2

At its regular meeting on February 13, 2025, Dufferin County Council passed the following resolution:

THAT Council supports the resolution from the Eastern Ontario Wardens' Caucus (EOWC), dated February 10, 2025, to support the federal and provincial negotiations with the United States on trade tariffs.

Thank you,

Michelle Dunne

Michelle Dunne
Clerk

Cc Honourable Doug Ford, Premier
Honourable Melanie Joly, Minister of Foreign Affairs
Honourable Nate Erskine-Smith, Minister of Housing, Infrastructure and Communities
Honourable Vic Fedelli, Minister of Economic Development, Job Creation and Trade
Honourable Paul Calandra, Minister of Municipal Affairs and Housing
Eastern Ontario Warden's Caucus
Dufferin Municipalities

Attachment: EOWC Resolution

Resolution: EOWC Support of Canadian and Ontario Governments' Negotiations with the United States Government on Trade Tariffs

Moved by: Corinna Smith-Gatcke, Warden of the United Counties of Leeds & Grenville
Seconded by: Steve Ferguson, Vice-Chair, EOWC / Mayor of Prince Edward County

Whereas the Canadian government is currently in negotiations with the United States (U.S.) government on their proposed 25% tariffs on Canadian goods exported to the U.S.; and

Whereas Canada's Prime Minister and Ontario's Premier have outlined several plans to combat the impact that the proposed tariffs would have on Ontario which focus on strengthening trade between Ontario and the U.S. while bringing jobs back home for workers on both sides of the border; and

Whereas the Canadian government has also outlined several ways to address the current relationship with the U.S. including establishing the Council on Canada-U.S. relations to support the federal government as it negotiates with the U.S. on tariffs; and

Whereas trade between Ontario and the U.S. is very important to our residents and local economies, and requires all levels of government to work together in the best interest of those residents; and

Whereas according to data from the Association of Municipalities of Ontario, across Ontario municipalities are expected to spend between \$250 and \$290 billion on infrastructure in the next 10 years; and

Whereas Ontario municipalities have traditionally treated trade partners equally and fairly in all procurements in accordance with our established international trade treaties; and

Whereas municipalities play a crucial role as part of the Team Canada approach to combat tariffs and support businesses in our procurement for capital and infrastructure programs; and

Whereas there are trade barriers between Canadian provinces and territories.

Therefore, be it resolved that the Eastern Ontario Wardens' Caucus supports the Canadian and Ontario governments on the measures they have put in-place in response to the proposed U.S. tariffs on Canadian goods and ask that they take any and all measures to protect the interests of Ontario in any upcoming trade negotiations, and ensure municipalities are part of the coordinated Team Canada approach;

And that the Canadian and Ontario governments remove any impediments to municipalities preferring Canadian companies and services for capital projects and other supplies;

And that the Canadian and Ontario governments take action to remove trade barriers between provinces as a response to U.S. tariffs and support Canadian businesses;

And that the Canadian and Ontario governments remove all legislative barriers that impact the ability to buy local, and indemnify municipalities should there be challenges to buying Canadian;

And that the Canadian and Ontario governments continue to invest in infrastructure to provide stability, jobs, and support our communities' social and economic prosperity over the long-term.

Be it further resolved, that copies of this motion be sent to:

- The Right Hon. Justin Trudeau, Prime Minister of Canada
- The Hon. Melanie Joly, Minister of Foreign Affairs
- The Hon. Nate Erskine-Smith, Minister of Housing, Infrastructure and Communities
- Doug Ford, Leader of the Progressive Conservative Party
- Marit Stiles, Leader of the Ontario New Democratic Party
- Bonnie Crombie, Leader of the Ontario Liberal Party
- Mike Schreiner, Leader of the Ontario Green Party
- Ontario's Minister of Economic Development, Job Creation and Trade
- Ontario's Minister of Municipal Affairs and Housing
- Rebecca Bligh, President, FCM and Councillor, City of Vancouver
- Robin Jones, President, AMO and Mayor of Westport
- Christa Lowry, Chair, Rural Ontario Municipal Association
- Jeff Leal, Chair, Eastern Ontario Leadership Council
- John Beddows, Chair, Eastern Ontario Mayors' Caucus
- All regional Members of Canadian Parliament
- All candidates running as Ontario Members of Parliament
- All of Ontario's municipalities for their support

Carried

A handwritten signature in cursive script that reads "Bonnie Clark".

Chair Bonnie Clark, EOWC

February 10, 2025

February 18, 2025

The Right Honourable Justin Trudeau
80 Wellington Street
Ottawa ON K1A 0A2

At its regular meeting on February 13, 2025, Dufferin County Council passed the following resolution:

THAT Council supports the actions of the Western Ontario Warden's Caucus as outlined in the media release from Kevin Marriot, Vice Chair, Western Ontario Wardens' Caucus (WOWC), dated February 11, 2025, regarding tariffs.

Thank you,

Michelle Dunne

Michelle Dunne
Clerk

Cc Honourable Doug Ford, Premier
Honourable Melanie Joly, Minister of Foreign Affairs
Honourable Nate Erskine-Smith, Minister of Housing, Infrastructure and Communities
Honourable Vic Fedelli, Minister of Economic Development, Job Creation and Trade
Honourable Paul Calandra, Minister of Municipal Affairs and Housing
Western Ontario Warden's Caucus
Dufferin Municipalities

Attachment: WOWC Media Release



Media Release

FOR IMMEDIATE RELEASE – February 11, 2025

Statement from the Vice Chair of the Western Ontario Wardens' Caucus on Tariffs

(Southwestern Ontario, February 11, 2025) – “As Vice-Chair of the Western Ontario Wardens’ Caucus (WOWC), I want to express our ongoing support for the Government of Ontario and the Government of Canada as they work to navigate the challenges posed by tariffs and other trade restrictions. The WOWC recognizes that these barriers create significant challenges for industries that are vital to our region’s economic stability, job creation, and long-term prosperity.

Our communities in Western Ontario thrive when we work together, and supporting our local producers, manufacturers, and farmers is critical to ensuring continued growth and sustainability. The WOWC will remain a vocal advocate for solutions that protect our industries and communities, as we are committed to working with all levels of government to safeguard our region’s economic future.

Western Ontario’s strength comes from our ability to adapt and respond as a region, and the WOWC remains dedicated to partnering with all stakeholders to ensure our communities remain strong and resilient.”

Warden Kevin Marriot, Lambton County
Vice Chair, Western Ontario Wardens’ Caucus

About

The Western Ontario Wardens’ Caucus (WOWC) is a not-for-profit organization representing 15 upper and single-tier municipalities in Southwestern Ontario, representing more than 1.6 million residents. The WOWC aims to enhance the prosperity and overall wellbeing of rural and small urban communities across the region. Caucus members work collectively to influence federal and provincial legislation and programs through advocacy, research, analysis and education. For more information, visit www.wowc.ca.

Media Contact

Kate Burns Gallagher, Executive Director
Western Ontario Wardens’ Caucus
T: 519-495-6059
E: kate@wowc.ca



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 Mulmur, Ontario
 L9V 0G8

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Toll Free from 519 only (866) 472-0417

Fax (705) 466-2922

INFORMATION

Procurement and U.S. Tariffs

Purpose

This report is to inform Council that Township staff are actively monitoring the ongoing and evolving situation regarding the proposed United States (US) tariffs, and the effects these tariffs may have on the Township's procurement. The situation regarding these tariffs, and possible retaliatory tariffs introduced by the federal government, is still evolving and not yet finalized. Staff will continue to monitor developments closely and assess how they may impact procurement.

As the situation continues, Staff may review the Township's procurement bylaw and, if necessary, propose changes that will help protect the Township against the negative effects of tariffs. Changes may also be proposed to encourage purchasing from Canadian suppliers, when possible, cost effective, and while still ensuring that all applicable procurement remains compliant with Canadian trade agreements.

Analysis

Tariffs, whether implemented by the US or by Canada, have the potential to lead to higher prices for goods and services the Township needs.

Trade Agreements and Buying Rules

Municipalities in Canada must abide by the various trade agreements of the Canadian government. The list below highlights these agreements, including applicable thresholds for goods, services, and construction contracts.

Trade Agreement	Goods	Services	Construction
Canadian Free Trade Agreement (CFTA) – Canada only	\$133,800	\$133,800	\$334,400
Canada – Chile Free Trade Agreement	\$134,300	\$134,300	\$8,800,000
Comprehensive and Progressive Agreement for Trans-Pacific Partnership (CPTPP)	\$229,600	\$229,600	\$8,800,000
Canada-Colombia Free Trade Agreement	\$134,300	\$134,300	\$8,800,000
Canada-European Union Comprehensive Economic and Trade Agreement (CETA)	\$229,600	\$229,600	\$8,800,000
Canada-Honduras Free Trade Agreement	\$134,300	\$134,300	\$8,800,000

Canada-Korea Free Trade Agreement	\$100,000	\$100,000	\$8,800,000
Canada-Panama Free Trade Agreement	\$134,300	\$134,300	\$8,800,000
Canada-Peru Free Trade Agreement	\$167,800	\$167,800	\$8,800,000
Canada-Ukraine Free Trade Agreement	\$229,600	\$229,600	\$8,800,000
Canada-United Kingdom Free Trade Agreement	\$229,600	\$229,600	\$8,800,000
World Trade Organization-Agreement on Government Procurement (WTO-GPA)	\$229,600	\$229,600	\$8,800,000

Municipalities are required to adhere to the various trade agreements outlined above, which apply to procurements above the specified thresholds. Generally, the agreements require that any procurements above the agreement thresholds do not impose criteria designed to favour local goods or services.

The Canadian Free Trade Agreement (CFTA) is the primary trade treaty affecting municipalities, ensuring that procurement processes remain open and competitive. This agreement restricts municipalities from giving preference to local vendors or suppliers when procurement values exceed CFTA's thresholds.

However, for procurements that fall below these thresholds trade agreement, the Township has the flexibility to take steps to support Canadian businesses when it is responsible and cost effective to do so.

Additionally, the Township currently actively participates in cooperative purchasing groups such as OECM and Canoe/Sourcewell to leverage group buying power and ensure the best value for money in all procurement activities. This approach allows some opportunity for the Township to maintain cost-effectiveness, while exploring opportunities to prioritize Canadian suppliers whenever feasible.

Next Steps

1. **Keep Monitoring the Situation:** The Township's Procurement and Asset Management Coordinator is a member of the Ontario Public Buyers Association (OPBA). The OPBA is the leading procurement association in Ontario, and has committed to monitoring the implications of these tariffs on Canadian procurement. The OPBA shares resources and hosts events (such as webinars) to provide updates and recommendations regarding the tariffs. Township staff will continue to attend these sessions and stay informed on the developing issues.
2. **Analyze Current Suppliers:** Staff will assess how many of the Township's current suppliers are non-Canadian and explore the potential for sourcing alternatives from Canadian vendors while ensuring compliance with trade agreements.

3. **Possible Bylaw Changes:** If needed, staff will suggest updates to the procurement bylaw to better support Canadian businesses while following the trade laws.
4. **Report Back to Council:** Council will receive updates on the situation as needed.

Submitted by: Daniella Waterfield, Procurement & Asset Management Coordinator
Approved by: Tracey Atkinson, CAO

Roseann Knechtel

Subject: FW: Buy Canadian Policy

From: Fred Simpson <fred.simpson@townofmono.com>

Sent: February 13, 2025 1:04 PM

Subject: Buy Canadian Policy

Council for the Town of Mono passed the following resolution during its February 11, 2025 session.

Resolution #4-3-2025

Moved by Ralph Manktelow, Seconded by Fred Nix

WHEREAS the President of the United States has placed a 25% tariff on Canadian goods imported to the United States (currently deferred for 30 days);

AND WHEREAS, this will create economic hardship for Canadians and have an impact on our businesses, industries, and human resources;

AND WHEREAS, Canadians are questioning what has happened to the longstanding friendship that we had with our American allies.

THEREFORE BE IT RESOLVED that the Town of Mono review its procurement practices with the goal of maximizing economic benefit to Canada;

AND THAT we encourage Mono residents to do the same;

AND THAT this "Buy Canadian" policy sends a clear message to the United States: Do not apply these tariffs.

"Carried"

Fred Simpson

Clerk

Town of Mono

519.941.3599, 234



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TOWN OF SHELburne

COUNCIL RESOLUTION

No. 2025-22

Date: February 10, 2025

Moved by: Mayor Mills

Seconded by: Councillor Guchardi

WHEREAS the threat of tariffs imposed by the United States on Canadian goods remains open and unsettled;

AND WHEREAS federal and provincial leaders have encouraged Canadians to support Canadian businesses;

AND WHEREAS municipalities have significant purchasing power but have traditionally been prevented from giving preference to Canadian suppliers;

NOW THEREFORE, BE IT RESOLVED THAT Council calls upon the federal and provincial governments to remove any barriers allowing municipalities from preferring Canadian companies for capital projects and other supplies;

AND THAT Council also calls upon the federal and provincial governments to take immediate action to remove trade barriers between provinces;

AND THAT Council encourages the County of Dufferin, through the Community Development and Tourism Department, to develop a framework to support local businesses including a “Buy Local” campaign that identifies and promotes local products and services;

AND THAT Council requests staff to review existing procurement policies and applicable laws to determine if there are existing mechanisms to allow the Town of Shelburne to offer a preference to Canadian companies for capital projects and other supplies;

AND BE IT FURTHER RESOLVED, that copies of this resolution be sent to:

- The Right Hon. Justin Trudeau, Prime Minister of Canada
- The Hon. Doug Ford, Premier of Ontario
- The Hon. Melanie Joly, Minister of Foreign Affairs

- The Hon. Vic Fedeli, Minister of Economic Development, Job Creation and Trade
- The Hon. Paul Calandra, Minister of Municipal Affairs and Housing
- Our local MP and MPP
- The County of Dufferin
- The Dufferin Board of Trade
- All Ontario municipalities for their support.

CARRIED, W. Mills

Requested Vote to be recorded Yes No

	Yea	Nay
Mayor Mills	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Deputy Mayor Hall	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Benotto	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Fegan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Guchardi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Sample	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Wegener	<input checked="" type="checkbox"/>	<input type="checkbox"/>

February 18, 2025

The Right Honourable Justin Trudeau
80 Wellington Street
Ottawa ON K1A 0A2

At its regular meeting on February 13, 2025, Dufferin County Council passed the following resolution:

THAT Council supports the resolution from the Town of Shelburne, dated February 10, 2025, to urge the Provincial and Federal governments to promote the use of Canadian companies and to request Dufferin County develop a "buy local" campaign.

Thank you,

Michelle Dunne

Michelle Dunne
Clerk

Cc Honourable Doug Ford, Premier
Honourable Melanie Joly, Minister of Foreign Affairs
Honourable Vic Fedelli, Minister of Economic Development, Job Creation and Trade
Honourable Paul Calandra, Minister of Municipal Affairs and Housing
Dufferin Road of Trade
Dufferin Municipalities

Attachment: Town of Shelburne Resolution

Roseann Knechtel

Subject: FW: Multi-Jurisdiction Fire Prevention and Protection Modernization Plan

From: Fred Simpson <fred.simpson@townofmono.com>

Sent: February 13, 2025 1:07 PM

Subject: Multi-Jurisdiction Fire Prevention and Protection Modernization Plan

Council for the Town of Mono passed the following resolution during its February 11, 2025 session.

Resolution #3-3-2025

Moved by Fred Nix, Seconded by Elaine Capes

THAT Council for the Town of Mono supports Option 4 from the Multi-Jurisdiction Fire Prevention and Protection Modernization Plan, maintaining the status quo.

"Carried"

Fred Simpson

Clerk

Town of Mono

519.941.3599, 234



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify fred.simpson@townofmono.com.

Corporate Services

February 12, 2025

Re: Support Resolution Regarding a Feasibility Study for Highway 407

Please be advised that the Council of The Corporation of the Town of Orangeville, at its Regular Council Meeting held on February 10, 2025, approved the following resolution:

Whereas road safety has been identified as a priority for Town of Orangeville Council, staff, and residents; and

Whereas significant increases in truck traffic on Highway 10 have led to safety concerns along the entire corridor from Melancthon down to the southern point of Caledon; and

Whereas trucking companies avoid Highway 407 due to its tolls, leading to higher volumes of traffic on other roads and highways; and

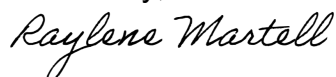
Whereas a pilot project to subsidize truck lanes on Highway 407 would provide valuable insights into the economic and road safety impact of diverting truck traffic to the 407; and

Therefore be it resolved that the Town of Orangeville support the City of Vaughan's recent resolution to request that the Province of Ontario implement a one-year pilot program that will subsidize or eliminate tolls for dedicated truck lanes on Highway 407, evaluating the impact on overall transportation efficiency and road safety; and

Be it further resolved that a copy of this motion be circulated to Premier Doug Ford, Hon. Sylvia Jones, Deputy Premier and Dufferin-Caledon MPP, Hon. Prabmeet Sarkaria, Minister of Transportation, Steven Del Duca, Mayor of the City of Vaughan and all Dufferin municipalities.

Carried Unanimously

Yours truly,



Raylene Martell
Town Clerk



February 18, 2025

Premier Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Honourable Doug Ford:

At its regular meeting on February 13, 2025, Dufferin County Council passed the following resolution:

THAT Council supports the following resolution made by the Town of Orangeville on February 10, 2025:

WHEREAS road safety has been identified as a priority for County of Dufferin Council, staff, and residents; and

WHEREAS significant increases in truck traffic on Highway 10 have led to safety concerns along the entire corridor from Melancthon down to the southern point of Caledon; and

WHEREAS trucking companies avoid Highway 407 due to its tolls, leading to higher volumes of traffic on other roads and highways; and

WHEREAS a pilot project to subsidize truck lanes on Highway 407 would provide valuable insights into the economic and road safety impact of diverting truck traffic to the 407; and

THEREFORE BE IT RESOLVED THAT the Town of Orangeville support the City of Vaughan's recent resolution to request that the Province of Ontario implement a one-year pilot program that will subsidize or eliminate tolls for dedicated truck lanes on Highway 407, evaluating the impact on overall transportation efficiency and road safety; and

BE IT FURTHER RESOLVED THAT a copy of this motion be circulated to Premier Doug Ford, Hon. Sylvia Jones, Deputy Premier and Dufferin-Caledon MPP, Hon. Prabmeet Sarkaria, Minister of Transportation, Steven Del Duca, Mayor of the City of Vaughan and all Dufferin municipalities.



Thank you,

Michelle Dunne

Michelle Dunne
Clerk

Cc Honourable Sylvia Jones, Deputy Premier, Dufferin-Caledon MPP
Honourable Prabmeet Sarkaria, Minister of Transportation
City of Vaughan
Dufferin Municipalities





374028 6TH LINE • AMARANTH ON • L9W 0M6

February 21, 2025

The Honourable Doug Ford
Premier of Ontario

The Honourable Doug Downey
Attorney General

Sent by email to premier@ontario.ca, doug.downey@pc.ola.org

Re: Resolution regarding Funding the Crime Stoppers Program

At its regular meeting of Council held on February 19, 2025, the Township of Amaranth Council passed the following motion:

Resolution #: 6

Moved by: S. Graham

Seconded by: A. Stirk

BE IT RESOLVED THAT:

Council requests the Province of Ontario assist with financial support to the Crime Stoppers program and;

That a copy of the motion be circulated to AMO and all County of Dufferin Municipalities.

CARRIED

Please do not hesitate to contact the office if you require any further information.

Yours truly,

Nicole Martin, Dipl. M.A.
CAO/Clerk



Sent via Email

February 3, 2025

Attention: Member Municipalities Within the Area of Jurisdiction of the Nottawasaga Valley Conservation Authority and Lake Simcoe Region Conservation Authority

Please be advised that at its meeting of January 22, 2025, Council of the Township of Oro-Medonte passed the following resolution:

“Whereas, Conservation Authorities are legislatively empowered by Conservation Authorities Act of Ontario to *“provide for the organization and delivery of programs and services that further the conservation, restoration, development and management of natural resources in watersheds in Ontario”*,

And Whereas, there are both the Lake Simcoe Region Conservation Authority [the LSRCA] and the Nottawasaga Valley Conservation Authority [the NVCA], together to be known as The Authorities, with jurisdiction in the Township of Oro-Medonte,

And Whereas, the Township of Oro-Medonte believes there to be advantages of economics, consistency, timeliness, and governance to amalgamate The Authorities,

And Whereas, the Conservation Authorities Act of Ontario, Part III, Section 11 provides for a participating municipality to call a meeting to consider the establishment of one authority to have jurisdiction over the areas that are under separate jurisdictions [the Meeting],

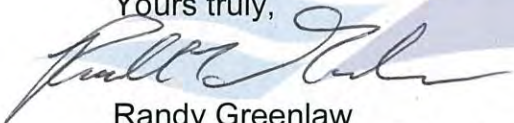
Now and Therefore, be it resolved that the Council of the Township of Oro-Medonte hereby directs Staff to call the Meeting to consider amalgamating The Authorities,

And To, give notice of the Meeting to each participating municipality to consider the establishment of one authority by way of amalgamating The Authorities,

And To, do such other things as are necessary to fulfill the requirements of the Conservation Authorities Act of Ontario, Part III, Section 11 that will cause the necessary parties to consider the amalgamation of The Authorities.”

The Township of Oro-Medonte respectfully requests your consideration for support of this matter.

Yours truly,

A handwritten signature in black ink, appearing to read "Randy Greenlaw", is written over a large, faint, light blue watermark of the Township of Oro-Medonte logo.

Randy Greenlaw
Mayor, Township of Oro-Medonte



TOWN OF
HALTON HILLS

THE CORPORATION
OF
THE TOWN OF HALTON HILLS

Resolution No.: 2025-0025

Title: Ontario Deposit Return Program

Date: February 10, 2025

Moved by: Councillor C. Somerville

Seconded by: Councillor J. Fogal

Item No. 12.1

WHEREAS the Ontario Deposit Return Program has successfully incentivized the recycling of alcoholic beverage containers;

AND WHEREAS ON September 20, 2024 the Town of Bradford West Gwillimbury issued a letter endorsing the expansion of the Ontario Deposit Return Program to include nonalcoholic beverage containers;

AND WHEREAS Halton Hills has always shown a leadership role in environmental matters including, passing in 2005, asking the province to create a deposit and return system for wine and liquor bottles;

NOW THEREFORE BE IT RESOLVED THAT the Council for the Town of Halton Hills hereby supports the letter dated September 20, 2024, by the Town of Bradford West Gwillimbury, regarding the Ontario Deposit Return Program;

AND FURTHER THAT a copy of this resolution be sent to the Premier of Ontario, Doug Ford; Minister of Environment, Conservation and Parks, Andrea Khanjin; the Minister of Finance, Peter Bethlenfalvy; the Association of Municipalities of Ontario (AMO); MPP Ted Arnott; Leaders of the Opposition Parties; and all Ontario Municipalities.

Mayor Ann Lawlor

September 20, 2024

BY E-MAIL

Hon. Andrea Khanjin, Minister of the Environment, Conservation and Parks
5th Floor
777 Bay St.
Toronto, ON M7A 2J3

Dear Minister Khanjin:

Ontario Deposit Return Program

I hope this letter finds you well. I am writing to formally address the recent discussions surrounding the Ontario Deposit Return Program, particularly regarding our community residents asking us about the recycling of nonalcoholic beverage plastics.

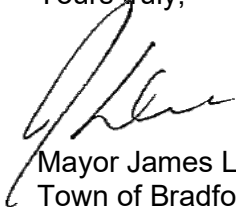
Whereas the Ontario Deposit Return Program has successfully incentivized the recycling of alcoholic beverage containers, resulting in the removal of over 204,000 tonnes of greenhouse gas emissions, we recognize the potential for similar success with nonalcoholic beverages.

The Ministry of the Environment, Conservation and Parks highlighted in their June 2023 letter that they are considering the adoption of a deposit-and-return system for nonalcoholic beverages. This initiative presents a unique opportunity to further promote recycling, reduce litter, and encourage sustainable practices among consumers.

Therefore, I am proud to announce that our Council endorses the expansion of the Ontario Deposit Return Program to include nonalcoholic beverage containers. We believe that this expansion will not only enhance environmental stewardship but also foster a culture of sustainability within our community.

We encourage all stakeholders to support this initiative and work collaboratively towards its implementation. Together, we can make a significant impact on our environment and set a positive example for future generations.

Yours truly,



Mayor James Leduc
Town of Bradford West Gwillimbury

CC:

Hon. Peter Bethlenfalvy, Minister of Finance
Hon. Caroline Mulroney, Member of Provincial Parliament for York-Simcoe
MPP Sandy Shaw, Opposition Environment, Conservation and Parks Critic
Ontario's Municipal Councils and Conservation Authorities



THE CORPORATION OF THE TOWNSHIP OF MCGARRY
P.O. BOX 99
VIRGINIATOWN, ON. P0K 1X0
705-634-2145, Fax 705-634-2700

MOVED BY COUNCILLOR:
 _____ Louanne Caza
 _____ Elaine Fic
 _____ Annie Keft
 _____ Francine Plante
 _____ Mayor Culhane

SECONDED BY COUNCILLOR:
 _____ Louanne Caza
 _____ Elaine Fic
 _____ Annie Keft
 _____ Francine Plante
 _____ Mayor Culhane

RESOLUTION # 47/2025
DATE : February ¹⁸ 2025

WHEREAS Ontario is facing a significant affordable housing crisis, with many residents struggling to secure safe and affordable living accommodations;

AND WHEREAS the crisis of homelessness in Ontario continues to affect thousands of individuals and families, necessitating urgent and effective housing solutions;

AND WHEREAS the current Ontario Building Code contains regulations that may inadvertently hinder the development of affordable housing by imposing excessive costs and barriers on individuals and developers;

AND WHEREAS current building code regulations may restrict the development of innovative housing solutions designed to address the needs of homeless individuals and families;

AND WHEREAS an increase in affordable housing units is essential to promote economic stability, community well-being, and social equity within Ontario;

AND WHEREAS providing pre-approved affordable housing plans can streamline the construction process, reduce costs, and facilitate quicker access to housing for those in need;

THAT the Council of the Township of McGarry hereby calls on the Ontario government to amend the Ontario Building Code to include provisions for pre-approved affordable housing plans specifically aimed at supporting low income and homeless individuals, including:

1. **Standardized Designs:** Creating a set of pre-approved housing designs that meet safety and quality standards while being cost-effective and quick to construct.
2. **Flexible Design Standards:** Allowing for innovative building designs and materials that meet affordability criteria while ensuring safety and livability.
3. **Community Integration:** Ensuring that these housing designs can be integrated into existing neighborhoods in a way that respects community character and promotes acceptance.
4. **Support for Diverse Models** Including options for various types of housing, such as tiny homes, modular units, and converted shipping containers, to cater to different needs and preferences.

AND FURHTER the Council of the Township of McGarry encourages the Ontario government to engage with stakeholders, including architects, housing advocates, and service providers, to develop these pre-approved plans that effectively address the needs of low income and homeless individuals;

AND FURTHER THAT this resolution be provided to Hon. Doug Ford, Premier of Ontario, Hon. Paul Calandra, Minister of Municipal Affairs and Housing, Hon. Micheal Parsa, Minister of Children, Community and Social Services, Hon. Victor Fedeli, Chair of Cabinet, Minister of Economic Development, Job Creation and Trade, Association of Ontario, Ontario Building Officials Association, Municipalities of Ontario.

Recorded vote requested by _____

	For	Against
Councillor Louanne Caza		
Councillor Elaine Fic		
Councillor Annie Keft		
Councillor Francine Plante		
Mayor Bonita Culhane		

<i>Disclosure of Pecuniary Interest *</i>

I declare this motion

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Signature of Chair:

 _____

**Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.*



Legal and Legislative Services

February 12, 2025

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

The Honourable Sylvia Jones,
Minister of Health
5th floor, 777 Bay Street
Toronto, ON M7A 2J3
Sylvia.Jones@pc.ola.org

Honourable and Dear Sir and Madam:

Re: Provincial Election Health Care Advocacy

The Municipal Council of the Town of Fort Erie at its Special Council meeting of February 11, 2025 passed the following resolution:

Whereas the Town of Fort Erie submitted a letter to the Minister of Health dated August 7, 2024, advocating for the continuation of the Douglas Memorial Urgent Care Centre as a primary care safety net in the community, which has not received a response, and

Whereas the Province of Ontario has appointed Dr. Philpott as the Chair of the New Primary Care Action Team to develop a strategy to address the shortage of primary care physicians with a mandate to attach all Ontarians to primary care in the next five years (2030), and

Whereas the Town of Fort Erie has a population of 36,000 residents, with over 8,000 who are unattached to a primary care physician, demonstrating a need for a primary care safety net locally, and

Whereas the Douglas Memorial Urgent Care Centre provides a first point of contact with our health care system for Niagara residents without a primary care physician, which will continue beyond the opening of the South Niagara Hospital in 2028, and

Whereas the Council for the Town of Fort Erie passed a resolution on October 21, 2024 requesting a continuation of funding for Douglas Memorial operations, without reduction of any funding to Niagara Health for construction and operation of the new South Niagara Hospital, and that the Premier support that resolution, and

../2

Mailing Address:

The Corporation of the Town of Fort Erie

1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 4:30 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterrie.ca

Now, therefore, be it resolved,

That: The Town of Fort Erie Mayor and Council requests a response from the Premier of Ontario and the Minister of Health regarding submissions by the Town of Fort Erie, including letter dated August 7, 2024, the Town of Fort Erie Rural Ontario Municipalities Association presentation to the Ministry of Health, Parliamentary Assistant, Anthony Leardi, the resolution passed by the Town Council on October 21, 2024, and the Niagara Health resolution that the Town of Fort Erie presented to the Niagara Health Board on January 28, 2025, and

That: The Town of Fort Erie Mayor and Council requests that the Province of Ontario put a moratorium on the closure of urgent care centres and the implicit removal of primary care health services from the Town of Fort Erie and all small and rural communities in Ontario until Dr. Philpott's mandate is complete to ensure that all Ontarians are attached to a primary care physician, and;

That: This resolution and the information it references be forwarded to Niagara's local MPPs and all candidates seeking election in Niagara and circulated to the Rural Ontario Municipal Association and all Ontario municipalities.

Thank you for your attention to this matter. Should you have any questions, please do not hesitate to contact me.

Kind regards,



Ashlea Carter,
Acting Manager, Legislative Services/Town Clerk

acarter@forterie.ca

AC:dlk

c.c: Niagara Region MPP's wgates-co@ndp.on.ca ; JStevens-CO@ndp.on.ca ; JBurch-QP@ndp.on.ca ;

sam.oosterhoff@pc.ola.org

Candidates Seeking an Election in Niagara info@niagaratinting.com; dumelie.gary@gmail.com;

shafolikapur@ontarioliberal.ca; wayne.gates@ontariondp.ca; contact@ruth-ann.ca; greenteam@gpo.ca

Rural Ontario Municipal Association roma@roma.on.ca

All Ontario Municipalities

Attachments:

The Honourable Sylvia Jones, Minister of Health Letter – August 7, 2024

The Honourable Doug Ford, Premier and The Honourable Sylvia Jones, Minister of Health Letter – October 22, 2024
Rural Ontario Municipalities Association presentation to the Ministry of Health, Parliamentary Assistant, Anthony Leardi –
January 21, 2024

NH Board Resolution – January 28, 2024

**Town of Fort Erie - Resolutions
Regular Council**

Agenda Number: 16.2.
Resolution No. 14
Title: Councillor McDermott
Date: Monday, May 27, 2024

Moved by: Councillor McDermott
Seconded by: Councillor Christensen

Whereas Niagara Health has received approval from the Provincial Government to build a new South Niagara Hospital in Niagara Falls that will provide a range of emergency and acute care services, and

Whereas the shortage of primary care physicians in Fort Erie results in over 7,000 residents being unattached (unrostered) to a family physician, and

Whereas the Fort Erie Urgent Care Centre at Niagara Health's Douglas Memorial site provides a primary care "safety net" for the community and serves as a first point of health care contact for both attached and unattached residents who cannot receive time-sensitive primary health care, and

Whereas the Provincial Government is attempting to reduce EMS offload delays and eliminate hallway medicine arising from low acuity patients who would be better served by primary care physicians or an Urgent Care Centre providing access to the primary care "safety net", and

Whereas the viability of the health care and hospital systems in Niagara are dependent on all residents having time-sensitive access to primary health care;

Now therefore be it resolved,

That: The Town of Fort Erie advocate to the Minister of Health and Niagara Health for a commitment to continue the operation of Urgent Care Centre at Douglas Memorial in Fort Erie following the opening of the South Niagara Hospital as the primary care safety net until a viable and sustainable alternative is in place in the community, and further

That: This resolution be sent to the Niagara Region and Niagara's local area municipalities for their support and endorsement.

Carried



Legal and Legislative Services

October 22, 2024

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

The Honourable Sylvia Jones,
Minister of Health
5th floor, 777 Bay Street
Toronto, ON M7A 2J3
Sylvia.Jones@pc.ola.org

Honourable and Dear Sir and Madam:

Re: Request Provincial Funding Remain Available to Support Fort Erie's Primary Care Initiative

The Municipal Council of the Town of Fort Erie at its Council meeting of October 21, 2024 unanimously passed the following resolution:

Whereas the Douglas Memorial Hospital was built primarily with funds left by the estate of William Douglas on his death in 1929; and

Whereas the Douglas Memorial Hospital ("the Hospital") opened for operation in 1931; and

Whereas the Hospital operated in the black during all of its years of operation (1931- 1998) as a full-service hospital under the management and guidance of its own Board of Trustees; and

Whereas the Health Services Restructuring Commission ("HSRC") recommended in 1998 that Douglas Memorial continue operation as a hospital within the new Niagara Health System ("NHS"), with acute and chronic care beds, emergency and ambulatory services and a range of diagnostics; and

Whereas despite the creation of a standing committee of the NHS Board for Fort Erie, pursuant to recommendation of the HSRC, to assure local input into Board decision making and that no decision to eliminate any inpatient or emergency services would be made unless approved by such standing committee, the NHS embarked on a systematic reduction or elimination of various services at the Hospital until the adoption by the NHS of its "Hospital Improvement Plan" ("HIP") in 2008; and

Whereas pursuant to the HIP the NHS eliminated emergency and all other health care services at the Hospital in 2009, with the exception of a 24-hour Urgent Care Centre ("UCC"), chronic care beds, palliative care beds and some diagnostics, without the approval of the Hospital standing committee; and

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Mailing Address:

The Corporation of the Town of Fort Erie

1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 4:30 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca

Whereas in July 2023 Niagara Health (“NH”), as it is now designated, reduced the hours of operation of the Hospital UCC to 12 hours, although the public only has access to the UCC from 10 a.m. to 8 p.m. daily; and

Whereas NH has recently adopted a 3 hospital model for the future of hospital services in Niagara that intends to completely close the Hospital, resulting in no urgent, chronic or palliative or diagnostic services in Fort Erie once the new South Niagara Hospital is opened in or about 2028; and

Whereas the most recent population data available indicates that Fort Erie’s current population is 36,200, far greater than projected during deliberations with respect to Niagara Region’s new Official Plan, adopted in July 2022; and

Whereas the Niagara Region’s population is growing at a rate far greater than anticipated by the Province or NH, particularly when projections were being made for the hospital needs of South Niagara when planning for the new South Niagara Hospital; and

Whereas there are over 7,000 Fort Erie residents unattached to a primary care physician, necessitating a primary care “safety net”, such as a UCC or alternative to avoid first point of health care contact at local emergency departments; and

Whereas the UCC at Douglas Memorial forms that primary health care “safety net” in the absence of sufficient primary care physicians or service providers in Fort Erie; and
Whereas the removal of UCC services, chronic care beds, palliative care beds and diagnostics from the Hospital will result in an unreasonable and unnecessary hardship for current and future residents of Fort Erie and will foreclose the use of the Hospital as a safety valve for NH patients anywhere in Niagara in the event the new South Niagara Hospital is unable to meet the demands that the increasing population of Niagara will place on it; and
Whereas a prudent approach to managing the hospital and health care needs of Niagara, particularly South Niagara and Fort Erie, would recognize the value of retaining a fully-operational UCC, with diagnostics and clinics, as well as chronic care and palliative care beds at the Hospital; and

Whereas there is no indication that NH has any intention of changing course on its 3 hospital model for Niagara despite requests by the Town of Fort Erie to continue the services available at the Hospital; and

Whereas the residents of Fort Erie need and deserve equitable primary health care services, including 24-hour Urgent Care and associated services;

Now therefore be it resolved,

1. **That** the Council for the Town of Fort Erie requests that the Minister of Health commit to funding all necessary services at the new South Niagara hospital without the removal or reallocation of operational funding from the Douglas Memorial for the UCC and other current health services, and further

2. **That** the Council for the Town of Fort Erie requests that the Minister of Health direct any and all funding from the Province of Ontario for the operation of the UCC (primary care), chronic care beds and palliative care beds, and all diagnostic and associated services at Douglas Memorial remain in Fort Erie for use by Niagara Health as part of a revised hospital model for Niagara or an alternative model operated by a qualified designated health care services entity working in collaboration with the Town of Fort Erie should NH close Douglas Memorial as a hospital site, either before or following the completion and opening of the new South Niagara Hospital, and further
3. **That:** the Mayor and Town of Fort Erie staff enter into discussions with the Minister of Health and Niagara Health and such other health care providers as deemed appropriate to ensure the continued operation of primary care and other current services at Douglas Memorial, with or without the involvement of NH, and further
4. **That:** the Premier of Ontario, the Honourable Doug Ford, be requested to support this initiative, and further
5. **That:** a copy of this Resolution be provided to the Premier of Ontario, the Honourable Doug Ford; the Ontario Minister of Health, Sylvia Jones; the Prime Minister of Canada, the Honourable Justin Trudeau; the federal Minister of Health, Mark Holland; the four MPPs and MPs who represent Niagara; the Niagara Region and the other 11 local area municipalities in Niagara for support.

Thank you for your attention to this matter. Should you have any questions, please do not hesitate to contact me.

Sincerely,



Peter Todd,
Manager, Legislative Services / Town Clerk

ptodd@forterie.ca

PT:dlk

cc: The Honourable Justin Trudeau, Premier of Ontario Justin.trudeau@parl.gc.ca
The Honourable Mark Holland, Federal Minister of Health mark.holland@parl.gc.ca
Lynn Guerriero, President and CEO, Niagara Health, Lynn.Guerriero@niagarahealth.on.ca
Niagara Region MPP's wgates-co@ndp.on.ca; JStevens-CO@ndp.on.ca; JBurch-QP@ndp.on.ca;
sam.oosterhoff@pc.ola.org
Niagara Region MP's Vance.Badawey@parl.gc.ca; tony.baldinelli@parl.gc.ca; Chris.Bittle@parl.gc.ca;
dean.allison@parl.gc.ca
Niagara Region
Local Area Municipalities



The Corporation of the Township of Mulmur

By-Law No. - 2025

Being a by-law to establish fees or charges for services or activities provided for or done on behalf of the Corporation of the Township of Mulmur

Whereas Section 390 of the *Municipal Act*, S.O. 2001 c.25 as amended, authorizes the Council of a local municipality to pass by-laws imposing fees or charges on persons for services or activities provided or done by or on behalf of the municipality;

And whereas Section 150 of the *Municipal Act*, S.O. c. 25, as amended, authorizes a local municipality to pass a by-law requiring the payment of license fees;

Now therefore the Council of the Corporation of the Township of Mulmur hereby enacts as follows:

1. That the fees set out in Schedules A, attached hereto form part of this By-law, shall be paid for the services or activities listed.
2. That this By-law supersedes other by-laws in terms of fees and payments only.
3. That this By-law may be referred to as the "User Fees and Charges By-Law."
4. That By-Law 32-2024, being the User Fees and Charges By-law, and any amendments thereto are hereby repealed.

Read a first, second and third time and finally passed on this 5th day of March 2025.

.....
Janet Horner, Mayor

.....
Roseann Knechtel, Clerk



SCHEDULE OF USER FEES & CHARGES 2025

(Updated March 5, 2025)

<u>Administration</u>	<u>Fees</u>
AV Equipment Rental onsite (per day)	\$25*
Commissioner of Oaths (non-resident)	\$20
Commissioner of Oaths Travel Letter	\$30
Fax (per page)	\$2*
GIS Photos and Maps per image	\$10*
Late Payments Penalty	1.25%
Lottery Licensing Fee	3% of Prize Value
NSF Returned Cheques	\$40
Ownership Changes	\$35
Photocopying in Black & White, per page	\$1*
Photocopying in Colour, per page	\$2*
Refreshment Vehicles/Stands Annual Fee	\$500
Search of Records or Admin work required (per quarter hour)	\$15*
Sign Variance	\$500
Tax Arrears Notice (by mail)	\$10
Tax Statements	\$10
Tax Certificates	\$80
Tax Registration Final Warning Letter	\$40
Tax Registration Payment Plan Agreement	\$250
Township Basement Hall Rental - Non Resident or Commercial Use	\$100/day*
Township Basement Hall Rental - Non Resident or Commercial Use	\$25/hr*
Township Basement Hall Rental - Resident	\$60/day*
Township Basement Hall Rental Hourly Rate - Resident	\$15/hr*
Township Hats	\$15
Township Mugs	\$15
Township Pins	\$3
Transfer unpaid accounts to taxes	\$20

<u>Public Works Department</u>	<u>Fees</u>
Annual Trailer Licence	\$240
Annual Wide Load Permit	\$50
Annual Wrecking Yard Licence	\$240
Entrance Permit (Twp. rds. only: \$200 Non Refundable)	\$500
Road Occupancy Permit	\$250
Deposit for Work within Right of Way	\$4,000
Wayfinding Signs	\$200

<u>Waste</u>	
Composter (Black-Backyard)	\$35
Garbage Bag Stickers (each)	\$2
Green Bin (roadside pick-up)	\$15
Kitchen Catcher (additional)	\$5

<u>Dog License Fees</u>	
Replacement Tag (each tag)	\$10
<u>Spayed/Neutered</u>	
First Dog	\$20
Second Dog	\$30
Third Dog	\$80
<u>Not Spayed or Neutered</u>	
First Dog	\$30
Second Dog	\$40
Third Dog	\$90
Kennel Licence	\$300

* Plus HST

** No administrative fees will be charged related to name changes and revision of official documents for residential school survivors as per Council Motion related to the TRC Calls to Action on December 8, 2021



SCHEDULE OF USER FEES & CHARGES 2025

(Updated March 5, 2025)

Application & Agreement Fees	Fees
Consent Application (includes boundary adjustment and easement)	\$3,500
Consent Condition Amendment	\$1,000
Lot Grading/Drainage Plan Review	\$500
Minor Variance (as part of Zoning By-Law amendment process)	\$2,500
Official Plan Amendment	\$5,000
Part Lot Control	\$3,500
Posting Sign	\$100
Security Deposit for Planning Act Applications (for peer review and consultant review if required)	\$2,500
Pre Consultation Fee	\$500
Removal of Holding By-Law	\$1,000
Security for new structure without proof of demolition of previous structure	\$20,000
Agreements (Site Plan, Development, Encroachment, etc.)	\$3,000
Site Plan Deposit	\$3,500 minimum
Subdivision Fees	
Plan of Subdivision/Condominium	\$20,000
Subdivision Applications Deposit	\$10,000 minimum
Draft Plan Extension (no changes)	\$2,000
Redline Revision - alteration to lotting/blocking or condition amendment	\$3,000
Plan of Condominium Exemption Processing Fee	\$3,500
Final Approval Processing Fee	\$4,000
Validation of Title	\$800
Zoning By-Law Amendment	\$2,500

Planning Fees	Fees
Minimum Distance Setback Calculation	\$200
Municipal Approval	\$200
Municipal Approval after construction has commenced	\$500
Paper Copy of the Official Plan	\$75
Paper Copy of the Zoning By-Law	\$40
Planning Act Appeal	\$500
Property Information Report, Zoning/Subdivision Compliance Letter	\$150
Risk Management Plan Application/Source Protection Plan Agreement, RMO and amendments thereto	\$300
Special Events Permit	\$250
Special Occasions Permit Letter	\$50

Planning deposits will be collected as required and as estimated by staff.

Bylaw Enforcement	Fees
Administration of Contractor Invoices	Actual Cost plus 25% Administration Fee
Property Standards Appeal Fee (non-refundable)	\$300
Administration fee for services and materials expended by the Township in carrying out the requirements of a Notice or Order, in whole or in part	Actual Cost plus 25% Administration Fee

Signs	Fees
Removal of signs on Township Property	\$100

Water Services & Charges	Fees
Hydrant Use Permit	\$100
Underwriters or mechanics fire flow test (use of hydrant)	110/hr
Repair or replacement of hydrant due to motor vehicle accident	Full cost recovery
Illegal use of hydrant first offence	\$1,000
Illegal use of hydrant second offence	\$2,000
Illegal use of hydrant third offence	\$4,000
Valve boxes damage due to paving/asphalt/ landscaping	Full cost recovery



SCHEDULE OF USER FEES & CHARGES

(Updated March 5, 2025)

Below Rates Effective April 15, 2025

<u>Arena Advertising</u>	Rates*
Arena Sign 4 ft x 4 ft Annually	\$300
Arena Sign 4 ft x 8 ft Annually	\$500
Logo on Ice Surface Annually	\$2,000
Rink Board Annually	\$800
Roadside Sign when renting facility per week	\$50
Roadside Sign when NOT renting facility per week	\$100
Roadside Sign per additional week	\$25
Zamboni Advertising Annually	\$2,000
Time Clock Advertising Annually	\$2,000

<u>Arena Facility Rentals</u>	Rates*
Norduff Hall (Full Day = > 6 hrs Licensed)***	\$500.00
Norduff Hall (Per Hour < 6 hrs Licensed)	\$80.00
Norduff Hall (Full Day = > 6 hrs Non-Licensed)*	\$375.00
Norduff Hall (Per Hour < 6 hrs Non-Licensed)	\$60.00
Chair Rentals Off-Site, Per Item	\$2.00
Table Rentals Off-Site, Per Item	\$10.00
***Deposit of \$200 for all hall rentals is refundable if no clean up required or damages incurred.	
All hall rentals commence at the time the hall is required (including set up time) until the time it is vacated.	

<u>Mansfield Park Rates</u>	Rates*
Community rate per hour	\$16.90* (2025)
Adult Baseball per hour	\$13.75* (2025)
Minor Baseball per hour	\$8.50* (2025)
Mansfield Pavilion Rental (includes use of washrooms, ball diamond, children's playground, picnic tables and garbage cans). Half a day is 4 hours or less.	\$50/half day* \$100/full day*
Pickleball/Tennis Court Reservation, per hour, per court	\$15*
Baseball Sign Sponsorship (sign 40 inches x 40 inches), annually	\$300*

*Plus HST

<u>Ice & Floor Rentals</u>	Rates*
Honeywood Minor Hockey & Figure Skating	\$160.00
Prime Time Ice	\$200.00
Prime Time Ice (non-resident)	\$270.00
Non-Prime/Last Minute Ice	\$115.00
Non-Prime/Last Minute Ice (non-resident)	\$145.00
Birthday Party Packages	\$200.00
Birthday Party Packages (non-resident)	\$250.00
Summer Arena Floor (per hour)	\$75.00
Summer Arena Floor & Booth (per hour)	\$100.00
Summer Arena Floor per day (dances/non-sporting)	\$950.00
Shinny or Sticks & Pucks	\$4.42
Public Skating	\$1.76

Prime Time is Mon. - Fri. after 5:00 pm and all day Sat. & Sun.
<u>Insurance:</u> All users of the arena must provide proof of insurance or purchase insurance through the Township's insurance provider if they do not provide proof of insurance.
Birthday Party Package: Includes 2 hours of room rental overlapped with 1 hour of ice rental

<u>Off Site Rentals</u>	Rates*
AV Equipment Rental (per day)	\$50*
Tent Rentals (per day)	\$50*
Tables (per item / per day)	\$10*
Chairs (per item / per day)	\$2*
Coffee Urns (per item / per day)	\$15*

Note: Rates for programmed events and activities will be set by staff.



Honeywood Cemetery Price List (Effective January 1, 2025)

Plot Size: 3.5' x 12'

Each Plot can incorporate a maximum of either 1 casket and 3 cremations or 4 cremations

Niche Size: 14' x 14' x 12'

Each Niche can hold up to two cremations

***Fees for Interment services are extra and will be charged at the time of burial.**

INTERMENT RIGHTS

<u>Plots</u>	<u>Land Cost</u>	<u>Care and Maintenance 40%</u>	<u>Subtotal</u>	<u>HST</u>	<u>Total</u>
One Plot	\$ 600.00	\$ 400.00	\$ 1,000.00	\$ 130.00	\$ 1,130.00

<u>Columbarium</u>	<u>Niche Cost</u>	<u>Care & Maintenance 15%</u>	<u>Subtotal</u>	<u>HST</u>	<u>Total</u>
Top Row	\$ 2,125.00	\$ 375.00	\$ 2,500.00	\$ 325.00	\$ 2,825.00
Second Row	\$ 1,912.50	\$ 337.50	\$ 2,250.00	\$ 292.50	\$ 2,542.50
Third Row	\$ 1,806.25	\$ 318.75	\$ 2,125.00	\$ 276.25	\$ 2,401.25
Bottom Row	\$ 1,275.00	\$ 225.00	\$ 1,500.00	\$ 195.00	\$ 1,695.00

<u>Laser Engraving</u>	<u>HST</u>	<u>Total</u>
\$ 843.75	\$ 109.69	\$ 953.44

Fee charged each time engraving is requested.

INTERMENT FEES

	<u>Cost</u>	<u>HST</u>	<u>Total</u>
Opening and Closing - Traditional Casket	\$ 265.49	\$ 34.51	\$ 300.00
Cremation in Ground	\$ 442.48	\$ 57.52	\$ 500.00
Cremation in Niche	\$ 221.24	\$ 28.76	\$ 250.00

DISINTERMENT FEES

	<u>Cost</u>	<u>HST</u>	<u>Total</u>
Traditional Casket	\$ 1,200.00	\$ 156.00	\$ 1,356.00
Cremation in Ground	\$ 875.00	\$ 113.75	\$ 988.75
Cremations in Niche	\$ 437.50	\$ 56.88	\$ 494.38

MONUMENT CARE AND MAINTENANCE FUND

The deposit to the care and maintenance fund payable when a marker is installed in the cemetery as specified in the regulations made under the Funeral, Burial and Cremation Services Act, 2002

	<u>Cost</u>
Flat marker smaller than 1,116.3 cm ² / 173 in ²	\$0
Flat marker larger than 1,116.3 cm ² / 173 in ²	\$100
Upright marker less than 1.22 m (4 ft) in height and length, including the base	\$200
Upright marker measuring more than 1.22 m (4 ft) in either height or length, including the base	\$400



The Corporation of the Township of Mulmur

By-law No. - 2025

Being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Mulmur for March 5, 2025

Whereas Section 5(1) of the *Municipal Act*, 2001, as amended, provides that the powers of a municipality shall be exercised by Council;

And whereas Section 5 (3) of the *Municipal Act*, 2001, as amended, provides that municipal powers shall be exercised by by-law;

Now therefore the Council of the Corporation of the Township of Mulmur hereby enacts as follows:

1. All actions of the Council and Committees of Council of the Corporation of the Township of Mulmur for the aforementioned date in respect to every report, motion, by-law or other action passed and taken by Council or Committees of Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed by its separate by-law.
2. The Mayor of the Township and the proper officers of the Corporation of the Township of Mulmur are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required and except where otherwise provided, to execute all documents necessary in that behalf.

Passed on this 5th day of March 2025.

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Janet Horner, Mayor

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Roseann Knechtel, Clerk