



Water Billing Pre-Authorized Payment Plan

Please print this form

For My Water Billing Account # _____

Select One

- Apply for a Pre-Authorized Payment Plan
- Change Information on an Existing Pre-Authorized Payment Plan
- Cancel from the Pre-Authorized Payment Plan as of _____
(M/D/Y)

1. Customer Information

Name _____ Owner Tenant

Property Address _____

Telephone # _____

Email Address _____

2. Bank Account Information

- Void Cheque Attached
- Complete Below

Bank Account # _____ Transit # _____ Institution # _____

Financial Institution Name and Address _____

List all names on the account _____

3. Authorization

If more than one account holder, all account holders' names & signatures are required – use a second sheet if needed. I/we authorize the Township of Mulmur to debit my/our account as payment for the amount owing on the payment date/due date. I/we warrant that I/we have authority to sign on the account listed in Section 2.

Name of Account Holder (please print) _____

Signature _____ Date (M/D/Y) _____

Name of Account Holder (please print) _____

Signature _____ Date (M/D/Y) _____

4. Terms and Conditions of Authorization

1. I/we understand that this Pre-Authorized Payment Plan is for my/our convenience. The Township of Mulmur relies on the representation constituted by this authorization that the customer's bank account is, and shall be, for the duration of this authorization, in good standing with sufficient funds to cover such pre-authorized amounts as they become due and payable.
2. The pre-authorized payment will be withdrawn on the due date shown on the water bill.
3. I/we understand I/we must notify the Township in writing of any changes in the bank account information no later than 30 business days prior to the next payment due date.
4. For any payment not cleared by your bank there will be a service charge of \$40 plus any applicable penalty.
5. If a bank payment is returned twice during the year, enrolment in the Pre-Authorized Payment Plan will be terminated.
6. An application must be completed for each water meter account.
7. The Township may terminate this authorization at any time, or I/we may terminate by sending notification in writing a minimum of 30 days before the next due date. Upon such termination, any balance due shall be payable directly to the Township.
8. Personal information contained in this form is collected and will be used for the processing of account payments, including arrears, owed to the Township. Questions about the collection of this information should be addressed to Township of Mulmur at the address below.

5. How to Register

1. Complete the Pre-Authorized Water Billing Payment Application Form
2. Ensure the form is signed and dated
3. Mail, fax or email your completed application form and void cheque or a direct deposit form from your bank with your bank transit number, bank number, and account number to Township of Mulmur.

6. Send application to:

Township of Mulmur
758070 2nd Line East, Mulmur, ON L9V 0G8
Tel: 705-466-3341
Fax: 705-466-2922
Email: taxes@mulmur.ca