



Application for Site Plan Approval

Under Section 41 of the Planning Act

Date Received: _____

Submission of the Application

Roll Number: _____ - _____

- One application form
- Application Fee
- Site Plan (with engineering drawings as required)
- Pre-consultation with the Township, NVCA, NEC or Road Authority

The information in this form **must** be provided by the applicant with the appropriate fee. If the information and fee are not provided, the application will be returned or refused until the information and fee have been provided

Applicant and Ownership Information			
Name of Legal Owner(s)		Telephone No:	
Address			Postal Code
Email			
Contact Information, if different than owner (this may be a person/firm acting on behalf of the owner)			
Name of Contact		Telephone No:	
Address			Postal Code
Email			
<i>Mortgage, Line of Credit, Charges, or other encumbrances in respect of the subject land</i>			
Name		Address	
DC #	Telephone/Fax	Email	
Location and Description of the Subject Land			
Concession		Lot	Registered Plan/Lot(s)/block(s)
Street/Road:		Street/Emergency No.	Part Number(s)
Width of street/road _____m		<input type="checkbox"/> Municipal year round maintained road	<input type="checkbox"/> County Road <input type="checkbox"/> Seasonal / Private Road
		Entire Property	Affected Area (is amendment does not affect entire property)
Frontage (m)			
Depth (m)			
Area (hectares)			
Zoning and Official Plan Information			
Current Zoning		Has subject lands ever been subject of an Application under the Planning Act? <input type="checkbox"/> Yes <input type="checkbox"/> No File #: _____ Status: _____	
Current Official Plan Designation:			

Description of Proposed Development

Land Use

Date Property Acquired _____

Existing Use _____

Proposed Use _____

Existing and Proposed buildings and Structures

Type of Building or Structure		Set Backs (m)				Height (m)	Dimensions (m x m)	Area (m2)	Date of Construction / Proposed Construction	Time use has continued (for existing buildings & structures)
		Front	Rear	Side	Side					
	<input type="checkbox"/> Existing <input type="checkbox"/> Proposed									
	<input type="checkbox"/> Existing <input type="checkbox"/> Proposed									
	<input type="checkbox"/> Existing <input type="checkbox"/> Proposed									
	<input type="checkbox"/> Existing <input type="checkbox"/> Proposed									
	<input type="checkbox"/> Existing <input type="checkbox"/> Proposed									
	<input type="checkbox"/> Existing <input type="checkbox"/> Proposed									

Water

- Private Well
- Communal Well
- Municipal Water

Sewage Disposal

- Private Septic
- Communal Septic
- Other: _____

Storm Drainage

- Sewer
- Ditches
- Swales
- Other: _____

Tile Drainage

- No
- Yes, please mark on site plan location of tile runs

Does the proposed development produce greater than 4500 litres of effluent per day? Yes No

If yes, attach a servicing options report and hydro geological report.

Are the lands part of a Nutrient Management Plan? Yes No

Please provide plan number _____ and date approved by OMAFRA _____

Are there any livestock facilities within 500 metres of the subject lands? Yes No

If yes, provide a Farm Data Sheet completed by each livestock facility owner for each of the livestock facilities. <http://mulmur.ca/departments/planning>

Other Information

Any other information that may be useful to the Council or other agencies in reviewing this application (ie. Health Department, Conservation Authorities, Building Permits etc.)

Consistency with Policy Documents

- This application shall be accompanied by a site plan/drawings showing the following: (Please use metric units)
- Plans showing the location of all buildings and structures to be erected and showing the location of all facilities and works to be provided in conjunction therewith, indicating the distance of the building or structures from the front yard lot line, rear yard lot line and side yard lot lines; also indicate proposed building envelope, proposed septic and well location if applicable.
- Drawings showing plan, elevation and cross-section views for each building erected, which drawings are sufficient to display.
- The massing and conceptual design of the proposed building.
- The relationship of the proposed building to adjacent buildings, streets and exterior areas to which member of the public have access.
- Matters relating to exterior design, including without limitation the character, scale, appearance and design features of buildings, and their sustainable design, but only to the extent that it is a matter of exterior design, if an official plan and a by-law passed that both contain provisions relating to such matters are in effect in the municipality.
- The sustainable design elements on any adjoining highway under a municipality's jurisdiction, including without limitation trees, shrubs, hedges, plantings or other ground cover, permeable paving materials, street furniture, curb ramps, waste and recycling containers and bicycle parking facilities, if an official plan and a by-law passed are in effect in the municipality.
- Facilities designed to have regard for accessibility for persons with disabilities.
- Loading spaces and parking areas, pedestrian walkways and traffic signage.
- The boundaries and dimensions of the subject land.
- The location, size and type of all existing and proposed buildings and structures on the subject land.
- The approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks.
- The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way, or driveway; -road widening; (if any)
- The location and dimensions, where applicable, of any access ramps, parking spaces, curbing and traffic direction signs, off-street vehicular loading and parking facilities, and emergency access ways.
- The location and nature of any easement affecting the subject land.
- Walkways and walkway ramps and all pedestrian access ways.
- Facilities for the lighting, including floodlighting of the lands or of any buildings thereon.
- Existing and proposed walls, fences, hedges, trees, shrubs or other groundcover or facilities for the landscaping of the lands or the protection of adjoining lands.
- Enclosures for the storage of garbage and other waste materials.
- Grading or alteration in elevation or contour of the land and provision for the disposal of storm, surface a wastewater from the lands and from any buildings or structures thereon.
- The current land uses adjacent to the subject lands.

AUTHORIZATION, DECLARATIONS AND ACKNOWLEDGEMENTS

Owners Authorization

I, _____, am the owner of the lands subject to this application hereby agree to the following:

1. Township staff or their representatives are authorized to enter my property for the purposes of evaluating this application.
2. I acknowledge and agree to pay all costs associated with the processing and evaluation of this application, including any peer reviews and consulting fees. These costs may be deducted from the deposit or invoiced directly, at the discretion of the Township.
3. For the purposes of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application, and further I authorize my agent for this application to provide any of my personal information that will be included in this application or collected during the processing of this application.
4. I authorized _____ to make this application on my behalf.
5. The owner acknowledges and agrees that if there is no activity on the application for a period of one (1) year, that the application will be considered abandoned, and the file will be closed. A new application and fees shall be required to re-activate the file.

Date

Signature of Owner

Sworn Declaration of Applicant

I _____ of the _____
in the _____ make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true.

Sworn (or declared) before me at the _____ in the _____
_____ this _____ day of _____ 20____.

Commissioner of Oaths

Applicant

Applicant