

# 2025



## Schedule of User Fees Charges

(Updated Jan 15,2025)

Administration	Fees
AV Equipment onsite (per day)	<b>25*</b>
Commissioner of Oaths (non resident)	<b>\$20</b>
Commissioner of Oaths Travel Letter	<b>\$30</b>
Fax (per page)	<b>\$2</b>
GIS Photos and Maps (per image)	<b>\$10</b>
Late Payments Penalty	<b>1.25%</b>
Lottery Licensing Fee	<b>3% of Prize Value</b>
NSF Returned Cheques	<b>\$40</b>
Ownership Changes	<b>\$35</b>
Photocopying in Black and White, per page	<b>\$1</b>
Photocopying in colour, per page	<b>\$2.00</b>
Refreshment Vehicles/Stands Annual Fee	<b>\$500</b>
Search of Records or Admin work required (per quarter hour)	<b>\$15</b>
Sign Variance	<b>\$500</b>
Tax Arrears Notice (by mail)	<b>\$10</b>
Tax Statement	<b>\$10</b>
Tax Certificates	<b>\$80</b>
Tax Registration Final Warning Letter	<b>\$40</b>
Tax Registration Payment Plan Agreement	<b>\$250</b>
Township Basement Hall Rental Non Resident or Commercial Use	<b>\$100/day*</b>
Township Basement Hall Rental - Non Resident or Commercial Use	<b>\$25/hr*</b>
Township Basement Hall Rental - Resident	<b>\$60/day*</b>
Township Basement Hall Rental Hourly Rate - Resident	<b>\$15/hr*</b>
Township Hats	<b>\$15</b>
Township Mugs	<b>\$15</b>
Township Pins	<b>\$3</b>
Transfer unpaid accounts to taxes	<b>\$20</b>

Mansfield Park Rates*	
Community Baseball per hour	<b>\$16.90* (2025)</b>
Adult Baseball per hour	<b>\$13.75* (2025)</b>
Minor Baseball per hour	<b>\$8.5 (2025)</b>
Pavilion Rental (includes use of washrooms, ball diamond, children's playground, picnic tables and garbage cans). Half a day is 4 hours or less.	<b>\$50/half day</b>
	<b>\$100/full day</b>
Pickleball/Tennis Court Reservation, per hour, per court	<b>\$15</b>
Baseball Sign Sponsorship (sign 40" x 40"),annually	<b>\$300*</b>

\*Plus HST

Public Works Department	FEEES
Annual Trailer Licence	<b>\$240</b>
Annual Wide Load Permit	<b>\$50</b>
Annual Wrecking Yard Licence	<b>\$10</b>
Entrance Permit (Twp. rds only: \$200 Non Refundable)	<b>\$500</b>
Road Occupancy Permit-Comm./Events	<b>\$250</b>
Deposit for work within Right of Way	<b>\$4,000</b>
Wayfinding Signs	<b>\$200</b>

Waste	
Composter (Black-Backyard)	<b>\$35</b>
Garbage Bag Stickers (each)	<b>\$2</b>
Green Bin (roadside pick-up)	<b>\$15</b>
Kitchen Catcher (additional)	<b>\$5</b>

Dog Licenses Fees	
Replacement Tag (each tag)	<b>\$10</b>
<b>Spayed/Neutered</b>	
First Dog	<b>\$20</b>
Second Dog	<b>\$30</b>
Third Dog	<b>\$80</b>
<b>Not Spayed/Neutered</b>	
First Dog	<b>\$30</b>
Second Dog	<b>\$40</b>
Third Dog	<b>\$90</b>
Kennel Licence	<b>\$300</b>

Off Site Rentals*	
AV Equipment (per day)	<b>\$50</b>
Tent Rentals (per day)	<b>\$50</b>
Tables (per item / per day)	<b>\$10</b>
Chairs (per item / per day)	<b>\$2</b>
Coffee Urns (per item / per day)	<b>\$15</b>

\*\* No administrative fees will be charged related to name changes and revision of official documents for residential school survivors as per Council Motion related to the TRC Calls to Action on December 8, 2021

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Application & Agreement Fees	Fees
Consent Application (includes boundary adjustment and easement)	<b>\$3,500</b>
Consent Condition Amendment	<b>\$1,000</b>
Lot Grading/Drainage Plan Review	<b>\$500</b>
Minor Variance (as part of Zoning By-Law amendment process)	<b>\$2,500</b>
Official Plan Amendment	<b>\$5,000</b>
Part Lot Control	<b>\$3,000</b>
Plan of Subdivision/Condominium	<b>\$20,000</b>
Posting Sign	<b>\$100</b>
Pre Consultation Deposit (for peer review and consultant review if required)	<b>\$2,500</b>
Pre Consultation Fee	<b>\$500</b>
Removal of Holding By-Law	<b>\$1,000</b>
Security for new dwelling without proof of demolition of previous dwelling unit	<b>\$20,000</b>
Agreements (Site Plan, Development, Encroachment, etc.)	<b>\$3,000</b>
Site Plan Deposit	<b>\$3,500</b> minimum
Subdivision Applications Deposit	<b>\$10,000</b> minimum
Validation of Title	<b>\$800</b>
Zoning By-Law Amendment	<b>\$2,500</b>

Development Charges	Fees
Development Charges Residential (Township portion) all except Mansfield	<b>\$20,513.31</b>
Non-Residential per sq foot	<b>\$4.34</b>

Parkland Dedication	
Cash-in-Lieu (flat rate)	<b>\$10,443.63</b>

Planning Fees	
Minimum Distance Setback Calculation	<b>\$200</b>
Municipal Approval	<b>\$200</b>
Municipal Approval after construction has commenced	<b>\$500</b>
Paper Copy of the Official Plan	<b>\$75</b>
Paper Copy of the Zoning By-Law	<b>\$40</b>
Property Information Report, Zoning/Subdivision Compliance Letter	<b>\$150</b>
Risk Management Plan Application/Source Protection Plan Agreement, RMO and amendments thereto	<b>\$300</b>
Special Events Permit	<b>\$250</b>
Special Occasions Permit Letter	<b>\$50</b>

Planning deposits will be collected as required and as estimated by staff.

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(Updated Jan 15,2025)

Water	Rate/Fees
<b>Consumption Charges</b>	
Quarterly Base Charge up to 3/4" Meter Size	<b>\$105.35</b>
Quarterly Base Charge up to 1" Meter Size	<b>\$179.09</b>
Quarterly Base Charge up to 1 1/2" Meter Size	<b>\$347.65</b>
Quarterly Base Charge up to 24" Meter Size	<b>\$558.35</b>
Quarterly Base Charge up to 3" Meter Size	<b>\$1,053.49</b>
Quarterly Base Charge up to 4" Meter Size	<b>\$1,759.33</b>
Quarterly Base Charge up to 6" Meter Size	<b>\$3,508.13</b>
Volumetric Charges/cubic metre	<b>5.36/M<sup>3</sup></b>

<b>Service Charges</b>	
Individual or Final meter reading fee	<b>\$50</b>
Turning water on or off	<b>\$50</b>
Inspection for construction/repairs	<b>Actual Cost</b>
Individual municipal services	<b>\$60</b> per hour + plus 20% for overhead
Services during non-office hours	<b>\$90</b> per hour + plus 20% for overhead

<b>Water Connection Fees</b>	
Deposit	<b>\$500</b>
Inspection Fee	<b>\$50</b>
Water Meter Installation Charge	<b>actual cost</b>
Cost of Water Meter	<b>actual cost</b>
Cost of backflow preventer	<b>actual cost</b>

<b>Capital Charges</b>	
Water Capital Connection Fee	<b>\$42,507.95</b>

Fire	Fees
Fire Department Response: per hour or portion thereof for each unit in attendance	\$665
Material costs including but not limited to foam, metered water, air tank refilling, cleaning equipment, DSPA or similar units, cost to replace damaged or destroyed equipment, specialized response costs such as water bomber drops	Cost of Materials
Fire False Alarms: Flat fee for the second false fire alarm and for any subsequent false fire alarm within a twelve-month period.	\$500
Residential Inspections: Flat fee per each residential unit	\$150
Commercial/Industrial Inspections: Flat fee per each commercial and industrial unit	\$300
Requests for Fire and Other Miscellaneous Reports: Flat fee per report	\$75

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(Updated Jan 15, 2025)

Arena Advertising	Rates*
Arena Sign 4 ft x 4 ft	<b>\$300/year</b>
Arena Sign 4 ft x 8 ft	<b>\$500/year</b>
Dressing Room	<b>\$2000/year</b>
Logo on Ice Surface	<b>\$2000/year</b>
Rink Board	<b>\$800/year</b>
Roadside Sign when renting facility per week	<b>\$50/week</b>
Roadside Sign when NOT renting facility per week	<b>\$100/week</b>
Roadside Sign per additional week	<b>\$25.00</b>
Zamboni Advertising (contact for details)	<b>\$2,000/year</b>
Time Clock Advertising (contact for details)	<b>\$2,000/year</b>

Arena Facility Rentals	Rates**
Norduff Hall (Full Day = > 6 hrs Licensed)***	<b>\$420</b>
Norduff Hall (Per Hour < 6 hrs Licensed)	<b>\$60</b>
Norduff Hall (Full Day = > 6 hrs Non-Licensed)*	<b>\$320</b>
Norduff Hall (Per Hour < 6 hrs Non-Licensed)	<b>\$45</b>
Chair Rentals Off-Site, Per Item	<b>\$2.00</b>
Table Rentals Off-Site, Per Item	<b>\$10</b>
***Deposit of \$200 for all hall rentals is refundable if no clean up required or damages incurred.	
All hall rentals commence at the time the hall is required (including set up time) until the time it is vacated.	

Ice & Floor Rentals	Rates**
Honeywood Minor Hockey Ice	<b>\$160</b>
Honeywood Figure Skating Ice	<b>\$160</b>
Prime Time Ice	<b>\$180</b>
Prime Time Ice (Non-Resident)	<b>\$200</b>
Non-Prime Time Ice	<b>\$115</b>
Non-Prime Time Ice (Non-Resident)	<b>\$125</b>
Last Minute (within 48 hours of rental)	<b>\$115</b>
Last Minute Ice (Non-resident)	<b>\$125</b>
Birthday party Package (Resident)	<b>\$160</b>
Birthday party Package (Non-Resident)	<b>\$192</b>
Shinny or Sticks & Pucks	<b>\$5</b>
Floor Surface (Summer, per hour)	<b>\$60</b>
Floor Surface & Booth (Summer, per hour)	<b>\$75</b>
Public Skating	<b>\$2</b>
<b>Prime Time:</b> Monday – Friday 5:00 pm – 10:00 pm & Weekends & Holidays (All Day)	
<b>Insurance:</b> All users of the arena must provide proof of insurance. Users of the Arena must purchase insurance through the Township's insurance provider if they do not provide proof of insurance.	
<b>Birthday Party Package:</b> Includes 2 hours of room rental overlapped with 1 hour of ice rental	

\*Plus HST

\*\*Includes HST

Note: Rates from Programmed events and activities will be set by staff.